



**Shire of Derby /
West Kimberley**

CONFIRMED MINUTES

Audit Committee Meeting

Thursday, 11 March 2021

Date: Thursday, 11 March 2021

Time: 4:00pm

**Location: Council Chambers
Clarendon Street
Derby**



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**MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY
ON THURSDAY, 11 MARCH 2021 AT 4:00PM**

- PRESENT:** Cr Chris Kloss (Deputy Chair), Cr Paul White (Deputy Shire President), Cr Geoff Davis (telephone), Cr Rowena Mouda (Chair – arrived: 4:31pm)
- IN ATTENDANCE:** Wayne Neate (Acting Chief Executive Officer), Neil Hartley (Director – Strategic Business – from 4:34pm), Alan Lamb (Director – Corporate and Community), Sarah Smith (Executive Services Coordinator)
- VISITORS:** Cr Twaddle, Cr Riley
- GALLERY:** Nil
- APOLOGIES:** Steve Ross, Amanda O’Halloran (Chief Executive Officer),
- APPROVED LEAVE OF ABSENCE:** Cr Geoff Haerewa (Shire President)
- ABSENT:** Cr Keith Bedford

1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 4:20pm by Chris Kloss (Deputy Chair).

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a ‘suitable place’ as approved (by absolute majority) by Council. A ‘suitable place’ means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

- Cr Geoff Davis

3 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

4 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

4.1 Declaration of Financial Interests

Nil.

4.2 Declaration of Proximity Interests

Nil.

4.3 Declaration of Impartiality Interests

Nil.

5 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Nil.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**COMMITTEE RESOLUTION AC15/21****Moved: Cr Paul White****Seconded: Cr Geoff Davis****That the Minutes of the Audit Committee Meeting held at the Council Chambers, Clarendon Street, Derby, on 11 February 2021 be CONFIRMED.****In Favour: Crs Chris Kloss, Paul White and Geoff Davis****Against: Nil****CARRIED 3/0**

7 REPORTS

7.1 ACCOUNTS FOR PAYMENT - FEBRUARY 2021

File Number: 5110 - Accounts Payable
Author: Linda Atkinson, Finance Officer
Responsible Officer: Alan Lamb, Director Corporate Services
Authority/Discretion: Information

SUMMARY

For the Audit Committee to note the list of accounts paid under delegated authority during the month of February 2021.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

12(1) A payment may only be made from the municipal fund or a trust fund –

- (a) if the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from those funds – by the CEO: or
- (b) otherwise, if the payment is authorised in advance by a resolution of the Council.

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- (a) the payee's name; and
- (b) the amount of the payment; and

- (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires Council authorisation in that month —
 - (i) the payee’s name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4: Good governance and an effective organisation Leadership that provides strategic direction for the community, supported by efficient and effective service delivery	4.4: Financial sustainability and accountability for performance	4.4.4: Provide resources to support the Shire’s operations and to meet planning, reporting and accountability requirements

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of <i>the Local Government Act 1995</i> ,	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been

a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council				structured on financial viability and sustainability principles
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CONSULTATION

Internal consultation within the Corporate Services Department.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2020-21 Annual Budget as adopted by Council at its meeting held 31 July 2020 (Minute No. 125/20 refers) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL

February 2021

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 50185 - 50328	\$406,966.14
Municipal Cheques	CHQ 54831	\$36,672.50
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	\$616,526.32
Manual Cheque		
TRUST ACCOUNT		
EFT Payments		
Trust Cheques		
TOTAL		\$1,060,164.96

Creditors Outstanding as at 24/02/2021

\$407,187.95

VOTING REQUIREMENT

Simple majority

Attachments

1. **Creditors List of Accounts Paid - February 2021** [↓](#) 
2. **Credit Card Reconciliation Paid - February 2021** [↓](#) 

COMMITTEE RESOLUTION AC16/21**Moved: Cr Paul White****Seconded: Cr Geoff Davis**

That the Audit Committee recommends that Council notes the list of accounts for February 2021 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$1,060,164.96.

In Favour: Crs Chris Kloss, Paul White and Geoff Davis

Against: Nil

CARRIED 3/0

REPORT TO COUNCIL – FEBRUARY 2020**EFT PAYMENTS – MUNI ACCOUNT**

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
EFT50185	03/02/2021	AMANDA O'HALLORAN	\$1,484.67
INV REIMB2701	27/01/2021	FENCING EXTENSIONS, PLUMBING REPAIRS & LEAVING GIFT	\$1,484.67
EFT50186	03/02/2021	AUSTRALIAN SERVICES UNION	\$336.70
INV DEDUCTION	05/01/2021	PAYROLL DEDUCTIONS	\$336.70
EFT50187	03/02/2021	OFFICE NATIONAL BROOME (THE BOSS SHOP)	\$356.71
INV 994016	27/11/2020	COPIER SERVICE CONTRACTS	\$356.71
EFT50188	03/02/2021	DERBY WESTERN & WORKWEAR	\$490.00
INV D-1079	31/07/2020	UNIFORM PURCHASE	\$490.00
EFT50189	03/02/2021	DEPUTY CHILD SUPPORT REGISTRAR	\$325.08
INV DEDUCTION	05/01/2021	PAYROLL DEDUCTIONS	\$325.08
EFT50190	03/02/2021	CAPTIVATE CONNECT	\$656.70
INV 11969	15/01/2021	MESSAGES ON HOLD	\$656.70
EFT50191	03/02/2021	CATALYST IT AUSTRALIA PTY LTD	\$792.00
INV KOHA-INVS/0104	01/01/2021	KOHA HOSTING	\$792.00
EFT50192	03/02/2021	DERBY PLUMBING AND GAS	\$1,619.20
INV 16153	13/01/2021	INSTALL REFURBISHED PUMP AT DERBY POOL	\$1,619.20
EFT50193	03/02/2021	DERBY STOCK SUPPLIES	\$495.00
INV 13066432	04/01/2021	REMOVAL OF ABANDONED CARS	\$495.00
EFT50194	03/02/2021	EVENT & CONFERENCE CO. PTY LTD	\$1,560.00
INV WACOSS-102	18/01/2021	ACCOMMODATION PACKAGE WACOSS CONFERENCE	\$780.00
INV WACOSS-100	18/01/2021	ACCOMMODATION PACKAGE WACOSS CONFERENCE	\$780.00
EFT50195	03/02/2021	HARDMAN ENTERPRISES PTY LTD T/A DERBY PLUMBING & GAS	\$2,530.00
INV 16228	22/01/2021	PROFESSIONAL HR SERVICES	\$1,265.00
INV 16227	22/01/2021	PROFESSIONAL HR SERVICES	\$1,265.00
EFT50196	03/02/2021	HORIZON POWER - ACCOUNT PAYMENTS	\$145.66
INV 340889	22/01/2021	55 CLARENDON STREET DERBY	\$145.66
EFT50197	03/02/2021	MICHELE ILLY	\$308.39
INV REIMB2201	22/01/2021	UTILITY REIMBURSEMENT	\$308.39
EFT50198	03/02/2021	CONNECT CALL CENTRE SERVICES	\$678.54
INV 104858	15/01/2021	CALL CENTRE AFTER HOURS SERVICE	\$678.54
EFT50199	03/02/2021	JANINE MILLER	\$63.74
INV REIMB0102	01/02/2021	UTILITY REIMBURSEMENT	\$63.74
EFT50200	03/02/2021	JOHN CAREY	\$226.55
INV REIMB2701	27/01/2021	UTILITY REIMBURSEMENT	\$226.55
EFT50201	03/02/2021	KYLIE HARTLEY	\$147.00
INV REIMB2901	29/01/2021	COMMUNICATION REIMBURSEMENT	\$147.00
EFT50202	03/02/2021	LINDSAY GREEN	\$300.00
INV REIMB0701	22/01/2021	REFUND OF BOND	\$300.00
EFT50203	03/02/2021	MCLEODS BARRISTERS & SOLICITORS	\$129.13
INV 116939	23/12/2020	LEGAL ADVICE - THUNDERBIRD OPERATIONS	\$129.13
EFT50204	03/02/2021	NEIL HARTLEY	\$365.50
INV REIMB2901	29/01/2021	COMMUNICATION REIMBURSEMENT	\$365.50
EFT50205	03/02/2021	TOWNES TRADING PTY LTD	\$300.00
INV KC18452	16/12/2020	CHRISTMAS LIGHT COMPETITION VOUCHERS	\$300.00
EFT50206	03/02/2021	SKIPPERS CLEANING SERVICES	\$12,952.50

REPORT TO COUNCIL – FEBRUARY 2020

INV 1261	31/12/2020	CLEANING CONTRACT JUNE 2021	\$12,072.50
INV 1262	31/12/2020	CARRYOUT TWICE WEEKLY CLEAN OF TOURISM LOUNGE	\$880.00
EFT50207	03/02/2021	CHRISTIE MILDENHALL	\$62.84
INV REIMB2701	27/01/2021	AUSTRALIA DAY REIMBURSEMENTS	\$62.84
EFT50208	03/02/2021	WOOLWORTHS PTY LIMITED	\$1,104.97
INV 3989175	09/10/2020	COMMUNITY POOL PARTY SUPPLIES	\$88.00
INV 3991475	13/12/2020	CONSUMABLES CAROLS BY CANDLELIGHT	\$250.64
INV 3991206	17/01/2021	CONSUMABLES JUNIOR SCHOOL HOLIDAY PROGRAM	\$132.81
INV 3991227	19/01/2021	SWIM NAPPIES	\$358.80
INV 3991250	20/01/2021	CONSUMABLES SCHOOL HOLIDAY PROGRAM	\$125.50
INV 3991264	24/01/2021	CONSUMABLES SCHOOL HOLIDAY PROGRAM	\$149.22
EFT50209	12/02/2021	A & B TYRES	\$590.00
INV 36960	06/01/2021	1BSR-168 TYRES & TUBES	\$590.00
EFT50210	12/02/2021	AERODROME MANAGEMENT SERVICES PTY LTD	\$18,641.70
INV AMSINV-04074	23/12/2020	ATI FOR DERBY & FITZROY CROSSING	\$18,641.70
EFT50211	12/02/2021	ALFORD CONTRACTING	\$3,641.00
INV 6566	21/12/2020	FX VISITOR CENTRE DOOR LOCK REPAIRS & TOILET REPAIRS	\$3,641.00
EFT50212	12/02/2021	AUSTRALIA POST	\$36.88
INV 1010292806	03/02/2021	POSTAGE	\$36.88
EFT50213	12/02/2021	ARAC REFRIGERATION & AIR CONDITIONING	\$1,612.10
INV 4224	23/12/2020	FAN MOTOR REPLACEMENT	\$293.80
INV 4223	23/12/2020	NEW CONTROL SYSTEM	\$360.80
INV 4194	12/01/2021	NEW UNIT FOR DONGA SHORT STAYS	\$820.00
INV 4318	02/02/2021	INVESTIGATE CEILING LEAK	\$137.50
EFT50214	12/02/2021	G BISHOPS TRANSPORT SERVICES PTY LTD	\$267.33
INV B121511	12/01/2021	FREIGHT	\$89.11
INV B121900	15/01/2021	FREIGHT	\$178.22
EFT50215	12/02/2021	KIMBERLEY PHARMACY SERVICES (DERBY)	\$56.99
INV QRX102000102-858	03/12/2020	SMALL FIRST AID KIT	\$56.99
EFT50216	12/02/2021	GLASS CO KIMBERLEY	\$447.70
INV 91311	12/01/2021	WINDOW REPLACEMENT	\$447.70
EFT50217	12/02/2021	BOC LIMITED	\$227.40
INV 5005257998	31/01/2021	JANUARY GAS CYLINDER CHARGES	\$227.40
EFT50218	12/02/2021	DERBY WESTERN & WORKWEAR	\$1,370.40
INV D-1509	15/01/2021	UNIFORM PURCHASE	\$799.00
INV D-1510	15/01/2021	UNIFORM PURCHASE	\$276.40
INV D-1489	15/01/2021	UNIFORM PURCHASE	\$295.00
EFT50219	12/02/2021	DERBY BUILDING SUPPLIES	\$2,579.21
INV 475404	15/01/2021	STIHL TRIM HEADS	\$107.21
INV 475403	15/01/2021	WORK LAMP AND WIRING	\$72.00
INV 475435	15/01/2021	ASPHALT	\$2,400.00
EFT50220	12/02/2021	DERBY 4X4 & MARINE	\$2,078.13
INV 24977/46047	16/12/2020	REPAIRS TO JOHN DEERE 6630 AIRPORT TRACTOR	\$2,078.13
EFT50221	12/02/2021	DERBY FUELS	\$3,210.00
INV 763901	30/11/2020	CATERING	\$1,110.00
INV 769211	20/12/2020	CATERING	\$990.00
INV 769210	20/12/2020	CATERING	\$1,110.00
EFT50222	12/02/2021	DERBY PLUMBING & GAS	\$1,507.00
INV 16169	14/01/2021	EXHAUST FAN REPAIR	\$1,507.00

REPORT TO COUNCIL – FEBRUARY 2020

EFT50223	12/02/2021	DERBY STOCK SUPPLIES	\$330.00
INV 13066433	22/01/2021	REMOVAL OF ABANDONED CAR	\$330.00
EFT50224	12/02/2021	DERBY TREE SERVICES	\$935.00
INV 5404	04/01/2021	TREE TRIMMING	\$198.00
INV 5430	27/01/2021	TREE REMOVAL	\$616.00
INV 5433	28/01/2021	APEX PARK- REMOVAL OF SHADE SAIL	\$121.00
EFT50225	12/02/2021	DERBY HARDWARE MITRE10	\$123.86
INV 10530794	01/12/2020	MULTIPLE HOSE CONNECTOR	\$28.00
INV 10531348	11/12/2020	CLEANING PRODUCTS AND EQUIPMENT FOR POUND FACILITY	\$95.86
EFT50226	12/02/2021	ELDERS LIMITED (DERBY BRANCH)	\$142.25
INV IY 71407	27/10/2020	TWO BULK BAGS OF DOG FOOD AND TWO DOG MUZZLES	\$142.25
EFT50227	12/02/2021	GJ JOHNSON ELECTRICAL FITZROY CROSSING	\$4,790.50
INV 197	28/10/2020	UPGRADE TO SWITCHBOARD	\$4,790.50
EFT50228	12/02/2021	HORIZON POWER - ACCOUNT PAYMENTS	\$2,275.80
INV 438190	22/01/2021	UNIT 3/20 CLARENDON STREET DERBY	\$184.36
INV 415996	22/01/2021	UNIT 2/20 CLARENDON STREET DERBY	\$99.92
INV 415999	22/01/2021	UNIT 5/20 CLARENDON STREET DERBY	\$753.63
INV 150216	26/01/2021	4 LOCH STREET DERBY	\$389.10
INV 320398	26/01/2021	LOT 293 WHARF ROAD DERBY	\$477.68
INV 530861	02/02/2021	14B BLOODWOOD CRESCENT	\$269.86
INV 527282	02/02/2021	14A BLOODWOOD CRESCENT	\$101.25
EFT50229	12/02/2021	INTEGRITY COACHLINES (AUST) PTY LTD	\$719.44
INV 12726	31/01/2021	BUS TICKETS	\$719.44
EFT50230	12/02/2021	IML LOGISTICS (QUBE LOGISTICS)	\$659.74
INV TS190735	18/01/2021	CHLORINE GAS CYLINDERS	\$659.74
EFT50231	12/02/2021	JASON SIGNMAKERS	\$233.42
INV 215114	24/12/2020	AUTHORISED VEHICLE ONLY SIGNS	\$233.42
EFT50232	12/02/2021	KW TILT & TOW	\$1,705.00
INV #T45	02/11/2020	REMOVAL OF ABANDONED VEHICLE	\$165.00
INV SW032.1	27/01/2021	FIRE HAZARD REDUCTION	\$1,540.00
EFT50233	12/02/2021	MCLEODS BARRISTERS & SOLICITORS	\$176.00
INV 116334	04/11/2020	ANNUAL AUDIT	\$176.00
EFT50234	12/02/2021	TOPCAT CLEANING	\$14,057.73
INV INV-0224	18/01/2021	FACILITIES CLEANING	\$13,881.73
INV INV-0228	22/01/2021	CLEANING DERBY REC CENTRE	\$176.00
EFT50235	12/02/2021	PAUL BETAMBEAU	\$1,733.80
INV 1446	17/12/2020	REPAIRS TO DOORS WHARFINGER HOUSE	\$198.00
INV 1427	17/12/2020	DOOR REPAIRS YOUTH CENTRE	\$1,362.00
INV 1460	02/02/2021	DOOR REPAIRS YOUTH CENTRE	\$173.80
EFT50236	12/02/2021	R D A KIMBERLEY (REGIONAL DEVELOPMENT AUSTRALIA)	\$2,200.00
INV INV-0142	01/07/2020	1 YEAR SUBSCRIPTION FOR ID ECONOMIC PLATFORM 2020-21	\$2,200.00
EFT50237	12/02/2021	E & MJ ROSHER PTY LTD	\$175.96
INV 1424056	20/01/2021	SPLIT RIM BEARINGS, CIRCLIP EXTERNAL INC FREIGHT	\$175.96
EFT50238	12/02/2021	CORSIGN WA PTY LTD	\$973.50
INV 53098	15/01/2021	NEW TEXTS FOR ROAD CONDITION SIGN	\$973.50
EFT50239	12/02/2021	OPTIC SECURITY GROUP NORWEST	\$5,658.22
INV 155151	23/12/2020	REPLACEMENT & INSTALLATION OF CAMERA AT RODEO GROUNDS	\$5,658.22
EFT50240	12/02/2021	H & M TRACEY CONSTRUCTION PTY LTD	\$8,308.83
INV 36079	13/01/2021	DERBY ADMINISTRATION OFFICE MODIFICATION - CLAIM 1	\$8,308.83

REPORT TO COUNCIL – FEBRUARY 2020

EFT50241	12/02/2021	TENNANT AUSTRALIA	\$436.17
INV 917599242	15/01/2021	2 X REAR WHEEL RIMS FOR TENNANT ATLV 4300	\$436.17
EFT50242	12/02/2021	VISION POWER PTY LTD	\$2,330.13
INV INV-10833	16/12/2020	INSPECT ALL ELECTRICAL OUTLETS AND LIGHTS	\$1,226.50
INV INV-10832	16/12/2020	RESTORE POWER TO DONGA	\$126.50
INV INV-10844	17/12/2020	FULL ELECTRICAL INSPECTION INCLUDING REPAIRS	\$270.93
INV INV-10841	17/12/2020	REPLACE LIGHTING IN ADMIN OFFICE & REPAIR SPOTLIGHT	\$139.37
INV INV-10839	17/12/2020	REPLACE EXHAUST FAN TO 13 B HOLMAN ST	\$163.68
INV INV-10847	17/12/2020	REPLACE LIGHTING AT THE ADMIN OFFICE	\$403.15
EFT50243	12/02/2021	WA CONTRACT RANGER SERVICES PTY LTD	\$12,952.50
INV 3090	29/12/2020	CONTRACT RANGER SERVICES	\$5,486.25
INV 03136	24/01/2021	CONTRACT RANGER SERVICES	\$7,466.25
EFT50244	12/02/2021	WEST KIMBERLEY AUTO ELECTRICAL	\$713.20
INV 4476	25/01/2021	1TOH-628 SPRAY TRAILER WIRE REPAIRS	\$135.00
INV 4507	25/01/2021	BEACONS	\$578.20
EFT50245	12/02/2021	WATTNOW ELECTRICAL	\$413.60
INV 8707	16/12/2020	SUPPLY & INSTALL SMOKE ALARM AND VANDA LIGHT	\$413.60
EFT50246	12/02/2021	WOOLWORTHS PTY LIMITED	\$1,454.86
INV 4104931	04/11/2020	WATER	\$90.00
INV 3991151	07/01/2021	GROCERY ITEMS YOUTH CENTRE	\$497.72
INV 3991232	19/01/2021	GROCERY ITEMS YOUTH CENTRE	\$499.15
INV 3991276	25/01/2021	GROCERY ITEMS	\$107.92
INV 3991280	27/01/2021	GROCERY ITEMS SCHOOL HOLIDAY PROGRAM	\$125.95
INV 3991294	29/01/2021	GROCERY ITEMS COMMUNITY POOL PARTY	\$134.12
EFT50247	22/02/2021	A & B TYRES	\$140.00
INV 37085	19/01/2021	NEW TYRE & FIT TO RIM - SPRAY UNIT TRAILER 1TOH-628	\$140.00
EFT50248	22/02/2021	ALTHAM PLUMBING CONTRACTORS	\$3,296.15
INV 11293	08/02/2021	FIRE HOSE REPLACEMENT	\$3,296.15
EFT50249	22/02/2021	AUSTRALIAN SERVICES UNION	\$673.40
INV DEDUCTION	19/01/2021	PAYROLL DEDUCTION	\$336.70
INV DEDUCTION	02/02/2021	PAYROLL DEDUCTION	\$336.70
EFT50250	22/02/2021	BOAB FESTIVAL DERBY INC	\$8,250.00
INV 16	12/02/2021	SPONSORSHIP BOAB FESTIVAL	\$8,250.00
EFT50251	22/02/2021	G BISHOPS TRANSPORT SERVICES PTY LTD	\$295.40
INV B122117	19/01/2021	FREIGHT	\$201.23
INV B122507	22/01/2021	FREIGHT	\$94.17
EFT50252	22/02/2021	BUILDING AND ENERGY	\$283.25
INV PERMIT1702	17/02/2021	BUILDING SERVICES LEVY	\$283.25
EFT50253	22/02/2021	OFFICE NATIONAL BROOME (THE BOSS SHOP)	\$186.80
INV 998626	21/01/2021	COPIER SERVICE CONTRACT	\$186.80
EFT50254	22/02/2021	BROOME MOTORS	\$496.50
INV 1413367	13/01/2021	1ECP-142 FORD RANGER REPAIRS	\$496.50
EFT50255	22/02/2021	BUNUBA DAWANGARRI ABORIGINAL CORPORATION	\$48.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$48.00
EFT50256	22/02/2021	GLASS CO KIMBERLEY	\$4,620.61
INV 91373	21/01/2021	GLASS DOOR REPAIRS	\$886.60
INV 91416	27/01/2021	TRANSLUCENT GLAZING	\$3,734.01
EFT50257	22/02/2021	DERBY WESTERN & WORKWEAR	\$1,802.00
INV D-1515	22/01/2021	UNIFORM PURCHASE	\$784.00

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INV D-1514	22/01/2021	UNIFORM PURCHASE	\$699.00
INV D-1528	22/01/2021	MASKS & SAFETY GLASSES	\$319.00
EFT50258	22/02/2021	CMT BUILDING (WA)	\$227.70
INV INV-0322	22/01/2021	REPAIR LEAKING ROOF	\$227.70
EFT50259	22/02/2021	CHERRY SMILER	\$12.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$12.00
EFT50260	22/02/2021	DEPUTY CHILD SUPPORT REGISTRAR	\$650.16
INV DEDUCTION	19/01/2021	PAYROLL DEDUCTION	\$325.08
INV DEDUCTION	02/02/2021	PAYROLL DEDUCTION	\$325.08
EFT50261	22/02/2021	DERBY BUILDING SUPPLIES	\$761.10
INV 475598	19/01/2021	NARVA INLINE FUSE HOLDERS	\$29.73
INV 475856	22/01/2021	STIHL TRIM LINE & FITTINGS	\$687.11
INV 476071	27/01/2021	CHAIN QUICK LINK	\$44.26
EFT50262	22/02/2021	DERBY 4X4 & MARINE	\$785.39
INV 24953/46222	28/01/2021	REPLACE BROKEN TRAILER WIRE SOCKET ON VEHICLE	\$206.92
INV 24954/46200	28/01/2021	1DDK827 ELECTRICAL REPAIRS & AMBER LIGHT	\$578.47
EFT50263	22/02/2021	DIGGA WEST & EARTHPARTS WA	\$1,478.40
INV 55072	19/01/2021	POLY BROOM FOR SWEEPER	\$1,478.40
EFT50264	22/02/2021	DAIMLER TRUCKS	\$1,523.40
INV 6212431D	19/01/2021	FUSO CANTER SERVICE KITS	\$694.89
INV 6212430D	19/01/2021	FUSO FV51 - 40,000KM SERVICE KIT	\$828.51
EFT50265	22/02/2021	DIANE CHUNGALL (WALIBIRI)	\$68.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$68.00
EFT50266	22/02/2021	DERBY SPORTSMENS CLUB INC	\$13,750.00
INV 1212	28/01/2021	GOLF COURSE MAINTENANCE CONTRIBUTION	\$13,750.00
EFT50267	22/02/2021	DERBY PROGRESSIVE SUPPLIES	\$1,548.98
INV 013438	22/01/2021	CLEANING SUPPLIES	\$893.71
INV 013552	27/01/2021	CONDIMENT BOTTLES	\$46.20
INV 013553	27/01/2021	CONDIMENT BOTTLES WITH LIDS	\$46.20
INV 013643	28/01/2021	CLEANING PRODUCTS	\$562.87
EFT50268	22/02/2021	DERBY HARDWARE MITRE10	\$55.96
INV 10533149	27/01/2021	QUICK LINK & SHACKLE	\$55.96
EFT50269	22/02/2021	DWA INDUSTRIAL RESOURCES PTY LTD	\$396.00
INV 02020453	08/02/2021	ROLLER DOOR REPAIR	\$396.00
EFT50270	22/02/2021	FIEN KELLY	\$300.00
INV REIMB1401-1	11/02/2021	BOND REFUND	\$300.00
EFT50271	22/02/2021	MOODS OF THE KIMBERLEY	\$90.34
INV CSALE3101	18/02/2021	COMMISSION SALES	\$90.34
EFT50272	22/02/2021	FITZROY VALLEY DISTRICT HIGH SCHOOL	\$80.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$80.00
EFT50273	22/02/2021	JANICE PETERSEN	\$55.20
INV CSALE3101	18/02/2021	COMMISSION SALES	\$55.20
EFT50274	22/02/2021	JANET HERBERT	\$20.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$20.00
EFT50275	22/02/2021	KIMBERLEY FIRE SYSTEMS	\$850.21
INV 12464	28/01/2021	FIRE FIGHTING SYSTEM & PUMP SET SERVICE	\$850.21
EFT50276	22/02/2021	KIMBERLEY INDUSTRIAL SERVICES	\$5,112.97
INV INV-0493	25/01/2021	HYDRAULIC PUMP REPAIR	\$5,112.97
EFT50277	22/02/2021	KIMBERLEY HIRE	\$2,313.12

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INV KH5560	31/07/2020	PORTALOO HIRE	\$389.71
INV KH5584	31/08/2020	PORTALOO HIRE	\$389.71
INV KH5605	30/09/2020	PORTALOO HIRE	\$377.14
INV KH5621	31/10/2020	PORTALOO HIRE	\$389.71
INV KH5640	30/11/2020	PORTALOO HIRE	\$377.14
INV KH5663	31/01/2021	PORTALOO HIRE	\$389.71
EFT50278	22/02/2021	KW REFRIGERATION & A/C	\$9,424.00
INV INV-0540	22/12/2020	INSTALL NEW AC UNIT	\$2,192.00
INV INV-0700	11/02/2021	INSTALL NEW AC UNIT	\$7,232.00
EFT50279	22/02/2021	TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES	\$360.00
INV INV-6435	18/12/2020	SUPPLY & SERVICE OF SANITARY UNITS	\$360.00
EFT50280	22/02/2021	KENNEDY INVESTMENTS WA P/L (LANCELIN BOBCAT HIRE)	\$2,640.00
INV 368	10/02/2021	FOOTPATH REPAIRS	\$2,640.00
EFT50281	22/02/2021	MANGKAJA ARTS RESOURCE AGENCY	\$144.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$144.00
EFT50282	22/02/2021	MANAGED IT PTY LTD	\$24,205.03
INV 113166	01/02/2021	MONTHLY INTERNET SUPPORT PACKAGE	\$24,205.03
EFT50283	22/02/2021	OUTBACK ELECTRICAL & AIRCON SERVICES	\$407.00
INV 3914	04/01/2021	INVESTIGATE RCD TRIPPING	\$407.00
EFT50284	22/02/2021	MARNINWARNTIKURA FITZROY WOMEN'S RESOURCE CENTRE (ABORIGINAL CORP)	\$88.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$88.00
EFT50285	22/02/2021	NGIYALI ROADHOUSE	\$269.87
INV 1134491	02/02/2021	UNLEADED FUEL FOR SMALL PLANT	\$269.87
EFT50286	22/02/2021	NICHOLAS HARRINGTON	\$165.00
INV 1	14/02/2021	INSTALL NEW LOCK TO FUEL BOWSER CONTROLLER	\$165.00
EFT50287	22/02/2021	NANDI CHINNA	\$20.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$20.00
EFT50288	22/02/2021	TOPCAT CLEANING	\$3,300.00
INV INV-0237	08/02/2021	CLEANING CONTRACT	\$3,300.00
EFT50289	22/02/2021	PAUL BETAMBEAU	\$318.00
INV 1469	09/02/2021	EMERGENCY REPAIRS FOLLOWING BREAK IN	\$318.00
EFT50290	22/02/2021	RECHARGE PETROLEUM	\$12,522.50
INV 391258	02/02/2021	10,002L DIESEL FUEL	\$12,522.50
EFT50291	22/02/2021	JENKINS EARTHMOVING & TRANSPORT	\$3,850.00
INV 146	19/01/2021	FIRE BREAK AT CURTIN	\$3,850.00
EFT50292	22/02/2021	SIGMA CHEMICALS	\$1,111.00
INV 145278/01	25/01/2021	CHEMICALS FOR DERBY POOL	\$1,111.00
EFT50293	22/02/2021	SKIPPERS CLEANING SERVICES	\$10,725.00
INV 1270	31/01/2021	CLEANING CONTRACT JAN 2021	\$10,560.00
INV 1277	14/02/2021	CLEAN 6/20 CLARENDON STREET	\$165.00
EFT50294	22/02/2021	CRAIG SNELL	\$120.00
INV CSALE3101	18/02/2021	COMMISSION SALES	\$120.00
EFT50295	22/02/2021	SCANDALOUS SCENTS	\$27.20
INV CSALE3101	18/02/2021	COMMISSION SALES	\$27.20
EFT50296	22/02/2021	CLEANAWAY CO PTY LTD	\$88,423.07
INV 18916400	08/05/2020	REALLOCATION OF COSTS	\$841.50
INV 18975407	05/01/2021	WET SEASON DOMESTIC & COMMERCIAL COLLECTIONS	\$87,581.57
EFT50297	22/02/2021	TARUNDA SUPERMARKET	\$158.52

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INV 10178693	27/01/2021	GAS CYLINDERS	\$158.52
EFT50298	22/02/2021	VISION POWER PTY LTD	\$253.00
INV INV-10845	17/12/2020	LOCATE AND ACCESS ELECTRICAL INFRASTRUCTURE	\$253.00
EFT50299	22/02/2021	WA CONTRACT RANGER SERVICES PTY LTD	\$6,847.50
INV 03140	30/01/2021	CONTRACT RANGER SERVICES	\$6,847.50
EFT50300	22/02/2021	WEST KIMBERLEY AUTO ELECTRICAL	\$472.05
INV 4578	02/02/2021	SUPPLY & FIT STROBE LIGHT	\$212.05
INV 4682	13/02/2021	1EIQ598 REPAIR HOIST	\$260.00
EFT50301	22/02/2021	WATTNOW ELECTRICAL	\$396.00
INV 8856	04/02/2021	SCOPE WHARF LIGHTING FOR REPLACEMENT OF ALL LIGHTING	\$396.00
EFT50302	23/02/2021	ALPERSTEIN DESIGNS	\$2,311.32
INV 60984	19/11/2020	VARIOUS STOCK ITEMS PLUS FREIGHT	\$2,311.32
EFT50303	23/02/2021	AUSTRALIAN SERVICES UNION	\$336.70
INV DEDUCTION	16/02/2021	PAYROLL DEDUCTION	\$336.70
EFT50304	23/02/2021	BOOKEASY PTY LTD	\$438.90
INV 19061	04/02/2021	JANUARY BOOKING FEE	\$438.90
EFT50305	23/02/2021	GLASS CO KIMBERLEY	\$4,128.30
INV 91254	05/01/2021	FITTING OF EXTRA SCREENS	\$4,128.30
EFT50306	23/02/2021	CHRIS KLOSS	\$1,375.00
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES	\$1,375.00
EFT50307	23/02/2021	DERBY WESTERN & WORKWEAR	\$676.00
INV D-1563	29/01/2021	UNIFORM PURCHASE	\$676.00
EFT50308	23/02/2021	DEPUTY CHILD SUPPORT REGISTRAR	\$325.08
INV DEDUCTION	16/02/2021	PAYROLL DEDUCTION	\$325.08
EFT50309	23/02/2021	CLARENDON UNIT TRUST (DERBY LODGE & BACKPACKERS)	\$1,140.00
INV 15006	04/12/2020	ACCOMMODATION	\$760.00
INV 15054	10/12/2020	ACCOMMODATION - STRATEGIC PLANNING	\$380.00
EFT50310	23/02/2021	LANDGATE (WA LAND INFORMATION AUTHORITY)	\$283.81
INV 362150-10000938	27/01/2021	GRV ESTIMATE FOR BELL GORGE WILDERNESS CAMP	\$150.31
INV 1072824	02/02/2021	DOCUMENT & TITLE PROPERTY SEARCHES	\$133.50
EFT50311	23/02/2021	GEOFFREY ANDREW DAVIS	\$1,745.08
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES & TRAVEL	\$1,745.08
EFT50312	23/02/2021	GJ JOHNSON ELECTRICAL FITZROY CROSSING	\$3,820.85
INV 572	29/01/2021	EMERGENCY ELECTRICAL WORKS	\$3,820.85
EFT50313	23/02/2021	GEOFFREY CHARLES HAEREWA	\$7,071.00
INV ALLOW3101	31/01/2021	JANUARY 2021 PRESIDENT SITTING FEES & ALLOWANCE	\$7,071.00
EFT50314	23/02/2021	ITVISION	\$8,630.60
INV 34562	15/12/2020	SYNERGY WORKGROUP LICENCES	\$4,985.20
INV 34695	29/01/2021	PAYROLL MONTHLY SERVICE FEE	\$3,645.40
EFT50315	23/02/2021	KEITH BEDFORD	\$1,745.08
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES & TRAVEL	\$1,745.08
EFT50316	23/02/2021	KIMBERLEY HIRE	\$389.71
INV KH5656	31/12/2020	PORTALOO HIRE	\$389.71
EFT50317	23/02/2021	MARKETFORCE	\$382.54
INV 36900	27/01/2021	ADVERTISING	\$382.54
EFT50318	23/02/2021	MCLEODS BARRISTERS & SOLICITORS	\$11,465.41
INV 117250	28/01/2021	LEGAL ADVICE LEASE OF AREA 4: FITZROY CROSSING AIRPORT	\$857.94
INV 117249	28/01/2021	LEGAL ADVICE AIRPORT LEASE: CHOPPER DOC HANGARS PTY LTD	\$1,104.37
INV 117545	29/01/2021	PRELIMINARY LEGAL WORK ACQUISITION AND SALE OF LAND	\$3,229.73

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INV 117544	29/01/2021	LEGAL WORK FOR RATES DEBT RECOVERY	\$2,473.37
INV 117529	29/01/2021	SUBLEASES OF DERBY WHARF	\$3,800.00
EFT50319	23/02/2021	PATRICK GREEN	\$80.00
INV REIMB1702	17/02/2021	REFUND OF 2017 COUNCIL NOMINATION FEE	\$80.00
EFT50320	23/02/2021	PATRICIA LISA RILEY	\$1,375.00
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES	\$1,375.00
EFT50321	23/02/2021	PAUL LESLIE WHITE	\$2,681.81
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES & ALLOWANCE	\$2,681.81
EFT50322	23/02/2021	ROWENA MOUDA	\$1,375.00
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES	\$1,375.00
EFT50323	23/02/2021	STEVE ROSS	\$1,375.00
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES	\$1,375.00
EFT50324	23/02/2021	TELSTRA CORPORATION	\$74.94
INV 1718873800	27/01/2021	SERVICES AND EQUIPMENT RENTAL TO 11/02/2021	\$74.94
EFT50325	23/02/2021	ANDREW JAMES TWADDLE	\$1,375.00
INV ALLOW3101	31/01/2021	JANUARY 2021 COUNCILLOR SITTING FEES	\$1,375.00
EFT50326	23/02/2021	LEAVILLE HOLDINGS PTY LTD (WILLARE BRIDGE ROADHOUSE)	\$1,320.00
INV 7728	01/10/2020	WASTE COLLECTION AND DISPOSAL FROM WILLARE PICNIC AREA	\$660.00
INV 7827	01/12/2020	WASTE COLLECTION AND DISPOSAL FROM WILLARE PICNIC AREA	\$660.00
EFT50327	23/02/2021	WA CONTRACT RANGER SERVICES PTY LTD	\$6,930.00
INV 03147	15/02/2021	CONTRACT RANGER SERVICES	\$6,930.00
EFT50328	23/02/2021	WILINGGIN ABORIGINAL CORPORATION	\$500.00
INV REIMB1702	17/02/2021	BOND REFUND	\$500.00
		TOTAL	\$406,966.14

CHQ PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
54831	10/02/2021	WATER CORPORATION	\$36,672.50
INV 9006973840	19/01/2021	OFFICE AT 24 LOCH ST DERBY	\$950.93
INV 9021175396	19/01/2021	HOME UNIT AT UNIT 5 / 20 CLARENDON ST for 16/11/2020 - 18/01/2021	\$280.35
INV 9021175417	19/01/2021	UNIT 3 / 20 CLARENDON ST DERBY for 16/11/2020 - 18/01/2021	\$330.99
INV 9006973891	19/01/2021	INFANT HEALTH CENTRE AT 36 LOCH ST	\$64.08
INV 9021175329	19/01/2021	UNIT 6 / 20 CLARENDON ST DERBY	\$302.31
INV 9021175433	19/01/2021	UNIT 2 / 20 CLARENDON ST DERBY	\$314.98
INV 9006985841	19/01/2021	GARDEN AT 1 CLARENDON ST DERBY	\$343.01
INV 9006973736	19/01/2021	CLUB AT 12 ELDER ST DERBY	\$359.13
INV 9006973883	19/01/2021	SWIMMING POOL AT 11 JOHNSTON ST DERBY	\$2,542.72
INV 9006972290	19/01/2021	TOILETS AT JETTY RD DERBY	\$435.55
INV 9021175409	19/01/2021	UNIT 1 / 20 CLARENDON ST DERBY LOT 324 for 16/11/2020 - 18/01/2021	\$263.92
INV 9006973947	19/01/2021	YOUTH CENTRE AT HARDMAN ST DERBY	\$1,431.17
INV 9006973875	19/01/2021	OFFICES AT 30 LOCH ST DERBY	\$2,203.22
INV 9006975053	19/01/2021	TOILETS AT 49-55 CLARENDON ST DERBY LOT 296-297	\$93.62
INV 9006973699	19/01/2021	MUSEUM AT 3 LOCH ST DERBY for 18/11/2020 - 18/01/2021	\$316.18
INV 9006973904	19/01/2021	LIBRARY AT 30-34 LOCH ST DERBY for 16/11/2020 - 18/01/2021	\$90.70
INV 9017886750	19/01/2021	AMENITIES AT JETTY RD DERBY for 16/11/2020 - 18/01/2021	\$18.63
INV 9022168905	19/01/2021	SERVICE RES AT 20 CLARENDON ST	\$82.92
INV 9021175425	19/01/2021	HOME UNIT AT UNIT 4 / 20 CLARENDON ST DERBY	\$292.95
INV 9006985833	19/01/2021	ROAD VERGE AT 1 CLARENDON ST MEDIUM STRIP	\$23.96
INV 9006973744	19/01/2021	RESTAURANT AT JETTY RD DERBY	\$2,014.45

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INV 9009765422	20/01/2021	DUPLEX UNIT AT 4 B ROWELL CT DERBY	\$241.99
INV 9009765414	20/01/2021	DUPLEX UNIT AT 4 A ROWELL CT DERBY	\$236.51
INV 9012556357	20/01/2021	CENTRE AT 24 ROWAN ST DERBY	\$635.41
INV 9006978422	20/01/2021	HOUSE AT 11 HANSON ST DERBY	\$873.21
INV 9020549317	21/01/2021	DUPLEX UNIT AT 19 WOOLLYBUTT CNR DERBY	\$296.80
INV 9012616911	21/01/2021	DUPLEX UNIT AT 14 B BLOODWOOD CR DERBY	\$388.15
INV 9008757703	21/01/2021	HOUSE AT 4 WOOLLYBUTT CNR DERBY	\$406.42
INV 9008757359	21/01/2021	HOUSE AT 8 KURRAJONG LOOP DERBY	\$364.40
INV 9018685299	21/01/2021	RESERVE AT CORKWOOD CT DERBY	\$1,024.87
INV 9012616903	21/01/2021	DUPLEX UNIT AT 14 A BLOODWOOD CR DERBY	\$764.47
INV 9006986481	22/01/2021	TOILETS AT FLYNN DR FITZROY CROSSING	\$1,625.59
INV 9006986051	22/01/2021	DUPLEX UNIT AT UNIT A / 20 MACDONALD WAY FITZROY CROSSING	\$241.99
INV 9015670665	22/01/2021	DUPLEX UNIT AT UNIT B / 20 MACDONALD WAY FITZROY CROSSING	\$240.16
INV 9006986414	22/01/2021	CENTRE AT 101 FALLON RD FITZROY CROSSING	\$2,338.14
INV 9017391467	22/01/2021	TRIPLEX UNIT AT UNIT 2 / 74 FALLON RD FITZROY CROSSING	\$238.34
INV 9017391475	22/01/2021	TRIPLEX UNIT AT UNIT 3 / 74 FALLON RD FITZROY CROSSING	\$1,474.96
INV 9017391459	22/01/2021	TRIPLEX UNIT AT UNIT 1 / 74 FALLON RD FITZROY CROSSING	\$263.68
INV 9011212376	22/01/2021	RESERVE AT STEEL ST DERBY	\$636.22
INV 9011140114	22/01/2021	TRICKLE IRRIGATION AT FORREST RD FITZROY CROSSING	\$45.07
INV 9006987783	22/01/2021	TOURIST BUREAU AT FLYNN DR FITZROY CROSSING	\$244.90
INV 9006984507	22/01/2021	COMMUNITY STANDPIPE AT DERBY HWY DERBY	\$271.34
INV 9006986908	22/01/2021	WORKSHOP, RESIDENCE AT 175L EMANUEL WAY FITZROY CROSSING	\$21.30
INV 9006983547	25/01/2021	CENTRE AT 63-65 ASHLEY ST DERBY	\$3,592.62
INV 9006978123	25/01/2021	CEMETERY AT 27017 WODEHOUSE ST DERBY	\$534.13
INV 9006983598	25/01/2021	CENTRE AT 53 ASHLEY ST DERBY	\$71.69
INV 9006980581	25/01/2021	DAYCARE CENTRE AT 40-42 ASHLEY ST DERBY	\$798.25
INV 9009945968	27/01/2021	DUPLEX UNIT AT UNIT A / 13 HOLMAN ST DERBY	\$505.08
INV 9006981541	27/01/2021	HOUSE AT 2 WODEHOUSE ST DERBY	\$241.99
INV 9006981445	27/01/2021	HOUSE AT 7 TOWER PL DERBY	\$655.49
INV 9006974376	27/01/2021	SPORTS COMPLEX AT 153 LOCH ST DERBY	\$156.11
INV 9009945976	27/01/2021	DUPLEX UNIT AT UNIT B / 13 HOLMAN ST DERBY	\$413.73
INV 9006984048	27/01/2021	DEPOT AT 1-7 MILLARD ST DERBY	\$109.14
INV 9006981517	27/01/2021	HOUSE AT 6 TOWER PL DERBY	\$1,478.32
INV 9006974368	29/01/2021	TOILETS AT 153 LOCH ST DERBY	\$45.45
INV 9018007711	11/02/2021	RESERVE AT PANDANAS WAY DERBY	\$521.75
INV 9016645795	11/02/2021	RESERVE AT 8 COOLIBAH WAY DERBY	\$1,919.06
		TOTAL	\$36,672.50

FEE PAYMENTS

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
917	01/02/2021	MER - MERCHANT FEES	\$31.26
917	01/02/2021	EXC - EXCESS TRANSACTIONS FEE	\$15.40
917	01/02/2021	EXC - EXCESS TRANSACTIONS FEE	\$0.60
917	02/02/2021	DOT - DOT PAYMENT	\$1,345.50
917	03/02/2021	EXC - EXCESS TRANSACTIONS FEE	\$77.00
917	03/02/2021	BEX - BPOINT FEES	\$90.86
917	03/02/2021	MER - MERCHANT FEES	\$259.27
917	03/02/2021	MER - MERCHANT FEES	\$307.45
917	03/02/2021	DOT - DOT PAYMENT	\$2,391.85
917	04/02/2021	GHA - GREYHOUND AUSTRALIA	\$1,133.89
917	04/02/2021	GHAC - GREYHOUND AUST. COMMISSION	-\$60.58

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917	01/02/2021	MER - MERCHANT FEES	\$81.90
917	04/02/2021	DOT - DOT PAYMENT	\$2,191.35
917	04/02/2021	BAS4 - ATO - BAS PAYMENT - PAYG WITHHOLDING	\$96,915.00
917	05/02/2021	DOT - DOT PAYMENT	\$3,023.00
917	08/02/2021	IINET - IINET 225211599 (\$109.99)	\$109.99
917	08/02/2021	DOT - DOT PAYMENT	\$2,929.90
917	09/02/2021	DOT - DOT PAYMENT	\$1,460.75
917	10/02/2021	DOT - DOT PAYMENT	\$2,367.85
917	11/02/2021	GHA - GREYHOUND AUSTRALIA	\$933.61
917	11/02/2021	GHAC - GREYHOUND AUST. COMMISSION	-\$50.22
917	11/02/2021	DOT - DOT PAYMENT	\$1,181.80
917	01/02/2021	MER - MERCHANT FEES	\$184.85
917	12/02/2021	DOT - DOT PAYMENT	\$2,426.45
917	15/02/2021	BEX - BPOINT FEES	\$37.58
917	15/02/2021	DOT - DOT PAYMENT	\$3,165.45
917	16/02/2021	DOT - DOT PAYMENT	\$4,776.50
917	17/02/2021	DOT - DOT PAYMENT	\$1,595.60
917	18/02/2021	DOT - DOT PAYMENT	\$894.20
917	18/02/2021	GHA - GREYHOUND AUSTRALIA	\$1,505.76
917	01/02/2021	DOT - DOT PAYMENT	\$1,120.50
917	18/02/2021	GHAC - GREYHOUND AUST. COMMISSION	-\$85.07
917	19/02/2021	DOT - DOT PAYMENT	\$1,709.20
917	22/02/2021	DOT - DOT PAYMENT	\$2,668.25
917	23/02/2021	DOT - DOT PAYMENT	\$1,103.95
917	23/02/2021	BAS4 - ATO - BAS PAYMENT - PAYG WITHHOLDING	\$97,404.00
917	01/02/2021	CMD - CHEQUE OR MERCHANT DEPOSITS FEE	\$9.60
917	01/02/2021	EXC - EXCESS TRANSACTIONS FEE	\$38.95
917	01/02/2021	EXC - EXCESS TRANSACTIONS FEE	\$0.60
917	01/02/2021	EXC - EXCESS TRANSACTIONS FEE	\$57.00
DD19093.1	02/02/2021	AWARE SUPER	\$25,082.35
INV SUPER	2/02/2021	SUPERANNUATION	\$18,733.24
INV DEDUCTION	2/02/2021	PAYROLL DEDUCTION	\$6,349.11
DD19093.2	02/02/2021	HESTA	\$210.94
INV SUPER	02/02/2021	SUPERANNUATION	\$210.94
DD19093.3	02/02/2021	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	\$761.53
INV SUPER	02/02/2021	SUPERANNUATION	\$481.69
INV DEDUCTION	02/02/2021	PAYROLL DEDUCTION	\$279.84
DD19093.4	02/02/2021	REST SUPERANNUATION	\$1,227.07
INV SUPER	02/02/2021	SUPERANNUATION	\$1,227.07
DD19093.5	02/02/2021	SUNSUPER SUPERANNUATION FUND	\$550.83
INV SUPER	02/02/2021	SUPERANNUATION	\$550.83
DD19093.6	02/02/2021	AUSTRALIAN SUPER	\$1,215.82
INV SUPER	02/02/2021	SUPERANNUATION	\$1,034.35
INV DEDUCTION	02/02/2021	PAYROLL DEDUCTION	\$181.47
DD19093.7	02/02/2021	VISION SUPER	\$646.44
INV SUPER	02/02/2021	SUPERANNUATION	\$646.44
DD19093.8	02/02/2021	MLC NOMINEES PTY LTD	\$241.34
INV SUPER	02/02/2021	SUPERANNUATION	\$241.34
DD19093.9	02/02/2021	HOST PLUS SUPERANNUATION FUND	\$1,088.41

REPORT TO COUNCIL – FEBRUARY 2020

INV SUPER	02/02/2021	SUPERANNUATION	\$1,088.41
DD19110.1	16/02/2021	AWARE SUPER	\$26,638.48
INV SUPER	16/02/2021	SUPERANNUATION	\$19,919.46
INV SUPER	16/02/2021	PAYROLL DEDUCTION	\$6,719.02
DD19110.2	16/02/2021	HESTA	\$257.54
INV SUPER	16/02/2021	SUPERANNUATION	\$257.54
DD19110.3	16/02/2021	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	\$845.82
INV SUPER	16/02/2021	SUPERANNUATION	\$508.83
INV DEDUCTION	16/02/2021	PAYROLL DEDUCTION	\$336.99
DD19110.4	16/02/2021	REST SUPERANNUATION	\$974.75
INV SUPER	16/02/2021	SUPERANNUATION	\$974.75
DD19110.5	16/02/2021	SUNSUPER SUPERANNUATION FUND	\$497.40
INV SUPER	16/02/2021	SUPERANNUATION	\$497.40
DD19110.6	16/02/2021	AUSTRALIAN SUPER	\$1,449.17
INV SUPER	16/02/2021	SUPERANNUATION	\$1,267.69
INV DEDUCTION	16/02/2021	PAYROLL DEDUCTION	\$181.48
DD19110.7	16/02/2021	VISION SUPER	\$361.43
INV SUPER	16/02/2021	SUPERANNUATION	\$361.43
DD19110.8	16/02/2021	MLC NOMINEES PTY LTD	\$241.34
INV SUPER	16/02/2021	SUPERANNUATION	\$241.34
DD19110.9	16/02/2021	HOST PLUS SUPERANNUATION FUND	\$1,131.87
INV SUPER	16/02/2021	SUPERANNUATION	\$1,131.87
DD19123.1	19/02/2021	THE SHELL COMPANY OF AUSTRALIA LIMITED	\$3,638.53
INV FUEL - FEB21	19/02/2021	JANUARY FUEL	\$3,638.53
DD19093.10	02/02/2021	MLC MASTERKEY SUPER	\$289.98
INV SUPER	02/02/2021	SUPERANNUATION	\$289.98
DD19110.10	16/02/2021	MLC MASTERKEY SUPER	\$326.20
INV SUPER	16/02/2021	SUPERANNUATION	\$326.20
DD19128.1	24/02/2021	ANZ COMMERCIAL CARD SERVICES CENTRE	-
INV AOH CC	24/02/2021	CREDIT CARD PURCHASES AOH	-
PAYROLL	2/02/2021	NET PAYROLL	\$154,181.48
PAYROLL	16/02/2021	NET PAYROLL	\$159,316.80
TOTAL			\$616,526.32

EFT PAYMENTS – TRUST ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
TOTAL			

CHQ PAYMENTS – TRUST ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
TOTAL			

REPORT TO COUNCIL – FEBRUARY 2020

MANUAL CHEQUE

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
		TOTAL	

Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522. Australian Credit Licence No. 234527.



ANZ BUSINESS ONE

STATEMENT PERIOD: 14/12/20 to 12/01/21

ACCOUNT NUMBER:

📞 Cards Enquiries: 13 10 06 Lost/Stolen Cards: 1800 033 844

SHIRE OF DERBY WEST KIMBERLEY
 SHIRE OF DERBY
 THE DIRECTOR
 C/O SHIRE OF DERBY
 PO BOX 94
 DERBY WA 6728

PAYMENT SUMMARY	
Monthly Payment	\$39.00
Due Date	08/02/2021
Minimum Amount Due	\$39.00

YOUR ANZ ACCOUNT SUMMARY

Opening Balance	\$11,586.43
Purchases, Cash Advances & Other Debits	\$1,921.26
Interest Charges	\$0.00
Payments & Other Credits	\$11,586.43
Closing balance	\$1,921.26

Facility Limit	\$50,000.00
Available Account Credit at Statement Date	\$48,078.74

YOUR PAYMENT OPTIONS



ANZ Internet Banking
 www.anz.com Payments made after 10pm (EST) will be processed the next business day.



BPAY Payments - Biller Code 6007
 BPAY payments from ANZ accounts made after 6pm (EST) will be processed the next business day. Check with your institution for cut-off times. Your bill reference number is your ANZ account number.



ANZ Phone Banking
 13 22 73 Payments made after 10pm (EST) will be processed the next business day.



By Mail
 Tear off this slip and mail to PO BOX 607, Melbourne, VIC 3001



CardPay Direct
 To ask about setting up a convenient direct debit payment please call 13 22 73.



Direct Credit via EFT
 Payments to your Account can be made via Electronic Funds Transfer (EFT) from your nominated account.

Account Number	
Account Name	SHIRE OF DERBY
Amount Paid	
Due Date	08/02/2021

ID:00001-5082493007
 XPRN/P10004-2101130147

ANZ BUSINESS ONE

ACCOUNT NUMBER:

Interest Rates

Purchases	Interest Rate 17.74% p.a (0.0486% daily)
Cash Advances	Interest Rate 19.24% p.a (0.0527% daily)

Opening Account Balance **\$11,586.43**

Cardholder Name: AMANDA O'HALLORAN
 Cardholder Number:
 Spend Cap: \$0.00

Date	Description	Amount	Default GST*
10/12/2020	NEAPSBISTRO DERBY	648.80	58.98
10/12/2020	VISTAPRINT B.V. VENLO INCL OVERSEAS TXN FEE 3.22 AUD	110.66	10.06
Sub-total		759.46	69.04

Cardholder Name: AMANDA O'HALLORAN
 Cardholder Number:
 Spend Cap: \$20,000.00

Date	Description	Amount	Default GST*
18/12/2020	DERBY 4X4 AND MARINE DERBY	231.00	21.00
23/12/2020	WOOLWORTHS 4600 DERBY	34.80	3.16
07/01/2021	SP * AUSTRALIA DAY SA ADELAIDE	896.00	81.45
Sub-total		1,161.80	105.61

Account Number:

11,586.43CR

*The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.

Cheque Particulars: Proceeds not available until cleared. Please make cheques payable to ANZ. Do not staple, pin or fold your payment.

Drawer	Bank	Branch	Amount
			\$
			\$
			\$
Teller Stamp	Signature		Subtotal \$
			Notes \$
			Coins \$
			Total \$

ANZ BUSINESS ONE

ACCOUNT NUMBER:

Date	Description	Amount	Default GST*
	Sub-total	11,586.43CR	
	Total GST payable this statement*		\$174.65
	Closing Account Balance	\$1,921.26	

IMPORTANT MESSAGES

YOUR AGREED PAYMENT WILL BE DEBITED FROM YOUR ACCOUNT 08/02/21
 FOR ADVICE ON YOUR TAX AFFAIRS,INCLUDING PREVIOUS REWARDS FEES CHARGED TO YOUR ACCOUNT,PLEASE CONSULT YOUR TAX ADVISER.
 ANY QUESTIONS: PLEASE CALL 1800 032 481, MONDAY TO FRIDAY, 8AM TO 8PM(AET)

* The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.

7.2 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 28 FEBRUARY 2021

File Number: 5152

Author: Mark Willis, Accountant

Responsible Officer: Alan Lamb, Director Corporate Services

Authority/Discretion: Information

SUMMARY

This report has been compiled to fulfil the statutory reporting requirements of the *Local Government Act 1995* (Act) and associated Regulations, whilst also providing the Council with an overview of the Shire's financial performance on a year to date basis for the period ending 28 February 2021.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Pursuant to section 6.4 of the *Local Government Act 1995* and regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a Local Government is to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shires Financial Reports are produced in accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* as amended. Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires that Local Governments produce a monthly statement of financial activity and such other supporting information as is considered relevant by the Local Government.

The Shires financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

Section 34 of the Local Government (Financial Management) Regulations 1996 provides:

34. Financial activity statement required each month (Act s. 6.4)

(1) *A Local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) *budget estimates to the end of the month to which the statement relates; and*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

- (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) *such other supporting information as is considered relevant by the Local Government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
- (b) *by program; or*
- (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*

Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

AF14 – Significant Accounting Policies

AF18 – Sundry Debtors Collection

AF19 – Outstanding Rates Collection

FM4 – Reserve Accounts

FM7 – Cashflow Management

FM8 – Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2020/21 Annual Budget as adopted by Council at its meeting held 30 July 2020 (Minute No. 125/20 refers) budget parameters, which have been structured on financial viability and sustainability principles.

Details of any budget variation in excess of \$30,000 (year to date) follow. There are no other known events which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4: Good Governance and an effective organisation Leadership that provides strategic direction for the community, supported by efficient and effective service delivery	4.1: Effective Governance and Leadership	4.1.4: Ensure governance policies and procedures are in accordance with legislative requirements

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue streams into the future is likely to have an impact on the Shire's ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs.	Possible	Major	High	Risk assessments have been completed in relation to a number of higher level financial matters. The timely and accurate completion of monthly financial reporting enabling Council to make fully informed decisions is a control that assists in addressing this risk.

CONSULTATION

Internal consultation within the Corporate Services Department.

External consultation with Moore Stephens.

In accordance with section 6.2 of the *Local Government Act 1995*, the annual budget was prepared having regard to the Strategic Community Plan, prepared under section 5.56 of the *Local Government Act 1995*.

COMMENT

Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached)

Attached to the Agenda is a copy of:

- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature and Type

Notes related to –

- Significant Accounting Policies
- Net Current Financial Position
- Capital – Acquisition, Funding and Disposal
- Cash and Investments
- Budget Amendments
- Trust Fund Movements
- Material Variances
- Grants and Contributions
- Rating Information
- Cash Backed Reserves
- Receivables
- Payables; and
- Summary Graphs.







Comments are required for variances that are more than 10% of budget or \$30,000 whichever is the greater.

At the time of preparing the attached financials the Annual Financial Report has not been finalised and therefore the surplus from 2019/20, as displayed, may change due to year end and audit adjustments.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **February 2021 Financial Statements**  
2. **Management Information Report**  
3. **Note 15 Material Variances**  

Cr Paul White left the meeting at 4:28pm.

Cr Paul White returned to the meeting at 4:30pm.

COMMITTEE RESOLUTION AC17/21**Moved: Cr Paul White****Seconded: Cr Geoff Davis****That the Audit Committee recommends Council RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 28 February 2021.****In Favour: Crs Chris Kloss, Paul White and Geoff Davis****Against: Nil****CARRIED 3/0***Cr Rowena Mouda entered the meeting at 4:31pm.*

**Moore Australia**

Level 15, Exchange Tower,
2 The Esplanade, Perth, WA 6000
PO Box 5785, St Georges Terrace, WA
6831

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F +61 8 9225 6181

www.moore-australia.com.au

2 March 2021

Ms Amanda O'Halloran
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

COMPILATION REPORT TO THE SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Derby/West Kimberley, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF DERBY/WEST KIMBERLEY

The Shire of Derby/West Kimberley are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Derby/West Kimberley provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Derby/West Kimberley. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.
Liability limited by a scheme approved under Professional Standards Legislation.

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2 March 2021

Ms Amanda O'Halloran
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2021

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 28 February 2021 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 15 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

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**Shire of Derby/West Kimberley
Management Information Report**

**Period Ending
28 February 2021**

Topic	Item	First Identified	Explanation	Action Required	Priority
Trust	Public Open Space	January 2021	The balance of the trust relates to Public Open Space money. Recent amendment to the <i>Planning and Development Act</i> Section 154 now requires these funds to be held in a Reserve.	We recommend the cash held in trust relating to Public Open Space be transferred to a Cash Backed reserve in accordance with the <i>Planning and Development Act</i>	Medium
Subsidiary ledgers	Outstanding	February 2020	Although we acknowledge a significant provision for impairment of debtors exists, the debtors aged trial balance includes invoices totaling \$563,574 outstanding for over 90 days, and debtors with credit balances totaling \$54,944.	We recommend reviewing overdue debtor's collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied.	Medium

Approval:  RUSSELL BARNES, Director

Page 1

Date of Issue: 2 March 2021

SHIRE OF DERBY-WEST KIMBERLEY
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 28 February 2021

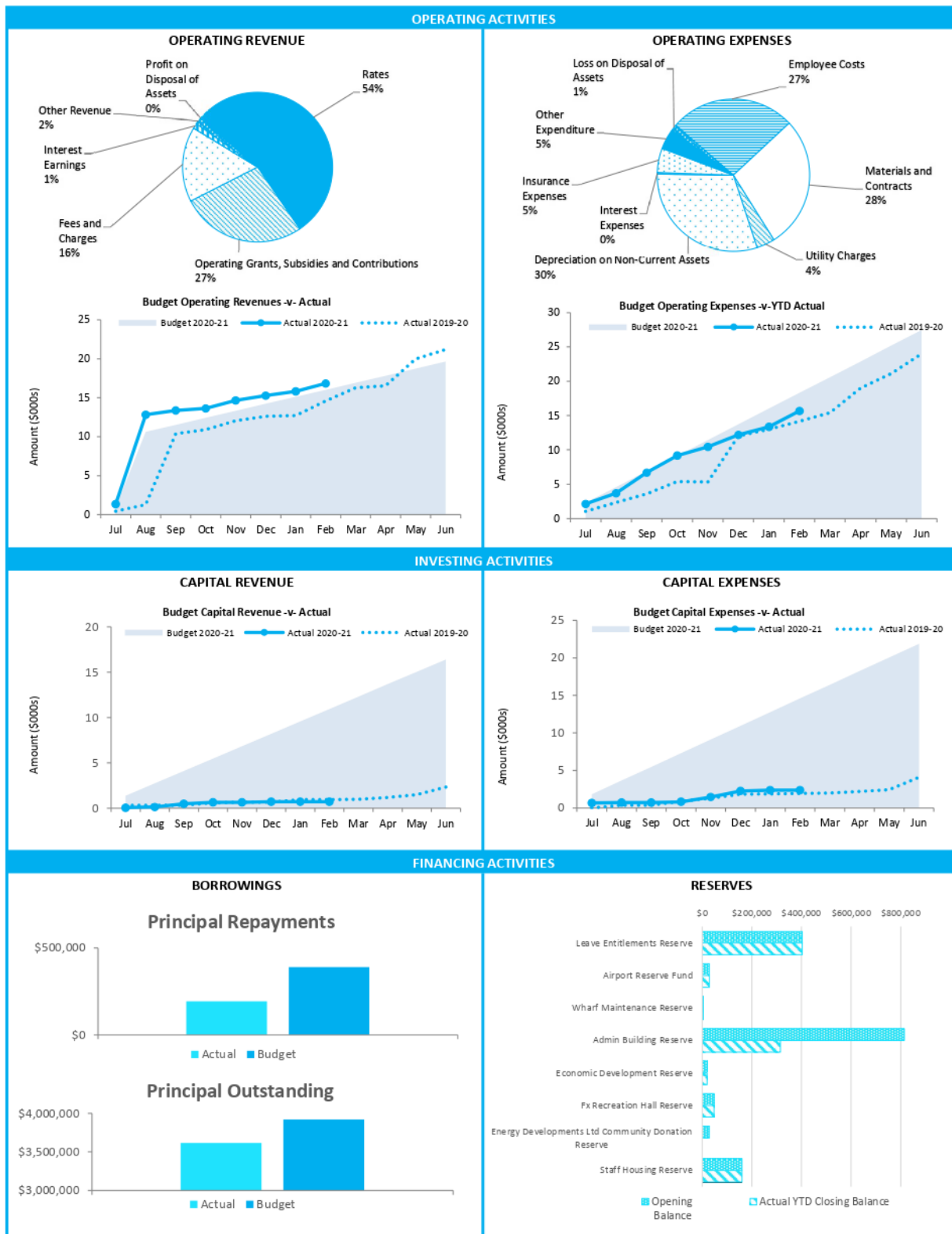
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components				
Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.29 M	\$5.29 M	\$3.84 M	(\$1.45 M)
Closing	\$0.00 M	\$4.80 M	\$8.92 M	\$4.12 M
Refer to Statement of Financial Activity				
Cash and cash equivalents		Payables		Receivables
	\$7.98 M	%	\$0.97 M	%
	% of total		% Outstanding	
Unrestricted Cash	\$7.00 M	87.8%	Trade Payables	\$0.69 M
Restricted Cash	\$0.98 M	12.2%	30 to 90 Days	\$3.10 M
			Over 90 Days	\$0.69 M
				% Collected
				67.2%
				% Outstanding
				14.1%
				69.9%
Refer to Note 2 - Cash and Financial Assets		Refer to Note 5 - Payables		Refer to Note 3 - Receivables
Key Operating Activities				
Amount attributable to operating activities				
	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
Adopted Budget	(\$0.39 M)	\$2.94 M	\$6.38 M	\$3.44 M
Refer to Statement of Financial Activity				
Rates Revenue		Operating Grants and Contributions		Fees and Charges
	\$9.11 M	%	\$4.55 M	%
	% Variance		% Variance	
YTD Actual	\$8.81 M	3.4%	YTD Actual	\$2.72 M
YTD Budget	\$8.81 M	3.4%	YTD Budget	\$2.24 M
				% Variance
				21.7%
Refer to Note 6 - Rate Revenue		Refer to Note 12 - Operating Grants and Contributions		Refer to Statement of Financial Activity
Key Investing Activities				
Amount attributable to investing activities				
	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
Adopted Budget	(\$5.46 M)	(\$3.77 M)	(\$1.64 M)	\$2.13 M
Refer to Statement of Financial Activity				
Proceeds on sale		Asset Acquisition		Capital Grants
	\$0.11 M	%	\$2.37 M	%
	%		% Spent	
YTD Actual	\$0.17 M	65.2%	YTD Actual	\$0.62 M
Adopted Budget	\$0.17 M	65.2%	Adopted Budget	\$16.23 M
				% Received
				3.8%
Refer to Note 7 - Disposal of Assets		Refer to Note 8 - Capital Acquisition		Refer to Note 8 - Capital Acquisition
Key Financing Activities				
Amount attributable to financing activities				
	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
Adopted Budget	\$0.55 M	\$0.33 M	\$0.33 M	\$0.00 M
Refer to Statement of Financial Activity				
Borrowings		Reserves		
	\$0.19 M	\$0.98 M		
Principal repayments	\$0.05 M	\$0.00 M		
Interest expense	\$3.62 M			
Principal due				
Refer to Note 9 - Borrowings		Refer to Note 10 - Cash Reserves		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Administration and operation of facilities and services to members of council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and environmental health administration.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

HOUSING

Help ensure adequate housing.

Management and maintenance of staff and rental housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collections, recycling, refuse site operations, litter control, administration of the town planning scheme, cemetery operations, public toilet facilities, sewerage and protection of the environment.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance and operation of the Town Hall, the aquatic centre, recreation centre, library, community arts program, cultural activities and various services.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, footpaths, street lighting, traffic management and airport. Purchase and disposal of Council's road plant, parking control and police licensing.

ECONOMIC SERVICES

To help promote the Shire and its economic well being.

Building control, saleyards, tourism and area promotion, standpipes and pest control.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Private works operations, plant repairs and operation costs, stock and materials, property leases and rental, salaries and wages for council employees.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,293,692	5,293,692	3,841,911	(1,451,781)	(27.42%)	▼
Revenue from operating activities							
Governance		21,050	14,024	13,809	(215)	(1.53%)	
General purpose funding - general rates	6	8,795,965	8,809,293	9,109,022	299,729	3.40%	
General purpose funding - other		3,299,472	2,451,552	2,515,218	63,666	2.60%	
Law, order and public safety		51,971	34,600	30,425	(4,175)	(12.07%)	
Health		737,679	491,760	435,376	(56,384)	(11.47%)	▼
Education and welfare		512,114	341,400	263,573	(77,827)	(22.80%)	▼
Housing		70,560	47,040	56,516	9,476	20.14%	
Community amenities		1,949,138	1,299,384	1,633,588	334,204	25.72%	▲
Recreation and culture		357,628	238,360	187,654	(50,706)	(21.27%)	▼
Transport		3,724,762	2,483,144	2,436,492	(46,652)	(1.88%)	
Economic services		87,600	58,384	45,881	(12,503)	(21.42%)	
Other property and services		62,919	41,928	110,027	68,099	162.42%	▲
		19,670,858	16,310,869	16,837,581	526,712		
Expenditure from operating activities							
Governance		(1,689,431)	(1,126,080)	(776,555)	349,525	31.04%	▲
General purpose funding		(440,346)	(293,472)	(574,989)	(281,517)	(95.93%)	▼
Law, order and public safety		(413,635)	(275,496)	(389,629)	(114,133)	(41.43%)	▼
Health		(889,031)	(592,488)	(574,452)	18,036	3.04%	
Education and welfare		(1,041,379)	(694,040)	(409,536)	284,504	40.99%	▲
Housing		(349,637)	(232,696)	(570,766)	(338,070)	(145.28%)	▼
Community amenities		(3,752,806)	(2,501,656)	(2,270,094)	231,562	9.26%	
Recreation and culture		(5,425,114)	(3,615,632)	(3,443,064)	172,568	4.77%	
Transport		(12,597,591)	(8,397,984)	(5,892,786)	2,505,198	29.83%	▲
Economic services		(1,031,276)	(687,400)	(704,572)	(17,172)	(2.50%)	
Other property and services		(44,177)	(29,136)	(70,524)	(41,388)	(142.05%)	▼
		(27,674,423)	(18,446,080)	(15,676,967)	2,769,113		
Non-cash amounts excluded from operating activities	1(a)	7,616,932	5,077,664	5,221,681	144,017	2.84%	
Amount attributable to operating activities		(386,633)	2,942,453	6,382,295	3,439,842		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	16,233,630	10,822,400	622,079	(10,200,321)	(94.25%)	▼
Proceeds from disposal of assets	7	167,000	88,000	108,813	20,813	23.65%	
Payments for property, plant and equipment and infrastructure	8	(21,860,268)	(14,675,885)	(2,368,908)	12,306,977	83.86%	▲
Amount attributable to investing activities		(5,459,638)	(3,765,485)	(1,638,016)	2,127,469		
Financing Activities							
Proceeds from new debentures	9	500,000	0	0	0	0.00%	
Transfer from reserves	10	526,853	526,853	526,853	0	0.00%	
Repayment of debentures	9	(389,274)	(193,523)	(193,523)	0	0.00%	
Transfer to reserves	10	(85,000)	0	0	0	0.00%	
Amount attributable to financing activities		552,579	333,330	333,330	0		
Closing funding surplus / (deficit)	1(c)	0	4,803,990	8,919,520			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$30,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 28 FEBRUARY 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,293,692	5,293,692	3,841,911	(1,451,781)	(27.42%)	▼
Revenue from operating activities							
Rates	6	8,795,965	8,809,293	9,109,022	299,729	3.40%	
Operating grants, subsidies and contributions	12	7,205,732	5,055,640	4,552,462	(503,178)	(9.95%)	
Fees and charges		3,356,473	2,237,520	2,722,570	485,050	21.68%	▲
Interest earnings		253,005	168,656	193,325	24,669	14.63%	
Other revenue		18,425	12,264	231,414	219,150	1786.94%	▲
Profit on disposal of assets	7	41,258	27,496	28,788	1,292	4.70%	
		19,670,858	16,310,869	16,837,581	526,712		
Expenditure from operating activities							
Employee costs		(7,325,883)	(4,882,856)	(4,178,188)	704,668	14.43%	▲
Materials and contracts		(10,051,182)	(6,699,296)	(4,398,442)	2,300,854	34.34%	▲
Utility charges		(1,015,601)	(676,712)	(608,947)	67,765	10.01%	▲
Depreciation on non-current assets		(7,454,631)	(4,969,464)	(4,743,142)	226,322	4.55%	
Interest expenses		(191,085)	(127,360)	(54,688)	72,672	57.06%	▲
Insurance expenses		(1,094,727)	(729,576)	(806,093)	(76,517)	(10.49%)	▼
Other expenditure		(337,755)	(225,120)	(688,153)	(463,033)	(205.68%)	▼
Loss on disposal of assets	7	(203,559)	(135,696)	(199,314)	(63,618)	(46.88%)	▼
		(27,674,423)	(18,446,080)	(15,676,967)	2,769,113		
Non-cash amounts excluded from operating activities	1(a)	7,616,932	5,077,664	5,221,681	144,017	2.84%	
Amount attributable to operating activities		(386,633)	2,942,453	6,382,295	3,439,842		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	16,233,630	10,822,400	622,079	(10,200,321)	(94.25%)	▼
Proceeds from disposal of assets	7	167,000	88,000	108,813	20,813	23.65%	
Payments for property, plant and equipment and infrastructure	8	(21,860,268)	(14,675,885)	(2,368,908)	12,306,977	83.86%	▲
Amount attributable to investing activities		(5,459,638)	(3,765,485)	(1,638,016)	2,127,469		
Financing Activities							
Proceeds from new debentures	9	500,000	0	0	0	0.00%	
Transfer from reserves	10	526,853	526,853	526,853	0	0.00%	
Repayment of debentures	9	(389,274)	(193,523)	(193,523)	0	0.00%	
Transfer to reserves	10	(85,000)	0	0	0	0.00%	
Amount attributable to financing activities		552,579	333,330	333,330	0		
Closing funding surplus / (deficit)	1(c)	0	4,803,990	8,919,520	4,115,530		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 March 2021

SIGNIFICANT ACCOUNTING POLICES

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(41,258)	(27,496)	(28,788)
Less: Movement in liabilities associated with restricted cash		0	0	47,539
Less: Movement in other payables		0	0	260,474
Add: Loss on asset disposals	7	203,559	135,696	199,314
Add: Depreciation on assets		7,454,631	4,969,464	4,743,142
Total non-cash items excluded from operating activities		7,616,932	5,077,664	5,221,681

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 28 February 2020	Year to Date 28 February 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(1,502,654)	(1,552,654)	(975,801)
Add: Borrowings	9	373,274	81,752	179,751
Add: Provisions - employee		0	452,441	0
Total adjustments to net current assets		(1,129,380)	(1,018,461)	(796,050)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	6,235,956	3,941,510	7,978,982
Financial assets at amortised cost	2	0	500,000	0
Rates receivables	3	2,399,614	3,643,764	3,098,279
Receivables	3	1,424,553	1,411,488	689,898
Other current assets	4	54,679	99,226	29,221
Less: Current liabilities				
Payables	5	(3,681,924)	(1,199,365)	(970,136)
Borrowings	9	(373,274)	(81,752)	(179,751)
Contract liabilities	11	(529,572)	(1,086,780)	(341,905)
Provisions	11	(558,741)	(752,496)	(589,018)
Less: Total adjustments to net current assets	1(b)	(1,129,380)	(1,018,461)	(796,050)
Closing funding surplus / (deficit)		3,841,911	5,457,134	8,919,520

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	1,444,340	0	1,444,340	0	ANZ	Variable	Nil
Cash On Hand	Cash and cash equivalents	1,750	0	1,750	0	Cash on hand	Nil	Nil
CBA Bank Acc - Fitzroy Deposits	Cash and cash equivalents	62,535	0	62,535	0	CBA	Nil	Nil
Municipal Investment Account	Cash and cash equivalents	5,494,557	0	5,494,557	0	ANZ	Variable	Nil
Reserve Bank Account	Cash and cash equivalents	0	975,800	975,800	0	ANZ	0.50	Apr-21
Trust Cash at Bank	Cash and cash equivalents	0	0	0	295,981	ANZ	Nil	Nil
Total		7,003,182	975,800	7,978,982	295,981			
Comprising								
Cash and cash equivalents		7,003,182	975,800	7,978,982	295,981			
		7,003,182	975,800	7,978,982	295,981			

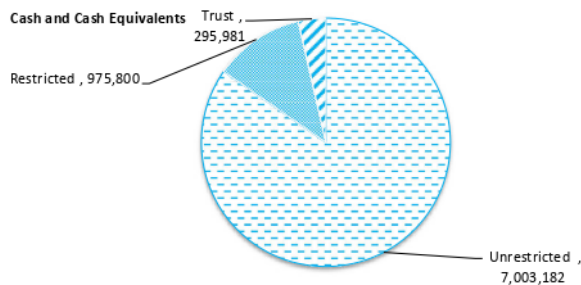
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at a amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

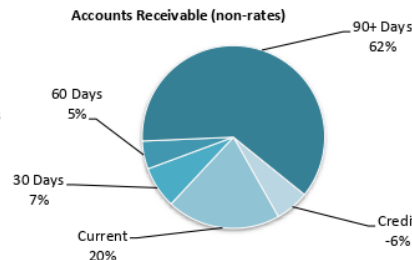
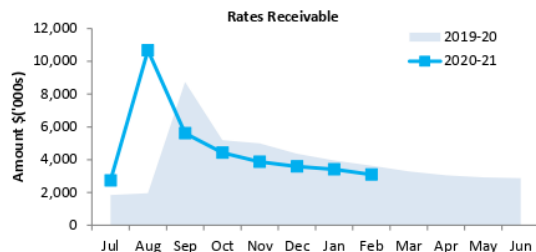
Rates receivable	30 June 2020	28 Feb 2021
	\$	\$
Opening arrears previous years	2,784,435	2,399,614
Rates, instalment charges and interest levied	7,342,404	9,109,022
Less - collections to date	(7,051,846)	(7,734,978)
Allowance for impairment of rates receivables	(675,379)	(675,379)
Equals current outstanding	2,399,614	3,098,279
Net rates collectable	2,399,614	3,098,279
% Collected	69.6%	67.2%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(54,944)	184,417	67,402	45,773	563,574	806,222
Percentage	(6.8%)	22.9%	8.4%	5.7%	69.9%	
Balance per trial balance						
Sundry receivable						806,222
GST receivable						106,895
Allowance for impairment of receivables						(226,348)
Rates pensioner rebates						3,129
Total receivables general outstanding						689,898

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 28 February 2021
Other current assets	\$	\$	\$	\$
Inventory				
Fuel, oil and materials on hand	54,679	61,549	(87,007)	29,221
Total other current assets	54,679	61,549	(87,007)	29,221

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

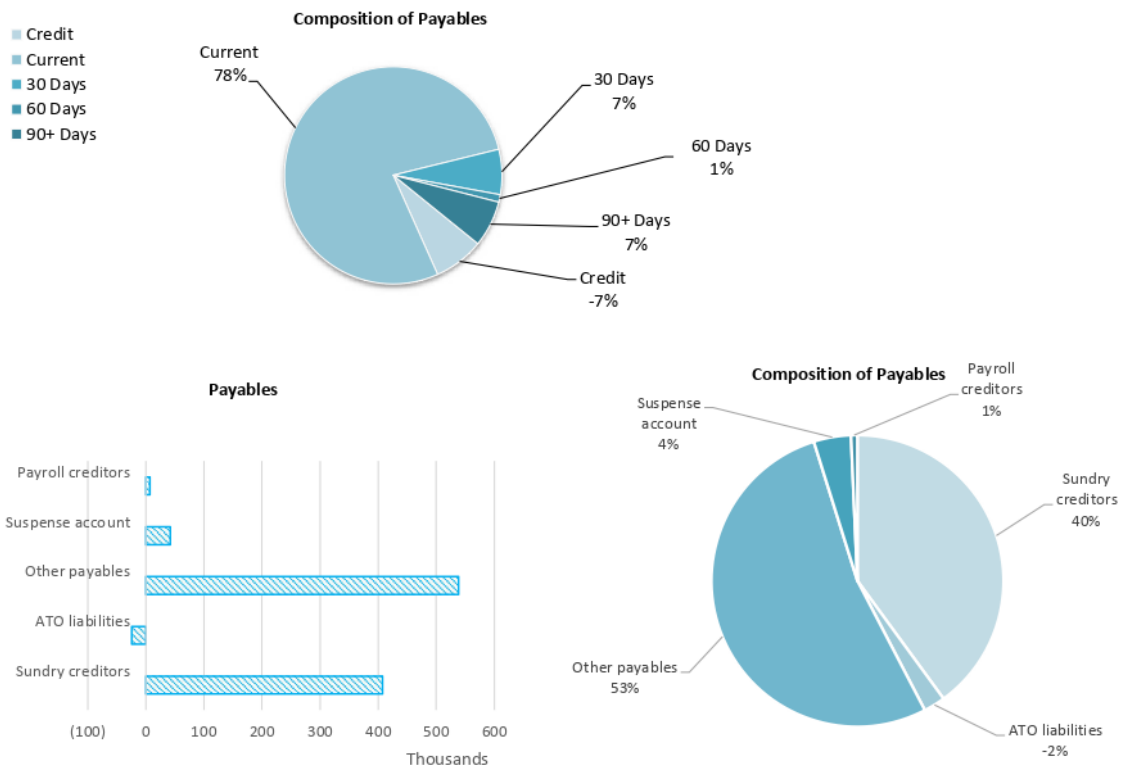
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(35,740)	372,546	32,192	5,407	32,783	407,188
Percentage	(8.8%)	91.5%	7.9%	1.3%	8.1%	
Balance per trial balance						
Sundry creditors						407,188
ATO liabilities						(24,355)
Other payables						538,246
Suspense account						41,819
Payroll creditors						7,238
Total payables general outstanding						970,136

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



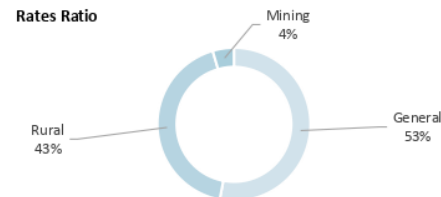
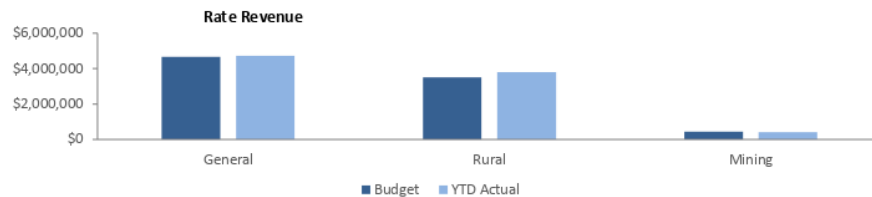
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 6
RATE REVENUE**

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General	0.125750	1,493	37,015,848	4,654,583	0	0	4,654,583	4,643,970	33,150	43,225	4,720,345
Unimproved value											
Rural	0.060370	47	57,911,187	3,496,272	0	0	3,496,272	3,496,272	231,741	61,619	3,789,632
Mining	0.120750	105	3,542,997	427,803	5,000	5,000	437,803	425,652	(23,864)	(2,918)	398,870
Sub-Total		1,645	98,470,032	8,578,658	5,000	5,000	8,588,658	8,565,894	241,027	101,926	8,908,847
Minimum payment	Minimum \$										
Gross rental value											
General	1,027	181	766,156	185,887	0	0	185,887	185,887	0	0	185,887
Unimproved value											
Rural	1,027	10	90,580	10,270	0	0	10,270	8,216	0	0	8,216
Mining	630	105	169,500	66,150	0	0	66,150	61,110	0	0	61,110
Sub-total		296	1,026,236	262,307	0	0	262,307	255,213	0	0	255,213
Discount							(55,000)				(55,038)
Total general rates							8,795,965				9,109,022

KEY INFORMATION

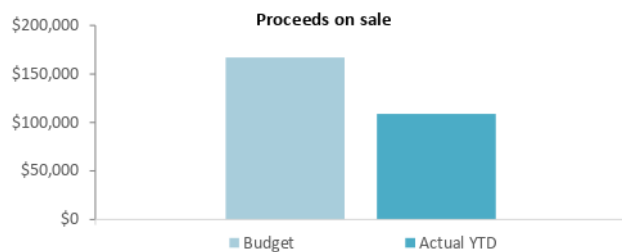
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
668	Kingsound Close	285,000	85,000	0	(200,000)	276,226	76,912	0	(199,314)
	Plant and equipment								
	Governance								
5039	Prado 01KW P201	14,527	25,000	10,473	0	0	0	0	0
	Law, order, public safety								
5000	Ranger vehicle	1,329	10,000	8,671	0	0	0	0	0
	Recreation and culture								
4966	Kubota 3680 F Deck mower P1827	4,514	3,000	0	(1,514)	0	0	0	0
	Transport								
5077	Hilux 1EAD762 P106	2,331	10,000	7,669	0	0	0	0	0
4967	Kubota 3680 F Deck mower P166	5,045	3,000	0	(2,045)	0	0	0	0
	Other property and services								
5015	Prado 8KW P58	5,017	18,000	12,983	0	0	0	0	0
5055	Holden Commodore 9KW P140	9,625	10,000	375	0	0	0	0	0
4999	Kubota Z Turn mower P847	1,913	3,000	1,087	0	3,113	31,901	28,788	0
		329,301	167,000	41,258	(203,559)	279,339	108,813	28,788	(199,314)



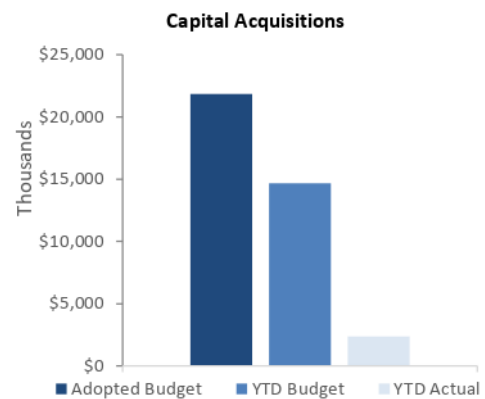
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	1,148,830	765,800	345,941	(419,859)
Plant & Equipment	587,500	391,648	0	(391,648)
Infrastructure Roads	16,700,871	11,236,421	1,941,785	(9,294,636)
Infrastructure Footpaths	190,000	126,664	0	(126,664)
Infrastructure Parks & Ovals	1,610,000	1,073,328	7,040	(1,066,288)
Infrastructure Other	1,623,067	1,082,024	74,142	(1,007,882)
Payments for Capital Acquisitions	21,860,268	14,675,885	2,368,908	(12,306,977)
Total Capital Acquisitions	21,860,268	14,675,885	2,368,908	(12,306,977)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	16,233,630	10,822,400	622,079	(10,200,321)
Borrowings	500,000	0	0	0
Other (disposals & C/Fwd)	167,000	88,000	108,813	20,813
Cash backed reserves				
Admin Building Reserve	500,000	500,000	500,000	0
Energy Developments Ltd Community Donation Reserve	26,853	26,853	26,853	0
Contribution - operations	4,432,785	3,238,632	1,111,163	(2,127,469)
Capital funding total	21,860,268	14,675,885	2,368,908	(12,306,977)

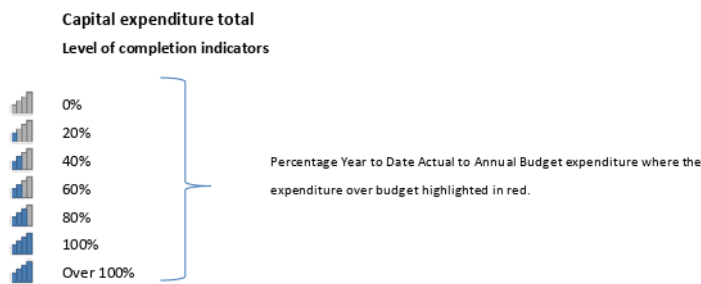
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

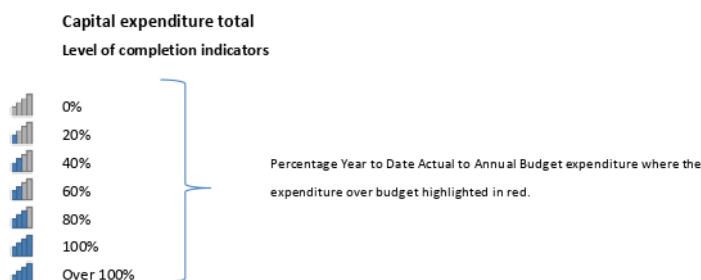


Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
	Current Budget	Year to Date Budget		
Capital Expenditure				
Buildings				
4040110 BC001 Council Chambers - Building (Capital)	62,000	41,328	149,252	107,924
4040110 BC039 Pres/Council Office - Building (Capital)	100,000	66,664	140,822	74,158
4080310 BC041 Derby Day Care Centre (One Tree) - Building (Capital)	28,000	18,664	3,753	(14,911)
4090110 BC007 Woollybutt 19A (Staff Housing) - Building (Capital)	10,000	6,656	0	(6,656)
4090110 BC011 Bloodwood 16 (Staff Housing) - Building (Capital)	0	0	650	650
4090110 BC013 Holman Street 13A (Staff Housing) - Building (Capital)	13,000	8,664	0	(8,664)
4090110 BC015 Rowell Street 4B (Staff Housing) - Building (Capital)	15,000	9,992	0	(9,992)
4090110 BC016 Rowell Street 4A (Staff Housing) - Building (Capital)	27,000	17,992	0	(17,992)
4090110 BC017 Kurrajong Loop 8 (Staff Housing) - Building (Capital)	12,000	7,992	0	(7,992)
4090110 BC025 Emanuel Way 175 (Fitzroy Staff Housing) - Building (Capital)	7,000	4,664	2,541	(2,123)
4090110 BC026 Mcdonald Way 20 Unit A (Fitzroy Staff Housing) - Building (Capital)	25,000	16,656	6,424	(10,232)
4090110 BC028 Fallon Road 74 Unit A (Fitzroy Staff Housing) - Building (Capital)	0	0	594	594
4090110 BC032 Tower Place 6 (Staff Housing) - Building (Capital)	12,000	7,992	0	(7,992)
4090210 BC012 Wodehouse Street 2 (Staff Housing) - Building (Capital)	30,000	20,000	0	(20,000)
4110110 HALLS - Building (Capital)	106,830	71,216	0	(71,216)
4110210 BC045 Derby Pool - Building (Capital)	0	0	2,791	2,791
4110310 REC - Other Rec Facilities Building (Capital)	39,000	26,000	0	(26,000)
4110510 LIBRARY - Library Building (Capital)	25,000	16,664	0	(16,664)
4110610 HERITAGE - Building (Capital)	250,000	166,664	0	(166,664)
4120610 AERO - Building (Capital)	72,500	48,328	0	(48,328)
4120710 WATER - Building (Capital)	220,000	146,664	0	(146,664)
4120710 BC071 Derby Wharf Cafe Restaurant - Building (Capital)	0	0	8,033	8,033
4120710 BC073 Derby Wharf Surrounds - Building (Capital)	0	0	439	439
4130210 TOUR - Building (Capital)	30,000	20,000	0	(20,000)
4130210 BC077 Fitzroy Visitor Centre - Building (Capital)	0	0	2,934	2,934
4140210 BC003 Derby Administration Office - Building (Capital)	58,500	39,000	12,914	(26,086)
4140210 BC063 Dev & Tech Services 24 Loch Street - Building (Capital)	6,000	4,000	0	(4,000)
4110310 BC046 Derby Recreation Centre - Building (Capital)	0	0	8,808	8,808
4120110 BC062 Fitzroy Depot - Building (Capital)	0	0	5,986	5,986
Buildings Total	1,148,830	765,800	345,941	(419,859)
Plant & Equipment				
4040130 MEMBERS - Plant & Equipment (Capital)	105,000	70,000	0	(70,000)
4050230 ANIMAL - Plant & Equipment (Capital)	70,000	46,664	0	(46,664)
4110530 LIBRARY - Plant & Equipment (Capital)	20,000	13,328	0	(13,328)
4110730 OTH CUL - Plant & Equipment (Capital)	49,000	32,664	0	(32,664)
4140230 ADMIN - Plant and Equipment (Capital)	199,000	132,664	0	(132,664)
4140330 PWO - Plant and Equipment (Capital)	144,500	96,328	0	(96,328)
Plant & Equipment Total	587,500	391,648	0	(391,648)
Infrastructure Roads				
4120140 ROADC - Roads Built Up Area - Council Funded	1,370,000	1,015,885	0	(1,015,885)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

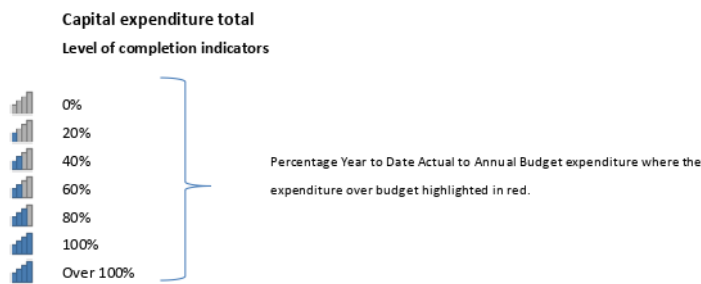


Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
	4120140 RC102 Russ Rd (Capital)	31,300	20,864	0	(20,864)
	4120140 RC103 Skuthorp Road (Capital)	87,350	58,232	0	(58,232)
	4120140 RC107 Sandford Road (Capital)	87,350	58,232	45,843	(12,389)
	4120140 RC108 Mc Govern Way (Capital)	0	0	41,179	41,179
	4120140 RC137 Bell Road (Capital)	99,264	66,176	0	(66,176)
	4120141 ROADC - Roads Outside BUA - Sealed - Council Funded	201,984	134,656	0	(134,656)
	4120142 ROADC - Roads Outside BUA - Gravel - Council Funded	177,516	118,344	0	(118,344)
	4120142 RC014 Calwinyardah-Noonkanbah Road (Capital)	220,000	146,664	0	(146,664)
	4120142 RC016 Geikie Gorge Road (Capital)	201,984	134,656	0	(134,656)
	4120142 RC017 Fossil Downs Road (Capital)	60,000	40,000	2,670	(37,330)
	4120142 RC022 Camballin-Myroodah Road (Capital)	0	0	11,584	11,584
	4120144 ROADC - Roads Built Up Area - Roads to Recovery	23,900	15,944	0	(15,944)
	4120144 R2R056 Ashley Street (R2R)	228,092	152,056	277,138	125,082
	4120144 R2R102 Russ Rd (R2R)	116,520	77,680	0	(77,680)
	4120144 R2R103 Skuthorp Road (R2R)	12,650	8,432	0	(8,432)
	4120144 R2R107 Sandford Road (R2R)	12,650	8,432	0	(8,432)
	4120145 ROADC - Roads Outside BUA - Sealed - Roads to Recovery	315,900	210,600	0	(210,600)
	4120146 ROADC - Roads Outside BUA - Gravel - Roads to Recovery	(64,806)	(43,200)	0	43,200
	4120146 R2R016 Geikie Gorge Road (R2R)	292,000	194,664	290,985	96,321
	4120146 R2R022 Camballin-Myroodah Road (R2R)	48,554	32,368	0	(32,368)
	4120148 ROADC - Roads Built Up Area - Regional Road Group	0	0	0	0
	4120148 RRG056 Ashley Street (Rrg)	411,343	274,224	557,100	282,876
	4120149 ROADC - Roads Outside BUA - Sealed - Regional Road Grc	438,733	292,488	0	(292,488)
	4120150 ROADC - Roads Outside BUA - Gravel - Regional Road Grc	(438,733)	(292,488)	0	292,488
	4120150 RRG016 Geikie Gorge Road (Rrg)	438,733	292,488	373,313	80,825
	4120150 RRG022 Camballin-Myroodah Road (Rrg)	61,337	40,888	0	(40,888)
	4120152 ROADC - Roads Built Up Area - Black Spot	0	0	0	0
	4120152 BS038 Villiers Street (Bs)	55,750	37,160	113,991	76,831
	4120152 BS103 Skuthorp Road (Bs)	100,000	66,664	0	(66,664)
	4120152 BS107 Sandford Road (Bs)	100,000	66,664	0	(66,664)
	4120152 BS140 Panton Street (Bs)	55,750	37,160	113,991	76,831
	4120152 BS142 Swain Street (Bs)	55,750	37,160	113,991	76,831
	4120158 ROADC - Roads Outside BUA - Gravel - Flood Damage	11,900,000	7,933,328	0	(7,933,328)
	4120140 RC056 Ashley Street (Capital)	0	0	0	0
	Infrastructure Roads Total	16,700,871	11,236,421	1,941,785	(9,294,636)
	Infrastructure Footpaths				
	4120170 ROADC - Footpaths and Cycleways (Capital)	190,000	126,664	0	(126,664)
	Infrastructure Footpaths Total	190,000	126,664	0	(126,664)
	Infrastructure Parks & Ovals				
	4100770 COM AMEN - Infrastructure Parks & Ovals (Capital)	310,000	206,664	0	(206,664)
	4110370 REC - Infrastructure Parks & Gardens (Capital)	1,300,000	866,664	7,040	(859,624)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
	Current Budget	Year to Date Budget		
Infrastructure Parks & Ovals Total	1,610,000	1,073,328	7,040	(1,066,288)
Infrastructure Other				
4050390 OLOPS - Infrastructure Other (Capital)	63,067	42,048	585	(41,463)
4080790 WELFARE - Infrastructure Other (Capital)	50,000	33,328	0	(33,328)
4110590 LIBRARY - Infrastructure Other (Capital)	25,000	16,664	0	(16,664)
4110690 HERITAGE - Infrastructure Other (Capital)	350,000	233,328	0	(233,328)
4110790 OTH CUL - Infrastructure Other (Capital)	120,000	80,000	0	(80,000)
4120190 ROADC - Infrastructure Other (Capital)	70,000	46,664	0	(46,664)
4120690 AERO - Infrastructure Other (Capital) - Aerodromes	40,000	26,664	0	(26,664)
4120790 WATER - Infrastructure Other (Capital)	310,000	206,664	73,557	(133,107)
4130290 TOUR - Infrastructure Other (Capital)	540,000	360,000	0	(360,000)
4140290 ADMIN - Infrastructure Other (Capital)	55,000	36,664	0	(36,664)
Infrastructure Other Total	1,623,067	1,082,024	74,142	(1,007,882)
Grand Total	21,860,268	14,675,885	2,368,908	(12,306,977)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	Loan No.	Principal	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Staff housing	136	97,298	0	0	22,332	22,023	74,966	75,275	2,562	5,935
Staff housing	146	610,251	0	0	10,834	45,371	599,417	564,880	9,342	37,922
Staff housing	148	280,734	0	0	8,955	18,112	271,779	262,622	6,234	12,404
Recreation and culture										
Civic Centre renovations	135	16,791	0	0	16,791	16,791	0	0	5	447
Transport										
Wharf fenders and boat ramp	145	218,673	0	0	12,425	25,277	206,248	193,396	7,416	14,596
Refinance Derby airport infrastructure and wharf	152	326,001	0	0	92,827	186,455	233,174	139,546	16,459	32,205
Fitzroy airport infrastructure	151	1,907,970	0	0	18,165	36,605	1,889,805	1,871,365	4,878	9,571
Loan	153	0	0	500,000	0	16,000	0	484,000	0	22,500
Economic services										
Derby visitor centre	149	350,918	0	0	11,194	22,640	339,724	328,278	7,792	15,505
Total		3,808,636	0	500,000	193,523	389,274	3,615,113	3,919,362	54,688	151,085
Current borrowings		389,274					179,751			
Non-current borrowings		3,419,362					3,435,362			
		3,808,636					3,615,113			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Entitlements Reserve	402,441	0	0	0	0	0	0	402,441	402,441
Airport Reserve Fund	28,456	0	0	0	0	0	0	28,456	28,456
Wharf Maintenance Reserve	3,721	0	0	0	0	0	0	3,721	3,721
Admin Building Reserve	814,511	0	0	0	0	(500,000)	(500,000)	314,511	314,511
Economic Development Reserve	19,936	0	0	0	0	0	0	19,936	19,936
Fx Recreation Hall Reserve	46,771	0	0	0	0	0	0	46,771	46,771
Energy Developments Ltd Community Donations	26,853	0	0	0	0	(26,853)	(26,853)	0	0
Staff Housing Reserve	159,965	0	0	85,000	0	0	0	244,965	159,965
	1,502,654	0	0	85,000	0	(526,853)	(526,853)	1,060,801	975,801

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 28 February 2021
		\$	\$	\$	\$
Unspent grants, contributions and reimbursements					
- operating	12	323,007	0	(187,667)	135,340
- non-operating	13	206,565	0	0	206,565
Total unspent grants, contributions and reimbursements		529,572	0	(187,667)	341,905
Provisions					
Annual leave		271,713	49,090	0	320,803
Long service leave		287,028	19,760	(38,573)	268,215
Total Provisions		558,741	68,850	(38,573)	589,018
Total other current liabilities		1,088,313	68,850	(226,240)	930,923

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2021	Current Liability 28 Feb 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
MEMBERS - Reimbursements	0	0	0	0	0	100	64	12,669
OTH GOV - Reimbursements	0	0	0	0	0	16,500	11,000	0
General purpose funding								
RATES - Reimbursement of Debt Collection Costs	0	0	0	0	0	5,000	3,328	0
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	2,064,104	1,548,078	1,569,570
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	622,546	466,910	483,090
GEN PUR - Financial Assistance Grant - Aborigin	0	0	0	0	0	336,667	252,500	252,500
Law, order, public safety								
ANIMAL - Reimbursements	0	0	0	0	0	1,000	664	0
ESL BFB - Operating Grant	0	0	0	0	0	8,000	5,328	0
ESL SES - Operating Grant	0	0	0	0	0	10,000	6,664	0
Health								
HEALTH - Reimbursements	0	0	0	0	0	10,000	6,664	0
PEST - Grants	0	0	0	0	0	9,275	6,176	2,484
OTH HEALTH - Reimbursements	0	0	0	0	0	2,080	1,384	1,969
OTH HEALTH - Grants	0	0	0	0	0	682,324	454,880	417,722
Education and welfare								
FAMILIES - Reimbursements	0	0	0	0	0	20,000	13,328	0
WELFARE - Reimbursements	0	0	0	0	0	1,000	664	0
WELFARE - Grants	187,667	0	(187,667)	0	0	491,114	327,408	263,573
Housing								
STF HOUSE - Staff Rental Reimbursements	0	0	0	0	0	0	0	100
OTH HOUSE - Rental Reimbursements	0	0	0	0	0	0	0	3,415
Community amenities								
PLAN - Reimbursements	0	0	0	0	0	1,000	664	0
Recreation and culture								
REC - Reimbursements - Other Recreation	0	0	0	0	0	130,000	86,664	89,734
REC - Grants	0	0	0	0	0	2,500	1,664	0

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2021	Current Liability 28 Feb 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
REC - Grants - EveryClub	0	0	0	0	0	20,000	13,328	0
REC - Grants - Regional Talent Program	0	0	0	0	0	10,000	6,664	0
LIBRARY - Reimbursements Lost Books	0	0	0	0	0	660	440	1,202
LIBRARY - Grant - Regional Library Services	0	0	0	0	0	3,500	2,328	1,156
OTH CUL - Contributions & Donations - Other Cul	0	0	0	0	0	45,000	30,000	58
OTH CUL - Reimbursements - Other Culture	0	0	0	0	0	5,500	3,664	0
OTH CUL - Grants - Other Culture	0	0	0	0	0	35,000	23,328	14,813
LIBRARY - Contributions & Donations	0	0	0	0	0	0	0	73
LIBRARY - Fees & Charges	0	0	0	0	0	0	0	(140)
Transport								
ROADC - Regional Road Group Grants (MRWA)	117,216	0	0	117,216	117,216	870,772	580,512	906,238
ROADC - Roads to Recovery Grant	18,124	0	0	18,124	18,124	878,346	585,560	199,604
ROADM - Street Lighting Subsidy	0	0	0	0	0	19,000	12,664	0
ROADM - Road Contribution Income	0	0	0	0	0	246,644	164,424	0
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	290,000	193,328	310,679
LICENSING - Transport Licensing Commission	0	0	0	0	0	60,000	40,000	0
AERO - Other Income Relating to Aerodromes	0	0	0	0	0	200,000	133,328	100
WATER - Reimbursements	0	0	0	0	0	40,000	26,664	(640)
Economic services								
TOUR - Project Other (Souvenir Sales)	0	0	0	0	0	100	64	5,685
ECON DEV - Grants	0	0	0	0	0	25,000	16,664	0
ECON DEV - Other Income	0	0	0	0	0	5,000	3,328	0
Other property and services								
PRIVATE - Private Works Income	0	0	0	0	0	20,000	13,328	0
ADMIN - Reimbursements	0	0	0	0	0	0	0	1,464
PWO - Long Service Leave Recoup	0	0	0	0	0	0	0	15,344
POC - Reimbursements	0	0	0	0	0	10,000	6,664	0
POC - Fuel Tax Credits Grant Scheme	0	0	0	0	0	8,000	5,328	0
	323,007	0	(187,667)	135,340	135,340	7,205,732	5,055,640	4,552,462

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2021	Current Liability 28 Feb 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
GEN PUR - Grant Funding	0	0	0	0	0	3,125,000	2,083,328	0
GEN PUR - Grant Funding	0	0	0	0	0	741,830	494,552	0
Law, order, public safety								
OLOPS - Grants	0	0	0	0	0	231,000	154,000	177,893
Transport								
ROADC - Black Spot Grant	151,800	0	0	151,800	151,800	151,800	101,200	224,371
ROADC - Other Grants - Aboriginal Roads	54,765	0	0	54,765	54,765	216,560	144,368	67,333
ROADC - Other Grants - Flood Damage	0	0	0	0	0	11,746,000	7,830,664	152,482
ROADC - Other Contrib & Donations - Roads/Str	0	0	0	0	0	21,440	14,288	0
	206,565	0	0	206,565	206,565	16,233,630	10,822,400	622,079

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 28 Feb 2021
Public Open Spaces	\$ 295,981	\$ 80	\$ (80)	\$ 295,981
	295,981	80	(80)	295,981

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$30,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Health	(56,384)	(11.47%)	▼	
Education and welfare	(77,827)	(22.80%)	▼	
Community amenities	334,204	25.72%	▲	
Recreation and culture	(50,706)	(21.27%)	▼	
Other property and services	68,099	162.42%	▲	
Expenditure from operating activities				
Governance	349,525	31.04%	▲	
General purpose funding	(281,517)	(95.93%)	▼	
Law, order and public safety	(114,133)	(41.43%)	▼	
Education and welfare	284,504	40.99%	▲	
Housing	(338,070)	(145.28%)	▼	
Transport	2,505,198	29.83%	▲	
Other property and services	(41,388)	(142.05%)	▼	
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(10,200,321)	(94.25%)	▼	
Payments for property, plant and equipment and infrastructure	12,306,977	83.86%	▲	



**Management Information Report
Period Ending 28 February 2021**

MANAGEMENT COMMENTS

Issue	Priority	Management Comments
<p>The balance of the trust relates to Public Open Space money. Recent amendment to the planning & Development Act Section 154 now requires these funds to be held in a reserve.</p>	Medium	<p>We have sort advice on the correct procedure to follow regarding authorisation levels etc. in order to finalise this task and will comply as soon as we can.</p>
<p>Although we acknowledge a significant provision for impairment exists the debtors aged trial balance included invoices totalling \$563,574 outstanding for over 90 days and debtors with credit balances totalling \$54,944</p>	Medium	<p>This has increased by 141K from last month's total of \$422,240. The finance team are actively chasing these outstanding's and are making monthly referrals to our debt collection agency for action. See separate debtors over \$1000 report for details. The credit balances have increased from \$46K last month and mainly relates to BP who have now provided details and a reconciliation almost finalised.</p>

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$30,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Health	(56,384)	(11.47%)	▼ Timing	Grants received less than budgeted at this time
Education and welfare	(77,827)	(22.80%)	▼ Timing	Grants received less than budgeted at this time
Community amenities	334,204	25.72%	▲ Timing	This variance is due to the timing of rubbish charges received. Received less fees and charges than anticipated across the range of programmes.
Recreation and culture	(50,706)	(21.27%)	▼ Timing	Profit on Disposal of Assets - MV Ins claim, Rebates
Other property and services	68,099	162.42%	▲ Permanent	
Expenditure from operating activities				
Governance	349,525	31.04%	▲ Timing	Admin Allocations incomplete and needs review, underspent in various accounts. No savings anticipated to occur.
General purpose funding	(281,517)	(95.93%)	▼ Permanent	Rates Write-Off not in budget. Admin Allocations need review, overspent in various accounts. No savings anticipated to occur.
Law, order and public safety	(114,133)	(41.43%)	▼ Timing	Admin Allocations incomplete and needs review, overspent in various accounts and under recovered in others. No savings anticipated to occur.
Education and welfare	284,504	40.99%	▲ Timing	Admin Allocations incomplete and needs review, overspent in various accounts and under recovered in others. No savings anticipated to occur.
Housing	(338,070)	(145.28%)	▼ Timing	Admin Allocations need review, overspent in various accounts. No savings anticipated to occur.
Transport	2,505,198	29.83%	▲ Timing	Admin Allocations need review, overspent in various accounts. No savings anticipated to occur.
Other property and services	(41,388)	(142.05%)	▼ Timing	Admin Allocations need review, overspent in various accounts. No savings anticipated to occur.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(10,200,321)	(94.25%)	▼ Timing	Timing of Anticipated Grants such as Flood Damage and other Roads not received yet.
Payments for property, plant and equipment and infrastructure	12,306,977	83.86%	▲ Timing	Timing of Anticipated Grants such as Flood Damage and other Roads not expended yet.

7.3 COMPLIANCE REPORTS - COUNCILLOR MEETING ATTENDANCE

File Number: 4262 - Status Reports
Author: Sarah Smith, Executive Services Coordinator
Responsible Officer: Amanda O'Halloran, Chief Executive Officer
Authority/Discretion: Information

SUMMARY

For the Committee to receive the information provided in the attached report and provide strategic direction as required.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Terms of Reference for the Compliance and Strategic Review Committee (now Audit Committee) adopted on 26 March 2015 detail the key role the Committee holds in assisting the Shire fulfil its corporate governance responsibilities in managing the affairs of the organisation. This includes financial reporting, risk management, compliance requirements and auditing.

The Committee will ensure compliance in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems to meet statutory requirements.

STATUTORY ENVIRONMENT***Local Government Act 1995***

2.25. Disqualification for failure to attend meetings

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4: Good governance and effective organisation	4.1: Effective governance and leadership	4.1.3: Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting their role 4.1.8: Develop and maintain risk management policies and procedures

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Financial, Legal and Compliance, Organisational Operations and Reputation	Unlikely	Severe	Extreme	Monthly reporting to the Audit Committee for awareness and direction where required.

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

Nil

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- Councillor Meeting Attendance Table - February 2021**  

COMMITTEE RESOLUTION AC18/21

Moved: Cr Rowena Mouda

Seconded: Cr Paul White

That the Audit Committee RECEIVES the information contained in the report detailing Councillor meeting attendance.

In Favour: Crs Chris Kloss, Paul White, Geoff Davis and Rowena Mouda

Against: Nil

CARRIED 4/0

MEETING ATTENDANCE

The following table provides information on attendance at the 2021 Ordinary and Special Council Meetings:

Councillor	25 Feb 2021	25 March 2021	15 April 2021	29 Apr 2021	27 May 2021	24 Jun 2021	29 Jul 2021	26 Aug 2021	30 Sep 2021	28 Oct 2021	25 Nov 2021	9 Dec 2021
	OCM	OCM	AGM	OCM	OCM	OCM	OCM	OCM	OCM	OCM	OCM	OCM
P White	✓											
G Haerewa	LOA											
C Kloss	✓											
R Mouda	✓											
S Ross	✓											
A Twaddle	✓											
G Davis	✓											
P Riley	✓											
K Bedford	✓											

7.4 COMPLIANCE REPORTS - COUNCIL MINUTE MANAGEMENT**File Number:** 4262 - Status Reports**Author:** Sarah Smith, Executive Services Coordinator**Responsible Officer:** Amanda O'Halloran, Chief Executive Officer**Authority/Discretion:** Information**SUMMARY**

For the Committee to receive the information provided in the attached reports and provide strategic direction as required.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Terms of Reference for the Compliance and Strategic Review Committee (now Audit Committee) adopted on 26 March 2015 detail the key role the Committee holds in assisting the Shire fulfil its corporate governance responsibilities in managing the affairs of the organisation. This includes financial reporting, risk management, compliance requirements and auditing.

The Committee will ensure compliance in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems to meet statutory requirements.

STATUTORY ENVIRONMENT***Local Government Act 1995***

Section 5.41(a) of the Act requires CEOs to advise councils in relation to the functions of a local government under both the *Local Government Act 1995*, and other legislation.

The CEO's function under section 5.41(b) is to ensure the availability of unbiased, professional and relevant advice and information to elected members for their decision making purposes.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4: Good governance and effective organisation	4.1: Effective governance and leadership	4.1.3: Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting their role 4.1.8: Develop and maintain risk management policies and procedures

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Financial, Legal and Compliance, Organisational Operations and Reputation	Unlikely	Severe	Extreme	Monthly reporting to the Audit Committee for awareness and direction where required.

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

Nil

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Outstanding Actions - March 2021** [↓](#) 

COMMITTEE RESOLUTION AC19/21

Moved: Cr Rowena Mouda

Seconded: Cr Geoff Davis

That the Audit Committee RECEIVES the information contained in the report detailing Council Minute management.

In Favour: Crs Chris Kloss, Paul White, Geoff Davis and Rowena Mouda

Against: Nil

CARRIED 4/0

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: 5 March 2021 3:29 PM

Meeting	Officer/Director	Section	Subject
Council 31/10/2019	Neate, Wayne O'Halloran, Amanda	Executive Services	New road dedication - Sandford Rd Fitzroy Crossing
RESOLUTION 125/19			
Moved: Cr Andrew Twaddle			
Seconded: Cr Chris Kloss			
<ol style="list-style-type: none"> 1. That Council pursuant to section 56 (1) of the Land Administration Act 1997 and regulation 8 of the Land Administration Regulations Act 1997, resolves to request that the Minister for Lands to dedicates the land on which the proposed realigned Sandford Road is to be constructed upon as shown Plan No.1 – ‘Areas to be dedicated as road’ dated 17/09/2019; 2. That Council pursuant to section 58 of the Land Administration Act 1997 and regulation 9 of the <i>Land Administration Regulations 1998</i> resolves to request that the Minister for Lands permanently close the eastern section of the Sandford Road, road reserve as depicted on Plan No.2 – ‘Areas of road to be closed’ dated 17/09/2019 and that the land comprising the former road be amalgamated into the adjoining parcel of Vacant Crown Land, Land ID number 3092954; 3. That Council, in making the request and in accordance with section 56 (4) of the Land administration Act indemnifies the Minister for Lands against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request; 4. That Council by ABSOLUTE MAJORITY delegates authority to the Chief Executive Officer to forward the request to the Minister to: <ol style="list-style-type: none"> a) dedicate the land as a road as foreshadowed in Condition 1 above once the Council has advertised the proposal and invited comments from the public on the matter as required by Part 2 s.8 (d) of the Land Administration Regulations 1998 on the basis there are no sustainable submissions objecting to the dedication; and b) permanently close the portion of Sandford Road as detailed in Condition 2 above once the advertising required under section 58 (3) of the Land Administration Act 1997 has been completed and on the basis there are no sustainable submissions received objecting to the closure. c) In the event there are objections received to the dedication and closure as set out in Condition 4, I. and II. Above that cannot be satisfactorily resolved the matter/s are to be referred back to the next available Council meeting for consideration and determination. 			
<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford			
<u>Against:</u> Nil			

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: 5 March 2021 3:29 PM

CARRIED 9/0

5 Feb 2021 - 3:11 PM - Amanda O'Halloran
 Revised Target Date changed by: O'Halloran, Amanda From: 14 Nov 2019 To: 30 Jun 2021
 Reason: This matter has been bought back into their Shires Planning system and will be progressed as soon as practical.

Meeting	Officer/Director	Section	Subject
Council 12/12/2019	Neate, Wayne O'Halloran, Amanda	Technical Services	Leasing of Areas 2 and 3 to MPA Fish Farms Pty Ltd at the Derby Wharf
RESOLUTION 167/19			
Moved: Cr Paul White			
Seconded: Cr Chris Kloss			
That Council;			
<ol style="list-style-type: none"> 1. Delegate authority to the Chief Executive Officer to commence the process of disposition of property in accordance with Section 3.58 of the Local Government Act by giving local public notice of its intention to lease area 3 and 2 of the Goods shed at the Derby Wharf to MPA Fish Farms Pty Ltd 2. Subject to no objections being received by the close of the submission period, Council delegate authority to the Chief Executive Officer and Shire President to negotiate and execute a lease which will include the following; <ol style="list-style-type: none"> i) Approve the lease of Areas 2 and 3 within the Goods shed on the Derby Wharf to MPA Fish Farms Pty Ltd from the 1st July 2019 to 30th June 2021 with an option for a further 2 years with an expiry date of the 30th June 2023; ii) Lessee to pay for all costs associated with preparing the lease including but not limited to legal, advertising and survey fees; iii) Rental based on an independent market rental valuation; iv) Other standard terms and conditions of Shire lease agreements. 3. Authorise the affixing of the common seal to the document 			
<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford			
<u>Against:</u> Nil			
CARRIED 9/0			

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 5 March 2021 3:29 PM

3 Sep 2020 - 2:34 PM - Wayne Neate
 Revised Target Date changed by: Neate, Wayne From: 26 Dec 2019 To: 03 Dec 2020
 Reason: Lease were sent to MPA in January 2020 and have been with them for some months. Thier lawyers and Shire lawyers are working through details.

28 Oct 2020 - 10:44 AM - Wayne Neate
 Revised Target Date changed by: Neate, Wayne From: 3 Dec 2020 To: 01 Feb 2021
 Reason: The lease are with MPA's lawyers and are still under review. Please note first lease period of 2 years ends on 30th June 2021

11 Jan 2021 - 10:55 AM - Amanda O'Halloran
 This issue remains outstanding and is currently with the lawyers for both parties, The Executive Team is working for a swift resolution.

5 Feb 2021 - 3:14 PM - Amanda O'Halloran
 The matter has been refered back to the Shire, for us to provide any management plans and legislation applicable to the wharf, this is being attended to

5 Feb 2021 - 3:16 PM - Amanda O'Halloran
 Revised Target Date changed by: O'Halloran, Amanda From: 1 Feb 2021 To: 31 Mar 2021
 Reason: This is being attended to but remains ongoing

Meeting	Officer/Director	Section	Subject
Council 28/05/2020	Neate, Wayne O'Halloran, Amanda	Corporate Services	Improvements and Modifications - Derby Library, Council Chambers and Toy Library
RESOLUTION 91/20			
Moved: Cr Geoff Davis			
Seconded: Cr Steve Ross			
That Council:			
<ol style="list-style-type: none"> 1. Authorise the improvements to the Council Chamber, Office and Meeting Room of the Shire President and Councillors as per the plans attached. 2. Authorise the expenditure of \$490,000.00 to be allocated in the 2020/21 budget from the Office Building reserve. 3. Authorise associated upfront payments as required within the approved scope. 			
<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Steve Ross, Rowena Mouda and Keith Bedford			
<u>Against:</u> Nil			
CARRIED 7/0 BY ABSOLUTE MAJORITY			
4 Jun 2020 - 3:30 PM - Carlie McCulloch Action reassigned to Neate, Wayne by: McCulloch, Carlie for the reason: Reallocated to Phil - SDWK Project Manager - direct report of Wayne Neate.			

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: 5 March 2021 3:29 PM

3 Sep 2020 - 2:32 PM - Wayne Neate
 Revised Target Date changed by: Neate, Wayne From: 11 Jun 2020 To: 17 Sep 2020
 Reason: Toy Library improvements have been let to Archer Builders. Work up still continuing on Council Chambers/Library with Architect

28 Oct 2020 - 10:36 AM - Wayne Neate
 Revised Target Date changed by: Neate, Wayne From: 17 Sep 2020 To: 01 Mar 2021
 Reason: Toy Library is progressing well, Chambers design has been let out for quote. Botanical gardens work being undertaken internally

5 Feb 2021 - 2:56 PM - Amanda O'Halloran
 Revised Target Date changed by: O'Halloran, Amanda From: 1 Mar 2021 To: 31 Mar 2021
 Reason: The Works are currently under construction

Meeting	Officer/Director	Section	Subject
Council 28/05/2020	Neate, Wayne O'Halloran, Amanda	Corporate Services	Improvements and Modifications - Derby Administration Office
RESOLUTION 92/20			
Moved: Cr Paul White			
Seconded: Cr Steve Ross			
That Council:			
<ol style="list-style-type: none"> 1. Authorise the improvements to the Derby Administration Office as per the plans attached. 2. Authorise the expenditure of \$140,625.00 to be allocated in the 2020/21 budget from the Office Building reserve. 3. Authorise associated upfront payments as required within the approved scope. 			
<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Steve Ross, Rowena Mouda and Keith Bedford			
<u>Against:</u> Nil			
CARRIED 7/0 BY ABSOLUTE MAJORITY			
4 Jun 2020 - 3:30 PM - Carlie McCulloch Action reassigned to Neate, Wayne by: McCulloch, Carlie for the reason: Reallocated to Phil - SDWK Project Manager - direct report of Wayne Neate.			
3 Sep 2020 - 2:30 PM - Wayne Neate Revised Target Date changed by: Neate, Wayne From: 11 Jun 2020 To: 15 Oct 2020 Reason: Design and work up continuing			
5 Feb 2021 - 2:56 PM - Amanda O'Halloran Revised Target Date changed by: O'Halloran, Amanda From: 15 Oct 2020 To: 31 Mar 2021			

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: 5 March 2021 3:29 PM

Reason: Works are currently under construction

Meeting	Officer/Director	Section	Subject
Council 25/06/2020	Neate, Wayne O'Halloran, Amanda	Executive Services	Allocation of Curtin Airport Donga's
<p>RESOLUTION 105/20</p> <p>Moved: Cr Rowena Mouda Seconded: Cr Paul White</p> <p>That Council;</p> <ol style="list-style-type: none"> Advertise notice of intention to dispose of the ex-Curtin Accommodation Block 3 to the Friends of Wharfinger House in accordance with section 3.58 of the <i>Local Government Act 1995</i>, subject to the relevant approvals being gained; Advertise notice of intention to dispose of the ex-Curtin Accommodation Block 4 to the Derby Enduro Club in accordance with section 3.58 of the <i>Local Government Act 1995</i>, subject to the relevant approvals being gained; Advertise notice of intention to dispose of the ex-Curtin Accommodation Block 5 to the Derby Golf Club in accordance with section 3.58 of the <i>Local Government Act 1995</i>, subject to the relevant approvals being gained; Advertise notice of intention to dispose of the ex-Curtin Security Block to the Derby Regional Hospital in accordance with section 3.58 of the <i>Local Government Act 1995</i>, subject to the relevant approvals being gained; Note that the Shire is using the remaining two Guard Houses for its own purposes; and Advertise to the wider public for expression of interest for the use of the eight piece medical facility and for any of the other buildings should the disposal of the assets listed in points 1 through to 4 not occur for any reason. <p><u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 9/0 BY ABSOLUTE MAJORITY</p> <p><small>3 Sep 2020 - 2:29 PM - Wayne Neate Revised Target Date changed by: Neate, Wayne From: 9 Jul 2020 To: 30 Jul 2020 Reason: All parties have been written to about the allocation of the Donga's and have been requested to write back to Council Accepting the offer - If accepted disposal will be advertised. if not disposal plus</small></p>			

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: 5 March 2021 3:29 PM

extra donges will be advertised to the public for interest.
 28 Oct 2020 - 10:34 AM - Wayne Neate
 Revised Target Date changed by: Neate, Wayne From: 30 Jul 2020 To: 01 Dec 2020
 Reason: All parties are now in agreement to remove the Donga's as per agenda item just waiting on approval process for each organisation
 5 Feb 2021 - 3:17 PM - Amanda O'Halloran
 No formal application was recieved - the Shire will need to review and seek further advice.
 5 Feb 2021 - 3:18 PM - Amanda O'Halloran
 Revised Target Date changed by: O'Halloran, Amanda From: 1 Dec 2020 To: 31 Mar 2021
 Reason: As per comments

Meeting	Officer/Director	Section	Subject
Council 25/06/2020	Neate, Wayne O'Halloran, Amanda	Technical Services	Fitzroy Crossing - Low level Crossing
RESOLUTION 111/20			
Moved: Cr Geoff Davis			
Seconded: Cr Paul White			
That Council;			
<ol style="list-style-type: none"> 1. Include the Fitzroy Crossing Low Level Crossing in the Road Maintenance Strategy 2020-25 with updated pricing for the risk assessment and upgrade works. 2. Close the Fitzroy Crossing Low Level Crossing to all traffic and advertise the decision as per the requirements of the Local Government Act 1995. 3. Instruct Officers to investigate feasible options to close the Fitzroy Crossing Low Level Crossing to traffic but allow access to the banks of the Fitzroy River. 4. Instruct officers to investigate alternative sources of funding for the Low Level Crossing. 			
In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford			
Against: Nil			
CARRIED 9/0			
5 Feb 2021 - 3:18 PM - Amanda O'Halloran This project is ongoing, further advice is being sought from Main Roads in regards to structural integrity and funding is being sought to implement the social infrastructure. 5 Feb 2021 - 3:19 PM - Amanda O'Halloran			

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Revised Target Date changed by: O'Halloran, Amanda From: 9 Jul 2020 To: 31 Mar 2021
 Reason: This project is ongoing

Meeting	Officer/Director	Section	Subject
Council 30/09/2020	O'Halloran, Amanda O'Halloran, Amanda	Executive Services	Shire of Derby/West Kimberley COVID-19 Local Economic Stimulus
RESOLUTION 157/20			
Moved: Cr Andrew Twaddle			
Seconded: Cr Chris Kloss			
That Council approve by Absolute Majority, the following projects to be undertaken through the \$741,830 grant funding Local Roads and Community Infrastructure Program (as included in the 2020/21 Annual Budget):			
Project	Town	Budget	
Wharfinger House Ramp and Fencing	Derby	\$100,000	
Sutherland Street Footpath	Derby	\$120,000	
Shelters and seating at Cemetery	Derby and Fitzroy	\$300,000	
Visitors Centre Revitalisation	Fitzroy	\$120,000	
<ul style="list-style-type: none"> • mural with youth • Improved signage • seating and shelter where appropriate in surrounding reserves • Minor Maintenance on the B 			
Lane Fencing and Solar Lighting	Derby	\$ 70,000	
Public Toilet Upgrade	Fitzroy Crossing	\$ 31,830	

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Total		\$741,830
<p><u>In Favour:</u> Crs Geoff Haerewa, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda and Keith Bedford</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> <p><i>11 Jan 2021 - 11:02 AM - Amanda O'Halloran</i> Project is progressing. Items have been submitted for approval by the Federal Government Department. Council will be updated as outcome/ approval is recieved. Works have been programed to be completed from April 2021 - September 2021.</p> <p><i>3 Mar 2021 - 5:32 PM - Amanda O'Halloran</i> Revised Target Date changed by: O'Halloran, Amanda From: 14 Oct 2020 To: 30 Jun 2021 Reason: The Applications are in process with the Department and will be ready to undertake construction in April 2021.</p>		

Meeting	Officer/Director	Section	Subject
Council 30/09/2020	Hartley, Neil O'Halloran, Amanda	Matters for which the Meeting May Be Closed (Confi	Derby Port Development Lease with WGPL Property No 3 Pty Ltd and ACE Infrastructure Pty Ltd - Land Area Modification
RESOLUTION 173/20			
Moved: Cr Chris Kloss			
Seconded: Cr Keith Bedford			
That Council,			
<ol style="list-style-type: none"> 1. Gives four weeks' notice (as per the expired lease) to Colonial Marine Consultants, that the Shire of Derby/West Kimberley requires it to yield up the currently leased premises at the Derby Port precinct (vis. part of Reserve 26818); 2. Notifies the Sublessees (WGPL Property No 3 PTY LTD and ACE Infrastructure SPV PTY LTD), that the Notice of a Force Majeure impact ceased as of 29 September 2020 and that Milestone deadline dates will accordingly be extended by six months; 3. Notes that the classification of the land transaction does not require a business case and public advertising under Section 3.59 (Commercial enterprises by local governments) of the Local Government Act; 4. Supports a <u>new</u> sub-lease (with the proposed total area as outlined in Attachment 1) being progressed for consideration as per Local Government 			

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: 5 March 2021 3:29 PM</p>
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Act Section 3.58 (Disposal of Property) subject to the Sublessee’s prior agreement to:

- a. meet all costs relating to the new proposal (including Section 3.58 documentation preparation and assessment; legal fees and legal advice on this and other impacted leases/agreements; advertising; consultants; and administration; etc);
- b. setting the annual lease fee at \$34,000 + CPI;
- c. new (replacement) sub-lease being prepared by the Shire’s legal advisors and for that document to suitably protect the Shire of Derby/West Kimberley’s interests, including (but not limited to):
 - i. aligning the Shire’s risk levels to the legal advice previously received;
 - ii. more definitive milestones, timelines, and performance requirements;
 - iii. incorporating sub-lease provisions that will “carry through” and be enforceable in the eventual Warburton/Ace arrangement with the state government/Kimberley Port Authority, including but not limited to:
 - appropriate action being required by the sub-lessee (or compensation) should the new Warburton/Ace port facility/operations directly result in adverse environmental, property, financial, or any other impacts being suffered by the current Derby Port); and
 - an annual rental fee to be payable to the Shire for all land extracted from the Shire’s head-lease with the state government (at \$5.00/m² per annum in 2020 +CPI) for the period between that land being extracted and property’s eventual development (but to be reduced by any payment of normal local government rates on the specific developed area);
5. Requires the CEO to facilitate agreement on the items in (4) above with Warburton/Ace, and following that, requires the CEO to undertake a comprehensive community consultation process, including providing 35 days for public advertising, and particularly inviting the views of the community on the potential loss/relocation of the “back boat ramp” facility; the Jetty Walk; and the Derby Volunteer Marine Rescue Group’s land/headquarters; and
6. Confirms that a final determination on the above will be made by Council following the acceptance and completion of (1) to (5) above; the S3.58 (Disposing of Property) statutory processes being concluded (but with a 35 day advertising period); and a report being presented to it.

In Favour: Crs Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda and Keith Bedford

Against: Nil

CARRIED 6/0 BY ABSOLUTE MAJORITY

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20 Oct 2020 - 10:20 AM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 14 Oct 2020 To: 30 Oct 2020
 Reason: Awaiting response from Warburton/Ace on terms of the S3.58 advertising.

27 Oct 2020 - 4:18 PM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 30 Oct 2020 To: 30 Nov 2020
 Reason: Awaiting revised position from Warburton/Ace.

14 Dec 2020 - 10:20 AM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 30 Nov 2020 To: 31 Dec 2020
 Reason: Revised Target Date changed by: Hartley, Neil From: 31 Nove 2020 To: 31 dec2020
 Reason: Awaiting revised position from Warburton/Ace.

22 Dec 2020 - 2:46 PM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 31 Dec 2020 To: 31 Jan 2021
 Reason: 1. Email from Warburton/Ace (22/12/20) advises that it will not be pursuing the additional land to the north as originally requested. They are currently working on a viable port scheme within the boundaries of the sublease lands, and hope to table that with the SDWK in the new year.

22 Dec 2020 - 2:50 PM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 31 Jan 2021 To: 31 Jan 2021
 Reason: 1. CMC Lease due for conclusion at 31 January 2021; 2. Warburton/Ace - Advised by email 22 December 2020 that it does not wish to pursue the additional land to the north as originally requested. It is currently working on a viable port scheme within the boundaries of the sublease lands, and hope to table that with the SDWK in the new year.

1 Feb 2021 - 5:06 PM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 31 Jan 2021 To: 31 Mar 2021
 Reason: 1. CMC Lease extended until 28 February 2021 and awiating CMC advice as to whether it wishes to enter into a new lease; 2. Warburton/Ace - Advised by email 22 December 2020 that it does not wish to pursue the additional land to the north as originally requested. It is currently working on a viable port scheme within the boundaries of the sublease lands, and hope to table that with the SDWK in the new year.

4 Mar 2021 - 4:10 PM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 31 Mar 2021 To: 30 Apr 2021
 Reason: CMC Lease extended until 30 Marchy 2021 and awiating CMC advice as to whether it wishes to enter into a new lease (following the outcome of the Department of Environment Appeal to its development proposal).

Meeting	Officer/Director	Section	Subject
Council 26/11/2020	Hartley, Neil O'Halloran, Amanda	Executive Services	Relinquishment of Scout Association of WA Lease (Lot 656 on Plan 210827, Clarendon Street, Derby)
RESOLUTION 203/20			
Moved: Cr Paul White			
Seconded: Cr Chris Kloss			
That Council:			
1. Authorises the relinquishment of the existing lease to The Scout Association of WA (of Lot 656, Clarendon Street, Derby) on the condition it meets			

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a \$5,000 full and final settlement in payment of its lease debts;

2. On the condition #1 above is accommodated, writes off the balance of the outstanding debt by The Scout Association of WA, being \$4,184.45; and
3. Invites registrations of interest for community groups/commercial enterprises to take up a lease of the property (and notes that if any applicants are forthcoming, the CEO will present a report to Council for its consideration in accordance with S3.58).

In Favour: Crs Geoff Haerewa, Paul White, Chris Kloss, Andrew Twaddle and Keith Bedford

Against: Nil

CARRIED 5/0

14 Dec 2020 - 10:32 AM - Neil Hartley
Revised Target Date changed by: Hartley, Neil From: 10 Dec 2020 To: 31 Jan 2021
Reason: Scouts have agreed to the \$5000 payment. McLeods have been contracted to prepare the Relinquishment. Once received, the document will be forwarded to Scouts for signature.

1 Feb 2021 - 5:07 PM - Neil Hartley
Revised Target Date changed by: Hartley, Neil From: 31 Jan 2021 To: 26 Feb 2021
Reason: Scouts have paid the agreed final settlement sum (\$5000+GST). McLeods have been contracted to prepare the Relinquishment. Once received, the document will be forwarded to Scouts for signature.

4 Mar 2021 - 4:22 PM - Neil Hartley
Revised Target Date changed by: Hartley, Neil From: 26 Feb 2021 To: 31 Mar 2021
Reason: Deed forwarded to Scouts for execution.

Meeting	Officer/Director	Section	Subject
Council 29/10/2020	Hartley, Neil O'Halloran, Amanda	Executive Services	Rating Review - Changing Methods of Valuation

RESOLUTION 186/20

Moved: Cr Paul White
Seconded: Cr Steve Ross

That Council:

1. Endorses a review of the rateable properties in the district being undertaken;
2. Notes that a report will be presented to Council for its final decision, if the review locates any rate assessments that a change of valuation is thought warranted; and

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3. Requires that any report in (2) above, include an assessment of whether phasing in of any modified valuation/rates (either singularly or in total) should be considered by Council.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda and Pat Riley

Against: Nil

CARRIED 8/0

14 Dec 2020 - 10:28 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 12 Nov 2020 To: 28 Feb 2021

Reason: Progressing. First property to be referred to February 2020 Council Meeting. Assessment of others is ongoing (as they are located).

1 Feb 2021 - 5:08 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 28 Feb 2021 To: 30 Apr 2021

Reason: First property to be referred to February 2020 Council Meeting. Assessment of others is ongoing (as they are located).

Meeting	Officer/Director	Section	Subject
Council 10/12/2020	O'Halloran, Amanda O'Halloran, Amanda	Executive Services	Draft Strategic Community Plan: Submission to Council for Approval to be released for Community and Stakeholder Feedback
RESOLUTION 218/20			
Moved: Cr Paul White			
Seconded: Cr Rowena Mouda			
That Council endorses the Draft Strategic Community Plan, acknowledging key facets such as:			
<ul style="list-style-type: none"> • the use of Councillors and staff champions to continue leading the consultations; • anticipated budget; and • the <i>Proposed framework for seeking community and stakeholder feedback</i> 			
<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford			
<u>Against:</u> Nil			

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CARRIED 9/0

5 Feb 2021 - 2:49 PM - Amanda O'Halloran
 The Plan is out for Public Comment and will be presented to Council for final consideration at the 25 March 2021 Council Meeting
 5 Feb 2021 - 2:51 PM - Amanda O'Halloran
 Revised Target Date changed by: O'Halloran, Amanda From: 24 Dec 2020 To: 25 Mar 2021
 Reason: As per Council Resolution

Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Lamb, Alan O'Halloran, Amanda	Executive Services	2019-20 Annual Report - Annual General Meeting of Electors
RESOLUTION 05/21			
Moved: Cr Andrew Twaddle			
Seconded: Cr Keith Bedford			
That BY AN ABSOLUTE MAJORITY:			
Council accept the 2019/20 Annual Report, containing the Annual Financial Report and Annual Audit Report, as presented			
That by Simple Majority:			
Council call a general meeting of electors to be held in Council Chambers Derby, on 15 April 2021 and commencing at 7:00pm.			
<u>In Favour:</u> Crs Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford			
<u>Against:</u> Nil			
			CARRIED 8/0

Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Hartley, Neil O'Halloran, Amanda	Executive Services	Derby Volunteer Marine Rescue Group Inc - Lease Renewal (Lot 325 on Deposited Plan 64512 being the whole of the land comprised in Crown Land Title LR3157 Folio 128, being part of the land in Reserve 26818)

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RESOLUTION 06/21

Moved: Cr Andrew Twaddle
Seconded: Cr Keith Bedford

That Council:

- Notes the preparedness of the Derby Volunteer Marine Rescue Group Inc to execute the lease;
- Endorses the attached draft Lease to Derby Volunteer Marine Rescue Group Inc, including the preference to modify the commencement date to 1 March 2021;
- Authorises the Chief Executive Officer to progress any final approvals and the implementation of the lease (including any final modifications to the draft lease, if required, by the "Head Lessor"[the Department of Transport]; and the Shire's legal advisors); and
- Authorises the President and Chief Executive Officer to sign the finalised Lease and any other related documentation, and apply the Common Seal.

In Favour: Crs Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0

4 Mar 2021 - 4:16 PM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 11 Mar 2021 To: 31 Mar 2021
 Reason: Documents forwarded to Marine Rescue for signature.

Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Hartley, Neil O'Halloran, Amanda	Executive Services	Extension of Lease - Fitzroy Heli Maintenance Pty Ltd (Derby Airport)

RESOLUTION 07/21

Moved: Cr Chris Kloss
Seconded: Cr Steve Ross

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That Council;

1. Endorses the “Further Term” of ten years for the All North Helicopters Pty Ltd Derby Airport Lease (Area 7) as per Clause 18 and Item #3 of the Schedule, conditional on the new lease fee being subject to a commercial rental review and that new rental being effective from 1 January 2021;
2. Notes that this lease expiry will now be extended to 31 December 2030;
3. Authorise the Chief Executive officer to make the necessary arrangements for the lease rental review and the lease extension implementation; and
4. Authorise the President and Chief Executive Officer to execute the lease extension deed and apply the Shire’s Common Seal (if required).

In Favour: Crs Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0

5 Mar 2021 - 11:03 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 11 Mar 2021 To: 30 Apr 2021

Reason: All North have advised it has now sold the business. Council report required to endorse and new legal documents prepared.

Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Mildenhall, Christie O'Halloran, Amanda	Community and Recreation Services	Local Government Child Safety Officers and Proposed Reportable Conduct Scheme
RESOLUTION 10/21			
Moved: Cr Chris Kloss			
Seconded: Cr Keith Bedford			
That with respect to Local Government Child Safety Officers and the proposed Reportable Conduct Scheme, Council:			
<ol style="list-style-type: none"> 1. Respond to the Department of Local Government, Sport and Cultural Industries’ Discussion Paper on Child Safety Officers, in accordance with the comments contained within the Officer’s Report and REJECTING the notion that local governments in WA should appoint Child Safety Officers, either to an existing position, or as an role or additional employee, as this role is best delivered by an adequately administered and funded State Government Agency, such as the existing Department of Child Protection, with appropriate trained, skilled and supported officers at regional 			

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: 5 March 2021 3:29 PM</p>
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centres throughout WA.

2. Endorse the principles of local governments being able to support and promote messages about child safety in its venues, facilities and services it provides to children.
3. Endorse the principles outlined in the National Principles for Child Safe Organisations.
4. Endorse the principles of the draft bill.
5. Responds to the Department of Premier and Cabinet survey on the Independent Oversight System in accordance with the comments contained within the Officer’s Report, supporting the implementation of an Independent Oversight System to implement and enforce the National Principles for Child Safe Organisations as well as the principles outlined in the Green Bill.

In Favour: Crs Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0

Meeting	Officer/Director	Section	Subject		
Audit Committee 11/02/2021	Hartley, Neil O'Halloran, Amanda	Reports	Compliance Audit Return - 2020		
COMMITTEE RESOLUTION AC05/21					
Moved: Cr Rowena Mouda					
Seconded: Cr Paul White					
That the Audit Committee recommend to Council that it:					
<ol style="list-style-type: none"> 1. ENDORSES the completed (attached) 2020 Compliance Audit Return for the period 1 January 2020 to 31 December 2020; 2. ADOPTS the completed 2020 Compliance Audit Return as attached, noting that: <ol style="list-style-type: none"> a) there are two separate areas of non-compliance, namely: <table border="1" style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 50%; text-align: center;">Compliance</td> <td style="width: 50%; text-align: center;">Organisational Response</td> </tr> </table> 				Compliance	Organisational Response
Compliance	Organisational Response				

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Requirement	
Delegation of Power/Duty (Q5 and Q12) - Have all delegations been reviewed during 2019/2020?	This requirement was not able to be undertaken in light of competing priorities and human resource levels. The review will be ready for presentation to Council at its March 2021 meeting and a Compliance Calendar entry will be established to better program this responsibility for future years.
Disclosure of Interest (Q3) - were disclosures recorded in the minutes of the relevant meeting?	Whilst all elected member disclosures were recorded in the minutes, one instance of an officer disclosure was not. Elected members and officers are encouraged to lodge declarations in writing so they can be "cross-checked" against minutes during preparation. Officers will be vigilant to ensuring recording occurs.

b) There are several questions in the "Finance" section of the CAR return (relating to the audit report) that in a normal year would have a "yes" or "no" answer, but that due to the unique set of circumstances for 2020, officers have responded with "not applicable";

- AUTHORISES the President and Chief Executive Officer to sign the joint certification and SUBMIT the completed Compliance Audit Return, and any additional information explaining or quantifying the compliance audit, to the Department of Local Government, Sport and Cultural Industries by 31 March 2020; and
- NOTES the non-compliances outlined and requires the Chief Executive Officer to address them as outlined in the "Organisation Response" area of resolution #2.

In Favour: Crs Chris Kloss, Paul White, Keith Bedford and Rowena Mouda

Against: Nil

CARRIED 4/0

5 Mar 2021 - 11:00 AM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 25 Feb 2021 To: 12 Mar 2021
 Reason: Audit Committee Recommendation adopted by Council (25 February). Information loaded onto DLG Website. President/CEO Signature now required to finalise document.

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: 5 March 2021 3:29 PM</p>
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Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Hartley, Neil O'Halloran, Amanda	Matters for which the Meeting May Be Closed (Confidential)	Rating Review - Location 210 Great Northern Highway (Kimberley Meat Company)
<p>RESOLUTION 12/21</p> <p>Moved: Cr Chris Kloss Seconded: Cr Geoff Davis</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the change in valuation method for Kimberley Meat Company (Dampier Location 210) to now be Gross rental Valuation (from Unimproved Valuation); 2. Seek the Minister for Local Government's determination on the method of valuing the land (in accordance with the provisions of S6.28 of the Local Government Act); 3. Authorises the CEO to take the necessary actions to progress and implement the valuation change; and 4. Confirms that on balance, there is insufficient justification to warrant the phasing in of the valuation, or to grant a concession, on this occasion. <p>AMENDMENT</p> <p>Moved: Cr Chris Kloss Seconded: Cr Keith Bedford</p> <p>That point 4 be amended to read:</p> <ol style="list-style-type: none"> 4. In noting the concerns outlined in the Kimberley Meat Company submission, agrees to apply the Local Government Act Section 6.31 three year valuation phase-in option from the valuation's implementation date. <p><u>In Favour:</u> Crs Chris Kloss, Pat Riley, Rowena Mouda and Keith Bedford</p> <p><u>Against:</u> Crs Paul White, Geoff Davis, Andrew Twaddle and Steve Ross</p> <p style="text-align: right;">LOST 5/4</p>			

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Determined by Presiding Member's Casting Vote

Moved: Cr Chris Kloss
Seconded: Cr Geoff Davis

That Council:

1. Endorse the change in valuation method for Kimberley Meat Company (Dampier Location 210) to now be Gross rental Valuation (from Unimproved Valuation);
2. Seek the Minister for Local Government's determination on the method of valuing the land (in accordance with the provisions of S6.28 of the Local Government Act);
3. Authorises the CEO to take the necessary actions to progress and implement the valuation change; and
4. Confirms that on balance, there is insufficient justification to warrant the phasing in of the valuation, or to grant a concession, on this occasion.

In Favour: Crs Paul White, Geoff Davis, Andrew Twaddle, Steve Ross and Rowena Mouda

Against: Crs Chris Kloss, Pat Riley and Keith Bedford

CARRIED 5/3

4 Mar 2021 - 11:26 AM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 11 Mar 2021 To: 31 Mar 2021
 Reason: Minister advised of the Council's decision. Awaiting response and eventual Gazetta.

Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Hartley, Neil O'Halloran, Amanda	Matters for which the Meeting May Be Closed (Confidential)	Awarding of Telecommunications Contract (Request for Quotation)
RESOLUTION 13/21			
Moved: Cr Chris Kloss			
Seconded: Cr Rowena Mouda			
That Council;			

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1. Award the Telecommunications Request for Quotation/contract to Telstra (for its primary proposal) for a three year period; and

2. Authorises the Chief Executive Officer (and the President if required) to sign the contract (and affix the Shire’s common seal if required).

In Favour: Crs Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Cr Paul White

CARRIED 7/1

4 Mar 2021 - 11:25 AM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 11 Mar 2021 To: 31 Mar 2021
 Reason: Telstra advised of being awarded the contract. Managed IT to coordinate the transition.

Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Hartley, Neil O'Halloran, Amanda	Matters for which the Meeting May Be Closed (Confidential)	Derby Airport - Lease Payments and Refunds
RESOLUTION 14/21			
Moved: Cr Steve Ross			
Seconded: Cr Geoff Davis			
That Council:			
<ol style="list-style-type: none"> 1. Acknowledges the 23 April 2013 Council resolution which required the Shire to donate lease fees back to Lessee, but confirms that the effect of that resolution has now ceased through the Council resolution of 27 February 2020 (which sought to recover the lease payments from the last donation period ending on 30 April 2018); 2. Requires the Chief Executive Officer to negotiate a new position with the Lessee, to recover of the maximum rental possible for the duration of the current lease; and 3. Provide an update report to Council for its consideration following the negotiations outlined in (2). 			
<u>In Favour:</u> Crs Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford			
<u>Against:</u> Nil			

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CARRIED 8/0

4 Mar 2021 - 11:24 AM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 11 Mar 2021 To: 31 Mar 2021
 Reason: RFDS advised of Council position. CEO/DSB to engage with RFDS to discuss options.
 4 Mar 2021 - 4:08 PM - Neil Hartley
 Revised Target Date changed by: Hartley, Neil From: 31 Mar 2021 To: 31 Mar 2021
 Reason: Communication drafted for CEO to forward to RFDS. Awaiting response/meeting.

Meeting	Officer/Director	Section	Subject
Council 25/02/2021	Neate, Wayne O'Halloran, Amanda	Matters for which the Meeting May Be Closed (Conf)	Awarding of Tender T8-2020 Cleaning of Various Shire Office Buildings and Facilities in Fitzroy Crossing
RESOLUTION 15/21			
Moved: Cr Rowena Mouda			
Seconded: Cr Andrew Twaddle			
That Council:			
<ol style="list-style-type: none"> 1. Award Tender T8-2020 Cleaning of various facilities in Fitzroy Crossing to TopCat Cleaning Services; and 2. By ABSOLUTE MAJORITY, authorise an additional budget allocation of \$50,000 (with the funding being provided from the end of financial year balance/surplus) to undertake this contract cleaning for the remainder of the 2020/21 financial year. 			
<u>In Favour:</u> Crs Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford			
<u>Against:</u> Nil			
			CARRIED 8/0

8 NEW BUSINESS OF AN URGENT NATURE

9 NEW AND EMERGING ITEMS FOR DISCUSSION

10 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)**COMMITTEE RESOLUTION AC20/21****Moved: Cr Rowena Mouda****Seconded: Cr Paul White**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

10.1 Sundry Debtors Outstanding February 2021

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

10.2 Rates Outstanding February 2021

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

In Favour: Crs Chris Kloss, Paul White, Geoff Davis and Rowena Mouda

Against: Nil

CARRIED 4/0**COMMITTEE RESOLUTION AC21/21****Moved: Cr Paul White****Seconded: Cr Rowena Mouda**

That Council moves out of Closed Council into Open Council.

In Favour: Crs Chris Kloss, Paul White, Geoff Davis and Rowena Mouda

Against: Nil

CARRIED 4/0

11 DATE OF NEXT MEETING


The next meeting of Audit Committee will be held Thursday, 15 April 2021 in the Council Chambers, Clarendon Street, Derby.

12 CLOSURE OF MEETING

The Presiding Member closed the meeting at 5:28pm.

These minutes were confirmed at a meeting on

15 April 2021
.....

Signed: 
.....

Presiding Person at the meeting at which these minutes were confirmed.

Date: 15 April 2021
.....