



**Shire of Derby /
West Kimberley**

AGENDA

Ordinary Council (Commissioner) Meeting Thursday, 21 August 2025

**I hereby give notice that an Ordinary Meeting of Council (Commissioner)
will be held on:**

Date: Thursday, 21 August 2025

Time: 11:00am

**Location: Conference Room, Looma Office, Looma
Community, Camballin**

Tamara Clarkson

Chief Executive Officer



Our Guiding Values

We are **PROUD** of who we are and where we live.

We will create a **POSITIVE LEGACY** for our children and children's children.

We will go about our business with **INTEGRITY, TRANSPARENCY and AUTHENTICITY**.

We value and **RESPECT** what our community has to say and will strive to make things happen.

We are **PROUD** of and value the **KNOWLEDGE** of our diverse and strong people and cultures.

We value our **RELATIONSHIPS** and will work with others to achieve common goals and gain maximum impact.

We are **PROUD** of and **COMMITTED** to the responsible preservation of our unique natural environment and making sure our built environment reflects our current and future needs.

We are open for and encourage business, industry and all aspects of **COMMUNITY DEVELOPMENT**, particularly our thriving arts and cultural scene.

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Council Member or officer of the Shire during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision-making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

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LIVE STREAM

This meeting will be video recorded and live-streamed on the Shire's Youtube Channel, with the exception of confidential items and periods of adjournment as determined by the Presiding Member. By being present at this meeting, members of the public consent to the possibility that their voice and/or image may be live-streamed to the public. Recordings will also be made available on the Shire's Youtube Channel and Website following the meeting. The official record of the meeting will be the written minutes kept in accordance with the Local Government Act 1995 and any relevant regulations.

Notes for Council Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations, grants, and setting and amending budgets.
Legislative:	Includes adopting local laws, town planning schemes and policies.
Administrative:	When Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.
Review:	When Council reviews a decision made by Officers.
Information:	Includes items provided to Council for information purposed only that do not require a decision of Council (that is for 'noting').

ALTERNATIVE MOTIONS

Council Members wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Council Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (Part 5 Division 6 of the *Local Government Act 1995*). Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (Sections 5.70 and 5.71 of the *Local Government Act 1995*).

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for a Council Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where a Council Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to a Council Member being disqualified should they be absent without leave for three consecutive meetings.

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1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS**2 DISCLAIMER**

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3 ACKNOWLEDGMENT OF COUNTRY

IN THE SPIRIT OF RECONCILIATION, THE SHIRE OF DERBY/WEST KIMBERLEY ACKNOWLEDGES THE TRADITIONAL CUSTODIANS OF COUNTRY THROUGHOUT THE SHIRE AND THE CONTINUED CONNECTION TO THE LAND, WATERS AND COMMUNITY.

THE SHIRE OF DERBY/ WEST KIMBERLEY WOULD LIKE TO PAY OUR RESPECTS TO THE PEOPLE, THE CULTURES AND THE ELDERS PAST AND PRESENT AND THE CONTINUATION OF CULTURAL, SPIRITUAL AND EDUCATIONAL PRACTICES OF ABORIGINAL PEOPLE.

4 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**5 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION****6 DISCLOSURE OF INTERESTS**

Division 6: Sub-Division 1 of the Local Government Act 1995. Care should be taken by the commissioner to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

6.1 Declaration of Financial Interests**6.2 Declaration of Proximity Interests**

At the Ordinary Council (Commissioner) Meeting held at 5:30pm Thursday, 24 April 2025 in the Council Chambers, Derby the Commissioner declared that he is a Member of Council for the Shire of Wyndham/East Kimberley.

At the Ordinary Council (Commissioner) Meeting held at 11:00am Thursday, 22 May 2025 in the Karrayilli Adult Education Centre, Fitzroy Crossing The Commissioner declared that he is a Director of Gumala Investment Pty Ltd and also a Director of Wunan Foundation.

6.3 Declaration of Impartiality Interests

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

9 PUBLIC TIME

9.1 Public Question Time

9.2 Public Statements

10 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

11 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Council (Commissioner) Meeting held at the Council Chambers, Clarendon Street, Derby, on 31 July 2025 be CONFIRMED.

REPORTS

12 CORPORATE SERVICES

12.1 APPOINTMENT OF INTERNAL AUDITOR

File Number: 0070

Author: Telia Reilly, Governance and Risk Coordinator

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Administrative

SUMMARY

The Shire has identified the benefits of appointing suitably qualified and experienced internal auditors, to consider and provide oversight and guidance to Council in carrying out the functions of the Shire in relation to audits. The Internal Audit Program provides a systematic approach to reviewing and improving internal controls to assist in minimising risk, fraud and error.

A request for quotation for the provision of internal auditing services was issued on the 24 June 2025, seeking a suitably qualified and experienced internal auditor to undertake all aspects of its internal audit program.

Shire officers reviewed and assessed the two submissions received against qualitative and quantitative criteria in accordance with the Request for Quotation (RFQ) documents.

It is recommended that the quotation received from Paxon Group be accepted and that Paxon Group be appointed as the Shire's internal auditor.

DISCLOSURE OF ANY INTEREST

Conflict has been declared and managed.

BACKGROUND

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires the Chief Executive Officer to conduct a triennial review of the appropriateness and effectiveness of a Local Government's systems and procedures in relation to risk management, legislative compliance and internal control. Internal audit is an essential function in meeting the requirements of this regulation.

Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996* mandates that the Chief Executive Officer (CEO) of a local government must regularly review the effectiveness and appropriateness of the local government's financial management systems and procedures. This review must be conducted at least once every three financial years, and the results must be reported to the local government.

The internal auditor reports functionally to the Audit, Risk and Improvement Committee and administratively to the Chief Executive Officer. In accordance with section 5.41 of the *Local Government Act 1995*, the Chief Executive Officer is responsible for the day to day management of council activities which implicitly includes the internal audit function.

The internal audit function will meet these statutory requirements while facilitating continuous improvement and best practice processes within the Shire.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.41

Local Government (Audit) Regulations 1996 Regulation 17

Local Government (Financial Management) Regulations 1996 Regulation 5.2

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The estimated cost of \$20,000 for internal audit fees has included in the 2025/2026 budget.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: That the Shire does not appoint an internal auditor for a period of three years to undertake the internal audit program	Unlikely	Moderate	High	The appointment of an internal auditor and the development a strategic internal audit plan, will facilitate continuous improvement appositive change within the Shire

CONSULTATION

Nil.

COMMENT

Following the RFQ, submissions were received from Paxon Group and AMD Chartered Accountants. Staff undertook an evaluation of the quotes.

Paxon Group were the preferred supplier, providing evidence of extensive experience working for local governments and understanding of issues within the sector. They provided a well-articulated outline of their audit methodology which provided confidence that their approach would meet the Shire's needs while ensuring value for money.

The internal audit function will support an enhanced risk identification and control process. Through consultation with Council and Shire staff, the Shire's risk appetite will be determined and a Risk Framework developed to select key risk areas for audit.

It is the intention of Shire staff that regular meetings are conducted with the appointed internal auditor, to ensure continued communication and progress of the internal audit program.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council (Commissioner) appoints Paxon Group for the provision of internal auditing services at an estimated cost of \$20,000.00 per annum over financial years 2025/26, 2026/27 and 2027/28.

12.2 ACCOUNTS FOR PAYMENT - JULY 2025**File Number: 5110 - Accounts Payable****Author: Aaron Gloor, Senior Finance Officer****Responsible Officer: Jill Brazil, Director Corporate Services****Authority/Discretion: Information****SUMMARY**

Council (Commissioner) to receive the list of accounts paid under delegated authority during July 2025.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996:

12. Payments from municipal fund or trust fund, restrictions on making

12(1) A payment may only be made from the municipal fund or a trust fund

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires Council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and

- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of <i>the Local Government Act 1995</i> , a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

CONSULTATION

Internal.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2025-26 Annual Budget as adopted by Council at its meeting held 18 June 2025 (Resolution CCO58/25) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL**July 2025**

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 62846 - EFT 62962	\$2,828,714.96
Municipal Cheques	CHQ	\$0.00
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	\$1,423,679.73
Manual Cheques	CHQ	\$0.00
TRUST ACCOUNT		
EFT Payments		\$0.00
Trust Cheques		\$0.00
TOTAL		\$4,252,394.69

Creditors Outstanding as at 31/07/2025

\$3,044,085.63

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. List of Accounts - July 2025 [↓](#) 

RECOMMENDATION

That Council (Commissioner) accepts the List of Accounts for July 2025 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$4,252,394.69.

REPORT TO COUNCIL – JULY 2025

EFT PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
EFT62846	08/07/2025	AUSTRALIAN SERVICES UNION	263.00
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	263.00
EFT62847	08/07/2025	RUSTYS BAKESHOP	270.00
INV 0049	25/06/2025	CATERING FOR OMT MEETING 25/06/2025	270.00
EFT62848	08/07/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	635,335.98
INV 2893	30/06/2025	C08-2024-25 DERBY AIRPORT ROAD REHABILITATION	635,335.98
EFT62849	08/07/2025	OFFICE NATIONAL BROOME (THE BOSS SHOP)	111.91
INV 1119645	30/06/2025	COPY COUNT CHARGES 2690 KONICA & 3185 CANON - JUNE 2025	111.91
EFT62850	08/07/2025	BUNNINGS GROUP LIMITED	31.44
INV 2210-99851899	30/05/2025	PLANTS FOR DERBY ADMINISTRATION CENTRE	31.44
EFT62851	08/07/2025	CRAIG DAWE	46.55
INV REIMB2706	27/06/2025	PURCHASE REIMBURSEMENT	46.55
EFT62852	08/07/2025	CHRIS HAMMER	68.50
INV REIMB2606	26/06/2025	REIMBURSE PURCHASE OF PAVING SEALER	68.50
EFT62853	08/07/2025	ACT ECO HOMES	149,171.00
INV 1329	08/06/2025	PARTIAL DEMOLITION OF 30 BELL ROAD, FITZROY CROSSING	149,171.00
EFT62854	08/07/2025	DEPUTY CHILD SUPPORT REGISTRAR	487.06
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	487.06
EFT62855	08/07/2025	DERBY BUILDING SUPPLIES	293.70
INV 587898	25/06/2025	SUPPLY 2X SCRUBBING BRUSH & SCOURERS	23.14
INV 587985	26/06/2025	SUPPLY PRESSURE WASHER EXTENSION HOSE	230.46
INV 587996	26/06/2025	SUPPLY PRESTIGE LOCK CAM	22.13
INV 588018	26/06/2025	SUPPLY 3X TUBE	17.97
EFT62856	08/07/2025	LANDGATE (WA LAND INFORMATION AUTHORITY)	25.16
INV 405415	28/06/2025	MINIMUM CHARGE - GRV CHARGEABLE - SCHEDULE G2025/05	25.16
EFT62857	08/07/2025	DERBY HARDWARE MITRE10	131.92
INV 10627766	17/06/2025	SUPPLY PRESSURE SPRAYER & NEEM OIL	44.98
INV 10627858	18/06/2025	SUPPLY PLIERS	21.99
INV 10628231	23/06/2025	SUPPLY 5X MICRO SPRINKLER	64.95
EFT62858	08/07/2025	DERBY WA FUELS PTY LTD	13,680.00

INV 4970	28/06/2025	CATERING FOR YOUTH LATE NIGHT PROGRAM MAY-JUNE 2025	13,680.00
EFT62859	08/07/2025	DWA INDUSTRIAL RESOURCES PTY LTD	522.72
INV 02024355	14/05/2025	REPAIR ROLLER DOORS – DERBY DEPOT	522.72
EFT62860	08/07/2025	FITZROY HARDWARE PTY LTD	105.00
INV 10029557	30/06/2025	SUPPLY 5X 15L WATER	105.00
EFT62861	08/07/2025	KIMBERLEY HIRE	377.14
INV KH6611	30/09/2024	HIRE OF PORTALOO - SEPTEMBER 2024 – DERBY JETTY	377.14
EFT62862	08/07/2025	KW TILT & TOW	400.00
INV T00624-25	16/06/2025	REMOVAL OF 2X ABANDONED VEHICLES	400.00
EFT62863	08/07/2025	LAVINIA LETHEBY	18,920.00
INV 148-2	30/06/2025	FITZROY CROSSING MURAL PROJECTS 40%	18,920.00
EFT62864	08/07/2025	MAXXIA PTY LTD	6,363.58
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	3,616.08
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	2,682.61
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	64.89
EFT62865	08/07/2025	MARKET CREATIONS AGENCY PTY LTD	1,232.00
INV II35-56	30/06/2025	COUNCILCONNECT WEBSITE SOLUTION ADDITIONAL SUPPORT	1,232.00
EFT62866	08/07/2025	MANAGED IT PTY LTD	1,644.10
INV 300101	29/06/2025	FORTINET FORTICARE BUNDLE RENEWAL 1 YEAR	1,644.10
EFT62867	08/07/2025	MAIN ROADS WESTERN AUSTRALIA	82,185.18
INV 8023248	21/05/2025	OPENING UP GRADE FOR 2024 – MT HART RD, SILENT GROVE RD, BELL GORGE RD, LENNART GORGE RD	82,185.18
EFT62868	08/07/2025	OUTBACK ELECTRICAL & AIRCON SERVICES	656.26
INV 10154	30/06/2025	REPLACE 4X FUSES – DERBY AIRPORT GENERATOR	656.26
EFT62869	08/07/2025	ORANGE SKY AUSTRALIA LIMITED	27,500.00
INV 0439	21/05/2025	ORANGE SKY INITIAL FEE FOR SERVICE ROLLOUT	27,500.00
EFT62870	08/07/2025	IXOM	416.02
INV 6970646	31/05/2025	CHLORINE GAS CYLINDER HIRE FEE - MAY 2025	211.42
INV 6981423	30/06/2025	CHLORINE GAS CYLINDER HIRE FEE - JUNE 2025	204.60
EFT62871	08/07/2025	PRINTING IDEAS	563.33
INV 58389	16/06/2025	SUPPLY ENVELOPES	563.33
EFT62872	08/07/2025	RUSTYS IGA	1,014.91
INV 01124	20/03/2025	AA BATTERIES FOR AIRPORT EMERGENCY LIGHTING	174.65
INV 018836	04/06/2025	SUPPLIES FOR HEALTHY FOOD PROGRAM 05/06/2025	372.88
INV 016638	19/06/2025	SUPPLIES FOR HEALTHY FOOD PROGRAM 19/06/2025	218.31
INV 01375	26/06/2025	SUPPLIES FOR HEALTHY FOOD PROGRAM 26/06/2025	249.07

EFT62873	08/07/2025	CLEANAWAY CO PTY LTD	9,398.00
INV 19405568	31/05/2025	BIN COLLECTION - MAY 2025	9,398.00
EFT62874	08/07/2025	TRACY FRASER	104.85
INV REIMB2606	26/06/2025	UTILITY SUBSIDY: POWER FOR 23/04/2025 TO 20/06/2025	104.85
EFT62875	08/07/2025	TARUNDA SUPERMARKET	248.74
INV 10149906	30/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH	248.74
EFT62876	08/07/2025	TRAVELWORLD BROOME	542.00
INV I000047102	13/05/2025	ACCOMMODATION 15/05/2025 STAFF MEMBER TO ATTEND TRAINING	542.00
EFT62877	08/07/2025	VIZONA PTY LTD	4,074.13
INV 0645	09/06/2025	ECOEDGE 40W SOLAR LIGHTING SYSTEMS - 25% DEPOSIT – DERBY JETTY WALKWAY	4,074.13
EFT62878	08/07/2025	WALALAKOO ABORIGINAL CORPORATION	300.00
INV REIMB2706	27/06/2025	BOND RETURN FOR HIRE OF COMMUNITY ROOM 23-26/06/2025	300.00
EFT62879	08/07/2025	NEIL MANSELL TRANSPORT PTY LTD	308.00
INV 00388831	13/06/2025	FREIGHT - 1 PALLET TOP END SIGN SALES TO DERBY	308.00
EFT62880	11/07/2025	ALPHA DIVISION SECURITY SERVICES	1,375.00
INV SDWK0056	21/05/2025	SECURITY SERVICES - FX STAFF HOUSING 17-29/04/2025	1,375.00
EFT62881	11/07/2025	ALTHAM PLUMBING	1,434.80
INV 19568	16/05/2025	EXCAVATE PLOT 771P	308.00
INV 19721	16/06/2025	SUPPLY DRAIN GULLY SCOOP	620.80
INV 19782	25/06/2025	TEST BACK FLOW DEVICE 7 MILLARD STREET	506.00
EFT62882	11/07/2025	ASM ECLIPSE PTY LTD	8,253.65
INV 165268	02/05/2025	SUPPLY MERCH FOR DERBY ADMINISTRATION CENTRE	8,253.65
EFT62883	11/07/2025	A_SPACE AUSTRALIA	77,000.00
INV 26749	24/06/2025	SUPPLY & INSTALL PLAYGROUND STRUCTURE AT COOLIBAH PARK	77,000.00
EFT62884	11/07/2025	ALLWEST BUILDING APPROVALS	302.50
INV 10734	30/06/2025	CERTIFICATE OF DESIGN COMPLIANCE - 63 KNOWSLEY ST, DERBY	302.50
EFT62885	11/07/2025	CONSTRUCTION TRAINING FUND	125,796.89
INV INV-292155-Y1X2H9	25/06/2025	BCITF LEVY, LGA COLLECTION FEES	125,796.89
EFT62886	11/07/2025	BROOME FLORIST	195.00
INV 0254	14/04/2025	LUXE BOXED FLOWER ARRANGEMENT, FREIGHT – KAPP 2025	195.00
EFT62887	11/07/2025	DERBY BUILDING SUPPLIES	29.25
INV 588074	27/06/2025	SUPPLY WD40	29.25
EFT62888	11/07/2025	DERBY HARDWARE MITRE10	69.88
INV 10628856	30/06/2025	SUPPLY 2X PVC BARREL & TAPE	69.88
EFT62889	11/07/2025	FITZROY HARDWARE PTY LTD	26.20

INV 10029608	30/06/2025	SUPPLY TAPE	26.20
EFT62890	11/07/2025	KIMBERLEY HIRE	1,411.13
INV KH6710	31/03/2025	AGRN 1044 - HIRE OF SEWER CONNECT PORTALOO - MARCH 2025	644.28
INV KH6743	31/05/2025	HIRE OF PORTALOO - MAY 2025 – DERBY JETTY	389.71
INV KH6771	30/06/2025	HIRE OF PORTALOO - JUNE 2025 – DERBY JETTY	377.14
EFT62891	11/07/2025	MAXXIA PTY LTD	856.86
INV SDWK-ITC0625	30/06/2025	JUN-25 ITC REPATRIATED TO MAXXIA FOR EMPLOYEES	856.86
EFT62892	11/07/2025	SKIPPERS CLEANING SERVICES	4,576.00
INV 1867	31/05/2025	CLEANING OF DERBY ADMINISTRATION CENTRE - JUNE 2025	2,288.00
INV 1866	31/05/2025	CLEANING OF DERBY ADMINISTRATION CENTRE - MAY 2025	2,288.00
EFT62893	11/07/2025	SMEC AUSTRALIA PTY LIMITED	122,751.81
INV 0188902	06/06/2025	AGRN 1044 - WASTE MANAGEMENT - FEBRUARY 2025	52,661.98
INV 0189929	20/06/2025	AGRN 1044 - WASTE MANAGEMENT - APRIL & JUNE 2025	70,089.83
EFT62894	11/07/2025	WESTCOAST BUILDING AND CONSTRUCTION	51,040.00
INV 1919	27/06/2025	INSTALLATION OF NEW FENCING AT LYTTON PARK	51,040.00
EFT62895	11/07/2025	WEST COAST SPORTING SURFACES	211,200.00
INV 0515	17/06/2025	RESURFACE SPORTS COURTS AND LINE MARK – DERBY UNDERCOVER COURTS	211,200.00
EFT62896	17/07/2025	BISHOPS TRANSPORT PTY LTD	136.74
INV B310945	27/06/2025	FREIGHT - SWEK TO KAPP	136.74
EFT62897	17/07/2025	CLEANAWAY CO PTY LTD	399,638.68
INV 19413783	27/06/2025	BIN COLLECTION - DERBY & FITZROY DRY SEASON APRIL 2025	57,186.98
INV 19413784	27/06/2025	BIN COLLECTION - DERBY & FITZROY DRY SEASON MAY 2025	54,321.52
INV 19413785	27/06/2025	LANDFILL MANAGEMENT DERBY & FITZROY - APRIL 2025	144,065.09
INV 19413786	27/06/2025	LANDFILL MANAGEMENT DERBY & FITZROY - MAY 2025	144,065.09
EFT62898	25/07/2025	AUSTRALIAN SERVICES UNION	263.00
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	263.00
EFT62899	25/07/2025	ALLWEST BUILDING APPROVALS	302.50
INV 10763	21/07/2025	CERTIFICATE OF DESIGN COMPLIANCE - 6 HEYTESBURY STREET	302.50
EFT62900	25/07/2025	RUSTYS BAKESHOP	1,800.00
INV 0057	21/07/2025	CATERING FOR KAPP 02-20/07/2025	1,800.00
EFT62901	25/07/2025	BELLALUCA DEMOLITION	150,006.40
INV D10592	24/06/2025	DEMOLITION OF 20 YURABI ROAD, FITZROY CROSSING	150,006.40
EFT62902	25/07/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	270,081.28
INV 2895	30/06/2025	C09-2023-24 ORPHAN ROADS REINSTATEMENT	270,081.28
EFT62903	25/07/2025	THE TRUSTEE FOR THE BROOME PROPERTY TRUST DEBY BETTA HOME LIVING	149.00

INV 58610002162	01/07/2025	SUPPLY URN FOR KAPP 2025	149.00
EFT62904	25/07/2025	BOOEASY AUSTRALIA	493.90
INV 5625	30/06/2025	BOOKINGS MONTHLY FEE - JUNE 2025	493.90
EFT62905	25/07/2025	BOAB FESTIVAL DERBY INC	1,000.00
INV REIMB0707	07/07/2025	BOND RETURN FOR HIRE OF TOWN OVAL 02-05/07/2025	500.00
INV REIMB1407	14/07/2025	BOND RETURN FOR HIRE OF TOWN OVAL 13/07/2025	500.00
EFT62906	25/07/2025	BP FITZROY CROSSING	491.30
INV 00921065	16/04/2025	CREDIT - FUEL FOR TRAVEL TO FX 16/04/2024	-0.50
INV 01270023	24/06/2025	200L UNLEADED FOR SMALL PLANT USE	491.80
EFT62907	25/07/2025	BONITA SINCLAIR	166.44
INV REIMB0907	09/07/2025	UTILITY SUBSIDY: POWER FOR 03/04/2025 TO 04/06/2025	166.44
EFT62908	25/07/2025	CATHERINE FEENEY	1,480.00
INV 3-R-0014	03/07/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
INV 3-R-0015	17/07/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
EFT62909	25/07/2025	CLEANING GARDENING & TREE SERVICES	1,650.00
INV 10818	21/07/2025	FULL CLEAN UNIT 2/74 FALLON RD, FX	1,650.00
EFT62910	25/07/2025	CHRIS HAMMER	264.34
INV REIMB0907	09/07/2025	UTILITY SUBSIDY: POWER FOR 15/04/2025 TO 16/06/2025	264.34
EFT62911	25/07/2025	BOC LIMITED	248.64
INV 5006664629	28/06/2025	MONTHLY GAS CYLINDER CHARGES	248.64
EFT62912	25/07/2025	DEPUTY CHILD SUPPORT REGISTRAR	276.17
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	276.17
EFT62913	25/07/2025	CITY TOYOTA	770.09
INV PI13378976	24/06/2025	SUPPLY SOLENOID	770.09
EFT62914	25/07/2025	DMK CULINARY SPECIALIST PTY LTD	12,700.00
INV 0283	21/05/2025	KAPP OPENING NIGHT 2025 VIP COCKTAIL DINNER	12,700.00
EFT62915	25/07/2025	DERBY BASKETBALL ASSOCIATION	400.00
INV REIMB0707	07/07/2025	BOND RETURN FOR HIRE OF REC CENTRE 05-06/07/2025	400.00
EFT62916	25/07/2025	DERBY BUILDING SUPPLIES	387.74
INV 589461	11/07/2025	SUPPLY NYLON LINE & FORK	155.69
INV 590147	18/07/2025	SUPPLY MEASURING WHEEL	160.53
INV 590255	21/07/2025	SUPPLY BOLTS, BRACKETS, PIPE & BEND	71.52
EFT62917	25/07/2025	DERBY DISTRICT HIGH SCHOOL	500.00
INV REIMB1407	14/07/2025	BOND RETURN FOR HIRE OF TOWN OVAL 19/06/2025	500.00
EFT62918	25/07/2025	DERBY BUS SERVICE PTY LTD	693.00

INV 23746	30/06/2025	FREIGHT - JUNE 2025	33.00
INV 23799	08/07/2025	KAPP TRANSPORT DERBY TO AIRPORT & RETURN 05/07/2025	660.00
EFT62919	25/07/2025	DERBY 4X4 & MARINE	1,587.07
INV 40252-62720	11/07/2025	SUPPLY BATTERY, BEARING KIT & GREASE CAP	405.46
INV 40405-62901	22/07/2025	INSURANCE EXCESS FOR 18KW VDJ79 LANDCRUISER	1,000.00
INV 40406-62772	22/07/2025	SUPPLY ENGINE MOUNT & BRAKE PAD	181.61
EFT62920	25/07/2025	DIVERSITY IN TRAINING	23,496.00
INV 109	30/06/2025	PROVISION OF FINANCE SUPPORT AND MENTORING - JUNE 2025	23,496.00
EFT62921	25/07/2025	DERBY PROGRESSIVE SUPPLIES	192.13
INV 111912	04/07/2025	UTENSILS & EQUIPMENT FOR YOUTH PROGRAMS	192.13
EFT62922	25/07/2025	DERBY STOCK SUPPLIES	165.00
INV 13071175	07/06/2025	ABANDONED VEHICLE REMOVAL	165.00
EFT62923	25/07/2025	DERBY HARDWARE MITRE10	126.95
INV 10629129	03/07/2025	SUPPLY MULTI PURPOSE SPRAY	14.99
INV 10629201	04/07/2025	SUPPLIES FOR KAPP 2025	41.98
INV 10629854	11/07/2025	SUPPLY RAGS	69.98
EFT62924	25/07/2025	DAVID WANN	260.00
INV REIMB2207	22/07/2025	REIMBURSE PURCHASE OF WORK BOOTS	260.00
EFT62925	25/07/2025	ENTERTAINMENT SERVICES ECHO SOUND	3,850.00
INV 26003	07/07/2025	SUPPLY FOR HIRE - KAPP 2025	3,850.00
EFT62926	25/07/2025	EMAMA NGUDA ABORIGINAL CORPORATION	3,185.00
INV REIMB1707	17/07/2025	RATES REFUND 24/25 OVERPAYMENT A9000884	3,185.00
EFT62927	25/07/2025	FITZROY HARDWARE PTY LTD	262.20
INV 10030468	15/07/2025	SUPPLY 6X 15L WATER	126.00
INV 10030551	16/07/2025	SUPPLY GLOVES	85.00
INV 10030562	16/07/2025	SUPPLY SCRUB BRUSH	21.00
INV 10030582	16/07/2025	SUPPLY ACETONE	30.20
EFT62928	25/07/2025	FETCH PRINT	2,409.00
INV FSD250626	10/07/2025	BOABS NEWSLETTER PRINT PRODUCTION	2,409.00
EFT62929	25/07/2025	FAMILY SHOVELLER BAND	4,950.00
INV 1027	01/07/2025	FAMILY SHOVELLER BAND PERFORMANCE - KAPP 2025	4,950.00
EFT62930	25/07/2025	GREENFIELD TECHNICAL SERVICES	2,055.90
INV 4676	15/07/2025	AGRN 1044 - FLOOD DAMAGE REINSTATEMENT PACKAGE 3	2,055.90
EFT62931	25/07/2025	PAUL GOSS	284.04
INV REIMB2207	22/07/2025	UTILITY SUBSIDY: POWER FOR 15/04/2025 TO 16/06/2025	284.04

EFT62932	25/07/2025	GRACE RECORDS MANAGEMENT	131.67
INV RP01688229	30/06/2025	STORAGE OF RECORDS - JULY 2025	131.67
EFT62933	25/07/2025	MILANI GALLERY	2,344.53
INV 250205	17/04/2025	REIMBURSE TRAVEL EXPENSES KAPP 2025 JUDGE	2,344.53
EFT62934	25/07/2025	TEAM GLOBAL EXPRESS PTY LTD	1,156.88
INV 1152144	01/07/2025	FREIGHT - WINC PERTH TO DERBY - STATIONERY	92.84
INV P69069329	13/07/2025	FREIGHT - REF 0090S5K77E – WATER SAMPLES	317.04
INV 1157519	16/07/2025	FREIGHT - WINC PERTH TO DERBY - STATIONERY	117.92
INV P69069367	20/07/2025	FREIGHT - REF 0090S5K77F – WATER SAMPLES	592.04
INV 1160107	22/07/2025	FREIGHT - WINC PERTH TO DERBY - STATIONERY	37.04
EFT62935	25/07/2025	JEFFERY CRAIG GOODING	24,657.91
INV COMMISSIONER JUL 2025	31/07/2025	JULY 2025 COMMISSIONER REMUNERATION	24,657.91
EFT62936	25/07/2025	JULIA WILSON	255.82
INV REIMB1007	10/07/2025	UTILITY SUBSIDY: POWER FOR 23/04/2025 TO 20/06/2025	255.82
EFT62937	25/07/2025	KIMBERLEY AGRICULTURAL SUPPLIES	2,816.00
INV 4894	18/07/2025	SUPPLY 2X 20L AIR SEAL HEAVY DUTY TYRE SEALANT	2,816.00
EFT62938	25/07/2025	KIERIN THOMPSON	786.40
INV REIMB1407	14/07/2025	UTILITY SUBSIDY: POWER FOR 20/03/2025 TO 16/05/2025	786.40
EFT62939	25/07/2025	TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES	640.00
INV 11511	27/06/2025	SUPPLY AND SERVICE SANITARY DISPOSAL UNITS - JULY 2025	640.00
EFT62940	25/07/2025	LOCAL GOVERNMENT PROFESSIONALS WA	3,960.00
INV 34432	01/07/2025	2025 - 2026 GOLD LOCAL GOVERNMENT SUBSCRIPTION	3,960.00
EFT62941	25/07/2025	LIANA INGRAM	453.60
INV REIMB1107	11/07/2025	UTILITY SUBSIDY: POWER FOR 29/03/2025 TO 28/06/2025	453.60
EFT62942	25/07/2025	MAXXIA PTY LTD	6,914.40
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	3,835.86
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	2,999.77
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	78.77
EFT62943	25/07/2025	MAILING SOLUTIONS PTY LTD	2,206.89
INV 512630	14/07/2025	PRINTING OF 2025-26 RATES NOTICES	2,206.89
EFT62944	25/07/2025	MOORE AUSTRALIA (TAX)	43,401.42
INV 443256	30/06/2025	LONG TERM FINANCIAL PLANNING SERVICES	3,300.00
INV 443298	30/06/2025	PREPARATION OF 2025/26 STATUTORY BUDGET	17,050.00
INV 442752	30/06/2025	COMPILATION OF STATEMENT OF FINANCIAL ACTIVITY 31/05/2025	2,750.00
INV 443217	30/06/2025	SECONDMENT OF SAMANTHA BRESCIANI TO SDWK 19-30/05/2025	20,301.42

EFT62945	25/07/2025	OUTBACK ELECTRICAL & AIRCON SERVICES	2,116.11
INV 9700	06/03/2025	REPLACE 6X DOWNLIGHTS, MATERIALS – COLEMAN CENTRE	627.20
INV 9712	10/03/2025	REPAIR AIRCON, MATERIALS – PRESIDENT’S OFFICE	190.96
INV 9714	10/03/2025	REPAIR AIRCON, MATERIALS, FREIGHT – EXECUTIVE OFFICE	629.70
INV 9772	21/03/2025	REPLACE FITTINGS ON RUNWAY LIGHTS – DERBY AIRPORT	668.25
EFT62946	25/07/2025	SOMYA CHAUDHARY	539.50
INV REIMB1407	14/07/2025	UTILITY SUBSIDY: POWER FOR 04/04/2025 TO 05/06/2025 & 45KG GAS	539.50
EFT62947	25/07/2025	NETSTAR AUSTRALIA PTY LTD	525.36
INV 220613	28/06/2025	EZ STANDARD WEBSITE SUBSCRIPTION & SIM ACCESS - ANNUAL	525.36
EFT62948	25/07/2025	LYCAN PTY LTD	704.00
INV 14672	08/07/2025	SECURITY SERVICES FOR KAPP OPENING NIGHT 05/07/2025	704.00
EFT62949	25/07/2025	NORWESCOM TELECOMMUNICATIONS	202.40
INV 57971	01/07/2025	ALARM MONITORING FITZROY - JUL, AUG, SEP 2025	202.40
EFT62950	25/07/2025	BROOME TIME RESORT	879.00
INV 139656	09/03/2025	ACCOMMODATION FOR APPRENTICE MECHANIC - TAFE 09-14/03/2025	879.00
EFT62951	25/07/2025	C PLUMMER, T PLUMMER & PERKS INDUSTRIES PTY LTD	4,537.50
INV 0031	01/07/2025	117 ROWAN STREET RENT - JULY 2025	4,537.50
EFT62952	25/07/2025	PROMOCOLOUR PTY LTD	762.30
INV 12049	19/06/2025	DIGITAL PRINTED FABRIC DISPLAY FOR KAPP 2025, SHIPPING	762.30
EFT62953	25/07/2025	RAY WHITE DERBY	3,627.01
INV 25613	01/07/2025	9 TOWER PLACE RENT 15/07 - 14/08/2025	2,607.14
INV 25614	01/07/2025	17 KNOWSLEY STREET EAST RENT 20-23/07/2025	268.57
INV 25678	04/07/2025	26 DELEWARR STREET REPAIR DAMAGE	751.30
EFT62954	25/07/2025	RUSTYS IGA	283.62
INV 013156	01/07/2025	SUPPLIES FOR KAPP 2025	283.62
EFT62955	25/07/2025	SAMPEY MEATS	900.00
INV 21987	17/07/2025	KEBABS FOR COMMUNITIES SAFETY PROJECT & NAIDOC DINNERS	900.00
EFT62956	25/07/2025	SYNDICATED INVESTMENTS PTY LTD ATF AREIT DIVERSIFIED FUND	11,467.64
INV 0059	22/07/2025	AGRN 1044 - 5A & 5B SPINIFEX RENT FOR AUGUST 2025	11,467.64
EFT62957	25/07/2025	TELSTRA LIMITED	14,142.73
INV 0463459000	09/02/2025	MAIN LINE BILLINGS - FEBRUARY 2025	13,497.85
INV 1718873800	27/03/2025	SERVICES AND EQUIPMENT RENTAL TO 19/04/2025	74.94
INV 1718873800	27/06/2025	SERVICES AND EQUIPMENT RENTAL TO 19/07/2025	74.94
INV 4275260810	27/06/2025	SATELLITE BILLING - JULY 2025	495.00
EFT62958	25/07/2025	CLEANAWAY CO PTY LTD	244,983.48

INV 19414182	30/06/2025	BIN COLLECTION - DERBY & FITZROY DRY SEASON JUNE 2025	91,379.72
INV 19414183	30/06/2025	LANDFILL MANAGEMENT DERBY & FITZROY - JUNE 2025	144,065.09
INV 19414325	30/06/2025	BIN COLLECTION - JUNE 2025	9,538.67
EFT62959	25/07/2025	TARUNDA SUPERMARKET	781.69
INV 30189601	12/07/2025	FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH	325.92
INV 30190236	15/07/2025	FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH	249.28
INV 10156157	16/07/2025	FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH	96.16
INV 10155870	16/07/2025	FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH	110.33
EFT62960	25/07/2025	TRAVELWORLD BROOME	44.00
INV I000045329	08/01/2025	ACCOMMODATION FOR STAFF MEMBER - EHFSO MAR 2025	1,340.00
INV C000003465	07/03/2025	CREDIT - ACCOMMODATION BROOME	-1,296.00
EFT62961	25/07/2025	WINUN NGARI ABORIGINAL CORPORATION	2,159.44
INV 2208	14/07/2025	7/12 LOCH STREET WATER 12/05 - 14/07/2025	359.44
INV 2203	23/07/2025	7/12 LOCH STREET RENT 23/07 - 19/08/2025	1,800.00
EFT62962	25/07/2025	WALALAKOO ABORIGINAL CORPORATION	500.00
INV REIMB0207	02/07/2025	BOND RETURN FOR HIRE OF CIVIC CENTRE 27-29/06/2025	500.00
		TOTAL	\$2,828,714.96

FEE PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
970	01/07/2025	EXC - EXCESS TRANSACTIONS FEE	12.60
970	03/07/2025	GHA - GREYHOUND AUSTRALIA	3,381.96
970	03/07/2025	DOT - DOT PAYMENT	2,711.70
970	03/07/2025	MER - MERCHANT FEES	317.84
970	03/07/2025	MER - MERCHANT FEES	240.49
970	03/07/2025	MER - MERCHANT FEES	49.50
970	04/07/2025	DOT - DOT PAYMENT	1,486.75
970	07/07/2025	DOT - DOT PAYMENT	743.65
970	07/07/2025	IINET - IINET 225211599 (\$109.99)	109.99
970	07/07/2025	BPY - BPAY FEES	83.16
970	01/07/2025	EXC - EXCESS TRANSACTIONS FEE	64.80

970	07/07/2025	ASF - ACCOUNT SERVICE FEE	77.00
970	03/07/2025	MER - MERCHANT FEES	-0.10
970	03/07/2025	MER - MERCHANT FEES	0.20
970	09/07/2025	DOT - DOT PAYMENT	4,963.30
970	10/07/2025	DOT - DOT PAYMENT	4,353.40
970	11/07/2025	DOT - DOT PAYMENT	2,660.15
970	10/07/2025	GHA - GREYHOUND AUSTRALIA	2,065.00
970	10/07/2025	MER - MERCHANT FEES	-0.05
970	14/07/2025	DOT - DOT PAYMENT	1,856.00
970	15/07/2025	BEX - BPOINT FEES	31.66
970	01/07/2025	EXC - EXCESS TRANSACTIONS FEE	38.00
970	15/07/2025	MER - MERCHANT FEES	-1.39
970	16/07/2025	DOT - DOT PAYMENT	4,429.90
970	09/07/2025	BAS6A - ATO - BAS PAYMENT - FBT INSTALMENT	-13,412.39
970	17/07/2025	GHA - GREYHOUND AUSTRALIA	4,429.60
970	17/07/2025	DOT - DOT PAYMENT	2,981.60
970	18/07/2025	DOT - DOT PAYMENT	4,340.65
970	21/07/2025	BAS6A - ATO - BAS PAYMENT - FBT INSTALMENT	20,295.00
970	21/07/2025	DOT - DOT PAYMENT	1,642.55
970	01/07/2025	CMD - CHEQUE OR MERCHANT DEPOSITS FEE	0.60
970	23/07/2025	DOT - DOT PAYMENT	2,886.50
970	24/07/2025	GHA - GREYHOUND AUSTRALIA	6,065.00
970	24/07/2025	DOT - DOT PAYMENT	1,485.95
970	25/07/2025	DOT - DOT PAYMENT	2,722.05
970	28/07/2025	DOT - DOT PAYMENT	742.20
970	28/07/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	89,414.00
970	28/07/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	86,253.00
970	30/07/2025	DOT - DOT PAYMENT	3,630.75
970	31/07/2025	DOT - DOT PAYMENT	4,873.25
970	31/07/2025	GHA - GREYHOUND AUSTRALIA	4,218.00
970	31/07/2025	MER - MERCHANT FEES	213.60
970	31/07/2025	MER - MERCHANT FEES	35.08
970	29/07/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	84,398.00
970	18/07/2025	MER - MERCHANT FEES	0.50
970	08/07/2025	MER - MERCHANT FEES	-0.20

970	09/07/2025	MER - MERCHANT FEES	0.10
970	18/07/2025	MER - MERCHANT FEES	-1.00
970	01/07/2025	MER - MERCHANT FEES	62.90
970	02/07/2025	DOT - DOT PAYMENT	5,512.80
DD22953.1	01/07/2025	AWARE SUPER	35,063.35
INV SUPER	01/07/2025	SUPERANNUATION	28,649.94
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	4,861.25
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	400.00
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	497.10
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	170.06
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	485.00
DD22953.2	01/07/2025	THE EQUIPSUPER SUPERANNUATION FUND	948.22
INV SUPER	01/07/2025	SUPERANNUATION	692.93
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	255.29
DD22953.3	01/07/2025	BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN	1,078.14
INV SUPER	01/07/2025	SUPERANNUATION	810.31
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	267.83
DD22953.4	01/07/2025	ING SUPERANNUATION FUND	465.76
INV SUPER	01/07/2025	SUPERANNUATION	465.76
DD22953.5	01/07/2025	ONEPATH LIFE- ANZ SUPER ADVANTAGE	639.09
INV SUPER	01/07/2025	SUPERANNUATION	639.09
DD22953.6	01/07/2025	COLONIAL FIRST STATE INVESTMENTS LIMITED	843.27
INV SUPER	01/07/2025	SUPERANNUATION	843.27
DD22953.7	01/07/2025	BT PANORAMA SUPER	1,153.60
INV SUPER	01/07/2025	SUPERANNUATION	579.60
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	574.00
DD22953.8	01/07/2025	NETWEALTH SUPERANNUATION MASTER FUND	1,176.24
INV SUPER	01/07/2025	SUPERANNUATION	476.24
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	700.00
DD22953.9	01/07/2025	CARE SUPER	442.56
INV SUPER	01/07/2025	SUPERANNUATION	442.56
DD22966.1	15/07/2025	AWARE SUPER	35,826.25
INV SUPER	15/07/2025	SUPERANNUATION	29,329.59
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	4,930.52
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	400.00

INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	507.87
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	173.27
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	485.00
DD22966.2	15/07/2025	ING SUPERANNUATION FUND	501.82
INV SUPER	15/07/2025	SUPERANNUATION	501.82
DD22966.3	15/07/2025	BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN	1,016.78
INV SUPER	15/07/2025	SUPERANNUATION	743.03
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	273.75
DD22966.4	15/07/2025	MLC SUPER FUND	448.73
INV SUPER	15/07/2025	SUPERANNUATION	448.73
DD22966.5	15/07/2025	COLONIAL FIRST STATE INVESTMENTS LIMITED	605.00
INV SUPER	15/07/2025	SUPERANNUATION	605.00
DD22966.6	15/07/2025	BT PANORAMA SUPER	1,217.06
INV SUPER	15/07/2025	SUPERANNUATION	643.06
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	574.00
DD22966.7	15/07/2025	CARE SUPER	450.79
INV SUPER	15/07/2025	SUPERANNUATION	450.79
DD22966.8	15/07/2025	Q SUPER	370.34
INV SUPER	15/07/2025	SUPERANNUATION	370.34
DD22966.9	15/07/2025	REST SUPERANNUATION	5,331.77
INV SUPER	15/07/2025	SUPERANNUATION	4,732.03
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	328.13
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	271.61
DD22993.1	24/07/2025	AUSTRALIAN SUPER	2,399.19
INV COMMISSIONER JUN 2025	24/07/2025	JUNE 2025 COMMISSIONER SUPERANNUATION	2,399.19
DD22995.1	29/07/2025	AWARE SUPER	36,867.91
INV SUPER	29/07/2025	SUPERANNUATION	30,117.74
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	5,198.76
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	400.00
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	493.14
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	173.27
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	485.00
DD22995.2	29/07/2025	ING SUPERANNUATION FUND	476.12
INV SUPER	29/07/2025	SUPERANNUATION	476.12
DD22995.3	29/07/2025	BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN	1,016.78

INV SUPER	29/07/2025	SUPERANNUATION	743.03
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	273.75
DD22995.4	29/07/2025	MLC SUPER FUND	472.66
INV SUPER	29/07/2025	SUPERANNUATION	472.66
DD22995.5	29/07/2025	COLONIAL FIRST STATE INVESTMENTS LIMITED	605.11
INV SUPER	29/07/2025	SUPERANNUATION	605.11
DD22995.6	29/07/2025	BT PANORAMA SUPER	1,183.21
INV SUPER	29/07/2025	SUPERANNUATION	609.21
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	574.00
DD22995.7	29/07/2025	CARE SUPER	450.79
INV SUPER	29/07/2025	SUPERANNUATION	450.79
DD22995.8	29/07/2025	Q SUPER	368.70
INV SUPER	29/07/2025	SUPERANNUATION	368.70
DD22995.9	29/07/2025	PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN	760.89
INV SUPER	29/07/2025	SUPERANNUATION	760.89
DD23009.1	10/07/2025	WATER CORPORATION	1,128.58
INV 9023533812	10/07/2025	14-18 KNOWSLEY ST, DERBY FOR 22/05/2025 TO 18/06/2025	1,128.58
DD23009.2	23/07/2025	WATER CORPORATION	268.04
INV 9018700655	23/07/2025	FLYNN DR, FITZROY LOT 302 RES 36824 FOR 01/07/2025 TO 31/08/2025	268.04
DD23010.1	21/07/2025	THE SHELL COMPANY OF AUSTRALIA LIMITED	355.76
INV FUEL - JUN25	21/07/2025	SHELL FUEL - JUN 2025	355.76
DD23011.1	03/07/2025	HOUSING AUTHORITY	4,440.00
INV 03072025	03/07/2025	RENT X7 – JULY 2025	4,440.00
DD23011.2	24/07/2025	HOUSING AUTHORITY	1,160.00
INV 24072025	24/07/2025	RENT - (REF 41046646) – JULY 2025	1,160.00
DD23016.1	15/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	117.24
INV 107820	15/07/2025	UNIT A/84 DURACK ST, CAMBALLIN FOR 30/04/2025 TO 26/06/2025	117.24
DD23016.2	17/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	17,924.41
INV 220780	17/07/2025	832 STREETLIGHTS FOR 01/06/2025 TO 30/06/2025	17,843.39
INV 523100	17/07/2025	CCTV AT BAOBAB WAY, DERBY FOR 01/06/2025 TO 30/06/2025	81.02
DD23016.3	22/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	8,910.38
INV 312249	22/07/2025	LOT 143 DERBY HIGHWAY FOR 06/06/2025 TO 03/07/2025	2,315.00
INV 321183	22/07/2025	30 CLARENDON ST, DERBY FOR 06/06/2025 TO 03/07/2025	1,457.59
INV 166519	22/07/2025	ASHLEY ST, DERBY FOR 06/06/2025 TO 03/07/2025	2,775.63
INV 172452	22/07/2025	LOT 199 FORREST RD, FX FOR 06/06/2025 TO 03/07/2025	2,362.16

DD23016.4	21/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	891.42
INV 333902	21/07/2025	24 LOCH ST, DERBY FOR 05/06/2025 TO 02/07/2025	721.59
INV 424950	21/07/2025	LOT 26818 WHARF RD, DERBY FOR 05/06/2025 TO 02/07/2025	111.86
INV 517343	21/07/2025	LOC 26818 WHARF RD, DERBY FOR 05/06/2025 TO 02/07/2025	57.97
DD23016.5	03/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	3,085.87
INV 335373	03/07/2025	7 MILLARD ST, DERBY FOR 15/04/2025 TO 16/06/2025	2,158.07
INV 416399	03/07/2025	11 CORKWOOD CT, DERBY FOR 15/04/2025 TO 16/06/2025	129.55
INV 152662	03/07/2025	LOT 1326 GIBB RIVER RD, DERBY FOR 15/04/2025 TO 16/06/2025	260.41
INV 167790	03/07/2025	LOT 1326 WINDJANA RD, DERBY FOR 15/04/2025 TO 16/06/2025	537.84
DD23016.6	29/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	1,597.54
INV 563394	29/07/2025	UNIT A/5 SPINIFEX CT, FX FOR 10/05/2025 TO 09/07/2025	317.21
INV 563395	29/07/2025	UNIT B/5 SPINIFEX CT, FX FOR 10/05/2025 TO 09/07/2025	366.66
INV 163224	29/07/2025	LOT 99999 FALLON RD, FX FOR 10/05/2025 TO 09/07/2025	199.53
INV 163546	29/07/2025	LOT 32 AIRPORT RD, FX FOR 10/05/2025 TO 09/07/2025	714.14
DD23016.7	25/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	1,061.44
INV 198764	25/07/2025	LOT 128 GREAT NORTHERN HIGHWAY, FX FOR 11/06/2025 TO 08/07/2025	1,061.44
DD23016.8	31/07/2025	HORIZON POWER - ACCOUNT PAYMENTS	318.88
INV 203951	31/07/2025	3 LOCH ST, DERBY FOR 15/05/2025 TO 14/07/2025	318.88
DD23017.1	07/07/2025	ANZ COMMERCIAL CARD SERVICES CENTRE	21,926.05
INV ANZ LAR	07/07/2025	CREDIT CARD FOR 13/05/2025 TO 12/06/2025	13,321.55
INV CREDIT	07/07/2025	CREDIT CARD FOR 13/05/2025 TO 12/06/2025	8,604.50
DD23020.1	31/07/2025	SHIRE OF DERBY WEST KIMBERLEY	21,978.45
INV FLEET 25/26	31/07/2025	FLEET SCHEDULE 2025/26 – VEHICLE REGISTRATION	7,273.45
INV FLEET 25/26	31/07/2025	FLEET SCHEDULE 2025/26 – VEHICLE REGISTRATION	4,277.60
INV FLEET 25/26	31/07/2025	FLEET SCHEDULE 2025/26 – VEHICLE REGISTRATION	6,962.65
INV FLEET 25/26	31/07/2025	FLEET SCHEDULE 2025/26 – VEHICLE REGISTRATION	3,464.75
DD22953.10	01/07/2025	Q SUPER	353.26
INV SUPER	01/07/2025	SUPERANNUATION	353.26
DD22953.11	01/07/2025	REST SUPERANNUATION	4,947.86
INV SUPER	01/07/2025	SUPERANNUATION	4,387.20
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	291.90
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	268.76
DD22953.12	01/07/2025	CFS EDGE SUPER AND PENSION	1,667.72
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	449.00
INV SUPER	01/07/2025	SUPERANNUATION	1,218.72

DD22953.13	01/07/2025	HOST PLUS SUPERANNUATION FUND	3,084.35
INV SUPER	01/07/2025	SUPERANNUATION	2,826.54
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	56.94
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	200.87
DD22953.14	01/07/2025	AUSTRALIAN SUPER	5,963.30
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	367.45
INV SUPER	01/07/2025	SUPERANNUATION	5,595.85
DD22953.15	01/07/2025	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	2,287.59
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	350.02
INV SUPER	01/07/2025	SUPERANNUATION	1,937.57
DD22953.16	01/07/2025	MLC SUPER NOMINEES PTY LTD	196.65
INV DEDUCTION	01/07/2025	PAYROLL DEDUCTION	196.65
DD22953.17	01/07/2025	STUDENT SUPER PROFESSIONAL SUPER	523.94
INV SUPER	01/07/2025	SUPERANNUATION	523.94
DD22953.18	01/07/2025	MLC SUPER FUND	729.38
INV SUPER	01/07/2025	SUPERANNUATION	729.38
DD22953.19	01/07/2025	GUILD SUPER	521.64
INV SUPER	01/07/2025	SUPERANNUATION	521.64
DD22966.10	15/07/2025	CFS EDGE SUPER AND PENSION	1,667.72
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	449.00
INV SUPER	15/07/2025	SUPERANNUATION	1,218.72
DD22966.11	15/07/2025	THE EQUIPSUPER SUPERANNUATION FUND	968.80
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	260.83
INV SUPER	15/07/2025	SUPERANNUATION	707.97
DD22966.12	15/07/2025	HOST PLUS SUPERANNUATION FUND	2,909.21
INV SUPER	15/07/2025	SUPERANNUATION	2,647.13
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	56.94
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	205.14
DD22966.13	15/07/2025	AUSTRALIAN SUPER	6,210.48
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	367.45
INV SUPER	15/07/2025	SUPERANNUATION	5,843.03
DD22966.14	15/07/2025	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	2,318.63
INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	356.40
INV SUPER	15/07/2025	SUPERANNUATION	1,962.23
DD22966.15	15/07/2025	MLC SUPER NOMINEES PTY LTD	165.32

INV DEDUCTION	15/07/2025	PAYROLL DEDUCTION	165.32
DD22966.16	15/07/2025	STUDENT SUPER PROFESSIONAL SUPER	533.45
INV SUPER	15/07/2025	SUPERANNUATION	533.45
DD22966.17	15/07/2025	GUILD SUPER	531.15
INV SUPER	15/07/2025	SUPERANNUATION	531.15
DD22995.10	29/07/2025	COMMONWEALTH SUPER CORPORATION	200.00
INV SUPER	29/07/2025	SUPERANNUATION	100.00
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	100.00
DD22995.11	29/07/2025	REST SUPERANNUATION	4,676.40
INV SUPER	29/07/2025	SUPERANNUATION	4,211.43
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	328.13
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	136.84
DD22995.12	29/07/2025	CFS EDGE SUPER AND PENSION	1,667.72
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	449.00
INV SUPER	29/07/2025	SUPERANNUATION	1,218.72
DD22995.13	29/07/2025	HOST PLUS SUPERANNUATION FUND	2,745.64
INV SUPER	29/07/2025	SUPERANNUATION	2,483.56
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	56.94
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	205.14
DD22995.14	29/07/2025	THE EQUIPSUPER SUPERANNUATION FUND	968.80
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	260.83
INV SUPER	29/07/2025	SUPERANNUATION	707.97
DD22995.15	29/07/2025	AUSTRALIAN SUPER	7,323.60
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	367.45
INV SUPER	29/07/2025	SUPERANNUATION	6,956.15
DD22995.16	29/07/2025	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	2,318.63
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	356.40
INV SUPER	29/07/2025	SUPERANNUATION	1,962.23
DD22995.17	29/07/2025	MLC SUPER NOMINEES PTY LTD	209.22
INV DEDUCTION	29/07/2025	PAYROLL DEDUCTION	209.22
DD22995.18	29/07/2025	STUDENT SUPER PROFESSIONAL SUPER	533.45
INV SUPER	29/07/2025	SUPERANNUATION	533.45
DD22995.19	29/07/2025	GUILD SUPER	531.14
INV SUPER	29/07/2025	SUPERANNUATION	531.14
PE01/07/2025	1/07/2025	NET PAY	\$275,397.21

PE15/07/2025	15/07/2025	NET PAY	\$265,202.21
PE29/07/2025	29/07/2025	NET PAY	\$266,515.47
		TOTAL	\$1,423,679.73

13 TECHNICAL SERVICES

13.1 POLICY RESCINDMENT - (W2) DERBY TOWNSITE STREETScape

File Number: PR/035

Author: Bruce Wright, Manager Assets and Works

Responsible Officer: Wayne Neate, Director Infrastructure

Authority/Discretion: Administrative

SUMMARY

This report seeks Council (Commissioner) endorsement and approval to rescind Shire Policy (W2) *Derby Townsite Streetscape*.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

At the Ordinary Meeting of Council held 29 June 2023, Shire Policy (W2) *Derby Townsite Streetscape* was adopted by virtue of resolution 70/23 (Original Policy attached for reference).

RESOLUTION 70/23

Moved: Cr Paul White

Seconded: Cr Andrew Twaddle

That Council by ABSOLUTE MAJORITY:

1. **Adopts the policies in the attached Policy Review June 2023 document, inclusive of the policy revisions outlined therein; and**
2. **Notes that all policies will be updated on the Shire's website.**

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle and Peter McCumstie

Against: Nil

CARRIED 5/0 BY ABSOLUTE MAJORITY

The intent of a Streetscape Policy is to, among other things, define the responsibilities of the Shire to manage the appearance and functionality of public spaces within a defined area. A Streetscape Policy is generally introduced by virtue of an informing strategy such as a Planning Strategy.

The original policy articulates the Shire's responsibilities for the Derby townsite streetscapes; and further explores public realm management and design guidelines; which, at this time are not linked to an informing strategy. The existing policy was intended to define the Shire's management responsibilities, and it is considered to have served this purpose very well.

The Western Australian Local Government Amendment Bill 2024, has among other things, articulated that Local Governments will be required to prepare and publish a Council Plan. The plan will incorporate various existing strategic documents into a single plan.

The rescinding of the existing policy is considered as being a preparatory action for the development of the Council Plan.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Policy (W2) *Derby Townsite Streetscape*.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	4.2 Liveable Communities	4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities
2. Community	2.3 Vibrant and culturally rich communities	2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Without clear policy guidance, the Shire is at risk of failing to allocate sufficient funding to support the maintenance and development of fit for purpose streetscape.	Possible	Moderate	Medium	A clearly defined policy approach to streetscape management and maintenance provides a strong foundation for long term strategic and operational planning.
Community: Without clear policy guidance, the Shire is at risk of failing to provide the community with well managed and operated streetscapes	Possible	Moderate	Medium	A clearly defined policy approach to streetscape management and maintenance provides guidance and direction for streetscape management.

CONSULTATION

There has been internal consultation within the Infrastructure directorate and between the directorate and the Coordinator Governance and the Shire's external Governance Consultant.

COMMENT

Policy (W2) *Derby Townsite Streetscape*, provides a comprehensive overview of the management of Derby streetscapes. The policy includes but is not limited to, public realm management, expansion plans, capital and operational works. It is expected that these themes will be redefined and reinforced during the development of the newly legislated Council Plan. Accordingly, the management of streetscapes and open spaces amenity will be informed by the plan. It is therefore, an opportunity to rescind and revise the plan in preparation to reinstate a policy consistent with the outcomes and desires of the future Council Plan.

It is therefore recommended that policy (W2) *Derby Townsite Streetscape* is rescinded in preparation for a revised position within the Council Plan (once developed).

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Shire of Derby West Kimberley - Policy W2 - Derby Townsite Streetscape - Current [↓](#) 

RECOMMENDATION

That Council (Commissioner) endorses and approves the rescinding of Policy (W2) *Derby Town Streetscape*.



(W2) DERBY TOWNSITE STREETScape

POLICY OBJECTIVE

The overall objective and aim of a streetscape policy is to maintain and improve both the visual aspect and public amenity of the Derby townsite.

Improvements and expansions to the existing streetscape and public lands of Derby must take into consideration future ongoing operational maintenance needs and therefore be contained within the amount of available funding allocated within a specific financial year's budget.

POLICY STATEMENT

That having regard for available budgetary allocations has an immediate focus on maintaining the existing streetscape ensuring the following:

- a) That Loch Street is maintained as the premier gateway thoroughfare for the townsite of Derby with specific regards to:
 - Ensuring the median island is maintained as a green grassed precinct and maintained accordingly.
 - That Lytton Park and surrounding green space is maintained accordingly.
 - That Nicholson Square sporting precinct / Derby oval is maintained at an appropriate standard for the specified sporting fixtures.
 - That Bougainvillea Park is maintained accordingly.
 - That the heritage precinct at the end of Loch Street is maintained accordingly.
 - The undertaking of continual playground maintenance at the Nicholson Square sporting precinct / Derby oval to ensure the playground equipment is kept to the required industry and safety standard.
- b) That the Clarendon Street precinct from Loch Street to Elder Street is maintained by Council to reflect that this thoroughfare is a major retail precinct for the townsite of Derby with specific regard to the median island, verges, and Coach Bay Park and park areas around the current Visitor Centre building.
- c) That Rowan Street / Marmion Street be maintained with regard to pedestrian usage in relation to the caravan park, retirement village and the tourist precinct surrounding the Boab Dinner Tree.
- d) That the public areas surrounding the Ashley Street recreation reserve are maintained in accordance with sporting requirements and public usage of this facility.
- e) That all other street verges within the Derby townsite are mowed twice a year, typically being at the conclusion of the wet season (to reduce growth and therefore future potential fire hazards) and around October to promote a general cleanup before cyclone season commences.
- f) That Council does not undertake general verge mowing or cleanups within rural residential or rural precincts excepting the verge area at the approach to Derby townsite fronting Derby Highway (Maxted Street to Wodehouse Street.)





That Council, having regard for future budgetary allocations, considers expansion of the Derby streetscape to include the following:

1. Loch Street Precinct (in priority order)

- a) The replacement of unkempt verges along Loch Street with paving of a suitable material, i.e. brick paving, crushed coloured rock or patterned concrete or for future budgetary allocation to ensure a specific and regular maintenance mowing programming.
- b) The gradual removal of old and degraded imported species of trees along the Loch Street median island and for these to be replaced with boab tree species to create one defined iconic avenue.
- c) The installation of under tree up lighting to enhance the perspective of the planted boab trees and in consideration for the budget requirements.
- d) The installation of welcoming and special event banners along the entrance portion of Loch Street.
- e) The planning for the landscaping of the proposed new Visitor Centre/ Administration Office to include iconic tree species, minimal maintenance vegetation and planting areas with specific regard to ensure areas of planted vegetation are of the type and density to inhibit anti-social behavioural activities.

2. Clarendon Street Precinct Area

- a) The replacement of degraded lawn area at the round- about located at the intersection of Hardman Street and Clarendon Street with the peripheral area of the roundabout and the adjacent verges and intermediate portion of the roundabout to contain a paved surface of suitable material i.e. patterned surface of paving brick, concrete or coloured crushed rock. The centre island tree to remain.
- b) Improvement and implementation of verge planting along Clarendon Street between Neville Street and Elder Street.
- c) Selective improvement of the landscape within the coach bay on Clarendon Street which should be more suitable to vehicle parking users and should be designed to inhibit anti- social behaviour.
- d) Progressive replacement of existing tree vegetation in median islands along Clarendon Street so as to be more suitable to width of the median island and also to prevent damage to the carriageway.

3. General Derby Townsite

- a) The continual mowing of all unkempt verges within the Derby townsite boundaries only. The ability to undertake a minimum of two mowing cycles per year.
- b) Planting of native tree species on road verges approaching the Derby wharf and along portions of Rowan Street, Villiers Street and Marmion Street. The species and planting pattern to be undertaken with specific industry specialists in regard to undertaking a planting program.
- c) The installation of one or two major playground equipment sites; this equipment will be placed in an area that is suitable to have after-hours access control so as to inhibit vandalism and anti-social behaviour i.e. swimming pool area and the Sportsmen's Club precinct.
- d) The enhancement of parklands at the entrance to the Derby townsite and the improvement of visitor signage and information.
- e) The installation of pram ramps / disabled access at all pedestrian crossings within the Derby townsite.
- f) The installation of a uniform style of pedestrian/dual use pathway system within the Derby townsite.
- g) The installation of a uniform style of street signage within the Derby townsite inclusive of the Shire of Derby/West Kimberley logo.





- h) The installation of underground reticulated electricity supply along the main thoroughfares of the Derby townsite inclusive of Loch Street/ Clarendon Street and Ashley Street.
- i) The planning for the replacement of unused existing allocated lands for parks and recreation within the Derby townsite to be processed within the current State Government policy of housing land utilisation so that funds that become available to the Shire from the sale of this unused land can be allocated to specific parks and recreation improvement projects. The two portions of current land that may be considered for this purpose would be the land opposite the existing Derby sports oval and the portion of land on the south western corner of the intersection of Marmion and Rowan Streets.
- j) The continual upgrade/ maintenance of tourist information facilities at the entrance to the Derby townsite.
- k) The continual upgrading and maintenance of the passive recreation facilities at the Derby Wharf Park.
- l) The continual maintenance/upgrade of the heritage precinct at the entrance to Jetty Road.

RESPONSIBILITY

The Director Technical and Development Services is required to ensure that the employees in charge of such works shall undertake the budgeting, planning, monitoring, and supervision of the implementation of this policy.

Policy Details			
Original Adoption date:	26 June 2008	Review Frequency (Annual/Bi-ennial):	Tri-ennial
		Next Review Due:	June 2025
Policy Implementing Officer or Team:	Manager of Infrastructure	Policy Reviewer:	Director – Technical & Development Services
Legislative Head of Power (Act, Regulation, or Local Law):	Not applicable		
Related Documents (other Policies, Operational Procedures, Delegations, etc.):	Not applicable		
Version Control Council Meeting Review Details:			
Review #:	Council Meeting Date:	Item/Resolution#:	
1.	24 June 2021	Item 11.2 Res. 57/21	
2.	29 June 2023	Item 12.3 Res. 70/23	

13.2 ADOPTION OF POLICY - DERBY VERGE MANAGEMENT

File Number: PR/35

Author: Bruce Wright, Manager Assets and Works

Responsible Officer: Wayne Neate, Director Infrastructure

Authority/Discretion: Administrative

SUMMARY

This report seeks Council (Commissioner) adoption and implementation for the new Policy *Derby Verge Management*.

The proposed policy defines and articulates the responsibilities of the Shire of Derby/West Kimberley (the Shire), community, and private and commercial landowners for the maintenance of verges within Derby and immediate surrounds.

The approved policy will be catalogued within the Shire policy manual and published on the Shire website.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Shire is responsible for the management and maintenance of an extensive portfolio of parks, open spaces, and built facilities across Derby. Operational delivery is frequently impacted by seasonal weather variations and unplanned works. More critically, the region continues to face challenges in attracting, retaining, and accommodating a skilled outdoor workforce. As a result, work schedules are often subject to delays and operate in a reactive sequence.

Various operating models have been applied to open space management and maintenance to generate efficiency, cost effectiveness and completeness of service across the areas of responsibility, however, the prevailing conditions (described above) have identified a continued lag in service delivery. Inevitably, service delivery levels are significantly impacted.

A review of current operations has identified that with all circumstances being favourable:

- At full and authorised strength and full attendance, **370** staff working days are available each month – in consideration of leave, other absences and weather conditions this is not achievable;
- On average the works team operates at 60% of full and authorised capacity with **222** staff working days available per month;
- The existing parks, open spaces, reserves, verges, airport, cemetery, port, buildings and extraneous work commitments require a monthly commitment of **509** staff working days.

Accordingly, the Shire has taken a hierarchal approach that prioritises the management and maintenance of high visibility, high use and high foot traffic areas during the wet season and 'catch up' scheduling during dry months. Notwithstanding, service delivery and completion is consistently impacted and schedules are not achieved.

Across the state the Shire remains one of very few local governments that maintains verges. The Shire currently undertakes verge maintenance activities throughout Derby at least twice annually. Amid scheduling challenges, weather, staffing and work priorities it remains foreseeable that some verge works are conducted on a “reactive” basis through notification by residents rather than proactively through programmed works.

To conduct twice annual verge maintenance, an average of **36** staff days per month is required.

A number of Derby residents and commercial/business operators self-perform verge maintenance (mowing and general upkeep) to a high standard of visual amenity.

The proposed Shire of Derby West Kimberley Policy *Verge Management – Derby Township & Surrounds* is founded on the following principles:

- Verge maintenance is not a priority within the current Shire Strategic Community Plan;
- The Policy recognises land owners who regularly maintain their verge and enhance the visual amenity of their respective area/s;
- The capacity of the Shire to maintain verges is diminished by an increasing reactive and un-scheduled workload;
- Community need for functional, clean and serviceable public spaces that are frequently utilised by individuals and groups;
- The Policy increases the capacity of the Shire to focus on areas of high usage and frequency.

The reallocation of hours across the staff structure will allow the better upkeep of Parks, roads kerbing, footpaths and drainage.

STATUTORY ENVIRONMENT

Subdivison 2 – Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law – section on permissible verge treatments and maintenance of verges

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Note that there are not any current budgetary savings in this process as the staff time and therefore expenditure normally allocated to verge maintenance will then be attributed to other tasks across the Shire to better improve the amenity and undertake asset management tasks.

The release of 36 staff days per month equates to approximately the funds listed below which will be distributed amongst other duties:

Labour costs: \$155,520.00 per annum

Equipment/Operating costs: \$120,000.00 per annum

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	2.4 Sustainable	2.1.2 Endeavour to provide safe, clean

	Communities	and well-lit streets and public spaces
2. Community	4.2 Liveable Communities	2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Organisation's Operations: Shire operations are extensive and include the broad continuum of services; that are the subject of an approved staffing and budget level. Without logical and effective management, service delivery standards are at risk of reduction.	Likely	Moderate	Medium	It is necessary for the Shire to develop a hierarchal approach to open space management to meet community expectation, service levels at high use spaces and to maintain operational continuity. The reduction of this service supports this approach.
Community: Our community expects functional, operational and well-maintained parks, open spaces and amenity. A risk of failing to meet expectation exists through continuing services that are not the subject of Council Strategy or defined deliverables.	Likely	Major	Medium	Service delivery is contingent on multiple factors including capacity. It is illogical to suggest that service offerings should exceed capacity; therefore an informed and achievable reduction in some service areas is expected.

CONSULTATION

Internal Consultation has occurred across several departments looking at the cost effectiveness of undertaking the works. Emphasis has also been placed on talking to numerous other Local Governments to ascertain what they have and are currently doing in regards to verge management.

COMMENT

The Shire is committed to the provision of functional, operational and visually appealing open spaces and facilities for the use of our community and visitors to the region. Not unlike other regional centres, the Shire faces multiple challenges to service delivery caused by climate, staffing and financial restrictions.

After extensive research across multiple metropolitan and regional local governments in regards to verge maintenance it has been noted that in nearly all (approx. 98%) of local government areas researched, the responsibility for the maintenance and upkeep of verges has been returned to the owners of land immediately adjacent to the verge; and verges on local government operated road reserves and public areas have been retained by the local government.

In addition, the local governments have retained responsibility for the maintenance of verges in areas where visibility is impaired by verge growth and causes a safety hazard; and similarly, where the local government deems the verge to be a fire hazard.

The Proposed policy will also make allowances for community members to seek assistance with verge maintenance on the basis of incapacity and/or medical condition/s prevent the landowner from maintaining the verge – applications will be assessed by the Chief Executive Officer (or delegate) on a case by case basis.

The analysis of current workload and capacity to deliver the outcomes required have identified that a clear focus on a hierarchal approach to services delivered by the Works teams has proven to be the most effective approach.

It is proposed that this policy provides guidance on the management of verge maintenance within the Shire and provides an ability to continue to focus on high use, high visibility priorities across the asset portfolio. The proposed policy recognises members of the community who are contributing to the visual amenity of the town by maintaining their verges.

It is important to note that this policy is the rationalisation of efforts especially across the townsite of Derby to get better long-term outcomes for the community, and therefore it is recommended by officers to adopt the policy noting that in the future a streetscape policy may be investigated as the result of consultation during the Council plan process.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Draft Verge Management Policy - Derby Township & Surrounds [↓](#) 

RECOMMENDATION

That Council (Commissioner):

1. Adopts the Shire of Derby West Kimberley Policy *Verge Management - Derby Township & Surrounds*.
2. Authorises the Chief Executive Officer to make any relevant amendments to Policy *Verge Management - Derby Township & Surrounds* to make any formatting, or other minor wording changes to the policy.
3. Instruct the CEO upon completion of the new Council Plan to investigate the options of reinstating a new Streetscape policy based upon the information informing the new Council plan.



DERBY VERGE MAINTENANCE POLICY - DRAFT

POLICY OBJECTIVE

The objective of this Policy is to define the roles and responsibilities of the Shire, community, and private and commercial landowners for the maintenance and development of verges within Derby.

The Shire will manage and undertake verge maintenance in accordance with this policy.

POLICY SCOPE

This policy applies to the maintenance of verges of selected road reserves and public areas.

It does not apply to private roads and rural residential / land.

DEFINITIONS

"Fire Hazard" is any condition, vegetation, object, or accumulation of material that increases the likelihood, intensity, or spread of fire, posing a risk to life, property, or the environment.

"Median" is the strip of land or raised area that separates opposing lanes of traffic on a divided road. The median is an area not normally intended for use by traffic.

"Mowing & slashing" is the activity that involves the cutting (or slashing) of grass and vegetation. Cut vegetation and grass is spread and left on site.

"Public Road" is a road or street that is open to and used by the public. A public road is shown on a deposited plan or survey.

"Shire Land" is land that is owned or in the care, control and management of the Shire and usually for public use, community services, infrastructure, or operational purposes. This includes undeveloped land that is owned or vested to the Shire.

"Undeveloped land" is land from which the native vegetation has been cleared but no further substantial development of the land has been undertaken.

"Verge" is the portion of land between the edge of a roadway (carriageway) and the property boundary of adjacent land. It is part of the road reserve but lies outside the paved road surface.



MANAGED ROADS & RESERVES

Managed roads & reserves categories include:

1) Primary Roads

- a. Derby Highway (from Conway Street, generally north to Lock Street)
- b. Loch Street (to Jetty Road) including medians.
- c. Jetty Road (full length)

2) Reserves

- a. Wells Reserve (the portion of land to the western side of Derby Highway, Guildford Street to Le Lievre Street)
- b. The Marsh Reserve verges
- c. Jetty Walkway (Extending from Derby town to the wharf)
- d. All verges fronting a Shire maintained reserve or public open space

3) Shire Land

- a. Undeveloped land owned or vested to the Shire
- b. Land that is owned or in the care, control and management of the Shire

VERGES IN OTHER AREAS

The maintenance of verges on roads and land that is not detailed within the aforementioned clause (Managed Roads & Reserves) are the responsibility of the landowner adjacent to the verge.

SPECIAL CONSIDERATION

The Shire will consider requests to maintain verges outside of Managed Roads & Reserves in special circumstances that include:

1. The Shire has determined that pedestrian lines of vision are obstructed, posing a safety hazard.
2. The Shire has determined that the verge is a fire hazard.
3. The owner and/or occupier of the land adjoining the verge can provide evidence of a disability or medical condition that prevents them from performing mowing and slashing and/or attending to the verge.

Requests for special consideration must be made in writing to the Chief Executive Officer (sdwk@sdwk.wa.gov.au). Any special request for maintenance will be required annually with a maximum of two (2) services per year. The Chief Executive Officer's decision is final and no review of an application will be made.

The Shire may use herbicide to maintain verges to reduce the requirement for ongoing mowing and slashing. This will predominantly apply to areas where costs are increased by a requirement for traffic management or access is impeded.





Shire of Derby / West Kimberley

Policy Details			
Original Adoption date:		Review Frequency	
		Next Review Due:	
Policy Implementing Officer or Team:	Manager of Works & Assets	Policy Reviewer:	Director - Infrastructure
Legislative Head of Power (Act, Regulation, or Local Law):	Not applicable		
Related Documents (other Policies, Operational Procedures, Delegations, etc.):	Streetscapes		
Version Control Council Meeting Review Details:			
Review #:	Council Meeting Date:	Item/Resolution#:	
1.			
2.			

13.3 FITZROY CROSSING CEMETERY MAINTENANCE - EXPRESSION OF INTEREST**File Number: 6320****Author: Wayne Neate, Director Infrastructure****Responsible Officer: Tamara Clarkson, Chief Executive Officer****Authority/Discretion: Executive****SUMMARY**

The Shire continues to review costs and benefits in its delivery of services within the district.

This report seeks Council (Commissioner) endorsement for the Shire to undertake an Expression of Interest (EOI) processes for the provision of maintenance services to the Fitzroy Crossing Cemetery.

While the delivery of services is an operational matter, Council (Commissioner) support of the way forward is sought.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer

BACKGROUND

The Shire currently undertakes the Maintenance of the Fitzroy Crossing cemetery using the works crew located in Fitzroy Crossing. Maintenance occurs at the cemetery on an ad-hoc basis as staffing allows and competing priorities within the town.

The Shire has over the last several years found it quite difficult to maintain a consistent work force which is normally five Full time employees (FTE's), however we have struggled to maintain four FTE's over the last two-year period with a regular turnover of staff. This turn over has caused a significant backlog of works which is then supplemented with staff from Derby to assist to undertake some of the back log of work.

STATUTORY ENVIRONMENT

Local Government Act 1995 – S3.18 (Performing executive functions) empowers local governments to provide services and facilities as part of their executive functions, but also places a responsibility on the local government to ensure these are delivered efficiently and do not duplicate or compete with services offered by other providers.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Shire currently expends funds on the general maintenance and upkeep of the grounds, firebreaks and any infrastructure within the Cemetery.

Over the last several years the costs attributed to the Cemetery are as follows which includes all of the above items;

2021/22 - \$18,444.41

2022/23 - \$18,547.15

2023/24 - \$514.70

2024/25 - \$101,825.31 (very large O/H costs)

2025/26 - \$3,733.84

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.1 Engage with our communities
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.3 Maximise regional opportunities that benefit our community

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: That ongoing damage continues to occur at the cemetery without looking at alternative solutions	Likely	Moderate	High	Potential explore the opportunity to provide services from outside the shire to potentially avoid damage to the cemetery moving forward

CONSULTATION

There has been expressed interest in operations such as this being undertaken by external organisations. There has also been internal consultation.

COMMENT

The Shire continues to face employment challenges within Fitzroy Crossing including but not limited to workforce continuity. This implication can and often does, lead to delays in programmed work which at times, causes significant public angst such as the presence of potholes on local roads and timeframe to complete the mowing of the oval as examples.

This sometimes causes delays in works in various areas and over the last year there has been two significant fires which have caused damage to the gravesites located at the Fitzroy Crossing cemetery. Both fires, either by natural causes or potential arson, have resulted in community disappointment which is at times directed toward the Shire. It should be noted that Shire staff have continued cemetery maintenance in a manner meeting operational standard and prior to the

most recent fire event, had installed fire breaks as required. As a result of the severity of the fire and weather conditions, the fire jumped these breaks causing damage to the cemetery.

Taking the aforementioned into consideration, the potential to seek an alternative maintenance provider for the Fitzroy Crossing Cemetery better facilitates the Shire to delivery on other core responsibilities in a timelier manner. It should also be noted that Shire staff will still undertake the installation of plots for burials as required to ensure the correct management of the cemetery with the required legislation.

In summary the Shire is looking to increase the service level across the townsite by potentially looking to outsourcing the maintenance of the cemetery and at the same time provide some employment opportunities within the town. It is therefore the officer's recommendation to undertake an EOI process to explore opportunities for the provision of maintenance services of the Fitzroy Crossing cemetery.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council (Commissioner):

- 1. Authorises the Chief Executive Officer to undertake an Expressions of Interest process for the provision of maintenance services of the Fitzroy Crossing Cemetery.**
- 2. Notes that if no suitable service provider is identified through the Expression of Interest process, the Shire will continue to deliver maintenance services of the Fitzroy Crossing Cemetery.**
- 3. Notes that the operational component of sinking graves and management of grave allocation remains with the Shire as per current operations.**

13.4 FEE WAIVER - AIRPORT LANDING FEES**File Number: 5130****Author: Wayne Neate, Director Infrastructure****Responsible Officer: Tamara Clarkson, Chief Executive Officer****Authority/Discretion: Executive****SUMMARY**

This item is for Council (Commissioner) to consider the waiving of fees for the Outback Air Race 2025.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible officer.

BACKGROUND

The Outback Air Race is a time trial through the remote Australian Outback and is planned and conducted by Australian Air Race Events Inc. (AARE), trading as The Outback Air Race. The event has been held a number of times since the inaugural event in 1996 and it is proposed that aircrafts will be flying from Kununurra to Broome in one leg of the race. There are approximately 40 aircrafts participating in the event and the leg from Kununurra to Broome will require the majority of the aircrafts (estimated at 30) to land in Derby for fuelling.

This event raises funds for the Royal Flying Doctor Service (RFDS) and to date, the event has raised over four million dollars. It is anticipated that the 2025 event will raise a further \$750,000. All costs are borne by the participants during the event similarly to a variety car event.

Please note attachment

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Policy (F19) *Community Funding*

FINANCIAL IMPLICATIONS

If a decision is made to waive fees it is estimated that approximately \$1,170 of landing fee income will not be realised.

Fees are based on the adopted fees and charges - @ \$39/aircraft

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	2.4 Sustainable Communities	2.4.1 Support and assist volunteer, community and sporting groups

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Do not support the fundraising for the support of the RFDS – causing reputational damage	Likely	Moderate	High	Support the fundraising efforts for the RFDS
Financial: Do not take the opportunity to increase income for the Shire noting financial position	Almost Certain	Minor	High	Do not waive the fee income

CONSULTATION

Internal.

COMMENT

The Shire is supportive of the RFDS' work in delivering health care where mainstream health services are not available. Consideration of the Shire's current financial position must also be given consideration of decisions to waive applicable fees.

The Airport currently returns a financial loss to the Shire and the waiver of fees, although not substantial, directly impacts Shire operations and financial standing. Aside from Derby Airport fuel operators, it is not anticipated that this event will provide direct economic return to the town, for example patronage at local businesses and/or organisations due to the aircrafts only landing to refuel. Therefore, as per the guidelines for a community grant there should be a return to the community. The current event as it stands in its current format does not provide very minimal community benefit be that economic or via interactions with the community to potentially view the planes.

In addition, given the short notice between receiving the request and the scheduled date of the event, the application cannot be processed through the Shire Community Grants Program, which operates within an allocated budget and provides the mechanism for requesting a waiver of fees. The Outback Air Race is an Incorporated not-for-profit Association registered in Western Australia (ABN 84 634 282 096) and the event website notes that AARE exists to raise funds for the Royal Flying Doctor Service, but is not itself a registered charity.

It will therefore be recommended that the fees not be waived for this event.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Outback Air Race 2025 - Letter [↓](#) 

RECOMMENDATION

That Council (Commissioner) declines to waive landing fees at Derby Airport for the Outback Air Race 2025 event and directs the Chief Executive Officer to responds to event organisers with the decision.



1 August 2025

Shire of Derby/West Kimberley
ATT: Aerodrome Manager or Aerodrome Reporting Officer
PO Box 94
Derby
WA 6728

REQUEST FOR EXEMPTION FROM AIRFIELD LANDING CHARGES

Dear Sir / Madam

The Outback Air Race is a triennial fund-raising event, raising funds for the Royal Flying Doctor Service. This August/September, some forty aircraft will be travelling from Yulara NT to Carnarvon WA in the twelfth Outback Air Race, over a period of two weeks. They will be landing at Derby airfield to refuel on 1 Sep 2025.

To date this event has raised over \$4M for the RFDS, and this year we seek to add \$700,000 to that total. Participants in the event do so at their own cost, and donations and fundraising proceeds go 100% to the RFDS.

We would like to ask you to please consider granting waivers to our fleet of aircraft (mostly two and four seat light aircraft) for landing charges.

Should you agree to this (as have the vast majority of airports involved in the previous eleven Outback Air Races), we will supply you with a final list of aircraft and their callsigns a few weeks from the event, so that you may advise your accounts team or third-party fee collection contractor accordingly.

We look forward to hearing from you soon and thank you for considering our request.

Warm Regards,

Ian Warburton
Flight Manager
Outback Air Race 2025
www.outbackairrace.com.au

e: flightmanager@outbackairrace.com.au
Mobile: 0438 116 803

Australian Air Race Events Inc. (AARE), trading as The Outback Air Race, is an Incorporated not-for-profit Association registered in Western Australia (ABN 84 634 282 096), and is unregistered for GST.
AARE exists to raise funds for the Royal Flying Doctor Service, but is not itself a registered charity.
Mail: 40 Holland St Wembley WA 6014 Web: www.outbackairrace.com.au Email: manager@outbackairrace.com.au

14 DEVELOPMENT SERVICES

14.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES

File Number: 4212

Author: Luke Lawrence, Director Community Planning

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

This item is for Council (Commissioner) to receive the minutes of the Local Emergency Management Committee (LEMC) for the meeting held Tuesday, 29 July 2025.

DISCLOSURE OF ANY INTEREST

Nil.

BACKGROUND

The Local Emergency Management Committee (LEMC) is established by Council under section 38 of the *Emergency Management Act 2005* (Act). In accordance with section 39 of the Act, the functions of the LEMC are:

- a. To advise and assist the local government in assuring that local emergency management arrangements are established for its district;
- b. To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c. To carry out other emergency management activities as directed by the State Emergency Management Committee, or prescribed by the *Emergency Management Regulations 2006*.

The Shire of Derby/West Kimberley Local Emergency Management Terms of Reference was adopted at the Ordinary Council Meeting held on Thursday, 31 July 2025.

STATUTORY ENVIRONMENT

Local Government Act 2005

Emergency Management Act 2005

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities
	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
	1.3 Effective Communication	1.3.3 Use multiple channels to distribute information about services, programs, places and spaces

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Council (Commissioner) is unaware of issues discussed at the Local Emergency Management Committee	Almost Certain	Moderate	Medium	Endorsement of future Minutes of Meetings for Council increased awareness and transparency.

CONSULTATION

Nil

COMMENT

To ensure that Council (Commissioner) is adequately informed of the issues discussed and for transparency, the minutes of each LEMC meetings are to be presented to Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Local Emergency Management Committee Minutes 29/07/2025 [!\[\]\(b27bd470c180ceaae5569fa29c883b1d_img.jpg\) !\[\]\(1094ab5bb6175eeb56a12b85a0fbcc66_img.jpg\)](#)

RECOMMENDATION

That Council (Commissioner) receives the minutes of the Local Emergency Management Committee meeting held Tuesday, 29 July, 2025 as attached.



**Shire of Derby /
West Kimberley**

**Local Emergency Management
Committee (LEMC) Meeting**

Agenda – 29 July 2025

Derby Council Chambers

 www.sdwk.wa.gov.au

LEMC Agenda: 29 July 2025

1. DECLARATION OF OPENING

1.1. The meeting was opened by Chair Person at 10:30am

2. ACKNOWLEDGMENT OF COUNTRY

IN THE SPIRIT OF RECONCILIATION, THE SHIRE OF DERBY/WEST KIMBERLEY ACKNOWLEDGES THE TRADITIONAL CUSTODIANS OF COUNTRY THROUGHOUT THE SHIRE AND THE CONTINUED CONNECTION TO THE LAND, WATERS AND COMMUNITY. THE SHIRE OF DERBY/ WEST KIMBERLEY WOULD LIKE TO PAY OUR RESPECTS TO THE PEOPLE, THE CULTURES AND THE ELDERS PAST AND PRESENT AND THE CONTINUATION OF CULTURAL, SPIRITUAL AND EDUCATIONAL PRACTICES OF ABORIGINAL PEOPLE.

3. RECORD OF ATTENDANCE**3.1. Attendance**

Attendee – in person	Organisation
Luke Lawrence	Shire of Derby/West Kimberley Chair Person
Tnika Harrington	Shire of Derby/West Kimberley Administration
Elliot Money	Derby District High School
Julia Wilson	Shire of Derby/West Kimberley
Kylie Tame	Shire of Derby/West Kimberley
Stuart Mcleod	Shire of Derby/West Kimberley
Eru Hepi	Derby Volunteer Fire Services
Tom Gryta	Western Australian Police Force
Sarah Clarke	Western Australian Police Force
Anthony Grosser	Royal Australian Air Force
Attendee – Teams	Organisation
Rhiannon Machin	Bushfire Risk Planning Coordinator Shire Of Derby/West Kimberley
Debbie Heggs	West Kimberley Regional Prison
Andrew Boyle	National Indigenous Australian Agency
Lisa Gray	Western Australia Country Health
Belinda Storer	Juniper – Fitzroy Crossing and Derby
Gareth Cornish	Department of Fire and Emergency Services
Linsey Millard	Horizon Power

3.2. Apologies

Name	Agency
Dave Serafini	Main Roads
Melanie Resuggan	Holy Rosary Primary School
Matthew Riemer	Department of Fire and Emergency Services

LEMC Agenda: 29 July 2025

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Committee Decision: Carried	
Moved: Eru Hepi	Seconded: Gareth Cornish
That the Minutes of the Local Emergency Management Committee Meeting (attached) held on Tuesday 26th of November 2024, to be confirmed.	

5. BUSINESS ARISING FROM LAST MEETING

Nil

6. NEW BUSINESS**6.1. Bushfire and Fuel Reduction Inspection Update – Coordinator Rangers, Emergency Management and Community Safety**

Stuart is actively monitoring compliance with the 2025 Firebreak and Fuel Reduction Notice requirements. For properties 2,023m² or smaller, all flammable material must be removed and the land slashed to a maximum height of 50mm. Properties larger than 2,023m² must have a trafficable firebreak with minimum dimensions of 3 metres wide and 4 metres high. Approximately 800 properties have been inspected so far, with around 90% compliance observed across the Derby townsite. Stuart has consulted with Andrew Twaddle regarding areas of concern and is planning to meet with the Derby Volunteer Fire Brigade to further address compliance and fire mitigation strategies. He is also considering using the Shire's Variable Message Board to promote fire safety messages and compliance reminders.

7. STANDING ITEMS**7.1. Review of LEMC Contact List – Update Given by Chair**

The Project of verifying each contact is now complete. The contact matrix is continuously being updated when receiving bounce back emails or notification of someone moving but if there are any changes in your organisation that will affect the matrix please let us know and we will update accordingly.

8. REPORTS FROM MEMBERS

8.1. SES – No incidents of note. New Flood Boat has been delivered which SES will be attempting to get used in the next couple of months and then looking towards wet season preparedness. – Gareth Cornish

8.2. WAPOL – Juveniles have been lighting fires around town, WAPOL did a media release to attempt to knock some of that on the head. 3 Juveniles and 1 adult have been processed for lighting fires around town which the local fire brigades handled down the back streets and up along the highway. – Tom Gryta

8.3. WACHS – N/A

8.4. Dept. of Communities – N/A

LEMC Agenda: 29 July 2025

8.5. Horizon Power – Incident of note, internal report, contractor that was trimming trees and a vine got caught in it and it shot up and took out a power line which was restored quickly but is a high safety risk. – Linsey Millard

8.6. Water Corporation – N/A

8.7. RAAF – Exercise Talisman Sabre wraps up next week and the base is being handed back on the 5th of August. – Anthony Grosser

8.8. Main Roads – N/A

8.9. DVFS – N/A Appreciation to WAPOL for assistance with processing offenders. Incident that occurred at the West Kimberley Regional Prison on 19 July 2025. – Eru Hepi

8.10. Hamlet Grove Bushfire Brigade – N/A

8.11. DFES – N/A

8.12. SDWK – The updated LEMC Terms of Reference will be presented at the Council (Commissioner) Meeting on 31 July. Key updates include allowing the LEMC Chairperson to be either a member of Council or a Senior Executive of the Shire, and clarifying meeting administration processes: a call for agenda items will be issued three weeks prior to each meeting, agendas and meeting invitations will be distributed one week in advance, and meeting minutes will be circulated to members within two weeks following each meeting and made available for the next Ordinary Council Meeting. – Luke Lawrence

8.13. Education – Derby District High School has invested in 4 trailer based light towers to be utilised during emergencies rather than having to rely on external (Broome) suppliers, delivery is expected in the next 8 weeks. – Elliot Money

8.14. WKRP – Appreciation towards WAPOL for assistance during incident that occurred on 19 July 2025. – Debbie Heggs

8.15. DAHS – N/A

8.16. Department of Transport – N/A

8.17. Services Australia (Centrelink) – N/A

8.18. Juniper – Belinda Storer has been appointed to managing both sites in Fitzroy Crossing and Derby. Working on getting across all the wet season preparation in Derby and reviewing site specific plans. – Belinda Storer

9. GENERAL BUSINESS

9.1. Any other business

Horizon Power is having an information session around renewable energy and battery rebates at the Spinifex Hotel in Derby from 5pm to 7pm on 31 July 2025.

10. CLOSURE

10.1. Date of Next Meeting

14 October 2025, 10:30am

10.2. Closure of Meeting

The meeting was closed by Chair Person at 10:46am

15 NEW BUSINESS OF AN URGENT NATURE

16 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

17 CLOSURE

17.1 Date of Next Meeting

The next ordinary meeting of Council (Commissioner) will be held 11:00am Thursday, 18 September 2025 at the Karrayilli Adult Education Centre, Fitzroy Crossing.

17.2 Closure of Meeting