



**Shire of Derby /
West Kimberley**

AGENDA

Ordinary Council (Commissioner) Meeting Thursday, 31 July 2025

**I hereby give notice that an Ordinary Meeting of Council (Commissioner)
will be held on:**

Date: Thursday, 31 July 2025

Time: 5:30 PM

**Location: Council Chambers,
Clarendon Street, Derby**

Tamara Clarkson

Chief Executive Officer



Our Guiding Values

We are **PROUD** of who we are and where we live.

We will create a **POSITIVE LEGACY** for our children and children's children.

We will go about our business with **INTEGRITY, TRANSPARENCY and AUTHENTICITY**.

We value and **RESPECT** what our community has to say and will strive to make things happen.

We are **PROUD** of and value the **KNOWLEDGE** of our diverse and strong people and cultures.

We value our **RELATIONSHIPS** and will work with others to achieve common goals and gain maximum impact.

We are **PROUD** of and **COMMITTED** to the responsible preservation of our unique natural environment and making sure our built environment reflects our current and future needs.

We are open for and encourage business, industry and all aspects of **COMMUNITY DEVELOPMENT**, particularly our thriving arts and cultural scene.

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Council Member or officer of the Shire during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision-making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

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LIVE STREAM

This meeting will be video recorded and live-streamed on the Shire's Youtube Channel, with the exception of confidential items and periods of adjournment as determined by the Presiding Member. By being present at this meeting, members of the public consent to the possibility that their voice and/or image may be live-streamed to the public. Recordings will also be made available on the Shire's Youtube Channel and Website following the meeting. The official record of the meeting will be the written minutes kept in accordance with the *Local Government Act 1995* and any relevant regulations.

Notes for Council Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations, grants, and setting and amending budgets.
Legislative:	Includes adopting local laws, town planning schemes and policies.
Administrative:	When Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.
Review:	When Council reviews a decision made by Officers.
Information:	Includes items provided to Council for information purposed only that do not require a decision of Council (that is for 'noting').

ALTERNATIVE MOTIONS

Council Members wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Council Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (Part 5 Division 6 of the *Local Government Act 1995*). Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (Sections 5.70 and 5.71 of the *Local Government Act 1995*).

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for a Council Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where a Council Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to a Council Member being disqualified should they be absent without leave for three consecutive meetings.

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1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS**2 DISCLAIMER**

This meeting will be video recorded and live-streamed on the Shire's Youtube Channel, with the exception of confidential items and periods of adjournment as determined by the Presiding Member. By being present at this meeting, members of the public consent to the possibility that their voice and/or image may be live-streamed to the public. Recordings will also be made available on the Shire's Youtube Channel and Website following the meeting. The official record of the meeting will be the written minutes kept in accordance with the Local Government Act 1995 and any relevant regulations.

3 ACKNOWLEDGMENT OF COUNTRY

IN THE SPIRIT OF RECONCILIATION, THE SHIRE OF DERBY/WEST KIMBERLEY ACKNOWLEDGES THE TRADITIONAL CUSTODIANS OF COUNTRY THROUGHOUT THE SHIRE AND THE CONTINUED CONNECTION TO THE LAND, WATERS AND COMMUNITY.

THE SHIRE OF DERBY/ WEST KIMBERLEY WOULD LIKE TO PAY OUR RESPECTS TO THE PEOPLE, THE CULTURES AND THE ELDERS PAST AND PRESENT AND THE CONTINUATION OF CULTURAL, SPIRITUAL AND EDUCATIONAL PRACTICES OF ABORIGINAL PEOPLE.

4 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**5 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION****6 DISCLOSURE OF INTERESTS**

Division 6: Sub-Division 1 of the Local Government Act 1995. Care should be taken by the commissioner to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

6.1 Declaration of Financial Interests**6.2 Declaration of Proximity Interests****6.3 Declaration of Impartiality Interests**

At the Ordinary Council (Commissioner) Meeting held at 5:30pm Thursday, 24 April 2025 in the Council Chambers, Derby the Commissioner declared that he is a Member of Council for the Shire of Wyndham/East Kimberley.

At the Ordinary Council (Commissioner) Meeting held at 11:00am Thursday, 22 May 2025 in the Karrayilli Adult Education Centre, Fitzroy Crossing The Commissioner declared that he is a Director of Gumala Investment Pty Ltd and also a Director of Wunan Foundation.

7 APPLICATIONS FOR LEAVE OF ABSENCE**8 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

- **Ms Yolanda Lombardo, Derby**

At the Ordinary Council (Commissioner) meeting held on Wednesday, 18 June, Ms Lombardo asked the following question that was taken on notice, of which response is now provided.

Question

Can the Council please provide information regarding maintenance of the roads at the 'Savannah Blocks' including Bungarun Road. Specifically, future maintenance planning to minimise weather damage as well as the sources of water and soil used in maintenance works following the most recent wet season.

Response

The annual opening grade of Bungarun Road is scheduled to occur at the end of April with a completion date of 15 May each year (weather permitting). On the opening grade Bungarun Road is required to be graded, watered and rolled. Water is sourced at a site 1km from the Bungarun Road turn off (towards Derby). As a consequence of the late monsoon and unseasonal rain, the commencement of the 2025 grading cycle was substantially delayed. The second grade would usually occur from the 1 June, which has been pushed back due to the close timeframe between the last grade. The third grade is normally undertaken and completed by August. The final closing grade commences on 1 October and is completed by mid-November. It should be noted that these timeframes are general estimates as each contractor has a wide area to maintain. Schedules are determined between these timeframes according to priority works and are undertaken in a practical flow to save on the mobilisation of plant. This road has not been re-sheeted in recent years, and our records do not indicate that this road was stabilised with lime. The two mid grades and the closing grade utilise a dry grading technique using only a grader to maintain shape as best possible. At this point in time there is no budget allocated or immediate plan to undertake any capital works such as re-sheeting on this road.

9 PUBLIC TIME**9.1 Public Question Time****9.2 Public Statements****10 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS****11 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****RECOMMENDATION**

That the Minutes of the Ordinary Council (Commissioner) Meeting held at the Council Chambers, Clarendon Street, Derby, on 18 June 2025 be CONFIRMED.

REPORTS

12 CORPORATE SERVICES

12.1 AUDIT RISK AND IMPROVEMENT COMMITTEE - APPOINTMENT OF INDEPENDENT COMMUNITY MEMBERS

File Number: 4120

Author: Telia Reilly, Governance and Risk Coordinator

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Legislative

SUMMARY

The Audit, Risk and Improvement Committee (ARIC) is appointed formally by Council to ensure effective communication between the Council's external auditor, internal audit, Management and Council.

The *Local Government Act 1995*, 7.1A. (1) requires that a local government is to establish an audit committee of three or more persons to exercise the powers and discharge the duties conferred on it. The appointment of independent members by local governments as outlined in the *Local Government Act 1995* s5.10 is a crucial step in ensuring robust governance and oversight.

The Shire's ARIC is the only established committee of Council with appointed independent committee members. The Shire has not previously appointed independent committee members, and requires these positions to hold future AIRC meetings. A recruitment process has occurred to appoint two independent committee members to the ARIC until the October 2025 Ordinary Local Government Elections.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

The ARIC is a standing committee of Council that requires the appointment of two independent committee members. Administration invited expressions of interest for suitably qualified persons to nominate for the two external independent member positions via SEEK.com, the Shire's website and social media channels. Nominees were requested to provide a current resume and/or a covering letter to demonstrate their knowledge and experience of:

- Business or financial management/reporting;
- Risk management systems and procedures;
- Internal business controls; and
- Legislative compliance programs.

The Shire received 10 applications from a range of qualified and experienced individuals. Following the review of the skills and attributes of each application, candidates Danielle Cornish and Jeffrey Porra have been identified as the most suitable to be appointed as independent committee members. The calibre of these two applicants is strong, having relevant and diverse expertise

together with backgrounds in compliance, governance, assurance and risk. The resumes of these two candidates are included as confidential attachments.

STATUTORY ENVIRONMENT

Local Government Act 1995 s7.1A

Local Government Act 1995 s5.10

The Local Government Amendment Act 2023

Salaries and Allowances Tribunal Determination No 1 of 2025

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The role of Independent Committee Members includes remuneration of \$450 per meeting aligned with the State Administrative Tribunal Determination No 1 of 2025, for Band 2 local governments.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Failure to facilitate and establish changes to the <i>Local Government Act 1995</i> and amendments to the Audit, Risk and Improvement Committee	Unlikely	Minor	Low	Effective communication with Council (Commissioner) to ensure that Shire aligns with legislative guidelines and requirements

CONSULTATION

External recruitment process

Internal consultation

COMMENT

The recruitment of two independent members will allow the Shire to hold AIRC meetings as scheduled, with the next meeting being the 21 August 2025. This is the last scheduled meeting prior to the October 2025 Ordinary Local Government Elections.

All applicants have the option of reapplying to be independent committee members for the next Council period.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS**1. Independent Member Applications - Confidential****RECOMMENDATION**

That Council (Commissioner) by ABSOLUTE MAJORITY, in accordance with sections 5.10 and 7.1A of the *Local Government Act 1995*, approves the appointment of Dani Cornish and Jeffrey Porra to the Shire's Audit, Risk and Improvement Committee for the term 31 July 2025 to the date of the next Ordinary Local Government Election, 18 October 2025.

12.2 FITZROY CROSSING VISITORS CENTRE - EXPRESSIONS OF INTEREST FOR OFFICE SPACE**File Number: 5005****Author: Jill Brazil, Director Corporate Services****Responsible Officer: Tamara Clarkson, Chief Executive Officer****Authority/Discretion: Administrative****SUMMARY**

To obtain Council (Commissioner) endorsement to sub lease part of the building known as “Fitzroy Crossing Visitors Centre”, located on Flynn Drive, Fitzroy Crossing, WA 6725, subject to prior approval by the Minister for Lands, to an Aboriginal Community Controlled Organisation.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

The Shire of Derby/West Kimberley owns the building known as “Fitzroy Crossing Visitors Centre”, located on Flynn Drive, Fitzroy Crossing, WA 6725. Services offered by the Shire from this building include, library services, customer services, recreation and culture and office space for other Shire staff. With the cessation of AGRN 1044 Ex-TC Ellie Flood Recovery services, it has been recognised the building has much vacant space that could be better used to support the community needs.

An Expression of Interest will be advertised to lease part of the building to an Aboriginal Community Controlled Organisation, subject to approval by the Minister of Lands, with the conditions of the organisation providing community services and/or support including bus ticketing services. Approval is required from the Minister of Lands due to a Management Order on the land. The Shire will retain the library and adjacent offices.

STATUTORY ENVIRONMENT

Local Government Act 1995 (WA) s.3.58

Local Government (Functions and General) Regulations 1996 s.30

Land Administration Act 1997 (WA) s.46

Planning and Development Act 2005 s.136(4)

POLICY IMPLICATIONS

(ES5) Community Leases and License Agreements of Shire Assets (Facilities, Buildings and Land)

FINANCIAL IMPLICATIONS

Legal fees associated with lease development and finalisation

Reduced building operating and maintenance costs

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	1.1 Collaboration and partnership	2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Community: Community may experience some difficulties during transition period	Possible	Minor	Low	Communication via social media will explain changes to services and locations. The Shire will provide support during transition period if required.

CONSULTATION

Internal

COMMENT

The current Fitzroy Crossing Visitors Centre has excess space that can be better used to support the community needs. The Shire will conduct an Expression of Interest process to identify a suitable lessee. Any lease agreement must be approved by the Minister of Lands.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council (Commissioner) authorises the proposed lease of a portion of the Fitzroy Crossing Visitors Centre, subject to approval by the Minister of Lands, to a suitable Aboriginal Community Controlled Organisation identified by the Chief Executive Officer through an Expression of Interest process.

12.3 STATEMENT OF FINANCIAL ACTIVITY - JUNE 2025**File Number:** 5179**Author:** Aaron Gloor, Senior Finance Officer**Responsible Officer:** Jill Brazil, Director Corporate Services**Authority/Discretion:** Legislative**SUMMARY**

This report provides a summary of Council's financial position for the period ending 30 June 2025.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Local governments are required to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shire's financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$30,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

F3 Significant Accounting Policies

F4 Sundry Debtors Collection

F5 Outstanding Rates Collection

F13 Reserve Accounts

F16 Cash Flow Management

F17 Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2024/25 Annual Budget as adopted by Council at its meeting held 27 June 2024 (*Resolution No. 84/24*). The budget is structured on financial viability and sustainability principles.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue stream into the future is likely to have an impact on the Shire's ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs.	Possible	Moderate	Medium	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk.

CONSULTATION

Internal consultation.

Moore Australia.

COMMENT

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels. The ability for the Shire to remain financially sustainable is a significant strategy for a region that is continually under pressure from the pastoral industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services. Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached).

The June 2025 financial reports are interim reports. The final June 2025 financial report will be prepared with all financial year end adjustments included, which may impact the amounts presented on the interim financial statements.

Priorities identified in the monthly report are addressed as follows:

Topic - Item	Explanation	Action Required	Shire Comment
Going Concern - Liquidity	At the time of preparing the Statement of Financial Activity, the surplus as of 30 June is \$3,824,338. The current ratio of the Shire is 0.95, which is an indication the Shire may not be able to meet its short-term obligations utilising current resources. There are year-end adjustments which are to be made in relation to the annual leave provision and recognition of revenue from contract liabilities, which may impact the current liability balance at the year end and amend the current ratio.	Continuous monitoring of cash flow and adherence to budgeted expenditure is required to ensure the financial position.	End of Year adjustments have not been processed at the time of the report. These will be processes as part of the annual end of financial processes.
Surplus as at year end	The estimated surplus used as at 30 June 2025 in the Statutory budget 2025/26 is \$1.8 million lower than the actual balance per the June monthly statements. This is due to an advance payment from the 2025/26 Federal Assistance grant was received in June 2025, and revenue from the DRFWA received earlier than expected. Operating expenditure was nearly \$1 million higher than reflected in the Statutory budget report. As mentioned in the previous point the current liabilities as at 30 June 2025 may still be amended.	Once the annual financial statements have been completed a budget review is required and amendments to the forecast income and expenditure be made	End of Year adjustments have not been processed at the time of the report. These will be processes as part of the annual end of financial processes.
Revenue recognition	Contract and Capital grant liabilities	At the time of preparing the June monthly statements the recognition of income relating to the contract liabilities had not been actioned.	Upon completion of the annual financial statements, review of the budgeted opening surplus be undertaken and budget amendments done is required.

Sundry Debtors - Outstanding	Sundry debtors aged trial balance includes invoices totalling \$704,613 outstanding for over 90 Days with some more than 200 days old.	We recommend reviewing overdue debtors collections procedures.	These procedures are in place, the current figure is largely comprised of two invoices, both of which have been resolved by Council and will not appear in the July total. The team are also working through smaller amounts with a low prospect of recovery with a view to write-off.
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VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Draft Monthly Financial Report - June 2025 [↓](#) 

RECOMMENDATION

That Council (Commissioner) receives the Monthly Financial Management Reports incorporating the Statement of Financial Activity for the period ending 30 June 2025.

SHIRE OF DERBY-WEST KIMBERLEY**MONTHLY FINANCIAL REPORT****(Containing the required statement of financial activity and statement of financial position)****For the period ended 30 June 2025*****LOCAL GOVERNMENT ACT 1995******LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*****TABLE OF CONTENTS**

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**SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	9,055,640	9,055,640	9,049,376	(6,264)	(0.07%)	
Rates excluding general rates	466,841	466,841	466,841	0	0.00%	
Grants, subsidies and contributions	21,756,307	21,756,307	15,492,812	(6,263,495)	(28.79%)	▼
Fees and charges	7,605,043	7,605,043	7,170,940	(434,103)	(5.71%)	▼
Interest revenue	187,500	187,500	248,874	61,374	32.73%	▲
Other revenue	509,600	509,600	1,418,643	909,043	178.38%	▲
Profit on asset disposals	209,546	209,546	161,136	(48,410)	(23.10%)	▼
	39,790,477	39,790,477	34,008,622	(5,781,855)	(14.53%)	
Expenditure from operating activities						
Employee costs	(15,782,617)	(15,782,617)	(14,130,807)	1,651,810	10.47%	▲
Materials and contracts	(23,052,414)	(23,052,414)	(16,009,518)	7,042,896	30.55%	▲
Utility charges	(858,300)	(858,300)	(849,715)	8,585	1.00%	
Depreciation	(7,996,421)	(7,996,421)	(7,377,255)	619,166	7.74%	▲
Finance costs	(229,272)	(229,272)	(193,959)	35,313	15.40%	▲
Insurance	(1,287,632)	(1,287,632)	(1,237,466)	50,166	3.90%	▲
Other expenditure	(449,957)	(449,957)	(1,211,721)	(761,764)	(169.30%)	▼
	(49,656,613)	(49,656,613)	(41,010,441)	8,646,172	17.41%	
Non cash amounts excluded from operating activities	2(c) 7,786,875	7,786,875	6,966,119	(820,756)	(10.54%)	▼
Amount attributable to operating activities	(2,079,261)	(2,079,261)	(35,700)	2,043,561	98.28%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	25,951,067	25,951,067	6,564,580	(19,386,487)	(74.70%)	▼
Proceeds from disposal of assets	215,850	215,850	198,235	(17,615)	(8.16%)	
	26,166,917	26,166,917	6,762,815	(19,404,102)	(74.16%)	
Outflows from investing activities						
Payments for property, plant and equipment	(1,953,515)	(1,953,515)	(1,417,225)	536,290	27.45%	▲
Payments for construction of infrastructure	(26,571,765)	(26,571,765)	(5,213,175)	21,358,590	80.38%	▲
	(28,525,280)	(28,525,280)	(6,630,400)	21,894,880	76.76%	
Amount attributable to investing activities	(2,358,363)	(2,358,363)	132,415	2,490,778	105.61%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	5,000,000	5,000,000	5,000,000	0	0.00%	
	5,000,000	5,000,000	5,000,000	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(4,829,076)	(4,829,076)	(5,539,077)	(710,001)	(14.70%)	▼
	(4,829,076)	(4,829,076)	(5,539,077)	(710,001)	(14.70%)	
Amount attributable to financing activities	170,924	170,924	(539,077)	(710,001)	(415.39%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 4,266,700	4,266,700	4,266,700	0	0.00%	
Amount attributable to operating activities	(2,079,261)	(2,079,261)	(35,700)	2,043,561	98.28%	▲
Amount attributable to investing activities	(2,358,363)	(2,358,363)	132,415	2,490,778	105.61%	▲
Amount attributable to financing activities	170,924	170,924	(539,077)	(710,001)	(415.39%)	▼
Surplus or deficit after imposition of general rates	0	0	3,824,338	3,824,338	0.00%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025**

	Actual 30 June 2024	Actual as at 30 June 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,895,069	8,468,699
Trade and other receivables	3,585,642	3,023,460
Other financial assets	975,801	975,801
Inventories	26,222	57,439
Other assets	57,207	3,544
TOTAL CURRENT ASSETS	12,539,941	12,528,943
NON-CURRENT ASSETS		
Trade and other receivables	124,147	124,147
Property, plant and equipment	48,148,506	48,286,179
Infrastructure	307,458,558	306,536,931
TOTAL NON-CURRENT ASSETS	355,731,211	354,947,257
TOTAL ASSETS	368,271,152	367,476,200
CURRENT LIABILITIES		
Trade and other payables	5,740,736	2,904,549
Other liabilities	947,063	4,214,614
Borrowings	5,539,077	5,000,000
Employee related provisions	955,938	955,938
Other provisions	56,144	56,144
TOTAL CURRENT LIABILITIES	13,238,958	13,131,245
NON-CURRENT LIABILITIES		
Borrowings	1,908,378	1,908,378
Employee related provisions	129,936	129,936
Other provisions	9,162,020	8,912,020
TOTAL NON-CURRENT LIABILITIES	11,200,334	10,950,334
TOTAL LIABILITIES	24,439,292	24,081,579
NET ASSETS	343,831,860	343,394,621
EQUITY		
Retained surplus	63,410,169	62,972,930
Reserve accounts	975,801	975,801
Revaluation surplus	279,445,890	279,445,890
TOTAL EQUITY	343,831,860	343,394,621

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Measurement of employee benefits
- Measurement of provisions

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 July 2025

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

2 NET CURRENT ASSETS INFORMATION

		Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 30 June 2025
	Note	\$	\$	\$
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents		7,895,069	7,895,069	8,468,699
Trade and other receivables		3,585,642	3,585,642	3,023,460
Other financial assets		975,801	975,801	975,801
Inventories		26,222	26,222	57,439
Other assets		57,207	57,207	3,544
		12,539,941	12,539,941	12,528,943
Less: current liabilities				
Trade and other payables		(5,740,736)	(5,740,736)	(2,904,549)
Other liabilities		(947,063)	(947,063)	(4,214,614)
Borrowings		(5,539,077)	(5,539,077)	(5,000,000)
Employee related provisions		(955,938)	(955,938)	(955,938)
Other provisions		(56,144)	(56,144)	(56,144)
		(13,238,958)	(13,238,958)	(13,131,245)
Net current assets		(699,017)	(699,017)	(602,302)
Less: Total adjustments to net current assets	2(b)	4,965,717	4,965,717	4,426,641
Closing funding surplus / (deficit)		4,266,700	4,266,700	3,824,339
(b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets				
Less: Reserve accounts		(975,801)	(975,801)	(975,801)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of borrowings		5,539,077	5,539,077	5,000,000
- Current portion of employee benefit provisions held in reserve		402,441	402,441	402,441
Total adjustments to net current assets	2(a)	4,965,717	4,965,717	4,426,641
(c) Non-cash amounts excluded from operating activities				
		Amended Budget Estimates 30 June 2025	YTD Budget Estimates 30 June 2025	YTD Actual 30 June 2025
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(209,546)	(209,546)	(161,136)
Add: Depreciation		7,996,421	7,996,421	7,377,251
Non-cash movements in non-current assets and liabilities:				
- Other provisions		0	0	(250,000)
Total non-cash amounts excluded from operating activities		7,786,875	7,786,875	6,966,115

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$30,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %
	\$	%
Revenue from operating activities		
Grants, subsidies and contributions	(6,263,495)	(28.79%) ↘
Budgeted AGRN 1044 recovery revenue not received.		Permanent
Fees and charges	(434,103)	(5.71%) ↘
Actual fees and charges from domestic and commercial refuse charges are lower than budgeted.		Permanent
Interest revenue	61,374	32.73% ↗
Penalty interest and instalment interest are higher than budgeted.		Permanent
Other revenue	909,043	178.38% ↗
Private works income of \$230,777 received not budgeted for.		Permanent
Income received of \$119,571 from the Boab festival which had not been budgeted for.		Permanent
Profit on asset disposals	(48,410)	(23.10%) ↘
Timing of asset disposals.		Permanent
Expenditure from operating activities		
Employee costs	1,651,810	10.47% ↗
Some employment positions are vacant.		Permanent
Materials and contracts	7,042,896	30.55% ↗
AGRN Recovery expenditure not carried out		Permanent
Capital expenditure on parks and ovals not carried out.		
Depreciation	619,166	7.74% ↗
Depreciation - Roads, Bridges & Depots, Sundry Dry Parks/Reserves Maintenance/Operations and PWO - YTD actual depreciation is higher than budget.		Permanent
Depreciation - Aerodromes, water and plant operation costs is lower than YTD budget.		
Finance costs	35,313	15.40% ↗
Loan interest repayments, timing arose from year end accrual journal not included in budget.		Permanent
Insurance	50,166	3.90% ↗
Staff housing insurance is lower than budgeted.		Permanent
Other expenditure	(761,764)	(169.30%) ↘
Increased private work allocations expenditure.		Permanent
Non cash amounts excluded from operating activities	(820,756)	(10.54%) ↘
Fixed asset depreciation.		Permanent
Inflows from investing activities		
Proceeds from capital grants, subsidies and contributions	(19,386,487)	(74.70%) ↘
Capital expenditure not carried out and corresponding income not received.		Permanent
Outflows from investing activities		
Payments for property, plant and equipment	536,290	27.45% ↗
Expenditure on heritage building not carried out.		Permanent
Payments for construction of infrastructure	21,358,590	80.38% ↗
Flood damage, and other capital expenditure on roads has not been carried out.		Permanent
Expenditure on parks and gardens has not been carried out.		
Outflows from financing activities		
Repayment of borrowings	(710,001)	(14.70%) ↘
Short term loan was budgeted to be partially repaid but has been fully repaid during financial year.		Permanent
Surplus or deficit after imposition of general rates	3,824,338	0.00% ↗
Due to variances described above.		

SHIRE OF DERBY-WEST KIMBERLEY**SUPPLEMENTARY INFORMATION****TABLE OF CONTENTS**

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.27 M	\$4.27 M	\$4.27 M	\$0.00 M
Closing	\$0.00 M	\$0.00 M	\$3.82 M	\$3.82 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$9.44 M	% of total
Unrestricted Cash	\$8.47 M	89.7%
Restricted Cash	\$0.98 M	10.3%

Refer to 3 - Cash and Financial Assets

Payables	
	\$2.90 M
Trade Payables	\$2.33 M
0 to 30 Days	92.8%
Over 30 Days	7.2%
Over 90 Days	0.3%

Refer to 9 - Payables

Receivables	
	\$1.62 M
Rates Receivable	\$1.41 M
Trade Receivable	\$1.62 M
Over 30 Days	75.8%
Over 90 Days	49.7%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.08 M)	(\$2.08 M)	(\$0.04 M)	\$2.04 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$9.05 M	% Variance
YTD Budget	\$9.06 M	(0.1%)

Grants and Contributions		
YTD Actual	\$15.49 M	% Variance
YTD Budget	\$21.76 M	(28.8%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$7.17 M	% Variance
YTD Budget	\$7.61 M	(5.7%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.36 M)	(\$2.36 M)	\$0.13 M	\$2.49 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.20 M	%
Amended Budget	\$0.22 M	(8.2%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$5.21 M	% Spent
Amended Budget	\$26.57 M	(80.4%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$6.56 M	% Received
Amended Budget	\$25.95 M	(74.7%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.17 M	\$0.17 M	(\$0.54 M)	(\$0.71 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$5.54 M)
Interest expense	(\$0.19 M)
Principal due	\$6.91 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$0.98 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash On Hand	Cash and cash equivalents	900	0	900	0	Cash on Hand	Nil	Nil
Municipal Bank Account	Cash and cash equivalents	1,855,083	0	1,855,083	0	ANZ	Variable	Nil
CBA Bank Acc - Fitzroy Deposits	Cash and cash equivalents	164,358	0	164,358	0	CBA	Nil	Nil
Municipal Investment Account	Cash and cash equivalents	6,448,358	0	6,448,358	0	ANZ	Variable	Nil
Reserve Bank Account	Financial assets at amortised cost	0	975,801	975,801	0	ANZ	5.02%	Jul-25
Trust Cash at Bank	Cash and cash equivalents	0	0	0	295,981	ANZ	Nil	Nil
Total		8,468,699	975,801	9,444,500	295,981			
Comprising								
Cash and cash equivalents		8,468,699	0	8,468,699	295,981			
Financial assets at amortised cost - Term Deposits		0	975,801	975,801	0			
		8,468,699	975,801	9,444,500	295,981			

KEY INFORMATION

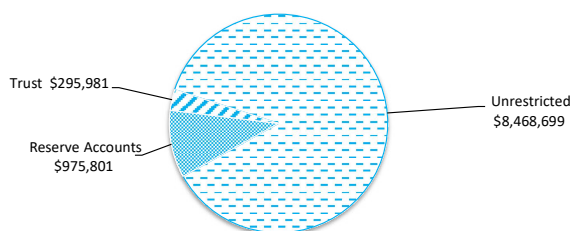
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave reserve	402,441	0	0	402,441	402,441	0	0	402,441
Office building reserve	314,511	0	0	314,511	314,511	0	0	314,511
Airport reserve	28,456	0	0	28,456	28,456	0	0	28,456
Derby wharf maintenance reserve	3,721	0	0	3,721	3,721	0	0	3,721
Economic development reserve	19,936	0	0	19,936	19,935	0	0	19,935
Fitzroy Crossing recreation hall reserve	46,771	0	0	46,771	46,772	0	0	46,772
Staff housing Reserve	159,965	0	0	159,965	159,965	0	0	159,965
	975,801	0	0	975,801	975,801	0	0	975,801

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	576,230	576,230	336,667	(239,563)
Furniture & Equipment	156,584	156,584	0	(156,584)
Plant & Equipment	1,220,701	1,220,701	1,080,558	(140,143)
Acquisition of property, plant and equipment	1,953,515	1,953,515	1,417,225	(536,290)
Infrastructure Roads	18,718,725	18,718,725	3,495,812	(15,222,913)
Infrastructure Footpaths	207,940	207,940	0	(207,940)
Infrastructure Drainage	0	0	366,526	366,526
Infrastructure Parks & Ovals	6,690,112	6,690,112	746,129	(5,943,983)
Infrastructure - Wharf	207,904	207,904	108,890	(99,014)
Infrastructure Other	747,084	747,084	495,818	(251,266)
Acquisition of infrastructure	26,571,765	26,571,765	5,213,175	(21,358,590)
Total capital acquisitions	28,525,280	28,525,280	6,630,400	(21,894,880)
Capital Acquisitions Funded By:				
Capital grants and contributions	25,951,067	25,951,067	6,564,580	(19,386,487)
Other (disposals & C/Fwd)	215,850	215,850	198,235	(17,615)
Contribution - operations	2,358,363	2,358,363	5,579,854	3,221,491
Capital funding total	28,525,280	28,525,280	12,342,669	(16,182,611)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

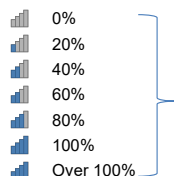
SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

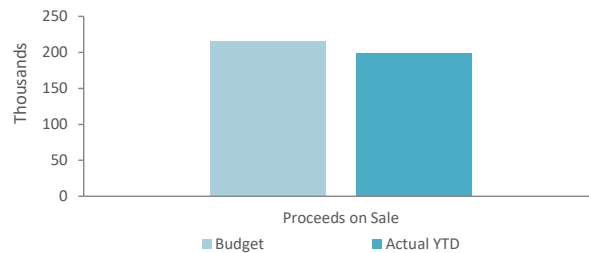
		Amended			
		Current	Year to Date	Year to Date	Variance
		Budget	Budget	Actual	(Under)/Over
Account Description					
Capital Expenditure					
Buildings					
4040110	MEMBERS - Building (Capital)	65,000	65,000	0	(65,000)
4050210	ANIMAL - Building (Capital)	10,000	10,000	0	(10,000)
4080710	WELFARE - Building (Capital)	200,000	200,000	86,960	(113,040)
4090110	STF HOUSE - Building (Capital)	5,118,000	5,118,000	52,040	(5,065,960)
4090210	OTH HOUSE - Building (Capital)	5,000	5,000	0	(5,000)
4110110	HALLS - Building (Capital)	200,000	200,000	75,328	(124,672)
4110610	HERITAGE - Building (Capital)	210,000	210,000	30,048	(179,952)
4120110	ROADC - Building (Capital)	0	0	92,291	92,291
4120610	AERO - Building (Capital)	5,000	5,000	0	(5,000)
4120710	WATER - Building (Capital)	80,000	80,000	0	(80,000)
Buildings Total		5,893,000	5,893,000	336,667	(5,556,333)
Plant & Equipment					
4040240	OTH GOV - Furniture & Equipment (Capital)	20,000	20,000	28,830	8,830
4070730	OTH HEALTH - Plant & Equipment (Capital)	46,682	46,682	18,744	(27,937)
4080730	WELFARE - Plant & Equipment (Capital)	50,646	50,646	6,219	(44,427)
4120130	ROADC - Plant & Equipment (Capital)	104,680	104,680	145,951	41,271
4140230	ADMIN - Plant and Equipment (Capital)	39,418	39,418	122,311	82,893
4140330	PWO - Plant and Equipment (Capital)	573,945	573,945	699,993	126,049
4040130	MEMBERS - Plant & Equipment (Capital)	0	0	58,510	58,510
Plant & Equipment Total		835,371	835,371	1,080,558	245,188
Infrastructure Roads					
4120140	ROADC - Roads Built Up Area	232,000	232,000	15,841	(216,159)
4120142	ROADC - Roads Outside BUA - Gravel	678,201	678,201	594,344	(83,857)
4120146	ROADC - Roads Outside BUA - Gravel - Roads to Recovery	1,910,120	1,910,120	201,233	(1,708,887)
4120158	ROADC - Roads Outside BUA - Gravel - Flood Damage	10,900,000	10,900,000	1,232,733	(9,667,267)
4120168	ROADC - Infrastructure Roads Other	7,550,000	7,550,000	324,261	(7,225,738)
4120179	ROADC - DBCA Funds Works (Capital)	198,404	198,404	0	(198,404)
4120692	AERO - Airport Road Repairs & Improvement - Capital	550,000	550,000	577,578	27,578
4120156	ROADC - Roads Built Up Area - Flood Damage	0	0	2,388	2,388
4120172	ROADC - Road Project Grant (RPG)	0	0	343,840	343,840
4120173	ROADC - Remote Aboriginal Access Road (RAA)	0	0	203,593	203,593
Infrastructure Roads Total		22,018,725	22,018,725	3,495,811	(18,522,913)
Infrastructure Footpaths					
4120170	ROADC - Footpaths and Cycleways (Capital)	120,000	120,000	0	(120,000)
4120174	ROADC - Horizon Power Project	201,000	201,000	0	(201,000)
Infrastructure Footpaths Total		321,000	321,000	0	(321,000)
Infrastructure Parks & Ovals					
4110370	REC - Infrastructure Parks & Gardens (Capital)	6,384,660	6,384,660	746,129	(5,638,531)
Infrastructure Parks & Ovals Total		6,384,660	6,384,660	746,129	(5,638,531)
Infrastructure - Wharf					
4120790	WATER - Infrastructure Other (Capital)	50,000	50,000	108,890	58,890
4120791	WATER -- Infrastructure Wharf (Capital)	50,000	50,000	0	(50,000)
Infrastructure - Wharf Total		100,000	100,000	108,890	8,890
Infrastructure Other					
4040290	OTH GOV - Infrastructure Other (Capital)	5,000	5,000	71,238	66,238
4110390	REC - Infrastructure Other (Capital)	56,500	56,500	0	(56,500)
4110790	OTH CUL - Infrastructure Other (Capital)	250,000	250,000	134,661	(115,339)
4120190	ROADC - Infrastructure Other (Capital)	0	0	166,659	166,659
4140390	PWO - Infrastructure Other (Capital)	205,000	205,000	74,156	(130,844)
4090190	STF HOUSE - Infrastructure Other (Capital)	0	0	49,104	49,104
Infrastructure Other Total		516,500	516,500	495,818	(20,682)
Infrastructure Drainage					
4120165	ROADC - Drainage Built Up Area (Capital)	0	0	16,497	16,497
4120166	ROADC - Drainage Outside BUA	0	0	350,029	350,029
Infrastructure Drainage Total		0	0	366,526	366,526
Grand Total		36,069,256	36,069,256	6,630,399	(29,438,855)

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant and equipment	6,304	215,850	209,546	0	0	0	0	
4901	Caterpillar 432D-02 Backhoe	0	0	0	0	0	23,587	23,587	
4938	Toyota Troop Carrier	0	0	0	0	0	9,045	9,045	
5015	Toyota Prado	0	0	0	0	4,334	15,909	11,575	
5026	Ford Ranger	0	0	0	0	4,000	10,682	6,682	
5049	Hilux Dual Cab	0	0	0	0	0	17,318	17,318	
5055	Holden Commodore	0	0	0	0	0	10,000	10,000	
5077	Toyota Hilux	0	0	0	0	0	12,709	12,709	
5084	Kubota Mower	0	0	0	0	0	4,986	4,986	
5089	Tyota Prado Diesel GX	0	0	0	0	26,820	30,227	3,407	
5000	Toyota Hilux	0	0	0	0	1,945	21,045	19,100	
5058	Toyota Prado GX	0	0	0	0	0	20,136	20,136	
5057	Toyota Prado WGN	0	0	0	0	0	22,591	22,591	
		6,304	215,850	209,546	0	37,099	198,235	161,136	

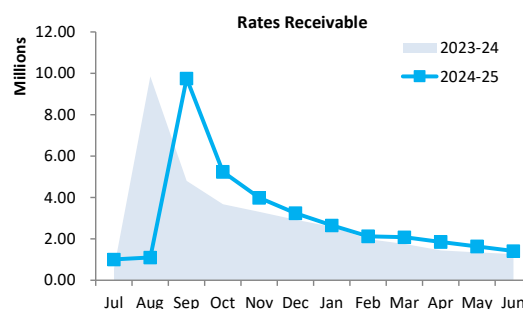


**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2024	30 Jun 2025
	\$	\$
Opening arrears previous year	1,285,777	1,266,658
Levied this year	9,116,320	9,516,217
Less - collections to date	(9,092,455)	(9,332,852)
Gross rates collectable	1,309,642	1,450,023
Allowance for impairment of rates receivable	(42,984)	(42,984)
Net rates collectable	1,266,658	1,407,039
% Collected	87.4%	86.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(5,376)	348,506	285,701	82,896	704,613	1,416,341
Percentage	(0.4%)	24.6%	20.2%	5.9%	49.7%	
Balance per trial balance						
Trade receivables						1,416,341
GST receivable						406,800
Allowance for credit losses of trade receivables						(206,721)
Total receivables general outstanding						1,616,420

Amounts shown above include GST (where applicable)

KEY INFORMATION

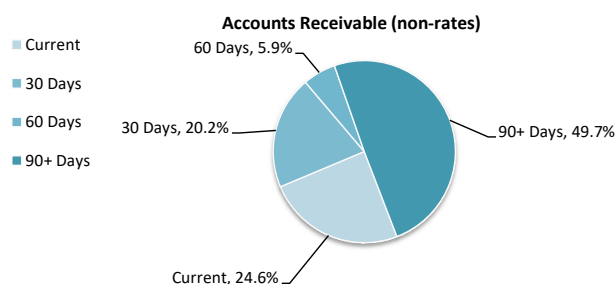
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	975,801	0	0	975,801
Inventory				
Fuel	9,251	154,971	(123,754)	40,468
Stock on hand	16,971	0	0	16,971
Other assets				
Accrued income	57,207	3,544	(57,207)	3,544
Total other current assets	1,059,230	158,515	(180,961)	1,036,784
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

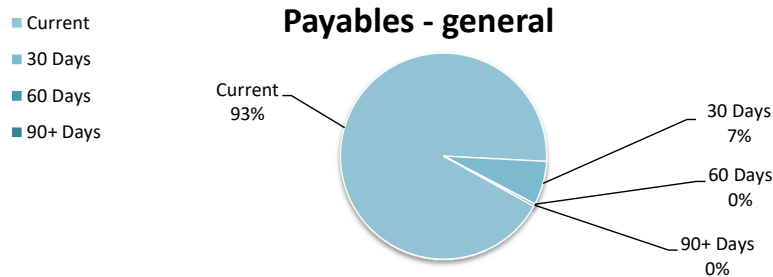
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	2,128,357	157,710	953	7,542	2,294,562
Percentage	0.0%	92.8%	6.9%	0.0%	0.3%	
Balance per trial balance						
Sundry creditors						2,329,511
Other payables						388,761
Payroll creditors						3,651
Prepaid rates						182,621
Total payables general outstanding						2,904,544

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars		Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual
			\$	\$	\$	\$	\$	\$	\$	\$
Staff housing	146	410,498	0	0	(58,216)	(58,216)	352,282	352,282	(18,370)	(25,07
Staff housing	148	213,663	0	0	(32,093)	(32,093)	181,570	181,570	(8,834)	(13,68
Wharf fenders, boat ramp	145	122,201	0	0	(48,858)	(48,858)	73,343	73,343	(6,735)	(10,95
Derby wharf infrastructure	151	192,935	0	0	(61,443)	(61,443)	131,492	131,492	(4,879)	(7,82
Derby airport infrastructure & wharf	152	1,241,080	0	0	(298,351)	(298,350)	942,729	942,730	(18,850)	(29,64
Derby visitors centre	149	267,078	0	0	(40,116)	(40,116)	226,962	226,962	(11,042)	(17,10
WATC short term loan	2	2,000,000	2,000,000	2,000,000	(2,000,000)	(2,000,000)	2,000,000	2,000,000	0	
WATC short term loan	3	1,000,000	1,000,000	1,000,000	(1,000,000)	(1,000,000)	1,000,000	1,000,000	0	(85,00
WATC short term loan	4	2,000,000	2,000,000	2,000,000	(2,000,000)	(1,290,000)	2,000,000	2,710,000	(125,249)	(40,00
Total		7,447,455	5,000,000	5,000,000	(5,539,077)	(4,829,076)	6,908,378	7,618,379	(193,959)	(229,27
Current borrowings		5,539,077					5,000,000			
Non-current borrowings		1,908,378					1,908,378			
		7,447,455					6,908,378			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance
	Actual	Budget						Actual	Budget	Unspent
	\$	\$				\$	%	\$	\$	\$
WATC Extension of short term loan for AGRN 1044 Flood expenditure	5,000,000	5,000,000	WATC	Short Term	3	0	TBC	5,000,000	5,000,000	

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 June 2025 \$
Other current liabilities						
Other liabilities						
Contract liabilities		166,370	0	3,624,889	(1,504,059)	2,287,2
Capital grant/contributions liabilities		780,693	0	3,638,161	(2,491,440)	1,927,4
Total other liabilities		947,063	0	7,263,050	(3,995,499)	4,214,6
Employee Related Provisions						
Provision for annual leave		620,098	0	0	0	620,0
Provision for long service leave		335,840	0	0	0	335,8
Total Provisions		955,938	0	0	0	955,9
Other Provisions						
Other liabilities		0	250,000	0	(250,000)	
Derby Wharf Incentive		56,144	0	0	0	56,1
Total Other Provisions		56,144	250,000	0	(250,000)	56,1
Total other current liabilities		1,959,145	250,000	7,263,050	(4,245,499)	5,226,6

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grants, subsidies and contributions revenue		
	Amended Budget	YTD	YTD
	Revenue	Budget	Revenue
	\$	\$	Actual
	\$	\$	\$
Grants and subsidies			
GEN PUR - Financial Assistance Grant - General	1,167,488	1,167,488	4,738,107
GEN PUR - Financial Assistance Grant - Roads	131,168	131,168	906,880
GEN PUR - Financial Assistance Grant - Aboriginal Access Roads	400,000	400,000	300,000
ANIMAL - Grants	52,800	52,800	52,543
PEST - Grants	16,500	16,500	9,314
OTH HEALTH - Grants	827,000	827,000	875,345
WELFARE - Aged grant	0	0	2,052
WELFARE - Grants	319,000	319,000	299,249
COM AMEN - Grants (State Aware grant)	0	0	0
LIBRARY - Grants	2,000	2,000	1,500
OTH CUL - Grants - Other Culture	62,000	62,000	58,411
OTH CUL - Sculptures on the Marsh - Grant	10,000	10,000	30,000
ROADC - Other Grants	0	0	6,667
ROADM - Street Lighting Subsidy	20,000	20,000	21,747
AGRN 1044 - Recovery - DRAFWA	5,886,942	5,886,942	8,133,052
AGRN 1044 - Recovery - DRFWA Income 24/25	12,799,909	12,799,909	0
DPIRD Milestone 1	0	0	9,500
ORPHAN ROADS	0	0	0
	21,694,807	21,694,807	15,444,367
Contributions			
RATES - Reimbursement of Debt Collection Costs	5,000	5,000	2,369
MEMBERS - Reimbursements	10,000	10,000	9,715
OTH GOV - Grant Funding	31,650	31,650	34,356
WELFARE - Contributions & Donations	0	0	0
SWIM AREAS - Reimbursements	50	50	90
LIBRARY - Fees & Charges	100	100	0
HERITAGE - Contributions & Donations	200	200	0
OTH CUL - Contributions & Donations - Other Culture	12,000	12,000	0
TOUR - Contributions & Donations	500	500	0
TOUR - Commission	1,000	1,000	0
BUILD - Commission - BSL & CTF	1,000	1,000	0
POC - Reimbursement.	0	0	1,915
	61,500	61,500	48,445
TOTALS	21,756,307	21,756,307	15,492,812

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grants, subsidies and contributions revenue		
	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Capital grants and subsidies			
OLOPS - OTH GOV - Capital Grants - NDRR FS Fire Working Group	50,000	50,000	
OLOPS - Grants	232,781	232,781	18,261
WELFARE - Grants (Capital)	0	0	
REC - Capital Grants	7,368,526	7,217,664	507,361
ROADC - Financial Assistance Grants -- Roads	0	150,862	
ROADC - Regional Road Group Grants (MR WA)	0	0	335,121
ROADC - Roads to Recovery - Grants	769,001	769,001	134,691
ROADC - Other Grants -- Roads/Streets	5,684,855	5,684,855	1,538,371
ROADC - Other Grants -- Footpaths	164,000	164,000	
ROADC - Other Grants -- Aboriginal Roads	624,000	624,000	1,084,311
ROADC - Other Grants -- Flood Damage	10,900,000	10,900,000	2,248,291
AERO - Other Grants	0	0	19,781
WATER - Grants	0	0	
WATER - Grant Capital	157,904	157,904	143,351
COM AMEN - Grants	0	0	94,231
SWIM AREAS - Grants	0	0	40,691
HERITAGE - Grants	0	0	43,181
ROADC - Other Grants - Footpaths	0	0	7,661
WATER - Grants	0	0	15,271
TOUR - Grants	0	0	333,961
	25,951,067	25,951,067	6,564,581

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30 June 2025
	\$	\$	\$	\$
Public open spaces	295,981	0	0	295,98
	295,981	0	0	295,98

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						
Difference in expected end of year position and actual due to recognition treatment of AGRN payments				3,937,614	0	3,937,614
As per rates raised - due to valuation changes		Operating revenue		0	(191,870)	3,745,744
Financial assistance grants received in advance		Operating revenue		0	(5,761,324)	(2,015,580)
Insurance reimbursement		Operating revenue		136,000	0	(1,879,580)
AGRN - LMDRF Homemakers funding of \$1,450,000 will not be received, and insurance claim of \$975,440 to be received.		Operating revenue		0	(430,560)	(2,310,140)
Governance, Recreation and Culture savings		Operating expenses		634,263	0	(1,675,877)
AGRN - LMDRF Homemakers expenditure will not occur.		Operating expenses		1,619,739	0	(56,138)
Saving on premiums		Operating expenses		487,878	0	431,740
Capital expenditure on Infrastructure will not be carried out, no income to be received in relation to this budgeted expenditure		Capital revenue		0	(3,007,545)	(2,575,805)
Reduction in planned capital expenditure on Derby Youth Centre and Derby Civic Centre		Capital expenses		198,600	0	(2,377,205)
Increase in expenditure on vehicles.		Capital expenses		0	(345,331)	(2,722,536)
Increase in expenditure of CCTV and Security upgraded - Visitors Centre.		Capital expenses		0	(66,584)	(2,789,120)
Expenditure on roads will not be carried out.		Capital expenses		3,300,000	0	510,880
Increase of \$432,036 expenditure on Infrastructure Parks and Gardens.		Capital expenses		0	(510,880)	
				10,314,094	(10,314,094)	

12.4 ACCOUNTS FOR PAYMENT - JUNE 2025**File Number:** 5110 - Accounts Payable**Author:** Aaron Gloor, Senior Finance Officer**Responsible Officer:** Jill Brazil, Director Corporate Services**Authority/Discretion:** Information**SUMMARY**

Council to receive the list of accounts paid under delegated authority during June 2025.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer (CEO) is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996:

12. Payments from municipal fund or trust fund, restrictions on making

12(1) A payment may only be made from the municipal fund or a trust fund

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires Council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of the <i>Local Government Act 1995</i> , a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

CONSULTATION

Internal.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2024-25 Annual Budget as adopted by Council at its meeting held 27 June 2024 (*Resolution 84/24*) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL

JUNE 2025

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 62624 - EFT 62843	\$3,864,820.00
Municipal Cheques	CHQ	\$0.00
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	\$1,378,157.95
Manual Cheques	CHQ	\$0.00
TRUST ACCOUNT		
EFT Payments		\$0.00
Trust Cheques		\$0.00
TOTAL		\$5,242,977.95

Creditors Outstanding as at 30/06/2025

\$2,294,561.59

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Credit Card Reconciliation - June 2025 [↓](#) 
2. List of Accounts - June 2025 [↓](#) 

RECOMMENDATION


That Council (Commissioner) accepts the List of Accounts for June 2025 paid under Delegated Authority in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* attached to this report, totalling \$5,242,977.95.

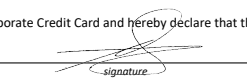
The Shire Of Derby / West Kimberley
ANZ Corporate Credit Card Reconciliation
Period Reporting: 14/04/2025 to 12/05/2025

Card Holder : Tamara Clarkson

Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments
12/05/2025	NEXUS AIRLINES KUNUNURRA	Y	\$ 365.80	\$ 36.58	\$ 402.38	120401520.2100	Yes	Flight for Commissioner and CEO to travel to Kununurra for meeting with Premier 24.05.25
12/05/2025	AIRNORTH MARRARA	Y	\$ 182.90	\$ 18.29	\$ 201.19	120401520.2100	Yes	Flight for Commissioner, Broome to Kununurra, for scheduled SDWK duties 25.05.25
12/05/2025	AIRNORTH MARRARA	Y	\$ 182.90	\$ 18.29	\$ 201.19	EX08-297-2100	Yes	Flight for CEO, Broome to Kununurra, for scheduled SDWK duties 25.05.25
12/05/2025	DEPARTMENT OF TRANSPOR PERTH	Y	\$ 17.05	\$ 1.70	\$ 18.75	121404160.2101	Yes	Registration for new vehicle 1IGH940 to align with current fleets expiry date (31.07.25)
12/05/2025	DEPARTMENT OF TRANSPOR PERTH	N	\$ 8.25	0	\$ 8.25	121404160.2101	Yes	Registration for new vehicle 1IGH940 to align with current fleets expiry date (31.07.25)
9/05/2025	AIRNORTH MARRARA	Y	\$ 828.10	\$ 82.81	\$ 910.91	120401520.2100	Yes	Flight for Commissioner to travel Broome to Kununurra for SDWK duties 09.05.25
8/05/2025	KIMBERLEY HOME & ELE DERBY	Y	\$ 54.55	\$ 5.45	\$ 60.00	EP0025-298-2101	Yes	WHS Staff Acknowledgment Prize - Awarded at Staff Meeting.
8/05/2025	SHIRE OF DERBY WEST KI DERBY	Y	\$ 35.27	\$ 3.53	\$ 38.80	121404160.2101	Yes	Swapping of Shire vehicle plates. Old plate 1INO171 to 16KW (Toyota Hilux VANTRK) and Old plate 16KW to 1INO171 (Toyota Hilux TTOP)
5/05/2025	Duxton Hotel Perth OPI Perth	Y	-\$ 348.18	-\$ 34.82	-\$ 383.00	EX08-297-2100	Yes	Refund of deposit for accommodation for CEO to attend meetings with Ministers of key portfolios related to Shire operations 28.04.25 - 02.05.25
5/05/2025	MILLINGTON BROOME BROOME	Y	\$ 2,134.98	\$ 213.50	\$ 2,348.48	PC06-297-2100	Yes	Accommodation for staff to attend Local Government Professionals Management Challenge and Pilbara Kimberley Forum 13.05.25 - 16.05.25
5/05/2025	MILLINGTON BROOME BROOME	Y	\$ 3,746.66	\$ 374.67	\$ 4,121.33	PC06-297-2100	Yes	Deposit for accommodation for staff to attend Local Government Professionals Management Challenge and Pilbara Kimberley Forum 13.05.25 - 16.05.25
5/05/2025	SHIRE OF DERBY WEST KI DERBY	Y	\$ 35.27	\$ 3.53	\$ 38.80	121404160.2101	Yes	Swapping of Shire vehicle plates. Old plate 1INO170 to 3KW (Toyota Fortuner) and Old plate 3KW to 1INO170) Toyota Prado
5/05/2025	BLACKA WEAR PTY LTD CLEVELAND	Y	\$ 1,355.22	\$ 135.52	\$ 1,490.74	120401290.2700	Yes	T-shirts purchased for Derby Suicide Awareness Network through Community Grant awarded in 2024. This purchase related to the Community Development Grants which were approved by Council at the February OCM (29/02/24, Resolution 18/24). Council endorsed an allocation of \$3,500 towards promotional materials and merchandise. This Credit Card purchase is for some of the items which cannot be purchased by Purchase Order.
5/05/2025	SP TAPT BY HATCH CAULFIELD SOU	Y	\$ 90.82	\$ 9.08	\$ 99.90	120401520.2100	Yes	Digital business card subscription for Commissioner.
5/05/2025	AVIAIR PTY LTD KUNUNURRA	Y	\$ 359.09	\$ 35.91	\$ 395.00	120401520.2100	Yes	Flight for Commissioner to travel Kununurra to Halls Creek for SDWK duties 06.05.25
1/05/2025	SQ *CAFE CAFE Subiaco	Y	\$ 12.47	\$ 1.25	\$ 13.72	EX08-298-2101	Yes	Refreshments for CEO and stakeholders before meetings 29.04.25
1/05/2025	SQ *CAFE CAFE Subiaco	Y	\$ 12.47	\$ 1.25	\$ 13.72	EX08-298-2101	Yes	Refreshments for CEO and Stakeholder after meeting 29.04.25
1/05/2025	CARROLL RICHARDSON-FLA 03 9566 4500	Y	\$ 895.59	\$ 89.56	\$ 985.15	EP0037-298-2101	Yes	Replacement Flag Display set for Fitzroy Crossing to be used for ANZAC Day, Remembrance Day and Council Meetings
1/05/2025	STARLINK INTERNET Sydney	Y	\$ 98.18	\$ 9.82	\$ 108.00	121402210.2100	Yes	Direct Debit - Priority WIFI subscription for Derby Administration Office 28.04.25 - 28.05.25
30/04/2025	Duxton Hotel Perth OPI Perth	Y	\$ 1,405.76	\$ 140.58	\$ 1,546.34	EX08-297-2100	Yes	Accommodation for CEO to attend meetings with Ministers of key portfolios related to Shire operations 28.04.25 - 02.05.25
30/04/2025	SWAN TAXIS PTY LTD VICTORIA PARK	Y	\$ 41.34	\$ 4.13	\$ 45.47	EX08-297-2100	Yes	Taxi charge for CEO while in Perth for meetings with Commissioner/Politicians.
30/04/2025	STARLINK INTERNET Sydney	Y	\$ 379.09	\$ 37.91	\$ 417.00	121402210.2100	Yes	Direct Debit - WIFI subscription for FX Depot and FX Visitors Centre 27.04.25 - 27.05.25
30/04/2025	FLAG MOTOR LODGE LLC RIVERVALE	Y	\$ 848.07	\$ 84.81	\$ 932.88	121403090.2003	Yes	Accommodation booking for staff member required to travel to Perth for follow up medical appointments related to a workplace injury/workers compensation claim 24-4.25 - 29.04.25
29/04/2025	VIRGIN AUSTRALIA BRISBANE	Y	\$ 298.38	\$ 29.84	\$ 328.22	121403090.2003	Yes	Flight from Perth to Broome for staff member required to travel to Perth for follow up medical appointments related to a workplace injury/workers compensation claim 29.04.25
28/04/2025	AVIAIR PTY LTD KUNUNURRA	Y	\$ 252.73	\$ 25.27	\$ 278.00	EX08-297-2100	Yes	Flight for CEO Derby to Broome return - Connecting flight for Perth flights to attend meetings.
28/04/2025	STARLINK INTERNET Sydney	Y	\$ 505.45	\$ 50.55	\$ 556.00	121402410.2100	Yes	Direct Debit - WIFI subscription for Derby Airport, Derby Depot and FX Airport 23.04.25 - 23.05.25
28/04/2025	Intuit Mailchimp Sydney	Y	\$ 64.65	\$ 6.46	\$ 71.11	121402410.2100	Yes	Direct Debit for Invoice MC22077207 Essentials Plan (Media)
28/04/2025	QANTAS AIRWAYS LTD (EC Mascot	Y	\$ 1,114.36	\$ 111.44	\$ 1,225.80	EX08-297-2100	Yes	Flight for CEO, Broome to Perth return 28 April 2025 - 02 May 2025 to attend meetings with Commissioner/politicians.
28/04/2025	WOOLWORTHS/131-135 LOCH S DERBY	Y	\$ 15.68	\$ 1.57	\$ 17.25	120401870.2101	Yes	Refreshments for Council Chambers
24/04/2025	VIRGIN AUSTRALIA BRISBANE	Y	\$ 1,408.35	\$ 140.83	\$ 1,549.18	120401520.2100	Yes	Flights for Commissioner to travel Kununurra to Perth for scheduled SDWK duties.
24/04/2025	KIMBERLEY HOME & ELE DERBY	Y	\$ 36.32	\$ 3.63	\$ 39.95	BM006-298-2101	Yes	Replacement equipment required for staff housing
24/04/2025	AIRNORTH FI MARRARA	Y	\$ 635.45	\$ 63.55	\$ 699.00	120401520.2100	Yes	Flight for Commissioner to travel Broome to Kununurra 25.04.25
23/04/2025	Reddy Express 6948 Broome	Y	\$ 74.14	\$ 7.41	\$ 81.55	EX08-261-2261	No	Fuel for CEO car 3KW - Statutory Declaration signed and witnessed due to misplaced receipt
22/04/2025	WANEWSDTI Osborne Park	Y	\$ 29.09	\$ 2.91	\$ 32.00	121402410.2100	Yes	Direct Debit - Digital Subscription for The West Australian/Sunday Times 19.04.25
22/04/2025	NEXUS AIRLINES KUNUNURRA	Y	\$ 617.27	\$ 61.73	\$ 679.00	120401520.2100	Yes	Flight for Commissioner, Kununurra to Broome, for SDWK duties in Derby 21.04.25
22/04/2025	NEXUS AIRLINES KUNUNURRA	N	\$ 7.47	0	\$ 7.47	120401520.2100	Yes	Flight for Commissioner, Kununurra to Broome, for SDWK duties in Derby 21.04.25

22/04/2025	CLARK POOLS AND SPAS BROOME	Y	\$ 149.66	\$ 14.97	\$ 164.63	BM006-297-2100	Yes	Pool servicing charge for CEO house.
22/04/2025	WOOLWORTHS/131-135 LOCH S DERBY	Y	\$ 0.23	\$ 0.02	\$ 0.25	121402150.2101	Yes	Office supplies
22/04/2025	WOOLWORTHS/131-135 LOCH S DERBY	F	\$ 22.50	0	\$ 22.50	121402150.2101	Yes	Office supplies
22/04/2025	AIRNORTH MARRARA	Y	\$ 182.90	\$ 18.29	\$ 201.19	120401520.2100	Yes	Flight for Commissioner, Broome to Kununurra, for SDWK duties in Derby 24.04.25
22/04/2025	POST DERBY LPO DERBY	Y	\$ 21.82	\$ 2.18	\$ 24.00	EP0025-298-2101	Yes	Farewell/Bereavement greeting cards re-stock.
22/04/2025	RUSTYS IGA DERBY	Y	\$ 22.73	\$ 2.27	\$ 25.00	EP0025-298-2101	Yes	Bereavement gift for staff member
14/04/2025	AMAZON MARKETPLACE AU SYDNEY SOUTH	Y	\$ 290.24	\$ 29.02	\$ 319.26	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program/Girls Program/Sports and Recreation Activities for FX Youth Program. All within the same receipt.
14/04/2025	Kimberley Hotel Halls Creek	Y	\$ 206.94	\$ 20.69	\$ 227.63	EX08-297-2100	Yes	Accommodation for CEO to attend Kimberley Regional Group Meeting in Halls Creek 10.04.25 - 11.04.25
14/04/2025	NORTH REGIONAL TAFE BROOME	Y	\$ 195.00	\$ 19.50	\$ 214.50	121107870.2100	No	
14/04/2025	AMAZON MARKETPLACE AU SYDNEY SOUTH	Y	\$ 178.85	\$ 17.89	\$ 196.74	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program/Girls Program/Sports and Recreation Activities for FX Youth Program. All within the same receipt.
14/04/2025	AMAZON MARKETPLACE AU SYDNEY SOUTH	Y	\$ 120.71	\$ 12.07	\$ 132.78	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program/Girls Program/Sports and Recreation Activities for FX Youth Program. All within the same receipt.
14/04/2025	SPOTLIGHT PTY LTD STH MELBOURNE	Y	\$ 481.82	\$ 48.18	\$ 530.00	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program
			TOTAL \$		21,638.01			

Card Holder Declaration:
I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley
Tamara Clarkson
Chief Executive Officer

signature
2 July 2025
Date


Card Holder : Wayne Neate									
Date	Transaction Description		GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments
1/05/2025	DWER - WATER	PERTH	Y	\$ 2,181.82	\$ 218.18	\$ 2,400.00	W0001-297-2100	Yes	Fees for Clearing Permit Application for maintenance of overgrown vegetation at Derby Cemetery.
1/05/2025	DWER - WATER	PERTH	Y	\$ 2,363.64	\$ 236.36	\$ 2,600.00	W0046-297-2100	Yes	Fees for Clearing Permit Application for maintenance of overgrown vegetation at Derby Airport.
					TOTAL	\$ 5,000.00			
Card Holder Declaration:									
I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley									
Wayne Neate									
Director of Technical & Development Services									
<div><div> signature</div><div>02/07/2025 Date</div></div>									


TOTAL PURCHASES FOR ABOVE STATED PERIOD \$ 26,638.01

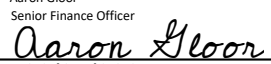
PAYMENTS AND OTHER CREDITS \$ 8,221.50

ANNUAL FEE \$ 150.00

CLOSING BALANCE \$ 18,566.51

Procurement Approval
Name Tamara Clarkson
Position Chief Executive Officer
Date 2 July 2025
Signature 

Reconciliation Processed
Name Ashlee Doust
Position Accounts Payable Officer
Date 02/07/2025
Signature 

Reconciliation Certified
Name Aaron Gloor
Position Senior Finance Officer
Date 02/07/2025
Signature 

REPORT TO COUNCIL – JUNE 2025

EFT PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
EFT62624	06/06/2025	ALTHAM PLUMBING	352.37
INV 19617	29/05/2025	REPAIR TOILET LEAKS – 7 TOWER PLACE	352.37
EFT62625	06/06/2025	AUSTRALIA POST	11.92
INV 1013981817	03/05/2025	DERBY POSTAGE FOR APRIL 2025	11.92
EFT62626	06/06/2025	AUSTRALIAN SERVICES UNION	263.00
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	263.00
EFT62627	06/06/2025	DERBY LICENCED POST OFFICE	176.00
INV 2095	30/04/2025	DLPO MONTHLY ACCOUNT - APRIL 2025	176.00
EFT62628	06/06/2025	BOOEASY AUSTRALIA	493.90
INV 4160	30/04/2025	BOOKINGS MONTHLY FEE - APRIL 2025 – FX ART AND SOUVENIR SALES MANAGEMENT SOFTWARE	493.90
EFT62629	06/06/2025	WORKSAFE DIVISION DEPARTMENT LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	27.99
INV PERMIT 2802-2	28/02/2025	BSL - FEBRUARY 2025	27.99
EFT62630	06/06/2025	BROOME AVIATION PTY LTD	1,790.00
INV 46802	06/05/2025	AGRN 1044 - FLIGHT FOR COMMISSIONER - 06/05/2025. HALLS CREEK TO FITZROY CROSSING TO ATTEND FVFRWG MEETING	1,790.00
EFT62631	06/06/2025	OFFICE NATIONAL BROOME (THE BOSS SHOP)	298.77
INV 1114529	31/03/2025	COPY COUNT CHARGES 2690 KONICA & 3185 CANON - MARCH 2025	169.70
INV 1115213	30/04/2025	COPY COUNT CHARGES 2690 KONICA & 3185 CANON - APRIL 2025	129.07
EFT62632	06/06/2025	BROOME VETERINARY HOSPITAL	220.00
INV 367301	16/04/2025	VACCINATION C3 X 2 - VACCINES REQUIRED FOR TWO DOGS PRIOR TO COMMENCEMENT OF REHOMING PROCESS.	220.00
EFT62633	06/06/2025	CATHERINE FEENEY	740.00
INV 3-R-0011	22/05/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
EFT62634	06/06/2025	DEPUTY CHILD SUPPORT REGISTRAR	487.06
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	487.06
EFT62635	06/06/2025	DERBY BUILDING SUPPLIES	789.84
INV 584752	14/05/2025	SUPPLY DECK OIL & APPLICATOR	196.90
INV 585241	21/05/2025	SUPPLY BAR & CUTTER LUBE AND NYLON LINE	103.86
INV 585252	21/05/2025	SUPPLY EYE PLATES & TIE DOWN CAM BUCKLE	62.63
INV 585849	29/05/2025	SUPPLY 7X 20L HYDROCHLORIC ACID	426.45
EFT62636	06/06/2025	DERBY BUS SERVICE PTY LTD	33.00

INV 23529	30/04/2025	FREIGHT - APRIL 2025	33.00
EFT62637	06/06/2025	DERBY 4X4 & MARINE	857.76
INV 39553-62093	20/05/2025	SUPPLY CENTURY BATTERY	292.67
INV 39566-62105	21/05/2025	SUPPLY CENTURY BATTERY	263.78
INV 39570-62112	21/05/2025	SUPPLY CENTURY BATTERY	301.31
EFT62639	06/06/2025	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	291.50
INV 29854	23/05/2025	INVESTIGATE FAULTY HEAT PUMP – U2 20 CLARENDON STREET	291.50
EFT62640	06/06/2025	DERBY HARDWARE MITRE10	2,814.72
INV 10625509	15/05/2025	20KG BAGS PRE-MIX ASPHALT FOR ROAD SEAL REPAIR	2,814.72
EFT62641	06/06/2025	DERBY WA FUELS PTY LTD	1,104.00
INV 2418	14/05/2025	CATERING FOR MY KIMBERLEY STORIES EVENTS	1,104.00
EFT62642	06/06/2025	DWA INDUSTRIAL RESOURCES PTY LTD	229,732.65
INV 02024288	04/06/2025	2X HEAVY DUTY TRAILERS FABRICATED & FITTED OUT	229,732.65
EFT62643	06/06/2025	KIMBERLEY ELECTRICAL CONTRACTORS	363.00
INV 26760	28/05/2025	DISCONNECT POWER & RECONNECT TO NEW SUBMERSIBLE PUMP	363.00
EFT62644	06/06/2025	ELDERS LIMITED (DERBY BRANCH)	768.00
INV IY94074	19/05/2025	SUPPLY 60X 20KG CEMENT	768.00
EFT62645	06/06/2025	EXTREME PEST CONTROL	735.00
INV 14463	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY RECREATION CENTRE	735.00
EFT62646	06/06/2025	HOATH REFRIGERATION & AIRCONDITIONING	467.21
INV 5160	27/05/2025	RECTIFY ISSUE WITH HIGH PRESSURE SWITCH & CONDENSER FAN – 24 LOCH STREET	467.21
EFT62647	06/06/2025	TEAM GLOBAL EXPRESS PTY LTD	1,415.56
INV P69068935	11/05/2025	FREIGHT - REF 0090S5K77B	834.14
INV P69068970	18/05/2025	FREIGHT - REF 0090S5K77A	581.42
EFT62648	06/06/2025	CONNECT CALL CENTRE SERVICES	77.22
INV 119390	15/05/2025	OVERCALLS FEE FOR CONTRACT CA0415 - APRIL 2025	77.22
EFT62649	06/06/2025	KIMBERLEY CAR HIRE	9,900.00
INV 307	30/04/2025	AGRN 1044 30 DAY HIRE OF HILUX X2 & FORTUNER	9,900.00
EFT62650	06/06/2025	KIMBERLEY FIRE SYSTEMS	13,015.01
INV 22587	13/03/2025	6 MONTH ROUTINE SERVICE INSPECTION – DERBY & FX ADMINISTRATION / PUBLIC BUILDINGS	13,015.01
EFT62651	06/06/2025	KIMBERLEY WEST CONSTRUCTION	38.50
INV REIMB0705	07/05/2025	REFUND CONSTRUCTION TRAINING FUND	38.50
EFT62652	06/06/2025	KIMBERLEY KRASH REPAIRS	3,837.41
INV 10129-1	22/05/2025	REPAIR DAMAGE TO 1HAP944	3,837.41
EFT62653	06/06/2025	K&M ELECTRICAL SERVICES	1,713.61

INV 229	14/05/2025	REMOVE & REINSTALL SHED POWER CIRCUIT – 4B ROWELL STREET	935.00
INV 233	14/05/2025	REPAIR DATA POINT – COLEMAN CENTRE & DERBY EXECUTIVE OFFICES	305.61
INV 240	20/05/2025	RE-SECURE POWER BOX TO POST – DERBY RECREATION CENTRE	330.00
INV 241	20/05/2025	TEST GPO – DERBY EXECUTIVE OFFICES	143.00
EFT62654	06/06/2025	TAMARA CLARKSON	106.22
INV REIMB2605	26/05/2025	TAXI CHARGES IN PERTH FOR CEO MEETINGS 28/04 - 02/05/2025	106.22
EFT62655	06/06/2025	THE PIER GROUP PTY LTD T/AS CS LEGAL	1,437.51
INV 034721	26/05/2025	PROFESSIONAL FEES FOR LGA SALE OF A100760	601.51
INV 034722	26/05/2025	PROFESSIONAL FEES FOR LGA SALE OF A103950	836.00
EFT62656	06/06/2025	MAXXIA PTY LTD	6,363.58
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	3,616.08
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	2,682.61
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	64.89
EFT62657	06/06/2025	MANAGED IT PTY LTD	22,217.11
INV 185795	08/05/2025	THREATLOCKER APPLICATION CONTROL FOR MAY 2025	3,067.35
INV 185817	08/05/2025	CITRIX LICENSING FOR MAY 2025	5,599.44
INV 300050	20/05/2025	CRAIG WALL SITE VISIT 07-11/04/2025	13,550.32
EFT62658	06/06/2025	NYAMBA BURU YAWURU	500.00
INV REIMB0306	03/06/2025	BOND RETURN FOR HIRE OF CIVIC CENTRE 29-30/05/2025	500.00
EFT62659	06/06/2025	FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED	1,177.87
INV DB60939	22/05/2025	STAFF UNIFORMS FOR CEO	314.67
INV DB61158	22/05/2025	STAFF UNIFORMS FOR NEW STARTER	863.20
EFT62660	06/06/2025	OFFICE STAR	1,796.52
INV 66268	26/03/2025	SERVICE AGREEMENT FOR RICOH ID #950 - COLEMAN CENTRE	242.66
INV 66408	23/04/2025	TRAVEL CHARGE - REPAIR RFDS COPIER	231.00
INV 66448	28/04/2025	SERVICE AGREEMENT FOR RICOH ID #976 - FXFH	462.00
INV 66462	29/04/2025	SERVICE AGREEMENT FOR RICOH ID #790 - RFDS BUILDING	618.20
INV 66463	29/04/2025	SERVICE AGREEMENT FOR RICOH ID #950 - COLEMAN CENTRE	242.66
EFT62661	06/06/2025	AARON GLOOR	319.01
INV REIMB2305	23/05/2025	UTILITY SUBSIDY: POWER FOR 18/03/2025 TO 14/05/2025	319.01
EFT62662	06/06/2025	RAY WHITE DERBY	3,436.82
INV 24839	22/05/2025	9 TOWER PLACE WATER 16/05 - 17/07/2025	571.98
INV 24840	22/05/2025	9 TOWER PLACE WATER 17/07 - 19/09/2024	440.44
INV 24841	22/05/2025	9 TOWER PLACE WATER 19/09 - 21/11/2024	446.95
INV 24842	22/05/2025	9 TOWER PLACE WATER 21/11/2024 - 22/01/2025	504.33

INV 24843	22/05/2025	9 TOWER PLACE WATER 22/01 - 19/03/2025	800.60
INV 24836	22/05/2025	9 TOWER PLACE WATER 14/11/2023 - 18/01/2024	93.74
INV 24837	22/05/2025	9 TOWER PLACE WATER 18/01 - 20/03/2024	117.75
INV 24838	22/05/2025	9 TOWER PLACE WATER 20/03 - 16/05/2024	461.03
EFT62663	06/06/2025	REDROCK MAINTENANCE	38,220.00
INV 812	04/05/2025	MAIN BATHROOM & ENSUITE RENOVATION – 6 TOWER PLACE	38,220.00
EFT62664	06/06/2025	R D A KIMBERLEY (REGIONAL DEVELOPMENT AUSTRALIA)	2,640.00
INV 0275	22/05/2025	ID ECONOMIC PLATFORM 2025-2026	2,640.00
EFT62665	06/06/2025	RSM AUSTRALIA PTY LTD	4,125.00
INV PERI040615	23/05/2025	LRCI PHASE 3 ANNUAL & FINAL AUDIT	4,125.00
EFT62666	06/06/2025	SIMON FULLER	20.00
INV REIMB0605	06/05/2025	REFUND CONSTRUCTION TRAINING FUND	20.00
EFT62667	06/06/2025	TARUNDA SUPERMARKET	847.64
INV 30177708	20/05/2025	SUPPLIES FOR MY KIMBERLEY STORY EVENT – FX -30/05/2025	194.64
INV 10136735	22/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 22/05/2025	66.30
INV 10137827	25/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 24/05/2025	250.73
INV 10138085	26/05/2025	FRUIT FOR JUNIOR FOOTY PROGRAM – FX YOUTH – 04/06/2025	77.75
INV 10138084	26/05/2025	FOOD SUPPLIES FOR MY KIMBERLEY STORY EVENT – FX -28/05/2025	258.22
EFT62668	06/06/2025	DAVID RIDLEY	553.95
INV REIMB2305	23/05/2025	UTILITY SUBSIDY: POWER FOR 25/01/2025 TO 26/03/2025	553.95
EFT62669	06/06/2025	VISION POWER	1,675.85
INV 19028	20/05/2025	REPLACE LIGHT IN ACCESSIBLE TOILET, MATERIALS – FX HALL	437.25
INV 19032	20/05/2025	REPLACE FLOODLIGHT – FX AIRPORT	1,238.60
EFT62670	13/06/2025	ALISTAIR HOBBS	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00
EFT62671	13/06/2025	ALTHAM PLUMBING	3,089.56
INV 19493	01/05/2025	RETIC SUPPLIES	2,569.79
INV 19627	29/05/2025	REPAIR LEAK IN CEMETERY CARPARK	519.77
EFT62672	13/06/2025	BROOME CRETE	5,445.00
INV 53903	10/01/2025	SUPPLY SAND, DELIVER – DERBY OVAL	5,445.00
EFT62673	13/06/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	565,351.68
INV 2880	23/04/2025	AGRN 1044 - ORPHAN ROADS STAGE 2	5,890.50
INV 2884	30/04/2025	ORPHAN ROADS PROJECT - MOBILISATION / TRAVEL	5,026.56
INV 2886	19/05/2025	C09-2023-24 ORPHAN ROADS REINSTATEMENT – JARLMADANGAH ROAD	428,677.64
INV RETENTION 2677	04/06/2025	C5-2022 - RETURN OF RETENTION BOND HELD FOR INV 2677	62,879.74

INV RETENTION 2700	04/06/2025	C11-2022 - RETURN OF RETENTION BOND HELD FOR INV 2700	14,500.01
INV RETENTION 2706	04/06/2025	C9-2022 - RETURN OF RETENTION BOND HELD FOR INV 2706	11,984.85
INV RETENTION 2714	04/06/2025	C9-2022 - RETURN OF RETENTION BOND HELD FOR INV 2714	13,315.57
INV RETENTION 2716	04/06/2025	C11-2022 - RETURN OF RETENTION BOND HELD FOR INV 2716	14,500.01
INV RETENTION 2725	04/06/2025	C11-2022 - RETURN OF RETENTION BOND HELD FOR INV 2725	8,576.80
EFT62674	13/06/2025	BOOEASY AUSTRALIA	493.90
INV 4864	31/05/2025	BOOKINGS MONTHLY FEE - MAY 2025 - FX ART AND SOUVENIER SALES MANAGEMENT SOFTWARE	493.90
EFT62675	13/06/2025	G BISHOPS TRANSPORT SERVICES PTY LTD	861.48
INV B298873	09/04/2025	FREIGHT - QUALITY PRESS, ROSHER & SIGMA TELFORD TO SDWK	775.14
INV B305354	23/05/2025	FREIGHT - ORD AGRICULTURAL EQUIPMENT TO DEPOT	86.34
EFT62676	13/06/2025	BP FITZROY CROSSING	1,162.50
INV 01236602	28/05/2025	CATERING FOR FX NATIONAL RECONCILIATION EVENT 27/05/2025	1,162.50
EFT62677	13/06/2025	CATHOLIC EDUCATION WESTERN AUSTRALIA LIMITED	280.00
INV REIMB1604	16/04/2025	REFUND DUPLICATE PAYMENT OF INVOICE 30592	280.00
EFT62678	13/06/2025	CATHERINE FEENEY	740.00
INV 3-R-0012	05/06/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
EFT62679	13/06/2025	CMT BUILDING WA PTY LTD	1,281.50
INV 1718	31/05/2025	SPRAYING OF MURAL WALL NEAR FX COURTS	1,210.00
INV 1724	31/05/2025	REPAIR DOOR HANDLE AT FX BASKETBALL COURTS	71.50
EFT62680	13/06/2025	DERBY BUILDING SUPPLIES	222.70
INV 582418	04/04/2025	SUPPLY ROPE	9.02
INV 585422	23/05/2025	SUPPLY STIHL SPOOL & NYLON LINE	130.05
INV 585445	23/05/2025	SUPPLY KEYS	46.00
INV 586077	03/06/2025	SUPPLY DOOR HINGE	18.73
INV 586125	03/06/2025	SUPPLY SOLVIT CITRUS CLEANER	18.90
EFT62681	13/06/2025	DERBY BUS SERVICE PTY LTD	154.00
INV 23602	31/05/2025	FREIGHT - MAY 2025	154.00
EFT62682	13/06/2025	DERBY 4X4 & MARINE	151.55
INV 39604-62079	23/05/2025	SUPPLY INNER DOOR HANDLE	151.55
EFT62683	13/06/2025	DEPARTMENT OF HOUSING	300.00
INV REIMB2705	27/05/2025	BOND RETURN FOR HIRE OF COMMUNITY ROOM 27/05/2025	300.00
EFT62684	13/06/2025	DERBY PROGRESSIVE SUPPLIES	514.99
INV 109469	28/05/2025	SUPPLY HAND TOWELS – DERBY DEPOT	514.99
EFT62685	13/06/2025	DERBY REGIONAL HOSPITAL (WA COUNTRY HEALTH SERVICE)	1,137.00
INV N3569852	30/05/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00

INV N3569854	30/05/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3569857	30/05/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
EFT62686	13/06/2025	DERBY HARDWARE MITRE10	435.93
INV 10625989	22/05/2025	SUPPLY HUSQVARNA BLADES	288.00
INV 10626089	23/05/2025	SUPPLY WEED KILLER & 2X CARRIAGE DOOR	59.97
INV 10626550	30/05/2025	SUPPLY 8.5KG GAS BOTTLE	47.99
INV 10626799	04/06/2025	SUPPLY HOSE CONNECTER & TAP ADAPTOR	25.98
INV 10626814	04/06/2025	SUPPLY SCREWS	13.99
EFT62687	13/06/2025	DWA INDUSTRIAL RESOURCES PTY LTD	8,012.62
INV 2024107	20/03/2025	PLASMA CUT OUT DERBY MARSH ART PANELS - SCULPTURES	8,012.62
EFT62688	13/06/2025	DWAYNE BENN	76.77
INV REIMB2105	21/05/2025	REIMBURSE PURCHASE OF GLASS CUTTER	76.77
EFT62689	13/06/2025	ELDERS LIMITED (DERBY BRANCH)	641.71
INV IY94135	22/05/2025	SUPPLY KAMBA M SELECTIVE HERBICIDE	641.71
EFT62690	13/06/2025	FITZROY HARDWARE PTY LTD	60.00
INV 10027548	22/05/2025	SUPPLY 2X 5L COOLANT	60.00
EFT62691	13/06/2025	GREENFIELD TECHNICAL SERVICES	5,324.00
INV 4608	23/05/2025	AGRN 1044 - UPDATE BETTERMENT SUBMISSIONS	5,324.00
EFT62692	13/06/2025	GRACE RECORDS MANAGEMENT	263.34
INV RP01663950	30/04/2025	STORAGE OF RECORDS - MAY 2025	131.67
INV RP01676234	31/05/2025	STORAGE OF RECORDS - JUNE 2025	131.67
EFT62693	13/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	139.09
INV 576550	26/05/2025	UNIT 2/20 CLARENDON ST, DERBY FOR 22/05/2025 TO 23/05/2025	9.22
INV 576550	28/05/2025	UNIT 2/20 CLARENDON ST, DERBY FOR 25/03/2025 TO 09/04/2025	129.87
EFT62694	13/06/2025	MARMINGEE HAND	750.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	750.00
EFT62695	13/06/2025	KIMBERLEY CAR HIRE	6,600.00
INV 306	30/04/2025	AGRN 1044 30 DAY HIRE OF FORTUNER 1HUW333 & HILUX 1HAE358	6,600.00
EFT62696	13/06/2025	KIMBERLEY HIRE	1,587.30
INV KH6514	08/06/2024	HIRE OF DINGO - CEMETERY MAINTENANCE 04-06/06/2024	729.30
INV KH6542	31/07/2024	HIRE OF DINGO - MARSH SCULPTURES 24/06 - 03/07/2024	858.00
EFT62697	13/06/2025	NORTRUSS (NT) PTY LTD T/AS KIMBERLEY TRUSS	36.05
INV 40571474	22/05/2025	SUPPLY OIL CHAIN 5L BAR LUBE	36.05
EFT62698	13/06/2025	THE PIER GROUP PTY LTD T/AS CS LEGAL	132.00
INV 034756	30/05/2025	PROFESSIONAL FEES FOR DEBT RECOVERY A900193	132.00

EFT62699	13/06/2025	MAXXIA PTY LTD	1,646.90
INV SDWK-ITC0425	23/05/2025	APR-25 ITC REPATRIATED TO MAXXIA FOR EMPLOYEES	913.08
INV SDWK-ITC0525	31/05/2025	MAY-25 ITC REPATRIATED TO MAXXIA FOR EMPLOYEES	733.82
EFT62700	13/06/2025	MEGA MUSIC AUSTRALIA PTY LTD	4,999.60
INV SI0218100	13/05/2025	SUPPLY MUSIC EQUIPMENT – DERBY YOUTH PROGRAM	4,999.60
EFT62701	13/06/2025	AUST COMMUNICATIONS & MEDIA AUTHORITY	235.00
INV 504242379	29/05/2025	LICENSE RENEWAL TO 07/07/2026	188.00
INV 504244065	31/05/2025	LICENSE RENEWAL TO 07/07/2026	47.00
EFT62702	13/06/2025	MOORE AUSTRALIA (TAX)	25,775.75
INV 442380	31/05/2025	COMPILATION OF STATEMENT OF FINANCIAL ACTIVITY 30/04/2025	2,750.00
INV 442542	31/05/2025	PREPARATION AND LODGEMENT OF 2025 FBT	1,430.00
INV 442575	31/05/2025	PROFESSIONAL SERVICES MAY 2025	21,595.75
EFT62703	13/06/2025	THINK WATER BROOME	2,809.24
INV 25-00003279	16/05/2025	SUPPLY SPRINKLERS	2,809.24
EFT62704	13/06/2025	NORTH WEST LOCKSMITH	132.00
INV 32663	29/05/2025	RESTRICTED KEY CUT X6	132.00
EFT62705	13/06/2025	ORD AGRICULTURAL EQUIPMENT	670.52
INV OA20615	28/05/2025	SUPPLY KUBOTA PARTS	670.52
EFT62706	13/06/2025	OFFICE STAR	551.10
INV 66701	30/04/2025	SERVICE AGREEMENT FOR RICOH ID #790 - RFDS BUILDING	551.10
EFT62707	13/06/2025	COLLEEN GARNER	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00
EFT62708	13/06/2025	PATRICK GREEN	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00
EFT62709	13/06/2025	PETER JOHN MCCUMSTIE	1,225.20
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025, FUEL REIMBURSEMENT	1,225.20
EFT62710	13/06/2025	C PLUMMER, T PLUMMER & PERKS INDUSTRIES PTY LTD	6,500.49
INV 0035	27/05/2025	117 ROWAN STREET WATER CHARGES	450.49
INV 0030	01/06/2025	117 ROWAN STREET RENT - JUNE 2025	6,050.00
EFT62711	13/06/2025	ROADLINE CONTRACTING PTY LTD	9,702.00
INV 4352	24/02/2025	PRESSURE CLEAN & RESEAL FOOTPATH CLARENDON STREET	9,702.00
EFT62712	13/06/2025	RUSSELL CHESTNUT	843.20
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025, FUEL REIMBURSEMENT	843.20
EFT62713	13/06/2025	RENE DINGO	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00

EFT62714	13/06/2025	SE RENTALS PTY LTD	185.90
INV 239753	20/05/2025	DERBY POOL PRINTER - RENTAL CONTRACT 20/06/2025	185.90
EFT62715	13/06/2025	HARVEY NORMAN BROOME - TECH & APPLIANCES	1,084.00
INV 346274	02/04/2025	SUPPLY CONDENSER MIC FOR FX YOUTH PROGRAM	248.00
INV 347437	03/04/2025	SUPPLY CANON CAMERA	836.00
EFT62716	13/06/2025	E & MJ ROSHER PTY LTD	2,081.83
INV 1493564	26/05/2025	SUPPLY 2X ELEMENT INNER	221.24
INV 1493656	28/05/2025	SUPPLY KUBOTA PARTS	1,860.59
EFT62717	13/06/2025	RUSTYS IGA	583.49
INV 011815	21/05/2025	SUPPLIES FOR HEALTHY FOOD PROGRAM 21/05/2025	343.84
INV 015855	29/05/2025	SUPPLIES FOR HEALTHY FOOD PROGRAM 29/05/2025	239.65
EFT62718	13/06/2025	SPORTSPOWER BROOME	3,714.10
INV 25-00008320	26/05/2025	SUPPLY YOUTH SPORTING EQUIPMENT, FREIGHT	3,714.10
EFT62719	13/06/2025	TOP END SIGN SALES	2,612.50
INV 5550	15/05/2025	SUPPLY PROMOTIONAL SIGNAGE	2,612.50
EFT62720	13/06/2025	TELSTRA LIMITED	13,560.20
INV 0463459000	09/04/2025	MAIN LINE BILLINGS - APRIL 2025	13,560.20
EFT62721	13/06/2025	TARUNDA SUPERMARKET	736.58
INV 10138905	28/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 30/05/2025	249.60
INV 10138906	28/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 29/05/2025	249.60
INV 10139564	30/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 23/05/2025	237.38
EFT62722	13/06/2025	TYREPOWER DERBY	2,613.18
INV 120665	22/05/2025	FIT 2X TYRES – 20KW	146.00
INV 120654	23/05/2025	SUPPLY 2X TOYO LT235/85R16 TYRES	856.00
INV REIMB3005	30/05/2025	REFUND DUPLICATE PAYMENT OF INVOICES 30536 & 30694	1,096.18
INV 120734	03/06/2025	SUPPLY MAXXIS TYRE	200.00
INV 120742	04/06/2025	SUPPLY CENTURY BATTERY	315.00
EFT62723	13/06/2025	VISIMAX (BUCCI HOLDINGS PTY LTD)	1,713.20
INV 1605	05/05/2025	SUPPLY PERMIT BOOKS, FREIGHT	1,713.20
EFT62724	13/06/2025	WINUN NGARI ABORIGINAL CORPORATION	1,800.00
INV 2125	28/05/2025	7/12 LOCH STREET RENT 28/05 - 24/06/2025	1,800.00
EFT62725	13/06/2025	WATTLEUP TRACTORS	376.75
INV 1317778	20/05/2025	SUPPLY BUSH, RUBBER BELLOW & GAITER	376.75
EFT62726	20/06/2025	AUSTRALIAN SERVICES UNION	263.00
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	263.00

EFT62727	20/06/2025	BROOME ABORIGINAL MEDIA ASSOCIATION ABORIGINAL CORPORATION	1,000.00
INV GRANT 1706	17/06/2025	COMMUNITY GRANT - APRIL 2025	1,000.00
EFT62728	20/06/2025	OFFICE NATIONAL BROOME (THE BOSS SHOP)	314.38
INV 1114385	31/03/2025	CREDIT NOTE - COPY COUNT CHARGES	-169.70
INV 1117269	27/05/2025	COPY COUNT CHARGES 2690 KONICA & 3185 CANON - MAY 2025	484.08
EFT62729	20/06/2025	BP FITZROY CROSSING	252.58
INV 01219441	08/05/2025	AGRN 1044 - FVFRWG FUEL FOR SITTING MEMBER	148.23
INV 01227947	20/05/2025	AGRN 1044 - FVFRWG FUEL FOR SITTING MEMBER	104.35
EFT62730	20/06/2025	BUNNINGS GROUP LIMITED	360.60
INV 2210-99850778	03/04/2025	PLANTS - TRACHELOSPERMUM 140MM JASMINODES X20 – DERBY ADMINISTRATION CENTRE	360.60
EFT62731	20/06/2025	MARTUWARRA CENTRAL EARTHMOVING PTY LTD	154,768.42
INV 5	30/04/2025	C08-2023/24 MAINTENANCE GRADING AREA 3	154,768.42
EFT62732	20/06/2025	CENTRAL KIMBERLEY FOOTBALL LEAGUE	500.00
INV REIMB1505	15/05/2025	BOND RETURN FOR HIRE OF FX REC CENTRE 18/05 - 29/09/2024	500.00
EFT62733	20/06/2025	DEPUTY CHILD SUPPORT REGISTRAR	487.06
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	487.06
EFT62734	20/06/2025	DERBY BUILDING SUPPLIES	548.29
INV 582388	04/04/2025	SUPPLY 9X 20L HYDROCHLORIC ACID	548.29
EFT62735	20/06/2025	FITZROY HARDWARE PTY LTD	2,415.00
INV 10028100	04/06/2025	SUPPLY 5X 15L WATER	105.00
INV 10028645	13/06/2025	SUPPLY 70X PLASTIC CHAIRS	2,310.00
EFT62736	20/06/2025	THE FITZROY RIVER LODGE	1,800.00
INV 5406	30/05/2025	CATERING FOR NATIONAL VOLUNTEER WEEK APPRECIATION DINNER	1,800.00
EFT62737	20/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	99.73
INV 579672	30/05/2025	117 ROWAN ST, DERBY FOR 01/04/2025 TO 28/05/2025	99.73
EFT62738	20/06/2025	EMILY SMITH	469.10
INV REIMB2805	28/05/2025	UTILITY SUBSIDY: POWER FOR 27/03/2025 TO 23/05/2025	437.10
INV REIMB1006	10/06/2025	REIMBURSE PURCHASE OF WASHING TABLETS FOR DERBY DONGAS	32.00
EFT62739	20/06/2025	KALINDA PALMER	4,000.00
INV 29052025	29/05/2025	SUBMISSION OF FINAL DESIGN - SCULPTURES ON THE MARSH	4,000.00
EFT62740	20/06/2025	KIMBERLEY CAR HIRE	17,050.00
INV 326	31/05/2025	AGRN 1044 31 DAY HIRE OF FORTUNER 1HUW333 & HILUX 1HAE358	6,820.00
INV 327	31/05/2025	AGRN 1044 31 DAY HIRE OF HILUX X3	10,230.00
EFT62741	20/06/2025	KULLARRI BUILDING PTY LTD	1,530.00
INV REIMB0406	04/06/2025	REFUND PAYMENT FOR INVOICE 30085	1,530.00

EFT62742	20/06/2025	KMART AUSTRALIA LIMITED	2,218.00
INV 058801	02/04/2025	SUPPLIES FOR FX TERM 2 YOUTH PROGRAMS	1,244.50
INV 058819	02/04/2025	SUPPLIES FOR FX TERM 2 YOUTH PROGRAMS	378.00
INV 059718	03/05/2025	SUPPLIES FOR FX YOUTH SCHOOL HOLIDAY PROGRAMS	595.50
EFT62743	20/06/2025	MAXXIA PTY LTD	6,363.58
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	3,616.08
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	2,682.61
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	64.89
EFT62744	20/06/2025	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	1,229.81
INV 1850443	31/05/2025	THE BROOME ADVERTISER - T13-2024/2025 PALISADE FENCING	257.98
INV 1850444	31/05/2025	THE BROOME ADVERTISER - T11-2024/2025 SHADE STRUCTURES	233.60
INV 1850445	31/05/2025	THE WEST AUSTRALIAN - T13-2024/2025 PALISADE FENCING	385.87
INV 1850446	31/05/2025	THE WEST AUSTRALIAN - T11-2024/2025 SHADE STRUCTURES	352.36
EFT62745	20/06/2025	SOMYA CHAUDHARY	336.00
INV REIMB1606	16/06/2025	REIMBURSE PURCHASE OF WETRANSFER ANNUAL SUBSCRIPTION	336.00
EFT62746	20/06/2025	JACKSON SAINTY	406.46
INV REIMB2605	26/05/2025	UTILITY SUBSIDY: POWER FOR 01/04/2025 TO 23/05/2025	406.46
EFT62747	20/06/2025	FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED	249.00
INV DB61435	31/05/2025	STAFF UNIFORMS FOR WORKS LABOURER	249.00
EFT62748	20/06/2025	OFFICE STAR	231.00
INV 66661	30/05/2025	SERVICE AGREEMENT FOR RICOH ID #976 - FXFH	231.00
EFT62749	20/06/2025	RAY WHITE DERBY	4,649.40
INV 25150	06/06/2025	9 TOWER PLACE RENT 15/06 - 14/07/2025	2,607.14
INV 25151	06/06/2025	17 KNOWSLEY STREET EAST RENT 20/06 - 19/07/2025	2,042.26
EFT62750	20/06/2025	REECE MEIERS	300.00
INV REIMB2805	28/05/2025	BOND RETURN FOR HIRE OF COMMUNITY ROOM 27/05/2025	300.00
EFT62751	20/06/2025	ROBBRO ROADS CONSTRUCTION	241,631.04
INV 3871	31/05/2025	C08 2023/2024 MAINTENANCE GRADING 2024/2027	241,631.04
EFT62752	20/06/2025	SKIPPERS CLEANING SERVICES	94,145.84
INV 1858	31/05/2025	CLEANING OF SHIRE BUILDINGS - MAY 2025 - DERBY	13,200.00
INV 1868	31/05/2025	CLEANING OF DONGAS - MAY 2025 - DERBY	704.00
INV 1869	31/05/2025	CLEANING OF DONGAS - JUNE 2025 - DERBY	880.00
INV 1870	31/05/2025	CLEANING OF SWIMMING POOL - MAY 2025 - DERBY	528.00
INV 1871	31/05/2025	CLEANING OF SWIMMING POOL - JUNE 2025 - DERBY	1,584.00
INV 1859	31/05/2025	CLEANING OF SHIRE BUILDINGS - JUNE 2025 - DERBY	13,200.00

INV 1860	31/05/2025	CLEANING OF SHIRE BUILDINGS - MAY 2025 - DERBY	31,502.42
INV 1861	31/05/2025	CLEANING OF SHIRE BUILDINGS - JUNE 2025 - DERBY	31,502.42
INV 1862	31/05/2025	CLEANING OF SANITARY BINS - MAY 2025 - DERBY	522.50
INV 1863	31/05/2025	CLEANING OF SANITARY BINS - JUNE 2025 - DERBY	522.50
EFT62753	20/06/2025	TARUNDA SUPERMARKET	1,844.47
INV 10141761	06/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 05/06/2025	249.73
INV 10141762	06/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 06/06/2025	246.50
INV 10142851	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 13/06/2025	246.12
INV 10142852	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 12/06/2025	135.59
INV 10142894	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 14/06/2025	249.04
INV 10142895	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 19/06/2025	248.64
INV 10142896	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 20/06/2025	249.74
INV 10142897	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 21/06/2025	219.11
EFT62754	20/06/2025	WALALAKOO ABORIGINAL CORPORATION	5,000.00
INV GRANT 1606	16/06/2025	COMMUNITY GRANT - APRIL 2025	5,000.00
EFT62755	20/06/2025	WALYARRA CONTRACTING PTY LTD	268,633.29
INV 0051	10/05/2025	C08 2023-2024 OPEN UP GRADE AREA 1	47,990.41
INV 0052	10/05/2025	C08 2023-2024 OPEN UP GRADE AREA 4	69,026.62
INV 0053	20/05/2025	C08 2023-2024 OPEN UP GRADE AREA 4	151,616.26
EFT62756	27/06/2025	A & B TYRES	1,860.00
INV 54806	22/05/2025	SUPPLY 4X TYRES, WHEEL ALIGNMENT – 1HRH-576	1,860.00
EFT62757	27/06/2025	ANGLICARE WA	300.00
INV REIMB1906	19/06/2025	BOND RETURN FOR HIRE OF COMMUNITY ROOM 20-22/05/2025	300.00
EFT62758	27/06/2025	AUSTRALIA DAY COUNCIL OF WA	800.00
INV 2495	06/06/2025	GOLD MEMBERSHIP SUBSCRIPTION 2025-26	800.00
EFT62759	27/06/2025	ASHLEE DOUST	569.56
INV REIMB2706	27/06/2025	UTILITY SUBSIDY: POWER 01/04 - 28/05/2025 & WATER 18/03 - 13/05/2025	569.56
EFT62760	27/06/2025	AUSTRALIAN ELECTORAL COMMISSION	500.00
INV REIMB1505	15/05/2025	BOND RETURN FOR HIRE OF FX REC CENTRE 28-29/04/2025	500.00
EFT62761	27/06/2025	CENTRAL ANIMAL RECORDS PTY. LTD.	9.95
INV I2090670	30/04/2025	LIFETIME SUBSCRIPTION - KAYLA DECONTI	9.95
EFT62762	27/06/2025	ALTHAM PLUMBING	4,989.63
INV 19706	12/06/2025	INSTALL NEW 125L HOT WATER UNIT – U2 20 CLARENDON STREET	3,584.00
INV 19714	12/06/2025	REPAIR LEAK AT SOLAR HOT WATER UNIT U1 9 ASHLEY STREET	111.38
INV 19747	24/06/2025	REPAIR LEAK IN WALL – 13A HOLMAN STREET	342.75

INV 19807	25/06/2025	TEST BACK FLOW DEVICE– DERBY ADMINISTRATION CENTRE	506.00
INV 19808	26/06/2025	UNBLOCK DRAINS – U5 9 ASHLEY STREET	445.50
EFT62763	27/06/2025	AUSTRALIA POST	1,776.68
INV 1014043986	03/06/2025	DERBY POSTAGE FOR MAY 2025	1,776.68
EFT62764	27/06/2025	ARAC REFRIGERATION & AIR CONDITIONING	1,617.80
INV 14175	09/06/2025	UNBLOCK AIRCON DRAINS – FX LIBRARY	650.10
INV 13173	26/06/2025	REPLACE AIRCON DRAINS & ENCLOSE IN COLOUR BOND DUCTING – FX ADMIN	967.70
EFT62765	27/06/2025	ALLWEST BUILDING APPROVALS	302.50
INV 10718	17/06/2025	BUILDING ADVICE FOR 565 FORREST RD, FX JUNIPER STAFF HOUSING	302.50
EFT62766	27/06/2025	RUSTYS BAKESHOP	100.00
INV 0043	02/04/2025	CATERING FOR MUSIC CLASSES 02-03/04/2025	100.00
EFT62767	27/06/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	361,004.83
INV 2888	31/05/2025	T02-2024/25 - GEE GULLY ROAD GRAVEL SHEETING	361,004.83
EFT62768	27/06/2025	WORKSAFE DIVISION DEPARTMENT LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	1,135.80
INV PERMIT 3105	31/05/2025	BSL - MAY 2025	1,135.80
EFT62769	27/06/2025	BUNUBA ABORIGINAL CORPORATION	2,178.00
INV 1500011050	23/05/2025	WELCOME TO COUNTRY AND SMOKING CEREMONY 02/07/2023 - FX	2,178.00
EFT62770	27/06/2025	CATHERINE FEENEY	740.00
INV 3-R-0013	19/06/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
EFT62771	27/06/2025	CLEANING GARDENING & TREE SERVICES	60,702.55
INV 10805	04/06/2025	CLEANING SHIRE BUILDINGS - MAY 2025 - FX	30,127.15
INV 10806	04/06/2025	CLEANING DEPOT DONGAS - MAY 2025 - FX	63.25
INV 10812	10/06/2025	WATERBLAST WALL AT COMMUNITY BASKETBALL COURTS - FX	385.00
INV 10817	23/06/2025	CLEANING SHIRE BUILDINGS - JUNE 2025 - FX	30,127.15
EFT62772	27/06/2025	BOC LIMITED	256.92
INV 5006649078	29/05/2025	MONTHLY GAS CYLINDER CHARGES	256.92
EFT62773	27/06/2025	WINC	360.12
INV 9048094082	11/06/2025	SUPPLY PAPER FOR ADMIN - DERBY	360.12
EFT62774	27/06/2025	DERBY BUILDING SUPPLIES	186.00
INV 587901	25/06/2025	SUPPLY 12X CASTROL GREASE CARTRIDGE	186.00
EFT62775	27/06/2025	DERBY 4X4 & MARINE	299.00
INV 39732-62269	05/06/2025	SUPPLY BELT & PULLEY KIT	268.31
INV 39737-62275	05/06/2025	SUPPLY 1/2 SHOCK BUSH	23.76
INV 39756-62289	06/06/2025	SUPPLY SHOCK ABSORBER BUSH	6.93
EFT62776	27/06/2025	DIVERSITY IN TRAINING	36,351.70

INV 108	04/06/2025	PROVISION OF FINANCE SUPPORT AND MENTORING - APR-MAY 2025	36,351.70
EFT62777	27/06/2025	DANNY MARR	1,000.00
INV GRANT 2406	24/06/2025	SUCCESSFUL COMMUNITY REPRESENTATIVE GRANT	1,000.00
EFT62778	27/06/2025	LANDGATE (WA LAND INFORMATION AUTHORITY)	36.20
INV 404531	17/06/2025	MINIMUM CHARGE - MINING TENEMENT SCHEDULE M2025/06	36.20
EFT62779	27/06/2025	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	1,166.00
INV 29908	03/06/2025	REPAIR TOILET – DERBY POOL	291.50
INV 29909	03/06/2025	UNBLOCK SINK – DERBY LIBRARY	291.50
INV 29931	05/06/2025	REPAIR TOILET – 13A HOLMAN STREET	291.50
INV 29978	10/06/2025	REPAIR CISTERN & SHOWER – DERBY POOL	291.50
EFT62780	27/06/2025	DERBY PROGRESSIVE SUPPLIES	2,830.99
INV 110230	10/06/2025	CLEANING SUPPLIES FOR DERBY & FX DEPOT	2,006.90
INV 110781	18/06/2025	CLEANING SUPPLIES FOR DERBY & FX DEPOT	824.09
EFT62781	27/06/2025	DERBY REGIONAL HOSPITAL (WA COUNTRY HEALTH SERVICE)	1,895.00
INV N3577668	06/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3577669	06/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3589274	13/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3589276	13/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3589283	16/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
EFT62782	27/06/2025	DERBY HARDWARE MITRE10	148.80
INV 10626857	05/06/2025	SUPPLY HOOKS & BOLTS	22.97
INV 10626964	06/06/2025	SUPPLY WALL ANCHORS	6.00
INV 10627250	10/06/2025	SUPPLY SCREWS & RAMSET DYNABOLT	14.96
INV 10627203	10/06/2025	SUPPLY 2X TIE DOWN STRAP & BOLTS	42.92
INV 10627206	10/06/2025	SUPPLY CHAMOIS	7.99
INV 10627374	12/06/2025	SUPPLY BRACKETS	11.98
INV 10627407	12/06/2025	SUPPLY CISTERN COCK	21.99
INV 10628010	20/06/2025	SUPPLY RING FASTENERS	19.99
EFT62783	27/06/2025	DERBY WA FUELS PTY LTD	336.83
INV 23684	18/06/2025	140.64L UNLEADED FOR SMALL PLANT USE	336.83
EFT62784	27/06/2025	DWA INDUSTRIAL RESOURCES PTY LTD	649.00
INV 02023484	23/05/2025	SUPPLY FUEL NOZZLE	649.00
EFT62785	27/06/2025	ELDERS LIMITED (DERBY BRANCH)	575.99
INV IY94392	11/06/2025	SUPPLY WIRE HORSE SIGHTER & END STRAINER PERM	373.67
INV IY94464	16/06/2025	SUPPLY 450G CASTROL SPHEEROL HTB 2 GREASE CARTRIDGES	202.32

EFT62786	27/06/2025	EXTREME PEST CONTROL	19,815.00
INV 14448	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY EXECUTIVE OFFICES	385.00
INV 14457	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY AIRPORT	385.00
INV 14458	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – COLEMAN CENTRE	385.00
INV 14459	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY DEPOT	550.00
INV 14460	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 7 MILLARD STREET	385.00
INV 14461	19/05/2025	TERMITE INSPECTION & TICK TREATMENT – DERBY POUND	275.00
INV 14462	19/05/2025	GENERAL PEST TREATMENT & CONTROL SINGAPORE ANTS – DERBY OVAL CHANGEROOMS	625.00
INV 14449	19/05/2025	CONTROL SINGAPORE ANTS – DERBY PARKS AND GARDENS	280.00
INV 14450	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – JETTY PUBLIC TOILETS	260.00
INV 14451	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – CLARENDON STREET PUBLIC TOILETS	110.00
INV 14452	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – LYTTON PARK PUBLIC TOILETS	110.00
INV 14453	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – THE HANGAR	455.00
INV 14454	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY JETTY	385.00
INV 14455	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY AIRPORT WORKSHOP	455.00
INV 14456	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY AIRPORT TRANSIT LOUNGE	385.00
INV 14472	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – COUNCIL CHAMBERS	385.00
INV 14464	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY POOL	385.00
INV 14465	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY CIVIC CENTRE	455.00
INV 14466	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY YOUTH CENTRE	525.00
INV 14467	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – WHARFINGER HOUSE	385.00
INV 14468	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – PRESIDENTS OFFICE	345.00
INV 14469	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY LIBRARY	330.00
INV 14470	19/05/2025	TERMITE INSPECTION – RECORDS ARCHIVE FACILITY	110.00
INV 14471	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY ADMINISTRATION CENTRE	455.00
INV 14506	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT - U1-5 9 ASHLEY STREET	1,925.00
INV 14515	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – U1-6 20 CLARENDON STREET	2,310.00
INV 14517	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 4B ROWELL STREET	385.00
INV 14518	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 13B HOLMAN STREET	385.00
INV 14519	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 4A ROWELL STREET	385.00
INV 14522	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 16 BLOODWOOD CRESCENT	385.00
INV 14523	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 14 BLOODWOOD CRESCENT	385.00
INV 14524	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 116 ROWAN STREET	375.00

INV 14507	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 8 KURRAJONG LOOP	385.00
INV 14525	08/06/2025	FULL INSPECTION & GENERAL PEST TREATMENT – 4 WOOLLYBUTT CORNER	625.00
INV 14508	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 19A & 19B WOOLLYBUTT CORNER	770.00
INV 14509	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 20 MIMOSA STREET	385.00
INV 14510	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 3 KNOWSLEY STREET EAST	385.00
INV 14511	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT - 1 KNOWSLEY STREET EAST	385.00
INV 14512	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 11 HANSON STREET	385.00
INV 14513	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 6 TOWER PLACE	385.00
INV 14514	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 7 TOWER PLACE	385.00
INV 14516	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 13A HOLMAN STREET	385.00
EFT62787	27/06/2025	FITZROY HARDWARE PTY LTD	6.00
INV 10028430	10/06/2025	SUPPLY 4X TEE BARBED	6.00
EFT62788	27/06/2025	FITZROY VALLEY RODEO CLUB	5,000.00
INV SPONSORSHIP 2306	23/06/2025	SPONSORSHIP FOR FITZROY VALLEY RODEO 2025	5,000.00
EFT62789	27/06/2025	HOATH REFRIGERATION & AIRCONDITIONING	1,097.25
INV 5218	20/06/2025	REPROGRAM AIRCON CONTROL & CLEAN FILTERS – COLEMAN CENTRE	1,097.25
EFT62790	27/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	6,885.91
INV 570688	03/06/2025	207 STREETLIGHTS FOR 01/05/2025 TO 31/05/2025	4,176.74
INV 432919	05/06/2025	UNIT B/19 WOOLLYBUTT CNR, DERBY FOR 03/04/2025 TO 04/06/2025	301.81
INV 575938	05/06/2025	4 WOOLLYBUTT CNR, DERBY FOR 03/04/2025 TO 04/06/2025	1,477.37
INV 578584	06/06/2025	11 HANSON ST, DERBY FOR 04/04/2025 TO 05/06/2025	929.99
EFT62791	27/06/2025	INFOCOUNCIL PTY LIMITED	1,243.00
INV 204096	17/06/2025	INFOCOUNCIL TRAINING FOR EXECUTIVE ASSISTANT	1,243.00
EFT62792	27/06/2025	TEAM GLOBAL EXPRESS PTY LTD	1,159.22
INV P69069104	08/06/2025	FREIGHT - REF 0090S5K77C - HEALTH	604.73
INV P69069141	15/06/2025	FREIGHT - REF 0090S5K77D - HEALTH	554.49
EFT62793	27/06/2025	JEFFERY CRAIG GOODING	23,862.49
INV COMMISSIONER JUN 2025	30/06/2025	JUNE 2025 COMMISSIONER REMUNERATION	23,862.49
EFT62794	27/06/2025	JILA PLUMBING	165.00
INV 6669	05/06/2025	ADJUST ALARM FLOAT – FX SHORT STAY	165.00
EFT62795	27/06/2025	KIMBERLEY FIRE SYSTEMS	1,973.58
INV 23206	25/05/2025	MAINTENANCE OF FIRE PROTECTION SYSTEMS - MAY 2025 – DERBY AIRPORT	986.79
INV 23466	18/06/2025	MAINTENANCE OF FIRE PROTECTION SYSTEMS - JUNE 2025 – DERBY AIRPORT	986.79
EFT62796	27/06/2025	NORTH REGIONAL TAFE	4,160.00

INV 10026688	19/06/2025	COURSE FEES FOR WHS REPRESENTATIVES COURSE X4	4,160.00
EFT62797	27/06/2025	K&M ELECTRICAL SERVICES	715.30
INV 280	09/06/2025	ADJUST LIMIT SWITCH FOR POOL SHADE – DERBY POOL	345.15
INV 283	10/06/2025	RERUN POWER CIRCUIT FOR KITCHEN – EXECUTIVE OFFICES	370.15
EFT62798	27/06/2025	KIMBERLEY MOWERS & SPARES	524.00
INV 4032	30/04/2025	SUPPLY MOWER SERVICE PARTS	524.00
EFT62799	27/06/2025	KIMBERLEY HIRE	3,494.83
INV KH6593	31/08/2024	HIRE OF PORTALOO - AUGUST 2024 – DERBY JETTY	389.71
INV KH6627	31/10/2024	HIRE OF PORTALOO - OCTOBER 2024 – DERBY JETTY	389.71
INV KH6642	30/11/2024	HIRE OF PORTALOO - NOVEMBER 2024 – DERBY JETTY	377.14
INV KH6657	31/12/2024	HIRE OF PORTALOO - DECEMBER 2024 – DERBY JETTY	389.71
INV KH6673	31/01/2025	HIRE OF PORTALOO - JANUARY 2025 – DERBY JETTY	389.71
INV KH6692	28/02/2025	HIRE OF PORTALOO - FEBRUARY 2025 – DERBY JETTY	352.00
INV KH6693	28/02/2025	AGRN 1044 - HIRE OF SEWER CONNECT PORTALOO - FEBRUARY 2025 - FXSWC	440.00
INV KH6709	31/03/2025	HIRE OF PORTALOO - MARCH 2025 – DERBY JETTY	389.71
INV KH6727	30/04/2025	HIRE OF PORTALOO - APRIL 2025 – DERBY JETTY	377.14
EFT62800	27/06/2025	TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES	1,280.00
INV 11316	02/05/2025	SUPPLY AND SERVICE SANITARY DISPOSAL UNITS - MAY 2025	640.00
INV 11419	30/05/2025	SUPPLY AND SERVICE SANITARY DISPOSAL UNITS - JUNE 2025	640.00
EFT62801	27/06/2025	THE PIER GROUP PTY LTD T/AS CS LEGAL	283.25
INV 034807	19/06/2025	PROFESSIONAL FEES FOR DEBT RECOVERY A100920 & A100000	283.25
EFT62802	27/06/2025	ELMO SOFTWARE LIMITED	45,561.70
INV INEAU141320	22/06/2025	ANNUAL LICENSE FEE FOR ELMO 25/26	37,861.70
INV INEAU141341	22/06/2025	ADDITIONAL USERS LICENSE FEE FOR ELMO 25/26	7,700.00
EFT62803	27/06/2025	MARIA O'CONNELL	656.74
INV REIMB1106	11/06/2025	REIMBURSE FLIGHTS & TRAVEL EXPENSES FOR WORK TRAVEL	656.74
EFT62804	27/06/2025	MANAGED IT PTY LTD	35,574.19
INV 185643	08/04/2025	REPLACEMENT UPS AND NETWORK SWITCH	11,764.76
INV 300062	01/06/2025	CLOUD SERVER HOSTING FOR JUNE 2025	9,236.70
INV 300063	01/06/2025	CITRIX LICENSING FOR JUNE 2025	5,599.44
INV 300064	01/06/2025	THREATLOCKER APPLICATION CONTROL FOR JUNE 2025	3,104.53
INV 300065	01/06/2025	ROCKETCYBER SIEM FOR JUNE 2025	4,660.96
INV 300066	01/06/2025	GOVERNANCE RISK COMPLIANCE FOR JUNE 2025	823.90
INV 300067	01/06/2025	VULNERABILITY SCANNER FOR JUNE 2025	383.90
EFT62805	27/06/2025	NATALIE DAVEY	350.00

INV 0033	05/05/2025	WELCOME TO COUNTRY FX ANZAC DAY SERVICE 25/04/2025	350.00
EFT62806	27/06/2025	NIKITA TAYLOR	255.50
INV REIMB0906	09/06/2025	UTILITY SUBSIDY: POWER FOR 20/03/2025 TO 16/05/2025	255.50
EFT62807	27/06/2025	NORTH WEST LOCKSMITH	518.00
INV 32674	03/06/2025	SERVICE & REPAIR DEADBOLT – DERBY OVAL CHANGEROOMS	150.00
INV 32700	05/06/2025	RESTRICTED KEY CUT X6 – DAY CARE CENTRE	132.00
INV ITR-4901	13/06/2025	REKEY SINGLE CYLINDER & SUPPLY 3X KEYS - DERBY OVAL CHANGEROOMS	236.00
EFT62808	27/06/2025	FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED	104.80
INV 6218	09/06/2025	UNIFORMS FOR COMMISSIONER	104.80
EFT62809	27/06/2025	PRINTING IDEAS	2,735.70
INV 58368	12/06/2025	SUPPLY 100X MOBILE PLANT PRE-START BOOKS	1,082.40
INV 58382	15/06/2025	SUPPLY PULL UP BANNER, MEDIA WALL & TABLE CLOTH	1,653.30
EFT62810	27/06/2025	ROCK'S AUTOMOTIVE SERVICES PTY LTD	110.00
INV 37814	09/01/2025	SUPPLY 2X CABIN FILTERS	90.00
INV 37813	18/02/2025	SUPPLY RADIATOR CAP	20.00
EFT62811	27/06/2025	RECHARGE PETROLEUM	17,174.63
INV 01258395	16/06/2025	10,000L DIESEL TO DERBY DEPOT	17,174.63
EFT62812	27/06/2025	DERBY RODEO AND HORSERIDERS ASSOCIATION INC.	5,000.00
INV 2517	31/05/2025	2025 DERBY RODEO SPONSORSHIP	5,000.00
EFT62813	27/06/2025	RODNEY LAWSON	50.00
INV REIMB1206	12/06/2025	BOND RETURN FOR HIRE OF CAT TRAP	50.00
EFT62814	27/06/2025	SE RENTALS PTY LTD	185.90
INV 244753	20/06/2025	DERBY POOL PRINTER - RENTAL CONTRACT 20/07/2025	185.90
EFT62815	27/06/2025	E & MJ ROSHER PTY LTD	207.70
INV 1494063	11/06/2025	SUPPLY KUBOTA PARTS	207.70
EFT62816	27/06/2025	RUSTYS IGA	235.90
INV 012867	12/06/2025	SUPPLIES FOR GIRLS NIGHT & HEALTHY FOOD PROGRAM 12/06/2025	235.90
EFT62817	27/06/2025	STUART E FISHER	268.45
INV REIMB1106	11/06/2025	UTILITY SUBSIDY: POWER FOR 27/03/2025 TO 23/05/2025	268.45
EFT62818	27/06/2025	TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS	3,300.00
INV 0453	11/06/2025	MERCHANDISE DESIGNS - MARCH 2025	3,300.00
EFT62819	27/06/2025	SYNDICATED INVESTMENTS PTY LTD ATF AREIT DIVERSIFIED FUND	11,467.64
INV 0058	17/06/2025	AGRN 1044 - 5A & 5B SPINIFEX RENT FOR JULY 2025	11,467.64
EFT62820	27/06/2025	TELSTRA LIMITED	14,647.77
INV 1718873800	27/05/2025	SERVICES AND EQUIPMENT RENTAL TO 19/01/2025	74.94

INV 4275260810	27/05/2025	SATELLITE BILLING - JUNE 2025	496.82
INV 4275260919	02/06/2025	MOBILE SERVICE - JUNE 2025	40.00
INV 4174249435	04/06/2025	MOBILE PHONE SERVICES - JUNE 2025	452.45
INV 0463459000	09/06/2025	MAIN LINE BILLINGS - JUNE 2025	13,583.56
EFT62821	27/06/2025	TARUNDA SUPERMARKET	1,230.08
INV 30184308	18/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH	236.34
INV 30184309	18/06/2025	FRUIT FOR JUNIOR FOOTY PROGRAM 18/06/2025 – FX YOUTH	54.78
INV 50186101	19/06/2025	2X 45KG GAS BOTTLES FOR FX DEPOT	580.00
INV 10147922	24/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH	246.96
INV 10147923	24/06/2025	FRUIT FOR JUNIOR FOOTY PROGRAM 25/06/2025 – FX YOUTH	112.00
EFT62822	27/06/2025	TSA RILEY PTY LTD	2,200.00
INV SIN052822	31/05/2025	GEE GULLY CREEK FLOODWAY UPGRADE	2,200.00
EFT62823	27/06/2025	TRAVELWORLD BROOME	136.60
INV I000047558	12/06/2025	FLIGHTS BROOME-PERTH RETURN FOR STAFF MEMBER	136.60
EFT62824	27/06/2025	TYREPOWER DERBY	565.00
INV 120869	23/06/2025	REPAIR TRACTOR	525.00
INV 120870	23/06/2025	TYRE FITTING & DISPOSAL	40.00
EFT62825	27/06/2025	VISION POWER	101,520.10
INV 19127	05/06/2025	INSTALL LIGHTS AT FX DEPOT	101,520.10
EFT62826	27/06/2025	WATER CORPORATION	24.02
INV 9019054077	14/05/2025	UNIT 5/12 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	24.02
EFT62827	27/06/2025	WINUN NGARI ABORIGINAL CORPORATION	1,800.00
INV 2170	23/06/2025	7/12 LOCH STREET RENT 25/06 - 22/07/2025	1,800.00
EFT62828	27/06/2025	WALYARRA CONTRACTING PTY LTD	197,352.55
INV 0054	03/06/2025	C08 2023-2024 OPEN UP GRADE AREA 4	197,352.55
EFT62829	27/06/2025	WATTLEUP TRACTORS	422.00
INV 1318165	29/05/2025	SUPPLY PRESSURE SENSOR & O-RING	422.00
EFT62830	30/06/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	728,859.71
INV 2889	01/06/2025	C09-2023-24 ORPHAN ROADS REINSTATEMENT	409,381.92
INV 2891	23/06/2025	C09-2023-24 ORPHAN ROADS REINSTATEMENT	319,477.79
EFT62831	30/06/2025	CITY OF SOUTH PERTH	5,555.00
INV 9231	10/06/2025	CITY OF SOUTH PERTH - PLANNING CONSULTANCY FEES - MAY 2025	5,555.00
EFT62832	30/06/2025	DERBY 4X4 & MARINE	490.24
INV 40018-62572	26/06/2025	SUPPLY CENTURY BATTERY	350.65
INV 40021-62576	26/06/2025	SUPPLY STEERING DAMPER	139.59

EFT62833	30/06/2025	DERBY LANDCARE GROUP INC	2,000.00
INV 2025-01	10/04/2025	DONATION TO COMMUNITY GROUP - CANE TOAD MANAGEMENT	2,000.00
EFT62834	30/06/2025	DERBY HARDWARE MITRE10	110.93
INV 10628032	20/06/2025	SUPPLY 8.5KG GAS BOTTLE	89.99
INV 10628441	25/06/2025	SUPPLY 6X PVC COUPLING	20.94
EFT62835	30/06/2025	ELDERS LIMITED (DERBY BRANCH)	88.12
INV IY94574	23/06/2025	SUPPLY FEED LAYER & POULTRY MIX	88.12
EFT62836	30/06/2025	CONNECT CALL CENTRE SERVICES	11.88
INV 119585	15/06/2025	OVERCALLS FEE FOR CONTRACT CA0415 - MAY 2025	11.88
EFT62837	30/06/2025	MOORE AUSTRALIA (TAX)	3,080.00
INV 442606	09/06/2025	COMPLETION OF FBT 2025	3,080.00
EFT62838	30/06/2025	PEARL COAST CRANE	1,254.00
INV 7957	10/06/2025	HIRE OF CRANE TO REMOVE WATER TANK FROM STAND FX AIRPORT	1,254.00
EFT62839	30/06/2025	E & MJ ROSHER PTY LTD	405.34
INV 1494719	26/06/2025	SUPPLY 2X WHEEL GAUGE & ROLLER	405.34
EFT62840	30/06/2025	TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS	1,100.00
INV 0529	23/06/2025	BABBLING BOABS DESIGN & FILE DELIVERY	1,100.00
EFT62841	30/06/2025	THUNDERBIRD OPERATIONS PTY LTD	250,000.00
INV KMS2025040	27/06/2025	RETURN OF OUTSTANDING FUNDS HELD IN ESCROW	250,000.00
EFT62842	30/06/2025	TYREPOWER DERBY	230.00
INV 120893	25/06/2025	PUNCTURE REPAIR	60.00
INV 120872	25/06/2025	SUPPLY CSA 15X7 RANGER STEEL	170.00
EFT62843	30/06/2025	WCW CIVIL PTY LTD	6,776.00
INV 1	21/06/2025	ROAD ASSET MANAGEMENT UPGRADE STRATEGY	6,776.00
EFT62845	04/06/2025	WATER CORPORATION	113.60
INV 9006973904	04/06/2025	LIBRARY AT 30-34 LOCH ST, DERBY FOR 17/03/2025 TO 13/05/2025	113.60
		TOTAL	\$3,864,820.00

FEE PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
969	01/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	86,381.00

969	03/06/2025	MER - MERCHANT FEES	313.53
969	03/06/2025	MER - MERCHANT FEES	49.50
969	03/06/2025	MER - MERCHANT FEES	48.04
969	05/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	87,738.00
969	05/06/2025	DOT - DOT PAYMENT	1,616.25
969	05/06/2025	GHA - GREYHOUND AUSTRALIA	1,666.00
969	06/06/2025	BPY - BPAY FEES	72.38
969	06/06/2025	ASF - ACCOUNT SERVICE FEE	77.00
969	06/06/2025	DOT - DOT PAYMENT	1,506.40
969	09/06/2025	DOT - DOT PAYMENT	1,681.20
969	02/06/2025	MER - MERCHANT FEES	62.90
969	09/06/2025	IINET - IINET 225211599 (\$109.99)	109.99
969	12/06/2025	GHA - GREYHOUND AUSTRALIA	2,911.80
969	12/06/2025	DOT - DOT PAYMENT	4,136.75
969	12/06/2025	MER - MERCHANT FEES	0.50
969	12/06/2025	MER - MERCHANT FEES	2.00
969	20/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	93,124.00
969	13/06/2025	DOT - DOT PAYMENT	3,166.20
969	16/06/2025	DOT - DOT PAYMENT	1,315.65
969	02/06/2025	MER - MERCHANT FEES	157.73
969	16/06/2025	BEX - BPOINT FEES	30.43
969	18/06/2025	DOT - DOT PAYMENT	2,005.45
969	19/06/2025	DOT - DOT PAYMENT	1,053.20
969	19/06/2025	GHA - GREYHOUND AUSTRALIA	3,232.00
969	20/06/2025	DOT - DOT PAYMENT	1,032.50
969	13/06/2025	MER - MERCHANT FEES	0.01
969	17/06/2025	MER - MERCHANT FEES	-1.15
969	23/06/2025	DOT - DOT PAYMENT	2,187.30
969	20/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	444.00
969	25/06/2025	DOT - DOT PAYMENT	3,100.25
969	02/06/2025	MER - MERCHANT FEES	33.10
969	26/06/2025	GHA - GREYHOUND AUSTRALIA	4,771.82
969	26/06/2025	DOT - DOT PAYMENT	2,320.80
969	26/06/2025	ASF - ACCOUNT SERVICE FEE	788.40
969	26/06/2025	ASF - ACCOUNT SERVICE FEE	-788.40

969	27/06/2025	DOT - DOT PAYMENT	1,630.20
969	30/06/2025	MER - MERCHANT FEES	198.16
969	30/06/2025	MER - MERCHANT FEES	33.51
969	30/06/2025	DOT - DOT PAYMENT	1,371.70
969	20/06/2025	BAS6A - ATO - BAS PAYMENT - FBT INSTALMENT	20,882.44
969	02/06/2025	EXC - EXCESS TRANSACTIONS FEE	11.40
969	02/06/2025	EXC - EXCESS TRANSACTIONS FEE	56.40
969	02/06/2025	EXC - EXCESS TRANSACTIONS FEE	27.55
969	03/06/2025	DOT - DOT PAYMENT	2,819.75
DD22873.1	13/06/2025	WATER CORPORATION	257.29
INV 9018700655	23/05/2025	FLYNN DR, FITZROY LOT 302 RES 36824 FOR 01/05/2025 TO 30/06/2025	257.29
DD22885.1	03/06/2025	AWARE SUPER	34,366.50
INV SUPER	03/06/2025	SUPERANNUATION	28,152.39
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	4,661.95
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	400.00
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	497.10
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	170.06
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	485.00
DD22885.2	03/06/2025	THE EQUIPSUPER SUPERANNUATION FUND	929.98
INV SUPER	03/06/2025	SUPERANNUATION	674.69
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	255.29
DD22885.3	03/06/2025	BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN	1,279.29
INV SUPER	03/06/2025	SUPERANNUATION	1,011.46
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	267.83
DD22885.4	03/06/2025	ING SUPERANNUATION FUND	449.80
INV SUPER	03/06/2025	SUPERANNUATION	449.80
DD22885.5	03/06/2025	FUTURE SUPER	513.13
INV SUPER	03/06/2025	SUPERANNUATION	513.13
DD22885.6	03/06/2025	ONEPATH LIFE- ANZ SUPER ADVANTAGE	680.51
INV SUPER	03/06/2025	SUPERANNUATION	680.51
DD22885.7	03/06/2025	MLC MASTERKEY SUPER	376.28
INV SUPER	03/06/2025	SUPERANNUATION	376.28
DD22885.8	03/06/2025	COLONIAL FIRST STATE INVESTMENTS LIMITED	571.81
INV SUPER	03/06/2025	SUPERANNUATION	571.81
DD22885.9	03/06/2025	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	616.26

INV SUPER	03/06/2025	SUPERANNUATION	616.26
DD22907.1	17/06/2025	AWARE SUPER	36,288.79
INV SUPER	17/06/2025	SUPERANNUATION	30,086.75
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	4,649.88
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	400.00
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	497.10
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	170.06
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	485.00
DD22907.2	17/06/2025	THE EQUIPSUPER SUPERANNUATION FUND	929.98
INV SUPER	17/06/2025	SUPERANNUATION	674.69
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	255.29
DD22907.3	17/06/2025	BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN	1,252.87
INV SUPER	17/06/2025	SUPERANNUATION	985.04
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	267.83
DD22907.4	17/06/2025	ING SUPERANNUATION FUND	406.63
INV SUPER	17/06/2025	SUPERANNUATION	406.63
DD22907.5	17/06/2025	ONEPATH LIFE- ANZ SUPER ADVANTAGE	680.51
INV SUPER	17/06/2025	SUPERANNUATION	680.51
DD22907.6	17/06/2025	MLC MASTERKEY SUPER	112.88
INV SUPER	17/06/2025	SUPERANNUATION	112.88
DD22907.7	17/06/2025	COLONIAL FIRST STATE INVESTMENTS LIMITED	564.74
INV SUPER	17/06/2025	SUPERANNUATION	564.74
DD22907.8	17/06/2025	BT PANORAMA SUPER	2,784.76
INV SUPER	17/06/2025	SUPERANNUATION	2,210.76
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	574.00
DD22907.9	17/06/2025	NETWEALTH SUPERANNUATION MASTER FUND	1,225.37
INV SUPER	17/06/2025	SUPERANNUATION	525.37
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	700.00
DD22928.1	02/06/2025	MANAGED IT PTY LTD	6,615.18
INV 185776	02/06/2025	MANAGED SERVICES FOR MAY 2025	6,615.18
DD22929.1	03/06/2025	HOUSING AUTHORITY	4,440.00
INV 03062025	03/06/2025	RENT - 7X PROPERTIES	4,440.00
DD22930.1	20/06/2025	THE SHELL COMPANY OF AUSTRALIA LIMITED	1,175.48
INV FUEL - MAY25	20/06/2025	SHELL FUEL - MAY 2025	1,175.48
DD22931.1	20/06/2025	WESTERN AUSTRALIAN TREASURY CORPORATION	27,318.06

INV LOAN	20/06/2025	DEAL NO. 274853 FLOOD DAMAGE CLAIMS AIRSTRIIP REFURB	27,318.06
DD22932.1	24/06/2025	HOUSING AUTHORITY	1,160.00
INV 24062025	24/06/2025	RENT - (REF 41046646)	1,160.00
DD22942.1	06/06/2025	ANZ COMMERCIAL CARD SERVICES CENTRE	18,566.51
INV ANZ LAR	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	21,638.01
INV ANZ WNE	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	5,000.00
INV CREDIT	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	383.00
INV CREDIT	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	-8,604.50
INV ANNUAL FEE	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	150.00
DD22946.1	30/06/2025	MANAGED IT PTY LTD	6,615.18
INV 185854	30/06/2025	MANAGED SERVICES FOR JUNE 2025	6,615.18
DD22947.1	05/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	5,717.08
INV 104620	05/06/2025	UNIT B/277 CLARENDON ST, DERBY FOR 20/03/2025 TO 16/05/2025	210.04
INV 308420	05/06/2025	14 HARDMAN ST, FOR 20/03/2025 TO 16/05/2025	1,217.22
INV 328972	05/06/2025	30 JOHNSTON ST, DERBY FOR 20/03/2025 TO 16/05/2025	3,386.80
INV 442971	05/06/2025	UNIT A/277 CLARENDON ST, DERBY FOR 20/03/2025 TO 16/05/2025	651.65
INV 541971	05/06/2025	35 CLARENDON ST, DERBY FOR 20/03/2025 TO 16/05/2025	251.37
DD22947.2	24/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	13,732.26
INV 207794	24/06/2025	142 LOCH ST, DERBY FOR 04/04/2025 TO 05/06/2025	420.82
INV 312249	24/06/2025	LOT 143 DERBY HIGHWAY FOR 06/05/2025 TO 05/06/2025	3,370.37
INV 321183	24/06/2025	30 CLARENDON ST, DERBY FOR 06/05/2025 TO 05/06/2025	2,463.02
INV 387885	24/06/2025	LOT 1415 ASHLEY ST, DERBY FOR 04/04/2025 TO 05/06/2025	71.32
INV 166519	24/06/2025	ASHLEY ST, DERBY FOR 06/05/2025 TO 05/06/2025	4,192.21
INV 172452	24/06/2025	LOT 199 FORREST RD, FX FOR 06/05/2025 TO 05/06/2025	3,214.52
DD22947.3	19/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	18,521.91
INV 220780	19/06/2025	832 STREETLIGHTS FOR 01/05/2025 TO 31/05/2025	18,438.18
INV 523100	19/06/2025	CCTV AT BAOBAB WAY, DERBY FOR 01/05/2025 TO 31/05/2025	83.73
DD22947.4	12/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	407.51
INV 273214	12/06/2025	6 ROWELL CT, DERBY FOR 27/03/2025 TO 23/05/2025	68.51
INV 150216	12/06/2025	4 LOCH ST, DERBY FOR 27/03/2025 TO 23/05/2025	339.00
DD22947.5	23/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	2,331.03
INV 333902	23/06/2025	24 LOCH ST, DERBY FOR 03/05/2025 TO 04/06/2025	965.99
INV 393995	23/06/2025	LOT 52 PANDANUS WAY, DERBY FOR 03/04/2025 TO 04/06/2025	128.60
INV 421738	23/06/2025	8 COOLIBAH WAY, DERBY FOR 03/04/2025 TO 04/06/2025	127.35
INV 424950	23/06/2025	LOT 26818 WHARF RD, DERBY FOR 03/05/2025 TO 04/06/2025	152.26

INV 517343	23/06/2025	LOC 26818 WHARF RD, DERBY FOR 03/05/2025 TO 04/06/2025	68.27
INV 173364	23/06/2025	40 ASHLEY ST, DERBY FOR 03/04/2025 TO 04/06/2025	888.56
DD22947.6	10/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	830.58
INV 340889	10/06/2025	49 CLARENDON ST, DERBY FOR 25/03/2025 TO 21/05/2025	135.49
INV 406063	10/06/2025	20 CLARENDON ST, DERBY FOR 25/03/2025 TO 21/05/2025	69.15
INV 553935	10/06/2025	UNIT 3/20 CLARENDON ST, DERBY FOR 25/03/2025 TO 21/05/2025	625.94
DD22947.7	30/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	2,459.69
INV 349785	30/06/2025	LOT 231 GREAT NORTHERN HIGHWAY, FX FOR 10/04/2025 TO 11/06/2025	411.70
INV 421774	30/06/2025	LOT 199 FORREST RD, FX FOR 10/04/2025 TO 11/06/2025	472.41
INV 207319	30/06/2025	LOT 175 EMANUEL WAY, FX FOR 10/04/2025 TO 11/06/2025	1,575.58
DD22947.8	25/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	4,310.70
INV 406259	25/06/2025	LOC 26818 WHARF RD, DERBY FOR 05/04/2025 TO 05/06/2025	2,908.14
INV 162691	25/06/2025	UNIT 1/636 LOCH ST, DERBY FOR 05/04/2025 TO 05/06/2025	1,402.56
DD22947.9	27/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	1,479.14
INV 198764	27/06/2025	LOT 128 GREAT NORTHERN HIGHWAY, FX FOR 09/05/2025 TO 10/06/2025	1,479.14
DD22948.1	03/06/2025	WATER CORPORATION	16,586.48
INV 9006972290	03/06/2025	TOILETS AT JETTY RD, DERBY FOR 17/03/2025 TO 12/05/2025	2,353.99
INV 9006973947	03/06/2025	YOUTH CENTRE AT HARDMAN ST, DERBY FOR 17/03/2025 TO 12/05/2025	1,263.99
INV 9006981445	03/06/2025	HOUSE AT 7 TOWER PL, DERBY FOR 19/03/2025 TO 15/05/2025	742.34
INV 9006973699	03/06/2025	MUSEUM AT 3 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	54.82
INV 9006981517	03/06/2025	HOUSE AT 6 TOWER PL, DERBY FOR 19/03/2025 TO 15/05/2025	356.02
INV 9006981541	03/06/2025	HOUSE AT 2 WODEHOUSE ST, DERBY FOR 19/03/2025 TO 15/05/2025	358.02
INV 9006973736	03/06/2025	CLUB AT 12 ELDER ST, DERBY FOR 17/03/2025 TO 12/05/2025	414.93
INV 9008757359	03/06/2025	HOUSE AT 8 KURRAJONG LOOP, DERBY FOR 18/03/2025 TO 14/05/2025	914.06
INV 9008757615	03/06/2025	19 WOOLLYBUTT CNR, DERBY (LOT 2) FOR 18/03/2025 TO 14/05/2025	464.13
INV 9008757703	03/06/2025	HOUSE AT 4 WOOLLYBUTT CNR, DERBY FOR 18/03/2025 TO 14/05/2025	481.88
INV 9009945968	03/06/2025	UNIT AT UNIT A / 13 HOLMAN ST, DERBY FOR 19/03/2025 TO 15/05/2025	510.63
INV 9009945976	03/06/2025	UNIT AT UNIT B / 13 HOLMAN ST, DERBY FOR 19/03/2025 TO 15/05/2025	382.51
INV 9010053465	03/06/2025	UNIT 1 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	518.96
INV 9010053473	03/06/2025	UNIT 2 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	344.79
INV 9006973744	03/06/2025	RESTAURANT AT JETTY ROAD, DERBY FOR 17/03/2025 TO 12/05/2025	2,074.92
INV 9010053502	03/06/2025	UNIT 4 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	446.89
INV 9010053510	03/06/2025	UNIT 5 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	336.78
INV 9010213182	03/06/2025	9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	48.41
INV 9012616903	03/06/2025	UNIT AT 14A (16) BLOODWOOD CR, DERBY FOR 18/03/2025 TO 14/05/2025	483.96

INV 9012616911	03/06/2025	UNIT AT 14B BLOODWOOD CR, DERBY FOR 18/03/2025 TO 14/05/2025	459.58
INV 9006973840	03/06/2025	OFFICES AT 24 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	437.56
INV 9017886750	03/06/2025	AMENITIES AT JETTY RD, DERBY FOR 17/03/2025 TO 12/05/2025	5.88
INV 9020549317	03/06/2025	19 WOOLLYBUTT CNR, DERBY (LOT 1) FOR 18/03/2025 TO 14/05/2025	574.64
INV 9006973875	03/06/2025	OFFICES AT 30 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	308.73
INV 9006973883	03/06/2025	POOL AT 11 JOHNSTON ST, DERBY FOR 17/03/2025 TO 12/05/2025	2,248.06
DD22948.2	04/06/2025	WATER CORPORATION	3,890.29
INV 9006973912	04/06/2025	FIRE STATION 35 CLARENDON ST, DERBY FOR 17/03/2025 TO 13/05/2025	92.33
INV 9006975053	04/06/2025	TOILETS AT 49-55 CLARENDON ST, DERBY FOR 18/03/2025 TO 13/05/2025	224.59
INV 9006979679	04/06/2025	RESERVE AT 6-8 ROWELL CT, DERBY FOR 18/03/2025 TO 13/05/2025	1,011.02
INV 9006985833	04/06/2025	1 CLARENDON ST, DERBY FOR 18/03/2025 TO 13/05/2025	41.15
INV 9006985841	04/06/2025	GARDEN AT 1 CLARENDON ST, DERBY FOR 18/03/2025 TO 13/05/2025	434.97
INV 9006986051	04/06/2025	A / 20 MACDONALD WY, FITZROY FOR 21/03/2025 TO 16/05/2025	267.93
INV 9015670665	04/06/2025	B / 20 MACDONALD WY, FITZROY FOR 21/03/2025 TO 16/05/2025	267.93
INV 9017391459	04/06/2025	1 / 74 FALLON RD, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	329.99
INV 9017391467	04/06/2025	2 / 74 FALLON RD, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	842.51
INV 9017391475	04/06/2025	3 / 74 FALLON RD, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	325.99
INV 9006973891	04/06/2025	INFANT HEALTH AT 36 LOCH ST, DERBY FOR 17/03/2025 TO 13/05/2025	51.88
DD22948.3	06/06/2025	WATER CORPORATION	9,620.30
INV 9006974368	06/06/2025	TOILETS AT 153 LOCH ST, DERBY FOR 19/03/2025 TO 15/05/2025	51.88
INV 9006974376	06/06/2025	153 LOCH ST, DERBY FOR 19/03/2025 TO 15/05/2025	1,147.63
INV 9006976646	06/06/2025	142 LOCH ST, DERBY (LOT 485 RES 16140) FOR 19/03/2025 TO 15/05/2025	243.94
INV 9006978123	06/06/2025	27017 WODEHOUSE ST, DERBY FOR 19/03/2025 TO 15/05/2025	226.30
INV 9006980581	06/06/2025	40-42 ASHLEY ST, DERBY FOR 20/03/2025 TO 15/05/2025	1,531.95
INV 9006983547	06/06/2025	CENTRE AT 63-65 ASHLEY ST, DERBY FOR 20/03/2025 TO 15/05/2025	2,002.93
INV 9006983598	06/06/2025	CENTRE AT 53 ASHLEY ST, DERBY FOR 20/03/2025 TO 15/05/2025	38.01
INV 9006984048	06/06/2025	DEPOT AT 1-7 MILLARD ST, DERBY FOR 20/03/2025 TO 15/05/2025	573.11
INV 9006984507	06/06/2025	SPEEDWAY AT DERBY HWY FOR 20/03/2025 TO 15/05/2025	51.44
INV 9011212376	06/06/2025	RESERVE AT STEEL ST, DERBY FOR 20/03/2025 TO 15/05/2025	2,830.26
INV 9016645795	06/06/2025	RESERVE AT 8 COOLIBAH WY, DERBY FOR 20/03/2025 TO 15/05/2025	670.09
INV 9018685299	06/06/2025	RESERVE AT CORKWOOD CT, DERBY FOR 20/03/2025 TO 15/05/2025	14.70
INV 9018007711	06/06/2025	RESERVE AT PANDANAS WAY, DERBY FOR 20/03/2025 TO 15/05/2025	238.06
DD22948.4	09/06/2025	WATER CORPORATION	17,192.60
INV 9006986414	09/06/2025	CENTRE AT 101 FALLON RD, FITZROY FOR 21/03/2025 TO 16/05/2025	12,656.25
INV 9006986481	09/06/2025	TOILETS AT FLYNN DR, FITZROY FOR 21/03/2025 TO 16/05/2025	4,023.49

INV 9006986908	09/06/2025	175L EMANUEL WY, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	126.38
INV 9006987783	09/06/2025	TOURIST BUREAU FLYNN DR, FITZROY FOR 21/03/2025 TO 16/05/2025	335.04
INV 9011140114	09/06/2025	TRICKLE IRRIGATION FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	51.44
DD22948.5	05/06/2025	WATER CORPORATION	254.86
INV 9012556357	05/06/2025	CENTRE AT 24 ROWAN ST, DERBY	254.86
DD22949.1	30/06/2025	WESTERN AUSTRALIAN TREASURY CORPORATION	186,685.10
INV LOAN	30/06/2025	LOAN 145, 148, 149, 151, 152	186,685.10
DD22885.10	03/06/2025	NETWEALTH SUPERANNUATION MASTER FUND	1,529.59
INV SUPER	03/06/2025	SUPERANNUATION	829.59
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	700.00
DD22885.11	03/06/2025	CARE SUPER	424.12
INV SUPER	03/06/2025	SUPERANNUATION	424.12
DD22885.12	03/06/2025	REST SUPERANNUATION	4,992.95
INV SUPER	03/06/2025	SUPERANNUATION	4,389.03
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	291.90
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	312.02
DD22885.13	03/06/2025	Q SUPER	340.11
INV SUPER	03/06/2025	SUPERANNUATION	340.11
DD22885.14	03/06/2025	HOST PLUS SUPERANNUATION FUND	2,414.76
INV SUPER	03/06/2025	SUPERANNUATION	2,177.04
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	56.94
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	180.78
DD22885.15	03/06/2025	CFS EDGE SUPER AND PENSION	1,635.65
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	449.00
INV SUPER	03/06/2025	SUPERANNUATION	1,186.65
DD22885.16	03/06/2025	AUSTRALIAN SUPER	5,606.93
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	367.45
INV SUPER	03/06/2025	SUPERANNUATION	5,239.48
DD22885.17	03/06/2025	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	2,221.44
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	350.02
INV SUPER	03/06/2025	SUPERANNUATION	1,871.42
DD22885.18	03/06/2025	MLC SUPER NOMINEES PTY LTD	225.93
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	225.93
DD22885.19	03/06/2025	STUDENT SUPER PROFESSIONAL SUPER	502.12
INV SUPER	03/06/2025	SUPERANNUATION	502.12

DD22885.20	03/06/2025	MLC SUPER FUND	1,234.23
INV SUPER	03/06/2025	SUPERANNUATION	1,234.23
DD22885.21	03/06/2025	GUILD SUPER	499.91
INV SUPER	03/06/2025	SUPERANNUATION	499.91
DD22907.10	17/06/2025	CARE SUPER	424.12
INV SUPER	17/06/2025	SUPERANNUATION	424.12
DD22907.11	17/06/2025	Q SUPER	341.69
INV SUPER	17/06/2025	SUPERANNUATION	341.69
DD22907.12	17/06/2025	REST SUPERANNUATION	4,827.76
INV SUPER	17/06/2025	SUPERANNUATION	4,274.45
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	291.90
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	261.41
DD22907.13	17/06/2025	HOST PLUS SUPERANNUATION FUND	2,950.42
INV SUPER	17/06/2025	SUPERANNUATION	2,692.61
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	56.94
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	200.87
DD22907.14	17/06/2025	CFS EDGE SUPER AND PENSION	2,976.07
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	816.96
INV SUPER	17/06/2025	SUPERANNUATION	2,159.11
DD22907.15	17/06/2025	AUSTRALIAN SUPER	5,867.48
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	367.45
INV SUPER	17/06/2025	SUPERANNUATION	5,500.03
DD22907.16	17/06/2025	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	2,221.44
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	350.02
INV SUPER	17/06/2025	SUPERANNUATION	1,871.42
DD22907.17	17/06/2025	MLC SUPER NOMINEES PTY LTD	225.93
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	225.93
DD22907.18	17/06/2025	STUDENT SUPER PROFESSIONAL SUPER	502.12
INV SUPER	17/06/2025	SUPERANNUATION	502.12
DD22907.19	17/06/2025	MLC SUPER FUND	1,029.27
INV SUPER	17/06/2025	SUPERANNUATION	1,029.27
DD22907.20	17/06/2025	GUILD SUPER	499.90
INV SUPER	17/06/2025	SUPERANNUATION	499.90
DD22947.10	03/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	227.65
INV 203951	03/06/2025	3 LOCH ST, DERBY FOR 18/03/2025 TO 14/05/2025	227.65

PE03/06/2025	3/06/2025	NET PAY	\$279,074.97
PE17/06/2025	17/06/2025	NET PAY	\$287,786.43
		TOTAL	\$1,378,157.95

13 EXECUTIVE SERVICES

13.1 AMENDMENT TO POLICY PC4 - PROVISION OF STAFF HOUSING

File Number: 4296

Author: Kelsey Laird, Manager People and Culture

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

A review of policy *PC4 Provision of Staff Housing*, identified the need to include eligibility clauses, the removal of allowance amounts and updating housing data.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

Council policy *PC4 Provision of Staff Housing* has been reviewed to ensure alignment with budgetary priorities, equity, and appropriate use of resources. As part of this review, amendments have been made to remove the previously stated amounts associated with the Housing Ownership Allowance. Rather than specifying fixed amounts, the amended policy will instead refer to the relevant Chief Executive Officer (CEO) directive, allowing for greater flexibility in setting rates to meet annual budgetary requirements.

Change policy title to *PC4 Provision of Employee Housing*.

New eligibility conditions have been introduced to prevent any potential financial benefit being gained from the Shire's housing arrangements where it would not be appropriate. These conditions clarify the circumstances under which employees may or may not access Shire-provided housing or associated subsidies, specifically in relation to existing property ownership or tenancy breaches. The introduction of conditions related to property ownership and tenancy eligibility strengthens the integrity and equitable application of the policy. These measures reduce the risk of perceived or actual financial benefit to employees that may be inconsistent with the intent of Council's housing support provisions.

Amendments to the policy are as follows:

Property Ownership and Eligibility for Shire Housing or Subsidy

Eligibility for Shire-provided housing or housing subsidies is subject to the following conditions:

- Employees or their partners who own or have a financial interest in residential property within Shire boundaries, in which they could reasonably reside, are not eligible for Shire-provided housing;
- Where an employee owns or acquires a property within the Shire boundaries and chooses to access a home ownership subsidy (if applicable), they must reside in that property as their primary residence to maintain eligibility; and
- Employee's who are in breach of an existing tenancy agreement with another government agency will not be eligible for Shire housing.

STATUTORY ENVIRONMENT

The provision of housing and associated subsidies for Shire employees must comply with relevant legislation, industrial instruments, and internal policy frameworks. The proposed amendments to PC4 Provision of Staff Housing are consistent with the Shire's obligations under the *Local Government Act 1995 (WA)* under section 6.2 which requires local governments to prepare an annual budget and operate within their financial capacity.

POLICY IMPLICATIONS

The proposed amendments impact the Shire's Policy PC4 Provision of Staff Housing by removing the previously stated housing ownership allowance totals and instead referencing the applicable directive.

FINANCIAL IMPLICATIONS

This change enables the Shire to review and adjust allowance amounts in line with annual budgetary requirements and operational priorities, ensuring a more agile and financially sustainable approach. The changes to the CEO Directive from 1 July 2025 will result in budgetary savings for the Shire as the allowance amounts will have decreased, however, employees that already have pre-existing employee housing entitlement arrangements will remain the same.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
3. Economy	4.3 Sustainability	3.1.1 Encourage and support appropriate and sustainable investment

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Without clear policy guidance on allowance entitlements, the Shire is at risk of providing incorrect allowance amounts to employees.	Possible	Moderate	Medium	A strong and clear policy will mitigate the risks associated with the provision of allowance entitlements to employees
People Health & Safety: Important to ensure it is clear to all Employee's that existing arrangements will be grandfathered to ensure that they are not losing out on any entitlements, and the new arrangements will	Possible	Moderate	Medium	Clear communication. Clear outline of changes presented and impacted parties. Ensure that the updated directive and policy are distributed at the same time.

be based on employees that are new to the agreements.				
Reputation: Inconsistent allowance application could affect recruitment in an already transient employment market, which could impact the Shire's reputation and employment continuity if concerns are raised about inequity.	Possible	Minor	Medium	Clear communication in the Shire's recruitment process available on the website, together with the Council Policy.

CONSULTATION

Internal.

COMMENT

The amendment to the policy is aligned to the 2025 Workforce Plan and supports the Shire's strategic objectives and reduces the risk of misuse or misinterpretation of allowances. Subject to Council (Commissioner) endorsement, the revised policy will be communicated and implemented across the organisation, with ongoing annual review to ensure continued relevance and effectiveness.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Original PC4 Policy [!\[\]\(039cd6b2e7148ba5690aa619b922c426_img.jpg\)](#) 
2. Under Review - PC4 Provision of Employee Housing [!\[\]\(49f66b396e80c47181c1b6b90370748d_img.jpg\)](#) 

RECOMMENDATION

That Council (Commissioner):

1. Adopts the amendments to Policy *PC4 Provision of Staff Housing*; and
2. Authorises the Chief Executive Officer to make any relevant amendments to Policy PC4 to make any formatting, or other minor wording changes to the policy.



(PC4) PROVISION OF STAFF HOUSING

POLICY OBJECTIVE

To provide adequate housing and housing allowances to assist in the recruitment and retention of staff.

POLICY STATEMENT

1. Introduction

It is essential for the Shire of Derby/West Kimberley (the Shire) to have an effective staff housing policy that adequately addresses its accommodation needs and ensures equity and fairness across the organisation.

2. Eligibility and entitlements

2.1 General

Housing Provision: In all instances the level of accommodation provided will be dependent upon the availability of housing at the time of appointment and the needs of staff.

Housing Rental Allowance: Where an employee has alternate rental accommodation arrangements, an annual Housing Rental Allowance may be considered – outlined in CEO Directive D-PC21 Provision of Staff Housing and Housing Allowances.

Housing Ownership Allowance: Where an employee has purchased and is living in their own home, the Shire will recognise their commitment to the district by providing the payment of an annual Housing Ownership Allowance - outlined in CEO Directive D-PC21 Provision of Staff Housing and Housing Allowances.

Rental and Housing Allowance Eligibility: Employees are not eligible for a rental or housing allowance if their partner receives housing or a housing and rental payment through their employment, and the employee does not receive housing as part of their role with the Shire.

Property Ownership and Eligibility for Shire Housing or Subsidy

Eligibility for Shire-provided housing or housing subsidies is subject to the following conditions:

- Employees or their partners who own or have a financial interest in residential property within a 50-kilometre radius of their designated place of employment, in which they could reasonably reside, are not eligible for Shire-provided housing.
- Where an employee owns or acquires a property within this radius and wishes to access a home ownership subsidy (if applicable), they must reside in that property as their primary residence to maintain eligibility.
- Employees who are in breach of an existing tenancy agreement with another government agency, will not be eligible for Shire housing.

3. Administration

The day-to-day management of staff accommodation, including allocation, tenancy agreements, tenant occupancy issues, occupancy changes, maintenance and tenant liability is the responsibility of the Chief Executive Officer (CEO).

4. Residential Tenancy Agreements

All tenancies are to be subject to the relevant provisions of the *Residential Tenancies Act 1987*, including bond requirements.



Document Control

CEO Directive - Document control	
Document approvals:	
Version #	Adoption
1.	26 April 2012, Item 11.2.1, Res 62/2012
2.	24 June 2021, Item 11.2, Res. 57/21
3.	24 February 2022, Item 11.5, Res. 07/22
4.	29 August 2024, Item 12.1, Res. 100/24
5.	
Document Responsibilities:	
Custodian: Executive Services	Custodian Unit: People and Culture
Document Management:	
Risk Rating: Medium	Review Frequency: Annual
Next Review: June 2026	Synergy Record Number:
Compliance Requirements:	
Legislation: Residential Tenancy Act 1987	
CEO Directive D-PC21 Provision of Staff Housing and Housing Allowances Residential Tenancy Agreement Inspection Report	

APPENDIX 1 - QUALIFYING POSITIONS

- Chief Executive Officer
- Director Corporate Services
- Director Infrastructure
- Director Community Planning
- Manager Corporate Services
- Manager ICT and Customer Services
- Manager Infrastructure Services
- Manager Works and Assets
- Manager Recreation and Culture
- Manager Development Services
- Manager Community Development (Fitzroy Crossing)
- Manager People and Culture

The criteria outlined in the provided appendix are not exhaustive. Other eligibility considerations, not explicitly mentioned, may be evaluated on a case-by-case basis. Approval for housing beyond the scope of this document requires pre-authorisation from the CEO. This disclaimer emphasises that the CEO retains discretion to approve eligibility based on unique circumstances not covered in the provided criteria.

**APPENDIX 2 –SHIRE HOUSE LISTING**

SHIRE OWNED HOUSING
2 Holman Street, Derby
13A Holman Street, Derby
13B Holman Street, Derby
14 Bloodwood Crescent, Derby
16 Bloodwood Crescent, Derby
6 Tower Place, Derby
7 Tower Place, Derby
4A Rowell Street, Derby
4B Rowell Street, Derby
4 Woollybutt Corner, Derby
19A Woollybutt Corner, Derby
19B Woollybutt Corner, Derby
11 Hanson Street, Derby
8 Kurrajong Loop, Derby
Units 1-6, 20 Clarendon Street, Derby
74A Fallon Road, Fitzroy Crossing
74B Fallon Road, Fitzroy Crossing
74C Fallon Road, Fitzroy Crossing
175 Emanuel Way, Fitzroy Crossing
GROH LEASED HOUSING
1 Knowlsey Street, Derby
3 Knowlsey Street, Derby
20 Mimosa Street, Derby
U1-5/9 Ashley Street, Derby



(PC4) PROVISION OF EMPLOYEE HOUSING

POLICY OBJECTIVE

To provide adequate housing and housing allowances to assist in the recruitment and retention of employee's.

POLICY STATEMENT

1. Introduction

It is essential for the Shire of Derby/West Kimberley (the Shire) to have an effective employee housing policy that adequately addresses its accommodation needs and ensures equity across the organisation.

2. Eligibility and Allowances

2.1 General

Housing Provision: In all instances the level of accommodation provided will be dependent upon the availability of housing at the time of appointment and the needs of the employee.

Housing Rental Allowance: Where an employee has alternate rental accommodation arrangements, an annual Housing Rental Allowance may be considered – outlined in CEO Directive D-PC21 Provision of Employee Housing and Housing Allowances.

Housing Ownership Allowance: Where an employee has purchased and is living in their own home, the Shire will recognise their commitment to the district by providing the payment of an annual Housing Ownership Allowance - outlined in CEO Directive D-PC21 Provision of Employee Housing and Housing Allowances.

Rental and Housing Allowance Eligibility: Employees are not eligible for a rental or housing allowance if their partner receives housing or a housing and rental payment through their employment, and the employee does not receive housing as part of their role with the Shire.

Property Ownership and Eligibility for Shire Housing or Subsidy

Eligibility for Shire-provided housing or housing subsidies is subject to the following conditions:

- Employees or their partners who own or have a financial interest in residential property within Shire boundaries, in which they could reasonably reside, are not eligible for Shire-provided housing.
- Where an employee owns or acquires a property within the Shire boundaries and chooses to access a home ownership subsidy (if applicable), they must reside in that property as their primary residence to maintain eligibility.
- Employees who are in breach of an existing tenancy agreement with another government agency, will not be eligible for Shire housing.

3. Administration

The day-to-day management of employee accommodation, including allocation, tenancy agreements, tenant occupancy issues, occupancy changes, maintenance and tenant liability is the responsibility of the Chief Executive Officer (CEO).

4. Residential Tenancy Agreements

All tenancies are be subject to the relevant provisions of the *Residential Tenancies Act 1987*, including bond requirements.



Document Control

CEO Directive - Document control	
Document approvals:	
Version #	Adoption
1.	26 April 2012, Item 11.2.1, Res 62/2012
2.	24 June 2021, Item 11.2, Res. 57/21
3.	24 February 2022, Item 11.5, Res. 07/22
4.	29 August 2024, Item 12.1, Res. 100/24
5.	
Document Responsibilities:	
Custodian: Executive Services	Custodian Unit: People and Culture
Document Management:	
Risk Rating: Medium	Review Frequency: Annual
Next Review: June 2026	Synergy Record Number:
Compliance Requirements:	
Legislation:	
Residential Tenancy Act 1987	
CEO Directive D-PC21 Provision of Employee Housing and Housing Allowances	
Residential Tenancy Agreement Inspection Report	

APPENDIX 1 - QUALIFYING POSITIONS

- Chief Executive Officer
- Director Corporate Services
- Director Infrastructure
- Director Community Planning
- Manager Corporate Services
- Manager ICT and Customer Services
- Manager Infrastructure Services
- Manager Works and Assets
- Manager Recreation and Culture
- Manager Development Services
- Manager Community Development (Fitzroy Crossing)
- Manager People and Culture

The criteria outlined in the provided appendix are not exhaustive. Other eligibility considerations, not explicitly mentioned, may be evaluated on a case-by-case basis. Approval for housing beyond the scope of this document requires pre-authorisation from the CEO. This disclaimer emphasises that the CEO retains discretion to approve eligibility based on unique circumstances not covered in the provided criteria.

**APPENDIX 2 –SHIRE HOUSE LISTING**

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2 Holman Street, Derby
13A Holman Street, Derby
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14 Bloodwood Crescent, Derby
16 Bloodwood Crescent, Derby
6 Tower Place, Derby
7 Tower Place, Derby
4A Rowell Street, Derby
4B Rowell Street, Derby
4 Woollybutt Corner, Derby
19A Woollybutt Corner, Derby
19B Woollybutt Corner, Derby
11 Hanson Street, Derby
8 Kurrajong Loop, Derby
Units 1-6, 20 Clarendon Street, Derby
74A Fallon Road, Fitzroy Crossing
74B Fallon Road, Fitzroy Crossing
74C Fallon Road, Fitzroy Crossing
175 Emanuel Way, Fitzroy Crossing
GROH LEASED HOUSING
1 Knowlsey Street, Derby
3 Knowlsey Street, Derby
20 Mimosa Street, Derby
U1-5/9 Ashley Street, Derby

13.2 DERBY PORT - TRANSFER OF MANAGEMENT BACK TO STATE GOVERNMENT (KIMBERLEY PORTS AUTHORITY)**File Number:** 9010.13.2**Author:** Tamara Clarkson, Chief Executive Officer**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Executive**SUMMARY**

The Shire has reviewed the costs and likely benefits of continuing to retain the lease from the State Government of Derby Port (the Port).

The purpose of this report is to adopt a position of the Shire that management and control of the Port should be conditionally returned to State Government, the relevant State agency being Kimberley Ports Authority (KPA). Accordingly, it is recommended that the Shire surrender its existing lease over the Port. This will see all ongoing operations, maintenance and liabilities be the responsibility of KPA, while retaining on behalf of the community certain important community access provisions along with Shire involvement in future port use decisions.

The Shire operates the Port under a Head Lease and a Management Agreement with the State Government, with KPA taking on the responsibilities of the Lessor, on the State's behalf.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The original Derby jetty was built in 1885 and replaced in 1964 by the current steel and concrete structure.

Shire of Derby/West Kimberley has held the lease and management agreements for the Port of Derby area since 1997, inclusive of the wharf and boat ramp and marine surrounds. The current lease and management agreements expire in 2040. The Shire is responsible for operating the port in accordance with these two agreements and its respective requirements. The Shire is currently responsible for all operational liabilities.

KPA operates under the auspices of the Port Authorities Act 1999 which covers vesting of the port land and waters; and a range of obligations from trade development, infrastructure planning and maintenance, to caring for the environment and ensuring safety.

The lessor has historically been the WA Department of Transport, but the responsibility for the oversight of responsibilities was transferred to KPA on 1 July 2021, under the terms of the Management Order. The Shire reports to the KPA Board annually on operations and progress made towards Derby Port Masterplan. In February 2025, the Shire President, Acting Chief Executive Officer and Director Infrastructure met with key staff at KPA to consider the Derby Port Masterplan and way forward. These exploratory discussions have continued with the Commissioner and Chief Executive Officer.

STATUTORY ENVIRONMENT

Local Government Act 1995 S3.1 (General function) outlines that the general function of a local government is to provide for the good government of persons in its district and that a liberal approach is to be taken to the construction of the scope of that general function consideration.

Head Lease and a Management Agreement - The Shire operates the Port under these agreements (with the State Government, through KPA taking on the responsibilities of the Lessor).

Port Authorities Act 1999 (WA) outlines the roles and responsibilities of KPA. This includes:

- To facilitate trade and to plan for growth and development of the Port
- To control business and other activities in the Port
- To be responsible for the safe and efficient operation of the Port
- To maintain and preserve property controlled by the Port
- To protect the environment in which the Port operates
- To use port assets for profit
- To act in accordance with prudent commercial principles

POLICY IMPLICATIONS

Nil applicable.

FINANCIAL IMPLICATIONS

The Port is a considerable piece of infrastructure, and its operations are complex, risky and contain significant unfunded liabilities. The Shire has opted in the past due to its limited financial resources, to operate the port at the “lowest practical cost”, not to the “highest practical standard”. This strategy is a practical method of operating within Shire’s very limited means, it does however mean that over the long term the liabilities will grow.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: The current status under the lease imposes quite onerous duties and responsibilities on the Shire for the maintenance of the	Possible	Major	High	Surrender the lease.

asset which are outside core local government activities				
Financial: Economic opportunities for the Shire to sub-lease the Port are foregone	Possible	Minor	Low	Approximately 27 years have passed without this hope being successfully realised. Any risk of economic opportunities foregone must be weighed against the identified risks of the Shire continuing management. If a sub-lease arrangement was available, it is speculative as to whether it would be lucrative enough to outweigh the maintenance/management costs.
Reputation: Access to the public removed for the jetty and recreational boat ramps.	Possible	Major	High	Ensure agreement in writing that access will be retained Keep the community informed where compliance is not possible.

CONSULTATION

Kimberley Ports Authority.

COMMENT

The port agreements have been in place for approximately 27 years and the state's Department of Transport (the Lessor) did not play a proactive role overseeing them.

The challenge is to address the requirements of the KPA, with the competing needs of the service delivery to the community. The capacity of the Shire to meet the expectations of the Masterplan are low. Increasing that capacity in the closure of any realistic development, particularly in light of the Shire's prevailing budget constraints, is unrealistic.

Previous elected Councils' commitment to retain a development option is to be commended, however balances costs and benefits in a more cost constrained environment, means that strategy needs to be reconsidered.

The Port has a number of challenges:

- 60-year-old original wharf that has had minimal maintenance and is in a poor condition
- Low structural load carrying capacity – not suitable for large cranes and cargo
- Ship loader and conveyor structure in disrepair and needs to be demolished

- Recreational boat launching ramp adjacent to the wharf which is regularly used
- Severely restructured by tides, suitable for barging operations and smaller vessels only
- No prospect to and dredge due to capital maintenance costs
- Limited readily available land close to the wharf
- Generally, not suitable for current shipping and logistic requirements, apart from barging operations.

Local Government's role in the Port extends to planning and building approvals which then regulates land use around the port, for example the recreational boat ramp. Servicing this aging function is a key component of core port operational responsibilities. Preserving this function is a not negotiable for the Shire, on behalf of the community.

Management of ports is not core service delivered by a local government.

The State Government is responsible for port operations across Western Australia, including oversight of KPA. KPA manages the ports of Derby, Yampi Sound and Wyndham under agreements, and directly operates the Port of Broome, which is the principal deep-water port servicing the Kimberley region.

While the Derby Port may present a number of strategic opportunities that the Shire can continue to support, such as servicing small domestic vessels, facilitating bulk transshipping and enabling potential defence-related activity due to its proximity to Royal Australian Air Force Base Curtin, the overall management of a port is not a core service traditionally delivered or funded by local government.

It is the Shire's position that it should not bear primary responsibility for addressing the complex and increasingly technical requirements now being pursued by KPA as part of contemporary port management. These responsibilities are more appropriately managed by a specialised port authority or State agency with the necessary expertise and resources.

Despite this, under the existing Management Agreement, the Shire is currently responsible for the day-to-day operations of the Port. This includes managing access, maintenance, compliance, and coordination with port users. These responsibilities and related liabilities, place a significant burden on the Shire's limited staff and financial resources at a time when continued heightened constraints are a high priority for Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council (Commissioner):

- 1. Determines that management of Derby Port's day to day operations is not a core or funded priority of the Shire;**
- 2. Adopts the 'in-principle' position that direct management and control of Derby Port should be conditionally returned to State Government (Kimberley Port Authority) in lieu of the Shire;**
- 3. Authorises the Chief Executive Officer to propose to the Kimberley Ports Authority, and to negotiate, terms that:**
 - (a) Conditionally surrenders the current lease of Derby Port from the Kimberley Ports Authority to the Shire;**
 - (b) Without limiting (3) above, as part of negotiations, the Chief Executive Officer is to ensure terms that secure reasonable continued Community recreation use of the jetty and boat ramps;**
 - (c) Shire involvement in future trade development options for the Derby Port; and**
 - (d) Continuation from KPA, that all existing sub lease or formal use arrangements on the Derby Port land will be novated across to existing users.**
- 4. Authorises the Chief Executive Officer to propose to the Kimberley Ports Authority, and to negotiate, an agreed termination of the current Management Agreement between the Kimberley Ports Authority and the Shire, to be signed by Council (Commissioner); and**
- 5. Authorises the application of the common seal on documents if negotiated to the Chief Executive Officer's satisfaction pursuant to (2), (3) and (4) above.**

14 TECHNICAL SERVICES

14.1 ACCEPTANCE OF DEED FOR FITZROY CROSSING AIRPORT AND BUDGET INCLUSION

File Number: 5286

Author: Wayne Neate, Director Infrastructure

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Administrative

SUMMARY

To consider the endorsement of the funding deed between the Minister for Transport and the Shire of Derby/West Kimberley for the project design and construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip and the approval of budget amendments for the funding income and expenditure.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

In late December 2022 and early January 2023, the town site of Fitzroy Crossing and the Shire suffered a catastrophic flooding event from Ex Tropical Cyclone Ellie. The flooding severely impacted the transport network across the Kimberley and especially within the Fitzroy Valley.

The importance of the Fitzroy Crossing Airstrip during this period of flooding and the three weeks post the flood cannot be underestimated as it became the vital link for incoming food and supplies, the immediate response and the only way to evacuate people to the larger towns of Derby, Broome and beyond.

During the flood the runway 01/19 on the Fitzroy Crossing Airstrip did present challenges being inundated at the northern end and then being water logged which caused a softening of the pavement. This softening of the pavement then prevented the Royal Australian Air Force (RAAF) C-27J Spartan from landing due to the damage caused when landing on the airstrip. The Spartan's undertook touch and go's which left indentations in the airstrip due to the underlying material being water logged and additional time had to be given for the runway to be dry enough to allow these larger aircraft to land without causing damage.

It is critical for the large aircraft to land which would allow the supplies and movement into and out of the town to be expedited due to the larger freight volumes that they can carry and therefore better and more efficiently resupply the town.

It should also be noted that during this period normal air traffic at the Fitzroy Crossing Airstrip is approximately ten movements/day however this increased to over 400/day underlying the importance of the airstrip.

Noting the importance then of the Airstrip and its vital role in the response to the flood event work began on looking at engineering designs which would allow the following to occur;

- Runway to remain more serviceable due to not being inundated and the underlying material not becoming waterlogged

- Allow the larger Aircraft being the RAAF C-27J Spartan and potentially the C-130 Hercules to be able to land more frequently on the airstrip.

The study presented three options of lifts (additional height to the runway surface) for the runway and the deed will determine the lift required along with the complete design to achieve the two dot points listed above. The work listed in the deed will then be used to provide a State and Commonwealth submission for the increased resilience for the Fitzroy Crossing Airstrip.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As the Deed was not signed prior to adoption of the 2025/26 Annual Budget, a budget amendment is required to allow the inclusion of the \$800,000 as income and an expense.

Due to funding model that the state has, it is proposed that Main Roads Western Australia undertake the work. This has been agreed upon between the Shire of Derby / West Kimberley and the Department of Transport. The Shire will auspice the funds with minimal administration costs incurred by the Shire.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.3 Maximise regional opportunities that benefit our community
2. Community	2.1 Safe Communities	2.1.4 Manage and respond to emergency situations
4. Environment	4.2 Liveable Communities	4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
People Health & Safety: The potential for an event to occur again and the runway not being able to be used.	Possible	Moderate	Medium	Undertake the work to design the improvements to the runway to allow better use moving forward

CONSULTATION

Officers have been working with the Department of Transport and Main Roads Western Australia (MRWA) on the project. Further consultation has occurred with the Department of Fire and Emergency Services to determine needs for the transportation aircraft in time of an emergency.

COMMENT

It was recognised the importance of the airport during the flood, with officers from various departments investigating how to make the Fitzroy Crossing Airstrip more resilient to allow response and recovery operations to occur should an event like this happen again.

The deed between the Minister for Transport and the Shire of Derby/West Kimberley for the Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip is the first step to getting a forward plan and design that can be presented to State and Commonwealth Governments for request to gain funding for the future proposed upgrade.

The state in providing this deed is comfortable that the engagement of MRWA will occur to undertake the development of a detailed design for the airstrip and if successful with future funding submissions it would also be proposed that MRWA undertake the construction work for the critical piece of infrastructure. This process by which the shire will engage MRWA provides certainty and a level of trust from the State about the project.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Signed Funding Deed  

RECOMMENDATION

That Council (Commissioner) by **ABSOLUTE MAJORITY**;

1. Endorse the signed funding deed between the Minister for Transport and the Shire of Derby/West Kimberley for the Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip for the sum of \$800,000;
2. Include the sum of \$800,000 as funding income in the 25/26 Budget – General Ledger account 3120610 AERO - Grants – Aerodromes– for the Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip; and
3. Include the sum of \$800,000 as expenditure in the 25/26 Budget – General Ledger account 2120265 – Aero Consultants for the purpose of Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip.

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Government of **Western Australia**
Department of **Transport**

FUNDING DEED

between

**THE MINISTER FOR TRANSPORT
FOR AND ON BEHALF OF THE CROWN IN RIGHT
OF THE STATE OF WESTERN AUSTRALIA**

and

Shire of Derby West Kimberley

under

the Regional Airports – Pavement Upgrades (RAPU) 2024-25

for

Project Design and Construction Preliminaries for the upgrade

of

Fitzroy Crossing Airstrip

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THIS FUNDING DEED ("DEED") IS MADE

BETWEEN:

THE MINISTER FOR TRANSPORT FOR AND ON BEHALF OF THE CROWN IN RIGHT OF THE STATE OF WESTERN AUSTRALIA ("MINISTER")

AND

SHIRE OF DERBY WEST KIMBERLEY

on 3rd day of July 2025

this is the Execution Date which is the date when the last Party (duly authorised delegate of the Minister) executes this Deed.

RECITALS

- A. The State of Western Australia has established a scheme (Regional Airports – Pavement Upgrades) to provide funding assistance to airport owners or airport lease holders for the purpose of improving regional air services and safety for aviation infrastructure.
- B. The Organisation is an airport owner or airport lease holder and has requested that the Minister provide it with funding pursuant to the Regional Airports – Pavement Upgrades as a contribution to the costs of the Project.
- C. The Minister has agreed to contribute funding towards the Project subject to the terms and conditions set out in this Deed.

THE PARTIES AGREE AS FOLLOWS:

1 DEFINITIONS AND INTERPRETATION

1.1 In this Deed, unless the context otherwise requires, the following definitions apply:

Definition	Interpretation
Acquittal Date	means the date the Minister deems the Project and all associated administrative requirements have been completed and finalised to his or her satisfaction in accordance with Clause 19.2.
Administrative Costs	means costs and expenses incurred for the general administration (e.g. financing, accounting, contracting, marketing, advertising, production operations, industrial relations, insurance) of the Organisation as a whole and not expenses specifically related to

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Definition	Interpretation
	the Project.
Airport Site / Project Site	means the airport or the premises where the Project works are to be undertaken in accordance with this Deed.
Approved Project Plan	means a documented plan to complete the Project works as described in Schedule 2.
Auditor / Accountant	means an accountant who is a current member of the Institute of Chartered Accountants in Australia, CPA Australia (Certified Practising Accountants) or the Institute of Public Accountants, and who is independent of the Organisation.
Auditor General	means the Auditor General for the State of Western Australia.
Audited Financial Statement of Income and Expenditure	means a full financial report of the Organisation's utilisation of the Grant, in accordance with the Project Budget Estimate, for the implementation and delivery of the Project, which has been examined and certified by an Auditor for the purposes of Clause 19.
Authorisation	includes a consent, permit, licence, approval, deed, certificate, authority or exemption from, by or with a State or Commonwealth jurisdiction or required under any law or statute and all conditions attached to an Authorisation and includes Australian Standards applicable to a Project.
Business Day	means a day other than a Saturday, Sunday or public holiday in Western Australia.
Claim	means any claim, proceeding, cause of action, action, demand or suit (including by way of a claim for contribution or an indemnity).
Commonwealth	means the Crown in right of the Commonwealth of Australia.
Confidential Information	includes, but is not limited to, any information relating to business affairs and processes of the Parties, obtained by virtue of this Deed, which would not otherwise be available to the general public and all information marked as confidential as well as information which by its nature is confidential, is known to be confidential or which Party

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Definition	Interpretation
	receiving the information from the other Party ought to have known was confidential and includes all such information that may be in the possession of the Party's employees, agents and contractors.
Contact Officer	has the meaning given in Clause 13 of this Deed.
Deed	means this Funding Deed, including any Schedules.
Department	means the Department of Transport as the department assisting the Minister with the administration of the Transport Co-ordination Act 1966.
Eligible Project Costs	means the costs incurred by the Organisation in undertaking and completing the Project as verified by the provision of financial records and invoices.
Event of Default	means any event mentioned in Clause 26.2.
Execution Date	means the date when the last Party executes this Deed by authorised signatories and witnesses.
Grant	<p>means the lesser of:</p> <ul style="list-style-type: none"> (a) \$800,000 (ex GST); or (b) 100 per cent of the total Eligible Project Costs of the Project excluding all costs set out in Clause 11.10 and Other Contributions including any in-kind contributions made by the Organisation, provided that the Organisation in carrying out the Project is obliged to use products of a high standard that meet Australian Standards, <p>but provided that if after entering into this Deed, the Organisation receives further grants or funds from other State or Commonwealth Government agencies for the purposes of the Project, the Grant may be reduced at the discretion of the Minister.</p>
Insolvency Event	<p>means any of the following events:</p> <ul style="list-style-type: none"> (a) an application is made to a court for an order that the Organisation be wound up or an order is made that the

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Definition	Interpretation
	<p>Organisation be wound up;</p> <p>(b) an application is made to a court for an order appointing a liquidator or provisional liquidator in respect of the Organisation or one of them is appointed, whether or not under an order;</p> <p>(c) an administrator is appointed in respect of the Organisation or a receiver, or a receiver and manager, is appointed to any of the Organisation's assets;</p> <p>(d) a meeting is convened or a resolution is passed to appoint an administrator in respect of the Organisation;</p> <p>(e) the Organisation enters into, or resolves to enter into, a scheme of arrangement or composition with, or assignment for the benefit of, all or any class of its creditors, or it proposes a reorganisation, moratorium or other administration involving any of them;</p> <p>(f) the Organisation resolves to wind itself up, or otherwise dissolve itself, or gives notice of intention to do so or is otherwise wound up or dissolved;</p> <p>(g) the Organisation is or states that it is unable to pay its debts when they fall due or is otherwise insolvent or deemed to be insolvent under the <i>Corporations Act 2001</i>;</p> <p>(h) the Organisation takes any steps to obtain protection or is granted protection from its creditors under any applicable legislation;</p> <p>(i) the Organisation fails to comply with a statutory demand for payment of any debt within the time specified in any statute;</p> <p>(j) the Organisation becomes an insolvent as defined in the <i>Corporations Act 2001</i> or action is taken which could result in that event;</p> <p>(k) if the Organisation is a regional local government for the purposes of Part 3 Division 4 of the <i>Local Government Act</i></p>

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Definition	Interpretation
	<p>1995, the dissolution or partial dissolution of the Organisation at the direction of the Minister (for the time being having responsibility for the <i>Local Government Act 1995</i>) or in accordance with the establishment agreement under that Act; or</p> <p>(l) anything analogous or having a substantially similar effect to any of the events specified above happens to the Organisation under the law of any Australian jurisdiction.</p>
Maintain	means to repair, alter and replace.
Maintenance	means the act of maintaining or the work of keeping something in proper condition by repairing, altering and replacing.
Maintenance Expenses	means the costs and expenses relating to the operation and maintenance of the Project Site, administration expenses, insurance premiums and other necessary and incidental expenses relating to the implementation of this Deed.
Markup	means the difference between the cost of a good or service and its selling price, whether expressed as a percentage or a fixed amount.
Milestone	means a significant event in the Project proposed in the Approved Project Plan described in Schedule 2 (if any) and identified as the completion of a major deliverable which may be eligible for payment as agreed by the Minister.
Minister	means the Minister for Transport for and on behalf of the Crown in right of the State of Western Australia, for the time being having responsibility for the <i>Transport Co-ordination Act 1966</i> , and includes successors in title including any ministerial titular changes, and where the context permits includes the Minister's officers or employees, including officers of the Department or authority for the time having responsibility to the Minister for Transport, and any person acting with or under the authority of the Minister, or the Department whether expressed or implied.
Organisation	means the Shire of Derby West Kimberley who has responsibility

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Definition	Interpretation
	for the control and management of the Project and includes its officers, employees, agents, volunteers, subcontractors, and successors.
Other Contributions	means financial or in-kind resources, which can include matters such as the provision of labour (with in-kind resources valued at market rates) for the Project, other than the Grant.
Overheads	means operating expenses incurred by the Organisation and costs not directly relating to the Project (including, but not limited to, costs of rent, insurance, and taxes).
Party	means the Organisation or the Minister as the context requires.
Parties	means both the Organisation and the Minister.
Project	means project design and construction preliminaries for the upgrade of Fitzroy Crossing Airstrip.
Project Budget Estimate	means the budget set out at Schedule 2, prepared by the Organisation which itemises the costs of undertaking the Project.
Project Completion Date	means the date the Project has been completed, which must be no later than 18/05/2026.
Project Documentation	means the documents set out in Clause 11.5.
Project Management Costs	means costs incurred for the administration of the works incidental to the Project, which costs, subject to Clause 11.10(j) do not form part of the Grant.
RAPU	means Regional Airports – Pavement Upgrades.
Schedule	means schedules to and forming part of this Deed.
State	means the Crown in right of the State of Western Australia.
Term	means the duration of this Deed as set out in Clause 4.

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- 1.2 In this Deed, unless inconsistent with the context or subject matter:
- (a) headings are used for convenience and do not affect the interpretation of this Deed;
 - (b) a reference to a clause is a reference to a clause in this Deed;
 - (c) words importing the singular include the plural (and vice versa), words denoting a given gender include all other genders, and words denoting individuals include corporations (and vice versa);
 - (d) references to currency are references to Australian currency unless otherwise specifically provided; and
 - (e) a reference to a statute or other law includes regulations under it and amendments, consolidations, re-enactments and replacements of any of them;
 - (f) a reference to the State includes each and every agency department, instrumentality and emanation of the State;
 - (g) references to this Deed or any other instrument include this Deed or other instrument as varied or replaced, and notwithstanding any change in the identity of the Parties;
 - (h) references to writing include any mode of representing or reproducing words in tangible and permanently visible form, and include e-mail and facsimile transmission;
 - (i) an obligation incurred in favour of two or more persons is enforceable by them jointly and severally;
 - (j) if a word or a phrase is defined, other parts of speech and grammatical forms of that word or phrase have corresponding meanings;
 - (k) references to this Deed include its recitals, schedules and annexures;
 - (l) where time is to be reckoned from a day or event, that day or the day of that event is to be included;
 - (m) no rule of construction applies to the disadvantage of a Party on the basis that the Party put forward this Deed or any part thereof;
 - (n) a reference to any thing is a reference to the whole and each part of it, and a reference to a group of persons is a reference to all of them collectively, to any two or more of them collectively and to each of them individually;

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- (o) when the day or last day for doing an act is not a Business Day, then the day or last day for doing the act will be the directly preceding Business Day;
- (p) if the word "including" or "includes" is used, the words "without limitation" are taken to immediately follow;
- (q) the phrases "described in", "set out" and "specified in" shall all read as if the words "expressly or impliedly" appeared immediately before them;
- (r) reference to a contractor or sub-contractor means a contractor or sub-contractor at any tier; and
- (s) a reference to information includes data, projections, advice, undertakings and documentation.

- 1.3 For the avoidance of doubt, clauses in this Deed that state that they survive termination, do not, and are not intended to, exhaustively reflect the number or identity of the clauses, rights and obligations that will survive termination and any other clauses, rights and obligations that survive at common law are also intended by the Parties to, and do, survive the termination of this Agreement.

2 PURPOSE AND ADMINISTRATION OF THIS DEED

- 2.1 The purpose of the Deed is to set out the terms and conditions under which the Minister will provide the Grant, including agreed Project outcomes and payment schedules to cover some of the costs of the Project.

3 DEPARTMENT

- 3.1 The Department acts for and on behalf of the State and may at any time perform any of the State's obligations and exercise the State's rights and powers in and under this Deed, including taking any actions, making any requests and giving or withholding any consents or approvals which the State has the right or obligation to take, make, give or withhold under this Deed or at law.
- 3.2 The Organisation agrees to treat any notices or other communications (including any requests) from the Department as being from and on behalf of the State.
- 3.3 Where the Organisation has any obligation to remit or pay monies to the State, the Organisation must make payment to the State in the manner requested by the State, including making payment into a bank account nominated by the State if so requested, which may be a bank account held in the name of the Department.

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4 TERM

- 4.1 The Term of this Deed is from the Execution Date to the Acquittal Date unless terminated earlier in accordance with this Deed.
- 4.2 All common law rights and obligations of the Parties will continue after the expiration or earlier termination of this Deed.

5 FAILURE TO USE GRANT MONIES BY CERTAIN DATE

If the Organisation does not expend or apply the Grant for the purpose of the Project by the date(s) set out in Schedule 2, Item 3, and complete the project by the Project Completion Date, the Minister may, at his or her absolute discretion, withdraw the Grant in part or in its entirety.

6 VARIATIONS

- 6.1 The Organisation must not make any changes to the Project or the Project Budget Estimate without the prior written consent of the State, which consent may be withheld in the State's absolute discretion.
- 6.2 Any variation to this Deed, must be made in writing duly executed by both Parties.
- 6.3 Any requests for variations to Schedule 2 including Project activities and costs must be submitted at least sixty (60) days before the Project Completion Date unless otherwise approved by the Minister.

7 RELATIONSHIP BETWEEN THE PARTIES

- 7.1 The Parties agree that nothing in this Deed is intended or should be construed as creating a contract of employment, an agency, a partnership, a joint venture or a fiduciary relationship between the Parties.
- 7.2 The Organisation must not represent itself, and must ensure that its employees, contractors, sub-contractors or agents do not represent themselves, as being an employee, partner or agent of the State or the Department or as otherwise able to bind or represent the State or Department.
- 7.3 The Organisation will not, by virtue of this Deed, be or for any purpose be deemed to be, an employee, partner, or agent of the State or the Department, or have any power or authority to bind or represent the State or the Department.
- 7.4 The Organisation must:

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- (a) notify the Department of any actual, pending or threatened Claim, against one or more of the Organisation, a related body corporate or a senior staff member as soon as practicable after the Organisation first becomes aware of that Claim;
- (b) notify the Department immediately if the Organisation is in breach of any law, receives an audit qualification, or breaches, fails to obtain or is under scrutiny through an inquiry or decree in respect to (as applicable) any consent, registration, approval, licence or permit or agreement, order or award binding on the Organisation or which the Organisation requires in order to carry out one or both of the Project or its business; and
- (c) notify the Department immediately if the Organisation becomes aware of any fraud or corruption in relation to the Project, and any interest which accrues on the funding, or this Deed.

8 AGREEMENT BETWEEN THE ORGANISATION AND A THIRD PARTY

8.1 If the Organisation enters into an agreement with any other party relating in any way to either or both of this Deed and the funding, including a third party agreement with a party to deliver or fulfil any of the Organisation's obligations or to provide services to the Organisation to assist or enable it to fulfil its obligations, the Organisation must ensure that the other party:

- (a) has obligations in the third party agreement which, if properly fulfilled, will ensure that the Organisation properly fulfils its corresponding obligations and to the extent necessary to ensure that the other party has these obligations, the Organisation must ensure that the third party agreement mirrors the terms of this Deed; and
- (b) agrees to the Organisation providing the Department with any documents that the other party provides to the Organisation and to the Department attending any meetings it has with the Organisation if the Department wishes to obtain copies of such documents or attend such meetings.

9 GOODS AND SERVICES TAX (GST)

9.1 For the purposes of this clause:

- (a) **Additional amount**, **recipient** and **supplier** have the meanings given in Clause 9.3;

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- (b) **GST Act** means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and includes all associated legislation and regulations;
 - (c) Any terms used in Clause 9 that are defined in the GST Act have the same meanings as in the GST Act.
- 9.2 All prices or other amounts fixed or determined under, or referred to in, this Deed are exclusive of GST, except where expressly provided to the contrary in a particular provision of this Deed.
- 9.3 Subject to Clause 9.4, if GST is or becomes payable by a Party (supplier) in relation to any supply that it makes under, in connection with or resulting from this Deed, the Parties agree that, in addition to any consideration provided by a Party (recipient) for that supply, the recipient must pay to the supplier the amount of any GST for which the supplier is liable in relation to that supply (additional amount) at the same time as the relevant consideration or any part of it is provided.
- 9.4 The obligation to pay the additional amount only arises once the supplier has issued a tax invoice (and any adjustment note) to the recipient in respect of the additional amount.
- 9.5 If, under this Deed, one Party is required to pay an amount to reimburse or compensate the other Party for any cost or liability incurred by that other Party, the amount to be reimbursed or compensated excludes any GST component of that cost or liability for which that other Party is entitled to claim an input tax credit.
- 9.6 If the funding is consideration for the supply of anything under, in connection with, or resulting from, this Deed which is a taxable supply under the GST Act, the funding is exclusive of GST.
- 9.7 If the funding is consideration for the supply of anything under, in connection with, or resulting from, this Deed which is a taxable supply under the GST Act, the State may choose (in its absolute discretion) by notice to the Organisation to have the Minister issue a Recipient Created Tax Invoice (RCTI) in respect of the additional amount and if the State so chooses:
- (i) the Minister will issue a RCTI in respect of the additional amount and the Recipient will not issue a tax invoice in respect of that additional amount;
 - (ii) the Organisation warrants that it is registered for GST and will notify the Department as soon as practicable of any change to the Organisation's registration;

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- (iii) the State warrants that the Department is registered for GST and will notify the Recipient as soon as practicable of any change to the Department's registration; and
- (iv) the State will indemnify and keep indemnified the Organisation for any liability for GST and any related penalty or interest charge that may arise from a statement of GST payable on the supply for which the Department issues a RCTI under this Deed.

10 GRANT VALUE AND USE OF GRANT

- 10.1 The value of the Grant is exclusive of GST.
- 10.2 The Organisation will use the Grant solely for the purpose of undertaking and completing the Project and for no other purpose.
- 10.3 The Organisation must use the funding for the carrying out of the Project in accordance with this Deed and the Project Budget Estimate. All of this expenditure must be effected in a commercially prudent, sensible and reasonable manner.
- 10.4 The Organisation may use the Grant to hire equipment, machinery and labour to complete the Project.
- 10.5 The Organisation will not use the Grant to purchase, acquire or create any asset (such as purchases of equipment or machinery), apart from those detailed in Schedule 2, if any, without the Minister's prior written approval.
- 10.6 Any approved purchases of assets with the Grant must be for the exclusive purposes of the Project and for the duration of the Deed. The Organisation will establish and comply with its own procedures and arrangements for purchasing, installing, recording, maintaining and insuring all items of equipment purchased with the Grant. The ownership of any asset purchased wholly or partly with the Grant will be vested in the Organisation, located on its site.
- 10.7 The Organisation will not use the Grant for any costs set out in Clause 11.10.

11 PAYMENT OF GRANT

- 11.1 Payments pursuant to the Grant will only be made to the Organisation, not to an individual.

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- 11.2 Before payment of the Grant, the Organisation will be obliged to provide the information in the special conditions of the Grant as set out in Schedule 2, Item 4, if relevant.
- 11.3 Payment of the Grant may be made in one, or several separate instalments (Milestones) in accordance with Schedule 2, Item 3 or in accordance with any variations issued by the Minister from time to time.
- 11.4 At the end of each Milestone, or a single Milestone, if there is only one Milestone, the Organisation is to provide an itemised statement of costs to date certified by the Chief Executive Officer of the Organisation together with relevant evidence as set out in Clause 11.5.
- 11.5 No Milestone payment on completion of the Project, or single payment if there is to be only one payment, will be made unless the Organisation notifies the Minister of the completion of the Project in accordance with Clause 18.3, and the Organisation provides the following Project Documentation demonstrating, to the satisfaction of the Minister, that the Project works have been completed:
- (a) letter of standards assurance written on the Organisation's letterhead and signed by the Organisation's Chief Executive Officer. The letter of standards assurance must outline the Project commencement date, Project Completion Date, the total Eligible Project Cost, the cost being claimed from RAPU, the installation of the RAPU sign, and if applicable, the funds received by the Organisation from other sources;
 - (b) date stamped photographic or recorded evidence of the completed Project works and full final copies of studies undertaken as part of the Project;
 - (c) financial records showing the total Eligible Project Cost expended for the Project including copies of invoice(s), the signed authority to pay the invoice(s) and payment receipts relating to any Project works;
 - (d) employment records including wages or salaries and payments relating to any person employed, contracted or retained in relation to the Project;
 - (e) records of any variations to the Project or this Deed;
 - (f) any reports or other documentation relating to the Project or any works (if applicable); and

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- (g) records of Other Contributions, including contributions or in-kind contributions to the Project by the Organisation itself or received from third parties.
- 11.6 No Milestone payment on completion of the Project, or single payment if there is to be only one payment, will be provided unless:
- (a) a date stamped photographic or recorded evidence of the installed RAPU sign, as provided by the Minister pursuant to Clause 22;
 - (b) a concise summary of what the Project has achieved, and compares the outcomes, Milestones and performance of the Project as stated in this Deed; and
 - (c) together with other relevant evidence as set out in Clause 11.5 is provided to the Minister.
- 11.7 Unless otherwise agreed to in writing between the Parties, all Project Documentation pursuant to Clause 11.5 must be provided by the Organisation by no later than two weeks after the Project Completion Date and addressed to:
- Aviation Branch
Department of Transport
PO Box C102
Perth WA 6839
- 11.8 The Minister will advise the Organisation in writing of any variation to the payment and the grounds for the variation.
- 11.9 Notwithstanding any variations to payment, the total amount of the Grant paid or payable to the Organisation under the Deed will not exceed the amount of the Grant.
- 11.10 Unless otherwise approved by the Minister, the Grant will not be paid to the Organisation for the following:
- (a) 'landside' infrastructure such as car parks, access roads, landscaping or power/water connection, works or fuel storage facilities, hangars and commercial developments;
 - (b) the purchase or repair of motor vehicles, heavy plant and equipment;
 - (c) ongoing aerodrome operating or running costs;
 - (d) depreciation costs;

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- (e) Administrative Costs;
- (f) maintenance costs covered under the Remote Essential and Municipal Services (REMS) Program;
- (g) audit costs;
- (h) Markups on goods, where the works are undertaken by the Organisation;
- (i) contingency costs;
- (j) Project Management Costs unless satisfactory proof is provided that a professional consultant was engaged directly on the Project;
- (k) Overheads;
- (l) replacement of capital spending plans for developments that would occur in any event unless otherwise directed by the Minister;
- (m) costs associated with the removal of vandalism activities;
- (n) retrospective costs for Project works commenced, undertaken and/or completed by the Organisation prior to the Execution Date; and
- (o) costs not directly related to the Project unless otherwise approved by in writing by the Minister.

11.11 Except as otherwise provided in this Deed, provided that the Grant has been applied by the Organisation in accordance with this Deed the Organisation is not liable to repay the Grant or a proportion of the Grant to the Minister unless the Organisation receives further grants or funds from other sources for the purposes of the Project and in such circumstances the Organisation agrees that the Minister can, in the Minister's absolute discretion, recover from the Organisation as a debt the amount of such other grant or funds received by the Organisation (or alternatively, again in the Minister's absolute discretion, if circumstances permit the Minister may reduce the amount of any future payments of the Grant by the amount of those further grants or funds from other sources received by the Organisation for the purposes of the Project).

12 REPORTING

12.1 The Organisation must:

- (a) keep and maintain proper, accurate, complete and up-to-date records to the satisfaction of the Minister of all work undertaken and monies expended in the course of and in connection with the Project;

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- (b) ensure its financial documents and records enable all income and expenditure related to the Grant to be identified in the accounts of the Organisation;
- (c) keep and maintain accurate and complete up-to-date records of communications and events that affect, relate to or impact on the management or delivery of the Project; and
- (d) ensure that all records are available for inspection at all times upon request by the Minister.

12.2 Reporting for the purposes of employment in the Project, the Organisation must:

- (a) for the duration of the Project keep and maintain statistical information regarding employment, with an emphasis on Aboriginal and Torres Strait Islander employment in the Project, including, if relevant details of training of such persons; and
- (b) At the completion of the Project provide the Minister with details and information regarding the collection of information under (a) in a statistical format only with all such information being de-identified.

13 CONTACT OFFICERS

- 13.1 Each Party must appoint a staff member to be a contact officer in relation to the Project and this Deed (this staff member and any replacement staff member performing the same role are referred to in this Deed as the Contact Officer). The Contact Officer for each Party is authorised to act for that Party in relation to this Deed and is the first point of contact for the other Party in relation to any disputes arising under this Deed.
- 13.2 The details of each Party's Contact Officer as at the commencement date are set out in Schedule 1.
- 13.3 If a Party changes its Contact Officer that Party must notify the other Party in writing of the details (being the same categories of information set out in Schedule 1 for each Contact Officer) of the new Contact Officer within five (5) Business Days after the change.

14 NOTICES

- 14.1 Any notice or other communication that may or must be given under this Deed:
- (a) must be in writing;

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- (b) must be given by a Contact Officer of the Party giving notice; and
- (c) must be hand delivered, sent by prepaid post, or email to the Contact Officer of the Party receiving the notice as set out in Schedule 1.

15 MONITORING OF WORKS

- 15.1 The Organisation agrees that all work undertaken to complete the Project may be subject to monitoring and inspection on site by the Minister or the Minister's authorised delegates at any time.
- 15.2 The Organisation will permit the Minister or the Minister's authorised delegates reasonable access to the Airport Site or Project Site, where:
 - (a) the actual Project works are undertaken;
 - (b) employment records including wages or salaries and payments relating to the Grant and/or Project are housed, stored or in active use, including hard-copy and electronic records;
 - (c) financial records regarding the Project are housed, stored or in active use, including hard-copy or electronic records; and
 - (d) records of invoice(s) and the signed authority to pay the invoice(s) are located.

16 AUDITS

- 16.1 The Organisation agrees that:
 - (a) the Minister may conduct audits of this Deed or any matter done or to be done under or in relation to it by appointing an Auditor in relation to the matters specified by the Minister, the costs of which will be borne by the Organisation;
 - (b) the Auditor General may conduct audits of this Deed or any matter done or to be done under or in relation to it or the Project (as provided for in the *Financial Management Act 2006* and the *Auditor General Act 2006*); and
 - (c) the Organisation will provide all reasonable access to any Airport Site or Project Site or other place and all reasonable assistance to locate and provide access to financial records and other documents and records necessary to carry out any such audit under Clause 16 and in order to verify compliance by the Organisation with this Deed.

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17 CONSTRUCTION OF PROJECT, MAINTENANCE AND COMPLIANCE

- 17.1 The Organisation is responsible for the Project including ensuring that the Project is undertaken in compliance with all Authorisations.
- 17.2 The Organisation will Maintain the Airport Site or Project Site and will be responsible for ensuring that the Airport Site or Project Site is kept free of obstructions by such reasonable and usual methods as the Organisation may determine.
- 17.3 The Organisation is responsible for all Maintenance Expenses.
- 17.4 The Organisation must at all times undertake the Project works in compliance with all State and Commonwealth Government legislation and comply with any directions given by any appropriately authorised State or Commonwealth jurisdiction relating to the Maintenance of the Airport Site or Project Site.
- 17.5 The Organisation warrants that its employees, agents and contractors are competent and have all the necessary skills, training and qualifications to carry out the Project and will comply with this Deed.
- 17.6 The Organisation will at all times ensure the Project is performed and carried out in a conscientious, expeditious and professional manner by all persons involved in the Project.
- 17.7 The Organisation will act ethically and commercially prudently and not do anything or allow anything to be done which causes or could cause the Minister to be publicly criticised, embarrassed, or ridiculed.
- 17.8 The Organisation will pay all costs of, and has sole responsibility for, all facilities, employees, contractors and consultants engaged or utilised by the Organisation in respect of the Project.
- 17.9 The Organisation must:
- (a) at all times duly perform and observe its obligations under this Deed and promptly inform the Minister of any occurrence, which might adversely affect its ability to do so in a material way;
 - (b) undertake its responsibilities under this Deed with integrity, good faith and probity in accordance with good corporate governance practices;
 - (c) at all times comply with all State and Commonwealth statutes, laws and local laws, including but not limited to the *Civil Aviation Act 1988* (Cth) and the *Civil Aviation (Carriers Liability Act) 1961* (WA);

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- (d) not damage the Project infrastructure or suffer the Project infrastructure to be damaged;
- (e) co-operate fully with the Minister in the administration of this Deed;
- (f) upon reasonable notice, provide the Minister with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property for the purpose of audit and inspection by the Minister in order to verify compliance by the Organisation with this Deed; and
- (g) promptly inform the Minister if it receives further grants or funds from other sources or third parties for the purposes of the Project.

18 COMPLETION OF PROJECT

- 18.1 The Project must be completed by the Project Completion Date. If the Project is not completed by the Project Completion Date, and the Minister has not provided an extension in accordance with Clause 18.2 below, the Minister may terminate the Deed in accordance with Clause 27.3.
- 18.2 The Organisation may provide the Minister with a written request to extend the Project Completion Date. Such a request must state why the extension is required, and provide an amended timetable for the Project works, including a revised expected Project Completion Date. The Minister has absolute discretion to accept or decline the request and to determine the period and conditions of the extension. The Minister will provide a decision in writing to the Organisation.
- 18.3 The Organisation will notify the Minister in writing of the completion of the Project and will provide all Project Documentation for the Eligible Project Costs incurred by the Organisation in carrying out the Project.
- 18.4 The Minister may, as soon as practicable after receiving notice pursuant to Clause 18.3, inspect the works to determine whether the Project has been completed to the satisfaction of the Minister.
- 18.5 If the Minister determines pursuant to Clause 18.4 that the Project has not been completed to the satisfaction of the Minister, the Minister may direct the Organisation in writing to attend to those aspects of the Project which do not satisfy the Minister, and the Organisation must immediately take all necessary steps to ensure those aspects of the Project are addressed to the satisfaction of the Minister.

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19 ACQUITTING THE PROJECT

19.1 The Organisation will, at its expense, provide the Minister within sixty (60) days of the receipt of the final Milestone payment, or a single Milestone payment if there is only one Milestone, an independently Audited Financial Statement of Income and Expenditure for the Project. The Audited Financial Statement of Income and Expenditure must:

- (a) set out the Project revenue and expenses in accordance with the Project Budget Estimate, including, where the Minister deems appropriate, all invoices and receipts of payment;
- (b) confirm the Project's financial accounts as true and accurate;
- (c) confirm that the entire Grant was spent by the Organisation and applied to the approved Project purpose in accordance with this Deed;
- (d) when the Grant exceeds \$20,000 be certified by an Auditor or Accountant who is independent of the Organisation; and
- (e) be certified by the president or CEO of the Organisation.

19.2 The Project will be acquitted on the date the Minister notifies the Organisation that he or she is satisfied with the information as provided in Clause 19.1 (the Acquittal Date).

19.3 In the event that the Minister reasonably considers that the Audited Financial Statement of Income and Expenditure may be incomplete or inaccurate in any material respect the Minister may arrange for an audit to be carried out in accordance with Clause 16.

19.4 In the event the Minister makes an overpayment the Organisation must

- (a) notify the Minister in writing of the overpayment immediately after it becomes aware of the overpayment; and
- (b) repay to the Minister the full amount of the overpayment.

within 10 Business Days after it becomes aware of the overpayment.

19.5 If the Minister discovers an overpayment to the Organisation, the Minister may notify the Organisation and the Organisation must repay the full amount of the overpayment within 10 Business Days after receipt of the Minister's notice.

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- 19.6 The Organisation may apply to the Minister for an extension of time to provide the Audited Financial Statement of Income and Expenditure which extension is at the Minister's discretion. Any such extension granted will be confirmed in writing.
- 19.7 At any time up to seven years after the Project Completion Date, the Organisation may be required to provide:
- (a) original invoices, receipts or other documents which account for the expenditure of the Grant; and/or
 - (b) a statutory declaration made in accordance with the *Oaths, Affidavits and Statutory Declarations Act 2005* accounting for the expenditure of the Grant.

20 CONFIDENTIALITY

- 20.1 The Organisation must make no written or oral announcements or representations to anyone including the media regarding the amount of the Grant provided by the Minister without the written authorisation of the Minister.
- 20.2 The Parties must treat as confidential any Confidential Information or other information that comes into their possession in relation to each other as a result of this Deed and will not disclose this information to any person other than those of its employees, officers, agents and legal and financial advisers who legitimately and reasonably require such Confidential Information in order to properly discharge the duties:
- (a) which they were employed or engaged to discharge; and
 - (b) which they would ordinarily and reasonably be expected to discharge on account of such employment or engagement:
 - (i) unless required to do so under or pursuant to a provision of a statute, law, regulation, local law or ordinance in operation in Australia from time to time; or
 - (ii) required to do so by virtue of an order or direction given to it by or on the part of the Parliament of the State or by Court or Tribunal of the relevant jurisdiction.
- 20.3 The Parties agree that they will use their best endeavours to ensure that their officers, employees, agents, contractors and legal and financial advisers comply with the obligations of confidentiality specified in Clause 20.2.

SCHEDULE**21 PUBLIC ACCESS**

- 21.1 The Organisation will allow unrestricted public access to and public use of the airport facilities in the Airport Site for a period of eight years from the Project Completion Date and will not do or suffer to be done anything which may interfere with such public access and use.
- 21.2 The Organisation warrants that there is nothing that would prevent it providing public access as required by Clause 21.1, and acknowledges that a failure to provide public access is a breach of this Deed.

22 PUBLIC ACKNOWLEDGEMENT OF FUNDING

- 22.1 The Minister will make available, at the Minister's expense, signage acknowledging the RPU. The RPU sign will be sent to the Organisation at the Minister's expense and installed by the Organisation at its own expense. The RPU sign provided by the Minister must be displayed for a period of eight years from the date the Project commences in a prominent public area at the relevant Airport Site or Project Site that must be two metres above the ground, and any additional signs provided by the Organisation must also refer to the contribution towards the Project made by the Regional Airports– Pavement Upgrades.
- 22.2 Photographic evidence of the RPU sign and confirmation in the letter of standards assurance must be supplied to the Minister.
- 22.3 Any RPU sign installed at the Airport Site or Project Site, that is in good condition but out of date or no longer suitable and/or applicable is to be disposed of in an environmentally friendly fashion by the Organisation and replaced with a new one at the Minister's expense.
- 22.4 Any RPU sign installed at the Airport Site or Project Site that is no longer suitable due to damage in any form must be disposed of in an environmentally friendly fashion by the Organisation and replaced with a new one at the Organisation's expense.
- 22.5 In the event the RPU sign was lost due to negligence by the Organisation a new sign will be provided by the Minister at the Organisation's expense.
- 22.6 At the end of the signage installation requirement the Organisation must dispose of all RPU signs in an environmentally friendly fashion.

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- 22.7 The Organisation agrees that the name of the Airport Site or Project Site, the Grant and details of the Project works may be published on the Minister's and Department of Transport's websites.
- 22.8 The Organisation agrees to seek the Minister's permission prior to making any media announcement regarding its Grant.
- 22.9 The Organisation will not use any State Government logos, issue or participate in any media release or publicity in relation to the Project without the prior written approval of the Minister.
- 22.10 The Organisation will appropriately recognise the RAPU in all reports and studies funded by RAPU, all publications, articles, signs, posters, promotional and advertising materials, and activities by it or on its behalf as well as in all public announcements at forums, conferences and openings.

23 DEALINGS WITH THE AIRPORT SITE / PROJECT SITE

- 23.1 The Organisation will not, subject to Clause 23.2, 23.3 and 23.4 within eight years from the Project Completion Date, sell, transfer, lease, mortgage, or otherwise dispose of, encumber or part with possession of the Project Site, any part thereof or any interest the Organisation has in or in respect of the Project Site or any part thereof.
- 23.2 The Organisation hereby covenants and agrees that it will not, subject to Clause 23.3 within eight years from the Project Completion Date, sell, transfer, mortgage or part with possession of its respective share of the Project Site or any interest therein respectively unless the Organisation first procures from the lessee, mortgagee or other person entitled to the possession thereof (but in the case of the mortgagee to become effective only in the event of entering into their possession under their mortgage or exercising their other powers and remedies thereunder) a Deed of Covenant with the Minister (in a form approved by it) to observe and perform the terms and conditions of this Deed.
- 23.3 The Organisation covenants and agrees to immediately notify the Minister of its intention to sell, transfer, lease, mortgage or otherwise dispose of or part possession with the Project Site, and of its need to obtain the Minister's approval to such transaction, and the need for the Minister to sign the approved Deed of Covenant in Clause 23.2.

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- 23.4 Depending on the size of the committed Grant, the Organisation will not dispose of the property at the Airport Site or Project Site after the Project Completion Date for a certain period of time as indicated below.

Grant Range	Number of Years
\$0 - \$244,000	2 years
\$244,001 - \$610,000	5 years
\$610,001 and above	8 years

24 LIMITATION OF LIABILITY

- 24.1 Neither the Minister, nor the Minister's authorised delegates nor any department, agency, instrumentality or emanation of the State (and any Minister, officer, or employee of any of them) shall be:

- (a) liable, in negligence or otherwise, for the success or otherwise of the Project;
- (b) responsible for any losses or financial shortfalls encountered by the Organisation in connection with, or by undertaking, the Project and for clarity, if the funding is insufficient for the Organisation to properly fulfil all of its obligations then the Organisation must still fulfil its obligations at its own cost;
- (c) liable for any losses or financial shortfalls sustained by the Organisation in the event that termination of this Deed results in or triggers the termination of other deeds or agreements the Organisation has with third parties; or
- (d) liable to pay compensation when this Deed has been ended, in total or in part.

25 INSURANCE AND INDEMNITY

- 25.1 It is the onus and responsibility of the Organisation to ensure that during the continuance of this Deed and at all times thereafter it will maintain and keep current, public liability insurance appropriate that is proportionate to the maximum level of potential loss related to the operation of the Airport Site or Project Site, and the nature of the Project the subject of this Deed. The Organisation is to ensure that such insurances will cover all Claims and losses howsoever arising or caused, including but not limited to those in respect of any injury of, or illness to, or death of, any person, any loss, damage or destruction to any property, Claims,

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risks and events covered under the indemnities provided by the Organisation to the Minister under this clause.

- 25.2 The Organisation must not, and is not to permit any person to, do anything which adversely affects the continuation, validity, extent of cover or ability to make a claim under the insurance policies.
- 25.3 The Organisation will notify the Minister immediately if an event occurs which does give rise or might give rise to a claim under the insurance policies or which could prejudice the insurance policies.
- 25.4 The Organisation will ensure that all premiums in respect of insurance policies and renewals of insurance policies are paid punctually.
- 25.5 If requested by the Minister, the Organisation will provide a copy of all policies, certificates of currency and receipts for premiums in connection with all insurance cover referred to above.
- 25.6 The Organisation will indemnify and keep indemnified the Minister from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be brought, maintained or made against the Minister in respect of any loss whatsoever, injury or damage of, or to, any kind of property or thing and any death of, or injury or illness sustained by, any person arising out of, or in connection with, whether directly or indirectly, this Deed, the Grant, the Project or any act, neglect, omission or default by the Organisation or any employee, agent or contractor of the Organisation.
- 25.7 The provisions of Clause 25.6 survive termination of this Deed.

26 INTERVENTION AND DEFAULT

- 26.1 The Minister has the right to intervene at any time in the practical operation of the Project to ensure that the objectives and expected outcomes of the Project are achieved.
- 26.2 An Event of Default occurs if:
- (a) the Minister is of the reasonably held view that all or any part of the Grant is not being, or has not been, applied with competence, efficiency and diligence;
 - (b) the Minister is of the reasonably held view that the Organisation has spent or committed, or will spend or commit, all or part of the Grant:

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- (i) for a purpose or purposes inconsistent with or contrary to the Approved Project Plan or the Project;
 - (ii) imprudently or in an unreasonable fashion having regard to the purpose of this Deed; or
 - (iii) on goods, services or goods and services for which the Organisation has paid or will pay a price which is unreasonably high;
- (c) for any reason whatsoever the Organisation is unable or unwilling to commence, continue or complete work on the Project;
- (d) the Organisation is the subject of an Insolvency Event;
- (e) a commissioner is appointed in respect of the Organisation under the *Local Government Act 1995*, or the council of the local government of the Organisation is suspended under section 8.15(2) or dismissed under section 8.24 of the *Local Government Act 1995*;
- (f) the Organisation breaches this Deed and does not fully and properly rectify the breach within 28 Business Days or a period otherwise agreed from receipt of a written notice from or on behalf of the Minister specifying the breach and calling upon the breach to be rectified;
- (g) the Organisation breaches or is likely to breach an agreement or deed it has with a third party which will or is likely to result in the Project being jeopardised or adversely affected;
- (h) the Organisation does not promptly inform the Minister of any occurrence which may adversely affect the Project in a material way or the ability of the Organisation to deliver the Project;
- (i) the Organisation does not act with integrity, good faith and probity in accordance with good corporate governance practices;
- (j) the Organisation attempts to sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers under this Deed;
- (k) the Organisation does not comply with all State or Commonwealth statutes or other laws;
- (l) the Organisation does not reasonably co-operate with the Minister in the administration of this Deed;

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- (m) the Organisation refuses upon reasonable notice to provide the Minister with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property for the purpose of audit and inspection by the Minister in order to verify compliance by the Organisation with the Project and this Deed;
- (n) the Organisation proceeds with work without obtaining confirmation that the Minister has confirmed that the Approved Project Plan is acceptable;
- (o) the Organisation does not achieve the Milestone/s by the times in accordance with Schedule 2;
- (p) any portion of the Project has not been completed pursuant to the terms of this Deed;
- (q) the Project is not completed by the Project Completion Date;
- (r) the Organisation does not provide the Audited Financial Statement of Income and Expenditure within 60 days, or such other time agreed to by the Minister for the purposes of Clause 19; or
- (s) the Organisation fails to advise the Minister if the Organisation has received, or is expected to receive any private, or any other State or Commonwealth government grants for the Project.

27 CONSEQUENCES OF EVENT OF DEFAULT

- 27.1 If an Event of Default occurs, or it is considered by the Organisation as likely to occur or would be considered by a reasonable person as likely to occur, then the Organisation must immediately notify the Minister of the occurrence or likely occurrence and must thereafter consult with the Minister with respect to this Deed and its possible termination.
- 27.2 If an Event of Default occurs, the Minister may, in his or her absolute discretion, suspend payment of the Grant or terminate the Deed. The Minister may continue to suspend payment of the Grant until such time as the Minister is satisfied, in his or her absolute discretion, that the Organisation has rectified the Event of Default.
- 27.3 If an Event of Default occurs or the Minister is otherwise entitled to terminate this Deed, including for termination at the Minister's Discretion, then;
 - (a) the Minister has no further obligation to pay the Organisation any part of the Grant which has not yet been paid to the Organisation;

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- (b) the Organisation must immediately take all action necessary to cease further expenditure of the Grant; and
 - (c) upon demand by the Minister, the Organisation must immediately repay to the Minister the Grant less costs in respect of the Approved Project Plan:
 - (i) already properly incurred by the Organisation; and
 - (ii) not yet paid by the Organisation but which are due and payable, provided that in respect of such costs, the Organisation has provided to the Minister within 10 Business Days after the Minister's demand:
 - (A) documentary evidence that such costs were properly incurred in accordance with this Deed; and
 - (B) in respect of costs referred to in Clause 27.3(c)(i) documentary evidence that the Organisation has paid such costs.
- 27.4 If an Event of Default involves expenditure of the Grant contrary to this Deed, then upon demand by the Minister, the Organisation must immediately repay to the State all amounts of the Grant improperly spent or committed.
- 27.5 If this Deed is terminated under any provision of this Deed the Minister will cease to have any obligation to the Organisation.

28 MINISTER'S DISCRETION

The Minister may terminate this Deed by providing notice in writing to the Organisation if, in the opinion of the Minister exercisable in his or her absolute discretion, the Project is no longer necessary for any reason, including due to a change in State or Commonwealth government policy, and the Deed is then terminated from the date specified in that notice.

29 ASSIGNMENT

- 29.1 This Deed is personal to the Organisation and may not be assigned by the Organisation without the Minister's consent, which may be withheld in the Minister's absolute discretion. The Minister may at any time, in his or her absolute discretion, assign or transfer its rights and obligations under this Deed as he or she sees fit.
- 29.2 For the purposes of this clause, the Organisation shall be deemed to have assigned this Deed if any act, matter or thing is done or occurs, the effect of

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which is, in the opinion of the Minister, to transfer, directly or indirectly, the management of the Organisation.

30 ACCESS TO LAND

If the Project is being undertaken on land (whether freehold or Crown land) that is not owned, leased or managed by the Organisation, the Organisation must obtain before it enters or occupies that land and keep in place whilst the Organisation is on or occupying that land, the written consent of the person owning or leasing that land to such entry or occupation by the Organisation. A copy of this consent to be provided to the Minister.

31 WAIVER

- 31.1 No right under this Deed will be deemed to be waived except by notice in writing signed by each Party.
- 31.2 A waiver by either Party pursuant to Clause 31.1 will not prejudice that Party's rights in respect of any subsequent breach of this Deed by the other Party.
- 31.3 Subject to Clause 31.1, any failure by either Party to enforce any clause of this Deed, or any forbearance, delay or indulgence granted by one Party to the other Party will not be construed as a waiver of rights under this Deed.

32 ENTIRE DEED

This Deed (including Schedules) constitutes the entire Deed between the Parties and supersedes all prior communications, negotiations, arrangements and Deeds, whether oral or written, between the Parties with respect to the subject matter of this Deed.

33 FREEDOM OF INFORMATION ACT 1992

This Deed and information regarding it, is subject to the *Freedom of Information Act 1992*. The State may publicly disclose information in relation to this Deed, including its terms and the details of the Recipient.

34 GOVERNING LAW

This Deed is governed by and construed in accordance with the laws for the time being of Western Australia and the Parties hereby submit to the jurisdiction of the courts of Western Australia and all courts having jurisdiction to hear and determine appeals therefrom.

OFFICIAL**35 COSTS**

- 35.1 The Organisation must bear and is responsible for all or any duty payable on or in respect of this Deed pursuant to the *Duties Act 2008*.
- 35.2 Each Party must pay its own legal and other costs relating to the preparation of this Deed.

36 COUNTERPARTS


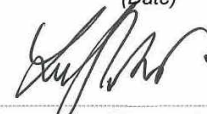
This Deed may be executed in several counterparts, and such counterparts shall constitute a single instrument.

OFFICIAL

Executed as a Deed by the Parties hereto:


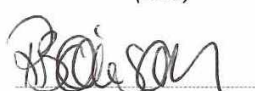
For and on behalf of the Minister:

By the duly authorised delegate of the Minister.

Anne-Marie Brits Executive Director Freight, Ports, Aviation and Reform Department of Transport	 (Signature)
	3/7/2025 (Date)
in the presence of TIFFANY PO, BUSINESS MANAGER	 (Signature)
(Name and Position Title)	

For and on behalf of the Organisation:

Signed for and on behalf of the

Shire of Derby West Kimberley <i>Signed by the Chief Executive Officer pursuant to section 9.49A of the Local Government Act 1995</i> Tamara Clarkson Chief Executive Officer	 (Signature)
	24/6/25 (Date)
in the presence of Ryan Boldison, Executive Assistant	 (Signature)
(Name and Position Title)	

OFFICIAL

SCHEDULE 1 CONTACT OFFICERS**1 Contact Officers****1.1 Minister (i.e. via the Departmental Officer specified below)**

Name:	Katarzyna Woloszyn
Job Title:	Policy and Project Officer
Phone:	08 6551 6392
Email:	Katarzyna.Woloszyn@transport.wa.gov.au
Postal Address:	Po Box C102, Perth WA 6839
Street Address:	140 William Street, Perth WA 6000
Supervisor:	Michael Kennedy

1.2 Organisation

Name:	Wayne Neate
Job Title:	Director of Infrastructure
Phone:	08 9191 0999
Email:	Wayne.Neate@sdwk.wa.gov.au
Postal Address:	PO Box 94, Derby WA 6728
Street Address:	30 Loch Street, Derby WA 6728
Supervisor:	Tamara Clarkson

SECRET

SCHEDULE 2

APPROVED PROJECT PLAN – FITZROY CROSSING AIRSTRIP

- 1 APPROVED PURPOSE OF GRANT / PROJECT:** Project Design and Construction Preliminaries for the upgrade of Fitzroy Crossing Airstrip

2 PROJECT ACTIVITY PLAN

Estimated Commencement Date: 1 July 2025 Project Completion Date: 18 May 2026

Project Activity Description Major activity components	\$ Organisation contribution ex GST	\$ RAPU Grant contribution (ex. GST)	\$ Total contributions (ex. GST)
Project Management (MRWA)	\$0	\$138,690	\$138,690
Environmental Surveys	\$0	\$40,250	\$40,250
Concept Design Plans - Concept General Arrangement Drawing - Basis of Design Report	\$0	\$115,000	\$115,000
Geotechnical Investigations	\$0	\$49,404	\$49,404
Final Design: Detailed Design, Technical Specifications, Scope of Works Documentation and Schedule (Bill) of Quantities (which includes material supply)	\$0	\$281,902	\$281,902
Environmental Approvals and Heritage Consultation and Approvals	\$0	\$131,560	\$131,560
Fill Materials Investigations	\$0	\$43,194	\$43,194
Total (ex GST)	\$0	\$800,000	\$800,000

3 PROJECT BUDGET ESTIMATE

Payment Milestones	Activity	Evidence for RAPU Payment (Organisation to provide to Department)	Financial year in which the Grant can be paid under Clause 5	\$ Estimated Payment of RAPU Grant (ex. GST)
1	Completion of Environmental and Heritage processes	1) Project Letter of Standards Assurance signed by CEO; 2) Expenditure summary and all supporting invoices for the project; and 3) Proof of completed works (i.e. copies of plans, surveys, and investigations undertaken).	25/26	\$171,810
2	Concept Design complete		25/26	\$214,404
3	Final Completion of Final Design		25/26	\$413,786
Total				\$800,000

OFFICIAL

4. SPECIAL CONDITIONS OF GRANT

4.1 Pursuant to Clause 11.2 the Organisation is to submit to the Minister via the Contact Officer:

- (a) A commitment to working with the Department to complete and maintain a Strategic Airport Assets and Financial Management Framework;
- (b) The provision of all relevant airport data upon request for reporting for the purposes of the evaluation of Project benefits; and
- (c) Such other information relating to the Airport Site as may be required by the Minister.

15 COMMUNITY AND RECREATION SERVICES

15.1 YOUTH PROGRAM - EXPRESSION OF INTEREST

File Number: CS/080/20

Author: Luke Lawrence, Acting Director Community Planning

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

The Shire continues to review costs and likely benefits in delivery of services within the district.

This report seeks Council (Commissioner) endorsement for the Shire to undertake two Expressions of Interest (EOI) processes for the provision of youth services in Derby and Fitzroy Crossing.

While the delivery of services is an operational matter, Council (Commissioner) support of the way forward is sought.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer

BACKGROUND

The Shire currently operates a youth centre in Derby and delivers youth programs in both Derby and Fitzroy Crossing. The Derby program runs six nights per week, from Monday to Saturday, while the Fitzroy Crossing program operates three nights per week, from Tuesday to Thursday. The programs consist largely of recreational and non-recreational entertainment and development activities, provide meals to participants three nights per week, and include a pick-up and drop-off service.

The Shire's youth program pre-dates the construction of the Derby Youth Centre, which was built in 2000. The program caters to young people aged 10 and above; however, a significant number of participants are younger than 10. This adds additional complexity and workload for youth staff, who must manage higher levels of need and supervision.

Historically, the Shire's youth program has received funding from the Department of Communities and the Department of Justice as part of a cross-government strategy to address youth offending in the Kimberley region. These programs were designed to engage at-risk young people in positive, structured activities with the broader objective of reducing youth crime and antisocial behaviour in Derby and Fitzroy Crossing.

The Derby youth program is staffed by one Youth Services Coordinator, two Senior Youth Officers, and six casual or part-time Youth Officers. The Fitzroy Crossing program is staffed by one Team Leader and seven casual or part-time Youth Officers. Both programs service up to 130 youth participants per night.

STATUTORY ENVIRONMENT

Local Government Act 1995 S3.18 (Performing executive functions) empowers local governments to provide services and facilities as part of their executive functions, but also places a

responsibility on the local government to ensure these are delivered efficiently and do not duplicate or compete with services offered by other providers.

POLICY IMPLICATIONS

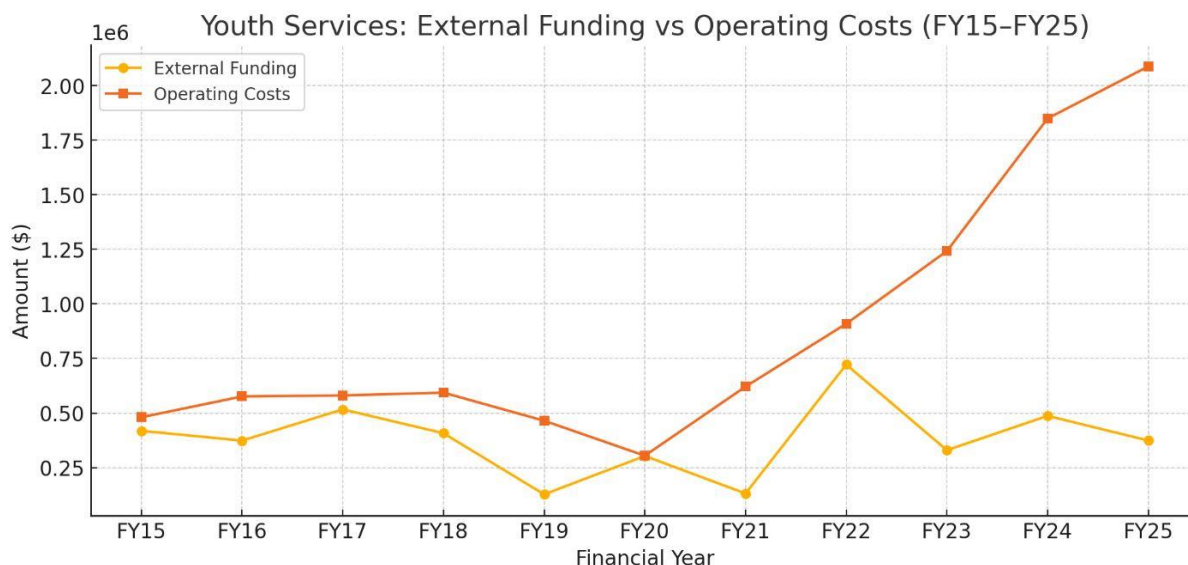
Nil

FINANCIAL IMPLICATIONS

The total operating cost of the Shire's youth programs across Derby and Fitzroy Crossing in the 2024-25 financial year (FY25) is \$2,088,067, with current grant income of \$336,698 supporting delivery.

In the 2025–26 financial year, the Derby youth program is anticipated to receive \$144,055 (excluding GST) through the Department of Communities' Youth at Risk funding and \$60,000 from Rio Tinto's Social Investment program. No external funding is currently expected for the Fitzroy Crossing program during this period.

An analysis of youth services funding over the past decade highlights a growing financial burden on the Shire. Operating costs have increased significantly, from \$480,618 in FY15 to over \$2 million in FY25. In contrast, external funding has remained inconsistent and insufficient, covering only a small portion of total costs. In FY25, external funding accounts for less than 20% of operating expenses.



This widening funding shortfall reinforces the financial unsustainability of the current model and supports the recommendation to explore alternative service delivery options, including the potential for external providers to access additional funding sources not available to local government.

There are no immediate financial implications arising from this report, as the cost of undertaking the EOI processes will be met within existing operational budgets.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.1 Engage with our communities
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.3 Maximise regional opportunities that benefit our community
2. Community	2.1 Safe Communities	2.1.3 Provide activities, programs, places and spaces that engage young people
2. Community	2.2 Healthy Communities	2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Insufficient long-term funding to sustain current Youth Services model	Likely	Moderate	High	Transition service delivery to an external provider
People Health & Safety: Participants may face reduced access to specialised supports due to the Shire's limited capacity to provide case management, trauma-informed care, and culturally safe services	Possible	Major	High	Transition service delivery to an external provider

CONSULTATION

Internal.

COMMENT

Delivering youth services falls within the discretionary functions of local government. While the Shire has stepped into this space to address local needs, there is growing recognition that community based organisations - particularly Aboriginal Community Controlled Organisations (ACCOS) - are better placed to deliver these services sustainably and effectively.

In accordance with Section 3.18 of the *Local Government Act 1995*, local governments are permitted to provide services and facilities and must ensure that such services are managed efficiently and effectively, are well integrated with those provided by other tiers of government and avoid unnecessary duplication. The proposed transfer of the Shire's Youth Program to an ACCO aligns with these principles by enabling service delivery through an organisation with established expertise, cultural capability, and community trust. This approach promotes greater integration with State and Commonwealth initiatives, minimises overlap in service provision, and supports the efficient and effective management of youth services in the region.

There is also a degree of risk associated with the Shire continuing to provide youth services. While all staff hold valid Working with Children Checks, they do not possess formal qualifications in youth work, social work or case management. This limits the Shire's ability to provide the level of specialised support that some young people may require. Additionally, the Shire does not have the financial capacity to fund the necessary training or to expand its workforce to include qualified youth or case support professionals.

Following a review of the Shire's role in direct service delivery, it is proposed that the Shire transition out of delivering youth programs and instead support ACCOs to take on this function.

This proposed transition aims to:

- Align with the objectives of the *Closing the Gap* targets;
- Ensure youth services are culturally appropriate and community driven; and
- Enable the provision of wraparound support such as case management, which is beyond the scope of the Shire's current capability and,
- Build locally based community employment

The proposed transition to Aboriginal Community Controlled Organisations (ACCOs) aligns with the outcome targets set out in the National Closing the Gap Agreement. Youth services delivered by ACCOs can contribute to improved outcomes in education (Targets 5 and 6), employment (Target 7), justice (Target 11), child protection (Target 12), and social and emotional wellbeing (Target 14). ACCO-led programs offer culturally appropriate, community-driven models that are more likely to engage at-risk Aboriginal youth, build trust, and deliver wraparound supports that the current Shire led youth program cannot.

In addition, outsourcing youth services to an ACCO sustains local employment and builds capacity in the ACCO sector.

The proposed approach is to conduct separate Expression of Interest (EOI) processes for Derby and Fitzroy Crossing to identify suitable service providers.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council (Commissioner):

- 1. Determines that the provision of youth services is not a current priority of the Shire**
- 2. Authorises the Chief Executive Officer to undertake two separate Expressions of Interest processes for the provision of youth services - one for Derby and one for Fitzroy Crossing.**
- 3. Note that if no suitable service provider is identified through the Expression of Interest process, the Shire will continue to deliver youth services within the limits of guaranteed external funding.**

15.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES**File Number:** 4212**Author:** Luke Lawrence, Acting Director Community Planning**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Executive**SUMMARY**

This item is for Council (Commissioner) to receive the minutes of the Local Emergency Management Committee (LEMC) for the meeting held 20 May 2025.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Local Emergency Management Committee (LEMC) is established by Council under section 38 of the *Emergency Management Act 2005* (Act). In accordance with section 39 of the Act, the functions of the LEMC are:

- a. To advise and assist the local government in assuring that local emergency management arrangements are established for its district;
- b. To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c. To carry out other emergency management activities as directed by the State Emergency Management Committee, or prescribed by the *Emergency Management Regulations 2006*.

The Shire of Derby/West Kimberley Local Emergency Management Terms of Reference was adopted at the Ordinary Council Meeting held on Thursday, 26 October 2023.

STATUTORY ENVIRONMENT*Local Government Act 2005**Emergency Management Act 2005***POLICY IMPLICATIONS**

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities

	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
	1.3 Effective Communication	1.3.3 Use multiple channels to distribute information about services, programs, places and spaces

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Council (Commissioner) is unaware of issues discussed at the Local Emergency Management Committee	Almost Certain	Moderate	Medium	Endorsement of future Minutes of Meetings for Council increased awareness and transparency.

CONSULTATION

Nil

COMMENT

To ensure that Council (Commissioner) is adequately informed of the issues discussed and for transparency, the minutes of each LEMC meetings are to be presented to Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Local Emergency Management Committee Meeting Minutes - 20 May 2025 [↓](#) 

RECOMMENDATION

That Council (Commissioner) receives the minutes of the Local Emergency Management Committee meeting held on 20 May, 2025 as attached.



Shire of Derby / West Kimberley

Local Emergency Management

Committee (LEMC) Meeting

Meeting Minutes – 20th May 2025

Derby Council Chambers

 www.sdwk.wa.gov.au

LEMC Agenda: 20 May 2025

1. DECLARATION OF OPENING

1.1. The meeting was opened by Luke Lawrence at ___ 4:01pm ___

2. RECORD OF ATTENDANCE

2.1. Attendance

Attendee – in person	Organisation
Luke Lawrence (Chair Person)	Shire of Derby/West Kimberley
Jeff Gooding	Shire of Derby/West Kimberley
Tamara Clarkson	Shire of Derby/West Kimberley
Gareth Cornish	DFES
Brett Burns	SES
Andrew Twaddle	Hamlet Grove Volunteer Fire Station
Kelsey Clark	Shire of Derby/West Kimberley
Ryan Boldison	Shire of Derby/West Kimberley
Jacob Charters	Shire of Derby/West Kimberley
Matthew Reimer	DFES
Alan Davis	Main Roads
Lee Rham	Western Australian Police Force
Sarah May	Western Australian Police Force
Grant Pilgram	Department of Communities
Kevin Collard	Department of Communities
Sandie Ozies	Derby Aboriginal Health Service
Eru Hepi	Derby Volunteer Fire Service
Davin Rose	Derby Volunteer Fire Service
Gerry Zoetelief	Main Roads
Attendee – online	Organisation
Gaby Hutchinson	WACHS – Perth
Rhiannon Machin	Shire of Wyndham East Kimberley
Linsey Millard	Horizon Power
Mark Cole	Royal Australian Air Force
Rob Imber	KRSP

2.2. Apologies

Name	Agency
Sarah Clarke	Western Australia Police Force
Eliot Money	Derby District High School
Jane Salt	Looma Remote Community School

LEMC Agenda: 20 May 2025

Hamish Ethridge	Looma Remote Community School
Belinda Storer	Juniper Fitzroy Crossing

3. Confirmation of Minutes of previous meeting

Committee Decision: Carried	
Moved: Matt Reimer	Seconded: Andrew Twaddle
That the Minutes of the Local Emergency Management Committee Meeting (attached) held on Tuesday 26 November 2024, to be confirmed.	

4. Business arising from last meeting

Nil

5. New Business**5.1. Derby Marine Rescue – Logging On/Off Procedures for Boating Trips****5.1.1. Matt Reimer on behalf of Owen Rouse**

Following Volunteer Marine Rescue procedures by calling the mobile number addressing that you are departing on a boating trip providing details such as location, expected time back and then calling again to address returning from the boating trip. Matt also spoke to an App (Deckee) that is in development and trial.

5.2. Rhiannon Machin – Process Overview of the Bushfire Risk Management Program**5.2.1. Luke Lawrence on behalf of Rhiannon Machin (due to audio malfunctions)**

Is engaged on an 18-month contract to produce a Bushfire Risk Management Plan (BRMP) across 4 Local Governments (LG's), position is being funded by the 4 LG's. This will be the first version for most Kimberley LG's while City LG's are already on their fourth version. The BRMP seeks to map assets within the LG and give an overview risk rating to be able to identify at risk assets and assign treatment options. LG's with a BRMP can apply for Mitigation Activity Fund Grants which is intended to support LG's managing and treating bushfire risks on State Land within their jurisdiction.

5.2.2. Rhiannon Machin

Visited areas within the Shire of Derby/West Kimberley such as Looma, Camballin to begin mapping out SDWK's BRMP and the context statement, she will be looking to make contact with key stakeholders. Then will move to have the BRMP endorsed and then moving onto the Mitigation Funding Program.

Andrew Twaddle queried whether a draft BRMP would be developed and circulated amongst the committee for input. He raised concerns regarding the Savannah Blocks on Bungarun Road, noting that there are no fire breaks or mitigation measures in the area. Mr Twaddle highlighted the importance of community input in the early planning stages especially as the Shire of Derby/West Kimberley are heading into peak fire season.

Rhiannon confirmed that there would be a draft, that she will put together once she has gathered the relevant information from the Shire and other key stakeholders such as pastoralists and local volunteer bushfire brigades, to

LEMC Agenda: 20 May 2025

gather historical data, frequently attended jobs and concerning areas, looking at infrastructure across the whole of SDWK. Once draft is reviewed by the Commissioner, it will be put Office of Bushfire Risk Management in Perth, for it to then be adopted/endorsed by the Commissioner.

Jacob Charters addressed Andrew Twaddles query by informing the committee that the Shire of Derby/West Kimberley are currently in the process of delivering the Fire Break and Fuel Reduction Notices at the end of May 2025. Acknowledged that due to the prolonged wet season there is more fuel and risk.

Jeff Gooding addressed that collaboration between Rhiannon and the Volunteer Fire Brigades is encouraged to complete the draft.

Rhiannon explained that the live version of the Shire of Wyndham can be accessed on their website. She hopes to have the Shire of Derby/West Kimberley's BRMP completed/endorsed before June 2026.

5.3. Grant Pilgram – Local Emergency Relief and Support Plan seeking endorsement to replace Local Emergency Welfare Plan

- 5.3.1. Tabled Local Emergency Relief and Support Plan (attached) for the Local Emergency Management Committee to review to be hopefully endorsed at the next LEMC meeting.

6. Standing Items

6.1. Review of LEMC Contact List – Update Given by Chair

- 6.1.1. The review of the LEMC Contact List is nearly complete. It has been cross-referenced with the Shire's External Contact List and updated accordingly. The Community Planning admin team has been contacting the agencies to confirm details. The finalised list will be sent to the committee prior to the next meeting.

7. Reports from members

7.1. SES – NIL

7.2. WAPOL – NIL

7.3. WACHS – NIL

7.4. Dept. of Communities – NIL

7.5. Horizon Power – Following on from the Wet Season and the growth around, Horizon Power is working on getting tree trimming and clearing under power line into action.

7.6. Water Corporation – NIL

7.7. RAAF – Upcoming fire mitigation burns from the 31st of May until the 5th of June to be happening out at the Curtin RAAF Base. RAAF will also be performing Fire Mitigation along the Yampi Sound in the coming weeks.

7.8. Main Roads – Gibb River Road is now open. Works such as resealing and upgrading flood ways are currently active. Fitzroy Crossing to GoGo hoping to start development. Blina floodway looking towards funding to upgrade.

7.9. DVFS –

- 7.9.1.** Derby Volunteer Fire and Rescue Service - Concerns regarding significant growth around the rural, urban and industrial areas around town, namely the lack of maintenance on verge ways, drain ways. This is due to fires over the weekend being deliberately lit. There is a large amount of Green Waste that hasn't been collected, this is concerning because if this is lit it can turn into a structural fire, there have been a couple of near misses over the last couple of days. Requesting direction from the Shire as to what is being done to manage these areas. Going to be providing a list of concern areas to Luke Lawrence and Tamara Clarkson.

- 7.9.2.** Hamlet Grove Bush Fire brigade – Has concern areas around the Savannah Blocks on Bungarun Road.

LEMC Agenda: 20 May 2025

- 7.10. **DFES** – Starting to filter in additional resources across the units and brigades throughout the Kimberley Region, such as light and heavy tankers through high season.
- 7.11. **SDWK** – Fire Break and Fuel Reduction Notices to be coming out in the coming weeks to mitigate fire risks. Tamara Clarkson addressed that the Shire is aware that the maintenance program has been hindered due to the prolonged wet season and once we have the list we can begin to target those areas specifically. The Infrastructure team are aware and the Shire will continue to look into it as more information comes in from committee and public members.
- 7.12. **Education** – NIL
- 7.13. **WKRP** – NIL
- 7.14. **DAHS** – NIL
- 7.15. **Department of Transport** – NIL
- 7.16. **Services Australia (Centrelink)** – NIL
- 7.17. **Juniper** – NIL

8. General Business**8.1. Any other business**

Gareth Cornish enquired if the Local Emergency Management Sub Committee (LEMSC) would begin running out of the parent committee LEMC, as it had only just been started up before people departed. Luke Lawrence mentioned that the OIC of Western Australia Police in Fitzroy Crossing is looking into chairing the LEMSC. Luke Lawrence to follow up and confirm at next meeting.

Matt Reimer gave update to the fact that the Wet Season is now complete. There were 12 cyclones in Australia, which is more on record than in the last 20 years. Out of the 12 cyclones 11 were in Western Australia. 4 of those 11 had affected the coast, 2 crossing near Derby. The warning system was trialled for the first time, admitted that there was some confusion anticipated when bringing the new system in. DFES are in communication with the Bureau of Meteorology to ensure that all communication is consistent and there are hopes for improvement as the public get used to the new system Yellow, Orange and Red.

Matt Reimer also wanted to bring the Kimberley Total Solar Eclipse to LEMC attention as it is going to be taking place in July of 2028. There is expected to be more tourist attraction even though Derby is not listed as being a prime visual look out. Kimberley Development Commission are looking at forming a working group which has already began convening for meetings. There could be an impact on emergency services due to higher traffic and more risk of accidents, fires within camping areas along the Gibb River Road. Tamara Clarkson added that the Kimberley Regional Group consisting of Shire of Broome, Shire of Derby/West Kimberley, Shire of Halls Creek, Shire of Wyndham East Kimberley, is aware of this upcoming as the CEO of SWEK is representative is on the working group and is feeding that information back to the KRG. Tamara is going to ensure that the relevant considerations are going to be included into the LEMC.

9. Closure**9.1. Date of Next Meeting**

Tuesday 29 July 2025, time to be confirmed.

9.2. Closure of Meeting

The meeting was closed by Luke Lawrence at _4:35pm__

15.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE - REVISED TERMS OF REFERENCE**File Number:** 4212**Author:** Luke Lawrence, Acting Director Community Planning**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Executive**SUMMARY**

For Council (Commissioner) to adopt amendments to the Local Emergency Management Committee (LEMC) Terms of Reference.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Under the *Emergency Management Act 2005*, local governments are responsible for ensuring that effective emergency management arrangements are in place for their district. The Shire's LEMC Terms of Reference were last endorsed by Council on 28 October 2023 (Minute No. 130/23).

As part of its ongoing improvement process, the Shire has reviewed and updated the Local Emergency Management Committee (LEMC) Terms of Reference to better reflect current practices, contemporary governance standards, and support compliance with statutory obligations

STATUTORY ENVIRONMENT*Local Government Act 2005**Emergency Management Act 2005***POLICY IMPLICATIONS**

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities
	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
	1.3 Effective Communication	1.3.3 Use multiple channels to distribute information about services, programs, places and spaces

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Outdated Terms of Reference may result in unclear responsibilities or non-compliance with statutory requirements	Likely	Moderate	Medium	Council (Commissioner) to adopt updated Terms of Reference to ensure relevance and accountability

CONSULTATION

Department of Fire Emergency Service

Internal

COMMENT

The revised Terms of Reference reflect key updates, including:

- Change of Chairperson role from Elected Member to Director Community Planning or other Senior staff member, as determined by the Chief Executive Officer, allowing for greater operational continuity and availability.
- Improved meeting administration processes, including clear timelines for agenda preparation and distribution of meeting minutes.
- Expanded membership guidance to promote representation from industry, business, and the broader community.
- An emphasis on inclusivity, with explicit consideration for Culturally and Linguistically Diverse (CaLD) communities and Aboriginal representation.

These updates aim to strengthen local emergency management governance and ensure Council is kept informed of relevant matters in a timely and structured way.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Local Emergency Management Committee Terms of Reference - 30 June 2025  

RECOMMENDATION

That Council (Commissioner) adopt the Local Emergency Management Committee Terms of Reference as attached.



Local Emergency Management Committee (LEMC)

Terms of Reference

Chairperson	Director Community Planning or Senior Staff
Deputy Chairperson	Local Emergency Coordinator
Agency and Organisation	Shire of Derby/West Kimberley (SDWK) Department of Fire and Rescue Services (DFES)
Representatives	State Emergency Services (SES) Derby Volunteer Fire and Rescue Services (DVFRS) Hamlet Grove Bush Fire Brigade (HGBFB) Department of Communities – Housing, CPFS Department of Defence Department of Biodiversity, Conservation and Attractions Department of Parks & Wildlife Department of Transport Department of Justice-West Kimberley Regional Prison (WRKP) Department of Education – Derby and Fitzroy Crossing Derby District High School Derby Rosary Catholic Primary School Derby Police Fitzroy Crossing Police North Regional TAFE Derby Volunteer Sea Rescue Group (DVSRG) WA Country Health Service (WACHS) Derby and Fitzroy Crossing Hospital Juniper – Derby and Fitzroy Crossing WACHS – Kimberley Population Health Unit Horizon Power Main Roads WA Water Corporation Kimberley Ports Authority Royal Flying Doctor Service Derby Aboriginal Health Service (DAHS) National Indigenous Australians Agency Department of Primary Industries & Economic & Regional Development Winun Ngari Aboriginal Corporation Emama Nguda Aboriginal Corporation Dambimangari Aboriginal Corporation Wilinggin Aboriginal Corporation Walalakoo Aboriginal Corporation Marra Worra Worra Aboriginal Corporation Nindilingarri Cultural Health Services
Secretariat	Shire of Derby/West Kimberley Development Services
Meeting Schedule	Quarterly or as required
Meeting Location	Shire of Derby / West Kimberley, Council Chambers
Quorum	Five (5)
Delegated Authority	Nil

Derby

☎ (08) 9191 0999 | 30 Loch Street
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Fitzroy Crossing

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ABN: 99 934 203 062

🌐 www.sdwk.wa.gov.au



Functions

1.0 NAME

The name of the Committee is the Local Emergency Management Committee (LEMC).

2.0 DISTRICT/AREA OF CONTROL

The Local Emergency Management Committee operated within the boundaries of the local government of the Shire of Derby / West Kimberley. Shire districts are determined under Division 4 – Emergency Management Districts, of the Emergency Management Act 2005.

3.0 VISION / PURPOSE

The LEMC assists the Shire to develop and maintain effective Local Emergency Management Arrangements (LEMA) for the local area.

4.0 STATUTE

The Emergency Management Procedures Manual published by the Department Fire and Emergency Services contains the following guidance:

LEMC Membership

Noting the requirements of the Emergency Management Act 2005, the following provides guidance on the composition of LEMCs:

- A) The Chair Person will be the Director Community Planning, a member of Council, or another senior staff member, as determined by the Chief Executive Officer;
- B) The Deputy Chair will be the Local Emergency Coordinator;
- C) The Manager of Development Services will be appointed to coordinate the business of the committee and/or provide administrative support;
- D) The Local Recovery Coordinator, being the person nominated in the Local Recovery Plan, where a Local Recovery Plan has been completed as part of Local Emergency Management arrangements (section 41(4) of the Emergency Management Act 2005), should be appointed a member of the committee;
- E) Consideration should be given to appointing local government officer engaged in key roles and functions affecting emergency management (for example, Community Services, Engineering Services, Corporate Services or Planning);
- F) Membership is reflective of the community it represents and includes representatives from emergency management agencies in the local government district, essential service providers, industry, and business representatives as well as community representation;
- G) Consideration should be given to appointment of persons able to represent or advise on the interests of Culturally and Linguistically Diverse (CaLD) community members or community members with special needs; and
- H) The LEMC aims where possible, to include representatives of local Aboriginal community organisations to provide advice and guidance to the LEMC and to promote appropriate engagement with the local Aboriginal communities.

Derby

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ABN: 99 934 203 062

🌐 www.sdwk.wa.gov.au



Terms of Reference

The Terms of Reference have been developed to provide members with a common understanding of how meetings and responsibilities will be administered in accordance with the Emergency Management Act 2005.

5.0 ESTABLISHMENT

Last reviewed 30 June 2025

6.0 OBJECTIVES

- Liaise with participating agencies in the development, review and testing of emergency management arrangements;
- Assist with the preparation of emergency management operating procedures for application in the local area;
- Prepare and annual report on Committee activities for submission to the District Emergency Management Committee;
- Participate in the emergency risk management process;
- Carry out other emergency management functions as directed by the District Emergency Management Committee.

7.0 MEMBERSHIP

7.1 General

Council will appoint one elected member and one proxy elected member to the Committee. Membership to include agencies with specific emergency management responsibilities or expertise essential to the development of emergency management arrangements.

8.0 DELEGATED AUTHORITY

This Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have management functions and cannot involve itself in management processes or procedures.

9.0 COMMITTEE

9.1 Chairperson and Deputy Chairperson

The Chairperson will be the Director Community Planning, a member of Council, or another senior staff member, as determined by the Chief Executive Officer and Deputy Chairperson resumes the chair if the chair is absent.

9.2 Secretariat

The Shire's Manager of Development Services is the responsible Secretariat.

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9.3 Standing Ex Officio Members

The Committee may invite ex-officio members as necessary. Ex-officio members cannot vote and are only permitted to speak on a matter when invited to do so by the Chair. Shire staff may be appointed as ex-officio officers by the Secretariat.

10.0 MEETINGS

10.1 Annual General Meeting

Not applicable

10.2 Committee Meetings

Held quarterly, or as required. The Chairperson may at any time convene a special meeting of the Committee.

10.3 Quorum

Quorum is five (5) Committee Members.

10.4 Minutes

- The Executive Officer is responsible for preparing agendas and minutes of all business transacted at each meeting.
- A draft agenda will be emailed to members three (3) weeks prior to the meeting.
- Members have two (2) weeks to include agenda items and/or comments. The final agenda will be issued to members one (1) week prior to the scheduled meeting.
- Copies of the meeting minutes will be made available to Council by way of information at the next Ordinary Meeting of Council after the committee meeting.
- Meeting Minutes will be forwarded to Committee members within two (2) weeks following the meeting.

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16 NEW BUSINESS OF AN URGENT NATURE

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

18 CLOSURE

18.1 Date of Next Meeting

The next ordinary meeting of Council (Commissioner) will be held Thursday, 21 August 2025 with the time and location yet to be confirmed.

18.2 Closure of Meeting