

CONFIRMED MINUTES

Ordinary Council (Commissioner) Meeting Thursday, 31 July 2025

Date: Thursday, 31 July 2025

Time: 5:30pm

Location: Council Chambers, Clarendon Street

Derby

Order Of Business

1		aration of Opening, Announcements of Visitors						
2		aimer						
3 4		owledgment of Countryndance via Telephone/Instantaneous Communications						
5	Announcements by Presiding Person Without Discussion							
6		Disclosure of Interests						
	6.1	Declaration of Financial Interests	7					
	6.2	Declaration of Proximity Interests	7					
	6.3	Declaration of Impartiality Interests	7					
7		ications for Leave of Absence						
8		onses to Previous Public Questions Taken on Notice						
9	9.1	ic Time Public Question Time						
	9.2	Public Statements						
10	_	ions, Deputations, Presentations and Submissions						
11		irmation of Minutes of Previous Meetings						
Repo								
12	Corp 12.1	orate Services	18					
	12.1	Audit Risk and Improvement Committee - Appointment of Independent Community Members	18					
	12.2	Fitzroy Crossing Visitors Centre - Expressions of Interest for Office Space	21					
	12.3	Statement of Financial Activity - June 2025	24					
	12.4	Accounts for Payment - June 2025	51					
13	Exec	utive Services	85					
	13.1	Amendment to Policy PC4 - Provision of Staff Housing	85					
	13.2	Derby Port - Transfer of management back to State GovernmEnt (Kimberley Ports Authority)	94					
14	Tech	nical Services	99					
	14.1	Acceptance of Deed for Fitzroy Crossing Airport and Budget inclusion	99					
15	Com	munity and Recreation Services						
	15.1	Youth Program - Expression of Interest	139					
	15.2	Local Emergency Management Committee Meeting Minutes	144					
	15.3	Local Emergency Management Committee - Revised Terms of Reference	151					
16		Business of an Urgent Nature						
17 10		ers for which the Meeting may be Closed (Confidential Matters)						
18		Jre						
		Closure of Meeting						
		U	,					

MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY ORDINARY COUNCIL (COMMISSIONER) MEETING HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY ON THURSDAY, 31 JULY 2025 AT 5:30PM

PRESENT: Mr Jeff Gooding (PSM, JP)

(In Person)

PRESENT: Nil

(Remote)

IN ATTENDANCE: Tamara Clarkson (Chief Executive Officer), Wayne Neate (Director

Infrastructure), Luke Lawrence, (Director Community Planning), Rowan Scott (Acting Director Corporate Services), Maria O'Connell (Coordinator Communications and Media), Colleen Boldison, (Executive Assistant to the

Director Infrastructure), Ryan Boldison (Executive Assistant to the CEO)

(In Person)

IN ATTENDANCE: Nil

(Remote)

VISITORS: Nil

GALLERY: 8

APOLOGIES: Jill Brazil (Director Corporate Services)

APPROVED LEAVE OF ABSENCE: Nil

ABSENT: Nil

1 DECLARATION OF OPENING, ANNOUNCEMENTS OF VISITORS

The Presiding Member opened the meeting at 5:30pm

2 DISCLAIMER

This meeting will be video recorded and live-streamed on the Shire's Youtube Channel, with the exception of confidential items and periods of adjournment as determined by the Presiding Member. By being present at this meeting, members of the public consent to the possibility that their voice and/or image may be live-streamed to the public. Recordings will also be made available on the Shire's Youtube Channel and Website following the meeting. The official record of the meeting will be the written minutes kept in accordance with the Local Government Act 1995 and any relevant regulations.

3 ACKNOWLEDGMENT OF COUNTRY

In the spirit of Reconciliation, the Shire of Derby/West Kimberley acknowledges the traditional custodians of country throughout the Shire and the continued connection to the land, waters and community.

The Shire of Derby/ West Kimberley would like to pay our respects to the people, the cultures and the Elders past and present and the continuation of cultural, spiritual and educational practices of Aboriginal people.

4 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

A Council Member may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Council Member are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

Nil

5 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

• The work I have been doing since I started the role as Commissioner at the Shire, has been dominated by a focus on finances and the coming year's budget. Some progress has been reported to the community either at Shire meetings or through the 5 Commissioner's Updates I have provided...more will follow. Importantly, a balanced budget has been established for 2025/26. As I have said to everyone I have spoken to about the budget, it is a tough budget, but the budget is foundational and sets the basis for sustainability.

Inherent in finalising the 2025/26 budget, was a guiding principle to focus on core Shire functions and keep strong downward pressure on expenditure. The Shire's financial position demanded and continues to demand, that focus. Growing costs, increasing expectations about services and limited revenues cannot and should not be 'waved away' for another day. Some of the decisions involved are challenging and difficult, however that is the role that must be fulfilled for the Community.

In tonight's meeting I move to several high order decisions that I strongly believe are responsible, measured and deliver benefits in the short term whilst setting the foundations for sustainability into the future. I hope to make clear that RESPONSIBLE, MEASURED and SUSTAINABLE are the hallmarks of my work here. In doing that I again acknowledge the extensive support of the Shire administration - together we are UNITED and POSITIVE.

It has become my practice to use this part of the regular meeting agenda, to outline some of the recent activities and milestones. Tonight, I will depart slightly from that practice and characterise several important but challenging decisions currently before the Shire.

Of particular interest to the Community will be plans to test if there are local organisations that could assist with services for youth in both Derby and Fitzroy Crossing. My objective is to improve

service delivery for youth, as opposed to diminishing services - which would be the inevitable outcome of relying so intensely on the funds available to the Shire. This is not about the Shire abandoning youth services - it is about recognising that an opportunity and potential exists to develop new and innovative delivery arrangements with locally based Aboriginal Community Controlled Organisations (ACCOs).

I hold the view that ACCOs are well placed to attract external funds, not readily available to Local Government and are placed and connected to deliver community services. ACCOs can be a stable base for training and employing local people, sometimes in significant numbers. To achieve those outcomes, they need the stability that ongoing contractual arrangements with Government, can provide. That has shown to be a springboard for their success. There are some very exciting examples of this model, already operating in our region. I firmly believe we should not walk past the opportunity this model can provide, for our communities - harnessing local service delivery, local employment and building financial sustainability.

The Shire strategy is to check by Expression of Interest process, what can be delivered locally and what are the implications - before committing. Service delivery will, in the meantime, continue as is and not be compromised, and no final arrangements will be locked in without fully assessing the implications. To avoid any doubt, I intend to further clarify this intent, when we get to the item in the agenda.

A major initiative of this meeting, is to move a step towards changing the management arrangements at the Derby Port. This is the START of a process rather than the end, however, I acknowledge that few issues in Derby evoke more interest than the future of the port. I also acknowledge the importance of the issue and particularly, community security of continued community use of the wharf. Let me explicitly address this concern. There is no intention, nor would it be acceptable for the continued community use of the wharf to be compromised. In fact, at the last Shire meeting I allocated over \$1/4 million of real funds - new money, into a special purpose fund expressly for the enhancement of community use at the port. I would expect that those funds could be grown and the community will become involved in how that occurs as part of community and economic planning processes that have now commenced. Community access is secure and facilities will be enhanced by the real funds that are available. This is a very significant investment for a cost constrained Shire and provides a strong signal about continued community use.

However, the other important dimension of the port, is that the Shire has leased the port from the State Government for the last 27 years. Previous Councils took that lease on with the best of objectives of behalf of the community, to secure future trade through the port. That was a sound objective that is to be applauded, but we must recognise that it comes at a cost. That cost has progressively risen as assets age, requiring maintenance repairs and renewal that has not been funded by corresponding throughput over the wharf or through the port. I have looked at those costs closely, as I consider how the Shire can continue to fund its responsibilities.

I approach the challenges posed by the port, cognisant of a nonnegotiable demand from the community to retain and increase community use and a strong and consistent demand from the community to help drive and shape future growth prospects - if they arise. These demands are balanced by a growing unfunded list of liabilities, that as lease of the port, the Shire and its residents and ratepayers will need to fund from their very limited resources. Cost is growing and ability to pay has declined.

I strongly believe that the time is right and these challenges can be met for Derby, but not whilst the Shire retains the State lease with all its attendant costs and risks and liabilities - many of these will be expanded upon in the agenda item when we get to it. Additionally, the Shire is not equipped with the technical staff that can meet the growingly complex needs of operating a port. It is not responsible to 'kick that problem down the road'. The Shire needs to start a process to address it.

Tonight, the Shire will consider an 'in principle' decision about making sure the community use objectives at the port and wharf continue and future development decisions involve the Derby Community, without the Shire retaining a growing burden of responsibility for the costs and liabilities of the port. No final decision will be made until these objectives are satisfactorily met. I re-iterate that this is the Start of a process rather than the end, and I will make several clarifying points when we get to that item on the agenda.

There are other important matters before the Shire tonight as well, however I have singled out a few that I know will be of intense interest to many in the Community.

I encourage the community to keep in the forefront of their minds, that in a heavily cost constrained situation, difficult decisions need to be made. That should not be unexpected. My view and the commitment I made at the outset of my appointment, is that difficult decisions will not be avoided or swept under the rug, but they will be taken with a balance of community benefits and longer-term sustainability.

With that said, I will move to the agenda but not before reminding all residents and ratepayers of two things:

- 1. Commencement of important Shire planning processes. I signalled when I first commenced that this was a priority for me in my role, so I am pleased to confirm that the Shire is starting its process to develop a new Strategic Community Plan and Corporate Business Plan as well as a more focussed Economic Development Strategy. All these documents will apply to the whole of Shire so keep a look out for how you can become involved in helping to chart the future of the Shire. Communities that fail
- 2. The forthcoming Shire elections. For those not enrolled to vote or already on the electoral role, I encourage you to do so now. Did you know that at the last Shire elections, only 6% of eligible voters voted? We must turn that around. For those that are contemplating rising to the challenge of putting your name forward for election to the new Council, let me strongly encourage you to do so. Your towns and communities need people to represent their views and to assist in balancing the issues required to make good governance decisions that is what will sustain our community into the future. I refuse to believe that only 6% of voters are interested in how their community is governed. Please reach out to me through the Shire Administration or look to the Shire website for details, if you would like to chat about standing for election and what is involved.

I thank those that are either here tonight, have or will ask questions, or have dialled in - your commitment is acknowledged, and the Shire welcomes your involvement.

6 DISCLOSURE OF INTERESTS

6.1 Declaration of Financial Interests

Nil

6.2 Declaration of Proximity Interests

Nil

6.3 Declaration of Impartiality Interests

At the Ordinary Council (Commissioner) Meeting held at 5:30pm Thursday, 24 April 2025 in the Council Chambers, Derby the Commissioner declared that he is a Member of Council for the Shire of Wyndham/East Kimberley.

At the Ordinary Council (Commissioner) Meeting held at 11:00am Thursday, 22 May 2025 in the Karrayilli Adult Education Centre, Fitzroy Crossing the Commissioner declared that he is a Director of Gumala Investment Pty Ltd and also a Director of Wunan Foundation.

7 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Ms Yolanda Lombardo, Derby

At the Ordinary Council (Commissioner) meeting held on Wednesday, 18 June, Ms Lombardo asked the following question that was taken on notice, of which response is now provided.

Question

Can the Council please provide information regarding maintenance of the roads at the 'Savannah Blocks' including Bungarun Road. Specifically, future maintenance planning to minimise weather damage as well as the sources of water and soil used in maintenance works following the most recent wet season.

Response

The annual opening grade of Bungarun Road is scheduled to occur at the end of April with a completion date of 15 May each year (weather permitting). On the opening grade Bungarun Road is required to be graded, watered and rolled. Water is sourced at a site 1km from the Bungarun Road turn off (towards Derby). As a consequence of the late monsoon and unseasonal rain, the commencement of the 2025 grading cycle was substantially delayed. The second grade would usually occur from the 1 June, which has been pushed back due to the close timeframe between the last grade. The third grade is normally undertaken and completed by August. The final closing grade commences on 1 October and is completed by mid-November. It should be noted that these timeframes are general estimates as each contractor has a wide area to maintain. Schedules are

determined between these timeframes according to priority works and are undertaken in a practical flow to save on the mobilisation of plant. This road has not been re-sheeted in recent years, and our records do not indicate that this road was stabilised with lime. The two mid grades and the closing grade utilise a dry grading technique using only a grader to maintain shape as best possible. At this point in time there is no budget allocated or immediate plan to undertake any capital works such as re-sheeting on this road.

9 PUBLIC TIME

9.1 Public Question Time

 PRIOR TO THE MEETING, MR GEOFF DAVIS, FITZROY CROSS, ASKED THE FOLLOWING QUESTIONS IN RELATION TO ITEMS AGENDA ITEMS 12.2 AND 15.1:

QUESTION 1

IS THERE A MOVE TO REDUCE THE FOOTPRINT OF THE SHIRE OF DERBY/WEST KIMBERLEY IN FITZROY CROSSING GOING INTO THE FUTURE? IF SO WHERE IN ANY STRATEGIC PLANNING DOCUMENT, PASSED BY FULL COUNCIL, DOES IT SPECIFY THIS?

RESPONSE

THE SHIRE CONTINUES TO REVIEW COSTS AND LIKELY BENEFITS IN DELIVERY OF SERVICES WITHIN THE DISTRICT. THERE IS NO MOVE TO REDUCE THE SHIRE'S FOOTPRINT IN FITZROY CROSSING. THE PROPOSED EXPRESSION OF INTEREST PROCESSES ARE INTENDED TO ENHANCE OUR SERVICE DELIVERY IN FITZROY CROSSING BY COLLABORATING/PARTNERING WITH EXISTING PROVIDERS.

QUESTION 2

IF NOT (AND ALSO IF IT DOES) WHAT CONSULTATION WITH KEY STAKEHOLDERS AND RATE PAYERS HAVE BEEN CONSULTED OR CANVASSED TO JUSTIFY THE POSSIBILITY OF OUTSOURCING TWO KEY PROGRAM AREAS IN FITZROY CROSSING?

RESPONSE

THE PROPOSAL TO SEEK EXPRESSIONS OF INTEREST (EOL) FOR DELIVERY OF YOUTH SERVICES FOR BOTH DERBY AND FITZROY CROSSING STEMS FROM OPERATIONAL AND STRATEGIC CONCERNS REGARDING LONG-TERM SERVICE SUSTAINABILITY, CAPABILITY GAPS IN THE SHIRE RUN SERVICES, AND THE NEED FOR SPECIALIST CASE MANAGEMENT AND WRAPAROUND SUPPORT SERVICES.

THE EOL PROCESS FOR THE OFFICE SPACE IS AN OPPORTUNITY TO TEST THE MARKET AND POTENTIALLY TO RECOVER SOME OF THE COST ASSOCIATED WITH THE FLOOD IMPACT.

INITIAL CONSULTATIONS HAVE BEEN INTERNAL, FOCUSED ON EVALUATING SERVICE PERFORMANCE, RISK EXPOSURE, AND LEGISLATIVE RESPONSIBILITIES. FURTHER STAKEHOLDER CONSULTATION IS INTENDED TO OCCUR AS PART OF BOTH EOL PROCESSES.

QUESTION 3

I NOTE IN BOTH MOTIONS PREAMBLE THE CONSULTATION WAS STATED SIMPLY AS 'INTERNAL'. WHO INTERNALLY WAS CONSULTED AND THOUGHT THAT OUTSOURCING WAS A GOOD IDEA?

RESPONSE

THE CHIEF EXECUTIVE OFFICER, DIRECTORS, MEMBERS OF THE ORGANISATIONAL MANAGEMENT TEAM AND YOUTH SERVICES LEADERSHIP.

QUESTION 4

WAS THERE AN OFFER FROM COMMUNITIES/DEPARTMENT OF FIRE AND EMERGENCY SERVICES TO LEASE PART OF THE SHIRE OFFICE FACILITY FOR THEIR PURPOSES IN THE PAST SIX MONTHS. IF SO WHY WAS THE OFFER NOT ACCEPTED?

RESPONSE

AN ENQUIRY WAS RECEIVED MID JULY 2025, THIS WAS BEING PROGRESSED AS A MEMORANDUM OF UNDERSTANDING FOR A SHORT-TERM PERIOD, HOWEVER A SUITABLE OPTION WAS FOUND AT ANOTHER LOCATION.

QUESTION 5

FOR AN ITEM TO COME TO COUNCIL, THERE IS A SECTION THAT ASKS FOR WHAT CONSULTATION HAS TAKEN PLACE PRIOR TO THE RECOMMENDATION BEING PUT FORWARD BY THE OFFICERS. FOR BOTH THE ITEMS LISTED, WHAT 'ABORIGINAL CONTROLLED INDIGENOUS ORGANIZATIONS' [SIC] WERE CONSULTED AND WHAT FEEDBACK MAKES THE OFFICERS FEEL THERE IS:

- 1. AN INTEREST FROM THEM AND
- 2. A CAPACITY TO COMPLETE THE OUTSOURCED PROGRAM EFFECTIVELY.

RESPONSE

TO ENSURE A FAIR PROCESS, THE EXPRESSION OF INTEREST PROCESS IS INTENDED TO OPENLY TEST THE MARKET TO IDENTIFY AND ENGAGE AN INTERESTED ABORIGINAL COMMUNITY CONTROLLED ORGANISATION (ACCO). THE CRITERIA FOR THE EOL IS IN DEVELOPMENT TO ENSURE THAT AN ACCO DOES HAVE CAPACITY TO DELIVER THE PROGRAM EFFECTIVELY.

QUESTION 6

WHAT WILL HAPPEN TO THE SHOP FRONT CAPACITY TO DEAL WITH THE TOURISTS THAT NEED INFORMATION ABOUT THE POSSIBILITIES OF THEIR STAY IN FITZROY CROSSING?

RESPONSE

WITH THE EOL PROCESS FOR OFFICE SPACE AT THE FITZROY CROSSING VISITOR CENTRE, IT IS PROPOSED THE ORGANISATION THAT LEASES THIS SPACE WILL DELIVER THIS SERVICE. BY EMPLOYING LOCAL PEOPLE, WITH LOCAL KNOWLEDGE, THE LEVEL OF CUSTOMER SERVICE PROVIDED TO TOURISTS WILL INCREASE.

QUESTION 7

WHAT IS THE PRESENT OPPORTUNITY FOR PEOPLE TO ACCESS THE DEPARTMENT OF TRANSPORT REQUIREMENTS IN FITZROY CROSSING?

RESPONSE

DUE TO STAFF TURNOVER, THE CURRENT ACCESS IS LIMITED, THE SHIRE HAS BEEN WORKING WITH DEPARTMENT OF TRANSPORT TO ADDRESS THIS. REPRESENTATIVES FROM THE DEPARTMENT OF TRANSPORT ATTEND FITZROY CROSSING TO DELIVER THE SERVICE. IT IS IMPORTANT TO NOTE THAT THIS SERVICE HAS BEEN PROVIDED BY THE SHIRE, HOWEVER IT IS A STATE GOVERNMENT ROLE.

THE SHIRE WILL CONTINUE TO ADVOCATE FOR IMPROVED STATE GOVERNMENT SERVICE TO BE PROVIDED.

QUESTION 8

WILL THE LIBRARY CAPACITY BE RE-ESTABLISHED AND OPERATED?

RESPONSE

FOLLOWING THE CLOSURE OF THE LIBRARY DUE TO THE FLOOD IMPACT IN 2023, THE LIBRARY WAS OPENED IN A MUCH SMALLER CAPACITY IN 2024. THIS SERVICE CONTINUES TO BE DELIVERED AND THE COORDINATOR LIBRARY AND HERITAGE SERVICES TRAVELS TO FX MONTHLY TO MANAGE THE LIBRARY STOCK AND CONTINUE TO PLAN FOR PROGRAMS THAT POTENTIALLY COULD BE RUN FROM THE SPACE. DUE TO STAFF SHORTAGES, THE LIBRARY IS NOT ALWAYS OPEN AS SCHEDULED.

QUESTION 9

WHERE CAN TOURISTS ACCESS LOCAL PEOPLE'S ART AND CRAFT AND PHYSICALLY SEE WHAT INDIGENOUS ARTISANS ARE PRODUCING APART FROM A WORKING GALLERY IN THE INDUSTRIAL AREA WITH NO PARKING?

RESPONSE

IN THE INTEREST OF EQUITY AND TO ENSURE MINIMAL RISK FOR STAFF, COMMISSIONED ART WAS REMOVED DUE TO CONCERNS WITH SHIRE HANDLING DELICATE PIECES AND MONEY ON BEHALF OF ARTISTS.

THIS MAY BE CONSIDERED AS PART OF THE EOL PROCESS.

QUESTION 10

WHERE WILL PEOPLE BE ABLE TO BOOK TRANSPORT?

RESPONSE

THE BUS SERVICE IS ANOTHER COMMISSIONED SERVICE THAT THE SHIRE HAS BEEN DELIVERING ON BEHALF OF A PRIVATE COMPANY, GREYHOUND. IT IS PROPOSED TO CONTINUE THIS SERVICE AND WILL BE CONSIDERED WITH THE EOL PROCESS.

QUESTION 11

WHO WILL MANAGE THE REC [SIC] CENTRE AND OVERSEE PROGRAMS THAT RUN THERE IF THE YOUTH PROGRAMS ARE OUTSOURCED TO AN ORGANIZATION THAT NEEDS THAT FACILITY TO RUN THEM?

RESPONSE

FACILITY MANAGEMENT RESPONSIBILITIES WILL REMAIN WITH THE SHIRE. USE OF THE RECREATION CENTRE BY A SERVICE PROVIDER WOULD BE SUBJECT TO A FACILITY HIRE

OR USER AGREEMENT. THIS IS AN OPPORTUNITY FOR THE SHIRE TO PARTNER AND SUPPORT THE ACCO THROUGH USE OF FACILITY MANAGEMENT.

QUESTION 12

OF THE \$2.08 MILLION IN EXPENDITURE HOW MUCH WAS ATTRIBUTED TO THE COST OF RUNNING THE FITZROY YOUTH PROGRAM IN 24/25 FINANCIAL YEAR. HOW MUCH OF THIS WAS COVERED BY GRANT FUNDING?

RESPONSE

AT THE TIME OF PREPARING THIS RESPONSE, APPROXIMATELY \$700,000 WAS THE COST FOR DELIVERING FITZROY CROSSING YOUTH PROGRAM WITH \$50,000 EXTERNALLY FUNDED.

QUESTION 13

WHAT STAFF ARE ENVISAGED THAT WILL BE NEEDED TO RUN THE SHIRE PRESENCE IN FITZROY CROSSING IN 2025/26?

RESPONSE

THE SHIRE MAINTAINS SERVICE PROVISION IN FITZROY CROSSING WITH WORKS CREW BASED IN THE TOWN AND SERVICES PROVIDED BY RANGERS, ENGINEERING STAFF, ENVIRONMENTAL HEALTH OFFICERS, DERBY WORKS CREW AND OTHER STAFF AS REQUIRED. THE AIM IS TO CONTINUE TO HAVE ADMINISTRATION ONSITE FOR SHIRE BASED QUERIES AND TO SUPPORT WITH FACILITY HIRE.

IT IS DIFFICULT TO IDENTIFY THE LEVEL OF STAFFING FOR DELIVERY OF CUSTOMER SERVICE AT THIS TIME AS THE REVIEW OF SERVICES IS ONGOING.

THERE ARE CORE SHIRE FUNCTIONS THAT EXIST, AND A PRESENCE WILL CONTINUE WITHIN FITZROY CROSSING.

QUESTION 14

AS THESE ARE MAJOR STRATEGIC PLANNING ISSUES THAT HAVE LONG TERM IMPACTS FOR FITZROY CROSSING SHOULD NOT THESE DECISIONS BE MADE BY COMMUNITY ELECTED COUNCILLORS BEYOND THE ELECTIONS IN OCTOBER?

RESPONSE

THE EOL PROCESSES ARE DESIGNED TO TEST THE MARKET, UNDERSTAND CAPACITY, CAPABILITY AND THEN ASSESS IMPLICATIONS BEFORE FINAL DECISIONS ARE MADE. THE EOL PROCESS IS THE START POINT OF THE PROCESS, NOT THE END POINT.

THE RESULTS OF THE EOL PROCESS WILL BE EVALUATED AND BROUGHT BACK TO A SUBSEQUENT COUNCIL MEETING PRIOR TO A BINDING DECISION.

TIMING OF THE PROCESS AND EVALUATION OF THE RESPONSES WILL DETERMINE WHEN THE SHIRE IS IN A POSITION TO MAKE A FINAL DECISION.

THE POINT RAISED ABOUT THE VALUE OF THE DECISION BEING MADE BY A FULL COUNCIL IS NOTED.

• MR PETER MCCUMSTIE, DERBY

QUESTION 1

CAN THE COMMISSIONER PROVIDE AN UPDATE REGARDING THE STATE OF THE JETTY ROAD AND WHAT, IF ANY PLANS OR ARRANGEMENTS ARE IN PLACE TO REPAIR AND OR

REPLACE SEVERELY DAMAGED SECTIONS OR ALL OF THIS IMPORTANT ACCESS ROAD TO THE PORT?

RESPONSE

THE OWNERSHIP AND MANAGEMENT OF JETTY ROAD WILL BE TRANSFERRED TO MAIN ROADS WA, EFFECTIVE 1 AUGUST 2025. THERE ARE PLANS TO REPAIR DAMAGES AND MAIN ROADS WILL UNDERTAKE THIS WORK.

QUESTION 2

ARE THERE PLANS TO INSTALL GUIDANCE SIGNAGE SO THAT VISITORS IN PARTICULAR DO NOT HAVE TO CONSTANTLY SEEK DIRECTIONS TO THE STATUES? IF NOT, CAN SUCH SIGNAGE BE CONSIDERED AS A PRIORITY ITEM FOR ACTIONING WITHIN THE CURRENT BUDGET CYCLE PLEASE?

RESPONSE

THE INTERPRETIVE SIGNAGE AND ACCESSIBLE WALKWAY ARE THE NEXT STAGE OF THE PROJECT, PLANNED FOR 26/27 FINANCIAL YEAR.

A FLYER WITH DIRECTIONS AND INFORMATION IS AVAILABLE AT THE SHIRE OF DERBY/WEST KIMBERLEY ADMINISTRATION CENTRE IN ADDITION TO THE SHIRE AND AUSTRALIA'S BOAB COUNTRY WEBSITES ONLINE.

TWO ADDITIONAL SCULPTURES ARE CURRENTLY IN DEVELOPMENT TO BE INSTALLED SOON WHICH WILL ALSO BE INCLUDED ON THE INTERPRETIVE SIGNAGE.

QUESTION 3

MR MCCUMSTIE NOTED THAT ALL NINE VACANCIES WILL NEED TO BE FILLED, INCLUDING THE POSITION OF PRESIDENT IN THE OCTOBER 2025 LOCAL GOVERNMENT ELECTIONS. CONCERNS WERE RAISED REGARDING THE LOW NUMBER OF CANDIDATES IN PREVIOUS ELECTIONS, WHICH RESULTED IN ALL VACANCIES BEING FILLED WITHOUT THE NEED FOR AN ELECTION. ADDITIONALLY, THAT VOTER TURNOUT HAS BEEN HISTORICALLY LOW AND ASKED;

CAN THE COMMISSIONER AND CHIEF EXECUTIVE OFFICER PLEASE PROVIDE DETAILS IN REGARD TO WHAT IS INTENDED TO BETTER PROMOTE AND IMPROVE/ INCREASE, CANDIDATE NUMBERS AND VOTER NUMBERS FOR THE FORTHCOMING ELECTION FOR THE SHIRE OF DERBY WEST KIMBERLEY?

RESPONSE

ELECTION ENGAGEMENT ACTIVITIES HAVE BEEN HELD AT THE RECENT NAIDOC COMMUNITY EVENTS, AND ONGOING ENGAGEMENT ENCOURAGING ALL COMMUNITY MEMBERS TO LEARN MORE ABOUT LOCAL GOVERNMENT AND THE ELECTION PROCESS IS ONGOING. THERE HAVE ALSO BEEN ONGOING CONVERSATIONS WITH INTERESTED COMMUNITY MEMBERS, WHICH AIMS TO ENCOURAGE NOMINATIONS FROM OUR COMMUNITY TO STAND FOR COUNCIL.

AN INFORMATION EVENING WILL BE SCHEDULED TO COINCIDE WITH STATE WIDE ADVERTISEMENTS. AT THIS EVENT THERE WILL BE A PRESENTATION OF WEBINARS FROM THE DEPARTMENT OF LOCAL GOVERNMENT AIMED AT INFORMING PROSPECTIVE CANDIDATES.

SHIRE OFFICERS WILL ALSO HAVE A DEDICATED STALL AT THE UPCOMING KIMBERLEY ABORIGINAL LAW AND CULTURAL CENTRE (KALACC) FESTIVAL, WHERE THEY WILL BE

PROMOTING THE OCTOBER ELECTION, ENCOURAGING POTENTIAL CANDIDATES, AND PROVIDING INFORMATION ON HOW TO NOMINATE AND HOW TO ACCESS EARLY VOTING OPTIONS.

THE SHIRE CONTINUES TO WORK CLOSELY WITH WAEC, WALGA AND THE DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY TO ADVERTISE AND PROMOTE THE BENEFITS OF LOCAL REPRESENTATION ON COUNCIL. AS PER PREVIOUS YEARS, ONCE A RETURNING OFFICER IS APPOINTED, REMOTE VOTING WILL OCCUR WITH OUR REMOTE ABORIGINAL COMMUNITIES, SUPPORTING EVERYONE TO VOTE.

• MR PAUL WHITE. DERBY

MR WHITE STATED THAT AS LONG-TERM RATEPAYER AND FORMER SHIRE COUNCILLOR, THAT HE HAS BEEN APPROACHED BY COMMUNITY MEMBERS ON A NUMBER OF OCCASIONS REGARDING THE RESIGNATION OF FIVE COUNCILLORS EARLIER IN 2025. HE MADE NOTE OF THE FORMER COUNCILLORS' ACTIONS BEING "UNPRECEDENTED" AND NEGATIVELY IMPACTING THE COMMUNITY. HE ALSO REFERRED TO MEDIA COVERAGE OF A NUMBER OF OTHER WESTERN AUSTRALIAN LOCAL GOVERNMENTS WHO HAVE HAD COUNCILLORS RESIGN. CITING RUMOURS THAT THE RESIGNATIONS WERE RELATED TO FINANCIAL DIFFICULTIES OF THE SHIRE OF DERBY/WEST KIMBERLEY AND "NO CONFIDENCE" IN THE SHIRE PRESIDENT OF THE TIME, MR WHITE REQUESTED A PUBLIC EXPLANATION TO INFORM RESIDENTS AND RATEPAYERS OF THE REASON BEHIND THE COUNCILLORS' RESIGNATIONS.

RESPONSE

COUNCIL (COMMISSIONER) WILL NOT ADDRESS RUMOURS ON THIS MATTER. THE PREVIOUS COUNCILLORS' REASONS FOR THEIR RESIGNATIONS ARE THEIR OWN. THE CORE ROLE OF THE COMMISSIONER IS TO STABILISE GOVERNANCE AND ASSIST IN PREPARING THE COMMUNITY FOR UPCOMING ELECTIONS. THE COMMISSIONER HAS RELEASED FIVE PUBLIC COMMUNICATIONS THAT ADDRESS THE CHALLENGES FACED BY THE SHIRE INCLUDING A SIGNIFICANT CASHFLOW PROBLEM WHICH HAS NOW BEEN TURNED AROUND. THE COMMUNITY MUST BE UNDER NO MISAPPREHENSION, THE BUDGET OF THE SHIRE IS CHALLENGED INCLUDING ASSET MANAGEMENT REQUIREMENTS NOT PREVIOUSLY ADDRESSED BY SUCCESSIVE COUNCILS, DUE TO A LACK OF FUNDS. THE FLOODS IN 2023 HAVE ALSO BEEN A FACTOR. THE RESIGNATION OF FIVE SHIRE COUNCILLORS EARLIER IN THE YEAR PROMPTED STATE GOVERNMENT RESPONSE AS QUORUM COULD NOT BE ACHIEVED AND APPOINTED A COMMISSIONER. THE COMMISSIONER HAS REVIEWED RECORDS TO UNDERSTAND THE SITUATION LEADING TO THE COMMENCEMENT OF THE ROLE. THE CONTINUED FOCUS IS TO LOOK FORWARD; WHERE THE SHIRE IS TODAY, WHAT THE BUDGET LOOKS LIKE NOW AND SETTING FOUNDATIONS. A BALANCED BUDGET HAS BEEN PASSED, BRINGING THE SHIRE TO CORE LOCAL GOVERNMENT RESPONSIBILITIES, OF WHICH AN INCOMING COUNCIL MAY BUILD ON. AT THE END OF THE COMMISSIONER'S TERM, A REPORT WILL BE PROVIDED, AND LATER MADE PUBLIC, THAT CONTAINS ΑN ASSESSMENT ALONG WITH RECOMMENDATIONS FOR AN INCOMING COUNCIL.

GEOFF HAEREWA, DERBY QUESTION 1

IN REFERENCE TO AGENDA ITEM 13.2, IN PARTICULAR 3B OF THE RECOMMENDATION, HAS THERE BEEN COMMUNITY CONSULTATION REGARDING THE DECISION TO HAND THE JETTY BACK TO THE STATE?

RESPONSE

NO, COMMUNITY CONSULTATION HAS NOT OCCURRED.

QUESTION 2

TAKING INTO ACCOUNT THE CARETAKER PERIOD, IS COMMUNITY CONSULTATION PLANNED BEFORE A FINAL DECISION WILL BE MADE?

RESPONSE

WHAT HAS BEEN PROPOSED IS A NEGOTIATED OUTCOME WITH KIMBERLEY PORTS AUTHORITY. THERE IS NO INTENTION OF FINALISING AN AGREEMENT WITHOUT FIRM GUARANTEE OF CONTINUED COMMUNITY ACCESS TO THE JETTY. AT THIS STAGE, NO BROAD COMMUNITY ENGAGEMENT PROCESS HAS BEEN PLANNED.

QUESTION 3

HOW CAN WE GUARANTEE THEN, THE COMMUNITY CONTINUES TO HAVE ACCESS TO THE JETTY?

RESPONSE

THIS WILL BE ADDRESSED IN THE NEGOTIATION OF THE MEMORANDUM OF UNDERSTANDING WITH THE KIMBERLEY PORT AUTHORITY AND THE IMPORTANCE OF THIS IS UNDERSTOOD.

9.2 PUBLIC STATEMENTS

 Peter McCumstie, Derby provided the following public statement in relation to Agenda item 13.2 Derby Port - Transfer of management back to State Government (Kimberley Ports Authority:

Given my previous roles as being the Shire President in 1997 when our Council made the agreement with the Department of Transport, (Marine) and then Minister for Transport, the Hon Eric Charlton, and as the Shire President in February 2005, who along with the Acting Chief Executive Officer (CEO), undertook preliminary discussions with the Kimberley Ports Authority (KPA) CEO; I believe I am in a position to make comment and request a change regarding the process and timing of the decision making outlined in item 13.2 in tonight's Agenda on behalf of our community.

First and foremost, I would like to make it clear that I am in agreement with the direction and purpose of the report and the Recommendations apart from parts 4 and 5 of the recommendations.

I respectfully submit here tonight that any such final negotiation and agreement should, and in my view, be the role of an elected council (and CEO), who would reflect more significantly the community that they will have been elected to represent.

Given that there are to be Local Government Elections on 18 of October, this would not unduly delay or cause any issues for the KPA or our Shire in terms of a financial, maintenance or operational nature.

While acknowledging the heavy financial and operational burden that the Derby Port is on our ratepayers and overall Shire budget, it must also be acknowledged that the Derby Port, particularly the Jetty and boat ramp infrastructure, are of extremely significant value to our community in terms of recreational, amenity and tourism attraction. This in my view, provides substantial reasons and support for the request to make here for consideration to amend the Recommendation in relation to item 13.2 (4/5), to allow for the final agreement and determination to be conducted by the [incoming] Shire President who will be elected on 18 October 2025, along with the Commissioner and CEO.

Thank you for your hearing and consideration of my statement and request, on behalf of our shire community.

The Presiding member noted the statement with thanks, in particular the support to the
direction and purpose of the item recommendation and the rationale behind requesting
to delay final agreements. It was also noted that the Commissioner's role will cease upon
the October 2025 election of Council and comments made in Mr McCumstie's statement
will be taken into consideration.

10 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Nil

11 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE RESOLUTION CCO67/25

Moved: Mr Jeff Gooding

That the Minutes of the Ordinary Council (Commissioner) Meeting held at the Council Chambers, Clarendon Street, Derby, on 18 June 2025 be CONFIRMED.

<u>In Favour:</u> Mr Jeff Gooding

<u>Against:</u> Nil

CARRIED 1/0

REPORTS

12 CORPORATE SERVICES

12.1 AUDIT RISK AND IMPROVEMENT COMMITTEE - APPOINTMENT OF INDEPENDENT COMMUNITY MEMBERS

File Number: 4120

Author: Telia Reilly, Governance and Risk Coordinator

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Legislative

SUMMARY

The Audit, Risk and Improvement Committee (ARIC) is appointed formally by Council to ensure effective communication between the Council's external auditor, internal audit, Management and Council.

The Local Government Act 1995, 7.1A. (1) requires that a local government is to establish an audit committee of three or more persons to exercise the powers and discharge the duties conferred on it. The appointment of independent members by local governments as outlined in the Local Government Act 1995 s5.10 is a crucial step in ensuring robust governance and oversight.

The Shire's ARIC is the only established committee of Council with appointed independent committee members. The Shire has not previously appointed independent committee members, and requires these positions to hold future AIRC meetings. A recruitment process has occurred to appoint two independent committee members to the ARIC until the October 2025 Ordinary Local Government Elections.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

The ARIC is a standing committee of Council that requires the appointment of two independent committee members. Administration invited expressions of interest for suitably qualified persons to nominate for the two external independent member positions via SEEK.com, the Shire's website and social media channels. Nominees were requested to provide a current resume and/or a covering letter to demonstrate their knowledge and experience of:

- Business or financial management/reporting;
- Risk management systems and procedures;
- Internal business controls; and
- Legislative compliance programs.

The Shire received 10 applications from a range of qualified and experienced individuals. Following the review of the skills and attributes of each application, candidates Danielle Cornish and Jeffrey Porra have been identified as the most suitable to be appointed an independent committee members. The calibre of these two applicants is strong, having relevant and diverse expertise

together with backgrounds in compliance, governance, assurance and risk. The resumes of these two candidates are included as confidential attachments.

STATUTORY ENVIRONMENT

Local Government Act 1995 s7.1A

Local Government Act 1995 s5.10

The Local Government Amendment Act 2023

Salaries and Allowances Tribunal Determination No 1 of 2025

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The role of Independent Committee Members includes renumeration of \$450 per meeting aligned with the State Administrative Tribunal Determination No 1 of 2025, for Band 2 local governments.

SRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Failure to facilitate and establish changes to the Local Government Act 1995 and amendments to the Audit, Risk and Improvement Committee	Unlikely	Minor	Low	Effective communication with Council (Commissioner) to ensure that Shire aligns with legislative guidelines and requirements

CONSULTATION

External recruitment process

Internal consultation

COMMENT

The recruitment of two independent members will allow the Shire to hold AIRC meetings as scheduled, with the next meeting being the 21 August 2025. This is the last scheduled meeting prior to the October 2025 Ordinary Local Government Elections.

All applicants have the option of reapplying to be independent committee members for the next Council period.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Independent Member Applications - Confidential

COMMITTEE RESOLUTION CCO68/25

Moved: Mr Jeff Gooding

That Council (Commissioner) by ABSOLUTE MAJORITY approves the appointment of Dani Cornish and Jeffrey Porra to the Shire's Audit, Risk and Improvement Committee for the term 31 July 2025 to the date of the next Ordinary Local Government Election, 18 October 2025.

In Favour: Mr Jeff Gooding

<u>Against:</u> Nil

CARRIED 1/0 BY ABSOLUTE MAJORITY

12.2 FITZROY CROSSING VISITORS CENTRE - EXPRESSIONS OF INTEREST FOR OFFICE SPACE

File Number: 5005

Author: Jill Brazil, Director Corporate Services

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Administrative

SUMMARY

To obtain Council (Commissioner) endorsement to sub lease part of the building known as "Fitzroy Crossing Visitors Centre", located on Flynn Drive, Fitzroy Crossing, WA 6725 6765, subject to prior approval by the Minister for Lands, to an Aboriginal Community Controlled Organisation.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

The Shire of Derby/West Kimberley owns the building known as "Fitzroy Crossing Visitors Centre", located on Flynn Drive, Fitzroy Crossing, WA 6725. Services offered by the Shire from this building include, library services, customer services, recreation and culture and office space for other Shire staff. With the cessation of AGRN 1044 Ex-TC Ellie Flood Recovery services, it has been recognised the building has much vacant space that could be better used to support the community needs.

An Expression of Interest will be advertised to lease part of the building to an Aboriginal Community Controlled Organisation, subject to approval by the Minister of Lands, with the conditions of the organisation providing community services and/or support including bus ticketing services. Approval is required from the Minister of Lands due to a Management Order on the land. The Shire will retain the library and adjacent offices.

STATUTORY ENVIRONMENT

Local Government Act 1995 (WA) s.3.58

Local Government (Functions and General) Regulations 1996 s.30

Land Administration Act 1997 (WA) s.46

Planning and Development Act 2005 s.136(4)

POLICY IMPLICATIONS

(ES5) Community Leases and License Agreements of Shire Assets (Facilities, Buildings and Land)

FINANCIAL IMPLICATIONS

Legal fees associated with lease development and finalisation

Reduced building operating and maintenance costs

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	1.1 Collaboration and partnership	2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Community: Community may experience some difficulties during transition period	Possible	Minor	Low	Communication via social media will explain changes to services and locations. The Shire will provide support during transition period if required.

CONSULTATION

Internal

COMMENT

The current Fitzroy Crossing Visitors Centre has excess space that can be better used to support the community needs. The Shire will conduct an Expression of Interest process to identify a suitable lessee. Any lease agreement must be approved by the Minister of Lands.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

COMMITTEE RESOLUTION CCO69/25

Moved: Mr Jeff Gooding

That Council (Commissioner) authorises the proposed lease of a portion of the Fitzroy Crossing Visitors Centre, subject to approval by the Minister of Lands, to a suitable Aboriginal Community Controlled Organisation *or similar* identified by the Chief Executive Officer through an Expression of Interest process.

<u>In Favour:</u> Mr Jeff Gooding

Against: Nil

CARRIED 1/0

 Noting that the scheduled and advertised dates of the Audit, Risk and Improvement Committee (ARIC) were published at the start of the year, the Shire is aiming to hold an ARIC meeting on 21 August 2025 on advice that a minimum of "three Elected Members".
 The Shire seeking further advice from the Department of Local Government regarding the definition of Elected Members to ensure governance.

12.3 STATEMENT OF FINANCIAL ACTIVITY - JUNE 2025

File Number: 5179

Author: Aaron Gloor, Senior Finance Officer

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Legislative

SUMMARY

This report provides a summary of Council's financial position for the period ending 30 June 2025.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Local governments are required to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shire's financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management)* Regulations 1996, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$30,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

F3 Significant Accounting Policies

F4 Sundry Debtors Collection

F5 Outstanding Rates Collection

F13 Reserve Accounts

F16 Cash Flow Management

F17 Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2024/25 Annual Budget as adopted by Council at its meeting held 27 June 2024 (*Resolution No. 84/24*). The budget is structured on financial viability and sustainability principles.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL		
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance		

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue stream into the future is likely to have an impact on the Shire's ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs.	Possible	Moderate	Medium	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk.

CONSULTATION

Internal consultation.

Moore Australia.

COMMENT

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels. The ability for the Shire to remain financially sustainable is a significant strategy for a region that is continually under pressure from the pastoral industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services. Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached).

The June 2025 financial reports are interim reports. The final June 2025 financial report will be prepared with all financial year-end adjustments included, which may impact the amounts presented on the interim financial statements.

Priorities identified in the monthly report are addressed as follows:

Topic - Item	Explanation	Action Required	Shire Comment
Going Concern - Liquidity	At the time of preparing the Statement of Financial Activity, the surplus as of 30 June is \$3,824,338. The current ratio of the Shire is 0.95, which is an indication the Shire may not be able to meet its short-term obligations utilising current resources. There are year-end adjustments which are to be made in relation to the annual leave provision and recognition of revenue from contract liabilities, which may impact the current liability balance at the year end and amend the current ratio.	Continuous monitoring of cash flow and adherence to budgeted expenditure is required to ensure the financial position.	End of Year adjustments have not been processed at the time of the report. These will be processes as part of the annual end of financial processes.
Surplus as at year end	The estimated surplus used as at 30 June 2025 in the Statutory budget 2025/26 is \$1.8 million lower than the actual balance per the June monthly statements. This is due to an advance payment from the 2025/26 Federal Assistance grant was received in June 2025, and revenue from the DRFWA received earlier than expected. Operating expenditure was nearly \$1 million higher than reflected in the Statutory budget report. As mentioned in the previous point the current liabilities as at 30 June 2025 may still be amended.	Once the annual financial statements have been completed a budget review is required and amendments to the forecast income and expenditure be made	End of Year adjustments have not been processed at the time of the report. These will be processes as part of the annual end of financial processes.
Revenue recognition	Contract and Capital grant liabilities	At the time of preparing the June monthly statements the recognition of income relating to the contract liabilities had not been actioned.	Upon completion of the annual financial statements, review of the budgeted opening surplus be undertaken and budget amendments done is required.

Debtors - i Outstanding 5	Sundry debtors aged trial balance includes invoices totalling \$704,613 outstanding for over 90 Days with some more than 200 days old.	We recommend reviewing overdue debtors collections procedures.	These procedures are in place, the current figure is largely comprised of two invoices, both of which have been resolved by Council and will not appear in the July total. The team are also working through smaller amounts with a low prospect of recovery with a view to write-off.
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VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Draft Monthly Financial Report - June 2025 🗓 🖼

COMMITTEE RESOLUTION CCO70/25

Moved: Mr Jeff Gooding

That Council (Commissioner) receives the Monthly Financial Management Reports incorporating the Statement of Financial Activity for the period ending 30 June 2025.

In Favour: Mr Jeff Gooding

Against: Nil

CARRIED 1/0

SHIRE OF DERBY-WEST KIMBERLEY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 June 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement	of Financial Activity	2
Statement	of Financial Position	3
Note 1	Basis of Preparation	4
Note 2	Net Current Assets Information	5
Note 3	Explanation of Material Variances	6

SHIRE OF DERBY-WEST KIMBERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

FOR THE PERIOD ENDED 30 JUNE 2025		Amended	YTD				
		Budget	Budget	YTD	Variance*	Variance*	
		Estimates	Estimates	Actual	\$	%	Var
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		9,055,640	9,055,640	9,049,376	(6,264)	(0.07%)	
Rates excluding general rates		466,841	466,841	466,841	0	0.00%	
Grants, subsidies and contributions		21,756,307	21,756,307	15,492,812	(6,263,495)	(28.79%)	
Fees and charges		7,605,043	7,605,043	7,170,940	(434,103)	(5.71%)	· ·
Interest revenue		187,500	187,500	248,874	61,374	32.73%	<u> </u>
Other revenue		509,600	509,600	1,418,643	909,043	178.38%	\$
Profit on asset disposals		209,546 39,790,477	209,546 39,790,477	161,136	(48,410)	(23.10%)	•
Expenditure from operating activities		39,790,477	39,790,477	34,008,622	(5,781,855)	(14.53%)	
Employee costs		(15 792 617)	(15,782,617)	(14,130,807)	1,651,810	10.47%	_
Materials and contracts			(23,052,414)		7,042,896	30.55%	
Utility charges		(858,300)	(858,300)	(849,715)	8,585	1.00%	
Depreciation		(7,996,421)	(7,996,421)	(7,377,255)	619,166	7.74%	A
Finance costs		(229,272)	(229,272)		35,313	15.40%	
Insurance		(1,287,632)	(1,287,632)		50,166	3.90%	
Other expenditure		(449,957)	(449,957)	(1,211,721)	(761,764)	(169.30%)	
 		(49,656,613)			8,646,172	17.41%	
		(-,,,	(-,,,	(): :, ,	-,,		
Non cash amounts excluded from operating activities	2(c)	7,786,875	7,786,875	6,966,119	(820,756)	(10.54%)	•
Amount attributable to operating activities	` ' '	(2,079,261)	(2,079,261)	(35,700)	2,043,561	98.28%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		25,951,067	25,951,067	6,564,580	(19,386,487)	(74.70%)	•
Proceeds from disposal of assets		215,850	215,850	198,235	(17,615)	(8.16%)	
		26,166,917	26,166,917	6,762,815	(19,404,102)	(74.16%)	
Outflows from investing activities							
Payments for property, plant and equipment		(1,953,515)	(1,953,515)	(1,417,225)	536,290	27.45%	<u> </u>
Payments for construction of infrastructure		(26,571,765)	(26,571,765)	(5,213,175)	21,358,590	80.38%	. 🔺
		(28,525,280)	(28,525,280)	(6,630,400)	21,894,880	76.76%	
Amount attributable to investing activities		(2,358,363)	(2,358,363)	132,415	2,490,778	105.61%	
Amount attributable to investing activities		(2,330,303)	(2,330,303)	132,413	2,430,770	103.0170	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings		5,000,000	5,000,000	5,000,000	0	0.00%	
		5,000,000	5,000,000	5,000,000	0	0.00%	
Outflows from financing activities		-,,	.,,.	.,,			
Repayment of borrowings		(4,829,076)	(4,829,076)	(5,539,077)	(710,001)	(14.70%)	•
		(4,829,076)	(4,829,076)	(5,539,077)	(710,001)	(14.70%)	
Amount attributable to financing activities		170,924	170,924	(539,077)	(710,001)	(415.39%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	4,266,700	4,266,700	4,266,700	0	0.00%	
Amount attributable to operating activities		(2,079,261)	(2,079,261)	(35,700)	2,043,561	98.28%	<u> </u>
Amount attributable to investing activities		(2,358,363)	(2,358,363)	132,415	2,490,778	105.61%	
Amount attributable to financing activities		170,924	170,924	(539,077)	(710,001)	(415.39%)	. 🔻
Surplus or deficit after imposition of general rates		0	0	3,824,338	3,824,338	0.00%	A

KEY INFORMATION

- Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

 Indicates a variance with a positive impact on the financial position.

 Indicates a variance with a negative impact on the financial position.

 Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 30 JUNE 2025

	Actual	Actual as at
	30 June 2024 \$	30 June 2025 \$
CURRENT ASSETS	Ψ	Ψ
Cash and cash equivalents	7,895,069	8,468,699
Trade and other receivables	3,585,642	3,023,460
Other financial assets	975,801	975,801
Inventories	26,222	57,439
Other assets	57,207	3,544
TOTAL CURRENT ASSETS	12,539,941	12,528,943
NON-CURRENT ASSETS		
Trade and other receivables	124,147	124,147
Property, plant and equipment	48,148,506	48,286,179
Infrastructure	307,458,558	306,536,931
TOTAL NON-CURRENT ASSETS	355,731,211	354,947,257
TOTAL ASSETS	368,271,152	367,476,200
CURRENT LIABILITIES		
Trade and other payables	5,740,736	2,904,549
Other liabilities	947,063	4,214,614
Borrowings	5,539,077	5,000,000
Employee related provisions	955,938	955,938
Other provisions	56,144	56,144
TOTAL CURRENT LIABILITIES	13,238,958	13,131,245
NON-CURRENT LIABILITIES		
Borrowings	1,908,378	1,908,378
Employee related provisions	129,936	129,936
Other provisions	9,162,020	8,912,020
TOTAL NON-CURRENT LIABILITIES	11,200,334	10,950,334
TOTAL LIABILITIES	24,439,292	24,081,579
NET ASSETS	343,831,860	343,394,621
EQUITY		
Retained surplus	63,410,169	62,972,930
Reserve accounts	975,801	975,801
Revaluation surplus	279,445,890	279,445,890
TOTAL EQUITY	343,831,860	343,394,621

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996, prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
- Property, plant and equipment
- Infrastructure
- Impairment losses of non-financial assets
- Measurement of employee benefits
- Measurement of provisions

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 July 2025

SHIRE OF DERBY-WEST KIMBERLEY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

2 NET CURRENT ASSETS INFORMATION

2 NET CONNENT ACCETO IN CHIMATION				
		Amended		
		Budget	Actual	Actual
a) Net current assets used in the Statement of Financial Activity		Opening	as at	as at
	Note	1 July 2024	30 June 2024	30 June 2025
Current assets	_	\$	\$	\$
Cash and cash equivalents		7,895,069	7,895,069	8,468,699
Trade and other receivables		3,585,642	3,585,642	3,023,460
Other financial assets		975,801	975,801	975,801
Inventories		26,222	26,222	57,439
Other assets		57,207	57,207	3,544
		12,539,941	12,539,941	12,528,943
Less: current liabilities				
Trade and other payables		(5,740,736)	(5,740,736)	(2,904,549
Other liabilities		(947,063)	(947,063)	(4,214,614
Borrowings		(5,539,077)	(5,539,077)	(5,000,000
Employee related provisions		(955,938)	(955,938)	(955,938
Other provisions		(56,144)	(56,144)	(56,144
	_	(13,238,958)	(13,238,958)	(13,131,245
Net current assets		(699,017)	(699,017)	(602,302
Less: Total adjustments to net current assets	2(b)	4,965,717	4,965,717	4,426,640
Closing funding surplus / (deficit)		4,266,700	4,266,700	3,824,338
b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets		(075.004)	(075.004)	(075.004
Less: Reserve accounts Add: Current liabilities not expected to be cleared at the end of the year		(975,801)	(975,801)	(975,801
- Current portion of borrowings		5,539,077	5,539,077	5,000,000
- Current portion of employee benefit provisions held in reserve		402,441	402,441	402,441
Total adjustments to net current assets	2(a)	4,965,717	4,965,717	4,426,640
		Amended	YTD	
		Budget	Budget	YTD
		Estimates	Estimates	Actual
	_	30 June 2025	30 June 2025	30 June 2025
c) Non-cash amounts excluded from operating activities		\$	\$	\$
Adjustments to operating activities		(000 5 : 5)	(000 5 : 5)	(101 :==
Less: Profit on asset disposals		(209,546)	(209,546)	(161,136
				7 277 251
Add: Depreciation		7,996,421	7,996,421	7,377,255
Add: Depreciation Non-cash movements in non-current assets and liabilities: - Other provisions		7,996,421	7,996,421	(250,000

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF DERBY-WEST KIMBERLEY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$30,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %
Revenue from operating activities	\$	%
Grants, subsidies and contributions	(6,263,495)	(28.79%)
Budgeted AGRN 1044 recovery revenue not received.		Permanent
Fees and charges	(434,103)	(5.71%)
Actual fees and charges from domestic and commercial refuse charges are lower than budgeted.		Permanent
Interest revenue	61,374	32.73%
Penalty interest and instalment interest are higher than budgted.	·	Permanent
Other revenue	909,043	178.38%
Private works income of \$230,777 received not budgeted for.	000,010	Permanent
Income received of \$119,571 from the Boab festival which had not been budgted for.		Permanent
Profit on asset disposals	(48,410)	(23.10%)
Timing of asset disposals.		Permanent
Expenditure from operating activities		
Employee costs	1,651,810	10.47%
Some employment positions are vacant.		Permanent
Materials and contracts	7,042,896	30.55%
AGRN Recovery expenditure not carried out	, ,	Permanent
Capital expenditure on parks and ovals not carried out.		
Depreciation	619,166	7.74%
Depreciation - Roads, Bridges & Depots, Sundry Dry Parks/Reserves Maintenance/Operations and		Permanent
PWO - YTD actual depreciation is higher than budget. Depreciation - Aerodromes, water and plant operation costs is lower than YTD budget.		
Depresidation - Actouromes, water and plant operation code is lower than 1112 badget.		
Finance costs	35,313	15.40%
Loan interest repayments, timing arose form year end accrual journal not included in budget.		Permanent
Insurance	50,166	3.90%
Staff housing insurance is lower than budgeted.		Permanent
Other expenditure	(761,764)	(169.30%)
Increased private work allocations expenditure.		Permanent
Non cash amounts excluded from operating activities	(820,756)	(10.54%)
Fixed asset depreciation.	(1 1, 11,	Permanent
Inflows from investing activities		
Proceeds from capital grants, subsidies and contributions	(19,386,487)	(74.70%)
Capital expenditure not carried out and corresponding income not received.		Permanent
Outflows from investing activities		
Payments for property, plant and equipment	536,290	27.45%
Expenditure on heritage building not carried out.		Permanent
Payments for construction of infrastructure	21,358,590	80.38%
Flood damage, and other capital expenditure on roads has not been carried out.		Permanent
Expenditure on parks and gardens has not been carried out.		
Outflows from financing activities		
Repayment of borrowings Short term loan was budgeted to be partially repaid but has been fully repaid during financial year.	(710,001)	(14.70%) Permanent
onort term toan was buugeteu to be partially repaid but flas been fully repaid during infaffolal year.		Femianent
Surplus or deficit after imposition of general rates	3,824,338	0.00%
Due to variances described above.		

SHIRE OF DERBY-WEST KIMBERLEY SUPPLEMENTARY INFORMATION TABLE OF CONTENTS

1	Key Information	2
2	Key Information - Graphical	3
3	Cash and Financial Assets	4
4	Reserve Accounts	5
5	Capital Acquisitions	6
6	Disposal of Assets	8
7	Receivables	9
8	Other Current Assets	10
9	Payables	11
10	Borrowings	12
11	Other Current Liabilities	13
12	Grants and contributions	14
13	Capital grants and contributions	15
14	Trust Fund	16
15	Budget Amendments	17

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF DERBY-WEST KIMBERLEY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit) YTD YTD Amended Var. \$ Budget Actual Budget (b)-(a) \$4.27 M \$4.27 M \$4.27 M \$0.00 M Closing \$0.00 M \$0.00 M \$3.82 M \$3.82 M Refer to Statement of Financial Activity

Cash and ca	on equit	uiciito	
	\$9.44 M	% of total	
Unrestricted Cash	\$8.47 M	89.7%	Tra
Restricted Cash	\$0.98 M	10.3%	
Restricted Cash	\$0.90 W	10.3%	
Defeate 0. Oach and Elec			

Trade Payables	Payables \$2.90 M \$2.33 M	% Outstanding
0 to 30 Days	V-100 III	92.8%
Over 30 Days		7.2%
Over 90 Days		0.3%
Refer to 9 - Payables		

R	eceivable	es
	\$1.62 M	% Collected
Rates Receivable	\$1.41 M	86.6%
Trade Receivable	\$1.62 M	% Outstanding
Over 30 Days		75.8%
Over 90 Days		49.7%
Refer to 7 - Receivables		

Key Operating Activities



Rates Revenue		
YTD Actual	\$9.05 M	% Variance
YTD Budget	\$9.06 M	(0.1%)

Grants and Contributions		
YTD Actual	\$15.49 M	% Variance
YTD Budget	\$21.76 M	(28.8%)
Refer to 12 - Grants a	and Contributions	

Fees and Charges				
YTD Actual	\$7.17 M	% Variance		
YTD Budget	\$7.61 M	(5.7%)		
Refer to Statement of Financial Activity				

Key Investing Activities

Amount attributable to investing activities YTD YTD Actual (b) (\$2.36 M) (\$2.36 M) \$0.13 M \$2.49 M Refer to Statement of Financial Activity

Proceeds on sale			
YTD Actual	\$0.20 M	%	
Amended Budget	\$0.22 M	(8.2%)	
Refer to 6 - Disposal of Assets			

Asset Acquisition			
YTD Actual \$5.21 M % Spent			
Amended Budget	\$26.57 M	(80.4%)	
Refer to 5 - Capital Acquisitions			

Capital Grants			
YTD Actual	\$6.56 M	% Received	
Amended Budget	\$25.95 M	(74.7%)	
Refer to 5 - Capital Acquis	itions		

Key Financing Activities

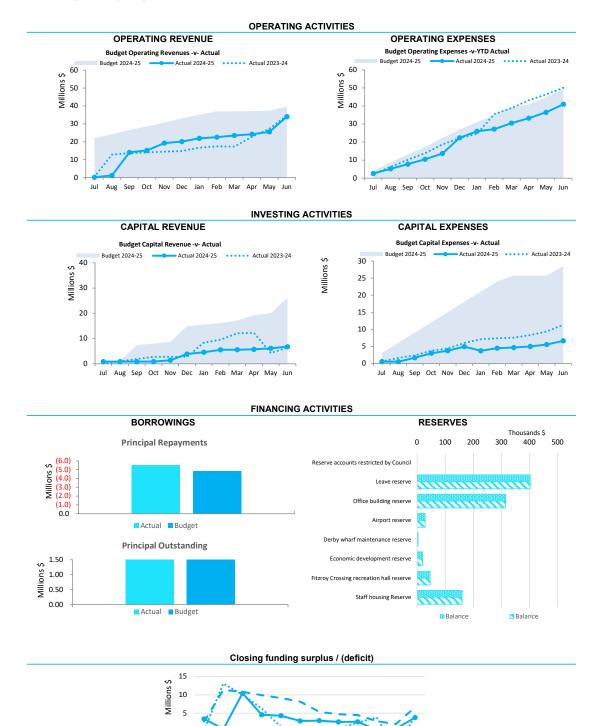
Amount attril	outable	to financing	g activities
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.17 M	\$0.17 M	(\$0.54 M)	(\$0.71 M)
Refer to Statement of Fina	ancial Activity		

E	Borrowings		Reserves
Principal repayments	(\$5.54 M)	Reserves balance	\$0.98 M
Interest expense	(\$0.19 M)	Net Movement	\$0.00 M
Principal due	\$6.91 M		
efer to 10 - Borrowings		Refer to 4 - Cash Reser	ves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF DERBY-WEST KIMBERLEY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Item 12.3 - Attachment 1 Page 36

Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

— 2022-23 2023-24 ______ 2024-25

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

			Reserve				Interest	Maturity
Description	Classification	Unrestricted	Accounts	Total	Trust	Institution	Rate	Date
		\$	\$	\$	\$			
Cash On Hand	Cash and cash equivalents	900	0	900	0	Cash on Hand	Nil	Nil
Municipal Bank Account	Cash and cash equivalents	1,855,083	0	1,855,083	0	ANZ	Variable	Nil
CBA Bank Acc - Fitzroy Deposits	Cash and cash equivalents	164,358	0	164,358	0	CBA	Nil	Nil
Municipal Investment Account	Cash and cash equivalents	6,448,358	0	6,448,358	0	ANZ	Variable	Nil
Reserve Bank Account	Financial assets at amortised cost	0	975,801	975,801	0	ANZ	5.02%	Jul-25
Trust Cash at Bank	Cash and cash equivalents	0	0	0	295,981	ANZ	Nil	Nil
Total		8,468,699	975,801	9,444,500	295,981			
Comprising								
Cash and cash equivalents		8,468,699	0	8,468,699	295,981			
Financial assets at amortised cost	- Term Deposits	0	975,801	975,801	0			
		8,468,699	975,801	9,444,500	295,981	•		

KEY INFORMATION

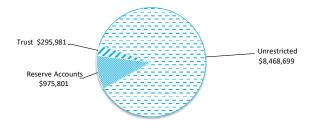
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



4 RESERVE ACCOUNTS

	Budget				Actual				
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing	
Reserve account name	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance	
	\$	\$	\$	\$	\$	\$	\$	\$	
Reserve accounts restricted by Council									
Leave reserve	402,441	0	0	402,441	402,441	0	0	402,44	
Office building reserve	314,511	0	0	314,511	314,511	0	0	314,51	
Airport reserve	28,456	0	0	28,456	28,456	0	0	28,45	
Derby wharf maintenance reserve	3,721	0	0	3,721	3,721	0	0	3,72	
Economic development reserve	19,936	0	0	19,936	19,935	0	0	19,93	
Fitzroy Crossing recreation hall reserve	46,771	0	0	46,771	46,772	0	0	46,77	
Staff housing Reserve	159,965	0	0	159,965	159,965	0	0	159,96	
	975,801	0	0	975,801	975,801	0	0	975,80	

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Amer	nded		
Capital acquisitions	Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Buildings	576,230	576,230	336,667	(239,563)
Furniture & Equipment	156,584	156,584	000,007	(156,584)
Plant & Equipment	1,220,701	1,220,701	1,080,558	(140,143)
Acquisition of property, plant and equipment	1,953,515	1,953,515	1,417,225	(536,290)
Acquisition of property, plant and equipment	1,955,515	1,955,515	1,417,225	(556,290)
Infrastructure Roads	18,718,725	18,718,725	3,495,812	(15,222,913)
Infrastructure Footpaths	207,940	207,940	0	(207,940)
Infrastructure Drainage	0	0	366,526	366,526
Infrastructure Parks & Ovals	6,690,112	6,690,112	746,129	(5,943,983)
Infrastructure - Wharf	207,904	207,904	108,890	(99,014)
Infrastructure Other	747,084	747,084	495,818	(251,266)
Acquisition of infrastructure	26,571,765	26,571,765	5,213,175	(21,358,590)
Total capital acquisitions	28,525,280	28,525,280	6,630,400	(21,894,880)
Capital Acquisitions Funded By:				
Capital grants and contributions	25,951,067	25,951,067	6,564,580	(19,386,487)
Other (disposals & C/Fwd)	215,850	215,850	198,235	(17,615)
Contribution - operations	2,358,363	2,358,363	5,579,854	3,221,491
Capital funding total	28,525,280	28,525,280	12,342,669	(16,182,611)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with Local Government (Financial Management) Regulation 17A(2), the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total Level of completion indicators



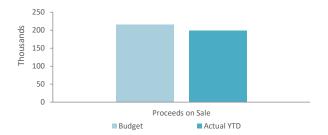
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	0101 10070		Amended						
			Current	Year to Date	Year to Date	Variance			
		Account Description	Budget	Budget	Actual	(Under)/Over			
	Capital Expenditure	е							
aП	Buildings 4040110	MEMBERS - Building (Capital)	65,000	65,000	0	(65,000)			
4	4050210	ANIMAL - Building (Capital)	10,000	10,000	0	(10,000)			
	4080710	WELFARE - Building (Capital)	200,000	200,000	86,960	(113,040)			
ď	4090110	STF HOUSE - Building (Capital)	5,118,000	5,118,000	52,040	(5,065,960)			
44	4090210	OTH HOUSE - Building (Capital)	5,000	5,000	0	(5,000)			
	4110110	HALLS - Building (Capital)	200,000	200,000	75,328	(124,672)			
	4110610 4120110	HERITAGE - Building (Capital) ROADC - Building (Capital)	210,000 0	210,000 0	30,048 92,291	(179,952) 92,291			
4	4120610	AERO - Building (Capital)	5,000	5,000	02,201	(5,000)			
аd	4120710	WATER - Building (Capital)	80,000	80,000	0	(80,000)			
di	Buildings Total		5,893,000	5,893,000	336,667	(5,556,333)			
	Plant & Equipme	nt							
-41	4040240	OTH GOV - Furniture & Equipment (Capital)	20,000	20,000	28,830	8,830			
4	4070730	OTH HEALTH - Plant & Equipment (Capital)	46,682	46,682	18,744	(27,937)			
	4080730	WELFARE - Plant & Equipment (Capital)	50,646	50,646	6,219	(44,427)			
d]	4120130	ROADC - Plant & Equipment (Capital)	104,680	104,680	145,951	41,271			
-41	4140230	ADMIN - Plant and Equipment (Capital)	39,418	39,418 573,945	122,311	82,893			
	4140330 4040130	PWO - Plant and Equipment (Capital) MEMBERS - Plant & Equipment (Capital)	573,945 0	0 0		126,049 58,510			
-41	Plant & Equipment		835,371	835,371	1,080,558	245,188			
	Infrastructure Ro	ada							
dh	4120140	ROADC - Roads Built Up Area	232,000	232,000	15,841	(216,159)			
7	4120142	ROADC - Roads Outside BUA - Gravel	678,201	678,201	594,344	(83,857)			
4	4120146	ROADC - Roads Outside BUA - Gravel - Roads to Recovery	1,910,120	1,910,120	201,233	(1,708,887)			
	4120158	ROADC - Roads Outside BUA - Gravel - Flood Damage	10,900,000	10,900,000	1,232,733	(9,667,267)			
	4120168	ROADC - Infrastructure Roads Other	7,550,000	7,550,000	324,261	(7,225,738)			
ď	4120179	ROADC - DBCA Funds Works (Capital)	198,404	198,404	0	(198,404)			
4	4120692 4120156	AERO - Airport Road Repairs & Improvement - Capital ROADC - Roads Built Up Area - Flood Damage	550,000 0	550,000 0	577,578	27,578 2,388			
41) (1)	4120172	ROADC - Roads Built Op Area - Flood Damage ROADC - Road Project Grant (RPG)	0	0		343,840			
ď	4120173	ROADC - Remote Aboriginal Access Road (RAA)	0	0	203,593	203,593			
	Infrastructure Roa		22,018,725	22,018,725	3,495,811	(18,522,913)			
	Infrastructure Fo	otnaths							
ď	4120170	ROADC - Footpaths and Cycleways (Capital)	120,000	120,000	0	(120,000)			
dille	4120174	ROADC - Horizon Power Project	201,000	201,000	0	(201,000)			
الله	Infrastructure Foo	tpaths Total	321,000	321,000	0	(321,000)			
	Infrastructure Pa	rks & Ovals							
	4110370	REC - Infrastructure Parks & Gardens (Capital)	6,384,660	6,384,660	746,129	(5,638,531)			
	Infrastructure Park	ks & Ovals Total	6,384,660	6,384,660	746,129	(5,638,531)			
	Infrastructure - W								
-d	4120790	WATER - Infrastructure Other (Capital)	50,000	50,000		58,890			
	4120791 Infrastructure - Wh	WATER Infrastructure Wharf (Capital)	50,000	50,000	400 000	(50,000)			
illi	illitastructure - wi	ian iotai	100,000	100,000	108,890	8,890			
	Infrastructure Oth								
-di	4040290	OTH GOV - Infrastructure Other (Capital)	5,000	5,000	71,238	66,238			
4	4110390	REC - Infrastructure Other (Capital)	56,500	56,500	124 661	(56,500)			
	4110790 4120190	OTH CUL - Infrastructure Other (Capital) ROADC - Infrastructure Other (Capital)	250,000 0	250,000 0	134,661 166,659	(115,339) 166,659			
4	4140390	PWO - Infrastructure Other (Capital)	205,000	205,000		(130,844)			
ď	4090190	STF HOUSE - Infrastructure Other (Capital)	0	0	49,104	49,104			
	Infrastructure Othe	er Total	516,500	516,500	495,818	(20,682)			
	Infrastructure Dra	ainage							
all	4120165	ROADC - Drainage Built Up Area (Capital)	0	0	16,497	16,497			
аД	4120166	ROADC - Drainage Outside BUA	0	0		350,029			
	Infrastructure Drai	inage Total	0	0	366,526	366,526			
	Grand Total		36,069,256	36,069,256	6,630,399	(29,438,855)			

OPERATING ACTIVITIE

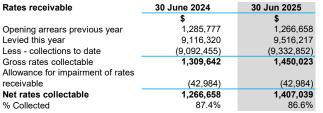
6 DISPOSAL OF ASSETS

				Budget			Y	TD Actual	
Asset		Net Book				Net Book			
Ref.	Asset description	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant and equipment	6,304	215,850	209,546	0	0	0	0	
4901	Caterpillar 432D-02 Backhoe	0	0	0	0	0	23,587	23,587	
4938	Toyota Troop Carrier	0	0	0	0	0	9,045	9,045	
5015	Toyota Prado	0	0	0	0	4,334	15,909	11,575	
5026	Ford Ranger	0	0	0	0	4,000	10,682	6,682	
5049	Hilux Dual Cab	0	0	0	0	0	17,318	17,318	
5055	Holden Commodore	0	0	0	0	0	10,000	10,000	
5077	Toyota Hilux	0	0	0	0	0	12,709	12,709	
5084	Kubota Mower	0	0	0	0	0	4,986	4,986	
5089	Tyota Prado Diesel GX	0	0	0	0	26,820	30,227	3,407	
5000	Toyota Hilux	0	0	0	0	1,945	21,045	19,100	
5058	Toyota Prado GX	0	0	0	0	0	20,136	20,136	
5057	Toyota Prado WGN	0	0	0	0	0	22,591	22,591	
	-	6,304	215,850	209,546	0	37,099	198,235	161,136	



OPERATING ACTIVITIES

7 RECEIVABLES





Receivables - general	Credit	Current	Current 30 Days		90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(5,376)	348,506	285,701	82,896	704,613	1,416,34
Percentage	(0.4%)	24.6%	20.2%	5.9%	49.7%	
Balance per trial balance						
Trade receivables						1,416,34
GST receivable						406,80
Allowance for credit losses of trade	receivables					(206,727
Total receivables general outstar	nding					1,616,42

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

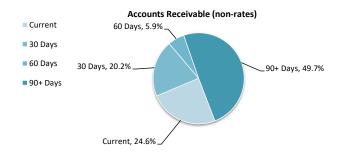
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Amounts shown above include GST (where applicable)

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



OPERATING ACTIVITIE

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
	\$	\$	\$	\$
Financial assets at amortised cost	975,801	0	0	975,80
Inventory				
Fuel	9,251	154,971	(123,754)	40,46
Stock on hand	16,971	0	0	16,97
Other assets				
Accrued income	57,207	3,544	(57,207)	3,54
Total other current assets	1,059,230	158,515	(180,961)	1,036,78
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

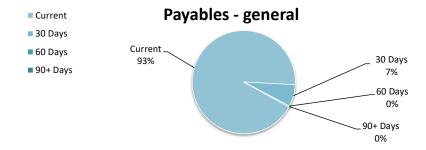
OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
_	\$	\$	\$	\$	\$	\$
Payables - general	0	2,128,357	157,710	953	7,542	2,294,562
Percentage	0.0%	92.8%	6.9%	0.0%	0.3%	
Balance per trial balance						
Sundry creditors						2,329,513
Other payables						388,76
Payroll creditors						3,65
Prepaid rates						182,620
Total payables general outstanding						2,904,549
Amounts shown above include GST (where applicable	e)				

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



FINANCING ACTIVITIE

10 BORROWINGS

Repayments - borrowings

					Prin	cipal	Princ	ipal	Inter	rest
Information on borrowings			New Lo	ans	Repay	ments	Outsta	nding	Repay	ments
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Staff housing	146	410,498	0	0	(58,216)	(58,216)	352,282	352,282	(18,370)	(25,07
Staff housing	148	213,663	0	0	(32,093)	(32,093)	181,570	181,570	(8,834)	(13,68
Wharf fenders, boat ramp	145	122,201	0	0	(48,858)	(48,858)	73,343	73,343	(6,735)	(10,95
Derby wharf infrastructure	151	192,935	0	0	(61,443)	(61,443)	131,492	131,492	(4,879)	(7,82
Derby airport infrastructure & wharf	152	1,241,080	0	0	(298,351)	(298,350)	942,729	942,730	(18,850)	(29,64
Derby visitors centre	149	267,078	0	0	(40,116)	(40,116)	226,962	226,962	(11,042)	(17,10
WATC short term loan	2	2,000,000	2,000,000	2,000,000	(2,000,000)	(2,000,000)	2,000,000	2,000,000	0	
WATC short term loan	3	1,000,000	1,000,000	1,000,000	(1,000,000)	(1,000,000)	1,000,000	1,000,000	0	(85,00
WATC short term loan	4	2,000,000	2,000,000	2,000,000	(2,000,000)	(1,290,000)	2,000,000	2,710,000	(125,249)	(40,00
Total		7,447,455	5,000,000	5,000,000	(5,539,077)	(4,829,076)	6,908,378	7,618,379	(193,959)	(229,27
Current borrowings		5,539,077					5,000,000			
Non-current borrowings		1,908,378					1,908,378			
_		7,447,455					6,908,378			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

	Amount	Amount				Total				
	Borrowed	Borrowed				Interest	Interest	Amount	(Used)	Balance
Particulars	Actual	Budget	Institution	Loan Type	Term Years	& Charges	Rate	Actual	Budget	Unspen
	\$	\$				\$	%	\$	\$	\$
WATC Extension of short term loan for AGRN 1044 Flood										
expenditure	5,000,000	5,000,000	WATC	Short Term	3	0	TBC	5,000,000	5,000,000	

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

OPERATING ACTIVITIE

11 OTHER CURRENT LIABILITIES

			Liability			
		Opening	transferred			Closing
		Balance	from/(to)	Liability	Liability	Balance
Other current liabilities	Note	1 July 2024	non current	Increase	Reduction	30 June 2025
		\$	\$	\$	\$	\$
Other liabilities						
Contract liabilities		166,370	0	3,624,889	(1,504,059)	2,287,2
Capital grant/contributions liabilities		780,693	0	3,638,161	(2,491,440)	1,927,4
Total other liabilities		947,063	0	7,263,050	(3,995,499)	4,214,6
Employee Related Provisions						
Provision for annual leave		620,098	0	0	0	620,0
Provision for long service leave		335,840	0	0	0	335,8
Total Provisions		955,938	0	0	0	955,9
Other Provisions						
Other liabilities		0	250,000	0	(250,000)	
Derby Wharf Incentive		56,144	0	0	0	56,1
Total Other Provisions		56,144	250,000	0	(250,000)	56,1
Total other current liabilities		1,959,145	250,000	7,263,050	(4,245,499)	5,226,6

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Amounts shown above include GST (where applicable)

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Grants, subsidies and contribution revenue					
	Amended	TOVOTIGO	YTD			
Provider	Budget	YTD	Revenue			
	Revenue	Budget	Actual			
	\$	\$	\$			
Grants and subsidies						
GEN PUR - Financial Assistance Grant - General	1,167,488	1,167,488	4,738,107			
GEN PUR - Financial Assistance Grant - Roads GEN PUR - Financial Assistance Grant - Aboriginal	131,168	131,168	906,880			
Access Roads	400.000	400,000	300.000			
ANIMAL - Grants	52,800	52,800	52,543			
PEST - Grants	16,500	16,500	9,314			
OTH HEALTH - Grants	827,000	827,000	875,345			
WELFARE - Aged grant	0	0	2,052			
WELFARE - Grants	319,000	319,000	299,249			
COM AMEN - Grants (State Aware grant)	0	0	0			
LIBRARY - Grants	2,000	2,000	1,500			
OTH CUL - Grants - Other Culture	62,000	62,000	58,411			
OTH CUL - Sculptures on the Marsh - Grant	10,000	10,000	30,000			
ROADC - Other Grants	0	0	6,667			
ROADM - Street Lighting Subsidy	20,000	20,000	21,747			
AGRN 1044 - Recovery - DRAFWA	5,886,942	5,886,942	8,133,052			
AGRN 1044 - Recovery - DRFWA Income 24/25	12,799,909	12,799,909	0			
DPIRD Milestone 1	0	0	9,500			
ORPHAN ROADS	0	0	0			
	21,694,807	21,694,807	15,444,367			
Contributions						
RATES - Reimbursement of Debt Collection Costs	5,000	5,000	2,369			
MEMBERS - Reimbursements	10,000	10,000	9,715			
OTH GOV - Grant Funding	31,650	31,650	34,356			
WELFARE - Contributions & Donations	0	0	0			
SWIM AREAS - Reimbursements	50	50	90			
LIBRARY - Fees & Charges	100	100	0			
HERITAGE - Contributions & Donations	200	200	0			
OTH CUL - Contributions & Donations - Other Culture	12,000	12,000	0			
TOUR - Contributions & Donations	500	500	0			
TOUR - Commission	1,000	1,000	0			
BUILD - Commission - BSL & CTF POC - Reimbursement.	1,000 0	1,000	0 1,915			
1 OG - Neilibulsellielit.	61,500	61,500	48,445			
TOTALS	24 756 207	21,756,307	15,492,812			
IUIALO	Z1,100,301	21,100,307	13,432,012			

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Capital grants, subsidies and contributions revenue

	Amended		YTD
	Budget	YTD	Revenue
Provider	Revenue	Budget	Actual
	\$	\$	\$
Capital grants and subsidies			
OLOPS - OTH GOV - Capital Grants - NDRR FS Fire Working Group	50,000	50,000	(
OLOPS - Grants	232,781	232,781	18,26
WELFARE - Grants (Capital)	0	0	
REC - Capital Grants	7,368,526	7,217,664	507,36
ROADC - Financial Assistance Grants Roads	0	150,862	
ROADC - Regional Road Group Grants (MR WA)	0	0	335,12
ROADC - Roads to Recovery - Grants	769,001	769,001	134,69
ROADC - Other Grants Roads/Streets	5,684,855	5,684,855	1,538,37
ROADC - Other Grants Footpaths	164,000	164,000	
ROADC - Other Grants Aboriginal Roads	624,000	624,000	1,084,31
ROADC - Other Grants Flood Damage	10,900,000	10,900,000	2,248,29
AERO - Other Grants	0	0	19,78
WATER - Grants	0	0	(
WATER - Grant Capital	157,904	157,904	143,35
COM AMEN - Grants	0	0	94,23
SWIM AREAS - Grants	0	0	40,69
HERITAGE - Grants	0	0	43,18
ROADC - Other Grants - Footpaths	0	0	7,66
WATER - Grants	0	0	15,27
TOUR - Grants	0	0	333,96
	25,951,067	25,951,067	6,564,58

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

	Opening			Closing
	Balance	Amount	Amount	Balance
Description	1 July 2024	Received	Paid	30 June 2025
	\$	\$	\$	\$
Public open spaces	295,981	0	0	295,98
	295,981	0	0	295,98

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Amendments to original budget since budget adoption	n. Surpius/(Deti	CIT)				
				Increase in	Decrease in	Amended
Barandada.	Council	011611	Non Cash	Available	Available	Budget Running
Description	Resolution	Classification	Adjustment	Cash	Cash	Balance
			Þ	\$	\$	\$
Budget adoption						(
Difference in expected end of year position and						
actual due to recognition treatment of AGRN				0.007.044		0.007.04
payments		0 "		3,937,614	0	3,937,614
As per rates raised - due to valuation changes		Operating revenue		0	(191,870)	3,745,744
Financial assistance grants received in advance		Operating revenue		0	(5,761,324)	(2,015,580
Insurance reimbursement		Operating revenue		136,000	0	(1,879,580
AGRN - LMDRF Homemakers funding of						
\$1,450,000 will not be received, and insurance				_		
claim of \$975,440 to be received.		Operating revenue		0	(430,560)	(2,310,140
Governance, Recreation and Culture savings		Operating expenses		634,263	0	(1,675,877
AGRN - LMDRF Homemakers expenditure will not					_	
occur.		Operating expenses		1,619,739	0	(56,138
Saving on premiums		Operating expenses		487,878	0	431,740
Capital expenditure on Infrastructure will not be						
carried out, no income to be received in relation to						
this budgeted expenditure		Capital revenue		0	(3,007,545)	(2,575,805
Reduction in planned capital expenditure on Derby						
Youth Centre and Derby Civic Centre		Capital expenses		198,600	0	(2,377,205
Increase in expenditure on vehicles.		Capital expenses		0	(345,331)	(2,722,536
Increase in expenditure of CCTV and Security						
upgraded - Visitors Centre.		Capital expenses		0	(66,584)	(2,789,120
Expenditure on roads will not be carried out.		Capital expenses		3,300,000	0	510,880
Increase of \$432,036 expenditure on Infrastructure						
Parks and Gardens.		Capital expenses	_	0	(510,880)	(
				10,314,094	(10,314,094)	

12.4 ACCOUNTS FOR PAYMENT - JUNE 2025

File Number: 5110 - Accounts Payable

Author: Aaron Gloor, Senior Finance Officer

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Information

SUMMARY

Council to receive the list of accounts paid under delegated authority during June 2025.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer (CEO) is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996:

- 12. Payments from municipal fund or trust fund, restrictions on making
 - 12(1) A payment may only be made from the municipal fund or a trust fund

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

- 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires Council authorisation in that month
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be
 - (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

CONSULTATION

Internal.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2024-25 Annual Budget as adopted by Council at its meeting held 27 June 2024 (*Resolution 84/24*) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

JUNE 2025

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 62624 - EFT 62843	\$3,864,820.00
Municipal Cheques	CHQ	\$0.00
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	\$1,378,157.95
Manual Cheques	CHQ	\$0.00
TRUST ACCOUNT		
EFT Payments		\$0.00
Trust Cheques		\$0.00
TOTAL		\$5,242,977.95

Creditors Outstanding as at 30/06/2025

\$2,294,561.59

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Credit Card Reconciliation June 2025 🗓 🖼
- 2. List of Accounts June 2025 🗓 🖫

COMMITTEE RESOLUTION CCO71/25

Moved: Mr Jeff Gooding

That Council (Commissioner) accepts the List of Accounts for June 2025 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$5,242,977.95.

In Favour: Mr Jeff Gooding

<u>Against:</u> Nil

CARRIED 1/0

The Shire Of Derby / West Kimberley ANZ Corporate Credit Card Reconciliation Period Reporting: 14/04/2025 to 12/05/2025

l		GST	Amount			An	nount		Receipt	
Date	Transaction Description	(Y/N)	(GST Excl)		GST	(GS	T Incl)	Account	Provided	Comments
12/05/2025	NEXUS AIRLINES KUNUNURRA	Y	\$ 365.80	\$	36.58	\$	402.38	120401520.2100	Yes	Flight for Commissioner and CEO to travel to Kununurra for meeting with Premier 24.05.25
12/05/2025	AIRNORTH MARRARA	Υ	\$ 182.90	\$		\$	201.19	120401520.2100	Yes	Flight for Commissioner, Broome to Kununurra, for scheduled SDWK duties 25.05.25
	AIRNORTH MARRARA	Y	\$ 182.90	\$		s	201.19	EX08-297-2100	Yes	Flight for CEO, Broome to Kununurra, for scheduled SDWK duties 25,05,25
	DEPARTMENT OF TRANSPOR PERTH	Y	\$ 17.05	\$		\$	18.75	121404160.2101	Yes	Registration for new vehicle 1IGH940 to align with current fleets expiry date (31.07.25)
	DEPARTMENT OF TRANSPOR PERTH	N	\$ 8.25	Ť	0	s	8.25	121404160.2101	Yes	Registration for new vehicle 1IGH940 to align with current fleets expiry date (31.07.25)
	AIRNORTH MARRARA	Y	\$ 828.10	\$	82.81	s	910.91	120401520.2100	Yes	Flight for Commissioner to travel Broome to Kununurra for SDWK duties 09.05.25
	KIMBERLEY HOME & ELE DERBY	Υ	\$ 54.55	\$		\$	60.00	EP0025-298-2101	Yes	WHS Staff Acknowledgment Prize - Awarded at Staff Meeting.
8/05/2025	SHIRE OF DERBY WEST KI DERBY	Y	\$ 35.27	\$	3.53	\$	38.80	121404160.2101	Yes	Swapping of Shire vehicle plates. Old plate 1INO171 to 16KW (Toyota Hilux VANTRK) and Old plate 16KW to 1INO171 (Toyota Hilux TTOP)
5/05/2025	Duxton Hotel Perth OPI Perth	Υ	-\$ 348.18	-\$	34.82	-\$	383.00	EX08-297-2100	Yes	Refund of deposit for accommodation for CEO to attend meetings with Ministers of key portfolios related to Shire operations 28.04.25 - 02.05.25
5/05/2025	MILLINGTON BROOME BROOME	Y	\$ 2,134.98	\$	213.50	\$	2,348.48	PC06-297-2100	Yes	Accommodation for staff to attend Local Government Professionals Management Challenge and Pilbara Kimberley Forum 13.05.25 - 16.05.25
5/05/2025	MILLINGTON BROOME BROOME	Y	\$ 3,746.66	\$	374.67	\$	4,121.33	PC06-297-2100	Yes	Deposit for accommodation for staff to attend Local Government Professionals Management Challenge and Pilbara Kimberley Forum 13.05.25 - 16.05.25
E IOE IOOOE	SHIRE OF DERBY WEST KI DERBY	Y	\$ 35.27		2.52		38.80	424404450 2404		Swapping of Shire vehicle plates. Old plate 1INO170 to 3KW (Toyota Fortuner) and Old plate 3KW to 1INO170
5/05/2025	SHIRE OF DERBY WEST KI DERBY	Y	\$ 35.27	\$	3.53	\$	38.80	121404160.2101	Yes	Toyota Prado
5/05/2025	BLACKA WEAR PTY LTD CLEVELAND	Y	\$ 1,355.22	\$	135.52	\$	1,490.74	120401290.2700		T-shirts purchased for Derby Suicide Awareness Network through Community Grant awarded in 2024. This purchase related to the Community Development Grants which were approved by Council at the February OCM (29/02/24, Resolution 18/24). Council endorsed an allocation of \$3,500 towards promotional materials and merchandise. This Credit Card purchase is for some of the items which cannot be purchased by Purchase Order.
5/05/2025	SP TAPT BY HATCH CAULFIELD SOU	Y	\$ 90.82	\$	9.08	\$	99.90	120401520.2100	Yes	Digital business card subscription for Commissioner.
5/05/2025	AVIAIR PTY LTD KUNUNURRA	Υ	\$ 359.09	\$	35.91	\$	395.00	120401520.2100	Yes	Flight for Commissioner to travel Kununurra to Halls Creek for SDWK duties 06.05.25
1/05/2025	SQ *CAFE CAFE Subiaco	Y	\$ 12.47	\$	1.25	\$	13.72	EX08-298-2101	Yes	Refreshments for CEO and stakeholders before meetings 29.04.25
1/05/2025	SQ *CAFE CAFE Subiaco	Y	\$ 12.47	\$	1.25	\$	13.72	EX08-298-2101	Yes	Refreshments for CEO and Stakeholder after meeting 29.04.25
1/05/2025	CARROLL RICHARDSON-FLA 03 9566 4500	Y	\$ 895.59	\$	89.56	\$	985.15	EP0037-298-2101	Yes	Replacement Flag Display set for Fitzroy Crossing to be used for ANZAC Day, Remembrance Day and Council Meetings
1/05/2025	STARLINK INTERNET Sydney	Y	\$ 98.18	\$	9.82	\$	108.00	121402210.2100	Yes	Direct Debit - Priority WIFI subscription for Derby Administration Office 28.04.25 - 28.05.25
	Duxton Hotel Perth OPI Perth	Υ	\$ 1,405.76	\$		\$	1,546.34	EX08-297-2100	Yes	Accommodation for CEO to attend meetings with Ministers of key portfolios related to Shire operations 28.04.25 - 02.05.25
	SWAN TAXIS PTY LTD VICTORIA PARK	Y	\$ 41.34	\$	4.13	\$	45.47	EX08-297-2100	Yes	Taxi charge for CEO while in Perth for meetings with Commissioner/Politicians.
30/04/2025	STARLINK INTERNET Sydney	Y	\$ 379.09	\$	37.91	\$	417.00	121402210.2100	Yes	Direct Debit - WIFI subscription for FX Depot and FX Visitors Centre 27.04.25 - 27.05.25
30/04/2025	FLAG MOTOR LODGE LLC RIVERVALE	Y	\$ 848.07	\$	84.81	\$	932.88	121403090.2003	Yes	Accommodation booking for staff member required to travel to Perth for follow up medical appointments related to a workplace injury/workers compensation claim 244.25 - 29.04.25
	VIRGIN AUSTRALIA BRISBANE	Y	\$ 298.38	\$	29.84		328.22	121403090.2003	Yes	Flight from Perth to Broome for staff member required to travel to Perth for follow up medical appointment: related to a workplace injury/workers compensation claim 29.04.25
	AVIAIR PTY LTD KUNUNURRA	Y	\$ 252.73	\$	25.27	\$	278.00	EX08-297-2100	Yes	Flight for CEO Derby to Broome return - Connecting flight for Perth flights to attend meetings.
	STARLINK INTERNET Sydney	Y	\$ 505.45	\$	50.55	\$	556.00	121402410.2100	Yes	Direct Debit - WIFI subscription for Derby Airport, Derby Depot and FX Airport 23.04.25 - 23.05.25
28/04/2025	Intuit Mailchimp Sydney	Y	\$ 64.65	\$	6.46	\$	71.11	121402410.2100	Yes	Direct Debit for Invoice MC22077207 Essentials Plan (Media)
	QANTAS AIRWAYS LTD (EC Mascot	Y	\$ 1,114.36			\$	1,225.80	EX08-297-2100	Yes	Flight for CEO, Broome to Perth return 28 April 2025 - 02 May 2025 to attend meetings with Commissioner/politicians.
	WOOLWORTHS/131-135 LOCH S DERBY	Y	\$ 15.68	\$		\$	17.25	120401870.2101	Yes	Refreshments for Council Chambers
	VIRGIN AUSTRALIA BRISBANE	Y	\$ 1,408.35	_		\$	1,549.18	120401520.2100	Yes	Flights for Commissioner to travel Kununurra to Perth for scheduled SDWK duties.
	KIMBERLEY HOME & ELE DERBY	Y	\$ 36.32	\$	3.63	\$	39.95	BM006-298-2101	Yes	Replacement equipment required for staff housing
	AIRNORTH FI MARRARA	Y	\$ 635.45	\$		\$	699.00	120401520.2100	Yes	Flight for Commissioner to travel Broome to Kununurra 25.04.25
	Reddy Express 6948 Broome	Y	\$ 74.14	\$		\$	81.55	EX08-261-2261	No	Fuel for CEO car 3KW - Statutory Declaration signed and witnessed due to misplaced receipt
22/04/2025	WANEWSDTI Osborne Park	Y	\$ 29.09	\$		\$	32.00	121402410.2100	Yes	Direct Debit - Digital Subscription for The West Australian/Sunday Times 19.04.25
	NEXUS AIRLINES KUNUNURRA	Y	\$ 617.27	\$	61.73	\$	679.00	120401520.2100		Flight for Commissioner, Kununurra to Broome, for SDWK duties in Derby 21.04.25

22/04/2025 CLARK POOLS AND SPAS BROOME	Υ	\$ 149.66	\$	14.97	\$ 164.63	BM006-297-2100	Yes	Pool servicing charge for CEO house.
22/04/2025 WOOLWORTHS/131-135 LOCH S DERBY	Y	\$ 0.23		0.02	\$ 0.25	121402150.2101	Yes	Office supplies
22/04/2025 WOOLWORTHS/131-135 LOCH S DERBY	F	\$ 22.50		0	\$ 22.50	121402150.2101	Yes	Office supplies
22/04/2025 AIRNORTH MARRARA	Υ	\$ 182.90	\$	18.29	\$ 201.19	120401520.2100	Yes	Flight for Commissioner, Broome to Kununurra, for SDWK duties in Derby 24.04.25
22/04/2025 POST DERBY LPO DERBY	Υ	\$ 21.82	\$	2.18	\$ 24.00	EP0025-298-2101	Yes	Farewell/Bereavement greeting cards re-stock.
22/04/2025 RUSTYS IGA DERBY	Υ	\$ 22.73	\$	2.27	\$ 25.00	EP0025-298-2101	Yes	Bereavement gift for staff member
14/04/2025 AMAZON MARKETPLACE AU SYDNEY SOUTH	Υ	\$ 290.24	\$	29.02	\$ 319.26	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program/Girls Program/Sports and Recreation Activities for FX Youth Program. All within the same receipt.
14/04/2025 Kimberley Hotel Halls Creek	Y	\$ 206.94	\$	20.69	\$ 227.63	EX08-297-2100	Yes	Accommodation for CEO to attend Kimberley Regional Group Meeting in Halls Creek 10.04.25 - 11.04.25
14/04/2025 NORTH REGIONAL TAFE BROOME	Y	\$ 195.00	\$	19.50	\$ 214.50	121107870.2100	No	
14/04/2025 AMAZON MARKETPLACE AU SYDNEY SOUTH	Υ	\$ 178.85	\$	17.89	\$ 196.74	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program/Girls Program/Sports and Recreation Activities for FX Youth Program. All within the same receipt.
14/04/2025 AMAZON MARKETPLACE AU SYDNEY SOUTH	Υ	\$ 120.71	\$	12.07	\$ 132.78	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program/Girls Program/Sports and Recreation Activities for FX Youth Program. All within the same receipt.
14/04/2025 SPOTLIGHT PTY LTD STH MELBOURNE	Υ	\$ 481.82	\$	48.18	\$ 530.00	EP0019-298-2101	Yes	Supplies for Fitzroy Crossing April School Holiday Program
				TOTAL	\$ 21,638.01			
Card Holder Declaration: I, as the card holder, am responsible for all transactions on my Corporate Cedit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley Tamara Clarkson Chief Executive Officer Signature Date								

Card Hold	ler : Wayne Neate							
		GST	Amount		Amount		Receipt	
Date	Transaction Description	(Y/N)	(GST Excl)	GST	(GST Incl)	Account	Provided	Comments
1/05/2025	DWER - WATER PERTH	Y	\$ 2,181.82	\$ 218.18	\$ 2,400.00	W0001-297-2100	Yes	Fees for Clearing Permit Application for maintenance of overgrown vegetation at Derby Cemetery.
1/05/2025	DWER - WATER PERTH	Y	\$ 2,363.64	\$ 236.36	\$ 2,600.00	W0046-297-2100	Yes	Fees for Clearing Permit Application for maintenance of overgrown vegetation at Derby Airport.
				TOTAL	\$ 5,000.00			
l, as th Derby,	Card Holder Declaration: I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Sh Derby/West Kimberley Wayne Neate Director of Technical & Development Services JOZ/07/2025 Director of Technical & Development Services							

26,638.01 TOTAL PURCHASES FOR ABOVE STATED PERIOD \$

> 8,221.50 PAYMENTS AND OTHER CREDITS \$

ANNUAL FEE \$ 150.00

CLOSING BALANCE \$ 18,566.51

Procurement Approval

Tamara Clarkson Chief Executive Office 2 July 2025

Date Signature Reconciliation Processed

Name Ashlee Doust

Accounts Payable Officer Position Date Signature 02/07/2025

Reconciliation Certified

Name Aaron Gloor Senior Finance Officer

Date

02/07/2025

REPORT TO COUNCIL – JUNE 2025

EFT PAYMENTS - MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
EFT62624	06/06/2025	ALTHAM PLUMBING	352.37
INV 19617	29/05/2025	REPAIR TOILET LEAKS – 7 TOWER PLACE	352.37
EFT62625	06/06/2025	AUSTRALIA POST	11.92
INV 1013981817	03/05/2025	DERBY POSTAGE FOR APRIL 2025	11.92
EFT62626	06/06/2025	AUSTRALIAN SERVICES UNION	263.00
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	263.00
EFT62627	06/06/2025	DERBY LICENCED POST OFFICE	176.00
INV 2095	30/04/2025	DLPO MONTHLY ACCOUNT - APRIL 2025	176.00
EFT62628	06/06/2025	BOOKEASY AUSTRALIA	493.90
INV 4160	30/04/2025	BOOKINGS MONTHLY FEE - APRIL 2025 – FX ART AND SOUVENIR SALES MANAGEMENT SOFTWARE	493.90
EFT62629	06/06/2025	WORKSAFE DIVISION DEPARTMENT LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	27.99
INV PERMIT 2802-2	28/02/2025	BSL - FEBRUARY 2025	27.99
EFT62630	06/06/2025	BROOME AVIATION PTY LTD	1,790.00
INV 46802	06/05/2025	AGRN 1044 - FLIGHT FOR COMMISSIONER - 06/05/2025. HALLS CREEK TO FITZROY CROSSING TO ATTEND FVFRWG MEETING	1,790.00
EFT62631	06/06/2025	OFFICE NATIONAL BROOME (THE BOSS SHOP)	298.77
INV 1114529	31/03/2025	COPY COUNT CHARGES 2690 KONICA & 3185 CANON - MARCH 2025	169.70
INV 1115213	30/04/2025	COPY COUNT CHARGES 2690 KONICA & 3185 CANON - APRIL 2025	129.07
EFT62632	06/06/2025	BROOME VETERINARY HOSPITAL	220.00
INV 367301	16/04/2025	VACCINATION C3 X 2 - VACCINES REQUIRED FOR TWO DOGS PRIOR TO COMMENCEMENT OF REHOMING PROCESS.	220.00
EFT62633	06/06/2025	CATHERINE FEENEY	740.00
INV 3-R-0011	22/05/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
EFT62634	06/06/2025	DEPUTY CHILD SUPPORT REGISTRAR	487.06
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	487.06
EFT62635	06/06/2025	DERBY BUILDING SUPPLIES	789.84
INV 584752	14/05/2025	SUPPLY DECK OIL & APPLICATOR	196.90
INV 585241	21/05/2025	SUPPLY BAR & CUTTER LUBE AND NYLON LINE	103.86
INV 585252	21/05/2025	SUPPLY EYE PLATES & TIE DOWN CAM BUCKLE	62.63
INV 585849	29/05/2025	SUPPLY 7X 20L HYDROCHLORIC ACID	426.45
EFT62636	06/06/2025	DERBY BUS SERVICE PTY LTD	33.00

INV 23529	30/04/2025	FREIGHT - APRIL 2025	33.00
EFT62637	06/06/2025	DERBY 4X4 & MARINE	857.76
INV 39553-62093	20/05/2025	SUPPLY CENTURY BATTERY	292.67
INV 39566-62105	21/05/2025	SUPPLY CENTURY BATTERY	263.78
INV 39570-62112	21/05/2025	SUPPLY CENTURY BATTERY	301.31
EFT62639	06/06/2025	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	291.50
INV 29854	23/05/2025	INVESTIGATE FAULTY HEAT PUMP – U2 20 CLARENDON STREET	291.50
EFT62640	06/06/2025	DERBY HARDWARE MITRE10	2,814.72
INV 10625509	15/05/2025	20KG BAGS PRE-MIX ASPHALT FOR ROAD SEAL REPAIR	2,814.72
EFT62641	06/06/2025	DERBY WA FUELS PTY LTD	1,104.00
INV 2418	14/05/2025	CATERING FOR MY KIMBERLEY STORIES EVENTS	1,104.00
EFT62642	06/06/2025	DWA INDUSTRIAL RESOURCES PTY LTD	229,732.65
INV 02024288	04/06/2025	2X HEAVY DUTY TRAILERS FABRICATED & FITTED OUT	229,732.65
EFT62643	06/06/2025	KIMBERLEY ELECTRICAL CONTRACTORS	363.00
INV 26760	28/05/2025	DISCONNECT POWER & RECONNECT TO NEW SUBMERSIBLE PUMP	363.00
EFT62644	06/06/2025	ELDERS LIMITED (DERBY BRANCH)	768.00
INV IY94074	19/05/2025	SUPPLY 60X 20KG CEMENT	768.00
EFT62645	06/06/2025	EXTREME PEST CONTROL	735.00
INV 14463	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY RECREATION CENTRE	735.00
EFT62646	06/06/2025	HOATH REFRIGERATION & AIRCONDITIONING	467.21
INV 5160	27/05/2025	RECTIFY ISSUE WITH HIGH PRESSURE SWITCH & CONDENSER FAN – 24 LOCH STREET	467.21
EFT62647	06/06/2025	TEAM GLOBAL EXPRESS PTY LTD	1,415.56
INV P69068935	11/05/2025	FREIGHT - REF 0090S5K77B	834.14
INV P69068970	18/05/2025	FREIGHT - REF 0090S5K77A	581.42
EFT62648	06/06/2025	CONNECT CALL CENTRE SERVICES	77.22
INV 119390	15/05/2025	OVERCALLS FEE FOR CONTRACT CA0415 - APRIL 2025	77.22
EFT62649	06/06/2025	KIMBERLEY CAR HIRE	9,900.00
INV 307	30/04/2025	AGRN 1044 30 DAY HIRE OF HILUX X2 & FORTUNER	9,900.00
EFT62650	06/06/2025	KIMBERLEY FIRE SYSTEMS	13,015.01
INV 22587	13/03/2025	6 MONTH ROUTINE SERVICE INSPECTION – DERBY & FX ADMINISTRATION / PUBLIC BUILDINGS	13,015.01
EFT62651	06/06/2025	KIMBERLEY WEST CONSTRUCTION	38.50
INV REIMB0705	07/05/2025	REFUND CONSTRUCTION TRAINING FUND	38.50
EFT62652	06/06/2025	KIMBERLEY KRASH REPAIRS	3,837.41
INV 10129-1	22/05/2025	REPAIR DAMAGE TO 1HAP944	3,837.41
EFT62653	06/06/2025	K&M ELECTRICAL SERVICES	1,713.61

INV 229	14/05/2025	REMOVE & REINSTALL SHED POWER CIRCUIT – 4B ROWELL STREET	935.00
INV 233	14/05/2025	REPAIR DATA POINT – COLEMAN CENTRE & DERBY EXECUTIVE OFFICES	305.61
INV 240	20/05/2025	RE-SECURE POWER BOX TO POST – DERBY RECREATION CENTRE	330.00
INV 241	20/05/2025	TEST GPO – DERBY EXECUTIVE OFFICES	143.00
EFT62654	06/06/2025	TAMARA CLARKSON	106.22
INV REIMB2605	26/05/2025	TAXI CHARGES IN PERTH FOR CEO MEETINGS 28/04 - 02/05/2025	106.22
EFT62655	06/06/2025	THE PIER GROUP PTY LTD T/AS CS LEGAL	1,437.51
INV 034721	26/05/2025	PROFESSIONAL FEES FOR LGA SALE OF A100760	601.51
INV 034722	26/05/2025	PROFESSIONAL FEES FOR LGA SALE OF A103950	836.00
EFT62656	06/06/2025	MAXXIA PTY LTD	6,363.58
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	3,616.08
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	2,682.61
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	64.89
EFT62657	06/06/2025	MANAGED IT PTY LTD	22,217.11
INV 185795	08/05/2025	THREATLOCKER APPLICATION CONTROL FOR MAY 2025	3,067.35
INV 185817	08/05/2025	CITRIX LICENSING FOR MAY 2025	5,599.44
INV 300050	20/05/2025	CRAIG WALL SITE VISIT 07-11/04/2025	13,550.32
EFT62658	06/06/2025	NYAMBA BURU YAWURU	500.00
INV REIMB0306	03/06/2025	BOND RETURN FOR HIRE OF CIVIC CENTRE 29-30/05/2025	500.00
EFT62659	06/06/2025	FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED	1,177.87
INV DB60939	22/05/2025	STAFF UNIFORMS FOR CEO	314.67
INV DB61158	22/05/2025	STAFF UNIFORMS FOR NEW STARTER	863.20
EFT62660	06/06/2025	OFFICE STAR	1,796.52
INV 66268	26/03/2025	SERVICE AGREEMENT FOR RICOH ID #950 - COLEMAN CENTRE	242.66
INV 66408	23/04/2025	TRAVEL CHARGE - REPAIR RFDS COPIER	231.00
INV 66448	28/04/2025	SERVICE AGREEMENT FOR RICOH ID #976 - FXFH	462.00
INV 66462	29/04/2025	SERVICE AGREEMENT FOR RICOH ID #790 - RFDS BUILDING	618.20
INV 66463	29/04/2025	SERVICE AGREEMENT FOR RICOH ID #950 - COLEMAN CENTRE	242.66
EFT62661	06/06/2025	AARON GLOOR	319.01
INV REIMB2305	23/05/2025	UTILITY SUBSIDY: POWER FOR 18/03/2025 TO 14/05/2025	319.01
EFT62662	06/06/2025	RAY WHITE DERBY	3,436.82
INV 24839	22/05/2025	9 TOWER PLACE WATER 16/05 - 17/07/2025	571.98
INV 24840	22/05/2025	9 TOWER PLACE WATER 17/07 - 19/09/2024	440.44
INV 24841	22/05/2025	9 TOWER PLACE WATER 19/09 - 21/11/2024	446.95
INV 24842	22/05/2025	9 TOWER PLACE WATER 21/11/2024 - 22/01/2025	504.33

INV 24843	22/05/2025	9 TOWER PLACE WATER 22/01 - 19/03/2025	800.60
INV 24836	22/05/2025	9 TOWER PLACE WATER 14/11/2023 - 18/01/2024	93.74
INV 24837	22/05/2025	9 TOWER PLACE WATER 18/01 - 20/03/2024	117.75
INV 24838	22/05/2025	9 TOWER PLACE WATER 20/03 - 16/05/2024	461.03
EFT62663	06/06/2025	REDROCK MAINTENANCE	38,220.00
INV 812	04/05/2025	MAIN BATHROOM & ENSUITE RENOVATION – 6 TOWER PLACE	38,220.00
EFT62664	06/06/2025	R D A KIMBERLEY (REGIONAL DEVELOPMENT AUSTRALIA)	2,640.00
INV 0275	22/05/2025	ID ECONOMIC PLATFORM 2025-2026	2,640.00
EFT62665	06/06/2025	RSM AUSTRALIA PTY LTD	4,125.00
INV PERI040615	23/05/2025	LRCI PHASE 3 ANNUAL & FINAL AUDIT	4,125.00
EFT62666	06/06/2025	SIMON FULLER	20.00
INV REIMB0605	06/05/2025	REFUND CONSTRUCTION TRAINING FUND	20.00
EFT62667	06/06/2025	TARUNDA SUPERMARKET	847.64
INV 30177708	20/05/2025	SUPPLIES FOR MY KIMBERLEY STORY EVENT – FX -30/05/2025	194.64
INV 10136735	22/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 22/05/2025	66.30
INV 10137827	25/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 24/05/2025	250.73
INV 10138085	26/05/2025	FRUIT FOR JUNIOR FOOTY PROGRAM – FX YOUTH – 04/06/2025	77.75
INV 10138084	26/05/2025	FOOD SUPPLIES FOR MY KIMBERLEY STORY EVENT – FX -28/05/2025	258.22
EFT62668	06/06/2025	DAVID RIDLEY	553.95
INV REIMB2305	23/05/2025	UTILITY SUBSIDY: POWER FOR 25/01/2025 TO 26/03/2025	553.95
EFT62669	06/06/2025	VISION POWER	1,675.85
INV 19028	20/05/2025	REPLACE LIGHT IN ACCESSIBLE TOILET, MATERIALS – FX HALL	437.25
INV 19032	20/05/2025	REPLACE FLOODLIGHT – FX AIRPORT	1,238.60
EFT62670	13/06/2025	ALISTAIR HOBBS	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00
EFT62671	13/06/2025	ALTHAM PLUMBING	3,089.56
INV 19493	01/05/2025	RETIC SUPPLIES	2,569.79
INV 19627	29/05/2025	REPAIR LEAK IN CEMETERY CARPARK	519.77
EFT62672	13/06/2025	BROOMECRETE	5,445.00
INV 53903	10/01/2025	SUPPLY SAND, DELIVER – DERBY OVAL	5,445.00
EFT62673	13/06/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	565,351.68
INV 2880	23/04/2025	AGRN 1044 - ORPHAN ROADS STAGE 2	5,890.50
INV 2884	30/04/2025	ORPHAN ROADS PROJECT - MOBILISATION / TRAVEL	5,026.56
INV 2886	19/05/2025	C09-2023-24 ORPHAN ROADS REINSTATEMENT – JARLMADANGAH ROAD	428,677.64
INV RETENTION 2677	04/06/2025	C5-2022 - RETURN OF RETENTION BOND HELD FOR INV 2677	62,879.74

INV RETENTION 2700	04/06/2025	C11-2022 - RETURN OF RETENTION BOND HELD FOR INV 2700	14,500.01
INV RETENTION 2706	04/06/2025	C9-2022 - RETURN OF RETENTION BOND HELD FOR INV 2706	11,984.85
INV RETENTION 2714	04/06/2025	C9-2022 - RETURN OF RETENTION BOND HELD FOR INV 2714	13,315.57
INV RETENTION 2716	04/06/2025	C11-2022 - RETURN OF RETENTION BOND HELD FOR INV 2716	14,500.01
INV RETENTION 2725	04/06/2025	C11-2022 - RETURN OF RETENTION BOND HELD FOR INV 2725	8,576.80
EFT62674	13/06/2025	BOOKEASY AUSTRALIA	493.90
INV 4864	31/05/2025	BOOKINGS MONTHLY FEE - MAY 2025 - FX ART AND SOUVENIER SALES MANAGEMENT SOFTWARE	493.90
EFT62675	13/06/2025	G BISHOPS TRANSPORT SERVICES PTY LTD	861.48
INV B298873	09/04/2025	FREIGHT - QUALITY PRESS, ROSHER & SIGMA TELFORD TO SDWK	775.14
INV B305354	23/05/2025	FREIGHT - ORD AGRICULTURAL EQUIPMENT TO DEPOT	86.34
EFT62676	13/06/2025	BP FITZROY CROSSING	1,162.50
INV 01236602	28/05/2025	CATERING FOR FX NATIONAL RECONCILIATION EVENT 27/05/2025	1,162.50
EFT62677	13/06/2025	CATHOLIC EDUCATION WESTERN AUSTRALIA LIMITED	280.00
INV REIMB1604	16/04/2025	REFUND DUPLICATE PAYMENT OF INVOICE 30592	280.00
EFT62678	13/06/2025	CATHERINE FEENEY	740.00
INV 3-R-0012	05/06/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
EFT62679	13/06/2025	CMT BUILDING WA PTY LTD	1,281.50
INV 1718	31/05/2025	SPRAYING OF MURAL WALL NEAR FX COURTS	1,210.00
INV 1724	31/05/2025	REPAIR DOOR HANDLE AT FX BASKETBALL COURTS	71.50
EFT62680	13/06/2025	DERBY BUILDING SUPPLIES	222.70
INV 582418	04/04/2025	SUPPLY ROPE	9.02
INV 585422	23/05/2025	SUPPLY STIHL SPOOL & NYLON LINE	130.05
INV 585445	23/05/2025	SUPPLY KEYS	46.00
INV 586077	03/06/2025	SUPPLY DOOR HINGE	18.73
INV 586125	03/06/2025	SUPPLY SOLVIT CITRUS CLEANER	18.90
EFT62681	13/06/2025	DERBY BUS SERVICE PTY LTD	154.00
INV 23602	31/05/2025	FREIGHT - MAY 2025	154.00
EFT62682	13/06/2025	DERBY 4X4 & MARINE	151.55
INV 39604-62079	23/05/2025	SUPPLY INNER DOOR HANDLE	151.55
EFT62683	13/06/2025	DEPARTMENT OF HOUSING	300.00
INV REIMB2705	27/05/2025	BOND RETURN FOR HIRE OF COMMUNITY ROOM 27/05/2025	300.00
EFT62684	13/06/2025	DERBY PROGRESSIVE SUPPLIES	514.99
INV 109469	28/05/2025	SUPPLY HAND TOWELS – DERBY DEPOT	514.99
EFT62685	13/06/2025	DERBY REGIONAL HOSPITAL (WA COUNTRY HEALTH SERVICE)	1,137.00
INV N3569852	30/05/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00

INV N3569854	30/05/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
			379.00
INV N3569857	30/05/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	
EFT62686	13/06/2025	DERBY HARDWARE MITRE10	435.93
INV 10625989	22/05/2025	SUPPLY HUSQVARNA BLADES	288.00
INV 10626089	23/05/2025	SUPPLY WEED KILLER & 2X CARRIAGE DOOR	59.97
INV 10626550	30/05/2025	SUPPLY 8.5KG GAS BOTTLE	47.99
INV 10626799	04/06/2025	SUPPLY HOSE CONNECTER & TAP ADAPTOR	25.98
INV 10626814	04/06/2025	SUPPLY SCREWS	13.99
EFT62687	13/06/2025	DWA INDUSTRIAL RESOURCES PTY LTD	8,012.62
INV 2024107	20/03/2025	PLASMA CUT OUT DERBY MARSH ART PANELS - SCULPTURES	8,012.62
EFT62688	13/06/2025	DWAYNE BENN	76.77
INV REIMB2105	21/05/2025	REIMBURSE PURCHASE OF GLASS CUTTER	76.77
EFT62689	13/06/2025	ELDERS LIMITED (DERBY BRANCH)	641.71
INV IY94135	22/05/2025	SUPPLY KAMBA M SELECTIVE HERBICIDE	641.71
EFT62690	13/06/2025	FITZROY HARDWARE PTY LTD	60.00
INV 10027548	22/05/2025	SUPPLY 2X 5L COOLANT	60.00
EFT62691	13/06/2025	GREENFIELD TECHNICAL SERVICES	5,324.00
INV 4608	23/05/2025	AGRN 1044 - UPDATE BETTERMENT SUBMISSIONS	5,324.00
EFT62692	13/06/2025	GRACE RECORDS MANAGEMENT	263.34
INV RP01663950	30/04/2025	STORAGE OF RECORDS - MAY 2025	131.67
INV RP01676234	31/05/2025	STORAGE OF RECORDS - JUNE 2025	131.67
EFT62693	13/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	139.09
INV 576550	26/05/2025	UNIT 2/20 CLARENDON ST, DERBY FOR 22/05/2025 TO 23/05/2025	9.22
INV 576550	28/05/2025	UNIT 2/20 CLARENDON ST, DERBY FOR 25/03/2025 TO 09/04/2025	129.87
EFT62694	13/06/2025	MARMINGEE HAND	750.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	750.00
EFT62695	13/06/2025	KIMBERLEY CAR HIRE	6,600.00
INV 306	30/04/2025	AGRN 1044 30 DAY HIRE OF FORTUNER 1HUW333 & HILUX 1HAE358	6,600.00
EFT62696	13/06/2025	KIMBERLEY HIRE	1,587.30
INV KH6514	08/06/2024	HIRE OF DINGO - CEMETERY MAINTENANCE 04-06/06/2024	729.30
INV KH6542	31/07/2024	HIRE OF DINGO - MARSH SCULPTURES 24/06 - 03/07/2024	858.00
EFT62697	13/06/2025	NORTRUSS (NT) PTY LTD T/AS KIMBERLEY TRUSS	36.05
INV 40571474	22/05/2025	SUPPLY OIL CHAIN 5L BAR LUBE	36.05
EFT62698	13/06/2025	THE PIER GROUP PTY LTD T/AS CS LEGAL	132.00
INV 034756	30/05/2025	PROFESSIONAL FEES FOR DEBT RECOVERY A900193	132.00

EFT62699	13/06/2025	MAXXIA PTY LTD	1,646.90
INV SDWK-ITC0425	23/05/2025	APR-25 ITC REPATRIATED TO MAXXIA FOR EMPLOYEES	913.08
INV SDWK-ITC0525	31/05/2025	MAY-25 ITC REPATRIATED TO MAXXIA FOR EMPLOYEES	733.82
EFT62700	13/06/2025	MEGA MUSIC AUSTRALIA PTY LTD	4,999.60
INV SI0218100	13/05/2025	SUPPLY MUSIC EQUIPMENT – DERBY YOUTH PROGRAM	4,999.60
EFT62701	13/06/2025	AUST COMMUNICATIONS & MEDIA AUTHORITY	235.00
INV 504242379	29/05/2025	LICENSE RENEWAL TO 07/07/2026	188.00
INV 504244065	31/05/2025	LICENSE RENEWAL TO 07/07/2026	47.00
EFT62702	13/06/2025	MOORE AUSTRALIA (TAX)	25,775.75
INV 442380	31/05/2025	COMPILATION OF STATEMENT OF FINANCIAL ACTIVITY 30/04/2025	2,750.00
INV 442542	31/05/2025	PREPARATION AND LODGEMENT OF 2025 FBT	1,430.00
INV 442575	31/05/2025	PROFESSIONAL SERVICES MAY 2025	21,595.75
EFT62703	13/06/2025	THINK WATER BROOME	2,809.24
INV 25-00003279	16/05/2025	SUPPLY SPRINKLERS	2,809.24
EFT62704	13/06/2025	NORTH WEST LOCKSMITH	132.00
INV 32663	29/05/2025	RESTRICTED KEY CUT X6	132.00
EFT62705	13/06/2025	ORD AGRICULTURAL EQUIPMENT	670.52
INV OA20615	28/05/2025	SUPPLY KUBOTA PARTS	670.52
EFT62706	13/06/2025	OFFICE STAR	551.10
INV 66701	30/04/2025	SERVICE AGREEMENT FOR RICOH ID #790 - RFDS BUILDING	551.10
EFT62707	13/06/2025	COLLEEN GARNER	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00
EFT62708	13/06/2025	PATRICK GREEN	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00
EFT62709	13/06/2025	PETER JOHN MCCUMSTIE	1,225.20
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025, FUEL REIMBURSEMENT	1,225.20
EFT62710	13/06/2025	C PLUMMER, T PLUMMER & PERKS INDUSTRIES PTY LTD	6,500.49
INV 0035	27/05/2025	117 ROWAN STREET WATER CHARGES	450.49
INV 0030	01/06/2025	117 ROWAN STREET RENT - JUNE 2025	6,050.00
EFT62711	13/06/2025	ROADLINE CONTRACTING PTY LTD	9,702.00
INV 4352	24/02/2025	PRESSURE CLEAN & RESEAL FOOTPATH CLARENDON STREET	9,702.00
EFT62712	13/06/2025	RUSSELL CHESTNUT	843.20
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025, FUEL REIMBURSEMENT	843.20
EFT62713	13/06/2025	RENE DINGO	500.00
INV SITTING FEES-1006	10/06/2025	AGRN 1044 FVFRWG SITTING FEES - 10/06/2025	500.00

EFT62714	13/06/2025	SE RENTALS PTY LTD	185.90
INV 239753	20/05/2025	DERBY POOL PRINTER - RENTAL CONTRACT 20/06/2025	185.90
EFT62715	13/06/2025	HARVEY NORMAN BROOME - TECH & APPLIANCES	1,084.00
INV 346274	02/04/2025	SUPPLY CONDENSER MIC FOR FX YOUTH PROGRAM	248.00
INV 347437	03/04/2025	SUPPLY CANON CAMERA	836.00
EFT62716	13/06/2025	E & MJ ROSHER PTY LTD	2,081.83
INV 1493564	26/05/2025	SUPPLY 2X ELEMENT INNER	221.24
INV 1493656	28/05/2025	SUPPLY KUBOTA PARTS	1,860.59
EFT62717	13/06/2025	RUSTYS IGA	583.49
INV 011815	21/05/2025	SUPPLIES FOR HEALTHY FOOD PROGRAM 21/05/2025	343.84
INV 015855	29/05/2025	SUPPLIES FOR HEALTHY FOOD PROGRAM 29/05/2025	239.65
EFT62718	13/06/2025	SPORTSPOWER BROOME	3,714.10
INV 25-00008320	26/05/2025	SUPPLY YOUTH SPORTING EQUIPMENT, FREIGHT	3,714.10
EFT62719	13/06/2025	TOP END SIGN SALES	2,612.50
INV 5550	15/05/2025	SUPPLY PROMOTIONAL SIGNAGE	2,612.50
EFT62720	13/06/2025	TELSTRA LIMITED	13,560.20
INV 0463459000	09/04/2025	MAIN LINE BILLINGS - APRIL 2025	13,560.20
EFT62721	13/06/2025	TARUNDA SUPERMARKET	736.58
INV 10138905	28/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 30/05/2025	249.60
INV 10138906	28/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 29/05/2025	249.60
INV 10139564	30/05/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 23/05/2025	237.38
EFT62722	13/06/2025	TYREPOWER DERBY	2,613.18
INV 120665	22/05/2025	FIT 2X TYRES – 20KW	146.00
INV 120654	23/05/2025	SUPPLY 2X TOYO LT235/85R16 TYRES	856.00
INV REIMB3005	30/05/2025	REFUND DUPLICATE PAYMENT OF INVOICES 30536 & 30694	1,096.18
INV 120734	03/06/2025	SUPPLY MAXXIS TYRE	200.00
INV 120742	04/06/2025	SUPPLY CENTURY BATTERY	315.00
EFT62723	13/06/2025	VISIMAX (BUCCI HOLDINGS PTY LTD)	1,713.20
INV 1605	05/05/2025	SUPPLY PERMIT BOOKS, FREIGHT	1,713.20
EFT62724	13/06/2025	WINUN NGARI ABORIGINAL CORPORATION	1,800.00
INV 2125	28/05/2025	7/12 LOCH STREET RENT 28/05 - 24/06/2025	1,800.00
EFT62725	13/06/2025	WATTLEUP TRACTORS	376.75
INV 1317778	20/05/2025	SUPPLY BUSH, RUBBER BELLOW & GAITER	376.75
EFT62726	20/06/2025	AUSTRALIAN SERVICES UNION	263.00
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	263.00

EFT62727	20/06/2025	BROOME ABORIGINAL MEDIA ASSOCIATION ABORIGINAL CORPORATION	1,000.00
INV GRANT 1706	17/06/2025	COMMUNITY GRANT - APRIL 2025	1,000.00
EFT62728	20/06/2025	OFFICE NATIONAL BROOME (THE BOSS SHOP)	314.38
INV 1114385	31/03/2025	CREDIT NOTE - COPY COUNT CHARGES	-169.70
INV 1117269	27/05/2025	COPY COUNT CHARGES 2690 KONICA & 3185 CANON - MAY 2025	484.08
EFT62729	20/06/2025	BP FITZROY CROSSING	252.58
INV 01219441	08/05/2025	AGRN 1044 - FVFRWG FUEL FOR SITTING MEMBER	148.23
INV 01227947	20/05/2025	AGRN 1044 - FVFRWG FUEL FOR SITTING MEMBER	104.35
EFT62730	20/06/2025	BUNNINGS GROUP LIMITED	360.60
INV 2210-99850778	03/04/2025	PLANTS - TRACHELOSPERMUM 140MM JASMINODES X20 – DERBY ADMINISTRATION CENTRE	360.60
EFT62731	20/06/2025	MARTUWARRA CENTRAL EARTHMOVING PTY LTD	154,768.42
INV 5	30/04/2025	C08-2023/24 MAINTENANCE GRADING AREA 3	154,768.42
EFT62732	20/06/2025	CENTRAL KIMBERLEY FOOTBALL LEAGUE	500.00
INV REIMB1505	15/05/2025	BOND RETURN FOR HIRE OF FX REC CENTRE 18/05 - 29/09/2024	500.00
EFT62733	20/06/2025	DEPUTY CHILD SUPPORT REGISTRAR	487.06
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	487.06
EFT62734	20/06/2025	DERBY BUILDING SUPPLIES	548.29
INV 582388	04/04/2025	SUPPLY 9X 20L HYDROCHLORIC ACID	548.29
EFT62735	20/06/2025	FITZROY HARDWARE PTY LTD	2,415.00
INV 10028100	04/06/2025	SUPPLY 5X 15L WATER	105.00
INV 10028645	13/06/2025	SUPPLY 70X PLASTIC CHAIRS	2,310.00
EFT62736	20/06/2025	THE FITZROY RIVER LODGE	1,800.00
INV 5406	30/05/2025	CATERING FOR NATIONAL VOLUNTEER WEEK APPRECIATION DINNER	1,800.00
EFT62737	20/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	99.73
INV 579672	30/05/2025	117 ROWAN ST, DERBY FOR 01/04/2025 TO 28/05/2025	99.73
EFT62738	20/06/2025	EMILY SMITH	469.10
INV REIMB2805	28/05/2025	UTILITY SUBSIDY: POWER FOR 27/03/2025 TO 23/05/2025	437.10
INV REIMB1006	10/06/2025	REIMBURSE PURCHASE OF WASHING TABLETS FOR DERBY DONGAS	32.00
EFT62739	20/06/2025	KALINDA PALMER	4,000.00
INV 29052025	29/05/2025	SUBMISSION OF FINAL DESIGN - SCULPTURES ON THE MARSH	4,000.00
EFT62740	20/06/2025	KIMBERLEY CAR HIRE	17,050.00
INV 326	31/05/2025	AGRN 1044 31 DAY HIRE OF FORTUNER 1HUW333 & HILUX 1HAE358	6,820.00
INV 327	31/05/2025	AGRN 1044 31 DAY HIRE OF HILUX X3	10,230.00
EFT62741	20/06/2025	KULLARRI BUILDING PTY LTD	1,530.00
INV REIMB0406	04/06/2025	REFUND PAYMENT FOR INVOICE 30085	1,530.00

EFT62742	20/06/2025	KMART AUSTRALIA LIMITED	2,218.00
INV 058801	02/04/2025	SUPPLIES FOR FX TERM 2 YOUTH PROGRAMS	1,244.50
INV 058819	02/04/2025	SUPPLIES FOR FX TERM 2 YOUTH PROGRAMS	378.00
INV 059718	03/05/2025	SUPPLIES FOR FX YOUTH SCHOOL HOLIDAY PROGRAMS	595.50
EFT62743	20/06/2025	MAXXIA PTY LTD	6,363.58
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	3,616.08
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	2,682.61
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	64.89
EFT62744	20/06/2025	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	1,229.81
INV 1850443	31/05/2025	THE BROOME ADVERTISER - T13-2024/2025 PALISADE FENCING	257.98
INV 1850444	31/05/2025	THE BROOME ADVERTISER - T11-2024/2025 SHADE STRUCTURES	233.60
INV 1850445	31/05/2025	THE WEST AUSTRALIAN - T13-2024/2025 PALISADE FENCING	385.87
INV 1850446	31/05/2025	THE WEST AUSTRALIAN - T11-2024/2025 SHADE STRUCTURES	352.36
EFT62745	20/06/2025	SOMYA CHAUDHARY	336.00
INV REIMB1606	16/06/2025	REIMBURSE PURCHASE OF WETRANSFER ANNUAL SUBSCRIPTION	336.00
EFT62746	20/06/2025	JACKSON SAINTY	406.46
INV REIMB2605	26/05/2025	UTILITY SUBSIDY: POWER FOR 01/04/2025 TO 23/05/2025	406.46
EFT62747	20/06/2025	FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED	249.00
INV DB61435	31/05/2025	STAFF UNIFORMS FOR WORKS LABOURER	249.00
EFT62748	20/06/2025	OFFICE STAR	231.00
INV 66661	30/05/2025	SERVICE AGREEMENT FOR RICOH ID #976 - FXFH	231.00
EFT62749	20/06/2025	RAY WHITE DERBY	4,649.40
INV 25150	06/06/2025	9 TOWER PLACE RENT 15/06 - 14/07/2025	2,607.14
INV 25151	06/06/2025	17 KNOWSLEY STREET EAST RENT 20/06 - 19/07/2025	2,042.26
EFT62750	20/06/2025	REECE MEIERS	300.00
INV REIMB2805	28/05/2025	BOND RETURN FOR HIRE OF COMMUNITY ROOM 27/05/2025	300.00
EFT62751	20/06/2025	ROBBRO ROADS CONSTRUCTION	241,631.04
INV 3871	31/05/2025	C08 2023/2024 MAINTENANCE GRADING 2024/2027	241,631.04
EFT62752	20/06/2025	SKIPPERS CLEANING SERVICES	94,145.84
INV 1858	31/05/2025	CLEANING OF SHIRE BUILDINGS - MAY 2025 - DERBY	13,200.00
INV 1868	31/05/2025	CLEANING OF DONGAS - MAY 2025 - DERBY	704.00
INV 1869	31/05/2025	CLEANING OF DONGAS - JUNE 2025 - DERBY	880.00
INV 1870	31/05/2025	CLEANING OF SWIMMING POOL - MAY 2025 - DERBY	528.00
INV 1871	31/05/2025	CLEANING OF SWIMMING POOL - JUNE 2025 - DERBY	1,584.00
INV 1859	31/05/2025	CLEANING OF SHIRE BUILDINGS - JUNE 2025 - DERBY	13,200.00

INV 1860	31/05/2025	CLEANING OF SHIRE BUILDINGS - MAY 2025 - DERBY	31,502.42
INV 1861	31/05/2025	CLEANING OF SHIRE BUILDINGS - JUNE 2025 - DERBY	31,502.42
INV 1862	31/05/2025	CLEANING OF SANITARY BINS - MAY 2025 - DERBY	522.50
INV 1863	31/05/2025	CLEANING OF SANITARY BINS - JUNE 2025 - DERBY	522.50
EFT62753	20/06/2025	TARUNDA SUPERMARKET	1,844.47
INV 10141761	06/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 05/06/2025	249.73
INV 10141762	06/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 06/06/2025	246.50
INV 10142851	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 13/06/2025	246.12
INV 10142852	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 12/06/2025	135.59
INV 10142894	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 14/06/2025	249.04
INV 10142895	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 19/06/2025	248.64
INV 10142896	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 20/06/2025	249.74
INV 10142897	10/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH – 21/06/2025	219.11
EFT62754	20/06/2025	WALALAKOO ABORIGINAL CORPORATION	5,000.00
INV GRANT 1606	16/06/2025	COMMUNITY GRANT - APRIL 2025	5,000.00
EFT62755	20/06/2025	WALYARRA CONTRACTING PTY LTD	268,633.29
INV 0051	10/05/2025	C08 2023-2024 OPEN UP GRADE AREA 1	47,990.41
INV 0052	10/05/2025	C08 2023-2024 OPEN UP GRADE AREA 4	69,026.62
INV 0053	20/05/2025	C08 2023-2024 OPEN UP GRADE AREA 4	151,616.26
EFT62756	27/06/2025	A & B TYRES	1,860.00
INV 54806	22/05/2025	SUPPLY 4X TYRES, WHEEL ALIGNMENT – 1HRH-576	1,860.00
EFT62757	27/06/2025	ANGLICARE WA	300.00
INV REIMB1906	19/06/2025	BOND RETURN FOR HIRE OF COMMUNITY ROOM 20-22/05/2025	300.00
EFT62758	27/06/2025	AUSTRALIA DAY COUNCIL OF WA	800.00
INV 2495	06/06/2025	GOLD MEMBERSHIP SUBSCRIPTION 2025-26	800.00
EFT62759	27/06/2025	ASHLEE DOUST	569.56
INV REIMB2706	27/06/2025	UTILITY SUBSIDY: POWER 01/04 - 28/05/2025 & WATER 18/03 - 13/05/2025	569.56
EFT62760	27/06/2025	AUSTRALIAN ELECTORAL COMMISSION	500.00
INV REIMB1505	15/05/2025	BOND RETURN FOR HIRE OF FX REC CENTRE 28-29/04/2025	500.00
EFT62761	27/06/2025	CENTRAL ANIMAL RECORDS PTY. LTD.	9.95
INV I2090670	30/04/2025	LIFETIME SUBSCRIPTION - KAYLA DECONTI	9.95
EFT62762	27/06/2025	ALTHAM PLUMBING	4,989.63
INV 19706	12/06/2025	INSTALL NEW 125L HOT WATER UNIT – U2 20 CLARENDON STREET	3,584.00
INV 19714	12/06/2025	REPAIR LEAK AT SOLAR HOT WATER UNIT U1 9 ASHLEY STREET	111.38
INV 19747	24/06/2025	REPAIR LEAK IN WALL – 13A HOLMAN STREET	342.75

EFT62776	27/06/2025	DIVERSITY IN TRAINING	36,351.70
INV 39756-62289	06/06/2025	SUPPLY SHOCK ABSORBER BUSH	6.93
INV 39737-62275	05/06/2025	SUPPLY 1/2 SHOCK BUSH	23.76
INV 39732-62269	05/06/2025	SUPPLY BELT & PULLEY KIT	268.31
EFT62775	27/06/2025	DERBY 4X4 & MARINE	299.00
INV 587901	25/06/2025	SUPPLY 12X CASTROL GREASE CARTRIDGE	186.00
EFT62774	27/06/2025	DERBY BUILDING SUPPLIES	186.00
INV 9048094082	11/06/2025	SUPPLY PAPER FOR ADMIN - DERBY	360.12
EFT62773	27/06/2025	WINC	360.12
INV 5006649078	29/05/2025	MONTHLY GAS CYLINDER CHARGES	256.92
EFT62772	27/06/2025	BOC LIMITED	256.92
INV 10817	23/06/2025	CLEANING SHIRE BUILDINGS - JUNE 2025 - FX	30,127.15
INV 10812	10/06/2025	WATERBLAST WALL AT COMMUNITY BASKETBALL COURTS - FX	385.00
INV 10806	04/06/2025	CLEANING DEPOT DONGAS - MAY 2025 - FX	63.25
INV 10805	04/06/2025	CLEANING SHIRE BUILDINGS - MAY 2025 - FX	30,127.15
EFT62771	27/06/2025	CLEANING GARDENING & TREE SERVICES	60,702.55
INV 3-R-0013	19/06/2025	5/12 LOCH STREET FORTNIGHTLY RENT	740.00
EFT62770	27/06/2025	CATHERINE FEENEY	740.00
INV 1500011050	23/05/2025	WELCOME TO COUNTRY AND SMOKING CEREMONY 02/07/2023 - FX	2,178.00
EFT62769	27/06/2025	BUNUBA ABORIGINAL CORPORATION	2,178.00
INV PERMIT 3105	31/05/2025	BSL - MAY 2025	1,135.80
EFT62768	27/06/2025	WORKSAFE DIVISION DEPARTMENT LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	1,135.80
INV 2888	31/05/2025	T02-2024/25 - GEE GULLY ROAD GRAVEL SHEETING	361,004.83
EFT62767	27/06/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	361,004.83
INV 0043	02/04/2025	CATERING FOR MUSIC CLASSES 02-03/04/2025	100.00
EFT62766	27/06/2025	RUSTYS BAKESHOP	100.00
INV 10718	17/06/2025	BUILDING ADVICE FOR 565 FORREST RD, FX JUNIPER STAFF HOUSING	302.50
EFT62765	27/06/2025	ALLWEST BUILDING APPROVALS	302.50
INV 13173	26/06/2025	REPLACE AIRCON DRAINS & ENCLOSE IN COLOUR BOND DUCTING – FX ADMIN	967.70
INV 14175	09/06/2025	UNBLOCK AIRCON DRAINS – FX LIBRARY	650.10
EFT62764	27/06/2025	ARAC REFRIGERATION & AIR CONDITIONING	1,617.80
INV 1014043986	03/06/2025	DERBY POSTAGE FOR MAY 2025	1,776.68
EFT62763	27/06/2025	AUSTRALIA POST	1,776.68
INV 19808	26/06/2025	UNBLOCK DRAINS – U5 9 ASHLEY STREET	445.50
INV 19807	25/06/2025		

INV 108	04/06/2025	PROVISION OF FINANCE SUPPORT AND MENTORING - APR-MAY 2025	36,351.70
EFT62777	27/06/2025	DANNY MARR	1,000.00
INV GRANT 2406	24/06/2025	SUCCESSFUL COMMUNITY REPRESENTATIVE GRANT	1,000.00
EFT62778	27/06/2025	LANDGATE (WA LAND INFORMATION AUTHORITY)	36.20
INV 404531	17/06/2025	MINIMUM CHARGE - MINING TENEMENT SCHEDULE M2025/06	36.20
EFT62779	27/06/2025	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	1,166.00
INV 29908	03/06/2025	REPAIR TOILET – DERBY POOL	291.50
INV 29909	03/06/2025	UNBLOCK SINK – DERBY LIBRARY	291.50
INV 29931	05/06/2025	REPAIR TOILET – 13A HOLMAN STREET	291.50
INV 29978	10/06/2025	REPAIR CISTERN & SHOWER – DERBY POOL	291.50
EFT62780	27/06/2025	DERBY PROGRESSIVE SUPPLIES	2,830.99
INV 110230	10/06/2025	CLEANING SUPPLIES FOR DERBY & FX DEPOT	2,006.90
INV 110781	18/06/2025	CLEANING SUPPLIES FOR DERBY & FX DEPOT	824.09
EFT62781	27/06/2025	DERBY REGIONAL HOSPITAL (WA COUNTRY HEALTH SERVICE)	1,895.00
INV N3577668	06/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3577669	06/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3589274	13/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3589276	13/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
INV N3589283	16/06/2025	PRE-EMPLOYMENT MEDICAL FOR NEW STARTER	379.00
EFT62782	27/06/2025	DERBY HARDWARE MITRE10	148.80
INV 10626857	05/06/2025	SUPPLY HOOKS & BOLTS	22.97
INV 10626964	06/06/2025	SUPPLY WALL ANCHORS	6.00
INV 10627250	10/06/2025	SUPPLY SCREWS & RAMSET DYNABOLT	14.96
INV 10627203	10/06/2025	SUPPLY 2X TIE DOWN STRAP & BOLTS	42.92
INV 10627206	10/06/2025	SUPPLY CHAMOIS	7.99
INV 10627374	12/06/2025	SUPPLY BRACKETS	11.98
INV 10627407	12/06/2025	SUPPLY CISTERN COCK	21.99
INV 10628010	20/06/2025	SUPPLY RING FASTENERS	19.99
EFT62783	27/06/2025	DERBY WA FUELS PTY LTD	336.83
INV 23684	18/06/2025	140.64L UNLEADED FOR SMALL PLANT USE	336.83
EFT62784	27/06/2025	DWA INDUSTRIAL RESOURCES PTY LTD	649.00
INV 02023484	23/05/2025	SUPPLY FUEL NOZZLE	649.00
EFT62785	27/06/2025	ELDERS LIMITED (DERBY BRANCH)	575.99
INV IY94392	11/06/2025	SUPPLY WIRE HORSE SIGHTER & END STRAINER PERM	373.67
INV IY94464	16/06/2025	SUPPLY 450G CASTROL SPHEEROL HTB 2 GREASE CARTRIDGES	202.32

EFT62786	27/06/2025	EXTREME PEST CONTROL	19,815.00
INV 14448	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY EXECUTIVE OFFICES	385.00
INV 14457	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY AIRPORT	385.00
INV 14458	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – COLEMAN CENTRE	385.00
INV 14459	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY DEPOT	550.00
INV 14460	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 7 MILLARD STREET	385.00
INV 14461	19/05/2025	TERMITE INSPECTION & TICK TREATMENT – DERBY POUND	275.00
INV 14462	19/05/2025	GENERAL PEST TREATMENT & CONTROL SINGAPORE ANTS – DERBY OVAL CHANGEROOMS	625.00
INV 14449	19/05/2025	CONTROL SINGAPORE ANTS – DERBY PARKS AND GARDENS	280.00
INV 14450	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – JETTY PUBLIC TOILETS	260.00
INV 14451	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – CLARENDON STREET PUBLIC TOILETS	110.00
INV 14452	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – LYTTON PARK PUBLIC TOILETS	110.00
INV 14453	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – THE HANGAR	455.00
INV 14454	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY JETTY	385.00
INV 14455	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY AIRPORT WORKSHOP	455.00
INV 14456	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY AIRPORT TRANSIT LOUNGE	385.00
INV 14472	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – COUNCIL CHAMBERS	385.00
INV 14464	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY POOL	385.00
INV 14465	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY CIVIC CENTRE	455.00
INV 14466	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY YOUTH CENTRE	525.00
INV 14467	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – WHARFINGER HOUSE	385.00
INV 14468	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – PRESIDENTS OFFICE	345.00
INV 14469	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY LIBRARY	330.00
INV 14470	19/05/2025	TERMITE INSPECTION – RECORDS ARCHIVE FACILITY	110.00
INV 14471	19/05/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – DERBY ADMINISTRATION CENTRE	455.00
INV 14506	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT - U1-5 9 ASHLEY STREET	1,925.00
INV 14515	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – U1-6 20 CLARENDON STREET	2,310.00
INV 14517	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 4B ROWELL STREET	385.00
INV 14518	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 13B HOLMAN STREET	385.00
INV 14519	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 4A ROWELL STREET	385.00
INV 14522	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 16 BLOODWOOD CRESCENT	385.00
INV 14523	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 14 BLOODWOOD CRESCENT	385.00
INV 14524	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 116 ROWAN STREET	375.00

INV 14507	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 8 KURRAJONG LOOP	385.00
INV 14525	08/06/2025	FULL INSPECTION & GENERAL PEST TREATMENT – 4 WOOLLYBUTT CORNER	625.00
INV 14508	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 19A & 19B WOLLYBUTT CORNER	770.00
INV 14509	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 20 MIMOSA STREET	385.00
INV 14510	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 3 KNOWSLEY STREET EAST	385.00
INV 14511	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT - 1 KNOWSLEY STREET EAST	385.00
INV 14512	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 11 HANSON STREET	385.00
INV 14513	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 6 TOWER PLACE	385.00
INV 14514	08/06/2025	TERMITE INSPECTION & GENERAL PEST TREATMENT – 7 TOWER	385.00
INV 14516	08/06/2025	PLACE TERMITE INSPECTION & GENERAL PEST TREATMENT – 13A HOLMAN	385.00
EFT62787	27/06/2025	STREET FITZROY HARDWARE PTY LTD	6.00
INV 10028430	10/06/2025	SUPPLY 4X TEE BARBED	6.00
EFT62788	27/06/2025	FITZROY VALLEY RODEO CLUB	5,000.00
INV SPONSORSHIP	23/06/2025	SPONSORSHIP FOR FITZROY VALLEY RODEO 2025	5,000.00
2306 EFT62789	27/06/2025	HOATH REFRIGERATION & AIRCONDITIONING	1,097.25
INV 5218	20/06/2025	REPROGRAM AIRCON CONTROL & CLEAN FILTERS – COLEMAN CENTRE	1,097.25
EFT62790	27/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	6,885.91
INV 570688	03/06/2025	207 STREETLIGHTS FOR 01/05/2025 TO 31/05/2025	4,176.74
INV 432919	05/06/2025	UNIT B/19 WOOLLYBUTT CNR, DERBY FOR 03/04/2025 TO 04/06/2025	301.81
INV 575938	05/06/2025	4 WOOLLYBUTT CNR, DERBY FOR 03/04/2025 TO 04/06/2025	1,477.37
INV 578584	06/06/2025	11 HANSON ST, DERBY FOR 04/04/2025 TO 05/06/2025	929.99
EFT62791	27/06/2025	INFOCOUNCIL PTY LIMITED	1,243.00
INV 204096	17/06/2025	INFOCOUNCIL TRAINING FOR EXECUTIVE ASSISTANT	1,243.00
EFT62792	27/06/2025	TEAM GLOBAL EXPRESS PTY LTD	1,159.22
INV P69069104	08/06/2025	FREIGHT - REF 0090S5K77C - HEALTH	604.73
INV P69069141	15/06/2025	FREIGHT - REF 0090S5K77D - HEALTH	554.49
EFT62793	27/06/2025	JEFFERY CRAIG GOODING	23,862.49
INV COMMISSIONER JUN 2025	30/06/2025	JUNE 2025 COMMISSIONER REMUNERATION	23,862.49
EFT62794	27/06/2025	JILA PLUMBING	165.00
INV 6669	05/06/2025	ADJUST ALARM FLOAT – FX SHORT STAY	165.00
EFT62795	27/06/2025	KIMBERLEY FIRE SYSTEMS	1,973.58
INV 23206	25/05/2025	MAINTENANCE OF FIRE PROTECTION SYSTEMS - MAY 2025 – DERBY AIRPORT	986.79
INV 23466	18/06/2025	MAINTENANCE OF FIRE PROTECTION SYSTEMS - JUNE 2025 – DERBY AIRPORT	986.79
EFT62796	27/06/2025	NORTH REGIONAL TAFE	4,160.00

EFT62805	27/06/2025	NATALIE DAVEY	350.00
INV 300067	01/06/2025	VULNERABILITY SCANNER FOR JUNE 2025	383.90
INV 300066	01/06/2025	GOVERNANCE RISK COMPLIANCE FOR JUNE 2025	823.90
INV 300065	01/06/2025	ROCKETCYBER SIEM FOR JUNE 2025	4,660.96
INV 300064	01/06/2025	THREATLOCKER APPLICATION CONTROL FOR JUNE 2025	3,104.53
INV 300063	01/06/2025	CITRIX LICENSING FOR JUNE 2025	5,599.44
INV 300062	01/06/2025	CLOUD SERVER HOSTING FOR JUNE 2025	9,236.70
INV 185643	08/04/2025	REPLACEMENT UPS AND NETWORK SWITCH	11,764.76
EFT62804	27/06/2025	MANAGED IT PTY LTD	35,574.19
INV REIMB1106	11/06/2025	REIMBURSE FLIGHTS & TRAVEL EXPENSES FOR WORK TRAVEL	656.74
EFT62803	27/06/2025	MARIA O'CONNELL	656.74
INV INEAU141341	22/06/2025	ADDITIONAL USERS LICENSE FEE FOR ELMO 25/26	7,700.00
INV INEAU141320	22/06/2025	ANNUAL LICENSE FEE FOR ELMO 25/26	37,861.70
EFT62802	27/06/2025	ELMO SOFTWARE LIMITED	45,561.70
INV 034807	19/06/2025	PROFESSIONAL FEES FOR DEBT RECOVERY A100920 & A100000	283.25
EFT62801	27/06/2025	THE PIER GROUP PTY LTD T/AS CS LEGAL	283.25
INV 11419	30/05/2025	SUPPLY AND SERVICE SANITARY DISPOSAL UNITS - JUNE 2025	640.00
INV 11316	02/05/2025	SUPPLY AND SERVICE SANITARY DISPOSAL UNITS - MAY 2025	640.00
EFT62800	27/06/2025	TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES	1,280.00
INV KH6727	30/04/2025	HIRE OF PORTALOO - APRIL 2025 – DERBY JETTY	377.14
INV KH6709	31/03/2025	HIRE OF PORTALOO - MARCH 2025 – DERBY JETTY	389.71
INV KH6693	28/02/2025	AGRN 1044 - HIRE OF SEWER CONNECT PORTALOO - FEBRUARY 2025 - FXSWC	440.00
INV KH6692	28/02/2025	HIRE OF PORTALOO - FEBRUARY 2025 – DERBY JETTY	352.00
INV KH6673	31/01/2025	HIRE OF PORTALOO - JANUARY 2025 – DERBY JETTY	389.71
INV KH6657	31/12/2024	HIRE OF PORTALOO - DECEMBER 2024 – DERBY JETTY	389.71
INV KH6642	30/11/2024	HIRE OF PORTALOO - NOVEMBER 2024 – DERBY JETTY	377.14
INV KH6627	31/10/2024	HIRE OF PORTALOO - OCTOBER 2024 – DERBY JETTY	389.71
INV KH6593	31/08/2024	HIRE OF PORTALOO - AUGUST 2024 – DERBY JETTY	389.71
EFT62799	27/06/2025	KIMBERLEY HIRE	3,494.83
INV 4032	30/04/2025	SUPPLY MOWER SERVICE PARTS	524.00
EFT62798	27/06/2025	KIMBERLEY MOWERS & SPARES	524.00
INV 283	10/06/2025	RERUN POWER CIRCUIT FOR KITCHEN – EXECUTIVE OFFICES	370.15
INV 280	09/06/2025	ADJUST LIMIT SWITCH FOR POOL SHADE – DERBY POOL	345.15
EFT62797	27/06/2025	K&M ELECTRICAL SERVICES	715.30
INV 10026688	19/06/2025	COURSE FEES FOR WHS REPRESENTATIVES COURSE X4	4,160.00

INV 0033	05/05/2025	WELCOME TO COUNTRY FX ANZAC DAY SERVICE 25/04/2025	350.00
EFT62806	27/06/2025	NIKITA TAYLOR	255.50
INV REIMB0906	09/06/2025	UTILITY SUBSIDY: POWER FOR 20/03/2025 TO 16/05/2025	255.50
EFT62807	27/06/2025	NORTH WEST LOCKSMITH	518.00
INV 32674	03/06/2025	SERVICE & REPAIR DEADBOLT – DERBY OVAL CHANGEROOMS	150.00
INV 32700	05/06/2025	RESTRICTED KEY CUT X6 – DAY CARE CENTRE	132.00
INV ITR-4901	13/06/2025	REKEY SINGLE CYLINDER & SUPPLY 3X KEYS - DERBY OVAL CHANGEROOMS	236.00
EFT62808	27/06/2025	FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED	104.80
INV 6218	09/06/2025	UNIFORMS FOR COMMISSIONER	104.80
EFT62809	27/06/2025	PRINTING IDEAS	2,735.70
INV 58368	12/06/2025	SUPPLY 100X MOBILE PLANT PRE-START BOOKS	1,082.40
INV 58382	15/06/2025	SUPPLY PULL UP BANNER, MEDIA WALL & TABLE CLOTH	1,653.30
EFT62810	27/06/2025	ROCK'S AUTOMOTIVE SERVICES PTY LTD	110.00
INV 37814	09/01/2025	SUPPLY 2X CABIN FILTERS	90.00
INV 37813	18/02/2025	SUPPLY RADIATOR CAP	20.00
EFT62811	27/06/2025	RECHARGE PETROLEUM	17,174.63
INV 01258395	16/06/2025	10,000L DIESEL TO DERBY DEPOT	17,174.63
EFT62812	27/06/2025	DERBY RODEO AND HORSERIDERS ASSOCIATION INC.	5,000.00
INV 2517	31/05/2025	2025 DERBY RODEO SPONSORSHIP	5,000.00
EFT62813	27/06/2025	RODNEY LAWSON	50.00
INV REIMB1206	12/06/2025	BOND RETURN FOR HIRE OF CAT TRAP	50.00
EFT62814	27/06/2025	SE RENTALS PTY LTD	185.90
INV 244753	20/06/2025	DERBY POOL PRINTER - RENTAL CONTRACT 20/07/2025	185.90
EFT62815	27/06/2025	E & MJ ROSHER PTY LTD	207.70
INV 1494063	11/06/2025	SUPPLY KUBOTA PARTS	207.70
EFT62816	27/06/2025	RUSTYS IGA	235.90
INV 012867	12/06/2025	SUPPLIES FOR GIRLS NIGHT & HEALTHY FOOD PROGRAM 12/06/2025	235.90
EFT62817	27/06/2025	STUART E FISHER	268.45
INV REIMB1106	11/06/2025	UTILITY SUBSIDY: POWER FOR 27/03/2025 TO 23/05/2025	268.45
EFT62818	27/06/2025	TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS	3,300.00
INV 0453	11/06/2025	MERCHANDISE DESIGNS - MARCH 2025	3,300.00
EFT62819	27/06/2025	SYNDICATED INVESTMENTS PTY LTD ATF AREIT DIVERSIFIED FUND	11,467.64
INV 0058	17/06/2025	AGRN 1044 - 5A & 5B SPINIFEX RENT FOR JULY 2025	11,467.64
EFT62820	27/06/2025	TELSTRA LIMITED	14,647.77
INV 1718873800	27/05/2025	SERVICES AND EQUIPMENT RENTAL TO 19/01/2025	74.94

INV 4275260810	27/05/2025	SATELLITE BILLING - JUNE 2025	496.82
INV 4275260919	02/06/2025	MOBILE SERVICE - JUNE 2025	40.00
INV 4174249435	04/06/2025	MOBILE PHONE SERVICES - JUNE 2025	452.45
INV 0463459000	09/06/2025	MAIN LINE BILLINGS - JUNE 2025	13,583.56
EFT62821	27/06/2025	TARUNDA SUPERMARKET	1,230.08
INV 30184308	18/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH	236.34
INV 30184309	18/06/2025	FRUIT FOR JUNIOR FOOTY PROGRAM 18/06/2025 – FX YOUTH	54.78
INV 50186101	19/06/2025	2X 45KG GAS BOTTLES FOR FX DEPOT	580.00
INV 10147922	24/06/2025	SUPPLIES FOR COOKING PROGRAM – FX YOUTH	246.96
INV 10147923	24/06/2025	FRUIT FOR JUNIOR FOOTY PROGRAM 25/06/2025 – FX YOUTH	112.00
EFT62822	27/06/2025	TSA RILEY PTY LTD	2,200.00
INV SIN052822	31/05/2025	GEE GULLY CREEK FLOODWAY UPGRADE	2,200.00
EFT62823	27/06/2025	TRAVELWORLD BROOME	136.60
INV I000047558	12/06/2025	FLIGHTS BROOME-PERTH RETURN FOR STAFF MEMBER	136.60
EFT62824	27/06/2025	TYREPOWER DERBY	565.00
INV 120869	23/06/2025	REPAIR TRACTOR	525.00
INV 120870	23/06/2025	TYRE FITTING & DISPOSAL	40.00
EFT62825	27/06/2025	VISION POWER	101,520.10
INV 19127	05/06/2025	INSTALL LIGHTS AT FX DEPOT	101,520.10
EFT62826	27/06/2025	WATER CORPORATION	24.02
INV 9019054077	14/05/2025	UNIT 5/12 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	24.02
EFT62827	27/06/2025	WINUN NGARI ABORIGINAL CORPORATION	1,800.00
INV 2170	23/06/2025	7/12 LOCH STREET RENT 25/06 - 22/07/2025	1,800.00
EFT62828	27/06/2025	WALYARRA CONTRACTING PTY LTD	197,352.55
INV 0054	03/06/2025	C08 2023-2024 OPEN UP GRADE AREA 4	197,352.55
EFT62829	27/06/2025	WATTLEUP TRACTORS	422.00
INV 1318165	29/05/2025	SUPPLY PRESSURE SENSOR & O-RING	422.00
EFT62830	30/06/2025	BUCKLEYS EARTHWORKS & PAVING PTY LTD	728,859.71
INV 2889	01/06/2025	C09-2023-24 ORPHAN ROADS REINSTATEMENT	409,381.92
INV 2891	23/06/2025	C09-2023-24 ORPHAN ROADS REINSTATEMENT	319,477.79
EFT62831	30/06/2025	CITY OF SOUTH PERTH	5,555.00
INV 9231	10/06/2025	CITY OF SOUTH PERTH - PLANNING CONSULTANCY FEES - MAY 2025	5,555.00
EFT62832	30/06/2025	DERBY 4X4 & MARINE	490.24
INV 40018-62572	26/06/2025	SUPPLY CENTURY BATTERY	350.65
INV 40021-62576	26/06/2025	SUPPLY STEERING DAMPER	139.59

EFT62833	30/06/2025	DERBY LANDCARE GROUP INC	2,000.00
INV 2025-01	10/04/2025	DONATION TO COMMUNITY GROUP - CANE TOAD MANAGEMENT	2,000.00
EFT62834	30/06/2025	DERBY HARDWARE MITRE10	110.93
INV 10628032	20/06/2025	SUPPLY 8.5KG GAS BOTTLE	89.99
INV 10628441	25/06/2025	SUPPLY 6X PVC COUPLING	20.94
EFT62835	30/06/2025	ELDERS LIMITED (DERBY BRANCH)	88.12
INV IY94574	23/06/2025	SUPPLY FEED LAYER & POULTRY MIX	88.12
EFT62836	30/06/2025	CONNECT CALL CENTRE SERVICES	11.88
INV 119585	15/06/2025	OVERCALLS FEE FOR CONTRACT CA0415 - MAY 2025	11.88
EFT62837	30/06/2025	MOORE AUSTRALIA (TAX)	3,080.00
INV 442606	09/06/2025	COMPLETION OF FBT 2025	3,080.00
EFT62838	30/06/2025	PEARL COAST CRANE	1,254.00
INV 7957	10/06/2025	HIRE OF CRANE TO REMOVE WATER TANK FROM STAND FX AIRPORT	1,254.00
EFT62839	30/06/2025	E & MJ ROSHER PTY LTD	405.34
INV 1494719	26/06/2025	SUPPLY 2X WHEEL GAUGE & ROLLER	405.34
EFT62840	30/06/2025	TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS	1,100.00
INV 0529	23/06/2025	BABBLING BOABS DESIGN & FILE DELIVERY	1,100.00
EFT62841	30/06/2025	THUNDERBIRD OPERATIONS PTY LTD	250,000.00
INV KMS2025040	27/06/2025	RETURN OF OUTSTANDING FUNDS HELD IN ESCROW	250,000.00
EFT62842	30/06/2025	TYREPOWER DERBY	230.00
INV 120893	25/06/2025	PUNCTURE REPAIR	60.00
INV 120872	25/06/2025	SUPPLY CSA 15X7 RANGER STEEL	170.00
EFT62843	30/06/2025	WCW CIVIL PTY LTD	6,776.00
INV 1	21/06/2025	ROAD ASSET MANAGEMENT UPGRADE STRATEGY	6,776.00
EFT62845	04/06/2025	WATER CORPORATION	113.60
INV 9006973904	04/06/2025	LIBRARY AT 30-34 LOCH ST, DERBY FOR 17/03/2025 TO 13/05/2025	113.60
		TOTAL	\$3,864,820.00

FEE PAYMENTS - MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
969	01/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	86,381.00

969	03/06/2025	MER - MERCHANT FEES	313.53
969	03/06/2025	MER - MERCHANT FEES	49.50
969	03/06/2025	MER - MERCHANT FEES	48.04
969	05/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	87,738.00
969	05/06/2025	DOT - DOT PAYMENT	1,616.25
969	05/06/2025	GHA - GREYHOUND AUSTRALIA	1,666.00
969	06/06/2025	BPY - BPAY FEES	72.38
969	06/06/2025	ASF - ACCOUNT SERVICE FEE	77.00
969	06/06/2025	DOT - DOT PAYMENT	1,506.40
969	09/06/2025	DOT - DOT PAYMENT	1,681.20
969	02/06/2025	MER - MERCHANT FEES	62.90
969	09/06/2025	HNET - HNET 225211599 (\$109.99)	109.99
969	12/06/2025	GHA - GREYHOUND AUSTRALIA	2,911.80
969	12/06/2025	DOT - DOT PAYMENT	4,136.75
969	12/06/2025	MER - MERCHANT FEES	0.50
969	12/06/2025	MER - MERCHANT FEES	2.00
969	20/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	93,124.00
969	13/06/2025	DOT - DOT PAYMENT	3,166.20
969	16/06/2025	DOT - DOT PAYMENT	1,315.65
969	02/06/2025	MER - MERCHANT FEES	157.73
969	16/06/2025	BEX - BPOINT FEES	30.43
969	18/06/2025	DOT - DOT PAYMENT	2,005.45
969	19/06/2025	DOT - DOT PAYMENT	1,053.20
969	19/06/2025	GHA - GREYHOUND AUSTRALIA	3,232.00
969	20/06/2025	DOT - DOT PAYMENT	1,032.50
969	13/06/2025	MER - MERCHANT FEES	0.01
969	17/06/2025	MER - MERCHANT FEES	-1.15
969	23/06/2025	DOT - DOT PAYMENT	2,187.30
969	20/06/2025	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	444.00
969	25/06/2025	DOT - DOT PAYMENT	3,100.25
969	02/06/2025	MER - MERCHANT FEES	33.10
969	26/06/2025	GHA - GREYHOUND AUSTRALIA	4,771.82
969	26/06/2025	DOT - DOT PAYMENT	2,320.80
969	26/06/2025	ASF - ACCOUNT SERVICE FEE	788.40
969	26/06/2025	ASF - ACCOUNT SERVICE FEE	-788.40

969	27/06/2025	DOT - DOT PAYMENT	1,630.20
969	30/06/2025	MER - MERCHANT FEES	198.16
969	30/06/2025	MER - MERCHANT FEES	33.51
969	30/06/2025	DOT - DOT PAYMENT	1,371.70
969	20/06/2025	BAS6A - ATO - BAS PAYMENT - FBT INSTALMENT	20,882.44
969	02/06/2025	EXC - EXCESS TRANSACTIONS FEE	11.40
969	02/06/2025	EXC - EXCESS TRANSACTIONS FEE	56.40
969	02/06/2025	EXC - EXCESS TRANSACTIONS FEE	27.55
969	03/06/2025	DOT - DOT PAYMENT	2,819.75
DD22873.1	13/06/2025	WATER CORPORATION	257.29
INV 9018700655	23/05/2025	FLYNN DR, FITZROY LOT 302 RES 36824 FOR 01/05/2025 TO 30/06/2025	257.29
DD22885.1	03/06/2025	AWARE SUPER	34,366.50
INV SUPER	03/06/2025	SUPERANNUATION	28,152.39
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	4,661.95
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	400.00
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	497.10
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	170.06
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	485.00
DD22885.2	03/06/2025	THE EQUIPSUPER SUPERANNUATION FUND	929.98
INV SUPER	03/06/2025	SUPERANNUATION	674.69
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	255.29
DD22885.3	03/06/2025	BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN	1,279.29
INV SUPER	03/06/2025	SUPERANNUATION	1,011.46
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	267.83
DD22885.4	03/06/2025	ING SUPERANNUATION FUND	449.80
INV SUPER	03/06/2025	SUPERANNUATION	449.80
DD22885.5	03/06/2025	FUTURE SUPER	513.13
INV SUPER	03/06/2025	SUPERANNUATION	513.13
DD22885.6	03/06/2025	ONEPATH LIFE- ANZ SUPER ADVANTAGE	680.51
INV SUPER	03/06/2025	SUPERANNUATION	680.51
DD22885.7	03/06/2025	MLC MASTERKEY SUPER	376.28
INV SUPER	03/06/2025	SUPERANNUATION	376.28
DD22885.8	03/06/2025	COLONIAL FIRST STATE INVESTMENTS LIMITED	571.81
INV SUPER	03/06/2025	SUPERANNUATION	571.81
DD22885.9	03/06/2025	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	616.26

INV SUPER	03/06/2025	SUPERANNUATION	616.20
DD22907.1	17/06/2025	AWARE SUPER	36,288.79
INV SUPER	17/06/2025	SUPERANNUATION	30,086.75
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	4,649.88
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	400.00
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	497.10
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	170.00
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	485.00
DD22907.2	17/06/2025	THE EQUIPSUPER SUPERANNUATION FUND	929.98
INV SUPER	17/06/2025	SUPERANNUATION	674.69
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	255.29
DD22907.3	17/06/2025	BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN	1,252.87
INV SUPER	17/06/2025	SUPERANNUATION	985.04
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	267.83
DD22907.4	17/06/2025	ING SUPERANNUATION FUND	406.63
INV SUPER	17/06/2025	SUPERANNUATION	406.63
DD22907.5	17/06/2025	ONEPATH LIFE- ANZ SUPER ADVANTAGE	680.51
INV SUPER	17/06/2025	SUPERANNUATION	680.5
DD22907.6	17/06/2025	MLC MASTERKEY SUPER	112.88
INV SUPER	17/06/2025	SUPERANNUATION	112.83
DD22907.7	17/06/2025	COLONIAL FIRST STATE INVESTMENTS LIMITED	564.74
INV SUPER	17/06/2025	SUPERANNUATION	564.74
DD22907.8	17/06/2025	BT PANORAMA SUPER	2,784.70
INV SUPER	17/06/2025	SUPERANNUATION	2,210.70
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	574.00
DD22907.9	17/06/2025	NETWEALTH SUPERANNUATION MASTER FUND	1,225.33
INV SUPER	17/06/2025	SUPERANNUATION	525.37
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	700.00
DD22928.1	02/06/2025	MANAGED IT PTY LTD	6,615.18
INV 185776	02/06/2025	MANAGED SERVICES FOR MAY 2025	6,615.18
DD22929.1	03/06/2025	HOUSING AUTHORITY	4,440.00
INV 03062025	03/06/2025	RENT - 7X PROPERTIES	4,440.00
DD22930.1	20/06/2025	THE SHELL COMPANY OF AUSTRALIA LIMITED	1,175.48
INV FUEL - MAY25	20/06/2025	SHELL FUEL - MAY 2025	1,175.4
DD22931.1	20/06/2025	WESTERN AUSTRALIAN TREASURY CORPORATION	27,318.00

INV LOAN	20/06/2025	DEAL NO. 274853 FLOOD DAMAGE CLAIMS AIRSTRIP REFURB	27,318.06
DD22932.1	24/06/2025	HOUSING AUTHORITY	1,160.00
INV 24062025	24/06/2025	RENT - (REF 41046646)	1,160.00
DD22942.1	06/06/2025	ANZ COMMERCIAL CARD SERVICES CENTRE	18,566.51
INV ANZ LAR	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	21,638.01
INV ANZ WNE	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	5,000.00
INV CREDIT	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	383.00
INV CREDIT	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	-8,604.50
INV ANNUAL FEE	06/06/2025	CREDIT CARD FOR 14/04/2025 TO 12/05/2025	150.00
DD22946.1	30/06/2025	MANAGED IT PTY LTD	6,615.18
INV 185854	30/06/2025	MANAGED SERVICES FOR JUNE 2025	6,615.18
DD22947.1	05/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	5,717.08
INV 104620	05/06/2025	UNIT B/277 CLARENDON ST, DERBY FOR 20/03/2025 TO 16/05/2025	210.04
INV 308420	05/06/2025	14 HARDMAN ST, FOR 20/03/2025 TO 16/05/2025	1,217.22
INV 328972	05/06/2025	30 JOHNSTON ST, DERBY FOR 20/03/2025 TO 16/05/2025	3,386.80
INV 442971	05/06/2025	UNIT A/277 CLARENDON ST, DERBY FOR 20/03/2025 TO 16/05/2025	651.65
INV 541971	05/06/2025	35 CLARENDON ST, DERBY FOR 20/03/2025 TO 16/05/2025	251.37
DD22947.2	24/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	13,732.26
INV 207794	24/06/2025	142 LOCH ST, DERBY FOR 04/04/2025 TO 05/06/2025	420.82
INV 312249	24/06/2025	LOT 143 DERBY HIGHWAY FOR 06/05/2025 TO 05/06/2025	3,370.37
INV 321183	24/06/2025	30 CLARENDON ST, DERBY FOR 06/05/2025 TO 05/06/2025	2,463.02
INV 387885	24/06/2025	LOT 1415 ASHLEY ST, DERBY FOR 04/04/2025 TO 05/06/2025	71.32
INV 166519	24/06/2025	ASHLEY ST, DERBY FOR 06/05/2025 TO 05/06/2025	4,192.21
INV 172452	24/06/2025	LOT 199 FORREST RD, FX FOR 06/05/2025 TO 05/06/2025	3,214.52
DD22947.3	19/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	18,521.91
INV 220780	19/06/2025	832 STREETLIGHTS FOR 01/05/2025 TO 31/05/2025	18,438.18
INV 523100	19/06/2025	CCTV AT BAOBAB WAY, DERBY FOR 01/05/2025 TO 31/05/2025	83.73
DD22947.4	12/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	407.51
INV 273214	12/06/2025	6 ROWELL CT, DERBY FOR 27/03/2025 TO 23/05/2025	68.51
INV 150216	12/06/2025	4 LOCH ST, DERBY FOR 27/03/2025 TO 23/05/2025	339.00
DD22947.5	23/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	2,331.03
INV 333902	23/06/2025	24 LOCH ST, DERBY FOR 03/05/2025 TO 04/06/2025	965.99
INV 393995	23/06/2025	LOT 52 PANDANUS WAY, DERBY FOR 03/04/2025 TO 04/06/2025	128.60
INV 421738	23/06/2025	8 COOLIBAH WAY, DERBY FOR 03/04/2025 TO 04/06/2025	127.35
INV 424950	23/06/2025	LOT 26818 WHARF RD, DERBY FOR 03/05/2025 TO 04/06/2025	152.26
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INV 517343	23/06/2025	LOC 26818 WHARF RD, DERBY FOR 03/05/2025 TO 04/06/2025	68.27
INV 173364	23/06/2025	40 ASHLEY ST, DERBY FOR 03/04/2025 TO 04/06/2025	888.56
DD22947.6	10/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	830.58
INV 340889	10/06/2025	49 CLARENDON ST, DERBY FOR 25/03/2025 TO 21/05/2025	135.49
INV 406063	10/06/2025	20 CLARENDON ST, DERBY FOR 25/03/2025 TO 21/05/2025	69.15
INV 553935	10/06/2025	UNIT 3/20 CLARENDON ST, DERBY FOR 25/03/2025 TO 21/05/2025	625.94
DD22947.7	30/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	2,459.69
INV 349785	30/06/2025	LOT 231 GREAT NORTHERN HIGHWAY, FX FOR 10/04/2025 TO 11/06/2025	411.70
INV 421774	30/06/2025	LOT 199 FORREST RD, FX FOR 10/04/2025 TO 11/06/2025	472.41
INV 207319	30/06/2025	LOT 175 EMANUEL WAY, FX FOR 10/04/2025 TO 11/06/2025	1,575.58
DD22947.8	25/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	4,310.70
INV 406259	25/06/2025	LOC 26818 WHARF RD, DERBY FOR 05/04/2025 TO 05/06/2025	2,908.14
INV 162691	25/06/2025	UNIT 1/636 LOCH ST, DERBY FOR 05/04/2025 TO 05/06/2025	1,402.56
DD22947.9	27/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	1,479.14
INV 198764	27/06/2025	LOT 128 GREAT NORTHERN HIGHWAY, FX FOR 09/05/2025 TO 10/06/2025	1,479.14
DD22948.1	03/06/2025	WATER CORPORATION	16,586.48
INV 9006972290	03/06/2025	TOILETS AT JETTY RD, DERBY FOR 17/03/2025 TO 12/05/2025	2,353.99
INV 9006973947	03/06/2025	YOUTH CENTRE AT HARDMAN ST, DERBY FOR 17/03/2025 TO 12/05/2025	1,263.99
INV 9006981445	03/06/2025	HOUSE AT 7 TOWER PL, DERBY FOR 19/03/2025 TO 15/05/2025	742.34
INV 9006973699	03/06/2025	MUSEUM AT 3 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	54.82
INV 9006981517	03/06/2025	HOUSE AT 6 TOWER PL, DERBY FOR 19/03/2025 TO 15/05/2025	356.02
INV 9006981541	03/06/2025	HOUSE AT 2 WODEHOUSE ST, DERBY FOR 19/03/2025 TO 15/05/2025	358.02
INV 9006973736	03/06/2025	CLUB AT 12 ELDER ST, DERBY FOR 17/03/2025 TO 12/05/2025	414.93
INV 9008757359	03/06/2025	HOUSE AT 8 KURRAJONG LOOP, DERBY FOR 18/03/2025 TO 14/05/2025	914.06
INV 9008757615	03/06/2025	19 WOOLLYBUTT CNR, DERBY (LOT 2) FOR 18/03/2025 TO 14/05/2025	464.13
INV 9008757703	03/06/2025	HOUSE AT 4 WOOLLYBUTT CNR, DERBY FOR 18/03/2025 TO 14/05/2025	481.88
INV 9009945968	03/06/2025	UNIT AT UNIT A / 13 HOLMAN ST, DERBY FOR 19/03/2025 TO 15/05/2025	510.63
INV 9009945976	03/06/2025	UNIT AT UNIT B / 13 HOLMAN ST, DERBY FOR 19/03/2025 TO 15/05/2025	382.51
INV 9010053465	03/06/2025	UNIT 1 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	518.96
INV 9010053473	03/06/2025	UNIT 2 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	344.79
INV 9006973744	03/06/2025	RESTAURANT AT JETTY ROAD, DERBY FOR 17/03/2025 TO 12/05/2025	2,074.92
INV 9010053502	03/06/2025	UNIT 4 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	446.89
INV 9010053510	03/06/2025	UNIT 5 / 9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	336.78
INV 9010213182	03/06/2025	9 ASHLEY ST, DERBY FOR 19/03/2025 TO 15/05/2025	48.41
INV 9012616903	03/06/2025	UNIT AT 14A (16) BLOODWOOD CR, DERBY FOR 18/03/2025 TO 14/05/2025	483.96

INV 9012616911	03/06/2025	UNIT AT 14B BLOODWOOD CR, DERBY FOR 18/03/2025 TO 14/05/2025	459.58
INV 9006973840	03/06/2025	OFFICES AT 24 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	437.56
INV 9017886750	03/06/2025	AMENITIES AT JETTY RD, DERBY FOR 17/03/2025 TO 12/05/2025	5.88
INV 9020549317	03/06/2025	19 WOOLLYBUTT CNR, DERBY (LOT 1) FOR 18/03/2025 TO 14/05/2025	574.64
INV 9006973875	03/06/2025	OFFICES AT 30 LOCH ST, DERBY FOR 17/03/2025 TO 12/05/2025	308.73
INV 9006973883	03/06/2025	POOL AT 11 JOHNSTON ST, DERBY FOR 17/03/2025 TO 12/05/2025	2,248.06
DD22948.2	04/06/2025	WATER CORPORATION	3,890.29
INV 9006973912	04/06/2025	FIRE STATION 35 CLARENDON ST, DERBY FOR 17/03/2025 TO 13/05/2025	92.33
INV 9006975053	04/06/2025	TOILETS AT 49-55 CLARENDON ST, DERBY FOR 18/03/2025 TO 13/05/2025	224.59
INV 9006979679	04/06/2025	RESERVE AT 6-8 ROWELL CT, DERBY FOR 18/03/2025 TO 13/05/2025	1,011.02
INV 9006985833	04/06/2025	1 CLARENDON ST, DERBY FOR 18/03/2025 TO 13/05/2025	41.15
INV 9006985841	04/06/2025	GARDEN AT 1 CLARENDON ST, DERBY FOR 18/03/2025 TO 13/05/2025	434.97
INV 9006986051	04/06/2025	A / 20 MACDONALD WY, FITZROY FOR 21/03/2025 TO 16/05/2025	267.93
INV 9015670665	04/06/2025	B / 20 MACDONALD WY, FITZROY FOR 21/03/2025 TO 16/05/2025	267.93
INV 9017391459	04/06/2025	1 / 74 FALLON RD, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	329.99
INV 9017391467	04/06/2025	2 / 74 FALLON RD, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	842.51
INV 9017391475	04/06/2025	3 / 74 FALLON RD, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	325.99
INV 9006973891	04/06/2025	INFANT HEALTH AT 36 LOCH ST, DERBY FOR 17/03/2025 TO 13/05/2025	51.88
DD22948.3	06/06/2025	WATER CORPORATION	9,620.30
INV 9006974368	06/06/2025	TOILETS AT 153 LOCH ST, DERBY FOR 19/03/2025 TO 15/05/2025	51.88
INV 9006974376	06/06/2025	153 LOCH ST, DERBY FOR 19/03/2025 TO 15/05/2025	1,147.63
INV 9006976646	06/06/2025	142 LOCH ST, DERBY (LOT 485 RES 16140) FOR 19/03/2025 TO 15/05/2025	243.94
INV 9006978123	06/06/2025	27017 WODEHOUSE ST, DERBY FOR 19/03/2025 TO 15/05/2025	226.30
INV 9006980581	06/06/2025	40-42 ASHLEY ST, DERBY FOR 20/03/2025 TO 15/05/2025	1,531.95
INV 9006983547	06/06/2025	CENTRE AT 63-65 ASHLEY ST, DERBY FOR 20/03/2025 TO 15/05/2025	2,002.93
INV 9006983598	06/06/2025	CENTRE AT 53 ASHLEY ST, DERBY FOR 20/03/2025 TO 15/05/2025	38.01
INV 9006984048	06/06/2025	DEPOT AT 1-7 MILLARD ST, DERBY FOR 20/03/2025 TO 15/05/2025	573.11
INV 9006984507	06/06/2025	SPEEDWAY AT DERBY HWY FOR 20/03/2025 TO 15/05/2025	51.44
INV 9011212376	06/06/2025	RESERVE AT STEEL ST, DERBY FOR 20/03/2025 TO 15/05/2025	2,830.26
INV 9016645795	06/06/2025	RESERVE AT 8 COOLIBAH WY, DERBY FOR 20/03/2025 TO 15/05/2025	670.09
INV 9018685299	06/06/2025	RESERVE AT CORKWOOD CT, DERBY FOR 20/03/2025 TO 15/05/2025	14.70
INV 9018007711	06/06/2025	RESERVE AT PANDANAS WAY, DERBY FOR 20/03/2025 TO 15/05/2025	238.06
DD22948.4	09/06/2025	WATER CORPORATION	17,192.60
INV 9006986414	09/06/2025	CENTRE AT 101 FALLON RD, FITZROY FOR 21/03/2025 TO 16/05/2025	12,656.25
INV 9006986481	09/06/2025	TOILETS AT FLYNN DR, FITZROY FOR 21/03/2025 TO 16/05/2025	4,023.49

INV 9006986908	09/06/2025	175L EMANUEL WY, FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	126.38
INV 9006987783	09/06/2025	TOURIST BUREAU FLYNN DR, FITZROY FOR 21/03/2025 TO 16/05/2025	335.04
INV 9011140114	09/06/2025	TRICKLE IRRIGATION FITZROY CROSSING FOR 21/03/2025 TO 16/05/2025	51.44
DD22948.5	05/06/2025	WATER CORPORATION	254.86
INV 9012556357	05/06/2025	CENTRE AT 24 ROWAN ST, DERBY	254.86
DD22949.1	30/06/2025	WESTERN AUSTRALIAN TREASURY CORPORATION	186,685.10
INV LOAN	30/06/2025	LOAN 145, 148, 149, 151, 152	186,685.10
DD22885.10	03/06/2025	NETWEALTH SUPERANNUATION MASTER FUND	1,529.59
INV SUPER	03/06/2025	SUPERANNUATION	829.59
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	700.00
DD22885.11	03/06/2025	CARE SUPER	424.12
INV SUPER	03/06/2025	SUPERANNUATION	424.12
DD22885.12	03/06/2025	REST SUPERANNUATION	4,992.95
INV SUPER	03/06/2025	SUPERANNUATION	4,389.03
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	291.90
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	312.02
DD22885.13	03/06/2025	Q SUPER	340.11
INV SUPER	03/06/2025	SUPERANNUATION	340.11
DD22885.14	03/06/2025	HOST PLUS SUPERANNUATION FUND	2,414.76
INV SUPER	03/06/2025	SUPERANNUATION	2,177.04
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	56.94
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	180.78
DD22885.15	03/06/2025	CFS EDGE SUPER AND PENSION	1,635.65
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	449.00
INV SUPER	03/06/2025	SUPERANNUATION	1,186.65
DD22885.16	03/06/2025	AUSTRALIAN SUPER	5,606.93
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	367.45
INV SUPER	03/06/2025	SUPERANNUATION	5,239.48
DD22885.17	03/06/2025	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	2,221.44
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	350.02
INV SUPER	03/06/2025	SUPERANNUATION	1,871.42
DD22885.18	03/06/2025	MLC SUPER NOMINEES PTY LTD	225.93
INV DEDUCTION	03/06/2025	PAYROLL DEDUCTION	225.93
DD22885.19	03/06/2025	STUDENT SUPER PROFESSIONAL SUPER	502.12
INV SUPER	03/06/2025	SUPERANNUATION	502.12

DD22885.20	03/06/2025	MLC SUPER FUND	1,234.23
INV SUPER	03/06/2025	SUPERANNUATION	1,234.23
DD22885.21	03/06/2025	GUILD SUPER	499.91
INV SUPER	03/06/2025	SUPERANNUATION	499.91
DD22907.10	17/06/2025	CARE SUPER	424.12
INV SUPER	17/06/2025	SUPERANNUATION	424.12
DD22907.11	17/06/2025	Q SUPER	341.69
INV SUPER	17/06/2025	SUPERANNUATION	341.69
DD22907.12	17/06/2025	REST SUPERANNUATION	4,827.76
INV SUPER	17/06/2025	SUPERANNUATION	4,274.45
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	291.90
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	261.41
DD22907.13	17/06/2025	HOST PLUS SUPERANNUATION FUND	2,950.42
INV SUPER	17/06/2025	SUPERANNUATION	2,692.61
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	56.94
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	200.87
DD22907.14	17/06/2025	CFS EDGE SUPER AND PENSION	2,976.07
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	816.96
INV SUPER	17/06/2025	SUPERANNUATION	2,159.11
DD22907.15	17/06/2025	AUSTRALIAN SUPER	5,867.48
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	367.45
INV SUPER	17/06/2025	SUPERANNUATION	5,500.03
DD22907.16	17/06/2025	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	2,221.44
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	350.02
INV SUPER	17/06/2025	SUPERANNUATION	1,871.42
DD22907.17	17/06/2025	MLC SUPER NOMINEES PTY LTD	225.93
INV DEDUCTION	17/06/2025	PAYROLL DEDUCTION	225.93
DD22907.18	17/06/2025	STUDENT SUPER PROFESSIONAL SUPER	502.12
INV SUPER	17/06/2025	SUPERANNUATION	502.12
DD22907.19	17/06/2025	MLC SUPER FUND	1,029.27
INV SUPER	17/06/2025	SUPERANNUATION	1,029.27
DD22907.20	17/06/2025	GUILD SUPER	499.90
INV SUPER	17/06/2025	SUPERANNUATION	499.90
DD22947.10	03/06/2025	HORIZON POWER - ACCOUNT PAYMENTS	227.65
INV 203951	03/06/2025	3 LOCH ST, DERBY FOR 18/03/2025 TO 14/05/2025	227.65

PE03/06/2025	3/06/2025	NET PAY	\$279,074.97
PE17/06/2025	17/06/2025	NET PAY	\$287,786.43
		TOTAL	\$1,378,157.95

13 EXECUTIVE SERVICES

13.1 AMENDMENT TO POLICY PC4 - PROVISION OF STAFF HOUSING

File Number: 4296

Author: Kelsey Laird, Manager People and Culture

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

A review of policy *PC4 Provision of Staff Housing*, identified the need to include eligibility clauses, the removal of allowance amounts and updating housing data.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

Council policy *PC4 Provision of Staff Housing* has been reviewed to ensure alignment with budgetary priorities, equity, and appropriate use of resources. As part of this review, amendments have been made to remove the previously stated amounts associated with the Housing Ownership Allowance. Rather than specifying fixed amounts, the amended policy will instead refer to the relevant Chief Executive Officer (CEO) directive, allowing for greater flexibility in setting rates to meet annual budgetary requirements.

Change policy title to PC4 Provision of Employee Housing.

New eligibility conditions have been introduced to prevent any potential financial benefit being gained from the Shire's housing arrangements where it would not be appropriate. These conditions clarify the circumstances under which employees may or may not access Shire-provided housing or associated subsidies, specifically in relation to existing property ownership or tenancy breaches. The introduction of conditions related to property ownership and tenancy eligibility strengthens the integrity and equitable application of the policy. These measures reduce the risk of perceived or actual financial benefit to employees that may be inconsistent with the intent of Council's housing support provisions.

Amendments to the policy are as follows:

Property Ownership and Eligibility for Shire Housing or Subsidy

Eligibility for Shire-provided housing or housing subsidies is subject to the following conditions:

- Employees or their partners who own or have a financial interest in residential property within Shire boundaries, in which they could reasonably reside, are not eligible for Shireprovided housing;
- Where an employee owns or acquires a property within the Shire boundaries and chooses to
 access a home ownership subsidy (if applicable), they must reside in that property as their
 primary residence to maintain eligibility; and
- Employees who are in breach of an existing tenancy agreement with another government agency will not be eligible for Shire housing.

STATUTORY ENVIRONMENT

The provision of housing and associated subsidies for Shire employees must comply with relevant legislation, industrial instruments, and internal policy frameworks. The proposed amendments to PC4 Provision of Staff Housing are consistent with the Shire's obligations under the *Local Government Act 1995 (WA)* under section 6.2 which requires local governments to prepare an annual budget and operate within their financial capacity.

POLICY IMPLICATIONS

The proposed amendments impact the Shire's Policy PC4 Provision of Staff Housing by removing the previously stated housing ownership allowance totals and instead referencing the applicable directive.

FINANCIAL IMPLICATIONS

This change enables the Shire to review and adjust allowance amounts in line with annual budgetary requirements and operational priorities, ensuring a more agile and financially sustainable approach. The changes to the CEO Directive from 1 July 2025 will result in budgetary savings for the Shire as the allowance amounts will have decreased, however, employees that already have pre-existing employee housing entitlement arrangements will remain the same.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
3. Economy	4.3 Sustainability	3.1.1 Encourage and support appropriate and sustainable investment

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Without clear policy guidance on allowance entitlements, the Shire is at risk of providing incorrect allowance amounts to employees.	Possible	Moderate	Medium	A strong and clear policy will mitigate the risks associated with the provision of allowance entitlements to employees
People Health & Safety:	Possible	Moderate	Medium	Clear communication.
Important to ensure it is clear to all Employee's that existing				Clear outline of changes presented and impacted parties.
arrangements will be grandfathered to ensure that they are not losing out on any entitlements, and the new				Ensure that the updated directive and policy are distributed at the same time.
arrangements will be				
based on employees that				
are new to the				
agreements.				

Reputation:	Possible	Minor	Medium	Clear communication in the
Inconsistent allowance				Shire's recruitment process available on the website,
application could affect recruitment in an already				together with the Council
transient employment				Policy.
market, which could				
impact the Shire's				
reputation and				
employment continuity if				
concerns are raised				
about inequity.				

CONSULTATION

Internal.

COMMENT

The amendment to the policy is aligned to the 2025 Workforce Plan and supports the Shire's strategic objectives and reduces the risk of misuse or misinterpretation of allowances. Subject to Council (Commissioner) endorsement, the revised policy will be communicated and implemented across the organisation, with ongoing annual review to ensure continued relevance and effectiveness.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Original PC4 Policy 🗓 🖺
- 2. Under Review PC4 Provision of Employee Housing 🗓 🖺

COMMITTEE RESOLUTION CCO72/25

Moved: Mr Jeff Gooding

That Council (Commissioner):

- 1. Adopts the amendments to Policy PC4 Provision of Staff Housing; and
- 2. Authorises the Chief Executive Officer to make any relevant amendments to Policy PC4 to make any formatting, or other minor wording changes to the policy.

<u>In Favour:</u> Mr Jeff Gooding

<u>Against:</u> Nil

CARRIED 1/0



(PC4) PROVISION OF STAFF HOUSING

POLICY OBJECTIVE

To provide adequate housing and housing allowances to assist in the recruitment and retention of staff.

POLICY STATEMENT

1. Introduction

It is essential for the Shire of Derby/West Kimberley (the Shire) to have an effective staff housing policy that adequately addresses its accommodation needs and ensures equity and fairness across the organisation.

2. Eligibility and entitlements

2.1 General

<u>Housing Provision:</u> In all instances the level of accommodation provided will be dependent upon the availability of housing at the time of appointment and the needs of staff.

<u>Housing Rental Allowance</u>: Where an employee has alternate rental accommodation arrangements, an annual Housing Rental Allowance may be considered – outlined in CEO Directive D-PC21 Provision of Staff Housing and Housing Allowances.

<u>Housing Ownership Allowance</u>: Where an employee has purchased and is living in their own home, the Shire will recognise their commitment to the district by providing the payment of an annual Housing Ownership Allowance - outlined in CEO Directive D-PC21 Provision of Staff Housing and Housing Allowances.

Rental and Housing Allowance Eligibility: Employees are not eligible for a rental or housing allowance if their partner receives housing or a housing and rental payment through their employment, and the employee does not receive housing as part of their role with the Shire.

Property Ownership and Eligibility for Shire Housing or Subsidy

Eligibility for Shire-provided housing or housing subsidies is subject to the following conditions:

- Employees or their partners who own or have a financial interest in residential property within a 50-kilometre radius of their designated place of employment, in which they could reasonably reside, are not eligible for Shire-provided housing.
- Where an employee owns or acquires a property within this radius and wishes to access a home ownership subsidy (if applicable), they must reside in that property as their primary residence to maintain eligibility.
- Employees who are in breach of an existing tenancy agreement with another government agency, will not be eligible for Shire housing.

3. Administration

The day-to-day management of staff accommodation, including allocation, tenancy agreements, tenant occupancy issues, occupancy changes, maintenance and tenant liability is the responsibility of the Chief Executive Officer (CEO).

4. Residential Tenancy Agreements

All tenancies are be subject to the relevant provisions of the *Residential Tenancies Act 1987*, including bond requirements.

Item 13.1 - Attachment 1 Page 88



Document Control

Document approvals:	
Version #	Adoption
1.	26 April 2012, Item 11.2.1, Res 62/2012
2.	24 June 2021, Item 11.2, Res. 57/21
3.	24 February 2022, Item 11.5, Res. 07/22
4.	29 August 2024, Item12.1, Res. 100/24
5.	
Document Responsibilities:	·
Custodian: Executive Services	Custodian Unit: People and Culture
Document Management:	·
Risk Rating: Medium	Review Frequency: Annual
Next Review: June 2026	Synergy Record Number:
Compliance Requirements:	
Legislation:	
Residential Tenancy Act 1987	
CEO Directive D-PC21 Provision of Staff Housin	g and Housing Allowances
Residential Tenancy Agreement Inspection Repo	ort

APPENDIX 1 - QUALIFYING POSITIONS

- Chief Executive Officer
- Director Corporate Services
- Director Infrastructure
- Director Community Planning
- Manager Corporate Services
- Manager ICT and Customer Services
- Manager Infrastructure Services
- Manager Works and Assets
- Manger Recreation and Culture
- Manager Development Services
- Manager Community Development (Fitzroy Crossing)
- Manager People and Culture

The criteria outlined in the provided appendix are not exhaustive. Other eligibility considerations, not explicitly mentioned, may be evaluated on a case-by-case basis. Approval for housing beyond the scope of this document requires pre-authorisation from the CEO. This disclaimer emphasises that the CEO retains discretion to approve eligibility based on unique circumstances not covered in the provided criteria.

Item 13.1 - Attachment 1 Page 89



APPENDIX 2 - SHIRE HOUSE LISTING

SHIRE OWNED HOUSING
2 Holman Street, Derby
13A Holman Street, Derby
13B Holman Street, Derby
14 Bloodwood Crescent, Derby
16 Bloodwood Crescent, Derby
6 Tower Place, Derby
7 Tower Place, Derby
4A Rowell Street, Derby
4B Rowell Street, Derby
4 Woollybutt Corner, Derby
19A Woollybutt Corner, Derby
19B Woollybutt Corner, Derby
11 Hanson Street, Derby
8 Kurrajong Loop, Derby
Units 1-6, 20 Clarendon Street, Derby
74A Fallon Road, Fitzroy Crossing
74B Fallon Road, Fitzroy Crossing
74C Fallon Road, Fitzroy Crossing
175 Emanuel Way, Fitzroy Crossing
GROH LEASED HOUSING
1 Knowlsey Street, Derby
3 Knowsley Street, Derby
20 Mimosa Street, Derby
U1-5/9 Ashley Street, Derby

Item 13.1 - Attachment 1 Page 90



(PC4) PROVISION OF EMPLOYEE HOUSING

POLICY OBJECTIVE

To provide adequate housing and housing allowances to assist in the recruitment and retention of employee's.

POLICY STATEMENT

1. Introduction

It is essential for the Shire of Derby/West Kimberley (the Shire) to have an effective employee housing policy that adequately addresses its accommodation needs and ensures equity across the organisation.

2. Eligibility and Allowances

2.1 General

<u>Housing Provision:</u> In all instances the level of accommodation provided will be dependent upon the availability of housing at the time of appointment and the needs of the employee.

<u>Housing Rental Allowance</u>: Where an employee has alternate rental accommodation arrangements, an annual Housing Rental Allowance may be considered – outlined in CEO Directive D-PC21 Provision of Employee Housing and Housing Allowances.

<u>Housing Ownership Allowance</u>: Where an employee has purchased and is living in their own home, the Shire will recognise their commitment to the district by providing the payment of an annual Housing Ownership Allowance - outlined in CEO Directive D-PC21 Provision of Employee Housing and Housing Allowances.

Rental and Housing Allowance Eligibility: Employees are not eligible for a rental or housing allowance if their partner receives housing or a housing and rental payment through their employment, and the employee does not receive housing as part of their role with the Shire.

Property Ownership and Eligibility for Shire Housing or Subsidy

Eligibility for Shire-provided housing or housing subsidies is subject to the following conditions:

- Employees or their partners who own or have a financial interest in residential property within Shire boundaries, in which they could reasonably reside, are not eligible for Shire-provided housing.
- Where an employee owns or acquires a property within the Shire boundaries and chooses to access a home ownership subsidy (if applicable), they must reside in that property as their primary residence to maintain eligibility.
- Employees who are in breach of an existing tenancy agreement with another government agency, will not be eligible for Shire housing.

3. Administration

The day-to-day management of employee accommodation, including allocation, tenancy agreements, tenant occupancy issues, occupancy changes, maintenance and tenant liability is the responsibility of the Chief Executive Officer (CEO).

4. Residential Tenancy Agreements

All tenancies are be subject to the relevant provisions of the *Residential Tenancies Act 1987*, including bond requirements.



Document Control

CEO Directive - Document control				
Document approvals:				
Version #	Adoption			
1.	26 April 2012, Item 11.2.1, Res 62/2012			
2.	24 June 2021, Item 11.2, Res. 57/21			
3.	24 February 2022, Item 11.5, Res. 07/22			
4.	29 August 2024, Item12.1, Res. 100/24			
5.				
Document Responsibilities:	<u> </u>			
Custodian: Executive Services	Custodian Unit: People and Culture			
Document Management:				
Risk Rating: Medium	Review Frequency: Annual			
Next Review: June 2026	Synergy Record Number:			
Compliance Requirements:				
Legislation:				
Residential Tenancy Act 1987				
CEO Directive D-PC21 Provision of Employee H	ousing and Housing Allowances			
Residential Tenancy Agreement Inspection Repo	ort			

APPENDIX 1 - QUALIFYING POSITIONS

- Chief Executive Officer
- Director Corporate Services
- Director Infrastructure
- Director Community Planning
- Manager Corporate Services
- Manager ICT and Customer Services
- Manager Infrastructure Services
- Manager Works and Assets
- Manger Recreation and Culture
- Manager Development Services
- Manager Community Development (Fitzroy Crossing)
- Manager People and Culture

The criteria outlined in the provided appendix are not exhaustive. Other eligibility considerations, not explicitly mentioned, may be evaluated on a case-by-case basis. Approval for housing beyond the scope of this document requires pre-authorisation from the CEO. This disclaimer emphasises that the CEO retains discretion to approve eligibility based on unique circumstances not covered in the provided criteria.



APPENDIX 2 - SHIRE HOUSE LISTING

SHIRE OWNED HOUSING
2 Holman Street, Derby
13A Holman Street, Derby
13B Holman Street, Derby
14 Bloodwood Crescent, Derby
16 Bloodwood Crescent, Derby
6 Tower Place, Derby
7 Tower Place, Derby
4A Rowell Street, Derby
4B Rowell Street, Derby
4 Woollybutt Corner, Derby
19A Woollybutt Corner, Derby
19B Woollybutt Corner, Derby
11 Hanson Street, Derby
8 Kurrajong Loop, Derby
Units 1-6, 20 Clarendon Street, Derby
74A Fallon Road, Fitzroy Crossing
74B Fallon Road, Fitzroy Crossing
74C Fallon Road, Fitzroy Crossing
175 Emanuel Way, Fitzroy Crossing
GROH LEASED HOUSING
1 Knowlsey Street, Derby
3 Knowsley Street, Derby
20 Mimosa Street, Derby
U1-5/9 Ashley Street, Derby

13.2 DERBY PORT - TRANSFER OF MANAGEMENT BACK TO STATE GOVERNMENT (KIMBERLEY PORTS AUTHORITY)

File Number: 9010.13.2

Author: Tamara Clarkson, Chief Executive Officer

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

The Shire has reviewed the costs and likely benefits of continuing to retain the lease from the State Government of Derby Port (the Port).

The purpose of this report is to adopt a position of the Shire that management and control of the Port should be conditionally returned to State Government, the relevant State agency being Kimberley Ports Authority (KPA). Accordingly, it is recommended that the Shire surrender its existing lease over the Port. This will see all ongoing operations, maintenance and liabilities be the responsibility of KPA, while retaining on behalf of the community certain important community access provisions along with Shire involvement in future port use decisions.

The Shire operates the Port under a Head Lease and a Management Agreement with the State Government, with KPA taking on the responsibilities of the Lessor, on the State's behalf.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The original Derby jetty was built in 1885 and replaced in 1964 by the current steel and concrete structure.

Shire of Derby/West Kimberley has held the lease and management agreements for the Port of Derby area since 1997, inclusive of the wharf and boat ramp and marine surrounds. The current lease and management agreements expire in 2040. The Shire is responsible for operating the port in accordance with these two agreements and its respective requirements. The Shire is currently responsible for all operational liabilities.

KPA operates under the auspices of the Port Authorities Act 1999 which covers vesting of the port land and waters; and a range of obligations from trade development, infrastructure planning and maintenance, to caring for the environment and ensuring safety.

The lessor has historically been the WA Department of Transport, but the responsibility for the oversight of responsibilities was transferred to KPA on 1 July 2021, under the terms of the Management Order. The Shire reports to the KPA Board annually on operations and progress made towards Derby Port Masterplan. In February 2025, the Shire President, Acting Chief Executive Officer and Director Infrastructure met with key staff at KPA to consider the Derby Port Masterplan and way forward. These exploratory discussions have continued with the Commissioner and Chief Executive Officer.

STATUTORY ENVIRONMENT

Local Government Act 1995 S3.1 (General function) outlines that the general function of a local government is to provide for the good government of persons in its district and that a liberal approach is to be taken to the construction of the scope of that general function consideration.

Head Lease and a Management Agreement - The Shire operates the Port under these agreements (with the State Government, through KPA taking on the responsibilities of the Lessor).

Port Authorities Act 1999 (WA) outlines the roles and responsibilities of KPA. This includes:

- To facilitate trade and to plan for growth and development of the Port
- To control business and other activities in the Port
- To be responsible for the safe and efficient operation of the Port
- To maintain and preserve property controlled by the Port
- To protect the environment in which the Port operates
- To use port assets for profit
- To act in accordance with prudent commercial principles

POLICY IMPLICATIONS

Nil applicable.

FINANCIAL IMPLICATIONS

The Port is a considerable piece of infrastructure, and its operations are complex, risky and contain significant unfunded liabilities. The Shire has opted in the past due to its limited financial resources, to operate the port at the "lowest practical cost", not to the "highest practical standard". This strategy is a practical method of operating within Shire's very limited means, it does however mean that over the long term the liabilities will grow.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance:	Possible	Major	High	Surrender the lease.
The current status under the lease imposes quite onerous duties and responsibilities on the Shire for the maintenance of the				

asset which are outside core local government activities				
Financial: Economic opportunities for the Shire to sublease the Port are foregone	Possible	Minor	Low	Approximately 27 years have passed without this hope being successfully realised. Any risk of economic opportunities foregone must be weighed against the identified risks of the Shire continuing management. If a sublease arrangement was available, it is speculative as to whether it would be lucrative enough to outweigh the maintenance/management costs.
Reputation: Access to the public removed for the jetty and recreational boat ramps.	Possible	Major	High	Ensure agreement in writing that access will be retained Keep the community informed where compliance is not possible.

CONSULTATION

Kimberley Ports Authority.

COMMENT

The port agreements have been in place for approximately 27 years and the state's Department of Transport (the Lessor) did not play a proactive role oversighting them.

The challenge is to address the requirements of the KPA, with the competing needs of the service delivery to the community. The capacity of the Shire to meet the expectations of the Masterplan are low. Increasing that capacity in the closure of any realistic development, particularly in light of the Shire's prevailing budget constraints, is unrealistic.

Previous elected Councils' commitment to retain a development option is to be commended, however balances costs and benefits in a more cost constrained environment, means that strategy needs to be reconsidered.

The Port has a number of challenges:

- 60-year-old original wharf that has had minimal maintenance and is in a poor condition
- Low structural load carrying capacity not suitable for large cranes and cargo
- Ship loader and conveyor structure in disrepair and needs to be demolished

- Recreational boat launching ramp adjacent to the wharf which is regularly used
- Severely restructured by tides, suitable for barging operations and smaller vessels only
- No prospect to and dredge due to capital maintenance costs
- Limited readily available land close to the wharf
- Generally, not suitable for current shipping and logistic requirements, apart from barging operations.

Local Government's role in the Port extends to planning and building approvals which then regulates land use around the port, for example the recreational boat ramp. Servicing this aging function is a key component of core port operational responsibilities. Preserving this function is a not negotiable for the Shire, on behalf of the community.

Management of ports is not core service delivered by a local government.

The State Government is responsible for port operations across Western Australia, including oversight of KPA. KPA manages the ports of Derby, Yampi Sound and Wyndham under agreements, and directly operates the Port of Broome, which is the principal deep-water port servicing the Kimberley region.

While the Derby Port may present a number of strategic opportunities that the Shire can continue to support, such as servicing small domestic vessels, facilitating bulk transhipping and enabling potential defence-related activity due to its proximity to Royal Australian Air Force Base Curtin, the overall management of a port is not a core service traditionally delivered or funded by local government.

It is the Shire's position that it should not bear primary responsibility for addressing the complex and increasingly technical requirements now being pursued by KPA as part of contemporary port management. These responsibilities are more appropriately managed by a specialised port authority or State agency with the necessary expertise and resources.

Despite this, under the existing Management Agreement, the Shire is currently responsible for the day-to-day operations of the Port. This includes managing access, maintenance, compliance, and coordination with port users. These responsibilities and related liabilities, place a significant burden on the Shire's limited staff and financial resources at a time when continued heightened constraints are a high priority for Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

COMMITTEE RESOLUTION CCO73/25

Moved: Mr Jeff Gooding

That Council (Commissioner):

- Acknowledges the importance to community of continued access for recreational use of the jetty and boat ramps;
- 2. Acknowledges the importance to community of ensuring the Shire continues to be included in potential trade negotiations;
- 3. Determines that management of Derby Port's day to day operations is not a core or funded priority of the Shire;
- 4. Adopts the 'in-principle' position that direct management and control of Derby Port should be conditionally returned to State Government (Kimberley Port Authority) in lieu of the Shire:
- 5. Authorises the Chief Executive Officer to propose to the Kimberley Ports Authority, and to negotiate, terms that:
 - (a) Conditionally surrenders the current lease of Derby Port from the Kimberley Ports Authority to the Shire;
 - (b) Without limiting (5) above, as part of negotiations, the Chief Executive Officer is to ensure terms that secure reasonable continued Community and recreation use of the jetty and boat ramps;
 - (c) Shire involvement in future trade development options for the Derby Port; and
 - (d) Continuation Confirmation from KPA, that all existing sub lease or formal use arrangements on the Derby Port land will be novated across to existing users.
- Authorises the Chief Executive Officer to propose to the Kimberley Ports Authority, and to negotiate, an agreed *draft* termination of the current Management Agreement between the Kimberley Ports Authority and the Shire, to be signed by Council (Commissioner); and
 - Authorises the application of the common seal on documents if negotiated to the Chief Executive Officer's satisfaction pursuant to (2), (3) and (4) above.
- 7. Directs the Chief Executive Officer to present draft agreement to Council for final endorsement.

<u>In Favour:</u> Mr Jeff Gooding

Against: Nil

CARRIED 1/0

14 TECHNICAL SERVICES

14.1 ACCEPTANCE OF DEED FOR FITZROY CROSSING AIRPORT AND BUDGET INCLUSION

File Number: 5286

Author: Wayne Neate, Director Infrastructure

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Administrative

SUMMARY

To consider the endorsement of the funding deed between the Minister for Transport and the Shire of Derby/West Kimberley for the project design and construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip and the approval of budget amendments for the funding income and expenditure.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

In late December 2022 and early January 2023, the town site of Fitzroy Crossing and the Shire suffered a catastrophic flooding event from Ex Tropical Cyclone Ellie. The flooding severely impacted the transport network across the Kimberley and especially within the Fitzroy Valley.

The importance of the Fitzroy Crossing Airstrip during this period of flooding and the three weeks post the flood cannot be underestimated as it became the vital link for incoming food and supplies, the immediate response and the only way to evacuate people to the larger towns of Derby, Broome and beyond.

During the flood the runway 01/19 on the Fitzroy Crossing Airstrip did present challenges being inundated at the northern end and then being water logged which caused a softening of the pavement. This softening of the pavement then prevented the Royal Australian Air Force (RAAF) C-27J Spartan from landing due to the damage caused when landing on the airstrip. The Spartan's undertook touch and go's which left indentations in the airstrip due to the underlying material being water logged and additional time had to be given for the runway to be dry enough to allow these larger aircraft to land without causing damage.

It is critical for the large aircraft to land which would allow the supplies and movement into and out of the town to be expedited due to the larger fright volumes that they can carry and therefore better and more efficiently resupply the town.

It should also be noted that during this period normal air traffic at the Fitzroy Crossing Airstrip is approximately ten movements/day however this increased to over 400/day underlying the importance of the airstrip.

Noting the importance then of the Airstrip and its vital role in the response to the flood event work began on looking at engineering designs which would allow the following to occur;

 Runway to remain more serviceable due to not being inundated and the underlying material not becoming waterlogged

Item 14.1 Page 99

• Allow the larger Aircraft being the RAAF C-27J Spartan and potentially the C-130 Hercules to be able to land more frequently on the airstrip.

The study presented three options of lifts (additional height to the runway surface) for the runway and the deed will determine the lift required along with the complete design to achieve the two dot points listed above. The work listed in the deed will then be used to provide a State and Commonwealth submission for the increased resilience for the Fitzroy Crossing Airstrip.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As the Deed was not signed prior to adoption of the 2025/26 Annual Budget, a budget amendment is required to allow the inclusion of the \$800,000 as income and an expense.

Due to funding model that the state has, it is proposed that Main Roads Western Australia undertake the work. This has been agreed upon between the Shire of Derby / West Kimberley and the Department of Transport. The Shire will auspice the funds with minimal administration costs incurred by the Shire.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
Leadership and Governance	1.1 Collaboration and partnership	1.1.3 Maximise regional opportunities that benefit our community
2. Community	2.1 Safe Communities	2.1.4 Manage and respond to emergency situations
4. Environment	4.2 Liveable Communities	4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
People Health & Safety:	Possible	Moderate	Medium	Undertake the work to design the
The potential for an event to occur again and the runway not being able to be used.				improvements to the runway to allow better use moving forward

Item 14.1 Page 100

CONSULTATION

Officers have been working with the Department of Transport and Main Roads Western Australia (MRWA) on the project. Further consultation has occurred with the Department of Fire and Emergency Services to determine needs for the transportation aircraft in time of an emergency.

COMMENT

It was recognised the importance of the airport during the flood, with officers from various departments investigating how to make the Fitzroy Crossing Airstrip more resilient to allow response and recovery operations to occur should an event like this happen again.

The deed between the Minister for Transport and the Shire of Derby/West Kimberley for the Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip is the first step to getting a forward plan and design that can be presented to State and Commonwealth Governments for request to gain funding for the future proposed upgrade.

The state in providing this deed is comfortable that the engagement of MRWA will occur to undertake the development of a detailed design for the airstrip and if successful with future funding submissions it would also be proposed that MRWA undertake the construction work for the critical piece of infrastructure. This process by which the shire will engage MRWA provides certainty and a level of trust from the State about the project.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Signed Funding Deed 🗓 🖺

COMMITTEE RESOLUTION CCO74/25

Moved: Mr Jeff Gooding

That Council (Commissioner) by ABSOLUTE MAJORITY;

- Endorse the signed funding deed between the Minister for Transport and the Shire of Derby/West Kimberley for the Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip for the sum of \$800,000;
- 2. Include the sum of \$800,000 as funding income in the 25/26 Budget General Ledger account 3120610 AERO Grants Aerodromes– for the Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip; and
- 3. Include the sum of \$800,000 as expenditure in the 25/26 Budget General Ledger account 2120265 Aero Consultants for the purpose of Project Design and Construction preliminaries for the upgrade of the Fitzroy Crossing Airstrip.

<u>In Favour:</u> Mr Jeff Gooding

Against: Nil

CARRIED 1/0

Item 14.1 Page 101

UFFICIAL



Government of **Western Australia** Department of **Transport**

FUNDING DEED

between

THE MINISTER FOR TRANSPORT FOR AND ON BEHALF OF THE CROWN IN RIGHT OF THE STATE OF WESTERN AUSTRALIA

and

Shire of Derby West Kimberley

under

the Regional Airports - Pavement Upgrades (RAPU) 2024-25

for

Project Design and Construction Preliminaries for the upgrade

of

Fitzroy Crossing Airstrip

RAPU 2024-25 Funding Deed

Page 1 of 37

UFFICIAL

TABLE OF CONTENTS

1	DEFINITIONS AND INTERPRETATION	4
2	PURPOSE AND ADMINISTRATION OF THIS DEED	11
3	DEPARTMENT	11
4	TERM	12
5	FAILURE TO USE GRANT MONIES BY CERTAIN DATE	12
6	VARIATIONS	12
7	RELATIONSHIP BETWEEN THE PARTIES	12
8	AGREEMENT BETWEEN THE ORGANISATION AND A THIRD PARTY	13
9	GOODS AND SERVICES TAX (GST)	13
10	GRANT VALUE AND USE OF GRANT	15
11	PAYMENT OF GRANT	15
12	REPORTING	18
13	CONTACT OFFICERS	19
14	NOTICES	19
15	MONITORING OF WORKS	20
16	AUDITS	20
17	CONSTRUCTION OF PROJECT, MAINTENANCE AND COMPLIANCE	21
18	COMPLETION OF PROJECT	22
19	ACQUITTING THE PROJECT	23
20	CONFIDENTIALITY	24
21	PUBLIC ACCESS	25
22	PUBLIC ACKNOWLEDGEMENT OF FUNDING	25
23	DEALINGS WITH THE AIRPORT SITE / PROJECT SITE	26
24	LIMITATION OF LIABILITY	27
25	INSURANCE AND INDEMNITY	27
26	INTERVENTION AND DEFAULT	28
27	CONSEQUENCES OF EVENT OF DEFAULT	30
28	MINISTER'S DISCRETION	31
29	ASSIGNMENT	31
30	ACCESS TO LAND	32
31	WAIVER	32
32	ENTIRE DEED	32
33	FREEDOM OF INFORMATION ACT 1992	32
34	GOVERNING LAW	32
35	COSTS	33
36	COUNTERPARTS	33

RAPU 2024-25 Funding Deed

Page 2 of 37

OFFICIAL

SCHE	DULE 1 CONTACT OFFICERS	35
SCHE	OULE 2	36
APPRO	OVED PROJECT PLAN - FITZROY CROSSING AIRSTRIP	36
1	APPROVED PURPOSE OF GRANT / PROJECT	36
2	PROJECT ACTIVITY PLAN	36
3	PROJECT BUDGET ESTIMATE	36
4.	SPECIAL CONDITIONS OF GRANT	37

RAPU 2024-25 Funding Deed

Page 3 of 37

UFFICIAL

THIS FUNDING DEED ("DEED") IS MADE

BETWEEN:

THE MINISTER FOR TRANSPORT FOR AND ON BEHALF OF THE CROWN IN RIGHT OF THE STATE OF WESTERN AUSTRALIA ("MINISTER")

AND

SHIRE OF DERBY WEST KIMBERLEY

on	300	day of	July	20 25		
this is the	Execution	Date which is the	date when the las	t Party (duly authorised	delegate of the	Minister) executes this

RECITALS

- A. The State of Western Australia has established a scheme (Regional Airports Pavement Upgrades) to provide funding assistance to airport owners or airport lease holders for the purpose of improving regional air services and safety for aviation infrastructure.
- B. The Organisation is an airport owner or airport lease holder and has requested that the Minister provide it with funding pursuant to the Regional Airports Pavement Upgrades as a contribution to the costs of the Project.
- C. The Minister has agreed to contribute funding towards the Project subject to the terms and conditions set out in this Deed.

THE PARTIES AGREE AS FOLLOWS:

1 DEFINITIONS AND INTERPRETATION

1.1 In this Deed, unless the context otherwise requires, the following definitions apply:

Definition	Interpretation
Acquittal Date	means the date the Minister deems the Project and all associated administrative requirements have been completed and finalised to his or her satisfaction in accordance with Clause 19.2.
Administrative Costs	means costs and expenses incurred for the general administration (e.g. financing, accounting, contracting, marketing, advertising, production operations, industrial relations, insurance) of the Organisation as a whole and not expenses specifically related to

RAPU 2024-25 Funding Deed Page 4 of 37

Item 14.1 - Attachment 1 Page 105

UFFICIAL

Definition	Interpretation
	the Project.
Airport Site / Project Site	means the airport or the premises where the Project works are to be undertaken in accordance with this Deed.
Approved Project Plan	means a documented plan to complete the Project works as described in Schedule 2.
Auditor / Accountant	means an accountant who is a current member of the Institute of Chartered Accountants in Australia, CPA Australia (Certified Practicing Accountants) or the Institute of Public Accountants, and who is independent of the Organisation.
Auditor General	means the Auditor General for the State of Western Australia.
Audited Financial Statement of Income and Expenditure	means a full financial report of the Organisation's utilisation of the Grant, in accordance with the Project Budget Estimate, for the implementation and delivery of the Project, which has been examined and certified by an Auditor for the purposes of Clause 19.
Authorisation	includes a consent, permit, licence, approval, deed, certificate, authority or exemption from, by or with a State or Commonwealth jurisdiction or required under any law or statute and all conditions attached to an Authorisation and includes Australian Standards applicable to a Project.
Business Day	means a day other than a Saturday, Sunday or public holiday in Western Australia.
Claim	means any claim, proceeding, cause of action, action, demand or suit (including by way of a claim for contribution or an indemnity).
Commonwealth	means the Crown in right of the Commonwealth of Australia.
Confidential Information	includes, but is not limited to, any information relating to business affairs and processes of the Parties, obtained by virtue of this Deed, which would not otherwise be available to the general public and all information marked as confidential as well as information which by its nature is confidential, is known to be confidential or which Party

RAPU 2024-25 Funding Deed

Page 5 of 37

OFFICIAL

Definition	Interpretation		
	receiving the information from the other Party ought to have known was confidential and includes all such information that may be in the possession of the Party's employees, agents and contractors.		
Contact Officer	has the meaning given in Clause 13 of this Deed.		
Deed	means this Funding Deed, including any Schedules.		
Department	means the Department of Transport as the department assisting the Minister with the administration of the Transport Co-ordination Act 1966.		
Eligible Project Costs	means the costs incurred by the Organisation in undertaking and completing the Project as verified by the provision of financial records and invoices.		
Event of Default	means any event mentioned in Clause 26.2.		
Execution Date	means the date when the last Party executes this Deed by authorised signatories and witnesses.		
Grant	means the lesser of:		
	(a) \$800,000 (ex GST); or		
	(b) 100 per cent of the total Eligible Project Costs of the Project excluding all costs set out in Clause 11.10 and Other Contributions including any in-kind contributions made by the Organisation, provided that the Organisation in carrying out the Project is obliged to use products of a high standard that meet Australian Standards,		
	but provided that if after entering into this Deed, the Organisation receives further grants or funds from other State or Commonwealth Government agencies for the purposes of the Project, the Grant may be reduced at the discretion of the Minister.		
Insolvency Event	means any of the following events: (a) an application is made to a court for an order that the Organisation be wound up or an order is made that the		

RAPU 2024-25 Funding Deed

Page 6 of 37

OFFICIAL

Definition	Interp	pretation
		Organisation be wound up;
	(b)	an application is made to a court for an order appointing a liquidator or provisional liquidator in respect of the Organisation or one of them is appointed, whether or not under an order;
	(c)	an administrator is appointed in respect of the Organisation or a receiver, or a receiver and manager, is appointed to any of the Organisation's assets;
	(d)	a meeting is convened or a resolution is passed to appoint an administrator in respect of the Organisation;
	(e)	the Organisation enters into, or resolves to enter into, a scheme of arrangement or composition with, or assignment for the benefit of, all or any class of its creditors, or it proposes a reorganisation, moratorium or other administration involving any of them;
	(f)	the Organisation resolves to wind itself up, or otherwise dissolve itself, or gives notice of intention to do so or is otherwise wound up or dissolved;
	(g)	the Organisation is or states that it is unable to pay its debts when they fall due or is otherwise insolvent or deemed to be insolvent under the <i>Corporations Act 2001</i> ;
	(h)	the Organisation takes any steps to obtain protection or is granted protection from its creditors under any applicable legislation;
	(i)	the Organisation fails to comply with a statutory demand for payment of any debt within the time specified in any statute;
	(j)	the Organisation becomes an insolvent as defined in the <i>Corporations Act 2001</i> or action is taken which could result in that event;
	(k)	if the Organisation is a regional local government for the purposes of Part 3 Division 4 of the Local Government Act

RAPU 2024-25 Funding Deed

Page 7 of 37

UFFICIAL

Definition	Interpretation		
	 1995, the dissolution or partial dissolution of the Organisation at the direction of the Minister (for the time being having responsibility for the Local Government Act 1995) or in accordance with the establishment agreement under that Act; or (I) anything analogous or having a substantially similar effect to any of the events specified above happens to the Organisation under the law of any Australian jurisdiction. 		
Maintain	means to repair, alter and replace.		
Maintenance	means the act of maintaining or the work of keeping something in proper condition by repairing, altering and replacing.		
Maintenance Expenses	means the costs and expenses relating to the operation and maintenance of the Project Site, administration expenses, insurance premiums and other necessary and incidental expenses relating to the implementation of this Deed.		
Markup	means the difference between the cost of a good or service and its selling price, whether expressed as a percentage or a fixed amount.		
Milestone	means a significant event in the Project proposed in the Approved Project Plan described in Schedule 2 (if any) and identified as the completion of a major deliverable which may be eligible for payment as agreed by the Minister.		
Minister	means the Minister for Transport for and on behalf of the Crown in right of the State of Western Australia, for the time being having responsibility for the <i>Transport Co-ordination Act 1966</i> , and includes successors in title including any ministerial titular changes, and where the context permits includes the Minister's officers or employees, including officers of the Department or authority for the time having responsibility to the Minister for Transport, and any person acting with or under the authority of the Minister, or the Department whether expressed or implied.		
Organisation	means the Shire of Derby West Kimberley who has responsibility		

RAPU 2024-25 Funding Deed

Page 8 of 37

Definition	Interpretation			
	for the control and management of the Project and includes its officers, employees, agents, volunteers, subcontractors, and successors.			
Other Contributions	means financial or in-kind resources, which can include matters such as the provision of labour (with in-kind resources valued at market rates) for the Project, other than the Grant.			
Overheads	means operating expenses incurred by the Organisation and costs not directly relating to the Project (including, but not limited to, costs of rent, insurance, and taxes).			
Party	means the Organisation or the Minister as the context requires.			
Parties	means both the Organisation and the Minister.			
Project	means project design and construction preliminaries for the upgrade of Fitzroy Crossing Airstrip.			
Project Budget Estimate	means the budget set out at Schedule 2, prepared by the Organisation which itemises the costs of undertaking the Project.			
Project Completion Date	means the date the Project has been completed, which must be no later than 18/05/2026.			
Project Documentation	means the documents set out in Clause 11.5.			
Project Management Costs	means costs incurred for the administration of the works incidental to the Project, which costs, subject to Clause 11.10(j) do not form part of the Grant.			
RAPU	means Regional Airports – Pavement Upgrades.			
Schedule	means schedules to and forming part of this Deed.			
State	means the Crown in right of the State of Western Australia.			
Term	means the duration of this Deed as set out in Clause 4.			

RAPU 2024-25 Funding Deed

Page 9 of 37

- 1.2 In this Deed, unless inconsistent with the context or subject matter:
 - (a) headings are used for convenience and do not affect the interpretation of this Deed:
 - (b) a reference to a clause is a reference to a clause in this Deed;
 - (c) words importing the singular include the plural (and vice versa), words denoting a given gender include all other genders, and words denoting individuals include corporations (and vice versa);
 - (d) references to currency are references to Australian currency unless otherwise specifically provided; and
 - (e) a reference to a statute or other law includes regulations under it and amendments, consolidations, re-enactments and replacements of any of them;
 - (f) a reference to the State includes each and every agency department, instrumentality and emanation of the State;
 - (g) references to this Deed or any other instrument include this Deed or other instrument as varied or replaced, and notwithstanding any change in the identity of the Parties;
 - (h) references to writing include any mode of representing or reproducing words in tangible and permanently visible form, and include e-mail and facsimile transmission:
 - (i) an obligation incurred in favour of two or more persons is enforceable by them jointly and severally;
 - (j) if a word or a phrase is defined, other parts of speech and grammatical forms of that word or phrase have corresponding meanings;
 - (k) references to this Deed include its recitals, schedules and annexures;
 - where time is to be reckoned from a day or event, that day or the day of that event is to be included;
 - (m) no rule of construction applies to the disadvantage of a Party on the basis that the Party put forward this Deed or any part thereof;
 - (n) a reference to any thing is a reference to the whole and each part of it, and a reference to a group of persons is a reference to all of them collectively, to any two or more of them collectively and to each of them individually;

RAPU 2024-25 Funding Deed

Page 10 of 37

- (o) when the day or last day for doing an act is not a Business Day, then the day or last day for doing the act will be the directly preceding Business Day;
- (p) if the word "including" or "includes" is used, the words "without limitation" are taken to immediately follow;
- (q) the phrases "described in", "set out" and "specified in" shall all read as if the words "expressly or impliedly" appeared immediately before them;
- (r) reference to a contractor or sub-contractor means a contractor or sub-contractor at any tier; and
- (s) a reference to information includes data, projections, advice, undertakings and documentation.
- 1.3 For the avoidance of doubt, clauses in this Deed that state that they survive termination, do not, and are not intended to, exhaustively reflect the number or identity of the clauses, rights and obligations that will survive termination and any other clauses, rights and obligations that survive at common law are also intended by the Parties to, and do, survive the termination of this Agreement.

2 PURPOSE AND ADMINISTRATION OF THIS DEED

2.1 The purpose of the Deed is to set out the terms and conditions under which the Minister will provide the Grant, including agreed Project outcomes and payment schedules to cover some of the costs of the Project.

3 DEPARTMENT

- 3.1 The Department acts for and on behalf of the State and may at any time perform any of the State's obligations and exercise the State's rights and powers in and under this Deed, including taking any actions, making any requests and giving or withholding any consents or approvals which the State has the right or obligation to take, make, give or withhold under this Deed or at law.
- 3.2 The Organisation agrees to treat any notices or other communications (including any requests) from the Department as being from and on behalf of the State.
- 3.3 Where the Organisation has any obligation to remit or pay monies to the State, the Organisation must make payment to the State in the manner requested by the State, including making payment into a bank account nominated by the State if so requested, which may be a bank account held in the name of the Department.

RAPU 2024-25 Funding Deed

Page 11 of 37

4 TERM

- 4.1 The Term of this Deed is from the Execution Date to the Acquittal Date unless terminated earlier in accordance with this Deed.
- 4.2 All common law rights and obligations of the Parties will continue after the expiration or earlier termination of this Deed.

5 FAILURE TO USE GRANT MONIES BY CERTAIN DATE

If the Organisation does not expend or apply the Grant for the purpose of the Project by the date(s) set out in Schedule 2, Item 3, and complete the project by the Project Completion Date, the Minister may, at his or her absolute discretion, withdraw the Grant in part or in its entirety.

6 VARIATIONS

- 6.1 The Organisation must not make any changes to the Project or the Project Budget Estimate without the prior written consent of the State, which consent may be withheld in the State's absolute discretion.
- 6.2 Any variation to this Deed, must be made in writing duly executed by both Parties.
- 6.3 Any requests for variations to Schedule 2 including Project activities and costs must be submitted at least sixty (60) days before the Project Completion Date unless otherwise approved by the Minister.

7 RELATIONSHIP BETWEEN THE PARTIES

- 7.1 The Parties agree that nothing in this Deed is intended or should be construed as creating a contract of employment, an agency, a partnership, a joint venture or a fiduciary relationship between the Parties.
- 7.2 The Organisation must not represent itself, and must ensure that its employees, contractors, sub-contractors or agents do not represent themselves, as being an employee, partner or agent of the State or the Department or as otherwise able to bind or represent the State or Department.
- 7.3 The Organisation will not, by virtue of this Deed, be or for any purpose be deemed to be, an employee, partner, or agent of the State or the Department, or have any power or authority to bind or represent the State or the Department.
- 7.4 The Organisation must:

RAPU 2024-25 Funding Deed

Page 12 of 37

UFFICIAL

- (a) notify the Department of any actual, pending or threatened Claim, against one or more of the Organisation, a related body corporate or a senior staff member as soon as practicable after the Organisation first becomes aware of that Claim:
- (b) notify the Department immediately if the Organisation is in breach of any law, receives an audit qualification, or breaches, fails to obtain or is under scrutiny through an inquiry or decree in respect to (as applicable) any consent, registration, approval, licence or permit or agreement, order or award binding on the Organisation or which the Organisation requires in order to carry out one or both of the Project or its business; and
- (c) notify the Department immediately if the Organisation becomes aware of any fraud or corruption in relation to the Project, and any interest which accrues on the funding, or this Deed.

8 AGREEMENT BETWEEN THE ORGANISATION AND A THIRD PARTY

- 8.1 If the Organisation enters into an agreement with any other party relating in any way to either or both of this Deed and the funding, including a third party agreement with a party to deliver or fulfil any of the Organisation's obligations or to provide services to the Organisation to assist or enable it to fulfil its obligations, the Organisation must ensure that the other party:
 - (a) has obligations in the third party agreement which, if properly fulfilled, will ensure that the Organisation properly fulfils its corresponding obligations and to the extent necessary to ensure that the other party has these obligations, the Organisation must ensure that the third party agreement mirrors the terms of this Deed; and
 - (b) agrees to the Organisation providing the Department with any documents that the other party provides to the Organisation and to the Department attending any meetings it has with the Organisation if the Department wishes to obtain copies of such documents or attend such meetings.

9 GOODS AND SERVICES TAX (GST)

- 9.1 For the purposes of this clause:
 - (a) Additional amount, recipient and supplier have the meanings given in Clause 9.3;

RAPU 2024-25 Funding Deed

Page 13 of 37

- (b) GST Act means A New Tax System (Goods and Services Tax) Act 1999(Cth) and includes all associated legislation and regulations;
- (c) Any terms used in Clause 9 that are defined in the GST Act have the same meanings as in the GST Act.
- 9.2 All prices or other amounts fixed or determined under, or referred to in, this Deed are exclusive of GST, except where expressly provided to the contrary in a particular provision of this Deed.
- 9.3 Subject to Clause 9.4, if GST is or becomes payable by a Party (supplier) in relation to any supply that it makes under, in connection with or resulting from this Deed, the Parties agree that, in addition to any consideration provided by a Party (recipient) for that supply, the recipient must pay to the supplier the amount of any GST for which the supplier is liable in relation to that supply (additional amount) at the same time as the relevant consideration or any part of it is provided.
- 9.4 The obligation to pay the additional amount only arises once the supplier has issued a tax invoice (and any adjustment note) to the recipient in respect of the additional amount.
- 9.5 If, under this Deed, one Party is required to pay an amount to reimburse or compensate the other Party for any cost or liability incurred by that other Party, the amount to be reimbursed or compensated excludes any GST component of that cost or liability for which that other Party is entitled to claim an input tax credit.
- 9.6 If the funding is consideration for the supply of anything under, in connection with, or resulting from, this Deed which is a taxable supply under the GST Act, the funding is exclusive of GST.
- 9.7 If the funding is consideration for the supply of anything under, in connection with, or resulting from, this Deed which is a taxable supply under the GST Act, the State may choose (in its absolute discretion) by notice to the Organisation to have the Minister issue a Recipient Created Tax Invoice (RCTI) in respect of the additional amount and if the State so chooses:
 - (i) the Minister will issue a RCTI in respect of the additional amount and the Recipient will not issue a tax invoice in respect of that additional amount;
 - (ii) the Organisation warrants that it is registered for GST and will notify the Department as soon as practicable of any change to the Organisation's registration;

RAPU 2024-25 Funding Deed

Page 14 of 37

UFFICIAL

- (iii) the State warrants that the Department is registered for GST and will notify the Recipient as soon as practicable of any change to the Department's registration; and
- (iv) the State will indemnify and keep indemnified the Organisation for any liability for GST and any related penalty or interest charge that may arise from a statement of GST payable on the supply for which the Department issues a RCTI under this Deed.

10 GRANT VALUE AND USE OF GRANT

- 10.1 The value of the Grant is exclusive of GST.
- 10.2 The Organisation will use the Grant solely for the purpose of undertaking and completing the Project and for no other purpose.
- 10.3 The Organisation must use the funding for the carrying out of the Project in accordance with this Deed and the Project Budget Estimate. All of this expenditure must be effected in a commercially prudent, sensible and reasonable manner.
- 10.4 The Organisation may use the Grant to hire equipment, machinery and labour to complete the Project.
- 10.5 The Organisation will not use the Grant to purchase, acquire or create any asset (such as purchases of equipment or machinery), apart from those detailed in Schedule 2, if any, without the Minister's prior written approval.
- Any approved purchases of assets with the Grant must be for the exclusive purposes of the Project and for the duration of the Deed. The Organisation will establish and comply with its own procedures and arrangements for purchasing, installing, recording, maintaining and insuring all items of equipment purchased with the Grant. The ownership of any asset purchased wholly or partly with the Grant will be vested in the Organisation, located on its site.
- 10.7 The Organisation will not use the Grant for any costs set out in Clause 11.10.

11 PAYMENT OF GRANT

11.1 Payments pursuant to the Grant will only be made to the Organisation, not to an individual.

RAPU 2024-25 Funding Deed

Page 15 of 37

- 11.2 Before payment of the Grant, the Organisation will be obliged to provide the information in the special conditions of the Grant as set out in Schedule 2, Item 4, if relevant.
- 11.3 Payment of the Grant may be made in one, or several separate instalments (Milestones) in accordance with Schedule 2, Item 3 or in accordance with any variations issued by the Minister from time to time.
- 11.4 At the end of each Milestone, or a single Milestone, if there is only one Milestone, the Organisation is to provide an itemised statement of costs to date certified by the Chief Executive Officer of the Organisation together with relevant evidence as set out in Clause 11.5.
- 11.5 No Milestone payment on completion of the Project, or single payment if there is to be only one payment, will be made unless the Organisation notifies the Minister of the completion of the Project in accordance with Clause 18.3, and the Organisation provides the following Project Documentation demonstrating, to the satisfaction of the Minister, that the Project works have been completed:
 - (a) letter of standards assurance written on the Organisation's letterhead and signed by the Organisation's Chief Executive Officer. The letter of standards assurance must outline the Project commencement date, Project Completion Date, the total Eligible Project Cost, the cost being claimed from RAPU, the installation of the RAPU sign, and if applicable, the funds received by the Organisation from other sources;
 - (b) date stamped photographic or recorded evidence of the completed Project works and full final copies of studies undertaken as part of the Project;
 - (c) financial records showing the total Eligible Project Cost expended for the Project including copies of invoice(s), the signed authority to pay the invoice(s) and payment receipts relating to any Project works;
 - (d) employment records including wages or salaries and payments relating to any person employed, contracted or retained in relation to the Project;
 - (e) records of any variations to the Project or this Deed;
 - (f) any reports or other documentation relating to the Project or any works (if applicable); and

RAPU 2024-25 Funding Deed

Page 16 of 37

- (g) records of Other Contributions, including contributions or in-kind contributions to the Project by the Organisation itself or received from third parties.
- 11.6 No Milestone payment on completion of the Project, or single payment if there is to be only one payment, will be provided unless:
 - a date stamped photographic or recorded evidence of the installed RAPU sign, as provided by the Minister pursuant to Clause 22;
 - (b) a concise summary of what the Project has achieved, and compares the outcomes, Milestones and performance of the Project as stated in this Deed; and
 - (c) together with other relevant evidence as set out in Clause 11.5 is provided to the Minister.
- 11.7 Unless otherwise agreed to in writing between the Parties, all Project Documentation pursuant to Clause 11.5 must be provided by the Organisation by no later than two weeks after the Project Completion Date and addressed to:

Aviation Branch

Department of Transport

PO Box C102

Perth WA 6839

- 11.8 The Minister will advise the Organisation in writing of any variation to the payment and the grounds for the variation.
- 11.9 Notwithstanding any variations to payment, the total amount of the Grant paid or payable to the Organisation under the Deed will not exceed the amount of the Grant.
- 11.10 Unless otherwise approved by the Minister, the Grant will not be paid to the Organisation for the following:
 - (a) 'landside' infrastructure such as car parks, access roads, landscaping or power/water connection, works or fuel storage facilities, hangars and commercial developments;
 - (b) the purchase or repair of motor vehicles, heavy plant and equipment;
 - (c) ongoing aerodrome operating or running costs;
 - (d) depreciation costs;

RAPU 2024-25 Funding Deed

Page 17 of 37

- (e) Administrative Costs;
- (f) maintenance costs covered under the Remote Essential and Municipal Services (REMS) Program;
- (g) audit costs;
- (h) Markups on goods, where the works are undertaken by the Organisation;
- (i) contingency costs;
- (j) Project Management Costs unless satisfactory proof is provided that a professional consultant was engaged directly on the Project;
- (k) Overheads;
- replacement of capital spending plans for developments that would occur in any event unless otherwise directed by the Minister;
- (m) costs associated with the removal of vandalism activities;
- (n) retrospective costs for Project works commenced, undertaken and/or completed by the Organisation prior to the Execution Date; and
- (o) costs not directly related to the Project unless otherwise approved by in writing by the Minister.
- 11.11 Except as otherwise provided in this Deed, provided that the Grant has been applied by the Organisation in accordance with this Deed the Organisation is not liable to repay the Grant or a proportion of the Grant to the Minister unless the Organisation receives further grants or funds from other sources for the purposes of the Project and in such circumstances the Organisation agrees that the Minister can, in the Minister's absolute discretion, recover from the Organisation as a debt the amount of such other grant or funds received by the Organisation (or alternatively, again in the Minister's absolute discretion, if circumstances permit the Minister may reduce the amount of any future payments of the Grant by the amount of those further grants or funds from other sources received by the Organisation for the purposes of the Project).

12 REPORTING

- 12.1 The Organisation must:
 - (a) keep and maintain proper, accurate, complete and up-to-date records to the satisfaction of the Minister of all work undertaken and monies expended in the course of and in connection with the Project;

RAPU 2024-25 Funding Deed

Page 18 of 37

UFFICIAL

- (b) ensure its financial documents and records enable all income and expenditure related to the Grant to be identified in the accounts of the Organisation;
- (c) keep and maintain accurate and complete up-to-date records of communications and events that affect, relate to or impact on the management or delivery of the Project; and
- (d) ensure that all records are available for inspection at all times upon request by the Minister.
- 12.2 Reporting for the purposes of employment in the Project, the Organisation must:
 - (a) for the duration of the Project keep and maintain statistical information regarding employment, with an emphasis on Aboriginal and Torres Strait Islander employment in the Project, including, if relevant details of training of such persons; and
 - (b) At the completion of the Project provide the Minister with details and information regarding the collection of information under (a) in a statistical format only with all such information being de-identified.

13 CONTACT OFFICERS

- 13.1 Each Party must appoint a staff member to be a contact officer in relation to the Project and this Deed (this staff member and any replacement staff member performing the same role are referred to in this Deed as the Contact Officer). The Contact Officer for each Party is authorised to act for that Party in relation to this Deed and is the first point of contact for the other Party in relation to any disputes arising under this Deed.
- 13.2 The details of each Party's Contact Officer as at the commencement date are set out in Schedule 1.
- 13.3 If a Party changes its Contact Officer that Party must notify the other Party in writing of the details (being the same categories of information set out in Schedule 1 for each Contact Officer) of the new Contact Officer within five (5) Business Days after the change.

14 NOTICES

- 14.1 Any notice or other communication that may or must be given under this Deed:
 - (a) must be in writing;

RAPU 2024-25 Funding Deed

Page 19 of 37

- (b) must be given by a Contact Officer of the Party giving notice; and
- (c) must be hand delivered, sent by prepaid post, or email to the Contact Officer of the Party receiving the notice as set out in Schedule 1.

15 MONITORING OF WORKS

- 15.1 The Organisation agrees that all work undertaken to complete the Project may be subject to monitoring and inspection on site by the Minister or the Minister's authorised delegates at any time.
- 15.2 The Organisation will permit the Minister or the Minister's authorised delegates reasonable access to the Airport Site or Project Site, where:
 - (a) the actual Project works are undertaken;
 - (b) employment records including wages or salaries and payments relating to the Grant and/or Project are housed, stored or in active use, including hardcopy and electronic records;
 - (c) financial records regarding the Project are housed, stored or in active use, including hard-copy or electronic records; and
 - (d) records of invoice(s) and the signed authority to pay the invoice(s) are located.

16 AUDITS

- 16.1 The Organisation agrees that:
 - (a) the Minister may conduct audits of this Deed or any matter done or to be done under or in relation to it by appointing an Auditor in relation to the matters specified by the Minister, the costs of which will be borne by the Organisation;
 - (b) the Auditor General may conduct audits of this Deed or any matter done or to be done under or in relation to it or the Project (as provided for in the Financial Management Act 2006 and the Auditor General Act 2006); and
 - (c) the Organisation will provide all reasonable access to any Airport Site or Project Site or other place and all reasonable assistance to locate and provide access to financial records and other documents and records necessary to carry out any such audit under Clause 16 and in order to verify compliance by the Organisation with this Deed.

RAPU 2024-25 Funding Deed

Page 20 of 37

17 CONSTRUCTION OF PROJECT, MAINTENANCE AND COMPLIANCE

- 17.1 The Organisation is responsible for the Project including ensuring that the Project is undertaken in compliance with all Authorisations.
- 17.2 The Organisation will Maintain the Airport Site or Project Site and will be responsible for ensuring that the Airport Site or Project Site is kept free of obstructions by such reasonable and usual methods as the Organisation may determine.
- 17.3 The Organisation is responsible for all Maintenance Expenses.
- 17.4 The Organisation must at all times undertake the Project works in compliance with all State and Commonwealth Government legislation and comply with any directions given by any appropriately authorised State or Commonwealth jurisdiction relating to the Maintenance of the Airport Site or Project Site.
- 17.5 The Organisation warrants that its employees, agents and contractors are competent and have all the necessary skills, training and qualifications to carry out the Project and will comply with this Deed.
- 17.6 The Organisation will at all times ensure the Project is performed and carried out in a conscientious, expeditious and professional manner by all persons involved in the Project.
- 17.7 The Organisation will act ethically and commercially prudently and not do anything or allow anything to be done which causes or could cause the Minister to be publicly criticised, embarrassed, or ridiculed.
- 17.8 The Organisation will pay all costs of, and has sole responsibility for, all facilities, employees, contractors and consultants engaged or utilised by the Organisation in respect of the Project.

17.9 The Organisation must:

- at all times duly perform and observe its obligations under this Deed and promptly inform the Minister of any occurrence, which might adversely affect its ability to do so in a material way;
- (b) undertake its responsibilities under this Deed with integrity, good faith and probity in accordance with good corporate governance practices;
- (c) at all times comply with all State and Commonwealth statutes, laws and local laws, including but not limited to the *Civil Aviation Act 1988* (Cth) and the *Civil Aviation (Carriers Liability Act) 1961* (WA);

RAPU 2024-25 Funding Deed

Page 21 of 37

- (d) not damage the Project infrastructure or suffer the Project infrastructure to be damaged;
- (e) co-operate fully with the Minister in the administration of this Deed;
- (f) upon reasonable notice, provide the Minister with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property for the purpose of audit and inspection by the Minister in order to verify compliance by the Organisation with this Deed; and
- (g) promptly inform the Minister if it receives further grants or funds from other sources or third parties for the purposes of the Project.

18 COMPLETION OF PROJECT

- 18.1 The Project must be completed by the Project Completion Date. If the Project is not completed by the Project Completion Date, and the Minister has not provided an extension in accordance with Clause 18.2 below, the Minister may terminate the Deed in accordance with Clause 27.3.
- 18.2 The Organisation may provide the Minister with a written request to extend the Project Completion Date. Such a request must state why the extension is required, and provide an amended timetable for the Project works, including a revised expected Project Completion Date. The Minister has absolute discretion to accept or decline the request and to determine the period and conditions of the extension. The Minister will provide a decision in writing to the Organisation.
- 18.3 The Organisation will notify the Minister in writing of the completion of the Project and will provide all Project Documentation for the Eligible Project Costs incurred by the Organisation in carrying out the Project.
- 18.4 The Minister may, as soon as practicable after receiving notice pursuant to Clause 18.3, inspect the works to determine whether the Project has been completed to the satisfaction of the Minister.
- 18.5 If the Minister determines pursuant to Clause 18.4 that the Project has not been completed to the satisfaction of the Minister, the Minister may direct the Organisation in writing to attend to those aspects of the Project which do not satisfy the Minister, and the Organisation must immediately take all necessary steps to ensure those aspects of the Project are addressed to the satisfaction of the Minister.

RAPU 2024-25 Funding Deed

Page 22 of 37

19 ACQUITTING THE PROJECT

- 19.1 The Organisation will, at its expense, provide the Minister within sixty (60) days of the receipt of the final Milestone payment, or a single Milestone payment if there is only one Milestone, an independently Audited Financial Statement of Income and Expenditure for the Project. The Audited Financial Statement of Income and Expenditure must:
 - (a) set out the Project revenue and expenses in accordance with the Project Budget Estimate, including, where the Minister deems appropriate, all invoices and receipts of payment;
 - (b) confirm the Project's financial accounts as true and accurate;
 - (c) confirm that the entire Grant was spent by the Organisation and applied to the approved Project purpose in accordance with this Deed;
 - (d) when the Grant exceeds \$20,000 be certified by an Auditor or Accountant who is independent of the Organisation; and
 - (e) be certified by the president or CEO of the Organisation.
- 19.2 The Project will be acquitted on the date the Minister notifies the Organisation that he or she is satisfied with the information as provided in Clause 19.1 (the Acquittal Date).
- 19.3 In the event that the Minister reasonably considers that the Audited Financial Statement of Income and Expenditure may be incomplete or inaccurate in any material respect the Minister may arrange for an audit to be carried out in accordance with Clause 16.
- 19.4 In the event the Minister makes an overpayment the Organisation must
 - (a) notify the Minister in writing of the overpayment immediately after it becomes aware of the overpayment; and
 - (b) repay to the Minister the full amount of the overpayment.
 - within 10 Business Days after it becomes aware of the overpayment.
- 19.5 If the Minister discovers an overpayment to the Organisation, the Minister may notify the Organisation and the Organisation must repay the full amount of the overpayment within 10 Business Days after receipt of the Minister's notice.

RAPU 2024-25 Funding Deed

Page 23 of 37

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- 19.6 The Organisation may apply to the Minister for an extension of time to provide the Audited Financial Statement of Income and Expenditure which extension is at the Minister's discretion. Any such extension granted will be confirmed in writing.
- 19.7 At any time up to seven years after the Project Completion Date, the Organisation may be required to provide:
 - (a) original invoices, receipts or other documents which account for the expenditure of the Grant; and/or
 - (b) a statutory declaration made in accordance with the Oaths, Affidavits and Statutory Declarations Act 2005 accounting for the expenditure of the Grant.

20 CONFIDENTIALITY

- 20.1 The Organisation must make no written or oral announcements or representations to anyone including the media regarding the amount of the Grant provided by the Minister without the written authorisation of the Minister.
- 20.2 The Parties must treat as confidential any Confidential Information or other information that comes into their possession in relation to each other as a result of this Deed and will not disclose this information to any person other than those of its employees, officers, agents and legal and financial advisers who legitimately and reasonably require such Confidential Information in order to properly discharge the duties:
 - (a) which they were employed or engaged to discharge; and
 - (b) which they would ordinarily and reasonably be expected to discharge on account of such employment or engagement:
 - unless required to do so under or pursuant to a provision of a statute, law, regulation, local law or ordinance in operation in Australia from time to time; or
 - (ii) required to do so by virtue of an order or direction given to it by or on the part of the Parliament of the State or by Court or Tribunal of the relevant jurisdiction.
- 20.3 The Parties agree that they will use their best endeavours to ensure that their officers, employees, agents, contractors and legal and financial advisers comply with the obligations of confidentiality specified in Clause 20.2.

RAPU 2024-25 Funding Deed

Page 24 of 37

21 PUBLIC ACCESS

- 21.1 The Organisation will allow unrestricted public access to and public use of the airport facilities in the Airport Site for a period of eight years from the Project Completion Date and will not do or suffer to be done anything which may interfere with such public access and use.
- 21.2 The Organisation warrants that there is nothing that would prevent it providing public access as required by Clause 21.1, and acknowledges that a failure to provide public access is a breach of this Deed.

22 PUBLIC ACKNOWLEDGEMENT OF FUNDING

- 22.1 The Minister will make available, at the Minister's expense, signage acknowledging the RAPU. The RAPU sign will be sent to the Organisation at the Minister's expense and installed by the Organisation at its own expense. The RAPU sign provided by the Minister must be displayed for a period of eight years from the date the Project commences in a prominent public area at the relevant Airport Site or Project Site that must be two metres above the ground, and any additional signs provided by the Organisation must also refer to the contribution towards the Project made by the Regional Airports—Pavement Upgrades.
- 22.2 Photographic evidence of the RAPU sign and confirmation in the letter of standards assurance must be supplied to the Minister.
- 22.3 Any RAPU sign installed at the Airport Site or Project Site, that is in good condition but out of date or no longer suitable and/or applicable is to be disposed of in an environmentally friendly fashion by the Organisation and replaced with a new one at the Minister's expense.
- 22.4 Any RAPU sign installed at the Airport Site or Project Site that is no longer suitable due to damage in any form must be disposed of in an environmentally friendly fashion by the Organisation and replaced with a new one at the Organisation's expense.
- 22.5 In the event the RAPU sign was lost due to negligence by the Organisation a new sign will be provided by the Minister at the Organisation's expense.
- 22.6 At the end of the signage installation requirement the Organisation must dispose of all RAPU signs in an environmentally friendly fashion.

RAPU 2024-25 Funding Deed

Page 25 of 37

- 22.7 The Organisation agrees that the name of the Airport Site or Project Site, the Grant and details of the Project works may be published on the Minister's and Department of Transport's websites.
- 22.8 The Organisation agrees to seek the Minister's permission prior to making any media announcement regarding its Grant.
- 22.9 The Organisation will not use any State Government logos, issue or participate in any media release or publicity in relation to the Project without the prior written approval of the Minister.
- 22.10 The Organisation will appropriately recognise the RAPU in all reports and studies funded by RAPU, all publications, articles, signs, posters, promotional and advertising materials, and activities by it or on its behalf as well as in all public announcements at forums, conferences and openings.

23 DEALINGS WITH THE AIRPORT SITE / PROJECT SITE

- 23.1 The Organisation will not, subject to Clause 23.2, 23.3 and 23.4 within eight years from the Project Completion Date, sell, transfer, lease, mortgage, or otherwise dispose of, encumber or part with possession of the Project Site, any part thereof or any interest the Organisation has in or in respect of the Project Site or any part thereof.
- 23.2 The Organisation hereby covenants and agrees that it will not, subject to Clause 23.3 within eight years from the Project Completion Date, sell, transfer, mortgage or part with possession of its respective share of the Project Site or any interest therein respectively unless the Organisation first procures from the lessee, mortgagee or other person entitled to the possession thereof (but in the case of the mortgagee to become effective only in the event of entering into their possession under their mortgage or exercising their other powers and remedies thereunder) a Deed of Covenant with the Minister (in a form approved by it) to observe and perform the terms and conditions of this Deed.
- 23.3 The Organisation covenants and agrees to immediately notify the Minister of its intention to sell, transfer, lease, mortgage or otherwise dispose of or part possession with the Project Site, and of its need to obtain the Minister's approval to such transaction, and the need for the Minister to sign the approved Deed of Covenant in Clause 23.2.

RAPU 2024-25 Funding Deed

Page 26 of 37

23.4 Depending on the size of the committed Grant, the Organisation will not dispose of the property at the Airport Site or Project Site after the Project Completion Date for a certain period of time as indicated below.

Grant Range	Number of Years
\$0 - \$244,000	2 years
\$244,001 - \$610,000	5 years
\$610,001 and above	8 years

24 LIMITATION OF LIABILITY

- 24.1 Neither the Minister, nor the Minister's authorised delegates nor any department, agency, instrumentality or emanation of the State (and any Minister, officer, or employee of any of them) shall be:
 - (a) liable, in negligence or otherwise, for the success or otherwise of the Project;
 - (b) responsible for any losses or financial shortfalls encountered by the Organisation in connection with, or by undertaking, the Project and for clarity, if the funding is insufficient for the Organisation to properly fulfil all of its obligations then the Organisation must still fulfil its obligations at its own cost;
 - (c) liable for any losses or financial shortfalls sustained by the Organisation in the event that termination of this Deed results in or triggers the termination of other deeds or agreements the Organisation has with third parties; or
 - (d) liable to pay compensation when this Deed has been ended, in total or in part.

25 INSURANCE AND INDEMNITY

25.1 It is the onus and responsibility of the Organisation to ensure that during the continuance of this Deed and at all times thereafter it will maintain and keep current, public liability insurance appropriate that is proportionate to the maximum level of potential loss related to the operation of the Airport Site or Project Site, and the nature of the Project the subject of this Deed. The Organisation is to ensure that such insurances will cover all Claims and losses howsoever arising or caused, including but not limited to those in respect of any injury of, or illness to, or death of, any person, any loss, damage or destruction to any property, Claims,

RAPU 2024-25 Funding Deed

Page 27 of 37

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- risks and events covered under the indemnities provided by the Organisation to the Minister under this clause.
- 25.2 The Organisation must not, and is not to permit any person to, do anything which adversely affects the continuation, validity, extent of cover or ability to make a claim under the insurance policies.
- 25.3 The Organisation will notify the Minister immediately if an event occurs which does give rise or might give rise to a claim under the insurance policies or which could prejudice the insurance policies.
- 25.4 The Organisation will ensure that all premiums in respect of insurance policies and renewals of insurance policies are paid punctually.
- 25.5 If requested by the Minister, the Organisation will provide a copy of all policies, certificates of currency and receipts for premiums in connection with all insurance cover referred to above.
- 25.6 The Organisation will indemnify and keep indemnified the Minister from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be brought, maintained or made against the Minister in respect of any loss whatsoever, injury or damage of, or to, any kind of property or thing and any death of, or injury or illness sustained by, any person arising out of, or in connection with, whether directly or indirectly, this Deed, the Grant, the Project or any act, neglect, omission or default by the Organisation or any employee, agent or contractor of the Organisation.
- 25.7 The provisions of Clause 25.6 survive termination of this Deed.

26 INTERVENTION AND DEFAULT

- 26.1 The Minister has the right to intervene at any time in the practical operation of the Project to ensure that the objectives and expected outcomes of the Project are achieved.
- 26.2 An Event of Default occurs if:
 - (a) the Minister is of the reasonably held view that all or any part of the Grant is not being, or has not been, applied with competence, efficiency and diligence;
 - (b) the Minister is of the reasonably held view that the Organisation has spent or committed, or will spend or commit, all or part of the Grant:

RAPU 2024-25 Funding Deed

Page 28 of 37

- for a purpose or purposes inconsistent with or contrary to the Approved Project Plan or the Project;
- (ii) imprudently or in an unreasonable fashion having regard to the purpose of this Deed; or
- (iii) on goods, services or goods and services for which the Organisation has paid or will pay a price which is unreasonably high;
- (c) for any reason whatsoever the Organisation is unable or unwilling to commence, continue or complete work on the Project;
- (d) the Organisation is the subject of an Insolvency Event;
- (e) a commissioner is appointed in respect of the Organisation under the Local Government Act 1995, or the council of the local government of the Organisation is suspended under section 8.15(2) or dismissed under section 8.24 of the Local Government Act 1995;
- (f) the Organisation breaches this Deed and does not fully and properly rectify the breach within 28 Business Days or a period otherwise agreed from receipt of a written notice from or on behalf of the Minister specifying the breach and calling upon the breach to be rectified;
- (g) the Organisation breaches or is likely to breach an agreement or deed it has with a third party which will or is likely to result in the Project being jeopardised or adversely affected;
- (h) the Organisation does not promptly inform the Minister of any occurrence which may adversely affect the Project in a material way or the ability of the Organisation to deliver the Project;
- (i) the Organisation does not act with integrity, good faith and probity in accordance with good corporate governance practices;
- (j) the Organisation attempts to sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers under this Deed;
- (k) the Organisation does not comply with all State or Commonwealth statutes or other laws;
- (I) the Organisation does not reasonably co-operate with the Minister in the administration of this Deed;

RAPU 2024-25 Funding Deed

Page 29 of 37

- (m) the Organisation refuses upon reasonable notice to provide the Minister with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property for the purpose of audit and inspection by the Minister in order to verify compliance by the Organisation with the Project and this Deed;
- the Organisation proceeds with work without obtaining confirmation that the
 Minister has confirmed that the Approved Project Plan is acceptable;
- (o) the Organisation does not achieve the Milestone/s by the times in accordance with Schedule 2;
- (p) any portion of the Project has not been completed pursuant to the terms of this Deed;
- (q) the Project is not completed by the Project Completion Date;
- (r) the Organisation does not provide the Audited Financial Statement of Income and Expenditure within 60 days, or such other time agreed to by the Minister for the purposes of Clause 19; or
- (s) the Organisation fails to advise the Minister if the Organisation has received, or is expected to receive any private, or any other State or Commonwealth government grants for the Project.

27 CONSEQUENCES OF EVENT OF DEFAULT

- 27.1 If an Event of Default occurs, or it is considered by the Organisation as likely to occur or would be considered by a reasonable person as likely to occur, then the Organisation must immediately notify the Minister of the occurrence or likely occurrence and must thereafter consult with the Minister with respect to this Deed and its possible termination.
- 27.2 If an Event of Default occurs, the Minister may, in his or her absolute discretion, suspend payment of the Grant or terminate the Deed. The Minister may continue to suspend payment of the Grant until such time as the Minister is satisfied, in his or her absolute discretion, that the Organisation has rectified the Event of Default.
- 27.3 If an Event of Default occurs or the Minister is otherwise entitled to terminate this Deed, including for termination at the Minister's Discretion, then;
 - (a) the Minister has no further obligation to pay the Organisation any part of the Grant which has not yet been paid to the Organisation;

RAPU 2024-25 Funding Deed

Page 30 of 37

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- (b) the Organisation must immediately take all action necessary to cease further expenditure of the Grant; and
- (c) upon demand by the Minister, the Organisation must immediately repay to the Minister the Grant less costs in respect of the Approved Project Plan:
 - (i) already properly incurred by the Organisation; and
 - (ii) not yet paid by the Organisation but which are due and payable, provided that in respect of such costs, the Organisation has provided to the Minister within 10 Business Days after the Minister's demand:
 - (A) documentary evidence that such costs were properly incurred in accordance with this Deed; and
 - (B) in respect of costs referred to in Clause 27.3(c)(i) documentary evidence that the Organisation has paid such costs.
- 27.4 If an Event of Default involves expenditure of the Grant contrary to this Deed, then upon demand by the Minister, the Organisation must immediately repay to the State all amounts of the Grant improperly spent or committed.
- 27.5 If this Deed is terminated under any provision of this Deed the Minister will cease to have any obligation to the Organisation.

28 MINISTER'S DISCRETION

The Minister may terminate this Deed by providing notice in writing to the Organisation if, in the opinion of the Minister exercisable in his or her absolute discretion, the Project is no longer necessary for any reason, including due to a change in State or Commonwealth government policy, and the Deed is then terminated from the date specified in that notice.

29 ASSIGNMENT

- 29.1 This Deed is personal to the Organisation and may not be assigned by the Organisation without the Minister's consent, which may be withheld in the Minister's absolute discretion. The Minister may at any time, in his or her absolute discretion, assign or transfer its rights and obligations under this Deed as he or she sees fit.
- 29.2 For the purposes of this clause, the Organisation shall be deemed to have assigned this Deed if any act, matter or thing is done or occurs, the effect of

RAPU 2024-25 Funding Deed

Page 31 of 37

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which is, in the opinion of the Minister, to transfer, directly or indirectly, the management of the Organisation.

30 ACCESS TO LAND

If the Project is being undertaken on land (whether freehold or Crown land) that is not owned, leased or managed by the Organisation, the Organisation must obtain before it enters or occupies that land and keep in place whilst the Organisation is on or occupying that land, the written consent of the person owning or leasing that land to such entry or occupation by the Organisation. A copy of this consent to be provided to the Minister.

31 WAIVER

- 31.1 No right under this Deed will be deemed to be waived except by notice in writing signed by each Party.
- 31.2 A waiver by either Party pursuant to Clause 31.1 will not prejudice that Party's rights in respect of any subsequent breach of this Deed by the other Party.
- 31.3 Subject to Clause 31.1, any failure by either Party to enforce any clause of this Deed, or any forbearance, delay or indulgence granted by one Party to the other Party will not be construed as a waiver of rights under this Deed.

32 ENTIRE DEED

This Deed (including Schedules) constitutes the entire Deed between the Parties and supersedes all prior communications, negotiations, arrangements and Deeds, whether oral or written, between the Parties with respect to the subject matter of this Deed.

33 FREEDOM OF INFORMATION ACT 1992

This Deed and information regarding it, is subject to the *Freedom of Information Act 1992*. The State may publicly disclose information in relation to this Deed, including its terms and the details of the Recipient.

34 GOVERNING LAW

This Deed is governed by and construed in accordance with the laws for the time being of Western Australia and the Parties hereby submit to the jurisdiction of the courts of Western Australia and all courts having jurisdiction to hear and determine appeals therefrom.

RAPU 2024-25 Funding Deed

Page 32 of 37

OLLICIAL

35 COSTS

- 35.1 The Organisation must bear and is responsible for all or any duty payable on or in respect of this Deed pursuant to the *Duties Act 2008*.
- 35.2 Each Party must pay its own legal and other costs relating to the preparation of this Deed.

36 COUNTERPARTS

This Deed may be executed in several counterparts, and such counterparts shall constitute a single instrument.

RAPU 2024-25 Funding Deed

Page 33 of 37

Executed as a Deed by the Parties hereto:

For and on behalf of the Minister:

By the duly authorised delegate of the Minister.

Anne-Marie Brits

Executive Director Freight, Ports, Aviation and Reform

Department of Transport

in the presence of

TIFFAMY POR BUDINED MANAGER

(Name and Position Title)

(Signature)

(Date)

(Signature)

For and on behalf of the Organisation:

Signed for and on behalf of the

Shire of Derby West Kimberley

Signed by the Chief Executive Officer pursuant to section 9.49A of the Local Government Act 1995

Tamara Clarkson

Chief Executive Officer

in the presence of

Ryan Boldison, Executive Assistant

(Name and Position Title)

16/

(Date)

(Signature)

RAPU 2024-25 Funding Deed

Page 34 of 37

SCHEDULE 1 CONTACT OFFICERS

1 Contact Officers

1.1 Minister (i.e. via the Departmental Officer specified below)

Name:	Katarzyna Woloszyn	
Job Title:	Policy and Project Officer	
Phone:	08 6551 6392	
Email:	Katarzyna.Woloszyn@transport.wa.gov.au	
Postal Address:	Po Box C102, Perth WA 6839	
Street Address:	140 William Street, Perth WA 6000	
Supervisor:	Michael Kennedy	

1.2 Organisation

Name:	Wayne Neate
Job Title:	Director of Infrastructure
Phone:	08 9191 0999
Email:	Wayne.Neate@sdwk.wa.gov.au
Postal Address:	PO Box 94, Derby WA 6728
Street Address:	30 Loch Street, Derby WA 6728
Supervisor:	Tamara Clarkson

RAPU 2024-25 Funding Deed

Page 35 of 37

OLLIGIAL

SCHEDULE 2

APPROVED PROJECT PLAN - FITZROY CROSSING AIRSTRIP

1 APPROVED PURPOSE OF GRANT / PROJECT: Project Design and Construction Preliminaries for the upgrade of Fitzroy Crossing Airstrip

2 PROJECT ACTIVITY PLAN

Estimated Commencement Date: 1 July 2025 Project Completion Date: 18 May 2026

Project Activity Description Major activity components	\$ Organisation contribution ex GST	\$ RAPU Grant contribution (ex. GST)	\$ Total contributions (ex. GST)
Project Management (MRWA)	\$0	\$138,690	\$138,690
Environmental Surveys	\$0	\$40,250	\$40,250
Concept Design Plans - Concept General Arrangement Drawing - Basis of Design Report	\$0	\$115,000	\$115,000
Geotechnical Investigations	\$0	\$49,404	\$49,404
Final Design: Detailed Design, Technical Specifications, Scope of Works Documentation and Schedule (Bill) of Quantities (which includes material supply)	\$0	\$281,902	\$281,902
Environmental Approvals and Heritage Consultation and Approvals	\$0	\$131,560	\$131,560
Fill Materials Investigations	\$0	\$43,194	\$43,194
Total (ex GST)	\$0	\$800,000	\$800,000

3 PROJECT BUDGET ESTIMATE

Payment Milestones	Activity	Evidence for RAPU Payment (Organisation to provide to Department)	Financial year in which the Grant can be paid under Clause 5	\$ Estimated Payment of RAPU Grant (ex. GST)
1	Completion of Environmental and Heritage processes	Project Letter of Standards Assurance signed by CEO; Expenditure summary and	25/26	\$171,810
2	Concept Design complete	all supporting invoices for the project; and 3) Proof of completed works (i.e. copies of plans, surveys, and investigations undertaken).	25/26	\$214,404
3	Final Completion of Final Design		25/26	\$413,786
Total				\$800,000

RAPU 2024-25 Funding Deed

Page 36 of 37

4. SPECIAL CONDITIONS OF GRANT

- 4.1 Pursuant to Clause 11.2 the Organisation is to submit to the Minister via the Contact Officer:
- (a) A commitment to working with the Department to complete and maintain a Strategic Airport Assets and Financial Management Framework;
- (b) The provision of all relevant airport data upon request for reporting for the purposes of the evaluation of Project benefits; and
- (c) Such other information relating to the Airport Site as may be required by the Minister.

RAPU 2024-25 Funding Deed

Page 37 of 37

15 COMMUNITY AND RECREATION SERVICES

15.1 YOUTH PROGRAM - EXPRESSION OF INTEREST

File Number: CS/080/20

Author: Luke Lawrence, Acting Director Community Planning

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

The Shire continues to review costs and likely benefits in delivery of services within the district.

This report seeks Council (Commissioner) endorsement for the Shire to undertake two Expressions of Interest (EOI) processes for the provision of youth services in Derby and Fitzroy Crossing.

While the delivery of services is an operational matter, Council (Commissioner) support of the way forward is sought.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer

BACKGROUND

The Shire currently operates a youth centre in Derby and delivers youth programs in both Derby and Fitzroy Crossing. The Derby program runs six nights per week, from Monday to Saturday, while the Fitzroy Crossing program operates three nights per week, from Tuesday to Thursday. The programs consist largely of recreational and non-recreational entertainment and development activities, provide meals to participants three nights per week, and include a pick-up and drop-off service.

The Shire's youth program pre-dates the construction of the Derby Youth Centre, which was built in 2000. The program caters to young people aged 10 and above; however, a significant number of participants are younger than 10. This adds additional complexity and workload for youth staff, who must manage higher levels of need and supervision.

Historically, the Shire's youth program has received funding from the Department of Communities and the Department of Justice as part of a cross-government strategy to address youth offending in the Kimberley region. These programs were designed to engage at-risk young people in positive, structured activities with the broader objective of reducing youth crime and antisocial behaviour in Derby and Fitzroy Crossing.

The Derby youth program is staffed by one Youth Services Coordinator, two Senior Youth Officers, and six casual or part-time Youth Officers. The Fitzroy Crossing program is staffed by one Team Leader and seven casual or part-time Youth Officers. Both programs service up to 130 youth participants per night.

STATUTORY ENVIRONMENT

Local Government Act 1995 S3.18 (Performing executive functions) empowers local governments to provide services and facilities as part of their executive functions, but also places a responsibility on the local government to ensure these are delivered efficiently and do not duplicate or compete with services offered by other providers.

POLICY IMPLICATIONS

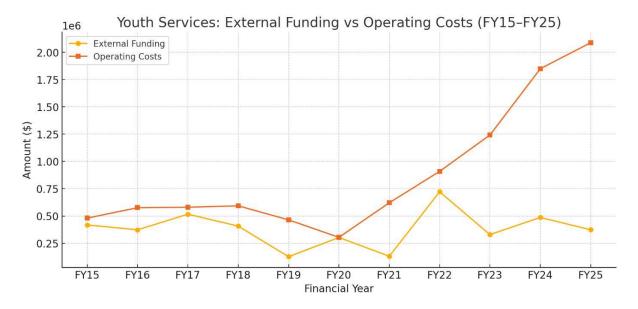
Nil

FINANCIAL IMPLICATIONS

The total operating cost of the Shire's youth programs across Derby and Fitzroy Crossing in the 2024-25 financial year (FY25) is \$2,088,067, with current grant income of \$336,698 supporting delivery.

In the 2025–26 financial year, the Derby youth program is anticipated to receive \$144,055 (excluding GST) through the Department of Communities' Youth at Risk funding and \$60,000 from Rio Tinto's Social Investment program. No external funding is currently expected for the Fitzroy Crossing program during this period.

An analysis of youth services funding over the past decade highlights a growing financial burden on the Shire. Operating costs have increased significantly, from \$480,618 in FY15 to over \$2 million in FY25. In contrast, external funding has remained inconsistent and insufficient, covering only a small portion of total costs. In FY25, external funding accounts for less than 20% of operating expenses.



This widening funding shortfall reinforces the financial unsustainability of the current model and supports the recommendation to explore alternative service delivery options, including the potential for external providers to access additional funding sources not available to local government.

There are no immediate financial implications arising from this report, as the cost of undertaking the EOI processes will be met within existing operational budgets.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.1 Engage with our communities
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.3 Maximise regional opportunities that benefit our community
2. Community	2.1 Safe Communities	2.1.3 Provide activities, programs, places and spaces that engage young people
2. Community	2.2 Healthy Communities	2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Insufficient long-term funding to sustain current Youth Services model	Likely	Moderate	High	Transition service delivery to an external provider
People Health & Safety: Participants may face reduced access to specialised supports due to the Shire's limited capacity to provide case management, traumainformed care, and culturally safe services	Possible	Major	High	Transition service delivery to an external provider

CONSULTATION

Internal.

COMMENT

Delivering youth services falls within the discretionary functions of local government. While the Shire has stepped into this space to address local needs, there is growing recognition that community-based organisations - particularly Aboriginal Community Controlled Organisations (ACCOs) - are better placed to deliver these services sustainably and effectively.

In accordance with Section 3.18 of the *Local Government Act 1995*, local governments are permitted to provide services and facilities and must ensure that such services are managed efficiently and effectively, are well integrated with those provided by other tiers of government and avoid unnecessary duplication. The proposed transfer of the Shire's Youth Program to an ACCO aligns with these principles by enabling service delivery through an organisation with established expertise, cultural capability, and community trust. This approach promotes greater integration with State and Commonwealth initiatives, minimises overlap in service provision, and supports the efficient and effective management of youth services in the region.

There is also a degree of risk associated with the Shire continuing to provide youth services. While all staff hold valid Working with Children Checks, they do not possess formal qualifications in youth work, social work or case management. This limits the Shire's ability to provide the level of specialised support that some young people may require. Additionally, the Shire does not have the financial capacity to fund the necessary training or to expand its workforce to include qualified youth or case support professionals.

Following a review of the Shire's role in direct service delivery, it is proposed that the Shire transition out of delivering youth programs and instead support ACCOs to take on this function.

This proposed transition aims to:

- Align with the objectives of the Closing the Gap targets;
- Ensure youth services are culturally appropriate and community driven; and
- Enable the provision of wraparound support such as case management, which is beyond the scope of the Shire's current capability and,
- Build locally based community employment

The proposed transition to Aboriginal Community Controlled Organisations (ACCOs) aligns with the outcome targets set out in the National Closing the Gap Agreement. Youth services delivered by ACCOs can contribute to improved outcomes in education (Targets 5 and 6), employment (Target 7), justice (Target 11), child protection (Target 12), and social and emotional wellbeing (Target 14). ACCO-led programs offer culturally appropriate, community-driven models that are more likely to engage at-risk Aboriginal youth, build trust, and deliver wraparound supports that the current Shire led youth program cannot.

In addition, outsourcing youth services to an ACCO sustains local employment and builds capacity in the ACCO sector.

The proposed approach is to conduct separate Expression of Interest (EOI) processes for Derby and Fitzroy Crossing to identify suitable service providers.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

COMMITTEE RESOLUTION CCO75/25

Moved: Mr Jeff Gooding

That Council (Commissioner):

1. Determines that the Shire does not have resources to provide adequate youth services;

Determines that the provision of youth services is not a current priority of the Shire

- 2. Authorises the Chief Executive Officer to undertake two separate Expressions of Interest processes *that consider viability, capability and implications* for the provision of youth services one for Derby and one for Fitzroy Crossing; and
- 3. Note that if no suitable service provider is identified through the Expression of Interest process, the Shire will continue to deliver youth services within the limits of guaranteed external agreed funding.

<u>In Favour:</u> Mr Jeff Gooding

<u>Against:</u> Nil

CARRIED 1/0

15.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES

File Number: 4212

Author: Luke Lawrence, Acting Director Community Planning

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

This item is for Council (Commissioner) to receive the minutes of the Local Emergency Management Committee (LEMC) for the meeting held 20 May 2025.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Local Emergency Management Committee (LEMC) is established by Council under section 38 of the *Emergency Management Act 2005* (Act). In accordance with section 39 of the Act, the functions of the LEMC are:

- a. To advise and assist the local government in assuring that local emergency management arrangements are established for its district;
- b. To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c. To carry out other emergency management activities as directed by the State Emergency Management Committee, or prescribed by the *Emergency Management Regulations 2006*.

The Shire of Derby/West Kimberley Local Emergency Management Terms of Reference was adopted at the Ordinary Council Meeting held on Thursday, 26 October 2023.

STATUTORY ENVIRONMENT

Local Government Act 2005

Emergency Management Act 2005

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities
	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
	1.3 Effective Communication	1.3.3 Use multiple channels to distribute information about services, programs, places and spaces

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance:	Almost	Moderate	Medium	Endorsement of future
Council (Commissioner)	Certain			Minutes of Meetings for
is unaware of issues				Council increased
discussed at the Local				awareness and
Emergency				transparency.
Management				
Committee				

CONSULTATION

Nil

COMMENT

To ensure that Council (Commissioner) is adequately informed of the issues discussed and for transparency, the minutes of each LEMC meetings are to be presented to Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Local Emergency Management Committee Meeting Minutes - 20 May 2025 🗓 🖺

COMMITTEE RESOLUTION CCO76/25

Moved: Mr Jeff Gooding

That Council (Commissioner) receives the minutes of the Local Emergency Management Committee meeting held on 20 May, 2025 as attached.

<u>In Favour:</u> Mr Jeff Gooding

<u>Against:</u> Nil

CARRIED 1/0

Item 15.2 Page 145



Local Emergency Management Committee (LEMC) Meeting

Meeting Minutes – 20th May 2025 Derby Council Chambers

⊕ www.sdwk.wa.gov.au

LEMC Agenda: 20 May 2025

1. DECLARATION OF OPENING

1.1. The meeting was opened by Luke Lawrence at ___4:01pm___

2. RECORD OF ATTENDANCE

2.1. Attendance

Attendee – in person	Organisation	
Luke Lawrence (Chair Person)	Shire of Derby/West Kimberley	
Jeff Gooding	Shire of Derby/West Kimberley	
Tamara Clarkson	Shire of Derby/West Kimberley	
Gareth Cornish	DFES	
Brett Burns	SES	
Andrew Twaddle	Hamlet Grove Volunteer Fire Station	
Kelsey Clark	Shire of Derby/West Kimberley	
Ryan Boldison	Shire of Derby/West Kimberley	
Jacob Charters	Shire of Derby/West Kimberley	
Matthew Reimer	DFES	
Alan Davis	Main Roads	
Lee Rham	Western Australian Police Force	
Sarah May	Western Australian Police Force	
Grant Pilgram	Department of Communities	
Kevin Collard	Department of Communities	
Sandie Ozies	Derby Aboriginal Health Service	
Eru Hepi	Derby Volunteer Fire Service	
Davin Rose	Derby Volunteer Fire Service	
Gerry Zoetelief	Main Roads	
Attendee – online	Organisation	
Gaby Hutchinson	WACHS – Perth	
Rhiannon Machin	Shire of Wyndham East Kimberley	
Linsey Millard	Horizon Power	
Mark Cole	Royal Australian Air Force	
Rob Imber	KRSP	

2.2. Apologies

Name	Agency
Sarah Clarke	Western Australia Police Force
Eliot Money	Derby District High School
Jane Salt	Looma Remote Community School

LEN	nc i	A aan	da.	20	May	2025
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Hamish Ethridge	Looma Remote Community School	
Belinda Storer	Juniper Fitzroy Crossing	

3. Confirmation of Minutes of previous meeting

Committee Decision: Carried	
Moved: Matt Reimer	Seconded: Andrew Twaddle
That the Minutes of the Local Er	nergency Management Committee Meeting
(attached) held on Tuesday 26 N	lovember 2024, to be confirmed.

4. Business arising from last meeting

Nil

5. New Business

5.1. Derby Marine Rescue - Logging On/Off Procedures for Boating Trips

5.1.1. Matt Reimer on behalf of Owen Rouse Following Volunteer Marine Rescue procedures by calling the mobile number addressing that you are departing on a boating trip providing details such as location, expected time back and then calling again to address returning from the boating trip. Matt also spoke to an App (Deckee) that is in development

and trial.

5.2. Rhiannon Machin – Process Overview of the Bushfire Risk Management Program

5.2.1. Luke Lawrence on behalf of Rhiannon Machin (due to audio malfunctions) Is engaged on an 18-month contract to produce a Bushfire Risk Management Plan (BRMP) across 4 Local Governments (LG's), position is being funded by the 4 LG's. This will be the first version for most Kimberley LG's while City LG's are already on their fourth version. The BRMP seeks to map assets within the LG and give an overview risk rating to be able to identify at risk assets and assign treatment options. LG's with a BRMP can apply for Mitigation Activity Fund Grants which is intended to support LG's managing and treating bushfire risks on State Land within their jurisdiction.

5.2.2. Rhiannon Machin

Visited areas within the Shire of Derby/West Kimberley such as Looma, Camballin to begin mapping out SDWK's BRMP and the context statement, she will be looking to make contact with key stakeholders. Then will move to have the BRMP endorsed and then moving onto the Mitigation Funding Program.

Andrew Twaddle queried whether a draft BRMP would be developed and circulated amongst the committee for input. He raised concerns regarding the Savannah Blocks on Bungarun Road, noting that there are no fire breaks or mitigation measures in the area. Mr Twaddle highlighted the importance of community input in the early planning stages especially as the Shire of Derby/West Kimberley are heading into peak fire season.

Rhiannon confirmed that there would be a draft, that she will put together once she has gathered the relevant information from the Shire and other key stakeholders such as pastoralists and local volunteer bushfire brigades, to

LEMC Agenda: 20 May 2025

gather historical data, frequently attended jobs and concerning areas, looking at infrastructure across the whole of SDWK. Once draft is reviewed by the Commissioner, it will be put Office of Bushfire Risk Management in Perth, for it to then be adopted/endorsed by the Commissioner.

Jacob Charters addressed Andrew Twaddles query by informing the committee that the Shire of Derby/West Kimberley are currently in the process of delivering the Fire Break and Fuel Reduction Notices at the end of May 2025. Acknowledged that due to the prolonged wet season there is more fuel and risk.

Jeff Gooding addressed that collaboration between Rhiannon and the Volunteer Fire Brigades is encouraged to complete the draft. Rhiannon explained that the live version of the Shire of Wyndham can be accessed on their website. She hopes to have the Shire of Derby/West Kimberley's BRMP completed/endorsed before June 2026.

5.3. Grant Pilgram – Local Emergency Relief and Support Plan seeking endorsement to replace Local Emergency Welfare Plan

5.3.1. Tabled Local Emergency Relief and Support Plan (attached) for the Local Emergency Management Committee to review to be hopefully endorsed at the next LEMC meeting.

6. Standing Items

6.1. Review of LEMC Contact List - Update Given by Chair

6.1.1. The review of the LEMC Contact List is nearly complete. It has been cross-referenced with the Shire's External Contact List and updated accordingly. The Community Planning admin team has been contacting the agencies to confirm details. The finalised list will be sent to the committee prior to the next meeting.

7. Reports from members

- 7.1. **SES NIL**
- 7.2. WAPOL NIL
- **7.3. WACHS NIL**
- 7.4. Dept. of Communities NIL
- 7.5. Horizon Power Following on from the Wet Season and the growth around, Horizon Power is working on getting tree trimming and clearing under power line into action.
- 7.6. Water Corporation NIL
- **7.7. RAAF** Upcoming fire mitigation burns from the 31st of May until the 5th of June to be happening out at the Curtin RAAF Base. RAAF will also be performing Fire Mitigation along the Yampi Sound in the coming weeks.
- **7.8. Main Roads –** Gibb River Road is now open. Works such as resealing and upgrading flood ways are currently active. Fitzroy Crossing to GoGo hoping to start development. Blina floodway looking towards funding to upgrade.
- 7.9. DVFS -
 - 7.9.1. Derby Volunteer Fire and Rescue Service Concerns regarding significant growth around the rural, urban and industrial areas around town, namely the lack of maintenance on verge ways, drain ways. This is due to fires over the weekend being deliberately lit. There is a large amount of Green Waste that hasn't been collected, this is concerning because if this is lit it can turn into a structural fire, there have been a couple of near misses over the last couple of days. Requesting direction from the Shire as to what is being done to manage these areas. Going to be providing a list of concern areas to Luke Lawrence and Tamara Clarkson.
 - 7.9.2. Hamlet Grove Bush Fire brigade Has concern areas around the Savannah Blocks on Bungarun Road.

LEMC Agenda: 20 May 2025

- 7.10. DFES Starting to filter in additional resources across the units and brigades throughout the Kimberley Region, such as light and heavy tankers through high season
- 7.11. SDWK Fire Break and Fuel Reduction Notices to be coming out in the coming weeks to mitigate fire risks. Tamara Clarkson addressed that the Shire is aware that the maintenance program has been hindered due to the prolonged wet season and once we have the list we can begin to target those areas specifically. The Infrastructure team are aware and the Shire will continue to look into it as more information comes in from committee and public members.
- 7.12. Education NIL
- 7.13. **WKRP** NIL
- 7.14. **DAHS** NIL
- 7.15. Department of Transport NIL
- 7.16. Services Australia (Centrelink) NIL
- 7.17. Juniper NIL

8. General Business

8.1. Any other business

Gareth Cornish enquired if the Local Emergency Management Sub Committee (LEMSC) would begin running out of the parent committee LEMC, as it had only just been started up before people departed. Luke Lawrence mentioned that the OIC of Western Australia Police in Fitzroy Crossing is looking into chairing the LEMSC. Luke Lawrence to follow up and confirm at next meeting.

Matt Reimer gave update to the fact that the Wet Season is now complete. There were 12 cyclones in Australia, which is more on record than in the last 20 years. Out of the 12 cyclones 11 were in Western Australia. 4 of those 11 had affected the coast, 2 crossing near Derby. The warning system was trialled for the first time, admitted that there was some confusion anticipated when bringing the new system in. DFES are in communication with the Bureau of Meteorology to ensure that all communication is consistent and there are hopes for improvement as the public get used to the new system Yellow, Orange and Red.

Matt Reimer also wanted to bring the Kimberley Total Solar Eclipse to LEMC attention as it is going to be taking place in July of 2028. There is expected to be more tourist attraction even though Derby is not listed as being a prime visual look out. Kimberley Development Commission are looking at forming a working group which has already began convening for meetings. There could be an impact on emergency services due to higher traffic and more risk of accidents, fires within camping areas along the Gibb River Road. Tamara Clarkson added that the Kimberley Regional Group consisting of Shire of Broome, Shire of Derby/West Kimberley, Shire of Halls Creek, Shire of Wyndham East Kimberley, is aware of this upcoming as the CEO of SWEK is representative is on the working group and is feeding that information back to the KRG Tamara is going to ensure that the relevant considerations are going to be included into the LEMC.

9. Closure

9.1. Date of Next Meeting

Tuesday 29 July 2025, time to be confirmed.

9.2. Closure of Meeting

The meeting was closed by Luke Lawrence at _4:35pm____

15.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE - REVISED TERMS OF REFERENCE

File Number: 4212

Author: Luke Lawrence, Acting Director Community Planning

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

For Council (Commissioner) to adopt amendments to the Local Emergency Management Committee (LEMC) Terms of Reference.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Under the *Emergency Management Act 2005*, local governments are responsible for ensuring that effective emergency management arrangements are in place for their district. The Shire's LEMC Terms of Reference were last endorsed by Council on 28 October 2023 (Minute No. 130/23).

As part of its ongoing improvement process, the Shire has reviewed and updated the Local Emergency Management Committee (LEMC) Terms of Reference to better reflect current practices, contemporary governance standards, and support compliance with statutory obligations

STATUTORY ENVIRONMENT

Local Government Act 2005

Emergency Management Act 2005

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities
	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
	1.3 Effective Communication	1.3.3 Use multiple channels to distribute information about services, programs, places and spaces

Item 15.3 Page 151

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance:	Likely	Moderate	Medium	Council (Commissioner)
Outdated Terms of				to adopt updated Terms
Reference may result in				of Reference to ensure
unclear responsibilities				relevance and
or non-compliance with				accountability
statutory requirements				

CONSULTATION

Department of Fire Emergency Service

Internal

COMMENT

The revised Terms of Reference reflect key updates, including:

- Change of Chairperson role from Elected Member to Director Community Planning or other Senior staff member, as determined by the Chief Executive Officer, allowing for greater operational continuity and availability.
- Improved meeting administration processes, including clear timelines for agenda preparation and distribution of meeting minutes.
- Expanded membership guidance to promote representation from industry, business, and the broader community.
- An emphasis on inclusivity, with explicit consideration for Culturally and Linguistically Diverse (CaLD) communities and Aboriginal representation.

These updates aim to strengthen local emergency management governance and ensure Council is kept informed of relevant matters in a timely and structured way.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Local Emergency Management Committee Terms of Reference - 30 June 2025 🗓 🖼



COMMITTEE RESOLUTION CCO77/25

Moved: Mr Jeff Gooding

That Council (Commissioner) adopt the Local Emergency Management Committee Terms of Reference as attached.

<u>In Favour:</u> Mr Jeff Gooding

Nil Against:

CARRIED 1/0

Item 15.3 Page 152



Local Emergency Management Committee (LEMC)

Terms of Reference

Chairperson Director Community Planning or Senior Staff

Deputy Chairperson Local Emergency Coordinator

Agency and Shire of Derby/West Kimberley (SDWK)

Organisation Department of Fire and Rescue Services (DFES)

Representatives State Emergency Services (SES)

Derby Volunteer Fire and Rescue Services (DVFRS)

Hamlet Grove Bush Fire Brigade (HGBFB) Department of Communities - Housing, CPFS

Department of Defence

Department of Biodiversity, Conservation and Attractions

Department of Parks & Wildlife Department of Transport

Department of Justice-West Kimberley Regional Prison (WRKP)

Department of Education - Derby and Fitzroy Crossing

Derby District High School

Derby Rosary Catholic Primary School

Derby Police

Fitzroy Crossing Police North Regional TAFE

Derby Volunteer Sea Rescue Group (DVSRG)

WA Country Health Service (WACHS) Derby and Fitzroy Crossing Hospital

Juniper - Derby and Fitzroy Crossing

WACHS - Kimberley Population Health Unit

Horizon Power Main Roads WA Water Corporation Kimberley Ports Authority Royal Flying Doctor Service

Derby Aboriginal Health Service (DAHS) National Indigenous Australians Agency

Department of Primary Industries & Economic & Regional Development

Winun Ngari Aboriginal Corporation Emama Nguda Aboriginal Corporation Dambimangari Aboriginal Corporation Wilinggin Aboriginal Corporation Walalakoo Aboriginal Corporation

Marra Worra Worra Aboriginal Corporation Nindilingarri Cultural Health Services

Secretariat Shire of Derby/West Kimberley Development Services

Meeting Schedule Quarterly or as required

Meeting Location Shire of Derby / West Kimberley, Council Chambers

Quorum Five (5) **Delegated Authority** Nil

Derby

3 (08) 9191 0999

30 Loch Street Sdwk@sdwk.wa.gov.au PO Box 94, Derby WA 6728

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Functions

1.0 NAME

The name of the Committee is the Local Emergency Management Committee (LEMC).

2.0 DISTRICT/AREA OF CONTROL

The Local Emergency Management Committee operated within the boundaries of the local government of the Shire of Derby / West Kimberley. Shire districts are determined under Division 4 – Emergency Management Districts, of the Emergency Management Act 2005.

3.0 VISION / PURPOSE

The LEMC assists the Shire to develop and maintain effective Local Emergency Management Arrangements (LEMA) for the local area.

4.0 STATUTE

The Emergency Management Procedures Manual published by the Department Fire and Emergency Services contains the following guidance:

LEMC Membership

Noting the requirements of the Emergency Management Act 2005, the following provides guidance on the composition of LEMCs:

- A) The Chair Person will be the Director Community Planning, a member of Council, or another senior staff member, as determined by the Chief Executive Officer;
- B) The Deputy Chair will be the Local Emergency Coordinator;
- C) The Manager of Development Services will be appointed to coordinate the business of the committee and/or provide administrative support;
- D) The Local Recovery Coordinator, being the person nominated in the Local Recovery Plan, where a Local Recovery Plan has been completed as part of Local Emergency Management arrangements (section 41(4) of the Emergency Management Act 2005), should be appointed a member of the committee;
- E) Consideration should be given to appointing local government officer engaged in key roles and functions affecting emergency management (for example, Community Services, Engineering Services, Corporate Services or Planning);
- F) Membership is reflective of the community it represents and includes representatives from emergency management agencies in the local government district, essential service providers, industry, and business representatives as well as community representation;
- G) Consideration should be given to appointment of persons able to represent or advise on the interests of Culturally and Linguistically Diverse (CaLD) community members or community members with special needs; and
- H) The LEMC aims where possible, to include representatives of local Aboriginal community organisations to provide advice and guidance to the LEMC and to promote appropriate engagement with the local Aboriginal communities.



Terms of Reference

The Terms of Reference have been developed to provide members with a common understanding of how meetings and responsibilities will be administered in accordance with the Emergency Management Act 2005.

5.0 ESTABLISHMENT

Last reviewed 30 June 2025

6.0 OBJECTIVES

- Liaise with participating agencies in the development, review and testing of emergency management arrangements;
- Assist with the preparation of emergency management operating procedures for application in the local area;
- Prepare and annual report on Committee activities for submission to the District Emergency Management Committee;
- Participate in the emergency risk management process;
- Carry out other emergency management functions as directed by the District Emergency Management Committee.

7.0 MEMBERSHIP

7.1 General

Council will appoint one elected member and one proxy elected member to the Committee. Membership to include agencies with specific emergency management responsibilities or expertise essential to the development of emergency management arrangements.

8.0 DELEGATED AUTHORITY

This Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to it terms of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the chief Executive Officer.

The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have management functions and cannot involve itself in management processes or procedures.

9.0 COMMITTEE

9.1 Chairperson and Deputy Chairperson

The Chairperson will be the Director Community Planning, a member of Council, or another senior staff member, as determined by the Chief Executive Officer and Deputy Chairperson resumes the chair if the chair is absent.

9.2 Secretariat

The Shire's Manager of Development Services is the responsible Secretariat.



9.3 Standing Ex Officio Members

The Committee may invite ex-officio members as necessary. Ex-officio members cannot cote and are only permitted to speak on a matter when invited to do so by the Chair. Shire staff may be appointed as ex-officio officers by the Secretariat.

10.0 MEETINGS

10.1 **Annual General Meeting**

Not applicable

10.2 **Committee Meetings**

Held quarterly, or as required. The Chairperson may at any time convene a special meeting of the Committee.

10.3 Quorum

Quorum is five (5) Committee Members.

10.4 **Minutes**

- The Executive Officer is responsible for preparing agendas and minutes of all business transacted at each meeting.
- A draft agenda will be emailed to members three (3) weeks prior to the meeting.
- Members have two (2) weeks to include agenda items and/or comments. The final agenda will be issued to members one (1) week prior to the scheduled meeting.
- Copies of the meeting minutes will be made available to Council by way of information at the next Ordinary Meeting of Council after the committee meeting.
- Meeting Minutes will be forwarded to Committee members within two (2) weeks following the meeting.

Derby **3** (08) 9191 0999

30 Loch Street Sdwk@sdwk.wa.gov.au PO Box 94, Derby WA 6728

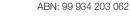
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16 NEW BUSINESS OF AN URGENT NATURE

- Nil
- 17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)
 - Nil

18 CLOSURE

18.1 Date of Next Meeting

The next ordinary meeting of Council (Commissioner) will be held Thursday, 21 August 2025 *on Country in Looma* with the time and venue yet to be confirmed.

18.2 Closure of Meeting

The Presiding Member closed the meeting at 7:07pm.

These minutes were confirmed at a meeting on
Wednesday, 21 August 2025.
Signed:
Presiding Person at the meeting at which these minutes were confirmed.
25/08/2025
Date: