

AGENDA

Ordinary Council Meeting Thursday, 27 April 2023

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 27 April 2023

Time: 5:30pm

Location: Council Chambers

Clarendon Street

Derby

Amanda Dexter Chief Executive Officer

Our Guiding Values

We are **PROUD** of who we are and where we live.

We will create a **POSITIVE LEGACY** for our children and children's children.

We will go about our business with INTEGRITY, TRANSPARENCY and AUTHENTICITY.

We value and **RESPECT** what our community has to say and will strive to make things happen.

We are **PROUD** of and value the **KNOWLEDGE** of our diverse and strong people and cultures.

We value our **RELATIONSHIPS** and will work with others to achieve common goals and gain maximum impact.

We are **PROUD** of and **COMMITTED** to the responsible preservation of our unique natural environment and making sure our built environment reflects our current and future needs.

We are open for and encourage business, industry and all aspects of **COMMUNITY DEVELOPMENT**, particularly our thriving arts and cultural scene.

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Elected Member or officer of the Shire during the course of any meeting is not intended to be and Is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

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Notes for Elected Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

Advocacy: When Council advocates on its own behalf or on behalf of its

community to another level of government/body/agency.

Executive/Strategic: The substantial direction setting and oversight role of the Council

such as adopting plans and reports, accepting tenders, directing

operations, grants, and setting and amending budgets.

Legislative: Includes adopting local laws, town planning schemes and policies.

Administrative: When Council administers legislation and applies the legislative

regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State

Administrative Tribunal.

Review: When Council reviews a decision made by Officers.

Information: Includes items provided to Council for information purposed only

that do not require a decision of Council (that is for 'noting').

ALTERNATIVE MOTIONS

Councillors wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Elected Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences. Section 5.60A of the *Local Government Act 1995 states*;

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B states;

"a person has a proximity interest in a matter if the matter concerns –

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality) states;

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

MEETING DATES

At its Ordinary Meeting of Council on 27 October 2022, Council adopted the following meeting dates for 2023:

January			Council in Recess
Thursday	23 February 2023	5.30 pm	Council Chambers, Derby
Thursday	30 March 2023	5.30 pm	Fitzroy Crossing
Thursday	27 April 2023	5.30 pm	Council Chambers, Derby
Thursday	25 May 2023	5.30 pm	Fitzroy Crossing
Thursday	29 June 2023	5:30pm	Council Chambers, Derby
Thursday	27 July 2023	11.00am	Remote Aboriginal Community
	27 July 2023	11.00aiii	(Location to be advised)
Thursday	31 August 2023	5.30 pm	Council Chambers, Derby
Thursday	28 September 2023	5.30 pm	Fitzroy Crossing
Thursday	26 October 2023	5.30 pm	Council Chambers, Derby
Thursday	30 November 2023	5.30 pm	Fitzroy Crossing
Thursday	14 December 2023	5.30 pm	Council Chambers, Derby

Council's Compliance and Strategic Review Committee and the Commercial Committee meet when required. Details of these meetings are advised as appropriate.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

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1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

A Councillor may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Councillor are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

3 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

- 3.1 Declaration of Financial Interests
- 3.2 Declaration of Proximity Interests
- 3.3 Declaration of Impartiality Interests
- 4 APPLICATIONS FOR LEAVE OF ABSENCE
- 5 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 6 PUBLIC TIME
- 6.1 Public Question Time
- 6.2 Public Statements
- 7 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS
- 8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Shire of Derby/West Kimberley held at the Fitzroy Crossing, on 30 March 2023 be CONFIRMED.

10 RECOMMENDATIONS AND REPORTS OF COMMITTEES

10.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 20 APRIL 2023

File Number: 4110

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

For Council to receive the minutes of the Audit Committee Meeting held on 20 April 2023.

ATTACHMENTS

1. Minutes of the Audit Committee Meeting held on 20 April 2023

RECOMMENDATION

THAT COUNCIL:

1. Receive the Minutes of the Audit Committee Meeting held on 20 April 2023 and the recommendations therein be adopted:

COMMITTEE RESOLUTION AC38/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee recommends that Council by an ABSOLUTE MAJORITY:

- 1. Adopts the audited Annual Financial Report 2021-2022; and
- 2. Notes the Independent Audit Report and Auditor's Closing Report and requires that the Chief Executive Officer reports to the Audit Committee through its meeting agenda Status Report, on progress being made with the Audit's Internal Control Findings, and that the CEO's priority for action should mirror those expressed by the auditor (vis. firstly 'significant', then 'moderate', then 'minor').

In Favour: Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

COMMITTEE RESOLUTION AC39/23

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. Notes the List of Accounts for March 2023 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$3,123,383.92.

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<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

COMMITTEE RESOLUTION AC40/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 31st March 2023.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

COMMITTEE RESOLUTION AC44/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. RECEIVES the report on outstanding rates and service charge debts by financial year to the end of March 2023.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

COMMITTEE RESOLUTION AC45/23

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

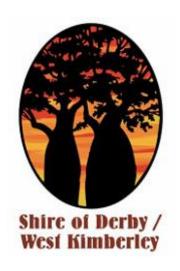
1. RECEIVES the information contained in the report detailing Sundry Debtors as at 31 March 2023.

In Favour: Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

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UNCONFIRMED MINUTES

Audit Committee Meeting Thursday, 20 April 2023

Date: Thursday, 20 April 2023

Time: 4:00pm

Location: Council Chambers

Clarendon Street

Derby



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MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY AUDIT COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY ON THURSDAY, 20 APRIL 2023 AT 4:00PM

PRESENT: Cr Geoff Haerewa (Shire President), Cr Peter McCumstie (Deputy Shire

President) and Cr Keith Bedford (via MS Teams).

IN ATTENDANCE: Neil Hartley (Director of Strategic Business), Wayne Neate (Director Technical

and Development Services), Christie Mildenhall (Acting Director of Community Services), Tamara Clarkson (Acting Director of Corporate Services)(via MS Teams) Mark Chadwick (Manager of Development Services - entered the

meeting at 4:56pm) and Sarah Smith (Executive Services Coordinator).

VISITORS: Cr Paul White, Krushna Hirani – RSM Australia – Manager- Assurance &

Advisory, Amit Kabra - RSM Australia - Partner and Reagan Lau - Office of

Auditor General – Assistant Director.

GALLERY: Nil

APOLOGIES: Cr Andrew Twaddle

APPROVED LEAVE OF ABSENCE: Cr Pat Riley

ABSENT: Nil

1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 4:05pm by Geoff Haerewa.

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

An Elected Member may attend committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the in-person meetings an individual Elected Member has attended in total, in the prior "rolling 12 months" period. Authorisation can only be provided if the location and the equipment to be used by the Elected Member are suitable to enable effectively, and where necessary confidential, engagement in the meeting's deliberations and communications.

Cr Keith Bedford.

3 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

4 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

4.1 Declaration of Financial Interests

• Nil.

4.2 Declaration of Proximity Interests

Nil.

4.3 Declaration of Impartiality Interests

Nil.

5 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

- Audit Exit Interview
 - o Krushna Hirani RSM Australia Manager- Assurance & Advisory
 - Amit Kabra RSM Australia Partner
 - o Reagan Lau Office of Auditor General Assistant Director

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE RESOLUTION AC37/23

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Minutes of the Audit Committee Meeting held at the Council Chambers, Clarendon Street, Derby, on 23 March 2023 be CONFIRMED.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

7 REPORTS

7.1 ANNUAL FINANCIAL REPORT 2021-2022

File Number: 4105

Author: Tamara Clarkson, Acting Director of Corporate Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Legislative

SUMMARY

To consider and accept the audited Annual Financial Report and the Office of the Auditor General's (OAG) Independent Audit Report of the Shire of Derby / West Kimberley for the financial year ended the 30 June 2022 (having been received by the Shire on 5 April 2023).

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Council is required to accept the Audited Financial Report which will be included as part of the Annual Report.

Each year, the Shire is required to produce its Annual Financial Report and send the report to the Shire's auditor by 30 September (Section 6.4 (3) of the *Local Government Act 1995*). The Office of Auditor General appointed RSM as the Shire's auditors. They have now completed the audit and have provided their Independent Auditor Report and Management Report.

Shire staff together with consultants, Moore Australia worked in collaboration to prepare the financial statements that were presented to the auditors.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* sets out the requirements for the preparation of the annual financial report as follows:

Section 6.4 (1) and (2) requires the Shire to prepare an annual financial report for the preceding financial year which is to be presented in the manner and form prescribed.

Section 6.4 (3) requires the Shire to submit to its auditor the accounts balanced up to the last day of the preceding financial year and to submit the annual financial report by 30 September.

Section 5.53(2)(f) and 5.53(2)(h) requires the Shire to prepare an annual report that includes the financial report and auditor's report for the financial year.

Section 5.54 requires the Shire to accept the annual report for a financial year by no later than 31 December after that financial year; unless the auditor's report is not available in time, then it is to be accepted no later than two months after the auditor's report becomes available.

Regulation 51(2) of the *Local Government (Financial Management) Regulations 1996* requires a local government to submit a copy of the annual financial report to the Department within 30 days of Local Government receiving the auditor's opinion on the financial position and the results of the operations of the local government.

Regulation 10(1) of the *Local Government (Audit) Regulations 1996* requires the auditors to submit an audit report to the persons specified in section 7.9(1) of the LGA within 30 days of completing the audit.

Regulation 10(2) and 10(3) of the Local Government (Audit) Regulations 1996 provides full details about what the auditor's report is required to report on. The report is to include any material matters that, in the opinion of the auditor, indicate significant adverse trends in the financial position or the financial management practices. It must also report on any matters indicating non-compliance with Part 6 of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, or applicable financial controls in any other written law.

Regulation 10(4) of the *Local Government (Audit) Regulations 199*6 considers where appropriate, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) of the *Local Government Act 1995* with the auditor's report.

All statutory requirements related to the Annual Financial Report 2021/2022 have been met.

POLICY IMPLICATIONS

The Annual Financial Statements are prepared in accordance with the Australian Accounting Standards and comply with the Shire's Significant Accounting Policy which provides requirements on how transactions are performed or treated in an accounting context.

FINANCIAL IMPLICATIONS

The Annual Financial Statements set out the operating results for the Shire for the year ended 30 June 2022 and the assets and liabilities as at that date, together with other relevant financial information.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Failure to prepare and adopt the Annual Financial Report would result in non-compliance with its statutory responsibilities under the Local Government Act 1995	Rare	Moderate	Low	Accept Officer recommendation

CONSULTATION

Office of the Auditor General

RSM, contracted by OAG to conduct audit

Moore WA, the Shire's financial services provider

COMMENT

The independent audit report issued by OAG is an unqualified report.

RSM has completed their audit of Council's financial affairs for the financial year ended 30 June 2021. There are five primary financial statements which have been prepared to finalise the report for 2021/22:

Statement of Comprehensive Income;

Statement of Financial Position;

Statement of Changes in Equity;

Statement of Cash Flows; and

Rate Setting Statement.

Statement of Comprehensive Income

The Statement of Comprehensive Income of the Financial Statement shows the extent to which operating expenditure has exceed Operating Revenue during the financial year, resulting in an operating deficit of \$(256,569).

Statement of Financial Position

The Statement of Financial Position income of the Financial Statement total equity of \$327,780,339.

Statement of Changes in Equity

The Statement of Comprehensive Income of the Financial Statement shows the extent to which operating expenditure has exceed Operating Revenue during the financial year, resulting in an operating surplus of \$256,569.

Statement of Cash Flows

The Statement of Cash Flows of the Financial Statement indicates a decrease in cash flow of \$2,401,120 over the financial year leaving a total balance of Cash and Cash equivalents being \$11,335,343.

Rate Setting Statement

The Rate Setting Statement of the Financial Statement show a total surplus to be carried through to the 2022/23 year of \$2,538,157.

The Audit Committee is to examine the report of the auditor and determine if any matters raised by the report require action to be taken and ensure appropriate action is taken in the future.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

- 1. Annual Financial Report 2021/2022
- 2. Independent Auditor's Report 30 June 2022
- 3. Financial Audit Management Letter Attachment A 30 June 2022
- 4. Information Systems Management Letter Attachment B 30 June 2022
- 5. Auditor's Closing Report 30 June 2022

COMMITTEE RESOLUTION AC38/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee recommends that Council by an ABSOLUTE MAJORITY:

- 1. Adopts the audited Annual Financial Report 2021-2022; and
- 2. Notes the Independent Audit Report and Auditor's Closing Report and requires that the Chief Executive Officer reports to the Audit Committee through its meeting agenda Status Report, on progress being made with the Audit's Internal Control Findings, and that the CEO's priority for action should mirror those expressed by the auditor (vis. firstly 'significant', then 'moderate', then 'minor').

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

Krushna Hirani – RSM Australia – Manager- Assurance & Advisory, Amit Kabra – RSM Australia – Partner and Reagan Lau – Office of Auditor General – Assistant Director left the meeting at 4:49pm.

SHIRE OF DERBY/WEST KIMBERLEY

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2022

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The Shire of Derby/West Kimberley conducts the operations of a local government with the following community vision:

A place where people want to live, invest, visit and return to.

Principal place of business: 30 Loch Street Derby WA 6728

SHIRE OF DERBY/WEST KIMBERLEY FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

Local Government Act 1995 Local Government (Financial Management) Regulations 1996

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Derby/West Kimberley for the financial year ended 30 June 2022 is based on proper accounts and records to present fairly the financial position of the Shire of Derby/West Kimberley at 30 June 2022 and the results of the operations for the financial year then ended in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 17 day of April 2023

Chief Executive Officer

Amanda Dexter

Name of Chief Executive Officer

SHIRE OF DERBY/WEST KIMBERLEY STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	Actual	Budget	
		♣		Actual
		\$	\$	\$
Revenue				
Rates	22(a),2(a)	7,626,940	7,678,514	7,365,244
Operating grants, subsidies and contributions	2(a)	9,707,898	5,971,350	9,572,828
Fees and charges	21(c),2(a)	4,673,497	4,180,441	3,705,444
Interest earnings	2(a)	163,817	225,000	261,755
Other revenue	2(a)	757,070	156,254	669,882
		22,929,222	18,211,559	21,575,153
Evnence				
Expenses Employee costs		(8,412,576)	(9,498,560)	(6,868,307)
Materials and contracts		(7,664,294)	(8,626,979)	(7,583,028)
Utility charges		(839,837)	(884,529)	(909,609)
Depreciation	8(a)	(7,806,061)	(7,131,200)	(7,268,331)
Finance costs	2(b)	(442,451)	(135,801)	(354,941)
Insurance	` ,	(1,161,903)	(1,167,763)	(979,070)
Other expenditure	2(b)	(562,219)	(490,508)	(749,530)
	. ,	(26,889,341)	(27,935,340)	(24,712,816)
		(3,960,119)	(9,723,781)	(3,137,663)
Carital annuta subsidias and annutabutions	2(-)	2 620 762	22.040.700	4.054.007
Capital grants, subsidies and contributions Profit on asset disposals	2(a) 8(b)	3,630,762 73,329	22,040,788 0	1,054,897 28,788
Loss on asset disposals			0	-
Loss on revaluation of Other infrastructure- footpaths	8(b) 7(a)	(6,505) 0	0	(199,314) (1,394,281)
Loss of Tevaluation of Other Illitastructure- lootpaths	7(a)	3,697,586	22,040,788	(509,910)
		3,097,300	22,040,700	(505,510)
Net result for the period	21(b)	(262,533)	12,317,007	(3,647,573)
Other comprehensive income for the period				
Items that will not be reclassified subsequently to profit of	or loss			
Changes in asset revaluation surplus	14	519,102	0	146,235,551
Total other comprehensive income for the period		519,102	0	146,235,551
Total comprehensive income for the period		256,569	12,317,007	142,587,978

This statement is to be read in conjunction with the accompanying notes.

^{*}Restated 2021 Actual refer to Note 27 Correction of Prior Period Error.

SHIRE OF DERBY/WEST KIMBERLEY STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2022

AS AT 30 JUNE 2022			Restated*	Restated*
	NOTE	2022	2021	1 July 2020
CURRENT ASSETS		\$	\$	\$
Cash and cash equivalents	3	11,335,343	8,934,223	6,235,956
Trade and other receivables	4	2,191,887	2,625,530	3,824,167
Inventories	5	49,353	32,395	54,679
TOTAL CURRENT ASSETS		13,576,583	11,592,148	10,114,802
NON-CURRENT ASSETS				
Trade and other receivables	4	110,862	108,614	123,754
Property, plant and equipment	6	47,165,700	47,462,841	39,665,016
Infrastructure	7	285,983,108	285,681,107	153,313,640
TOTAL NON-CURRENT ASSETS		333,259,670	333,252,562	193,102,410
TOTAL ASSETS		346,836,253	344,844,710	203,217,212
CURRENT LIABILITIES				
Trade and other payables	9	7,031,364	3,649,766	3,681,924
Other liabilities	10	2,611,951	1,001,277	529,572
Borrowings	11	381,779	368,840	373,274
Employee related provisions	12	691,514	578,267	558,741
Other provisions	13	130,237	0	
TOTAL CURRENT LIABILITIES		10,846,845	5,598,150	5,143,511
NON-CURRENT LIABILITIES				
Borrowings	11	2,684,742	3,066,521	3,435,361
Employee related provisions	12	59,355	159,406	81,031
Other provisions	13	5,464,972	8,496,863	9,621,517
TOTAL NON-CURRENT LIABILITIES		8,209,069	11,722,790	13,137,909
TOTAL LIABILITIES		19,055,914	17,320,940	18,281,420
NET ASSETS		327,780,339	327,523,770	184,935,792
EQUITY				
Retained surplus		60,689,982	60,952,515	64,073,235
Reserve accounts	25	975,801	975,801	1,502,654
Revaluation surplus	14	266,114,556	265,595,454	119,359,903
TOTAL EQUITY		327,780,339	327,523,770	184,935,792

This statement is to be read in conjunction with the accompanying notes.

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^{*}Restated 1 July 2020 refer to Note 27 Correction of Prior Period Error.

^{*}Restated 30 June 2021 refer to Note 27 Correction of Prior Period Error.

SHIRE OF DERBY/WEST KIMBERLEY STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	RETAINED SURPLUS	RESERVE ACCOUNTS	REVALUATION SURPLUS	TOTAL EQUITY
		\$	\$	\$	\$
Balance as at 1 July 2020		66,097,921	1,502,654	119,359,903	186,960,478
Correction of prior period error	27 _	(2,024,686)	0	0	(2,024,686)
Restated balance at the beginning of the financial year		64,073,235	1,502,654	119,359,903	184,935,792
Comprehensive income for the period Restated net result for the period		(3,647,573)	0	0	(3,647,573)
Restated other comprehensive income for the period	14, 27	0	0	146,235,551	146,235,551
Total comprehensive income for the period	_	(3,647,573)	0	146,235,551	142,587,978
Transfers from reserves	25	526,853	(526,853)	0	0
Restated balance as at 30 June 2021	27 -	60,952,515	975,801	265,595,454	327,523,770
Comprehensive income for the period					
Net result for the period		(262,533)	0	0	(262,533)
Other comprehensive income for the period	14	0	0	519,102	519,102
Total comprehensive income for the period	_	(262,533)	0	519,102	256,569
Balance as at 30 June 2022	_	60,689,982	975,801	266,114,556	327,780,339

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY/WEST KIMBERLEY STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2022

		2022	2022	2021
	NOTE	Actual	Budget	Actual
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Pagainta				
Receipts		7.000.004	7 070 544	0.044.700
Rates		7,382,061	7,678,514	9,014,722
Operating grants, subsidies and contributions		9,658,549	4,543,559	9,545,810
Fees and charges		4,699,436	4,180,441	3,640,102
Interest received		163,817	225,000	261,755
Goods and services tax received		497,247	0	939,663
Other revenue		757,070	156,254	669,882
		23,158,180	16,783,768	24,071,934
Payments				
Employee costs		(8,355,346)	(9,498,560)	(6,740,546)
Materials and contracts		(3,605,416)	(8,626,979)	(8,230,785)
Utility charges		(839,837)	(884,529)	(909,609)
Finance costs		(238,193)	(135,801)	(117,250)
Insurance paid		(1,161,903)	(1,167,763)	(979,070)
Goods and services tax paid		(629,855)	0	(846,763)
Other expenditure		(442,534)	(490,508)	(749,530)
		(15,273,084)	(20,804,140)	(18,573,553)
		(10,210,001)	(20,001,110)	(10,010,000)
	45(1)	7.005.000	(4.000.070)	
Net cash provided by (used in) operating activities	15(b)	7,885,096	(4,020,372)	5,498,381
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	6(a)	(1,027,848)	(1,635,286)	(774,846)
Payments for construction of infrastructure	7(a)	(9,537,915)	(23,342,110)	(3,589,428)
Non-operating grants, subsidies and contributions	. ()	5,329,129	22,040,788	1,828,621
Proceeds from sale of property, plant & equipment	8(b)	121,498	90,400	108,813
Net cash provided by (used in) investing activities		(5,115,136)	(2,846,208)	(2,426,840)
Net cash provided by (used in) investing activities		(3,113,130)	(2,040,200)	(2,420,040)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	24(a)	(368,840)	(368,840)	(373,274)
	()	, , , ,		
Net cash provided by (used In) financing activities		(368,840)	(368,840)	(373,274)
Net increase (decrease) in cash held		2,401,120	(7,235,420)	2,698,267
Cash at beginning of year		8,934,223	8,934,223	6,235,956
Cash and cash equivalents at the end of the year	15(a)	11,335,343	1,698,803	8,934,223

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY/WEST KIMBERLEY RATE SETTING STATEMENT FOR THE YEAR ENDED 30 JUNE 2022

		2022	2022	2021
	NOTE	Actual	Budget	Actual
		\$	\$	\$
NET CURRENT ASSETS - At start of financial year - surplus/(deficit)	23(b)	5,789,478	5,586,629	3,841,911
OPERATING ACTIVITIES				
OPERATING ACTIVITIES				
Revenue from operating activities (excluding general rate)		0.707.000	5.074.050	0.570.000
Operating grants, subsidies and contributions		9,707,898	5,971,350	9,572,828
Fees and charges		4,673,497	4,180,441	3,705,444
Interest earnings		163,817	225,000	261,755
Other revenue	0/1.)	757,070	156,254	669,882
Profit on asset disposals	8(b)	73,329	0	28,788
The second secon		15,375,611	10,533,045	14,238,697
Expenditure from operating activities		(0.440.570)	(0.400.500)	/0.000.00 7 \
Employee costs		(8,412,576)	(9,498,560)	(6,868,307)
Materials and contracts		(7,664,294)	(8,626,979)	(7,583,028)
Utility charges		(839,837)	(884,529)	(909,609)
Depreciation		(7,806,061)	(7,131,200)	(7,268,331)
Finance costs		(442,451)	(135,801)	(354,941)
Insurance		(1,161,903)	(1,167,763)	(979,070)
Other expenditure		(562,219)	(490,508)	(749,530)
Loss on asset disposals	8(b)	(6,505)	0	(199,314)
Loss on revaluation of non-current assets		0	0	(1,394,281)
		(26,895,846)	(27,935,340)	(26,306,411)
Non-cash amounts excluded from operating activities	23(a)	7,824,317	7,131,200	9,697,022
Amount attributable to operating activities	. ,	(3,695,918)	(10,271,095)	(2,370,692)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		3,630,762	22,040,788	1,054,897
Proceeds from disposal of assets	0/h)	, ,	, ,	, ,
	8(b)	121,498	90,400	108,813
Purchase of property, plant and equipment Purchase and construction of infrastructure	6(a)	(1,027,848)	(1,635,286)	(774,846)
	7(a)	(9,537,915)	(23,342,110)	(3,589,428)
Amount attributable to investing activities		(6,813,503)	(2,846,208)	(3,200,564)
FINANCING ACTIVITIES				
Repayment of borrowings	24(a)	(368,840)	(368,840)	(373,274)
Transfers from reserves (restricted assets)	25	0	221,000	526,853
Amount attributable to financing activities		(368,840)	(147,840)	153,579
Surplus/(deficit) before imposition of general rates		(5,088,783)	(7,678,514)	(1,575,766)
Total amount raised from general rates	22(a)	7,626,940	7,678,514	7,365,244
Surplus/(deficit) after imposition of general rates	23(b)	2,538,157	7,070,314	5,789,478
	_3(2)	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		5,100,410

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY/WEST KIMBERLEY FOR THE YEAR ENDED 30 JUNE 2022 INDEX OF NOTES TO THE FINANCIAL REPORT

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1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act* 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-forprofit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- · estimated fair value of certain financial assets
- · impairment of financial assets
- · estimation of fair values of land and buildings, and infrastructure.
- estimation of provisions

Comparative figures are, where appropriate, reclassified to be comparable with figures presented in the current year.

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SHIRE OF DERBY/WEST KIMBERLEY NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category Grant contracts with customers	Nature of goods and services Community events, minor facilities, research, design, planning evaluation and services	When obligations typically satisfied Over time	Payment terms Fixed terms transfer of funds based on agreed milestones and reporting	Returns/Refunds/ Warranties Contract obligation if project not complete	Timing of revenue recognition Output method based on project milestones and/or completion date matched to performance obligations as
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	inputs are shared When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	On entry or at conclusion of hire
Fees and charges for other goods and services	Goods and services, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature or types of goods or services is provided in the table below:

For the year ended 30 June 2022

Tot the year ended 50 June 2022					
	Contracts with	Capital	Statutory		
Nature or type	customers	grant/contributions	Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	7,626,940	0	7,626,940
Operating grants, subsidies and contributions	1,950,199	0	0	7,757,699	9,707,898
Fees and charges	2,684,303	0	1,867,455	121,739	4,673,497
Interest earnings	0	0	149,395	14,422	163,817
Other revenue	283,459	0	0	473,611	757,070
Non-operating grants, subsidies and contributions	542,284	3,088,478	0	0	3,630,762
Total	5,460,245	3,088,478	9,643,790	8,367,471	26,559,984

For the year ended 30 June 2021

	Contracts with	Capitai	Statutory		
Nature or type	customers	grant/contributions	Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	7,365,244	0	7,365,244
Operating grants, subsidies and contributions	3,069,500	0	0	6,503,328	9,572,828
Fees and charges	1,778,332	0	1,553,054	374,058	3,705,444
Interest earnings	0	0	238,542	23,213	261,755
Other revenue	315,505	0	0	354,377	669,882
Non-operating grants, subsidies and contributions	206,717	848,180	0	0	1,054,897
Total	5,370,054	848,180	9,156,840	7,254,976	22,630,050

2. REVENUE AND EXPENSES (Continued)

		2022	2022	2021
	Note	Actual	Budget	Actual
Interest earnings Interest on reserve funds Rates instalment and penalty interest (refer Note 22(c)) Other interest earnings (b) Expenses		0 149,395 14,422 163,817	0 225,000 0 225,000	17,511 238,542 5,702 261,755
Auditors remuneration - Audit of the Annual Financial Report - Other services		69,000 2,500 71,500	66,300 0 66,300	65,000 3,900 68,900
Finance costs				
Borrowings Other	24(a)	124,835 0	115,801 20,000	117,250 0
Other provisions: unwinding of discount	13	317,616	0	237,691
		442,451	135,801	354,941
Other expenditure				
Impairment losses on rates receivables		30,179	0	228,658
Impairment losses on receivables from contracts with contracts	ustomers	6,327	0	141,887
Sundry expenses		525,713	490,508	378,985
		562,219	490,508	749,530

3. CASH AND CASH EQUIVALENTS

Cash at bank and on hand Term deposits

Total cash and cash equivalents

Held as

- Unrestricted cash and cash equivalents
- Restricted cash and cash equivalents

Note	2022	2021
	\$	\$
	10,359,542	7,661,934
	975,801	1,272,289
15(a)	11,335,343	8,934,223
	10,359,542	7,958,422
15(a)	975,801	975,801
	11,335,343	8,934,223

2022

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

Details of restrictions on financial assets can be found at Note 15.

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4. TRADE AND OTHER RECEIVABLES

TRADE AND OTHER RECEIVABLES		2022	2021
		\$	\$
Current			
Rates receivable		1,779,222	2,274,863
Trade and other receivables		966,217	1,077,423
GST receivable		242,237	109,629
Allowance for credit losses of trade and other receivables	18(b)	(374,162)	(367,835)
Allowance for credit losses of rates receivables		(488,162)	(468,550)
Accrued income		66,535	0
		2,191,887	2,625,530
Non-current			
Pensioner's rates and ESL deferred		110,862	108,614
		110,862	108,614

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 18.

5. INVENTORIES

Current

Fuel and materials

The following movements in inventories occurred during the year:

Balance at beginning of year

Inventories expensed during the year Additions to inventory

Balance at end of year

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Classification	and su	bsequent	measurement
----------------	--------	----------	-------------

2022

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

2022	2021
\$	\$
49,353	32,395
49,353	32,395
32,395	54,679
(91,907)	(90,554)
108,865	68,270
49,353	32,395

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6. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Note	Land	Buildings	Total land and buildings	Furniture and equipment	Plant and equipment	Computer equipment	Total property, plant and equipment
*Restated balance at 1 July 2020	27	3,450,000	34,653,194	\$ 38,103,194	16,240	1,468,245	\$ 77,337	\$ 39,665,016
Additions		0	665,726	665,726	31,169	77,951	0	774,846
Disposals		0	(276,226)	(276,226)	0	(3,113)	0	(279,339)
Revaluation increments / (decrements) transferred to revaluation surplus		763,000	8,731,138	9,494,138	0	0	0	9,494,138
Depreciation	8(a)	0	(950,099)	(950,099)	(3,863)	(265,758)	(29,084)	(1,248,804)
Transfers Restated balance at 30 June 2021	27	4,213,000	(974,185) 41,849,548	(974,185) 46,062,548	48,253 91,799	31,169 1,308,494	(48,253) 0	(943,016) 47,462,841
Comprises: Gross balance amount at 30 June 2021 Accumulated depreciation at 30 June 2021 Restated balance at 30 June 2021	27	4,213,000 0 4,213,000	41,849,548 0 41,849,548	46,062,548 0 46,062,548	254,459 (162,660) 91,799	2,260,586 (952,092) 1,308,494	0 0	48,577,593 (1,114,752) 47,462,841
Additions		0	500,948	500,948	66,807	460,093	0	1,027,848
Disposals		0	0	0	0	(54,674)	0	(54,674)
Depreciation Balance at 30 June 2022	8(a)	4,213,000	(970,090) 41,380,406	(970,090) 45,593,406	(34,488) 124,118	(265,737) 1,448,176	0	(1,270,315) 47,165,700
Comprises: Gross balance amount at 30 June 2022 Accumulated depreciation at 30 June 2022 Balance at 30 June 2022		4,213,000 0 4,213,000	42,350,496 (970,090) 41,380,406	46,563,496 (970,090) 45,593,406	321,266 (197,148) 124,118	2,584,067 (1,135,891) 1,448,176	0 0 0	49,468,829 (2,303,129) 47,165,700

^{*}At 30 June 2021, landfill assets were reclassified to Infrastructure, refer to Note 7 and Note 27.

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6. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Va	lue					
Land a	nd buildings					
Land		Level 2	Market approach using recent observable market data for similar properties / income approach using discounted cash flow methodology	Independent registered valuer	June 2021	Price per hectare / market borrowing rate
Building	ngs Level 2 Rep		Replacement cost method registered valuer		June 2021	Perth based construction rates with appropriate district allowance applied to each location
(ii) Cost Furnitu	re and equipment		Not Applicable	At cost	July 2019	Not Applicable
Plant a	nd equipment		Not Applicable	At cost	July 2019	Not Applicable

7. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

			Other	Other	Other	Other	Other	Other	Other	
		Infrastructure -	infrastructure-	infrastructure-	infrastructure -	infrastructure -	infrastructure -	infrastructure -	infrastructure -	Total
	Note	roads	drainage	footpaths	land & parks	wharf	airports	other structures	landfill assets	Infrastructure
*Restated balance at 1 July 2020	27	113,733,423	4,368,470	\$ 2,430,994	\$ 1,385,184	3,552,465	15,356,310	\$ 8,857,680	\$ 3,629,114	153,313,640
Additions		3,396,131	0	273	7,040	73,693	0	112,291	0	3,589,428
Revaluation increments / (decrements) transferred to revaluation surplus		105,229,595	(2,298,096)	(192,005)	2,123,530	17,705,999	13,467,942	(128,506)	(659,628)	135,248,831
Revaluation (loss) / reversals transferred to profit or loss		0	0	(1,394,281)	0	0	0	0	0	(1,394,281)
Depreciation	8(a)	(3,338,465)	(666,807)	(69,614)	(109,362)	(187,146)	(912,029)	(598,973)	(137,131)	(6,019,527)
Transfers		(12,774)	0	(191,231)	0			120,686	0	943,016
Restated balance at 30 June 2021	27	219,007,910	1,403,567	584,136	3,406,392	21,182,456	28,901,113	8,363,178	2,832,355	285,681,107
Comprises: Gross balance at 30 June 2021 Accumulated depreciation at 30 June 2021 Restated balance at 30 June 2021	27	219,007,910 0 219,007,910	1,403,567 0 1,403,567	584,136 0 584,136	3,406,392 0 3,406,392	0	0	0	8,557,378 (5,725,023) 2,832,355	291,406,130 (5,725,023) 285,681,107
Additions		7,701,714	1,042,267	201,190	36,681	200,529	5,880	349,654	0	9,537,915
Revaluation increments / (decrements) transferred to revaluation surplus	14	0	0	0	0	0	0	0	(1,210,251)	(1,210,251)
Impairment (losses) / reversals	14	(1,199,320)	(290,597)	0	0	0	0	0	0	(1,489,917)
Depreciation	8(a)	(4,498,885)	(53,609)	(29,917)	(157,476)	(634,957)	(603,832)	(437,094)	(119,976)	(6,535,746)
Balance at 30 June 2022		221,011,419	2,101,628	755,409	3,285,597	20,748,028	28,303,161	8,275,738	1,502,128	285,983,108
Comprises: Gross balance at 30 June 2022		225,510,304	2,155,237	785,326	3,443,073	21,382,985	28,906,993	8,712,832	5,662,972	296,559,722
Accumulated depreciation at 30 June 2022		(4,498,885)	(53,609)	(29,917)	(157,476)		(603,832)	(437,094)	(4,160,844)	(10,576,614)
Balance at 30 June 2022		221,011,419	2,101,628	755,409	3,285,597	20,748,028	28,303,161	8,275,738	1,502,128	285,983,108

^{*}Landfill assets have been reclassified from PPE as at 30 June 2021. Refer to Note 6 and Note 27.

7. INFRASTRUCTURE (Continued)

(b) Carrying Value Measurements

	Fair Value			Date of Last	
Asset Class	Hierarchy	Valuation Technique	Basis of Valuation	Valuation	Inputs Used
(i) Fair Value Infrastructure - roads	Level 3	Cost approach using current replacement cost	Independent valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure- drainage	Level 3	Cost approach using current replacement cost	Independent valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure- footpaths	Level 3	Cost approach using current replacement cost	Independent valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure - land & parks	Level 3	Cost approach using current replacement cost	Independent valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure - wharf	Level 3	Cost approach using current replacement cost	Independent valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure - airports	Level 3	Cost approach using current replacement cost	Independent valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure - other structures	Level 3	Cost approach using current replacement cost	Independent valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure - landfill assets	Level 3	Cost approach using depreciated replacement cost and using discounted cash flow methodology for make good estimates	Management valuation utilising independent estimates of future make good costs	June 2022	Construction costs including discounted future make good cost estimates and remaining useful life estimates

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

8. FIXED ASSETS

					Restated
(a)	Depreciation		2022	2022	2021
		Note	Actual	Budget	Actual
			\$	\$	\$
	Buildings	6(a)	970,090	950,099	950,099
	Furniture and equipment	6(a)	34,488	4,067	3,863
	Plant and equipment	6(a)	265,737	265,759	265,758
	Computer equipment	6(a)	0	29,084	29,084
	Infrastructure - roads	7(a)	4,498,885	3,338,465	3,338,465
	Other infrastructure- drainage	7(a)	53,609	666,807	666,807
	Other infrastructure- footpaths	7(a)	29,917	69,614	69,614
	Other infrastructure - land & parks	7(a)	157,476	109,157	109,362
	Other infrastructure - wharf	7(a)	634,957	187,146	187,146
	Other infrastructure - airports	7(a)	603,832	912,029	912,029
	Other infrastructure - other structures	7(a)	437,094	598,973	598,973
	Other infrastructure - landfill assets	7(a)	119,976	0	137,131
			7,806,061	7,131,200	7,268,331

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	25 to 40 years
Furniture and equipment	3 to 10 years
Plant and equipment	4 to 15 years
Infrastructure roads	8 to 100 years
Other infrastructure - drainage	40 years
Other infrastructure - footpaths	26 years
Other infrastructure - land & parks	25 years
Other infrastructure - wharf	35 years
Other infrastructure - airports	8 to 65 years
Other infrastructure - other structures	10 to 50 years
Other infrastructure - landfill assets	20 to 50 years

8. FIXED ASSETS (Continued)

(b) Disposals of assets

Buildings Plant and equipment

Actual Net Book Value	Actual Sale Proceeds	2022 Actual Profit	2022 Actual Loss	2022 Budget Net Book Value	2022 Budget Sale Proceeds	2022 Budget Profit	2022 Budget Loss	2021 Actual Net Book Value	2021 Actual Sale Proceeds	2021 Actual Profit	2021 Actual Loss
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	0	0	0	0	276,226	76,912	0	(199, 314)
54,674	121,498	73,329	(6,505)	90,400	90,400	0	0	3,113	31,901	28,788	0
54,674	121,498	73,329	(6,505)	90,400	90,400	0	0	279,339	108,813	28,788	(199,314)

The following assets were disposed of during the year.

	2022	2022		
	Actual	Actual	2022	2022
	Net Book	Sale	Actual	Actual
Plant and Equipment	Value	Proceeds	Profit	Loss
Governance	\$	\$	\$	\$
Toyota Prado GXL 2013	20,000	32,000	12,000	(
Recreation and culture				
Morbark Wood Chipper	318	3,488	3,170	(
Transport				
Ford PX Ranger	6,501	0	0	(6,501
Kuboto F3680 Mower Vin	2,200	5,691	3,491	(
South Pacific Jet Al fuel truck	2,317	40,559	38,242	(
Other property and services				
Tractor 4wd	2,085	2,081	0	(4
Toyota Camry Altise	7,288	7,500	212	(
Fuel trailer	340	666	326	(
Kubota Front end loader	4,763	13,538	8,775	(
Fuso Canter	4,780	8,340	3,560	(
Kubota mower	4,082	7,635	3,553	(
	54 674	121 498	73 329	(6.505

8. FIXED ASSETS (Continued)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses

Initial recognition and measurement for assets held at cost Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure that are acquired between scheduled revaluation dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure are determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period the carrying amount for each asset class is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management)* Regulation 17A (2) which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Revaluation (continued)

For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

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9. TRADE AND OTHER PAYABLES

Current

Sundry creditors
Prepaid rates
Accrued payroll liabilities
Other payables
Accrued expenses
Accrued interest on borrowings

2022	2021
\$	\$
0.040.500	4 470 000
3,612,589	1,473,262
164,192	902,464
159,733	115,699
265,482	564,083
2,820,338	594,258
9,030	0
7,031,364	3,649,766

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Shire becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a

The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

10. OTHER LIABILITIES

Contract liabilities

Capital grant/contributions liabilities

Reconciliation of changes in contract liabilities

Opening balance

Additions

Revenue from contracts with customers included as a contract liability at the start of the period

The Shire expects to satisfy the performance obligations from contracts with customers unsatisfied at the end of the reporting period to be satisfied within the next 12 months.

Reconciliation of changes in capital grant/contribution liabilities Opening balance

Additions

Revenue from capital grant/contributions held as a liability at the start of the neriod

Expected satisfaction of capital grant/contribution liabilities

Less than 1 year

2022	2021
\$	\$
124,860 2,487,091	227,553 773,724
2,611,951	1,001,277
227,553 40,000	529,572 227,553
(142,693) 124,860	(529,572) 227,553
12 1,000	227,000
773,724	0
2,276,411	773,724
(563,044)	0
2,487,091	773,724
2,487,091	773,724

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

SIGNIFICANT ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Shire's obligations to construct recognisable non-financial assets to identified specifications to be controlled the Shire which are yet to be satisfied. Capital grant/contribution liabilities are recognised as revenue when the obligations in the contract are satisfied.

Non-current capital grant/contribution liabilities fair values are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 20(i)) due to the unobservable inputs, including own credit risk.

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11. BORROWINGS

			2022			2021		
	Note	Current	Non-current	Total	Current	Non-current	Total	
Secured		\$	\$	\$	\$	\$	\$	
Debentures		381,779	2,684,742	3,066,521	368,840	3,066,521	3,435,361	
Total secured borrowings	24(a)	381,779	2,684,742	3,066,521	368,840	3,066,521	3,435,361	

Secured liabilities and assets pledged as security

Debentures and bank overdrafts are secured by a floating charge over the assets of the Shire of Derby/West Kimberley.

The Shire of Derby/West Kimberley has complied with the financial covenants of its borrowing facilities during the 2022 and 2021 years.

SIGNIFICANT ACCOUNTING POLICIES

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierachy (see Note 20(i)) due to the unobservable inputs, including own credit risk.

Risk

Information regarding exposure to risk can be found at Note 18.

Details of individual borrowings required by regulations are provided at Note 24(a).

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12. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

Current provisions Employee benefit provisions

Annual Leave Long Service Leave

Non-current provisions

Long Service Leave

2022	2021
\$	\$
364,110	306,559
327,404	271,708
691,514	578,267
59,355	159,406
59,355	159,406
750,869	737,673

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

Amounts are expected to be settled on the following basis:

Less than 12 months after the reporting date More than 12 months from reporting date

2022	2021	
\$	\$	
454,576	578,267	
296,293	159,406	
750,869	737,673	

SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

The Shire's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

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13. OTHER PROVISIONS

			Provision for Deferred	
	Note	Make good provisions	Creditors -	Total
-		\$	\$	\$
Restated opening balance at 1 July 2021				
Non-current provisions	27	8,366,626	130,237	8,496,863
		8,366,626	130,237	8,496,863
Charged to profit or loss				
 unwinding of discount 	2(b)	317,616	0	317,616
 Movement on revaluation of provision 	14	(3,219,270)	0	(3,219,270)
Balance at 30 June 2022		5,464,972	130,237	5,595,209
Comprises				
Current		0	130,237	130,237
Non-current		5,464,972	0	5,464,972
		5,464,972	130,237	5,595,209

Other provisions

Amounts which are reliably expected to be paid out within 12 months of the reporting date are classified as current. Exact timing of payment of non-current obligations is unable to be reliably estimated as it is dependent on factors beyond the control of the local government.

Make good provisions

Under the licence for the operation of the Shire of Derby-West Kimberley waste landfill site, the Shire has a legal obligation to restore the site.

The estimated future obligations include the costs of restoring the affected areas and continued monitoring of the site.

The provision for future remediation costs is the best estimate of the present value of the expenditure required to settle the remediation obligation at the reporting date. Future remediation costs are reviewed annually and any changes in the estimate are reflected in the present value of the remediation provision at each reporting date.

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

14. REVALUATION SURPLUS

	2022	2022	2022	Total	2022	2021	2021	2021	Total	2021
	Opening	Revaluation	Revaluation	Movement on	Closing	Opening	Revaluation	Revaluation	Movement on	Closing
	Balance	Increment	(Decrement)	Revaluation	Balance	Balance	Increment	(Decrement)	Revaluation	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land - freehold land	12,888,340	0	0	0	12,888,340	12,125,340	763,000	0	763,000	12,888,340
Revaluation surplus - Buildings	8,731,138	0	0	0	8,731,138	0	8,731,138	0	8,731,138	8,731,138
Revaluation surplus - Plant and equipment	748,903	0	0	0	748,903	748,903	0	0	0	748,903
Revaluation surplus - Computer equipment	18,880	0	0	0	18,880	18,880	0	0	0	18,880
Revaluation surplus - Infrastructure - roads	186,586,716	0	(1,199,320)	(1,199,320)	185,387,396	81,357,121	105,229,595	0	105,229,595	186,586,716
Revaluation surplus - Other infrastructure- drainage	2,778,257	0	(290,597)	(290,597)	2,487,660	5,076,353	0	(2,298,096)	(2,298,096)	2,778,257
Revaluation surplus - Other infrastructure- footpaths	0	0	0	0	0	192,005	0	(192,005)	(192,005)	0
Revaluation surplus - Other infrastructure - land & parks	4,451,496	0	0	0	4,451,496	2,327,966	2,123,530	0	2,123,530	4,451,496
Revaluation surplus - Other infrastructure - wharf	17,705,999	0	0	0	17,705,999	0	17,705,999	0	17,705,999	17,705,999
Revaluation surplus - Other infrastructure - airports	28,313,650	0	0	0	28,313,650	14,845,708	13,467,942	0	13,467,942	28,313,650
Revaluation surplus - Other infrastructure - other structures	2,539,121	0	0	0	2,539,121	2,667,627	0	(128,506)	(128,506)	2,539,121
Revaluation surplus - Other infrastructure - landfill assets*1	832,954	3,219,270	(1,210,251)	2,009,019	2,841,973	0	1,492,582	(659,628)	832,954	832,954
	265,595,454	3,219,270	(2,700,168)	519,102	266,114,556	119,359,903	149,513,786	(3,278,235)	146,235,551	265,595,454

¹ Movement in the revaluation surplus for landfill assets arise from the decrease in value of the assets along with a decrease in the make good provision associated with the landfill assets. Refer notes 7(a) and 13.

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^{*}Restated 30 June 2021 balance, refer to Note 27.

15. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
Cash and cash equivalents	3	11,335,343	1,698,803	8,934,223
Restrictions The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents	3	975,801	754,801	975,801
·		975,801	754,801	975,801
The restricted financial assets are a result of the following specific purposes to which the assets may be used: Restricted reserve accounts	25	975,801	754,801	975,801
Total restricted financial assets	23	975,801	754,801	975,801
(b) Reconciliation of Net Result to Net Cash Provided By Operating Activities			,	373,33
Net result		(262,533)	12,317,007	(3,647,573)
Non-cash items:		7 000 004	7 404 000	7 000 004
Depreciation/amortisation (Profit)/loss on sale of asset		7,806,061 (66,824)	7,131,200 0	7,268,331 170,526
Loss on revaluation of fixed assets		(00,024)	0	1,394,281
Changes in assets and liabilities:				.,,
(Increase)/decrease in trade and other receivables		431,395	(70,844)	1,117,829
(Increase)/decrease in inventories		(16,958)	0	22,284
Increase/(decrease) in trade and other payables Increase/(decrease) in employee related provisions		3,381,598 13,196	0	63,790 97,901
Increase/(decrease) in employee related provisions		317,616	0	367,928
Increase/(decrease) in other liabilities		1,610,674	(1,356,947)	471,705
Non-operating grants, subsidies and contributions		(5,329,129)	(22,040,788)	(1,828,621)
Net cash provided by/(used in) operating activities		7,885,096	(4,020,372)	5,498,381
(c) Undrawn Borrowing Facilities Credit Standby Arrangements				
Bank overdraft limit		0		0
Bank overdraft at balance date		0		0
Credit card limit		50,000		50,000
Credit card balance at balance date		(45,175)		(49,532)
Total amount of credit unused		4,825	-	468
		.,020		
Loan facilities		204 770		260.040
Loan facilities - current		381,779		368,840
Loan facilities - non-current		2,684,742	-	3,066,521
Total facilities in use at balance date		3,066,521		3,435,361
Unused loan facilities at balance date		NIL		NIL

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16. CONTINGENT LIABILITIES

The Shire of Derby / West Kimberley has in compliance with the *Contaminated Sites Act 2003* section 11 listed sites to be possible sources of contamination - details of those sites:

Derby Airport
Myalls Bore
Fitzroy Crossing Works Depot
Derby Works Depot
Derby Landfill Site
Derby Cemetery
Fitzroy Crossing Landfill Site
Fitzroy Crossing Cemetery
Camballin Cemetery
Camballin Landfill Sites

Until the Shire conducts an investigation to determine the presence and scope of contamination, assess the risk and agree with the Department of Water and Environment Regulation the need and criteria for remediation using on a risk based approach, the amount of the contingent liability is unknown. This approach is consistent with the Department of Water and Environment Regulation Guidelines.

17. RELATED PARTY TRANSACTIONS

II. RELATED PARTITINANSACTIONS				
(a) Elected Member Remuneration	Note	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
Councillor 1				
President's annual allowance		62,727	62,727	62,727
Meeting attendance fees		23,231	23,231	22,125
Annual allowance for ICT expenses		1,333	1,333	0
Coursellon 0		87,291	87,291	84,852
Councillor 2		4.007	45.000	45.000
Deputy President's annual allowance		4,637	15,682	15,682
Meeting attendance fees		17,325	17,325	16,500
Annual allowance for ICT expenses		1,333	1,333	22.192
Councillor 3		23,295	34,340	32,182
Meeting attendance fees		17,325	17,325	16,500
Annual allowance for ICT expenses		1,333	1,333	0
Travel and accommodation expenses		0	0	2,591
Traver and accommodation expenses		18,658	18,658	19,091
Councillor 4		10,000	10,000	10,001
Meeting attendance fees		5,076	17,325	16,500
Other expenses		275	0	0
Annual allowance for ICT expenses		0	1,333	1,333
		5,351	18,658	17,833
Councillor 5				
Meeting attendance fees		17,325	17,325	16,500
Annual allowance for ICT expenses		1,333	1,333	0
Travel and accommodation expenses		0	0	120
		18,658	18,658	16,620
Councillor 6		4.074	47.005	40.500
Meeting attendance fees		1,071	17,325	16,500
Annual allowance for ICT expenses		1,153	1,333 18,658	16,500
Councillor 7		1,133	10,030	10,300
Meeting attendance fees		17,325	17,325	16,500
Annual allowance for ICT expenses		1,333	1,333	0
Travel and accommodation expenses		1,698	0	2,019
·····		20,356	18,658	18,519
Councillor 8				
Meeting attendance fees		17,325	17,325	16,500
Annual allowance for ICT expenses		1,333	1,333	0
		18,658	18,658	16,500
Councillor 9		47.005	47.005	10.500
Meeting attendance fees		17,325	17,325	16,500
Annual allowance for ICT expenses		1,333	1,333	0
Travel and accommodation expenses		4,970	19.659	16 500
Councillor 10		23,628	18,658	16,500
Meeting attendance fees		12,249	0	0
Deputy President's annual allowance		11,045	0	0
Annual allowance for ICT expenses		942	0	0
Travel and accommodation expenses		2,557	0	0
Traver and accommodation expenses		26,793	0	0
Councillor 11		25,. 55		
Meeting attendance fees		12,249	0	0
Annual allowance for ICT expenses		942	0	0
Travel and accommodation expenses		5,228	0	0
·		18,419	0	0
		262,260	252,237	238,597

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17. RELATED PARTY TRANSACTIONS (Continued)

Fees, expenses and allowances to be paid or reimbursed to elected council members.

President's annual allowance Deputy President's annual allowance (

Meeting attendance fees	157,826
Other expenses	275
Annual allowance for ICT expenses	11,297
Travel and accommodation expenses	14,453
	262 260

2022 2022 2021 **Budget** Actual 62,727 62,727 62,727 15,682 15,682 15,682 154,125 161,831 0 0 1,333 11,997 4,730 252,237 238,597

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Shire during the year are as follows:

Short-term employee benefits Post-employment benefits Employee - other long-term benefits Employee - termination benefits Council member costs

	2022	2021
	Actual	Actual
	\$	\$
	1,299,541	1,388,739
	181,337	152,489
	99,967	89,956
	0	25,960
(a)	262,260	238,597
	1,843,105	1,895,741

17(

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Shire's superannuation contributions made during the year

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year)

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

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17. RELATED PARTY TRANSACTIONS (Continued)

(c) Transactions with related parties

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation above the following transactions occurred with related parties:

Sale of goods and services

Purchase of goods and services

Amounts outstanding from related parties:

Trade and other receivables

Amounts payable to related parties:

Trade and other payables

2022	2021
Actual	Actual
\$ 2,316 841	\$ 4,566 38,740
1,108	505
0	25,470

(d) Related Parties

The Shire's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

ii. Other Related Parties

An associate person of KMP was employed by the Shire under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Shire.

iii. Entities subject to significant influence by the Shire

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence.

Significant influence may be gained by share ownership, statute or agreement.

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SHIRE OF DERBY/WEST KIMBERLEY NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

18. FINANCIAL RISK MANAGEMENT

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rates	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	0 0 ,	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Shire's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
2022 Cash and cash equivalents	0.12%	11,335,343	975,801	10,248,690	110,852
2021 Cash and cash equivalents	0.16%	8,934,223	1,272,289	7,588,849	73,085

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

Impact of a 1% movement in interest rates on profit and loss and equity* 102,487 75,888
* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 24(a).

18. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The Shire's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Shire is able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The loss allowance as at 30 June 2022 and 30 June 2021 was determined as follows for trade receivables.

	Less than 30	More than 30	More than 60	More than 90	
	days past due	days past due	days past due	days past due	Total
30 June 2022					
Trade and other receivables					
Expected credit loss	2.87%	2.87%	2.87%	74.13%	
Gross carrying amount	426,735	23,922	29,389	486,171	966,217
Loss allowance	12,243	686	843	360,390	374,162
30 June 2021					
Trade and other receivables					
Expected credit loss	0.87%	0.88%	0.99%	80.57%	
Gross carrying amount	401,750	138,312	88,379	448,982	1,077,423
Loss allowance	3,976	1,216	876	361,767	367,835

(b) Credit risk

The loss allowances for trade receivables as at 30 June reconcile to the opening loss allowances as follows:

	Trac	le and	other	r receiv	∕ables
--	------	--------	-------	----------	--------

2022	2021
Actual	Actual
\$	\$
367,835	0
6,327	0
0	367,835
374,162	367,835

Opening loss allowance as at 1 July Increase in loss allowance recognised in profit or loss during the year Unused amount reversed Closing loss allowance at 30 June

Trade receivables and contract assets are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the Shire, and a failure to make contractual payments for a period of greater than 120 days past due.

Impairment losses on trade receivables are presented as net impairment losses within operating profit. Subsequent recoveries of amounts previously written off are credited against the same line item.

18. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 15(c).

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

2022	Due within 1 year \$	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
Trade and other payables Borrowings	7,031,364 484,668 7,516,032	2,271,474 2,271,474	769,218 769,218	7,031,364 3,525,360 10,556,724	7,031,364 3,066,521 10,097,885
2021					
Trade and other payables Borrowings	3,649,766 484,644 4,134,410	0 2,339,353 2,339,353	0 1,186,008 1,186,008	3,649,766 4,010,005 7,659,771	3,649,766 3,435,361 7,085,127

Item 7.1 - Attachment 1

SHIRE OF DERBY/WEST KIMBERLEY NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

19. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

In January 2023 ex tropical cyclone Ellie caused significant flooding in the district with Fitzroy Crossing and the Shire's road network severely damaged.

A large number of Shire assets have been impacted with reduced services being provided to the community. The value of assets damaged or destroyed by the flooding is yet to be determined.

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20. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial statements is

e) Budget comparative figures
Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of

f) Superannuation
The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution

g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use

h) Interest earnings Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance)

i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest evel that an input that is significant to the measurement can be categorised into as follows:

Measurements based on quoted prices (unadjusted) in active markets for identical assets or iabilities that the entity can access at the measurement date.

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following

Market approach
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value

Cost approach

aluation techniques that reflect the current replacement cost of the service capacity of an asse

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered

j) Impairment of assets

In accordance with Australian Accounting Standards the Shire's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

k) Initial application of accounting standards

During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations

New accounting standards for application in future years
The following new accounting standards will have application to local government in future years
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current

AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments

- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates

- AASB 2021-7 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections

It is not expected these standards will have an impact on the financial report.

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21. FUNCTION AND ACTIVITY

(a) Service objectives and descriptions

Shire operations as disclosed in this financial report encompass the following service orientated functions and activities.

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Description

Administration and operation of facilities and services to members of council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

General purpose funding

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

Health

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and environmental health administration

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

Housing

Help ensure adequate housing.

Management and maintenance of staff and rental housing.

Community amenities

To provide services required by the community.

Rubbish collections, recycling, refuse site operations, litter control, administration of the town planning scheme, cemetery operations, public toilet facilities, sewerage and protection of the environment.

Recreation and culture

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance and operation of the Town Hall, the acquatic centre, recreation centre, library, community arts program, cultural activities and various services.

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, footpaths, street lighting, traffic management and airport. Purchase and disposal of Council's road plant, parking control and police licensing.

Economic services

To help promote the Shire and its economic well being.

Building control, saleyards, tourism and area promotion, standpipes and pest control.

Other property and services

To monitor and control the Shire's overheads operating accounts.

Private works operations, plant repairs and operation costs, stock and materials, property leases and rental, salaries and wages for council employees.

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21. FUNCTION AND ACTIVITY (Continued)

,			Restated
(b) Income and expenses	2022	2022	2021
	Actual	Budget	Actual
	\$	\$	\$
Income excluding grants, subsidies and contributions			
Governance	14,135	3,750	1,158
General purpose funding	7,885,151	7,923,414	7,646,679
Law, order, public safety	46,848	74,950	58,725
Health	24,846	45,019	49,966
Education and welfare	136	0	0
Housing	127,189	108,800	91,111
Community amenities	2,548,233	2,185,272	1,784,707
Recreation and culture	295,710	149,500	137,250
Transport	2,180,730	1,620,000	2,075,553
Economic services			
	98,658	57,000	78,149
Other property and services	73,017	72,504 12,240,209	107,815 12,031,113
Country and allow and anothly office	13,294,653	12,240,209	12,031,113
Grants, subsidies and contributions	7.450.004	0.400.744	0.407.770
General purpose funding	7,452,624	3,130,711	6,137,770
Law, order, public safety	67,414	208,896	204,835
Health	672,002	661,497	571,058
Education and welfare	755,828	1,139,770	132,061
Housing	0	0	6,264
Community amenities	56,331	349,863	273
Recreation and culture	119,400	455,372	208,390
Transport	4,197,580	21,951,029	3,337,610
Economic services	17,481	105,000	5,686
Other property and services	0	10,000	23,778
	13,338,660	28,012,138	10,627,725
Total Income	26,633,313	40,252,347	22,658,838
Expenses			
Governance	(1,424,067)	(1,670,237)	(1,214,318)
General purpose funding	(504,878)	(434,987)	(609,156)
Law, order, public safety	(620,158)	(770,307)	(645,066)
Health	(1,198,494)	(1,460,607)	(961,513)
Education and welfare	(991,245)	(858,372)	(722,644)
Housing	(340,853)	(597,445)	(755,789)
Community amenities	(3,810,233)	(4,082,207)	(5,607,718)
Recreation and culture	(5,635,089)	(6,663,225)	(5,527,611)
Transport	(10,671,138)	(9,934,288)	(8,996,488)
Economic services	(1,150,525)	(1,323,943)	(1,156,541)
Other property and services	(549,166)	(139,722)	(109,567)
Total expenses	(26,895,846)	(27,935,340)	(26,306,411)
Net result for the period	(262,533)	12,317,007	(3,647,573)

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2021

SHIRE OF DERBY/WEST KIMBERLEY NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

21. FUNCTION AND ACTIVITY (Continued)

(c) Fees	and C	harges
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Governance
General purpose funding
Law, order, public safety
Health
Housing
Community amenities
Recreation and culture

Transport Economic services

Other property and services

Actual	Budget	Actual
\$	\$	\$
1,557	3,750	836
21,681	19,900	19,662
26,087	43,700	27,393
18,960	45,019	49,960
119,045	88,800	88,228
2,548,233	2,185,272	1,784,707
103,350	109,500	93,318
1,797,932	1,620,000	1,617,428
23,736	56,000	14,648
12,916	8,500	9,264
4,673,497	4,180,441	3,705,444

2022

(d) Total Assets

Unallocated

Governance
General purpose funding
Law, order, public safety
Health
Education and welfare
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

2022 2021 444,879 218,080 1,036,490 1,914,927 445,201 437,689 793,417 954,136 2,957,037 3,077,403 9,473,455 9,634,125 5,740,209 5,786,852 20,719,513 21,026,205 288,863,166 288,304,566 3,105,792 3,114,453 3,069,374 2,311,419 10,294,153 7,958,422 346,836,253 344,844,710

2022

22. RATING INFORMATION

(a) General Rates

(a) General Kates													
				2021/22	2021/22	2021/22	2021/22	2021/22	2021/22	2021/22	2021/22	2021/22	2020/21
			Number	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Actual
RATE TYPE		Rate in	of	Rateable	Rate	Interim	Back	Total	Rate	Interim	Back	Total	Total
Rate Description	Basis of valuation	\$	Properties	Value *	Revenue	Rates	Rates	Revenue	Revenue	Rate	Rate	Revenue	Revenue
-				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
GRV General	Gross rental valuation	0.1291	1,454	36,764,820	4,747,626	1,300	(25)	4,748,901	4,744,966	9,610	0	4,754,576	4,720,533
UV General	Unimproved valuation	0.0728	141	35,688,222	2,598,102	(2,046)	(34,652)	2,561,404	2,598,048	90	0	2,598,138	0
UV Pastoral	Unimproved valuation	0	0	0	0	0	0	0	0	0	0	0	2,049,515
UV Mining	Unimproved valuation	0	0	0	0	0	0	0	0	0	0	0	395,021
Sub-Total			1,595	72,453,042	7,345,728	(746)	(34,677)	7,310,305	7,343,014	9,700	0	7,352,714	7,165,069
		Minimum											
Minimum payment		\$											
GRV General	Gross rental valuation	1,320	220	1,135,440	290,400	0	0	290,400	290,400	0	0	290,400	185,887
UV General	Unimproved valuation	610	140	332,296	85,400	0	0	85,400	85,400	0	0	85,400	0
UV Pastoral	Unimproved valuation	0	0	0	0	0	0	0	0	0	0	0	8,216
UV Mining	Unimproved valuation	0	0	0	0	0	0	0	0	0	0	0	61,110
Sub-Total			360	1,467,736	375,800	0	0	375,800	375,800	0	0	375,800	255,213
			1,955	73,920,778	7,721,528	(746)	(34,677)	7,686,105	7,718,814	9,700	0	7,728,514	7,420,282
Discounts on general rates (Total amount raised from g							-	(59,165) 7,626,940			-	(50,000) 7,678,514	<u>(55,038)</u> 7,365,244
(b) Total Rates								7,626,940			-	7,678,514	7,365,244

^{*} Rateable value is based on the value of properties at the time the rate is raised.

The entire balance of rates revenue has been recognised at a point in time in accordance with AASB 1058 Income for not-for-profit entities.

22. RATING INFORMATION (Continued)

(b) Discounts, Incentives, Concessions, & Write-offs

Rates Discounts

Rate or Fee Discount Granted	Туре	Discount	Discount	2022 Actual	2022 Budget	2021 Actual	Circumstances in which Discount is Granted
		%	\$	\$	\$	\$	
Discount	Rate	1.50%	0	59,165	50,000	55,03	8 A discount is offered to ratepayers whose payment of the full amount, including arrears and other charges is received on or before 21 days after the date appearing on the rate notice. The discount will apply to interim rates issued after the billing date.
Waivers or Concessions	5			59,165	50,000	55,03	8
Rate or Fee and Charge to which							
the Waiver or		Waiver/			2022	2022	2021

Concession is Granted	Type	Concession	Discount	Discount	Actual	Budget	Actual
			%	\$	\$	\$	\$
50% of facility hire fees	Fee and charge	Waiver	0.00%	0	0	0	650
					0	0	650
Total discounts/concessions	s (Note 22)				59 165	50 000	55 688

Rate or Fee and	Circumstances in which		
Charge to which	the Waiver or Concession is		
the Waiver or	Granted and to whom it was	Objects of the Waiver	Reasons for the Waiver
Concession is Granted	available	or Concession	or Concession

50% of facility hire fees 50% of use for some community organisations and shire staff. To support clubs for contributions made to the community and to protect the health and lifestyle of shire staff.

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22. RATING INFORMATION (Continued)

(c) Interest Charges & Instalments

	Date	Instalment Plan	Instalment Plan	Unpaid Rates Interest
Instalment Options	Due	Admin Charge	Interest Rate	Rate
		\$	%	%
Option One				
Single full payment	13/10/2021	0	0.00%	7.00%
Option Two				
First instalment	13/10/2021	15	5.50%	7.00%
Second instalment	14/02/2022	15	5.50%	7.00%
Option Three				
First instalment	13/10/2021	15	5.50%	7.00%
Second instalment	13/12/2021	15	5.50%	7.00%
Third instalment	14/02/2022	15	5.50%	7.00%
Fourth instalment	14/04/2022	15	5.50%	7.00%
		2022	2022	2021
		Actual	Budget	Actual
		\$	\$	\$
Interest on unpaid rates		136,327	200,000	209,146
Interest on instalment plan		13,068	25,000	29,396
Charges on instalment plan		10,800	12,000	11,760
		160,195	237,000	250,302

23. RATE SETTING STATEMENT INFORMATION

2021/22 (30 June 2022 (30 June 2022 (30 June 2022 (20 Larried Poward)) 20 June 2021 (20 Larried Poward) 20 June 2021 (20 June 20 June 2021 (20 June 2021 (20 June 2021 (20 June 2021 (20 June 20 June 2021 (20 June 2021 (20 June 2021 (20 June 2021 (20 June 20				2021/22	Restated
(a) Non-cash amounts excluded from operating activities The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32. Adjustments to operating activities Less: Profit on asset disposals Less: Movement in liabilities associated with restricted cash Add: Loss on disposal of assets 8(b) 6,505 0 0 199,314 Add: Loss on disposal of assets 8(b) 6,505 0 0 199,314 Add: Loss on evaluation of fixed assets 7(a) 0 0 2,053,099 Add: Depreciation Non-cash movements in non-current assets and liabilities: Pensioner deferred rates C2,248) 0 15,140 Employee benefit provisions (100,051) 0 78,375 Other provisions Non-cash amounts excluded from operating activities The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(efficit) after imposition of general rates Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings 11 381,779 381,779 368,840 - Employee benefit provisions 12 381,779 381,779 368,840 - Employee benefit provisions 13 381,779 381,779 368,840 - Employee benefit provisions 14 402,441 402,441 - 402,441 - 402,441 - 402,441 - 402,441 - Total adjustments to net current assets - Employee benefit provisions 15 402,441 402,441 - 402,4			2021/22	Budget	2020/21
(a) Non-cash amounts excluded from operating activities The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32. Adjustments to operating activities Less: Profit on asset disposals Less: Movement in liabilities associated with restricted cash Add: Loss on disposal of assets 8(b) 6,505 0 0 199,314 Add: Loss on disposal of assets 8(b) 6,505 0 0 199,314 Add: Loss on evaluation of fixed assets 7(a) 0 0 2,053,099 Add: Depreciation Non-cash movements in non-current assets and liabilities: Pensioner deferred rates C2,248) 0 15,140 Employee benefit provisions (100,051) 0 78,375 Other provisions Non-cash amounts excluded from operating activities The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(efficit) after imposition of general rates Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings 11 381,779 381,779 368,840 - Employee benefit provisions 12 381,779 381,779 368,840 - Employee benefit provisions 13 381,779 381,779 368,840 - Employee benefit provisions 14 402,441 402,441 - 402,441 - 402,441 - 402,441 - 402,441 - Total adjustments to net current assets - Employee benefit provisions 15 402,441 402,441 - 402,4			(30 June 2022	(30 June 2022	(30 June 2021
(a) Non-cash amounts excluded from operating activities The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32. Adjustments to operating activities Less: Profit on asset disposals Less: Movement in liabilities associated with restricted cash Add: Loss on disposal of assets Less: Movement in liabilities associated with restricted cash Add: Loss on insposal of assets Representation Non-cash movements in non-current assets and liabilities: Pensioner deferred rates Employee benefit provisions Other provisions Other provisions Non-cash amounts excluded from operating activities The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts Add: Current portion of borrowings - Employee benefit provisions - Current portion of borrowings - Employee benefit provisions - Current portion of borrowings - Employee benefit provisions Net current assets used in the Rate Setting Statement Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets used in the Rate Setting Statement Total current tiabilities to net current assets - Employee benefit provisions - Employee benefit p			•	•	•
(a) Non-cash amounts excluded from operating activities The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32. Adjustments to operating activities Less: Profit on asset disposals Less: Movement in liabilities associated with restricted cash Add: Loss on disposal of assets Regulation of fixed assets on one valuation of fixed assets on a fixed assets on revaluation of fixed assets on a fixed assets on a fixed assets on a fixed asset on a fixed ass		Note			
(a) Non-cash amounts excluded from operating activities The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32. Adjustments to operating activities Less: Profit on asset disposals Less: Profit on asset disposals Less: Movement in liabilities associated with restricted cash Add: Loss on disposal of assets 8(b) 6,505 0 199,314 Add: Loss on revaluation of fixed assets 7(a) 0 0 0,2053,909 Add: Depreciation Non-cash movements in non-current assets and liabilities: Pensioner deferred rates Employee benefit provisions (100,051) 0 78,375 Other provisions Non-cash amounts excluded from operating activities The following current assets and liabilities have been excluded from the net current assets and liabilities have been excluded from the net current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings 11 381,779 381,779 368,840 402,441 402,441 402,441 Total adjustments to net current assets 13,576,583 3,595,574 11,592,148 Less: Total current tiabilities		Hote	,	,	
Statement in accordance with Financial Management Regulation 32.	(a) Non-cash amounts excluded from operating activities		•	•	•
Less: Profit on asset disposals Less: Movement in liabilities associated with restricted cash Add: Loss on disposal of assets Add: Loss on revaluation of fixed assets Add: Depreciation Add: De	from amounts attributable to operating activities within the Rate Setting				
Less: Profit on asset disposals Less: Movement in liabilities associated with restricted cash Add: Loss on disposal of assets Add: Loss on revaluation of fixed assets Add: Depreciation Add: De	Adjustments to operating activities				
Add: Loss on disposal of assets Add: Loss on revaluation of fixed assets Add: Loss on revaluation of fixed assets Add: Lopreciation Non-cash movements in non-current assets and liabilities: Pensioner deferred rates Employee benefit provisions Other provisions Non-cash amounts excluded from operating activities The following current assets and liabilities have been excluded from the net current assets and liabilities have been excluded from the net current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates Adjustments to net current assets Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions Net current assets used in the Rate Setting Statement Total adjustments to net current assets Less: Total current liabilities 13,576,583 3,595,574 11,592,148 Less: Total adjustments to net current assets (191,581) 29,419 (204,520) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)		8(b)	(73,329)	0	(28,788)
Add: Loss on revaluation of fixed assets 7(a) 0 0 2,053,909 Add: Depreciation 8(a) 7,806,061 7,131,200 7,268,331 Non-cash movements in non-current assets and liabilities: Pensioner deferred rates (2,248) 0 15,140 Employee benefit provisions (100,051) 0 78,375 Other provisions 187,379 0 367,928 Non-cash amounts excluded from operating activities 7,824,317 7,131,200 10,356,650 (b) Surplus/(deficit) after imposition of general rates The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings 11 381,779 381,779 368,840 - Employee benefit provisions 29,419 (204,520) Net current assets used in the Rate Setting Statement Total current assets Less: Total current liabilities 12,419 (204,520) Net current lassets used in the Rate Setting Statement Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities 12,9419 (204,520)	Less: Movement in liabilities associated with restricted cash		0	0	402,441
Add: Depreciation Non-cash movements in non-current assets and liabilities: Pensioner deferred rates Employee benefit provisions Other provisions Other provisions Other provisions Non-cash amounts excluded from operating activities The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets used in the Rate Setting Statement Total current assets used in the Rate Setting Statement Total current liabilities 13,576,583 1,595,574 11,592,148 Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	Add: Loss on disposal of assets		6,505	0	
Non-cash movements in non-current assets and liabilities: Pensioner deferred rates Employee benefit provisions Other provisions Non-cash amounts excluded from operating activities The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions - Employee benefit provisions Net current assets used in the Rate Setting Statement Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current liabilities - (191,581) - (2,248) - (100,051) -			0	-	
Pensioner deferred rates	·	8(a)	7,806,061	7,131,200	7,268,331
Employee benefit provisions					
Other provisions 187,379 0 367,928 Non-cash amounts excluded from operating activities 7,824,317 7,131,200 10,356,650 (b) Surplus/(deficit) after imposition of general rates The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets 25 (975,801) (754,801) (975,801) Add: Current liabilities not expected to be cleared at end of year 25 (975,801) (754,801) (975,801) Add: Current portion of borrowings 11 381,779 381,779 368,840 Employee benefit provisions 402,441 <th< td=""><td></td><td></td><td></td><td>_</td><td></td></th<>				_	
Non-cash amounts excluded from operating activities 7,824,317 7,131,200 10,356,650 (b) Surplus/(deficit) after imposition of general rates The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts - Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions 11 381,779 381,779 368,840 402,441 402,441 402,441 Total adjustments to net current assets (191,581) 29,419 (204,520) Net current assets used in the Rate Setting Statement Total current assets Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets					
(b) Surplus/(deficit) after imposition of general rates The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts Current portion of borrowings - Current portion of borrowings - Employee benefit provisions Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets used in the Rate Setting Statement Total current liabilities 13,576,583 3,595,574 11,592,148 Less: Total adjustments to net current assets (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	•				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts - Current portion of borrowings - Employee benefit provisions - Employee benefit provisions Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets Less: Total current liabilities - Total adjustments to net current assets - Total current liabilities - Total current liabilities - Total adjustments to net current assets - Total adjustments to net current assets - Total current liabilities - Total adjustments to net current assets	Non-cash amounts excluded from operating activities		7,824,317	7,131,200	10,356,650
from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts - Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets Total current liabilities Less: Total current liabilities (10,846,845) Less: Total adjustments to net current assets (191,581) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	(b) Surplus/(deficit) after imposition of general rates				
from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts - Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets Total current liabilities Less: Total current liabilities (10,846,845) Less: Total adjustments to net current assets (191,581) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	The following current assets and liabilities have been excluded				
in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates. Adjustments to net current assets Less: Reserve accounts - Current liabilities not expected to be cleared at end of year - Current portion of borrowings 11 381,779 381,779 368,840 - Employee benefit provisions 11 402,441 402,441 402,441 Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)					
Adjustments to net current assets Less: Reserve accounts Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions Total adjustments to net current assets Net current assets used in the Rate Setting Statement Total current assets Total current liabilities Less: Total adjustments to net current assets 13,576,583 3,595,574 11,592,148 Less: Total adjustments to net current assets (10,846,845) Less: Total adjustments to net current assets (10,846,845) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)					
Less: Reserve accounts 25 (975,801) (754,801) (975,801) Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings 11 381,779 388,840 - Employee benefit provisions 402,441 402,441 402,441 Total adjustments to net current assets (191,581) 29,419 (204,520) Net current assets used in the Rate Setting Statement Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	0 0				
Less: Reserve accounts 25 (975,801) (754,801) (975,801) Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings 11 381,779 388,840 - Employee benefit provisions 402,441 402,441 402,441 Total adjustments to net current assets (191,581) 29,419 (204,520) Net current assets used in the Rate Setting Statement Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	A.B. started to the second of the second				
Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings - Employee benefit provisions 11 381,779 381,779 368,840 402,441 402,441 402,441 Total adjustments to net current assets (191,581) 29,419 (204,520) Net current assets used in the Rate Setting Statement Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	•	٥٢	(0.75, 00.4)	(754.004)	(075 004)
- Current portion of borrowings - Employee benefit provisions - Employee benefit provisions - Employee benefit provisions - Employee benefit provisions - Courrent assets - Courrent liabilities - Courrent liabilities - Courrent liabilities - Courrent assets - Courrent liabilities - Courrent liabilities - Courrent assets - Courrent liabilities - Courrent liabilities - Courrent assets - Courrent assets - Courrent assets - Courrent liabilities - Courrent assets - Courrent liabilities - Courrent assets - Courrent assets - Courrent liabilities - Courrent assets - Courrent liabilities - Courrent assets - Courrent assets - Courrent liabilities - Courrent liabilities - Courrent assets - Courrent liabilities - Courrent liabilities - Courrent assets - Courrent liabilities		25	(975,801)	(754,801)	(975,801)
- Employee benefit provisions 402,441 402,441 402,441 Total adjustments to net current assets (191,581) 29,419 (204,520) Net current assets used in the Rate Setting Statement Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)		11	204 770	204 770	200 040
Net current assets used in the Rate Setting Statement 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)		- 11		,	,
Net current assets used in the Rate Setting Statement Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)					
Total current assets 13,576,583 3,595,574 11,592,148 Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	Total adjustments to net current assets		(191,361)	29,419	(204,320)
Less: Total current liabilities (10,846,845) (3,624,993) (5,598,150) Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	Net current assets used in the Rate Setting Statement				
Less: Total adjustments to net current assets (191,581) 29,419 (204,520)	Total current assets		13,576,583	3,595,574	
Net current assets used in the Rate Setting Statement 2,538,157 0 5,789,478			_ , , ,		
	Net current assets used in the Rate Setting Statement		2,538,157	0	5,789,478

24. BORROWING AND LEASE LIABILITIES

(a) Borrowings

Principal
July 202
\$
75
564
262
193
289
1,721
328
3,435

	Dual	mot.						
	Budget Principal							
Principal at 1	New Loans	Repayments	Principal at					
July 2021	During 2021-22	During 2021-22	30 June 2022					
\$	\$	\$	\$					
75,276	0	(23,491)	51,785					
564,880	0	(48, 289)	516,591					
262,622	0	(18,934)	243,688					
0	0	0	0					
193,395	0	(27,044)	166,351					
289,395	0	(37,719)	251,676					
1,721,515	0	(189,695)	1,531,820					
328,278	0	(23,668)	304,610					
3,435,361	0	(368,840)	3,066,521					

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

Borrowing Interest Repayments

Borrowing interest Repayments						Actual for year ending	Budget for year ending 30 June	Actual for year ending
Purpose	Note	Loan	Function and activity	Institution	Interest Rate	30 June 2022	2022	30 June 2021
						\$	\$	\$
Staff housing		136	Housing	WATC*	6.46%	(4,799)	(4,489)	(5,867)
Staff housing		146	Housing	WATC*	6.33%	(43,446)	(35,004)	(27,950)
Staff housing		148	Housing	WATC*	4.49%	(11,641)	(11,581)	(11,823)
Civic Centre renovations		135	Recreation and culture	WATC*	5.32%	0	0	(5)
Wharf fenders, boat ramp		145	Transport	WATC*	6.87%	(12,861)	(12,829)	(14,555)
Derby wharf infrastructure		151	Transport	WATC*	3.02%	(8,499)	(8,457)	(9,517)
Derby Airport Infrastructure & wharf		152	Transport	WATC*	1.72%	(29,037)	(28,965)	(32,114)
Derby Visitors Centre		149	Economic services	WATC*	4.49%	(14,552)	(14,476)	(15,419)
Total Interest Repayments	2(b)					(124,835)	(115,801)	(117,250)

^{*} W A Treasury Corporation

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^{*} W A Treasury Corporation

25. RESERVE ACCOUNTS	2022 Actual Opening Balance	2022 Actual Transfer to	2022 Actual Transfer (from)	2022 Actual Closing Balance	2022 Budget Opening Balance	2022 Budget Transfer to	2022 Budget Transfer (from)	2022 Budget Closing Balance	2021 Actual Opening Balance	2021 Actual Transfer to	2021 Actual Transfer (from)	2021 Actual Closing Balance
Restricted by council												
(a) Leave Reserve	402,441	0	0	402,441	402,441	0	0	402,441	402,441	0	0	402,441
(b) Office Building Reserve	314,511	0	0	314,511	314,511	0	(221,000)	93,511	814,511	0	(500,000)	314,511
(c) Airport Reserve	28,456	0	0	28,456	28,456	0	0	28,456	28,456	0	0	28,456
(d) Derby Wharf Maintenance Reserve	3,721	0	0	3,721	3,721	0	0	3,721	3,721	0	0	3,721
(e) Economic Development Reserve	19,936	0	0	19,936	19,936	0	0	19,936	19,936	0	0	19,936
(f) Fitzroy Crossing Recreation Hall Reserve	46,771	0	0	46,771	46,771	0	0	46,771	46,771	0	0	46,771
(g) Staff Housing Reserve	159,965	0	0	159,965	159,965	0	0	159,965	159,965	0	0	159,965
(h) Energy Developments Ltd West Kimberley												
Cement Donations Reserve	0	0	0		0	0	0	0	26,853	0	(26,853)	0
	975,801	0	0	975,801	975,801	0	(221,000)	754,801	1,502,654	0	(526,853)	975,801

All reserves are supported by cash and cash equivalents and are restricted within equity as Reserves - cash backed.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

		Anticipated	
	Name of Reserve	date of use	Purpose of the reserve
(a)	Leave Reserve	Ongoing	To be used to fund annual and long service leave requirements.
(b)	Office Building Reserve	Ongoing	To be used to fund the new Derby administration building
(c)	Airport Reserve	Ongoing	To be used to fund airport capital works, primarily bitumen resealing
(d)	Derby Wharf Maintenance Reserve	Ongoing	To be used to carry out wharf maintenance
(e)	Economic Development Reserve	Ongoing	To promote economic development within the Shire
(f)	Fitzroy Crossing Recreation Hall Reserve	Ongoing	To be used to quarantine funds received from the lease of the FX Recreation Hall to be utilised for any upgrade works
(g)	Staff Housing Reserve	Ongoing	To be used for the construction of staff housing
(h)	Energy Developments Ltd West Kimberley Cement Donations Reserve	Ongoing	To administer the funds provided by Energy Developments Limited to create lasting value throughout the West Kimberley by contributing to not-for-profit projects or activities that benefit the Shire of Derby/West Kimberley

26. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2021	Amounts Received	Amounts Paid	30 June 2022
	\$	\$	\$	\$
Public open spaces	295,981	0	0	295,981
	295,981	0	0	295,981

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27. CORRECTION OF PRIOR PERIOD ERROR

Revaluation surplus - Reclamation asset

Paragraph 17A of the Local Government (Financial Management) Regulation 1996 was amended to require all physical non-current asset to be valued on a fair value basis with full implementation by June 2017. At the time of application landfill assets were omitted in error

A provision for the rehabilitation of the Derby and Fitzroy Crossing landfill sites was recognised as at 1 July 2017 as a prior period error correction in the 2018-19 financial statements and an asset recognised for the same value of the provision.

Review of these calculations and associated accounting in the current year identified prior period errors in both the provision and the carrying amount of the landfill assets. The rehabilitation provision was overstated due to the use of incorrect projected costs. The landfill assets useful life was also incorrectly calculated from 1 July 2017 on initial take up instead of when the rehabilitation asset components were considered to have been first established (i.e. when the landfill sites started operating).

The Shire has retrospectively applied the corrections and adjustments to the carrying amount of the two landfill sites and their associated rehabilitation provisions. The impact of these adjustments is provided below.

The Shire reclassified the landfill asset from property, plant and equipment to infrastructure in 2020-21, but not the 2019-20 comparatives. The adjustments below also reclassify the landfill asset as at 1 July 2020 from property, plant and equipment to infrastructure for comparability purposes.

Statement of Financial Position	30 June 2021	Increase/ (Decrease)	30 June 2021 (Restated)	1 July 2020	Increase/ (Decrease)	1 July 2020 (Restated)
(Extract)	\$	\$	(Restated)	\$	(Decrease)	(Restated)
Property, plant and equipment	47,444,801	18,040	47,462,841	45,666,420	(6,001,404)	39,665,016
Infrastructure	291,233,418	(5,552,311)	285,681,107	149,684,526	3,629,114	153,313,640
Non current other provisions	11,332,588	(2,835,725)	8,496,863	9,969,121	(347,604)	9,621,517
Net assets	330,222,316	(2,698,546)	327,523,770	186,960,478	(2,024,686)	184,935,792
Retained earnings	63,069,114	(2,116,599)	60,952,515	66,097,921	(2,024,686)	64,073,235
Revaluation surplus	266,177,401	(581,947)	265,595,454	119,359,903	0	119,359,903
Total equity	330,222,316	(2,698,546)	327,523,770	186,960,478	(2,024,686)	184,935,792
Statement of Comprehensive Inco	me	2021	Increase/ (Decrease)	2021 (Restated)		
(Extract)		\$	\$	\$		
By Nature or Type						
Depreciation		(7,414,109)	145,778	(7,268,331)		
Finance costs		(117,250)	(237,691)	(354,941)		
Net loss for the period	,	(3,555,660)	(91,913)	(3,647,573)		
Other comprehensive income for	the period					
Changes in asset revaluation surplus	S	146,817,498	(581,947)	146,235,551		
Total other comprehensive incom	e for the period	146,817,498	(581,947)	146,235,551		
Total comprehensive income for the period		143,261,838	(673,860)	142,587,978		
Note 13. Other provisions (Extract)		30 June 2021	Increase/ (Decrease)	30 June 2021 (Restated)		
(=====)		\$	\$	\$		
Make good provision		11,202,351	(2,835,725)	8,366,626		
Note 14. Revaluation surplus (Extract)						

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Item 7.1 - Attachment 1 Page 67

(581,947)

832,954

1,414,901



INDEPENDENT AUDITOR'S REPORT 2022 Shire of Derby-West Kimberley

To the Councillors of the Shire of Derby-West Kimberley

Opinion

I have audited the financial report of the Shire of Derby-West Kimberley (Shire) which comprises:

- the Statement of Financial Position at 30 June 2022, and the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2022 and its financial position at the end of that period
- in accordance with the Local Government Act 1995 (the Act) and, to the extent that they
 are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter - Restatement of comparative figures

I draw attention to Note 27 of the financial report which states that the amounts reported in the previously issued 30 June 2021 financial report have been restated and disclosed as comparatives in this financial report.

My opinion is not modified in respect of this matter.

Other information

The Chief Executive Officer (CEO) is responsible for the preparing and the Council for overseeing, the other information. The other information is the information in the entity's annual report for the year ended 30 June 2022, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

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7th Floor Albert Facey House 469 Wellington Street Perth MAIL TO: Perth BC PO Box 8489 Perth WA 6849 TEL: 08 6557 7500

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer of the Shire is responsible for:

- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Shire's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors responsibilities/ar4.pdf.

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My independence and quality control relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Shire of Derby-West Kimberley for the year ended 30 June 2022 included in the annual report on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Shire to confirm the information contained in the website version.

Grant Robinson
Assistant Auditor General Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
April 2023

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ATTACHMENT A

SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

INDEX OF FINDINGS		RATING						
	Significant	Moderate	Minor					
Findings identified in the current audit								
Impairment assessment of roads	✓							
Revenue recognition (AASB 15 and AASB 1058)	~							
3. Rehabilitation provision assessment		✓						
4. Fixed asset depreciation rates		✓						
5. Fixed asset additions			✓					
6. Revenue cut-off			✓					
Matters outstanding from prior audits								
7. Fixed asset management policy	✓							
8. Fixed asset capitalisation policy	✓							
9. Recognition of accrued expenses	✓							
10. Fixed asset capitalisation dates		✓						

KEY TO RATINGS

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant -

Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit report, it should be addressed promptly.

Moderate

Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor

 Those findings that are not of primary concern but still warrant action being taken.

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ATTACHMENT A

SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

1. Impairment assessment of roads

Finding

Our review of the Shire's assessment of impairment indicators for Infrastructure – Roads revealed that certain assets that were damaged by floods should be impaired at 30 June 2022.

The Shire initially did not bring to account the financial impact of the impairment. The financial impact was assessed and addressed during the audit, with an impairment of \$1.5 million being brought to account by the Shire.

Rating: Significant

Implication

Failure to determine and bring to account impairment of assets may cause the Shire's financial statements to be misstated.

Recommendation

The Shire should conduct impairment assessments in a timely manner and bring to account any necessary adjustments to the carrying value of assets to minimise the risk of material misstatement in its financial statements.

Management comment

Flood damage occurs frequently, the Shire will review assets for impairment as part of the annual financial reporting process.

Responsible position: Director Corporate Services

Completion Date: Completed and ongoing on an annual basis.

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

2. Revenue recognition (AASB 15 and AASB 1058)

Finding

From our sample testing of revenue transactions, we identified for one transaction that the Shire has incorrectly applied AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities. The grant of \$1.1 million received was recognised as a revenue when the specific grant conditions have not been fulfilled which resulted in an overstatement of revenue and an understatement of contract liabilities.

The error was addressed during the audit with the necessary adjustments being subsequently recognised by the Shire.

Rating: Significant

Implication

Incorrect application of accounting standards may cause the Shire's financial statements to be misstated.

Recommendation

The Shire should review its interpretation and application of AASB 15 and AASB 1058 for grant revenue and amend its accounting treatment accordingly.

Management comment

Policy and process will be finalised in May 2023.

Responsible position: Director Corporate Services

Completion date: May 2023

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

3. Rehabilitation provision assessment

Finding

The external waste management plan used in the provision of landfill computation for Fitzroy Crossing and Derby for was generated in 2016 and 2014 respectively.

The Shire has not performed an assessment to determine if the cost and scope to remediate landfill sites are still appropriate since the last external waste management plan was developed back in 2016 for Fitzroy Crossing and 2014 for Derby.

Rating: Moderate

Implication

The valuation data and assumption used may be outdated which increases the risk of misstatement to the provision and landfill asset amounts in the financial statements.

Recommendation

The Shire should assess the assumptions used in its valuation model to ensure cost and scope of its obligation to rehabilitate and remediate landfill sites have not significantly changed annually to comply with AASB 137.59. Where there have been significant changes to the cost and scope identified, an updated external waste management plan and projected cost estimates should be obtained.

Management comment

The Shire will review the Waste Management Plan to ensure cost and scope of its obligation to rehabilitate and remediate landfill sites have not significantly changed.

Responsible position: Director Corporate Services

Completion date: Ongoing

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

4. Fixed asset depreciation rates

Finding

From our testing of depreciation expense, we noted several assets were being depreciated inconsistently and not in accordance with the Shire's depreciation policy:

- Two items of Buildings assets were depreciated over a useful life 50 and 62.5 years, instead of 25 - 40 years.
- Three items of Land & Parks assets were depreciated over 17 32 years, instead of 25 years.
- Three Other Structures were depreciated over 3.75 9 years, instead of 10 50 years.
- Three Wharf assets were depreciated over 10 and 34 years, instead of 35 years.

Rating: Moderate

Implication

Failure to apply the Shire's accounting policy on correct depreciation rates within the Fixed Asset Register increases the risk of Shire's financial statements being misstated.

Recommendation

The Shire should conduct a full review of the Fixed Asset Register to verify that the depreciation rates are consistent with the Shire's deprecation policy. The review should also include an evaluation of the asset's useful life.

Management comment

Matter has been included in the Asset Capitalisation Policy. Process change implemented on 1 April 2023.

Responsible position: Director Corporate Services

Completion Date: 01 April 2023

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

5. Fixed asset additions

Finding

During our fixed asset additions testing we noted 4 fixed assets had incorrectly capitalised GST into the Fixed Asset Register, with the GST error totalling \$138,422.

Rating: Minor

Implication

The capitalisation of GST into the Fixed Asset Register has resulted in an overstatement of the carrying amount of assets being reported in the financial statement and an incorrect Business Activity Statement submission to the Australian Tax Office.

Recommendation

The Shire should implement a procedure to ensure GST is excluded during the capitalisation process into the Fixed Asset Register.

Management comment

Matter has been included in the Asset Capitalisation Policy. Process change implemented on 1 April 2023.

Responsible position: Director Corporate Services

Completion Date: 01 April 2023

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

6. Revenue cut-off

Finding

From our review of fees & charges we noted transactions have been recorded in the incorrect period. The samples found to be recorded in the incorrect accounting period amounted to:

- \$38,179 incorrectly recorded in the financial year 2022, instead of 2023.
- \$101,245 incorrectly recorded in the financial year 2023, instead of 2022.

Rating: Minor

Implication

Failure to correctly recognise revenue in correct period could result in the financial statements being misstated.

Recommendation

The Shire should develop year-end procedures to assist with identification and accrual of revenue for each reporting period.

Management comment:

Included in Debtors Finance Manual and Finance Officer's Training in April 2023.

Responsible position: Director Corporate Services

Completion date: April 2023

SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

Matters outstanding from prior audits

7. Fixed asset management policy

Finding

During our risk assessment procedures over the fixed assets transaction cycle, we noted that there is no formal policy to help ensure the existence of fixed assets, such as physical asset tagging and regular stock takes.

We acknowledge the Shire has advised that a formal policy and associated procedures for fixed asset management are still being developed to help ensure the existence and safeguarding of fixed assets.

A similar finding was first raised in 2019-20 with the following management comment received in 2020-21:

2020-21 Management comment

In accordance with the requirements to ensure the proper management of assets under Financial Management Regulation 5.1 and 5.2 the CEO intends to review current procedures and where considered necessary develop documented procedures for the safeguarding of the Shire's fixed assets utilising a risk based approach. As this is a regulatory requirement on the CEO rather than a Policy decision of Council the Shire currently sees no benefit in formation of Council Policy in regards to control of fixed assets.

Depreciation expenses and remaining useful life of assets is required to be assessed annually under AASB 116 and as such is not viewed as a Policy decision of Council beyond the adoption of broad asset useful lives when adopting the Annual Statutory budget.

This is not considered an area of Council Policy but a responsibility of the CEO under Financial Management Regulation 5.1 and 5.2. Management continues to develop procedures for all areas of finance.

Responsible Person: Director Corporate Services

Completion Date: Ongoing

Rating: Significant (2020-21: Significant)

Implication

Failure to have a formal policy and associated procedures for fixed asset management could result in:

- a. errors and omissions remaining undetected;
- b. incorrect depreciation expense; and
- c. undetected theft or misplacement.

These matters could in turn lead to misstatements in the Shire's financial reporting. There is a further risk of non-compliance with *Regulation 5(2)(a)* of the *Local Government (Financial Management) Regulations 1996* which requires the Chief Executive Officer to ensure that the resources of the local government are effectively and efficiently managed.

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SHIRE OF DERBY / WEST KIMBERLEY
PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022
FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

Recommendation

The Shire should develop, document and implement policies and procedures for fixed asset management.

Management comment

Policy is expected to be finalised in June 2023.

Responsible position: Director Corporate Services

Completion Date: June 2023

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

8. Fixed asset capitalisation policy

Finding

We noted that the Shire does not have a formal policy for the capitalisation of assets with extended useful lives. During the current year audit the Shire advised that a formal policy and associated procedures for Asset capitalisation policy is still being developed.

A similar finding was first raised in 2018-19 with the following management comment received in 2020-21:

2020-21 Management comment

This is not considered an area of Council Policy but a responsibility of the CEO under Financial Management Regulation 5.1 and 5.2. Management continues to develop procedures for all areas of finance.

Management is of the view that operating control procedures should be developed that determine the capitalisation of assets on a case-by-case basis taking into account extended useful lives.

Management to make a determination whether to expense an item or capitalise item as an asset depending on the circumstances of the transaction, for example, taking into consideration asset aggregation and whether items should be placed on a Portable Items Register.

Responsible Person: Director Corporate Services

Completion Date: Ongoing

Rating: Significant (2020-21: Significant)

Implication

Failure to design and implement a formal policy for the capitalisation of assets with extended useful lives increases the risk of:

- a. errors and omissions remaining undetected;
- b. incorrect depreciation expense; and
- c. undetected theft or misplacement.

Recommendation

The Shire should develop, document and implement a formal asset capitalisation policy to help control, record and depreciate assets with extended useful lives.

Management comment

Policy is expected to be finalised in June 2023.

Responsible position: Director Corporate Services

Completion Date: June 2023

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

9. Recognition of accrued expenses

Finding

We noted that the Shire's process for assessing and reviewing year-end accruals of disbursement payments is inadequate. From our review of subsequent disbursements made post 30 June 2022, 1 payment of \$320,419 relating to work performed for the 30 June 2022 year was left unaccrued at year end.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

The Shire has developed procedures to ensure that invoices received after balance date, which relate to the prior year, will be identified resulting in accrued expenses being recorded.

Responsible Person: Director Corporate Services

Completion Date: 30 June 2022

Rating: Significant (2021: Moderate)

Implication

Without a process to review payments at or after year end to determine if an accrual should be processed, the financial statements may not include all accruals to accurately reflect the Shire's results and financial position at year end.

Recommendation

The Shire should develop procedures to assist with identification and accrual of invoices received after balance date to identify year end accruals.

Management comment

Included in Creditors Finance Manual and Finance Officer's Training May 2023.

Responsible position: Director Corporate Services

Completion Date: May 2023

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SHIRE OF DERBY / WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE FINANCIAL AUDIT

10. Fixed asset capitalisation dates

Finding

From our review of a sample of 15 fixed asset additions, we noted 11 samples were capitalised on the incorrect date.

The assets were placed in service during the financial year however were only capitalised on the fixed asset register on 30 June 2022.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

Increased staffing numbers will allow more timely assessment of works completed on work in progress.

Responsible Person: Director Corporate Services

Completion Date: Ongoing

Rating: Moderate (2020-21: Minor)

Implication

The delay in the capitalisation of fixed assets would result in an understatement of depreciation expenses and consequently overstatement of the asset balances in the financial report.

Recommendation

The Shire should ensure fixed assets additions are regularly reviewed and capitalised as and when they are placed in service.

Management comment

Included in the Asset Capitalisation Policy. Process change implemented on 1 April 2023.

Responsible position: Director Corporate Services

Completion Date: 01 April 2023

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SHIRE OF DERBY-WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

INDEX OF FINDINGS		RATING			
		Significant	Moderate	Minor	
Fin	dings identified in the current audit				
1.	IT governance – Cyber security awareness training			✓	
Fin	dings unresolved from prior year audit				
2.	Financial application – User access management	✓			
3.	IT governance - Standards, policies & procedures		✓		
4.	IT governance and strategy		✓		
5.	Physical and environmental security management		✓		
6.	Business continuity management		✓		
7.	Network access management		✓		
8.	Risk management		✓		
9.	Network security management			✓	
10.	Password management			✓	

Key to ratings

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant -

Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit report, it should be addressed promptly.

Moderate

 Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor

Those findings that are not of primary concern but still warrant action being taken.

Page 1 of 14

SHIRE OF DERBY-WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

1. IT governance - Cyber security awareness training

Finding

We identified there is currently no mandatory cyber security awareness training in place.

We acknowledge that there is a program underway to make cyber security awareness training mandatory for all staff once they are onboarded at the Shire.

Rating: Minor

Implications

Without mandatory training and awareness in relation to information / cyber security, staff members and contractors may not be aware of their information security related duties and responsibilities. This could lead to unintentional disclosures or loss of data, or successful cyber and social engineering attacks.

Recommendation

The Shire should:

- Develop and implement formal security awareness training, this should include targeted training for different users, e.g., executive management, privileged users, and contractors.
- Mandate information / cyber security training for all staff members and contractors.

Management comment

The Shire together with current IT provider, Managed IT, will implement mandatory all staff training.

Responsible person: Manager Governance and Administration

Completion date: Ongoing

SHIRE OF DERBY-WEST KIMBERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

Finding unresolved from prior year audit

2. Financial application - User access management

Finding

We identified the following issues relating to the user management of the SynergySoft financial application:

- There is no formal periodic review process in place to verify if generic / system accounts are still appropriate;
- 3 out of 20 generic / system accounts that are no longer needed should be disabled;
- 2 out of the 95 enabled SynergySoft accounts belonged to terminated employees;
- 4 additional enabled SynergySoft accounts are no longer needed should be disabled;
- · There is no protocol to periodically review the segregation of duties matrix; and
- There were no user access reviews conducted during the audit period.

We acknowledge that the segregation of duties matrix has been created and was reviewed during the audit period.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

The Shire has entered into a new contract with our current information and technology service provider – Managed IT. Part of the contractual agreement involves quarterly reviews of the Shire's information and technology capabilities, governance, and performance. Recommendations (i) and (ii) will be addressed in the quarterly reviews:

- regularly review and monitor user access to the application to ensure it is still
 appropriate and needed. Appropriate records of these reviews should be retained,
 and accounts not needed should be removed or disabled. This should include
 unused generic accounts, and terminated employee accounts are removed
 appropriately; and
- (ii) document and implement a segregation of duties review frequency.

Responsible person: Manager Administration and Managed IT

Completion date: Ongoing

Rating: Significant (2020-21 Rating: Significant)

Implication

- Without effective user access management processes in place, there is an increased risk of unauthorised access to the finance application. This could impact the confidentiality, integrity, and availability of the Shire's information.
- Without effective review of user access and segregation of duties controls, there is
 an increased risk of making unauthorised changes and approvals to application
 transactions. This could impact the integrity of the data in SynergySoft application
 and lead to unauthorised and fraudulent transactions.

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SHIRE OF DERBY-WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

Recommendation

The Shire should:

- Regularly review and monitor user access to the application to ensure it is still
 appropriate and needed. Appropriate records of these reviews should be retained,
 and accounts not needed should be removed or disabled. This should include
 unused generic accounts, and terminated employee accounts
- Document and implement a segregation of duties review frequency.

Management comment

Improvements have occurred since previous audit finding, review by Managed IT will continue.

Responsible person: Manager Governance and Administration

Completion date: Ongoing

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SHIRE OF DERBY-WEST KIMBERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

3. IT governance - Standards, policies & procedures

Finding

We identified that the Shire has not:

- created formal policies / procedures / guidelines / governance documents for change management or identity and access management
- reviewed the "Internet and Email usage" policy since 2002 and no next review date or review frequency has been defined.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

The Shire has engaged the services of a dedicated Senior Governance Officer. Duties performed by the Senior Governance Officer will involve IT governance - standards, policies and procedures that are aligned to best practice governance.

Responsible person: Manager Administration

Completion date: Ongoing

Rating: Moderate (2020-21 Rating: Moderate)

Implication

There is a risk that out of date or missing Policies / Procedures / Guidelines / Governance documents may not be supporting the needs of the Shire and staff may not be fulfilling management expectations.

Recommendation

The Shire should:

- Develop, document, review, approve and publish missing Policies / Procedures / Guidelines / Governance documents as required and ensure that these documents are appropriately governed
- Periodically review and update Policies / Procedures / Guidelines / Governance documents following any relevant internal or external changes.

Management comment

Policy Review occurs twice a year, policies identified as required are developed and implemented continually.

Responsible person: Manager Governance and Administration

Completion date: Ongoing

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SHIRE OF DERBY-WEST KIMBERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

4. IT governance and strategy

Finding

Appropriate and defined IT governance structures and processes enable alignment with business strategies and help to efficiently manage/monitor outsourced IT systems.

We identified that the Shire does not have an up to date IT strategic plan which aligns to the overall business strategy in place, however we acknowledge that an IT improvement roadmap was created for the 2021/2022 financial year with the third party service provider Managed IT and that project outcomes were reported to the Shire during the audit period.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

The Shire's Senior Governance Officer will be involved with IT governance and strategy and the management of strategic direction of the Shire's IT service providers.

The Shire has entered into a new contract with our current information and technology service provider – Managed IT. One condition of the contract is for Managed IT to comply with service level agreements. IT compliance will be part of regular reviews

Responsible person: Manager Administration

Completion date: Ongoing

Rating: Moderate (2020-21 Rating: Moderate)

Implication:

Without appropriate and defined IT governance structures and processes the Shire may not be able to:

- Effectively align IT with business strategies, increasing the risk of sub-optimal achievement in relation to business plans and initiatives
- Efficiently manage, monitor and ensure effective outsourced IT systems requirements, functionality and availability.

Recommendation

The Shire should:

- Develop an appropriate IT governance structure to govern and manage the strategic direction of IT with third party vendors
- Periodically review executive summary reports from Managed IT to ensure compliance with SLA.

Management comment

Due to an internal promotion, the role of Senior Governance Officer has been vacant for a period of time, this has resulted in a delay of progressing the IT strategy. Recruitment of a Governance Officer will allow progress of the strategy.

Responsible person: Manager Governance and Administration

Completion date: December 2023

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SHIRE OF DERBY-WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

5. Physical and environmental security management

Finding

We identified the following issues in the physical and environmental security management of the Shire's datacentre / server room:

- no documented process is in place to manage the datacentre / server room including physical access and environmental controls;
- no equipment is installed to monitor humidity controls;
- the air conditioner in place is a split system that leaks water into a drip tray in the inside of the server room:
- the glass window in the server room has a metal security frame, however the window
 has security weaknesses as we noted that there were break ins through this window
 previously;
- access to the datacentre is not appropriately restricted and reviewed. We noted that
 five employees have access to the datacentre and three out of five are non-IT staff.
 Further, no logbook or CCTV is in place to track/ record access to the datacentre
- we acknowledge that there is a CO2 fire extinguisher in place, however there were no fire / smoke detection devices installed within the datacentre.

We further identified that there was flammable material in the Shire's data centre / server room which poses a fire hazard.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

Since the Systems Audit review measures have been implemented to mitigate the issues physical and environmental security management. Access to the datacentre has been restricted. Faulty air conditioner in datacentre has been replaced. Shire staff are currently developing an Administration Building renovation plan and upgrade of security proposal for the Administration Building. These plans will work towards resolving the identified physical and environmental security management.

Responsible person: Manager Administration

Completion date: 30 June 2023

Rating: Moderate (2020-21 Rating: Moderate)

Implication

Without appropriate controls in place to manage the physical and environmental controls within the datacentre, there is an increased risk of inappropriate, unauthorised access and potential failure of critical hardware to support key infrastructure or systems. This could impact the confidentiality, integrity and availability of the Shire's systems and information.

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SHIRE OF DERBY-WEST KIMBERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

Recommendation

The Shire should:

- Develop, document, and implement datacentre management policies and procedures which contain appropriate physical and environmental controls management
- Investigate and implement appropriate physical security measures to protect the data centre against unauthorised access and damage
- Investigate and implement appropriate environmental measures to protect physical sites and the data centre against environmental threats and damage.

Management comment

The Shire is looking to move server offsite in July 2023. Further security improvements will be considered in the 2023/24 annual budget preparation.

Responsible Person: Director Corporate Services

Completion Date: July 2023

SHIRE OF DERBY-WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

6. Business continuity management

Finding

During our audit, we identified that the Shire does not have a business continuity or a disaster recovery plan.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

Discussions concerning the Shire's development, documentation, and endorsement of a BCP and DRP have occurred between the Shire, Managed IT, and Local Government Insurance Scheme (LGIS).

Responsible person: Manager Administration

Completion date: 30 June 2023

Rating: Moderate (2020-21 Rating: Moderate)

Implication

Without an appropriate business continuity plan (BCP) or disaster recovery plan (DRP), the Shire may not be able to recover critical services in a timely manner, in line with business requirements. This could impede the Shire in providing key operations and business functions.

Recommendation

The Shire should develop, document, and endorse a BCP and DRP so they meet the Shire's recovery requirements. To help maintain the effectiveness of the BCP and DRP it should be regularly reviewed and appropriately tested to ensure key operations and business functions are recovered in accordance with the agreed recovery requirements.

Management comment

This will be developed and implemented.

Responsible person: Director Corporate Services

Completion date: June 2023

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SHIRE OF DERBY-WEST KIMBERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

7. Network access management

Finding

During our audit, we identified the following issues with the management of user access within the Shire's network:

- There is currently no periodic review process in place for generic / system accounts to verify if they are still appropriate;
- 3 out of 192 enabled Network AD accounts have not logged on in the past 6 months.
- 8 out of 192 enabled Network AD accounts that belonged to terminated employees
- There is 1 additional enabled Network AD account that is no longer needed and should be disabled.

We also identified that there is currently no periodic review process in place for Network AD accounts to verify if they are still appropriate and there were no user access reviews conducted during the audit period

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

The Shire has commenced developing procedures concerning onboarding & offboarding of users. The appointment of a dedicated Senior Governance Officer will resolve the remaining network access management issues.

Responsible person: Manager Administration

Completion date: Ongoing

Rating: Moderate (2020-21 Rating: Moderate)

Implication

Without appropriate management of network user accounts, there is an increased risk that unauthorised or unintentional modifications of IT systems will occur. This could impact the confidentiality, integrity, and availability of information.

Recommendation

The Shire should develop, document, and implement access management policies / procedures including remote access that should include:

- Onboarding & offboarding of users, including privileged and generic accounts
- Privileged and generic account management
- Performing periodic user access reviews
- Deactivate inactive/dormant account.

Management comment

This continues to be addressed.

Responsible person: Manager Governance and Administration

Completion date: Ongoing

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SHIRE OF DERBY-WEST KIMBERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

8. Risk management

Finding

While the Shire has a defined risk management policy, it was found to be missing key risk components (i.e. risk criteria etc.). We also noted there is no IT risk register in place.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

Shire management will review and update the Shire's risk management policy to contain the following:

- a) risk assessment criteria
- b) risk appetite and tolerance
- c) improvement and mitigation strategies
- d) risk management processes

Additionally, the Shire will develop and document a risk register.

Responsible person: Manager Administration
Completion date: 31 December 2022

Rating: Moderate (2020-21 Rating: Minor)

Implication

Without effective risk management policies and processes in place, there is an increased risk that the Shire will not be able to identify and address key risks affecting the IT environment.

Recommendation

The Shire should:

- Review and update the Shire's risk management policy to ensure it contains the following key aspects:
 - a. risk assessment criteria
 - b. risk appetite and tolerance
 - c. improvement and mitigation strategies
 - d. risk management processes.
- · Develop and document a risk register.

Management comment

The Shire has engaged consultants to assist with review and implementation of risk management compliance.

Responsible person: Director Corporate Services

Completion date: Ongoing

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SHIRE OF DERBY-WEST KIMBERLEY PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022 FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

9. Network security management

Finding

During our audit we identified that:

- The network diagram and infrastructure has not been reviewed since June 2020 and does not have a next review date defined
- There is no periodic firewall review process in place
- There is no documented process in place to perform vulnerability assessments or penetration testing
- No security / penetration tests were conducted during the audit period.

We acknowledge that Managed IT performs monthly internal and external vulnerability scans, however the Shire does not have any process documented to define when and how vulnerability scans should occur.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

The Shire will develop, document, and implement a formal vulnerability and security penetration testing policy / procedure to include:

- requirements for periodic vulnerability scanning
- · requirements for performance of penetration testing
- · defined process to periodically review network diagrams and firewall rules

Responsible person: Manager Administration
Completion date: 31 December 2022

Rating: Minor (2020-21 Rating: Minor)

Implication

Without effective security management policies, processes and procedures in place, there is an increased risk that the Shire will not be able to maintain an effective and secure cyber security posture. This could lead to potential cyber breaches, downtime, loss or exposure of critical systems or information.

Recommendation

The Shire should:

- Develop, document, and implement a formal vulnerability and security penetration testing policy / procedure. This document should contain the requirements for periodic vulnerability scanning and penetration testing requirements to be performed.
- Define a process to periodically review network diagrams and firewall rules

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SHIRE OF DERBY-WEST KIMBERLEY
PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022
FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

Management comment

Managed IT continue to work with the Shire to develop a number of suitable policies relating to IT

Responsible person: Manager Governance and Administration

Completion date: Ongoing

SHIRE OF DERBY-WEST KIMBERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INFORMATION SYSTEMS AUDIT

10. Password management

Finding

We identified that the Shire does not have a formal password policy in place to enforce strong password settings within the IT environment.

We acknowledge that the Shire has aligned the password parameters with the recommended better practise.

A similar finding was raised in 2020-21 with the following management comment received:

2020-21 Management comment

The Shire will develop, document, and publish an appropriate password policy to govern password configuration and management. Additionally, the Shire will assess and configure appropriate password parameters within the network.

Responsible person: Manager Administration
Completion date: 31 December 2022

Rating: Minor (2020-21 Rating: Minor)

Implication

Without adequate password management, there is an increased risk of unauthorised access or compromise to the network security. The network may become susceptible to potential security breaches such as brute force or social engineering attacks.

Recommendation

The Shire should develop, document, and publish an appropriate password policy to govern password configuration and management.

Management comment

Managed IT continue to work with the Shire to improve IT security.

Responsible person: Manager Governance and Administration

Completion date: Ongoing

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SHIRE OF DERBY / WEST KIMBERLEY

AUDITOR'S CLOSING REPORT

Year ended 30 June 2022

THE POWER OF BEING UNDERSTOOD AUDIT | TAX | CONSULTING





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Item 7.1 - Attachment 5

1. EXECUTIVE SUMMARY

The primary purpose of this Auditor's Closing Report is to brief the Shire of Derby/West Kimberley ("the Shire" or "the Local Government") on the results of our completed audit of financial statements for the year ended 30 June 2022.

Based on RSM's recommendation, the Office of the Auditor General (OAG) intends to issue an unqualified auditor's report on the financial statements for the year ending 30 June 2022. However, an Emphasis of Matter paragraph is included to draw attention to the readers to the restatement of the prior period error.

The audit procedures were designed to support our auditor's opinion and cannot be expected to identify all weaknesses or inefficiencies in your systems and working practices.

Scope and Approach

There have been no changes in the audit scope or approach.

Matters of significance

Under section 24(1) of the *Auditor General Act 2006*, the Auditor General is required to report on matters arising out of the performance of the Auditor General's functions that are, in the opinion of the Auditor General, of such significance as to require reporting. We confirm that no such matters came to our attention during our audit work.

Our appreciation

We wish to express our appreciation for the cooperation provided by the Shire during the audit.

AMIT KABRA

Director – Assurance & Advisory RSM Australia

REAGAN LAU

Assistant Director – Financial Audit
Office of Auditor General

OVERALL SUMMARY



STATUS OF AUDIT

5

Outstanding matters for audit completion



KEY AREAS OF AUDIT FOCUS

6

Areas assessed as key risks



INTERNAL CONTROL OBSERVATIONS

20

Improvements to the design and implementation of internal controls



IDENTIFIED MISSTATEMENTS

17

Number of unadjusted misstatements identified during the audit

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2. STATUS OF THE AUDIT

The following items relating to the completion of our audit procedures are outstanding at the date of the release of this report:

Action		Responsibility	Due on/by
Finalisation of Management letter points		RSM / Management / OAG	20 April 2023
Receipt of the signed certification of financia	report	Management	Prior to 14 April 2023
Receipt of signed management representation	on letter	Management	Prior to 14 April 2023
Completion of subsequent events procedure	s to the date of signing the audit report	RSM / Management	Prior to 14 April 2023
Issuing contract auditor's opinion to the Office	e of the Auditor General	RSM	Prior to 14 April 2023
6. Issue of signed auditor's report to the Local (Government	OAG	Prior to 18 April 2023



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3. KEY AREAS OF AUDIT FOCUS







In performing our audit, we have identified the following areas which we consider, in our professional judgment, of most significance in the audit of the financial report for the year ended 30 June

SIGNIFICANT RISK

Management override of controls

Summary of response

Our audit procedures, among other things, included:

- Testing journal entries recorded in the general ledger and adjustments on a sample basis based on data analytics to identify journal entries that exhibit characteristics of audit interest;
- Assessing accounting estimates for evidence of biases;
- Review unusual, significant transactions and related party transactions; and
- Conduct an unpredictability test.

Findings

Based on our work, nothing has come to our attention to indicate that there are not proper processes and controls to manage the risk of management override of controls and that material key estimates and judgments are properly assessed and recognised.

2. Rates revenue

Summary of response

Our audit procedures, among other things, included:

Control testing:

Assessing the design, implementation and operating effectiveness of key internal controls operating within the revenue cycle.

- Reviewing rates receivables balances on a sample basis and performing subsequent receipt testing;
- Performing analytical procedures on rates through a detailed comparison with Landgate valuation data and approved rate in the dollar;
- Determining if the disclosures in the notes to the financial report related to revenue recognition policy are appropriate.

Based on our procedures, we are satisfied that rates revenue, in all material respects, has been accounted for under Australian Accounting Standards, to the extent that they are not inconsistent with the Local Government Act 1995 (LG Act) and the Local Government (Financial Management) Regulations 1996 (Financial Management Regulations)

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3. KEY AREAS OF AUDIT FOCUS (CONTINUED)

SIGNIFICANT RISK

3. Revenue recognition - Grants, subsidies and contributions, fees and charges

Summary of response

Our audit procedures, among other things, included:

Control testing:

Assessing the design, implementation and operating effectiveness of key internal controls operating within the revenue cycle;

Substantive testino

- Performing test of details, on a sample basis, over fees and charges and grants, subsidies and contributions throughout the year and include transactions near year end to ensure
 they are correctly and completely accounted for in line with the Local Government's revenue recognition policy;
- Performing calculation checks for contract liabilities related to grants, subsidies and contributions and vouching to agreements;
- Reviewing receivables balances on a sample basis and performing subsequent receipt testing;
- Performing testing on journal entries for any management override of internal controls related to revenue recognition.

Findings

Based on our procedures, other than the matters highlighted under section 4, we are satisfied that revenue, in all material respects, has been accounted for under Australian Accounting Standards, to the extent that they are not inconsistent with the Local Government Act 1995 (LG Act) and the Local Government (Financial Management) Regulations 1996 (Financial Management Regulations).





3. KEY AREAS OF AUDIT FOCUS (CONTINUED)

SIGNIFICANT RISK

4. Infrastructure and Property, Plant and Equipment

Summary of response

Our audit procedures, among other things, included:

Control testing:

Assessing the design, implementation and operating effectiveness of key internal controls operating within the Infrastructure and Property, Plant and Equipment cycle, including application controls.

Substantive testing:

- Performing test of details, on a sample basis, material additions to Infrastructure, Property, Plant and Equipment (which includes works in progress) to ensure they qualify for capitalisation under AASB 116 Property, plant and equipment;
- Testing accuracy and completeness of data sets including reviewing useful lives, condition assessments and depreciation rates;
- Performing analytical procedures over the annual depreciation charge;
- Reviewing management impairment assessment for any indication of management bias;
- Reviewing the disclosures in the notes to the financial statements is appropriate

Findings

A provision for rehabilitation of the Derby and Fitzroy Crossing landfill sites was recognised in 2018 and an associated asset recognised for the same value as provision. During the current year, a review of these calculations identified errors in both the provision and the fair value of the landfill assets. The Shire has retrospectively applied the corrections and restated the financial report from the 30 June 2020 onwards. The impact of the restatement is detailed under Note 27 of the financial statements.

Based on our procedures, other than the matter noted above and additional matters noted under section 4, we are satisfied that infrastructure and property, plant and equipment, in all material respects, have been accounted for under Australian Accounting Standards, to the extent that they are not inconsistent with the LG Act and the Financial Management Regulations.

Office of the Auditor Gener



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3. KEY AREAS OF AUDIT FOCUS (CONTINUED)

5. Materials and contracts

Summary of response

Our audit procedures, among other things, included:

Control testing:

Assessing the design, implementation and operating effectiveness of key internal controls operating within the purchasing and procurement cycle.

Substantive testing:

- Performing test of details, on a sample basis, over materials and contracts expense. The samples were selected from transactions occurring throughout the year and include transactions near year end to ensure they are correctly and completely accounted for in the correct period.
- Performing a search for unrecorded liabilities.

Findings

Based on our procedures, other than the matters highlighted under section 4 we are satisfied that Materials and contracts, in all material respects, have been accounted for under Australian Accounting Standards, to the extent that they are not inconsistent with the LG Act and the Financial Management Regulations.

6. Provision for rehabilitation

Summary of response

Our audit procedures, among other things, included:

Substantive testing

- Review management's assessment to identify change in circumstances and any change required to the provision for remediation costs for the landfill.
- Review present value calculation for the provision for remediation costs;
- Checking the accounting treatment and entries for the provision and the associated rehabilitation asset, were applicable:
- Reviewing the disclosures in the notes to the financial statements is appropriate.
- Ensure prior misstatement is in line with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors

Findings

Based on our procedures, other than the restatement of the provision as explained under point 4 above and the additional matters highlighted section 4 below, we are satisfied that provision for rehabilitation, in all material respects, has been accounted for under Australian Accounting Standards, to the extent that they are not inconsistent with the LG Act and the Financial Management Regulations.

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3.KEY AREAS OF AUDIT FOCUS (CONTINUED)

Other critical disclosures within the financial statements

RSM has also audited the following critical disclosures in the financial statements by verifying the underlying calculations and auditing the evidence to support the amounts disclosed. Our findings are outlined in the below table.

Description of disclosure	RSM Audit response	Findings
Related party disclosures	Reviewing the disclosures and supporting material to ensure compliance with AASB 124 <i>Related Party Disclosures</i> . Assessing the Local Government's internal controls around the identification and proper disclosure of related party transactions and the Elected Members' and Senior Officers' remuneration.	Our procedures regarding related parties did not identify any significant matters.
Areas subject to accounting estimates	We have considered the areas of the Local Government's financial statements that are subject to estimation uncertainty, few are of sufficient quantum to be susceptible to material misstatement. We determined that the balances listed below include estimates that may be susceptible to material misstatement due to the measurement of the monetary amount. Financial and non-financial assets- assessment of impairment indicators; Depreciation rates applied to Infrastructure and Property, Plant and Equipment; Landfill rehabilitation provision - discount rates, inflation rates and timing of future cash flows; Employee benefits provisions - the probability of leave vesting, discount rates, wage inflation rates and timing of future cash flows. Our additional audit work encompassed performing more granular assessments regarding the risk that accounting estimates are materially misstated. In addition, we focused on appropriately responding to the levels of estimation uncertainty, complexity and subjectivity in the accounting estimate.	Other than the restatement of the prior year figures in respect of the provision for rehabilitation of the Derby and Fitzroy Crossing landfill sites and the associated landfill assets, our procedures regarding accounting estimates did not identify any significant matters.
Capital and other commitments for expenditure	We will check the underlying calculations and review the evidence to support the amounts disclosed.	Our procedures regarding capital and other commitments for expenditure did not identify any significant matters.

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4. INTERNAL CONTROL FINDINGS

Based on our testing, we have included an update on the status of prior year findings as well as the following control weaknesses identified during the preliminary and final audit stages:

Current year

The following control weakness were identified during the financial statements audit:

Findings	Rating	Status		
Financial statements audit				
Impairment Assessment of Roads	Significant	Open		
Revenue Recognition (AASB 15 and AASB 1058)	Significant	Open		
Rehabilitation Provision Assessment	Moderate	Open		
Fixed Asset Depreciation Rates	Moderate	Open		
Fixed Asset Additions	Minor	Open		
6. Revenue Cut-Off	Minor	Open		
General computer controls review				
7. IT Governance – Cyber Security Awareness Training	Minor	Open		

Prior year

At the date of this report, thirteen recommendations noted in the prior year's audit remain open.

Find	lings	Rating	Status		
Financial statements audit					
1.	Fixed Asset Management Policy	Significant	Open		
2.	Fixed Asset Capitalisation Policy	Significant	Open		
3.	Recognition of Accrued Expenses	Significant ¹	Open		
4.	Fixed Asset Capitalisation Dates	Moderate ²	Open		
5.	Management Valuation inputs	Significant	Closed		
6.	Asset Renewal Funding Ratio	Significant	Closed		
7.	Completeness of long service leave provisions	Moderate	Closed		
8.	Completeness of the Fixed Asset Register	Minor	Closed		
General computer controls review					
9.	Financial Application – User Access Management	Significant	Open		
10.	IT Governance - Standards, Policies & Procedure	Moderate	Open		
11.	IT Governance and Strategy	Moderate	Open		
12.	Physical and Environmental Security Management	Moderate	Open		
13.	Business Continuity Management	Moderate	Open		
14.	Network Access Management	Moderate	Open		
15.	Risk Management	Moderate ²	Open		
16.	Network Security Management	Minor	Open		
17.	Password Management	Minor	Open		

¹ – prior year was rating was Moderate, FY22 rating is Significant

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² – prior year was rating was Minor, FY22 rating is Moderate

5. IDENTIFIED MISSTATEMENTS

Materiality

In line with OAG policy, we have not disclosed the amount of planning materiality. In assessing the risk profile of the Shire, and in consideration of the users of the financial report, we have adopted materiality guidelines in accordance with Australian Auditing Standards. The benchmark used to calculate the materiality is based on the Shire's total expenditure for the year ended 30 June 2022.

Adjusted Misstatements

The following adjustments were posted by management as a result of our audit.

Description	Assets Dr/(Cr) \$	Liabilities Dr/(Cr) \$	Equity Dr/(Cr) \$	Profit and Loss Dr/(Cr) \$
 To adjust for the incorrect capitalisation of GST in "Infrastructure - Roads" & "Infrastructure- Drainage" 	(378,937)	-	-	378,937
Reclassification adjustment to correct the entries of debiting revenue account for debt written off	-	-	-	80,977 (80,977)
3. Revenue of FY23 recognised incorrectly in FY22.	(38,179)	-	-	38,179
 Amount payable to RAAF Curtin as reclassified from non-current to current, as the amount is due on 30/6/2023 	-	(130,237) 130,237	-	-
5. Under accrual of liabilities	320,419	(320,419)	-	-
6. Under accrual of other income	6,235	-	-	(6,235)
7. Under recognition of revenue – revenue of FY22 wrongly recognised in FY23	95,010	-	-	(95,010)
Under accrual of credit card expenses	5,222	(40,070)	-	34,848
Over recognition of revenue - Transfer of unutilised grant received to contract liabilities	-	(1,098,279)	-	1,098,279
10. Impairment on drainage and roads due to flood damage	(1,489,917)	-	1,489,917	-
11. Prior year restatement of rehabilitation assets and provision for rehabilitation	(5,534,271)	4,952,324	581,947	-
12. Current year adjustment on rehabilitation assets and provision for rehabilitation	3,757,276	(636,650)	(2,870,420)	(250,206)
Total impact of adjusted misstatements	(3,257,142)	2,856,906	(798,556)	1,198,792

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6. OTHER SIGNIFICANT MATTERS

Additional effort for current year audit

We have incurred significant time and effort in the conducting current year audit due to inadequate closing of books at the year end. This is evident by the significant number of audit adjustments (both corrected and uncorrected) and the poor qualify of the financial statements.

Areas of focus for FY23 audit

We aim to work with closely with management for the FY23 audit. However, we expect that management fully commits to:

- Providing a robust fair value assessment of property, plant and equipment and infrastructure assets (as noted in the management letter finding);
- Obtain a revised valuation for the costs associated with the rehabilitation of landfill sites (as noted in the management letter finding);
- Ensure all management letter findings are appropriately addressed;
- Provide a quality set of financial statements with minimal to no audit adjustments; and
- Adhering to audit timings as agreed within the Audit Planning Memorandum;





Unadjusted Misstatements

The following unadjusted amounts have been identified during the conduct of our audit. The Shire has determined that these amounts are immaterial and do not require adjustment to the financial report. We concur with the Shire's determination.

	Description	Assets Dr/(Cr) \$	Liabilities Dr/(Cr) \$	Equity Dr/(Cr) \$	Profit and Loss Dr/(Cr) \$
1.	Accrual of current year audit fee	-	(68,262)	-	68,262
2.	Client late adjustment – Accrual related to work FY23 (Partial of batch 13155)	(76,791)	76,791	-	-
3.	Client late adjustment – Accrual of May and June 2022 expenditure (Batch 13156)	-	104,564	-	(104,564)
4.	Overstatement of depreciation expenses	359,024	-	-	(359,024)
5.	Turnaround impact of prior year unadjusted misstatement – under recognition of revenue in prior year	-	-	(180,400)	180,400
Tota	al – Net understatement of surplus for the year	282,233	113,093	(180,400)	(214,926)

Disclosure Deficiencies in the Financial Statements

We did not identify any disclosure deficiencies in the financial statements for the year ended 30 June 2022.







APPENDICES





APPENDIX 1 – REQUIRED COMMUNICATION TO THOSE CHARGED WITH GOVERNANCE

Under Australian Auditing Standards, we are required to communicate the following matters to the Chief Executive Officer and the Council:

Matter	How we addressed this matter	Result
Independence	We have fully satisfied ourselves that we do not have any actual or perceived conflict of interest.	B
Subsequent events	Based on our work within the scope of our engagement, nothing came to our attention to indicate the subsequent events are not adequately disclosed or adjusted for within the financial report.	B
Compliance with laws and regulations	Based on our work within the scope of our engagement, nothing came to our attention to indicate the key controls around compliance with laws and regulations are ineffective.	B
Responsibilities relating to fraud	We did not become aware of any fraud during our audit.	B

Matter	How we addressed this matter	Result
External confirmations	There were no instances where management refused or denied us sending a request for external confirmation.	B
Contingent liabilities or commitments	Based on our work within the scope of our engagement, nothing came to our attention to indicate the contingent liabilities or commitments are not adequately disclosed within the financial report.	B
Going concern	No events or conditions have been identified during the audit that may cast doubt on the Local Government's ability to continue as a going concern for 12 months from the date of our auditor's report.	B

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APPENDIX 2 – CHANGES IN ACCOUNTING STANDARDS

Standard or pronouncement	Description	Who does it affect	Effective date
AASB 2020-1 Amendment to Australian Accounting Standards – Classifications of Liabilities as Current or Non-Current AASB 2020-6 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-current – Deferral of Effective Date	This narrow-scope amendment to AASB 101 Presentation of Financial Statements clarifies that liabilities are classified as either current or non-current depending on the rights that exist at the end of the reporting period; and also clarifies the definition of settlement of liability. For example, a liability must be classified as non-current if an entity has the right at the end of the reporting period to defer settlement of the liability for at least 12 months after the reporting period. AASB 2020-6 defers the mandatory effective date of amendments that were originally made in AASB 2020-1 so that the amendments are required to be applied for annual reporting periods beginning on or after 1 January 2023 instead of 1 January 2022.	All entities	Annual reporting periods beginning on or after 1 January 2023
AASB 2020-3 Amendments to Australian Accounting Standards – Annual Improvements 2018-2020 and Other Amendments	 This amending standard makes narrow-scope amendments to several standards: AASB 1: to simplify its application by a subsidiary that becomes a first-time adopter after its parent concerning the measurement of cumulative translation differences; AASB 3: updating the reference to the Conceptual Framework for Financial Reporting without changing the accounting requirements for business combinations; AASB 9: clarifying which fees an entity includes when assessing whether the terms of a new or modified financial liability are substantially different from the terms of the original financial liability; AASB 116: requiring an entity to recognise the sales proceeds from selling items produced while preparing property, plant and equipment for its intended use, and the related cost, in profit or loss, instead of deducting the amounts received from the cost of the asset; AASB 137: specifying the costs that an entity includes when assessing whether a contract will be loss-making; and AASB 141: Remove the requirement to exclude cash flows from taxation when measuring fair value, thereby aligning the fair value measurement requirements in AASB 141 with those in other Australian Accounting Standards. 	All entities	Annual reporting periods beginning on or after 1 January 2022

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APPENDIX 2 – CHANGES IN ACCOUNTING STANDARDS (CONTINUED)

Standard or pronouncement	Description	Who does it affect	Effective date
AASB 2021-2 Amendments to Australian Accounting Standards – Disclosure of Accounting Policies and Definition of Accounting Estimates	 This amending Standard impacts several standards: AASB 7: clarifying that information about measurement bases for financial instruments is expected to be material to an entity's financial statements; AASB 101: requiring entities to disclose their material accounting policy information rather than their significant accounting policies; AASB 108: clarifying how entities should distinguish changes in accounting policies and changes in accounting estimates. AASB 134: identifying material accounting policy information as a component of a complete set of financial statements; and AASB Practice Statement 2, guides how to apply the concept of materiality to accounting policy disclosures. 	All entities	Annual reporting periods beginning on or after 1 January 2023

For more information, visit: www.rsm.global/australia/service/audit-and-assurance services







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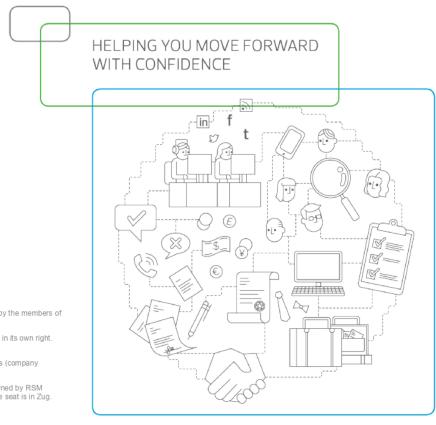
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7.2 ACCOUNTS FOR PAYMENT - MARCH 2023

File Number: 5110 - Accounts Payable

Author: Lavenia Ratabua, Senior Finance Officer

Responsible Officer: Tamara Clarkson, Acting Director of Corporate Services

Authority/Discretion: Information

SUMMARY

For the Audit Committee to note the list of accounts paid under delegated authority during the month of March 2023.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

- 12. Payments from municipal fund or trust fund, restrictions on making
 - 12(1) A payment may only be made from the municipal fund or a trust fund -
 - (a) if the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from those funds by the CEO: or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the Council.

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

- 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name; and
 - (b) the amount of the payment; and

- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires Council authorisation in that month
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be
 - (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

except where the		
expenditure is		
authorised in advance		
by an absolute majority		
of Council.		

CONSULTATION

Internal consultation within the Corporate Services Department.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2022-23 Annual Budget as adopted by Council at its meeting held 28 July 2022 (Resolution 94/22) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL MARCH 2023

FUND	DETAILS	AMOUNT			
MUNICIPAL ACCOUNT					
EFT Payments	EFT 55377 - 55672	\$1,885,676.49			
Municipal Cheques	CHQ 54827 - Cancelled	Nil			
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	\$1,237,707.43			
Manual Cheques		Nil			
TRUST ACCOUNT					
EFT Payments		Nil			
Trust Cheques		Nil			
TOTAL \$3,123,383.92					

Creditors Outstanding as at 31/03/2023

\$722,177.06

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. ACCOUNTS FOR PAYMENT MARCH 2023
- 2. CREDIT CARD RECONCILIATION MARCH 2023

COMMITTEE RESOLUTION AC39/23

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. Notes the List of Accounts for March 2023 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$3,123,383.92.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

REPORT TO COUNCIL – MARCH 2023

EFT PAYMENTS – MUNICIPAL ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
EFT55405	03/03/2023	4PARK PTY LTD T/AS FORPARK AUSTRALIA	\$1,531.20
INV 60324	06/02/2023	SENIOR ALL-ABILITIES SWING SEAT & CHAINS	\$1,531.20
EFT55377	03/03/2023	A & B TYRES	\$340.00
INV 45572	20/01/2023	CENTURY 27XMF DEEP CYCLE BATTERY	\$340.00
EFT55452	10/03/2023	A & B TYRES	\$4,285.00
INV 45642	01/02/2023	COMMERCIAL REPAIR KIT	\$100.00
INV 45651	02/02/2023	TOYO 245/65R17 TYRE	\$450.00
INV 45667	03/02/2023	PUNCTURE REPAIR	\$40.00
INV 45688	07/02/2023	4X CENTURY C105 BATTERY	\$1,200.00
INV 45692	07/02/2023	PUNCTURE REPAIR	\$45.00
INV 45706	08/02/2023	PUNCTURE REPAIR	\$40.00
INV 45735	13/02/2023	PUNCTURE REPAIR	\$50.00
INV 45749	14/02/2023	ROTATION & BALANCE	\$80.00
INV 45766	15/02/2023	2X HAULMAX 750R16 TYRES - TRAILER 1TCJ-533	\$680.00
INV 45798	21/02/2023	CENTURY NS70L BATTERY	\$450.00
INV 45802	21/02/2023	2X HAULMAX 12.5/80-18 TYRES FOR KW12 BACKHOE	\$1,150.00
EFT55668	30/03/2023	AARON GLOOR	\$431.67
INV REIMB1603	16/03/2023	UTILITY SUBSIDY	\$431.67
EFT55378	03/03/2023	ALFORD CONTRACTING	\$490.00
INV 0623	09/02/2023	REPLACE AND REPAIR 2X SLIDING DOOR ROLLERS	\$490.00
EFT55381	03/03/2023	ALTHAM PLUMBING CONTRACTORS	\$9,615.74
INV 14898	06/02/2023	EXCAVATE STORM WATER SUMP & DISPOSE OF MATERIAL	\$7,799.00
INV 14931	14/02/2023	WATER COOLER AT DEPOT	\$1,144.18
INV 14938	15/02/2023	GAS OVEN AND COOK TOP'	\$507.56
INV 14949	17/02/2023	CLEAR BLOCKAGE TO PAN IN FEMALE TOILETS	\$165.00
EFT55616	30/03/2023	ALTHAM PLUMBING CONTRACTORS	\$736.23
INV 15099	10/03/2023	REPAIR OUTLET FLANGE ON WATER TANK, MATERIALS	\$736.23
EFT55380	03/03/2023	AMANDA DEXTER	\$11,296.72
INV REIMB1002	10/02/2023	STAFF REIMBURSEMENT	\$4,047.72
INV REIMB2002	20/02/2023	STAFF REIMBURSEMENT	\$7,249.00
EFT55446	03/03/2023	ANDREW JAMES TWADDLE	\$1,554.86
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 COUNCILLOR SITTING FEES	\$1,554.86
EFT55547	23/03/2023	ARAC REFRIGERATION & AIR CONDITIONING	\$151.25
INV 7917	10/03/2023	REPAIR FITZROY LIBRARY AIR CON	\$151.25
EFT55382	03/03/2023	ASB MARKETING PTY LTD	\$4,819.28
INV 13805	27/11/2022	FTB PROMOTIONAL MATERIALS 2022/23	\$4,819.28

EFT55618	30/03/2023	ASK WASTE MANAGEMENT PTY LTD	\$20,823.75
INV 915	02/02/2023	FX FLOOD WASTE MANAGEMENT CONSULTANCY - AGRN 1044	\$20,823.75
EFT55626	30/03/2023	AUSTRALIA DAY COUNCIL OF SOUTH AUSTRALIA INCORPORATED	\$7,570.00
INV 1808	13/12/2022	AUSTRALIA DAY SUPPLIES	\$7,570.00
EFT55546	23/03/2023	AUSTRALIA POST	\$58.62
INV 1012166770	03/02/2023	DERBY POSTAGE - JANUARY 2023	\$58.62
EFT55617	30/03/2023	AUSTRALIA POST	\$584.02
INV 1012237035	03/03/2023	DERBY POSTAGE - FEBRUARY 2023	\$584.02
EFT55379	03/03/2023	AUSTRALIAN INSTITUTE OF MANAGEMENT	\$1,872.00
INV 7146557	10/02/2023	THE NEW MANAGER - TRAINING	\$1,872.00
EFT55383	03/03/2023	AUSTRALIAN SERVICES UNION	\$284.90
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTION	\$284.90
EFT55386	03/03/2023	BIG SKY ENTERTAINMENT PTY LTD	\$3,434.36
INV 5239	13/01/2023	BIG SKY ENTERTAINMENT JANUARY HOLIDAY PROGRAM NIAA	\$3,434.36
EFT55453	10/03/2023	BLACKWOODS ATKINS - BROOME	\$387.80
INV SI03846692	10/02/2023	HEAVY DUTY INDUSTRIAL BENCH GRINDER 200MM	\$356.80
INV SI03862736	13/02/2023	WIRE WHEEL CRIMP 200X23MM UNIBORE 9072	\$31.00
EFT55389	03/03/2023	BOC LIMITED	\$246.54
INV 5005975003	29/01/2023	MONTHLY GAS CYLINDER CHARGES	\$246.54
EFT55625	30/03/2023	BOC LIMITED	\$421.45
INV 5006000905	28/02/2023	MONTHLY GAS CYLINDER CHARGES	\$421.45
EFT55549	23/03/2023	BOOKEASY PTY LTD	\$438.90
INV 22395	06/02/2023	BOOKINGS MONTHLY FEE - JANUARY 2023	\$438.90
EFT55620	30/03/2023	BOOKEASY PTY LTD	\$438.90
INV 22537	08/03/2023	BOOKINGS MONTHLY FEE - FEBRUARY 2023	\$438.90
EFT55551	23/03/2023	BROOME FLORIST	\$150.00
INV 398	28/02/2023	MEDIUM WREATH FOR 81ST COMMEMORATION OF BROOME AIR RAID	\$150.00
EFT55387	03/03/2023	BROOME TOYOTA NORTH WEST MOTOR GROUP	\$1,128.00
INV PI13069398	09/12/2022	FULL SET BLACK DUCK CANVAS SEAT COVERS	\$840.00
INV PI13069750	23/01/2023	CHECK ASSY FRONT DOOR	\$157.04
INV PI13069930	09/02/2023	MATT SET FRONT	\$49.25
INV PI13070048	21/02/2023	BUFF KIT 2PCE FRONT AND REAR	\$81.71
EFT55455	10/03/2023	BROOME TOYOTA NORTH WEST MOTOR GROUP	\$1,671.63
INV PI13069712	19/01/2023	WHEEL DISC & FREIGHT	\$1,671.63
EFT55515	17/03/2023	BROOME TOYOTA NORTH WEST MOTOR GROUP	\$72,239.77
INV RI11002101	06/01/2023	2022 TOYOTA HIACE COMMUTER BUS & REGISTRATION	\$72,239.77
EFT55384	03/03/2023	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$335,611.15
INV 2671	30/11/2022	FX VISITOR CARPARK REDEVELOPMENT & EMANUEL WAY STABILISATION	\$335,611.15
EFT55514	17/03/2023	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$24,999.64
INV C5-2022	15/03/2023	RETENTION RELEASE	\$24,999.64
EFT55548	23/03/2023	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$19,723.00
INV 2685	17/02/2023	AGRN 1044 - IMMEDIATE WORKS TO LEOPOLD FOR FUEL TRUCK ACCESS	\$14,190.00

INV 2690	13/03/2023	AGRN 1044 - IMMEDIATE REPAIR FOR FUEL TRUCK - CAMBALLIN RD	\$5,533.00
EFT55619	30/03/2023	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$17,292.00
INV 2684	16/02/2023	AGRN 1044 - VERGE COLLECTION FROM CAMBALLIN HOMES	\$17,292.00
EFT55629	30/03/2023	CATALYST IT AUSTRALIA PTY LTD	\$792.00
INV 0302	01/10/2022	KOHA HOSTING - OCT, NOV, DEC 2022	\$792.00
EFT55553	23/03/2023	CEMETERIES & CREMATORIA ASSOCIATION OF WA INC	\$125.00
INV 1362	12/10/2022	ORDINARY MEMBERSHIP 2022-23	\$125.00
EFT55623	30/03/2023	CHILDREN'S BOOK COUNCIL OF AUST	\$75.00
INV 7954	02/01/2023	ANNUAL MEMBERSHIP – CHILDREN'S BOOK COUNCIL WA 2023	\$75.00
EFT55554	23/03/2023	CHRISTINE GEORGE	\$536.05
INV REIMB0703	07/03/2023	UTILITY SUBSIDY	\$536.05
EFT55457	10/03/2023	CISSY NUGGETT	\$1,000.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17/02/2023	\$1,000.00
EFT55517	17/03/2023	CISSY NUGGETT	\$500.00
INV SITTING FEES-1403	14/03/2023	FVFRWG SITTING FEES - 17/02/2023	\$500.00
EFT55443	03/03/2023	CLEANAWAY CO PTY LTD	\$116,724.65
INV 19133740	10/08/2022	LANDFILL MANAGEMENT - JUNE 2022	\$116,724.65
EFT55510	10/03/2023	CLEANAWAY CO PTY LTD	\$230,141.76
INV 19178305	31/01/2023	DOMESTIC AND COMMERCIAL STREET BIN COLLECTION - JANUARY 2023	\$96,173.08
INV 19178306	31/01/2023	LANDFILL MANAGEMENT - JANUARY 2023	\$125,584.04
INV 19178575	31/01/2023	PUBLIC BIN COLLECTION - JANUARY 2023	\$8,384.64
EFT55388	03/03/2023	CLEANING GARDENING & TREE SERVICES	\$12,117.60
INV 10937	10/02/2023	CLEANING OF FX VISITOR CENTRE - DECEMBER 2022	\$12,117.60
EFT55624	30/03/2023	CLEANING GARDENING & TREE SERVICES	\$16,929.00
INV 10946	03/03/2023	CLEANING OF FX VISITOR CENTRE - FEBRUARY 2023	\$16,929.00
EFT55390	03/03/2023	CMT BUILDING WA PTY LTD	\$202.95
INV 0484	02/02/2023	INSTALL PANIC BOLT, SUPPLY PANIC BOLT	\$202.95
EFT55458	10/03/2023	CMT BUILDING WA PTY LTD	\$14,847.25
INV 0500	03/02/2023	INSTALLATION OF S/CORE METAL CLAD DOORS	\$14,715.25
INV 0524	25/02/2023	REPAIR DOOR CLOSER	\$132.00
EFT55555	23/03/2023	CMT BUILDING WA PTY LTD	\$6,938.87
INV 0543	28/02/2023	MORTICE LOCK HANDLE & INSTALL METAL BAR ON 2X DOORS	\$1,683.62
INV 0545	03/03/2023	AIRPORT DONGA REMOVAL - PLANS AND APPROVALS	\$5,255.25
EFT55665	30/03/2023	COLLEEN BOLDISON	\$732.26
INV REIMB2402	24/02/2023	UTILITY SUBSIDY	\$732.26
EFT55391	03/03/2023	COMM PRO CONSULTANTS	\$2,025.00
INV 0003	08/02/2023	LGIS & DLGSC - DRAFT MASTER PLAN FX MPC	\$2,025.00
EFT55556	23/03/2023	COMM PRO CONSULTANTS	\$1,725.00
INV 0005	06/03/2023	FX MULTI-PURPOSE COMPLEX CONSULTANCY	\$920.00
INV 0004	06/03/2023	YOUTH PROGRAM PLANNING - CONSULTANCY	\$805.00
EFT55627	30/03/2023	COMM PRO CONSULTANTS	\$7,080.00
INV 0006	09/03/2023	AGRN 1044 - FX FLOOD HUB ORIENTATION CONSULTANCY	\$3,932.00

INV 0007	17/03/2023	AGRN 1044 - FX FLOOD HUB ORIENTATION CONSULTANCY	\$3,148.00
EFT55489	10/03/2023	COMMERCIAL AQUATICS AUSTRALIA (WA) PTY LTD	\$27,340.50
INV 28953	24/02/2023	REPLACE ALL 8X FILTER FACE VALVES	\$3,745.50
INV 28954	24/02/2023	MAINTENANCE WORKS DERBY POOL	\$23,595.00
EFT55622	30/03/2023	COMPRESSED AIR INSTALLATIONS WA PTY LTD	\$9,382.23
INV CAI-230556	10/03/2023	COMPRESSOR INSPECTION & REPORT	\$9,382.23
EFT55644	30/03/2023	CONNECT CALL CENTRE SERVICES	\$1,361.37
INV 113697	15/02/2023	AFTER HOURS CALL CENTRE CHARGES - JANUARY 2023	\$887.32
INV 113890	15/03/2023	AFTER HOURS CALL CENTRE CHARGES - FEBRUARY 2023	\$474.05
EFT55441	03/03/2023	CORSIGN WA PTY LTD	\$2,970.00
INV 70747	25/01/2023	SUPPLY 10X RED & 10X WHITE CL1 REFLECTIVE TAPE	\$2,970.00
EFT55397	03/03/2023	DAIMLER TRUCKS	\$1,498.74
INV XA980023086-01	31/01/2023	SUPPLY ALTERNATOR	\$1,498.74
EFT55522	17/03/2023	DAVRIC AUSTRALIA	\$2,062.83
INV 209654	14/12/2022	SUPPLY STOCK FOR FITZROY CROSSING VISITOR CENTRE	\$2,062.83
EFT55512	10/03/2023	DEAN WILSON TRANSPORT PTY LTD	\$156.35
INV 20216109	16/02/2023	FREIGHT	\$156.35
EFT55545	17/03/2023	DEAN WILSON TRANSPORT PTY LTD	\$29.74
INV 20216131	17/02/2023	FREIGHT	\$29.74
EFT55473	10/03/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES.	\$80,956.10
INV 155189	21/02/2023	2022/23 ESL QTR 3 CONTRIBUTION	\$80,956.10
EFT55521	17/03/2023	DEPARTMENT OF PREMIER & CABINET	\$2,375.70
INV 1002981	23/02/2023	LOCAL LAW GAZETTAL PUBLICATION FEE	\$2,375.70
EFT55393	03/03/2023	DEPUTY CHILD SUPPORT REGISTRAR	\$278.05
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTION	\$278.05
EFT55395	03/03/2023	DERBY 4X4 & MARINE	\$329.86
INV 31792-53626	01/02/2023	AIR CON RE-GAS - ADD DYE & OIL, VACUUMED & GASSED TO SPEC	\$329.86
EFT55461	10/03/2023	DERBY 4X4 & MARINE	\$883.73
INV 31810-53579	03/02/2023	SUPPLY KUN26 FRONT DIFF PLUG FOR 10KW	\$11.21
INV 31837-53680	09/02/2023	SUPPLY 50A ANDERSON CONNECTOR, POS & NEG BATTERY TERMINAL	\$36.78
INV 31874-53723	15/02/2023	SUPPLY H11 GLOBE 12V 55W PGJ19-2	\$25.21
INV 31938-53820	24/02/2023	SUPPLY CENTURY HP BATTERY 55D23R	\$201.06
INV 31939-53703	24/02/2023	SUPPLY 6X OIL FILTERS, 2X AIR FILTERS, & 6X CAB FILTERS	\$609.47
EFT55559	23/03/2023	DERBY 4X4 & MARINE	\$234.96
INV 31949-53827	27/02/2023	SUPPLY KUN26 PRADO STARTER MOTOR	\$234.96
EFT55541	17/03/2023	DERBY BETTA HOME LIVING	\$149.00
INV 20310014201	08/02/2023	SUPPLY UNK IRONING BOARD	\$149.00
EFT55394	03/03/2023	DERBY BUILDING SUPPLIES	\$3,113.61
INV 530125	09/01/2023	PIPEGRIP FLUID, 250MM SAW AND 2X COIN BATTERY	\$49.68
INV 530144	09/01/2023	4X SHIFTING SHOVELS AND 4X WELDING GLOVES	\$120.25
INV 530156	10/01/2023	SUPPLY 20L LSA TRUCK WASH, AND 20L LSA TRUCK WASH	\$182.03
INV 530157	10/01/2023	SUPPLY 40X 100PK CABLE TIES VARIOUS	\$326.67

INV 530177	10/01/2023	SUPPLY 10X 20KG BAG HYLIME	\$140.00
INV 530191	10/01/2023	MAKITA CIRC SAW BLADE	\$34.65
INV 530234	11/01/2023	WATTYL KILLRUST SPRAY GLOSS WHITE 300G	\$16.94
INV 530256	11/01/2023	2X 2PK D BATTERY AND 2X 30PK AA BATTERY	\$64.91
INV 530362	13/01/2023	BDS LOCKSET WRAP AND DOOR SOLID TIMBER INFILL	\$215.63
INV 530364	13/01/2023	SUPPLY 3PK ROLLER COVER MICRO FIBRE	\$16.91
INV 530399	13/01/2023	LOCKWOOD SINGLE CYLINDER DEAD-LATCH	\$172.00
INV 530811	20/01/2023	PVC TEE, COUPLING REPAIR AND 4X BUSHES	\$27.79
INV 530816	20/01/2023	SUPPLY CUP BRUSH MULTI THREAD	\$12.44
INV 530799	20/01/2023	20KG BAG ADHESIVE TILE	\$39.95
INV 530926	23/01/2023	6X STIHL SPARK PLUG	\$23.30
INV 530928	23/01/2023	HILLS TRIGGER SPRAYER AND 1L RUST CONVERTER	\$38.69
INV 531159	27/01/2023	DUCT TAPE AND 100PK CABLE TIES	\$41.83
INV 531297	30/01/2023	STORAGE CONTAINERS, MICRO FIBRE CLOTH & RUBBISH BAGS	\$199.84
INV 531301	30/01/2023	6X 20L HYDROCHLORIC ACID	\$316.83
INV 531452	01/02/2023	STIHL MIST-BLOWER SR 450-Z 63.3CC, 12.8KG, 14L TANK	\$1,044.05
INV 531504	02/02/2023	5X SUPER-SEAL TRIM-DECK EAVES 900MM	\$29.22
EFT55459	10/03/2023	DERBY BUILDING SUPPLIES	\$2,503.17
INV 531671	06/02/2023	ANGLE STEEL 6M BLACK	\$20.30
INV 531707	07/02/2023	STIHL IGNITION COIL, AIR FILTER & BELLOWS	\$245.89
INV 531795	08/02/2023	TRIO SCREEN DOOR CLOSER	\$21.42
INV 532161	15/02/2023	4PK BRASS PADLOCK	\$33.20
INV 532169	15/02/2023	5L PLASTIC FUEL CAN	\$19.95
INV 532171	15/02/2023	CC60RP CROMMELINS PLATE COMPACTOR	\$1,889.06
INV 532206	16/02/2023	HOOK S ZP	\$3.42
INV 532213	16/02/2023	PRO-QUIP FUEL CAN SPOUT SEAL PK3	\$17.60
INV 532249	17/02/2023	2X ZENITH BOLT DROP ZINC PLATED	\$16.20
INV 532478	22/02/2023	2X BREMICK BOLT & NUT	\$9.44
INV 532481	22/02/2023	SUPATOOL MULTI GRIP PLIERS	\$12.94
INV 532484	22/02/2023	2X STIHL MOWING HEAD AUTO CUT 46-2 CLAM PACK	\$97.35
INV 532532	23/02/2023	6X PRESSURE REDUCING BUSHES	\$28.31
INV 532634	24/02/2023	WATTYL WEATHERGARD DECKING OIL 4L	\$88.09
EFT55460	10/03/2023	DERBY BUS SERVICE PTY LTD	\$1,050.00
INV 20695	07/02/2023	FREIGHT	\$1,050.00
EFT55630	30/03/2023	DERBY BUS SERVICE PTY LTD	\$1,308.00
INV 20707	15/02/2023	FREIGHT	\$1,165.00
INV 20757	28/02/2023	FREIGHT	\$143.00
EFT55396	03/03/2023	DERBY FUELS	\$427.50
INV 223566	30/01/2023	CATERING FOR AGENCY MEETING WITH GOVERNOR GENERAL	\$427.50
EFT55462	10/03/2023	DERBY FUELS	\$353.36
INV 988894	03/02/2023	74.81L UNLEADED FOR SMALL PLANT OPERATIONS	\$176.93
INV 992883	16/02/2023	74.6L UNLEADED FOR SMALL PLANT OPERATIONS	\$176.43

EFT55518	17/03/2023	DERBY FUELS	\$4,906.50
INV 226230	23/02/2023	CATERING FOR YOUTH TRAINING DERBY	\$144.00
INV 995264	24/02/2023	CATERING FOR THURSDAY, FRIDAY & SATURDAY	\$2,320.00
INV 226748	27/02/2023	CATERING FOR PREMIER'S VISIT	\$122.50
INV 227213	03/03/2023	CATERING FOR THURSDAY, FRIDAY & SATURDAY 2-4/03/2023	\$2,320.00
EFT55560	23/03/2023	DERBY FUELS	\$6,086.00
INV 993655	20/02/2023	CATERING FOR THURSDAY & SATURDAY 16-18/02/2023	\$1,480.00
INV 225993	21/02/2023	CATERING FOR THURSDAY AND SATURDAY 09/02/2023	\$1,476.00
INV 995265	24/02/2023	CATERING FOR ORDINARY COUNCIL MEETING 23/02/2023	\$245.00
INV 227799	09/03/2023	CATERING FOR INTERNATIONAL WOMEN'S DAY	\$565.00
INV 999512	10/03/2023	CATERING FOR THURSDAY, FRIDAY & SATURDAY 09-11/03/2023	\$2,320.00
EFT55401	03/03/2023	DERBY HARDWARE MITRE10	\$125.87
INV 10571216	20/01/2023	SUPPLY HASP & STAPLE 180MM	\$19.99
INV 10571627	30/01/2023	SUPPLY 3X RAMSET DYNABOLT PLUS	\$5.97
INV 10571771	02/02/2023	SUPPLY SILICONE, TUPOINT DRILL & RIVETS	\$29.97
INV 10571788	02/02/2023	SUPPLY QUICKSPRAY GLOSS BLACK & FLAT BLACK, SELF-TAPPING SCREW PAN	\$69.94
EFT55466	10/03/2023	DERBY HARDWARE MITRE10	\$1,218.30
INV 10571831	03/02/2023	100PK TEK SCREWS	\$26.99
INV 10571857	03/02/2023	100PK TEK SCREWS	\$19.99
INV 10572131	08/02/2023	2X 400G SPRAY ZINC & 2X HINGE BUTT	\$59.96
INV 10572164	08/02/2023	300G SILICONE KITCHEN/BATH	\$11.99
INV 10572276	10/02/2023	DRILL BIT 6X160MM	\$18.99
INV 10572494	15/02/2023	WELDCLASS TIP CLEANER AND EASY SNIP SHEARS	\$48.98
INV 10572585	16/02/2023	BRASS PADLOCK & 4X RAMSET DYNABOLT	\$26.95
INV 10572765	20/02/2023	DOOR BLOCK FOR ADMIN MEN'S TOILET	\$199.00
INV 10572812	21/02/2023	WALL PLUG GREEN BG50	\$5.49
INV 10572849	21/02/2023	KELSO HAND TROLLEY P HANDLE 250KG & STAIR CLIMBER 350KG	\$451.00
INV 10572911	23/02/2023	SCREW METAL PK100 & FORM PLY 18MM 2400X1200	\$127.99
INV 10572960	24/02/2023	4L RUSTGUARD & BRUSH	\$124.99
INV 10573132	27/02/2023	8.5KG GAS BOTTLE SWAP	\$95.98
EFT55635	30/03/2023	DERBY HARDWARE MITRE10	\$467.17
INV 10573161	27/02/2023	3X SOLENOID VALVE	\$104.97
INV 10573192	28/02/2023	24X BOLT & NUT CUP, 24X NYLOC NUT & 24X WASHERS	\$40.08
INV 10573257	01/03/2023	4X RAMSET DYNABOLT PLUS	\$13.16
INV 10573306	02/03/2023	DOOR BLOCK CORINTHIAN	\$199.00
INV 10573314	02/03/2023	1L ULTRA ENAMEL TINT, 10PK MICRO FIBRE ROLLER COVER	\$74.97
INV 10573335	02/03/2023	10L PLASTIC FUEL CAN	\$34.99
EFT55562	23/03/2023	DERBY MEDIA ABORIGINAL CORPORATION	\$5,500.00
INV GRANT1703	17/03/2023	GRANT APPLICATION FOR SDWK COMMUNITY GRANTS PROGRAM	\$5,500.00
EFT55400	03/03/2023	DERBY PROGRESSIVE SUPPLIES	\$4,558.73
INV 058230	10/01/2023	7X CARTONS ROADSIDE LITTER BAG	\$482.67
INV 058364	12/01/2023	10X CTN TOILET TISSUE	\$1,003.93

INV 058365	12/01/2023	1X CTN FLY SPRAY, AEROGARD TROPICAL & MOZZIE COILS	\$591.05
INV 058423	12/01/2023	4X CTN PAPER TOWEL, & 4X CTN TOILET TISSUE	\$994.03
INV 058425	12/01/2023	1X CTN 2000 ICE BAGS	\$199.68
INV 059108	24/01/2023	8X CTN OPTIMUM HAND TOWEL	\$901.87
INV 059192	25/01/2023	2X CARTONS 2L GOLDEN CIRCLE ORANGE JUICE	\$79.60
INV 059471	01/02/2023	25L RIO DETERGENT	\$305.90
EFT55465	10/03/2023	DERBY PROGRESSIVE SUPPLIES	\$1,472.36
INV 055578	18/11/2022	6X KG MOCCONA	\$316.12
INV 059694	03/02/2023	10X PPE MASKS - KN95 5PC	\$132.00
INV 059959	09/02/2023	10 CTNS TOILET TISSUE & 3X 5L HAND CLEAN	\$827.68
INV 060537	17/02/2023	EDCO MOP & BUCKET SET	\$99.83
INV 060857	23/02/2023	MOP BUCKET, HEAD AND HANDLE	\$96.73
EFT55564	23/03/2023	DERBY PROGRESSIVE SUPPLIES	\$474.95
INV 060807	23/02/2023	CARTONS OF CUPS, CONTAINERS AND FORKS	\$474.95
EFT55464	10/03/2023	DERBY SPORTSMEN'S CLUB INC	\$13,750.00
INV 1505	08/02/2023	3RD QUARTER 2023 GOLF COURSE MAINTENANCE	\$13,750.00
EFT55634	30/03/2023	DERBY STOCK SUPPLIES	\$165.00
INV 13068557	07/02/2023	REMOVAL OF 1 ABANDONED VEHICLE	\$165.00
EFT55561	23/03/2023	DOUGLAS D'ANTOINE	\$21,856.00
INV 001	16/03/2023	EXECUTIVE OFFICER DUTIES - 13/02/2023 TO 17/03/2023	\$21,856.00
EFT55632	30/03/2023	DREADNOUGHT EXPLORATION PTY LTD	\$266.71
INV A901093	08/03/2023	RATES REFUND FOR ASSESSMENT A901093	\$266.71
EFT55631	30/03/2023	DYENAMIC SUBLIMATION WA PTY LTD	\$1,782.00
INV DS19280	20/02/2023	STAFF UNIFORM	\$1,782.00
EFT55402	03/03/2023	ELDERS LIMITED (DERBY BRANCH)	\$2,708.27
INV IY82438	10/01/2023	208L CASTROL EDGE 0W-30	\$2,562.47
INV IY82437	10/01/2023	12X 450G CASTROL SPHEEROL EPL 2 GREASE	\$145.80
EFT55468	10/03/2023	ELDERS LIMITED (DERBY BRANCH)	\$558.70
INV IY82975	22/02/2023	24X 450G & 20KG TUB CASTROL EPL-2 GREASE	\$558.70
EFT55523	17/03/2023	ELDERS LIMITED (DERBY BRANCH)	\$1,025.46
INV IY83049	28/02/2023	3X 20L ROUNDUP ULTRAMAX	\$726.66
INV IY83077	02/03/2023	3X 20L CASTROL ADBLUE DIESEL	\$298.80
EFT55636	30/03/2023	ELDERS LIMITED (DERBY BRANCH)	\$531.90
INV IY82980	22/02/2023	3X ZEUS 5L PCT	\$531.90
EFT55524	17/03/2023	ENA GRAHAM	\$1,000.00
INV 1	30/01/2023	BOAB PAINTING WORKSHOP - 26/01/2023	\$1,000.00
EFT55566	23/03/2023	EXURBAN PTY LTD	\$5,319.53
INV URP-4322	04/03/2023	TOWN PLANNING CONSULTANCY SERVICES - FEBRUARY 2023	\$5,319.53
EFT55638	30/03/2023	EXURBAN PTY LTD	\$1,784.54
INV URP-4305	04/02/2023	TOWN PLANNING CONSULTANCY SERVICES - JANUARY 2023	\$1,784.54
EFT55472	10/03/2023	FITZROY CROSSING ABORIGINAL OUTREACH	\$1,650.00
INV GRANT2102	21/02/2023	AGRN 1044 - FX FLOODS COMMUNITY RECOVERY QUICK GRANT	\$1,650.00

EFT55404	03/03/2023	FITZROY HARDWARE PTY LTD	\$293.00
INV 176083	12/12/2022	PADLOCK AND PADBOLT	\$37.00
INV 176339	16/12/2022	SUPPLIES FOR FX CHRISTMAS LIGHT COMP	\$250.00
INV 177086	19/01/2023	2X HEAVY DUTY TARP	\$100.00
INV 177147	20/01/2023	325G WATTYL BLACK BATT SPRAY PAINT	\$14.00
INV 177375	24/01/2023	325G WATTYL BLACK MATT SPRAY PAINT & HEAVY DUTY TARP	\$114.00
INV 177534	30/01/2023	4X TAPE TEFLON PINK	\$16.00
INV 177704	02/02/2023	BRASS GARDEN TAP MALE 1/2	\$21.00
INV 166407	05/02/2023	NOTE - COMPRESSOR RETURNED	-\$259.00
EFT55475	10/03/2023	FITZROY HARDWARE PTY LTD	\$2,152.00
INV 176462	20/12/2022	MONTGOMERY 5 SHELF SHELVING UNIT	\$140.00
INV 176831	11/01/2023	HAIER BOTTOM MOUNT FRIDGE - BLACK	\$1,300.00
INV 176945	16/01/2023	HAIER 201L CHEST FREEZER	\$650.00
INV 177954	09/02/2023	TUBE TRI-PHOSUR, SLIDING DOOR KEEPER & 4 KEYED ALIKE CYLINDERS	\$47.00
INV 178919	09/02/2023	25MM BALL VALVE	\$15.00
EFT55476	10/03/2023	FRANCIS THIRKELL	\$500.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17/02/2023	\$500.00
EFT55526	17/03/2023	FRONTIER HELICOPTERS PTY LTD	\$45,361.80
INV 0018	28/02/2023	AGRN 1044 - HELICOPTER SERVICES FOR EVIDENTIARY COLLECTION 13- 15/02/2023	\$45,361.80
EFT55403	03/03/2023	FULTON HOGAN	\$3,590.40
INV 17330007	13/02/2023	96X 20KG BAGS EZSTREET BIOBLEND	\$3,590.40
EFT55474	10/03/2023	FULTON HOGAN	\$3,590.40
INV 17358774	20/02/2023	20KG BAGS EZSTREET BIOBLEND	\$3,590.40
EFT55385	03/03/2023	G BISHOPS TRANSPORT SERVICES PTY LTD	\$1,366.84
INV B196397	20/01/2023	FREIGHT	\$407.53
INV B196958	27/01/2023	FREIGHT	\$156.02
INV B197373	01/02/2023	FREIGHT	\$803.29
EFT55454	10/03/2023	G BISHOPS TRANSPORT SERVICES PTY LTD	\$2,835.18
INV B197647	03/02/2023	FREIGHT	\$1,402.43
INV B198342	10/02/2023	FREIGHT	\$79.90
INV B198806	15/02/2023	FREIGHT	\$1,352.85
EFT55478	10/03/2023	GALARIIN IMAGES	\$600.00
INV 0003	31/01/2023	PHOTOGRAPHER - AUSTRALIA DAY 2023	\$600.00
EFT55406	03/03/2023	GEOFFREY ANDREW DAVIS	\$1,554.86
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 COUNCILLOR SITTING FEES	\$1,554.86
EFT55409	03/03/2023	GEOFFREY CHARLES HAEREWA	\$7,274.28
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 PRESIDENT SITTING FEES	\$7,274.28
EFT55568	23/03/2023	GEOFFREY CHARLES HAEREWA	\$2,072.09
INV REIMB1303	13/03/2023	COUNCILLOR REIMBURSEMENT	\$2,072.09
EFT55456	10/03/2023	GLASS CO KIMBERLEY	\$589.05
INV 97880	21/02/2023	REGLAZE ONSITE & REPLACE DIAMOND GRILLE SCREEN	\$589.05
EFT55528	17/03/2023	GREENFIELD TECHNICAL SERVICES	\$6,558.48

INV 3135	10/02/2023	PROCUREMENT OF CONTRACTOR FOR FX AERODROME RECONSTRUCTION	\$687.23
INV 3123	15/02/2023	AGRN951 FLOOD DAMAGE WORKS - 01/01/2023 TO 31/01/2023	\$3,326.40
INV 3124	15/02/2023	AGRN951 FLOOD DAMAGE WORKS - 01/01/2023 TO 31/01/2023	\$2,544.85
EFT55407	03/03/2023	GUNGALLA MACKAY PTY LTD (ATS ALL-CRETE)	\$712.80
INV 35175	25/01/2023	SUPPLY 48X 20KG BAGS CEMENT	\$712.80
EFT55567	23/03/2023	GURAMA YANI U INC T/A FITZROY VALLEY MEN	\$4,051.23
INV GRANT1703	17/03/2023	SDWK COMMUNITY GRANTS PROGRAM	\$4,051.23
EFT55399	03/03/2023	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$3,248.30
INV 22707	14/12/2022	PUMP & DISCHARGE WATER IN SERVICE DUCT & REPLACE CISTERN	\$1,860.10
INV 22705	10/02/2023	SEAL LEAKS AND POTENTIAL LEAKS IN ROOF	\$489.50
INV 22706	10/02/2023	REFURBISHMENT OF CISTERN WITH NEW VALVES	\$898.70
EFT55520	17/03/2023	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$4,319.70
INV 22827	23/02/2023	REPLACE CISTERNS IN BOTH MALE & FEMALE TOILET	\$4,319.70
EFT55563	23/03/2023	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$3,256.00
INV 22424	11/07/2022	REPAIR LEAK IN EXTERNAL FEMALE TOILETS HAND BASINS	\$165.00
INV 21653	24/08/2022	PUMP DOWN & DISPOSE OF 8000L LIQUID & SOLID SEPTAGE	\$3,091.00
EFT55633	30/03/2023	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$330.00
INV 22423	25/03/2022	REPAIR LEAK UNDER KITCHEN SINK	\$165.00
INV 22422	09/05/2022	REPAIR LEAK IN SERVICE ROOM OUTSIDE AMENITIES BUILDING	\$165.00
EFT55641	30/03/2023	HART SPORT	\$1,285.00
INV 20247493A	06/03/2023	HART PRO NETBALL RING	\$535.00
INV 20247493C	06/03/2023	HART PRO NETBALL POSTS	\$750.00
EFT55437	03/03/2023	HARVEY NORMAN BROOME	\$15,281.00
INV 194162	11/10/2022	BOSCH KITCHEN PACKAGE	\$9,146.00
INV 195363	20/10/2022	BOSCH SERIES 6 FREESTANDING DISHWASHER	\$1,399.00
INV 196958	01/11/2022	BOSCH KITCHEN PACKAGE	\$4,736.00
EFT55581	23/03/2023	HARVEY NORMAN BROOME	\$415.00
INV 201566	30/11/2022	SAMSUNG MONITOR & USB 5IN1 ADAPTOR	\$415.00
EFT55672	30/03/2023	HARVEY NORMAN BROOME	\$807.00
INV 204852	20/12/2022	JBL PARTYBOX 310 SPEAKER & POPCORN MAKER	\$807.00
EFT55410	03/03/2023	HORIZON POWER - ACCOUNT PAYMENTS	\$19,374.51
INV 150216	25/01/2023	4 LOCH ST, DERBY FOR 24/11/2022 TO 24/01/2023	\$443.22
INV 523100	01/02/2023	CCTV AT BAOBAB WAY, DERBY FOR 01/01/2023 TO 31/01/2023	\$71.04
INV 393995	03/02/2023	LOT 52 PANDANUS WAY, DERBY FOR 03/12/2022 TO 02/02/2023	\$121.68
INV 421738	03/02/2023	8 COOLIBAH WAY, DERBY FOR 03/12/2022 TO 02/02/2023	\$121.97
INV 312249	06/02/2023	LOT 143 DERBY HIGHWAY FOR 05/01/2023 TO 03/02/2023	\$4,248.29
INV 321183	06/02/2023	30 CLARENDON ST, DERBY FOR 05/01/2023 TO 03/02/2023,	\$2,555.57
INV 406259	07/02/2023	LOC 26818 WHARF RD, DERBY FOR 07/12/2022 TO 06/02/2023	\$7,099.77
INV 207319	10/02/2023	LOT 175 EMANUEL WAY, FX FOR 10/12/2022 TO 09/02/2023	\$1,220.42
INV 349785	10/02/2023	LOT 231 GREAT NORTHERN HWY, FX FOR 10/12/2022 TO 09/02/2023	\$269.79
INV 421774	10/02/2023	LOT 199 FORREST RD, FITZROY FOR 10/12/2022 TO 09/02/2023	\$206.61
INV 432919	14/02/2023	B/19 WOOLLYBUTT CORNER 16/12/22 TO 02/02/23 & ESTABLISHMENT FEE	\$191.16

INV 152662	15/02/2023	LOT 1326 GIBB RIVER ROAD, DERBY FOR 15/12/2022 TO 14/02/2023	\$157.51
INV 167790	15/02/2023	LOT 1326 WINDJANA ROAD, DERBY FOR 15/12/2022 TO 14/02/2023	\$840.52
INV 335373	15/02/2023	7 MILLARD ST, DERBY FOR 15/12/2022 TO 14/02/2023	\$1,699.38
INV 416399	15/02/2023	11 CORKWOOD COURT, DERBY FOR 15/12/2022 TO 14/02/2023	\$127.58
EFT55479	10/03/2023	HORIZON POWER - ACCOUNT PAYMENTS	\$820.11
INV 554148	23/01/2023	1/20 CLARENDON ST, 02/12/2022 TO 20/01/2023 & ESTABLISHMENT FEE	\$108.06
INV 551724	21/02/2023	5/1169 SHORT ST, DERBY FOR 21/12/2022 TO 20/02/2023	\$100.17
INV 551723	21/02/2023	4/9 ASHLEY ST, DERBY FOR 21/12/2022 TO 20/02/2023	\$206.90
INV 107820	27/02/2023	A/84 DURACK ST, CAMBALLIN FOR 29/12/2022 TO 24/02/2023	\$404.98
EFT55642	30/03/2023	HORIZON POWER - ACCOUNT PAYMENTS	\$34,499.54
INV 220780	01/03/2023	1120 STREETLIGHTS FOR THE PERIOD 01/02/2023 TO 28/02/2023	\$19,342.27
INV 523100	01/03/2023	CCTV AT BAOBAB WAY, DERBY FOR 01/02/2023 TO 28/02/2023	\$64.18
INV 333902	03/03/2023	24 LOCH ST, DERBY FOR 03/02/2023 TO 02/03/2023	\$901.75
INV 517343	03/03/2023	LOC 26818 RESTAURANT & TOILETS WHARF RD, 03/02/23 TO 02/03/23	\$167.94
INV 172452	06/03/2023	LOT 199 FORREST RD, FX FOR 04/02/2023 TO 02/03/2023	\$844.87
INV 166519	06/03/2023	ASHLEY ST, DERBY FOR 04/02/2023 TO 02/03/2023	\$3,537.05
INV 321183	06/03/2023	30 CLARENDON ST, DERBY FOR 04/02/2023 TO 02/03/2023	\$2,750.61
INV 198764	09/03/2023	LOT 128 GN HIGHWAY, FX FOR 09/02/2023 TO 08/03/2023	\$1,415.21
INV 203951	16/03/2023	3 LOCH ST, DERBY FOR 14/01/2023 TO 15/03/2023	\$261.37
INV 308420	20/03/2023	14 HARDMAN ST, DERBY FOR 18/01/2023 TO 17/03/2023	\$1,785.31
INV 328972	20/03/2023	30 JOHNSTON ST, DERBY FOR 18/01/2023 TO 17/03/2023	\$3,176.02
INV 541971	20/03/2023	35 CLARENDON ST, DERBY FOR 18/01/2023 TO 17/03/2023	\$252.96
EFT55408	03/03/2023	HYDRECO HYDRALICS PTY LTD	\$523.45
INV 134676	04/11/2022	CONTROL KIT - SOLENOID 4 BANK 24V	\$523.45
EFT55643	30/03/2023	INFOCOUNCIL PTY LIMITED	\$786.50
INV INFO-203053	21/02/2023	INFOCOUNCIL TRAINING	\$786.50
EFT55500	10/03/2023	INTERNATIONAL QUADRATICS PTY LTD	\$731.50
INV SINV-132109	20/10/2022	SUPPLY SAFETY AND HAZARD SIGNS	\$731.50
EFT55569	23/03/2023	IRENE BROWN	\$284.85
INV REIMB0103	01/03/2023	LIQUOR LICENSE FOR KAPP OPENING NIGHT	\$119.50
INV REIMB0703	07/03/2023	AFTERNOON TEA FOR INTERNATIONAL WOMEN'S DAY	\$111.85
INV REIMB1303	13/03/2023	SUPPLY AFTERNOON TEA FOR INTERNATIONAL WOMEN'S DAY	\$53.50
EFT55430	03/03/2023	IXOM	\$253.70
INV 6627788	31/01/2023	JANUARY 2023 - CHLORINE GAS CYLINDER HIRE FEE	\$253.70
EFT55669	30/03/2023	IXOM	\$229.15
INV 6640242	28/02/2023	FEBRUARY 2023 - CHLORINE GAS CYLINDER HIRE FEE	\$229.15
EFT55577	23/03/2023	JACKSON SAINTY	\$204.25
INV REIMB0203	02/03/2023	STAFF REIMBURSEMENT	\$102.25
INV REIMB1303	13/03/2023	STAFF REIMBURSEMENT	\$102.00
EFT55662	30/03/2023	JACKSON SAINTY	\$346.17
INV REIMB2003	20/03/2023	UTILITY SUBSIDY	\$346.17
EFT55467	10/03/2023	JAMES BROWN	\$500.00

INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17/02/2023	\$500.00
EFT55484	10/03/2023	JERMAINE MULLER	\$1,000.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17 & 28/02/2023	\$1,000.00
EFT55531	17/03/2023	JERMAINE MULLER	\$500.00
INV SITTING FEES-1403	14/03/2023	FVFRWG SITTING FEES - 14/03/2023	\$500.00
EFT55412	03/03/2023	JILA PLUMBING	\$2,041.60
INV 5252	06/02/2023	DIG REMAINDER OF TRENCH FOR POWER CABLE	\$1,408.00
INV 5278	16/02/2023	LOCATE LEAK 600 DEEP, DIG UP & REPAIR	\$633.60
EFT55646	30/03/2023	JILA PLUMBING	\$492.80
INV 5324	13/03/2023	REPAIR INTERNAL LEAK, MATERIALS	\$492.80
EFT55481	10/03/2023	JILL BRAZIL CONSULTING	\$15,088.80
INV 0067	14/02/2023	ONSITE MENTORING AND TRAINING - JANUARY 2023	\$15,088.80
EFT55645	30/03/2023	JILL BRAZIL CONSULTING	\$18,022.03
INV 0068	02/03/2023	ONSITE MENTORING AND TRAINING - FEBRUARY 2023	\$18,022.03
EFT55411	03/03/2023	JOHN CAREY	\$236.50
INV REIMB0408	04/08/2022	UTILITY SUBSIDY	\$236.50
EFT55482	10/03/2023	JOHN CAREY	\$480.51
INV REIMB2202	22/02/2023	UTILITY SUBSIDY	\$480.51
EFT55485	10/03/2023	JONATHAN COX	\$1,000.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17 & 28/02/2023	\$1,000.00
EFT55483	10/03/2023	JOSEPH ROSS	\$500.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 28/02/2023	\$500.00
EFT55530	17/03/2023	JOSEPH ROSS	\$500.00
INV SITTING FEES-1403	14/03/2023	FVFRWG SITTING FEES - 14/03/2023	\$500.00
EFT55429	03/03/2023	JP GAULT PTY LTD	\$12,594.73
INV 0065	05/02/2023	CLEANING OF VARIOUS SHIRE LOCATIONS - JANUARY 2023	\$12,594.73
EFT55579	23/03/2023	JP GAULT PTY LTD	\$13,881.73
INV 0066	04/03/2023	CLEANING OF VARIOUS SHIRE LOCATIONS - FEBRUARY 2023	\$13,881.73
EFT55586	23/03/2023	JTAGZ	\$249.70
INV 25697	20/02/2023	400 UNITS 75MM WRAPSTRAP BLUE & GREEN	\$249.70
EFT55413	03/03/2023	KEITH BEDFORD	\$1,554.86
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 COUNCILLOR SITTING FEES	\$1,554.86
EFT55496	10/03/2023	KEVIN OSCAR	\$1,000.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17 & 28/02/2023	\$1,000.00
EFT55666	30/03/2023	KIMBERLEY COUNTRY DEPARTMENT STORE	\$3,141.50
INV DB37551	10/01/2023	STAFF UNIFORMS	\$799.73
INV DB39720	16/02/2023	STAFF UNIFORMS	\$134.70
INV DB39715	16/02/2023	STAFF UNIFORMS	\$134.70
INV DB39716	16/02/2023	STAFF UNIFORMS	\$134.70
INV DB39303	04/03/2023	STAFF UNIFORMS	\$244.63
INV DB39324	04/03/2023	STAFF UNIFORMS	\$299.69
INV DB39325	04/03/2023	STAFF UNIFORMS	\$604.49

INV DB39885	04/03/2023	STAFF UNIFORMS	\$459.39
INV DB40104	04/03/2023	STAFF UNIFORMS	\$239.67
INV DB40105	04/03/2023	STAFF UNIFORMS	\$89.80
EFT55414	03/03/2023	KIMBERLEY FIRE SYSTEMS	\$850.21
INV 16862	11/02/2023	MAINTENANCE OF FIRE PROTECTION SYSTEMS & EQUIPMENT - FEBR 23	\$850.21
EFT55647	30/03/2023	KIMBERLEY FIRE SYSTEMS	\$850.21
INV 17096	10/03/2023	MAINTENANCE OF FIRE PROTECTION SYSTEMS & EQUIPMENT - MAR 23	\$850.21
EFT55417	03/03/2023	KIMBERLEY HIRE	\$1,156.56
INV KH6029	31/07/2022	HIRE OF PORTALOO - JULY 2022	\$389.71
INV KH6094	30/09/2022	HIRE OF PORTALOO - SEPTEMBER 2022	\$377.14
INV KH6169	31/01/2023	HIRE OF PORTALOO - JANUARY 2023	\$389.71
EFT55487	10/03/2023	KIMBERLEY HIRE	\$389.71
INV KH6059	31/08/2022	HIRE OF PORTALOO - AUGUST 2022	\$389.71
EFT55415	03/03/2023	KIMBERLEY HOME ELECTRICAL	\$318.00
INV 23-00010316	09/02/2023	2X ELECTRIC FRYPAN FOR FX YOUTH TEAM	\$318.00
EFT55532	17/03/2023	KIMBERLEY HOME ELECTRICAL	\$968.60
INV 23-00002295	12/01/2023	4X 4 SLICE TOASTERS FOR AUSTRALIA DAY BREAKFAST	\$279.80
INV 23-00002600	13/01/2023	142L DEEP FREEZER FOR AUSTRALIA DAY	\$649.00
INV 23-00006105	24/01/2023	4X 24PC COLOURED PENCILS	\$39.80
EFT55649	30/03/2023	KIMBERLEY HOME ELECTRICAL	\$1,896.00
INV 23-00001966	11/01/2023	2X \$100 GIFT VOUCHERS - AUSTRALIA DAY PRIZES	\$200.00
INV 23-00015327	02/03/2023	4X BANKSIA BEECH/IRONSTONE DESKS	\$1,696.00
EFT55648	30/03/2023	KIMBERLEY KRASH REPAIRS	\$1,000.00
INV 9559-2	10/03/2023	EXCESS DUE ON INSURANCE CLAIM	\$1,000.00
EFT55416	03/03/2023	KIMBERLEY SURVEYING PTY LTD	\$11,671.61
INV 107	08/02/2023	FX AERODROME GROUND SURVEY JANUARY 2023	\$9,152.00
INV 108	08/02/2023	ADDITIONAL FLIGHT & STAND DOWN TIME FX AERODROME JANUARY 2023	\$2,519.61
EFT55488	10/03/2023	KIMBERLEY TREE CARE	\$8,377.60
INV 3062	21/02/2023	REMOVE SUICIDE PALM AND STUMP	\$8,377.60
EFT55418	03/03/2023	KW REFRIGERATION & A/C	\$120.00
INV 2998	14/02/2023	REPAIR AIR CON AT SWITCHBOARD	\$120.00
EFT55650	30/03/2023	KW TILT & TOW	\$200.00
INV T158	14/03/2023	RETRIEVAL OF TRITON UTE CNR HOWELL & ROWAN STREET	\$200.00
EFT55398	03/03/2023	LANDGATE (WA LAND INFORMATION AUTHORITY)	\$42.15
INV 381243	25/01/2023	MINIMUM CHARGE - MINING TENEMENT	\$42.15
EFT55463	10/03/2023	LANDGATE (WA LAND INFORMATION AUTHORITY)	\$113.95
INV 382025	17/02/2023	MINIMUM CHARGE - GROSS RENTAL VALUATIONS	\$71.80
INV 382289	24/02/2023	MINIMUM CHARGE - MINING TENEMENT	\$42.15
EFT55419	03/03/2023	LAVENIA RATABUA	\$1,500.00
INV REIMB1602	16/02/2023	UTILITY SUBSIDY	\$1,500.00
EFT55640	30/03/2023	LUISA GAVIRIA	\$1,278.90
INV REIMB2703	27/03/2023	STAFF REIMBURSEMENT	\$1,278.90

EFT55571	23/03/2023	LUKE LAWRENCE	\$1,391.50
INV REIMB0703	07/03/2023	UTILITY SUBSIDY	\$1,391.50
EFT55653	30/03/2023	LWOY'S CHINESE RESTAURANT	\$180.00
INV 40	27/10/2022	CATERING FOR ORDINARY COUNCIL MEETING - 27/10/2022	\$180.00
EFT55420	03/03/2023	LYNETTE EVANS	\$1,554.86
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 COUNCILLOR SITTING FEES	\$1,554.86
EFT55536	17/03/2023	MANAGED IT PTY LTD	\$37,120.31
INV 149690	30/01/2023	SSL CERTIFICATE RENEWAL 1 YEAR	\$66.00
INV 149736	01/02/2023	MANAGED LICENSES - FEBRUARY 2023	\$25,524.49
INV 150482	13/02/2023	ONSITE VISIT 16/01/2023 - 20/01/2023	\$11,529.82
EFT55655	30/03/2023	MANAGED IT PTY LTD	\$27,045.72
INV 150478	13/02/2023	SUPPLY DLINK DSL-G225 MODEM ROUTER ADSL2	\$142.95
INV 150479	13/02/2023	STARLINK SETUP KIT AND FIRST MONTH USAGE - FXVC	\$669.90
INV 151260	01/03/2023	MANAGED LICENSES - MARCH 2023	\$26,232.87
EFT55576	23/03/2023	MARK CHADWICK	\$818.41
INV REIMB0203	02/03/2023	STAFF REIMBURSEMENT	\$818.41
EFT55660	30/03/2023	MARK CHADWICK	\$649.74
INV REIMB2403	24/03/2023	STAFF REIMBURSEMENT	\$33.80
INV REIMB24032	24/03/2023	UTILITY SUBSIDY	\$615.94
EFT55421	03/03/2023	MARKET CREATIONS AGENCY PTY LTD	\$3,850.00
INV II35-3	31/01/2023	COUNCILCONNECT WEBSITE SOLUTION SUPPORT 25 HOURS	\$3,850.00
EFT55534	17/03/2023	MARKET CREATIONS AGENCY PTY LTD	\$1,881.00
INV IW02-21	28/02/2023	KAPP 2023 - ARTWORK & PRINTING OF OUTDOOR BANNERS	\$1,881.00
EFT55572	23/03/2023	MARKET CREATIONS AGENCY PTY LTD	\$1,903.00
INV IW02-20	31/01/2023	ARTWORK DESIGN & PRINTING OF 5X PULL UP BANNERS	\$1,903.00
EFT55422	03/03/2023	MARKETFORCE	\$2,694.17
INV 40809	03/01/2023	NOV-22 EARLY SETTLEMENT DISC	-\$22.83
INV 46509	25/01/2023	ADVERTISEMENT IN THE BROOME ADVERTISER	\$250.36
INV 46510	25/01/2023	ADVERTISEMENT IN THE BROOME ADVERTISER	\$320.98
INV 46511	25/01/2023	ADVERTISEMENT IN THE WEST AUSTRALIAN	\$793.72
INV 46512	25/01/2023	ADVERTISEMENT IN THE WEST AUSTRALIAN	\$404.60
INV 46513	25/01/2023	ADVERTISEMENT IN THE WEST AUSTRALIAN	\$477.31
INV 46514	25/01/2023	ADVERTISEMENT IN THE WEST AUSTRALIAN	\$470.03
EFT55656	30/03/2023	MARKETFORCE	\$344.52
INV 46827	23/02/2023	ADVERTISEMENT IN THE BROOME ADVERTISER	\$344.52
EFT55480	10/03/2023	MARMINGEE HAND	\$500.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 28/02/2023	\$500.00
EFT55529	17/03/2023	MARMINGEE HAND	\$500.00
INV SITTING FEES-1403	14/03/2023	FVFRWG SITTING FEES - 14/03/2023	\$500.00
EFT55426	03/03/2023	MARRA WORRA ABORIGINAL CORP	\$270.00
INV 2711	10/02/2023	STAFF ACCOMMODATION	\$270.00
EFT55661	30/03/2023	MARRA WORRA WORRA ABORIGINAL CORP	\$540.00

INV 2785	09/03/2023	CONTRACTOR ACCOMMODATION	\$270.00
INV 2786	09/03/2023	AGRN 1044 - CONTRACTOR ACCOMMODATION	\$270.00
EFT55423	03/03/2023	MCLEODS BARRISTERS & SOLICITORS	\$713.03
INV 127154	30/11/2022	PREPARATION OF BUILDING ORDER FOR LOT 684 (20) RODGERS ST	\$713.03
EFT55574	23/03/2023	MCLEODS BARRISTERS & SOLICITORS	\$1,729.20
INV 128765	28/02/2023	SUBLEASE OF PORT OF DERBY - MPA FISH FARMS PTY LTD	\$1,729.20
EFT55657	30/03/2023	MCLEODS BARRISTERS & SOLICITORS	\$858.92
INV 128506	28/02/2023	SALE OF LAND FOR UNPAID RATES	\$858.92
EFT55573	23/03/2023	MECHANICS & TYRES PTY LTD	\$140.00
INV 0762	02/02/2023	DRAIN CONTAMINATED FUEL, FLUSH FILTER AND CARBY 1TCJ 533	\$140.00
EFT55535	17/03/2023	MEGA CORE CLEANING	\$337.50
INV 00081	08/03/2023	CLEANING SERVICE	\$337.50
EFT55470	10/03/2023	MEGAN NESHODA	\$333.34
INV REIMB2002	20/02/2023	UTILITY SUBSIDY	\$333.34
EFT55658	30/03/2023	MOLLY PHILIPPS	\$560.63
INV REIMB2403	24/03/2023	UTILITY SUBSIDY	\$560.63
EFT55491	10/03/2023	MOORE AUSTRALIA (TAX)	\$1,155.00
INV 3290	20/02/2023	2023 LOCAL GOVERNMENT ANNUAL BUDGET WORKSHOP	\$1,155.00
EFT55659	30/03/2023	MOORE AUSTRALIA (TAX)	\$9,460.00
INV 428617	28/02/2023	PROFESSIONAL SERVICES - COMPLETION OF 2023 BUDGET REVIEW	\$4,400.00
INV 428623	28/02/2023	STATEMENT OF FINANCIAL ACTIVITY - DECEMBER 2022 & JANUARY 2023	\$5,060.00
EFT55424	03/03/2023	MOORE AUSTRALIA AUDIT (WA)	\$1,540.00
INV 428236	31/01/2023	AUDIT COMMUNITIES GRANT ACQUITTAL FOR YOUTH PROGRAM 2021/22	\$1,540.00
EFT55490	10/03/2023	MT BARNETT STORE PTY LTD	\$760.00
INV 569807	20/02/2023	STAFF ACCOMMODATION	\$760.00
EFT55492	10/03/2023	NEIL HARTLEY	\$87.54
INV REIMB2802	28/02/2023	STAFF REIMBURSEMENT	\$87.54
EFT55533	17/03/2023	NORTH REGIONAL TAFE	\$690.94
INV I0019831	02/03/2023	FIRST AID & CPR SKILLS - STAFF TRAINING	\$690.94
EFT55663	30/03/2023	NORTH WEST LOCKSMITH	\$635.00
INV ITR-2024	10/03/2023	REPLACE DAMAGED LOCK ON DISABLED TOILET	\$535.00
INV 27747	17/03/2023	RESTRICTED KEY CUT - NW047 & 1X KL083 A9	\$100.00
EFT55493	10/03/2023	NORTHERN METALWORK	\$6,600.00
INV 450	20/02/2023	FABRICATE 2 X FIRE PITS FOR DINNER TREE - FINAL PAYMENT 50%	\$6,600.00
EFT55537	17/03/2023	NORWESCOM TELECOMMUNICATIONS	\$550.00
INV 51949	20/01/2023	RECTIFY ALARM SOFTWARE COMMUNICATION ISSUES	\$550.00
EFT55550	23/03/2023	OFFICE NATIONAL BROOME (THE BOSS SHOP)	\$780.75
INV 1058148	27/02/2023	SUPPLY 8X BOXES OF 16 POSCA PAINT MARKER	\$550.00
INV 1058305	28/02/2023	KONICA & CANON - MONTHLY COPY CHARGE FEB 2023	\$230.75
EFT55621	30/03/2023	OFFICE NATIONAL BROOME (THE BOSS SHOP)	\$67.94
INV 1056037	31/01/2023	KONICA & CANON - MONTHLY COPY CHARGE JAN 2023	\$67.94
EFT55495	10/03/2023	OFFICE STAR	\$1,307.90

INV 60894	28/02/2023	SERVICE AGREEMENT FOR RICOH - POOL	\$254.10
INV 60895	28/02/2023	SERVICE AGREEMENT FOR RICOH - LIBRARY	\$264.00
INV 60892	28/02/2023	SERVICE AGREEMENT FOR RICOH - DEV SERVICES	\$267.52
INV 60893	28/02/2023	SERVICE AGREEMENT FOR RICOHID #784 - DEPOT	\$522.28
EFT55667	30/03/2023	OFFICE STAR	\$932.36
INV 60750	30/01/2023	SERVICE AGREEMENT FOR RICOH IM C2000	\$280.28
INV 60752	31/01/2023	SERVICE AGREEMENT FOR RICOH - DEPOT	\$421.08
INV 61030	14/03/2023	TRAVEL CHARGE TO DERBY FOR REPAIR TO RICOH MP C6004	\$231.00
EFT55428	03/03/2023	ORD AGRICULTURAL EQUIPMENT	\$2,065.73
INV OA14243	23/01/2023	SUPPLY 4X PLATES, HOUSING, FAN AND HEX BOLT, FREIGHT	\$2,065.73
EFT55494	10/03/2023	ORD AGRICULTURAL EQUIPMENT	\$2,584.33
INV OA14105	14/02/2023	CARRY OUT SERVICE & TEST HYDRAULIC PUMP	\$2,584.33
EFT55578	23/03/2023	ORD AGRICULTURAL EQUIPMENT	\$2,273.35
INV OA14555	28/02/2023	SUPPLY HOSE, CASE, BINDING SCREWS & NUTS	\$2,273.35
EFT55664	30/03/2023	ORD AGRICULTURAL EQUIPMENT	\$1,040.51
INV OA14411	08/02/2023	12X BLADE (H30T) & BOLT (M), 24X SPRING PLATES	\$1,040.51
EFT55540	17/03/2023	PATHWEST LABORATORY MEDICINE WA	\$26.95
INV 306961	09/12/2022	FREIGHT	\$26.95
EFT55432	03/03/2023	PATRICIA LISA RILEY	\$1,554.86
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 COUNCILLOR SITTING FEES	\$1,554.86
EFT55477	10/03/2023	PAUL GOSS	\$471.24
INV REIMB2202	22/02/2023	UTILITY SUBSIDY	\$471.24
EFT55433	03/03/2023	PAUL LESLIE WHITE	\$1,554.86
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 COUNCILLOR SITTING FEES	\$1,554.86
EFT55497	10/03/2023	PEARL COAST DISTRIBUTORS	\$1,755.15
INV SI101722	01/02/2023	SUPPLY CARTONS VARIOUS ICE CREAM & DRINKS	\$1,755.15
EFT55431	03/03/2023	PETER JOHN MCCUMSTIE	\$3,089.43
INV TRAVEL0902	09/02/2023	COUNCILLOR REIMBURSEMENT	\$227.76
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 DEPUTY PRESIDENT SITTING FEES	\$2,861.67
EFT55670	30/03/2023	PETER JOHN MCCUMSTIE	\$144.92
INV TRAVEL1003	10/03/2023	COUNCILLOR REIMBURSEMENT	\$144.92
EFT55469	10/03/2023	PETER MURRAY	\$500.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17/02/2023	\$500.00
EFT55486	10/03/2023	PINDAN PRINTING - KIMBERLEY KOLORS	\$4,693.70
INV 2348	23/02/2023	VEHICLE GRAPHICS - YOUTH PROGRAM BUS	\$396.00
INV 2347	23/02/2023	VEHICLE GRAPHICS - YOUTH PROGRAM BUS	\$4,297.70
EFT55570	23/03/2023	PINDAN PRINTING - KIMBERLEY KOLORS	\$2,070.76
INV 2364	28/02/2023	SUPPLY 500X KAPP 2023 INFORMATION PACK	\$2,070.76
EFT55539	17/03/2023	PROMOTIONS WAREHOUSE	\$3,080.00
INV 11826	21/02/2023	SUPPLY 80 TSHIRTS, 50 STUBBY HOLDER, MUG & CAP, 100 KEYRINGS	\$3,080.00
EFT55498	10/03/2023	PROTECTOR FIRE SERVICES PTY LTD	\$357.50
INV 10074365	31/12/2022	3.5KG CARBON DIOXIDE TYPE FIRE EXTINGUISHER	\$357.50

EFT55538	17/03/2023	PROTECTOR FIRE SERVICES PTY LTD	\$5,207.44
INV 10074477	31/12/2022	CARRY OUT 6 MONTHLY SERVICE OF FIRE EQUIPMENT	\$5,207.44
EFT55499	10/03/2023	PUBLIC LIBRARIES WESTERN AUSTRALIA INC	\$200.00
INV 00351	10/10/2022	PLWA SUBSCRIPTION	\$200.00
EFT55671	30/03/2023	RAY WHITE DERBY	\$818.15
INV A102322	07/03/2023	RATES REFUND - OVERPAYMENT OF COUNCIL RATES A102322	\$818.15
EFT55435	03/03/2023	RECHARGE PETROLEUM	\$8,885.27
INV 673747	02/12/2022	4000L DIESEL TO FX YARD	\$8,685.16
INV 693767	31/01/2023	24X 450G CARTRIDGES CASTROL PREMIUM HD GREASE	\$200.11
EFT55580	23/03/2023	RECHARGE PETROLEUM	\$11,926.17
INV 00704013	24/02/2023	5997L DIESEL TO DERBY DEPOT	\$11,926.17
EFT55427	03/03/2023	RED TRIM MOTOR TRIMMING PTY LTD	\$5,516.50
INV 1531	01/02/2023	SUPPLY SEAT COVERS	\$5,516.50
EFT55582	23/03/2023	REMOTE AREA PLUMBING	\$9,075.00
INV 0421	23/02/2023	AGRN 1044 - VERGE COLLECTION - 20, 21 & 22/02/2023	\$9,075.00
EFT55501	10/03/2023	REPCO A DIVISION OF GPC ASIA PACIFIC PTY LTD	\$305.80
INV 4510389086	21/02/2023	SUPPLY STARTER MOTOR	\$305.80
EFT55425	03/03/2023	RIGHT METAL FENCING PTY LTD	\$23,280.40
INV 8918SM2	31/01/2023	CUSTOM FENCE INCLUDING POSTS & RAILS, GATE MOTORS REMOTES	\$23,280.40
EFT55575	23/03/2023	RIGHT METAL FENCING PTY LTD	\$7,040.00
INV 8918SM3	28/02/2023	FREIGHT	\$7,040.00
EFT55434	03/03/2023	ROCK'S AUTOMOTIVE SERVICES PTY LTD	\$193.00
INV 35037	25/01/2023	SUPPLY 6X AIR FILTERS - HONDA GX390	\$193.00
EFT55436	03/03/2023	ROWENA MOUDA	\$1,554.86
INV ALLOW 2802	28/02/2023	FEBRUARY 2023 COUNCILLOR SITTING FEES	\$1,554.86
EFT55504	10/03/2023	ROYAL LIFE SAVING SOCIETY WA	\$796.80
INV 197299	20/02/2023	SUPPLY DEFIB BATTERY, 5X POCKET CPR MASK & 4X BUMBAG,	\$796.80
EFT55583	23/03/2023	ROYAL LIFE SAVING SOCIETY WA	\$1,188.00
INV 198275	03/03/2023	AGRN 1044 - REPAIR OF FX SWIMMING POOL	\$1,188.00
EFT55502	10/03/2023	RUSSELL CHESTNUT	\$1,000.00
INV SITTING FEES-1003	10/03/2023	FVFRWG SITTING FEES - 17 & 28/02/2023	\$1,000.00
EFT55542	17/03/2023	RUSSELL CHESTNUT	\$500.00
INV SITTING FEES-1403	14/03/2023	FVFRWG SITTING FEES - 14/03/2023	\$500.00
EFT55471	10/03/2023	S&E AUTOMOTIVE (EVIE MOLSON)	\$17,794.70
INV 9425004	06/02/2023	AGRN 1044 - EHO CONSULTANCY 23/01/2023 TO 05/02/2023	\$11,552.20
INV 9425031	20/02/2023	EHO CONSULTANCY 13-17/02/23	\$6,242.50
EFT55525	17/03/2023	S&E AUTOMOTIVE (EVIE MOLSON)	\$1,039.50
INV 9424791	01/09/2022	REMOTE ENVIRONMENTAL HEALTH CONSULTANCY	\$1,039.50
EFT55637	30/03/2023	S&E AUTOMOTIVE (EVIE MOLSON)	\$5,200.82
INV 9425058	14/03/2023	EHO CONSULTANCY 07-11/03/2023	\$5,200.82
EFT55503	10/03/2023	SE RENTALS PTY LTD	\$185.90
INV 107497	20/02/2023	DERBY POOL PRINTER - RENTAL CONTRACT RICOH IM C2000	\$185.90

EFT55565	23/03/2023	SHANE EDWARDS	\$1,002.83
INV REIMB0203	02/03/2023	STAFF REIMBURSEMENT	\$251.48
INV REIMB1403	14/03/2023	STAFF REIMBURSEMENT	\$350.80
INV REIMB2103	21/03/2023	STAFF REIMBURSEMENT	\$212.78
INV REIMB2103-2	21/03/2023	STAFF REIMBURSEMENT	\$187.77
EFT55584	23/03/2023	SHOAL AIR PTY LTD	\$3,043.35
INV 23012095	20/01/2023	CHARTER FLIGHT FOR FX RETURN - STAFF & CONSULTANT	\$1,889.75
INV 23020123	01/02/2023	CHARTER FLIGHT DERBY-BROOME FOR STAFF	\$1,153.60
EFT55438	03/03/2023	SIGMA CHEMICALS	\$4,050.20
INV 164590-01	11/01/2023	20X 10KG GRANULAR CHLORINE & 75MM PHOT 9 TUBE	\$1,749.00
INV 166009-01	27/01/2023	30X 10KG GRANULAR CHLORINE & PALLET	\$2,301.20
EFT55585	23/03/2023	SKIPPERS CLEANING SERVICES	\$11,044.00
INV 1566	28/02/2023	CLEANING OF VARIOUS SHIRE BUILDINGS - FEBRUARY 2023	\$10,560.00
INV 1567	28/02/2023	CLEANING OF 8X COUNSELLOR ROOMS - FEBRUARY 2023	\$484.00
EFT55440	03/03/2023	SMITHFIELD GROUP PTY LTD	\$4,728.90
INV A01542	31/01/2023	SUPPLY AND INSTALL POWER FEED FROM POWER BOARD TO MAIN SHED	\$4,728.90
EFT55505	10/03/2023	SMITHFIELD GROUP PTY LTD	\$420.00
INV A01550	06/02/2023	BYPASS FAULTY PE CELL TRIPPING RCD AND RESTORE LIGHTING	\$420.00
EFT55506	10/03/2023	SPORTSWORLD OF WA	\$1,798.50
INV 142397	28/02/2023	RESTOCK GOGGLES AT DERBY POOL	\$1,798.50
EFT55543	17/03/2023	ST JOHN AMBULANCE BROOME	\$723.17
INV FAINV01059699	24/02/2023	FIRST AID SUPPLIES - YOUTH CENTRE	\$723.17
EFT55652	30/03/2023	STATE LIBRARY OF WA	\$45.06
INV RI034748	16/03/2023	FREIGHT RECOUP JANUARY TO JUNE 2023	\$45.06
EFT55507	10/03/2023	STEVE ROSS	\$166.60
INV REIMB2702	27/02/2023	UTILITY SUBSIDY	\$166.60
EFT55439	03/03/2023	SUNNY INDUSTRIAL BRUSHWARE	\$2,402.40
INV 26236	30/01/2023	84X SEGMENT 20 X 1 1/4" SQUARE DRIVE POLY"	\$2,402.40
EFT55587	23/03/2023	TAMEIKA JOHANSON-HOUCHEN	\$109.80
INV REIMB1703	17/03/2023	STAFF REIMBURSEMENT	\$109.80
EFT55588	23/03/2023	TARUNDA SUPERMARKET	\$149.35
INV 10150598	24/01/2023	CLEANING, KITCHEN SUPPLIES FOR FX VISITOR CENTRE	\$149.35
EFT55509	10/03/2023	TENNANT AUSTRALIA	\$383.65
INV 919387516	24/02/2023	SUPPLY SCREEN, VACFAN	\$383.65
EFT55558	23/03/2023	THE DERBY WEST KIMBERLEY AIR BRANCH CWA	\$1,128.75
INV REIMB2102	21/02/2023	CWA GOLD COIN DONATIONS COLLECTED DURING KAPP 2022 EXHIBITION	\$1,128.75
EFT55527	17/03/2023	THE FITZROY RIVER LODGE	\$4,669.50
INV 329586	04/02/2023	ACCOMMODATION AND MEALS FOR STAFF	\$419.00
INV 326918	12/02/2023	ACCOMMODATION AND MEALS FOR STAFF	\$4,250.50
EFT55639	30/03/2023	THE FITZROY RIVER LODGE	\$13,519.50
INV 326918-2	11/11/2022	ACCOMMODATION AND MEALS FOR STAFF	\$11,853.00
INV 329428	04/02/2023	ACCOMMODATION AND MEALS FOR STAFF	\$561.50

INV 329650-227	07/02/2023	ACCOMMODATION AND MEALS FOR STAFF	\$1,105.00
EFT55654	30/03/2023	THE PIER GROUP PTY LTD T/AS CS LEGAL	\$1,652.40
INV 031735	10/03/2023	PROFESSIONAL FEES RATES ARREARS	\$1,652.40
EFT55552	23/03/2023	THE TRUSTEE FOR BIGTOP UNIT TRUST	\$5,656.61
INV 19228	11/01/2023	MARQUEE X2 AND TEARDROP BANNERS X3	\$5,656.61
EFT55445	03/03/2023	TOOWOOMBA RSL SUB BRANCH INC	\$415.00
INV 2301	08/02/2023	SUPPLY 200X STEM POPPIES & 100X PIN ON	\$415.00
EFT55444	03/03/2023	TRAVELWORLD BROOME	\$5,828.25
INV 1000035538	16/09/2022	BROOME-PERTH RETURN FLIGHTS FOR STAFF	\$5,828.25
EFT55442	03/03/2023	TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS	\$3,014.00
INV 3195	30/01/2023	PHOTOGRAPHY & VIDEOGRAPHY SERVICES FOR JANUARY 2023	\$3,014.00
EFT55508	10/03/2023	TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS	\$11,000.00
INV 3249	24/02/2023	AGRN 1044 FLOOD RESPONSE IMAGERY 13-17/02/2023	\$8,250.00
INV 3267	27/02/2023	SOCIAL MEDIA MANAGEMENT - FEBRUARY 2023	\$2,750.00
EFT55651	30/03/2023	TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES	\$440.00
INV 8675	10/02/2023	SUPPLY AND SERVICE SANITARY UNITS - FEB 2023	\$440.00
EFT55447	03/03/2023	TYREPOWER DERBY	\$230.00
INV 116727	17/02/2023	TYRE ROTATION, WHEEL BALANCE & WHEEL ALIGNMENT	\$230.00
EFT55589	23/03/2023	TYREPOWER DERBY	\$2,808.00
INV 116760	01/03/2023	SUPPLY 6X COOPER LT235/85R16 TYRES	\$2,808.00
EFT55448	03/03/2023	VISION POWER PTY LTD	\$607.20
INV 15034	25/01/2023	REPLACE FAULTY LED AND FLURO	\$367.95
INV 15035	25/01/2023	DISCONNECT 2X UN-USED POWER POINTS	\$239.25
EFT55511	10/03/2023	VISION POWER PTY LTD	\$2,652.20
INV 15070	08/02/2023	REPLACE 2X OUTLETS & RECTIFY ISSUE WITH OVEN	\$2,652.20
EFT55516	17/03/2023	WA COUNTRY HEALTH SERVICE	\$339.00
INV N2081330	15/02/2023	PRE-EMPLOYMENT MEDICAL	\$339.00
EFT55449	03/03/2023	WATER CORPORATION	\$99,173.85
INV 9006980581	27/09/2022	DAYCARE CENTRE AT 40-42 ASHLEY ST, DERBY FOR 23/07/2022 - 23/09/2022	-\$1,308.86
INV 9018700655	02/11/2022	CENTRE AT FLYNN DR, FITZROY CROSSING FOR 01/11/2022 TO 31/12/2022	\$247.54
INV 9006973744	16/11/2022	RESTAURANT AT JETTY ROAD, DERBY FOR 20/09/2022 TO 15/11/2022	\$2,145.42
INV 9006975053	16/11/2022	TOILETS AT 49-55 CLARENDON ST, DERBY FOR 19/09/2022 TO 15/11/2022	\$129.85
INV 9006973840	16/11/2022	OFFICES AT 24 LOCH ST, DERBY FOR 19/09/2022 TO 15/11/2022	\$897.68
INV 9006985833	16/11/2022	MEDIUM STRIP RD VERGE 1 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$233.34
INV 9006985841	16/11/2022	MEDIUM STRIP GARDEN AT 1 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$551.01
INV 9006973875	16/11/2022	OFFICES AT 30 LOCH ST, DERBY FOR 19/09/2022 TO 15/11/2022	\$3,300.64
INV 9006973883	16/11/2022	POOL AT 11 JOHNSTON ST, DERBY 20/09/2022 TO 15/11/2022	\$8,197.80
INV 9021175409	16/11/2022	1 / 20 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$386.48
INV 9021175433	16/11/2022	2 / 20 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$270.27
INV 9021175417	16/11/2022	3 / 20 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$357.90
INV 9021175425	16/11/2022	4 / 20 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$341.93
INV 9006973891	16/11/2022	INFANT HEALTH CENTRE AT 36 LOCH ST, 19/09/2022 TO 15/11/2022	\$49.38

INV 9021175396	16/11/2022	5 / 20 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$327.42
INV 9021175329	16/11/2022	6 / 20 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$333.14
INV 9022168905	16/11/2022	ADD SERVICE RES AT 20 CLARENDON ST, 20/09/2022 TO 15/11/2022	\$117.31
INV 9006973699	16/11/2022	MUSEUM AT 3 LOCH ST, 19/09/2022 TO 15/11/2022	\$454.95
INV 9006972290	16/11/2022	TOILETS AT JETTY RD, 20/09/2022 TO 15/11/2022	\$2,989.87
INV 9006973904	16/11/2022	LIBRARY AT 30-34 LOCH ST, 19/09/2022 TO 15/11/2022	\$144.48
INV 9006973947	16/11/2022	YOUTH CENTRE AT HARDMAN ST, DERBY FOR 19/09/22 TO 15/11/22	\$1,966.55
INV 9006978422	17/11/2022	HOUSE AT 11 HANSON ST, DERBY FOR 20/09/2022 TO 16/11/2022	\$474.11
INV 9006979679	17/11/2022	RESERVE AT 6-8 ROWELL CT, DERBY FOR 20/09/2022 TO 16/11/2022	\$2,055.80
INV 9009765414	17/11/2022	4A ROWELL CT, DERBY FOR 20/09/2022 TO 16/11/2022	\$260.75
INV 9009765422	17/11/2022	4B ROWELL CT, DERBY FOR 20/09/2022 TO 16/11/2022	\$321.71
INV 9006986051	18/11/2022	A / 20 MACDONALD WY, FX 22/09/2022 TO 17/11/2022	\$333.14
INV 9006986414	18/11/2022	CENTRE AT 101 FALLON RD, FX FOR 22/09/2022 TO 17/11/2022	\$14,698.84
INV 9006986481	18/11/2022	TOILETS AT FLYNN DR, FITZROY CROSSING FOR 22/09/22 TO 17/11/22	\$4,237.46
INV 9006986908	18/11/2022	WORKSHOP RESIDENCE 175L EMANUEL WY, FX 22/09/22 TO 17/11/22	\$201.57
INV 9006987783	18/11/2022	TOURIST BUREAU AT FLYNN DR, FX 22/09/2022 TO 17/11/2022	\$242.86
INV 9011140114	18/11/2022	TRICKLE IRRIGATION AT FORREST RD, FX 22/09/2022 TO 17/11/2022	\$48.96
INV 9015670665	18/11/2022	B 20 MACDONALD WY, FX 22/09/2022 TO 17/11/2022	\$306.47
INV 9017391459	18/11/2022	1 / 74 FALLON RD, FX 22/09/2022 TO 17/11/2022	\$1,169.36
INV 9017391467	18/11/2022	2 / 74 FALLON RD, FX 22/09/2022 TO 17/11/2022	\$557.39
INV 9017391475	18/11/2022	3 / 74 FALLON RD, FX 22/09/2022 TO 17/11/2022	\$481.73
INV 9006981517	21/11/2022	6 TOWER PL, DERBY FOR 23/09/2022 TO 21/11/2022	\$2,300.81
INV 9006984507	21/11/2022	SPEEDWAY AT DERBY HWY FOR 23/09/2022 TO 18/11/2022	\$297.89
INV 9008757359	21/11/2022	8 KURRAJONG LOOP, DERBY FOR 21/09/2022 TO 18/11/2022	\$580.79
INV 9020549317	21/11/2022	19 WOOLLYBUTT CRN, DERBY 21/09/2022 TO 18/11/2022	\$382.67
INV 9008757615	21/11/2022	19 WOOLLYBUTT CRN, DERBY 21/09/2022 TO 18/11/2022	\$315.99
INV 9008757703	21/11/2022	4 WOOLLYBUTT CRN, DERBY FOR 21/09/2022 TO 18/11/2022	\$256.94
INV 9012616903	21/11/2022	14A (16) BLOODWOOD CR, DERBY 21/09/2022 TO 18/11/2022	\$462.68
INV 9012616911	21/11/2022	14B BLOODWOOD CR, DERBY FOR 21/11/2022 TO 18/11/2022	\$540.78
INV 9016645795	21/11/2022	RESERVE AT 8 COOLIBAH WY, DERBY FOR 21/09/2022 TO 18/11/2022	\$2,654.35
INV 9018685299	21/11/2022	RESERVE AT CORKWOOD CT, DERBY FOR 21/09/2022 TO 18/11/2022	\$995.73
INV 9018007711	21/11/2022	RESERVE AT PANDANAS WAY, DERBY FOR 21/09/2022 TO 18/11/2022	\$928.60
INV 9006978123	22/11/2022	CEMETERY 27017 WODEHOUSE ST, 23/09/2022 TO 19/11/2022	\$1,219.49
INV 9006981445	22/11/2022	7 TOWER PL, DERBY FOR 23/09/2022 TO 19/11/2022	\$632.82
INV 9006981541	22/11/2022	2 WODEHOUSE ST, DERBY FOR 23/09/2022 TO 19/11/2022	\$295.04
INV 9006983547	22/11/2022	CENTRE AT 63-65 ASHLEY ST, DERBY FOR 23/09/2022 TO 19/11/2022	\$5,080.83
INV 9006984048	22/11/2022	DEPOT AT 1-7 MILLARD ST, DERBY FOR 23/09/2022 TO 19/11/2022	\$190.34
INV 9009945968	22/11/2022	A / 13 HOLMAN ST, 23/09/2022 TO 19/11/2022	\$365.52
INV 9009945976	22/11/2022	13 HOLMAN ST, DERBY FOR 23/09/2022 TO 19/11/2022	\$312.18
INV 9011212376	22/11/2022	RESERVE AT STEEL ST, DERBY FOR 23/09/2022 TO 19/11/2022	\$95.10
INV 9006976646	22/11/2022	142 LOCH ST, DERBY (LOT 485 RES 16140) FOR 23/09/22 TO 19/11/22	\$115.25

INV 9006983598	24/11/2022	CENTRE AT 53 ASHLEY ST, DERBY FOR 23/09/2022 TO 19/11/2022	\$48.96
INV 9006974368	24/11/2022	TOILETS AT 153 LOCH ST, DERBY FOR 23/09/2022 TO 19/11/2022	\$49.38
INV 9006973875	25/01/2023	OFFICES AT 30 LOCH ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$3,516.92
INV 9006978422	25/01/2023	11 HANSON ST, DERBY FOR 16/11/2022 TO 20/01/2023	\$436.11
INV 9006979679	25/01/2023	RESERVE AT 6-8 ROWELL CT, DERBY FOR 16/11/2022 TO 20/01/2023	\$21.71
INV 9006981445	25/01/2023	7 TOWER PL, DERBY FOR 19/11/2022 TO 20/01/2023	\$826.90
INV 9006981517	25/01/2023	6 TOWER PL, DERBY FOR 21/11/2022 TO 20/01/2023	\$412.19
INV 9006981541	25/01/2023	2 WODEHOUSE ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$269.55
INV 9006983547	25/01/2023	CENTRE AT 63-65 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$3,101.19
INV 9006983598	25/01/2023	CENTRE AT 53 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$47.36
INV 9006984048	25/01/2023	DEPOT AT 1-7 MILLARD ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$273.48
INV 9006984507	25/01/2023	SPEEDWAY AT DERBY HWY FOR 18/11/2022 TO 20/01/2023	\$143.20
INV 9006985833	25/01/2023	MEDIUM STRIP ROAD VERGE 1 CLARENDON ST, 15/11/22 TO 20/01/23	\$11.68
INV 9006973883	25/01/2023	SWIMMING POOL 11 JOHNSTON ST, DERBY FOR 15/11/22 TO 20/01/23	\$2,553.59
INV 9006985841	25/01/2023	MEDIUM STRIP GARDEN 1 CLARENDON ST, 15/11/2022 TO 20/01/2023	\$606.04
INV 9008757359	25/01/2023	8 KURRAJONG LOOP, DERBY FOR 18/11/2022 TO 20/01/2023	\$573.69
INV 9020549317	25/01/2023	19 WOOLLYBUTT CRN, DERBY 18/11/2022 TO 20/01/2023	\$318.42
INV 9008757615	25/01/2023	19 WOOLLYBUTT CRN, DERBY 18/11/2022 TO 20/01/2023	\$311.82
INV 9008757703	25/01/2023	4 WOOLLYBUTT CRN, DERBY FOR 18/11/2022 TO 20/01/2023	\$257.70
INV 9009765414	25/01/2023	4A ROWELL CT, DERBY FOR 16/11/2022 TO 20/01/2023	\$276.95
INV 9009765422	25/01/2023	4B ROWELL CT, DERBY FOR 16/11/2022 TO 20/01/2023	\$287.32
INV 9009945968	25/01/2023	A / 13 HOLMAN ST, DERBY 19/11/2022 TO 20/01/2023	\$333.33
INV 9009945976	25/01/2023	B / 13 HOLMAN ST, DERBY 19/11/2022 TO 20/01/2023	\$403.12
INV 9011212376	25/01/2023	RESERVE AT STEEL ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$19.58
INV 9006973891	25/01/2023	INFANT HEALTH CENTRE 36 LOCH ST, DERBY FOR 15/11/22 TO 20/01/23	\$47.76
INV 9012616903	25/01/2023	14A (16) BLOODWOOD CR, 18/11/2022 TO 20/01/2023	\$475.69
INV 9012616911	25/01/2023	14B BLOODWOOD CR, 18/11/2022 TO 20/01/2023	\$554.10
INV 9016645795	25/01/2023	RESERVE AT 8 COOLIBAH WY, DERBY FOR 18/11/2022 TO 20/01/2023	\$2,857.14
INV 9018685299	25/01/2023	RESERVE AT CORKWOOD CT, DERBY FOR 18/11/2022 TO 20/01/2023	\$1,819.06
INV 9021175409	25/01/2023	1 / 20 CLARENDON ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$313.28
INV 9021175433	25/01/2023	2 / 20 CLARENDON ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$275.39
INV 9021175417	25/01/2023	3 / 20 CLARENDON ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$324.30
INV 9021175425	25/01/2023	4 / 20 CLARENDON ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$324.40
INV 9021175396	25/01/2023	5 / 20 CLARENDON ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$342.90
INV 9021175329	25/01/2023	6 / 20 CLARENDON ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$312.50
INV 9006973904	25/01/2023	LIBRARY AT 30-34 LOCH ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$147.70
INV 9022168905	25/01/2023	ADD SERVICE RES AT 20 CLARENDON ST, 15/11/2022 TO 20/01/2023	\$114.98
INV 9006973699	25/01/2023	MUSEUM AT 3 LOCH ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$434.31
INV 9006972290	25/01/2023	TOILETS AT JETTY RD, DERBY FOR 15/11/2022 TO 20/01/2023	\$471.54
INV 9018700655	25/01/2023	CENTRE AT FLYNN DR, FITZROY CROSSING FOR 01/01/2023 TO 28/02/2023	\$10.31
INV 9018007711	25/01/2023	RESERVE AT PANDANAS WAY, DERBY FOR 18/11/2022 TO 20/01/2023	\$844.81
INV 9006973840	25/01/2023	OFFICES AT 24 LOCH ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$1,460.09

		TOTAL	\$1,885,676.49
INV 9041818699	27/02/2023	STATIONERY	\$58.30
INV 9041770528	21/02/2023	STATIONERY	\$496.11
INV 9041701433	14/02/2023	STATIONERY	\$2,056.44
INV 9041436235	18/01/2023	STATIONERY	\$524.70
INV 9041422079	17/01/2023	STATIONERY	\$603.00
INV 9040916074	17/11/2022	STATIONERY	\$297.17
EFT55628	30/03/2023	WINC	\$4,035.72
INV 9041831269	28/02/2023	STATIONERY	\$44.00
INV 9041686740	14/02/2023	STATIONERY	\$6.93
INV 9041448789	13/02/2023	STATIONERY	\$14.12
INV 9041448789	19/01/2023	STATIONERY	\$496.11
EFT55557	23/03/2023	WINC	\$561.16
INV 9041521441	30/01/2023	STATIONERY	\$59.62
INV 9041407184	27/01/2023	STATIONERY	\$982.17
INV 9041399930	16/01/2023	STATIONERY	\$4.68
INV 9041399877	13/01/2023	STATIONERY	\$376.94
INV 9041399877	13/01/2023	STATIONERY	\$1,559.70
EFT55392	03/03/2023	WINC	\$1,559.70
INV 10836	24/02/2023	SUPPLY 22NF330D-S4 BOSCH BATTERY	\$130.35
EFT55544	17/03/2023	WEST KIMBERLEY AUTO ELECTRICAL	\$130.35
EFT55450 INV 10729	03/03/2023 14/02/2023	WEST KIMBERLEY AUTO ELECTRICAL SUPPLY OIL PRESSURE SWITCH	\$26.50 \$26.50
INV 11375	09/02/2023	SUPPLY OF NEW LIGHT TRANSFORMERS	\$5,089.28
EFT55513	10/03/2023	WATTNOW ELECTRICAL	\$5,089.28
INV 11402	17/02/2023	REWIRE CHLORINE PUMP CABLING	\$629.19
INV 11397	15/02/2023	SUPPLY & INSTALL 2X SURGE FILTERS	\$2,208.36
INV 11395	15/02/2023	REPLACE 7X FANS AND 5X CLIPPER LIGHTS	\$2,069.32
EFT55451	03/03/2023	WATTNOW ELECTRICAL	\$4,906.87
INV 9006978123	25/01/2023	CEMETERY AT 27017 WODEHOUSE ST, 19/11/2022 TO 20/01/2023	\$1,510.78
INV 9006975053	25/01/2023	TOILETS AT 49-55 CLARENDON ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$109.70
INV 9006974376	25/01/2023	SPORTS COMPLEX AT 153 LOCH ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$494.42
INV 9006974368	25/01/2023	TOILETS AT 153 LOCH ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$47.76
INV 9010213182	25/01/2023	9 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$44.57
INV 9010053510	25/01/2023	5 / 9 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$248.44
INV 9006973947	25/01/2023	YOUTH CENTRE AT HARDMAN ST, DERBY FOR 15/11/2022 TO 20/01/2023	\$2,428.65
INV 9010053502	25/01/2023	4 / 9 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$247.96
INV 9010053481	25/01/2023	3 / 9 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$240.79
INV 9010053473	25/01/2023	2 / 9 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$320.83
INV 9010053465	25/01/2023	1 / 9 ASHLEY ST, DERBY FOR 19/11/2022 TO 20/01/2023	\$248.44

FEE PAYMENTS

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
942	01/03/2023	CMD - CHEQUE OR MERCHANT DEPOSITS FEE	\$2.40
942	01/03/2023	DOT - DOT PAYMENT	\$1,450.95
942	01/03/2023	EXC - EXCESS TRANSACTIONS FEE	\$41.80
942	01/03/2023	EXC - EXCESS TRANSACTIONS FEE	\$50.00
942	01/03/2023	EXC - EXCESS TRANSACTIONS FEE	\$11.40
942	01/03/2023	MER - MERCHANT FEES	\$29.95
942	01/03/2023	MER - MERCHANT FEES	\$32.00
942	01/03/2023	MER - MERCHANT FEES	\$154.46
942	02/03/2023	DOT - DOT PAYMENT	\$340.30
942	02/03/2023	GHAC - GREYHOUND AUST. COMMISSION	\$2,309.00
942	03/03/2023	DOT - DOT PAYMENT	\$2,245.55
942	03/03/2023	MER - MERCHANT FEES	\$66.20
942	03/03/2023	MER - MERCHANT FEES	\$86.58
942	03/03/2023	MER - MERCHANT FEES	\$231.28
942	06/03/2023	EXC - EXCESS TRANSACTIONS FEE	\$77.00
942	06/03/2023	EXC - EXCESS TRANSACTIONS FEE	\$94.71
942	07/03/2023	DOT - DOT PAYMENT	\$1,777.65
942	07/03/2023	EXC - EXCESS TRANSACTIONS FEE	-\$0.05
942	07/03/2023	IINET - IINET 225211599 (\$109.99)	\$109.99
942	08/03/2023	DOT - DOT PAYMENT	\$1,436.85
942	09/03/2023	DOT - DOT PAYMENT	\$3,132.25
942	09/03/2023	EXC - EXCESS TRANSACTIONS FEE	\$0.50
942	09/03/2023	GHA - GREYHOUND AUSTRALIA	\$1,887.00
942	10/03/2023	DOT - DOT PAYMENT	\$123.40
942	13/03/2023	DOT - DOT PAYMENT	\$5,429.35
942	14/03/2023	DOT - DOT PAYMENT	\$5,456.95
942	14/03/2023	EXC - EXCESS TRANSACTIONS FEE	\$1.00
942	15/03/2023	BEX - BPOINT FEES	\$32.58
942	15/03/2023	DOT - DOT PAYMENT	\$2,368.25
942	16/03/2023	DOT - DOT PAYMENT	\$5,177.35
942	16/03/2023	GHA - GREYHOUND AUSTRALIA	\$2,881.00
942	17/03/2023	DOT - DOT PAYMENT	\$1,273.50
942	20/03/2023	DOT - DOT PAYMENT	\$706.50
942	21/03/2023	DOT - DOT PAYMENT	\$1,205.65
942	22/03/2023	DOT - DOT PAYMENT	\$1,142.30
942	23/03/2023	DOT - DOT PAYMENT	\$1,485.25
942	23/03/2023	GHA - GREYHOUND AUSTRALIA	\$4,105.00
942	24/03/2023	DOT - DOT PAYMENT	\$212.70
942	27/03/2023	BAS4 - ATO - BAS PAYMENT - PAYG WITHHOLDING	\$165,206.00
942	27/03/2023	DOT - DOT PAYMENT	\$1,850.25

942	28/03/2023	DOT - DOT PAYMENT	\$2,907.75
942	29/03/2023	DOT - DOT PAYMENT	\$941.40
942	30/03/2023	DOT - DOT PAYMENT	\$627.00
942	30/03/2023	GHAC - GREYHOUND AUST. COMMISSION	\$2,918.00
942	31/03/2023	DOT - DOT PAYMENT	\$304.90
DD20769.1	08/03/2023	ANZ COMMERCIAL CARD SERVICES CENTRE	\$46,694.85
INV 08032023	08/03/2023	ADVANCE PAYMENT OF ANZ CREDIT CARD REQUIRED AS LIMIT REACHED	\$46,694.85
DD20691.21	28/02/2023	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$943.40
INV SUPER	28/02/2023	SUPERANNUATION	\$943.40
DD20723.22	14/03/2023	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$845.11
INV SUPER	14/03/2023	SUPERANNUATION	\$845.11
DD20758.22	28/03/2023	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$866.15
INV SUPER	28/03/2023	SUPERANNUATION	\$866.15
DD20691.17	28/02/2023	AUSTRALIAN SUPER	\$4,617.75
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$499.31
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$539.84
INV SUPER	28/02/2023	SUPERANNUATION	\$3,578.60
DD20723.16	14/03/2023	AUSTRALIAN SUPER	\$5,271.64
INV SUPER	14/03/2023	SUPERANNUATION	\$4,130.61
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$101.88
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$499.31
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$539.84
DD20758.18	28/03/2023	AUSTRALIAN SUPER	\$5,106.11
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$499.31
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$546.57
INV SUPER	28/03/2023	SUPERANNUATION	\$4,060.23
DD20691.1	28/02/2023	AWARE SUPER	\$29,438.37
INV SUPER	28/02/2023	SUPERANNUATION	\$23,773.45
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$934.63
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$3,012.80
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$400.00
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$462.44
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$164.46
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$331.23
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$168.00
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$64.46
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$126.90
DD20723.1	14/03/2023	AWARE SUPER	\$30,891.48
INV SUPER	14/03/2023	SUPERANNUATION	\$25,622.36
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$934.63
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$3,182.19
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$400.00

INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$503.39
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$164.94
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	-\$331.23
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$168.00
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$64.46
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$182.74
DD20758.1	28/03/2023	AWARE SUPER	\$33,314.67
INV SUPER	28/03/2023	SUPERANNUATION	\$27,603.00
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$934.63
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$3,171.71
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$400.00
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$532.22
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$164.70
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$168.00
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$64.46
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$275.95
DD20691.5	28/02/2023	CBUS SUPERANNUATION	\$922.18
INV SUPER	28/02/2023	SUPERANNUATION	\$658.70
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$263.48
DD20723.5	14/03/2023	CBUS SUPERANNUATION	\$1,421.52
INV SUPER	14/03/2023	SUPERANNUATION	\$1,015.37
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$406.15
DD20758.5	28/03/2023	CBUS SUPERANNUATION	\$920.08
INV SUPER	28/03/2023	SUPERANNUATION	\$657.20
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$262.88
DD20691.14	28/02/2023	CHILD CARE SUPER	\$58.02
INV SUPER	28/02/2023	SUPERANNUATION	\$58.02
DD20723.14	14/03/2023	CHILD CARE SUPER	\$68.70
INV SUPER	14/03/2023	SUPERANNUATION	\$68.70
DD20758.14	28/03/2023	CHILD CARE SUPER	\$21.70
INV SUPER	28/03/2023	SUPERANNUATION	\$21.70
DD20691.15	28/02/2023	COLONIAL FIRST STATE INVESTMENTS LIMITED	\$450.80
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$109.95
INV SUPER	28/02/2023	SUPERANNUATION	\$340.85
DD20723.17	14/03/2023	COLONIAL FIRST STATE INVESTMENTS LIMITED	\$450.80
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$109.95
INV SUPER	14/03/2023	SUPERANNUATION	\$340.85
DD20758.16	28/03/2023	COLONIAL FIRST STATE INVESTMENTS LIMITED	\$300.61
INV SUPER	28/03/2023	SUPERANNUATION	\$227.29
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$73.32
DD20691.4	28/02/2023	ESSENTIAL SUPER	\$478.55
INV SUPER	28/02/2023	SUPERANNUATION	\$391.54

INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$87.01
DD20723.4	14/03/2023	ESSENTIAL SUPER	\$478.55
INV SUPER	14/03/2023	SUPERANNUATION	\$391.54
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$87.01
DD20758.4	28/03/2023	ESSENTIAL SUPER	\$478.55
INV SUPER	28/03/2023	SUPERANNUATION	\$391.54
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$87.01
DD20691.18	28/02/2023	FIRSTWRAP PLUS SUPER AND PENSION	\$1,154.48
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$329.85
INV SUPER	28/02/2023	SUPERANNUATION	\$824.63
DD20723.19	14/03/2023	FIRSTWRAP PLUS SUPER AND PENSION	\$1,154.48
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$329.85
INV SUPER	14/03/2023	SUPERANNUATION	\$824.63
DD20758.19	28/03/2023	FIRSTWRAP PLUS SUPER AND PENSION	\$1,154.48
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$329.85
INV SUPER	28/03/2023	SUPERANNUATION	\$824.63
DD20691.16	28/02/2023	FORMULAE1 PTY LTD ATF ISAIAH4110 SUPERANNUATION FUND	\$348.39
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$99.54
INV SUPER	28/02/2023	SUPERANNUATION	\$248.85
DD20723.18	14/03/2023	FORMULAE1 PTY LTD ATF ISAIAH4110 SUPERANNUATION FUND	\$348.28
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$99.51
INV SUPER	14/03/2023	SUPERANNUATION	\$248.77
DD20758.17	28/03/2023	FORMULAE1 PTY LTD ATF ISAIAH4110 SUPERANNUATION FUND	\$348.28
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$99.51
INV SUPER	28/03/2023	SUPERANNUATION	\$248.77
DD20691.13	28/02/2023	GUILD SUPER	\$161.20
INV SUPER	28/02/2023	SUPERANNUATION	\$161.20
DD20723.13	14/03/2023	GUILD SUPER	\$178.88
INV SUPER	14/03/2023	SUPERANNUATION	\$178.88
DD20758.13	28/03/2023	GUILD SUPER	\$137.77
INV SUPER	28/03/2023	SUPERANNUATION	\$137.77
DD20691.19	28/02/2023	HOST PLUS SUPERANNUATION FUND	\$3,390.72
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$300.00
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$99.42
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$198.52
INV SUPER	28/02/2023	SUPERANNUATION	\$2,792.78
DD20723.20	14/03/2023	HOST PLUS SUPERANNUATION FUND	\$3,456.54
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$300.00
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$77.63
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$198.52
INV SUPER	14/03/2023	SUPERANNUATION	\$2,880.39
DD20758.20	28/03/2023	HOST PLUS SUPERANNUATION FUND	\$3,753.92

INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$300.00
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$111.67
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$198.52
INV SUPER	28/03/2023	SUPERANNUATION	\$3,143.73
DD20691.6	28/02/2023	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	\$831.39
INV SUPER	28/02/2023	SUPERANNUATION	\$593.85
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$237.54
DD20723.6	14/03/2023	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	\$1,321.40
INV SUPER	14/03/2023	SUPERANNUATION	\$943.86
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$377.54
DD20758.6	28/03/2023	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	\$831.39
INV SUPER	28/03/2023	SUPERANNUATION	\$593.85
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$237.54
DD20691.2	28/02/2023	MACQUARIE WRAP EMPLOYER SUPERANNUATION	\$320.86
INV SUPER	28/02/2023	SUPERANNUATION	\$320.86
DD20723.2	14/03/2023	MACQUARIE WRAP EMPLOYER SUPERANNUATION	\$324.71
INV SUPER	14/03/2023	SUPERANNUATION	\$324.71
DD20758.2	28/03/2023	MACQUARIE WRAP EMPLOYER SUPERANNUATION	\$93.68
INV SUPER	28/03/2023	SUPERANNUATION	\$93.68
DD20756.1	28/03/2023	MANAGED IT PTY LTD	\$6,615.18
INV 151261	01/03/2023	MANAGED SERVICES FOR MARCH 2023	\$6,615.18
DD20691.8	28/02/2023	MLC SUPER FUND	\$359.86
INV SUPER	28/02/2023	SUPERANNUATION	\$359.86
DD20691.20	28/02/2023	MLC MASTERKEY SUPER	\$338.40
INV SUPER	28/02/2023	SUPERANNUATION	\$338.40
DD20723.21	14/03/2023	MLC MASTERKEY SUPER	\$338.40
INV SUPER	14/03/2023	SUPERANNUATION	\$338.40
DD20758.21	28/03/2023	MLC MASTERKEY SUPER	\$338.40
INV SUPER	28/03/2023	SUPERANNUATION	\$338.40
DD20723.8	14/03/2023	MLC SUPER FUND	\$359.86
INV SUPER	14/03/2023	SUPERANNUATION	\$359.86
DD20758.8	28/03/2023	MLC SUPER FUND	\$359.77
INV SUPER	28/03/2023	SUPERANNUATION	\$359.77
DD20723.15	14/03/2023	PRIME SUPER P/L	\$147.37
INV SUPER	14/03/2023	SUPERANNUATION	\$147.37
DD20758.15	28/03/2023	PRIME SUPER P/L	\$151.99
INV SUPER	28/03/2023	SUPERANNUATION	\$151.99
DD20691.3	28/02/2023	Q SUPER	\$212.21
INV SUPER	28/02/2023	SUPERANNUATION	\$212.21
DD20723.3	14/03/2023	Q SUPER	\$216.47
INV SUPER	14/03/2023	SUPERANNUATION	\$216.47
DD20758.3	28/03/2023	Q SUPER	\$196.37

INV SUPER	28/03/2023	SUPERANNUATION	\$196.37
DD20691.12	28/02/2023	REST SUPERANNUATION	\$3,327.44
INV SUPER	28/02/2023	SUPERANNUATION	\$2,801.88
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$161.19
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$131.79
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$232.58
DD20723.12	14/03/2023	REST SUPERANNUATION	\$3,255.77
INV SUPER	14/03/2023	SUPERANNUATION	\$2,816.70
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$70.25
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$130.83
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$237.99
DD20758.12	28/03/2023	REST SUPERANNUATION	\$3,120.21
INV SUPER	28/03/2023	SUPERANNUATION	\$2,595.44
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$122.91
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$131.41
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$270.45
DD20691.7	28/02/2023	STUDENT SUPER PROFESSIONAL SUPER	\$581.76
INV SUPER	28/02/2023	SUPERANNUATION	\$581.76
DD20723.7	14/03/2023	STUDENT SUPER PROFESSIONAL SUPER	\$601.44
INV SUPER	14/03/2023	SUPERANNUATION	\$601.44
DD20758.7	28/03/2023	STUDENT SUPER PROFESSIONAL SUPER	\$391.44
INV SUPER	28/03/2023	SUPERANNUATION	\$391.44
DD20691.9	28/02/2023	SUPERESTATE	\$86.15
INV SUPER	28/02/2023	SUPERANNUATION	\$86.15
DD20723.9	14/03/2023	SUPERESTATE	\$104.49
INV SUPER	14/03/2023	SUPERANNUATION	\$104.49
DD20758.9	28/03/2023	SUPERESTATE	\$61.42
INV SUPER	28/03/2023	SUPERANNUATION	\$61.42
DD20691.10	28/02/2023	THE EQUIPSUPER SUPERANNUATION FUND	\$485.79
INV SUPER	28/02/2023	SUPERANNUATION	\$485.79
DD20723.10	14/03/2023	THE EQUIPSUPER SUPERANNUATION FUND	\$493.30
INV SUPER	14/03/2023	SUPERANNUATION	\$493.30
DD20758.10	28/03/2023	THE EQUIPSUPER SUPERANNUATION FUND	\$518.44
INV SUPER	28/03/2023	SUPERANNUATION	\$518.44
DD20766.1	21/03/2023	THE SHELL COMPANY OF AUSTRALIA LIMITED	\$1,643.36
INV FUEL - FEB23	28/02/2023	SHELL FUEL - FEB 2023	\$1,643.36
DD20691.11	28/02/2023	THE TRUSTEE FOR SUPER RETIREMENT FUND SELECT SUPER	\$769.27
INV SUPER	28/02/2023	SUPERANNUATION	\$549.48
INV DEDUCTION	28/02/2023	PAYROLL DEDUCTIONS	\$219.79
DD20723.11	14/03/2023	THE TRUSTEE FOR SUPER RETIREMENT FUND SELECT SUPER	\$769.27
INV SUPER	14/03/2023	SUPERANNUATION	\$549.48
INV DEDUCTION	14/03/2023	PAYROLL DEDUCTIONS	\$219.79

DD20758.11	28/03/2023	THE TRUSTEE FOR SUPER RETIREMENT FUND SELECT SUPER	\$769.26
INV SUPER	28/03/2023	SUPERANNUATION	\$549.47
INV DEDUCTION	28/03/2023	PAYROLL DEDUCTIONS	\$219.79
DD20720.1	28/03/2023	WESTERN AUSTRALIAN TREASURY CORPORATION	\$41,646.73
INV LOAN	28/03/2023	LOAN REPAYMENT	\$41,646.73
NET PAY	28/02/2023	PAYROLL	\$230,797.97
NET PAY	14/03/2023	PAYROLL	\$262,784.73
NET PAY	28/03/2023	PAYROLL	\$270,590.62
		TOTAL	\$1,237,707.43

Audit Committee Meeting Minutes

The Shire Of Derby / West Kimberley ANZ Corporate Credit Card Reconciliation Period Reporting: 13/01/2023 - 12/02/2023

		GST	Amount		Amount		Receipt	
ate	Transaction Description	(Y/N)	(GST Excl)	GST	(GST Incl)	Account	Provided	Comments
9/02/2023	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$ 747.68	\$ 74.77	\$ 822.45	121407050.2100	у	Return flights Broome Perth Geoff Haerewa - Flood meetings
9/02/2023	AVIS AUSTRALIA MASCOT	Υ	\$ 207.74	\$ 20.77	\$ 228.51	121407050.2100	у	Amanda Dexter Hire Car Meetings with Flood Recovery Coordinator (extended hire)
3/02/2023	MANGROVE RESORT BROOME	Υ	\$ 33.22	\$ 3.32	\$ 36.54	121407050.2100	у	Accommodation Amanda Dexter Meetings with Flood Recovery Coordinator
3/02/2023	AVIAIR PTY LTD KUNUNURRA	Υ	\$ 62.73	\$ 6.27	\$ 69.00	121407040.2101	у	Freight Dialysis supplies - emergency supplies
								Accomodation Geoff Haerewa in Broome with Governor General and attending various other flood rela
3/02/2023	MANGROVE RESORT BROOME	Y	\$ 16.36	\$ 1.64	\$ 18.00	121407050.2100	У	meetings in Broome.
3/02/2023	MANGROVE RESORT BROOME	Y	\$ 860.60	\$ 86.06	\$ 946.66	121407050.2100	y	Accommodation Geoff Haerewa in Broome with Governor General and attending various other flood relameetings in Broome.
	Office National Broom Broome	Y	\$ 192.14	\$ 19.21	-	121407040.2101	y	Supplies AGRN 1044 2140704 – Staff working remotely
	VIRGIN AUSTR7954403145521 BRISBANE	Y	\$ 2.46	\$ 0.25		AD07-297-2100	у	Flight for Tamara Clarkson flying Perth to Broome Sun 5th Feb 2023. Connecting to Derby Mon
	VIRGIN AUSTR7952183867232 BRISBANE	Y	\$ 253.65	\$ 25.36		AD07-297-2100	y	Flight for Tamara Clarkson flying Perth to Broome Sun 5th Feb 2023. Connecting to Derby Mon
	AVIAIR PTY LTD KUNUNURRA	Y	\$ 108.18	\$ 10.82		AD07-297-2100	y	Flight for Tamara Clarkson Flying Broome to Derby Monday 6th Feb
	QANTAS AIRWAYS LTD (EC Mascot	Y	\$ 693.94	\$ 69.39	· ·	121407050.2100	y	Return flights Perth/Broome Travis Hayto
	AVIAIR PTY LTD KUNUNURRA	Y	\$ 108.18	\$ 10.82		121407050.2100	, , , , , , , , , , , , , , , , , , ,	Flight Derby-Broome 17/02/2023 Travis Hayto
5/02/2023	AVIAIR PTY LTD KUNUNURRA	Υ	\$ 108.18	\$ 10.82		121407050.2100	y	Flight Derby-Broome - 05/02/2023 - Amanda Dexter
	AVIAIR PTY LTD KUNUNURRA	Υ	\$ 108.18	\$ 10.82		121407050.2100	v	Flight Derby-Broome - 05/02/2023 - Geoff haerewa
	MANGROVE RESORT BROOME	Υ	\$ 477.97	\$ 47.80		121407050.2100	v	Accommodation Amanda Dexter Meetings with Flood Recovery Coordinator
	MANGROVE RESORT BROOME	Υ	\$ 215.00	\$ 21.50		121407050.2100	v	Accommodation Amanda Dexter Meetings with Flood Recovery Coordinator
	Matso's Broome Brewer Broome	Υ	\$ 151.82	\$ 15.18		121407040.2101	Y	Meals for Staff and ADF Personnel AGRN 1044
	DRAGONFLY CAFE Broome	Υ	\$ 20.62	\$ 2.06		EX08-297-2100	Y	CEO and Shire Pres - Meeting with DWER DG Broome
-	DERBY FUELS DERBY	Y	\$ 67.73	\$ 6.77		121407050.2100	Y	Amanda Dexter Hire Car Meetings with Flood Recovery Coordinator
,,					1 1111			
3/02/2023	MANGROVE RESORT BROOME	Υ	\$ 6,274.92	\$ 627.49	\$ 6,902.41	PC06-297-2100	У	LG Proffesionals Regional Professional Development Conference and management Challenge 2nd part
2/02/2023	AVIS AUSTRALIA MASCOT	Υ	\$ 206.77	\$ 20.68	\$ 227.45	121407050.2100	Y	Amanda Dexter Hire Car Meetings with Flood Recovery Coordinator
1/02/2023	WOOLWORTHS/131-135 LOCH S DERBY	Υ	\$ 4.55	\$ 0.45	\$ 5.00	121407040.2101	Y	Morning tea for Governor General visit
1/02/2023	WOOLWORTHS/131-135 LOCH S DERBY	N	\$ 3.00	0	\$ 3.00	121407040.2101	Y	Morning tea for Governor General visit
1/02/2023	AVIS AUSTRALIA MASCOT	Υ	\$ 339.89	\$ 33.99	\$ 373.88	121407050.2100	Y	Geoff Haerewa Hire Car Meetings with Flood Recovery Coordinator
1/02/2023	MANGROVE RESORT BROOME	Υ	\$ 208.18	\$ 20.82		121407050.2100	Y	Accommodation Amanda Dexter Meetings with Flood Recovery Coordinator
1/02/2023	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$ 370.15	\$ 37.01	\$ 407.16	121403090.2003	у	Flight for Doug Davey A/ Manager of Infrastructure
1/01/2023	AVIAIR PTY LTD KUNUNURRA	Υ	\$ 108.18	\$ 10.82	\$ 119.00	121403090.2003	У	Flight for Doug Davey A/ Manager of Infrastructure
0/01/2023	DROPBOX*3PYTSDF9MN5C D02FD79	Υ	\$ 129.69	\$ 12.97	\$ 142.66	121402410.2100	У	Business subscription for Dropbox
0/01/2023	AVIAIR PTY LTD KUNUNURRA	Υ	-\$ 173.09	-\$ 17.31	-\$ 190.40	121407050.2100	У	Partial refund - Return flights to Broome/Derby Simon Dexter
								Lunch, Mia Davies, Emma Zirkel, David Homey, marty Aldridge, Meil Thomson, Melissa Price, Amanda I
	DERBY FUELS DERBY	Y	\$ 52.73			121407040.2101	Y	Wayne Neate, Andrew Twaddle
	WOOLWORTHS/131-135 LOCH S DERBY	1	\$ 72.17			120402870.2101	У	General stationary and kitchen supplies
7/01/2023	WOOLWORTHS/131-135 LOCH S DERBY	N	\$ 10.13	0	\$ 10.13	BO001-298-2101	У	Water for Council Chambers Lunch, Mia Davies, Emma Zirkel, David Homey, marty Aldridge, Meil Thomson, Melissa Price, Amanda I
7/01/2023	DERBY FUELS DERBY	Y	\$ 84.09	\$ 8.41	\$ 92.50	121407040.2101	Υ	Wayne Neate, Andrew Twaddle
	MANGROVE RESORT BROOME	Y	\$ 344.73	\$ 34.47		121407050.2100	Y	Accommodation in Broome (overnight) for Geoff Haerewa - return to Derby after flood emergency
	AVIAIR PTY LTD KUNUNURRA	Y	\$ 216.36	\$ 21.64		121407050.2100	Y	Return flights to Broome/Derby Simon Dexter
	CONTINENTAL HOTEL BROOME BROOME	Y	\$ 40.91	\$ 4.09		EP0020-298-2101	Y	Meal for Sandra Mckendrick - youth Holiday Program
	CONTINENTAL HOTEL BROOME BROOME	Y	\$ 148.15			EP0020-297-2100	Y	Accommodation Sandra McKendrick Youth Holiday Program
	BP CARNARVON 6663 CARNARVON	Y	\$ 135.85	\$ 13.58		P226.261.2261	Y	Fuel KW01
, ,	JB HI FI BELMONT FOR CLOVERDALE	Y	\$ 34.55	\$ 3.45		121402210.2104	Y	Adapters and USB drives for CEO
	AVIAIR PTY LTD KUNUNURRA	Y		\$ 129.82		121407050.2100	Y	Broome to Derby return flight for stranded staff (see invoice for PAX)
701/2023		Y	\$ 323.79			121407050.2100	Y	Flight from Perth to Broome for Geoff Haerewa (20 January 2023) - return to Derby after flood emerger
5/01/2023	QANTAS AIRWAYS LTD (EC Mascot	1	Φ 323.18	Φ 32.30	3 330.17	12140/030.2100	1	Tright from Fertil to broome for deon nacrewa (20 January 2025) - return to berby after flood efficient

Item 7.2 - Attachment 2

Audit Committee Meeting Minutes

16/01/2023 JB HI FI CANNNGTON H CANNINGTON	Υ	\$	2,308.09	\$ 230.81	\$ 2,538.	90	121402210.2104	Υ	Iphone and accessories for CEO
16/01/2023 Bentley Spices Bentley	N	\$	76.44	0	\$ 76.	44	EP0020-298-2101	Υ	Cone Heana Paste for Youth Holiday Program
TOTAL \$						29			

Card Hold	er : Wayne Neate							
		GST	Amount		Amount		Receipt	
Date	Transaction Description	(Y/N)	(GST Excl)	GST	(GST Incl)	Account	Provided	Comments
8/02/2023	Tool Kit Depot Keswick Termi	Υ	\$ 164.91	\$ 16.49	\$ 181.40	120707860.2101	у	AB Health Team - Leatherman Wave Plus Multi Tool unit with Nylon Sheath
8/02/2023	Tool Kit Depot Keswick Termi - 121407040?	Y	\$ 659.64	\$ 65.96	\$ 725.60	120502860.2101	У	Ranger Team - Leatherman Wave Plus Multi Tool unit with Nylon Sheath x4
27/01/2023	SEEK AU 51320634 MELBOURNE	Υ	\$ 315.00	\$ 31.50	\$ 346.50	PC07-303-2100	Υ	Job advertisement Admin - Community Development
27/01/2023	SEEK AU 51320909 MELBOURNE	Υ	\$ 315.00	\$ 31.50	\$ 346.50	PC07-303-2100	Υ	Job advertisement CSO and Tourism FX
25/01/2023	Mailchimp 678-9990141	N	\$ 59.23	0	\$ 59.23	121402410.2100	Υ	Order MC13511637
23/01/2023	DERBY FUELS DERBY	Υ	\$ 146.36	\$ 14.64	\$ 161.00	121407040.2101	Υ	Wayne Neate, Andrew Twaddle
23/01/2023	WOOLWORTHS/131-135 LOCH S DERBY	Υ	\$ 23.64	\$ 2.36	\$ 26.00	121407040.2101	Υ	Lunch, Mia Davies, Emma Zirkel, David Homey, marty Aldridge, Meil Thomson, Melissa Price, Amanda Dexter, Wayne Neate, Andrew Twaddle
23/01/2023	DERBY FIREARM SUPPLI DERBY	Υ	\$ 31.82	\$ 3.18	\$ \$ 35.00	120502860.2101	Y	.22 Laser bore sight
23/01/2023	WOOLWORTHS/131-135 LOCH S DERBY	Y	\$ 40.55	\$ 4.05	\$ 44.60	120502860.2101	Υ	Kitty Litter, zip lock bags, sistema containers
				ТОТА	L \$ 1,925.83			

Card Hold	er : Christie Mildenhall							
Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments
10/02/2023	VIRGIN AUSTR7952184063355 BRISBANE	Υ	\$ 243.25	\$ 24.32	\$ 267.57	121107090.2003	YES	Return Flight Christie Mildenhall - Broome Perth - 24 February
10/02/2023	VIRGIN AUSTR7952184028925 BRISBANE	Υ	\$ 243.25	\$ 24.32	\$ 267.57	121107090.2003	YES	Flight Christie Mildenhall - Perth to Broome - 19 February
23/01/2023	POST DERBY LPO DE DERBY	N	\$ 340.00	0	\$ 340.00	EP0029-297-2100	YES	Food Allowance for Fair Game Workers AW @\$85/day x 4 days 23-27/Jan
23/01/2023	POST DERBY LPO DE DERBY	Υ	\$ 5.41	\$ 0.54	\$ 5.95	EP0029-297-2100	YES	Food Allowance for Fair Game Workers AW @\$85/day x 4 days 23-27/Jan
23/01/2023	POST DERBY LPO DE DERBY	N	\$ 340.00	0	\$ 340.00	EP0029-297-2100	YES	Food Allowance for Fair Game Workers AW @\$85/day x 4 days 23-27/Jan
23/01/2023	POST DERBY LPO DE DERBY	Υ	\$ 5.41	\$ 0.54	\$ 5.95	EP0029-297-2100	YES	Food Allowance for Fair Game Workers AW @\$85/day x 4 days 23-27/Jan
23/01/2023	POST DERBY LPO DE DERBY	N	\$ 340.00	0	\$ 340.00	EP0029-297-2100	YES	Food Allowance for Fair Game Workers AW @\$85/day x 4 days 23-27/Jan
23/01/2023	POST DERBY LPO DE DERBY	Υ	\$ 5.41	\$ 0.54	\$ 5.95	EP0029-297-2100	YES	Food Allowance for Fair Game Workers AW @\$85/day x 4 days 23-27/Jan
18/01/2023	WOOLWORTHS/131-135 LOCH S DERBY	N	\$ 20.26	0	\$ 20.26	EP0013-298-2101	YES	2 x 24 pack of water for Australia Day functions
18/01/2023	Skippers Aviation Subiaco	Υ	\$ 456.75	\$ 45.68	\$ 502.43	EP0020-297-2100	YES	Flights for 1 Fair Game workers: Maneesh Kelly FX to Broome 27 JAN 2023
17/01/2023	AVIAIR PTY LTD KUNUNURRA	Υ	\$ 432.73	\$ 43.27	\$ 476.00	EP0020-297-2100	YES	Flights for 3 Fair Game Workers: Alexandra Wagner, Maneesh Kelly & Jacob Guidetti Derby>Perth 24/01/23 & Orphaned Flight Credit (valid 6 months # 2274183)
16/01/2023	Skippers Aviation Subiaco	Υ	\$ 913.50	\$ 91.35	\$ 1,004.85	EP0020-297-2100	YES	Flights for 2 Fair Game workers: Alexandra Wagner & Jacob Guidetti FX to Broome 27 JAN 2023
				TOTAL	. \$ 3,576.53			

TOTAL PURCHASES FOR ABOVE STATED PERIOD \$ 24,372.65

PAYMENTS AND OTHER CREDITS -\$ 190.40

INTEREST CHARGES \$

CLOSING BALANCE \$ 24,563.05

Item 7.2 - Attachment 2

7.3 STATEMENT OF FINANCIAL ACTIVITY - MARCH 2023

File Number: 5179

Author: Susan Krouzecky, Manager of Finance

Responsible Officer: Tamara Clarkson, Acting Director of Corporate Services

Authority/Discretion: Information

SUMMARY

This report provides a summary of Council's financial position for the period ending 31 March 2023.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Pursuant to section 6.4 of the *Local Government Act 1995* and regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a Local Government is to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shires Financial Reports are produced in accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* as amended. Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires that Local Governments produce a monthly statement of financial activity and such other supporting information as is considered relevant by the Local Government.

The Shires financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the Local Government Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$30,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

F3 – Significant Accounting Policies

F4 - Sundry Debtors Collection

F5 - Outstanding Rates Collection

F13 - Reserve Accounts

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F16 – Cash Flow Management

F17 - Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2022/23 Annual Budget as adopted by Council at its meeting held 28 July 2022 (Minute No. 94/22 refers) budget parameters, which have been structured on financial viability and sustainability principles.

Details of any budget variation in excess of \$30,000 (year to date) follow. There are no other known events which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial:	Possible	Moderate	Medium	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk

CONSULTATION

Internal consultation within the Corporate Services Department.

External consultation with Moore Australia.

COMMENT

This is a monthly process advising Council of the current financial position of the Shire.

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the Shire to remain financially sustainable is a significant strategy for a region that is continually under pressure from the pastoral industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

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Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached)

Attached to the Agenda is a copy of:

Statement of Financial Activity by Nature and Type

Notes related to -

- Significant Accounting Policies
- Net Current Financial Position
- Capital Acquisition, Funding and Disposal
- Cash and Investments
- Budget Amendments
- Trust Fund Movements
- Material Variances
- Grants and Contributions
- Rating Information
- Cash Backed Reserves
- Receivables
- Payables; and
- Summary Graphs.

Comments are required for variances that are more than 10% of budget or \$30,000 whichever is the greater.

Note: At the time of preparing the attached financials the Annual Financial Report has not been finalised and therefore the surplus from 2021/22, as displayed, may change due to year end and audit adjustments.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Monthly Financial Report March 2023
- 2. Monthly Financial Management Information Report March 2023.pdf

COMMITTEE RESOLUTION AC40/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 31st March 2023.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

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14 April 2023

Mrs Amanda Dexter Chief Executive Officer Shire Of Derby/West Kimberley PO Box 94 DERBY WA 6728

Moore Australia

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Dear Amanda

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 MARCH 2023

We advise we have completed the compilation of your statutory monthly statement of financial activity (by nature or type) and monthly financial report for the month ended 31 March 2023 and enclose this with our compilation report.

We are required under APES 315 Compilation of Financial Information to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by shire staff, as required by *Local Government (Financial Management) Regulation* 34(1) (d).

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the monthly financial report and other end of month review services.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the monthly financial report by completing Note 14 – Explanation of Material Variances by providing a comment for each item where the council's year to date budget and year to date actual are over the variance threshold. These items are indicated with a \checkmark or $^{\blacktriangle}$.

In the management information report which follows, we have raised matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

David Tomasi Managing Partner

Moore Australia (WA) Pty Ltd

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Shire of Derby/West Kimberley Management Information Report

Period Ending 31 March 2023

Topic	Item	First Identified	Explanation	Action Required	Priority
Nature or Type categories	Allocations	March 2023	New Nature or Type categories have been established to account for Cyclone Ellie. These categories require review to ensure they comply with the AAS and regulatory reporting requirements and any associated transactions are correctly reported.	Ensure Nature and Type categories comply with the Local Government (Financial Management) Regulations 1996 and associated legislation. Setup of accounts and any posted transactions should also comply with the AAS.	Medium
Subsidiary ledgers	Outstanding	March 2023	Although we acknowledge a provision for impairment of \$374,162 exists, the debtors aged trial balance includes invoices totalling \$1,958,786 outstanding for over 90 days and debtors with credit balances totalling \$45,173.	We recommend reviewing overdue debtors collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied.	Medium
Disposal of assets	Proceeds allocation	December 2022	Trade in value of disposed vehicles have been fully allocated against the asset account in error. We have amended this on face of the statements.	We recommend processing asset disposals at the time of disposal to recognise the profit or loss on disposal.	Medium
Disposal of Assets	Allocations	March 2023	Disposal of asset transactions have occurred without budget allocations.	We recommend reviewing allocations and journal where necessary or amend budget.	Medium
Capital Expenditure	Allocations	March 2023	Transactions that appear to be operating in nature have been allocated capital expenditure accounts.	We recommend allocations are reviewed and adjusted (where appropriate) to ensure correct allocations for capital acquisitions	Medium
Liabilities	Contract liabilities	December 2022	Contract liabilities have not been adjusted in 2022/23.	We recommend recognising the revenue for unspent grants held as a liability when the performance obligations are met.	Medium

Approval: David Tomasi, Managing Partner

Page 1

Date of Issue: 14 April 2023

Shire of Derby/West Kimberley Management Information Report

Period Ending 31 March 2023

Topic	Item	First Identified	Explanation	Action Required	Priority
General Ledger	Allocations	March 2023	Transactions have been allocated to incorrect IE codes for the applicable account type. For example: Operating expenditure has been allocated to a revenue and capital IE Codes The report has been adjusted on face value to correct the nature and type and account type.	We recommend allocations are reviewed and corrected to accurately report transactions by nature and type.	Medium
General ledger	Allocations	February 2023	Accrued income has a balance of \$63,066.	We recommend reviewing accrued income ledger account and allocating accordingly.	Medium
Balance Sheet	Allocations	February 2023	Clearing allocations from 2021/22 has incorrectly allocated \$22,111 from plant and equipment to borrowings opening balance. We have amended this on the face of the statements.	We recommend reviewing clearing accounts and correcting allocations where applicable.	Medium
Operating Expenditure	Allocations	February 2023	Admin allocations have been under allocated by \$18,019. Housing has been under allocated by \$91,508.	We recommend the allocations be reviewed and adjusted (where appropriate) and ensure recoveries of administration and housing costs.	Medium
Operating expenditure	Depreciation	December 2022	Depreciation has not been processed in 2022/23.	When the 2021/22 Annual Financial Statements have been finalised depreciation will be processed.	Low
Liabilities	Contract liabilities	December 2022	Contract liabilities have not been adjusted in 2022/23.	We recommend recognising the revenue for unspent grants held as a liability when the performance obligations are met.	Medium

Approval: _____ David Tomasi, Managing Partner

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Date of Issue: 14 April 2023

Shire of Derby/West Kimberley Management Information Report

Period Ending 31 March 2023

Topic	Item	First Identified	Explanation	Action Required	Priority
Funding Surplus	Opening Surplus	March 2023	At the time of preparing the attached	None required.	
			Statement of Financial Activity, the Annual		
			Financial Report for 30 June 2022 has not		
			been finalised, therefore the closing surplus		Low
			may change from the current \$4,504,509 due		
			to year end and audit adjustments.		

Approval: ______ David Tomasi, Managing Partner

Page 3 Date of Issue: 14 April 2023



14 April 2023

Mrs Amanda Dexter Chief Executive Officer Shire of Derby/West Kimberley PO Box 94 DERBY WA 6728

Dear Amanda

Moore Australia

Level 15, Exchange Tower, 2 The Esplanade, Perth, WA 6000 PO Box 5785, St Georges Terrace, WA

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COMPILATION REPORT TO THE SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying local government special purpose financial statements of the Shire of Derby/West Kimberley, which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 31 March 2023. The monthly financial report has been compiled to meet compliance with the *Local Government Act 1995* and associated regulations.

THE RESPONSIBILITY OF THE SHIRE OF DERBY/WEST KIMBERLEY

The Shire of Derby/West Kimberley are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Derby/West Kimberley provided, in compiling the financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The local government special purpose financial statements were compiled exclusively for the benefit of the Shire of Derby/West Kimberley. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

David Tomasi Managing Partner

Moore Australia (WA) Pty Ltd

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SHIRE OF DERBY-WEST KIMBERLEY

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 March 2023

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Please refer to the compilation report

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2023

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 2

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2023

EXECUTIVE SUMMARY



Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 3

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MARCH 2023

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

Please refer to the compilation report

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2023

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	3,826,049	3,826,049	2,538,157	(1,287,892)	(33.66%)	•
Revenue from operating activities							
Rates		8,598,322	8,598,322	8,602,726	4,404	0.05%	
Operating grants, subsidies and contributions	10	5,562,685	4,048,452	3,567,135	(481,317)	(11.89%)	•
Fees and charges		5,136,913	4,500,066	4,599,529	99,463	2.21%	
Interest earnings		184,538	151,357	180,960	29,603	19.56%	
Other revenue		1,276,503	1,106,925	1,365,781	258,856	23.39%	A
		20,758,961	18,405,122	18,316,131	(88,991)	(0.48%)	
Expenditure from operating activities							
Employee costs		(9,890,025)	(7,643,078)	(7,232,233)	410,845	5.38%	
Materials and contracts		(10,942,130)	(8,014,394)	(5,821,569)	2,192,825	27.36%	A
Utility charges		(911,688)	(632,043)	(595,415)	36,628	5.80%	
Depreciation on non-current assets		(7,131,200)	(5,348,398)	0	5,348,398	100.00%	_
Interest expenses		(102,989)	(51,445)	(59,616)	(8,171)	(15.88%)	
Insurance expenses		(1,482,254)	(1,288,179)	(1,444,271)	(156,092)	(12.12%)	\blacksquare
Other expenditure		(818,208)	(635,757)	(631,167)	4,590	0.72%	
		(31,278,494)	(23,613,294)	(15,784,271)	7,829,023	(33.16%)	
Non-cash amounts excluded from operating activities	1(a)	7,131,200	5,348,398	0	(5,348,398)	(100.00%)	•
Amount attributable to operating activities		(3,388,333)	140,226	2,531,860	2,391,634	1705.56%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	11	23,134,525	19,123,632	7,185,166	(11,938,466)	(62.43%)	\blacksquare
Payments for property, plant and equipment and infrastructure	6	(23,664,938)	(17,985,846)	(7,535,342)	10,450,504	58.10%	A
Amount attributable to investing activities		(530,413)	1,137,786	(350,176)	(1,487,962)	(130.78%)	
Financing Activities							
Proceeds from new debentures	7	1,000,000	0	0	0	0.00%	
Transfer from reserves	8	474,476	0	0	0	0.00%	
Repayment of debentures	7	(381,779)	(215,332)	(215,332)	0	0.00%	
Transfer to reserves	8	(1,000,000)	0	0	0	0.00%	
Amount attributable to financing activities		92,697	(215,332)	(215,332)	0	0.00%	
Closing funding surplus / (deficit)	1(c)	0	4,888,729	4,504,509	(384,220)	7.86%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

 $This \, statement \, is \, to \, be \, read \, in \, conjunction \, with \, the \, accompanying \, Financial \, Statements \, and \, Notes.$

Please refer to the compilation report

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2023

BASIS OF PREPARATION

BASIS OF PREPARATION

This financial report has been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996, prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources.

Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 April 2023

Please refer to the compilation report

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Item 7.3 - Attachment 1

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash items excluded from operating activities	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Adjustments to operating activities				
Add: Depreciation on assets		7,131,200	5,348,398	0
Total non-cash items excluded from operating activities		7,131,200	5,348,398	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation</i> 32 to agree to the surplus/(deficit) after imposition of general rates.		Amended Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 Mar 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	8	(501,325)	(975,801)	(975,801)
Add: Borrowings	7	618,221	381,779	166,447
Add: Provisions employee related provisions	8	402,441	402,441	402,441
Total adjustments to net current assets		519,337	(191,581)	(406,913)
(c) Net current assets used in the Statement of Financial Activity Current assets				
Cash and cash equivalents	2	2,513,171	11,335,343	5,793,092
Financial assets at amortised cost	2	0	0	975,801
Rates receivables	3	1,372,036	1,290,181	1,112,411
Receivables	3	966,341	901,706	2,458,524
Other current assets	4	60,573	49,353	87,504
Less: Current liabilities				
Payables	5	(4,234,970)	(7,031,364)	(1,915,761)
Borrowings	7	(618,221)	(381,779)	(166,447)
Other liabilities	9	0	(2,611,951)	(2,611,951)
Provisions	9	(578,267)	(821,751)	(821,751)
Less: Total adjustments to net current assets	1(b)	519,337	(191,581)	(406,913)
Closing funding surplus / (deficit)		0	2,538,157	4,504,509

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 7

OPERATING ACTIVITIES NOTE 2 **CASH AND FINANCIAL ASSETS**

				Total			Interest	Maturity
Description	Classification	Unrestricted	Restricted	Cash	Trust	Institution	Rate	Date
		\$	\$	\$	\$			
Cash On Hand	Cash and cash equivalents	1,750	0	1,750	0	Cash on Hand	Nil	Nil
Municipal Bank Account	Cash and cash equivalents	3,644,520	0	3,644,520	0	ANZ	Variable	Nil
CBA Bank Acc - Fitzroy Deposits	Cash and cash equivalents	124,660	0	124,660	0	CBA	Nil	Nil
Municipal Investment Account	Cash and cash equivalents	2,022,162	0	2,022,162	0	ANZ	Variable	Nil
Reserve Bank Account	Financial assets at amortised cost	0	975,801	975,801	0	ANZ	2.98%	Jul-23
Trust Cash at Bank	Cash and cash equivalents	0	0	0	295,981	ANZ	Nil	Nil
Total		5,793,092	975,801	6,768,893	295,981			
Comprising								
Cash and cash equivalents		5,793,092	0	5,793,092	295,981			
Financial assets at amortised cost		0	975,801	975,801	0			
		5,793,092	975,801	6,768,893	295,981			

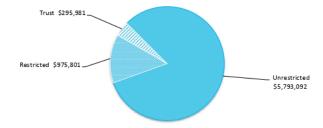
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

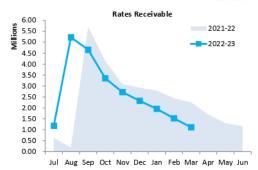
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates receivable	30 June 2022	31 Mar 2023		
	\$	\$		
Opening rates arrears	2,274,863	1,290,181		
Levied	7,626,940	8,602,726		
Less - collections	(8,611,622)	(8,292,334)		
Gross rates collectable Allowance for impairment of rates	1,290,181	1,600,573		
receivable	(488, 162)	(488,162)		
Net rates collectable	802,019	1,112,411		
% Collected	87%	83.8%		



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(45, 173)	503,725	117,485	875	1,958,786	2,535,698
Percentage	(1.8%)	19.9%	4.6%	0%	77.2%	
Balance per trial balance						
Sundry receivable						2,535,698
GST receivable						172,222
Allowance for impairment of receiva	bles from contracts with custon	ners				(374,162)
Rates pensioner rebates						14,895
Other receivables						46,805
Accrued income						63,066
Total receivables general outstandi	ng					2,458,524

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Please refer to the compilation report

OPERATING ACTIVITIES NOTE 4 OTHER CURRENT ASSETS

	Opening Balance	Asset Increase	Asset Reduction	Closing Balance
Other current assets	1 July 2022			31 Mar 2023
	\$	\$	\$	\$
Inventory				
Fuel	23,017	96,845	(64,726)	55,136
Stock on hand	26,336	6,032	0	32,368
Total other current assets	49,353	102,877	(64,726)	87,504

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

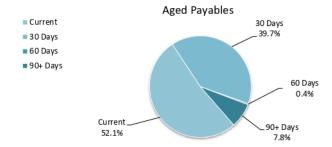
OPERATING ACTIVITIES NOTE 5 **PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	376,298	286,753	2,656	56,470	722,177
Percentage	0%	52.1%	39.7%	0.4%	7.8%	
Balance per trial balance						
Sundry creditors						722,177
ATO liabilities						118,413
Other payables						532,815
Accrued expenses						373,201
Payroll creditors						3,651
Prepaid rates						165,504
Total payables general outstanding						1,915,761

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



INVESTING ACTIVITIES NOTE 6 CAPITAL ACQUISITIONS

	Amen	Amended					
	Budget	YTD Budget	YTD Actual	YTD Actual			
Capital acquisitions				Variance			
	\$	\$	\$	\$			
Buildings	1,936,513	1,186,513	286,401	(900,112)			
Plant & Equipment	743,761	743,761	273,302	(470,459)			
Infrastructure Roads	16,942,964	12,763,872	6,507,346	(6,256,526)			
Infrastructure - Wharf	100,000	100,000	0	(100,000)			
Infrastructure Other	3,941,700	3,191,700	468,293	(2,723,407)			
Payments for Capital Acquisitions	23,664,938	17,985,846	7,535,342	(10,450,504)			
Capital Acquisitions Funded By:	Ś	Ś	Ś	Ś			
Capital grants and contributions	22,190,462	17,985,846	7,185,166	(10,800,680)			
Borrowings	1,000,000	0	0	0			
Cash backed reserves							
Asset renewal reserve	314,511	0	0	0			
Staff housing Reserve	159,965	0	0	0			
Contribution - operations	0	0	350,176	350,176			
Capital funding total	23,664,938	17,985,846	7,535,342	(10,450,504)			

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

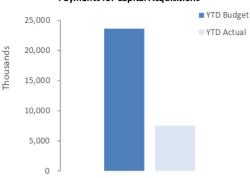
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2023

INVESTING ACTIVITIES NOTE 6 CAPITAL ACQUISITIONS (CONTINUED)

Amended

Capital expenditure total Level of completion indicators 0% 20% 40% Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red. 80% 100%

Level of completion indicator, please see table at the end of this note for further detail.

Year to Date Year to Date Variance Account Description **Current Budget** Budget Actual (Under)/Over Capital Expenditure Buildings WELFARE - Building (Capital) 4 4080710 40.089 40.089 20,207 (19,882)ď 4090110 690,300 151,717 STF HOUSE - Building (Capital) 1,440,300 (538,583) d 4110210 SWIM AREAS - Building (Capital) 38.981 38.981 0 0 d 4110310 REC - Other Rec Facilities Building (Capital) 5,000 5.000 (5,000)ď 4120110 ROADC - Building (Capital) 397,000 397.000 69.909 (327.091) ď 4120610 AERO - Building (Capital) 35,424 35,424 4.778 (30,646)afl 4140210 ADMIN - Building (Capital) 809 809 ď 4090210 OTH HOUSE - Building (Capital) 6,300 6,300 0 (6,300)12,400 ďŪ 4100710 COM AMEN - Building (Capital) 12,400 (12,400)ď **Buildings Total** 1.936.513 1.186.513 286,401 (900.112)Plant & Equipment d 4050230 ANIMAL - Plant & Equipment (Capital) 0 0 22,060 22,060 4070730 OTH HEALTH - Plant & Equipment (Capital) 12,250 (62,850) ď 75.100 75.100 ď 4110530 LIBRARY - Plant & Equipment (Capital) 0 0 6,083 6,083 ď 4140230 ADMIN - Plant and Equipment (Capital) 143,342 143,342 3,707 (139,635) 4 220,083 4140330 PWO - Plant and Equipment (Capital) 247,326 247.326 (27,243)ď 4120130 ROADC - Plant & Equipment (Capital) 277,992 277,992 9,119 (268,873)d Plant & Equipment Total 743.761 743,761 273,302 (470,459)Infrastructure Roads 4120140 ROADC - Roads Built Up Area - Council Funded 1,557,960 1,061,460 1,688,005 626,545 4120142 497,356 ROADC - Roads Outside BUA - Gravel - Council Funded 1,308,302 1,112,802 (615,446) аĤ d 4120144 ROADC - Roads Built Up Area - Roads to Recovery 702,402 560,235 657,792 97,557 ď 4120146 ROADC - Roads Outside BUA - Gravel - Roads to Recovery 231,428 173,571 (173,571) d 4120148 ROADC - Roads Built Up Area - Regional Road Group 372,016 277,662 43.366 (234, 296) ď 4120156 ROADC - Roads Built Up Area - Flood Damage 467,387 350,540 115,011 (235,529) 8.880.460 (5.374,644) afl 4120158 ROADC - Roads Outside BUA - Gravel - Flood Damage 11.840.613 3.505.816 16,942,964 12,763,872 afl Infrastructure Roads Total 6,507,346 (6,256,526) Infrastructure Parks & Ovals Total n Infrastructure - Wharf 4120790 WATER - Infrastructure Other (Capital) 100,000 100,000 (100,000) all Infrastructure Other ď 4050390 OLOPS - Infrastructure Other (Capital) 0 25 4120190 ROADC - Infrastructure Other (Capital) 431,000 431,000 154,599 (276,401)

AERO - Infrastructure Other (Capital) - Aerodromes

SWIM AREAS - Infrastructure Other (Capital)

REC - Infrastructure Other (Capital)

Please refer to the compilation report

4120690

4110290

4110390

Grand Total

Infrastructure Other Total

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25,160

288,509

468,293

7,535,342

(2,224,840)

(215, 191)

(2,723,407)

(10,450,504)

(7.000)

3,000,000

3,941,700

23,664,938

503.700

7.000

2.250.000

3,191,700

17,985,846

503.700

7.000

4

afl

all

FINANCING ACTIVITIES NOTE 7 **BORROWINGS**

Repayments - borrowings

nepayments borrowings					Prin	ncipal	Princ	cipal	Inter	rest
Information on borrowings		_	New L	oans	Repa	yments	Outsta	anding	Repayments	
Particulars	Loan No.	1 July 2022	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Staff Housing	136	51,785	0	0	(12,326)	(25,057)	39,459	26,728	(1,673)	(2,947)
Staff Housing	146	516,591	0	0	(51,394)	(51,394)	465,197	465, 197	(31,900)	(31,900)
Staff Housing	148	243,688	0	0	(9,787)	(19,794)	233,901	223,894	(5,471)	(10,722)
Staff Housing		0	0	1,000,000	0	0	0	1,000,000	0	0
Transport										
Wharf Fenders and boat ramp	145	166,351	0	0	(14,223)	(28,934)	152,128	137,417	(5,714)	(10,940)
Refinance Derby Airport and wharf	152	1,531,820	0	0	(76,936)	(192,991)	1,454,884	1,338,829	(11,665)	(25,669)
Derby wharf infrastructure	151	251,676	0	0	(38,432)	(38,867)	213,244	212,809	(3,800)	(7,309)
Economic services										
Derby visitors centre	149	304,610	0	0	(12,234)	(24,742)	292,376	279,868	(6,838)	(13,402)
Total		3,066,521	0	1,000,000	(215,332)	(381,779)	2,851,189	3,684,742	(67,061)	(102,889)
Current borrowings		381,779					166,447			
Non-current borrowings		2,684,742					2,684,742			
		3,066,521					2,851,189			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows

Please refer to the compilation report

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

OPERATING ACTIVITIES

NOTE 8

RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Restricted by Council							
Leave reserve	402,441	0	0	0	0	402,441	402,441
Plant reserve	28,456	0	0	0	0	28,456	28,456
Airport reserve	3,721	0	0	0	0	3,721	3,721
Asset renewal reserve	314,511	0	0	(314,511)	0	0	314,511
Economic development reserve	19,936	1,000,000	0	0	0	1,019,936	19,936
Fitzroy Crossing recreation hall reserve	46,771	0	0	0	0	46,771	46,771
Staff housing Reserve	159,965	0	0	(159,965)	0	0	159,965
	975,801	1,000,000	0	(474,476)	0	1,501,325	975,801

Please refer to the compilation report

OPERATING ACTIVITIES NOTE 9 OTHER CURRENT LIABILITIES

		Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	Note	1 July 2022				31 Mar 2023
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		124,860	0	0	0	124,860
- Capital grant/contribution liabilities		2,487,091	0	0	0	2,487,091
Total other liabilities		2,611,951	0	0	0	2,611,951
Employee Related Provisions						
Annual leave		364,110	0	0	0	364,110
Long service leave		327,404	0	0	0	327,404
Total Employee Related Provisions		691,514	0	0	0	691,514
Other Provisions						
- RAAF Curtain		130,237	0	0	0	130,237
Total Other Provisions		130,237	0	0	0	130,237
Total other current liabilities		3,433,702	0	0	0	3,433,702

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 10 and 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 16

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NOTE 10 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent o	perating gra	nt, subsidies a	ns liability	Operating grants, subsidies and contributions revenue			
Provider	Liability 1 July 2022	Increase in Liability	Decrease in Lia bility (As revenue)	Liability 31 Mar 2023	Current Liability 31 Mar 2023	Amended Budget Revenue	YTD Budget	YTD Revenu Actual
	\$	\$	\$	\$	\$	\$	\$	\$
rating grants and subsidies								
General purpose funding								
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	1,787,278	1,212,807	1,340,
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	446,640	342,068	282,
GEN PUR - Financial Assistance Grant - Aboriginal Access	0	0	0	0	0	286,667	213,021	215,
Law, order, public safety								
ANIMAL - Grants	0	0	0	0	0	50,000	50,000	50
FIRE - Grants	0	0	0	0	0	0	0	83
Health								
PEST - Grants	0	0	0	0	0	7,500	5,625	4
OTH HEALTH - Grants	0	0	0	0	0	625,000	468,750	414
Education and welfare								
WELFARE - Grants	37,707	0	0	37,707	37,707	970,000	772,500	279
WELFARE - Other Income	0	0	0	0	0	310,000	310,000	
FAMILIES - Grant Funding	25,000	0	0	25,000	25,000	0	0	
Community amenities								
COM AMEN - Grants	10,000	0	0	10,000	10,000	0	0	
Recreation and culture								
REC - Grants	0	0	0	0	0	321,964	160,982	
LIBRARY - Other Grants	0	0	0	0	0	5,000	0	4
LIBRARY - Grant - Regional Library Services	0	0	0	0	0	4,000	3,000	
OTH CUL - Grants - Other Culture	13,813	0	0	13,813	13,813	30,000	7,500	23
OTH CUL - Sculptures on the Marsh - Grant	0	0	0	0	0	120,000	0	100
HERITAGE - Grants	23,340	0	0	23,340	23,340	0	0	
State Wharfinger House	15,000	0	0	15,000	15,000	0	0	
Transport								
ROADC - Other Grants - Roads/Streets	0	0	0	0	0	0	0	7
rating contributions	124,860	0	0	124,860	124,860	4,964,049	3,546,253	2,805
rating contributions Governance MEMBERS - Reimbursements	124,860 0				124,860 0	4,964,049	3,546,253 1,000	2,805
rating contributions Governance		0	0	124,860				
rating contributions Governance MEMBERS - Reimbursements		0	0	124,860				7
rating contributions Governance MEMBERS - Reimbursements General purpose funding	0	0	0	124,860 0	0	1,000	1,000	7
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements	0	0	0	124,860 0	0	1,000 45,000	1,000 25,002	7
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs	0	0	0	124,860 0	0	1,000 45,000	1,000 25,002	42
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety	0	0 0	0 0 0	124,860 0 0	0 0	1,000 45,000 400	1,000 25,002 400	42
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements	0 0 0	0 0 0 0	0 0 0 0	124,860 0 0 0	0 0 0	1,000 45,000 400	1,000 25,002 400 0	4:
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements	0 0 0	0 0 0 0	0 0 0 0	124,860 0 0 0	0 0 0	1,000 45,000 400 0 12,287	1,000 25,002 400 0 12,287	4:
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements	0 0 0	0 0 0 0	0 0 0 0	124,860 0 0 0	0 0 0	1,000 45,000 400 0 12,287 0	1,000 25,002 400 0 12,287 0	42 42 11
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANI MAL - Reimbursements OLOPS - Reimbursements Health	0 0 0 0 0 0	0 0 0 0	0 0 0 0 0 0 0	124,860 0 0 0 0	0 0 0 0 0 0	1,000 45,000 400 0 12,287 0	1,000 25,002 400 0 12,287 0	42 42 3 11
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements Health	0 0 0 0 0 0 0 0	0 0 0 0	0 0 0 0	124,860 0 0 0 0	0 0 0 0 0 0 0 0 0	1,000 45,000 400 0 12,287 0	1,000 25,002 400 0 12,287 0	42
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements	0 0 0 0 0 0 0 0	0 0 0 0	0 0 0 0	124,860 0 0 0 0	0 0 0 0 0 0 0 0 0	1,000 45,000 400 0 12,287 0	1,000 25,002 400 0 12,287 0	42
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare	0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0	124,860 0 0 0 0 0	0 0 0 0 0 0 0 0 0	1,000 45,000 400 0 12,287 0 1,500 2,260	1,000 25,002 400 0 12,287 0 1,125 1,695	42 42 11 2
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare WELFARE - Reimbursements	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	124,860 0 0 0 0 0		1,000 45,000 400 0 12,287 0 1,500 2,260	1,000 25,002 400 0 12,287 0 1,125 1,695	42 42 11 2
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANI MAL - Reimbursements OLOPS - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare WELFARE - Reimbursements FAMILIES - Reimbursements FAMILIES - Reimbursements Recreation and culture	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0	124,860 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,000 45,000 400 0 12,287 0 1,500 2,260	1,000 25,002 400 0 12,287 0 1,125 1,695	5 42 5 17 2 4 1 1
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare WELFARE - Reimbursements FAMILIES - Reimbursements	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	124,860 0 0 0 0 0		1,000 45,000 400 0 12,287 0 1,500 2,260 0	1,000 25,002 400 0 12,287 0 1,125 1,695 0	5 42 5 17 2 4 1 1
rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare WELFARE - Reimbursements FAMILIES - Reimbursements FAMILIES - Reimbursements Recreation and culture REC - Reimbursements - Other Recreation LIBRARY - Reimbursements Lost Books	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0	124,860 0 0 0 0 0 0 0		1,000 45,000 400 0 12,287 0 1,500 2,260 0 0	1,000 25,002 400 0 12,287 0 1,125 1,695 0 0	5 5 17 2 4 4 7 4 7 4 7 4 7 4 7 4 7 4 7 4 7 7 1 4 7 7 1 4 7 7 1 4 7 7 1 4 7 7 1 7 1
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rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements OLOPS - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare WELFARE - Reimbursements FAMILIES - Reimbursements Recreation and culture REC - Reimbursements - Other Recreation LIBRARY - Reimbursements Lost Books LIBRARY - Contributions & Donations HERITAGE - Contributions & Donations OTH CUL - Other Income	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0	124,860 0 0 0 0 0 0 0 0 0 0		1,000 45,000 400 0 12,287 0 1,500 2,260 0 138,000 200 0 1,999 20,000	1,000 25,002 400 0 12,287 0 1,125 1,695 0 0 138,000 200 0 1,500	42 9 11:12 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
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rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements OLOPS - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare WELFARE - Reimbursements FAMILIES - Reimbursements Recreation and culture REC - Reimbursements - Other Recreation LIBRARY - Reimbursements Lost Books LIBRARY - Contributions & Donations OTH CUL - Other Income OTH CUL - Contributions & Donations - Other Culture HALLS - Reimbursements Transport AERO - Reimbursements		0 0 0 0 0 0 0 0	0 0 0 0 0 0 0	124,860 0 0 0 0 0 0 0 0 0 0 0 0 0		1,000 45,000 400 0 12,287 0 1,500 2,260 0 138,000 0 1,999 20,000 55,000 0	1,000 25,002 400 0 12,287 0 1,125 1,695 0 0 138,000 0 1,500 0 0 1,500 0 0 11,000	4: 4: 4: 4: 4: 4: 4: 4: 4: 4: 4: 4: 4: 4
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rating contributions Governance MEMBERS - Reimbursements General purpose funding RATES - Reimbursement of Debt Collection Costs OTH GOV - Reimbursements Law, order, public safety FIRE - Reimbursements ANIMAL - Reimbursements ANIMAL - Reimbursements OLOPS - Reimbursements HEALTH - Reimbursements OTH HEALTH - Reimbursements Education and welfare WELFARE - Reimbursements FAMILIES - Reimbursements FAMILIES - Reimbursements Recreation and culture REC - Reimbursements Lost Books LIBRARY - Contributions & Donations HERITAGE - Contributions & Donations OTH CUL - Other Income OTH CUL - Contributions & Donations - Other Culture HALLS - Reimbursements Transport AERO - Reimbursements - Aerodromes WATER - Reimbursements Other Income Relating to Aerodromes WATER - Reimbursements Other property and services		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0	124,860 0 0 0 0 0 0 0 0 0 0 0 0 0		1,000 45,000 400 0 12,287 0 1,500 2,260 0 0 138,000 200 0 1,999 20,000 55,000 0 11,000 0 309,990	1,000 25,002 400 0 12,287 0 1,125 1,695 0 0 138,000 200 0 1,500 0 0 11,000 0 309,990	11.1 14.7 14.7 14.1 14.1 14.1 14.1 14.1
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NOTE 10 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent o	perating gra	nt, subsidies a	nd contribution	ns liability		grants, subsid butions reven	
Provider	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2022		(As revenue)	31 Mar 2023	31 Mar 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
TOTALS	124,860	0	0	124,860	124,860	5,562,685	4,048,452	3,567,135

NOTE 11 NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

		Capital	grant/contribut	tion liabilities			ing grants, sub ributions reve	
Provider	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2023	Current Liability 31 Mar 2023	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
on-operating grants and subsidies								
General purpose funding								
ROADC - Financial Assistance Grants Roads	0	0	0	0	0	350,000	262,500	556,566
Law, order, public safety								
OLOPS - Grants	25,697	0	0	25,697	25,697	0	0	0
Health								
OTH HEALTH - Capital Grants	0	0	0	0	0	75,100	75,100	0
Education and welfare								
WELFARE - Grants	16,193	0	0	16,193	16,193	0	0	0
Recreation and culture								
SWIM AREAS - Grant	0	0	0	0	0	503,700	503,700	0
SWIM AREAS - Grants	238,802	0	0	238,802	238,802	0	0	0
Transport								
ROADC - Regional Road Group Grants (MR WA)	0	0	0	0	0	1,276,680	1,019,133	0
ROADC - Roads to Recovery - Grants	449,349	0	0	449,349	449,349	1,389,716	1,115,370	0
ROADC - Other Grants Roads/Streets	94,672	0	0	94,672	94,672	979,960	804,960	338,937
ROADC - Other Grants Footpaths	0	0	0	0	0	436,000	327,000	0
ROADC - Other Grants Aboriginal Roads	0	0	0	0	0	611,600	504,100	174,333
ROADC - Other Grants - Flood Damage	1,098,279	0	0	1,098,279	1,098,279	0	0	0
ROADC - Other Grants Flood Damage	0	0	0	0	0	14,511,769	11,511,769	6,014,829
AERO - Grants Aerodromes	19,785	0	0	19,785	19,785	3,000,000	3,000,000	100,501
WATER - Grants	54,334	0	0	54,334	54,334	0	0	0
Economic services								
TOUR - Grants	489,980	0	0	489,980	489,980	0	0	0
	2,487,091	0	0	2,487,091	2,487,091	23,134,525	19,123,632	7,185,166

Please refer to the compilation report

NOTE 12 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

	Opening Balance	Amount	Amount	Closing Balance
Description	1 July 2022	Received	Paid	31 Mar 2023
	\$	\$	\$	\$
Public open spaces	295,981	0	C	295,981
	295.981	0	C	295.981

NOTE 13
BUDGET AMENDMENTS

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget adoption			\$	\$	\$
	Dauget adoption		Opening Surplus(Deficit)	0	(3,842,016)	(3,842,016
3030130	RATES - Rates General	AC104/22	Operating Revenue	0	(495,000)	(4,337,016
3030133	RATES - Rates Minimums	AC104/22	Operating Revenue	495,000	0	(3,842,016
3050201	ANIMAL - Reimbursements	AC104/22	Operating Revenue	12,287	0	(3,829,729
3050210	ANIMAL - Grants	AC104/22	Operating Revenue	50,000	0	(3,779,729
3110301	REC - Reimbursements - Other Recreation	AC104/22	Operating Revenue	78,436	0	(3,701,293
5110300	LRCI - Grant Funding 'Pool upgrades as part of LRCI Funding	AC104/22	Capital Revenue	67,200	0	(3,634,093
4110290	LRCI - Grant Funding 'Pool upgrades as part of LRCI Funding	AC104/22	Capital Expenses	0	(67,200)	(3,701,293
4120140	Footpath and broken kerb - deferred	AC104/22	Capital Expenses	180,000	0	(3,521,293
5120212	Carry-Over Funding - Flood damage Reimbursement	AC104/22	Capital Revenue	2,511,769	0	(1,009,524
5120202	Carry-Over Funding - Roads	AC104/22	Capital Revenue	49,337	0	(960,187
5120204	Carry-Over Funding - Roads	AC104/22	Capital Revenue	150,000	0	(810,187
5120202	Carry-Over Funding - Roads	AC104/22	Capital Revenue	76,663	0	(733,524
5120204	Carry-Over Funding - Roads	AC104/22	Capital Revenue	142,331	0	(591,193
5120202	Carry-Over Funding - Roads	AC104/22	Capital Revenue	120,492	0	(470,701
5120210	Carry-Over Funding - Roads	AC104/22	Capital Revenue	52,000	0	(418,701
5120210	Carry-Over Funding - Roads	AC104/22	Capital Revenue	22,000	0	(396,701
5120210	Carry-Over Funding - Roads	AC104/22	Capital Revenue	12,600	0	(384,101
5120210	Carry-Over Funding - Roads	AC104/22	Capital Revenue	50,000	0	(334,101
5120210	Carry-Over Funding - Roads	AC104/22	Capital Revenue	15,000	0	(319,101
5120210	Carry-Over Funding - Roads	AC104/22	Capital Revenue	20,000	0	(299,101
5120210	Carry-Over Funding - Roads	AC104/22	Capital Revenue	10,000	0	(289,101
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(270,427)	(559,528
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(9,875)	(569,403
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(121,403)	(690,806
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(24,663)	(715,469
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(12,331)	(727,800
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(10,021)	(737,821
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(10,000)	(747,821
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(110,000)	(857,821
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(63,000)	(920,821
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(250,000)	(1,170,821
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(75,000)	(1,245,821
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(60,000)	(1,305,821
4120158	Carry-Over Funding - Roads	AC104/22	Capital Expenses	0	(30,000)	(1,335,821
5120206	Fitroy Crossing Carpark LCRI	AC104/22	Capital Revenue	279,960	0	(1,055,861
4120140	Fitzroy Crossing - Carpark	AC104/22	Capital Expenses	0	(279,960)	(1,335,821
3120701	WATER - Reimbursements	AC104/22	Capital Expenses	309,990	0	(1,025,831
3120502	Department of Transport - additional income	AC104/22	Operating Revenue	85,000	0	(940,831
2140202	Employee Costs	AC104/22	Operating Expenses	0	(281,033)	(1,221,864
2140202	Employee Costs	AC104/22	Operating Expenses	0	(49,180)	(1,271,044
2140202	Employee Costs	AC104/22	Operating Expenses	0	(2,300)	(1,273,344
2140202	Employee Costs	AC104/22	Operating Expenses	0	(7,500)	(1,280,844
2130200	Employee Costs	AC104/22	Operating Expenses	281,033	0	(999,811
2130200	Employee Costs	AC104/22	Operating Expenses	49,180	0	(950,631
2130200	Employee Costs	AC104/22	Operating Expenses	2,300	0	(948,331
2130200	Employee Costs	AC104/22	Operating Expenses	7,500	0	(940,831
4140330	Carry-Over Funding - Plant - Kubota F3690 72" Front Deck Mower x 2	AC104/22	Capital Expenses	0	(40,000)	(980,831
4140330	Carry-Over Funding - Plant - Kubota B 3150 HD Tractor & Impliments	AC104/22	Capital Expenses	0	(30,300)	(1,011,131
4140330	Carry-Over Funding - Plant -Toyota Hilux Dual Cab Chassis as per Quote 35722	AC104/22	Capital Expenses	0	(33,376)	(1,044,507
4140330	Carry-Over Funding - Plant - Toyota Hilux Dual Cab SR as per quote 35761	AC104/22	Capital Expenses	0	(43,096)	(1,087,603
4140330	Carry-Over Funding - Plant -Toyota Landcruiser single cab tray back	AC104/22	Capital Expenses	0	(54,788)	(1,142,392
4140330	Carry-Over Funding - Plant -Ranger Pod	AC104/22	Capital Expenses	0	(24,265)	(1,166,657
2030114	RATES - Debt Collection Expenses	AC08/23	Operating Expenses	19,193	0	(1,147,464
2030118	RATES - Rates Write Off	AC08/23	Operating Expenses	0	(180,000)	(1,327,464
2040109	MEMBERS - Members Travel and Accommodation	AC08/23	Operating Expenses	0	(35,000)	(1,362,464
2040211	Members check	AC08/23	Operating Expenses	0	(12,500)	(1,374,964
2040221	OTH GOV - Information Systems	AC08/23	Operating Expenses	0	(5,000)	(1,379,964
2040223	OTH GOV - LGIS Risk Expenditure	AC08/23	Operating Expenses	0	(15,000)	(1,394,964
2040230	OTH GOV - Insurance	AC08/23	Operating Expenses	0	(5,328)	(1,400,292
2050104	FIRE - Training & Development	AC08/23	Operating Expenses	0	(300)	(1,400,592
2050105	FIRE - Recruitment	AC08/23	Operating Expenses	0	(7,000)	(1,407,592
2050117	FIRE - Relief Ranger Services	AC08/23	Operating Expenses	0	(10,000)	(1,417,592
2050203	ANIMAL - Uniforms	AC08/23	Operating Expenses	0	(2,100)	(1,419,692
2050204	ANIMAL - Training & Development	AC08/23	Operating Expenses	8,000	0	(1,411,692
2050205	ANIMAL - Recruitment	AC08/23	Operating Expenses	0	(14,000)	(1,425,692
2050205	A NIMAL - Recruitment	AC08/23	Operating Expenses	0	(8,200)	(1,433,892
2050209	ANIMAL - Travel & Accommodation	AC08/23	Operating Expenses	0	(3,000)	(1,436,892
2050216	A NIMAL - Relief Ranger Services	AC08/23	Operating Expenses	0	(12,000)	(1,448,892
2050220	ANIMAL - Communication Expenses	AC08/23	Operating Expenses	2,200	0	(1,446,692
2050285	ANIMAL - Legal Expenses	AC08/23	Operating Expenses	9,000	0	(1,437,692
2050286	ANIMAL - Expensed Minor Asset Purchases	AC08/23	Operating Expenses	0	(6,000)	(1,443,692
2050287	ANIMAL - Other Expenditure	AC08/23	Operating Expenses	6,000	0	(1,437,692
2050288	ANIMAL - Other Expenditure	AC08/23	Operating Expenses	0	(500)	(1,438,192
		AC08/23	Operating Expenses		(230)	,_,,

Please refer to the compilation report

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NOTE 13
BUDGET AMENDMENTS

Amendments to original	budget since budget	tadoption Surplus/	(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Bud Running Balan
	·			\$	\$	\$
050305	OLOPS - Recruitment	AC08/23	Operating Expenses	0	(3,000)	(1,446,
050398	OLOPS - Staff Housing Costs Allocated ESL BFB - Insurances	AC08/23	Operating Expenses	0	(1,000)	(1,447)
)50530)50630	ESL SES - Insurances	AC08/23 AC08/23	Operating Expenses Operating Expenses	0	(3,954)	(1,451, (1,454,
50687	ESL SES - Other Goods and Services	AC08/23	Operating Expenses	0	(5,000)	(1,459,
50688	ESL SES - Other Goods and Services	AC08/23	Operating Expenses	0	(2,000)	(1,461,
50688	ESL SES - Other Goods and Services	AC08/23	Operating Expenses	0	(1,000)	(1,462,
70403	HEALTH - Uniforms	AC08/23	Operating Expenses	0	(1,000)	(1,463,
070405	HEALTH - Recruitment	AC08/23	Operating Expenses	0	(15,000)	(1,478,
070412	HEALTH - Analytical Expenses	AC08/23	Operating Expenses	0	(10,000)	(1,488
070703	OTH HEALTH - Uniforms	AC08/23	Operating Expenses	0	(2,000)	(1,490
070709	OTH HEALTH - Travel & Accommodation	AC08/23	Operating Expenses	0	(13,000)	(1,503
070740	OTH HEALTH - Advertising & Promotion	AC08/23	Operating Expenses	0	(4,000)	(1,507
070752	OTH HEALTH - Consultants	AC08/23	Operating Expenses	0	(50,000)	(1,557
080703	WELFARE - Uniforms	AC08/23	Operating Expenses	0	(3,000)	(1,560
080705	WELFARE - Recruitment	AC08/23	Operating Expenses	0	(2,000)	(1,562
080709	WELFARE - Travel & Accommodation	AC08/23	Operating Expenses	0	(10,000)	(1,572
080787	WELFARE - Other Expenses	AC08/23	Operating Expenses	0	(1,500)	(1,574
100616	PLAN - Postage and Freight	AC08/23	Operating Expenses	0	(5,000)	(1,579
100652	PLAN - Consultants	AC08/23	Operating Expenses	0	(25,000)	(1,604
110187	HALLS - Other Expenses	AC08/23	Operating Expenses	4,000	0	(1,600
110204	SWIM AREAS - Training & Conferences	AC08/23	Operating Expenses	5,000	0	(1,595
110287 110221	SWIM AREAS - Other Expenses SWIM AREAS - Information Technology	AC08/23 AC08/23	Operating Expenses Operating Expenses	4,000 0	(9,000)	(1,591 (1,600
110221	REC - Consultants	AC08/23	Operating Expenses	0	(8,500)	(1,600
120252	ROADM - Consultants	AC08/23	Operating Expenses	0	(20,000)	(1,628
120730	WATER - Insurance	AC08/23	Operating Expenses	0	(127,000)	(1,755
140710	SDWK - Flood Recovery Quick Grants	AC08/23	Operating Expenses	0	(4,500)	(1,760
140219	ADMIN - Information Technology Contract Services	AC08/23	Operating Expenses	0	(25,000)	(1,785
030121	RATES - Account Enguiry Charges	AC08/23	Operating Revenue	1,000	0	(1,784
030122	RATES - Reimbursement of Debt Collection Costs	AC08/23	Operating Revenue	0	(35,000)	(1,819
030123	RATES - Special Payment Arrangement	AC08/23	Operating Revenue	225	0	(1,819
030131	RATES - Rates Levied - Interim	AC08/23	Operating Revenue	12,300	0	(1,806
030132	RATES - Rates Levied - Back Rated	AC08/23	Operating Revenue	1,470	0	(1,805
030135	RATES - Other Income Relating To Rates	AC08/23	Operating Revenue	1,250	0	(1,804
030138	RATES - Discount on Rates Levied	AC08/23	Operating Revenue	0	(3,885)	(1,808
030145	RATES - Penalty Interest Received	AC08/23	Operating Revenue	0	(53,912)	(1,861
030147	RATES - Pensioner Deferred Interest Received	AC08/23	Operating Revenue	2,138	0	(1,859
030220	GEN PUR - Charges - Photocopying / Faxing	AC08/23	Operating Revenue	50	0	(1,859
030221	GEN PUR - Charges - Sale Of Electoral Rolls, Minutes, Local Laws	AC08/23	Operating Revenue	50	0	(1,859
030246	GEN PUR - Interest Earned - Municipal Funds	AC08/23	Operating Revenue	40,000	0	(1,819
030247	GEN PUR - Penalty Interest - Sundry Debtors	AC08/23	Operating Revenue	7,400	0	(1,812
030210	GEN PUR - Financial Assistance Grant - General	AC08/23	Operating Revenue	0	(510,607)	(2,322
030211	GEN PUR - Financial Assistance Grant - Roads	AC08/23	Operating Revenue	28,352	0	(2,294
030215	GEN PUR - Financial Assistance Grant - Aboriginal Access Roads	AC08/23	Operating Revenue	0	(7,919)	(2,302
040101	MEMBERS - Reimbursements	AC08/23	Operating Revenue	1,000	0	(2,301
040120	MEMBERS - Council Chamber Hire	AC08/23	Operating Revenue	550	0	(2,300
040135	MEMBERS - Other Income	AC08/23	Operating Revenue	730	0	(2,300
040201 040220	OTH GOV - Reimbursements	AC08/23	Operating Revenue	400	0	(2,299
100121	OTH GOV - Fees & Charges SAN - Domestic Services (Additional)	AC08/23 AC08/23	Operating Revenue Operating Revenue	50 0	(33,000)	(2,299 (2,332
110335	REC - Other Income	AC08/23	Operating Revenue	53.811	(33,000)	(2,278
110335	REC - Other Income REC - Reimbursements - Other Recreation	AC08/23	Operating Revenue	59,564	0	(2,219
120601	AERO - Reimbursements - Aerodromes			11.000	0	
120601	AERO - Airport Landing Fees & Charges	AC08/23 AC08/23	Operating Revenue Operating Revenue	164,000	0	(2,208
120020	WATER - Other Income	AC08/23	Operating Revenue	1,000,000	0	(1,044
	Tranfer to reserve - Economic Development Reserve (Rec)	AC08/23	Capital Expenses	0	(1,000,000)	(2,044
080710	Derby Youth Centre - Kitchen Upgrade (Capital)	AC08/23	Capital Expenses	0	(8,655)	(2,053
080710	Derby Youth Centre - Kitchen Upgrade (Capital)	AC08/23	Capital Expenses	0	(11,434)	(2,064
090110	Woollybutt 19A (Staff Housing) - Building (Capital)	AC08/23	Capital Expenses	5,000	0	(2,059
090110	Bloodwood 14 (Staff Housing) - Building (Capital)	AC08/23	Capital Expenses	5,000	0	(2,054
090110	Bloodwood 16 (Staff Housing) - Building (Capital)	AC08/23	Capital Expenses	5,000	0	(2,049
90110	Holman Street 13A (Staff Housing) - Building (Capital)	AC08/23	Capital Expenses	55,000	0	(1,994
90110	Holman Street 13B (Staff Housing) - Building (Capital)	AC08/23	Capital Expenses	20,000	0	(1,974
090110	Rowell Street 4A (Staff Housing) - Building (Capital)	AC08/23	Capital Expenses	10,000	0	(1,964
90110	Ashley Street 9 (Common Groh) - Building (Capital)	AC08/23	Capital Expenses	0	(65,300)	(2,029
100710	Fitzroy Crossing Public Toilets - Building (Capital)	AC08/23	Capital Expenses	10,000	0	(2,019
110310	Derby Recreation Centre - Building (Capital)	AC08/23	Capital Expenses	10,000	0	(2,009
120110	Derby Depot - Building (Capital)	AC08/23	Capital Expenses	0	(5,000)	(2,014
120130	Trailer For Ride On	AC08/23	Capital Expenses	6,606	0	(2,008
120190	Wheel Stops	AC08/23	Capital Expenses	30,000	0	(1,978
120610	Fitzroy Airport Terminal - Building (Capital)	AC08/23	Capital Expenses	0	(35,424)	(2,013
120130	Construction - Streets, Roads, Bridges & Depots	AC08/23	Capital Expenses	140,279	0	(1,873
120130	Construction - Streets, Roads, Bridges & Depots	AC08/23	Capital Expenses	94,373	0	(1,778
120120	Construction - Streets, Roads, Bridges & Depots	AC08/23	Capital Expenses	37,749	0	(1,741
1120130						

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 22

NOTE 13
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit		
	ginal hudget since hudget adoption. Surplus/(Def	cit1

GL Code	to original budget since budget adoption. Surplus/(Deficit) Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	•			\$	\$	\$
4120140	Forrest Road (Capital)	AC08/23	Capital Expenses	180,000	0	(1,383,185)
2050100	FIRE - Employee Costs	AC08/23	Operating Expenses	0	(5,921)	(1,389,106)
2050100	FIRE - Employee Costs	AC08/23	Operating Expenses	3,611	0	(1,385,495)
2050200	ANIMAL - Employee Costs	AC08/23	Operating Expenses	0	(7,560)	(1,393,055)
2050200	ANIMAL - Employee Costs	AC08/23	Operating Expenses	4,516	0	(1,388,539)
2050300	OLOPS - Employee Costs	AC08/23	Operating Expenses	0	(1,322)	(1,389,861)
2050304	OLOPS - Training & Development	AC08/23	Operating Expenses	901	0	(1,388,960)
2070400	HEALTH - Employee Costs	AC08/23	Operating Expenses	51,918	0	(1,337,042)
2070400	HEALTH - Employee Costs	AC08/23	Operating Expenses	12,579	0	(1,324,463)
2070700	OTH HEALTH - Employee Costs	AC08/23	Operating Expenses	79,459	0	(1,245,004)
2070700	OTH HEALTH - Employee Costs	AC08/23	Operating Expenses	37,677	0	(1,207,327)
2080700	WELFARE - Employee Costs	AC08/23	Operating Expenses	0	(16,917)	(1,224,244)
2080700	WELFARE - Employee Costs	AC08/23	Operating Expenses	38,351	0	(1,185,893)
2110100	HALLS - Employee Costs	AC08/23	Operating Expenses	0	(1,740)	(1,187,633)
2110100	HALLS - Employee Costs	AC08/23	Operating Expenses	76	0	(1,187,557)
2110200	SWIM AREAS - Salaries	AC08/23	Operating Expenses	74,356	0	(1,113,201)
2110200	SWIM AREAS - Salaries	AC08/23	Operating Expenses	24,111	0	(1,089,090)
2110300	REC - Employee Costs	AC08/23	Operating Expenses	25,269	0	(1,063,821)
2110300	REC - Employee Costs	AC08/23	Operating Expenses	13,732	0	(1,050,089)
2110500	LIBRARY - Employee Costs	AC08/23	Operating Expenses	42,377	0	(1,007,712)
2110500	LIBRARY - Employee Costs	AC08/23	Operating Expenses	12,290	0	(995,422)
2110600	HERITAGE - Employee Costs	AC08/23	Operating Expenses	0	(1,740)	(997,162)
2110600	HERITAGE - Employee Costs	AC08/23	Operating Expenses	76	0	(997,086)
2110700	OTH CUL - Employee Costs	AC08/23	Operating Expenses	217,605	0	(779,481)
2110700	OTH CUL - Employee Costs	AC08/23	Operating Expenses	63,414	0	(716,067)
2130200	TOUR - Employee Costs	AC08/23	Operating Expenses	90,826	0	(625,241)
2130200	TOUR - Employee Costs	AC08/23	Operating Expenses	28,227	0	(597,014)
2140200	ADMIN - Employee Costs Executive Services	AC08/23	Operating Expenses	241,652	0	(355,362)
2140200	ADMIN - Employee Costs Executive Services	AC08/23	Operating Expenses	101,482	0	(253,880)
2140202	ADMIN - Employee Costs Corporate Services	AC08/23	Operating Expenses	214,060	0	(39,820)
2140202	ADMIN - Employee Costs Corporate Services	AC08/23	Operating Expenses	102,602	0	62,782
2140300	PWO - Employee Costs	AC08/23	Operating Expenses	352,214	0	414,996
2140300	PWO - Employee Costs	AC08/23	Operating Expenses	138,399	0	553,395
2140328	PWO - Supervision	AC08/23	Operating Expenses	137,544	0	690,939
2140328	PWO - Supervision	AC08/23	Operating Expenses	37,404	0	728,343
2140252	ADMIN - Consultants	AC08/23	Operating Expenses	0	(60,000)	668,343
3140235	ADMIN - Other Income Relating to Administration	AC08/23	Operating Revenue	0	(557,713)	110,630
2140705	Recovery TC Ellie - Other Expenses	AC08/23	Operating Expenses	0	(110,630)	0
				9,506,546	(9,506,546)	0

Please refer to the compilation report

OPERATING ACTIVITIES NOTE 14 **EXPLANATION OF MATERIAL VARIANCES**

 $The \ material \ variance \ thresholds \ are \ adopted \ annually \ by \ Council \ as \ an \ indicator \ of \ whether \ the \ actual \ expenditure \ or \ annually \ by \ Council \ as \ an \ indicator \ of \ whether \ the \ actual \ expenditure \ or \ annually \ by \ Council \ as \ an \ indicator \ of \ whether \ the \ actual \ expenditure \ or \ annually \ by \ Council \ as \ annually \ by \ Council \ by \ council \ by \ council \ annually \ by \ council \ by \ \ council \ by \ council \ council \ by \ council$ revenue varies from the year to date Actual materially.

				Explanation of posi	tive variances	Explanation of	negative variances
lature or type	Var.\$	Var. %		Timing	Permanent	Timing	Permanent
	\$	%					
pening funding surplus / (deficit)	(1, 287, 892)	(33.66%)	•			Timing	
Revenue from operating activities							
perating grants, subsidies and contributions	(481, 317)	(11.89%)	•			Timing	
ther revenue	258,856	23.39%	•	Timing			
penditure from operating activities							
faterials and contracts	2,192,825	27.36%	•	Timing			
epreciation on non-current assets	5,348,398	100.00%		Pending review			
nsurance expenses	(156,092)	(12.12%)	•			Timing	
lon-cash amounts excluded from operating activities	(5, 348, 398)	(100.00%)	•			Timing	
nvesting activities							
roceeds from non-operating grants, subsidies and contributions	(11,938,466)	(62.43%)	٧			Timing	
ayments for property, plant and equipment and infrastructure	10,450,504	58.10%	A	Timing			

Please refer to the compilation report

Management Information Report Period Ending 31/03/ 2023

MANAGEMENT COMMENTS

Issue	Priority	Management Comments
New Nature or Type categories have been established to account for Cyclone Ellie. These categories require review to ensure they comply with the AAS and regulatory reporting requirements and any associated transactions are correctly reported.	Medium	Pending review and adjustment by April 2023
Although we acknowledge a provision for impairment of \$374,162 exists, the debtors aged trial balance includes invoices totalling \$1,958,786 outstanding for over 90 days and debtors with credit balances totalling \$45,173.	Medium	Outstanding debts have been reviewed and identified: 1. Under negotiation 2. In the liquidation process 3. On payment arrangement with the Shire 4. CS Legal for further legal action. Credit balance is currently being reviewed.
Trade in value of disposed vehicles have been fully allocated against the asset account in error.	Medium	Assets and Disposal under review and will be amended in April 2023
We have amended this on face of the statements.		
Disposal of asset transactions have occurred without budget allocations.	Medium	Assets and Disposal under review and will be amended in April 2023
Transactions that appear to be operating in nature have been allocated capital expenditure accounts.	Medium	Pending review and adjustment by April 2023
Contract liabilities have not been adjusted in 2022/23.	Medium	Align with 2021-22 Audit

Transactions have been allocated to incorrect	Medium	Pending review and adjustment by April 2023
IE codes for the applicable account type.		
For example: Operating expenditure has been allocated to a revenue and capital IE Codes The report has been adjusted on face value to correct the nature and type and account type.		
Accrued income has a balance of \$63,066.	Medium	Align with 2021-22 Audit
Clearing allocations from 2021/22 has incorrectly allocated \$22,111 from plant and equipment to borrowings opening balance.	Medium	Pending review and adjustment by April 2023
We have amended this on the face of the statements.		
Admin allocations have been under allocated by \$18,019.	Medium	Pending review and adjustment April 2023
Housing has been under allocated by \$91,508.		
Depreciation has not been processed in 2022/23.	Low	Pending completion of 2021/22 Annual Financial Report
Contract liabilities have not been adjusted in 2022/23.	Medium	Pending review and adjustment April 2023

7.4 COMPLIANCE REPORTS - COUNCILLOR MEETING ATTENDANCE

File Number: 4262 - Status Reports

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Information

SUMMARY

For the Committee to monitor councillor attendance at Ordinary Meetings of Council and Special Council Meetings to oversee compliance with the Local Government Act.

In accordance with regulation 14D of the Local Government (Administration) Regulations 1996 Council may approve the holding of any Ordinary or Special Council Meeting by electronic means (vis. telephone, video conference or other means of instantaneous communication).

Council cannot authorise more than half of its Council meetings, to be held electronically, in any rolling 12 months period.

A Councillor may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Councillor are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Councillor Meeting Attendance Reports provides Council with accurate meeting attendance register and allows the Administration to monitor attendance by Councillors to ensure compliance with the Local Government Act 1995 and Local Government (Administration) – Amendment Regulations 2022.

STATUTORY ENVIRONMENT

Local Government Act 1995

- 2.25. Disqualification for failure to attend meetings
 - (1) A council may, by resolution, grant leave of absence, to a member.
 - (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
 - (3A) Leave is not to be granted in respect of
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.

- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2 month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.
 - (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
 - (a) if no meeting of the council at which a quorum is present is actually held on that day; or
 - (b) if the non-attendance occurs
 - (i) while the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5); or
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iii) while the member is suspended under section 5.117(1)(a)(iv) or Part 8; or
 - (iiii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.
 - (6) A member who before the commencement of the *Local Government Amendment*Act 2009 section 5 was granted leave during an ordinary meeting of the council from which the member was absent is to be taken to have first obtained leave for the remainder of that meeting.

[Section 2.25 amended: No. 49 of 2004 s. 19(1); No. 17 of 2009 s. 5; No. 31 of 2018 s. 5.]

Local Government Act 1995 – Local Government (Administration) – Amendment Regulations 2022

Regulation 7 inserts additional provisions for meetings that are conducted entirely by electronic means under regulation 14D. Regulation 14D provides for a meeting of council or committee to be conducted by electronic means outside of a declared state of emergency. Regulation 14D(1) defines a relevant period in relation to the backward-looking test used to calculate how many electronic meetings a local government has conducted over the previous 12 months relative to the proposed meeting, and the 50% cap provided by regulation 14D(2A). Subsection 14D(2)(a)(ii) is amended to require the mayor, president or council to consider the requirements under subregulation 14D(2B) in deciding whether to conduct an electronic meeting. Regulation 14D(2B) requires the local government to consider the suitability of a person's location and their equipment with respect to effective communication and confidential matters during a meeting.

Regulation 14D(2A) applies the 50% cap to the number of electronic meetings that a local government (council) may authorise outside of an emergency situation under subregulation (2)(c) over a 12-month period. The backward-looking test used to determine how many meetings have

already been held by electronic means in the preceding 12 months applies in the same way it does for electronic attendance at in-person meetings.

Regulation 14D(2B) inserts the criteria that the authorising authority (the mayor, president or council) are required to consider before deciding to hold an electronic meeting. The authorising authority is required to consider each council or committee member's ability to maintain confidentiality during closed parts of the meeting and the suitability of each person's intended location and equipment to enable effective engagement in council deliberations. The authorising authority must have regard to these matters when deciding to hold and authorise electronic meetings. Electronic meetings held outside of emergency circumstances under subregulation 2(c) may only be approved by council.

Subregulations 14D(5)(a) and (b) insert subsections (6) to (8) that apply to closed parts of electronic meetings. Subsection (6) requires each member in attendance to make a declaration that they can maintain confidentiality during the closed part of the meeting. Subsection (7) requires that if a member makes a confidentiality declaration but is unable to maintain confidentiality subsequent to the declaration, they are required to leave prior to the closed part of the meeting. Subsection (8) requires a member's declaration to be recorded in the meeting minutes.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL	
1. Leadership and	1.2 Capable, inclusive and	1.2.1 Provide strong civic leadership	
Governance	effective organisation	1.2.2 Provide strong governance	

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial:	Unlikely	Severe	Extreme	Monthly reporting to the Audit Committee for
Financial, Legal and				awareness and direction
Compliance,				
Organisational				where required.
Operations and				
Reputation				

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

There is no compliance concerns noted for this reporting period.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Council Meeting Attendance Table 22/23
- 2. Council Meeting Attendance Electronic 22/23

COMMITTEE RESOLUTION AC41/23

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee:

1. RECEIVES the information contained in the reports detailing Councillor meeting attendance (including via electronic means).

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0



MEETING ATTENDANCE

The following table provides information on attendance at the 2022/23 Financial Year Ordinary and Special Council Meetings:

	28	25	29	13	27	24	8	23	30	27	25	29
Councillor	Jul	Aug	Sep	Oct	Oct	Nov	Dec	Feb	Mar	Apr	May	June
Councillor	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023
	OCM	OCM	OCM	Special	OCM	OCM	OCM	OCM	OCM	OCM	OCM	OCM
G Haerewa	√ Phone	LOA	✓	✓	√	✓	✓	✓	√ Phone			
P McCumstie	LOA	√	✓	√	√	~	✓	√ Phone	✓			
K Bedford	√ Phone	LOA	LOA	LOA	LOA	LOA	✓	√ Phone	А			
R Mouda	✓	√	А	✓	√ Phone	LOA	✓	LOA	LOA			
P Riley	А	√ Phone	А	√ Phone	А	√	✓	√ Phone	√			
P White	✓	LOA	LOA	А	✓	✓	✓	А	✓			
A Twaddle	✓	√	√	√ Phone	√	1	✓	1	✓			
G Davis	√ Phone	√	√ Phone	√ Phone	√ Phone	√	✓	√ Phone	✓			
L Evans	Α	✓	✓	А	✓	LOA	LOA	LOA	LOA			



Audit Committee Meeting Minutes

MONTH	Oct-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Oct-23
			OCM -	OCM -	Special -	OCM -	OCM -		OCM -	Special -	OCM -				
TYPE/LOCATION	SCM - DBY	OCM - DBY	FX	DBY	DBY	DBY	FX	OCM - DBY	FX	DBY	Remote	DBY	FX	DBY	DBY*
NAME															
G Haerewa	Р	Р	Р	Р	Р	Р	0								
P McCumstie	Р	Р	Р	Р	О	0	Р								
K Bedford	LOA	LOA	LOA	Р	Ο	0	Α								
R Mouda	Р	О	LOA	Р	LOA	LOA	LOA								
P Riley	О	Α	Р	Р	О	О	Р								
P White	Α	Р	Р	Р	О	Α	Р								
A Twaddle	О	Р	Р	Р	Р	Р	Р								
G Davis	О	О	Р	Р	О	О	Р								
L Evans	Α	Р	LOA	LOA	LOA	LOA	LOA								

P : IN-PERSON
O : ONLINE
A : APOLOGY
LOA : LEAVE OF ABSENCE

* Inclusion depends on date not conflicting with 12 months rolling period.

Physical Attendance	Online Attendance	Apology*	LOA*	Total Attendance	Physically In Attendanc	
						NAME
6	1	0	0	7	86	G Haerewa
5	2	0	0	7	71	McCumstie
1	2	1	3	3	33	K Bedford
2	1	0	4	3	67	R Mouda
3	3	1	0	6	50	P Riley
4	1	2	0	5	80	P White
6	1	0	0	7	86	A Twaddle
3	4	0	0	7	43	G Davis
1	0	1	5	1	100	L Evans
		*Not cou	nted in		*Measured	
		attenda	nce %		using	
					"rolling 12	
					months	

Item 7.4 - Attachment 2

7.5 COMPLIANCE REPORTS - COUNCIL MINUTE MANAGEMENT

File Number: 4262 - Status Reports

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Information

SUMMARY

The Council Minute Management Report provides Council with an update on all actions required to be undertaken by the Administration once a resolution has been adopted by Council at the Ordinary Council and Audit Committee Meetings.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Officers are required to provide an accurate update on items to inform the Council on the progress, or any delays or the completion of each recommendation adopted by Council at the Ordinary Council and Audit Committee Meetings.

The report assists the Shire fulfil its corporate governance responsibilities in managing the affairs of the organisation. This includes financial reporting, risk management, compliance requirements and auditing.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.41(a) of the Act requires CEOs to advise councils in relation to the functions of a local government under both the *Local Government Act 1995*, and other legislation.

The CEO's function under section 5.41(b) is to ensure the availability of unbiased, professional and relevant advice and information to elected members for their decision making purposes.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL	
1. Leadership and	1.2 Capable, inclusive and	1.2.1 Provide strong civic leadership	
Governance	effective organisation	1.2.2 Provide strong governance	

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Financial, Legal and Compliance, Organisational Operations and Reputation	Unlikely	Severe	Extreme	Monthly reporting to the Audit Committee for awareness and direction where required.

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

All items are up to date within reasonable parameters.

Staff leave, recent resignations and COVID 19 impacts have had some impact on progress, and however the delays at this point are not concerning.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Actions - April 2023

COMMITTEE RESOLUTION AC42/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That the Audit Committee:

1. RECEIVES the information contained in the report detailing Council Minute Management.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

Outstanding	Division:	Date From:	
	Committee:	Date To:	
	Officer:		
Action Sheets Report		Printed: 14 April 2023 3:12 PM	

Meeting	Officer/Director	Section	Subject
Council 25/03/2021	Neate, Wayne	Development Services	Policy H2 - Traders and Stall Holders Permits (revised)
	Devter Amanda		

RESOLUTION 24/21

Moved: Cr Rowena Mouda Seconded: Cr Paul White

That Council:

1. Pursuant to Section 2.7(2)(b) of the Local Government Act, 1995 adopt Policy H2 – Traders and Stall Holders Permits (revised) as presented in Attachment 1 of this report for a period of three months whilst it seeks community consultation on the matter.

2. Request the Chief Executive Officer to undertake a consultation process as addressed in the Shire Report and refer the matter back to Council for consideration.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0

17 May 2021 - 3:49 PM - Robert Paull

Further report to Council on outcome of advertising

10 Sep 2021 - 4:14 PM - Robert Paull

Report to be prepared for the 28 October 2021 Council meeting.

10 Aug 2022 - 11:04 AM - Sarah Smith

Action reassigned to Neate, Wayne by: Smith, Sarah for the reason: Rob Paull has left the organisation

12 Aug 2022 - 10:49 AM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 8 Apr 2021 To: 01 Sep 2022 Reason: With resignation of MDS the DTDS will need to investigate what has occurred

Infocouncil Page 1 of 35

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 14 April 2023 3:12 PM

Meeting	Officer/Director	Section	Subject
Council 26/08/2021	Dexter, Amanda	Executive Services	Aboriginal Empowerment Strategy
1	Devter Amanda		

RESOLUTION 84/21

Moved: Cr Geoff Davis Seconded: Cr Rowena Mouda

That Council:

- 1. Endorses the Workshop Report 22 July 2021 Shire of Derby/West Kimberley Aboriginal Empowerment Strategy;
- 2. Authorise the CEO to commence a Request for Quote process, to seek out an external consultancy with expertise to support Councillors and the Executive with strategic direction setting and policy development to the Aboriginal Empowerment Strategy; and
- 3. Endorse the scoping and development of a senior Aboriginal identified position within the SDWK to operationalise empowerment strategies including economic development and communications.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0

10 Sep 2021 - 4:12 PM - Sarah Smith

Action reassigned to O'Halloran, Amanda by: Smith, Sarah for the reason: Sarah Tobias is an external consultant

16 Mar 2022 - 11:30 AM - Amanda Dexter

Amanda will arrange advertising to progress the appointment of a Organisation/ Consultant to assist with the Development of a Strategy and/ or high level priorities in order to get this program up and running over the next few months.

16 Mar 2022 - 11:34 AM - Amanda Dexter

Revised Target Date changed by: Dexter, Amanda From: 9 Sep 2021 To: 31 May 2022

Reason: This item has not been resourced adequartely and higher priioritisation has been allocated to ensure that it progresses over the next few months

9 Jun 2022 - 4:02 PM - Amanda Dexter

Revised Target Date changed by: Dexter, Amanda From: 31 May 2022 To: 30 Jul 2022

Reason: This project has unfortunately not progressed due to resoucing issues, it has been reallocated in the 2022/23 Budget and the CEO's Exec Team will progress the project once the once the budget is approved.

12 Aug 2022 - 11:09 AM - Amanda Dexter

Revised Target Date changed by: Dexter, Amanda From: 30 Jul 2022 To: 30 Sep 2022

Reason: This Item is a high priority for the first quarter of the 2022/23 FY.

12 Aug 2022 - 11:10 AM - Amanda Dexter

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Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 14 April 2023 3:12 PM

Revised Target Date changed by: Dexter, Amanda From: 30 Sep 2022 To: 30 Sep 2022

Reason: This Item is a high priority of the 2022/23 FY. A detailed report will be provided to Council by the 30 September 2022

Meeting Officer/Director Section		Section	Subject	
Council 9/12/2021	Hartley, Neil	Executive Services	Fitzroy Crossing Airport - Proposal for State Government Funding Plan	
1	Dexter, Amanda			

RESOLUTION 160/21

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That Council:

- 1. Endorse the principle and thrust of the Fitzroy Crossing Airport Funding Plan and request the CEO to coordinate its finalisation at the earliest opportunity;
- 2. Authorise the President and the Chief Executive Officer to facilitate discussions with the State Government for a contribution towards the long term asset management funding of the Fitzroy Crossing Airport; and
- Notes that a separate report on Curtin and Derby airports, including asset and operational cost considerations at those sites, will be forthcoming.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 8/0

15 Dec 2021 - 9:53 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 23 Dec 2021 To: 31 Mar 2022

Reason: Letter forwarded to State Minister for Health. Awaiting meeting opportunity. Still need to finalise Funding Proposal with accurate asset management estimates (awaiting consultant engineering report).

7 Feb 2022 - 7:28 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 31 Mar 2022 To: 30 Jun 2022

Reason: Minister for Health has passed on to Minister for Transport. Requires ongoing lobbying of state government.

3 Jun 2022 - 10:35 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022

Reason: In ongoing discussions with Department of Transport. Asset Management Plans being prepared for DoT consideration to justify ongoing state support. \$1.5m(State - approved) + \$1.5m(Federal - awaiting confirmation) grants applied for to fund runway and apron area upgrade.

7 Sep 2022 - 8:36 AM - Neil Hartley

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Revised Target Date changed by: Hartley, Neil From: 30 Sep 2022 To: 30 Apr 2024

Reason: \$1.5m (State) + \$1.5m (Federal) grants secured. Project Manager appointed. Works to now be schedued and tendered for construction to occur in 2023. Discussions continue with State Department of Transport on the longer term management/funding of FX Airport.

17 Nov 2022 - 4:32 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2024 To: 30 Apr 2024

Reason: Project is progressing. For example, the Funding Agreements have been executed by the parties; the Project Manager has been appointed. One of the grant pre-conditions, a Geotechnical Assessment has been organised and will be commenced on 28 November 2022. An independent assessment/peer review is also a grant pre-condition and the RFQ for for that service has now closed but the successful contractor has not as yet been selected.

6 Feb 2023 - 8:35 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2024 To: 30 Apr 2024

Reason: Independent Reviewer appointed (grant pre-condition) (AMS Australia) and protocols settled for review to be undertaken; Geo Technical survey undertaken (grant pre-condition); Specifications and Tender Documents being prepared. Delays and logistical difficulties expected in light of Cyclone Ellie but no change to final completion date expected at this point in time.

7 Mar 2023 - 2:47 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2024 To: 30 Apr 2025

Reason: Project now delayed by Cyclone Ellie and application for 12 months deferral submitted. Project will progress to Full Tender Specification stage, with the view to clalling tenders at the earliest reasonable opportunity.

Meeting	Officer/Director	Section	Subject
Council 25/11/2021	Hartley, Neil	Matters for which the Meeting May Be Closed (Confi	Derby Jetty - Insurance and Related Considerations
İ	Dexter, Amanda		

RESOLUTION 159/21

Moved: Cr Paul White Seconded: Cr Geoff Davis

That Council:

- Accepts the position offered by Kimberley Ports Authority that the Derby Jetty can be insured for \$5.6m on the basis that in the event of a
 catastrophic event which destroyed the jetty, the jetty would not be reinstated or replaced utilising the existing design and specifications, and
 the intent would be to clear the site and reinstate a small recreational jetty (due to the change in demand and utilisation since the Jetty was
 first built);
- 2. Understands that any costs above the insured level would be the responsibility of the Shire to bear, and asks that the Chief Executive Officer arrange for engineering studies to be sought to confirm the most prudent level of insurance that should be set, such that removal of debris/clean-up can be undertaken, and construction/reinstatement of a small recreational jetty to replace the existing structure can be achieved, without there being any undue risk of excess costs resulting.

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- 3. Confirms the need to maintain current levels of insurance levels (until 2023 when the MPA Fish Farms Lease is due to expire) unless legal advice is obtained that reasonably allows the changes to be brought in earlier;
- 4. Notes that the eventual lease renegotiations with Kimberley Mineral Sands will need to accommodate a mutually agreed position on jetty insurance;
- 5. Requires the Chief Executive Officer to pursue the implementation of a Deed to suitably modify the insurance clauses of the Head Lease (from "replacement", to a "removal of debris/clean up only" clause);
- 6. Requires that any future Derby Port/Jetty Leases provide clarity on the Shire's capacity going forward to undertake Jetty maintenance or replacement, and that the Shire's position be suitably protected;
- 7. Requires that a Derby Port Masterplan workshop be scheduled with Councillors, to outline options available for the sustainable operation of the Derby Port; and
- 8. Requires that a review of Derby Jetty fees/charges be undertaken and a report be presented to Council on the options available to it.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 9/0

31 Mar 2022 - 2:37 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 9 Dec 2021 To: 30 Jun 2023

Reason: Insurance changes can be accommodated by LGIS, but can generally only occur once each year, on policy renewal (end fo financial year). Insurance change is also subject to Kimberley Mineral Sands and MPA Fish Farms lease clauses and commitments. It is hoped that a change to Removal of Debris Only insurance can be arranged to occur from 1 July 2023.

5 Dec 2022 - 2:26 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2023

Reason: KMS has agreed to fund the Replacement Value Insurance Premiums for the time being. Can revert to Removal of Debris Insurance once KMS ceases paying the premium.

3 Apr 2023 - 8:40 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2024

Reason: KMS has agreed to fund the Replacement Value Insurance Premiums for the time being, with no change to that position anticipated until its Broome Road Train (Gubinge Road) application has been decided. Shire can revert to Removal of Debris Insurance once KMS ceases paying the premium.

Meeting	Officer/Director	Section	Subject
Audit Committee 24/03/2022	Clarkson, Tamara Reports		Long Term Financial Plan - 2022-23 to 2036-37
	Dexter, Amanda		

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COMMITTEE RESOLUTION AC24/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommend that Council:

1. Endorse the Long Term Financial Plan 2022/23 - 2036/37 per attachment to this report for Council's on going consideration.

In Favour: Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

12 Aug 2022 - 11:17 AM - Amanda Dexter

Revised Target Date changed by: Dexter, Amanda From: 7 Apr 2022 To: 30 Sep 2022

Reason: Formal Presentation of the Long Term Financial Plan will occur at the OCM Setember 29 2022

13 Feb 2023 - 3:34 PM - Sarah Smith

Action reassigned to Clarkson, Tamara by: Smith, Sarah for the reason: Alan Thornton no longer at SDWK

Meeting	Officer/Director	Section	Subject
Audit Committee 24/03/2022	Clarkson, Tamara	Matters for which the Meeting May Be Closed (Confi	Kimberley Mineral Sands - Debt Write-Off
	Dexter, Amanda		

COMMITTEE RESOLUTION AC28/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council, conditional on a new sub-lease being executed by the Shire and the Kimberley Mineral Sands group:

- Writes off the insurance contribution claim made upon the Derby Port lessee's, Thunderbird Operations Pty Ltd and Sheffield Resources Limited (of \$172,958.16); and
- 2. Notes that insurance contributions by the lessee will apply (as per the lease's new position) from 1 January 2022.

<u>In Favour:</u> Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

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Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

3 May 2022 - 2:11 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 7 Apr 2022 To: 26 May 2022

Reason: Lease negotiations ongoing, with report hoped to be presented to the 26 May 2022 Council Meeting.

3 Jun 2022 - 10:29 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 26 May 2022 To: 30 Jun 2022

Reason: Updated decision as per 26 May Council Meeting. Debt can be written off on execution of revised lease documentation.

4 Jul 2022 - 9:31 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022

Reason: Subject to new 28 July Council Meeting decision and lease being executied.

7 Sep 2022 - 8:39 AM - Neil Hartley

Action reassigned to Thornton, Alan by: Hartley, Neil for the reason: New lease agreement execution progressing. Debt to be written off through the normal accounting process once executed lease documents finalised.

13 Feb 2023 - 3:34 PM - Sarah Smith

Action reassigned to Clarkson, Tamara by: Smith, Sarah for the reason: Alan Thornton no longer at SDWK

Meeting	Officer/Director	Section	Subject
Audit Committee 23/06/2022	Mildenhall, Re Christie Dexter, Amanda	ports	LGIS / Royal Life-saving WA Safety Assessment and Improvement Audit

COMMITTEE RESOLUTION AC54/22

Moved: Cr Peter McCumstie Seconded: Cr Geoff Haerewa

That the Audit Committee;

- Receives the information contained in the report detailing the Royal Life-Saving Safety Assessment and Improvement Plan.
- 2. Notes the proposed Action Plan as outlined in Attachment 2 to address the issues identified in the Royal Life-Saving WA Safety Assessment and Improvement Plan.

In Favour: Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

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CARRIED 5/0

18 Aug 2022 - 8:12 AM - Christie Mildenhall

Feedback provided to Royal Lifesaving on some aspects of the report as per process. Final report has been provided with our total audit score increasing from 88.04% to 90.22% (90% is target mark).

18 Aug 2022 - 3:22 PM - Christie Mildenhall

15 of 32 identified actions now completed.

1 Nov 2022 - 10:42 AM - Christie Mildenhall

26/32 items completed.

16 Mar 2023 - 11:28 AM - Christie Mildenhall

Four actions remain outstanding, two of which are underway.

Since last update major risk identified relating to the chlorine gas system has been addressed and rectified. The other significant risk relating to the equipotential bonding has been addressed, with the certification required scheduled for next week.

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Hartley, Neil	Executive Services	WA Grants Commission Submission - Change of Distribution Methodology
1	Dexter Amanda		

RESOLUTION 75/22

Moved: Cr Paul White

Seconded: Cr Peter McCumstie

That Council:

- 1. Endorse the draft WA Grants Commission submission;
- 2. Supports the principal that the Shire and the Kimberley Region would benefit from other Kimberley local governments also having input and lodging complimentary submissions to the Grants Commission, and requires that the CEO refer the submission to the Kimberley Regional Group for its input and support; and
- 3. Authorises the CEO to modify the report following any feedback from the Kimberley Regional Group's members, and subsequent to that, forward the finalised submission to the Grants Commission for its consideration.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

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12 Aug 2022 - 11:20 AM - Amanda Dexter

Revised Target Date changed by: Dexter, Amanda From: 13 Jul 2022 To: 30 Sep 2022

Reason: The Submission has been circulated to the KRG CEO's and Councils for their review and any recommendation and ultimate endorsement, prior to sending through to the Commission.

7 Sep 2022 - 8:29 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Sep 2022 To: 30 Jun 2023

Reason: Submission forwarded to Grants Commission. Assessment by Commission is expected to be concluded prior to the notification of the 2023/24 grant allocations.

6 Feb 2023 - 8:28 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2023

Reason: Awaiting communications with Grants Commission. Assessment by Commission is expected to be concluded prior to the notification of the 2023/24 grant allocations.

7 Mar 2023 - 2:45 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2024

Reason: State Government has delayed appointment of Grants Commission members, so still awaiting fromal communications. Assessment by Commission is not now expected until after 2023/24 grant allocations have been announced. Minor possibility of some "financial acknowledgement" in 2023/24 grants.

Meeting	Officer/Director	Section	Subject
Council 25/08/2022	Neate, Wayne	Technical Services	REQUEST TO CLOSE HOLLAND STREET, DERBY AND TO AMALGAMATE WITH ADJOINING LAND
	Dexter, Amanda		

RESOLUTION 110/22

Moved: Cr Andrew Twaddle Seconded: Cr Rowena Mouda

That with respect to request to close Holland Street, Derby and to amalgamate with adjoining land, Council:

- 1. Pursuant to Section 58 of the Land Administration Act 1997, support the permanent closure of Holland Street, Derby as outlined in this Report and expresses its preference that the closed portion be offered to adjoining land owners to acquire those portions of the closed road that abut their land;
- 2. Give notice of the proposed road closure in accordance with Land Administration Act 1978 allowing a minimum period of 35 days for people to lodge submissions from the date of the notice;
- 3. At the conclusion of the submission period, that the Chief Executive Officer be requested to provide a further report addressing whether to proceed or not to proceed with the proposed road closure in light of any submissions; and

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4. Instruct the Chief Executive Officer to write to all of the owners requesting that they indemnify the Shire and the State of Western Australia of any and all third party costs that may be triggered by this process and only proceed with points 1, 2 and 3 when all letters are received from all property owners that adjoin the Holland Street road reserve.

In Favour: Crs Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 6/0

3 Nov 2022 - 4:38 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 8 Sep 2022 To: 30 Jan 2023

Reason: All letters agreeing to indemnify Shire have been recieved from all property Owners. Currently advertising proposal and will await outcome of advertising.

Meeting	Officer/Director	Section	Subject
Council 27/10/2022	Hartley, Neil	Executive Services	Fitzroy Crossing Swimming Pool - Lease Extension
	Dexter, Amanda		

RESOLUTION 134/22

Moved: Cr Linda Evans Seconded: Cr Rowena Mouda

That Council:

- 1. Notes that the current lease to the WA State Government is in "holding over" and that the Fitzroy Crossing Swimming Pool provides a valuable service to the Fitzroy Crossing community at an affordable cost to the Shire; and
- Instructs the CEO to provide a letter of extension of the existing lease to the WA State Government on the same terms and conditions, for up to 10+10 years.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 7/0

17 Nov 2022 - 12:12 PM - Neil Hartley

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Revised Target Date changed by: Hartley, Neil From: 10 Nov 2022 To: 31 Dec 2022

Reason: Draft letter of extension for the existing lease has been forwarded to the State Government. Awaiting a response.

6 Feb 2023 - 8:06 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 31 Dec 2022 To: 31 Mar 2023

Reason: Department of Education has informally agreed to the extension. Awaiting its advice as to how best to formalise that matter.

7 Mar 2023 - 2:48 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 31 Mar 2023 To: 30 Apr 2023

Reason: Original Lease did not have Minister's Endorsement so cannot be extended. Likely we will need to initiate an entirely new lease. Awaiting a position from the Department of Housing.

3 Apr 2023 - 8:43 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2023 To: 31 Jul 2023

Reason: Department of Housing liaising with State Crown Solicitor's Office, with the view to develping a new lease.

Meeting	Officer/Director	Section	Subject
Audit Committee 17/11/2022	Gloor, Aaron	Matters for which the Meeting May Be Closed (Confi	Aboriginal Communities - Waste & ESL Debt Write-Off
	Dexter, Amanda		

COMMITTEE RESOLUTION AC116/22

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee Recommends to Council:

1. Writes off the waste, ESL, legal and interest charges on each assessment totalling \$68,597.76.

<u>In Favour:</u> Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Council 24/11/2022	Hartley, Neil Dexter, Amanda	Executive Services	Derby Port - Leasing of Jetty Areas 2 and 3 to MPA Fish Farms Pty Ltd
RESOLUTION 151/22			

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Moved: Cr Geoff Davis Seconded: Cr Peter McCumstie

That Council;

- 1. Authorise the commencement of the process of disposition of property in accordance with Section 3.58 of the Local Government Act by giving local public notice of its intention to lease area 3 and 2 of the Derby Jetty Goods Shed at the Derby Port, to MPA Fish Farms Pty Ltd;
- 2. Subject to no objections being received by the close of the submission period, Council authorise the Chief Executive Officer to negotiate a lease which will include the following;
 - Lease Areas 2 and 3 of the Goods Shed;
 - i) Period to be from 1 July 2023 for a two year term, but to be extendible in two year increments at the Shire's sole discretion, with the ultimate term being no longer than to the period to 29 June 2040 when the Head Lease expires (noting that the Lessee may wish to propose an end term earlier than 29 June 2029);
 - iii) Lessee to pay for all costs associated with preparing the lease including but not limited to legal, advertising and survey fees;
 - iv) Rental fee to commence at:
 - a. Area 2 \$32,130pa(+GST); and
 - b. Area 3 \$16,300pa(+GST);
 - v) Additional Conditions: to be consistent with the existing Head Lease; to require Head Lessor endorsement; to incorporate any operational or other restrictions that result from the Kimberley Mineral Sands Lease; that normal commercial conditions for a port type lease are to apply; and to be consistent with Council Policy (ES2) Establishment of Commercial Leases; and
- 3. Notes that the lease will be executed and the common seal affixed in accordance with Delegation 1.1.33 (Applying Common Seal).

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0

5 Dec 2022 - 2:11 PM - Neil Hartley

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Officer:

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Revised Target Date changed by: Hartley, Neil From: 8 Dec 2022 To: 31 Mar 2023

Reason: No submissions received from consultation advertising.

Lessee has agreed to new lease fee (as per Valuation).

Lease documentation under preparation.

6 Feb 2023 - 8:04 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 31 Mar 2023 To: 30 Apr 2023

Reason: No submissions received from consultation advertising.

Lessee has agreed to new lease fee (as per Valuation).

Lease documentation under preparation.

7 Mar 2023 - 2:42 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2023 To: 30 Apr 2023

Reason: Draft lease prepared. Change of Company Ownership also being progressed, but should still meet expected timeline.

3 Apr 2023 - 8:46 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2023 To: 31 May 2023

Reason: Change of Ownership lease transfer progressing through a Deed of Agreement. Now using Kimberley Ports Authority's preferred lease document for the base of the new lease. Some delays expected as a result of the change in lease documentation style and content.

Meeting	Officer/Director	Section	Subject	
Council 24/11/2022	Neate, Wayne	Development Services	Making the New Parking Local Law 2022	
	Dexter, Amanda			

RESOLUTION 153/22

Moved: Cr Andrew Twaddle Seconded: Cr Peter McCumstie

That Council In accordance with section 3.12(4) of the Local Government Act 1995, make the Parking Local Law 2022:

- 1. Instruct officers In accordance with section 3.12(5) of the Local Government Act 1995 to publish the Parking Local Law 2022 in the Government Gazette;
- 2. Instruct officers In accordance with section 3.12(5) of the Local Government Act 1995 to write to the Minister for Local Government in accordance with the Department of Local Government requirements and;
- 3. In accordance with sections 3.12(6) of the Local Government Act 1995 after its publication in the Government Gazette, local public notice be given;
 - a) stating the title of the Parking Local Law 2022;
 - b) summarizing the purpose and effect of the Parking Local Law 2022 (specifying the day on which it comes into operation); and

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c) advising that the Parking Local Law 2022 is published on the Shire's official website and provide copies of the Local Law at the Shire offices for inspection or for the public to obtain a copy.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0

Meeting	Officer/Director	Section	Subject
Council 24/11/2022	Edwards, Shane	Community and Recreation Services	Garnduwa User Agreement - Fitzroy Crossing Gym
1	Martin, Stuart		

RESOLUTION 154/22

Moved: Cr Paul White Seconded: Cr Peter McCumstie

That Council

- 1. Endorses the 2022/23 Garnduwa Amboorny Wirnan Aboriginal Corporation User Agreement as provided in Attachment 1;
- 2. Approves the user agreement fees for the gymnasium area of the Fitzroy Crossing Recreation Centre to be included into the Schedule of Fees and Charges;
- 3. Require Garnduwa Amboorny Wirnan Aboriginal Corporation to undertake a deep clean of the space prior to installing new equipment; and
- 4. Approves the advertisement of the intention to impose the fee as required in Section 6.19 to the Local Government Act 1995.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject

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Council 24/11/2022

Edwards, Shane

Matters for which the Meeting May Be Closed (Confi

Nominations - Community Citizen of the Year Awards 2023

Martin, Stuart

RESOLUTION 155/22

Moved: Cr Paul White Seconded: Cr Andrew Twaddle

That Council

1. Determines Nominee B as the recipient of the 2023 Community Citizen of the Year for the Shire of Derby / West Kimberley.

- 2. Determines Nominee C as the recipient of the 2023 Senior Community Citizen of the Year for the Shire of Derby / West Kimberley.
- 3. Determines Nominee B as the recipient of the 2023 Youth Community Citizen of the Year for the Shire of Derby / West Kimberley.
- 4. Determines the Nominee A as the recipient of the 2023 Active Citizenship Award for the Shire of Derby / West Kimberley.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0

Meeting	Officer/Director	Section	Subject
Council 24/11/2022	Dexter, Amanda	Amendment	Amendment - FITZROY CROSSING ADMINISTRATION CENTRE - UNSAFE WORK ENVIRONMENT
	Dexter, Amanda		

RESOLUTION 150/22

Moved: Cr Paul White Seconded: Cr Andrew Twaddle

This recommendation was changed and workshopped by Council at the 24 November 2022 Ordinary Council Meeting and is now put for consideration.

That Council:

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- 1. Express its appreciation to the Shire's Fitzroy Crossing staff for endeavouring to maintain a workable service to the Fitzroy Crossing community, notwithstanding the extremely difficult circumstances that presently prevails in that location, and express its empathy to staff and their families for any physical and psychological violence or stress suffered by them as a direct consequence of elevated violence within the Fitzroy Crossing community; Council accepts that it needs to take appropriate actions to protect its employees;
- 2. The actions of the Chief Executive Officer to immediately close the Fitzroy Crossing Administration & Visitors Centre to the public are to remain in place, until such time that a safe work environment consistent with the expectations of the Work Health and Safety Act 2020 can be provided for the Shire's staff;
- 3. Notes that in regard to (2), the Shire's customer services will be provided by appointment, other arrangement or via remote access where that is available:
- 4. Notes that the WA State Government has a direct responsibility through the WA Police force's Policing Pillars to maintain a safe environment in Fitzroy Crossing, the Shire considers the situation in Fitzroy Crossing to be akin to an "Emergency Situation" and therefore requires WA Police to more satisfactorily meet those responsibilities, particularly the following key pillars not being maintained to date:
 - (a) Pillar #1 Enforce the Law; and
 - (b) Pillar #2 Prevent Crime;
 - (c) Pillar #3 Manage and Coordinate Emergencies Coordinate multi-agency approaches to manage emergencies.
- 5. Authorises an immediate emergency 2022/23 budget allocation for the purpose of improving security and community/employee safety at the Shire's Fitzroy Crossing Administration, Library and Visitors Centre Building and its surrounds, and at Shire owned employee homes in Fitzroy Crossing in the immediate term as per the CEO's delegated authority. Funds to be allocated at the Chief Executive Officer's discretion so as to maximise safety but in a suitably cost conscious manner, reported monthly to council;
- 6. Requires the President and CEO to immediately and actively engage with the WA State Government Agencies to:
 - (a) secure additional Police and other government resources for Fitzroy Crossing;
 - (b) secure State Government grant funds to meet the costs outlined in (5); and
 - (c) secure the necessary State (and Federal) Government services to address the existing issues within Fitzroy Crossing and to have those services remain until community concerns are addressed to meet community expectations;
- 7. Requires that the President and the CEO actively engage the media in all of its forms and across the widest practical levels, to draw to the attention of Fitzroy Crossing stakeholders that the Council is actively engaging in strategic discussions, taking direct action where it can, and redirecting its

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limited resource capacities to addressing the situation. Also, to highlight the Shire is actively engaging with the WA State Government to directly assist with addressing the issues within Fitzroy Crossing; and

8. Requires that the President and CEO arrange for suitable public consultation to occur in the district, to invite contributions from relevant stakeholders, particularly the local community and government agencies.

<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0

RESOLUTION 150/22

Moved: Cr Paul White Seconded: Cr Andrew Twaddle

This recommendation was changed and workshopped by Council at the 24 November 2022 Ordinary Council Meeting and is now put for consideration.

That Council:

- Express its appreciation to the Shire's Fitzroy Crossing staff for endeavouring to maintain a workable service to the Fitzroy Crossing community,
 notwithstanding the extremely difficult circumstances that presently prevails in that location, and express its empathy to staff and their families for
 any physical and psychological violence or stress suffered by them as a direct consequence of elevated violence within the Fitzroy Crossing
 community; Council accepts that it needs to take appropriate actions to protect its employees;
- The actions of the Chief Executive Officer to immediately close the Fitzroy Crossing Administration & Visitors Centre to the public are to remain in
 place, until such time that a safe work environment consistent with the expectations of the Work Health and Safety Act 2020 can be provided for
 the Shire's staff;
- Notes that in regard to (2), the Shire's customer services will be provided by appointment, other arrangement or via remote access where that is available;

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- 4. Notes that the WA State Government has a direct responsibility through the WA Police force's Policing Pillars to maintain a safe environment in Fitzroy Crossing, the Shire considers the situation in Fitzroy Crossing to be akin to an "Emergency Situation" and therefore requires WA Police to more satisfactorily meet those responsibilities, particularly the following key pillars not being maintained to date:
 - (a) Pillar #1 Enforce the Law; and
 - (b) Pillar #2 Prevent Crime;
 - (c) Pillar #3 Manage and Coordinate Emergencies Coordinate multi-agency approaches to manage emergencies.
- 5. Authorises an immediate emergency 2022/23 budget allocation for the purpose of improving security and community/employee safety at the Shire's Fitzroy Crossing Administration, Library and Visitors Centre Building and its surrounds, and at Shire owned employee homes in Fitzroy Crossing in the immediate term as per the CEO's delegated authority. Funds to be allocated at the Chief Executive Officer's discretion so as to maximise safety but in a suitably cost conscious manner, reported monthly to council;
- 6. Requires the President and CEO to immediately and actively engage with the WA State Government Agencies to:
 - (a) secure additional Police and other government resources for Fitzroy Crossing;
 - (b) secure State Government grant funds to meet the costs outlined in (5); and
 - (c) secure the necessary State (and Federal) Government services to address the existing issues within Fitzroy Crossing and to have those services remain until community concerns are addressed to meet community expectations;
- 7. Requires that the President and the CEO actively engage the media in all of its forms and across the widest practical levels, to draw to the attention of Fitzroy Crossing stakeholders that the Council is actively engaging in strategic discussions, taking direct action where it can, and redirecting its limited resource capacities to addressing the situation. Also, to highlight the Shire is actively engaging with the WA State Government to directly assist with addressing the issues within Fitzroy Crossing; and
- 8. Requires that the President and CEO arrange for suitable public consultation to occur in the district, to invite contributions from relevant stakeholders, particularly the local community and government agencies.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0

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14 Apr 2023 - 8:50 AM - Sarah Smith Continuing to progress

Meeting	Officer/Director	Section	Subject
Council 8/12/2022	Neate, Wayne	Matters for which the Meeting May Be Closed (Confi	Awarding of Tender 6-2022 Kerbside Collection of Waste and Management of Landfill sites
i	Dexter Amanda	•	

RESOLUTION 163/22

Moved: Cr Geoff Davis Seconded: Cr Andrew Twaddle

That Council:

- 1. Awards the of Tender 6-2022 to Cleanaway Industrial solutions "Alternative proposal" for the Kerbside Collection of waste and Landfill Management subject to the negotiations with the Chief Executive Officer;
- 2. Notes the legal advice received on the contract as submitted by Civic Legal;
- 3. Delegate Authority the Chief Executive Officer to;
 - (a) Negotiate the best possible position for the Shire relative to the proposed contract and in light of the legal advice received; and
 - (b) Explore with Cleanaway any modifications that might be possible within the proposed "alternative" tender submitted, with the view to locating any cost reductions achievable (even if those reductions result in service level reductions);
- 4. Instruct the Chief Executive Officer to provide advice to Council no later than the February 2024 Ordinary Council Meeting, inclusive of:
 - (a) Any modifications to the service levels outlined in Tender 6-2022 with any significant changes bought before Council as soon as practicable;
 - (b) Any modifications to the proposed contract as submitted by Cleanaway; and
 - (c) Budgeting options to accommodate any added costs beyond the existing 2022/23 contract rate (which would be considered as part of the Councillor workshop program for the 2023/24 budget).

<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford and Peter McCumstie.

<u>Against:</u> Nil

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CARRIED 8/0

Meeting	Officer/Director	Section	Subject	
Audit Committee 16/02/2023	Bone, Jamie Dexter, Amanda	Reports	Compliance Audit Return - 2022	
THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_11038) CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT				
DOCUMENT: \\SDWK-APP02\INFO Resolution not found	COUNCIL\DOCUMENTS	COMMITTEES\MINUTES\AC_	_20230216_MIN_2258_AT.DOCX	

Meeting	Officer/Director	Section	Subject
Audit Committee 16/02/2023	nmittee 16/02/2023 Gloor, Aaron Matters for which the Meeting May Be Closed (Confi		Dead Tenements Debt Write-Off
	Dexter, Amanda		

COMMITTEE RESOLUTION AC19/23

Moved: Cr Peter McCumstie Seconded: Cr Geoff Haerewa

That the Audit Committee Recommends that Council

1. Writes off the balance of rates, charges and penalty interest levied and accrued on dead mining tenements;

Assess No	Total Balance Lot No		
A900350	\$20,548.83	E80/4066	
A900298	\$8,110.83	E04/1771	
A900800	\$7,423.36	E04/2177	
A900297	\$1,994.26	PEP04/464	
A803630	\$1,399.58	M04/202	

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A900431 \$614.61 E04/1937

\$40,091.47

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 4/0 BY ABSOLUTE MAJORITY

 Meeting
 Officer/Director
 Section
 Subject

 Audit Committee 16/02/2023
 Gloor, Aaron Dexter, Amanda
 Matters for which the Meeting May Be Closed (Confi Dexter, Amanda
 Aboriginal Communities - Rates Write-off and exemption

COMMITTEE RESOLUTION AC20/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee recommend that Council

- Impairs the ESL, legal, Rates & interest charges on A600276, A900616, A600153 & A300605 totalling \$198,524.44
- 2. Approves the conversion of A600276, A600153 & A300605 to Non-Rateble/Exempt UV
- 3. Upholds and re-endorses Councils decision 059/2017 to convert A900616 to Non-Rateble/Exempt UV

In Favour: Crs Geoff Haerewa, Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 4/0 BY ABSOLUTE MAJORITY

Meeting Officer/Director Section Subject

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Audit Committee 16/02/2023

Matters for which the Meeting May Be Closed (Confi

Local Government Act (LGA) Sales - Rates Debt 3+ Years

Dexter, Amanda

Gloor, Aaron

COMMITTEE RESOLUTION AC21/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. Approve the commencement of LGA sale proceedings against the following properties;

A100000, A100760, A101040, A103320, A103950, A105880, A900275, A108150, A108151, A108152, A108153

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 4/0

Meeting	Officer/Director	Section	Subject
Audit Committee 16/02/2023	Gloor, Aaron	Matters for which the Meeting May Be Closed (Confi	Looma Community - Rates Write-off and Refund
	Dexter, Amanda		

COMMITTEE RESOLUTION AC22/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee recommend that Council

- 1. Impairs the ESL, Rates & interest charges outstanding on the community of \$18,440.36.
- 2. Declines the request to refund rates and ESL charges (\$44,683.01) already paid prior to the 12/13 FY.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie and Andrew Twaddle

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Against: Nil

CARRIED 4/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Council 23/02/2023	Neshoda, Megan	Community and Recreation Services	User Agreement - Garnduwa Amboorny Wirnan Aboriginal Corporation - Fitzroy Crossing undercover courts and canteen
	Dexter, Amanda		

RESOLUTION 09/23

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That Council

- 1. Authorises the CEO to enter into a User Agreement with Garnduwa Amboorny Wirnan Aboriginal Corporation for the use of the Fitzroy Crossing undercover courts, kiosk and one (1) storage cage for two hours per day, five (5) days per week, noting the standard facility User Agreement is currently under review and may be an amended version of the agreement provided as Attachment 1.
- 2. Endorses a fee of \$937.50 be charged to Garnduwa Amboorny Wirnan Aboriginal Corporation for the use of the undercover courts, kiosk and one (1) storage cage for a twelve month period.

<u>In Favour:</u> Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 6/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Council 23/02/2023	Neshoda, Megan	Community and Recreation Services	Community Development Grants Assessment
	Dexter, Amanda		
RESOLUTION 10/23			

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Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That Council:

APPROVES Derby Media Aboriginal Corporation (6DBY) funding request of \$5,000 (ex GST) for the Larrkardi Session project.

- 2. APPROVES Guruama Yani U Inc. funding request of \$3,682.94 (ex GST) for the Preseason Training project.
- 3. DECLINES Pandanus Park Aboriginal Corporation funding request of \$5,000 (ex GST) for the Prevention project.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 6/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Hartley, Neil	Executive Services	Derby Port - Head Lease Management by Kimberley Ports Authority
1	Dexter, Amanda		· ·

RESOLUTION 16/23

Moved: Cr Geoff Davis Seconded: Cr Andrew Twaddle

That Council:

- 1. Notes the progress made with the Shire's compliance requirements of the Derby Port's Head Lease and Management Agreement and requires the Chief Executive Officer to continue, wherever possible, to make progress on those matters moving forward;
- Notes the relatively modest but continuously improving financial position the Shire has in more recent years managed to achieve for the Derby
 Port, and advises the Kimberley Ports Authority that in those instances where funds limit the ability of the Shire to make progress, that these will
 be considered as part of the adoption of the Derby Port Masterplan (anticipated by June 2023) and the Council's 2023/24 budget.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

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Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Hartley, Neil	Executive Services	Fitzroy Crossing Airport Fees - Ex Tropical Cyclone Ellie
	Dexter, Amanda		

RESOLUTION 17/23

Moved: Cr Andrew Twaddle Seconded: Cr Geoff Davis

That Council by Absolute Majority:

- 1. Authorises a waiver/refund of airport fees (aircraft landing and aircraft parking) at its Fitzroy Crossing and Derby Airports for the months of January and February 2023, for private and commercial aircraft, conditional on those aircraft being used to directly assisting with the response/recovery efforts of Ex Tropical Cyclone Ellie, and that the use of those aircraft were provided within the district on a "free of all charges" basis;
- 2. Notes that whilst only two aircraft owners have indicated a possibility of seeking a fee refund thus far, there is no restriction on applicant or aircraft numbers, but Council does require that the Chief Executive Officer manage the waiver/refund authority outlined in (1) through a process which can suitably authenticate aircraft that meet the conditions of a waiver/refund, and that applications for refunds/rebates are received by the Shire before 30 April 2023 so they can be processed within the 2022/23 financial year; and
- 3. Requires that the details of the refunds/wavers (as required by regulation 42 of the Local Government (Finance Management) Regulations) be suitably included in the Shire's 2022/23 annual financial report.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Cil 20/03/2023	Hartley, Neil	Everythia Condess	ELECTED MEMBER ELECTION FOR SHIRE OF DERBY/WEST KIMBERLEY - APPOINTMENT OF ELECTORAL
Council 30/03/2023	naruey, iveii	Executive Services	COMMISSIONER AS RETURNING OFFICER

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Dexter, Amanda

RESOLUTION 18/23

Moved: Cr Andrew Twaddle Seconded: Cr Geoff Davis

That Council by ABSOLUTE MAJORITY:

- 1. Declare in accordance with Section 4.20 of the Local Government Act 1995, the WA Electoral Commissioner to be responsible for the conduct of the 2023 Shire of Derby/West Kimberley ordinary election, together with any other elections or polls which may also be required;
- 2. Confirm, consistent with Section 4.61 of the Local Government Act 1995, that the method of conducting the election continue to be by *in-person voting*, and include the requirement for the Electoral Commissioner to undertake on-site early voting at the district's remote communities, where that is reasonable to do so; and
- 3. Requires the CEO to include for Council's future consideration, a \$29,000 (\$26,000 + ≈10%) allocation in the Shire's draft 2023/24 budget for Electoral Commission costs to undertake the Council's 2023 election, plus a suitable allocation to accommodate other normally budgeted elections costs.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Ni

That Council:

CARRIED 5/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Hartley, Neil Dexter, Amanda	Executive Services	DERBY PORT - LEASING OF JETTY AREAS 2 AND 3 TO MPA FISH FARMS PTY LTD
RESOLUTION 19/23			
Moved: Cr Geoff Davis Seconded: Cr Pat Riley			

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- 1. Notes that no submissions were received in response to the recent local public notice of Council's intention to lease Areas 2 and 3 of the Derby Jetty Goods Shed at the Derby Port, to MPA Fish Farms Pty Ltd;
- Notes the new ownership arrangements of MPA Fish Farms Pty Ltd and endorses the CEO's and President's recent actions in regard to the current lease's assignment. Also, notes that a formal Deed of Assignment will be executed between the Shire and MPA Fish Farms Pty Ltd for the remainder of the current lease (expiring 30 June 2023);
- 3. Requires the CEO to negotiate a new Lease with MPA Fish Farms Pty Ltd, to commence on 1 July 2023, and for it to be generally consistent with Council's resolution of 24 November 2022; and
- 4. Notes that the lease will be executed and the common seal affixed in accordance with Delegation 1.1.33 (Applying Common Seal).

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Hartley, Neil	Corporate Services	CONDUCTING ELECTRONIC COUNCIL AND COMMITTEE MEETINGS, AND ATTENDANCE BY ELECTRONIC MEANS POLICY
	Dexter, Amanda		

RESOLUTION 21/23

Moved: Cr Geoff Davis Seconded: Cr Pat Riley

That Council:

- 1. Adopt the attached policy titled "(C11) Conducting Electronic Council and Committee Meetings, and Attendance by Electronic Means";
- 2. Designate future 2023 Council and Committee meetings as electronic on an "as needed" basis by specific Council resolution; and
- 3. Consider at the time of setting the 2024 Council/Committee Meeting Schedule, whether to allocate any of those meetings (up to the 50% cap) as "electronic meetings".

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In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Delvin, Ron	Technical Services	Award of Tender T8-2022 for the reconstruction of Alfonsas Street, Derby
1	Neste Wayne		

RESOLUTION 22/23

Moved: Cr Andrew Twaddle Seconded: Cr Geoff Davis

That Council;

1. Award Tender T8-2022 Alfonsas Street, Derby Reconstruction and Drainage improvements to Buckley's Earthmoving and Paving (BEP); and

2. Reallocate \$150,000 from Road Maintenance – Gravel outside BUA 121202130 to allow the work to be completed.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Ross, Steve	Technical Services	Proposed Purchase of Light Vehicles
	Neate, Wayne		

RESOLUTION 23/23

Moved: Cr Geoff Davis Seconded: Cr Andrew Twaddle

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That Council;

- 1. Approves an amendment to the 2022/23 budget with an increase of \$225,000 for the replacement of light vehicles;
- 2. Agrees to include \$290,000 in the 2023/24 budget for the replacement of light vehicles; and
- 3. Instructs the Chief Executive Officer to immediately order the replacement of vehicles due in 2023/24, and for those vehicle due for replacement in 2024/25, to order those in July/August 2023 as per the attached "Proposed Plant Replacement".

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0 ABSOLUTE MAJORITY

14 Apr 2023 - 12:08 PM - Steve Ross

Revised Target Date changed by: Ross, Steve From: 13 Apr 2023 To: 31 Jul 2023

Reason: Item 1 completed.

14 Apr 2023 - 12:08 PM - Steve Ross

Revised Target Date changed by: Ross, Steve From: 31 Jul 2023 To: 31 Jul 2023

Reason: Item 1 complete.

14 Apr 2023 - 12:11 PM - Steve Ross

Revised Target Date changed by: Ross, Steve From: 31 Jul 2023 To: 31 Jul 2023

Reason: Item 2. Quotation issued for the vehicles for the 23/24 year closes on Vendor Panel 19/4/23 with orders being completed by the end of the month

14 Apr 2023 - 12:12 PM - Steve Ross

Revised Target Date changed by: Ross, Steve From: 31 Jul 2023 To: 31 Jul 2023

Reason: Item 3 Quotation will be issued on Vendor Panel early July, and expect all purchases of vehicles be complete by the end of July

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Delvin, Ron	Technical Services	Award of Tender T9-2022 for Camballin Road reshaping and Re-sheeting
	Neate, Wayne		

RESOLUTION 24/23

Moved: Cr Andrew Twaddle

Seconded: Cr Pat Riley

That Council:

1. Award Tender T9-2022 Camballin Road Reshape and Re-sheet works to Buckley's Earthmoving and Paving (BEP); and

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2. Authorise the CEO to negotiate a reduced scope of work with BEP in order to keep the cost of the project within the available budget amount.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Delvin, Ron	Technical Services	Award of Tender T10-2022 for Fairfield Leopold Road Reshaping and Re-Sheeting
1	Neate, Wayne		

RESOLUTION 25/23

Moved: Cr Andrew Twaddle

Seconded: Cr Pat Riley

That Council;

- 1. Award Tender T10-2021 Fairfield –Leopold Road Reshape and Re-sheet works to Buckley's Earthmoving and Paving (BEP); and
- 2. Authorise the CEO to negotiate a reduced scope of work with BEP in order to keep the cost of the project within the available budget amount.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Delvin, Ron Neate, Wayne	Technical Services	Award of Tender T11-2022 for the Calwynyardah-Noonkanbah Road Reshaping and Re-sheeting

RESOLUTION 26/23

Moved: Cr Andrew Twaddle

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Seconded: Cr Geoff Davis

That Council;

- 1. Award Tender T11-2022 Calwynyardah-Noonkanbah Road Reshape and Re-sheet works to Buckley's Earthmoving and Paving (BEP); and
- 2. Authorise the CEO to negotiate a reduced scope of work with BEP in order to keep the cost of the project within the available budget amount.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Neate, Wayne	Development Services	Final Adoption of the 2022 Local Emergency Management Arrangements
	Dexter, Amanda		

RESOLUTION 27/23

Moved: Cr Pat Riley

Seconded: Cr Andrew Twaddle

That Council:

- 1. Adopt the Local Emergency Management Arrangements (LEMA), in accordance with the requirement of the *Emergency Management Act 2005* as it has now been approved by the Local Emergency Management Committee following minor amendments; and
- 2. Request the Chief Executive Officer to forward a copy of the LEMA to the State Emergency Management Committee.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

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Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Neate, Wayne	Development Services	Final Adoption of the 2022 Local Recovery Plan
l	Dexter, Amanda		

RESOLUTION 28/23

Moved: Cr Andrew Twaddle

Seconded: Cr Pat Riley

That Council:

1. Adopt the Local Recovery Plan (LRP), in accordance with the requirement of the Emergency Management Act 2005 as it has now been approved by the Local Emergency Management Committee following minor amendments.

2. Request the Chief Executive Officer to forward a copy of the LRP to the State Emergency Management Committee.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 30/03/2023	Neate, Wayne	New Business Of An Urgent Nature	Additional Requirements to Parking Local Law
	Dexter, Amanda		

RESOLUTION 30/23

Moved: Cr Andrew Twaddle

Seconded: Cr Pat Riley

That Council;

1. Provide a copy of the Australian Standard 1742: Manual of Uniform Traffic Control Devices: as 11-1989: Parking Control available to view, free of charge, at the front counter of Derby Administration Office, Loch Street, Derby and on the Shire website; and

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2. Authorise the Shire President, to provide a copy of the Council Resolution to the Joint Standing Committee on Delegated Legislation advising of the action taken under dot point one.

In Favour: Crs Geoff Haerewa, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 5/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Audit Committee 23/03/2023	Hartley, Neil	Reports	Ex Tropical Cyclone Ellie Impacts - Modifications of a Temporary Nature to Purchasing Policy and CEO Delegation
	Dexter, Amanda		

COMMITTEE RESOLUTION AC27/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee recommends that Council authorise, by Absolute Majority, as proposed in the Background of this report, changes of a temporary nature to:

- 1. Shire Policy AF1 (Procurement of Goods and Services) and
- 2. Delegation 1.1.18 (Tenders for Goods And Services Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options),

in order to accommodate expedient purchasing requirements in response to the impacts of Ex Tropical Cyclone Ellie. In Favour: Crs Geoff Haerewa, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 4/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Audit Committee 23/03/2023	Hartley, Neil	Reports	Audit Committee - Modifications to Role, Membership, Title and Meeting Cycle.

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Dexter, Amanda

COMMITTEE RESOLUTION AC28/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That Audit Committee recommends that Council by Absolute Majority:

- 1. endorse the Audit & Risk Committee's Terms of Reference (as provided in the attachment); and
- 2. requires that the Terms of Reference be reviewed as part of the appointment process for the new Audit & Risk Committee (which will occur at a October or November 2023 Council Meeting, following the October 2023 Council Elections).

In Favour: Crs Geoff Haerewa, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 4/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject	
Audit Committee 23/03/2023	Krouzecky, Susan	Reports	STATEMENT OF FINANCIAL ACTIVITY - FEBRUARY 2023	
1	Dexter, Amanda			

COMMITTEE RESOLUTION AC30/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee recommends that Council:

1. RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 28th February 2023. In Favour: Crs Geoff Haerewa, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 4/0

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Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 14 April 2023 3:12 PM

Meeting	Officer/Director	Section	Subject
Audit Committee 23/03/2023	Krouzecky, Susan Repo	orts	ACCOUNTS FOR PAYMENT - FEBRUARY 2023
	Dexter, Amanda		

COMMITTEE RESOLUTION AC31/23

Moved: Cr Geoff Haerewa Seconded: Cr Peter McCumstie

That the Audit Committee recommends that Council:

1. Notes the List of Accounts for February 2023 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$2,720,426.58

<u>In Favour:</u> Crs Geoff Haerewa, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 4/0

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- 8 NEW BUSINESS OF AN URGENT NATURE
 - Nil.
- 9 NEW AND EMERGING ITEMS FOR DISCUSSION
 - Nil.

10 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

COMMITTEE RESOLUTION AC43/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

10.1 RATES OUTSTANDING MARCH 2023

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

COMMITTEE RESOLUTION AC44/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. RECEIVES the report on outstanding rates and service charge debts by financial year to the end of March 2023.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

Mark Chadwick entered the meeting at 4:56pm.

10.2 SUNDRY DEBTORS MARCH 2023

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

COMMITTEE RESOLUTION AC45/23

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council:

1. RECEIVES the information contained in the report detailing Sundry Debtors as at 31 March 2023.

In Favour: Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

COMMITTEE RESOLUTION AC46/23

Moved: Cr Geoff Haerewa Seconded: Cr Keith Bedford

That Council moves out of Closed Council into Open Council.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 3/0

11 DATE OF NEXT MEETING

The next meeting of Audit Committee will be held Thursday, 18 May 2023 in the Council Chambers, Clarendon Street, Derby.

12 CLOSURE OF MEETING

The Presiding Member closed the meeting at 4:57pm.

These minutes were confirmed at a meeting on
Signed:
Presiding Person at the meeting at which these minutes were confirmed.
Date:

REPORTS

11 EXECUTIVE SERVICES

11.1 DERBY PORT MASTERPLAN

File Number: 9010.20.1

Author: Neil Hartley, Director - Strategic Business

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

The Derby Port is managed by the Shire under a Head Lease with the Kimberley Ports Authority. The development of a Masterplan for the Derby Port has been progressing for a couple of years and was last referred to Council on 27 October 2022, where it endorsed a stakeholder consultation process to gather information to enable to draft Masterplan to be progressed to final draft stage.

The feedback from the consultation, the impacts of the recent Cyclone Ellie, and considerations at Councillor Workshops has facilitated the development of a final draft Derby Port Masterplan for Council's consideration of adoption.

The Masterplan concludes that Council should retaining the port, and offers 52 recommendations to assist to facilitate that potential outcome.

DISCLOSURE OF ANY INTEREST

Nil applicable by author or responsible officer.

BACKGROUND

The Derby Port is managed by the Shire under a Head Lease. The Head lease has been in operation since 30 June 1998 and is due to conclude on 29 June 2040. The lessor has historically been the WA Department of Transport, but the responsibility for that oversight was passed on to the Kimberley Ports Authority on 1 July 2021. Since then and in light of the closer geographic access of the two parties, there has been a more comprehensive engagement between the representatives of the Lessor and the Lessee. The development of a Masterplan for the Derby Port to compliment the new oversight arrangements is therefore timely, and will assist in guiding the port's strategic direction and operations, to 2040, and potentially beyond that time.

The draft Derby Port Masterplan was drawn together using internal resources. No actuarial or predictive studies were undertaken to assist to populate or guide its development, so is not a fully comprehensive document, but should be sufficient to (1) ensure that the port itself operates in a safe, compliant, and efficient manner, and (2) enables Council to subsequently seek out added data and statistics, so that future decision making is able to be based on comprehensive and good quality information.

The 27 October 2022 Council Meeting endorsed a stakeholder consultation process which included the following key date goals:

- Council to endorse draft Derby Port Masterplan at OCM Thursday 27 October 2022;
- Initial consultation period will be from November 2022 to before Christmas 2022;

- Stakeholder comments to be submitted by 28 February 2023;
- Consultation report with feedback due back to Councillor Forums in March/April 2023;
- Final plan to be adopted by Council in time to be accommodated into the 2023/24 budget, so no later than at OCM on Thursday 22 June 2023.

The Masterplan concludes that it should promote that Council should focus its efforts on retaining the port, but that its decision making process should be based on a thorough understanding of the risks and benefits that are relevant at the time those decisions are made. This Masterplan provides "primary recommendations" (2 of), that should be addressed in the first instance (and where practical) prior to the "secondary recommendations" (50 of) being initiated.

STATUTORY ENVIRONMENT

Local Government Act 1995 S3.1 (General function) outlines that the general function of a local government is to provide for the good government of persons in its district and that a liberal approach is to be taken to the construction of the scope of that general function consideration.

POLICY IMPLICATIONS

There is an existing policy that addresses commercial leases (ES2 - Establishment of Commercial Leases) but this item does not draw out any implications relevant to it.

FINANCIAL IMPLICATIONS

The financial cost of the consultation has been reasonably small (less than \$5,000) but was a considerable amount of officer time involved. Both amounts have been accommodated within the existing 2022/23 budget allocations.

The Port is a considerable piece of infrastructure, and its operations are complex and risky. The Shire has opted in the past due to its limited financial resources, to operate the port at the "lowest practical cost", not to the "highest practical standard". It has been successful in keeping costs low, and fortunate that its higher exposure to risks has been well managed and therefore not converted to added costs.

A summary of the annual ratepayer cost for the last several years is outlined below and highlights that the deliberate "lowest practical cost" strategy has been successful in progressively eliminating the requirement for any ratepayer subsidy of the Port's costs, with the Port now operating on average, in a "break-even" position:

Financial Year	Income	Expenditure (including depreciation)	Capital Expenditure	Profit/Loss	Depreciation
2021/22	\$1,503,378	\$1,529,690	\$391,085	-\$417,397	\$705,515
2020/21	\$1,499,002	\$999,497	\$183,703	\$315,802	\$244,415
2019/20	\$1,416,424	\$1,312,108	\$78,030	\$26,285	\$245,828
2018/19	\$1,423,444	\$1,353,516	\$463,324	-\$393,396	\$244,803

The revenue from Cyclone Ellie usage will likely further reinforce the likelihood of a surplus in 2022/23, and if Kimberley Mineral Sands utilises the service for exporting its products, ongoing surpluses are almost certain to occur, providing ample financial capacity to improve port operations and to also undertake the backlog asset management that requires attending to.

This report proposes that the Masterplan and its recommendations be adopted, which will then require that the Chief Executive Officer prepare for Council's 2023/24 budget consideration, a timetable for the Masterplan recommendations, incorporating the required funding and resources allocations to meet those timelines (with the view to progressing as many of them as is reasonably possible to do so within the 2023/24 financial year). Many of the recommendations will only require existing officer time to be allocated to progress them, a couple however will require significant financial resources to be found. For example:

- Primary Recommendation #1 (vis. "to understand the Shire's expected longer term financial commitments, undertake a Financial, Commercial, and Economic Viability Analysis of the Derby Port.....") requires an external consultancy to be appointed. These studies can be quite expensive to undertake (depending on the specifications sought) and would be expected to cost \$50 - 100,000 (a draft terms of reference for a possible consultancy is attached); and
- Primary Recommendation #2 (vis. to ensure continued professional and safe port operations, contract a port management service/dedicated Shire personnel, to work with Council and existing on-site port management expertise employed by the Shire) will require either a permanent contractor, or a permanent staff resource to be appointed. An annual cost of \$75 125,000 would be likely.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.1 Engage with our communities
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.1 Provide strong civic leadership
3. Economy	3.1 Industry and business development and growth	3.1.1 Encourage and support appropriate and sustainable investment
3. Economy	3.2 Strong economy	3.2.1 Recognise and promote the economic potential of the district

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The long term financial commitments for the Derby Port are significant and there is a potential for the Shire to suffer financial damage as the port's operator.	Possible	Severe	High	Actively monitor the port's operational and capital cost needs, and take action to mitigate costs as needed. Annual Council consideration through the budget process, of "value for money" of any required ratepayer

				funded financial support.
Legal & Compliance:	Likely	Major	High	Put into place
The operation of a port has complex legal needs and the potential for considerable legal repercussions.				appropriate management, and systems, to ensure legal risks are minimised.

CONSULTATION

A stakeholder engagement process has been progressing, inclusive of a Forum held on 8 November 2022. All attendees and stakeholders were invited to input into the draft Masterplan.

Several local commercial and community stakeholders contributed and their contributions are outlined below:

Masterplan Recommendation	Stakeholder Comment	Officer Response
Submission #1: Primary Recommendations 1; and 2. Head Lease Recommendation 1; 6; 10; and 11. Head Lease Recommendations 4; 7; 8; 9; and 12. Financial Sustainability Recommendations 14; 15; 16; 17; 18; 19; and 20. Asset Management Recommendations 21; and 22.	Suggested either the Deletion or Modification of the these Masterplan recommendations, with the following comment: I've declined to comment on all of the questions, as I've yet to see anything other than debt and mismanagement. Shire should not be a port operator or airport operator. I believe it should be a state government responsibility to operate ports and airports. It should be the users lobbying state government to pay to support the ports, not ratepayers. Noted that Kimberley Ports Authority started to support the port, but ratepayers should not be out of pocket for the ongoing benefit of commercial users. Congratulations to the Shire for this plan, but I believe users should be paying along with government, not the ratepayers.	This view is partly addressed through the Shire's Corporate Business Plan, to the extent that the Port has been endorsed by Council as a "business unit" of the Shire, which is a different position to that proposed by the stakeholder. Council will however, revisit its position in this regard as a direct consequence of this Masterplan consideration process. Fees and Charges are set to reflect the highest practical charging levels, which means they are (generally) consistent with the Broome Port. Fees and Charges are set annually as part of the budget process so will be reconsidered as part of the 2023/24 budget. No changes to the recommendations are suggested as a result of considerations of this submission.
Submission #2:	Suggested to Modify, but no	No changes to the recommendations are

Financial Sustainability Recommendation 18.	comment provided as to why.	suggested as a result of considerations of this submission.
Submission #3: Primary Recommendation 2.	Suggested to Delete, but no comment provided as to why.	No changes to the recommendations are suggested as a result of considerations of this submission.
Submission #4: Head Lease Recommendations 7; 11; and 12. Financial Sustainability Recommendations 15(b); 16; and 20. Asset Management Recommendations 28. Port Management Recommendations 33(b) and 37. Economic Development Opportunity Recommendations 41; and 44.	Suggested either the Deletion or Modification of these Masterplan recommendations, but did not provide any comment as to why.	No changes to the recommendations are suggested as a result of considerations of this submission.
Submission #5 (from Stakeholder Forum comments): Primary Recommendation 1. 1. To understand the Shire's expected longer term financial commitments, undertake a Financial, Commercial, and Economic Viability Analysis of the Derby Port. Analysis to include a detailed study of the long term economic potential and consequential financials for the Port Precinct (including for example, the competition risks of Warburton/Ace proposal). Noting that this study can be funded from the Kimberley Mineral Sands "FID payment" if necessary.	Modify by adding "Work with Kimberley Development Commission and Kimberley Ports Authority" so the Recommendation would read: 1. Work with Kimberley Development Commission and Kimberley Ports Authority to understand the Shire's expected longer term financial commitments,	The proposal to work cooperatively with other Kimberley agencies is supported. The recommendation should be modified as suggested to: "1. Work with Kimberley Development Commission and Kimberley Ports Authority to understand the Shire's expected longer term financial commitments, undertake a Financial, Commercial, and Economic Viability Analysis of the Derby Port. Analysis to include a detailed study of the long term economic potential and consequential financials for the Port Precinct (including for example, the competition risks of Warburton/Ace proposal). Noting that this study can be funded from the

		Kimberley Mineral Sands "FID payment" if necessary.
Submission #6: Not specific to any recommendation.	The plan should remember the current users that keep the Port open at present (e.g. Mount Gibson; Cone Bay; recreational fishers and tour boats).	Agreed. Some commentary has been added to the Masterplan to reflect this comment, although no changes to the actual recommendations are suggested.
Comment from Commercial Boat Lessee	There is no boat wash down or maintenance area (similar to the Broome Port facility) for commercial boat users, which maintains suitable levels of environmental protection for the port.	Such a facility would provide both economic, and environmental benefits and warrants construction, subject to funding availability. A new recommendation (#35) has been added –
		35. To ensure environmentally friendly commercial boat operations can be maintained, construct a suitable commercial sized boat washdown and maintenance bay;

In light of the fact that Kimberley Ports Authority is the *Shire's Landlord* and manages the Head Lease that the Shire has for the Derby Port, its comments (which were the most comprehensive) are outlined in a separate table (see below):

Masterplan Recommendation	Kimberley Ports Authority Comment	Officer Response
Primary Recommendations 1; and 2.	Supports Recommendations.	No comment required.
Head Lease Recommendations 1; 3; 4; 5; 7; 8; 11 and 12.	Supports Recommendations.	No comment required.
2. To best enable local economic development, seek to have a SDWK Shire Councillor representative on the Kimberley Ports Authority Board.	KPA does not support this initiative. KPA Board members are elected by the Ports Minister on an independent basis, not to represent any particular group or organisation. SDWK Councillors can engage with KPA through KPA Community Consultation Meetings, Port Advisory Meetings and	The recommendation as written still has merit and it remains worthwhile to seek KPA Board membership, albeit the outcome is at the complete discretion of the KPA. In the interim, the Council could seek to be invited to KPA Board meetings to provide local input into Derby Port matters under discussion, on an "as warranted" basis. To that end the recommendation could be amended to read: "2. To best"

	annual KPA Board Meeting held in Derby.	enable local economic development, seek to have a SDWK Shire Councillor representative on the Kimberley Ports Authority Board, or alternatively, to have a capacity for direct input into KPA Board discussions on Derby Port matters, on an "as warranted" basis."
6. To ensure that the Derby Jetty can best provide for economic development and operate in a financially responsible manner, seek to modify the Warburton/ACE Agreement (with its proposal for a competing port facility) so that if an extension of the	KPA's view is that a port development of this scale would be a long term lease direct with KPA.	This position reflects the existing Warburton/ACE Agreement (vis. that Council supports a KPA/Warburton ACE Lease). The outcome of which is to allow the building of a competitor's superior port facility via a direct lease between KPA and Warburton ACE. Council needs to:
Head Lease can be secured, that any future Warburton/ACE agreements/leases are with		consider the Port's purpose, structure, and viability, post a Warburton/ACE development;
the Shire, and not the state government/Kimberley Ports Authority.		include this potential outcome as a component of the Financial, Commercial, and Economic Viability Analysis (Primary Recommendation #1);
		engage with KPA Warburton/ACE on how such a development will impact on the Shire's port and seek funds from them, to develop a Business Plan for the existing Port (to reflect its likely position as the "second Derby Port");
		Change the recommendation to read "6. To ensure that the Derby Port and the Warburton/ACE development can best provide for the economic development of the District, and the remaining Derby Jetty and associated port infrastructure can operate in a financially viable manner, seek funds from KPA and/or Warburton/ACE to undertake an Economic Analysis and a Shire Business Case/Community Plan."

		T
9. To protect the Shire from risks, ensure all new/extended sub-leases adequately accommodate and "pass on" Head Lease risks placed upon the Shire.	KPA requests all new/extended sub-leases are based on the supplied KPA approved sub-lease document unless otherwise approved by KPA.	The proposed sub-lease has been the subject of a review by the Shire, and comments questions forwarded to KPA for response. It is yet to be the subject of a legal review by the Shire's lawyers. It is a very comprehensive document that is much more imposing on lessees than previous Shire versions. It could possibly result in there being no sub-lessees willing to sign such an agreement unless the business being pursued has favourable financials.
		Change the recommendation to read "9. To protect the Shire from risks, ensure all new/extended subleases are based on the current KPA supplied and approved sub-lease document, and have been endorsed by the Shire's legal advisors as being appropriate."
10. To facilitate the potential of an additional revenue stream through the releasing of the old BP sublease site, utilise funds in the	KPA's view is to obtain a potential lessee prior to any remediation.	The Shire has invited potential new lessees for this Elder Street site (consistent with the action suggested by KPA) but thus far there has been no interest shown.
Shire's Creditor's Account associated with this site, to undertake remedial works (and then advertise the site for lease).		Change the recommendation to read "10. To facilitate the potential of an additional revenue stream through the re-leasing of the old BP sub-lease site, secure a new lessee, or alternatively, utilise funds in the Shire's Creditor's Account associated with this site, to undertake remedial works (and then re-advertise the site for lease)."
13. To maximise the Shire's capacity to offer commercial lease periods for significant developments, like the Warburton/Ace Port proposal, seek to have a new/extended head-lease, out to the longest possible date (99 years).	As per above any significant port developments will be direct with KPA.	The revenue stream for the existing Port is expected to be negatively impacted upon the availability of a Warburton/Ace Port option. Also, the remaining Head Lease term is now too short to attract land only lessees who require built infrastructure to support their business venture. Whilst KPA is not

		saying a Derby Port lease extension would not be provided, it is saying that leases for any significant port developments will be direct with KPA post 2040. Council therefore does need to understand its "place" in the Port Precinct and what financial, and other risks/impacts such an arrangement will have on it and the Shire.
		Change the recommendation to read: "13. To maximise the Shire's capacity to offer viable commercial lease periods for Port developments, the Shire actively engage with KPA to establish the current (to 2040) and the future (post 2040) position on, amongst other things, the Shire's Port Head Lease, future Port land sub-lease considerations, and the arrangements for "significant" port developments." Note: the number will alter to #14.
Financial Sustainability Recommendations 15; 16; 17; and 20.	Supports Recommendations.	No comment required.
14. To minimise port operating expenditure, work with the Shire's insurers and other stakeholders to minimise insurance premiums, maintain the potential of a transition from "Replacement" to "Removal of Debris Only" insurance where that is achievable (note: endorsed by Council via resolution of 25 November 2021 and incorporated as an option in the KMS lease).	KPA has previously accepted this proposed change however there is a financial benefit to SDWK. KPA requests a commitment that any savings based on this concession that KPA is willing to approve is invested back into the Port.	The Port is separately managed within the Shire's financial accounts. Whilst is has consistently operated at a loss over past decades, of more recent times there has been a financial improvement at the operational level, including that Kimberley Mineral Sands is now paying the insurance costs (or more accurately, bridge financing from the agreed future additional payments negotiated). The Shire has Head Lease and sub-lease commitments to suitably operate and maintain the Port, and so the suggestion is not inconsistent with what Council would normally consider during any budget. Modify recommendation by adding an additional sentence "14 and

		incorporated as an option in the KMS lease). Any savings to form part of the overall Port budget and where it is responsible to do so, invest them back into the Port." Note: the number will alter to #15.
18. To best show the cost to ratepayers, initiate a Derby Jetty Rates Levy, to raise funds specifically for the funding of Derby Port's annual operational losses, and Derby Jetty asset management;	KPA would only support this based on the outcome of item 15(b) above (vis. ensure Derby Port fees and charges are comparable with the levels set for the Broome Port by the Kimberley Ports Authority).	It is likely KPA has misinterpreted the intention of this recommendation, which is to consider directly levying ratepayers of the Shire with a "Port Levy", which would free up Shire resources to undertake other projects by specifically levying ratepayers for the funds to meet the port's costs.
		It is considered that the option of such a levy still has merit if that was the direction a future budget needed to take. No changes to the recommendation are suggested.
19. To reduce debt, use the Kimberley Mineral Sands revenue stream to pay down the "Port component" of the Shire's Loan #152 (Derby Port and Airport – balance outstanding of approx. \$1.5m in total);	KPA does not support using Port derived revenue to pay off SDWK loans.	It is possible KPA has misinterpreted the intention of this recommendation, which is to use this anticipated new port revenue to repay an old loan that was taken up to pay for port capital works. The proposal is not inconsistent with what is understood to be KPA's position and no changes to the recommendation are suggested.
Asset Management Recommendations 21 (partly);22; 23; 24; 25; 26; 27; and 29.	Supports Recommendations.	No comment required.
21. To maximise port asset sustainability and best maintain the Derby Jetty and associate infrastructure, and to comply with Head Lease requirements, Council to: b. seek from the Kimberley Ports Authority, a detailed long term Jetty asset management program for the Shire's consideration; c. seek out Government	(b) Under the lease agreement the SDWK is ultimately responsible for providing an Asset Management Plan for KPA's approval. Suggest modifying this in that the SDWK and KPA will jointly prepare the program.	The Shire has secured historic asset management plans, but the bigger issue is that the Shire has not had the financial capacity to implement them in their entirety. None-theless, the offer by KPA to jointly prepare a plan should be welcomed and the recommendation altered to read "b. work with Kimberley Ports Authority to jointly prepare a detailed long term Jetty asset management program for the

capital refurbishment grants (c) and (d) KPA is willing to Shire's consideration." work with the SDWK to provided for local government assets; seek external funding to KPA's conditional offer to support maintain, upgrade and d. seek out Government the Shire in any grant applications is improve the Port facility as "special grant" contributions to be welcomed. KPA is simply long as any port operational in light of the Head Lease's endeavouring to maximise the life surpluses, including the "fair wear and tear" and usefulness of the Derby Jetty by KMS revenue is reinvested exception, and the royalties seeking that as much money as in the Port. earned by governments possible is reinvested back into the Port. That is a position consistent with the Shire's, with the only restriction being that the Shire's financial needs exceed its capacity to provide for them. Change the recommendations for both (c) and (d) to add at their commencement "In consultation with the Kimberley **Ports Authority,** seek out Government...." 28. To minimise jetty On the basis that a The Shire holds the same view, but stress (and asset structural analysis the recommendation could be management costs) impose determines that wharf is modified to clarify this point, to: heavy vehicle restrictions by overstressed and poses a "28. To minimise jetty stress on the informing large truck risk. basis that a structural analysis operators (e.g. fuel determines that the jetty is deliveries) that trucks larger overstressed and/or poses a risk than RAV10 will not be (and to minimise asset permitted to access the jetty management costs) impose heavy structure after 30 June 2023 vehicle restrictions by informing without specific approval large truck operators (e.g. fuel from the Director – Technical deliveries) that no trucks larger & Development Services; than say, RAV10, will be permitted to access the jetty structure after 30 June 2023 without specific approval from the Director -**Technical & Development Services."** Note: the number will alter to #29. **Port Management Supports** No comment required. Recommendations. Recommendations 31; 32; 33; 34; 35; 37; and 38. To enable (for KPA plans to undertake a KPA's contribution to this project is example) better land whole of Port Master Plan welcomed. The recommendation can be altered to include KPA's offer planning, safe in 2023 with input from the transport/pedestrian routes SDWK. The KPA plan will as follows: "30. To enable (for and maximise leasable areas, example) better land planning, safe include the items listed transport/pedestrian routes and develop a detailed ground here.

use and precinct boundary plan for the Port so that it clearly defines and formalises the various areas (e.g. defined area long term boat trailer parking bays, lease area boundaries, transport routes and turning areas, barge loading restriction areas, and pedestrian zones, etc);		maximise leasable areas, in consultation with the KPA funded project of the same purpose, develop a detailed ground use and precinct boundary plan for the Port so that it clearly defines and formalises the various areas (e.g. defined area long term boat trailer parking bays, lease area boundaries, transport routes and turning areas, barge loading restriction areas, and pedestrian zones, etc)."
36. To allow safe access in most weather and tidal conditions, study the potential of a groin;	No comment provided.	It is noted the KPA does not support this proposal, but it chose not to provide any commentary on it. It is proposed that the recommendation remain unchanged, but any consideration of the funding for such a study should include a prior invitation to KPA to expand on its position. It should be noted that KPA will no doubt have a strong influence over any proposal by the Shire to install such a piece of infrastructure.
Economic Development Opportunity Recommendations 39 (conditionally); 41; 42; 43; 44; and 45.	Supports Recommendations.	No comment required.
39. To locate potential economic development opportunities:b) promote locational and cost advantages for off-shore servicing from the Derby Jetty;	(b) Provided these are founded and can be demonstrated.	Businesses will only locate at Derby if it suits their purposes to do so. The recommendation can be modified clarify the point raised by KPA, to: "40. To locate potential economic development opportunities, partner with KPA to undertake a port economic study to understand the potential opportunities for Broome and Derby (for example, to study any locational and cost advantages for off-shore servicing from the Derby Jetty)." Note: the number will alter to #40.

40. To discourage land-banking, include "protective and penalty clauses" in any new sub-leases the Shire might be a party to, or that Kimberley Ports Authority might facilitate, to ensure development occurs within a reasonable time-line;	As above any sub-lease to be the KPA approved document.	There have been port leases taken up but not developed by the lessee, but to this point in time the issue of "land-banking" has not been of overwhelming concern, with there being more port land available than lessees can reasonably utilise. The proposed KPI lease does include provisions that might mitigate any land-banking problem, but Council should not limit its capacity to include a specific clause if it was of the view such a specific protection should exist in a new lease. The recommendation can be clarified somewhat to the following. "41. To discourage land-banking, include "protective and penalty clauses" in any new sub-leases the Shire might be a party to, or that Kimberley Ports Authority might facilitate, (through the approved and preferred KPA supplied sub-lease or otherwise) to ensure development occurs within a reasonable time-line."
Community and Stakeholder Management Recommendations 39 (conditionally); 46; 47; 48;	Supports Recommendations.	No comment required.

Councillor Feedback from Councillor Forums resulted in the following changes:

Masterplan Recommendation	Councillor Comment	Officer Response
Primary Recommendation #1. 1. To understand the Shire's expected longer term financial commitments, undertake a Financial, Commercial, and Economic Viability Analysis of the Derby Port. Analysis to include a detailed study of the long term economic potential and	In the light of extended use of the barge ramp in response to the flood emergency, both in Fitzroy Crossing and Victoria River area, emphasis be put on future investigations, resources, costs, and overall viability of significant upgrades to the barge roll-on roll-off potential at the Derby	This recommendation has earlier modifications as outlined above in the Stakeholder feedback section. The recommendation has been further modified to read: "1. Work with Kimberley Development Commission and Kimberley Ports Authority to understand the Shire's expected longer term financial

consequential financials for the Port Precinct (including for example, the competition risks of Warburton/Ace proposal). Noting that this study can be funded from the Kimberley Mineral Sands "FID payment" if necessary.	Port.	commitments, undertake a Financial, Commercial, and Economic Viability Analysis of the Derby Port. Analysis to include a detailed study of the long term economic potential and consequential financials for the Port Precinct (including for example, the competition risks of Warburton/Ace proposal; and the viability/potential of barge roll- on roll-off capabilities). Noting that this study can be funded from the Kimberley Mineral Sands "FID payment" if necessary; and
No recommendation specific to the comment.	No new leases until total port plan is complete and all facets plain to see and completely known. Existing leases to be reaffirmed at the earliest opportunity, and if no proof of activation within 12 months, they be cancelled.	New recommendation (#11) in the Sub-Leases area, as follows: "11. To best coordinate port lease areas and port uses: (a) avoid permitting new leases until the Masterplan is complete and port direction and operations are settled; and (b) review existing leases to reaffirm their validity and relevance, and where practical, cancel non-performing leases;"
33. To provide the lowest risk and highest service level for recreational boat users and the Derby Volunteer Marine Rescue Service: (a); (b); (c). 36. To allow safe access in most weather and tidal conditions, study the potential of a groyne;	Explore current and future options to provide significantly safer recreational boat launching and retrieval facilities, including a groyne in the existing small boat ramp area. Significant upgrade to existing ramp and walkway and possible relocation of recreational boating facilities to the original small boating area in the creek to the north and adjacent to the northern jetty abutment.	Relocate recommendation #36 as a new recommendation #34 (d) to be specifically relevant to recreational boating, namely "(d) To provide safer recreational boat launching and retrieval facilities (in most weather and tidal conditions) study the potential of a groyne;" Other points are captured in recommendation #33(b) (recreational boating).
21 and 22, as they relate to the Kimberley Mineral Sands	Insert the capacity for Council to consider allocating port	Minor wording change (vis. 'where justified/where

'additional payments'.	revenues to community	practical') to both
	projects, where justified.	recommendations.

COMMENT

There are many port related opportunities that might present themselves into the future and so it is considered that the Masterplan needs to be "suitably fluid", such that it can accommodate as many of those opportunities as possible, but without losing its strategic direction. A good example of this was the valuable contribution that the port made to assisting with services and supplies during the response and recovery efforts for Cyclone Ellie (albeit it is hoped that another similar need does not present itself for another century or so!).

As was expected, stakeholder and Councillor Forum contributions, and feedback through individual submissions, has enabled the Masterplan to be further refined into the attached final draft format. There was relatively limited stakeholder input, so care must be taken in drawing any broad based conclusions, but it is hoped that stakeholders "were generally favourable to the direction of the draft Masterplan". There were for example, comments from ratepayers reflecting their concerns about cost impacts upon their rates, comments from port users who might be comfortable with the current arrangements and therefore not so keen to see too many changes in the future, and comments from the Kimberley Ports Authority which has multiple roles to play across the Kimberley as well as at Derby Port. A number of suggestions were not supported by specific comments, but comments were not expressly sought as part of the consultation process either, so every endeavour should be made to consider these submissions similarly to those that did provide a position as to why they responded in the way they did.

The final plan result should provide a defined pathway along which Council can progress its future thinking and planning for the Derby Port Precinct. It is suggested that the Masterplan be reviewed in two years' time (giving it and everyone else adequate time to "settle" following its introduction), and then at least every five years afterwards.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

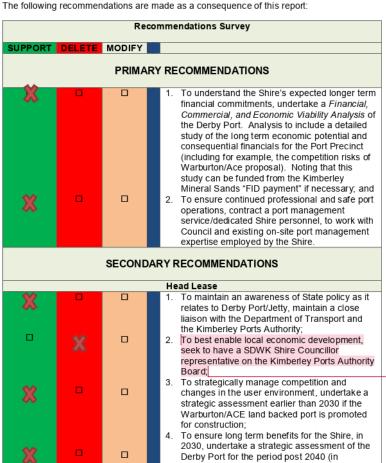
- 1. Stakeholder Feedback KPA 🗓 🖺
- 2. Economic Development Study RFQ (Draft) U
- 3. Masterplan (Executive Summary Version) 1 2

RECOMMENDATION

That Council:

- 1. Express its appreciation to Derby Port stakeholders for their contributions towards the Masterplan;
- 2. Endorse the attached draft Derby Port Masterplan (noting in incorporates the recommendation changes highlighted in the "Consultation" section above);
- Requires that the Chief Executive Officer (CEO) prepare for Council's 2023/24 budget consideration, a timetable for the Masterplan recommendations, incorporating the required funding and resources allocations to meet those timelines (with the view to progressing as many of them as is reasonably possible to do so within the 2023/24 financial year);
- 4. Requires that the CEO provide an annual progress/status report on the implementation of the Masterplan's recommendations (at a Councillors' Forum in March/April of each year); and
- 5. Requires that the Masterplan be formally reviewed in 2025, and then again in 2030 and 2035 (noting that the current Head Lease expires in 2040).

RECOMMENDATIONS

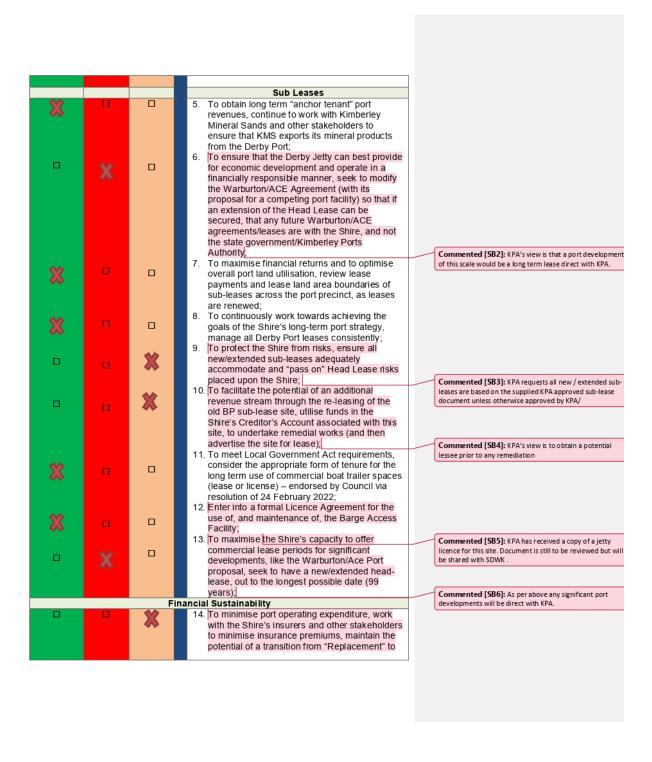


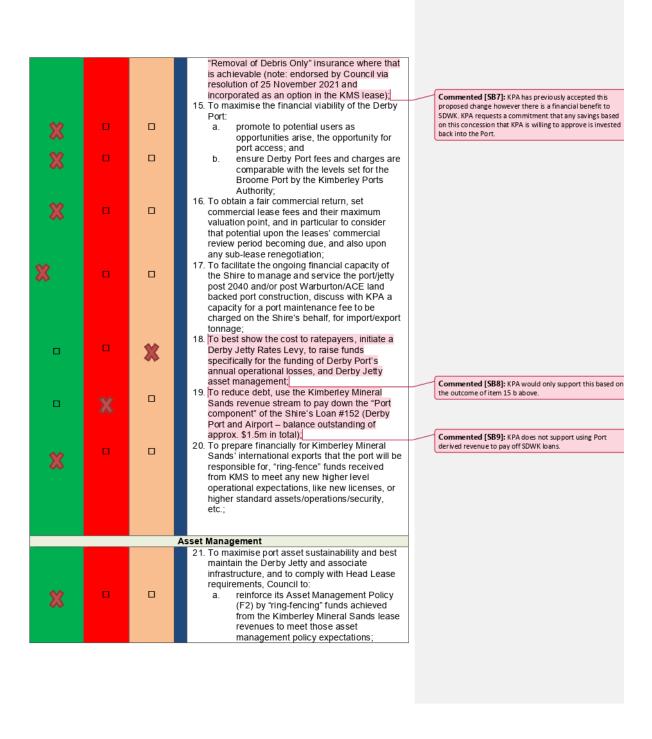
Commented [SB1]: KPA does not support this initiative. KPA Board members are elected by the Ports Minister on an independent basis, not to represent any particular group or organisation. SDWK Councillors can engage with KPA through KPA Community Consultation Meetings, Port Advisory Meetings and annual KPA Board Meeting held in

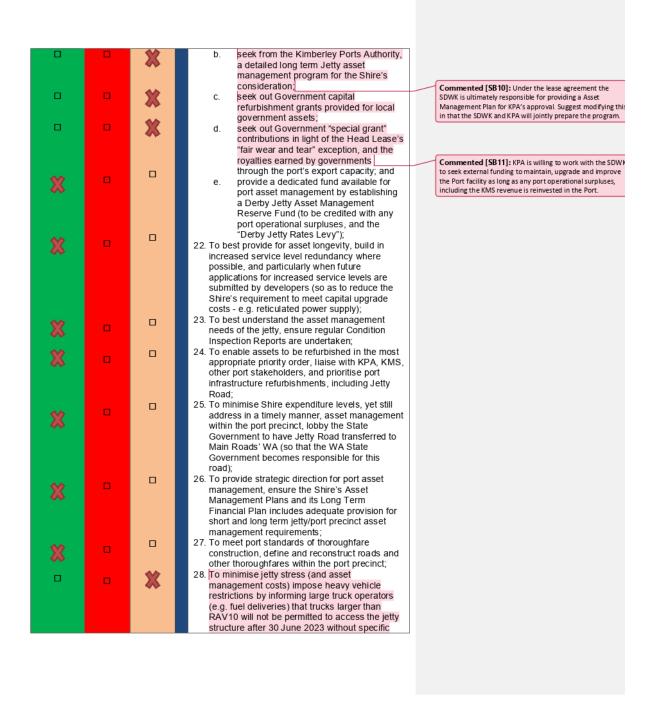
Item 11.1 - Attachment 1 Page 246

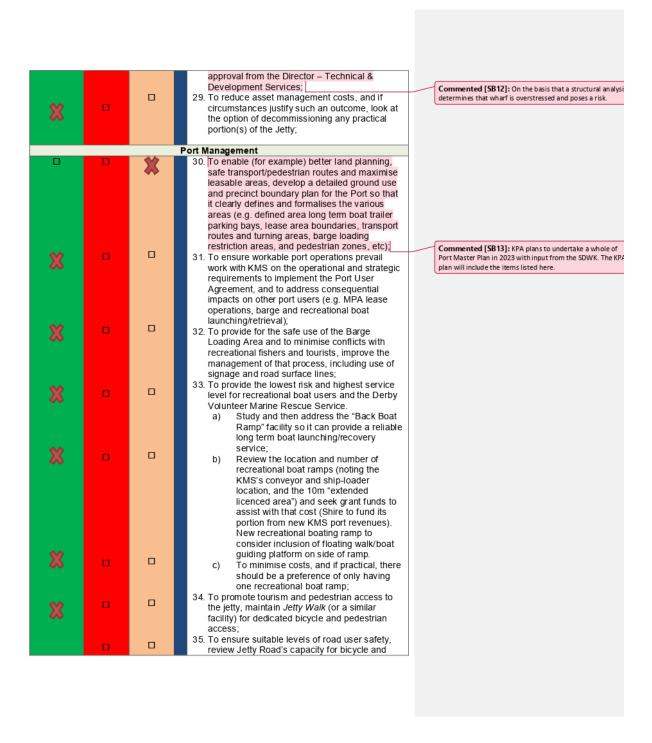
consultation with Kimberley Ports Authority (KPA) and Kimberley Mineral Sands (KMS) [as per the Port User Agreement]), with the view to either a Head Lease extension, or a post 2040 transition plan to KPA over-sight (for example, continue as fully operational jetty, or continue on a lower cost scale/low impact jetty for

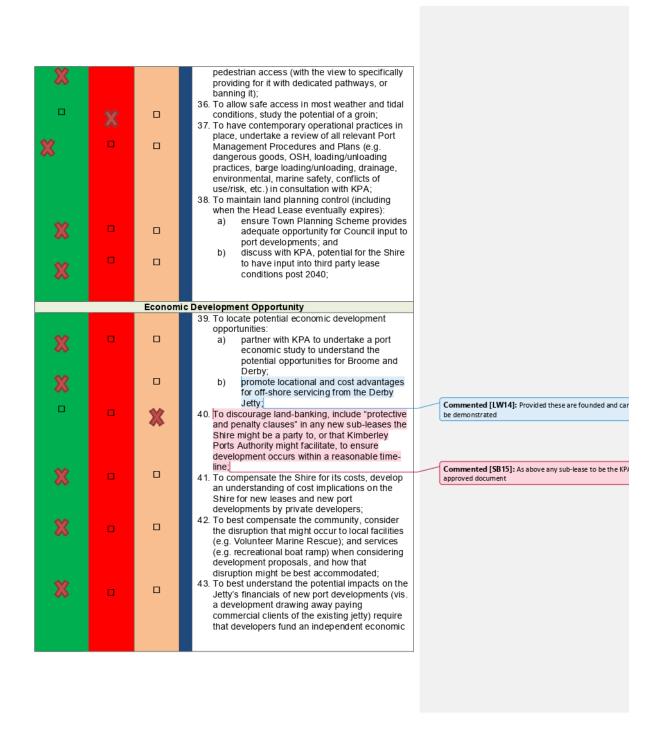
tourism based use only);

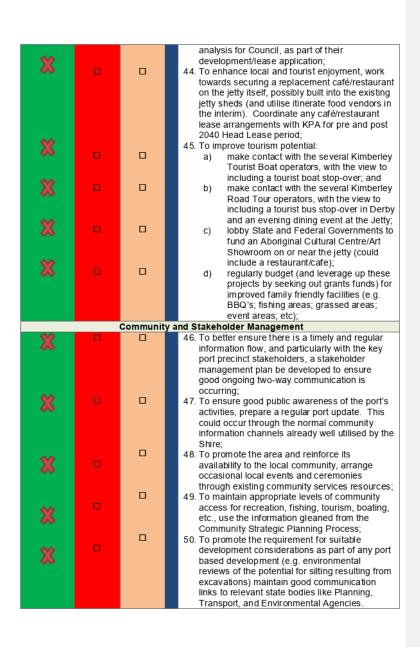












Derby Port Economic Development Study

The Shire of Derby/West Kimberley invites proposals to study and report on the potential and likelihood for the (1) Derby Sea Port, and (2) the Curtin Airport, to be able to provide either independently or in combination, a competitive and sustainable economic development advantage for the district of the Shire of Derby/West Kimberley. The study is required to consider the local, regional, state, national, and international potential of these two services.

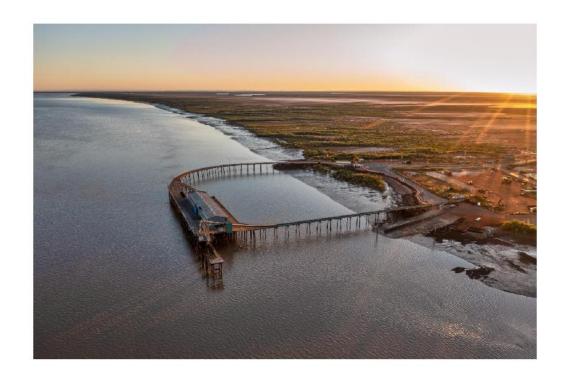
Proposals needs to outline:

- A. The experience and background of the proponent;
- B. The proposed methodology of the study (including the reach and extent to which the study will go to, to secure data and other researched information from which conclusions will be drawn); and
- C. The cost proposal needs to be submitted with four options:
- (1) an optimum level best fit-for-purpose study for the -
- (1a) Derby Port, and
- (1b) the Derby Port and the Curtin Airport; and
- (2) the least comprehensive study as possible, but one which still provides quality advice to Council (and from which it can confidently make well considered strategic decisions on these two port services) for the
- (2a) Derby Port, and
- (2b) the Derby Port and the Curtin Airport.

The study is a proposal for consideration as part of the Shire's 2023/24 budget, where funds are expected to be available for allocation.

Derby Port Precinct Masterplan

(Executive Summary Version – April 2022)



EXECUTIVE SUMMARY

Future assessments of the wisdom of this Council's 2023 decisions in regard to this Masterplan will be able to be made with the "arrogance of hindsight", but today's Council does not have that luxury. Today's Council must make a key strategic decision as to whether to commit to expending the ratepayer's funds on meeting the annual and foreseeable operational deficits of Derby Port, in exchange for the potential of the future economic development returns and the community wellbeing that the district will receive in return for that financial investment. It is an almost impossible position to place community leaders in, but that is the situation that exists. This Masterplan offers a pathway to that ultimate decision point, through its two "primary recommendations" and its 50 "secondary recommendations".

The Masterplan promotes that Council should focus its efforts on the potential of retaining the port, but that its decision making process should be based on a thorough understanding of the risks and benefits that are relevant at the time those decisions are made.

The Masterplan is a strategic document for the Shire of Derby/West Kimberley Council's consumption. It is designed to outline the strategic issues prevailing at Derby Port, and to put the Council of the Shire of Derby/West Kimberley in the best position possible for it to then make the judgements required of it on behalf of the district. It will provide:

- 1. an outline the history of the port precinct;
- 2. a link to the Shire of Derby/West Kimberley's Community Strategic Plan and Corporate Business Plan;
- 3. a means for Council to best consider the future planning of the area; and
- a means of assisting stakeholders to understand the strategic direction taken by the Council.

The benefits that can be achieved through this Masterplan are:

- firstly, an improved Council and Shire understanding of the risks and benefits of the leasing and operations of the Derby Port; and
- secondly, to facilitate the potential for improved local social wellbeing, economic
 development, employment enhancement, and tourism activation; and also, to ensure
 a safer and less risky port operation; with improved financial, asset, and recreational
 facility management.

The Derby Port and its Jetty has been well supported by Council, and its current and historic users since the Shire first took over the facility in 1998, but it is a "wicked issue" for the Council to deal with. On the one hand there are considerable economic and social benefits to be gained by holding the lease and managing the port (not least of which was to have it play an important role following the 2023 Cyclone Ellie flooding event, which saw the Derby Port provide an invaluable emergency supply service) but those benefits come with high risks and potentially high ratepayer costs. The Port's operations have been in more recent years, set at "minimalist and affordable levels", rather than being at "best practical standards", but that deliberate "lowest practical cost" strategy, along with the port's insurance now being paid from the Kimberley Mineral Sands "Additional Payments" commitment, has been successful in progressively eliminating the requirement for any ratepayer subsidy of the Port's costs, with the Port now operating in what could reasonably be described as a "break-even" position.

The Derby Port has the potential, in the right economic and political climate, to provide a valuable dividend to the district, but there are considerable legal and financial risks for the Shire and the Council, and with high levels of staff turnover and busy Councillor schedules, neither has historically had a strong understanding of the Shire's head-lease commitments, or its legal and other port management responsibilities. One of the two primary recommendations is to implement a dedicated professional management arrangement for the port, to reduce Council's and the Shire's risk levels, and ensure the Derby Port operates at its most cost effective level and its risks are suitably managed.

There has undoubtedly been economic, tourism, and community benefit already gained from the Shire's historic decision to control the Derby Port, and there is the potential of more gains in the future, but there has been limited attempts to quantify those nett positions thus far and a study along these lines to best guide the future decision making of Council is one of the two primary recommendations of this Masterplan. Such a study would provide Council with valuable information from which it could then comprehensively justify to the ratepayers, "the nett value" of funding the Derby Port.

RECOMMENDATIONS

The following recommendations are made as a consequence of this report:

PRIMARY RECOMMENDATIONS						
December 2023 March 2024	 Work with Kimberley Development Commission and Kimberley Ports Authority to understand the Shire's expected longer term financial commitments, undertake a Financial, Commercial, and Economic Viability Analysis of the Derby Port. Analysis to include a detailed study of the long term economic potential and consequential financials for the Port Precinct (including for example, the competition risks of Warburton/Ace proposal; and the viability/potential of barge roll-on roll-off capabilities). Noting that this study can be funded from the Kimberley Mineral Sands "FID payment" if necessary; and To ensure continued professional and safe port operations, contract a port management service/dedicated Shire personnel, to work with Council and existing on-site port management expertise employed by the Shire. 					
	SECONDARY RECOMMENDATIONS					
Time-line	Head Lease					
Now and	To maintain an awareness of State policy as it relates to Derby					
Ongoing	Port/Jetty, maintain a close liaison with the Department of Transport and the Kimberley Ports Authority;					
Now	2. To best enable local economic development, seek to have a SDWK Shire Councillor representative on the Kimberley Ports Authority Board, or alternatively, to have a capacity for direct input into KPA Board discussions on Derby Port matters, on an "as warranted" basis;					
2030	To strategically manage competition and changes in the user environment, undertake a strategic assessment earlier than 2030 if the Warburton/ACE land backed port is promoted for construction;					
2030	4. To ensure long term benefits for the Shire, in 2030, undertake a strategic assessment of the Derby Port for the period post 2040 (in consultation with Kimberley Ports Authority (KPA) and Kimberley Mineral Sands (KMS) [as per the Port User Agreement]), with the view to either a Head Lease extension, or a post 2040 transition plan to KPA over-sight (for example, continue as fully operational jetty, or continue on a lower cost scale/low impact jetty for tourism based use only);					
	Sub Leases					
Now	 To obtain long term "anchor tenant" port revenues, continue to work with Kimberley Mineral Sands and other stakeholders to ensure that KMS exports its mineral products from the Derby Port; 					
Now	6. To ensure that the Derby Port and the Warburton/ACE development can best provide for the economic development of the District, and the remaining Derby Jetty and associated port infrastructure can operate in a financially viable manner, seek funds from KPA and/or Warburton/ACE to undertake an Economic Analysis and a Shire Business Case/Community Plan;					

Now and	7. To maximise financial returns and to optimise overall port land
Ongoing	utilisation, review lease payments and lease land area boundaries of
	sub-leases across the port precinct, as leases are renewed;
Now and	8. To continuously work towards achieving the goals of the Shire's long-
Ongoing	term port strategy, manage all Derby Port leases consistently;
Now and	9. To protect the Shire from risks, ensure all new/extended sub-leases
Ongoing	are based on the current KPA supplied and approved sub-lease
55	document, and have been endorsed by the Shire's legal advisors as
	being appropriate;
Now	10. To facilitate the potential of an additional revenue stream through the
11011	re-leasing of the old BP sub-lease site, secure a new lessee, or
	alternatively, utilise funds in the Shire's Creditor's Account associated
	with this site, to undertake remedial works (and then re-advertise the
	site for lease);
Review in	
	11. To best coordinate port lease areas and port uses:
April annually	a. avoid permitting new leases until the Masterplan is complete
	and port direction and operations are settled; and
	b. review existing leases to reaffirm their validity and relevance,
Now	and where practical, cancel non-performing leases;
	12. To meet Local Government Act requirements, consider the
Now	appropriate form of tenure for the long term use of commercial boat
	trailer spaces (lease or license) – endorsed by Council via resolution
	of 24 February 2022;
	13. Enter into a formal Licence Agreement for the use of, and
	maintenance of, the Barge Access Facility;
	14. To maximise the Shire's capacity to offer viable commercial lease
	periods for Port developments, the Shire actively engage with KPA to
	establish the current (to 2040) and the future (post 2040) position on,
	amongst other things, the Shire's Port Head Lease, future Port land
	sub-lease considerations, and the arrangements for "significant" port
	developments;
	Financial Sustainability
Review in	15. To minimise port operating expenditure, work with the Shire's insurers
September	and other stakeholders to minimise insurance premiums, maintain the
annually	potential of a transition from "Replacement" to "Removal of Debris
u,	Only" insurance where that is achievable (note: endorsed by Council
	via resolution of 25 November 2021 and incorporated as an option in
	the KMS lease). Any savings to form part of the overall Port budget
	and where it is responsible to do so, invest them back into the Port;
Now and	16. To maximise the financial viability of the Derby Port:
Ongoing	a. promote to potential users as opportunities arise, the
Origonity	opportunity for port access; and
	b. ensure Derby Port fees and charges are comparable with the
	levels set for the Broome Port by the Kimberley Ports
Name	Authority;
Now and	17. To obtain a fair commercial return, set commercial lease fees and
Ongoing	their maximum valuation point, and in particular to consider that
	potential upon the leases' commercial review period becoming due,
	and also upon any sub-lease renegotiation;
2030	18. To facilitate the ongoing financial capacity of the Shire to manage and
	service the port/jetty post 2040 and/or post Warburton/ACE land
	backed port construction, discuss with KPA a capacity for a port
	maintenance fee to be charged on the Shire's behalf, for
	import/export tonnage;
June 2023	

Review in June annually	 To best show the cost to ratepayers, initiate a Derby Jetty Rates Levy, to raise funds specifically for the funding of Derby Port's annual operational losses, and Derby Jetty asset management; To reduce debt, use the Kimberley Mineral Sands revenue stream to pay down the "Port component" of the Shire's Loan #152 (Derby Port and Airport – balance outstanding of approx. \$1.5m in total); To prepare financially for Kimberley Mineral Sands' international exports that the port will be responsible for, where justified, "ringfence" funds received from KMS to meet any new higher level operational expectations, like new licenses, or higher standard assets/operations/security, etc.; 					
	Asset Management					
	22. To maximise port asset sustainability and best maintain the Derby					
	Jetty and associate infrastructure, and to comply with Head Lease					
	requirements, Council to:					
Now	a. reinforce its Asset Management Policy (F2) by where practical,					
	"ring-fencing" funds achieved from the Kimberley Mineral Sands lease revenues to meet those asset management policy					
	expectations;					
March 2023	b. work with Kimberley Ports Authority to jointly prepare a					
	detailed long term Jetty asset management program for the					
	Shire's consideration;					
March	c. in consultation with the Kimberley Ports Authority, seek out					
annually	Government capital refurbishment grants provided for local					
	government assets;					
March annually	d. in consultation with the Kimberley Ports Authority, seek out Government "special grant" contributions in light of the Head					
aririually	Lease's "fair wear and tear" exception, and the royalties					
	earned by governments through the port's export capacity; and					
June annually	e. provide a dedicated fund available for port asset management					
	by establishing a Derby Jetty Asset Management Reserve					
	Fund (to be credited with any port operational surpluses, and					
D	the "Derby Jetty Rates Levy");					
Review at each	23. To best provide for asset longevity, build in increased service level redundancy where possible, and particularly when future applications					
development	for increased service levels are submitted by developers (so as to					
consideration	reduce the Shire's requirement to meet capital upgrade costs - e.g.					
	reticulated power supply);					
December	24. To best understand the asset management needs of the jetty, ensure					
annually	regular Condition Inspection Reports are undertaken;					
April annually	25. To enable assets to be refurbished in the most appropriate priority					
	order, liaise with KPA, KMS, other port stakeholders, and prioritise					
Now	port infrastructure refurbishments, including Jetty Road; 26. To minimise Shire expenditure levels, yet still address in a timely					
11000	manner, asset management within the port precinct, lobby the State					
	Government to have Jetty Road transferred to Main Roads' WA (so					
	that the WA State Government becomes responsible for this road);					
March 2023	27. To provide strategic direction for port asset management, ensure the					
	Shire's Asset Management Plans and its Long Term Financial Plan					
	includes adequate provision for short and long term jetty/port precinct					
October 2023	asset management requirements; 28. To meet port standards of thoroughfare construction, define and					
October 2023	reconstruct roads and other thoroughfares within the port precinct;					
	reconstruct roads and other thoroughlares within the port precinct,					

Now	 To minimise jetty stress on the basis that a structural analysis determines that the jetty is overstressed and/or poses a risk (and to minimise asset management costs) impose heavy vehicle restrictions by informing large truck operators (e.g. fuel deliveries) that no trucks larger than say, RAV10, will be permitted to access the jetty structure after 30 June 2023 without specific approval from the Director – Technical & Development Services; To reduce asset management costs, and if circumstances justify such 						
2030 and	an outcome, look at the option of decommissioning any practical						
ongoing	portion(s) of the Jetty;						
	Port Management						
October 2023	31. To enable (for example) better land planning, safe transport/pedestrian routes and maximise leasable areas, in consultation with the KPA funded project of the same purpose, develop a detailed ground use and precinct boundary plan for the Port so that it clearly defines and formalises the various areas (e.g. defined area long term boat trailer parking bays, lease area boundaries, transport routes and turning areas, barge loading restriction areas, and pedestrian zones, etc);						
December	32. To ensure workable port operations prevail work with KMS on the						
2023	operational and strategic requirements to implement the Port User						
	Agreement, and to address consequential impacts on other port users						
	(e.g. MPA lease operations, barge and recreational boat						
	launching/retrieval);						
December 2023	33. To provide for the safe use of the Barge Loading Area and to minimise conflicts with recreational fishers and tourists, improve the management of that process, including use of signage and road surface lines:						
	34. To provide the lowest risk and highest service level for recreational						
	boat users and the Derby Volunteer Marine Rescue Service.						
March 2024	 a) Study and then address the "Back Boat Ramp" facility so it can provide a reliable long term boat launching/recovery service; 						
March 2024	b) Review the location and number of recreational boat ramps (noting the KMS's conveyor and ship-loader location, and the 10m "extended licenced area") and seek grant funds to assist with that cost (Shire to fund its portion from new KMS port revenues). New recreational boating ramp to consider inclusion of for example, floating walk/boat guiding platform on side of ramp.						
March 2024	 To minimise costs, and if practical, there should be a preference of only having one recreational boat ramp; 						
Ongoing	d) To provide safer recreational boat launching and retrieval facilities (in most weather and tidal conditions) study the potential of a groyne;						
2025	35. To ensure environmentally friendly commercial boat operations can be maintained, construct a suitable commercial sized boat wash-down and maintenance bay;						
March 2023	36. To promote tourism and pedestrian access to the jetty, maintain <i>Jetty Walk</i> (or a similar facility) for dedicated bicycle and pedestrian access;						
2030	37. To ensure suitable levels of road user safety, review Jetty Road's capacity for bicycle and pedestrian access (with the view to specifically providing for it with dedicated pathways, or banning it);						

March 2024	38. To have contemporary operational practices in place, undertake a						
	review of all relevant Port Management Procedures and Plans (e.g.						
	dangerous goods, workplace safety, jetty and barge						
	loading/unloading practices, drainage, environmental, marine safety						
	conflicts of use/risk, etc.) in consultation with KPA;						
	39. To maintain land planning control (including when the Head Lease						
N.	eventually expires):						
Now	a) ensure Town Planning Scheme provides adequate opportunity						
2030	for Council input to port developments; and						
2030	b) discuss with KPA, potential for the Shire to have input into third						
	party lease conditions post 2040;						
March 2023	Economic Development Opportunity 40. To locate potential economic development opportunities, partner with						
March 2023	KPA to undertake a port economic study to understand the potential						
	opportunities for Broome and Derby (for example, to study any						
	locational and cost advantages for off-shore servicing from the Derby						
Now and	Jetty); 41. To discourage land-banking, include "protective and penalty clauses"						
Ongoing	in any new sub-leases the Shire might be a party to, or that Kimberley						
Origoning	Ports Authority might facilitate, (through the approved and preferred						
	KPA supplied sub-lease or otherwise) to ensure development occurs						
	within a reasonable time-line;						
Now and	42. To compensate the Shire for its costs, develop an understanding of						
Ongoing	cost implications on the Shire for new leases and new port						
gg	developments by private developers;						
As	43. To best compensate the community, consider the disruption that						
developments	might occur to local facilities (e.g. Volunteer Marine Rescue); and						
considered	services (e.g. recreational boat ramp) when considering development						
	proposals, and how that disruption might be best accommodated;						
As	44. To best understand the potential impacts on the Jetty's financials of						
developments	new port developments (vis. a development drawing away paying						
are submitted	commercial clients of the existing jetty) requires that developers fund						
	an independent economic analysis for Council, as part of their						
	development/lease application;						
2030	45. To enhance local and tourist enjoyment, work towards securing a						
	replacement café/restaurant on the jetty itself, possibly built into the						
	existing jetty sheds (and utilise itinerate food vendors in the interim).						
	Coordinate any café/restaurant lease arrangements with KPA for pre						
	and post 2040 Head Lease period;						
Name	46. To improve tourism potential:						
Now	a) make contact with the several Kimberley Tourist Boat						
	operators, with the view to including a tourist boat stop-over;						
Now	and b) make contact with the several Kimberley Road Tour operators,						
INOW							
	with the view to including a tourist bus stop-over in Derby and an evening dining event at the Jetty;						
2030	c) lobby State and Federal Governments to fund an Aboriginal						
2000	Cultural Centre/Art Showroom on or near the jetty (could						
	include a restaurant/cafe);						
Annually and	d) regularly budget (and leverage up these projects by seeking						
Ongoing	out grants funds) for improved family friendly facilities (e.g.						
39519	BBQ's; fishing areas; grassed areas; event areas; etc);						
	Community and Stakeholder Management						

August 2023	47. To better ensure there is a timely and regular information flow, and particularly with the key port precinct stakeholders, a stakeholder management plan be developed to ensure good ongoing two-way communication is occurring;
Now and	48. To ensure good public awareness of the port's activities, prepare a
Ongoing	regular port update. This could occur through the normal community
	information channels already well utilised by the Shire;
June annually	49. To promote the area and reinforce its availability to the local
	community, arrange occasional local events and ceremonies through existing community services resources;
	50. To maintain appropriate levels of community access for recreation,
	fishing, tourism, boating, etc., use the information gleaned from the
Now	Community Strategic Planning Process;
	51. To promote the requirement for suitable development considerations
	as part of any port based development (e.g. environmental reviews of
Now and	the potential for silting resulting from excavations) maintain good
Ongoing	communication links to relevant state bodies like Planning, Transport,
	and Environmental Agencies.

KEY POINTS OF MASTERPLAN

History - The construction of the first Derby Jetty (102 foot long and built of wood) was completed in 1885. It was replaced with the unusual horse-shoe shaped concrete and iron, piled "above water" jetty in 1964. The Derby Port precinct's land is Crown Land.

Tenure and Purpose - The Shire holds two current Head Leases with the WA State Government for the Wharf and Barge Ramp (expiring in 2040 and 2038 respectively). The Shire has the ability to offer sub-leases. The Head Lease provides a broad usage potential by stating that the facility's Permitted Use is for "the business of operating a port facility and associated uses, including any commercial use which is complementary to the operation of the Port and which does not endanger marine safety, or any other use which the Lessor may, from time to time, approve". This is further refined by stating that facilities can be used for any purpose, "except for any purpose other than that for which they were constructed" and that the Shire "cannot use, or permit the use of the Premises, for any purpose other than the Permitted Use or for any purpose which is not permitted under any Act or by any Authority without the consent of the relevant Authority." The Shire of Derby/West Kimberley assumed responsibility for the port and barge ramp facilities to ensure it remained open to commercial use, tourism, and local recreational pursuits. The jetty is a Derby icon and valued by its numerous commercial users, the local community, and visitors. It has played a pivotal role in the development of the Kimberley region of WA, and still provides a valuable service today.

Strength/Weaknesses/Opportunities/Threats – An analysis was undertaken that revealed the following:

SWOT ANALYSIS

ltem	Comments						
STRE	STRENGTHS						
 The Shire is the sub lessor and operator of the Port, and decides its (medium term) future. The Port is structurally sound for light vehicle and pedestrian use. Strong Community support. Mining and industry sector support. Lease only commits Shire until 2040. 	 The Shire holds the Head Lease until 2040. As part of community consultation with the Community Strategic Plan, the jetty's retention was well supported. Derby jetty is the preferred port and landing area for mining companies operating within this immediate area. Shire needs only to manage the facility and develop business until 2040, when management of it will transfer back to Kimberley Ports Authority. 						

WEAKNESSES

- Shire's/Port's lack of financial capacity.
- Lack of specialist port staff and limited Shire resources to operate and promote the Port.
- Whilst the port can operate at a financial "break-even" position, there are still funding restrictions on the Shire's ability to provide for the Port's asset management needs or for its professional management.
- The proposed new lease with Kimberley Mineral Sands will provide (if it exports from the Jetty) the necessary funds to maintain the Port and its jetty.

OPPORTUNITIES

- Economic development generally, providing local employment, and local business enhancement (e.g. Cockatoo Island development).
- 2. Mining activities generally.
- 3. Kimberley Mineral Sands.
- 4. Tourism (tour boats and land based).
- 5. Café/Restaurant.
- Jetty Road transfer to Main Roads
 WA
- There have been regular enquiries by companies interested in utilising the Derby Wharf precinct.
- A growing market and additional local operators are expected to occur.
- An application has been submitted to Main Roads WA for it to take over control/maintenance of Jetty Road.

THREATS

- Competition from other Kimberley Ports.
- Kimberley Mineral Sands does not export from Derby.
- Accessibility of funding from KMS or others to undertake repairs and maintenance to the Port in readiness for Kimberley Mineral Sands and other operators.
- Development of Warburton/ACE land-backed wharf.
- Lease only permits the Shire to control the Port until 2040.
- Currently servicing as a interregional port, distance to/from other ports maintains a positive economic perspective for local regional mining and other operations.
- The construction of a more effective wharf adjacent to the jetty could result in port revenues reducing substantially.
- The relatively short period remaining on the lease (18 years) means that potential port users/lessees will be unwilling to commit, and particularly if large Lessee funded infrastructure costs are required.

Shire of Derby/West Kimberley and its Council – Amongst others, the Local Government Act 1995 at S2.7 outlines the role of Council, which is to govern the local government's affairs and to take responsibility for the performance of the local government's functions. This includes overseeing the allocation of the local government's finances and determining the local government's policies.

It is rare for a local government to operate a port facility and no other local governments in Western Australia are known to have such a business unit within their operations. The Shire is required to manage the Port in accordance with the Head Lease, all of the legislation relevant to a local government, as well as other legislation relevant to operators of a port. It is considered that the Shire with such a limited resource capacity, is accepting a very high level of risk through its decision to operate an export port facility.

Whilst neither the Port nor the Jetty are specifically featured within the Community Strategic Plan, these locations and facilities are captured within the broader economy section of the Plan (see below), where it is outlined that the Shire aspires to:

- promote a district that is 'open for business', and renowned for being practical and having:
 - a. a local experienced workforce;
 - b. reliable communications and information technology;
 - c. ease of access via road, air and water;
 - d. availability of locally based services and goods;
- 2. have our local businesses be:
 - a. the preferred provider for services and goods;
 - b. at the top of all procurement lists including government (all tiers), industry and other enterprises;
- 3. be recognised as a strong supporter of local business and industry, and lead the way in local procurement practices and outcomes;
- be recognised as a district that promotes and supports entrepreneurialism, business development and growth;
- have our small to medium-sized businesses supported by their representative industry groups so they are ready for any opportunity that may arise;
- have local, state and federal government policy align with the needs of the Shire of Derby/West Kimberley; and
- 7. create a place where people want to live, invest, visit, and return to.

Land Planning - The Shire's Interim Development Order No 9 ('IDO No.9') applies to the Derby Port Precinct. Kimberley Ports Authority (KPA) operates under the auspices of the Port Authorities Act 1999 which covers vestment of the port land and waters; and a range of obligations from trade development, infrastructure planning and maintenance, to caring for the environment and ensuring safety. KPA and the Shire of Derby/West Kimberley work together to develop and grow the use of the port as trade opportunities arise.

Environmental - The jetty's impact on the local environment is minimal if managed well, but this should be reinforced by research being undertaken by the Shire and port developers to prove environmentally suitable, including managing any conflicts of community values.

Local Business Support - There are numerous sub-leases in place to facilitate local economic development (current and potential future) and community use, namely: Kimberley Mineral Sands (Thunderbird); Marine Products Australia (MPA); Warburton/ACE; Colonial Marine Consultants (CMC); Derby Volunteer Marine Rescue; Long Term Boat/Trailer Parking (annual Licences, not leases); and Mary Island Fishing Club (adjacent to Derby Town-site).

Viability - Past reviews on competition analysis have concluded that there should be sufficient demand at each of the Kimberley ports such that their respective viability would still be intact, given good management practices, but it would timely and prudent to undertake a detailed and contemporary Financial, Commercial, and Economic Viability Analysis of the Derby Port. This could be undertaken in consultation with Kimberley Development Commission and/or Kimberley Ports Authority. A report of this nature would analyse the long term economic potential for the Port Precinct (including for example, the competition risks of Warburton/Ace proposal), impacts of other ports, state and federal government policy positions, potential for a Infrastructure Australia (Northern Australia Infrastructure Funding) loan application, and consequential financials impacts for the Port. Such a report would ensure there is a good and holistic understanding gained of Port and how the Shire can manage it to 2040, and potentially beyond that point in time.

Employment Opportunity - If profitability can be reasonably assured, it can be expected that there will also be permanent employment positions sourced from the Derby township, which would further benefit the town through the multiplier effect upon other business sections in the township. For example, there is an opportunity to add value to local mining activities as Derby Port could be used to both enable supplies to come into the area, as well as mineral exporting to occur from the port.

Kimberley Mineral Sands - The Kimberley Mineral Sands (ex Sheffield Resources) lease has recently been reviewed, with much more favourable terms than that which were historically negotiated, like a doubling of the previously agreed export tonnage rate, and up to \$10m in additional payments to the Shire if certain outcomes prevail, some of which is already being applied to the payment of the port's annual insurance premiums. The KMS lease also includes it taking responsibility for some of the maintenance of the jetty in the immediate proximity of its leased area. This will limit the maintenance responsibilities of the Shire to "just" the remaining 75% of the structure, thus allowing the Shire to focus its resource capacities on a smaller jetty area, which should result in a superior outcome to be achieved for the jetty. If this KMS port usage eventuates, it will provide an excellent opportunity for Council to utilise the funds for other port precinct improvements.

Defence – Defence interest in the Derby Port is "fluid", but there is a general reluctance to commit large amounts of funds to static infrastructure which would be at risk of being destroyed in a war situation. There may be potential of Defence using Derby Port if it was to actively engage in security for nearby offshore energy infrastructure and production facilities.

Tourism Usage and Local Access - The Derby Port Precinct is an iconic tourism draw-card and this includes the significant tidal movements that the area experiences – often referred to as the "King of all Tides" - these are significant tourist attractions given that the king tide experienced at the end of April each year is one of the biggest in the world. Many local and international travellers visit the town to see this natural wonder and the area is also a regular attraction for local residents, to fish, watch the sunset, enjoy with their friends, or gain some respite in the evening on hot and humid days.

Financials - A summary of the annual end of year financial position for the Debry Port for the last four years is outlined below. Port operating procedures (in both the income and expenditure areas) have been scrutinised, modified, and actively managed over the past few years, with the emphasis on reducing costs, maximising revenues, and minimising the ratepayer subsidy that has been historically required. This has resulted is the port being turned from a "loss-maker", to having "break-even" position.

Financial Year	Income	Expenditure (including depreciation)	Capital Expenditure	Profit/Loss	Depreciation
2021/22	\$1,503,378	\$1,529,690	\$391,085	-\$417,397	\$705,515
2020/21	\$1,499,002	\$999,497	\$183,703	\$315,802	\$244,415
2019/20	\$1,416,424	\$1,312,108	\$78,030	\$26,285	\$245,828
2018/19	\$1,423,444	\$1,353,516	\$463,324	-\$393,396	\$244,803

A change in the accounting treatment of depreciation in 2021/22 saw the surplus for that year drop significantly, but when the Kimberley Mineral Sands insurance contributions are added back, it returns to a very modest surplus of about \$30,000. The income has been consistent for the last four years, and the lowering of port costs has largely been achieved through savings from staff rostering/time allocated to the port, and in minimising maintenance of the jetty and its associated port infrastructure. It is a good financial outcome, but it is coming at the expenses of appropriate levels of long term asset management.

Royalties and Taxes - There are flow-on benefits to both the State and Federal Governments when the Derby Port is operating. It would therefore seem appropriate to prosecute an argument to the State Government, and to a lesser degree the Federal Government, that special grants for asset refurbishment should be made available to the Derby Port in light of the royalties and other taxes generated as a result of the port's exports. Port surpluses within the Derby Jetty Asset Management Reserve Fund could be used to leverage state government contributions (e.g. a 50/50 cost share of capital works undertaken).

Asset Management - Council has an existing policy (F2) Asset Management, which has amongst other objectives, the following:

- · Meeting legislative requirements for asset management; and
- Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.

These policy conditions are not being met by the Shire or by Council at the present time in regard to the Derby Port Precinct and *Infrapro's* 2019 Derby Jetty and Associated Infrastructure Structural Condition Report estimated maintenance at approximately \$10m until the Head Lease expires in 2040. The latest Jetty Condition Inspection Report (September 2020) highlighted that the overall condition of the jetty was poor, but structurally sound for current uses and loads. Severe corrosion does exist, but due to the construction redundancy capacity built into the structure, catastrophic or localised collapse risk is low. To adequately maintain the port's infrastructure (like roads, jetty, boat launching facilities etc.) it is suggested that port financial surpluses be "ring-fenced" and utilised to undertaking these asset preservation works. To address this, the surplus could be transferred to a *Derby Jetty Asset Management Reserve Fund* at the end of each financial year, so they can be reallocated in a timely fashion, through the following year's budget.

Risks – The Shire has an existing good quality Risk Management Framework, which is consistent with Australian Standard (AS/NZS ISO 31000:2018 Risk Management – Guidelines). It sets out the Shire's approach in regard to the identification, assessment, management, reporting and monitoring of risks. This report utilises that strategy in its assessments. The risk principles ensure:

- Strong corporate governance;
- · Compliance with relevant legislation, regulations and internal policies;
- Integrated Planning and Reporting requirements are met; and
- · Uncertainty and its effects on objectives is understood.

The Shire manages the Jetty operations using its own employees. These operations are efficient but as alluded to above, only basic staff hours are allocated in light of the cost cutting that has incurred over the last few years. Notwithstanding the Risk Management Framework in place, the need to keep operating cost low results in the Shire needing to accept a higher level of risk than would otherwise be the case if the port were to be managed by a professionally qualified and fully resourced ports team (or it were managed/supervised by an experience ports authority, like the KPA).

The more significant Derby Port Precinct risks are:

The more significant being rott riedifict risks are.				
CRITICAL RISKS	DETAILS			
Shire's Financial Sustainability	 Large number of adverse financial impacts (e.g. Jetty asset management, new road and hardstand infrastructure; boat launch facilities; loss of lease/port incomes; recreational and tourism infrastructure provision and maintenance etc.); Potential for Ratepayer subsidisation of the Port's operational losses; Jetty operational revenues will reduce, potentially significantly, when the Warburton/ACE port opens. 			
Construction and Indemnity	 Geographic location, type, and construction of wharf is high risk and expensive; Shire's consequential risk due to occasional "user selfmanaged" style of some port users. 			
Community Access	 If the Head Lease cannot be re-secured for a post 2040 period, access for recreational and tourist (pedestrian and boating) use will need to be negotiated with KPA. 			
Head-Lease and Sub-Lease Arrangements	 Head Lease concludes in 2040, which limits the Shire's capacity to offer longer term commercially viable sub-leases to third parties, and to influence outcomes at the Port Precinct; Warburton/ACE alternative port agreement requires that the Shire support a new lease between the WA State Government and Warburton/ACE land lease. Kimberley Ports Authority has a complementary position and will only support major developments at the Port if the lease is with KPA, not the Shire. This will result in a reduction in the Port's financial income streams and may also likely require the conditions for recreational use/access to be renegotiated/clarified. 			

11.2 DERBY AIRPORT - X-RAY AND SECURITY EQUIPMENT

File Number: 9020.7

Author: Neil Hartley, Director - Strategic Business

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Administrative

SUMMARY

The State Government is requiring that the Shire either resume its licencing of the x-ray equipment located at its airports, or dispose of the equipment.

The Shire has x-ray/security equipment stored at Derby Airport, some of which was previously utilised at Curtin Airport. The equipment has not been required to be used for several years and so licences have not been renewed for several years.

The equipment is needed when an airport/passenger numbers reaches certain levels, but neither Derby nor Curtin Airports are currently at that point.

Reaching the required limit for compulsory x-ray usage would seem unlikely under the current local circumstances, so the cost of retaining licences and recalibrating and retesting equipment we don't need or use, needs to be revisited. This report recommends that the equipment be disposed of, and new equipment procured should it be required again in the future.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

The Public Health Regulation Directorate of the Department of Health has recently (13 February 2023) contacted the Shire in regard to the expired (21 November 2020) registration of several items of x-ray equipment, and seeks input from the Shire as to how the Shire intends to address the situation (vis. by either resuming the licencing, or disposing of the equipment).

The Shire has the below equipment stored at Derby Airport, some of which has been relocated from Curtin Airport:

Item	Quantity	Make	Model	Serial Numbers
Hand Held Metal	5	Fisher Labs	CW-10 (Concealed	10141469; 10141454;
Detector (HHMD)		(Vast	weapons detector)	10141483 (and two
		Academy)		without serial numbers)
Walk Through Metal	1	Rapiscan	M300 EMD	M300
Detector			MTXS 5178	MEL8
				5172
Explosive Trace	Located at Curtin Airport but details not sourced for this report.			
Detection (ETD)				
equipment				
Passenger Screening	2	Rapiscan	620DV	6123 732
X-ray			620XR	60807N47
Checked Baggage	1	Rapiscan	MVXR-5000	6083326
Screening X-ray				

Airports that have Regular Passenger Transport services above 50,000 customers per annum are required to have x-ray/scanning equipment. The equipment in storage at Derby Airport could be re-registered, but it is not required at the present time (in light of the passenger numbers being less than 50,000 passengers per annum) and there is no foreseeable likelihood of that requirement eventuating, at least in the current circumstances that prevail.

None of the above equipment has a current licence to operate, and we are seeking input from appropriate advisors, as to whether the equipment can be brought up to standard if it a RPT service of more than 50,000 customers was to commence at Derby. It might be that none of the equipment is able to be refurbished to meet current standards and if that is the case, those items will have no value if we wished to dispose of it. Alternatively it might be that some of the equipment can be refurbished to bring them back up to working order, but then to commit to that expense, plus the annual licencing costs until the equipment is required, needs to be considered.

STATUTORY ENVIRONMENT

Airports that have Regular Passenger Transport services above 50,000 customers per annum, are required to have x-ray/scanning equipment. All equipment must be licenced, correctly calibrated, and regularly tested for safety.

Local Government Act S. 6.11 (Reserve Accounts) allows local governments to establish a Reserve Account for a specific future purpose(s).

POLICY IMPLICATIONS

Nil applicable.

FINANCIAL IMPLICATIONS

The annual cost of the licence is understood to be about less than \$1,000pa. The cost of bringing the equipment up to current code is not known, but is likely to be over \$10,000 (one-off cost) and the cost of maintaining the units in a workable condition (annual safety and calibration testing) is estimated to be \$2,500 - 5,000pa. The cost of securing suitable covers to minimise dust and rodent access is estimated at \$2 - 3,000 (one-off cost).

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL	
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.1 Provide strong civic leadership	
2. Community	2.2 Healthy Communities	2.2.1 Build, maintain and maximise the use of community facilities	
3. Economy	3.2 Strong economy	3.2.2 Endeavour to increase visitor numbers, length of stay, spend and return	

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK	MITIGATION
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			ANALYSIS	
Legal & Compliance: Not complying with the requirement to maintain licences, and the associated equipment in a safe state, could lead to penalties.	Likely	Major	High	Either re-licence equipment and have it suitably maintained, or dispose of it.
Reputation: Imposed penalties will be reported to the general public via current forms of local media.	Likely	Moderate	High	Either re-licence equipment and have it suitably maintained, or dispose of it.

CONSULTATION

Consultation has occurred with the WA Department of Health (the licencing body). There is no need for community consultation to occur on this occasion.

An effort has been made to consult with Aviair about the likelihood of it Derby/Perth direct flights, but no formal response has thus far been forthcoming.

COMMENT

The Derby Airport already supports a flight service between Derby and Broome, and it might be that a direct Derby/Perth flight schedule could commence, but X-Ray equipment is only required should Derby Airport again attract over 50,000 Regular Passenger Transport passengers per annum, which would seem unlikely under the current circumstances. The cost of retaining licences and recalibrating and retesting equipment we don't currently need or use therefore needs to be revisited, and of course the Department of Health is requiring the Shire to either licence, or dispose of the equipment.

As there is no foreseeable increase in RPT numbers predicted; the current Derby/Broome linking flight is servicing Derby/Perth demand; and there is no firm timetable for the introduction of a periodic Derby/Perth/Derby flight; it is proposed that the equipment be formally assessed and if not justified, sold/disposed of, and funds gained from the sale retained in a suitable Reserve Account so that new "in code" equipment can be procured when the need arises.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council requires that the Chief Executive Officer:

- 1. Secure a professional assessment of the existing x-ray equipment stored at Derby Airport and dispose of any equipment than cannot reasonably be recalibrated/refurbished;
- 2. Deposit any funds received from the sale(s) into a *Airport Equipment Reserve Account* (the purposed of the account to be used for the provision of airport equipment); and
- 3. Report back to Council following the professional assessment concluding, on the practicality and cost to refurbish existing, or alternatively procure new compliant equipment should it be required again in the future to service passengers utilising the Derby or Curtin Airports.

11.3 KIMBERLEY ENTRANCE CARAVAN PARK - NEW WATER ACCESS AGREEMENT

File Number: 0150

Author: Neil Hartley, Director - Strategic Business

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

The Shire has been providing a water supply to the Kimberley Entrance Caravan Park since the Shire sold the property 2003. This was a requirement of the conditions of sale at that time. That Agreement is due to expire on 30 June 2023.

This report considers the option of continuing the arrangement, but recommends that Council not enter into a new agreement and discontinues the supply of water to the Kimberley Entrance Caravan Park.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Shire sold the Derby Kimberley Entrance Caravan Park in 2003. A condition of that sale was "Special Condition 9" which required the an agreement to permit the Caravan Park to use the Shire's bore water facilities for a period of 20 years for a consideration of \$3,300 (inclusive of GST) for the first year (and +CPI thereafter). A Deed of Agreement was subsequently put in place to support that condition, which concludes on 30 June 2023.

The Shire supply is solely used for non-human consumption, like lawns and gardens, with the Caravan Park having a Water Corporation supply line to service its and its users' personal water consumption needs. The quantity of water access by the Caravan Park are not known as the original arrangement was for a flat fee to be applied. There was therefore no need to install a meter to measure consumption.

As the agreement is shortly to expire, consideration has been given to what a future arrangement might look like. Considerations included:

- 1. is providing water from this Shire bore to the Caravan Park unduly limiting the Shire's capacity to access the water it needs from that bore?
- 2. can an arrangement to supply water be reasonably easily accommodated by the Shire?
- 3. is it legal for the Shire to provide a water supply to a commercial entity when the commercial entity has existing access to a reticulated Water Corporation service?, and
- 4. would it be more appropriate to require the Caravan Park to establish its own water service?

The Shire has a *Licence to Take Water* (GWL97281(6)) for several separate areas of parks and gardens, plus for "Caravan Park purposes". The licence allows a maximum of 140,000kL to be taken annually, and is valid until 21 March 2027, but it is expected it would be renewable on the same terms and conditions.

Department of Water and Environmental Regulation has advised that the Shire that it "may want to enter into an agreement to legitimatise the water supply to the caravan park for the new owners. An agreement is a form of lease and occurs via the temporary assignment of a licensed water entitlement, or part of an entitlement, by a licence holder to another party. The water may be used at the same or a different location. Agreements cannot exceed the term of the original licence."

If Council does wish to continue to supply some water to the Derby Caravan Park, it should consider changes to the current arrangement, including:

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Current Concern	Proposed Change
Clause 6 of the existing Deed	The Shire should not be left with the risk of
clearly states that the Shire is	guaranteeing supply, for service that can be
responsible for the bore's	alternatively secured from the state's Water
maintenance and repairs, and	Corporation. At the very least, the Agreement needs
for ensuring it remains	clauses inserted to state that the Shire will do its
continuously operational to the	"reasonable best, but will not guarantee" supply.
Caravan Park. Further if the	
Shire fails to repair, the Caravan	Also, Shire's responsibility for the supply line should
Park can undertake the work at	cease at the meter, which should be installed as close
the Shire's expense.	to the supply pump as practical.
The Agreement does not limit	Agreement to include the requirement for the Caravan
the supply quantity to the	Park to have a meter installed, and that maximum
Caravan Park. Any water	water usage levels be set. In addition, supply to the
provision should be linked to	Caravan Park should only occur conditional on the Shire
the Shire having adequate	being able to satisfy its own water needs.
water supply to do so.	
Supply should be linked to the	Any Agreement to be aligned with the Shire's Water
Shire having the necessary	Supply Licence conditions and term (but could be
water licence.	renewable at the Shire's sole discretion).
The current fixed annual fee be	Fees to be made up of (1) an annual lease fee to gain
modified to provide a mutually fair outcome.	the right to access the bore, plus (2) a suitable
Tair outcome.	consumption charge via a per kilolitre fee. This would
	reflect the same arrangement as applies for Airport Lessee users. Income would then adequately
	contribute to the cost of the bore's licensing and
	operating expenses.
	operating expenses.

STATUTORY ENVIRONMENT

The Department of Water and Environmental Regulation issues licences and permits under the *Rights in Water and Irrigation Act 1914* to:

- Take water;
- Construct wells (including bores and soaks); and
- Interfere with the bed and banks of a watercourse.

The Shire has a Licence to Take Water (GWL97281(6)) for several separate areas of parks and gardens, plus for "Caravan Park purposes". The licence allows a maximum of 140,000kL to be taken annually, and is valid until 21 March 2027, but it is expected it would be renewable on the same terms and conditions.

Local Government (Functions and General) Regulations 1996 (R. 30 Dispositions of property excluded from Act s. 3.58) outlines that a disposition of property <u>other than land</u> is only an exempt disposition if its market value is less than \$20 000.

Author Comment: It is difficult to estimate the value of this transaction, so it would be suggested that the normal process of S.3.58 be followed (including for example, advertising and Council consideration of any submissions received).

POLICY IMPLICATIONS

(ES2) Establishment of Commercial Leases provides some guidance, but is not particularly designed for this type of agreement.

FINANCIAL IMPLICATIONS

The Kimberley Entrance Caravan Park agreement commenced with an annual flat fee charge of \$3,300 in 2003, which has risen with CPI to approximately \$5,000pa today. If Council was to continue the service, the annual cost to the Caravan Park is suggested to be significantly higher than what is currently the case.

Costs of the bore and the supply line to the caravan park are not specifically captured within the Shire's finances, but would include annual licence fees, expenses for electricity, pump and bore repairs/replacements, and staff labour for monitoring, etc.

The costs to establish an Agreement would include disbursements being incurred for valuations (if required), legal costs for the Agreement, and staff time. These should be met by the Caravan Park, and would be estimated at approximately \$7 - 10,000 (largely dependent on the unknown need for a valuation). In addition this this, a water meter would need to be installed, at an estimated cost of approximately \$4,000 to the Caravan Park.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities
3. Economy	3.1 Industry and business development and growth	3.1.2 Value and support small to medium-sized businesses

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: That a legal agreement document is not established before the	Unlikely	Moderate	Medium	Either not enter into an agreement at all, or have the Agreement prepared by the Shire's legal
				the Agreement pre

current expiry date.				having it executed prior
				to 30 June 2023.
Business Interruption:	Possible	Moderate	Medium	Have adequate
The potential for disputes around supply quantity, consistency, or quality might arise.				protections in the Agreement for the Shire (or not have a supply agreement at all).

CONSULTATION

As the "disposal" is not considered to be exempt (having a market value of greater than \$20,000) the normal S. 3.58 Local Government Act community consultation process must be undertaken.

COMMENT

Whilst the Shire has for some time, and could continue to do so into the future, supply water to the Kimberley Entrance Caravan Park, it is not suggested that the Shire should maintain that service, for the following reasons:

- 1. The situation is very different to the Derby and Fitzroy Crossing Airports, where the Shire does provide a water service to the lessees, but these are lands owned/vested in the Shire, with the Shire being in control of the entire landholding, and there is no alternative Water Corporation reticulated water supply provided. The Caravan Park already has a Water Corporation supply line to service its and its users personal consumption and could simply extend that service capacity, similarly to other commercial businesses in Derby;
- 2. The supply of water is not "core business" for the Shire, and requires resources and time to be allocated to the task, when a standard water supply alternative is available to the Caravan Park;
- 3. There is the potential for disputes to occur in regard to supply consistency, quantity, and quality;
- 4. There is the potential for the Shire to suffer a reduced supply for its own use, particularly during peak holiday periods where water will be in high demand by both the Caravan Park, and the Shire for their respective parks and gardens;
- 5. The Shire will be required to prioritise any repairs for this bore, above others;
- 6. A separate Agreement with Department of Water and Environmental Regulation is required to be secured, to legitimise the supply;
- 7. The Caravan Park has provided preliminary indication that it would prefer the financial arrangements to continue, which are not of any meaningful value to the Shire, so reaching agreement on a new (higher) costing structure could be problematic;
- 8. There is the need to allocate staff time to a project that might not eventually reach an agreement; and
- 9. There are reasonably considerable costs of establishment the Agreement, which the Caravan Park would need to agree to pay.

If Council was of a mind however to provide the service, it would need to resolve that Council "Requires the CEO to negotiate a new Agreement with Kimberley Entrance Caravan Park, and to refer the matter back to Council for its final decision". Following this, the Shire would then follow the Local Government Act's S. 3.58 process.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Water Licence U

RECOMMENDATION

Option 1:

That Council:

- 1. Advise the Kimberley Entrance Caravan Park that it does not wish to negotiate an agreement to continue to supply water to the Kimberley Entrance Caravan Park beyond the current agreement term of 30 June 2023; and
- 2. Authorises the CEO to negotiate a suitable short term supply arrangement with the Kimberley Entrance Caravan Park, should it not reasonably be able to source an alternative supply by 30 June 2023.

Option 2:

That Council requires the CEO to negotiate a new Agreement with Kimberley Entrance Caravan Park, and to refer the matter back to Council for its final decision.



28 MAR 2317



Your ref:

Our ref: RF3450-02 Enquiries: Ken Allan Tel: (08) 9166 4100

SHIRE OF DERBY/V/EST KIMBERLEY
FILE MUNISPOSE 0/60

X REFERENCE: /43206

DATE OF DED 2 8 MAR 2017

ALCUATED TO: EMILOS

RECORD HUMSER: /43658

SCANNED ELLED

Mr Ron Delvin

Shire of Derby West Kimberley

PO Box 94

DERBY WA 6728

Dear Mr Devlin

Re: Issue of a licence under the Rights in Water and Irrigation Act 1914 Property: Various, Derby Townsite

Please find enclosed the following:

- Your licence to take water GWL97281
- Brochure Your licence to take water
- Brochure Metering your water use
- Meter Water Use Card & example card can be downloaded from the department's website: http://www.water.wa.gov.au/licensing/water-licensing/metering or refer to Water Online information below

Please take time to read these documents as they contain important information about your rights and responsibilities.

This amendment to your licence has increased the Annual Water Entitlement as requested from 82,000kL to 140,000kL.



You may apply to the State Administrative Tribunal (SAT) for a review of our decision. You will need to contact the SAT office directly, within 28 days.

In person

State Administrative Tribunal

Level 6, 565 Hay Street PERTH WA 6000

In writing:

State Administrative Tribunal

GPO Box U1991

PERTH WA 6845

By telephone: Metro: (08) 9219 3111

Regional: 1300 306 017 (for the cost of a local call)

By fax:

(08) 9325 5099

For more information about the SAT please visit their website

www.sat.justice.wa.gov.au.

You can now use online services to manage all of your licensing and metering needs. Water Online provides the easiest, fastest and most efficient way to:

Apply for a new licence or permit

Apply to amend, renew or transfer an existing licence

27 Victoria Highway Kununurra Western Australia 6743
PO Box 625 Kununurra Western Australia 6743
Telephone (08) 9166 4100 Facsimile (08) 9168 3174
www.water.wa.gov.au

WAL021

- Submit meter readings in accordance with a licence; and
- Manage your account details.

Register for Water Online at www.water.wa.gov.au by clicking on the Water Online Login icon.

The instructions for registering, checking your details and updating them where required can be found by selecting the Quick Reference Guides link on the water online home page. Please check your details to ensure that they are correct. If they are not correct please contact the department's online business support unit on 1800 508 885 (select option 2).

If you have any queries about this or any other water licensing matter please contact Ken Allan on telephone (08) 9166 4100.

Yours sincerely

Karis Tingey

Program Manager Kimberley District

22 March 2017

File No: RF3450-02



Page 1 of 2
Instrument No. GWL97281(6)

LICENCE TO TAKE WATER

Granted by the Minister under section 5C of the Rights in Water and Irrigation Act 1914

Licensee(s)	Shire of Derby West Kimberley			
Description of Water Resource	Derby Canning - Wallal	Annual Water Entitlement	140000 kL	
Location of Water Source	Lot 1402 on Plan 193851 Loch Street, Derby - Volume/Folio LR3111/7107 Lot 485 on Plan 207983 Loch Street, Derby - Volume/Folio LR3026/409 Lot 150 on Plan 60227 Kurrajong Loop, Derby - Volume/Folio LR3156/495 Delewarr Street Road Reserve, Derby Lot 501 on Plan 49870, Derby - Volume/Folio LR3156/329 Lot 500 on Plan 70767 Loch Street, Derby - Volume/Folio LR3159/977			
Authorised Activities	Taking of water for	Location of Activity		
	Caravan park purposes	Lot 1500 on Plan 67091 Rowan Street, Derby - Volume/Folio 2794/140		
	Irrigation of up to 3 ha of lawns and gardens	Lot 143 on Plan 144238 Derby Airport - Volume/Folio 2037/326 Lot 500 on Plan 70767 Loch Street, Derby - Volume/Folio LR3159/977		
	Irrigation of up to 2.5ha ovals and playing fields	Lot 1402 on Plan 193851 Loch Street, Derby Volume/Folio LR3111/7107		
	Irrigation of up to 1.5 ha of public open space	Loch Street Road Reserve, Derby		
	Irrigation of up to 1 ha of recreation areas	Lot 485 on Plan 207983 Loch S Volume/Folio LR3026/409	Street, Derby -	
Duration of Licence	From 22 March 2017 to 21 March 2027			

This Licence is subject to the following terms, conditions and restrictions:

- 1 The licensee must install an approved meter to each water draw-point through which water is taken under this licence.
- 2 The meter(s) must be installed in accordance with the provisions of the document entitled "Guidelines for Water Meter Installation 2009" before any water is taken under this licence.
- 3 The licensec must ensure the installed meter(s) accuracy is maintained to within plus or minus 5% of the volume metered, in field conditions.
- 4 The licensee must take and record the reading from each meter required under this licence at the beginning and another at the end of the water year defined on this licence.

This Licence is granted subject to the Rights in Water and Irrigation Regulations 2000

File No: RF3450-02



Page 2 of 2 Instrument No. GWL97281(6)

LICENCE TO TAKE WATER

Granted by the Minister under section 5C of the Rights in Water and Irrigation Act 1914

This Licence is subject to the following terms, conditions and restrictions:

- 5 The licensee must take and record the reading from each meter required under this licence, at the end of each month.
- 6 Unless otherwise approved, all meter readings must be recorded on the 'Meter Water Use Card' available from the Department of Water.
- 7 The completed Meter Water Use Card must be submitted to the Department of Water every 12 month(s) commencing 31/01/2018.
- 8 The licensee must notify the Department of Water in writing of any water meter malfunction within seven days of the malfunction being noticed.
- 9 The licensee must obtain authorisation from the Department of Water before removing, replacing or interfering with any meter required under this licence.
- 10 The licensee shall not use water for sprinkler irrigation of lawns and gardens, except caravan park sites, between 9 am and 6 pm except for the establishment of newly planted areas. For newly planted areas water may be used within these hours for a period of up to 28 consecutive days, commencing from the date of planting.
- 11 The licensee is to provide a water sample taken from each bore in March and October each year to the Department of Water office in Kununurra by 31 March and 31 October, respectively, every year for salinity analysis.

End of terms, conditions and restrictions

This Licence is granted subject to the Rights in Water and Irrigation Regulations 2000



Kununurra Region Office 27 Victoria Hwy Kununurra WA 6743		Tele	Telephone: 08 9168 4100 Fax: 08 9168 3174		
Licensee:					
Bore/Pump name:					
Irrigation year: to		Licence number:	Licence number:		
Meter serial number:	Meter serial number: Last meter calibration service date:		Meter make and model:		
Last meter calibration service date:			Property location:		
	Last reading	eter reading	Monthly water consumption (kL)		
Date	Lust rouding	Current reading			
	West Control of the C				
		Total abstraction volume	e		
Comments:					
Please refer to your 5C licence for your annual will you are unable to locate your licence contact the Please record any unforeseen increases in water	ne department's regional licensing of	office on 08 9166 4100.	rting purposes		
Signature		B .			

_____ Date _





28 MAR 2017

You can now use online services to manage all of your licensing needs. Water Online provides the easiest, fastest and most efficient way to:

- Apply for a new licence or permit,
- Apply to amend, renew or transfer an existing licence,
- Enter meter details and meter readings, and
- Manage your account details.

Register for Water Online at www.water.wa.gov.au by clicking on the Water Online Login icon. Instructions for using Water Online can be found by selecting the Quick Reference Guides link on the water online home page.

Once registered, please check the details we have for you to ensure that they are correct. If they are not correct please contact the department's online business support unit on 1800 508 885 (select option 2).

Other things you should know

Annual water entitlement. There is no guarantee this volume of water is available at all times or is of a suitable quality for your purposes.

Licence expiry. You should apply to renew your licence before your licence expires. It is an offence if you continue to take water after the expiry date, unless you have applied to renew the licence. The department recommends you submit an application at least one month before the expiry date.

Copy of licence. You may request a certified copy of your licence. A fee applies.

Moving your water entitlement. If you are planning to move premises and would like to be able to use your current water entitlement on a new property, you can apply to amend your licence.

If the property is sold or leased, the new owner or tenant does not automatically have rights to take water under this licence, even if the water entitlement has been included in the contract of sale or lease agreement. Contact the department for more information.

Trading entitlements. Water entitlements may be traded permanently or temporarily between water users. Conditions apply.

Water efficiency. Water in WA is a precious resource. All water users are encouraged to keep up with new technologies and operate the most efficient systems possible.

Other laws. This licence does not give you any rights except to take and use water from a given point(s). You must still comply with Commonwealth and state legislation, and local by-laws.

Our rights. The Department of Water (on behalf of the Minister for Water), can take action it believes is necessary to manage and protect the state's water resources, and to protect the rights of other water users. The department may, for example:

- · require you to fit a water meter
- · access your property for routine inspections
- access your property to determine if an offence has been committed (under the Rights in Water and Irrigation Act 1914)
- direct you to reduce the amount of water you take or change the rate at which water is pumped, or direct the purpose for which it is taken
- direct you to close a well, if water is being wasted or improperly used
- refuse to renew your licence if it believes you will not comply with licence conditions
- · cancel or suspend your licence
- add, remove or change the terms, conditions and restrictions of your licence. This includes reducing your water entitlement if you cannot demonstrate that you are legitimately using water for the purpose for which it was intended.

In all but an exceptional circumstance, you would be given notice of these actions and, in some cases, you would have a right to comment or apply for a review of the decision.

For further information

Please refer to the frequently asked questions about water licensing, which are available at the department's website www.water.wa.gov.au.

Select > Business with water > Water licensing > Water licensing frequently asked questions.



Department officer and farmer at pump on dam.

Department of Water
168 St Georges Terrace
Perth WA 6000
Phone: 08 6364 7600
Fax: 08 6364 7601

Department of Water 2014

For those with special needs this publication can be made available in alternative formats such

This initiative is funded by the Australian Government's National Framework for Compliance and Enforcement Systems for Water Resource Management Program.

as audio, large print, or Braille.

ernment of Western Australia rtment of Water Your licence to take water *Important* information. Please read. Looking after all our water needs 2014

Please carefully read this information. It explains your licence and responsibilities as a licensee. You may commit an offence if you take or use water in any way that is not authorised.

Please keep your licence in a safe place.

You must inform the department if:

- the details on your licence seem in any way incorrect
- you do not understand your licence terms, conditions and restrictions
- you believe you may not be able to comply with your licence terms, conditions and restrictions
- for any reason you no longer have lawful
 access to the part of the property from which
 you take water e.g. you sell or lease your
 property or your lease expires. You must tell the
 department within 30 days if this occurs
- you want to use some or all of your water entitlement on a different property
- someone else is using the water, either temporarily or permanently, or you are planning to lease your property to somebody else and they plan to use water
- you plan to drill new wells, excavate new soaks or construct new dams, or alter existing infrastructure. You may need to apply for a licence or permit to do this
- · you plan to change your water-use activities.

Understanding your licence



File and instrument numbers

The file number (top left) refers to the department's records of your licence(s) and the applications you have made. The instrument number (top right) is your licence number. You may be asked to quote these if you make an enquiry about your licence.

Licensee(s)

The licensee(s) is responsible for the use of water as authorised by the licence. If there is more than one name on the licence, all named parties share joint responsibility.

Water resource

This is the name of the groundwater area and aquifer, or the surface water area and branch/tributary, you are authorised to take water from, based on the

information you have given the department in your application about the depth and location of your bores, wells, dams, soaks or pumps.

Annual water entitlement

This is how much water you can take within a 12 month period, in kilolitres (kL).

Location of water source

This is the only property from which water is to be taken.

Authorised activities

This part of your licence lists what activities you can use the water for. Using water for other purposes or at any other location may be an offence. If your water use is not measured with a meter, your 'authorised activities' are an important way for the department to calculate your water use.

Duration of licence

The licence is valid for this period.

Terms, conditions and restrictions

This section lists any other terms, conditions or restrictions that apply to your licence. It is a breach of the *Rights in Water and Irrigation Act 1914* if you do not comply with these conditions.

The Water Register

The general public has access to a register which contains some of the details of your licence, including the licensee name(s) and postal address, annual water entitlement and duration of licence.

The Water Register is available at the department's website, www.water.wa.gov.au. Select > Business with water > Water trading register

Definitions

Well. Any opening in the ground made or used to obtain access to underground water. This includes bores and 'soaks' or other excavations that intercept groundwater.

Water year. The 12 month period during which you can use your annual water entitlement.

Ha (hectare). A measure of land area. One hectare is equal to 10 000 square metres, which is approximately 2.5 acres.

kL (kilolitre). A measure of water volume. One kilolitre is 1000 litres or one cubic metre (m³).

Take water. To remove or reduce the flow of water in a watercourse, wetland or from underground. This includes pumping or siphoning water; stopping, impeding or diverting the flow of water; releasing water from a wetland; allowing water to flow under natural pressure from a well; or allowing stock to drink from a watercourse or wetland.

It also includes storing water that has been drawn by these means.



notify the Department of Water as soon as possible, by providing the following information:

- your name and/or the licensee's name and licence details
- location of the draw-point
- · serial number of the meter
- · date and time of removal and replacement
- · meter reading at the time of removal
- · details of the new meter fitted, if applicable
- · reasons for meter removal.

Servicing

Servicing should be carried out by an irrigation specialist, ideally during a period of low water use. Regular servicing helps maintain meter accuracy and reduces the risk of a malfunction which may affect your water supply. Meters should be serviced more frequently if the water in your area has high levels of iron or sediment. Brown stains on hard surfaces and build-ups of deposits on sprinkler heads are common signs of high iron levels. In some cases it may be more economical to schedule regular meter replacement. You should consult your irrigation specialist about your meter maintenance options.



You can expect a routine service to include:

- inspection of the outer casing of the meter and the register (dial), and the removal and examination of the internal parts. The technician may identify corrosion or iron build-up, or structural damage to the turbine, paddle or impeller caused by exposure to coarse sediment
- servicing which may include cleaning and restoration of the internal measurement elements, cleaning of the meter register housing, repair of any obvious damage or faults and the application of a bore-cleaning solution
- testing of the meter once reassembled. A service certificate should be provided for your records.

Why meter water use?

The state's water resources are under increasing pressure. Precise information about how much water is being used in a particular area helps the Department of Water to understand the real impacts of our water use. The information supports sustainable water resource management and planning by helping us to set allocation limits, improve modelling and forecasting for the future, and improve equity for all water users by ensuring licensees take no more water than they are entitled to.

Metering also benefits water users, for example, by helping you to understand your water needs to support business planning and development, optimising water efficiency, allowing you to monitor the performance of pump and irrigation systems and identify opportunities to trade surplus entitlements.

This initiative is funded by the Australian Government's National Framework for Compliance and Enforcement Systems for Water Resource Management.

Definitions

Draw-point a point at which water is accessed and drawn.

Rights in Water and Irrigation (Approved Meters)

Order 2009 legislation published in the Western Australian Government Gazette on 5 May 2009. It requires that a meter complies with the Australian standard, or is tested and verified to be accurate by an accredited laboratory and installed according to manufacturer's specifications. Refer to the Department of Water Guidelines for water meter installation 2009.

For further information

For more information about your responsibilities as a licence holder, please see the Department of Water's brochure *Your licence to take water*, contact your local regional office or refer to the FAQs about water licensing, at the department's website www.water.wa.gov.au.

Select > Licensing > Water licensing > Responsibilities of licence and permit holders.

The department's *Guidelines for water meter installation 2009* and *Meter water use cards* are available from your local regional office or from the department's website.

Visit www.online.water.wa.gov.au to register for online services

Department of Water
168 St Georges Terrace
Perth WA 6000
Phone: 08 6364 7600
Fax: 08 6364 7601
Department of Water 2016.
For those with special needs this publication can be made available in alternative formats such

as audio, large print, or Braille.

Government of Western Australia Metering your water use Important information. Please read PN 16

Please carefully read this information. It will help you to understand your responsibilities as a licensee. You may commit an offence if you do not correctly meter your water use.

As a metered water user you must:

- Install an approved meter (or meters). This is a meter that complies with the Rights in Water and Irrigation (Approved Meters) Order 2009.
- Maintain your meter and take all reasonable steps, including regular servicing, to ensure it is accurately measuring all water use.
- Record and report readings, as required by your licence conditions. If you cannot read the meter at the required time, you will need to arrange for someone else to do this for you.
- Not deliberately damage or alter a meter, or associated fittings or pipework, such that the meter does not accurately measure all of the water being taken.

Failure to comply with these requirements may attract a penalty

To ensure you are compliant with your obligations you should:

- Inform the Department of Water in writing, within 30 days of installing the meter, the date of installation, meter location, make, size, type and serial number of the meter, and the meterreading after installation.
- Provide the department with a photograph(s) and/or diagram(s) of the meter, shown fitted to the pipe work.
- Familiarise yourself with your meter and how to read the instrument. Not all meters are the same. See the department's Reading your meter fact sheet and ask your installer for a demonstration.

You need to contact the department immediately if:

- You think you may not be able to fit a meter within the timeframe specified in your licence (notify Department of Water before the installation deadline).
- You are unable to read your meter or report the meter readings by the due date, for any reason.
- You think your meter may not be accurately recording water use. For example, if the meter is not registering water flow when the pump is switched on, or if water use is higher or lower than expected.
- A meter is damaged, or if for any reason you think that your meter may have malfunctioned.
- A meter must be removed for a period of time for maintenance or repair or any other reason.
- · A meter is replaced for any reason.



Water meter installed on galvanised headworks. Direction of flow is R to L.

Installation

You should ask your local irrigation systems supplier to recommend a fit-for-purpose water meter that complies with the Rights in Water and Irrigation (Approved Meters) Order 2009. The supplier may also be able to recommend a competent installer.



A correctly installed meter, it has no off-takes before the meter, and the required amount of pipe either side of the meter.

The Department of Water's Guidelines for water meter installation 2009 provides you with details of the technical, maintenance and installation requirements for new water meters, and the upgrade or replacement of existing water meters.

If a meter installation does not comply with the department's requirements, you will be required to ensure alterations are made to the meter or the pipework to address this issue. The department will advise you in writing of the required changes or it may elect to issue you with a formal direction. Failure to comply with a direction is also an offence and may attract a penalty.

Maintenance

Over time, a meter may lose accuracy and incorrectly measure water use. The accuracy of a meter is affected by its age, and by the volume and quality of the water passing through the instrument. Corrosion, iron bacteria, exposure to coarse sediment and intermittent patterns of water use may affect meter performance and longevity.

Meters must therefore be maintained properly to ensure they continue to accurately measure water use over time. The department accepts a margin of error of up to five per cent, on an installed meter. The Department of Water may inspect

a meter at any time and may require a meter be tested if the department believes the instrument is not accurate.

The department may estimate your water use if it believes your water use has not been measured accurately, because the meter was not installed correctly, was removed for maintenance or repair, or the meter was tested and found to be inaccurate

For more information about meter-testing please refer to the department's *Guidelines for water meter installation 2009*.

Records

Taking regular meter readings will help you manage your water use and ensure you comply with your annual licensed entitlement, and may be a condition of your water licence.

For monthly readings, you should set aside a specific day during the last week of each month to read your meter. It may be useful to set yourself a reminder in your diary, calendar or on your mobile phone. If a reading is required for the beginning of your water year, it should be taken during the first week of that year. A reading required to be taken at the end of your water year should be taken during the last week of that year.

If your licence requires you to record readings on a *Meter water use card*, a separate card needs to be completed for each meter. Additional cards are available from your local Department of Water office or the website. Meter readings can be submitted electronically through "Water Online", via the link on our website. Readings submitted electronically through Water Online will be accepted as completed Meter water use cards.

Meter removal

If a meter that is required under your licence must be replaced or removed for any reason, you should

12 CORPORATE SERVICES

Nil

13 TECHNICAL SERVICES

13.1 SHIRE OF DERBY/WEST KIMBERLEY - ROAD MANAGEMENT UPGRADE STRATEGY 2023 - 2028 - SEALED ROADS

File Number: 8158

Author: Wayne Neate, Director Technical and Development Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

This item is for Council to consider the endorsement of the Shire of Derby/West Kimberley Road Management Upgrade Strategy 2023 - 2028 – Sealed Roads.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer

BACKGROUND

In 2012 Council adopted an un-sealed road maintenance strategy with the view to modify the current grading practices to provide a better outcome for road users across the Shire.

The Sealed Road Upgrade Strategy was then developed and adopted by Council at its April 2020 Ordinary Council Meeting (OCM). The Strategy is designed to be reviewed annually to confirm the strategic direction of Council and was subsequently reviewed and endorsed by Council each year thereafter. Since adoption the strategy is constantly under review against the current road network to provide some certainty around forthcoming capital roadworks within the Shire of Derby/West Kimberley. It is recognised that the development of an unsealed upgrade strategy will need to be developed to compliment and complete the strategy.

STATUTORY ENVIRONMENT

Local Government Act 1995

Integrated Reporting Framework – assists with Asset Management Plan and Long Term Financial Plan.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil, costings are estimated within the strategy. However, funding is allocated in the Annual Budget process each year.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
4. Environment	4.2 Liveable Communities	4.2.3 Encourage and facilitate the
	maintenance and developmen	
		infrastructure that connects our

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	communities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Organisation's Operations:	Possible	Minor	Medium	The Strategy and supporting
The Long term asset management objectives and goals of the Shire are not met.				documentation gives direction to staff and Councillors alike to endeavour to meet asset management goals.

CONSULTATION

Various staff, subject matter experts and road user groups have been consulted with during the review of the Strategy.

COMMENT

The Shire of Derby/West Kimberley has a Council endorsed rural road maintenance strategy where by the number of grades and road maintenance methods are prescribed based on the hierarchy of the road. This hierarchy is based on usage and what assets and services are accessed along the road to derive its importance.

A similar hierarchy has been used to develop the current upgrade strategy for the sealed roads and also adopts very similar principles to the rural road maintenance strategy but has taken into account the asset level (in other words what condition the road is in) and safety factors of the road for users of the road. These have been used to determine the importance of a road (via a number) which then allocates the various projects on roads in accordance with the hierarchy.

The Shire currently, as shown in the strategy, receives funding for roads via several different streams. These are explained within the strategy and it should be noted that this allocation of funding is also used to provide for capital and improvement works across rural roads.

The ideal allocation of these funds is 75% expenditure on sealed roads and 25% expenditure on unsealed roads. This is based purely on asset value not community expectation. This split of funding on the Sealed and Un-sealed portions of the road network will vary year to year as per the capital funds available.

This strategy provides strategic direction for officers to source funds through applying for grants. Many grants have significant lead times with some as long as two years ahead of when the works would be programmed to be undertaken. This therefore allows some degree of planning into the future for Officers and Council alike.

It is therefore of particular importance that Council endorse the high priority selection of roads in the 24/25 financial year to enable Officers to compete the appropriate grant funding applications.

The projects listed in the 24/25 financial year are various road reseals aimed at priority 1 and 2 roads:

• Wodehouse Street

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- Nevill Street
- Johnston Street
- Rodgers Street
- Derby Airport Road
- Various Road Reseals

It is recommended that Council endorse the strategy with particular attention to the 24/25 financial year projects. Funding for these projects will be sort during the 2023 calendar year.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Road Management Upgrade Strategy 2023-28 Sealed Roads - April 2023 🗓 🖺

RECOMMENDATION

That Council:

- 1. Endorse the Road Management Upgrade Strategy 2023-28 Sealed Roads;
- 2. Endorse the following roads as grant funded roads for 24/25 financial year:
 - Wodehouse Street;
 - Nevill Street;
 - Johnston Street;
 - Rodgers Street;
 - Derby Airport Road; and
 - Various Road Reseals.
- 3. Undertake an ongoing commitment to review the strategy on an annual basis.

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Document Control

Title: Sealed Road Management Plan

Revision	Date	Details	Authorship	Approved	
Α	Nov 2015	Draft for Review	MES / AMC	EMTDS	
В	Dec 2015	Draft reviewed after comments MES / AMC		EMTDS	
С	Sept 2018	Further review to road ranking system	MES / AMC	EMTDS	
1	March 2020	Plan for adoption by Council	MES	DTDS	
1.1	April 2021	Annual revision	DTDS	DTDS	
1.2	May 2022	Annual revision	DTDS	DTDS	
1.3	April 2023	Annual revision	DTDS	DTDS	

1. SECTION 1. Executive Summary

In accordance with the previous strategic plan of Council specifically Item 2.3.1 of the Shire of Derby / West Kimberley Strategic Community Plan 2012-2021 – *Develop a road maintenance, grading and upgrading strategy*, the Technical Services Department developed a Sealed Road Strategy. This has undergone a review and critical analysis of the current maintenance practices for our sealed roads.

The purpose of this *Sealed Road Management Plan (this Plan)* is to establish a management system for Shire of Derby / West Kimberley (the Shire) for the discharge of its duty to inspect, maintain and repair its public roads based on policy and operational objectives as well as available resources.

This Plan has been prepared in accordance with the requirements of the following statutory requirements:

- Local Government Act 1995
- Local Government Regulations 1996
- Department of Local Government Integrated Planning and Reporting Framework
- AS/ISO 55001:2014 Asset Management Management Systems Requirements

In accordance with the requirements of these documents, this plan includes and references:

- A Road Register with a description of those assets on sealed roads for which the Shire is responsible;
- ii. The standard or target service level for those assets to be maintained by the Shire; and
- iii. A management system that documents how the Shire discharges its duty to inspect, maintain and repair sealed roads for which it is responsible.

Inspection activities are undertaken at frequencies relative to the road hierarchy while the prioritisation of maintenance and repair activities are based on an assessment of the risks associated with individual defects.

A tolerable level of defect is defined as a condition that does not require immediate attention based on a standardised risk assessment and future programmed works are scheduled.

In establishing its budget priorities the Council seeks to strike a balance between the need to invest in new infrastructure for a growing community while providing levels of service consistent with community expectations for existing assets.

Road based maintenance and rehabilitation works are coordinated by the Shire's Technical Services Department using a combination of internal and external labour and equipment. Detailed operational procedures specify how the various activities are to be undertaken and the technical standards to be achieved.

Community requests for works to be undertaken are recorded in the council's customer request system. This system has full audit capability and individual requests can be updated as works are programmed or undertaken so that customers who enquire can be advised of the status of their request.

SECTION 2. Introduction

2.1 Background

2.1.1 Relationship between the Sealed Road Management Plan and Legislation

The Local Government Act 1995 and the Local Government Regulations 1996 establish the powers, duties and functions of Local Government authorities.

The Department of Local Government Integrated Planning and Reporting Framework (the Framework) and its Guidelines outline the minimum planning and reporting methodology to achieve the outcomes prescribed in the legislation. They are not intended to restrict the range of processes that may be undertaken within a local government to achieve those outcomes. The Framework also requires Local Government authorities to develop and publish road management plans incorporating the performance of their duties in relation to the inspection, maintenance and repair of roads, having regard to the type of road, the resources available to the council and its budgetary and policy priorities.

2.1.2 Purpose

The purpose of this Road Asset Management Plan is to ensure Council has in place a plan that helps Council to achieve the following objectives –

- Ensure that a safe and efficient network of Shire public roads is provided primarily for travel and transport.
- Provide a structure for a road management plan which will ensure that the public roads in the Shire of Derby/West Kimberley –
 - are capable of functioning as they were built to function;
 - are able to meet future needs in a growth environment; and
 - continue to meet the needs and expectations of the community and other key stakeholders.
- 3. Within that structure, advance Council's road management practice to achieve the strategic objectives of Council's Strategic Community Plan 2021-2031 under section 4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities.
- 4. Prioritise management to provide the best value for money to the community whilst respecting budget restraints.
- 5. Adhere to good practice of road construction and management.

2.1.3 Execution

To achieve the objectives in Clause 2.1.2, this Plan provides details in the following key management areas that are central to Council's role as the road authority for municipal public roads –

- a) Provide descriptions of the types of road and road-related infrastructure assets covered by this Plan.
- b) Set up a road hierarchy classification to facilitate the setting of performance standards. The details are in Section 4, Road Infrastructure Hierarchy.
- c) Set relevant performance standards to help with the discharge of Council's duties. The details are in section 5, Performance Standards.
- d) Address network wide challenges faced by the road network. The details are in section 6, Network Challenges and Potential Solutions.

2.1.4 Key Stakeholders

Key stakeholders who will be affected by this Sealed Road Management Plan in the Shire of Derby / West Kimberley include –

- The community ratepayers, residents, business, industry, health, education.
- Road users such as pedestrians, bicyclists, motorcyclists, public transport passengers and vehicle drivers and passengers.

- Transport service providers transport operators, bus operators and service providers supporting the delivery of transport and freight services.
- Emergency services.
- Public Utilities such as water, sewerage, drainage, electricity, telephone, telecommunications and other like services
- Land / mine developers and their respective consultants and contractors.
- Road authorities / agencies of State and Federal governments.
- Federal and State government departments and agencies such as the Department of Housing, the Department of Health, the Department of Indigenous Affairs and the Parks and Wildlife Service.
- Private road owners such as pastoral stations, indigenous communities, business, industry, body corporate.
- Elected representatives.
- Council staff and consultants and contractors.

2.1.5 Duty of road users

Whilst Council has certain duties and responsibilities, this Plan is predicated on the basis that the road users also have certain obligations and responsibilities to drive safely according to the prevailing conditions, to have regard to the rights of other road users, the community and infrastructure managers, and to avoid damaging infrastructure.

2.1.6 Budget

The annual Budget has been developed within an overall financial planning framework that guides Council in identifying community needs and expectations over the short, medium and long term. In preparing the annual Budget, funding requirements for each year are linked with the objectives contained in the *Strategic Community Plan 2012-2021*

In relation to road and road-related infrastructure assets that provide road transport service, Council recognises the importance of balancing appropriate performance standards with what the communities able to afford and sustain. In balancing the funding level for the inspection, maintenance, repairs, upkeep, rehabilitation and renewal of road and road-related infrastructure assets, Council gives regards to the following key considerations —

- preservation of existing assets in an appropriate and safe working condition;
- market constraints in manpower, plant and equipment, building materials and contractors; and
- budget / financial constraints.

The performance standards set in Section 5 of this Plan reflects such balance.

Appendix 1 details the proposed 5 Year Funding Programme. Funding sources for this programme include:

- Road Project Grants funded 2/3 Main Roads WA Regional Road Group to 1/3 Local Government
- Roads to Recovery 100% Commonwealth funded, funding restricted to road infrastructure, current programme expires 30 June 2024
- Federal Assistance Grant (FAG) road portion of grant, no restriction on eligible projects
- Direct Grant restricted to use on road projects
- Remote Aboriginal Access Roads (RAAR) funding not included in Appendix 1 as this funding is restricted for rural roads which are generally unsealed. Funding apportioned 2/3 Commonwealth, 1/3 State
- Blackspot restricted to approved projects based on either Crash Statistics or Road Safety Audit.
 Federal Blackspot 100% Commonwealth funded, State Blackspot 2/3 State and 1/3 Local Government funded.

SECTION 3 – Road Asset Description

This section provides the details of road infrastructure and road-related infrastructure assets that are being covered under this Plan.

3.1 Overview

The Shire of covers an area of approximately 119,842 square kilometres, with a population of approximately 8,300 persons spread between towns, communities and pastoral stations.

In regard to rural roads, and town sealed roads assets the Shire is responsible for -

- 101.36 kilometres of sealed public roads;
- Approximately 763,500m² of sealed public roads.
- Roads are measured in Single Lane Kilometres (SLK)
- Sides of the road are designated according to the SLK (ie. Left / Right from SLK 0.00 to end of road)

3.2 Assets covered

The road infrastructure assets covered in this Plan are -

trafficable road pavements

Road-related infrastructure assets to be covered in future revisions of this plan include:

- kerbs
- road shoulder and verge
- road drains including features such as culverts and table drains
- guide posts / signs
- paths including footpaths and shared paths.

3.3 Roads Maintained by the Shire

Current Shire of Derby/West Kimberley policy accepts the responsibility for the maintenance of all current public roads listed within the Shire's RAMM database. Some roads are also identified as part of Main Roads WA's "Roads 2030 Regional Road Development Strategies" identifying them as a road of significance where additional funding may be available through the annual Road Project Grants funding programme.

3.4 Existing Condition of Shire Roads

The existing condition of the Shire's roads vary quite considerably from road to road and across the Shire. It is proposed that the works programme shall be reviewed annually and defined by a hierarchy and inspections on the condition of the network.

Below are some photographic examples of the Shire's road network and some of the influencing factors that will be discussed within the hierarchy. TALIS Consultants completed a visual condition assessment of the road network at the end of 2014 and produced a Forward Works Programme (FWP) which has been used as a basis for the FWP contained within this Road Management Plan.

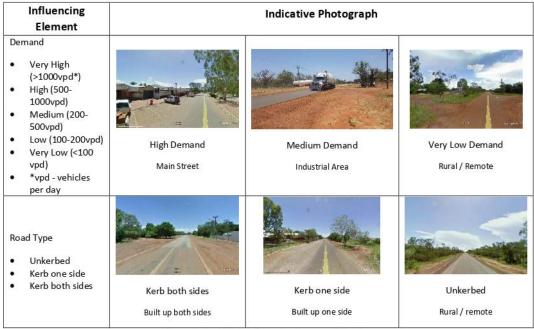


Figure 1: Possible Road Section Category Matrix

4. ROAD INFRASTRUCTURE HIERARCHY

This section describes the hierarchy classification proposed in this Plan. A hierarchy classification for Shire roads assists in determining relevant performance standards (see Section 5) for key maintenance areas such as inspection, maintenance and repairs. It also assists in other management activities such as allocating resources and specifying design and construction standards.

4.1 Road Hierarchy

A hierarchy classification is used to group roads on the basis of the service levels that they provide in a road transport network. The hierarchy system then allows a service level to be provided or give a more accurate indication on what the road provides to the general community. The categories of service that have been used within this plan are as follows;

- Businesses (number of businesses on a road)
- · Town Planning Scheme zoning (possibility of increased density and traffic)
- · Visitor accommodation facilities along road
- School zone along road
- Traffic Volume (used to determine usage on road)
- Restricted Access Vehicle route
- Road Classification (as per RAMM)
- Road importance to SDWK Road Network (included in Roads 2030)

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For Shire public roads, a Five tier hierarchy classification is proposed. Roads are classified through 1 to 5 in accordance with the above factors.

1 (Road Importance - Very High)

Roads of this classification are in a poor condition where routine maintenance will not increase the life of the asset to the expected standard. Subsequently, they require urgent reconstruction to remediate any structural pavement defects.

2 (Road Importance – High)

Roads of this classification are in a fair condition where the intervention period for pavement reconstruction can be extended by resealing the pavement.

3 (Road Importance - Medium)

Roads of this classification are in a reasonable condition where a reseal will extend the life of the asset to the expected standard.

4 (Road Importance - Low)

Roads of this classification are in a good condition and only require minor routine patching to maintain the asset to the expected standard.

5 (Road Importance - Very Low)

Roads of this classification have been constructed, reconstructed or resealed within the last 5 years to maintain the asset to the expected standard.

A Summary of each road's proposed rating is included in Appendix 1

4.2 Road Treatment by Hierarchy

The road hierarchy as attached in Appendix 1 defines the roads in accordance with the categories selected by the officers conducting the review. The categories defined the roads by use, what they service and importance under both Roads 2030 and RAMM. What the hierarchy does not take into account is the unaccountable factors that can only be determined onsite or by officers familiar with the use of the road.

Subsequently, there cannot be a road treatment by hierarchy alone. However, it can significantly help to gain a broad understanding of the network and develop the plan for the road treatment, along with local knowledge around use and seasonal conditions.

4.3 Proposed Maintenance Practices

As discussed previously, options for the ongoing management of the Shire's road network have historically been determined using a combination of local knowledge and engineering standards. This has resulted in some roads being reconstructed and some roads being regularly maintained, whilst other roads have not been maintained at all.

This plan was prepared to provide the greatest long and short term benefit to the Shire of Derby/West Kimberley as the asset manager, and also to the thousands of users of the road whether they are pastoral Station users, tourists or the many service agencies and other motorists travelling the road network.

4.4 Town and Rural Road Treatments

Proposed Treatments are included in the Forward Works Programme attached in APPENDIX 3.

5. PERFORMANCE STANDARDS

In this Section, Council sets the performance standards for the following operational functions in roads, pathways and ancillary areas –

- Defect inspection
- Hazard identification
- Defect intervention level and rectification time

5.1 Objectives

The objectives of setting performance standards -

- (1) Ensure public safety achieved by regular Hazard Inspections and being responsive to hazard notification.
- (2) Protect road infrastructure assets achieved by carrying out regular Defect Inspections and developing planned maintenance repairs to avoid or minimise impairment to the asset's highest and best use potential. This is essential for providing the best value for money for the Shire and the delivery of road transport service at the lowest practicable cost to the communities.
- (3) Ensure an appropriate level of statutory protection against civil liability claims based on balancing available Council resources.

5.2 Hazard and Defect Inspections

These will be carried out by Technical Services staff to see how best to rectify the issue. These inspections will use the criteria contained within the Institute of Public Works Engineering Australasia's Practice Note 9 2015 – Road Pavements, Visual Assessment (Condition Assessment and Asset Performance Guidelines). This document is an industry standard that rates various road conditions (eg. cracking, stripping, flushing, edge break) from 1 to 5 and has photos corresponding to each score to assist with on-site assessment.

5.3 Hazard Identification

Hazards will be assessed by a competent Officer in accordance with the requirements of AS/ISO 31000:2018 – Risk Management – Guidelines.

5.4 Defect Intervention Level and Rectification Time

Proposed defect intervention levels and rectification times are detailed in the table in Appendix 5.

6 NETWORK CHALLENGES and POTENTIAL SOLUTIONS

The current condition of the Shire's sealed road network is below average due to the lack of resealing that was carried out prior to 2015. It is proposed to carry out regular inspections of the sealed roads to monitor their condition and assist in planning for future maintenance. 2019/20 Financial Year funding is allocated on a ratio of 86% sealed network and 14% unsealed network. The sealed to unsealed funding ratio could vary from 60:40 to 80:20 and is subject to change due to external funding arrangements and flood damage received during nominated storm events.

As funding criteria is expected to get more stringent into the future, the Shire of Derby/West Kimberley will need to investigate options available to maximise work undertaken for the available funding, and subsequently providing best value for money for the community.

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Currently, the only local source of sealing aggregate in the West Kimberley is Kimberley Quarries at Nillibubbica between Derby and Broome. The next closest source is the Tabba Tabba Quarry located approximately 50km east of Port Hedland. This lack of a local source of sealing aggregate means that the amount of resealing able to be completed is reduced due to the cost of transporting the aggregate from the quarry to site.

7 REVIEW OF SEALED ROAD MANAGEMENT PLAN

The review of this Sealed Road Management Plan will be continual as the Technical Services Department will closely monitor the road network to ensure a "Best Value for Money Spend" by the Shire and a useable network of roads, unless otherwise directed by the Council and/or the CEO.

8 DEFINITIONS

- "Act" is the Local Government Act 1995.
- "Ancillary area" is any area designated by the Shire used by motor vehicles and cyclists connecting to a roadway, for example, car park, rest stop or recreation facility.
- "Arterial roads" are highways and declared main roads, which are managed by the state government through Main Roads WA.
- "Bridge and major culverts" means a structure having a clear span greater than 1.80 metres or
 a pipe culvert having a waterway area greater than 3 square metres.
- "Defect" means any form of failure in the road surface, including potholes, displaced pavement, cracking and road collapses. These types of failure can be structural and/or visual in nature.
- "Maintenance" with respect to roads is defined to mean repairs to pavement failures. These
 repairs take the form of pothole patching to heavy patching. The purpose being to make the road
 trafficable until reconstruction works can be carried out.
- "MRWA" refers to Main Roads Western Australia
- "Municipal roads" are roads for which the Shire is the responsible road authority and are listed in the RAMM inventory that details the Shire's road network.
- "Non-road infrastructure" means infrastructure in, on, under or over a road which is not road
 infrastructure and includes water and sewerage mains, telecommunication cables, electricity
 poles and street lights, bus shelters, vegetation and the like.
- "Pathway" means a footpath, shared path or recreational path constructed or developed by the Shire for use by members of the public other than with a motor vehicle and does not include any pathway which has not been constructed by or for the Shire or with its approval.
- "Private roads" include roads in reserves, roads to and in indigenous communities and roads on
 private property, pastoral leases, private pathways or any crossovers providing access from
 private properties to a public road or public highway. The Shire is not responsible for the care
 and maintenance of these roads, pathways or crossovers.
- "RAV" means a Restricted Access Vehicle such as a "B-Double" or roadtrain that is restricted to travelling on MRWA approved routes.
- "RAMM" is the Road Asset and Maintenance Management database detailing road assets and associated infrastructure maintained by the Shire.
- "Response time" is the time to respond to a hazard or defect measured from when the hazard
 or defect is identified by or notified to the council. Days to respond are business days, ie Monday
 to Friday, 5 days per week excluding public holidays.
- "Roads 2030 Significant Road" means a municipal road that has been included in the Main Roads
 WA "Roads 2030 Regional Strategies for Significant Local Government Roads" and is eligible for
 funding from MRWA Regional Road Group Road Project Grants;
- "Road infrastructure" means infrastructure which forms part of a roadway, pathway or shoulder including-

- (i) Structures forming part of the roadway, pathway or shoulder; and
- (ii) Materials from which a roadway, pathway or shoulder is made.

This also includes bridges, culverts, floodways / causeways, plus materials such as asphalt, bitumen, gravel, line marking, guideposts and signs.

- "Road-related infrastructure" means infrastructure which is installed or constructed by the relevant road authority for road-related purposes to—
 - (i) Facilitate the operation or use of the roadway or pathway; or
 - (ii) Support or protect the roadway or pathway;
- "Road Management Plan" means this plan.
- "Roadside" means any land that is within the boundaries of a road reserve (other than the shoulders of the road) which is not a roadway or a pathway and includes the land on which any vehicle crossing or pathway which connects from a roadway or pathway on a road to other land has been constructed;
- "Shire" means the Shire of Derby/West Kimberley;
- "SLK" means Single Lane Kilometre, the method of measuring or locating a point on a road;
- "Thoroughfare" is defined in the Local Government Act 1995 and includes a street, right of way, cul-de-sac, bypass, bridge or ford, shared path, bicycle path, any culvert or kerbing or other land (nature strip, roadside and private driveway not included) or works forming part of the road.
- "Vehicle crossover (driveway)" is the crossing which provides access from the road to the property boundary. The property owner is responsible for the construction and maintenance of the crossover.

APPENDIX 1- FIVE YEAR FUNDING PROGRAMME

Revision 1

FIVE	YEAR CAPITALS	EALED ROAD FU	NDING PROGRA	MME SUMMARY	′	
Description	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Roads to Recovery Funding +	\$900,000	\$900,000	Unknown	Unknown	Unknown	Unknown
Main Roads WA (MRWA) Regional Road Group (RRG) Funding#	\$800,188	\$928,000	\$928,000	\$928,000	\$928,000	\$928,000
Shire Funded Works *	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Federal Assistance Grant (FAG) ^	\$460,000	\$556,556	\$556,556	\$556,556	\$556,556	\$556,556
Direct Grant ^	\$346,227	\$346,227	\$346,227	\$346,227	\$346,227	\$346,227
MRWA State Blackspot Funding	Project basis only	Project basis only	Project basis only	Project basis only	Project basis only	Project basis only
MRWA Federal Blackspot Funding	Project basis only	Project basis only	Project basis only	Project basis only	Project basis only	Project basis only
Disaster Recovery Funding Arrangements (flood damage)	AGRN 951 and 1044 6,000,000	AGRN 1044 8,000,000	Project basis only	Project basis only	Project basis only	Project basis only
Total Expenditure	\$9,106,415	\$11,330,783	\$2,430,833	\$2,430,833	\$2,430,833	\$2,430,833

⁺ Current 5 year Roads to Recovery Funding Arrangements expire 30 June 2024.

NB All figures in the above table are based on current funding. The funding in the above table also funds the capital projects on the Shire's unsealed road network.

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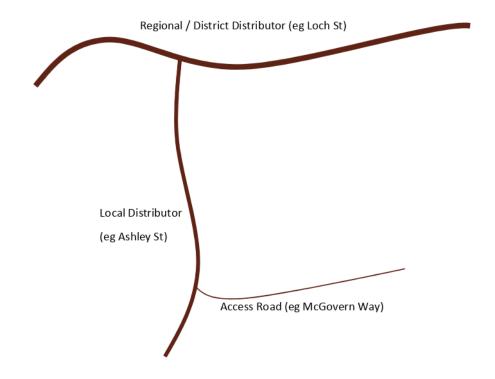
[#] Restricted to roads (sealed and unsealed) classified as significant in the Main Roads WA "Roads 2030 Regional Strategies for Significant Local Government Roads" document.

^{*} Shire Funded Works includes allocation of \$154,300 for Flood Damage contribution (mandatory expenditure prior to claiming reimbursement from Disaster Recovery Funding Arrangements).

[^] Funding amounts subject to change on an annual basis.

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APPENDIX 2 - ROAD HIERARCHY



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These tables give an overall inspection ranking of the road according to data and statistics.

RAV Route		
No 0		
Yes / Used	5	

RAMM Classification		
1	Access road	
2 Local Distributor		
3	Regional / District Distributor	

	Roads 2030 Significant Road		
0 No			
	2	Yes	

N ^{o.} of Businesses		
1	1	
2	2	
3	3	
4	4	
>4	5	
Rec Facility	5	

Visitor Accommodation		
No	0	
Yes	1	

Zoning		
Rural	0	
R5	1	
R10 / R12.5	2	
R15	4	
R20 / R25	7	
R30 / R35	10	
Industrial	3	

Traffic Volume AA	DT
0-20	0
20-100	1
100-200	2
200-500	3
500-1000	4
>1000	5

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	Score Table
Score	Hierarchy
1	Very Low
2	Very Low
3	Very Low
4	Very Low
5	Very Low
6	Low
7	Low
8	Low
9	Low
10	Low
11	Medium
12	Medium
13	Medium
14	Medium
15	Medium
16	High
17	High
18	High
19	High
20	High
21+	Very High

Hierarchy	/ Number
Very High	1
High	2
Medium	3
Low	4
Very Low	5

Shire of Derby/West Kimberley Road Management Plan – Sealed Roads

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Revision 1

Road #	Road	Number of Businesses	Zoning (R Code)	Roads 2030 Significant Road	Visitor Accommodation	Traffic Volume (peak)	RAV Route	School	RAMM Classification	Total	Hierarchy	Hierarchy Number	Asset Mgmt Ranking	Safety Ranking	Total Score	Priority
0134	ADCOCK ROAD	0	0	0	0	1	5	0	1	7	Low	4	3	4	11	4
0067	ALEXANDER STREET	0	4	0	0	2	0	0	1	7	Low	4	3	3	10	3
0063	ALFONSAS STREET	1	4	0	0	4	0	0	1	10	Low	4	4	3	11	4
0034	ANDERSON STREET	0	7	0	0	4	0	1	2	14	Medium	3	5	2	10	3
0058	ARCHER STREET	0	4	0	0	2	0	0	1	7	Low	4	4	4	13	5
0056	ASHLEY STREET (Panton to Loch)	5	1	2	0	3	5	0	2	18	High	2	5	2	9	3
0056	ASHLEY STREET (Loch to Alfonsas)	1	4	2	0	5	5	0	2	19	High	2	4	2	8	2
0056	ASHLEY STREET (Alfonsas to Guildford)	5	2	2	1	5	5	0	2	22	Very High	1	5	2	8	2
0056	ASHLEY STREET (south of Guildford)	0	2	2	0	4	5	0	2	15	Medium	3	3	2	8	2
0223	BALANINJANGARRI ROAD	1	3	0	0	2	0	1	1	8	Low	4	5	2	11	4
0220	BANKSIA STREET	0	4	0	0	2	0	0	1	7	Low	4	5	5	14	5
0089	BAOBAB STREET	0	4	0	0	3	0	0	1	8	Low	4	3	3	10	3
0104	BARNETT WAY	0	2	0	0	2	0	0	1	5	Very Low	5	3	3	11	4
0127	BAUHINIA PLACE	0	2	0	0	2	0	0	1	5	Very Low	5	3	3	11	4
0059	BEAVEN STREET	0	4	0	0	2	0	0	1	7	Low	4	1	3	8	2
0086	BELL CREEK WAY	1	0	0	0	2	0	0	1	4	Very Low	5	2	3	10	3
0137	BELL ROAD	5	3	0	0	2	5	0	1	16	High	2	4	2	8	2
0148	BENNING PLACE	0	1	0	0	0	0	0	1	2	Very Low	5	5	5	15	5
0152	BLOODWOOD CRESCENT	0	7	0	0	3	0	0	1	11	Medium	3	5	5	13	5
0052	BLYTHE STREET	0	4	0	0	3	0	0	1	8	Low	4	3	5	12	4
0130	BRAND STREET	1	3	0	1	3	0	0	1	9	Low	4	1	3	8	2
0122	BREARLEY STREET	5	3	0	0	3	5	0	1	17	High	2	3	3	8	2
0226	BROLGA DRIVE (Boab Estate)	0	4	0	0	0	0	0	1	5	Very Low	5	4	3	12	4
0157	BROOME STREET	2	3	0	0	2	5	0	2	14	Medium	3	3	2	8	2
0232	BROWN STREET	0	4	0	0	2	0	0	1	7	Low	4	4	4	12	4
0014	CALWYNYARDAH-NOONKANBAH ROAD (SLK 0.00-0.03)	5	0	2	0	1	5	1	1	15	Medium	3	3	2	8	2
0158	CAMBALLIN RD (GNH –Camballin turnoff)	5	0	2	1	3	5	1	3	19	High	2	3	2	7	2
0158	CAMBALLIN RD (Camballin turnoff to Camballin)	2	0	2	1	3	5	0	3	16	High	2	3	2	7	2
0022	CAMBALLIN-MYROODAH ROAD	0	0	2	0	3	5	1	2	13	Medium	3	3	2	8	2
0005	CAMBALLIN-NOONKANBAH ROAD (SLK 0.00-0.46)	0	0	0	0	2	5	0	1	8	Low	4	4	2	10	3
0057	CARNARVON STREET	1	1	0	0	2	5	0	1	10	Low	4	4	2	10	3
0173	CASSIA CLOSE	0	10	0	0	1	0	0	1	12	Medium	3	4	4	11	4
0020		3	0	2	0	2	5	0	1	13	Medium	3	3	3	9	3
0019	CHRISTMAS CREEK ROAD (SLK 0.00-0.03, 1.20-2.00)	5	0	2	0	2	5	1	1	16	High	2	2	1	5	1
0035	CLARENDON STREET (Loch to Hensman)	5	5	2	1	5	0	0	2	20	High	2	3	2	7	2
0035	CLARENDON STREET (Elder to Hardman - west bound)	5	5	2	1	5	0	0	2	20	High	2	2	3	7	2
0035	CLARENDON STREET (Elder to Hardman - east bound)	5	5	2	1	5	0	0	2	20	High	2	2	3	7	2
0075	COLEMAN STREET (CAMBALLIN T/S)	0	0	0	0	1	5	0	1	7	Low	4	5	2	11	4
0069	COLEMAN STREET (DERBY T/S)	0	5	0	0	2	0	0	1	8	Low	4	3	4	11	4
0125	CONWAY STREET	5	3	0	0	1	5	0	1	15	Medium	3	3	4	10	3
0171	COOLIBAH WAY	0	2	0	0	2	0	0	1	5	Very Low	5	4	4	13	5
0180	CORKWOOD COURT	0	2	0	0	1	0	0	1	4	Very Low	5	5	5	15	5
0217	CURTIN ROAD	1	3	0	0	0	5	0	3	12	Medium	4	1	2	7	2
0153	CYCAD COVE	0	2	0	0	1	0	0	1	4	Very Low	5	2	3	10	3
0233	CYPRESS COURT	0	2	0	0	1	0	0	1	4	Very Low	5	4	5	14	5
0065	DELEWARR STREET	1	2	0	0	3	0	0	1	7	Low	4	5	5	14	5

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Shire of Derby/West Kimberley Road Management Plan – Sealed Roads

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Road#	Road	Number of Businesses	Zoning (R Code)	Roads 2030 Significant Road	Visitor Accommodation	Traffic Volume (peak)	RAV Route	School	RAMM Classification	Total	Hierarchy	Hierarchy Number	Asset Mgmt Ranking	Safety Ranking	Total Score	Priority
0244	DELEWARR STREET SERVICE ROAD	0	10	0	0	1	0	0	1	12	Medium	3	4	5	12	4
0218	DERBY AIRPORT ROAD	5	3	0	0	1	5	0	2	16	High	2	1	2	5	1
0237	DOLLARBIRD STREET (Boab Estate)	0	2	0	0	0	0	0	1	3	Very Low	5	1	5	11	4
0077	DURACK ROAD (CAMBALLIN T/S) SLK 0.00 – 0.56	2	0	0	1	1	5	0	1	10	Low	4	5	5	14	5
0077	DURACK ROAD (CAMBALLIN T/S) SLK 0.56 – 0.98	0	0	0	0	0	0	0	1	1	Very Low	5	1	4	10	3
0172	EDGAR STREET	0	2	0	0	1	0	0	1	4	Very Low	5	2	4	11	4
0043	ELDER STREET	5	5	0	0	2	5	0	1	18	High	2	2	2	6	2
0136	EMANUEL WAY	5	3	0	1	4	5	0	1	19	High	2	3	2	7	2
0066	FAIRBAIRN STREET	0	2	0	0	3	0	1	1	7	Low	4	1	2	7	2
0114	FALLON ROAD	5	3	0	0	4	0	1	2	15	Medium	3	3	2	8	2
0143	FIELD STREET	0	1	0	0	1	0	0	1	3	Very Low	5	1	3	9	3
0113	FITZROY STREET (east of Derby Hwy)	2	0	2	0	3	0	0	2	9	Low	4	4	4	12	4
0113	FITZROY STREET (Derby Hwy to Steel St)	5	3	2	0	4	5	0	2	21	Very High	1	2	2	5	1
	FITZROY STREET (west of Steel St)	1	2	2	0	4	5	0	2	16	High	2	4	3	9	3
	FITZROY RIVER LOW LEVEL CROSSING	0	0	0	0	2	0	0	1	3	Very Low	5	1	3	9	3
0155	FLYNN DRIVE	2	2	0	0	4	0	1	1	10	Medium	3	2	4	9	3
0119	FORREST ROAD (GNH to Fallon Rd)	4	3	2	1	5	5	0	2	22	Very High	1	2	2	5	1
0119	FORREST ROAD (Fallon Rd to Russ Rd)	1	1	2	0	3	5	0	2	14	Medium	3	4	2	9	3
0119	FORREST ROAD (Russ Rd to Buruwa)	1	1	2	0	3	5	0	2	14	Medium	3	2	2	7	2
0105	FORREST STREET (Derby)	0	3	0	0	1	0	0	1	5	Very Low	5	4	3	12	4
0135	GALVANS WAY	0	0	0	0	1	5	0	1	7	Low	4	4	5	13	5
0016	GEIKIE GORGE ROAD SLK 0.00 to SLK 0.25	0	0	2	0	3	5	0	3	13	Medium	3	1	1	5	1
0016	GEIKIE GORGE ROAD SLK 0.25 to SLK 0.55	0	0	2	0	3	5	0	3	13	Medium	3	1	1	5	1
0016	GEIKIE GORGE ROAD SLK 0.55 to SLK 1.72	0	0	2	0	3	5	0	3	13	Medium	3	1	1	5	1
0016		0	0	2	0	3	5	0	3	13	Medium	3	1	1	5	1
0082		0	2	0	0	1	0	0	1	4	Very Low	5	3	5	13	5
<u> </u>		1	1	0	0	0	0	0	1	3	Very Low	5	1	3	9	3
0112		2	0	0	0	2	5	0	2	11	Medium	3	3	2	8	2
0112	GUILDFORD STREET (Derby Hwy to Millard St)	3	3	0	0	4	5	0	2	17	High	2	2	2	6	2
0112	GUILDFORD STREET (Millard St to Ashley St)	0	2	0	0	4	5	0	2	14	Medium	3	2	2	7	2
0151	HAKEA PLACE	0	2	0	0	1	0	0	1	4	Very Low	5	4	4	13	5
0062		0	3	0	0	1	0	0	1	5	Very Low	5	4	5	14	5
0044	HARDMAN STREET (Villiers to Loch)	2	5	0	1	4	0	0	1	13	Medium	3	4	5	12	4
	HARDMAN STREET (Loch to Clarendon)	1	5	0	0	4	0	0	1	11	Medium	3	1	4	8	2
·		4	5	0	0	4	0	0	1	14	Medium	3	2	4	9	3
	HENSMAN STREET (Villiers St to Loch St)	1	5	0	0	4	0	1	1	12	Medium	3	3	2	8	2
·	HENSMAN STREET (Loch St to Clarendon St)	0	5	0	0	3	0	0	1	9	Low	4	4	2	10	3
·	HENWOOD CLOSE	0	2	0	0	1	0	0	1	4	Very Low	5	3	5	13	5
>	HESELTINE COURT	0	1	0	0	0	0	0	1	2	Very Low	5	4	4	13	5
	HEYTESBURY STREET	0	3	0	0	3	0	0	1	7	Low	4	4	4	12	4
*************************************	HOLMAN STREET	0	4	0	0	3	0	0	1	8	Low	4	2	3	9	3
>	HOWELL STREET	0	3	0	0	1	0	0	1	5	Very Low	5	3	4	12	5
·	IBIS WAY (Boab Estate)	0	2	0	0	0	0	0	1	3	Very Low	5	4	4	13	5
<u>}</u>	JETTY ROAD	5	3	2	0	4	5	0	3	22	Very High	1	1	2	4	
·		5		0		4	5	0	• • • • • • • • • • • • • • • • • • • •	\$	·····	2	1	2	5	į
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Road#	Road	Number of Businesses	Zoning (R Code)	Roads 2030 Significant Road	Visitor Accommodation	Traffic Volume (peak)	RAV Route	School	RAMM Classification	Total	Hierarchy	Hierarchy Number	Asset Mgmt Ranking	Safety Ranking	Total Score	Priority
0042	JOHNSTON STREET (Clarendon St to Rowan St)	5	5	0	1	3	5	0	1	20	High	2	2	2	6	2
0083	JONES PLACE	0	2	0	0	1	0	0	1	4	Very Low	5	3	5	13	5
0041	JULD STREET	1	2	0	0	2	5	0	1	11	Medium	3	2	3	8	2
0188	KINGFISHER LOOP (Boab Estate)	0	2	0	0	0	0	0	1	3	Very Low	5	1	3	9	3
0061	KNOPP STREET	0	3	0	0	1	0	0	1	5	Very Low	5	5	5	15	5
0053	KNOWSLEY STREET EAST (east of Derby Hwy)	1	1	0	0	3	0	0	2	7	Low	4	2	3	9	3
0053	KNOWSLEY STREET EAST (Derby Hwy to Carnarvon St)	1	1	0	0	3	5	0	2	12	Medium	3	2	2	7	2
0053	KNOWSLEY STREET EAST (west of Carnarvon St)	1	2	0	0	3	0	0	2	8	Low	4	3	3	10	3
0145	KNOWSLEY STREET WEST	0	3	2	0	4	0	1	2	12	Medium	3	5	4	12	4
0054	KUNAMARRA STREET	0	3	0	0	2	0	0	1	6	Low	4	2	4	10	3
0162	KURRAJONG LOOP	1	2	0	0	3	0	0	1	7	Low	4	3	4	11	4
0120	LE LIEVRE STREET	4	3	0	0	2	5	0	1	15	Medium	3	1	2	6	2
0090	LENNARD ROAD (SLK 0.00-0.91)	1	0	0	0	2	5	0	1	9	Low	4	1	2	7	2
0243	LINCOLN STREET (CAMBALLIN T/S)	0	0	0	0	0	0	0	1	1	Very Low	5	4	4	13	5
0221	LIVISTONA STREET	0	2	0	0	2	0	0	1	5	Very Low	5	4	5	14	5
0079	LOVEGROVE STREET	0	1	0	1	2	0	0	2	6	Low	4	2	3	9	3
0051	MacDONALD STREET	0	3	0	0	1	0	0	1	5	Very Low	5	1	4	10	3
0118	MacDONALD WAY	0	2	0	0	3	0	0	1	6	Low	4	4	4	12	4
0036	MARMION STREET	3	3	0	0	4	0	1	2	13	Medium	3	4	4	11	4
0078	MAXTED ST	1	0	0	0	0	0	0	1	2	Very Low	5	3	3	11	4
0091	MAY STREET	0	2	0	0	1	0	0	1	4	Very Low	5	3	3	11	4
0108	MC GOVERN WAY	0	2	0	0	2	0	0	1	5	Very Low	5	1	3	9	3
0116	MC LARTY ROAD	3	2	0	0	2	0	0	1	8	Low	4	1	3	8	2
0060	MC LARTY STREET	0	3	0	0	1	0	0	1	5	Very Low	5	3	5	13	5
}	MILLARD ROAD	0	2	0	0	2	0	0	1	5	Very Low	5	2	5	12	4
0123	MILLARD STREET	5	3	0	0	2	5	0	1	16	High	2	2	2	6	2
·	MIMOSA STREET	0	2	0	0	3	0	0	2	7	Low	4	4	4	12	4
0150	MINIRITCHIE PLACE	0	2	0	0	1	0	0	1	4	Very Low	5	4	4	13	5
	MONGER STREET	0	3	0	0	3	0	0	1	7	Low	4	4	4	12	4
0045	NEVILL STREET	5	5	0	0	5	0	0	2	17	High	2	1	3	6	2
	NORDELL STREET (CAMBALLIN T/S)	1	0	0	0	2	5	0	1	19	Low	4	5	5	14	5
}	NUYTSIA WAY	0	2	0	0	1	0	0	1	4	Very Low	5	4	4	13	5
	ORD STREET	0	1	0	0	1	0	0	1	3	Very Low	5	4	3	12	4
	OWEN AH CHEE STREET	0	3	0	0	2	0	0	1	6	Low	4	3	4	11	4
	PANDANAS WAY	0	2	0	0	1	0	0	1	4	Very Low	5	3	4	12	4
·	PANTON STREET	1	2	0	0	3	0	0	1	7	Low	4	2	1	7	2
	POOLE PLACE	0	2	0	0	1	0	0	1	4	Very Low	5	3	5	13	5
·	RICHARDSON TERRACE	0	3	0	0	1	0	0	1	5	Very Low	5	2	3	10	3
	RODGERS STREET	5	3	0	0	2	5	0	2	17	High	2	2	2	6	2
	ROSE STREET	0	3	0	0	1	0	0	1	5	Very Low	5	2	5	12	4
>	ROWAN STREET (Johnston St to Nevill St)	5	5	0	1	5	5	0	2	23	Very High	1	1	2	4	
0037	ROWAN STREET (Nevill St to Monger St)	1	3	0	0	5	0	0	2	11	Medium	3	3	3	9	3
0037	ROWAN STREET (Baobab St to Dinner Tree)	0	2	0	0	3	0	0	2	7	Low	4	3	3	10	3
·	ROWELL STREET	0	3	0	0	1	0	0	1	5	Very Low	5	1	3	9	3
	RUSS RD	2	1	0	0	3	5	0	2	13	Medium	3	1	2	6	2
0124	RUSS STREET	4	0	0	0	1	5	0	2	12	Medium	3	3	2	8	2

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Road#	Road	Number of Businesses	Zoning (R Code)	Roads 2030 Significant Road	Visitor Accommodation	Traffic Volume (peak)	RAV Route	School	RAMM Classification	Total	Hierarchy	Hierarchy Number	Asset Mgmt Ranking	Safety Ranking	Total Score	Priority
0159	SADLER PLACE	0	2	0	0	1	0	0	1	4	Very Low	5	3	5	13	5
0107	SANDFORD ROAD	0	0	0	1	2	5	0	2	10	Low	4	1	1	6	2
0101	SCRIVENER ROAD	1	2	0	0	2	0	0	2	7	Low	4	3	4	11	4
0132	SHORT STREET	0	3	0	0	2	0	0	1	6	Low	4	2	4	10	3
0103	SKUTHORP ROAD	2	0	0	1	1	5	0	2	11	Medium	3	3	1	7	2
0183	SPINIFEX PLACE	0	2	0	0	1	0	0	1	4	Very Low	5	3	5	13	5
0146	STANLEY STREET (Loch St to Ashley St)	4	1	0	0	3	0	0	2	10	Low	4	2	3	9	3
0146	STANLEY STREET (Ashley St to Juld St)	1	1	0	0	2	0	0	2	6	Low	4	3	4	11	4
0146	STANLEY STREET (Juld St to Waycott St)	0	1	0	0	2	5	0	2	10	Low	4	3	4	11	4
0146	STANLEY STREET (Waycott St to Stanwell St)	6	1	0	0	2	5	0	2	16	High	2	5	2	9	3
0072	STANWELL STREET	3	1	0	1	2	5	0	1	13	Medium	3	4	2	9	3
0085	STEEL STREET (south of Fitzroy St)	1	3	0	0	1	5	0	1	11	Medium	3	4	2	9	3
0085	STEEL STREET (north of Fitzroy St)	1	2	0	0	2	5	0	1	11	Medium	3	3	4	10	3
0144	SUTHERLAND STREET (Loch St to Stanwell St)	3	1	0	0	3	5	0	2	14	Medium	3	4	4	11	4
0144	SUTHERLAND STREET (east of Stanwell St)	2	1	0	1	2	0	0	2	8	Low	4	3	1	8	2
0142	SWAIN STREET	1	2	0	0	3	0	0	1	7	Low	4	3	1	8	2
0219	TEATREE MEWS	0	2	0	0	1	0	0	1	4	Very Low	5	5	5	15	5
0131	TOWER PLACE	0	2	0	0	1	0	0	1	4	Very Low	5	1	4	10	3
0048	VAN EMMERIK STREET	0	3	0	0	2	0	0	1	6	Low	4	2	5	11	4
0038	VILLIERS STREET (Elder to Johnston)	3	5	0	0	3	5	1	1	18	High	2	3	1	6	2
0038	VILLIERS STREET (Johnston to Hardman)	2	5	0	1	3	0	1	1	13	Medium	3	4	4	11	4
0038	VILLIERS STREET(Hardman to Nevill)	0	5	0	0	3	0	1	1	10	Low	4	2	4	9	3
0038	VILLIERS STREET(Nevill to Hensman)	0	5	0	0	3	0	1	1	10	Low	4	3	2	9	3
0038	VILLIERS STREET (Hensman to Swain)	1	5	0	1	3	0	1	1	12	Medium	3	4	1	8	2
0071	WATT STREET	0	3	0	0	1	0	0	1	5	Very Low	5	4	5	14	5
0182	WATTLE STREET	0	2	0	0	0	0	0	1	3	Very Low	5	5	5	15	5
0141	WAYCOTT STREET	3	1	0	0	5	5	0	1	15	Medium	3	2	2	7	2
0121	WELLS STREET	5	3	0	0	3	5	0	1	17	High	2	1	2	5	1
0040	WINDJANA ROAD	1	0	0	1	3	5	0	1	11	Medium	3	1	2	6	2
0055	WODEHOUSE STREET (Ashley St to Gladstone St)	1	1	0	0	4	5	0	2	13	Medium	3	3	3	9	3
0055	WODEHOUSE STREET (Gladstone St to Derby Hwy)	4	2	0	0	3	5	0	2	16	High	2	1	2	5	1
0161	WOOLLYBUTT CORNER	0	2	0	0	2	0	0	1	5	Low	4	4	4	12	4
0128	YEEDA CLOSE	0	2	0	0	1	0	0	1	4	Very Low	5	3	4	12	4
0165	YURABI ROAD (SLK 0.00 – 0.50)	3	0	0	1	2	5	0	2	13	Medium	3	2	3	7	2

TOTAL SCORE	PRIORITY
3 – 5	1
6 – 8	2
9 – 10	3
11 – 12	4
13 - 15	5

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APPENDIX 3 – FORWARD WORKS PROGRAMME

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Shire of Derby/West Kimberley Road Management Plan – Sealed Roads

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Road N ^{o.}	Road Name	SLK From	SLK To	Width	Area m²	Priority	Description	Roads 2030 # Yes / No	Treatment	Comments	2023/24	2024/25	2025/26	2026/27	2027/28
	Various Roads					1		Yes/No	Reseal		\$260,000				
016	Geikie Gorge Rd	2.14	2.30	6.30	1,008	1	Local Distributor	Yes	Construct Concrete Floodway	Bungardi Creek	\$915,000				
037	Rowan St	0.00	0.51	8.20	4,182	1	Access Road	No	Reconstruct	Johnston St to west end of island	\$85,632				
044	Hardman St	0.35	0.48	11.20	1,456	2	Access Road	No	Reconstruct	Clarendon St to Rowan St	\$145,600				
126	Rodgers St	0.00	0.22	8.50	1,870	2	Access Road	No	Reconstruct	Fitzroy St to south side of Hardy's	\$187,000				
055	Wodehouse St	0.57	1.01	7.40	3,256	1	Access Road	No	Reconstruct	Broome St to Derby Hwy		\$350,000			
045	Nevill St	0.00	0.13	8.20	1,066	2	Access Road	No	Reconstruct	Villiers St to Loch St		\$160,000			
042	Johnston St	0.18	0.30	20-27	2,820	2	Access Road	No	Reconstruct	Loch St to Clarendon St		\$225,600			
042	Johnston St	0.33	0.49	8.20	1,312	2	Access Road	No	Reconstruct	Clarendon St to Rowan St		\$118,080			
126	Rodgers St	0.46	0.56	8.50	680	2	Access Road	No	Reconstruct	Extend culverts and widen intersection with Russ St for safer roadtrain access		\$94,000			
218	Derby Airport Rd	0.44	1.50	6.00	6,960	1	Access Road	No	Reconstruct	Halfway down hill to end around carpark		\$700,000			
	Various Roads		5			1		Yes/No	Reseal			\$260,000			
126	Rodgers St	0.00	0.22	8.50	1,870	2	Access Road	No	Reconstruct	Fitzroy St to south side of Hardy's			\$187,000		
016	Geikie Gorge Rd	0.00	2.14	6.30	13,482	1	Local Distributor	Yes	Reconstruct	Russ Rd intersection to Bungardi Creek			\$674,100		
016	Geikie Gorge Rd	8.63	9.40	6.30	4,851	1	Local Distributor	Yes	Reconstruct	West of National Park boundary grid			\$242,550		
120	Le Lievre St	0.00	0.10	7.40	740	1	Access Road	No	Reconstruct	Derby Hwy to Wells St, widen intersection Wells St, improve drainage runoff			\$104,000		
037	Rowan St	0.00	0.51	7.40	4,278	1	Access Road	No	Reconstruct	Reshape and reconstruct pavement, install kerbing on north side with vehicle laybacks and backfill verge			\$256,680		
035	Clarendon St	1.09	1.38	11.4	3,366	1	Local Distributor	Yes	Reconstruct	Hensman St to Loch St			\$201,960		
016	Geikie Gorge Rd	2.30	4.33	6.30	16,128	1	Local Distributor	Yes	Reseal	Northeast of Bungardi Creek				\$806,400	
044	Hardman St	0.18	0.28	8.60	860	2	Access Road	No	Reconstruct	Loch St to Clarendon St				\$86,000	

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Road N°	Road Name	SLK From	SLK To	Width	Area m²	Priority	Description	Roads 2030 Yes / No	Treatment	Comments	2023/24	2024/25	2025/26	2026/27	2027/28
	Various Roads				ļ	1		Yes/No	Reseal					\$597,600	
	Various Roads					1		Yes/No	Reseal						\$400,000
	Fairbarin Street	0.00	0.34	7.40	2,516	2	Access Road	No	Reconstruct	Improve drainage carpark and running surface					\$704,000
	Forrest Road	Various	Sections				Local Distributor	Yes	Reconstruct/Reseal	Reconstruct failing sections and reseal large portion of Forrest					\$650,000
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										Totals	\$1,593,232	\$1,907,680	\$1,666,290	\$1,490,000	1,754,000

Roads 2030 Significant roads eligible for Main Roads WA Regional Road Group Road project funding, usually 2:1 Main Roads WA: Shire of Derby/West Kimberley

Single coat reseal Approximately \$15.00/m²

Asphalt overlay (excluding mob/demob) Approximately \$80.00/m²

Rehabilitation Approximately \$40.00-\$50.00/m²

Reconstruction Approximately \$80.00-\$100.00/m²

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APPENDIX 4 – SERVICE LEVELS

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		Current Pe	erformance	Desired Po	erformance			
Key Performance	Level of Service	Community Performance	Technical Performance	Community Performance	Technical Performance	Actions Required to meet	Resources Required	Responsibility
Measure		Measure	Measure	Measure	Measure	desired level of service		
Condition	Sealed roads are well maintained, clean and have the right quality to serve their purpose		Reactive repairs as reported by customers or as sighted by SDWK personnel Renewed based on anecdotal condition and age	Majority of customers satisfied with overall condition of the road network, in terms of smooth ride Defects Register Created and Maintained Number of defects logged reducing Majority of customers satisfied with the response time to repair seals e.g. Potholes	Sealed network renewal intervention at condition 4 for all components Sealed network inspected and maintained within Maintenance Intervention Levels as per Sealed Road Management Plan Meeting target response times for repairs when implemented	Inspection, log and repair to specifications in Sealed Road Management Plan Analysis of logs to engineer solutions in problem areas. Include target response times for repairs in the Forward Works Programme.	Operational	Works Supervisors / Engineering Technical Officer / Manager Infrastructure Services
	Car parking well maintained, clean and to required standards of compliance	Customer maintenance requests	Maintain and renew to planning requirements and safety audits.	Majority of customers satisfied with the overall condition of the car parking provided Defects Register Created and Maintained Number of defects logged reducing Majority of customers satisfied with the response time to repairs to carpark defects e.g. Potholes	Carpark network renewal intervention at condition 4 for all components with <5% asset outside intervention point Carpark network inspected and maintained within Maintenance Intervention Levels contained within the Sealed Road Management Plan Meeting target response times for repairs	Asset register verified and responsibility for capital and maintenance works resolved with adjacent land owners. Inspection, log and repair to specifications in Sealed Road Management Plan Analysis of logs to engineer solutions in problem areas. Initiate target response times for repairs in the Civil Maintenance Program.	Operational	Works Supervisors / Engineering Technical Officer / Manager Infrastructure Services

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	Shared paths are multi use, well maintained, clean and to required standards of compliance	Customer maintenance requests	Maintain and renew to planning requirements and safety audits.	Majority of customers are satisfied with the overall quality and comfort of paths Defects Register Created and Maintained	Path network renewal intervention at condition 4 Path network is inspected and maintained within Maintenance Intervention Levels contained within the Sealed Road Management Plan	Inspection, log and repair to specifications in Sealed Road Management Plan Analysis of logs to engineer solutions in problem areas. Initiate target response times for repairs in the Sealed Road Management Plan.	Operational	Works Supervisors / Engineering Technical Officer / Manager Infrastructure Services
	Unsealed roads managed to minimise disruption to users while maintaining safe road condition	Customer maintenance requests	Grading and drainage chute maintenance as per Unsealed Road Management Plan	Majority of unsealed road users satisfied with road condition. Defects Register Created and Maintained Decrease in customer	Unsealed network inspected and maintained within Maintenance Intervention Levels contained within the Sealed Road Management Plan	Inspection, log and repair to specifications in Sealed Road Management Plan Analysis of logs to engineer solutions in problem areas Include target response times for repairs in the	Operational	Engineering Technical Officer / Manager Infrastructure Services
				maintenance requests.		Sealed Road Management Plan		
	Roadside drainage pits well maintained, intact and clear of debris	Customer maintenance requests	Not included in the Sealed Road Management Plan	Decrease in number of reported blockages Defects Register Created and Maintained	Roadside drainage pits maintained with Maintenance Intervention Levels contained within the Sealed Road Management Plan when implemented	Create specification for maintenance of drainage pits. Inspection, log and repair to this specification.	Operational	Works Supervisors / Engineering Technical Officer / Manager Infrastructure Services
Function	Efficient & reliably traversable network, with well distributed traffic throughout municipality	Customer Feedback	Reactive improvements as issues occur such as Blackspot. Road safety audit completed to support Blackspot application.	Majority of residents and businesses believe the network to be efficient and reliable. Monitor complaints received regarding traffic disruption due to road works.	Monitor traffic counts in RAMM using MetroCount. Implement specific improvements as traffic flows increase Record and Monitor MRWA data on Blackspot locations, and review RAV network routes	Create a program for traffic flow monitoring inclusive of recording into RAMM and using MetroCount. MetroCount training through RAMM II (WALGA)	Developer Contributions around new subdivisions for upgrade to surrounding road network.	Engineering Technical Officer / Manager Infrastructur e Services

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	Traffic control systems are designed to improve traffic flow and community safety	Customer Feedback	MRWA Blackspot locations related to intersections	Majority of residents are satisfied that wait times at intersections are acceptable. Monitor complaints received regarding traffic disruption due to road works.	Implement specific improvements in next budget year at intersections where; Increase in traffic flow exceeds capacity of intersection design, Named as MRWA Blackspot or where Safety Audit indicates improvement is required.	Check criteria contained within 3 year capital works programme and annual budget when updated	Operational	Engineering Technical Officer / Manager Infrastructur e Services
	Paths designed and managed for all users	Customer Feedback	All new paths are concrete and minimum 1.5m wide	Customer Satisfaction Survey	Increase width of paths to minimum 1.5m at renewal or earlier if funds allow. Add tactile tiles at intersections		Capital	Engineering Technical Officer / Manager Infrastructure Services
	Path connectivity to centres, schools, public transport stops and points of interest	Customer Feedback	Path 5 year future capital plan as budget allows	Integrate paths into the road and open space networks to increase connectivity	Increase new path network outside of new sub divisions as per Path Plan Construct paths within 12 months of majority of houses being constructed in new sub divisions.	Update future path plan to a 10 year projection and add to the GIS Review tender specifications for Shared Path Construction	Capacity of annual Shared path Construction Contractor be sufficient for increasing workload	Engineering Technical Officer / Manager Infrastructur e Services
	Parking spaces are managed to ensure maximum access to CBD and Shire Facilities for all vehicle types.	Customer Feedback	Maintain planning requirements and safety audits.	Customer Satisfaction Survey	Increase public transport opportunities to reduce pressure on existing parking. Initiate other non-asset solutions to parking	Minimum size of standard parking bay to be 6.0 x 3.0m		Engineering Technical Officer / Manager Infrastructure Services
Cost/Affordability	To provide and manage the services in the most cost effective manner to the required level of service	Annual report to community on completed projects	Operational expenses within annual budget threshold Capital works delivered within budget threshold	Majority of community are satisfied that the transport network represent good value for money Capital projects in annual budget are completed on time and on budget	Record and analyse results of Resealing Programme Record and analyse results from Asphalt surfacing All capital works projects are selected based on defined prioritisation and economic criteria Operating expenditure managed in accordance with adopted budget	Investigate alternative bitumen options (Polymer Modified Bitumen etc) on renewal to improve surface life Investigate IT solution for road asset inspections including mobile application		Engineering Technical Officer / Manager Infrastructure Services

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Safety	The transport network feels safe to users relative to other similar networks	Customer feedback	Annual safety audits Blackspot program	Majority of the community are satisfied that the road environment is predictable and road	Include safety inspections annually in maintenance inspections	Add safety inspection to the Forward Works Programme	Operational	Engineering Technical Officer / Manager Infrastructure Services
	The path network feels safe to users relative to other similar networks	Customer feedback	Annual safety audits Insurance claims	Majority of the community are satisfied that the path network is well designed and safe	Access and Inclusion review of all standard designs Monitor insurance claims for cause of incident	Redesign of crossover and pram ramps Document, implement and review process for new designs Process for insurance information	Operational Budget allocation for training and Road Safety Audits	Engineering Technical Officer / Manager Infrastructure Services
	Blue & White (B&W) Directional Signs are clear, concise and easy to read by drivers	Customer feedback	Limit of 21 characters on signs Max of 6 B&W signs per intersection	Majority of businesses are satisfied with the blue and white directional sign policy and its implementation	Limit of 21 characters on signs Max of 6 B&W signs per at intersection	No Action	Operational	Engineering Technical Officer / Manager Infrastructure Services
			No B&W signs permitted at intersections in CBD		No B&W signs permitted in CBD			
	Traffic management at road works is best practice	Customer feedback		Majority of road users consider work sites to be safe to pass through	No crashes occur at work sites Traffic Management Plans are documented and implemented Traffic Management plans on contractor sites are assessed by qualified Shire Officer	Monitor incidents at work sites through OSH process	Operational	Engineering Technical Officer / Manager Infrastructure Services
	Safe driving education programs are well supported by the Shire		Publicity & promotion campaigns	Majority of community agree that road safety is promoted	Support a RoadWise project annually	Continued involvement on Derby RoadWise Committee	Funding grant	Director Technical & Development Services
	Adequate street lighting to enhance safety for road users and pedestrians through visibility and security	Customer feedback	Liveable Neighbourhoods standards being met in new subdivisions No improvement plan for older areas	Increase in perception of safety through customer survey Improved visibility on urban roads to Australian Standards	Staged improvement of residential lighting to Liveable Neighbourhoods standards	Audit and implementation plan for retrospective improvement of street lighting	Funding of joint project with Horizon Power	Director Technical & Development Services / Manager Infrastructure Services

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APPENDIX 5 – DEFECT INTERVENTION LEVEL & RECTIFICATION TIME



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Defect And Intervention Level	Rectification Action	Maintenance Category / Response Time		
Potholes Pothole ≥300mm diameter & ≥100mm depth	Patch potholes <1 m², in travelled path using bituminous and other appropriate materials to restore the riding surface to a smooth condition	Within 2 business days of customer complaint / report / notification		
Depression / Wheel Rut / Digout / Crocodile Cracks Ruts or depression > 50mm below the surrounding pavement surface; Area affected < 5 m ²	Apply a regulating / levelling course of bituminous materials to depressed or rutted areas.	Within 5 business days of report / notification		
Cracking All Cracks > 20mm width	Seal and fill cracks and joints using liquid bituminous sealants	Within 5 business days of report / notification		
Tree Root Damage – When pavement is raised >150mm (as measured 2m from base of tree).	Ramping out displacement Permanent repair	Within 2 business days of notification Within 6 months of initial repair		

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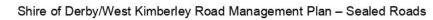
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APPENDIX 6 – MAPS SHOWING LOCATION OF SHIRE OF DERBY/WEST KIMBERLEY SEALED ROAD NETWORK

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Shire Sealed Roads – Map 1, Derby Townsite

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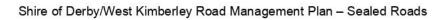
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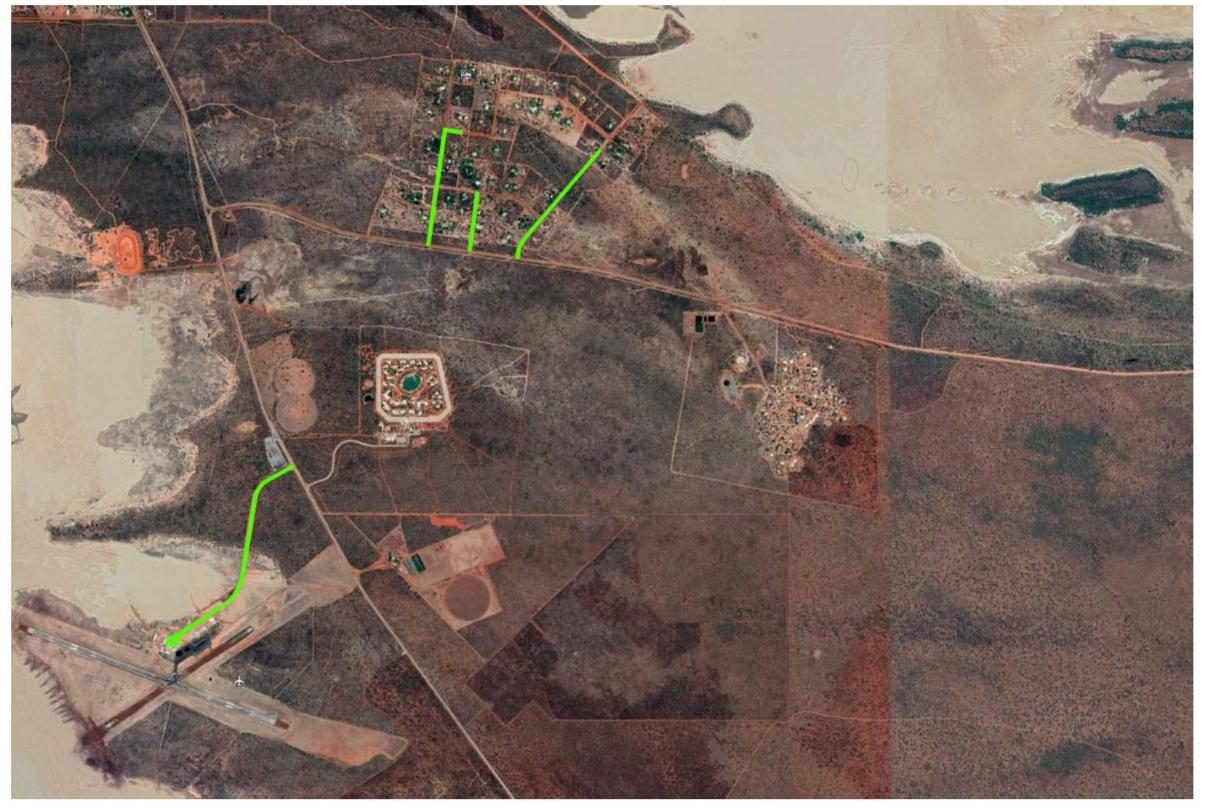


Shire Sealed Roads – Map 2, Derby Jetty

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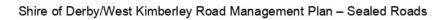




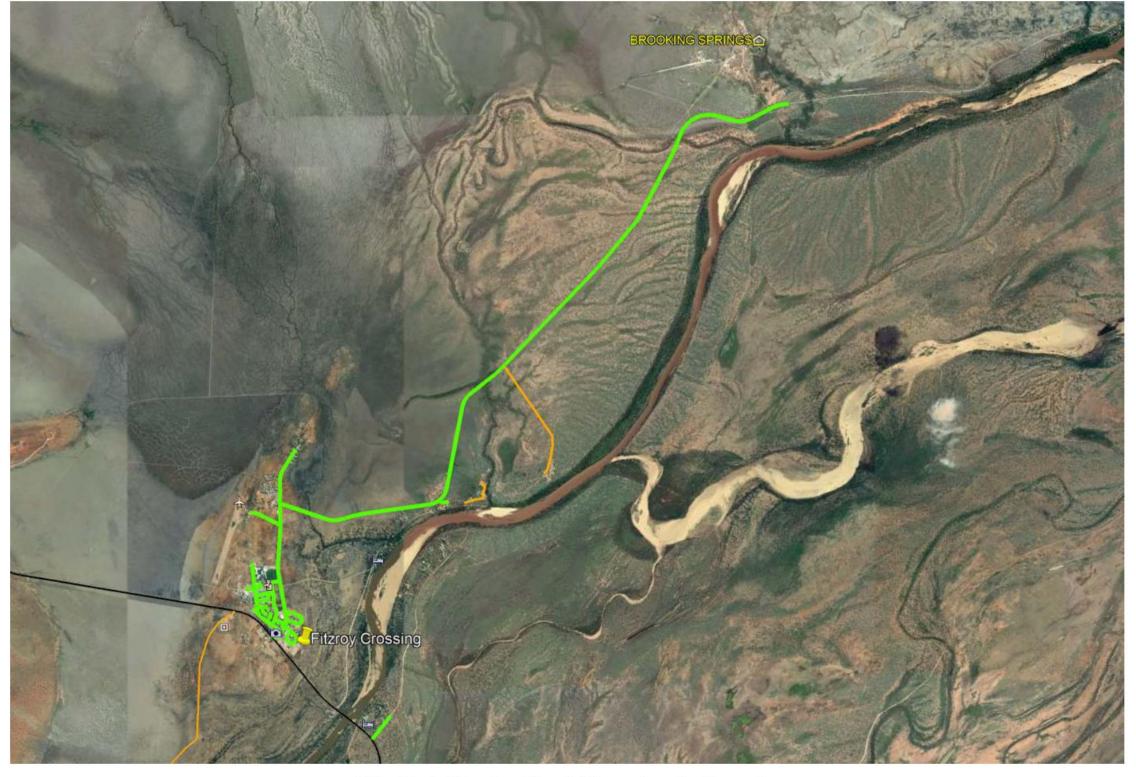


Shire Sealed Roads – Map 3, Derby Airport & Hamlet Grove

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Shire Sealed Roads – Map 4, Fitzroy Crossing Townsite

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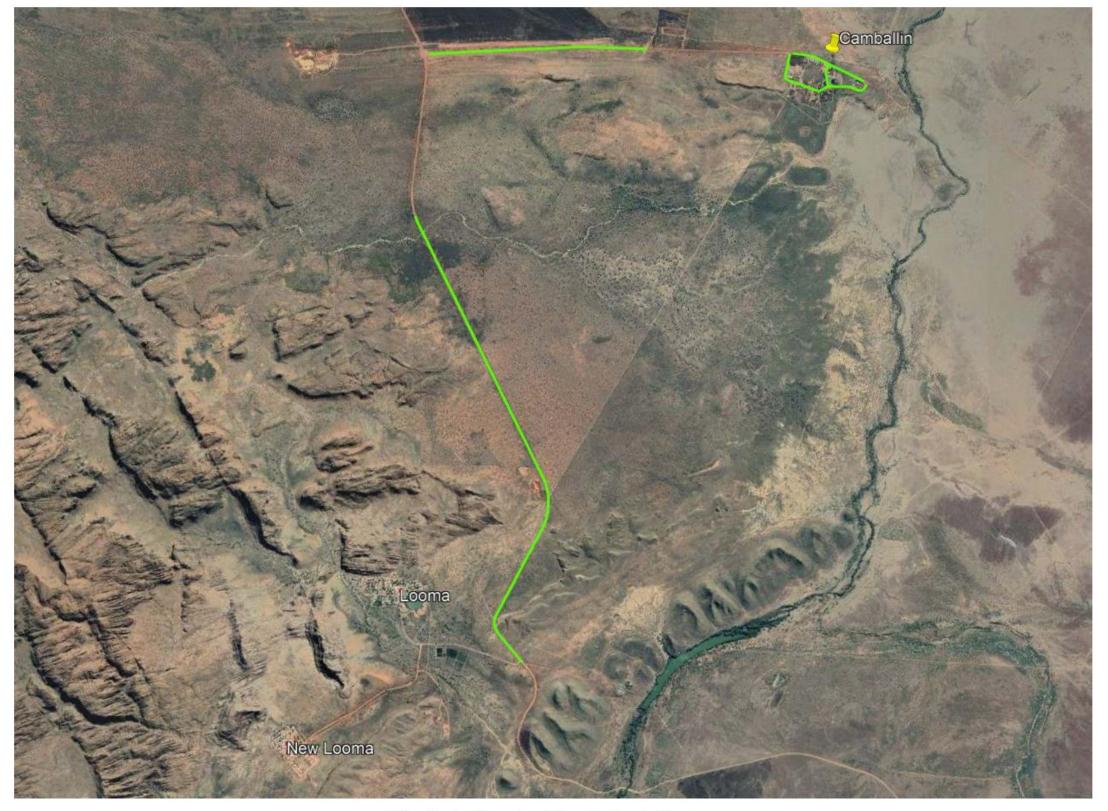


Shire Sealed Roads - Map 5, Geikie Gorge Rd / Russ Rd intersection showing communities' private access roads

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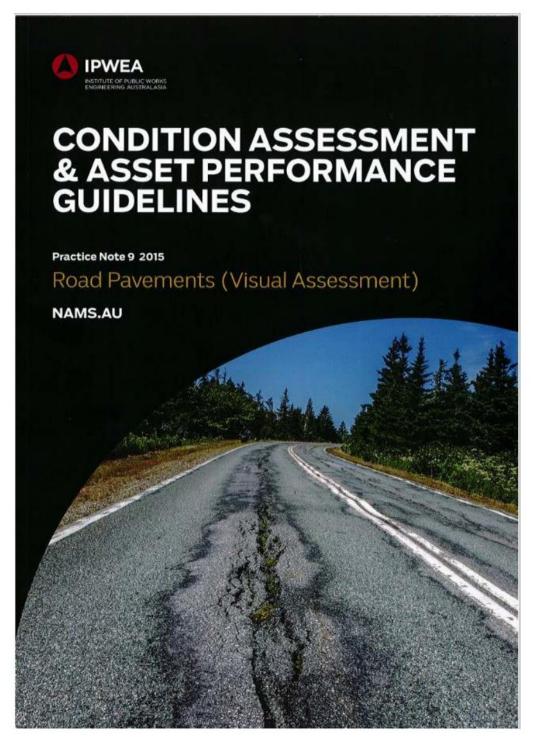


Shire Sealed Roads – Map 6, Camballin Area

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APPENDIX 7 – VISUAL ASSESSMENT OF ROAD PAVEMENT MANUAL



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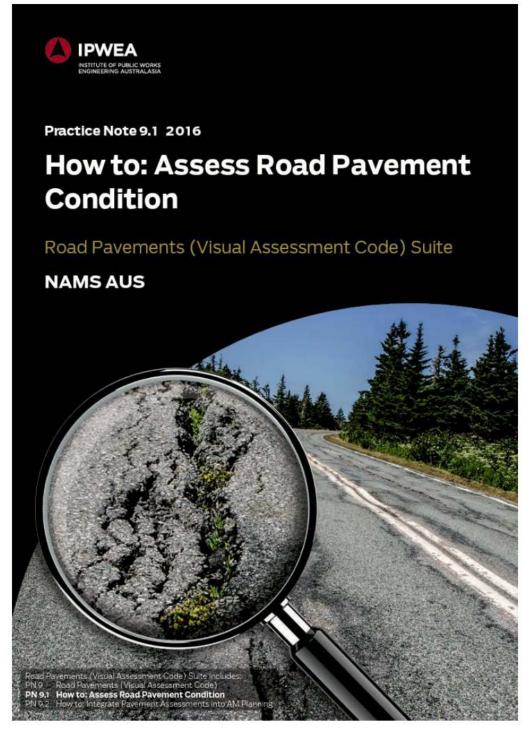
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APPENDIX 8 – HOW TO ASSESS ROAD PAVEMENT CONDITION MANUAL



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APPENDIX 9 – SAMPLE PHOTOS - SEALED ROAD CONDITIONS



Crocodile Cracking, Granville St - Condition 5, Very Poor



Transverse Cracking, Wodehouse St - Condition 5, Very Poor

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Block Cracking, Fitzroy St - Condition 3, Fair



Edge Break, Jetty Rd - Condition 4, Poor

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Edge Drop Off, Rodgers St – Condition 4, Poor



Deformation (rutting), Jetty Rd - Condition 4, Poor

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Ravelling (fretting), Curtin Access Rd - Condition 5, Very Poor



Stripping, Rowell Crt - Condition 5, Very Poor

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Potholing, Jetty Boat Ramp Access Road - Condition 5, Very Poor



Polishing, Short St - Condition 5, Very Poor

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Flushing (bleeding), Jetty Boat Ramp Access Road - Condition 5, Very Poor



Deformation (shoving), Jetty Access Road - Condition 4, Poor

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14 DEVELOPMENT SERVICES

Nil

15 COMMUNITY AND RECREATION SERVICES

15.1 REQUEST FOR SPONSORSHIP - MOWANJUM FESTIVAL 2023

File Number: GS/010/1

Author: Paris Millar, Team Leader Community Development Derby

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

The Mowanjum Festival is the longest running Indigenous dance festival in the Kimberley region and WA has been running since 1997. This year celebrates the 25th edition of the Festival. The festival is held at the Mowanjum Art and Culture Centre and attracts over 1,000 visitors each year.

This report is for Council to consider a funding request from Mowanjum Cultural and Arts Centre for \$10,000 (ex GST) as a contribution towards the 2023 Mowanjum Festival being held in July.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Mowanjum Festival is an annual one day event held to share the vibrant, living culture of the Ngarinyin, Worrorra, and Wunambal people who live in Mowanjum and the communities along the Gibb River Road. It is the longest running Indigenous dance festival in the Kimberley region and WA, as it has been running since 1997 (with 2020 missed due to COVID-19 restrictions). Held at the Mowanjum Art and Culture Centre (MACC) the festival attracts approximately 1,100 visitors each year to share, experience and immerse themselves in the local culture.

The festival has a major focus on Junba (traditional song and dance) with performers of all ages participating. Dancers from other language groups are also often invited to showcase their performances. Other activities such as ochre painting, boab carving, artefact displays, bush medicine, food and art stalls are on display.

The event is held in July each year, coinciding with the annual Boab Festival.

In previous years the Shire has supported this event financially, providing awarding \$10,000 (ex GST) in 2022 and \$5,000 (ex GST) in 2021, 2019, 2018. In the 2022/23 budget Council allocated \$5,000 for the event.

STATUTORY ENVIRONMENT

Part 6 – Financial Management of the *Local Government Act 1995* applies to this report in that each year Council allocates an annual budget to donate to community organisations through the Community Funding Scheme.

POLICY IMPLICATIONS

Policy F19 – Community Funding Scheme provides guidance as to the provision of financial and non-monetary assistance to community groups and not-for-profit organisations by the Shire.

Generally funding is distributed through various grants programs, however the policy stipulates that funding requests received which are not eligible for the grants programs are to be presented

to Council. This request is in excess of the amount allocated to the event through the budget process and therefore being referred to Council.

FINANCIAL IMPLICATIONS

Funding for specified events and the Community Funding Scheme is has been allocated in the 2022/23 financial year budget. \$5,000 was allocated for the Mowanjum Festival, however additional funding is being sought by the organisers to support the event. There is currently a remaining amount of \$54,777 available for distribution (prior to other funding requests which are being considered by Council at the April OCM). The request for additional funding by the Mowanjum Art and Cultural Centre is for \$10,000 and can therefore be allocated within the current financial year's budget.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	2.3 Vibrant and culturally rich communities	2.3.1 Support the growth and development of arts and cultural programs, services, places and spaces
2. Community	2.3 Vibrant and culturally rich communities	2.3.2 Facilitate and/ or contribute to community events, cultural activities and festivals
2. Community	2.3 Vibrant and culturally rich communities	2.3.3 Record, recognise, preserve and celebrate the district's culture, history and hertiage
2. Community	2.4 Sustainable Communities	2.4.1 Support and assist volunteer, community and sporting groups
3. Economy	3.2 Strong economy	3.2.2 Endeavour to increase visitor numbers, length of stay, spend and return

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Potential for the misuse of funding.	Unlikely	Minor	Low	Requirements of acquittal will be applied to this funding.
Reputation: Public perception of Shire if funding is denied.	Possible	Moderate	Medium	Council to provided funding as requested.

CONSULTATION

Relevant Officers have been in direct consultation with the Manager at the Mowanjum Art and Culture Centre regarding this funding request.

COMMENT

The Mowanjum Festival is an event held at the Mowanjum Art and Culture Centre in July each year. MACC has requested funding of \$10,000 as a contribution towards the 2022 Mowanjum Festival. This will be to the same amount of funding awarded to the MACC in 2022, however is higher than the funding allocated for this event in the 2022/23 budget. The Shire has capacity within the current budget to meet this funding request, however it is recommended that MACC is advised that this level of funding is not guaranteed in future years.

In its 25th year the festival has a major focus on Aboriginal culture, with Junba (traditional song and dance) being the main feature of the festival. Junba is considered essential for good social and emotional wellbeing and provides the opportunity for young people and families to strengthen connection to country and intergenerational bonds. In the three months leading up to the festival, workshops are held in Mowanjum and in other communities along the Gibb River Road where Elders and senior community members work with young people to practice Junba and prepare totems and costumes used during the performance.

The event provides a unique experience to attendees to gaining an understanding and appreciation of Lore and culture of the Ngarinyin, Worrorra and Wunumbul groups who make up the Mowanjum community. The knowledge gained through the event will assist attendees to develop respect for diversity and an understanding and cultural difference. It is the development of respect for culture which underpins one of the five dimensions of reconciliation. To this end the Shire will seek to have access to the event for our photographer to take photos and video for use by the Shire.

Analysis of the addresses of past ticket holders has shown that the majority of attendees have travelled from somewhere in Western Australia or the eastern seaboard to attend. It is anticipated that around 500 visitors to the event will be from interstate and greater WA. As a result the event will provide economic benefits to Derby through the provision of accommodation, fuel, meals, groceries and other supplies which may be purchased by visitors. It is expected these 500 people will stay in Derby for a minimum of two days, providing substantial economic potential. This festival also forms a major component of the wider Derby Boab Festival in July each year. This is especially relevant given the 2023 dry season is likely to be impacted by the flooding event in January this year, with a number of attractions on the Gibb River Road indicating they will not be opening this season. This event will provide an incentive for tourists to visit the area.

The event also contributes to the economic value of the region. It provides many opportunities to local business by increases employment opportunities for services and residents to be provided locally. This includes logistical support, sound, security, cleaners, ground works, electrical services and food vendors. Additional cleaners and crowd control are sourced from the Mowanjum community. All performers are paid.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Letter - Request for Financial Support for the 2023 Mowanjum Festival 🗓 🖺

RECOMMENDATION

That Council:

- 1. Approves a \$10,000 (ex GST) contribution to the Mowanjum Art and Cultural Centre to support the delivery of the 2023 Mowanjum Festival subject to:
 - (a) Relevant event approvals being obtained;
 - (b) Submission of an acquittal at the conclusion of the event;
 - (c) Suitable promotional recognition of the Shire's contribution (in line with being a second tier sponsor); and
 - (d) Access to the event by a Shire provided photographer with permission to use the images for promotional purposes by the Shire.
- 2. Notes that Mowanjum Arts and Cultural Centre is to be advised that the additional funding for the 2023 event is not indicative of future funding.



www.mowanjumarts.com

TO: Amanda Dexter
CEO, Shire of Derby/West Kimberley
22.3.23

Dear Amanda,

RE: REQUEST FOR SPONSORSHIP

I am writing to request Sponsorship of \$10,000 from the Shire of Derby/West Kimberley for the 25th Mowanjum Festival on the 7th of July, 2023.

The Mowanjum Aboriginal Art and Culture will host its 25th Mowanjum Festival, an annual celebration of the culture and Junba (traditional dance) of the Ngarinyin, Worrorra and Wunambal people in 2023. A signature event in the Kimberley region, the festival attracts more than 1500 visitors each year and features an afternoon of cultural workshops followed by an evening of Junba performed by the Mowanjum people and dance groups from the wider Kimberley region.

The Mowanjum festival continues to grow significantly since its inception in 1997:

- Now in its 25th year, the Festival is one of the largest celebrations of Aboriginal culture in Western Australia.
- The 24th Mowanjum Festival sold out, with people travelling from Interstate and WA-wide to attend this major community initiative.
- The grant will support the revival of Junba, traditional song and dance, which is significant for indigenous communities in the Kimberley region, ensuring the passing on of knowledge and culture to the next generations.
- The festival has grown considerably as a major outdoor event in a remote region.
- Strengthens and promotes Kimberley Dance & Culture and regional networks.
- Engages Indigenous professional artists, craftspeople and performers to create a memorable outdoor event.
- Trains and mentors young WA people and WA community members in all aspects of staging an outdoor event.

Gibb River Road, DERBY WA 6728 | PO Box 252, DERBY WA 6728 Telephone: 08 9191 1008 Facsimile: 08 9193 2591 (MASWAC) ABN: 97 972 362 126

MOWANJUM ARTISTS | SPIRIT OF THE WANDJINA
ABORIGINAL CORPORATION



www.mowanjumarts.com

The Mowanjum Art and Culture centre aims to share their culture with many people especially the WA community, and hope that Festival-goers will continue to learn about and appreciate the culture of the Ngarinyin, Woddordda and Wunambal peoples.

Mowanjum has a longstanding reputation in delivering a signature annual event. Key to this is strategic management planning but staging such a large-scale significant outdoor event in a remote region requires substantial resources to support its success.

Additionally, the event contributes to regional economic growth and positive promotion of the remote region by:

- Increased visitors, sales and exposure for Mowanjum Art and Culture Centre, Museum and Galleries.
- Increased numbers of visitors to the West Kimberley region. Restaurants and Accommodation options were booked out for 3 days prior and during the event.
- Success of the 2022 program, was the inclusion and invitation to 6 additional dance groups from the Kimberley and Pilbara communities: Kalumburu, Kununurra, One Arm Point, Bidyadanga and Fitzroy Crossing.

In the later part of 2022, sadly Mowanjum lost several significant senior elders, including founding members of the Mowanjum Festival, Donny "Yorna" Wooladgoodja and Janet Oobagooma and senior artists, dancers and singers of the festival.

After a period of mourning and cultural respect, the Board of Directors have confirmed the 25th Mowanjum Festival will go ahead with a tribute to the elders and festival founders now passed. The 25th will be a tribute to their legacies and feature a commmeration of their lives through dance and culture

I look forward to hearing back from you and if there is any further information you require please reach out. \fi

Thank You Kindly

Lotte Waters

Manager

Gibb River Road, DERBY WA 6728 | PO Box 252, DERBY WA 6728 Telephone: 08 9191 1008 Facsimile: 08 9193 2591 (MASWAC) ABN: 97 972 362 126

MOWANJUM ARTISTS | SPIRIT OF THE WANDJINA
ABORIGINAL CORPORATION

15.2 REQUEST FOR FEE WAIVER - DERBY ABORIGINAL HEALTH SERVICE

File Number: CP/095/8

Author: Paris Millar, Team Leader Community Development Derby

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

This report is for Council to consider a request from Derby Aboriginal Health Service (DAHS) to waive fees for hire of the Derby Community Room.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Derby Aboriginal Health Service (DAHS) - Social Emotional Wellbeing (SEWB) unit have expressed interested to deliver an afterschool program for youth girls. Following discussions with staff the request was deemed to not be eligible through the Community Grants Program due to the timeframe of the request. All other eligibility criteria was meet.

Under policy F19 – Community Funding Scheme funding request can be presented to Council for consideration where they do not meet the funding programs guidelines.

STATUTORY ENVIRONMENT

Part 6 – Financial Management of the *Local Government Act 1995* applies to this report in that each year Council allocates an annual budget to donate to community organisations through the Community Funding Scheme (6.2).

6.12(1)(b) also grants Council the power to waive or grant concession in relation to any amount of money.

POLICY IMPLICATIONS

Policy F19 – Community Funding Scheme provides guidance as to the provision of financial and non-monetary assistance to community groups and not-for-profit organisations by the Shire.

Generally funding is distributed through various grants programs, however the policy stipulates that funding requests received which are not eligible for the grants programs are to be presented to Council. Whilst applications are currently being accepted for round three of the Community Grants Program this application is not eligible due to the project timeframes.

FINANCIAL IMPLICATIONS

DAHS have requested a fee waiver period between 1st May and 30th June. Staff have indicated that the program will commence for a five week trial period in Term 2 of school. Each session at the Community Room will run for the duration of 2 hours.

In accordance with the Shire's Current Fees and Charges (2022/23), the approximate value being requested would equate to:

Dates of Program	No. of Usages	Fees Per Use	Total Value
1 May - 30 June 2023	5	\$30.00	\$150.00

Any future request to extend this fee waiver will be presented to Council for consideration or submission to the Community Grants program.

A budget of \$45,000 was allocated to the Community Grants Program in the 2022/23 financial year. With a remaining amount of \$35,817.06 available for distribution (prior to other funding request being considering by Council in the April OCM), this in-kind request for \$150 (incl GST) can therefore be allocated within the current financial year's budget.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	2.1 Safe Communities	2.1.3 Provide activities, programs, places and spaces that engage young people
2. Community	2.2 Healthy Communities	2.2.1 Build, maintain and maximise the use of community facilities
2. Community	2.2 Healthy Communities	2.2.4 Conduct and/or promote healthy lifestyle initiatives and living standards
2. Community	2.4 Sustainable Communities	2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Public perception of Shire if contribution is denied.	Possible	Moderate	Medium	Council to provide in- kind donation as requested.

CONSULTATION

Consultation occurred between Shire staff and Derby Aboriginal Health Service staff to discuss the objectives and logistics of the project.

COMMENT

The Youth Girls Afterschool Program is a 5 week program that will offer alternative activities to young girls in the community. The program will provided participants with a safe space to engage and recreate with their peers while promoting and encouraging positive mental and physical wellbeing.

Activities included in the program:

- Self-care sessions;
- Physical activities dance and fitness class;
- Creative design workshop;
- Healthy eating workshops; and
- Mental wellbeing sessions.

The Afterschool Program aims to have participants:

- Engage in healthy activities and divert from negative influence;
- Build strong relationships with peers;
- Build trust in staff who can support with wellbeing struggles; and
- Provide skills and education that will improve overall lifestyle.

Project staff have already consulted with approximately 25 young girls who have expressed interested and excitement in attending the program. The program will be easily accessible to these participants as activities will be free and transport will be provided.

DAHS will be contributing to the project by covering cost of staff to facilitate the program and purchasing of equipment. They are also seeking additional support from other agencies to assist with provision of the activities.

The project is not likely to cause any disruption to ordinary Shire services.

It is recommended that the Shire provides the facility hire for this activity on a trial basis as an inkind contribution to the value of \$150.00 (incl GST). This facility hire will be costed from the budget allocated to the Community Grants Program. Should the program be successful and is sought to be continued DAHS will be encouraged to submit a funding application through the Community Grants program.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Project Plan - SEWB Afterschool Program U

RECOMMENDATION

That Council BY ABSOLUTE MAJORITY:

1. Approve an in-kind donation to the Derby Aboriginal Health Service for the hire of the Derby Community Room valued at total of \$150.00 (incl GST) for the Youth Girls Afterschool Self-Care and Gym Program.

Background

Within this project the goal is to be able to keep young girls busy after school rather than being bored and trying to find things to. While participating in the program the girls will be able to learn selfcare activities and life skills while also attending to their physical and mental needs. This program will help young girls within the community with understanding the importance of self-care and giving them the opportunity to fill fit and healthy within their mind and body. It will support young girls and give them something to look forward to after school encouraging them to have good attendance and good behavior within school to be involved with this program.

Objectives

Helping young girls with attendance of school

Understanding their bodies and behaviours

Program

Activity	Outcomes	Outputs	Who/when	Status
Afterschool Gym – self-	Girls are engaged in	Gym access	Merinda (lead)	Planning
care & positive peer	positive and healthy	Gym equipment	Marianne	
network	activities and diverted	Transport	Cathy	
	from negative influences	1 adult per 5 kids	Racheal	
		Music		
	Girls are building a	Space	Merinda (lead)	Planning
	positive and supportive	Relationship facilitator	Guest facilitators when	
	network inclusive of all	Space to have frank and	required/available.	
	Derby girls and the	fearless discussion.		
	circumstances they are in	Respect for each other's		
	i.e., DDHS students and	voice		
	young girls who are only	Transport		
	engaged with alternative			
	education and girls who			
	are disengaged altogether			
	Girls are building trusting	Space	Merinda (Lead)	Planning

k i t	relationships with adults who can support them when issues in the life become overwhelming, i.e., providing a safe space to speak out the courage to do so.	Adults with skills to connect with girls in a positive manner mindful of issues and barriers that many girls are facing. Transport	Guest counsellors as required from SEWB and others who become available from time to time	
	Girls are receiving life skills education delivered subtly through the programs, i.e., food prep and safe storage, personal hygiene, social skills, mindfulness behaviors,	Cooking lessons at SEWB building Transport Social/hygiene & mindfulness skills delivered throughout all activities.	Merinda (Lead) Guests as required/available	Planning

Evaluation questions - evidence

Number of girls attending regularly	Quantative
Number of girls attending occasionally	Quantative
Feedback from girls	Qualitative
Stories of change from girls and families and school	Qualitative
Feedback from families	Qualitative
Feedback from school and community	Qualitative

15.3 COMMUNITY GRANTS PROGRAM - ROUND 2 - APPLICATION ASSESSMENT

File Number: GS/045/5

Author: Paris Millar, Team Leader Community Development Derby

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

This report is for Council to consider and endorse requests for funding received through the Shire's Community Grants Program. Applications for the most recent round closed on March 31 2023. Two applications were received.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

To support locally based not-for-profit community groups deliver events and programs the Shire administers a Community Grants Program. Through the program eligible organisations and projects can receive up to \$5,000 (ex GST) in financial and non-financial contributions to assist deliver the project.

Funding is available across a wide range of projects and services to ensure diversity of activities within the Shire. The funded projects must be accessible, equitable and affordable to community members and must take place within the Shire of Derby/West Kimberley. Projects held outside of the Shire may be considered if the applicant can suitably demonstrate the involvement of Shire residents or if it promotes the Shire on a regional basis.

Projects which are supported through the program should align with the Shire's Strategic Community Plan and are to demonstrate wide community benefits. Applications are required to clearly demonstrate a long term benefits and positive outcomes to the community. Project focuses may vary from areas such as arts and culture, education, sport and recreation, youth, seniors, health and welfare, tourism and not-for-profit business development.

Applications to the program are accepted on a quarterly basis:

- 1 January to 31 March for projects commencing from 1 June;
- 1 April to 30 June for projects commencing from 1 September;
- 1 July to 30 September for projects commencing from 1 December; and
- 1 October to 30 November from projects commencing from 1 February.

Applications must be submitted using the designated application form. The applications are assessed by the Community Grants Program Working Group, which consists of the CEO or delegate and the Team Leader Community Development in Derby and Fitzroy Crossing. Recommendations are then presented to Council for endorsement.

STATUTORY ENVIRONMENT

Part 6 of the *Local Government Act 1995* applies to this report in that Council sets an annual budget each year to be allocated for donations to community groups as part of the annual budgeting process.

POLICY IMPLICATIONS

This program is delivered in line with Policy F19- Community Funding Scheme which provides guidance as to the provision of financial and non-monetary assistance to community groups and not-for-profit organisations by the Shire. The policy stipulates that funding requests received through the current grants program are to be presented to council for their consideration and approval.

FINANCIAL IMPLICATIONS

A budget of \$45,000 was allocated to the Community Development Grants in the 2022/23 financial year. There is currently \$35,817.06 remaining in the budget. This is the final funding round of this financial year. The report recommends awarding a total of \$9,740.00 (ex GST). This, along with the expenditure recommended in a separate Council Report can be accommodated within the remaining budget.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.3 Effective Communication	1.3.2 Listen to and respond to the needs of our communities
2. Community	2.1 Safe Communities	2.1.3 Provide activities, programs, places and spaces that engage young people
2. Community	2.2 Healthy Communities	2.2.3 Provide access to a range of places and spaces where people can meet,recreate, socialise, learn and connect
2. Community	2.3 Vibrant and culturally rich communities	2.3.2 Facilitate and/ or contribute to community events, cultural activities and festivals
2. Community	2.4 Sustainable Communities	2.4.1 Support and assist volunteer, community and sporting groups

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Potential of misuse of funding.	Unlikely	Minor	Low	Requirements of acquittal will be applied to this funding.

Reputation:	Possible	Moderate	Medium	Council to provide
Public perception of Shire if funding is				funding as requested.
denied.				

CONSULTATION

As part of the application process all applicants are required to discuss their project ideas and application with one of the Community Development Team. Shire officers have been in direct consultation with all applicants.

Applications are assessed by the:

- CEO or delegate;
- Team Leader Community Development (Derby);
- Team Leader Community Development (Fitzroy Crossing).

COMMENT

Applications for the second round of funding were accepted between 1st of January 2023 until 31st of March 2023. At the close of applications two applications were received;

- Annual Craft and Annual Flower and Produce Shows Country Women's Association Derby / West Kimberley Air Branch Inc. (CWA) (Attachment 1).
- Little Things for Tiny Tots' Derby-West Kimberley Connecting Communities Program Little Things for Tiny Tots Inc. (Attachment 3)

All applications submitted were assessed by the Shire of Derby/West Kimberley Community Grants Program Working Group and the following recommendations made:

Award in full:

Country Women's Association – Derby/West Kimberley Air Branch (CWA)

CWA requested a contribution towards the delivery of the annual Craft Show and the annual Flower and Produce Show. These events will be held Saturday 5th August and Saturday 26th August 2023.

Funds of \$5,000 (ex GST) have been requested for the below expenditures:

- Providing free transport to and from the event;
- Purchase of promotional materials such as banners;
- Hire of a local event photographer for the course of both events;
- Morning tea catering for volunteers; and
- In-kind contribution of facility hire (Derby Airport).

The CWA will be contributing to the cost of delivering the events through volunteer provision, and sourcing of donations and prizes for the event.

The working group felt that this project met all aspects of the eligibility criteria. The applicant was also able to clearly demonstrate community benefits through the provision of two accessible community events which will also give local residents the opportunity to showcase their creativity

and skills. The events target a wide demographic and are not duplicated by similar events within the Derby area.

Award in part:

Little Things for Tiny Tots

Little Things for Tiny Tots is a Perth based charity provides new and pre-loved essential baby items to WA Families in need. Working with local social service agencies they distribute 'New Baby Boxes' filled with little things to assist families care for their newborn children. The funding sought in this applications will be used towards providing these essential care packs for young children and families in need. Although the organisation is based in the Perth region, the project will be delivered in Derby / West Kimberley with coordination between Little Things and local welfare agencies who have been involved in consultation of the project.

The panel felt that this project had definite community benefits for the duration of the project, particularly recipient families and the agencies that support them. However, once the project is complete it is unclear if there will be longer term benefits as it is not operating on sustainable resources. Certainly through the involvement of local community based organisations in the delivery of this project it may provide opportunities for these local organisations to develop connections which may allow them future benefits once this program has been completed.

The total value of this project is sited as \$45,684 over a 12 month period. Little Things for Tiny Tots has requested funding of \$4,740 (ex GST) which will be used towards purchasing additional items for inclusion in the boxes or where demand exceeds donations. The application also stated that a small portion of funds would be used for overheads. Officers sought a more details breakdown of the budget, as administration costs and overheads are generally not funded through the program. A more detailed budget was provided and Officers identified \$156 of the 'overheads were classed as not eligible for the funding. It is therefore recommended that the maximum amount of funding granted is \$4,584 (ex GST). Little Things for Tiny Tots will fund the rest of the difference through in-kind contributions, donations and volunteer hours.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

- 1. Application CWA Derby West Kimberley Craft, Flower and Produce Shows 🗓 🖺
- 2. Assessment CWA Derby / West Kimberley Craft, Flower and Produce Shows J
- 3. Application Little things for Tiny Tots Connecting Community Program U
- 4. Assessment Little Things for Tiny Tots Coonnecting Communiy Program J

RECOMMENDATION

That Council:

- 1. Approves in full funding of the Country Women's Association Derby/West Kimberley Air Branch (CWA) funding request of \$5,000 (ex GST) for the Craft Show and the Flower and Produce Show; and
- 2. Approves partial funding of the Little Things for Tiny Tots Inc.'s Connecting Community Program to the value of \$4,584 (ex GST).



Community Grants Program Application Form

Organisation Name:	Country Wom	en's	Association	- Derby/V	Vest Kimb	erley Air	Bran	nch			
Organisation Type:							1				_
(Please select one)	✓		Community : Government					Commerci	ial and Govern	ment	
Is your organisation not- for-profit?	Yes	▼	Is your organ incorporated your Certificat		lo	-					
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Name of Applicant:	Julie Cole										
Position:	Treasurer										+
Address:	41 Clarendon	Stree	et		Suburb:	Derby	_		Postcode:	6700	_
Postal Address:	PO Box 459				Suburb:	Derby			Postcode:	6728 6728	
Mobile number:	0416 023 603		_	Home:	Jubuib.	J		Work:	Postcode:	0.20	-
Email Address:	DerbyCWA@g	amail	.com	nome.				WOIK.			-
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Contact During Activity: f different to applicate) uspicing Agency Details. Auspicing agency name: Contact Name: Position: Address: Postal Address: Mobile number: Email Address: Website: Please attach a copy Property (08) 9191 0999 B sdwk@sdwk.wa.gov.au	of Certificate o	of Inco	r corporation	Home:	Suburb: Suburb: Suburb:	agency,	ssin	Work:	Postcode:	Fitzroy C	cros



Payment Information

Please complete information below in relation to you organisation or the organisation who is auspicing your application if you are not incorporated.

	Is the organisation registered for				
If no, please complete and attach a copy of the Statement by Supplier form. Septiment Details		iness Numberr (ABN):		Yes	✓ No
EFT Account Name: CWA Derby West Kimberlely Air Branch	75 216 084 402				
EFT Account Name: CWA Derby West Kimberlely Air Branch 358: 016620 Account Number: 494977224 Troject Details Please tell us about your project. What are you planning to do? Each year the CWA holds a Craft Show and Flower and Produce Show in August, usually 2 weeks apart. Alembers of the public can enter their craft work, plants, flowers, baked goods etc. We would love to hold it out at the airproft this year to also accomodate a small mini market where visitors can buy ocal produce and craft. We would lave the airproft we would have a bus service running people in and out from town if the lon't want to drive out. When are you planning on doing it? The Craft Show will be held on Saturday August 5 and the Flower and Produce Show will be on Saturday 26 August What are you trying to achieve? What is the benefit to and impact on the community? We want to show off the incredible talent and skills in our community. These are great events that are open to all nembers of the Community. For those that don't enter it is also a great event to go and view and be a part of. Insitiors also love to come along to the event. How will you know if you have been successful in achieving your project aim? We will know we have been successful in achieving your project aim? We will know we have been successful if we get a lot of entrants and people coming along to the events Fitzroy Crossing 9 (08) 9191 0399 9 (08) 9191 0399 9 (08) 9191 0399 9 (08) 9191 0355 PO Box 94, Derby WA 6728 Fitzroy Crossing PO Box 101, Fitzroy Crossing 9 chuk@sdwk.wa.gov.au	f no, please complete and attach	a copy of the Statement by Supplier	form.		
Account Name: CWA Derby West Kimberlely Air Branch 016620 Account Number: 494977224 Troject Details Please tell us about your project. What are you planning to do? Each year the CWA holds a Craft Show and Flower and Produce Show in August, usually 2 weeks apart. Members of the public can enter their craft work, plants, flowers, baked goods etc. Ne would love to hold it out at the airport this year to also accomodate a small mini market where visitors can buy occal produce and craft. We would also like to offer a devonshire tea at the event. If we are able to have the event at the airport we would have a bus service running people in and out from town if the lon't want to drive out. When are you planning on doing it? The Craft Show will be held on Saturday August 5 and the Flower and Produce Show will be on Saturday 26 August what are you trying to achieve? What is the benefit to and Impact on the community? We want to show off the incredible talent and skills in our community. These are great events that are open to all nembers of the Community. For those that don't enter it is also a great event to go and view and be a part of. Institutes also love to come along to the event. How will you know if you have been successful in achieving your project aim? We will know we have been successful if we get a lot of entrants and people coming along to the events Porty (88) 9191 0999 (89) 9191 0999 (89) 9191 0999 (80) 9191 0999	ayment Details				1
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Account Number: 494977224 Noject Details Please tell us about your project. What are you planning to do? Each year the CWA holds a Craft Show and Flower and Produce Show in August, usually 2 weeks apart. Members of the public can enter their craft work, plants, flowers, baked goods etc. We would love to hold it out at the airport this year to also accomodate a small mini market where visitors can buy ocal produce and craft. We would also like to offer a devonshire tea at the event. The ware able to have the event at the airport we would have a bus service running people in and out from town if the lon't want to drive out. When are you planning on doing it? The Craft Show will be held on Saturday August 5 and the Flower and Produce Show will be on Saturday 26 August what are you trying to achieve? What is the benefit to and impact on the community? We want to show off the incredible talent and skills in our community. These are great events that are open to all nembers of the Community. For those that don't enter it is also a great event to go and view and be a part of. Insitiors also love to come along to the event. How will you know if you have been successful in achieving your project aim? We will know we have been successful in achieving your project aim? We will know we have been successful if we get a lot of entrants and people coming along to the events Fitzroy Crossing 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999 9 (08) 9191 0999	Account Name:	CWA Derby West Kimber	lely Air Branch		
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Ne will know we have been successful if we get a lot of entrants and people coming along to the events Perby (08) 9191 0999	nembers of the Community.	For those that don't enter it is	also a great event to g	great events t	nd be a part of.
Derby 9 (08) 9191 0999 30 Loch Street 9 (08) 9191 5355 Flynn Drive PO Box 94, Derby WA 6728 Sdwk@sdwk.wa.gov.au PO Box 101, Fitzroy C	How will you know if you have b	een successful in achieving your proj	ect aim?		
Ø (08) 9191 0999 30 Loch Street Ø (08) 9191 5355 Flynn Drive Ø sdwk@sdwk.wa.gov.au PO Box 94, Derby WA 6728 ☑ sdwk@sdwk.wa.gov.au PO Box 101, Fitzroy Company	Ve will know we have been	successful if we get a lot of ent	rants and people com	ing along to t	he events
9 (08) 9191 0999 30 Loch Street	Derby		Fitzrov C	rossing	
ABN: 99 934 203 062	9 (08) 9191 0999 30		<i>9</i> (08) 9191	5355	Flynn Drive PO Box 101, Fitzroy Cros
	4 Street		ABN: 99 934	203 062	www.sdwk.wa.gov.a



Does your event require any licenses, permits and approvals? If yes, have you already applied for these? *Please attach copies of these applications.

Budget

How much is the total project going to cost?

Approximately \$7700 for both events

How much funding are you requesting from the Shire?

\$5000

How will you use this contribution?

We would use the Shire contribution to pay for

Bus Service

Photographer for the events,

Devonshire tea costs,

Advertising

Non cash prizes (ribbons and certificates)

How will you fund the cost difference for this project?

We would fund the difference in the cost from Branch funds and from sale of devonshire teas and gold coin entrance fee. We will also do an auction for anyone that wants to auction off their produce and we will receive a percentage of the sale.

Promotion

How will you promote this event / activity?

We will promote the event at the CWA Markets each Saturday leading up to the event. We will also advertise on social media and at notice boards around town, and on 6DBY and banners.

How will you acknowledge the Shires contribution?

If we were to receive support from the Shire we would include this in our advertising and promotion on the day of the events.

Derby

(08) 9191 0999
 30 Loch Street
 PO Box 94, Derby WA 6728

Fitzroy Crossing

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ABN: 99 934 203 062

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Has you	tails r organisation, or auspicing organisation, previously received funding from the Shire of Derby/West Kimberley? lease provide date funding was received.
The CV	/A has been lucky enough to receive \$500 grant funding in previous years. I am not sure of exact years.
Checklis	
1	I have attached a copy of the Certificate of Incorporation of my group or the group auspicing the application.
1	I have included the organisations ABN or if not registered for GST I have completed and attached the Statement by Supplier Form.
1	I have included all licenses, permits and approvals needed for the application.
1	I have discussed my project with a team member of the Shire's Community Development team.
Declarat	ion
Importa	nt: Please read and sign this declaration for your application to be processed
1.	I acknowledge that I am authorised to make this application on behalf of the organisation.
2.	I acknowledge that the information in this application is true and correct
3.	I acknowledge that may be required to supply further information prior to consideration of this application by the Shire of Derby/West Kimberley.
4.	I acknowledge that I will complete the requested acquittal report and summit it within 2 months of project / event completion.
5.	I provide permission for the Shire of Derby/West Kimberley to promote this relations activities. Grant as part of any communications and public relations activities.
6.	I acknowledge I have allowed for eight weeks notice before my event.

Date application received:	Date assessed:	
All requirements received:	Post-inspection date:	
Officer Name:	Approved/Not Approved:	
Officer Signature:	Synergy Ref No:	
Date:		

Derby

Signature of Applicant:

(08) 9191 0999
 Sdwk@sdwk.wa.gov.au
 30 Loch Street
 PO Box 94, Derby WA 6728

Fitzroy Crossing

Date:

Ø (08) 9191 5355
 ☑ sdwk@sdwk.wa.gov.au

Flynn Drive PO Box 101, Fitzroy Crossing

30.3.23

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Item 15.3 - Attachment 1



Community Grants Program Eligibility Checklist

Project Name: Craft Show & Flower and produce Show

Project Date: 5th August & 26th August

Organisation Name: Country Women's Association

Date Application Received: 30/03/2023

Amount Requested: Cash \$5000 In-Kind TBC

Project and organisation eligibility

To be completed by Community Development Staff Taneisha Taylor

Criteria	Criteria met Yes / No	Comments
The applicant is an incorporated not for profit community group, registered charity or auspiced unincorporated community group.	Yes	
Applicants will not be considered if they are an organisations; Who promote political, unethical or profit making purposes Whose primary purpose is to promote religious beliefs or where people are excluded on religious grounds Whose main purpose is to fund raise That are government agencies That are commercial and for-profit in nature Or individuals.	No	
ABN has been provided or statement by supplier form has been completed if no ABN has been supplied.	Yes	ABN: 75 216 084 402
Applicant is based within the Shire of Derby/West Kimberley's LGA boundary.	Yes	Derby
The project is being delivered within the Shire of Derby / West Kimberley's LGA boundary.	Yes	Derby

 Derby
 Fitzroy Crossing

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 30 Loch Street

 Ø (08) 9191 5355
 Flynn Drive

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Funding requested is not being used for the following reasons: Projects which have already commenced or have been completed (retrospective funding) Cash prizes, awards or gifts Recurrent projects Operating expenses (eg: administrations costs, staff wages, and utilities) To service outstanding debts or loans An individual's personal living, Medical, education or travel expenses (note: travel expenses may be claimed where a person has been engaged specifically for the project, such as a facilitator, and the expenses relate to the delivery of that project), Activities or events that are the responsibility of a state or federal government Purchasing or provision of alcohol, or the costs	No	Discuss with applicant that no awards, cash prize are to be purcahsed with funds.
associated with meeting Liquor Licensing requirements ☐ Political activities or religious activities that could be perceived as being decisive.		
The application was received within the appropriate timeframe of funding rounds.	Yes	
The project is anticipated to be completed within 12 months of being notified of the outcome.	Yes	Augut 2023
Acquittal has been completed for previous projects funded by the Shire of Derby/West Kimberley	Yes	
The applicant has not requested more than \$5000 (ex GST).	Yes	\$5000 ex GST total
The applicant has not received more than \$5000 (ex GST) during the current financial year.	Yes	No funding recived this fincial year
The applicant discussed their application with a member of the Community Development Team prior to submitting their application.	Yes	Paris Millar
A contribution is being made by the organisations towards the cost of the project (including involvement of volunteers).	Yes	Additional cost to be funded by organisation. Volunteer hours and seeking other in-kind contributions.
This project aligns a strategy in the Shire's Community Strategic Plan (indicate strategy number)	Yes	2.1.3, 2.2.1, 2.2.3, 2.3.1, 2.3.2, 2.4.1,
Comments on eligibility criteria:		





Project Assessment

To be completed by Team Leader Community Development

Name: Paris Millar Title: Team Leader Community Development

Criteria	Criteria met Yes / No	Comments
The project enhances community participation and wellbeing.	Yes	Providing events and activities to engage and entertain community.
The project has demonstrated wide community benefit.	Yes	Targetting people of all ages and demographics
The project has demonstrated long term benefits to the community.	Yes	The project algngs clearly with the Shire's Strategic Community Plan
The project is accessible and affordable to community members.	Yes	Registration/entry cost are kept to a minimum. ORganosation will be providing a free transport service to increase the accessablilty to all.

Derby

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Recommend to award grant in full. Although previous funding (on an anual basis) has been padditional funding will allow the group to trial deliver on a	
Chief Executive Officer or Delegate Ap	proval
✓ Award grant in full	
Award grant in part- recommended amount \$	
Decline grant	
Christie Mildenhall Name	Signature
A/Director Community Services Position	04/04/2023 Date
Derby	Fitzroy Crossing
The same of the sa	ABN: 99 934 203 062



Community Grants Program Application Form

Organisation Details							
Organisation Name:	Little Things for Tir	ittle Things for Tiny Tots					
Organisation Type: (Please select one)	✓	Community and Non- Government		Commercial and Government			
Is your organisation not- for-profit?	Yes ▼	Is your organisation incorporated? (Please attached your Certificate of Incorporation)	Yes ▼				
What is the primary purpos organisation?		Little Things for Tiny Tots is items for disadvantaged and charity partners with over 60 agencies across WA to iden	in need familion community we	elfare and social services			

Contact Details

Name of Applicant:	Andrea Marchesi							
Position:	Vice Chair & Grow	Vice Chair & Growth & Development Officer						
Address:				Suburb:			Postcode:	
Postal Address:	PO Box 502	¢ 502		Suburb:	Hillarys		Postcode:	6027
Mobile number:	0409068010	9068010 Home:				Work:		
Email Address:	businessdevelopn	businessdevelopment@littlethings.org.au						
Website:	https://www.littlethings.org.au/							
Contact During Activity:	Name:	Lori Jacobson Contact: 0430440306						

(if different to applicate)

Auspicing Agency Details. Please provide if your corporation is not incorporated.

Auspicing agency name:					
Contact Name:					
Position:					
Address:		Suburb:		Postcode:	
Postal Address:		Suburb:		Postcode:	
Mobile number:	Home:		Work:		
Email Address:					
Website:					

Serby 30 (08) 9191 0999 Serby 30 Loch Street PO Box 94, Derby WA 6728	Fitzroy Crossing	Flynn Drive PO Box 101, Fitzroy Crossing
ST STEEL	ABN: 99 934 203 062	⊕ www.sdwk.wa.gov.au

^{*}Please attach a copy of Certificate of Incorporation for the Auspicing agency.



Payment Information

Please complete information below in relation to you organisation or the organisation who is auspicing your application if you are not incorporated.

Is the organisation registered for GST?		
If yes, what is your Australian Business Number? (ABN):		
68867216899	Yes	No
If no, please complete and attach a copy of the Statement by Supplier form.		

Payment Details

. a jiii a a cano		
EFT		
Account Name: Little Things for Tiny Tots		
BSB: 016460		
Account Number:	407265131	

Project Details

Please tell us about your project. What are you planning to do?

Little Things for Tiny Tots' Derby-West Kimberley Connecting Communities Program will be a location-based program that focuses on reducing barriers to accessing goods and services for disadvantaged and at risk families with babies, living in communities within the Shire.

As a lack of adequate economic resources for families with children has been shown to compromise the physical, emotional, and cognitive growth of children, in partnership with local community welfare agencies, essential baby

When are you planning on doing it?

The program will commence in May 2023 and end in June 2024 (see attached for Program Stage & Deliverables).

What are you trying to achieve? What is the benefit to and impact on the community?

Little Things for Tiny Tots works tirelessly to overcome poverty amongst children. The reported number of children under 5 years of age currently living in poverty in WA is around 18,800 ('Reducing Poverty and Improving Child Development in WA' report, Anglicare WA).

Most areas of disadvantage are in remote parts of the state. Of particular note is the Shire of Derby-West Kimberly which has been identified in the top ten (10) areas in WA that is experiencing multilayered and persistent

How will you know if you have been successful in achieving your project aim?

The charity's desired outcomes of the project are to:

- * Increase accessibility of the charity' is services amongst the families in need across the community in the Shire of Derby-West-Kimberley
- * Expand the network of social services and community welfare agency partners used to identify and deliver essential baby items to disadvantaged families

Derby		Fitzroy Crossing	
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A THE SERVICE	4	ABN: 99 934 203 062	⊕ www.sdwk.wa.gov.au



Does your event require any licenses, permits and approvals? If yes, have you already applied for these?		
*Please attach copies of these applications.		
No		

Budget

How much is the total project going to cost?

\$45,648

How much funding are you requesting from the Shire?

\$4,740 (~10% total costs)

How will you use this contribution?

Funds from the Shire's Community Grants Program will be used to purchase additional items for inclusion in the baby boxes (some items need to be new eg nappies, wipes, formulas, etc), and where demand exceeds community donations. A small portion of funds will be used for overheads (coordination between central office, welfare agencies and transport companies)

How will you fund the cost difference for this project?

The charity will fund the cost difference, through in-kind contributions, donations and volunteer hours.

Promotion

How will you promote this event / activity?

Little Things will promote the Shire's Community Grants Program via our marketing channels, including social media, Linkedin, website and electronic newsletters.

How will you acknowledge the Shires contribution?

Acknowledgement will include logo placement on our supporters page on the website and posts via our social media platforms as well as acknowledgement in the charity's annual report.

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S THE STATE OF THE SERVICE		ABN: 99 934 203 062	⊕ www.sdwk.wa.gov.au
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Ot	ne	r c	et	aı	IS

Has your organisation, or auspicing organisation, previously received funding from the Shire of Derby/West Kimberley? If yes, please provide date funding was received.		
No		

Checklist

/	I have attached a copy of the Certificate of Incorporation of my group or the group auspicing the application.
	I have included the organisations ABN or if not registered for GST I have completed and attached the Statement
	by Supplier Form.
'	I have included all licenses, permits and approvals needed for the application.
~	I have discussed my project with a team member of the Shire's Community Development team.

Declaration

Important: Please read and sign this declaration for your application to be processed

- ${\bf 1.} \quad {\bf I} \ {\bf acknowledge \ that \ I \ am \ authorised \ to \ make \ this \ application \ on \ behalf \ of \ the \ organisation.}$
- 2. I acknowledge that the information in this application is true and correct
- 3. I acknowledge that I may be required to supply further information prior to consideration of this application by the Shire of Derby/West Kimberley.
- 4. I acknowledge that I will complete the requested acquittal report and summit it within 2 months of project / event completion.
- 5. I provide permission for the Shire of Derby/West Kimberley to promote this relations activities.
- ${\it 6.} \quad {\it I acknowledge I have allowed for eight weeks notice before my event.}$

	1	1	
Signature of Applicant:	Andrea Marchesi	Date:	28/3/2023

SHIRE ADMINISTRATION USE ONLY

Date application received:		Date assessed:	
All requirements received:		Post-inspection date:	
Officer Name:		Approved/Not Approved:	
Officer Signature:		Synergy Ref No:	
Date:			

№ (08) 9191 0999 30 Loch Street № sdwk@sdwk.wa.gov.au PO Box 94, Derby WA 6728

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(08) 9191 5355

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 PO Box 101, Fitzroy Crossing

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Item 15.3 - Attachment 3



Community Grants Program Eligibility Checklist

Project Name: Little Things for Thing Tots

Project Date: May 2023 - May 2023

Organisation Name: Little Things for Tiny Tots

Date Application Received: 28/03/2023

Amount Requested: Cash \$4740 In-Kind \$0

Project and organisation eligibility

To be completed by Community Development Staff Taneisha Taylor

Criteria	Criteria met Yes / No	Comments
The applicant is an incorporated not for profit community group, registered charity or auspiced unincorporated community group.	Yes	
Applicants will not be considered if they are an organisations; Who promote political, unethical or profit making purposes Whose primary purpose is to promote religious beliefs or where people are excluded on religious grounds Whose main purpose is to fund raise That are government agencies That are commercial and for-profit in nature Or individuals.	Yes	Applicant does not fall under any of listed catergories
ABN has been provided or statement by supplier form has been completed if no ABN has been supplied.	Yes	ABN: 68867216899
Applicant is based within the Shire of Derby/West Kimberley's LGA boundary.	No	Based in Hillarys WA
The project is being delivered within the Shire of Derby / West Kimberley's LGA boundary.	Yes	Project being delivered in Derby



eligible through this funding.



Funding requested is not being used for the following reasons: Projects which have already commenced or have been completed (retrospective funding) Cash prizes, awards or gifts Recurrent projects Operating expenses (eg: administrations costs, staff wages, and utilities) To service outstanding debts or loans An individual's personal living, Medical, education or travel expenses (note: travel expenses may be claimed where a person has been engaged specifically for the project, such as a facilitator, and the expenses relate to the delivery of that project), Activities or events that are the responsibility of a state or federal government Purchasing or provision of alcohol, or the costs associated with meeting Liquor Licensing requirements Political activities or religious activities that	Yes	This project has commenced in other regions, howevere the group will be using funds to carry out the project in Derby. Applicant has done consultation ith local early years and family outreach providers.
could be perceived as being decisive. The application was received within the appropriate	Yes	
timeframe of funding rounds. The project is anticipated to be completed within 12 months of being notified of the outcome.	Yes	Originally set until June 2024. P.Millar discussed changes with applicant.
Acquittal has been completed for previous projects funded by the Shire of Derby/West Kimberley	N/A	
The applicant has not requested more than \$5000 (ex GST).	Yes	\$4740 (ex GST)
The applicant has not received more than \$5000 (ex GST) during the current financial year.	Yes	No previous funding
The applicant discussed their application with a member of the Community Development Team prior to submitting their application.	Yes	Discussed with P.Millar - minor changes to fund use made.
A contribution is being made by the organisations towards the cost of the project (including involvement of volunteers).	Yes	Volunteer hours, other donations and contributions
This project aligns a strategy in the Shire's Community Strategic Plan (indicate strategy number)	Yes	2.1.3
Comments on eligibility criteria: Cost for 'overheads' has been discussed with applicant. Appl	licant is aware and	d understands that these cost are not



Project Assessment

To be completed by Team Leader Community Development

Name: Paris Millar Title: Team Leader Community Development

Criteria	Criteria met Yes / No	Comments
The project enhances community participation and wellbeing.	Yes	Enhancing lifestyle wellbeing by servicing/providing for families and children in need.
The project has demonstrated wide community benefit.	Yes	Somewhat - speciffic target at early years and families with young children. Improvement towards lifestlye will provide benifits to entire community.
The project has demonstrated long term benefits to the community.	No	No clear demonstrations. project durations is 12 months (short term benifit). However, if this project were to continue being provided in the area it may therefore lead to long term benifits within families. Current not operating on sustainable
The project is accessible and affordable to community members.	Yes	Free service to local early years and family outreach service providers.





Comments and Recommendations

Officer recommendation to award grant in part (\$4584.00 E	-V act\
This amount is the initial requested amount minus the cost	for ineligible items
Funds fo overheads were dsicussed with applicant as \$156	6 not eligable for the program
Tulida to overheada wele daledased with applicant da wisk	That eligable for the program.
Chief Executive Officer or Delegate App	proval
Award grant in full	
Award grant in part- recommended amount \$_	
Decline grant	
Name	Signature
	-
Position	Date
Derby	Fitzroy Crossing
∅ (08) 9191 0999	(08) 9191 5355 Flynn Drive
☑ sdwk@sdwk.wa.gov.au PO Box 94, Derby WA 6728	✓ sdwk@sdwk.wa.gov.au PO Box 101, Fitzroy Crossing

15.4 MOU BETWEEN SDWK AND ENAC REGARDING HOOPS AFTER DARK PROGRAM

File Number: CS/080/20

Author: Shane Edwards, Manager Community Development

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

This report is seeking Council's endorsement of a Memorandum of Understanding between the Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation regarding the delivery of a "Hoops After Dark" Program.

DISCLOSURE OF ANY INTEREST

NIL by Author and Responsible Officer.

BACKGROUND

Emama Nguda Aboriginal Corporation (ENAC) is a not-for-profit, Aboriginal Community based and managed charitable organisation, which has been operating in the Derby/Malarabah region of the Kimberley in Western Australia for more than 20 years.

Hoops after Dark is based on an American program called Midnight Basketball.

Midnight Basketball has operated in Australia since 2011. The model in Australia was adapted to include girls/women. Numerous successful tournaments have been conducted over the last ten years, in major cities and larger regional centres.

The intention is to develop "Hoops After Dark" as a unique program for Derby, using all the learning from previous Midnight Basketball programs, but adapting to a leaner and easier to execute model.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The Memorandum of Understanding addresses that the agreed terms and responsibilities are for the most part already components of existing Shire service delivery, and therefore are expected to be accommodated within the Shire's existing operational budget. Emama Nguda will be assisting with the provision of Friday evening meals as part of this program which will provide a saving to the Shire of approximately \$800-\$1000 a week. This saving can be costed into supporting other programs and initiatives within the youth service. Additionally, ENAC will provide staff to facilitate the program which will assist the Shire meet adequate staffing levels for the evening drop in program.

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STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL	
2. Community	2.1 Safe Communities	2.1.3 Provide activities, programs, places and spaces that engage young people	
2. Community	2.2 Healthy Communities	2.2.2 Facilitate a range of accessible sporting and recreational activities	
2. Community	2.2 Healthy Communities	2.2.3 Provide access to a range of places and spaces where people can meet,recreate, socialise, learn and connect	
2. Community	2.2 Healthy Communities	2.2.4 Conduct and/or promote healthy lifestyle initiatives and living standards	
2. Community	2.3 Vibrant and culturally rich communities	2.3.2 Facilitate and/ or contribute to community events, cultural activities and festivals	
2. Community	2.4 Sustainable Communities	2.4.1 Support and assist volunteer, community and sporting groups	
2. Community	2.4 Sustainable Communities	2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities	

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Failure to enter into an MoU could impact and limit the relationship between the two organisations.	Possible	Moderate	Medium	Council to approve the proposed MOU.
Community: Failure to enter into an MoU could have a negative impact on community participation in recreation activities.	Possible	Moderate	Medium	Council to approve the proposed MOU.

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CONSULTATION

The Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation have met on a number of occasions to discuss youth program delivery in general and how we can better work together to support each other's programs. During a meeting with key staff in February, Ben Burton advised that Emama Nguda had received some funding to support the development of a "Hoops After Dark" Program. Ben provided background on the program.

Discussions were had to determine how this program could fit within the existing late night youth activities that the Shire already runs. It was determined that by partnering around this program it would improve the general basketball base skill level of young people within Derby and better prepare them for competitions such as Shinju and Jump4lt. The partnership would also provide additional staff to support night time activities which would allow for a more diverse range of activities to run.

COMMENT

Historically, the partnerships between the Shire of Derby/West Kimberley and other youth service providers has not always been the strongest. The Shire and Emama Nguda Aboriginal Corporation have recently begun discussions around how they can better work together for shared outcomes. Emama Nguda have shown themselves to be successful in the youth and community space and are a key stakeholder in the Derby Youth Network. Emama Nguda have received funding until June 30, 2023 for this program. It is envisaged that this program will generate data to support future funding applications to support longer term projects and programs. This MoU will strengthen the relationship between the Shire and Emama Nguda whilst also providing greater support for recreation skill development throughout the community. Approval of the MoU is a demonstration of the Shire's commitment towards supporting local collaborations within the youth sector.

In supporting this program ENAC will provide food for the evening, along with staff to facilitate the program. This will relieve Shire staff, allowing them to focus on other aspects of the evening program. It will also increase staffing ratios on the evening.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. MoU SDWK and ENAC Hoops After Dark U
- 2. Midnight Basketball History and Overview J

RECOMMENDATION

That Council:

1. Endorse the proposed Memorandum of Understanding – Hoops After Dark between the Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation.

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MEMORANDUM OF UNDERSTANDING

BETWEEN

SHIRE OF DERBY/WEST KIMBERLEY; AND

EMAMA NGUDA ABORIGINAL CORPORATION.

This is an agreement between "Shire of Derby/West Kimberley", hereinafter called "The Shire" and "Emama Nguda Aboriginal Corporation", hereinafter called "ENAC"

1. PURPOSE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party in the delivery of youth specific activities under the Hoops after Dark delivered by ENAC at the Derby Recreation Centre building, a Shire facility.

2. REFERENCE

Hoops after Dark is based on an American program called Midnight Basketball.

Midnight Basketball has operated in Australia since 2011. The model is Australia was adapted to include girls/women. Numerous successful tournaments have been conducted over the last ten years, in major cities and larger regional centres.

The intention is to develop Hoops After Dark as a unique program for Derby, using all the learning from previous Midnight Basketball programs, but adapting to a leaner and easier to execute model.

3. BACKGROUND

ENAC Emama Nguda Aboriginal Corporation (ENAC) is a not-for-profit, Aboriginal Community based and managed charitable organisation, which has been operating in the Derby/Malarabah region of the Kimberley in Western Australia for more than 20 years.

ENAC are very active in the community particularly in the programs that engage and support disadvantaged young people. Hoops after Dark has many synergies and program enhancement to the existing basketball focus that exist the Derby Youth Program. There are three nights of the youth program based at the Recreation Centre where structured staffed games will provide a centre of attention and interest for attendees. The staffing will enable our youth centre staff to focus on engagement and relationship building, mentoring etc. The connections and relationships between the two services, staff and young people attending is of mutual benefit.

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Item 15.4 - Attachment 1

The Shire's strategic direction is taken from its Strategic Community Plan. The 2021-2031 plan incorporates the following priorities and strategies in relation to collaborative youth services.

Priority 2.1 Safe Communities

Strategy 2.1.3 Provide activities, programs, places and spaces that engage young people..

Priority 2.2 Healthy Communities

- Strategy 2.2.2 Facilitate a range of accessible sporting and recreational activities.
- Strategy 2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect.
- Strategy 2.2.4 Conduct and/or promote healthy lifestyle initiatives and living standards.

Priority 2.3 Vibrant & Culturally Rich Communities

Strategy 2.3.2 Facilitate and/or contribute to community events, cultural activities and festivals.

Priority 2.4 Sustainable Communities

- Strategy 2.4.1 Support and assist volunteer, community and sporting groups.
- **Strategy 2.4.2** Collaborate with key agencies, groups and service providers to improve community services, programs and facilities.

A collaborative approach between the Shire and ENAC will benefit both parties in achieving their overall goals, objectives and program funding requirements. For ENAC, the Shire can support their vision through facility and human resource support. For the Shire, engaging with some of the most disengaged youth within the community will see a benefit to their delivery of diversionary activities.

ENAC and the Shire have expressed a strong interest in collaborating to maximise the impact they have on Derby's youth services.

Agreements and Commitments

 Both the Shire and ENAC enter into this MOU in good faith and will work cooperatively to resolve any issues that may arise.

- To share program data of youth engaged in a confidential manner.
- · To share resources and costs (for unfunded expenses) associated with the program.

4. SHIRE OF DERBY/WEST KIMBERLEY'S RESPONSIBILITIES UNDER THIS MOU

The Shire undertake the following:

- Work in collaboration with ENAC for Monday, Friday and Saturday nights within the Youth Program. The hours of Hoops after Dark to run within these timeframes:
 - ➤ Mondays 15:30 18:00
 - ➤ Fridays 17:00 21:00
 - ➤ Saturdays 16:00 20:00
- · Transport of Youth Centre attendees to the program.
- Provide staff engagement and other activities during this time to provide a greater variety of engagement options for young people attending and rotating through the games.

5. EMAMA NGUDA ABORIGINAL CORPORATION'S RESPONSIBILITIES UNDER THIS MOU

ENAC undertake the following:

- Provide staffing required for the basketball competition: coordinator, scorers and umpires.
- Work as a program in collaboration with the existing Youth Program.
- Foster and encourage positive engagement of young people with Derby Youth Service staff.
- Support staff with behaviour management if young people are attending both programs.

6. REVIEW AND EVALUATION

The Shire and ENAC may from time to time review this Agreement and seek variation to the MOU terms by providing written notice two (2) week's in advance subject to the agreement of both parties.

7. TERM OF AGREEMENT

This Agreement shall operate for a period of three (3) months commencing from the date the agreement is made. A formal annual review will be held at the end of the three (3) month period to assess the ongoing viability of the partnership and possible MOU extension.

8. DISPUTES RESOLUTION

In the event of a dispute that cannot be resolved by the Shire or ENAC, an independent arbitrator approved by both ENAC and Shire will be appointed to assist with negotiating an end to the dispute. The intent to seek arbitration is to be provided in writing giving two (2) week's notice

9. FUNDING

This MOU does not include the reimbursement of funds between the two (2) parties.

10. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation authorised officials

It shall be active from approval date 2023 to 30 June, 2023

The Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation indicate agreement with this MOU by their signatures

Emama Nguda Aboriginal Corporation
Signature
Print Name
Date

The beginnings of Midnight Basketball

Midnight basketball began in Glenarden, Maryland, in 1986, when crack cocaine first came to Washington. The program was started when G Van Standifer noticed that the crime rates were incredibly high, especially during the hours of 10 pm and 2 am. He observed that young men had nothing to do, as many did not have jobs, were living in poverty and could not always afford to do something. He opened Glenarden Recreation Center, funded by both private donations and public funds. They ran during those specific hours, where young men could come and play basketball. It was run by volunteers and supervised by officers to make sure everything was alright. Even the officers complimented how well the programs were working and what a benefit it was to the community. Afterwards, participants would have to attend workshops that informed them about different necessities for living.

It lowered crime rates in the area, and the programs were found to be incredibly helpful to the young men. Soon other communities saw the merit in the program and started to adopt Midnight Basketball themselves. It was later added to the <u>Violent Crime Control and Law Enforcement Act of 1994</u> and was signed by President Bill Clinton.

Effectiveness

Empirically, a 2006 study of the 1990-1994 period during which rates of most crimes in the United States peaked, and when urban midnight basketball programs were initiated as a crime-prevention strategy, found that—while confounding factors were likely involved—property crime rates fell more rapidly in cities that were early adopters of the original midnight basketball model than in other American cities in the same period. [23] It shows that there was a drop in crime rates in places where these programs were taking place.

There was a 30% drop in crime in Glenarden, where the program began, and Phoenix had 10.4% less juvenile arrests and 50% less juvenile related incidents. In one Los Angeles Times article it is stated that "There was a 60% reduction in drug-related crime." Although there was uncertainty about this statistic, as the Chicago leagues had only 160 participants and there were still around 85,000 young adults across the city that were at risk, which made the statistics seem unrealistic. Participants were not at risk of committing a crime when they attended basketball, and there were police officers stationed in the building to make sure of this. An article from Texas stated that it "has cut crime in one Fort Worth neighbourhood 89 percent on nights when games are held."

As well, "Murders, rapes, robberies and burglaries dropped to zero during the late-night games." The program helps show the young men a sense of community, friendship, and sportsmanship that they wouldn't have gotten to experience on the streets. There are some people who believed that it would increase crime because it would bring at-risk people into a group together, and it might encourage gangs.

It has helped give young men an alternative to crime, and many have found jobs or are seeking further education

However, this is not the case, and the program has been very successful, and a program was started in Australia in 2011.

Midnight Basketball in Australia

Midnight Basketball has operated in Australia since 2011. (It was 'hibernated' in 2020 due to covid 19 and intends to launch new programs in Spring this year, after a timely review).

The model is Australia was adapted to include girls/women. Numerous successful tournaments have been conducted over the last ten years, in major cities and larger regional centres.

The intention is to develop **Hoops After Dark** as a unique program for Derby, using all the learning from previous Midnight Basketball programs, but adapting to a leaner and easier to execute model.

15.5 MOU BETWEEN SDWK AND ENAC REGARDING YOUTH ACTIVITIES UNDER THE INTENSIVE FAMILY SUPPORT PROGRAM

File Number: CS/080/20

Author: Shane Edwards, Manager Community Development

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

This report is seeking Council's endorsement of a three (3) month trial Memorandum of Understanding between the Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation regarding the support of the Intensive Family Support Program.

DISCLOSURE OF ANY INTEREST

NIL by Author and Responsible Officer.

BACKGROUND

Emama Nguda Aboriginal Corporation (ENAC) is a not-for-profit, Aboriginal Community based and managed charitable organisation, which has been operating in the Derby/Malarabah region of the Kimberley in Western Australia for more than 20 years.

ENAC are very active in the community particularly in the programs that engage and support disadvantaged young people. The Intensive Family Support Program supports young people that regularly attend the Youth Centre. The connections and relationships between the two services, staff and young people attending is of mutual benefit.

The Intensive Family Support Program delivered by Emama Nguda focuses on young people who are disengaged from school and provides them an alternative education environment with the aim of returning them to mainstream school. There is a strong focus on behaviour management and mentoring. The young people participate in this program 5 days a week and are involved in a number of activities including school-style lessons, art, craft, music, food preparation and oncountry trips.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The Memorandum of Understanding addresses that the agreed terms and responsibilities for the Shire are 3 hours of staff time per week, provision of access to the Youth Centre Kitchen and provision of food/groceries for the program. An anticipated weekly cost of \$300-\$400 can be accommodated within the Shire's existing operational budget for youth services. Emama Nguda have committed to supporting the Shire's Friday Night basketball program via a Hoops After Dark program with the provision of food for that evening which will be a weekly saving of \$800-\$1000 for the Shire. This saving could be used to offset any costs incurred under this MoU.

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STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	2.1 Safe Communities	2.1.2 Endeavour to provide safe, clean and well-lit streets and public spaces
2. Community	2.1 Safe Communities	2.1.3 Provide activities, programs, places and spaces that engage young people
2. Community	2.2 Healthy Communities	2.2.1 Build, maintain and maximise the use of community facilities
2. Community	2.2 Healthy Communities	2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect
2. Community	2.2 Healthy Communities	2.2.4 Conduct and/or promote healthy lifestyle initiatives and living standards
2. Community	2.3 Vibrant and culturally rich communities	2.3.1 Support the growth and development of arts and cultural programs, services, places and spaces
2. Community	2.4 Sustainable Communities	2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation:	Possible	Moderate	Medium	Council to approve the
Failure to enter into an				proposed MOU.
MoU could impact and				
limit the relationship				
between the two				
organisations.				

CONSULTATION

The Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation have met on a number of occasions to discuss youth program delivery in general and how we can better work together to support each other's programs. During a meeting with key staff in February, Ben Burton advised that Emama Nguda was needing assistance with their Intensive Family Support Program. Through ongoing discussions a draft MoU has been developed.

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COMMENT

The Intensive Family Support Program delivered by Emama Nguda aims to work with some of the most disengaged and disadvantaged young people in Derby with a focus on behaviour modification and positive change. The idea of providing a range of different experiences and activities for young people in the program was raised and Emama Nguda enquired into the Shire's capacity to assist 1 day a week for a few hours, particularly for a group of disengaged girls.

It is the aim that through engaging with this particular group of girls in association with the Emama Nguda program that they will also engage with the Shire's regular youth services including the youth centre, evening programs and school holiday programs. This does not currently occur.

It was decided that we would trial a three (3) month program of support that saw a group of girls from the intensive Family Support Program attend the Derby Youth Centre on Monday's from 11:30am-1pm. This would be jointly run by Emama Nguda and Shire staff and would provide the girls an opportunity to work collaboratively in a safe environment, they would also assist with the preparation of lunch for themselves as well as the male participants in the program.

If endorsed, the Shire will commit to supporting the program by committing to the following:

- Make available an agreed space including the Kitchen at the Derby Youth Centre each Monday 11:30am-1:00pm (during school term time) for the delivery of activities related to the ENAC Intensive Family Support Program;
- Provide two (2) staff members from 11:30pm-1:00pm each Monday (during school term time) to assist with the facilitation of activities. Provision of staff will be outside regular scheduled Shire program/service delivery and as such will not impact on the Shire's ability to deliver services at an adequate level; and
- Provide food and groceries each Monday (during school term time) to allow the participants in the Intensive Family Support program to prepare lunch for up to 20 participants.

A draft MoU has been designed to cover a three (3) month trial period, after which the program will be reviewed. If successful we would look to extend the MoU for a 12 month period.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

MOU between SDWK and ENAC - IFSP U 1.



RECOMMENDATION

That Council:

- Endorse the proposed Memorandum of Understanding Intensive Family Support 1. Program between the Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation; and
- 2. Authorise the CEO to extend the Memorandum of Understanding in its endorsed form for a period of twelve (12) months following the original three (3) month trial if the program is deemed to be successful.

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MEMORANDUM OF UNDERSTANDING

BETWEEN

SHIRE OF DERBY/WEST KIMBERLEY; AND

EMAMA NGUDA ABORIGINAL CORPORATION.

This is an agreement between "Shire of Derby/West Kimberley", hereinafter called "The Shire" and "Emama Nguda Aboriginal Corporation", hereinafter called "ENAC"

1. PURPOSE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party in the delivery of youth specific activities under the Intensive Family Support Program delivered by ENAC at the Derby Youth Centre building, a Shire facility.

2. REFERENCE

Not applicable.

3. BACKGROUND

ENAC Emama Nguda Aboriginal Corporation (ENAC) is a not-for-profit, Aboriginal Community based and managed charitable organisation, which has been operating in the Derby/Malarabah region of the Kimberley in Western Australia for more than 20 years.

ENAC are very active in the community particularly in the programs that engage and support disadvantaged young people. The Intensive Family Support Program supports young people that regularly attend the Youth Centre. The connections and relationships between the two services, staff and young people attending is of mutual benefit.

The Shire's strategic direction is taken from its Strategic Community Plan. The 2021-2031 plan incorporates the following priorities and strategies in relation to collaborative youth services.

Priority 2.1 Safe Communities

Strategy 2.1.2 Endeavour to provide safe, clean and well-lit streets and public spaces.

Strategy 2.1.3 Provide activities, programs, places and spaces that engage young people

Priority 2.2 **Healthy Communities**

Strategy 2.2.1 Build, maintain and maximise the use of community facilities.

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Item 15.5 - Attachment 1

- **Strategy 2.2.3** Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect.
- Strategy 2.2.4 Conduct and/or promote healthy lifestyle initiatives and living standards.
- Priority 2.3 Vibrant & Culturally Rich Communities
- **Strategy 2.3.1** Support the growth and development of art and cultural programs, services, places and spaces.
- Priority 2.4 Sustainable Communities
- **Strategy 2.4.2** Collaborate with key agencies, groups and service providers to improve community services, programs and facilities.

A collaborative approach between the Shire and ENAC will benefit both parties in achieving their overall goals, objectives and program funding requirements. For ENAC, the Shire can support their vision through facility and human resource support. For the Shire, engaging with some of the most disengaged youth within the community will see a benefit to their delivery of diversionary activities.

ENAC and the Shire have expressed a strong interest in collaborating to maximise the impact they have on Derby's youth services.

Agreements and Commitments

 Both the Shire and ENAC enter into this MOU in good faith and will work cooperatively to resolve any issues that may arise.

4. SHIRE OF DERBY/WEST KIMBERLEY'S RESPONSIBILITIES UNDER THIS MOU

The Shire undertake the following:

- Make available an agreed space including the Kitchen at the Derby Youth Centre each Monday 11:30am-1:00pm (during school term time) for the delivery of activities related to the ENAC Intensive Family Support Program.
- Provide two (2) staff members from 11:30pm-1:00pm each Monday (during school term time) to assist with the facilitation of activities. (Adjustments may be required due to staff absence or illness.)
- Provide food and groceries each Monday (during school term time) to allow the participants in the Intensive Family Support program to prepare lunch for up to 20 participants.

5. EMAMA NGUDA ABORIGINAL CORPORATION'S RESPONSIBILITIES UNDER THIS MOU

ENAC undertake the following:

• Provide staffing leadership in the delivery of the Intensive Family Support Program.

Foster and encourage positive engagement of young people with Derby Youth Service staff.
 Support staff with behaviour management if young people are attending both programs.

6. REVIEW AND EVALUATION

The Shire and ENAC may from time to time review this Agreement and seek variation to the MOU terms by providing written notice two (2) week's in advance subject to the agreement of both parties.

7. TERM OF AGREEMENT

This Agreement shall operate for a period of three (3) months commencing from the date the agreement is made. A formal annual review will be held at the end of the three (3) month period to assess the ongoing viability of the partnership and possible MOU extension.

8. DISPUTES RESOLUTION

In the event of a dispute that cannot be resolved by the Shire or ENAC, an independent arbitrator approved by both ENAC and Shire will be appointed to assist with negotiating an end to the dispute. The intent to seek arbitration is to be provided in writing giving two (2) week's notice.

9. FUNDING

This MOU does not include the reimbursement of funds between the two (2) parties.

10. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation authorised officials

It shall be active from approval date to 26 June, 2023

The Shire of Derby/West Kimberley and Emama Nguda Aboriginal Corporation indicate agreement with this MOU by their signatures

Shire of Derby West Kimberley	Emama Nguda Aboriginal Corporation
Signature	Signature
Print Name	Print Name
Date	Date

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17 NEW BUSINESS OF AN URGENT NATURE

18 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

Nil

19 CLOSURE

19.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday, 25 May 2023 in the Fitzroy Crossing.

19.2 Closure of Meeting