



**Shire of Derby /
West Kimberley**

UNCONFIRMED MINUTES

Ordinary Council Meeting Thursday 26 February 2026

Date: Thursday 26 February 2026

Time: 5:30pm

Location: Council Chambers, 31 Clarendon Street, Derby



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**MINUTES OF SHIRE OF DERBY/WEST KIMBERLEY
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 31 CLARENDON STREET, DERBY
ON THURSDAY, 26 FEBRUARY 2026 AT 5:30PM**

1 DECLARATION OF OPENING

The Presiding Member opened the meeting at 5:33pm.

2 ACKNOWLEDGMENT OF COUNTRY

The Shire of Derby/West Kimberley acknowledges the traditional custodians of country throughout the Shire and the continued connection to the land, waters and community.

The Shire would like to pay our respects to the people, the cultures and the Elders past and present and the continuation of cultural, spiritual and educational practices of Aboriginal people.

3 DISCLAIMER

This meeting was video recorded and live-streamed on the Shire's Youtube channel, with the exception of confidential items and periods of adjournment as determined by the Presiding Member. By being present at this meeting, members of the public consented to the possibility that their voice and/or image may be publicly recorded. Recordings are available on the Shire's Youtube channel and official website following the meeting. The official record of the meeting will be the written minutes kept in accordance with the *Local Government Act 1995* and any relevant regulations.

4 ANNOUNCEMENTS OF VISITORS

PRESENT: *President Peter McCumstie (Presiding Member), Deputy President Kerrissa O'Meara, Cr Trish Gault, Cr Eliot Money, Cr Laurie Shaw, Cr Leah Umbagai, Cr Val Ross*

PRESENT: *Cr Adam Cornish and Cr Geoff Davis.*

IN ATTENDANCE: *Tamara Clarkson (Chief Executive Officer), Wayne Neate (Director Infrastructure), Jill Brazil (Director Corporate Services), Luke Lawrence (Director Community Planning), Rowan Scott (Manager ICT and Customer Service), Kylie Tame (Manager Development Services), Aaron Gloor (Acting Manager Corporate Services), Maria Sandolval (Administration Officer), Ryan Boldison (Executive Assistant to the CEO).*

IN ATTENDANCE: *Megan Neshoda (Manager Operations – Fitzroy Crossing) and Christie Mildenhall (Strategic Development Advisor).*

VISITORS: *Nil.*

GALLERY: *1.*

APOLOGIES: *Nil.*

APPROVED LEAVE OF ABSENCE: *Nil.*

ABSENT: *Nil.*

5 ATTENDANCE VIA ELECTRONIC MEANS

A Council Member may attend Council meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in a 12 month period. Authorisation can only be provided if the location and the equipment to be used by the member are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

Cr Cornish and Cr Davis attended the meeting via electronic means.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

7 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8 PUBLIC TIME**8.1 Public Question Time**

Nil.

8.2 Public Statements

Nil.

9 DISCLOSURE OF INTERESTS**9.1 Declaration of Financial Interests**

Cr Davis declared a financial interest to Item 13.2 (Minutes of the Audit, Risk and Improvement Committee Meeting held on 19 February 2026) as his son owns Tristan's Garden Maintenance.

Cr Umbagai declared a financial interest to Item 13.2 (Minutes of the Audit, Risk and Improvement Committee Meeting held on 19 February 2026) as she is a member of Mowanum Community and chair of Mowanjum Aboriginal Community.

9.2 Declaration of Proximity Interests

Cr Davis declared a proximaty interest to Item 15.6 (Rates Concession - A300560 Lot 18 Yurabi Road Fitzroy Crossing) and Item 18.1 (Old Crossing – Fitzroy Crossing) as he owns property in close proximity to both Lot 18, Yurabi Road and Old Crossing.

9.3 Declaration of Impartiality Interests

Nil.

10 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Nil.

11 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**RESOLUTION 01/26**

Moved: *Eliot Money*

Seconded: *Trish Gault*

That the Minutes of the Ordinary Council Meeting of Shire of Derby/West Kimberley held 11 December 2025 at the Council Chambers, 31 Clarendon Street, Derby be CONFIRMED.

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Geoff Davis, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 9/0

12 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Welcome Councillors to the resumption of Council for 2026. While we have been in recess since mid-December last year the work of Council has continued and that has included a number of meetings, forums and workshops attended by myself, the CEO and other Councillors. I provide here my report on those activities and summarise some of the outcomes for you.

While in Perth in January the CEO and I attended the following;

- Department of Fire and Emergency Services (DFES) headquarters in Cockburn and met with Darren Klemm (Commissioner) and Mel Pexton (Deputy Commissioner). We were able to update Darren and Mel the status in relation to Disaster Recovery Funding Arrangements (DRFA) and ongoing commitments for the relocation and upgrade to waste facilities in Derby and Fitzroy Crossing and outstanding works on our road network such as Gee Gulley Crossing. This was also an opportunity to tour some of the DFES headquarters and get an understanding of some of the operations at a headquarter level.*
- Met with Peter Kerr (Chief Executive Officer, Mount Gibson Iron), Dave Rayfield (General Manager Koolan Island, Mount Gibson Iron) and Gillian Dobson (Chief Financial Officer, Mount Gibson Iron). At the time of our meeting Mount Gibson Iron (MGI) were still processing and shipping product from their stockpile reserves and with a view to shipping up to May this year. A gradual wind down of operations was in place and with the workforce required being maintained for these purposes and their obligations in relation to rehabilitation and to Traditional Owners. MGI continue to work in relation to future Traditional Owner operations on the island including tourism ventures and the airport infrastructure. Further investment in the region is being considered which may provide potential for MGI to continue to base some of their future operations out of Derby.*

- *The CEO and I met with CEO Colin Smith, Leanne Geary and Jenna Dodge from Lotterywest. We discussed current and future funding/grants and opportunities to continue to work closely with Lotterywest in seeking to further develop our partnership with them.*
- *I met with Hon Stephen Dawson MLA, Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley at Dumas House later that week and was able to discuss some of our plans and aspirations for the Shire over the coming year. These discussions included the ongoing commitments required to secure the development of our boat ramp facilities including the recent damage caused to those facilities and other Port areas, by Cyclone Luana.*
- *While in the city I met briefly with Eanna Doolin from Crestlink, who is the company looking to establish a Deep Water logistics Hub on Cockatoo Island. More information on this will come to Council as they progress through their process'.*
- *Upon my return to Derby in February, I travelled to Kununurra with Deputy President O'Meara and the Shire executive team to attend the Kimberley Zone and Kimberley Regional Group (KRG) meetings. Cr Gault also attended these meetings online. The minutes of these meetings are available to Council Members on Teams.*
- *The CEO and I met with Rob Barnsley, Regional Manager for MRWA Kimberley and talked about the work completed on the Port Road, Department of Transport and Major Infrastructure (DTMI)/Main Roads Western Australia (MRWA) assistance with repairs and replacement to the Barge facility at the Port and the Looma Camballin Access Road. Other discussions were around the future replacement of the Willare and Minnie Creek Bridges which remain in the future planning for MRWA and the upgrade to the GOGO section of the Great Northern Highway to make our only link resilient to flooding events, as has again caused closures this year at the Blue Bush section.*
- *The CEO and I met with Brett Angwin, President of the Derby Chamber of Commerce and Industry and discussed the upcoming Kimberley Economic Forum to be held in Derby in May this year. Our Shire is a sponsor of this event and will assist where and when possible with the event which is to be held at the Derby Airport.*
- *The CEO and I met with Quentin Webb, COO and Hillary Wilkins, Community and Relations Principal for Kimberley Mineral Sands in a meeting online.*
- *Together with executive staff, I travelled to Broome where we attended the Major Projects Summit – West Kimberley at the Broome Civic Centre. This forum was useful in that it provided an update from a whole range of stakeholders in the West Kimberley in relation to ongoing projects. Presenters included; Inpex, Leedal, Dambimangari, Regional Development Commission, Djarindjin Aboriginal Corporation, Taliah Payne COO for Nyamba Buru Yawuru, Andrew Lane COO for Broome International Airport to mention a few. I was also able to catch up with our Member for Kimberley, Divina D'Anna MLA and brief her on a couple of projects our Shire are considering for the future.*
- *The CEO, and I met with Glen Chidlow, the recently appointed Chief Executive for the Kimberley Development Commission (KDC). We discussed a future part time and possibly a future KDC Officer presence in our Shire as was the case previously and briefed Glen on the*

progress of the Shire of Derby/West Kimberley Economic Development Strategy, funded through the KDC.

- *On Monday this week I and the CEO attended the Announcement of the Ngunga Women's Group Aboriginal Corporation new facility for the Derby Early Years Education Project, including services to Mowanjum and Pandanus Park Communities. In Derby to make the announcements were Senator Jess Walsh, Minister Sabine Winton, Member for Kimberley Divina D'Anna and Nicola Forrest from Minderoo Foundation. Councillors Ross and Umbagai were also in attendance. This project was made possible by funding commitments from Australian and Western Australian governments as well as Minderoo Foundation and we can take pride in our part being the provision of the land and assistance to guide the process via our CEO and staff through the land planning requirements. The total project funding will be \$21 million and building will commence in 2027.*

In addition, I have responded to in-person, telephone and online meeting requests with various people, such as Katie Kelly from Thread Together, an organisation that works to provide new clothing to charitable organisations from fashion houses around Australia that would normally go to landfill. I provided Katie with contact details of organisations in our Shire that I felt would be best placed to work with them, providing our communities with new clothing that normally would be unattainable.

13 RECOMMENDATIONS AND REPORTS OF COMMITTEES**13.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES****File Number:** 4212**Author:** Luke Lawrence, Director Community Planning**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Executive**SUMMARY**

This item is for Council to consider receiving the minutes of the Local Emergency Management Committee (LEMC) for the meeting held 20 January 2026.

DISCLOSURE OF ANY INTEREST

Nil by Author, or Responsible Officer.

BACKGROUND

The Local Emergency Management Committee (LEMC) is established by Council under section 38 of the *Emergency Management Act 2005* (Act). In accordance with section 39 of the Act, the functions of the LEMC are:

- a) To advise and assist the local government in assuring that local emergency management arrangements are established for its district;
- b) To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c) To carry out other emergency management activities as directed by the State Emergency Management Committee, or prescribed by the *Emergency Management Regulations 2006*.

The Shire of Derby/West Kimberley Local Emergency Management Committee Terms of Reference were adopted at the Ordinary Council (Commissioner) Meeting held Thursday 31 July 2025 (CC077/25).

STATUTORY ENVIRONMENT

Local Government Act 2005

Emergency Management Act 2005

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.1 Collaboration and partnership | 1.1.2 Maximise local opportunities |
| | 1.2 Capable, inclusive and effective organisation | 1.2.4 Attract and effectively use resources to meet community needs |
| | 1.3 Effective Communication | 1.3.3 Use multiple channels to distribute information about services, programs, places and spaces |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|----------------|-------------|---------------|---|
| Legal & Compliance: Council is unaware of issues discussed at the Local Emergency Management Committee | Almost Certain | Moderate | Medium | Endorsement of future Minutes of Meetings for Council increased awareness and transparency. |

CONSULTATION

Nil.

COMMENT

To ensure that Council is adequately informed of the issues discussed and for transparency, the minutes of each LEMC meetings are to be presented to Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Minutes - Local Emergency Management Committee (LEMC) Meeting - 20 January 2026 [↓](#)



RESOLUTION 02/26

Moved: Cr Trish Gault

Seconded: Cr Kerrissa O'Meara

That Council RECEIVES the minutes of the Local Emergency Management Committee (LEMC) meeting held on 20 January 2026 as attached.

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Geoff Davis, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 9/0



Shire of Derby / West Kimberley

Local Emergency Management

Committee (LEMC) Meeting

Meeting Minutes – 20 January 2026

 www.sdwk.wa.gov.au

LEMC Meeting Minutes: 20 January 2026

1. DECLARATION OF OPENING

1.1. The meeting was opened by Chair Person at _10:30am_

2. RECORD OF ATTENDANCE

2.1. Attendance

| Attendee – in person | Organisation |
|----------------------|--|
| Luke Lawrence | Shire of Derby/West Kimberley – Chair Person |
| Kylie Tame | Shire of Derby/West Kimberley |
| Stuart McLeod | Shire of Derby/West Kimberley |
| Julia Wilson | Shire of Derby/West Kimberley |
| Tnika Harrington | Shire of Derby/West Kimberley – Secretariat |
| Gareth Cornish | Department of Fire and Emergency Services |
| Kevin Collard | Department of Communities |
| Attendee – online | Organisation |
| Nathan Smith | Western Australian Police – Derby |
| Laurie Seton | Western Australian Police – Fitzroy Crossing |
| Rhiannon Machin | Bushfire Risk Planning Coordinator |
| Sandra Gibson | Main Roads |
| Ben Corey | Department of Biodiversity, Conservation and Attractions |
| Brodie Ward | Kimberley Development Commission |
| Belinda Storer | Juniper – Derby and Fitzroy Crossing |
| Damien Latham | WA Country Health Service – Derby and Fitzroy Crossing |

2.2. Apologies

| Name | Agency |
|------------------|---|
| Tamara Clarkson | Shire of Derby/West Kimberley |
| Erica Rowley | Kimberley Education Regional Office |
| Debbie Heggs | Department of Justice-West Kimberley Regional Prison (WKRK) |
| Sandie-Lee Ozies | Derby Aboriginal Health Services |
| Dain Kirwan | Department of Communities |

3. Confirmation of Minutes of previous meeting

| | |
|---|-----------------------------|
| Committee Decision: Carried / Not Carried | |
| Moved: Kevin Collard | Seconded: Kylie Tame |
| That the Minutes of the Local Emergency Management Committee Meeting (attached) held on Tuesday 04 November 2025, to be confirmed. | |

LEMC Meeting Minutes: 20 January 2026**4. Business arising from last meeting**

Nil

5. New Business**5.1. 2028 Solar Eclipse Presentation – Brodie Ward, A/Director, Regional Development, Kimberley Development Commission.**

A presentation was provided on planning for the 2028 Kimberley Total Solar Eclipse, led by the Kimberley Development Commission (KDC) and the Department of Primary Industries and Regional Development (DPIRD) as the lead agencies.

The presentation advised that planning is currently in the early stages, with KDC and DPIRD coordinating information sharing and stakeholder engagement. Over the next two years, planning will focus on understanding the regional impacts of the eclipse and preparing for significant increases in visitation.

Members were advised that the eclipse is scheduled for Saturday, 22 July 2028 at approximately 11:00 am, with totality lasting around five minutes. The path of totality is expected to be approximately 150 kilometres wide, with areas inside the band experiencing a total eclipse and surrounding areas experiencing a partial eclipse.

Current modelling estimates approximately 25,000 visitors travelling through the Kimberley region for the event. While the main path of totality is expected to occur within the Shire of Wyndham/East Kimberley, Derby is anticipated to act as a key gateway due to access via the Gibb River Road, including travel to locations such as Ellenbrae and Drysdale Station.

The presentation highlighted two key objectives: delivering long-term legacy outcomes for the region and ensuring safe, well-managed visitation. Members were advised that planning must balance promotion and economic opportunity with visitor management, noting that July is already a peak tourism period and that environmental and cultural impacts must be carefully managed.

It was noted that planning is informed by lessons learned from the 2023 Ningaloo Eclipse, which was considered a successful and safe event. Earlier planning and stronger interagency coordination are being applied to the 2028 event.

The project is currently within the planning phase, including engagement of consultants to identify requirements, initiatives, and legacy outcomes. A budget submission for the 2026/27 financial year is in progress and is expected to be reviewed in May 2026. As the event approaches, planning will shift towards construction activities, emergency preparedness, logistics, and implementation of management plans.

Members were advised that multiple working groups are operating across Ministerial, State, regional, and workstream levels.

LEMC Meeting Minutes: 20 January 2026

LEMC members were requested to note the presentation and consider future roles in eclipse planning, including agency contacts, resourcing requirements, early initiatives, and budget timing.

6. Standing Items**6.1. Review of LEMC Contact List – Update Given by Chair**

Shire of Derby/West Kimberley LEMC secretariat Tnika Harrington will be undertaking the six-monthly review of the contact list. Members are reminded to inform secretariat of any internal changes that affect the LEMC contact list.

7. Reports from members**7.1. State Emergency Service – Gareth Cornish**

Currently on leave and returning to work on 1 February 2026, once returned it will be business as usual.

7.2. Western Australia Police Force – Laurie Seton

Recently moved to Looma and is trying work through his role within local emergency management. Laurie is identifying issues out in Looma that LEMC may be able to assist with.

7.3. WA Country Health Service – Damien Latham

Hospital sites are prepared for the coming wet season.

7.4. Dept. of Communities – Kevin Collard

Dept. of Communities has acquisitioned and delivery of a new ERS trailer to Fitzroy Crossing which has the capacity of 50 people for emergency accommodation.

7.5. Horizon Power –

N/A

7.6. Water Corporation –

N/A

7.7. Royal Australian Air Force –

N/A

7.8. Main Roads – Sandra Gibson

Main Roads are ready for the wet season and are monitoring the Tropical Low 16U.

7.9. Derby Volunteer Fire and Rescue Services –

N/A

7.10. Department of Fire and Emergency Services – Gareth Cornish

DFES is monitoring the Tropical Low 16U, there is the estimate that the Fitzroy catchment was going to receive 400ml of rain and moderate flooding risk.

7.11. Shire of Derby/West Kimberley – Luke Lawrence

The Bushfire Risk Management Plan was endorsed by the Council in December; the Shire of Derby/West Kimberley are looking towards seeking mitigation funding which opens in February.

The Interagency Meetings are looking at being revitalised with two meetings per year, a large number of LEMC committee members will also be transferable to the Interagency Committee.

The Shire is providing feedback to WALGA on their Local Emergency Management Arrangements improvement plan, which sets out how an emergency is managed on a local level.

LEMC Meeting Minutes: 20 January 2026**7.12. Education –**

N/A

7.13. West Kimberley Regional Prison –

N/A

7.14. Derby Aboriginal Health Services –

N/A

7.15. Department of Transport –

N/A

7.16. Services Australia (Centrelink) –

N/A

7.17. Juniper – Belinda Storer

Both Derby and Fitzroy Crossing sites are prepared for Tropical Low 16U, staff accommodation is being arranged.

8. General Business**8.1. Any other business**

Nothing to report.

9. Closure**9.1. Date of Next Meeting**

Set for 10:30am Tuesday 14 April 2026, at the Derby Council Chambers and on Microsoft Teams.

9.2. Closure of Meeting

The meeting was closed by Chair Person at _11:01am_

At 5:48 pm, Cr Davis and Cr Umbagai left the meeting as they both declared a financial interest to item 13.2.

13.2 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 19 FEBRUARY 2026

File Number: 4110

Author: Ryan Boldison, Executive Assistant

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Executive

SUMMARY

This item is for Council to consider receiving the minutes of the Audit, Risk and Improvement Committee Meeting held on 19 February 2026.

DISCLOSURE OF ANY INTEREST

Nil by Author, or Responsible Officer.

BACKGROUND

The role of the Audit, Risk and Improvement Committee is to provide independent advice and assurance to Council over the Shire’s risk management, internal controls, legislative compliance and financial management.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.22(2) requires the minutes of a meeting of a committee are to be submitted to the next ordinary meeting of the council for confirmation.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|--|
| Legal & Compliance: Failure to fulfil | Possible | Moderate | Low | Committee meeting minutes are provided |

| | | | | |
|--|--|--|--|------------------------|
| Compliance Requirements Management Committee | | | | to Council for review. |
|--|--|--|--|------------------------|

CONSULTATION

Nil.

COMMENT

The Audit, Risk and Improvement Committee meets quarterly and comprises two external independent members and five (5) Council Members.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Unconfirmed Minutes - Audit, Risk and Improvement Committee Meeting - 19 February 2026** [↓](#) 

| |
|---|
| <p>COMMITTEE RESOLUTION AC01/26</p> <p>Moved: <i>Jeffrey Porra</i></p> <p>Seconded: <i>Peter McCumstie</i></p> <p>That the Minutes of the Audit, Risk and Improvement Committee Meeting held 20 November 2025 at the Council Chambers, 31 Clarendon Street, Derby be CONFIRMED.</p> <p><u>In Favour:</u> <i>Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.</i></p> <p><u>Against:</u> <i>Nil.</i></p> <p style="text-align: right;">CARRIED 6/0</p> |
| <p>COMMITTEE RESOLUTION AC02/26</p> <p>Moved: <i>Kerrissa O'Meara</i></p> <p>Seconded: <i>Eliot Money</i></p> <p>That the Audit, Risk and Improvement Committee recommend that Council RECEIVE the 2025 CEO Review of Systems and Procedures (Regulation 17), relating to legislative compliance, internal controls, and risk management, in accordance with Regulation 17 of the <i>Local Government (Audit) Regulations 1996.</i></p> <p><u>In Favour:</u> <i>Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.</i></p> <p><u>Against:</u> <i>Nil.</i></p> <p style="text-align: right;">CARRIED 6/0 BY ABSOLUTE MAJORITY</p> |

COMMITTEE RESOLUTION AC03/26

Moved: Val Ross

Seconded: Jeffrey Porra

That the Audit, Risk and Improvement Committee recommend that Council:

- 1. NOTE the information in this report.**
- 2. Request a full report from the Western Australia Electoral Commission (WAEC) of the conduct of the election and the issues that arose afterwards, subsequent to the legalities and the court making a determination.**

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

COMMITTEE RESOLUTION AC04/26

Moved: Eliot Money

Seconded: Kerrissa O'Meara

That the Audit, Risk and Improvement Committee recommend that Council:

- 1. NOTES the summary of grant and funding applications which have been submitted by Officers; and**
- 2. PROVIDES in principle support for the outlined projects for which funding is being sought.**

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

COMMITTEE RESOLUTION AC05/26

Moved: Jeffrey Porra

Seconded: Val Ross

That the Audit, Risk and Improvement Committee recommend that Council NOTE the in-kind and financial support provided to local community organisations by the Shire through the Community Funding Scheme.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

COMMITTEE RESOLUTION AC06/26**Moved:** *Kerrissa O'Meara***Seconded:** *Val Ross*

That the Audit, Risk and Improvement Committee recommend that Council **NOTES** the information contained in the report.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil.*

CARRIED 6/0**COMMITTEE RESOLUTION AC07/26****Moved:** *Cr Eliot Money***Seconded:** *Mr Jeffrey Porra*

That the Audit, Risk and Improvement Committee recommend that Council **NOTE** the information contained in the attached Internal Controls – January 2026 report.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil.*

CARRIED 6/0**COMMITTEE RECOMMENDATION**

That the Audit, Risk and Improvement Committee recommend that Council **NOTE** the information contained in the attached Audit Log – January 2026.

COMMITTEE RESOLUTION AC08/26**Moved:** Cr Peter McCumstie**Seconded:** Mr Jeffrey Porra

That the Audit, Risk and Improvement Committee close the meeting to discuss the contents of confidential attachment listed below in a meeting closed to the public in accordance with Section 5.23(4)(e) of the *Local Government Act 1995*:

9.7 – Attachment 1 Shire of Derby / West Kimberley Internal Controls - Audit Log

This matter is considered to be confidential under Section 5.23(4)(e) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it contains information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0**COMMITTEE RESOLUTION AC09/26****Moved:** Peter McCumstie**Seconded:** Eliot Money

That the Audit, Risk and Improvement Committee reopen the meeting to the Public.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0**COMMITTEE RESOLUTION AC10/26****Moved:** Val Ross**Seconded:** Jeffrey Porra

That the Audit, Risk and Improvement Committee recommend that Council NOTE the information contained in the attached Audit Log – January 2026.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

COMMITTEE RESOLUTION AC11/26**Moved:** *Eliot Money***Seconded:** *Jeffrey Porra*

That the Audit, Risk and Improvement Committee recommend that Council **NOTE** the information contained in the report.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil.*

CARRIED 6/0**COMMITTEE RESOLUTION AC12/26****Moved:** *Jeffrey Porra***Seconded:** *Eliot Money*

That the Audit, Risk and Improvement Committee recommends that Council **RECEIVE** the information contained in the report detailing outstanding rates and sundry debtors as at **31 January 2026**.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil*

CARRIED 6/0**RESOLUTION 03/26****Moved:** *Eliot Money***Seconded:** *Val Ross*

That Council **RECEIVE** the Minutes of the Audit, Risk and Improvement Committee Meeting held on **19 February 2026** and the recommendations therein be **ADOPTED**.

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Trish Gault, Eliot Money, Val Ross and Laurie Shaw.*

Against: *Nil.*

CARRIED 7/0

At 5:50 pm, Cr Davis and Cr Umbagai returned to the meeting.



**Shire of Derby /
West Kimberley**

UNCONFIRMED MINUTES

Audit, Risk and Improvement Committee Meeting

Thursday 19 February 2026

Date: Thursday 19 February 2026

Time: 4:30pm

Location: Council Chambers, 31 Clarendon Street, Derby



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**MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY
AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING
HELD 4:30PM THURSDAY 19 FEBRUARY 2026
AT THE COUNCIL CHAMBERS, 31 CLARENDON STREET, DERBY.**

1 DECLARATION OF OPENING

The meeting was opened at 4:29pm by the Presiding Member, Danielle Cornish.

2 ACKNOWLEDGEMENT OF COUNTRY

In the spirit of reconciliation, the Shire of Derby/West Kimberley acknowledges the traditional custodians of country throughout the Shire and their connection to land, sea and community.

The Shire of Derby/West Kimberley would like to pay respect to the past, present and future traditional custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

3 ANNOUNCEMENT OF VISITORS

PRESENT: (In Person) *Cr Eliot Money, Cr Kerrissa O'Meara (Deputy President), Jeffrey Porra (Independent Member), Cr Val Ross and Cr Leah Umbagai (Observer).*

PRESENT: (By Electronic Attendance) *Danielle Cornish (Independent Chair), Peter McCumstie (President).*

IN ATTENDANCE: (In Person) *Jill Brazil (Director Corporate Services), Wayne Neate (Director Infrastructure), Aaron Gloor (Acting Manager Corporate Services), Santana Altham (Manager Community Development), Telia Reilly (Coordinator Governance and Risk), Maria Sandoval (Administration Officer) and Ryan Boldison (Executive Assistant).*

IN ATTENDANCE: (By Electronic Attendance) *Christie Mildenhall (Strategic Development Advisor).*

VISITORS: (In Person) *Nil.*

VISITORS: (By Electronic Attendance) *Ian Ekins (Paxon Group).*

GALLERY: *Nil.*

APOLOGIES: *Cr Trish Gault, Tamara Clarkson (Chief Executive Officer) and Luke Lawrence (Director Community Planning).*

ABSENT: *Nil.*

4 ATTENDANCE VIA ELECTRONIC MEANS

A Council Member may attend Council meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in a 12 month period. Authorisation can only be provided if the location and the equipment to be used by the member are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

The meeting was held with the Presiding Member Danielle Cornish chairing and attending the meeting via electronic means in accordance with the applicable meeting procedures. Peter McCumstie also attended the meeting via electronic means.

5 DISCLOSURE OF INTERESTS**5.1 Declaration of Financial Interests**

Danielle Cornish declared a financial interest as the Audit, Risk and Improvement Committee Independent Chair, noting that she receives remuneration for her role and her spouse Cr Adam Cornish is currently serving as a Shire of Derby/West Kimberley Council Member.

5.2 Declaration of Proximity Interests

Nil.

5.3 Declaration of Impartiality Interests

Jill Brazil declared an impartiality interest in Item 9.1, noting that she undertook consultancy work for Paxon Group in 2021.

6 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Nil.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**COMMITTEE RESOLUTION AC01/26**

Moved: *Jeffrey Porra*

Seconded: *Peter McCumstie*

That the Minutes of the Audit, Risk and Improvement Committee Meeting held 20 November 2025 at the Council Chambers, 31 Clarendon Street, Derby be CONFIRMED.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil.*

CARRIED 6/0

At 4:33pm during Item 7 (Confirmation of Minutes), the recommendation was moved and seconded. Consideration of the item did not proceed to a vote at that time and the meeting continued in accordance with the standing orders. At 5:07pm, Item 7 was revisited and the vote was duly taken.

At 4:35pm, Wayne Neate joined the meeting.

8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

I would like to note the work undertaken by the Shire Administration in the implementation of the risk capture tool for the general public use. This is an initiative that if used effectively by the community, aids in the identification of hazards and consequently notification to the Shire to expedite resolve and an overall shared responsibility within the community. It is worthy of noting the innovation of the Shire Administration for this initiative.

Secondly, it would be remiss of me to not make special mention of the Administration's result in the recent Regulation 17 audit, which is the Chief Executive Officer review of systems and procedures. The report and findings are covered in Item 9.1, however I note that the specifics of the report [Item 9.1 - Attachment 1] is confidential. If there is further discussion on anything particular within the report, discussions will conducted behind closed doors.

I would like to make note of the exceptional efforts of the Administration, particularly Director of Corporate Services and her staff, in working with Paxon Group to facilitate this audit and improved result compared to the Regulation 17 review undertaken in 2022. Particularly good practice was observed in relation to the financial internal controls and on behalf of the Audit, Risk and Improvement Committee, well done on achieving this result.

9 REPORTS

9.1 CHIEF EXECUTIVE OFFICER REVIEW OF SYTEMS AND PROCEDURES (REGULATION 17 REVIEW)

File Number: 5475
Author: Telia Reilly, Governance and Risk Coordinator
Responsible Officer: Jill Brazil, Director Corporate Services
Authority/Discretion: Legislative

SUMMARY

Regulation 17 of the *Local Government (Audit) Regulations 1996* (the Regulations) requires the Chief Executive Officer to conduct a review of systems and procedures relating to legislative compliance, risk management and internal controls on a triennial basis.

The Shire engaged Paxon Group to undertake the review on behalf of the Chief Executive Officer.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

In September 2025 the Shire engaged Paxon Group to undertake the Regulation 17 Review. This report provides an overview of the outcomes of the review.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996: These regulations establish the framework for auditing local governments

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|--|
| Legal & Compliance: Failure to comply with legislative requirements. Inefficient use of Council resources and/or financial loss. | Possible | Major | Medium | Reviewed the Shire’s controls to manage the risk of systemic failure to comply with relevant laws and regulations. |

CONSULTATION

Paxon Group.

Internal.

COMMENT

The objective of the Regulation 17 review is to determine the appropriateness and effectiveness of the Shire’s systems and procedures in relation to risk management, internal control and legislative compliance. A function of the Audit, Risk and Improvement Committee is to review the Chief Executive Officer’s Systems and Procedures (“Regulation 17” report) and progress its implementation.

The table below provides an overview of the audit findings identified during the 2025 Regulation 17 review, and attached is the full report on each action item inclusive of management comments. For ease of reference, the 2022 Regulation 17 report is also attached to enable the Committee to compare the outcomes.

The below ratings are based on the auditor’s assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. The auditors consider these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Good practice was noted in relation to the financial internal controls that were reviewed as part of this review.

Future updates outlining the Shire’s progress towards addressing the recommendations identified in the review, will be provided to the Audit, Risk and Improvement Committee via the Audit Log.

| Process | Finding | Risk Rating |
|-------------------------------|------------------------------|--------------------|
| Risk Management | 5.1 Risk Management | High Risk |
| | 5.2 Business Continuity Plan | Medium Risk |
| | 5.3 Audit Log | Low Risk |
| Internal Control | 6.1 Fraud Framework | Medium Risk |
| | 6.2 Policy Management | Low Risk |
| Legislative Compliance | 7.1 Compliance Framework | Medium Risk |
| | 7.2 Record Keeping Plan | Low Risk |

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. 2022 CEO Review of Systems and Procedures - Regulation 17 – Confidential
- 2. 2025 CEO Review of Systems and Procedures - Regulation 17 - Confidential

COMMITTEE RESOLUTION AC02/26

Moved: Kerrissa O'Meara

Seconded: Eliot Money

That the Audit, Risk and Improvement Committee recommend that Council RECEIVE the 2025 CEO Review of Systems and Procedures (Regulation 17), relating to legislative compliance, internal controls, and risk management, in accordance with Regulation 17 of the *Local Government (Audit) Regulations 1996*.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0 BY ABSOLUTE MAJORITY

At 4:38pm Ian Ekins left the meeting and did not return.

9.2 LOCAL GOVERNMENT ORDINARY ELECTION 2025

File Number: 4125
Author: Telia Reilly, Governance and Risk Coordinator
Responsible Officer: Tamara Clarkson, Chief Executive Officer
Authority/Discretion: Information

SUMMARY

Provide an overview of the Local Government Ordinary Election held 18 October 2025.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Shire of Derby/West Kimberley (the Shire), engages WA Electoral Commission (WAEC) to conduct its elections. Officers received an initial quote of \$22,592 (GST excluded) from the WAEC dated 12 December 2024 for it to coordinate the 18 October 2025 Ordinary Local Government Elections. This was approved by Council at the Ordinary Council Meeting dated 27 February 2025 (C11/25). WAEC costs are based on elector numbers, voter participation expectations, and unique cost factors. In the Shire's case, this was based on 3,700 electors with a response rate of approximately 10%, four vacancies, the count be conducted at the Shire, the appointment of a Returning Officer, and the need to visit several remote communities to offer the opportunity for early voting.

On the 4 March 2025, the Shire released a media statement advising that it had received five resignation notices from Council Members, meaning that Council was no longer able to form a quorum. Following this, a Commissioner was appointed to the Shire on the 18 April 2025 to fulfil the role of Council and exercise its powers. As required under the *Local Government Act 1995* (the Act), the President position and remaining four Council Member positions were declared vacant.

Following the appointment of a Commissioner, a revised quote was sought from the WAEC. On 30 April 2025, the WAEC provided the Shire with an updated quote of \$26,601, reflecting the change in the number of vacant positions in the 2025 Local Government Ordinary Elections, being eight Council Members and one President. At the 27 May 2025 Ordinary Council (Commissioner) Meeting, Council (Commissioner) resolved to include in the 2025/2026 budget an allocation of \$30,000 for the 2025 Local Government Ordinary Election which included the estimated WAEC cost of \$26,601 and incidental costs (CCO2/25).

In August 2025, the Shire gave State-wide public notice of the 2025 election and the vacancies that existed at that time were:

| | |
|------------------|-----------------|
| President | Four-year term |
| Four Councillors | Four-year terms |
| Four Councillors | Two-year term |

Nominations for candidates opened 8am on 28 August 2025. This is the same day that the Caretaker Period for Council commences. Nominations closed at 4pm on 4 September 2025. At close of nominations, five nominations for President was received and eighteen nominations received for the advertised eight Councillor vacancies.

Voting at both the Shire’s administration centres subsequently commenced and the Returning Officer attended seven remote communities in the week leading up to the election to accept early votes.

The final breakdown of votes received was as below:

President

| | |
|--------------------|------------|
| Total Electors | 3,925 |
| Turnout rate | 22.17% |
| Total Votes | 870 |
| Formal Votes | 863 |
| Informal Votes | 7 |
| Total votes | 870 |

Councillor

| | |
|--------------------|------------|
| Total Electors | 3,925 |
| Turnout rate | 22.17% |
| Total Votes | 870 |
| Formal Votes | 846 |
| Informal Votes | 24 |
| Total votes | 870 |

STATUTORY ENVIRONMENT

Local Government Act 1995 – Part 4 Elections and other polls: This provides the legal framework for conducting local government elections.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The WAEC estimated cost to deliver the election for 2025 was \$26,601. As at the 23 January 2026, the Shire has yet to receive the final invoice from the WAEC for payment. It is believed the invoice will be greater than the budgeted \$30,000, due to the Returning Officers extended working hours on the 18, 19 and 20 October 2025.

Additional staff were also required to work extended hours on the 19 and 20 October 2025 which resulted in an additional cost of \$6,755.56.

There will also be additional staff time and costs associated with attendance at the Court of Disputed Returns, and legal expenses associated with the matter.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|--|
| Legal & Compliance: Non-completion of an ordinary election resulting in non-quorum of Council | Rare | Minor | Low | Engage WAEC to conduct election or internally resource the election. |

CONSULTATION

West Australian Electoral Commission.

Department of Local Government, Industry Regulation and Safety.

COMMENT

In November 2025, the WAEC lodged a challenge via the Court of Disputed Returns, over candidate eligibility as “electors of the district”. The State Solicitors Office wrote to all elected and unsuccessful candidates (20), to inform them of the challenge. Two candidates were affected, one that was successful in becoming a Member of Council and one that was unsuccessful. The matter will be presented to the Court of Disputed Returns in late January 2026. A separate report will be presented to Council regarding the outcome.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

COMMITTEE RESOLUTION AC03/26**Moved:** Val Ross**Seconded:** Jeffrey Porra**That the Audit, Risk and Improvement Committee recommend that Council:**

1. **NOTE the information in this report.**
2. **Request a full report from the Western Australia Electoral Commission (WAEC) of the conduct of the election and the issues that arose afterwards, subsequent to the legalities and the court making a determination.**

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

During debate, President McCumstie proposed an amendment to the motion, to include recommendation to Council that a report outlining the conduct of the 2025 election be requested from the Western Australia Electoral Commission (WAEC) following the outcome of court proceedings. The amendment was moved again by Cr Ross and seconded by Mr Porra and upon being put to vote, was carried.

9.3 UPDATE ON EXTERNAL GRANTS AND FUNDING - NOVEMBER 2025 TO JANUARY 2026**File Number:** GS/010/1**Author:** Christie Mildenhall, Community Planning Advisor**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Information**SUMMARY**

This report provides a regular update of the funding opportunities investigated and sought by Officers and seeks support for the proposed projects. It covers grant activity from the period 1 November 2025 to 22 January 2026.

The purpose of this report is to inform Council about the funding support the Shire receives for many of our community services and infrastructure projects and how the funding risk is being managed by Shire Officers.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

The Shire relies heavily on grant and other funding opportunities to support the delivery of projects, programs, services, and events. This report provides an overview of the funding which has been applied for (pending outcome), confirmed or acquitted during the period 1 November 2025 to 29 January 2026.

STATUTORY ENVIRONMENT

Part 6 – Financial Management of the *Local Government Act 1995* provides for the financial management of local governments, including provisions around the development of an annual budget which grant funding must be incorporated into.

POLICY IMPLICATIONS

Risk and Opportunity Management Policy.

Significant Accounting Policy.

FINANCIAL IMPLICATIONS

This report outlines funding which is being sought, has been obtained or has been acquitted, to support the delivery of projects, programs, services and events of the Shire. At the time of developing the 2025/26 financial year budget, grants were only included if the funding had been confirmed and an agreement had been executed. Where grants have been obtained post the endorsement of the annual budget these will be incorporated as part of the budget review process.

The funding received from grants must be used for the express purpose outlined in the grant application and subsequent agreement. Some grants will cover the full cost of the related project, while others require a co-contribution from the Shire. The co-contributions are usually either in the form of in-kind or cash. Projects which require cash contributions from the Shire that cannot

be met within the operational budget and have not previously been identified in the budget will be brought to Council for budget allocations to be endorsed.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|--|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.4 Attract and effectively use resources to meet community needs |
| 2. Community | 2.4 Sustainable Communities | 2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|--|
| Business Interruption: Lack of funding may result in the non-performance of functions. | Likely | Moderate | High | Ensure Shire activities are conducted efficiently to allow spread of funding. Apply for grants wherever possible to support Shire’s activities. Delay commencement of activities until funding is confirmed. |
| Financial: Poor management of grant funding may impact the Shire’s ability to get funding in the future. | Likely | Moderate | High | Ensure a process is established and implemented to allow good governance and compliance of grant funding. |
| Organisation's Operations: Lack of processes relating to grant management may result in failure to meet grant requirements and deliver funded programs. | Likely | Moderate | High | Ensure a process is established and implemented to allow good governance and compliance of grant funding. |

CONSULTATION

Generally, only internal consultation has been undertaken in relation to the grants applied for. However, some specific projects may involve or have been informed by community consultation with relevant stakeholders and community groups to gauge projects and seek external support for the project. This occurs on a case-by-case basis depending on the nature of the project and the grant.

COMMENT

To support the projects, programs and services of the Shire a number of funding arrangements are entered into with a variety of Government (State and Federal) agencies, not for profit organisations and philanthropic foundations. As of 29 January 2026, the Shire has;

- 25 grant funded projects or programs which are being delivered.
- 5 grant agreements being executed.
- 8 funded projects which have been completed and final reporting is being undertaken.
- 19 grants acquitted.
- 1 project on hold, pending further advice from the funding body.

Funding received enables the Shire to deliver necessary community services and community engagement support programs as part of ongoing operations. Other funding is used for ‘add on’ activities for which the community expects the Shire to provide. In many cases, if the Shire does not receive this funding the projects will not go ahead and the Shire will not be able to meet community expectations.

Below is a summary of the grants which have been applied for during this reporting period, the outcome of submitted funding applications and grants which have been acquitted.

Grants of larger sums often result in issuing bodies seeking confirmation that projects have been approved by Council prior to executing the funding agreements. Council is requested to provide their support for these projects.

Funding received during the period 1 November 2025 to 29 January 2026.

| Grant Program and Funder | Project Description | Funding Received (Ex GST) | Funding Period |
|--|---|---------------------------|-------------------------------------|
| Environment Health Services to Remote Rural Communities – Department of Health | Contract extension for the Aboriginal Environmental Health Program. 2x 6-month extension options exercised. | \$216,273.00 | 1 November 2025 to 31 January 2026 |
| Better Beginnings – State Library of Western Australia | ‘Little yarns, big learning’ – A library outreach project to remote Aboriginal communities. | \$5,000.00 | 1 December 2025 to 31 December 2026 |
| * 2025 CCTV Election Commitment – Tranche 1 | 3 CCTV cameras in each of Derby and Fitzroy Crossing (6 total) | \$121,872.00 | TBA |
| TOTAL FUNDING RECEIVED | | \$343,145.00 | |

Grants marked with an * have been awarded but Grant Agreement not executed.

Applications pending outcome

A number of funding applications have been submitted and are still progressing through the relevant organisation’s assessment process. The expected notification of outcome date is calculated based on information provided in program guidelines and is a rough estimate. The list below highlights all applications, not just those submitted during the reporting period.

| Grant Program and Funder | Project Description | Funding Requested (Ex GST) | Funding Period | Expected Notification of Outcome |
|--|---|----------------------------|---------------------------|----------------------------------|
| Animal Welfare Grants Round 5- Department of Primary Industries and Regional Development | Animal de-sexing, preventive health and vet services in remote communities for domestic animals | \$47,626.59 | 12 months | 22 December 2025 |
| Regional Events Scheme - Tourism WA | Kimberley Art and Photographic Prize Roadshow to remote community arts centres. | \$20,000 | April to June 2027 | 19 February 2026 |
| Regional Housing Support Fund - Department of Planning, Lands and Heritage | Construction of 6 units at 5 Delewarr Street, Derby | \$4,940,000.00 | July 2026 to October 2028 | Not advised. |
| TOTAL AMOUNTS | | \$5,007,626.59 | | |

Unsuccessful applications

During the reporting period no grant applications were deemed unsuccessful.

Funding Acquitted

During the reporting period the following grant funded project were completed and acquitted reporting requirements completed.

| Grant Program and Funder | Project Description | Amount Acquitted (ex GST) |
|--|--|-----------------------------------|
| Animal Welfare Grant – Round 4 – Department of Primary Industries and Regional Development | Animal de-sexing program in remote communities | \$55,000.00 |
| Community Grants - Stan Perron Foundation | Donation to delivering youth services for children aged seven to twelve years. | Undisclosed at request of funder. |
| Grassroots and Community Initiatives - LotteryWest | Community Arts projects in Derby and Fitzroy Crossing, including murals, sculptures and shade structures | \$854,020.38 |
| International Day of People with Disability – Developmental Disability WA | International Day of People with Disability event in Derby. | \$1,000.00 |
| International Volunteer Day 2025 – Department of Communities | Derby’s International Volunteer Day event. | \$1,000.00 |
| Youth Partnership – Rio Tinto Iron Ore | Funding contribution to staffing and equipment for SDWK Youth Services. | \$195,000.00 |
| Seniors Week Grant 2025 - Advocare | Seniors week morning teas run in conjunction with Juniper and Numbla Nunga. | \$3,000.00 |
| TOTAL AMOUNTS | | \$1,109,020.38 |

Audit, Risk and Improvement Committee Meeting Minutes

19 February 2026

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

COMMITTEE RESOLUTION AC04/26

Moved: Eliot Money

Seconded: Kerrissa O'Meara

That the Audit, Risk and Improvement Committee recommend that Council:

- 1. NOTES the summary of grant and funding applications which have been submitted by Officers; and**
- 2. PROVIDES in principle support for the outlined projects for which funding is being sought.**

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

9.4 FUNDING AND DONATIONS DISTRIBUTED THROUGH THE COMMUNITY FUNDING SCHEME - NOVEMBER 2025 TO JANUARY 2026**File Number:** GS/010/0**Author:** Santana Rose, Manager Community Development**Responsible Officer:** Luke Lawrence, Director Community Planning**Authority/Discretion:** Information**SUMMARY**

This report provides a quarterly update on the funding and donations distributed to individuals, community groups and non-for-profit organisations under the Shire's Community Funding Scheme, covering the period from 1 November 2025 to 31 January 2026.

DISCLOSURE OF ANY INTEREST

Nil by the Author, Nil by Responsible Officer.

BACKGROUND

The Shire's Community Funding Scheme supports the provision of financial and non-monetary in-kind assistance to individuals, community groups and not-for-profit organisations.

The support is provided as a contribution towards the delivery of services, and initiatives that enhance community participation and wellbeing. The funding is delivered through four main programs;

- Community Grants Program – Funding of up to \$5,000 (ex GST) to assist community organisations deliver events, projects and initiatives which align with the community priorities identified in the Shire's Strategic Community Plan. Applications through this funding stream are assessed on a monthly basis by the Community Grants Review Group.
- Community Representative Grants – Funding is provided to individuals or community groups with members who have been selected to participate in representative events. The amount of funding varies depending on the nature and location of the event, however is capped at \$1,500 (ex GST) for each individual and \$5,000 (ex GST) for organisations each financial year. Applications through this funding stream are assessed on a monthly basis by the Community Grants Review Group.
- In-kind donations – From time to time community organisations may request in-kind support from the Shire to assist with event and project delivery. Typically, the support requested is in the form of facility, equipment hire and staff involvement with the project or event. These requests are addressed on an ad-hoc basis and approved by the CEO.
- Council decisions - Any funding request which does not meet the guidelines of the programs above are presented to Council for consideration. Including facility waiver requests that exceed \$1,000 (ex GST), outside of the CEO delegated authority.

As part of the operational plan for the Community Grants Program, the funding for the 2025/26 financial year has been divided into two rounds. Round One operated from 1 July 2025 to 31

December 2025, and Round Two commenced on 1 January 2026, concluding on 30 June 2026. This structure ensures funding opportunities are available throughout the year and supports a balanced and timely distribution of community grants.

STATUTORY ENVIRONMENT

Part 6 – Financial Management of *Local Government Act 1995* provides for the financial management of local governments, including provisions around the development of an annual budget. The amount of funding available for grants and donations to community groups is determined as part of the Shire of Derby / West Kimberley’s annual operational budget.

POLICY IMPLICATIONS

Community Funding Scheme Policy.

FINANCIAL IMPLICATIONS

The amount of funding allocated as ‘Donations to Community Groups’ from which the grant programs are funded is allocated as part of the Shire’s operational budget. The 2025/26 budget allocated \$45,000 (ex GST). As of 14 January 2026, \$29,998 (ex GST) has been allocated through the Community Grants Program and Community Representative Grants, with \$15,002 (ex GST) remaining for the second round of funding open now until the 30 June 2026.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.4 Attract and effectively use resources to meet community needs |
| 2. Community | 2.4 Sustainable Communities | 2.4.1 Support and assist volunteer, community and sporting groups |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|------------|-------------|---------------|--|
| Financial: Poor management of the grant program may result in the misuse of Shire funding. | Likely | Minor | Medium | Ensure a process is established and implemented to allow good governance and compliance of grant funding allocation and use. |

Audit, Risk and Improvement Committee Meeting Minutes

19 February 2026

| | | | | |
|---|----------|----------|--------|---|
| <p>Community: A negative reaction from the community may result if the Shire does not support community organisations.</p> | Possible | Moderate | Medium | Continue to support community organisations through the Community Funding Scheme in alignment with budgetary allowances. Ensure a process is implemented to allow good governance and compliance of grant funding allocation and use. |
| <p>Organisation's Operations: Lack of processes relating to grant management may result in failures to meet compliance and audit requirements and result in misuse of Shire funds.</p> | Likely | Minor | Medium | Ensure a process is implemented and followed to allow good governance and compliance of grant funding allocation and use. |

CONSULTATION

Nil.

COMMENT

The Community Grants Program ceased accepting applications in August 2025 and recommenced on 1 January 2026, reinstating funding opportunities for eligible community organisations. The following provides an overview of support delivered during the period from 1 November 2025 to 1 February 2026.

In Kind Donations;

| Organisation Name | Project Description | Amount (inc GST) |
|-----------------------------------|-------------------------------------|------------------|
| Murdoch University | Free Chiropracting Students | \$388.00 |
| Derby Aboriginal Medical Services | 16 Days March for Domestic Violence | \$294.00 |
| TOTAL | | \$684.00 |

Council Decision;

| Organisation Name | Project Description | Amount (inc GST) |
|-------------------|---|--------------------|
| Far North | International Day of People with Disability | \$10,500.00 |
| Mr Sam Lovell OAM | Funeral for Mr Sam Lovell AM | \$1,632.00 |
| | TOTAL | \$12,132.00 |

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

COMMITTEE RESOLUTION AC05/26

Moved: *Jeffrey Porra*
Seconded: *Val Ross*

That the Audit, Risk and Improvement Committee recommend that Council NOTE the in-kind and financial support provided to local community organisations by the Shire through the Community Funding Scheme.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil.*

CARRIED 6/0

9.5 PEOPLE AND CULTURE

File Number: PE/020

Author: Kelsey Laird, Manager of People and Culture

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Information

SUMMARY

This report provides an update on people and culture activities undertaken during 2025, outlining progress and achievements across workforce management, work health and safety (WHS), training and development, employee retention, recruitment, industrial relations, housing, and governance. The report reflects the Shire of Derby / West Kimberley's continued commitment to building a capable, inclusive and effective organisation that supports staff wellbeing, legislative compliance, and high-quality service delivery to the community.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

The Shire of Derby / West Kimberley employs approximately 100 staff to deliver a wide range of services and programs for the benefit of the community.

Led by the Chief Executive Officer, the organisation continues to focus on strengthening organisational capability through effective people management, continuous improvement of workplace culture, and a strong emphasis on Work Health and Safety. People and Culture initiatives in 2025 have been aligned with strategic priorities, financial sustainability, and good governance, ensuring that the workforce is supported, skilled, and equipped to meet current and future operational needs.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Part 5 Administration

Section 5.38 (Annual review of employees' performance) requirement for the CEO to ensure the performance of each employee employed for more than one year is reviewed.

Section 5.40 (Principles affecting employment by local governments) principles relating to merit-based selection, equity, non-discrimination, and the provision of a safe and healthy workplace in accordance with the Work Health and Safety Act 2020.

Section 5.41 (Functions of CEO) outlines that the functions of the CEO include the requirement to manage the day to day operations of the local government, including coordinating the undertaking of the legislative requirements of the local government.

Work Health and Safety Act 2020 and associated regulations.

Compliance with employment legislation and the associated enterprise agreements.

POLICY IMPLICATIONS

Risk and Opportunity Management Policy

Work, Health and Safety Policy

Injury management and Rehabilitation Policy

Provision of Staff Housing Policy

Noting that a number of operational CEO Directives complement the Council Policies listed above.

FINANCIAL IMPLICATIONS

Expenditure associated with workforce development, WHS initiatives, training, recruitment, and system improvements is provided for within the adopted annual budget. These investments support compliance, risk mitigation, workforce capability, and long-term organisational sustainability.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.1 Provide strong civic leadership |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|---------------|---------------|--|
| Legal & Compliance: Risk of non-compliance with employment and WHS obligations. | Possible | Insignificant | Low | Ongoing monitoring, audits, structured reporting, training, and policy review. |
| Business Interruption: Risk associated with workforce capability and retention. | Likely | Moderate | High | Focus on workforce planning, training, performance management, and supportive workplace practices. |
| People Health & Safety: Risk of injury or illness arising from unsafe work practices. | Unlikely | Severe | Medium | Strong WHS governance, regular inspections, training, audits, and continuous improvement of systems. |

CONSULTATION

Ongoing engagement with the WHS committee, health and safety representatives, WALGA, LGIS and Unions.

COMMENT

Work, Health and Safety significant progress was achieved in work health and safety during 2025, with measurable improvements across systems, training, consultation, and reporting. An LGIS audit confirmed a 20% improvement in overall safety performance compared to the 2022 assessment, with particularly strong outcomes in hazard management, consultation and reporting, and training and supervision.

The WHS Committee continued to meet bi-monthly with full quorum and active senior management participation, reinforcing shared accountability for safety across the organisation. Health and safety representatives were supported through updated position descriptions, annual refresher training, and structured monthly workplace inspections, strengthening local safety leadership.

Improvements to workplace ergonomics were implemented following comprehensive assessments, including the provision of ergonomic chairs across multiple sites and the installation of a sit-and-stand workstation. Emergency preparedness remained a priority, with six-monthly evacuation drills conducted at all facilities, updated allocation of first aid officers and wardens, and ongoing training to ensure readiness.

Worker's compensation matters were actively managed, with one case resolved and another nearing completion. New CEO Directives were introduced to further strengthen WHS governance, including Fitness for Work, Outdoor Working Protection, and Smoking in the Workplace. WHS inductions were fully embedded into onboarding processes for all new staff.

First aid equipment servicing and upgrades continued, including the rollout of off-road kits for remote vehicles, specialised kits for depot operations, and portable kits for community events. Risk management practices were embedded into all Management Plans, programs, and events, supported by WHS oversight and structured reporting to senior management.

Employee wellbeing initiatives continued, including annual skin checks and participation in health and wellness challenges, supporting both physical health and team engagement. Planning also commenced for a noise survey to further assess and manage occupational exposure risks.

People and Culture During 2024/25, the People and Culture function continued to strengthen governance, workforce capability, and alignment with strategic and financial priorities. A comprehensive training program was delivered across the organisation, encompassing governance, ethical conduct, diversity and inclusion, cyber security, leadership, customer service, and operational safety. This ensured staff across both office-based and field roles were supported with the skills and knowledge required to perform effectively and safely.

The Shire made strong progress in local employment outcomes, with Aboriginal employees representing a significant proportion of the workforce and a growing presence in leadership and supervisory roles. A new traineeship commenced with external funding support, reinforcing long-term workforce development and local career pathways.

Workforce changes throughout the year reflected a deliberate focus on organisational sustainability and alignment with core service delivery priorities. The current workforce profile supports effective operations while maintaining strong governance and financial responsibility.

Recruitment and Induction Recruitment practices continued to be refined, with clearer procedures, broader advertising approaches, and improved candidate communication supporting a positive employer brand. Induction processes were strengthened through structured workflows, tailored role-based onboarding, and increased People and Culture oversight to ensure consistency, compliance, and early engagement of new employees.

Training and Development Training and professional development remained a key focus, with progress made towards the implementation of a comprehensive training matrix, annual training calendar, and structured learning programs. Performance review outcomes are being used to inform future development priorities and organisational capability planning.

Performance Management A structured and standardised performance review framework was implemented and embedded across the organisation. This approach supports continuous feedback, goal setting, accountability, and alignment between individual performance and organisational objectives. Reporting mechanisms provide oversight to management and support continuous improvement.

Industrial Agreements and Employment Frameworks Significant progress was made in the development of new Industrial Agreements for indoor and outdoor employees, ensuring alignment with legislative requirements, organisational needs, and contemporary employment practices. Currently awaiting response from the Union in order to commence negotiations. Common Law Contracts were reviewed and updated, with new templates implemented to support consistency, compliance, and organisational protection.

Housing Work continued on strengthening staff housing processes, including clearer allocation steps, documentation, and coordination with Assets for maintenance and inspections. These initiatives support workforce attraction and retention, particularly in remote locations.

Policies and Governance An annual review of People and Culture and WHS policies and directives was undertaken, resulting in updates to key policies to ensure ongoing compliance, clarity, and best practice. Certification and qualification tracking continued to improve through enhanced reporting and system use.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

COMMITTEE RESOLUTION AC06/26

Moved: *Cr Kerrissa O'Meara*

Seconded: *Cr Val Ross*

That the Audit, Risk and Improvement Committee recommend that Council NOTES the information contained in the report.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil.*

CARRIED 6/0

9.6 GOVERNANCE AND COMPLIANCE - INTERNAL CONTROLS**File Number:** 5476**Author:** Telia Reilly, Governance and Risk Coordinator**Responsible Officer:** Jill Brazil, Director Corporate Services**Authority/Discretion:** Executive**SUMMARY**

The Audit, Risk and Improvement Committee assists Council in fulfilling its responsibilities regarding the oversight of internal and external audits at the Shire, ensuring due care, diligence, and skill are applied.

The purpose of this report is to provide Council with the status of internal control management matters within the Shire.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Local Government (Audit) Regulations 1996 outline the functions of a local government audit committee. Council at its meeting dated 26 October 2023 confirmed the purpose of the current Audit, Risk and Improvement Committee, which included amongst others the following:

- Review the Chief Executive Officer's systems and procedures and progress its implementation

Due to an increased focus on the accountability and transparency of local governments, a review of the effectiveness of all business processes is considered best practice. Internal auditing is one way to reduce risk and identify improvements in internal controls. There are many benefits to conducting internal audits, such as:

- Improving the performance of the organisation;
- Making the organisation process dependent instead of person dependent;
- Identifying redundancies in operational and control procedures and the provision of recommendations to improve the efficiency and effectiveness of procedures;
- Serving as an early warning system, enabling deficiencies to be identified and remediated on a timely basis (i.e., prior to external, regulatory or compliance audits); and
- Increasing accountability within the organisation and supports strategic objectives.

Compliance Calendar

The Shire has a Compliance Calendar (*Attain*) which is used to track activities and action due dates to ensure compliance is met with critical legislative compliance requirements, operational requirements and also to reduce risk of non-compliance. Data entered in to this system throughout the year supports completion of the annual Compliance Audit Return. This is an annual legislative requirement and is reported to the Audit, Risk and Improvement Committee meeting, prior to being submitted to Council for endorsement.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7 outlines the role of local government including overseeing the allocation of the local government’s finances and resources

Section 5.41 outlines the role of the Chief Executive Officer as responsible for managing the local government’s administration and operations

Section 7.1A A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|---|
| Legal & Compliance: Non-compliance with legislation. | Possible | Moderate | Medium | Continue to build and monitor internal procedures and to train/manage employees on legislative compliance |
| Reputation: Adverse media and lack of community confidence. | Possible | Moderate | Medium | Continue to build and monitor internal procedures and to train/manage employees on legislative compliance |

CONSULTATION

Nil

COMMENT

This report highlights to Council the actions taken by the Chief Executive Officer to ensure compliance and to minimise risk. It also promotes an improved understanding by officers, of the strategic risk/compliance expectations of Council. Administration is continuing to build best practice in this area using staff training, information sessions and the provision of support.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS**1. Shire of Derby / West Kimberley Internal Controls** [↓](#) **COMMITTEE RESOLUTION AC07/26**

Moved: *Cr Eliot Money*

Seconded: *Mr Jeffrey Porra*

That the Audit, Risk and Improvement Committee recommend that Council NOTE the information contained in the attached Internal Controls – January 2026 report.

In Favour: *Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.*

Against: *Nil.*

CARRIED 6/0

Shire of Derby / West Kimberley
Internal Controls - Compliance Calendar as at January 2026

| Task Number | Calendar task | Category | Legislation | Due | Comment | Status |
|--|--|-------------------------|---|--|--|---------------------|
| C42-8 Asset Management Plan | Update the Asset Management Plan to be included in the outcomes of the Corporate Business Plan Review | Legislative Requirement | Local Government Act 1995 Local Government (Administration) Regulations 1996 | Annual Task - Due on the 1 January | 30% Progress Status - Consultant has been engaged to first deliver the Asset Management Strategy, which will inform the updated plans | Progressing |
| C245 Satellite Phone Serviceability | Task to complete a stock take and serviceability check of all satellite phones in the possession of the Shire | Compliance Requirement | | Annual Task - Due every six months | 20% Progress Status - This continues to be a priority and will occur as part of a larger check of all Shire ICT assets. All phone numbers associated with the phones are still active | Ongoing Action Item |
| C37 Regulation 17 Review - Risk Management, Internal Control and Legislative Compliance | Undertake a review of the appropriateness and effectiveness of the Internal Control system and procedures. CEO to report review results to Council via the Audit, Risk and Improvement Committee | Operational Task | Local Government (Audit) Regulations 1996 | Every 3 years | 70% Progress Status - The Shire received the completed report from Paxon on the 20 January 2026. A report will be presented to the Audit, Risk and Improvement Committee on the 19 February 2026 | Ongoing Action Item |
| C42 Asset Management Plan Review | Update the Asset Management Plan to be included in the outcomes of the Corporate Business Plan Review | Legislative Requirement | Local Government Act 1995 Local Government (Administration) Regulations 1996 | Annual Task - Due on the 1 January | | Progressing |
| C112 WALGA Grants Commission Information Return | Complete and submit the WALGA Grants | | | Annual Task - Due on the 1 January | 80% Progress Status - Currently in progress and will meet the due date of 31 January 2026 | Progressing |
| C163 Airports Inspections and Reports (Derby and Fitzroy Crossing) | Daily inspections of Derby and Fitzroy Crossing Airports, and a weekly report required to be submitted | Compliance Requirement | | Every three months on the last day of the commencing month | | Ongoing Action Item |
| C338 Acquittal Local Government Heritage Consultation Grants | Acquittal of funding to engage a consultant to undertake a Local Heritage Survey | Legislative Requirement | Heritage Act 2018 | 30/06/2025 | 70% Progress Status - The Draft Heritage Survey and List are awaiting Council endorsement to go out for community consultation. Extension to due date, and possibly beyond | Grant - In Progress |
| C345 Quarterly Progress Report - Kimberley Development Commission (KDC) - Financial Assistance Grant | Funding has been received to develop an Economic Development Strategy for the Shire. The Shire is required to provide a quarterly update to KDC of the progress of the funded project | Compliance Requirement | | Every three months on the last day of the commencing month | | Progressing |
| C349 Acquittal Report - FAA1 | Funding from the Department of Local Government, Sport and Cultural Industries to upgrade the lighting system at the Fitzroy Crossing Oval, and develop a masterplan for the Fitzroy Crossing multi-purpose centre (including evacuation centre) | Compliance Requirement | | 30/11/2025 | The Shire is currently discussing with CITS and the Local Member for a variation to be made to the recreation and evacuation component of the grant. A formal variation will be made to the agreement when discussions are finalised. This will include an amendment to the acquittal date | Grant - In Progress |
| C232 LGA 1995 Statutory Obligation - Authorised Persons Identifying Cards | All employees for the Shire of Derby / West Kimberley who are appointed as Authorised Persons under the relevant legislative authority, must be provided by the CEO, an identifying card | Legislative Requirement | Local Government Act 1995 | 1/09/2025 | 30% Progress Status - Officers are in the process of reviewing which staff require cards and issuing them | Progressing |
| C16 Annual Report - Record Keeping Statement | The annual report is to include a section addressing - efficiency and effectiveness of record keeping systems | Legislative Requirement | Local Government Act 1995 | 4/09/2025 | 80% Progress Status - The Record Keeping Plan has been completed and submitted to the State Records Office of Western Australia. The Shire is awaiting a response | Progressing |
| C166 Aerodrome Manual Review (Derby and Fitzroy Crossing) | Derby and Fitzroy Crossing Aerodrome Manuals to be reviewed annually | Compliance Requirement | | Annual task - Due on the 15 September | 40% Progress Status - Officers are currently completing the Civil Aviation Safety Authority findings some of which are related to the manual, along with corrective action plans as a result of annual technical inspections. Both of these will be used to review and update the manuals | Progressing |
| C154 Annual Staff Performance Review | Complete annual performance reviews of employees | Operational Task | Local Government Act 1995 | 30/11/2025 | 70% Progress Status - 73.68% of performance reviews have been completed | Progressing |
| C260 Derby Port Monthly Report Coordination and Submission | The coordinate and submit the Derby Port Monthly report to the Kimberley Ports Authority, as required by the head lease | Operational Task | | 15/12/2025 and 15/01/2026 | | Progressing |
| C325 Economic Development Strategy Funding Reports | Provide quarterly and annual progress, and final reports, to Kimberley Development Commission (KDC) | Compliance Requirement | | 31/12/2025 (Every three months on the last day of the month) | | Progressing |
| C233 Bi-annual Review of CEO Directives | Review of CEO Directives | Legislative Requirement | Local Government (Financial Management) Regulations 1996 | 30/09/2025 | 20% Progress Status - The directives are currently being reviewed. Review and finalisation is anticipated by July 2026 | Progressing |
| C120 MRRG Road Improvement and Rehabilitation and Black Spot Road Project Grants | Progress payment certificate and certificate of completion with final recoupment claim to be submitted to MRWA for previous financial year | Compliance Requirement | | 31/12/2025 | | Grant - In Progress |
| C243 Derby Youth Partnership Agreement - Rio Tinto | Acquittal of funding - Acquittal final partnership report to include summary of KPI's and outcomes across the partnership and financial acquittal of the full funding | Compliance Requirement | | 17/11/2025 | Completed | Completed |
| C346 Annual Report - Kimberley Development Commission - Financial Assistance Grant | Funding has been received to develop an Economic Development Strategy for the Shire. The Shire is required to provide an annual financial report to KDC of the progress of the funded project | Compliance Requirement | | 31/12/2025 | This has been delayed due to the development of Council Plan and community engagement | Grant - In Progress |
| C282 Annual Lease Report to be provided to the Audit, Risk and Improvement Committee | Provide an annual report to the Audit Committee, updating it on the current status of the Shire's leases | Compliance Requirement | | 1/10/2025 | 50% Progress Status - Report to be presented to the Audit, Risk and Improvement Committee on the 19 February 2026 | Progressing |
| C278 Review of Policy C2 Elected Member and Employee Training and Professional Development | Policy to be reviewed as soon as reasonably practical after the bi-ennial local government elections | Legislative Requirement | Local Government Act 1995 | Every 2 years following the local government elections | 70% Progress Status - This policy is currently under review as part of the wider policy review that was undertaken, and will be presented to Council for decision at the 26 February 2026 Ordinary Council Meeting | Progressing |

Shire of Derby / West Kimberley
Internal Controls - Compliance Calendar as at January 2026

| Task Number | Calendar task | Category | Legislation | Due | Comment | Status |
|--|--|-------------------------|---------------------------|--------------------------------------|--|-------------|
| C126 Primary Returns - Newly Elected Members | Ensure newly elected Council Members submit a Primary Return within 3 months of start date | Legislative Requirement | Local Government Act 1995 | 30/10/2025 (Forms due by 31/01/2026) | Completed | Completed |
| C255 Councillors Service Register and Honour Board Update – Bi-ennial Review | Update the Councillors Service Register and Honour Board following annually | Compliance Requirement | | Annual task - Due on the 31 October | This task is due following the 2025 local government elections, and is in progress | Progressing |

9.7 GOVERNANCE AND COMPLIANCE - AUDIT LOG

File Number: 5476
Author: Telia Reilly, Governance and Risk Coordinator
Responsible Officer: Jill Brazil, Director Corporate Services
Authority/Discretion: Executive

SUMMARY

This report presents an update on controls developed and implemented in ensuring effective risk management.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer

BACKGROUND

The Audit, Risk and Improvement Committee provides guidance and assistance to Council. The Committee assumes a key role in assisting the Shire fulfil its governance and oversight obligations related to financial reporting, internal controls, risk management systems, legislative compliance, ethical accountability and internal and external functions.

There are a number of audits that local governments are required to complete to address these obligations, and the reports from these audits are presented for endorsement at the time. Managing risk requires all Council Members and Officers to use an interactive process consisting of steps that, when undertaken in sequence, enable a sound basis for decision-making and facilitates continuous improvement in performance.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 7.1A requires a local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

Local Government (Audit) Regulations 1996 – Regulation 17 requires the Chief Executive Officer to review certain systems and procedures.

Local Government (Financial Management) Regulations 1996 - Part 2 s.6.10 provides requirements for general financial management of the local government.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|--|
| Legal & Compliance: Non-compliance with legislation | Possible | Moderate | Medium | Continue to build and monitor internal procedures and to educate employees on legislative compliance |
| Reputation: Adverse media and lack of community confidence | Possible | Moderate | Medium | Continue to build and monitor internal procedures and to ensure legislative compliance |

CONSULTATION

Internal

COMMENT

The below table highlights the current status of the Shire’s Audit Log.

| STATUS | NUMBER |
|---|---------------|
| Identified risk items at beginning of reporting | 94 |
| Risk Items added to register since inception | 47 |
| Completed (Since 23 May 2024) | 88 |
| TOTAL OUTSTANDING | 55 |

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- Shire of Derby / West Kimberley Internal Controls - Audit Log - Confidential**

COMMITTEE RECOMMENDATION

That the Audit, Risk and Improvement Committee recommend that Council NOTE the information contained in the attached Audit Log – January 2026.

Councillor Ross move the recommendation, Independent Member Porra seconded the recommendation and requested to provide comment on information contained within in the confidential attachment.

MOTION

COMMITTEE RESOLUTION AC08/26

Moved: Cr Peter McCumstie

Seconded: Mr Jeffrey Porra

That the Audit, Risk and Improvement Committee close the meeting to discuss the contents of confidential attachment listed below in a meeting closed to the public in accordance with Section 5.23(4)(e) of the *Local Government Act 1995*:

9.7 – Attachment 1 Shire of Derby / West Kimberley Internal Controls - Audit Log

This matter is considered to be confidential under Section 5.23(4)(e) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it contains information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government’s property or operations.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

At 4:52pm the meeting closed to the public and Cr Umbagai, Wayne Neate, Aaron Gloor, Santana Altham and Maria Sandoval left the room. Christie Mildenhall disconnected from the meeting call and did not return.

Committee Members, Jill Brazil, Telia Reilly and Ryan Boldison remained in the room.

Independent Member Porra provided comment to Item 9.7 – Attachment 1, noting the comprehensive nature of the confidential risk register attachment, including fields covering risk category, system/procedure, description, suggested actions, audit reference, risk rating, due date, progress update and status. The Committee was advised that 55 categories were listed (53 progressing; 2 completed), compared with figures noted at previous meetings. The importance of ongoing internal action to reduce overall risk and address identified deficiencies was emphasised.

COMMITTEE RESOLUTION AC09/26

Moved: Peter McCumstie

Seconded: Eliot Money

That the Audit, Risk and Improvement Committee reopen the meeting to the Public.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

At 5:00pm the meeting re-opened to the public and Cr Umbagai, Wayne Neate, Aaron Gloor, Santana Altham and Maria Sandoval returned to the meeting.

COMMITTEE RESOLUTION AC10/26

Moved: Val Ross

Seconded: Jeffrey Porra

That the Audit, Risk and Improvement Committee recommend that Council NOTE the information contained in the attached Audit Log – January 2026.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

9.8 COUNCIL MEMBER MEETING ATTENDANCE - FEBRUARY 2026**File Number:** GV/CM/2**Author:** Ryan Boldison, Executive Assistant**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Information**SUMMARY**

This report provides an overview of council members attendance at meetings for monitoring by the Audit, Risk and Improvement Committee. The purpose is to ensure compliance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

In accordance with regulation 14D of the *Local Government (Administration) Regulations 1996*, both Ordinary and Special Council meetings can be held by electronic means if the Council approves it. However, no more than half of the total meetings in a twelve-month period can be conducted electronically for example via telephone, video conference or other means of instantaneous communication.

A council member can also be individually authorised by the President or the Council to attend meetings electronically. This is allowed for up to half of the in-person meetings they have attended in the preceding twelve-month period. To ensure the integrity of the meeting, a member's request for electronic attendance is only approved if their location and equipment are suitable for effective and, when necessary, confidential participation.

The Committee is responsible for monitoring these attendance rules to ensure all members are compliant with the all relevant regulations.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

This report provides the Audit, Risk and Improvement Committee with an accurate meeting attendance register as means of monitoring Council Members' attendance to meetings of Council. It ensures compliance with the *Local Government Act 1995, Local Government (Administration) – Amendment Regulations 2022*. Aligned with annual Local Government Elections held in the month of October, Council adopt the Council meeting dates, times and locations for the following calendar year whereby Council Members may request to attend no more than 50% of the meetings via electronic means.

STATUTORY ENVIRONMENT

Local Government Act 1995 (WA) – Part 2 (Constitution of Local Government), Division 5 (Qualifications for Holding Office on the Council), Section 2.25 (Disqualification for failure to attend meetings) provides that a Council Member who is absent without approved leave from three consecutive ordinary meetings of Council is disqualified from continuing as a member, unless those meetings occur within a two month period. The Council may grant leave of absence but not for more than six consecutive ordinary meetings without Ministerial approval. Certain circumstances (such as no quorum, suspension, disputed election proceedings, or parental leave) are excluded from counting as an absence.

Local Government Act 1995 (WA) – Part 5 (Administration) Section 5.23 (Meetings of Council) establishes that Council meetings are to be conducted in accordance with the Act and regulations, including rules relevant to attendance, quorum and procedure. Specific attendance-related matters are prescribed in regulations made under this section (e.g. electronic attendance).

Local Government Act 1995 (WA) – Section 5.25 (Procedure and business at meetings) requires that meetings of Council comply with prescribed procedural rules, including quorum requirements and voting. Attendance rules, including authorisation of attendance by electronic means, are enabled by this section and given effect through the Administration Regulations.

Local Government Act 1995 (WA) – Section 5.98 (Fees, reimbursements and allowances for council members) outlines that a councillor is only entitled to receive a meeting attendance fee if they attend a Council or committee meeting (including meetings attended electronically where authorised). Attendance therefore has a direct financial implication.

Local Government (Administration) Regulations 1996 (WA) – Regulation 8 (No quorum, procedure if) outlines that where a quorum is not present, the meeting cannot proceed. For attendance purposes, a councillor's non-attendance does not count as an absence if no meeting with a quorum is actually held.

Local Government (Administration) Regulations 1996 (WA) – Regulation 11 (Minutes, content of) requires that the minutes of a Council meeting record the attendance and absences of members, including whether leave of absence was granted. This forms the official record for determining attendance and potential disqualification under the Act.

Local Government (Administration) Regulations 1996 (WA) – Regulation 14C (Attendance at meetings by electronic means may be authorised) allows a Council Member to attend a Council or committee meeting by electronic means (e.g. telephone or video conference) if authorised by the Mayor, President or Council. Attendance may be authorised in emergencies or other circumstances but generally cannot exceed more than half of the meetings in a 12-month period unless the member has a disability.

Local Government (Administration) Regulations 1996 (WA) – Regulation 14CA (Provisions relating to attendance at meetings by electronic means) provides that a Council Member attending by authorised electronic means is deemed to be present for the purposes of the Act and regulations. It also sets confidentiality requirements where meetings (or parts of meetings) are closed to the public, including mandatory declarations recorded in the minutes.

Local Government (Administration) Regulations 1996 (WA) – Regulation 14D (Meetings held by electronic means) allows entire Council or committee meetings to be conducted by electronic means where authorised, and modifies the application of the Act to ensure members attending electronically are treated as present.

POLICY IMPLICATIONS

Code of Conduct (Council Members, Committee Members and Candidates) Policy

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|--|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.1 Provide strong civic leadership 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|-------------------|--------------------|----------------------|---|
| Financial: Council member payment not aligned with attendance to meetings. | Unlikely | Severe | Medium | Consistent reporting to the Committee for awareness and proceeding recommendation/s to Council where required. |
| Business Interruption: Inability to meet quorum due to poor Council Member attendance. | Unlikely | Severe | Medium | Consistent reporting to the Committee for their awareness and recommendation/s to Council where required to mitigate Council not reaching quorum. |
| Organisation's Operations: Council Member attendance (or potential lack of) affecting operations by way of delayed Council decision making. | Unlikely | Major | Medium | Consistent reporting to the Committee for their awareness and recommendation/s to Council where required to mitigate Council not reaching quorum. |
| Reputation: Council Member attendance (or potential lack of) affecting reputation. | Unlikely | Moderate | Medium | Consistent reporting to the Committee for awareness and proceeding recommendation/s to Council where required. |

CONSULTATION

Internal.

COMMENT

For the majority of 2025, the Council comprised a sole Commissioner, appointed by the Minister for Local Government following the dissolution of the previous Council earlier in the year. The

Commissioner achieved 100% attendance at all scheduled meetings conducted during the 2025 calendar year and for the duration of his appointment.

In October 2025, the Council was re-constituted following the local government elections, which also marked the conclusion of the Commissioner’s term. Since the election, Council has convened on four occasions, comprising both Ordinary and Special Meetings. All newly elected Council Members attended every meeting, either in person or via authorised electronic means. Each Council Member complied with the requirement that no more than 50% of meetings be attended electronically.

The commencement of the 2026 calendar year resets the electronic attendance percentages for all Council Members.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Council Member meeting attendance 2025 - 19 February 2026  

COMMITTEE RESOLUTION AC11/26

Moved: Eliot Money
Seconded: Jeffrey Porra

That the Audit, Risk and Improvement Committee recommend that Council NOTE the information contained in the report.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil.

CARRIED 6/0

Audit, Risk and Improvement Committee Meeting Minutes

19 February 2020

| Meeting date | 20-Feb-25 | 20-Feb-25 | 27-Feb-25 | 27-Mar-25 | 24-Apr-25 | 22-May-25 | 22-May-25 | 18-Jul-25 | 31-Jul-25 | 21-Aug-25 | 21-Aug-25 | 29-Aug-25 | 18-Sep-25 | 20-Oct-25 | 30-Oct-25 | 20-Nov-25 | 27-Nov-12 | 11-Dec-25 |
|--------------------------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|-----------|------------|-----------|-------------|-----------|-------------|-----------|-----------|-----------|-----------|
| Meeting type | Special DBY | ARIC DBY | OCM DBY | OCM FX | OCM DBY | ARIC DBY | OCM FX | Special DBY | OCM DBY | OCM REMOTE | ARIC DBY | Special DBY | OCM DBY | Special DBY | OCM DBY | ARIC DBY | OCM FX | OCM DBY |
| Meeting location | | | | | | | | | | | | | | | | | | |
| President McCumstie | - | - | - | - | - | - | - | - | - | - | - | - | - | P | P | P | P | P |
| Deputy President O'Meara | - | - | - | - | - | - | - | - | - | - | - | - | - | E | P | P | P | P |
| Cr Cornish | - | - | - | - | - | - | - | - | - | - | - | - | - | E | P | - | P | P |
| Cr Davis | - | - | - | - | - | - | - | - | - | - | - | - | - | P | P | - | P | P |
| Cr Gault | - | - | - | - | - | - | - | - | - | - | - | - | - | P | P | P | P | P |
| Cr Money | - | - | - | - | - | - | - | - | - | - | - | - | - | P | E | P | P | P |
| Cr Ross | - | - | - | - | - | - | - | - | - | - | - | - | - | P | P | P | E | E |
| Cr Shaw | - | - | - | - | - | - | - | - | - | - | - | - | - | P | P | - | P | P |
| Cr Umbagai | - | - | - | - | - | - | - | - | - | - | - | - | - | A | P | - | P | P |
| Commissioner Gooding | - | - | C | P | C | P | P | P | P | P | P | P | P | P | - | - | - | - |

| Attendance Key |
|------------------------|
| P : IN-PERSON |
| E : ELECTRONIC |
| A : APOLOGY |
| LOA : LEAVE OF ABSENCE |
| C : CANCELLED |

| | Physical Attendance | Electronic Attendance | Apology ¹ | LOA ¹ | Total meetings attended | Electronic attendance % ² |
|--------------------------|---------------------|-----------------------|----------------------|------------------|-------------------------|--------------------------------------|
| President McCumstie | 5 | 0 | 0 | 0 | 5 | 100 |
| Deputy President O'Meara | 4 | 1 | 0 | 0 | 5 | 80 |
| Cr Cornish | 3 | 1 | 0 | 0 | 4 | 75 |
| Cr Davis | 4 | 0 | 0 | 0 | 4 | 100 |
| Cr Gault | 5 | 0 | 0 | 0 | 5 | 100 |
| Cr Money | 4 | 1 | 0 | 0 | 5 | 80 |
| Cr Ross | 3 | 2 | 0 | 0 | 5 | 60 |
| Cr Shaw | 4 | 0 | 0 | 0 | 4 | 100 |
| Cr Umbagai | 3 | 0 | 1 | 0 | 3 | 100 |
| Commissioner Gooding | 9 | 0 | 0 | 0 | 9 | 100 |

¹Not counted in attendance %

²Measured over the calendar year.

9.9 OUTSTANDING DEBT - JANUARY 2026**File Number:** 5174 & 5112**Author:** Aaron Gloor, Senior Finance Officer**Responsible Officer:** Jill Brazil, Director Corporate Services**Authority/Discretion:** Information**SUMMARY**

The Audit, Risk and Improvement Committee receive the outstanding rates and outstanding sundry debtors reports quarterly to provide strategic direction as required.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Audit, Risk and Improvement Committee will ensure compliance with the Shire's financial reporting and will liaise with the Chief Executive Officer to ensure the effective and efficient management to meet statutory requirements.

STATUTORY ENVIRONMENT

Local Government Act 1995

Subdivision 4 — Payment of rates and service charges

- 6.43. Rates and service charges are a charge on land
- 6.44. Liability for rates or service charges
- 6.50. Rates or service charges due and payable
- 6.53. Land becoming or ceasing to be rateable land

Subdivision 5 — Recovery of unpaid rates and service charges

- 6.55. Recovery of rates and service charges
- 6.56. Rates or service charges recoverable in court
- 6.16 Imposition of fees and charges

POLICY IMPLICATIONS

Sundry Debtors Collection Policy
Outstanding Rates Collection Policy
Financial Hardship Policy

FINANCIAL IMPLICATIONS

Outstanding Rates and Service Charges totalling \$2,248,932.47
Outstanding Sundry Debtors (non-rates) totalling \$554,564.57.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|--------------------|---------------------------------|
| 1. Leadership and Governance | 4.3 Sustainability | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|----------------|-------------|---------------|---|
| Financial: Non-recovery of debts will impact the type and level of services provided to the town. | Almost Certain | Severe | Extreme | Continue to proactively approach collection process and recovering outstanding debt |

CONSULTATION

Internal.
CS Legal.

COMMENT

Attached to this report is an aged breakdown of outstanding rates and service charges by rating category as well a depiction of rates debt by month. The report also contains a breakdown of outstanding sundry debtor (non-rates) charges by age as well as the movement of this debt over a rolling five-month period.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Debt Summary Report - January 2026  

COMMITTEE RESOLUTION AC12/26

Moved: Jeffrey Porra

Seconded: Eliot Money

That the Audit, Risk and Improvement Committee recommends that Council RECEIVE the information contained in the report detailing outstanding rates and sundry debtors as at 31 January 2026.

In Favour: Danielle Cornish, Jeffrey Porra, Peter McCumstie, Eliot Money, Kerrissa O'Meara, and Val Ross.

Against: Nil

CARRIED 6/0



Rates Debt Summary Report - 2025/2026

| | |
|--|-----------------------|
| Total Rates & Service Charges in arrears at rates levy date 25/26 | \$1,230,911.44 |
| Total Rates & Service Charges Levied for FY 2025/26 | \$12,994,407.29 |
| Total Collected YTD From Outstanding Rates & Service charges | \$11,976,386.26 |
| Total Rates & Service Charges Outstanding as at 31 January 2026 | \$2,248,932.47 |

Total Outstanding Balance from Instalment Payers
\$281,065.35

Total Balance of Debt Currently Referred to CS Legal (107 Debtors)
\$1,230,217.21

| | Total Debt | | | | | Debt Movement October - January |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------------|
| | Sep-25 | Oct-25 | Nov-25 | Dec-25 | Jan-26 | |
| GRV (Residential, Commercial & Industrial) | \$ 3,110,850.84 | \$ 2,637,870.20 | \$ 2,213,633.43 | \$ 1,889,990.05 | \$ 1,771,182.70 | \$ (866,687.50) |
| Mining UV (Mining Tenements) | \$ 329,686.06 | \$ 294,606.80 | \$ 247,469.71 | \$ 171,997.90 | \$ 173,040.06 | \$ (121,566.74) |
| Rural UV (Pastoral properties) | \$ 882,326.16 | \$ 631,820.51 | \$ 528,551.68 | \$ 402,250.66 | \$ 234,066.90 | \$ (397,753.61) |
| Non-Rateable | \$ (1,749.26) | \$ (1,730.51) | \$ (1,453.63) | \$ (1,693.62) | \$ (1,674.87) | \$ 55.64 |
| Non-Rateable UV Exempt | \$ (4,272.04) | \$ (1,703.24) | \$ (1,430.72) | \$ (3,100.37) | \$ (3,098.91) | \$ (1,395.67) |
| Non-Rateable GRV Exempt (Waste & ESL Charges) | \$ 76,570.65 | \$ 123,416.15 | \$ 103,669.57 | \$ 74,879.36 | \$ 75,416.59 | \$ (47,999.56) |
| Total | \$ 4,393,412.41 | \$ 3,684,279.91 | \$ 3,090,440.04 | \$ 2,534,323.98 | \$ 2,248,932.47 | \$ (1,435,347.44) |

| Comments |
|---|
| Majority of work now in the debt collection space, working with CS Legal to clear outstanding debt. |
| The team is looking to bring more LGA sale matters to Council in March with a view to clear further long-term rates debt. |
| The last instalment due date for Four instalments option is due 18 February 2026 |

| | Debt Older Than Three Years | 23/24 | 24/25 | 25/26 | Credit Balances | Total Outstanding |
|---------------------------|-----------------------------|---------------------|---------------------|-----------------------|----------------------|------------------------|
| COMMERCIAL - GRV | \$0.00 | \$14,339.13 | \$50,059.68 | \$347,653.69 | -\$3,969.00 | \$ 408,083.50 |
| INDUSTRIAL - GRV | \$4,608.92 | \$11,250.19 | \$15,936.13 | \$71,684.66 | -\$25,087.69 | \$ 78,392.21 |
| MINING - UV | \$0.00 | \$0.00 | \$10,424.50 | \$162,619.35 | -\$3.79 | \$ 173,040.06 |
| NON-RATEABLE | \$1,458.80 | \$766.16 | \$196.45 | \$163.67 | -\$4,260.03 | \$ 1,674.87 |
| NON-RATEABLE/EXEMPT - GRV | \$33,476.10 | \$10,856.41 | \$12,619.68 | \$19,609.72 | -\$1,145.32 | \$ 75,416.59 |
| NON-RATEABLE/EXEMPT - UV | \$0.00 | \$0.00 | \$190.86 | \$93.85 | -\$3,383.62 | \$ 3,098.91 |
| OTHER LOCATIONS - GRV | \$0.00 | \$0.00 | \$0.00 | \$256.26 | \$0.00 | \$ 256.26 |
| RESIDENTIAL - GRV | \$81,499.63 | \$140,238.23 | \$232,914.46 | \$631,346.29 | -\$81,608.85 | \$ 1,260,792.00 |
| RURAL - UV | \$615.68 | \$2,219.67 | \$82,137.93 | \$270,239.43 | -\$121,145.81 | \$ 234,066.90 |
| URBAN FARMLAND - GRV | \$3,737.85 | \$4,486.67 | \$6,207.85 | \$9,226.36 | \$0.00 | \$ 23,658.73 |
| Total | \$381,799.30 | \$184,156.46 | \$410,687.54 | \$1,512,893.28 | -\$240,604.11 | \$ 2,248,932.47 |

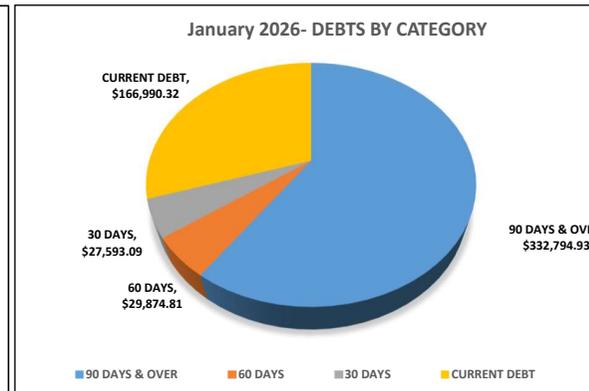
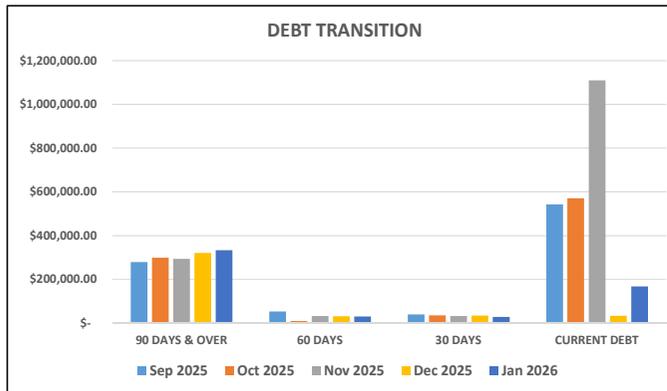
| Comparison of Current FY to Previous FY | | |
|---|-----------------|-----------------|
| | 2024/25 | 2025/26 |
| Total rates and charges outstanding and levied at commencement of rating year | \$13,318,609.54 | \$14,225,318.73 |
| Unpaid rates and charges 31 January | \$2,665,676.44 | \$2,248,932.47 |
| Percentage Outstanding | 20.01% | 15.81% |



**Shire of Derby /
West Kimberley**

NON-RATES DEBT SUMMARY REPORT - 2025/2026

| | Sep 2025 | Oct 2025 | Nov 2025 | Dec 2025 | Jan 2026 | Changes (Oct - Jan) |
|----------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|
| 90 DAYS & OVER | \$ 278,340.33 | \$ 299,293.55 | \$ 293,623.49 | \$ 320,457.42 | \$ 332,794.93 | \$ 33,501.38 |
| 60 DAYS | \$ 52,744.69 | \$ 9,100.14 | \$ 32,745.55 | \$ 31,154.08 | \$ 29,874.81 | \$ 20,774.67 |
| 30 DAYS | \$ 39,834.87 | \$ 35,994.22 | \$ 32,179.08 | \$ 33,842.18 | \$ 27,593.09 | \$ 8,401.13 |
| CURRENT DEBT | \$ 542,258.76 | \$ 570,914.61 | \$ 1,109,550.29 | \$ 32,990.05 | \$ 166,990.32 | \$ 403,924.29 |
| CREDIT BALANCE | -\$ 3,493.75 | -\$ 3,481.74 | -\$ 2,528.07 | -\$ 2,418.72 | -\$ 2,688.58 | \$ 793.16 |
| TOTAL | \$ 1,537,634.60 | \$ 1,269,611.95 | \$ 1,798,278.19 | \$ 712,935.01 | \$ 554,564.57 | \$ 715,047.38 |



| 90+ Days Debt Comparison by Year | | | | | | |
|----------------------------------|--------------|--------------|----------------|--------------|--------------|--------------|
| Jan-20 | Jan-21 | Jan-22 | Jan-23 | Jan-24 | Jan-25 | Jan-26 |
| \$348,636.10 | \$422,240.33 | \$543,845.62 | \$1,880,184.13 | \$303,538.45 | \$397,662.48 | \$332,794.93 |

| 90+ Days Outstanding Debt over \$1000 31/01/2026 | | | |
|--|---------------|---|---------------------|
| DEBTOR | TOTAL | COMMENTS | DEBTOR CODE |
| Employee - 872 | \$ 2,182.46 | Relocation cost reimbursement invoice for previous employee that did not complete 12 months of employment. The former employee had entered into a payment arrangement for \$500 per month however this is not being adhered too. The matter will be referred to CS Legal. | MS |
| Tristans Lawnmowing | \$ 1,881.38 | Multiple waste charges from 31/01/2023 to present. Statements and follow-up requests have been issued to this debtor without response. Due to the age of the debt and the continued operation of the business we may look to recommended revoking access to the waste site until these charges are cleared. | TLW |
| Department of Communities | \$ 1,478.86 | Completion of Firebreaks 2023 - emails and statements have been sent to debtor without successfully securing payment. The accounts team have escalated this matter within the Department. | DOR |
| Boab Festival Derby Inc | \$ 137,593.07 | Invoice raised on the 3rd of December for reimbursement of Long Table Dinner expenses incurred by the Shire. | BFE |
| Act Eco Homer | \$ 60,687.08 | Multiple waste charges from 14/06/2024 to present. Debtor originally emailed requesting the Shire remove these invoices stating that they should be charged to other companies that Act Eco Homer was completing work on behalf of. The debtor did not supply sufficient detail to support this request and therefore there was no adjustment made to any invoices. The business owner has recently requested a meeting with the Shire citing historical inaccuracies with their waste invoices however they were not able to provide any specific detail as to what these inaccuracies are. To move this matter forward a preliminary meeting is currently being arranged with a suggested meeting time from business owner requested but not yet received. | AEH |
| Unreel Adventure Safaris | \$ 5,160.31 | May 2025 wharf usage charge and annual rent charge for Area 1 of the Derby Wharf. Finance and previous ports manager made several attempts via phone and email to secure payment for these outstanding invoices without success. Given the operator is likely to continue operation at the commencement of the next tourist season we will recommend that future wharf bookings are not granted until this debt is cleared. | UNR |
| Mowanjum Aboriginal Corporation - Mowanjum Station & Knowsley Agricultural | \$ 107,116.42 | Mowanjum is currently responsible for the payment of rates on two pastoral properties in the Shire with the combined total of rates outstanding at \$104,792.08. This debt is an accumulation of current debt as well as arrears back to 23/24. Mowanjum has previously communicated with the Shire and made payments towards the debt via an arrangement without ever achieving full clearance of the balance. In the 25/26 FY the Shire has not yet received communication from Mowanjum with regards to these assessments and the matter has now been referred to CS Legal. | A600190 and A500420 |
| Mowanjum Aboriginal Corporation | \$ 53,200.44 | Waste charges that were raised in 2020. These charges relate to Mowanjum's use of the Debry waste facility for residential waste from 2016 through to 2020. The total payable in the original invoice was \$158,371.30, these charges were disputed by Mowanjum at the time and subsequently reduced by 50% to \$79,185.65 in October 2020 via Council Resolution 170/20. On the 18th of June 2021 Mowanjum made a payment of \$26,395.21 via a payment arrangement. From this point no further payments were made by Mowanjum who then proceeded to take the matter to the Ombudsmen in 2022. The Ombudsmen made no ruling in Mowanjum's favour and at this point Mowanjum indicated they would be seeking legal advice. There has been no further communication from Mowanjum with regards to this debt nor has the Shire received any communication from Mowanjum's legal representatives. The Shire now believes that these charges may be recovered after expected administrative changes at Mowanjum. | MJU |

| | | | |
|-----------------------------------|--------------|--|---------|
| Burrinunga Aboriginal Corporation | \$ 69,527.30 | This debt relates to residential bin charges dating back to 2018 for the group of houses at 18-32 Panton Street Derby. The matter has previously progressed through CS Legal who concluded that due to the nature of the houses, the enforcement of the debt through legal proceedings is difficult as the Shire does not realistically have the ability to exercise our power of sale. The director of the corporation has also previously stated they have no income and no ability to repay this debt. Following this conclusion the Shire wrote to the minister for Local Government's office but a response was not received. The Shire has also attempted to secure payment through the Department of Housing and Works, Aboriginal Housing & the section of the Department of Housing and works that deals specifically with remote area housing. All of these avenues have been unsuccessful to date with each area advising they were not responsible for the payment of these charges. The Shire has most recently been advised to communicate with the Derby office of the Department of Housing and Works however these contact attempts have not been responded to. At this stage the Shire may need to engage directly again with the minister's office or potentially cease collection of waste at this location. The latter option is problematic given the implications this would have from a health/waste recovery point of view. | A107124 |
| Beyond Potential Group Pty Ltd | \$ 3,430.74 | Multiple Waste Charge invoices that company has disputed as they believe the charges are incorrect. Officers have requested that the business outline where the inaccuracies are on their invoices in order to investigate further. To date the business owner have not provided further detail. Once the business has confirmed what the invoice inaccuracies are, officers will be in a position to investigate further. | BPG |
| Broome Cabinets | \$ 1,226.96 | Waste Charge Invoice from June 2025 & Interest Charges, emails and monthly statements have been sent to debtor however no contact has been received. | 1000 |
| Cleanaway Co Pty Ltd | \$ 43,354.14 | Multiple Waste Charge Invoices from September 2025, emails and statements have been sent to debtor. Recent contact from Cleanaway has indicated that these invoices will be cleared by mid-February. Officers will also be requesting further detail form Cleanaway as to what caused the most recent payment delay. | TOX |

10 URGENT BUSINESS

Nil.

11 CLOSURE

11.1 Date of Next Meeting

The next meeting of Audit, Risk and Improvement Committee will be held Thursday 21 May 2026 at Council Chambers, 31 Clarendon Street, Derby.

11.2 Closure of Meeting

The Presiding Member closed the meeting at 5:08pm.

These minutes were confirmed at a meeting on
.....
Signed:
Presiding Person at the meeting at which these minutes were confirmed.
Date:

REPORTS**14 EXECUTIVE SERVICES****14.1 CHANGE OF MEETING DATES FOR THE MAY 2026 ORDINARY COUNCIL MEETING****File Number:** 4150 - Meeting Procedures**Author:** Tamara Clarkson, Chief Executive Officer**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Administrative**SUMMARY**

This report is for Council to consider changing the date of the Ordinary Council Meetings in May to support attendance for Council and officers at the Kimberley Economic Forum (KEF) being held 27 to 29 May 2026 in Derby.

DISCLOSURE OF ANY INTEREST

Nil by Author, or Responsible Officer.

BACKGROUND

Derby has been selected to host the Kimberley Economic Forum for the first time in many years. Derby Chamber of Commerce is hosting this event and planning is well underway. The original dates proposed were mid-May, however due to a change in Parliamentary Sitting Dates, the KEF dates were changed to 27 to 29 May 2026.

Employees from the four Kimberley local governments will be presenting, together with Ministers and key business people in the region.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

Part 2 - Council and Committee meetings

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |
| 1. Leadership and Governance | 1.1 Collaboration and partnership | 1.1.1 Engage with our communities |
| 1. Leadership and Governance | 1.3 Effective Communication | 1.3.3 Use multiple channels to distribute information about services, programs, places and spaces |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|--|
| Organisation's Operations: Insufficient attendance and support for KEF | Possible | Minor | Low | Adoption of amended Council meeting date as recommended. |

CONSULTATION

Internal.

COMMENT

The Ordinary Council meeting was due to be held in Fitzroy Crossing, however the proposed date for the meeting is also an Audit, Risk and Improvement Committee meeting date.

Therefore, it is proposed to change both the date and location of the May meeting.

Proposed Meeting Date Change:

- Ordinary Council Meeting: Thursday 21 May 2026 at 5:30pm in Council Chambers, Derby.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RESOLUTION 04/26**Moved:** *Trish Gault***Seconded:** *Kerrissa O'Meara***That Council:**

- 1. APPROVE** changing the date of the Ordinary Council Meeting from Thursday 28 May 2026 to Thursday 21 May 2026 at 5.30pm in Council Chambers, Derby; and
- 2. PROVIDE** local public notice of the amendment of meeting dates as required by the *Local Government (Administration) Regulations*.

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Geoff Davis, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 9/0

14.2 DRAFT COUNCIL PLAN FOR PUBLIC ADVERTISEMENT**File Number:** 4180**Author:** Tamara Clarkson, Chief Executive Officer**Responsible Officer:** Tamara Clarkson, Chief Executive Officer**Authority/Discretion:** Legislative**SUMMARY**

The current Strategic Community Plan 2021 – 2031 has undergone major review in line with Department of Local Government’s Integrated Planning and Reporting Framework.

The draft Council Plan 2025 – 2035 is presented to Council for approval to advertise for public comment.

DISCLOSURE OF ANY INTEREST

Nil by Author, or Responsible Officer.

BACKGROUND

The *Local Government Act 1995* (Section 5.56) and the *Local Government (Administration) Regulations 1996* require local governments to plan for the future through the Integrated Planning and Reporting Framework. This framework ensures local governments prepare a Strategic Community Plan that reflects the community’s vision and aspirations, and a Corporate Business Plan that outlines priorities to achieve those goals.

The Strategic Community Plan 2021 – 2031 was adopted in December 2020.

Recent reforms under the *Local Government Amendment Act 2023* have replaced the requirement for separate Strategic Community Plan and Corporate Business Plan documents with a Council Plan. This new format removes duplication by providing one integrated plan that clearly outlines the local governments commitments to addressing community objectives.

While the final regulations for the Plan are still pending, Department LG supports transitioning to this format, provided it complies with current regulatory requirements. This will allow Shire of Derby / West Kimberley to align its strategic planning to legislative changes, while ensuring the Council Plan effectively captures the Shire’s priorities and community aspirations.

Catalyse were engaged in July 2025 to commence the process of the development of the draft Council Plan.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.56 – planning for the future.

Local Government (Administration) Regulations 1996 – strategic planning.

Local Government Amendment Act 2023 – Council Plan.

POLICY IMPLICATIONS

Shire of Derby / West Kimberley Strategic Community Plan 2021 – 2031

FINANCIAL IMPLICATIONS

The cost to develop and produce the Council Plan was included in the 2025/26 Annual Budget. Consultant costs for strategic planning – MEMBERS – Consultants 2040152. Additional costs to be incurred for advertising and publication.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|--|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.3 Strive for a Council and workforce that reflects our communities |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|------------|-------------|---------------|--|
| Organisation's Operations: By not adopting a draft Council Plan, the organisation itself has no direction. | Rare | Major | Medium | Adopt the draft plan for public comment. |

CONSULTATION

Catalyse Community Scorecard was distributed to residents, both online and in post boxes. 150 responses were received.

A workshop was held with Council and Executive Staff on 27 October 2025. Community workshops held in Derby and Fitzroy Crossing 28, 29 and 31 October 2025, attended by approximately 50 people.

COMMENT

Officers with support of Catalyse Pty Ltd have undertaken a comprehensive review of the previous Strategic Community Plan 2021 - 2031.

Following a period of community engagement, the plan will be finalised and presented to Council for formal endorsement.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- Draft Council Plan 2026 to 2036**

RESOLUTION 05/26

Moved: Trish Gault

Seconded: Kerrissa O'Meara

That Council APPROVES the draft Council Plan 2026 – 2036 for the purpose of public advertisement.

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Geoff Davis, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 9/0

Our plan for the future

Council Plan 2026-2036



Contents

Introduction

Contents page to be updated on completion

Welcome to the Shire of Derby/West Kimberley’s inaugural **Council Plan** – our plan for the future.

This plan integrates our Strategic Community Plan, Corporate Business Plan and Public Health Plan. It addresses statutory requirements, follows the Integrated Planning and Reporting Framework and Guidelines, and adopts the FUTYR® approach for preparing a Council Plan.

Our plan for the future describes the community’s 10-year vision, outcomes and strategic priorities and our 4-year plan to deliver services and priority projects to address community needs.

The Shire of Derby/West Kimberley collaborated with community members and local businesses to shape this plan through a series of meetings, surveys and workshops. There was a focus on understanding:

- Where are we now?
- Where do we want to be?
- How do we get there?

Key elements in the Strategic Community Plan, including community priorities, vision, outcomes and objectives, will undergo a minor desktop review once every two years and a major review once every four years. Key elements in the Corporate Business Plan, including priority projects and resourcing, will be reviewed and updated annually to ensure continued relevance in a changing environment.



Services and projects that support delivery of the **Public Health Plan** are highlighted with a pink heart symbol throughout this plan.



This plan was developed in collaboration with CATALYSE® Pty Ltd using the FUTYR® integrated planning and reporting approach and a MARKYT® Community Scorecard. FUTYR® and MARKYT® are registered trademarks and proprietary methodologies, used with permission, remain the intellectual property of CATALYSE® Pty Ltd. All rights reserved.

and

Acknowledgement of Country

Shire of Derby/West Kimberley acknowledges the traditional custodians of Country throughout the Shire and the continued connection to the land, waters and community.

Shire of Derby/ West Kimberley would like to pay our respects to the people, the cultures and the Elders past and present and the continuation of cultural, spiritual and educational practices of Aboriginal people.

Message from the Shire President

In our first Council Plan, we are delighted to present the community's vision for the future and how Council plans to work with the community and key partners to achieve this vision.

Together, we will aspire to grow and strengthen our towns, communities and economy with access to quality housing, services, facilities and infrastructure.

In the face of economic challenges, including a national housing crisis and higher costs of living and doing business, Council must carefully consider how rates are spent when responding to community ideas and aspirations, prioritising what the Shire can and cannot afford.

In the short term, Council will focus on debt reduction and sustainable spending to improve the Shire's overall financial health. During this phase, we will undertake service reviews to consider opportunities for viable divestment or best use of available resources for continuous improvement. We will also focus on the community's main priorities, including advocating for more housing, building our economy and improving road safety.

In the medium and long term, we will strive to complete projects to improve overall quality of life for residents, workers and visitors. This includes assessing the feasibility of a centralised recreation facility in Derby and developing a new service delivery model for library services in Fitzroy Crossing and remote Aboriginal communities.

We look forward to working with our key partners and the local community to deliver these important initiatives.

Peter McCumstie
Shire President

Shire of Derby/West Kimberley at a glance

Shire of Derby/West Kimberley is known for its rich Aboriginal heritage and rugged natural beauty.

Covering over 104,000 square kilometres, it includes the towns of Derby, Fitzroy Crossing and Camballin, and 54 remote Aboriginal communities.

The population is predominantly Aboriginal and/or Torres Strait Islander, comprising over 60% of the population. There are 17 distinct language groups, each with their own Indigenous seasons calendar. This rich cultural heritage is central to the identity and future of our region.

The Shire is a gateway to some of Australia's most spectacular and unique natural attractions, like the Gibb River Road, Fitzroy River, Windjana Gorge, Devonian Reef and Horizontal Falls, drawing tourists seeking adventure and cultural experiences.

There is a wide range of public and community facilities, including libraries, swimming pools, town ovals, parks, a civic centre, recreation centres, and essential services like a waste management facility and airport. These amenities support recreation, learning, transport, and community engagement across both urban and remote areas, while iconic locations like the Derby Jetty and community hubs enhance local lifestyle and tourism.

The main industries for employment are education and training, and health care and social assistance, followed by public health and administration.

Continued investment in community development, health services, education, digital connectivity and housing—especially in Aboriginal communities—will be critical to improving long-term wellbeing and equity.

Building on its unique assets, the Shire has strong potential for inclusive and sustainable growth, making the Shire of Derby/West Kimberley a truly unique and vibrant place to live, work and visit now, and for the future.

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DRAFT

Resident population

Shire of Derby / West Kimberley
June 2024, ABS Estimate



8,536

Annual change: 2023-2024
1.2% increase

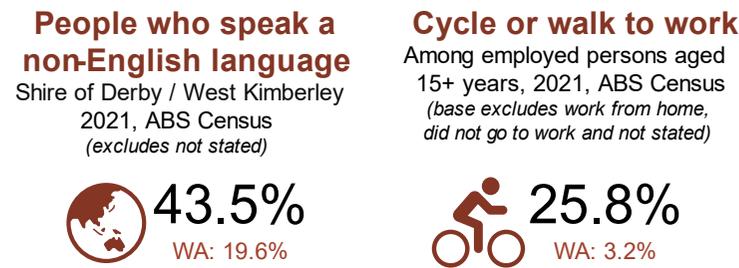
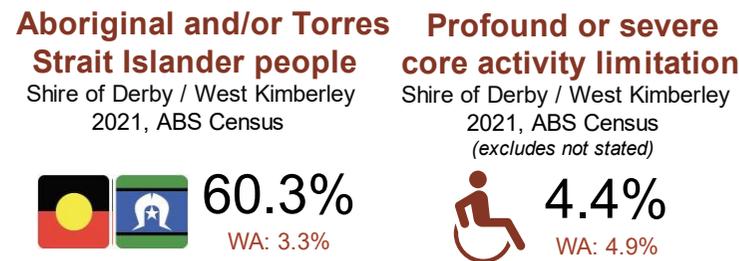
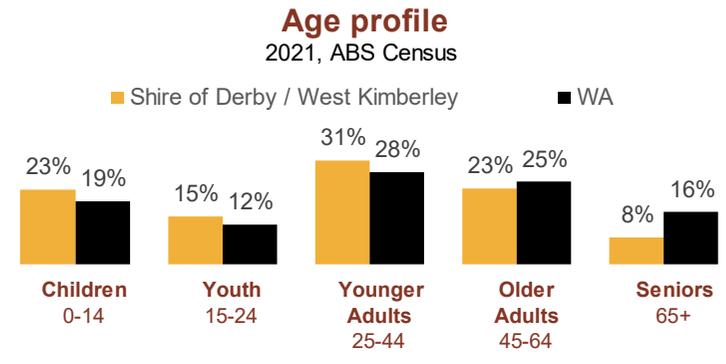
Socioeconomic index for Australia (SEIFA)

Shire of Derby / West Kimberley
2021, ABS Census



818

Rank: 4 out of 139
WA LGAs



Longterm health conditions

% residents, 2021, ABS Census *(excludes not stated)*

| | | |
|---|------|----------|
|  Diabetes (excluding gestational diabetes) | 7.2% | WA: 4.8% |
|  Asthma | 4.9% | WA: 8.1% |
|  Arthritis | 3.9% | WA: 8.4% |
|  Mental health condition (including depression or anxiety) | 3.8% | WA: 9.1% |
|  Heart disease (including heart attack or angina) | 3.2% | WA: 3.9% |
|  Kidney disease | 1.6% | WA: 0.8% |
|  Cancer (including remission) | 1.5% | WA: 3.0% |
|  Lung condition (including COPD or emphysema) | 0.9% | WA: 1.7% |
|  Dementia (including Alzheimer's) | 0.7% | WA: 0.7% |
|  Stroke | 0.7% | WA: 0.9% |

Gross Regional Product

Shire of Derby / West Kimberley
2024, REMPLAN



\$509.8M

Annual change:
+\$13.3M (2.7%)

Visitor economy: tourism jobs

Shire of Derby / West Kimberley
2024, Kimberley Development Commission



155

5.9% of total jobs

Home ownership

Owned outright
or with a mortgage
2021, ABS Census
(excludes tenure type not stated)



17.4%

WA: 70.1%

**Completed year 12
or equivalent**

Shire of Derby / West Kimberley
2021, ABS Census



36.1%

WA: 62.6%

Housing diversity

Semi-detached house,
townhouse, flat or apartment
2021, ABS Census
(excludes not stated)



7.6%

WA: 19.5%

Volunteering

Shire of Derby / West Kimberley
Among 15+ year olds
2021, ABS Census
(excludes not stated)



13.9%

WA: 17.2%

Businesses and jobs

Shire of Derby / West Kimberley
2024, Kimberley Development Commission

Businesses

Jobs

245

2,304

Annual change: -2

+306 offshore jobs

Main industries of employment

2021, ABS Census (% of residents)

Education
and Training

Health Care and
Social
Assistance

Public
Administration
and Safety

Retail Trade

Agriculture,
Forestry
and Fishing

Construction

21.9%

20.1%

13.2%

6.3%

5.7%

5.7%

WA: 9.2%

WA: 14.2%

WA: 6.2%

WA: 9.2%

WA: 2.4%

WA: 9.2%

Strategic Community Plan 2026-2036

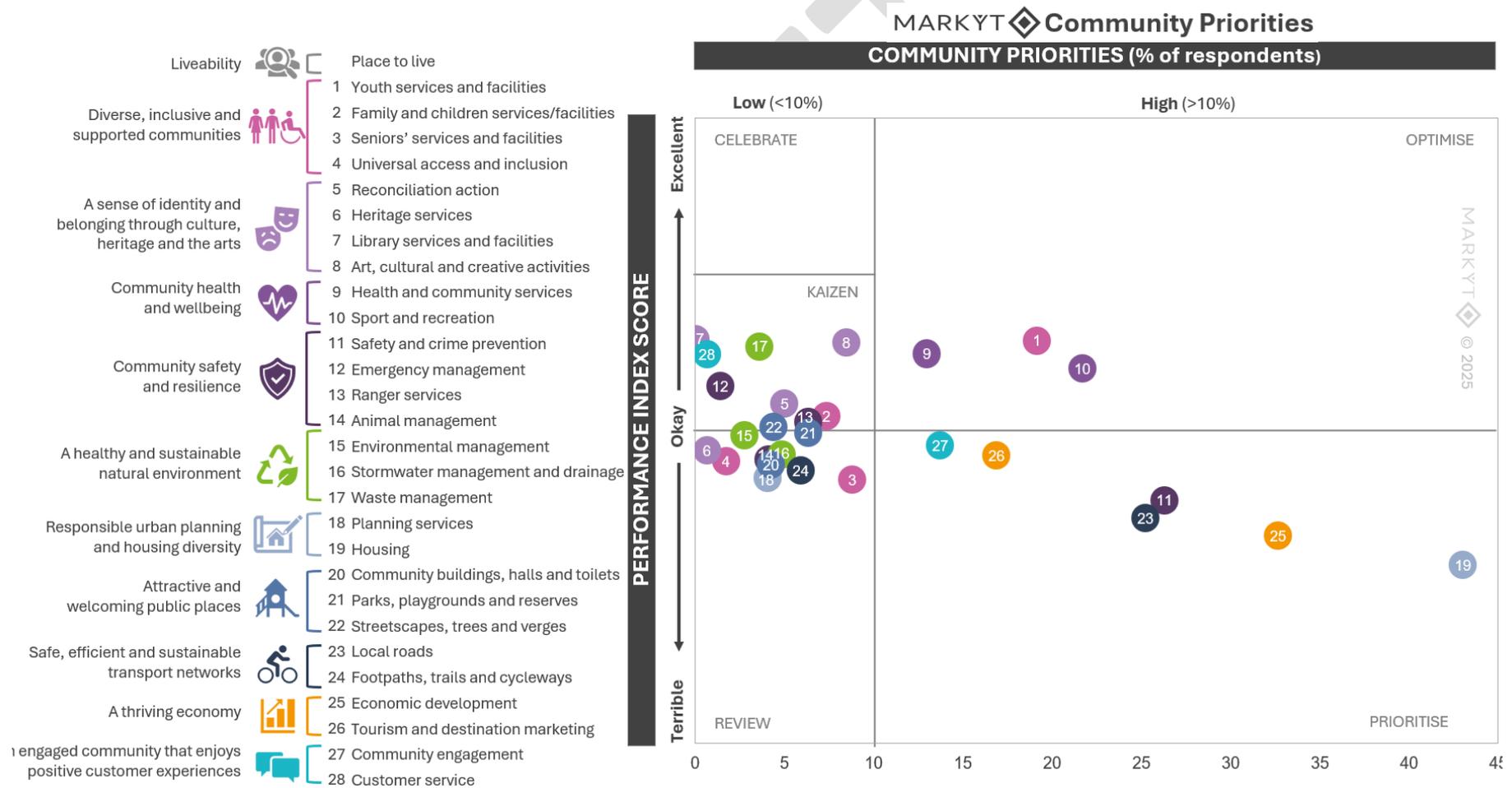
Our community vision

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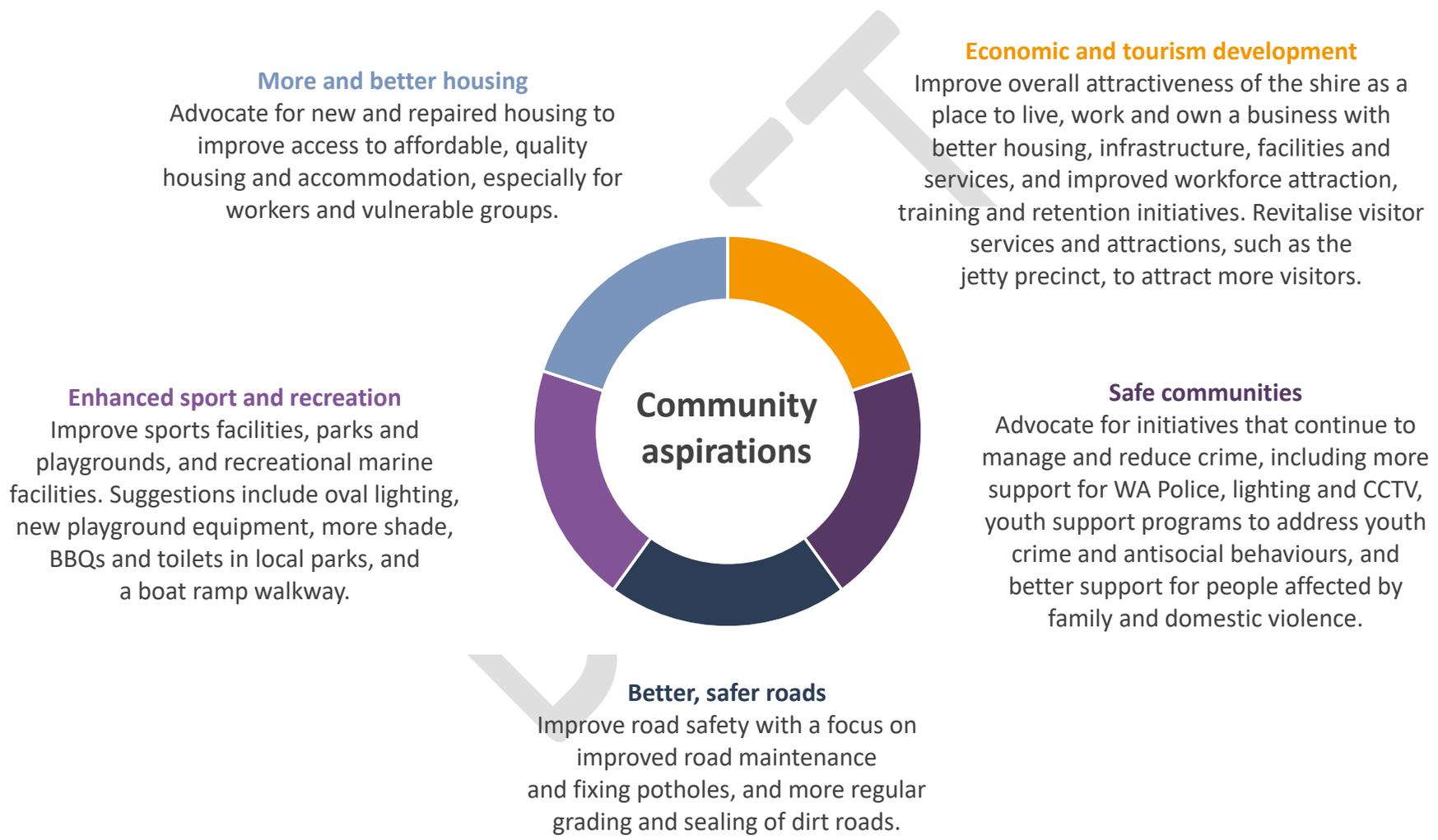
A welcoming community with opportunities to thrive.

Community priorities

To understand perceptions of service levels and community priorities, the Shire of Derby / West Kimberley commissioned an independent review. In 2025, 154 community members completed a MARKYT® Community Scorecard. The highest performing areas were library services, art and culture, youth services and waste management. Housing was the top priority to focus on improving, followed by economic development, safety, tourism and recreation



Community aspirations



Community outcomes

hire of Derby/West Kimberley will work towards achieving 11 core outcomes¹ to meet community needs.



These outcomes align with the FUTYR-11 Community Outcomes for Local Government framework. This framework remains the intellectual property of CATALYSE® Pty Ltd and may not be reused or published without permission.

Objectives

City of Derby/West Kimberley engaged the local community to co-create objectives to support achievement of desired outcomes.

| Outcomes | Objectives |
|--|--|
|  <p>1. Diverse, inclusive and supported communities</p> | <p>1.1 Deliver inclusive facilities and services to enhance quality of life for all ages, cultures and abilities.</p> |
|  <p>2. A sense of identity and belonging through culture, heritage and the arts</p> | <p>2.1 Raise awareness and respect for local history, heritage and cultural diversity. 2.2 Grow participation in the arts, creative industries and community events.</p> |
|  <p>3. Community health and wellbeing</p> | <p>3.1 Improve access to quality health and community facilities, services and programs. 3.2 Grow participation in sport and recreation activities.</p> |
|  <p>4. Community safety and resilience</p> | <p>4.1 Support Police and other key partners to reduce crime and improve community safety. 4.2 Improve the ability to prepare for, respond to and recover from natural disasters and emergencies. 4.3 Encourage responsible animal management.</p> |
|  <p>5. A healthy and sustainable natural environment</p> | <p>5.1 Increase awareness and adoption of sustainable practices to care for local resources, habitats and ecosystems.</p> |
|  <p>6. Responsible urban design and housing diversity</p> | <p>6.1 Support responsible planning and development to meet changing economic and population needs. 6.2 Increase access to diverse and affordable housing options for everyone.</p> |
|  <p>7. Attractive and welcoming public places</p> | <p>7.1 Enhance community buildings, parks, streetscapes and other public places.</p> |
|  <p>8. Safe, efficient and sustainable transport networks</p> | <p>8.1 Facilitate the delivery of safe roads, paths, supporting infrastructure and transport services.</p> |
|  <p>9. A thriving economy</p> | <p>9.1 Diversify and strengthen the local economy. 9.2 Facilitate access to quality education and training to meet local needs.</p> |
|  <p>10. Effective governance and partnerships</p> | <p>10.1 Maintain a high standard of leadership, advocacy, governance and asset management. 10.2 Enhance community capacity by creating and supporting partnerships and volunteering opportunities.</p> |
|  <p>11. An engaged community that enjoys positive customer experiences</p> | <p>11.1 Enhance community engagement and customer experiences.</p> |

Our role and responsibilities

The Shire of Derby/West Kimberley exists to meet the needs of current and future generations through an integration of environmental stewardship, social advancement and economic prosperity. We strive to achieve the community vision, outcomes and objectives by delivering, partnering and advocating for facilities, infrastructure and services to meet local needs.

Deliver

Council is responsible for asset management, compliance and service delivery in accordance with Local Government regulations or as endorsed by Council.

Asset Management

Council maintains, upgrades and operates various public assets, including:

- › Local roads
- › Paths and trails
- › Lighting
- › Stormwater infrastructure
- › Community buildings and public toilets
- › Parks and playgrounds
- › Sporting reserves
- › Streetscapes
- › Shire buildings, vehicles and equipment

Compliance

Council ensures compliance with local regulations, policies and by-laws relating to:

- Planning services
- Heritage services
- Universal access and inclusion
- Ranger services
- Waste management
- Environmental health services

Service Delivery

Council delivers a wide range of services to meet community needs, including:

- Community development
- Reconciliation
- Sport and recreation
- Art and culture
- Library services
- Museum services
- Community engagement
- Customer service
- Volunteer support services

Our role and responsibilities

Partner

Council builds strategic partnerships with Australian and State Government agencies, non-governmental organisations, the private sector and others whose work contributes to delivering the community vision and objectives.

Australian Government

The Australian Government plays a central role in managing national affairs and addressing issues that impact the country, including:

- Indigenous affairs
- Foreign affairs
- Immigration
- Defence
- Welfare programs
- National infrastructure
- Medicare
- Economic regulation
- Education: tertiary
- Environmental protection
- Emergency management

State Government

The Government of Western Australia addresses state-wide issues and needs, including:

- Police, law and order
- Public housing
- Hospitals
- Public health
- State roads
- Public transport
- Economic development
- Tourism
- Education: primary, secondary and vocational
- Land use planning
- Community services
- Emergency services

Other partners

Council collaborates with a range of other stakeholders to address community needs:

- Regional Development Commission
- Neighbouring councils
- Industry and peak bodies
- Major employers, including Rio Tinto, Mount Gibson Iron Limited, and Buru Energy Limited
- Local businesses
- Non-government organisations
- Environmental groups
- Community and cultural groups
- Sporting clubs
- Event organisers
- Funding bodies

Advocate

Council gives voice to the needs and aspirations of the community by advocating for changes in policy and action at relevant levels of government and private industry to bring about the best outcomes for our community.



Community values

Our shared community values represent what is most important to our community, helping to guide the way we act and the choices we make

| | |
|----------|---|
| B | Belonging Everyone feels welcome, valued, and included. |
| O | Open-minded We listen, learn, and embrace different perspectives. |
| A | Accountable We act with integrity and take responsibility. |
| B | Better together We collaborate, support one another, and achieve more as one. |
| S | Sustainable We care for our environment and use resources responsibly. |

Corporate Business Plan 2026/27-2029/30

Outcome 1

Diverse, inclusive and supported communities



Objective 1.1 Deliver inclusive facilities and services to enhance quality of life for all ages, cultures and abilities.

| Service | Service description |
|---------------------------------------|---|
| Community services | Facilitate access to services and programs for children, youth, families and seniors to meet community needs across different ages and life stages. ♥ |
| Universal access and inclusion | Maintain and update Shire facilities, services and communications to ensure universal access and inclusion for all ages, cultures and abilities. ♥ |

Supporting strategies and plans

Disability Access and Inclusion Plan

Strategic initiatives

| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
|--|---------------------------------------|-------|-------|-------|-------|--------|
| Collaborate with private childcare providers to apply for federal and state government grants and advocate for extra support to meet local childcare and after school care requirements. | | ✓ | | | | |
| Advocate for the State Government to work more closely with Aboriginal Community Controlled Organisations, schools and businesses to strengthen local youth engagement and employment pathways , including developing more effective programs to address truancy. | Economic Development Strategy (Draft) | ✓ | | | | |
| Review Shire facilities to ensure they meet universal access and inclusion standards and recommend a costed works program for Council's consideration to address requirements. ♥ | Disability Access and Inclusion Plan | ✓ | | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 2

A sense of identity and belonging through culture, heritage and the arts



Objective 2.1 Raise awareness and respect for local history, heritage and cultural diversity.

| Principal activities – what we will continue to do | |
|--|--|
| Service | Service description |
| Heritage services | Support the preservation, maintenance and promotion of local heritage, including Wharfinger's House Museum, Boab Prison Tree, Old Derby Goal, Frosty's Pool, Myalls Bore and Cattle Trough, Derby jetty, cattle yards, Bungarun, The Centenary Pavillion, and Derby and Fitzroy Crossing pioneer cemeteries with cemetery records dating back to 1908. |
| Citizenship ceremonies | Host citizenship ceremonies to issue certificates and celebrate new Australian citizens. |

| Supporting strategies and plans |
|---------------------------------------|
| Economic Development Strategy (Draft) |

| Strategic initiatives | | | | | | |
|--|---------------------------------------|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Identify and promote available grants, grant writing assistance and other support services to assist and encourage Aboriginal Community Controlled Organisations, local artists, schools and community groups to produce stories, film, social media content and town art to promote and celebrate local culture, history and heritage. | Economic Development Strategy (Draft) | | \$ | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Objective 2.2 Grow participation in the arts, creative industries and community events.

| Principal activities – what we will continue to do | |
|--|--|
| Service | Service description |
| Library services | Promote and deliver a range of art, culture and literacy services, programs and events at Derby Public Library. |
| Art, culture and community events | Host and support cultural, creative and community-building activities and events, such as the Kimberley Art and Photographic Prize and Community Citizen of the Year Awards. |
| | Support event managers, traders and stallholders to host events and work within the shire by issuing event, trader and stallholder permits. |
| | Promote local arts activities and events through the Shire’s website, “What’s on” community event calendar and local noticeboards. |

Supporting strategies and plans

| Strategic initiatives | | | | | | |
|---|-------------------|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Develop an Arts, Culture and Events Plan including plans to leverage key events like the 2028 Solar Eclipse. | | | \$ | | | |
| Establish a new service delivery model for library services in Fitzroy Crossing and remote Aboriginal communities. | | \$ | | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 3 Community health and wellbeing



Objective 3.1 Improve access to quality health and community facilities, services and programs.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Community health and wellbeing | Support local community organisations to deliver health and community services to meet local needs, including maternal and infant health and preventative health services (i.e. immunisations). ♥ |
| | Deliver Department of Health community education initiatives to: <ul style="list-style-type: none"> Promote public health, food safety, healthy eating and active living Reduce the burden of chronic disease, infectious and communicable disease, and injury. ♥ |
| | Advocate for improved access to health and community services to address local priorities. ♥ |
| Environmental health services | Monitor registerable premises, such as food businesses, public/private swimming pools, caravan parks and camping grounds, public buildings and public events to identify, prevent and remedy health and environmental related hazards and risks. ♥ |
| | Address environmental health complaints relating to mosquitos, rodents and other pests, food safety, light, noise and odour nuisances, asbestos, and hoarding and squalor. ♥ |
| | Deliver environmental health services in remote Aboriginal communities, including community education, animal desexing program and mobile washing machine. ♥ |

| Supporting strategies and plans |
|---------------------------------|
| Public Health Plan |

| Strategic initiatives | | | | | |
|---|-------|-------|-------|-------|--------|
| Priority projects | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Advocate for integrated health and community service centres to be established in Derby and Fitzroy Crossing - one-stop hubs to improve access to coordinated medical, health and community services, especially for community members who must travel to access these services. ♥ | ✓ | | | | |
| Advocate for the Australian Government to fund and deliver mobile dental services in Derby, Fitzroy Crossing and Aboriginal communities. ♥ | ✓ | | | | |
| Advocate for a local drug and alcohol rehabilitation centre and support services. ♥ | ✓ | | | | |

Objective 3.2 Grow participation in sport and recreation activities.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Sport and recreation | Maintain recreational facilities, including Derby Recreation Centre, Fitzroy Crossing Recreation Precinct, Derby Memorial Swimming Pool, Fitzroy Crossing Swimming Pool, and Derby Golf Course. ♥ |
| | Maintain town ovals, including Derby Town Oval and Fitzroy Crossing Town Oval. ♥ |
| | Facilitate access to sport, recreation and leisure programs. ♥ |
| | Manage facility and equipment hire to support sport and recreation activities and events. ♥ |
| | Support sporting clubs and community groups to access grant funding with letters of support and other assistance. ♥ |
| | Promote local sports and recreational activities and events through the Shire’s website, “What’s on” community event calendar and local noticeboards. ♥ |

Supporting strategies and plans
 Sport and Recreation Strategy: Derby and Fitzroy Crossing

| Strategic initiatives | | | | | | |
|--|--------------------------------------|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Complete a feasibility study to build a centralised recreation facility in Derby. ♥ | Kimberley Investment Prospectus 2021 | | ✓ | | | |
| Install lights on Derby Oval . ♥ | | \$ | | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 4 Community safety and resilience



Objective 4.1 Support Police and other key partners to reduce crime and improve community safety.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Law, order and public safety | Facilitate an inter-agency approach to crime reduction planning and programs, with participation in regional forums for improved coordination across local, state and federal agencies. ♥ |
| | Host the Shire’s CCTV network and lighting in public places, with continued advocacy for State Government to expand and fund improvements and ongoing maintenance programs. ♥ |
| | Adopt Crime Prevention Through Environmental Design (CPTED) concepts to facilitate provision of safe buildings and spaces in all town planning and urban renewal projects. ♥ |
| | Promote community engagement initiatives to improve community safety. ♥ |

| Strategic initiatives | | | | | |
|---|-------|-------|-------|-------|--------|
| Priority projects | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Identify streets and public places with poor lighting , then advocate for relevant government agencies to fund and deliver improvements. ♥ | | \$ | | | |
| Seek Government support for injury-prevention initiatives to reduce harm from broken glass, such as grants for clean-up programs and street sweeping services. ♥ | | \$ | | | |
| Develop a Community Safety Plan . ♥ | ✓ | | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Objective 4.2 Improve the ability to prepare for, respond to and recover from natural disasters and emergencies.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Emergency management | Provide and maintain sufficient facilities, with Federal and State government funding, to enable the community to respond to cyclones, flooding, bushfires and other natural disasters and emergencies. ♥ |

| Strategic initiatives | | | | | |
|--|-------|-------|-------|-------|--------|
| Priority projects | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Scope requirements to upgrade multipurpose recreation / evacuation centres in Derby and Fitzroy Crossing to ensure facilities are safe and fit for purpose (with air-conditioning, accessible toilets etc). ♥ | \$ | \$ | | | |
| Build cash reserves to enable the Shire to respond to immediate requests following a natural disaster or emergency. ♥ | ✓ | ✓ | ✓ | ✓ | ✓ |

Objective 4.3 Encourage responsible animal management.

| Principal activities – what we will continue to do | |
|--|--|
| Service | Service description |
| Animal management | Deliver ranger services, including public education, patrols, investigation of complaints relating to barking, wandering and lost pets, dog attacks etc. and issuing infringements to encourage responsible animal ownership and compliance with local laws. ♥ |
| | Promote animal advocacy and protection services delivered by key partners. This includes the RSPCA which is responsible for investigating concerns relating to animal cruelty, welfare, neglect or abandonment, and animal shelters that care for and rehome abandoned pets. |

| Strategic initiatives | | | | | |
|---|-------|-------|-------|-------|--------|
| Priority projects | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Research and introduce new initiatives to improve dog control – aiming to reduce the incidence of stray dogs and dog attacks. ♥ | ✓ | ✓ | ✓ | ✓ | |
| Subject to State Government reforms to the <i>Cat Act 2011</i> , promote legislative changes and encourage cat owners to adopt cat containment practices to reduce local impacts on native wildlife. | ✓ | ✓ | ✓ | ✓ | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 5



A healthy and sustainable natural environment

Objective 5.1 Increase awareness and adoption of sustainable practices to care for local resources, habitats and ecosystems.

| Principal activities – what we will continue to do | |
|--|--|
| Service | Service description |
| Conservation and environmental management | Support key stakeholders, including the Government, Derby Landcare Group, local businesses and community to manage and conserve local nature reserves and wetlands, including feral animal management. |
| Pest and mosquito management | Support pest control and public education programs to address priority environmental health concerns, including mosquitos, Cane Toads and Sentinel Chickens (through Department of Health Sentinel Chicken Program). ♥ |
| Water management | Promote efficient use and management of water resources. |
| | Promote safe and effective disposal of wastewater. |
| Waste management | Deliver waste management services including landfill site management, waste collection, operation of septic tanks and litter control. |
| | Deliver community education campaigns on waste separation, resource recovery, and circular economy practices. |
| | Promote the Containers for Change scheme; delivered by Nirrumbuk Environmental Health and Services in Derby and the Foundation for Indigenous Sustainable Health (FISH) in Fitzroy Crossing. |
| Supporting strategies and plans | |
| Economic Development Strategy (Draft) | |

| Strategic initiatives | | | | | | |
|--|---------------------------------------|-------|-------|-------|--------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Develop a Waste Management Strategy with consideration for a regional approach to recycling, materials recovery, green waste composting and landfill. | Economic Development Strategy (Draft) | ✓ | | | | |
| Close and rehabilitate Derby landfill site as this site has reached the end of useful life., new site to be progressed | | | | | \$6.6M | |
| Collaborate with key partners, such as Horizon Power, Energy WA and the Cooperative Research Centre for Developing Northern Australia, to pilot community-scale renewable microgrids in priority locations. | Economic Development Strategy (Draft) | | | \$ | | |
| Collaborate with key partners, such as Aboriginal ranger organisations and the Department of Biodiversity, Conservation and Attractions, to investigate opportunities for a pilot carbon offset or biodiversity restoration project . | Economic Development Strategy (Draft) | | | \$ | | |
| Advocate for inclusion of local energy innovation projects in the Northern Australian Action Plan 2024-2029 and State Government renewable energy transition programs. | Economic Development Strategy (Draft) | | | \$ | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 6

Responsible urban design and housing diversity



Objective 6.1 Support responsible planning and development to meet changing economic and population needs.

| Principal activities – what we will continue to do | |
|--|--|
| Service | Service description |
| Town planning | Advocate for government and private industry to deliver sufficient, fit for purpose land, infrastructure and utilities, including telecommunication and internet services, to meet current and changing needs. |
| | Oversee implementation of the Local Planning Strategy and Local Planning Scheme, and assessment of planning applications, to ensure sufficient land availability and optimal land use. |

| Supporting strategies and plans |
|--|
| Local Planning Strategy, Local Planning Scheme and Economic Development Strategy (Draft) |

| Strategic initiatives | | | | | | |
|--|---------------------------------------|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Advocate for the Government to repurpose underutilised Crown land for housing. Identify and promote opportunities to release industrial and commercial land to support economic development. | Economic Development Strategy (draft) | ✓ | | | | |
| Develop Precinct Plans for key sites including Derby Wharf, Derby town centre and Fitzroy Crossing to guide coordinated investment, infrastructure and housing infill projects. | Economic Development Strategy (draft) | | \$ | | | |
| Implement subdivision strategies to release land for new housing. Promote land release incentives and flexible development pathways for private sector developers and community housing providers. | Economic Development Strategy (draft) | | ✓ | | | |
| Work with community to identify sites and land tenure agreements to be investment-ready for renewable infrastructure projects . | Economic Development Strategy (draft) | | ✓ | | | |
| Continue to review the Local Planning Scheme and infrastructure policies to encourage investment readiness , consistent with infrastructure and workforce goals. | Economic Development Strategy (draft) | ✓ | ✓ | ✓ | ✓ | |

Objective 6.2 Increase access to diverse and affordable housing options for everyone

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Housing advocacy | Advocate for and support the Australian Government, State Government, private industry and community service providers to deliver diverse and affordable housing to meet local community needs. |
| Planning and building approvals | Provide planning and building approvals in a timely manner to support land and property owners to increase housing supply and quality. |
| Worker housing | Provide staff housing to attract and retain essential Shire workers. |

| Supporting strategies and plans |
|--|
| Local Planning Strategy, Local Planning Scheme and Economic Development Strategy (Draft) |

| Strategic initiatives | | | | | | |
|---|---------------------------------------|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Host annual Regional Housing Forums with key partners, including Government, private and community representatives, to agree on an approach to address local housing needs and fast-track delivery of new housing. | Economic Development Strategy (draft) | ✓ | ✓ | ✓ | ✓ | |
| Advocate to the responsible agencies to renovate, demolish and fast-track replacement of houses that are no longer suitable for the Government Regional Officer Housing Program. | | ✓ | ✓ | ✓ | ✓ | |
| Prepare and promote a register of sites suitable for new housing developments, including social, affordable and modular homes. | Economic Development Strategy (draft) | ✓ | | | | |
| Investigate opportunities to fast-track approval processes for modular and prefabricated housing and housing projects. | Economic Development Strategy (draft) | | ✓ | | | |
| Investigate workforce and migration programs to address skills shortages in the construction and housing maintenance sectors. | Economic Development Strategy (draft) | | ✓ | | | |

✓ Covered by operating budget

§ Additional funding or resources required

Outcome 7

Attractive and welcoming public places



Objective 7.1 Enhance community buildings, parks, streetscapes and other public places.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Facilities management | Maintain public buildings and facilities, including Derby Civic Centre and public toilets. |
| Parks and playgrounds management | Maintain local parks and playgrounds. In Derby, this includes Apex Park, Lytton Park, Madi’s Playground, Nicholson Square, Wharf Park and Stanley Square. In Fitzroy Crossing, this includes Fitzroy Gardens and Fitzroy Crossing Park. |
| Streetscapes | Maintain nature strips and streetscapes, including the planting and maintenance of street trees. |

| Supporting strategies and plans |
|---------------------------------------|
| Economic Development Strategy (Draft) |

| Strategic initiatives | | | | | | |
|--|--|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Undertake a comprehensive audit of community facilities , including schools, youth centres, skateparks, town halls and swimming pools, to assess current condition and undertake community consultation to prioritise required works to include in the Capital Works Program. ♥ | Economic Development Strategy (Draft); Capital Works Program | ✓ | | | | |
| Develop a Community Facilities Renewal Program to upgrade and activate community, sport and youth facilities in Derby and Fitzroy Crossing. ♥ | Economic Development Strategy (Draft) | ✓ | | | | |
| Develop a Derby and Fitzroy Main Street Masterplans to create a welcoming and vibrant main street experience for community members and visitors to Derby and Fitzroy Crossing. | | | ✓ | | | |

| Strategic initiatives | | | | | | |
|--|---------------------------------------|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Prepare a Public Realm Masterplan for Derby and Fitzroy Crossing to: <ul style="list-style-type: none"> Identify priority streets, intersections and public spaces for improvement. Install new street furniture, shaded seating, murals and lighting. Improve pedestrian connectivity between key civic, retail and tourism nodes. Provide landscaping, wayfinding and shaded community gathering areas to enhance accessibility and comfort. Build toilets at Derby and Fitzroy Crossing Cemetery. | Economic Development Strategy (Draft) | | \$ | | | |
| Prepare a business case and seek funding to deliver a safer boat ramp in Derby. | | \$ | | | | |
| Develop a Derby Jetty Master Plan with consideration for a restaurant on the wharf and a tramway to connect Derby Jetty with the Woolshed. | | | ✓ | | | |
| Develop a costed Wayfinding and Interpretative Signage Plan to include Derby and Fitzroy Crossing entry statements, Gibb River Road junctions and key tourism attractions. | Economic Development Strategy (Draft) | | \$ | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 8

Safe, efficient and sustainable transport networks



Objective 8.1 Facilitate the delivery of safe roads, paths, supporting infrastructure and transport services.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Roads | Design, construct and maintain local roads and carparks. |
| Paths and trails | Design, construct and maintain local footpaths and trails. |
| Transport licensing | Support vehicle registration and licensing services on behalf of Department of Transport. |

| Supporting strategies and plans |
|--|
| Road Management Plan 2024-2029 – Sealed Roads Kimberley Investment Prospectus 2021 Sport and Recreation Strategy: Derby and Fitzroy Crossing Trails Plan and Playground Strategy Kimberley 2050 Cycling Strategy (Department of Transport) |

| Strategic initiatives | | | | | | |
|---|---|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Lobby for management of Camballin Road and Camballin Myroodah Road to be transferred to Main Roads WA and for these roads to be resealed to provide a safe, all-weather connection to Looma Aboriginal community . | Kimberley Investment Prospectus 2021 | | | | | |
| Carry out the Works Program in the Road Management Plan 2024-2029 – Sealed Roads. | Road Management Plan 2024-2029 – Sealed Roads | \$ | \$ | | | |
| Complete the Fairbairn Street Upgrade construction phase. | | ✓ | | | | |
| Advocate for Government to maintain unclassified, orphan roads . | | ✓ | | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 9 A thriving economy



Objective 9.1 Diversify and strengthen the local economy.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Economic development | Support Derby Chamber of Commerce to facilitate business development. |
| | Participate in economic development forums and meetings to strengthen relations and collaborations across different agencies and partners, including Kimberley Development Commission, Regional Development Australia: Kimberley, Aboriginal Community Controlled Organisations, Kimberley Ports Authority, and other major employers and service providers. |
| | Manage film permits to support independent filmmakers to work within the shire. |
| Tourism services | Continue to engage in the Regional Development Commission working group to identify and prioritise activities to grow tourism. |
| | Support the development and promotion of local tourist attractions, including: <ul style="list-style-type: none"> • Boab Prison Tree • Sculptures on the Marsh • Joonjoo Botanical Trail • Wharfinger’s Museum • Historical sites • Gibb River Road • Buccaneer Archipelago • Bandilngan (Windjana Gorge) • Dimalurru (Tunnel Creek) National Park • Danggu National Park and Geiki Gorge |
| Airport management | Operate and maintain local airport facilities. |
| Supporting strategies and plans | |
| Economic Development Strategy (Draft) The Kimberley Regional Tourism Development Strategy 2023-2033 Pilina Western Australian Aboriginal Tourism Action Plan 2021-2025 | |

| Strategic initiatives | | | | | | |
|--|--|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Support the Derby Chamber of Commerce to develop and embed a Supplier Mentoring Program to help businesses and organisations to meet tendering and compliance requirements. | Economic Development Strategy (Draft) | ✓ | | | | |
| Support Derby Chamber of Commerce to facilitate seed funding and business development workshops to help new and emerging businesses and organisations to access grants and finance. | Economic Development Strategy (Draft) | ✓ | | | | |
| Advocate for Kimberley Development Commission to assess tourism accommodation gaps and develop an investment attraction strategy to attract new providers, such as luxury hotels, self-contained accommodation, caravan and camping sites, and experiential accommodation (i.e. Aboriginal sites, station stays, agritourism and glamping). | The Kimberley Regional Tourism Development Strategy 2023-2033; Economic Development Strategy (Draft) | ✓ | | | | |
| Collaborate with key partner Derby Chamber of Commerce, to advocate for and promote Aboriginal-led cultural tourism experiences and cross-promote Aboriginal enterprises. | Economic Development Strategy (Draft) | \$ | | | | |
| Upgrade Fitzroy Crossing Airport . | Long Term Financial Plan | | | | | \$30M |

✓ Covered by operating budget

\$ Additional funding or resources required

Objective 9.4 Facilitate access to quality education and training to meet local needs.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Education and life-long learning | Advocate for improved access to quality education and life-long learning opportunities within the shire to support present and changing social and economic needs, including resume writing and IT training to utilise important government websites such as MyGov. |
| | Collaborate with key partners to deliver local literacy programs. |

| Supporting strategies and plans |
|--|
| WA Regional Education Strategy (a State Government strategy) |
| Economic Development Strategy (Draft) |

| Strategic initiatives | | | | | | |
|---|---------------------------------------|-------|-------|-------|-------|--------|
| Priority projects | Linked strategies | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Introduce a local employment and training clause in major Shire contracts with a requirement for suppliers to demonstrate local workforce training and participation. | Economic Development Strategy (Draft) | ✓ | | | | |
| Incorporate training and skills development opportunities for local technicians, apprentices and Aboriginal ranger organisations to participate in renewable energy construction and maintenance. | Economic Development Strategy (Draft) | ✓ | | | | |
| Introduce education and local employment programs linked to recycling and waste reduction initiatives, especially to reuse old tyres, vehicles and ‘ghost nets’ (lost, abandoned or discarded fishing nets). | Economic Development Strategy (Draft) | | \$ | | | |

✓ Covered by operating budget

\$ Additional funding or resources required

Outcome 10 Effective governance and partnerships



Objective 10.1 Maintain a high standard of leadership, advocacy, governance and asset management.

| Principal activities – what we will continue to do | |
|--|---|
| Service | Service description |
| Leadership and governance | Develop and oversee local laws, regulation and policies. |
| | Administer integrated planning and reporting requirements, including the development and administration of a Strategic Community Plan, Corporate Business Plan, Long-Term Financial Plan, Annual Budget, Asset Management Plan, Workforce Plan, Risk Management Framework, and various supporting plans and strategies. |
| | Develop human resource management policies, procedures and systems for current and future workforce needs. |
| Asset management | Provide responsible management of Shire assets including council buildings, staff housing, vehicles, machinery and the depot. |
| Stakeholder management | Work collaboratively with other local government authorities in the Kimberley region, and represent and promote the Shire at appropriate regional, State and Federal forums. |
| | Broker meetings with State and Federal officers, Ministers, and departmental executives to advance critical issues and stakeholder proposals. |

| Supporting strategies and plans |
|--|
| Council Plan (integrated Strategic Community Plan and Corporate Business Plan) |
| Long-term Financial Plan |
| Annual Budget |
| Asset Management Plan |
| Workforce Plan |
| Risk Management Framework |
| Rating and Property Strategy (proposed) |
| Disability Access and Inclusion Plan |

| Strategic initiatives | | | | | |
|---|-------|-------|-------|-------|--------|
| Priority projects | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Prepare a Regional Advocacy and Investment Prospectus highlighting priority projects and funding opportunities | ✓ | | | | |
| Develop a Rating and Property Strategy to ensure fair and sustainable revenue generation to fund, maintain and deliver public services and infrastructure. | ✓ | | | | |
| Review and update Shire IT applications to meet universal access and inclusion standards for staff with disability or medical conditions. | ✓ | ✓ | ✓ | ✓ | ✓ |

Objective 10.2 Enhance community capacity by creating and supporting partnerships and volunteering opportunities.

| Principal activities – what we will continue to do | |
|--|--|
| Service | Service description |
| Community partnerships | Establish and manage relationships and community partnership agreements with community partners. |
| Volunteer services | Deliver volunteer support services to grow and strengthen community capacity. |
| Grant management | Fund, promote and deliver grant programs. |

| Strategic initiatives | | | | | |
|---|-------|-------|-------|-------|--------|
| Priority projects | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Facilitate the Derby/West Kimberley Prisoner Work Partnership Program. | ✓ | | | | |
| Develop a Volunteer Management and Support Strategy. | | ✓ | | | |

Outcome 11

An engaged community that enjoys positive customer experiences



Objective 11.1 Enhance community engagement and customer experiences.

| Principal activities – what we will continue to do | | | | | |
|--|---|-------|-------|-------|--------|
| Service | Service description | | | | |
| Community engagement | Engage with the community to seek feedback and input into Council decisions. | | | | |
| Communications | Inform community members and other key stakeholders about local services, facilities, projects and Council decisions through Shire of Derby/West Kimberley communication channels, including the website, social media pages, newsletters and noticeboards. | | | | |
| Customer service | Deliver excellent customer service. | | | | |
| Supporting strategies and plans | | | | | |
| Community Engagement Strategy (proposed) | | | | | |
| Social Media Strategy 2024 | | | | | |
| Strategic initiatives | | | | | |
| Priority projects | 26/27 | 27/28 | 28/29 | 29/30 | Future |
| Develop a Community Engagement Strategy . | | | | | |

✓ Covered by operating budget

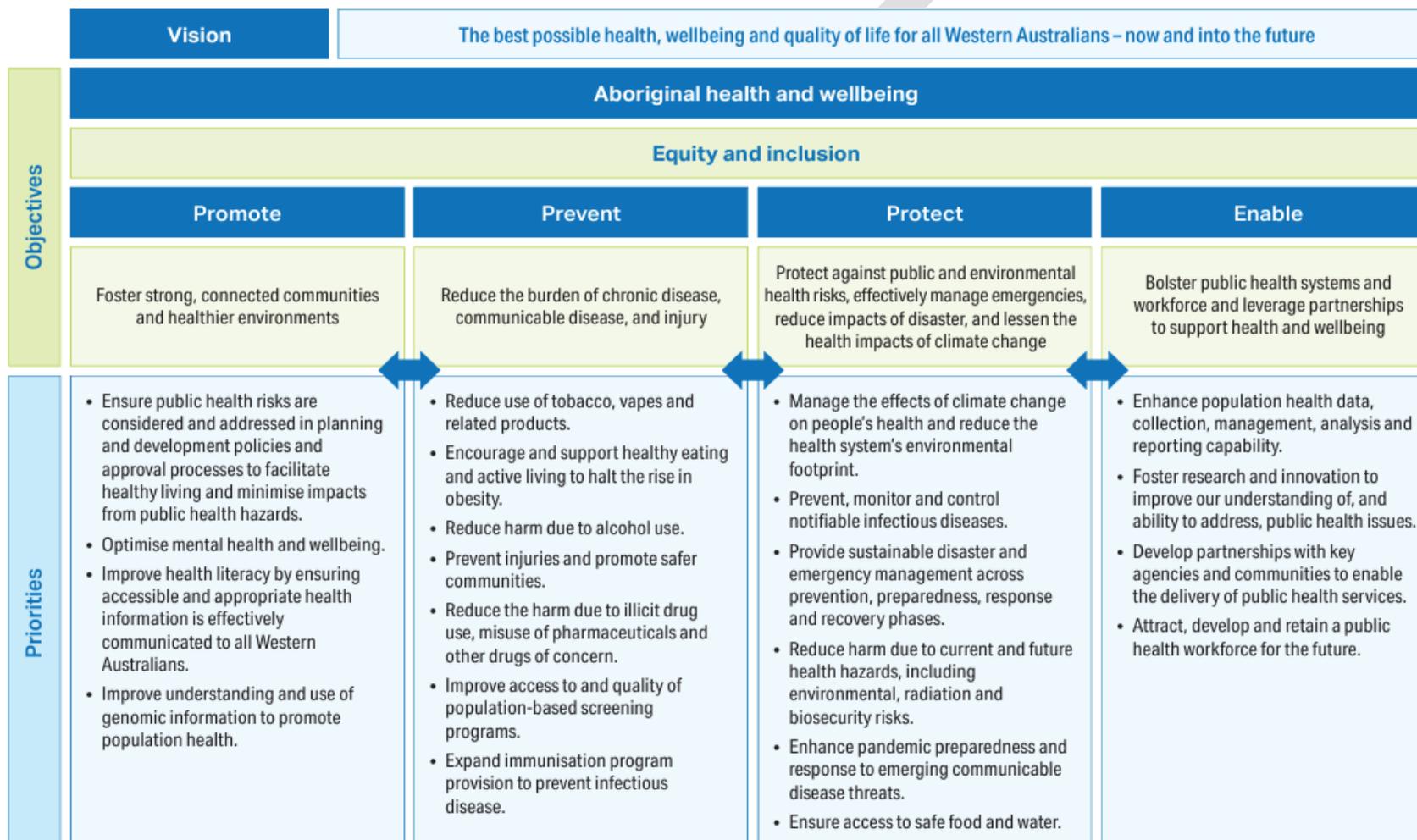
\$ Additional funding or resources secured



Public Health Plan

Public Health Plan

The Shire will support the State Government with localised achievement of objectives and priorities in the **State Public Health Plan for Western Australia** (illustrated in the diagram below) by implementing a range of services and projects that are indicated with a ♥ symbol throughout this plan.



Supporting strategies and plans

Several strategies and plans informed the creation of this Council Plan and will continue to guide the Shire of Derby/West Kimberley to achieve the community's desired outcomes.

Long-Term Financial Plan

The Long-Term Financial Plan is Council's 10-year financial planning document. It is created with consideration for forecast income, cash flow, rate setting, financial position and equity statements. These statements are supported by details of assumptions on which the plan has been developed, projected income and expenditure, scenario modelling and sensitivity analysis, major capital works schedules, and risk assessments of major projects. As assumptions and forecasts may be impacted by unanticipated social and financial changes, this plan is regularly reviewed and adjusted.

Asset Management Plan

Effective management of local government assets is crucial to the sustainable delivery of services to meet community needs. Asset Management Plans are essential to ensure that assets are created, maintained, renewed and retired or replaced at appropriate intervals to ensure continuity of services at chosen service levels.

Workforce Plan

The Workforce Plan helps to shape the workforce now and for the future. It provides a coordinated approach for resourcing key projects, services, and operations to meet organisational objectives and community priorities. The Workforce Plan profiles the current workforce, considers labour market forces and trends, identifies skill, knowledge and resourcing gaps, advises on recruitment, training and retention strategies to close any gaps, conducts risk assessment and proposes mitigation strategies, and monitors and reports on key performance indicators.

Risk Management Framework

The Risk Management Framework comprises a Risk Management Policy and a Risk Management Plan. The Framework encourages and guides Councillors and officers to identify, analyse, evaluate, treat, monitor and communicate risks to maximise the potential to achieve goals and objectives and minimise potential for harm or loss.

Capital Works Program

The Capital Works Program describes planned works to improve Council-managed assets over the next five years, such as Council buildings and facilities, roads, footpaths, parks and gardens, sporting grounds and cemeteries. The Program includes a project description, estimated budget and funding sources.

Annual Budget

An Annual Budget is a financial plan adopted each financial year that outlines the anticipated revenue and expenditure to fund the delivery of services, infrastructure, and operations within the community.

Other supporting strategies and plans

Local government is required to fulfill statutory requirements through the provision of various documents, such as the Local Planning Scheme, Disability and Inclusion Plan and Public Health Plan. Council also prepares various plans and strategies to provide an in-depth review and assessment of strategic options to address local priorities.

Strategies, plans and frameworks may be downloaded at www.sdwk.wa.gov.au or requested from the Shire of Derby/West Kimberley.

Financial summary

Insert financial summary

DRAFT

Development and reporting

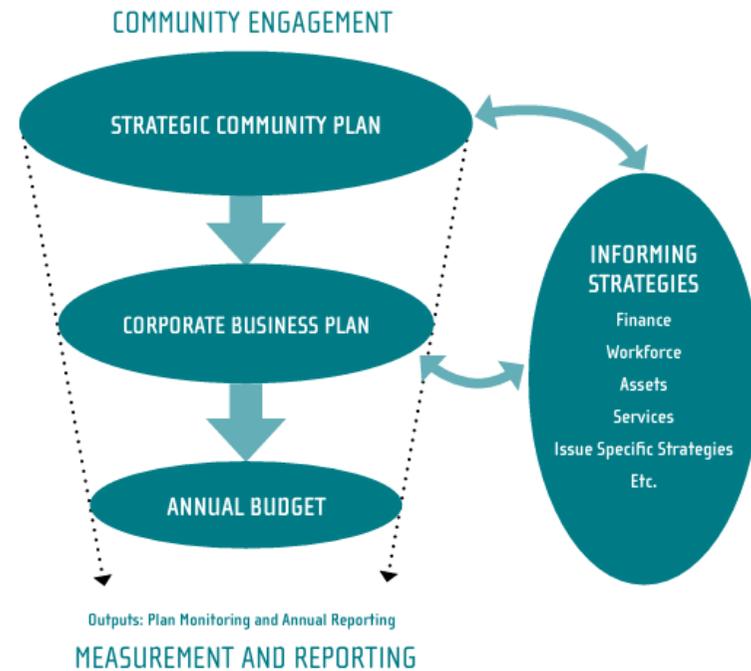
The *Local Government Act 1995* requires that all local governments have a plan for the future. As of 2025, Council was required to adopt a 10-year Strategic Community Plan, 4-year Corporate Business Plan and an Annual Budget. The guidelines suggest these documents are integrated with forming strategies, including an asset management plan, workforce plan, and a long-term financial plan.

To streamline reporting and strengthen integration, the Shire of Derby / West Kimberley is following emerging best practice and has integrated the Strategic Community Plan and Corporate Business Plan to one succinct document and named it the Council Plan.

In 2025, Council embraced the FUTYR[®] approach to conduct a major review of its Strategic Community Plan and Corporate Business Plan. This is a community-led, integrated and streamlined approach designed specifically for local government. It involved:

- Desktop research.
- Detailed review of current plans and strategies to integrate outcomes and actions.
- Community survey and benchmarking using the MARKYT[®] Community Scorecard.
- Workshops with councillors, staff, key stakeholders and local community members.

We express our deepest thanks to community members who assisted with development of this Council Plan. We heard from a good cross section of people in the local community, including young people, families, seniors, people with disability, people with diverse cultural backgrounds, local businesses owners and managers, and representatives from local community organisations.



| | | |
|---|---|--|
| MARKYT  Community Scorecard | MARKYT  VoiceBank | FUTYR  Community Workshops |
| 154 community members | 3,186 word count of ideas and suggestions | 3 Community workshops |

Council will monitor delivery of this plan and publish regular updates to keep the community informed on progress. In line with the Integrated Planning and Reporting Framework guidelines, Strategic Community Plan components will be reviewed by Council once every two years, with a major review including community engagement once every four years. Corporate Business Plan components will be reviewed and updated by Council annually.

Measuring success

MARKYT Community Scorecard

To track progress against outcomes in this plan, Council will use actual and perceived performance measures.

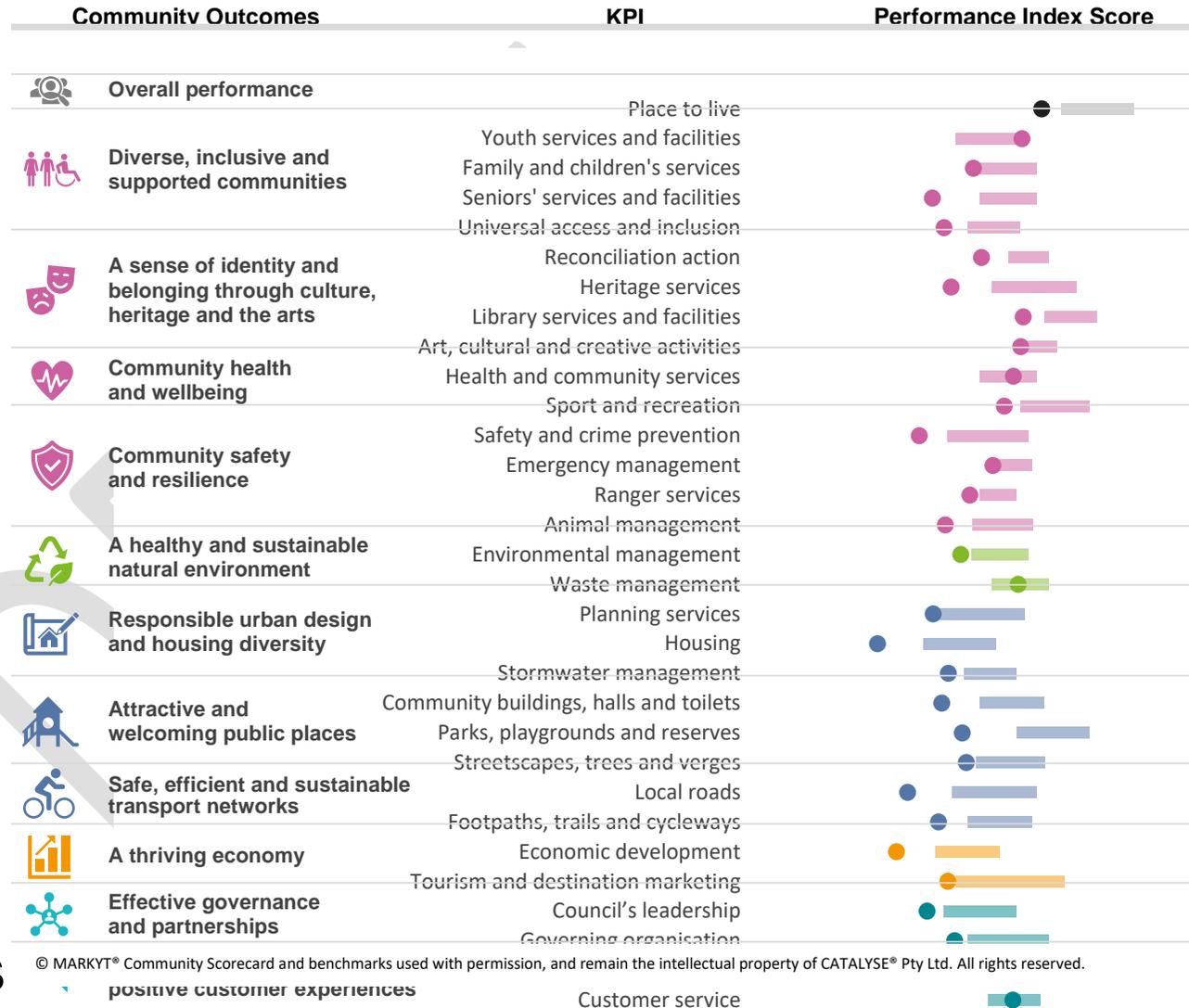
Actual performance data will be regularly updated and reported in the Annual Report.

Community perceptions of performance and service delivery have been measured and benchmarked against industry standards through completion of a MARKYT® Community Scorecard and participation in the MARKYT® Benchmarking Excellence Program.

Over the next 10 years, Council has set an aspirational target to be in the Target Performance Zone, shown as the shaded area in the illustration to the right, with performance ratings between industry average and the industry high score.

Council Performance Score
Source: 2025 MARKYT® Community Scorecard

Target Performance Zone
Shading shows industry average to industry high from the MARKYT® Benchmarking Excellence Program. For further information, visit catalyse.com.au



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Financial indicators

replace with updated financial indicators

| Ratio | Calculation | Indication | Minimum target |
|-----------------------------------|--|---|----------------|
| Current Ratio | current assets minus restricted assets current liabilities minus liabilities associated with restricted assets minus current liabilities associated with long term borrowings | A measure of the Shire's immediate liquidity and the capacity to meet short term financial obligations from unrestricted current assets. | 1. |
| Operating Surplus Ratio | operating revenue minus operating expense own source operating revenue | A measure of the extent to which own source revenues raised cover operational expenses. | 1% |
| Own Source Revenue Coverage Ratio | own source operating revenue operating expense | A measure of the extent of the Shire's ability to cover costs using only discretionary revenue. | 40% |
| Debt Service Coverage Ratio | Annual operating surplus before interest and depreciation principal and interest | A measure of the extent of the Shire's capacity to generate sufficient cash to cover debt payments. | 3 |
| Asset Consumption Ratio | depreciated replacement cost of assets current replacement cost of depreciation assets | A measure of the aged condition of the Shire's physical assets. | 50% |
| Asset Sustainability Ratio | capital renewal and replacement expenditure depreciation expense | A measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. | 90% |
| Asset Renewal Funding Ratio | NPV of planned capital renewals over 10 years NPV of required capital expenditure over 10 years | The Shire's financial capacity to fund asset renewal to support existing service levels. (This ratio is based on the ten years forecast expenditure and as such is only able to be calculated of the first five years of the Plan). | 75% |

Do you have feedback or ideas to help the Shire of Derby/West Kimberley become a better place to live, work, invest and visit?

Please reach out to the Shire of Derby/West Kimberley to share your thoughts and ideas.

| | |
|----------------|----|
| hire Office | XX |
| postal Address | XX |
| telephone | XX |
| mail | XX |
| website | XX |

15 CORPORATE SERVICES

15.1 APPOINTMENT AND NOMINATION OF COUNCIL MEMBERS TO THE BEHAVIOUR COMPLAINTS COMMITTEE

File Number: 4285

Author: Telia Reilly, Governance and Risk Coordinator

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Administrative

SUMMARY

Council is required to consider the appointment of representatives to the Behaviour Complaints Committee. Membership is for a two-year term in line with local government ordinary elections.

DISCLOSURE OF ANY INTEREST

Nil by Author, or Responsible Officer.

BACKGROUND

As per section 5.11 of the *Local Government Act 1995*, Council representatives on its committees and working groups established under the Act are discontinued following a local government election and as such, new nominations for council representation are required. Following the local government ordinary election held on the 18 October 2025, consideration is required to be given to the appointment of representatives on the Behaviour Complaints Committee.

The role and function of the committee is as follows:

| Behaviour Complaints Committee | |
|---------------------------------------|---|
| Membership: | Membership will comprise of Council Members appointed by Council in accordance with Section 5.10 of the <i>Local Government Act 1995</i> . |
| Role and function: | <p>The Behaviour Complaints Committee will act under Delegated Authority in accordance with s.5.16 of the Act. The delegation is recorded in the Shire of Derby/West Kimberley’s Register of Delegations.</p> <p>The role and function of the committee is to deal with Behaviour Complaints made under Division 3 of the Shire’s Code of Conduct for Council Members, Committee Members and Candidates (Nominated Members Code).</p> |
| Meeting Frequency: | Meetings are to be scheduled as required by the Chief Executive Officer or Behaviour Complaints Officer in consultation with the Committees Presiding Member. |

STATUTORY ENVIRONMENT

Local Government Act 1995 s5.2 provides for the appointment of committee members.

Local Government Act 1995 s5.8 outlines that a Council may establish (Absolute Majority required) committees of three or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Local Government Act 1995 s5.9 outlines the composition of committees.

Local Government Act 1995 s5.10 outlines the appointment of committee members.

Local Government Act 1995 s5.11A outlines how the Shire may appoint (by Absolute Majority) a person to be a deputy of a member of a committee, and the deputy must have the same status as the primary member (e.g. Councillor or employee).

Local Government Act 1995 s5.11A outlines the tenure of committee membership.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|------------|-------------|---------------|---|
| Legal & Compliance: Council Members not appointed to the committee, when the need for the committee arises | Unlikely | Moderate | Medium | Ensure Council Members are aware of the committee |

CONSULTATION

Nil.

COMMENT

The Behavioural Complaints Committee is a Committee of Council established in accordance with section 5.8 of the *Local Government Act 1995* for the purpose of dealing with Behaviour Complaints made under Division 3 of the Shire’s Code of Conduct for Council Members, Committee Members and Candidates (Nominated Members Code).

The extent of authority provided to the Behavioural Complaints Committee is specified under Delegated Authority in the Shire's Register of Delegations (1.4.1), and is limited by Condition of the Delegated Authority and includes:

- Dismissing a behaviour complaint in accordance with clause 13 of the Nominated Members Code and providing reasons for any such dismissal.
- Making a finding as to whether an alleged complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than it did not occur (clause 12(3) of the Nominated Members Code).
- Determining reasons for such a finding.
- Where a finding is made that a breach has occurred, determining:
 - To take no further action; or
 - Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

The Chief Executive Officer, or her delegate, supports the Council Members at these meetings. Agendas and minutes will be uploaded to the Council Members Teams channel when available.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

Nil

RESOLUTION 06/26

Moved: *Kerrissa O'Meara*

Seconded: *Trish Gault*

That Council by ABSOLUTE MAJORITY, APPOINT the following membership to the Behavioural Complaints Committee until 20 October 2027:

Cr **Trish Gault**

Cr **Kerrissa O'Meara**

Cr **Eliot Money**

Cr **Adam Cornish**

~~Cr~~ **President Peter McCumstie**

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Geoff Davis, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 9/0 BY ABSOLUTE MAJORITY

15.2 COUNCIL POLICY MANAGEMENT - POLICY REVIEW

File Number: 4160

Author: Telia Reilly, Governance and Risk Coordinator

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Legislative

SUMMARY

Following recent policy review that occurred in November 2025, a number of additional policies required further review. They are presented now for endorsement.

DISCLOSURE OF ANY INTEREST

Nil by Author, or Responsible Officer.

BACKGROUND

A comprehensive review of all Council policies has been completed (Ordinary Council Meeting held 27 November 2025, Resolution 44/25, 45/25 and 46/25), including evaluation assessment and recommendations provided by an independent external advisor, under a guiding principle of ensuring that all policies meet relevant statutory requirements and remain fit for purpose. Policies were also compared to relevant independent advice and templates provided by WALGA and the Department of Local Government.

STATUTORY ENVIRONMENT

Local Government Act 1995, s.2.7 (2) (b) - Council’s governing role includes the following — (b) determining the local government’s policies.

Local Government (Local Government Inspector) Regulations 2025, Part 8A Breach complaints and general complaints and Part 8B Local Government Inspector, adjudicators and authorised officers.

POLICY IMPLICATIONS

As set out in this report.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|-------------------|--------------------|----------------------|---|
| <p>Legal & Compliance:</p> <p>The Council policies are not reviewed to ensure they remain current and compliant with legislation</p> | Unlikely | Moderate | Medium | Ensure Council Members are educated around the local government’s compliance requirements |

CONSULTATION

Internal and external consultancy.

COMMENT

To maintain relevance, policies should be reviewed regularly. The Shire recently completed a comprehensive review of all of its policies to ensure they are fit for purpose, considered emerging requirements resulting from the Local Government Act review and was guided by best practice.

Following this review, the attached three policies required further consideration before being provided to Council for consideration.

The following comments are provided as a guide to those policies:

| | |
|--|--|
| <p>Code of Conduct (Council Members, Committee Members and Candidates)</p> | <p>This policy is set out on a model template used in most local governments.</p> <p>This policy sets principles to guide behaviours of Council Members, Committee Members and Candidates, and was reviewed with minor amendments made to ensure it meets the compliance requirements.</p> <p>This policy has been revised as required through amendments to the <i>Local Government Act 1995</i>.</p> <p>The Local Government Inspector formally assumed powers and functions on 1 January 2026, supported by new regulations detailing:</p> <ul style="list-style-type: none"> • Complaint handling processes for conduct breaches and specified breaches • Appointment and powers of monitors and authorised officers • Infringement notices for certain offences. <p>Because of these legislative reforms all local governments by 1 April 2026 must adopt an updated Model Code of Conduct for council members, candidates and committee members to align with the new complaints handling system.</p> <p>Key changes to the Code of Conduct for Council Members, Committee Members and Candidates and Council Policy Code of Conduct Complaints Management include:</p> |
|--|--|

| | |
|--|---|
| | <ul style="list-style-type: none"> • Insertion of the ‘Local Government Inspector’ and removal of the ‘Standards Panel’ • Inclusion of Part 8A Breach complaints and general complaints and Part 8B Local Government Inspector, adjudicators and authorised officers in the Act • Removal of the terms ‘minor breaches’ and ‘serious breaches’ and insertion of ‘conduct breach’ and ‘specified offence’ • Mandatory referral to the Inspector if the person who is the subject of the complaint has, on at least 2 previous occasions, been found under a local government’s adopted code of conduct to have committed, on or after 1 January 2026, a behavioural breach • A process for mediation of breach complaints is addressed through the introduction of a panel of mediators, established by the Principal Adjudicator • The appointment of a monitor by the Inspector to assist the local government to deal with matters raised by a complaint. |
| <p>Code of Conduct Behaviour Complaints Management Policy</p> | <p>This Policy outlines the procedure for dealing with complaints about alleged breaches of the behaviour requirements included in Division 3 of the Shire’s Code of Conduct (Council Members, Committee Members and Candidates)</p> <p>This policy has been revised for the management of complaints made under the Code of Conduct (Council Members, Committee Members and Candidates).</p> |
| <p>Electronic Attendance at Meetings</p> | <p>This policy was strengthened to ensure legal compliance with the requirements of the <i>Local Government Act 1995</i>, and to provide a structured document with a clear and transparent process for approving and managing electronic attendance.</p> |
| <p>Honorary Freeman of the Shire of Derby / West Kimberley</p> | <p>This is a new policy, which provides the Shire with a structured, transparent process to identify and acknowledge individuals who have rendered exceptional service to the community over a sustained period of time.</p> |

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. **Code of Conduct (Council Members, Committee Members and Candidates)** [↓](#) 
2. **Code of Conduct Behaviour Complaints Management Policy** [↓](#) 
3. **Honorary Freeman of the Shire of Derby / West Kimberley Policy** [↓](#) 
4. **Electronic Attendance at Meetings Policy** [↓](#) 

RESOLUTION 07/26**Moved:** *Kerrissa O'Meara***Seconded:** *Trish Gault***That Council by ABSOLUTE MAJORITY:****1. ADOPT the below policies:****Code of Conduct (Council Members, Committee Members and Candidates);****Code of Conduct Behaviour Complaints Management****Electronic Attendance at Meetings; and****Honorary Freeman of the Shire of Derby / West Kimberley.****2. AUTHORISE the Chief Executive Officer to make any relevant amendments, formatting, or other minor wording changes to the policies.**

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Geoff Davis, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 9/0 BY ABSOLUTE MAJORITY



Shire of Derby / West Kimberley

Code of Conduct

For Council Members, Committee Members and
Candidates

Shire of Derby / West Kimberley

 www.sdwk.wa.gov.au



Shire of Derby / West Kimberley

Adoption

| Adopted by | Date Approved | References | Next Review |
|------------|----------------|---|---|
| Council | 25 March 2021 | OCM Agenda Item No. 11.3, Resolution No. 21/21 | |
| Council | 29 August 2024 | OCM Agenda Item No. 12.2, Resolution No. 104/24 | Within 3 months of the October 2025 Local Government Ordinary Election. |

FOR REVIEW





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CODE OF CONDUCT

Division 1 – Preliminary provisions

1. *Citation and Introduction*

This is the *Shire of Derby/West Kimberley Code of Conduct for Council Members, Committee Members and Candidates* (the Code).

The Code of Conduct comprises three main parts –

- **Division 2 – General Principles**

These are the overarching guiding behaviours expected.

- **Division 3 – Behaviours**

These are the behaviours enforceable by Council or the Local Government Inspector for a breach in conduct.

- **Division 4 – Rules of Conduct**

These are the behaviours enforceable by the Local Government Inspector under Part 8A Division of the Act.

The Council of the Shire of Derby/West Kimberley (the Shire) is the elected body responsible for the administration of the Shire in the best interests of its residents. The Council is committed to providing open, responsive and accountable government. The *Local Government Act 1995* (the Act) requires every Western Australian local government to prepare and adopt a code of conduct to be observed by Council Members, Committee Members (and Candidates where applicable).

The Code of Conduct provides Council Members, Committee Members and Candidates of the Shire with the minimum standard of professional conduct and behaviour in carrying out their functions and responsibilities.

The Code addresses ethical responsibility and encourages greater transparency and accountability. It encourages a commitment to ethical and professional behaviour and outlines principles upon which individual and collective local government behaviours are to be based. The Code should be read in conjunction with the the Act and other legislation that affect Council Members, Committee Members and Candidates. The Code does not override or affect those provisions or requirements.

The Code is complementary to the principles adopted in the Act which incorporate four fundamental aims:

- a. Better decision making by local governments;
- b. Greater community participation in the decisions and affairs of local governments;
- c. Greater accountability of local governments to their communities; and
- d. More efficient and effective local government.

In order to ensure that the Code remains current and relevant, it will be reviewed and presented to Council for re-adoption no more than three months after each Ordinary Council Election.



2. Terms used

(1) In this Code —

Act means the *Local Government Act 1995*;

Shire means the Shire of Derby/West Kimberley;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 13;

publish includes to publish on a social media platform;

Code means this Code of Conduct adopted by the Council;

Committee means a committee established by the Council under the *Local Government Act 1995*;

Council means the Council of the Shire of Derby/West Kimberley;

Council Member means a person who holds the office of Shire President or Councillor;

Employee means a person employed by the Shire of Derby/West Kimberley;

Social media includes: Social networking sites, Video and Photo Sharing Sites, Blogs, Microblogs, Wikis, Online Collaboration Forums, Instant Messaging, Geo-Spatial Tagging.

(2) Other terms used in this Code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

3. Organisational Values

The organisational values and culture are an important part of working at the Shire. Council Members, Committee Members and Candidates are expected to work within the Shire's values and display the following behaviours:

- We are proud of who we are and where we live.
- We will create a positive legacy for our children and children's children.
- We will go about our business with integrity, transparency and authenticity.
- We value and respect what our community has to say and will strive to make things happen.
- We are proud of and value the knowledge of our diverse and strong people and cultures.
- We value our relationships and will work with others to achieve common goals and gain maximum impact.
- We are proud of and committed to the responsible preservation of our unique natural environment and making sure our built environment reflects our current and future needs.
- We are open for and encourage business, industry and all aspects of community development, particularly our thriving arts and cultural scene.



Division 2 – General principles

3. *Overview of Division*

This division sets out general principles to guide the behaviour of Council Members, Committee Members and Candidates.

4. *Personal Integrity*

- (1) A Council Member, Committee Member or Candidate should:
 - (a) act with reasonable care and diligence; and
 - (b) act with honesty and integrity; and
 - (c) act lawfully; and
 - (d) identify and appropriately manage any conflict of interest; and
 - (e) avoid damage to the reputation of the local government.
- (2) A Council Member or Committee Member should:
 - (a) act in accordance with the trust placed in Council Members and Committee Members; and
 - (b) participate in decision-making in an honest, fair, impartial and timely manner; and
 - (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
 - (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. *Relationship with Others*

- (1) A Council Member, Committee Member and Candidate should:
 - (a) treat others with respect, courtesy and fairness: and
 - (b) respect and value diversity in the community.
- (2) A Council Member or Committee Member should maintain and contribute to a harmonious, safe and productive work environment.

6. *Accountability*

A Council Member or Committee Member should:

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to Council or Committee Meetings; and



- (d) be open and accountable to, and represent, the community in the district.

Division 3 – Behaviour

7. Overview of Division

This Division sets out:

- (a) requirements relating to the behaviour of Council Members or Committee Members and Candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal Integrity

- (1) A Council Member or Committee Member or Candidate:
 - (a) must ensure that their use of social media and other forms of communication complies with this Code; and
 - (b) must only publish material that is factually correct.
- (2) A Council Member or Committee Member:
 - (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
 - (b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with Others

A Council Member or Committee Member or Candidate:

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another Council Member or Committee Member or Candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another Council Member or Committee Member or Candidate or a local government employee in connection with the performance of their official duties.

10. Council or Committee Meetings

When attending a Council or Committee Meeting, a Council Member or Committee Member or Candidate:

- (a) must not act in an abusive or threatening manner towards another person; and



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- (b) must not make a statement that the Member or Candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of Council or Committee Meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made:
 - (a) in writing in the form approved by the local government; and
 - (b) to a person authorised under subclause (3); and
 - (c) within one month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise one or more persons to receive complaints ~~and withdrawals of complaints.~~ and withdrawal of complaints.
- (4) A complaint must be dealt with under clauses 12 to 15 unless —
 - (a) the complaint is referred to the Inspector in accordance with subclause (5); and
 - (b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause:

See section 5.105(1) of the Act.

- (5) If the Local Government (Model Code of Conduct) Regulations 2021 regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.
- (6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the Local Government (Local Government Inspector) Regulations 2025 regulation 6.

12. Dealing with Complaints

- (1) (4) After considering a complaint, the local government must, unless it dismisses the complaint under clause 42 or the complaint is withdrawn under clause 43 (1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:

See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.



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- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may:
 - (a) take no further action; or
 - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do one or more of the following:
 - (a) engage in mediation;
 - (b) undertake counselling;
 - (c) undertake training;
 - (d) take other action the local government considers appropriate.
- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of:
 - (a) its finding and the reasons for its finding; and
 - (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

1513. Dismissal of Complaints

- (1) The local government must dismiss a complaint if it is satisfied that:
 - (a) the behaviour to which the complaint relates occurred at a Council or Committee Meeting; and
 - (b) either —
 - (i) the behaviour was dealt with by the person presiding at the meeting; or
 - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of Complaints

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- (2) The withdrawal of a complaint must be —
 - (a) in writing; and
 - (b) given to a person authorised under clause ~~43~~11(3).

14A. Appointment of monitor

- (1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.



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(2) If the Inspector appoints a monitor —

- (a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and
- (b) the local government must comply with the direction.

14B. Performance of local government's functions under cl. 12 and 13

- (1) The local government's functions under clauses 12 and 13 must be performed by the council.
- (2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform functions under Clauses 12 and 13.
- (3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —
 - (a) a member of the council of any local government;
 - (b) a member of the governing body of any regional subsidiary;
 - (c) an employee of any local government or regional subsidiary;
 - (d) an employee of WALGA or the Local Government Professionals Australia (WA);
 - (e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —
 - (i) local governments;
 - (ii) members of councils;
 - (iii) employees of local governments.
- (4) A resolution made under subclause (3) must include the following —
 - (a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
 - (b) an explanation as to why the council is satisfied as referred to in paragraph (a);
 - (c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.
- (5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

15. Other Provisions about Complaints

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.
- (3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:

See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division



Division 4 – Rules of conduct

Notes for this Division:

1. Under section 8A.3 (1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3 (2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A conduct breach is dealt with under Part 8A Division 5 of the Act.

Notes for this division:

1. ~~Under section 5.105(1) of the Act a Council Member commits a minor breach if the Council Member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.~~
2. ~~A minor breach is dealt with by a standards panel under section 5.110 of the Act.~~

~~16.~~ **16. Overview of Division**

- (1) This division sets out rules of conduct for ~~C~~eouncil ~~M~~members and ~~C~~andidates.
- (2) A reference in this division to a council member includes a council member when acting as a committee member

17. Misuse of Local Government Resources

- (1) In this clause:

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

resources of a local government includes:

- (a) local government property; and
- (b) services provided, or paid for, by a local government.

- (2) A ~~C~~eouncil ~~M~~member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing Personal Advantage or Disadvantaging Others

- (1) A Council Member must not make improper use of their office:
 - (a) to gain, directly or indirectly, an advantage for the Council Member or any other person; or
 - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.



19. Prohibition Against Involvement in Administration

- (1) A Council Member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with Local Government Employees

- (1) In this clause, **local government employee** means a person:
 - (a) employed by a local government under section 5.36(1) of the Act; or
 - (b) engaged by a local government under a contract for services.
- (2) A Council Member or Candidate must not:
 - (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
 - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
 - (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a Council or Committee meeting.
- (4) If a Council Member or Candidate, in their capacity as a Council Member or Candidate, is attending a Council or Committee Meeting or other organised event (for example, a briefing or workshop) the Council Member or Candidate must not orally, in writing or by any other means
 - (a) make a statement that a local government employee is incompetent or dishonest; or
 - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code Chapter XXXV*.

21. Disclosure of Information

- (1) In this clause:

closed meeting =

- a) means a Council or Committee Meeting, or a part of a Council or Committee Meeting, that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and
- b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026.

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.



- (2) A Council Member must not disclose information that the Council Member:
 - (a) derived from a confidential document; or
 - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a Council Member from disclosing information:
 - (a) at a closed meeting; or
 - (b) to the extent specified by the Council and subject to such other conditions as the Council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

2422. Disclosure of Interests

- (1) In this clause:

Interest:

 - (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
 - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A Council Member who has an interest in any matter to be discussed at a Council or Committee Meeting attended by the council member must disclose the nature of the interest:
 - (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the Council Member did not know:
 - (a) that they had an interest in the matter; or
 - (b) that the matter in which they had an interest would be discussed at the meeting and the Council Member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a Council Member discloses an interest in a written notice given to the CEO before a meeting, then:
 - (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
 - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if:
 - (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
 - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.



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23. Compliance with Plan Requirement

If a plan under clause 44.12(4)(b) in relation to a Council Member includes a requirement referred to in clause 44.12(6), the Council Member must comply with the requirement.

FOR REVIEW



CODE OF CONDUCT BEHAVIOUR COMPLAINTS MANAGEMENT POLICY

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Shire of Derby / West Kimberley

1. POLICY OBJECTIVE

To establish, in accordance with Clause 15(2) of the *Local Government (Model Code of Conduct) Regulations 2021* and Shire of Derby/West Kimberley Code of Conduct for Council Members, the procedure for dealing with complaints about alleged breaches of the behaviour requirements included in Division 3 of the Shire of Derby/West Kimberley Code of Conduct for Council Members, Committee Members and Candidates.

To give effect to the Shire of Derby / West Kimberley's (the Shire) commitment to an effective, transparent, fair and accessible complaints handling process that supports high standards of behaviour of Council Members, Committee Members and Candidates.

2. POLICY SCOPE

This Policy applies to complaints made in accordance with Clause 40 of the Shire's Code of Conduct for Council Members, Committee Members and Candidates.

This Policy applies to Council Members, Committee Members, Candidates and any person who submits a complaint in accordance with this policy.

[The management of Complaints related to Division 4 of the Code of Conduct is prescribed by the Local Government Act 1995 \(Act\) and Local Government \(Local Government Inspector\) Regulations 2025, and not by this Policy. The Chief Executive Officer \(CEO\), or a senior officer nominated by the CEO, is the Complaints Officer for the purpose of Complaints related to Division 4.](#)

3. POLICY DEFINITIONS

Act means the *Local Government Act 1995*.

Behaviour Complaints Committee means the Committee established by the Council in accordance with s.5.8 of the Act for the purpose of dealing with complaints. The role of the Behaviour Complaints Committee is outlined in Part 5.3 of this policy.

Behaviour Complaints Officer means a person authorised in writing by Council resolution under clause 11(3) of the Code of Conduct to receive complaints and withdrawals of complaints. The role of the Behaviour Complaints Officer is addressed in Part 5.1 of this policy.

Breach means a breach of Division 3 of the Code of Conduct for Council Members, Committee Members and Candidates.

Candidate means a Candidate for election as a Council Member.

Candidate Complaint means a complaint alleging a breach by a candidate. Candidate complaints are dealt with in Part 6.2 of this policy.

Code of Conduct means the Shire's Code of Conduct for Council Members, Committee Members and Candidates.

Committee means a committee established by the Council under the *Local Government Act 1995*.



Committee Member means a Council Member, employee of the Shire or other person who has been appointed by the Council to be a member of a Committee, in accordance with s.5.10(1) of the Act. A person is a Committee Member from the date on which they are appointed, until their appointment expires or is terminated by Council resolution.

Complaint means a complaint submitted under Clause 40 of the Code of Conduct.

Complainant means a person who has submitted a complaint in accordance with this policy.

Complaint Assessor means a person appointed by the Behaviour Complaints Officer in accordance with Part 5.2 and Part 6.8 of this policy.

Complaint Documents means the Complaint Form and any supporting information, evidence, or attachments provided by the complainant.

Complaint Form means the form approved under clause 40(2)(a) of the Code of Conduct by Council resolution.

Council means the Council of the Shire of Derby/West Kimberley.

Council or Committee Meeting means a formal meeting of the Council or a Committee that is called and convened in accordance with the Act. It does not include informal meetings, such as workshops or briefings.

Council Member means a person who holds the office of Shire President or Council Member.

Finding means a finding made in accordance with clause 41(1) of the Code of Conduct as to whether the alleged breach has or has not occurred.

Conduct breach means a complaint made under Division 4 of the Code of Conduct.

Plan means a plan that may be prepared and implemented under clause 41(4)(b) of the Code of Conduct, to address the behaviour of the person to whom the complaint relates (the Respondent), if a finding has been made that a breach has occurred.

Response Documents means the response provided by the respondent to the complaint, and includes any supporting information or evidence that is supplied.

4. PRINCIPLES

4.1 Procedural Fairness

The principles of procedural fairness, or natural justice, will apply when dealing with a complaint under this policy. In particular:

- the respondent will be afforded a reasonable opportunity to be heard before any findings are made, or a plan implemented;
- the decision maker should be objective and impartial, with an absence of bias or the perception of bias; and
- any findings made will be based on proper and genuine consideration of the evidence.



4.2 Consistency

The application of this policy should lead to consistency in process and outcomes. While each complainant and respondent will be dealt with according to their circumstances, and each complaint considered and determined on its merits, similar circumstances ~~will~~ may result in similar decisions.

4.3 Confidentiality

The Shire will take all reasonable steps to maintain confidentiality when dealing with the complaint, in order to protect both the complainant and respondent.

Council Members, local government employees and contractors who have a role in handling a specific complaint will be provided with sufficient information to fulfil their role. They must manage this information securely, and must not disclose or inappropriately use this information.

Complainants will be advised of the level of confidentiality they can expect, and that breaches of confidentiality on their part may prejudice the progress of their complaint.

4.4 Accessibility

The Shire will ensure that information on how to make a complaint, including this policy, is available at the Shire's Administration Building and on the Shire's website. The Shire will make information available in alternative formats if requested.

Any person wishing to make a complaint may contact the Behaviour Complaints Officer if they require assistance in completing the complaint form or otherwise navigating the complaints process.

Please contact the Shire's Complaints Officer via the following contact details:

Phone: 08 9191 0999

Email: sdwk@sdwk.wa.gov.au

5. ROLES

5.1 Behaviour Complaints Officer

The Behaviour Complaints Officer is authorised in accordance with clause 4011(3) of the Code of Conduct to accept complaints and withdrawal of complaints.

The Behaviour Complaints Officer is not an advocate for the complainant or the respondent. The Behaviour Complaints Officer provides procedural information and assistance to both complainant and respondent.

The Behaviour Complaints Officer will liaise with and provide administrative support to a Complaint Assessor appointed under this policy.

5.2 Complaints Assessor

The Complaint Assessor is appointed by the Behaviour Complaints Officer in accordance with Part 6.8 of this policy.

The Complaint Assessor is an impartial third party who will undertake the functions specified in this policy. In undertaking their functions, the Complaint Assessor will apply the principles of this policy.



The Complaint Assessor will liaise with the Behaviour Complaints Officer to manage the administrative requirements of dealing with the complaint in accordance with this policy

5.3 **Behaviour Complaints Committee**

The Behaviour Complaints Committee is a Committee of Council established in accordance with s.5.8 of the Act for the purpose of dealing with complaints.

The Behaviour Complaints Committee is a Committee of Council Members only. The membership and purpose of the Behaviour Complaints Committee is outlined in Council's Behaviour Complaints Committee Terms of Reference-

6. **PROCEDURE**

6.1 **Behaviour Complaints Officer**

Any person may make a complaint alleging that a Council Member, Committee Member or Candidate has behaved in a way that constitutes a breach of Division 3 of the Code of Conduct *[clause 40(1) of the Code of Conduct]*.

A complaint must be made within one month after the alleged breach *[clause 40(2)(c) of the Code of Conduct]*.

A complaint must be made by completing the behaviour complaint form in full and providing the completed forms to the Behaviour Complaints Officer.

A complaint must be made in accordance with the behaviour complaint form and specify which requirement(s) of the Code of Conduct is alleged to have been breached.

A complaint is required to include the name and contact details of the complainant therefore anonymous complaints cannot be accepted.

Where a complaint form omits required details, the Behaviour Complaints Officer will invite the complainant to provide this information in order for the complaint to be progressed.

Where a complaint is made more than one month after the alleged breach, the Behaviour Complaints Officer will give the Complainant written notice that the complaint cannot be made *[clause 40(2)(c) of the Code of Conduct]*.

6.2 **Candidate Complaints**

A complaint in relation to a **C**andidate must be made in accordance with Part 6.1, above, but cannot be dealt with unless the candidate is subsequently declared elected as a Council Member.

Within 7 days after receiving a candidate complaint, the Behaviour Complaints Officer will provide written notice:

- To the **C**omplainant confirming receipt, and advising of the procedure for **C**andidate complaints; and
- To the **R**espondent, including a summary of the complaint, and advising of the procedure for candidate complaints.

No action will be taken until the results of the election are declared by the Returning Officer. If the respondent is elected, then the complaint will be dealt with in accordance with this policy.



Timeframes that would otherwise commence on the receipt of a complaint will be taken to commence on the election date.

If the respondent is not elected, the Behaviour Complaints Officer will provide the complainant with notice that the respondent has not been elected and that the complaint cannot be dealt with *[clause 44(1) of the Code of Conduct]*.

6.3 Withdrawing a Complaint

A complainant may withdraw their complaint at any time before a finding has been made in relation to the complaint *[clause 43(1) of the Code of Conduct]*.

A complainant may withdraw a complaint by advising the Behaviour Complaints Officer in writing that they wish to do so *[clause 43(2)(a) of the Code of Conduct]*.

After receiving a written withdrawal of the complaint, the Behaviour Complaints Officer will take all necessary steps to terminate the process commenced under this policy.

6.4 Notice to Complainant

Within 7 days after receiving a Complaint, the Behaviour Complaints Officer will provide written notice to the complainant that:

- confirms receipt of the complaint;
- outlines the process that will be followed and possible outcomes;
- explains the application of confidentiality to the complaint;
- includes a copy of this policy; and
- if necessary, seeks clarifications or additional information.

If the complaint form indicates that the complainant agrees to participate in alternative dispute resolution, the Behaviour Complaints Officer will advise the complainant of the process in accordance with Part 6.6 of this policy.

6.5 Notice to Respondent

Within 14 days after receiving a complaint, the Behaviour Complaints Officer will provide written notice to the respondent that:

- advises that a complaint has been made in accordance with the Code of Conduct and this policy;
- includes a copy of the complaint documents;
- outlines the process that will be followed, the opportunities that will be afforded to the respondent to be heard and the possible outcomes;
- includes a copy of this policy; and
- if applicable, advises that further information has been requested from the complainant and will be provided in due course.

If the complainant has agreed to participate in alternative dispute resolution, the Behaviour Complaints Officer will ask the respondent if they are also willing to participate in accordance with Part 6.6 of this policy.



6.6 Alternative Dispute Resolution

The Shire recognises that alternative dispute resolution may support both parties to reach a mutually satisfactory outcome that resolves the issues giving rise to the complaint. Alternative dispute resolution requires the consent of both parties to the complaint and may not be appropriate in all circumstances.

To commence the process, the Behaviour Complaints Officer will, as the first course of action upon receiving a complaint, offer the complainant and the respondent the option of alternative dispute resolution. If both parties agree to participate in alternative dispute resolution, the Behaviour Complaints Officer will pause the formal process.

The objective of alternative dispute resolution will be to reach an agreed resolution that satisfies the complainant that the formal process is no longer required, allowing them to withdraw the complaint, in accordance with Part 6.3 of this policy.

For example, an offer by a respondent to issue a voluntary apology in response to a complaint, even in the absence of a request from the complainant, qualifies for consideration as alternative dispute resolution. Other options may include the Behaviour Complaints Officer or other appropriate person acting as an intermediary during negotiation/mediation or the facilitation of mediation with a contracted service provider.

If alternative dispute resolution is commenced, both the complainant and respondent may decline to proceed with the process at any time. The process may also be terminated on the advice of a third party who is aiding the local government, such as a facilitator or mediator.

6.7 Order of Complaints

Complaints will normally be dealt with in the order in which they are received.

If more than one complaint is received that relates to the same alleged behaviour, the Behaviour Complaints Officer may decide to progress those complaints concurrently.

6.8 Appointment of Complaints Assessor

If alternative dispute resolution is not commenced, is terminated or does not achieve an agreed outcome resulting in the withdrawal of the complaint, the Behaviour Complaints Officer will appoint a suitably qualified and experienced complaint assessor. Should this requirement be sought external to an employee with suitable qualifications employed by the Shire, the appointment is to be executed in accordance with the Shire's *Procurement of Goods and Services Policy*.

The Behaviour Complaints Officer will endeavour to appoint a complaint assessor within a reasonable period. The Behaviour Complaints Officer will provide written notice of the appointment to the complainant and the respondent.

6.9 Search of Local Government Records

The Complaint Assessor may request the Behaviour Complaints Officer to search for any relevant records in the Shire's record management system.

In particular, if the behaviour is alleged to have occurred at a Council or Committee Meeting, the Behaviour Complaints Officer will be requested to identify any local government records that provide evidence that may support a decision as to whether:



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- the behaviour occurred at a Council or Committee Meeting,
- the behaviour was dealt with by the person presiding at the meeting, and/or
- the respondent has taken remedial action in accordance with the Shire’s Standing Orders Local Law 2001.

The complaints assessor must provide the respondent with a copy of any records that are identified. In addition, where a clarification or additional information has been sought from the complainant by either the Behaviour Complaints Officer or the complaint assessor, copies must also be provided to the respondent.

6.10 **Assessment of Complaint**

The complaint assessor will undertake an assessment of the complaint in accordance with the process outlined in the notices given under Part 6.4 and Part 6.5 of this policy.

The complaint assessor must ensure that the respondent is provided with a reasonable opportunity to be heard before forming any opinions, or drafting the complaint report or recommendations.

6.11 **Complaint Report**

The complaint assessor will prepare a complaint report that will:

- outline the process followed, including how the respondent was provided with an opportunity to be heard;
- include the complaint documents, the response documents and any relevant local government records as attachments;
- include recommendations on each decision that may be made by the Complaints Committee; and
- include reasons for each recommendation, with reference to Part 7 of this policy.

If the complaint report recommends that a plan is prepared and implemented in accordance with clause 41(4)(b) of the Code of Conduct and Part 7.4 of this policy, the complaint report must include a proposed plan.

The complaint assessor will liaise with the Behaviour Complaints Officer to include the complaint report in the agenda for a meeting of the Complaints Committee. The Behaviour Complaints Officer will be responsible for preparation of an officer report with the complaint report provided as a confidential attachment. The recommendations of the complaint report will be provided as the officer recommendations.

6.12 **Complaints Committee Meeting**

The agenda will be prepared on the basis that the part of the meeting that deals with the complaint report will be held behind closed doors in accordance with s.5.23(2) of the Act.

The Behaviour Complaints Committee will consider the complaint report and attachments and give due regard to the recommendations.

In accordance with Regulation 11(d)(a) of the *Local Government (Administration) Regulations 1996*, reasons for any decision that is significantly different from the officer recommendation must be recorded in the meeting minutes.



If the behaviour that is the subject of the complaint is alleged to have occurred at a Council or Committee Meeting, the Behaviour Complaints Committee will determine whether or not to dismiss the complaint in accordance with Clause 42(1) of the Code of Conduct and Part 7.2 of this policy.

If the Behaviour Complaints Committee dismisses a Complaint, the Behaviour Complaints Officer must give the complainant and the respondent written notice of the decision and the reasons for the decision in accordance with clause 42(2) of the Code of Conduct. This concludes the process for this complaint.

If the complaint is not dismissed, the Behaviour Complaints Committee will consider the complaint and make a finding as to whether the alleged breach that is the subject of the complaint has or has not occurred, in accordance with clause 41 of the Code of Conduct and Part 7.3 of this policy.

If the Behaviour Complaints Committee finds that the alleged breach **did not** occur, the Behaviour Complaints Officer must give the complainant and the respondent written notice of the finding and the reasons for the finding in accordance with clause 42(7)(a) of the Code of Conduct. This concludes the process for this complaint.

If the Behaviour Complaints Committee finds that the alleged breach **did** occur, the Committee will decide whether to take no further action in accordance with clause 42(4)(a) of the Code of Conduct **or** prepare a plan to address the behaviour in accordance with clause 42(4)(b) of the Code of Conduct and Part 7.4 of this policy.

If the Behaviour Complaints Committee decides to take no further action, the Behaviour Complaints Officer must give the complainant and the respondent written notice of this decision and the reasons for the finding in accordance with clause 42(7)(a) of the Code of Conduct. This concludes the process for this complaint.

If the Behaviour Complaints Committee decides to prepare a plan, the Committee will first consult with the respondent in accordance with clause 42(5) of the Code of Conduct. The Behaviour Complaints Committee will consider any submissions made by the respondent before preparing and implementing a plan.

6.13 Compliance with Plan Requirement

The Behaviour Complaints Officer will monitor the actions in timeframes set out in a plan.

Failure to comply with a requirement included in a plan is a ~~minor~~ Conduct breach under section 5.105(1) of the Act and clause 54 of the Code of Conduct.

The Behaviour Complaints Officer must provide a report advising Council of any failure to comply with a requirement included in a plan.



7. DECISION MAKING

7.1 Objective and Principles

All decisions made under this policy will reflect the policy objectives and the principles included in Part 4 of this policy.

7.2 Dismissal

The Behaviour Complaints Committee must dismiss a complaint in accordance with clause 42(1)(a) and (b) of the Code of Conduct if it is satisfied that -

- a) the behaviour to which the Complaint relates occurred at a Council or Committee Meeting; and
- b) either —
 - i. the behaviour was dealt with by the person presiding at the meeting; or
 - ii. the respondent has taken remedial action in accordance with the Shire's Standing Order's Local Law 2001.

7.3 Finding

In deciding whether to take no further action, or prepare and implement a Plan, the Complaints Committee may consider:

- the nature and seriousness of the breach(es);
- the respondent's submission in relation to the contravention;
- whether the respondent has breached the Code of Conduct knowingly or carelessly;
- whether the respondent has breached the Code of Conduct on previous occasions;
- likelihood or not of the respondent committing further breaches of the Code of Conduct;
- personal circumstances at the time of conduct;
- need to protect the public through general deterrence and maintain public confidence in local government; and
- any other matters which may be regarded as contributing to or the conduct or mitigating its seriousness.

7.4 Plan Requirements

The proposed plan may include requirements for the respondent to do one or more of the following:

- engage in mediation;
- undertake counselling;
- undertake training;
- take other action the Complaints Committee considers appropriate (e.g. an apology).

The proposed plan should be designed to provide the respondent with the opportunity and support to demonstrate the professional and ethical behaviour expected of Council Members expressed in the Code of Conduct.

The proposed plan may also outline:

- the actions to be taken to address the behaviour(s);
- who is responsible for the actions;
- any assistance the local government will provide to assist achieve the intent of the plan; and
- a reasonable timeframe for the plan action(s) to be addressed by the respondent.



| Policy Details | | | |
|---|--|---|-------------------------|
| Original Adoption Date: | 28 July 2022 (Item 12.1, Res. 93/22) | Review Frequency (Annual/Bi-ennial): | 2 years |
| | | Next Review Date: | November 2027 |
| Policy Implementing Officer or Team: | Manager Corporate Services | Policy Reviewer: | Chief Executive Officer |
| Legislative Head of Power (Act, Regulation, or Local Law): | <i>Local Government Act 1995</i> <i>Local Government (Model Code of Conduct) Regulations 2021</i> | | |
| Related Documents (other Policies, Operational Procedures, Delegations, etc.): | Code of Conduct (Council Members, Committee Members and Candidates) Code of Conduct – Complaint about Alleged Breach Form Minor Breach Complaints Register | | |
| Version Control Council Meeting Review Details: | | | |
| Review #: | Council Meeting Date: | Item/Resolution#: | |
| 1. | 14 December 2023 | The Director Strategic Business utilised delegation 1.1.34 Minor Amendments to Policies and Delegations to make a minor amendment to (1) paragraph 5.3 by deleting "Council Policy Behaviour Complaints Committee Terms of Reference" and replacing it with "Council's" Behaviour Complaints Committee Terms of Reference"; and (2) including the Policy Details Box the next review date; an updated reference in the Policy Implementing Officer or Team area; and adding "Minor Breach Complaints Register" in the related documents area. Synergy Record No. N20948 | |
| 2. | 27 November 2025 | Item 14.1 Res. 46/25 | |



HONORARY FREEMAN OF THE SHIRE OF DERBY / WEST KIMBERLEY POLICY

1. POLICY OBJECTIVE

To stipulate the procedure for the nomination, selection and awarding of the prestigious title to a person designated as 'Honorary Freeman of the Shire of Derby / West Kimberley'.

2. SCOPE

Subject to the eligibility and selection criteria of this policy being met, Council may, by resolution, confer the title of 'Honorary Freeman of the Shire' to any person who has served the region in an exceptional manner, and whose activities have substantially improved the quality of life of the Shire's residents.

3. DEFINITION

Absolute Majority means absolute majority as defined in section 1.4 of the *Local Government Act 1995*.

Honorary Freeman of the Shire of Derby / West Kimberley means a person who has been bestowed the honorary title by the Shire of Derby / West Kimberley.

4. POLICY STATEMENT

4.1 Eligibility Criteria

A person is eligible to be nominated for the title of 'Honorary Freeman of the Shire of Derby/West Kimberley', if:

- a) They have provided extensive and distinguished service to the community. The nominee's achievements must be exceptional and have had a direct, positive and lasting impact on the local community, standing above the contributions of most others; and
- b) They are a current or past resident of the Shire; and
- c) They are not currently serving as a Council Member, and not less than six months has elapsed since the conclusion of their term of office as a Council Member; and
- d) They are not a current employee of the Shire, and not less than six months has elapsed since the conclusion of their employment with the Shire.

4.2 Nomination

1. A nomination may be made to Council that an individual be designated as an 'Honorary Freeman of the Shire of Derby/West Kimberley'.
2. A nomination can be made by any resident but must be sponsored by three serving members of Council.
3. Requests must be made in writing, addressed to the Chief Executive Officer (CEO) and contain the following information:
 - a) Full name.
 - b) Date of birth and year of death (if applicable).
 - c) Detailed information and supporting information (for example, letters, media articles, photographs etc.) of how they have demonstrated outstanding qualities and their extensive contribution to the Shire's community.
 - d) The period of time, or dates of service if known on Council.
 - e) Contact details for at least two referees
4. Nominations are to be made in the strictest confidence without the knowledge of the nominee.
5. Upon receiving a nomination that meets the eligibility criteria, the CEO will prepare a confidential report for the next available Council meeting, so that Council may consider the nomination.



4.3 Consideration

1. When Council meets to consider the nomination, the meeting shall be closed to the public and reports regarding the nomination will be confidential in accordance with section 9.95(3) of the *Local Government Act 1995*.
2. An absolute majority vote is required for Council to confer this award.
3. The Council resolution will be kept confidential until such time as the nominee or their delegate has accepted the award.

4.4 Selection Criteria

1. When considering a nomination, Council must have regard to whether the person nominated has:
 - a) Undertaken longstanding, exceptional service towards and made valuable contribution to the community. Valuable contribution could include:
 - I. Demonstrated personal leadership, innovation or significant achievements in civic roles.
 - II. Extensive volunteering in the community.
 - b) Long standing, exceptional service to the community.
 - c) A high standard of personal integrity, consistently displaying commendable conduct.
 - d) Not having spoken adversely about the Shire or Council.

4.5 Awarding the Title

1. The nominee's or their delegates acceptance of the award is to be confirmed prior to the public announcement.
2. Should the nominee or their delegate accept the award, Council will be informed and a media release will be prepared under the Presidents name.
3. The title will be awarded at a formal meeting or function of Council, and a formal certificate will be presented.

4.6 Role of a Freeman

1. A recipient of 'Honorary Freeman of the Shire of Derby / West Kimberley' carries no legal rights or entitlements.
2. The bearer of the reward where applicable, may be invited to attend or officiate at civic events as a special guest of the Shire.



| Policy Details | | | |
|--|----------------------------------|--------------------------------------|-------------------------|
| Original Adoption date: | | Review Frequency (Annual/Bi-ennial): | 2 years |
| | | Next Review Due: | November 2027 |
| Policy Implementing Officer or Team | Chief Executive Officer | Policy Reviewer: | Chief Executive Officer |
| Legislative Head of Power (Act, Regulation, or Local Law): | <i>Local Government Act 1995</i> | | |
| Related Documents (other Policies, Operational Procedures, Delegations, etc.): | | | |
| Version Control Council Meeting Review Details: | | | |
| Review #: | Council Meeting Date: | Item/Resolution#: | |
| | | | |



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~~(C11) CONDUCTING ELECTRONIC COUNCIL AND COMMITTEE MEETINGS, AND ATTENDANCE BY ELECTRONIC MEANS POLICY~~ ELECTRONIC ATTENDANCE AT MEETINGS POLICY

1. POLICY OBJECTIVE STATEMENT

The Shire of Derby / West Kimberley (the Shire) is committed to providing a fair and equitable process to determine requests for electronic attendance at meetings.

The purpose of this Policy is to (1) enable Council and Committee meetings to be conducted electronic, and (2) enable and manage Councillor attendance of Council and Committee meetings by electronic means.

These meeting protocols will facilitate Councillor meeting attendance when Councillors cannot reasonably attend meetings due for example, to wet season flooding, the need to travel for their work, or to care for loved ones when they are unwell. The intent of this electronic meeting attendance capacity, is to increase flexibility for Councillors in meeting their obligations to attend meetings, and to also assist in achieving meeting quorums.

Council must also meet the requirements of Regulations 14C to 14E (inclusive) of the *Local Government (Administration) Regulations 1996*, by establishing positions and procedures on how it will for example, permit electronic meetings (Council and Committee) to occur, including how to deal with requests for electronic attendance at meetings and the expectations of Council in relation to Councillor equipment and the remote location used for the meeting's attendance.

It is not proposed presently, that Council or Committee Meetings will be held completely "on-line" and without any physical attendance (e.g. Derby Council Chamber) being in place.

This policy has no applicability for meetings using electronic means in the instance of a public health emergency, or where a state of emergency exists in the whole or a part of the district of the Shire of Derby/West Kimberley (SDWK). Where a declared public health or state of emergency, or associated directions, are in effect that prevent an in-person meeting being held, the President or the Council can approve a meeting to be held by electronic means. Meetings held by electronic means in these circumstances are not subject to, or included in, the prescribed limitation on the number of meetings held by electronic means [Admin.r.14D(2)(a)(b)].

2. POLICY BACKGROUND OBJECTIVE AND PURPOSE

Objective

The objective of this policy is to establish the authorisation framework to support effective electronic participation and attendance at in-person meetings.

Purpose

The purpose of this policy is to: -

- set the parameters which guide electronic attendance at meetings; and



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- define the circumstances that Council considers suitable to permit electronic attendance at in-person meetings; and support good decision making, efficiency and effectiveness in Council's meeting processes.

Electronic Meetings:

~~In accordance with regulation 14D of the *Local Government (Administration) Regulations 1996*, Council may approve the holding of any Ordinary or Special Council or Committee* Meeting by electronic means*. Notices types and notice periods as for non-electronic means meetings apply to meetings by electronic means. (*Neither a Committee, nor the Presiding Person of a Committee has a role to play in this area, or in the authorising of a Councillor to attend a Committee Meeting electronically.~~

~~*The definition of *electronic means*, refers to the approved electronic requirements to access an in-person meeting or attend an electronic meeting, encompassing hardware and software requirements to enable instantaneous communication [Admin.r.14CA(3)]. The electronic means must be determined before the suitability of a location and equipment can be assessed as part of a request to attend electronically to an in-person meeting or to an electronic meeting.~~

~~The Council (or Committee) must determine how its notice papers, agendas, reports or other documents are to be presented at the meeting, and how they will be made available to Councillors and members of the public. To ensure adequate public notice of a meeting that is authorised to be held as an electronic meeting, the CEO must ensure details are:~~

- ~~1. published on the Local Government's Official webpage [Admin.r.12];~~
- ~~2. provided in the Notice of Meeting/Agenda; and~~
- ~~3. broadly promoted to ensure community awareness, such as through social media, newsletters, on noticeboards, etc.~~

~~For meetings to meet the legislative requirements of being open to members of the public, the meeting must be (1) accessible to the public; or (2) as the Shire of Derby/West Kimberley is a Band 2 local government, where a meeting must be 'open to members of the public', then the Council or Committee must publicly broadcasts the meeting on a website; or (3) a broadcast of the meeting must be otherwise accessible to the public.~~

~~Time must be allocated for raising questions by members of the public, including the opportunity to (1) submit questions prior to the meeting; and (2) submit questions at the meeting. The council (or the committee) must develop a procedure to determine how it intends to respond to questions submitted.~~

~~Council* cannot authorise more than half of its Council, or its Committee meetings, to be held electronically, in any rolling 12 months period (calculated for the prior 12 months period). Council cannot authorise any meetings to be held by electronic means unless (1) the location and the equipment to be used by Councillors attending are suitable to enable them to effectively engagement in the meeting's deliberations and communications; and (2) the CEO has been consulted. (*Whilst the Council has a primary role in authorising a Council or Committee Meeting to be held by electronic means, the President can also authorise a Councillors attendance by electronic means should that be considered warranted. This Council Policy clarifies how this dual authorisation process will be managed.~~

Councillor Meeting Attendance by Electronic Means:

~~In addition to attending the Council authorised electronic meetings by electronic means referred to above, a Councillor may also attend additional council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can~~



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~~only be authorised for up to half of the Shire's in-person meetings (Council or Committee, calculated separately) they have attended in total, in any rolling 12 months prior period. (*)Excluding a Councillor with a disability as defined in the Disability Services Act 1993. Neither the Committee nor the Committee Presiding Person has a role to play in this matter. Authorisation can only be provided if the location* and the equipment to be used by the Councillor are suitable to enable effectively engagement in the meeting's deliberations and communications. (*)The location is not limited to being within the district.~~

~~A Council/President cannot authorise it to occur, and no Councillor is permitted to attend a closed meeting, or the closed portion of a meeting, unless the Councillor declares* they and their location can maintain confidentiality. If confidentiality cannot be maintained, the Councillor must leave the meeting or the closed part of the meeting. (*)The declaration must be recorded in the minutes of the meeting.~~

3. POLICY STATEMENT KEY DEFINITIONS

E-attendance means electronic attendance at an in-person meeting.

Member means a Council Member and any other person appointed under s.5.10 of the Act as a member of a Committee defined as a 'Relevant meeting' in this Policy.

Proposed meeting means the meeting for which the electronic attendance request applies.

Regulations means the Local Government (Administration) Regulations 1996.

Relevant meeting has a meaning given in Regulation 14C(1) of the Regulations, which states:

- (a) an ordinary meeting of the council; or
- (b) a special meeting of the council; or
- (c) a meeting of a committee of the council; or
- (d) a meeting of an audit committee of a local government.'

Relevant period has a meaning given in Regulation 14C(1) of the Regulations which states: 'in relation to the proposed meeting referred to in subregulation (3), means the period of 12 months ending on the day on which the proposed meeting is to be held.'

~~**Authorising the holding of meetings conducted by electronic means:** The Council can as part of its annual Council Meeting decision making process of setting meeting days/times (to comply with Regulation 12 (Publication of meeting details)) consider setting some, or even up to the 50% maximum, of those meetings it believes ought to be held electronically at the time that decision is made. This will be the primary decision making time for which and how many meetings the Council wishes to set as electronic meetings.~~

~~Outside of the above, urgent requests for a meeting to be held electronically can be considered by Council directly, where circumstances require that level of urgency, but the preference is for these applications to be made by (1) the President or individual Councillors in writing to the CEO, outlining reasons for the request; or (2) by the CEO directly. In both cases, the applications should progress to Council through the normal officer report process to the Council Agenda, inclusive of a CEO's acknowledgment of the application, and a recommendation. This will ensure that the logistics of the meeting process is accommodated, like electronic meeting invites being forwarded, records keeping occurs, and that the 50% cap is monitored and not exceeded.~~

~~The Kimberley is a region where meetings conducted by electronic means are considered to be "normal practice" rather than being the "exception to the rule" (which would be the case for most other local governments in WA). Distance, isolation, and annual seasonal weather conditions make it challenging for all SDWK Councillors to attend all meetings, all of the time. As such, the legislated 50% annual limit on meetings being held electronically, needs to form an important part of the authorisation process.~~



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This policy requires that the Council, in considering whether a meeting should be held by electronic means, must:

1. Firstly, consider the outcome that best provides for the overall needs of the district, the Council, and the Shire; then
2. Secondly, take into account the overall needs of the Council in order that the 50% cap on electronic meetings can still provide for optimal meeting attendance and accommodate key decision making requirements; and then
3. Thirdly, ensure that the maximum number of Councillors can be in attendance at its meetings (and particularly at key meetings like the budget meeting).

Distribution of notice papers, agendas, reports or other documents: The Council (or Committee) must determine how its notice papers, agendas, reports or other documents are to be presented at the meeting, and how they will be made available to Councillors and members of the public. This policy determines that:

1. Meeting notice papers will be distributed similarly to non-electronic means meetings (vis. as a minimum, to Councillors in a digital format, and currently via the *Teams* software package, and to the general public in accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*;
2. Agendas will be distributed similarly to non-electronic means meetings (vis. as a minimum, to Councillors in a digital format, and currently via the *Teams* software package, and to the general public in accordance with Regulation 14 of the *Local Government (Administration) Regulations 1996*;
3. **Council** – written questions can be submitted prior to the meeting through all of the normal business channels (e.g. post, email). Responses will either be provided at the meeting, or taken on notice and responded to directly back to the person that submitted the question, with a summary of the question and the answer included in the next available Council meeting minutes; and
4. **Committees** – written questions can be submitted prior to the meeting through all of the normal business channels (e.g. post, email). Responses will either be provided at the meeting, or taken on notice and responded to directly back to the person that submitted it, with a summary of the question and the answer included in the next available Committee meeting minutes.

Unless exceptional circumstances prevail, the opportunity for physical attendance (e.g. Derby Council Chamber) will always be in place for community members to participate.

Electronic means for Councillor and General Public attendance: Electronic attendance at meetings will be conducted through the Shire's *Microsoft Teams* software capacity as a preference (or an alternative digital capacity as determined by the CEO). In the event of technical difficulties being encountered, telephone access will be provided.

Electronic attendance by the general public will also be through the *Teams* program, on a view only basis. The ability to ask questions at the Question Time section of the meeting will be provided if the technology can accommodate such access in a suitably controlled manner.

Unless exceptional circumstances prevail, the opportunity for physical attendance (e.g. Derby Council Chamber) will be in place for Councillors and the community.

Authorisation of Councillor attendance: A Councillor may only attend a previously declared in-person meeting, by electronic means, if they have the prior authorisation to do so by either the Council, or the President. Where possible a Councillor is required to provide their request to attend electronically, direct to Council. However, where this may not be possible, because the request has to



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~~be made at short notice, the Councillor may provide a request to attend a meeting electronically, to the President.~~

~~This policy promotes a preference for “in person” attendance where that is practical for individual Councillors, but acknowledges the legislative right of each Councillor to apply to attend electronically, up to 50% of these previously decided to be “in person/non-electronic” Council or a Committee meetings using electronic means during any rolling 12 months period. This policy also acknowledges the legislative right of the President to unilaterally decide if a Councillor can attend a previously decided to be “in person/non-electronic” Council or a Committee meeting using electronic means, but requires the President to only utilise that power using similar considerations outlined in this policy as for any other urgent request considered directly by Council. The President is permitted to authorise their own electronic means meeting attendance, but they are encouraged as a preference, to either apply for a Council authorisation if circumstances permit, or alternatively to refer their request to the Deputy President [acting under Section 5.34 of the Act] for consideration.~~

~~This policy requires that the President, in considering whether an individual Councillor may attend a meeting electronically, must make their decision based on the priority needs of the Council, before providing for the convenience of individual Councillors, so that consideration must follow the below process:~~

- ~~1. Firstly, consider the outcome that best provides for the overall needs of the district, the Council, and the Shire; then~~

4. SCOPE

~~This policy applies to all persons defined as a ‘Member’ under this policy.~~

5. IMPLEMENTATION

5.1 General Principle

- ~~a) All Council Members recognise the importance of decision-making in their role to represent the community. Attendance at meetings is a necessary and valuable part of this process.~~
- ~~b) All relevant meetings are required to be held as in person meetings, unless otherwise determined under r.14D of the Regulations.~~

5.2 Request for e-attendance

- ~~a) Where possible, requests to attend a meeting electronically are to be submitted in writing and: -~~
 - ~~i. in the case of a Member making the request, to the President and CEO;~~
 - ~~ii. provide all of the required information, as detailed in this policy via the ‘Request for Electronic Attendance at a Meeting’ Form;~~
 - ~~iii. be submitted as far in advance of the relevant meeting as is reasonably practical, noting that should unexpected or unplanned circumstances arise on the day of the meeting, the request will receive consideration in accordance with this policy;~~
 - ~~iv. Requests to attend electronically received in advance of a relevant meeting will be submitted to the next Ordinary Council Meeting for determination. Such requests will be considered during Item 1 of the order of business titled ‘Attendances’.~~
- ~~b) Requests to attend electronically received within 24 hours of the relevant meeting will be determined by the President in accordance with r.14C(2)(b) of the Regulations.~~
- ~~c) If a request to attend a relevant meeting is submitted by the President or the Chairperson of a Committee, then the President or Chairperson (as the case may be) may choose to defer the presiding of that relevant meeting to the Deputy President or Deputy Chairperson.~~



Shire of Derby / West Kimberley

- d) If a request to attend a Special Council Meeting is received and there is no Ordinary Council Meeting to be held prior to the Special Council Meeting to which the request relates, then that request may be considered at the Special Council Meeting during the Item 1 of the order of business titled 'Attendances'.

5.3 Attending by Electronic Means

The electronic means by which a Member may attend a meeting under an authorisation under regulation 14C(5) include telephone, video conference or other means of instantaneous communication, as determined by the President or Council. The Council determines that the permissible means for electronic attendance at a meeting is preferred to be via video conference and that:-

- a) the video conference platform (for example Zoom or MS Teams) is to be suited to the venue, style and type of meeting being conducted, but any electronic platform is subject to the endorsement of the CEO with due consideration of the effectiveness and implementation of administering that platform; and
- b) the video camera is to remain on at all times and the Member is to remain visible whilst attending a meeting electronically unless:-
- i. that Member is required to leave the meeting due to a conflict of interest or inability to maintain confidentiality; or
 - ii. otherwise authorised by the Presiding Member in accordance with Meeting Procedures; and
- c) the microphone is to remain on mute unless called upon to speak;
- d) voice, visual indication by hand or visual cue cards are to be used to indicate a desire to speak, a need to declare a conflict of interest, a request for procedural motion/point of order and so forth.

5.4 Criteria for approving electronic attendance

- a) Regulation 14C(5) requires that the President and/or Council must have regard to:-
- i. whether the location from which the Member intends to attend the meeting, and
 - ii. the equipment that the Member intends to use to attend the meeting, are suitable for the Member to be able to effectively engage in deliberations and communications during the meeting. Effective engagement means maintaining a reliable connection with continuous and clear participation.
- b) A Member is required to provide the details of the location and the equipment to be used when submitting a request for electronic attendance at a meeting.
- c) Subject to all the requirements in this policy being fulfilled, the Council or President in determining requests for electronic attendance at a relevant meeting should not unreasonably withhold approval.
- d) A request for electronic attendance will not be authorised if the Member is:
- i. in a public location; or
 - ii. travelling (for example, in transit, enroute, or in a moving vehicle or other mode of transport); or
 - iii. if the electronic attendance would result in the Member attending more than half of the relevant meetings in the relevant period (the preceding 12 months including the proposed meeting), in accordance with Regulation 14C(3).
 - iv. Members denied approval under d) i, ii and iii may choose to attend electronically as non-participating observers.
 - v. Any rejected application to electronically attend an Ordinary Council Meeting is to be referred to Council as a request for approved leave of absence.

5.5 Method of determining voting when attending electronically

- a) The Presiding Member will determine the method of voting by a Member attending a meeting electronically.
- b) In general, however, a Member who attends a meeting electronically will be required to use both a visual cue card as well as a verbal confirmation to indicate their vote.
- c) The Administration may manually record a Members' vote (once determined) through the use of electronic voting software.



5.6 Confidentiality

- a) Regulation 14CA(5) requires that a 'Member must not attend the meeting or the closed part of the meeting unless, before the meeting, or the part of the meeting, is closed, the Member declares that the Member can maintain confidentiality during the meeting or the closed part of the meeting (as the case requires)'.
- b) If the Member makes the declaration in accordance with Regulation 14CA(5) and subsequently cannot maintain confidentiality, the Member must leave the meeting or the closed part of the meeting (Regulation 14CA(6)).
- c) A Member's declaration must be recorded in the minutes of the meeting in accordance with Regulation 14CA(7).

5.7 Records to be maintained

- a) The minutes of the relevant meeting will record all requests received and decisions made authorising e-attendance.
- b) To facilitate the purpose and intent of Regulation 14C(3), the Administration will maintain a register of electronic attendance including the details of the date, type of meeting, whether request for authorisation was approved or declined, and the number of times a Member has attended a meeting electronically.

5.8 Holding a relevant meeting by electronic means

- a) A relevant meeting may be held by electronic means subject to legislative requirements.
- b) Regulations 14D and 14E provide the requirements and circumstances for holding a relevant meeting by electronic means.

6. EVALUATION AND REVIEW

This policy is to be reviewed after each ordinary local government election but may be reviewed at any other time.

7. RELATED DOCUMENTS

Request for Electronic Attendance at a Meeting Form (Appendix 1)



| Policy Details | | | |
|---|--|---|--|
| Original Adoption Date: | 30 March 2023, Item 12.1, Res. No. 21/23 | Review Frequency (Annual/Bi-ennial): | Bi-ennial (or earlier if there is a change to legislation) |
| | | Next Review Due: | June 2025 November 2027 |
| Policy Implementing Officer or Team: | Executive Services Coordinator | Policy Reviewer: | Director Corporate Services Chief Executive Officer |
| Legislative Head of Power (Act, Regulation, or Local Law): | Regulations 14C to 14E (inclusive) of the Local Government (Administration) Regulations (1996) | | |
| Related Documents (other Policies, Operational Procedures, Delegations, etc.): | Electronic Meeting Register Council Agenda Schedule | | |
| Version Control Council Meeting Review Details: | | | |
| Review #: | Council Meeting Date: | Item/Resolution#: | |

REVISED POLICY





APPENDIX 1: Request for Electronic Attendance at Meeting

| | |
|--|--|
| <p>Requestor :</p> <p>E-attendance Meeting Type: For example, Ordinary Council Meeting, Special Council Meeting, Committee Meeting</p> <p>E-Attendance Meeting Date:</p> <p>Date the Request is Submitted:</p> | |
|--|--|

| COUNCIL MEMBER REQUEST DETAILS | |
|--------------------------------|--|
| 1. | Provide details of where you will be located whilst attending the meeting electronically |
| 2. | Will any other person/s be located within proximity to you whilst you are attending the meeting? |
| 3. | What is the electronic attendance method you will use? (eg. phone, laptop, iPad etc) |
| 4. | Confirm you will remain visible (on camera) at all times throughout the meeting (unless required to leave the meeting due to a conflict of interest or unless acknowledged as leaving the meeting by the Presiding Member) |
| 5. | Provide details of phone / internet connection (for example, hotel wifi, personal hotspot etc). |
| 6. | How familiar are you with the reliability of the internet connection that you will be using? |



Shire of Derby / West Kimberley

| | | |
|---|----------------|-------------|
| 7. How will you ensure confidentiality is maintained during the electronic meeting? | | |
| 8. Other relevant information for consideration of this request. | | |
| ADMINISTRATION USE ONLY | | |
| Date Request receive: | | |
| Would electronic attendance at this meeting result in the Member attending more than half of the relevant meetings in the relevant period (the preceding 12 months including the proposed meeting), in accordance with Regulation 14C(3)? | | |
| DETERMINATION OUTCOME | | |
| Approval Method | Details | Date |
| President | | |
| Council* | | |

** If the authorisation is to be determined by Council, the request will be submitted at the Council Meeting preceding the E-attendance Meeting date. In such case, this completed form will be provided to all Council Members prior to the meeting. A simple majority decision is required.*

REVISIT

15.3 MID-YEAR BUDGET REVIEW

File Number: 5175

Author: Jill Brazil, Director Corporate Services

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

This report seeks Council approval of the Shire's financial position as at 31 January 2026, including Mid-Year Budget Review, and performance for the period 1 July 2025 to 31 January 2026 in relation to the adopted annual budget and estimated revenue and expenditure for the remainder of the financial year.

DISCLOSURE OF ANY INTEREST

Nil by Author and Nil by Responsible Officer.

BACKGROUND

Local governments are required by regulation 33A of the *Local Government (Financial Management) Regulations 1996* to conduct a budget review between 1 January and the last day of February each financial year. This report presents an indicative summary of the 2025/2026 mid-year budget review and has been prepared in accordance with Australian Accounting Standards. The attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2026 and is presented for council's consideration.

A budget review is a detailed comparison of the year to date actuals with the adopted budget.

There are other factors and urgent matters that affect the operational activities and revenue streams which have resulted in budget variations included in the attached report. Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

Budget reviews provide a tool for decision making for current and future activities and they are a key component of prudent financial management practices in order to mitigate financial risk exposure to Council.

The review will examine the opening position for the financial year, which is likely to vary between that which is used for the Annual Budget and that which occurs following the Annual Financial Audit.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

- (c) is authorised in advance by the mayor or president in an emergency.
* Absolute majority required.

Local Government (Financial Management) Regulations 1996

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

(1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget; and

(d) include the following —

(i) the annual budget adopted by the local government;

(ii) an update of each of the estimates included in the annual budget;

(iii) the actual amounts of expenditure, revenue and income as at the date of the review;

(iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end of year amount for the item.

(2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.

(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
*Absolute majority required.

(4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Budget Review has identified areas of over and underspend, however the figures presented in this report are indicative and subject to change following further review and prioritisation. Further detailed analysis will be undertaken over the next few months during the formulation of the 2026/2027 Annual Budget and any areas requiring Council's attention will be referred to.

Variations to the Annual Budget, as outlined in the mid-year Budget Review, will form the new budget once adopted. Authorisation of expenditure through budget amendments is recommended.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|---|
| Financial: Non-approval of the budget review would result in significant delays to achieving deliverables. | Unlikely | Moderate | Medium | In the short term the existing annual budget would continue to apply. |
| Financial: Misstatement or significant error in financial statements. | Possible | Moderate | Medium | Ensure monthly reconciliations are completed. Internal and External audits regularly undertaken. |

CONSULTATION

External -Moore Australia.

COMMENT

The budget review report includes at Note 4 a summary of predicted variances contained within the Statement of Financial Activity, including whether variances are considered to be permanent (where a difference is likely between the current budget and the expected outcome to 30 June) or due to timing (e.g. where a project is likely to be delayed).

The focus of the 2025/26 mid-year Budget Review has been to consider any changes in Council’s operating environment since the beginning of the financial year. The review forecasts the financial impacts likely to arise for the remainder of the financial year and decide in relation to prevailing economic conditions and the most likely impact on the Council’s financial position.

Annual budgets are by nature predictions of what will happen during the term of the budget. Although budgets are carefully prepared, unexpected circumstances and external influences result in the need to review the proposed activities during the entire budget term.

Council needs to ensure there is sufficient operational capacity to deliver the services and budget programs as set out in the adopted 2025/26 budget and accommodate events and issues that have arisen since budget adoption.

Further budget adjustments may be required later in the financial year to ensure Council is prepared for the 2026/27 budget process and at 30 June 2026.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Mid-Year Budget Review 2025-26 [↓](#) 

OFFICER RECOMMENDATION**RESOLUTION 08/26**

Moved: Trish Gault

Seconded: Eliot Money

That Council by ABSOLUTE MAJORITY:

1. **RECEIVES** the Shire of Derby/West Kimberley Budget Review Report for the period ended 31 January 2026 as attached; and
2. **APPROVES** budget amendments to the 2025/2026 adopted annual budget as contained in the Shire of Derby/West Kimberley Budget Review Report for the period ended 31 January 2026 predicted variances.

In Favour: Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Geoff Davis, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.

Against: Nil.

CARRIED 9/0 BY ABSOLUTE MAJORITY

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23 February 2026

Ms Tamara Clarkson
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Tamara

COMPILATION REPORT TO THE SHIRE OF DERBY/WEST KIMBERLEY – BUDGET REVIEW REPORT

We have compiled the accompanying statutory budget review report of the Shire of Derby/West Kimberley. This has been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the budget review report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the budget review report.

THE RESPONSIBILITY OF THE SHIRE OF DERBY/WEST KIMBERLEY

The CEO of the Shire of Derby/West Kimberley is solely responsible for information contained in the special purpose budget review report, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the budget review report was prepared. Management is solely responsible for the forecast information presented within the report and for estimating revenue and expenditure for the year.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile the budget review report in accordance with the basis of accounting described in Note 1 to the budget review report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Information attached to the statutory budget review report has been extracted from the records of the Shire of Derby/West Kimberley and management forecasts and estimates the appropriateness of these has not been determined.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these forward-looking financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The statutory budget review report was compiled exclusively for the benefit of the Shire of Derby/West Kimberley who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the statutory budget review report may not be suitable for other purposes. We do not accept responsibility for the contents of the statutory budget review report.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue circular stamp.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.

SHIRE OF DERBY/WEST KIMBERLEY**BUDGET REVIEW REPORT****FOR THE PERIOD ENDED 31 JANUARY 2026***LOCAL GOVERNMENT ACT 1995**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***TABLE OF CONTENTS**

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SHIRE OF DERBY/WEST KIMBERLEY
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2026

| Budget v Actual | | | | | |
|--|--------------------|------------------------------|---------------------|------------------------|--------------------|
| Note | Adopted Budget | Updated Budget Estimates (a) | Year to Date Actual | Estimated | Predicted |
| | | | | Year at End Amount (b) | Variance (b) - (a) |
| | \$ | \$ | \$ | \$ | \$ |
| OPERATING ACTIVITIES | | | | | |
| Revenue from operating activities | | | | | |
| General rates | 9,631,535 | 9,631,535 | 9,631,535 | 9,631,535 | 0 |
| Rates excluding general rates | 493,710 | 493,710 | 411,750 | 407,029 | (86,681) ▼ |
| Grants, subsidies and contributions | 11,186,046 | 8,358,084 | 3,687,792 | 7,234,952 | (1,123,132) ▼ |
| Fees and charges | 4,355,293 | 4,355,293 | 4,463,285 | 5,105,293 | 750,000 ▲ |
| Interest revenue | 165,240 | 165,240 | 273,990 | 274,015 | 108,775 ▲ |
| Other revenue | 2,636,240 | 2,636,240 | 3,167,132 | 3,238,411 | 602,171 ▲ |
| Profit on asset disposals | 24,055 | 24,055 | 0 | 24,055 | 0 |
| | 28,492,119 | 25,664,157 | 21,635,484 | 25,915,290 | 251,133 |
| Expenditure from operating activities | | | | | |
| Employee costs | (10,885,727) | (10,885,727) | (6,708,116) | (10,106,960) | 778,767 ▲ |
| Materials and contracts | (12,604,545) | (14,019,862) | (9,098,519) | (15,198,861) | (1,178,999) ▼ |
| Utility charges | (883,650) | (883,650) | (497,094) | (883,650) | 0 |
| Depreciation | (8,029,276) | (8,029,276) | (4,785,943) | (8,029,276) | 0 |
| Finance costs | (331,226) | (331,226) | (101,196) | (331,226) | 0 |
| Insurance | (856,069) | (856,069) | (859,660) | (859,660) | (3,591) ▼ |
| Other expenditure | (743,405) | (743,405) | (321,467) | (684,534) | 58,871 ▲ |
| Loss on asset disposals | 0 | 0 | (950,513) | (950,513) | (950,513) ▼ |
| | (34,333,898) | (35,749,215) | (23,322,508) | (37,044,680) | (1,295,465) |
| Non-cash amounts excluded from operating activities | 8,005,221 | 8,005,221 | 5,736,456 | 8,955,734 | 950,513 ▲ |
| Amount attributable to operating activities | 2,163,442 | (2,079,837) | 4,049,432 | (2,173,656) | (93,819) |
| INVESTING ACTIVITIES | | | | | |
| Inflows from investing activities | | | | | |
| Capital grants, subsidies and contributions | 14,858,333 | 15,658,333 | 3,945,653 | 16,548,447 | 890,114 ▲ |
| Proceeds from disposal of assets | 53,000 | 53,000 | 545 | 93,000 | 40,000 ▲ |
| | 14,911,333 | 15,711,333 | 3,946,198 | 16,641,447 | 930,114 |
| Outflows from investing activities | | | | | |
| Purchase of land and buildings | (1,859,042) | (1,859,042) | (454,332) | (1,985,256) | (126,214) ▼ |
| Purchase of plant and equipment | (279,632) | (279,632) | 0 | (279,632) | 0 |
| Purchase and construction of infrastructure-roads | (9,276,674) | (9,276,674) | (1,947,463) | (9,707,160) | (430,486) ▼ |
| Purchase and construction of infrastructure-other | (6,071,660) | (6,071,660) | (3,009,742) | (6,536,660) | (465,000) ▼ |
| | (17,487,008) | (17,487,008) | (5,411,537) | (18,508,708) | (1,021,700) |
| Amount attributable to investing activities | (2,575,675) | (1,775,675) | (1,465,339) | (1,867,261) | (91,586) |
| FINANCING ACTIVITIES | | | | | |
| Cash inflows from financing activities | | | | | |
| Proceeds from borrowings | 0 | 0 | 1,500,000 | 8,000,000 | 8,000,000 ▲ |
| Transfers from reserve accounts | 1,221,336 | 1,221,336 | 0 | 1,221,336 | 0 |
| | 1,221,336 | 1,221,336 | 1,500,000 | 9,221,336 | 8,000,000 |
| Cash outflows from financing activities | | | | | |
| Repayment of borrowings | (1,987,273) | (993,636) | (3,195,351) | (8,394,025) | (7,400,389) ▼ |
| Transfers to reserve accounts | (867,380) | (1,150,707) | 0 | (1,150,707) | 0 |
| | (2,854,653) | (2,144,343) | (3,195,351) | (9,544,732) | (7,400,389) |
| Amount attributable to financing activities | (1,633,317) | (923,007) | (1,695,351) | (323,396) | 599,611 |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | |
| Surplus or deficit at the start of the financial year | 2,045,550 | 4,778,519 | 4,364,313 | 4,364,313 | (414,206) ▼ |
| Amount attributable to operating activities | 2,163,442 | (2,079,837) | 4,049,432 | (2,173,656) | (93,819) |
| Amount attributable to investing activities | (2,575,675) | (1,775,675) | (1,465,339) | (1,867,261) | (91,586) |
| Amount attributable to financing activities | (1,633,317) | (923,007) | (1,695,351) | (323,396) | 599,611 |
| Surplus or deficit after imposition of general rates | 0 | 0 | 5,253,055 | 0 | 0 |

**SHIRE OF DERBY/WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2026**

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Shire of Derby/West Kimberley to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for the statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Year to Date Actual balances

Balances shown in this budget as Year to Date Actual are based on records at the time of preparation of the budget review and are subject to final adjustments.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Derby/West Kimberley controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the budget review.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the current financial year:

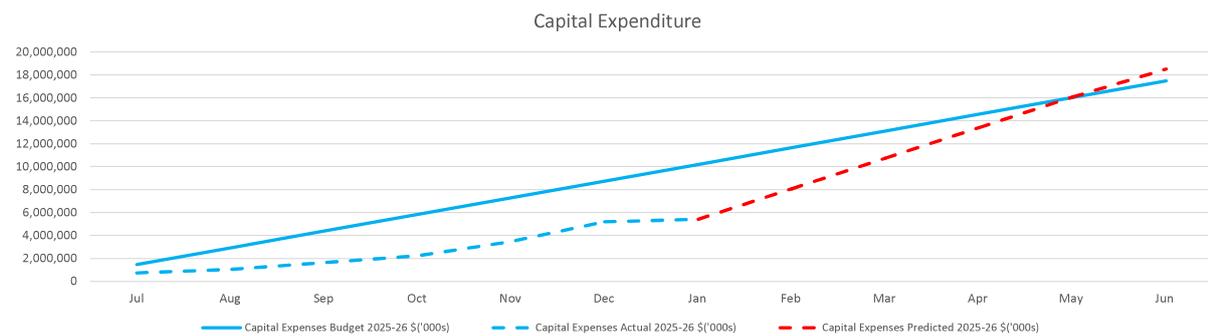
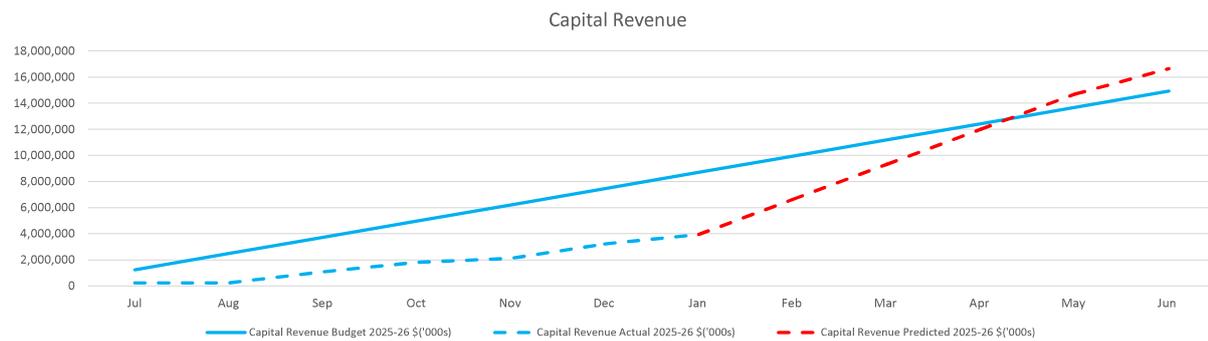
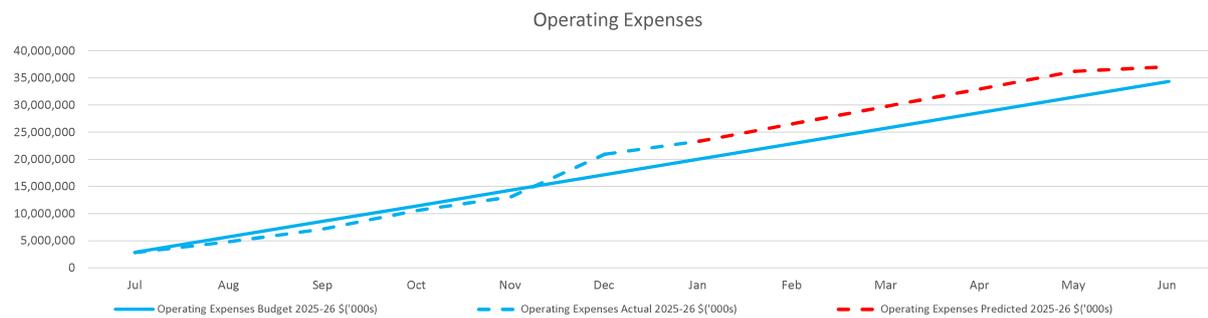
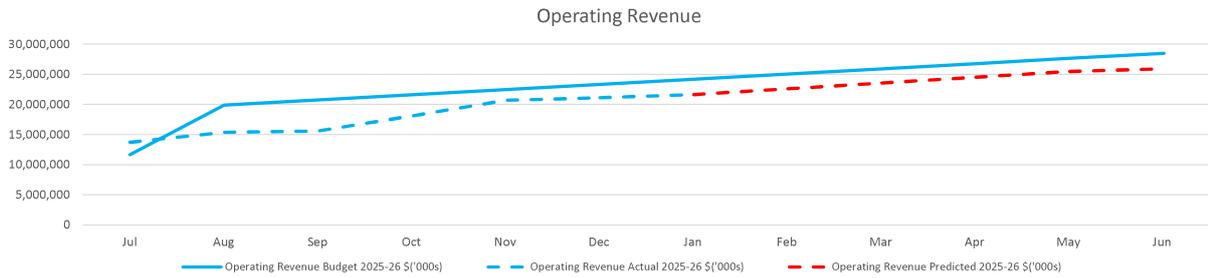
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation of fair values of provisions

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF DERBY/WEST KIMBERLEY
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2026

2. SUMMARY GRAPHS - BUDGET REVIEW



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF DERBY/WEST KIMBERLEY NOTES
TO THE BUDGET REVIEW REPORT FOR THE
PERIOD ENDED 31 JANUARY 2026

3 NET CURRENT FUNDING POSITION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

| | Audited Actual 30 June 2025 | Adopted Budget 30 June 2026 | Updated Budget Estimates 30 June 2026 | Year to Date Actual 31 January 2026 | Estimated Year at End Amount 30 June 2026 |
|--|--------------------------------|--------------------------------|---|--|---|
| | \$ | \$ | \$ | \$ | \$ |
| (a) Composition of estimated net current assets | | | | | |
| Current assets | | | | | |
| Cash and cash equivalents | 8,449,148 | 1,286,174 | 1,890,130 | 7,259,659 | 1,890,130 |
| Financial assets | 975,801 | 975,801 | 725,801 | 975,801 | 725,801 |
| Trade and other receivables | 2,424,836 | 3,329,576 | 3,329,576 | 3,251,550 | 3,329,576 |
| Inventories | 24,789 | 65,091 | 65,091 | 54,279 | 65,091 |
| Other assets | 135,982 | 0 | 0 | 0 | 0 |
| | 12,010,556 | 5,656,642 | 6,010,598 | 11,541,289 | 6,010,598 |
| Less: current liabilities | | | | | |
| Trade and other payables | (4,563,106) | (4,481,300) | (4,481,300) | (2,655,908) | (4,481,300) |
| Contract liabilities | (106,218) | 0 | 0 | (2,681,815) | 0 |
| Capital grant/contribution liability | (1,187,743) | 0 | 0 | 0 | 0 |
| Borrowings | (5,394,024) | (2,077,619) | (2,077,619) | (2,198,673) | (2,077,619) |
| Employee related provisions | (1,215,816) | (955,938) | (955,938) | (1,215,816) | (955,938) |
| | (12,466,907) | (7,514,857) | (7,514,857) | (8,752,212) | (7,514,857) |
| Net current assets | (456,351) | (1,858,215) | (1,504,259) | 2,789,077 | (1,504,259) |
| Less: Total adjustments to net current assets | 4,820,664 | 1,858,215 | 1,504,259 | 1,625,313 | 1,504,259 |
| Closing funding surplus / (deficit) | 4,364,313 | 0 | 0 | 4,414,390 | 0 |

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| | Audited Actual 30 June 2025 | Adopted Budget 30 June 2026 | Updated Budget Estimates 30 June 2026 | Year to Date Actual 31 January 2026 | Estimated Year at End Amount 30 June 2026 |
|--|--------------------------------|--------------------------------|---|--|---|
| | \$ | \$ | \$ | \$ | \$ |
| Adjustments to net current assets | | | | | |
| Less: Reserve accounts | (975,801) | (621,845) | (725,801) | (975,801) | (725,801) |
| Add: Current liabilities not expected to be cleared at end of year | | | | | |
| - Current portion of borrowings | 5,394,024 | 2,077,619 | 2,077,619 | 2,198,673 | 2,077,619 |
| - Current portion of provisions held in reserve | 402,441 | 402,441 | 152,441 | 402,441 | 152,441 |
| Total adjustments to net current assets | 4,820,664 | 1,858,215 | 1,504,259 | 1,625,313 | 1,504,259 |

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| | Audited Actual 30 June 2025 | Adopted Budget 30 June 2026 | Updated Budget Estimates 30 June 2026 | Year to Date Actual 31 January 2026 | Estimated Year at End Amount 30 June 2026 |
|--|--------------------------------|--------------------------------|---|--|---|
| | \$ | \$ | \$ | \$ | \$ |
| Adjustments to operating activities | | | | | |
| Less: Profit on asset disposals | (195,944) | (24,055) | (24,055) | 0 | (24,055) |
| Add: Loss on disposal of assets | 0 | 0 | 0 | 950,513 | 950,513 |
| Add: Depreciation on assets | 8,196,866 | 8,029,276 | 8,029,276 | 4,785,943 | 8,029,276 |
| Non-cash movements in non-current assets and liabilities: | | | | | |
| Pensioner deferred rates | (6,464) | 0 | 0 | 0 | 0 |
| Employee benefit provisions | 84,840 | 0 | 0 | 0 | 0 |
| Other provisions | 2,466,130 | 0 | 0 | 0 | 0 |
| Non-cash amounts excluded from operating activities | 10,545,428 | 8,005,221 | 8,005,221 | 5,736,456 | 8,955,734 |

(d) Investing activities excluded from budgeted deficiency

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| | Audited Actual 30 June 2025 | Adopted Budget 30 June 2026 | Updated Budget Estimates 30 June 2026 | Year to Date Actual 31 January 2026 | Estimated Year at End Amount 30 June 2026 |
|--|--------------------------------|--------------------------------|---|--|---|
| | \$ | \$ | \$ | \$ | \$ |
| Adjustments to investing activities | | | | | |
| Movement in non-current capital grant/contribution liability | 0 | 0 | 0 | 0 | 0 |
| Non cash amounts excluded from investing activities | 0 | 0 | 0 | 0 | 0 |



**SHIRE OF DERBY/WEST KIMBERLEY
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2026**

4 RECOMMENDED BUDGET AMENDMENTS

| | Variance |
|--|-----------------|
| | \$ |
| Revenue from operating activities | |
| 4.1 Rates excluding general rates | (86,681) ▼ |
| Interim rates issued. | |
| 4.2 Grants, subsidies and contributions | (1,123,132) ▼ |
| Reduction of \$1,304,981 in funding received from DRFWA. | |
| Increase of \$81,750- Fitzroy Fire forum auspiced grant | |
| Increase of \$81,099 in various welfare grants and Pest control programs. | |
| Increase of \$14,000 in Library grant | |
| 4.3 Fees and charges | 750,000 ▲ |
| Water transport facility - Unbudgeted Wharf fees. | |
| 4.4 Interest revenue | 108,775 ▲ |
| Actual interest earned is higher than budget estimate. | |
| 4.5 Other revenue | 602,171 ▲ |
| Reduction of \$250k in other revenue from the lease. | |
| \$763k increase in other revenue relating to private works | |
| Increase of \$14,000 for souvenir sales. | |
| Expenditure from operating activities | |
| 4.6 Employee costs | 778,767 ▲ |
| Reduction due to vacant positions. | |
| 4.7 Materials and contracts | (1,178,999) ▼ |
| Increase in private works of \$591,731. | |
| Increase of \$207,885 expenditure on welfare programs for which some funding was received. | |
| Expenditure of \$81,750 on Fitzroy fire service - covered by grant funding | |
| Increased expenditure on consultant and legal costs | |
| Increase in cost of workshop tools and sundry stocks. | |
| 4.8 Insurance | (3,591) ▼ |
| Actual insurance paid higher than budget. | |
| 4.9 Other expenditure | 58,871 ▲ |
| Increase in donations and members election expenses. | |
| 4.10 Loss on asset disposals | (950,513) ▼ |
| Control of Jetty Road Infrastructure transferred to Main Roads | |
| 4.11 Non-cash amounts excluded from operating activities | 950,513 ▲ |
| Loss on transfer of assets | |
| Inflows from investing activities | |
| 4.12 Capital grants, subsidies and contributions | 890,114 ▲ |
| Final payment of LRCL funding due and not previously budgeted, offset with capital expenditure | |
| Increase of \$422,000 in Roads to Recovery income, offset with capital expenditure on roads | |
| Decrease in funding budgeted to be received of \$586 k from DRFWA | |
| 4.13 Proceeds from disposal of assets | 40,000 ▲ |
| Sale of vehicle not in adopted budget | |

**SHIRE OF DERBY/WEST KIMBERLEY
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2026**

4 RECOMMENDED BUDGET AMENDMENTS

| | Variance |
|---|-----------------|
| | <u>\$</u> |
| Outflows from investing activities | |
| 4.14 Purchase of land and buildings | (126,214) ▼ |
| Increase in capital expenditure of \$66k on Wharfinger museum Council Chambers door upgrade and Civic Centre Electrical upgrade \$88k Decrease of \$28,800 on staff housing | |
| 4.15 Purchase and construction of infrastructure-roads | (430,486) ▼ |
| Increase in road expenditure due to additional funding. | |
| 4.16 Purchase and construction of infrastructure-other | (465,000) ▼ |
| Increase in capital projects funded by LRCI income . | |
| Cash inflows from financing activities | |
| 4.17 Proceeds from borrowings | 8,000,000 ▲ |
| Restructure of borrowing facilities | |
| Cash outflows from financing activities | |
| 4.18 Repayment of borrowings | (7,400,389) ▼ |
| Restructure of borrowing facilities | |
| 4.19 Surplus or deficit at the start of the financial year | (414,206) ▼ |
| This was due to accrued expenses on roads. | |

At 6:04pm, Cr Davis left the meeting and did not return.

15.4 PART LEASE OF FITZROY CROSSING VISITORS CENTRE

File Number: 800521

Author: Jill Brazil, Director Corporate Services

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Administrative

SUMMARY

For Council to approve the proposed lease of part of the building known as Fitzroy Crossing Visitors Centre to Marra Worra Worra Aboriginal Corporation for civic purposes.

DISCLOSURE OF ANY INTEREST

Nil by Author or Nil by Responsible Officer.

BACKGROUND

The Fitzroy Crossing Visitors Centre is owned and operated by the Shire. It has been identified that large portions of this building are underutilised and that the community would benefit from this space being reallocated for alternative use. An Expression of Interest (EOI) process was conducted with one (1) response received, that being Marra Worra Worra Aboriginal Corporation.

The building is on crown land which is part of a Class C Reserve (no. 36824). By Management Order H656339 made by the Minister for Lands, the care, control and management of the Reserve is vested in the Shire, subject to the conditions specified in Note 3 of the Management Order which states:

- (i) The land only be utilised for the designated purpose of "Civic Purposes: and
- (ii) Power to lease (or sub-lease or licence) for the designated purpose is granted for the whole of any portion thereof for any term not exceeding twenty-one (21) years from the date of the lease subject to approval in writing of the Minister for Lands being first obtained to each and every lease or assignment of lease, pursuant to the provisions of section 19 of the Land Administration Act 1997.

Ministerial approval has been obtained to part-lease a portion of the building.

The proposal from Marra Worra Worra Aboriginal Corporation meets the requirement for "Civic Purposes".

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.58 Disposing of property determines that "disposal" includes selling, leasing or otherwise disposing of local government property.

POLICY IMPLICATIONS

Significant Accounting Policies

FINANCIAL IMPLICATIONS

The proposed lease fees are detailed in Confidential Attachments - 2. Extract Schedule 1 Draft Lease Fitzroy Crossing Visitors Centre – Confidential.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|--------------|---|--|
| 2. Community | 2.3 Vibrant and culturally rich communities | 2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|---|
| Legal & Compliance: | Likely | Moderate | Medium | The proposed lease document has been assessed for legal firm. |
| Financial: Standard commercial rental fee based on industry expertise | Unlikely | Moderate | Low | Lease fee will be agreed with Lessee for sustainability of the agreement. |

CONSULTATION

Internal

External

- An EOI was advertised on the Shire website and Shire Facebook page on 25 August 2025 with one (1) response received by the closing date.
- Correspondence with Minister for Planning and Lands; Housing and Works; Health Infrastructure. Seeking approval to lease the portion of crown land.
- Consultation with Marra Worra Worra Aboriginal Corporation in development of the lease.

COMMENT

The proposed lease conditions are as follow:

- Lease Term six (6) years with an option for further term of five (5) years;
- Proposed lease fee subject to final negotiation with the lessor and is payable quarterly in advance as detailed in the Confidential Attachments - 2. Extract Schedule 1 Draft Lease Fitzroy Crossing Visitors Centre – Confidential;
- Sub leasing must be consistent with the requirements of Management Order H656339 which required the land be utilised for civic purposes only.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. **EOI - Fitzroy Crossing Visitors Centre - Confidential** [↓](#) 
2. **Extract Schedule 1 Draft Lease Fitzroy Crossing Visitors Centre - Confidential** [↓](#) 

RESOLUTION 09/26

Moved: *Eliot Money*

Seconded: *Trish Gault*

That Council by ABSOLUTE MAJORITY:

1. **ENDORSES** the assignment of the lease for Fitzroy Crossing Visitors Centre to Marra Worra Worra Aboriginal Corporation for civic purposes; and
2. **NOTES** the proposed lease fee in the Confidential Attachment 2 Extract Schedule 1 Draft Lease Fitzroy Crossing Visitors Centre, are subject to final negotiation; and
3. **AUTHORISES** the Chief Executive Officer to sign and make any final amendments to the lease for Fitzroy Crossing Visitors Centre with Marra Worra Worra Aboriginal Corporation for six years with the option of additional five years amendments including finalising the lease fee; and
4. **APPROVE** finalised lease fee as to be included as income in the 2025/26 Annual Budget – General Ledger account 3140235 ADMIN - Other Income Relating to Administration.

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 8/0 BY ABSOLUTE MAJORITY



**MARRA
WORRA
WORRA**
ABORIGINAL
CORPORATION

Marra Worra Worra Aboriginal Corporation

PO Box 35, Lot 158 Great Northern Hwy, Fitzroy Crossing WA 6765

P 08 9193 0600 ABN 97 272 775 547 ICN 104

22 January 2026

Chief Executive Officer
Ms Tamara Clarkson
Shire of Derby/West Kimberley

Email: sdwk@sdwk.wa.gov.au

RE: Expression of Interest - Lease Portion of Fitzroy Crossing Visitors Centre

Introduction

Marra Worra Worra Aboriginal Corporation (MWWAC) is pleased to submit this Expression of Interest to lease approximately 300m² of the Fitzroy Crossing Visitors Centre.

Following further strategic consideration, our proposal is to utilise the premises as a shared office and collaboration hub for key regional organisations, including:

- Bunuba Prescribed Body Corporate (PBC)
- Gooniyandi Prescribed Body Corporate (PBC)
- Marra Worra Worra Aboriginal Corporation (MWWAC)
- Shire of Derby/West Kimberley (SDWK)

Rather than delivering direct service programs from this site, the space is considered better suited to support co-location, governance collaboration, strategic coordination and relationship building between Traditional Owner organisations, MWWAC and local government. This approach strengthens whole-of-Valley leadership, improves coordination across projects and initiatives, and creates a central professional base for partnership development.

This initiative aligns strongly with the Shire's objectives to prioritise community-purpose use of public infrastructure and will complement the presence of existing tenants, including the Department of Transport (DoT). It leverages MWWAC's extensive local footprint, strong reputation, and proven capacity as the largest and most established Aboriginal Community Controlled Organisation (ACCO) in the region.

The space will incorporate dedicated office accommodation for participating organisations, a shared boardroom for meetings and governance activity, and a shared receptionist and reception area to provide a professional and welcoming point of entry for stakeholders and visitors.

Organisational Overview & Financial Position

Established in 1981 by the Bunuba, Gooniyandi, Nyikina, Walmajarri, and Wangkatjungka language groups, MWWAC has been a cornerstone of service delivery across the Fitzroy Valley for more than four decades. With over 160 staff and a diverse service portfolio,

Marra Worra Worra

Working with Bunuba, Gooniyandi, Nyikina, Walmajarri and Wangkatjungka to strengthen culture, support community and create sustainable solutions for the Fitzroy Valley.

www.mww.org.au



MWWAC is recognised for its cultural authority, governance strength, and trusted service provision within the community.

MWWAC provides a broad range of programs, including employment services and training pathways, housing and tenancy management, youth engagement and education initiatives, financial management assistance, and NDIS and aged care support. In addition, we operate significant commercial enterprises such as Fitzroy Hardware, Fitzroy Workers Camp, and a mechanical workshop. Profits from these businesses are reinvested into local communities, further strengthening our impact and sustainability.

Our financial model combines secure government contracts and grants with enterprise-generated revenue, diversifying income streams and reducing reliance on a single source. This model positions MWWAC as financially resilient and capable of adaptable resourcing, mobilising service delivery quickly, and managing long-term community infrastructure.

Proposed Use of the Space

MWWAC proposes to operate the premises as a shared professional office and collaboration precinct supporting governance, coordination and partnership activity across the Fitzroy Valley. This includes, but is not limited to:

1. **Office Accommodation**
Dedicated office spaces will be provided for participating organisations, enabling staff to operate from a central, accessible location while maintaining appropriate confidentiality and operational separation. Co-location will strengthen working relationships, improve communication, and support integrated regional planning.
2. **Shared Boardroom**
A centrally located boardroom will be available for shared use by all participating organisations for:
 - Board and governance meetings
 - Stakeholder engagement and negotiations
 - Inter-agency coordination
 - Strategic planning sessions
 - Community engagement and consultation forums

This facility will address a current shortage of professional meeting space in Fitzroy Crossing and enable more effective governance and collaboration.
3. **Shared Reception and Administration**
A shared receptionist will provide front-of-house services including:
 - Visitor management and wayfinding
 - Meeting coordination and bookings
 - Basic administrative support
 - Professional presentation and safety oversight

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This model reduces duplication across tenants while ensuring consistent service standards and accessibility.

Benefit:

The shared office model strengthens collaboration between Traditional Owner groups, MWWAC and SDWK, improves governance coordination, increases operational efficiency, and creates a stable leadership hub that supports long-term regional development outcomes.

Governance and Lease Management Model

MWWAC proposes to act as the head lessee with the Shire of Derby/West Kimberley for the leased premises.

Under this model:

- MWWAC will hold the primary lease with SDWK.
- MWWAC will manage sub-occupancy arrangements with participating organisations.
- Shared operating costs (utilities, cleaning, minor maintenance, reception services and consumables) will be recovered transparently from sub-tenants on a cost-apportionment basis.
- MWWAC will coordinate access protocols, shared space scheduling and day-to-day facility management.

MWWAC will be seeking a cost-neutral rental arrangement with SDWK, recognising the community purpose nature of the facility and the operational management responsibilities undertaken by MWWAC as head lessee. This approach ensures financial sustainability while maintaining affordability and accessibility for Traditional Owner organisations and public partners.

Relevant Experience

MWWAC brings unmatched experience, credibility, and capacity to this proposal, underpinned by more than four decades of continuous service delivery in Fitzroy Crossing and across the wider Fitzroy Valley. As the oldest and largest Aboriginal resource agency in the Kimberley, we have earned a strong reputation as a trusted community partner, recognised for our cultural authority, governance strength, and ability to deliver complex programs in some of the most remote settings in Australia. With over 160 staff, a substantial asset base, and a diverse portfolio of services and enterprises, MWWAC has the scale and resources required to deliver this project effectively and sustainably.

We have extensive experience as co-tenants and building managers, successfully operating shared hubs alongside government agencies and non-government organisations. This includes managing customer-facing facilities that integrate community services, administrative functions, and commercial activity. Such experience has equipped MWWAC with the operational expertise to ensure seamless coordination, effective tenancy management, and high-quality service delivery in a shared space environment.

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Our governance framework is robust and accountable, incorporating a comprehensive suite of organisational policies covering safeguarding, privacy, complaints, procurement, and financial management. These systems ensure compliance with all legislative and funding requirements while maintaining high standards of safety, transparency, and cultural security.

MWWAC's large and established footprint across the Fitzroy Valley, combined with our deep community trust and longstanding relationships with government and industry partners ensures this project will be delivered with credibility, efficiency, and long-term benefit. Our track record demonstrates not only our ability to deliver high-impact, culturally safe services but also our capacity to adapt, innovate, and sustain community outcomes over time.

Lease Term

This Expression of Interest is submitted on the understanding that any agreement to lease will be contingent upon a mutually agreed and financially sustainable lease arrangement. MWWAC seeks a minimum four (4) year lease term, with options to renew, to provide long-term certainty, justify fit-out investment, enable stable partnership development, and support sustainable shared operations.

Conclusion

This proposal positions the Fitzroy Crossing Visitors Centre as a collaborative governance and partnership hub, strengthening relationships between Traditional Owners, MWWAC and SDWK while maximising the value of existing public infrastructure.

MWWAC is ready to resource the fit-out, manage the tenancy responsibly, and work collaboratively with SDWK and partner organisations to ensure the facility delivers strong long-term regional outcomes.

We appreciate the opportunity to submit this Expression of Interest and welcome further discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Brenton Makisi', written in a cursive style.

Brenton Makisi
Deputy Chief Executive Officer
Marra Worra Worra Aboriginal Corporation

Marra Worra Worra

Working with Bunuba, Gooniyandi, Nyikina, Walmajarri and Wangkatjungka to strengthen culture, support community and create sustainable solutions for the Fitzroy Valley.

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SCHEDULE 1

Item 1. LAND

Lot 302 on Deposited Plan 76781 being the whole of the land comprised in Qualified Certificate of Crown Land Title Volume LR3163 Folio 729.

Item 2. LEASED AREA

That portion of the Land being the part of the Building and external areas as shown outlined in the Plan attached as **Annexure 1 and Annexure 2.**

Item 3. TERM AND COMMENCEMENT DATE

(a) **Commencement Date**

The 1st day of March 2026

(b) **Term**

Six (6) years commencing on the Commencement Date and expiring on 28th day of February 2032.

Item 4. FURTHER TERM

Five (5) years commencing on 1st day of March 2032 and expiring on 29th day of February 2036.

Item 5. RENT

From the Commencement Date until varied, the Rent is NINETY NINE THOUSAND DOLLARS(\$99,000) per annum plus GST payable quarterly in advance with the first payment due on the Commencement Date and subsequent payments due on or before the first day of each quarter thereafter.

Item 6. PERMITTED USE

Office administration by Aboriginal Corporation and associated community organisations, including sub-letting for the "Civic Purposes."

Item 7. COMMON AREA

That part of the Building comprising restrooms as shown hachured in the Plan attached as **Annexure 1.**

Item 8. ADDRESS FOR SERVICE OF NOTICES

Lessor: Shire of Derby/West Kimberley
Attention: CEO
Email: sdwk@sdwk.wa.gov.au

Lessee: Marra Worra Worra Aboriginal Corporation

15.5 AMENDMENT TO 2025/2026 FEES AND CHARGES

File Number: 5145

Author: Telia Reilly, Governance and Risk Coordinator

Responsible Officer: Jill Brazil, Director Corporate Services

Authority/Discretion: Legislative

SUMMARY

This report seeks Council endorsement to impose amendments to the 2025/2026 Fees and Charges.

DISCLOSURE OF ANY INTEREST

Nil by Author, or Responsible Officer.

BACKGROUND

Fees and Charges: Per sections 6.16 to 6.19 of the Act, a local government may impose a fee or charge for any goods or services it provides. Fees and charges must be imposed when adopting the annual Budget. However, it may also be imposed or amended during the year if necessary.

STATUTORY ENVIRONMENT

Local Government Act 1995, s.6.16 Imposition of fees and charges gives local governments the authority to impose fees and charges.

Local Government Act 1995, s.6.19 Local Government to give notice of fees and charges requires local governments to give local public notice before imposing new fees or changes after the annual budget has been adopted

POLICY IMPLICATIONS

Budget Issues

FINANCIAL IMPLICATIONS

The budget is the primary financial document for the 2025/2026 financial year and sets the parameters for expenditure of Shire resources.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.4 Attract and effectively use resources to meet community needs |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|-------------------|--------------------|----------------------|--|
| Business Interruption: Financial: Potential to negatively impact the revenue and service levels of the Shire | Unlikely | Major | Low | Adopt the amendments to the 2025/2026 Fees and Charges as presented. |

CONSULTATION

Internal.

COMMENT

Amendments to the 2025/2026 Fees and Charges as follows:

| Description | Amount (Amendment) |
|--|---|
| Airport Function Centre Bond (with alcohol) | This was an administrative typographical error. There was no financial impact as this particular fee has not been charged in the 2025/2026 financial year. The bond fee should reflect \$4,000 (advertised in the fees and charges as \$400) |
| Commercial Rubbish – One collection per bin per week (two during wet season) | Removal of reference to two bin collections during wet season. There is no reduction in service as the two collections during wet season for commercial properties was not occurring |
| Commercial Rubbish – Additional Bin Charge for one collection per week (two during wet season) | Removal of reference to two bin collections during wet season. There is no reduction in service as the two collections during wet season for commercial properties was not occurring |
| Commercial rubbish – Additional Service per day/week (two during wet season) | Removal of reference to two bin collections during wet season. There is no reduction in service as the two collections during wet season for commercial properties was not occurring |

In accordance with Section 6.16 of the *Local Government Act 1995*, the Shire has advertised notice of its intention to amend its 2025/2026 fees and charges, with the amendments imposed on 27 February 2026.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

Nil

RESOLUTION 10/26

Moved: *Kerrissa O'Meara*

Seconded: *Val Ross*

That Council by ABSOLUTE MAJORITY pursuant to Section 6.16 of the *Local Government Act 1995* ADOPTS the amendments to the Fees and Charges Schedule 2025/2026.

In Favour: *Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.*

Against: *Nil.*

CARRIED 8/0 BY ABSOLUTE MAJORITY

15.6 RATES CONCESSION - A300560 LOT 18 YURABI ROAD FITZROY CROSSING**File Number: 5112****Author: Aaron Gloor, Acting Manager Corporate Services****Responsible Officer: Jill Brazil, Director Corporate Services****Authority/Discretion: Executive****SUMMARY**

Wild Life West Inc of Lot 18 Yurabi Road, Fitzroy Crossing lodged a rates exemption request under the charitable land use provision set out in section 6.26 of the *Local Government Act 1995*. The request was declined as it does not meet the legislative requirements for an exemption however Council may wish to recognise the work being undertaken at this property by providing a 50% rates and service charges concession.

DISCLOSURE OF ANY INTEREST

Nil by Author and Nil by Responsible Officer.

BACKGROUND

In August 2025, a rates exemption request was lodged by the owner of Lot 18 Yurabi Road requesting a full exemption from their 25/26 rates charges. The application was made under the name of Wild Life West Inc which is a wildlife rescue organisation that the property owner is the president of. The owner believes that as the land is being used for charitable purposes they are entitled to a rates exemption. The owner complied with all documentation requirements and Officers engaged McLeods Lawyers to undertake assessment of the request.

The review was completed by McLeods in December 2025. The opinion provided was that the property did not meet the legislative definition set out in section 6.26 of the *Local Government Act 1995*, that being, for land to be considered not rateable it would need to be used exclusively for charitable purposes. In this scenario the applicant uses the property for both a private residence and a wildlife rescue centre. Additionally, Wild Life West Inc is not yet a registered charity at the time of this report. It is understood that an application has been filed with the Australian Charities and Not-For-Profits Commission (ACNC) but not yet processed according to the ACNC register.

After receiving the advice from McLeods, Officers responded to the applicant advising their request for a rates exemption had been declined due to it not meeting the legislative requirements for an exemption.

Despite a full rates exemption being declined, Officers consider community-based wildlife care in the Fitzroy Valley region to be an important undertaking. A 50% rates concession would be an appropriate level of recognition for this work whilst also considering the importance of maintaining strong financial management.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.
- * *Absolute majority required*

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
 - (g) land used exclusively for charitable purposes;

POLICY IMPLICATIONS

Rating Administration Policy

FINANCIAL IMPLICATIONS

The proposed 50% concession on rates and service charges along with a removal of penalty interest would result in a reduction in rates income of \$2270.77.

STRATEGIC IMPLICATIONS

| | | |
|---|---|--|
| GOAL - Good Governance and an effective organisation | OUR PRIORITIES - Effective Governance and Leadership | WE WILL - Ensure governance policies and procedures are in accordance with legislative requirements |
| 2. Community | 4.1 Our natural environment | 1.3.2 Listen to and respond to the needs of our communities |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|--|
| Financial: Council does not approve the write off of debt. | Unlikely | Minor | Low | Provide sufficient information to enable Council to make decision. |

CONSULTATION

McLeods Lawyers.

COMMENT

Due to the work being undertaken officers believe that a 50% rates and services charges concession at Lot 18 Yurabi Road, Fitzroy Crossing is a fair outcome and commensurate to the mixed-use nature of the property. The applicant has provided a statutory declaration confirming that Wild Life West Inc is a volunteer not-for-profit entity therefore Officers do not believe that a rates concession will provide a commercial benefit to the applicant. Officers have recommended a five-year term tied to annual documentation obligations for the owner in order to retain the concession. This is in line with how previous rates concessions have been approved and managed.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

Nil

RESOLUTION 11/26

Moved: Trish Gault

Seconded: Laurie Shaw

That Council by ABSOLUTE MAJORITY on Lot 18 Yurabi Road, Fitzroy Crossing:

- 1. GRANTS a 50% concession of \$2,035.32 on the total 25/26 rates and service charge levy of \$4,070.65;**
- 2. APPROVES the current penalty interest charges totalling \$235.45 to be written off;**
- 3. APPROVES an extension to 30 April 2026 for payment;**
- 4. APPROVES this concession to remain in place for a period of five years from financial year 2026/27 to 2030/31. This will be contingent upon the property owner by 1 July annually, providing proof of charitable registration for Wild Life West Inc and a statutory declaration confirming the continuation of the wildlife rescue operation.**

In Favour: Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.

Against: Nil.

CARRIED 8/0 BY ABSOLUTE MAJORITY

15.7 STATEMENT OF FINANCIAL ACTIVITY DECEMBER 2025 AND JANUARY 2026**File Number: 5179****Author: Aaron Gloor, Acting Manager Corporate Services****Responsible Officer: Jill Brazil, Director Corporate Services****Authority/Discretion: Legislative****SUMMARY**

This report provides a summary of Council's financial position for the periods ending 31 December 2025 and 31 January 2026.

DISCLOSURE OF ANY INTEREST

Nil by Author and Nil by Responsible Officer.

BACKGROUND

Local governments are required to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shire's financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$30,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

Significant Accounting Policy

Sundry Debtors Collection Policy

Outstanding Rates Collection Policy

Investments Policy

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2025/26 Annual Budget as adopted by Council (Commissioner) at its meeting held 18 June 2025 (COO58/25). The budget is structured on financial viability and sustainability principles.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|-------------------|--------------------|----------------------|---|
| <p>Financial:</p> <p>The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue stream into the future is likely to have an impact on the Shire’s ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs.</p> | Possible | Moderate | Medium | The completion of the Monthly Financial Activity Statement report is a control that monitors this risk. |

CONSULTATION

Internal.
Moore Australia.

COMMENT

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels. The ability for the Shire to remain financially sustainable is a significant strategy for a region that is continually under pressure from the pastoral industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services. Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached).

Priorities identified in the monthly reports are addressed in the following table.

| Topic - Item | Explanation | Action Required | Shire Comment |
|-----------------------------------|--|--|---|
| Surplus as at year end | There is an estimate deficit between the budget surplus and the actual surplus as at 30 June 2025 of \$414,206. Audit adjustments for accrued expenses, payroll liabilities and prepaid rates being recognised after the budget amendments were completed. | Once the annual financial statements have been completed a budget review is required and amendments to the forecast income and expenditure be made. | A budget amendment will be processed to address the early payment of the financial assistance grants. This will occur in March at the completion of the budget review. |
| Borrowing Repayments | Unbudgeted borrowing repayments of \$2,700,194 have been made to 31 December 2025. | We suggest the unbudgeted payments be redrawn to meet future cashflow requirements and Council continue with the current plan to refinance borrowings. | At the ordinary Council meeting held 30 October 2025, Council resolved by absolute majority to restructure our \$5,000,000 short-term loan with Western Australian Treasury Corporation. This has now progressed to the public notice phase with the notice of intent to borrow being posted on public noticeboards, Shire website and the Broome Advertiser. |
| Uploaded Budget - Reconciliation | The budget uploaded into the ERP system does not agree to the adopted or amended statutory budget. We have amended the on the face of the statements. | We understand action is already being taken by management. We recommend this continue to ensure the correct reporting of budget and other financial information. | These actions are continuing to ensure correct reporting. |
| Capital Expenditure – Allocations | Transactions have been allocated to capital expenditure without budget allocations for 2025/26. | We recommend allocations are reviewed and adjusted (where appropriate) to ensure correct allocations for capital acquisitions. Controls are required to ensure the legislative requirement for unbudgeted expenditure be authorised in advance by Council are met. | This will be corrected with the completion of the mid-year budget review |

| | | | |
|-------------------------------------|--|--|---|
| Operating Expenditure - Insurance | Insurance expenditure of \$117,265 has been made for Water Port management insurance and there is no budget allocation. | We recommend a budget amendment adopted by an absolute majority of Council will be required to authorise expenditure. | The budget will be amended during the budget review to rectify this. |
| Sundry Debtors | Although we acknowledge a provision for impairment of \$220,727, the sundry debtors aged trial balance totals \$332,795 for outstanding debt over 90 days with some more than 300 days old. Credit balances total \$2,689. | We recommend reviewing overdue debtor’s collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. | Debtors are regularly reviewed; this balance is largely comprised of a few large invoices that are subject to ongoing consultation and collection activity. |
| Operating Expenditure – Allocations | Cost reallocation IE codes are not balancing to \$0. | We recommend allocations be reviewed and corrected to ensure recoveries of public works overheads, plant operating costs and administration transaction are correctly allocated. | This is currently in review and will be adjusted accordingly. |

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Monthly Financial Report - December 2025** [!\[\]\(482cf0b5e0641d556a9596112bec96d7_img.jpg\)](#) [!\[\]\(5db4332c1655d5a068d85433c674b616_img.jpg\)](#)
2. **Monthly Financial Report - January 2026** [!\[\]\(63035452e8406dd175ee34de1a4098ce_img.jpg\)](#) [!\[\]\(b40c5e4f9617d34e8af9c0d27b1ad93a_img.jpg\)](#)

RESOLUTION 12/26

Moved: Trish Gault
Seconded: Adam Cornish

That Council RECEIVE the Monthly Financial Management Reports incorporating the Statement of Financial Activity for the periods ending 31 December 2025 and 31 January 2026.

In Favour: Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.

Against: Nil.

CARRIED 8/0

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21 January 2026

Ms Tamara Clarkson
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Tamara

COMPILATION REPORT TO SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying special purpose financial report of Shire of Derby/West Kimberley which comprise the statement of financial position as at 31 December 2025, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Derby/West Kimberley as at 31 December 2025 and for the period then ended based on the records of the Shire of Derby/West Kimberley.

THE RESPONSIBILITY OF SHIRE OF DERBY/WEST KIMBERLEY

The CEO of Shire of Derby/West Kimberley is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Derby/West Kimberley and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Derby/West Kimberley who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.

SHIRE OF DERBY WEST/KIMBERLEY
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 December 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**SHIRE OF DERBY WEST/KIMBERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025**

| Note | Amended | YTD | YTD | Variance* | Variance* | Var. |
|--|---------------------|---------------------|---------------------|--------------------|------------------|------|
| | Budget | Budget | Actual | \$ | % | |
| | Estimates | Estimates | (c) | (c) - (b) | ((c) - (b))/(b) | |
| | (a) | (b) | (c) | (c) - (b) | ((c) - (b))/(b) | |
| | \$ | \$ | \$ | \$ | % | |
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| General rates | 10,125,245 | 10,074,584 | 10,043,560 | (31,024) | (0.31%) | ▼ |
| Grants, subsidies and contributions | 8,358,084 | 3,145,055 | 3,475,518 | 330,463 | 10.51% | ▲ |
| Fees and charges | 4,355,293 | 3,704,147 | 4,261,457 | 557,310 | 15.05% | ▲ |
| Interest revenue | 165,240 | 82,620 | 241,713 | 159,093 | 192.56% | ▲ |
| Other revenue | 2,636,240 | 1,363,118 | 3,093,079 | 1,729,961 | 126.91% | ▲ |
| Profit on asset disposals | 24,055 | 0 | 0 | 0 | 0.00% | |
| | 25,664,157 | 18,369,524 | 21,115,327 | 2,745,803 | 14.95% | |
| Expenditure from operating activities | | | | | | |
| Employee costs | (10,885,727) | (6,202,815) | (5,959,040) | 243,775 | 3.93% | ▲ |
| Materials and contracts | (14,019,862) | (6,364,128) | (8,345,707) | (1,981,579) | (31.14%) | ▼ |
| Utility charges | (883,650) | (443,577) | (445,101) | (1,524) | (0.34%) | |
| Depreciation | (8,029,276) | (3,863,296) | (4,096,807) | (233,511) | (6.04%) | ▼ |
| Finance costs | (331,226) | (78,250) | (85,602) | (7,352) | (9.40%) | |
| Insurance | (856,069) | (856,069) | (859,660) | (3,591) | (0.42%) | |
| Other expenditure | (743,405) | (561,762) | (206,206) | 355,556 | 63.29% | ▲ |
| Loss on asset disposals | 0 | 0 | (950,513) | (950,513) | 0.00% | ▼ |
| | (35,749,215) | (18,369,897) | (20,948,636) | (2,578,739) | (14.04%) | |
| Non cash amounts excluded from operating activities | 2(c) 8,005,221 | 3,863,296 | 5,047,320 | 1,184,024 | 30.65% | ▲ |
| Amount attributable to operating activities | (2,079,837) | 3,862,923 | 5,214,011 | 1,351,088 | 34.98% | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 15,658,333 | 7,792,801 | 3,219,628 | (4,573,173) | (58.68%) | ▼ |
| Proceeds from disposal of assets | 53,000 | 0 | 545 | 545 | 0.00% | |
| | 15,711,333 | 7,792,801 | 3,220,173 | (4,572,628) | (58.68%) | |
| Outflows from investing activities | | | | | | |
| Acquisition of property, plant and equipment | (2,138,674) | (1,069,337) | (279,595) | 789,742 | 73.85% | ▲ |
| Acquisition of infrastructure | (15,348,334) | (7,674,170) | (4,909,161) | 2,765,009 | 36.03% | ▲ |
| | (17,487,008) | (8,743,507) | (5,188,756) | 3,554,751 | 40.66% | |
| Amount attributable to investing activities | (1,775,675) | (950,706) | (1,968,583) | (1,017,877) | (107.07%) | |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| Transfer from reserves | 1,221,336 | 0 | 0 | 0 | 0.00% | |
| | 1,221,336 | 0 | 0 | 0 | 0.00% | |
| Outflows from financing activities | | | | | | |
| Repayment of borrowings | (993,636) | (495,157) | (3,195,351) | (2,700,194) | (545.32%) | ▼ |
| Transfer to reserves | (1,150,707) | 0 | 0 | 0 | 0.00% | |
| | (2,144,343) | (495,157) | (3,195,351) | (2,700,194) | (545.32%) | |
| Amount attributable to financing activities | (923,007) | (495,157) | (3,195,351) | (2,700,194) | (545.32%) | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 2(a) 4,778,519 | 4,778,519 | 4,364,313 | (414,206) | (8.67%) | ▼ |
| Amount attributable to operating activities | (2,079,837) | 3,862,923 | 5,214,011 | 1,351,088 | 34.98% | ▲ |
| Amount attributable to investing activities | (1,775,675) | (950,706) | (1,968,583) | (1,017,877) | (107.07%) | ▼ |
| Amount attributable to financing activities | (923,007) | (495,157) | (3,195,351) | (2,700,194) | (545.32%) | ▼ |
| Surplus or deficit after imposition of general rates | 0 | 7,195,579 | 4,414,390 | (2,781,189) | (38.65%) | ▼ |

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY WEST/KIMBERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

| | Actual 30 June 2025 | Actual as at 31 December 2025 |
|---|------------------------|----------------------------------|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 8,449,148 | 7,259,659 |
| Trade and other receivables | 2,424,836 | 3,251,550 |
| Other financial assets | 975,801 | 975,801 |
| Inventories | 24,789 | 54,279 |
| Other assets | 135,982 | 0 |
| TOTAL CURRENT ASSETS | 12,010,556 | 11,541,289 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 130,611 | 130,611 |
| Property, plant and equipment | 48,578,807 | 48,169,771 |
| Infrastructure | 308,300,393 | 308,850,320 |
| TOTAL NON-CURRENT ASSETS | 357,009,811 | 357,150,702 |
| TOTAL ASSETS | 369,020,367 | 368,691,991 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 4,563,106 | 2,655,908 |
| Contract liabilities | 106,218 | 352,806 |
| Capital grant/contributions liabilities | 1,187,743 | 2,329,009 |
| Borrowings | 5,394,024 | 2,198,673 |
| Employee related provisions | 1,215,816 | 1,215,816 |
| TOTAL CURRENT LIABILITIES | 12,466,907 | 8,752,212 |
| NON-CURRENT LIABILITIES | | |
| Borrowings | 1,514,354 | 1,514,354 |
| Employee related provisions | 214,776 | 214,776 |
| Other provisions | 14,154,261 | 14,154,261 |
| TOTAL NON-CURRENT LIABILITIES | 15,883,391 | 15,883,391 |
| TOTAL LIABILITIES | 28,350,298 | 24,635,603 |
| NET ASSETS | 340,670,069 | 344,056,388 |
| EQUITY | | |
| Retained surplus | 60,425,322 | 63,811,641 |
| Reserve accounts | 975,801 | 975,801 |
| Revaluation surplus | 279,268,946 | 279,268,946 |
| TOTAL EQUITY | 340,670,069 | 344,056,388 |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY WEST/KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 19 January 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Measurement of employee benefits
- Measurement of provisions

**SHIRE OF DERBY WEST/KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025**

2 NET CURRENT ASSETS INFORMATION

| | Amended Budget Opening 1 July 2025 | Actual as at 30 June 2025 | Actual as at 31 December 2025 |
|---|---|--|--|
| (a) Net current assets used in the Statement of Financial Activity | | | |
| Current assets | \$ | \$ | \$ |
| Cash and cash equivalents | 8,449,248 | 8,449,148 | 7,259,659 |
| Trade and other receivables | 2,474,369 | 2,424,836 | 3,251,550 |
| Other financial assets | 975,801 | 975,801 | 975,801 |
| Inventories | 24,789 | 24,789 | 54,279 |
| Other assets | 63,012 | 135,982 | 0 |
| | <u>11,987,219</u> | <u>12,010,556</u> | <u>11,541,289</u> |
| Less: current liabilities | | | |
| Trade and other payables | (4,127,685) | (4,563,106) | (2,655,908) |
| Other liabilities | (1,293,961) | (1,293,961) | (2,681,815) |
| Borrowings | (5,394,024) | (5,394,024) | (2,198,673) |
| Employee related provisions | (1,213,694) | (1,215,816) | (1,215,816) |
| | <u>(12,029,364)</u> | <u>(12,466,907)</u> | <u>(8,752,212)</u> |
| Net current assets | (42,145) | (456,351) | 2,789,077 |
| Less: Total adjustments to net current assets | 2(b) 4,820,664 | 4,820,664 | 1,625,313 |
| Closing funding surplus / (deficit) | 4,778,519 | 4,364,313 | 4,414,390 |

(b) Current assets and liabilities excluded from budgeted deficiency

| | | | |
|--|-----------------------|------------------|------------------|
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (975,801) | (975,801) | (975,801) |
| Add: Current liabilities not expected to be cleared at the end of the year | | | |
| - Current portion of borrowings | 5,394,024 | 5,394,024 | 2,198,673 |
| - Current portion of employee benefit provisions held in reserve | 402,441 | 402,441 | 402,441 |
| Total adjustments to net current assets | 2(a) 4,820,664 | 4,820,664 | 1,625,313 |

| | Amended Budget Estimates 30 June 2026 | YTD Budget Estimates 31 December 2025 | YTD Actual 31 December 2025 |
|--|--|--|--|
| (c) Non-cash amounts excluded from operating activities | | | |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (24,055) | 0 | 0 |
| Add: Loss on asset disposals | 0 | 0 | 950,513 |
| Add: Depreciation | 8,029,276 | 3,863,296 | 4,096,807 |
| Total non-cash amounts excluded from operating activities | 8,005,221 | 3,863,296 | 5,047,320 |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF DERBY WEST/KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$30,000 or 10.00% whichever is the greater.

| Description | Var. \$ \$ | Var. % % | |
|---|---------------|-------------|---|
| Revenue from operating activities | | | |
| General rates | (31,024) | (0.31%) | ▼ |
| Prior year interim rate adjustments for pastoral leases. | | Permanent | |
| Grants, subsidies and contributions | 330,463 | 10.51% | ▲ |
| Higher than YTD budgeted grants and reimbursements received for AGRN 1044, recovery DRFWA. | | Timing | |
| Fees and charges | 557,310 | 15.05% | ▲ |
| Fees from domestic refuse collection raised with rates received more than budgeted. | | Permanent | |
| Unbudgeted Water fees and charges of \$611,712 received | | Timing | |
| Commercial tipping fees \$272,811 below YTD budget. | | Timing | |
| Interest revenue | 159,093 | 192.56% | ▲ |
| Penalty interest on rates higher than YTD budget. Interest earnings on municipal investments and sundry debtor penalties higher than budget. | | Permanent | |
| Other revenue | 1,729,961 | 126.91% | ▲ |
| Reimbursements for recreation, other culture and water are lower than YTD budget. | | Timing | |
| Private works reimbursement received higher than YTD budget. | | Timing | |
| Other income received for fire, welfare and recreation are higher than budget. | | Permanent | |
| Expenditure from operating activities | | | |
| Employee costs | 243,775 | 3.93% | ▲ |
| Expenditure savings due to vacant positions. | | Timing | |
| Materials and contracts | (1,981,579) | (31.14%) | ▼ |
| Expenditure on private works, fire other expenditure, gravel BUA, other expenses relating to aerodrome and plant operating costs are higher than YTD budget. | | Permanent | |
| Roads maintenance built up areas, waste collection, sanitation other, members consultants, IT contracts, plant fuels and oils YTD actuals are lower than YTD budget. | | Timing | |
| Depreciation | (233,511) | (6.04%) | ▼ |
| Depreciation for roads and buildings is higher than YTD budget | | Timing | |
| Other expenditure | 355,556 | 63.29% | ▲ |
| Member sitting fees are higher than total budget as superannuation contributions and Commissioners remuneration has been allocated to this account .Other recreation facilities exceed budget allocation. | | Permanent | |
| Member allowances, election expenditure, aerodrome, water and private works YTD actual lower than YTD budget. | | Timing | |
| Loss on asset disposals | (950,513) | 0.00% | ▼ |
| Disposal of Jetty Road not included in annual budget. | | Timing | |
| Non cash amounts excluded from operating activities | 1,184,024 | 30.65% | ▲ |
| Depreciation and loss on disposal of asset higher than YTD budget. | | Timing | |
| Inflows from investing activities | | | |
| Proceeds from capital grants, subsidies and contributions | (4,573,173) | (58.68%) | ▼ |
| AGRN claims still to be approved. Infrastructure works to be undertaken before grants are recognised. RRG and RTR grants still to be received. Recreation capital grants is below YTD budget. | | Timing | |
| Outflows from investing activities | | | |
| Acquisition of property, plant and equipment | 789,742 | 73.85% | ▲ |
| Acquisition of property, plant and equipment not made yet. | | Timing | |
| Acquisition of infrastructure | 2,765,009 | 36.03% | ▲ |
| Infrastructure works on drainage and airports yet to be undertaken. Some roadworks jobs not yet started. | | Timing | |
| Outflows from financing activities | | | |
| Repayment of borrowings | (2,700,194) | (545.32%) | ▼ |
| Repayments of Disaster Recovery Flood Damage higher than YTD budget. | | Permanent | |
| Surplus or deficit at the start of the financial year | (414,206) | (8.67%) | ▼ |
| Refer Note 2 - Net Current Assets. | | Timing | |
| Surplus or deficit after imposition of general rates | (2,781,189) | (38.65%) | ▼ |
| Net adjustments described above. | | Timing | |

SHIRE OF DERBY WEST/KIMBERLEY**SUPPLEMENTARY INFORMATION****TABLE OF CONTENTS**

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$4.78 M | \$4.78 M | \$4.36 M | (\$0.41 M) |
| Closing | \$0.00 M | \$7.20 M | \$4.41 M | (\$2.78 M) |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|----------------------------------|-----------------|-------------------|
| | \$ | % of total |
| Unrestricted Cash | \$7.26 M | 88.2% |
| Restricted Cash | \$0.98 M | 11.8% |

Refer to 3 - Cash and Financial Assets

| Payables | | |
|-----------------------|-----------------|----------------------|
| | \$ | % Outstanding |
| Trade Payables | \$1.81 M | |
| 0 to 30 Days | | 93.5% |
| Over 30 Days | | 6.5% |
| Over 90 Days | | 2.9% |

Refer to 9 - Payables

| Receivables | | |
|-------------------------|-----------------|----------------------|
| | \$ | % |
| Rates Receivable | \$2.45 M | 75.8% |
| Trade Receivable | \$0.80 M | % Outstanding |
| Over 30 Days | | 54.1% |
| Over 90 Days | | 45.0% |

Refer to 7 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$2.08 M) | \$3.86 M | \$5.21 M | \$1.35 M |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|----------------------|------------------|-------------------|
| | \$ | % Variance |
| YTD Actual | \$10.04 M | |
| YTD Budget | \$10.07 M | (0.3%) |

| Grants and Contributions | | |
|---------------------------------|-----------------|-------------------|
| | \$ | % Variance |
| YTD Actual | \$3.48 M | |
| YTD Budget | \$3.15 M | 10.5% |

Refer to 12 - Grants and Contributions

| Fees and Charges | | |
|-------------------------|-----------------|-------------------|
| | \$ | % Variance |
| YTD Actual | \$4.26 M | |
| YTD Budget | \$3.70 M | 15.0% |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$1.78 M) | (\$0.95 M) | (\$1.97 M) | (\$1.02 M) |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|-------------------------|-----------------|----------------|
| | \$ | % |
| YTD Actual | \$0.00 M | |
| Amended Budget | \$0.05 M | (99.0%) |

Refer to 6 - Disposal of Assets

| Asset Acquisition | | |
|--------------------------|------------------|----------------|
| | \$ | % Spent |
| YTD Actual | \$4.91 M | |
| Amended Budget | \$15.35 M | (68.0%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|-----------------------|------------------|-------------------|
| | \$ | % Received |
| YTD Actual | \$3.22 M | |
| Amended Budget | \$15.66 M | (79.4%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.92 M) | (\$0.50 M) | (\$3.20 M) | (\$2.70 M) |

Refer to Statement of Financial Activity

| Borrowings | |
|-----------------------------|-------------------|
| Principal repayments | (\$3.20 M) |
| Interest expense | (\$0.09 M) |
| Principal due | \$3.71 M |

Refer to 10 - Borrowings

| Reserves | |
|-------------------------|-----------------|
| Reserves balance | \$0.98 M |
| Net Movement | \$0.00 M |

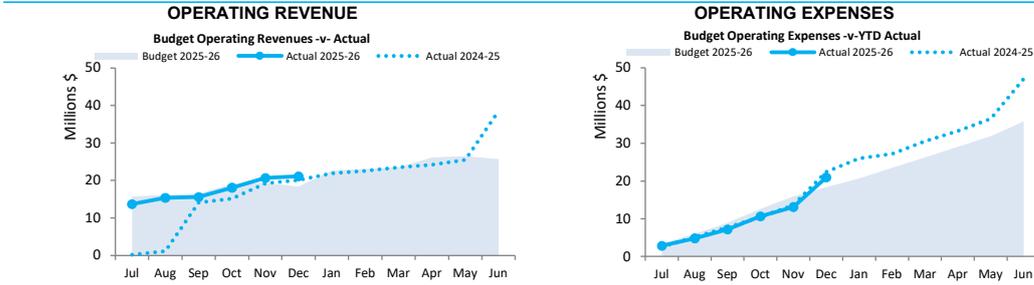
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

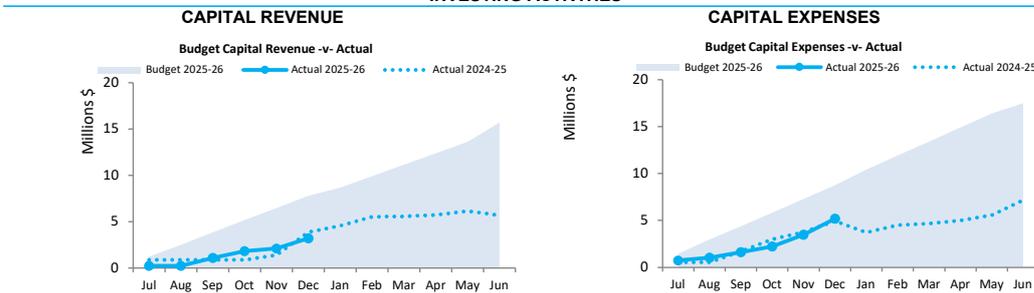
SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

2 KEY INFORMATION - GRAPHICAL

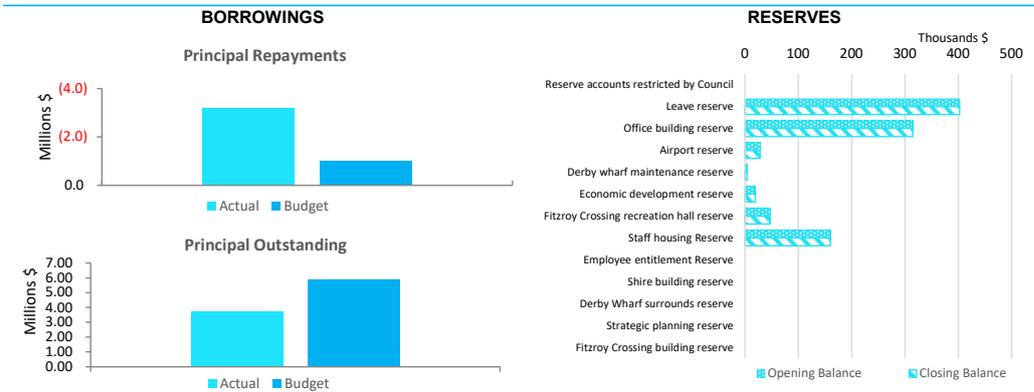
OPERATING ACTIVITIES



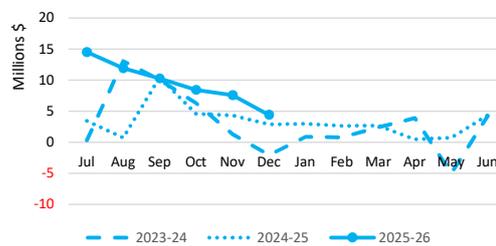
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

| Description | Classification | Unrestricted | Reserve Accounts | Total | Trust | Institution | Interest Rate | Maturity Date |
|--|------------------------------------|------------------|------------------|------------------|----------------|--------------|---------------|---------------|
| Cash On Hand | Cash and cash equivalents | \$ 650 | \$ 0 | \$ 650 | \$ 0 | Cash on Hand | Nil | Nil |
| Municipal Bank Account | Cash and cash equivalents | 1,716,818 | 0 | 1,716,818 | 0 | ANZ | Variable | Nil |
| CBA Bank Acc - Fitzroy Deposits | Cash and cash equivalents | 174,115 | 0 | 174,115 | 0 | CBA | Nil | Nil |
| Municipal Investment Account | Cash and cash equivalents | 5,368,076 | 0 | 5,368,076 | 0 | ANZ | Variable | Nil |
| Reserve Bank Account | Financial assets at amortised cost | 0 | 975,801 | 975,801 | 0 | ANZ | 3.80% | Jul-26 |
| Trust Cash at Bank | Cash and cash equivalents | 0 | 0 | 0 | 295,981 | ANZ | Nil | Nil |
| Total | | 7,259,659 | 975,801 | 8,235,460 | 295,981 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 7,259,659 | 0 | 7,259,659 | 295,981 | | | |
| Financial assets at amortised cost - Term Deposits | | 0 | 975,801 | 975,801 | 0 | | | |
| | | 7,259,659 | 975,801 | 8,235,460 | 295,981 | | | |

KEY INFORMATION

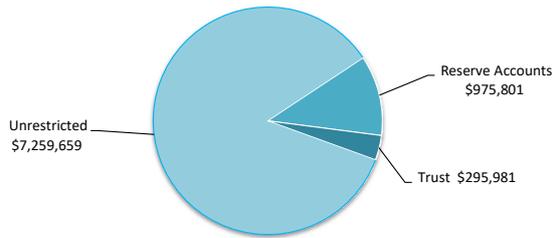
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

4 RESERVE ACCOUNTS

| Reserve account name | Budget | | | | Actual | | | |
|---|-----------------|------------------|--------------------|-----------------|-----------------|------------------|-------------------|-----------------|
| | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Reserve accounts restricted by Council | | | | | | | | |
| Leave reserve | 402,441 | 0 | (402,441) | 0 | 402,441 | 0 | 0 | 402,441 |
| Office building reserve | 314,511 | 0 | (314,511) | 0 | 314,511 | 0 | 0 | 314,511 |
| Airport reserve | 28,456 | 0 | (28,456) | 0 | 28,456 | 0 | 0 | 28,456 |
| Derby wharf maintenance reserve | 3,721 | 0 | (3,721) | 0 | 3,721 | 0 | 0 | 3,721 |
| Economic development reserve | 19,935 | 0 | (19,935) | 0 | 19,935 | 0 | 0 | 19,935 |
| Fitzroy Crossing recreation hall reserve | 46,772 | 0 | (46,772) | 0 | 46,772 | 0 | 0 | 46,772 |
| Staff housing Reserve | 159,965 | 0 | (75,500) | 84,465 | 159,965 | 0 | 0 | 159,965 |
| Employee entitlement Reserve | 0 | 402,441 | 0 | 402,441 | 0 | 0 | 0 | 0 |
| Shire building reserve | 0 | 314,511 | (220,000) | 94,511 | 0 | 0 | 0 | 0 |
| Derby Wharf surrounds reserve | 0 | 3,721 | 0 | 3,721 | 0 | 0 | 0 | 0 |
| Strategic planning reserve | 0 | 383,262 | (90,000) | 293,262 | 0 | 0 | 0 | 0 |
| Fitzroy Crossing building reserve | 0 | 46,772 | (20,000) | 26,772 | 0 | 0 | 0 | 0 |
| | 975,801 | 1,150,707 | (1,221,336) | 905,172 | 975,801 | 0 | 0 | 975,801 |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Amended | | YTD Actual | YTD Variance |
|---|-------------------|------------------|------------------|--------------------|
| | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ |
| Buildings | 1,859,042 | 929,521 | 279,595 | (649,926) |
| Plant & Equipment | 279,632 | 139,816 | 0 | (139,816) |
| Acquisition of property, plant and equipment | 2,138,674 | 1,069,337 | 279,595 | (789,742) |
| Infrastructure Roads | 9,276,673 | 4,638,337 | 2,407,285 | (2,231,052) |
| Infrastructure Footpaths | 0 | 0 | 44,231 | 44,231 |
| Infrastructure Drainage | 250,000 | 125,000 | 79,860 | (45,140) |
| Infrastructure Airports | 200,000 | 100,000 | 0 | (100,000) |
| Infrastructure Other | 5,621,661 | 2,810,833 | 2,377,785 | (433,041) |
| Acquisition of infrastructure | 15,348,334 | 7,674,170 | 4,909,161 | (2,765,003) |
| Total capital acquisitions | 17,487,008 | 8,743,507 | 5,188,756 | (3,554,751) |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 15,658,333 | 7,792,801 | 3,219,628 | (4,573,170) |
| Other (disposals & C/Fwd) | 53,000 | 0 | 545 | 54 |
| Reserve accounts | | | | |
| Staff housing Reserve | 75,500 | 0 | 0 | |
| Shire building reserve | 220,000 | 0 | 0 | |
| Strategic planning reserve | 90,000 | 0 | 0 | |
| Fitzroy Crossing building reserve | 20,000 | 0 | 0 | |
| Contribution - operations | 1,370,175 | 950,706 | 1,968,583 | 1,017,872 |
| Capital funding total | 17,487,008 | 8,743,507 | 5,188,756 | (3,554,751) |

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

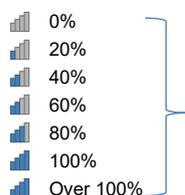
SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

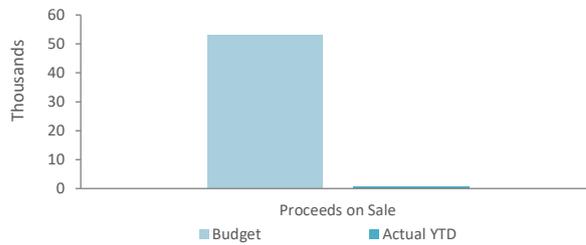
| | | Amended | | | |
|----------------------------|---|-------------------|---------------------|---------------------|-----------------------|
| Account Description | | Current Budget | Year to Date Budget | Year to Date Actual | Variance (Under)/Over |
| Capital Expenditure | | | | | |
| Buildings | | | | | |
| | 4040110 MEMBERS - Building (Capital) | 22,500 | 11,250 | 8,885 | (2,365) |
| | 4090110 STF HOUSE - Building (Capital) | 100,000 | 50,000 | 30,301 | (19,699) |
| | 4110310 REC - Other Rec Facilities Building (Capital) | 1,686,542 | 843,271 | 223,840 | (619,431) |
| | 4140210 ADMIN - Building (Capital) | 50,000 | 25,000 | 16,569 | (8,431) |
| | Buildings Total | 1,859,042 | 929,521 | 279,595 | (649,926) |
| Plant & Equipment | | | | | |
| | 4140330 PWO - Plant and Equipment (Capital) | 279,632 | 139,816 | 0 | (139,816) |
| | Plant & Equipment Total | 279,632 | 139,816 | 0 | (139,816) |
| Infrastructure Roads | | | | | |
| | 4120140 ROADC - Roads Built Up Area | 1,191,221 | 595,610 | 0 | (595,611) |
| | 4120142 ROADC - Roads Outside BUA - Gravel | 2,972,049 | 1,486,025 | 773,125 | (712,901) |
| | 4120168 ROADC - Infrastructure Roads Other | 0 | 0 | 18,306 | 18,306 |
| | 4120172 ROADC - Road Project Grant (RPG) | 915,000 | 457,500 | 0 | (457,500) |
| | 4120176 ROADC - EPAR Works AGRN 951 (Capital) | 4,000,000 | 2,000,000 | 903,998 | (1,096,002) |
| | 4120179 ROADC - DBCA Funds Works (Capital) | 198,403 | 99,202 | 136,675 | 37,473 |
| | 4120146 ROADC - Roads Outside BUA - Gravel - Roads to I | 0 | 0 | 196,034 | 196,034 |
| | 4120150 ROADC - Roads Outside BUA - Gravel - Regional f | 0 | 0 | 240,691 | 240,692 |
| | 4120162 ROADC - Roads Outside BUA - Gravel - Royalties | 0 | 0 | 138,456 | 138,456 |
| | Infrastructure Roads Total | 9,276,673 | 4,638,337 | 2,407,285 | (2,231,052) |
| Infrastructure Drainage | | | | | |
| | 4120165 ROADC - Drainage Built Up Area (Capital) | 250,000 | 125,000 | 79,860 | (45,140) |
| | Infrastructure Drainage Total | 250,000 | 125,000 | 79,860 | (45,140) |
| Infrastructure Airports | | | | | |
| | 4120690 AERO - Infrastructure Other (Capital) | 200,000 | 100,000 | 0 | (100,000) |
| | Infrastructure Airports Total | 200,000 | 100,000 | 0 | (100,000) |
| Infrastructure Other | | | | | |
| | 4110190 HALLS - Infrastructure Other (Capital) | 138,524 | 69,262 | 132,502 | 63,240 |
| | 4110390 REC - Infrastructure Other (Capital) | 5,033,352 | 2,516,677 | 2,122,385 | (394,291) |
| | 4110790 OTH CUL - Infrastructure Other (Capital) | 160,378 | 80,189 | 11,000 | (69,189) |
| | 4120190 ROADC - Infrastructure Other (Capital) | 229,557 | 114,779 | 10,060 | (104,719) |
| | 4120790 WATER - Infrastructure Other (Capital) | 30,000 | 15,000 | 8,361 | (6,639) |
| | 4140390 PWO - Infrastructure Other (Capital) | 29,850 | 14,926 | 0 | (14,925) |
| | 4040290 OTH GOV - Infrastructure Other (Capital) | 0 | 0 | 665 | 665 |
| | 4110290 SWIM AREAS - Infrastructure Other (Capital) | 0 | 0 | 92,812 | 92,812 |
| | Infrastructure Other Total | 5,621,661 | 2,810,833 | 2,377,785 | (433,046) |
| Infrastructure Footpaths | | | | | |
| | 4120174 ROADC - Horizon Power Project | 0 | 0 | 44,231 | 44,231 |
| | Infrastructure Footpaths Total | 0 | 0 | 44,231 | 44,231 |
| | Grand Total | 17,487,008 | 8,743,507 | 5,188,756 | (3,554,749) |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

| Asset Ref. | Asset description | Budget | | | | YTD Actual | | | |
|------------|-----------------------------|----------------|---------------|---------------|----------|----------------|------------|----------|------------------|
| | | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | Plant and equipment | | | | | | | | |
| 5090 | Toyota Hilux | 16,620 | 25,000 | 8,380 | 0 | 0 | 0 | 0 | |
| 5043 | Massey Ferguson 79HP | 12,325 | 26,000 | 13,675 | 0 | 0 | 0 | 0 | |
| 4868 | Howard Slasher - Derby | 0 | 2,000 | 2,000 | 0 | 0 | 0 | 0 | |
| 108 | Laptop (1 of 4) | 0 | 0 | 0 | 0 | 1,265 | 545 | 0 | (720) |
| | Infrastructure Roads | | | | | | | | |
| 3205 | Road signs - Jetty Road | 0 | 0 | 0 | 0 | 3,051 | 0 | 0 | (3,051) |
| 3207 | Pavement - Jetty Road | 0 | 0 | 0 | 0 | 706,023 | 0 | 0 | (706,023) |
| 3209 | Road subgrade - Jetty Road | 0 | 0 | 0 | 0 | 191,761 | 0 | 0 | (191,761) |
| 3210 | Road surface - Jetty Road | 0 | 0 | 0 | 0 | 48,958 | 0 | 0 | (48,958) |
| | | 28,945 | 53,000 | 24,055 | 0 | 951,058 | 545 | 0 | (950,511) |

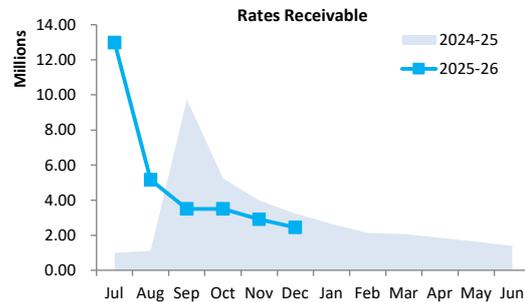


**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

7 RECEIVABLES

| Rates receivable | 30 Jun 2025 | 31 Dec 2025 |
|--|------------------|------------------|
| | \$ | \$ |
| Opening arrears previous year | 1,309,642 | 1,140,101 |
| Levied this year | 9,516,217 | 10,043,560 |
| Less - collections to date | (9,429,144) | (8,479,728) |
| Gross rates collectable | 1,396,715 | 2,703,933 |
| Allowance for impairment of rates receivable | (256,614) | (256,614) |
| Net rates collectable | 1,140,101 | 2,447,319 |
| % Collected | 87.1% | 75.8% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | (2,794) | 329,901 | 33,842 | 31,154 | 320,457 | 712,560 |
| Percentage | (0.4%) | 46.3% | 4.7% | 4.4% | 45.0% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 712,560 |
| Other receivables | | | | | | 6,181 |
| GST receivable | | | | | | 306,217 |
| Allowance for impairment of receivables from contracts with customers | | | | | | (220,727) |
| Total receivables general outstanding | | | | | | 804,231 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

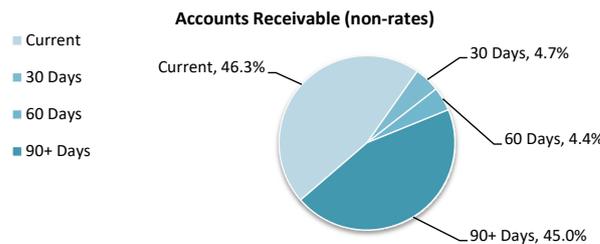
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

| | Opening Balance 1 July 2025 | Asset Increase | Asset Reduction | Closing Balance 31 December 2025 |
|---|-----------------------------------|-------------------|--------------------|--|
| | \$ | \$ | \$ | \$ |
| Other current assets | | | | |
| Other financial assets at amortised cost | | | | |
| Financial assets at amortised cost | 975,801 | 0 | 0 | 975,801 |
| Inventory | | | | |
| Fuel | 8,856 | 71,634 | (42,144) | 38,346 |
| Stock on hand | 15,933 | 0 | 0 | 15,933 |
| Other assets | | | | |
| Accrued income | 135,982 | 0 | (135,982) | 0 |
| Total other current assets | 1,136,572 | 71,634 | (178,126) | 1,030,080 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

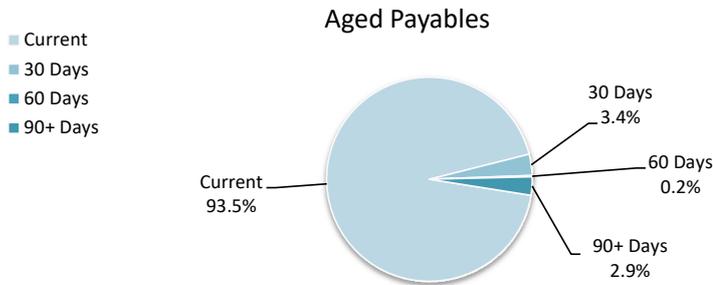
9 PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------------|----------------|----------------|----------------|-----------------|-----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 1,693,679 | 61,263 | 3,812 | 51,992 | 1,810,74 |
| Percentage | 0.0% | 93.5% | 3.4% | 0.2% | 2.9% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 1,810,74 |
| ATO liabilities | | | | | | 101,91 |
| Other payables | | | | | | 496,98 |
| Payroll creditors | | | | | | 3,65 |
| Prepaid rates | | | | | | 242,61 |
| Total payables general outstanding | | | | | | 2,655,90 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

| Information on borrowings Particulars | Loan No. | 1 July 2025 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|----------|------------------|-----------|----------|----------------------|------------------|-----------------------|------------------|---------------------|-----------------|
| | | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Wharf fenders, boat ramp | 145 | 73,342 | 0 | 0 | (17,418) | (35,433) | 55,924 | 37,909 | (2,519) | (4,44) |
| Staff Housing | 146 | 352,282 | 0 | 0 | (30,497) | (61,959) | 321,785 | 290,323 | (5,212) | (21,33) |
| Staff Housing | 148 | 181,570 | 0 | 0 | (11,182) | (22,615) | 170,388 | 158,955 | (4,076) | (7,90) |
| Derby Visitors Centre | 149 | 226,962 | 0 | 0 | (13,977) | (28,268) | 212,985 | 198,694 | (5,095) | (9,87) |
| Derby Wharf Infrastructure | 151 | 131,492 | 0 | 0 | (21,103) | (42,524) | 110,389 | 88,968 | (1,986) | (3,65) |
| Derby Airport & Wharf Infrastructure | 152 | 942,730 | 0 | 0 | (101,174) | (203,226) | 841,556 | 739,504 | (8,155) | (15,43) |
| Disaster Recovery Flood Damage | Various | 5,000,000 | 0 | 0 | (3,000,000) | (599,611) | 2,000,000 | 4,400,389 | (58,559) | (268,58) |
| Total | | 6,908,378 | 0 | 0 | (3,195,351) | (993,636) | 3,713,027 | 5,914,742 | (85,602) | (331,22) |
| Current borrowings | | 993,636 | | | | | 2,198,673 | | | |
| Non-current borrowings | | 5,914,742 | | | | | 1,514,354 | | | |
| | | 6,908,378 | | | | | 3,713,027 | | | |

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

| Other current liabilities | Note | Opening Balance 1 July 2025 | Liability transferred from/(to) non current | Liability Increase | Liability Reduction | Closing Balance 31 December 2025 |
|---|------|-----------------------------------|--|-----------------------|------------------------|--|
| | | \$ | \$ | \$ | \$ | \$ |
| Other liabilities | | | | | | |
| Contract liabilities | | 106,218 | 0 | 246,588 | 0 | 352,806 |
| Capital grant/contributions liabilities | | 1,187,743 | 0 | 3,215,679 | (2,074,413) | 2,329,009 |
| Total other liabilities | | 1,293,961 | 0 | 3,462,267 | (2,074,413) | 2,681,815 |
| Employee Related Provisions | | | | | | |
| Provision for annual leave | | 853,893 | 0 | 0 | 0 | 853,893 |
| Provision for long service leave | | 361,923 | 0 | 0 | 0 | 361,923 |
| Total Provisions | | 1,215,816 | 0 | 0 | 0 | 1,215,816 |
| Total other current liabilities | | 2,509,777 | 0 | 3,462,267 | (2,074,413) | 3,897,637 |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DERBY WEST/KIMBERLEY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| | Unspent grant, subsidies and contributions liability | | | | | Grants, subsidies and contributions revenue | | |
|--|--|-----------------------|-----------------------|----------------|-------------------|---|------------------|--------------------|
| | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Amended Budget Revenue | YTD Budget | YTD Revenue Actual |
| | 1 July 2025 | | (As revenue) | 31 Dec 2025 | 31 Dec 2025 | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants and subsidies | | | | | | | | |
| GEN PUR - Financial Assistance Grant - General | 0 | 0 | 0 | 0 | 0 | 4,972,038 | 2,486,019 | 2,486,020 |
| MEMBERS - Reimbursements | 0 | 0 | 0 | 0 | 0 | 150,000 | 150,000 | 0 |
| OTH HEALTH - Grants | 20,000 | 442,227 | (262,675) | 199,552 | 199,552 | 806,057 | 428,029 | 262,675 |
| PEST - Grants | 0 | 3,907 | 0 | 3,907 | 3,907 | 0 | 0 | 0 |
| AGED OTHER - Grant Funding | 0 | 3,000 | 0 | 3,000 | 3,000 | 0 | 0 | 0 |
| WELFARE - Grants | 35,263 | 94,265 | (79,436) | 50,092 | 50,092 | 41,014 | 20,507 | 79,436 |
| COM AMEN - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,700 |
| LIBRARY - Other Grants | 0 | 7,000 | (2,000) | 5,000 | 5,000 | 0 | 0 | 2,000 |
| OTH CUL - Grants - Other Culture | 5,000 | 1,000 | (6,000) | 0 | 0 | 0 | 0 | 6,000 |
| ROADM - Street Lighting Subsidy | 0 | 0 | 0 | 0 | 0 | 21,000 | 10,500 | 0 |
| ROADM - Other Income | 0 | 0 | 0 | 0 | 0 | 100,000 | 50,000 | 0 |
| ECON DEV - Grants | 35,955 | 50,000 | 0 | 85,955 | 85,955 | 0 | 0 | 4,544 |
| AGRN 1044 - Recovery - DRAFWA | 10,000 | 0 | (4,700) | 5,300 | 5,300 | 2,267,975 | 0 | 630,143 |
| | 106,218 | 601,399 | (354,811) | 352,806 | 352,806 | 8,358,084 | 3,145,055 | 3,475,518 |

SHIRE OF DERBY WEST/KIMBERLEY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| | Capital grant/contribution liabilities | | | | Capital grants, subsidies and contributions revenue | | | |
|---|--|-----------------------|-----------------------|------------------|---|------------------------|------------------|--------------------|
| | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Amended Budget Revenue | YTD Budget | YTD Revenue Actual |
| | 1 July 2025 | | (As revenue) | 31 Dec 2025 | 31 Dec 2025 | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Capital grants and subsidies | | | | | | | | |
| OLOPS - OTH GOV - Capital Grants - NDRR FS Fire Working Group | 20,000 | 0 | 0 | 20,000 | 20,000 | 0 | 0 | 0 |
| AERO - Grants - Aerodromes | 0 | 225,615 | 0 | 225,615 | 225,615 | 800,000 | 363,635 | 0 |
| ROADC - Other Grants -- Flood Damage | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 948,028 |
| REC - Capital Grants | 813,679 | 1,604,282 | (2,074,413) | 343,548 | 343,548 | 6,343,517 | 3,171,758 | 2,074,413 |
| ROADC - Financial Assistance Grants -- Roads | 0 | 0 | 0 | 0 | 0 | 37,500 | 18,750 | 0 |
| ROADC - Regional Road Group Grants (MRWA) | 272,000 | 956,592 | 0 | 1,228,592 | 1,228,592 | 2,602,187 | 1,301,093 | 0 |
| ROADC - Roads to Recovery - Grants | 0 | 409,190 | 0 | 409,190 | 409,190 | 1,775,129 | 887,565 | 0 |
| ROADC - Other Grants -- Roads/Streets | 82,064 | 20,000 | 0 | 102,064 | 102,064 | 100,000 | 50,000 | 0 |
| ROADC - Other Grants -- Aboriginal Roads | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 197,187 |
| ROADC - Grant AGRN 591 & 1044 | 0 | 0 | 0 | 0 | 0 | 4,000,000 | 2,000,000 | 0 |
| | 1,187,743 | 3,215,679 | (2,074,413) | 2,329,009 | 2,329,009 | 15,658,333 | 7,792,801 | 3,219,628 |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Description | Opening Balance 1 July 2025 | Amount Received | Amount Paid | Closing Balance 31 December 2025 |
|--------------------|-----------------------------------|--------------------|----------------|--|
| | \$ | \$ | \$ | \$ |
| Public open spaces | 295,981 | 0 | 0 | 295,981 |
| | 295,981 | 0 | 0 | 295,981 |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Description | Council Resolution | Classification | Increase in Available Cash \$ | Decrease in Available Cash \$ | Amended Budget Running Balance \$ |
|---|--------------------|--------------------------|----------------------------------|----------------------------------|--------------------------------------|
| Budget adoption | | | | | |
| Revised estimated opening surplus | CC088/25 | Opening surplus(deficit) | 2,732,969 | | 2,732,969 |
| Financial Assistance grants received in advance | CC088/25 | Operating revenue | | (4,246,331) | (1,513,362) |
| Financial Assistance grants increase in 25/26 grant | CC088/25 | Operating revenue | 1,418,369 | | (94,993) |
| Private works expenditure to be completed | CC088/25 | Operating expenses | | (615,317) | (710,311) |
| Restructure of loan repayments | CC088/25 | Capital revenue | 993,637 | | 283,326 |
| Transfer to Strategic Planning reserve | CC088/25 | Capital expenses | | (283,327) | |
| Capital grant for project and design of Airstrip | CC074/25 | Capital revenue | 800,000 | | 800,000 |
| Materials and contracts | CC074/25 | Operating expenses | | (800,000) | |
| | | | 5,944,975 | (5,944,975) | |

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21 January 2026

Ms Tamara Clarkson
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Tamara

MATTERS IDENTIFIED DURING COMPILATION OF STATUTORY MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2025

We advise we have completed the compilation of your statutory monthly financial report for the period ended 31 December 2025 and identified certain matters additional to those identified in the compilation report we wish to bring to your attention.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report and we draw your attention to the note regarding basis of preparation. Other matters which arise during our compilation we wish to bring to your attention are raised in the following pages of this letter along with suggestions to resolve these issues.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a faint circular stamp.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)



Shire of Derby/West Kimberley

Period ended 31 December 2025

| Topic | Item | First Identified | Explanation | Action Required | Priority |
|------------------------|---|------------------|---|--|----------|
| Surplus as at year end | Surplus at beginning of year for budget | October 2025 | There is an estimated deficit between the budget surplus and the actual surplus as at 30 June 2025 of \$414,206. Audit adjustments for accrued expenses, payroll liabilities and prepaid rates being recognised after the budget amendments were completed. | A budget review is required and amendments to the forecast income and expenditure are required to address the audit adjustments. | High |
| Borrowing repayments | Borrowing | December 2025 | Unbudgeted borrowing repayments of \$2,700,194 have been made to 31 December 2025. | We suggest the unbudgeted payments be redrawn to meet future cashflow requirements and Council continue with the current plan to refinance the borrowings. | High |
| Uploaded budget | Reconciliation | December 2025 | The budget uploaded into the ERP system does not agree to the adopted or amended statutory budget. We have amended this on the face of the statements. | We understand action is already being taken by management. We recommend this continue to ensure the correct reporting of budget and other financial information. | High |
| Operating expenditure | Insurance | October 2025 | Unbudgeted insurance expenditure of \$117,265 has been incurred for Water Port management insurance. | We recommend a budget amendment adopted by an absolute majority of Council will be required to authorise expenditure. | High |
| Capital expenditure | Allocations | December 2025 | Transactions have been allocated to capital expenditure without budget allocations for 2025/26. | We recommend allocations are reviewed and adjusted (where appropriate) to ensure correct allocations for capital acquisitions. Controls are required to ensure the legislative requirement for unbudgeted expenditure to be authorised in advance by Council are met. | Medium |
| Sundry debtors | Outstanding | December 2025 | Although we acknowledge a provision for impairment of \$220,727, the sundry debtors aged trial balance includes totalling \$320,457 outstanding for over 90 days with some more than 300 days old. Credit balances total \$2,794. | We recommend reviewing overdue debtors collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied. | Medium |
| Operating expenditure | Allocations | December 2025 | Cost reallocation IE codes are not balancing to \$0. | We recommend allocations be reviewed and corrected to ensure recoveries of public works overheads, plant operating costs and administration transaction are correctly allocated. | Medium |

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16 February 2026

Ms Tamara Clarkson
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Tamara

COMPILATION REPORT TO SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying special purpose financial report of Shire of Derby/West Kimberley which comprise the statement of financial position as at 31 January 2026, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Derby/West Kimberley as at 31 January 2026 and for the period then ended based on the records of the Shire of Derby/West Kimberley.

THE RESPONSIBILITY OF SHIRE OF DERBY/WEST KIMBERLEY

The CEO of Shire of Derby/West Kimberley is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Derby/West Kimberley and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Derby/West Kimberley who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.

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SHIRE OF DERBY WEST/KIMBERLEY
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 January 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**SHIRE OF DERBY WEST/KIMBERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

| Note | Amended Budget Estimates (a) \$ | YTD Budget Estimates (b) \$ | YTD Actual (c) \$ | Variance* \$ (c) - (b) | Variance* % ((c) - (b))/(b) | Var. |
|--|---------------------------------------|-----------------------------------|-------------------------|------------------------------|-----------------------------------|------|
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| General rates | 10,125,245 | 10,075,032 | 10,043,285 | (31,747) | (0.32%) | ▼ |
| Grants, subsidies and contributions | 8,358,084 | 4,590,580 | 3,687,792 | (902,788) | (19.67%) | ▼ |
| Fees and charges | 4,355,293 | 3,812,671 | 4,463,285 | 650,614 | 17.06% | ▲ |
| Interest revenue | 165,240 | 96,390 | 273,990 | 177,600 | 184.25% | ▲ |
| Other revenue | 2,636,240 | 1,575,304 | 3,167,132 | 1,591,828 | 101.05% | ▲ |
| Profit on asset disposals | 24,055 | 0 | 0 | 0 | 0.00% | |
| | 25,664,157 | 20,149,977 | 21,635,484 | 1,485,507 | 7.37% | |
| Expenditure from operating activities | | | | | | |
| Employee costs | (10,885,727) | (7,204,674) | (6,708,116) | 496,558 | 6.89% | ▲ |
| Materials and contracts | (14,019,862) | (7,491,328) | (9,098,519) | (1,607,191) | (21.45%) | ▼ |
| Utility charges | (883,650) | (517,506) | (497,094) | 20,412 | 3.94% | |
| Depreciation | (8,029,276) | (4,507,001) | (4,785,943) | (278,942) | (6.19%) | ▼ |
| Finance costs | (331,226) | (88,855) | (101,196) | (12,341) | (13.89%) | ▼ |
| Insurance | (856,069) | (856,069) | (859,660) | (3,591) | (0.42%) | |
| Other expenditure | (743,405) | (599,459) | (321,467) | 277,992 | 46.37% | ▲ |
| Loss on asset disposals | 0 | 0 | (950,513) | (950,513) | 0.00% | ▼ |
| | (35,749,215) | (21,264,892) | (23,322,508) | (2,057,616) | (9.68%) | |
| Non cash amounts excluded from operating activities | 2(c) 8,005,221 | 4,507,001 | 5,736,456 | 1,229,455 | 27.28% | ▲ |
| Amount attributable to operating activities | (2,079,837) | 3,392,086 | 4,049,432 | 657,346 | 19.38% | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 15,658,333 | 9,103,723 | 3,945,653 | (5,158,070) | (56.66%) | ▼ |
| Proceeds from disposal of assets | 53,000 | 0 | 545 | 545 | 0.00% | |
| | 15,711,333 | 9,103,723 | 3,946,198 | (5,157,525) | (56.65%) | |
| Outflows from investing activities | | | | | | |
| Acquisition of property, plant and equipment | (2,138,674) | (1,247,561) | (454,332) | 793,229 | 63.58% | ▲ |
| Acquisition of infrastructure | (15,348,334) | (9,087,104) | (4,957,205) | 4,129,899 | 45.45% | ▲ |
| | (17,487,008) | (10,334,665) | (5,411,537) | 4,923,128 | 47.64% | |
| Amount attributable to investing activities | (1,775,675) | (1,230,942) | (1,465,339) | (234,397) | (19.04%) | |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| Loans redraw | 0 | 0 | 1,500,000 | 1,500,000 | 0.00% | ▲ |
| Transfer from reserves | 1,221,336 | 0 | 0 | 0 | 0.00% | |
| | 1,221,336 | 0 | 1,500,000 | 1,500,000 | 0.00% | |
| Outflows from financing activities | | | | | | |
| Repayment of borrowings | (993,636) | (495,157) | (3,195,351) | (2,700,194) | (545.32%) | ▼ |
| Transfer to reserves | (1,150,707) | 0 | 0 | 0 | 0.00% | |
| | (2,144,343) | (495,157) | (3,195,351) | (2,700,194) | (545.32%) | |
| Amount attributable to financing activities | (923,007) | (495,157) | (1,695,351) | (1,200,194) | (242.39%) | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 2(a) 4,778,519 | 4,778,519 | 4,364,313 | (414,206) | (8.67%) | ▼ |
| Amount attributable to operating activities | (2,079,837) | 3,392,086 | 4,049,432 | 657,346 | 19.38% | ▲ |
| Amount attributable to investing activities | (1,775,675) | (1,230,942) | (1,465,339) | (234,397) | (19.04%) | ▼ |
| Amount attributable to financing activities | (923,007) | (495,157) | (1,695,351) | (1,200,194) | (242.39%) | ▼ |
| Surplus or deficit after imposition of general rates | 0 | 6,444,506 | 5,253,055 | (1,191,451) | (18.49%) | ▼ |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY WEST/KIMBERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2026**

| | Actual 30 June 2025 | Actual as at 31 January 2026 |
|---|------------------------|---------------------------------|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 8,449,148 | 6,477,371 |
| Trade and other receivables | 2,424,836 | 2,835,610 |
| Other financial assets | 975,801 | 1,229,017 |
| Inventories | 24,789 | 54,279 |
| Other assets | 135,982 | 0 |
| TOTAL CURRENT ASSETS | 12,010,556 | 10,596,277 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 130,611 | 130,611 |
| Property, plant and equipment | 48,578,807 | 48,228,975 |
| Infrastructure | 308,300,393 | 308,324,761 |
| TOTAL NON-CURRENT ASSETS | 357,009,811 | 356,684,347 |
| TOTAL ASSETS | 369,020,367 | 367,280,624 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 4,563,106 | 1,774,929 |
| Contract liabilities | 106,218 | 212,191 |
| Capital grant/contributions liabilities | 1,187,743 | 1,566,926 |
| Borrowings | 5,394,024 | 3,698,673 |
| Employee related provisions | 1,215,816 | 1,215,816 |
| TOTAL CURRENT LIABILITIES | 12,466,907 | 8,468,535 |
| NON-CURRENT LIABILITIES | | |
| Borrowings | 1,514,354 | 1,514,354 |
| Employee related provisions | 214,776 | 214,776 |
| Other provisions | 14,154,261 | 14,154,261 |
| TOTAL NON-CURRENT LIABILITIES | 15,883,391 | 15,883,391 |
| TOTAL LIABILITIES | 28,350,298 | 24,351,926 |
| NET ASSETS | 340,670,069 | 342,928,698 |
| EQUITY | | |
| Retained surplus | 60,425,322 | 62,683,951 |
| Reserve accounts | 975,801 | 975,801 |
| Revaluation surplus | 279,268,946 | 279,268,946 |
| TOTAL EQUITY | 340,670,069 | 342,928,698 |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY WEST/KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Measurement of employee benefits
- Measurement of provisions

**SHIRE OF DERBY WEST/KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

2 NET CURRENT ASSETS INFORMATION

| | Amended Budget Opening 1 July 2025 | Actual as at 30 June 2025 | Actual as at 31 January 2026 |
|---|--|---|---|
| (a) Net current assets used in the Statement of Financial Activity | | | |
| Current assets | \$ | \$ | \$ |
| Cash and cash equivalents | 8,449,248 | 8,449,148 | 6,477,371 |
| Trade and other receivables | 2,474,369 | 2,424,836 | 2,835,610 |
| Other financial assets | 975,801 | 975,801 | 1,229,017 |
| Inventories | 24,789 | 24,789 | 54,279 |
| Other assets | 63,012 | 135,982 | 0 |
| | 11,987,219 | 12,010,556 | 10,596,277 |
| Less: current liabilities | | | |
| Trade and other payables | (4,127,685) | (4,563,106) | (1,774,929) |
| Other liabilities | (1,293,961) | (1,293,961) | (1,779,117) |
| Borrowings | (5,394,024) | (5,394,024) | (3,698,673) |
| Employee related provisions | (1,213,694) | (1,215,816) | (1,215,816) |
| | (12,029,364) | (12,466,907) | (8,468,535) |
| Net current assets | (42,145) | (456,351) | 2,127,742 |
| Less: Total adjustments to net current assets | 2(b) 4,820,664 | 4,820,664 | 3,125,313 |
| Closing funding surplus / (deficit) | 4,778,519 | 4,364,313 | 5,253,055 |
| (b) Current assets and liabilities excluded from budgeted deficiency | | | |
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (975,801) | (975,801) | (975,801) |
| Add: Current liabilities not expected to be cleared at the end of the year | | | |
| - Current portion of borrowings | 5,394,024 | 5,394,024 | 3,698,673 |
| - Current portion of employee benefit provisions held in reserve | 402,441 | 402,441 | 402,441 |
| Total adjustments to net current assets | 2(a) 4,820,664 | 4,820,664 | 3,125,313 |
| | Amended Budget Estimates 30 June 2026 | YTD Budget Estimates 31 January 2026 | YTD Actual 31 January 2026 |
| | \$ | \$ | \$ |
| (c) Non-cash amounts excluded from operating activities | | | |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (24,055) | 0 | 0 |
| Add: Loss on asset disposals | 0 | 0 | 950,513 |
| Add: Depreciation | 8,029,276 | 4,507,001 | 4,785,943 |
| Total non-cash amounts excluded from operating activities | 8,005,221 | 4,507,001 | 5,736,456 |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF DERBY WEST/KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$30,000 or 10.00% whichever is the greater.

| Description | Var. \$ | Var. % |
|---|-------------|-------------|
| | \$ | % |
| Revenue from operating activities | | |
| General rates | (31,747) | (0.32%) ▼ |
| Prior year interim rate adjustments for pastoral leases. | | Permanent |
| Grants, subsidies and contributions | (902,788) | (19.67%) ▼ |
| Higher than YTD budgeted grants and reimbursements received for AGRN 1044, recovery DRFWA. | | Permanent |
| Fees and charges | 650,614 | 17.06% ▲ |
| Fees from domestic refuse collection raised with rates received more than budgeted. | | Permanent |
| Unbudgeted Water fees and charges of \$687,889 received | | Timing |
| Commercial tipping fees \$214,238 below YTD budget. | | Permanent |
| Interest revenue | 177,600 | 184.25% ▲ |
| Penalty interest on rates higher than YTD budget. Interest earnings on municipal investments and sundry debtor penalties higher than budget. | | Permanent |
| Other revenue | 1,591,828 | 101.05% ▲ |
| Reimbursements for other culture and water are lower than YTD budget. Private works reimbursement received higher than YTD budget. | | Timing |
| Other income received for fire, welfare and insurance reimbursements are higher than budget. | | Permanent |
| Expenditure from operating activities | | |
| Employee costs | 496,558 | 6.89% ▲ |
| Expenditure savings due to vacant positions. | | Timing |
| Materials and contracts | (1,607,191) | (21.45%) ▼ |
| Expenditure on private works, fire other expenditure, gravel BUA, other expenses relating to aerodrome and plant operating costs are higher than YTD budget. | | Permanent |
| Roads maintenance built up areas, waste collection, sanitation other, members consultants, IT contracts, plant fuels and oils YTD actuals are lower than YTD budget. | | Timing |
| Depreciation | (278,942) | (6.19%) ▼ |
| Depreciation for roads and buildings is higher than YTD budget | | Timing |
| Finance costs | (12,341) | (13.89%) ▼ |
| Interest payment higher than budgeted. | | Permanent |
| Other expenditure | 277,992 | 46.37% ▲ |
| Member sitting fees are higher than total budget. Other recreation facilities exceed budget allocation. | | Permanent |
| Member allowances, election expenditure, aerodrome, water and private works YTD actual lower than YTD budget. | | Timing |
| Loss on asset disposals | (950,513) | 0.00% ▼ |
| Disposal of Jetty Road not included in annual budget. | | Permanent |
| Non cash amounts excluded from operating activities | 1,229,455 | 27.28% ▲ |
| Depreciation and loss on disposal of asset higher than YTD budget. | | Permanent |
| Inflows from investing activities | | |
| Proceeds from capital grants, subsidies and contributions | (5,158,070) | (56.66%) ▼ |
| AGRN claims still to be approved. Infrastructure works to be undertaken before grants are recognised. RRG and RTR grants still to be received. Recreation capital grants is below YTD budget. | | Permanent |
| Outflows from investing activities | | |
| Acquisition of property, plant and equipment | 793,229 | 63.58% ▲ |
| Acquisition of property, plant and equipment not made yet. | | Timing |
| Acquisition of infrastructure | 4,129,899 | 45.45% ▲ |
| Infrastructure works on drainage and airports yet to be undertaken. Some roadworks jobs not yet started. | | Timing |
| Inflows from financing activities | | |
| Loans redraw | 1,500,000 | 0.00% ▲ |
| Redraw of loan facility to meet cash requirement. | | Permanent |
| Outflows from financing activities | | |
| Repayment of borrowings | (2,700,194) | (545.32%) ▼ |
| Repayments of Disaster Recovery Flood Damage higher than YTD budget. | | Permanent |
| Surplus or deficit at the start of the financial year | (414,206) | (8.67%) ▼ |
| Refer Note 2 - Net Current Assets. | | Permanent |
| Surplus or deficit after imposition of general rates | (1,191,451) | (18.49%) ▼ |
| Net adjustments described above. | | Permanent |

SHIRE OF DERBY WEST/KIMBERLEY

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF DERBY WEST/KIMBERLEY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|-----------------------------|----------------|----------------|----------------|-----------------|
| | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$4.78 M | \$4.78 M | \$4.36 M | (\$0.41 M) |
| Closing | \$0.00 M | \$6.44 M | \$5.25 M | (\$1.19 M) |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|---------------------------|----------|------------|
| | \$ | % of total |
| Unrestricted Cash | \$6.73 M | 87.3% |
| Restricted Cash | \$0.98 M | 12.7% |

Refer to 3 - Cash and Financial Assets

| Payables | | |
|----------------|----------|---------------|
| | \$ | % Outstanding |
| Trade Payables | \$0.88 M | |
| 0 to 30 Days | | 70.4% |
| Over 30 Days | | 29.6% |
| Over 90 Days | | 2.7% |

Refer to 9 - Payables

| Receivables | | |
|------------------|----------|-------|
| | \$ | % |
| Rates Receivable | \$2.11 M | 78.9% |
| Trade Receivable | \$0.73 M | |
| Over 30 Days | | 70.4% |
| Over 90 Days | | 60.0% |

Refer to 7 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$2.08 M) | \$3.39 M | \$4.05 M | \$0.66 M |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|---------------|-----------|------------|
| | \$ | % Variance |
| YTD Actual | \$10.04 M | |
| YTD Budget | \$10.08 M | (0.3%) |

| Grants and Contributions | | |
|--------------------------|----------|------------|
| | \$ | % Variance |
| YTD Actual | \$3.69 M | |
| YTD Budget | \$4.59 M | (19.7%) |

Refer to 12 - Grants and Contributions

| Fees and Charges | | |
|------------------|----------|------------|
| | \$ | % Variance |
| YTD Actual | \$4.46 M | |
| YTD Budget | \$3.81 M | 17.1% |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$1.78 M) | (\$1.23 M) | (\$1.47 M) | (\$0.23 M) |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|------------------|----------|---------|
| | \$ | % |
| YTD Actual | \$0.00 M | |
| Amended Budget | \$0.05 M | (99.0%) |

Refer to 6 - Disposal of Assets

| Asset Acquisition | | |
|-------------------|-----------|---------|
| | \$ | % Spent |
| YTD Actual | \$4.96 M | |
| Amended Budget | \$15.35 M | (67.7%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|----------------|-----------|------------|
| | \$ | % Received |
| YTD Actual | \$3.95 M | |
| Amended Budget | \$15.66 M | (74.8%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.92 M) | (\$0.50 M) | (\$1.70 M) | (\$1.20 M) |

Refer to Statement of Financial Activity

| Borrowings | |
|----------------------|------------|
| Principal repayments | (\$3.20 M) |
| Interest expense | (\$0.10 M) |
| Principal due | \$5.21 M |

Refer to 10 - Borrowings

| Reserves | |
|------------------|----------|
| Reserves balance | \$0.98 M |
| Net Movement | \$0.00 M |

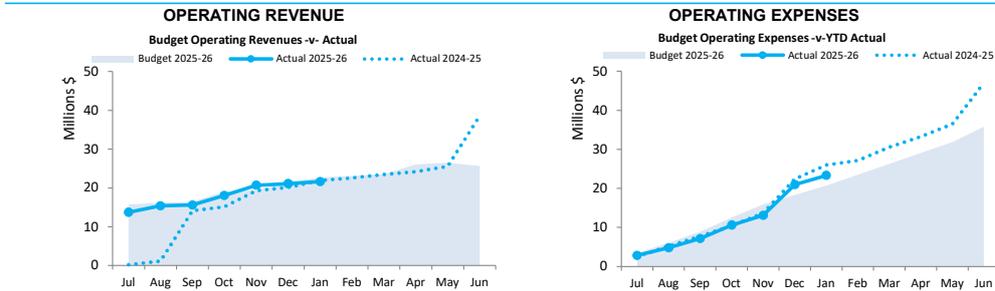
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

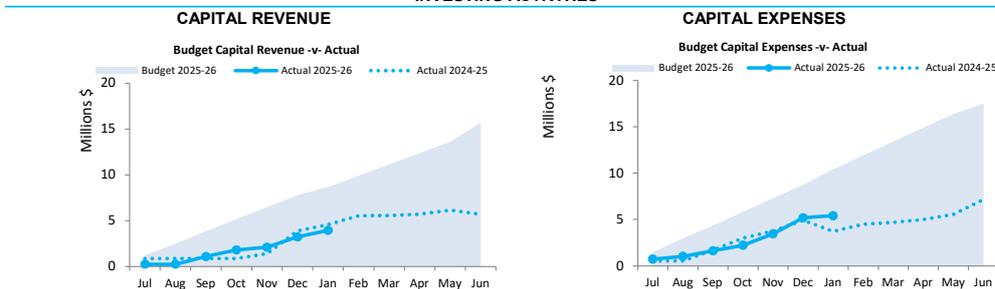
**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

2 KEY INFORMATION - GRAPHICAL

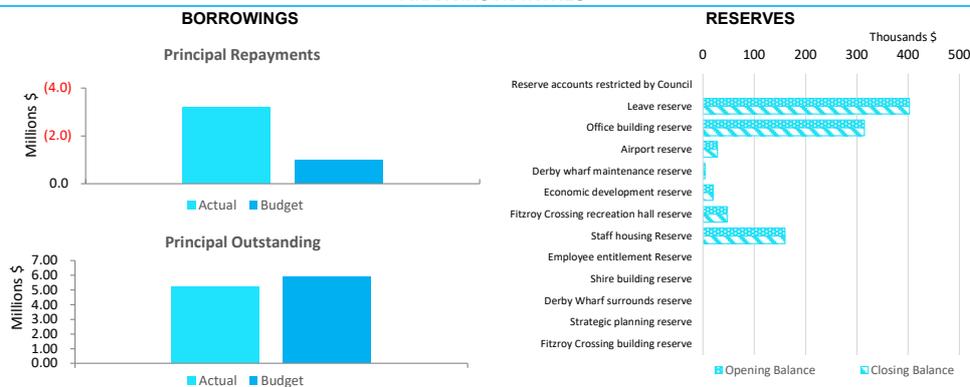
OPERATING ACTIVITIES



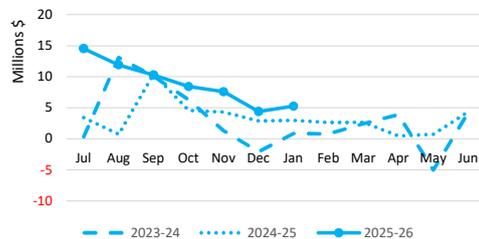
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

| Description | Classification | Reserve Accounts | | | Trust | Institution | Interest Rate | Maturity Date |
|--|------------------------------------|------------------|----------------|------------------|----------------|--------------|---------------|---------------|
| | | Unrestricted | | Total | | | | |
| | | \$ | \$ | \$ | \$ | | | |
| Cash On Hand | Cash and cash equivalents | 700 | 0 | 700 | 0 | Cash on Hand | Nil | Nil |
| Municipal Bank Account | Cash and cash equivalents | 2,919,420 | 0 | 2,919,420 | 0 | ANZ | Variable | Nil |
| CBA Bank Acc - Fitzroy Deposits | Cash and cash equivalents | 174,129 | 0 | 174,129 | 0 | CBA | Nil | Nil |
| Municipal Investment Account | Cash and cash equivalents | 3,383,122 | 0 | 3,383,122 | 0 | ANZ | Variable | Nil |
| Reserve Bank Account | Financial assets at amortised cost | 0 | 975,801 | 975,801 | 0 | ANZ | 3.80% | Jul-26 |
| Trust Cash at Bank | Cash and cash equivalents | 0 | 0 | 0 | 295,981 | ANZ | Nil | Nil |
| Reserve Bank Account | Financial assets at amortised cost | 253,215 | 0 | 253,215 | 0 | ANZ | 4.20% | Jul-26 |
| Total | | 6,730,586 | 975,801 | 7,706,387 | 295,981 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 6,477,371 | 0 | 6,477,371 | 295,981 | | | |
| Financial assets at amortised cost - Term Deposits | | 253,215 | 975,801 | 1,229,016 | 0 | | | |
| | | 6,730,586 | 975,801 | 7,706,387 | 295,981 | | | |

KEY INFORMATION

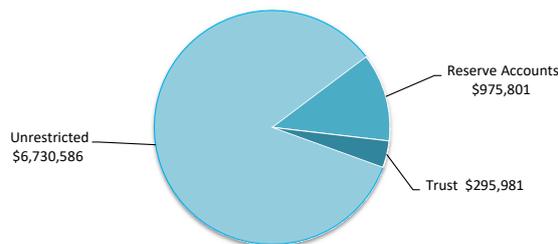
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

4 RESERVE ACCOUNTS

| Reserve account name | Budget | | | | Actual | | | |
|---|-----------------|------------------|--------------------|-----------------|-----------------|------------------|-------------------|-----------------|
| | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Reserve accounts restricted by Council | | | | | | | | |
| Leave reserve | 402,441 | 0 | (402,441) | 0 | 402,441 | 0 | 0 | 402,441 |
| Office building reserve | 314,511 | 0 | (314,511) | 0 | 314,511 | 0 | 0 | 314,511 |
| Airport reserve | 28,456 | 0 | (28,456) | 0 | 28,456 | 0 | 0 | 28,456 |
| Derby wharf maintenance reserve | 3,721 | 0 | (3,721) | 0 | 3,721 | 0 | 0 | 3,721 |
| Economic development reserve | 19,935 | 0 | (19,935) | 0 | 19,935 | 0 | 0 | 19,935 |
| Fitzroy Crossing recreation hall reserve | 46,772 | 0 | (46,772) | 0 | 46,772 | 0 | 0 | 46,772 |
| Staff housing Reserve | 159,965 | 0 | (75,500) | 84,465 | 159,965 | 0 | 0 | 159,965 |
| Employee entitlement Reserve | 0 | 402,441 | 0 | 402,441 | 0 | 0 | 0 | 0 |
| Shire building reserve | 0 | 314,511 | (220,000) | 94,511 | 0 | 0 | 0 | 0 |
| Derby Wharf surrounds reserve | 0 | 3,721 | 0 | 3,721 | 0 | 0 | 0 | 0 |
| Strategic planning reserve | 0 | 383,262 | (90,000) | 293,262 | 0 | 0 | 0 | 0 |
| Fitzroy Crossing building reserve | 0 | 46,772 | (20,000) | 26,772 | 0 | 0 | 0 | 0 |
| | 975,801 | 1,150,707 | (1,221,336) | 905,172 | 975,801 | 0 | 0 | 975,801 |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Amended | | YTD Actual | YTD Variance |
|---|-------------------|-------------------|------------------|--------------------|
| | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ |
| Buildings | 1,859,042 | 1,084,442 | 454,332 | (630,110) |
| Plant & Equipment | 279,632 | 163,119 | 0 | (163,119) |
| Acquisition of property, plant and equipment | 2,138,674 | 1,247,561 | 454,332 | (793,229) |
| Infrastructure Roads | 9,276,673 | 5,411,394 | 1,947,463 | (3,463,931) |
| Infrastructure Drainage | 250,000 | 145,833 | 612,766 | 466,933 |
| Infrastructure Airports | 200,000 | 116,667 | 0 | (116,667) |
| Infrastructure Other | 5,621,661 | 3,413,210 | 2,396,976 | (1,016,234) |
| Acquisition of infrastructure | 15,348,334 | 9,087,104 | 4,957,205 | (4,129,899) |
| Total capital acquisitions | 17,487,008 | 10,334,665 | 5,411,537 | (4,923,128) |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 15,658,333 | 9,103,723 | 3,945,653 | (5,158,070) |
| Borrowings | 0 | 0 | 1,500,000 | 1,500,000 |
| Other (disposals & C/Fwd) | 53,000 | 0 | 545 | 54 |
| Reserve accounts | | | | |
| Staff housing Reserve | 75,500 | 0 | 0 | |
| Shire building reserve | 220,000 | 0 | 0 | |
| Strategic planning reserve | 90,000 | 0 | 0 | |
| Fitzroy Crossing building reserve | 20,000 | 0 | 0 | |
| Contribution - operations | 1,370,175 | 1,230,942 | (34,661) | (1,265,603) |
| Capital funding total | 17,487,008 | 10,334,665 | 5,411,537 | (4,923,128) |

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

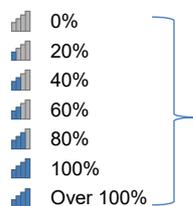
SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

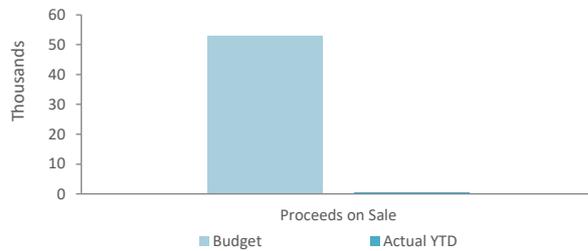
| Account Description | | Amended | | Year to Date Actual | Variance (Under)/Over | |
|----------------------------|--------------------------------------|---|---------------------|---------------------|-----------------------|--------------------|
| | | Current Budget | Year to Date Budget | | | |
| Capital Expenditure | | | | | | |
| Buildings | | | | | | |
| | 4040110 | MEMBERS - Building (Capital) | 22,500 | 13,126 | 10,353 | (2,772) |
| | 4090110 | STF HOUSE - Building (Capital) | 100,000 | 58,333 | 30,301 | (28,033) |
| | 4110310 | REC - Other Rec Facilities Building (Capital) | 1,686,542 | 983,816 | 397,109 | (586,707) |
| | 4140210 | ADMIN - Building (Capital) | 50,000 | 29,167 | 16,569 | (12,598) |
| | Buildings Total | | 1,859,042 | 1,084,442 | 454,332 | (630,110) |
| Plant & Equipment | | | | | | |
| | 4140330 | PWO - Plant and Equipment (Capital) | 279,632 | 163,119 | 0 | (163,119) |
| | Plant & Equipment Total | | 279,632 | 163,119 | 0 | (163,119) |
| Infrastructure Roads | | | | | | |
| | 4120140 | ROADC - Roads Built Up Area | 1,191,221 | 694,879 | 0 | (694,879) |
| | 4120142 | ROADC - Roads Outside BUA - Gravel | 2,972,049 | 1,733,696 | 562,019 | (1,171,677) |
| | 4120168 | ROADC - Infrastructure Roads Other | 0 | 0 | 18,306 | 18,306 |
| | 4120172 | ROADC - Road Project Grant (RPG) | 915,000 | 533,750 | 0 | (533,750) |
| | 4120176 | ROADC - EPAR Works AGRN 951 (Capital) | 4,000,000 | 2,333,333 | 768,398 | (1,564,935) |
| | 4120179 | ROADC - DBCA Funds Works (Capital) | 198,403 | 115,736 | 102,506 | (13,229) |
| | 4120146 | ROADC - Roads Outside BUA - Gravel - Roads to | 0 | 0 | 143,207 | 143,207 |
| | 4120150 | ROADC - Roads Outside BUA - Gravel - Regional I | 0 | 0 | 221,493 | 221,493 |
| | 4120162 | ROADC - Roads Outside BUA - Gravel - Royalties | 0 | 0 | 131,534 | 131,534 |
| | Infrastructure Roads Total | | 9,276,673 | 5,411,394 | 1,947,463 | (3,463,931) |
| Infrastructure Drainage | | | | | | |
| | 4120165 | ROADC - Drainage Built Up Area (Capital) | 250,000 | 145,833 | 152,876 | 7,04 |
| | 4120166 | ROADC - Drainage Outside BUA | 0 | 0 | 459,890 | 459,89 |
| | Infrastructure Drainage Total | | 250,000 | 145,833 | 612,766 | 466,93 |
| Infrastructure Airports | | | | | | |
| | 4120690 | AERO - Infrastructure Other (Capital) | 200,000 | 116,667 | 0 | (116,667) |
| | Infrastructure Airports Total | | 200,000 | 116,667 | 0 | (116,667) |
| Infrastructure Other | | | | | | |
| | 4110190 | HALLS - Infrastructure Other (Capital) | 138,524 | 80,807 | 132,502 | 51,69 |
| | 4110390 | REC - Infrastructure Other (Capital) | 5,033,352 | 3,070,030 | 2,141,576 | (928,454) |
| | 4110790 | OTH CUL - Infrastructure Other (Capital) | 160,378 | 93,553 | 11,000 | (82,554) |
| | 4120190 | ROADC - Infrastructure Other (Capital) | 229,557 | 133,908 | 10,060 | (123,848) |
| | 4120790 | WATER - Infrastructure Other (Capital) | 30,000 | 17,500 | 8,361 | (9,139) |
| | 4140390 | PWO - Infrastructure Other (Capital) | 29,850 | 17,412 | 0 | (17,413) |
| | 4040290 | OTH GOV - Infrastructure Other (Capital) | 0 | 0 | 665 | 66 |
| | 4110290 | SWIM AREAS - Infrastructure Other (Capital) | 0 | 0 | 92,812 | 92,81 |
| | Infrastructure Other Total | | 5,621,661 | 3,413,210 | 2,396,976 | (1,016,235) |
| | Grand Total | | 17,487,008 | 10,334,665 | 5,411,537 | (4,923,129) |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

| Asset Ref. | Asset description | Budget | | | | YTD Actual | | | |
|------------|-----------------------------|----------------|---------------|---------------|----------|----------------|------------|----------|------------------|
| | | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | Plant and equipment | | | | | | | | |
| 5090 | Toyota Hilux | 16,620 | 25,000 | 8,380 | 0 | 0 | 0 | 0 | |
| 5043 | Massey Ferguson 79HP | 12,325 | 26,000 | 13,675 | 0 | 0 | 0 | 0 | |
| 4868 | Howard Slasher - Derby | 0 | 2,000 | 2,000 | 0 | 0 | 0 | 0 | |
| 108 | Laptop (1 of 4) | 0 | 0 | 0 | 0 | 1,265 | 545 | 0 | (720) |
| | Infrastructure Roads | | | | | | | | |
| 3205 | Road signs - Jetty Road | 0 | 0 | 0 | 0 | 3,051 | 0 | 0 | (3,051) |
| 3207 | Pavement - Jetty Road | 0 | 0 | 0 | 0 | 706,023 | 0 | 0 | (706,023) |
| 3209 | Road subgrade - Jetty Road | 0 | 0 | 0 | 0 | 191,761 | 0 | 0 | (191,761) |
| 3210 | Road surface - Jetty Road | 0 | 0 | 0 | 0 | 48,958 | 0 | 0 | (48,958) |
| | | 28,945 | 53,000 | 24,055 | 0 | 951,058 | 545 | 0 | (950,513) |

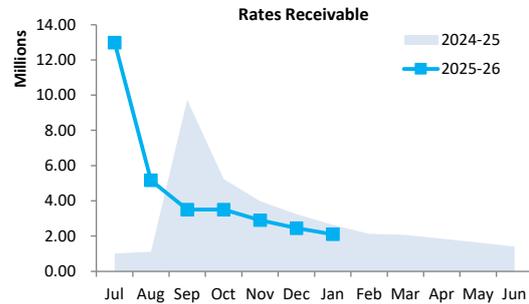


**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

7 RECEIVABLES

| Rates receivable | 30 June 2025 | 31 Jan 2026 |
|--|------------------|------------------|
| | \$ | \$ |
| Opening arrears previous year | 1,309,642 | 1,140,101 |
| Levied this year | 9,516,217 | 10,043,285 |
| Less - collections to date | (9,429,144) | (8,821,755) |
| Gross rates collectable | 1,396,715 | 2,361,631 |
| Allowance for impairment of rates receivable | (256,614) | (256,614) |
| Net rates collectable | 1,140,101 | 2,105,017 |
| % Collected | 87.1% | 78.9% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | (2,688) | 166,990 | 27,593 | 29,875 | 332,795 | 554,565 |
| Percentage | (0.5%) | 30.1% | 5.0% | 5.4% | 60.0% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 554,565 |
| GST receivable | | | | | | 396,751 |
| Allowance for impairment of receivables from contracts with customers | | | | | | (220,727) |
| Total receivables general outstanding | | | | | | 730,589 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

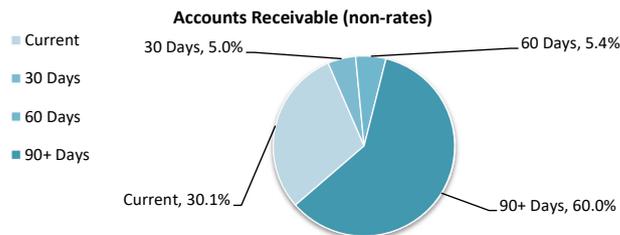
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

| | Opening Balance 1 July 2025 | Asset Increase | Asset Reduction | Closing Balance 31 January 2026 |
|---|-----------------------------------|-------------------|--------------------|---------------------------------------|
| | \$ | \$ | \$ | \$ |
| Other current assets | | | | |
| Other financial assets at amortised cost | | | | |
| Financial assets at amortised cost | 975,801 | 253,216 | 0 | 1,229,017 |
| Inventory | | | | |
| Fuel | 8,856 | 71,634 | (42,144) | 38,346 |
| Stock on hand | 15,933 | 0 | 0 | 15,933 |
| Other assets | | | | |
| Accrued income | 135,982 | 0 | (135,982) | 0 |
| Total other current assets | 1,136,572 | 324,850 | (178,126) | 1,283,296 |
| Amounts shown above include GST (where applicable) | | | | |

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

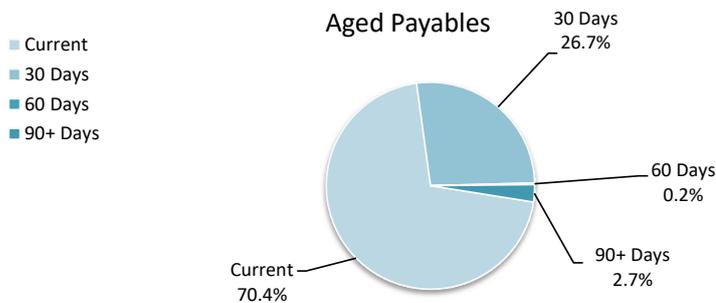
9 PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------------|----------------|----------------|----------------|-----------------|-----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 618,509 | 235,053 | 2,119 | 23,485 | 879,16 |
| Percentage | 0.0% | 70.4% | 26.7% | 0.2% | 2.7% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 879,16 |
| ATO liabilities | | | | | | 129,72 |
| Other payables | | | | | | 502,87 |
| Payroll creditors | | | | | | 3,65 |
| Prepaid rates | | | | | | 259,51 |
| Total payables general outstanding | | | | | | 1,774,92 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF DERBY WEST/KIMBERLEY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

| Information on borrowings Particulars | Loan No. | 1 July 2025 | Loans Redraw | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|----------|------------------|------------------|----------|-------------------------|------------------|--------------------------|------------------|------------------------|------------------|
| | | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Wharf fenders, boat ramp | 145 | 73,342 | 0 | 0 | (17,418) | (35,433) | 55,924 | 37,909 | (2,504) | (4,441) |
| Staff Housing | 146 | 352,282 | 0 | 0 | (30,497) | (61,959) | 321,785 | 290,323 | (5,393) | (21,330) |
| Staff Housing | 148 | 181,570 | 0 | 0 | (11,182) | (22,615) | 170,388 | 158,955 | (4,032) | (7,900) |
| Derby Visitors Centre | 149 | 226,962 | 0 | 0 | (13,977) | (28,268) | 212,985 | 198,694 | (5,040) | (9,870) |
| Derby Wharf Infrastructure | 151 | 131,492 | 0 | 0 | (21,103) | (42,524) | 110,389 | 88,968 | (1,964) | (3,650) |
| Derby Airport & Wharf Infrastructure | 152 | 942,730 | 0 | 0 | (101,174) | (203,226) | 841,556 | 739,504 | (8,110) | (15,430) |
| Disaster Recovery Flood Damage | Various | 5,000,000 | 1,500,000 | 0 | (3,000,000) | (599,611) | 3,500,000 | 4,400,389 | (74,153) | (268,580) |
| Total | | 6,908,378 | 1,500,000 | 0 | (3,195,351) | (993,636) | 5,213,027 | 5,914,742 | (101,196) | (331,220) |
| Current borrowings | | 993,636 | | | | | 3,698,673 | | | |
| Non-current borrowings | | 5,914,742 | | | | | 1,514,354 | | | |
| | | 6,908,378 | | | | | 5,213,027 | | | |

All debenture repayments were financed by general purpose revenue.
 Self supporting loans are financed by repayments from third parties.

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

| | Note | Opening Balance 1 July 2025 | Liability transferred from/(to) non current | Liability Increase | Liability Reduction | Closing Balance 31 January 2026 |
|---|------|-----------------------------------|--|-----------------------|------------------------|---------------------------------------|
| | | \$ | \$ | \$ | \$ | \$ |
| Other current liabilities | | | | | | |
| Other liabilities | | | | | | |
| Contract liabilities | | 106,218 | 0 | 645,207 | (539,234) | 212,191 |
| Capital grant/contributions liabilities | | 1,187,743 | 0 | 3,215,680 | (2,836,497) | 1,566,926 |
| Total other liabilities | | 1,293,961 | 0 | 3,860,887 | (3,375,731) | 1,779,117 |
| Employee Related Provisions | | | | | | |
| Provision for annual leave | | 853,893 | 0 | 0 | 0 | 853,893 |
| Provision for long service leave | | 361,923 | 0 | 0 | 0 | 361,923 |
| Total Provisions | | 1,215,816 | 0 | 0 | 0 | 1,215,816 |
| Total other current liabilities | | 2,509,777 | 0 | 3,860,887 | (3,375,731) | 2,994,933 |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| | Unspent grant, subsidies and contributions liability | | | | | Grants, subsidies and contributions revenue | | |
|--|--|-----------------------|-----------------------|----------------|-------------------|---|------------------|--------------------|
| | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Amended Budget Revenue | YTD Budget | YTD Revenue Actual |
| | 1 July 2025 | | (As revenue) | 31 Jan 2026 | 31 Jan 2026 | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants and subsidies | | | | | | | | |
| GEN PUR - Financial Assistance Grant - General | 0 | 0 | 0 | 0 | 0 | 4,972,038 | 3,729,029 | 2,486,020 |
| MEMBERS - Reimbursements | 0 | 0 | 0 | 0 | 0 | 150,000 | 150,000 | 0 |
| OTH HEALTH - Grants | 20,000 | 442,227 | (408,099) | 54,128 | 54,128 | 806,057 | 617,043 | 408,099 |
| PEST - Grants | 0 | 3,907 | (3,907) | 0 | 0 | 0 | 0 | 3,907 |
| AGED OTHER - Grant Funding | 0 | 3,000 | 0 | 3,000 | 3,000 | 0 | 0 | 0 |
| WELFARE - Grants | 35,263 | 133,528 | (79,528) | 89,263 | 89,263 | 41,014 | 23,925 | 79,527 |
| COM AMEN - Grants | 10,000 | 0 | (4,700) | 5,300 | 5,300 | 0 | 0 | 4,700 |
| LIBRARY - Other Grants | 0 | 11,545 | (7,000) | 4,545 | 4,545 | 0 | 0 | 7,000 |
| OTH CUL - Grants - Other Culture | 5,000 | 1,000 | (6,000) | 0 | 0 | 0 | 0 | 6,000 |
| MEMBERS - Grant Funding - Members | 35,955 | 50,000 | (30,000) | 55,955 | 55,955 | 0 | 0 | 30,000 |
| ROADM - Street Lighting Subsidy | 0 | 0 | 0 | 0 | 0 | 21,000 | 12,250 | 0 |
| ROADM - Other Income | 0 | 0 | 0 | 0 | 0 | 100,000 | 58,333 | 0 |
| ECON DEV - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,545 |
| AGRN 1044 - Recovery - DRAFWA | 0 | 0 | 0 | 0 | 0 | 2,267,975 | 0 | 657,994 |
| | 106,218 | 645,207 | (539,234) | 212,191 | 212,191 | 8,358,084 | 4,590,580 | 3,687,792 |

SHIRE OF DERBY WEST/KIMBERLEY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| | Capital grant/contribution liabilities | | | | Capital grants, subsidies and contributions revenue | | | |
|---|--|--------------------------|--|--------------------------|---|------------------------------|------------------|-----------------------|
| | Liability 1 July 2025 | Increase in Liability | Decrease in Liability (As revenue) | Liability 31 Jan 2026 | Current Liability 31 Jan 2026 | Amended Budget Revenue | YTD Budget | YTD Revenue Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Capital grants and subsidies | | | | | | | | |
| OLOPS - OTH GOV - Capital Grants - NDRR FS Fire Working Group | 20,000 | 0 | 0 | 20,000 | 20,000 | 0 | 0 | 0 |
| AERO - Grants - Aerodromes | 0 | 225,615 | 0 | 225,615 | 225,615 | 800,000 | 436,362 | 0 |
| ROADC - Other Grants -- Flood Damage | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 911,970 |
| REC - Capital Grants | 813,679 | 1,604,282 | (2,074,413) | 343,548 | 343,548 | 6,343,517 | 3,700,386 | 2,074,412 |
| ROADC - Financial Assistance Grants -- Roads | 0 | 0 | 0 | 0 | 0 | 37,500 | 21,875 | 0 |
| ROADC - Regional Road Group Grants (MR WA) | 272,000 | 956,592 | (762,084) | 466,508 | 466,508 | 2,602,187 | 1,517,942 | 959,271 |
| ROADC - Roads to Recovery - Grants | 0 | 409,190 | 0 | 409,190 | 409,190 | 1,775,129 | 1,035,492 | 0 |
| ROADC - Other Grants -- Roads/Streets | 82,064 | 20,000 | 0 | 102,064 | 102,064 | 100,000 | 58,333 | 0 |
| ROADC - Grant AGRN 591 & 1044 | 0 | 0 | 0 | 0 | 0 | 4,000,000 | 2,333,333 | 0 |
| | 1,187,743 | 3,215,679 | (2,836,497) | 1,566,925 | 1,566,925 | 15,658,333 | 9,103,723 | 3,945,653 |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Description | Opening Balance 1 July 2025 | Amount Received | Amount Paid | Closing Balance 31 January 2026 |
|--------------------|-----------------------------------|--------------------|----------------|---------------------------------------|
| | \$ | \$ | \$ | \$ |
| Public open spaces | 295,981 | 0 | 0 | 295,981 |
| | 295,981 | 0 | 0 | 295,981 |

**SHIRE OF DERBY WEST/KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Description | Council Resolution | Classification | Increase in Available Cash \$ | Decrease in Available Cash \$ | Amended Budget Running Balance \$ |
|---|--------------------|--------------------------|----------------------------------|----------------------------------|--------------------------------------|
| Budget adoption | | | | | |
| Revised estimated opening surplus | CC088/25 | Opening surplus(deficit) | 2,732,969 | | 2,732,969 |
| Financial Assistance grants received in advance | CC088/25 | Operating revenue | | (4,246,331) | (1,513,362) |
| Financial Assistance grants increase in 25/26 grant | CC088/25 | Operating revenue | 1,418,369 | | (94,993) |
| Private works expenditure to be completed | CC088/25 | Operating expenses | | (615,317) | (710,310) |
| Restructure of loan repayments | CC088/25 | Capital revenue | 993,637 | | 283,327 |
| Transfer to Strategic Planning reserve | CC088/25 | Capital expenses | | (283,327) | |
| Capital grant for project and design of Airstrip | CC074/25 | Capital revenue | 800,000 | | 800,000 |
| Materials and contracts | CC074/25 | Operating expenses | | (800,000) | |
| | | | 5,944,975 | (5,944,975) | |

**Moore Australia**

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16 February 2026

Ms Tamara Clarkson
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Tamara

MATTERS IDENTIFIED DURING COMPILATION OF STATUTORY MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2026

We advise we have completed the compilation of your statutory monthly financial report for the period ended 31 January 2026 and identified certain matters additional to those identified in the compilation report we wish to bring to your attention.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report and we draw your attention to the note regarding basis of preparation. Other matters which arise during our compilation we wish to bring to your attention are raised in the following pages of this letter along with suggestions to resolve these issues.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)



Shire of Derby/West Kimberley

Period ended 31 January 2026

| Topic | Item | First Identified | Explanation | Action Required | Priority |
|------------------------|---|------------------|---|---|----------|
| Surplus as at year end | Surplus at beginning of year for budget | October 2025 | There is an estimated deficit between the budget surplus and the actual surplus as at 30 June 2025 of \$414,206. Audit adjustments for accrued expenses, payroll liabilities and prepaid rates being recognised after the budget amendments were completed. | A budget review is required and amendments to the forecast income and expenditure are required to address the audit adjustments. | High |
| Uploaded budget | Reconciliation | December 2025 | The budget uploaded into the ERP system does not agree to the adopted or amended statutory budget. We have amended this on the face of the statements. | We understand action is already being taken by management. We recommend this continue to ensure the correct reporting of budget and other financial information. | High |
| Capital expenditure | Allocations | December 2025 | Transactions have been allocated to capital expenditure without budget allocations for 2025/26. | We recommend allocations are reviewed and adjusted (where appropriate) to ensure correct allocations for capital acquisitions. Controls are required to ensure the legislative requirement for unbudgeted expenditure to be authorised in advance by Council are met. | Medium |
| Sundry debtors | Outstanding | January 2026 | Although we acknowledge a provision for impairment of \$220,727, the sundry debtors aged trial balance includes totalling \$332,795 outstanding for over 90 days with some more than 300 days old. Credit balances total \$2,689. | We recommend reviewing overdue debtors collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied. | Medium |

15.8 ACCOUNTS FOR PAYMENT - DECEMBER 2025 AND JANUARY 2026

File Number: 5110 - Accounts Payable
Author: Aaron Gloor, Acting Manager Corporate Services
Responsible Officer: Jill Brazil, Director Corporate Services
Authority/Discretion: Information

SUMMARY

Council to receive the list of accounts paid under delegated authority during December 2025 and January 2026.

DISCLOSURE OF ANY INTEREST

Nil by Author and nil by Responsible Officer.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT***Local Government (Financial Management) Regulations 1996***

12. Payments from municipal fund or trust fund, restrictions on making
 - 12(1) A payment may only be made from the municipal fund or a trust fund

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.
13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires Council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and

- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|--|
| <p>Legal & Compliance:</p> <p>In accordance with section 6.8 of <i>the Local Government Act 1995</i>, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.</p> | Rare | Minor | Low | Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles. |

CONSULTATION

Internal.

COMMENT

Expenditure for the period ending has been incurred in accordance with the 2025/26 Annual Budget as adopted by Council (Commissioner) at its meeting held 18 June 2025 (COO58/25). The budget is structured on financial viability and sustainability principles.

The following tables summarise the payments drawn on the funds during the listed month.

REPORT TO COUNCIL

December 2025

| FUND | DETAILS | AMOUNT |
|--------------------------|--|-----------------------|
| MUNICIPAL ACCOUNT | | |
| EFT Payments | EFT 63775 - EFT 63956 | \$3,397,888.50 |
| Municipal Cheques | CHQ | \$0.00 |
| Direct Debits | Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities | \$1,524,721.23 |
| Manual Cheques | CHQ | \$0.00 |
| TRUST ACCOUNT | | |
| EFT Payments | | \$0.00 |
| Trust Cheques | | \$0.00 |
| TOTAL | | \$4,922,609.73 |

Creditors Outstanding as at 31/12/2025

\$1,810,746.49

REPORT TO COUNCIL

January 2026

| FUND | DETAILS | AMOUNT |
|--------------------------|--|-----------------------|
| MUNICIPAL ACCOUNT | | |
| EFT Payments | EFT 63957 – EFT 64094 | \$1,999,308.02 |
| Municipal Cheques | CHQ | \$0.00 |
| Direct Debits | Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities | \$859,149.96 |
| Manual Cheques | CHQ | \$0.00 |
| TRUST ACCOUNT | | |
| EFT Payments | | \$0.00 |
| Trust Cheques | | \$0.00 |
| TOTAL | | \$2,858,457.98 |

Creditors Outstanding as at 31/01/2026

\$879,165.63

VOTING REQUIREMENTS

Simple majority

ATTACHMENTS

1. List of Accounts - December 2025 [!\[\]\(6423e30235447f484e4407c2643ba046_img.jpg\)](#) [!\[\]\(53b346b6f7d19cd74dd74812a65f5034_img.jpg\)](#)
2. List of Accounts - January 2026 [!\[\]\(e2c463efb25df33ff465fbe3b627d513_img.jpg\)](#) [!\[\]\(6ceae30acfea569e99504a4b2798bfce_img.jpg\)](#)
3. Credit Card Reconciliation - December 2025 [!\[\]\(d03fa89ab2f52e61b11f215a2e528cb5_img.jpg\)](#) [!\[\]\(9731ee7510433721d3c31eac3839750d_img.jpg\)](#)
4. Credit Card Reconciliation - January 2026 [!\[\]\(d21ea61567580ce85c96bec4de5b5faf_img.jpg\)](#) [!\[\]\(f33069e204388681be53616a672efad4_img.jpg\)](#)

RESOLUTION 13/26**Moved: Eliot Money****Seconded: Val Ross**

- 1. That Council ACCEPTS the List of Accounts for December 2025 paid under Delegated Authority in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, totalling \$4,922,609.73**
- 2. That Council ACCEPTS the List of Accounts for January 2026 paid under Delegated Authority in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, totalling \$2,858,457.98**

In Favour: Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai.

Against: Nil.

CARRIED 8/0

REPORT TO COUNCIL – DECEMBER 2025

EFT PAYMENTS – MUNI ACCOUNT

| PAYMENT ID | DATES | CREDITOR / INVOICE DETAILS | AMOUNT |
|-----------------|-------------------|--|------------------|
| EFT63775 | 09/12/2025 | ALFORD CONTRACTING | 176.00 |
| INV 1675 | 19/11/2025 | INSTALL CURTAIN ROLLERS FOR CARRIAGE UNIT AT CIVIC CENTRE | 176.00 |
| EFT63776 | 09/12/2025 | ANTONIA BUCKLE | 500.00 |
| INV GRANT 2025 | 18/11/2025 | APPROVED COMMUNITY REPRESENTATIVE GRANT | 500.00 |
| EFT63777 | 09/12/2025 | ALTHAM CONTRACTING | 473.00 |
| INV 2548 | 03/11/2025 | EXCAVATE PLOT 890C | 308.00 |
| INV 2681 | 26/11/2025 | UNBLOCK TOILET AT 1 KNOWSLEY STREET EAST | 165.00 |
| EFT63778 | 09/12/2025 | ARAC REFRIGERATION & AIR CONDITIONING | 724.62 |
| INV 15458 | 18/11/2025 | REPLACE OUTDOOR PCB AND FAN MOTOR AT FX VISITOR CENTRE | 724.62 |
| EFT63779 | 09/12/2025 | AUSTRALIAN SERVICES UNION | 185.50 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 185.50 |
| EFT63780 | 09/12/2025 | ASV SALES AND SERVICES (WA) PTY LTD | 1,582.47 |
| INV 414492 | 05/11/2025 | SUPPLY SERVICE PARTS | 1,082.55 |
| INV 415223 | 19/11/2025 | SUPPLY FUEL CAP | 190.82 |
| INV 415816 | 28/11/2025 | SUPPLY WATER PUMP | 309.10 |
| EFT63781 | 09/12/2025 | RUSTYS BAKESHOP | 180.00 |
| INV 0107 | 26/11/2025 | CATERING ORGANISATIONAL MANAGEMENT TEAM MEETING 26/11/25 | 180.00 |
| EFT63782 | 09/12/2025 | BROOME CAMP SCHOOL | 15,320.20 |
| INV 14938 | 27/10/2025 | SHINJU BASKETBALL CARNIVAL 06-09/10/2025, DEPOSIT | 15,320.20 |
| EFT63783 | 09/12/2025 | OFFICE NATIONAL BROOME (THE BOSS SHOP) | 1,125.17 |
| INV 1130271 | 27/11/2025 | COPY COUNT CHARGES - NOVEMBER 2025 | 1,125.17 |
| EFT63784 | 09/12/2025 | ALLVOLTS POWER SOLUTIONS | 90.00 |
| INV 237186 | 14/11/2025 | SUPPLY STZ10-S REVPLUS BATTERY | 90.00 |
| EFT63785 | 09/12/2025 | PJ & CM CAMP | 23,132.82 |
| INV REIMB1811 | 18/11/2025 | RATES REFUND: A500150 - BACK RATES FOR 20/21 TO 24/25 AS A RESULT OF BACKDATED REDUCTION IN LANDGATE VALUATION | 23,132.82 |
| EFT63786 | 09/12/2025 | WINC | 661.06 |
| INV 9049166401 | 12/11/2025 | STATIONERY TOP UP - NOVEMBER 2025 | 661.06 |
| EFT63787 | 09/12/2025 | C & E SCOTT SOLUTIONS | 2,000.00 |
| INV 4 | 27/11/2025 | HIRE OF EXCAVATOR FOR GENERAL WORKS – VARIOUS DERBY TOWN AREAS | 2,000.00 |

| | | | |
|----------------------|-------------------|--|------------------|
| EFT63788 | 09/12/2025 | CITY TOYOTA | 256.62 |
| INV PI13395010 | 26/11/2025 | SUPPLY SEAT COVERS | 256.62 |
| EFT63789 | 09/12/2025 | DAMBIMANGARI ABORIGINAL CORPORATION | 3,500.00 |
| INV REIMB0511 | 05/11/2025 | REFUND FOR CANCELLATION OF HIRE OF DERBY AIRPORT 12/11/2025 | 3,500.00 |
| EFT63790 | 09/12/2025 | DERBY 4X4 & MARINE | 536.62 |
| INV 41660-62400 | 16/06/2025 | SUPPLY BELT & PULLEY KIT | 268.31 |
| INV 41732-64374 | 21/11/2025 | SUPPLY BELT & PULLEY KIT | 268.31 |
| EFT63791 | 09/12/2025 | DANIEL MURPHY | 100.00 |
| INV REIMB1911 | 19/11/2025 | BOND RETURN FOR GYM KEY | 100.00 |
| EFT63792 | 09/12/2025 | DAIMLER TRUCKS | 177.25 |
| INV XA982010434-01 | 19/11/2025 | SUPPLY PARTS FOR FV51 | 177.25 |
| EFT63793 | 09/12/2025 | DANIELLE CORNISH | 450.00 |
| INV REIMB2811 | 28/11/2025 | SITTING FEES AUDIT, RISK AND IMPROVEMENT COMMITTEE 20/11/2025 | 450.00 |
| EFT63794 | 09/12/2025 | HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS | 914.38 |
| INV 31400 | 25/11/2025 | REPLACE VALVE ASSEMBLY IN ENSUITE BATHROOM - 16 BLOODWOOD | 914.38 |
| EFT63795 | 09/12/2025 | DERBY PROGRESSIVE SUPPLIES | 1,666.87 |
| INV 119939 | 20/11/2025 | CLEANING SUPPLIES FOR YOUTH CENTRE | 565.58 |
| INV 119940 | 20/11/2025 | CLEANING SUPPLIES FOR COLEMAN CENTRE & CLARENDON TOILETS | 1,101.29 |
| EFT63796 | 09/12/2025 | DERBY HARDWARE MITRE10 | 197.67 |
| INV 10638360 | 18/11/2025 | SUPPLY SOLVENT CEMENT & PRIMING FLUID | 48.97 |
| INV 10638700 | 24/11/2025 | SUPPLY BOLT & NUT | 6.99 |
| INV 10638743 | 25/11/2025 | SUPPLY SCREWS | 16.99 |
| INV 10638756 | 25/11/2025 | SUPPLY COIN BATTERIES | 75.96 |
| INV 10638820 | 26/11/2025 | SUPPLY NUTS & BOLTS | 7.78 |
| INV 10638905 | 28/11/2025 | SUPPLY BRUSH & SAW BLADE | 40.98 |
| EFT63797 | 09/12/2025 | DWA INDUSTRIAL RESOURCES PTY LTD | 2,200.00 |
| INV 02024538 | 28/10/2025 | CROC SCULPTURE ERECTION & MATERIALS | 1,237.50 |
| INV 02024540 | 28/10/2025 | SNAKE SCULPTURE ERECTION & MATERIALS | 962.50 |
| EFT63798 | 09/12/2025 | ERIN ALEXANDRA FLEMING | 300.00 |
| INV REIMB1211 | 12/11/2025 | BOND RETURN FOR HIRE OF COMMUNITY ROOM 4-5 & 11-12/11/2025 | 300.00 |
| EFT63799 | 09/12/2025 | ELDERS LIMITED (DERBY BRANCH) | 11,097.90 |
| INV 101-SI331582 | 14/11/2025 | RETIC SUPPLIES | 10,979.58 |
| INV 6256-10011000096 | 18/11/2025 | SUPPLY POULTRY MIX & FEED LAYER CRUMBLES | 63.85 |
| INV 101-SI344615 | 19/11/2025 | SUPPLY GREASE | 54.47 |
| EFT63800 | 09/12/2025 | ENERAQUE PTY LTD | 324.56 |

| | | | |
|-----------------|-------------------|---|------------------|
| INV 26020-01 | 14/11/2025 | SUPPLY FAN BELTS FOR DERBY AERODROME BACKUP GENERATOR | 324.56 |
| EFT63801 | 09/12/2025 | FITZROY HARDWARE PTY LTD | 99.50 |
| INV 10037172 | 20/11/2025 | SUPPLY COIN BATTERY | 8.00 |
| INV 10037239 | 21/11/2025 | SUPPLY PAINT MIXER | 9.90 |
| INV 10037415 | 25/11/2025 | SUPPLY TRAILER SOCKET & PLUG | 81.60 |
| EFT63802 | 09/12/2025 | GREENFIELD TECHNICAL SERVICES | 3,106.38 |
| INV 4868 | 28/11/2025 | AGRN 1044 - FLOOD DAMAGE REINSTATEMENT - OCTOBER 2025 | 3,106.38 |
| EFT63803 | 09/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 4,798.33 |
| INV 570688 | 01/10/2025 | 208 STREETLIGHTS FOR 01/09/2025 TO 30/09/2025 | 4,295.79 |
| INV 586387 | 19/11/2025 | UNIT 5/12 LOCH ST, DERBY FOR 30/10/2025 TO 18/11/2025 | 64.32 |
| INV 579363 | 24/11/2025 | UNIT 1/20 CLARENDON ST, DERBY FOR 20/09/2025 TO 21/11/2025 | 312.02 |
| INV 584130 | 24/11/2025 | UNIT 4/20 CLARENDON ST, DERBY FOR 20/09/2025 TO 21/11/2025 | 126.20 |
| EFT63804 | 09/12/2025 | JILL BRAZIL | 889.88 |
| INV REIMB1211 | 12/11/2025 | REIMBURSE PURCHASE OF REFRESHMENTS FOR ELECTION DAY | 889.88 |
| EFT63805 | 09/12/2025 | JEFFREY MICHAEL PORRA | 450.00 |
| INV REIMB2811 | 28/11/2025 | SITTING FEES AUDIT, RISK AND IMPROVEMENT COMMITTEE 20/11/2025 | 450.00 |
| EFT63806 | 09/12/2025 | KIMBERLEY FIRE SYSTEMS | 986.79 |
| INV 24483 | 13/11/2025 | MAINTENANCE OF FIRE SYSTEMS & EQUIPMENT - NOVEMBER 2025 | 986.79 |
| EFT63807 | 09/12/2025 | NORTH REGIONAL TAFE | 14.93 |
| INV I0027967 | 13/11/2025 | COURSE FEES FOR PROVIDE CPR SKS | 14.93 |
| EFT63808 | 09/12/2025 | K&M ELECTRICAL SERVICES | 1,056.00 |
| INV 617 | 21/11/2025 | SUPPLY & INSTALL CERAMIC ELECTRICAL HOTPLATE -5/12 LOCH STREET DERBY | 1,056.00 |
| EFT63809 | 09/12/2025 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | 8,648.20 |
| INV SI-016693 | 27/11/2025 | ANNUAL ELEARING SUBSCRIPTION 25/11/2025 - 31/10/2025 | 8,648.20 |
| EFT63810 | 09/12/2025 | LEISURE INSTITUTE OF WA AQUATICS (INC) | 445.50 |
| INV 4767 | 30/09/2025 | LIWA MEMBERSHIP X3 – POOL STAFF | 445.50 |
| EFT63811 | 09/12/2025 | LEAMY CONSTRUCTION | 27,115.00 |
| INV 3688 | 19/11/2025 | SUPPLY MATERIALS, CONSTRUCT AND ERECT SERPENT SCULPTURE | 7,293.00 |
| INV 3689 | 19/11/2025 | SUPPLY MATERIALS, CONSTRUCT AND ERECT CROC SCULPTURE | 19,822.00 |
| EFT63812 | 09/12/2025 | LOOSE ENDS | 250.00 |
| INV 03 | 13/11/2025 | SUPPLY PA AND BAND FOR SENIORS WEEK EVENT 13/11/2025 | 250.00 |
| EFT63813 | 09/12/2025 | MAJOR MOTORS PTY LTD | 1,520.30 |
| INV 1815335 | 07/11/2025 | SUPPLY SERVICE PARTS | 1,520.30 |
| EFT63814 | 09/12/2025 | MOWANJUM ABORIGINAL ART AND CULTURE CENTRE | 10,000.00 |
| INV FUND1211 | 12/11/2025 | APPROVED FUNDING FOR 25/26 MOWANJUM FESTIVAL | 10,000.00 |

| | | | |
|-----------------|-------------------|---|------------------|
| EFT63815 | 09/12/2025 | MAXXIA PTY LTD | 6,891.60 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 3,757.07 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 3,059.05 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 75.48 |
| EFT63816 | 09/12/2025 | TYREPOWER FITZROY CROSSING | 1,972.00 |
| INV 103479 | 07/11/2025 | SUPPLY A27 BATTERY | 8.00 |
| INV 103604 | 19/11/2025 | SUPPLY 4X KUMHO 215/75R17 TYRES | 1,964.00 |
| EFT63817 | 09/12/2025 | M P ROGERS & ASSOCIATES PTY LTD | 20,631.18 |
| INV 26166 | 31/10/2025 | PROFESSIONAL COASTAL ENGINEERING SERVICES ON BOAT RAMP | 20,631.18 |
| EFT63818 | 09/12/2025 | OUTBACK ELECTRICAL & AIRCON SERVICES | 220.00 |
| INV 10930 | 25/11/2025 | TEST BORE PUMP AT NICHOLSON SQUARE | 220.00 |
| EFT63819 | 09/12/2025 | NGUNGA WOMENS GROUP (INC) | 500.00 |
| INV REIMB2011 | 20/11/2025 | BOND RETURN FOR HIRE OF YOUTH CENTRE 20/11/2025 | 500.00 |
| EFT63820 | 09/12/2025 | IXOM | 204.60 |
| INV 85046068 | 30/11/2025 | CHLORINE GAS CYLINDER HIRE FEE - NOVEMBER 2025 | 204.60 |
| EFT63821 | 09/12/2025 | ALP OZ AUTO MOULDS | 277.60 |
| INV 126689 | 17/11/2025 | SUPPLY WINDSCREEN RESIN & WIRE | 277.60 |
| EFT63822 | 09/12/2025 | PUBLIC LIBRARIES WESTERN AUSTRALIA INC | 300.00 |
| INV FC8753E723 | 22/10/2025 | PLWA MEMBERSHIP - CATEGORY 2 - LIBRARY | 300.00 |
| EFT63823 | 09/12/2025 | RECHARGE PETROLEUM | 18,419.50 |
| INV 01422104 | 19/11/2025 | 10,000L DIESEL TO DERBY DEPOT | 18,419.50 |
| EFT63824 | 09/12/2025 | RECONCILIATION WA | 3,850.00 |
| INV 3067 | 20/08/2025 | REFUND FOR LOST RECONCILIATION STREET BANNERS | 3,850.00 |
| EFT63825 | 09/12/2025 | REMA TIP TOP AUSTRALIA PTY LTD | 309.48 |
| INV 100097151A | 31/10/2025 | TYRE MAINTENANCE EQUIPMENT | 185.62 |
| INV 100102143 | 31/10/2025 | TYRE MAINTENANCE EQUIPMENT | 123.86 |
| EFT63826 | 09/12/2025 | RURAL PEST MANAGEMENT | 203.50 |
| INV 01250 | 11/11/2025 | PEST TREATMENT FOR PAPER WASPS AT COLEMAN CENTRE | 203.50 |
| EFT63827 | 09/12/2025 | E & MJ ROSHER PTY LTD | 669.72 |
| INV 1501229 | 13/11/2025 | SUPPLY KUBOTA PARTS | 358.96 |
| INV 1501244 | 13/11/2025 | SUPPLY KUBOTA PARTS | 310.76 |
| EFT63828 | 09/12/2025 | RUSTYS IGA | 2,376.43 |
| INV 016558 | 29/10/2025 | AFTERNOON TEA SUPPLIES – STAFF FAREWELL | 86.30 |
| INV 033545 | 04/11/2025 | WASHING MACHINE PODS FOR FITZROY CROSSING SHORT STAY | 122.00 |
| INV 011164 | 06/11/2025 | FOOD SUPPLIES FOR LATE NIGHT COOKING PROGRAM – YOUTH SERVICES | 416.73 |

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| INV 014993 | 13/11/2025 | SUPPLIES FOR LATE NIGHT COOKING PROGRAMS – YOUTH SERVICES | 550.81 |
| INV 014961 | 13/11/2025 | SUPPLIES FOR SENIORS WEEK EVENTS | 601.63 |
| INV 014974 | 13/11/2025 | SUPPLIES FOR SENIORS WEEK EVENTS | 96.86 |
| INV 018989 | 20/11/2025 | SUPPLIES FOR LATE NIGHT PROGRAMS - YOUTH SERVICES | 341.40 |
| INV 019913 | 22/11/2025 | SUPPLIES FOR LATE NIGHT PROGRAMS - YOUTH SERVICES | 160.70 |
| EFT63829 | 09/12/2025 | ROYAL LIFE SAVING SOCIETY WA | 2,435.40 |
| INV 4336 | 12/11/2025 | POOL SAFETY ASSESSMENT - OCTOBER 2025 | 2,435.40 |
| EFT63830 | 09/12/2025 | CORSIGN WA PTY LTD | 412.50 |
| INV 100444 | 19/11/2025 | SUPPLY ARC BRACKETS | 412.50 |
| EFT63831 | 09/12/2025 | SKIPPERS CLEANING SERVICES | 49,778.92 |
| INV 1911 | 30/11/2025 | CLEANING OF DERBY SHIRE BUILDINGS - NOVEMBER 2025 | 49,778.92 |
| EFT63832 | 09/12/2025 | SEEK LIMITED | 419.38 |
| INV 701518147 | 31/10/2025 | ADVERTISEMENTS FOR VARIOUS VACANT POSITIONS | 419.38 |
| EFT63833 | 09/12/2025 | LEVEROCK PTY LTD TRADING AS SPORTSWORLD OF WA | 4,055.70 |
| INV N22163 | 02/10/2025 | FULL RESTOCK OF POOL MERCHANDISE | 4,055.70 |
| EFT63834 | 09/12/2025 | SYNDICATED INVESTMENTS PTY LTD ATF AREIT DIVERSIFIED FUND | 14.37 |
| INV 0064 | 27/11/2025 | AGRN 1044 - 5A & 5B SPINIFEX WATER USE 19/09/2025 - 31/10/2025 | 14.37 |
| EFT63835 | 09/12/2025 | T21 | 15,000.00 |
| INV 202526.SDWK.04 | 04/11/2025 | ECONOMIC DEVELOPMENT STRATEGY AND ACTION PLAN | 15,000.00 |
| EFT63836 | 09/12/2025 | WATER CORPORATION | 6.16 |
| INV 9019054077 | 19/11/2025 | UNIT 5 / 12 LOCH ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 6.16 |
| EFT63837 | 09/12/2025 | WINUN NGARI ABORIGINAL CORPORATION | 3,737.48 |
| INV 2337 | 07/11/2025 | 7/12 LOCH STREET RENT 15/10 - 11/11/2025 | 1,800.00 |
| INV 2354 | 24/11/2025 | 7/12 LOCH STREET RENT 12/11 - 09/12/2025 | 1,800.00 |
| INV 2357 | 28/11/2025 | 7/12 LOCH STREET WATER 15/09 - 17/11/2025 | 137.48 |
| EFT63838 | 09/12/2025 | WATTNOW ELECTRICAL | 3,131.35 |
| INV 14750 | 04/11/2025 | WORKS AT 2 WODEHOUSE CARPORT, EXTERNAL EAVES & LOUNGE | 3,131.35 |
| EFT63840 | 12/12/2025 | ALTHAM CONTRACTING | 165.00 |
| INV 2747 | 04/12/2025 | REPAIR LEAK AT DERBY DEPOT | 165.00 |
| EFT63841 | 12/12/2025 | AUSTRALIA POST | 549.19 |
| INV 1014403366 | 03/12/2025 | DERBY POSTAGE FOR NOVEMBER 2025 | 549.19 |
| EFT63842 | 12/12/2025 | BUCKLEYS EARTHWORKS & PAVING PTY LTD | 263,056.60 |
| INV 2934 | 30/11/2025 | RFT-2526-02 GRAVEL RE-SHAPE AND RE-SHEETING CLAIM 1 | 263,056.60 |
| EFT63843 | 12/12/2025 | BISHOPS TRANSPORT PTY LTD | 933.95 |
| INV B332928 | 07/11/2025 | FREIGHT - CITY TOYOTA & ASV SALES TO SDWK | 492.24 |

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| INV B333539 | 12/11/2025 | FREIGHT - SIGMA TELFORD TO POOL, MAJOR MOTORS TO DEPOT | 348.73 |
| INV B334657 | 19/11/2025 | FREIGHT - CORSIGN TO DEPOT | 46.49 |
| INV B336065 | 28/11/2025 | FREIGHT - CITY TOYOTA TO SDWK | 46.49 |
| EFT63844 | 12/12/2025 | BLUEDOG FENCES AUSTRALIA | 69,092.67 |
| INV 500579 | 14/11/2025 | GRANT FUNDED - SUPPLY ROLLER BARRIER – DERBY MEMORIAL POOL | 69,092.67 |
| EFT63845 | 12/12/2025 | CLEANING GARDENING & TREE SERVICES | 30,190.40 |
| INV 10858 | 03/12/2025 | CLEANING FX SHIRE BUILDINGS - NOVEMBER 2025 | 30,127.15 |
| INV 10859 | 03/12/2025 | CLEANING FX SHORT STAY UNIT 07/11/2025 | 63.25 |
| EFT63846 | 12/12/2025 | CITY OF SOUTH PERTH | 2,616.25 |
| INV 10252 | 19/11/2025 | PLANNING CONSULTANCY FEES - SEPTEMBER 2025 | 2,616.25 |
| EFT63847 | 12/12/2025 | DERBY 4X4 & MARINE | 296.74 |
| INV 41792-64352 | 28/11/2025 | SUPPLY BEARING CLUTCH RELEASE & SPIGOT | 296.74 |
| EFT63848 | 12/12/2025 | DERBY STOCK SUPPLIES | 440.00 |
| INV 13071945 | 30/11/2025 | RECEIVE 800L WASTE OIL FROM SDWK DEPOT WORKSHOP | 440.00 |
| EFT63849 | 12/12/2025 | DWA INDUSTRIAL RESOURCES PTY LTD | 3,746.82 |
| INV 02024813 | 30/11/2025 | REPAIR BEAM AT DERBY JETTY | 3,746.82 |
| EFT63850 | 12/12/2025 | FITZROY HARDWARE PTY LTD | 10.00 |
| INV 10037805 | 01/12/2025 | SUPPLY KEY FOR VISITOR CENTRE GATE | 10.00 |
| EFT63851 | 12/12/2025 | GRACE RECORDS MANAGEMENT | 131.67 |
| INV RP01749183 | 30/11/2025 | STORAGE OF RECORDS - DECEMBER 2025 | 131.67 |
| EFT63852 | 12/12/2025 | HORIZON POWER - WEST KIMBERLEY REGIONAL OFFICE | 48,653.92 |
| INV RPDD0055517 | 19/11/2025 | INSTALL 3 STREET LIGHTS ON BELL ROAD, FITZROY CROSSING | 48,653.92 |
| EFT63853 | 12/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 2,691.83 |
| INV 575938 | 03/12/2025 | 4 WOOLLYBUTT CNR, DERBY FOR 03/10/2025 TO 02/12/2025 | 2,117.71 |
| INV 432919 | 03/12/2025 | UNIT B/19 WOOLLYBUTT CNR, DERBY FOR 03/10/2025 TO 02/12/2025 | 170.19 |
| INV 574126 | 04/12/2025 | UNIT 2/13 HOLMAN ST, DERBY FOR 21/11/2025 TO 03/12/2025 | 59.77 |
| INV 587147 | 04/12/2025 | 3 KNOWSLEY ST, DERBY FOR 21/11/2025 TO 03/12/2025 | 344.16 |
| EFT63854 | 12/12/2025 | JAMES MCGOVERN | 3,750.00 |
| INV 146-2025 | 21/11/2025 | ANNUAL DELEGATIONS AND AUTHORISATIONS REVIEW | 3,750.00 |
| EFT63855 | 12/12/2025 | PERKS INDUSTRIES PTY LTD TAS KIMBERLEY HOME | 282.00 |
| INV 25-00085361 | 02/12/2025 | PRIZES FOR ATTENDEES OF THANK A VOLUNTEER EVENT 03/12/2025 | 282.00 |
| EFT63856 | 12/12/2025 | KIMBERLEY TREE CARE | 9,460.00 |
| INV 5293 | 12/11/2025 | REMOVE BOAB TREE – ASHLEY STREET VERGE | 9,460.00 |
| EFT63857 | 12/12/2025 | THE PIER GROUP PTY LTD T/AS CS LEGAL | 5,828.00 |
| INV 035263 | 21/11/2025 | PROFESSIONAL FEES FOR DEBT RECOVERY | 2,860.00 |

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| INV 035291 | 28/11/2025 | PROFESSIONAL FEES FOR LGA SALE OF A100760 | 1,252.00 |
| INV 035292 | 28/11/2025 | PROFESSIONAL FEES FOR LGA SALE OF A103950 | 792.00 |
| INV 035293 | 28/11/2025 | PROFESSIONAL FEES FOR FAILED LGA SALE TRANSFER OF A101040 | 924.00 |
| EFT63858 | 12/12/2025 | WESTRAC PTY LTD | 203.68 |
| INV P11628902 | 18/11/2025 | SUPPLY 3X SEAL KITS | 152.76 |
| INV P11644216 | 21/11/2025 | SUPPLY SEAL KIT | 50.92 |
| EFT63859 | 12/12/2025 | MANJALI STUDIO SCHOOL | 500.00 |
| INV REIMB1911 | 19/11/2025 | BOND RETURN FOR HIRE OF FX REC CENTRE 12/09/2025 | 500.00 |
| EFT63860 | 12/12/2025 | MCLEODS LAWYERS | 510.40 |
| INV 148492 | 10/11/2025 | ADVICE - RATES EXEMPTION APPLICATION 15 GUILDFORD STREET | 510.40 |
| EFT63861 | 12/12/2025 | WA LGIS | 501,715.63 |
| INV 100-161855-02 | 01/10/2025 | LGISWA SHIRE PROPERTY AND LIABILITY INSURANCE RENEWAL 30/06/2025 TO 30/06/2026 – SECOND INSTALMENT | 510,158.65 |
| EFT63862 | 12/12/2025 | MARIA SANDOVAL | 64.90 |
| INV REIMB2611 | 26/11/2025 | REIMBURSE POLICE CLEARANCE | 64.90 |
| EFT63863 | 12/12/2025 | MOORE AUSTRALIA (TAX) | 10,036.83 |
| INV 445422 | 07/11/2025 | ADDITIONAL ON-DEMAND ACCOUNTING SUPPORT | 587.28 |
| INV 445638 | 30/11/2025 | ANNUAL FINANCIAL REPORT 2024/25 - AUDIT SUPPORT | 9,449.55 |
| EFT63864 | 12/12/2025 | RAY WHITE DERBY | 2,694.05 |
| INV 28608 | 01/12/2025 | 9 TOWER PLACE RENT 15/12 - 14/01/2026 | 2,694.05 |
| EFT63865 | 12/12/2025 | SMEC AUSTRALIA PTY LIMITED | 42,028.89 |
| INV 0194408 | 13/11/2025 | AGRN 1044 - WASTE MANAGEMENT - JULY 2025 | 42,028.89 |
| EFT63866 | 12/12/2025 | TRACY FRASER | 19.95 |
| INV REIMB1111 | 11/11/2025 | REIMBURSE PURCHASE OF IPAD CHARGER | 19.95 |
| EFT63867 | 12/12/2025 | TARUNDA SUPERMARKET | 243.06 |
| INV 1013246 | 03/12/2025 | FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH | 243.06 |
| EFT63868 | 12/12/2025 | ZACH WILSON | 87.00 |
| INV REIMB2011 | 20/11/2025 | REIMBURSE WORKING WITH CHILDREN CHECK | 87.00 |
| EFT63869 | 17/12/2025 | BUCKLEYS EARTHWORKS & PAVING PTY LTD | 395,393.89 |
| INV 2927 | 10/11/2025 | ORPHAN ROADS REINSTATEMENT 13-19/10/2025 | 9,436.42 |
| INV 2933 | 30/11/2025 | RFT-2526-01 GRAVEL SHEETING CLAIM 3 | 318,348.72 |
| INV 2935 | 30/11/2025 | ORPHAN ROADS - AGRN 1044 | 51,752.25 |
| INV 2932 | 30/11/2025 | ACCESS ROAD WORKS AT MULUDJA COMMUNITY | 15,856.50 |
| EFT63870 | 17/12/2025 | BREANNA HARRINGTON | 493.34 |
| INV REIMB1112 | 11/12/2025 | UTILITY SUBSIDY: POWER FOR 27/09/2025 TO 28/11/2025 | 493.34 |
| EFT63871 | 17/12/2025 | THE PIER GROUP PTY LTD T/AS CS LEGAL | 2,500.00 |

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| INV 035300 | 01/12/2025 | PROFESSIONAL FEES FOR LGA SALE OF A103950 | 2,500.00 |
| EFT63872 | 17/12/2025 | LAURIE SHAW | 799.17 |
| INV TRAVEL0312 | 03/12/2025 | TRAVEL CLAIM: COUNCIL AGENDA BRIEFING SESSION | 231.88 |
| INV TRAVEL1112 | 11/12/2025 | TRAVEL CLAIM: GILLARONG COMMUNITY TO DERBY OCM 11/12/2025 | 567.29 |
| EFT63873 | 17/12/2025 | THINK WATER BROOME | 7,130.19 |
| INV 25-00010050 | 29/11/2025 | SUPPLIES TO CONVERT CLARENDON STREET RETIC TO AUTOMATIC | 7,130.19 |
| EFT63874 | 17/12/2025 | THE PATIO FACTORY PERTH PTY LTD | 375,740.74 |
| INV 10634 | 28/11/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT LYTTON PARK PLAYGROUND | 175,942.55 |
| INV 10635 | 28/11/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT NICHOLSON SQUARE PLAYGROUND | 97,235.88 |
| INV 10636 | 28/11/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT COOLIBAH PARK PLAYGROUND | 56,664.26 |
| INV 10637 | 28/11/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT BLOODWOOD PARK PLAYGROUND | 45,898.05 |
| EFT63875 | 17/12/2025 | PAXON BUSINESS & FINANCIAL SERVICES - PAXON GROUP | 3,960.00 |
| INV I11674 | 30/11/2025 | REGULATION 17 REVIEW - PLANNING | 3,960.00 |
| EFT63876 | 17/12/2025 | ROBERT SIMONS | 449.97 |
| INV REIMB2011 | 20/11/2025 | UTILITY SUBSIDY: POWER FOR 01/10/2025 TO 31/10/2025 | 449.97 |
| EFT63877 | 17/12/2025 | ROBBRO ROAD CONSTRUCTION PTY LTD | 211,646.95 |
| INV 3993 | 11/11/2025 | MAINTENANCE GRADING AREA 2 - 2025/2026 | 211,646.95 |
| EFT63878 | 17/12/2025 | TRACY FRASER | 85.13 |
| INV REIMB0312 | 03/12/2025 | UTILITY SUBSIDY: POWER FOR 21/08/2025 TO 20/10/2025 | 85.13 |
| EFT63879 | 17/12/2025 | WINUN NGARI ABORIGINAL CORPORATION | 1,800.00 |
| INV 2370 | 04/12/2025 | 7/12 LOCH STREET RENT 10/12/2025 - 06/01/2026 | 1,800.00 |
| EFT63880 | 18/12/2025 | A & B TYRES | 280.00 |
| INV 56942 | 12/11/2025 | TYRE FITTING & DISPOSAL | 35.00 |
| INV 57074 | 27/11/2025 | SUPPLY CENTURY BATTERY | 245.00 |
| EFT63881 | 18/12/2025 | ASHLEE DOUST | 296.75 |
| INV REIMB0912 | 09/12/2025 | UTILITY SUBSIDY: POWER FOR 27/09/2025 TO 28/11/2025 | 296.75 |
| EFT63882 | 18/12/2025 | AUSTRALIAN SERVICES UNION | 265.00 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 159.00 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 106.00 |
| EFT63883 | 18/12/2025 | ALLWEST BUILDING APPROVALS | 605.00 |
| INV 10986 | 02/12/2025 | CERTIFICATE OF DESIGN COMPLIANCE - 8 BELL CREEK WAY | 302.50 |
| INV 10998 | 10/12/2025 | ADMIN & BUILDING SURVEYORS WORK FOR 3 DAMPIER DRIVE | 302.50 |
| EFT63884 | 18/12/2025 | WORKSAFE DIVISION DEPARTMENT LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY | 1,767.38 |
| INV PERMIT 3011 | 30/11/2025 | BUILDING SERVICES LEVY - NOVEMBER 2025 | 1,767.38 |

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| EFT63885 | 18/12/2025 | BP FITZROY CROSSING | 1,476.50 |
| INV 01417255 | 12/11/2025 | CATERING FOR SENIORS WEEK | 1,476.50 |
| EFT63886 | 18/12/2025 | MARTUWARRA CENTRAL EARTHMOVING PTY LTD | 95,525.02 |
| INV 8 | 16/11/2025 | C08-2023/24 MAINTENANCE GRADING AREA 3 | 95,525.02 |
| EFT63887 | 18/12/2025 | CATHERINE FEENEY | 740.00 |
| INV 3-R-0025 | 04/12/2025 | 5/12 LOCH STREET FORTNIGHTLY RENT | 740.00 |
| EFT63888 | 18/12/2025 | CITY OF SOUTH PERTH | 2,846.25 |
| INV 10410 | 10/12/2025 | BUILDING AND PLANNING SERVICES | 2,846.25 |
| EFT63889 | 18/12/2025 | CIVIC LEGAL | 7,975.00 |
| INV 515217 | 30/11/2025 | LEASE FOR FITZROY ADMINISTRATION CENTRE AND SURROUNDS | 7,975.00 |
| EFT63890 | 18/12/2025 | WINC | 107.90 |
| INV 9049387086 | 10/12/2025 | STATIONERY TOP UP - DECEMBER 2025 | 107.90 |
| EFT63891 | 18/12/2025 | DERBY BUILDING SUPPLIES | 2,355.98 |
| INV 600944 | 09/12/2025 | SUPPLY 2X SPIKE DECK GALVANISED | 150.00 |
| INV 600996 | 10/12/2025 | SUPPLY WESTBUILD ASPHALT | 2,112.00 |
| INV 600998 | 10/12/2025 | SUPPLY TUBE RHS | 93.98 |
| EFT63892 | 18/12/2025 | DERBY BUS SERVICE PTY LTD | 165.00 |
| INV 24356 | 30/11/2025 | FREIGHT - NOVEMBER 2025 | 165.00 |
| EFT63893 | 18/12/2025 | DERBY WIZARDS BASKETBALL AND NETBALL CLUB INC | 300.00 |
| INV REIMB1512 | 15/12/2025 | BOND RETURN FOR HIRE OF COURTS 13/10 - 17/12/2025 | 300.00 |
| EFT63894 | 18/12/2025 | DERBY VOLUNTEER FIRE & RESCUE SERVICE | 1,145.00 |
| INV 010 | 17/08/2025 | BURN SCRUB BETWEEN ROWAN ST & MARSH NORTH DINNER TREE | 525.00 |
| INV 011 | 24/08/2025 | BURN SCRUB BETWEEN VILLIERS ST & MARSH SE OF WOOL SHED | 620.00 |
| EFT63895 | 18/12/2025 | LANDGATE (WA LAND INFORMATION AUTHORITY) | 232.56 |
| INV 77073275 | 26/11/2025 | GRV INTERIM VALUATION | 51.68 |
| INV 77168344 | 11/12/2025 | GRV INTERIM VALUATION | 180.88 |
| EFT63896 | 18/12/2025 | DERBY SPORTSMEN'S CLUB INC | 6,182.00 |
| INV 2365 | 21/11/2025 | HIRE OF FUNCTION ROOM FOR AUSTRALIA DAY EVENT 26/01/2026 | 715.00 |
| INV 2368 | 03/12/2025 | CATERING & HIRE OF FUNCTION ROOM THANK A VOLUNTEER EVENT | 5,467.00 |
| EFT63897 | 18/12/2025 | HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS | 291.50 |
| INV 31375 | 21/11/2025 | REPLACE VALVES TO CISTERN AT DERBY YOUTH CENTRE | 291.50 |
| EFT63898 | 18/12/2025 | DERBY HARDWARE MITRE10 | 1,601.10 |
| INV 10638761 | 25/11/2025 | SUPPLY BRUSH | 5.99 |
| INV 10639126 | 02/12/2025 | SUPPLY 6X 5L COOLER JUG | 191.94 |
| INV 10639132 | 02/12/2025 | SUPPLY HUSQVARNA 40-C500X | 279.00 |

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| INV 10639171 | 03/12/2025 | SUPPLY 1L WHITE PAINT | 4.99 |
| INV 10639187 | 03/12/2025 | SUPPLY HINGE & SHS GAL | 168.99 |
| INV 10639193 | 03/12/2025 | SUPPLY FILLER BUILDERS BOG | 34.99 |
| INV 10639232 | 04/12/2025 | SUPPLY PVC CAP | 27.96 |
| INV 10639234 | 04/12/2025 | SUPPLY WEATHERPROOF DOOR SEAL | 59.99 |
| INV 10639296 | 05/12/2025 | SUPPLY SEALANT & BRUSH | 31.28 |
| INV 10639653 | 11/12/2025 | SUPPLY DRILL BIT, SCREWS & CCA PINE | 130.00 |
| INV 10639670 | 11/12/2025 | SUPPLY SCREWS | 54.98 |
| INV 10639732 | 12/12/2025 | SUPPLY GATE HINGE | 21.99 |
| INV 10639770 | 12/12/2025 | SUPPLY MORTISE JIG CARRY CASE SET | 589.00 |
| EFT63899 | 18/12/2025 | ELDERS LIMITED (DERBY BRANCH) | 2,005.51 |
| INV 101-SI328634 | 13/11/2025 | SUPPLY 205L MAGNATEC ENGINE OIL | 1,820.61 |
| INV 6256-10011000281 | 05/12/2025 | SUPPLY FEED LAYER | 33.10 |
| INV 6256-10011000343 | 10/12/2025 | SUPPLY GAS BOTTLES FOR POOL BBQ | 151.80 |
| EFT63900 | 18/12/2025 | ELIOT MONEY | 1,429.59 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,429.59 |
| EFT63901 | 18/12/2025 | DEPARTMENT OF FIRE AND EMERGENCY SERVICES. | 83,497.58 |
| INV 160339 | 21/11/2025 | 2025/26 ESL Q2 CONTRIBUTION | 83,497.58 |
| EFT63902 | 18/12/2025 | FITZROY HARDWARE PTY LTD | 119.90 |
| INV 10038127 | 09/12/2025 | SUPPLY BRASS BALL VALVE | 39.90 |
| INV 10038157 | 09/12/2025 | SUPPLY CORDED EAR PLUGS | 80.00 |
| EFT63903 | 18/12/2025 | FLUID MANAGEMENT TECHNOLOGY PTY LTD | 657.25 |
| INV 2025-2091 | 22/09/2025 | SUPPLY SMARTTAG NOZZLE BATTERY ASSEMBLIES & CHARGER | 657.25 |
| EFT63904 | 18/12/2025 | GEOFFREY ANDREW DAVIS | 1,429.59 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,429.59 |
| EFT63905 | 18/12/2025 | PATRICIA GAULT | 1,429.59 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,429.59 |
| EFT63906 | 18/12/2025 | GREENFIELD TECHNICAL SERVICES | 2,934.86 |
| INV 4911 | 09/12/2025 | AGRN 1044 - FLOOD DAMAGE REINSTATEMENT - NOVEMBER 2025 | 2,934.86 |
| EFT63907 | 18/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 4,336.46 |
| INV 570688 | 02/12/2025 | 208 STREETLIGHTS FOR 01/11/2025 TO 30/11/2025 | 4,336.46 |
| EFT63908 | 18/12/2025 | EMILY SMITH | 325.84 |
| INV REIMB0212 | 02/12/2025 | UTILITY SUBSIDY: POWER FOR 24/09/2025 TO 25/11/2025 | 325.84 |
| EFT63909 | 18/12/2025 | TEAM GLOBAL EXPRESS PTY LTD | 891.89 |
| INV P69070275 | 08/12/2025 | FREIGHT - WATER SAMPLES DERBY TO PERTH – ENVIRONMENTAL HEALTH | 891.89 |

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| EFT63910 | 18/12/2025 | JILA PLUMBING | 318.07 |
| INV 6874 | 15/11/2025 | REPAIR LEAK ON 50MM MAINS AT FITZROY OVAL | 318.07 |
| EFT63911 | 18/12/2025 | KOOLAN IRON ORE PTY LTD | 300.00 |
| INV REIMB1112 | 11/12/2025 | BOND RETURN FOR HIRE OF COMMUNITY ROOM 10/12/2025 | 300.00 |
| EFT63912 | 18/12/2025 | KERRISSA O'MEARA | 1,788.39 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,788.39 |
| EFT63913 | 18/12/2025 | LAURIE SHAW | 1,429.59 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,429.59 |
| EFT63914 | 18/12/2025 | LEAH UMBAGAI | 1,429.59 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,429.59 |
| EFT63915 | 18/12/2025 | MAHJAE PTY LTD T/A WHITNEY CONSULTING | 41,797.80 |
| INV 1003 | 18/11/2025 | APPLICATION FOR GRANT FUNDING AND BUSINESS CASE | 41,797.80 |
| EFT63916 | 18/12/2025 | MAXXIA PTY LTD | 13,010.12 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 3,370.53 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 3,059.05 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 75.48 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 3,370.53 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 3,059.05 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 75.48 |
| EFT63917 | 18/12/2025 | RM SURVEYS PTY LTD (RM MAKJAP) | 12,498.75 |
| INV 46730 | 30/11/2025 | HEADSTONE SETOUT - FITZROY CROSSING CEMETERY 2025 | 2,750.00 |
| INV 46725 | 30/11/2025 | HEADSTONE SETOUT - DERBY CEMETERY 2025 | 6,325.00 |
| INV 46727 | 30/11/2025 | DERBY CEMETERY SET OUT | 3,423.75 |
| EFT63918 | 18/12/2025 | MCLEODS LAWYERS | 2,233.00 |
| INV 148879 | 28/11/2025 | REVIEW OF ABORIGINAL HERITAGE AGREEMENT | 2,233.00 |
| EFT63919 | 18/12/2025 | MINSHULL MECHANICAL REPAIRS | 1,432.90 |
| INV 79667 | 18/11/2025 | SUPPLY AUDIO UNIT & REPAIR RADIO | 1,432.90 |
| EFT63920 | 18/12/2025 | MARIA SANDOVAL | 477.52 |
| INV REIMB0812 | 08/12/2025 | UTILITY SUBSIDY: POWER FOR 27/09/2025 TO 28/11/2025 | 477.52 |
| EFT63921 | 18/12/2025 | MOORE AUSTRALIA (TAX) | 3,217.50 |
| INV 445642 | 30/11/2025 | MONTHLY STATEMENT OF FINANCIAL ACTIVITY 2025-26 | 3,217.50 |
| EFT63922 | 18/12/2025 | MOORE AUSTRALIA AUDIT (WA) | 1,760.00 |
| INV 445606 | 30/11/2025 | ACQUITTAL AUDIT OF DEPARTMENT OF COMMUNITIES Y/E 30/06/2025 | 1,760.00 |
| EFT63923 | 18/12/2025 | OUTBACK ELECTRICAL & AIRCON SERVICES | 2,093.74 |

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| INV 10829 | 07/11/2025 | REPAIR GATE MOTOR, FLOODLIGHTS, INTERNAL LIGHTS, & OVEN – DERBY DEPOT, 8 KURRAJONG LOOP, 4B ROWELL STREET, CIVIC CENTRE AND 19A WOOLLYBUTT | 2,093.74 |
| EFT63924 | 18/12/2025 | ANDREW HANSEN | 726.35 |
| INV REIMB0912 | 09/12/2025 | UTILITY SUBSIDY: POWER FOR 20/09/2025 TO 21/11/2025 | 726.35 |
| EFT63925 | 18/12/2025 | OFFICE OF THE AUDITOR GENERAL FOR WESTERN AUSTRALIA | 116,251.30 |
| INV 1827 | 24/11/2025 | FEE FOR ATTEST AUDIT FOR THE YEAR ENDED 30 JUNE 2025 | 116,251.30 |
| EFT63926 | 18/12/2025 | FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED | 985.72 |
| INV DER3804 | 11/12/2025 | STAFF UNIFORMS FOR NEW STARTER | 985.72 |
| EFT63927 | 18/12/2025 | OFFICE STAR | 1,449.80 |
| INV 67681 | 07/11/2025 | SUPPLY TONER | 1,449.80 |
| EFT63928 | 18/12/2025 | ADAM RUSSELL CORNISH | 1,429.59 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,429.59 |
| EFT63929 | 18/12/2025 | PETER JOHN MCCUMSTIE | 2,864.76 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 PRESIDENT ATTENDANCE FEE & ALLOWANCE | 2,864.76 |
| EFT63930 | 18/12/2025 | RUSTYS IGA | 905.62 |
| INV 011987 | 26/11/2025 | SUPPLY SWIMMING NAPPIES TO RESTOCK POOL | 319.50 |
| INV 012899 | 27/11/2025 | SUPPLIES FOR YOUTH SERVICES LATE NIGHT PROGRAMS 20-22/11/2025 | 256.96 |
| INV 013488 | 28/11/2025 | SUPPLIES FOR YOUTH SERVICES LATE NIGHT PROGRAMS 20-22/11/2025 | 292.82 |
| INV 027607 | 02/12/2025 | SUPPLY FOOD FOR STAFF FAREWELL | 36.34 |
| EFT63931 | 18/12/2025 | RACHEL YERBURY | 100.00 |
| INV REIMB1512 | 15/12/2025 | BOND RETURN FOR GYM KEY | 100.00 |
| EFT63932 | 18/12/2025 | SAGE CONSULTING ENGINEERS PTY LTD | 11,467.50 |
| INV 0874 | 20/11/2025 | DERBY OVAL SPORTS LIGHTING DESIGN | 11,467.50 |
| EFT63933 | 18/12/2025 | SHAJAN KOTTIPPALLIL ALEX | 300.00 |
| INV REIMB1512 | 15/12/2025 | BOND RETURN FOR HIRE OF COMMUNITY ROOM 13-14/12/2025 | 300.00 |
| EFT63934 | 18/12/2025 | SMEC AUSTRALIA PTY LIMITED | 119,311.92 |
| INV 0194827 | 28/11/2025 | AGRN 1044 - WASTE MANAGEMENT - AUGUST TO OCTOBER 2025 | 119,311.92 |
| EFT63935 | 18/12/2025 | TYREPOWER DERBY | 530.00 |
| INV 122078 | 01/12/2025 | SUPPLY 2X DURO TYRES & TUBES | 180.00 |
| INV 122119 | 09/12/2025 | SUPPLY CENTURY BATTERY | 350.00 |
| EFT63936 | 18/12/2025 | UNICARE HEALTH | 12,534.50 |
| INV 716992 | 02/12/2025 | SUPPLY REPLACEMENT POOL STEPS | 12,534.50 |
| EFT63937 | 18/12/2025 | VALERIE ROSS | 1,429.59 |
| INV ALLOW3112 | 31/12/2025 | DECEMBER 2025 COUNCILLOR ATTENDANCE FEE & ALLOWANCE | 1,429.59 |
| EFT63938 | 18/12/2025 | WILLIAM FORRESTER | 75.90 |

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| INV REIMB0312 | 03/12/2025 | REIMBURSE WORKING WITH CHILDREN CHECK & POLICE CERT | 75.90 |
| EFT63939 | 18/12/2025 | WALYARRA CONTRACTING PTY LTD | 35,373.60 |
| INV 0062 | 05/11/2025 | MAINTENANCE 2 AREA 1 | 35,373.60 |
| EFT63940 | 19/12/2025 | ASV SALES AND SERVICES (WA) PTY LTD | 158.28 |
| INV 416154 | 03/12/2025 | FREIGHT TEMP GAUGE | 21.78 |
| INV 416159 | 03/12/2025 | SUPPLY TEMP GAUGE | 136.50 |
| EFT63941 | 19/12/2025 | AUSCOINSWEST | 291.50 |
| INV 3822 | 19/07/2025 | SUPPLY 250X SOUVENIR COINS | 291.50 |
| EFT63942 | 19/12/2025 | RUSTYS BAKESHOP | 1,615.00 |
| INV 0121 | 12/12/2025 | CATERING FOR LEADERSHIP TRAINING 10-11/12/2025 | 610.00 |
| INV 0124 | 12/12/2025 | CATERING FOR END OF YEAR STAFF CELEBRATION 12/12/2025 | 1,005.00 |
| EFT63943 | 19/12/2025 | BUCKLEYS EARTHWORKS & PAVING PTY LTD | 12,155.00 |
| INV 2937 | 08/12/2025 | RFT-2526-01 GRAVEL SHEETING - VARIATION 2 | 12,155.00 |
| EFT63944 | 19/12/2025 | BISHOPS TRANSPORT PTY LTD | 579.88 |
| INV B337885 | 10/12/2025 | FREIGHT - AUSSIE FENCING TO DEPOT | 579.88 |
| EFT63945 | 19/12/2025 | BROOME BOLT SUPPLIES | 5.61 |
| INV 267392 | 19/11/2025 | SUPPLY BOLTS | 5.61 |
| EFT63946 | 19/12/2025 | BEYOND POTENTIAL GROUP PTY LTD | 4,158.00 |
| INV 1020 | 16/12/2025 | INTERNAL CLEAN & PRESSURE WASH 3 KNOWSLEY & 1/2 CLARENDON | 4,158.00 |
| EFT63947 | 19/12/2025 | DERBY BUILDING SUPPLIES | 577.30 |
| INV 601118 | 11/12/2025 | SUPPLY FLUIDMASTER VALVE | 29.00 |
| INV 601411 | 16/12/2025 | SUPPLY BUSH, SOLVENT CEMENT & PRIMING FLUID | 27.06 |
| INV 601433 | 16/12/2025 | SUPPLY STIHL 2 STROKE OIL & HARNESS | 457.34 |
| INV 601495 | 17/12/2025 | SUPPLY 5L GARDEN SPRAYER | 34.90 |
| INV 601516 | 17/12/2025 | SUPPLY CISTERN INLET VALVE | 29.00 |
| EFT63948 | 19/12/2025 | DERBY DIGGERS & BOBCATS | 87,846.00 |
| INV 2206/1 | 17/12/2025 | GRANT FUNDED - DRAINAGE WORKS TO CONTROL WATER, PREVENT FLOODING – SUTHERLAND STREET | 87,846.00 |
| EFT63949 | 19/12/2025 | DERBY HARDWARE MITRE10 | 21.99 |
| INV 10639906 | 15/12/2025 | SUPPLY ROLLER COVERS | 21.99 |
| EFT63950 | 19/12/2025 | FITZROY HARDWARE PTY LTD | 162.60 |
| INV 10038539 | 16/12/2025 | SUPPLY NUTS & BOLTS | 26.90 |
| INV 10038540 | 16/12/2025 | SUPPLY BATTERIES | 123.00 |
| INV 10038541 | 16/12/2025 | SUPPLY SANDING BLOCK | 5.50 |
| INV 10038549 | 16/12/2025 | SUPPLY SCREWS | 7.20 |
| EFT63951 | 19/12/2025 | THE FOLAN FAMILY TRUST TA INSPIRED DEVELOPMENT SOLUTIONS | 16,660.94 |

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| INV 2519 | 16/12/2025 | LEADERSHIP DEVELOPMENT PROGRAM 10-11/12/2025 | 16,660.94 |
| EFT63952 | 19/12/2025 | CONNECT CALL CENTRE SERVICES | 424.38 |
| INV 120776 | 15/12/2025 | OVERCALLS FEE FOR CONTRACT CA0415 - NOVEMBER 2025 | 424.38 |
| EFT63953 | 19/12/2025 | KIMBERLEY HIRE | 389.71 |
| INV KH6838 | 31/10/2025 | HIRE OF PORTALOO - OCTOBER 2025 | 389.71 |
| EFT63954 | 19/12/2025 | KRED LEGAL PTY LTD TAS ARMA LEGAL | 300.00 |
| INV REIMB1811 | 18/11/2025 | BOND RETURN FOR HIRE OF COUNCIL CHAMBERS 24/07/2025 | 300.00 |
| EFT63955 | 19/12/2025 | MANAGED IT PTY LTD | 59,329.01 |
| INV 300445 | 01/12/2025 | MANAGED LICENSES FOR DECEMBER 2025 | 59,329.01 |
| EFT63956 | 19/12/2025 | CLEANAWAY CO PTY LTD | 337,404.98 |
| INV 19459027 | 30/11/2025 | BIN COLLECTION - NOVEMBER 2025 | 16,283.42 |
| INV 19462662 | 03/12/2025 | LANDFILL MANAGEMENT - OCTOBER 2025 | 145,912.82 |
| INV 19462663 | 03/12/2025 | LANDFILL MANAGEMENT - NOVEMBER 2025 | 145,912.82 |
| INV 19463868 | 04/12/2025 | LANDFILL - SUNDRY ITEMS | 29,295.92 |
| | | TOTAL | \$3,397,888.50 |

FEE PAYMENTS – MUNI ACCOUNT

| PAYMENT ID | DATES | CREDITOR / INVOICE DETAILS | AMOUNT |
|------------|------------|------------------------------------|----------|
| 975 | 03/12/2025 | DOT - DOT PAYMENT | 3,475.50 |
| 975 | 03/12/2025 | MER - MERCHANT FEES | 409.60 |
| 975 | 03/12/2025 | MER - MERCHANT FEES | 100.51 |
| 975 | 03/12/2025 | MER - MERCHANT FEES | 49.50 |
| 975 | 04/12/2025 | GHA - GREYHOUND AUSTRALIA | 1,717.00 |
| 975 | 04/12/2025 | DOT - DOT PAYMENT | 6,423.50 |
| 975 | 04/12/2025 | ASF - ACCOUNT SERVICE FEE | 77.00 |
| 975 | 04/12/2025 | BPY - BPAY FEES | 163.24 |
| 975 | 05/12/2025 | DOT - DOT PAYMENT | 4,144.15 |
| 975 | 08/12/2025 | DOT - DOT PAYMENT | 2,817.70 |
| 975 | 01/12/2025 | EXC - EXCESS TRANSACTIONS FEE | 9.40 |
| 975 | 08/12/2025 | IINET - IINET 225211599 (\$109.99) | 109.99 |
| 975 | 10/12/2025 | DOT - DOT PAYMENT | 3,795.55 |
| 975 | 11/12/2025 | DOT - DOT PAYMENT | 2,628.90 |
| 975 | 12/12/2025 | DOT - DOT PAYMENT | 1,945.10 |

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| 975 | 11/12/2025 | GHA - GREYHOUND AUSTRALIA | 2,513.00 |
| 975 | 15/12/2025 | DOT - DOT PAYMENT | 3,862.05 |
| 975 | 15/12/2025 | BEX - BPOINT FEES | 30.54 |
| 975 | 17/12/2025 | DOT - DOT PAYMENT | 1,656.35 |
| 975 | 18/12/2025 | GHA - GREYHOUND AUSTRALIA | 982.00 |
| 975 | 18/12/2025 | DOT - DOT PAYMENT | 2,466.00 |
| 975 | 01/12/2025 | EXC - EXCESS TRANSACTIONS FEE | 72.20 |
| 975 | 19/12/2025 | DOT - DOT PAYMENT | 3,440.05 |
| 975 | 22/12/2025 | DOT - DOT PAYMENT | 3,453.85 |
| 975 | 31/12/2025 | MER - MERCHANT FEES | 89.86 |
| 975 | 31/12/2025 | MER - MERCHANT FEES | 30.75 |
| 975 | 29/12/2025 | GHA - GREYHOUND AUSTRALIA | 1,761.00 |
| 975 | 31/12/2025 | BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING | 83,087.02 |
| 975 | 31/12/2025 | BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING | 77,188.00 |
| 975 | 31/12/2025 | BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING | 82,133.00 |
| 975 | 01/12/2025 | EXC - EXCESS TRANSACTIONS FEE | 34.20 |
| 975 | 01/12/2025 | DOT - DOT PAYMENT | 1,502.30 |
| 975 | 01/12/2025 | MER - MERCHANT FEES | 32.95 |
| 975 | 01/12/2025 | MER - MERCHANT FEES | 129.63 |
| 975 | 01/12/2025 | MER - MERCHANT FEES | 32.16 |
| DD23277.1 | 02/12/2025 | AWARE SUPER | 32,176.55 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 25,759.46 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 5,239.57 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 400.00 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 360.62 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 131.90 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 285.00 |
| DD23277.2 | 02/12/2025 | ING SUPERANNUATION FUND | 476.12 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 476.12 |
| DD23277.3 | 02/12/2025 | GESB EMPLOYER SERVICES | 726.63 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 726.63 |
| DD23277.4 | 02/12/2025 | COLONIAL FIRST STATE INVESTMENTS LIMITED | 476.12 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 476.12 |
| DD23277.5 | 02/12/2025 | BT PANORAMA SUPER | 1,088.45 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 514.45 |

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| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 574.00 |
| DD23277.6 | 02/12/2025 | CARE SUPER | 450.80 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 450.80 |
| DD23277.7 | 02/12/2025 | Q SUPER | 412.24 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 412.24 |
| DD23277.8 | 02/12/2025 | PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN | 960.89 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 860.89 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 100.00 |
| DD23277.9 | 02/12/2025 | HESTA | 282.71 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 282.71 |
| DD23293.1 | 16/12/2025 | AWARE SUPER | 28,210.36 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 22,854.74 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 4,178.10 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 400.00 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 360.62 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 131.90 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 285.00 |
| DD23293.2 | 16/12/2025 | ING SUPERANNUATION FUND | 476.12 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 476.12 |
| DD23293.3 | 16/12/2025 | GESB EMPLOYER SERVICES | 700.98 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 700.98 |
| DD23293.4 | 16/12/2025 | COLONIAL FIRST STATE INVESTMENTS LIMITED | 142.58 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 142.58 |
| DD23293.5 | 16/12/2025 | BT PANORAMA SUPER | 1,592.18 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 1,018.18 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 574.00 |
| DD23293.6 | 16/12/2025 | CARE SUPER | 450.80 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 450.80 |
| DD23293.7 | 16/12/2025 | Q SUPER | 538.53 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 538.53 |
| DD23293.8 | 16/12/2025 | PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN | 960.89 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 860.89 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 100.00 |
| DD23293.9 | 16/12/2025 | HESTA | 324.53 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 324.53 |

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| DD23299.1 | 30/12/2025 | AWARE SUPER | 25,311.97 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 20,170.78 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 4,169.49 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 400.00 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 131.90 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 285.00 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 154.80 |
| DD23299.2 | 30/12/2025 | ING SUPERANNUATION FUND | 476.12 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 476.12 |
| DD23299.3 | 30/12/2025 | GESB EMPLOYER SERVICES | 726.64 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 726.64 |
| DD23299.4 | 30/12/2025 | BT PANORAMA SUPER | 2,101.27 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 1,527.27 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 574.00 |
| DD23299.5 | 30/12/2025 | CARE SUPER | 450.80 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 450.80 |
| DD23299.6 | 30/12/2025 | Q SUPER | 468.80 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 468.80 |
| DD23299.7 | 30/12/2025 | PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN | 960.89 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 860.89 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 100.00 |
| DD23299.8 | 30/12/2025 | HESTA | 15.27 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 15.27 |
| DD23299.9 | 30/12/2025 | UNI SUPER LIMITED | 351.67 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 351.67 |
| DD23306.1 | 30/12/2025 | AWARE SUPER | 2,519.19 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 1,963.47 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 555.72 |
| DD23329.1 | 03/12/2025 | HOUSING AUTHORITY | 4,440.00 |
| INV 03122025 | 03/12/2025 | RENT - 7X PROPERTIES | 4,440.00 |
| DD23329.2 | 24/12/2025 | HOUSING AUTHORITY | 1,160.00 |
| INV 24122025 | 24/12/2025 | RENT - (REF 41046646) | 1,160.00 |
| DD23330.1 | 03/12/2025 | BOND ADMINISTRATOR | 200.00 |
| INV BOND 72584/25 | 03/12/2025 | RENTAL BOND FOR 9 TOWER PL, DERBY - 72584/25 | 200.00 |
| DD23330.2 | 04/12/2025 | BOND ADMINISTRATOR | 1,000.00 |

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| INV BOND 72550/25 | 04/12/2025 | ONE TREE COMMUNITY SERVICES - RENTAL BOND FOR 2 HOLMAN ST | 1,000.00 |
| DD23331.1 | 19/12/2025 | THE SHELL COMPANY OF AUSTRALIA LIMITED | 266.18 |
| INV FUEL - NOV25 | 19/12/2025 | SHELL FUEL - NOV 2025 | 266.18 |
| DD23332.1 | 05/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 6,640.69 |
| INV 104620 | 05/12/2025 | UNIT B/277 CLARENDON ST, DERBY FOR 17/09/2025 TO 18/11/2025 | 267.24 |
| INV 308420 | 05/12/2025 | 14 HARDMAN ST, FOR 17/09/2025 TO 18/11/2025 | 1,691.65 |
| INV 328972 | 05/12/2025 | 30 JOHNSTON ST, DERBY FOR 17/09/2025 TO 18/11/2025 | 3,327.30 |
| INV 442971 | 05/12/2025 | UNIT A/277 CLARENDON ST, DERBY FOR 17/09/2025 TO 18/11/2025 | 840.16 |
| INV 541971 | 05/12/2025 | 35 CLARENDON ST, DERBY FOR 17/09/2025 TO 18/11/2025 | 514.34 |
| DD23332.2 | 22/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 22,116.83 |
| INV 207794 | 22/12/2025 | 142 LOCH ST, DERBY FOR 04/10/2025 TO 03/12/2025 | 593.55 |
| INV 312249 | 22/12/2025 | LOT 143 DERBY HIGHWAY FOR 06/11/2025 TO 03/12/2025 | 3,991.58 |
| INV 321183 | 22/12/2025 | 30 CLARENDON ST, DERBY FOR 06/11/2025 TO 03/12/2025 | 3,930.99 |
| INV 387885 | 22/12/2025 | LOT 1415 ASHLEY ST, DERBY FOR 04/10/2025 TO 03/12/2025 | 70.80 |
| INV 166519 | 22/12/2025 | ASHLEY ST, DERBY FOR 06/11/2025 TO 03/12/2025 | 6,332.97 |
| INV 172452 | 22/12/2025 | LOT 199 FORREST RD, FX FOR 06/11/2025 TO 03/12/2025 | 7,196.94 |
| DD23332.3 | 18/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 21,054.24 |
| INV 220780 | 18/12/2025 | 913 STREETLIGHTS FOR 01/11/2025 TO 30/11/2025 | 20,971.20 |
| INV 523100 | 18/12/2025 | CCTV AT BAOBAB WAY, DERBY FOR 01/11/2025 TO 30/11/2025 | 83.04 |
| DD23332.4 | 12/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 768.19 |
| INV 273214 | 12/12/2025 | 6 ROWELL CT, DERBY FOR 24/09/2025 TO 25/11/2025 | 76.34 |
| INV 150216 | 12/12/2025 | 4 LOCH ST, DERBY FOR 24/09/2025 TO 25/11/2025 | 691.85 |
| DD23332.5 | 19/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 4,549.13 |
| INV 333902 | 19/12/2025 | 24 LOCH ST, DERBY FOR 05/11/2025 TO 02/12/2025 | 1,239.00 |
| INV 393995 | 19/12/2025 | LOT 52 PANDANUS WAY, DERBY FOR 03/10/2025 TO 02/12/2025 | 128.95 |
| INV 421738 | 19/12/2025 | 8 COOLIBAH WAY, DERBY FOR 03/10/2025 TO 02/12/2025 | 127.35 |
| INV 424950 | 19/12/2025 | LOT 26818 WHARF RD, DERBY FOR 05/11/2025 TO 02/12/2025 | 341.41 |
| INV 517343 | 19/12/2025 | LOC 26818 WHARF RD, DERBY FOR 05/11/2025 TO 02/12/2025 | 59.30 |
| INV 173364 | 19/12/2025 | 40 ASHLEY ST, DERBY FOR 03/10/2025 TO 02/12/2025 | 2,653.12 |
| DD23332.6 | 10/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 1,257.22 |
| INV 340889 | 10/12/2025 | 55 CLARENDON ST, DERBY FOR 20/09/2025 TO 21/11/2025 | 147.29 |
| INV 406063 | 10/12/2025 | 20 CLARENDON ST, DERBY FOR 20/09/2025 TO 21/11/2025 | 76.99 |
| INV 553935 | 10/12/2025 | UNIT 3/20 CLARENDON ST, DERBY FOR 20/09/2025 TO 21/11/2025 | 1,032.94 |
| DD23332.7 | 30/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 3,931.06 |
| INV 349785 | 30/12/2025 | LOT 231 GREAT NORTHERN HIGHWAY, FX FOR 10/10/2025 TO 09/12/2025 | 434.28 |

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| INV 421774 | 30/12/2025 | LOT 199 FORREST RD, FX FOR 10/10/2025 TO 09/12/2025 | 621.93 |
| INV 207319 | 30/12/2025 | LOT 175 EMANUEL WAY, FX FOR 10/10/2025 TO 09/12/2025 | 2,874.85 |
| DD23332.8 | 23/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 1,843.90 |
| INV 406259 | 23/12/2025 | LOC 26818 WHARF RD, DERBY FOR 07/10/2025 TO 04/12/2025 | 944.98 |
| INV 162691 | 23/12/2025 | UNIT 1/636 LOCH ST, DERBY FOR 07/10/2025 TO 04/12/2025 | 898.92 |
| DD23332.9 | 29/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 1,375.12 |
| INV 198764 | 29/12/2025 | LOT 128 GREAT NORTHERN HIGHWAY, FX FOR 11/11/2025 TO 08/12/2025 | 1,375.12 |
| DD23333.1 | 15/12/2025 | TELSTRA LIMITED | 74.94 |
| INV 1718873800 | 15/12/2025 | SERVICES AND EQUIPMENT RENTAL TO 19/12/2025 | 74.94 |
| DD23333.2 | 24/12/2025 | TELSTRA LIMITED | 13,061.28 |
| INV 0463459000 | 24/12/2025 | MAIN LINE BILLING - DECEMBER 2025 | 13,061.28 |
| DD23334.1 | 24/12/2025 | TELSTRA LIMITED | 965.76 |
| INV 4174249435 | 24/12/2025 | MOBILE PHONE SERVICES - DECEMBER 2025 | 965.76 |
| DD23335.1 | 16/12/2025 | TELSTRA LIMITED | 496.82 |
| INV 4275260810 | 16/12/2025 | SATELLITE BILLING - DECEMBER 2025 | 496.82 |
| DD23336.1 | 09/12/2025 | WATER CORPORATION | 13,717.25 |
| INV 9006972290 | 09/12/2025 | TOILETS AT JETTY RD, DERBY FOR 15/09/2025 TO 17/11/2025 | 1,520.93 |
| INV 9006973947 | 09/12/2025 | YOUTH CENTRE AT HARDMAN ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 2,352.65 |
| INV 9006975053 | 09/12/2025 | TOILETS AT 49-55 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 157.89 |
| INV 9006973699 | 09/12/2025 | MUSEUM AT 3 LOCH ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 267.03 |
| INV 9006985833 | 09/12/2025 | MEDIUM STRIP VERGE AT 1 CLARENDON ST, DERBY 15/09 - 17/11/2025 | 51.20 |
| INV 9006985841 | 09/12/2025 | MEDIUM STRIP GARDEN AT 1 CLARENDON ST, DERBY 15/09 - 17/11/2025 | 810.23 |
| INV 9006973736 | 09/12/2025 | CLUB AT 12 ELDER ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 720.43 |
| INV 9006973744 | 09/12/2025 | RESTAURANT AT JETTY ROAD, DERBY FOR 15/09/2025 TO 17/11/2025 | 3,309.93 |
| INV 9006973840 | 09/12/2025 | OFFICES AT 24 LOCH ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 448.50 |
| INV 9017886750 | 09/12/2025 | AMENITIES AT JETTY RD, DERBY FOR 15/09/2025 TO 17/11/2025 | 15.06 |
| INV 9006973875 | 09/12/2025 | OFFICES AT 30 LOCH ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 316.45 |
| INV 9006973883 | 09/12/2025 | POOL AT 11 JOHNSTON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 3,508.76 |
| INV 9006973904 | 09/12/2025 | LIBRARY AT 30-34 LOCH ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 152.58 |
| INV 9006973912 | 09/12/2025 | FIRE STATION 35 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 85.61 |
| DD23336.2 | 11/12/2025 | WATER CORPORATION | 4,756.48 |
| INV 9006974368 | 11/12/2025 | TOILETS AT 153 LOCH ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 53.18 |
| INV 9006974376 | 11/12/2025 | SPORTS COMPLEX 153 LOCH ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 260.51 |
| INV 9006976646 | 11/12/2025 | 142 LOCH ST, DERBY (LOT 485 RES 16140) FOR 17/09/2025 TO 19/11/2025 | 228.91 |
| INV 9006978123 | 11/12/2025 | CEMETERY AT 27017 WODEHOUSE ST, DERBY 17/09/2025 TO 19/11/2025 | 379.51 |

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| INV 9006983547 | 11/12/2025 | CENTRE AT 63-65 ASHLEY ST, DERBY FOR 18/09/2025 TO 19/11/2025 | 3,781.64 |
| INV 9006983598 | 11/12/2025 | CENTRE AT 53 ASHLEY ST, DERBY FOR 18/09/2025 TO 19/11/2025 | 52.73 |
| DD23336.3 | 05/12/2025 | WATER CORPORATION | 1,835.33 |
| INV 9006978422 | 05/12/2025 | HOUSE AT 11 HANSON ST, DERBY FOR 16/09/2025 TO 18/11/2025 | 666.56 |
| INV 9009765414 | 05/12/2025 | UNIT AT 4A ROWELL CT, DERBY FOR 16/09/2025 TO 18/11/2025 | 348.50 |
| INV 9009765422 | 05/12/2025 | UNIT AT 4B ROWELL CT, DERBY FOR 16/09/2025 TO 18/11/2025 | 820.27 |
| DD23336.4 | 10/12/2025 | WATER CORPORATION | 4,972.67 |
| INV 9006979679 | 10/12/2025 | RESERVE AT 6-8 ROWELL CT, DERBY FOR 16/09/2025 TO 18/11/2025 | 1,322.27 |
| INV 9006980581 | 10/12/2025 | DAYCARE CENTRE 40-42 ASHLEY ST, DERBY 18/09/2025 TO 18/11/2025 | 1,021.84 |
| INV 9006986051 | 10/12/2025 | UNIT A / 20 MACDONALD WY, FITZROY FOR 19/09/2025 TO 21/11/2025 | 274.63 |
| INV 9012556357 | 10/12/2025 | CENTRE AT 24 ROWAN ST, DERBY FOR 17/09/2025 TO 18/11/2025 | 1,054.31 |
| INV 9015670665 | 10/12/2025 | UNIT B / 20 MACDONALD WY, FITZROY FOR 19/09/2025 TO 21/11/2025 | 274.63 |
| INV 9017391459 | 10/12/2025 | UNIT 1 / 74 FALLON RD, FITZROY FOR 19/09/2025 TO 21/11/2025 | 375.18 |
| INV 9017391467 | 10/12/2025 | UNIT 2 / 74 FALLON RD, FITZROY FOR 19/09/2025 TO 21/11/2025 | 276.68 |
| INV 9017391475 | 10/12/2025 | UNIT 3 / 74 FALLON RD, FITZROY FOR 19/09/2025 TO 21/11/2025 | 373.13 |
| DD23336.5 | 08/12/2025 | WATER CORPORATION | 6,484.23 |
| INV 9006981445 | 08/12/2025 | HOUSE AT 7 TOWER PL, DERBY FOR 17/09/2025 TO 19/11/2025 | 563.96 |
| INV 9006981517 | 08/12/2025 | HOUSE AT 6 TOWER PL, DERBY FOR 17/09/2025 TO 19/11/2025 | 385.44 |
| INV 9006981541 | 08/12/2025 | HOUSE AT 2 WODEHOUSE ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 529.08 |
| INV 9008757359 | 08/12/2025 | HOUSE AT 8 KURRAJONG LOOP, DERBY FOR 16/09/2025 TO 19/11/2025 | 654.91 |
| INV 9008757615 | 08/12/2025 | 19 WOOLLYBUTT CNR, DERBY (STRATA LOT 2) 16/09/2025 TO 19/11/2025 | 344.40 |
| INV 9008757703 | 08/12/2025 | HOUSE AT 4 WOOLLYBUTT CNR, DERBY FOR 16/09/2025 TO 19/11/2025 | 469.57 |
| INV 9009945968 | 08/12/2025 | UNIT AT UNIT A / 13 HOLMAN ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 315.67 |
| INV 9009945976 | 08/12/2025 | UNIT AT UNIT B / 13 HOLMAN ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 311.57 |
| INV 9010053465 | 08/12/2025 | UNIT 1 / 9 ASHLEY ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 268.51 |
| INV 9010053473 | 08/12/2025 | UNIT 2 / 9 ASHLEY ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 268.51 |
| INV 9010053481 | 08/12/2025 | UNIT 3 / 9 ASHLEY ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 280.82 |
| INV 9010053502 | 08/12/2025 | UNIT 4 / 9 ASHLEY ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 268.51 |
| INV 9010053510 | 08/12/2025 | UNIT 5 / 9 ASHLEY ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 268.51 |
| INV 9010213182 | 08/12/2025 | 9 ASHLEY ST, DERBY FOR 17/09/2025 TO 19/11/2025 | 49.62 |
| INV 9012616903 | 08/12/2025 | UNIT AT 14A (16) BLOODWOOD CR, DERBY FOR 16/09/2025 TO 19/11/2025 | 535.23 |
| INV 9012616911 | 08/12/2025 | UNIT AT 14B BLOODWOOD CR, DERBY FOR 16/09/2025 TO 19/11/2025 | 598.85 |
| INV 9020549317 | 08/12/2025 | 19 WOOLLYBUTT CNR, DERBY (STRATA LOT 1) 16/09/2025 TO 19/11/2025 | 371.07 |
| DD23336.6 | 12/12/2025 | WATER CORPORATION | 5,700.23 |
| INV 9006984048 | 12/12/2025 | DEPOT AT 1-7 MILLARD ST, DERBY FOR 18/09/2025 TO 20/11/2025 | 629.51 |

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| INV 9006984507 | 12/12/2025 | SPEEDWAY AT DERBY HWY FOR 18/09/2025 TO 19/11/2025 | 164.17 |
| INV 9011212376 | 12/12/2025 | RESERVE AT STEEL ST, DERBY FOR 18/09/2025 TO 19/11/2025 | 1,096.37 |
| INV 9016645795 | 12/12/2025 | RESERVE AT 8 COOLIBAH WY, DERBY FOR 18/09/2025 TO 20/11/2025 | 2,536.10 |
| INV 9018685299 | 12/12/2025 | RESERVE AT CORKWOOD CT, DERBY FOR 18/09/2025 TO 20/11/2025 | 15.06 |
| INV 9018007711 | 12/12/2025 | RESERVE AT PANDANAS WAY, DERBY FOR 18/09/2025 TO 20/11/2025 | 1,259.02 |
| DD23336.7 | 15/12/2025 | WATER CORPORATION | 18,667.85 |
| INV 9006986414 | 15/12/2025 | 101 FALLON RD, FITZROY CROSSING FOR 19/09/2025 TO 21/11/2025 | 14,720.61 |
| INV 9006986481 | 15/12/2025 | TOILETS FLYNN DR, FITZROY CROSSING FOR 19/09/2025 TO 21/11/2025 | 3,048.14 |
| INV 9006986908 | 15/12/2025 | 175L EMANUEL WY, FITZROY CROSSING FOR 19/09/2025 TO 21/11/2025 | 846.37 |
| INV 9011140114 | 15/12/2025 | TRICKLE IRRIGATION FORREST RD, FITZROY 19/09/2025 TO 21/11/2025 | 52.73 |
| DD23336.8 | 04/12/2025 | WATER CORPORATION | 2,232.97 |
| INV 9021175409 | 04/12/2025 | UNIT 1 / 20 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 356.71 |
| INV 9021175433 | 04/12/2025 | UNIT 2 / 20 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 346.45 |
| INV 9021175417 | 04/12/2025 | UNIT 3 / 20 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 377.23 |
| INV 9021175425 | 04/12/2025 | UNIT 4 / 20 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 336.19 |
| INV 9021175396 | 04/12/2025 | UNIT 5 / 20 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 364.92 |
| INV 9021175329 | 04/12/2025 | UNIT 6 / 20 CLARENDON ST, DERBY FOR 15/09/2025 TO 17/11/2025 | 305.41 |
| INV 9022168905 | 04/12/2025 | ADD SERVICE RES 20 CLARENDON ST, DERBY 15/09/2025 TO 17/11/2025 | 146.06 |
| DD23337.1 | 29/12/2025 | WESTERN AUSTRALIAN TREASURY CORPORATION | 57,418.18 |
| INV LOAN | 29/12/2025 | LOAN 148 - STAFF HOUSING, 149 - VISITOR CENTRE, 151 - FX AIRPORT | 57,418.18 |
| DD23337.2 | 30/12/2025 | WESTERN AUSTRALIAN TREASURY CORPORATION | 129,266.92 |
| INV LOAN | 30/12/2025 | LOAN 145 - WHARF, LOAN 152 - AIRPORT/WHARF | 129,266.92 |
| DD23277.10 | 02/12/2025 | UNI SUPER LIMITED | 351.67 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 351.67 |
| DD23277.11 | 02/12/2025 | REST SUPERANNUATION | 4,990.37 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 4,273.40 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 716.97 |
| DD23277.12 | 02/12/2025 | HOST PLUS SUPERANNUATION FUND | 3,353.39 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 450.00 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 2,641.31 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 56.94 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 205.14 |
| DD23277.13 | 02/12/2025 | CFS EDGE SUPER AND PENSION | 1,667.72 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 449.00 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 1,218.72 |

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| DD23277.14 | 02/12/2025 | THE EQUISUPER SUPERANNUATION FUND | 968.80 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 260.83 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 707.97 |
| DD23277.15 | 02/12/2025 | AUSTRALIAN SUPER | 7,103.39 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 802.68 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 6,300.71 |
| DD23277.16 | 02/12/2025 | AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS | 2,656.09 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 362.44 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 2,293.65 |
| DD23277.17 | 02/12/2025 | MLC SUPER NOMINEES PTY LTD | 124.84 |
| INV DEDUCTION | 02/12/2025 | PAYROLL DEDUCTION | 124.84 |
| DD23277.18 | 02/12/2025 | STUDENT SUPER PROFESSIONAL SUPER | 532.81 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 532.81 |
| DD23277.19 | 02/12/2025 | MLC SUPER FUND | 789.81 |
| INV SUPER | 02/12/2025 | SUPERANNUATION | 789.81 |
| DD23293.10 | 16/12/2025 | UNI SUPER LIMITED | 351.67 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 351.67 |
| DD23293.11 | 16/12/2025 | REST SUPERANNUATION | 6,003.40 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 5,168.50 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 834.90 |
| DD23293.12 | 16/12/2025 | HOST PLUS SUPERANNUATION FUND | 3,681.76 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 450.00 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 2,829.68 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 56.94 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 345.14 |
| DD23293.13 | 16/12/2025 | CFS EDGE SUPER AND PENSION | 1,667.72 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 449.00 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 1,218.72 |
| DD23293.14 | 16/12/2025 | THE EQUISUPER SUPERANNUATION FUND | 968.80 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 260.83 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 707.97 |
| DD23293.15 | 16/12/2025 | AUSTRALIAN SUPER | 8,508.84 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 802.68 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 536.52 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 7,169.64 |

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| DD23293.16 | 16/12/2025 | AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS | 2,652.46 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 362.45 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 2,290.01 |
| DD23293.17 | 16/12/2025 | MLC SUPER NOMINEES PTY LTD | 231.53 |
| INV DEDUCTION | 16/12/2025 | PAYROLL DEDUCTION | 231.53 |
| DD23293.18 | 16/12/2025 | STUDENT SUPER PROFESSIONAL SUPER | 506.04 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 506.04 |
| DD23293.19 | 16/12/2025 | MLC SUPER FUND | 1,079.41 |
| INV SUPER | 16/12/2025 | SUPERANNUATION | 1,079.41 |
| DD23299.10 | 30/12/2025 | REST SUPERANNUATION | 5,222.19 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 4,505.23 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 716.96 |
| DD23299.11 | 30/12/2025 | HOST PLUS SUPERANNUATION FUND | 3,517.41 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 450.00 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 2,805.33 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 56.94 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 205.14 |
| DD23299.12 | 30/12/2025 | CFS EDGE SUPER AND PENSION | 1,667.72 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 449.00 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 1,218.72 |
| DD23299.13 | 30/12/2025 | THE EQUISUPER SUPERANNUATION FUND | 968.80 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 260.83 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 707.97 |
| DD23299.14 | 30/12/2025 | AUSTRALIAN SUPER | 8,495.32 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 545.46 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 845.26 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 7,104.60 |
| DD23299.15 | 30/12/2025 | AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS | 2,667.35 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 362.44 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 2,304.91 |
| DD23299.16 | 30/12/2025 | MLC SUPER NOMINEES PTY LTD | 221.44 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 221.44 |
| DD23299.17 | 30/12/2025 | STUDENT SUPER PROFESSIONAL SUPER | 533.45 |
| INV SUPER | 30/12/2025 | SUPERANNUATION | 533.45 |
| DD23299.18 | 30/12/2025 | MLC SUPER FUND | 984.67 |

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| INV SUPER | 30/12/2025 | SUPERANNUATION | 984.67 |
| DD23332.10 | 03/12/2025 | HORIZON POWER - ACCOUNT PAYMENTS | 287.54 |
| INV 203951 | 03/12/2025 | 3 LOCH ST, DERBY FOR 13/09/2025 TO 14/11/2025 | 287.54 |
| PE02/12/2025 | 2/12/2025 | NET PAY | \$243,779.63 |
| PE16/12/2025 | 16/12/2025 | NET PAY | \$238,722.18 |
| PE30/12/2025 | 30/12/2025 | NET PAY | \$223,091.77 |
| PE30/12/2025 | 30/12/2025 | NET PAY | \$19,924.12 |
| | | TOTAL | \$1,524,721.23 |

REPORT TO COUNCIL – JANUARY 2026

EFT PAYMENTS – MUNI ACCOUNT

| PAYMENT ID | DATES | CREDITOR / INVOICE DETAILS | AMOUNT |
|---------------------|-------------------|--|------------------|
| EFT63957 | 09/01/2026 | A AND B TYRES | 480.00 |
| INV 57402 | 23/12/2025 | SUPPLY ROVELO 235/75R15 TYRE – 1TZG219 TRAILER | 240.00 |
| INV 57403 | 23/12/2025 | SUPPLY DYNAMO 235/75R15 TYRE – 1TZE402 TRAILER | 240.00 |
| EFT63958 | 09/01/2026 | ALFORD CONTRACTING | 33,000.00 |
| INV 1691 | 18/12/2025 | GRANT FUNDED - ROLLER BARRIER SYSTEM INSTALLATION - DERBY POOL FENCING | 33,000.00 |
| EFT63959 | 09/01/2026 | SUPAGAS PTY LIMITED | 148.50 |
| INV C647679-12-2025 | 31/12/2025 | RENTAL CHARGED AND EQUIPMENT HELD LPG 45KG | 148.50 |
| EFT63960 | 09/01/2026 | AUSTRALIAN SERVICES UNION | 53.00 |
| INV DEDUCTION | 30/12/2025 | PAYROLL DEDUCTION | 53.00 |
| EFT63961 | 09/01/2026 | ALLWEST BUILDING APPROVALS | 302.50 |
| INV 11023 | 17/12/2025 | CERTIFICATE OF DESIGN COMPLIANCE - 38 KNOWSLEY ST WEST SHED | 302.50 |
| EFT63962 | 09/01/2026 | WORKSAFE DIVISION DEPARTMENT LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY | 143.44 |
| INV PERMIT 3112 | 31/12/2025 | BUILDING SERVICES LEVY - DECEMBER 2025 | 143.44 |
| EFT63963 | 09/01/2026 | KIMBERLEY PHARMACY SERVICES PTY LTD | 176.81 |
| INV 156725 | 13/11/2025 | SUPPLIES FOR SENIORS WEEK EVENT 2025 | 176.81 |
| EFT63964 | 09/01/2026 | CATHERINE FEENEY | 740.00 |
| INV 3-R-0026 | 18/12/2025 | 5/12 LOCH STREET FORTNIGHTLY RENT | 740.00 |
| EFT63965 | 09/01/2026 | DERBY BUILDING SUPPLIES | 6,206.89 |
| INV 598317 | 31/10/2025 | SUPPLY BROOM | 12.95 |
| INV 598319 | 31/10/2025 | SUPPLY 3X GME UHF TWO WAY RADIOS FOR SHIRE VEHICLES | 2,157.00 |
| INV 599418 | 18/11/2025 | SUPPLY BOSTON WATER CONNECTOR | 12.73 |
| INV 599472 | 18/11/2025 | SUPPLY 10X 20L HYDROCHLORIC ACID | 739.46 |
| INV 599485 | 18/11/2025 | SUPPLY UNI-PRO APPLICATOR | 13.20 |
| INV 599643 | 20/11/2025 | SUPPLY PINE SLEEPER | 337.34 |
| INV 599909 | 24/11/2025 | SUPPLY FILM FACED FORM PLY | 405.06 |
| INV 600067 | 26/11/2025 | SUPPLY DOOR | 221.28 |
| INV 600174 | 27/11/2025 | SUPPLY PAINT BRUSH | 3.97 |
| INV 600251 | 28/11/2025 | SUPPLY SELF ADHESIVE SIGN LADIES SYMBOL | 9.40 |
| INV 600453 | 02/12/2025 | SUPPLY BEAVER SLINGS | 229.62 |

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| INV 600424 | 02/12/2025 | SUPPLY SCREWS AND TIE WIRE DISPENSER PACK | 43.88 |
| INV 600834 | 08/12/2025 | SUPPLY PARAMOUNT MIXER | 129.42 |
| INV 600845 | 08/12/2025 | SUPPLY BREMICK ANCHORS | 4.34 |
| INV 601432 | 16/12/2025 | SUPPLY STIHL REPLACEMENT BLADES | 60.12 |
| INV 601653 | 19/12/2025 | MAINTENANCE STOCK FOR DMSP | 1,778.55 |
| INV 601917 | 23/12/2025 | SUPPLY HOLMAN PRESSURE BARREL UNION | 31.73 |
| INV 601922 | 23/12/2025 | SUPPLY 2X FAUCET SOCKET | 16.84 |
| EFT63966 | 09/01/2026 | DERBY HARDWARE MITRE10 | 216.68 |
| INV 10640038 | 17/12/2025 | SUPPLY PADLOCKS AND KEY TAGS | 193.71 |
| INV 10640039 | 17/12/2025 | SUPPLY HOSE CLAMPS | 14.98 |
| INV 10640133 | 19/12/2025 | SUPPLY CLAMP | 7.99 |
| EFT63967 | 09/01/2026 | ELDERS LIMITED (DERBY BRANCH) | 11,918.54 |
| INV 101-SI421633 | 17/12/2025 | SUPPLY CEMENT | 1,001.09 |
| INV 101-SI429046 | 19/12/2025 | SUPPLY DAVEY PUMP AND 30,000L TANK FOR SKATE PARK BORE | 8,178.37 |
| INV 101-SI429316 | 19/12/2025 | SUPPLY POLY PUMP COVER FOR SKATE PARK BORE | 314.08 |
| INV 101-SI431462 | 20/12/2025 | SUPPLY PVC PARTS | 2,425.00 |
| EFT63968 | 09/01/2026 | FITZROY HARDWARE PTY LTD | 157.80 |
| INV 10038482 | 15/12/2025 | SUPPLY 6X 15L WATER | 126.00 |
| INV 10038878 | 22/12/2025 | SUPPLY ROPE | 31.80 |
| EFT63969 | 09/01/2026 | THE FITZROY RIVER LODGE | 653.00 |
| INV 10932 | 16/12/2025 | CATERING FOR 2025 END OF YEAR JUNIOR FOOTY GAME | 653.00 |
| EFT63970 | 09/01/2026 | TEAM GLOBAL EXPRESS PTY LTD | 674.07 |
| INV P69070310 | 14/12/2025 | FREIGHT - WATER SAMPLES DERBY TO PERTH – ENVIRONMENTAL HEALTH | 954.59 |
| INV 1218267 | 23/12/2025 | FREIGHT - WINC PERTH TO DERBY - ADMINISTRATION | 26.39 |
| EFT63971 | 09/01/2026 | KMART AUSTRALIA LIMITED | 599.00 |
| INV 066888 | 21/11/2025 | ACTIVITY SUPPLIES FOR 2025 SENIORS WEEK EVENT 28/11/2025 | 599.00 |
| EFT63972 | 09/01/2026 | FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED | 203.98 |
| INV DER3597 | 20/12/2025 | STAFF UNIFORMS FOR CUSTOMER SERVICE OFFICER | 203.98 |
| EFT63973 | 09/01/2026 | IXOM | 211.42 |
| INV 85059448 | 31/12/2025 | CHLORINE GAS CYLINDER HIRE FEE - DECEMBER 2025 | 211.42 |
| EFT63974 | 09/01/2026 | RECHARGE PETROLEUM | 12,157.53 |
| INV 01449599 | 17/12/2025 | 7,000L DIESEL TO DERBY DEPOT | 12,157.53 |
| EFT63975 | 09/01/2026 | SE RENTALS PTY LTD | 185.90 |
| INV 276043 | 22/12/2025 | DERBY POOL PRINTER RENTAL CONTRACT 20/01/2026 | 185.90 |
| EFT63976 | 09/01/2026 | E AND MJ ROSHER PTY LTD | 543.23 |

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| INV 1503456 | 23/12/2025 | SPARE BLADES FOR KUBOTA MOWERS | 543.23 |
| EFT63977 | 09/01/2026 | RUSTYS IGA | 1,200.00 |
| INV 01645 | 11/12/2025 | SUPPLIES FOR LATE NIGHT COOKING PROGRAMS - DERBY YOUTH | 277.53 |
| INV 029237 | 11/12/2025 | SUPPLIES FOR END OF YEAR CELEBRATION | 563.93 |
| INV 014309 | 18/12/2025 | SUPPLIES FOR LATE NIGHT COOKING PROGRAMS - DERBY YOUTH | 358.54 |
| EFT63978 | 09/01/2026 | SUNNY INDUSTRIAL BRUSHWARE | 555.50 |
| INV 32013 | 16/12/2025 | SUPPLY 2X HIMAC SIDE BROOM | 555.50 |
| EFT63979 | 09/01/2026 | TARUNDA SUPERMARKET | 259.56 |
| INV 30117972 | 16/12/2025 | FOOD SUPPLIES FOR COOKING PROGRAM - FX YOUTH | 100.40 |
| INV 1017526 | 17/12/2025 | FOOD SUPPLIES FOR COOKING PROGRAM - FX YOUTH | 159.16 |
| EFT63980 | 16/01/2026 | AERODROME MANAGEMENT SERVICES PTY LTD | 27,136.55 |
| INV 253206 | 19/12/2025 | ELECTRICAL AERODROME TECHNICAL INSPECTION - DERBY AND FX AIRPORTS | 27,136.55 |
| EFT63981 | 16/01/2026 | 1883 AUTO ELECTRICS | 1,408.82 |
| INV 0567 | 03/12/2025 | SUPPLY GME TX3350 UHF TWO WAY RADIO FOR SHIRE VEHICLES | 531.28 |
| INV 0652 | 17/12/2025 | SUPPLY BOSCH 24V 30AMP RELAY | 43.03 |
| INV 0673 | 19/12/2025 | INSTALL AIRCON HOSES AND RECEIVER DRIER TO TRACTOR, REPAIR | 834.51 |
| EFT63982 | 16/01/2026 | ALTHAM CONTRACTING | 7,597.19 |
| INV 2846 | 20/12/2025 | REPAIR LEAK AT DERBY AIRPORT | 7,597.19 |
| EFT63983 | 16/01/2026 | ARAC REFRIGERATION AND AIR CONDITIONING | 1,603.28 |
| INV 15723 | 12/12/2025 | REPAIR BEDROOM AIRCONS AT 1/74 FALLON ROAD | 878.64 |
| INV 15741 | 19/12/2025 | REPAIR BEDROOM AIRCONS AT 1/74 FALLON ROAD | 724.64 |
| EFT63984 | 16/01/2026 | AUSTRALIAN SERVICES UNION | 132.50 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 132.50 |
| EFT63985 | 16/01/2026 | ASHLEY ARCIDIACONO | 10,792.00 |
| INV 2647 | 05/01/2026 | EX-TROPICAL CYCLONE HAYLEY - REPAIR WHARF SHED ROOF DAMAGE | 10,792.00 |
| EFT63986 | 16/01/2026 | BUCKLEYS EARTHWORKS AND PAVING PTY LTD | 6,897.04 |
| INV 2936 | 02/12/2025 | HIRE ST033 - SERVICE TRUCK - ORPHAN ROADS | 6,897.04 |
| EFT63987 | 16/01/2026 | BISHOPS TRANSPORT PTY LTD | 46.55 |
| INV B328100 | 08/10/2025 | FREIGHT - SPORTSWORLD TO DERBY POOL | 46.55 |
| EFT63988 | 16/01/2026 | CLEANING GARDENING AND TREE SERVICES | 30,127.15 |
| INV 10865 | 05/01/2026 | CLEANING FX SHIRE BUILDINGS - DECEMBER 2025 | 30,127.15 |
| EFT63989 | 16/01/2026 | BOC LIMITED | 422.73 |
| INV 5006779795 | 28/11/2025 | MONTHLY GAS CYLINDER CHARGES | 207.18 |
| INV 5006798340 | 31/12/2025 | MONTHLY GAS CYLINDER CHARGES | 215.55 |
| EFT63990 | 16/01/2026 | CIVIC LEGAL | 12,650.00 |

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| INV 515276 | 31/12/2025 | ADVICE - ELECTORAL COMPLAINT IN COURT OF DISPUTED RETURNS | 12,650.00 |
| EFT63991 | 16/01/2026 | DERBY BUS SERVICE PTY LTD | 77.00 |
| INV 24473 | 31/12/2025 | FREIGHT - DECEMBER 2025 | 77.00 |
| EFT63992 | 16/01/2026 | DWA INDUSTRIAL RESOURCES PTY LTD | 11,214.50 |
| INV 02024852 | 30/11/2025 | SUPPLY O RINGS | 104.50 |
| INV 02024908 | 06/01/2026 | EX-TROPICAL CYCLONE HAYLEY - REPAIR WHARF SHED ROOF DAMAGE | 11,110.00 |
| EFT63993 | 16/01/2026 | FETCH PRINT | 2,409.00 |
| INV FSD251014 | 26/11/2025 | PRINT PRODUCTION - BABBLING BOABS EDITION 7 - DECEMBER 2025 | 2,409.00 |
| EFT63994 | 16/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 557.71 |
| INV 582800 | 06/10/2025 | 9 TOWER PL, DERBY FOR 06/08/2025 TO 03/10/2025 | 254.87 |
| INV 420488 | 03/12/2025 | 19 WOOLLYBUTT CNR, DERBY FOR 21/11/2025 TO 02/12/2025 | 247.67 |
| INV 587719 | 19/12/2025 | UNIT 4/9 ASHLEY ST, DERBY FOR 08/12/2025 TO 18/12/2025 | 55.17 |
| EFT63995 | 16/01/2026 | JILA PLUMBING | 200.75 |
| INV 6906 | 31/12/2025 | MAINTENANCE AND REPAIR - FX PUBLIC TOILET | 200.75 |
| EFT63996 | 16/01/2026 | JULIA WILSON | 106.07 |
| INV REIMB1912 | 19/12/2025 | UTILITY SUBSIDY: POWER FOR 21/08/2025 TO 20/10/2025 | 106.07 |
| EFT63997 | 16/01/2026 | KIMBERLEY FIRE SYSTEMS | 5,705.09 |
| INV 24616 | 28/11/2025 | FIVE-YEARLY SERVICE OF FIRE PUMP SET – DERBY AIRPORT | 4,718.30 |
| INV 24851 | 29/12/2025 | MAINTENANCE OF FIRE SYSTEMS AND EQUIPMENT - DECEMBER 2025 – DERBY AIRPORT | 986.79 |
| EFT63998 | 16/01/2026 | KANDM ELECTRICAL SERVICES | 110,692.29 |
| INV 601 | 17/12/2025 | REPLACE FAN AT 16 BLOODWOOD CRES AND LIGHT AT REC CENTRE | 738.49 |
| INV 602 | 17/12/2025 | GRANT FUNDED - UPGRADE POWER SUPPLY TO CIVIC CENTRE | 109,953.80 |
| EFT63999 | 16/01/2026 | ALLEY MCDUGALL | 653.59 |
| INV REIMB1612 | 16/12/2025 | UTILITY SUBSIDY: POWER FOR 15/10/2025 TO 12/12/2025 | 653.59 |
| EFT64000 | 16/01/2026 | MAXXIA PTY LTD | 5,868.41 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 3,056.82 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 2,744.91 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 66.68 |
| EFT64001 | 16/01/2026 | MARIA SANDOVAL | 274.63 |
| INV REIMB1612 | 16/12/2025 | UTILITY SUBSIDY: WATER FOR 16/09/2025 TO 18/11/2025 | 274.63 |
| EFT64002 | 16/01/2026 | OUTBACK ELECTRICAL AND AIRCON SERVICES | 2,093.64 |
| INV 11015 | 10/12/2025 | CHECK ISSUE WITH CCTV POLES AND REPAIR AIRCONDITIONER - 20 MIMOSA ST | 1,455.64 |
| INV 11037 | 12/12/2025 | HIRE OF MINI EXCAVATOR, REPLACE SMOKE ALARM – FX OVAL AND 4B ROWELL CRT | 638.00 |
| EFT64003 | 16/01/2026 | NORTH WEST LOCKSMITH | 538.00 |
| INV 33915 | 23/12/2025 | SUPPLY 6X PADLOCK KEYED TO GMK AND 4X SHACKLE COLLAR | 538.00 |

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| EFT64004 | 16/01/2026 | THE PATIO FACTORY PERTH PTY LTD | 585,290.50 |
| INV 10671 | 23/12/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT LYTTON PARK PLAYGROUND – SECOND AND FINAL PHASE | 263,686.81 |
| INV 10673 | 23/12/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT NICHOLSON SQUARE PLAYGROUND – SECOND AND FINAL PHASE | 132,889.04 |
| INV 10674 | 23/12/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT COOLIBAH PARK PLAYGROUND – SECOND AND FINAL PHASE | 104,262.24 |
| INV 10675 | 23/12/2025 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE AT BLOODWOOD PARK PLAYGROUND – SECOND AND FINAL PHASE | 84,452.41 |
| EFT64005 | 16/01/2026 | PASTORAL GRAZIER'S ASSOCIATION (PGA) | 550.00 |
| INV 0390 | 01/11/2025 | PGA MEMBERSHIP RENEWAL | 550.00 |
| EFT64006 | 16/01/2026 | SKIPPERS CLEANING SERVICES | 49,778.92 |
| INV 1916 | 31/12/2025 | CLEANING OF DERBY SHIRE BUILDINGS - DECEMBER 2025 | 49,778.92 |
| EFT64007 | 16/01/2026 | CLEANAWAY CO PTY LTD | 66,807.98 |
| INV 19462660 | 03/12/2025 | RESIDENTIAL AND COMMERCIAL BIN COLLECTION - OCTOBER 2025 | 55,892.43 |
| INV 19467814 | 31/12/2025 | STREET BIN COLLECTION - DECEMBER 2025 | 10,915.55 |
| EFT64008 | 16/01/2026 | WATER CORPORATION | 3,929.20 |
| INV 9023708280 | 18/12/2025 | ANNUAL LICENCE FEE - RESERVE 9973 14 KNOWSLEY ST EAST | 2,554.20 |
| INV 9020099141 | 18/12/2025 | ANNUAL LICENCE FEE - PART OF RESERVE 40827 GN HWY, WUNAAMIN MILWUNDI RANGES | 1,375.00 |
| EFT64009 | 16/01/2026 | WATTNOW ELECTRICAL | 883.13 |
| INV 14894 | 11/12/2025 | REPLACE 6X GPOS, 4X LIGHTS AND FAN MECHANISM - 2 HOLMAN ST | 883.13 |
| EFT64010 | 16/01/2026 | SHIRE OF WYNDHAM-EAST KIMBERLEY | 49,500.00 |
| INV 45261 | 10/11/2025 | KIMBERLEY REGIONAL GROUP CONTRIBUTION | 49,500.00 |
| EFT64011 | 23/01/2026 | AIRPORT LIGHTING SPECIALISTS PTY LTD | 10,429.10 |
| INV IN28229 | 19/12/2025 | SUPPLY RUNWAY EDGE LIGHT PARTS – DERBY AIRPORT | 10,429.10 |
| EFT64012 | 23/01/2026 | 1883 AUTO ELECTRICS | 92.00 |
| INV 0681 | 12/01/2026 | SUPPLY LED TAIL LIGHT – P336 COASTMAC TRAILER | 92.00 |
| EFT64013 | 23/01/2026 | BUCKLEYS EARTHWORKS AND PAVING PTY LTD | 235,723.40 |
| INV 2939 | 19/12/2025 | RFT-2526-02 GRAVEL RE-SHAPE AND RE-SHEETING CLAIM 2 – CHERRABUN AND FOSSIL DOWNS RD | 235,723.40 |
| EFT64014 | 23/01/2026 | BP FITZROY CROSSING | 187.00 |
| INV 01433258 | 27/11/2025 | CATERING FOR COUNCIL MEETING 26/11/2025 | 187.00 |
| EFT64015 | 23/01/2026 | DEPARTMENT OF CLIMATE CHANGE, ENERGY, THE ENVIRONMENT AND WATER | 58,214.00 |
| INV 10018627 | 14/10/2025 | RECOVERY UNSPENT GRANT FUNDS – COMMUNITY FARM AND EDUCATION PROGRAM | 58,214.00 |
| EFT64016 | 23/01/2026 | CATHERINE FEENEY | 1,480.00 |
| INV 3-R-0027 | 01/01/2026 | 5/12 LOCH STREET FORTNIGHTLY RENT | 740.00 |
| INV 3-R-0028 | 15/01/2026 | 5/12 LOCH STREET FORTNIGHTLY RENT | 740.00 |
| EFT64017 | 23/01/2026 | WA COUNTRY HEALTH SERVICE | 391.00 |
| INV N3905066 | 16/01/2026 | PRE-EMPLOYMENT MEDICAL FOR ADMIN OFFICER | 391.00 |

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| EFT64018 | 23/01/2026 | CENTRAL KIMBERLEY FOOTBALL LEAGUE | 500.00 |
| INV REIMB1712 | 17/12/2025 | BOND RETURN FOR HIRE OF FX OVAL | 500.00 |
| EFT64019 | 23/01/2026 | CATALYST IT AUSTRALIA PTY LTD | 792.00 |
| INV 0643 | 01/01/2026 | KOHA HOSTING - JAN, FEB, MAR 2026 – LIBRARY | 792.00 |
| EFT64020 | 23/01/2026 | DERBY DIGGERS AND BOBCATS | 98,247.60 |
| INV 2206/2 | 30/12/2025 | GRANT FUNDED - DRAINAGE REPAIRS TO SUTHERLAND, ORD, SWAIN STREET AND JETTY | 98,247.60 |
| EFT64021 | 23/01/2026 | DERBY SPORTSMEN'S CLUB INC | 13,750.00 |
| INV 2410 | 13/01/2026 | 4TH QUARTER 2025 GOLF COURSE MAINTENANCE | 13,750.00 |
| EFT64022 | 23/01/2026 | DWAYNE BENN | 348.68 |
| INV REIMB1301 | 13/01/2026 | UTILITY SUBSIDY: POWER FOR 03/10/2025 TO 02/12/2025 | 348.68 |
| EFT64023 | 23/01/2026 | ELLA VAN VUGT | 87.00 |
| INV REIMB0801 | 08/01/2026 | REIMBURSE WORKING WITH CHILDREN CHECK | 87.00 |
| EFT64024 | 23/01/2026 | FITZROY HARDWARE PTY LTD | 81.60 |
| INV 10039128 | 06/01/2026 | SUPPLY 4X ELBOW | 21.60 |
| INV 10039276 | 09/01/2026 | SUPPLY 5L COOLANT | 60.00 |
| EFT64025 | 23/01/2026 | FAR NORTH COMMUNITY SERVICES | 1,500.00 |
| INV REIMB1601 | 16/01/2026 | BOND RETURN FOR HIRE OF DERBY AIRPORT TERMINAL 03/12/2025 | 1,500.00 |
| EFT64026 | 23/01/2026 | GLEN FLOOD GROUP PTY LTD T/A GFG CONSULTING | 10,120.00 |
| INV 4684 | 23/12/2025 | SHIRE SERVICE LEVEL REVIEW | 10,120.00 |
| EFT64027 | 23/01/2026 | GENERATORS AND OFF GRID ENERGY PTY LTD | 44.00 |
| INV REIMB1201 | 12/01/2026 | REIMBURSE INCORRECTLY CHARGED CTF FEE FOR BA25-53 AND BA25-52 | 44.00 |
| EFT64028 | 23/01/2026 | PAUL GOSS | 642.15 |
| INV REIMB0701 | 07/01/2026 | UTILITY SUBSIDY: POWER FOR 15/10/2025 TO 12/12/2025 AND WATER | 642.15 |
| EFT64029 | 23/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 405.38 |
| INV 581500 | 13/01/2026 | UNIT 2/74 FALLON RD, FX FOR 12/11/2025 TO 12/01/2026 | 405.38 |
| EFT64030 | 23/01/2026 | JULIA WILSON | 311.09 |
| INV REIMB1301 | 13/01/2026 | UTILITY SUBSIDY: POWER FOR 21/10/2025 TO 18/12/2025 | 311.09 |
| EFT64031 | 23/01/2026 | STATE LIBRARY OF WA | 627.00 |
| INV RI041146 | 29/08/2025 | BETTER BEGINNINGS PROGRAM SUBSCRIPTION 2025-26 | 627.00 |
| EFT64032 | 23/01/2026 | THE PIER GROUP PTY LTD T/AS CS LEGAL | 297.50 |
| INV 035348 | 12/12/2025 | PROFESSIONAL FEES FOR DEBT RECOVERY A104430 – 100 KNOWSLEY ST EAST | 121.50 |
| INV 035391 | 24/12/2025 | PROFESSIONAL FEES FOR LGA SALE OF A100760 – 14 BAOBAB STREET | 176.00 |
| EFT64033 | 23/01/2026 | LAND INSIGHTS | 20,350.00 |
| INV 3106 | 19/12/2025 | LOCAL PLANNING STRATEGY REVIEW | 20,350.00 |
| EFT64034 | 23/01/2026 | MAXXIA PTY LTD | 514.10 |

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| INV SDWK-ITC1225 | 31/12/2025 | DEC-25 ITC REPATRIATED TO MAXXIA FOR EMPLOYEES | 514.10 |
| EFT64035 | 23/01/2026 | MARIA O'CONNELL | 1,680.00 |
| INV 01 | 09/01/2026 | 8/12 LOCH STREET FORTNIGHTLY RENT AND BOND | 1,680.00 |
| EFT64036 | 23/01/2026 | MCLEODS LAWYERS | 1,403.60 |
| INV 149202 | 22/12/2025 | ADVICE - RATES EXEMPTION APPLICATION FOR LOT 18 YURABI RD | 510.40 |
| INV 149201 | 22/12/2025 | ADVICE - RATES EXEMPTION APPLICATION FOR 15 GUILDFORD ST | 893.20 |
| EFT64037 | 23/01/2026 | MOORE AUSTRALIA (TAX) | 3,217.50 |
| INV 446089 | 16/12/2025 | MONTHLY STATEMENT OF FINANCIAL ACTIVITY 2025/26 | 3,217.50 |
| EFT64038 | 23/01/2026 | MOORE AUSTRALIA AUDIT (WA) | 1,100.00 |
| INV 446294 | 19/12/2025 | AUDIT SERVICES – ACQUITTAL OF LRCI PHASE 2 GRANT | 1,100.00 |
| EFT64039 | 23/01/2026 | MARRA WORRA WORRA ABORIGINAL CORPORATION | 500.00 |
| INV REIMB0501 | 05/01/2026 | BOND RETURN FOR HIRE OF FX REC CENTRE 23/07 - 23/09/2025 | 500.00 |
| EFT64040 | 23/01/2026 | NORWEST BUILDING GROUP PTY LTD | 602.51 |
| INV REIMB2511 | 25/11/2025 | REIMBURSE BUILDING FEE – CANCELLED CONSTRUCTION PROJECT | 602.51 |
| EFT64041 | 23/01/2026 | NIKITA TAYLOR | 311.18 |
| INV REIMB0501 | 05/01/2026 | UTILITY SUBSIDY: POWER FOR 30/10/2025 TO 03/12/2025 | 311.18 |
| EFT64042 | 23/01/2026 | THE PATIO FACTORY PERTH PTY LTD | 7,202.00 |
| INV 10680 | 14/01/2026 | GRANT FUNDED – INSTALLATION OF PERMANENT SHADE TO LYTTON PARK PLAYGROUND – ADDITIONAL FOOTINGS WORK | 7,202.00 |
| EFT64043 | 23/01/2026 | PETER JOHN MCCUMSTIE | 2,456.53 |
| INV TRAVEL 2001 | 20/01/2026 | TRAVEL CLAIM: DERBY TO PERTH 20-22/01/2026 MEETINGS | 2,456.53 |
| EFT64044 | 23/01/2026 | PARIS MILLAR | 440.50 |
| INV REIMB0801 | 08/01/2026 | REIMBURSE PRE-EMPLOYMENT MEDICAL AND DRUG SCREEN | 440.50 |
| EFT64045 | 23/01/2026 | PATHWEST LABORATORY MEDICINE WA | 148.50 |
| INV SDK2025001 | 30/09/2025 | DRUG SCREEN – NEW STARTER | 49.50 |
| INV SDK2025002 | 31/10/2025 | DRUG SCREEN – NEW STARTER | 49.50 |
| INV SDK2025003 | 30/11/2025 | DRUG SCREEN – NEW STARTER | 49.50 |
| EFT64046 | 23/01/2026 | RAY WHITE DERBY | 2,694.05 |
| INV 29033 | 02/01/2026 | 9 TOWER PLACE RENT 15/01 - 14/02/2026 | 2,694.05 |
| EFT64047 | 23/01/2026 | RID AUSTRALIA | 2,468.45 |
| INV 857241 | 14/11/2025 | SUPPLY RID REPELLENT – ENVIRONMENTAL HEALTH | 2,468.45 |
| EFT64048 | 23/01/2026 | JENKINS EARTHMOVING AND TRANSPORT | 44,550.00 |
| INV 1020 | 31/12/2025 | GRANT FUNDED - DRAINAGE REPAIRS - LENNARD, SUTHERLAND, ELDER AND VILLIERS ST | 44,550.00 |
| EFT64049 | 23/01/2026 | CLEANAWAY CO PTY LTD | 145,912.82 |
| INV 19466950 | 23/12/2025 | LANDFILL MANAGEMENT - DECEMBER 2025 | 145,912.82 |
| EFT64050 | 23/01/2026 | TARUNDA SUPERMARKET | 688.89 |

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|-----------------|-------------------|---|-----------------|
| INV 1019686 | 07/01/2026 | FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH | 248.50 |
| INV 40119855 | 08/01/2026 | FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH | 194.18 |
| INV 10110397 | 09/01/2026 | FOOD SUPPLIES FOR COOKING PROGRAM – FX YOUTH | 246.21 |
| EFT64051 | 23/01/2026 | WINUN NGARI ABORIGINAL CORPORATION | 1,800.00 |
| INV 2417 | 20/01/2026 | 7/12 LOCH STREET RENT 07/01 - 03/02/2026 | 1,800.00 |
| EFT64052 | 30/01/2026 | ANIMAL ARK | 550.00 |
| INV 19888 | 22/01/2026 | SUPPLY SOLO SNAKE KIT – WORKPLACE HEALTH AND SAFETY | 550.00 |
| EFT64053 | 30/01/2026 | AUSTRALIA POST | 15.12 |
| INV 1014467656 | 03/01/2026 | DERBY POSTAGE FOR DECEMBER 2025 | 15.12 |
| EFT64054 | 30/01/2026 | ABA AUTOMATIC GATES | 518.01 |
| INV I20946 | 05/12/2025 | SUPPLY REPLACEMENT GATE MOTOR PARTS – DERBY DEPOT | 518.01 |
| EFT64055 | 30/01/2026 | CITY OF SOUTH PERTH | 2,242.50 |
| INV 10593 | 19/01/2026 | PLANNING CONSULTANCY FEES - DECEMBER 2025 | 2,242.50 |
| EFT64056 | 30/01/2026 | CAPTIVATE CONNECT | 656.70 |
| INV 18020 | 16/01/2026 | QUARTERLY CHARGE FOR CONNECT SERVICES FROM 15/01/2026 | 656.70 |
| EFT64057 | 30/01/2026 | CONWAY HIGHBURY PTY LTD | 264.00 |
| INV 960 | 12/01/2026 | PRELIMINARY REVIEW OF LOCAL LAWS | 264.00 |
| EFT64058 | 30/01/2026 | DERBY BUILDING SUPPLIES | 39.45 |
| INV 602615 | 15/01/2026 | SUPPLY SELLEYS FILLER | 12.60 |
| INV 602616 | 15/01/2026 | SUPPLY TIMBER MERANTI | 26.85 |
| EFT64059 | 30/01/2026 | DERBY 4X4 AND MARINE | 373.23 |
| INV 41957-64579 | 12/01/2026 | SUPPLY TRAILER PLUG | 34.65 |
| INV 42017-64654 | 19/01/2026 | SUPPLY WHEEL BEARING KITS | 338.58 |
| EFT64060 | 30/01/2026 | DERBY PROGRESSIVE SUPPLIES | 3,756.96 |
| INV 121859 | 06/01/2026 | SUPPLY TINTED SAFETY GLASSES – DERBY DEPOT | 85.53 |
| INV 121946 | 08/01/2026 | SUPPLY TOILET PAPER, HAND TOWEL AND BIN LINER – DERBY DEPOT | 2,428.29 |
| INV 122324 | 19/01/2026 | KITCHEN AND CLEANING SUPPLIES – DERBY ADMINISTRATION BUILDING | 443.56 |
| INV 122545 | 22/01/2026 | FOOD SUPPLIES FOR AUSTRALIA DAY EVENT | 349.71 |
| INV 122663 | 27/01/2026 | 6X CTNS KRAFT RECTANGLE DELI CONTAINER - FX YOUTH PROGRAM | 449.87 |
| EFT64061 | 30/01/2026 | DERBY HARDWARE MITRE10 | 1,154.80 |
| INV 10631042 | 24/07/2025 | SUPPLY HOSE CONNECTOR AND TAP ADAPTOR | 51.98 |
| INV 10633635 | 26/08/2025 | SUPPLY ACCENT QUICKSPRAY | 11.99 |
| INV 10633675 | 27/08/2025 | SUPPLY HANDLE, HINGE AND DOOR BLOCK | 219.98 |
| INV 10634578 | 10/09/2025 | SUPPLY RIVET AND BOLT | 23.98 |
| INV 10640558 | 06/01/2026 | SUPPLY SOLVENT CEMENT AND PRIMING FLUID | 16.98 |

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|---------------------|-------------------|--|------------------|
| INV 10640561 | 06/01/2026 | SUPPLY RUST CONVERTER AND BRUSH | 49.98 |
| INV 10640709 | 09/01/2026 | SUPPLY HOLES AW | 34.15 |
| INV 10640814 | 12/01/2026 | SUPPLY PAINT BRUSH | 9.99 |
| INV 10640821 | 12/01/2026 | SUPPLY MULTI PURPOSE CLEANER | 21.99 |
| INV 10641170 | 19/01/2026 | SUPPLY SANDING DISCS | 29.98 |
| INV 10641222 | 19/01/2026 | SUPPLY AEROGARD REPELLENT, 5L COOLER JUG AND SQUINCHERS | 683.80 |
| EFT64062 | 30/01/2026 | ELDERS LIMITED (DERBY BRANCH) | 2,412.92 |
| INV 101-SI467104 | 06/01/2026 | SUPPLY TEE | 160.50 |
| INV 101-SO000475581 | 14/01/2026 | SUPPLY HYPSPIN AND PREMIUM HEAVY-DUTY CASTROL | 783.20 |
| INV 101-SI500466 | 15/01/2026 | SUPPLY CMB-SP – FX AIRPORT | 1,469.22 |
| EFT64063 | 30/01/2026 | ELIOT MONEY | 1,429.59 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,429.59 |
| EFT64064 | 30/01/2026 | GEOFFREY ANDREW DAVIS | 1,429.59 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,429.59 |
| EFT64065 | 30/01/2026 | PATRICIA GAULT | 1,429.59 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,429.59 |
| EFT64066 | 30/01/2026 | CONNECT CALL CENTRE SERVICES | 890.34 |
| INV 120972 | 15/01/2026 | OVERCALLS FEE FOR CONTRACT CA0415 - DECEMBER 2025 | 890.34 |
| EFT64067 | 30/01/2026 | JILA PLUMBING | 519.81 |
| INV 6931 | 06/01/2026 | REPAIR WATER LEAK – FX OVAL | 519.81 |
| EFT64068 | 30/01/2026 | KIMBERLEY HOME AND ELECTRICAL | 500.00 |
| INV 26-00002954 | 20/01/2026 | GIFTS FOR CITIZEN OF THE YEAR AWARDS AND DECORATIONS FOR VENUE | 500.00 |
| EFT64069 | 30/01/2026 | KANDM ELECTRICAL SERVICES | 294.73 |
| INV 622 | 08/01/2026 | INVESTIGATE ELECTRICAL APPLIANCE DAMAGE - 4 WOOLLYBUTT CNR | 294.73 |
| EFT64070 | 30/01/2026 | KERRISSA O'MEARA | 1,788.38 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,788.38 |
| EFT64071 | 30/01/2026 | STATE LIBRARY OF WA | 7,638.35 |
| INV RI042060 | 21/01/2026 | MIGRATION OF KOHA DATABASE TO SLWA MANAGEMENT SYSTEM – LIBRARY | 7,638.35 |
| EFT64072 | 30/01/2026 | LURIE SHAW | 1,429.59 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,429.59 |
| EFT64073 | 30/01/2026 | LEAH UMBAGAI | 1,429.59 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,429.59 |
| EFT64074 | 30/01/2026 | MANAGED IT PTY LTD | 60,615.69 |
| INV 300515 | 05/01/2026 | IT SERVICES FOR JANUARY 2026 | 59,612.26 |
| INV 300563 | 09/01/2026 | DOMAIN AND SSL RENEWALS | 72.60 |

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|-----------------|-------------------|--|------------------|
| INV 300564 | 09/01/2026 | FORTINET BUNDLE RENEWAL | 930.83 |
| EFT64075 | 30/01/2026 | MCLEODS LAWYERS | 192.50 |
| INV 147003 | 14/01/2026 | ANNUAL AUDIT 2025 | 192.50 |
| EFT64076 | 30/01/2026 | MOORE AUSTRALIA (TAX) | 1,485.00 |
| INV 4979 | 27/01/2026 | 2026 BUDGET WORKSHOP - 6 MARCH LIVESTREAM | 1,485.00 |
| EFT64077 | 30/01/2026 | OUTBACK ELECTRICAL AND AIRCON SERVICES | 5,500.00 |
| INV 11103 | 08/01/2026 | ELECTRICAL WORK - SKATE PARK BORE AND RETICULATION | 5,500.00 |
| EFT64078 | 30/01/2026 | NINTEX PTY LTD | 39,837.44 |
| INV 97947 | 01/10/2025 | NINTEX PROCESS MANAGER (PROMAPS) 30/09/2025 - 29/09/2026 | 39,837.44 |
| EFT64079 | 30/01/2026 | NORWESCOM TELECOMMUNICATIONS | 420.75 |
| INV 59140 | 01/01/2026 | SKYTUNNEL BASIC SUBSCRIPTION | 24.75 |
| INV 59223 | 05/01/2026 | ALARM MONITORING DERBY - JAN, FEB, MAR 2026 | 198.00 |
| INV 59224 | 05/01/2026 | ALARM MONITORING FITZROY - JAN, FEB, MAR 2026 | 198.00 |
| EFT64080 | 30/01/2026 | FOUNDATION FOR INDIGENOUS SUSTAINABLE HEALTH LIMITED | 4,161.22 |
| INV DER3800 | 20/12/2025 | STAFF UNIFORMS FOR COUNCILLORS | 633.97 |
| INV DER4161 | 22/01/2026 | STAFF UNIFORMS FOR NEW STARTER - OUTDOOR | 940.64 |
| INV DER4154 | 23/01/2026 | STAFF UNIFORMS FOR NEW STARTER - OUTDOOR | 895.88 |
| INV DER4155 | 23/01/2026 | STAFF UNIFORMS FOR NEW STARTER - OUTDOOR | 778.97 |
| INV DER4157 | 23/01/2026 | STAFF UNIFORMS FOR NEW STARTER - OUTDOOR | 911.76 |
| EFT64081 | 30/01/2026 | ADAM RUSSELL CORNISH | 1,429.59 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,429.59 |
| EFT64082 | 30/01/2026 | PETER JOHN MCCUMSTIE | 2,864.76 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 PRESIDENT ATTENDANCE FEE AND ALLOWANCE | 2,864.76 |
| EFT64083 | 30/01/2026 | PAXON BUSINESS AND FINANCIAL SERVICES - PAXON GROUP | 9,240.00 |
| INV I11921 | 21/01/2026 | REGULATION 17 REVIEW - FINALISE AUDIT REPORT | 9,240.00 |
| EFT64084 | 30/01/2026 | RAY WHITE DERBY | 192.89 |
| INV 29430 | 27/01/2026 | 9 TOWER PLACE WATER 19/11 - 22/01/2026 | 192.89 |
| EFT64085 | 30/01/2026 | REPCO A DIVISION OF GPC ASIA PACIFIC PTY LTD | 518.80 |
| INV 4510577903 | 15/01/2026 | BEARING KITS AND TRAILER PLUGS RESTOCK – DERBY DEPOT | 518.80 |
| EFT64086 | 30/01/2026 | RAHNJE DELVIN | 64.90 |
| INV REIMB0801 | 08/01/2026 | REIMBURSE NATIONAL POLICE CLEARANCE | 64.90 |
| EFT64087 | 30/01/2026 | SE RENTALS PTY LTD | 185.90 |
| INV 280094 | 20/01/2026 | DERBY POOL PRINTER RENTAL CONTRACT 20/02/2026 | 185.90 |
| EFT64088 | 30/01/2026 | SODUE PTY LTD | 1,000.00 |
| INV 34092 | 28/11/2025 | SPONSORSHIP FOR CATERING AT DERBY AIRPORT 03/12/2025 – INTERNATIONAL DAY OF PEOPLE WITH DISABILITY EVENT | 1,000.00 |

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|-----------------|-------------------|---|-----------------------|
| EFT64089 | 30/01/2026 | SIAN EDWARDS | 500.00 |
| INV GRANT 2025 | 21/01/2026 | COMMUNITY REP GRANT - 2025 MASTERS AFT NATIONAL CARNIVAL | 500.00 |
| EFT64090 | 30/01/2026 | CLEANAWAY CO PTY LTD | 98,553.24 |
| INV 19462661 | 03/12/2025 | RESIDENTIAL AND COMMERCIAL BIN COLLECTION - NOVEMBER 2025 | 98,553.24 |
| EFT64091 | 30/01/2026 | TYREPOWER DERBY | 160.00 |
| INV 122164 | 19/01/2026 | WHEEL ALIGNMENT – 1KW | 160.00 |
| EFT64092 | 30/01/2026 | VALERIE ROSS | 1,429.59 |
| INV ALLOW3101 | 31/01/2026 | JANUARY 2026 COUNCILLOR ATTENDANCE FEE AND ALLOWANCE | 1,429.59 |
| EFT64093 | 30/01/2026 | WINUN NGARI ABORIGINAL CORPORATION | 149.80 |
| INV 2420 | 20/01/2026 | 7/12 LOCH STREET WATER 17/11 - 19/01/2026 | 149.80 |
| EFT64094 | 30/01/2026 | WALALAKOO ABORIGINAL CORPORATION | 1,000.00 |
| INV 293 | 20/06/2025 | RECONCILIATION WEEK EVENT - SMOKING CEREMONY | 1,000.00 |
| | | TOTAL | \$1,999,308.02 |

FEE PAYMENTS – MUNI ACCOUNT

| PAYMENT ID | DATES | CREDITOR / INVOICE DETAILS | AMOUNT |
|-------------------|--------------|-----------------------------------|---------------|
| 976 | 02/01/2026 | MER - MERCHANT FEES | 32.95 |
| 976 | 07/01/2026 | ASF - ACCOUNT SERVICE FEE | 77.00 |
| 976 | 08/01/2026 | DOT - DOT PAYMENT | 2,724.35 |
| 976 | 09/01/2026 | DOT - DOT PAYMENT | 1,591.05 |
| 976 | 12/01/2026 | DOT - DOT PAYMENT | 2,524.40 |
| 976 | 14/01/2026 | DOT - DOT PAYMENT | 1,873.20 |
| 976 | 15/01/2026 | DOT - DOT PAYMENT | 3,048.15 |
| 976 | 15/01/2026 | BEX - BPOINT FEES | 32.50 |
| 976 | 16/01/2026 | DOT - DOT PAYMENT | 1,763.80 |
| 976 | 19/01/2026 | DOT - DOT PAYMENT | 1,033.30 |
| 976 | 22/01/2026 | DOT - DOT PAYMENT | 5,525.80 |
| 976 | 02/01/2026 | MER - MERCHANT FEES | 8.60 |
| 976 | 23/01/2026 | DOT - DOT PAYMENT | 4,058.95 |
| 976 | 27/01/2026 | DOT - DOT PAYMENT | 4,850.70 |
| 976 | 15/01/2026 | GHA - GREYHOUND AUSTRALIA | 2,029.00 |

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| 976 | 22/01/2026 | GHA - GREYHOUND AUSTRALIA | 468.00 |
| 976 | 02/01/2026 | EXC - EXCESS TRANSACTIONS FEE | 16.15 |
| 976 | 29/01/2026 | DOT - DOT PAYMENT | 4,175.45 |
| 976 | 29/01/2026 | GHA - GREYHOUND AUSTRALIA | 580.00 |
| 976 | 30/01/2026 | DOT - DOT PAYMENT | 1,277.20 |
| 976 | 13/01/2026 | BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING | 70,999.00 |
| 976 | 02/01/2026 | MER - MERCHANT FEES | 64.80 |
| 976 | 27/01/2026 | BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING | 71,236.00 |
| 976 | 28/01/2026 | EXC - EXCESS TRANSACTIONS FEE | -1.00 |
| 976 | 28/01/2026 | EXC - EXCESS TRANSACTIONS FEE | 1.00 |
| 976 | 05/01/2026 | MER - MERCHANT FEES | 318.05 |
| 976 | 05/01/2026 | MER - MERCHANT FEES | 317.50 |
| 976 | 05/01/2026 | MER - MERCHANT FEES | 49.50 |
| 976 | 07/01/2026 | DOT - DOT PAYMENT | 3,756.90 |
| 976 | 07/01/2026 | BPY - BPAY FEES | 160.93 |
| 976 | 07/01/2026 | IINET - IINET 225211599 (\$109.99) | 109.99 |
| DD23334.2 | 07/01/2026 | TELSTRA LIMITED | 40.00 |
| INV 4275260919 | 23/12/2025 | MOBILE SERVICE - DECEMBER 2025 | 40.00 |
| DD23344.1 | 13/01/2026 | AWARE SUPER | 26,722.57 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 21,480.64 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 4,270.51 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 400.00 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 131.90 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 285.00 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 154.52 |
| DD23344.2 | 13/01/2026 | ING SUPERANNUATION FUND | 476.12 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 476.12 |
| DD23344.3 | 13/01/2026 | GESB EMPLOYER SERVICES | 726.64 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 726.64 |
| DD23344.4 | 13/01/2026 | BT PANORAMA SUPER | 643.06 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 643.06 |
| DD23344.5 | 13/01/2026 | CARE SUPER | 450.80 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 450.80 |
| DD23344.6 | 13/01/2026 | Q SUPER | 503.02 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 503.02 |

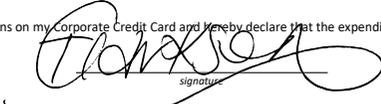
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|------------------|-------------------|---|------------------|
| DD23344.7 | 13/01/2026 | PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN | 960.89 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 860.89 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 100.00 |
| DD23344.8 | 13/01/2026 | UNI SUPER LIMITED | 351.67 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 351.67 |
| DD23344.9 | 13/01/2026 | REST SUPERANNUATION | 4,872.87 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 4,155.90 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 716.97 |
| DD23358.1 | 05/01/2026 | HOUSING AUTHORITY | 4,440.00 |
| INV 05012026 | 05/01/2026 | RENT - 7X PROPERTIES | 4,440.00 |
| DD23368.1 | 27/01/2026 | AWARE SUPER | 25,364.03 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 20,397.81 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 3,995.48 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 400.00 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 131.90 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 285.00 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 153.84 |
| DD23368.2 | 27/01/2026 | ING SUPERANNUATION FUND | 476.12 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 476.12 |
| DD23368.3 | 27/01/2026 | GESB EMPLOYER SERVICES | 726.64 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 726.64 |
| DD23368.4 | 27/01/2026 | BT PANORAMA SUPER | 321.53 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 321.53 |
| DD23368.5 | 27/01/2026 | CARE SUPER | 450.80 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 450.80 |
| DD23368.6 | 27/01/2026 | Q SUPER | 1,015.74 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 742.27 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 273.47 |
| DD23368.7 | 27/01/2026 | PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN | 960.89 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 860.89 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 100.00 |
| DD23368.8 | 27/01/2026 | UNI SUPER LIMITED | 351.67 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 351.67 |
| DD23368.9 | 27/01/2026 | REST SUPERANNUATION | 4,949.42 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 4,232.45 |

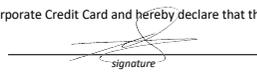
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|-----------------------------|-------------------|--|------------------|
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 716.97 |
| DD23372.1 | 06/01/2026 | WATER CORPORATION | 39.16 |
| INV 9023533812 | 06/01/2026 | 14-18 KNOWSLEY ST, DERBY (LOT 1142) FOR 21/11/2025 TO 15/12/2025 | 39.16 |
| DD23373.1 | 05/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 1,000.87 |
| INV 167790 | 05/01/2026 | LOT 1326 WINDJANA RD, DERBY FOR 15/10/2025 TO 12/12/2025 | 684.20 |
| INV 152662 | 05/01/2026 | LOT 1326 GIBB RIVER RD, DERBY FOR 15/10/2025 TO 12/12/2025 | 191.22 |
| INV 416399 | 05/01/2026 | 11 CORKWOOD CT, DERBY FOR 15/10/2025 TO 12/12/2025 | 125.45 |
| DD23374.1 | 06/01/2026 | AUSTRALIAN SUPER | 13.52 |
| INV COUNCILLORS OCT 2025 | 06/01/2026 | OCTOBER 2025 COUNCILLOR SUPERANNUATION | 13.52 |
| DD23374.2 | 06/01/2026 | HOST PLUS SUPERANNUATION FUND | 59.10 |
| INV COUNCILLORS OCT 2025 | 06/01/2026 | OCTOBER 2025 COUNCILLOR SUPERANNUATION | 59.10 |
| DD23374.3 | 06/01/2026 | AWARE SUPER | 53.73 |
| INV COUNCILLORS OCT 2025 | 06/01/2026 | OCTOBER 2025 COUNCILLOR SUPERANNUATION | 53.73 |
| DD23375.1 | 09/01/2026 | AUSTRALIAN SUPER | 309.54 |
| INV COUNCILLORS NOV 2025 | 09/01/2026 | NOVEMBER 2025 COUNCILLOR SUPERANNUATION | 309.54 |
| DD23375.2 | 09/01/2026 | AWARE SUPER | 238.72 |
| INV COUNCILLORS NOV 2025 | 09/01/2026 | NOVEMBER 2025 COUNCILLOR SUPERANNUATION | 238.72 |
| DD23375.3 | 09/01/2026 | HOST PLUS SUPERANNUATION FUND | 166.55 |
| INV COUNCILLORS NOV 2025 | 09/01/2026 | NOVEMBER 2025 COUNCILLOR SUPERANNUATION | 166.55 |
| DD23376.1 | 09/01/2026 | AUSTRALIAN SUPER | 542.71 |
| INV COUNCILLORS DEC 2025 | 09/01/2026 | DECEMBER 2025 COUNCILLOR SUPERANNUATION | 542.71 |
| DD23376.2 | 09/01/2026 | AWARE SUPER | 333.10 |
| INV COUNCILLORS DEC 2025 | 09/01/2026 | DECEMBER 2025 COUNCILLOR SUPERANNUATION | 333.10 |
| DD23376.3 | 09/01/2026 | HOST PLUS SUPERANNUATION FUND | 166.55 |
| INV COUNCILLORS DEC 2025 | 09/01/2026 | DECEMBER 2025 COUNCILLOR SUPERANNUATION | 166.55 |
| DD23379.1 | 27/01/2026 | HOUSING AUTHORITY | 1,160.00 |
| INV 27012026 | 27/01/2026 | RENT - (REF 41046646) | 1,160.00 |
| DD23380.1 | 27/01/2026 | WATER CORPORATION | 255.07 |
| INV 9018700655 | 27/01/2026 | FLYNN DR, FITZROY LOT 302 RES 36824 FOR 01/01/2026 TO 28/02/2026 | 255.07 |
| DD23383.1 | 23/01/2026 | WESTERN AUSTRALIAN TREASURY CORPORATION | 18,298.70 |
| INV GFEE31122025 | 23/01/2026 | GUARANTEE FEE 31/12/2025 DRFWA AND GENERAL ACCOUNT | 18,298.70 |
| DD23384.1 | 15/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 126.38 |
| INV 107820 | 15/01/2026 | UNIT A/84 DURACK ST, CABBALLIN FOR 25/10/2025 TO 24/12/2025 | 126.38 |
| DD23384.2 | 23/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 22,119.61 |

| | | | |
|------------------|-------------------|---|------------------|
| INV 166519 | 23/01/2026 | ASHLEY ST, DERBY FOR 04/12/2025 TO 06/01/2026 | 6,989.81 |
| INV 172452 | 23/01/2026 | LOT 199 FORREST RD, FX FOR 04/12/2025 TO 06/01/2026 | 6,735.96 |
| INV 312249 | 23/01/2026 | LOT 143 DERBY HIGHWAY FOR 04/12/2025 TO 06/01/2026 | 4,905.60 |
| INV 321183 | 23/01/2026 | 30 CLARENDON ST, DERBY FOR 04/12/2025 TO 06/01/2026 | 3,488.24 |
| DD23384.3 | 20/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 21,670.24 |
| INV 220780 | 20/01/2026 | 913 STREETLIGHTS FOR 01/12/2025 TO 31/12/2025 | 21,670.24 |
| DD23384.4 | 22/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 1,964.29 |
| INV 333902 | 22/01/2026 | 24 LOCH ST, DERBY FOR 03/12/2025 TO 05/01/2026 | 1,568.37 |
| INV 424950 | 22/01/2026 | LOT 26818 WHARF RD, DERBY FOR 03/12/2025 TO 05/01/2026 | 323.54 |
| INV 517343 | 22/01/2026 | LOC 26818 WHARF RD, DERBY FOR 03/12/2025 TO 05/01/2026 | 72.38 |
| DD23395.1 | 13/01/2026 | TELSTRA LIMITED | 74.94 |
| INV 1718873800 | 13/01/2026 | SERVICES AND EQUIPMENT RENTAL TO 19/01/2026 | 74.94 |
| DD23395.2 | 27/01/2026 | TELSTRA LIMITED | 13,025.84 |
| INV 0463459000 | 27/01/2026 | MAIN LINE BILLING - JANUARY 2026 | 13,025.84 |
| DD23396.1 | 23/01/2026 | TELSTRA LIMITED | 947.03 |
| INV 4174249435 | 23/01/2026 | MOBILE PHONE SERVICES - JANUARY 2026 | 947.03 |
| DD23396.2 | 21/01/2026 | TELSTRA LIMITED | 40.00 |
| INV 4275260919 | 21/01/2026 | MOBILE SERVICE - JANUARY 2026 | 40.00 |
| DD23397.1 | 16/01/2026 | TELSTRA LIMITED | 495.00 |
| INV 4275260810 | 16/01/2026 | SATELLITE BILLING - JANUARY 2026 | 495.00 |
| DD23398.1 | 29/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 1,027.20 |
| INV 198764 | 29/01/2026 | LOT 128 GREAT NORTHERN HIGHWAY, FX FOR 09/12/2025 TO 09/01/2026 | 1,027.20 |
| DD23398.2 | 30/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 3,301.82 |
| INV 563394 | 30/01/2026 | UNIT A/5 SPINIFEX CT, FX FOR 11/11/2025 TO 12/01/2026 | 1,385.15 |
| INV 563395 | 30/01/2026 | UNIT B/5 SPINIFEX CT, FX FOR 12/11/2025 TO 12/01/2026 | 979.98 |
| INV 163546 | 30/01/2026 | LOT 32 AIRPORT RD, FX FOR 12/11/2025 TO 12/01/2026 | 728.46 |
| INV 163224 | 30/01/2026 | LOT 99999 FALLON RD, FX FOR 11/11/2025 TO 12/01/2026 | 208.23 |
| DD23400.1 | 30/01/2026 | WESTERN AUSTRALIAN TREASURY CORPORATION | 15,594.12 |
| INV LOAN | 30/01/2026 | (INTEREST) DISASTER FLOOD DAMAGE CLAIMS AIRSTRIP REFURB | 15,594.12 |
| DD23406.1 | 21/01/2026 | THE SHELL COMPANY OF AUSTRALIA LIMITED | 497.70 |
| INV FUEL - DEC25 | 21/01/2026 | SHELL FUEL - DEC 2025 | 497.70 |
| DD23432.1 | 08/01/2026 | ANZ COMMERCIAL CARD SERVICES CENTRE | 9,996.28 |
| INV ANZ LAR | 08/01/2026 | CREDIT CARD FOR 13/11/2025 TO 14/12/2025 | 8,713.68 |
| INV ANZ WNE | 08/01/2026 | CREDIT CARD FOR 13/11/2025 TO 14/12/2025 | 250.00 |
| INV ANZ JBZ | 08/01/2026 | CREDIT CARD FOR 13/11/2025 TO 14/12/2025 | 32.60 |

| | | | |
|-------------------|-------------------|--|-----------------|
| INV ANZ LLW | 08/01/2026 | CREDIT CARD FOR 13/11/2025 TO 14/12/2025 | 1,000.00 |
| DD23434.1 | 05/01/2026 | HORIZON POWER - ACCOUNT PAYMENTS | 2,555.79 |
| INV 335373 | 05/01/2026 | 7 MILLARD ST, DERBY FOR 15/10/2025 TO 12/12/2025 | 2,555.79 |
| DD23344.10 | 13/01/2026 | HOST PLUS SUPERANNUATION FUND | 3,312.12 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 450.00 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 2,621.53 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 56.94 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 183.65 |
| DD23344.11 | 13/01/2026 | CFS EDGE SUPER AND PENSION | 1,667.72 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 449.00 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 1,218.72 |
| DD23344.12 | 13/01/2026 | THE EQUISUPER SUPERANNUATION FUND | 1,124.75 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 302.82 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 821.93 |
| DD23344.13 | 13/01/2026 | AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS | 2,562.92 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 362.44 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 2,200.48 |
| DD23344.14 | 13/01/2026 | MLC SUPER NOMINEES PTY LTD | 168.14 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 168.14 |
| DD23344.15 | 13/01/2026 | AUSTRALIAN SUPER | 8,599.71 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 960.64 |
| INV DEDUCTION | 13/01/2026 | PAYROLL DEDUCTION | 435.23 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 7,203.84 |
| DD23344.16 | 13/01/2026 | STUDENT SUPER PROFESSIONAL SUPER | 259.30 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 259.30 |
| DD23344.17 | 13/01/2026 | MLC SUPER FUND | 765.54 |
| INV SUPER | 13/01/2026 | SUPERANNUATION | 765.54 |
| DD23368.10 | 27/01/2026 | HOST PLUS SUPERANNUATION FUND | 3,286.75 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 450.00 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 2,574.67 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 56.94 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 205.14 |
| DD23368.11 | 27/01/2026 | CFS EDGE SUPER AND PENSION | 1,667.72 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 449.00 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 1,218.72 |

| | | | |
|---------------------|-------------------|--|---------------------|
| DD23368.12 | 27/01/2026 | THE EQUISUPER SUPERANNUATION FUND | 1,007.02 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 271.12 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 735.90 |
| DD23368.13 | 27/01/2026 | AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS | 2,470.39 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 362.45 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 2,107.94 |
| DD23368.14 | 27/01/2026 | MLC SUPER NOMINEES PTY LTD | 63.12 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 63.12 |
| DD23368.15 | 27/01/2026 | AUSTRALIAN SUPER | 8,217.01 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 845.26 |
| INV DEDUCTION | 27/01/2026 | PAYROLL DEDUCTION | 435.23 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 6,936.52 |
| DD23368.16 | 27/01/2026 | STUDENT SUPER PROFESSIONAL SUPER | 277.46 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 277.46 |
| DD23368.17 | 27/01/2026 | MLC SUPER FUND | 622.28 |
| INV SUPER | 27/01/2026 | SUPERANNUATION | 622.28 |
| PE13/01/2026 | 13/01/2026 | NET PAY | \$225,030.61 |
| PE27/01/2026 | 27/01/2026 | NET PAY | \$222,466.14 |
| | | TOTAL | \$859,149.96 |

| <p align="center">The Shire Of Derby / West Kimberley ANZ Corporate Credit Card Reconciliation Period Reporting: 13/10/2025 to 12/11/2025</p> | | | | | | | | | |
|--|---------------------------------|-----------|-------------------|-----------|-------------------|----------------|------------------|--|--|
| <p>Card Holder : Tamara Clarkson</p> | | | | | | | | | |
| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments | |
| 12/11/2025 | GM TAXIPAY MASCOT | Y | \$ 58.61 | \$ 5.86 | \$ 64.47 | EX08 | Yes | Ceo travel expense (taxi) hotel to accomodation 8.11.25 | |
| 10/11/2025 | Crown Metropol Perth Burswood | Y | \$ 10.00 | \$ 1.00 | \$ 11.00 | EX08 | Yes | CEO in-room dining (Perth) - Attending LG Professionals Annual State Conference | |
| 10/11/2025 | Crown Metropol Perth Burswood | Y | \$ 181.82 | \$ 18.18 | \$ 200.00 | EX08 | Yes | Employee accomodation bond hold 04.11.25 to 07.11.25 (Perth) - Attending LG Professionals Annual State Conference | |
| 7/11/2025 | DERBY LODGE Derby | Y | \$ 272.73 | \$ 27.27 | \$ 300.00 | 120401090.2100 | Yes | Fitzroy River Council Member accomodation 5.11.25 to 6.11.25 - Council training in Derby | |
| 6/11/2025 | Crown Metropol Perth Burswood | Y | \$ 1,000.00 | \$ 100.00 | \$ 1,100.00 | PC06 | Yes | Employee accomodation 04.11.25 to 07.11.25 (Perth) - Attending LG Professionals Annual State Conference | |
| 5/11/2025 | Crown Metropol Perth Burswood | Y | \$ 1,926.45 | \$ 192.64 | \$ 2,119.09 | EX08 | Yes | Director accomodation 03.11.25 to 07.11.25 (Perth) - Attending LG Professionals Annual State Conference | |
| 5/11/2025 | Crown Metropol Perth Burswood | Y | \$ 1,598.17 | \$ 159.82 | \$ 1,757.99 | EX08 | Yes | CEO accomodation 03.11.25 to 07.11.25 (Perth) - Attending LG Professionals Annual State Conference | |
| 3/11/2025 | DERBY LODGE Derby | Y | \$ 250.00 | \$ 25.00 | \$ 275.00 | 120401090.2100 | Yes | Fitzroy River Council Member accomodation 30.10.25 to 31.10.25 - Ordinary Council Meeting in Derby | |
| 3/11/2025 | Moonlight Bay Suites Broome | Y | \$ 1,411.86 | \$ 141.19 | \$ 1,553.05 | PC06 | Yes | Employee accomodation staying in Broome 26.10.25 to 1.11.25 while attending 5 days training course. | |
| 3/11/2025 | WANEWSDTI Osborne Park | Y | \$ 29.09 | \$ 2.91 | \$ 32.00 | 121402410.2100 | Yes | The West Australian/Sunday Time digital edition subscription 1.11.25 to 28.11.25. | |
| 3/11/2025 | CLARK POOLS AND SPAS BROOME | Y | \$ 99.09 | \$ 9.91 | \$ 109.00 | BM006 | Yes | Monthly pool maintenance for Shire provided housing. | |
| 3/11/2025 | CLARK POOLS AND SPAS BROOME | N | \$ 1.91 | 0 | \$ 1.91 | BM006 | Yes | Monthly pool maintenance for Shire provided housing. | |
| 31/10/2025 | STARLINK INTERNET Sydney | Y | \$ 98.18 | \$ 9.82 | \$ 108.00 | 121402190.2100 | Yes | Additional WIFI required for Derby Administration Building 28.09.25 - 28.10.25. | |
| 29/10/2025 | STARLINK INTERNET Sydney | Y | \$ 379.09 | \$ 37.91 | \$ 417.00 | 121402190.2100 | Yes | WIFI subscription for FX SDWK buildings 27.09.25 - 27.10.25. | |
| 27/10/2025 | Intuit Mailchimp Sydney | N | \$ 69.83 | 0 | \$ 69.83 | 121402200.2100 | Yes | Shire email direct marketing client monthly subscription (essential plan). | |
| 27/10/2025 | STARLINK INTERNET Sydney | Y | \$ 505.45 | \$ 50.55 | \$ 556.00 | 121402190.2100 | Yes | WIFI subscription for FX and Derby SDWK buildings 23.09.25 - 23.10.25. | |
| 23/10/2025 | DERBY LODGE Derby | Y | \$ 250.00 | \$ 25.00 | \$ 275.00 | 120401090.2100 | Yes | Fitzroy River Council Member accomodation 20.10.25 to 21.10.25 - Special Council Meeting in Derby. | |
| 23/10/2025 | DERBY LODGE Derby | Y | \$ 250.00 | \$ 25.00 | \$ 275.00 | 120401090.2100 | Yes | Fitzroy River Council Member accomodation 20.10.25 to 21.10.25 - Special Council Meeting in Derby. | |
| 17/10/2025 | WOOLWORTHS/131-135 LOCH S DERBY | Y | \$ 37.82 | \$ 3.78 | \$ 41.60 | EP0025 | Yes | Elections employee non-alcoholic refreshments. | |
| 17/10/2025 | WOOLWORTHS/131-135 LOCH S DERBY | F | \$ 8.00 | 0 | \$ 8.00 | EP0025 | Yes | Elections employee non-alcoholic refreshments. | |
| 15/10/2025 | AIRNORTH MARRARA | Y | \$ 606.67 | \$ 60.67 | \$ 667.34 | 120401520.2100 | Yes | Commissioner travel Kununurra to Broome and return 17.10.25 to 21.10.2025 - Shire duties including 22.10.25 Special Council Meeting. | |
| 13/10/2025 | OAKS BROOME HOTEL BROOME | Y | \$ 1,240.15 | \$ 124.01 | \$ 1,364.16 | PC06 | Yes | Employee accomodation 6.10.25 to 10.10.25 - attending Kimberley Aboriginal Women's Leadership Roundtable. | |
| | | | | | \$ | 10,905.44 | | | |
| <p>Card Holder Declaration: I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley Tamara Clarkson Chief Executive Officer</p> <p align="right">  12/02/2026 Date</p> | | | | | | | | | |

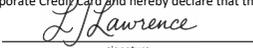
| <p>Card Holder : Wayne Neate</p> | | | | | | | | | |
|--|---------------------------------|-----------|-------------------|----------|-------------------|---------|------------------|---|--|
| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments | |
| 31/10/2025 | SP REMOTE PRO CAPALABA | Y | \$ 500.00 | \$ 50.00 | \$ 550.00 | BM094 | Yes | 10x gate remotes for shire provided accomodation. Should any previous remotes fail. | |
| 27/10/2025 | WOOLWORTHS/131-135 LOCH S DERBY | Y | \$ 39.86 | \$ 3.99 | \$ 43.85 | EP0025 | Yes | Catering items for employee farewell morning tea. | |
| 27/10/2025 | WOOLWORTHS/131-135 LOCH S DERBY | F | \$ 25.75 | 0 | \$ 25.75 | EP0025 | Yes | Catering items for employee farewell morning tea. | |
| | | | | | TOTAL \$ | 619.60 | | | |
| <p>Card Holder Declaration: I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley Wayne Neate Director of Technical & Development Services</p> <p align="right">  12/02/2026 Date</p> | | | | | | | | | |

| Card Holder : Jill Brazil | | | | | | | | | |
|---------------------------|----------------------------|-----------|-------------------|----------|-------------------|----------------|------------------|---|--|
| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments | |
| 27/10/2025 | ALLVOLTS POWR SOLU BROOME | Y | \$ 403.64 | \$ 40.36 | \$ 444.00 | 121404110.2100 | Yes | 12v 9AH VLRA Drypower Batteries - spare for UPS systems. | |
| 24/10/2025 | APPLE.COM/BILL SYDNEY | Y | \$ 36.81 | \$ 3.68 | \$ 40.49 | 193101010 | Yes | Subscription charge | |
| 17/10/2025 | BIRTHDEATHSMARRIAGES PERTH | N | \$ 35.00 | 0 | \$ 35.00 | 121402850.2100 | Yes | Dept recovery expense - confirmation of property owner death. | |
| | | | TOTAL \$ | | 519.49 | | | | |

Card Holder Declaration:
 I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley
 Jill Brazil
 Director Corporate Services

 signature
 12/02/2026
 Date

| Card Holder : Luke Lawrence | | | | | | | | | |
|-----------------------------|---------------------------|-----------|-------------------|----------|-------------------|---------|------------------|---|--|
| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments | |
| 12/11/2025 | Military Shop 61261232908 | Y | \$ 614.94 | \$ 61.49 | \$ 676.43 | EP0003 | Yes | Derby ANZAC and Remembrance Day services - reusable wreaths and poppies | |
| | | | TOTAL \$ | | 676.43 | | | | |

Card Holder Declaration:
 I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley
 Luke Lawrence
 Director Community Development

 signature
 12/02/2026
 Date

TOTAL PURCHASES FOR ABOVE STATED PERIOD \$ 12,720.96
PAYMENTS AND OTHER CREDITS \$ -
INTEREST CHARGES \$ -
CLOSING BALANCE \$ 12,720.96

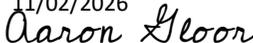
Procurement Approval

Name Tamara Clarkson
 Position Chief Executive Officer
 Date 12/02/2026
 Signature 

Reconciliation Processed

Name Ashlee Doust
 Position Accounts Payable Officer
 Date 11/02/2026
 Signature 

Reconciliation Certified

Name Aaron Gloor
 Position Senior Finance Officer
 Date 11/02/2026
 Signature 

**The Shire Of Derby / West Kimberley
ANZ Corporate Credit Card Reconciliation
Period Reporting: 13/11/2025 to 14/12/2025**

Card Holder : Tamara Clarkson

| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments |
|-----------------|---|-----------|-------------------|-----------|-------------------|----------------|------------------|---|
| 12/12/2025 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 548.64 | \$ 54.86 | \$ 603.50 | EX08 | Yes | CEO flight (Perth) 29.01.26 to 31.01.26 for WAEC court hearing |
| 11/12/2025 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 548.64 | \$ 54.86 | \$ 603.50 | EX08 | Yes | CEO flight (Perth) 18.01.26 to 22.01.26 for appointments/meetings inc. CEO mentor program (Waroona), Lotterywest, AGX and DFES |
| 8/12/2025 | AUSSIE FENCING OSBORNE PARK | Y | \$ 5,021.55 | \$ 502.15 | \$ 5,523.70 | OC054 | Yes | Youth Centre skate park bore fencing materials - Aussie Fencing (Perth supplier) required up-front payment. Alternate supplier used due to nationwide shortage of palisade. |
| 2/12/2025 | WANEWSDTI Osborne Park | Y | \$ 29.09 | \$ 2.91 | \$ 32.00 | 121402410.2100 | Yes | The West Australian/Sunday Times digital edition subscription 27.12.25 to 23.01.25 |
| 1/12/2025 | STARLINK INTERNET Sydney | Y | \$ 98.18 | \$ 9.82 | \$ 108.00 | 121402190.2100 | Yes | Additional WIFI required for Derby Administration Building 28.11.25 - 28.12.25. |
| 1/12/2025 | FITZROY RIVER LODGE PTY L FITZROY CROSS | Y | \$ 520.42 | \$ 52.04 | \$ 572.46 | 120401090.2100 | Yes | President hotel accommodation (Fitzroy Crossing) 27.11.25 to 28.11.25 for Ordinary Council Meeting 27.11.25 and subsequent community meetings. |
| 1/12/2025 | STARLINK INTERNET Sydney | Y | \$ 379.09 | \$ 37.91 | \$ 417.00 | 121402190.2100 | Yes | WIFI subscription for FX SDWK buildings 27.11.25 to 27.12.25 |
| 25/11/2025 | STARLINK INTERNET Sydney | Y | \$ 505.45 | \$ 50.55 | \$ 556.00 | 121402190.2100 | Yes | WIFI subscription for FX and Derby SDWK buildings 23.11.25 - 23.12.25. |
| 25/11/2025 | Intuit Mailchimp Sydney | N | \$ 70.46 | 0 | \$ 70.46 | 121402200.2100 | Yes | Shire email direct marketing client monthly subscription (essential plan). |
| 24/11/2025 | WOOLWORTHS/131-135 LOCH S DERBY | Y | \$ 77.27 | \$ 7.73 | \$ 85.00 | 121402150.2100 | Yes | 10x A4 Copy Paper 500pk due to supplier order delay. |
| 24/11/2025 | WOOLWORTHS/131-135 LOCH S DERBY | Y | \$ 33.85 | \$ 3.38 | \$ 37.23 | 120401870.2100 | Yes | Council Chambers refreshments stock (non-alcoholic) |
| 24/11/2025 | WOOLWORTHS/131-135 LOCH S DERBY | F | \$ 24.70 | 0 | \$ 24.70 | 120401870.2100 | Yes | Council Chambers refreshments stock (non-alcoholic) |
| 17/11/2025 | BROOME INTERNATIONAL A BENTLEY | Y | \$ 18.18 | \$ 1.82 | \$ 20.00 | EX08 | Yes | CEO parking 13.11.25 travelling to Broome for KRG meeting and Director airport drop off. |
| 17/11/2025 | SHIRE OF DERBY WEST KI DERBY | F | \$ 38.80 | 0 | \$ 38.80 | 121404160.2101 | Yes | The 7KW plates are being swapped to vehicle 11GE-621, as the vehicle currently displaying the 7KW plates is being sent to auction. |
| 17/11/2025 | POST DERBY LPO DERBY | Y | \$ 6.68 | \$ 0.67 | \$ 7.35 | EP0025 | Yes | 1x greetings cards for employee farewells/milestones/condolences + postage stamps |
| 14/11/2025 | WOOLWORTHS/131-135 LOCH S DERBY | Y | \$ 12.71 | \$ 1.27 | \$ 13.98 | EP0025 | Yes | 2x greetings cards for employee farewells/milestones/condolences |
| TOTAL \$ | | | | | 8,713.68 | | | |

Card Holder Declaration:
I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley
 Tamara Clarkson
 Chief Executive Officer

 12/02/2026
 Date

Card Holder : Jill Brazil

| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments |
|-----------------|-------------------------|-----------|-------------------|-----|-------------------|----------------|------------------|--|
| 17/11/2025 | LANDGATE MIDLAND | N | \$ 32.60 | 0 | \$ 32.60 | 120301130.2100 | Yes | Certificate of Title 1709/568, 5 Deleware Street, DERBY 6728 |
| TOTAL \$ | | | | | 32.60 | | | |

Card Holder Declaration:
I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley
 Jill Brazil
 Director Corporate Services

 12/02/2026
 Date

Card Holder : Luke Lawrence

| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments |
|-----------------|-----------------------------|-----------|-------------------|----------|-------------------|---------|------------------|---|
| 5/12/2025 | DERBY SPORTSMENS CLUB Derby | Y | \$ 897.27 | \$ 89.73 | \$ 987.00 | EP0022 | Yes | Refreshments contribution for Thank A Volunteer event held 03.12.2025 |
| 5/12/2025 | DERBY SPORTSMENS CLUB Derby | F | \$ 13.00 | 0 | \$ 13.00 | EP0022 | Yes | Refreshments contribution for Thank A Volunteer event held 03.12.2025 |
| TOTAL \$ | | | | | 1,000.00 | | | |

Card Holder Declaration:
I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley
 Luke Lawrence
 Director Community Development

 12/02/2026
 Date

| Card Holder : Wayne Neate | | | | | | | | | |
|---------------------------|-------------------------|------------|-----------|-------------------|----------|-------------------|---------|------------------|---|
| Date | Transaction Description | | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments |
| 24/11/2025 | MITRE 10 | HEATHERTON | Y | \$ 227.27 | \$ 22.73 | \$ 250.00 | EP0025 | Yes | \$250 gift voucher for departing employee |
| | | | | TOTAL | \$ | 250.00 | | | |

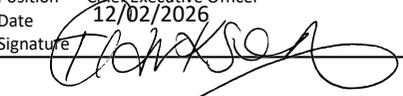
Card Holder Declaration:
 I, as the card holder, am responsible for all transactions on my Corporate Credit Card and hereby declare that the expenditure detailed on this statement was approved for work related purposes in accordance with the Transaction Card Policy and Procurement Policy of the Shire of Derby/West Kimberley
 Wayne Neate
 Director Infrastructure


 Signature

12/02/2026
 Date

TOTAL PURCHASES FOR ABOVE STATED PERIOD \$ 9,996.28
 PAYMENTS AND OTHER CREDITS \$ -
 INTEREST CHARGES \$ -
 CLOSING BALANCE \$ 9,996.28

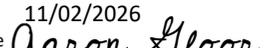
Procurement Approval

Name Tamara Clarkson
 Position Chief Executive Officer
 Date 12/02/2026
 Signature 

Reconciliation Processed

Name Ashlee Doust
 Position Accounts Payable Officer
 Date 11/02/2026
 Signature 

Reconciliation Certified

Name Aaron Gloor
 Position Senior Finance Officer
 Date 11/02/2026
 Signature 

16 COMMUNITY SERVICES

Nil.

17 DEVELOPMENT SERVICES

Nil.

At 6:11pm Jill Brazil and Luke Lawrence left the meeting and did not return.

18 INFRASTRUCTURE

18.1 OLD CROSSING - FITZROY CROSSING

File Number: 8155

Author: Wayne Neate, Director Technical and Development Services

Responsible Officer: Tamara Clarkson, Chief Executive Officer

Authority/Discretion: Administrative

SUMMARY

This item is for Council to consider and agree to a course of action for the bridge, referred to as Old Crossing (Old Crossing) in Fitzroy Crossing. It will be recommended to undertake consultation with Bunuba and Gooniyandi as the Native Title holders on each side of the river and the wider community to determine the future of the 'Old Crossing' noting it may be beyond the existing and future financial means of Council to return it to its former functional use.

DISCLOSURE OF ANY INTEREST

Nil by Author, and Responsible Officer.

BACKGROUND

The Old Crossing was originally built in 1935 (lower deck) with the upper deck being added in 1958 to service the town and towns further north of Fitzroy Crossing until the 1970's when the Great Northern Highway was realigned across the current bridges. A comprehensive heritage report on the crossing was undertaken in 2005 which showed the Shire of Derby/West Kimberley (Shire) first listed the structure in its inventory in 1996 and then on the 7 January 2000 it was permanently listed as a heritage item on the register of heritage places by the Heritage Council of Western Australia.

This listing requires that any maintenance work being carried out on the crossing use methods similar to those used at the initial time of construction. This requirement increases the costs of any maintenance that is to be undertaken.

A concise timeline of events for the Old Crossing in Fitzroy Crossing is as follows:

- 1935 Original crossing built (lower deck) and was designed to be used by vehicles no larger than 10 tonnes
- 1958 The current deck (upper deck) was built and was designed for a maximum drive axle weight of 7.2 tonnes
- 1970 Great Northern Highway realigned and new bridges constructed
- 1996 Shire lists the low-level crossing on its municipal inventory
- 1996 – 2016 little if any maintenance occurred on the crossing – reasons unknown
- January 2000 listed as a heritage item on the register of heritage places by the Heritage Council of Western Australia
- 2005 Heritage report undertaken

- March 2016 – Shire officers inspect low level crossing – crossing temporarily closed
- August 2016 Engineering report undertaken – Merit Engineers
- October 2016 – Application to Western Australian Grants Commission and Main Roads Western Australia (MRWA) – Bridges Special Project Grant \$525,000 for risk and engineering assessment – Unsuccessful
- November 2016 – report to Council – Minute 135/2016 – close to vehicles over 4 tonnes and expedite an insurance risk assessment
- December and January – Advertised closure of low-level crossing to vehicles over 4 tonnes. No records of objections to its closure
- 2017 – 2018 Chief Executive Officer advised that the crossing should remain closed to all traffic
- No risk assessment has been undertaken since 2016.

At its meeting held 24 November 2016 (135/2016), Council resolved the below:

OFFICER RECOMMENDATION:

That Council note the continued closure of the Low Level Crossing in Fitzroy Crossing to all vehicular traffic until a comprehensive safety and risk assessment is carried out and a detailed structural report with recommendations regarding future accessibility is presented to Council for consideration.

COUNCIL DECISION:

MINUTE NO. 135/2016

Moved: Cr C Kloss Seconded: Cr A Twaddle

That Council guide the CEO to do whatever practicable to maintain the Low Level Crossing in Fitzroy Crossing open to vehicles under 4 tonne and to expedite an insurance risk assessment.

CARRIED 6/0

Advice Note:

Noting the normal seasonal closure due to the wet season.

Reason for Change to Officer Recommendation:

An update was provided from the CEO post discussions with Council's Insurers since the report was prepared.

At its meeting 25 June 2020 (111/20), Council further resolved to keep access to the banks of the river but keeping vehicles from accessing the Old Crossing:

RESOLUTION 111/20**Moved: Cr Geoff Davis****Seconded: Cr Paul White****That Council;**

- 1. Include the Fitzroy Crossing Low Level Crossing in the Road Maintenance Strategy 2020-25 with updated pricing for the risk assessment and upgrade works.**
- 2. Close the Fitzroy Crossing Low Level Crossing to all traffic and advertise the decision as per the requirements of the Local Government Act 1995.**
- 3. Instruct Officers to investigate feasible options to close the Fitzroy Crossing Low Level Crossing to traffic but allow access to the banks of the Fitzroy River.**

- 4. Instruct officers to investigate alternative sources of funding for the Low Level Crossing.**

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 9/0

Shire allowed access to the river bed and advertised the decision to close the Old Crossing.

Officers were working towards potential funding or other uses for the Old Crossing when in 2023, Ex TC Ellie occurred causing extensive rainfall and flooding.

The extensive amount of damage to infrastructure due to the flooding substantially damaged the southern approach (Yurabi Road) to the Old Crossing. The aerial view of the Old Crossing (Attachment 1) taken in June 2023 with the causeway constructed on the down river side of the Old Crossing and shows the damage.

At its meeting held 29 August 2024 (110/24), Council resolved the following:

RESOLUTION 110/24

Moved: Cr Paul Bickerton
Seconded: Cr Wayne Foley

That Council not reinstate the southern approach from Yurabi Road in the immediate future and instruct the Chief Executive officer to;

- 1. Undertake observations of the southern approach river bank to see if any further erosion or river course changes take place over the next two wet seasons;**
- 2. Instruct officers to allow traffic on the northern approach access to the river bed and sand bars as per previous practice and;**
- 3. Instruct officers to investigate funding sources for the low-level crossing in both its historical use and as a future tourism attraction.**

In Favour: Crs Peter McCumstie, Geoff Haerewa, Brett Angwin, Paul Bickerton, Wayne Foley, Kerrissa O'Meara, and Andrew Twaddle

Against: Cr Geoff Davis

CARRIED 7/1

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

No specific budget allocation for works at the Old Crossing exists. The works undertaken are designed to keep the approach to the northern (Darlungunaya) side of the river open after each wet season to allow access to the sand bar and river for recreational purposes. These costs are absorbed into the operational maintenance budget each year.

Dependant on the decision of Council, design will be undertaken to determine any requirements for future budgets dependant on the approach taken by the Council and community. At this stage there are no proposed costs included for the project.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.3 Effective Communication | 1.3.2 Listen to and respond to the needs of our communities |
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |
| 4. Environment | 4.3 Sustainability | 4.3.1 Commit to sustainable environmental practices |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|-----------------------|--------------------|----------------------|--|
| <p>Financial:</p> <p>There is large risk that the repairs and maintenance of the Old Crossing will become a financial burden to Council if wanting to open it to vehicle traffic</p> | <p>Almost Certain</p> | <p>Severe</p> | <p>Extreme</p> | <p>Council carefully consider its approach to the Old Crossing noting it may never be used in its former capacity.</p> |
| <p>Reputation:</p> <p>If no access is provided there is a risk that the general populace will become vocal about the issue of access to the river.</p> | <p>Likely</p> | <p>Major</p> | <p>High</p> | <p>Allow access to at least one approach to the river to allow some connectivity for the people of Fitzroy Crossing.</p> |

CONSULTATION

Main Roads Western Australia (MRWA), in particular the Bridge Team.

Future consultation will occur with Bunuba and Gooniyandi representatives as the Native Title holders on each side of the river, and the wider community.

COMMENT

The Bridge Team of MRWA have provided a report (Attachment 2) which outlines the ‘Old Crossing’ in great detail. The summary of the findings are as follows:

- The current load rating of the structure is unknown
- It will be extremely difficult to receive funding due to competitive nature of bridge funding – the Old Crossing will always be seen as a low priority
- To restore the crossing to vehicle access will be the highest cost option
- Noting there has been further damage post the 2024 wet season and the general integrity of the structure may be significantly compromised.

The Bridge Team discussed the options listed under the BG&E - Kimberley Region Structures Concept Designs for Bridge 0815 (Old Crossing) which is included as Attachment 3. This report details options such as undertaking work to allow the Old Crossing back to take traffic, pedestrians, or be left as a monument or demolished, that may be considered by the Shire moving forward. It must be noted however that this report was produced in 2021 prior to the flooding and all costings would need to be revisited.

For further information Attachment 4 is the construction detail of Old Crossing and Attachment 5 is the previous structural report undertaken in 2017. These two documents provide context around why the Old Crossing was closed prior to the 2023 floods and shows the detail and complexity of the structure that is currently under scrutiny.

A study was conducted by the University of Western Australia along a portion of the Fitzroy River 15km downstream of Danggu Gorge which included the Fitzroy Crossing Townsite. This study was commissioned by the Department of Water and Environmental Regulation (DWER), Attachment 6. The report shows erosion that has occurred on the river since photos have been taken of the area and especially the erosion that occurred in the 2023 Floods. The report also uses scientific methods to predict further areas along the river that will be subject to significant erosion. In relation to the Old Crossing (page 55 and 56 of the report). It labels the bank where the southern approach used to be as a high erosion area and an area that will require further monitoring.

With the information available to the Shire at this time, demonstrates that there is a significant amount of work still required to allow vehicles onto the Old Crossing and that this body of work will take significant funds with limited opportunity for external funding. The realisation that the Old Crossing may never reach its former glory as a vehicle crossing point but more as a pedestrian area or monument to days gone by.

Both of these options require investigation and include consultation with community including Bunuba and Gooniyandi representatives to determine what the future of the old crossing would look like.

It is proposed that the following actions occur:

- Maintain access to the northern sandbar for recreational purposes of local residents, as per previous recommendations.
- Due to the cost involved, cease opportunity for vehicle traffic over the Old Crossing.
- Undertake consultation with community, Bunuba and Gooniyandi regarding the future of the crossing.
- Once that consultation has occurred that a further report be bought back to Council to explore the future use.

This proposal will form the base of the recommendation to Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Attachment 1 - Low-Level Crossing - June 2023** [↓](#) 
2. **Attachment 2 - MRWA Bridge report** [↓](#) 
3. **Attachment 3 - BG&E Proposed Asset Strategy** [↓](#) 
4. **Attachment 4 - Construction detail** [↓](#) 
5. **Attachment 5 - 2017 Structural report** [↓](#) 
6. **Attachment 6 - DWER - Erosion Study** [↓](#) 

RESOLUTION 14/26**Moved: Trish Gault****Seconded: Laurie Shaw****That Council:**

1. **AGREES** to maintain the northern access point of Old Crossing as means to allow people to recreate on the river sand bars located in the area;
2. **CEASES** any further work to reinstate the Old Crossing to vehicle traffic noting the costs are prohibitive to ensure the structural integrity of the crossing; and
3. **DIRECTS** the Chief Executive Officer to:
 - a) undertake consultation with the community, Bunuba and Gooniyandi to explore future opportunities for the crossing;
 - b) continue to explore opportunities for funding following community consultation; and
 - c) present to Council a business case with financials following community consultation.

In Favour: Peter McCumstie, Kerrissa O'Meara, Adam Cornish, Trish Gault, Eliot Money, Val Ross, Laurie Shaw and Leah Umbagai

Against: Nil

CARRIED 8/0





Bridge 815 Yurabi Rd Over Fitzroy River (Old Fitzroy Crossing) Condition Report

October 2025



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Document Control

| | |
|------------------------|-------------------------------|
| Prepared by | Sam Joncour |
| Authorised by | Robert Barnsley |
| Prepared for | Shire of Derby West Kimberley |
| Document number | D25#394423 |
| Issue Date | October 2025 |

Amendments

| Revision Number | Revision Date | Description of Key Changes | Section / Page No. |
|-----------------|---------------|----------------------------|--------------------|
| 0 | October 2025 | Original Issue | All |



Introduction

Bridge No. 815, located on Yurabi Road (the former alignment of the Great Northern Highway), spans the Fitzroy River approximately 4 km upstream from the current highway crossing in the town of Fitzroy Crossing. The bridge was first built in 1935 and later widened in 1961. It was eventually bypassed in 1975 when the Great Northern Highway was realigned. Following this, ownership of the structure was transferred from Main Roads WA to the Shire of Derby-West Kimberley.

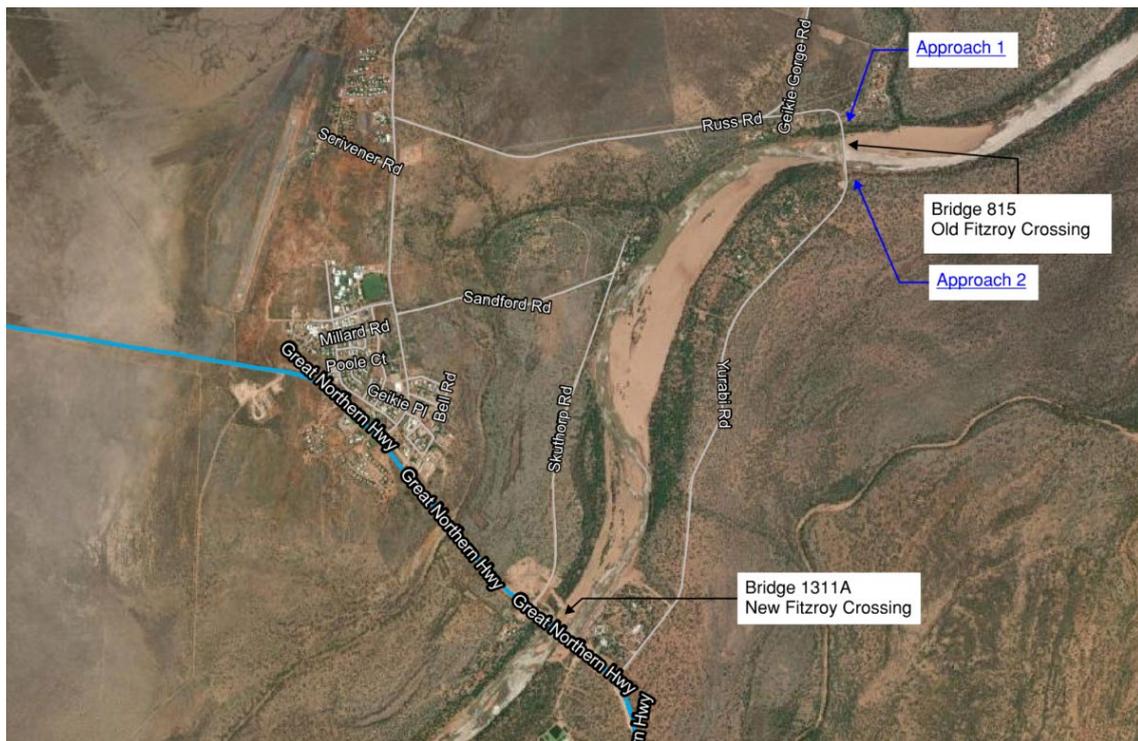


Figure 1 - Bridge Location Map

The bridge was adopted within Category 1 of the Shire of Derby West Kimberley’s Municipal Inventory in December 1995 and included on the State Register of Heritage Places in January 2000. The structure carries significant European heritage value due to its rich history and importance to the Kimberley Region. Long term asset management strategies for the structure have been discussed for many years, noting considerable concerns regarding the structural condition, load capacity, ability to inspect, and other safety issues. In 2021, a report was developed by BG&E titled “Proposal to Develop Long-Term Asset Management Strategy” (D21#764531).



Figure 2 Bridge 815 - Photo taken in 1968 (State Library of Western Australia - Luly, Evan)

Purpose

This purpose of this report is to discuss the history, current condition, load rating and known safety issues relating to Bridge 815. It is intended to compliment the 2021 BG&E Report (D21#764531), providing additional context following Ex-Tropical Cyclone Ellie and allowing the Shire of Derby West Kimberley to make an informed decision on the long term management strategy for the bridge.

Bridge structure

The original components of the bridge, built in 1935, include simply support concrete slabs spanning between concrete piers and abutments on piled foundations. The bridge catered for a single lane of traffic, with a width between kerbs of 8 ft (2.4m).

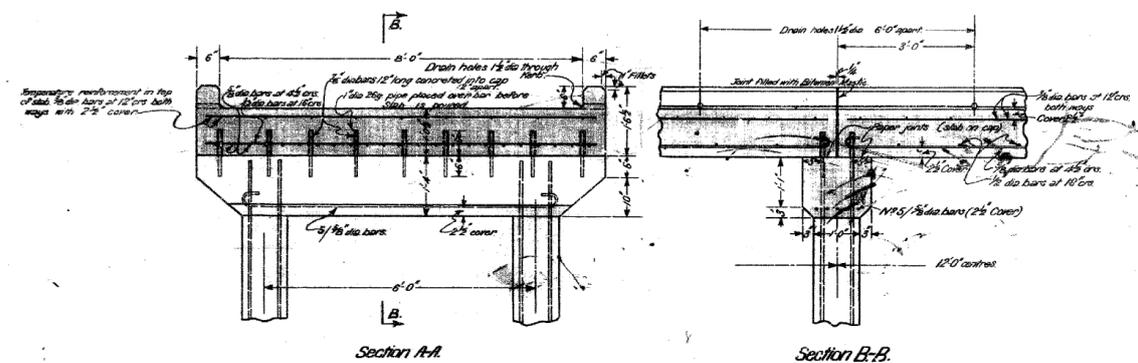


Figure 3 - Cross-section and longitudinal-section at pier locations (original 1935 construction)

The bridge was raised and widened in 1961 by installing new precast concrete units on top of the original structure, increasing the width between kerbs to 12 ft (3.6m). The existing kerbs were cut back to land the new precast units over the deck.

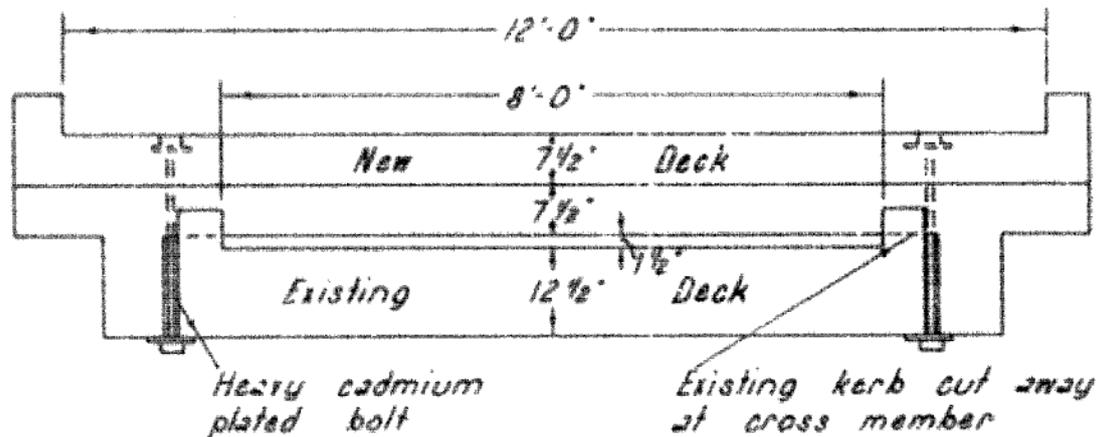


Figure 4 Cross-section of the widened bridge following the 1961 widening works

There are holes in the deck kerbs which may indicate that a barrier of some description was connected to the bridge at one point in time. However, no photos of this have been located.

Recent history

A Conservation Plan was developed by specialist consultants in October 2005 (D20#219837). Recommendations made in this plan included minor repairs and protection to the structure, new signage, flexible markers/delineators and an increased frequency of inspection moving forward. It is not clear whether any works were programmed or completed following this report.

Level 2 inspections of the bridge were completed by Main Roads WA in June 2010 and June 2016. The 2010 report notes that much of the original 1935 structure could not be inspected, due to silting below the bridge. It is noted that concrete defects (chips and cracks) are present throughout the structure, however the bridge appeared structurally sound. The 2016 report concluded similar findings, also noting corrosion to exposed reinforcement in areas of spalled concrete and where the bridge kerbing has failed.



Figure 5 - Photo taken during the June 2016 Level 2 inspections – Span 10 to 18 RHS

A Level 3 investigation was planned for 2018, to be funded partially by Main Roads and the Federal Road Grants Commission. However, the Shire advised that it never received the Federal contribution and the work was not completed.

A scoping inspection was completed in October 2020 by Main Roads WA and BG&E (D21#79842). It was discussed on site and agreed to develop a strategic plan to explore various asset management strategies for the structure. That plan was completed and issued in May 2021 (D21#764531).

In late December 2022, Ex-Tropical Cyclone Ellie brought record flows to the Fitzroy River, which caused devastating damage to infrastructure throughout the region, particularly in the towns of Fitzroy Crossing and Willare. The “new” Fitzroy Crossing Bridge 1311, which was originally built in 1975 to bypass Bridge 815, collapsed during the flooding. The replacement of that bridge was completed throughout 2023, officially opening to traffic on 10th December 2023. The new bridge is now identified as Bridge 1311A.

Following the collapse of Bridge 1311, the Old Fitzroy Crossing Bridge 815 was the only available crossing point of the Fitzroy River. However, it was also badly damaged by Cyclone Ellie. The 3 spans at the Approach 2 end of the bridge were destroyed, as well as the steep approach roads, meaning that vehicles could not cross safely. Towards to Approach 1 end of the bridge, Pier 4 and the adjoining spans also failed under traffic loading. Bridge 815 is currently closed to traffic and would require major repairs to re-open.



Figure 6 - View towards Approach 2 end of the bridge. Spans 50-52 destroyed and rock. Photo taken April 2025.



Figure 7 - View from Approach 1 RHS. Note Spans 3 and 4 have collapsed due to the failure of Pier 4, forming a hinge in the deck. Photo taken in April 2025.



To keep traffic moving and provide access across the river, Main Roads WA constructed a temporary causeway directly beside Bridge 815 on the downstream side. This causeway was removed following completion of Bridge 1311A. It was decided not to attempt repair / restoration of Bridge 815 at the time, due to the complexities involved (refer later sections of this report).



Figure 8 - Temporary causeway constructed downstream of Bridge 815 (now removed), photo taken in October 2023

A meeting was held between Main Roads WA (Sam Joncour) and the Shire of Derby West Kimberley (Wayne Neate and Bhavesh Modi) on 30th April 2024 at the Shire’s offices in Derby. During this meeting, the management of Bridge 815 was discussed. It was agreed that Main Roads WA would issue this report to the Shire, discussing the current condition, load capacity, inspection and safety risks associated with the bridge, allowing the Shire to make an informed decision on the long term asset management strategy.



Bridge condition

As discussed in the previous section, the bridge suffered critical damage during the 2022 floods and has been closed to all traffic since. The remainder of the structure that is still standing is considered to be in poor condition. The parts of the structure that can be inspected (mainly limited to the upper widened portion) are highly weathered, with frequent cracking and spalling of concrete throughout the entirety of the bridge. Exposed concrete reinforcement is corroding, including the bolted connections holding the upper deck down to the original bridge deck. The condition of the original 1935 components of the bridge is largely unknown, as these components are not accessible for inspection.

Significant work was carried out in early 2023 to repair / improve the steep approaches to the bridge, to allow access to the temporary causeway crossing that was utilised throughout 2023 (now removed). It is noted that the approach roads are likely to scour and become damaged again during the next big flood event, unless a significant quantity of rock or alternative protection is installed.

Load rating

Main Roads WA's database indicates that a load rating of the bridge was completed in 1998, however the load rating report and calculations have not been located. This 1998 rating concludes a capacity of 65% T44, which allows for the passage of light vehicles only. It is likely that this load rating does not account for the deteriorated condition of the bridge, and therefore should not be relied upon. The bridge is unique due to the widening completed in 1961. It is essentially a bridge on top of another bridge, which complicates the load rating. Much of the structure cannot be inspected and therefore the condition is unknown, which further increases uncertainty. If the structure is to be re-opened to vehicular traffic in the future, a load rating of the existing components of the bridge would be required as part of the refurbishment design. A thorough Level 3 inspection would be required to inform this new load rating and refurbishment design.

Safety and serviceability

The low and narrow single lane bridge does not feature any guard railing or delineation on the deck to protect motorists from the free edge. Retro-fitting a compliant guard rail system to this bridge is not feasible for two main reasons:

- 1) The original bridge structure has insufficient structural capacity to transfer lateral barrier impact forces into the substructure.
- 2) The bridge is frequently overtopped and flood forces would continuously fail any guardrail system installed.

It is noted that the deck may be submerged for 2 – 5 months of the year, making it unsafe to cross during these periods. Additionally, there is no lighting on or off the bridge, increasing the safety risk to motorists after dark. Non-compliance to speed restrictions may also be a concern in this area.

Link criticality

Main Roads WA understands that, prior to closure, the bridge was mainly utilised by locals as an alternative to the Great Northern Highway crossing. With the recent construction of Bridge 1311A, a two-lane bridge plus footpath just 4 km downstream of Bridge 815, the importance of Bridge 815 as alternative crossing point is considered low.



Funding

While the structure remains functioning as a road bridge, it is eligible for funding on the Bridge Maintenance Program. Projects approved on this program are funded partially by the State and partially by the Local Government Grants Commission. However, this program is unlikely to be suitable for all upgrades required to restore Bridge 815 for vehicular traffic, including protection of the steep approach roads and upgrades to address the safety concerns discussed above.

Potentially, an application could be submitted on the Safer Local Roads and Infrastructure Program. Successful projects on this program receive federal funding for 50% of the overall budget (or up to \$5m, whichever is less). The Shire would be required to fund the remaining 50% of the budget, which may be difficult given the lack of funding that the Shire typically receives.

Both programs mentioned above are competitive and funding allocation is decided based on the relative priority of the submissions. Given the recent construction of Bridge 1311A carrying Great Northern Highway over Fitzroy River very close-by to Bridge 815, it may be difficult to compete against other high priority projects across the state and the country. Main Roads is not currently aware of any suitable funding programs which specifically support heritage listed assets.

Community Expectations

As mentioned previously in the report, in early 2023 a single lane temporary causeway was constructed beside Bridge 815 on the downstream side. Prior to the causeway being constructed consultation and ultimately approval was required from the native title holders, Bunuba traditional owners for the northern side of the Fitzroy River & Gooniyandi traditional owners for the southern side. It's worth noting that Darlgunaya Aboriginal community is near Bridge 815.

During this consultation, which was typically undertaken with each traditional owner group separately (as requested by the groups), the significance of Bridge 815 was raised. Key points raised (which were not universal) are:

1. Bridge 815 was European heritage listed and had limited historical value to local people
2. A sand bar upstream of Bridge 815 and accessed (by foot and vehicle) via Approach 1 was important for recreational purposes
3. The existing Bridge 815 structure itself served as a fishing point
4. The community was not consulted prior to the formal closing of Bridge 815 by the Shire of Derby-West Kimberley. It was quoted that a string of safety incidents may have led to the closing of the bridge
5. The importance of Bridge 815 was highlighted as a short-cut across the Fitzroy River
6. Bridge 815 was recognised as a point of interest for tourists

Should any works on either Bridge 815 or its approaches be contemplated it's highly recommended that consultation be undertaken with both the community and the traditional owners.



Conclusion

There are several options for the Shire to consider regarding the long term management of the bridge, all of which are discussed in detail within the 2021 BG&E report titled "Proposal to Develop Long-Term Asset Management Strategy" (D21#764531). To supplement the BG&E report, this report provides guidance on the current condition, load rating and safety risks associated with the bridge to allow the Shire to make an informed decision.

In terms of retaining the maximum heritage value of the asset, restoration for vehicular traffic would be preferred. However, this is the highest cost option and the priority should be carefully considered. Requirements would include the below as a minimum:

- 1) Level 3 investigation, confirming the current condition and material properties for load rating and design
- 2) Restoration design / feasibility report, including a load rating of the existing structure
- 3) Replacement of the failed spans and repairs to all other spans. Potentially strengthening of the existing structure will also be required.
- 4) Protection of the steep approach roads from scouring

It should be noted that the original bridge structure is currently 90 years old. It is likely that deterioration of the concrete will accelerate given its age and frequent maintenance may be required even after the restorative works are completed. It should also be noted that operational risks will still remain following the above works, including the narrow width, lack of guardrail, lack of street lighting and frequent overtopping.



Kimberley Region Structures Concept Designs

Bridge 0815 Yurabi Rd over Fitzroy River

Proposal to Develop Long-Term Asset Management Strategy



FOR / Structural Engineering Services

CLIENT / Main Roads WA

DOCUMENT NO / BGE-P0205-REP-S-0001 REV / 0 DATE / 11/05/2021

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| Document Control | | | | | |
|------------------|------------|------------------------------------|----------|----------|----------|
| Revision | Date | Description | Prepared | Reviewed | Approved |
| A | 05/05/2021 | Issued for internal review | PJC | ES | ES |
| 0 | 11/05/2021 | Issued to Main Roads WA for review | PJC | ES | ES |

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1 INTRODUCTION

1.1 General

Bridge No. 0815 is located on Yurabi Road (the old Great Northern Highway alignment) crossing the Fitzroy River, approximately 4 km upstream of the current highway crossing within the town of Fitzroy Crossing. The bridge is now owned and managed by the Shire of Derby-West Kimberley (SDWK).

The bridge location details are shown in Table 1 and Figure 1 below.

Table 1 – Bridge Asset Location

| Road Name | Road Number | Bridge No. | SLK | Crossing |
|-------------|-------------|------------|------|---------------|
| Yurabi Road | 0164 | 0815 | 4.20 | Fitzroy River |

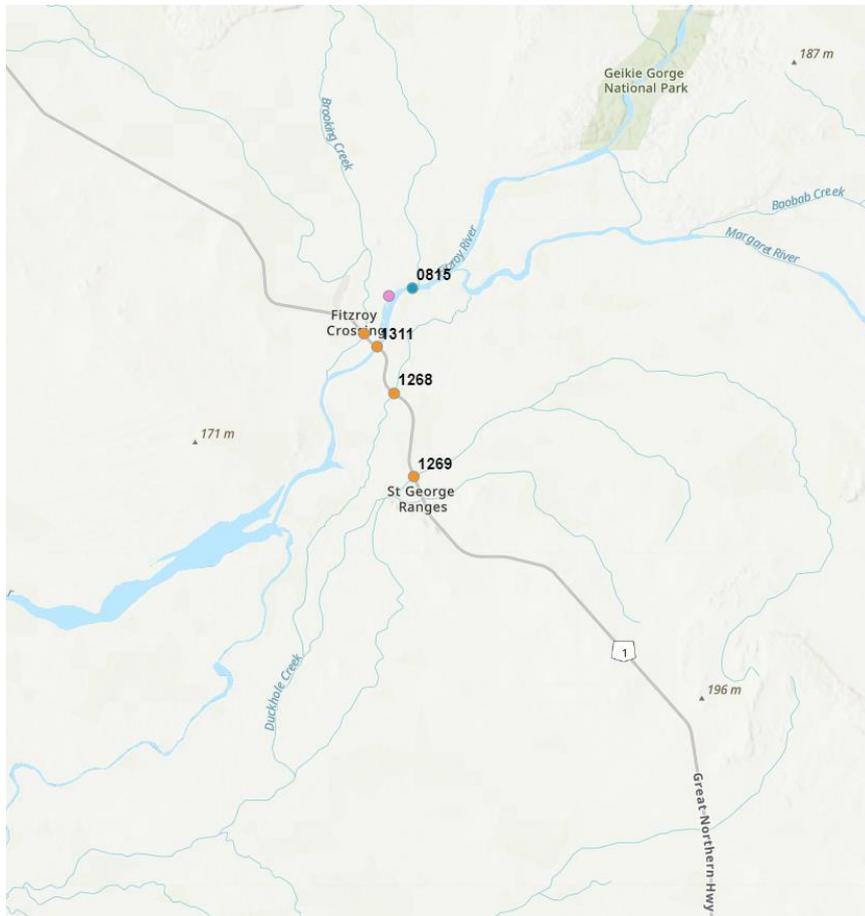


Figure 1 – Bridge Asset Location



The original bridge was constructed in 1935 by Main Roads WA (MRWA) as part of the development of the Great Northern Highway (GNH) within the Kimberley Region, and was widened in 1961. The crossing was replaced by the realignment of the highway and construction of a new bridge (#1311) in 1975. Ownership and responsibility for the old crossing structure was then transferred from MRWA to SDWK once the old section of GNH was reclassified as a local road.

This report presents a proposed way forward for SDWK to develop a long-term Asset Management Strategy (AMS) for the old crossing Bridge 0815.

1.2 Project Objectives

The objectives of this proposal are:

- Determine a structured approach to the development of a long-term AMS;
- Consider the historical significance and structural issues of the bridge, local needs and shire priorities;
- Ensure key criteria and options will be considered as part of the development of the AMS; and
- Provide estimated order-of-magnitude costs to develop the AMS and to assist SDWK to discuss and agree on the scope of and funding for the detailed strategy.



2 HISTORY & HERITAGE SIGNIFICANCE OF BRIDGE 0815

The original bridge structure was constructed in 1935 and formed a part of the early development of the Great Northern Highway in the Kimberley Region, and as such has significant European heritage value for the locality, SDWK, the Region and the State.

The bridge is a concrete low-level crossing that provided access across the Fitzroy River for normal, low river flows, and was designed to be overtopped and submerged during flooding of the river.

The low-level crossing (encompassing the bridge structure and its approaches) was adopted within Category 1 of SWDK Municipal Inventory on December 1995. Category 1 is defined as “highest level of protection; recommend for inclusion in the State Register of Heritage Places”.

The crossing was registered on the WA State Register on January 2000 – “Place # 2985 – Low Level Crossing, Fitzroy River, Yurabi Road Fitzroy Crossing”.

Notable locations and areas of interest include:

- The town of Fitzroy Crossing
- Geikie Gorge – approximately 15 km to the north
- Tunnel Creek – approximately 63 km
- Windjana Gorge National Park – approximately 95 km
- Bell Gorge
- Jandamarra & the Pigeon Heritage Trail
- GoGo Station – settled by Europeans in the early 1880s



3 EXISTING STRUCTURE

The existing structure comprises the original bridge, constructed in 1935, and the widening structure constructed in 1961 and built on top of the original bridge structure. Both structures are constructed of reinforced concrete and were built on site using local materials for the sand/aggregate used in the concrete.

The Drawings held by MRWA are listed in Table 2 below.

Table 2 – Bridge 0815 Drawings

| Drawing Number | Drawing Title | Comments |
|----------------|--|---|
| 1554 (1) | Cover Sheet | Microfilm only |
| 1554 (2) | Locality Map | Microfilm only |
| 1554 (3) | Fitzroy Crossing | Sketch Plan of Bridge Area & Approach Roads |
| 1554 (4) | Pile Driving Records | Pile layouts and pile driving depths |
| 1554 (5) | Proposal to Widen to 12'-0" between kerbs | Bridge widening details – 12' between kerbs. New deck units bolted on top of existing. |
| 1554 (6) | Levels Across Fitzroy at GoGo Stn | Fitzroy River stream-bed levels and flood level at GoGo Station |
| 1554 (7) | Proposed Crossing over Fitzroy River | Plan, Longitudinal & typical sections for crossing the Fitzroy River, including concrete pavement to approach ramps |
| 1554-A | Fitzroy River Crossing – Parting Joint – Sketch A | Parting joint sketch showing details of connection plate between original and widening structures |
| 1554-1 | Levels across Fitzroy River near Causeway | Stream-bed & flood levels at Fitzroy River Crossing |
| 1554-2(1) | Fitzroy River Crossing – Drawing No. 2 | Fitzroy River crossing – plan & longitudinal section (1935) |
| 1554-2(2) | Levels across Causeway at Fitzroy Crossing | Stream & flood levels at Fitzroy River showing flood level (1965) |
| 1554-2(3) | Fitzroy River Crossing – Drawing No. 2 | Fitzroy River Crossing – plan & longitudinal section "As Constructed" (1965) |
| 1554-3(1) | Fitzroy River Crossing – Drawing No. 3 | Arrangement of piers, sections & details (1935) |
| 1554-3(2) | Fitzroy River Crossing – Bar Bending Schedule – Drawing No. 3(2) | Bar bending schedule (1935) |
| 1554-4 | Fitzroy River Crossing – Detail of Pile Moulds, Dolly and Driving Helmet – Drawing No. 4 | Detail of Pile formwork moulds, dolly & driving helmet (1935) |



| Drawing Number | Drawing Title | Comments |
|----------------|---|--|
| 1554-5 | Fitzroy River Crossing – Details of Formwork – Drawing No. 5 | Details of formwork for original structural elements (1935) |
| 1554-6-1 | Fitzroy River Crossing Widening – General Arrangement | General arrangement & details (1957 design & as-constructed 1961) |
| 1554-6-1A | Fitzroy River Crossing Widening – Longitudinal Section | Longitudinal section of road approaches & crossing (1957 design and as-constructed 1961) |
| 1554-6-2 | Fitzroy River Crossing Widening – Arrangement of Slab Reinforcement | Bridge widening (1957 design and as-constructed 1961) – arrangement of slab reinforcement for new deck units |
| 1554-6-3 | Fitzroy River Crossing Widening – Steel Schedule | Bridge widening (1957 design and as-constructed 1961) – steel reinforcement schedule |

3.1 Existing Bridge Configuration

The original 1935 bridge is a single lane structure constructed of reinforced concrete and is 190.2m long consisting of 52 x 3.6m simply supported spans. It has a width between kerbs of 2.4m

The 1961 widening structure was constructed with reinforced concrete and consists of 1.8m long precast deck units placed on top of the original bridge deck and provides a width of 3.6m between kerbs. The deck units are fixed to the original bridge deck via a bolted connection to a ¼ inch mild steel plate.

There are no bridge barriers on the structure, however holes through the deck kerbs suggest that posts may have been attached at some time in the past.

3.2 Existing Bridge Condition

The condition of the existing bridge structure is considered to be poor.

The concrete elements are highly weathered and are spalling along the full length of the bridge, exposing the reinforcement.

The condition of the substructure is unknown due to it being buried beneath the riverbed and not visible or accessible for inspection.

The bolted plate connection holding the precast units down to the original bridge deck are corroded and their capacity is unknown.

The bridge approaches consist of sandy tracks and are in poor condition – suitable for 4WD vehicles only.

MRWA has completed a detailed Level 2 inspection in March 2016, with report and photographs available for consideration of current condition and comparison to previous detailed inspection reports, for assessment of deterioration rates. The next detailed inspection should be undertaken as part of future asset management strategies as outlined in Section 4.



3.3 Existing Bridge Structural Capacity

According to MRWA's records, the bridge has a current load rating of 65% T44 (1976 NAASRA Bridge Design Code design loading) and is limited to Vehicle Standard Regulation (VSR) loading – essentially light vehicles and small/light trucks.



4 DEVELOPMENT OF AN ASSET MANAGEMENT STRATEGY

There are two key asset management strategies that can be adopted for Bridge 0815, namely: A) retain the structure, or B) demolish the structure, with several sub-options for retaining the structure. These options are described in more detail in the following sections.

Option A – Retain Structure

- Option A-1 – Retain as Functional Crossing

This option seeks to maintain the existing structure in place and functioning as a means of crossing the Fitzroy River at the current location.

This strategy will need to consider:

- Road Network Management
 - Is there a case for providing a low-level crossing at this location in terms of the local road network and traffic demand management? This will inform the need to retain as a functional vehicle crossing.
- Current Condition
 - Is the current condition adequate to permit use by vehicles?
- Current Load Capacity
 - Does it need strengthening to cater for the desired level of vehicle loading?
 - Does it need strengthening to resist flood forces (geotechnical/foundation capacity)?
- Level of Service
 - What level of vehicle loading is desired – full highway loading as per the Code or a lesser level such as cars/SUVs small trucks etc.?
 - Is the current flood level of service (frequency of closure) acceptable or does it need to be improved – i.e. is the low-level nature of the crossing acceptable?
 - Is the single lane width acceptable for the desired level of vehicle loading/use?
- Risk Management and Compliance
 - Assessment of strategic risk (e.g. importance of the road link within the network) and operational risk (i.e. the risks to road users using the crossing).
 - Does the existing structure comply with current standards or will it need to be upgraded for compliance?
 - Level of operational risk is dependent on level of functionality discussed above.
 - The existing structure gets over-topped during flooding events and should include risk mitigation treatments to ensure safety of users – e.g. traffic barriers/guideposts.
- Commercial Management
 - What is the current value of the asset – i.e. replacement vehicular bridge cost to same level of functionality?
 - The existing structure has very little to no residual theoretical design life. What is the cost to maintain the structure at a condition suitable to operate as a functional vehicular crossing?
 - A detailed maintenance plan will be required to assist the budgeting process.
- Heritage Management
 - Need to liaise with State and Federal heritage agencies to advise impacts/changes to the existing structure.



- Option A-2 – Retain as a Non-functional Crossing

This option seeks to maintain the existing structure in place but closed to all vehicle traffic, i.e. non-functional crossing, and is viable on the basis it is no longer required for vehicle use (its primary function when constructed).

- Road Network Management
 - There is no requirement/need to maintain a crossing over the Fitzroy River at this location with regard to the local road network.

There are two scenarios for retaining a non-functional vehicle structure as follows:

Sub-Option A-2-Pedestrian

This sub-option seeks to maintain the structure in place for use by pedestrians only – no vehicles permitted unless by exception (see below).

This strategy will need to consider:

- Road Network Management
 - There is no requirement/need to maintain a crossing over the Fitzroy River at this location with regard to the local road network.
- Current Condition
 - What level of maintenance is required in the short-term and long-term to permit use by pedestrians?
- Level of Service
 - Is the existing structure safe for use by pedestrians, e.g. is pedestrian delineation required?
 - Is the current flood level of service (frequency of closure) acceptable or does it need to be improved – i.e. is the low-level nature of the crossing acceptable?
 - Will access and use be required by emergency vehicles, e.g. fire or ambulance?
- Risk Management and Compliance
 - Assessment of strategic risk (e.g. importance of the pedestrian crossing and operational risk (i.e. the risks to pedestrians using the crossing).
 - Does the existing structure comply with current standards or will it need to be upgraded for compliance, e.g. need for balustrade?
 - Level of operational risk is dependent on level of functionality discussed above.
 - The existing structure gets over-topped during flooding events and should include risk mitigation treatments to ensure safety of users – e.g. balustrading/guideposts
- Commercial Management
 - What is the current value of the asset – i.e. replacement pedestrian bridge cost to same level of functionality and service?
 - The existing structure has very little to no residual theoretical design life. What is the cost to maintain the structure at a condition suitable to operate as a functional pedestrian crossing?
 - A detailed maintenance plan will be required to assist the budgeting process.
- Heritage Management
 - Need to liaise with State and Federal heritage agencies to advise impacts/changes to the existing structure.



Sub-Option A-2-Monument

This sub-option seeks to maintain the structure in place as a monument – i.e. the structure is not used by vehicles or pedestrians and there is no access to the structure.

This strategy will need to consider:

- Road Network Management
 - There is no requirement/need to maintain a crossing over the Fitzroy River at this location with regard to the local road network.
- Current Condition
 - Any maintenance works will be dependent on whether the structure as a monument is maintained at a certain level (current or some other preferred level) or if it is left to deteriorate naturally.
- Level of Service
 - There is no level of service as no access is permitted.
 - Is the current flood level of service (frequency of closure) acceptable or does it need to be improved to ensure the monument is not washed away or significantly damaged by flood events.
- Risk Management and Compliance
 - The risk of unauthorised access by vehicles or pedestrians/cyclists must be addressed and how to prevent such access from occurring.
- Commercial Management
 - If structure is retained as a monument and maintained at a certain level of condition, what costs are required?
 - A detailed maintenance plan will be required to assist the budgeting process.
- Heritage Management
 - Need to liaise with State and Federal heritage agencies of the monument status of the existing structure.



Option B – Demolish Structure

This option seeks to demolish the existing structure and remove the crossing.

This strategy will need to consider:

- Road Network Management
 - There is no requirement/need to maintain a crossing over the Fitzroy River at this location with regard to the local road or pedestrian/cyclist network.
- Current Condition
 - Can the structure be removed safely without risk to the contractor or the environment?
- Current Load Capacity
 - Capacity of the existing structure to accommodate demolition plant and equipment if required for staged removal of the structure from the current bridge deck.
- Level of Service
 - No need to consider for this option.
- Risk Management and Compliance
 - Safety risks during demolition and removal of waste materials.
- Commercial Management
 - Cost of demolition and waste removal and disposal.
- Heritage Management
 - May require approval for demolition – need for liaison with State and Federal heritage agencies.
 - Consider need for photographic records and/or interpretive signage.
 - Consider retaining a small representative portion of the structure – on-site at the crossing location or within town site.

Some of these options can be considered with any plans of developing the crossing location to allow for tourism, camping, and recreational activities.



5 STEPS TO DEVELOP THE AMS

The proposed steps in the process to develop the AMS are presented below.

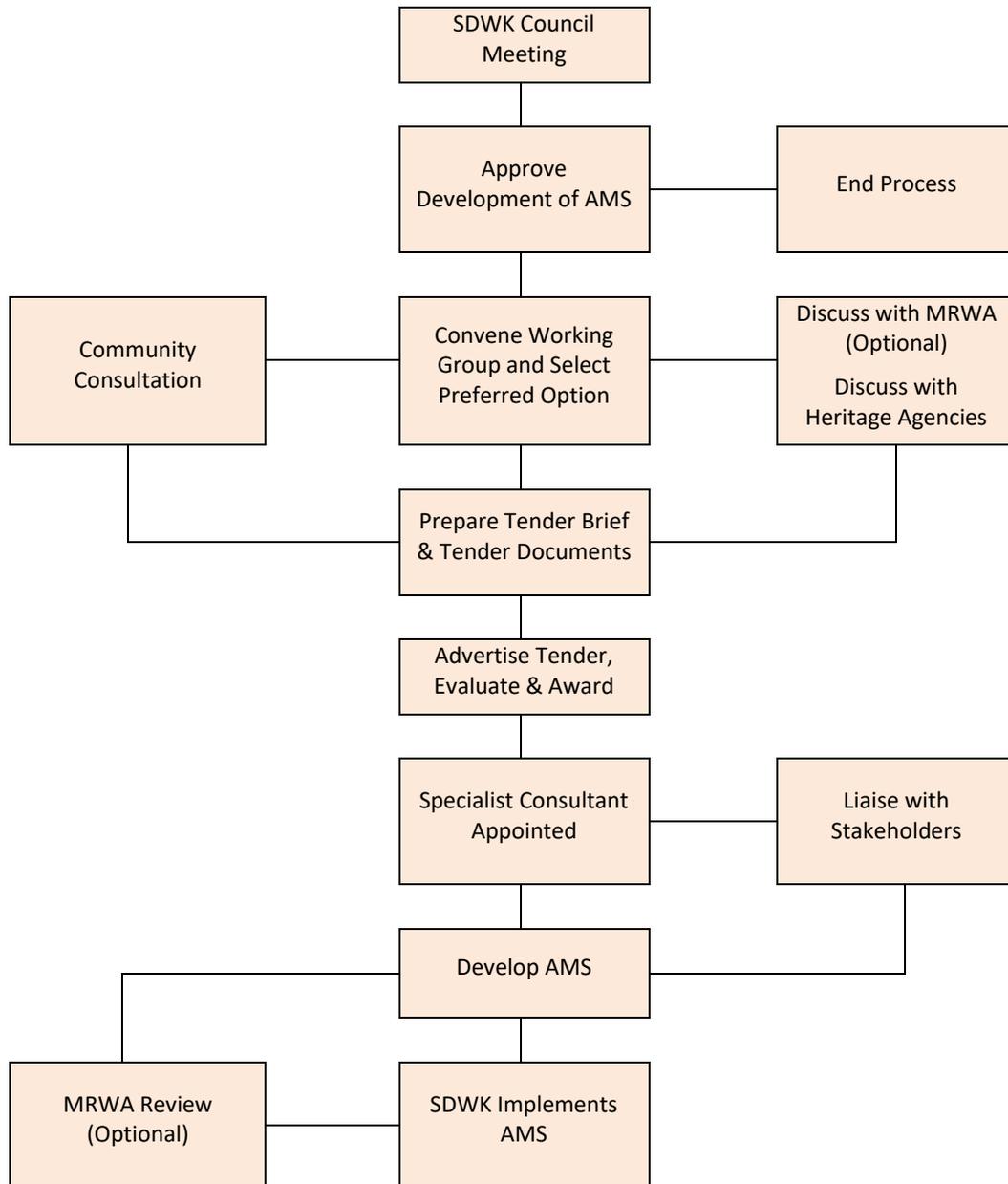


Figure 2 – Steps to Develop the AMS



6 ESTIMATED COSTS TO DEVELOP THE AMS

Estimated costs for the various tasks required under each strategic option are presented in the following table.

Note that these are order-of-magnitude (OOM) costs and indicative only, provided to assist with option selection and budgeting processes.

Costs associated with ongoing maintenance, demolition or installation of interpretive signage have not been estimated and the tabulated OOM costs exclude these costs. It is anticipated that these costs will be estimated as part of the AMS development.



Table 3 – Order of Magnitude Cost Estimates

| Key AMS Criteria | Options to Retain Crossing/Structure | | | Option to Demolish/Remove Crossing/Structure |
|------------------------------|--|---|--|---|
| | Option A-1 | Option A-2-Pedestrian | Option A-2-Monument | Option B |
| Road Network Management | Strategic & operational plans for crossing to be reviewed by SDWK Internal SDWK cost – not included | Not required | Not required | Not required |
| Current Condition | Inspection Report & Material Testing required. Specialist Consultant - \$25,000 | Inspection Report required Specialist Consultant - \$15,000 | Not required | Not required |
| Level of Service | Load rating & waterways assessment required Specialist Consultant - \$15,000 | Waterways assessment required Specialist Consultant - \$5,000 | Not required | Not required |
| Risk Management & Compliance | Risk assessment required Specialist Consultant - \$5,000 | Risk assessment required Specialist Consultant - \$5,000 | Not required | Not required |
| Commercial Management | Detailed maintenance plan required Specialist Consultant - \$5,000 | Detailed maintenance plan required Specialist Consultant - \$5,000 | Not required | Not required |
| Heritage Management | Liaise with State & National Heritage agencies Specialist Consultant - \$5,000 | Liaise with State & National Heritage agencies Specialist Consultant - \$5,000 | Liaise with State & National Heritage agencies Photographic record/Interpretive signage design (excluding installation) Specialist Heritage Architect - \$10,000 | Liaise with State & National Heritage agencies Specialist Contractor advice - \$5,000 Demolition cost - not included Internal SDWK cost – not included |
| Estimated Costs | \$55,000 | \$35,000 | \$10,000 | \$5,000 |
| <i>Suggested Budget</i> | <i>\$75,000</i> | <i>\$50,000</i> | <i>\$20,000</i> | <i>\$10,000</i> |



7 CONCLUSIONS AND RECOMMENDATIONS

This report has outlined the options, key criteria, process and estimated order of magnitude costs for the development of an Asset management Strategy report for Bridge No. 0815 located on Yurabi Road over the Fitzroy River within the Shire of Derby-West Kimberley.

It is recommended that the AMS report adopt the format used by MRWA, which is available from their website. A link to this document is provided below.

<https://www.mainroads.wa.gov.au/search/?q=bridge+asset+management+plan>

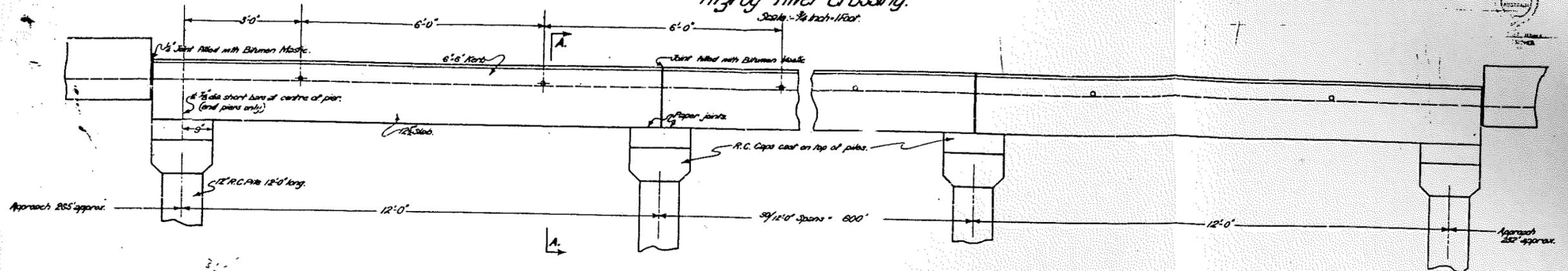
The SDWK should consider the Option it wishes to proceed with prior to appointing a consultant to develop the AMS.

Estimated order-of-magnitude costs have been presented to assist SDWK with budgeting for the development of the AMS. Costs associated with ongoing maintenance, demolition or installation of interpretive signage have not been estimated and the OOM costs within this report exclude these costs. It is anticipated that these costs will be presented within the AMS as developed by the consultant.

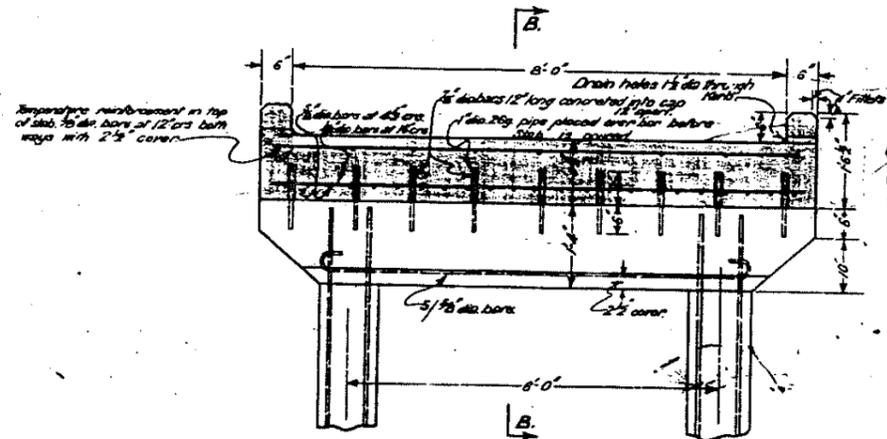


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Derby Hall's Creek Road N^o 68.
West Kimberley Road Board District.
Atgroy River Crossing.

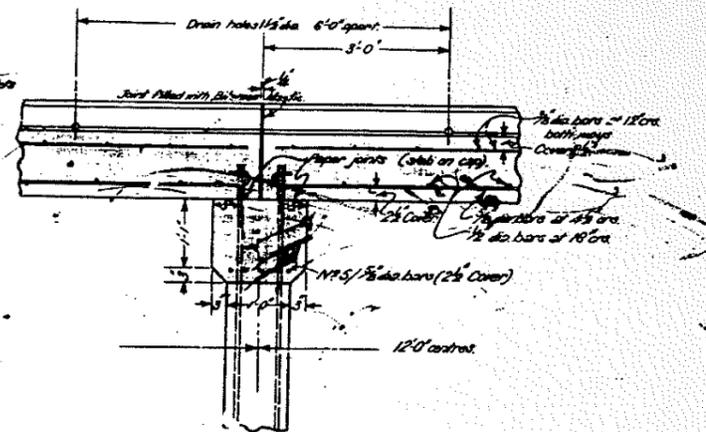
Drawing N^o 3.



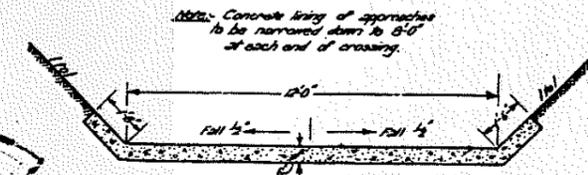
Arrangement of Piers etc.



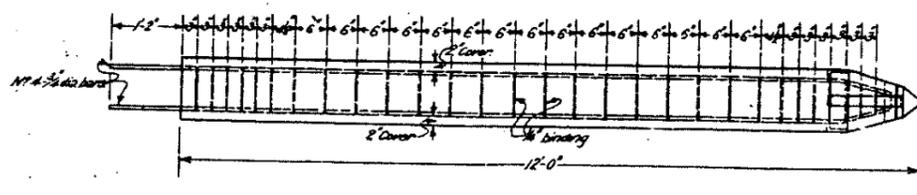
Section A-A.



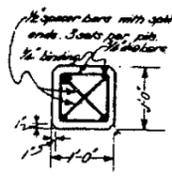
Section B-B.



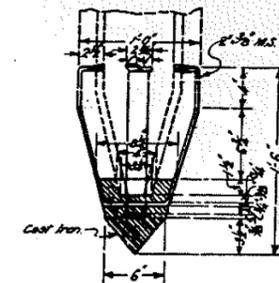
Concrete Lining of Approach.
Scale: 1/4 inch = 1 foot.



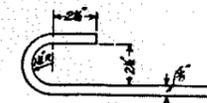
Elevation of 12" sq. Pile.



Pile Section.



Detail of Pile Shoes.
Scale: 1/4 inch = 1 foot.

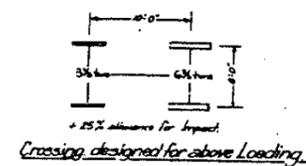


Detail of Hook.

Note: Concrete Mix is 1:2:4.
Bars which cross are to be tied at alternate crossings with N16g black iron tie wire.

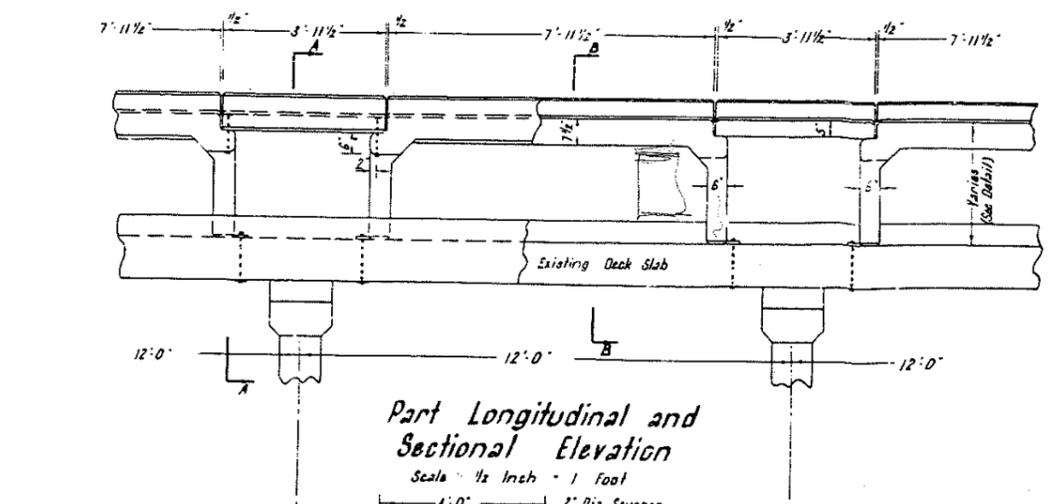
Forster & Co.
Engineers for North-West.
14/2/15

Drawn By R.M. McBeth
Exam. By S.J. Drayton
Printed By C. H. ...
14.1.15

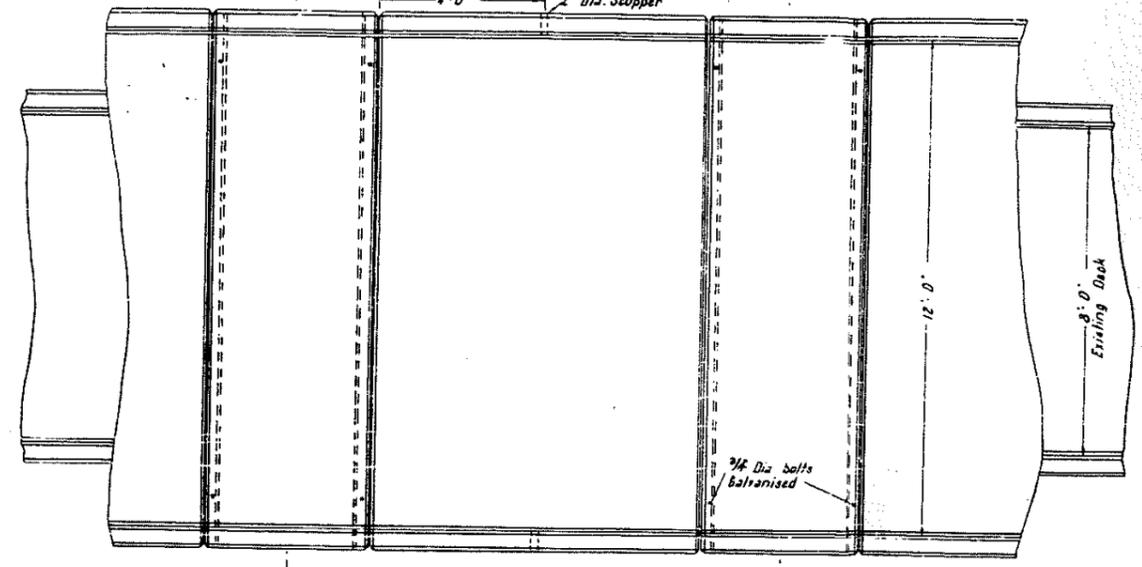


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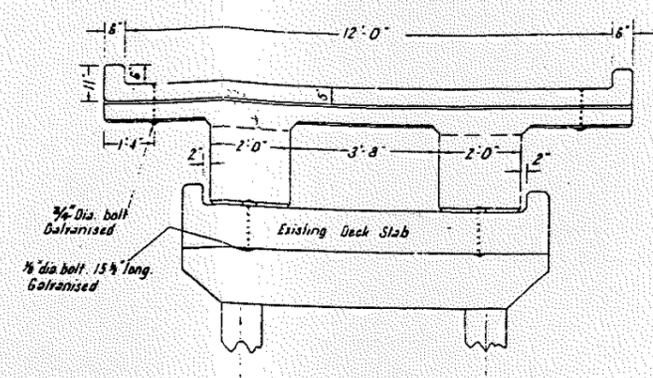
File No 363/46 Job No 872834 D.L.
P.J. 23.2.55.
As Const. 28.6.61.



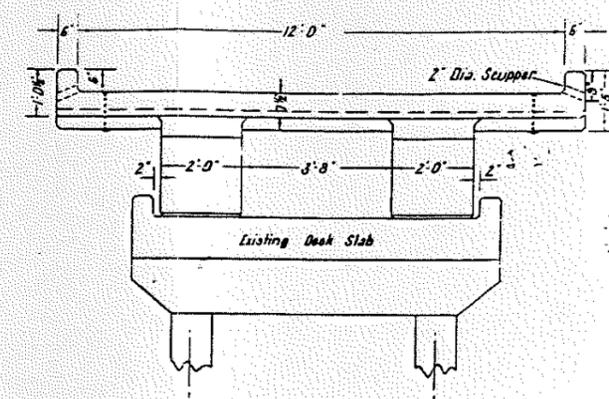
Part Longitudinal and Sectional Elevation
Scale: 1/2 Inch = 1 Foot



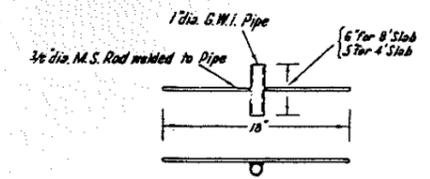
Part Plan
Scale: 1/2 Inch = 1 Foot



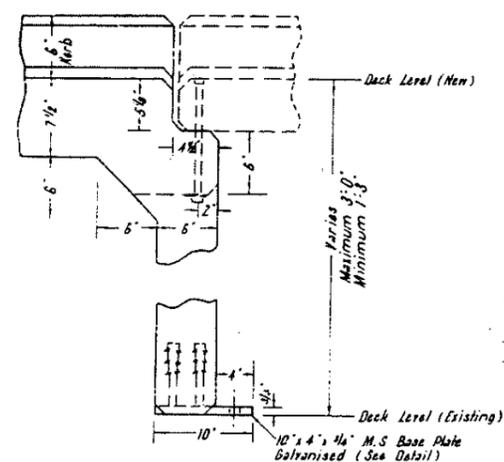
Section A-A



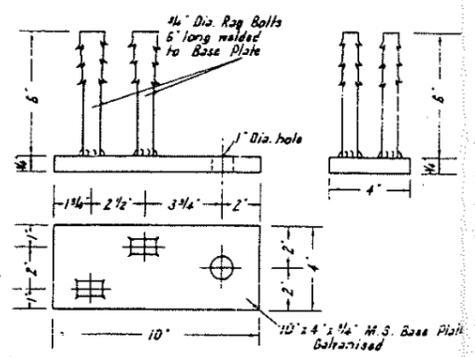
Section B-B



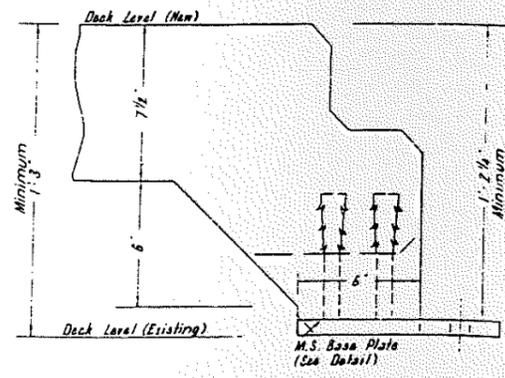
Detail "A"
Scale: 1/2 Inch = 1 Foot



Detail at Slab Support
Scale: 1 1/2 Inches = 1 Foot



Detail of M.S. Base Plate
Scale: 1/4 Full Size



Minimum Height at Slab Support
Scale: 3 Inches = 1 Foot

| | | | |
|--|-----------------|----------------------|--|
| Main Roads Department, W.A. Great Northern Highway No 401 West Kimberley Road District Fitzroy River Crossing - Widening General Arrangement | | | |
| Drawn by T.H.P. 14.3.57 | Scales as shown | | |
| Checked by | Date Approved | R. Marsh Engineer | |
| Examined by I.M.H. 21.10.57 | 18.10.57 | 1554 | |
| Dir. No 6 | Sht. No 1 | M.R.D., W.A. | |

M.R.D.
 Derby Hall's Creek Road N°68.
 West Kimberley Road Board District.
 Fitzroy River Crossing.
 Pile Driving Records.

Note - All piles are Reinforced Concrete 12"Ø long.



| Pier No | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | |
|----------------|--------------------|--------------------|--------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----|----|
| South Abutment | ● July 35 (13-0) | ● July 35 (13-0) | ● July 35 (13-0) | ● July 35 (13-0) | ● August 35 (13-0) | | |
| Pier No | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 |
| North Abutment | ● August 35 (14-0) | ● August 35 (14-0) | ● August 35 (14-0) | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| Pier No | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 |
| North Abutment | ● August 35 (14-0) | ● August 35 (14-0) | ● August 35 (14-0) | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

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Shire of Derby / West Kimberley
Low Level Crossing
Fitzroy Crossing
Structural Condition Report

SDWK-SCR-17-001

(August 2017)



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1 INTRODUCTION

1.1 Background

The Low Level Crossing at Fitzroy Crossing was originally constructed in 1935 with a subsequent installation in 1958 to raise the elevation of the deck. The original crossing comprised two steeply descending approaches consisting of 150mm thick concrete ground slabs leading to a 300mm thick reinforced concrete deck supported on reinforced concrete piles at 3.65 metre centres. The later raised deck comprised precast panels 190mm thick supported on legs of varying height which were mounted and fixed onto the original concrete deck adjacent to the piled foundations. The trafficable width of the deck was increased from 2.44 metres to 3.65 metres.

1.2 Previous Inspections and Structural Assessments

Reports prepared as part of previous inspections are detailed below. Copies of the reports are available from the Shire of Derby / West Kimberley.

Table 1 Previous inspection reports

| <i>Report Number/Title</i> | <i>Author</i> | <i>Issue Date</i> |
|---|------------------------------|-------------------|
| Ref: 4906 Structural Condition Report for the Low Level Crossing, Fitzroy Crossing | Terpkos and Santillo Pty Ltd | September 2005 |
| Ref: Bridge Inspection Report (Bridge No 0815) | MRWA | January 2011 |
| Ref: SDWK-SCR-16-002 Structural Condition Report Low Level Crossing Fitzroy Crossing | Merit Engineers | October 2016 |

1.2.1 2005

A detailed inspection and structural assessment of the crossing was carried out in September 2005 by Terpkos and Santillo Pty Ltd (T&S) on behalf of Heritage and Conservation Professionals (HCP) to support the Conservation Plan for the crossing.

The report identified a number of defects including:

- Corrosion of reinforcement leading to spalling of the concrete in the deck kerbing and support legs;
- Significant abrasion wear to all surfaces of the concrete deck with more extensive wear to kerbing;

Due to the limited access for inspection a full structural assessment was not provided in the report.

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1.2.2 2011

A detailed inspection of the crossing was carried out in June 2010 by MRWA.

The key findings from the inspection were:

- Substructure including piers generally in sound condition;
- Some cracks in support legs up to 3mm width;
- No width markers;
- Debris build up against bridge;

Due to the limited access for inspection a full structural assessment was not provided in the report.

1.2.3 2016

A detailed inspection of the crossing was carried out in June 2016 by Merit Engineers.

The report identified a number of defects including:

- Upper deck showing varying degrees of abrasive wear with exposure of reinforcing steel in some areas particularly along kerbs;
- Corrosion of exposed reinforcement leading to spalling of the concrete in the deck kerbing and support legs;

Due to the limited access for inspection a full structural assessment was not provided in the report. However several recommendations were provided including restrictions on vehicular traffic and further risk assessment.

1.3 Consultant's Brief for this report

The brief for this report is:

1. Conduct a visual inspection of the Low Level Crossing, Fitzroy Crossing and prepare a report on the current condition.
2. Provide recommendations for remedial works, future inspections and traffic control measures.

1.4 Limitations

The visual inspection of the crossing was conducted on 27 July 2017. The water level was low but access to all areas of the crossing was not possible due to accumulation of sand / debris or water channels. As such this report provides only a preliminary condition assessment based upon areas available for inspection. A more detailed inspection, possibly involving destructive testing / inspection, would be required to provide certainty as to the structural integrity of the entire crossing.

2 INSPECTION REPORT

2.1 Approach Slabs

The approach slabs were not inspected due to covering of sand.

2.2 Upper Deck Surface

The complete upper deck surface was inspected and photographed for future reference except where covered by sand. Readily accessible areas of the underside of the upper deck were inspected and photographed. Refer Appendix A for complete photographic record.

The upper deck slabs show varying degrees of abrasion, spalling and exposed reinforcement. Refer Condition Table for detailed inspection notes (Appendix B).

Note that comparing current condition photos to those taken in 2016 indicates no significant deterioration or additional defects.

2.3 Upper Deck Soffit and Support Legs

Only limited access was available to inspect the underside of the upper deck and support legs. The soffit of the deck showed signs of abrasion and loss of aggregates. Several support legs have spalling and exposed reinforcement.

2.4 Lower Deck

Only a very limited inspection of the lower deck was carried out. As the upper deck is supported and fixed on the lower deck further inspection of the lower deck should be conducted to establish if there are any significant defects that could jeopardise the integrity of the upper deck.

3 STRUCTURAL INTEGRITY

Due to the uncertain condition of the crossing together with the indeterminate rate of abrasion and corrosion of reinforcement it is not possible to provide a guarantee of structural integrity of the crossing upper deck. There is the potential for an unidentified defect to cause a sudden and unforeseeable collapse of a deck section under traffic loading.

Potential causes of deck failure include failure in bending of a deck slab due to loss of concrete from the top and bottom surfaces and corrosion of the exposed reinforcement or propagation of cracks resulting in shear failure. Whilst a sudden collapse would not be catastrophic due to the short distance between upper and lower decks a detailed risk assessment should be conducted to establish if the crossing should remain open to vehicular traffic.

Based upon the current condition of the crossing pedestrian access is acceptable at low river levels (ie crossing not submerged) for the foreseeable future provided that regular maintenance inspections are conducted to assess the deck surface for possible trip hazards due to trapped debris or worn deck surface.

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4 MAINTENANCE AND REPAIR OPTIONS

The nature of the environment in which the crossing exists makes options for repairs and ongoing protection very limited and expensive. Remedial repairs to spalled concrete and application of epoxy surface coatings and penetrating sealants will only offer limited protection against the severe conditions presented by a huge fast flowing river with very high levels of transported sand and gravel.

Epoxy surfacing to reduce erosion of the concrete surface is an expensive option that may prove ineffective against the severe impact abrasion of sand and gravel transported by the fast flowing water in the Fitzroy River when in flood.

Silane based sealant will reduce moisture penetration and improve concrete durability but its effectiveness will be somewhat diminished by the erosion of the outer surface leading to exposure and corrosion of reinforcement.

5 RECOMMENDATIONS

The following recommendations are based upon the current structural condition and likely ongoing deterioration of the crossing;

1. All vehicular traffic should be prohibited from using the crossing until a comprehensive risk assessment is conducted.
2. Conduct a detailed risk assessment to establish if the crossing should remain open to vehicular traffic. This will require additional structural assessment possibly requiring destructive testing of sections of the crossing.
3. Evaluate repair and maintenance options including a cost benefit analysis.
4. Install signage prohibiting vehicular access. Robust concrete bollards should also be installed at the top of both access ramps to ensure no vehicles attempt to use the crossing, particularly when submerged.

APPENDIX A

PHOTOGRAPHIC RECORD

REFER TO ENCLOSED DVD

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APPENDIX B

CONDITION TABLES AND PHOTO REFERENCES

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| SHIRE OF DERBY / WEST KIMBERLEY | | | | | | |
|---|-----------|---|-------------------|-----------------|-----------------|----------------------|
| LOW LEVEL CROSSING - FITZROY CROSSING | | | | | | |
| STRUCTURAL CONDITION REPORT - SCR-17-001 | | | | | | |
| DECK PANEL CONDITION AND PHOTO REFERENCES | | | | | | |
| PANEL No | LENGTH mm | CONDITION | 2017 Photo Record | | | |
| | | | DECK PHOTO REF 1 | WEST KERB PHOTO | EAST KERB PHOTO | WEST ELEVATION PHOTO |
| NORTH APPROACH | | | | | | |
| 1 | 2438 | Not visible due to build up of sand | | | | |
| 2 | 1219 | Not visible due to build up of sand | | | | |
| 3 | 2438 | Not visible due to build up of sand | | | | |
| 4 | 1219 | Not visible due to build up of sand | | | | |
| 5 | 2438 | Not visible due to build up of sand | | | | |
| 6 | 1219 | Not visible due to build up of sand | | | | |
| 7 | 2438 | Not visible due to build up of sand | | | | |
| 8 | 1219 | Not visible due to build up of sand | | | | |
| 9 | 2438 | Not visible due to build up of sand | | | | |
| 10 | 1219 | Not visible due to build up of sand | | | | |
| 11 | 2438 | Not visible due to build up of sand | | | | |
| 12 | 1219 | Not visible due to build up of sand | | | | |
| 13 | 2438 | Not visible due to build up of sand | | | | |
| 14 | 1219 | Partially covered. No visible defects. | | | | |
| 15 | 2438 | No significant visible defects | | | | |
| 16 | 1219 | Part kerb missing east side north edge | | 144157 | 2610 | 2522 2518 |
| 17 | 2438 | No significant visible defects | 2517 | | | 2522 2518 |
| 18 | 1219 | Steel exposed east kerb | 2516 | 144142 | 2611 | 2522 2518 |
| 19 | 2438 | No significant visible defects | 2515 | | | 2523 2520 |
| 20 | 1219 | Complete kerb missing east side | 2514 | 144132 | 2612 | 2523 2521 |
| 21 | 2438 | Part kerb missing east side north edge | 2513 | | | 2523 2609 |
| 22 | 1219 | No significant visible defects | 2512 | 144124 | 2613 | 2525 2609 |
| 23 | 2438 | No significant visible defects | 2511 | | | 2525 2609 |
| 24 | 1219 | No significant visible defects | 2510 | 144117 | 2614 | 2525 2609 |
| 25 | 2438 | No significant visible defects | 2509 | | | 2526 2608 |
| 26 | 1219 | Steel exposed west kerb. | 2508 | 144110 | 2615 | 2526 2607 |
| 27 | 2438 | No significant visible defects | 2507 | | | 2527 |
| 28 | 1219 | Steel exposed east kerb | 2506 | 144103 | 2616 | 2527 2606 |
| 29 | 2438 | No significant visible defects | 2505 | | | 2528 |
| 30 | 1219 | No significant visible defects | 2504 | 144055 | 2617 | 2528 2605 |
| 31 | 2438 | No significant visible defects | 2503 | | | 2528 |
| 32 | 1219 | Steel exposed west kerb. Spalling east kerb mid span. | 2502 | 144048 | 2618 | 2531 2604 |
| 33 | 2438 | Spalling to west kerb, north edge | 2501 | | | 2531 |
| 34 | 1219 | Longitudinal crack mid width | 2500 | 144042 | 2619 | 2532 2603 |
| 35 | 2438 | Kerb abraded and steel exposed west side, south edge | 2499 | | | 2532 |
| 36 | 1219 | Kerb abraded and steel exposed west side, north edge | 2498 | 144034 | 2620 | 2533 2602 |
| 37 | 2438 | No significant visible defects | 2497 | | | 2533 |
| 38 | 1219 | No significant visible defects | 2496 | 144028 | 2621 | 2534 2601 |
| 39 | 2438 | No significant visible defects | 2495 | | | 2534 |
| 40 | 1219 | Steel exposed east kerb | 2494 | 144020 | 2622 | 2535 2600 |
| 41 | 2438 | No significant visible defects | 2493 | | | 2535 |
| 42 | 1219 | Part kerb missing - west side, south edge | 2492 | 2684 | 2623 | 2536 2599 |
| 43 | 2438 | Part kerb missing - west side, north edge | 2491 | | | 2536 |
| 44 | 1219 | No significant visible defects | 2490 | 2683 | 2624 | 2537 2598 |
| 45 | 2438 | No significant visible defects | 2489 | | | 2537 |
| 46 | 1219 | No significant visible defects | 2488 | 2682 | 2625 | 2538 2597 |
| 47 | 2438 | No significant visible defects | 2487 | | | 2538 |
| 48 | 1219 | Steel exposed east kerb | 2486 | 2681 | 2626 | 2539 2596 |
| 49 | 2438 | No significant visible defects | 2485 | | | 2539 |
| 50 | 1219 | No significant visible defects | 2484 | 2680 | 2627 | 2540 2595 |
| 51 | 2438 | Kerb spalled east side south edge. Kerb spalled west side south edge. | 2483 | | | 2541 |
| 52 | 1219 | Longitudinal crack mid width. Kerb spalled west side north edge. | 2482 | 2679 | 2628 | 2541 2594 |
| 53 | 2438 | Spall at joint - north edge, steel exposed - south side - centre | 2481 | | | 2541 |
| 54 | 1219 | No significant visible defects | 2480 | 2678 | 2629 | 2542 2593 |
| 55 | 2438 | No significant visible defects | 2479 | | | 2542 |

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| PANEL No | LENGTH mm | CONDITION | 2017 Photo Record | | | | |
|--|-----------|--|-------------------|-----------------|--------------------------------|----------------------|----------------------|
| | | | DECK PHOTO REF 1 | WEST KERB PHOTO | EAST KERB PHOTO | WEST ELEVATION PHOTO | EAST ELEVATION PHOTO |
| | | | 56 | 1219 | No significant visible defects | 2478 | 2677 |
| 57 | 2438 | No significant visible defects | 2477 | | | 2543 | |
| 58 | 1219 | No significant visible defects | 2476 | 2676 | 2631 | 2544 | 2591 |
| 59 | 2438 | No significant visible defects | 2475 | | | 2544 | |
| 60 | 1219 | Lig exposed east kerb south edge | 2474 | 2675 | 2632 | 2545 | 2590 |
| 61 | 2438 | No significant visible defects | 2473 | | | 2546 | |
| 62 | 1219 | Diagonal longitudinal crack mid-width. | 2472 | 2674 | 2633 | 2546 | 2589 |
| 63 | 2438 | No significant visible defects | 2471 | | | 2546 | |
| 64 | 1219 | Lig exposed east side at north edge. | 2470 | 2673 | 2634 | 2547 | 2588 |
| 65 | 2438 | No significant visible defects | 2469 | | | 2547 | |
| 66 | 1219 | Two longitudinal cracks mid width. Steel exposed and spalled kerb east side. | 2468 | 2672 | 2635 | 2551 | 2587 |
| 67 | 2438 | No significant visible defects | 2467 | | | 2551 | |
| 68 | 1219 | Longitudinal crack mid width. Steel exposed west kerb. Hole in both kerbs. | 2466 | 2671 | 2636 | 2551 | 2586 |
| 69 | 2438 | Longitudinal crack mid width | 2465 | | | 2552 | |
| 70 | 1219 | Two longitudinal cracks mid-width | 2464 | 2670 | 2637 | 2552 | 2585 |
| 71 | 2438 | No significant visible defects | 2463 | | | 2553 | |
| 72 | 1219 | Longitudinal crack mid-width. Steel exposed on west kerb | 2462 | 2669 | 2638 | 2553 | 2583 |
| 73 | 2438 | No significant visible defects | 2461 | | | 2553 | |
| 74 | 1219 | Two longitudinal cracks mid-width. Spalling and exposed steel west kerb. | 2460 | 2668 | 2639 | 2554 | 2582 |
| 75 | 2438 | No significant visible defects | 2459 | | | 2554 | |
| 76 | 1219 | Longitudinal crack mid-width. Holes in both kerbs. | 2458 | 2667 | 2640 | 2555 | 2581 |
| 77 | 2438 | No significant visible defects | 2457 | | | 2555 | |
| 78 | 1219 | Two longitudinal cracks mid-width | 2456 | 2666 | 2641 | 2556 | 2580 |
| 79 | 2438 | No significant visible defects | 2455 | | | 2556 | |
| 80 | 1219 | Three longitudinal cracks mid-width | 2454 | 2665 | 2642 | 2557 | 2576 |
| 81 | 2438 | No significant visible defects | 2453 | | | 2557 | |
| 82 | 1219 | Longitudinal crack at mid-width | 2452 | 2664 | 2643 | 2558 | 2575 |
| 83 | 2438 | No significant visible defects | 2451 | | | 2558 | |
| 84 | 2000 | Three bars exposed southern joint mid-width. Steel exposed east kerb top. | 2450 | 2663 | 2644 | 2559 | 2574 |
| 85 | 2438 | No significant visible defects | 2449 | | | 2559 | |
| 86 | 1219 | Seven bars exposed right mid-width southern edge. | 2448 | 2662 | 2645 | 2560 | 2573 |
| 87 | 2438 | Part kerb missing - west side | 2447 | | | 2560 | |
| 88 | 1219 | Complete kerb missing west side. Part kerb missing east side. | 2446 | 2661 | 2646 | 2561 | 2572 |
| 89 | 2438 | No significant visible defects | 2445 | | | 2561 | |
| 90 | 1219 | Longitudinal crack mid-width. Ligs exposed east kerb north edge. | 2444 | 2660 | 2647 | 2562 | 2571 |
| 91 | 2438 | Part kerb missing - west side, south edge | 2443 | | | 2562 | |
| 92 | 1219 | Part kerb missing - west side, north edge. Kerb bars exposed east side. | 2442 | 2659 | 2648 | 2563 | 2570 |
| 93 | 2438 | No significant visible defects | 2441 | | | 2563 | |
| 94 | 1219 | Kerb spalled - east side - north and south edge | 2440 | 2658 | 2649 | 2564 | 2569 |
| 95 | 2438 | No significant visible defects | 2439 | | | 2565 | |
| 96 | 1219 | Two longitudinal cracks mid-width | 2438 | 2657 | 2650 | 2565 | 2568 |
| 97 | 2438 | Two lateral grooves at one third / two third span. 3 top bars exposed. | 2437 | | | 2565 | |
| 98 | 1219 | Kerbs missing both sides | 2436 | 2656 | 2651 | 2565 | 2567 |
| 99 | 2438 | Kerb missing east side. Kerb very abraded west side. | 2435 | | | 2565 | |
| 100 | 1219 | Kerbs missing both sides | 2434 | 2655 | 2652 | 2565 | 2566 |
| 101 | 2438 | Kerb missing west side. Kerb almost totally missing east side. | 2433 | | | 2565 | |
| 102 | 1219 | Kerbs almost totally abraded both sides. | 2431 | 2654 | 2653 | | |
| 103 | 2438 | Kerbs missing both sides. | | | | | |
| | | SOUTH APPROACH | | | | | |
| GENERAL | | | | | | | |
| All panels have extensive abrasion and loss of surface concrete to upper surface and kerbing with varying levels of exposed steel. | | | | | | | |

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Fitzroy River 2023 flood geomorphology report:

Report on the Fitzroy River (Martuwarra) 2023 flood impacts on geomorphology and implications for floodplain management at Fitzroy Crossing.



Bank and river erosion around the bridge crossing, Martuwarra, Fitzroy River at Fitzroy Crossing. Picture: Main Roads WA.

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Report Number CWSS 2024/01

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The Department of Water and Environmental Regulation (DWER) commissioned this work and provided imagery, data and other resources from their analysis of the 2023 event. The assistance of Lauren Greening and Simon Rodgers is particularly acknowledged. The exceptional work of DWER regional field hydrography staff during and after the flood is also acknowledged.

The significant and enduring contribution of Clare Taylor's work on the geomorphology of the Fitzroy River is acknowledged and she is kindly thanked for providing information and copies of her work to this study.

Main Roads Western Australia generously shared information from their analysis of the 2023 flood event and impacts on the Fitzroy Crossing Bridge and provided outputs from modelling of 2023. Eric Cheung and Brent Henderson amongst others, are particularly thanked. Sima Safarkhani from BG&E, undertook the hydrodynamic modelling work for Main Roads WA and assisted in extracting and interpreting data that was provided to this report.

Lead Author Biography

Associate Professor Nik Callow is Certified Environmental Practitioner Geomorphology Specialist (CEnvP – Geomorphology), Environment Institute of Australia and New Zealand. He holds a Bachelor of Science Honours (First Class, Geography) and PhD (2007) in Geography and Geomorphology at The University of Western Australia. His work is focused on understanding Australian landscape processes, advanced remote sensing and spatial science methods, and understanding climate and human interaction with landscapes. He is a co-director of the UWA Centre for Water and Spatial Science.



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Plain-Language Summary

The January 2023 flood event was the largest measured flood to impact the Martuwarra (also Mardoowarra), Fitzroy River. It was also the largest flood ever measured in Australia.

The flood impacted the entire Fitzroy River catchment, including Fitzroy Crossing and surrounding communities. The flood event was caused by ex-Tropical Cyclone Ellie, which moved slowly across the region. Rainfall was highest at the Dimond Gorge rainfall monitoring station, 823mm in one week from 27th December 2022. The flood peaked at Fitzroy Crossing bridge on 4th January 2023 at 1PM, at 110.897m AHD (14.23 m). The flow of water at the flood peak is estimated at between 45,000 to 50,000 m³sec⁻¹, enough to fill Sydney Harbour from empty in 2 ½ hours.

Given the size of the flood event, questions have been raised about how it impacted the river and floodplain of the Fitzroy River around the Fitzroy Crossing area. This study looked at the geomorphology of the Fitzroy River, before and after the 2023 flood event. Geomorphology is the study of landforms, rivers and floodplains, including processes causing erosion and deposition.

What happened during the 2023 flood event matched well with our current understanding from past work about how the Fitzroy River and floodplain respond to large floods. The event caused some locally high rates of bank erosion, loss of vegetation on the river banks (around 662 ha), and deposition of sediment on the floodplain. There were no major changes in the position or course of the river. Previous research near Fitzroy Crossing that looked at sediments left behind by large floods over the last 500 years, suggests that flood events similar to the size of the 2023 event may occur every hundred to few hundred years.

The study measured bank erosion every 100m across 76km of river banks. Bank erosion was calculated from 1964 (when the first aerial photos were available), and recent images from 2007, 2015 and after the 2023 flood event. Some banks have eroded by more than 200m since the 1960s. There is currently a recommended 50m floodplain development setback from the river bank. Around one-third (34%) of the river banks were found to be eroding at a rate of more than 1m per year. This means over a 50-year lifespan of a house or other infrastructure, bank erosion would exceed the 50m floodplain development setback from the top of the river bank.

Areas where the river may spill-out and deposit sediment on the floodplain (spill-out zones, SOZs) were mapped from satellite images immediately after the flood. Sediments were deposited on the floodplain for up to 1km away from the river channel in some locations. High-risk areas where flood waters are fast-flowing (more than 2m per second) or deep (more than 4m deep) were identified from a flood model provided by Main Roads WA.

The bank erosion, sediment deposition and information on high-risk areas was combined to identify nine different reaches of the river. Within each reach, the most important geomorphic processes have been summarised as “Floodplain Process Zones” (FPZs).

The river reaches with highest bank erosion rates included areas immediately downstream of Danggu Geikie Gorge, some localised areas between Danggu Geikie Gorge and the Old Fitzroy Inn, upstream of the bridge (where the rock bank protection has been installed after the flood), and immediately downstream of the rebuilt Fitzroy Crossing bridge.

It is recommended that future floodplain management planning should consider the geomorphic processes that have been identified within some river reaches (FPZs). Areas where there are increased risks to people and infrastructure from river processes should be considered as “river accommodation spaces”. These areas should be considered as spaces that are not suited to development, and where the river needs room for processes such as erosion and deposition.

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Technical Executive Summary

Martuwarra (also Mardoowarra) Fitzroy River experienced the highest flood on record in January of 2023. This significantly impacted the community of Fitzroy Crossing. Ex-Tropical Cyclone Ellie slowly tracked across the region, with event rainfall totals highest at the Dimond Gorge rainfall monitoring station. Here, the 7-day rainfall was 823mm from 27/12/2022, estimated to have greater than a 1 in 2,000 annual exceedance probability (AEP). Event rainfall totals for the catchment area above Fitzroy Crossing varied from 200 - 800 mm. Department of Water and Environmental Regulation (DWER) estimated catchment AEP at ~1 in 500 AEP for the Fitzroy River above the Margaret River confluence (21,620 km²). Rainfall from the Margaret River catchment (22,590 km²) was estimated at ~ 1 in 20 AEP. Peak river flow exceeded all previous records at Fitzroy Crossing, peaking at a river level of 110.897m AHD (14.23 m). DWER and Main Roads WA estimate peak instantaneous discharge between 45,000 and 50,000 m³sec⁻¹ for the event, making this the largest ever measured (instrumented) flood in Australia.

Many houses were impacted by the 2023 event, with around 1,000 inspected after the flood event for structural integrity and electrical damage. Of these, 240 sustaining damage and 165 required remediation works. While others escaped the flooding, the town became an island on the multi-channel Fitzroy River floodplain, which occurs for moderate to large flood events. The flood destroyed the main bridge, isolating the east Kimberly region from road transport for many months.

Because of the size of the 2023 flood event and impacts of the flood including loss of the bridge and bank erosion, this geomorphology study was commissioned by the Department of Water and Environmental Regulation (DWER). Fluvial geomorphology is the study of landforms, rivers and floodplains, including processes causing erosion of banks and deposition of sediments on floodplains. This study was led by a Certified Environmental Practitioner Geomorphology Specialist (CEnvP - Geomorphology), Environment Institute of Australia and New Zealand.

This study investigated the geomorphic processes impacting the floodplain as a result of the 2023 event, and also longer-term trends. The study mapped and calculated average bank erosion rates using aerial photography. Satellite imagery after the event was used to map depositional areas, and land cover change before and after the 2023 flood event. Other information was also used to identify geomorphic processes and make recommendations on potential setbacks that consider river geomorphology, and potential future flood risks on the Fitzroy River Floodplain. This report focused on the area from where the Margaret and upper Fitzroy Rivers meet adjacent to Danggu Geikie Gorge, downstream, and then and downstream of the crossing and Fitzroy Crossing community to near the Ngurtwarta Community.

While this event was remarkable with reference to the instrumental streamflow record, benchmarking of the event against previously published palaeo-flood work by Wohl et al (1994), suggests that events of this frequency may occur at approximately a centennial frequency in this region, though the report identifies significant uncertainty associated with these figures.

The impact of the 2023 flood event was consistent with the limited volume of published work on the Fitzroy River floodplain geomorphology within the study area of interest. Most of this work and knowledge relates to work undertaken by Clare Taylor, and published around 1999 and 2000. The 2023 flood event was characterised by bank erosion at the margins of the main channel and over-bank deposition of sediments from upstream and reworking of bank material. Despite the magnitude of the 2023 flood event including significant bank erosion and loss of riparian vegetation, there was no channel avulsion (where the river cuts a new course through the floodplain). There was extensive mapped floodplain sediment deposition during the 2023 event, extending in places to over 1km from the bankfull channel margin of the main Fitzroy River. The main land cover type change as

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a result of the 2023 flood was the loss of 662 ha of riparian tree habitat from the floodplain area, much of this represents loss of fringing riparian bank vegetation upstream of Fitzroy Crossing.

The Fitzroy River around the Fitzroy Crossing community has experienced high rates of bank erosion. Around one-third (34%) of the 76km of banks measured for this study had a bank erosion rate of greater than 1 m per year (average bank erosion 1.03m yr⁻¹ across all sites). The implications of a bank erosion rate over 1m yr⁻¹, is that erosion over the potential 50-year lifespan of infrastructure, would exceed a 50m development setback. Bank erosion hotspot areas included: the outer banks of river reaches downstream of Danggu Geikie Gorge, upstream of the old river crossing and Crossing Inn, and immediately upstream and downstream of the Fitzroy Crossing Bridge.

Floodplain Spill-Out Zones (SOZs) is a geomorphic term used to describe areas where the river flows can energetically spill over the bank and across the floodplain during a flood. SOZs are identified as high-risk areas for development of infrastructure or dwellings, and may pose large risks to people and property during flood events. SOZs form where the downstream channel capacity is lower, which can cause the river to spill out of the channel and onto the floodplain. They are also found where the river changes course and flood flows may continue with the valley orientation and spill-out across the floodplain and may causing extensive and significant deposition of channel bedload sediments on the floodplain. By combining velocity and depth information, river and valley orientation, LiDAR floodplain topography and satellite-mapped sediment deposition areas from the 2023 flood event, potential SOZs were identified. The main areas to be considered high-risk SOZs are areas upstream of Fitzroy Crossing, after the upper Fitzroy River emerges from a vertically and laterally confined gorge and onto the floodplain.

Identifying Floodplain Process Zones (FPZs) is a method used by geomorphologists to group reaches or stretches of a river that are characterised by similar geomorphic processes. This can be used to summarise river reaches with a similar set of geomorphic processes and their associated risk factors. This report defines nine different river reaches that contain a unique set of geomorphic and floodplain processes (and describe each reach and the key geomorphic characteristics as FPZs). Eight were defined along the main channel of the Fitzroy River and one for the Margaret River Overflow (MRO) channel. It is recommended that future floodplain planning around the town of Fitzroy Crossing considers the potential risks within each of these reaches or FPZs. Three main factors were considered in identifying the key controlling geomorphic processes of each FPZ or river reach:

- Reaches where average bank erosion rates within the FPZ or localised contiguous areas of high bank erosion is greater than 1m per year. This figure is adopted based on a potential infrastructure lifespan of 50 years, where erosion would exceed a 50 m floodplain development setback.
- Areas of mapped flood sediment depositional zones, particularly locations that may indicate floodplain spill-out zones (SOZs) and very high rates of sediment deposition and energetic spilling of the river onto the floodplain.
- Areas of high flood velocity and/or depth flood hazard that meet classifications H5 & H6 zones under the Australia Disaster Resilience Handbook (dangerous velocity and depth of flood water that may impact people, property, vehicles and infrastructure).

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Key recommendations stemming from this report include:

- Priority areas to consider for bank erosion monitoring, include areas in the main Fitzroy River immediately downstream of Danggu Geikie Gorge and localised hotspots where historical rates are moderate to high (exceeding 1m yr^{-1} , or 50m in 50 years is suggested as a threshold). Areas upstream and downstream of the rock revetment constructed as part of the bridge rebuilding should be monitored for bank erosion.
- Future floodplain planning should incorporate geomorphology to ensure that adequate floodplain setbacks create sufficient “river accommodation space” to allow for geomorphic processes.
- The approach and framework applied in this report could assist a review of “DWER Operational policy 4.3: “Identifying and establishing waterways foreshore areas” in specifying how geomorphology is incorporated into operational floodplain planning within this and other systems (where relevant).
- There is a unique and significant potential at this location to determine actual flood frequency and place the 2023 event and instrumental flow record against the longer palaeoflood record. Revisiting earlier work and applying modern methods (OSL dating, better surveying methods and discharge models) would support improved certainty of dates, flood frequency and discharge levels. This would allow planning and managing development on the Fitzroy River floodplain around the Fitzroy Crossing township to be informed by a more complete flood history and understanding of actual flood risk, by merging instrumental and palaeoflood records.
- Consider the value in the collection of post-flood LiDAR as part of disaster response, and a LiDAR benchmark for areas with significant erosion and floodplain dynamics. This recommendation applies to the Fitzroy River catchment, and other catchments with significant bank erosion issues proximal to housing and infrastructure.
- Evaluate the opportunity, efficiency and feasibility to apply and update the hydrodynamic modelling work undertaken as part of the Main Roads WA reconstruction of the Fitzroy Crossing bridge, to the broader study area. This should be recalibrated to the broader floodplain area and could be used as the basis for identifying high-risk areas of the floodplain as part of future floodplain planning.

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1 Introduction

1.1 Martuwarra Fitzroy River 2023 Flood Event

Martuwarra (also Mardoowarra), Fitzroy River experienced the highest flood on record in January of 2023, significantly impacting the community of Fitzroy Crossing.

Ex-Tropical Cyclone Ellie slowly tracked across the region, with event rainfall totals highest at the Dimond Gorge rainfall monitoring station 823mm over the 7-days from 27 December 2022. Rainfall at this site is estimated at a >1 in 2,000 AEP (Annual Exceedance Probability). Rainfall totals for the catchment area above Fitzroy Crossing varied from 200-800mm and DWER estimated catchment AEP at around ~1 in 500 AEP for the 21,620 km² catchment above Danggu Geike Gorge (upstream of the Margaret River confluence) and ~ 1 in 20 for the 22,590 km² Margaret River catchment that joins just upstream of Fitzroy Crossing. At Fitzroy Crossing, peak flows exceeded all previous records, peaking at a river level of 110.897m AHD (14.23 m) and DWER and Main Roads WA estimate peak instantaneous discharge at 45,000 to 50,000 m³sec⁻¹. The flood damaged the bridge at Fitzroy Crossing, causing a total collapse at the eastern end and rendering the other end unsafe for use.

As part of the flood response, important geomorphic questions have emerged concerning the extent of river erosion from the 2023 event and future risks to the community and floodplain ecosystem. Given the apparent rarity and magnitude of the 2023 event, there are questions related to the dynamics of the river channel and complex floodplain system that characterises the Fitzroy Valley. This study has applied historical imagery and satellite mapping of the flood event, supported by data from other agencies (DWER and Main Roads WA), to provide geomorphic insight into the flood impacts of the 2023 event on the Fitzroy River floodplain around the Fitzroy Crossing area. The report also makes recommendations and suggestions for how this geomorphic understanding of the 2023 event could be incorporated into future floodplain management planning.

1.2 Scope of the report

This report was commissioned by the Flood Risk Science group of the Department of Water and Environmental Regulation (DWER), to investigate the impact of the 2023 flood event on the floodplain and river immediately surrounding Fitzroy Crossing.

The focus of this report is on the geomorphology and floodplain processes around the Fitzroy Crossing community, and considers an area of interest defined by DWER (Figure 1) extending from where the Margaret River enters the upper floodplain of the Fitzroy River system and the Upper Fitzroy River as it emerges from Danggu Geike Gorge and across the main active channels of the Fitzroy River floodplain and immediately downstream of the Fitzroy River community.

Fluvial geomorphology is the study of landforms, rivers and floodplains, including processes causing erosion of banks and deposition of sediments on floodplains. This study was carried out by a Certified Environmental Practitioner Geomorphology Specialist (CEnvP - Geomorphology), Environment Institute of Australia and New Zealand).

This report addresses the geomorphic context of the 2023 flood and provides advice to:

- identify areas at highest risk of erosion in future flood events
- provide advice on management measures that may be considered to mitigate risk to infrastructure (eg, avoidance areas, setback distances from riverbank).

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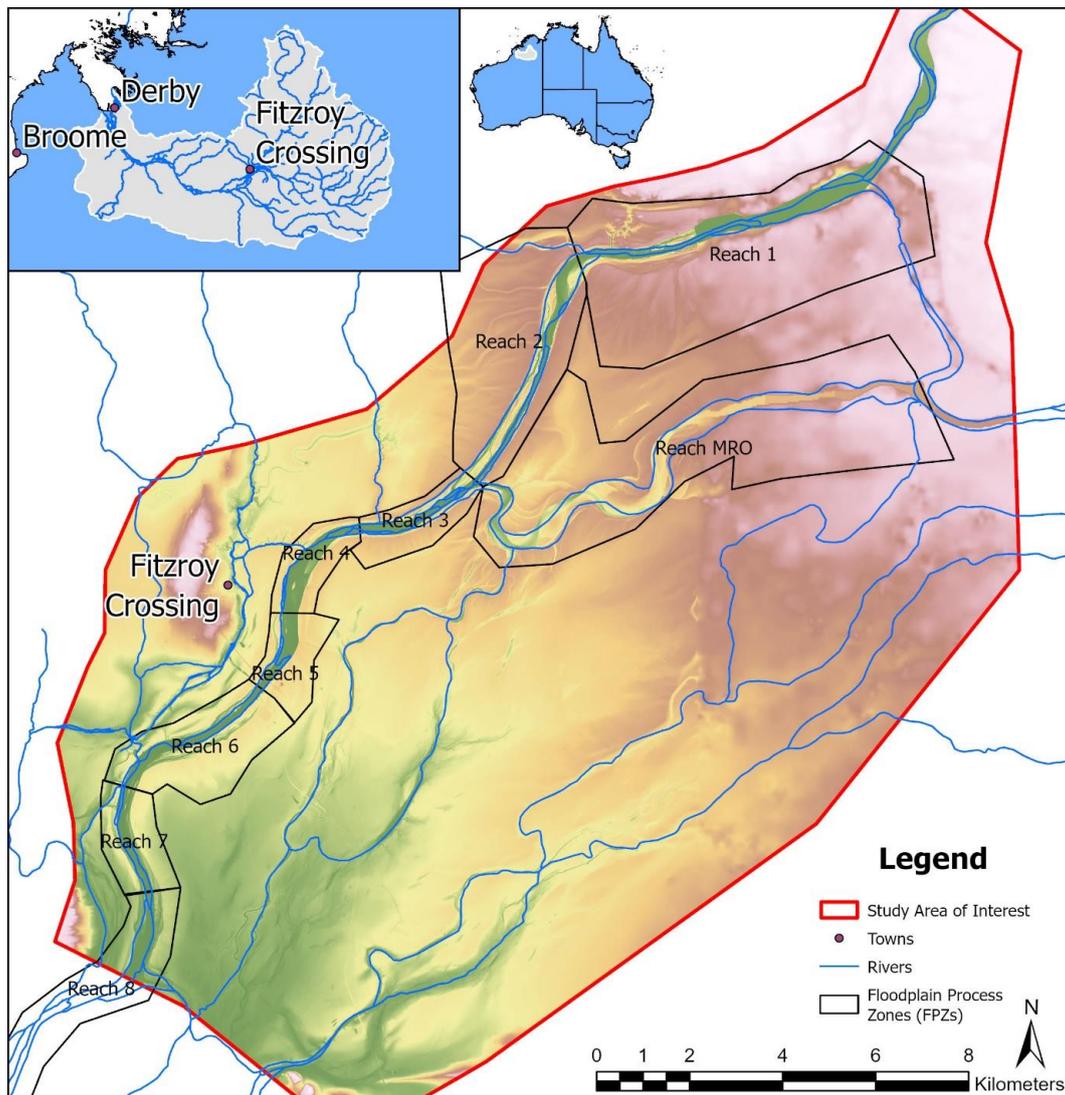


Figure 1: Study area of interest (extent of the LiDAR image), and the location of the nine reaches where different Floodplain Process Zones (FPZs) have been identified. The primary focus area for the study was defined by DWER and includes the area bounded by the red box and containing the DEM of the floodplain. This falls within Reach 3 to the upper part of Reach 7.

The report applied a desktop methodology and included a review of relevant literature about the geomorphology of the Fitzroy River system, extreme flood frequency and geomorphology-informed floodplain management. Aerial imagery available from Landgate and other historical resources was analysed to determine long-term erosion rates. Nano-satellite imagery (PlanetLabs) collected immediately after the 2023 event was used to map active floodplain depositional zones. Other resources, including a LiDAR survey of detailed floodplain topography and a hydrodynamic model from Main Roads WA, were used to support the analysis of floodplain geomorphology. The implications for floodplain management have been defined at nine reaches (see locations in Figure 1), including defining the key geomorphic processes each reach, or as nine different Floodplain Process Zones (FPZs).

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2 Research Site and Study Methods

2.1 Study site

The water resources of the Fitzroy River underpin the hydro-socio-ecological values of the system (Douglas et al., 2019). This includes the main and secondary river channels and their associated alluvial groundwater resources, the floodplain, over-bank channels, and off-channel wetlands that are a feature of anabranching or multi-channel river systems. Floods that generate over-bank flood events are the least-regular but highest magnitude part of flow hydrology and hydrological regime of this system (Beesley et al., 2021). Flood events are a critical part of maintaining the health of the Fitzroy River and the associated vegetation and floodplain. Large floods can be the only time that important but relatively rare geomorphic processes are active. While floods can be quite destructive, causing bank erosion and removal of sediment from the river channel and deposition on the floodplain, this process is very important for the maintenance of the river channel and floodplain. Flood events also contribute to the structure and composition of riparian tree species surrounding the main and secondary channels on the floodplain, and off-channel wetlands (Beesley et al., 2021).

The Fitzroy Crossing town had a population of 1,022 at the time of the 2021 Australia Bureau of Statistics census, with people identifying as Aboriginal comprising 60% of the population (relative to a Western Australia and Australia average of 3.3%, see: <https://www.abs.gov.au/census/find-census-data/quickstats/2021/UCL515014>). Around another thousand people live in Aboriginal communities within the Fitzroy Valley, with the total population of the broader Fitzroy Valley area around 2,000. There are a number of cattle stations throughout the region and, tourist attractions mean that the “dry-season” population within the Fitzroy Valley region is higher.

The region experiences a Köppen climate type of tropical monsoon climate (Am) to the north that transitions to a semi-arid climate (Bsh) inland. During the summer wet season, temperatures are hot to extreme, with a dry and mild winter “dry-season”. Annual average rainfall at the Bureau of Meteorology Fitzroy Crossing Comp site (Station Number: 003006, operated 1893 to 2000) was 540mm, and the more recent Fitzroy Crossing Aero site (Station Number: 003093, operated since 1997, 1.2km away from the original site) is 680mm. Most rainfall occurs from December to March and falls in association with active monsoon phases and the passage of tropical and ex-tropical cyclones. This has resulted in relatively frequent flood events reaching a river level of around 108 to 109.5m AHD at the Fitzroy Crossing streamflow gauging station, with notable events in 1986, 1991, 1993, 2002 and 2011 (Figure 2). The 2023 flood event is the largest measured flood in this catchment, and indeed the largest ever measured and gauged flood in Australia.

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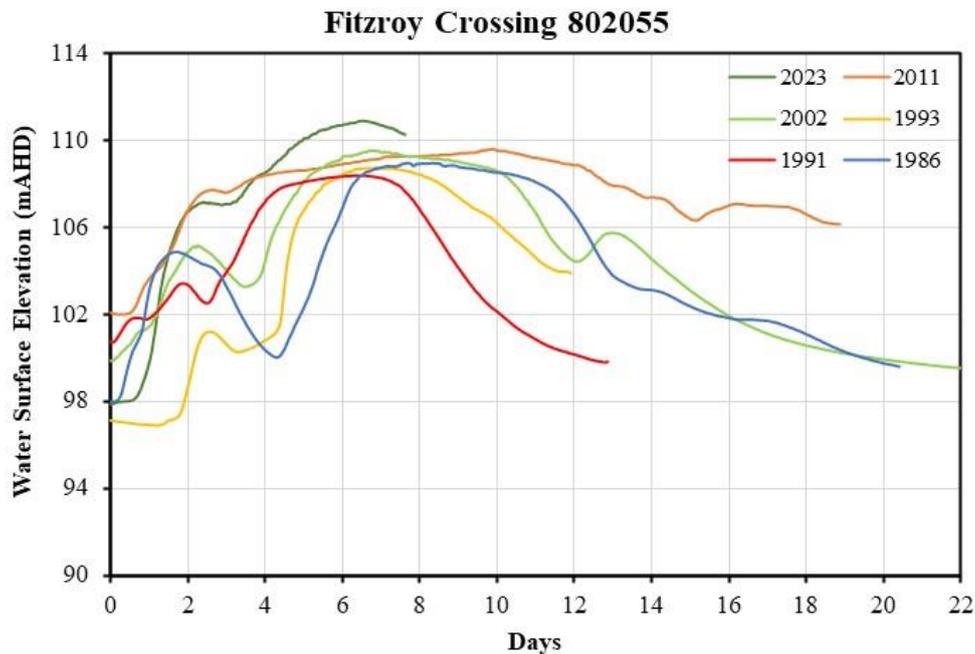


Figure 2: Comparative analysis of flood events at the Fitzroy Crossing 802055 gauge, showing the magnitude of the 2023 event that exceeds other gauged events. Source DWER.

2.2 Data and Analysis Methods

Flood records

Analysis of the 2023 flood event is based on data, analytical methods and graphs provided by the DWER Flood Science group.

Historical Aerial Imagery

Four image sets were used, with three provided as processed orthophoto mosaic products by Landgate, and one set of historical imagery that was scanned and co-registered to 2015 imagery. The Landgate imagery jobs included:

- Fitzroy_Crossing_2007_80cm_z51
- Fitzroy_Crossing_2015_50cm_z51, and
- Fitzroy_Crossing_Surrounds_Aug_2023_Mosaic.

A set of historical imagery from the 1960s consisting of individual aerial photos was found in the UWA Geology Museum and Map Library, job identification number "WA872 Fitzroy River Irrigation". This job was collected on 10th September 1964 at 12,000 ft. The 1964 historical imagery was scanned (600 DPI greyscale TIFF). Initially, scanned imagery was attempted to be mosaiced using Agisoft Metashape (version 2.0.3). Fiducial detection and camera calibration tools were used for image processing and photos were then aligned to generate an orthomosaic. Due to inconsistencies in the Metashape-generated orthomosaic, individual 1964 imagery scenes were directly georectified.

Scans of each individual 1964 imagery scene were coregistered in ArcGIS Pro (version 3.2) to identifiable control points in the 2015 imagery (the most recent available dataset at the time of

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analysis). A total of 47 control points, based on features such as unique outcropping rock formations, buildings and other human-created features found in the 1964 and 2015 imagery, were used across six images (including some co-occurring points across multiple images) covering the area of interest. The average co-registration residual (i.e. spatial error) was 6.1m, or ~1 pixel.

Bank Erosion Analysis

Long-term bank erosion rates were calculated by digitising the top of the bank position from aerial imagery. In some areas, it was difficult to identify the position of the bank. To resolve this, bank positions were first digitised from the 2015 imagery and cross-referenced against the 2016 LiDAR bare-earth Digital Terrain Model (DTM) imagery to train the person undertaking the digitising to accurately locate the top-of-bank position. Subsequently, 1964, 2007 and 2023 bank positions were digitised from the aerial imagery alone, as there was no corresponding LiDAR at these times.

Aerial imagery from 2007, 2015, and 2023 was used to detect changes in riverbank position from the 1964 baseline. The Landgate imagery resolution was 80 cm pixels for 2007, 50cm pixels for 2015, and 10cm pixels for 2023. There was no published data on spatial precision or accuracy of these data. Co-registering 1964 imagery to the 2015 data minimises error between the datasets.

The United States Geological Survey (USGS) ArcMap GIS tool "Digital Shoreline Analysis System" (DSAS), developed for coastal shoreline retreat analysis was adopted for quantifying bank erosion in this study. Data was configured in an ArcMap personal geodatabase, formatted as an east and west bank baseline (1964) and shoreline shapefile containing 2007, 2015, and 2023 bank positions. Shoreline position uncertainty was estimated as accuracy achieved for the 1964 imagery rectification (6.1m), and for the other imagery was estimated as 10 times the image resolution (i.e. 8m for 80cm resolution, uncertainty of 5m for 50cm resolution, 1m for 10cm resolution). Other default settings and parameters were used for DSAS calculations. Transects to calculate bank erosion were set as 1000m from the baseline, at 100m spacing and with a 1000m smoothing distance, and erosion threshold at the 90% confidence interval set as a minimum.

Four statistics of change are presented from the DSAS outputs, one that represents the total change in bank position, with the other three representing different ways of calculating the average rate (Also refer to the USGS DSAS User manual for more information):

- Net Shoreline Movement (NSM) is the distance between oldest & newest shorelines, or the erosion distance. In this study, this metric is used as the Average Reach Bank Erosion distance (m).
- End Point Rate (EPR) is calculated by dividing the net distance of shoreline movement (NSM) by the years elapsed between the oldest and the most recent shoreline (1964 to 2023). This is the most computationally simple method to calculate average bank erosion rates, but ignores data between the first and last bank position and misses some erosion events or cyclical trends.
- Linear Regression Rate (LRR) is the slope (rate) of a fitted linear regression line through the rate of change of each available data point (1964, 2007, 2015, 2023). This considers the average rate of change and the user-defined confidence intervals (e.g. georeferencing error, see methods in section 2.2) for each individual dataset.
- Weighted Linear Regression (WLR) gives greatest emphasis or weight to the most reliable data, in establishing a best fit (similar to LRR) to calculate average bank erosion rate. In the computation of rate-of-change statistics for shorelines, greater emphasis is placed on data points for which the position uncertainty is smaller. The weight (w) is defined as a function of the variance in the uncertainty of the measurement (e), where $w = 1/e^2$. The uncertainty field of the shoreline feature class is used to calculate a weight. In this study, as the more

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recent data has better spatial resolution and lower uncertainty, more weighting is placed on the more recent erosion in the way that WLR is used to represent the average bank erosion rate. In this study we have adopted WLR as the preferred measure of average bank erosion (m yr^{-1}).

Change was calculated from 1964->2007->2015->2023, and weighting erosion measurements by uncertainty to calculate a metric representing average erosion rate (WLR). Because of the higher resolution of more recent imagery and multiple points in time (2007, 2015 and 2023, compared to 1964). This measure of average bank erosion can be considered one that represents long-term rates but places a stronger emphasis on more recent changes, including as a result of the 2023 flood event. The metric "EPR" can be considered as a coarse measure of average bank erosion across the maximum available time series, and "LRR" (Linear Regression Rate) as a measure of average bank erosion across the available events within the time series. The WLR metric is similar to LRR but considers uncertainty, and the way data were used for this study will place more emphasis on average rates over more recent years and event(s).

When calculating change, confidence should only be applied where the detected change is more than the sum of the potential spatial error of the two datasets used to calculate change. Based on potential error across 1964 (~6.1m error) to 2023 (~1m error), confidence can be applied to net bank erosion more than ~7.1m, or an average bank erosion rate greater than ~0.12m yr^{-1} .

This study adopts the rate of 1 m yr^{-1} as a reference for a high or concerning bank erosion rate. This figure represents where bank erosion over a hypothetical 50-year lifespan of infrastructure would exceed a 50m development setback.

A detailed workflow methodology is provided in Appendix A.

Mapping of 2023 flood deposition, flood impacts and land type changes.

PlanetLabs Dove is a micro-satellite constellation that collects near-daily imagery globally at ~3m resolution. Planet is a satellite constellation consisting of a fleet of identical specification small cube satellites (cube-sats). Largely cloud-free imagery was first available after the flood peak on 13th January 2023. Analysis was restricted to high resolution and newer generation "PSB.SD" cube-sats, at 3m resolution for the study area of interest (Figure 1). This captured 8 spectral bands with the wavelength centroid μm , and Full Width Half Maximum values summarised below:

- Band 1: Coastal Blue, 443 (20) (Harmonised with Sentinel-2 band 1)
- Band 2: Blue, 490 (50) (Harmonised with Sentinel-2 band 2)
- Band 3: Green I, 531 (36)
- Band 4: Green, 565 (36) (Harmonised with Sentinel-2 band 3)
- Band 5: Yellow, 610 (20)
- Band 6: Red, 665 (31) (Harmonised with Sentinel-2 band 4)
- Band 7: Red Edge, 705 (15) (Harmonised with Sentinel-2 band 5)
- Band 8: Near Infra-red or NIR, 865 (40) (Harmonised with Sentinel-2 band 8a)

Mapping of event depositional areas initially trialled a variety of vegetation and soil indices (NDVI, Red-Edge NDVI, SAVI, TSAVI, MSAVI, etc), which produced unsatisfactory results. A supervised pixel-based Support Vector Machine, a machine-learning image classification routine (applied in ArcGISPro). Six manually mapped cover types (Background/Mask, Water, Sediment, Riparian Vegetation, Cloud and Rock) were defined, with the "sediment" class then used to map the location of 2023 flood deposition areas.

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From this analysis, only the results for the sediment class are used in this report, and to map 2023 flood deposition areas. There is no ground-truth available to validate this mapped class. While the areas mapped as flood sediment deposition correspond well to positions on the floodplain where over-bank deposition of sediment would be expected during the flood and where 2016 LiDAR data suggests active vertical floodplain accretion (by flood sediment deposition). It is possible that these could have been misidentified as areas where vegetation and ground cover was stripped by flood waters and exposed underlying bare sediments through processes of erosion, rather than deposition.

A similar approach was used for mapping broader change due to the 2023 flood event by using pre- and post-flood PlanetLabs images from the end of the dry in September 2022 (pre-flood), paired with September 2023 (post-flood). This analysis used the same classes, but was used to report changed land use classes as seasonality and plant phenology is important when mapping these changes. A similar image classifier (as applied to event deposition above) was applied to map six class types: Burnt (vegetation), dense riparian vegetation, sand and sediments, soil and rock, sparse vegetation, and water. A change matrix was used to analyse changes in land class types.

Main Roads 2023 Flood Model

Main Roads Western Australia (Main Roads WA) made their TUFLOW model of the 2023 event available to this study, such that factors such as stream power, velocity and erosive potential could be analysed along with mapping results for event erosion and deposition.

Senior Waterways Engineer Eric Cheung (Main Roads WA) and Senior Water Engineer Sima Safarkhani (BG&E modelling contractor to Main Roads WA), provided important guidance for how the model was built and the associated caveats in the application and interpretation of the model results:

- The model was built with the purpose of most accurately replicating detail around the Fitzroy River bridge, and based on calibration of the 2023 event by attempting to match the model to surveyed water levels at the bridge. The model was created with the sole aim to reconstruct details around the Fitzroy Crossing bridge most accurately.
- There is high uncertainty for the peak discharge of the 2023 event due to issues such as bed mobility that impacted the active channel dimensions as well as the actual gauge data. Peak flows from 10,000 m³s⁻¹ up to 100,000 m³s⁻¹ were run in TUFLOW, with the 50,000 m³s⁻¹ model most closely reproducing the measured recordings.
- The model used three main inputs – upper Fitzroy River, Margaret River and Brooking Channel, using average distributions from 1984 and 1983 flood events. Roughness values (*Mannings n* =0.025 for channel and n=0.04 for floodplain) were also selected based on a calibration from the 1983 (20,000 m³s⁻¹) and 1984 (12,000 m³s⁻¹) events.
- There was no overall catchment calibration, and therefore as distance from the Fitzroy River bridge increases, so does model uncertainty. Low certainty should be attached to the results further away from the Fitzroy Crossing bridge, and model outputs beyond the bridge area should be used with extreme caution and not interpreted as an accurate measure of conditions during the flood.

This model is applied in this study only as a guide to how this type of model could be incorporated into floodplain management planning.

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3 January 2023 Event Summary

Tropical Cyclone Ellie

Tropical Cyclone (TC) Ellie formed on 22 December 2022, originating as a tropical low formed within an active monsoon trough to the northwest of Darwin in the Timor Sea. The system moved southerly and intensified rapidly, briefly reaching “Category 1” status (10-minute mean wind intensity of 75 kilometres per hour (km/h)), before crossing the Northern Territory coastline near the Daly River mouth near midnight local time on 22 December 2022 (1400 UTC/2330 Australian Central Standard Time (ACST)).

TC Ellie moved in a southern direction and weakened below tropical cyclone intensity during the morning of 23 December before passing over Timber Creek. The system then tracked south-easterly towards the central NT and over Tennant Creek on 28 December 2022, before tracking westerly towards the Western Australia Kimberly region.

The system then moved in a westerly direction and remained as an ex-cyclonic low and impacted the Kimberly region before finally dissipating around 8 January 2023 as it moved to the southeast.

Across the period 29 December to 5 January the system was relatively static over the Fitzroy River catchment and tracked slowly from near the WA/NT border to Broome (5 January 2023), before tracking to the east-south-east and dissipating.

While the system was not at cyclone intensity over the Kimberly region, it interacted with an active monsoon phase to bring heavy rain to the Kimberly region. Peaking of Madden-Julian Oscillation over northern Australia in mid to late December supported the formation of TC Ellie. While the system rapidly developed in the Timor Sea, it weakened shortly after making landfall in the NT.

The system structure remained as a well-developed low for a significant period of time after losing cyclonic intensity status. As the system tracked over the Kimberly, the inflow of warm and moist air from the active monsoon reinvigorated the system. This combined with weak mid and upper-level steering of the system due to a sustained and moderate-intensity high pressure system in the Australian Bight created a system that was slow-moving across the Kimberly region and maintained a structure conducive to sustained heavy rainfall. With the movement of the blocking high across the Australian Bight, the system was finally drawn to the south and east before dissipating around 8 January 2023.

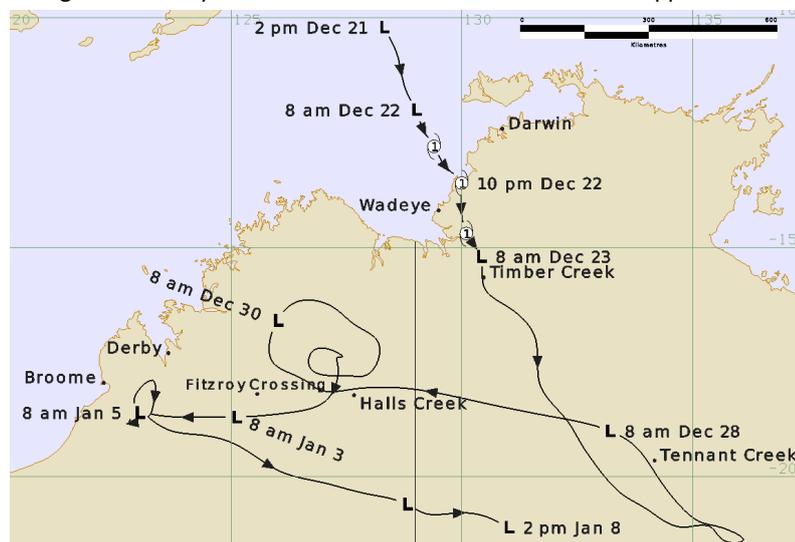


Figure 3: Track and intensity map of TC Ellie. Source BoM: <http://www.bom.gov.au/cyclone/history/Ellie-2022.shtml>

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Event Rainfall

While TC Ellie generated heavy local rainfall and flooding in the NT after landfall on the 24 December 2022, the most destructive impacts and highest sustained rainfall was from the period after reaching the Kimberly, particularly across 28 December 2022 to 2 January 2023. The highest 6-day rainfall total peaked at Dimond Gorge (Station No: 502139, Fitzroy River - Dimond Gorge) at 813mm, and highest daily rainfall on 1 January 2023 (402 mm). Other notable 6-day rainfall totals are 631mm at Phillips Range and 560mm at Mt Joseph (refer Table 1).

DWER estimates accumulated rainfall at greater than 400mm for the 7-day rainfall totals in the north-western portion of the Fitzroy River catchment (i.e. Fitzroy River above Danggu Geikie Gorge, and Fitzroy Crossing township), and 200 to 400mm in the southern and eastern catchment (notably the Margaret River catchment and areas to the south of the main Fitzroy River channel, refer to Figure 3, Figure 4 and Figure 5).

DWER analysis estimated that the Dimond Gorge site exceeded the 1 in 2,000 AEP for durations of 4-7 days. Their analysis suggests an expected probability greater than 1 in 200 AEP for 7-day rainfall over the western and northern portions of the Fitzroy River catchment and around 1 in 20 AEP for the Margaret River catchment. DWER estimates that the 7-day intensity-frequency profile for this event in the upper Fitzroy or north-western catchment is around a 1 in 500 AEP event.

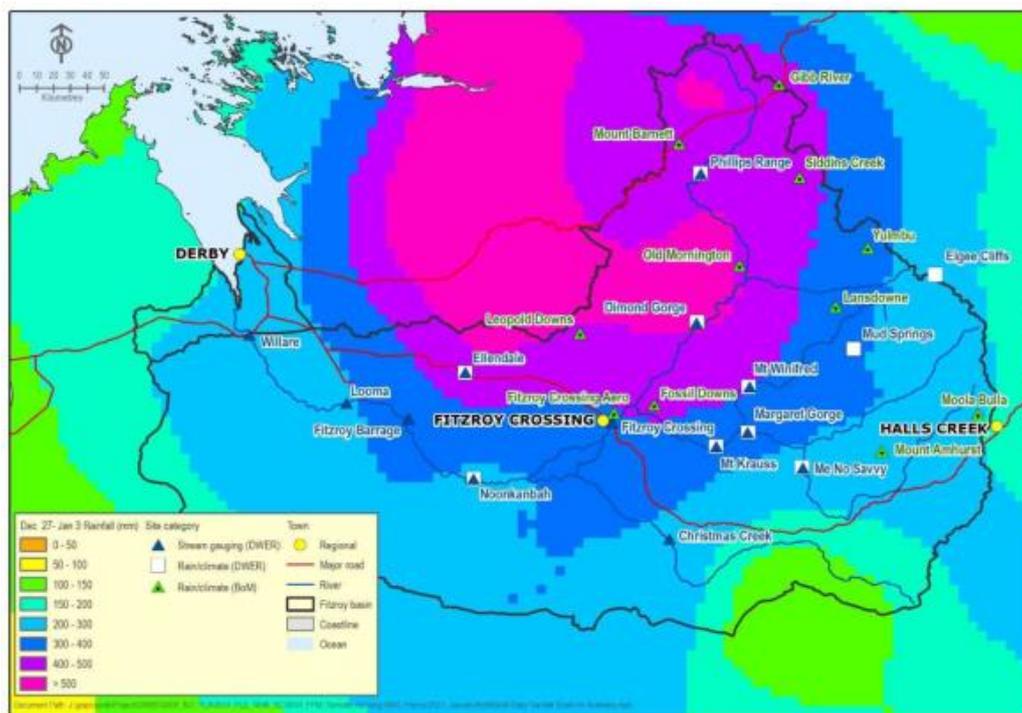


Figure 4: Total Rainfall for the period 27 December 2022 to 3 January 2023. Source DWER.

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Table 1: Event rainfall across 20 December 2022 to 10 January 2023 during the passage of ex-TC Ellie at DWER rainfall stations proximal to the Fitzroy River catchment.

Note these are rainfall totals for each day to 9am.

| Date | 502139 | 502001 | 502005 | 502002 | 502020 | 502024 | 503008 | 503009 | 502006 | 502059 | 503011 |
|--------------------------------------|------------------------------|-----------------------------|----------------------------|-----------------------------|--------------------------|-----------------------------|---------------------------|---------------------------|------------------------------|---------------------------------|----------------------------|
| | Fitzroy River - Dimond Gorge | Leopold River - Mt Winifred | Margaret River - Mt Krauss | Leopold River - Mud Springs | Ord River - Elgee Cliffs | Hann River - Phillips Range | Lennard River - Mt Joseph | Isdell River - Dales Yard | Margaret River - Me No Savvy | Margaret River - Margaret Gorge | Mt Wynne Creek - Ellendale |
| 20/12/2022 | 1 | 28.4 | 0 | 0 | 11.6 | 5.6 | 0 | 0 | 2 | 2.8 | 0 |
| 21/12/2022 | 30 | 0 | 26.2 | 1.4 | 0.8 | 0 | 0 | 0.2 | 69 | 95.6 | 0 |
| 22/12/2022 | 0 | 0 | 0.2 | 0.2 | 1.2 | 0 | 4 | 0 | 0 | 0.2 | 0 |
| 23/12/2022 | 0 | 0 | 0 | 0.8 | 0.6 | 0 | 0 | 0 | 0 | 7.8 | 0 |
| 24/12/2022 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25/12/2022 | 0 | 0 | 0 | 0 | 27.4 | 7.6 | 0 | 0 | 0 | 0 | 0 |
| 26/12/2022 | 0 | 0 | 0 | 1.6 | 3 | 4.4 | 22.6 | 3.8 | 0 | 0 | 0.4 |
| 27/12/2022 | 21 | 4.2 | 6.4 | 39 | 1 | 37.6 | 5 | 30.8 | 3.8 | 2.8 | 5.8 |
| 28/12/2022 | 59.8 | 25 | 43.8 | 67.8 | 23.6 | 65.4 | 51.6 | 15.2 | 29.4 | 36 | 7.2 |
| 29/12/2022 | 154.6 | 39 | 21.2 | 45 | 36.6 | 24.6 | 74 | 35.6 | 9 | 24 | 66.6 |
| 30/12/2022 | 67.4 | 41.4 | 12.8 | 20.4 | 74.6 | 144.8 | 86 | 56.8 | 22.8 | 16 | 54.8 |
| 31/12/2022 | 149 | 116.4 | 131.8 | 106 | 55.6 | 78.6 | 73.8 | 71.4 | 121 | 133.8 | 59.2 |
| 1/01/2023 | 326 | 105.6 | 65 | 53.6 | 13.2 | 231.2 | 174.4 | 193.8 | 48.4 | 52 | 129.4 |
| 2/01/2023 | 48.6 | 0.2 | 73.6 | 36.6 | 21.4 | 53.8 | 115 | 11.8 | 82.6 | 75 | 114 |
| 3/01/2023 | 2.2 | 0 | 3.6 | 0.4 | 2.6 | 6.6 | 27.6 | 21.6 | 1 | 4 | 29.4 |
| 4/01/2023 | 2.6 | 4.4 | 6.8 | 1.4 | 6 | 2.6 | 8.2 | 12.6 | 14 | 5 | 9.6 |
| 5/01/2023 | 3.8 | 9.8 | 8.8 | 0 | 1 | 6.6 | 7 | 7 | 10.2 | 7 | 15.2 |
| 6/01/2023 | 2.2 | 3.6 | 15.2 | 1.6 | 22.6 | 16.4 | 14.4 | 10.2 | 9.2 | 17.4 | 1.4 |
| 7/01/2023 | 0.6 | 0 | 0 | 0 | 2.8 | 2.6 | 0 | 21.6 | 0 | 0.4 | 0 |
| 8/01/2023 | 0 | 0 | 0 | 0 | 0 | 1.6 | 8.4 | 0 | 0 | 0 | 13.2 |
| 9/01/2023 | 0 | 3.8 | 0 | 0 | 0 | 0 | 0.2 | 0 | 0 | 0 | 0 |
| 10/01/2023 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6-Day Rainfall (28/12/22 to 2/1/23) | 805.4 | 327.6 | 348.2 | 329.4 | 225 | 598.4 | 574.8 | 384.6 | 313.2 | 336.8 | 431.2 |
| Total Rainfall (20/12/22 to 10/1/23) | 868.8 | 381.8 | 415.4 | 375.8 | 305.6 | 690 | 672.2 | 492.4 | 422.4 | 479.8 | 506.2 |

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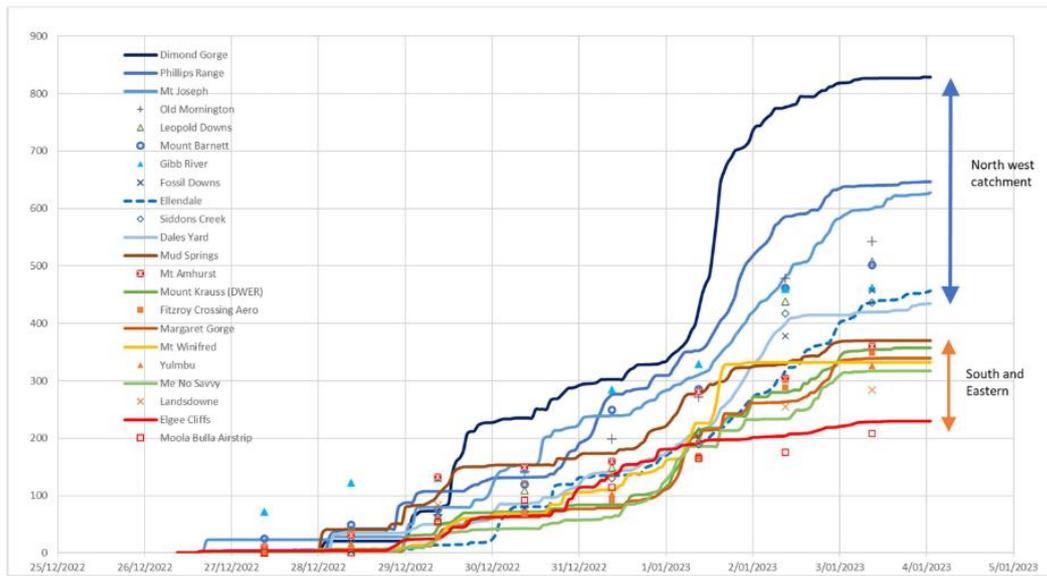


Figure 5: Cumulative event rainfall across 27 December 2022 to 3 January 2023. Source DWER.

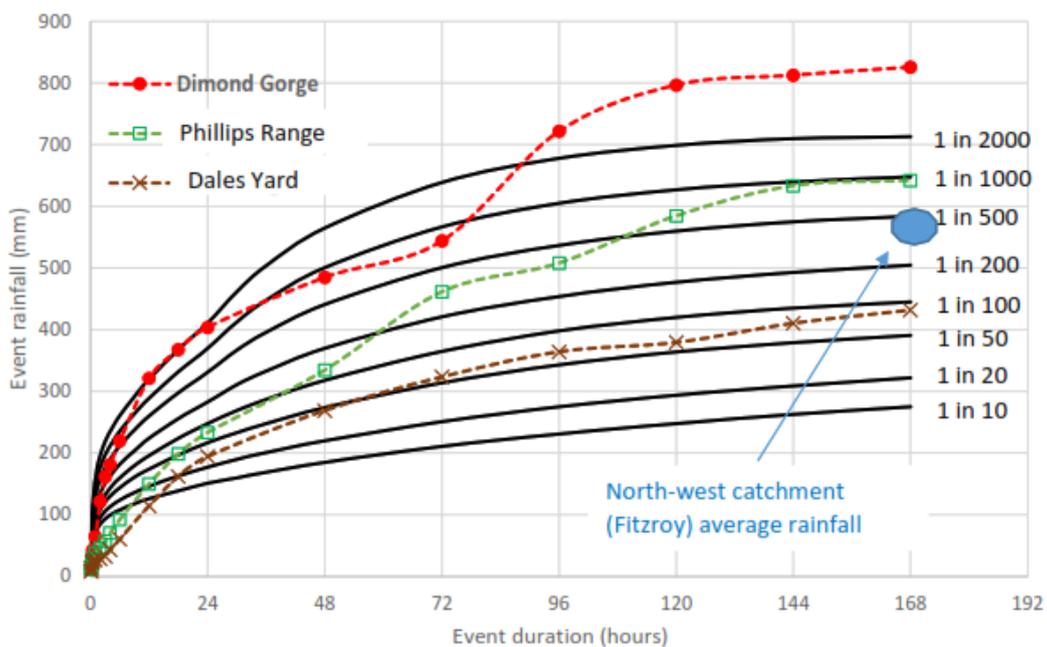


Figure 6: Rainfall intensity-frequency distribution (hours) for the notable stations and the average rainfall for the north-western catchments that form the catchment area for the upper Fitzroy River system above the confluence with the Margaret River, around 20 km upstream of Fitzroy Crossing. Source DWER.

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Event Peak Discharge at Fitzroy Crossing

The January 2023 event peaked at Fitzroy Crossing (Station: 802055) at 13:00 WST on 4 January 2023, at a river level of 110.897 m AHD (14.23 m). This exceeded the previous peak flood heights for the 2002 (109.534m AHD, 13.96 m, and a discharge of 19,503 m³ sec⁻¹) and 2011 (109.563m AHD, 12.90 m, and a discharge of 16,550 m³ sec⁻¹) events.

Uncertainty surrounds the peak discharge of the event, and there was no gauging of the event peak at Fitzroy Crossing possible at the time of the peak discharge. DWER estimate the peak discharge at around 45,000 to 50,000 m³ sec⁻¹. Extending the existing rating curve gives an estimated peak discharge at around 50,250 m³ sec⁻¹, for a peak height of 110.897m AHD. Work by DWER places the flood discharge upstream at the Dimond Gorge site (catch area 17,150 km²) at ~ 20,000 m³ s⁻¹ using a hydraulic model and surveyed peak flood levels from the January 2023 event.

Work by MRWA as part of their modelling of the 2023 at the Fitzroy Crossing bridge (Figure 7), surveyed flood heights around the bridge and location of the gauging station and Fitzroy Crossing town. Surveyed peak flood height was 111.11m (model 110.98) at Fitzroy Crossing Town. At the Fitzroy Crossing Bridge, flood heights were 110.65 and 111.18m AHD (model height 111.50, refer Figure 5), and the closest model calibration was for a peak discharge of 50,000 m³ sec⁻¹. Analysis of the event by DWER places the provisional flood peak estimate between 45,000 m³ sec⁻¹ to 50,000 m³ sec⁻¹, or a 0.5% (1 in 200, refer Table 2 and Figure 8).

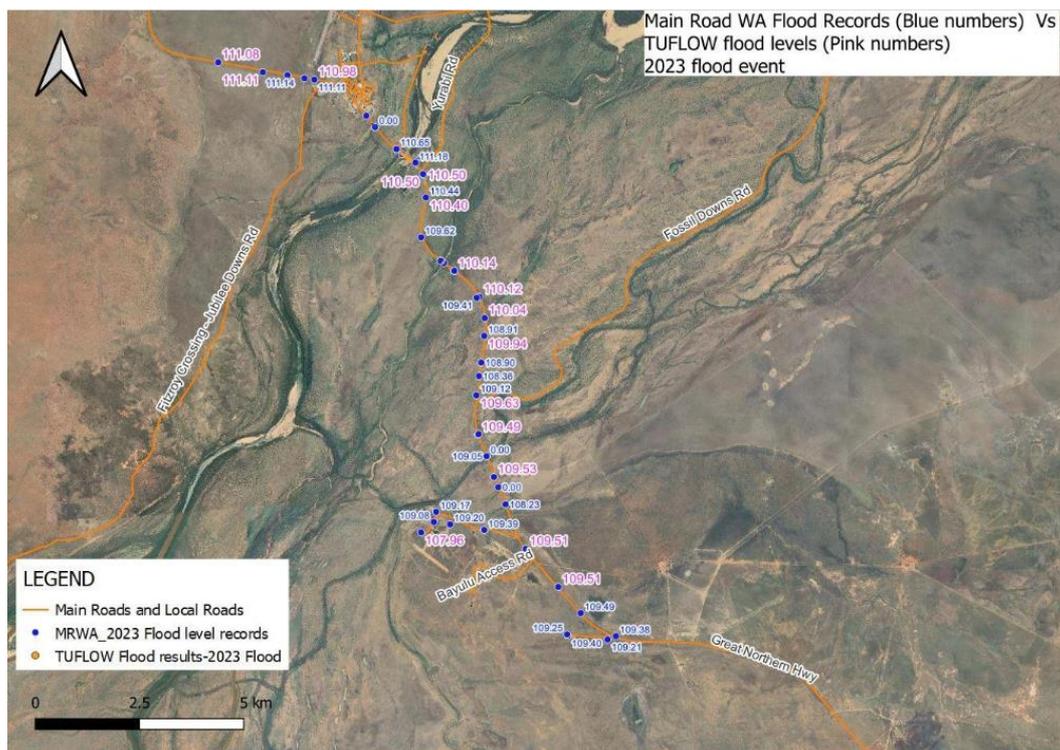


Figure 7: Main Roads WA (MRWA) surveyed peak flood heights (blue numbers in AHD) and their corresponding height reproduced by the TUFLOW model run (red/pink numbers in AHD) at 50,000 m³ sec⁻¹. Source: MRWA.

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Table 2: Estimated peak event discharge based on Log Pearson Type3 (LP3) distribution of flood events including a 2023 flood peak of 50,000 m³ sec⁻¹, identifying this event as being estimated as a 0.5% AEP event.

| Annual Exceedance Probability (AEP) | Average Recurrence Interval (ARI) | Fitted LP3 Peak discharge (m ³ s ⁻¹) |
|-------------------------------------|-----------------------------------|---|
| 100% | 1.001 | 126 |
| 99% | 1.01 | 283 |
| 91% | 1.10 | 809 |
| 80% | 1.25 | 1,361 |
| 67% | 1.50 | 2,097 |
| 57% | 1.75 | 2,730 |
| 50% | 2 | 3,298 |
| 20% | 5 | 7,976 |
| 10% | 10 | 12,642 |
| 5% | 20 | 18,484 |
| 2% | 50 | 28,330 |
| 1.0% | 100 | 37,648 |
| 0.5% | 200 | 48,829 |
| 0.2% | 500 | 66,897 |
| 0.1% | 1,000 | 83,413 |

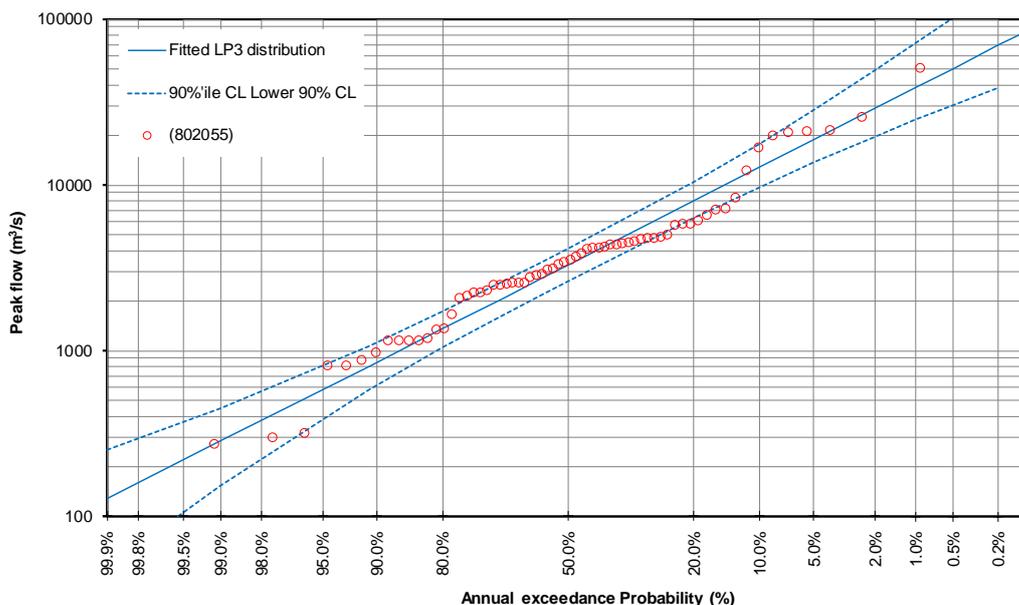


Figure 8: Log Pearson Type 3 (LP3) chart for the Fitzroy Crossing site (Station Number 802055), based on a peak flow for the January 2023 event of 50,000 m³ sec⁻¹. Source: DWER.

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3.1 Pre-Instrumental Flood History for the Fitzroy River

Relevant to the magnitude of the 2023 flood event, is work by Wohl et al (1994), that looked at sedimentary deposits left by large floods, prior to the start of instrumental records. These deposits are often referred to as “slackwater” deposits. These are locations where velocities are high enough to suspend sediments in the flow that is deposited during a large flood event, but there is not sufficient velocity to rework or erode these sedimentary layers during subsequent high-magnitude flood events.

The optimal locations for preserving a flood record of maximum length is defined by Wohl et al (1994) as being a site that fits the following criteria:

- i. protected from rapid surficial weathering by either a very dry climate or a physical shelter like an alcove;
- ii. characterized by floods carrying sediments rich in organics, with a wide range of grain sizes, and a moderate concentration of suspended sediment (though this is less critical when using more modern dating methods such as Optical Stimulated Luminescence (OSL), rather than methods relying on carbon material that Wohl et al (1994) applied);
- iii. characterized by a moderate threshold, such that smaller, frequent floods are excluded; and
- iv. including sites in which older sediments are exposed by erosion along either the main channel or a tributary.

Wohl et al (1994) used locations in the Danggu Geikie Gorge area and also near the Me No Savvy gauging station on the Margaret River. These sediments were exposed by excavation, and the stratigraphy of individual events separated to allow for dating of the sediment layer using ^{14}C dating methods applied to suitable materials within these layers. Based on the position of the sediment relative to the proximal gauging station and by extrapolating from a simple 2-D hydraulic model (HEC-2), this allowed the number of events of a high magnitude to be determined and their estimated discharge.

Wohl et al (1994) noted that palaeoflood deposits suggested prior flood events that have left sedimentary evidence would have significantly exceeded the instrumental discharges recorded in the (then ~30 yr) record at the Fitzroy River gauging station. These events peaked at around 20,000-30,000 $\text{m}^3 \text{sec}^{-1}$ (at that time), and come from the combined flows on the Margaret and upper Fitzroy Rivers. They commented that “*the maximum palaeoflood discharges per unit area from both study sites are thus substantially higher than those from the gauged records*”. At the Danggu Geikie Gorge site, they identified 6 individual floods from 5,000-30,000 $\text{m}^3 \text{sec}^{-1}$, though noted challenges with the very likely under-reporting of events as stratigraphic preservation was relatively poor at this site. There has been at least two events of similar magnitude to the January 2023 event in the last 2000 years with one of these during the last 400 year. Some of the radiocarbon dating methods applied in this study are also likely to come with high levels of uncertainty (see discussion below). It should also be noted that the Wohl et al (1994) identify the catchment area as ~35,000 km^2 , whereas current DWER assessment has the catchment area at the bottom of Danggu Geikie Gorge as ~21,600 km^2 without the Margaret River and ~43,000 km^2 as the combined area.

Work at the Me No Savvy site on the Margaret River (catchment area from Wohl et al (1994) paper ~7,800 km^2 , currently DWER value is 7,650 km^2) had better stratigraphic preservation and recorded six distinct and large flood events over the last 500 years. The magnitude of these events peaks at an event estimated at 15,000 $\text{m}^3 \text{sec}^{-1}$ and dated as having occurred since ~1830 (i.e. dated as within 120 years prior to a 1950 CE carbon dating baseline). Scaling this event to estimate discharge at Fitzroy Crossing, based on unit discharge per unit area of catchment at Me No Savvy, would give a value of around 90,000 $\text{m}^3 \text{sec}^{-1}$ at the Fitzroy Crossing Bridge gauging station, or 52,750 $\text{m}^3 \text{sec}^{-1}$

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¹ when applying an flood scaling factor. Areal reduction or flood scaling factors was applied using the method of Grayson et al. 1996 (book section 6.4):

$$F = (A_c / A_G)^{0.7} \tag{Equ. 1}$$

where F is the flow multiplication factor (to scale Me No Savvy to Fitzroy Crossing: F=3.52) , where A_c is the catchment area at the ungauged or unknown point of interest (i.e. Fitzroy Crossing, 46,132 km²) and A_G is the catchment area at the gauged point (i.e. Me No Savvy, 7,650 km²).

Extreme caution is required when applying figures from one sub-catchment to scale potential flood flows to a larger catchment. Flood scaling factors (Equ. 1, final column Table 3) may account for this, though the Me No Savvy sub-catchment drains an area that is further inland and has a significantly lower hydrometeorological potential than the upper Fitzroy catchment and the hydrological contribution of the Me No Savvy sub-catchment to the overall volume of the 2023 event was relatively modest. This is a factor that is not considered when applying a flood scaling adjustment.

Based on the work by Wohl et al (1994) summarised below in Table 3, there are flood events in the last ~500 years recorded at the Me No Savvy sub-catchment that suggest flows up to 40,000-50,000 m³ sec⁻¹ have, or could be expected to, be experienced at Fitzroy Crossing. There appears to be at least one and potentially up to three events in the last ~500 years (when extrapolating from Me No Savvy on the Margaret River, to the broader Fitzroy River catchment), with a similar (potential) magnitude to the 2023 flood event. It is possible that events significantly in excess of the 2023 flood event may have been experienced at Fitzroy Crossing within the last few hundred years.

Table 3: Summary of large, pre-instrumental flood events identified by Wohl et al (1994) at the Me No Savvy site on the Margaret River, scaled to an equivalent unit discharge at Fitzroy Crossing.

| Event | Event Age (from Wohl et al (1994)) | Discharge at Me No Savvy from Wohl et al (1994) (DWER catchment area: 7,645 km ²) | Unit discharge equivalent at Fitzroy Crossing (DWER catchment area: 46,132 km ²) | Scaled discharge at Fitzroy Crossing (F = 3.52, Equ. 1,) |
|---------|--------------------------------------|---|--|--|
| Event 1 | Younger than 120 years (from 1950AD) | 15,000 m ³ sec ⁻¹ | ~90,500 m ³ sec ⁻¹ | ~52,750 m ³ sec ⁻¹ |
| Event 2 | 120 ± 70 years (from 1950AD) | 5,000 m ³ sec ⁻¹ | ~30,175 m ³ sec ⁻¹ | ~17,590 m ³ sec ⁻¹ |
| Event 3 | Younger than 175 years (from 1950AD) | 7,000 m ³ sec ⁻¹ | ~42,250 m ³ sec ⁻¹ | ~24,620 m ³ sec ⁻¹ |
| Event 4 | Younger than 500 years (from 1950AD) | 8,000 m ³ sec ⁻¹ | ~48,300 m ³ sec ⁻¹ | ~28,140 m ³ sec ⁻¹ |
| Event 5 | Younger than 500 years (from 1950AD) | 3,500 m ³ sec ⁻¹ | ~21,100 m ³ sec ⁻¹ | ~12,310 m ³ sec ⁻¹ |

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Reanalysing flood risk using the data of Wohl et al (1994), combined with the instrumental record is beyond the scope of this study. This work, while possible, comes with large uncertainties that are summarised below. This type of work is, however, highly recommended to constrain uncertainty in flood magnitude given the value of assets including the Fitzroy Crossing community and essential transport infrastructure, as evidenced by the impact of the 2023 event on transport logistics in the Kimberly region. This type of work is now being more routinely undertaken elsewhere to better constrain actual large flood event risk and likelihood, often in response to large flood events and also by the insurance and reinsurance industries.

The work of Wohl et al (1994) contains some moderate to high levels of uncertainty that need to be understood in trying to apply their results to consider large-magnitude flood risk in the Fitzroy Crossing area. The specific work records some divergence in the flood history of the Margaret River and Upper Fitzroy Sites, and some challenges in resolving the stratigraphic records, particularly at the Danggu Geikie Gorge site (and older deposits at the Me No Savvy site). The materials collected for dating were fragments of charcoal and wood deposited with the flood sediments, meaning that these theoretically represent the maximum limiting ages for floods. They reported some stratigraphic inconsistency of radiocarbon ages and potential for reworking of charcoal materials. The estimates of flood levels were created using the US Army Corps of Engineers model HEC-2, a 1-D hydraulic model and using cross sections they surveyed in the field at an unknown spacing, point, resolution and measurement precision, means there is some uncertainty in discharge estimates of sedimentary deposits.

The availability of modern hydrodynamic models of these reaches, with updated rating information collected by hydrographers from Acoustic Doppler Current Profiler (ADCP) soundings and LiDAR for the reaches, would offer a significant improvement over these estimates of large flood magnitude. The dating methods applied in this study were the best available at the time of that work (1990s), but are now considered unsuitable for this kind of work.

Associate Professor Tim Cohen (personal communications - February 2024) from Wollongong University has just completed an ARC Future Fellow project that included work to re-date similar materials from palaeo-flood slackwater deposits in the Katherine Gorge and areas in the greater Sydney area, plus palaeo-shorelines using Optically Stimulated Luminescence (OSL). He reports some divergence in results from older studies that dated radiocarbon materials. Results from this work (currently unpublished) suggest more frequent, recent and large flood events based on the new and revised OSL dating chronologies. Redating past flood deposits previously analysed using radiocarbon methods has generated results that suggest the methods applied by Wohl et al (1994) the best available at that time, underestimate the actual frequency of large flood events (T. Cohen *pers. comm.*).

Similar work by Croke and collaborators in the Lockyer and Brisbane River systems after the 2011 flood (see: <https://www.thebigflood.com.au/>), also found that the instrumental record underestimated the actual flood risk and event used for planning. They found that the 1% (1 in 100) AEP event derived from the instrumental record (and the basis for planning and floodplain management decision) represented an actual risk profile more like a 3-4% (1 in 25-30) AEP in some areas of the Brisbane River catchment (Lam, Croke, et al., 2017; Lam, Thompson, et al., 2017). They showed that incorporating palaeoflood information reduced the uncertainty in predictions by 50-75% by including as few as three palaeoflood events with the instrumental record (also see: <https://www.thebigflood.com.au/floodhazard.html>).

It is noted that the work of Croke and collaborators in the Lockyer and Brisbane River systems, came after the 2011 flood event as a recommendation by the Queensland Flood Commission of Inquiry. This inquiry specifically recommended that palaeoflood history should be considered alongside the instrumental record, when reevaluating actual floodplain flood risk.

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The Engineers Australia guidance on flood estimation, Australia Rainfall and Runoff (AR&R) Books 3 and 8 (Ball et al., 2019), now cover the incorporation of palaeoflood information into estimates of flood risk and frequency. The revised AR&R documentation cites the work of Croke and collaborators in the Lockyer and Brisbane River systems as examples of how this hybrid approach to flood estimation can resolve the uncertainty of rare and extreme events.

Given the work of Wohl et al (1994) has established that these systems are excellent sites for the preservation of palaeoflood evidence, there is a significant opportunity to revisit and update this work with modern dating and discharge estimation methods to constrain flood risk in this catchment.

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4 Current understanding of the geomorphology of the Fitzroy River floodplain

The study area of interest (Figure 1), can be considered as the start of the main multi-channel or anabranching floodplain system¹ that is characteristic of the Fitzroy Valley area and then the mid and lower Fitzroy River system. The study area and Fitzroy Crossing township is immediately downstream from a transition of two main geologically-controlled single-channel systems (upper Fitzroy and Margaret Rivers). They merge to form a system dominated by a wide floodplain with multiple channels. Upstream of the area of interest, the upper Fitzroy River is highly confined and both laterally and vertically controlled by the Danggu Geikie Gorge. The Margaret River upstream of the Mt Krauss gauging station is constrained by bedrock geological features that restricts the channel planform laterally, to a single-channel system.

The combination of changes in key geomorphic boundary conditions, controls the change in channel planform and geomorphology from confined single-channel systems, to an anabranching or multi-channel system. This transition in river form is associated with the flattening of channel and floodplain slope and removal of lateral valley confinement. Other factors important for the maintenance of this multi-channel form are: the nature of the floodplain sediments; the interaction of flow and sediment with in-channel, fringing and riparian vegetation; and the flood-dominated flow regime.

Much of the work and understanding of the geomorphology of the Fitzroy River floodplain comes from the work of Clare Taylor. Taylor undertook extensive research as part of a PhD thesis program into the dynamics and processes of the broader Fitzroy River, with a focus on the floodplain. Taylor (1999, 2000) describes the system in the study area as having a multi-channel anabranching morphology set within a broad and low gradient valley setting, with dynamics controlled by the interaction of riparian vegetation and predominantly fine-grained sediments and flood-dominated flow regime. Taylor (1999, 2000) identifies the system as being associated with a flood-dominant flow regime and where the system adapts to high-magnitude flow events by spilling across the floodplain. Where erosive forces exceed the strength of the floodplain materials, or riparian vegetation is unable to modulate erosive potential, or factors such as the more regular flooding, can result in either vertically or horizontally enlarged river channels. This can take the form of bank or bed erosion in the main channel, enlargement of secondary channels, or avulsing new channels in the weakest and least cohesive materials or areas with low protective vegetation cover. A natural level of dynamism is noted for anabranching systems, but processes that alter the local stream power (e.g., structures that concentrate or funnel flow) or removal or degradation of vegetation can result in anthropogenic acceleration of erosive processes.

The geomorphology of the floodplain sets the template for how built infrastructure, communities and various land-use activities are safely planned on a floodplain. Floodplain planning on anabranching or multi-channel systems needs to consider factors including: main channel bank erosion, enlargement of secondary channels, sediment deposition, and vegetation feedbacks.

¹ Some literature incorrectly refers to the Fitzroy River as a “braided” system. In geomorphology, the term “braided” or “braided river” has a very specific meaning. A braided river has a characteristic planform that features multiple channels, which are highly laterally unstable and dynamic. Braided rivers form under conditions of a very high slope and exceptionally high bedload sediment supply. Braided systems are most commonly found in tectonically active areas and often within mountainous zones with glacial activity and where steep mountain rivers supply high sediment loads to downstream zones that struggle to transport the volume of material. Braided rivers refers to the type of multi-channel systems such as those in the southern alps of New Zealand. The Fitzroy River is a type of multi-channel system, but should be referred to as an anabranching river for the river planform downstream of Fitzroy Crossing.

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4.1 Bank Erosion

Bank erosion or lateral migration of the primary and major secondary channels of the Fitzroy River is attributed as mainly controlled and restricted by the cohesive and fine-grained nature of the floodplain sediment and mature riparian vegetation (Taylor, 2000). Freestone et al (2021) identify the key structural riparian vegetation species fortifying the riverbank and top of bank sites as *Barringtonia acutangula*, *Melaleuca argentea*, *Melaleuca lecuadendra*, *Atalaya hemiglauca*, *Eucalyptus camaldulensis* and *Eucalyptus microtheca*. Key mechanisms that allow for the enlargement or avulsion of secondary channels is the scour of shallow depressions through the action of preferred flow pathways influenced by topography, vegetation and cattle grazing. Particularly susceptible are older (“palaeo”) sand-filled channels (palaeochannels) found across the floodplain, a process referred to as palaeochannel re-activation.

Taylor’s (1999, 2000) work through the upper Fitzroy catchment looked at around 300km of channels, and found that bank erosion was the most common erosion process. Bank erosion in the primary channel is identified as the major process reworking floodplain sediments, and is attributed as relating to the interaction of fringing riparian vegetation density, including through root tensile fortification and vegetation roughness slowing flow velocity. In general, the sediments of this system are characterised as well consolidated and fine-grained and are generally resistant to erosion, with sandier soils and more recent deposits not subject to soil formation processes being the most susceptible to erosion. Rates of bank erosion and channel migration are generally described as being low from a global perspective, especially in areas with clay-rich bank materials and dense, deep-rooted riparian vegetation.

Based on aerial photo mapping and reports from field anecdotal evidence, Taylor (1999, 2000) characterised bank erosion as generally episodic (related to flood events) and gradual, and can occur during overbank flows and within-channel flows. Mechanisms for bank failure include fluvial scour (where velocity exceeds material strength properties), but also relate to saturation of bank materials causing mass failure. High pore-water pressure associated with saturation of the bank materials causes loss of structural integrity in bank material, and after the river level falls and removes the buttressing effect of the water, the bank materials fail. Bank erosion occurs during the rising stage of a flood by direct hydraulic action (shearing, undercutting and rotational fault), and then pore-water pressure and sediment liquefaction, causing mass wasting of the sediment on the falling limb of the flood event.

The most dynamic and active areas of bank erosion are characterised as occurring in the following areas (Taylor, 1999, 2000):

- unconsolidated and poorly cohesive sediments, including sandy palaeochannel and floodplain overbank and inset deposits
- areas with scarce or degraded vegetation
- proximal to blockages or features that divert flows to focus fluvial power on banks
- areas that have lost armor layers formed in older soil layers, that allows for channel incision and then lateral undercutting
- distal channel margins next to growing in-channel vegetation structures on in-channel inset deposits that deviate and concentrate flows on banks (e.g. growing mid-channel islands)

Of relevance to this report is the work of Taylor (2000) in calculating and reporting erosion rates surrounding the Fitzroy Crossing Inn as around 40m in 30 years ($\sim 1.3 \text{ m yr}^{-1}$) based on analysis of imagery across 1964, 1982 and 1995. Taylor (2000) identified the rates of erosion in this area as being relatively consistent across time and irrespective of high or low magnitude flood events, and found erosion rates of 20-30m across non-flood year(s). This led to the suggestion that bank erosion at that location is related to inundation and sapping processed through high pore-water as the driver

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of bank erosion through failure, rather than relating to absolute velocity and fluvial scour during higher-magnitude flood events.

4.2 Floodplain Erosion and Enlargement of Secondary Channels

Analysis of aerial photography by Taylor (2000) suggested that the channel may remain relatively stable for decades and across multiple low to moderate, magnitude flood events. Taylor (2000) identified that the channel has showed evidence of accelerated and rapid response to individual high magnitude events, in particular during periods with numerous and frequent larger-magnitude flood events. Individual events can cause severe erosion, such as the 1972 event, where Taylor (2000) reported erosion occurring on around 22% of the floodplain area. Taylor (2000) attributed this to higher stock densities and poor vegetation condition at this time (1970s).

Secondary channels run parallel to sub-parallel to the main channel and are generally (0.5-3m deep and 5-30m wide), lie within ~100m of the main channel (Taylor, 2000). These can play a role in supporting overbank flow and deposition of sediments where floodplain gradients are low, vegetation roughness is high and flow velocity slows. The smaller channels are generally identified as stable due to the combination of vegetation density and cohesive, fine-grained sediments. Avulsion behaviour is relatively uncommon, but may occur when narrow and densely vegetated channels become blocked and bypassing flow causes the formation of new channels.

Secondary channels may enlarge over time and is a process that leads to anabranches enlarging to form off-channel wetlands and discontinuous billabongs. The key driver of this process of enlargement are high-magnitude flood events interacting with more erosive sand palaeochannel deposits, that may in turn support localised aquifer interaction with the off-channel wetlands to maintain seasonal or perennial water within deeper depressions. In general, the understanding based on Taylor's (1999, 2000) work is that these secondary channels are highly stable with the indurated soils and sediments of the floodplain that are in general derived from finer-grained materials, restricted vertical enlargement and lateral erosion.

Unconsolidated flood deposited sediments are subject to potential minor reworking by aeolian (wind) action, but this is considered an insignificant component of the processes responsible for the buildup and subsequent reworking of floodplain sediments. While linear dune features are clearly visible in aerial imagery and LiDAR to the north and southeast of the Fitzroy River floodplain, but there are no distinct aeolian features across the active floodplain and fluvial processes are the dominant process of floodplain evolution.

Taylor (2000) also noted the presence of generally small and localised dendritic floodplain gully systems leading to local reworking of sediment from levee and backplain deposition. These sediment sources are highly coupled with the main channel and re-inject floodplain sediment into the main channel making this material available for re-working within the channel or downstream floodplain deposition. Taylor (2000) identifies this process as being a very minor component, and largely attributed to gully erosion initiated in the past due to high grazing pressures.

4.3 Floodplain Sedimentation, Deposition and Floodplain Construction

Dynamics of the Fitzroy River floodplain also include active floodplain accretion through defined over-bank deposition of sediment from the main channel and secondary channels during large flow events. The setting of the Fitzroy Valley has the highly-confined upper Fitzroy River immediately upstream. Within the upper Fitzroy River in the gorge section, there is limited potential for in-stream storage of sediments, and the river in this location functions as a chute morphotype with sediment from the areas upstream of the gorge section then transferred downstream onto the floodplain. The

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first area for the accommodation of sediment on the main Fitzroy River system is the area immediately downstream of where the gorge ends, and the floodplain valley commences.

Work by Taylor (2000) summarised the depositional regime of floodplain building to be by the larger flood flows dominating over-bank deposition and building of flood levee deposits at the top of bank, and broader deposition across floodplain surfaces proximal to higher velocity areas with greater sediment transport potential. Smaller-magnitude events, including seasonal flows within the bankfull channel may rework in-channel sediment, which is then a source for floodplain vertical aggregation. Taylor (2000) used pre and post-flooding aerial imagery to map extensive deposition of sediments on levees with more variable deposition on backplains. Large flows were responsible for the formation and reworking of large lateral in-channel bars, with seasonal flows gradually building within-channel lateral bar structures in the primary channel. Taylor (2000) attributed levee deposition as being both extensive and the predominant form of floodplain building, though it was irregular and somewhat stochastic, as it was not necessarily found to occur in similar locations or at similar quantities for similar flood events.

Dating of floodplain deposition rates at 14 sites identified the positive feedback between vegetation density (increased floodplain roughness and lower flow velocities) and increased rates of deposition. This was not an absolute finding, and areas with low vegetation density had some of the higher rates of event deposition. Taylor (2000) suggested rates of deposition as $\sim 1-6 \text{ mm yr}^{-1}$ for areas with lower to medium vegetation density and $6-10 \text{ mm yr}^{-1}$ for higher vegetation density stands. The floodplain of the Fitzroy Valley system has been built over a long period of time by processes of vertical accretion driven by overbank and in-channel deposits, with lateral accretion of bank deposits playing a relatively small role in floodplain evolution (Taylor, 2000).

The understanding of the geomorphology of the Fitzroy floodplain system from the work of Taylor (2000) matches the conventional understanding of the geomorphic processes controlling other similar low-gradient, fine-grained and low-energy floodplain systems found elsewhere in Australia (e.g. Channel Country and Lake Eyre Basin, and the Barkley Tablelands). The floodplain has an underlying level of change over relatively long time periods due to the processes of vertical accretion and the potential for new anabranches to form through levee breaching during over-bank (high-magnitude) flows. Other processes that may drive this includes the backup of flows in the main channel or major secondary channels that can cause headcutting and incision or diversion of flows and incision into the floodplain.

4.4 Summary of Floodplain Geomorphology

Overall the floodplain of the Fitzroy River system surrounding Fitzroy Crossing is dominated by the relatively regular (wet) seasonal bank-full flows within the primary channel that can re-work in-channel sediment stores, predominantly mid-channel and lateral bars. The floodplain evolution and architecture is primarily controlled by large-magnitude and relatively infrequent flood-flows that inundate the floodplain. Both erosional and depositional processes are strongly controlled and linked with deep-rooted riparian and floodplain vegetation, with erosion additionally modulated by the strength of generally fine-grained cohesive floodplain sediments. The rates of erosion in areas with more dense vegetation cover and more resistant fine-grained sediment are relatively low, though areas of sandy soils associated with palaeochannel deposits are susceptible to erosion and potential re-activation of the older channels, particularly when current channels become constructed or blocked by debris during overbank flood events.

The primary mode of floodplain vertical accretion and construction is through levee deposition around the main channel, a process supported by dense and stable fringing riparian vegetation. The local velocity profile and disturbance of vegetation or local over-accumulation of levee deposits

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create the potential for crevasse breaching of the levee deposits to initiate new channel formation from the main channels. In addition, floodplain stochastic processes such as back-flooding and debris accumulation create conditions for the potential avulsion of new channels on the floodplain.

Taylor (2000) summarises the rates of bank erosion as generally low, and strongly related to (and modulated by) the stable and cohesive fine-grained clay bank material. The setting of the floodplain around Fitzroy Crossing, below where the upper Fitzroy and Margaret Rivers emerge from areas of high laterally construction, makes the area susceptible to spill-out type zones where the river can flow with higher local velocities, causing high rates of sediment deposition and risks to people, property and infrastructure in these areas. Areas of over-bank sediment deposition from large-magnitude floods are a likely sedimentary indicator of these zones (and are discussed though Section 6 of this report).

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5 Fitzroy Crossing Floodplain Management Strategy

5.1 Current floodplain management strategy at Fitzroy Crossing

Flood events are a feature of the Fitzroy River valley area, and impact the township, surrounding settlements and infrastructure. Flood planning for Fitzroy River is a critical issue as the main Fitzroy Crossing community and town occupies a locally elevated area of land within the otherwise low-lying Fitzroy River valley and floodplain (WAPC, 2009). During the 2023 flood event, most of the Fitzroy River community remained above the flood levels as an isolated island within the broader Fitzroy River valley flooding. This is not an uncommon occurrence, as the town becomes an isolated island within the floodplain for flood events at a 10-20% (1 in 5-10) AEP. Many houses were impacted by the 2023 event, with around 1,000 inspected after the flood event for structural integrity and electrical damage, with 240 sustaining damage and 165 requiring remediation works (DFES, 2023).

The most recent era of floodplain planning for the Fitzroy Valley community came from the September 2000 "Fitzroy Beyond 2000 Conference" and subsequent consultation as part of the 2002 Fitzroy Futures Town Plan workshop (November 2002). Consultation from this then continued through 2003 and contributed to the release of the draft Fitzroy Future Town Plan in 2005 (WAPC, 2009). Public feedback included recommendations, including the then Department of Water (DoW) to undertake: "*Investigations into further floodplain mapping and development setbacks for the river*" (WAPC, 2009, p12). The final 2009 Fitzroy future town plan includes provisions for a 50m development setback from the mapped bank position of the Fitzroy River, and referenced within a number of figures within that report (e.g. Figures 5g, 6, 8b; WAPC, 2009).

A letter from Rick Bretnall, Supervising Engineer Surface Water Hydrology (Department of Environment), dated 29th September 2005 covers the establishment of the floodplain setbacks and development finish floor levels (see Appendix B). This letter and the associated map references as WRC 13737-1-1 A (Figure 9) set the recommended development finish floor level as 0.5m above the 1 in 100 AEP flood level. This document also suggests that development would not be considered as appropriate within 50m of the top of the bank of the main Fitzroy River or 30m of tributaries, but developments would be considered on a case-by-case basis and consider factors such as depth of flood waters, flood velocity, potential for flood damage and the proximity to bank erosion. The "WRC 13737-1-1 A" document also outlines the unsuitability of the Brooking Channel area for development. This documentation and associated work by the former Water and Rivers Commission and Department of Environment Surface Water Hydrology section appear to be the basis for the establishment of local planning guidelines by the Shire of Derby / West Kimberley for the Fitzroy Crossing community prior to the 2023 flood.

In response to the 2023 Flood event, the Shire of Derby / West Kimberley has updated their town planning guideline minimum floor level for new buildings in Fitzroy Crossing and Camballin (see Table 4). For new habitable developments, a level of +1m above the mapped 1% (1 in 100) AEP flood level, is required for Fitzroy Crossing. This is above the height of the 2023 flood level at most locations in the broader Fitzroy Crossing area, excluding Junjuwa (refer Appendix C).

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Table 4: The finished floor level for all habitable buildings shall be a minimum of 1 metre above the 1% (1 in 100) AEP for Fitzroy Crossing - Flood levels shown in the following table for January 2023 event. Source: Shire of Derby / West Kimberley town planning guideline minimum floor level for new buildings Fitzroy Crossing and Camballin (TPG1).

| Location | Jan 23 flood level (m) AHD | Height (m) of Jan 23 flood above 1 in 100 AEP | 1 in 100 AEP | Draft FFL |
|-------------------------------|----------------------------|---|--------------|-----------|
| Loambun / Parukupan | 110.6 | 0.5 | 110.2 | 111.2 |
| Fitzroy Lodge | 111.0 | 0.65 | 110.35 | 111.35 |
| Fitzroy Crossing town | 111.7 | 0.95 | 110.75 | 111.75 |
| Yurabi Road | 111.7 | 0.6 | 111.1 | 112.1 |
| Emmanuel Way | 111.3 | 0.9 | 110.4 | 111.4 |
| Skuthorpe Road (Crossing Inn) | 111.8 | 0.9 | 110.9 | 111.9 |
| Junjuwa | 112.0 | 1.05 | 110.95 | 111.95 |
| Burawa | 112.1 | 1.0 | 111.1 | 112.1 |
| Darlyngunaya | 112.3 | 1.05 | 111.25 | 112.3 |
| West of Crossing | 112.0 | 0.9 | 111.1 | 112.1 |
| Bungardi | 112.5 | 1.1 | 111.4 | 112.5 |
| Camballin | 46.6 | 1.9 | 44.7 | 45.7 |

5.2 Status of floodplain setback planning

The origins of the proposed 50m set back at this site was investigated as part of this report.

Based on advice from Lauren Greening (Senior Engineer, Flood Risk Science, personal communication 11/12/2023), there is no clear documentation as to the basis or methods used to define the 50 m setback distance (within the Fitzroy River work from the early 2000s or within DWER Operational Policy 4.3). Advice is that setbacks were based on a 50m setback at one time, but are now considered on a case-by-case basis. Floodplain development setbacks due to erosion are noted as being relatively uncommon. Based on available knowledge, the Fitzroy Crossing area is the only location where bank erosion is currently documented as a factor within the setting of development setbacks within Western Australia. While setbacks were previously applied on the Swan River, these are no longer applied as the majority of the land is within foreshore reserves. Setbacks are used in other areas, such as around the Serpentine, Peel Main Drain, Birrega, Preston River and Busselton. These setbacks that range from 40m-200m, and relate to management of the risks in areas of potential high erosive velocities in the event of a levee failure.

Advice from DWER is that floodplain planning would typically follow a process by which flood advice is provided to Local Government who set finished floor levels relevant to a 1% (1 in 100) AEP flood level. Floodplain develop would then on a case-by-case basis, with the current policies allowing for the consideration of flood and geomorphic factors such as depth, velocity, risk of erosion or deposition, and bank erosion.

Chapter 6 of this report considered a geomorphic approach to the definition of Floodplain Process Zones (FPZs), and quantifies the rate of bank erosion relative to potential setbacks. It also discusses the need for “accommodation space” for the Fitzroy River, given the geomorphic processes active within the study area of interest. In many cases this is well in excess of 50m for this river system. Advice is provided in Chapter 7 in relation to how DWER or other agencies and local government might consider geomorphic processes such as average bank erosion rates, and the need to ensure that floodplain planning includes sufficient river accommodation space.

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6 Results

6.1 Analysis of Historical Rates and Bank Erosion and 2023 Flood Event

Analysis of bank erosion focused on establishing long-term rates of erosion from the longest available time series (benchmarked since 1964). It also focusing on recent changes, including before and after the 2023 event. A long-term baseline was established from scanning and co-registration historical 1964 (WA872 Fitzroy River Irrigation, 10th September 1964), and then comparing to recent Landgate imagery covering the study area (2007 and 2015), and new imagery collected after the 2023 event ("Fitzroy Crossing Surrounds Aug 2023 Mosaic"). In total, 76.1km of river banks were examined at 100m transect spacing (761 transects).

The focus of the bank erosion analysis was the main channel of the Fitzroy River, across the study area of interest (Figure 1). Eight main reaches were used to summarise rates of bank erosion (see Table 5 and Figure 10). DWER has identified the areas within Reaches 3-7 as the primary area of interest for the study, due to the proximity to the Fitzroy Crossing community and associated infrastructure and dwellings.

Bank erosion is summarised spatially in Figure 10, and as reach average bank erosion figures within Table 5. The main bank erosion statistic used in this report is the Weighted Linear Regression (WLR, refer to the methods section for a more detailed explanation). This can be considered an average bank erosion rate that considers or weights the more recent erosive events, including the 2023 flood event. Any application of the bank erosion results from this study needs to consider the specific question or context when calculating the most appropriate bank erosion metric and time period to use.

Rates of bank erosion are highest for the east/south bank of Reach 1, immediately below Danggu Geikie Gorge, where the average distance that south or east bank has eroded across the 59 years from 1964 to 2023 is around 149m, with an average bank erosion rate (WLR) of 3.98 m yr⁻¹. Erosion on the west/north bank is much lower, averaging 35m or -0.8m yr⁻¹. Visual evidence supports the significant enlargement of the channel in this reach with bank erosion most significant on the south/east bank. Through Reach 2, there is a shift to alternating lateral enlargement and very minor accretion (deposition), suggesting that the river is becoming more meandering or sinuous in morphology within in this reach, but the overall trend is towards channel enlargement. Through Reach 2, the most significant erosion is occurring on the west/north bank that has averaged 113m or 2.46m yr⁻¹.

For the key area of interest (Reaches 3-7), bank erosion differs significantly from the upstream reaches 1 & 2. From Reach 3 and downstream, there are more moderate rates of erosion through Reaches 3, 4 and through to Reach 5 (that ends at the Fitzroy Crossing bridge). Here, outer bends have eroded in some locations at rates exceeding 1.5-2m yr⁻¹, though many locations are much lower than this. The most significant erosion hotspots are the south/east bank around the Old Crossing (bottom of Reach 3), on the outer west/north bank upstream of the Crossing Inn through Reach 4. Other more localised hotspots of erosion include the south/east bank of Reach 5 near the Fitzroy Lodge. Reaches 6 and 7 continue this pattern of outer bank erosion and erosion causing increased channel sinuosity, with erosion rates locally peaking at 2-3.5m yr⁻¹. Reach 8 around the Ngurtuwarda Community (that was added into the area of interest to extend mapping to this location) has low rates of erosion with some suggestions of increased channel sinuosity. Parts from Reach 6 through Reach 8 are experiencing net bank aggradation (see Figure 10 and green shading).

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Bank erosion rates and erosion hotspots that may require ongoing monitoring are identified within the nine individual reaches, when summarising these locations as different geomorphic Flood Process Zones (FPZs) within Section 6 of the report.

Table 5: Total and average bank erosion rates for the study area, 1964 to 2023. Note negative numbers indicate erosion and positive indicates net aggradation or deposition.

| Reach | North/West Bank | | | | South/East Bank | | | |
|-------|----------------------|-------------------------|-------------------------|-------------------------|-----------------|------------|------------|------------|
| | NSM (m) ¹ | LRR (m/yr) ² | EPR (m/yr) ³ | WLR (m/yr) ⁴ | NSM (m) | LRR (m/yr) | EPR (m/yr) | WLR (m/yr) |
| 1 | -35.0 | -0.46 | -0.59 | -0.80 | -149.0 | -1.54 | -2.52 | -3.98 |
| 2 | -113.4 | -1.57 | -1.92 | -2.46 | -33.1 | -0.52 | -0.56 | -0.64 |
| 3 | -5.1 | -0.06 | -0.09 | -0.13 | -34.4 | -0.46 | -0.58 | -0.78 |
| 4 | -59.5 | -0.99 | -1.01 | -1.04 | 8.8 | 0.17 | 0.15 | 0.07 |
| 5 | -9.5 | -0.18 | -0.16 | -0.12 | -40.4 | -0.67 | -0.68 | -0.73 |
| 6 | -26.6 | -0.32 | -0.45 | -0.65 | -22.7 | -0.35 | -0.38 | -0.43 |
| 7 | -91.8 | -1.17 | -1.56 | -2.14 | 3.1 | 0.08 | 0.05 | 0.01 |
| 8 | 10.1 | 0.15 | 0.17 | 0.20 | -16.2 | -0.24 | -0.27 | -0.33 |
| Ave. | -37.4 | -0.53 | -0.66 | -0.85 | -44.7 | -0.52 | -0.76 | -1.11 |

¹Net Shoreline Movement (NSM): is the net distance (m) between oldest (1964) and youngest (2023) bank positions (“-“ value indicate net erosion, “+” indicates net aggradation)

²Linear Regression Rate (LRR): determined by plotting the shoreline intersect positions (distance from baseline) with respect to time (years); linear regression rate is the slope of the line. This calculates the average erosion rate by fitting across all data points.

³End Point Rate (EPR): NSM divided by time between oldest and most recent shoreline, to calculate an average erosion rate based on net change.

⁴Weighted Linear Regression (WLR): determined by plotting the shoreline positions with respect to time; greater emphasis is placed on data points for which the position uncertainty is smaller. For this study, this weights more recent erosion and can be considered an average bank erosion rate that represents the impact of the 2023 flood event on top of a longer-term average.

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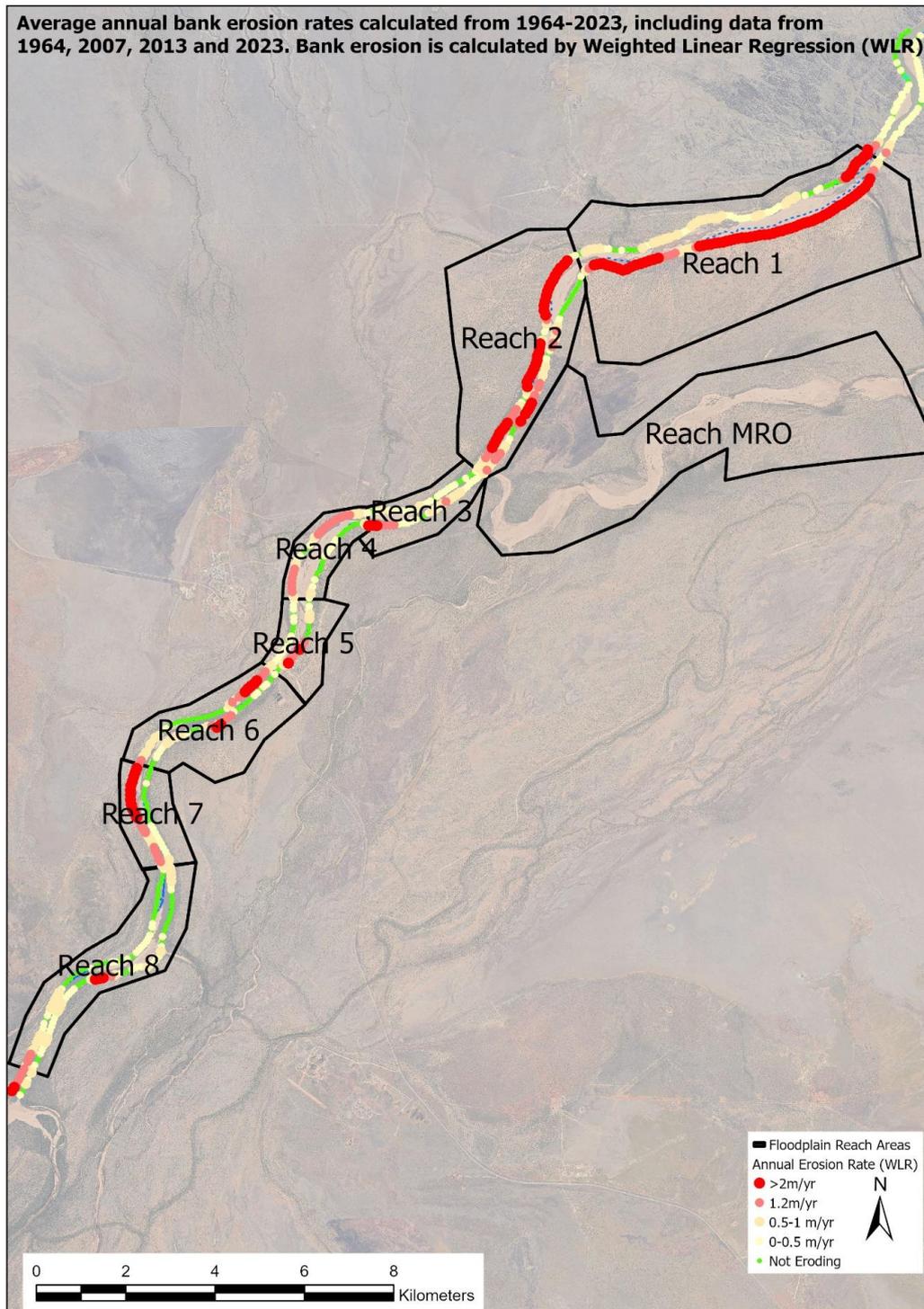


Figure 10: Average Annual Bank Erosion Rates ($m\ yr^{-1}$) calculated across 1964 to 2023, based on weighted linear regression.

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6.2 Impacts and Dynamics of the 2023 Flood

Sediment Deposition

As part of this study, imagery available immediately after the flood event was reviewed to analyse the impacts of the flood, including deposition of sediments on the floodplain. Imagery during and immediately after the event was entirely cloud-impacted by the weather system associated with ex-TC Ellie, and flood waters obscured mapping of exposed sediments on the floodplain. The imagery on 13th January 2023 was relatively cloud-free and exposed sediments on the floodplain (Figure 11A). Imagery that was completely cloud-free from a week later, but many of the depositional areas visible on the 13th January imagery were no longer visible, likely due to sediments changing colour as they dried after the flood and post-flood growth of grasses on the floodplain over sediment deposits. Classification of this imagery using a machine learning approach (Support Vector Machine algorithm within ArcGISPro) was trained on hand-mapped areas of sediment (Figure 11B).

The mapped areas of exposed sediments were then examined against flood model velocities, proximity to in-channel sediment sources and LiDAR topography. Based on this evidence, and the “splay” and “fan-like” morphology of the depositional areas, these are identified as sediment deposition areas as a result of the 2023 flood. The main processes are overbank sediment deposition and sediments spilling out of the channel during the flood, rather than underlying floodplain sediments exposed due to erosion (and is consistent with the earlier work of Taylor, 1999). In the absence of a detailed in-field study, the misclassification or misinterpretation of areas mapped as sediment deposition by the 2023 flood, as being caused by erosion, cannot be discounted.

Overbank deposition of sediments is pronounced in Reaches 1-3, with large volumes of sediments likely sourced from the upstream catchment and transported through Danggu Geikie Gorge, combined with mobilisation and transport of more localised in-stream sediment from the channel bed and reworking of bank material. In Reach 1, there was very significant bank erosion from the 2023 event on the southern/eastern bank which provided an additional source of material to the mobile bedload, as the source of sediment for overbank floodplain deposition (and to reaches downstream). Reach 2 has significant overbank erosion on the outer bank (northern/western bank). Methods available to this study were not able to resolve sediment deposition depths, but a future combination of LiDAR and in-field mapping could constrain sediment deposition depth. Taylor (2000) reported average long-term rates of deposition high as 6-10mm^{yr}⁻¹ in some areas (typically higher vegetation density stands). Many of the areas mapped from satellite imagery as having sediment deposited during the 2023 event show a very similar extent of apparent depositional morphology in the high-resolution LiDAR. LiDAR is therefore suggested as a very effective option to map the location of high sediment depositional zones in this system, and to be able to determine the area from the bank margin and across that floodplain impacted by active and high rates of sediment accumulation. Areas of high sediment deposition should be considered as areas where the river requires space for geomorphic processes, and are in general not well suited to development.

Of note to a discussion of sediment transport as a result of the 2023 flood event, were findings behind the cause of the failure of the main bridge at Fitzroy Crossing. Work by Main Roads WA and their contractor (BG&E), identified that bridge failure was in part due to extreme bed mobility, evident in the need to move from 12m deep piles to 30m deep piles as part of bridge reconstruction. Estimations of bed mobility, where the bridge failed during the 2023 flood event, indicate bed mobility and scour to a depth of around 8-10m deep relative to the normal channel bed location (personal communication Sima Safarkhani, Senior Water Engineer BG&E, 17/11/2023). This was also a cause of issues with the gauging infrastructure during the flow event.

Also of note in relation to the morphology of the mapped depositional area on parts of the floodplain (Reaches 1, 2 and MRO), are indications of high floodplain velocities and where the flow

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pathways and sediment has spilled out of the primary channel and across the floodplain. At present, the Main Roads WA flood model cannot be applied to a more detailed analysis of this area that is far away from the area of model development and calibration. The model outputs and implications do, however, provide insight into the value of considering updating the flood model as part of future floodplain management work. These high-to-low velocity areas and where channel capacity diminishes downstream, are recognised from other work as high-risk to people and property flood “Spill Out Zone” (SOZs). These form where there is a downstream reduction of in-channel capacity, or a localised area of lower topography where the flow can breach the floodplain and cause flow and sediment to spill-out and create depositional zones.

Numerous areas have dendritic or fan-like morphology characteristic of “crevasse splay” deposits, indicative of significant volumes of sediment deposition and a sediment SOZ. These are most evident through Reaches 1, and 2. They can also be seen for areas proximal to the Margaret River, where flow has bifurcated from Margaret River and begins across the Fitzroy River floodplain through the Margaret River Overflow (MRO) channel.

Sediment and flood “Spill Out Zones” are discussed further in Section 6.3, particularly in relation to work in other areas, that identify these as high-risk areas of the floodplain. The work of Croke and collaborators on the Brisbane River catchment after the 2011 floods identifies these as key locations of the floodplain where lives were lost due to SOZ processes impacting houses and communities on the floodplain, and trapping vehicles during a fast-rising, flash-flood event.

There are significant areas of over-bank deposition of sediments on the eastern/southern bank through Reaches 5 and 6, including around Fitzroy Crossing bridge and Fitzroy River Lodge area, though this has a different depositional pattern to the type of deposition evident further upstream. Deposition in this area is more characteristic of the over-bank deposition of sediment in levee-type deposits at the channel margins, a process that Taylor (2000) describes as the dominant form of floodplain aggregation and likely the main form of sediment deposition process for lower-magnitude flows that only just exceed the bankfull channel.

Reach 7 has a relatively minor volume of overbank deposition from the 2023 event. Not considered in this report is the area to the south and east of the Fitzroy River floodplain, where numerous anabranches connecting the Margaret River to the body of the Fitzroy River appear to have deposited sediment over significant areas. This underpins the importance of these channels in the functions and behaviour of the greater Fitzroy River system, in the sediment and water connectivity across the floodplain during high-magnitude flood events. Reach 8 has minor areas of sediment deposition. Mapping of depositional areas is presented at the scale of individual reaches in more detail within Section 6, and discusses this in relation to interpreting the reaches as Floodplain Process Zones (FPZs).

Bedload transport is a major process of the downstream movement of sediment within the primary channel. Estimations of bed mobility are challenging and typically involve hydraulic calculations based on channel velocity and sediment size or the use of monitoring infrastructure such as scour chains. Mobility to a depth of a meter or to a maximum of several meters is often described in sand-bed systems similar to the Fitzroy River. The insight provided by Main Roads WA suggests quite an extreme depth of bed mobility and scour to a depth of around 8-10m, indicating an extremely high potential for bedload sediment transport in this system during large flood events. Where this (normally) bedload material becomes suspended within the floodwaters or transported as washload, it becomes available for overbank deposition, particularly where the river changes course or the downstream channel capacity is diminished.

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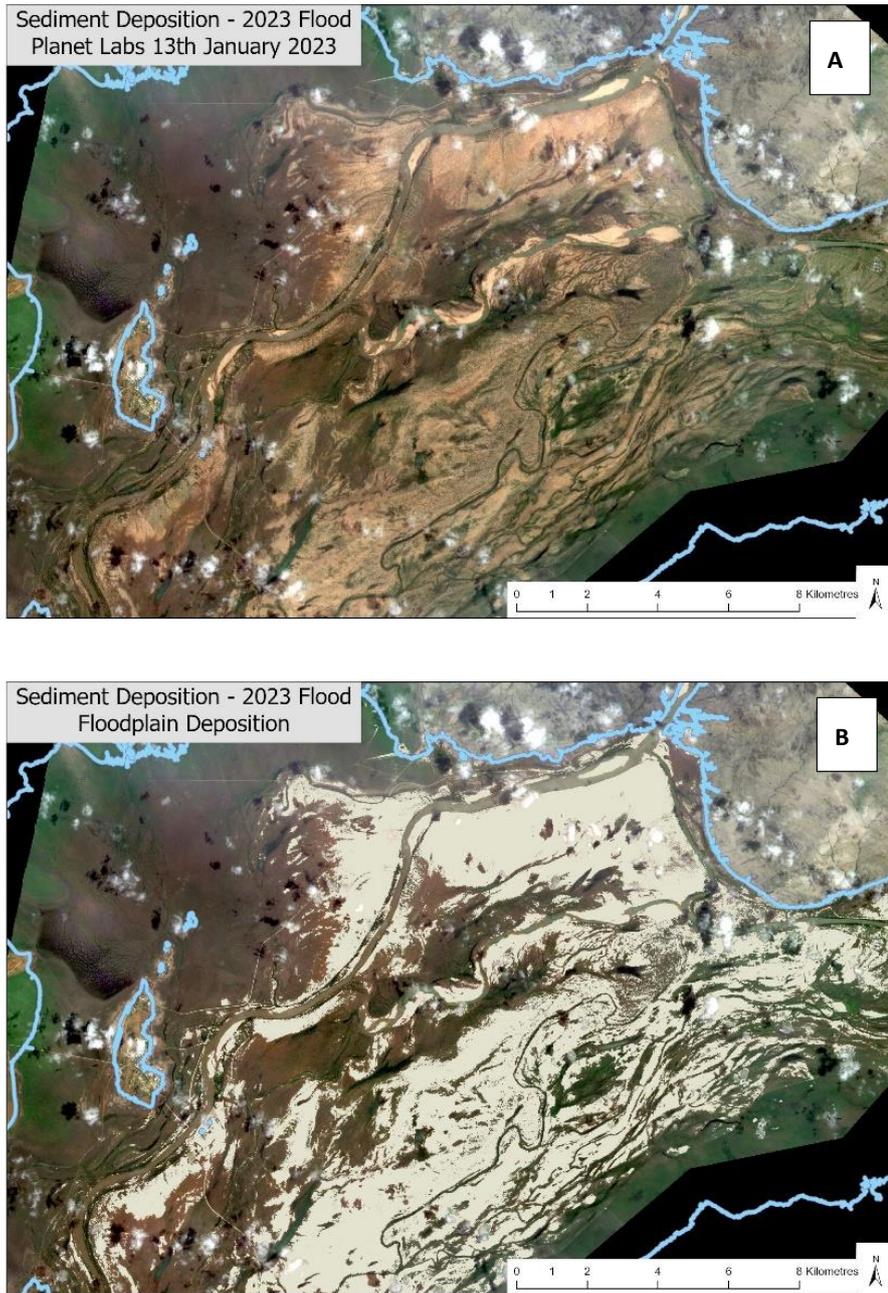


Figure 11: Example of the PlanetLabs imagery on 13th January immediately after the flood, showing exposed sediments, interpreted as predominantly flood sediment deposition (A), and the result of mapping sediment deposition areas using a machine learning algorithm in ArcGISPro (B).

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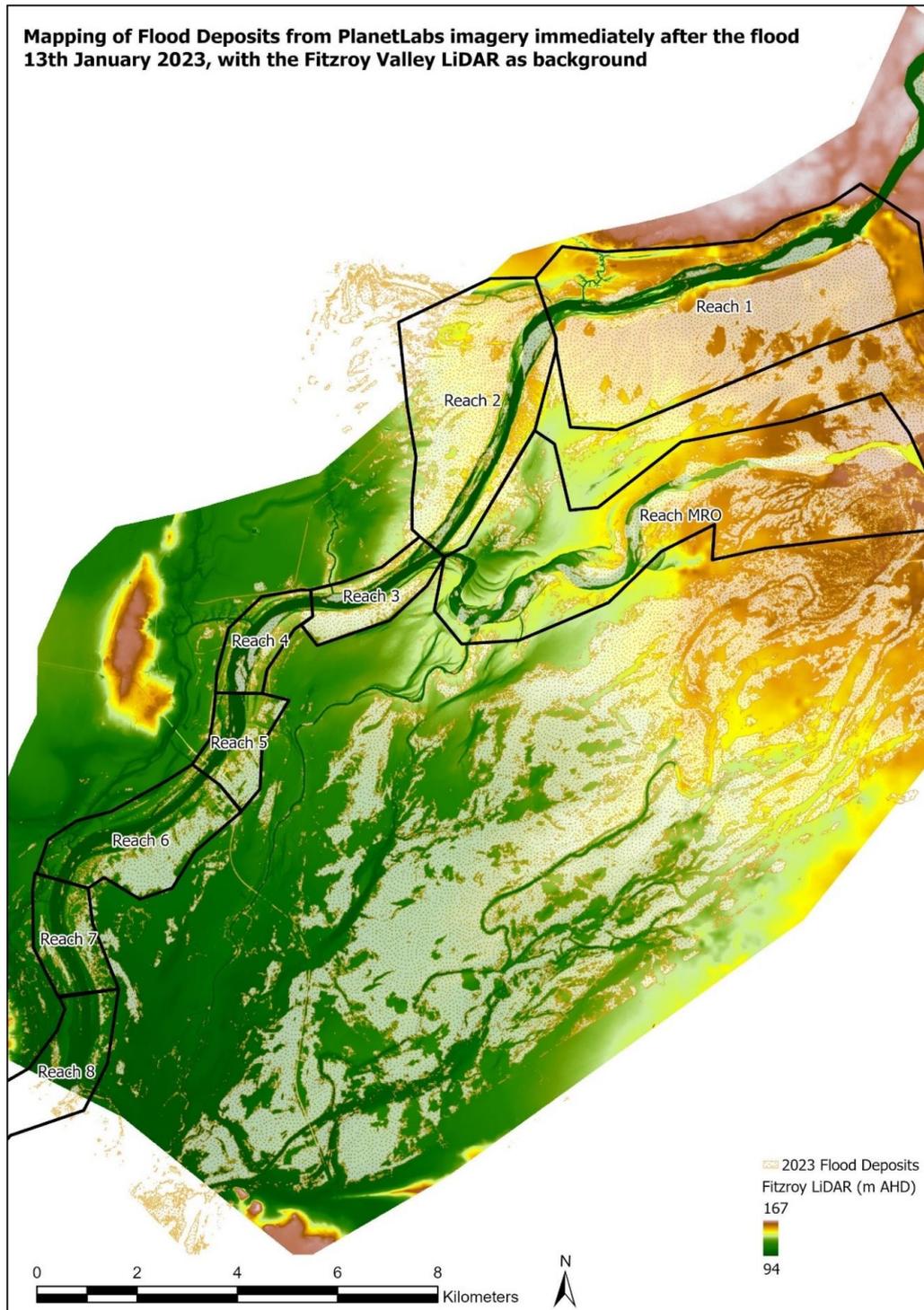


Figure 12: Mapping of the depositional zones from the 2023 flood event (Fitzroy Valley LiDAR as background image)

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Land Cover Change

Analysis of the impact of the 2023 flood also considered changes in land cover type that could be mapped from satellite imagery. This used a similar classification algorithm as the sediment deposition mapping, but was applied to paired dry-season image. PlanetLabs imagery at the end of the dry season in September 2022 (before the flood) was paired with imagery after the flood at the same time of year (end of dry season after the flood, September 2023). Matching image pairs were identified with identical flight paths, collection azimuth and sensor type, to map overall changes to land cover surrounding the main channel of the Fitzroy River (Figure 13). The end of the dry season was selected as the period of time to compare, as the phenology of floodplain plants before and after the 2023 flood event is more similar at the end of the dry season rather than a comparison immediately after a flood event. It is noted that there is some potential for changes from between the flood event in January and the imagery from September.

Six classes were manually mapped to train the classifier: Water, Soil, Sand, Dense Vegetation, Sparse Vegetation, and Burnt. While care was taken to select image pairs with identical flight orientation, azimuth of image collection, and time of day collection, the results in Figure 13 suggest some of what was mapped as change is, in fact, small "halos" around isolated shrubs and trees land cover type on the floodplain has not actually changed.

Overall, around 70% (69.7%) of individual (3m) pixels remained unchanged after the flood event. For the study area of interest, the most dominant (persistent) land cover type is soil (40.1%), followed by sparse vegetation (21.7%, see Table 6). The largest land cover change was the conversion of sparse vegetation (including grassland) to soil (9.5% or around 2,800ha of within the area of interest). Much of this area covers areas impacted by deposition during the 2023 flood event, and the differences between soils and in-channel sand (bedload) is challenging. These areas can be treated as broadly a single "bare areas" land cover class. Before the event, they occupied around 55% of the area, and this increased to 59% after the 2023 event. Some of the changes from and to the "burnt" category do not represent permanent land cover changes, but the inclusion of the burnt category was necessary as this was a dominant spectral class.

Analysing the spatial location of changes (Figure 13), the main changes within the primary Fitzroy River channel are concentrated immediately downstream of Danggu Geikie Gorge and associated with the very significant bank erosion resulting in the conversion of floodplain land cover types to the active channel. There was some reworking of in-channel vegetation as a result of the 2023 flood event, but loss was predominantly lateral vegetated islands and bars, and riparian vegetation at the top of the bank. Much of this is the dense vegetation class that includes in-stream (i.e. below the bankfull channel) and fringing riparian vegetation (on the floodplain outside of the wetted channel perimeter). This result is evident in the dense vegetation class declining from 6.5% to 4.3% of the area, corresponding to a loss of about 662 ha of riparian overstorey vegetation from the study area as a result of the 2023 flood event.

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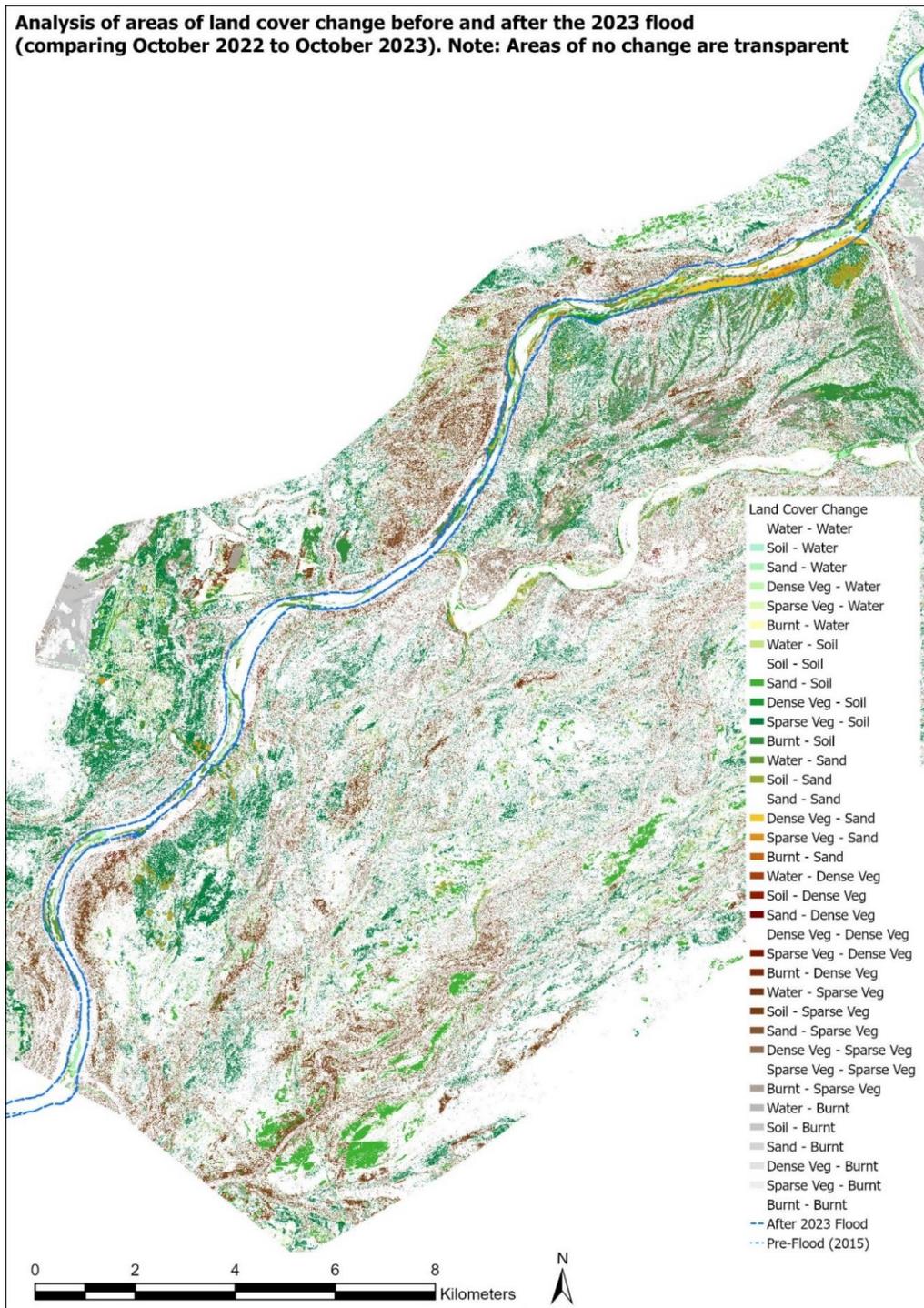


Figure 13 Location of areas undergoing land cover change as a result of the 2023 flood event, based on six land cover types (Water, Soil, Sand, Dense Vegetation, Sparse Vegetation, and Burnt). The legend identifies the land cover type before (2022) and the change to after the flood (2023).

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The impact of the 2023 flood event on vegetation, including channel scour impacting in-channel vegetation, is not uncommon with these systems during high-magnitude events. It can be a critical and natural part of channel regeneration and cycles of geomorphic response and adjustment. These dynamics combined with observed deposition and bed mobility (refer to Section 6.2 above) underpin the role of sediment mobility and risks to infrastructure from the deposition of sediment due to large floods. The same extent of sediment deposition (mapped in January 2023) is not found in mapping from the September 2023 imagery. Changes in sediment colour and growth of grass over freshly deposited vegetation have likely obscured the extent of the mapped sediment deposition in the changes to the “sand” class in this land cover type mapping conducted around 9 months after the flood.

It is likely that these in-channel riparian communities will recover under conditions favourable to regeneration and survival, including average to above-average rainfall, managed grazing pressure to allow for regeneration, and the absence of large floods as plants recover. Less clear is the implications of the loss of fringing riparian forest from the floodplain and the erosion of the floodplain and associated dense riparian forest by bank retreat, particularly within Reaches 1-3 and with evidence of sustain bank erosion described in Section 6.1.

Further downstream, changes within Reach 4 and 5 do include some losses of fringing riparian vegetation and mid-channel, lateral and point bar locations. Some in-channel vegetation has been retained. These are key areas of future in-stream riparian vegetation regeneration via sediment trapping, vegetation recruitment and regeneration cycles that can expand these in-channel features. This indicates bed stability at these locations during the 2023 event (unlike the bed mobility discussed at the bridge). Riparian in-stream vegetation roots fortifying sediments and roughness diverting flow and reducing velocity have played an important role in this stability. This behaviour is consistent with the known importance of in-stream riparian vegetation in stabilising sand-bed, particularly multi-channel anabranching rivers (Tooth, 2000; Tooth & Nanson, 2000).

Table 6 Land Cover change analysis from September 2022 (before the flood) and the flood at a comparable time of year (September 2023)

| | | 2023 (Post-Flood) | | | | | | |
|------------------|---------------------|-------------------|--------------|-------------|------------------|--------------|-------------|-------------|
| | | Water | Soil | Sand | Dense Vegetation | Sparse Veg*1 | Burnt | Total |
| 2022 (Pre-Flood) | Water | 0.8% | 0.3% | 0.2% | 0.0% | 0.1% | 0.1% | 1% |
| | Soil | 0.3% | 40.1% | 1.1% | 0.0% | 6.3% | 1.8% | 50% |
| | Sand | 0.2% | 2.7% | 2.8% | 0.0% | 0.2% | 0.0% | 6% |
| | Dense Vegetation | 0.1% | 0.2% | 0.2% | 3.8% | 2.1% | 0.0% | 7% |
| | Sparse Vegetation*1 | 0.1% | 9.5% | 0.3% | 0.4% | 21.7% | 1.5% | 33% |
| | Burnt | 0.0% | 1.5% | 0.0% | 0.0% | 1.0% | 0.4% | 3% |
| | Total | 2% | 54% | 5% | 4% | 31% | 4% | 100% |

*1 Sparse Vegetation, including unburnt grassland

In broad terms, the river is relatively laterally stable with respect to planform and dense fringing riparian vegetation through Reaches 4 & 5, aside from localised bank erosion on the

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eastern/southern bank in Reach 5, upstream of the Fitzroy bridge and through the Fitzroy Lodge area. This region has received remedial action to fortify banks from erosion (see discussion below). Further downstream of the Fitzroy River bridge, Reaches 6 & 7 show evidence of loss of fringing vegetation on the outer (western/northern bank) bend of the river. Reach 8 had very limited changes to riparian vegetation.

Despite the magnitude of the 2023 flood event, changes in the channel morphology including channel planform, bank locations and fringing vegetation, have been relatively modest for the relative size of the 2023 flood event through most of the Margaret River overflow (MRO) channel. This makes sense in the context of the 2023 flood event being driven by discharges out of the upper Fitzroy River, rather than Margaret River system. Though the MRO reach, most in-stream vegetation has been retained and very limited loss of fringing lateral riparian vegetation at the channel margins and on the floodplain was observed. There is very limited evidence of bank erosion or retreat, and no fundamental shifts in gross channel planform or channel avulsion from the 2023 flood event in this area.

The most significant loss of lateral (outer-bank) vegetation is from the bottom of this system near where the main channel of the MRO joins the main body of the Fitzroy River. Analysis of (pre-flood) LiDAR of this area in Figure 14 (see notation "i") shows the change in the bank location between the LiDAR (pre-flood) and the 2023 imagery after the flood. The notation arrow is at the exact same coordinates in both images and shows this localised area of bank retreat. Figure 14 identifies locations where a range of geomorphic processes are active in this area, and suggests this is a location with various active hydraulic and geomorphic processes, including:

- channel adjustment at the second to last bend in the channel before entering the Fitzroy, where there is evidence of the meander point bar migrating to the south, with erosion and vegetation loss at the outer bank from the 2023 flood event, and aggregation of the inner point bar evident in the LiDAR that is also consistent with ongoing southward migration of this channel (Figure 14, grey notation "i")
- complex depositional processes including levee and crevasse splay overbank depositional features that are locally accreting the floodplain surface, particularly at the bank margins (Figure 14, orange notation "ii")
- back-cutting through dendritic gully erosion of secondary inflow channel that enters to the north of the MRO channel, running parallel to sub-parallel to the a main Fitzroy River channel (Figure 14, blue notation "iii")
- complex distributary-channel morphology associated with secondary channels across the floodplain that are important in channelling flows to associated off-channel wetland features (Figure 14, green notation "iv")

This area around the junction of the MRO and Fitzroy River main channel is a geomorphically complex area, with a range of active erosion and depositional processes. This MRO reach area in general, but in particular the downstream area (see Figure 14), should be considered as one where large "accommodation space" is required and not an area for floodplain development such as the development of permanent infrastructure.

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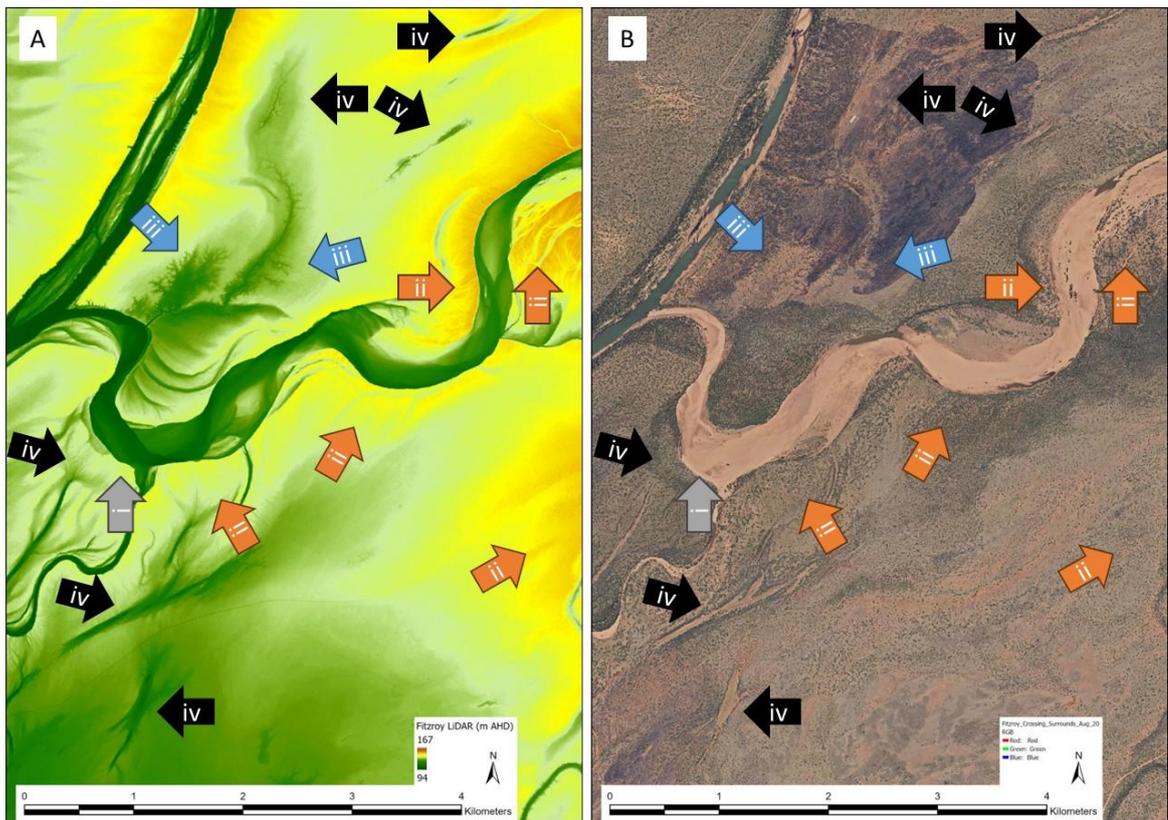


Figure 14 Channel dynamics at the downstream Margaret River Overflow (MRO) channel, with complex erosion and depositional processes evident from LiDAR (A) and aerial (B) imagery. Notations indicate areas of: vegetation loss (i); overbank sediment sediment deposition (ii); erosion and backcutting (iii), and; complex secondary and distributary channels and off-channel wetlands (iv).

LiDAR Analysis

While a legacy (pre-2023 flood) LiDAR imagery is available for the study area (e.g. Figure 14), no repeat LiDAR was available after the 2023 event. LiDAR allows for more accurate determination of impacts of the flood, including cut and fill mapping, calculation of the volumetric analysis of bank erosion, and calculation of depositional areas where the depth of sediment deposition is larger than the vertical spatial uncertainty of the base and new LiDAR surfaces.

Recommendations on the acquisition of post-flood LiDAR at this location for the 2023 event, and for other future events, and for other river systems, including establishing a LiDAR baseline, are made below (Chapter 7). This focus should consider LiDAR acquisition for priority systems, such as those with active bank and floodplain erosion that is proximal to developed areas and infrastructure (such as the Fitzroy River). This should have well-developed systems in place to allow for rapid and efficient processes to acquire post-flood LiDAR as part of the emergency responses to large flood events, to assist with the emergency, infrastructure and planning responses.

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6.3 Flood Impacts and defining Floodplain Process Zone (FPZ)

Origins and definition of Floodplain Process Zone (FPZ)

More recent work in geomorphology, often undertaken in response to large-magnitude flood events that have impacted floodplain communities or infrastructure, has started to consider areas within the floodplain where geomorphology can inform areas or zones that pose higher risks to people or infrastructure.

An example of this was the work of Croke (et al, 2016) after the Brisbane River floods in 2011, which included work on erosion, better resolving flood risk with palaeoflood evidence. This also included the identification of high-risk areas, such as floodplain Spill-out Zones (SOZs). The SOZs represent very high risk areas to people, vehicles, property and infrastructure as these are zones where the river can have high velocity and/or high depth of flood inundation. SOZs typically form in areas where there is a downstream reduction or confinement in the channel capacity, which results in the river energetically spilling onto the floodplain, often with catastrophic results. In the case of the Brisbane 2011 floods, some SOZs were associated with areas where houses were washed off their stumps or off concrete foundation pads, and with the loss of life.

Work by Thoms et al. (2007) on the Lower Balonne floodplain (Queensland, Australia), considered different floodplain sedimentary units in defining various Floodplain Process Zones (FPZs) through that system. Gresley Wakelin-King has also undertaken work within the Murray Darling Basin, Cooper Creek (SA portion), Cooper Creek and Thompson Rivers (SA & QLD), Diamantina River (SA), and the Neales, Arkaringa & Finke Rivers in relation to floodplain geomorphic processes, and flood flow zones and flow paths that present particular floodplain risks to systems and associated human development (see: Wakelin-King, 2022, but mostly unpublished reports, personal correspondence G. Wakelin-King, 21/3/2024).

For this report, we consider the need to adopt a broader definition beyond floodplain Spill-out Zones (SOZs), to consider what we would term broader Floodplain Process Zones (FPZs). The way these have been defined in this report for the Fitzroy River and Fitzroy Crossing area, could be applied to future floodplain planning in this area, or to other floodplain management studies and rivers with similar geomorphic complexity.

The FPZ process adopted in this report considers the geomorphology, hydrology and hydraulics of the floodplain, including factors such as high depth/velocity areas, sediment depositional zones, bank erosion, and areas needed to accommodate channel planform shifts (“accommodation space”). Some areas within the FPZs can be summarised from the geomorphology perspective as “*river accommodation spaces*”, or from the floodplain management perspective as “*do not develop*” zones.

Geomorphic setting of the Fitzroy River Valley Floodplain Process Zones (FPZs)

Morphology of the river channel and floodplain where the upper Fitzroy (Danggu Geikie Gorge) transitions to the Fitzroy Valley is typical of the areas that Croke et al (2016) identified as Spill-out Zones (SOZs). These occur where the capacity of the upstream channel is significantly larger than the downstream area. In this case, the river is laterally confined by the gorge to a single and large-capacity channel, and then emerges onto the Fitzroy Valley floodplain, losing this lateral control. Because of this, the river has the capacity to rapidly expand laterally and inundate the floodplain. These types of areas are associated with high floodplain velocities and significant sediment transport capacity close to the gorge. The primary channel capacity diminishes downstream and results in the channel flow and sediments spilling out across the floodplain as the flow becomes progressively less confined. The result of this is significant floodplain sediment deposition in SOZs and the potential for locally higher velocities where the flow spills out of the channel and onto the floodplain. Croke (et al,

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2016) identify SOZs as one of the main areas having one of the greatest risks to people, property and infrastructure.

The Margaret River Overflow channel cuts from the body of the main Margaret River as it emerges from the area of bedrock and lateral confinement and joins the Fitzroy River Valley. The Margaret River has a significant overflow channel that cuts across the floodplain and joins the main branch of the Fitzroy River around 5km below the junction of Margaret and Fitzroy, just below Gieke Gorge. Back-flooding at the junction of the main Fitzroy River (emerging from Gieke Gorge), may cause the Margaret River to predominantly flow across this area and through the secondary channels that cut across the Fitzroy River floodplain to the eastern margin of the floodplain. Conditions during the 2023 event included higher rainfall in the area within the upper Fitzroy River catchment and flows in the Margaret River that were modest (~1 in 20 AEP) relative to the Fitzroy River (>1 in 100 AEP). The specific behaviour of the Margaret and Fitzroy Rivers will therefore vary from event to event in this area, depending on the timing of flood peaks and the relative magnitudes of flow from these two main tributaries as they enter the head of the Fitzroy River Valley.

Defining Floodplain Process Zones (FPZs) of the Fitzroy Valley

In defining areas of the floodplain that require careful planning and consideration, this report proposes the adoption of FPZs, that define areas requiring specific consideration of the geomorphology in planning development such as infrastructure and dwellings within these zones. We define these on a reach-by-reach basis, using eight reaches along the main trunk of the Fitzroy River, plus the Margaret River Overflow area.

We consider three main processes within these FPZs as the basis of factors to consider in assessing floodplain development and management in relation to geomorphology:

- Type 1: Mapped high velocity and depth flood hazard areas (ADR H5 & H6 zones), that pose risks to people, infrastructure and property. These zones also represent the most likely areas of high velocity and propensity for erosion and river channel avulsion and are important “accommodation spaces” that have higher erosive potential. This is already a key principle used by DWER in floodplain planning.
- Type 2: Areas of mapped flood depositional zones and flood spill-out zones (SOZs).
- Type 3: Areas of high historical rates of bank erosion. Presuming that the life of infrastructure is 50 years and the typical floodplain setback is 50m, we define these as zones, where bank erosion exceeds 1m yr^{-1} , such that the normal floodplain foreshore reserve zone (50m) would not likely accommodate changes in river channel planform over the life of infrastructure. Here, a wider foreshore reserve is necessary to provide sufficient river accommodation space.

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Main Roads WA Hydraulic Model and Fitzroy River Geomorphic Processes

In response to the 2023 flood event and the resulting loss of the Fitzroy River Bridge, work was commissioned by Main Roads WA (MRWA) and undertaken by BG&E as a modelling contractor. The focus of this work and caveats around the model are outlined in Section 2.2, and care needs to be taken in using and applying results from the modelling away from the main Fitzroy Crossing bridge, and to applications for which the model was not originally built.

The Australian Disaster Resilience Handbook Guideline 7.3 (ADR, 2017), contains technical flood risk management guidelines, including the assessment of flood hazard based on depth and velocity. Within this report we have focused on mapping the location of hazard vulnerability levels H4-H6 (refer Table 7 below, also refer ADR guidelines in Appendix F).

Within this report, three groups are defined from the ADR (2017) flood hazard classes (refer Table 7, above), including those at the lower end of flood hazard with respect to infrastructure and property (H1,H2 and H3), Mid-range hazard (H4), and high hazard areas where damage to vulnerable structures (H5) or to all infrastructure (H6) is possible. These Type 1 risks are mapped in Figure 15 (below), together with the results of floodplain depositional mapping (Type 2 areas) using Planet Imagery immediately after the 2023 event. This shows the main area of high hazard (H5 &H6) as being the primary Fitzroy River channel, the Margaret River overflow channel, Brooking Channel, and areas of the floodplain downstream of the Fitzroy Crossing bridge where flood water depths exceed 4m. Areas of low hazard (H1-3) mapped in locations proximal to the Fitzroy River match with many of the satellite flood depositional mapping. These identify active areas of flood deposition, and while the velocity and depth do not place significant risk to infrastructure, the deposition of sediments from the river channel does place hazards to infrastructure in these locations.

Table 7: Australian Disaster Resilience Handbook Guideline 7.3 (ADR, 2017) flood hazard curve vulnerability thresholds based on flood depth and velocity (also refer Appendix F).

| Category | Definition | Depty & Velciity Conditions | Limiting Depth (m) | Limiting Velocity (m/sec) |
|----------|--|-----------------------------|--------------------|---------------------------|
| H1 | Generally safe for vehicles, people and buildings | $D*V \leq 0.3$ | 0.3 | 2.0 |
| H2 | Unsafe for small vehicles. | $D*V \leq 0.6$ | 0.5 | 2.0 |
| H3 | Unsafe for vehicles, children and the elderly. | $D*V \leq 0.6$ | 1.2 | 2.0 |
| H4 | Unsafe for vehicles and people. | $D*V \leq 1.0$ | 2.0 | 2.0 |
| H5 | Unsafe for vehicles and people. All building types vulnerable to structural damage. Some less robust building types vulnerable to failure. | $D*V \leq 4.0$ | 4.0 | 4.0 |
| H6 | Unsafe for vehicles and people. All building types considered vulnerable to failure. | $D*V > 4$ | - | - |

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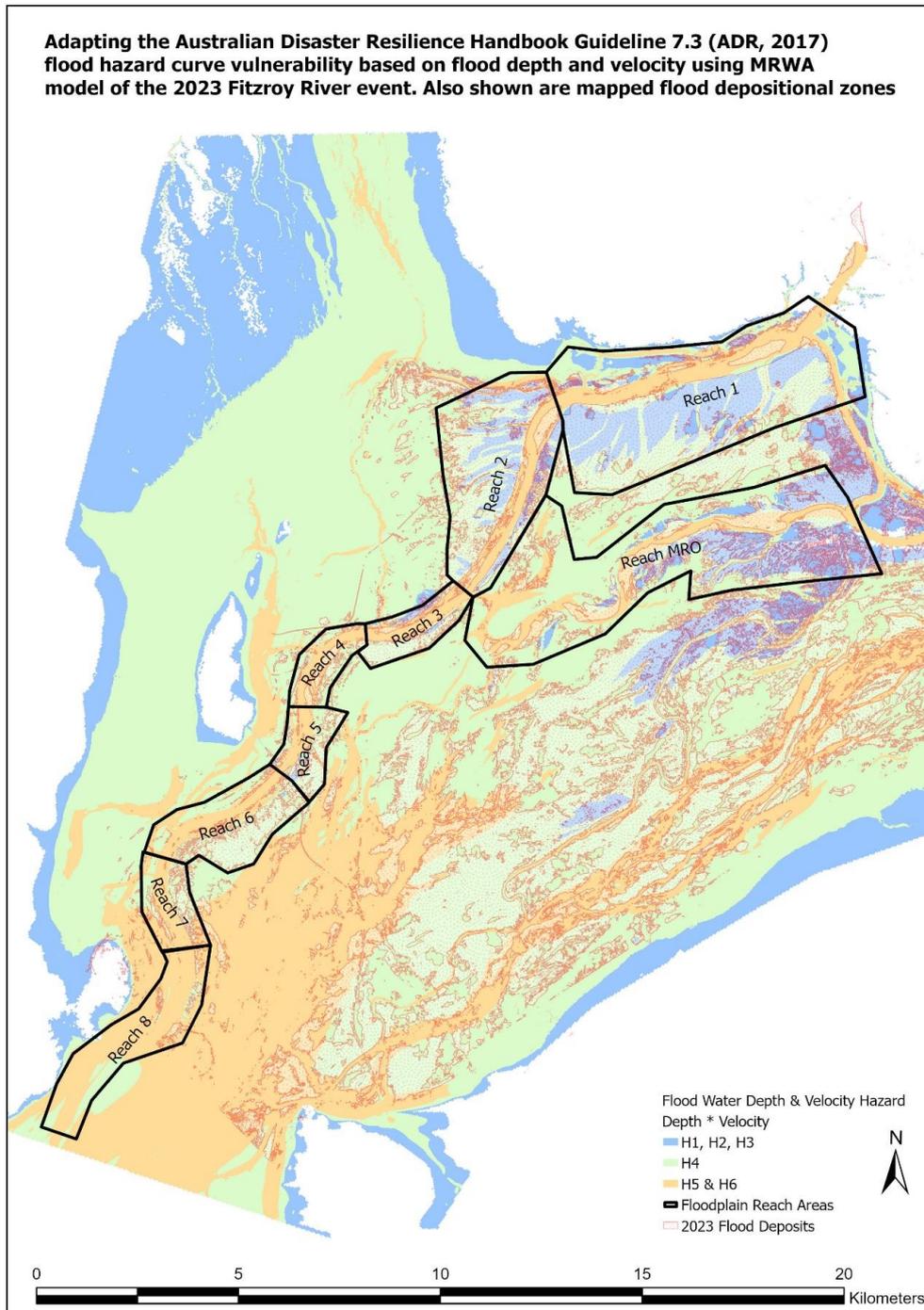


Figure 15: Application of Australian Disaster Resilience Handbook depth and velocity flood hazard classes to the Fitzroy River study area, based on the MRWA hydrodynamic model.

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6.4 Fitzroy Valley Reach, Floodplain Process Zones (FPZs)

Within the following section, nine reaches (eight reaches along the Fitzroy River covering the project area of interest from Danggu Geikie Gorge to Ngurtawarta Community and the Margaret River Overflow channel) have been identified. Each reach is summarised in terms of the key geomorphic processes or factors that need to be considered within that reach. Therefore each reach is a unique Floodplain Process Zone (FPZ), where geomorphic factors have been summarised in relation to Type 1 (ADR H5/6 zones), Type 2 (depositional areas), or Type 3 (high bank erosion areas) factors. Outside of these FPZs, proposed development may be considered subject to a consideration of the risk to people, property and infrastructure, potential impact to existing developments.

Reach 1 / FPZ-1: Danggu Geikie Gorge to Brooking Spring Station

Floodplain Process Zone 1 (FPZ-1) extends from where Margaret River joins the Fitzroy River at the downstream end of Danggu Geikie Gorge. The river emerges from the confined gorge to expand across the upper Fitzroy Valley area. This reach extends downstream to a bend in the Fitzroy River near the location of Brooking Springs Station. Here the river is dominated by very high rates of bank erosion on the eastern/southern bank. Every transect on the eastern bank has experienced erosion, with 83% more than 50m and 74% more than 100m since 1964. Banks have retreated on average 149m since 1964, and the mean annual bank erosion rate along this reach is 4m yr⁻¹ for the eastern bank (Figure 16).

Erosion rates on the western/northern bank are lower, with the total and average figures disproportionately impacted by the zone immediately after the end of Danggu Geikie Gorge. Downstream of this area the bank is stable across the period 1964 to 2023, even following the 2023 flood event. The floodplain appears more laterally confined on the western bank, with the area showing stability and only small amounts of erosion and bank aggradation, suggesting the channel erosion may be gradually increasing sinuosity on the western bank.

The area immediately to the south of this severe erosion represents a flood Spill-Out Zone (SOZ), where channel bed material is transported downstream through the Danggu Geikie Gorge, and reworked bank material is actively building levee deposits and floodplain accretion. There is very significant over-bank deposition of sediment in this region. This represents one of the highest-risk areas in the floodplain due to proximity to the gorge and potential for flows initiated from rainfall in the upper Fitzroy River catchment to emerge from the Danggu Geikie Gorge area and spill out onto the Fitzroy Valley floodplain. This area to the south/east bank and adjacent floodplain is highly dynamic with a large response to the 2023 flood event in terms of bank erosion and over-bank deposition of sediments. This area to the south of the main channel through FPZ-1 should be considered high priority for avoiding floodplain development due to impacts from future bank erosion and risks to infrastructure from sediment deposition during floods.

This is a highly dynamic reach, dominated by high velocity and stream power as the Fitzroy and Margaret Rivers meet at the downstream extent of Danggu Geikie Gorge. Bank erosion is very high on the eastern/southern bank, with average bank erosion around 150m since 1964 and the mean erosion rate is 4 m y⁻¹. Considering a 50 year lifespan of infrastructure, a floodplain accommodation zone of at least 200m would be required within this area (though the potential for development in this area is likely very low). Around one quarter (23%) of the bank has eroded by more than 200m since 1964, with most of this occurring during the 2023 flood event (refer to the blue bank position lines before (2015), and after the 2023 event, Figure 16). The western/northern bank is relatively stable aside from a small area immediately upstream of the tributary junction of the Fitzroy and Margaret Rivers. The main floodplain to the south is highly dynamic and the floodplain surface is an active depositional surface that is actively accreting.

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This area represents a high-risk SOZ. Due to the combined dynamics of bank erosion, active flood deposition and flood spill-out behaviours as the river emerges from Danggu Geikie Gorge. This area is a high risk for any development or infrastructure. There are also significant risks to people in this zone during a flood event, including the potential for significant upstream rainfall to cause flash-flooding within this flood spill-out zone. Land uses such as camping at times where there is a flash-flood risk are a significant risk to people in this highly dynamic floodplain area.

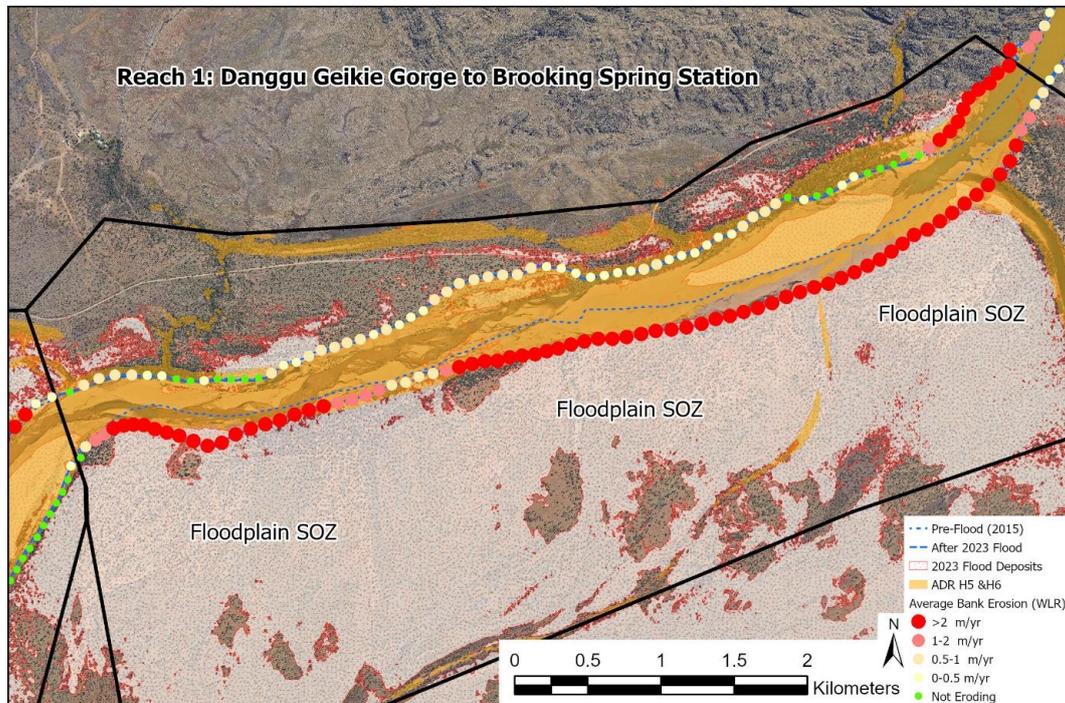


Figure 16: Geomorphic mapping of Reach 1 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling).

Reach 2 / FPZ-2: Brooking Spring Station to Margaret River Overflow

Floodplain Process Zone 2 (FPZ-2) extends from the Brooking Springs Station area to the inflow junction with the Margaret River Overflow (MRO) channel. In the upper part of this reach, the most dominant geomorphic process is the bank erosion impacting the western/northern bank on the outer side of the active channel in the upper part of this reach. The average erosion rate is 2.5m yr⁻¹ for this bank, with localised rates of bank erosion peaking at 6.5m yr⁻¹ in the most severely eroding section (Figure 17). Localised sections of the southern/eastern bank in the reach are also eroding with a clear pattern indicating the river channel is actively increasing channel sinuosity, which is evident from the alternating sides of bank erosion through this reach. Average erosion is 0.6m yr⁻¹ on the southern/eastern bank, though some areas peak at 3m yr⁻¹ (refer Table 5). Similar to Reach 1, this reach has particularly active erosion, but where Reach 1 is dominant on the southern/eastern side, in Reach 2 erosion is higher on the western/northern bank. Analysis of longer-term erosion patterns from 1964 to 2015 and then as a result of the 2023 floods suggest alternating sides of erosion as the river is tending towards higher sinuosity and a more meandering planform in Reach 2, rather than lateral channel enlargement in Reach 1. These two reaches are behaving in different

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manners, but are undergoing net channel erosion, including an enlargement of the channel (Reach 1) and developing a more sinuous or meandering planform (Reach 2).

Based on the long-term trend seen in Reach 2, it is suggested that the river needs some significant accommodation space on the floodplain as it will likely continue this pattern of alternating sides of bank erosion to creating a more meandering or sinuous planform through this reach over time.

Similar to the southern/eastern bank in Reach 1 and the identification of a flood SOZ, Reach 2 has clear evidence in the depositional mapping and LiDAR of significant over-bank deposition. Here sediment from the channel upstream and from localised reworking of the floodplain through bank erosion has been mobilised and then deposited over the western/northern bank. Based on the mapping of 2023 flood deposition, this extends for around 2km out from the bankfull channel margin. This SOZ area of Reach 2 is suggested as a key “no-build area” due to the risks that likely high rates of sediment deposition pose to this area, evidenced from the bank erosion. However, in the context of floodplain management, it is the flood spill out and deposition, which occurred during the 2023 flood event, that requires management of infrastructure or property development to ensure space for geomorphic processes.

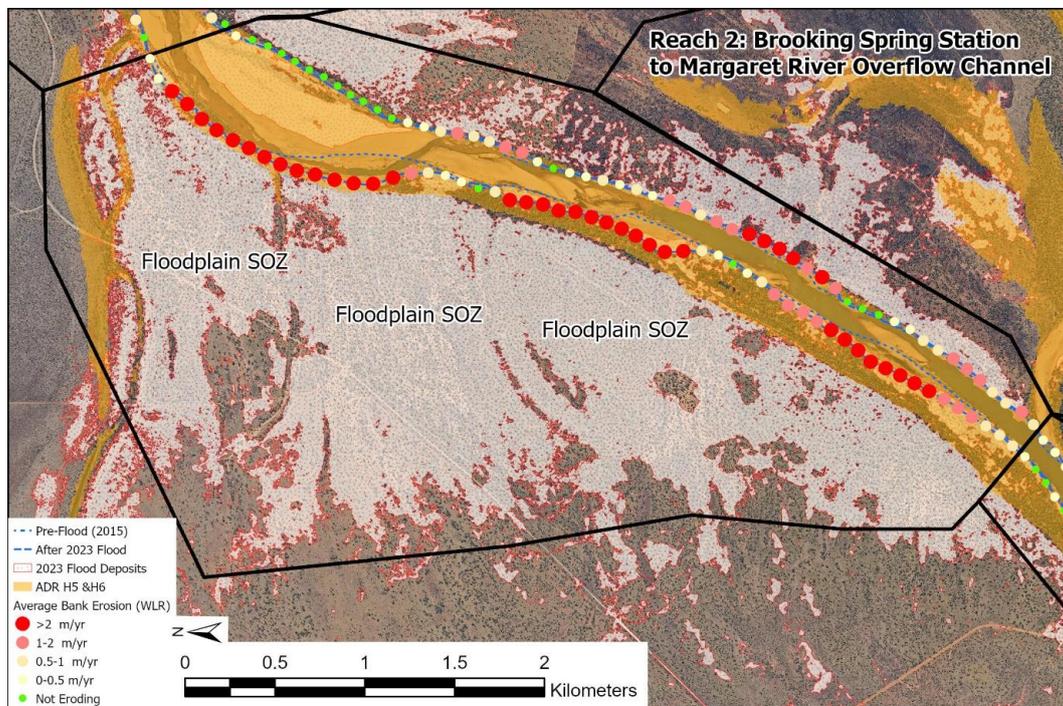


Figure 17: Geomorphic mapping of Reach 2 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling). Note changed North orientation in this figure.

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Reach 3 / FPZ-3: Margaret River Overflow Channel to Old Fitzroy Crossing

Floodplain Process Zone 3 (Reach 3) extends from where the Margaret River Overflow (MRO) channel enters the Fitzroy River and downstream to the location of the old Fitzroy River crossing. Through this reach, the bank erosion rates are generally low relative to the upstream Reaches 1 & 2. Average bank erosion rate is 0.8m yr^{-1} on the eastern/southern bank and 0.1m yr^{-1} on the western/northern bank (Figure 18 and also refer Table 5). There is a localised zone of high erosion immediately upstream of the old crossing on the eastern/southern bank where erosion rates peak at around $1.9\text{-}2.5\text{m yr}^{-1}$ for a $\sim 400\text{m}$ stretch. It is unknown whether this is a relatively natural process, or influenced by the crossing infrastructure or any associated maintenance. Channel capacity appears to reduce immediately downstream of this high erosion area. This erosion hotspot should be included in monitoring, focused in the very localised zone of active bank erosion near active/legacy crossing infrastructure. With respect to bank erosion and flood spill-out zones identified in upstream Reaches 1 & 2, Reach 3 does not exhibit geomorphic evidence of such high-energy responses, as it would appear that excess stream energy and sediment transport (as the upper Fitzroy River emerges from the Danggu Geikie Gorge) is potentially much reduced in the transition from Reach 2 to 3.

Net deposition from the 2023 flood was relatively modest on the western/northern bank and consistent with overbank levee deposition building the floodplain immediately adjacent to the bankfull channel on the inside of the bend through this reach. Overbank and floodplain deposition is more pronounced on the outer bend (southern/eastern bank), with depositional areas extending for around 200-300m laterally from the top of the bankfull change.

The areas of mapped flood deposition on the northern bank of this reach includes areas around the Bungardi community, and further downstream at the DarIngunaya community. Areas with housing may include bare ground that may inadvertently be mapped as flood deposits using the methods applied in this report. The mapped floodplain deposition areas around the DarIngunaya community appear more correlated with houses and are likely bare ground, rather than significant flood deposition during the 2023 event.

Areas mapped as flood deposits during the 2023 event around Bungardi, suggest it may have experienced active floodplain deposition during the 2023 event. Analysis of the floodplain LiDAR data around the Bungardi community, suggests this area of the Fitzroy River floodplain may have experienced long-term floodplain deposition. Using the LiDAR to construct a perpendicular floodplain topographic profile from the river bank through the area of the Bungardi community, there is evidence of levee-type deposits that peaks at an elevation of 111.30m AHD at the margin of the Fitzroy River macro-channel. The floodplain then slopes away from this point, falling at a rate of 0.0031 m/m or 3.1 m/km for a distance of around 1km and including through the area of the Bungardi community. The profile is consistent with over-bank deposition of sediment, that appears most active area within 550m of the main channel margin, but extends for around 1,100m from the active channel, after which the topographic profile becomes flat (indicating less or limited sediment deposition).

Monitoring of future over-bank deposition around the Bungardi community should be considered. Based on available evidence from the LiDAR and 2023 flood mapping, the rate of sediment deposition for areas in and around the Bungardi community appears modest. The rates of actual sediment accumulation (including during the 2023 event) are unknown, and the best possible validation is on-ground evidence is the lived experience of residents from the Bungardi community during the 2023 event. The potential for housing to be impacted by over-bank sediment deposition should be considered as part of any future development in or surrounding the Bungardi community.

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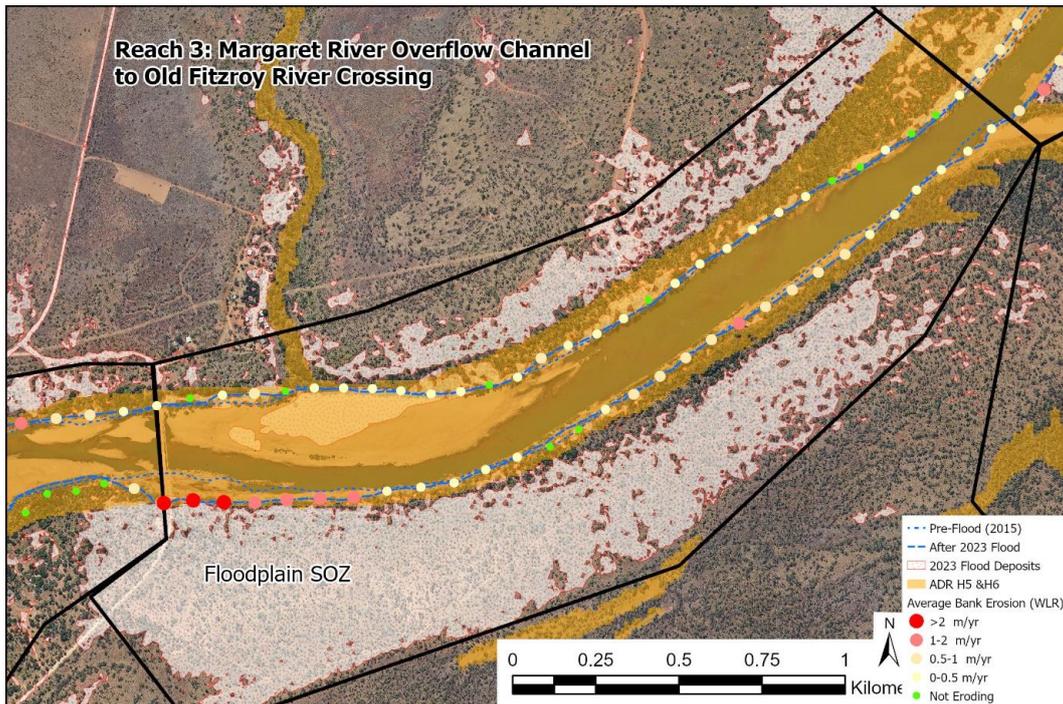


Figure 18: Geomorphic mapping of Reach 3 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling).

Reach 4 / FPZ-4: Old Fitzroy Crossing to Crossing Inn South

Floodplain Process Zone 4 (Reach 4) extends downstream from the old Fitzroy River crossing and past the Crossing Inn area. Within this reach, erosion rates of the east/south bank is stable to slightly accreting, with average erosion of the west/north bank about 1 m yr^{-1} . Rates on the outer bend of the Fitzroy River, upstream of the Crossing Inn (and Brooking Channel) are the highest in Reach 4

Of note in this reach is the work of Taylor (2000) that reported erosion rates surrounding the Fitzroy Crossing Inn at $\sim 1.3\text{ m yr}^{-1}$, based on around 40m of bank retreat across 30 years. This was based on imagery across 1964, 1982 and 1995. This study found that the erosion rates at the transects surrounding the Crossing Inn was around 0.15 m yr^{-1} based on a baseline from 1964 to 2023. The flood banklines (dotted blue lines in Figure 19) from before (2015) and after the 2023 flood event shows that there was very minimal bank erosion as a result of the 2023 flood event. This may suggest some stabilisation of the rates of bank erosion at this specific location since the work of Taylor (to 1995 imagery), or bank erosion through other mechanisms. It is unknown if any interventions to manage bank erosion have been applied in this area.

Upstream of the Crossing Inn area, rates of erosion are locally higher, and peak at up to $0.2\text{-}1.8\text{ yr}^{-1}$. This higher erosion area is immediately upstream of where the Brooking Channel flows from the Fitzroy River main channel and may suggest enlargement at the tributary junction of the Fitzroy and Brooking Channel. The rates in this zone upstream of the Crossing Inn and through to the boundary of Reach 4 and Reach 3 are consistent, or slightly higher than those reported by Taylor (2000) at the Crossing Inn. It cannot be discounted that the areas discussed by Taylor (2000) is this same area

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immediately upstream of the Crossing Inn. There was minor over-bank sediment deposition in this reach, restricted to the inside (south/east) bank and within ~100 m of the channel edge.

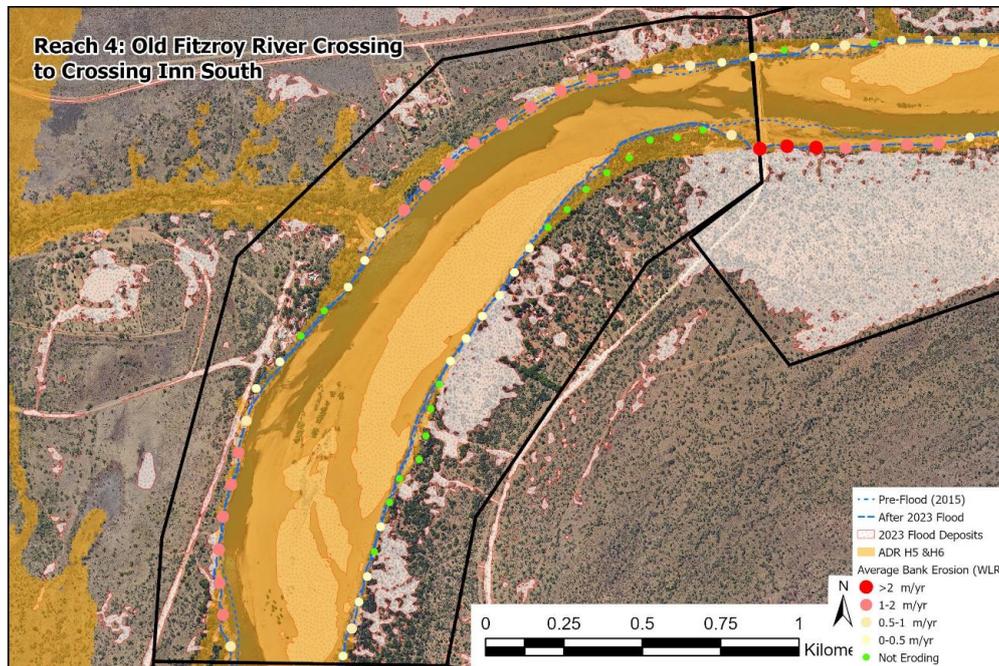


Figure 19: Geomorphic mapping of Reach 4 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling).

Reach 5 / FPZ-5: Crossing Inn South to Fitzroy Crossing Bridge

Floodplain Process Zone 5 (Reach 5) runs from south of the Crossing Inn, to the Fitzroy River bridge. Processes within this zone are dominated by those seen on the outer (southern/eastern) bank, including erosion and over-bank deposition in the lower parts of Reach 5 and near the Fitzroy River Lodge (Figure 20). Average bank erosion rates for this outer (south/east) bank are 0.7m yr⁻¹, and 0.1m yr⁻¹ on the inner (north/west) bank. Benchmarked against the 1964 imagery, there is evidence of pronounced long-term bank erosion for the lower part of this reach in the area proximal to the Fitzroy Crossing Lodge. This high erosion zone extends from around 500-600m upstream of the bridge, and the long-term erosion rate through this part of the Reach 5 is around 1.3-2.1m yr⁻¹. It is noted that this zone has received significant attention as part of bridge reconstruction works, with a new rock revetment that runs for a few hundred meters upstream of the bridge (also refer to Section 7.1 and Figure 25).

Overbank deposition onto the floodplain mapped from the 2023 event is pronounced on this outer (south/east) bank and extends for many hundreds of meters from the channel margin. Deposition is most pronounced immediately before the bridge. The lower area of Reach 5 east/south bank and immediately upstream of the bridge appears to represent an active sediment deposition zone during floods. These processes may have been influenced by flow obstruction at the bridge during large flows in 2023 that could have caused the main channel to spill out through this area and deposit sediments only during this event. It may be that deposition was only as a result of the failed bridge

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structure, and the new and larger bridge may not result in overbank sediment deposition in this area in subsequent events. The interpreted behaviour of this zone as a flood spill-out zone (mapped in Figure 20) is based on 2023 event mapping. Again this means the SOZ behaviour may be specific to the 2023 flood event, or function in this way during most larger flood events.

The presence of a deeper channel around 750m upstream of the bridge that is visible in the ADR H5/6 mapping in Figure 20 (and is visible in the LiDAR) may suggest future risks from potential river avulsion, bank erosion or diversion of flow through this pathway. While some of this broader area has been stabilised from further bank erosion by construction of the rock revetment, high levels of over-bank deposition and the presence of the floodplain channel upstream of the bridge means that this area should not be considered a suitable zone for further development due to these active geomorphic processes in this area. There are also potential risks from the construction of the rock revetment on the south/east bank for flow diversion and enhanced erosion on the west/north bank or to areas downstream of the bridge in Reach 6 (also see Section 7.1).

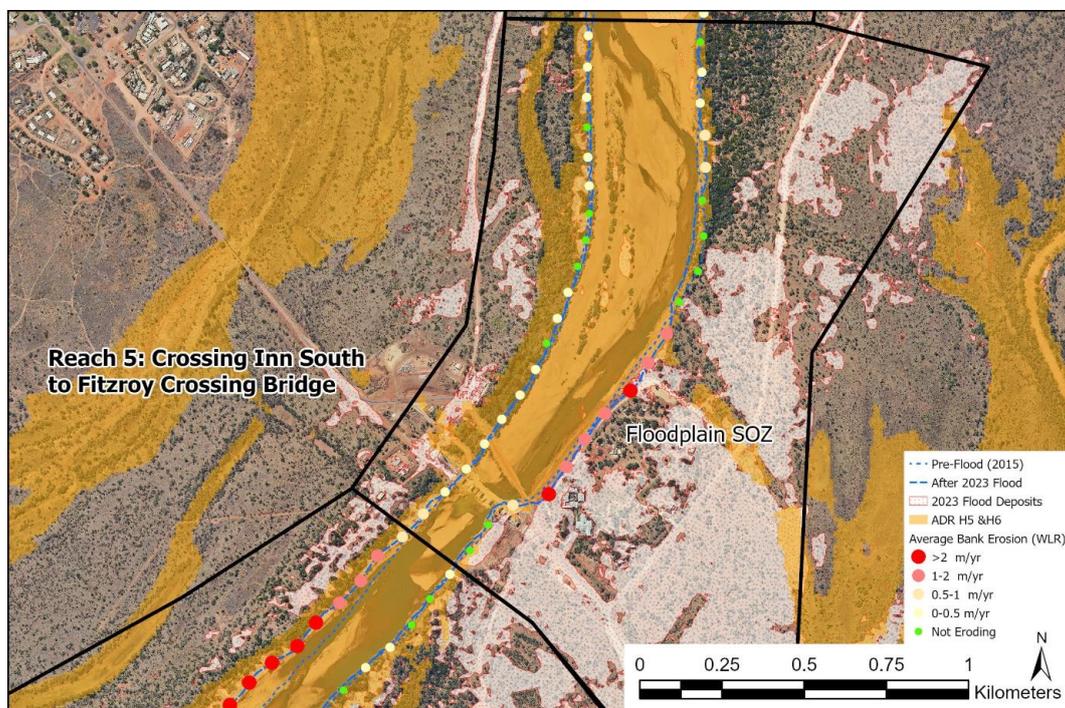


Figure 20: Geomorphic mapping of Reach 5 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling).

Reach 6 / FPZ-6: Fitzroy Crossing Bridge to Brooking Channel Inflow

Floodplain Process Zone 6 (Reach 6) runs downstream from the Fitzroy River bridge to where the Brooking Channel rejoins the Fitzroy River. Average bank erosion rates are relatively low for the south/east bank at 0.4 m yr^{-1} , while the west/north bank is higher at an average of 0.7 m yr^{-1} . This higher figure for the west/north bank is dominated by high rates of erosion for the stretch immediately downstream of the Fitzroy Crossing bridge, extending for a distance of around 1.3km downstream of the bridge. Here, rates of bank erosion peak at 2.8 m yr^{-1} , with the significant retreat

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of the bank position as a result of the 2023 event, evident in the changes in the position of the blue lines in this area (see Figure 21). This area of high erosion is proximal to what appears to be a number of properties on a road running parallel to the Fitzroy River west/north bank immediately downstream of the bridge. Monitoring of bank erosion in this area would be recommended, particularly to assess whether upstream bank reinforcement work on the opposite bank (above the bridge), deflects flow and locally increases velocity and could potentially increase bank erosion rates in this area (also see recommendations in Section 7.1)

Aside from this area of high erosion, much of Reach 6 has relatively low rates of bank erosion and shows relative stability in planform position, as seen on the outer bank of the bend towards the bottom section part of the reach. There are some quite complex dynamics with the Brooking Channel and other secondary floodplain channels running parallel to the main Fitzroy River channel and re-entering in locations around the bottom of Reach 6 and into Reach 7. There is no evidence of significant channel adjustment, avulsion or indications of planform instability in this zone as a result of the high-magnitude 2023 flood.

This reach experienced almost no overbank deposition of sediment on the west/north bank, however, there is extensive deposition extending for around 500-750m along the south/east bank margin and across the floodplain. Channel capacity (width) appears to reduce downstream and the floodplain on the outer (south/east) bend likely represents a floodplain SOZ.

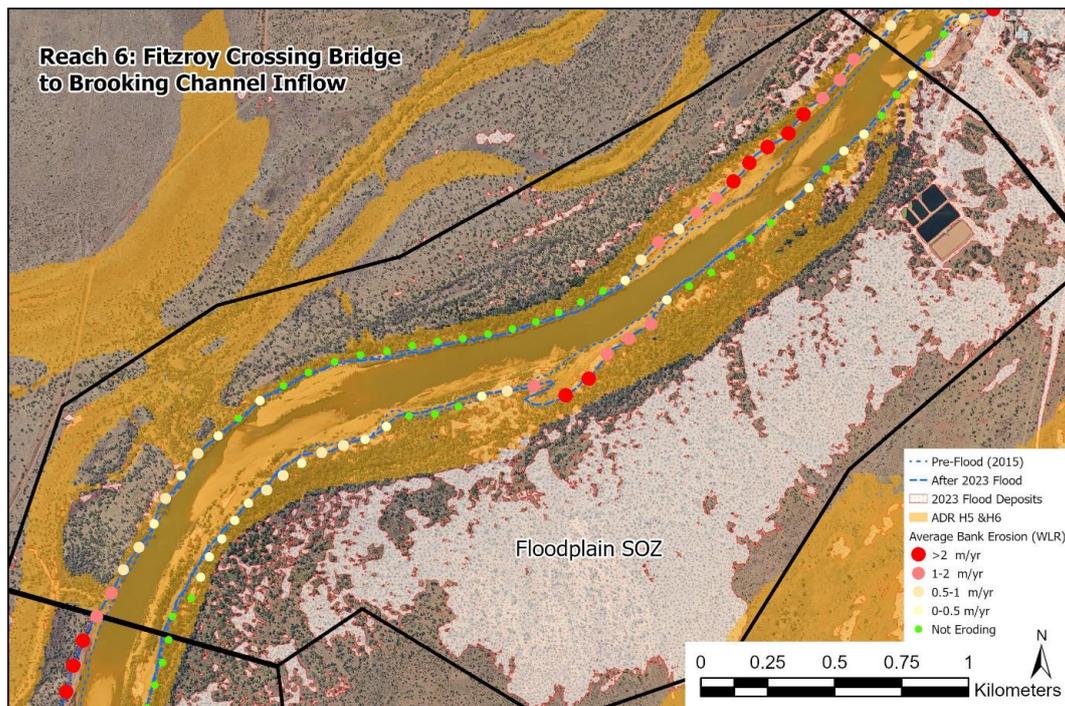


Figure 21: Geomorphic mapping of Reach 6 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling).

Reach 7 / FPZ-7: Brooking Channel Inflow South

Floodplain Process Zone 7 (FPZ-7) covers the reach downstream from where the Brooking Channel reconnects with the Fitzroy River. This reach is dominated by significant erosion on the outer

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(west/north) bank, where erosion rates average 2.1 m yr⁻¹. This extends for an area of around 1.5km, from the start of Reach 7 on this outer bank. Peak rates of bank erosion exceed 3.5m yr⁻¹, and the blue-line mapping (Figure 22), shows significant erosion of the bank during the 2023 flood event. The inner (east/south) bank is relatively stable, with areas of apparent aggradation and potential building of the large lateral bars on the inner bend that dominates this reach, particularly in the upper section of Reach 7. Deposition is not as significant in this reach and is predominantly over-bank levee deposition on the outer bank and on the inner bank towards the more downstream part of Reach 7, immediately adjacent to the river bank. High erosion rates in the upper part of Reach 7 and the proximity to ADH H5/6 areas in the lower part of this reach mean there is a need for careful development controls, though the development pressure is perceived as low due to the relative remoteness of this area.

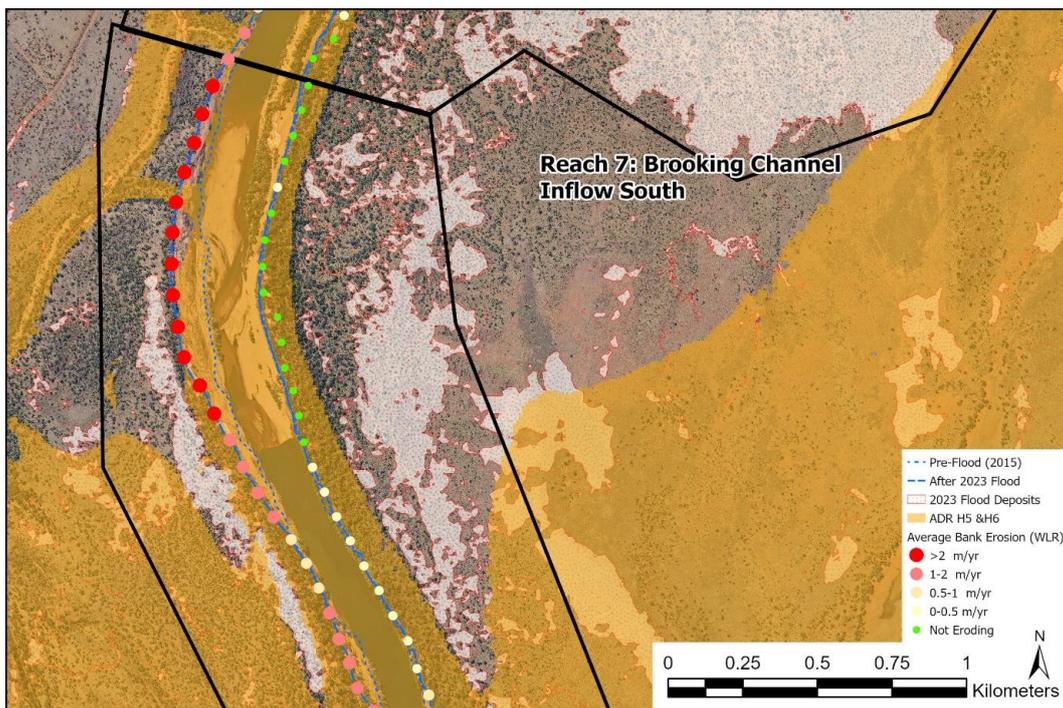


Figure 22: Geomorphic mapping of Reach 7 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling).

Reach 8 / FPZ-8: Ngurtuwarda Community

Floodplain Process Zone 8 (Reach 8) covers the reach that is located to the east and upstream of the Ngurtuwarda Community. The community is located well away from the active flood zone, around 1.25km from the Fitzroy River channel and is visible on Figure 23 (near the scale bar). Through Reach 8, the average erosion rate was 0.3 m yr⁻¹ on the east/south bank, though this figure is dominated by a ~500m stretch of localised high rates of erosion on the outer bend in the river, where rates are between 1-2.2m yr⁻¹. From the blue-line mapping (see Figure 23), most of the erosion in this localised hotspot occurred during the 2023 flood event. For the west/north bank on the same side of the river as the Ngurtuwarda Community, there was net bank aggradation of an average of 0.2m yr⁻¹. The evidence in Reach 8 is that the river has a relatively stable planform through this reach. There is

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very limited evidence of over-bank deposition of sediments mapped in Reach 8 as having occurred during the 2023 flood event.

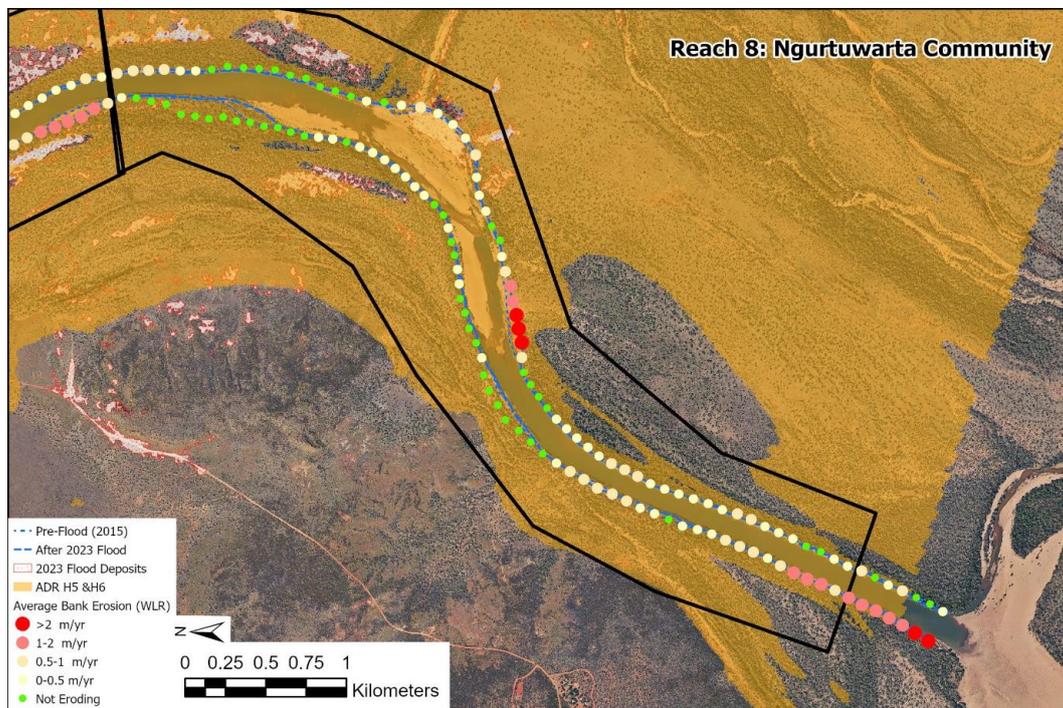


Figure 23: Geomorphic mapping of Reach 8 Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling). Note changed North orientation in this figure.

Reach MRO / FPZ-MRO: Margaret River Overflow (MRO)

The Margaret River Overflow (Reach MRO) channel anastomoses from the Margaret River and cuts across the Fitzroy Valley floodplain. The location of the start of the MRO channel is broadly in line with the channel direction and valley orientation of the Margaret River. Where the MRO channel separates, the remaining Margaret River channel abruptly bends to the northwest and then joins the upper Fitzroy River about 4.5km downstream.

While bank erosion mapping was not undertaken in this reach (outside of the scope of the work), the land cover mapping of the MRO channel (Figure 13) suggests high stability of the river through this reach during the 2023 flood. The only exception is the smaller zone of bank erosion that was documented in Section 6.2 and annotated (as “i”) in Figure 14. The river features a sand-bed and alternates in width from around 200m to 700m across, through a series of “pinch-points”. The most dominant feature of this reach is the depositional sediment regime, with very active deposition visible from 2023 flood mapping (Figure 24). This is particularly notable for the area to the south of the MRO channel, where there are event splay deposits have a very characteristic “fan” morphology. The constriction of the channel width from around 550m to just 200m, around 1.3km downstream from where the MRO begins with the junction with the Margaret River, is likely influencing this sediment spill-out onto the floodplain. High-resolution LiDAR is not available for this area to identify sediment morphology and to benchmark the location of deposition from the 2023 event against the

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LiDAR sediment record; however, deposition further downstream (where the high-resolution LiDAR becomes available) shows that the location of extensive 2023 event deposition is located on areas with locally-elevated topography. Based on the available evidence, this upper part of the MRO Reach is an active flood spill-out zone and area of high sediment deposition, and matches Taylor’s (2000) description of floodplain vertical accretion processes.

As outlined in Section 6.2 and Figure 14, the downstream part of MRO and near where the channel joins the main Fitzroy River is a particularly complex area. There appears to be very limited infrastructure in this area, and future development pressures in this MRO area are likely very low. If there were future development pressures within this reach, there is a need to avoid the high-deposition areas and ADR H5/6 areas. It is possible that the MRO channel is enlarging and may at a future time evolve towards being the primary channel through which the Margaret River joins the Fitzroy River. This whole area should therefore be treated as a critical geomorphic accommodation space, and the development of permanent infrastructure or dwellings, or actions that might alter the river flow paths or cause local destabilisation or changes to vegetation density within this area, should be discouraged and actively controlled.

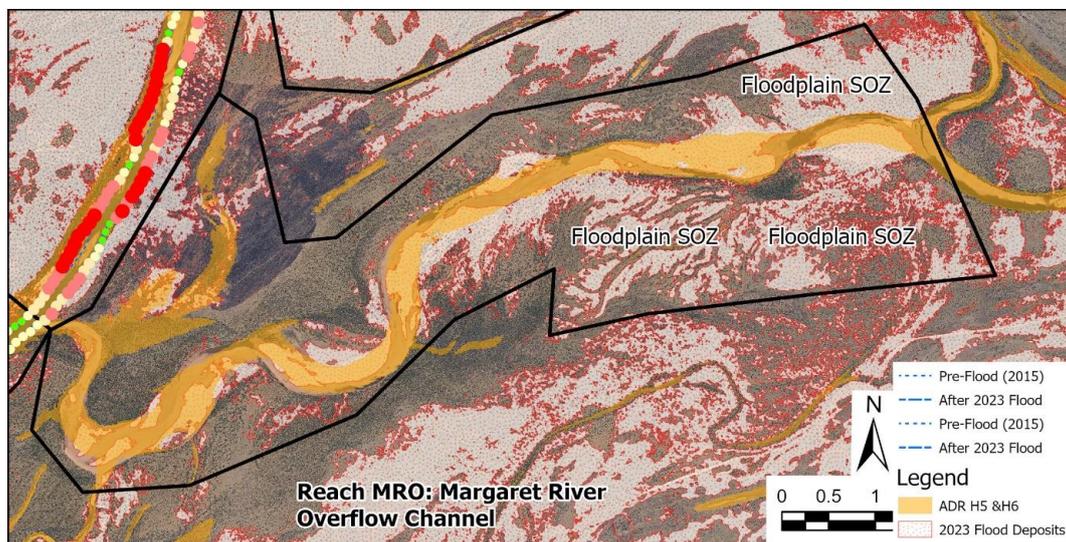


Figure 24: Geomorphic mapping of Reach Margaret River Overflow (MRO) Floodplain Process Zone (FPZ), including average annual bank erosion rates (1964 to 2023), bank position before and after the 2023 flood event, 2023 event sediment depositional areas and Australian Disaster Guideline (ADR) Hazard Zones 5 & 6 (based on depth and velocity from Main Road WA hydrodynamic modelling).

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7 Discussion and Advice

Within this report, DWER requested comment addressing two key areas (Sections 7.1 & 7.2). Additional suggestions that emerged from this work are presented in Section 7.3

7.1 Provide advice on areas at highest risk of erosion in future flood events.

Predicting future erosion is particularly challenging. In any river system, no two flood events are identical, and this is certainly the case for the Fitzroy Crossing and Fitzroy Valley study area. Here floods are generated by rainfall and flows within the Margaret and upper Fitzroy Rivers. The relative timing of the flood waves creates complex patterns of flow hydraulics across the Fitzroy Valley floodplain. Taylor (1999, 2000) described the Fitzroy Floodplain system as having quite localised areas of high erosion rates, associated with areas with highly erosive sediments and palaeochannels infilled with unconsolidated bedload and coarse overbank sediments that are highly susceptible to erosion. This can still be considered as sound guidance to identify high-risk areas of bank erosion.

Hydrodynamic models are gaining increasing sophistication in considering the erosive and hydraulic forces that may cause floodplain erosion. However, flood dynamics are highly complex in this area. The relative magnitude and timing of flood flows from the upper Fitzroy and Margaret Rivers means that the prediction of future floods and their hydraulics driving erosion is highly complex and comes with high uncertainty. Predicting erosion not only requires knowledge of the erosive force of the water, but also the resistive roughness forces of vegetation and the cohesive and geotechnical properties of the floodplain sediment stratigraphy. In the absence of complex and three-dimensional knowledge of floodplain sediment stratigraphy and properties and potentially complex floodplain roughness data, hydrodynamic models and the use of depth and velocity simulations (and potentially stream power) is a solid approach to determine zones of higher erosion potential.

Other factors that can be very important drivers of bank erosion are not necessarily due to hydraulic scour (the absolute stream velocity or stream power) exerted on the exposed bank sediments. Relatively modest flow events and flash flooding can cause significant bank erosion where flows inundate banks during in-channel flows, followed by rapid flow recession that exposes the saturated banks with high pore-water pressure. This drives bank failure from mass-wasting and sapping. As such, processes of bank erosion may not necessarily be linked to absolute flood magnitude but to sequences of modest and within-channel flows and minor floods that cause bank failures followed by material removal. These can be a key driver of bank erosion, and the work of Taylor (1999, 2000) identifies the potential of these processes as a cause of bank erosion in the Fitzroy River.

Some areas were mapped with relatively high bank erosion rates based on the long-term analysis (since 1964 imagery), but the erosion rates from the 2023 flood were low. This may indicate that these types of processes (inundation and sapping), may be causing the high rates of bank erosion at some locations. Field studies and repeat LiDAR acquisition between large floods and after bank submersion events could help resolve the presence of these processes. Broader studies on floodplain architecture and mapping of sediment geotechnical attributes are unlikely feasible or economical at the scale of this area. In the absence of this, the long-term rates, LiDAR acquisition and potentially field studies are the best guide to the future erosion risks in the study area of interest. More intensive studies of floodplain sedimentary properties proximal to critical infrastructure or future developments would likely be necessary.

This study identifies clear zones of higher priority or focus area that should be considered to monitor long-term erosion.

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- Risks of severe bank erosion and high rates on the outer banks of Reaches 1 & 2 that are up to 7m yr^{-1} in places section and average 4m yr^{-1} on the outside (eastern /southern bank) of Reach 1, and 2.5m yr^{-1} on the outer western/northern bank of Reach 2. A “river accommodation” setback based on erosion of at least 125 to 200 meters would be required in this area. This Reach 1 and 2 plus across the floodplain to the MRO, is considered an unsuitable location for infrastructure or dwelling development. It should be noted that the same areas are also impacted by high rates of overbank sediment deposition that extends for a distance of 1-2km from the current bank margin in some areas, and have the characteristic morphology of flood spill-out zones. Fortunately, these areas are away from the Fitzroy Crossing community, existing infrastructure and dwellings. This area is therefore suggested as an important “river accommodation” space on the Fitzroy River floodplain, to give the river space to accommodate geomorphic processes. Given geomorphic processes operate over timescales well beyond the 50 or 100 year typical lifespan of infrastructure, river accommodation spaces may need to be larger than scaling annual rates over a 50-year period to set these floodplain management areas that consider geomorphology.
- Reaches 3-5 have more moderate erosion rates than Reaches 1 & 2. Rates are generally around the range of no net erosion or isolated aggradation, to rates that are no greater than 2.5m yr^{-1} , and are on average 0.5m yr^{-1} through Reaches 3-5. The main area of concern within this area would be the upper part of Reach 4 and upstream of the Crossing Inn area, where there are some dwellings and infrastructure proximal to the outer bend of the river. Here, local erosion rates are $1.2\text{-}1.8\text{m yr}^{-1}$. Given the position of dwellings and infrastructure, at around 50-100m from the river bank (see Figure 19), this is an area of high priority for monitoring of bank erosion.
- Locally higher rates of erosion are occurring immediately upstream (lower Reach 5) of the Fitzroy Crossing bridge, proximal to the Fitzroy River lodge and were impacted by the 2023 flood event. Reach 5 is now considered at low risk of future erosion due to the construction of a rock revetment in the former area of higher erosion that extended for a few hundred meters upstream of the Fitzroy Crossing bridge (Figure 25). The area upstream of the rock revetment is a priority to monitor, notable in the area where flood models show a higher velocity area where the main channel may spill into the floodplain. Because of the moderate rates of historical erosion, and potential flood SOZ behavior, this remains an area to monitor. There are now new potential risks to the non-reinforced (northern/western) side of the river channel, immediately downstream of the bridge and rock revetment. Monitoring of bank erosion in this area is a high priority, including how any erosion may impact channel geometry for the purposes of DWER maintaining the rating curve at the location of the new bridge.
- High rates of historical bank erosion were found on the northern/western side of the channel, immediately downstream of the bridge (upper area of FPZ-6). Here, average long-term rates of erosion are $1\text{-}2.8\text{m yr}^{-1}$. This is also proximal to what appears from historical aerial imagery to be around 10 dwellings, located around 120 m from the main river channel (see Figure 21). At this distance, these dwellings may be at risk at timeframes of 20-50 years. The impact of the new rock revetment upstream of the bridge, has the potential to accelerate erosion in this area and monitoring of erosion in this zone of Reach 6 is a high priority.
- Further downstream, Reach 7 has higher erosion rates on the outer bank, peaking at an average annual rate of over 3.6m yr^{-1} . This is not proximal to identified infrastructure, and would be a low priority for monitoring, unless future development is proposed or likely in

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this area. Development within this active erosion zone would need to consider large setbacks to provide the river with a sufficient “river accommodation space” on the outside of this bank.

- Downstream at Reach 8, the Ngurtuwarta community is set well back from the active river and the rates of bank erosion at this reach are the lowest across the study area of interest. This area is considered a lower priority for monitoring of bank erosion risks.



Figure 25: Image of the rebuilt Fitzroy River Crossing bridge, and rock revetment upstream of the crossing. Image Source: Main Roads WA

7.2 Provide advice on management measures that may be considered to mitigate risk to infrastructure (eg, avoidance areas, setback distances from riverbank)

At present, the processes for floodplain management consider risks to infrastructure and development on the basis of flood inundation risk through the use of Annual Exceedance Probability (AEP) mapping of flood peaks and setting a dwelling floor level. The broad approach at present then considers a 50m foreshore reserve to accommodate river processes, but states that development is assessed on a case-by-case basis.

Areas where there is infrastructure or dwellings developed with a lifespan of 50 years (or longer), the typical floodplain setback of 50m is not adequate where bank erosion exceeds 1 m yr^{-1} . Over the lifespan of 50 years, a nominal floodplain foreshore reserve zone (50m) would not likely accommodate changes in river channel planform and a wider reserve would need to be considered

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on a case-by-case basis. From a planning and land tenure perspective, significantly longer timeframes well beyond 50 years are likely required when balancing the need to define river accommodation spaces that accommodate geomorphic processes and to provide safe and certainty development frameworks for floodplain development planning.

Over one third (34%) of the river banks in this study had an average long-term bank erosion rate greater than 1 m yr^{-1} . Additional to a bank erosion consideration, is the need to setback development from active erosion areas or the risks from floodplain spill-out zones. These are critical geomorphic factors to consider as part of any case-by-case assessment of floodplain development proposals in this area. Results from the analysis of bank erosion in this study, suggest that a static 50m setback is not adequate river geomorphic process accommodation space or development setback for many parts of the Fitzroy River.

[Update and define how DWER Floodplain Management Policies and protocols incorporate geomorphology when assessing development setbacks \(or river accommodation space\)](#)

Section 5.2 of this report outlined the background to floodplain development setbacks for the Fitzroy River. This report presents results that outline the need for DWER to explicitly consider the need for development setbacks that allow sufficient space to accommodate geomorphic processes. For many locations, a 50m development setback on the Fitzroy River is not suitable and potentially places development in conflict with geomorphic processes such as bank erosion and sediment deposition.

It is recommended that land use planning and development decision makers more actively consider geomorphology in the evaluation of all future floodplain development, but particularly for a river with such active geomorphic processes as the Fitzroy River.

The current "DWER Operational policy 4.3: *Identifying and establishing waterways foreshore areas*" mentions the role and biological and physical features of the waterway and foreshore reserve, including the role for accommodation of riparian and terrestrial vegetation, hydrology, landforms including topography, geomorphology and erosion (see page 3). At present, the way that bank erosion and river geomorphology are considered as part of floodplain planning is not adequately defined, though it allows for this to be included on a case-by-case basis. Other geomorphic factors identified within this report such as the consideration of high risk Spill-Out Zones (SOZ) and active depositional areas also need to be considered when looking at applying geomorphology principles to inform floodplain management and development planning.

It is recognised that not many rivers in Western Australia have active erosion or deposition to the extent or rates experienced on the Fitzroy River. For these rivers, a 50m setback or accommodation space may be sufficient for geomorphic processes. It is suggested that the 50m foreshore reserve setback is considered as the minimum precautionary accommodation space on the floodplain of a major river. It is critical that the geomorphic processes are then evaluated by a suitably trained and experienced professional with skills in geomorphology, to then inform the case-by-case evaluation of the adequacy of a development setback.

A potential template to consider for floodplain management and consideration of river geomorphology, is how coastal geomorphology principles have been used to assess coastal setbacks as part of Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) processes within Western Australia. For example, State Coastal Planning Policy (SCPP 2.6) applies historical erosion rates as part of establishing potential setbacks (similar to this study), but also considers factors including individual extreme storm risks, a precautionary factor. They also consider future climate changes due to rising sea levels. While this is conceptually more challenging to define in a way that

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could be applied to a fluvial/riverine landscape, SPP2.6 provides guidance on how (coastal) geomorphology principles have informed planning.

Any assessment of a more (fluvial) geomorphology-informed approach to defining floodplain management zones or Flood Process Zones (FPZs) on the Fitzroy River and other river floodplains, should consider floodplain development setbacks including the following factors (and methods):

- Define historical bank erosion rates from historical aerial photo analysis and in-field geomorphic analysis,
- Define zones of high deposition of sediments using flood mapping of depositional features, high-resolution LiDAR survey and analysis, and/or hydraulic modelling,
- Define flood Spill Out Zones (SOZs), particularly where they pose a risk to people, property and infrastructure from hydraulic modelling and geomorphic analysis,
- Define high-risk areas based on water depth and velocity profiles, such as applying ADR guidelines with hydrodynamic modelling.
- Consider how longer (palaeo) flood record can reduce uncertainty of the instrument record when calculating flood return periods for the relatively rare events used to set Annual Exceedance Probabilities (AEPs) for floodplain planning
- Consider how projected future climate may impact flood risk and AEP calculations.

7.3 Other Recommendations

Use Palaeoflood Evidence to constrain Flood Uncertainty

It is recommended that DWER and partners with key assets and infrastructure within the Fitzroy Valley floodplain (e.g. Main Roads WA) consider the value in revisiting to update and revisit the methods applied by Wohl et al (1994). This work could be able to more clearly place the actual flood risk profile of the 2023 event in a long-term context (i.e. last 500-1,000 years). This could more precisely establish the actual rarity of the 2023 flood event, due to limitations of the instrumental record. Work by Wohl et al (1994) provides a high certainty that these types of slackwater palaeoflood deposits exist for this catchment and proximal to Fitzroy Crossing.

Based on advice and new insight from recent palaeoflood reconstruction work, this work would need to be entirely re-done. While work by Wohl et al. (1994) provides useful insight (e.g. Table 3), it is now known that this approach has high uncertainty and should not be relied on (Tim Cohen - University of Wollongong, pers comm).

If this recommendation was adopted, the scope of this work should focus on reconstructing pre-instrumental flood frequency for moderate to large events (ideally events above ~20,000-30,000 m³sec⁻¹ peak discharge at Fitzroy Crossing, to constrain uncertainty around large event frequency. The recommended approach should consider multiple sites (i.e. on both the Margaret and upper Fitzroy or tributaries), and focus on locations proximal to contemporary instrumental gauges or locations with actual discharge ratings. Ideal locations include: resample the Me No Savvy site, consider additional potential sites along the main body of the Margaret River where the river is confined and morphology has left slackwater deposits. It would be recommended to revisit the Danggu Geikie Gorge area sampled by Wohl et al. (1994), but also explore upstream locations near the Dimond Gorge area (likely immediately prior to the gorge section to reduce the possibility of sediment reworking). Work in the upper Fitzroy River would be easier within the next few years, where 2023 flood events are still visible and more easily locatable.

Optimal results would be achieved by using a more accurate dating method such as OSL dating, and the survey of flood deposits using RTK-DGPS. By selecting sites proximal to existing gauging stations and/or with LiDAR surveys where rating curves and reach-scale hydrodynamic models of discharge

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exist, this will allow for flood deposit location to be more accurately constrained against discharge. This would also allow pre-targeting of locations based on the discharge models, to only select areas that contain the rarer and larger events (suggested as above $\sim 20,000\text{-}30,000\text{ m}^3\text{sec}^{-1}$ peak discharge at Fitzroy Crossing).

The latest guidance on flood estimation from very rare and extreme floods within the relevant Australian Rainfall and Runoff (AR&R) documentation should be applied to combine this data with the conventional approaches using the existing instrumental record.

This would significantly constrain uncertainty around the rarity of the 2023 event and the suitability of design criteria applied to infrastructure on the floodplain and to the risks to communities on the Fitzroy River floodplain.

An additional important factor to consider in floodplain planning is projected future climate. Calculation of climatic averages or probabilities of events typically presumes climatic stationarity. While including palaeoflood information can reduce uncertainty, this data does not necessarily relate to the same drivers or climate controls on flood probability at present, or indeed into the future. While limited examples exist at present, approaches that merge past palaeoflood with instrumental data and consider future climate are the best possible opportunity to establish flood probability.

Post-Flood Data Collection and Monitoring

The impact of the 2023 flood event identifies two key challenges for monitoring and managing the Fitzroy River floodplain and surrounding town and communities after flood events. That is; 1) suitable baseline data available from before an event (often collected as part of routine monitoring), and then paired 2) data opportunistically tasked after the event.

DWER and partner agencies should consider the value in tasking repeat LiDAR after this events, particularly given available pre-flood LiDAR near communities and high-value infrastructure. This would allow for better quantifying bank erosion and mapping volumetric changes from erosion, and for some areas the potential to map depositional layers (where these are greater than the detectable change limits of the LiDAR data). Many countries now automatically task higher precision LiDAR data shortly after large flood or natural disasters as part of the disaster recovery efforts. Benefits from post-flood LiDAR include the ability to drive better hydrodynamic models to rebuilding critical infrastructure, and assess flood impacts to support post-event recovery and planning.

It is becoming more common and accepted practice within most other Australian jurisdictions and overseas to routinely collect LiDAR imagery after large flood events or natural disasters. DWER should also consider the value in expanding the collection of a baseline LiDAR across the state of WA to cover all floodplain areas, but prioritising areas that fall within the flood footprint of significant towns and in particular ones with a river channel causing bank erosion, or potential for migration of the river across the floodplain (such as Fitzroy Crossing). This is recommended as becoming part of the routine Western Australian State or Federal disaster response to floods, to immediately task, collect and analyse post-event LiDAR after the flood peak. This should collect LiDAR at a sufficiently high resolution to apply this to applications including morphological and sediment mapping (e.g. Figure 14).

If repeat LiDAR is collected, analysis and interpretation should focus on using established methods for topography or geomorphic change detection, and quantifying bank erosion, location of any channel avulsion, and large-scale sediment deposition. Tasking of LiDAR needs to consider the resolution and error of the data, as the detectable change from LiDAR is conventionally recognised as the sum of error (or uncertainty) of the two datasets (e.g. if the error of both datasets is 10cm in the horizontal and vertical, the detectable change is $\sim 20\text{cm}$).

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Relevant to the use and value of LiDAR imagery available for this area is the relationship between mapped patterns of sediment deposition and the evidence of depositional features available on the high-resolution LiDAR. Events such as the 2023 flood are rare and very infrequent opportunities from which high-magnitude floodplain depositional zones can be mapped. LiDAR topography available for this river system has excellent preservation of past deposition events and provides an opportunity (for areas undisturbed by human intervention and earth-moving activities) to map depositional zones within the floodplain as part of floodplain planning, that should be identified as areas to be actively avoided for the construction of infrastructure and dwellings.

High-resolution aerial RGB imagery is regularly collected for most regional communities by Landgate, and at sub-meter resolution. This means pre-flood data exists for most populated locations in WA. As part of disaster-response, tasking of high resolution RGB aerial imagery immediately after the flood has receded can better allow for mapping the impact of large events such as the 2023 flood in Fitzroy Crossing. Timely provision of data can allow for rapid assessment and incorporation into the rebuilding of infrastructure or supporting communities to adapt and rebuild after flooding. In the case of this study, high-resolution RGB imagery was only available around a year after the flood. Deploying aircraft used to collect conventional Landgate RGB data may not be feasible immediately after an event, so processes for rapid procurement and tasking of cloud-free and high resolution nano-satellite data should be in place to ensure that this can be acquired as part of a fast-tracked process within the disaster recovery response in the days and weeks after an event. The types of data that are required often require tasking or placing a specific request for satellites to acquire imagery at strategic locations.

High-resolution RGB imagery is a key dataset for monitoring of bank erosion and assessing any major shifts or changes in river position (channel avulsion) as a result of large flood events. Options to monitor bank erosion include working with local communities and stakeholders to focus on the priority areas of high erosion identified by this report. This could include establishing monitoring or reference stakes or benchmarks into the floodplain in the key bank erosion hotspot areas near people, property and infrastructure. These could be revisited annually, until high-resolution RGB imagery is next collected by Landgate for the Fitzroy Crossing community and an analysis of bank erosion similar to this report can be repeated. After the next large flood (~1:20 to 1:50 AEP), high-resolution RGB imagery should be re-collected, and bank erosion re-analysed.

Revisit, Extend and Update Hydrodynamic & Hydraulics Modelling

Consider the value in working with Main Roads to modify, adapt and re-calibrate their current 2023 floodplain hydrodynamic model developed with a focus on the Fitzroy Crossing Bridge, and apply that to better calibrate across the study area of interest from the Margaret River and Danggu Geikie Gorge area to Ngurtuwarta area. This should focus on ensuring that the hydraulics and model outputs are fit-for-purpose for application to the broader area, rather than the specific purpose that the model was originally built for.

At this point, DWER should then apply methods similar to those in Section 6, to define or assess the current finished floor level related to flood height recurrence probability or interval. If the recommendation to revisit palaeoflood evidence to better constrain the risk profile of events of the magnitude of the 2023 flood event is completed, this should be integrated into this step as discussed within this report.

Floodplain management in this area could then consider high-risk floodplain, including recommended do not build zones such as those meeting ADR handbook H5 & H6 zone criteria. This work would also support mapping flood spill out zones (SOZs) and high deposition zones, and the accommodation space needed for the river when combined with the historical bank erosion rates and life of infrastructure when defining key floodplain management zones.

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8 References

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9 Appendix

Appendix A Historical Aerial Imagery Processing Workflow

Photo Scanning Settings

- Simplex/Duplex: **1-Sided**
- Resolution: **600x600dpi**
- Color: **Gray Scale**
- File Type: **TIFF**
- Custom Size: **245x236mm**
- Separate Scan: **ON**
- Batch Size: **8**

Separating Multi-page TIFF files in IrfanView

- **Options**→Extract all frames
- Save as: **TIF - Tagged Image File Format**
- **Start**

Processing Photos in Agisoft Metashape

- **Workflow**→**Add Photos/Folder**
- **Tools**→**Camera Calibration**
 - Camera Type: **Frame**
 - *Tick* **Film camera with fiducial marks**
- **Tools**→**Markers**→**Detect Fiducials**
 - Parameters:
 - Detection type: **General**
 - Fiducials position: **Sides**
 - Option: *Tick* **Process selected images only**
 - *Tick* **Generate background masks**
 - *Tick* **Mask dark pixels**
 - **OK**
- Fiducial Corrections:
 - Use *Navigation* arrow to adjust position of fiducials
 - *Right-click* to **Place/Remove Fiducials**
 - Shortcut: Click *Tab* to navigate to next marker (*Shift + Tab* to navigate to previous marker)
- Mask Corrections:
 - Use *Selection* tools to mask
 - Quick selection: **Magic Wand**
 - Note: Can adjust tolerance (i.e., selection sensitivity based on image color contrast) in **Magic Wand Settings**
 - Precise selection: **Intelligent Scissors**
 - *Right-click* to **Add/Subtract Selection**
- **NOTE: SAVE OFTEN (after each image correction)**

Calibrating Fiducials

- **Tools**→**Camera Calibration**
 - Focal length (mm): **152.4**
 - i.e., 6 inches = 152.4 mm
 - Fixed parameters: *Select f*
 - *Select all images*
 - *Right-click* and *select* **Calibrate Fiducial**
 - *Scanning resolution (mm/pix)*: **0.0423**
 - i.e., 1 pixel at resolution: 600 dpi = 0.04233 mm
 - **OK**
- **OK**

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Aligning Photos

- **Workflow**→**Align Photos**
 - *General*
 - Accuracy: **Highest**
 - *Tick* **Generic preselection**
 - **Source**
 - *Advanced*
 - Key Point limit per Mpx: **2,000**
 - Tie point limit: **200,000**
 - Apply masks to: **None**
 - *Tick* **Exclude stationary tie points**
 - *Tick* **Guided image matching**
 - *Tick* **Adaptive camera model fitting**
 - **OK**

Building Orthomosaic

- **Workflow**→**Build Point Cloud**
- **Workflow**→**Build Orthomosaic**
 - **Export Orthomosaic**

[Historical Aerial Imagery Georeferencing Workflow](#)

ArcGIS Pro

1. **Insert**→**Add Folder**→Historical Aerial Imagery Folder
2. *Select* photo in **Catalog** pane→*Right-click*→**Add To Current Map**
3. *Select* photo in **Contents** pane→*Right-click*→**Zoom To Layer**
4. **Imagery**→**Georeference**→**Add Control Points**
5. Place point on photo **From point (source)**
6. Place matching point on map **To point (target)**
7. Open **Control Point Table**
8. Add & delete control points as necessary
9. Set alignment to **1st Order Polynomial (Affine)**
10. **Generate Report** to export table of georeferencing control points w/ residuals
11. **Save**
12. **Close Georeference**

[Riverbank Digitization Workflow](#)

ArcGIS Pro

1. **Insert**→**Add Folder**→(Georeferenced) Aerial Imagery Folder
2. *Select* layer in **Catalog** pane→*Right-click*→**Add To Current Map**
3. *Select* layer in **Contents** pane→*Right-click*→**Zoom To Layer**
4. **Analysis**→**Geoprocessing**→**Tools**→**Create Feature Class**
5. **Feature Class Name:** [Direction]bank_YYYY
6. **Geometry Type:** **Polyline**
7. **Coordinate System:** **Current Map [Map]**
8. **Run**
9. *Select* feature in **Contents** pane
10. **Edit**→**Features**→**Create**
11. *Select* feature in **Create Features** pane
12. **Select Line**
13. Click to add points along riverbank
14. **Finish**
15. **Edit**→**Features**→**Modify**
16. **Edit Vertices**→**Add/Delete/Continue Feature**
17. **Finish**

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Quantifying linear regression rate using DSAS Workflow

Installing DSAS

- Refer to USGS *Introduction to DSAS v5.0: System Requirements and Installation* video: <https://www.usgs.gov/media/videos/introduction-dsas-v50-system-requirements-and-installation>
- DSAS add-in and sample data available to download here: <https://code.usgs.gov/cch/dsas>

Using DSAS

- Refer to USGS *Introduction to DSAS v5.0: Sample Data Workflow* video: <https://www.usgs.gov/media/videos/introduction-dsas-v50-sample-data-workflow>

DSAS Data Formatting Requirements & Instructions*

1. Shorelines data as one shapefile
ArcMap
 1. **Geoprocessing**→**Merge**
 2. Add shorelines to **Input Datasets**
 3. Set **Output Dataset**
 4. **OK**
2. Baseline & shorelines data in personal geodatabase
ArcMap
 1. **Geoprocessing**→**Search for Tools**→**Create Personal GDB**
 2. Set **Personal GDB Location**
 3. Set **Personal GDB Name**
 4. **Geoprocessing**→**Search for Tools**→**Feature Class to Geodatabase (multiple)**
 5. Add baseline and shorelines to **Input Features**
 6. *Select* Personal GDB [.mdb] as **Output Geodatabase**
 7. **OK**
3. Baseline Properties
ArcMap
 1. *Select* Baseline in **Contents** Pane→*Right-click*→**Open Attribute Table**
 2. **Table Options**→**Add Field**
 3. **Name:** ID
 4. **Type:** Short Integer
 5. **OK**
 6. **Customize**→**Toolbars**→**Editor**
 7. **Editor**→**Start Editing**
 8. *Select* Baseline
 9. **Continue**
 10. Enter 1 for ID
 11. **Save edits**→**Yes**
4. Shorelines Properties
ArcMap
 1. *Select* Shorelines in **Contents** Pane→*Right-click*→**Open Attribute Table**
 2. **Table Options**→**Add Field**
 3. **Name:** DSAS_date
 4. **Type:** Text
 5. **OK**
 6. **Table Options**→**Add Field**
 7. **Name:** DSAS_uncy
 8. **Type:** Double
 9. **OK**
 10. **Customize**→**Toolbars**→**Editor**
 11. **Editor**→**Start Editing**
 12. *Select* Shorelines
 13. **Continue**
 14. Enter date for each shoreline under DSAS_date
 15. Enter uncertainty (based on image resolution; e.g. 8 for 80cm, 5 for 50cm, and 1 for 10cm) under DSAS_uncy
 16. **Save edits**→**Yes**

*REPEAT FOR BOTH RIVERBANKS

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Appendix B Letter from Rick Bretnall, Department of Environment, 29th September 2005, RE: Fitzroy Floodplain Study.



Department of Environment



Your ref:
Our ref: 13737
Enquiries: Rick Bretnall
Direct tel: 9278 0542

Cath Mcagan
Department for Planning and Infrastructure
Albert Facey House
469 Wellington Street
PERTH WA 6000

Dear Cath

**FITZROY CROSSING
FLOODPLAIN MANAGEMENT STRATEGY**

The Department of Environment in carrying out its role in floodplain management provides advice and recommends guidelines for development on floodplains with the object of minimising flood risk and damage.

In July 2003 the Department produced a floodplain management strategy for future development in Fitzroy Crossing which delineated the 100 year ARI floodplain and estimated 100 year ARI flood levels through the town (drawing WRC 13737-1-1A). This strategy is particularly useful for landuse planning and establishing building controls to ensure adequate flood protection to future development.

With new areas being developed on the Fitzroy Crossing floodplain, such as Bunuba and Bungardi, the floodplain management strategy has been reviewed and now includes development setbacks from the river bank (refer attached drawing WRC 13737-1-1B). The recommended strategy is now:

1. For proposed development located above the 100 year ARI floodplain, a minimum building floor level of 0.50 metre above the adjacent 100 year ARI flood level is recommended.
2. For proposed development located within the 100 year ARI floodplain, the Department of Environment will provide advice on each proposal based on its merits. Factors that will be examined are depth of flow, velocity of flow, potential flood damage and its proximity to potential bank erosion areas.
 - Proposed development is generally not acceptable within 50 metres from the top of bank of the Fitzroy River or within 30 metres from the top of bank of smaller tributaries due to potential erosion.
 - Proposed development is not acceptable within the Brooking Channel area.

If development is considered acceptable, a minimum building floor level of 0.50 metre above the adjacent 100 year ARI flood level is recommended.

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Telephone (08) 9222 7000 Facsimile (08) 9322 1598
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Level 2 3 Plain Street
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PO Box 6740 Hay Street East Perth Western Australia 6892
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National Relay Service (Australian Communication Exchange) 132 544
E-mail info@environment.wa.gov.au
www.environment.wa.gov.au

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The Department will also provide advice with regard to any re-development proposals for existing development that may be within the development setbacks from the river.

Please do not hesitate to contact me on 9278 0542 for any flood related enquiries particularly relating to any proposed development on the floodplain.

Yours faithfully



Rick Bretnall
SUPERVISING ENGINEER, SURFACE WATER HYDROLOGY
29 September 2005
rbr994

cc Department of Environment, Kununurra
Shire of Derby West Kimberley

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Appendix D 2023 Shire Derby / West Kimberley town planning guideline minimum floor level for new buildings Fitzroy Crossing and Camballin (TPG1).



(TPG1) TOWN PLANNING GUIDELINE MINIMUM FLOOR LEVEL FOR NEW BUILDINGS FITZROY CROSSING AND CAMBALLIN

1. **POLICY OBJECTIVE**
To minimise the potential for flood damage to new buildings within Fitzroy Crossing and Camballin.
2. **POLICY STATEMENT**
This policy applies to all new buildings within Fitzroy Crossing and Camballin.
3. **POLICY DEFINITIONS**

AHD – The Australian Height Datum (AHD) is the official national vertical datum for Australia and refers to Australian Height Datum 1971 (AHD71; Australian mainland) and Australian Height Datum (Tasmania) 1983 (AHD-TAS83).

AEP – Annual Exceedance Probability (measured as a percentage) is a term used to describe how likely a flood is to occur in a given year.

Habitable Building means any structure or portion thereof used or designed for human habitation/occupancy.

Non-Habitable Building means any structure or portion thereof not used or designed for human habitation/occupancy.
4. **FINISHED FLOOR LEVEL (FFL) FOR NEW HABITABLE BUILDINGS ABOVE JANUARY 2023 FLOOD LEVELS. (noting Camballin as an exception)**

4.1 The finished floor level for all habitable buildings shall be a minimum of 1 metre above the 1 in 100 AEP for Fitzroy Crossing and Camballin - Flood levels shown in the following table for January 2023 event:

| Location | Jan 23 flood level (m) AHD | Height (m) of Jan 23 flood above 1 in 100 AEP | 1 in 100 AEP | Draft FFL |
|-------------------------------|----------------------------|---|--------------|-----------|
| Loambun / Parukupan | 110.6 | 0.5 | 110.2 | 111.2 |
| Fitzroy Lodge | 111.0 | 0.65 | 110.35 | 111.35 |
| Fitzroy Crossing town | 111.7 | 0.95 | 110.75 | 111.75 |
| Yurabi Road | 111.7 | 0.8 | 111.1 | 112.1 |
| Emmanuel Way | 111.3 | 0.9 | 110.4 | 111.4 |
| Skuthorpe Road (Crossing Inn) | 111.8 | 0.9 | 110.9 | 111.9 |
| Junjuwa | 112.0 | 1.05 | 110.95 | 111.95 |
| Burawa | 112.1 | 1.0 | 111.1 | 112.1 |
| Darlyngunaya | 112.3 | 1.05 | 111.25 | 112.3 |
| West of Crossing | 112.0 | 0.9 | 111.1 | 112.1 |
| Bungardi | 112.5 | 1.1 | 111.4 | 112.5 |
| Camballin | 46.6 | 1.9 | 44.7 | 45.7 |



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5. FINISHED FLOOR LEVEL FOR NEW NON-HABITABLE BUILDINGS AND EXISTING APPROVED HABITABLE AND NON-HABITABLE BUILDINGS

- 5.1 The local government has discretion to consider a minimum finished floor level less than 1 metre above the 1 in 100 AEP as per attached mapping from Department of Water Environment and Regulation under the following circumstances:
 - a) The proposed development is a minor extension to an existing building or structure already approved and constructed; or
 - b) The non habitable building or structure is ancillary development to a dwelling on the same lot inclusive of a carport, garage, patio, pergola, gazebo, and outbuilding; or
 - c) The local government considers fill is impractical and/or will have a negative impact on an established streetscape.

6. REFERRALS TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION

- 6.1 It is strongly recommended all landowners/applicants undertake pre-consultation with the Department of Water and Environmental Regulation to determine and confirm the final finished floor levels required to mitigate any future potential flood risk and prepare and submit plans in support of their development applications that reflect the advice and recommendations received from the Department. A copy of advice received from the Department should accompany the development application submitted to the local government as this may save considerable time processing the application.
- 6.2 Where a landowner/applicant does not undertake pre-consultation with the Department of Water and Environmental Regulation or provide evidence of pre-consultation, the local government will refer the application to the Department for review and comment.
- 6.3 The local government will have due regard to the advice and recommendations received from the Department when determining development applications.

| Policy Details | | | |
|--|---|--------------------------------------|------------------------------|
| Original Adoption Date: | 25 th May 2023 | Review Frequency (Annual/Bi-ennial): | Bi-ennial |
| | | Next Review Due: | April 2025 |
| Policy Implementing Officer or Team: | Manager Development Services | Policy Reviewer: | Manager Development Services |
| Legislative Head of Power (Act, Regulation, or Local Law): | Local Government Act 1995 | | |
| Related Documents (other Policies, Operational Procedures, Delegations, etc.): | Department of Water and Environmental Regulation – Fitzroy Crossing Flood Management Strategy – Flood Level Maps January 2023 | | |
| Version Control Council Meeting Review Details: | | | |
| Review#: | Council Meeting Date: | Item/Resolution#: | |
| 1. | 25 th May 2023 | 60/23 | |
| 2. | 29 th June 2023 | | |



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Appendix E DWER Operational policy 4.3: Identifying and establishing waterways foreshore areas

<https://www.wa.gov.au/system/files/2022-11/Operational-policy-4.3-identifying-and-establishing-waterways-foreshore-areas.pdf>

Report Appendix C — Commonly asked questions about foreshore areas, Page 28:

Q2. Are standard foreshore widths recommended and is there a minimum foreshore width?

The Department of Water recommends a flexible approach to identifying foreshore areas, rather than simply adopting 'standard' foreshore widths. Historically, a foreshore area width of 30 metres for waterways and 50 metres for estuaries was generally applied. It was measured separately for each bank of the waterway, outwards from either the outer edge of wetland vegetation, the two- to three- year average recurrence interval floodway or the high water mark (bankfull) level.

This is still the minimum acceptable foreshore width in some circumstances, as described in the Guidelines for identifying and establishing waterways foreshore areas (Department of Water in preparation). However, in many cases use of this method will not adequately protect waterways functions and services, or enable future restoration. This method also does not allow for negotiation of narrower foreshore widths (less than 30 metres) for some very minor waterways. For instance, this could include small upland tributaries that are heavily degraded (i.e. with few remaining functions and services), where restoration is not proposed and the proposed adjacent land use is not likely to cause additional degradation downstream.

The adoption of standard foreshore widths will be accepted by the Department of Water only in the special circumstances described in Section 3.3.3, for example for small subdivisions and development applications where the waterway will be adequately protected, and the proposed land use or development activity poses an insignificant additional risk to the waterway.

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Appendix F Australian Disaster Resilience Handbook Collection Guideline 7-3 - technical flood risk management guideline and assessing flood hazard based on depth and velocity.

Table 1 Combined hazard curves – vulnerability thresholds

| Hazard Vulnerability Classification | Description |
|-------------------------------------|--|
| H1 | Generally safe for vehicles, people and buildings. |
| H2 | Unsafe for small vehicles. |
| H3 | Unsafe for vehicles, children and the elderly. |
| H4 | Unsafe for vehicles and people. |

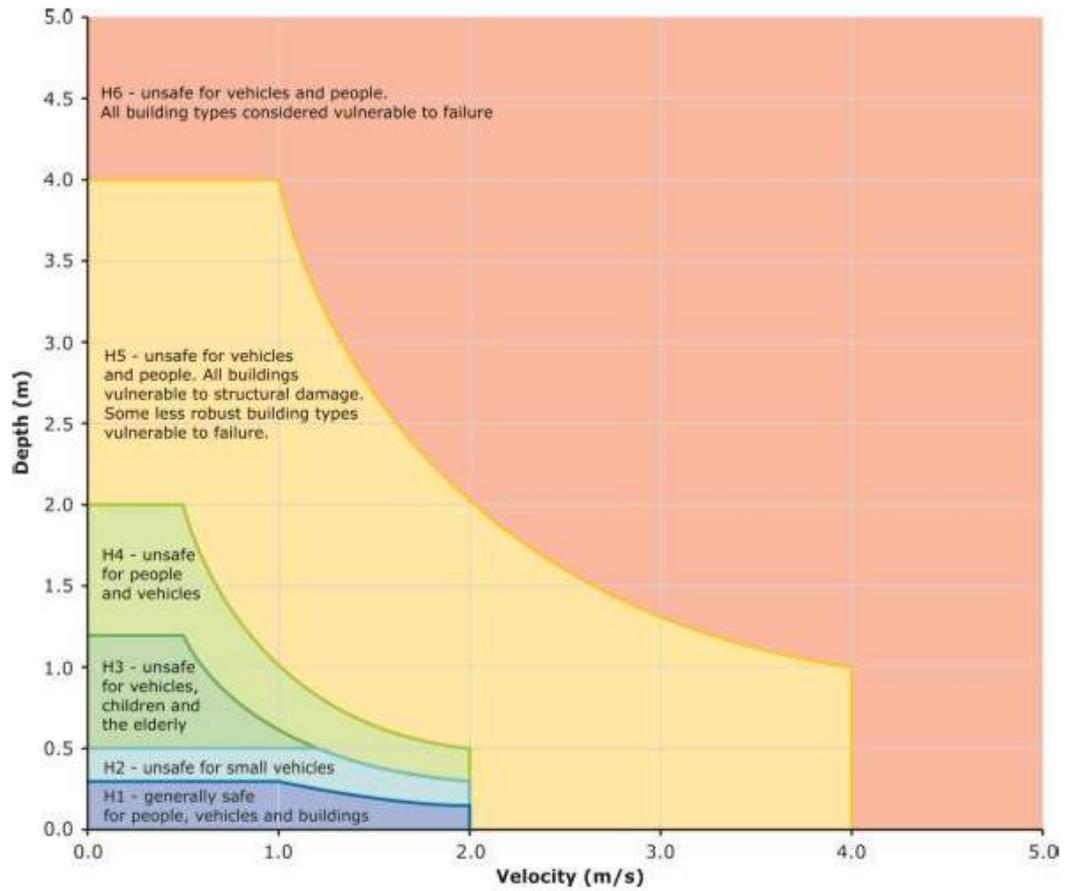
Technical flood risk management guideline: Flood hazard

| | |
|----|--|
| H5 | Unsafe for vehicles and people. All building types vulnerable to structural damage. Some less robust building types vulnerable to failure. |
| H6 | Unsafe for vehicles and people. All building types considered vulnerable to failure. |

Table 2 Combined hazard curves – vulnerability thresholds classification limits

| Hazard Vulnerability Classification | Classification limit (D and V in combination) m ² /s | Limiting still water depth (D) m | Limiting velocity (V) m/s |
|-------------------------------------|---|----------------------------------|---------------------------|
| H1 | $D \cdot V \leq 0.3$ | 0.3 | 2.0 |
| H2 | $D \cdot V \leq 0.6$ | 0.5 | 2.0 |
| H3 | $D \cdot V \leq 0.6$ | 1.2 | 2.0 |
| H4 | $D \cdot V \leq 1.0$ | 2.0 | 2.0 |
| H5 | $D \cdot V \leq 4.0$ | 4.0 | 4.0 |
| H6 | $D \cdot V > 4.0$ | - | - |

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19 URGENT BUSINESS

Nil.

20 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

21 CLOSURE

21.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday 26 March 2026 in the Karrayili Adult Education Centre, Fitzroy Crossing.

21.2 Closure of Meeting

The Presiding Member closed the meeting at 6:14pm.

These minutes were confirmed at a meeting on

.....

Signed:

Presiding Person at the meeting at which these minutes were confirmed.

Date: