

AGENDA

Ordinary Council Meeting Thursday, 28 July 2022

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 28 July 2022

Time: 5:30pm

Location: Council Chambers

Clarendon Street

Derby

Amanda Dexter Chief Executive Officer

Our Guiding Values

We are **PROUD** of who we are and where we live.

We will create a **POSITIVE LEGACY** for our children and children's children.

We will go about our business with INTEGRITY, TRANSPARENCY and AUTHENTICITY.

We value and **RESPECT** what our community has to say and will strive to make things happen.

We are **PROUD** of and value the **KNOWLEDGE** of our diverse and strong people and cultures.

We value our **RELATIONSHIPS** and will work with others to achieve common goals and gain maximum impact.

We are **PROUD** of and **COMMITTED** to the responsible preservation of our unique natural environment and making sure our built environment reflects our current and future needs.

We are open for and encourage business, industry and all aspects of **COMMUNITY DEVELOPMENT**, particularly our thriving arts and cultural scene.

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Elected Member or officer of the Shire during the course of any meeting is not intended to be and Is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

COPYRIGHT

Any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Notes for Elected Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

Advocacy: When Council advocates on its own behalf or on behalf of its

community to another level of government/body/agency.

Executive/Strategic: The substantial direction setting and oversight role of the Council

such as adopting plans and reports, accepting tenders, directing

operations, grants, and setting and amending budgets.

Legislative: Includes adopting local laws, town planning schemes and policies.

Administrative: When Council administers legislation and applies the legislative

regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State

Administrative Tribunal.

Review: When Council reviews a decision made by Officers.

Information: Includes items provided to Council for information purposed only

that do not require a decision of Council (that is for 'noting').

ALTERNATIVE MOTIONS

Councillors wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Elected Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences. Section 5.60A of the *Local Government Act 1995 states*;

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B states;

"a person has a proximity interest in a matter if the matter concerns —

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality) states;

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

MEETING DATES

At its Ordinary Meeting of Council on 28 October 2021, Council adopted the following meeting dates for 2022;

Thursday	9 December 2021	5.30 pm	Council Chambers, Derby
January			Council in Recess
Thursday	24 February 2022	5.30 pm	Council Chambers, Derby
Thursday	31 March 2022	5.30 pm	Fitzroy Crossing
Thursday	28 April 2022	5.30 pm	Council Chambers, Derby
Thursday	26 May 2022	5.30 pm	Council Chambers, Derby
Thursday	30 June 2022	1:00pm	Remote Aboriginal Community
Titursuay	30 Julie 2022	1.00μπ	(Location to be advised)
Thursday	28 July 2022	5.30 pm	Council Chambers, Derby
Thursday	25 August 2022	5.30 pm	Fitzroy Crossing
Thursday	29 September 2022	5.30 pm	Council Chambers, Derby
Thursday	27 October 2022	5.30 pm	Council Chambers, Derby
Thursday	24 November 2022	5.30 pm	Fitzroy Crossing
Thursday	8 December 2022	5.30 pm	Council Chambers, Derby

Council's Compliance and Strategic Review Committee and the Commercial Committee meet when required. Details of these meetings are advised as appropriate.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

Order Of Business

1	Decla	ration of Opening, Announcement of Visitors	9
2	Atte	ndance via Telephone/Instantaneous Communications	9
3	Discl	osure of Interests	9
	3.1	Declaration of Financial Interests	9
	3.2	Declaration of Proximity Interests	9
	3.3	Declaration of Impartiality Interests	9
4	Appl	cations for Leave of Absence	9
5	Resp	onses to Previous Public Questions taken on Notice	9
6	Publi	c Time	9
	6.1	Public Question Time	9
	6.2	Public Statements	9
7	Petit	ons, Deputations, Presentations and Submissions	9
8	Anno	uncements by Presiding Person without Discussion	9
9	Conf	rmation of Minutes of Previous Meetings	10
10	Reco	mmendations and Reports of Committees	11
	10.1	Minutes of the Audit Committee Meeting held on 21 July 2022	11
Repo	orts		123
11	Exec	ıtive Services	123
	11.1	Derby Port - Jetty Lease Areas 2 and 3 to MPA Fish Farms Pty Ltd	123
	11.2	Minutes of the joint meeting of the Kimberley Zone and Kimberley Regional Group held 21 June 2022	126
12	Corp	orate Services	178
	12.1	Code of Conduct, Behaviour Complaints Management Policy Inclusive of Behaviour Complaints Committee	178
	12.2	ADOPTION OF THE 2022 - 2023 ANNUAL BUDGET	203
13	Tech	nical Services	243
	13.1	Awarding of Tender T4-2022 Project Management for event AGRN 951	243
	13.2	Normalisation of Road Access to Remote Aboriginal Communities (NoRA) Program	248
14	Deve	lopment Services	258
	14.1	Planning Application for oversized shed (440m2) and reduced setback at Lot 27 (No. 51) Fitzroy Street, Derby	258
15	Com	munity and Recreation Services	275
	15.1	Derby Boxing Club 2022-2023 User Agreement	275
	15.2	Derby Swimming Club 2022-2023 User Agreement	290

16	Motio	ns of which Previous Notice has been Given	303
17	New B	usiness of an Urgent Nature	303
18	Matte	rs for which the Meeting may be Closed (Confidential Matters)	304
	18.1	Derby Airport - Lease to Frontier Helicopters (Area #18)	304
	18.2	Derby Port - Kimberley Mineral Sands Lease Modifications (Major Land Transaction) - Proceed with Transaction and Agreement Endorsement	304
	18.3	Request for Extension of Memorandum of Understanding with Warburton Group Pty Ltd	304
19	Closur	e	305
	19.1	Date of Next Meeting	305
	19.2 (Closure of Meeting	305

1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by absolute majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

3 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

- 3.1 Declaration of Financial Interests
- 3.2 Declaration of Proximity Interests
- 3.3 Declaration of Impartiality Interests
- 4 APPLICATIONS FOR LEAVE OF ABSENCE
- 5 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 6 PUBLIC TIME
- 6.1 Public Question Time
- 6.2 Public Statements
- 7 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS
- 8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Shire of Derby/West Kimberley held at the Kupungarri Remote Aboriginal Community, Gibb River Road, on 29 June 2022 be CONFIRMED.

10 RECOMMENDATIONS AND REPORTS OF COMMITTEES

10.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 21 JULY 2022

File Number: 4110

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

For Council to receive the minutes of the Audit Committee Meeting held on 21 July 2022.

ATTACHMENTS

RECOMMENDATION

THAT COUNCIL:

1. Receive the Minutes of the Audit Committee Meeting held on 21 July 2022 and the recommendations therein be adopted.

COMMITTEE RESOLUTION AC65/22

Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That the Audit Committee recommends Council RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 30th June 2022.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

COMMITTEE RESOLUTION AC66/22

Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That the Audit Committee recommends that Council notes the List of Accounts for June 2022 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$3,575,575.66.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Item 10.1 Page 11

COMMITTEE RESOLUTION AC70/22

Moved: Cr Keith Bedford Seconded: Cr Andrew Twaddle

That the Audit Committee recommends that Council:

Receives the report on outstanding rate and service charge debt by financial year to the end of June 2022.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

COMMITTEE RESOLUTION AC71/22

Moved: Cr Andrew Twaddle Seconded: Cr Peter McCumstie

That the Audit Committee:

Recommends that Council receives the information contained in the report detailing Sundry Debtors as at 30 June 2022.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0 BY ABSOLUTE MAJORITY

COMMITTEE RESOLUTION AC72/22

Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That the Audit Committee Recommends Council:

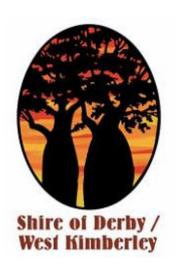
Writes off the balance owed by the employee listed in this report totalling \$6,000.00

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Item 10.1 Page 12



UNCONFIRMED MINUTES

Audit Committee Meeting Thursday, 21 July 2022

Date: Thursday, 21 July 2022

Time: 4:00pm

Location: Council Chambers

Clarendon Street

Derby

Order Of Business

1	Decla	ration of Opening, Announcement of Visitors	3
2	Atten	ndance via Telephone/Instantaneous Communications	3
3	Anno	uncements by Presiding Person without Discussion	4
4	Disclo	osure of Interests	4
	4.1	Declaration of Financial Interests	4
	4.2	Declaration of Proximity Interests	4
	4.3	Declaration of Impartiality Interests	4
5	Petiti	ons, Deputations, Presentations and Submissions	4
6	Confi	rmation of Minutes of Previous Meetings	5
7	Repo	rts	6
	7.1	STATEMENT OF FINANCIAL ACTIVITY - JUNE 2022	ε
	7.2	ACCOUNTS FOR PAYMENT - JUNE 2022	43
	7.3	Compliance Reports - Councillor Meeting Attendance	70
	7.4	Compliance Reports - Council Minute Management	73
8	New	Business of an Urgent Nature	106
9	New	and Emerging Items for Discussion	106
10	Matte	ers for which the Meeting may Be Closed (Confidential Matters)	107
	10.1	RATES OUTSTANDING JUNE 2022	107
	10.2	SUNDRY DEBTORS JUNE 2022	108
	10.3	WRITE OFF DEBT	108
11	Date	of Next Meeting	110
12	Closu	ura of Maatina	110

MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY AUDIT COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY ON THURSDAY, 21 JULY 2022 AT 4:00PM

PRESENT: Cr Geoff Haerewa (Shire President), Cr Peter McCumstie (Deputy Shire

President), Cr Andrew Twaddle (via teleconference), Cr Keith Bedford (via

teleconference) and Cr Pat Riley (via teleconference)(entered at 4:03pm).

IN ATTENDANCE: Amanda Dexter (Chief Executive Officer), Sarah Smith (Executive Services

Coordinator), Dean Wyber (Manager of Projects and Assets) and Lavenia

Ratabua (Senior Finance Officer)

VISITORS: Nil.

APOLOGIES: Nil.

APPROVED LEAVE OF ABSENCE: Nil

Nil

ABSENT: Nil

1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 4:00pm by Amanda Dexter – Chief Executive Officer.

MOTION

GALLERY:

COMMITTEE RESOLUTION AC63/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That Geoff Haerewa be elected as Chair of the Audit Committee Meeting on Thursday, 21 July 2022 due to Cr Andrew Twaddle (Chair) joining via telecommunications..

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 4/0

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by absolute majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

Cr Andrew Twaddle;

- Cr Keith Bedford; and
- Cr Pat Riley (entered at 4:03pm).

3 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

4 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

4.1 Declaration of Financial Interests

Nil.

4.2 Declaration of Proximity Interests

Nil.

4.3 Declaration of Impartiality Interests

Cr Peter McCumstie – Item 10.1 – Rates Oustanding June 2022
 Nature: Family member involved.

Cr Keith Bedford – Item 10.1 – Rates Oustanding June 2022
 Nature: Lives in and is a member of the Junjuwa Community Incorporated.

5 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE RESOLUTION AC64/22

Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That the Minutes of the Audit Committee Meeting held at the Council Chambers, Clarendon Street, Derby, on 23 June 2022 be CONFIRMED.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 4/0

7 REPORTS

Cr Pat Riley entered the meeting at 4:03pm.

7.1 STATEMENT OF FINANCIAL ACTIVITY - JUNE 2022

File Number: 5179

Author: Alan Thornton, Acting Director of Corporate Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Information

SUMMARY

This report has been compiled two fulfil the statutory reporting requirements of the *Local Government Act 1995* (Act) and associated Regulations, whilst also providing the Council with an overview of the Shire's financial performance on a year to date basis for the period ending 30 June 2022.

DISCLOSURE OF ANY INTEREST

NIL.

BACKGROUND

Pursuant to section 6.4 of the *Local Government Act 1995* and regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a Local Government is to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shires Financial Reports are produced in accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* as amended. Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires that Local Governments produce a monthly statement of financial activity and such other supporting information as is considered relevant by the Local Government.

The Shires financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

Section 34 of the Local Government (Financial Management) Regulations 1996 provides:

34. Financial activity statement required each month (Act s. 6.4)

- (1) A Local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and

- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
 - (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
- (c) such other supporting information as is considered relevant by the Local Government.
 - (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
- (b) by program; or
- (c) by business unit.
 - (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

- AF14 Significant Accounting Policies
- AF18 Sundry Debtors Collection
- AF19 Outstanding Rates Collection
- FM4 Reserve Accounts
- FM7 Cash Flow Management
- FM8 Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2021/22 Annual Budget as adopted by Council at its meeting held 31 August 2021 (Minute No. 100/21 refers) budget parameters, which have been structured on financial viability and sustainability principles.

Details of any budget variation in excess of \$30,000 (year to date) follow. There are no other known events which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue streams into the future is likely to have an impact on the Shire's ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs.	Possible	Major	High	Risk assessments have been completed in relation to a number of higher level financial matters. The timely and accurate completion of monthly financial reporting enabling Council to make fully informed decisions is a control that assists in addressing this risk.

CONSULTATION

Internal consultation within the Corporate Services Department.

External consultation with Moore Stephens.

In accordance with section 6.2 of the *Local Government Act 1995*, the annual budget was prepared having regard to the Strategic Community Plan, prepared under section 5.56 of the *Local Government Act 1995*.

COMMENT

Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached)

Attached to the Agenda is a copy of:

- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature and Type

Notes related to -

- Significant Accounting Policies
- Net Current Financial Position
- Capital Acquisition, Funding and Disposal
- Cash and Investments
- Budget Amendments
- Trust Fund Movements
- Material Variances
- Grants and Contributions
- Rating Information
- Cash Backed Reserves
- Receivables
- Payables; and
- Summary Graphs.

Comments are required for variances that are more than 10% of budget or \$30,000 whichever is the greater.

At the time of preparing the attached financials the Annual Financial Report has not been finalised and therefore the surplus from 2020/21, as displayed, may change due to year end and audit adjustments.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Management Information Report 30 June 2022
- 2. Monthly Financial Statements 30 June 2022

COMMITTEE RESOLUTION AC65/22

Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That the Audit Committee recommends Council RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 30th June 2022.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Management Information Report Period Ending 30 June 2022

MANAGEMENT COMMENTS

Issue	Priority	Management Comments
ed trial balance includes invoices totalling for over 90 days, and debtors with credit	Medium	Outstanding debts are being reviewed as a priority and have been identified as debts under negotiation, currently in liquidation process, on payment arrangement with the Shire, or have been sent to CS Legal for further legal action.
5 5	Medium	This is a priority item. Once the 30 June 2021 Financial Statements have been finalised the asset register for this financial year can be activated allowing for disposal of the vehicle to be processed.
profit or loss has been recognised on this not the sale of vehicle has been fully	Medium	This is a priority item. Once the 30 June 2021 Financial Statements have been finalised the asset register for this financial year can be activated allowing for disposal of the vehicle to be processed.
been processed in 2021/22.	Low	2020/2021 Assets totals is yet to be finalised, therefore, Depreciation for July 2021 won't be applied completion of 2020/21 Annual Financial Report.
inancial Report for 30 June 2021 has not ore the closing surplus may change from	Low	Awaiting completion of 2020/21 Annual Financial Report.
	edge a significant provision for impairment ed trial balance includes invoices totalling for over 90 days, and debtors with credit 2,360. Reconciled to the general ledger and indentified pending update to the asset experience of vehicle has not been processed through profit or loss has been recognised on this in the sale of vehicle has been fully income. The processed in 2021/22. It ing the attached Statement of Financial inancial Report for 30 June 2021 has not ore the closing surplus may change from 1 due to year end and audit adjustments.	edge a significant provision for impairment ed trial balance includes invoices totalling for over 90 days, and debtors with credit 2,360. Peconciled to the general ledger and in identified pending update to the asset Experimental events of the vehicle has not been processed through profit or loss has been recognised on this in the sale of vehicle has been fully income. The webside has not been processed through profit or loss has been recognised on this in the sale of vehicle has been fully income. Low Tring the attached Statement of Financial inancial Report for 30 June 2021 has not ore the closing surplus may change from



13 July 2022

Mrs Amanda Dexter Chief Executive Officer Shire Of Derby/West Kimberley PO Box 94 DERBY WA 6728

Moore Australia

Level 15, Exchange Tower, 2 The Esplanade, Perth, WA 6000 PO Box 5785, St Georges Terrace, WA 6831

T +61 8 9225 5355 F +61 8 9225 6181

www.moore-australia.com.au

Dear Amanda

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 30 JUNE 2022

We advise we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 30 June 2022 and enclose our Compilation Report and Statements.

We are required under APES 315 Compilation of Financial Information to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by Local Government (Financial Management) Regulation 34(1) (d).

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 16 - Explanation of Material Variances by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a \checkmark or $^{\triangle}$.

In the Management Information Report which follows, we have raised matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

Russell Barnes Director

Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world. Liability limited by a scheme approved under Professional Standards Legislation.

Shire of Derby/West Kimberley Management Information Report

Period Ending 30 June 2022

Topic	Item	First Identified	Explanation	Action Required	Priority
Subsidiary ledgers	Outstanding	June 2022	Although we acknowledge a significant provision for impairment exists, the debtors aged trial balance includes invoices totalling \$548,531 outstanding for over 90 days, and debtors with credit balances totalling \$62,360.	We recommend reviewing overdue debtors collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied.	Medium
Asset Reconciliation	Reconciliation	December 2021	The asset register is reconciled to the general ledger and differences have been identified pending update to the asset register.	No action required until finalisation on the 2021 Annuals has been received from audit.	Medium
Disposal of Asset	Proceeds allocation	July 2021	As the disposal of the vehicle has not been processed through the asset register no profit or loss has been recognised on this sale. Proceeds from the sale of vehicle has been fully recognised as other income.	We recommend a disposal be processed through the asset register and the profit/loss on sale be recognised.	Medium
Operating expenditure	Depreciation	July 2021	Depreciation has not been processed in 2021/22.	When the 2020/21 Annual Financial Statements have been finalised depreciation will be processed.	Low
Funding Surplus	Closing Surplus	June 2022	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report for 30 June 2021 has not been finalised, therefore the closing surplus may change from the current \$7,843,891 due to year end and audit adjustments.	None required.	Low

Approval: ______ Russell Barnes, Director Page 1 Date of Issue: 13 July 2022



13 July 2022

Mrs Amanda Dexter Chief Executive Officer Shire of Derby/West Kimberley PO Box 94 DERBY WA 6728

Dear Amanda

Moore Australia

Level 15, Exchange Tower, 2 The Esplanade, Perth, WA 6000 PO Box 5785, St Georges Terrace, WA 6831

T +61 8 9225 5355 F +61 8 9225 6181

www.moore-australia.com.au

COMPILATION REPORT TO THE SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Derby/West Kimberley, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 June 2022. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF DERBY/WEST KIMBERLEY

The Shire of Derby/West Kimberley are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Derby/West Kimberley provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Derby/West Kimberley. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Russell Barnes Director

Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.

An independent member of Moore Global Network Limited - members in principal cities throughout the world. Liability limited by a scheme approved under Professional Standards Legislation.

SHIRE OF DERBY-WEST KIMBERLEY

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)
For the period ending 30 June 2022

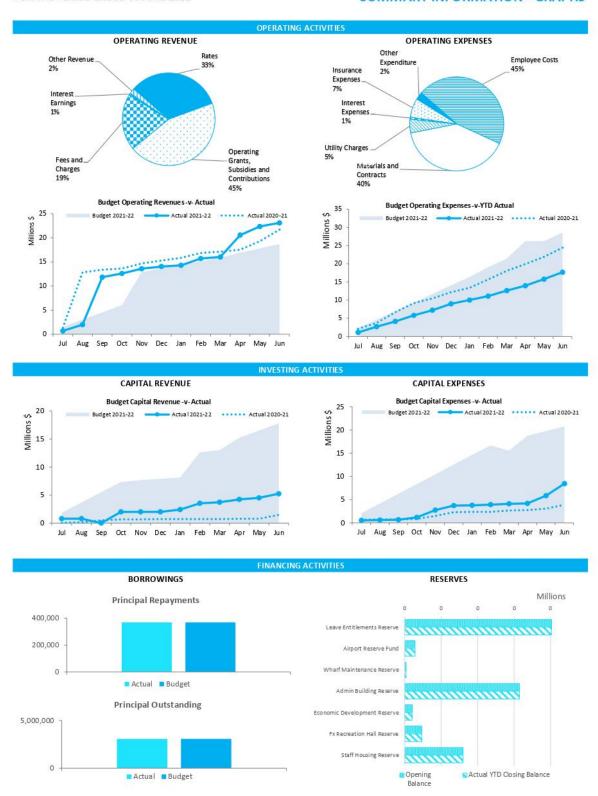
LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement	of Financial Activity by Program	5
Statement	of Financial Activity by Nature or Type	7
Basis of Pre	paration	8
Note 1	Statement of Financial Activity Information	9
Note 2	Cash and Financial Assets	10
Note 3	Receivables	11
Note 4	Other Current Assets	12
Note 5	Payables	13
Note 6	Rate Revenue	14
Note 7	Disposal of Assets	15
Note 8	Capital Acquisitions	16
Note 9	Borrowings	19
Note 10	Cash Reserves	20
Note 11	Other Current Liabilities	21
Note 12	Operating grants and contributions	22
Note 13	Non operating grants and contributions	23
Note 14	Trust Fund	24
Note 15	Budget Amendments	25
Note 16	Explanation of Material Variances	28

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2022

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 2

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2022

EXECUTIVE SUMMARY



This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 3

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Administration and operation of facilities and services to members of council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and environmental health administration.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

HOUSING

Help ensure adequate housing.

Management and maintenance of staff and rental housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collections, recycling, refuse site operations, litter control, administration of the town planning scheme, cemetery operations, public toilet facilities, sewerage and protection of the environment.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance and operation of the Town Hall, the aquatic centre, recreation centre, library, community arts program, cultural activities and various services.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, footpaths, street lighting, traffic management and airport. Purchase and disposal of Council's road plant, parking control and police licensing.

ECONOMIC SERVICES

To help promote the Shire and its economic well being.

Building control, saleyards, tourism and area promotion, standpipes and pest control.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Private works operations, plant repairs and operation costs, stock and materials, property leases and rental, salaries and wages for council employees.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 4

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,789,478	5,789,478	5,789,478	0	0.00%	
Operating Activities							
Revenue from operating activities							
Governance		3,750	3,750	2,136	(1,614)	(43.04%)	
General purpose funding - general rates	6	7,623,369	7,623,369	7,626,940	3,571	0.05%	
General purpose funding - other		3,438,611	3,438,611	7,707,684	4,269,073	124.15%	A
Law, order and public safety		163,950	163,950	43,984	(119,966)	(73.17%)	•
Health		697,566	697,566	696,848	(718)	(0.10%)	
Education and welfare		1,089,770	1,089,770	604,427	(485,343)	(44.54%)	•
Housing		108,800	108,800	127,049	18,249	16.77%	
Community amenities		2,512,000	2,512,000	2,548,233	36,233	1.44%	
Recreation and culture		408,923	408,923	317,458	(91,465)	(22.37%)	•
Transport		2,515,000	2,515,000	3,266,696	751,696	29.89%	•
Economic services		57,000	57,000	98,640	41,640	73.05%	•
Other property and services		82,504	82,504	53,278	(29,226)	(35.42%)	
		18,701,243	18,701,243	23,093,373	4,392,130	(22.12.1)	
Expenditure from operating activities							
Governance		(1,670,237)	(1,670,237)	(1,354,496)	315,741	18.90%	A
General purpose funding		(434,987)	(434,987)	(379,977)	55,010	12.65%	A
Law, order and public safety		(801,263)	(801,263)	(588,940)	212,323	26.50%	•
Health		(1,495,859)	(1,495,859)	(1,133,050)	362,809	24.25%	•
Education and welfare		(984,542)	(984,542)	(885,416)	99,126	10.07%	A
Housing		(526,848)	(526,848)	(120,376)	406,472	77.15%	
Community amenities		(4,063,777)	(4,063,777)	(3,120,245)	943,532	23.22%	•
Recreation and culture		(6,734,572)	(6,734,572)	(4,737,608)	1,996,964	29.65%	•
Transport		(10,076,538)	(10,076,538)	(4,181,316)	5,895,222	58.50%	A
Economic services		(1,307,943)	(1,307,943)	(1,034,071)	273,872	20.94%	•
Other property and services		(429,593)	(429,593)	(141,536)	288,057	67.05%	•
		(28,526,159)	(28,526,159)	(17,677,031)	10,849,128		
Non-cash amounts excluded from operating activities	1(a)	7,131,200	7,131,200	0	(7,131,200)	(100.00%)	•
Amount attributable to operating activities	-(-/	(2,693,716)	(2,693,716)	5,416,342	8,110,058	(22222214)	
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	17,806,828	17,806,828	5,245,731	(12,561,097)	(70.54%)	_
Proceeds from disposal of assets	7	90,400	90,400	3,243,731	(90,400)	(100.00%)	Ţ
Payments for property, plant and equipment and infrastructure	8	(20,855,404)	(20,855,404)	(8,414,646)	12,440,758	59.65%	¥
Amount attributable to investing activities	Ü	(2,958,176)	(2,958,176)	(3,168,915)	(210,739)	22.0270	
Financing Activities							
Transfer from reserves	10	221,000	221,000	0	(221,000)	(100.00%)	
Repayment of debentures	9	(368,840)	(368,840)	(368,840)	(221,000)	0.00%	*
Amount attributable to financing activities	,	(147,840)	(147,840)	(368,840)	(221,000)	0.00%	
Closing funding surplus / (deficit)	1(c)	(10,254)	(10,254)	7,668,065			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 16 for an explanation of the reasons for the variance.

 $The \ material \ variance \ adopted \ by \ Council \ for \ the \ 2021-22 \ year \ is \ \$30,\!000 \ or \ 10.00\% \ which ever \ is \ the \ greater.$

This statement is to be read in conjunction with the accompanying Financial Statements and notes. $\frac{1}{2} \left(\frac{1}{2} \right) = \frac{1}{2} \left(\frac{1}{2} \right) \left(\frac{1}{2$

Please refer to the compilation report

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2022

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

Please refer to the compilation report

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2022

BY NATURE OR TYPE

	Ref Note	YTD Amended Budget Budget (a)		YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,789,478	5,789,478	5,789,478	0	0.00%	
Operating Activities							
Revenue from operating activities							
Rates	6	7,623,369	7,623,369	7,626,940	3,571	0.05%	
Operating grants, subsidies and contributions	12	5,967,451	5,967,451	10,324,785	4,357,334	73.02%	A
Fees and charges		4,744,169	4,744,169	4,537,317	(206,852)	(4.36%)	
Interest earnings		225,000	225,000	160,665	(64,335)	(28.59%)	•
Other revenue		141,254	141,254	443,666	302,412	214.09%	A
		18,701,243	18,701,243	23,093,373	4,392,130		
Expenditure from operating activities							
Employee costs		(9,590,101)	(9,590,101)	(8,044,388)	1,545,713	16.12%	A
Materials and contracts		(9,081,157)	(9,081,157)	(7,069,836)	2,011,321	22.15%	A
Utility charges		(930,029)	(930,029)	(839,837)	90,192	9.70%	
Depreciation on non-current assets		(7,131,200)	(7,131,200)	0	7,131,200	100.00%	A
Interest expenses		(135,801)	(135,801)	(115,905)	19,896	14.65%	
Insurance expenses		(1,169,363)	(1,169,363)	(1,161,903)	7,460	0.64%	
Other expenditure		(488,508)	(488,508)	(445,162)	43,346	8.87%	
		(28,526,159)	(28,526,159)	(17,677,031)	10,849,128		
Non-cash amounts excluded from operating activities	1(a)	7,131,200	7,131,200	0	(7,131,200)	(100.00%)	•
Amount attributable to operating activities		(2,693,716)	(2,693,716)	5,416,342	8,110,058		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	17,806,828	17,806,828	5,245,731	(12,561,097)	(70.54%)	•
Proceeds from disposal of assets	7	90,400	90,400	0	(90,400)	(100.00%)	•
Payments for property, plant and equipment	8	(20,855,404)	(20,855,404)	(8,414,646)	12,440,758	59.65%	A
Amount attributable to investing activities		(2,958,176)	(2,958,176)	(3,168,915)	(210,739)		
Financing Activities							
Transfer from reserves	10	221,000	221,000	0	(221,000)	(100.00%)	•
Repayment of debentures	9	(368,840)	(368,840)	(368,840)	0	0.00%	
Amount attributable to financing activities		(147,840)	(147,840)	(368,840)	(221,000)		
Closing funding surplus / (deficit)	1(c)	(10,254)	(10,254)	7,668,065			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2022

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and notfor-profit entities) and interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations.

The Local Government Act 1995 and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 July 2022

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Non-cash items excluded from operating activities	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Adjustments to operating activities		7 424 200	7 424 200	
Add: Depreciation on assets		7,131,200	7,131,200	0
Total non-cash items excluded from operating activities		7,131,200	7,131,200	0
(b) Adjustments to net current assets in the Statement of Financial	Activity			
The following current assets and liabilities have been excluded		Last	This Time	Year
from the net current assets used in the Statement of Financial		Year	Last	to
Activity in accordance with Financial Management Regulation		Closing	Year	Date
32 to agree to the surplus/(deficit) after imposition of general rates.		30 June 2021	30 June 2021	30 June 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(975,801)	(975,801)	(975,801)
Add: Borrowings	9	368,840	0	0
Add: Provisions - employee	11	402,441	402,441	402,441
Total adjustments to net current assets		(204,520)	(573,360)	(573,360)
(c) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	2	8,934,223	8,932,073	11,335,343
Rates receivables	3	1,806,313	684,030	1,312,040
Receivables	3	915,165	1,138,049	954,894
Other current assets	4	32,395	42,151	60,573
Less: Current liabilities				
Payables	5	(3,745,714)	(2,570,100)	(4,163,527)
Borrowings	9	(368,840)	0	0
Contract liabilities Liabilities under transfers to acquire or construct non-financial	11	(227,553)	0	(227,553)
assets to be controlled by the entity	11	(773,724)	(341,905)	(452,078)
Provisions	11	(578,267)	(578,267)	(578,267)
Less: Total adjustments to net current assets	1(b)	(204,520)	(573,360)	(573,360)
Closing funding surplus / (deficit)		5,789,478	6,732,671	7,668,065

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES NOTE 2 **CASH AND FINANCIAL ASSETS**

Description	Classification		Dankaiska d	Total Cash	T		Interest Rate	Maturity Date
Description	Classification	Unrestricted	Restricted		Trust	Institution	rate	Date
		\$	\$	\$	\$			
Cash on hand								
Cash On Hand	Cash and cash equivalents	1,750	0	1,750	0	Cash on Hand	Nil	Nil
Municipal Bank Account	Cash and cash equivalents	6,282,465	0	6,282,465	0	ANZ	Variable	Nil
CBA Bank Acc - Fitzroy Deposits	Cash and cash equivalents	109,102	0	109,102	0	CBA	Nil	Nil
Municipal Investment Account	Cash and cash equivalents	3,966,225	0	3,966,225	0	ANZ	Variable	Nil
Reserve Bank Account	Cash and cash equivalents	0	975,801	975,801	0	ANZ	0.10%	Jul-22
Trust Cash at Bank	Cash and cash equivalents	0	0	0	295,981	ANZ	Nil	Nil
Total		10,359,542	975,801	11,335,343	295,981			
Comprising								
Cash and cash equivalents		10,359,542	975,801	11,335,343	295,981			
		10,359,542	975,801	11,335,343	295,981			

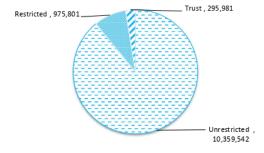
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- $\hbox{- the contractual terms give rise to cash flows that are solely payments of principal and interest.}\\$

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Please refer to the compilation report

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates receivable	30 June 2021	30 Jun 2022
	\$	\$
Gross rates in arrears previous year	2,399,614	2,274,863
Levied this year	9,109,209	7,626,940
Less - collections to date	(9,233,960)	(8,121,213)
Gross rates collectable	2,274,863	1,780,590
Allowance for impairment of rates		
receivable	(468,550)	(468,550)
Net rates collectable	1,806,313	1,312,040
% Collected	80.2%	82%

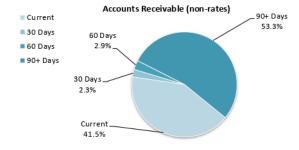


Receivables - general	Credit	Current	30 Days	Days 60 Days		Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(62,360)	426,735	23,922	29,389	548,531	966,217
Percentage		41.5%	2.3%	2.9%	53.3%	
Balance per trial balance						
Sundry receivable						966,217
GST receivable						370,315
Increase in Allowance for impairment of re	ceivables from contra	cts with customers				(367,835)
Rates pensioner rebates						879
Accrued income						(14,682)
Total receivables general outstanding						954,894

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 11

Page 37

OPERATING ACTIVITIES OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 June 2022
	\$	\$	\$	\$
Inventory				
Fuel, oil and materials on hand	32,395	120,117	(91,939)	60,573
Total other current assets	32,395	120,117	(91,939)	60,573
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 12

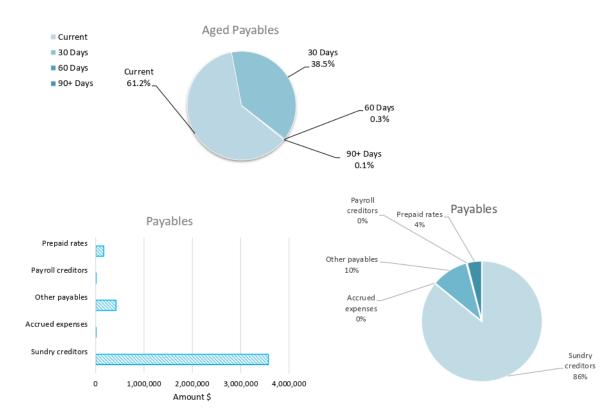
OPERATING ACTIVITIES NOTE 5 **Payables**

Payables - general	Credit		Current	30 Days	60 Days	90+ Days	Total
	\$		\$	\$	\$	\$	\$
Payables - general		0	2,187,060	1,375,639	10,230	2,647	3,575,576
Percentage			61.2%	38.5%	0.3%	0.1%	
Balance per trial balance							
Sundry creditors							3,575,576
Accrued expenses							899
Other payables							416,004
Payroll creditors							6,856
Prepaid rates							164,192
Total payables general outstanding							4,163,527

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 13

OPERATING ACTIVITIES

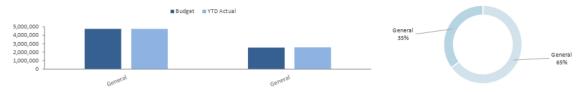
NOTE 6

RATE REVENUE

General rate revenue					Budg	et			Y	TD Actual	
	Rate in	Number of	Rateable	Rate	Interim	Back	Total	Rate	Interim	Back	Total
	\$ (cents)	Properties	Value	Revenue	Rate	Rate	Revenue	Revenue	Rates	Rates	Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General	0.1291	1,674	36,744,228	4,744,966	9,610	0	4,754,576	4,747,590	1,350	(25)	4,748,915
Unimproved value											
General	0.0728	141	35,686,982	2,542,903	90	0	2,542,993	2,598,139	(2,096)	(34,653)	2,561,390
Sub-Total		1,815	72,431,210	7,287,869	9,700	0	7,297,569	7,345,729	(746)	(34,678)	7,310,305
Minimum payment	Minimum \$										
Gross rental value											
General	1,320	220	1,156,032	290,400	0	0	290,400	290,400	0	0	290,400
Unimproved value											
General	610	140	332,296	85,400	0	0	85,400	85,400	0	0	85,400
Sub-total	,	360	1,488,328	375,800	0	0	375,800	375,800	0	0	375,800
Discount							(50,000)				(59,165)
Total general rates	'						7,623,369				7,626,940

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

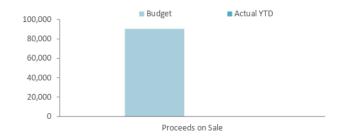


Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 14

OPERATING ACTIVITIES NOTE 7 DISPOSAL OF ASSETS

			Budget				YTD Actual			
		Net Book				Net Book				
Asset Ref.	Asset description	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)	
		\$	\$	\$	\$	\$	\$	\$	\$	
	Plant and equipment									
	Law, order, public safety									
	Plant and equipment	90,400	90,400	0	0	0	0	0	0	
		90,400	90,400	0	0	0	0	0	0	



Please refer to the compilation report

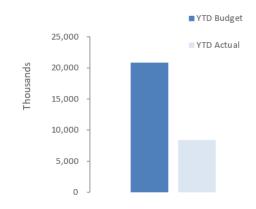
SHIRE OF DERBY-WEST KIMBERLEY | 15

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS

Amended							
Budget YTD Bo		YTD Actual	YTD Actual Variance				
\$	\$	\$	\$				
784,715	784,715	682,310	(102,405)				
1,063,754	1,063,754	501,425	(562,329)				
16,787,116	16,787,116	6,323,937	(10,463,179)				
365,660	365,660	201,190	(164,470)				
278,372	278,372	299,582	21,210				
10,000	10,000	13,779	3,779				
251,060	251,060	50,530	(200,530)				
1,314,727	1,314,727	341,893	(972,834)				
20,855,404	20,855,404	8,414,646	(12,440,758)				
20,855,404	20,855,404	8,414,646	(12,440,758)				
\$	\$	\$	\$				
17,806,828	17,806,828	5,245,731	(12,561,097)				
90,400	90,400	0	(90,400)				
221,000	221,000	0	(221,000)				
2,737,176	2,737,176	3,168,915	431,739				
20,855,404	20,855,404	8,414,646	(12,440,758)				
	\$ 784,715 1,063,754 16,787,116 365,660 278,372 10,000 251,060 1,314,727 20,855,404 20,855,404 \$ \$ 17,806,828 90,400 221,000 2,737,176	\$ \$ \$ 17,806,828 90,400 221,000 2,737,176 2,737,176 2,737,176	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$				

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 16

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total Level of completion indicators



	Level of completion indi	el of completion indicator, please see table at the end of this note for further detail. Amended					
			Current	Year to Date	Year to Date	Variance	
		Account Description	Budget	Budget	Actual	(Under)/Over	
	Capital Expenditure						
	Buildings						
all.	4040110	MEMBERS - Building (Capital)	20,000	20,000	13,093	(6,907)	
4	4080710	WELFARE - Building (Capital)	50,000	50,000	33,808	(16,192)	
4	4090110	STF HOUSE - Building (Capital)	94,851	94,851	57,506	(37,345)	
dfl	4110110	HALLS - Building (Capital)	0	0	2,909	2,909	
4	4110210	SWIM AREAS - Building (Capital)	18,880	18,880	12,715	(6,165)	
dfl	4110310	REC - Other Rec Facilities Building (Capital)	8,984	8,984	0	(8,984)	
d	4110610	HERITAGE - Building (Capital)	202,000	202,000	189,575	(12,425)	
	4120110	ROADC - Building (Capital)	65,000	65,000	23,507	(41,493)	
пП	4120610	AERO - Building (Capital)	75,000	75,000	0	(75,000)	
_dfl	4120710	WATER - Building (Capital)	90,000	90,000	236,883	146,883	
all.	4130210	TOUR - Building (Capital)	125,000	125,000	75,155	(49,845)	
_dfl	4140210	ADMIN - Building (Capital)	35,000	35,000	37,159	2,159	
4	Buildings Total		784,715	784,715	682,310	(102,405)	
	Plant & Equipmen	nt					
-dil	4040130	MEMBERS - Plant & Equipment (Capital)	124,000	124,000	124,308	308	
пП	4050230	ANIMAL - Plant & Equipment (Capital)	25,000	25,000	875	(24,125)	
пП	4050330	OLOPS - Plant & Equipment (Capital)	134,066	134,066	0	(134,066)	
Щ	4070730	OTH HEALTH - Plant & Equipment (Capital)	0	0	130,924	130,924	
4	4110530	LIBRARY - Plant & Equipment (Capital)	20,000	20,000	12,827	(7,173)	
пh	4120630	AERO - Plant & Equipment (Capital)	39,996	39,996	0	(39,996)	
пh	4130230	TOUR - Plant & Equipment (Capital)	0	0	22,111	22,111	
di	4140230	ADMIN - Plant and Equipment (Capital)	20,000	20,000	20,821	821	
all	4140330	PWO - Plant and Equipment (Capital)	700,692	700,692	189,559	(511,133)	
4	Plant & Equipment T	otal	1,063,754	1,063,754	501,425	(562,329)	
	Infrastructure Roa	ads					
dil	4120142	ROADC - Roads Outside BUA - Gravel - Council Funded	1,167,000	1,167,000	44,479	(1,122,521)	
ď	4120144	ROADC - Roads Built Up Area - Roads to Recovery	495,000	495,000	317,804	(177,196)	
all	4120146	ROADC - Roads Outside BUA - Gravel - Roads to Recovery	336,000	336,000	139,917	(196,083)	
4	4120148	ROADC - Roads Built Up Area - Regional Road Group	750,000	750,000	636,839	(113,161)	
all	4120156	ROADC - Roads Built Up Area - Flood Damage	0	0	260,654	260,654	
d	4120158	ROADC - Roads Outside BUA - Gravel - Flood Damage	13,810,000	13,810,000	4,864,800	(8,945,200)	
ď	4120163	ROADC - Roads LRCI - Gravel Roads (Capital)	229,116	229,116	59,444	(169,672)	
	Infrastructure Roads	Total	16,787,116	16,787,116	6,323,937	(10,463,179)	
	Infrastructure Foo	otpaths					
d	4120170	ROADC - Footpaths and Cycleways (Capital)	365,660	365,660	201,190	(164,470)	
4	Infrastructure Footpa		365,660	365,660	201,190	(164,470)	
	Infrastructure Dra	ainage					
-dl	4120165	ROADC - Drainage Built Up Area (Capital)	278,372	278,372	299,582	21,210	
all.	Infrastructure Draina		278,372	278,372	299,582	21,210	
	-		-	-	-	-	

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 17

Over 100%

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total Level of completion indicators 0% 20% 40% Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red. 80% 100%

	Level of completion inc	dicator, please see table at the end of this note for further detail.	Amended Current Year to Date Year to Da		Voor to Data	Variance
		Account Description	Budget	Budget	Actual	(Under)/Over
	Infrastructure Pa	rks & Ovals				
4	4110370	REC - Infrastructure Parks & Gardens (Capital)	10,000	10,000	13,779	3,779
<u>d</u>	Infrastructure Parks	& Ovals Total	10,000	10,000	13,779	3,779
	Infrastructure - V	Wharf				
ď	4120790	WATER - Infrastructure Other (Capital)	251,060	251,060	50,530	(200,530)
4	Infrastructure - Wha	arf Total	251,060	251,060	50,530	(200,530)
	Infrastructure Ot	ther				
	4050390	OLOPS - Infrastructure Other (Capital)	66,557	66,557	40,320	(26,237)
40	4100790	COM AMEN - Infrastructure Other (Capital)	339,730	339,730	265,692	(74,038)
لله	4120190	ROADC - Infrastructure Other (Capital)	743,440	743,440	0	(743,440)
all in	4120690	AERO - Infrastructure Other (Capital) - Aerodromes	5,000	5,000	5,880	880
all	4130290	TOUR - Infrastructure Other (Capital)	160,000	160,000	30,001	(129,999)
4	Infrastructure Other	r Total	1,314,727	1,314,727	341,893	(972,834)
4	Grand Total		20,855,404	20,855,404	8,414,646	(12,440,758)

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 18

FINANCING ACTIVITIES NOTE 9 BORROWINGS

Repayments - borrowings

Tiopaye					Prir	ncipal	Prin	cipal	Inte	erest
Information on borrowings			New L	oans	Repa	yments	Outsta	nding	Repay	ments
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Staff Housing	136	75,276	0	0	23,491	23,491	51,785	51,785	4,490	4,489
Staff Housing	146	564,880	0	0	48,289	48,289	516,591	516,591	35,005	35,004
Staff Housing	148	262,622	0	0	18,934	18,934	243,688	243,688	11,582	11,583
Transport										
Wharf Fenders and boat ramp	145	193,395	0	0	27,044	27,044	166,351	166,351	12,830	12,829
Refinance Derby Airport Infrastructure	152	1,721,515	0	0	189,695	189,695	1,531,820	1,531,820	28,964	28,965
Fitzroy Airport Infrastructure	151	289,395	0	0	37,719	37,719	251,676	251,676	8,457	8,45
Economic services										
Derby visitors centre	149	328,278	0	0	23,668	23,668	304,610	304,610	14,477	14,476
Total		3,435,361	0	0	368,840	368,840	3,066,521	3,066,521	115,805	115,801
Current borrowings		368,840					0			
Non-current borrowings		3,066,521					3,066,521			
		3,435,361					3,066,521			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of Ioan facilities that are yield related are included as part of the carrying amount of the Ioans and borrowings.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 19

OPERATING ACTIVITIES

NOTE 10

CASH RESERVES

Cash backed reserve

		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD
	Opening	Interest	Interest	Transfers In	Transfers In	Transfers	Transfers Out	Closing	Closing
Reserve name	Balance	Earned	Earned	(+)	(+)	Out (-)	(-)	Balance	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Entitlements Reserve	402,441	0	0	0	0	0	0	402,441	402,441
Airport Reserve Fund	28,456	0	0	0	0	0	0	28,456	28,456
Wharf Maintenance Reserve	3,721	0	0	0	0	0	0	3,721	3,721
Admin Building Reserve	314,511	0	0	0	0	(221,000)	0	93,511	314,511
Economic Development Reserve	19,936	0	0	0	0	0	0	19,936	19,936
Fx Recreation Hall Reserve	46,771	0	0	0	0	0	0	46,771	46,771
Staff Housing Reserve	159,965	0	0	0	0	0	0	159,965	159,965
	975,801	0	0	0	0	(221,000)	0	754,801	975,801

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 20

Item 7.1 - Attachment 2

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				30 June 2022
	\$		\$	\$	\$
Other liabilities					
- Contract liabilities	227,553	0	(0	227,553
 Liabilities under transfers to acquire or construct non- 					
financial assets to be controlled by the entity	773,724	0	((321,646)	452,078
Total other liabilities	1,001,277	0	((321,646)	679,631
Provisions					
Provision for annual leave	306,559	0	C	0	306,559
Provision for long service leave	271,708	0	(0	271,708
Total Provisions	578,267	0	C	0	578,267
Total other current liabilities	1,579,544	0	((321,646)	1,257,898

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 21

NOTE 12 OPERATING GRANTS AND CONTRIBUTIONS

	Unspent operating grant, subsidies and cont				ns liability	Operating grants, subsidies and contributions revenue		
Provider	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2022	Current Liability 30 Jun 2022	Amended Budget Revenue	YTD Budget	YTD Reven
	\$	\$	\$	\$	\$	\$	\$	\$
rating grants and subsidies								
General purpose funding								
GEN PUR - Financial Assistance Grant - General	0		0	0	0	2,251,703	2,251,703	5,745,7
GEN PUR - Financial Assistance Grant - Roads	0			0	0	590,342	590,342	1,418,2
GEN PUR - Financial Assistance Grant - Aboriginal A	0	0	0	0	0	351,666	351,666	288,6
Law, order, public safety								
ESL SES - Operating Grant	0	0	0	0	0	10,000	10,000	
ESL BFB - Operating Grant OLOPS - Grants	0	0	0	0	0	8,000	8,000	
	U	U	U	U	U	70,000	70,000	
Health PEST - Grants	0	0	0	0	0	5,467	5,467	5,4
OTH HEALTH - Grants	0	0	0	0	0	650,000	650,000	666,
Education and welfare	U	U	U	U	Ü	030,000	030,000	000,
WELFARE - Grants	180,400	0	0	180,400	180,400	909,370	909,370	579.
FAMILIES - Grant Funding	100,400	0	0	180,400	100,400	0 509,370	0 303,370	25,0
Community amenities	U	U	U	Ü	Ü	0	U	23,
COM AMEN - Grants	10,000	0	0	10,000	10,000	10,000	10,000	
	10,000	U	U	10,000	10,000	10,000	10,000	
Recreation and culture LIBRARY - Grant - Regional Library Services	0	0	0	0	0	1,500	1,500	
	0	0		0	0			4,
LIBRARY - Other Grants OTH CUL - Grants - Other Culture		0	0		13.813	4,923	4,923 30.000	5,
REC - Grants	13,813	0	0	13,813	15,615	30,000	,	٥,
	0			0	-	30,000	30,000	
HERITAGE - Grants	23,340	0	0	23,340	23,340	0	0	15
Transport								
ROADC - Roads to Recovery Grant	0	0	0	0	0	0	0	956,
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	303,000	303,000	
ROADC - Other Grants - Roads/Streets ROADM - Street Lighting Subsidy	0	0	0	0	0	362,000 0	362,000 0	303 19
	227,553	0	0	227,553	227,553	5,587,971	5,587,971	10,033,
erating contributions Governance								
OTH GOV - Reimbursements	0	0	0		0	0	_	
General purpose funding	U	U						1
			Ü	0		U	0	1,
	0	0						
RATES - Reimbursement of Debt Collection Costs	0	0	0	0	0	0	0	72
RATES - Reimbursement of Debt Collection Costs Law, order, public safety			0	0	0	0	0	
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements	0	0	0	0	0	1,000	1,000	
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges	0	0	0	0 0	0	0 1,000 0	0 1,000 0	72
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements	0	0	0	0	0	1,000	1,000	72
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health	0 0	0 0	0 0 0	0 0 0	0 0 0	1,000 0 0	0 1,000 0	72
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements	0 0 0	0 0 0	0 0 0 0	0 0 0 0	0 0 0	0 1,000 0 0 5,000	0 1,000 0 0 5,000	72 13
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0 0	1,000 0 0 5,000 2,080	1,000 0 0 5,000 2,080	72 13
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations	0 0 0	0 0 0	0 0 0 0	0 0 0 0	0 0 0	0 1,000 0 0 5,000	0 1,000 0 0 5,000	72 13
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare	0 0 0	0 0 0	0 0 0 0	0 0 0 0	0 0 0 0 0 0 0	1,000 0 0 5,000 2,080	1,000 0 0 5,000 2,080	72 13
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0 0	1,000 0 0 5,000 2,080	1,000 0 0 5,000 2,080	72 13
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing	0 0 0 0 0	0 0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0 0 0 0 0	0 1,000 0 0 5,000 2,080 0	1,000 0 0 5,000 2,080 0	72 13 1 4
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements	0 0 0	0 0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0 0 0 0	1,000 0 0 5,000 2,080	1,000 0 0 5,000 2,080	72 13 1 4
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture	0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 1,000 0 0 5,000 2,080 0	0 1,000 0 0 5,000 2,080 0 180,400	13 14 2
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations	0 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 1,000 0 0 5,000 2,080 0 180,400 0	1,000 0 0 5,000 2,080 0 180,400	72 13 1 4
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0 1,000 0 0 5,000 2,080 0 180,400 0	0 1,000 0 5,000 2,080 0 180,400 0	72 13 1 4 2 2 2
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CULL - Contributions & Donations OTH CULL - Contributions & Donations	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0 1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000	0 1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000	72 13 1 4 2 2 2 3 141
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations - Other Culture REC - Reimbursements - Other Recreation SWIM AREAS - Reimbursements	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000	0 1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH AURA - Reimbursements - Other Recreation SWIM AREAS - Reimbursements LIBRARY - Reimbursements	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0 1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000	0 1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Centributions & Donations OTH CUL - Reimbursements - Other Recreation SWIM AREAS - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements Lost Books Transport	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0	0 1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements LOST BOOKS Transport AERO - Other Income Relating to Aerodromes	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0 1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0	0 1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 0 0	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements - Other Recreation SWIM AREAS - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements Lost Books Transport AERO - Other Income Relating to Aerodromes AERO - Reimbursements - Aerodromes	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 0 0	0 1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 0 0	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements Lost Books Transport AERO - Other Income Relating to Aerodromes AERO - Reimbursements - Aerodromes WATER - Reimbursements	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0 1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0	0 1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 0 0	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements - Other Recreation SWIM AREAS - Reimbursements LIBRARY - Reimbursements Lost Books Transport AERO - Other Income Relating to Aerodromes AERO - Reimbursements - Aerodromes WATER - Reimbursements Economic services	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000				1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0	1,000 0 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0 0	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements Lost Books Transport AERO - Other Income Relating to Aerodromes AERO - Reimbursements - Aerodromes WATER - Reimbursements Economic services TOUR - Grants	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 0 0	0 1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 0 0	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements Lost Books Transport AERO - Other Income Relating to Aerodromes AERO - Reimbursements - Aerodromes WATER - Reimbursements Economic services TOUR - Grants Other property and services		000000000000000000000000000000000000000		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		1,000 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0 0	0 1,000 0 2,080 0 180,400 0 1,000 50,000 0 0 0	72 13 1 4 2 2 2 3 141 5
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements LOST - Stembursements LOST - Stembursements AERO - Other Income Relating to Aerodromes AERO - Reimbursements Economic services TOUR - Grants Other property and services PRIVATE - Private Works Income						1,000 0 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0 0	0 1,000 0 5,000 2,080 0 180,400 1,000 50,000 130,000 0 0	72 13 14 2 2 2 3 141 5 9
RATES - Reimbursement of Debt Collection Costs Law, order, public safety ANIMAL - Reimbursements ANIMAL - Other Fees & Charges FIRE - Reimbursements Health HEALTH - Reimbursements OTH HEALTH - Reimbursements OTH HEALTH - Contributions & Donations Education and welfare WELFARE - Other Income Housing OTH HOUSE - Rental Reimbursements Recreation and culture HERITAGE - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Contributions & Donations OTH CUL - Reimbursements LIBRARY - Reimbursements LIBRARY - Reimbursements Lost Books Transport AERO - Other Income Relating to Aerodromes AERO - Reimbursements - Aerodromes WATER - Reimbursements Economic services TOUR - Grants Other property and services				0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		1,000 5,000 2,080 0 180,400 0 1,000 50,000 130,000 0 0	0 1,000 0 2,080 0 180,400 0 1,000 50,000 0 0 0	72 13 1 4 2 2 3 141 5

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 22

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

	Unspent no	n operating g	rants, subsidie	s and contribut	tions liability		ting grants, sul tributions reve	
Provider	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Lia bility 30 Jun 2022	Current Liability 30 Jun 2022	Am ended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
OLOPS - Grants	66,557	0	(40,319)	26,238	26,238	160,215	160,215	66,873
Education and welfare								
WELFARE - Grants	50,000	0	0	50,000	50,000	50,000	50,000	10,000
Community amenities								
COM AMEN - Grants	56,331	0	(800)	55,531	55,531	339,863	339,863	800
Recreation and culture								
REC - Grants	0	0	0	0	0	45,000	45,000	0
HERITAGE - Grants	136,856	0	(136,856)	0	0	244,263	244,263	136,856
SWIM AREAS - Grants	0	0	0	0	0	0	0	251,850
Transport								
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	750,000	750,000	544,328
ROADC - Roads to Recovery Grant	0	0	0	0	0	1,020,000	1,020,000	0
ROADC - Other Grants - Roads/Streets	229,116	0	0	229,116	229,116	230,158	230,158	0
ROADC - Other Grants - Footpaths	92,734	0	(75,660)	17,074	17,074	290,387	290,387	75,660
ROADC - Other Grants - Aboriginal Roads	0	0	0	0	0	268,332	268,332	57,734
ROADC - Other Grants - Flood Damage	0	0	0	0	0	13,500,000	13,500,000	3,543,639
ROADM - Other Income	0	0	0	0	0	150,000	150,000	0
AERO - Grants - Aerodromes	1,978	0	0	1,978	1,978	375,000	375,000	0
WATER - Grants	104,864	0	(50,530)	54,334	54,334	101,130	101,130	50,530
Economic services								
TOUR - Grants	17,481	0	(17,481)	0	0	282,480	282,480	507,461
	755,917	0	(321,646)	434,271	434,271	17,806,828	17,806,828	5,245,731

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 23

NOTE 14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

	Opening Balance	Amount	Amount	Closing Balance
Description	1 July 2021	Received	Paid	30 Jun 2022
	\$	\$	\$	\$
Public open spaces	295,981	0	C	295,981
	295.981	0	C	295.981

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Budget adoption		Opening surplus	202,849		202,849
4120110	Construction - Street, Roads, Bridges & Depots	OCM Res. 129/21	Capital Expenses	0	(20,000)	182,849
2050104	FIRE - Training & Development	OCM Res. 129/21	Operating Expenses	0	(500)	182,349
2050109	FIRE - Travel & Accommodation	OCM Res. 129/21	Operating Expenses	0	(1,500)	180,849
2050113	FIRE - Fire Prevention and Planning	OCM Res. 129/21	Operating Expenses	0	(8,000)	172,849
2050140	FIRE - Advertising & Promotion	OCM Res. 129/21	Operating Expenses	0	(2,000)	170,849
2050204	ANIMAL - Training & Development	OCM Res. 129/21	Operating Expenses	0	(3,500)	167,349
2050207	ANIMAL - Protective Clothing	OCM Res. 129/21	Operating Expenses	0	(1,000)	166,349
2050212	ANIMAL - Animal Destruction	OCM Res. 129/21	Operating Expenses	0	(1,000)	165,349
2050240	ANIMAL - Advertising & Promotion	OCM Res. 129/21	Operating Expenses	0	(1,000)	164,349
2050241	ANIMAL - Subscriptions & Memberships	OCM Res. 129/21	Operating Expenses	0	(500)	163,849
2050286	Animal Control	OCM Res. 129/21	Operating Expenses	0	(2,500)	161,349
4050230	Animal Control	OCM Res. 129/21	Capital Expenses	0	(25,000)	136,349
2070404	Preventative Services - Inspections/Admin	OCM Res. 129/21	Operating Expenses	0	(1,500)	134,849
2070416	Preventative Services - Inspections/Admin	OCM Res. 129/21	Operating Expenses	0	(5,500)	129,349
2070703	Uniforms	OCM Res. 129/21	Operating Expenses	0	(2,500)	126,849
2070715	Printing and Stationery	OCM Res. 129/21	Operating Expenses	0	(1,200)	125,649
2070786	Expensed Minor Asset Purchases	OCM Res. 129/21	Operating Expenses	0	(2,200)	123,449
	Sanitation - Other	OCM Res. 129/21	Operating Expenses	0	(6,000)	117,449
	Town Planning & Regional Development	OCM Res. 129/21	Operating Revenue	25,000	0	142,449
	TV RADIO Facilities Building Operations	OCM Res. 129/21	Operating Expenses	0	(500)	141,949
	Maintenance - Streets, Roads, Bridges & Depots	OCM Res. 129/21	Operating Expenses	0	(10,000)	131,949
	Other Culture	OCM Res. 129/21	Operating Revenue	160,000	0	291,949
	Other Culture	OCM Res. 129/21	Operating Expenses	0	(160,000)	131,949
3030130		OCM Res. 129/21	Operating Revenue	0	(55,145)	76,804
	GEN PUR -Financial Assistance Grant-Aboriginal Ac		Operating Revenue	63,000	(55,145)	139,804
	Other Culture	AC Res. 02/22	Operating Revenue	03,000	(160,000)	(20,196
	Other Culture	AC Res. 02/22			(100,000)	139,804
	TOUR - Grants		Operating Expenses	160,000	0	
		AC Res. 02/22 AC Res. 02/22	Capital Revenue	160,000 0	(160,000)	299,804
	TOUR - Infrastructure Other (Capital) Members of Council	· ·	Capital Expenses		(160,000)	139,804
		AC Res. 02/22	Capital Expenses	104,000		243,804
	Members of Council	AC Res. 02/22	Capital Expenses	0	(104,000)	139,804
	Other Community amenities	AC Res. 02/22	Operating Revenue	0	(277,000)	(137,196
	SAN OTH - Commercial Collection Charge (Addition		Operating Revenue	95,000	0	(42,196
	OLOPS - Grant	AC Res. 02/22	Capital Revenue	40,319	0	(1,877
	FIRE - Recruitment	AC Res. 02/22	Operating Expenses	0	(2,500)	(4,377
	FIRE - Relief Ranger Services	AC Res. 02/22	Operating Expenses	0	(5,000)	(9,377
	ANIMAL - Employee Costs	AC Res. 02/22	Operating Expenses	15,000	0	5,623
	ANIMAL - Training & Development	AC Res. 02/22	Operating Expenses	0	(10,000)	(4,377
	ANIMAL - Travel & Accommodation	AC Res. 02/22	Operating Expenses	10,000	0	5,623
2050212	ANIMAL - Animal Destruction	AC Res. 02/22	Operating Expenses	0	(2,570)	3,053
2050216	ANIMAL - Relief Ranger Services	AC Res. 02/22	Operating Expenses	0	(10,000)	(6,947)
2050387	OLOPS - Other Expenditure	AC Res. 02/22	Operating Expenses	0	(2,786)	(9,733
2050530	ESL BFB - Insurances	AC Res. 02/22	Operating Expenses	0	(1,600)	(11,333
3070421	HEALTH - Health Regulatory Licenses	AC Res. 02/22	Operating Revenue	0	(10,000)	(21,333
3070510	PEST - Grants	AC Res. 02/22	Operating Revenue	1,050	0	(20,283
2070400	HEALTH - Employee Costs	AC Res. 02/22	Operating Expenses	15,731	0	(4,552
2070405	HEALTH - Recruitment	AC Res. 02/22	Operating Expenses	0	(1,711)	(6,263
2070409	HEALTH - Travel & Accommodation	AC Res. 02/22	Operating Expenses	1,750	0	(4,513
2070410	HEALTH - Motor Vehicle Expenses	AC Res. 02/22	Operating Expenses	5,150	0	637
	HEALTH - Contract EHO	AC Res. 02/22	Operating Expenses	0	(15,000)	(14,363
	OTH HEALTH - Recruitment	AC Res. 02/22	Operating Expenses	0	(3,077)	(17,440)
20/0/03						

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 25

NOTE 15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Runn Balance
				\$	\$	\$
2080700 W	ELFARE - Employee Costs	AC Res. 02/22	Operating Expenses	0	(90,170)	(132,8
2080653 AG	GED OTHER - Events	AC Res. 02/22	Operating Expenses	2,000	0	(130,8
2080704 W	ELFARE - Training & Development	AC Res. 02/22	Operating Expenses	0	(5,000)	(135,8
2080720 W	ELFARE - Communication Expenses	AC Res. 02/22	Operating Expenses	4,500	0	(131,3
2080754 W	ELFARE - Other Programs	AC Res. 02/22	Operating Expenses	0	(27,500)	(158,8
2080789 W	ELFARE - Building Maintenance	AC Res. 02/22	Operating Expenses	0	(10,000)	(168,8
2090189 ST	F HOUSE - Staff Housing Building Maintenance	AC Res. 02/22	Operating Expenses	0	(14,000)	(182,8
3100120 SA	N - Domestic Refuse Collection Charges	AC Res. 02/22	Operating Revenue	197,866	0	15,
3100121 SA	N - Domestic Services (Additional)	AC Res. 02/22	Operating Revenue	94,924	0	109,
2100117 SA	N - General Tip Maintenance	AC Res. 02/22	Operating Expenses	35,000	0	144,
2100120 SA	N - Communication Expenses	AC Res. 02/22	Operating Expenses	0	(2,000)	142,
	N OTH - Commercial Collection Charge	AC Res. 02/22	Operating Revenue	4,442	0	147,
	N OTH - Commercial Collection Charge (Addition		Operating Revenue	51,996	0	199,
	N OTH - Commercial Tipping Charge	AC Res. 02/22	Operating Revenue	124,500	0	323,
	AN - Consultants	AC Res. 02/22	Operating Expenses	0	(5,000)	318,
	OM AMEN - Cemetery Maintenance/Operations	-	Operating Expenses	0	(3,570)	315,
	ERITAGE - Grants	AC Res. 02/22	Capital Revenue	94,863	(3,370)	410,
	ERITAGE - Grants	AC Res. 02/22	Capital Revenue	54,400	0	464,
	VIM AREAS - Admissions	AC Res. 02/22	Operating Revenue	20,000	0	484,
	BRARY - Communication Expenses	AC Res. 02/22	Operating Expenses	2,280	0	486,
	FH CUL - Festival & Events	AC Res. 02/22	Operating Expenses	0	_	467
2110787 01	TH CUL - Other Expenses	AC Res. 02/22	Operating Expenses	0	(10,000)	457,
2110100 HA	ALLS - Employee Costs	AC Res. 02/22	Operating Expenses	0	(21,000)	436
3110235 SV	VIM AREAS - Other Income	AC Res. 02/22	Operating Revenue	7,000	0	443
	VIM AREAS - Training & Conferences	AC Res. 02/22	Operating Expenses	0	(5,000)	438,
	BRARY - Grant - Regional Library Services	AC Res. 02/22	Operating Revenue	0	(2,872)	435,
	BRARY - Other Grants	AC Res. 02/22	Operating Revenue	4,923	0	440,
	BRARY - Travel & Accommodation	AC Res. 02/22	Operating Expenses	2,500	0	442,
2110511 LIE	BRARY - Office Equipment Maintenance	AC Res. 02/22	Operating Expenses	0	(1,500)	441,
	BRARY - Book Purchases	AC Res. 02/22	Operating Expenses	1,500	0	442
2110521 LIE	BRARY - Information Technology	AC Res. 02/22	Operating Expenses	0	(2,280)	440,
2110587 LIE	BRARY - Other Expenses	AC Res. 02/22	Operating Expenses	3,000	0	443,
2110600 HE	RITAGE - Employee Costs	AC Res. 02/22	Operating Expenses	0	(19,000)	424,
2110500 LIE	BRARY - Employee Costs	AC Res. 02/22	Operating Expenses	20,000	0	444,
	RITAGE - Building Maintenance	AC Res. 02/22	Operating Expenses	0	(4,321)	440,
2110189 HA	ALLS - Town Halls and Public Bldg Maintenance	AC Res. 02/22	Operating Expenses	3,200	0	443
	VIM AREAS - Salaries	AC Res. 02/22	Operating Expenses	21,000	0	464
2110209 SV	VIM AREAS - Travel & Accommodation	AC Res. 02/22	Operating Expenses	0	(3,500)	460,
2110216 SV	VIM AREAS - Postage and Freight	AC Res. 02/22	Operating Expenses	1,000	0	461,
2110252 SV	VIM AREAS - Consultants	AC Res. 02/22	Operating Expenses	18,000	0	479,
2110288 SV	VIM AREAS - Building Operations	AC Res. 02/22	Operating Expenses	0	(8,000)	471,
2110289 SV	VIM AREAS - Building Maintenance	AC Res. 02/22	Operating Expenses	0	(14,000)	457,
4110210 SV	VIM AREAS - Building (Capital)	AC Res. 02/22	Capital Expenses	0	(8,196)	449,
2110316 RE	C - Postage and Freight	AC Res. 02/22	Operating Expenses	0	(3,295)	446,
2110364 RE	C - Trails & Tracks Maintenance/Operations	AC Res. 02/22	Operating Expenses	0	(9,502)	436,
2110365 RE	C - Parks & Gardens Maintenance/Operations	AC Res. 02/22	Operating Expenses	0	(22,900)	413,
	BRARY - Library Building Operations	AC Res. 02/22	Operating Expenses	3,000	0	416,
2110665 HE	RITAGE - Maintenance/Operations	AC Res. 02/22	Operating Expenses	3,188	0	420,
	FH CUL - Contributions & Donations - Other Cultu		Operating Revenue	0	(45,000)	375,
	FH CUL - Grants - Other Culture	AC Res. 02/22	Operating Revenue	0	(25,000)	350,
	TH CUL - Other Income	AC Res. 02/22	Operating Revenue	0	(15,000)	335,
	the compilation report	,			ERBY-WEST K	

NOTE 15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
2110704 OTH CUL -	Training & Conferences	AC Res. 02/22	Operating Expenses	0	(2,500)	332,624
2110741 OTH CUL -	Subscriptions & Memberships	AC Res. 02/22	Operating Expenses	0	(3,000)	329,624
4110610 HERITAGE	- Building (Capital)	AC Res. 02/22	Capital Expenses	0	(107,136)	222,48
3120114 ROADC - C	ther Grants - Footpaths	AC Res. 02/22	Capital Revenue	75,660	0	298,14
3120710 WATER - 0	Grants	AC Res. 02/22	Capital Revenue	50,530	0	348,67
3120130 ROADC - C	ther Grants - Flood Damage	AC Res. 02/22	Capital Revenue	0	(4,672,812)	(4,324,134
4120158 ROADC - R	oads Outside BUA - Gravel - Flood Dama	AC Res. 02/22	Capital Expenses	4,670,812	0	346,67
3120620 AERO - Air	port Landing Fees & Charges	AC Res. 02/22	Operating Revenue	20,000	0	366,67
2120604 AERO - Tra	ining & Development	AC Res. 02/22	Operating Expenses	0	(24,750)	341,92
2120652 AERO - Co	nsultants	AC Res. 02/22	Operating Expenses	0	(15,000)	326,92
2120685 AERO - Leg	gal Expenses	AC Res. 02/22	Operating Expenses	0	(5,500)	321,42
2120665 AERO - Air	strip & Grounds Maintenance/Operatior	AC Res. 02/22	Operating Expenses	5,000	0	326,42
	rastructure Other (Capital) - Aerodromes		Capital Expenses	369,864	0	696,29
3120710 WATER - G	irants	AC Res. 02/22	Capital Revenue	0	(54,400)	641,89
3120720 WATER - F	ees & Charges	AC Res. 02/22	Operating Revenue	190,000	0	831,89
2120752 WATER - C	•	AC Res. 02/22	Operating Expenses	0	(20,000)	811,89
	nfrastructure Other (Capital)	AC Res. 02/22	Capital Expenses	3,804	0	815,69
	nfrastructure Other (Capital)	AC Res. 02/22	Capital Expenses	0	(200,000)	615,69
2120234 ROADM - 5		AC Res. 02/22	Operating Expenses	0	(45,000)	570,69
	Fraffic Signs/Equipment (Safety)	AC Res. 02/22	Operating Expenses	0	(7,000)	563,69
	port Landing Fees & Charges	AC Res. 02/22	Operating Revenue	20,000	(7,000)	583,69
2120689 AERO - Bui		AC Res. 02/22	Operating Expenses	0	(20,000)	563,69
4120610 AERO - Bui	-	AC Res. 02/22	Capital Expenses	25,000	(20,000)	588,69
	ootpaths and Cycleways (Capital)	AC Res. 02/22	Capital Expenses	25,000	(70,933)	517,76
	rainage Built Up Area (Capital)	AC Res. 02/22	Capital Expenses	0	(278,372)	239,39
2130289 TOUR - Bu		AC Res. 02/22	Operating Expenses	16,000	(278,372)	255,35
3130210 TOUR - Gr	-	AC Res. 02/22	Capital Revenue	17,480	0	272,87
	ants nformation Technology Contract Service:	•	Operating Expenses	17,480	(20,000)	252,87
	o,	AC Res. 02/22 AC Res. 02/22		0	,	218,47
2140221 ADMIN - II 2140252 ADMIN - C	nformation Technology Other	AC Res. 02/22 AC Res. 02/22	Operating Expenses	0	(34,400) (136,318)	82,15
		•	Operating Expenses		(150,516)	*
2140285 ADMIN - L	•	AC Res. 02/22	Operating Expenses	15,000 0	_	97,15
	xpensed Minor Asset Purchases	AC Res. 02/22	Operating Expenses	_	(35,000)	62,15
2140288 ADMIN - B	• .	AC Res. 02/22	Operating Expenses	57,650	0	119,80
	uilding Maintenance	AC Res. 02/22	Operating Expenses	4,000	0	123,80
4140210 ADMIN - B		AC Res. 02/22	Capital Expenses	17,000	(500.001)	140,80
	rnal Plant Repairs - Wages & O/Head	AC Res. 02/22	Operating Expenses	0	(109,997)	30,80
2140411 POC - Exte		AC Res. 02/22	Operating Expenses	0	(195,500)	(164,69
	endable Tools / Consumables	AC Res. 02/22	Operating Expenses	10,000	0	(154,69
2140328 PWO - Sup		AC Res. 02/22	Operating Expenses	154,694	0	
4090110 STF HOUSE		OCM Res. 63/22	Capital Expenses	0	(94,851)	(94,85
2090165 STF HOUSI	E - Maintenance/Operations	OCM Res. 63/22	Operating Expenses	84,597	0	(10,25
				7,641,022	(7,651,276)	(10,254

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 27

NOTE 16 **EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$30,000 or 10.00% whichever is the greater.

			Explanation of positive variances	Explanation of negative variances
Reporting Program	Var. \$	Var. %	Timing Permanent	Timing Permanent
	\$	%		
Revenue from operating activities				
General purpose funding - other	4,269,073	124.15%	FAGS Early Payment FY22/	23
Law, order and public safety	(119,966)	(73.17%)	▼	Carry over
Education and welfare	(485,343)	(44.54%)	▼	Carry over
Recreation and culture	(91,465)	(22.37%)	▼	Carry over
Transport	751,696	29.89%	Carry over	•
Economic services	41,640	73.05%	▲ Carry over	
Expenditure from operating activities				
Governance	315,741	18.90%	Carry over	
General purpose funding	55,010	12.65%	▲ Carry over	
Law, order and public safety	212,323	26.50%	Carry over	
Health	362,809	24.25%	▲ Carry over	
Education and welfare	99,126	10.07%	Carry over	
Housing	406,472	77.15%	▲ Carry over	
Community amenities	943,532	23.22%	▲ Carry over	
Recreation and culture	1,996,964	29.65%	Carry over	
Transport	5,895,222	58.50%	▲ Carry over	
Economic services	273,872	20.94%	Carry over	
Other property and services	288,057	67.05%	▲ Carry over	
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(12,561,097)	(70.54%)	▼	Grants such as Flood, Damage and other roads not expended
Proceeds from disposal of assets	(90,400)	(100.00%)		Pending finalisation of FY20/21 AFS
Payments for property, plant and equipment and infrastructure	12,440,758	59.65%	Carry over of Anticipated Grants such as Flood, Dam and other roads not expen yet	
Financing activities				
Transfer from reserves	(221,000)	(100.00%)	▼	Carry Over

Please refer to the compilation report

SHIRE OF DERBY-WEST KIMBERLEY | 1

7.2 ACCOUNTS FOR PAYMENT - JUNE 2022

File Number: 5110 - Accounts Payable

Author: Somya Chaudhary, Finance Officer

Responsible Officer: Alan Thornton, Acting Director of Corporate Services

Authority/Discretion: Information

SUMMARY

For the Audit Committee to note the list of accounts paid under delegated authority during the month of June 2022.

DISCLOSURE OF ANY INTEREST

Nil.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

- 12. Payments from municipal fund or trust fund, restrictions on making
 - 12(1) A payment may only be made from the municipal fund or a trust fund -
 - (a) if the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from those funds by the CEO: or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the Council.

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

- 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name; and
 - (b) the amount of the payment; and

- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires Council authorisation in that month
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be
 - (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

except where the		
expenditure is		
authorised in advance		
by an absolute majority		
of Council.		

CONSULTATION

Internal consultation within the Corporate Services Department.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2021-22 Annual Budget as adopted by Council at its meeting held 31 August 2021 (Minute No. 100/21 refers) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL JUNE 2022

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 53597 - 53810	\$2,162,649.65
Municipal Cheques	CHQ XXXX - XXXX	Nil
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	\$899,965.02
Manual Cheques	308	\$150.00
TRUST ACCOUNT		
EFT Payments		Nil
Trust Cheques		Nil
TOTAL		\$3,062,764.67

Creditors Outstanding as at 30/06/2022

\$3,575,575.66

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. June 2022 List of Accounts
- 2. June 2022 Credit Card Reconciliation

COMMITTEE RESOLUTION AC66/22

Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That the Audit Committee recommends that Council notes the List of Accounts for June 2022 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$3,575,575.66.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

REPORT TO COUNCIL – JUNE 2022

EFT PAYMENTS - MUNI ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
EFT53749	27/06/2022	A & B TYRES	\$2,940.00
INV 42571	10/05/2022	TYRES AND WHEEL ALIGNMENT FOR 10KW	\$1,865.00
INV 42750	26/05/2022	TYRES FOR 8KW	\$940.00
INV 42765	27/05/2022	REPAIR PUNCTURE & WHEEL ALIGNMENT FOR 16KW	\$135.00
EFT53686	13/06/2022	AARON GLOOR	\$518.21
INV REIMB3105	31/05/2022	UTILITY SUBSIDY	\$518.21
EFT53600	03/06/2022	ABA AUTOMATIC GATES	\$515.00
INV IN096620	19/05/2022	SUPPLY 10X NOVA TRANSMITTER	\$515.00
EFT53664	13/06/2022	ACTON PROJECTS/ FREMANTLE	\$3,620.00
INV 5 DELEWARR ST	17/05/2022	AUCTIONEER AND MARKETING FEES FOR DEBT COLLECTION SALE	\$3,620.00
EFT53656	13/06/2022	ALPERSTEIN DESIGNS	\$1,306.31
INV 71104	10/05/2022	RETAIL STOCK FOR FX VISITOR CENTRE	\$1,306.31
EFT53655	13/06/2022	ALPHA DIVISION SECURITY SERVICES	\$825.00
INV SDWK0002	01/02/2022	SECURITY SERVICES - DERBY DEPOT	\$825.00
EFT53599	03/06/2022	ALTHAM PLUMBING CONTRACTORS	\$752.91
INV 13568	23/05/2022	TEST BACK FLOW DEVICE AT DERBY DEPOT	\$363.00
INV 13582	24/05/2022	REPAIRED FEMALE TOILETS AT DERBY YOUTH CENTRE	\$165.00
INV 13583	24/05/2022	REPAIRED CLARENDON ST FEMALE TOILETS	\$224.91
EFT53708	17/06/2022	ALTHAM PLUMBING CONTRACTORS	\$3,466.93
INV 13636	02/06/2022	SUPPLY RETICULATION EQUIPMENT FOR OLD DERBY WHARF CAFÉ	\$3,466.93
EFT53751	27/06/2022	ALTHAM PLUMBING CONTRACTORS	\$3,540.90
INV 13631	02/06/2022	INVESTIGATE LOW WATER PRESSURE AT DERBY AIRPORT	\$165.00
INV 13643	02/06/2022	BURIAL PLOT EXCAVATION	\$264.00
INV 13696	13/06/2022	INSTALL DUAL CHECK & ISOLATION VALVE AT OLD DERBY WHARF CAFÉ	\$382.33
INV 13699	13/06/2022	REPAIRED MALE TOILETS AT DERBY CIVIC CENTRE	\$333.39
INV 13704	14/06/2022	PLUMBING REPAIRS TO WATER COOLER AT DERBY RECREATION CENTRE	\$1,652.62
INV 13712	15/06/2022	PLUMBING REPAIRS TO WATER LEAK AT CYPRESS PARK WATER METER	\$253.99
INV 13713	15/06/2022	MAKE PLUMBING REPAIRS TO WATER MAIN AT DERBY CEMETERY	\$489.57
EFT53598	03/06/2022	AMANDA O'HALLORAN	\$2,315.45
INV REIMB2505-2	25/05/2022	STAFF REIMBURSEMENTS	\$434.93
INV REIMB2505-3	25/05/2022	STAFF REIMBURSEMENTS	\$175.55
INV REIMB2505	25/05/2022	STAFF REIMBURSEMENTS	\$160.31
INV REIMB3005	30/05/2022	STAFF REIMBURSEMENTS	\$179.66
INV REIMB3005 - 2	30/05/2022	STAFF REIMBURSEMENTS	\$1,365.00
EFT53657	13/06/2022	AMANDA O'HALLORAN	\$449.00
INV REIMB3105	31/05/2022	STAFF REIMBURSEMENTS	\$449.00
EFT53700	13/06/2022	ANDREW JAMES TWADDLE	\$1,554.83
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$1,554.83

EFT53807	29/06/2022	ANDREW JAMES TWADDLE	\$1,554.83
INV ALLOW3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53597	03/06/2022	AREA SAFE PRODUCTS PTY LTD	\$8,292.90
INV IN18029992	12/05/2022	SUPPLY 4X 3M ALUMINIUM FIXED SEATS	\$8,292.90
EFT53634	03/06/2022	AUST COMMUNICATIONS & MEDIA AUTHORITY	\$271.00
INV 502959983	29/05/2022	BROADCASTING LICENSE RENEWAL TILL 07.07.2023	\$271.00
EFT53707	17/06/2022	AUSTRALIA DAY COUNCIL OF WA	\$685.00
INV 1155	31/05/2022	GOLD ASSOCIATE MEMBERSHIP FOR 2022 TO 2023	\$685.00
EFT53750	27/06/2022	AUSTRALIA DAY COUNCIL OF WA	\$234.45
INV 1246	09/06/2022	SUPPLY COAT OF ARMS BANNER FOR CITIZENSHIP CEREMONIES	\$234.45
EFT53658	13/06/2022	AUSTRALIAN SERVICES UNION	\$284.90
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$284.90
EFT53752	27/06/2022	AUSTRALIAN SERVICES UNION	\$284.90
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$284.90
EFT53709	17/06/2022	BLACKWOODS ATKINS - BROOME	\$141.85
INV BM0190DW	19/05/2022	5X GB/HA FILTER CARTRIDGES FOR FITZROY CROSSING DEPOT	\$141.85
EFT53759	27/06/2022	BOC LIMITED	\$278.11
INV 5005749433	31/05/2022	MONTHLY GAS CYLINDER CHARGES - MAY 2022	\$278.11
EFT53714	17/06/2022	BONITA SINCLAIR	\$511.40
INV REIMB1006	10/06/2022	UTILITY SUBSIDY	\$382.65
INV REIMB1006-2	10/06/2022	UTILITY SUBSIDY	\$128.75
EFT53755	27/06/2022	BONITA SINCLAIR	\$133.44
INV REIMB2206	22/06/2022	UTILITY SUBSIDY	\$133.44
EFT53602	03/06/2022	BROOME TOYOTA NORTH WEST MOTOR GROUP	\$71,853.70
INV RI11001797	23/05/2022	2022 TOYOTA LC70 T/D DUAL CAB WORKMATE	\$71,853.70
EFT53601	03/06/2022	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$5,775.00
INV 2605	30/04/2022	REPAIRED THE DAMAGES FROM WATER CORP. TO VARIOUS DERBY STREETS	\$5,775.00
EFT53659	13/06/2022	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$112,623.75
INV 2603	30/04/2022	CONTRACT C6-2021: FITZROY ST DRAINAGE	\$112,623.75
EFT53711	17/06/2022	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$176,600.88
INV 2613	25/05/2022	FLOOD DAMAGE REINSTATEMENT WORKS - AGRN 907	\$175,148.88
INV 2622	31/05/2022	AGRN 1013 - FLOOD DAMAGE EMERGENCY WORKS	\$1,452.00
EFT53753	27/06/2022	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$582,608.00
INV 2618	31/05/2022	CONTRACT C6-2021: FITZROY ST DRAINAGE	\$582,608.00
EFT53661	13/06/2022	BUILDING AND ENERGY	\$132.00
INV PERMIT3105	31/05/2022	BUILDING LEVIES - MAY 2022	\$132.00
EFT53608	03/06/2022	CATALYST IT AUSTRALIA PTY LTD	\$577.50
INV 0255	30/04/2022	KOHA SLA AND SUPPORT TICKET	\$577.50
EFT53604	03/06/2022	CATHERINE FEENEY	\$212.92
INV REIMB2705	30/05/2022	UTILITY SUBSIDY	\$212.92
EFT53756	27/06/2022	CECILIA UMBAGAI	\$300.00
INV REIMB1006	10/06/2022	CANCELLATION OF RECURRING FACILITY BOOKING - BOND REFUND	\$300.00
EFT53757	27/06/2022	CHILDREN'S BOOK COUNCIL OF AUST	\$75.00
INV 7597	04/01/2022	MEMBERSHIP TO CHILDREN'S BOOK COUNCIL WA BRANCH 2022	\$75.00
EFT53716	17/06/2022	CIVIC LEGAL	\$5,927.63

INV 509872	31/05/2022	PROFESSIONAL FEES - LEASE VARIATION	\$4,398.63
INV 509871	31/05/2022	PROFESSIONAL FEES- LEASE EXTENSION AND ASSIGNMENT	\$1,375.00
INV 509870	31/05/2022	PROFESSIONAL FEES- LEASE EXTENSION AND ASSIGNMENT	\$154.00
EFT53613	03/06/2022	CLARENDON UNIT TRUST (DERBY LODGE & BACKPACKERS)	\$205.00
INV 1698	20/05/2022	ACCOMMODATION FOR COUNCILLOR	\$205.00
EFT53668	13/06/2022	CLARENDON UNIT TRUST (DERBY LODGE & BACKPACKERS)	\$205.00
INV 1714	27/05/2022	ACCOMMODATION FOR COUNCILLOR	\$205.00
EFT53809	30/06/2022	CLEANAWAY CO PTY LTD	\$131,564.25
INV 19103308	30/04/2022	PUBLIC BIN COLLECTION - APRIL 2022	\$7,423.85
INV 19111841	31/05/2022	PUBLIC BIN COLLECTION - MAY 2022	\$7,415.75
INV 19111664	31/05/2022	LANDFILL MANAGEMENT - MAY 2022	\$116,724.65
EFT53605	03/06/2022	CLEANING GARDENING & TREE SERVICES	\$5,095.20
INV 10844	14/04/2022	HEAVY CLEAN KITCHEN AT FITZROY CROSSING RECREATION BUILDING	\$264.00
INV 10845	14/04/2022	HEAVY CLEAN STORAGE ROOM AT FITZROY CROSSING RECREATION BUILDING	\$198.00
INV 10846	23/05/2022	CLEANING OF VARIOUS SHIRE LOCATIONS IN FITZROY CROSSING - MARCH	\$4,633.20
		2022	40
EFT53715	17/06/2022	CLEANING GARDENING & TREE SERVICES	\$9,177.30
INV 10848	08/06/2022	CLEANING OF VARIOUS SHIRE LOCATIONS IN FITZROY CROSSING - APRIL 2022	\$9,177.30
EFT53606	03/06/2022	CMT BUILDING WA PTY LTD	\$717.09
INV 0164	05/05/2022	REPAIRED DISABLED TOILET LOCKS AT FX CHANGE ROOMS	\$717.09
EFT53662	13/06/2022	CMT BUILDING WA PTY LTD	\$914.03
INV 0183	14/05/2022	VARIOUS BUILDING REPAIRS AT 20B MCDONALD WAY FITZROY CROSSING	\$914.03
EFT53638	03/06/2022	COLLEEN BOLDISON	\$486.84
INV REIMB3105	31/05/2022	UTILITY SUBSIDY	\$486.84
EFT53771	27/06/2022	CRPM SERVICES HIGH PRESSURE CLEANING T-AS GRAFFITI GONE WA	\$687.50
INV 638	20/05/2022	GRAFFITI REMOVAL SUPPLIES	\$687.50
EFT53652	03/06/2022	DEAN WILSON TRANSPORT PTY LTD	\$4,200.00
INV 20211308	21/05/2022	FREIGHT 1X 20' SEA CONTAINER	\$4,200.00
EFT53797	27/06/2022	DEAN WILSON TRANSPORT PTY LTD	\$25.30
INV 20211754	11/06/2022	FREIGHT FOR PO 74556	\$25.30
EFT53724	17/06/2022	DEPARTMENT OF FIRE AND EMERGENCY SERVICES.	\$23,905.56
INV 153877	20/05/2022	2021/22 ESLB Q4 CONTRIBUTION	\$23,905.56
EFT53663	13/06/2022	DEPUTY CHILD SUPPORT REGISTRAR	\$295.83
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$295.83
EFT53760	27/06/2022	DEPUTY CHILD SUPPORT REGISTRAR	\$295.83
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$295.83
EFT53611	03/06/2022	DERBY 4X4 & MARINE	\$916.80
INV 28893-50500	17/02/2022	SUPPLY OIL AND FUEL FILTERS FOR 4KW	\$189.28
INV 29216-50898	29/03/2022	SUPPLY WHEEL HUBS AND GASKETS FOR 14KW	\$237.51
INV 29428-51131	09/05/2022	SUPPLY 1X N70ZZLMF CENTURY BATTERY	\$490.01
EFT53666	13/06/2022	DERBY 4X4 & MARINE	\$9.90
INV 29492-51159	13/05/2022	SUPPLY 2X WHEEL NUTS FOR 10KW	\$9.90
EFT53718	17/06/2022	DERBY 4X4 & MARINE	\$366.77
INV 29550-50842	19/05/2022	SUPPLY 1X N70ZZ BATTERY FOR TRACTOR KW37	\$302.50
INV 29561-51238	19/05/2022	SUPPLY 1X TRAILER PLUG FOR TRL 1TTL552	\$21.20

INV 29562-51251	19/05/2022	SUPPLY 1X AX59 COG BELT	\$43.07
EFT53762	27/06/2022	DERBY 4X4 & MARINE	\$179.71
INV 29664-51288	30/05/2022	FUEL FILTER & OIL FOR IEDC966	\$179.71
EFT53693	13/06/2022	DERBY BETTA HOME LIVING	\$280.00
INV 20310011393	27/05/2022	SUPPLY DYE MATERIALS FOR SHOOTING STARS YOUTH EVENT, DERBY 31/05/2022	\$280.00
EFT53609	03/06/2022	DERBY BUILDING SUPPLIES	\$3,847.69
INV 511727	04/05/2022	SUPPLY 1X SOLO KNAPSACK SPRAYER	\$139.00
INV 511813	05/05/2022	SUPPLY 2X PANELS FOR KUBOTA LOADER	\$170.01
INV 511859	05/05/2022	SUPPLY 1X AQUATILE MOULD DIVIDE & 1X HM4 VINYL	\$9.38
INV 512044	09/05/2022	1X CARP CONCENTRATE & 1X 250ML MEASURING JUG	\$29.36
INV 512072	09/05/2022	SUPPLY RETICULATION SUPPLIES	\$3,499.94
EFT53665	13/06/2022	DERBY BUILDING SUPPLIES	\$1,201.85
INV 512159	10/05/2022	SUPPLY 1X 20 L ICT FUEL SYSTEM TREATMENT	\$531.06
INV 512252	11/05/2022	SUPPLY 1X 20L PENRITE BRAKE CLEANER	\$181.68
INV 512253	11/05/2022	SUPPLY 2X 20L DEGREASER	\$148.63
INV 512386	13/05/2022	SUPPLY 8X STIHL BRUSHCUTTER PARTS	\$313.96
INV 512388	13/05/2022	SUPPLY 1X (5 PACK) STIHL FILTER BAGS	\$26.52
EFT53717	17/06/2022	DERBY BUILDING SUPPLIES	\$335.80
INV 512994	20/05/2022	SUPPLY 1X BAILEY INDUSTRIAL LADDER	\$335.80
EFT53761	27/06/2022	DERBY BUILDING SUPPLIES	\$309.99
INV 513290	24/05/2022	SUPPLY 2X HYDROCHLORIC ACID 20L	\$91.85
INV 513372	25/05/2022	8X STIHL GASKETS AND FLANGES FOR SERVICES TO PLANT	\$20.63
INV 513429	26/05/2022	SUPPLY ITEMS FOR GENERAL MAINTENANCE AT DERBY SWIMMING POOL	\$147.43
INV 513540	27/05/2022	SUPPLY 2X TRADIE BROOMS	\$50.08
EFT53610	03/06/2022	DERBY BUS SERVICE PTY LTD	\$60.00
INV 19834	13/05/2022	ONE WAY BROOME - DERBY BUS FARE	\$60.00
EFT53612	03/06/2022	DERBY FUELS	\$1,624.00
INV 907505	04/05/2022	CATERING FOR COUNCILLOR MEETING	\$144.00
INV 202753	06/05/2022	CATERING FOR THURSDAY LATE NIGHT PROGRAM & WEEKEND	\$1,480.00
EFT53667	13/06/2022	DERBY FUELS	\$1,815.30
INV 908881	10/05/2022	60.00 L ULP 91 FOR 1HMJ-659	\$135.30
INV 909066	11/05/2022	SUPPLIES FOR MORNING TEA STAFF FAREWELL	\$200.00
INV 909829	12/05/2022	CATERING FOR THURSDAY LATE NIGHT PROGRAM & WEEKEND	\$1,480.00
EFT53719	17/06/2022	DERBY FUELS	\$1,620.72
INV 912100	20/05/2022	CATERING FOR THURSDAY LATE NIGHT PROGRAM & WEEKEND	\$1,480.00
INV 203870	20/05/2022	60.01 L ULP 91 FOR 1HMJ-659	\$140.72
EFT53763	27/06/2022	DERBY FUELS	\$1,237.36
INV 913804	26/05/2022	CATERING FOR GOVERNOR - RECEPTION/SUNDOWNER	\$1,090.00
INV 915141	30/05/2022	61.53 L ULP 91 FOR 1HMJ-659	\$147.36
EFT53616	03/06/2022	DERBY HARDWARE MITRE10	\$107.92
INV 10554791	03/05/2022	SUPPLY 2X BRIGHT NUMERALS	\$7.88
INV 10554858	04/05/2022	SUPPLY 3X PKS TIMBER BUGLE SCREWS	\$85.05
INV 10554936	05/05/2022	SUPPLY 1X GORILLA MOUNTING TAPE	\$14.99
EFT53671	13/06/2022	DERBY HARDWARE MITRE10	\$527.80

INV 10552780	21/03/2022	50 X GA SPARES EDGER BLADES #BLE6518	\$499.50
INV 10555249	11/05/2022	SUPPLY 8X JOINERS & 2X RATCHET CLIPS	\$28.30
EFT53768	27/06/2022	DERBY HARDWARE MITRE10	\$313.97
INV 10555872	20/05/2022	SUPPLY 1X 240V AIR COMPRESSOR	\$199.00
INV 10556076	24/05/2022	SUPPLY 1X SQ SHOVEL AND 1X LANDSCAPING RAKE	\$84.98
INV 10556307	27/05/2022	SUPPLY 1X TRADIE BROOM	\$29.99
EFT53710	17/06/2022	DERBY LICENCED POST OFFICE	\$19.48
INV 000198	31/05/2022	SUPPLIES FOR TIE DYE YOUTH PROJECT	\$19.48
EFT53615	03/06/2022	DERBY PROGRESSIVE SUPPLIES	\$3,061.13
INV 041815	04/05/2022	SUPPLY 2XCTS DISPOSAL PROTECTIVE MICROPOROUS COVERALLS	\$1,212.42
INV 041817	04/05/2022	SUPPLY 8X PUREGIENE S/S SOAP DISPENSER	\$1,680.80
INV 041987	05/05/2022	SUPPLY 2X CTNS FOOD CONTAINERS FOR YOUTH SERVICES	\$167.91
EFT53670	13/06/2022	DERBY PROGRESSIVE SUPPLIES	\$2,434.70
INV 042358	11/05/2022	12X PUREGIENE S/S SOAP DISPENSER	\$866.72
INV 042359	11/05/2022	SUPPLY 1X 20L PRO TRUCK WASH & 1X 25L DIRT REMOVER PRODUCT	\$217.94
INV 042360	11/05/2022	BULK CUTLERY & CLEANING SUPPLIES FOR FITZROY CROSSING YOUTH	\$1,137.52
1511/040550	40/05/0000	SERVICES CURRENT OF THE CONTROL OF T	4010.50
INV 042553	13/05/2022	SUPPLY 1X 25L HEAVY DUTY CLEANER	\$212.52
EFT53766	27/06/2022	DERBY PROGRESSIVE SUPPLIES	\$426.41
INV 043445	26/05/2022	SUPPLY CLEANING PRODUCTS FOR THE DERBY SWIMMING POOL	\$426.41
EFT53767	27/06/2022	DERBYTREE SERVICES	\$352.00
INV 5838	15/06/2022	HIRE OF CHERRY PICKER TO AFFIX SHADE SAILS AT NICHOLSON SQUARE OVAL	\$352.00
EFT53731	17/06/2022	DIVINE DROP ENTERPRISES PTY LTD T/AS MARSH PETROLEUM	\$19,600.00
INV 0086	03/06/2022	10,000L DIESEL FUEL FOR MILLARD ST DEPOT	\$19,600.00
EFT53621	03/06/2022	DO NOT USE ****GJ JOHNSON ELECTRICAL FITZROY CROSSING	\$1,453.10
INV 1185	09/05/2022	SUPPLY MATERIALS AND MAKE REPAIRS TO PALC CONTROL FOR FITZROY CROSSING LIGHTS	\$968.00
INV 1265	09/05/2022	REPAIRED THE BORE LOCATED NEAR VISITORS CENTRE, FITZROY CROSSING	\$215.60
INV 1309	09/05/2022	REPAIRED THE FAULTY RCD AT PAL/AFRU SYSTEM FITZROY CROSSING AIRPORT	\$269.50
EFT53672	13/06/2022	ELDERS LIMITED (DERBY BRANCH)	\$246.07
INV IY 78849	11/05/2022	SUPPLY 2 X 20L CASTROL COOL PLUS	\$246.07
EFT53769	27/06/2022	ELDERS LIMITED (DERBY BRANCH)	\$1,092.12
INV IY 79128	30/05/2022	38X 25KG ORGANIC 2000 MULTIGROW FERTILISER FOR DERBY WHARF PARK	\$1,092.12
EFT53617	03/06/2022	ELIZA GRAVETT	\$222.01
INV REIMB3105	31/05/2022	UTILITY SUBSIDY	\$222.01
EFT53723	17/06/2022	ELIZA GRAVETT	\$54.18
INV REIMB1006	10/06/2022	STAFF REIMBURSEMENT	\$54.18
EFT53722	17/06/2022	EVIE MOLSON	\$187.11
INV REIMB1006	10/06/2022	UTILITY SUBSIDY	\$187.11
EFT53770	27/06/2022	EXTREME PEST CONTROL	\$545.00
INV 12772	13/06/2022	GENERAL PEST TREATMENT IN AND AROUND DERBY SWIMMING POOL	\$220.00
INV 12773	13/06/2022	GENERAL PEST TREATMENT IN AND AROUND DERBY AIRPORT BUILDINGS	\$325.00
EFT53618	03/06/2022	FITZROY HARDWARE PTY LTD	\$900.00
INV 166014	04/05/2022	1X SIMPSON 8KG FRONT LOAD WASHING MACHINE FOR FXVC	\$900.00
EFT53673	13/06/2022	FITZROY HARDWARE PTY LTD	\$1,560.00

INV 166284	10/05/2022	SUPPLY CLEANING ITEMS FOR FITZROY CROSSING YOUTH SERVICES	\$1,560.00
EFT53726	17/06/2022	FITZROY HARDWARE PTY LTD	\$1,135.00
INV 166631	18/05/2022	1X HAIER 417L FRIDGE FOR FITZROY CROSSING CHANGE ROOMS	\$1,135.00
EFT53773	27/06/2022	FITZROY HARDWARE PTY LTD	\$784.70
INV 166869	24/05/2022	1X MAKITA BLOWER 18V TO USE AT FITZROY CROSSING YOUTH PROGRAMS	\$450.00
INV 167141	30/05/2022	SUPPLY CLEANING ITEMS FOR FITZROY CROSSING RECREATIONAL CENTRE	\$334.70
EFT53725	17/06/2022	FULTON HOGAN	\$1,408.00
INV 16472654	02/06/2022	SUPPLY 2X TN 128171 EZ ST BULK BAG	\$1,408.00
EFT53772	27/06/2022	FULTON HOGAN	\$2,816.00
INV 16453273	31/05/2022	SUPPLY 2X TN 128171 EZ ST BULK BAG	\$1,408.00
INV 16453275	31/05/2022	SUPPLY 2X TN 128171 EZ ST BULK BAG	\$1,408.00
EFT53660	13/06/2022	G BISHOPS TRANSPORT SERVICES PTY LTD	\$2,138.27
INV B168732	13/05/2022	FREIGHT FOR PO 75439 AND PO 75684	\$2,138.27
EFT53712	17/06/2022	G BISHOPS TRANSPORT SERVICES PTY LTD	\$1,548.79
INV B169001	16/05/2022	FREIGHT OF BULK EZ ST ASPHALT	\$1,235.70
INV B169275	18/05/2022	FREIGHT FOR PO 75539	\$165.00
INV B169513	20/05/2022	FREIGHT 1X CTN TANK MASTER EX MIDLAND TO DERBY DEPOT	\$148.09
EFT53754	27/06/2022	G BISHOPS TRANSPORT SERVICES PTY LTD	\$1,574.21
INV B170614	30/05/2022	FREIGHT FOR PO75805, PO75844, PO74303 AND PO75798	\$1,574.21
EFT53674	13/06/2022	GEOFFREY ANDREW DAVIS	\$1,554.83
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53799	29/06/2022	GEOFFREY ANDREW DAVIS	\$1,554.83
INV ALLOW3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53676	13/06/2022	GEOFFREY CHARLES HAEREWA	\$7,689.09
INV ALLOW3105	31/05/2022	MAY 2022 PRESIDENT SITTING FEES	\$7,274.25
INV REIMB3105	31/05/2022	REIMBURSEMENT FOR TRAVEL EXPENDITURE - INDO PACIFIC CONFERENCE, SYDNEY	\$414.84
EFT53800	29/06/2022	GEOFFREY CHARLES HAEREWA	\$7,274.24
INV ALLOW3006	30/06/2022	JUNE 2022 PRESIDENT SITTING FEES	\$7,274.24
EFT53603	03/06/2022	GLASS CO KIMBERLEY	\$1,300.20
INV 95558	05/05/2022	SUPPLY MATERIALS AND SECURE GLASS DOOR AND WINDOWS AT 19B	\$1,300.20
EFT53620	02/06/2022	WOOLLYBUTT CNR GREENFIELD TECHNICAL SERVICES	¢E1 060 70
	03/06/2022		\$51,069.70
INV 2493	05/05/2022	CONSTRUCTION MANAGEMENT PACKAGE 1- AGRN907	\$30,092.70
INV 2494	05/05/2022	CONSTRUCTION MANAGEMENT PACKAGE 2 - AGRN907	\$20,977.00
EFT53675	13/06/2022	GREENFIELD TECHNICAL SERVICES	\$5,775.00
INV 2513	13/05/2022	PROVIDE, REVIEW AND SUBMIT DATA TO FEDERAL & STATE DEPARTMENTS FOR FLOOD DAMAGE CLAIMS	\$5,775.00
EFT53728	17/06/2022	GUNGALLA MACKAY PTY LTD (ATS ALL-CRETE)	\$5,720.00
INV 34728	19/05/2022	SUPPLY AND DELIVER ROAD BASE FILL FOR DERBY OLD WHARF CAFE AREA	\$5,720.00
EFT53699	13/06/2022	H & M TRACEY CONSTRUCTION PTY LTD	\$113,052.96
INV 36899	13/04/2022	SUPPLY AND CONSTRUCT A SHADE ROTUNDA AT THE FITZROY CROSSING CEMETERY	\$35,913.46
INV 36913	29/04/2022	SUPPLY AND CONSTRUCT A SHADE ROTUNDA AT THE DERBY CEMETERY	\$77,139.50
EFT53614	03/06/2022	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$489.50
INV 20513	25/05/2022	REPAIRED LEAKING TAPS AT DERBY RECREATIONAL CENTRE	\$489.50
EFT53669	13/06/2022	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$558.80

INV 20547	27/05/2022	REPAIRED TOILET AT 13B HOLMAN ST DERBY	\$264.00
INV 20574	30/05/2022	REPAIRED LEAKING CISTERN AT DERBY NICHOLSON SQUARE OVAL CHANGE ROOMS	\$294.80
EFT53721	17/06/2022	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$291.50
INV 20651	03/06/2022	REPAIRED THE VANDALISED PILLAR TAP AT CLARENDON ST PUBLIC TOILETS	\$291.50
EFT53765	27/06/2022	HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS	\$1,909.60
INV 20730	10/06/2022	INVESTIGATE LOW WATER PRESSURE AT DERBY LIBRARY	\$247.50
INV 20732	11/06/2022	REPAIRED FEMALE TOILETS AT DERBY SWIMMING POOL	\$314.60
INV 20747	13/06/2022	REPAIRED THE TAP IN MALE TOILET AT DERBY AIRPORT TERMINAL	\$478.50
INV 20751	13/06/2022	REPAIRED THE COLD WATER DRINK FOUNTAIN AT DERBY DEPOT	\$412.50
INV 20773	14/06/2022	REPAIRED THE TAP IN DERBY CIVIC CENTRE TOILET	\$456.50
EFT53623	03/06/2022	HARDMAN ENTERPRISES PTY LTD T/A DERBY PLUMBING AND GAS	\$15,840.00
INV 20269	03/05/2022	PROFESSIONAL STRATEGIC HUMAN RESOURCES SERVICES	\$15,840.00
EFT53775	27/06/2022	HENRY HIROKI	\$70.00
INV REIMB1006	10/06/2022	REFUND OF BOND FOR CAT TRAP	\$70.00
EFT53626	03/06/2022	HERSEY'S SAFETY PTY LTD	\$498.74
INV 48448	06/05/2022	WORKSHOP CONSUMABLES	\$498.74
EFT53624	03/06/2022	HORIZON POWER - ACCOUNT PAYMENTS	\$1,302.33
INV 273214	25/03/2022	6 ROWELL COURT FOR 28/01/2022 TO 24/03/2022	-\$3.52
INV 541971	18/05/2022	35 CLARENDON ST FOR 09/05/2022 TO 17/05/2022	\$35.22
INV 320398	25/05/2022	LOT 293 WHARF RD FOR 25/03/2022 TO 23/05/2022	\$724.25
INV 273214	25/05/2022	6 ROWELL COURT FOR 25/03/2022 TO 24/05/2022	\$67.07
INV 150216	25/05/2022	4 LOCH ST FOR 28/03/2022 TO 24/05/2022	\$479.31
EFT53729	17/06/2022	HORIZON POWER - ACCOUNT PAYMENTS	\$30,433.44
INV 523100	01/06/2022	CCTV AT BAOBAB WAY FOR 01/05/2022 TO 31/05/2022	\$71.04
INV 220780	01/06/2022	1094 STREET LIGHTS FOR 01/05/2022 TO 31/04/2022	\$19,771.84
INV 393995	03/06/2022	LOT 52 PANDANAS WAY FOR 05/04/2022 TO 02/04/2022	\$113.08
INV 424950	03/06/2022	LOC 26818 WHARF RD FOR 04/05/2022 TO 02/06/2022	\$56.31
INV 421738	03/06/2022	8 COOLIBAH WAY FOR 05/04/2022 TO 02/06/2022	\$113.38
INV 517343	03/06/2022	LOC 26818 WHARF RD FOR 04/05/2022 TO 02/06/2022	\$147.15
INV 173364	03/06/2022	40 ASHLEY ST FOR 05/04/2022 TO 02/06/2022	\$767.36
INV 166519	07/06/2022	ASHLEY ST. DERBY FOR 05/05/2022 TO 03/06/2022	\$3,797.05
INV 172452	07/06/2022	LOT 199 FORREST RD. FX FOR 05/05/2022 TO 03/06/2022	\$2,110.91
INV 207794	07/06/2022	142 LOCH ST. FOR 06/04/2022 TO 03/06/2022	\$641.18
INV 312249	07/06/2022	LOT 143 DERBY HIGHWAY FOR 05/05/2022 TO 03/06/2022	\$2,811.57
INV 387885	07/06/2022	LOT 1415 ASHLEY ST. FOR 06/04/2022 TO 03/06/2022	\$32.57
EFT53776	27/06/2022	HORIZON POWER - ACCOUNT PAYMENTS	\$13,101.99
INV 162691	08/06/2022	UNIT 1/LOT 636 LOCH STREET FOR 07/04/2022 TO 07/06/2022	\$1,788.14
INV 406259	08/06/2022	LOC 26818 WHARF RD FOR 07/04/2022 TO 07/06/2022	\$7,710.42
INV 421774	13/06/2022	LOT 199 FORREST RD FX FOR 12/04/2022 TO 10/06/2022	\$537.32
INV 349785	13/06/2022	LOT 231 GIRT NORTHERN HWY FX FOR 12/04/2022 TO 10/06/2022	\$305.98
INV 152662	16/06/2022	LOT 1326 GIBB RV ROAD, DERBY FOR 15/04/2022 TO 15/06/2022	\$321.42
INV 167790	16/06/2022	LOT 1326 WINDJANA ROAD, DERBY FOR 15/04/2022 TO 15/06/2022	\$654.98
INV 335373	16/06/2022	7 MILLARD STREET FOR 15/04/2022 TO 15/06/2022	\$1,665.03
INV 416399	16/06/2022	11 CORKWOOD COURT FOR 15/04/2022 TO 15/06/2022	\$118.70

EFT53777	27/06/2022	IML LOGISTICS (QUBE LOGISTICS)	\$1,055.84
INV TS210481	27/05/2022	TRANSPORT OF 4X 70 KG C12 GAS CYLINDERS TO DERBY SWIMMING POOL	\$1,055.84
EFT53625	03/06/2022	IPEC PTY LTD	\$722.59
INV P69060802	14/11/2021	TRANSPORTATION OF PUBLIC HEALTH MATERIALS	\$722.59
EFT53678	13/06/2022	IPEC PTY LTD	\$335.61
INV P69061961	10/04/2022	TRANSPORTATION OF PUBLIC HEALTH MATERIALS	\$335.61
EFT53687	13/06/2022	IXOM	\$2,054.80
INV 6525153	12/05/2022	SUPPLY 4X 70KG CHLORINE GAS	\$2,054.80
EFT53735	17/06/2022	JACKSON SAINTY	\$311.75
INV REIMB1006	10/06/2022	UTILITY SUBSIDY	\$311.75
EFT53627	03/06/2022	JILA PLUMBING	\$858.00
INV 4550	27/05/2022	INVESTIGATE WATER LEAKS AT FITZROY CROSSING RECREATIONAL CENTRE	\$858.00
EFT53730	17/06/2022	JILA PLUMBING	\$1,817.75
INV 4581	02/06/2022	REPAIRED THE BLOCKED TOILETS AT FITZROY CROSSING CHANGE ROOMS	\$635.25
INV 4616	13/06/2022	PLUMBING REPAIRS AT FITZROY AIRPORT BUILDING	\$1,182.50
EFT53679	13/06/2022	JILL BRAZIL CONSULTING	\$15,993.02
INV 0057	02/06/2022	MENTORING, TRAINING AND ASSISTANCE ONSITE	\$9,052.51
INV 0058	07/06/2022	MENTORING, TRAINING AND ASSISTANCE ONSITE	\$6,940.51
EFT53739	17/06/2022	JP GAULT PTY LTD	\$11,300.58
INV 0324	31/05/2022	CLEANING VARIOUS SHIRE LOCATIONS FOR MAY 2022	\$11,300.58
EFT53628	03/06/2022	KATE WILLIAMS	\$388.19
INV REIMB3105	31/05/2022	REIMBURSEMENT OF GOODS PURCHASED FOR RED SHED ACTIVITIES	\$388.19
EFT53622	03/06/2022	KAVAK PTY LTD ATF THE A&V GILTROW FAMILY TRUST T/AS GERALDTON TROPHY & ENGRAVING CENTRE	\$96.85
INV 5447	21/04/2022	SUPPLY 1X TROPHY FOR 10K STEP CHALLENGE	\$96.85
EFT53680	13/06/2022	KEITH BEDFORD	\$2,091.06
INV TRAVEL2605	31/05/2022	TRAVEL REIMBURSEMENT	\$536.23
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53801	29/06/2022	KEITH BEDFORD	\$2,097.27
INV TRAVEL2706	27/06/2022	TRAVEL REIMBURSEMENT	\$542.44
INV ALLOW3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53808	30/06/2022	KEITH BEDFORD	\$1,202.90
INV TRAVEL3006	30/06/2022	TRAVEL REIMBURSEMENT	\$1,202.90
EFT53632	03/06/2022	KENNEDY INVESTMENTS WA P/L (LANCELIN BOBCAT HIRE)	\$2,860.00
INV 501	21/05/2022	CONCRETED THE CARAVAN DUMP POINT AT FITZROY CROSSING VISITOR CENTRE	\$2,860.00
EFT53639	03/06/2022	KIMBERLEY COUNTRY DEPARTMENT STORE	\$220.00
INV DB3921	23/05/2022	200X 3G THORZT HYDRATION SACHETS	\$220.00
EFT53629	03/06/2022	KIMBERLEY FIRE SYSTEMS	\$522.84
INV 15149	21/05/2022	REPLACEMENT OF PERISHED HOSE ON DUTY DIESEL AT DERBY AIRPORT	\$522.84
EFT53681	13/06/2022	KIMBERLEY FIRE SYSTEMS	\$850.21
INV 15263	29/05/2022	SERVICING OF FIREFIGHTING SYSTEM AND PUMP SET	\$850.21
EFT53778	27/06/2022	KIMBERLEY FIRE SYSTEMS	\$850.21
INV 15377	13/06/2022	SERVICE FIREFIGHTING SYSTEM & PUMP SET	\$850.21
EFT53630	03/06/2022	KIMBERLEY KRASH REPAIRS	\$550.00
INV 9360	05/05/2022	WINDSCREEN REPLACEMENT FOR TOYOTA 4KW	\$550.00

EFT53779	27/06/2022	KIMBERLEY KRASH REPAIRS	\$330.00
INV 9381	30/05/2022	FIT CUSTOMER SUPPLIED REAR WINDOW TO KUBOTA LOADER 1GNV-315	\$330.00
EFT53631	03/06/2022	KW REFRIGERATION & A/C	\$180.00
INV 2142	25/05/2022	INSPECT AND REPORT AIR-CONDITIONING UNIT AT DERBY YOUTH CENTRE	\$180.00
EFT53780	27/06/2022	KW REFRIGERATION & A/C	\$120.00
INV 2228	15/06/2022	SERVICE AIR CONDITIONING UNIT AT STAFF HOUSING	\$120.00
EFT53720	17/06/2022	LANDGATE (WA LAND INFORMATION AUTHORITY)	\$2,470.94
INV 374617	17/05/2022	CONSULTANCY SERVICES	\$423.54
INV 374654	18/05/2022	CONSOLIDATED MINING TENEMENT VALUATION ROLL	\$2,047.40
EFT53764	27/06/2022	LANDGATE (WA LAND INFORMATION AUTHORITY)	\$41.30
INV 374874	27/05/2022	MINIMUM CHARGE - MINING TENEMENT SCHEDULE	\$41.30
EFT53727	17/06/2022	LUISA GAVIRIA	\$590.15
INV REIMB0906	09/06/2022	STAFF REIMBURSEMENT	\$590.15
EFT53683	13/06/2022	LYNETTE EVANS	\$2,113.83
INV TRAVEL2605	31/05/2022	TRAVEL REIMBURSEMENTS	\$559.00
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53802	29/06/2022	LYNETTE EVANS	\$2,527.92
INV TRAVEL2706	27/06/2022	TRAVEL REIMBURSEMENTS	\$973.09
INV ALLOW3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53782	27/06/2022	MADISON CHURCH	\$80.00
INV REIMB2206	22/06/2022	STAFF HOUSING BOND REFUND	\$80.00
EFT53646	03/06/2022	MARIA MATTHEWS T/AS MR & MRS POTATO HEAD	\$1,200.00
INV 66	27/05/2022	CATERING FOR LATE NIGHT PROGRAM 20/05/2022	\$1,200.00
EFT53698	13/06/2022	MARIA MATTHEWS T/AS MR & MRS POTATO HEAD	\$1,200.00
INV 68	01/06/2022	CATERING FOR LATE NIGHT PROGRAM 27/05/2022	\$1,200.00
EFT53792	27/06/2022	MARIA MATTHEWS T/AS MR & MRS POTATO HEAD	\$2,400.00
INV 71	10/06/2022	CATERING FOR LATE NIGHT PROGRAM 10/06/2022	\$1,200.00
INV 70	10/06/2022	CATERING FOR LATE NIGHT PROGRAM 03/06/2022	\$1,200.00
EFT53677	13/06/2022	MARINEPLUS AUSTRALIA	\$873.64
INV 36019	23/05/2022	SUPPLY 9X RAIDER LIFE JACKETS FOR DERBY SWIMMING POOL	\$873.64
EFT53784	27/06/2022	MARKETFORCE	\$1,422.15
INV 39289	02/05/2022	EARLY SETTLEMENT DISCOUNT	-\$52.69
INV 43694	25/05/2022	ADVERTISING OF PLANT AND EQUIPMENT FOR SALE	\$215.82
INV 43695	25/05/2022	ADVERTISING OF NOTICE TO BORROW	\$192.28
INV 43696	25/05/2022	ADVERTISING OF 2022/2023 FIREBREAK & HAZARD CHANGES	\$215.82
INV 43697	25/05/2022	ADVERTISING OF PLANT AND EQUIPMENT FOR SALE	\$568.11
INV 43698	25/05/2022	ADVERTISING OF PLANT AND EQUIPMENT FOR SALE	\$328.15
INV 39483	01/06/2022	EARLY SETTLEMENT DISCOUNT	-\$45.34
EFT53787	27/06/2022	MARTINS TRAILER PARTS	\$279.74
INV 1333537	19/05/2022	SUPPLY TRAILER PARTS FOR ITTL552	\$279.74
EFT53643	03/06/2022	MARTUWARRA FITZROY RIVER COUNCIL	\$50.00
INV REIMB2505	25/05/2022	QUICK GRANT PAYMENT FOR CATERING	\$50.00
EFT53783	27/06/2022	MATTHEW FRANCIS CHILCOTT	\$1,869.32
INV REIMB3105	10/06/2022	UTILITY SUBSIDY	\$950.20
INV REIMB3105-2	10/06/2022	UTILITY SUBSIDY	\$919.12

EFT53785	27/06/2022	MCLEODS BARRISTERS & SOLICITORS	\$3,449.10
INV 124760	31/05/2022	SUB LEASE OF DERBY WHARF	\$1,044.75
INV 124674	31/05/2022	LEGAL ADVICE FOR SALE OF LAND FOR UNPAID RATES	\$1,765.80
INV 124745	31/05/2022	LEGAL SUPPORT IN THE CASE OF DOG ATTACK	\$638.55
EFT53732	17/06/2022	MOORE AUSTRALIA (TAX)	\$3,300.00
INV 2612	01/03/2022	2022 BUDGET & FBT REPORTING WORKSHOP	\$3,300.00
EFT53786	27/06/2022	MOORE AUSTRALIA (TAX)	\$2,860.00
INV 424563	31/05/2022	COMPILATION OF FINANCIAL STATEMENTS AND BAS FOR APRIL 2022	\$2,860.00
EFT53633	03/06/2022	MT BARNETT STORE PTY LTD	\$183.04
INV 525040	25/05/2022	71.78 L DIESEL FUEL FOR 18KW AND 19KW	\$183.04
EFT53781	27/06/2022	MT BARNETT STORE PTY LTD	\$325.23
INV 531106	15/06/2022	63.77 L DIESEL FUEL FOR 19KW	\$325.23
EFT53733	17/06/2022	NATALIA FERREIRA DOS SANTOS	\$250.00
INV REIMB1006	14/06/2022	BOND REFUND FOR HIRE OF GYM KEY	\$250.00
EFT53737	17/06/2022	NORTH WEST LOCKSMITH	\$519.00
INV 25912	07/06/2022	SUPPLY 22X KEYS CUT FOR FITZROY CROSSING RECREATION CENTRE	\$519.00
EFT53635	03/06/2022	NORTHERN RURAL SUPPLIES PTY LTD	\$213.00
INV YE 00341	19/05/2022	POULTRY GRAIN AND LAYER CRUMBLE FOR SENTINEL CHICKENS - APRIL 2022	\$84.00
INV YE 00345	19/05/2022	POULTRY GRAIN AND LAYER CRUMBLE FOR SENTINEL CHICKENS - MAY 2022	\$129.00
EFT53734	17/06/2022	NORVAL ART COMPANY	\$500.00
INV 20	03/06/2022	VENUE HIRE FOR GOV. K BEAZLEY WELCOME RECEPTION	\$500.00
EFT53637	03/06/2022	OAKS BROOME	\$624.00
INV 22270435	07/05/2022	STAFF ACCOMMODATION	\$312.00
INV 22270436	07/05/2022	STAFF ACCOMMODATION	\$312.00
EFT53713	17/06/2022	OFFICE NATIONAL BROOME (THE BOSS SHOP)	\$271.80
INV 1036391	16/05/2022	SUPPLY 2X CANON INK CARTRIDGES	\$271.80
EFT53685	13/06/2022	OFFICE STAR	\$578.82
INV 59062	27/05/2022	SERVICE AGREEMENT FOR TOSHIBA E2050C	\$578.82
EFT53688	13/06/2022	OFFICEWORKS LTD	\$1,694.95
INV 25266980	01/03/2022	HEAVY DUTY FOLDING CHAIRS AND TABLES FOR FX EVENTS	\$986.95
INV 25373462	06/03/2022	12X 6FT COMM BI-FOLD TABLES FOR FX EVENTS	\$708.00
EFT53636	03/06/2022	ORD AGRICULTURAL EQUIPMENT	\$2,253.44
INV OA12474	06/05/2022	1X CENTRAL REAR WINDOW FOR KUBOTA LOADER	\$2,253.44
EFT53738	17/06/2022	ORD AGRICULTURAL EQUIPMENT	\$1,564.10
INV OA12541	17/05/2022	6X FILTERS & 1X FRONT ARM WIPER FOR KUBOTA WHEEL LOADER	\$702.64
INV OA12566	19/05/2022	3X OIL SEALS FOR KUBOTA F3690 OUT FRONT MOWER AT DERBY DEPOT	\$177.97
INV OA12574	20/05/2022	SUPPLY PARTS FOR KUBOTA RIDE ON ZERO TURN MOWER	\$683.49
EFT53691	13/06/2022	PATRICIA LISA RILEY	\$1,554.83
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53804	29/06/2022	PATRICIA LISA RILEY	\$1,554.83
INV ALLOW 3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53640	03/06/2022	PAUL BETAMBEAU	\$1,125.00
INV 1744	25/05/2022	INSTALLATION OF TV ENCLOSURE AT DERBY YOUTH CENTRE	\$1,125.00
EFT53689	13/06/2022	PAUL FROMONT	\$50.00
INV REIMB3105	31/05/2022	STAFF REIMBURSEMENT	\$50.00

EFT53692	13/06/2022	PAUL LESLIE WHITE	\$1,554.83
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53805	29/06/2022	PAUL LESLIE WHITE	\$1,554.83
INV ALLOW3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53690	13/06/2022	PETER JOHN MCCUMSTIE	\$2,861.66
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$2,861.66
EFT53803	29/06/2022	PETER JOHN MCCUMSTIE	\$2,861.66
INV ALLOW3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$2,861.66
EFT53788	27/06/2022	PRINTING IDEAS	\$305.80
INV 43952	06/06/2022	TIME CARD BOOKLETS FOR DERBY DEPOT WORKS CREW	\$305.80
EFT53789	27/06/2022	PROMOCOLOUR PTY LTD	\$1,488.96
INV 9272	13/06/2022	SUPPLY MEDIA WALL DISPLAY FOR KAPP 2022	\$1,488.96
EFT53740	17/06/2022	PS&L GROUP PTY LTD	\$2,145.00
INV 0029	23/05/2022	CONSULTATION FOR EXECUTIVE CONTRACT REVIEW AND EMPLOYMENT LAW ADVISORY	\$2,145.00
EFT53642	03/06/2022	RED SAND SPARES	\$841.52
INV 22-00000211	03/05/2022	6X ALEMLUBE GREASE COUPLERS	\$330.00
INV 22-00000204	03/05/2022	24X RIGGER GLOVES FOR RUBBISH REMOVAL	\$264.00
INV 22-00000219	04/05/2022	4X 1KG FIRE EXTINGUISHERS TO SUIT VEHICLE 7KW	\$247.52
EFT53641	03/06/2022	ROCK'S AUTOMOTIVE SERVICES PTY LTD	\$1,216.00
INV 33542	16/05/2022	SUPPLY PARTS FOR VARIOUS VEHICLES	\$1,216.00
EFT53741	17/06/2022	ROCK'S AUTOMOTIVE SERVICES PTY LTD	\$2,583.00
INV 33677	01/06/2022	2X ALPINE MONITOR & REAR VIEW CAMERA	\$2,583.00
EFT53790	27/06/2022	RONALD PIUS DELVIN	\$936.42
INV REIMB2206	22/06/2022	UTILITY SUBSIDY	\$936.42
EFT53694	13/06/2022	ROWENA MOUDA	\$1,554.83
INV ALLOW3105	31/05/2022	MAY 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53806	29/06/2022	ROWENA MOUDA	\$1,554.83
INV ALLOW3006	30/06/2022	JUNE 2022 COUNCILLOR SITTING FEES	\$1,554.83
EFT53791	27/06/2022	ROYAL LIFE SAVING SOCIETY WA	\$7,089.83
INV 168425	30/05/2022	LABOUR PROVISION - DERBY SWIMMING POOL FOR MAY 2022	\$7,089.83
EFT53695	13/06/2022	ROYAL WOLF TRADING AUSTRALIA PTY LTD	\$6,477.90
INV 895038	11/05/2022	SUPPLY 1X 20' SEA CONTAINER	\$6,477.90
EFT53696	13/06/2022	SAMPEY MEATS	\$230.00
INV 203886	27/05/2022	SUPPLY MEAT FOR NATIONAL VOLUNTEER WEEK 2022	\$230.00
EFT53742	17/06/2022	SAMPEY MEATS	\$318.00
INV 203962	01/06/2022	SUPPLY MEAT FOR COMMUNITY CLEAN UP DAY	\$318.00
EFT53645	03/06/2022	SARAH SMITH	\$497.39
INV REIMB3105	31/05/2022	UTILITY SUBSIDY	\$497.39
EFT53644	03/06/2022	SIGMA CHEMICALS	\$1,234.20
INV 157813-01	06/05/2022	10X 10KG POOL MAGIC LOW RESIDUE CHLORINE	\$1,234.20
EFT53697	13/06/2022	SKIPPERS CLEANING SERVICES	\$17,626.40
INV 1456	31/05/2022	CLEANING OF VARIOUS SHIRE BUILDING - MAY 2022	\$10,560.00
INV 1457	31/05/2022	CLEANING OF DERBY COUNCILLOR/PRESIDENT'S OFFICE - MAY 2022	\$484.00

EFT53647	03/06/2022	SPINIFEX HOTEL	\$200.00
INV 51191	27/05/2022	COUNCILLOR ACCOMMODATION	\$200.00
EFT53758	27/06/2022	STACEY DAVIES	\$688.60
INV REIMB2206	22/06/2022	UTILITY SUBSIDY	\$688.60
EFT53743	17/06/2022	STUART E FISHER	\$366.30
INV REIMB1006	10/06/2022	UTILITY SUBSIDY	\$366.30
EFT53648	03/06/2022	TANIA FROMONT	\$339.90
INV REIMB3105	31/05/2022	UTILITY SUBSIDY	\$339.90
EFT53744	17/06/2022	TANIA FROMONT	\$209.61
INV REIMB1406	14/06/2022	STAFF REIMBURSEMENT	\$209.61
EFT53649	03/06/2022	TARUNDA SUPERMARKET	\$31.26
INV 10170680	24/05/2022	SUPPLIES FOR FITZROY CROSSING YOUTH PROGRAMS	\$31.26
EFT53745	17/06/2022	TARUNDA SUPERMARKET	\$227.41
INV 30145347	09/06/2022	FOOD SUPPLIES FOR FITZROY CROSSING MURAL ACTIVITIES	\$227.41
EFT53619	03/06/2022	THE FITZROY RIVER LODGE	\$280.00
INV 312084	06/05/2022	STAFF ACCOMMODATION	\$280.00
EFT53774	27/06/2022	THE FITZROY RIVER LODGE	\$1,625.00
INV 313950	27/05/2022	VENUE HIRE AND CATERING FOR NATIONAL RECONCILIATION WEEK - FX	\$1,625.00
EFT53682	13/06/2022	THE PIER GROUP PTY LTD T/AS CS LEGAL	\$9,920.61
INV 030790	25/03/2022	PROFESSIONAL FEES FOR LGA SALE	\$2,577.70
INV 030956	22/04/2022	PROFESSIONAL FEES FOR LGA SALE	\$231.00
INV 030955	22/04/2022	PROFESSIONAL FEES FOR LGA SALE	\$429.00
INV 031085	31/05/2022	PROFESSIONAL FEES FOR LGA SALE	\$165.00
INV 031084	31/05/2022	PROFESSIONAL FEES FOR LGA SALE	\$121.00
INV 031083	31/05/2022	PROFESSIONAL FEES FOR LGA SALE	\$121.00
INV 031080	31/05/2022	PROFESSIONAL FEES FOR LGA SALE	\$330.00
INV 031079	31/05/2022	PROFESSIONAL FEES FOR LGA SALE	\$1,032.20
INV 031102	31/05/2022	PROFESSIONAL FEES RATES ARREARS	\$4,913.71
EFT53684	13/06/2022	THINK WATER BROOME	\$3,692.80
INV 21-00010269	21/04/2022	RETICULATION SUPPLIES	\$2,767.30
INV 22-00004202	01/06/2022	10X 50MM RICHDEL VALVE'S FOR LOCH ST MEDIANS, DERBY	\$925.50
EFT53736	17/06/2022	THINK WATER BROOME	\$308.96
INV 22-00003440	16/05/2022	4 X 80MM COUPLINGS FOR FITZROY CROSSING GARDENS	\$308.96
EFT53793	27/06/2022	TRAVELWORLD BROOME	\$1,864.45
INV 1000034444	08/06/2022	FLIGHTS AND ACCOMMODATION FOR STAFF	\$1,864.45
EFT53794	27/06/2022	TYREPOWER DERBY	\$680.00
INV 115586	14/06/2022	4X ATV POWER TRAIL TYRES FOR ATV TRAILER	\$680.00
EFT53702	13/06/2022	VISIMAX (BUCCI HOLDINGS PTY LTD)	\$3,135.05
INV 0409	11/05/2022	SUPPLY AND DELIVER ANIMAL TRAPPING ITEMS	\$3,135.05
EFT53650	03/06/2022	VISION POWER PTY LTD	\$2,080.32
INV 13625	08/05/2022	REPAIRED TO OVEN AT 4A ROWELL ST DERBY	\$203.50
INV 13626	08/05/2022	REPAIRED SWITCHES AT DERBY BASKETBALL COURTS	\$305.25
INV 13627	08/05/2022	SUPPLY AND INSTALL 1X UPRIGHT OVEN AT FX REC CENTRE	\$1,571.57
EFT53701	13/06/2022	VISION POWER PTY LTD	\$1,932.67
INV 13664	14/05/2022	REPAIRED THE LIGHTING AT FX REC CENTRE	\$767.80

INV 13663	14/05/2022	REPAIRED THE ELECTRICAL WIRING AT DERBY SWIMMING POOL	\$1,164.87
EFT53795	27/06/2022	VISION POWER PTY LTD	\$4,835.05
INV 13761	27/05/2022	SUPPLY AND INSTALLATION OF 1X 7.5KW PUMP DRIVE TO DERBY SWIMMING POOL	\$4,317.50
INV 13762	27/05/2022	PERFORM SAFETY CHECKS AT OLD FIRE STATION BUILDING	\$517.55
EFT53746	17/06/2022	WA LIBRARY SUPPLIES	\$3,902.65
INV 126483	09/05/2022	SUPPLY REPLACEMENT SHELVING TO DERBY LIBRARY	\$3,902.65
EFT53651	03/06/2022	WALALAKOO ABORIGINAL CORPORATION	\$382.50
INV REIMB3005	30/05/2022	BOND REFUND FOR HIRE OF DERBY COMMUNITY ROOM	\$382.50
EFT53653	03/06/2022	WATTNOW ELECTRICAL	\$429.00
INV 10579	27/04/2022	TEST AND TAG AT DERBY OVAL CHANGE ROOMS	\$429.00
EFT53704	13/06/2022	WATTNOW ELECTRICAL	\$552.31
INV 10685	30/05/2022	ELECTRICAL REPAIRS TO 4A ROWELL ST DERBY	\$552.31
EFT53798	27/06/2022	WATTNOW ELECTRICAL	\$709.28
INV 10736	14/06/2022	ELECTRICAL REPAIRS TO LIGHTING AT DERBY RECREATION CENTRE	\$709.28
EFT53747	17/06/2022	WAYNE THOMAS NEATE	\$34.00
INV REIMB1006	10/06/2022	STAFF REIMBURSEMENT	\$34.00
EFT53703	13/06/2022	WEST KIMBERLEY AUTO ELECTRICAL	\$63.96
INV 8880	30/05/2022	4X 24V LIGHT GLOBES FOR TRUCK KW8	\$63.96
EFT53796	27/06/2022	WEST KIMBERLEY AUTO ELECTRICAL	\$96.00
INV 8997	09/06/2022	2X 12V WARNING BUZZER	\$42.00
INV 8998	09/06/2022	SUPPLY FUSE PARTS FOR VEHICLE 14KW	\$54.00
EFT53607	03/06/2022	WINC	\$870.22
INV 9039165964	06/05/2022	STATIONARY SUPPLIES	\$854.69
INV 9039173778	09/05/2022	STATIONARY SUPPLIES	\$15.53
EFT53654	03/06/2022	WOOLWORTHS PTY LIMITED	\$380.94
INV 4451704	16/05/2022	2X PACKS INSECT CONTROL PRODUCTS	\$17.68
INV 4451703	16/05/2022	FOOD FOR GIBB RIVER ROAD HEALTH INSPECTION TRIPS	\$168.59
INV 4451736	26/05/2022	SUPPLIES FOR TYE DYE WORKSHOP - 31/05/2022	\$194.67
EFT53705	13/06/2022	WOOLWORTHS PTY LIMITED	\$50.00
INV 4451727	23/05/2022	FOOD SUPPLIES FOR AEHU GIBB RIVER RD TRIP	\$50.00
EFT53748	17/06/2022	WOOLWORTHS PTY LIMITED	\$78.90
INV 4451753	01/06/2022	FOOD SUPPLIES FOR AEHU COMMUNITY CLEAN UP	\$78.90
EFT53706	13/06/2022	YOUNG'S EARTHMOVING PTY LTD	\$162,465.60
INV 2575	31/05/2022	AGRN 907 - FLOOD DAMAGE REINSTATEMENT WORKS	\$162,465.60
EFT53810	30/06/2022	YOUNG'S EARTHMOVING PTY LTD	\$331,744.60
INV 2580	07/06/2022	AGRN 907 - FLOOD DAMAGE REINSTATEMENT WORKS	\$114,181.10
INV 2579	07/06/2022	AGRN 907 - FLOOD DAMAGE REINSTATEMENT WORKS	\$217,563.50
		TOTAL	\$2,162,649.65

$\mathbf{CHQ}\;\mathbf{PAYMENTS}-\mathbf{MANUAL}$

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
308	06/06/2022	ANZ COMMERCIAL CARD SERVICES CENTRE	\$150.00

INV CC FEES	06/06/2022	ANNUAL CREDIT CARD FEES	\$150.00
		TOTAL	\$150.00

FEE PAYMENTS

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
933	28/06/2022	BAS4 - ATO - BAS PAYMENT - PAYG WITHHOLDING	\$129,915.00
933	27/06/2022	BAS6A - ATO - BAS PAYMENT - FBT INSTALMENT	\$5,322.54
933	06/06/2022	BEX - BPOINT FEES	\$50.82
933	15/06/2022	BEX - BPOINT FEES	\$35.14
933	06/06/2022	BPY - BPAY FEES	\$77.00
933	01/06/2022	CMD - CHEQUE OR MERCHANT DEPOSITS FEE	\$4.20
933	02/06/2022	DOT - DOT PAYMENT	\$419.70
933	03/06/2022	DOT - DOT PAYMENT	\$9,039.35
933	07/06/2022	DOT - DOT PAYMENT	\$1,153.10
933	08/06/2022	DOT - DOT PAYMENT	\$2,070.00
933	09/06/2022	DOT - DOT PAYMENT	\$857.85
933	10/06/2022	DOT - DOT PAYMENT	\$3,124.80
933	13/06/2022	DOT - DOT PAYMENT	\$2,376.05
933	14/06/2022	DOT - DOT PAYMENT	\$720.20
933	15/06/2022	DOT - DOT PAYMENT	\$4,384.85
933	16/06/2022	DOT - DOT PAYMENT	\$2,153.65
933	17/06/2022	DOT - DOT PAYMENT	\$1,761.20
933	01/06/2022	DOT - DOT PAYMENT	\$1,754.60
933	20/06/2022	DOT - DOT PAYMENT	\$5,669.60
933	21/06/2022	DOT - DOT PAYMENT	\$2,308.25
933	22/06/2022	DOT - DOT PAYMENT	\$152.70
933	23/06/2022	DOT - DOT PAYMENT	\$1,381.15
933	24/06/2022	DOT - DOT PAYMENT	\$416.30
933	27/06/2022	DOT - DOT PAYMENT	\$1,124.20
933	28/06/2022	DOT - DOT PAYMENT	\$2,482.85
933	29/06/2022	DOT - DOT PAYMENT	\$1,960.90
933	30/06/2022	DOT - DOT PAYMENT	\$606.10
933	01/06/2022	EXC - EXCESS TRANSACTIONS FEE	\$44.65
933	01/06/2022	EXC - EXCESS TRANSACTIONS FEE	\$49.00
933	01/06/2022	EXC - EXCESS TRANSACTIONS FEE	\$15.40
933	01/06/2022	EXC - EXCESS TRANSACTIONS FEE	\$0.60
519	01/06/2022	FXBC - FITZROY CROSSING BANK CHARGES	\$5.00
519	01/06/2022	FXBC - FITZROY CROSSING BANK CHARGES	\$57.00
933	09/06/2022	GHA - GREYHOUND AUSTRALIA	\$2,468.00
933	02/06/2022	GHA - GREYHOUND AUSTRALIA	\$1,815.00
933	16/06/2022	GHA - GREYHOUND AUSTRALIA	\$3,033.00
933	23/06/2022	GHA - GREYHOUND AUSTRALIA	\$4,486.00

933	30/06/2022	GHA - GREYHOUND AUSTRALIA	\$2,654.27
933	30/06/2022	GHA - GREYHOUND AUSTRALIA	\$5.00
933	21/06/2022	IINET - IINET 225211599 (\$109.99)	\$109.99
933	01/06/2022	MER - MERCHANT FEES	\$32.00
933	03/06/2022	MER - MERCHANT FEES	\$381.54
933	03/06/2022	MER - MERCHANT FEES	\$405.56
933	01/06/2022	MER - MERCHANT FEES	\$241.42
DD20163.1	06/06/2022	ANZ COMMERCIAL CARD SERVICES CENTRE	\$18,614.80
INV ANZ AOH	06/06/2022	CORPORATE CREDIT CARD FOR 13/04/2022 - 12/05/2022	\$15,831.75
INV ANZ WNE	06/06/2022	CORPORATE CREDIT CARD FOR 13/04/2022 - 12/05/2022	\$789.50
INV ANZ CM	06/06/2022	CORPORATE CREDIT CARD FOR 13/04/2022 - 12/05/2022	\$1,993.55
DD20096.13	07/06/2022	AUSTRALIAN SUPER	\$3,123.23
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$795.49
INV SUPER	07/06/2022	SUPERANNUATION	\$2,327.74
DD20125.13	21/06/2022	AUSTRALIAN SUPER	\$3,754.09
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$795.49
INV SUPER	21/06/2022	SUPERANNUATION	\$2,958.60
DD20096.1	07/06/2022	AWARE SUPER	\$27,692.80
INV SUPER	07/06/2022	SUPERANNUATION	\$21,485.85
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$6,206.95
DD20125.1	21/06/2022	AWARE SUPER	\$27,621.38
INV SUPER	21/06/2022	SUPERANNUATION	\$21,535.81
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$6,085.57
DD20159.1	15/06/2022	BOND ADMINISTRATOR	\$2,520.00
INV 34428-22	15/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$480.00
INV 34425-22	15/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$1,000.00
INV 34432-22	15/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$1,040.00
DD20159.2	08/06/2022	BOND ADMINISTRATOR	\$1,900.00
INV 34417-22	08/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$1,420.00
INV 34397-22	08/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$480.00
DD20159.3	09/06/2022	BOND ADMINISTRATOR	\$1,440.00
INV 34435-22	09/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$480.00
INV 34431-22	09/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$480.00
INV 34429-22	09/06/2022	RENTAL BOND LODGEMENT: GROH HOUSE	\$480.00
DD20096.8	07/06/2022	CBUS SUPERANNUATION	\$875.52
INV SUPER	07/06/2022	SUPERANNUATION	\$620.16
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$255.36
DD20125.8	21/06/2022	CBUS SUPERANNUATION	\$875.52
INV SUPER	21/06/2022	SUPERANNUATION	\$620.16
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$255.36
DD20096.7	07/06/2022	ESSENTIAL SUPER	\$278.98
INV SUPER	07/06/2022	SUPERANNUATION	\$278.98
DD20125.7	21/06/2022	ESSENTIAL SUPER	\$278.98
INV SUPER	21/06/2022	SUPERANNUATION	\$278.98
DD20096.3	07/06/2022	FIRSTWRAP PLUS SUPER AND PENSION	\$2,008.63

INV SUPER	07/06/2022	SUPERANNUATION	\$1,237.39
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$771.24
DD20125.3	21/06/2022	FIRSTWRAP PLUS SUPER AND PENSION	\$2,008.63
INV SUPER	21/06/2022	SUPERANNUATION	\$1,237.39
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$771.24
DD20112.1	07/06/2022	FLEETCARE PTY LTD	\$3,212.19
INV 719147	07/06/2022	NOVATED LEASE	\$3,212.19
DD20096.16	07/06/2022	FORMULAE1 PTY LTD ATF ISAIAH4110 SUPERANNUATION FUND	\$435.91
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$127.14
INV SUPER	07/06/2022	SUPERANNUATION	\$308.77
DD20125.16	21/06/2022	FORMULAE1 PTY LTD ATF ISAIAH4110 SUPERANNUATION FUND	\$435.91
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$127.14
INV SUPER	21/06/2022	SUPERANNUATION	\$308.77
DD20096.2	07/06/2022	GUILD SUPER	\$236.41
INV SUPER	07/06/2022	SUPERANNUATION	\$236.41
DD20125.2	21/06/2022	GUILD SUPER	\$236.41
INV SUPER	21/06/2022	SUPERANNUATION	\$236.41
DD20096.15	07/06/2022	HOST PLUS SUPERANNUATION FUND	\$2,612.56
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$800.00
INV SUPER	07/06/2022	SUPERANNUATION	\$1,812.56
DD20125.15	21/06/2022	HOST PLUS SUPERANNUATION FUND	\$2,617.66
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$800.00
INV SUPER	21/06/2022	SUPERANNUATION	\$1,817.66
DD20096.12	07/06/2022	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	\$1,159.80
INV SUPER	07/06/2022	SUPERANNUATION	\$930.38
INV DEDUCTION	07/06/2022	PAYROLL DEDUCTIONS	\$229.42
DD20125.12	21/06/2022	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	\$1,159.82
INV SUPER	21/06/2022	SUPERANNUATION	\$930.39
INV DEDUCTION	21/06/2022	PAYROLL DEDUCTIONS	\$229.43
DD20096.4	07/06/2022	MACQUARIE WRAP EMPLOYER SUPERANNUATION	\$635.61
INV SUPER	07/06/2022	SUPERANNUATION	\$635.61
DD20125.4	21/06/2022	MACQUARIE WRAP EMPLOYER SUPERANNUATION	\$635.61
INV SUPER	21/06/2022	SUPERANNUATION	\$635.61
DD20164.1	29/06/2022	MANAGED IT PTY LTD	\$6,615.18
INV 138151	01/06/2022	MANAGED IT MONTHLY LICENSE - JUNE 2022	\$6,615.18
DD20096.17	07/06/2022	MLC MASTERKEY SUPER	\$310.25
INV SUPER	07/06/2022	SUPERANNUATION	\$310.25
DD20125.17	21/06/2022	MLC MASTERKEY SUPER	\$341.69
INV SUPER	21/06/2022	SUPERANNUATION	\$341.69
DD20096.10	07/06/2022	MLC SUPER FUND	\$329.40
INV SUPER	07/06/2022	SUPERANNUATION	\$329.40
DD20125.10	21/06/2022	MLC SUPER FUND	\$329.40
INV SUPER	21/06/2022	SUPERANNUATION	\$329.40
DD20096.5	07/06/2022	PRIME SUPER P/L	\$264.09
INV SUPER	07/06/2022	SUPERANNUATION	\$264.09

DD20125.5	21/06/2022	PRIME SUPER P/L	\$264.09
INV SUPER	21/06/2022	SUPERANNUATION	\$264.09
DD20096.6	07/06/2022	QSUPER	\$187.59
INV SUPER	07/06/2022	SUPERANNUATION	\$187.59
DD20125.6	21/06/2022	QSUPER	\$209.93
INV SUPER	21/06/2022	SUPERANNUATION	\$209.93
DD20096.14	07/06/2022	REST SUPERANNUATION	\$1,493.22
INV SUPER	07/06/2022	SUPERANNUATION	\$1,493.22
DD20125.14	21/06/2022	REST SUPERANNUATION	\$1,676.29
INV SUPER	21/06/2022	SUPERANNUATION	\$1,676.29
DD20096.9	07/06/2022	STUDENT SUPER PROFESSIONAL SUPER	\$236.01
INV SUPER	07/06/2022	SUPERANNUATION	\$236.01
DD20125.9	21/06/2022	STUDENT SUPER PROFESSIONAL SUPER	\$236.01
INV SUPER	21/06/2022	SUPERANNUATION	\$236.01
DD20096.18	07/06/2022	SUNSUPER SUPERANNUATION FUND	\$738.47
INV SUPER	07/06/2022	SUPERANNUATION	\$738.47
DD20125.18	21/06/2022	SUNSUPER SUPERANNUATION FUND	\$757.65
INV SUPER	21/06/2022	SUPERANNUATION	\$757.65
DD20096.11	07/06/2022	SUPERESTATE	\$143.99
INV SUPER	07/06/2022	SUPERANNUATION	\$143.99
DD20125.11	21/06/2022	SUPERESTATE	\$138.79
INV SUPER	21/06/2022	SUPERANNUATION	\$138.79
DD20157.1	21/06/2022	THE SHELL COMPANY OF AUSTRALIA LIMITED	\$1,280.27
INV FUEL - MAY22	21/06/2022	SHELL FUEL CARDS - MAY 2022	\$1,280.27
DD20096.19	07/06/2022	THE TRUSTEE FOR SUPER DIRECTIONS FUND	\$349.36
INV SUPER	07/06/2022	SUPERANNUATION	\$349.36
DD20125.19	21/06/2022	THE TRUSTEE FOR SUPER DIRECTIONS FUND	\$349.37
INV SUPER	21/06/2022	SUPERANNUATION	\$349.37
DD20160.1	30/06/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	\$129,266.92
INV LOAN	30/06/2022	WATC LOAN REPAYMENT	\$129,266.92
DD20160.2	29/06/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	\$57,418.18
INV LOAN	29/06/2022	WATC LOAN REPAYMENT	\$57,418.18
NET PAY	07/06/2022	PAYROLL	\$195,342.97
NET PAY	21/06/2022	PAYROLL	\$198,189.92
		TOTAL	\$899,965.02

The Shire Of Derby / West Kimberley ANZ Corporate Credit Card Reconciliation Period Reporting: 13/04/2022 - 12/05/2022

Card Hold	ler : Amanda O'Halloran									
		GST		Amount			Amount			
Date	Transaction Description	(Y/N)	((GST Excl)		GST	(GST Incl)	Account	Provided	Comments
12/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	412.15	\$	41.22	\$ 453.37	120401090.2100	Yes	Flight for Geoff Haerewa - Perth to Canberra
12/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	412.15	\$	41.22	\$ 453.37	EX08-297-2100	Yes	Flight for Amanda Dexter - Perth to Canberra
12/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	367.77	\$	36.78	\$ 404.55	EX08-297-2100	Yes	Flight for Amanda Dexter - Perth to Broome
12/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	4.55	\$	0.45	\$ 5.00	EX08-297-2100	Yes	Flight seating for Amanda Dexter - Perth - Canberra
12/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	4.55	\$	0.45	\$ 5.00	120401090.2100	Yes	Flight seating for Geoff Haerewa - Perth - Canberra
9/05/2022	Jaycar - Belmont Belmont	Υ	\$	32.36	\$	3.24	\$ 35.60	120705530.2101	Yes	Mosquito trap motors for EHO
5/05/2022	Ibis Brisbane Airport Brisbane Airp	Υ	\$	153.64	\$	15.36	\$ 169.00	120401090.2100	Yes	Accommodation in Brisbane for Geoff Haerewa
5/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	1,151.05	\$	115.11	\$ 1,266.16	120401090.2100	Yes	Flights for Geoff Haerewa - Broome to Brisbane
5/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	707.00	\$	70.70	\$ 777.70	120401090.2100	Yes	Flights for Geoff Haerewa - Broome to Perth (return)
5/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	297.85	\$	29.79	\$ 327.64	120401090.2100	Yes	Flights for Geoff Haerewa - Brisbane to McKay (return)
4/05/2022	TPI by Booking.com Amsterdam	Υ	\$	1,664.19	\$	166.42	\$ 1,830.61	120401090.2100	Yes	Accommodation in Sydney for Geoff Haerewa
4/05/2022	LUP TIX INDOPACIFIC BRISBANE	Υ	\$	1,231.82	\$	123.18	\$ 1,355.00	120401040.2100	Yes	Registration for Geoff Haerewa - Indo Pacific Conference Synergy
4/05/2022	AST MANAGEMENT MOLENDINAR	Υ	\$	2,030.55	\$	203.06	\$ 2,233.61	120401040.2100	Yes	Registration for Geoff Haerewa - Developing Northern Australia
4/05/2022	AST MANAGEMENT MOLENDINAR	Υ	\$	1,625.41	\$	162.54	\$ 1,787.95	EX06-297-2100	Yes	Registration for Amanda Dexter - Developing Northern Australia
2/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	575.67	\$	57.57	\$ 633.24	120401090.2100	Yes	Geoff Haerewa Perth to Sydney Indo Pac
2/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	557.50	\$	55.75	\$ 613.25	120401090.2100	Yes	Geoff Haerewa - Sydney to Broome - Indo Pac
2/05/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	286.95	\$	28.70	\$ 315.65	120401090.2100	Yes	Flight to Perth for Geoff Haerewa - Heads of Agencies Breakfast WALGA
26/04/2022	OFFICEWORKS 0623 BELMONT	Υ	\$	221.69	\$	22.17	\$ 243.86	121402150.2101	Yes	Stationary/Equipment CEO home office
22/04/2022	AIRPORT APTS VETROBL REDCLIFFE	Υ	\$	573.86	\$	57.39	\$ 631.25	120502090.2003	Yes	Accommodation - Eliza Gravett - August Training
22/04/2022	AIRPORT APTS VETROBL REDCLIFFE	Υ	\$	580.29	\$	58.03	\$ 638.32	120502090.2003	Yes	Accommodation - Eliza Gravett - July Training
	BP ROEBUCK RH 6708 ROEBUCK	Υ	\$	101.35	\$	10.14	\$ 111.49	P201.261.2261		Fuel KW01
19/04/2022	MAILCHIMP *MISC MAILCHIMP.COM	N	\$	47.78		0	\$ 47.78	121402410.2100		Mailchimp Order MC10918545 - Essentials plan + cc fee (Intl Txn)
	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	741.91		74.19	\$ 816.10	120502090.2003		Return flight to Perth for Eliza Gravett - July Training
19/04/2022	QANTAS AIRWAYS LTD (EC Mascot	Υ	\$	614.77	\$	61.48	\$ 676.25	120502090.2003	Yes	Return flight to Perth for Eliza Gravett - August Training
						TOTAL	\$ 15,831.75			

Card Hold	Card Holder : Wayne Neate										
		GST	Ar	nount			Amount		Receipt		
Date	Transaction Description	(Y/N)	(GS	T Excl)		GST	(GST Incl)	Account	Provided	Comments	
26/04/2022	UES INTERNATIONAL MALAGA	Υ	\$	145.00	\$	14.50	\$ 159.50	P103-260-2101	Yes	Water Tankfor 14KW	
22/04/2022	Vistaprint Australia PTY Derrimut	Υ	\$	572.73	\$	57.27	\$ 630.00	121402100.2101	Yes	10 x sets of Shire logo vehicle magnets	
	TOTAL \$ 789.50										

Card Holder: Christie Mildenhall											
		GST	Am	nount			Amount			Receipt	
Date	Transaction Description	(Y/N)	(GS	T Excl)		GST	(GST Incl)		Account	Provided	Comments
12/05/2022	Harvey Norman Online Homebush West	Υ	\$	372.64	\$	37.26	\$	409.90	121105210.2101	Yes	ipads/tablets/ accessories Library
9/05/2022	Harvey Norman Online Homebush West	Υ	\$	279.68	\$	27.97	\$	307.65	121105210.2101	Yes	Laptop Bags - Library
2/05/2022	SEEK AU 46956276 MELBOURNE	Υ	\$	295.00	\$	29.50	\$	324.50	AD07-297-2100	Yes	Job Advertising for Administration and Customer Service Officer - Derby

2/05/2022 SEEK AU 46948182 MELBOURNE	Y	\$ 295.00	\$ 29.50	\$ 324.50	AD07-297-2100	Yes	Job Advertising for Customer Service Officer FX
2/05/2022 SEEK AU 46943199 MELBOURNE	Υ	\$ 295.00	\$ 29.50	\$ 324.50	121105050.2100	Yes	Job Advertising for Library Officer
13/04/2022 SEEK AU 46678016 MELBOURNE	Υ	\$ 275.00	\$ 27.50	\$ 302.50	121102050.2100	Yes	Job Advertisement - TL Aquatics and Recreation
			TOTAL	\$ 1,993.55			

TOTAL PURCHASES FOR ABOVE STATED PERIOD \$ 18,614.80

ANNUAL CREDIT CARD FEES \$ 150.00

PAYMENTS AND OTHER CREDITS \$

INTEREST CHARGES \$ -

CLOSING BALANCE \$ 18,764.80

Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522. Australian Credit Licence No. 234527.



ANZ BUSINESS ONE

STATEMENT PERIOD: 13/04/22 to 12/05/22 ACCOUNT NUMBER:

Cards Enquiries: 13 10 06 Lost/Stolen Cards: 1800 033 844

SHIRE OF DERBY WEST KIMBERLEY SHIRE OF DERBY THE DIRECTOR C/O SHIRE OF DERBY PO BOX 94 DERBY WA 6728

P.	AYMENT SUMMARY
Monthly Payment	\$376.00
Due Date	06/06/2022
Minimum Amount Due	\$376.00

YOUR ANZ ACCOUNT SUMMARY

Opening Balance	\$12,264.55
Purchases, Cash Advances & Other Debits	\$18,764.80
Interest Charges	\$0.00
Payments & Other Credits	\$12,264.55
Closing balance	\$18,764.80

Facility Limit	\$50,000.00
Available Account Credit	
at Statement Date	\$31,235.20

YOUR PAYMENT OPTIONS



ANZ Internet Banking

www.anz.com Payments made after 10pm (EST) will be processed the next business day.



BPAY Payments - Biller Code 6007

BPAY payments from ANZ accounts made after 6pm (EST) will be processed the next business day. Check with your institution for cut-off times. Your bill reference number is your ANZ account number.



ANZ Phone Banking 13 22 73 Payments made after 10pm (EST) will be processed the next business day.



Tear off this slip and mail to PO BOX 607, Melbourne, VIC 3001



CardPay Direct To ask about setting up a convenient direct debt payment please call 13 22 73.



Direct Credit via EFT

Payments to your Account can be made via Electronic Funds Transfer (EFT) from your nominated account. **Account Number**

SHIRE OF DERBY **Account Name**

Amount Paid

Due Date 06/06/2022

Item 7.2 - Attachment 2

ANZ BUSINESS ONE

ACCOUNT NUMBER:

Interest Rates

PurchasesInterest Rate 17.74% p.a (0.0486% daily)Cash AdvancesInterest Rate 19.24% p.a (0.0527% daily)

Opening Account Balance

\$12,264.55

Cardholder Name: WAYNE NEATE

Cardholder Number: Spend Cap: \$5,000.00

Date	Description	Amount	Default GST*
20/04/2022	VISTAPRINT AUSTRALIA PTY DERRIMUT	630.00	57.27
21/04/2022	UES INTERNATIONAL MALAGA	159.50	14.50
Sub-total		789.50	71.77

Cardholder Name: AMANDA O'HALLORAN

Cardholder Number: Spend Cap: \$9,999,999.00

Date	Description	Amount	Default GST*					
14/04/2022	QANTAS AIRWAYS LTD (EC MASCOT	676.25	61.47					
14/04/2022	QANTAS AIRWAYS LTD (EC MASCOT	816.10	74.19					
14/04/2022	AIRPORT APTS VETROBL REDCLIFFE	638.32	58.02					
14/04/2022	AIRPORT APTS VETROBL REDCLIFFE	631.25	57.38					
15/04/2022	BP ROEBUCK RH 6708 ROEBUCK	111.49	10.13					
17/04/2022	MAILCHIMP *MISC MAILCHIMP.COM	47.78	4.34					
	INCL OVERSEAS TXN FEE 1.39 AUD							
21/04/2022	OFFICEWORKS 0623 BELMONT	243.86	22.16					
28/04/2022	QANTAS AIRWAYS LTD (EC MASCOT	315.65	28.69					
29/04/2022	QANTAS AIRWAYS LTD (EC MASCOT	613.25	55.75					
29/04/2022	QANTAS AIRWAYS LTD (EC MASCOT	633.24	57.56					
02/05/2022	AST MANAGEMENT MOLENDINAR	1,787.95	162.54					
*The calculation	*The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.							

 $\textbf{Cheque Particulars:} \ Proceeds \ not \ available \ until \ cleared. \ Please \ make \ cheques \ payable \ to \ ANZ. \ Do \ not \ staple, \ pin \ or \ fold \ your \ payment.$

Drawer	Bank	Branch		Amount
				\$
				\$
				\$
Teller Stamp	Signature		Subtotal	\$
			Notes	\$
			Coins	\$
			Total	\$

Page 2 of 4

ANZ BUSINESS ONE

ACCOUNT NUMBER:

Date	Description	Amount	Default GST*
02/05/2022	AST MANAGEMENT MOLENDINAR	2,233.61	203.05
02/05/2022	LUP TIX INDOPACIFIC BRISBANE	1,355.00	123.18
02/05/2022	TPI BY BOOKING.COM AMSTERDAM	1,830.61	166.41
	INCL OVERSEAS TXN FEE 53.32 AUD		
02/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	327.64	29.78
02/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	777.70	70.70
02/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	1,266.16	115.10
02/05/2022	IBIS BRISBANE AIRPORT BRISBANE AIRP	169.00	15.36
06/05/2022	JAYCAR - BELMONT BELMONT	35.60	3.23
09/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	5.00	0.45
09/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	5.00	0.45
09/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	404.55	36.77
09/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	453.37	41.21
09/05/2022	QANTAS AIRWAYS LTD (EC MASCOT	453.37	41.21
Sub-total		15,831.75	1,439.13

Cardholder Name: C MILDENHALL

Cardholder Number: Spend Cap: \$5,000.00

Date	Description	Amount	Default GST*
11/04/2022	SEEK AU 46678016 MELBOURNE	302.50	27.50
29/04/2022	SEEK AU 46943199 MELBOURNE	324.50	29.50
29/04/2022	SEEK AU 46948182 MELBOURNE	324.50	29.50
29/04/2022	SEEK AU 46956276 MELBOURNE	324.50	29.50
05/05/2022	HARVEY NORMAN ONLINE HOMEBUSH WEST	307.65	27.96
10/05/2022	HARVEY NORMAN ONLINE HOMEBUSH WEST	409.90	37.26
Sub-total		1,993.55	181.22

Account Number:

Date	Description	Amount	Default GST*
09/05/2022	AUTOREPAYMENT - THANK YOU	12,264.55CR	
12/05/2022	ANNUAL CARD FEES	150.00	
Sub-total		12,114.55CR	
Total GST pa	yable this statement*		\$1,692.12
Closing Ac	count Balance	\$18,764.80	

 $^{{\}rm *The\; calculation\; is\; an\; estimate\; amount only\; and\; is\; not\; to\; be\; relied\; upon\; as\; an\; actual\; GST\; calculation.}$

3 of 4

ANZ BUSINESS ONE

ACCOUNT NUMBER:

IMPORTANT MESSAGES

YOUR AGREED PAYMENT WILL BE DEBITED FROM YOUR ACCOUNT ON 06/06/22 ENSURE THAT YOUR ACCOUNT HAS SUFFICIENT FUNDS AT START OF BUSINESS ON YOUR DUE DATE AS SHOWN ON YOUR STATEMENT. FOR ADVICE ON YOUR TAX AFFAIRS, INCLUDING PREVIOUS REWARDS FEES CHARGED TO YOUR ACCOUNT, PLEASE CONSULT YOUR TAX ADVISER.

ANY QUESTIONS: PLEASE CALL 1800 032 481, MONDAY TO FRIDAY, 8AM TO 8PM(AET)

Page 4 of 4

 $^{{\}rm *The\ calculation\ is\ an\ estimate\ amount\ only\ and\ is\ not\ to\ be\ relied\ upon\ as\ an\ actual\ GST\ calculation.}$

7.3 COMPLIANCE REPORTS - COUNCILLOR MEETING ATTENDANCE

File Number: 4262 - Status Reports

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Information

SUMMARY

For the Committee to receive the information provided in the attached report and provide strategic direction as required.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Terms of Reference for the Compliance and Strategic Review Committee (now Audit Committee) adopted on 26 March 2015 detail the key role the Committee holds in assisting the Shire fulfil its corporate governance responsibilities in managing the affairs of the organisation. This includes financial reporting, risk management, compliance requirements and auditing.

The Committee will ensure compliance in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems to meet statutory requirements.

STATUTORY ENVIRONMENT

Local Government Act 1995

2.25. Disqualification for failure to attend meetings

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and	1.2 Capable, inclusive and	1.2.1 Provide strong civic leadership
Governance	effective organisation	1.2.2 Provide strong governance

Item 7.3 Page 82

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Financial, Legal and Compliance, Organisational Operations and Reputation	Unlikely	Severe	Extreme	Monthly reporting to the Audit Committee for awareness and direction where required.

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

Nil

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Council Meeting Attendance Table - 21/22

COMMITTEE RESOLUTION AC67/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee RECEIVES the information contained in the report detailing Councillor meeting attendance.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Item 7.3 Page 83



MEETING ATTENDANCE

The following table provides information on attendance at the 2021/22 Financial Year Ordinary and Special Council Meetings:

	29	26	31	30	18	28	25	9	24	24	31	28	26	29
Councillor	Jul	Aug	Aug	Sep	Oct	Oct	Nov	Dec	Feb	Mar	Mar	Apr	May	June
	2021	2021	2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022
	OCM	OCM	Special	OCM	Special	OCM	OCM	OCM	OCM	Special	ОСМ	OCM	OCM	ОСМ
G Haerewa	✓	✓	✓	✓	✓	✓	✓	✓	✓	√ Phone	✓	✓	✓	✓
P McCumstie	N/A	N/A	N/A	N/A	✓	✓	✓	✓	√ Phone	√ Phone	√ Phone	✓	✓	√
K Bedford	√	√ Phone	√ Phone	√	~	√ Phone	~	√						
R Mouda	LOA	~	✓	✓	~	✓	✓	✓	✓	✓	√ Phone	✓	✓	LOA
P Riley	√	~	√ Phone	√	~	√ Phone	✓	√ Phone	✓	√ Phone	√ Phone	✓	√ Phone	А
P White	√ Phone	~	✓	✓	~	√	✓	✓	✓	✓	~	✓	~	✓
A Twaddle	✓	~	✓	✓	~	✓	✓	~	~	~	√	LOA	✓	√
G Davis	√ Phone	✓	√ Phone	√ Phone	✓	√ Phone	✓	LOA	√ Phone	√ Phone	√	✓	√ Phone	А
L Evans	N/A	N/A	N/A	N/A	✓	✓	✓	✓	LOA	~	√	~	✓	А



7.4 COMPLIANCE REPORTS - COUNCIL MINUTE MANAGEMENT

File Number: 4262 - Status Reports

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Information

SUMMARY

For the Committee to receive the information provided in the attached reports and provide strategic direction as required.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Terms of Reference for the Compliance and Strategic Review Committee (now Audit Committee) adopted on 26 March 2015 detail the key role the Committee holds in assisting the Shire fulfil its corporate governance responsibilities in managing the affairs of the organisation. This includes financial reporting, risk management, compliance requirements and auditing.

The Committee will ensure compliance in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems to meet statutory requirements.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.41(a) of the Act requires CEOs to advise councils in relation to the functions of a local government under both the *Local Government Act 1995*, and other legislation.

The CEO's function under section 5.41(b) is to ensure the availability of unbiased, professional and relevant advice and information to elected members for their decision making purposes.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and	1.2 Capable, inclusive and	1.2.1 Provide strong civic leadership
Governance	effective organisation	1.2.2 Provide strong governance

Item 7.4 Page 85

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Financial, Legal and Compliance, Organisational Operations and Reputation	Unlikely	Severe	Extreme	Monthly reporting to the Audit Committee for awareness and direction where required.

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

Nil

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Council Minute Management - July 2022

COMMITTEE RESOLUTION AC68/22

Moved: Cr Keith Bedford Seconded: Cr Peter McCumstie

That the Audit Committee RECEIVES the information contained in the report detailing Council Minute Management.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Item 7.4 Page 86

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

Meeting	Officer/Director	Section	Subject
Council 25/06/2020	Neate, Wayne	Executive Services	Allocation of Curtin Airport Donga's
1	Devter Amanda		

RESOLUTION 105/20

Moved: Cr Rowena Mouda Seconded: Cr Paul White

That Council;

- 1. Advertise notice of intention to dispose of the ex-Curtin Accommodation Block 3 to the Friends of Wharfinger House in accordance with section 3.58 of the Local Government Act 1995, subject to the relevant approvals being gained;
- 2. Advertise notice of intention to dispose of the ex-Curtin Accommodation Block 4 to the Derby Enduro Club in accordance with section 3.58 of the Local Government Act 1995, subject to the relevant approvals being gained;
- 3. Advertise notice of intention to dispose of the ex-Curtin Accommodation Block 5 to the Derby Golf Club in accordance with section 3.58 of the Local Government Act 1995, subject to the relevant approvals being gained;
- 4. Advertise notice of intention to dispose of the ex-Curtin Security Block to the Derby Regional Hospital in accordance with section 3.58 of the Local Government Act 1995, subject to the relevant approvals being gained;
- 5. Note that the Shire is using the remaining two Guard Houses for its own purposes; and
- 6. Advertise to the wider public for expression of interest for the use of the eight piece medical facility and for any of the other buildings should the disposal of the assets listed in points 1 through to 4 not occur for any reason.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 9/0 BY ABSOLUTE MAJORITY

3 Sep 2020 - 2:29 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 9 Jul 2020 To: 30 Jul 2020

Reason: All parties have been written to about the allocation of the Donga's and have been requested to write back to Council Accepting the offer - If accepted disposal will be advertised. if not disposal plus extra dongs will be advertised to the public for interest.

28 Oct 2020 - 10:34 AM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 30 Jul 2020 To: 01 Dec 2020

Infocouncil Page 1 of 31

Reason: All parties are now in agreement to remove the Donga's as per agenda item just waiting on approval process for each organisation

5 Feb 2021 - 3:17 PM - Amanda Dexter

No formal application was recieved - the Shire will need to review and seek further advice.

5 Feb 2021 - 3:18 PM - Amanda Dexter

Revised Target Date changed by: O'Halloran, Amanda From: 1 Dec 2020 To: 31 Mar 2021

Reason: As per comments

8 Apr 2021 - 2:46 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 31 Mar 2021 To: 30 Jun 2021

Reason: No one has taken the oppourtunity to bid for these they will be advetised for sale again shortly.

13 Sep 2021 - 8:38 AM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 30 Jun 2021 To: 01 Nov 2021

Reason: All Donga's have been allocated awaiting groups to remove and place onsite

18 Oct 2021 - 3:53 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Nov 2021 To: 01 Dec 2021

Reason: We have recently written to all of the groups in regards to the Dongas to confirm moving the buildings.

19 Dec 2021 - 1:07 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Dec 2021 To: 31 Jan 2022

Reason: Hospital has moved Dongas. Medical facility is to be relocated to Mt Hart (8 piece). Derby Enduro has handed thiers back. Derby Golf Club will take thiers and Derby Turf Clubs to place at the Sportsmans Club and Golf Club

16 Mar 2022 - 12:24 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 31 Jan 2022 To: 01 May 2022

Reason: One Donga has been Handed back to re issue all others were promised to be collected prior to the Wet season. Will work with Groups post the wet season to ensure they are taken up

17 May 2022 - 8:33 AM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 May 2022 To: 01 Jul 2022

Reason: One Donga has been passed back in and awaiting other Donga's to be removed by Community Groups and Colin Fitzgerald

Meeting	Officer/Director	Section	Subject
Council 25/06/2020	Neate, Wayne	Technical Services	Fitzoy Crossing - Low level Crossing
	Dexter, Amanda		

RESOLUTION 111/20

Moved: Cr Geoff Davis Seconded: Cr Paul White

That Council;

 Include the Fitzroy Crossing Low Level Crossing in the Road Maintenance Strategy 2020-25 with updated pricing for the risk assessment and upgrade works.

Infocouncil Page 2 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

- Close the Fitzroy Crossing Low Level Crossing to all traffic and advertise the decision as per the requirements of the Local Government Act 1995.
- Instruct Officers to investigate feasible options to close the Fitzroy Crossing Low Level Crossing to traffic but allow access to the banks of the Fitzroy River.
- 4. Instruct officers to investigate alternative sources of funding for the Low Level Crossing.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 9/0

5 Feb 2021 - 3:18 PM - Amanda Dexter

This project is ongoing, further advice is being sought from Main Roads in regards to strucutual integrity and funding is being sought to implement the social infrastrucuture.

5 Feb 2021 - 3:19 PM - Amanda Dexter

Revised Target Date changed by: O'Halloran, Amanda From: 9 Jul 2020 To: 31 Mar 2021

Reason: This project is ongoing 4 Jun 2021 - 3:33 PM - Sarah Smith

Revised Target Date changed by: Smith, Sarah From: 31 Mar 2021 To: 30 Jun 2021

Reason: This project is ongoing 16 Mar 2022 - 12:25 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 30 Jun 2021 To: 01 Jun 2022

Reason: Beginning to explore options for post this wet season to place boolards on old Crossing

Meeting	Officer/Director	Section	Subject
Council 25/03/2021	Neate, Wayne	Technical Services	Carparking and Verge Control
	Dexter, Amanda		

RESOLUTION 23/21

Moved: Cr Paul White Seconded: Cr Andrew Twaddle

That Council;

- 1. Endorse the plan to convert the grassed areas of verge into mulched garden beds with strategically placed rocks to prevent the issues of parking on the verge.
- 2. Advise the Western Australian Country Health Service of the intention to convert the grassed areas to garden beds.

Infocouncil Page 3 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

- 3. Instruct the Chief Executive Officer to work with the Derby Landcare group to undertake planting of the verge areas with local native plants suitable to not cause sight issues for traffic entering or exiting the various hospital entries.
- 4. Instruct the Chief Executive Officer to develop Parking Local Laws as part of the overall review of Local Laws.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0

12 May 2021 - 1:33 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 8 Apr 2021 To: 30 Jun 2021

Reason: Landcare group will be wirtten to along with Hospiatl around verge lanting and management.

13 Sep 2021 - 8:37 AM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 30 Jun 2021 To: 01 Dec 2021

Reason: Local Laws for Parking are being progressed. Awaiting design of planting from Derby Landcare Group.

19 Dec 2021 - 1:03 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Dec 2021 To: 11 Feb 2022

Reason: Planting plan has been submitted to Derby Ops Manager for approval.

16 Mar 2022 - 12:26 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 11 Feb 2022 To: 01 Jun 2022

Reason: WACHS - Have given approval to plan. Rocks have been ordered and pants and retic being sourced.

17 May 2022 - 8:25 AM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Jun 2022 To: 01 Jul 2022

Reason: Works underway

Meeting	Officer/Director	Section	Subject
Council 25/03/2021	Paull, Robert	Development Services	Policy H2 - Traders and Stall Holders Permits (revised)
1	Martin, Stuart		

RESOLUTION 24/21

Moved: Cr Rowena Mouda Seconded: Cr Paul White

That Council:

Infocouncil Page 4 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

1. Pursuant to Section 2.7(2)(b) of the Local Government Act, 1995 adopt Policy H2 – Traders and Stall Holders Permits (revised) as presented in Attachment 1 of this report for a period of three months whilst it seeks community consultation on the matter.

2. Request the Chief Executive Officer to undertake a consultation process as addressed in the Shire Report and refer the matter back to Council for consideration.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0

17 May 2021 - 3:49 PM - Robert Paull

Further report to Council on outcome of advertising

10 Sep 2021 - 4:14 PM - Robert Paull

Report to be prepared for the 28 October 2021 Council meeting.

Meeting	Officer/Director	Section	Subject
Audit Committee 20/05/2021	Mildenhall, Rep Christie Dexter, Amanda	ports	Change to entry fees - Derby Memorial Swimming Pool

COMMITTEE RESOLUTION AC36/21

Moved: Cr Keith Bedford Seconded: Cr Geoff Davis

That the Audit Committee recommends that Council BY AN ABOLOSUTE MAJORITY;

- 1. Approves a corporate discount of 10% for casual pool entry at the Derby Memorial Swimming Pool is made available to local businesses and community organisations.
- 2. Approves the advertising of these changes to its list of fees and charges in accordance with Section 6.19 of the Local Government Act 1995.

In Favour: Crs Geoff Haerewa, Keith Bedford, Geoff Davis and Rowena Mouda

Against: Nil

CARRIED 4/0 BY ABSOLUTE MAJORITY

Infocouncil Page 5 of 31

12 Jul 2021 - 1:55 PM - Christie Mildenhall

Working on background procedural documents prior to advertising and rolling out. Expected to be ready to progress by end of month.

13 Sep 2021 - 10:57 AM - Christie Mildenhall

No further update. Still working through associated procedure.

18 Oct 2021 - 2:33 PM - Sarah Smith

Revised Target Date changed by: Smith, Sarah From: 3 Jun 2021 To: 18 Nov 2021

Reason: Working through paper work - needs to be updated

8 Nov 2021 - 3:58 PM - Christie Mildenhall

No further update.

13 Jun 2022 - 10:22 AM - Christie Mildenhall To be included in 2022/23 Fees and Charges.

Meeting	Officer/Director	Section	Subject
Council 27/05/2021	Hartley, Neil	Executive Services	Sale of "Dongas" - Derby Airport
1	Dexter, Amanda		

RESOLUTION 49/21

Moved: Cr Paul White Seconded: Cr Andrew Twaddle

That Council;

- 1. Accept the offer from Department of Biodiversity, Conservation and Attractions for up to \$10,000 to purchase six of the remaining eight surplus to requirements transportable buildings (currently located at the Derby Airport); and
- 2. Authorise the CEO to negotiate with the Department of Biodiversity, Conservation and Attractions with the view to it also taking the remaining two units, and for those units to be relocated from the airport. Alternatively, if that cannot be agreed to, to dispose of the remaining two units if within a reasonable period of time a use cannot be found for them within the community, or a buyer is not forthcoming.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 9/0 BY ABSOLUTE MAJORITY

4 Jun 2021 - 3:32 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 10 Jun 2021 To: 31 Jul 2021

Reason: Sale no longer progressing. Other options being explored.

Infocouncil Page 6 of 31

5 Jul 2021 - 8:37 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 31 Jul 2021 To: 31 Dec 2021

Reason: Dongas sold to Mt Hart. Removal to occur in November/December 2021.

8 Mar 2022 - 5:08 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 28 Feb 2022 To: 30 Apr 2022

Reason: Transport has not occurred as promised, but purchaser has advised that dongas will be removed as soon as possible.

31 Mar 2022 - 2:46 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2022 To: 30 Jun 2022

Reason: Still awaiting Mt Hart to remove the dongas. Mt Hart contacted but it has unfortunately not met its commitments.

4 Jul 2022 - 9:35 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 31 Dec 2022

Reason: Lack of available staff by Mt Hart (due to COVID-29) to move dongas.

Meeting	Officer/Director	Section	Subject
Council 24/06/2021	Neate, Wayne	Development Services	Proposal for Lease Agreement - Horizon Power Community Battery
	Dexter, Amanda		

Infocouncil Page 7 of 31

Outstanding Division: Date From:
Committee: Date To:

Officer:

Action Sheets Report Printed: 15 July 2022 4:09 PM

RESOLUTION 78/21

Moved: Cr Geoff Davis Seconded: Cr Rowena Mouda

A motion was moved that Council suspend standing orders.

In Favour: Crs Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 6/0

RESOLUTION 80/21

Moved: Cr Rowena Mouda Seconded: Cr Geoff Davis

That Council:

1.Authorise the CEO to decide on the most appropriate location of the Horizon Power Community Battery at Nicholson Square Oval, or an alternative location if that is deemed more appropriate.

- 2. Agrees to lease the required land to Horizon Power for \$500 p.a., utilising the attached lease document (under confidential section Attachment "C"), noting that the CEO is authorised to make any necessary modifications to ensure the Shire's interest are suitably protected; and
- Notes that Horizon Power is an exempt body as that relates to the Shire being otherwise required to progress through the Local Government Act's S
 3.58 (Disposing of Property) provisions.

<u>In Favour:</u> Crs Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 6/0

19 Jul 2021 - 3:51 PM - Philip Gehrmann

Revised Target Date changed by: Gehrmann, Philip From: 8 Jul 2021 To: 27 Aug 2021

Reason: Awaiting feedback from Horizon Power on next steps.

Infocouncil Page 8 of 31

10 Sep 2021 - 4:06 PM - Sarah Smith

Action reassigned to Neate, Wayne by: Smith, Sarah for the reason: Phillip Gerhmann no longer at SDWK

18 Oct 2021 - 3:51 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 27 Aug 2021 To: 01 Dec 2021

Reason: Horizon Power working up lease

19 Dec 2021 - 1:09 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Dec 2021 To: 01 Apr 2022 Reason: Location has been determined at Nicholson Square, Lease being progressed

16 Mar 2022 - 12:27 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Apr 2022 To: 01 Jun 2022

Reason: Horizon Power yet to provide Lease document

17 May 2022 - 8:31 AM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Jun 2022 To: 01 Jul 2022 Reason: Work onsite has commenced however lease is not in place as yet

Meeting	Officer/Director	Section	Subject
Council 24/06/2021	Neate, Wayne	Development Services	Proposal for Lease Agreement - Horizon Power Solar Farm
	Dexter, Amanda		

RESOLUTION 81/21

Moved: Cr Paul White Seconded: Cr Geoff Davis

That Council:

- Supports the location of a Horizon Power Solar Farm at Derby Airport;
- 2. Agrees to lease the required land to Horizon Power for \$500 p.a., utilising the attached lease document (under confidential cover at Attachment "B"), noting that the CEO is authorised to make any necessary modifications to ensure the Shire's interest are suitably protected; and
- Notes that Horizon Power is an exempt body as that relates to the Shire being otherwise required to progress through the Local Government Act's S
 3.58 (Disposing of Property) provisions.

In Favour: Crs Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 6/0

Infocouncil Page 9 of 31

19 Jul 2021 - 3:51 PM - Philip Gehrmann

Revised Target Date changed by: Gehrmann, Philip From: 8 Jul 2021 To: 27 Aug 2021

Reason: Awaiting feedback from Horizon Power on next steps.

10 Sep 2021 - 4:05 PM - Sarah Smith

Action reassigned to Neate, Wayne by: Smith, Sarah for the reason: Phillip Gerhmann no longer at SDWK

18 Oct 2021 - 3:51 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 27 Aug 2021 To: 01 Dec 2021

Reason: This project may not advance dependant on Horizon Power

19 Dec 2021 - 1:10 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Dec 2021 To: 01 Apr 2022

Reason: Confirmation being sought from Horizon Power about this project moving forward

11 Jan 2022 - 1:14 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Apr 2022 To: 01 Apr 2022

Reason: Horizon Power have advised that this was a back up plan in case the solar array on the hospital did not go ahead. Horizon Power have internally tabled the project as a future potential project as it aligns with thier strategy for renewable energy. If surplus funds are found they may come back to the Shire. This could potentially be on hold for sometime.

16 Mar 2022 - 12:58 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 1 Apr 2022 To: 01 Dec 2022

Reason: Horizon Power (HP) have stated that this was a back up project if Hospital did not work out. Still may eventuate for HP to meet energy alterntive energy targets however this may be some time away or not eventuate at all.

Meeting	Officer/Director	Section	Subject
Council 26/08/2021	Dexter, Amanda	Executive Services	Aboriginal Empowerment Strategy
	Dexter, Amanda		

RESOLUTION 84/21

Moved: Cr Geoff Davis Seconded: Cr Rowena Mouda

That Council:

- Endorses the Workshop Report 22 July 2021 Shire of Derby/West Kimberley Aboriginal Empowerment Strategy;
- 2. Authorise the CEO to commence a Request for Quote process, to seek out an external consultancy with expertise to support Councillors and the Executive with strategic direction setting and policy development to the Aboriginal Empowerment Strategy; and
- 3. Endorse the scoping and development of a senior Aboriginal identified position within the SDWK to operationalise empowerment strategies including economic development and communications.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Infocouncil Page 10 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

Against: Nil

CARRIED 8/0

10 Sep 2021 - 4:12 PM - Sarah Smith

Action reassigned to O'Halloran, Amanda by: Smith, Sarah for the reason: Sarah Tobias is an external consultant

16 Mar 2022 - 11:30 AM - Amanda Dexter

Amanda will arrange advertising to progress the appointment of a Organisation/ Consultant to assist with the Development of a Strategy and/ or high level priorities in order to get this program up and running over the next few months.

16 Mar 2022 - 11:34 AM - Amanda Dexter

Revised Target Date changed by: Dexter, Amanda From: 9 Sep 2021 To: 31 May 2022

Reason: This item has not been resourced adequartely and higher priioritisation has been allocated to ensure that it progresses over the next few months

9 Jun 2022 - 4:02 PM - Amanda Dexter

Revised Target Date changed by: Dexter, Amanda From: 31 May 2022 To: 30 Jul 2022

Reason: This project has unfortunately not progressed due to resoucing issues, it has been reallocated in the 2022/23 Budget and the CEO's Exec Team will progress the project once the once the budget is approved.

Meeting	Officer/Director	Section	Subject
Council 9/12/2021	Hartley, Neil	Executive Services	Fitzroy Crossing Airport - Proposal for State Government Funding Plan
1	Dexter, Amanda		

RESOLUTION 160/21

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That Council:

- 1. Endorse the principle and thrust of the Fitzroy Crossing Airport Funding Plan and request the CEO to coordinate its finalisation at the earliest opportunity;
- 2. Authorise the President and the Chief Executive Officer to facilitate discussions with the State Government for a contribution towards the long term asset management funding of the Fitzroy Crossing Airport; and
- 3. Notes that a separate report on Curtin and Derby airports, including asset and operational cost considerations at those sites, will be forthcoming.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 8/0

Infocouncil Page 11 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

15 Dec 2021 - 9:53 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 23 Dec 2021 To: 31 Mar 2022

Reason: Letter forwarded to State Minister for Health. Awaiting meeting opportunity. Still need to finalise Funding Proposal with accurate asset management estimates (awaiting consultant engineering report). 7 Feb 2022 - 7:28 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 31 Mar 2022 To: 30 Jun 2022

Reason: Minister for Health has passed on to Minister for Transport. Requires ongoing lobbying of state government.

3 Jun 2022 - 10:35 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022

Reason: In ongoing discussions with Department of Transport. Asset Management Plans being prepared for DoT consideration to justify ongoing state support. \$1.5m(State - approved) + \$1.5m(Federal - awaiting confirmation) grants applied for to fund runway and apron area upgrade.

Meeting	Officer/Director	Section	Subject
Council 9/12/2021	Neate, Wayne	Development Services	Proposed new Parking Local Law
1	Dexter Amanda		

RESOLUTION 167/21

Moved: Cr Paul White Seconded: Cr Linda Evans

That Council;

- 1. In accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, State wide and local public notice be given stating that;
 - (a) It is proposed to make a Shire of Derby/West Kimberley Parking Local Law, and a summary of its purpose and effect;
 - (b) Copies of the proposed local law may be inspected at the Shire offices and website;
 - (c) Submissions about the proposed local law may be made to the Shire within a period of not less than six weeks after the notice is given;
- In accordance with s3.12(3)(b) of the Act, as soon as the notice is given, a copy of the proposed local law be sent to the Minister for Local Government;
- 3. In accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it; and
- 4. The results of the public consultation be presented to Council for consideration of any submissions received.

<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

<u>Against:</u> Nil

Infocouncil Page 12 of 31

CARRIED 8/0

19 Dec 2021 - 1:02 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 23 Dec 2021 To: 30 Mar 2022

Reason: Parking local laws have been advertised

16 Mar 2022 - 1:00 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 30 Mar 2022 To: 01 May 2022

Reason: Advertisment has closed confirming any public submissions will progress to relavent authority for approval

Meeting	Officer/Director	Section	Subject
Council 24/02/2022	Hartley, Neil	Executive Services	Derby Port Precinct - Boat and Trailer Storage Areas and Licences
	Dexter, Amanda		

RESOLUTION 06/22

Moved: Cr Andrew Twaddle Seconded: Cr Paul White

That Council:

- Endorse the principle of controlled boat/trailer parking at the Derby Port;
- 2. Endorse the indicative plan for the Derby Port Boat/Trailer Parking Area as outlined in the attachment to this report;
- 3. Endorse the attached draft User Agreement for the Derby Port Boat/Trailer Parking Area (and authorise the CEO to make minor amendments as deemed required to ensure they remain effective and contemporary);
- 4. Authorise the use of up to \$10,000 of existing Derby Port budget funds to be allocated to site-works/levelling at the area defined in (2) above; and
- 5. Notes that each Licence will be advertised to meet the requirements of S. 3.58 of the Local Government Act prior to their original issue (with a Council report to be presented for its consideration on any occasion where a public submission is forthcoming).

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 7/0

16 Mar 2022 - 10:00 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 10 Mar 2022 To: 30 Jun 2022

Infocouncil Page 13 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

Reason: Discussions occurring with potential Licencees. No Licences issued thus far. Upgrade works at the site will occur on an "as needs" basis, or if surplus fill/staff pland and labour are available.

4 Jul 2022 - 9:24 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 31 Dec 2022

Reason: Discussions occurring with potential Licencees. Once Licence issued thus far but payment has not as yet been received. Upgrade works at the site will occur on an "as needs" basis, or if surplus fill/staff pland and labour are available. Ongoing port management issues.

Meeting	Officer/Director	Se	ection	Subject
Audit Committee 17/02/2022	Thornton, Alan	Reports		2021-22 MID-YEAR BUDGET REVIEW
	Dexter, Amanda			

COMMITTEE RESOLUTION AC11/22

Moved: Cr Peter McCumstie Seconded: Cr Geoff Haerewa

That the Audit Committee:

- 1. Accept the 2021-22 Mid-Year Budget Review, forming attachments 1 & 2 in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996; and
- Forward a copy of the determination and said report to the Department of Local Government, Sport and Cultural Industries within 30 days.

In Favour: Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 28/10/2021	Hartley, Neil	Matters for which the Meeting May Be Closed (Confi	Derby Airport - Royal Flying Doctor Service Lease/Landing Fees
	Dexter, Amanda		
RESOLUTION 139/21			
Moved: Cr Linda Evans			

Infocouncil Page 14 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

Seconded: Cr Keith Bedford

That Council by Absolute Majority:

- 1. Accepts the offer of the Royal Flying Doctor Service to in addition to its normal services consumption fees and charges payments, to also pay the equivalent of 50% of the annual lease fee from 1 July 2021 until the expiry of the current lease period (31 July 2023);
- 2. Agrees that in light of #1, to write off outstanding lease fees charged to Royal Flying Doctor Service of \$80,190.00 (for the period concluding 30 April 2021);
- 3. Authorises the Chief Executive Officer to secure an agreement with Royal Flying Doctor Service for the payment of relevant Derby Airport fees, including if required, reasonable use of the Derby Airport Terminal for patient transfers.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 9/0

31 Mar 2022 - 2:16 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 11 Nov 2021 To: 30 Apr 2022

Reason: Agreement reached with Royal Flying Doctor Service, inclusive of comments provided by the Shire's legal advisors. Awaiting final documents from RFDS to execute (RFDS producing documentsaion "in-

3 May 2022 - 1:52 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2022 To: 31 May 2022

Reason: Still awaiting final documents from RFDS to execute (RFDS producing documentsaion "in-house").

16 May 2022 - 4:36 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 31 May 2022 To: 30 Jun 2022

Reason: Deed of Agreement settled but awaiting RFDS Board Meeting to confirm it does not wish to take up the lease extension, following which that final clause can be worded and the document executed. 4 Jul 2022 - 9:26 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022

Reason: Still awaiting advice from RFDS in regard to its position on Derby hangar and this is aligned to its position on its housing stock in Derby. There is no dispute about th econtract conditions and the matter wil resolve itself in due course.

Meeting	Officer/Director	Section	Subject
Council 25/11/2021	Thornton, Alan Matters for which the Meeting May Be Closed (Confi		Debt Write Off
	Dexter, Amanda		

Infocouncil Page 15 of 31

RESOLUTION 158/21

Moved: Cr Andrew Twaddle Seconded: Cr Paul White

That Council by Absolute Majority, approves the write off of \$3,640.00 for the employee listed in this report.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 9/0 BY ABSOLUTE MAJORITY

31 Mar 2022 - 2:40 PM - Neil Hartley

Action reassigned to Thornton, Alan by: Hartley, Neil for the reason: Debt Write-Off is coordinated by Finance Team.

Meeting	Officer/Director	Section	Subject
Council 25/11/2021	Hartley, Neil	Matters for which the Meeting May Be Closed (Confi	Derby Jetty - Insurance and Related Considerations
1	Dexter, Amanda		

RESOLUTION 159/21

Moved: Cr Paul White Seconded: Cr Geoff Davis

That Council:

- 1. Accepts the position offered by Kimberley Ports Authority that the Derby Jetty can be insured for \$5.6m on the basis that in the event of a catastrophic event which destroyed the jetty, the jetty would not be reinstated or replaced utilising the existing design and specifications, and the intent would be to clear the site and reinstate a small recreational jetty (due to the change in demand and utilisation since the Jetty was first built);
- 2. Understands that any costs above the insured level would be the responsibility of the Shire to bear, and asks that the Chief Executive Officer arrange for engineering studies to be sought to confirm the most prudent level of insurance that should be set, such that removal of debris/clean-up can be undertaken, and construction/reinstatement of a small recreational jetty to replace the existing structure can be achieved, without there being any undue risk of excess costs resulting.

Infocouncil Page 16 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

- 3. Confirms the need to maintain current levels of insurance levels (until 2023 when the MPA Fish Farms Lease is due to expire) unless legal advice is obtained that reasonably allows the changes to be brought in earlier;
- 4. Notes that the eventual lease renegotiations with Kimberley Mineral Sands will need to accommodate a mutually agreed position on jetty insurance;
- 5. Requires the Chief Executive Officer to pursue the implementation of a Deed to suitably modify the insurance clauses of the Head Lease (from "replacement", to a "removal of debris/clean up only" clause);
- 6. Requires that any future Derby Port/Jetty Leases provide clarity on the Shire's capacity going forward to undertake Jetty maintenance or replacement, and that the Shire's position be suitably protected;
- 7. Requires that a Derby Port Masterplan workshop be scheduled with Councillors, to outline options available for the sustainable operation of the Derby Port; and
- 8. Requires that a review of Derby Jetty fees/charges be undertaken and a report be presented to Council on the options available to it.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 9/0

31 Mar 2022 - 2:37 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 9 Dec 2021 To: 30 Jun 2023

Reason: Insurance changes can be accommodated by LGIS, but can generally only occur once each year, on policy renewal (end fo financial year). Insurance change is also subject to Kimberley Mineral Sands and MPA Fish Farms lease clauses and commitments. It is hoped that a change to Removal of Debris Only insurance can be arranged to occur from 1 July 2023.

Meeting	Officer/Director	Section	Subject
Council 24/02/2022	Hartley, Neil	Matters for which the Meeting May Be Closed (Confi	Ngiyali Roadhouse, Fitzroy Crossing (Part Lot 315 Great Northern Highway) - Rating Review Assessment
	Dexter, Amanda		

RESOLUTION 15/22

Moved: Cr Paul White Seconded: Cr Andrew Twaddle That Council by Absolute Majority:

Infocouncil Page 17 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

- 1. Confirms that the area of Lot 315, Great Northern Highway, Fitzroy Crossing (vis. Ngiyali Roadhouse site) generally depicted within attachment "Roadhouse Site Aerial View" should be rated similarly to other commercial sites within the district;
- 2. Invites Ngiyali Roadhouse to submit an application under S. 6.26 of the Local Government Act to have the roadhouse portion of Lot 315 remain as an unrated property, if it considers the conditions of that section can be met by it;
- 3. Endorse the change in valuation methodology for the new portion of Lot 315, Great Northern Highway, Fitzroy Crossing (Ngiyali Roadhouse site) to now be Gross Rental Valuation (from Unimproved Valuation);
- 4. Seeks the Minister for Local Government's determination on the method of valuing the land (in accordance with the provisions of S6.28 of the Local Government Act);
- 5. Authorises the CEO to take the necessary actions to progress and implement the valuation change; and
- 6. Confirms that in light of the site's use of its revenue streams and its ownership, that rates not be sought to be introduced (either by way of a delayed valuation introduction date, or a concession) until 1 July 2022, however, no phasing beyond 1 July 2022 is proposed to apply.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 7/0 BY ABSOLUTE MAJORITY

31 Mar 2022 - 2:22 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 10 Mar 2022 To: 30 Jun 2022

Reason: Minister's approval sought for a change to GRV. Generally a response takes a few months.

4 Jul 2022 - 9:30 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022

Reason: Awaiting Valuer General's valuation and Minster's consent.

Meeting	Officer/Director	Section	Subject	
Audit Committee 24/03/2022	Thornton, Alan	Reports	Statement of Financial Activity - February 2022	
	Dexter, Amanda			
COMMITTEE RESOLUTION	AC23/22			

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

Infocouncil Page 18 of 31

Outstanding Division: Date From:
Committee: Date To:
Officer:

Action Sheets Report Printed: 15 July 2022 4:09 PM

That the Audit Committee recommends Council RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 28th February 2022.

<u>In Favour:</u> Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

Meeting	Officer/Director	Section	Subject
Audit Committee 24/03/2022	Thornton, Alan	Reports	Long Term Financial Plan - 2022-23 to 2036-37
	Dexter, Amanda		

COMMITTEE RESOLUTION AC24/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommend that Council:

1. Endorse the Long Term Financial Plan 2022/23 – 2036/37 per attachment to this report for Council's on going consideration.

<u>In Favour:</u> Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

Meeting	Officer/Director	Section	Subject
Audit Committee 24/03/2022	Thornton, Alan Dexter, Amanda	New Business Of An Urgent Nature	Short-Term Loan Facility
CON AN AUTTER DECOULITION	1 4 62 6 /22		

COMMITTEE RESOLUTION AC26/22

Moved: Cr Peter McCumstie

Infocouncil Page 19 of 31

Outstanding Division: Date From:
Committee: Date To:

Officer:
Action Sheets Report Printed: 15 July 2022 4:09 PM

Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council;

Request the Chief Executive Officer to apply to the Western Australia Treasury Corporation for access to the Short-term Lending Facility for a 12 month term. Funds to be used for Disaster Recovery flood damage claims AGRN907 and AGRN951.

In Favour: Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

Meeting	Officer/Director	Section	Subject
Audit Committee 24/03/2022	Hartley, Neil	Matters for which the Meeting May Be Closed (Confi	Kimberley Mineral Sands - Debt Write-Off
1	Dexter, Amanda		

COMMITTEE RESOLUTION AC28/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That the Audit Committee recommends that Council, conditional on a new sub-lease being executed by the Shire and the Kimberley Mineral Sands group:

- Writes off the insurance contribution claim made upon the Derby Port lessee's, Thunderbird Operations Pty Ltd and Sheffield Resources Limited (of \$172,958.16); and
- 2. Notes that insurance contributions by the lessee will apply (as per the lease's new position) from 1 January 2022.

In Favour: Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

3 May 2022 - 2:11 PM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 7 Apr 2022 To: 26 May 2022

Infocouncil Page 20 of 31

Reason: Lease negotiations ongoing, with report hoped to be presented to the 26 May 2022 Council Meeting.

3 Jun 2022 - 10:29 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 26 May 2022 To: 30 Jun 2022

Reason: Updated decision as per 26 May Council Meeting. Debt can be written off on execution of revised lease documentation.

4 Jul 2022 - 9:31 AM - Neil Hartley

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022

Reason: Subject to new 28 July Council Meeting decision and lease being executied.

Meeting	Officer/Director	Section	Subject
			AWARD OF TENDER T6-2021 PROJECT 1 – FITZROY STREET – DRAINAGE, STABILIZATION AND BITUMEN
Council 31/03/2022	Dyer, John	Technical Services	SEALING WORKS AND PROJECT 2 – CLARENDON STREET - RECONSTRUCTION, DRAINAGE AND
1			BITUMEN SEALING WORKS.
	Neate, Wayne		

RESOLUTION 27/22

Moved: Cr Paul White

Seconded: Cr Peter McCumstie

That Council award Tender T6-2021 Fitzroy and Clarendon works to Buckley's Earthworks

and Paving.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 8/0

Meeting	Officer/Director	Section	Subject
Council 31/03/2022	Dyer, John	Technical Services	AWARD OF TENDER T5-2021 - Camballin Road – Reshaping and Resheeting
	Neate, Wayne		

RESOLUTION 28/22

Moved: Cr Andrew Twaddle Seconded: Cr Linda Evans

Infocouncil Page 21 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

That Council;

- 1. Award Tender T5-2021 Camballin Road Reshape and Re-sheet works to Buckley's Earthmoving and Paving (BEP); and
- 2. Authorise the CEO to negotiate a reduced scope of work with BEP in order to keep the cost of the project within the available budget amount.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 8/0

Meeting	Officer/Director	Section	Subject
Council 31/03/2022	Edwards, Shane	Community and Recreation Services	Request for Funding - Boab Festival at Derby Inc.
1	Martin, Stuart		

RESOLUTION 32/22

Moved: Cr Paul White Seconded: Cr Linda Evans

That Council:

- 1. APPROVES a contribution of \$7,500 (ex GST) be made to the Boab Festival at Derby Inc. as contribution to the Mardi Gras and Get Ya Bounce on events subject to:
 - 1.1 the Boab Festival of Derby Inc. obtaining relevant event approvals; and
 - 1.2 the Boab Festival of Derby Inc. submitting an acquittal at the conclusion of the events.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 9/0

Meeting	Officer/Director	Section	Subject

Infocouncil Page 22 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

Council 26/05/2022 Neate, Wayne Technical Services Award of Tender T3-2022 Flood Damage Reinstatement AGRN 951
Dexter, Amanda

RESOLUTION 67/22

Moved: Cr Linda Evans Seconded: Cr Paul White

That Council award tender T3-2022 Flood Damage Re-instatement work for event AGRN 951 as follows;

- 1. Buckley's Earthworks and Paving for package Area 1;
- 2. Young's Earthmoving for package Area 2; and
- Should either Buckley's Earthworks and Paving or Young's Earthmoving not be able to undertake the work or not sign a contract due to other commitments that the Chief Executive Officer be authorised to award either package to AK Evans.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 9/0

10 Jun 2022 - 3:39 PM - Wayne Neate

Revised Target Date changed by: Neate, Wayne From: 9 Jun 2022 To: 01 Aug 2022

Reason: Information has been sent to DFES for approval of rates will await correspondence before contracts committed to

Meeting	Officer/Director	Section	Subject
Council 26/05/2022	Dyer, John	Technical Services	Award of Tender T1-2022 - Various Road Re-sealing Works - Derby Townsite
	Neate, Wayne		

RESOLUTION 68/22

Moved: Cr Peter McCumstie Seconded: Cr Paul White

That Council;

- 1. Award Tender T1-2022 Reseal various Derby townsite Streets to Buckley's Earthworks and Paving Pty Ltd.
- 2. Reallocate the \$150,000 set aside for the Remote controlled road condition signage to the Derby Re-seal roads project;

Infocouncil Page 23 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

- 3. Reallocate the \$80,000 set aside for Various Kerbing repairs to the Derby Re-seal roads project
- 4. Request the CEO to report back to Council at the June 2022 meeting regarding the reallocation of funds from either the Local Community and Road Infrastructure funding arrangement or from surplus Salary and Wages for the short fall of the \$121,000.00.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 9/0

Meeting	Officer/Director	Section	Subject
Audit Committee 23/06/2022	Mildenhall,	Donarte	LGIS / Royal Life-saving WA Safety Assessment and Improvement Audit
Audit Committee 25/06/2022	Christie	Reports	LGIS / Royal Life-saving WA Safety Assessment and Improvement Audit
1	Devter Amanda		

COMMITTEE RESOLUTION AC54/22

Moved: Cr Peter McCumstie Seconded: Cr Geoff Haerewa

That the Audit Committee;

- 1. Receives the information contained in the report detailing the Royal Life-Saving Safety Assessment and Improvement Plan.
- 2. Notes the proposed Action Plan as outlined in Attachment 2 to address the issues identified in the Royal Life-Saving WA Safety Assessment and Improvement Plan.

In Favour: Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Audit Committee 23/06/2022	Paull, Robert	Reports	Ranger Services Procedures

Infocouncil Page 24 of 31

Outstanding Division: Date From:
Committee: Date To:
Officer:

Action Sheets Report Printed: 15 July 2022 4:09 PM

Martin, Stuart

COMMITTEE RESOLUTION AC55/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That with respect to Ranger Services Procedures the Audit Committee recommend that Council:

1. Note the Report and Ranger Procedures as provided in Attachment 1.

In Favour: Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Hartley, Neil	Executive Services	WA Grants Commission Submission - Change of Distribution Methodology
1	Dexter, Amanda		

RESOLUTION 75/22

Moved: Cr Paul White Seconded: Cr Peter McCumstie

That Council:

- 1. Endorse the draft WA Grants Commission submission;
- 2. Supports the principal that the Shire and the Kimberley Region would benefit from other Kimberley local governments also having input and lodging complimentary submissions to the Grants Commission, and requires that the CEO refer the submission to the Kimberley Regional Group for its input and support; and
- 3. Authorises the CEO to modify the report following any feedback from the Kimberley Regional Group's members, and subsequent to that, forward the finalised submission to the Grants Commission for its consideration.

Infocouncil Page 25 of 31

Outstanding Division: Date From:
Committee: Date To:
Officer:
Action Sheets Report Printed: 15 July 2022 4:09 PM

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Smith, Sarah	Corporate Services	WALGA 2022 Annual General Meeting Confirmation of Attendees and Voting Delegates
	Dexter, Amanda		

RESOLUTION 76/22

Moved: Cr Paul White Seconded: Cr Andrew Twaddle

That Council:

- 1. Endorse the following Elected Members attendance at the 2022 Western Australian Local Government Association's Annual General Meeting and Local Government Convention to be held in Perth on the 2,3 & 4 October 2022:
 - a) President (Voting Delegate);
 - b) Deputy President (Voting Delegate);
 - c) Cr Linda Evans (Proxy Voting Delegate);
 - d) Cr_____; (Proxy Voting Delegate) there is a vacant position should another Councillor wish to attend; and
- 2. Endorse the Chief Executive Officer (or her delegate) to attend the 2022 Western Australian Local Government Association's Annual General Meeting and Local Government Convention and endorse as a proxy should it be required.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

Infocouncil Page 26 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Bone, Jamie	Corporate Services	Elected Member Reimbursement 29 June 2022 Council Meeting Attendance in Person
1	Devter Amanda		

RESOLUTION 77/22

Moved: Cr Andrew Twaddle Seconded: Cr Peter McCumstie

That Council:

- 1. Approve the required process contained in the comment section of this report for claiming any additional expenses incurred while attending in person the Wananami Remote Community School Ordinary Council Meeting on Wednesday 29 June 2022; and
- 2. Requires that to address future situations of Council Member entitlement to claim a reimbursement for unforeseen costs incurred as a result of travel to remote locations for the purposes of Council endorsed business, a draft Policy be developed for Council consideration.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Paull, Robert	Development Services	PROPOSED SECTION 91 LICENSE OVER A PORTION OF RESERVE 22256 – PORTION OF LOT 352 ON DEPOSITED PLAN 419175 AND PORTION OF LOT 2065 ON DEPOSITED PLAN 419175 – SHIRE OF DERBYWEST KIMBERLEY
i	Martin, Stuart		

RESOLUTION 79/22

Moved: Cr Paul White Seconded: Cr Peter McCumstie

That with respect to proposed Section 91 License over a portion of Reserve 22256 – portion of Lot 352 on Deposited Plan 419175 and portion of Lot 2065 on Deposited Plan 419175 – Shire of Derby-West Kimberley, Council:

Infocouncil Page 27 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

- 1. Note the Shire report;
- 2. Resolve that subject to the Shire not being responsible for any road works or similar improvements associated with the License, Council has no objection to the application proposed Section 91 License; and
- 3. Request the Chief Executive Officer to advise the Department of Planning, Lands and Heritage of Council's resolution, including raising the matter of the potential of having the license include the requirement to make local government rates payments for the "tourism business area".

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Paull, Robert	Development Services	Adoption of the 2022 Local Emergency Management Arrangements
	Martin, Stuart		

RESOLUTION 80/22

Moved: Cr Andrew Twaddle Seconded: Cr Keith Bedford

That Council:

- 1. Adopt the Local Emergency Management Arrangements (LEMA), in accordance with the requirement of the Emergency Management Act 2005.
- 2. Request the Chief Executive Officer to forward a copy of the LEMA to the State Emergency Management Committee.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

Infocouncil Page 28 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Paull, Robert	Development Services	Adoption of the 2022 Local Recovery Plan
1	Martin, Stuart		

RESOLUTION 81/22

Moved: Cr Paul White Seconded: Cr Andrew Twaddle

That Council:

1. Adopt the Local Recovery Plan (LRP), in accordance with the requirement of the Emergency Management Act 2005; and

2. Request the Chief Executive Officer to forward a copy of the LRP to the State Emergency Management Committee.

<u>In Favour:</u> Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Edwards, Shane	Community and Recreation Services	Disability Access and Inclusion Plan 2022 -2027
	Martin, Stuart		

RESOLUTION 82/22

Moved: Cr Peter McCumstie Seconded: Cr Paul White

That Council

1. Endorses the SDWK Disability Access and Inclusion Plan 2022 – 2027.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

Infocouncil Page 29 of 31

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: 15 July 2022 4:09 PM

CARRIED 5/0

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Neshoda, Megan	Community and Recreation Services	Requesting funding Fitzroy Valley District High School for the Young Leadership Program
	Dexter, Amanda		

RESOLUTION 83/22

Moved: Cr Andrew Twaddle Seconded: Cr Paul White

That Council:

- 1. APPROVES a donation of \$3000 (ex GST) be made to the Fitzroy Valley District High School as contribution to Young Leadership Camp, subject to:
 - (a) An acquittal being provided to the Shire within 28 days of the conclusion of the camp.
 - (b) Fitzroy Valley District High School providing recognition of the Shire's contribution through promotional and other materials associated with the camp.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0 BY ABSOLUTE MAJORITY

Meeting	Officer/Director	Section	Subject
Council 29/06/2022	Mildenhall, Christie Dexter, Amanda	Community and Recreation Services	Temporary Pool Closure - Derby Memorial Swimming Pool
RESOLUTION 84/22			
Moved: Cr Peter McC	Cumstie		

Infocouncil Page 30 of 31

Outstanding Division: Date From:
Committee: Date To:
Officer:
Action Sheets Report Printed: 15 July 2022 4:09 PM

Seconded: Cr Paul White

That Council:

1. Endorses the closure of the pool from Thursday 28 July 2022 until Sunday 25 September 2022 to undertake maintenance and capital works.

2. Approves the plan for the CEO to reopen the pool earlier should the works and water testing process be completed ahead of schedule.

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

Infocouncil Page 31 of 31

- 8 NEW BUSINESS OF AN URGENT NATURE
- 9 NEW AND EMERGING ITEMS FOR DISCUSSION

10 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

COMMITTEE RESOLUTION AC69/22

Moved: Cr Keith Bedford Seconded: Cr Peter McCumstie

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

10.1 RATES OUTSTANDING JUNE 2022

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

COMMITTEE RESOLUTION AC70/22

Moved: Cr Keith Bedford Seconded: Cr Andrew Twaddle

That the Audit Committee recommends that Council:

Receives the report on outstanding rate and service charge debt by financial year to the end of June 2022.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

10.2 SUNDRY DEBTORS JUNE 2022

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

COMMITTEE RESOLUTION AC71/22

Moved: Cr Andrew Twaddle Seconded: Cr Peter McCumstie

That the Audit Committee:

Recommends that Council receives the information contained in the report detailing Sundry Debtors as at 30 June 2022.

<u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0 BY ABSOLUTE MAJORITY

10.3 WRITE OFF DEBT

This matter is considered to be confidential under Section 5.23(2) - e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

COMMITTEE RESOLUTION AC72/22

Moved: Cr Peter McCumstie Seconded: Cr Andrew Twaddle

That the Audit Committee Recommends Council:

Writes off the balance owed by the employee listed in this report totalling \$6,000.00

In Favour: Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

COMMITTEE RESOLUTION AC73/22

Moved: Cr Peter McCumstie Seconded: Cr Keith Bedford

That Council moves out of Closed Council into Open Council.

In Favour: Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 5/0

11 DATE OF NEXT MEETING

The next meeting of Audit Committee will be held Thursday, 18 August 2022 in the Council Chambers, Clarendon Street, Derby.

12 CLOSURE OF MEETING

The Presiding Member closed the meeting at 4:17pm.

These minutes were confirmed at a meeting on
Signed:
Presiding Person at the meeting at which these minutes were confirmed.
Date:
Date:

REPORTS

11 EXECUTIVE SERVICES

11.1 DERBY PORT - JETTY LEASE AREAS 2 AND 3 TO MPA FISH FARMS PTY LTD

File Number: 9010.13

Author: Neil Hartley, Director - Strategic Business

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

MPA Fish Farms Pty Ltd leases two separate areas of the Derby Jetty Goods Shed for its operations (Areas 2 and 3). The leases are due to expire on 30 June 2023. Whilst there is still some time until 30th June 2023, the process of S.3.58 of the Local Government Act does need to be complied with if the Council is of the mind to again offer MPA a lease.

This report supports the consideration of a new lease, but in light of recent history, proposes that it would be prudent to require that any new lease(s) be fully executed by MPA prior to the above date (or that access to the site will not be provided).

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

MPA Fish Farms Pty Ltd undertake the production of barramundi in Cone Bay and use the Derby Port and Jetty as a logistics hub to load feed on boats and store frozen Barramundi to be shipped off to their various markets. MPA began operations back in 2008 and were leased two separate areas of the Goods Shed for its operations (Jetty Areas 2 and 3 - within the Goods Shed) from 5 + 5 years from 1 July 2009. Council at its 12 December 2019 meeting endorsed two new leases for 2 + 2 year terms, expiring 30 June 2023.

MPA was for some reason tardy in the execution of the current leases (having done so in only June 2022).

Whilst there is still some time until 30th June 2023 when the leases expire, the process of S.3.58 of the Local Government Act does need to be completed if the Council is of the mind to again offer MPA a lease for these areas. This process will take several months to complete.

STATUTORY ENVIRONMENT

Local Government Act S3.58 (Disposing of property) outlines the requirements of a local government to undertake a disposal of land (vis. sell, lease, etc.). A local government can dispose of property by private treaty if it meets prescribed conditions, like accessing a current valuation, giving public notice, inviting submissions, and reviewing submission received.

Local Government Act S2.7 (Role of council) outlines that the council governs the local government's affairs; and is responsible for the performance of the local government's functions.

Item 11.1 Page 123

POLICY IMPLICATIONS

Nil applicable.

FINANCIAL IMPLICATIONS

A commercial lease of this nature will require legal fees (about \$3,500 - 4,000), administration charges (about \$2,500 - 3,000), public advertising (\$500). We will also need to secure a valuation (about \$2,500). The estimate of fees and costs for the above is expected to be in the order of \$9,000 - 10,000.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: That the S3.58 process and suitable lease documents are not suitable.	Unlikely	Moderate	Medium	Follow the Local Government Act process and utilise legal advisors as required.
Financial: Cost of providing the lease will be a burden on the Shire	Unlikely	Insignificant	Low	Require a deposit of the estimated fees prior to commencement.

CONSULTATION

Community consultation is required to be undertaken as a requirement of S. 3.58. MPA Fish Farms Pty Ltd have been advised that the lease is due to expire but no specific communications have occurred with MPA Fish Farms Pty Ltd in regard to the proposal outlined within this report.

COMMENT

MPA Fish Farms Pty Ltd have in the past undertaken its lease obligations, with the exception of signing the last lease, which was delayed by about three years for reasons known only to MPA. That was a curious position to take, and whilst it had at the end of the day no impact on the lease or the way the port operated, was not considered to be professional and should be guarded against if a new lease is to be progressed.

Whilst a new lease can be supported in light of there being no current alternative use for the Goods Shed, it would be prudent to advise MPA now that a new lease will not be provided to Jetty Areas 2 and 3 (within the Goods Shed) nor will access to these sites be granted post 1 July 2023, unless a new lease is in place and execute prior 1 July 2023 by MPA.

Item 11.1 Page 124

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council invites MPA Fish Farms Pty Ltd to register its interest in a new lease for Jetty Areas 2 and 3 (within the Derby Jetty Goods Shed) post the current expiry date of 30 June 2023, on the following conditions:

- 1. payment of \$9,000 as a deposit on the estimated fees and charges involved in developing a new lease; and
- 2. access will not be provided to Jetty Areas 2 and 3 post 1 July 2023 unless a new lease is in place and execute prior to that date by MPA Fish Farms Pty Ltd.

Item 11.1 Page 125

11.2 MINUTES OF THE JOINT MEETING OF THE KIMBERLEY ZONE AND KIMBERLEY REGIONAL GROUP HELD 21 JUNE 2022

File Number: 4221

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Advocacy

SUMMARY

This report presents for Council endorsement the Minutes from the Joint Meeting of the Kimberley Zone of the Western Australian Local Government Association (WALGA) and the Kimberley Regional Group held on 21 June 2022.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

A copy of the minutes from the joint meeting held 21 June 2022 between members of the Kimberley Zone of WALGA (Zone) and Kimberley Regional Group (KRG) is attached for Council consideration.

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings are joined.

It should be remembered that the Kimberley Zone of WALGA is a group established to represent regional issues to the State Council of WALGA. This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation.	1.2.1 Provide strong civic leadership.1.2.2 Provide strong governance.

Item 11.2 Page 126

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Community: That the Shire's interests and	Unlikely	Minor	Low	Minutes received and endorsed by Council to allow for transparency and assist zone
contribution to the zone are represented and reflect the views of the community				attendees with clear direction

CONSULTATION

Nil.

COMMENT

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed by the Group. Additional recommendations have been made where necessary for Council's consideration.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Zone KRG Joint Meeting Minutes 21 June 2022 U

RECOMMENDATION

That Council

1. Receives and endorses the resolutions of the Kimberley Zone of WALGA and Kimberley Regional Group as attached in the minutes from the Joint Meeting held 21 June 2022.

Item 11.2 Page 127















KIMBERLEY ZONE & KIMBERLEY REGIONAL GROUP JOINT MEETING

UNCONFIRMED MINUTES

21 JUNE 2022

Commencing at

1:00PM

VIDEO CONFERENCE

Page 2 of 49

KIMBERLEY ZONE AND

KIMBERLEY REGIONAL GROUP JOINT MEETING

TUESDAY 21 JUNE 2022

INDEX – MINUTES

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDANCE / APOLOGIES	3
3.	DECLARATIONS OF INTEREST	4
4.	CONFIRMATION OF MINUTES	4
5.	BUSINESS ARISING FROM PREVIOUS MEETING	4
6.	PRESENTATIONS FROM REPRESENTATIVES	5
7.	REPORTS FROM REPRESENTATIVES	5
8.	REPORTS FROM KIMBERLEY COUNTRY ZONE	6
8.1	WALGA STATE COUNCIL AGENDA AND PRESIDENT'S REPORT	6
8.2	WALGA ZONE STATUS REPORT	9
8.3	WALGA BEST PRACTICE GOVERNANCE REVIEW	11
9.	REPORTS FROM KIMBERLEY REGIONAL GROUP	14
9.1	STATE GOVERNMENT FUNDING TO ADDRESS JUVENILE CRIME IN THE KIMBERLEY	14
9.2	KRG ANNUAL PERFORMANCE REPORT	17
9.3	KIMBERLEY REGIONAL GROUP ANNUAL BUDGET 2022-23	19
9.4	KIMBERLEY REGIONAL GROUP MEMORANDUM OF UNDERSTANDING	21
9.5	BUSINESS PLAN PROGRESS REPORT	23
9.6	CONSULTANT REPORT	29
9.7	KIMBERLEY REGIONAL GROUP FINANCIAL ACTIVITY STATEMENT 31 MAY 2022	31
10.	CORRESPONDENCE	34
11.	GENERAL BUSINESS	49
12.	MATTERS BEHIND CLOSED DOORS	49
13.	MEETING CLOSURE	49

Page 3 of 49

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair, President Cr David Menzel, declared the meeting open at 1:03pm and welcomed all delegates and guests.

2. RECORD OF ATTENDANCE / APOLOGIEs

ATTENDANCE:

Cr Chris Mitchell Shire of Broome
Sam Mastrolembo Shire of Broome
James Watt Shire of Broome

Cr Geoff Haerewa Shire of Derby West Kimberley
Cr Peter McCumstie Shire of Derby/West Kimberley
Amanda Dexter Shire of Derby West Kimberley

Vernon Lawrence Shire of Wyndham East Kimberley
Cr David Menzel Shire of Wyndham East Kimberley
Cr Tony Chafer Shire of Wyndham East Kimberley

Debra Goostrey Zone Executive - ATEA

Tim Lane, Manager Strategy and Association WALGA

Governance

GUESTS:

Janine Hatch, Executive Officer RDA Kimberley

Greg Hayes, Regional Road Safety Advisor WALGA RoadWise

Tim Bray, Director Regional Development Kimberley Development Commission

Kristina Dickman, Regional Manager Department of Local Government, Sport

Kimberley and Cultural Industries

Tom Chapman Department of Local Government, Sport

and Cultural Industries

Craig Parkin Superintendent Kimberley Police District

APOLOGIES:

Cr Harold Tracey Shire of Broome

Cr Malcolm Edwards Shire of Halls Creek

Page 4 of 49

Cr Chris Loessl Shire of Halls Creek
Phillip Cassell Shire of Halls Creek

Cr Jeanette Young Shire of Cocos (Keeling) Islands
Cr Hua (Helen) Liu Shire of Cocos (Keeling) Islands
Kelli Small Shire of Cocos (Keeling) Islands

Cr Gordon Thomson Shire of Christmas Island
Cr Kee Heng Foo Shire of Christmas Island
David Price Shire of Christmas Island

Natasha Maher, Chief Executive Officer Australia's North West Tourism

3. Declarations Of Interest

Nil.

4. CONFIRMATION OF MINUTES

KIMBERLEY ZONE & KIMBERLEY REGIONAL GROUP RECOMMENDATION:

Minute No. KRG/0622/001

Moved: Cr Chris Mitchell Seconded: Cr Geoff Haerewa

That the Minutes of the Kimberley Regional Group held on 19 April 2022, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MEETING

Nil.

Page 5 of 49

6. PRESENTATIONS FROM REPRESENTATIVES

6.1 Kimberley Police Superintendent

Kimberley Police Superintendent Craig Parkin presented to the Zone on Operation Regional Shield, the banned drinkers register, and other regional policing matters.

7. REPORTS FROM REPRESENTATIVES

7.1 RDA KIMBERLEY

Janine Hatch, Executive Officer

7.2 AUSTRALIA'S NORTH WEST TOURISM

Natasha Maher, Chief Executive Officer Apology - Report circulated out of session.

7.3 WALGA ROADWISE

Greg Hayes, Road Safety Advisor.

7.4 KIMBERLEY DEVELOPMENT COMMISSION

Tim Bray, Director Regional Development.

7.5 DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES

Kristina Dickman, Regional Manager Kimberley.

7.6 WALGA

Tim Lane, Manager Strategy and Association Governance.

Minutes - Kimberley Zone and Kimberley Regional Group 21 June 2022

REPORTS FROM KIMBERLEY COUNTRY ZONE

8.1 WALGA STATE COUNCIL AGENDA AND PRESIDENT'S REPORT

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

(Zone delegates to consider the Matters for Decision and Items for Noting contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The full State Council Agenda can be found via <u>LINK</u>: The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

COMMENT

The next WALGA State Council meeting will be held 6 July 2022. The following matters for decision will be considered.

	Matters for Decision	WALGA Recommendation
5.1	Matters for Decision Review of advocacy positions relating to Emergency Management	That State Council: 1. Endorse the removal of the following Emergency Management Advocacy Positions 8.1 Community Resilience 8.2 Disaster Mitigation 8.3 Emergency Services Levy 2. Endorse the following Emergency Management Advocacy Positions: 8.1 Emergency Management Principles 8.2 State Emergency Management Framework
		 8.3 Sustainable Grant Funding Model for Emergency Management 8.4 Consolidated Emergency Services Act 8.5 Resource Sharing 8.6 Lessons Learnt Management 8.7 Emergency Services Levy 8.8 Local Government Grants Scheme (LGGS)

Page 6

8.1 WALGA STATE COUNCIL MEETING JULY 2022

Minutes - Kimberley Zone and Kimberley Regional Group 21 June 2022

5.2	New Emergency Management Advocacy Position – Community Emergency Service Manager Program	That the following WALGA Advocacy Position relating to the Community Emergency Service Manager (CESM) Program be endorsed:	
		8.9 Expansion of the Community Emergency Services Manager Program	
		That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:	
		 All Local Governments should have the option of participating in the CESM Program. 	
		The full cost of the CESM Program should be funded through the Emergency Services Levy.	
5.3	Draft WA Public Libraries Strategy 2022- 2026 and Updated	That: 1. the draft WA Public Libraries Strategy 2022-2026 be	
	Advocacy Position	endorsed. 2. WALGA's existing Advocacy Position on Public Libraries be deleted and replaced as follows:	
		3.8 Public Libraries	
		 Western Australian Local Government public libraries provide valuable local cultural infrastructure, creating social and community hubs for community capacity building, recreation, education and literacy, digital inclusion, and social connection, cohesion and inclusion. 	
		2. WALGA supports the provision of Public Library services in Western Australia through a formal partnership between Local Government and the State Government of Western Australia, governed by the Library Board Act 1951, namely the State and Local Government Agreement for the Provision of Public Library Services in Western Australia (2020).	
		 The WA Public Libraries Strategy 2022-2026 provides a framework for a shared vision, strategic direction and collaborative action in the provision of a vibrant and sustainable 21st century public library network. 	
		 It is essential that a sustainable funding model enables Local Governments to continue to deliver library services to support continued growth and adaptation to changing community needs. 	

Matters for Noting:

- 6.1 2020/21 Local Government Performance Monitoring Project
- 6.2 Proposed Advocacy Position on Arrangements for Management of Volunteer Bushfire Brigades
- 6.3 Aboriginal Cultural Heritage Act 2021 Co-design Process, Phase 1 Submission
- 6.4 Western Power Access Arrangement Review Submission

8.1 WALGA STATE COUNCIL MEETING JULY 2022

Page 7

Minutes - Kimberley Zone and Kimberley Regional Group 21 June 2022

- 6.5 Economic Development Research
- 6.6 Development of Child Safe Policy for Local Government
- 6.7 National Reconciliation Week Local Government Activation Program
- 6.8 WA Strategic Trails Blueprint 2022-2027 Draft for Comment
- 6.9 Issues Paper: Local Government Approaches to Tree Retention
- 6.10 Report Municipal Waste Advisory Council (MWAC)

Organisational Reports

- 7.1 Policy Team Reports
- 7.1.1 Environment and Waste Policy Team Report
- 7.1.2 Governance and Organisational Services Policy Team Report
- 7.1.3 Infrastructure Policy Team Report
- 7.1.4 People and Place Policy Team Report
- 7.2 Key Activity Reports
- 7.2.1 Report on Key Activities, Commercial and Communications Unit
- 7.2.2 Report on Key Activities, Governance and Organisational Services Unit
- 7.2.3 Report on Key Activities, Infrastructure
- 7.2.4 Report on Key Activities, Strategy, Policy and Planning Unit
- 7.3 Policy Forum Report

WALGA State President's Report - Attached

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY ZONE & KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION:

Minute No. KRG/0622/002

Moved: Cr Chris Mitchell
Seconded: Cr Geoof Haerewa

That the Kimberley Regional Group:

- 1. Notes the State Council Agenda Items as circulated.
- 2. Notes the report from the WALGA President as circulated.
- Supports the recommendations in the Matters for Decision contained within the State Council Agenda.

CARRIED

Attachments

- WALGA State Council Agenda 6 July 2022 (link provided above).
- 2. WALGA President's Report July 2022.

8.1 WALGA STATE COUNCIL MEETING JULY 2022

Page 8

Page 9 of 49

8.2 WALGA ZONE STATUS REPORT

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

This Status Report provides an update on the WALGA response to relevant Kimberley Zone Resolutions.

BACKGROUND

Agenda Item	Zone Resolution	WALGA Response	WALGA Contact
19 April 2022 Zone Agenda Item 8.3 Vehicles Being Drive on Unsealed Roads Closed Due to Wet Conditions	That the Kimberley Zone: 1. Acknowledges the request by WALGA for feedback on damage on closed roads 2. Informs WALGA that vehicle damage for roads closed due to saturation and flooding events: a. are not recorded separately; b. is a component of annual damage to road infrastructure; c. damage to unsealed roads servicing remote communities is complex as alternative access to food and fuel supplies during wet season closures may only be through plane or helicopters freight services, at significant expense. 3. Provides feedback to WALGA that vehicle damage from commercial operations is the key issue in the Kimberley.	The Infrastructure Policy Team reviewed and consider the feedback concerning vehicles being driven on closed unsealed roads that was provided by 11 Shires and 3 Zones. The Policy Team resolved that: 1. The key legislative / regulatory requirements appear to be in place; 2. Vehicles being driven on closed roads occurs in other remote Local Government areas, although the situations are different around the State; 3. In the absence of identified technology solutions an initial approach be made by WALGA to ARRB and PATREC to determine if research centres are interested in developing a research project.	lan Duncan Executive Manager Infrastructure iduncan@walga. asn.au 9213 2031
19 April 2022 Zone Agenda Item 9.7 Underground Power	That the Kimberley Regional Group requests that WALGA enter into discussions with Horizon Power in relation to programs and funding to transition overhead wires to underground power.	This matter has been added to the Infrastructure Policy Team agenda for 6 July.	lan Duncan Executive Manager Infrastructure iduncan@walga. asn.au 9213 2031
2021 20 April Zone Agenda Item 11.1 Disaster Relief and	That the Kimberley Zone: 1. Express dissatisfaction with current disaster relief and recovery funding arrangements and call for urgent action from the State	The Association has endorsed advocacy positions seeking improvements to disaster relief and recovery funding including assessment periods, eligibility of	lan Duncan Executive Manager Infrastructure

ITEM 8.2 WALGA ZONE STATUS REPORT

Page 10 of 49

where the process is not effective have been collected and continue to be. Timelines for decision-making and an escalation process would seem to be an important addition to the process.	Recovery Funding Arrangemen ts	Government to investigate and address these shortcomings. 2. Seek WALGA advocacy to support the motion.	reconstructed infrastructure. Regular meetings with DFES and Main Roads officers are on-going. Detailed evidence of examples where the process is not effective have been collected and continue to be. Timelines for decision-making and an escalation process would seem to be	iduncan@walga. asn.au 9213 2031
---	---	--	---	---------------------------------------

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY ZONE & KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION:

Minute No. KRG/0622/003

Moved: Cr Geoff Haerewa Seconded: Cr Chris Mitchell

That the Kimberley Zone notes the WALGA Zone Status Report June 2022.

CARRIED

ITEM 8.2 WALGA ZONE STATUS REPORT

Page 11 of 49

8.3 WALGA BEST PRACTICE GOVERNANCE REVIEW

LOCATION/ADDRESS:

APPLICANT:

FILE:

KRG01

AUTHOR:

Tim Lane

CONTRIBUTOR/S:

RESPONSIBLE OFFICER:

DISCLOSURE OF INTEREST:

Nil

BACKGROUND

WALGA has embarked on a significant project to review WALGA's governance model to ensure the organisation is governed by a contemporary, sound, and agile governance model that:

- Facilitates meaningful engagement with Local Government members,
- Enhances WALGA's legitimacy among members and stakeholders, and
- Enables sound and focused decision making to guide advocacy, policy, and service delivery.

WALGA's Corporate Strategy 2020-25 identifies "contemporary governance and engagement models" as a key strategic priority leading to State Council's commissioning of the Best Practice Governance Review project.

A further goal of the project is to fundamentally review, and subsequently amend, WALGA's governance documentation - Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders - to ensure consistency and alignment.

To oversee the project, State Council appointed a Steering Committee with the following membership:

President Cr Karen Chappel JP WALGA President (Chair) Cr Paul Kelly **WALGA Deputy President** President Cr Phil Blight Country State Councillor Mayor Carol Adams OAM Metropolitan State Councillor President Cr David Menzel Country Elected Member Mayor Albert Jacob Metropolitan Elected Member **Andrew Sharpe** Country Chief Executive Officer David MacLennan Metropolitan Chief Executive Officer Nick Sloan WALGA Chief Executive Officer

Senior WALGA staff are providing executive support and PwC has been appointed to facilitate meetings of the Steering Committee and to produce an Options Paper and a Final Report.

The Steering Committee has met twice. At the first meeting, held on 5 May 2022, the Committee:

Adopted Terms of Reference

ITEM 8.3 WALGA BEST PRACTICE GOVERNANCE REVIEW

Page 12 of 49

- Reviewed the Project Plan
- Considered existing governance documentation
- Discussed the project methodology, and
- Agreed five comparator organisations whose governance models would be reviewed:
 - i. Australian Hotels Association (AHA)
 - ii. Australian Medical Association (AMA)
 - iii. Chamber of Commerce and Industry WA (CCIWA)
 - iv. Chamber of Minerals and Energy (CME), and
 - v. Pharmacy Guild of WA

The comparator organisations were selected for their similarity to WALGA as membership organisations (with organisations as members) and their perceived effectiveness as advocacy peak bodies.

At the Steering Committee's second meeting, held on 8 June 2022, the Committee reviewed the governance models of comparator organisations presented by PwC and identified initial performance assessment criteria that will guide the evaluation of alternative governance model options.

The Steering Committee will be meeting again in late June to consider an Options Paper which will present alternative governance model options. The Options paper will be presented to State Council at the 6 July Strategic Forum. Member feedback will then be sought on the Options Paper during July and August.

Following member feedback, the Steering Committee will direct the development of an agenda item outlining high level principles and non-negotiables of a future governance model for the 2022 Annual General Meeting. This agenda item and debate will gauge members' views on the direction of the project.

The final report due to be completed by mid-October 2022 will be the subject of further consultation with members, including through a full round of Zone meetings in November in the lead-up to the December State Council meeting.

Substantive structural changes to WALGA's governance model will require amendments to the Constitution, which must be approved by a special (75 percent) majority at both a meeting of State Council and an Annual General Meeting. As such, any proposed changes will need to have strong support of members for Constitutional change to be ratified. The aim of the project is to put forward constitutional amendments to members at the 2023 Annual General Meeting.

COMMENT

The Best Practice Governance Review Project represents a significant opportunity to improve WALGA's governance model to improve decision making effectiveness while ensuring meaningful member representation and participation.

Past reviews since the formation of WALGA as the single Local Government sector peak body over 20 years ago have led to significant process and other improvements while the structure and composition of State Council has remained broadly unchanged. WALGA receives mixed feedback on its governance model through member surveys and other mechanisms suggesting there is room for improvement.

ITEM 8.3 WALGA BEST PRACTICE GOVERNANCE REVIEW

Item 11.2 - Attachment 1

Page 13 of 49

Any future governance model will need to balance member representation and participation in decision making processes with efficiency and strategic focus. The forthcoming Options Paper will present potential options that aim to balance competing objectives identified by the Steering Committee.

Member engagement and consultation will be crucial to the success of the project and very high levels of member support will be required for constitutional amendments to be ratified, as outlined above. Consequently, members should anticipate opportunities to contribute to the project and provide insight in relation to options put forward over coming months.

KIMBERLEY ZONE & KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION:

Minute No. KRG/0622/004

Moved: Cr David Menzel

Seconded: Cr Geoff Haerewa

That the Kimberley Zone note the update on the WALGA Best Practice Governance Review.

CARRIED

ITEM 8.3 WALGA BEST PRACTICE GOVERNANCE REVIEW

Page 14 of 49

REPORTS FROM KIMBERLEY REGIONAL GROUP

9.1 STATE GOVERNMENT FUNDING TO ADDRESS JUVENILE CRIME IN THE KIMBERLEY

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Kimberley Regional Group has advocated strongly for funding to address anti-social behaviour and juvenile crime in the Kimberley. In the lead up to the May 2022 State Budget, a \$40.4million dollar package was announced.

BACKGROUND

Previous Considerations

Nil.

COMMENT

On the 3rd of May, the McGowan government announced a package to help break the cycle of youth offending in the Kimberley including:

- \$15 million towards an on-country residential facility to provide an alternative to detention, as well as \$500,000 to plan and develop other safe place proposals
- \$4.3 million to expand the McGowan Government's successful Target 120 program in the Kimberley
- \$11.7 million to extend the Kimberley Schools Project to keep young people engaged with the education system
- \$2.5 million for Operation Regional Shield, enabling police to deploy additional resources to parts of regional WA as required
- Package also includes boost to youth night patrols, intensive support for vulnerable families, and grants for local projects to engage youth and improve community safety

The State Government has also committe \$33.98 million over four years to improve operations of residential care homes and an additional investment of \$5 million towards five new residential care homes in the Kimberley and Mid-West, to provide better care for vulnerable children.

The acknowledgement in the State Budget on the 12 May 2022 of the issues being faced in the Kimberley reflects the strong advocacy of the KRG and letters have been sent to key Ministers to thank them for their support.

ITEM 9.1 STATE GOVERNMENT FUNDING TO ADDRESS JUVENILE CRIME IN THE KIMBERLEY

Page 15 of 49

The implementation of this package, noting that the Kimberley Juvenile Justice Strategy has not yet to be released, will be monitored for both the allocation of funds and effectiveness of the roll out of programs.

The acknowledgement in the State Budget of the issues being faced in the Kimberley reflects the strong advocacy of the KRG. Correspondence thanking the Premier in his role as Treasurer, along with Ministers MacTiernan, McGurk, Johnston, Buti, Ellery and Papalia, has been sent on behalf of the KRG.

Since the State Budget, the Kimberley Regional Zone has been invited to take up membership as an observer on the Kimberley Aboriginal Youth Wellbeing Steering Committee and Working Group.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Governance Goal - A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

Community Goal - A vibrant community based on equity, inclusion and opportunity for all.

Improved Kimberley regional outcomes in health.

Improved Kimberley regional outcomes in education.

Improved youth services and management of youth anti-social behaviour.

ITEM 9.1 STATE GOVERNMENT FUNDING TO ADDRESS JUVENILE CRIME IN THE KIMBERLEY

Page 16 of 49

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/005

Moved: Cr Chris Mitchell

Seconded: Cr David Menzel

That the Kimberley Regional Group:

- 1. Notes the funding packages;
- 2. Requests, through the secretariat, regular updates from the relevant working groups;
- 3. Monitors the implementation and outcomes of these initiatives; and,
- 4. Invites Minister MacTiernan to the next meeting of the Kimberley Regional Group.

CARRIED

Attachments

Nil

ITEM 9.1 STATE GOVERNMENT FUNDING TO ADDRESS JUVENILE CRIME IN THE KIMBERLEY

Page 17 of 49

9.2 KRG ANNUAL PERFORMANCE REPORT

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

It is a requirement under item 10.8 of the Memorandum of Understanding that a Performance Report is prepared within two months after 30 June each year. Noting the transitional arrangements currently in place, the Performance Report has been prepared in advance of the 30 June deadline.

BACKGROUND

Previous Considerations

Nil.

COMMENT

It is a requirement under item 10.8 of the Memorandum of Understanding that a Performance Report is prepared within two months after 30 June each year.

The Host Shire Chief Executive Officer or their delegate must, in consultation with the Board, prepare and provide to each Participant an end of year performance report setting out the annual performance of the KRG and addressing the matters referred to below:

- a) a description of the activities carried out by the KRG with reference to the Strategic Goals and Outcomes;
- b) a reasonable itemisation of the Operating Expenses incurred;
- c) a comparison of Operating Expenses incurred with budget estimates and comments on any significant variations;
- d) a brief description of the KRG's planned activities for the next period, including details of any Projects anticipated to commence in the next 12 months;
- e) any other information that the Board directs to be included; and
- f) any other report the Participants may reasonably require to comply with their reporting obligations.

The Performance Report, provided under separate cover, meets the requirement of 10.8(a) and (d). The finance report will be provided when the audit for the period is completed.

CONSULTATION

Nil.

ITEM 9.2 KRG ANNUAL PERFORMANCE REPORT

Page 18 of 49

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Governance Goal - A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/006

Moved: Cr David Menzel

Seconded: Cr Chris Mitchell

That the Kimberley Regional Group

- 1. Adopts the Performance Report; and
- Notes the Financial Report will be provided within the period stipulated in the MOU.

CARRIED

Attachments

Kimberley Regional Group Performance Report (under separate cover)

ITEM 9.2 KRG ANNUAL PERFORMANCE REPORT

Page 19 of 49

Cr Geoff Haerewa and Ms Amanda Dexter departed the meeting at 2:41pm.

9.3 KIMBERLEY REGIONAL GROUP ANNUAL BUDGET 2022-23

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report seeks the deferral of the detailed 2022/23 Kimberley Regional Group Annual Budget noting the imminent commencement of the new consultant and, that there will be no impact on the Shire levies for 2022/23 due to the existing operational surplus.

BACKGROUND

Previous Considerations

Nil

COMMENT

The Secretariat is obliged under the MOU to prepare a Draft Kimberley Regional Group (KRG) 2022/23 Annual Budget which outlines proposed income and expenditure for the following period.

It is noted that the new KRG support consultany was not finalised at the time of compiling this agenda and therefore the detailed budgetary implications are not yet documented, however there is no risk identified for the 2022/23 period in relation to levies to be charged due the existing surplus.

An extension of time for the approval of the budget is requested, with out of session finalisation of this matter.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

9.3 KRG Memorandum of Understanding

Page 20 of 49

Governance Goal - A collaborative group demonstrating strong regional governance:

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/007

Moved: Cr David Menzel Seconded: Cr Chris Mitchell

That the Kimberley Regional Group:

- 1. Approves the deferment of the 2022/23 Kimberley Regional Group Annual Budget due to the imminent appointment of a new consultant.
- 2. Notes the budget will be circulated out of session for approval.

CARRIED

Attachments

Nil

9.3 KRG Memorandum of Understanding

Page 21 of 49

9.4 KIMBERLEY REGIONAL GROUP MEMORANDUM OF UNDERSTANDING

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Kimberley Regional Group KRG operates under a Memorandum of Understanding (MOU) which expires in August 2022. There are a number of matters included in the MOU which do not reflect the operation of the KRG in the current arrangement. This item is to delegate the review and finalisation of the MOU to the Shire CEOs for presentation and adoption at the August KRG meeting.

BACKGROUND

Previous Considerations

Nil

COMMENT

In 2018, the Kimberley Regional Group (KRG) signed the current Memorandum of Understanding, which provides the framework for the operation of the KRG. Considerable work has been undertaken over the last four years to develop a Governance Manual as a companion document to provide greater detail.

The MOU requires review to more accurately reflect the current operational arrangements, including banking and insurance and the priority activities of the KRG. The review was undertaken by the Shire of Broome and the Shire of Wyndham East Kimberley in the first instance and has been provided to all participating Shires for consideration.

To progress the MOU, which needs to be finalised and adopted prior to the end of August 2022, the matter will be delegated to the CEO's to finalise the draft.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

9.3 KRG Memorandum of Understanding

Page 22 of 49

Nil

STRATEGIC IMPLICATIONS

Governance Goal - A collaborative group demonstrating strong regional governance:

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/008

Moved: Cr David Menzel Seconded: Cr Chris Mitchell

That the Kimberley Regional Group:

- Notes the requirement to finalise the Memorandum of Understanding prior to 31August 2022.
- 2. Delegates the finalisation of the drafting of the MOU to the CEOs
- 3. Notes that the finalised MOU will be considered at the August 2022 KRG meeting.

CARRIED

Attachments

Nil

9.3 KRG Memorandum of Understanding

Page 23 of 49

9.5 BUSINESS PLAN PROGRESS REPORT

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Strategic Community Plan and Business Plan for the period 2020-2024 was adopted in June 2021. This report provides an update on progress towards the achievement of the Business Plan which has a four year horizon.

BACKGROUND

Previous Considerations

Nil.

COMMENT

The Strategic Community Plan and Business Plan for the period 2021-2025 was adopted in June 2021. The summary report attached provides an update on progress towards the achievement of the Business Plan in this period.

Key matters addressed in the Business Plan in this period include:

- Liaison with the Minister for Corrective Services in relation to a meeting to discuss the Kimberley Regional Prison/Kimberley Custodial Plan.
- Ongoing liaison with key stakeholders in the lead up to the Federal Election to highlight the interests of the region.
- Ongoing liaison with key stakeholders in the lead up to the State Budget.

The attached report provides the linkages to the Strategic Community Plan and Business Plan for the period 2020-2024.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil.

ITEM 9.5 BUSINESS PLAN PROGRESS REPORT

Page 24 of 49

STRATEGIC IMPLICATIONS

Governance Goal - A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

Natural Environment Goal - Responsible management of the environment:

Integrated waste management

Built Environment Goal – Improved and secure transport, communications, community and essential services:

Liveable towns supporting regional communities

Improved regional arterial road network, ports and airports

Adequate land supply

High standard of infrastructure planning

Reliable and adequate power and communications.

Community Goal - A vibrant community based on equity, inclusion and opportunity for all:

Innovative and joined up approach to housing development, ownership and design through community participation

Improved Kimberley regional outcomes in health

Improved Kimberley regional outcomes in education

Greater participation in the community and workforce

Better alcohol management across the Kimberley.

Economy Goal - A sustainable and diverse economy:

Generational advantage that captures the wealth for the region

Improved outcomes in employment

Improved regional infrastructure

VOTING REQUIREMENTS

Simple Majority

ITEM 9.5 BUSINESS PLAN PROGRESS REPORT

Page 25 of 49

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/009

Moved: Cr Peter McCumstie Seconded: Cr David Menzel

That the Kimberley Regional Group notes the Business Plan Update as attached.

CARRIED

Attachments

1. Business Plan Update June 2022

ITEM 9.5 BUSINESS PLAN PROGRESS REPORT

Page 26 of 49

ACTIVITY AGAINST THE BUSINESS PLAN

NOTE: Only matters in the Business Plan responded to this period are reported.

Our People

Goal 1: A vibrant community based on equity, inclusion and opportunity for all.

OUTC	ome strategy		ACTIONS		
1.1	Substance abuse and associated harm is reduced.	1.1.2	Advocate for fit for purpose and consistent alcohol management systems in the Kimberley.	1.1.2.1	Meet with relevant Ministers to discuss next steps to reduce alcohol related harm. Meet with State Government officers to discuss next steps to reduce alcohol related harm.
ACTIC	N: Review the State Bu	ldget to	o determine investme	l nt in the K	
1.3	Crime is reduced both across the region and by location	1.3.2	Advocate for improved management of youth anti-social behaviour including funding for diversion programs.	1.3.2.1	Monitor funding allocated or committed to the provision of diversion programs across the Kimberley.
ACTIC 2022.	ON: Review the State Bu	ıdget to	o determine the full de	etails of th	ne funding announced 3 May
1.5	School attendance improves with a higher number of students graduating year 12.	1.5.1	Advocate for fit for purpose education facilities and pedagogy to improve school attendance and outcomes.	1.5.1.1.	Develop and advocacy document to support the provision of fit-for-purpose education facilities and pedagogy.
		1.5.2	Advocate for enhanced post school employment pathways.	1.5.2.1	Develop an advocacy document (in conjunction with 1.5.1.1) to support the provision of enhanced post school employment pathways.
	ON: Review the State Bu hat relate to school pa	_		etails of th	ne funding announced 3 May
1.6	Fit for purpose housing is available to meet individual	1.6.1	Advocate for appropriate housing typology,	1.6.1.1	Monitor housing availability and affordability. Advocate for improved housing
	and community needs.		location and volume to meet the changing		affordability and availability when stock levels fall below market expectations.
			needs of the community.		mamer expectations:

Attachment 1 - Business Plan Update June 2022

Page 26

Page 27 of 49

Our Place

Goal 2.

Our region will become a leader in creating a sense of place and liveability whilst preserving history, culture and our unique environment.

OUTCOME	STI	RATEGY	ACTIONS	
2.1 Our towns variety o spaces that local resid visitors with spaces a access.	f public welcome ents and	funding to su master pla	for 2.1.1.1 pport nning urban 2.1.1.2	Ensure the Infrastructure Prospectus remains up to date. Advocate to relevant Ministers in relation to the Infrastructure Prospectus.
ACTION: Finalisa	tion of the Infra	astructure Prospec	tus for the perio	od.
2.3 We have attractors sufficient a purpose areas, facilities, sporting faci variety o experiences	recreation aquatic libraries, lities and a f leisure	3.1 Advocate funding liveability attractors.	for 2.3.1.1 for	Ensure the Infrastructure Prospectus remains up to date.
ACTION: As per	Action for 2.1			
2.5 A reduced footprint for (cont).	ecological the region	affordable reliable ei	for 2.5.4.1 and nergy lower rint.	Develop an advocacy paper on energy with that will deliver affordable and reliable energy with a lower carbon footprint.
ACTION: This ma	ntter has been i	referred to WALGA	\	

Page 28 of 49

Our Prosperity

Goal 3.

The potential of the Kimberley as a strong and diversified economy is realised with benefits retained in the region and the opportunity to participate available to all.

	OUTCOME	STRATEGY		ACTIONS
3.1	The Kimberley region is prosperous with a diversified and sustainable economy.	3.1.1 Advocate for the infrastructure required to attract and retain business and projects in the region.		Prospectus and update annually. Advocate for agreed infrastructure to attract
ı	TION: \$400m anno e Budget.	unced in the Federal budge	t with th	he supporting 20% (\$100m) announced in the
3.2	Local businesses and jobs are enhanced through opportunity created through private and government investment.	jobs creation in all new projects to		Promote opportunities and benefits in th Kimberley for the use of a local workforce. Monitor and identify current and potential barriers to a local workforce and advocat mitigation of those issues.

ACTION: Ongoing liaison with key organisations with the recommendation to defer the project until 2023 when the outcomes of the initial East Kimberley DAR are available and understood.

Our Performance

Goal 4

As a collective, we will support the delivery of excellence in governance and service delivery that is relevant and of value.

Outo	comes		Strategy	Action		
4.1	Shire resources are maximised.	4.1.1	Facilitate shared tendering and contracting wher regional benefit can bachieved.	ė	Identify projects where shared tendering and contracting processes will be mutually beneficial.	
AC	ACTION: Kerbside tender coordination progressed					

Attachment 1 - Business Plan Update June 2022

Page 28

Page 29 of 49

9.6 CONSULTANT REPORT

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: KRG01

AUTHOR: Zone Executive

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: CEO SHIRE OF WYNDHAM EAST KIMBERLEY

DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report provides an overview of the activity undertaken by the consultant to support the activities of the WALGA Kimberley Country Zone (Zone) and the Kimberley Regional Group (KRG).

BACKGROUND

Previous Considerations

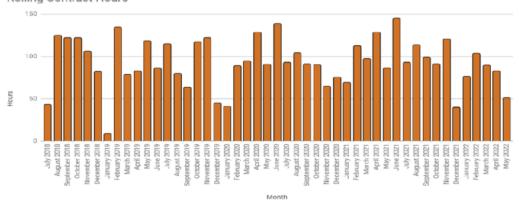
Nil.

COMMENT

The key focus areas for this period were the:

- The period included the following activities:
- State Budget and Kimberley Juvenile Crime Package liaison.
- · Kimberley Custodial Plan briefing papers and organisation of Minsiterial meeting.
- Preparation for the transitioning to the incoming consultant and new arrangements.
- Progress of the Kerbside Tender
- Preparation for the June 2022 meeting.
- Updating the Infrastructure Prospectus.
- Completion of the Annual Performance Report.

Rolling Contract Hours



ITEM 9.7 FINANCIAL ACTIVITY STATEMENT

Page 30 of 49

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Governance Goal - A collaborative group demonstrating strong regional governance:

Alignment and integration of regional and local priorities for member Councils.

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/010

Moved: Cr Chris Mitchell Seconded: Cr Peter McCumstie

That the Kimberley Regional Group notes the Consultant Report provided by ATEA Consulting.

CARRIED

Attachments

Nil

ITEM 9.7 FINANCIAL ACTIVITY STATEMENT

Page 31 of 49

9.7 KIMBERLEY REGIONAL GROUP FINANCIAL ACTIVITY STATEMENT 31 MAY 2022

LOCATION/ADDRESS: Nil
APPLICANT: Nil

FILE: KRG01; RCG01

AUTHOR: Director Corporate Services, Shire of Broome

CONTRIBUTOR/S: Nil

RESPONSIBLE OFFICER: Director Corporate Services, Shire of Broome

DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report presents the Kimberley Regional Group Financial Activity Statement for the period ended 31 May 2022. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

BACKGROUND

Previous Considerations

Joint Meeting 28 June 2021 Item 9.4 Joint Meeting 2 September 2021 Item 9.8

The 2021/22 KRG Annual Budget was adopted at the 28 June 2021 Joint Meeting. The Annual Budget was adopted as a balanced budget.

Following the adoption of the KRG Budget for 2021/22 the group resolved to allocate \$40,000 ex GST from the surplus reserve to fund an investigation into regional labour shortages.

COMMENT

The Financial Activity Statement presents a year to date surplus position of \$278,939 and an estimated surplus position of \$238,365 to 30 June 2022.

The budget amendment approved at the 2 September 2021 Joint Meeting to increase the allocation for consultancy (Regional Labour Shortage) has been processed, with the total budget for account 22183 Consultancy now \$40,000. This has resulted in a corresponding increase in the transfer from surplus.

Executive Consultancy budget remains on target.

Invoices for Member Contributions have recently been released with payment expected to occur in late November, early December.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

ITEM 9.7 FINANCIAL ACTIVITY STATEMENT

Page 32 of 49

Local Government Act 1995

FINANCIAL IMPLICATIONS

As at the 30 June 2021 the Kimberley Regional Group surplus was \$278,365.

The Kimberley Regional Group budget was adopted as a balanced budget with an opening surplus balance of \$278,365.

The Kimberley Regional Group surplus at 31 May 2022 is \$319,127.

The estimated budget position to 30 June 2022 is a \$238,365 surplus position.

Acct Code	Account	Original Budget	Current Budget	Actual
OPENING SU	IRPLUS CARRY FORWARD		j	
100235970	Kimberley Zone - Transfer to Kimberley Zone Reserve - Cap Exp - MUN	-\$278,365.00	-\$278,365.00	-\$278,365.00
CAPITAL INC	OME			
100235980	Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone MUN		-\$40,000.00	-\$40,000.00
	TOTAL CAPITAL INCOME	\$0.00	-\$40,000.00	-\$40,000.00
	REMAINING SURPLUS	-\$278,365.00	-\$238,365.00	-\$238,365.00
OPERATING	EXPENDITURE			
100221290	Kimberley Zone - Zone & RCG Meeting Expenses - Op Exp MUN	\$10,000.00	\$10,000.00	\$6,755.43
100221340	Kimberley Zone - Annual Financial Audit - Op Exp MUN	\$5,000.00	\$5,000.00	\$5,000.00
100221360	Kimberley Zone - IT Support - Op Exp MUN	\$1,500.00	\$1,500.00	\$0.00
100221370	Kimberley Zone - Sundry Expenses - Op Exp MUN	\$1,000.00	\$1,000.00	\$0.00
100221430	Kimberley Zone - Savannah Way Membership - Op Exp MUN	\$5,000.00	\$5,000.00	\$0.00
100221810	Kimberley Zone - Executive Consultancy - Op Exp MUN	\$147,320.00	\$147,320.00	\$115,769.93
100221830	Kimberley Zone - Consultancy - Op Exp MUN	\$0.00	\$40,000.00	\$0.00
104052970	Kimberley Zone - Admin Cost Allocated - Op Exp MUN	\$0.00	\$0.00	\$0.00
	TOTAL OPERATING EXPENDITURE	\$169,820.00	\$209,820.00	\$127,525.36
OPERATING	INCOME			
100230130	Kimberley Zone - Reimbursement Zone & RCG Meetings Expenses - Op Inc MUN	-\$3,000.00	-\$3,000.00	-\$3,808.96
100230210	Kimberley Zone - Members Contribution Secretariat Costs - Op Inc MUN	-\$164,320.00	-\$164,320.00	-\$164,320.00
100235360	Kimberley Zone - Interest on Reserve - Op Inc. MUN	-\$2,500.00	-\$2,500.00	-\$158.77
	TOTAL OPERATING INCOME	-\$169,820.00	-\$169,820.00	-\$168,287.73
	TOTAL CAPITAL INCOME	\$0.00	-\$40,000.00	-\$40,000.00
	TOTAL OPERATING EXPENDITURE	\$169,820.00	\$209,820.00	\$127,525.36
	TOTAL OPERATING INCOME	-\$169,820.00	-\$169,820.00	-\$168,287.73
	TOTAL	\$0.00	\$0.00	-\$80,762.37
	**Current Surplus = Actual Income less Actual			
	Expenditure + Opening Surplus	-\$278,365.00	-\$238,365.00	-\$319,127.37

ITEM 9.7 FINANCIAL ACTIVITY STATEMENT

Page 33 of 49

STRATEGIC IMPLICATIONS

Governance Goal - A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Click or tap here to enter text.

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/011

Moved: Cr Peter McCumstie Seconded: Cr Chris Mitchell

That the Kimberley Regional Group notes the \$319,127 year to date budget surplus and an estimated \$238,365 surplus position to the end of June 2022.

CARRIED

Attachments

There are no attachments for this report.

ITEM 9.7 FINANCIAL ACTIVITY STATEMENT

Page 34 of 49

10. CORRESPONDENCE

CORRESPONDENCE OUT				
То	Subject			
Hon Tony Buti MLA	State Budget and Kimberley Juvenile Crime Package			
Hon Sue Ellery MLC	State Budget and Kimberley Juvenile Crime Package			
Hon Bill Johnston MLA	State Budget and Kimberley Juvenile Crime Package			
Hon Alannah MacTiernan	State Budget and Kimberley Juvenile Crime Package			
Hon Susan McGurk MLA	State Budget and Kimberley Juvenile Crime Package			
Hon Paul Papalia MLC	State Budget and Kimberley Juvenile Crime Package			
Hon Mark McGowan MLA	State Budget and Kimberley Juvenile Crime Package			

CORRESPONDENCE OUT					
From Subject					
Jennifer McGrath, Mental	Kimberley	Aboriginal	Youth	Wellbeing	Steering
Health Commission Committee and Working Group.					

Attachments

1. Correspondence

ITEM 10 - CORRESPONDENCE



Government of Western Australia Mental Health Commission



Our ref Enquiries Phone MHC22/31366 Ann Marie Cunniffe (08) 6553 0284

Kimberley Regional Zone of Local Government C/- Debra Goostrey Secretariat

By email: debra.Goostrey@kimberleyzone.com.au

Dear Members

KIMBERLEY ABORIGINAL YOUTH WELLBEING STEERING COMMITTEE

We would like to extend an invitation for a delegate of the Kimberley Regional Zone of Local Government to attend the Kimberley Aboriginal Youth Wellbeing Steering Committee (Steering Committee) and the Kimberley Aboriginal Youth Wellbeing Operational Working Group (Operational Working Group) as an observer.

The Kimberley Aboriginal Regional Governance Group (ARGG) and Directors General of State Government agencies formed the Steering Committee in April 2021. The initial purpose of the Steering Committee was to bring together all relevant State Government agencies and Kimberley Aboriginal Community Controlled Organisations (ACCO) to support and enable Aboriginal community-led solutions to improve Aboriginal Youth Wellbeing outcomes in the Kimberley. As the partnership progresses we would like to extend an invitation to both Commonwealth and Local Government.

The ARGG brings together seven key Kimberley ACCOs, Kimberley Land Council, Kimberley Language and Resource Centre, Kimberley Aboriginal Law and Culture Centre, Kimberley Aboriginal Medical Services, Kimberley Stolen Generation Aboriginal Corporation, West Kimberley Futures Empowered Communities, Empowered Communities East Kimberley (Binarri-binyja yarrawoo) and the Empowered Young Leaders into an interim regional governance arrangement to support this partnership. Kimberley Aboriginal people have a long-standing aspiration for permanent regional governance which, when realised, will replace the ARGG.

Current State Government Agency membership on the Steering Committee includes the Mental Health Commission, Department of the Premier and Cabinet, Western Australia Police Force, Department of Justice, Department of Education, Department of Communities, Department of Primary Industries and Regional Development, WA Country Health Service, Department of Health, Department of Treasury, Department of Local Government, Sport and Cultural Industries and the Commissioner of Children and Young People.

Levels 1 and 2 Workzone, 1 Nash Street, Perth, Western Australia 6000 Letters GPO Box X2299, Perth Business Centre, Western Australia 6847 Telephone (08) 6553 0600 Facsimile (08) 6553 0400

Website: www.mhc.wa.gov.au

Current Government initiatives that are considered in this partnership include the Commitment to Aboriginal Youth Wellbeing (86 recommendations), Kimberley Juvenile Justice Strategy, Kimberley Empowered Youth Network and the Kimberley Regional Aboriginal Suicide Prevention Plan. Since April 2021, further collaboration has occurred between the State Government Departments and the Kimberley ACCOs to commence the process to formalise the partnership and to define processes and commitments. An agreed definition of partnership, co-design and shared decision making will be established. A copy of the Draft Terms of Reference is attached (see **Attachment**).

The next Steering Committee meeting is scheduled for 17 June 2022 and will be held via MS Teams. To ensure the meeting papers are sent to the nominated delegate it would be appreciated if you could please advise the name and contact details of the delegate directly to the project team via email at kaywsc@mhc.wa.gov.au.

To support the ongoing work of the Steering Committee, an Operational Working Group (OWG) has been established. The role of the OWG is to progress actions decided on at the Steering Committee. The OWG consists of representatives from State Government agencies and Kimberley ACCOs nominated by the ARGG. Terms of Reference are still being established for the OWG.

The next OWG meeting will be held via MS teams in May 2022 (date to be confirmed). If a representative is available to attend the meeting in May or future meetings, it would be appreciated if you could please provide the details of your representative to the project team at kaywsc@mhc.wa.gov.au and an official invitation will be arranged.

Should you have any questions, please do not hesitate to contact the project team who will be happy to assist.

We look forward to working closely with your nominated delegate to progress this important work.

Yours sincerely

Jennifer McGrath

Co-Chair \\

Kimberley Aboriginal Youth Wellbeing Steering Committee

May 2022

Jenny Bedford

Co-Chair

Kimberley Aboriginal Youth Wellbeing Steering Committee

May 2022

ATTACHMENT

Aboriginal Youth Wellbeing

Kimberley Steering Committee DRAFT TERMS OF REFERENCE

March 2022

1. Background

The Commitment to Aboriginal Youth Wellbeing (Commitment) was released in March 2020. The Commitment outlines how the Government proposes to work towards reducing the rate of suicide and enhancing the wellbeing of young Aboriginal people. The Commitment is the Government's response to the State Coroner's 2019 Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia, and the 2016 Parliamentary Inquiry, Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas. The reports made a combined 86 recommendations that highlight the need for the WA Government to work with Aboriginal people and ensure they are empowered to formulate the policies and services that affect their own communities.

There have been many reports into Aboriginal youth suicide in WA over past decades, carrying many of the same messages and recommendations as the Coroner's Inquest and Message Stick reports. While Governments considered these reports when they were released, implementation of their recommendations was often limited, ad hoc, not resourced or did not address the issue holistically. The Government acknowledges that it must do better in responding to these reports and being accountable to the Aboriginal communities and families that continue to be impacted by suicide.

In March 2021, the Commitment was transitioned from the Department of the Premier and Cabinet (DPC) to the Mental Health Commission (MHC) who now lead the coordination and progression of the State Government's response. The MHC recognise the importance of working with Aboriginal people as outlined in the National Agreement on Closing the Gap and the Aboriginal Empowerment Strategy and identified the need to engage with Kimberley Aboriginal people to deliver an appropriate response that is place-based, community-led and supports the development of genuine partnerships between the State Government, Aboriginal Community Controlled Organisations (ACCOs) and Aboriginal communities.

A Strengthening Partnerships Workshop was held in Broome in April 2021 and the MHC have committed to work in partnership with Kimberley ACCOs to prioritise and develop place-based, community-led action that works toward the 12 Commitments. The workshop was attended by State Government senior executives and was also attended by senior representatives from Kimberley ACCOs.

The aim of the workshop was to initiate discussions between State Government and Kimberley ACCOs on how to strengthen partnerships and identify new ways of working between the State Government, ACCOs and Aboriginal communities. The proposed new ways of working challenges Government to do business in a truly new way. One that acknowledges that Aboriginal people are the experts and need to be heard and listened to as equal partners when decisions are made that affect Aboriginal people and lead the co-creations of solutions.

Following the workshop, further collaboration has occurred between the State Government Departments and the Kimberley ACCOs to formalise the partnership and to define processes and commitments. An agreed definition of partnership, co-design and shared decision making will be established which will then lead to the prioritisation for the implementation of the 86 recommendations and the 12 Commitments, including the five priorities outlined by the Call to Action letter sent to Government in May 2020 from the Kimberley Aboriginal Community Controlled Organisations.

The Kimberley Aboriginal Regional Governance Group (ARGG) brings together seven key Kimberley ACCOs (Kimberley Land Council, Kimberley Language and Resource Centre, Kimberley Aboriginal Law and Culture Centre, Kimberley Aboriginal Medical Services, Kimberley Stolen Generation Aboriginal Corporation, West Kimberley Futures Empowered Communities, Empowered Communities East Kimberley (Binarri-binyja yarrawoo) and the Empowered Young Leaders into an interim regional governance arrangement to support this

partnership. Kimberley Aboriginal people have a long-standing aspiration for permanent regional governance which, when realised, will replace ARGG.

2. Purpose of the Kimberley Aboriginal Youth Wellbeing Steering Committee

The purpose of the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) is to bring together all relevant State Government agencies, together with Kimberley ACCOs represented on the Kimberley Aboriginal Regional Governance Group (ARGG) to support and enable Aboriginal community-led solutions to improve Aboriginal Youth Wellbeing outcomes. In particular, the state government is committed to working in partnership with the Kimberley Aboriginal community to progress implementation of actions related to the WA Governments' Commitment to Aboriginal Youth Wellbeing report and the 86 recommendations identified in the State Coroner's 2019 Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia, and the 2016 Parliamentary Inquiry, Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas.

Other State Government initiatives that will be considered in this partnership include the Kimberley Juvenile Justice Strategy, Kimberley Empowered Youth Network and the Kimberley Regional Aboriginal Suicide Prevention Plan.

3. Role and Function

The KAYWSC will not be considered a formal partnership under Closing the Gap. However, the partnership will utilise the strong partnership elements as described in Closing the Gap. The strong partnership elements describe the following:

- The partnership includes Aboriginal representatives who are appointed by Aboriginal people in a transparent way, with the voices of Aboriginal parties holding as much weight as the Governments.
- The partnership is between up to three levels of Government, where Government representatives at the table have negotiating and decision-making authority.
- The partnership is underpinned by a formal agreement which defines the parties, their roles and objectives as well as what is in scope of shared decision-making.
- Decision-making is by consensus and in a transparent way where all parties have enough information to understand the implications of the decision.
- The voices of a wide variety of groups should be heard, including women, young people, elders and people with a disability.
- Funding for relevant programs and services align with jointly agreed community priorities.

The partnership will also build on the four priority reform areas identified in Closing the Gap. The four priority reform areas are:

- Formal partnerships and shared decision making.
- 2. Building the community-controlled sector.
- 3. Transforming government organisations.
- 4. Shared access to data and information at a regional level.

Initial Deliverables:

- Develop a co-design framework to support the development and implementation of the priorities outlined in this document
- Design and implementation of an appropriate partnership model including the development of a Memorandum of Understanding.
- Progress the immediate actions identified by the Kimberley Stakeholder call for action letter dated 18 May 2020.

- Consider, prioritise and agree on the actions and investment for the 86 recommendations.
- Partnering in response to other related WA Government initiatives including the Kimberley Juvenile Justice Strategy, Kimberley Empowered Youth Network and the Kimberley Regional Aboriginal Suicide Prevention Plan
- Develop and implement a community engagement plan on the partnership and shared decision-making agreement.
- Annual Progress report on the Commitment to Aboriginal Youth Wellbeing.
- Create an action plan with identified timeframes, roles and responsibilities.

4. Membership

The KAYWSC will consist of Director Generals or proxy (Tier 2) from State Government Agencies and representatives from the Kimberley ACCOs.

Proposed membership of the KAYWSC is outlined below:

State Government	Kimberley Stakeholders
Mental Health Commission (MHC) Position Titles: Business Areas:	Kimberley Aboriginal Medical Services (KAMS) Position Titles:
Department of Premier and Cabinet (DPC) Position Titles: Business Areas:	Kimberley Land Council (KLC) Position Titles:
WA Police (WAPOL) Position Titles: Business Areas:	Kimberley Aboriginal Law and Cultural Centre (KALACC) Position Titles:
Department of Justice (DoJ) Position Titles: Business Areas:	Kimberley Language Resource Centre (KLRC) Position Titles;
Department of Education (DoE) Position Titles: Business Areas:	Kimberley Stolen Generation Aboriginal Corporation (KSGAC) Position Titles:
Department of Communities (DoC) Position Titles: Business Areas:	West Kimberley Futures (WKF) – West Kimberley Empowered Communities Position Titles:
Department of Local Government, Sport and Cultural Industries (DLGSC) Position Titles: Business Areas:	Empowered Young Leaders representatives Position Titles:
Department of Primary Industries and Regional Development (DPIRD) Position Titles: Business Areas:	Binarri-binyja yarraoo Aboriginal Corporation (BBY) – East Kimberley Empowered Communities Position Titles:
WA Country Health Service (WACHS) Position Titles: Business Areas:	
Department of Health (DoH) Position Titles: Business Areas:	

Department of Treasury (DoT) Position Titles: Business Areas:	
Commissioner for Young People and Children Position Titles:	

5. Governance Structure

The KAYWSC is the main body established to drive the development and implementation of the partnership.

The Director General Implementation Group (DGIG) will be the State Government Governance group for this work.

The Aboriginal Regional Governance Group (ARGG) will be the Kimberley ACCOs governance group for this work.

Operational working groups will be established consisting of State Government and ARGG representatives. The operational working group will report directly to the KAYWSC.

The KAYWSC may establish additional working groups at its own discretion. These may be time limited or ongoing and will report to the KAYWSC.

The KAYWSC will be advised by the Empowered Young Leaders in regard to Empowered Young Leaders involvement and participation on the operational working groups.

Input the Governance Structure Diagram once confirmed

6. Proxies

Members may nominate a proxy to attend the meetings on their behalf by advising the Chair through the Secretariat. Proxy representatives will have the same responsibilities as members.

7. Confidentiality

The information provided to the KAYWSC is considered confidential. Members are not to communicate or on-forward material received without pre-approval by the Chair/s.

When meetings are conducted via video-conference the meetings will be recorded and will only be used to write minutes.

8. Chairperson

The KAYWSC will be co-chaired by the Mental Health Commission and a representative elected by the ARGG.

The Co-Chairs are responsible for overseeing and monitoring the work of the group, and for facilitating appropriate communication between ARGG and WA Government and reporting through respective accountability structures.

9. Minutes/Action register

An Actions Register from each meeting will be recorded and distributed promptly to each member of the KAYWSC.

10. Executive support

Item 11.2 - Attachment 1

The MHC will manage the executive support responsibilities to the KAYWSC and will be responsible for providing timely and effective secretariat support including:

- acting as a focal point for information and advice on the partnership meeting processes;
- coordinating and disseminating meeting agendas and supporting papers.

11. Quorum

A quorum is constituted by half of the individual membership of the ARGG representatives and half of the individual membership of the Government representatives that make up the KAYWSC.

12. Meetings

It is anticipated the KAYWSC will meet quarterly via video-conference and at a minimum meet twice a year in-person in the Kimberley.





Hon Tony Buti MLA
Minister for Aboriginal Affairs; Racing and Gaming
Citizenship and Multicultural Interests
5th Floor, Dumas House
2 Havelock Street
WEST PERTH WA 6005

By email: Minister.Buti@dpc.wa.gov.au

Dear Minister

Re Kimberley Youth and Community Justice Response Package

On behalf of member Shires, I want to thank you for your support in the development and approval of the package of measures announced in the State Budget to address youth antisocial behaviour and crime in the Kimberley.

As you are aware, the Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Collaboratively the group seeks to support outcomes for the region through improved social, economic and cultural outcomes.

We seek to continue this dialogue on these critical matters in the new financial year to enable a period of implementation to occur. Our office will be in touch to establish a meeting, alternatively please contact Natalie Bray, Executive Officer to the CEO at the Shire of Wyndham East Kimberley on (08) 9168 4100 or by email Natalie.Bray@swek.wa.gov.au.

Your sincerely

David Mercel

Cr David Menzel

Chair

Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone PO Box 44, Broome 6725 | (08) 9191 3456 | 0439380266



Hon Sue Ellery MLC Minister for Education and Training Leader in the Legislative Council 12th Floor, Dumas House 2 Havelock Street WEST PERTH WA 6005

By email: Minister.Ellery@dpc.wa.gov.au

Dear Minister

Re Kimberley Youth and Community Justice Response Package

On behalf of member Shires, I want to thank you for your support in the development and approval of the package of measures announced in the State Budget to address youth antisocial behaviour and crime in the Kimberley.

As you are aware, the Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Collaboratively the group seeks to support outcomes for the region through improved social, economic and cultural outcomes.

We seek to continue this dialogue on these critical matters in the new financial year to enable a period of implementation to occur. Our office will be in touch to establish a meeting, alternatively please contact Natalie Bray, Executive Officer to the CEO at the Shire of Wyndham East Kimberley on (08) 9168 4100 or by email Natalie.Bray@swek.wa.gov.au.

Your sincerely

Downed Mersel

Cr David Menzel

Chair

Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone PO Box 44, Broome 6725 | (08) 9191 3456 | 0439380266



Hon Bill Johnston MLA Minister for Mines and Petroleum; Energy; Corrective Services; Industrial Relations 9th Floor, Dumas House 2 Havelock Street WEST PERTH WA 6005

By email: Minister.Johnston@dpc.wa.gov.au

Re Kimberley Youth and Community Justice Response Package

On behalf of member Shires, I want to thank you for your support in the development and approval of the package of measures announced in the State Budget to address youth antisocial behaviour and crime in the Kimberley.

As you are aware, the Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Collaboratively the group seeks to support outcomes for the region through improved social, economic and cultural outcomes.

We seek to continue this dialogue on these critical matters and hope you will be able to expand on these matters when we meet by video conference on the 27^{th} June 2022.

Your sincerely

Cr David Menzel

Downed Mercel

Chair

Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone PO Box 44, Broome 6725 | (08) 9191 3456 | 0439380266



Hon Alannah MacTiernan MLC Minister for Minister for Regional Development; Agriculture and Food; Hydrogen Industry 11th Floor, Dumas House 2 Havelock Street WEST PERTH WA 6005

By email: Minister.MacTiernan@dpc.wa.gov.au

Dear Minister

Re Kimberley Youth and Community Justice Response Package

On behalf of member Shires, I want to thank you for your support in the development and approval of the package of measures announced in the State Budget to address youth antisocial behaviour and crime in the Kimberley.

As you are aware, the Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Collaboratively the group seeks to support outcomes for the region through improved social, economic and cultural outcomes.

We seek to continue this dialogue on these critical matters in the new financial year to enable a period of implementation to occur. Our office will be in touch to establish a meeting, alternatively please contact Natalie Bray, Executive Officer to the CEO at the Shire of Wyndham East Kimberley on (08) 9168 4100 or by email Natalie.Bray@swek.wa.gov.au.

Your sincerely

Downed Mercel

Cr David Menzel

Chair

Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone PO Box 44, Broome 6725 | (08) 9191 3456 | 0439380266



Hon Simone McGurk
Minister for Child Protection; Women's Interests;
Prevention of Family and Domestic Violence;
Community Services
8th Floor, Dumas House
2 Havelock Street
WEST PERTH WA 6005

By email: Minister.McGurk@dpc.wa.gov.au

Re Kimberley Youth and Community Justice Response Package

On behalf of member Shires, I want to thank you for your support in the development and approval of the package of measures announced in the State Budget to address youth antisocial behaviour and crime in the Kimberley.

As you are aware, the Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Collaboratively the group seeks to support outcomes for the region through improved social, economic and cultural outcomes.

We seek to continue this dialogue on these critical matters in the new financial year to enable a period of implementation to occur. Our office will be in touch to establish a meeting, alternatively please contact Natalie Bray, Executive Officer to the CEO at the Shire of Wyndham East Kimberley on (08) 9168 4100 or by email Natalie.Bray@swek.wa.gov.au.

Your sincerely

Downed Mercel

Cr David Menzel

Chair

Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone PO Box 44, Broome 6725 | (08) 9191 3456 | 0439380266



Hon Paul Papalia MLA Minister for Police; Road Safety; Defence Industry; Veterans Issues 10th Floor, Dumas House 2 Havelock Street WEST PERTH WA 6005

By email: Minister.Papalia@dpc.wa.gov.au

Re Kimberley Youth and Community Justice Response Package

On behalf of member Shires, I want to thank you for your support in the development and approval of the package of measures announced in the State Budget to address youth antisocial behaviour and crime in the Kimberley.

As you are aware, the Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Collaboratively the group seeks to support outcomes for the region through improved social, economic and cultural outcomes.

We seek to continue this dialogue on these critical matters in the new financial year to enable a period of implementation to occur. Our office will be in touch to establish a meeting, alternatively please contact Natalie Bray, Executive Officer to the CEO at the Shire of Wyndham East Kimberley on (08) 9168 4100 or by email Natalie.Bray@swek.wa.gov.au.

Your sincerely

Cr David Menzel

David Mercel

Chair

Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone PO Box 44, Broome 6725 | (08) 9191 3456 | 0439380266



Hon Mark McGowan MLA
Premier and Treasurer of Western Australia
13th Floor, Dumas House
2 Havelock Street
WEST PERTH WA 6005

By email: wa-government@dpc.wa.gov.au

Dear Premier

Re Kimberley Youth and Community Justice Response Package

On behalf of member Shires, I want to thank you for your support in the development and approval of the package of measures announced in the State Budget to address youth antisocial behaviour and crime in the Kimberley.

As you are aware, the Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Collaboratively the group seeks to support outcomes for the region through improved social, economic and cultural outcomes.

We have sought meetings with relevant Ministers early in the new financial year to gain greater understanding of the measures and to continue the important dialogue between State and Local Governments on the critical issue of juvenile and adult crime in the Kimberley.

Your sincerely

Tand Mensel
Cr David Mensel

Chair

Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone PO Box 44, Broome 6725 | (08) 9191 3456 | 0439380266

Page 49 of 49

11. GENERAL BUSINESS

11.1 Location of Regional Government Services

Item foreshadowed for the next meeting relating to the location of regional services.

11.2 Minister for Northern Australia

Invite newly appointed Minister for Northern Australia to the next KRG meeting.

11.3 Update on Progress of Tanami Road

Discussion regarding the progress of the Tanami Road upgrade project.

11.4 Waste Management

Discussion regarding waste management and landfill capacity in the Kimberley.

12. Matters Behind Closed Doors

Refer to confidential addendum.

13. Meeting Closure

The Chair, President Cr David Menzel, declared the meeting closed 3:22pm.

ITEM 13 CLOSE

12 CORPORATE SERVICES

12.1 CODE OF CONDUCT, BEHAVIOUR COMPLAINTS MANAGEMENT POLICY INCLUSIVE OF BEHAVIOUR COMPLAINTS COMMITTEE

File Number: 4160, 4120

Author: Jamie Bone, Senior Governance Officer

Responsible Officer: Alan Thornton, Acting Director of Corporate Services

Authority/Discretion: Legislative

SUMMARY

This report finalises the legislative changes of 3 February 2021, with regards to the Model Code of Conduct (for Council Members, Committee Members and Candidates).

This report recommends Council accepts the following:

- Adopts the attached C10 Code of Conduct, Behaviour Complaints Management Policy
- Adopts the attached Behaviour Complaints Committee Delegation of Authority
- Adopts the attached Behaviour Complaints Committee Terms of Reference
- Appoints a Behaviour Complaints Committee

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

On 27 June 2019 the *Local Government Legislation Amendment Act 2019* was passed by Parliament. The Amendment Act addresses the following key areas, within the *Local Government Act (1995):*

- Best practice standards for CEO recruitment, performance review and early termination;
- Elected member training;
- The treatment of gifts;
- A new code of conduct (the Code);
- Changes to the Standards Panel; and
- Greater transparency through more information being made more easily accessible online.

The Council at its Ordinary Meeting of Council on 29 April 2021 noted the progress on these above six issues but sought the involvement of the Western Australian Local Government Association (WALGA) in the development of a "model" Complaints Handling Procedure.

In liaison with WALGA, a draft policy is now available for the Council's consideration.

STATUTORY ENVIRONMENT

The **Model Code of Conduct Regulations 2021** (Regulations) have been developed to give effect to the Local Government Amendment Act, and provide for:

Item 12.1 Page 178

- Overarching principles to guide behaviour;
- Behaviours and complaints which are managed by local governments; and
- Rules of conduct and contraventions of which are considered by the independent.

POLICY IMPLICATIONS

There are no policy implications evident.

FINANCIAL IMPLICATIONS

The process of understanding the new legislation, putting into place the authorised officer, the Code, the notification form, and this new Management Policy has taken a number of hours of officer time.

Additionally, any complaints received will require the consumption of considerable amounts of Councillor and employee time, and potentially quite large sums of the Shire's financial resources. A thorough and accountable process will be expected by all parties, and so the securing of forensic investigatory and legal expertise will likely be required in most complaint instances.

STRATEGIC IMPLICATIONS

STRATEGIC AREA	OUR PRIORITIES	WE WILL
Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Business Interruption: A complaint will take officer and Councillor time to address and will result in disruption	Possible	Moderate	Medium	Councillors and Employees to have a good awareness of, and comply with the Shire's Codes of Conduct.
to the Shire's outputs.				A suitable "provisional" budget allocation should also be provided for, to accommodate the potential of a larger than expected complaint being forthcoming.
Reputation: Shire Elected Members/Employees fail to meet the requirements Code.	Possible	Moderate	Medium	Councillors and Employees to have a good awareness of, and comply with the Shire's Codes of Conduct.

Item 12.1 Page 179

CONSULTATION

Community consultation for the C10 Code of Conduct Behaviour Complaints Management Policy was required prior to adoption, as resolved by Council at its 29 April 2021 Meeting, resolution 34/21 (vis. "Require that community consultation occur prior to any document being finally endorsed by Council".

As there is no specific statutory requirement for the Policy to undergo community consultation, the Shire will adopt s1.7 Local Government Act 1995 and 3A Local Government (Administration Regulations 1996, where both legislative sections guide conditions for local public notices.

COMMENT

In the more recent past, complaints of any significant nature have generally been forwarded to the Standards Panel, which has utilised the State Government's resources to investigate and deliberate on issues raised. The "shifting" of the responsibility for a good portion of the complaints to individual local governments will see a more prompt process occur, but there will also be a transfer of costs to the individual local governments where the complaints emanate. Some local governments, particularly in the metropolitan area, have already experienced numerous complaints being lodged, but similar levels of complaints are not expected to occur at the Shire of Derby/West Kimberley.

Whilst it is not expected that the Shire of Derby/West Kimberley will likely endure any vexatious complainants, and more likely will not receive any complaints, if one was received, the organisation does need to have in place an appropriate complaint handling process. Such a process protects everyone and provides all parties with confidence that every complaint is treated seriously and appropriately. A suitably trained officer must be available to guide the inquiry relating to any complaint, and for more complex cases, it might be warranted to retain forensic and legal expertise in order to be able to suitably confirm that the complaint investigation/assessment process was undertaken with due levels of thoroughness, competence, accountability, and ensuring that natural justice prevails.

The attached Behaviour Complaints Management Policy accommodates the Regulations, which outline a number of procedural requirements that local governments across Western Australia need to deal with in regard to any complaint received, namely:

- 1. A complaint must be made in writing within one month of the occurrence of the alleged breach, in the form approved by the Shire, and to the Director Strategic Business;
- 2. The Shire may dismiss the complaint, or make a finding as to whether the alleged breach has occurred:
- 3. Before making a finding in relation to the complaint, the Shire must give the person to whom the complaint relates a reasonable opportunity to respond;
- 4. A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred, than that it did not occur;
- 5. If the Shire makes a finding that the alleged breach has occurred, it may
 - a. take no further action; or
 - b. prepare and implement a Plan to address the behaviour of the person to whom the complaint relates;

Item 12.1 Page 180

- 6. When preparing a Plan, the Shire must consult with the person to whom the complaint relates;
- 7. A Plan may include a requirement for the person to whom the complaint relates, to do one or more of the following:
 - a. engage in mediation;
 - b. undertake counselling;
 - c. undertake training;
 - d. take other action the local government considers appropriate;
- 8. If the Shire makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of:
 - a. its finding and the reasons for its finding; and
 - b. if its finding is that the alleged breach has occurred, its decision that it has either decided to take no further action; or
 - c. to prepare and implement a Plan to address the behaviour of the person to whom the complaint relates.
- 9. The Shire must dismiss a complaint if it is satisfied that the behaviour to which the complaint relates, occurred at a Council or Committee meeting; and either:
 - a. the behaviour was dealt with by the person presiding at the meeting; or
 - b. the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures;
- 10. If the Shire dismisses a complaint, the Shire must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision;
- 11. A complainant may withdraw their complaint at any time before the Shire makes a finding in relation to the complaint. The withdrawal must be:
 - a. in writing; and
 - b. given to the Shire's Behaviour Complaints Officer (presently the Director Strategic Business);
- 12. A complaint about an alleged breach by an electoral candidate cannot be dealt with by the Shire unless the candidate has been elected as a Council member.

In addition to the attached C10 Behaviour Complaints Management Policy, attached is the Behaviour Complaints Committee Terms of Reference which compliments the Policy.

The Behaviour Complaints Committee is a Committee of Council Members only, in accordance with s5.9(2)(a) of the Local Government Act 1995.

As stipulated in the attached Delegation of Authority for the Behaviour Complaints Committee, the appointment of the Committee and its function is the following:

- To review and consider the investigation report/recommendations into any breaches of Code of Conduct for Council Members, Committee Members and Candidates as authored by the nominated Complaint Assessor;
- 2. To review and consider the Officer Report as authored by the Behaviour Complaints Officer;

- 3. Dismissing a behaviour complaint and providing reasons for any such dismissal;
- 4. Making a finding as to whether an alleged complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than it did not occur;
- 5. Determining reasons for such a finding;
- 6. Where a finding is made that a breach has occurred, determining:
 - a. To take no further action
 - b. Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

In summary, the Behaviour Complaints Management Policy guides the complaints process in accordance with Clause 40 of the Shire of Derby / West Kimberley Code of Conduct for Council Members, Committee Members and Candidates, while the appointment of a Behaviour Complaints Committee determines outcomes, on the balance of probabilities, of any subsequent behaviour complaint investigations in accordance with the *Local Government (Model Code of Conduct) Regulations 2021*.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

- 1. C10 Code of Conduct, Behaviour Complaints Management Policy U
- 2. Behaviour Complaints Committee Terms of Reference J
- 3. Behaviour Complaints Committee Delegation of Authority <a>J

DE	വ	МИ	1EN	IΝΛ	TIO	N

That Council:

- 1. Adopts the attached draft C10 Code of Conduct, Behaviour Complaints Management Policy;
- 2. Adopts the attached draft Behaviour Complaints Committee Terms of Reference;
- 3. Adopts the attached draft Behaviour Complaints Committee Delegation of Authority:
- 4. Appoints by absolute majority, the following Councillors to the Shire of Derby / West Kimberley Behaviour Complaints Committee (minimum of three):

a.	 	
g.	 	

i.

• •	 nimum of two Council Members who will be Deputy with s5.11A of the Local Government Act 1995:
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	

- 6. Require that the CEO suitably advertise the draft C10 Code of Conduct Behaviour Complaints Management Policy; and
- 7. Notes that if submissions are received, then these will be presented to Council for consideration, or alternatively should no submissions be forthcoming, then the Policy is to come into effect from 19 August 2022, without further reference back to Council.



(C10) CODE OF CONDUCT BEHAVIOUR COMPLAINTS MANAGEMENT POLICY

Table of Contents	
(C10)CODE OF CONDUCT BEHAVIOUR COMPLAINTS MANAGEMENT POLICY	
1. POLICY OBJECTIVE	2
2. POLICY SCOPE	
3. POLICY DEFINITIONS	2
4. PRINCIPLES	3
4.1Procedural Fairness	3
4.2Consistency	
4.3Confidentiality	
4.4Accessibility	4
5. ROLES	
5.1Behaviour Complaints Officer	4
5.2Complaints Assessor	4
5.3Behaviour Complaints Committee	5
6. PROCEDURE	5
6.1Behaviour Complaints Officer	5
6.2Candidate Complaints	
6.3Withdrawing a Complaint	6
6.4Notice to Complainant	6
6.5Notice to Respondent	6
6.6Alternative Dispute Resolution	7
6.7Order of Complaints	7
6.8Appointment of Compliants Assessor	7
6.9Search of Local Government Records	7
6.10Assessment of Complaint	8
6.11Complaint Report	8
6.12Complaints Committee Meeting	8
6.13Compliance with Plan Requirement	9
7. DECISION MAKING	
7.1Objective and Principles	9
7.2Dismissal	
7.3Finding	
7 ADlan Paguiramenta	10





1. POLICY OBJECTIVE

To establish, in accordance with Clause 15(2) of the *Local Government (Model Code of Conduct) Regulations 2021* and Shire of Derby/West Kimberley Code of Conduct for Council Members, the procedure for dealing with complaints about alleged breaches of the behaviour requirements included in Division 3 of the Shire of Derby/West Kimberley Code of Conduct for Council Members, Committee Members and Candidates.

To give effect to the Shire of Derby / West Kimberley's (the Shire) commitment to an effective, transparent, fair and accessible complaints handling process that supports high standards of behaviour of Council Members, Committee Members and Candidates.

2. POLICY SCOPE

This Policy applies to complaints made in accordance with Clause 40 of the Shire's Code of Conduct for Council Members, Committee Members and Candidates.

This Policy applies to Council Members, Committee Members, Candidates and any person who submits a complaint in accordance with this Policy.

3. POLICY DEFINITIONS

Act means the Local Government Act 1995.

Behaviour Complaints Committee means the Committee established by the Council in accordance with s.5.8 of the Act for the purpose of dealing with Complaints. The role of the Behaviour Complaints Committee is outlined in Part 5.3 of this Policy.

Behaviour Complaints Officer means a person authorised in writing by Council resolution under clause 11(3) of the Code of Conduct to receive complaints and withdrawals of complaints. The role of the Behaviour Complaints Officer is addressed in Part 5.1 of this Policy.

Breach means a breach of Division 3 of the Code of Conduct for Council Members, Committee Members and Candidates.

Candidate means a candidate for election as a Council Member.

Candidate Complaint means a Complaint alleging a Breach by a Candidate. Candidate Complaints are dealt with in Part 6.2 of this Policy.

Code of Conduct means the Shire's Code of Conduct for Council Members, Committee Members and Candidates.

Committee means a committee established by the council under Local Government Act 1995.

Committee Member means a Council Member, employee of the Shire or other person who has been appointed by the Council to be a member of a Committee, in accordance with s.5.10(1) of the Act. A person is a Committee Member from the date on which they are appointed, until their appointment expires or is terminated by Council resolution.

Complaint means a complaint submitted under Clause 40 of the Code of Conduct.

Complainant means a person who has submitted a Complaint in accordance with this Policy.



Page 2



Complaint Assessor means a person appointed by the Behaviour Complaints Officer in accordance with Part 5.2 and Part 6.8 of this Policy.

Complaint Documents means the Complaint Form and any supporting information, evidence, or attachments provided by the Complainant.

Complaint Form means the form approved under clause 40(2)(a) of the Code of Conduct by Council resolution.

Council means the Council of the Shire of Derby/West Kimberley.

Council or Committee Meeting means a formal meeting of the Council or a Committee that is called and convened in accordance with the Act. It does not include informal meetings, such as workshops or briefings.

Council Member means a person who holds the office of Shire President or Councillor.

Finding means a finding made in accordance with clause 41(1) of the Code of Conduct as to whether the alleged Breach has or has not occurred.

Plan means a Plan that may be prepared and implemented under clause 41(4)(b) of the Code of Conduct, to address the behaviour of the person to whom the complaint relates (the Respondent), if a Finding has been made that a Breach has occurred.

Response Documents means the response provided by the Respondent to the Complaint, and includes any supporting information or evidence that is supplied.

4. PRINCIPLES

4.1 Procedural Fairness

The principles of procedural fairness, or natural justice, will apply when dealing with a Complaint under this Policy. In particular:

- the Respondent will be afforded a reasonable opportunity to be heard before any findings are made, or a plan implemented;
- the decision maker should be objective and impartial, with an absence of bias or the perception of bias; and
- any findings made will be based on proper and genuine consideration of the evidence.

4.2 <u>Consistency</u>

The application of this Policy should lead to consistency in process and outcomes. While each Complainant and Respondent will be dealt with according to their circumstances, and each Complaint considered and determined on its merits, similar circumstances will result in similar decisions.

4.3 Confidentiality

The Shire will take all reasonable steps to maintain confidentiality when dealing with the Complaint, in order to protect both the Complainant and Respondent.



Page 3



Council Members, Local Government employees and contractors who have a role in handling a specific complaint will be provided with sufficient information to fulfil their role. They must manage this information securely, and must not disclose or inappropriately use this information.

Complainants will be advised of the level of confidentiality they can expect, and that breaches of confidentiality on their part may prejudice the progress of their Complaint.

4.4 Accessibility

The Shire will ensure that information on how to make a complaint, including this Policy, is available at the Shire's Administration Building and on the Shire's website. The Shire will make information available in alternative formats if requested.

Any person wishing to make a complaint may contact the Behaviour Complaints Officer if they require assistance in completing the complaint form or otherwise navigating the complaints process.

The Shire's Complaints Officer is:

Director - Strategic Business

Phone:08 9191 0999

Email: sdwk@sdwk.wa.gov.au

The complaint form can be located via the following link:

https://www.sdwk.wa.gov.au/documents/232/complaint-about-alleged-breach

ROLES

5.1 <u>Behaviour Complaints Officer</u>

The Behaviour Complaints Officer is authorised in accordance with clause 40(3) of the Code of Conduct to accept complaints and withdrawal of complaints.

The Behaviour Complaints Officer is not an advocate for the complainant or the respondent. The Behaviour Complaints Officer provides procedural information and assistance to both Complainant and Respondent.

The Behaviour Complaints Officer will liaise with and provide administrative support to a Complaint Assessor appointed under this Policy.

5.2 Complaints Assessor

The Complaint Assessor is appointed by the Behaviour Complaints Officer in accordance with Part 6.8 of this Policy.

The Complaint Assessor is an impartial third party who will undertake the functions specified in this Policy. In undertaking their functions, the Complaint Assessor will apply the Principles of this Policy.

The Complaint Assessor will liaise with the Behaviour Complaints Officer to manage the administrative requirements of dealing with the Complaint in accordance with this Policy.





5.3 <u>Behaviour Complaints Committee</u>

The Behaviour Complaints Committee is a Committee of Council established in accordance with s.5.8 of the Act for the purpose of dealing with Complaints.

The Behaviour Complaints Committee is a Committee of Council Members only. The membership and purpose of the Behaviour Complaints Committee is outlined in Council Policy Behaviour Complaints Committee Terms of Reference.

6. PROCEDURE

6.1 Behaviour Complaints Officer

Any person may make a Complaint alleging that a Council Member, Committee Member or Candidate has behaved in a way that constitutes a breach of Division 3 of the Code of Conduct [clause 40(1) of the Code of Conduct].

A Complaint must be made within one month after the alleged Breach [clause 40(2)(c) of the Code of Conduct].

A Complaint must be made by completing the Behaviour Complaint Form in full and providing the completed forms to the Behaviour Complaints Officer.

A Complaint must be made in accordance with the Behaviour Complaint Form and specify which requirement(s) of the Code of Conduct is alleged to have been breached.

A Complaint is required to include the name and contact details of the Complainant therefore anonymous complaints cannot be accepted.

Where a Complaint Form omits required details, the Behaviour Complaints Officer will invite the Complainant to provide this information in order for the Complaint to be progressed.

Where a Complaint is made more than one month after the alleged breach, the Behaviour Complaints Officer will give the Complainant written notice that the Complaint cannot be made [clause 40(2)(c) of the Code of Conduct].

6.2 <u>Candidate Complaints</u>

A Complaint in relation to a Candidate must be made in accordance with Part 6.1, above, but cannot be dealt with unless the Candidate is subsequently declared elected as a Council Member.

Within 7 days after receiving a Candidate Complaint, the Behaviour Complaints Officer will provide written notice:

- To the Complainant confirming receipt, and advising of the procedure for candidate complaints; and
- To the Respondent, including a summary of the complaint, and advising of the procedure for candidate complaints.

No action will be taken until the results of the election are declared by the Returning Officer. If the respondent is elected, then the complaint will be dealt with in accordance with this Policy.





Timeframes that would otherwise commence on the receipt of a Complaint will be taken to commence on the election date.

If the Respondent is not elected, the Behaviour Complaints Officer will provide the Complainant with notice that the Respondent has not been elected and that the Complaint cannot be dealt with [clause 44(1) of the Code of Conduct].

6.3 Withdrawing a Complaint

A Complainant may withdraw their Complaint at any time before a Finding has been made in relation to the Complaint [clause 43(1) of the Code of Conduct].

A Complainant may withdraw a Complaint by advising the Behaviour Complaints Officer in writing that they wish to do so [clause 43(2)(a) of the Code of Conduct].

After receiving a written withdrawal of the Complaint, the Behaviour Complaints Officer will take all necessary steps to terminate the process commenced under this Policy.

6.4 Notice to Complainant

Within 7 days after receiving a Complaint, the Behaviour Complaints Officer will provide written notice to the Complainant that:

- · confirms receipt of the Complaint;
- · outlines the process that will be followed and possible outcomes;
- · explains the application of confidentiality to the complaint;
- · includes a copy of this Policy; and
- if necessary, seeks clarifications or additional information.

If the Complaint Form indicates that the Complainant agrees to participate in Alternative Dispute Resolution, the Behaviour Complaints Officer will advise the Complainant of the process in accordance with Part 6.6 of this Policy.

6.5 Notice to Respondent

Within 14 days after receiving a Complaint, the Behaviour Complaints Officer will provide written notice to the Respondent that:

- advises that a Complaint has been made in accordance with the Code of Conduct and this Policy;
- includes a copy of the Complaint Documents;
- outlines the process that will be followed, the opportunities that will be afforded to the Respondent to be heard and the possible outcomes;
- includes a copy of this Policy; and
- if applicable, advises that further information has been requested from the Complainant and will be provided in due course.

If the Complainant has agreed to participate in Alternative Dispute Resolution, the Behaviour Complaints Officer will ask the Respondent if they are also willing to participate in accordance with Part 6.6 of this Policy.





6.6 Alternative Dispute Resolution

The Shire recognises that Alternative Dispute Resolution may support both parties reach a mutually satisfactory outcome that resolves the issues giving rise to the Complaint. Alternative Dispute Resolution requires the consent of both parties to the Complaint and may not be appropriate in all circumstances.

To commence the process, the Behaviour Complaints Officer will, as the first course of action upon receiving a complaint, offer the Complainant and the Respondent the option of Alternative Dispute Resolution. If both parties agree to participate in Alternative Dispute Resolution, the Behaviour Complaints Officer will pause the formal process.

The objective of Alternative Dispute Resolution will be to reach an agreed resolution that satisfies the Complainant that the formal process is no longer required, allowing them to withdraw the Complaint, in accordance with Part 6.3 of this Policy.

For example, an offer by a Respondent to issue a voluntary apology in response to a Complaint, even in the absence of a request from the Complainant, qualifies for consideration as Alternative Dispute Resolution. Other options may include the Behaviour Complaints Officer or other appropriate person acting as an intermediary during negotiation/mediation or the facilitation of mediation with a contracted service provider.

If Alternative Dispute Resolution is commenced, both the Complainant and Respondent may decline to proceed with the process at any time. The process may also be terminated on the advice of a third party who is providing assistance to the Local Government, such as a facilitator or mediator.

6.7 Order of Complaints

Complaints will normally be dealt with in the order in which they are received.

If more than one Complaint is received that relates to the same alleged behaviour, the Behaviour Complaints Officer may decide to progress those Complaints concurrently.

6.8 Appointment of Compliants Assessor

If Alternative Dispute Resolution is not commenced, is terminated or does not achieve an agreed outcome resulting in the withdrawal of the Complaint, the Behaviour Complaints Officer will appoint a suitably qualified and experience Complaint Assessor. Should this requirement be sought external to an employee with suitable qualifications employed by the Shire, the appointment is to be executed in accordance with the Shire's F1 Procurement of Goods and Services policy.

The Behaviour Complaints Officer will endeavour to appoint a Complaint Assessor within a reasonable period. The Behaviour Complaints Officer will provide written notice of the appointment to the Complainant and the Respondent.

6.9 Search of Local Government Records

The Complaint Assessor may request the Behaviour Complaints Officer to search for any relevant records in the Shire's Record Management System.

In particular, if the behaviour is alleged to have occurred at a Council or Committee Meeting, the Behaviour Complaints Officer will be requested to identify any Local Government records that provide evidence that may support a decision as to whether:



Page 7



- · the behaviour occurred at a Council or Committee Meeting,
- the behaviour was dealt with by the person presiding at the meeting, and/or
- the Respondent has taken remedial action in accordance with the Shire's Standing Orders Local Law 2001.

The Complaints Assessor must provide the Respondent with a copy of any records that are identified. In addition, where a clarification or additional information has been sought from the Complainant by either the Behaviour Complaints Officer or the Complaint Assessor, copies must also be provided to the Respondent.

6.10 Assessment of Complaint

The Complaint Assessor will undertake an assessment of the Complaint in accordance with the process outlined in the Notices given under Part 6.4 and Part 6.5 of this Policy.

The Complaint Assessor must ensure that the Respondent is provided with a reasonable opportunity to be heard before forming any opinions, or drafting the Complaint Report or recommendations.

6.11 Complaint Report

The Complaint Assessor will prepare a Complaint Report that will:

- outline the process followed, including how the Respondent was provided with an opportunity to be heard;
- include the Complaint Documents, the Response Documents and any relevant Local Government Records as attachments; and
- include recommendations on each decision that may be made by the Complaints Committee; and
- include reasons for each recommendation, with reference to Part 7 of this Policy.

If the Complaint Report recommends that a Plan is prepared and implemented in accordance with clause 41(4)(b) of the Code of Conduct and Part 7.4 of this Policy, the Complaint Report must include a Proposed Plan.

The Complaint Assessor will liaise with the Behaviour Complaints Officer to include the Complaint Report in the Agenda for a meeting of the Complaints Committee. The Behaviour Complaints Officer will be responsible for preparation of an Officer Report with the Complaint Report provided as a confidential attachment. The recommendations of the Complaint Report will be provided as the Officer Recommendations.

6.12 Complaints Committee Meeting

The Agenda will be prepared on the basis that the part of the meeting that deals with the Complaint Report will be held behind closed doors in accordance with s.5.23(2) of the Act.

The Behaviour Complaints Committee will consider the Complaint Report and attachments and give due regard to the recommendations.

In accordance with Regulation 11(d)(a) of the *Local Government (Administration) Regulations* 1996, reasons for any decision that is significantly different from the Officer Recommendation must be recorded in the meeting minutes.



Page 8



If the behaviour that is the subject of the Complaint is alleged to have occurred at a Council or Committee Meeting, the Behaviour Complaints Committee will determine whether or not to dismiss the Complaint in accordance with Clause 42(1) of the Code of Conduct and Part 7.2 of this Policy.

If the Behaviour Complaints Committee dismisses a Complaint, the Behaviour Complaints Officer must give the Complainant and the Respondent written notice of the decision and the reasons for the decision in accordance with clause 42(2) of the Code of Conduct. This concludes the process for this Complaint.

If the Complaint is not dismissed, the Behaviour Complaints Committee will consider the Complaint and make a Finding as to whether the alleged Breach that is the subject of the Complaint has or has not occurred, in accordance with clause 41 of the Code of Conduct and Part 7.3 of this Policy.

If the Behaviour Complaints Committee finds that the alleged Breach **did not** occur, the Behaviour Complaints Officer must give the Complainant and the Respondent written notice of the Finding and the reasons for the Finding in accordance with clause 42(7)(a) of the Code of Conduct. This concludes the process for this Complaint.

If the Behaviour Complaints Committee finds that the alleged breach **did** occur, the Committee will decide whether to take no further action in accordance with clause 42(4)(a) of the Code of Conduct or prepare a plan to address the behaviour in accordance with clause 42(4)(b) of the Code of Conduct and Part 7.4 of this Policy.

If the Behaviour Complaints Committee decides to take no further action, the Behaviour Complaints Officer must give the Complainant and the Respondent written notice of this decision and the reasons for the Finding in accordance with clause 42(7)(a) of the Code of Conduct. This concludes the process for this Complaint.

If the Behaviour Complaints Committee decides to prepare a Plan, the Committee will first consult with the Respondent in accordance with clause 42(5) of the Code of Conduct. The Behaviour Complaints Committee will consider any submissions made by the Respondent before preparing and implementing a Plan.

6.13 Compliance with Plan Requirement

The Behaviour Complaints Officer will monitor the actions in timeframes set out in a Plan.

Failure to comply with a requirement included in a Plan is a minor breach under section 5.105(1) of the Act and clause 54 of the Code of Conduct.

The Behaviour Complaints Officer must provide a report advising Council of any failure to comply with a requirement included in a Plan.

7. DECISION MAKING

7.1 Objective and Principles

All decisions made under this Policy will reflect the Policy Objectives and the Principles included in Part 4 of this Policy.



Page 9



7.2 <u>Dismissal</u>

The Behaviour Complaints Committee must dismiss a Complaint in accordance with clause 42(1)(a) and (b) of the Code of Conduct if it is satisfied that -

- a) the behaviour to which the Complaint relates occurred at a Council or Committee Meeting; and
- b) either
 - i. the behaviour was dealt with by the person presiding at the meeting; or
 - ii. the Respondent has taken remedial action in accordance with the Shire's Standing Order's Local Law 2001.

7.3 Finding

In deciding whether to take no further action, or prepare and implement a Plan, the Complaints Committee may consider:

- the nature and seriousness of the breach(es);
- the Respondent's submission in relation to the contravention;
- whether the Respondent has breached the Code of Conduct knowingly or carelessly;
- whether the Respondent has breached the Code of Conduct on previous occasions;
- likelihood or not of the Respondent committing further breaches of the Code of Conduct;
- · personal circumstances at the time of conduct;
- need to protect the public through general deterrence and maintain public confidence in Local Government; and
- any other matters which may be regarded as contributing to or the conduct or mitigating its seriousness.

7.4 Plan Requirements

The Proposed Plan may include requirements for the Respondent to do one or more of the following:

- · engage in mediation;
- · undertake counselling;
- undertake training;
- take other action the Complaints Committee considers appropriate (e.g. an apology).

The Proposed Plan should be designed to provide the Respondent with the opportunity and support to demonstrate the professional and ethical behaviour expected of elected representatives expressed in the Code of Conduct.

The Proposed Plan may also outline:

- the actions to be taken to address the behaviour(s);
- who is responsible for the actions;
- any assistance the Local Government will provide to assist achieve the intent of the Plan;
 and
- a reasonable timeframe for the Plan action(s) to be addressed by the Respondent.





Policy Details				
Original Adoption Date:	28 July 2022 (Item xx, Res. Xx/22)	Review Frequency (Annual/Bi-ennial):	Triennial	
Policy Implementing Officer or Team:	Senior Governance Officer	Policy Reviewer:	Chief Executive Officer	
Legislative Head of Power (Act, Regulation, or Local Law):	Local Government Act Local Government (Model Code of Conduct) Regulations 2021			
Related Documents (other Policies, Operational	Code of Conduct (Council Members, Committee Members and Candidates)			
Procedures, Delegations, etc.):	Code of Conduct – Complaint about Alleged Breach Form			
Version Control Council Meeting Review Details:				
Review #:	Council Meeting Date:	Item/Resolution#:		
1				



Page 11



Complaint About Alleged Breach Form -Code of conduct for council members, committee members and candidates

Schedule 1, Division 3 of the Local Government (Model Code of Conduct) Regulations 2021

NOTE: A complaint about an alleged breach must be made —

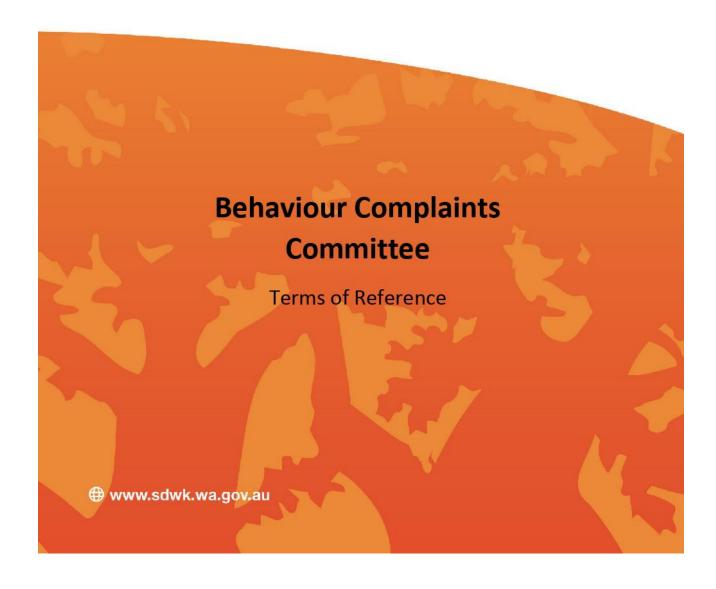
- (a) in writing in the form approved by the local government
- (b) to an authorised person
 (c) within one month after the occurrence of the alleged breach

Name of person who is making the complaint:		
Name:	<u>e</u>	_
Contact details of person making the complaint:		
Address:		
Email:		
Contact number:		
Name of the local government (city, town, shire)	concerned:	
Name of council member, committee member, ca breach:	ndidate alleged to have cor	nmitted the
State the full details of the alleged breach. Attacl complaint form.	n any supporting evidence	to your
erby	Fitzroy Crossing	
(08) 9191 0999 30 Loch Street sdwk@sdwk.wa.gov.au PO Box 94, Derby WA 6728	<i>৶</i> (08) 9191 5355 ⊠ sdwk@sdwk.wa.gov.at	Flynn Drive PO Box 101, Fitzroy Crossin



Date of alleged breach:		
// 20		
1 20		
SIGNED:		
Communication and the communication of		
Complainant's signature:		
Date of signing: / / 20		
Bossived by Authorized Officer		
Received by Authorised Officer		
Authorised Officer's Name:		
Authorised Officer's Signature:		
Date received.		
NOTE TO PERSON MAKING THE COMPLAINT:		
This forms about the commission dated and signed by the		minima of on ollowed
This form should be completed, dated and signed by the breach of the Code of Conduct. The complaint is to be sp		
the relevant section/subsection of the alleged breach.	como aboat mo anogea	breach and molade
The complaint must be made to the authorised officer wi alleged breach.	thin one month after th	e occurrence of the
anegeu breach.		
Signed complaint form is to be forwarded to: Neil Harley, [ss
	sdwk.wa.gov.au	
PO Box 94 D	erby WA 6728	
Dorby	Eitzeny Crossins	
Derby → (08) 9191 0999 30 Loch Street	Fitzroy Crossing <i>⊗</i> (08) 9191 5355	Flynn Drive
So become street So be to the street of th	☑ sdwk@sdwk.wa.gov.au	PO Box 101, Fitzroy Crossing
		•
Service Control of the Control of th	ABN: 99 934 203 062	⊕ www.sdwk.wa.gov.au







Objective

To establish Terms of Reference for the Behaviour Complaints Committee of the Shire of Derby / West Kimberley.

Scope

The Terms of Reference apply exclusively to the Shire of Derby / West Kimberley's Behaviour Complaints Committee.

Committee Function

The Behaviour Complaints Committee is a Committee of Council established in accordance with s.5.8 of the *Local Government Act 1995* (the Act) for the purpose of dealing with Behaviour Complaints made under Division 3 of the Shire of Derby / West Kimberley's Code of Conduct for Council Members, Committee Members and Candidates (Code of Conduct).

The extent of authority provided to the Behaviour Complaints Committee is specified in the relevant Delegated Authority, and includes:

- Dismissing a behaviour complaint in accordance with clause 13 of the Local Government (Model Code of Conduct) Regulations 2021 and providing reasons for any such dismissal.
- Making a finding as to whether an alleged complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than it did not occur [clause 12(3) of the Local Government (Model Code of Conduct) Regulations 2021].
- · Determining reasons for such a finding.
- · Where a finding is made that a breach has occurred, determining:
 - To take no further action; or
 - Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

The extent of authority of the Behaviour Complaints Committee is limited by Condition of the Delegated Authority.

Membership

The Complaints Committee is a Committee of Council Members only in accordance with s.5.9(2)(a) of the Act.

Membership of the Behaviour Complaints Committee will comprise of a minimum of 3 or more Council Members in accordance with 5.8 of the Act, appointed by Council in accordance with s.5.10 of the Act.

In addition, at least 2 Council Members will be appointed as Deputy Committee Members in accordance with s.5.11A of the Act.



The Delegated Authority Condition prescribes that if an appointed Committee Member is identified in the Complaint as either the Complainant or the Respondent, they are to recuse themselves from the Committee's Function by providing an apology. They are to be replaced for the duration of the handling of the subject Complaint by a Deputy Committee Member, selected by the Presiding Member of the Committee.

Meeting Schedule

Meetings are to be scheduled as required by the CEO or Behaviour Complaints Officer in consultation with the Committee Presiding Member.

Delegated Authority

The Behaviour Complaints Committee will act under Delegated Authority in accordance with s.5.16 of the Act. The delegation is recorded in the Shire of Derby / West Kimberley Register of Delegations.

It is a Condition of Delegated Authority that the Behaviour Complaints Committee will be unable to exercise delegated authority if the Complainant or Respondent attend as a Complaints Committee Member.

Committee Governance

Complaints Behaviour Committee meetings are required to:

- be called and convened by the CEO, as required, in consultation with the Committee's Presiding Member;
- include public question time in accordance with regulation 5 of the Local Government (Administration) Regulations 1996;
- make the Committee Notice Papers and Agenda publicly available in accordance with s.5.94 and s.5.96A(f) of the Act, with the exception of agenda content that relates to that part of the meeting which will be closed to members of the public under s.5.23(2);
- make Committee minutes publicly available in accordance with s.5.94 and s.5.96A(h), with the exception of Minutes content that relates to that part of the meeting which was closed to the public or was determined as confidential under s.5.23(2).



Document Control Box								
Document	Responsibilities:							
Owner:	Chief Executive Officer			Owner Business Unit: Office of the CEO				
Reviewer:	Senior Governance	Officer		Decision Ma	aker:	Cound	al	
Complianc	e Requirements:					· ·		
Legislation: Local Government Act 1995 Local Government (Model Code of Conduct) Regulations 2021 Other: Shire of Derby / West Kimberley Complaint About Alleged Breach Form Organisational: Shire of Derby / West Kimberley Code of Conduct for Council Members, Committee Members and Candidates Delegated Authority XXX Behaviour Complaints Committee								
Document	Management:							
Risk Rating:	ting: Low Review Frequency: Triennial Next Due: Records Ref:				[CP####]			
Version #	Decision Reference	e:	Synopsis					
1.	OCM 28 July 2022	Res. Xx/22	Adoption of	f Terms of Re	eference			
2.								

1.4 Council to Council Committees

Delegation	1.4.1 Behaviour Complaints Committee – Authority on Complaints
Head of power	Local Government Act 1995
Delegator	Council
Express power to delegate	Local Government Act 1995: s5.16 Delegation of some powers and duties to certain committees
Express power or duty delegated	Local Government (Model Code of Conduct) Regulations 2021: Cl. 12 Dealing with a complaint Cl. 13 Dismissal of a complaint
Function	 Authority to make a finding as to whether an alleged breach the subject of a complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur [MCC.cl.12(1) and (3)]. In making any finding the Committee must also determine reasons for the finding [MCC.cl.12(7)]. Where a finding is made that a breach has occurred, authority to: take no further action [MCC.cl.12(4(a)]; or prepare and implement a plan to address the behaviour of the person to whom the complaint relates [MCC.cl.12(4)(b), (5) and (6)]. Authority to dismiss a complaint and if dismissed, the Committee must also determine reasons for the dismissal [MCC.cl.13(1) and (2)].
Delegates	Shire President Deputy Shire President Councillors
Conditions	 a. The Committee will make decisions in accordance with the principles and specified requirements established in Council Policy, Code of Conduct Behaviour Complaints Management. b. That part of a Committee meeting which deals with a Complaint will be held behind closed doors in accordance with s.5.23(2)(b) of the Act. c. The Committee is prohibited from exercising this Delegation where a Committee Member in attendance at a Committee meeting is either the Complainant or Respondent to the Complaint subject of a Committee agenda item. d. In the event of (c) above, the Committee may resolve to defer consideration to a future meeting at which the conflicted Committee Member is absent and a Deputy Committee Member is in attendance. NOTE TO CONDITIONS (C) AND (D): The purpose of this Condition is to require that a Committee Member who is identified as either the Complainant or Respondent is required to recuse themselves by notifying the Presiding Member of their intention to be an apology for the meeting at which the Complaint is an agenda item.
Express power to subdelegate	Not permitted.
Subdelegates	Not permitted.
Subdelegate conditions	Not applicable.

Statutory framework	Local Government Act 1995 Local Government (Model Code of Conduct) Regulations 2021
Policy	C10 Code of Conduct Behaviour Complaints Management Policy
Record keeping	All relevant delegation material to be filed in hard-copy files or relevant location in Synergy records system
Date adopted	XX July 2022
Adoption references	OCM Agenda Item xxx Res. No. xx/22

Amendments				
Approved	Туре	Amendment	References	
XX July 2022	New delegation	New delegation in accordance with legislative changes of 3 February 2021, with regards to the Model Code of Conduct (for Council Members, Committee Members and Candidates).	OCM Agenda Item xxx Res. No. xx/22	

12.2 ADOPTION OF THE 2022 - 2023 ANNUAL BUDGET

File Number: 5120

Author: Alan Thornton, Acting Director of Corporate Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

Council is requested to consider adopting the Shire of Derby/West Kimberley 2022-23 Annual Budget comprising the following:

- 1. The 2022-23 Differential Rates, Minimum Payments and Instalment Payment Arrangements;
- 2. The 2022-23 Fees and Charges Schedule;
- 3. The 2022-23 Elected Member Sitting Fees and Allowances;
- 4. The 2022-23 Municipal Fund Budget; and
- 5. The 2022-23 Materiality Threshold for variance reporting.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Local Governments must prepare annual budgets in the format prescribed in the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Local governments must prepare annual budgets in the format prescribed in the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

- Fees and Charges 2022 2023: Per sections 6.16 to 6.19 of the Act, a local government
 may impose a fee or charge for any goods or services it provides. Fees and charges must be
 imposed when adopting the annual Budget. However, it may also be imposed or amended
 during the year if necessary.
- **Elected Members Sitting Fees 2022 2023:** The Admin Regs prescribe minimum and maximum amounts for Councillor Sitting Fees and Allowances. Councillor Sitting Fees and Allowances are reviewed annually by the Salaries and Allowances Tribunal (SAT) and by Council during the budget development process.
- Municipal Fund Budget 2022 2023: Under section 6.2(1) of the Act and Local Government (Financial Management) Regulations 1996 (FMR), Council is required to prepare and adopt an annual budget for each financial year. The legislation prescribes the form and content of the annual Budget, which must include statements of income, cash flow and rates setting.
- Materiality Threshold: Each financial year, a local government is to adopt a percentage or value, calculated under the Australian Accounting Standards (AASB), to be used for reporting material variances in the monthly statement of financial activity under AASB 1031 Materiality and FMR 34(5). The Materiality Threshold is an internal control measure

that prevents financial loss caused by an omission, misstatement or non-disclosure of financial information. The Materiality Threshold also minimises administrative inefficiency, ensuring only those variances representing a medium or high-level risk are reported to management and Council.

The draft budget incorporates aspects workshopped with Councillors.

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The 2021/2022 draft budget as presented is

Local Government Act, 1995

- 6.2 Local Government to prepare Annual Budget
- 6.32 Rates and Service Charges
- 6.33 Differential General Rates
- 6.34 Limit on Revenue or Income from General Rates
- 6.35 Minimum Payments
- 6.36 Local Government to give notice of certain rates
- 5.98 Fees etc. for Council Members
- 5.98A Allowance for Deputy Mayor or Deputy President
- 5.99 Annual Fee for Council Members in lieu of fees for attending meetings
- 5.99A Allowances for Council Members in lieu of reimbursement of expenses
- 6.16 Imposition of Fees and Charges
- 6.17 Setting level of Fees and Charges
- 6.51 Accrual of Interest on Overdue Rates or Service Charges
- 6.45 Options for Payment of Rates or Service Charges

Local Government (Financial Management) Regulations 1996

- 52 Minimum Payment Maximum Percentage s6.35(4)
- 70 Maximum Rate of Interest on Overdue Rates and Service Charges s6.51(2)
- 68 Maximum Interest component in Instalments s6.45(4)(e)
- 67 Additional charge for payment by Instalments
- 34 Financial Activity Statement Report s6.4
- 5A Local Governments to comply with AAS

Local Government (Administration) Regulations 1996

• 30 Meeting Attendance Fees (Act s5.98(1) and (2A))

Waste Avoidance and Resource Recovery Act 2007

- 66 Local Government may impose Waste Collection Rate
- 67 Local Government may impose Receptacle Charge
- 68 Fees and Charges fixed by Local Government

Salaries and Allowances Tribunal Determination Dated 11 April 2017

Planning and Development Act 2005 and associated Regulations

Health Act 1911 and associated Regulations

Freedom of Information Act 1992 and associated Regulations

Litter Act 1979 and associated Regulations

Dog Act 1976 and associated Regulations

Cat Act 2011 and associated Regulations

Australian Accounting Standards

POLICY IMPLICATIONS

FM2 – Budget Issues

FM3 - Rates

FM5 - Loans

AF14 – Significant Accounting Policies

AF20 - Rating Administration

FINANCIAL IMPLICATIONS

The budget is the primary financial document for the 2022 – 2023 financial year and sets the parameters for expenditure of Shire resources.

The Draft 2022 – 2023 Budget provides for the following income and expenditure:

- Operating Revenue \$20,039,944
- Operating Expenditure \$32,600,653
- Capital Expenditure \$22,886,426
- Capital Revenue \$19,555,173

Financial implications are detailed in the budget papers. All amounts quoted in this report are exclusive of GST, unless otherwise stated.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and 1.2 Capable, inclusive and		1.2.4 Attract and effectively use
Governance	effective organisation	resources to meet community needs

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Council does not endorse the 2022/2023 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments.	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the Local Government Act 1995 until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension.
Legal & Compliance: Council does not endorse the 2022/2023 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments.	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the Local Government Act 1995 until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension.
Organisation's Operations: Council does not endorse the 2022/2023 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments.	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the Local Government Act 1995 until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension.
Reputation: Council does not endorse the 2022/2023 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments.	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the Local Government Act 1995 until budget endorsement. As consideration of the budget document could not occur at a meeting

	-	rior to Iinisterial		August, approval
		ould be re ktension.	equir	ed for an

CONSULTATION

Internal consultation has occurred between all departments and through briefings held with Elected Members.

Moore Australia (WA) Pty Ltd

COMMENT

The 2022/2023 Draft Annual Budget for the year ending June 2023 is prepared and delivers on the Shires strategies adopted in the Strategic Community Plan and Corporate Business Plan.

The Budget is a fiscally responsible Budget which provides for the maintenance of service levels, ongoing focus on road infrastructure and the financing of Port and Airport capital works.

The Budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting.

The 2022 – 2023 Budget is a balanced budget that represents the efficiencies and improvements that have occurred over the last few years.

Key considerations include:

- Quarterly Budget Reviews;
- A continued focus by Officers in leveraging Council funds to attract significant grant funding;
- Improved Asset Management Planning;
- Implementing energy efficiencies across Fitzroy Crossing and Derby Assets;
- Improved systems, record management and procedure mapping;
- Proactive debtor management and improved debt recovery;
- Improved management of the rate book;
- Ongoing review of GRV rating for capital improvements and change in land use;
- Review of plant and fleet and disposal of underutilised fleet; and
- Ongoing internal review, quality assurance and governance considerations.

Preparation of the 2022 – 2023 Budget was particularly challenging given the fiscal climate and the following considerations:

- Employee Costs which account for over \$10M of the operating budget are scheduled to increase 4.5% under current enterprise bargaining agreements influenced by both the National CPI and federal award minimum wage directions;
- Increased mandatory superannuation guarantee contributions under the super Guarantee Act, from 10% in 2021- 2022 to 10.5% in 2022- 23;
- March State CPI of 7.6% applies to many of Councils general contracts and are expected to raise the cost of these services significantly for the financial year;

- Various tariffs and expenses were budgeted using inflation estimates derived from WALGA's March Local Government Cost Index (LGCI). Several of these indicators have increased again since March, particularly in the later months of the 2021 – 2022 financial year with increases now expected to be in the quantum of 3% for utilities and 7.5% for insurance; and
- Low interest rates continue to impact return on investment from revenue reserves while driving borrowing rates higher. Borrowing rates in late June have hit 4.75% for 15 year term investments compared to 2% earlier in 2022.

Rates have been able to be contained to a reasonable level of increase across the categories despite inflation figures above 7%.

<u>2022 – 2023 General Rates, Minimum Payments and Instalment Payment Arrangements</u>

As part of the budget process, Council must determine the general rate in the dollar and minimum payments for the 2022 – 2023 financial year.

The current economic climate is challenging with high CPI being recorded across all sectors. From a State perspective, the end of COVID stimulus such as childcare, electricity and fuel subsidies has resulted in a further escalation of inflation rates. Locally, housing and staff shortage are continuing to impact the community and ratepayers.

In regards to Council operations materials and contractor costs have escalated significantly on the back of COVID, global supply chain shortages and the increased rollout of infrastructure works post COVID. Staffing costs, which have seen low wage rate increases over several years, have escalated in line with inflation resulting in increases forecast of operating expenses in 2022 -2023.

Economic forecasts point to continued housing and staff pressures coupled with high inflation. Global supply chain shortages resulting from COVID will continue, placing demand on materials and service providers and keeping costs high.

Council has been cognisant of these impacts in developing the 2022 - 2023 Annual Budget and recognises the need for a general rate increase which will keep pace with increased cost pressures. Following deliberations and feedback provided at the Council Budget Workshops it was identified that of rate revenue was required to achieve a balanced budget in 2022 - 2023 while maintaining a 3.8% rate change for GRV and a 9.2% rate change for UV.

The setting of minimum rates within rating categories recognises that every property within the district receives some minimum level of benefit from the works and services provided by the Shire, which is shared by all properties regardless of size, value and use.

The proposed Rate in the Dollar (RID) and Minimum Payment for each rating category is summarised in the table below:

General Rate Category	Rate in the Dollar	Minimum Payment
	(cents)	
GRV	\$0.134042	\$1,520.00
UV	\$0.079498	\$ 590.00

Instalment Interest, Penalty Interest and Other Administration Fees

Under section 6.45 and 6.51(1) of the Act, Council can charge interest on unpaid rates and rates paid on an approved instalment plan. The maximum interest rate for outstanding rates and other monies owed to Council is prescribed by Regulation 70 of the FMR and is currently 11%. Instalment interest is set at 7% as prescribed under FMR 68. Council should note that the COVID-19 Hardship related rate concessions previously implemented through the *Local Government* (COVID-19 Response) Order 2020 and the *Local Government* (COVID-19 Response) Amendment Order 2021 have been extended through the *Local Government* (COVID-19 Response) Amendment Order 2022. The provisions were extended on 30 June 2022 and apply through to 30 June 2023.

Under the Local Government (COVID-19 Response) Amendment Order 2022, local governments with an endorsed COVID-19 Financial Hardship Policy, such as the Shire of Derby/West Kimberley, can charge 5.5% instalment interest and up to 7% penalty interest to ratepayers who are not in hardship. This change is not expected to impact the Budget significantly and any reduction in interest income will be addressed in the first quarter Budget review of 2022 – 2023.

Under FMR 67, instalment charges are set to provide full or partial reimbursement of administration costs. The individual instalment transaction fee of \$15.00 is set to reflect the administration cost in handling the instalment options provided to ratepayers.

A nominal \$52.00 fee is proposed for administration costs incurred when actioning requests to enter into alternative payment arrangements which demand significant time for officers to process. The charge has been formulated to offset administration costs partially.

<u>Due Dates for the Payment of Rates and Treatment of Non-Payment of Debts</u>

To maintain consistency with previous years, the due dates for the payment of rates are proposed as per below:

Instalment Option	Payment Due Date		
Proposed rate notice issue date:	11 August 2022		
<u>Full Payment</u>	15 September 2022		
Two Instalment Option First instalment	15 September 2022		
Second and final instalment	17 January 2023		
Four Payment Option			
First instalment	15 September 2022		
Second instalment	15 November 2022		
Third instalment	17 January 2023		
Fourth and final instalment	16 March 2023		

In addition to the above, alternative payment arrangements are available to ratepayers to meet their obligations by year-end.

The overall objective for the 2022 – 2023 rating approach is an attempt to ease the burden of the GRV rating category, whilst ensuring that the rates revenue required to balance the budget is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.

The <u>Capital Works</u> Program (excluding repayment of Borrowings and Reserve Transfers) includes the following major projects:

Project	\$
Camballin Road – Re Sheet, drainage and reshape	\$506,000.00
Fairfield Leopold road Re-sheet, drainage and re-shape	\$694,284.00
FX Visitors Centre Car Park – Reconstruction and Town Centre Revitalisation	\$700,000.00
Calwynyardah-Noonkanbah	\$250,000.00
Fossil Downs	\$ 60,000.00
Gee Gully	\$120,000.00
Plant renewal	\$557,000.00
Dinner Tree Revitalisation	\$ 40,000.00
Alfonsas St - Full Reconstruction	\$450,000.00
Yurabi Road - Strategy	\$350,000.00
Fitzroy Crossing Road Reseals	\$225,000.00
Sandford Road - New Solar lighting	\$ 78,000.00
Gravel - Edge break and stabilising	\$100,000.00
Boat Ramp Walkway	\$100,000.00
Security Upgrades Fitzroy Crossing	\$150,000.00
Security Upgrades Fitzroy Crossing	\$150,000.00
Fitzroy Crossing Airstrip Reconstruction	\$3 M
Derby Swimming Pool Upgrade	\$426,500.00

Councillor Allowances

It is proposed that Councillor Fees and Allowances remain unchanged in 2022 - 2023.

Fees & Charges

The 2022 – 2023 fees and charges were reviewed to maximise full cost recovery without hindering patronage for services.

The main features of the budget include:

- 1. Penalty interest on rates remain at 7% in accordance with the Local Government (COVID-19 Response) Order 2022;
- 2. There are 812 fees and charges of which 543 remain unchanged;
- 3. 105 fees and charges have increased by 7.6% or less (Taking into consideration the Local Government Cost index and State and National 2022 CPI to the March Quarter);
- 4. 60 fees and charges have increased by greater than 7.6% (including Wharf Land Space).
- 5. 8 fees and charges have decreased; and
- 6. 7 fees and charges are new (including Variation of Licence and Transfer of Licence).

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Draft Statutory Budget 2022-23 and Fees Charges J.

RECOMMENDATION

REPORT RECOMMENDATION 1:

That Council by ABSOLUTE MAJORITY pursuant to sections 6.32, 6.34, 6.34 and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments on Gross Rental and Unimproved Values:

General Rate Category	Rate in the	Minimum	
	Dollar (cents)	Payment	
GRV	\$0.134042	\$1,520.00	
UV	\$0.079498	\$ 590.00	

And;

Notes under section 6.34 of the Local Government Act 1995 the revenue estimated to be yielded by the general rates imposed for the 2022-23 financial year will be 100% of the 2022-23 Budget deficiency.

REPORT RECOMMENDATION 2:

That Council by ABSOLUTE MAJORITY pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for the payment of rates in full, and service charges by instalments:

Rates notice issue date: 11 August 2022

Full payment due date: 15 September 2022

Two (2) Payment Option:

1st instalment due date: 15 September 2022

• 2nd instalment due date: 17 January 2023

Four (4) Instalments option:211

• 1st instalment due date: 15 September 2022

• 2nd instalment due date: 15 November 2022

• 3rd instalment due date: 17 January 2023

• 4th instalment due date: 16 March 2023

- Pursuant to Section 6.46 of the Local Government Act 1995, Council ADOPTS a discount
 of 1.5% to rate payers on general rates only, on the condition that all rates (including
 Rubbish Rates & ESL Levy) and all arrears are paid in full on or before 21 days from date
 of issue;
- 2. ADOPTS an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$15 for each instalment after the initial instalment is paid, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of *Local Government (Financial Management) Regulations 1996*;
- 3. ADOPTS an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of *Local Government (Financial Management) Regulations 1996*:
- 4. ADOPTS an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable, pursuant to section 6.51(1) and subject to section 51(4) of the *Local Government Act 1995* and regulation 70 of *Local Government (Financial Management) Regulations 1996*; and
- 5. Pursuant to Section 6.16 of the *Local Government Act 1995* and Regulations 67 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS to impose an administration fee of \$52.00 on any ratepayers who wishes to negotiate a rates special payment arrangement.

REPORT RECOMMENDATION 3:

Outstanding Monies Interest Rate 2022 – 2023

That Council by ABSOLUTE MAJORITY pursuant to section 6.13 of the Local Government Act 1995 ADOPTS a rate of interest of 7% applicable to any amount of money owing to the local government (other than rates or service charges).

REPORT RECOMMENDATION 4:

General Fees and Charges for 2022 - 2023

That Council by ABSOLUTE MAJORITY pursuant to Section 6.16 of the Local Government Act 1995 RESOLVES to ADOPT the Fees and Charges detailed in Attachment 1.

REPORT RECOMMENDATION 5:

Other Statutory Fees for 2022 – 2023

That Council by ABSOLUTE MAJORITY pursuant to Section 53 of the Cemeteries Act 1986, Regulation 53(2) of the Building Regulations 2012 and Section 67 of the Waste Avoidance and Resources Recovery Act 2007 RESOLVES to ADOPT:

- a) a private swimming pool inspection fee of \$58.00;
- b) the Fees and Charges for the Shires cemeteries included as Attachment 1; and
- c) the following charges for the removal and deposit of domestic and commercial waste:

Description	Amount	GST	Total
Residential Premises:	\$860.00	Free	\$860.00
General Waste Service per week - Domestic service			
(annual charge) Service includes:			
 240 litre waste bin collected weekly; 			
Additional Domestic Refuse Service Charges (annual charge) Service includes:	\$930.00	Free	\$930.00
Additional 240lt Bin collected weekly:			
Commercial Premises:	\$1,340.00	Free	\$1,340.00
Commercial Waste Service (annual charge) Service			
includes:			
 240 litre waste bin collected weekly; 			
Additional Commercial Refuse Service Charges	\$930.00	Free	\$930.00
(annual charge):			
 Additional 240lt Bin collected weekly 			
Additional Commercial Refuse Service Charges	\$1,340.00	Free	\$1,340.00
(annual charge):			
Additional Rubbish Bin			

REPORT RECOMMENDATION 6:

<u>Elected Members' Fees and Allowances for 2022 – 2023</u>

That Council by ABSOLUTE MAJORITY pursuant to Sections 5.98 and 5.99 of the Local Government Act 1995 and Regulations 33 and 34 of the Local Government (Administration) Regulations 1996 RESOLVES to ADOPT the following annual fees and allowances for payment of Elected Members:

Statutory Fees and Allowances 2022 – 2023

- (a) Sitting Fees President \$23,231.00
- (b) Sitting Fees Deputy Shire President & Councillors \$17,325.00

- (c) President Allowance \$62,727.00
- (d) Deputy President Allowance \$15,681.75
- (e) Telecommunication Allowance \$1,333.33 per Elected Member

REPORT RECOMMENDATION 7:

Material Variance Reporting for 2022 – 2023

That Council by ABSOLUTE MAJORITY pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, RESOLVES to ADOPT the level to be used in statements of financial activity in 2022 – 2023 for reporting material variances being 10% or \$30,000, whichever is the greater amount.

REPORT RECOMMENDATION 8:

Municipal Fund Budget for 2022 – 2023

That Council by ABSOLUTE MAJORITY pursuant to Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996 RESOLVES to ADOPT the Municipal Fund Budget as contained in Attachment 1 for the 2022 – 2023 financial year which includes the following:

- 1. Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of \$6,994,464;
- 2. Statement of Cash Flows on page 3;
- 3. Rate Setting Statement on page 4 showing an amount required to be raised from rates of \$8,588,437;
- 4. Notes to and forming part of the Budget on pages 5 onwards still to be completed; and
- 5. Supplementary Information Fees and Charges.

DRAFT VERSION 4

SHIRE OF DERBY-WEST KIMBERLEY

ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2023

LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	2
Statement of Cash Flows	3
Rate Setting Statement	4
Index of Notes to the Budget	5

SHIRE'S VISION

A friendly and diverse place with awesome opportunities.

DRAFT VERSION 4

DRAFT VERSION 4

		2022/23	2021/22	2021/22
	NOTE	Budget	Actual	Budget
		\$	\$	\$
Revenue				
Rates	2(a)	8,588,437	7,626,940	7,678,514
Operating grants, subsidies and contributions	10	5,565,182	10,324,785	5,971,350
Fees and charges	13	5,003,258	4,537,317	4,180,441
Interest earnings	11(a)	188,912	160,665	225,000
Other revenue	11(b)	694,155	443,666	156,254
		20,039,944	23,093,373	18,211,559
Expenses				
Employee costs		(11,936,453)	(8,185,377)	(9,498,560)
Materials and contracts		(10,541,715)	(6,928,848)	(8,626,979)
Utility charges		(911,688)	(839,837)	(884,529)
Depreciation on non-current assets	6	(7,131,200)	0	(7,131,200)
Interest expenses	11(d)	(102,889)	(115,905)	(135,801)
Insurance expenses		(1,342,900)	(1,161,903)	(1,167,763)
Other expenditure		(633,808)	(445,162)	(490,508)
		(32,600,653)	(17,677,032)	(27,935,340)
		(12,560,709)	5,416,341	(9,723,781)
Non-operating grants, subsidies and				
contributions	10	19,555,173	5,245,731	22,040,788
		19,555,173	5,245,731	22,040,788
Net result for the period		6,994,464	10,662,072	12,317,007
·			, ,	, ,
Other comprehensive income				
•				
Items that will not be reclassified subsequently to profit or I	oss			
Changes in asset revaluation surplus		0	0	0
-				
Total other comprehensive income for the period		0	0	0
,				
Total comprehensive income for the period		6,994,464	10,662,072	12,317,007
		-,,	,,	,_,,.

This statement is to be read in conjunction with the accompanying notes.

DRAFT VERSION 4

DRAFT VERSION 4

		2022/23	2021/22	2021/22
	NOTE	Budget	Actual	Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		8,588,437	8,121,213	7,678,514
Operating grants, subsidies and contributions		5,367,893	10,449,794	4,543,559
Fees and charges		5,003,258	4,537,317	4,180,441
Interest received		188,912	160,665	225,000
Goods and services tax received		0	(236,181)	0
Other revenue		694,155	443,666	156,254
		19,842,655	23,476,474	16,783,768
Payments				
Employee costs		(11,936,453)	(8,209,886)	(9,498,560)
Materials and contracts		(10,541,715)	(6,443,266)	(8,626,979)
Utility charges		(911,688)	(839,837)	(884,529)
Interest expenses		(102,889)	(115,905)	(135,801)
Insurance paid		(1,342,900)	(1,161,903)	(1,167,763)
Other expenditure		(633,808)	(445,162)	(490,508)
		(25,469,453)	(17,215,959)	(20,804,140)
Net cash provided by (used in) operating activities	4	(5,626,798)	6,260,515	(4,020,372)
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(1,772,342)	(1,183,735)	(1,635,286)
Payments for construction of infrastructure	5(a)	(21,114,084)	(7,230,911)	(23,342,110)
Non-operating grants, subsidies and contributions		19,555,173	4,924,085	22,040,788
Proceeds from sale of property, plant and equipment	5(b)	0	0	90,400
Net cash provided by (used in) investing activities		(3,331,253)	(3,490,561)	(2,846,208)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(381,779)	(368,840)	(368,840)
Proceeds from new borrowings	7(a)	1,000,000	0	0
Net cash provided by (used in) financing activities		618,221	(368,840)	(368,840)
Net increase (decrease) in cash held		(8,339,830)	2,401,114	(7,235,420)
Cash at beginning of year		11,335,343	8,934,223	8,934,223
Cash and cash equivalents at the end of the year	4	2,995,513	11,335,337	1,698,803

This statement is to be read in conjunction with the accompanying notes.

DRAFT VERSION 4

DRAFT VERSION 4

	NOTE	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	3	7,668,065	5,789,478	5,586,629
		7,668,065	5,789,478	5,586,629
Revenue from operating activities (excluding rates)		5 505 400	40.004.705	5 074 050
Operating grants, subsidies and contributions	10	5,565,182	10,324,785	5,971,350
Fees and charges	13	5,003,258	4,537,317	4,180,441
Interest earnings	11(a)	188,912	160,665	225,000
Other revenue	11(b)	694,155	443,666	156,254
		11,451,507	15,466,433	10,533,045
Expenditure from operating activities		(44.026.452)	(0.40E.277)	(0.400 E60)
Employee costs		(11,936,453)	(8,185,377)	(9,498,560) (8,626,979)
Materials and contracts		(10,541,715)	(6,928,848)	
Utility charges		(911,688) (7,131,200)	(839,837) 0	(884,529) (7,131,200)
Depreciation on non-current assets	6	(102,889)	(115,905)	(135,801)
Interest expenses	11(d)	(1,342,900)	(1,161,903)	(1,167,763)
Insurance expenses Other expenditure		(633,808)	(445,162)	(490,508)
Other expenditure		(32,600,653)	(17,677,032)	(27,935,340)
		(32,000,033)	(17,077,032)	(27,935,340)
Non-cash amounts excluded from operating activities	3(b)	7,131,200	0	7,131,200
Amount attributable to operating activities		(6,349,881)	3,578,879	(4,684,466)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	10	19,555,173	5,245,731	22,040,788
Payments for property, plant and equipment	5(a)	(1,772,342)	(1,183,735)	(1,635,286)
Payments for construction of infrastructure	5(a)	(21,114,084)	(7,230,911)	(23,342,110)
Proceeds from disposal of assets	5(b)	0	0	90,400
Amount attributable to investing activities		(3,331,253)	(3,168,915)	(2,846,208)
Amount attributable to investing activities		(3,331,253)	(3,168,915)	(2,846,208)
FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(381,779)	(368,840)	(368,840)
Proceeds from new borrowings	7(b)	1,000,000	0	0
Transfers from cash backed reserves (restricted assets)	8(a)	474,476	0	221,000
Amount attributable to financing activities		1,092,697	(368,840)	(147,840)
Budgeted deficiency before general rates		(8,588,437)	41,124	(7,678,514)
Estimated amount to be raised from general rates	2(a)	8,588,437	7,626,940	7,678,514
Net current assets at end of financial year - surplus/(deficit)	3	0,555,457	7,668,064	0
Jan	-		.,,	

This statement is to be read in conjunction with the accompanying notes.

DRAFT VERSION 4

Fee Description	GL ACCOUNT	GST	Statutory Fee	Legislation	Fee 2021/22	Fee Unit	Fee 2022/23
00.6		_					
03 General Purpose Funding							
Rates Instalment Charges							
Instalment Plans - Administration Fee per instalment notice. The administration fee does not apply to the first instalment (therefore a total fee of \$45 per year). The fee is only applicable to ratepayers who elect to pay either by the two or four instalments option by the due date		No	Yes	Local Government Financial Management Regulations 1996, Part 5, Section 67	\$15.00	each	15.00
Interest on Instalment Plan Interest Charges		No	Yes	Local Government Financial Management Regulations 1996, Part 5, Section 68	5.5% pa	an nual rate	5.5% pa
				Local Government Financial			
Penaity interest on overdue rates and service charges - calculated daily on rates and service charges unpaid by due date Rating Charges		No	Yes	Management Regulations 1996, Part 5, Section 70, 71	7%	an nual rate	0.07
Rates Direct Debit Arrangement - One off establishment fee		Yes	No	LG Act 1995	\$44.00	each	REMOVE
Direct Debit Dishonoured item - Cost per dishonoured transaction		Yes	No	LG Act 1995	\$25.00	each	REMOVE
Disho noured Cheque including administration fee		Yes	No	LG Act 1995	\$55.00	each	\$60.00
Rates Reprint - Cost perreprint sent by e-mail	130301210.3450	No	No		\$10.00	each	
Rates Reprint - Cost per reprint sent by post	130301210.3450	No	No No		\$20.00	each	ter oo
Account Enquiries - Rating Information per request only	130301210.3450	No	NO		\$60.00	each	\$65.00
Account Enquiries - Property Search which includes Building Dept Fee per request	130301210.3450	No	No		\$120.00	each	\$130.00
Account Enquiries - Combined Rating and Property Search per request	130301210.3450	No	No		165.00	each	\$178.00
Rate Book - Hard Copy per request * Rate Book - Electronic Copy per request *	130301210.3450 130301210.3450	No No	No No		\$200.00 \$25.00	each each	\$216.00 \$27.00
Rate Book - Electronic Copy per request * Electoral Roll per request	130301210.3450	No No	No No		\$25.00	each each	\$27.00
Rates - Alternative Payment Arrangements per request	130301210.3430	No	No		\$50.00	each	\$54.00
Rates - Re-imbursement of Search/Legal Fees		No	No		Actual Cost	each	Actual Cost
Debt Recovery Cost: Rates Collection - All legal and court costs		No	No		Actual Cost		Actual Cost
Caveat Lodgement Fee		No	No		Actual Cost		Actual Cost
Caveat Withdrawal Fee		No	No		Actual Cost		Actual Cost
* Rate Book will only be provided on completion of a statutory decla	ration that the inform	nation will	not be used t	for commercial purposes by the p	ourchaser or another	person	
04 Governance							
04 Governance							
Other Governance							
Administrative Charges							
Debtors							
Cost to be set-up on a payment plan for any Shire charge excluding rates - by Direct Debit*		Yes	No	LG Act 1995	\$44.00	each	REMOVE
Cost to be set-up on a payment plan for any Shire charge excluding rates - In Person/Over the Counter		Yes	No	LG Act 1995	\$80.00	each	REMOVE
Debt Recovery Cost: Non-Rate Debt Collection - All legal and court costs		No	No		Actual Cost		Actual Cost
Non Payment Penalty Interest - Sundry Debtors (commences 35 days after date of issue, interest calculated daily)		No	No	LG Act 1995 Section 6.13	7%	an nual rate	7%
Dishonoured Cheque including administration fee		No	Yes	LG Act 1995	\$55.00	each	\$60.00
* At discretion of the Shire not to levy this charge							
Council Publications Minutes and Agendas							
Agenda - per copy per meeting	130402200.3450	No	No	LG Act 1995	\$25.00	per copy	\$25.00 (+ 25c/page over 100 pages)
Minutes - per copy per meeting	130402200.3450	No	No	LG Act 1995	\$25.00	per copy	\$25.00 (+ 25c/page over 100 pages)
Agenda and Minutes - per copy per meeting	130402200.3450	No	No	LG Act 1995	\$45.00	per copy	\$45.00 (+ 25c/page over 100 pages)
Freedom of Information Requests Application for personal Information about the Applicant		No	Yes	FOI Reg 1993, Schedule 1	No Charge	each	No Charge
						-3411	
Application Fee under Section 12 (1) (e) for an application for non- personal information*		No	Yes	FOI Reg 1993, Schedule 1	\$30.00	each	\$30.00
Charge for time taken dealing with application (per hour or pro rata for a part of an hour)		No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00
Charge for access time supervised by Staff (per hour or pro rata for a part of an hour)		No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00

Company Comp								
or comes of each per four up proces to the part of an involving of comes of each per four up process to the part of an involving of comes of each per four up process to the part of an involving of the part of part			No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00
Company Comp			No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00
According control price of regulated by the 2014 and 2014								
### STATES AND ASSOCIATION OF THE PROPERTY OF			No	Yes	FOI Reg 1993, Schedule 1	Actual Cost		Actual Cost
No. Yes Order 1995			No	Yes	FOI Reg 1993, Schedule 1	25%	% of cost	25%
			No	Yes	FOI Reg 1993, Schedule 1	75%	% of cost	75%
Same Species Series Number Paties 1920 200 5450 Vest Vest No. 1920 200 5450 Same 1920 200 5450 S	prescribed Pensioner Concession Card, the charge payable is		No	No		25%		25%
10.00 pages					exceed \$25, the Shire will provid			
Name: Appropriate	-		Yes	No		\$3.50	each	\$10.00
As per page As pe								
As per page Vest No Life Act 2005 50.00 60.00 50.			Var	No		¢3.00	each	\$10.00 (+
### ### #### #########################								
Ad Black and White-perside Ves No LG Act 3995 50.50 6807 Charge same as Library Nees	1 1 7		Yes	No		\$4.00	each	
Ad East and Winter-perside Yes No G. Act 1995 \$1.00 each Charge same as Charge	Printing or Copying:							
All Coloured - per side Yes No G Act 1895 \$1.00 each Charge same as Coloured - per side Yes No G Act 1895 \$1.00 each Charge same as Coloured - per side Yes No G Act 1895 \$1.00 each Charge same as Coloured - per side X Coloured - per side Yes No G Act 1895 \$1.00 each Charge same as Coloured - per side X Coloured - per side X Coloured - per side Yes No G Act 1895 \$1.00 each Charge same as Charge same as Coloured - per side X	A4 Black and White - perside		Yes	No	LG Act 1995	\$0.50	each	
AS Balax and Windre- per Side Ves No (6 Act 1995) \$1,00 each Charge same as Ubrary fees Students - Above fees are at a discounted rate of 50% Ves No (6 Act 1995) \$5,00 each Charge same as Ubrary fees in Charge same as Inches and Charge same as Inches fees and Charge s	A4 Coloured - per side		Yes	No	LG Act 1995	\$1.00	each	
Vest No Libert 1995 So Libert 1995 Libert 1995 So Libert 1995 Libert 19	A3 Black and White - per Side		Yes	No	LG Act 1995	\$1.00	each	
Ves	A3 Coloured - per Side		Yes	No	LG Act 1995	\$2.50	each	
Animal Microchipping * Microchipping * Microchipping of dog or cat - where either 1 dog or 1 cat only Microchipping of dog or cat - where either 1 dog or 1 cat only Microchipping of dog or cat - Eligible Pensioners where either 1 Yes No LG Act 1995 \$55.00 each \$55.00 Microchipping of dog or cat - Eligible Pensioners where either 1 Yes No LG Act 1995 \$50.00 each \$55.00 Microchipping of dog or cat - Eligible Pensioners where either 1 Yes No LG Act 1995 \$50.00 each \$55.00 Microchipping of dog or cat - Eligible Pensioners where either 1 Yes No LG Act 1995 \$50.00 each \$55.00 Microchipping of dog or cat - Eligible Pensioners per animal where two or more * This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readly available. The principal Vet from the Darby Veterinary Clinic unconditionally supports the offer of this service. Cat Breeders Cat Breeders Cat Breeders - Application for grant of, or renewal of approval to breed cats Cat Greeders Cat Greeders Cat Greeders Cat Greeders Cat Greeders Cat Greeders No Yes Cat Reg 2012, Schedule 3 \$20.00 each \$20.00 each \$20.00 each \$20.00 each \$10.00 \$20.00 each \$20.00	Students - Above fees are at a discounted rate of 50%		Yes	No	LG Act 1995	50%	each	
Aminal Microchipping of dig or cat - where either 1 dig or 1 cat only Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Wes No LG Act 1895 S50.00 each 550.00 Microchipping of dig or cat - per animal where two or more Wes No LG Act 1895 S55.00 each 550.00 each 545.00 Wes Cat Act 2011 S20.00 each 545.00 Cat Registration for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal Ver from the Derby Veterinary Clinic unconditionally supports the offer of this service. Cat Breeders Cat Breeders Cat Breeders Cat Breeders Cat Registration for grant of, or renewal of approval to breed cats Cat	05 Law, Order, Public Safety							
Aminal Microchipping of dig or cat - where either 1 dig or 1 cat only Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Microchipping of dig or cat - per animal where two or more Wes No LG Act 1895 S50.00 each 550.00 Microchipping of dig or cat - per animal where two or more Wes No LG Act 1895 S55.00 each 550.00 each 545.00 Wes Cat Act 2011 S20.00 each 545.00 Cat Registration for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal Ver from the Derby Veterinary Clinic unconditionally supports the offer of this service. Cat Breeders Cat Breeders Cat Breeders Cat Breeders Cat Registration for grant of, or renewal of approval to breed cats Cat	A-i1 C1							
Microchipping of dog or cat - Per animal where two or more Yes No LG Act 1995 S50.00 each S50.00 Microchipping of dog or Cat - Eligible Pensioners where either 1 Yes No LG Act 1995 S50.00 each S50.00 Microchipping of dog or Cat - Eligible Pensioners where either 1 Yes No LG Act 1995 S45.00 each S45.00 Microchipping of dog or Cat - Eligible Pensioners per animal where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal Vet from the Derby Veterinary Clinic unconditionally supports the offer of this service Cat Breeders Application for grant of, or renewal of approval to breed cats No Ves Cat Act 2011 S200.00 each S200.00 Sterilised Cat - I year No Ves Cat Reg 2012, Schedule 3 S20.00 each S200.00 Sterilised Cat - I year No Ves Cat Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - I year No Ves Cat Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - I year No Ves Cat Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Schedule 3 S20.00 each S20.00 Sterilised Cat - Lifetime Reg 2012, Cat Act 2011								
Microchipping of dog or cat - Eligible Pensioners where either 1 dog or 1 cat only Microchipping of dog or cat - Eligible Pensioners per animal where two or more * This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal Vet from the Derby Veterinary Clinic unconditionally supports the offer of this service. Cat Breeders Cat Breeders - Application for grant of, or renewal of approval to breed cats Cat Breeders - Application for grant of, or renewal of approval to breed cats Serilised Cat - 1 year No Ves Cat Reg 2012, Schedule 3 \$20.00 each \$20.00 Serilised Cat - 1 year No Ves Cat Reg 2012, Schedule 3 \$10.00 each \$10.00 Serilised Cat - 1 year Serilised Cat - 1 year Serilised Cat - 1 year No Ves Cat Reg 2012, Schedule 3 \$10.00 each \$10.00 Serilised Cat - 1 year Serilised Cat - 1 year Serilised Cat - 1 year No Ves Cat Reg 2012, Schedule 3 \$10.00 each \$10.00 Serilised Cat - 1 years Serilised Cat - 1 years No Ves Cat Reg 2012, Schedule 3 \$10.00 each \$10.00 Serilised Cat - 1 years Serilised Cat - 1 years Serilised Cat - 1 years No Ves Cat Reg 2012, Schedule 3 \$10.00 each \$10.00 Serilised Cat - 1 years Serilised Cat - 1 years No Ves Cat Reg 2012, Schedule 3 \$10.00 each \$10.00 Serilised Cat - 1 years Serilised Cat - 1 years Persilised Cat - 1 years Serilised Cat - 1 years Seril	Microchipping of dog or cat - where either 1 dog or 1 cat only		Yes	No	LG Act 1995	\$55.00	each	\$55.00
dog or 1 at notly Microchipping of dog or cat - Eligible Pensioners per animal where two or more *This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal vest from the Derby Vesterinary Clinic unconditionally supports the offer of this service. Cat Breeders - Application for grant of, or renewal of approval to breed cats the decision of the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal vest from the Derby Vesterinary Clinic unconditionally supports the offer of this service. Cat Breeders - Application for grant of, or renewal of approval to breed cats the decision of the cate of the seen as an expectation from the Public and may not always be readily available. The principal vest from the Derby Vesterinary Clinic unconditionally supports the offer of this service. Cat Breeders - Application for grant of, or renewal of approval to breed cats the principal vest from the Public and may not always be readily available. The principal vest from the Public and may not always be readily available. The principal vest from the Public and may not always be readily available. The principal vest from the Public and may not always be readily available. The principal vest from the Public and may not always be readily available. The principal vest from the Public and may not always and expectation from the Public and may not always and expectation from the Public and may not always and expectation from the Public and may not always and expectation from the Public and may not always and expectation from the Public and may not always and expectation from the Public and may not always and expectation from the Public and may not always and expectation from the Public and may not always	Microchipping of dog or cat - per animal where two or more		Yes	No	LG Act 1995	\$50.00	each	\$50.00
* This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal Vet from the Derby Veterinary Clinic unconditionally supports the offer of this service. Cat Breeders - Application for grant of, or renewal of approval to breed cats Cat Registration Fees and Charges * Sterilised Cat - 1 year No Yes Cat Reg 2012, Schedule 3 520.00 each 520.00 Sterilised Cat - 1 year No Yes Cat Reg 2012, Schedule 3 510.00 each 510.00 Sterilised Cat - 1 years No Yes Cat Reg 2012, Schedule 3 510.00 each 510.00 Sterilised Cat - 1 years No Yes Cat Reg 2012, Schedule 3 510.00 each 510.00 Sterilised Cat - 1 deplication is made after 31st of May until next No Yes Cat Reg 2012, Schedule 3 510.00 each 510.00 Sterilised Cat - 1 years No Yes Cat Reg 2012, Schedule 3 50.00 each 510.00 Sterilised Cat - 1 dettime Registration No Yes Cat Reg 2012, Schedule 3 50.00 each 510.00 Eligible Pensioners - Amount of above fee payable * Cat Registrations are due and payable on 1st November in the year of expiry of the licence * Cat Registration infringement fees * Cat Registrations are due and payable on 1st November in the year of expiry of the licence Replacement Cat Tag Cat Seture Fee - payable in addition to infringement fees 130502350.3450 No No 16 Act 1995 Oo 0 each 50.00 Cat maintenance in pound - per cat per day 130502350.3450 No No 16 Act 1995 Oo 0 each 50.00 Cat Infringements - Fine per cat Under Cat Regulations 2012, Cat Act 2011 Boarding Kennels Oo 0 fees time Registration required before renewal of Ucesce (Inspection required before renewal of Ucesce) No Yes Deg Act 1976 No Yes Deg Act 1976 Sound Sat 1976 No No 10 Get 1976 Sound Sat 1976 No No 10 Get 1976 Sound Sat 1976 S			Yes	No	LG Act 1995	\$50.00	each	\$50.00
Cat Breeders			Yes	No	LG Act 1995	\$45.00	each	\$45.00
Cat Breeders - Application for grant of, or renewal of approval to breed cats Cat Registration Fees and Charges * Sterilised Cat - 1 year No Yes Cat Reg 2012, Schedule 3 \$20,00 each \$20,000 Sterilised Cat - 1 dapplication is made after 31st of May until next No Yes Cat Reg 2012, Schedule 3 \$10,00 each \$10,000 Sterilised Cat - 1 dapplication is made after 31st of May until next No Yes Cat Reg 2012, Schedule 3 \$10,000 each \$10,000 Sterilised Cat - 1 dapplication is made after 31st of May until next No Yes Cat Reg 2012, Schedule 3 \$10,000 each \$10,000 Sterilised Cat - 1 uffertime Registration No Yes Cat Reg 2012, Schedule 3 \$10,000 each \$10,000 Eligible Pensioners - Amount of above fee payable * Cat Registrations are due and payable on 1st November in the year of expiry of the licence * Cat Seizure Fee - payable in addition to infringement fees 130502350, 3450 No No LG Act 1995 90,000 each \$50,000 Cat Seizure Fee - payable in addition to infringement fees 130502350, 3450 No No LG Act 1995 90,000 each \$50,000 Star maintenance in pound - per cat per day 130502350, 3450 Yes No LG Act 1995 00,000 each \$50,000 Star maintenance in pound - per cat per day 130502350, 3450 Yes No LG Act 1995 00,000 each \$50,000 Annual kennel Licence (Inspection required before renewal of Ves Yes Deg Act 1976 200,000 each \$220,000 Variation of Licence No Yes Deg Act 1976 200,000 each \$200,000 Sterilised Dogs - 1 year Sterilised Dogs - 3 years No Yes Dog Act 1976 510,000 each \$10,000 Sterilised Dogs - 3 years No Yes Dog Act 1976 542.50 each \$42.50					not available. It cannot be seen a	s an expectation fro	m the Public and	d may not always
Second S	Cat Breeders							
No Yes			No	Yes	Cat Act 2011	\$200.00	each	\$200.00
Sterilised Cat - fl application is made after 31st of May until next No Yes Cat Reg 2012, Schedule 3 \$10.00 each \$10.00			No	Yes	Cat Res 2012. Schedule 3	\$20.00	each	\$20.00
Sterilised Cat - 3 years No	·							
No								
# Cat Registrations are due and payable on 1st November in the year of expiry of the licence # Cat Registrations are due and payable on 1st November in the year of expiry of the licence Replacement Cat Tag Replacement Cat Tag Yes No IG Act 1995 6.00 each 56.00 Cat sective Fee - payable in addition to infringement fees 130502350 3450 No No IG Act 1995 90.00 each 590.00 Cat maintenance in pound - per cat per day 130502350 3450 Yes No IG Act 1995 0.00 515.00 Parasite treatment if required 130502350 3450 Yes No IG Act 1995 0.00 511.00 Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retinier Regulation Retinier Regulation Retinier Regulation Sent Regulation Retinier Ret								
Replacement Cat Tag Cat Seizure Fee - payable in addition to infringement fees 130502350 3450 No No No LG Act 1995 90.00 each \$90.00 Cat maintenance in pound - per cat per day 130502350 3450 Yes No LG Act 1995 90.00 each \$90.00 Each \$9						50%		
Cat Seiture Fee - payable in addition to infringement fees 130502350 3450 No No LG Act 1995 90.00 each 590.00 Cat maintenance in pound - per cat per day 130502350 3450 Yes No LG Act 1995 0.00 \$11.00 Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retiries* Regulations 2012, CAT Act 2011 Boarding Kennels Double Unity Retiries* Regulations 2012, CAT Act 2011 Cleance) Annual kennel Licence (Inspection required before renewal of Licence) Ves Ves Dog Act 1976 200.00 each 5200.00 Licence) Variation of Licence Transfer of Licence No Yes Dog Act 1976 200.00 each NEW Transfer of Licence No Yes Dog Act 1976 NEW Transfer of Licence No Yes Dog Act 1976 50.00 each 5200.00 Sterilised Dog - 1 year Sterilised Dog - 1 application is made after 31st of May until next No Yes Dog Act 1976 510.00 each 510.00 Sterilised Dog - 1 application is made after 31st of May until next No Yes Dog Act 1976 510.00 each 542.50	* Cat Registrations	are due and payable	on 1st Nov	ember in the	year of expiry of the licence			
Cat maintenance in pound - per cat per day 130502350.3450			Yes	No	LG Act 1995	6.00	each	\$6.00
Parasite treatment if required 130502350,3450 Yes No LG Act 1995 0.00 \$11.00								
Under Cat Regulations 2012, CAT Act 2011 Search Sea	Cat Seizure Fee - payable in addition to infringement fees	130502350.3450 130502350.3450	No			90.00	each	
Annual kennel Licence (Inspection required before renewal of Ves Ves Dog Act 1976 200.00 each \$220.00 Veraition of Licence) Ves Ves Dog Act 1976 200.00 each \$220.00 Veraition of Licence No Ves Dog Act 1976 NEW Transfer of Licence No Ves Dog Act 1976 NEW Transfer of Licence No Ves Dog Act 1976 NEW Transfer of Licence No Ves Dog Act 1976 NEW Sterilised Dog - 1 year Sterilised Dog - 1 fapplication is made after 31st of May until next No Ves Dog Act 1976 S10.00 each \$20.00 Sterilised Dog - 3 years Sterilised Dog - 3 years No Ves Dog Act 1976 S10.00 each \$42.50	Cat Seizure Fee - payable in ad dition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required	130502350.3450 130502350.3450 130502350.3450	No Yes	No	LG Act 1995		each	\$15.00
Ucence	Cat Seizure Fee - payable in addition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels	130502350.3450 130502350.3450 130502350.3450	No Yes	No	LG Act 1995		each	\$15.00
Transfer of Licence	Cat Seizure Fee - payable in addition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels DOARDING KENNEL BOARDINGEMENE	130502350.3450 130502350.3450 130502350.3450	No Yes Yes	No No Yes	LG Act 1995 LG Act 1995 Dog Act 1976	200.00	each	\$15.00 \$11.00 \$200.00
Dog Registration Fees and Charges * Ves Dog Act 1976 \$20.00 each \$20.00 Sterilised Dog - 1 year No Yes Dog Act 1976 \$20.00 each \$20.00 Sterilised Dog - 1 papplication is made after 31st of May until next No Yes Dog Act 1976 \$10.00 each \$10.00 Sterilised Dogs - 3 years No Yes Dog Act 1976 \$42.50 each \$42.50	Cat Seizure Fee - payable in addition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels Doubling Activities regulation incence Annual kennel Licence (Inspection required before renewal of Licence)	130502350.3450 130502350.3450 130502350.3450	No Yes Yes Yes	No No Yes Yes	LG Act 1995 LG Act 1995 Dog Act 1976 Dog Act 1976	200.00	each	\$15.00 \$11.00 \$200.00 \$220.00
Sterilised Dog - If application is made after 31st of May until next No Yes Dog Act 1976 \$10.00 each \$10.00 31st of October No Yes Dog Act 1976 \$42.50 each \$42.50	Cat Seizure Fee - payable in addition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels Doarding Kennels	130502350.3450 130502350.3450 130502350.3450	Yes Yes Yes Yes	No No Yes Yes	LG Act 1995 LG Act 1995 Dog Act 1976 Dog Act 1976 Dog Act 1976	200.00	each	\$15.00 \$11.00 \$200.00 \$220.00 NEW
31st of October No Yes Dog Act 1976 \$42.50 each \$42.50	Cat Seizure Fee - payable in addition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels Douarung Actimet Negbulation Intence Annual kennel Licence (Inspection required before renewal of Licence) Variation of Licence Transfer of Licence Dog Registration Fees and Charges *	130502350.3450 130502350.3450 130502350.3450	Yes Yes Yes No No	Yes Yes Yes Yes	LG Act 1995 LG Act 1995 Dog Act 1976	200.00 200.00	each each	\$15.00 \$11.00 \$200.00 \$220.00 NEW NEW
	Cat Seiture Fee - payable in addition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels Boarding Kennel Boardi	130502350.3450 130502350.3450 130502350.3450	Yes Yes Yes You Yes You No No	Yes Yes Yes Yes Yes Yes Yes	LG Act 1995 LG Act 1995 Dog Act 1976	200.00 200.00 520.00	each each	\$15.00 \$11.00 \$200.00 \$220.00 NEW NEW \$20.00
	Cat Seizure Fee - payable in addition to infringement fees Cat maintenance in pound - per cat per day Parasite treatment if required Cat Infringements - Fine per Cat Under Cat Regulations 2012, CAT Act 2011 Boarding Kennels Oud rung Arminel Regulation incence Annual kennel Licence (Inspection required before renewal of Licence) Variation of Licence Transfer of Licence Transfer of Licence Ong Registration Fees and Charges * Sterilised Dogs - 1 year Sterilised Dogs - 1 application is made after 31st of May until next 31st of October	130502350.3450 130502350.3450 130502350.3450	Yes Yes Yes No No No	Yes Yes Yes Yes Yes Yes Yes	LG Act 1995 LG Act 1995 Dog Act 1976	200.00 200.00 200.00 \$20.00 \$10.00	each each each each	\$15.00 \$11.00 \$200.00 \$220.00 NEW NEW \$20.00 \$10.00

Eligible Concession Card Holders - Amount of above fee payable (except Dangerous Dog)		No	Yes	Dog Act 1976	50%	each	50%
Working Dogs - Bona fide used in droving or tendering stock, Amount of above fee payable		No	Yes	Dog Act 1976	25%	each	25%
Lifetime dog sterilisation cost - only under RSPCA Pet Sterilisation Program		No	Yes	Dog Act 1976			No charge
Unsterilised Dogs - 1 year		No	Yes	Dog Act 1976	\$50.00	each	\$50.00
Unsterilised Dog - If application is made after 31st of May until		No	Yes	Dog Act 1976	\$25.00	each	\$25.00
next 31st of October Unsterilised Dogs - 3 years		No	Yes	Dog Act 1976	\$120.00	each	\$120.00
Unsterilised Dog - Lifetime		No	Yes	Dog Act 1976	\$250.00	each	\$250.00
Eligible Concession Card Holders - Amount of above fee payable (except Dangerous Dog)		No	Yes	Dog Act 1976	50%	each	50%
Working Dogs - Bona fide used in droving or tendering stock, Amount of above fee payable		No	Yes	Dog Act 1976	25%	each	25%
* Dog Registrations	are due and payable	on 1st No	vember in th	e year of expiry of the licence			
Guide Dogs		No	Yes		No Charge		No Charge
Dangerous Dog - 1 year		No	Yes		\$50.00	each	\$50.00
Dangerous Dog initial property inspection Dangerous Dog annual inspection		Yes Yes	No No	LG Act 1995 LG Act 1995	200.00	each each	\$250.00 \$200.00
Dangerous Dog Collar		Yes	No	LG Act 1995	70.00	each	\$70.00
Dangerous Dog Sign		Yes	No	LG Act 1995	45.00	each	\$45.00
Dangerous Dog Muzzle		Yes	No	LG Act 1995	35.00	each	\$35.00
Replacement Dog Tag Dog Local Laws and Dog Charges		Yes	No	LG Act 1995	\$6.00	each	\$6.00
Dog Seizure Fee - payable in addition to infringement fees as per Dog Act 1976 and Dog Regulations 1976	130502350.3450	Yes	No	LG Act 1995	\$90.00	each	\$90.00
Dog Seizure Fee - Without impound and return of dog	130502350.3450	No	No	Dog Act 1976	No charge	each	No charge
Dog Maintenance in Pound - per dog per day	130502350.3450	Yes	No	LG Act 1995 LG Act 1995	\$15.00	each	\$15.00
Parasite treatment if required	130502350.3450	Yes	No	LG ACT 1995	0.00		\$11.00
Destruction and/or Disposal of a Dog - At Owners request	130502350.3450	Yes	No	LG Act 1995	\$100.00	each	\$120.00
Return Dog after hours	130502350.3450	Yes	No	LG Act 1995	\$100.00	each	\$150.00
Application for more than 2 Dogs - Charge per application	130502350.3450	Yes	No	LG Act 1995	\$150.00	each	\$150.00
Dog Infringements - Fine per Dog Under Dogs Local Law 2003, Dog Act 1976							
Entire horses, mules, asses, camels, bulls or boars per head		Yes	No	Local Government (Miscellanous Provisions) Act 1960	\$120.00	each	\$120.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head		Yes	No	Local Government (Miscellanous Provisions) Act 1960	\$120.00	each	\$120.00
Wethers, ewes, lambs or goats per head		Yes	No	Local Government (Miscellanous Provisions) Act 1960	\$60.00	each	\$60.00
Impounded after 6pm and before 6am		Yes		Local Government			
Entire horses, mules, asses, camels, bulls or boars per head		Yes	No	(Miscellanous Provisions) Act 1960	\$204.00	each	\$204.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head		Yes	No	Local Government (Miscellanous Provisions) Act 1960	\$240.00	each	\$240.00
Wethers, ewes, lambs or goats per head		Yes	No	Local Government (Miscellanous Provisions) Act	\$120.00	each	\$120.00
				1960			\$120.00
Entire horses, mules, asses, camels, bulls or boars per head		Yes	No		\$60.00	each	\$60.00
Entire horses, mules, asses, camels, bulls or boars per head Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head		Yes	No No	1960 Local Government (Miscellanous Provisions) Act 1960 Local Government (Miscellanous Provisions) Act	\$60.00	each each	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams				1960 Local Government (Miscellanous Provisions) Act			\$60.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head		Yes	No	1960 Local Government (Miscellanous Provisions) Act 1960 Local Government (Miscellanous Provisions) Act 1960 Local Government	\$60.00	each	\$60.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head Wethers, ewes, lambs or goats per head		Yes	No	1960 Local Government (Miscellanous Provisions) Act	\$60.00	each	\$60.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head Wethers, ewes, lambs or goats per head Subsequent each 24 hours of part thereof		Yes	No No	1960 Local Government (Miscellanous Provisions) Act Miscellanous Provisions) Act	\$60.00	each	\$60.00 \$60.00 \$30.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head Wethers, ewes, lambs or goats per head Subsequent each 24 hours of part thereof Entire horses, mules, asses, camels, bulls or boars per head Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams		Yes Yes	No No	1960 Local Government (Miscellanous Provisions) Act 1960 Local Government	\$60.00	each each	\$60.00 \$60.00 \$30.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head Wethers, ewes, lambs or goats per head Subsequent each 24 hours of part thereof Entire horses, mules, asses, camels, bulls or boars per head Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head		Yes Yes Yes	No No No	1960 Local Government (Miscellanous Provisions) Act 1960 Local Government	\$60.00 \$30.00 \$30.00	each each each	\$60.00 \$60.00 \$30.00 \$30.00

Entire horses, mules, asses, camels, bulls, mares, geldings, coits, fillies, foals, oxen, cows, steers, heifers or calves per head		Yes	No	Local Government (Miscellanous Provisions) Act 1960	\$35.00	each	\$35.00
Pigs of any description per head		Yes	No	Local Government (Miscellanous Provisions) Act 1960	\$35.00	each	\$35.00
Rams, wethers, ewes, lambs or goats per head		Yes	No	Local Government (Miscellanous Provisions) Act 1960	\$35.00	each	\$35.00
Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother							
Vehicle Impoundment - Per Vehicle							
Animal trap bond - per trap and refundable upon return of trap *NEW Heading* "Vehicle/Impounding"	193410110	No	No				\$50.00
Towing of Vehicle from Property		No	No		\$250.00	each	\$250.00
Impounding of Vehicle		No	No		\$100.00	each	\$20.00
Impounded Vehicles - Storage Fee per Day		No	No		\$10.00	each	\$10.00
07 Health							
Caravan Park and Camping Ground							
Annual Registration Fee (Minimum)*		No	Yes	Common Parks and Commission	\$200.00	per annum	\$200.00
Transfer of Caravan Park Licence		No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$100.00	each	\$100.00
*OR - The amount calculated by multiplying the relevant amount below pe	er site, by the maximu	m numbe	r of sites (incl	uding any sites that may be used	in an overflow area)	- WHICH EVER IS	THE GREATER
Registration per Long Stay Site		No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$6.00	per annum	\$6.00
Registration per Short Stay Site and Sites in Transit Parks		No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$6.00	per annum	\$6.00
Registration per Camp Site		No	Yes	Caravan Parks and Camping Ground Regulations 1997 Caravan Parks and Camping	\$3.00	per annum	\$3.00
Registration per Overflow Site		No	Yes	Ground Regulations 1997 Caravan Parks and Camping	\$1.50	per annum	\$1.50
Additional fee for renewal after expiry (Reg 53) Temporary Licence - Refer to Schedule 3. Pro rata amount of the		No	Yes	Ground Regulations 1997	\$20.00	each	\$20.00
application fee payable for the period of time for which the licence is to be in force		No	Yes	Caravan Parks and Camping Ground Regulations 1997	Minimum of \$100	each	Minimum of \$100
Lodging House				Health (Miscellaneous			
Annual Registration Fee		No	No	Provisions Act 1911)	\$180.00	per annum	\$180.00
Transfer of Ownership Licence		No	No	LG Act 1995	\$100.00	each	\$100.00
Public Buildings Low Risk - per building		No	No		\$100.00	each	\$100.00
Medium Risk - per building		No	No		\$200.00	each	\$200.00
High Risk - per building		No	No		\$300.00	each	\$300.00
Public Events Reissue of Certificate of Approval		No No	No No		\$100.00 \$50.00	each each	\$100.00 \$50.00
Public Event - Not-for-profit entity		No	No		No Charge	each	No Charge
Premises Inspection							
Food Premises Inspection Fee		No	No	LG Act 1995	\$80.00	each	\$80.00
Food Premises Re-Inspection Fee - Initial Failure		No	No	LG Act 1995	\$120.00	each	120
Fee for Service of Demand * Includes Section 39 Certificate, freezer breakdown, inspection on request, assessment of noise management plans							
1st hour or pro rata for a part of an hour		Yes	No		\$180.00	each	\$194.00
Every hour thereafter or pro rata for a part of an hour		Yes	No		\$90.00	each	\$97.00
Water Sampling/Analysis *Microbial - per sample on request		Yes	No	LG Act 1995	\$100.00	each	77
Pool Water Sampling		No	No	LG Act 1995	\$80.00	each	57
Pool Water Re-Sampling as failed initial test		No	No	LG Act 1995	\$140.00	each	100
Bore Water Sampling		Yes	No	LG Act 1995	\$100.00	each	77
Bore Water Re-Sampling as failed initial test		Yes	No	LG Act 1995	\$130.00	each	130
Reissue of Certificate of Approval - All health related approvals		Yes	No		\$50.00	each	\$54.00
Note: Fee for service applies to all Environmental Health Service Delivery and is not limited to food matters only							
Hairdresser/Beauty Therapy/Skin Penetration							
Initial Notification / Application		No	No	LG Act 1995	\$110.00	each	\$110.00
Annual Inspection Fee		No	No	LG Act 1995	\$80.00	each	\$80.00
Offensive Trades Fees							
Fees for Offensive Trades are as prescribed by the Health (Offensive Trades Fees) Regulations 1976 under the Health Act 1911		No	Yes		Refer to Reg 3	each	Refer to Reg 3
Septic Tank Applications*		NI-	N		*****	ar-b	\$118.00
Local Government Application Fee Fee for Grant of Permit (Reg 10(2))		No No	No No		\$118.00 \$118.00	each each	\$118.00 \$118.00
Septic Tank Inspection Fee		No	No		\$118.00	each	\$118.00
*Other fees apply if building is not a sir	gle dwelling and pro	duces mor	e than 540 lit	res of sewerage per day (ie \$56.0	0 fee to HDWA)		

Note the property of the prope								
Common contrastible A doll promote (\$12.00 (\$1) who chinducks to the first Act and here were the chind	Food Act Application Fee							
March Marc	Construct or establish a food premises (s110 (3)) which includes							
March Marc	Notification Fee							
Section Sect						\$-100.00		
The California of The Canad Congress of My studies by against and particularly and confidence are already and charges and confidence are already and c								
The processors over Council Feet 3 and Charges			NO	NO		\$200.00	edCfi	\$200.00
The designation of the control of th	Note: As per Food Act, any Fees and Charges set by statutory							
The Property Control of the Control								
Description for information of one prints, continuing groups and fond business' forces under Activities or through these and the state of the stat						470.00		470.00
Table No			No	No		\$70.00	each	\$70.00
Trading disassessment/Impection Fees Assessment per year	Exempted Food Premises, not-for-profit, community groups and							
Trading disassessment/Impection Fees Assessment per year	food business/lisensed under Activities on Thermuch force and		No	No		No Chargo	anch	No Chargo
Amount first Act-answerent/Imprection reserved			NO	NO		No Charge	eacn	No charge
Main								
Need on the 2-2 Assessments per year No No No No 9, 200,000 death 550,000 to the control of the			No	No		£500.00	anah	¢500.00
See Section 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						*		*
Transfer Fee ** **Allabordism review** **Allabordism review** **No No 5000 per month 5000 per								
Stable Date Present Stable Date Date Date Present Stable Date Date Date Date Date Date Date Dat	2nd and Subsequent Re-Assessment		No	No			each	
Annual Free No No S20000 per annumb shouthly free No No S20000 per annumb shouthly free No No No S20000 per annumb shouthly free No No No S20000 and he will should be shouthly free No No No S20000 and he will should be shouthly free No No No S20000 and he will should be shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No No No S20000 and he will shouthly free No S20000 and he will shouthly	Transfer Fee		No	No		\$100.00	each	\$100.00
No. No. 190.00						*****		4244.44
Daily Fee No No 250.00 each 50.00 750.00 each 50.00 each 60.00								
Traden premit Animal Free	Daily Fee						_	
Traden premit Animal Free	Charitable organisation or community group							
Non-thily recommend 1200.00 per month	Traders Permit							
Table Feel/Ore celf NO NO NO NO SESSOO BASE AS AS PRESCRIPTION AS AS PRESCRIPTION AS AS AS AS PRESCRIPTION AS AS AS AS PRESCRIPTION AS								
In fingements Officerous under the food Act 2008 No Ves provided a proper body of a position of the food Act 2008 No Ves provided program. Primary School Sessions Collectation and West Per School India Provided Per School								
Offences under the Food Act 2008 No Ves Aprescribed Act prescribed Act 2008 No Ves Aprescribed Act 2008 No No Station S	out, respond on		140	140		\$33.00	Each	\$33,00
Offences under the Food Act 2008 No Ves Aprescribed Act prescribed Act 2008 No Ves Aprescribed Act 2008 No No Station S	Infringements							
Officeral under the Food Regulations 2009 No Ves 4.2 each			No	Vec			each	
Offences under the Food Regulations 2009 No Yes prescribed cannot be considered to the Constraint of t	On ences under the rood Act 2008		140	162			eacn	
Additional Clearing Charges per hour (where required) 25 at for attend - Call Out Re- per hour 26 attended - Call Out Re- per hour 26 attended - Call Out Re- per hour 27 attended - Call Out Re- per hour 27 attended - Call Out Re- per hour 27 attended - Call Out Re- per hour 28 attended - Call Out Re- per hour 28 attended - Call Out Re- per hour 29 attende	Offences under the Food Regulations 2009		No	Yes			each	
School holdskay Program. Primary School Sessions (No No No S11.00 per session) 511 (One Week-1. All Sessions No No No S30.00 per tweek S30.00 (No No No S30.00 per tweek S30.00 (No No N	-					prescribed		prescribed
Included a session								
Two Weeks - All Sessions			No	No		\$11.00	per session	\$11
Two Weeks 2-all assions Worth Services Debty Yorkh Certre - Alcholo Is not allowed at this venue Community and non-Government Use - per hour Ves No 396.00 per half day Second	One Week - All Sessions		No	No		\$30.00	per week	\$30.00
Youth Services Deby Youth Centre - Abohol is not allowed at this venue Community and Non-Government Use - pair four Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Community and Non-Government Use - pair flay (pp to 5 hours) Contractor (costs account of the period as specified above - per day) Staff to attend - Call Out Fee - per hour Yes No \$50,000 per ho	Two Weeks - All Sessions		No	No		\$60.00		\$60.00
Deely voith Centre - Acknob is not allowed at this venue Community and Non-Government Use - per flour Community and Non-Government Use - per flour Community and Non-Government Use - per day Ves No 350.00 per hour No 350.00 per hour No 350.00 per hour No 35150.00 per hour No 35150.00 per hour No 35150.00 per hour Cleaning Charges per hour (where required) Ves No 5110.00 per hour Additional Rubbish Collection by Shire Staff per hour (where required) Ves No 5110.00 per hour Additional Rubbish Collection by Shire Staff per hour (where required) Ves No 5110.00 per hour Ves No 500.00 per hour						300.00	weeks	200.00
Community and Non-Government Use - per hour Nes No S86.00 per hour S86								
Community and Non-Government Use - Parl day (up to 5 hours) Community and Non-Government Use - per day Community and Non-Government Use - per day Ves No 586.00 per day Yes No 586.00 per day Sisting of the Sisting of			Yes	No		\$15.00	per hour	\$15.00
Community and Non-Government Use - per day Community and Non-Government Use - per hour Commercial and Government Use - per hour Commercial and Government Use - per day S130.00 Commercial organization - for keys No S100.00 Der hour S								
Commercial and Government Use - per hour Commercial Commercial and Government Use - per hour S130.00 Commercial and Government Use - per day S130.00 Cleaning Charges per hour (where required) Yes No S110.00 per hour Contractor Contra	Community and Non-Government Use - nair day (up to 5 nours)		Yes	No		\$67.50	per nait day	\$67.50
Commercial and Government Use - half day (up to shours) Commercial and Government Use - per day S135.00 Commercial and Government Use - per day Additional Cleaning Charges per hour (where required) Yes No S130.00 per hour Constance Constance Constance Constance Constance Constance Constance Constance Staff to attend - call Out Fee - per hour (where required) Yes No S10.00 Per hour Page labour Tate under T14. Other Property and Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour Tate under T14. Other Property and Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour T14. Other Property and Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour Staff out Services Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour Staff out Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour Staff out Services Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour Staff out Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour Staff out Services Staff to attend - call Out Fee - per hour Yes No S50.00 Per hour Staff out Se								
Commercial and Government Use - per day Additional Cleaning Charges per hour (where required) Additional Rubbish Collection by Shire Staff per hour (where required) Additional Rubbish Collection by Shire Staff per hour (where required) Additional Rubbish Collection by Shire Staff per hour (where required) First of the staff per hour (where required) Additional Rubbish Collection by Shire Staff per hour (where required) First of the staff per hour (where required) First			Yes	No				
Additional Cleaning Charges per hour (where required) Yes No \$110.00 per hour Contractor Costs 20% Apper isbour rate under required) Additional Rubbish Collection by Shire Staff per hour (where required) Raditional Rubbish Collection by Shire Staff per hour (where required) Yes No \$110.00 per hour "14.0 Other required" The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fittroy Crossing Public Cemetery - Reserve No. 2500.00 Lide Apper isbour rate under "14.0 Other required" The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fittroy Crossing Public Cemetery - Reserve No. 2500.00 Lide Apper isbour contracting the contraction of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fittroy Crossing Public Cemetery - Reserve No. 2500.00 Lide Apper isbour contracting the contraction of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fittroy Crossing Public Cemetery - Reserve No. 2500.00			Var	No				
Additional Rubbish Collection by Shire Staff per hour (where required) Staff to attend - Call Out Fee - per hour Yes No S80.00 per hour rate under Property and Sarvices' Aper labour rates under Property and Sarvices' Aper labour rates under 114. Other Property and Sarvices' Aper labour rates under 114. Other Property and Sarvices' Aper labour rates under 114. Other Property and Sarvices' Sar	commercial and covernment one per day		103	110		3200.00	perouy	
Additional Rubbish Collection by Shire Staff per hour (where required) Ves No \$110.00 per hour riste under required) To aff to attend - Call Out Fee - per hour Ves No \$50.00 per hour Per poperty and Services' As per labour rate under "14. Other Property and Services' As per labour rate under "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hour Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hire "14. Other Property and Services' Staff to attend - Call Out Fee - per hour Ves No \$50.00 per hour Ves No \$	Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	Contractor
Additional Rubbish Collection by Shire Staff per hour (where required) Yes No \$110.00 per hour state under required (where required) Yes No \$80.00 per hour state under rate u								
Additional Rubbish Collection by Shire Staff per hour (where required) Yes No \$110.00 per hour Property and Services* As per labour rate under rate under "14.0 ther Property and Services* As per labour rate under "14.0 ther Property and Bond 193410090 No No No S500.00 per hire "14.0 ther Property and Bond 193410090 No No No S500.00 per hire "14.0 ther Property and Services* S500.00 per hire 1940 No S70.00 each								
Property and Services* As per labour Staff to attend - Call Out Fee - per hour Yes No \$50.00 per hour Yes No \$50.00 per hour 13.4 Other Property and Services* As per labour atte under "14.4 Other Property and Services* Should be supported to the Services of Services	Additional Rubbish Collection by Shire Staff per hour (where		Vac	No		\$110.00	per hour	
Staff to attend - Call Out Fee - per hour Yes No S50.00 per hour "14. Other rates under "14. Other Property and Services" S500.00 late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day Late key return, Gommunity and Non-Govt Organisations - for keys not returned within hire period as specified above - per day Yes No S140.00 each S140.00 late key returned and Commercial Organisations - for keys not returned within hire period as specified above - per day Yes No S140.00 each S140.00 late key returned ed within 5 business day after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire loss inclusines hours (period as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs O3 Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	required)		Tes	NO		\$110.00	per nour	
Staff to attend - Call Out Fee - per hour Yes No S80.00 per hour rates under under rates under rates under rates under rates under under lates under rates under rates under								
Staff to attend - Call Out Fee - per hour Yes No \$80.00 per hour "14. Other Property and Bond 193410090 No No No \$500.00 per hire Services" \$500.00 late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OB Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 23060								
Bond 193410090 No No No S500.00 per hire								
Bond 193410090 No No No S500.00 per hire S500.00 Late key return, Community and Non-Gort Organisations - for keys not returned within hire period as specified above - per day Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Hollage atc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OS Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	
Bond 193410090 No No No S500.00 per hire S500.00 Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day 1945 No S140.00 each S70.00 each S70.00 late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day 1945 No S140.00 each S140.00 lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged 1945 No S600.00 each S600.00 each S600.00 after thours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life skills Programs 1945 No								
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by shire staff or a contractor is required outside of normal shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OB Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	Bond	193410090	No	No		\$500.00	per hire	
No S70.00 each S70.00 Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OB Housing Housing - Council Staff As per Council Staff Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060								
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Yes No \$540.00 each \$140.00 Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged Yes No \$660.00 each \$660.00 After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OB Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060			Yes	No		\$70.00	each	\$70.00
keys not returned within hire period as specified above - per day Ves No S140.00 each S140.00 Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs O3 Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	not returned within the period as specified above - per day							
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OB Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	Late key return, Government and Commercial Organisations - for		Vor	N-		£140.00	arek	£140.00
after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal shire business hours (Being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OB Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	keys not returned within hire period as specified above - per day		Yes	NO		\$140.00	eacn	\$140.00
after the event, in addition to late key return fees charged After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal shire business hours (Being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs OB Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060								
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs 09 Housing Housing - Council Staff As per Council Policy AP23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060			Yes	No		\$600.00	each	\$600.00
post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hire age fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs 09 Housing Housing - Council Staff As per Council Policy AP23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29080	arter the event, in addition to late key return rees charged							
of normal shire business hours (being an additional fee on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs O9 Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	After hours Inspection (Weekends, Public Holidays etc.) - when a							
or normal shire business nours (peing an adoitional ree on top of the normal hireage fee as specified above) Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs 09 Housing Housing - Council Staff As per Council Policy AP23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060			V			£300.00		6300.00
Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs 09 Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060			162	NO		\$300.00	each	\$300.00
delivery of Youth Life Skills Programs 09 Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	the normal hireage fee as specified above)							
delivery of Youth Life Skills Programs 09 Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	Note: Hire face may be waited at the discretion of Council for the							
09 Housing Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing No N								
Housing - Council Staff As per Council Policy AP23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060								
As per Council Policy AP23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	US Housing							
As per Council Policy AP23 - Provision of Staff Housing 10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	Housing - Council Staff							
10 Community Amenities Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060			No	No				
Cemeteries: The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060								
The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	10 Community Amenities							
The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060	C							
	Cemeteries:							
	The Municipality of the Shire of Derby West Kimberley Local L	aws relating to Derby	Public Ce	metery - Rese	rve No. 1227 and Fitzrov Crossin	g Public Cemetery -	Reserve No. 290	60
Cemetery Enquiry - Search of Cemetery Records Yes No \$55.00 each \$60.00	,			.,	,			

Burial - Application for Grant of Right of Burial						
On application for a "Form of Grant of Right of Burial" the following						
fees shall be payable: Grant of Right of Burial	No	No		\$150.00	each	\$162.00
Sinking Fees - Ordinary Grave for an adult (1.8 - 2.1m deep)	No	No		\$600.00	each	\$646.00
Sinking Fees - Grave for any child under 7 years (1.8 - 2.1m deep)	No	No		\$500.00	each	\$538.00
Sinking Fees - Grave for any still born child (1.4m deep) Sinking fees - Double Burial Plot (2.4m deep)	No No	No No		\$400.00 \$650.00	each each	\$431.00 \$700.00
Sinking fees - Family to Dig Grave	No	No		\$350.00	each	\$377.00
Burial - Extra Charges				•		•
For each additional metre or part thereof	No	No		\$150.00	per metre	\$162.00
Reopening an ordinary grave for each internment or exhumation -						
Standard Grave (1.8m deep)	No	No		\$750.00	each	\$807.00
Reopening Double Plot for second burial at 1.8m deep	No	No		\$600.00	each	\$646.00
Internment without due notice under By-law 6	No	No		\$250.00	each	\$269.00
Re-interment after exhumations	No	No		\$250.00	each	\$269.00
Weekend or Public Holiday	No	No		0.00	each	\$1,000.00
Note: Where removal of kerbing, tiles, grass etc. is necessary, fees will be charged per labour hour incurred				Actual Cost	each	Actual Cost
Miscellaneous Charges						
Plot Reservation/Registration of Right of Burial (25 years)	No	No		\$150.00	each	\$162.00
Registration of "Transfer of Form of Grant of Right of Burial"	No	No		\$25.00	each	\$27.00
Copy of Right of Burial Funeral Director's Annual Licence Fee	No No	No No		\$25.00 \$250.00	each per annum	\$27.00 \$269.00
Monumental Mason's Annual Licence Fee	No	No		\$150.00	per annum per annum	\$162.00
Permit to erect Headstone	No	No		\$40.00	each	\$150.00
Sanitation Household						
Refuse Collection						
Residential Rubbish - One Collection per bin per week (Two in wet			Waste Avoidance and	4222		4000
season)	No	No	Resource Recovery Act 2007, Part 6, Div 3, Section 67	\$775.00	per annum	\$860.00
Residential Rubbish - Additional Bin Charge for one collection per			Waste Avoidance and			
week (Two in wet season)	No	No	Resource Recovery Act 2007, Part 6. Div 3. Section 67	\$840.00	per annum	\$930.00
Commercial Rubbish - One Collection per bin per week (Two in wet			Waste Avoidance and			
season)	No	No	Resource Recovery Act 2007, Part	\$1,210.00	per annum	\$1,340.00
			6, Div 3, Section 67 Waste Avoidance and	\$550 Should be		
Commercial Rubbish - Additional Service per day/week	No	No	Resource Recovery Act 2007, Part 6 Div 3 Section 67	\$670	per annum	\$930.00
			Waste Avoidance and			
Commercial Rubbish - Additional Bin Charge for one collection per	No	No	Resource Recovery Act 2007, Part	\$1,000.00 Should	per annum	\$1,340.00
week (Two in wet season)			6, Div 3, Section 67	be \$1340		
Domestic/Commercial Rubbish Bins - Replacement cost per bin	No	No	Waste Avoidance and Resource Recovery Act 2007, Part	230.00	each	\$248.00
Domestic/Commercial Rubbish Birls - Replacement Cost per bin	NO	NO	6. Div 3. Section 67	250.00	eacn	\$248.00
Derby/Fitzroy Crossing Waste Management Facilities - Disposal						
Charge						
•						
Domestic Household Refuse - Disposal at Landfill Site Only						
Delivered in trailer or utility leads only including recordables	No	No	Waste Avoidance and	No Chargo	norm3	No Chargo
Delivered in trailer or utility loads only, including recyclables	No	No	Resource Recovery Act 2007, Part 6, Div 3, Section 67	No Charge	perm3	No Charge
Note: Any refuse from domestic premises if brought in by a						
commercial vehicle or operator will be charged at the commercial						
and industrial rates						
Separated Green Waste Suitable for Mulching						
Domestic	No	No		No Charge	perm3	No Charge
Commercial	No	No		No Charge	perm3	No Charge
Refuse from Commercial and Industrial Premises and						
'Authorised' Collection of Household Waste, and Demolition						
Waste						
Compacted Compactor Vahicles no white-seat the contract of	Vac	NI-		60.00	nor3	65.00
Compacted - Compactor Vehicles - per cubic metre or part thereof	Yes	No			perm3	
Not Compacted - per cubic metre or part there of	Yes	No		80.00	perm3	87.00
Airconditioners General Public	No	No		No Charge	each	No Charge
Commercial Business - per item	Yes	No		55.00	each	\$60.00
Asbestos Disposal						
Asbestos Disposal per cubic metre	Yes	No		125.00	perm3	\$135.00
Asbestos Disposal Minimum Charge Batteries	Yes	No		300.00	perm3	\$323.00
	No	No		No Charge		No Charge
Car Bodies – See Waste Facility Contractors					each each	
	No	No		No Charge		No Charge
Clinical Waste						
Clinical Waste Disposal - per cubic metre or part thereof	Yes	No		\$210.00	perm3	\$226.00
Disposal of Animal Carcasses - Large Stock						
Large animals e.g horses, cattle, camels, pigs	Yes	No		\$50.00	each	\$53.00
E-Waste Empty Plastic 205 Litre Drums	No Yes	No No		No Charge \$15.00	each each	No charge \$17.00
Empty Plastic 205 Litre Drums Empty Steel 205 Litre Drums	No No	No No		\$15.00 No Charge	each each	\$17.00 No charge
Gas Bottles						
	No	No		No Charge	each	No charge
Liquid/Septage/Grease Trap Waste	No	No		No Charge	each	No charge

Deposited at Council Facility - per 1,000 ltrs or part thereof		Yes	No		\$180.00	per kilolitre	\$194.00
Note: Arrangements to be made with private contractors							
Motor Oil and Cooking Oil							
Contact Shire Officers for disposal information Refrigerators or Freezers		No	No		No Charge	per litre	No Charge
General Public		No	No		No Charge	each	No Charge
Commercial Business - per item Truck Bodies – See Waste Facility Contractors		Yes	No		\$55.00	each	\$60.00
nuck bodies – See Waste Facility Contractors		No	No		No Charge	each	No Charge
		NO	NO		No Charge	eacn	No charge
Tyres Car Tyres		Yes	No		\$9.00	each	\$10.00
Light Truck Tyres		Yes	No		\$15.00	each	\$20.00
Truck Tyres Tractor and Large Machinery Tyres		Yes	No No		\$40.00 \$80.00	each each	\$50.00 \$100.00
Haul Pack/Dumptruck Tyres		Yes	No		\$1,110.00	each	\$1,200.00
Any waste from outside the Shire's boundaries will incur double the stated fe	es above						
Minimum Charge of \$15 per invoice per month	LJ GDOVE	Yes	No		\$15.00	each	\$25.00
Town Planning and Regional Development							
Statutory Planning Applications - In accordance with Planning and							
Development Regulations 2009, Reg 47 Schedule 2							
Fees are based on the estimated cost of development - Per							
Application *							
Determination of a Development Application (other than for an							
Extractive Industry) where the Development has not commenced or been carried out and the estimated cost of the Development							
is:							
A) Not more than \$50,000		No	Yes	Planning and Development Act	\$147.00	each	\$147.00
,				2005	0.32% of the		0.32% of the
B) More than \$50,000 but not more than \$500,000		No	Yes	Planning and Development Act 2005	estimated cost of		estimated cost of
					development		development
					\$1,700 plus		\$1,700 plus
C) More than \$500,000 but not more than \$2.5 million		No	Yes	Planning and Development Act 2005	0.257% for every \$1 in excess of		0.257% for every \$1 in excess of
					\$500,000		\$500,000
					\$7,161 plus		\$7,161 plus
D) More than \$2.5 million but not more than \$5 million		No	Yes	Planning and Development Act 2005	0.206% for every		0.206% for every \$1 in excess of
				2005	\$1 in excess of \$2.5 million		\$2.5 million
					\$12,633 plus		\$12,633 plus
E) More than \$5 million but not more than \$21.5 million		No	Yes	Planning and Development Act	0.123% for every		0.123% for every
y trote traings immension for their gazas immen				2005	\$1 in excess of \$5 million		\$1 in excess of \$5 million
The state of the s		No.		Planning and Development Act			
F) More than \$21.5 million		No	Yes	2005	\$34,196.00	each	\$34,196.00
* If the Development has commenced or been carried out without approval	, an additional amoun	t by way of	f penalty is :	payable. This penalty is twice the	amount of the fee pa	yable for the de	etermination of th
Advertising Costs (TRS S) SA (AA or proposition		No	No		At Cost	each	At Cost
Advertising Costs (TPS 5) SA/AA as appropriate Resubmission of Lapsed Planning Approval		No	No		\$295.00	each	\$295.00
Request for Consideration of Amended Plan		No	No		\$295.00	each	\$295.00
Request for Extension of Time		No	No		\$295.00	each	\$295.00
Determining an application to cancel the development approval		No	No		\$0.00	each	\$0.00
Extractive Industry *				Planning and Development Act			
Determination of Development Application		No	Yes	2005	\$739.00	each	\$739.00
* If the Development has commenced or been carried out without approval,	an additional amount	of \$1,478.0	00 by way of	f penalty is payable, in addition to	the normal applicat	ion fee. Thus th	e fee payable is 3
Change of Use and Non Conforming Use Application Only		,	,,	. , , , , , , , , , , , , , , , , , , ,			
Application for change of use or for change of continuation of a non-		No	Yes	Planning and Development Act	\$295.00	each	\$295.00
conforming use where development is not occurring		NO	162	2005	3293.00	eacn	3293.00
Alteration, extension or change of non-conforming use where				Planning and Development Act			
development already commenced or been carried out		No	Yes	2005	\$885.00	each	\$885.00
Miscellaneous Fees							
Section 39 and 40 Certificates Bural Roads		No	Yes		\$73.00	each	\$73.00
Development Bond for Transportable Houses - Refundable		No	No		\$10,000.00	each	\$10,000.00
Development Assessment Panel (DAP) - In accordance with							
Planning and Development Assessment Panels Regulations 2011							
A) \$2 million but less than \$7 million		Yes	Yes	DAP Amendment Regulations 2017	\$5,603.00	each	\$5,603.00
B) \$7 million but less than \$10 million		Yes	Yes	DAP Amendment Regulations 2017	\$8,650.00	each	\$8,650.00
C) \$10 million but less than \$12.5 million		Yes	Yes	DAP Amendment Regulations	\$9,411.00	each	\$9,411.00
				2017 DAP Amendment Regulations			
D) \$12.5 million but less than \$15 million		Yes	Yes	2017 DAP Amendment Regulations	\$9,680.00	each	\$9,680.00
E) \$15 million but less than \$17.5 million		Yes	Yes	2017	\$9,948.00	each	\$9,948.00
F) \$17.5 million but less than \$20 million		Yes	Yes	DAP Amendment Regulations 2017	\$10,218.00	each	\$10,218.00
G) \$20 million or more		Yes	Yes	DAP Amendment Regulations 2017	\$10,486.00	each	\$10,486.00
Amendment or cancellation		Yes	Yes	DAP Amendment Regulations 2017	\$241.00	each	\$241.00

Home Occupation to accordance with Phaning and						
Home Occupation - In accordance with Planning and Development Regulations 2009, Reg 47, Schedule 2						
Initial Application for approval of a home occupation where the home occupation has not commenced	No	Yes	Planning and Development Act 2005	\$222.00	each	\$222.00
Initial Application for approval of a home occupation where the home occupation has commenced	No	Yes	Planning and Development Act 2005	\$666.00	each	\$666.00
Application for the renewal of approval of a home occupation before the approval expires	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Application for the renewal of approval of a home occupation after the approval has expired	No	Yes	Planning and Development Act 2005	\$219.00	each	\$219.00
Planning A dvice			Planning and Development			
Issue of written planning advice	No	Yes	Act 2005 Planning and Development	\$73.00	each	\$73.00
Replying to a property settlement question naire	No	Yes	Act 2005	\$73.00	each	\$73.00
Zoning			Planning and Development Act 2005			
Issue of Zoning Certificate	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Written Zoning Enquiries	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Copy of Monthly Statistics Per Month	Yes	No		\$20.00	each	\$20.00
Per Annum	Yes	No		\$200.00	each	\$200.00
Scheme Amendment and Structure Plans Calculated for individual applications as per Part 2 and 3 of the Town Planning (Local Government Planning Fees) Regulations 2000						
Planning Scheme Amendment, Structure Plans and Development Plans	No	Yes	Planning and Development Act 2005			
Director/Manager/Planner	No	Yes	Planning and Development Act 2005		per hour	\$88.00
Environmental Health Officer or officer with qualifications relevant	No	Yes	Planning and Development Act 2005		per hour	\$66.00
Secretary/Administration	No	Yes	Planning and Development Act 2005		per hour	\$30.00
Professional Advice (Expert Witness Statement, Audits, Reports etc. **Professional advice as a resource of Council may only be provided on agreement of the Chief Executive Officer. Other fees may be incurred if other internal staff is required).	Yes	No			per hour	per hour
Director/Manager/Planner	Yes	No			per hour	\$300.00
Environmental Health Officer or officer with qualifications relevant Secretary/Administration	Yes Yes	No No				\$200.00 \$90.00
Any required amendments or changes to the application undertaken by a Shire Officer will be charged for the time taken - per hour	No	Yes	Planning and Development Regulations 2009	\$175.00	per hour	\$175.00
Note: Above fees are based on the completed application being lodged						
Provision of a Sub-Division/Strata Clearance (per lot) A) 1 to 5 lots - Charge per lot	No	Yes	Planning and Development Regulations 2009	\$73.00	perlot	\$73.00
B) Between 6 and 195 lots - Charge for first 5 lots \$365.00, then \$35.00 per additional lot	No	Yes	Planning and Development Regulations 2009	\$365.00 for the first 5 lots, then \$35.00 per additional lot	per lot	\$365.00 for the first 5 lots, then \$35.00 per
C) More than 195 lots	No	Yes	Planning and Development Regulations 2009	\$7,393.00	each	\$7,393.00
Strata Form 7 Clearance Certificate under section 5B(2), 8A(f) or 9(3) of the Strata Titles Act - Minimum Fee of \$100.00 applies	No	Yes	Strata Titles General Regulations 1996, Schedule 1 (2)	0.20 per sqm of floor area	each	0.20 per sqm of floor
						area
Application for Certificate of Approval for Strata Plan (Form 24)	No	Yes	Strata Titles General Regulations 1996, Schedule 1 (2)			
a) Up to and including 5 lots - \$656 plus per lot fee	No	Yes	Strata Titles General Regulations 1996, Schedule 1 (2)	\$656 plus \$65 per lot	perlot	\$656 plus \$65 per lot
b) More than 5 and up to 100 lots - \$981 plus per lot fee	No	Yes	Strata Titles General Regulations 1996, Schedule 1 (2)	\$981 plus \$42.50 per lot	perlot	\$981 plus \$42.50 per lot
c) more than 100 lots	No	Yes	Strata Titles General Regulations 1996, Schedule 1 (2)	5,113.50	Perlot	\$5,113.50
Planning and building - Professional Services - Per hour	Yes	Yes	Strata Titles General Regulations 1996, Schedule 1 (2)	At cost plus 20% plus	Per Item	At cost plus 20% plus
11 Recreation and Culture						
Kimberley Art Prize Artist Entry Fee	Yes	No		\$50.00	each	\$50.00
Artist Entry Fee - Youth Category	Yes	No		\$16.50	each	\$16.50
Artist Entry Fee - Boabnut Category Commission on Sale of Works	Yes	No No		\$10.00 20%	each per item	\$10.00 20%
Artist Entry Fee - Concession	Yes	No		\$44.50	each	\$44.50
Kimberley Photographic Awards Artist Entry Fee	Yes	No		\$30.00	each	\$30.00
Artist Entry Fee - Snap & Send Category	Yes	No		\$0.00	each	\$0.00
Artist Entry Fee - Concession Artist Entry Fee - Youth Category	Yes	No No		\$25.00 \$16.50	each each	\$25.00 \$16.50
Commission on Sale of Works	Yes	No		20%	per item	20%

Library Services							
Lost or Damaged Membership Card replacement		Yes	No		\$5.00	each	
Lost and Damaged Books/Items/Stock:							
Administration Fee for lost and damaged items		Yes	No		\$5.50	each	
Replacement items		Yes	No		At Cost	each	
DVD Case - Single		Yes	No		\$1.00	each	
DVD Case - Multi		Yes	No		\$2.50	each	
CD Case		Yes	No		\$12.00	each	\$3.00
Exam Fee invigilation per person including exam room hire (per hour or pro rata for a part of an hour)- University exams		Yes	No	As prescribed by university		per hour	
Exam Fee invigilation per person including exam room hire (per hour or pro rata for a part of an hour)- All other exams		Yes	No		\$110.00	per hour	
Used Books (Individual book)		Yes	No			per item	NEW
Bookseries		Yes	No			per series	NEW
Used DVD or CD		Yes	No			per item	NEW
Used audio book		Yes	No			per item	NEW
Used magazine bundle		Yes	No			per bundle	NEW
Crafty Corner at Derby Library*		Yes	No		20.50	per child per session	Remove
Kids afternoon activities at Derby Library*		Yes	No		20.50	per child per session	\$2.00
* The full term is to be paid up front at the commencement of the program							
Internet/Email Use:							
First 5 minutes - Once per person per day only, for information search		No	No		No Charge	per day	
Between 6 and 30 minutes		Yes	No		No Charge	per use	
Between 31 minutes and 1 hour		Yes	No		No Charge	per use	
Between 1 and 2 hours		Yes	No		No Charge	per use	
Between 2 and 3 hours		Yes	No		No Charge	per use	
Students: Free internet use for study/homework only		No	No		No Charge	each	
Scanning to Email:		Yes	No		No Chargo	each	Remove
1 to 20 pages		Tes	NO		No Charge	eacn	Remove
21 pages or more		Yes	No		No Charge	each	Remove
Scan per page		Yes	No		\$0.20	each	\$0.20
Students - Above fees are at a discounted rate of 50%		Yes	No		50% of above rates	each	50% of above rates
Disc Cleaning: per disc		Yes	No		\$2.00	each	\$2.00
Laminating: A4 per page		Yes	No		\$3.00	each	\$3.00
A3 per page		Yes	No		\$4.00	each	\$3.00
Students - Above fees are at a discounted rate of 50%		Yes	No		50%	each	50% of above rates
Printing or Photocopying:		Mar			40		44
A4 Black and White - perside		Yes	No		\$0.50	each	\$1.00
A4 Coloured - per side		Yes	No		\$1.00	each	\$2.00
A3 Black and White - perside		Yes	No		\$1.00	each	\$2.00
A3 Coloured - per side		Yes	No		\$2.50	each	\$3.00 50% of above
Students - Above fees are at a discounted rate of 50%		Yes	No		50%	each	rates
Aquatic Facilities Derby Memorial Swimming Pool							
Spectator - Casual Entry	131102200.3450	Yes	No		\$1.00	each	\$1.00
Child 0 - 4 - Casual Entry	131102200.3450	No	No		No Charge	each	No charge

Child 5 to 15 - Casual Entry	131102200.3450	Yes	No		\$3.50	each	\$3.50
Child 5 to 15 - 3 Month Pool Membership Child 5 to 15 - 6 Month Pool Membership	131102350.3450 131102350.3450	Yes	No No		\$70.00 \$110.00	each each	\$73.50 \$115.50
Child 5 to 15 - 12 Month Pool Membership	131102350.3450	Yes	No No		\$180.00	each	\$189.00
Adult 16+ - Casual Entry	131102200.3450	Yes	No		\$5.50	each	\$5.50
Adult 16+ - 3 Month Pool Membership	131102350.3450	Yes	No		\$105.00	each	\$110.50
Adult 16+ - 6 Month Pool Membership	131102350.3450	Yes	No		\$210.00	each	\$220.50
Adult 16+- 12 Month Pool Membership	131102350.3450	Yes	No		\$320.00	each	\$336.00
Concession - Casual Entry	131102200.3450	Yes	No		\$3.50	each	\$3.50
Concession - 3 Month Pool Membership	131102350.3450	Yes	No		\$70.00	each	\$73.50
Concession - 6 Month Pool Membership	131102350.3450	Yes	No		\$110.00	each	\$115.50
Concession - 12 Month Pool Membership	131102350.3450	Yes	No		\$180.00	each	\$189.00
School Groups - Per student, pool opening hours only	131102200.3450	Yes	No No		\$2.00	each	\$2.00
Community Pool Party - Pool Entry Family - Casual Entry	131102350.3430 131102200.3450	Yes	No No		\$15.00	each each	\$15.00
Family - 3 Month Pool Membership	131102200.3450	Yes	No		\$265.00	each	\$278.50
Family - 6 Month Pool Membership	131102350.3450	Yes	No		\$410.00	each	\$430.50
Family - 12 Month Pool Membership	131102350.3450	Yes	No		\$620.00	each	\$651.00
Note: Family consists of 2 Adults and up to 4 Children							
Multi-Pass Swim (10 Entry)							
Adult 10 visit pass	131102200.3450	Yes	No		\$49.50	each	\$49.50
Child 5 to 15 10 visit pass	131102200.3450	Yes	No		\$31.50	each	\$31.50
Concession 10 visit pass	131102200.3450	Yes	No		\$31.50	each	\$31.50
Spectator 10 visit pass	131102200.3450	Yes	No		\$9.00	each	\$9.00
Aquatic Programs Adult- Group Fitness Classes	131102200 3450	Yes	No		\$10.00	each	\$0.00 \$10.00
Junior- Group Fitness Classes	131102200.3450	Yes	No No		\$5.00	each each	\$5.00
Concession - seniors, students, healthcare card - Group Fitness							
Classes	131102200.3450	Yes	No		\$8.00	each	\$8.00
Dash and Splash Entry	131102200.3450	Yes	No		\$15.00	each	\$15.00
Derby Swim Classic		Yes	No		\$15.00	each	\$15.00
							\$0.00
Multi-Pass Aquatic Program (10 entry)							\$0.00
Adult	131102350.3830	Yes	No		\$90.00	each	\$90.00
Child 5 to 15	131102200.3450	Yes	No		\$45.00	each	\$45.00
Concession	131102350.3830	Yes	No		\$72.00	each	\$72.00
Swimming Lessons and Educational Programs* Adult (non-member) - Group	131102350.3830	Yes	No		\$15.00	per session	\$0.00 \$15.00
Adult (member) - Group	131102350.3830	Yes	No		\$13.00	per session	\$12.50
Junior (non-member) - Group	131102350.3830	Yes	No		\$13.00	per session	\$13.00
Junior (member) - Group	131102350.3830	103			\$11.00	per session	\$11.00
Adult - 1:1 teaching per 1/2 hour lesson		Yes	No		\$37.00	each	\$37.00
Junior - 1:1 teaching per 1/2 hour lesson		Yes	No		\$37.00	each	\$37.00
Additional Adult/Junior - 1:1 teaching per 1/2 hour lesson		Yes	No		\$21.00	each	\$21.00
Bronze Medallion Qualification - Full Course		Yes	No		\$200.00	each	\$200.00
Bronze Medallion Qualification - Requalification		Yes	No		\$100.00	each	\$100.00
* The full term is to be paid up front at the commencement of the progra	m						
Aquatic - Other							
Lane Hire per hour - Per Lane	131102350.3450	Yes	No		\$15.00	per hour	\$15.00
Pool Hire - per hour (Outside of normal opening hours with prior		Yes	No		\$100.00	per hour	\$100.00
agreement only. Includes 1 Pool Operator qualified staff member)							
Pool Hire with Inflatable - per hour (Outside of normal opening							
hours with prior agreement only. Includes 1 Pool Operator qualified	131102350.3450	Yes	No		\$150.00	per hour	\$150.00
staff member)						per moun	
						per riou	*******
						per mour	
Facility Hire - Exclusive use during ordinary opening hours (eg School	131102350.3430	Yes	No		\$450.00	per hire	\$450.00
Facility Hire - Exclusive use during ordinary opening hours (eg School Carnivals). Includes 1 Pool Operator qualified staff member.	131102350.3430	Yes	No		\$450.00		
Carnivals). Includes 1 Pool Operator qualified staff member.						per hire	\$450.00
	131102350.3430 131102350.3450	Yes	No No		\$450.00 \$50.00		
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond	131102350.3450 193410090	Yes No	No No		\$50.00 \$300.00	per hire per hour per hire	\$450.00 \$50.00 \$300.00
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the f	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w		\$50.00 \$300.00 le after the function	per hire per hour per hire	\$450.00 \$50.00 \$300.00
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fradditional expenses in cur	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w	will be refunded as soon as possit of or hire of the Derby Swimming	\$50.00 \$300.00 le after the function	per hire per hour per hire	\$450.00 \$50.00 \$300.00
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the f additional expenses incur Cancellation of Bookings	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w		\$50.00 \$300.00 le after the function Pool	per hire per hour per hire	\$450.00 \$50.00 \$300.00 no damage or
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fradditional expenses incur Cancellation of Bookings 7 Days or more prior to booking	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w		\$50.00 \$300.00 le after the function Pool Full Refund	per hire per hour per hire	\$450.00 \$50.00 \$300.00 no damage or
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses in cur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w		\$50.00 \$300.00 le after the function Pool Full Refund 50% Refund	per hire per hour per hire	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fradditional expenses incur Cancellation of Bookings 7 Days or more prior to booking	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w		\$50.00 \$300.00 le after the function Pool Full Refund	per hire per hour per hire	\$450.00 \$50.00 \$300.00 no damage or
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fradditional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w		\$50.00 \$300.00 le after the function Pool Full Refund 50% Refund	per hire per hour per hire	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses in cur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking	131102350.3450 193410090 unction, when the bool	Yes No king is mad	No No le. The bond w		\$50.00 \$300.00 le after the function Pool Full Refund 50% Refund	per hire per hour per hire	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire	131102350.3450 193410090 unction, when the bool	Yes No No king is mad will norma	No No le. The bond w Illy be \$300.00		\$50.00 \$300.00 le after the function Pool Full Refund 50% Refund No Refund	per hire per hour per hire ishould there be	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle)	131102350.3450 193410090 unction, when the bool	Yes No No is mad will norma	No No le. The bond w illy be \$300.00		\$50.00 \$300.00 le afterthe function Pool Full Refund \$0% Refund No Refund	per hire per hour per hire ishould there be	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the final additional expenses incured. Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day	131102350.3450 193410090 nuction, when the bool red. The bond amount	Yes No No sis mad will norma Yes Yes	No No No The bond w lly be \$300.00		\$50.00 \$50.00 le after the function Pool Full Refund \$0% Refund No Refund \$505.00	per hire per hour per hire should there be each per day	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle)	131102350.3450 193410090 unction, when the bool	Yes No No is mad will norma	No No le. The bond w illy be \$300.00		\$50.00 \$300.00 le afterthe function Pool Full Refund \$0% Refund No Refund	per hire per hour per hire ishould there be	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the final additional expenses incured. Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day	131102350.3450 193410090 nuction, when the bool red. The bond amount	Yes No No sis mad will norma Yes Yes	No No No The bond w lly be \$300.00		\$50.00 \$50.00 le after the function Pool Full Refund \$0% Refund No Refund \$505.00	per hire per hour per hire should there be each per day	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the final distribution of Bookings Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee- First day (including labour hire to erect and dismantle) Hire Fee- Each additional day Bond	131102350.3450 193410090 nuction, when the bool red. The bond amount	Yes No No sis mad will norma Yes Yes	No No No The bond w lly be \$300.00		\$50.00 \$50.00 le after the function Pool Full Refund \$0% Refund No Refund \$505.00	per hire per hour per hire should there be each per day	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee	131102350.3450 193410090 nuction, when the bool red. The bond amount	Yes No No sis mad will norma Yes Yes	No No No The bond w lly be \$300.00		\$50.00 \$50.00 le after the function Pool Full Refund \$0% Refund No Refund \$505.00	per hire per hour per hire should there be each per day	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the	131102350.3450 193410090 nuction, when the bool red. The bond amount	Yes No No sis mad will norma Yes Yes	No No No The bond w lly be \$300.00		\$50.00 \$50.00 le after the function Pool Full Refund \$0% Refund No Refund \$505.00	per hire per hour per hire should there be each per day	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire	131102350.3450 193410090 nuction, when the bool red. The bond amount	Yes No No will norma Yes Yes No	No No No He. The bond w lly be \$300.00 No No		\$50.00 \$300.00 le after the function Pool Full Refund 50% Refund No Refund \$5950.00 \$200.00 \$550.00	per hire per hour per hire should there be each per day per hire	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the final additional expenses incured additional expen	131102350.3450 193410090 nuction, when the bool red. The bond amount	Yes No No No No No No No Yes Yes No	No No Je. The bond w lily be \$300.00		\$50.00 \$300.00 le after the function Pool Full Refund \$0% Refund No Refund \$950.00 \$200.00 \$200.00	per hire per hour per hire should there be each per day per hire	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire Daily Hire Fee Labour Hire to Erect or Dismantle (optional) Bond Equipment	131102350.3450 193410090 unction, when the bool red. The bond amount	Yes No No king is mad will norma Yes Yes No Yes Yes	No No Je. The bond w July be \$300.00 No		\$50.00 \$500.00 le after the function Pool Full Refund \$0% Refund No Refund \$5950.00 \$200.00 \$375.00 \$375.00 \$550.00	per hire per hour per hire should there be each per day per hire	\$450.00 \$300.00 s300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00 \$550.00
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fradditional expenses in cure. Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire Daily Hire Fee Labour Hire to Erect or Dismantle (optional) Bond	131102350.3450 193410090 unction, when the bool red. The bond amount	Yes No No king is mad will norma Yes Yes No Yes Yes	No No Je. The bond w July be \$300.00 No		\$50.00 \$300.00 le after the function Pool Full Refund 50% Refund No Refund No Refund \$5950.00 \$200.00 \$550.00 \$375.00 \$375.00	per hire per hour per hire should there be each per day per hire	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00 \$550.00
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire Daily Hire Fee Labour Hire to Erect or Dismantle (optional) Bond Bo	131102350.3450 193410090 unction, when the bool red. The bond amount	Yes No No is mad will norma Yes Yes No Yes No	No No Se. The bond w lily be \$300.00 No		\$50.00 \$500.00 le after the function Pool Full Refund \$0% Refund No Refund \$5950.00 \$200.00 \$375.00 \$375.00 \$550.00	per hire per hour per hire should there be each per day per hire per day each per day each	\$450.00 \$300.00 s300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00 \$550.00
Carnivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the fi additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire Daily Hire Fee Labour Hire to Erect or Dismantle (optional) Bond Equipment	131102350.3450 193410090 unction, when the bool red. The bond amount	Yes No No is mad will norma Yes Yes No Yes No	No No Se. The bond w lily be \$300.00 No		\$50.00 \$500.00 le after the function Pool Full Refund \$0% Refund No Refund \$5950.00 \$200.00 \$375.00 \$375.00 \$550.00	per hire per hour per hire should there be each per day per hire per day each per day each	\$450.00 \$300.00 s300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00 \$550.00
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the final distribution of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Feer First day (including labour hire to erect and dismantle) Hire Feer Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire Daily Hire Fee Labour Hire to Erect or Dismantle (optional) Bond Equipment BBQ Trailer Day Hire Note: When hiring the BBQ Trailer the Hirer must obtain a Food Permit, which may incur an additional cost	131102350.3450 193410090 unction, when the bool red. The bond amount	Yes No Ves Yes No Yes Yes	No No ie. The bond w lily be \$300.00 No		\$50.00 \$300.00 le after the function Pool Full Refund \$0% Refund No Refund \$505.00 \$200.00 \$550.00 \$250.00 \$375.00 \$380.00	per hire per hour per hire should there be each per day per day per day each per day per day	\$450.00 \$50.00 \$300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00 \$550.00 \$200.00 \$550.00
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the final additional expenses incur Cancellation of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire Daily Hire Fee Labour Hire to Erect or Dismantle (optional) Bond Equipment BBQ Trailer Day Hire Note: When hiring the BBQ Trailer the Hirer must obtain a Food Permit, which may incur an additional cost Public Address System	131102350.3450 193410090 unction, when the bool red. The bond amount	Yes No No Yes Yes No Yes	No No Se. The bond w lily be \$300.00 No		\$50.00 \$50.00 le after the function Pool Full Refund \$0% Refund No Refund \$5950.00 \$200.00 \$375.00 \$375.00 \$80.00	per hire per hour per hire should there be each per day per hire per day each per hire per day	\$450.00 \$300.00 no damage or Full Refund 50% Refund No Refund \$950.00 \$200.00 \$375.00 \$550.00
Camivals). Includes 1 Pool Operator qualified staff member. Additional Lifeguard (compulsory for events over 100 attendees) Bond Bonds can not be waived. In ALL cases a bond is to be paid prior to the final distribution of Bookings 7 Days or more prior to booking Between 1 and 7 Days prior to booking Within 24 Hours of booking Other Recreation and Sport Marquee Hire Hire Fee - First day (including labour hire to erect and dismantle) Hire Fee - Each additional day Bond Note: It is compulsory for the Shire to erect and dismantle the Marquee Pop-up Gazebo Hire Daily Hire Fee Labour Hire to Erect or Dismantle (optional) Bond Equipment BBQ, Trailer Day Hire Note: When hiring the BBQ, Trailer the Hirer must obtain a Food Permit, which may incur an additional cost	131102350.3450 193410090 unction, when the bool red. The bond amount	Yes No Ves Yes No Yes Yes	No No Je. The bond w Jily be \$300.00 No		\$50.00 \$300.00 le after the function Pool Full Refund \$0% Refund No Refund \$505.00 \$200.00 \$550.00 \$250.00 \$375.00 \$380.00	per hire per hour per hire should there be each per day per day per day each per day per day	\$450.00 \$50.00 \$300.00 no damage or Full Refund \$0% Refund No Refund \$950.00 \$200.00 \$550.00 \$250.00 \$375.00 \$375.00 \$580.00

Outdoor Cinema Screen		Yes	No		\$350.00	per day	\$350.00
Labour hire Bond	193410110	Yes	No No		\$100.00 \$500.00	per hour	\$100.00 \$500.00
Note: At least 1 staff member required when hired	193410110	NO	NO		\$500.00	per hire	\$500.00
Gladiator Ring		Yes	No No		\$350.00	per day	\$350.00
Labour hire per person per hour Bond	193410110	Yes No	No No		\$100.00 \$500.00	per hour per hire	\$100.00 \$500.00
Note: At least 1 staff member required when hired					*****		4
Inflatible Obstacle Course Labour hire per person per hour		Yes Yes	No No		\$350.00 \$100.00	per day per hour	\$350.00 \$100.00
Bond	193410110	No	No		\$500.00	per hire	\$500.00
Note: At least 1 staff member required when hired Bonds can not be waived. In ALL cases a bond is to be paid prior to the fun	ction, when the book	ing is mad	e. The bond w	vill be refunded as soon as possib	le after the function	should there be	no damage or
F 10. 40							
Facility Hire Derby Wharf Covered Seating Area							
Private/exclusive use opportunity to one of the designated							
portions (two x 10m² sites available) of the new jetty eating area site — Any day EXCEPT Weekends/Public Holidays		Yes	No			\$25/hour/site	\$25/hour/site
Private/exclusive use opportunity to one of the designated							
portions (two x 10m² sites available) of the new jetty eating area site – Weekends/Public Holidays		Yes	No			\$50/hour/site	\$50/hour/site
Civic Centre - Alcohol is allowed at this venue							
Community and Non-Government Organisations - Daily Hall Hire		Yes	No		\$270.00	per day	\$270.00
Sunday to Thursday 10am to 11pm		163	140		3270.00	perday	3270.00
Community and Non-Government Organisations - Daily Hall Hire			No		\$270.00		£270.00
Friday and Saturday 10am to midnight		Yes	NO		\$270.00	per day	\$270.00
Community and Non-Government Organisations - Hall Hire per		Yes	No		\$45.00		\$45.00
hour		res	NO		\$45.00	per hour	\$45.00
Government and Commercial Organisations - Daily Hall Hire Sunday to Thursday 10am to 11pm		Yes	No		\$720.00	per day	\$720.00
Government and Commercial Organisations - Daily Hall Hire		Yes	No		\$720.00		\$720.00
Friday and Saturday 10am to midnight		162	NO		\$720.00	per day	\$720.00
Government and Commercial Organisations - Hall Hire per hour		Yes	No		\$90.00	per hour	\$90.00
Additional Classics Charges are bount (where required)		Yes	No		\$110.00	per hour	Cleaning Contractor
Additional Cleaning Charges per hour (where required)		162	NO		\$110.00	per nour	Costs + 20%
							As per labour
Additional Rubbish Collection by Shire Staff per hour (where		Yes	No		\$110.00	per hour	rates under "14. Other
required)							Property and
							Services" As per labour
notice and sollers are							rates under
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	"14. Other Property and
							Services"
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above		Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond - Without alcohol consumption	193410090	No	No		\$500.00	per event	\$500.00
Bond - With alcohol consumption	193410090	No	No		\$2,000.00	per event	\$2,000.00
Late key return, Community and Non-Govt Organisations - for keys							
not returned within hire period as specified above - per day		Yes	No		\$150.00	each	\$150.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day		Yes	No		\$300.00	each	\$300.00
Sunday to Thursday					9200.00		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Late key return, Government and Commercial Organisations - for							
keys not returned within hire period as specified above - per day Friday and Saturday		Yes	No		\$300.00	each	\$300.00
Thing the Settings							
Lost key return - for keys not surrendered within 5 business day		Yes	No		\$600.00	each	\$600.00
after the event, in addition to late key return fees charged		162	NO		3000.00	eacii	3000.00
After hours Inspection (Weekends, Public Holidays etc.) - when a							
post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of		Yes	No		\$300.00	each	\$300.00
the normal hireage fee as specified above)							
Charitable / Not for Profit Fundraising Events Hall Hire with Alcohol - per hour		Yes	No		\$45.00	per hour	\$45.00
Hall Hire with Alcohol - per day		Yes	No No		\$270.00	per nour per day	\$270.00
Hall Hire without Alcohol - per hour		Yes	No		\$45.00	per hour	\$45.00
Hall Hire without Alcohol - per day Hall Hire for funeral service only - per hour		Yes Yes	No No		\$270.00 \$45.00	per day per hour	\$270.00 \$45.00
Hall Hire for funeral service only - per day		Yes	No		\$270.00	per day	\$270.00
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where		Yes	No		\$110.00	per hour	\$110.00
required)							
Staff to attend - Call Out Fee - per hour Additional time using facility outside of user agreement - Charged at		Yes	No		\$80.00 Facility	per hour	\$80.00 Facility
facility hourly rate listed above	103410000	Yes	No		Hourly Rate	per hour	Hourly Rate
Bond - Without alcohol consumption Bond - With alcohol consumption	193410090 193410090	No No	No No		\$500.00	per event	\$500.00
					,		,

							\$0.00
Late key return, Hall Hire with Alcohol - for keys not returned within hire period as specified above - per day		Yes	No		\$150.00	each	\$150.00
Late key return, Hall Hire without Alcohol - for keys not returned within hire period as specified above - per day		Yes	No		\$150.00	each	\$150.00
Late key return, Hall Hire for funeral service - for keys not returned within hire period as specified above - per day		Yes	No		\$150.00	each	\$150.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged		Yes	No		\$600.00	each	\$600.00
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside		Yes	No		\$300.00	each	\$300.00
of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)		165	No		\$300.00	CUCII	3300.00
Per day rate is defined as 8 ho	ours or greater of con	tinual use	, otherwise the	facility is charged per hour of	usage		
Key deposit – Per Key (Maximum of 2 keys per hire at discretion of Shire)		No	No		no charge	each	no charge
Cancellation of Bookings							
14 Days or more prior to booking					Full Refund		Full Refund
Between 8 and 13 Days prior to booking					75% Refund		75% Refund
Between 2 and 7 Days prior to booking					50% Refund		50% Refund
Within 48 Hours of booking					No Refund		No Refund
Equipment							
Chairs and trestle tables are include	ded in the facility boo	king fee - 1	they will not be	hired for use outside of Counc	il facilities		
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fur Council Chambers	nction, when the book	ing is mad	le. The bond wil	l be refunded as soon as poss	ble after the function	should there b	e no damage,
Community and Non-Government Use - per hour		Yes	No		\$25.00	per day	\$50.00
Community and Non-Government Use - per day Commercial and Government Use - per hour		Yes	No No		\$150.00 \$50.00	per day	\$150.00 \$100.00
Commercial and Government Use - per day		Yes	No		\$300.00	per riour	\$300.00
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	Cleaning Contractor
							Costs + 20% As per labour rates under
Additional Rubbish Collection by Shire Staff per hour (where required)		Yes	No		\$110.00	per hour	"14. Other Property and Services" As per labour
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	rates under "14. Other Property and Services"
Additional time using facility outside of user agreement - Charged at					Facility		Services
facility hourly rate listed above		Yes	No		Hourly Rate	per hour	
Bond	193410090	No	No		\$300.00	per event	
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day		Yes	No		\$150.00	each	
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day		Yes	No		\$300.00	each	
Sun day to Thursday							
Late key return, Government and Commercial Organisations - for							
keys not returned within hire period as specified above - per day Friday and Saturday		Yes	No		\$300.00	each	
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged		Yes	No		\$600.00	each	
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of		Yes	No		\$300.00	each	
the normal hireage fee as specified above) Per day rate is defined as 8 hr	ours or greater of con	tinual use	, otherwise the	facility is charged per hour of	usage		
·							
Cancellation of Bookings					Full Refund		
14 Days or more prior to booking							
Between 8 and 13 Days prior to booking					75% Refund		
Between 2 and 7 Days prior to booking					50% Refund		
Within 48 Hours of booking					No Refund		
Equipment Chairs and tables are included	in the facility backing	fon the	will not be kind	od for uso outside of source?	cilitias		
Chairs and tables are included						should then	o no dament
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fur Derby Recreation Centre - Alcohol is not allowed at this Venue	cuon, when the book	ang is mad	e. The bond Wil	i De retunded as soon as poss	ore after the function	snould there b	e no damage,
Sound Court Charges are not Court							
Squash Courts - Charges are per Court							

		_					
Per 1/2 hour		Yes	No		\$10.00	perhalfhour	
Per hour		Yes	No		\$16.00	per hour	
							As per labour
							rates under
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	"14. Other Property and
							Services"
Community Room							30.77003
Community and Non-Government Use - per hour		Yes	No		\$15.00	per hour	
Community and Non-Government Use - per day		Yes	No		\$90.00	per day	
Commercial and Government Use - per hour		Yes	No		\$30.00	per hour	
Commercial and Government Use - per day		Yes	No No		\$180.00	per day	
Additional Cleaning Charges per hour (where required)		Yes	NO		\$110.00	per hour	
Additional Rubbish Collection by Shire Staff per hour (where		Yes	No		\$110.00	per hour	
required)							
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	
Additional time using facility outside of user agreement -		Yes	No		Facility	per hour	
Charged at facility hourly rate listed above Bond	193410090	No	No		Hourly Rate \$300.00	per event	
Meeting Room	193410090	140	NO		3300.00	perevent	
Community and Non-Government Use - per hour		Yes	No		\$12.50	per hour	
Community and Non-Government Use - per day		Yes	No		\$75.00	per day	
Commercial and Government Use - per hour		Yes	No		\$25.00	per hour	
Commercial and Government Use - per day		Yes	No		\$165.00	per day	
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	Cleaning Contractor
Additional Cleaning Charges per hour (where required)		Tes	NO		\$110.00	per nour	Costs + 20%
							As per labour
additional Publish Callegian by Chica Caeff and hour forbard							rates under
Additional Rub bish Collection by Shire Staff per hour (where required)		Yes	No		\$110.00	per hour	"14. Other
required)							Property and
							Services"
							As per labour rates under
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	"14. Other
Start to attend - can out ree - per nour		163	110		300.00	permou	Property and
							Services"
Additional time using facility outside of user agreement - Charged at		Yes	No		Facility	per hour	
facility hourly rate listed above					Hourly Rate	•	
Bond	193410090	No	No		\$300.00	per event	
Late key return, Community and Non-Government Use - for keys not		Yes	No		\$80.00	each	
returned within hire period as specified above - per day							
Late key return, Commercial and Government Use - for keys not		Yes	No		\$300.00	each	
returned within hire period as specified above - per day		163	NO		3300.00	eacii	
Lost key return - for keys not surrendered within 5 business day					*****		
after the event, in addition to late key return fees charged		Yes	No		\$600.00	each	
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside							
of normal Shire business hours (being an additional fee on top of		Yes	No		\$300.00	each	
the normal hireage fee as specified above)							
, ,							
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fun	ction, when the book	ing is made	. The bond w	vill be refunded as soon as possib	le after the function	should there be	no damage or
Derby Courts - Charges are per Court	,						
Community and Non-Government Use - per hour - Without		Yes	No		\$20.00	per hour	
Lighting		163	NO		\$20.00	per mour	
Community and Non-Government Use - per hour - With Lighting		Yes	No		\$35.00	per hour	
Community and Non-Government Use - per day - 6am to 6pm		Yes	No		\$120.00	per day	

Commercial and Government Use - per hour - Without Lighting		Yes	No		\$40.00	per hour	
Commercial and Government Use - per hour - With Lighting		Yes	No		\$70.00	per hour	
Commercial and Government Use - per day - 6am to 6pm		Yes	No		\$240.00	per day	olers's
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	nor hour	Cleaning Contractor
Additional Cleaning Charges per hour (where required)		162	NO		\$110.00	per hour	Contractor Costs + 20%
							As per labour
Additional Rubbish Collection by Shire Staff per hour (where							rates under
required)		Yes	No		\$110.00	per hour	"14. Other
							Property and
							Services" As per labour
							rates under
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	"14. Other
							Property and
							Services"
Additional time using facility outside of user agreement - Charged at		Yes	No		Facility	per hour	
facility hourly rate listed above Bond (one off hire by individual user)**	193410090	No	No		Hourly Rate \$100.00	per event	\$0.00
Bond (larger regular user groups, sporting groups)**	193410090	No No	No No		\$300.00	per event per event	\$0.00
						,	
Late key return, Community and Non-Government Use - for keys not							
returned within hire period as specified above - per day		Yes	No		\$150.00	each	\$0.00
Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day		Yes	No		\$300.00	each	\$0.00
Lost key return - for keys not surrendered within 5 business day		Yes	No		\$600.00	each	\$0.00
after the event, in addition to late key return fees charged							

After hours Inspection (Weekends, Public Holidays etc.) - when a							
post hire inspection by Shire staff or a contractor is required outside		Yes	No		\$300.00	each	\$0.00
of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)							
ne normal nireage ree as specified above)							
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fu	nction when the bool	king is mad	le The bond v	vill be refunded as soon as possib	ale after the function	should there be	no damage
erby Oval	netion, when the book	KIII S III BU	e. The bollar	TIII DE l'Elandea as soon as possio	one after the function	SHOULD THEFE DE	no damage
ommunity and Non-Government Use - per hour - Without		Yes	No		\$15.00	per hour	
ighting		Tes	NO		313.00	per nour	
community and Non-Government Use - per hour - With Lighting		Yes	No		\$40.00	per hour	
community and Non-Government Use - per day - Without							
ighting		Yes	No		\$90.00	per day	
Commercial and Government Use - per hour - Without Lighting		Yes	No		\$30.00	per hour	
•							
commercial and Government Use - per hour - With Lighting		Yes	No		\$80.00	per hour	
Commercial and Government Use - per day - Without Lighting		Yes	No		180.00	per day	
Derby Oval Changerooms							
Changeroom Hire - Community and non-government organisations-		Yes	No		\$11.00	per hour	
per day						,	
Changeroom Hire - Community and non-government organisations- per hour		Yes	No		\$66.00	per day	
Changeroom Hire - Commercial and government - per day		Yes	No		\$22.00	per hour	
Changeroom Hire - Commercial and government - per day		Yes	No		\$132.00	per riour	
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	
Additional Rubbish Collection by Shire Staff per hour (where							
equired)		Yes	No		\$110.00	per hour	
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	
Additional time using facility outside of user agreement - Charged at					\$80.00 Facility		
facility hourly rate listed above		Yes	No		Hourly Rate	per hour	
3ond*	193410090	No	No		\$500.00	per event	
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fu	nction, when the book	king is mad	ie. The bond v	vill be refunded as soon as possib	ole after the function	should there be	no damage
Cancellation of Bookings 4 Days or more prior to booking					Full Refund		
setween 8 and 13 Days prior to booking					75% Refund		
Setween 2 and 7 Days prior to booking					50% Refund		
Vithin 48 Hours of booking					No Refund		
Sonds							
sonds can not be waived. In ALL cases a bond is to be paid prior to the fund	tion, when the bookin	g is made.	The bond will	be refunded as soon as possible	after the function sh	ould there be n	o damage or
Definitions							
Alcohol - Where alcohol is being served or otherwise provided, including B	O and gratis provision	1					
itzroy Crossing Recreation Centre- Alcohol is allowed in this							
venue (RECOMMEND ALCOHOL IS NOT ALLOWED) Community and Non-Government Use - per hour		Yes	No		30.00	per hour	
Community and Non-Government Use - per hour		Yes	No		180.00	per nour per day	
Commercial and Government Use - per hour		Yes	No		\$60.00	per hour	
Commercial and Government Use - per day		Yes	No		360.00	per day	
							Cleaning
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	Contracto
							Costs + 20
							As per labo rates unde
Additional Rubbish Collection by Shire Staff per hour (where		Yes	No		\$110.00	per hour	"14. Othe
equired)		162	IVO		3110.00	per nour	Property a
							Services'
							As per labo
							rates unde
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	"14. Othe
							Property a
Additional time using facility outside of war assessment. Change in					English.		Services'
Additional time using facility outside of user agreement - Charged at acility hourly rate listed above		Yes	No		Facility Hourly Rate	per hour	
active rounty rate risted above Bond - Without alcohol consumption		No	No		\$500.00	per event	\$0.00
					5555.00		
Late key return, Community and Non-Government Use - for keys not							
ate key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day		Yes	No		\$150.00	each	\$0.00
Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day		Yes	No		\$300.00	each	\$0.00
ost key return - for keys not surrendered within 5 business day		Yes	No		\$600.00	each	\$0.00
fter the event, in addition to late key return fees charged							
After hours Inspection (Weekends, Public Holidays etc.) - when a							
post hire inspection by Shire staff or a contractor is required outside							
of normal Shire business hours (being an additional fee on top of		Yes	No		\$300.00	each	
he normal hireage fee as specified above)							
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fu	nction, when the bool	king is mad	le. The bond v	vill be refunded as soon as possib	ole after the function	should there be	no damage
itzroy Crossing Courts - Charges are per Court							
community and Non-Government Use - per hour - Without		Yes	No		\$20.00	par have	
ighting		res	NO		\$20.00	per hour	
Community and Non-Government Use - per hour - With Lighting		Yes	No		35.00	per hour	
, periodi minegini6					23.00	p 2. 11001	
Community and Non-Government Use - per day - 6am to 6pm		Yes	No		120.00	per day	
comment, and non-core per co, com to opin							
		Yes	No		\$40.00	per hour	
Commercial and Government Use - per hour - Without Lighting Commercial and Government Use - per hour - With Lighting		Yes Yes	No No		\$40.00 \$70.00	per hour per hour	
commercial and Government Use - per hour - Without Lighting							

Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	Cleaning Contractor Costs + 20%
Additional Rubbish Collection by Shire Staff per hour (where required)		Yes	No		\$110.00	per hour	As per labour rates under "14. Other Property and Services"
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	As per labour rates under "14. Other Property and Services"
Additional time using facility outside of user agreement - Charged at		Yes	No		Facility	per hour	Scivices
facility hourly rate listed above Bond (one off hire by individual user)**	193410090	No	No		Hourly Rate \$100.00	per event	
Bond (larger regular user groups, sporting groups)**	193410090	No	No		\$300.00	per event	
Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day		Yes	No		\$150.00	each	
Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day		Yes	No		\$300.00	each	
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged		Yes	No		\$600.00	each	
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage		Yes	No		\$300.00	each	
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fu	nction, when the boo	king is mad	e. The bond w	vill be refunded as soon as possit	le after the function	should there be	no damage or
Fitzroy Crossing Canteen and Changerooms Canteen Hire - Community and non-government organisations- per							
day Canteen Hire - Community and non-government organisations- per		Yes	No		\$15.00	per hour	
hour		Yes	No		\$90.00	per day	
Canteen Hire - Commercial and government - per day Canteen Hire - Commercial and government - per hour		Yes Yes	No No		\$30.00 \$180.00	per hour per day	
Note-Hirers of the Canteen are required to obtain a food permit prior to the use of the facility. This may incur additional costs.							
Changeroom Hire - Community and non-government organisations- per day Changeroom Hire - Community and non-government organisations-		Yes	No		\$11.00	per hour	
per hour		Yes	No		\$66.00	per day	
Changeroom Hire - Commercial and government - per day Changeroom Hire - Commercial and government - per hour		Yes	No No		\$22.00 \$132.00	per hour per day	
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	
Additional Rubbish Collection by Shire Staff per hour (where required)		Yes	No		\$110.00	per hour	
Staff to attend - Call Out Fee - per hour Additional time using facility outside of user agreement - Charged at		Yes	No		\$80.00 Facility	per hour	
facility hourly rate listed above		Yes	No		Hourly Rate	per hour	
Bond	193410090	No	No		\$300.00	per event	
Late key return -Community group and non-government organisations- for keys not returned within hire period as specified above - per day		Yes	No		\$150.00	each	
Late key return - Commercial and government agencies - for keys not returned within hire period as specified above - per day		Yes	No		\$300.00	each	
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged		Yes	No		\$600.00	each	
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)		Yes	No		\$300.00	each	
Fitzroy Crossing Gym (managed by Garnduwa) Key Bond	193410100	No	No		\$250.00	each	
	hours or greater of co	ontinual use	e, otherwise th	he facility is charged per hour of	usage		
Fitzroy Crossing Oval Community and Non-Government Use - per hour - Without Lighting		Yes	No		\$15.00	per hour	
Community and Non-Government Use - per hour - With Lighting		Yes	No		\$40.00	per hour	
Community and Non-Government Use - per day - Without		Yes	No		\$90.00	per day	
Lighting Commercial and Government Use - per hour - Without Lighting		Yes	No		\$30.00	per hour	
Commercial and Government Use - per hour - Without Lighting Commercial and Government Use - per hour - With Lighting		Yes	No		\$80.00	per hour	
Commercial and Government Use - per room - with Lighting		Yes	No		\$180.00	per nour	
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00	per hour	Cleaning Contractor
							Costs + 20%

							As per labour
Additional Rubbish Collection by Shire Staff per hour (where							rates under
required)		Yes	No		\$110.00	per hour	"14. Other Property and
							Services"
							As per labour
Staff to attend - Call Out Fee - per hour		Yes	No		\$80.00	per hour	rates under "14. Other
							Property and
Additional time using facility outside of user agreement - Charged at					Facility		Services"
facility hourly rate listed above		Yes	No		Hourly Rate	per hour	
Bond* Large Events	193410090	No	No		\$500.00	per event	
Sideshows/Fairs/Expos/Travelling Shows per night of operation		Yes	No		\$300.00	per night	
Sideshows/Fairs/Expos/Travelling Shows per night of non						P 41g	
operation		Yes	No		\$150.00	per night	
Circuses per night of operation		Yes	No		\$500.00	pernight	
Circuses per night of non operation Additional Cleaning Charges per hour (where required)		Yes Yes	No No		\$250.00 \$110.00	per night per hour	
Additional Rubbish Collection by Shire Staff per hour (where							
required)		Yes	No		\$110.00	per hour	
Staff to attend - Call Out Fee (outside of user agreement) - per							
hour		Yes	No		\$80.00	per hour	
Bond*	193410090	No	No		\$1,000.00	per event	
Bond - For Oval	193410090	No	No		\$5,000.00	per event	
Late key return -Community group and non-government							
organisations- for keys not returned within hire period as		Yes	No		150.00	each	
specified above - per day Late key return - Commercial and government agencies - for keys							
not returned within hire period as		Yes	No		300.00	each	
specified above - per day							
Lost key return - for keys not surrendered within 5 business day		Yes	No		600.00	each	
after the event, in addition to late key return fees charged							
After hours Inspection (Weekends, Public Holidays etc.) - when a							
post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of		Yes	No		300.00	each	
the normal hireage fee as specified above)							
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fo	unction, when the book	ing is made	e. The bond w	vill be refunded as soon as possib	le after the function	should there be	no damage or
Recreation Programs		W			****		
Adult Sports - persession Children - persession		Yes Yes	No No		\$10.00 \$5.00	per session per session	
Cancellation of Bookings					nul notice d		
14 Days or more prior to booking Between 8 and 13 Days prior to booking					Full Refund 75% Refund		
Between 2 and 7 Days prior to booking					50% Refund		
Within 48 Hours of booking Bonds	193410090				No Refund		
Bonds can not be waived. In ALL cases a bond is to be paid prior to the fu		ing is made	e. The bond w	vill be refunded as soon as possib	le after the function	should there be	no damage or
Definitions Alcohol - Where alc	ohol is being served or	otherwise	provided inc	duding BYO and gratis provision			
				2 midnight, Friday and Saturday o	only		
Community Leases							
Annual Community Lease Fee							100
Sport and Recreation User Agreements							
Derby							
Derby Oval – No Lights Team/Associations Derby Oval – No Lights Jnr Team/Associations		Yes Yes	No No		\$650.00 \$275.00		
Derby Oval – With Lights Tream/Associations		Yes	No		\$1,000.00		
Derby Oval – With Lights Jnr Team/Associations		Yes	No		\$375.00		
Derby Community Room - Recreation Centre Jnr		Yes	No		\$165.00		
Team/Associations							
Derby Community Room - Recreation Centre Team/Associations		Yes	No		\$455.00		
Derby Covered Courts - No Lights Team/Associations - Per Court		Yes	No		\$350.00		
Derby Covered Courts – No Lights Inr Team/Associations - Per Court		Yes	No		\$125.00		
•		162	NO				
Derby Covered Courts – With Lights Team/Associations - Per Court		Yes	No		\$700.00		
Derby Covered Courts – With Lights Jnr Team/Associations - Per		Yes	No		\$275.00		
Court							
Derby Outside Courts – No Lights Team/Associations - Per Court		Yes	No		\$175.00		
Derby Outside Courts – No Lights Jnr Team/Associations - Per Court		Yes	No		\$62.50		
Derby Outside Courts – With Lights Team/Associations - Per Court		Yes	No No		\$62.50 \$350.00		

Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00		Cleaning Contractor Costs + 20%
							As per labour
Additional Rub bish Collection by Shire Staff per hour (where		Yes	No		\$110.00		rates under "14. Other
required)		163	140		3220.00		Property and
							Services"
							As per labour rates under
Staff to attend - Call Out Fee (outside of user agreement) - per hour		Yes	No		\$80.00		"14. Other
noul							Property and
Additional time using facility outside of user agreement - Charged at					Facility		Services"
facility hourly rate listed above		Yes	No		Hourly Rate		
User Agreement Key Bonds Fitzroy Crossing	193410100	No	No		\$100.00		
Fitzroy Crossing Oval – No Lights Team/Associations		Yes	No		\$650.00		
Fitzroy Crossing Oval – No Lights Inr Team/Associations		Yes	No		\$275.00		
Fitzroy Crossing Oval – With Lights Team/Associations Fitzroy Crossing Oval – With Lights Inr Team/Associations		Yes Yes	No No		\$1,000.00 \$375.00		
FX Covered Courts Single Court – No Lights Team/Associations		Yes	No		\$175.00		
17 Covered Courts Single Court - No Lights Teamy Associations		163	140		3173.00		
FX Covered Courts Single Court – No Lights Jnr Team/Associations		Yes	No		\$70.00		
FX Covered Courts Single Court – With Lights Team/Associations		Yes	No		\$385.00		
FX Covered Courts Single Court – With Lights Jnr		Yes	No		\$155.00		
Team/Associations FX Covered Courts Two Courts – No Lights							
Team/Associations		Yes	No		\$350.00		
FX Covered Courts Two Courts – No Lights Jnr Team/Associations		Yes	No		\$125.00		
FX Covered Courts Two Courts – With Lights Team/Associations		Yes	No		\$700.00		
FX Covered Courts Two Courts – With Lights Jnr		Yes	No		\$275.00		
Team/Associations							Cleaning
Additional Cleaning Charges per hour (where required)		Yes	No		\$110.00		Contractor Costs + 20% As per labour
Additional Rubbish Collection by Shire Staff per hour (where							rates under
required)		Yes	No		\$110.00		"14. Other
							Property and Services*
							As per labour
Staff to attend - Call Out Fee (outside of user agreement) - per		Yes	No		\$80.00		rates under
have .							
hour		res	NO		380.00		"14. Other Property and
		Yes	NO				
Additional time using facility outside of user agreement - Charged at		Yes	No		Facility		Property and
	193410100						Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions		Yes No	No No	reassions pay weak for the durate	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds		Yes No	No No	r sessions per week, for the durat	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions		Yes No	No No	r sessions per week, for the durat	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa		Yes No	No No	r sessions per week, for the durat	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa		Yes No	No No	r sessions per week, for the durat	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa		Yes No	No No	r sessions per week, for the durat	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which		Yes No	No No	r sessions per week, for the durat	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bond's Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31		Yes No	No No	r sessions per week, for the durat	Facility Hourly Rate \$100.00		Property and
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which	tions to use the facili	Yes No ty for up to	No No two x 2 hou		Facility Hourly Rate \$100.00 dion of their season	supplied by the	Property and Services*
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Fees Calculated on Maximum Take-Off Weight of	tions to use the facili	Yes No ty for up to	No No two x 2 hou		Facility Hourly Rate \$100.00 dion of their season	supplied by the	Property and Services*
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne	tions to use the facili	Yes No ty for up to	No No two x2 hou		Facility Hourly Rate \$100.00 ion of their season		Property and Services*
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Fees Calculated on Maximum Take-Off Weight of	tions to use the facili	Yes No ty for up to	No No two x 2 hou		Facility Hourly Rate \$100.00 dion of their season	supplied by the	Property and Services*
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne	tions to use the facili	Yes No ty for up to	No No two x2 hou		Facility Hourly Rate \$100.00 ion of their season		Property and Services*
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected	tions to use the facili	Yes No ty for up to	No No two x2 hou		Facility Hourly Rate \$100.00 ion of their season		Property and Services*
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation	tions to use the facili	Yes No ty for up to	No No two x 2 hour		Facility Hourly Rate \$100,00 tion of their season ivil Aircraft Register \$27,00	per landing	Property and Services* Australian Gover
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associal 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft tanding Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer/Rebeck in Officer/Basenger Handling Officer/Ground Handling Officer/Rebeckin Officer/Basenger Handling Officer/Rebeckin Officer/Basenger Handling Officer/Rebeckin Officer/Basenger Handling Officer/Rebecking	tions to use the facili	Yes No ty for up to	No No two x 2 hour		Facility Hourly Rate \$100,00 tion of their season ivil Aircraft Register \$27,00	per landing	Property and Services* Australian Govern
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer/Check in Officer/Baggage Handling Officer/Refuelling Officer	tions to use the facili	Yes No ty for up to	No No two x 2 hour		Facility Hourly Rate \$100,00 tion of their season ivil Aircraft Register \$27,00	per landing	Property and Services* Australian Govern
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associal 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft tanding Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer/Rebeck in Officer/Basenger Handling Officer/Ground Handling Officer/Rebeckin Officer/Basenger Handling Officer/Rebeckin Officer/Basenger Handling Officer/Rebeckin Officer/Basenger Handling Officer/Rebecking	tions to use the facili	Yes No ty for up to	No No two x 2 hour		Facility Hourly Rate \$100,00 tion of their season ivil Aircraft Register \$27,00	per landing	Property and Services* Australian Govern
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associal 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Rees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer/Check In Officer/Baggage Handling Officer/Refuelling Officer Charge if passenger handling fee not utilised	tions to use the facili	Yes No ty for up to the aircraft Yes	No No No two x 2 hour only. This in		Facility Hourly Rate \$100.00 dion of their season ivil Aircraft Register \$27.00	per landing	Australian Govern \$33.00 As per labour rates under
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer/Check in Officer/Baggage Handling Officer/Refuelling Officer	tions to use the facili	Yes No ty for up to	No No two x 2 hour		Facility Hourly Rate \$100,00 tion of their season ivil Aircraft Register \$27,00	per landing	Property and Services* Australian Govern \$33.00 As per labour rates under "14. Other
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associal 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer/Check In Officer/Baggage Handling Officer/Refuelling Officer Charge if passenger handling fee not utilised Labour at Ordinary and Overtime Rates	tions to use the facili	Yes No ty for up to the aircraft Yes	No No No Two x 2 hour only. This in		Facility Hourly Rate \$100.00 dion of their season ivil Aircraft Register \$27.00	per landing	Australian Gover
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associal 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer (Check In Officer/Baggage Handling Officer/Refuelling Officer Charge if passenger handling fee not utilised Eabour at Ordinary and Overtime Rates	tions to use the facili	Yes No ty for up to the aircraft Yes	No No No Two x 2 hour only. This in		Facility Hourly Rate \$100.00 dion of their season ivil Aircraft Register \$27.00	per landing	Australian Gover \$33.00 \$33.00 As per labour rates under "14. Other Property and Services"
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bond's Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/ Ground Handling Officer/ Check in Officer/Baggage Handling Officer/ Refuelling Officer Charge if passenger handling fee not utilised Labour at Ordinary and Overtime Rates Fuel Delivery Charge Per litre additional charge to registered fuel price of litres issued	tions to use the facili	Yes No ty for up to the aircraft Yes	No No No Two x 2 hour only. This in		Facility Hourly Rate \$100.00 dion of their season ivil Aircraft Register \$27.00	per landing	Australian Gover \$33.00 As per labour rates under "14. Other Property and Services" Plus 25% on
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associal 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer (Check In Officer/Baggage Handling Officer/Refuelling Officer Charge if passenger handling fee not utilised Eabour at Ordinary and Overtime Rates	tions to use the facili	Yes No ty for up to the aircraft Yes Yes	No No No two x 2 hour only. This in No No		Facility Hourly Rate \$100.00 ion of their season ivil Aircraft Register \$27.00 \$20.00 Cost plus 30%	per landing per landing	Australian Gover \$33.00 As per labour rates labour "14, Other Property and Services"
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bond's Sport and Recreation User Agreements Conditions User Agreements entitle teams or associa 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/ Ground Handling Officer/ Check in Officer/Baggage Handling Officer/ Refuelling Officer Charge if passenger handling fee not utilised Labour at Ordinary and Overtime Rates Fuel Delivery Charge Per litre additional charge to registered fuel price of litres issued	tions to use the facili	Yes No ty for up to the aircraft Yes Yes	No No Two x 2 hour only. This in No No		Facility Hourly Rate \$100.00 Iton of their season ivil Aircraft Register \$27.00 \$20.00 Cost plus 30% \$0.16	per landing per landing per hour	Australian Govern \$33.00 As per labour rates under "14. Other Property and Services" Plus 25% on
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above User Agreement Key Bonds Sport and Recreation User Agreements Conditions User Agreements entitle teams or associal 12 Transport Curtin and Derby Airports Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually As per aviation regulations, airport landing charges will be invoiced to the Aircraft Landing Rees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne All regular passenger traffic and charter operators > 10,750kg Discount may apply to RPT if performed under DPI protected route General Aviation Security Officer/Passenger Handling Officer/Ground Handling Officer/Check In Officer/Baggage Handling Officer/Refuelling Officer Charge if passenger handling fee not utilised Labour at Ordinary and Overtime Rates Fuel Delivery Charge Per litre additional charge to registered fuel price of litres issued into plane - Normal RPT Jet Flight times	tions to use the facili	Yes No ty for up to the aircraft Yes Yes	No No No two x 2 hour only. This in No No		Facility Hourly Rate \$100.00 ion of their season ivil Aircraft Register \$27.00 \$20.00 Cost plus 30%	per landing per landing	Australian Govern \$33.00 As per labour rates under "14. Other Property and Propert

Emergency Call Out/Out of Hours Work - per hour, minimum charge 3 hours	٧	Yes	No	\$123.00	per hour	As per labour rates under "14. Other Property and Services"
Aircraft Parking Fees						Scivices
Itinerant/Non-Regular Aircraft For aircraft under 20 tonne - per day	Y	Yes	No	\$15.00	per day	\$20.00
For aircraft over 20 tonne - per day		Yes	No	\$30.00	per day	\$40.00
Rotary Winged Aircraft (Helicopters)		v.	No	£15.00	nor landing	£30.00
Rotary Winged Aircraft - per 1,000kg per landing Terminal Space	· ·	Yes	No	\$15.00	per landing	\$20.00
As per applicable User Agreement	٧	Yes	No	\$290.00	per m2 per annum	As Negotiated
Signage (if no User Agreement) - per square metre, per year	γ	Yes	No	\$290.00	per m2	\$350.00
Minimum Charge - per year		Yes	No	\$290.00	per annum per annum	\$400.00
Sandwich Boards - per year		Yes	No	\$355.00	per annum	\$400.00
Land Space						
As per applicable Temporary User Agreement - per square metre, per year	γ	Yes	No	\$15.00	per m2 per annum	\$20.00
Minimum Charge per year	Y	Yes	No	\$550.00	per annum	\$1,000.00
Minimum Charge of \$14.00 per invoice per month						
RPT Passenger Service Fee	Y	Yes	No	\$14.00	per invoice	Delete
Per Embarking Head	γ	Yes	No	\$13.00	per passenger	\$20.00
Per Disembarking Head	Υ	Yes	No	\$13.00	per passenger	\$20.00
Non Regular Passenger Traffic including Charters					P	
Weight - KG						
Per 1,000kg per landing (or part thereof)	٧	Yes	No	\$30/tonne, with a min umum charge of \$50.	per landing	\$33/tonne, with a minumum charge of \$55.
Manually Required Landing Charge/Fee	٧	Yes	No		per landing	
Single Engine (same aircraft) - per annum	Y	Yes	No	\$1,100.00	per annum	\$1,500.00
Twin Engine (same aircraft) - per annum	Y	Yes	No	\$1,290.00	per annum	\$2,000.00
Parking Fees - Charter Aircraft						
Single Engine (same aircraft) - per annum	Y	Yes	No	\$2,000.00	per annum	\$2,500.00
Single Engine (alternating aircraft) - per quarter	γ	Yes	No	\$850.00	perquarter	\$1,000.00
Twin Engine (same aircraft) - per annum	Υ	Yes	No	\$3,700.00	per annum	\$5,000.00
Twin Engine (alternating aircraft) - per quarter	Y	Yes	No	\$1,300.00	perquarter	\$2,000.00
Rotary Winged Aircraft (Helicopters)						
Aircraft - Doesn't operate from an airport based hanger - per 1,000kg per landing	٧	Yes	No	\$15.00/tonne, with a minumum charge of \$25.	per landing	\$16.50/tonne, with a minumum charge of \$27.50.
Aircraft - Operates from an airport based hanger - per 1,000kg per landing	٧	Yes	No	\$6.00/tonne, with a minumum charge of \$25.	per landing	Delete
Manually Required Landing Charge/Fee	٧	Yes .	No		per landing	

Terminal Space					
As per applicable User Agreement - per day	Yes	No	\$35.00	per day	Delete
Signage (if no User Agreement) - per sign per day	Yes	No	\$1.00	per day	Delete
Sandwich Boards - per year	Yes	No	\$350.00	per annum	Delete
Land Space As per applicable Temporary User Agreement - per square metre, per year	Yes	No	\$14.00	perm2 per annum	Delete
Minimum Charge per year	Yes	No	\$525.00	per annum	Delete
Head Tax Derby Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per embarking head	Yes	No	\$12.00	per passenger	\$20.00
Aircraft Parking Fees					
For aircraft under 20 tonne - per day	Yes	No	\$15.00	per day	
For aircraft over 20 tonne - per day	Yes	No	\$30.00	per day	
Water Rates and Charges					
Annual Rate				\$446.63/servi ceable lease area/year	As per applicable Water Corportation charge
Consumption Charge				\$5.396c/1000l ts	As per applicable Water Corportation charge
Minimum Charges					
Minimum Invoice Charge per month	Yes	No	\$14.00	per invoice	\$25.00
Fitzroy Airport					
Charging Cycle Most airport charges are charged on a Calendar Year basis, which changes endorsed by Council and applicable from 1 January to 31 December annually Weight—KG					
Per 1,000kg per landing (or part thereof)	Yes	No	\$30/tonne, with a minumum charge of \$50.	per landing	\$33/tonne, with a minumum charge of \$55.
Manually Required Landing Charge/Fee	Yes	No		per landing	
Parking Fees - Private Aircraft					
Single Engine (same aircraft) - per annum	Yes	No	\$1,100.00	per annum	\$1,500.00
Twin Engine (same aircraft) - per annum	Yes	No	\$1,290.00	per annum	\$2,000.00
Parking Fees - Charter Aircraft	Vac	N-	¢1,000.00		¢3 500.00
Single Engine (same aircraft) - per annum	Yes	No	\$2,000.00	per annum	\$2,500.00
Single Engine (alternating aircraft) - per quarter	Yes	No	\$850.00	perquarter	\$1,000.00
Twin Engine (same aircraft) - per annum	Yes	No	\$3,700.00	per annum	\$5,000.00
Twin Engine (alternating aircraft) - per quarter	Yes	No	\$1,300.00	perquarter	\$2,000.00
Rotary Winged Aircraft (Helicopters) Aircraft - Doesn't operate from an airport based hanger - per 1,000kg per landing	Yes	No	\$15/tonne, with a minumum charge of \$25.	per landing	\$16.50/tonne, with a minumum charge of \$27.50.

Aircraft - Operates from an airport based hanger - per 1,000kg per landing	,	Yes No		\$6/tonne, with a minumum charge of \$25.	per landing	Delete
Manually Required Landing Charge/Fee	,	Yes No			per landing	
As per applicable Temporary User Agreement - per square metre, per year	`	Yes No		\$15.00	per m2 per annum	\$16.50
Minimum Charge per year	,	Yes No		\$555.00	per annum	\$1,000.00
Head Tax Fitzroy Crossing						
Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per embarking head Aircraft Parking Fees	,	Yes No		\$7.50	per passenger	\$10.00
For aircraft under 20 tonne - per day	١	Yes No		\$15.00	per day	\$20.00
For aircraft over 20 tonne - per day	,	Yes No		\$30.00	per day	\$40.00
Water Rates and Charges				522.00	p1. 00)	
Annual Rate					\$446.63/servi ceable lease area/year	As per applicable Water Corportation charge As per
Consumption Charge Minimum Charges					\$5.396c/1000l ts	applicable Water Corportation charge
Minimum Invoice Charge per month	,	Yes No		\$14.00	per invoice	\$25.00
Derby Wharf						
the second of th						
with commercial proponents on the condition that any proposal is presented to	the Ports Working Gro	oup				
Wharfage Rates				40.75	Greater of	*******
Wharfage Rates General Cargo - per tonne or m3 whichever is greater	,	Yes No		\$9.75	pertonne or m3 Greater of	\$10.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater	,			\$9.75	pertonne or m3 Greater of pertonne or m3	\$10.00 \$3.50
Wharfage Rates General Cargo - per tonne or m3 whichever is greater	,	Yes No			pertonne or m3 Greater of pertonne or	
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is	,	Yes No Yes No Yes No Yes No		\$3.50 \$7.00 \$13.85	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre	\$3.50
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk Mile by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per	,	Yes No Yes No Yes No Yes No		\$3.50	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3	\$3.50 \$7.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Whinerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater)	1	Yes No Yes No Yes No Yes No Yes No		\$3.50 \$7.00 \$13.85 \$6.75	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre per tonne	\$3.50 \$7.00 \$15.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Yes No		\$3.50 \$7.00 \$13.85 \$6.75 \$60.00	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 perkilolitre per tonne per TEU	\$3.50 \$7.00 \$15.00 \$65.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater)		Yes No		\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 perkilolitre per tonne per TEU per TEU	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk fuel by Road Tanker - per kilolitre Bulk ninerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater)		Yes No		\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre per tonne per TEU	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk fuels by Road Tanker - per kilolitre Bulk Alinerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (Cattle) Change of booking < 24hrs notice		Yes No		\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$415.00 \$2.70 \$265.00	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 perkilolitre per tonne per TEU per TEU per TEU each each	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (cattle) Change of booking < 2 Ahrs notice * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measu x 2.59 m (height), or approximately 39m*		Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$415.00 \$2.70 \$265.00	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 perkilolitre per tonne per TEU per TEU per TEU each each	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk kinierals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (Cattle) Change of Booking < 24hrs notice * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measure.	re of containerised carg	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$415.00 \$2.70 \$265.00	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre per tonne per TEU	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (cattle) Change of booking < 24hrs notice * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measure 2.5 9m (height), or approximately 39m* Berthage Dues	re of containerised carg	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$120.00 \$415.00 \$2.70 \$265.00 dth) / (per tonne or	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre per tonne per TEU	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater)
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minierals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (cattle) Change of booking < 24 brs notice * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measur 2.5 9m (height), or approximately 39m * Berthage Dues Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels over 200 GRT (Max 3hr period) - per tonne or Lm	re of containerised carg	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$120.00 \$415.00 \$2.70 \$2.65.00 dth) / (per tonne or	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre per tonne per TEU per	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater)
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (cattle) Change of booking < 24 brs notice * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measur 2.5 9m (height), or approximately 39m* Berthage Dues Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels over 200 GRT (Max 3hr period) - minimum charge	re of containerised car	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$120.00 \$415.00 \$2.70 \$2.65.00 dth) / (per tonne or	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 Greater of pertonne or per TEU each each pertonne or lineal metre each pertonne or lineal metre pertonne or	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater) \$2.00 \$270.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (Cattle) Change of booking < 24hrs notice * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measur x 2.5 m (height), or approximately 39m² Berthage Dues Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - minimum charge	re of containerised car	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$415.00 \$2.70 \$2.85.00 dth) / (per tonne or 1)	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre per tonne per TEU per	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater) \$2.00 \$2.00 \$1.00 \$2.00 \$2.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (cattle) Change of booking < 24hrs notice * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measu x 2.59 m (height), or approximately 39m² Berthage Dues Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - per mone or Lm Vessels under 200GRT (Max 3hr period) - per mone or Lm Passenger/Charter Vessels (Max 3hr period) - minimum charge Passenger/Charter Vessels (Max 3hr period) - minimum charge Barging Vessels - per berthage	re of containerised car	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$120.00 \$415.00 \$2.70 \$265.00 dth) / (per tonne or 1) \$1.20 \$255.00 \$1.20 \$130.00 \$6.50	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 per kilolitre per tonne per TEU per	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater) \$2.00 \$2.00 \$140.00 \$7.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (cattle) Change of booking < 24hrs notice * TEU = twenty-foot equivalent units . A twenty-foot equivalent unit is a measur x 2.59 m (height), or approximately 39m* Berthage Dues Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - per metre Passenger/Charter Vessels (Max 3hr period) - minimum charge Passenger/Charter Vessels (Max 3hr period) - minimum charge	re of containerised carr	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$120.00 \$415.00 \$2.70 \$265.00 dth) / (per tonne or) \$1.20 \$255.00 \$1.20 \$1.30.00 \$1.30.00 \$1.30.00	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 perkilolitre per tonne per TEU per TEU per TEU per TEU per TEU per TEU each each pertonne or lineal metre	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater) \$2.00 \$2.00 \$2.00 \$140.00 \$7.00 \$140.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (Cattle) Change of booking < 24hrs notice * TEU = twenty-foot equivalent units . A twenty-foot equivalent unit is a measur x 2.59 m (height), or approximately 39m* Berthage Dues Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - per mother Passenger/Charter Vessels (Max 3hr period) - minimum charge Passenger/Charter Vessels (Max 3hr period) - minimum charge Barging Vessels - per berthage Corage Storage: 1-3 Days - rate greater of per tonne or per m3 per	re of containerised carr	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$120.00 \$415.00 \$2.70 \$2.65.00 dth) / (per tonne or) \$1.20 \$2.55.00 \$1.20 \$1.	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 perkilolitre per tonne per TEU each each each pertonne or lineal metre each pertonne or lineal metre each pertonne or lineal metre each pertonne or m3 Greater of pertonne or m3 Greater of pertonne or pertonne or m9	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater) \$2.00 \$2.00 \$2.00 \$140.00 \$7.00 \$140.00 \$170.00
Wharfage Rates General Cargo - per tonne or m3 whichever is greater Feed - Primary Producer - per tonne or m3 whichever is greater Fish including ice - Primary Producer - per tonne or m3 whichever is greater Bulk fuel by Road Tanker - per kilolitre Bulk Minerals - per tonne 20-30 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 20-30 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Empty Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) 40-45 Foot Loaded Containers - per TEU * - roll on ramp charge (per tonne or m3 whichever is greater) Livestock (Cattle) Livestock (Cattle) * TEU = twenty-foot equivalent units . A twenty-foot equivalent unit is a measur x 2.59 m (height), or approximately 39m³ Berthage Dues Vessels over 200 GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - per tonne or Lm Vessels under 200GRT (Max 3hr period) - minimum charge Passenger/Charter Vessels (Max 3hr period) - minimum charge Barging Vessels - per berthage Storage Fees Cargo Storage: 4-10 Days - rate greater of per tonne or per m3 per day Cargo Storage: 4-10 Days - rate greater of per tonne or per m3 per	re of containerised car	Yes No	this is 6.10 m (length) x 2.44 m (w	\$3.50 \$7.00 \$13.85 \$6.75 \$60.00 \$210.00 \$415.00 \$2.70 \$265.00 \$1.20 \$255.00 \$1.20 \$1.20 \$1.20 \$255.00 \$1.20 \$1.20 \$255.00 \$1.20 \$1.20 \$255.00 \$1.20 \$1.20 \$255.00 \$1.20 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$1.20 \$255.00 \$255.	pertonne or m3 Greater of pertonne or m3 Greater of pertonne or m3 perkilolitre per tonne per TEU per TEU per TEU per TEU per TEU each each m3 whichever is per tonne or lineal metre each pertonne or lineal metre each permetre each foreater of pertonne or m3 Greater of	\$3.50 \$7.00 \$15.00 \$65.00 \$220.00 \$130.00 \$425.00 \$2.85 \$265.00 greater) \$2.00 \$2.00 \$170.00 \$140.00 \$170.00

It is the responsibility of the tran	receiver of goods to	a atifu tha	Council of th	inning/barging movements and d	wantities.		
Security Officer - Minimum Charge of 2 hours	sporters or goods, to	notity the	Councilorsn	ipping/barging movements and t	quantities		
Labour/Security Officer per hour *		Yes	No		125.00	per hour	\$135.00
Labour/Security Officer per hour at time and a half *		Yes	No		185.00	per hour	\$200.00
Labour/Security Officer per hour at Double time * Labour/Security Officer per hour at Double time and a half *		Yes	No		250.00	per hour per hour	\$269.00
minimum per half hour increments						permou	
Water Sales Water per litre - Caravans, Campers Etc FX		YES	No		\$0.10	per litre	\$0.10
Water Delivery							
Water per 1,000Lt - so urced from tanks on site		Yes	No		\$19.80	per kilolitre	\$21.00
Includes Admin Fee, Water Cost and Headworks/Infrastructure Charge							
Delivery of Water to Barge at Wharf - Delivered by Truck		Yes	No		Cost plus 10%	per litre	Cost plus 10%
Minimum Charge of \$14.00 per invoice per month							
Land Space		Yes	No		\$14.00	each	\$14.50
As per applicable Temporary User Agreement - per square metre,						perm2	
per year (< 1,000m2)		Yes	No		\$15.75	per annum	\$32.00
As per applicable Temporary User Agreement - per square metre,						perm2	\$32,000 + \$16/m2 for the
per year (=/> 1,000m2)		Yes	No		\$15.75	per annum	area over
							1,000m2
As per applicable Temporary User Agreement - per square metre,		Yes	No		15.75	perm2	\$16.00
per year (Boat Trailer Storage Area Only)		163	140		13.73	per annum	310.00
Minimum Charge per year		Yes	No		\$555.00	per annum	\$2,500.00
13 Economic Services							
Fitano Caralia Visita Castra							
Fitzroy Crossing Visitor Centre							
Souvenirs - At Manufacturer Recommended Retail Price	131302010.3830	Yes	No		RRP	each	
Commissionable Souvenirs and Art Work All tours and bus ticket prices as per tour and bus companies		Yes	No		12.5% - 20%	% of sales	
pricing structure							
Tours and Accommodation Commission where applicable Greyhound Bus Ticket Sales Commission	131302010.3830 131406020.3800	Yes	No No		10% - 20% 5% - 20%	% of sales % of sales	
Greyhound Freight Commission	131406020.3800	Yes	No		20%	% of freight	
Greyhound Freight Handling Fee - Per Item	193401040.4000	Yes	No		\$1.10	value each	
Integrity Bus Ticket Sales Commission	193401040.4000	Yes	No		15% \$5.50	% of sales	
Booking Fee - Non-Commissionable product	193401040.4000	Yes	No		\$5.50	each	
Building Control							
Applications for Building and or Demolition Permits - In accordance with Building Act 2011 (s. 16(1))							
Certified Application for a Building Permit (s. 16(1))							
Minimum Fee		No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
				Joint Land			
(a) For building work for a Class 1 or Class 10 building or					0.19 % of the estimated value of		0.19 % of the estimated value
incidental structure - * Value of the building work as determined by		No	Yes	Building Regulations 2012 Schedule 2	the building work		of the building work but not less
the relevant permit authority					but not less than \$105		work but not less than \$110
							0.09 % of the
(b) For building work for a Class 2 to Class 9 building or incidental					0.09 % of the estimated value of		estimated value
structure - * Value of the building work as determined by the		No	Yes	Building Regulations 2012 Schedule 2	the building work		of the building work
relevant permit authority					but not less than \$105		but not less than \$110
Uncertified Application for a Building Permit (s. 16(1))							2110
					0.32 % of the		0.32 % of the
				Building Regulations 2012	estimated value		estimated value
Minimum Fee		No	Yes	Schedule 2	of the building work but not less	each	of the building work but not
					than \$105		less than \$110
					\$450 alva 6 400 a		\$450 plus 5 str
Application for a Certificate of Design Compliance (CDC) for Class 2-		Ne	W	Building Regulations 2012	\$450 plus 0.1% of the		\$450 plus 0.1% of the
9 building works (commercial) in the Shire		No	Yes	Schedule 2	estimated value		estimated value
					of works		of works
							0.38%
					0.38 % estimated		estimated
							(inclusive of
Application for a Building Approval Certificate for a building in		No	Yes	Building Regulations 2012 Schedule 2	(inclusive of GST) value of the		(inclusive of GST) value of
Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done.		No	Yes	Building Regulations 2012 Schedule 2	value of the building work but		GST) value of the building
		No	Yes		value of the		GST) value of

Amendment to existing Building Permit - Minor amendments No Yes	Building Regulations 2012 Schedule 2	\$91.12		\$91.12
Amendment to existing Building Permit - Major amendment :subject to additional hourly rate depending upon extent of changes (MPBS No Vesto confirm)	Building Regulations 2012 Schedule 2	\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)		\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)
Building and Construction Industry Training Levy if over \$20,000 No Yes Application for a Demolition Permit (s. 16(1))	Building Regulations 2012 Schedule 2	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value		0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value
(a) For demolition work in respect of a Class 1 or Class 10 building No Yes or incidental structure	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
(b) For demolition work in respect of a Class 2 to Class 9 building No Yes	Building Regulations 2012 Schedule 2	\$105.00 for each storey of the building		\$110.00 for each storey of the building
Application to Extend the time during which a Building or Demolition Permit has effect (s. 32(3)(f)) No Yes Application for Occupancy Permits and Building Approval Certific	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application for an Occupancy Permit for a completed building (s. No Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application for a Temporary Occupancy Permit for an incomplete building (s. 47)	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis (s. 48)	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application for a Replacement Occupancy Permit for Permanent Change of the building's use, classification (s. 49) Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application for an Occupancy Permit or Building Approval Certificate for registration of strata scheme or plan of re- subdivision (s. 50(1) and (2)) No Yes Application for an Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))	Building Regulations 2012 Schedule 2	\$11.60 for each strata unit covered by the application, but not less than \$115.00		\$11.60 for each strata unit covered by the application, but not less than \$110.00
Minimum Fee No Yes	Building Regulations 2012	\$105.00	each	\$105.00
* Estimated value of the unauthorised work as determined by the relevant permit authority. No Yes	Schedule 2 Building Regulations 2012 Schedule 2	0.18% of the estimated value of the unauthorised work * but not less than \$105.00	eacii	0.18% of the estimated value of the unauthorised work* but not less than \$110.00
Application for a Building Approval Certificate for a building or an incidental structure in respect of which unauthorised work has been done (s. 51/31)				
Minimum Fee No Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application to replace an Occupancy Permit for an existing building (s.52(1))	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application for a Building Approval Certificate for an existing building or an incidental structure where unauthorised work has not been done (s. 52 (2))	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect (s. 65(3)(a)) Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$110.00
Application for Variation/Modification of Building Standards in Which declaration is sought from Building Commissioner as defined in Regulation 31. (for each Building Standard in respect of which a Declaration is sought)	Building Regulations 2012, Part 9, Division 3	\$2,160.15	per standard variation	\$2,160.15
Inspections of Swimming Pool Enclosures 557.45, as defined in Regulation 53 (2), Division 2 of the Building Regulations Act 2012. This fee will be charged pro-rata on the Rates Notice for all properties with private swimming pools	Building Regulations 2012, Part 8, Division 2, reg 53 (2)	\$14.36	per annum	\$14.36
Swimming Pool re-inspection(s) and per request outside of normal inspection programs (Pursuant to 56.162 of the Local No Rowernment Act 1995)	LG Act 1995	\$220.00	each	\$220.00

Building Services Levy \$45,000 or Less - Set by Building Services Commission No Yes Building Services Act 2011 \$61.65 Demolition Permit No Yes Building Services Act 2011 \$61.65 Occupancy Permit for approved building work under 5ub-Section No Yes Building Services Act 2011 \$61.65 Demolition Permit No Yes Building Services Act 2011 \$61.65 Occupancy Permit for approved building work under Sub-Section No Yes Building Services Act 2011 \$61.65 Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 No Yes Building Services Act 2011 \$61.65 Occupancy Permit for unauthorised building work under Section No Yes Building Services Act 2011 \$123.30 Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 \$123.30	each each each each	\$179.40 \$72.00 \$61.65 \$61.65 \$61.65
Building Services Levy \$45,000 or Less - Set by Building Services Building Permit No Yes Building Services Act 2011 561.65 Demolition Permit No Yes Building Services Act 2011 561.65 Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 Building Approval Certificate for approved building work under Sub-Section No Yes Building Services Act 2011 561.65 Occupancy Permit for approved building work under Sub-Section No Yes Building Services Act 2011 561.65 Occupancy Permit for unauthorised building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011 Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 5123.30 No Yes Building Services Act 2011 5123.30	each each each	\$61.65 \$61.65 \$61.65
Building Services Levy \$45,000 or Less - Set by Building Services Commission Building Permit No Yes Building Services Act 2011 561.65 Demolition Permit No Yes Building Services Act 2011 561.65 Occupancy Permit for approved building work under Sub-Section A7, 49, 50 or 52 of the Building Act 2011 Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 No Yes Building Services Act 2011 561.65 Occupancy Permit for unauthorised building work under Sub-Section No Yes Building Services Act 2011 561.65 Demolition Approval Certificate for unauthorised building work under Section No Yes Building Services Act 2011 5123.30 Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 5123.30	each each each	\$61.65 \$61.65
Building Permit No Yes Building Services Act 2011 561.65 Demolition Permit No Yes Building Services Act 2011 561.65 Occupancy Permit for approved building work under Sub-Section No Yes Building Services Act 2011 561.65 Demolition Permit No Yes Building Services Act 2011 561.65 No Yes Building Services Act 2011 561.65 Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 No Yes Building Services Act 2011 561.65 Occupancy Permit for unauthorised building work under Section No Yes Building Services Act 2011 5123.30 Building Approval Certificate for unauthorised building work under Section Sold Feet Building Services Act 2011 S123.30 Wes Building Services Act 2011 S123.30	each each each	\$61.65 \$61.65
Demolition Permit No Yes Building Services Act 2011 \$61.65 Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 No Yes Building Services Act 2011 \$61.65 Occupancy Permit for unauthorised building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 No Yes Building Services Act 2011 \$61.65 Sub-Section 47, 49, 50 or 52 of the Building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 No Yes Building Services Act 2011 \$123.30 Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 \$123.30	each each each	\$61.65 \$61.65
Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 Sol. 65 Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 No Yes Building Services Act 2011 Sol. 65 Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 S123.30 Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 S123.30	each	\$61.65
Sub-Section 47, 49, 50 or 52 of the Building Act 2011 Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011 Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 5123.30 Yes Building Services Act 2011 5123.30		\$61.65
51 of the Building Act 2011 Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 S123.30 Yes Building Services Act 2011 \$123.30	each	
under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 \$123.30		\$123.30
	each	\$123.30
Building Services Levy Over \$45,000 - Set by Building Services Commission		
Building Permit No Yes Building Services Act 2011 the value of the work	each	0.137% of the value of the work
Demolition Permit No Yes Building Services Act 2011 the value of the work	each	0.137% of the value of the work
Occupancy Permit for approved building work under Sub-Section No Yes Building Services Act 2011 361.65	each	\$61.65
Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 S61.65	each	\$61.65
Occupancy Permit for unauthorised building work under Section No Yes Building Services Act 2011 the value of the work	each	0.274% of the value of the work
Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 No Yes Building Services Act 2011 the value of the work	each	0.274% of the value of the work
Private Swimming Pool inspection Fees Swimming Pool Inspection Fees and Follow Up Inspection Fees. Includes the following: Final Inspection of newly completed pools and pool fencing. Mandatory compliance inspection every four No Yes Building Regulations 2012 58.45 years (to be charged over 4 years); and any subsequent follow up inspections	Per Annum	58.45
14 Other Property and Services		
Plant and Labour Charge Out Rates		
Please note for plant items not specifically listed below, the CEO has the ability to approve hire and set rates on a per request basis		
Council Policy Council will only make plant available outside normal working hours. The plant is operated by a Shire employee, unless otherwise authorised by the Chief Executive Officer (only in an emergency)		
Plant Item		
Loader Kubota Yes No \$70.00 Tractor - 4000kg - 6000kg Yes No \$70.00	per hour	\$76.00
Tractor - 4000vg - 6000vg Yes No \$70.00 John Deere Tractor 6630 Yes No \$100.00	per hour per hour	\$76.00 \$108.00
Tip Truck - up to 4T Yes No \$95.00	per hour	\$103.00
Road Broom (Tractor Drawn) Yes No \$120.00	per hour	\$130.00
Road Sweeper (Kubota Loader) Yes No \$100.00	per hour	\$108.00
Tractorand Slasher Yes No \$120.00	per hour	\$130.00
Plate Compactor Yes No \$35.00 Litter Vacuum Yes No \$55.00	per hour per hour	\$38.00
Ute Yes No \$40.00	per hour	\$44.00
Backhoe Yes No \$80.00	per hour	\$87.00
12 Seater Bus Yes No \$40.00	per hour	\$44.00
Truck 13T Yes No \$135.00	per hour	\$146.00
	per hour	\$60.00
Mower- Kubota Ride-On Yes No \$55.00		
Mower - Kubota Ride-On Yes No S55.00 All Plant items are charged per hour of usage, Plus Day Labour Charge	per hour	
Mower - Kubota Ride-On Yes No S55.00 All Plant items are charged per hour of usage, Plus Day Labour Charge Materials Staff Charge Out Rates - A minimum of one hour applies (with Yes No Cost plus 30%)	per hour	
Mower - Kubota Ride-On Yes No S555.00 All Plant items are charged per hour of usage, Plus Day Labour Charge Materials Staff Charge Out Rates - A minimum of one hour applies (with charges per hour, or part thereof) Staff Charge Out Rates: 6am to 6pm Monday to Friday - Per Hour	per hour	\$111.00
Mower - Kubota Ride-On Yes No S555.00 All Plant items are charged per hour of usage, Plus Day Labour Charge Materials Staff Charge Out Rates - A minimum of one hour applies (with charges per hour, or part thereof) Staff Charge Out Rates: 6am to 6pm Monday to Friday - Per Hour (if not otherwise stated in this Fees & Charges Schedule)		\$111.00 \$139.00

Executive (e.g. Director Technical & Development Services)	Yes	No		\$205.00	per hour	\$216.00
Staff Charge Out Rates: Evenings, Weekends and Public Holidays Per Hour: (Minimum Charge of three hours applies for call-outs)			Where external works are provided outside of ordinary time penalty rates will apply			REMOVE
Labour - Operator/Administration	Yes	No		\$210.00	per hour	\$221.00
Labour - Leading Hand/Supervisor/Technical Officer	Yes	No		\$264.00	per hour	\$278.00
Manager (e.g. Works and Services)	Yes	No		\$360.00	per hour	\$378.00
Executive (e.g. Director Technical & Development Services)	Yes	No		\$410.00	per hour	\$431.00
Standpipe Water						
Water taken from Standpipe at Shire Depot - per kilolitre	No	No		\$3.50	per kilolitre	

Wharfinger House Entry No.

Item 12.2 - Attachment 1

13 TECHNICAL SERVICES

13.1 AWARDING OF TENDER T4-2022 PROJECT MANAGEMENT FOR EVENT AGRN 951

File Number: 0481

Author: Wayne Neate, Director Technical and Development Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

This item is for Council to consider the awarding of tender T04-2022 being for the Project management of the reinstatement of roads following event AGRN 951. It is proposed that the tender be awarded to Greenfield Technical Services.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

On the 28th January to the 2nd February 2021 a Tropical Low passed across the Shire of Derby/West Kimberley (the Shire). During this period high rainfall numbers were received across the Shire in most locations and damage to the road network was being reported on a constant basis. Some areas receiving in excess of 400mm of rainfall over a few days with peaks of daily falls over 200mm.

Event AGRN 951 Ex-TC Esther was declared on the 10th February 2021 for flooding damage caused by the Tropical Low on the 28th January to the 2nd February 2021. The Shire then sought the services of a suitably qualified engineering firm to undertake a damage pick up of the road network to ascertain the damage and work up a claim as per the Disaster Recovery Funding Arrangements of Western Australia (DRFAWA), Greenfields Technical Services (GTS) were selected to undertake the pickup and manage the opening up works. As soon as the roads were able to been driven on without causing further damage the Shire's Grading contractors at the time undertook repairs of the network to make it "trafficable" for vehicles.

The final report of the damage was submitted to the Department of Fire and Emergency Services (DFES) mid 2021 for their assessment. The new process as per the DRFAWA guidelines is that this report is then referred from DFES to the local office of Main Roads Western Australia (MRWA) as they are the subject matter experts before DFES make a definitive repose to the Shire. The Shire's initial claim was for in excess of 4 million dollars.

MRWA then hired an external consultant to carry out an investigation of our claim during July and August. Shire staff and GTS then corresponded with the MRWA staff and consultant several times during the latter half of 2021.

There were then many discussions over standards and treatment methods first with the consultant who then was removed from the project. Numerous discussions were held between GTS, MRWA and DFES staff over the next few months which then culminated in an unofficial revised cost estimate being provided to the Shire on the 24th February 2022.

By the time this initial estimate was given to the Shire, it had already been impacted by another event AGRN 1013 which occurred earlier this year. This tender has been worked up and put to the

market. This tender is designed to provide company rates to project manage the reinstatement works across the various work sites to get the best outcome for the Shire from event AGRN 951.

STATUTORY ENVIRONMENT

- Local Government Act 1995–3.57 Tenders for the provision goods or services; and
- Local Government (Functions and General) Regulations 1996 part 4: tenders for the provision of goods or services.

POLICY IMPLICATIONS

- AF1-Procurement of Goods and Services
- AF33–Regional Price Preference Policy two tenderers qualified for application of this policy.

FINANCIAL IMPLICATIONS

The proposed budget and current budget made allowances for the reinstatement work to occur across the Shires road networks. The project management cost are included as part of the flood damage reinstatement works across the road network from event 951. The Shire is liable for the first \$154,300 of the work which is estimated to be around the \$4.5 million with an approximate \$400,000 contingency amount.

All costs in excess of the \$154,300 of reinstatement works are claimable back from the State Government through the DRFAWA process.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
4. Environment	4.2 Liveable Communities	4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities
3. Economy	3.2 Strong economy	3.2.2 Endeavour to increase visitor numbers, length of stay, spend and return

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Business Interruption: Pastoralists unable to import fuel/fodder and export cattle.	Almost Certain	Severe	Extreme	Maintain roads to industry standards
Community: Access to communities restricted.	Likely	Moderate	High	Maintain roads to industry standards

CONSULTATION

This tender was advertised using the list of pre-qualified Western Australian Local Government Association (WALGA) panel tenderers available to the Shire of Derby/West Kimberley. It was advertised on the panel for the minimum 14 day period required by the legislation and closed on the 24th June 2022 at 5.00pm. The documents were circulated to the 8 companies listed on the panel tender in the WALGA portal. Four companies responded to the tender.

COMMENT

For the purposes of ensuring that reinstatement work is completed in an acceptable timeframe, the scope of works was separated into two (2) separate areas as follows:

Flood Damage Reinstatement Package 1

- Beefwood Park Road
- Calwynyardah Noonkanbah Road
- Camballin Myroodah Road
- Camballin Noonkanbah Road
- Camballin Road
- Cherrabun Road
- Dampier Downs Road
- Fossil Downs Road
- Galvans Way
- GNH Gee Gully Road
- Mowla Bluff Road
- Gogo Road
- Kalyeeda Road
- Langey Crossing Road
- Leopold Downs Road
- Mangkurla (Cemetery) Road
- Manguel Creek Udialla Road
- Milligiddee Access Road
- Manning Road
- Mt Anderson Road
- Nerrima Road
- Qumabun Downs Road
- Savannah Way

Flood Damage Reinstatement Package 2

- Beverley Springs Road
- Birdwood Downs Road

- Blina Road
- Bungarun Road
- Fairfield Leopold Road
- Kimberley Downs Road
- Marion Downs Road
- Meda Access Road
- Milliewindie Road
- Mornington Road
- Mt Hart Road
- Napier Downs Road
- Silent Grove and Bell Gorge Road
- Sutherland Street
- Tablelands Road
- Windjana Access Road

The project managers can bid on all or selected areas for project management. It is recommended that the tender for each Area be awarded to the contractor that provides the best value for money, using the Approved Tender Scoring Criteria. The Regional Price Preference Policy AF33 was applied to the prices submitted by the Derby based Contractors as detailed in the table below.

The criteria and weighting for this tender were as follows:

Criteria	Weighting
Relevant Experience	15%
Key Personnel Skills and Experience	15%
Tender Resources	20%
Demonstrated Understanding	15%
Local Supplier Details	10%
Quality Management System	15%
Risk	10%

The three companies that provided a submission are as per the table below:

Contractor Name	Contractor No.
Greenfields Technical Services	C1
Core Business Australia	C2
Talis Consultants	C3
GHD Pty Ltd	C4

The scores for the various companies are located in the confidential attachments. All of the companies are able to adequately undertake the work and have sufficient resources to complete this work across the Shire.

The scoring for the companies was undertaken by a panel of three staff members and averaged across those three staff. Based on the scores for the various companies it will be recommended that the tender be awarded to Greenfields Technical Services to undertake the project management work for event AGRN 951 due to it gaining the highest score from the panel. All companies nominated that they would undertake the entire management of the event.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Confidential scoring - Confidential

RECOMMENDATION

That Council award Tender T2022-04 Project Management of Flood damage reinstatement works for event AGRN 951 to Greenfields Technical Services.

13.2 NORMALISATION OF ROAD ACCESS TO REMOTE ABORIGINAL COMMUNITIES (NORA) PROGRAM

File Number: 8158

Author: Wayne Neate, Director Technical and Development Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Advocacy

SUMMARY

This item is for Council to consider to apply for funds under the Normalisation of Road Access to Remote Aboriginal Communities (NoRA) Program from the State government for the 22/23 financial year. It will be recommended that Council not take up the offer of applying for any funding.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The issue of "orphan roads" has been ongoing for a number of years with the responsibility of these roads being passed from the Federal government to the State government. In turn state government is now trying to pass that responsibility of these roads to Local government.

The McGowan Government is committed to improving health, social, and economic outcomes for residents of remote Aboriginal communities. Well maintained access roads provide remote Aboriginal communities with access to vital supplies and critical services including healthcare, education, and employment.

The State government is inviting Local government to apply for funding under Normalisation of Road Access to Remote Aboriginal Communities (NoRA) Program, which forms part of the State Road Funds to Local Government Agreement (2018-19 to 2022-23).

Under the NoRA program, up to \$3 million will be available for local governments in 2022-23 to assist in routine asset preservation works (maintenance grading) and significant improvements to remote community access roads not currently managed by a public entity i.e. 'orphan roads'. To be eligible, the local government applying for funding must agree to add the relevant road to their asset register and commit to the ongoing management of the road.

In addition to available State Government funding, remote community access roads listed on a local government asset register may also be eligible for additional Commonwealth funding opportunities, including through natural disaster recovery arrangements.

The State Government has requested submissions be made by the 31st July 2022 and will be considered by the Local Government Grant Commission's Aboriginal Roads Committee.

Local Governments are encouraged to undertake their own due diligence to determine the implications associated with adding additional roads to their asset register. Local Government is also under no obligation to add these roads to our asset registers, as under the Local Government Act 1995 we are to provide road access to any rate paying property within the Shire of Derby/West Kimberley, there is no requirement to provide access to any other properties.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire would inherit potentially 400-500kms of road network with the following observations being made;

- Annual increase of approximately \$1,100/km or road for maintenance grading (plus CPI moving forward)
- No additional rates income
- Funding provided for the maintenance grading and upgrade works for 22/23
- No guarantee that the funding will continue beyond 22/23
- Potential for an increase in Remote Aboriginal Access Road funding on an annual basis
- Potential for an increase in Financial Assistance Grant
- Increase in the Road network with no increase in the Staff to manage that risk and asset
- Can claim damage to roads under the Disaster Recovery Funding Arrangements Western Australia (DRFAWA)

There are too many risks and not enough certainty moving for the Shire of Derby/West Kimberley to accept the proposal in its current format.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
4. Environment	4.2 Liveable Communities	4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial:	Almost	Severe	Extreme	Decline offer of program
Too many unknowns in financial burden to Council in future years. Costs will increase for Maintenance and upkeep of roads in future years	Certain			

CONSULTATION

No consultation has been undertaken as part of this process

COMMENT

The Shire of Derby/West Kimberley has the greatest number of "orphan Roads" of any Local government in Western Australia. Some of these roads or communities where orphan roads exist would include and is not limited to;

- Yakanarra Road
- Biridu
- Djugerari
- Yarri Yarri
- Windjingayre
- Balginjirr

Some of these roads are in various states of disrepair due to being "orphaned" and only sporadic amounts of money being spent on them. The Shire if committing long term to undertake maintenance and upgrades of these roads will over time wear the cost burden for the maintenance of the roads due to the funding only being for a limited timeframe.

As stated in the background the Shire if including them on the shires road asset inventory they may be eligible for some increase in Remote Aboriginal Access Road (RAAR) funding. Currently the Shire gets anywhere between \$400K and \$500K per annum to undertake improvements across its network that are RAAR funded coming from a combination of Commonwealth and State funds. It would be an assumption only this funding would increase with the increase of the network.

The shire could potentially get an increase in its Federal Assistance grant (FAGS) however this is also only assumption and would only work in our favour if the cap on the grant is removed as per Neil Hartley's, Director of strategic business previous proposal which is being put forward to the Grants commission.

The officer generally feels that there is a certain degree of uncertainty surrounding the funding and liability to Council moving forward that would place additional burden on an already financially constrained budget. It does not provide any financial advantage to Council and would also put an increase burden on existing staff who find it difficult to manage the existing network. It will therefore be recommended not to accept the offer of the Normalisation of Road Access to Remote Aboriginal Communities (NoRA) Program.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. NoRA Summary of Funding agreement J.
- 2. NoRA Application Form J

RECOMMENDATION

That Council:

- 1. Not accept the offer to partake in the Normalisation of Road Access to Remote Aboriginal Communities (NoRA) Program; and
- 2. Direct the Chief Executive Officer to write to the State government advising them of this decision.

ENDORSED BY STATE ADVISORY COMMITTEE

PROGRAM SUMMARY

Normalisation of Road Access to Remote Aboriginal Communities (NoRA) Program

A State Initiative on Local Roads

Introduction

There are communities in Western Australia whose access roads are not managed by any public entity. Maintenance is rare and ad hoc, condition is often poor, and the opportunity for Commonwealth funding is lost. When significant damage or deterioration occurs, there is no government agency who is responsible for repair. This situation endangers community safety, produces economic inefficiencies for State government and hinders socio-economic development in remote communities.

Under the State Roads Funds to Local Government Agreement (2018/19-2022/23) up to \$3 million per annum from the State Initiatives on Local Roads Program is available via this program to local governments to normalise road access to State-serviced remote Aboriginal communities.

The funding will be delivered through the Normalisation of Road Access to Remote Aboriginal Communities Roads (NoRA) Program.

This document sets out the objective and structure of the program. It will be subject to periodic review.

Background

There are approximately 56 Aboriginal communities receiving State-funded services where the primary access road to those communities is not under the care and maintenance of a local government.

Some local governments have been reluctant to bring these roads under their care and control for two main reasons:

- These roads are currently in poor condition and will require additional funding, beyond normal maintenance levels, to bring them to an expected warrant (required service) level; and
- The relevant local government collects no rates from the communities and as such would be under additional financial pressure to spread their limited resources even further.

As an outcome of the Department of the Premier and Cabinet's work on this issue, it was agreed, with the Western Australian Local Government Association (WALGA) to make available an annual amount of up to \$3m to assist in the normalisation of the road network pertaining to State-serviced remote Aboriginal communities.

This Program Objective and Structure has been developed with the collaborative input of the Department of the Premier and Cabinet (DPC), Main Roads WA, the Department of Communities, the Department of Local Government, Sport and Cultural Industries, and WALGA.

Currently the Local Government Grants Commission, under the Department of Local Government, Sport and Cultural Industries, chairs the Aboriginal Roads Committee. This Committee makes funding recommendations under the Remote Aboriginal Community Access Roads program, which covers roads currently under the care and maintenance of the relevant local government. The Committee is best placed to consider proposals under the NoRA program.

1

Program Objective

To normalise the management and maintenance of access roads to all State-serviced remote Aboriginal communities by the appropriate local government.

Program Structure

Scope of support available

Funding under this program must be used for improvements (whether routine asset preservation or significant improvements) to road formation, condition and/or surface. Examples include the construction of a formed (unsealed) road where there currently exists an unformed track, or improvements to the formation, drainage and surface of an existing formed road, or the resheeting of an existing gravel road.

Funds must be used as detailed within the application.

Payment of funds will be made in accordance with normal processes for Road Project grants under the State Road Funds to Local Government Agreement.

Eligibility criteria

- 1. An application may be made only:
 - a. by a local government; and
 - b. in respect of an eligible road located within the local government's district.
- 2. An eligible road is a road that:
 - a. facilitates:
 - i. the delivery of supplies or services (including emergency services); or
 - ii. educational or economic opportunities;

to the benefit of residents of a remote Aboriginal community; and

- b. The road was not listed on the applicant's road asset register as at 1 January 2020.
- 3. The local government must agree that, if it has not already listed the road on its road asset register, it will do so immediately after receiving advice that its funding application is successful, or if initial significant improvements to the road are to be funded through this program immediately after those improvements are complete.
- 4. The local government must give written confirmation of its intention to maintain the road as part of its normal course of business.

Application requirements

The funding application must include, among other details:

- written evidence of endorsement by the relevant community's council or corporation or other appropriate representatives; and
- a statement by the applicant of the matters described in Eligibility Criteria #3 and #4, signed by the legal signatory and Council-minuted.
- a budget outlining proposed expenditure on the road.

Governance and Assessment process

Up to \$3 million of funding has been made available for this program under the State Roads Funds to Local Government Agreement, in accordance with State Roads Funds to Local Government Procedures.

For any given funding round, Communities, on behalf of DPC, will receive applications, prepare an assessment of each, and provide a schedule of applications to the Aboriginal Roads Committee for consideration. Applications will be prioritised by reference to the following factors:

- Population serviced by the road;
- Proportion of road traffic attributable to Aboriginal communities;
- Distance to a sealed road:
- · Current road type (sealed, gravel sheeted, formed or track);
- · Wet weather accessibility;
- · Whether alternative route exists; and
- · Degree of benefit or impact to Aboriginal communities.

This reflects an adaptation of the methodology used for administering the Remote Aboriginal Community Access Roads program.

For any particular application, the Aboriginal Roads Committee will make a determination as to whether an application should be awarded the entire amount sought or a lower amount, based on both:

- a consideration of the total amount of funding sought by all applications currently under consideration, with attention to the relative merits of each application as determined by the weighted ranking; and
- an assessment of the value for money represented by the cost estimates included in the individual application against the expected benefit.

Discretion is reserved to refuse an application, or to award a lower amount, based on an assessment of the applicant's past performance.

Should an application be successful, the applicant must provide evidence of expenditure after the initial 40% payment from Main Roads WA within a reasonable time in accordance with normal processes for Road Project Grants.

Unallocated Funds

From the 2020-21 financial year, any portion of the \$3m provision that is not allocated under this NoRA Program in a given year will be made accessible in the same financial year via the Remote Aboriginal Community Access Roads Program under the State Road Funds to Local Government Agreement.

Complaints and disputes

A party aggrieved by a decision under this program may approach the State Road Funds to Local Government Advisory Committee (SAC) to request a review.

PROGRAM SUMMARY

Normalisation of Road Access to Remote Aboriginal Communities (NoRA) Program

A State Initiative on Local Roads

Introduction

There are communities in Western Australia whose access roads are not managed by any public entity. Maintenance is rare and ad hoc, condition is often poor, and the opportunity for Commonwealth funding is lost. When significant damage or deterioration occurs, there is no government agency who is responsible for repair. This situation endangers community safety, produces economic inefficiencies for State government and hinders socio-economic development in remote communities.

Under the State Roads Funds to Local Government Agreement (2018/19-2022/23) up to \$3 million per annum from the State Initiatives on Local Roads Program is available via this program to local governments to normalise road access to State-serviced remote Aboriginal communities.

The funding will be delivered through the Normalisation of Road Access to Remote Aboriginal Communities Roads (NoRA) Program.

This document sets out the objective and structure of the program. It will be subject to periodic review.

Background

There are approximately 56 Aboriginal communities receiving State-funded services where the primary access road to those communities is not under the care and maintenance of a local government.

Some local governments have been reluctant to bring these roads under their care and control for two main reasons:

- These roads are currently in poor condition and will require additional funding, beyond normal maintenance levels, to bring them to an expected warrant (required service) level; and
- The relevant local government collects no rates from the communities and as such would be under additional financial pressure to spread their limited resources even further.

As an outcome of the Department of the Premier and Cabinet's work on this issue, it was agreed, with the Western Australian Local Government Association (WALGA) to make available an annual amount of up to \$3m to assist in the normalisation of the road network pertaining to State-serviced remote Aboriginal communities.

This Program Objective and Structure has been developed with the collaborative input of the Department of the Premier and Cabinet (DPC), Main Roads WA, the Department of Communities, the Department of Local Government, Sport and Cultural Industries, and WALGA.

Currently the Local Government Grants Commission, under the Department of Local Government, Sport and Cultural Industries, chairs the Aboriginal Roads Committee. This Committee makes funding recommendations under the Remote Aboriginal Community Access Roads program, which covers roads currently under the care and maintenance of the relevant local government. The Committee is best placed to consider proposals under the NoRA program.

Program Objective

To normalise the management and maintenance of access roads to all State-serviced remote Aboriginal communities by the appropriate local government.

Program Structure

Scope of support available

Funding under this program must be used for improvements (whether routine asset preservation or significant improvements) to road formation, condition and/or surface. Examples include the construction of a formed (unsealed) road where there currently exists an unformed track, or improvements to the formation, drainage and surface of an existing formed road, or the resheeting of an existing gravel road.

Funds must be used as detailed within the application.

Payment of funds will be made in accordance with normal processes for Road Project grants under the State Road Funds to Local Government Agreement.

Eligibility criteria

- 1. An application may be made only:
 - a. by a local government; and
 - b. in respect of an eligible road located within the local government's district.
- 2. An eligible road is a road that:
 - a. facilitates:
 - i. the delivery of supplies or services (including emergency services); or
 - ii. educational or economic opportunities;

to the benefit of residents of a remote Aboriginal community; and

- b. The road was not listed on the applicant's road asset register as at 1 January 2020.
- 3. The local government must agree that, if it has not already listed the road on its road asset register, it will do so immediately after receiving advice that its funding application is successful, or if initial significant improvements to the road are to be funded through this program immediately after those improvements are complete.
- 4. The local government must give written confirmation of its intention to maintain the road as part of its normal course of business.

Application requirements

The funding application must include, among other details:

- written evidence of endorsement by the relevant community's council or corporation or other appropriate representatives; and
- a statement by the applicant of the matters described in Eligibility Criteria #3 and #4, signed by the legal signatory and Council-minuted.
- a budget outlining proposed expenditure on the road.

Governance and Assessment process

Up to \$3 million of funding has been made available for this program under the State Roads Funds to Local Government Agreement, in accordance with State Roads Funds to Local Government Procedures.

For any given funding round, Communities, on behalf of DPC, will receive applications, prepare an assessment of each, and provide a schedule of applications to the Aboriginal Roads Committee for consideration. Applications will be prioritised by reference to the following factors:

- · Population serviced by the road;
- · Proportion of road traffic attributable to Aboriginal communities;
- Distance to a sealed road:
- · Current road type (sealed, gravel sheeted, formed or track);
- · Wet weather accessibility;
- Whether alternative route exists; and
- Degree of benefit or impact to Aboriginal communities.

This reflects an adaptation of the methodology used for administering the Remote Aboriginal Community Access Roads program.

For any particular application, the Aboriginal Roads Committee will make a determination as to whether an application should be awarded the entire amount sought or a lower amount, based on both:

- a consideration of the total amount of funding sought by all applications currently under consideration, with attention to the relative merits of each application as determined by the weighted ranking; and
- an assessment of the value for money represented by the cost estimates included in the individual application against the expected benefit.

Discretion is reserved to refuse an application, or to award a lower amount, based on an assessment of the applicant's past performance.

Should an application be successful, the applicant must provide evidence of expenditure after the initial 40% payment from Main Roads WA within a reasonable time in accordance with normal processes for Road Project Grants.

Unallocated Funds

From the 2020-21 financial year, any portion of the \$3m provision that is not allocated under this NoRA Program in a given year will be made accessible in the same financial year via the Remote Aboriginal Community Access Roads Program under the State Road Funds to Local Government Agreement.

Complaints and disputes

A party aggrieved by a decision under this program may approach the State Road Funds to Local Government Advisory Committee (SAC) to request a review.

14 DEVELOPMENT SERVICES

14.1 PLANNING APPLICATION FOR OVERSIZED SHED (440M2) AND REDUCED SETBACK AT LOT 27 (NO. 51) FITZROY STREET, DERBY

File Number: A102940; 05/22

Author: Robert Paull, Manager Development Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Applicant: P. Bickerton

Owner: P. Bickerton

Proposal: To reduce the setback for a 440m2 shed to 3m

Location: Lot 27 (No. 51) Fitzroy Street, Derby

Authority/Discretion: Legislative

SUMMARY

Council is requested to consider an application to erect an oversized shed (440m² and wall height of 5.8m) with a reduced (side) setback to Knutsford Road (from 10m to 3m). Whilst the size of the shed is not necessarily opposed, reduction of the setback is not supported due to the industrial nature of the shed and precedent a reduced setback will establish in the Rural Residential zone. As an alternative to refusing the Application, the applicant be invited to review the proposal and to locate the shed at least 10m from the Knutsford Road.

Should the application not be amended, the CEO be authorised to refuse the application.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The subject property is zoned "Rural Residential" under the Shire of Derby/West Kimberley Local Planning Scheme No.5 (LPS No.5) and has an overall area of 4.43ha with frontage to:

- Derby Highway;
- Fitzroy Street; and
- Knutsford Road (unsealed).

The property is developed with an existing single storey dwelling along with numerous sheds and sea containers located on site. The land is well vegetated with 2 access points from Fitzroy Street and one from Knutsford Road. The Applicant is seeking to erect a 440m² shed and wall height of 5.8m) with a reduced (side) setback to Knutsford Road from 10m to 3m. The Applicant has advised as follows:

"The proposed development on lot 27 Fitzroy Street Derby is for the private use only for private boat, equipment and storage. The purpose for this letter is to seek your support and approval to allow the setback for the shed on the boundary Knutsford Street to be set at 3m. This set back is required to achieve the saving of boab trees and minimal trimming of other trees. Also this is required for the usage and turn around circle for my private boat (photo attached) and personal equipment.

This size shed is required for personal items and equipment to eliminate most sea containers which are housing the equipment now. The removal of the sea containers would meet shire requirements and enhance the appearance of my property. With the shed in this position would also be within the required boundary setbacks for future development or subdivision. For any further information I would be happy to meet with all parties concerned with this application. I am in anticipation and favourable response to this application. This structure will be built to approve plan..."

The Applicant has provided a Fire Management Plan and plans (not to scale) of the Shed and location (Attachment 1).



STATUTORY ENVIRONMENT Planning and Development Act 2005 (Act) Development (Local Planning Schemes) Regulations 2015

Other Matters to be considered – Clause 67 Planning

(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality, including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;

- (n) the amenity of the locality including the following:
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development.
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environmental or the water resource.
- (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved.
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bushfire, soil erosion, land degradation or any other risk.
- (s) the adequacy of
 - (i) the proposed means of access to and egress from the site; and
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles.
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety.
- (u) the availability and adequacy for the development of the following:
 - (i) public transport services;
 - (ii) public utility services;
 - (iii) storage, management and collection of waste;
 - (iv) access for pedestrians and cyclists;
 - (v) access by older people and people with disability.
- (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses.

Shire of Derby / West Kimberley Local Planning Scheme No. 5 (LPS5)

The subject site is zoned "Rural Residential" under the provisions of LPS5. Under the provisions of LPS5, the objective and policy of the "Rural Residential" zone is as follows:

"Zone Objective

a) To provide for development of closer rural settlement on land suitable for such a purpose in a form that protects the rural character and environmental values of the area, provides a high level of residential amenity and encourages continued productive agricultural use.

Zone Policies

- i. To ensure that proposed land uses and lots sizes will not be detrimental to the amenity and rural character of an area;
- ii. To discourage development of a scale or nature more appropriately located within the urban zones;
- iii. To provide for the protection of any areas of environmental value in the design of a development or subdivision;
- iv. When considering applications for re-subdivision of rural residential lots to have regard for the original subdivision plan and only support subdivisions where the rural and residential character is protected or enhanced;

v. To ensure the adequate provision of required services and community facilities to all rural residential development".

Building Setbacks

The building setbacks for the development as provided in the Scheme are as follows:

4.5 BUILDING SETBACKS

The minimum setbacks for buildings within the Scheme area are as set out in Table 3 below. Scheme requirements for building setbacks shall exclude garden walls, swimming pools, and advertising signs. Other structures and trade displays will be at the discretion of Local government.

TABLE 3: MINIMUM SETBACKS FROM BOUNDARIES

ZONE	STREET	REAR	SIDE
Town Centre	Nil	•	•
Commercial	7.5m	•	•
Port Industry	7.5 m	•	•
Light Industry	7.5m*	7.5m	5.0m one side, Nil on Other
Service Industry	7.5m*	7.5m	5.0m one side, Nil on Other
General Industry	10.0m	10.0m	5.0m
Rural Residential	10.0m**	10.0m	10.0m
Rural	15.0m	15.0m	10.0m
Special Use	As per Appen	dix 3 or at local go	vernment discretion
Settlement	As per endors	ed Layout Plan	
Community Purposes	7.5m	6.0m	•

- * In the Service and Light Industry Zone where a development includes a proposed shop front, the local government may approve a front setback of zero to the Primary Street.
- In the Service and Light Industry Zone the local government may approve the construction of a car port or pergola or like structure between the building line and the front boundary providing:
 - that any such structure remains open sided and not in-filled with any material which would ordinarily prevent the free passage of light and air, but may include lattice battens or mesh as approved by local government;
 - (b) that any activity beneath such structure does not include any industrial use and is only used for car parking, landscaping, display purposes or any other uses the local government may deem fit.
- Where a Rural Residential Lot has a common boundary with Derby Hwy a minimum setback of 20.0m to that boundary will apply.
- At local government's discretion.

Accordingly, unless otherwise approved by Council, building setbacks required for Lot 27 (No. 51) Fitzroy Street, Derby are as follows:

- 20m to Derby Highway;
- 10m to Fitzroy Street;
- 10m to Knutsford Road;
- 10m to northern lot boundary.

Development Standards

Clause 4.4 of LPS No. 5 provides discretion for Council to 4 modify development standards (including setbacks) where:

".... a development, other than a residential development, the subject of an application for development approval, does not comply with a standard or requirement prescribed by the Scheme with respect to that development the Local government may, notwithstanding that non-compliance, approve the application unconditionally or subject to such conditions as the Local government thinks fit.

The power conferred by this clause may only be exercised if the Local government is satisfied that:

- a) approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenities of the locality;
- b) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and
- c) the spirit and purpose of the Scheme Objectives, requirements or standards will not be unreasonably departed from thereby".

Clause 5.6.6 of LPS No. 5 provides that planning approval is required for all development except for a shed where it is $60m^2$ or less. As the proposed shed has an area of $440m^2$ and is intended to be sited within 3m of the Knutsford Road boundary, planning consent for Council is required.

In the absence of scaled plans, the following estimates:

- the location and area of the proposed shed; and
- indicate the distance between a 3m setback and a 10m set back as per cl 4.5 of LPS No. 5



POLICY IMPLICATIONS

Apart from the policies prescribed in LPS No. 5, there are no other known policy implications for the application.

FINANCIAL IMPLICATIONS

The required development application fee has been paid to consider the application including the setback variation.

Should Council refuse the application or subject to conditions opposed by the applicant or should Council refuse the application, the applicant may exercise a right of review (i.e. appeal) with the State Administrative Tribunal, additional staff time and potential legal costs are likely to be incurred.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
Priority 1: Leadership and	1.1 Collaboration and	1.1.1 Maximise local opportunities
Governance	Partnerships	1.2.4 Attract and effectively use
	1.2 Capable, inclusive and	resources to meet
	effective organisation	community needs
	1.3 Effective	1.3.3 Listen to and respond to the
	Communication	needs of our communities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK	MITIGATION
			ANALYSIS	
Legal & Compliance:	Possible	Moderate	Medium	Council is obligated to
				consider the application
				in light of statutory
				planning provisions. The
				decision of Council can
				be 'appealed' by the
				applicant to the State
				Administrative Tribunal

CONSULTATION

Advertising under LPS No. 5 is not required. Whilst it is open for Council to advertise the application, it is considered that given the size of the subject land and distance from neighbouring properties, consultation would not directly benefit Council's consideration.

COMMENT

It is open to Council to refuse the application or if it believes that the size of the shed and the reduced setback is in keeping with LPS No. 5 objective and policy, can issue a conditional planning consent.

A shed with a floor area of 440m² and wall height of 5.8m is more akin to an industrial or broadacre farming scale of development. Such a shed would not normally be expected to be sited in a Rural Residential area. The Shire's position is that because Lot 27 (No. 51) Fitzroy Street, Derby has a lot size of 4.43ha and is extensively vegetated, it could be possible to locate the shed on the land without necessarily impacting the objective and policy of the "Rural Residential" zone.

However, a reduced set back as sought (to 3m) does not afford scope to provide any landscaping to 'soften' the development. It is fortunate that Knutsford Road has suitable landscape buffering available, however it is considered that this would still not be enough to screen the shed with a 3m setback. Accordingly, a reduction of the setback is not supported due to the industrial nature of the shed and precedent a reduced setback will establish for the zone.

An alternative to refusing the oversized shed and reduced setback would be to invite the applicant to review the proposal and to locate the shed within the setback provision of LPS No.5 (this should be undertaken within 14 days). Should this be undertaken and the application be amended appropriately, the CEO could be authorised to issue planning consent with conditions considered appropriate by the CEO.

Should the Applicant not amend the proposal as referred above, then the CEO would need to be authorised to refuse the application on grounds considered by the CEO to be appropriate.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Attachment 1 - Plans, Fire Management Plan and Applicant's submission $\sqrt{3}$



RECOMMENDATION

That with respect to Planning Application for oversized shed (440m2) and reduced setback at Lot 27 (No. 51) Fitzroy Street, Derby, that Council:

- 1. Note the Shire Report;
- 2. Resolve that the Application in its current form is not supported due to the industrial nature of the shed and precedent a reduced setback will establish in the Rural Residential zone:
- 3. Invite the Applicant to review the proposal and to locate the oversized shed within the setback provisions of the Shire of Derby/West Kimberley Local Planning Scheme No.5 (this should be undertaken within 14 days from Council's consideration); and
- 4. Should the Application be amended reflecting 3. above, the Chief Executive Officer (CEO) be authorised to issue planning consent with conditions considered appropriate by the CEO; or
- 5. Where the Applicant does not amend the proposal as referred in 3. above, the CEO be authorised to refuse the application on grounds considered appropriate by the CEO.



Derby Office & Engineering Workshop

22 Wells Street, Derby WA 6728 PO Box 582, Derby WA 6728

Phone: 08 9191 1310 Fax: 08 9191 2310 Email: accounts@dwaindustrial.com.au Website: www.dwaindustrial.com.au

Shire of Derby West Kimberley

To Chief Executive Officer

The proposed development on lot 27 Fitzroy Street Derby is for the private use only for private boat, equipment and storage.

The purpose for this letter is to seek your support and approval to allow the set back for the shed on the boundary Knutsford Street to be set at 3m.

This set back is required to achieve the saving of boab trees and minimal trimming of other trees.

Also this is required for the usage and turn around circle for my private boat (photo attached) and personal equipment. This size shed is required for personal items and equipment to eliminate most sea containers which are housing the equipment now. The removal of the sea containers would meet shire requirements and enhance the appearance of my property.

With the shed in this position would also be within the required boundary set backs for future development or subdivision.

For any further information I would be happy to meet with all parties concerned with this application.

I am in anticipation and favourable response to this application.

This structure will be built to approved plan attached.

Thank you for your time.

Regards

Paul Bickerton | MANAGING DIRECTOR

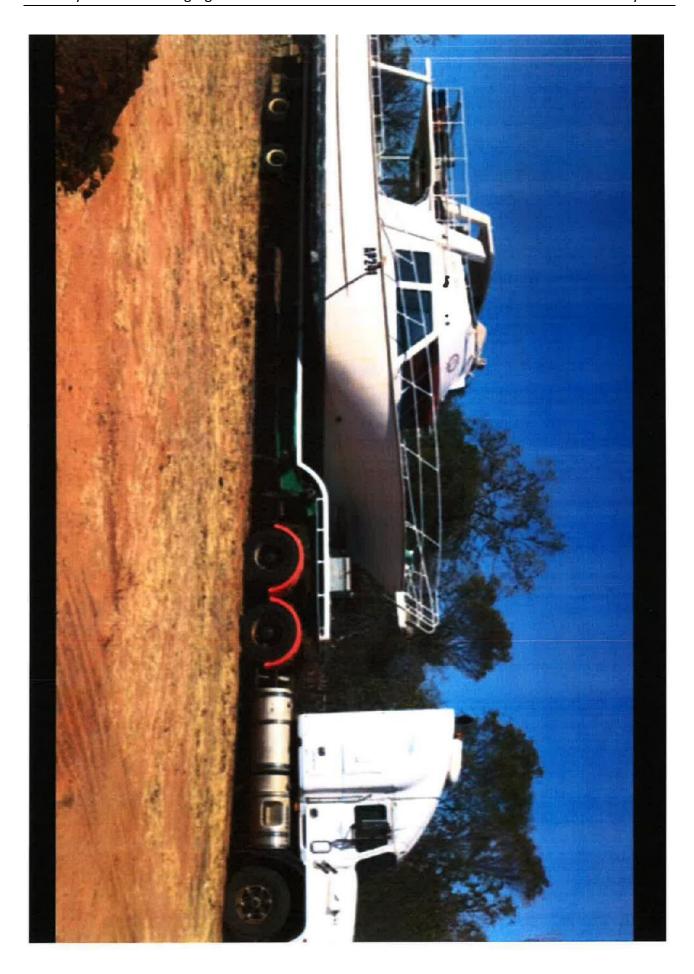
Phone: 08 9191 1310 | Mobile: 0427 474 579

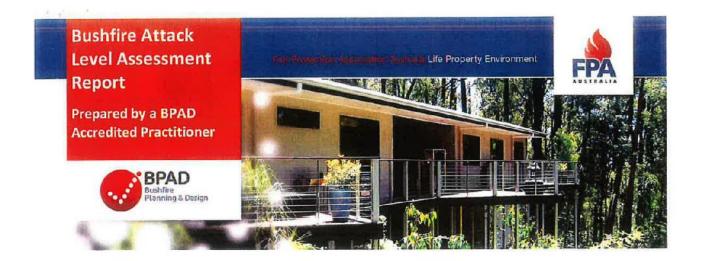
22 Well St, Derby WA 6728 PO Box 582, Derby WA 6728 Email: Paul.Bickerton@dwaindustrial.com.au

Website: www.dwaindustrial.com.au

Achieving in the Kimberley

ABN: 24 120 218 804 ACN: 120 218 804







BAL Assessments, Bushfire Management Plans, Vulnerable Use, Bushfire Emergency Evacuation Plans.

Phone: Email: Address: Postal: 08 9555 9444 BAL@bushfiresmart.com.au 71 Allnutt Street, Mandurah, 6210 PO Box 4160, Mandurah North, WA, 6210

BAL Assessment Report

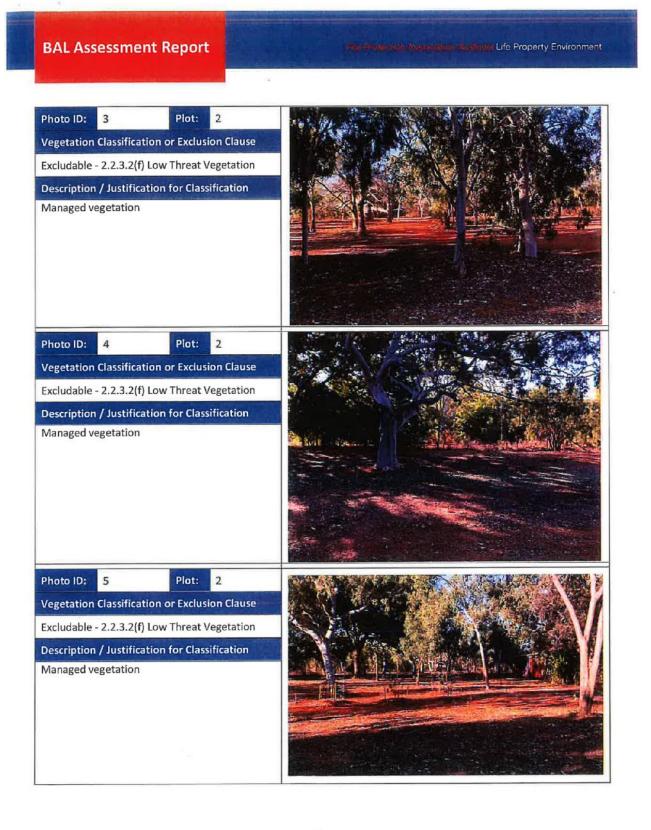
Production Association Australia Life Property Environment

Site Assessment & Site Plans

The assessment of this site/development was undertaken on 16 August 2020 by a BPAD Accredited Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959—2018 Simplified Procedure (Method 1).



Ver. 1.1 Page |



Ver. 1.1



Relevant Fire Danger Index

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

Fire Danger Index	713 91 7 4		C. L. Art. British
FDI 40 🗌	FDI 50	FDI 80 🖂	FDI 100 🔲
Table 2.7	Table 2.6	Table 2.5	Table 2.4

Potential Bushfire Impacts

The potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class B Woodland	Flat/Upslope	31.2m	BAL - 12.5
2	Excludable - Clause 2.2.3.2(f)	N/A	N/A	BAL-LOW

Table 1: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959 – 2018 using the above analysis.

Determined Bushfire Attack Level BAL - 12.5

Please note: the proposed boat port will be more than 6m from the habitable building, therefore it is not required to comply with AS3959.



Page 17

Ver. 1.1





Bushfire Attack Level (BAL) Certificate

Determined in accordance with AS 3959-2018

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report (full report) prepared by the Accredited Practitioner.

Address Details	Unit no	Street no 51	Lot no	Street name / Plan Reference FITZROY STREET							
	Suburb DERBY			,	State WA	Postcode 6728					
Local government area	SHIRE O	F DERBY-WE	EST KIME	BERLEY	Date 16/08/2020						
Main BCA class of the building	1A	Use(s buildi) of the ng	RESIDENTIAL							
Description of the building or works	PROPOS	SED ADDITIO	N								

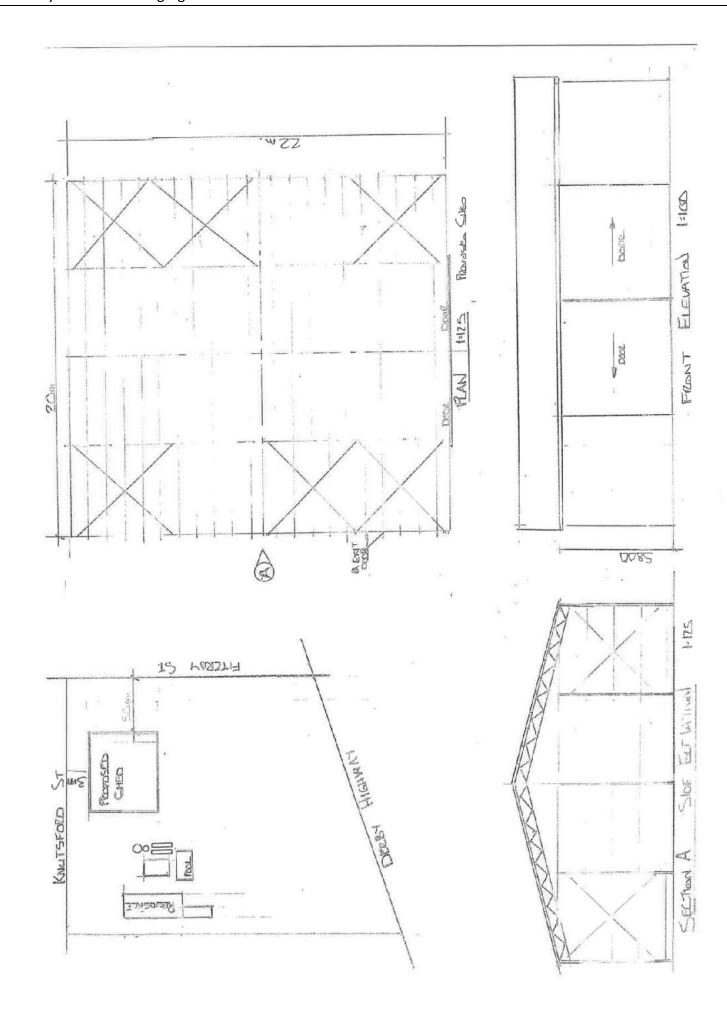
Procedure Slope Distance	AS 3959 Assessment Procedure	Vegetation Classification	Effective Slope	Separation Distance	BAL
	METHOD 1	CLASS B WOODLAND	FLAT	31.2M	12.5

Name Nathan Peart	Nathan Peart
Company Details Bushfire Smart	Level 2 BPAD Accredited Assessor Accreditation No.: BPAD 38808
I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959-2018.	BPAD Bushfire Planning & Design Accredited Practitioner Level 2

Reliance on the assessment and determination of the Bushfire Attack Level contained in this certificate should not extend beyond a period of 12 months from the date of issue of the certificate. If this certificate was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated certificate issued.

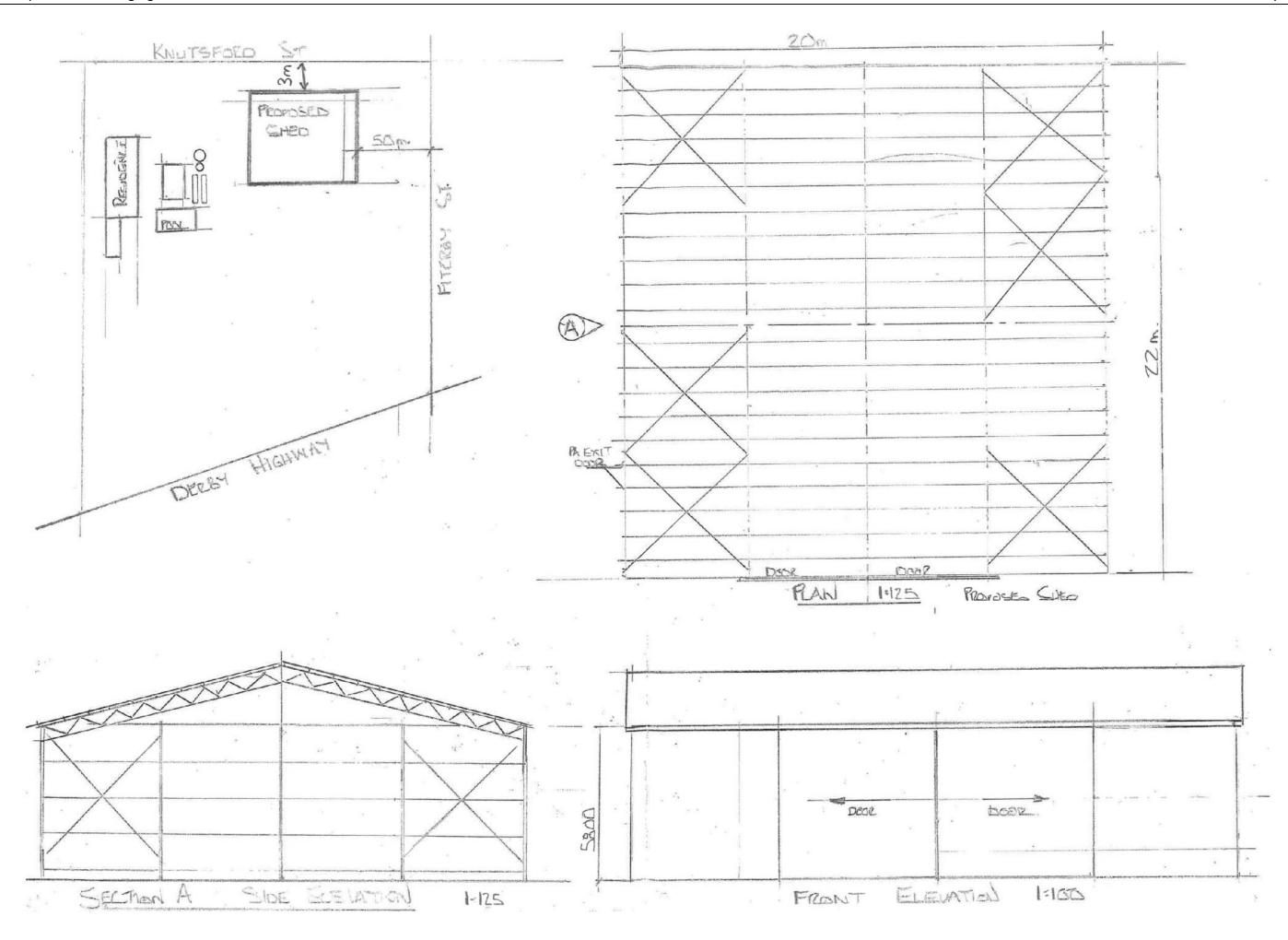


Ordinary Council Meeting Agenda



Item 14.1 - Attachment 1

Ordinary Council Meeting Agenda



Item 14.1 - Attachment 1

15 COMMUNITY AND RECREATION SERVICES

15.1 DERBY BOXING CLUB 2022-2023 USER AGREEMENT

File Number: CP/095/3

Author: Shane Edwards, Manager Community Development

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

This report is to seek endorsement of a draft 2022/23 user agreement between the SDWK and the Derby Boxing Club.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Derby Boxing Club became incorporated in July 2018. The objectives of the club are to establish a community boxing club to encourage adults, children and young people to participate in structured healthy community sporting activities in a safe and supportive environment whilst providing opportunities to participate in sanctioned boxing tournaments in the surrounding region.

In 2020 the operation of the boxing club ceased with key members leaving Derby and due to COVID-19 pandemic restrictions in place at the time which required sporting activities and venue to close.

The Department of Local Government, Sport and Cultural Industries and Shire Officers have been working with the club since mid to late 2021 to re-establish the Club.

A facility user agreement had previously been developed and ran until 2021. The current user agreement has expired and needs to be renewed.

STATUTORY ENVIRONMENT

The Associations Incorporation Act (WA) 2015 applies to the operation of DASC.

Part 6, division 5 of the *Local Government Act 1995* deals with financing local government activities. Subdivision 2 deals specifically with setting fees and charges.

POLICY IMPLICATIONS

No applicable policies have been identified.

FINANCIAL IMPLICATIONS

User agreements provide the opportunity for community based sporting groups to obtain regular facility bookings at a discounted rate. It is proposed that the associated fees for the boxing area within the Derby Recreation Centre are as follows;

- \$1,815.00 per annum hire fee;
- \$1,000.00 refundable facility bond; and

• \$100.00 refundable key bond (per key issued).

Additional usage outside of the times stipulated within the agreement will be charged at the hourly or daily rate (whichever is applicable) identified in the Schedule of Fees and Charges.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	2.2 Healthy Communities	2.2.1 Build, maintain and maximise the use of community facilities
2. Community	2.2 Healthy Communities	2.2.2 Facilitate a range of accessible sporting and recreational activities
2. Community	2.4 Sustainable Communities	2.4.1 Support and assist volunteer, community and sporting groups

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Community:	Possible	Moderate	Medium	Approve a
Failure to approve or				realistic/workable User
support this report may				Agreement that allows
be contrary to Council's				the swimming club to
approach to local club				operate effectively and
development in the				to grow.
Sport and Rec field				

CONSULTATION

A meeting was conducted with the Derby Boxing Club representatives in May 2022 to gather information to develop a facility User Agreement for the next 12 months. The club identified that any new agreement would be highly reflective of previous agreements in terms of content and roles/responsibilities of both parties.

COMMENT

The SDWK is seeking to establish a 12 month User Agreement with the Derby Boxing Club for access and usage of a designated section within the Derby Recreation Centre. The draft agreement, provided as Attachment 1, has been negotiated with club representatives.

The user agreement specifies the current fees and charges applied to the club for use of the facility. The agreement also provides for access to one (1) storage cage to be provided to the club for the safe storage of equipment.

Whilst the previous user agreement was for a two (2) year period, in an effort to be consistent and provide regular review of all user agreements, this user agreement will be negotiated for a 12 month (1 year) period. All other terms of the agreement are the same as previous years.

It is recommended that the fee associated with the boxing club user agreement be added to the Shire's Schedule of Fees and Charges. This will mean that any changes to the fee rate will be dealt

with through the normal budgeting process, negating the need for Council to approve the user agreement every 12 months.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. User Agreement - Derby Boxing Club User

RECOMMENDATION

That Council:

- 1. Endorses the 2022/23 Derby Boxing Club User Agreement as provided in Attachment 1;
- 2. Approves the user agreement fees for the Boxing area of the Derby Recreation Centre to be included into the Schedule of Fees and Charges; and
- 3. Approves the advertisement of the intention to impose the fee as required in Section 6.19 to the *Local Government Act 1995*.

The agreement is between the:

Owner of the property being the: Shire of Derby/West Kimberley of

Loch Street, Derby Western Australia.

Postal Address PO Box 94 Derby WA 6728

ABN: 99 934 203 062

And the

User being: Derby Boxing Club Incorporated

Postal Address:

ABN: Incorporation Number: A1025600R

For the use of: Facility: Derby Recreation Centre Squash Court (as per site map – appendix

1)

For the purpose of: Permitted use –

Senior Boxing Session Junior Boxing Session Interclub Boxing events

The User agrees to the following terms and conditions:

1. Term of User Agreement: 12 months
Commencement Date: 30 June 2022
Termination Date: 30 June 2023

If agreeable to all parties and on negotiation Council and the User may consider an ongoing lease or extend the agreement as appropriate.

2. Fees and Charges -

As per Councils Resolution (Insert Minute Details) fees and charges are as follows;

Derby Squash Courts (as they stand) - \$1815.00 per annum inclusive of 30% indoor utility fee

- a. One court set up permanently for boxing
- b. Access to the main corridor for the purpose of hanging boxing bags etc. Safe thoroughfare for all other users must be maintained outside of the below hour of use.
- c. One court shared for community members to utilise as a squash court
- d. Tuesday 3.00pm to 9.00pm
- e.Wednesday 3.00pm to 9.00pm
- f. Thursday 3.00pm to 9.00pm
- g. Saturday 8.00am 10.00pm

Bond

Facility \$1,000.00 Key Bond \$100.00 per key

Further usage outside this user agreement will incur further costs at the hourly rate or daily rate as listed in the scheduled fees and charges, unless a change to the agreement is made in writing. No further Bond will be required

Bonds

The owner of the property currently holds an amount of \$0.00 for facility bond, the bond will be returned to the user at the end of the agreement as long as all of the terms and conditions have been adhered to.

The owner of the property currently holds an amount of \$0.00 towards a key bond, the bond will be returned to the user once all keys have been returned at the end of the agreement.

Total Fees

Hire fee: \$1,815.00 + \$1,000.00 + \$200.00 = \$3 015.00

Equation for charges - Sport and recreation User agreement total + any extra hire + bond to be paid = Total

Terms and Conditions – User Agreement

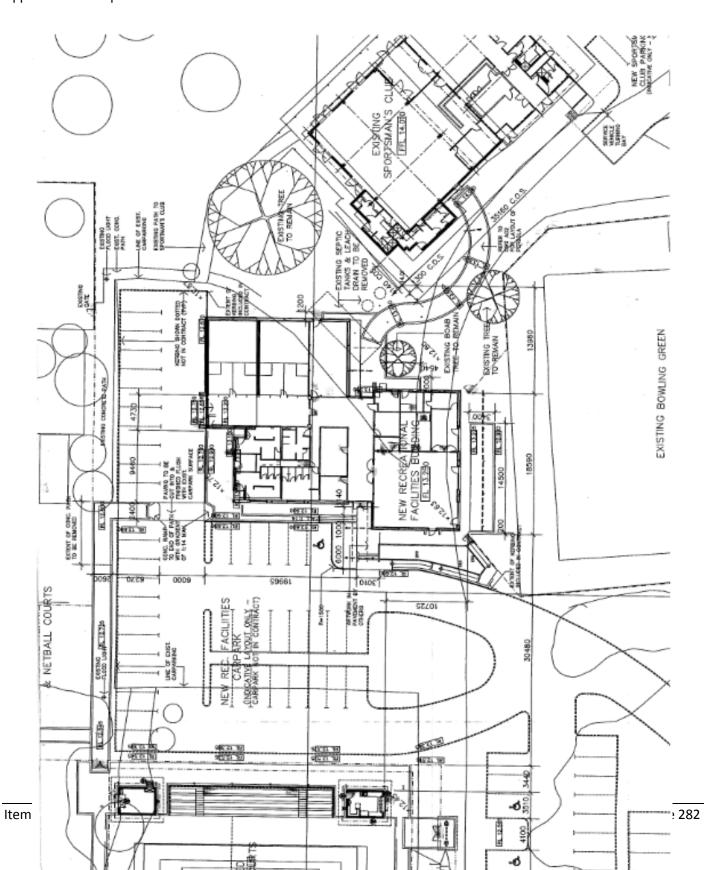
- 1. The Owner of the Property representative for this agreement will be the Aquatic and Recreation Manager.
- 2. **Public Liability Insurance -** The User must have in place public liability insurance to the value of \$10,000,000 which covers alterations to the building. A copy of the certificate of currency must be submitted to the Owner of the Property prior to the commencement of this user agreement. The public liability insurance is to remain valid and current for the term of this agreement.
- 3. This agreement is to be read in conjunction with the Shire of Derby/ West Kimberley facility use Terms and Conditions. (Appendix one(2))
- 4. **Payment of money -** The owner of the property will invoice the user facility hire fees in two sums bi-annually to the total sum of the annual facility hire fee. These payments must be paid in full by the user
 - 4.1. The user must pay all bonds in full prior to the commencement date. The user must ensure the owner always has a bond at the agreed amount for the term of this agreement.
 - 4.2. Any amounts payable to the owner under this user agreement must be paid to the owner at the address of the owner referred to in the user agreement or as otherwise directed by the owner by Notice from time to time
- 5. **Property -** To preserve the integrity of the facility surfaces the User is responsible for ensuring there is no use of bikes, scooters, skateboards, vehicle or any other items that may cause harm and/or damage the facility, other users and/or playing surfaces.
 - 5.1. The User must report any damage or faults to the facility and surrounding areas to the Owner as soon as possible.
 - 5.2. Any damage deemed by the Owner of the Property to be caused by negligence to the facility by the User will be charged to the User and the Users facility bond may be forfeited.
 - 5.3. The Owner of the Property will not be liable for loss, damage or injury to any person or property in or about the premises however occurring.
 - 5.4. The user must not without prior written consent from the owner or any other person from whom consents required under the user agreement or required under statute in force from time to time, including but not limited to the planning approval of the owner under a local or town planning scheme of the owner
 - 5.4.1 Make or allow to be made any alternation, addition or improvements to or demolish any part of the facility
 - 5.5. If the owner and any other person whose consent is required under the user agreement at law consent to any matters referred to in clause 5.4 the owner may –

- 5.5.1 Give such consent subject to conditions; and
- 5.5.2 Require that the works be carried out in accordance with plans and specifications approved by the owner or any other person giving consent; and
- 5.5.3 Require that any works be carried out to the satisfaction of the owner under the supervisor of an engineer or other consultant.
- 5.5.4 The User is responsible for all costs involved with any alterations, additions or improvements to or demolish any part of the facility.
- 5.5.5 The Owner will conduct monthly inspections of the facility and cleanliness of the facility for the term of this agreement.
- 5.5.6 The User will be obligated to rectify any issues that arise from the inspection prior to the next inspection unless written correspondence is provided and approved by the Owner stating how long it will take to resolve the issue.
- 6. **Storage -** This agreement allows for storage in allocated storage cage at the users own risk. This is to ensure the users does not impede other users of the facility or use of the facility.
- 7. **Restrictions -** The User is to ensure that they comply with Occupational Health and Safety Laws at all time when utilising the facility, this includes any/ all licences if necessary.
- 8. The Owner of the Property expects all club and/or association members working with junior members and are not exempt hold a current working with Children Declaration, Copy of the Users working with children record sheet must be submitted to the Owner of the Property prior to the commencement of this user agreement. (Sample of record sheet attached Appendix three (3))
- 9. The Owner will notify the users of other bookings that request to use the are highlighted in the site plan- appendix 1 that is permanently set up by the User.
- 10. **Access** Two keys will be issued to the User for access to the facility. If the key is lost, and requires replacement the User will forfeit their current bond and need to pay another bond for a new key.
 - 10.1. The User is to ensure that the facility is locked when leaving; close up checklist to be completed after every use (Appendix two (4)).
- 11. **Cleaning -** The User is responsible for ensuring the facility is kept in a tidy, clean and sanitary condition. On completion of use the amenities will be swept, wiped down and rubbish placed in bins.
 - 11.1. Toilets are to be left in a clean state and locked after use. Should the facilities require further cleaning the cost of cleaning will be charged to the user.
 - 11.2. Wheelie Bins will be provide for the Users, the user is responsible for retrieving and returning bins back in the location for bin collection and this will be the responsibility of the User at the end of each session.
 - 11.3. The owner of the property engages contract cleaners that are commissioned to clean the Derby Recreation Centre ancillary rooms throughout the year. The User is responsible for cleaning of the change rooms, toilets and showers areas.
- 12. **Dispute Resolution** in the event that this agreement requires further interpretation/clarification.
 - Firstly both parties are to discuss the issue with a view to resolution.
 - Secondly, if unable to resolve between the owners of the property representative and the User the dispute will be arbitrated by a mutually acceptable third party with the costs split equally between the User and the

Owner of the Property.

- 13. **Termination of user agreement -** This User agreement can be terminated by either party providing notice is given in writing with six months' notice.
- 14. **Obligation on expiry or termination of user agreement** prior to Termination, the user at the users' expense must restore the premises to a condition consistent with the performance by the user of the user obligation under this user agreement fair wear and tear excepted.
 - 14.1. The user must remove from the facility all property of the users including users' signs, fixtures, fittings, plant, equipment and other articles upon the premise sin the nature of trade or tenants fixtures brought upon the facility by the users and promptly make good, to the ratification of the owner, any damage caused by the removal.
 - 14.2. On re-entry the owner will have the right to remove from the facility any property of the users and the users indemnifies the owner against all damage caused by the removal of and the cost of sorting such property.
- 15. **Renewing user agreement -** If the User requires renewing of the user agreement for a further term, they must provide the Owner of the Property notice in writing within 6 month prior to the expiration of the term of this user agreement.
 - 15.1 If no written advice is received the user agreement will terminate on the expiration date of this agreement, and all items loaned.
- 16. Special requests the owner of the property approves;
 - 16.1 One Storage cage located in the Derby Recreation Centre storage area.

Appendix 1 – Site plan



Appendix 2 – Shire of Derby/ West Kimberley Facility terms and conditions

Appendix 3 – Working with Children Check – Example Sheet

			_	_	П	_	_	Т	_	П	_	_	_	Т	П	_	_	Т	_		_	_	Т	П	_	_	Т	П	_	_	Т	П	_	_	Т	П	_	Т	_	П	_	Т	П	Т	П	_	_	П	_
Date Completed	WWC Check Register card holder form																																																
	Validation	ш																																															
	Date position Reviewed																																																
	Explry Date																																																
	WWC Card Number																																																
	Receipt Number (If applicable)	Ш																																															
	Exemptions Apply - Why?																																																
	Category/les of Child-Related Work																																																
ore securery	Action Taken (if required)																																																
AME CHECK NECOLD REPUBLISHED THE PROPERTY OF T	WWC Check Status																																																
Iormano	Start Date	П																																															
siin da	Person's Date of Birth	П	1									1	T	Ī			Ī	Ī			1	T	T				T		1		T			1	T		Ī	T				Ī				T			T
au - Jaalle Sille	Name of Person Holding Position	ш																																															
aecola vee	Employment Type																																																
WWC CHeck	Position																																																

Appendix 4 – Close up Checklist

Derby Recreation Centre Lock up procedure

Name/ Organisation									
AREA	TASK TO BE COMPLETED	CHECK							
Change Room/ Toilets	All Benches must be wiped clean and free of dirt All taps must be turned off in the shower and hand basins All toilets must be flushed and lids are closed The floor must be swept and rubbish is picked up and put into the wheelie bins located outside the change rooms All lights are turned off, all power points are turned off and change room doors are locked								
Recreation Centre	All wheelie bins must be placed outside in the designated are located on the site map All doors must be locked – Please find below a site map with all areas marked needing to be locked								
Equipment	All Shire equipment must be placed back into the storage room in a neat and tidy manner and the storage room door locked All of the users equipment must be removed from the premises (unless a written permission is obtained from the Shire of Derby/ West Kimberley prior) All Cleaning equipment must be cleaned and placed back on the hooks provided in the cleaning closet								
Sign:	Date:								

Derby Recreation Centre Lock up site map



Location	Item	Check	Location	Item	Check
•	Entrance door is locked		•	3 x External Toilets located at the Recreation Centre	
•	Internal door is locked		8		

Signed	
Shire of Derby/ West Kimberley	Representative
Please Print Name	
Please Print Position	Signature
Derby Boxing Club Incorporated	Representative
Please Print Name	
Discos Deint Donition	
Please Print Position	Signature

Item 15.1 - Attachment 1 Page 289

15.2 DERBY SWIMMING CLUB 2022-2023 USER AGREEMENT

File Number: CP/095/3

Author: Shane Edwards, Manager Community Development

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

This report is to seek endorsement of a draft 2022/23 user agreement between the Shire of Derby/West Kimberley (SDWK) and the Derby Amateur Swimming Club Inc. (DASC).

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

DASC has been established for a number of years. Recently, due to an injection of volunteers, coaches and participants the Club has begun to strengthen itself as a sporting club within Derby. The Club had previously been utilising the pool on an ad-hoc basis and had not been charged for lane hire.

It was identified that a standard, structured user agreement should be put in place, specifically to identify the days, times and space being utilised. However, in order to enable this DASC needed to undertake a number of governance tasks, such as forming a committee, taking memberships and endorsing a new constitution to ensure compliance with the *Associations Incorporation Act 2015*. The Club also needed to undertake a number of other activities to allow affiliation with the Western Australian Swimming Associations, as well as training coaches and other administration to support the activities of the Club.

In supporting the Club's development over the past twelve months the Shire agreed to waive hire fees whilst the committee worked through the tasks required to get the Club to an operational capacity.

At the May 2021 Audit Committee and Ordinary Council Meeting Council endorsed the following recommendation;

RESOLUTION 47/21

Moved: Cr Rowena Mouda Seconded: Cr Andrew Twaddle

That Council:

 Receive the Minutes of the Audit Committee Meeting held on 20 May 2021 and the recommendations therein be adopted.

COMMITTEE RESOLUTION AC55/21

That the Audit Committee recommends that Council by Absolute Majority:

- Note that the Derby Amateur Swimming Club is going through a process of change and needs assistance as an interim measure. Also that despite encountering a number of issues, the Club has been able to significantly increase participation rates.
- Donate to the Derby Amateur Swimming Club the estimated value of Derby Memorial Swimming Pool lane hire fees from 1 October 2019 to 30 November 2021. The estimated value being \$4,320.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Steve Ross, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

At the October 2022 Ordinary Council Meeting Council agreed to extend the fee waiver for an additional six months as per the resolution below;

RESOLUTION 133/21

Moved: Cr Linda Evans Seconded: Cr Rowena Mouda

That Council by Absolute Majority;

- Notes the progress made by the Derby Amateur Swimming Club Inc. in improving and meeting the governance and legislative requirements associated with conducting an incorporated sporting club.
- Donates to the Derby Amateur Swimming Club Inc. the estimated value of lane hire fees at the Derby Memorial Swimming Pool from 1 December 2021 until 2 June 2022. The estimated value of this additional waiver being \$1,620.00.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley,

Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

Carried 9/0 BY ABSOLUTE MAJORITY

The Club is now in a position to enter into a user agreement.

STATUTORY ENVIRONMENT

The Associations Incorporation Act (WA) 2015 applies to the operation of DASC.

Part 6, division 5 of the *Local Government Act 1995* deals with financing local government activities. Subdivision 2 deals specifically with setting fees and charges.

POLICY IMPLICATIONS

No applicable policies were identified.

FINANCIAL IMPLICATIONS

User agreements provide the opportunity for community based sporting groups to obtain regular facility bookings at a discounted rate. It is proposed that the associated fees for the swimming club at the Derby Memorial Swimming Club are as follows;

- \$1,200.00 per annum hire fee; and
- \$500.00 refundable facility bond.

Additional usage outside of the times stipulated within the agreement will be charged at the hourly or daily rate (whichever is applicable) identified in the Schedule of Fees and Charges.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	2.2 Healthy Communities	2.2.1 Build, maintain and maximise the use of community facilities
2. Community	2.2 Healthy Communities	2.2.2 Facilitate a range of accessible sporting and recreational activities
2. Community	2.4 Sustainable Communities	2.4.1 Support and assist volunteer, community and sporting groups

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Providing excessive use of pool facilities to one group may alienate community members who utilise the pool for recreation purposes	Almost Certain	Moderate	High	Ensure there is an even balance of space utilised for swimming club use and general public
Community: Failure to approve or support this report may be contrary to Council's approach to local club development in the Sport and Rec field	Possible	Moderate	Medium	Approve a realistic/workable User Agreement that allows the swimming club to operate effectively and to grow.

CONSULTATION

A meeting was conducted with Swimming Club representatives on 7/4/22 to gather information from them to develop a facility User Agreement for the next 12 months. Ongoing consultation

with the club has also taken place during the past few months whilst they trial the use of additional lanes.

COMMENT

SDWK is seeking to establish a 12 month User Agreement with DASC for access and usage of the Derby Memorial Swimming Pool. A copy of the draft agreement has been provided as Attachment 1.

This agreement attempts to balance lane usage and availability for the swimming club and the general public usage. The Club is requesting the following lane access;

Date Range	Provision
1 Jul-14 Aug 2022	Provision of 4 lanes each Thursday (4:30pm-5:30pm)
15 Aug 2022 – 4 Jun 2023 (Except School Holidays)	Provision of 4 lanes each Tuesday and Thursday in Term 1 and 4 (3:30pm-5:30pm)
	Provision of 4 lanes each Tuesday and Thursday in Term 2 and 3 (3:00pm-5:00pm)
	Provision of 2 lanes each Wednesday (6:15am-7:15am)
Oct 2022 – Apr 2023	Dates for Friday race nights (to be negotiated)
5 Jun-30 Jun 2023	Provision of 4 lanes each Thursday (4:30pm-5:30pm)
Storage	Storage of club equipment within designated and negotiated space.

Being an older pool there are issues which impact the complimentary use of the pool by distinct user groups that cannot be easily rectified without a major renovation on the pool.

Whilst there are six lanes within the pool these lanes are not the standard width of competition pools. This makes passing other swimmers, particularly for adults and larger children, quite difficult. It is not uncommon for people to accidentally clash body parts with each other in the process which can result in minor injury.

To allow egress and exit to the pool for young children or people with mobility issues steps are located in lane one. These steps are the width of the lane, meaning this lane can only be practically used by walkers or for leisure purposes (e.g.: children playing around).

The pool also has a very steep and deep drop off. At the 12.5m mark the pool is 1.5 metres deep which means effectively only half of the pool can be used for walking or exercise unless a floatation belt is being worn.

At the commencement of the 2021/22 season DASC requested access to three lanes, which was accommodated by the Shire. As the clubs size increased DASC petitioned for increased lane access. As such, a six week trial was approved to allow the Swimming Club access to four lanes of the pool for training purposes. Due to the pool design issues outlined above this left only two lanes for general community use; one walking / leisure lane and one lane for general public lap swimming.

During the trial period Officers monitored lane usage during this time and the associated implications. A risk assessment was also undertaken to attempt to mitigate any risk management

which would arise through the usage of the pool during this time. The pool usage and issues encountered are provided as Attachment 2. During this time it was noted there was a number of general public lap swimmers who left once the squad commenced due to crowded lane spaces. Additionally a number of people also didn't enter the facility once they saw the squad in progress. A number of written and verbal complaints have been received due to the swimming club's usage of the pool (particularly around lane usage).

Some of the trial period coincided with the introduction of wet season hours (11 am to 5pm opening hours). Following complaints from the general public about the lack of lane space available to them after work times the pool remained open until 6pm on Squad days to attempt to better accommodate these swimmers.

The Shire is investigating the option of allowing DASC to operate outside of standard operating hours, as happens at many other regional pools. Discussions with the Club has indicated this is not their preference.

It is acknowledged that the swimming club has worked hard to establish themselves as a viable and operational entity. The training provided by the swimming club provides valuable opportunities for another stream of physical activity for young people in Derby. This program attracts a different target market from other after-school programs and should be supported. Whilst not formally engaging with the swimming club the activities of the club also attracts siblings and parents who will often also utilise the pool during the club training times. However, the current pool is designed and operated as a community swimming pool and should therefore also allow access to community members.

As noted, the Club has requested Council allow four lanes of the pool for exclusive use by its members. This would leave only two lanes (one walking / leisure and one lap) for public use while the Club was accessing the pool. The Shire's conclusion is that this this would unreasonably limit public access to those swimmers that are not members of the Club, yet like to swim laps. The Shire recommends that the user agreement allows for access to three lanes for each of the afternoon session. It is open for Council to allow the Club exclusive access to 4 (or more) lanes should it believe that the Club be prioritised over public access.

The agreement will also allow for the introduction of a Wednesday morning session. This potentially may have some impact for the morning lap swimmers, who are normally only able to access the pool three mornings a week, however it is believed it can be accommodated.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Draft User Agreement Derby Amateur Swimming Club U
- 2. Outcomes Six week trial with additional lane space U

RECOMMENDATION

That Council:

- 1. Endorses the draft 2022/23 Derby Swimming Club User Agreement as outlined in Attachment 1 with the lane provision amended from four lanes to three lanes for all afternoon sessions; and
- 2. Acknowledges the need for the current swimming facility to cater for both the Swimming Club operation but also to provide an appropriate amount of access to the wider community.



Shire of Derby/West Kimberley User Agreement Derby Memorial Swimming Pool

The agreement is between the

Owner of the property being the: Shire of Derby/West Kimberley (SDWK) of

Loch Street, Derby, Western Australia. Postal Address – PO Box 94 Derby WA 6728

ABN:99 934 203 062

and the

User being: Derby Amateur Swimming Club

Postal Address: PO Box 1219, Derby WA 6728

ABN: 85 172 349 544

For the use of the: Derby Memorial Swimming Pool.

For the purpose of: Permitted use – Club training and development including

storage of equipment

The User agrees to the following terms and conditions:

Term of User Agreement: 12 Months
 Commencement Date: 1 August 2022
 Termination Date: 1 August 2023

2. Fees and Charges -

Derby Memorial Swimming Pool User Agreement Fee \$1,200 + \$500.00 bond = \$1,700

Note further usage outside the agreed times/days will incur further costs at the hourly rate as listed in the fees and charges, unless a change to the agreement is made.

- 3. Public Liability Insurance the User must have in place public liability insurance to the value of \$10,000,000. A copy of the certificate of currency will be required by the Shire prior to the commencement of this user agreement. The public liability insurance is to remain valid and current for the term of this agreement.
- 4. This agreement is to be read in conjunction with facility terms and condition.
- 5. Unless specified the fee does not allow for storage of items at the venue. The user is to remove items from the venue as not to impede other users of the facility.
- 6. Restrictions The User is to ensure that in their use of the facility they comply with work health and safety laws and comply with the Working with Children standard.
- At all times the User is to keep the area in a tidy, clean and sanitary condition. On completion of use the amenities will be checked and the toilets etc are to left in a clean state as you found them.
- 8. Any damage deemed by a Shire Representative to be caused by negligence to the facility by the User will be charged to the User.

Item 15.2 - Attachment 1 Page 296

- 9. The Shire of Derby/West Kimberley takes no responsibility for damage/theft etc to any of the Users property.
- The User is responsible for insuring the Users property if the agreement allows for storage.
- 11. No Glass items allowed within facility
- 12. The Shire representative for this agreement will be the Team Leader Aquatic and Recreation and/or nominated shire representatives.
- 13. Dispute Resolution in the event that this agreement requires further interpretation/clarification, firstly both parties are to discuss the issue with a view to resolution. Secondly, if unable to resolve between a Shire representative and the User the dispute will be arbitrated by a mutually acceptable third party, with the costs borne equally between the User and the Shire.
- 14. As part of this agreement, the User will provide a 12 month club plan to the Shire outlining upcoming events and their relevant information to ensure the facility....
- 15. Termination of User Agreement this user agreement can be terminated by either party providing notice is given in writing with four (4) weeks' notice.
- 16. If the User requires renewing of the user agreement for a further term, they must provide Shire of Derby/West Kimberley notice in writing within 1 month prior to the expiration of the term of this user agreement.
 - If no written advice is received the user agreement will terminate on the expiration date of this agreement, and all items loaned.
- 17. Any maintenance and cleaning issues are to be reported to Shire of Derby/ West Kimberley representative via email with photo evidence.
- 18. Facility usage covered under this agreement is specified below:

Date Range	Provision
1 Jul-14 Aug 2022	Provision of 4 lanes each Thursday (4:30pm-5:30pm)
15 Aug 2022 – 4 Jun 2023 (Except School Holidays)	Provision of 4 lanes each Tuesday and Thursday in Term 1 and 4 (3:30pm-5:30pm) Provision of 4 lanes each Tuesday and Thursday in Term 2 and 3 (3:00pm-5:00pm) Provision of 2 lanes each Wednesday (6:15am-7:15am)
Oct 2022 – Apr 2023	Dates for Friday race nights (to be negotiated)
5 Jun-30 Jun 2023	Provision of 4 lanes each Thursday (4:30pm-5:30pm)
Storage	Storage of club equipment within designated and negotiated space.

19. User is aware that the Swimming Pool will be closed for all activities from 27/7/2022 to 25/9/2022 for minor refurbishment and maintenance

Item 15.2 - Attachment 1 Page 297

Signed		
Shire of Derby/ West Kimber	ley Representative	
Di Di (N		
Please Print Name		
Please Print Position	Signature	
Date		
Derby Amateur Swimming C	luh	
Derby Amateur Swimming C	IGD	
Please Print Name		
Please Print Position	Signature	
Date		

Item 15.2 - Attachment 1 Page 298

Page 299

Tuesday 22/02/2022

2pm-4pm (Before swim club)

General Entry - 26 total

Lap Swimmers - 6

Learn to swim - 18

Spectators - 14

Issues - 2 lap swimmers walked out when they found out swim club would be using 4 lanes

Two of the general public jumped into the lap swimmers lanes

4pm-5pm (just before and During Swim Club)

General Entry - 18 total

Lap Swimmers - 5

Learn to swim - 4 in main and 3 in toddler pool

Spectators - 8

Squad lanes - 3, 3, 3, 4 members across 4 lanes

Issues- 3 lap swimmers left as they were unable to do laps to many general public.

Thursday 24/02/2022

2pm-4pm (Before swim club)

General Entry - 6

Lap Swimmers -3

Learn to swim - no LTS

Spectators - 3

Issues -

4pm-5pm (just before and During Swim Club)

General Entry - 6

Lap Swimmers – left as soon as the squad started up (2 were in for only 15 mins)

Spectators – 5

Squad lanes – took over 5 lanes only had 13 total

Issues- 2 lap and 4 general public turned away when they saw squad.

Tuesday 01/03/2022

4pm-5:30pm (just before and During Swim Club)

General Entry – 8

Lap Swimmers -

Learn to swim – lessons cancelled due to weather

Spectators - 4

Squad lanes - 10 swimmers in 3 lanes, 3 coaches

Issues- wet weather

Thursday 03/03/2022

4pm-5:30pm (just before and During Swim Club)

General Entry - 10} shared two lanes

Lap Swimmers - 5} shared two lanes

Spectators - 8

Squad lanes - 16 across 4 lanes, 4 coaches

Issues- large amounts of laps and general public in 2 lanes (OSH risk)

Item 15.2 - Attachment 2

Tuesday 08/03/2022

4pm-5:30pm (just before and During Swim Club)

General Entry – 18 in 2 lanes

Lap Swimmers - 1

LTS - 4

Spectators -6 (8 spec are squad)

Squad lanes - 16 across 4 lanes 4 coaches

Issues- 3 lap swimmers turned away due to lack of lap lanes

Thursday 10/03/2022

4pm-5:30pm (just before and During Swim Club)

General Entry -12

Lap Swimmers - 0

Spectators -6 Squad

Squad lanes - 14 swimmers and 4 coaches (4 trial kids)

Issues- 3 lap swimmers turned away due to lack of lap lanes

Tuesday 15/03/2022

4pm-5:30pm (just before and During Swim Club)

General Entry - 7

Lap Swimmers - 4 (2 left when squad started)

LTS - 6 main - 5 toddler pool

Spectators -6

Squad lanes - 16 across 4 lanes, 3 coaches

Issues- 1 lap swimmers turned away due to lack of lap lanes, one family turned away due to lack of space.

Thursday 17/03/2022

4:30pm - 5:30pm

General entry - 21

Lap swimmers – 0

LTS - 0

Spectators - 8

Squad lanes – 16 swimmers, 4 lanes, 2 coaches.

Issues – squad remained at Centre after close of use to general public to perform their committee meeting. Meeting was held while the programmed youth night was taking place. Meeting finished at 6:30pm.

Tuesday 22/03/2022

3:00pm

2 lanes set up for general public - 11 swimmers, 9 spectators

2 lanes for lappers – 1 swimmer.

2 lanes for LTS – 6 swimmers + 2 teachers.

3:30pm

General public - 2 lanes, 14 swimmers, 10 spectators.

4:00pm

2 lanes general public – 6 swimmers, 4 club coaches, 10 club swimmers, 12 spectators.

4:30pm

Swim club – 4 lanes, 4 coaches, 18 swimmers.

General public - 2 lanes, 12 swimmers, 14 spectators.

Item 15.2 - Attachment 2

Thursday 24/03/2022

4:00pm

2 lanes, 16 general public.

4:30pm

General public - 2 lanes, 16 swimmers

Squad - 4 lanes, 4 coaches, 15 swimmers

Spectators - 8

5:00pm

General public members left due to lack of pool space.

Tuesday 29/03/2022

2:30pm

General public - 4 lanes, 4 swimmers, 1 spectator.

3:00pm

General public - 4 lanes, 2 swimmers, 3 spectators.

LTS - 2 lanes, 3 teachers, 7 swimmers.

3:30pm

General public - 6 swimmers, 4 spectators.

LTS - 9 students, 1 lane.

4:00pm

General public - 8 swimmers, 3 spectators.

Lappers - 4 swimmers, 2 lanes.

LTS - 2 students, 1 lane, 2 teachers.

4:30pm

General public - 5 swimmers, 2 lanes.

Lappers - 4 swimmers, shared with public.

Spectators - 6.

Squad – 19 swimmers, 4 lanes, 4 coaches.

Issues:

Squad entered the water early (2 minutes), forcing the learn to swim program to finish their session early, this was also during an assessment session for a new upcoming swim instructor affecting their full delivery of a planned session.

3 lap swimmers were also forced out of their lanes due to this action prior to their last lap, these public then approached the staff of the pool to voice their frustration.

Shire staff were also not happy with the early entry, as it interrupted both assessment of a new teacher, and delivery of a shire program.

Tuesday 3/5/2022

Squad – 4 lanes, 2 coaches, 15 swimmers.

General public - 8 swimmers in 2 lanes, 3 lappers.

Thursday 5/5/2022

Squad – 4 lanes, 2 coaches, 14 swimmers.

General public - 10 swimmers in 2 lanes, 2 lappers.

Tuesday 10/05/2022

Squad - 4 lanes, 2 coaches, 12 swimmers.

General Public - 10 swimmers in 2 lanes, 2 lappers.

Thursday 12/05/2022

Squad - 4 lanes, 2 coaches, 15 swimmers.

General public – 2 swimmers in 2 lanes, no lappers.

Tuesday 17/05/2022

Squad - 4 lanes, 2 coaches, 16 swimmers.

General public - 10 swimmers in 2 lanes, 2 lappers.

Thursday 19/05/2022

Squad - 4 lanes, 2 coaches, 15 swimmers.

General public - 8 swimmers in 2 lanes, 2 lappers.

Tuesday 24/05/2022

Squad - 4 lanes, 3 coaches, 16 swimmers.

General public - 6 swimmers in 2 lanes and toddler pool.

Note: Hours of operation have recently been extended to facilitate lap swimmers on afternoons where squad sessions are run.

Tuesday 31/05/2022

Squad - 4 lanes, 8 swimmers, 4 coaches.

General public - 0 in 2 lanes.

Issues: X1 lapper opted not to enter the facility due to the lack of available lap lanes.

Thursday 02/6/2022

Squad – 4 lanes, 16 swimmers, 5 spec & 3 coaches (moved into lane 2,3,4,5 because of the diving blocks)

General public - 15 children and 3 adults - using little pool and lane 6 &1

Lap swimmer-finished session early once squad started

Issues – squad were conducting time trials and refusing to do in water starts in lane 6

Item 15.2 - Attachment 2

- 16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 17 NEW BUSINESS OF AN URGENT NATURE

18 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

18.1 Derby Airport - Lease to Frontier Helicopters (Area #18)

This matter is considered to be confidential under Section 5.23(2) - e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

18.2 Derby Port - Kimberley Mineral Sands Lease Modifications (Major Land Transaction) - Proceed with Transaction and Agreement Endorsement

This matter is considered to be confidential under Section 5.23(2) - c and d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

18.3 Request for Extension of Memorandum of Understanding with Warburton Group Pty Ltd

This matter is considered to be confidential under Section 5.23(2) - c and e(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government.

19 CLOSURE

19.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday, 25 August 2022 in the Fitzroy Crossing.

19.2 Closure of Meeting