



**Shire of Derby /
West Kimberley**

AGENDA

Ordinary Council Meeting Thursday, 26 October 2023

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 26 October 2023

Time: 5:30pm

**Location: Council Chambers
Clarendon Street
Derby**

Neil Hartley

Acting Chief Executive Officer



Our Guiding Values

We are **PROUD** of who we are and where we live.

We will create a **POSITIVE LEGACY** for our children and children's children.

We will go about our business with **INTEGRITY, TRANSPARENCY and AUTHENTICITY**.

We value and **RESPECT** what our community has to say and will strive to make things happen.

We are **PROUD** of and value the **KNOWLEDGE** of our diverse and strong people and cultures.

We value our **RELATIONSHIPS** and will work with others to achieve common goals and gain maximum impact.

We are **PROUD** of and **COMMITTED** to the responsible preservation of our unique natural environment and making sure our built environment reflects our current and future needs.

We are open for and encourage business, industry and all aspects of **COMMUNITY DEVELOPMENT**, particularly our thriving arts and cultural scene.

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Council Member or officer of the Shire during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

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Notes for Council Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

| | |
|----------------------|---|
| Advocacy: | When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency. |
| Executive/Strategic: | The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations, grants, and setting and amending budgets. |
| Legislative: | Includes adopting local laws, town planning schemes and policies. |
| Administrative: | When Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal. |
| Review: | When Council reviews a decision made by Officers. |
| Information: | Includes items provided to Council for information purposed only that do not require a decision of Council (that is for 'noting'). |

ALTERNATIVE MOTIONS

Council Members wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Council Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences. Section 5.60A of the *Local Government Act 1995* states;

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B states;

"a person has a proximity interest in a matter if the matter concerns –

*(a) a proposed change to a planning scheme affecting land that adjoins the person's land;
or*

(b) a proposed change to the zoning or use of land that adjoins the person's land; or

(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

MEETING DATES

At its Ordinary Meeting of Council on 27 October 2022, Council adopted the following meeting dates for 2023:

| | | | |
|---------------------|----------------------------|--------------------|--|
| January | | | Council in Recess |
| Thursday | 23 February 2023 | 5.30 pm | Council Chambers, Derby |
| Thursday | 30 March 2023 | 5.30 pm | Fitzroy Crossing |
| Thursday | 27 April 2023 | 5.30 pm | Council Chambers, Derby |
| Thursday | 25 May 2023 | 5.30 pm | Fitzroy Crossing |
| Thursday | 29 June 2023 | 5:30pm | Council Chambers, Derby |
| Thursday | 27 July 2023 | 11.00am | Remote Aboriginal Community |
| Thursday | 31 August 2023 | 5.30 pm | Council Chambers, Derby |
| Thursday | 28 September 2023 | 5.30 pm | Fitzroy Crossing |
| Thursday | 26 October 2023 | 5.30 pm | Council Chambers, Derby |
| Thursday | 12 October 2023 | 5:30pm | Council Chambers, Derby |
| Thursday | 30 November 2023 | 5.30 pm | Fitzroy Crossing |
| Thursday | 14 December 2023 | 5.30 pm | Council Chambers, Derby |

Council's Compliance and Strategic Review Committee and the Commercial Committee meet when required. Details of these meetings are advised as appropriate.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

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1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS**2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**

A Council Member may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Council Member are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

3 DISCLOSURE OF INTERESTS**3.1 Declaration of Financial Interests****3.2 Declaration of Proximity Interests****3.3 Declaration of Impartiality Interests****4 APPLICATIONS FOR LEAVE OF ABSENCE****5 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****6 PUBLIC TIME****6.1 Public Question Time****6.2 Public Statements****7 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS****8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION****9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****RECOMMENDATION**

That the Minutes of the Ordinary Meeting of the Shire of Derby/West Kimberley held at the Council Chambers, Clarendon Street, Derby, on 12 October 2023 and the Special Meeting of the Shire of Derby/West Kimberley held at the Council Chambers, Clarendon Street, Derby, on 23 October 2023 be CONFIRMED.

10 RECOMMENDATIONS AND REPORTS OF COMMITTEES

10.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 19 OCTOBER 2023

File Number: 4110

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Neil Hartley, Acting CEO / Director - Strategic Business

Authority/Discretion: Administrative

SUMMARY

For Council to receive the minutes of the Audit Committee Meeting held on 19 October 2023.

ATTACHMENTS

1. Minutes of the Audit Committee Meeting held on 19 October 2023

RECOMMENDATION

1. That the Minutes of the Audit Committee Meeting held on 19 October 2023 be received and the recommendations therein be adopted:

COMMITTEE RESOLUTION AC86/23

Moved: Cr Peter McCumstie

Seconded: Cr Geoff Haerewa

That the Audit Committee recommends that Council:

1. Notes the List of Accounts for September 2023 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$5,527,761.06.

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

COMMITTEE RESOLUTION AC87/23

Moved: Cr Geoff Haerewa

Seconded: Cr Peter McCumstie

That the Audit Committee recommends that Council:

Receive the information contained in the report detailing outstanding rates and sundry debtors as at 30 September 2023.

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

COMMITTEE RESOLUTION AC90/23

Moved: Cr Geoff Haerewa

Seconded: Cr Peter McCumstie

That the Audit Committee recommends that Council:

- 1. Receives the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 30 September 2023.**

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0



**Shire of Derby /
West Kimberley**

UNCONFIRMED MINUTES

Audit Committee Meeting Thursday, 19 October 2023

Date: Thursday, 19 October 2023

Time: 4:00pm

Location: Council Chambers
Clarendon Street
Derby



Order Of Business

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**MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY
ON THURSDAY, 19 OCTOBER 2023 AT 4:00PM**

PRESENT: Cr Andrew Twaddle (Chair), Cr Geoff Haerewa (Shire President), Cr Peter McCumstie (Deputy Shire President) and Cr Pat Riley (entered the meeting at 4:08pm via MS Teams).

IN ATTENDANCE: Neil Hartley (Acting Chief Executive Officer / Director of Strategic Business), Tamara Clarkson (Deputy Chief Executive Officer), Christie Mildenhall (Acting Director of Community Services)(MS Teams), Bob Hoogland (Manager Corporate Services), Sarah Smith (Executive Services Coordinator) and Noelene Bain (Executive Services Project Officer).

VISITORS: Nil

GALLERY: Nil

APOLOGIES: Cr Keith Bedford.

APPROVED LEAVE OF ABSENCE: Nil

ABSENT: Nil

1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 4:00pm by Cr Andrew Twaddle (Chair).

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

A Councillor may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Councillor are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

- Nil.

3 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

- Nil.

4 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

4.1 Declaration of Financial Interests

- Cr Peter McCumstie – Item 9 New and Emerging Items for Discussion – Discussion relating to Policy C12 (Elected Member Fees and President’s Allowance).

Nature: Cr Peter McCumstie declared a financial interest to allow for free and frank discussion as the discussion was about the remuneration calculation methodology for the President, a position he will hold from 21 October 2022.

4.2 Declaration of Proximity Interests

- Nil

4.3 Declaration of Impartiality Interests

- Nil

5 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

- Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE RESOLUTION AC85/23

Moved: Cr Geoff Haerewa

Seconded: Cr Peter McCumstie

That the Minutes of the Audit Committee Meeting held at the Council Chambers, Clarendon Street, Derby, on 26 September 2023 be CONFIRMED.

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

7 REPORTS

7.1 ACCOUNTS FOR PAYMENT - SEPTEMBER 2023

File Number: 5110 - Accounts Payable

Author: Lavenia Ratabua, Senior Finance Officer

Responsible Officer: Tamara Clarkson, Acting Director of Corporate Services

Authority/Discretion: Information

SUMMARY

For the Audit Committee to note the list of accounts paid under delegated authority during the month of September 2023.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

12(1) A payment may only be made from the municipal fund or a trust fund

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires Council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|--|
| Legal & Compliance: In accordance with section 6.8 of the <i>Local Government Act 1995</i> , a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority | Rare | Minor | Low | Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles. |

| | | | | |
|-------------|--|--|--|--|
| of Council. | | | | |
|-------------|--|--|--|--|

CONSULTATION

Internal consultation within the Corporate Services Department.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2023-24 Annual Budget as adopted by Council at its meeting held 17 August 2023 (Resolution 79/23) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL SEPTEMBER - 2023

| FUND | DETAILS | AMOUNT |
|--------------------------|--|------------------------|
| MUNICIPAL ACCOUNT | | |
| EFT Payments | EFT 56953 - 57271 | \$ 4,560,130.39 |
| Municipal Cheques | CHQ 54861 - 54863 | \$ 250.00 |
| Direct Debits | Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities | \$ 967,380.67 |
| Manual Cheques | CHQ | Nil |
| TRUST ACCOUNT | | |
| EFT Payments | | Nil |
| Trust Cheques | | Nil |
| TOTAL | | \$ 5,527,761.06 |

Creditors Outstanding as at 30/09/2023

\$ 2,131,609.49

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. September 2023 - List of Paid Accounts
2. September 2023 - Credit Card Reconciliation

COMMITTEE RESOLUTION AC86/23**Moved: Cr Peter McCumstie****Seconded: Cr Geoff Haerewa****That the Audit Committee recommends that Council:**

- 1. Notes the List of Accounts for September 2023 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$5,527,761.06.**

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle**Against:** Nil**CARRIED 3/0**

REPORT TO COUNCIL – SEPTEMBER 2023

EFT PAYMENTS – MUNI ACCOUNT

| PAYMENT ID | DATE | CREDITOR / INVOICE DETAILS | AMOUNT |
|-----------------|-------------------|--|---------------------|
| EFT57017 | 08/09/2023 | A & B TYRES | \$450.00 |
| INV 47829 | 18/08/2023 | PUNCTURE REPAIR | \$40.00 |
| INV 47841 | 21/08/2023 | SUPPLY JOURNEY 480/400-8 SET | \$280.00 |
| INV 47902 | 25/08/2023 | SUPPLY HIFLY 185R14 | \$130.00 |
| EFT57018 | 08/09/2023 | ALFORD CONTRACTING | \$770.00 |
| INV 0910 | 31/08/2023 | SUPPLY & INSTALL VENETIAN BLINDS TO BEDROOMS & LAUNDRY | \$770.00 |
| EFT57145 | 22/09/2023 | ALPHA DIVISION SECURITY SERVICES | \$43,648.00 |
| INV SDWK0008 | 03/08/2023 | AGRN 1044 - SECURITY SERVICES 12-31/08/2023 | \$21,120.00 |
| INV SDWK0010 | 10/09/2023 | SECURITY SERVICES 21/08 - 03/09/2023 | \$3,168.00 |
| INV SDWK0011 | 18/09/2023 | SECURITY SERVICES 04-17/09/2023 | \$3,520.00 |
| INV SDWK0009 | 18/09/2023 | AGRN 1044 - SECURITY SERVICES 01-17/09/2023 | \$15,840.00 |
| EFT56954 | 01/09/2023 | ALTHAM PLUMBING CONTRACTORS | \$313.50 |
| INV 16045 | 18/08/2023 | GRAVE EXCAVATION EXTRA DEPTH - PLOT 874C | \$313.50 |
| EFT57019 | 08/09/2023 | ALTHAM PLUMBING CONTRACTORS | \$7,924.53 |
| INV 16085 | 25/08/2023 | EXCAVATE PLOT 728P - 25/08/2023 (R PATERSON) | \$308.00 |
| INV 16092 | 25/08/2023 | REPAIR TAP HIT BY CAR | \$200.23 |
| INV 16093 | 25/08/2023 | EXCAVATE SEWER MAIN, CUT OUT DAMAGED SECTION & REPLACE | \$6,157.27 |
| INV 16106 | 29/08/2023 | SUPPLY & INSTALL GAS REGULATOR | \$370.27 |
| INV 16117 | 31/08/2023 | ATTEND TO LEAKING WATER MAIN | \$660.33 |
| INV 16126 | 31/08/2023 | REPLACE CISTERN IN WOMEN'S TOILET | \$228.43 |
| EFT57075 | 15/09/2023 | ALTHAM PLUMBING CONTRACTORS | \$1,703.60 |
| INV 16132 | 31/08/2023 | EXCAVATE PLOT 866C - 01/09/2023 (M SMITH) | \$308.00 |
| INV 16191 | 08/09/2023 | EXCAVATE PLOT 729P - 08/09/2023 (P DUCKHOLE) | \$308.00 |
| INV 16199 | 12/09/2023 | RECTIFY ISSUE WITH FEMALE TOILET NOT FLUSHING | \$225.68 |
| INV 16209 | 13/09/2023 | REPLACE THERMOSTAT | \$239.25 |
| INV 16213 | 13/09/2023 | REPAIR 2X LEAKS TO POLY PIPE | \$622.67 |
| EFT57211 | 29/09/2023 | ALTHAM PLUMBING CONTRACTORS | \$1,006.50 |
| INV 16224 | 19/09/2023 | EXCAVATE PLOT 730P - 15/09/2023 (G SPINKS) | \$753.50 |
| INV 16225 | 19/09/2023 | BACKFLOW TEST & CERTIFIED | \$253.00 |
| EFT57079 | 15/09/2023 | AMW MEDIA PTY LTD | \$224,400.00 |
| INV 389 | 01/09/2023 | FX EVENT STRONGER TOGETHER 07/10/23 | \$55,000.00 |
| INV 390 | 01/09/2023 | FX EVENT STRONGER TOGETHER 06-07/10/23 | \$26,400.00 |
| INV 399 | 11/09/2023 | FX EVENT STRONGER TOGETHER (DEPOSIT) | \$71,500.00 |

| | | | |
|-----------------|-------------------|---|--------------------|
| INV 400 | 11/09/2023 | FX EVENT STRONGER TOGETHER (BALANCE) | \$71,500.00 |
| EFT56953 | 01/09/2023 | AMY MORRIS | \$402.21 |
| INV REIMB2208 | 22/08/2023 | STAFF REIMBURSEMENT | \$402.21 |
| EFT57071 | 08/09/2023 | ANDREW JAMES TWADDLE | \$1,554.86 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 COUNCILLOR SITTING FEES | \$1,554.86 |
| EFT57078 | 15/09/2023 | ASV SALES AND SERVICES (WA) PTY LTD | \$1,877.64 |
| INV 317873 | 15/08/2023 | PROVIDE GOODS AS PER QUOTE | \$1,877.64 |
| EFT57020 | 08/09/2023 | AUSTRALIA PACIFIC VALUERS PTY LTD ITF THE APV UNIT TRUST T/AS APV VALUERS & ASSET MANAGEMENT | \$4,070.00 |
| INV 509 | 31/08/2023 | APV - ROAD VALUATION 2023/24 START-UP | \$4,070.00 |
| EFT57076 | 15/09/2023 | AUSTRALIA POST | \$1,846.10 |
| INV 1012675547 | 03/09/2023 | DERBY POSTAGE FOR AUGUST 2023 | \$1,846.10 |
| EFT56955 | 01/09/2023 | AUSTRALIAN SERVICES UNION | \$238.50 |
| INV DEDUCTION | 29/08/2023 | PAYROLL DEDUCTION | \$238.50 |
| EFT57077 | 15/09/2023 | AUSTRALIAN SERVICES UNION | \$263.00 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$263.00 |
| EFT57212 | 29/09/2023 | AUSTRALIAN SERVICES UNION | \$263.00 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$263.00 |
| EFT56976 | 01/09/2023 | BASS TECHNOLOGY GROUP T/AS FX COMM & AV | \$30,046.50 |
| INV 230184 | 22/08/2023 | SUPPLY AND INSTALL CCTV SYSTEM AS QUOTED | \$30,046.50 |
| EFT57235 | 29/09/2023 | BASS TECHNOLOGY GROUP T/AS FX COMM & AV | \$20,373.76 |
| INV 230199 | 19/09/2023 | AGRN 1044 - SUPPLY OF COMMUNICATION FITZROY WORKERS CAMP | \$20,373.76 |
| EFT57148 | 22/09/2023 | BBB CATERING PTY LTD | \$17,889.30 |
| INV 5881 | 08/09/2023 | BBB PIPELINER CARAVAN HIRE 29/09-26/10/2023 | \$17,889.30 |
| EFT57080 | 15/09/2023 | BELLALUCA DEMOLITION | \$7,315.00 |
| INV D9325-1 | 29/08/2023 | ASBESTOS INSPECTION AND MANAGEMENT PLAN | \$7,315.00 |
| EFT57176 | 22/09/2023 | BETHANY SEEAR | \$80.00 |
| INV KAPP 2023 | 19/09/2023 | ARTWORK SOLD KAPP 2023 | \$80.00 |
| EFT56956 | 01/09/2023 | BIG BARRA'S ONE STOP SHOP | \$100.00 |
| INV 82 | 27/06/2023 | \$100 VOUCHER FOR KAPP JUDGE | \$100.00 |
| EFT57216 | 29/09/2023 | BIG SKY ENTERTAINMENT PTY LTD | \$27,115.00 |
| INV 5358-1 | 11/09/2023 | FITZROY EVENT - STRONGER TOGETHER - DEPOSIT 50% | \$13,557.50 |
| INV 5358-2 | 11/09/2023 | FITZROY EVENT - STRONGER TOGETHER - FINAL PAYMENT | \$13,557.50 |
| EFT56978 | 01/09/2023 | BLUE HAZE MECHANICAL SERVICES PTY LTD TAS BROOME CAR CARRIERS | \$1,400.00 |
| INV 7951 | 17/08/2023 | HOLDEN CLUBSPORT TRANSPORT PERTH-BROOME | \$1,400.00 |
| EFT57086 | 15/09/2023 | BOC LIMITED | \$246.54 |
| INV 5006164667 | 29/08/2023 | MONTHLY GAS CYLINDER CHARGES - AUGUST 2023 | \$246.54 |
| EFT57150 | 22/09/2023 | BOOEASY PTY LTD | \$438.90 |
| INV 23339 | 07/09/2023 | BOOKINGS MONTHLY FEE - AUG 2023 | \$438.90 |

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| EFT56957 | 01/09/2023 | BROOME BOLT SUPPLIES | \$19.25 |
| INV 221487 | 11/07/2023 | SUPPLY HEX & NYLOC NUTS | \$19.25 |
| EFT57213 | 29/09/2023 | BROOME CAMP SCHOOL | \$500.00 |
| INV DEP1845 | 11/09/2023 | BROOME CAMP SCHOOL ACCOMMODATION | \$500.00 |
| EFT56959 | 01/09/2023 | BROOME FLORIST | \$150.00 |
| INV 478 | 13/08/2023 | FLORALS FOR MAUREEN TRACEY MEMORIAL | \$150.00 |
| EFT57022 | 08/09/2023 | BROOME FURNISHINGS | \$13,387.00 |
| INV 488097 | 23/06/2023 | SUPPLY 3X LOUNGE SUITE | \$13,387.00 |
| EFT57151 | 22/09/2023 | BROOME LOCKSMITHS | \$66.00 |
| INV 1198 | 01/09/2023 | AGRN 1044 - 12X KEYS CUT FOR DONGA UNITS 1-6 | \$66.00 |
| EFT57215 | 29/09/2023 | BROOME LOCKSMITHS | \$7,373.92 |
| INV 1187 | 15/08/2023 | AGRN 1044 - SUPPLY AND INSTALL LOCKS & KEY BOX | \$7,373.92 |
| EFT57217 | 29/09/2023 | BROOME TOYOTA NORTH WEST MOTOR GROUP | \$1,394.92 |
| INV PI13071041 | 11/05/2023 | 8946533560 SENSOR, OXYGEN | \$314.53 |
| INV PI13073210 | 11/09/2023 | SUPPLY DOOR PARTS | \$164.64 |
| INV PI13073433 | 26/09/2023 | PROVIDE CLOCK SPRING AS PER QUOTE | \$915.75 |
| EFT57021 | 08/09/2023 | BUCKLEYS EARTHWORKS & PAVING PTY LTD | \$576,780.05 |
| INV 2723 | 28/06/2023 | UNDERTAKE WORK AS PER RFQ | \$177,106.05 |
| INV 2735 | 15/08/2023 | RFT T03 2022 - AGRN951 FLOOD DAMAGE REINSTATEMENT | \$36,228.50 |
| INV 2737 | 18/08/2023 | ROAD CONSTRUCTION & SAND PADS FOR ACCOMMODATION UNITS | \$363,445.50 |
| EFT57143 | 19/09/2023 | BUCKLEYS EARTHWORKS & PAVING PTY LTD | \$244,446.84 |
| INV 2736 | 15/08/2023 | RFT T06 2023 - AGRN 1044 FLOOD DAMAGE REINSTATEMENT | \$58,566.75 |
| INV 2741 | 31/08/2023 | C1-2021 AREA 1 MAINTENANCE GRADING - AUG 23 | \$77,918.39 |
| INV 2742 | 31/08/2023 | AGRN 1044 - ROAD CONSTRUCTION & SAND PADS FOR FITZROY UNITS | \$107,961.70 |
| EFT57149 | 22/09/2023 | BUCKLEYS EARTHWORKS & PAVING PTY LTD | \$241,873.50 |
| INV 2744 | 31/08/2023 | AGRN 1044 - ROAD CONSTRUCTION & SAND PADS FOR FITZROY UNITS | \$241,873.50 |
| EFT57214 | 29/09/2023 | BUCKLEYS EARTHWORKS & PAVING PTY LTD | \$394,622.25 |
| INV 2721 | 23/06/2023 | AGRN 1044 - OPEN UP WORKS | \$16,761.25 |
| INV 2745 | 20/09/2023 | AGRN 1044 - ROAD CONSTRUCTION & SAND PADS 01-15/09/23 | \$7,865.00 |
| INV 2746 | 20/09/2023 | AGRN 1044 - ROAD CONSTRUCTION & SAND PADS 01-15/09/23 | \$369,996.00 |
| EFT57023 | 08/09/2023 | BUNNINGS GROUP LIMITED | \$102.60 |
| INV 2210-99835208 | 25/07/2023 | AGRN 1044 - 12X BLACK FOLDING CHAIRS FOR MEETINGS | \$102.60 |
| EFT57153 | 22/09/2023 | BUNNINGS GROUP LIMITED | \$752.20 |
| INV 2210-99835209 | 25/07/2023 | SUPPLY 20X NIPPERS OATES | \$752.20 |
| EFT56960 | 01/09/2023 | BUNUBA ABORIGINAL CORPORATION | \$1,408.92 |
| INV 22019461 | 09/03/2023 | COSTS ASSOCIATED WITH FVFRG MEETINGS 17 & 28/02/2023 | \$967.69 |
| INV 22019494 | 04/05/2023 | WELCOME TO COUNTRY - FX EXPO 06/05/2023 | \$441.23 |
| EFT56966 | 01/09/2023 | CARTER, CHRISSY | \$360.00 |

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| INV 30082023 | 30/08/2023 | AGRN 1044 - SKUDDA BLOKE DAY EVENT 30/08/2023 | \$360.00 |
| EFT57025 | 08/09/2023 | CARTER, CHRISSY | \$1,568.00 |
| INV 28072023 | 28/07/2023 | MANDALA WORKSHOP FOR FX NADIOC EVENT 26/07/23 | \$1,568.00 |
| EFT57155 | 22/09/2023 | CARTER, CHRISSY | \$1,882.00 |
| INV 13092023 | 13/09/2023 | AGRN 1044 - FASD DAY FACE PAINTING | \$1,882.00 |
| EFT57222 | 29/09/2023 | CARTER, CHRISSY | \$1,882.00 |
| INV 20092023 | 20/09/2023 | AGRN 1044 - FACE PAINTER FOR SKUDDA BLOKE DAY 20/09/23 | \$1,882.00 |
| EFT57083 | 15/09/2023 | CEMETERIES & CREMATORIA ASSOCIATION OF WA INC | \$130.00 |
| INV 1570 | 21/08/2023 | ORDINARY MEMBERSHIP 2023-24 | \$130.00 |
| EFT57091 | 15/09/2023 | CENTAMAN SYSTEMS PTY LTD | \$8,745.00 |
| INV GINV4073 | 24/07/2023 | PROJECT MANAGEMENT, CONFIGURATION, INSTALLATION & TRAINING | \$8,745.00 |
| EFT57035 | 08/09/2023 | CHERYL GRANT | \$35.60 |
| INV REIMB0109 | 01/09/2023 | REIMBURSE PURCHASE OF INK CARTRIDGE FOR MUSEUM PRINTER | \$35.60 |
| EFT57085 | 15/09/2023 | CHRIS HAMMER | \$237.64 |
| INV REIMB1109 | 11/09/2023 | UTILITY SUBSIDY REIMBURSEMENT | \$237.64 |
| EFT57154 | 22/09/2023 | CHRISTINE GEORGE | \$73.06 |
| INV REIMB1809 | 18/09/2023 | STAFF REIMBURSEMENT | \$73.06 |
| EFT57220 | 29/09/2023 | CIVIC LEGAL | \$4,659.60 |
| INV 511708 | 31/08/2023 | AGRN 1044 - HEADS OF AGREEMENT - CAMP SITE | \$1,359.60 |
| INV 511811 | 31/08/2023 | PROFESSIONAL FEES | \$3,300.00 |
| EFT57024 | 08/09/2023 | CLARA SAAVEDRA | \$1,825.00 |
| INV REIMB2308 | 23/08/2023 | REIMBURSE STALLHOLDER PERMIT APPLICATION | \$1,825.00 |
| EFT57133 | 15/09/2023 | CLEANAWAY CO PTY LTD | \$286,234.83 |
| INV 19236857 | 31/08/2023 | DOMESTIC & COMMERCIAL BIN COLLECTION - JULY 2023 | \$66,308.18 |
| INV 19236858 | 31/08/2023 | LANDFILL MANAGEMENT DERBY - JULY 2023 | \$154,419.19 |
| INV 19236859 | 31/08/2023 | DOMESTIC & COMMERCIAL BIN COLLECTION - AUGUST 2023 | \$65,507.46 |
| EFT57203 | 22/09/2023 | CLEANAWAY CO PTY LTD | \$171,498.97 |
| INV 19236860 | 31/08/2023 | LANDFILL MANAGEMENT DERBY - AUGUST 2023 | \$154,419.19 |
| INV 19237039 | 31/08/2023 | PUBLIC BIN COLLECTION - AUGUST 2023 | \$17,079.78 |
| EFT56961 | 01/09/2023 | CLEANING GARDENING & TREE SERVICES | \$30,127.15 |
| INV 15 | 21/08/2023 | CLEANING OF FX VISITOR CENTRE - JULY 2023 | \$30,127.15 |
| EFT57218 | 29/09/2023 | CLEANING GARDENING & TREE SERVICES | \$30,127.15 |
| INV 30 | 15/09/2023 | CLEANING OF FX VISITOR CENTRE - AUGUST 2023 | \$30,127.15 |
| EFT56962 | 01/09/2023 | CMT BUILDING WA PTY LTD | \$2,902.35 |
| INV 0818 | 07/08/2023 | SUPPLY LOCKWOOD 530DXSC DIGITAL KEYPAD LOCK | \$880.00 |
| INV 0829 | 08/08/2023 | EMERGENCY REPAIRS TO STORAGE CAGES | \$550.00 |
| INV 0830 | 09/08/2023 | INSTALL KEY SAFE | \$143.00 |
| INV 0844 | 19/08/2023 | HIRE OF DEMOUNTABLE FOR FX POOL - JULY 2023 | \$1,329.35 |

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| EFT57087 | 15/09/2023 | CMT BUILDING WA PTY LTD | \$2,115.85 |
| INV 0856 | 24/08/2023 | PAINT DOOR TO COVER GRAFFITI | \$627.00 |
| INV 0867 | 31/08/2023 | SUPPLY 30L PAINT & 20L PRIMER | \$1,488.85 |
| EFT57088 | 15/09/2023 | COLIN BRIAN PIGRAM | \$2,000.00 |
| INV 0032 | 11/09/2023 | MARSH SCULPTURES OPENING | \$2,000.00 |
| EFT56998 | 01/09/2023 | COLLEEN GARNER | \$500.00 |
| INV SITTING FEES-3108 | 31/08/2023 | FVFRWG SITTING FEES - 31/08/2023 | \$500.00 |
| EFT56963 | 01/09/2023 | COMM PRO CONSULTANTS | \$6,429.50 |
| INV 0018 | 18/08/2023 | FLOOD RECOVERY CONSULTANCY, EVENT & PROJECT MANAGEMENT | \$6,429.50 |
| EFT57174 | 22/09/2023 | CONNECT CALL CENTRE SERVICES | \$634.92 |
| INV 115196 | 15/09/2023 | OVERCALLS FEE FOR CONTRACT CA0415 - AUGUST 2023 | \$634.92 |
| EFT57146 | 22/09/2023 | COOEE PTY LTD | \$11,352.00 |
| INV CE0024 | 01/09/2023 | ANNUAL LICENSE FEE - AUG 2023 TO JUL 2024 | \$11,352.00 |
| EFT57128 | 15/09/2023 | CORSIGN WA PTY LTD | \$44.00 |
| INV 78834 | 08/09/2023 | SUPPLY 2X CUSTOM DANGER SIGN | \$44.00 |
| EFT57061 | 08/09/2023 | COUNTRYMAN RUBBISH REMOVAL | \$2,601.60 |
| INV 1021 | 31/08/2023 | LITTER COLLECTION IN FITZROY CROSSING 21-25/08/2023 | \$2,601.60 |
| EFT57124 | 15/09/2023 | COUNTRYMAN RUBBISH REMOVAL | \$1,994.56 |
| INV 1022 | 31/08/2023 | LITTER COLLECTION IN FITZROY CROSSING 28-31/08/2023 | \$1,994.56 |
| EFT57219 | 29/09/2023 | CRAIG WILSON | \$70.00 |
| INV REIMB1509 | 15/09/2023 | BOND RETURN FOR HIRE OF CAT TRAP | \$70.00 |
| EFT57006 | 01/09/2023 | CROMAG PTY LTD TAS SIGMA CHEMICALS | \$1,751.20 |
| INV 169719-01 | 13/07/2023 | RESTOCK POOL TESTING TABLET SUPPLIES | \$613.80 |
| INV 169850-01 | 19/07/2023 | SUPPLY CHLORINE AND STABILISER | \$1,137.40 |
| EFT56982 | 01/09/2023 | CROSSING INN | \$7,500.00 |
| INV 42974 | 27/08/2023 | ACCOMMODATION 21-24/08/2023 | \$1,000.00 |
| INV 42975 | 27/08/2023 | ACCOMMODATION 21-24/08/2023 | \$1,000.00 |
| INV 42979 | 27/08/2023 | ACCOMMODATION 18-24/08/2023 | \$1,750.00 |
| INV 42987 | 27/08/2023 | ACCOMMODATION 21-24/08/2023 | \$1,000.00 |
| INV 42988 | 27/08/2023 | ACCOMMODATION 21-24/08/2023 | \$1,000.00 |
| INV 42993 | 28/08/2023 | ACCOMMODATION 24-27/08/2023 | \$1,000.00 |
| INV 42997 | 28/08/2023 | ACCOMMODATION 25-27/08/2023 | \$750.00 |
| EFT57038 | 08/09/2023 | CROSSING INN | \$6,750.00 |
| INV 42784 | 23/07/2023 | ACCOMMODATION 20-22/07/2023 | \$750.00 |
| INV 42742 | 25/07/2023 | ACCOMMODATION 17-24/07/2023 | \$2,000.00 |
| INV 42743 | 25/07/2023 | ACCOMMODATION 17-24/07/2023 | \$2,000.00 |
| INV 42797 | 29/07/2023 | ACCOMMODATION 28/07/2023 | \$250.00 |
| INV 42798 | 29/07/2023 | ACCOMMODATION 28/07/2023 | \$250.00 |
| INV 42799 | 29/07/2023 | ACCOMMODATION 28/07/2023 | \$250.00 |

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| INV 42800 | 29/07/2023 | ACCOMMODATION 28/07/2023 | \$250.00 |
| INV 42861 | 10/08/2023 | ACCOMMODATION 08-09/08/2023 | \$500.00 |
| INV 42882 | 10/08/2023 | ACCOMMODATION 08-09/08/2023 | \$500.00 |
| EFT57171 | 22/09/2023 | CROSSING INN | \$11,250.00 |
| INV 43052 | 01/09/2023 | ACCOMMODATION 28-31/08/2023 | \$1,000.00 |
| INV 42998 | 01/09/2023 | ACCOMMODATION 25-28/08/2023 | \$1,000.00 |
| INV 43000 | 01/09/2023 | ACCOMMODATION 25-28/08/2023 | \$1,000.00 |
| INV 43053 | 01/09/2023 | ACCOMMODATION 29-31/08/2023 | \$750.00 |
| INV 43032 | 01/09/2023 | ACCOMMODATION 28-31/08/2023 | \$1,000.00 |
| INV 43061 | 01/09/2023 | ACCOMMODATION 28/08/2023 | \$250.00 |
| INV 43045 | 01/09/2023 | ACCOMMODATION 29-30/08/2023 | \$500.00 |
| INV 42995 | 01/09/2023 | ACCOMMODATION 24-28/08/2023 | \$1,250.00 |
| INV 42992 | 02/09/2023 | ACCOMMODATION 24-31/08/2023 | \$2,000.00 |
| INV 43043 | 04/09/2023 | ACCOMMODATION 29-30/08/2023 | \$500.00 |
| INV 43054 | 05/09/2023 | ACCOMMODATION 31/08 - 03/09/2023 | \$1,000.00 |
| INV 43064 | 05/09/2023 | ACCOMMODATION 01-04/09/2023 | \$1,000.00 |
| EFT57243 | 29/09/2023 | CROSSING INN | \$7,500.00 |
| INV 43082 | 12/09/2023 | ACCOMMODATION 31/08 - 10/09/2023 | \$2,750.00 |
| INV 43041 | 15/09/2023 | ACCOMMODATION 01-11/09/2023 | \$2,750.00 |
| INV 43031 | 21/09/2023 | ACCOMMODATION 25-26/08/2023 | \$500.00 |
| INV 42994 | 21/09/2023 | ACCOMMODATION 24-27/08/2023 | \$1,000.00 |
| INV 43029 | 21/09/2023 | ACCOMMODATION 25-26/08/2023 | \$500.00 |
| EFT57236 | 29/09/2023 | CRPM SERVICES HIGH PRESSURE CLEANING T-AS GRAFFITI GONE WA | \$3,580.50 |
| INV 961 | 15/09/2023 | SUPPLY BLACK & RED GRAFFITI REMOVER | \$3,580.50 |
| EFT57095 | 15/09/2023 | DANIEL ANDERSON | \$145.70 |
| INV REIMB0509 | 05/09/2023 | STAFF REIMBURSEMENT | \$145.70 |
| EFT57208 | 22/09/2023 | DAVID RIDLEY | \$53.15 |
| INV REIMB1909 | 19/09/2023 | STAFF REIMBURSEMENT | \$53.15 |
| EFT57164 | 22/09/2023 | DAVRIC AUSTRALIA | \$2,396.35 |
| INV 212544 | 13/09/2023 | SUPPLY NUMBER PLATES | \$2,396.35 |
| EFT57159 | 22/09/2023 | DEAN COOPER | \$1,824.00 |
| INV REIMB2808 | 28/08/2023 | BOND RETURN FOR HIRE OF CIVIC CENTRE 05-06/08/2023 | \$1,824.00 |
| EFT57072 | 08/09/2023 | DEAN WILSON TRANSPORT PTY LTD | \$106.04 |
| INV 20219331 | 18/08/2023 | FREIGHT | \$106.04 |
| EFT57141 | 15/09/2023 | DEAN WILSON TRANSPORT PTY LTD | \$46.40 |
| INV 20219632 | 31/08/2023 | FREIGHT | \$46.40 |
| EFT57225 | 29/09/2023 | DEPARTMENT OF DEFENCE | \$143,260.76 |
| INV LEASE INSTAL-2 | 28/09/2023 | RAAF CURTIN CIVILIAN AIRPORT TERMINAL LAND LEASE | \$143,260.76 |
| EFT57099 | 15/09/2023 | DEPARTMENT OF FIRE AND EMERGENCY SERVICES. | \$71,472.12 |

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| INV 155971 | 21/08/2023 | 2023/24 ESL Q1 CONTRIBUTION | \$71,472.12 |
| EFT56965 | 01/09/2023 | DEPUTY CHILD SUPPORT REGISTRAR | \$336.95 |
| INV DEDUCTION | 29/08/2023 | PAYROLL DEDUCTION | \$336.95 |
| EFT57090 | 15/09/2023 | DEPUTY CHILD SUPPORT REGISTRAR | \$336.95 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$336.95 |
| EFT57221 | 29/09/2023 | DEPUTY CHILD SUPPORT REGISTRAR | \$336.95 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$336.95 |
| EFT56968 | 01/09/2023 | DERBY 4X4 & MARINE | \$465.62 |
| INV 33851-55891 | 28/08/2023 | SUPPLY 2X FRONT DRIVE SHAFT SPACER | \$13.31 |
| INV 33864-55898 | 29/08/2023 | SUPPLY 2X BEARING & SEAL KIT | \$85.36 |
| INV 33892-55758 | 30/08/2023 | SUPPLY FENDER BUMP AND INSERT | \$366.95 |
| EFT57226 | 29/09/2023 | DERBY 4X4 & MARINE | \$2,161.20 |
| INV 33935-55956 | 01/09/2023 | PROVIDE PARTS AS PER QUOTE | \$939.40 |
| INV 33949-55988 | 04/09/2023 | SUPPLY AIR FILTER | \$40.47 |
| INV 34021-55708 | 11/09/2023 | SUPPLY STRUTS AND SHOCK KIT | \$904.13 |
| INV 34023-56071 | 11/09/2023 | SUPPLY CAMBER BOLT KIT | \$277.20 |
| EFT57223 | 29/09/2023 | DERBY ABORIGINAL HEALTH SERVICES | \$300.00 |
| INV REIMB2009 | 20/09/2023 | BOND RETURN FOR HIRE OF COMMUNITY ROOM 13/09/2023 | \$300.00 |
| EFT56967 | 01/09/2023 | DERBY BUILDING SUPPLIES | \$547.86 |
| INV 543553 | 02/08/2023 | SUPPLY SIKAFLEX SEALANT | \$22.15 |
| INV 543714 | 03/08/2023 | SUPPLY DECKING OIL, APPLICATOR, FUNNEL | \$122.18 |
| INV 543777 | 04/08/2023 | SUPPLY DECKING OIL | \$98.11 |
| INV 543809 | 04/08/2023 | SUPPLY ANGLE EQUAL ALUMINIUM | \$19.20 |
| INV 543985 | 07/08/2023 | SUPPLY PHILMAC NIPPLE POLY | \$12.78 |
| INV 544058 | 08/08/2023 | PROVIDE CHICKEN WIRE AS PER QUOTE | \$124.18 |
| INV 544210 | 09/08/2023 | SUPPLY 6X POPUP SPRINKLER | \$49.10 |
| INV 544282 | 10/08/2023 | SUPPLY FLO-SPAN PVC & PRIMER | \$47.67 |
| INV 544362 | 11/08/2023 | SUPPLY TAP HAND AND TAPE | \$24.93 |
| INV 544380 | 11/08/2023 | SUPPLY COUPLING PVC REPAIR | \$27.56 |
| EFT57026 | 08/09/2023 | DERBY BUILDING SUPPLIES | \$3,444.27 |
| INV 544545 | 14/08/2023 | SUPPLY CARRIAGE DOOR ADJ NYLON WHEEL BORAL | \$15.66 |
| INV 544661 | 15/08/2023 | SUPPLY SCREWS AND WASHERS | \$42.46 |
| INV 544676 | 15/08/2023 | SUPPLY ALUMINIUM BAR | \$30.36 |
| INV 544772 | 16/08/2023 | SUPPLY PHILMAC BUSH & NIPPLE | \$6.81 |
| INV 544810 | 17/08/2023 | SUPPLY CUT-OFF WHEEL & GLOSS | \$60.96 |
| INV 544938 | 18/08/2023 | SUPPLY BREMICK WASHER MACHINE & RUBBER DOOR SEAL | \$23.26 |
| INV 545089 | 21/08/2023 | SUPPLY KINCROME IMPACT BIT & 4X COIN BATTERY | \$71.55 |
| INV 545347 | 23/08/2023 | SUPPLY COVERSTAIN PRIMER | \$28.11 |
| INV 545385 | 24/08/2023 | SUPPLY 2 BOXES CABINET AEROSOL STORAGE | \$3,132.50 |

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| INV 545412 | 24/08/2023 | SUPPLY HINGE CONCEAL | \$32.60 |
| EFT57092 | 15/09/2023 | DERBY BUILDING SUPPLIES | \$497.69 |
| INV 545421 | 24/08/2023 | SUPPLY HINGE CONCEAL | \$32.60 |
| INV 545455 | 25/08/2023 | SUPPLY GRAB RAIL | \$88.51 |
| INV 545481 | 25/08/2023 | SUPPLY PANIC BOLT | \$69.81 |
| INV 545604 | 28/08/2023 | SUPPLY CRC | \$12.53 |
| INV 545635 | 28/08/2023 | SUPPLY BAR & CUTTER LUBE 5L | \$76.97 |
| INV 545646 | 28/08/2023 | SUPPLY ANGLE EQUAL ALUMINIUM | \$16.68 |
| INV 545807 | 30/08/2023 | SUPPLY 2X STIHL CHAIN | \$78.76 |
| INV 545824 | 30/08/2023 | SUPPLY BDS LOCKSET WRAP | \$36.11 |
| INV 545871 | 31/08/2023 | SUPPLY SIKAFLEX SEALANT | \$45.64 |
| INV 545872 | 31/08/2023 | SUPPLY SLIP RESISTANT PAVING PAINT 1L | \$40.08 |
| EFT57156 | 22/09/2023 | DERBY BUILDING SUPPLIES | \$5,021.53 |
| INV 545904 | 31/08/2023 | SUPPLY SPOOLS AND LINE | \$412.78 |
| INV 546230 | 05/09/2023 | SUPPLY BREMICK BOLT | \$6.47 |
| INV 546270 | 05/09/2023 | SUPPLY SUPER HEAVY-DUTY BATTERY | \$6.62 |
| INV 546361 | 06/09/2023 | SUPPLY TURPENTINE MINERAL MAXI 20L | \$72.18 |
| INV 546396 | 07/09/2023 | SUPPLY FILLER AND DROP SHEET | \$9.09 |
| INV 546446 | 07/09/2023 | SUPPLY MAKITA LASER DISTANCE INCLINE SENSOR 80M LD080PI | \$199.00 |
| INV 546541 | 08/09/2023 | SUPPLY STIHL POLE PRUNER & 2X BRUSHCUTTER | \$3,682.67 |
| INV 546675 | 12/09/2023 | SUPPLY SEALANT SIKAFLEX | \$24.84 |
| INV 546695 | 12/09/2023 | SUPPLY LOCKWOOD 530 DIGITAL DX ENTRANCE SET | \$288.08 |
| INV 546781 | 13/09/2023 | SUPPLY STIHL DIAMOND WHEEL | \$319.80 |
| EFT57224 | 29/09/2023 | DERBY BUILDING SUPPLIES | \$10.52 |
| INV 546826 | 14/09/2023 | SUPPLY 2X D SHACKLE | \$10.52 |
| EFT57240 | 29/09/2023 | DERBY DISTRICT HIGH SCHOOL SOCIAL CLUB | \$2,000.00 |
| INV REIMB2709 | 27/09/2023 | BOND RETURN FOR HIRE OF CIVIC CENTRE 31/08 - 03/09/2023 | \$2,000.00 |
| EFT56970 | 01/09/2023 | DERBY FIREARM SUPPLIES | \$3,370.00 |
| INV 1180 | 11/08/2023 | SUPPLY 2X RIFLES AND SHOTGUN | \$3,370.00 |
| EFT56969 | 01/09/2023 | DERBY FUELS | \$7,252.50 |
| INV 1057296 | 21/08/2023 | CATERING FOR SATURDAY LATE NIGHT 19/08/2023 | \$1,260.00 |
| INV 1057297 | 21/08/2023 | CATERING FOR THURSDAY & FRIDAY LATE NIGHT | \$2,310.00 |
| INV 244787 | 25/08/2023 | CATERING SANDWICHES & WRAPS 21-25/08/2023 | \$412.50 |
| INV 244876 | 26/08/2023 | CATERING FOR SATURDAY LATE NIGHT 26/08/2023 | \$960.00 |
| INV 244877 | 26/08/2023 | CATERING FOR THURSDAY & FRIDAY LATE NIGHT 24-25/08/2023 | \$2,310.00 |
| EFT57093 | 15/09/2023 | DERBY FUELS | \$230.20 |
| INV 1061229 | 01/09/2023 | CATERING FOR DFES COMMISSIONER MEETING 01/09/2023 | \$145.00 |
| INV 1062742 | 06/09/2023 | 34.15L UNLEADED | \$85.20 |
| EFT57157 | 22/09/2023 | DERBY FUELS | \$1,920.00 |

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| INV 1060929 | 01/09/2023 | CATERING FOR SATURDAY LATE NIGHT 02/09/2023 | \$960.00 |
| INV 1064182 | 11/09/2023 | CATERING FOR SATURDAY LATE NIGHT 09/09/2023 | \$960.00 |
| EFT57227 | 29/09/2023 | DERBY FUELS | \$11,238.67 |
| INV 1060928 | 01/09/2023 | CATERING FOR THURSDAY AND FRIDAY LATE NIGHT | \$2,310.00 |
| INV 1064181 | 11/09/2023 | CATERING FOR THURSDAY & FRIDAY LATE NIGHT 07-08/09/2023 | \$2,310.00 |
| INV 247468 | 14/09/2023 | CATERING 14/09/2023 | \$787.50 |
| INV 247649 | 16/09/2023 | CATERING YOUTH LATE NIGHT 16/09/2023 | \$1,020.00 |
| INV 247650 | 16/09/2023 | CATERING YOUTH LATE NIGHT 15/09/2023 | \$1,260.00 |
| INV 1067550 | 20/09/2023 | 74.53L UNLEADED | \$191.17 |
| INV 248387 | 23/09/2023 | CATERING FOR THURSDAY & FRIDAY LATE NIGHT 21-22/09/2023 | \$2,310.00 |
| INV 248388 | 23/09/2023 | DERBY YOUTH CENTRE FOOD 14/09/2023 | \$1,050.00 |
| EFT56973 | 01/09/2023 | DERBY HARDWARE MITRE10 | \$299.44 |
| INV 10585583 | 09/08/2023 | SUPPLY 3X TIE WIRE DISPENSER PACK | \$44.97 |
| INV 10585791 | 11/08/2023 | SUPPLY JAMBRO RING FASTENERS 1000 | \$19.99 |
| INV 10585793 | 11/08/2023 | SUPPLY ANTI SLIP TAPE AND SOCKET ADAPTOR | \$41.97 |
| INV 10585838 | 11/08/2023 | SUPPLY 4X CAR ALARM BATTERY | \$19.96 |
| INV 10586166 | 15/08/2023 | SUPPLY BRUSH & 2X DROP SHEET PLASTIC | \$22.97 |
| INV 10586251 | 16/08/2023 | SUPPLY DUCT TAPE | \$9.49 |
| INV 10586619 | 21/08/2023 | SUPPLY 3X DISC ALL 5PK & SANDPAPER | \$42.17 |
| INV 10586622 | 21/08/2023 | SUPPLY 4X COIN BATTERY | \$35.96 |
| INV 10586656 | 21/08/2023 | SUPPLY LED GLOBE | \$16.99 |
| INV 10586657 | 21/08/2023 | SUPPLY SANDPAPER, DISC FLAP AND BRUSH | \$44.97 |
| EFT57098 | 15/09/2023 | DERBY HARDWARE MITRE10 | \$566.33 |
| INV 10585776 | 10/08/2023 | SUPPLY 8.5KG GAS BOTTLE | \$47.99 |
| INV 10586720 | 22/08/2023 | SUPPLY ROLLER COVER | \$6.49 |
| INV 10586727 | 22/08/2023 | SUPPLY PAINT BRUSH | \$11.99 |
| INV 10586751 | 22/08/2023 | SUPPLY PAINT MIXER | \$18.99 |
| INV 10586778 | 22/08/2023 | SUPPLY 5L COOLER JUG | \$191.94 |
| INV 10586789 | 22/08/2023 | SUPPLY VENT ALUM EXT WINDMASTER MILL | \$218.00 |
| INV 10586923 | 24/08/2023 | SUPPLY DROP SHEET PLASTIC | \$5.98 |
| INV 10587217 | 28/08/2023 | SUPPLY BOLTS & NUTS | \$9.98 |
| INV 10587396 | 30/08/2023 | SUPPLY WET AREA 300G & MULTI-PURPOSE CLEANER | \$29.98 |
| INV 10587491 | 31/08/2023 | SUPPLY ULTRA PAVE CONCRETE ETCHER 1KG | \$24.99 |
| EFT57163 | 22/09/2023 | DERBY HARDWARE MITRE10 | \$5,828.14 |
| INV 10587271 | 28/08/2023 | SUPPLY SHOWER, BASIN SPINDLE THREAD, LAUNDRY SET | \$458.47 |
| INV 10587498 | 31/08/2023 | SUPPLY 2X INDOOR BROOM | \$37.98 |
| INV 10587536 | 31/08/2023 | 40X HUNTER PGP-04 ROTORS SPRINKLERS | \$2,189.10 |
| INV 10587588 | 01/09/2023 | SUPPLY MASKING TAPE & BRUSH | \$27.97 |
| INV 10587889 | 05/09/2023 | SUPPLY HOOK CABIN CHROME | \$14.99 |

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| INV 10587921 | 05/09/2023 | SUPPLY 64X 20KG ASPHALT, SUPPLY 64X 20KG ASPHALT | \$2,942.72 |
| INV 10587969 | 06/09/2023 | SUPPLY OIL-BASED ENAMEL | \$46.99 |
| INV 10587987 | 06/09/2023 | SUPPLY DROP SHEET 3X PLASTIC 3X CANVAS | \$68.96 |
| INV 10588023 | 07/09/2023 | SUPPLY BRUSH & ROLLER COVER | \$23.98 |
| INV 10588081 | 07/09/2023 | SUPPLY UNC 9/16X6 AND UNF 1/2X6 | \$16.98 |
| EFT57230 | 29/09/2023 | DERBY HARDWARE MITRE10 | \$1,333.25 |
| INV 10588102 | 08/09/2023 | SUPPLY BOX | \$36.99 |
| INV 10588122 | 08/09/2023 | SUPPLY 2X 12V BATTERY | \$12.98 |
| INV 10588382 | 12/09/2023 | SUPPLY 2X TIE WIRE DISPENSER PACK | \$23.98 |
| INV 10588443 | 13/09/2023 | SUPPLY 12X KUBOTA 24 1/2 PRO BLADE | \$631.92 |
| INV 10588458 | 13/09/2023 | SUPPLY ROLLER COVER & PAINT CLEAN-UP 4L | \$27.98 |
| INV 10588511 | 14/09/2023 | SUPPLY PVC COUPLING COMPRESSION 50MM | \$49.99 |
| INV 10588804 | 18/09/2023 | SUPPLY RAKE | \$44.99 |
| INV 10588833 | 18/09/2023 | SUPPLY 2X KELSO 100L WHEELBARROWS | \$478.00 |
| INV 10588866 | 19/09/2023 | SUPPLY FLYSCREEN | \$17.48 |
| INV 10588881 | 19/09/2023 | SUPPLY SPLINE 6MM X6 | \$8.94 |
| EFT57147 | 22/09/2023 | DERBY LICENCED POST OFFICE | \$44.00 |
| INV 1121 | 31/08/2023 | DLPO MONTHLY ACCOUNT - AUGUST 2023 | \$44.00 |
| EFT56972 | 01/09/2023 | DERBY PROGRESSIVE SUPPLIES | \$3,910.21 |
| INV 071826 | 07/08/2023 | KITCHEN AND CLEANING SUPPLIES FOR FX YOUTH PROGRAMS | \$1,760.52 |
| INV 072242 | 11/08/2023 | AGRN 1044 - 200 DISPOSABLE CUPS | \$20.46 |
| INV 072447 | 15/08/2023 | SUPPLY 7 CTNS 1PLY TOILET PAPER | \$934.19 |
| INV 072564 | 16/08/2023 | SUPPLY CTN ICE BAGS | \$99.53 |
| INV 072736 | 18/08/2023 | SUPPLY 4 CTN HAND TOWEL | \$333.32 |
| INV 072928 | 22/08/2023 | SUPPLY CTN 1PLY TOILET PAPER | \$69.98 |
| INV 073137 | 24/08/2023 | SUPPLY EAR PLUGS, SAFETY GLASSES & GLOVES | \$692.21 |
| EFT57162 | 22/09/2023 | DERBY PROGRESSIVE SUPPLIES | \$515.45 |
| INV 072469 | 15/08/2023 | SUPPLY 4X 30L SWING TOP BIN | \$154.19 |
| INV 073466 | 29/08/2023 | SUPPLY 5X REPLACEMENT SPINDLE TO SUIT B2746 & B27460 | \$241.40 |
| INV 073470 | 29/08/2023 | SUPPLY CTN BIOPAK PLATES | \$119.86 |
| EFT57229 | 29/09/2023 | DERBY PROGRESSIVE SUPPLIES | \$182.24 |
| INV 073620 | 30/08/2023 | AGRN 1044 - SUPPLIES FOR FITZROY SERVICE WORKERS CAMP | \$182.24 |
| EFT57028 | 08/09/2023 | DERBY SPORTSMEN'S CLUB INC | \$13,750.00 |
| INV 1619 | 01/06/2023 | 1ST QUARTER 2024 GOLF COURSE MAINTENANCE | \$13,750.00 |
| EFT57160 | 22/09/2023 | DERBY SPORTSMEN'S CLUB INC | \$13,750.00 |
| INV 1672 | 06/09/2023 | 2ND QUARTER 2024 GOLF COURSE MAINTENANCE | \$13,750.00 |
| EFT57027 | 08/09/2023 | DIJUN HOLDINGS PTY LTD | \$1,210.00 |
| INV DK1565 | 07/05/2022 | FULL EXIT CLEAN 07/05/2022 | \$1,210.00 |
| EFT57094 | 15/09/2023 | DIJUN HOLDINGS PTY LTD | \$44.28 |

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| INV DHIV325 | 05/07/2023 | BUILDING HANDOVER CLEAN DONGA X 5 - 20 ROOMS | \$44.28 |
| EFT57158 | 22/09/2023 | DOUGLAS D'ANTOINE | \$8,348.80 |
| INV 013 | 18/09/2023 | EXECUTIVE OFFICER DUTIES FOR FVFRWG - 04 - 15/09/2023 | \$8,348.80 |
| EFT57228 | 29/09/2023 | DOUGLAS D'ANTOINE | \$17,006.39 |
| INV 012 | 04/09/2023 | EXECUTIVE OFFICER DUTIES FOR FVFRWG - 07/08-01/09/2023 | \$17,006.39 |
| EFT57231 | 29/09/2023 | DWA INDUSTRIAL RESOURCES PTY LTD | \$7,476.48 |
| INV 2022772 | 31/08/2023 | CUT & REPLACE RUSTED PART OF CENTRE POST IN TOILETS | \$3,536.50 |
| INV 2022773 | 01/09/2023 | DIG AROUND 8 POSTS OF WATER PARK & TREAT RUST | \$3,660.25 |
| INV 2022779 | 18/09/2023 | SUPPLY & CUT 1200 X 1200 X 3MM STEEL SHEET | \$279.73 |
| EFT57165 | 22/09/2023 | ECHO SOUND | \$3,327.50 |
| INV 24018 | 11/09/2023 | SUPPLY FOR HIRE - SCULPTURES ON THE MARSH EVENT 09/09/23 | \$3,327.50 |
| EFT56974 | 01/09/2023 | ELDERS LIMITED (DERBY BRANCH) | \$859.87 |
| INV IY85356 | 08/08/2023 | SUPPLY 20L CASTROL OIL | \$129.47 |
| INV IY85682 | 22/08/2023 | SUPPLY 4X MACNAUGHT LUBEMATE L-SOP20 DRUM PUMPS | \$730.40 |
| EFT57232 | 29/09/2023 | ELDERS LIMITED (DERBY BRANCH) | \$531.71 |
| INV IY85930 | 05/09/2023 | SUPPLY PAINTED RHS 125 X 75 X 3X 8000MM | \$227.55 |
| INV IY85931 | 05/09/2023 | SUPPLY 36X 450G CASTROL | \$304.16 |
| EFT56975 | 01/09/2023 | EXTREME PEST CONTROL | \$264.00 |
| INV 13486 | 28/08/2023 | EXTERNAL SPRAY TO PERIMETER OF BUILDING 25/08/2023 | \$264.00 |
| EFT57234 | 29/09/2023 | EXTREME PEST CONTROL | \$330.00 |
| INV 13513 | 20/09/2023 | GENERAL PEST TREATMENT INTERNAL & EXTERNAL | \$330.00 |
| EFT57029 | 08/09/2023 | EXURBAN PTY LTD | \$6,924.47 |
| INV URP-4407 | 02/09/2023 | GENERAL TOWN PLANNING CONSULTANCY SERVICES AUGUST 2023 | \$6,924.47 |
| EFT56977 | 01/09/2023 | FITZROY HARDWARE PTY LTD | \$1,779.50 |
| INV 186493 | 06/07/2023 | AGRN 1044 FITZROY SERVICE WORKERS KETTLES | \$1,500.00 |
| INV 186494 | 06/07/2023 | AGRN 1044 19X KEYS 3X KEY TAG | \$194.50 |
| INV 187457 | 21/07/2023 | AGRN 1044 5X 15L WATER BOTTLE | \$85.00 |
| EFT57030 | 08/09/2023 | FITZROY HARDWARE PTY LTD | \$10,510.00 |
| INV 186495 | 06/07/2023 | AGRN 1044 LINEN AND GARDEN SUPPLIES | \$10,510.00 |
| EFT57081 | 15/09/2023 | G BISHOPS TRANSPORT SERVICES PTY LTD | \$1,202.41 |
| INV B218880 | 16/08/2023 | FREIGHT | \$166.20 |
| INV B219157 | 18/08/2023 | FREIGHT | \$85.13 |
| INV B220035 | 25/08/2023 | FREIGHT | \$417.39 |
| INV B220624 | 30/08/2023 | FREIGHT | \$533.69 |
| EFT57032 | 08/09/2023 | GEOFFREY ANDREW DAVIS | \$1,554.86 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 COUNCILLOR SITTING FEES | \$1,554.86 |
| EFT57037 | 08/09/2023 | GEOFFREY CHARLES HAEREWA | \$7,274.28 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 PRESIDENT SITTING FEES | \$7,274.28 |
| EFT57168 | 22/09/2023 | GERRAYE MAHER | \$404.00 |

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| INV REIMB1809 | 18/09/2023 | REFUND OF GRAVE DIGGING PAYMENT | \$404.00 |
| EFT57238 | 29/09/2023 | GLENN DANN | \$70.00 |
| INV REIMB1509 | 15/09/2023 | BOND RETURN FOR HIRE OF CAT TRAP | \$70.00 |
| EFT57034 | 08/09/2023 | GREENFIELD TECHNICAL SERVICES | \$106,183.65 |
| INV 3539 | 20/08/2023 | AGRN951 - CONSTRUCTION MANAGEMENT PACK 2 - JULY 2023 | \$8,354.97 |
| INV 3530 | 20/08/2023 | AGRN 1044 - CONSTRUCTION MANAGEMENT PACK 1 - JULY 2023 | \$8,565.24 |
| INV 3531 | 20/08/2023 | AGRN 1044 - CONSTRUCTION MANAGEMENT PACK 2 - JULY 2023 | \$7,296.52 |
| INV 3532 | 20/08/2023 | AGRN 1044 - CONSTRUCTION MANAGEMENT PACK 3 - JULY 2023 | \$8,817.26 |
| INV 3538 | 20/08/2023 | AGRN951 - CONSTRUCTION MANAGEMENT PACK 1 - JULY 2023 | \$8,494.54 |
| INV 3561 | 22/08/2023 | AGRN951 - CONSTRUCTION MANAGEMENT PACK 2 - JUL/AUG 2023 | \$37,880.24 |
| INV 3562 | 23/08/2023 | AGRN951 - CONSTRUCTION MANAGEMENT PACK 1 - JUL/AUG 2023 | \$13,574.88 |
| INV 3570 | 28/08/2023 | AGRN951 - CONSTRUCTION MANAGEMENT PACK 2 - AUG 2023 | \$13,200.00 |
| EFT57167 | 22/09/2023 | GREENFIELD TECHNICAL SERVICES | \$53,540.52 |
| INV 3609 | 06/09/2023 | AGRN 1044 - CONSTRUCTION MANAGEMENT PACK 3 - AUG 2023 | \$27,804.48 |
| INV 3610 | 09/09/2023 | AGRN 1044 - PROJECT MANAGEMENT FOR VARIOUS ROADS - AUG 2023 | \$25,736.04 |
| EFT57239 | 29/09/2023 | GREENFIELD TECHNICAL SERVICES | \$15,919.20 |
| INV 3556 | 10/08/2023 | FLOOD DAMAGE MANAGEMENT PACKAGE 1 - AGRN951 24/07-06/08/23 | \$7,920.00 |
| INV 3557 | 10/08/2023 | AGRN 1044 - FLOOD DAMAGE MANAGEMENT PACK 1 24/07-06/08/23 | \$7,999.20 |
| EFT56971 | 01/09/2023 | HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS | \$7,960.70 |
| INV 24272 | 26/06/2023 | FEMALE TOILET REPAIRS AND PUMP OUT | \$7,960.70 |
| EFT57097 | 15/09/2023 | HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS | \$38,117.20 |
| INV 24969 | 01/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 18 YURABI RD | \$6,537.30 |
| INV 24970 | 01/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 17 YURABI RD | \$8,814.30 |
| INV 24971 | 01/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 16 YURABI RD | \$5,211.80 |
| INV 24996 | 04/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 42 BELL RD | \$4,160.20 |
| INV 24997 | 04/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 18 BELL RD | \$4,292.20 |
| INV 24998 | 04/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 30 BELL RD | \$4,292.20 |
| INV 24999 | 04/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 38 BELL RD | \$4,809.20 |
| EFT57161 | 22/09/2023 | HARDMAN ENTERPRISES PL T/AS DERBY PLUMBING AND GAS | \$51,788.00 |
| INV 24972 | 01/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 90 RUSS RD | \$7,422.80 |
| INV 24968 | 01/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 20 YURABI RD | \$9,020.55 |
| INV 25028 | 06/09/2023 | UNBLOCK TOILETS AT BASKETBALL COURTS | \$1,980.00 |

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| INV 25106 | 14/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 10-14 BELL RD | \$4,917.00 |
| INV 25107 | 14/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 7 BELL RD | \$4,917.00 |
| INV 25105 | 14/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 24 BELL RD | \$4,917.00 |
| INV 25179 | 20/09/2023 | PUMP OUT 19 PORTALOOS IN FITZROY | \$3,950.65 |
| INV 25183 | 21/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 34 BELL RD | \$4,917.00 |
| INV 25184 | 21/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 6 BELL RD | \$5,057.25 |
| INV 25185 | 21/09/2023 | AGRN 1044 - INSPECTION, DISPOSAL OF SEPTIC WASTE - 2 BELL RD | \$4,688.75 |
| EFT57036 | 08/09/2023 | HARTMANN & CO PTY LTD TAS ROEBUCK TREE SERVICE | \$10,450.00 |
| INV 3349 | 31/07/2023 | AGRN 1044 - REMOVE LARGE AFRICAN MAHOGANY - DURACK ST, CAMBALLIN | \$10,450.00 |
| EFT57193 | 22/09/2023 | HARVEY NORMAN BROOME | \$17,196.90 |
| INV 243634 | 10/09/2023 | EQUIPMENT FOR SCHOOL HOLIDAY PROGRAM | \$1,089.00 |
| INV 243637 | 10/09/2023 | EQUIPMENT FOR SCHOOL HOLIDAY PROGRAM | \$822.90 |
| INV 242674 | 13/09/2023 | SUPPLY ITEMS AS PER QUOTE | \$15,285.00 |
| EFT57258 | 29/09/2023 | HARVEY NORMAN BROOME | \$1,810.00 |
| INV 244399 | 19/09/2023 | AGRN 1044 - SUPPLY 702L FREEZER FOR STRONGER TOGETHER EVENT | \$1,810.00 |
| EFT57108 | 15/09/2023 | HELENE PTY LTD LO-GO APPOINTMENTS | \$5,500.00 |
| INV H2886 | 11/09/2023 | PERMANENT PLACEMENT FEE FOR RECRUITMENT | \$5,500.00 |
| EFT56980 | 01/09/2023 | HORIZON POWER - ACCOUNT PAYMENTS | \$763.13 |
| INV 551713 | 21/08/2023 | UNIT 1/9 ASHLEY ST, DERBY FOR 28/06/2023 TO 18/08/2023 | \$291.00 |
| INV 107820 | 25/08/2023 | UNIT A/84 DURACK ST, CAMBALLIN FOR 28/06/2023 TO 24/08/2023 | \$429.61 |
| INV 551724 | 31/08/2023 | UNIT 5/1169 SHORT ST, DERBY FOR 19/08/2023 TO 30/08/2023 | \$42.52 |
| EFT57102 | 15/09/2023 | HORIZON POWER - ACCOUNT PAYMENTS | \$21,806.98 |
| INV 220780 | 01/09/2023 | 1017 STREETLIGHTS FOR 01/08/2023 TO 31/08/2023 | \$20,743.41 |
| INV 523100 | 04/09/2023 | CCTV AT BAOBAB WAY FOR 01/08/2023 TO 31/08/2023 | \$139.80 |
| INV 333902 | 05/09/2023 | 24 LOCH ST, DERBY FOR 03/08/2023 TO 04/09/2023 | \$590.14 |
| INV 517343 | 05/09/2023 | LOC 26818 WHARF RD, DERBY FOR 03/08/2023 TO 04/09/2023 | \$104.98 |
| INV 424950 | 05/09/2023 | LOT 26818 WHARF RD, DERBY FOR 03/08/2023 TO 04/09/2023 | \$228.65 |
| EFT57169 | 22/09/2023 | HORIZON POWER - ACCOUNT PAYMENTS | \$14,508.30 |
| INV 312249 | 06/09/2023 | LOT 143 DERBY HIGHWAY FOR 04/08/2023 TO 05/09/2023 | \$2,430.85 |
| INV 172452 | 06/09/2023 | LOT 199 FORREST RD, FX FOR 04/08/2023 TO 05/09/2023 | \$3,012.22 |
| INV 321183 | 06/09/2023 | 30 CLARENDON ST, DERBY FOR 04/08/2023 TO 05/09/2023 | \$2,194.99 |
| INV 166519 | 06/09/2023 | ASHLEY ST, DERBY FOR 04/08/2023 TO 05/09/2023 | \$3,547.19 |
| INV 551713 | 08/09/2023 | UNIT 1/9 ASHLEY ST, DERBY FOR 19/08/2023 TO 07/09/2023 | \$243.32 |
| INV 198764 | 11/09/2023 | LOT 128 GN HIGHWAY, FX FOR 09/08/2023 TO 08/09/2023 | \$1,272.68 |
| INV 163546 | 12/09/2023 | LOT 32 AIRPORT RD, FX FOR 12/07/2023 TO 11/09/2023 | \$846.81 |
| INV 163224 | 12/09/2023 | LOT 99999 FALLON RD, FX FOR 11/07/2023 TO 11/09/2023 | \$239.62 |

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| INV 539113 | 12/09/2023 | UNIT 2/74 FALLON RD, FX FOR 10/07/2023 TO 11/09/2023 | \$266.67 |
| INV 401732 | 12/09/2023 | UNIT 3/74 FALLON RD, FX FOR 12/07/2023 TO 11/09/2023 | \$453.95 |
| EFT57241 | 29/09/2023 | HORIZON POWER - ACCOUNT PAYMENTS | \$8,045.19 |
| INV 203951 | 15/09/2023 | 3 LOCH ST, DERBY FOR 15/07/2023 TO 14/09/2023 | \$337.69 |
| INV 104620 | 19/09/2023 | UNIT B/277 CLARENDON ST, DERBY FOR 19/07/2023 TO 18/09/2023 | \$177.51 |
| INV 328972 | 19/09/2023 | 30 JOHNSTON ST, DERBY FOR 19/07/2023 TO 18/09/2023 | \$4,208.49 |
| INV 308420 | 19/09/2023 | 14 HARDMAN ST, DERBY FOR 19/07/2023 TO 18/09/2023 | \$1,448.89 |
| INV 442971 | 19/09/2023 | UNIT A/277 CLARENDON ST, DERBY FOR 19/07/2023 TO 18/09/2023 | \$941.94 |
| INV 541971 | 19/09/2023 | 35 CLARENDON ST, DERBY FOR 19/07/2023 TO 18/09/2023 | \$279.86 |
| INV 340889 | 22/09/2023 | 49 CLARENDON ST, DERBY FOR 22/07/2023 TO 21/09/2023 | \$124.72 |
| INV 406063 | 22/09/2023 | 20 CLARENDON ST, DERBY FOR 22/07/2023 TO 21/09/2023 | \$73.11 |
| INV 553935 | 22/09/2023 | UNIT 3/20 CLARENDON ST, DERBY FOR 22/07/2023 TO 21/09/2023 | \$380.00 |
| INV 273214 | 27/09/2023 | 6 ROWELL COURT, DERBY FOR 26/07/2023 TO 26/09/2023 | \$72.98 |
| EFT57173 | 22/09/2023 | IRENE BROWN | \$70.00 |
| INV REIMB1808 | 18/08/2023 | STAFF REIMBURSEMENT | \$70.00 |
| EFT57186 | 22/09/2023 | JACKSON SAINTY | \$395.01 |
| INV REIMB1909 | 19/09/2023 | UTILITY SUBSIDY REIMBURSEMENT | \$395.01 |
| EFT56985 | 01/09/2023 | JAXX AND MAXX SERVICES | \$144,650.00 |
| INV 133 | 04/08/2023 | AGRN 1044 - FLOOD CLEAN 19 YURABI ROAD 01/08/2023 | \$8,800.00 |
| INV 134 | 04/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 02/08/2023 | \$8,800.00 |
| INV 135 | 04/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 03/08/2023 | \$8,800.00 |
| INV 136 | 04/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 04/08/2023 | \$11,000.00 |
| INV 137 | 07/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 07/08/2023 | \$11,000.00 |
| INV 148 | 22/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 15/08/2023 | \$11,000.00 |
| INV 149 | 22/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 17/08/2023 | \$11,000.00 |
| INV 150 | 22/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 16/08/2023 | \$11,000.00 |
| INV 151 | 22/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 18/08/2023 | \$9,900.00 |
| INV 145 | 22/08/2023 | AGRN 1044 - FLOOD CLEAN 34 BELL ROAD 10/08/2023 | \$11,000.00 |
| INV 146 | 22/08/2023 | AGRN 1044 - FLOOD CLEAN 38 BELL ROAD 11/08/2023 | \$9,350.00 |
| INV 147 | 22/08/2023 | AGRN 1044 - FLOOD CLEAN 38 BELL ROAD 14/08/2023 | \$11,000.00 |
| INV 154 | 23/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 21/08/2023 | \$11,000.00 |
| INV 155 | 23/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI ROAD 22/08/2023 | \$11,000.00 |
| EFT57244 | 29/09/2023 | JAXX AND MAXX SERVICES | \$79,469.50 |
| INV 161 | 31/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI RD 28/08/2023 | \$11,000.00 |
| INV 162 | 31/08/2023 | AGRN 1044 - FLOOD CLEAN 20 YURABI RD 29/08/2023 | \$3,437.50 |
| INV 168 | 18/09/2023 | LABOR AND GENERAL WORK - BALGINJIRR COMMUNITY | \$65,032.00 |
| EFT56984 | 01/09/2023 | JOSEPH ROSS | \$500.00 |
| INV SITTING FEES-3108 | 31/08/2023 | FVFRWG SITTING FEES - 31/08/2023 | \$500.00 |

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| EFT57131 | 15/09/2023 | JTAGZ | \$160.60 |
| INV 27888 | 30/08/2023 | 200X YELLOW WRAPSTRAP & SETUP | \$160.60 |
| EFT57103 | 15/09/2023 | K2 AUDIOVISUAL PTY LTD | \$6,897.99 |
| INV 9821 | 14/08/2023 | DIAGNOSTICS & MODIFICATIONS TO COUNCIL CHAMBERS | \$6,897.99 |
| EFT57039 | 08/09/2023 | KEITH BEDFORD | \$1,554.86 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 COUNCILLOR SITTING FEES | \$1,554.86 |
| EFT56986 | 01/09/2023 | KIMBERLEY CAR HIRE | \$7,750.00 |
| INV 5882 | 31/08/2023 | 31 DAY HIRE OF HILUX 1HIK 288 & 1HAP 944 | \$7,750.00 |
| EFT57055 | 08/09/2023 | KIMBERLEY COUNTRY DEPARTMENT STORE | \$3,400.79 |
| INV DB44897 | 28/08/2023 | STAFF UNIFORM | \$958.54 |
| INV DB44518 | 29/08/2023 | STAFF UNIFORM | \$429.35 |
| INV DB44671 | 29/08/2023 | STAFF UNIFORM | \$834.23 |
| INV DB44933 | 29/08/2023 | STAFF UNIFORM | \$274.70 |
| INV DB45135 | 04/09/2023 | STAFF UNIFORM | \$399.50 |
| INV DB44923 | 04/09/2023 | STAFF UNIFORM | \$504.47 |
| EFT57118 | 15/09/2023 | KIMBERLEY COUNTRY DEPARTMENT STORE | \$224.50 |
| INV DB45164 | 04/09/2023 | STAFF UNIFORM | \$224.50 |
| EFT57189 | 22/09/2023 | KIMBERLEY COUNTRY DEPARTMENT STORE | \$2,753.47 |
| INV DB46242 | 11/09/2023 | STAFF UNIFORM | \$269.95 |
| INV DB45905 | 11/09/2023 | STAFF UNIFORM | \$865.05 |
| INV DB45842 | 18/09/2023 | STAFF UNIFORM | \$374.45 |
| INV DB45616 | 18/09/2023 | STAFF UNIFORM | \$494.46 |
| INV DB45741 | 18/09/2023 | STAFF UNIFORM | \$449.57 |
| INV DB45743 | 19/09/2023 | STAFF UNIFORM | \$299.99 |
| EFT57257 | 29/09/2023 | KIMBERLEY COUNTRY DEPARTMENT STORE | \$1,118.93 |
| INV DB45995 | 21/09/2023 | STAFF UNIFORM | \$314.68 |
| INV DB45278 | 21/09/2023 | STAFF UNIFORM | \$474.45 |
| INV DB45845 | 21/09/2023 | STAFF UNIFORM | \$329.80 |
| EFT57040 | 08/09/2023 | KIMBERLEY FIRE SYSTEMS | \$1,052.00 |
| INV 18549 | 30/08/2023 | MAINTENANCE OF FIRE PROTECTION SYSTEMS & EQUIPMENT - SEP 2023 | \$1,052.00 |
| EFT57104 | 15/09/2023 | KIMBERLEY FIRE SYSTEMS | \$850.21 |
| INV 18573 | 03/09/2023 | MAINTENANCE OF FIRE PROTECTION SYSTEMS & EQUIPMENT - SEP 2023 | \$850.21 |
| EFT57175 | 22/09/2023 | KIMBERLEY FIRE SYSTEMS | \$297.00 |
| INV 18599 | 07/09/2023 | 6 MONTHLY INSPECTION & TESTING OF FIRE HOSE REELS - SEP 2023 | \$297.00 |
| EFT56987 | 01/09/2023 | KIMBERLEY HOME ELECTRICAL | \$139.80 |
| INV 23-00049253 | 20/07/2023 | SUPPLY 4X SHEET SET SINGLE | \$139.80 |
| EFT57247 | 29/09/2023 | KIMBERLEY HOME ELECTRICAL | \$1,178.00 |
| INV 23-00064308 | 20/09/2023 | SUPPLY DOUBLE BED FOR 1/20 CLARENDON ST | \$1,178.00 |

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| EFT57041 | 08/09/2023 | KIMBERLEY KRASH REPAIRS | \$1,000.00 |
| INV 9701-2 | 29/08/2023 | EXCESS DUE ON INSURANCE CLAIM | \$1,000.00 |
| EFT57177 | 22/09/2023 | KIMBERLEY KRASH REPAIRS | \$1,691.69 |
| INV 9707-1 | 12/09/2023 | REMOVE & REFIT TAILGATE BONDED GLASS & DETAIL | \$1,691.69 |
| EFT57042 | 08/09/2023 | KIMBERLEY TREE CARE | \$4,537.50 |
| INV 3184 | 25/08/2023 | PRUNE TAMARIND TREE AT FRONT VERGE | \$4,180.00 |
| INV 3185 | 25/08/2023 | NEIGHBOURS RAIN TREE RHS REAR | \$357.50 |
| EFT57249 | 29/09/2023 | KRED ENTERPRISES PTY LTD | \$300.00 |
| INV REIMB2109 | 21/09/2023 | BOND RETURN FOR HIRE OF COMMUNITY ROOM 01/09/2023 | \$300.00 |
| EFT57105 | 15/09/2023 | KW TILT & TOW | \$484.00 |
| INV T163 | 28/08/2023 | PICKUP & DELIVER WRECKED SEDAN & WAGON TO COMPOUND 17/08/2023 | \$484.00 |
| EFT57096 | 15/09/2023 | LANDGATE (WA LAND INFORMATION AUTHORITY) | \$117.65 |
| INV 387034 | 25/08/2023 | GROSS RENTAL VALUATIONS - SCHEDULE G2023/08 | \$74.15 |
| INV 387225 | 30/08/2023 | MINING TENEMENT SCHEDULE M2023/08 | \$43.50 |
| EFT56991 | 01/09/2023 | LAVENIA RATABUA | \$1,166.03 |
| INV REIMB2908 | 29/08/2023 | UTILITY SUBSIDY REIMBURSEMENT | \$915.93 |
| INV REIMB29082 | 29/08/2023 | STAFF REIMBURSEMENT | \$250.10 |
| EFT57033 | 08/09/2023 | LG COMMUNITY PARTNERS PTY LTD | \$4,180.00 |
| INV SDWK-09-2023 | 25/08/2023 | FINANCIAL CONSULTING FOR WEEK ENDED 25/08/2023 | \$4,180.00 |
| EFT57101 | 15/09/2023 | LG COMMUNITY PARTNERS PTY LTD | \$4,180.00 |
| INV SDWK-10-2023 | 01/09/2023 | FINANCIAL CONSULTING FOR WEEK ENDED 01/09/2023 | \$4,180.00 |
| EFT57237 | 29/09/2023 | LG COMMUNITY PARTNERS PTY LTD | \$4,180.00 |
| INV SDWK-13-2023 | 22/09/2023 | FINANCIAL CONSULTING FOR WEEK ENDED 22/09/2023 | \$4,180.00 |
| EFT57184 | 22/09/2023 | LGIS INSURANCE BROKING | \$398.48 |
| INV 062-214364 | 04/07/2023 | 2023/24 INSURANCE PORT OF DERBY MARINE CARGO | \$398.48 |
| EFT57166 | 22/09/2023 | LUISA GAVIRIA | \$121.55 |
| INV REIMB1909 | 19/09/2023 | STAFF REIMBURSEMENT | \$121.55 |
| EFT57107 | 15/09/2023 | LUKE LAWRENCE | \$52.22 |
| INV REIMB0609 | 06/09/2023 | STAFF REIMBURSEMENT | \$52.22 |
| EFT57179 | 22/09/2023 | MAHJAE PTY LTD T/A WHITNEY CONSULTING | \$5,478.00 |
| INV 0627 | 05/09/2023 | RES GRANT APPLICATION WRITING SERVICES KAPP 2024 | \$5,478.00 |
| EFT57113 | 15/09/2023 | MAILING SOLUTIONS PTY LTD | \$2,246.98 |
| INV 510144 | 31/08/2023 | RATES NOTICES 2023-24 | \$2,246.98 |
| EFT57046 | 08/09/2023 | MANAGED IT PTY LTD | \$100,734.08 |
| INV 157699 | 28/07/2023 | DESKTOP REFRESH FOR OUT OF WARRANTY | \$37,930.20 |
| INV 157764 | 01/08/2023 | MANAGED LICENSES - AUGUST 2023 | \$25,061.45 |
| INV 159578 | 13/08/2023 | FREIGHT OF SPARE FORTIGATE FIREWALL | \$39.62 |
| INV 157766 | 01/09/2023 | MANAGED LICENSES: CITRIX LICENSING FOR JULY 2023 | \$4,560.99 |
| INV 160288 | 01/09/2023 | MANAGED SERVICES FOR SEPTEMBER 2023 | \$25,950.54 |

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| INV 160290 | 01/09/2023 | MANAGED LICENSES: CITRIX LICENSING FOR AUGUST 2023 | \$4,103.72 |
| INV 157327 | 04/09/2023 | MANAGED LICENSES: CITRIX LICENSING FOR JUNE 2023 | \$3,087.56 |
| EFT57183 | 22/09/2023 | MANAGED IT PTY LTD | \$32,083.02 |
| INV 161104 | 11/09/2023 | CRAIG WALL SITE VISIT FOR COUNCIL CHAMBERS AV 14-16/08/2023 | \$8,362.16 |
| INV 161111 | 12/09/2023 | CRAIG WALL SITE VISIT FOR CLOUD SERVER MIGRATION 24-29/08/2023 | \$17,090.50 |
| INV 161115 | 12/09/2023 | SERVER MIGRATION TO CLOUD - REMOTE PROJECT LABOUR FIXED FEE | \$4,884.00 |
| INV 161127 | 13/09/2023 | NETWORK CABLES & SPARE SWITCH FOR COUNCIL CHAMBERS | \$1,746.36 |
| EFT57252 | 29/09/2023 | MANAGED IT PTY LTD | \$10,264.46 |
| INV 160320 | 23/09/2023 | FORTINET ACCESS POINTS & 1 YEAR FORTICARE | \$2,060.52 |
| INV 161761 | 23/09/2023 | SHARED INFRASTRUCTURE SERVICES: CLOUD SERVER HOSTING - AUG 2023 | \$800.94 |
| INV 161762 | 23/09/2023 | SHARED INFRASTRUCTURE SERVICES: CLOUD SERVER HOSTING - SEP 2023 | \$7,403.00 |
| EFT57250 | 29/09/2023 | MANGKAJA ARTS RESOURCE AGENCY | \$11,900.00 |
| INV 9749 | 20/08/2023 | ARGN 1044 - ORIGINAL ARTWORK FOR FX WORKERS CAMP | \$11,900.00 |
| EFT57109 | 15/09/2023 | MARAMARA (WA) PTY LTD | \$72,747.20 |
| INV 26555 | 30/04/2023 | PC08: DERBY MAINTENANCE GRADE - AREA 4 - APRIL 2023 | \$72,747.20 |
| EFT57180 | 22/09/2023 | MARAMARA (WA) PTY LTD | \$10,324.88 |
| INV 27080 | 30/08/2023 | AGRN 1044 - EMERGENCY FLOOD DAMAGE REPAIRS 10-23/07/2023 | \$10,324.88 |
| EFT57210 | 29/09/2023 | MARCELLE COAKLEY | \$1,083.17 |
| INV REIMB2609-1 | 26/09/2023 | PURCHASE OF SUPPLIES FOR FX CUPPA CIRCLE PROGRAM 31/08/2023 | \$470.31 |
| INV REIMB2609-2 | 26/09/2023 | PURCHASE OF WRISTBANDS FOR STRONGER TOGETHER EVENT | \$525.00 |
| INV REIMB2609-3 | 26/09/2023 | PURCHASE OF ITEMS FOR MORNING TEA & USB | \$87.86 |
| EFT56992 | 01/09/2023 | MARKET CREATIONS AGENCY PTY LTD | \$11,496.50 |
| INV I135-29 | 22/08/2023 | PHASE 2 - WEBSITE PROJECT BUILD - KIMBERLEY ART MULTISITE | \$11,496.50 |
| EFT57045 | 08/09/2023 | MARKET CREATIONS AGENCY PTY LTD | \$539.00 |
| INV IY79-32 | 31/08/2023 | AGRN 1044 - FLOOD HUB FLYER DESIGN | \$539.00 |
| EFT57110 | 15/09/2023 | MARKET CREATIONS AGENCY PTY LTD | \$539.00 |
| INV IY95-31 | 31/08/2023 | 23/24 RATES BROCHURE UPDATE | \$539.00 |
| EFT57182 | 22/09/2023 | MARKET CREATIONS AGENCY PTY LTD | \$1,999.25 |
| INV IY90-30 | 31/08/2023 | AGRN 1044 - BANNER DESIGNS - PULL UP, TEAR DROP & FOOTPATH SIGN | \$1,999.25 |
| EFT56981 | 01/09/2023 | MARMINGEE HAND | \$750.00 |
| INV SITTING FEES-3108 | 31/08/2023 | FVFRWG SITTING FEES - 31/08/2023 | \$750.00 |
| EFT57170 | 22/09/2023 | MARMINGEE HAND | \$1,104.31 |
| INV REIMB1509 | 15/09/2023 | REIMBURSE TRAVEL EXPENSES 21-26/08/2023 | \$1,104.31 |
| EFT56993 | 01/09/2023 | MARRA WORRA WORRA ABORIGINAL CORPORATION | \$75.00 |
| INV 1431 | 30/05/2023 | AGRN 1044 - FVFRWG HIRE OF BOARDROOM 09/05/2023 | \$75.00 |
| EFT57255 | 29/09/2023 | MARRA WORRA WORRA FITZROY WORKERS CAMP | \$405.00 |

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| INV 3167 | 11/07/2023 | ACCOMMODATION 03-06/07/2023 | \$405.00 |
| EFT57112 | 15/09/2023 | MCLEODS BARRISTERS & SOLICITORS | \$1,066.11 |
| INV 131833 | 05/09/2023 | O29415 AND O29421 - SALE OF LAND FOR UNPAID RATES | \$1,066.11 |
| EFT57253 | 29/09/2023 | MCMULLEN NOLAN GROUP PTY LTD | \$13,838.00 |
| INV 222695 | 31/08/2023 | SITE SURVEY OF LOT 85 GNH - GOONIYANDI ABORIGINAL CORPORATION | \$13,838.00 |
| EFT57047 | 08/09/2023 | MECHANICS & TYRES PTY LTD | \$168.30 |
| INV 2591 | 29/08/2023 | RESET OI MONITORING, CARRY OUT FORCED DPF REGENESATION | \$168.30 |
| EFT57111 | 15/09/2023 | MECHANICS & TYRES PTY LTD | \$123.42 |
| INV 2631 | 04/09/2023 | REMOVAL OF ABANDONED VEHICLE | \$123.42 |
| EFT57233 | 29/09/2023 | MEGAN NESHODA | \$434.52 |
| INV REIMB2609-1 | 26/09/2023 | STAFF REIMBURSEMENT | \$162.02 |
| INV REIMB2609-2 | 26/09/2023 | STAFF REIMBURSEMENT | \$272.50 |
| EFT57181 | 22/09/2023 | MONSTERBALL AMUSEMENTS & HIRE | \$50,857.50 |
| INV 19429669 | 12/09/2023 | INFLATABLE AND AMUSEMENT HIRE - DEPOSIT 50% | \$50,857.50 |
| EFT57251 | 29/09/2023 | MONSTERBALL AMUSEMENTS & HIRE | \$50,857.50 |
| INV 19144301 | 12/09/2023 | INFLATABLE AND AMUSEMENT HIRE - FINAL PAYMENT | \$50,857.50 |
| EFT57050 | 08/09/2023 | MOORE AUSTRALIA (TAX) | \$17,227.10 |
| INV 431756 | 31/08/2023 | PROFESSIONAL SERVICES FOR COMPILATION OF 2023-24 BUDGET | \$17,227.10 |
| EFT57185 | 22/09/2023 | MOORROOL MOORROOL ENTERPRISES | \$7,000.00 |
| INV 6 | 21/09/2023 | CULTURAL AWARENESS TRAINING FOR 24 STAFF | \$7,000.00 |
| EFT57044 | 08/09/2023 | MT BARNETT STORE PTY LTD | \$300.03 |
| INV 607677 | 22/08/2023 | 102.4L DIESEL | \$300.03 |
| EFT57049 | 08/09/2023 | MUHAMMAD SIDDIQUE | \$38.82 |
| INV REIMB2408 | 24/08/2023 | UTILITY SUBSIDY REIMBURSEMENT | \$38.82 |
| EFT56995 | 01/09/2023 | NGIYALI ROADHOUSE | \$1,293.08 |
| INV 725549 | 26/07/2023 | ASSORTED HOT/COLD MEAL OPTIONS & FRUIT PLATTERS | \$491.00 |
| INV 727972 | 01/08/2023 | AGRN1044 - FUEL FOR FVFRWG MEETING - 01/08/2023 | \$129.37 |
| INV 1314884 | 20/08/2023 | ASSORTED SANDWICHES, SALADS, CAKE & FRUIT | \$672.71 |
| EFT57052 | 08/09/2023 | NGIYALI ROADHOUSE | \$416.33 |
| INV 736937 | 30/08/2023 | 175L UNLEADED FOR SMALL PLANT USE | \$416.33 |
| EFT57256 | 29/09/2023 | NGIYALI ROADHOUSE | \$3,500.03 |
| INV 1310373 | 21/06/2023 | 88.55L DIESEL | \$200.03 |
| INV 737136 | 31/08/2023 | TURA NEW MUSIC COMMUNITY CONCERT 30/08/2023 | \$2,200.00 |
| INV 741737 | 20/09/2023 | CATERING - SALADS | \$1,100.00 |
| EFT56988 | 01/09/2023 | NORTH REGIONAL TAFE | \$786.50 |
| INV I0021148 | 21/08/2023 | CHEMICAL HANDLING SKILL SET X 11 | \$786.50 |
| EFT57248 | 29/09/2023 | NORTH REGIONAL TAFE | \$5,386.56 |
| INV I0021284 | 05/09/2023 | COURSE FEES FOR AREA WARDEN TRAINING X13 | \$5,050.00 |
| INV I0021308 | 06/09/2023 | COURSE FEES FOR WORKING SAFELY AT HEIGHTS SKS X5 | \$210.35 |

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| INV I0021394 | 19/09/2023 | COURSE FEES FOR WORKING SAFELY AT HEIGHTS SKS | \$42.07 |
| INV I0021409 | 19/09/2023 | COURSE FEES FOR WORKING SAFELY AT HEIGHTS SKS X 2 | \$84.14 |
| EFT57053 | 08/09/2023 | NORTH WEST LOCKSMITH | \$256.00 |
| INV ITR-2556 | 10/08/2023 | SUPPLY RESTRICTED 201 CYLINDER | \$96.00 |
| INV 28678 | 16/08/2023 | RESTRICTED 570 OVAL CYLINDER KEYED TO KL083, MK | \$75.00 |
| INV 28736 | 25/08/2023 | RESTRICTED CARBINE SINGLE SIDED DEADBOLT | \$85.00 |
| EFT57187 | 22/09/2023 | NORTH WEST LOCKSMITH | \$1,078.00 |
| INV 28842 | 13/09/2023 | RESTRICTED KEY CUT | \$500.00 |
| INV ITR-2689 | 18/09/2023 | 7X RES104 RESTRICTED PADLOCK ABUS 83/45 Z SERIES | \$578.00 |
| EFT56996 | 01/09/2023 | NORVAL ART COMPANY | \$2,200.00 |
| INV 24082023 | 24/08/2023 | PROFESSIONAL ADVICE AND MENTORSHIP FOR ARTISTS | \$2,200.00 |
| EFT57054 | 08/09/2023 | NORWESCOM TELECOMMUNICATIONS | \$137.50 |
| INV 53297 | 25/08/2023 | CHECK CCTV SYSTEMS AT 4A & 4B ROWELL | \$137.50 |
| EFT57188 | 22/09/2023 | NORWESCOM TELECOMMUNICATIONS | \$990.00 |
| INV 53396 | 13/09/2023 | LOCATE POWER FAULT & RECTIFY | \$990.00 |
| EFT57116 | 15/09/2023 | NOVUS AUTO GLASS REPAIR & REPLACEMENT | \$1,365.00 |
| INV 81325346 | 22/08/2023 | SUPPLY & FIT WINDSCREEN | \$1,365.00 |
| EFT56999 | 01/09/2023 | OCEAN TO OUTBACK ELECTRICAL PTY LTD | \$110,609.44 |
| INV 2216 | 03/08/2023 | AGRN1044 - FITZROY SERVICE WORKERS CAMP | \$57,534.44 |
| INV 2219 | 18/08/2023 | SUPPLY & INSTALL MAINS CABLE FROM PILLAR | \$18,425.00 |
| INV 2220 | 22/08/2023 | AGRN 1044 - SUPPLY & INSTALL LIGHT POLES, CONDUITS, CABLE ETC | \$34,650.00 |
| EFT57144 | 19/09/2023 | OCEAN TO OUTBACK ELECTRICAL PTY LTD | \$33,367.72 |
| INV 2225 | 05/09/2023 | AGRN 1044 - INSTALLATION & CONNECTION OF LIGHT POLES | \$7,645.00 |
| INV 2226 | 05/09/2023 | SUPPLY OF NEW MAIN SWITCHBOARD & HIRE OF FUEL TRAILER - AUG 2023 | \$19,870.72 |
| INV 2227 | 05/09/2023 | MANAGEMENT FEES - AUGUST 2023 | \$5,852.00 |
| EFT56958 | 01/09/2023 | OFFICE NATIONAL BROOME (THE BOSS SHOP) | \$190.77 |
| INV 1070629 | 21/08/2023 | FREIGHT OUTWARDS BROOME - FX | \$190.77 |
| EFT57082 | 15/09/2023 | OFFICE NATIONAL BROOME (THE BOSS SHOP) | \$911.65 |
| INV 1071498 | 31/08/2023 | SERVICE CONTRACT/MONTHLY COPY CHARGES - AUGUST 2023 | \$411.85 |
| INV 1071574 | 01/09/2023 | AGRN 1044 - 20X JASCO PAINT BY NUMBERS SET | \$499.80 |
| EFT57152 | 22/09/2023 | OFFICE NATIONAL BROOME (THE BOSS SHOP) | \$635.00 |
| INV 1069216 | 02/08/2023 | SUPPLY GO STEEL 4 SHELF CUPBOARD | \$635.00 |
| EFT57190 | 22/09/2023 | OFFICE STAR | \$724.40 |
| INV 62080 | 11/09/2023 | SUPPLY TONER | \$724.40 |
| EFT57048 | 08/09/2023 | OMNICOM MEDIA GROUP AUSTRALIA PTY LTD | \$1,489.62 |
| INV 41572-CN | 01/06/2023 | CREDIT - EARLY SETTLEMENT DISC INVOICE 47455 | -\$28.15 |
| INV 41745 | 03/07/2023 | EARLY SETTLEMENT DISC FOR 47783 & 47784 | -\$45.29 |
| INV 1644832 | 31/07/2023 | ADVERTISEMENT IN THE WEST AUSTRALIAN - T09-2023 01/07/2023 | \$601.55 |

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| INV 1644830 | 31/07/2023 | ADVERTISEMENT IN THE BROOME ADVERTISER - T09-2023 06/07/2023 | \$292.16 |
| INV 1644831 | 31/07/2023 | ADVERTISEMENT IN THE BROOME ADVERTISER - PUBLIC NOTICES | \$348.37 |
| INV 1655775 | 31/08/2023 | ADVERTISEMENT IN THE BROOME ADVERTISER - PUBLIC NOTICE 17/08/2023 | \$320.98 |
| EFT56989 | 01/09/2023 | OPTEON PROPERTY GROUP PTY LTD | \$1,980.00 |
| INV 16807967-1 | 28/08/2023 | VALUATION - 5A-5B SPINIFEX PLACE, FX | \$1,980.00 |
| EFT57117 | 15/09/2023 | ORD AGRICULTURAL EQUIPMENT | \$4,822.00 |
| INV OA15601 | 30/08/2023 | SUPPLY R065 PARTS AS PER QUOTE | \$3,408.60 |
| INV OA15590 | 31/08/2023 | SUPPLY MOWER PARTS | \$1,305.40 |
| INV OA15787 | 31/08/2023 | SUPPLY RADIATOR | \$108.00 |
| EFT56994 | 01/09/2023 | OUTBACK ELECTRICAL & AIRCON SERVICES | \$2,347.65 |
| INV 7324 | 16/08/2023 | TEST, DIAGNOSE & REPAIR BORE PUMP | \$1,212.56 |
| INV 7357 | 21/08/2023 | FAULT FIND ON KITCHEN POWER CIRCUIT | \$997.59 |
| INV 7366 | 22/08/2023 | UNBLOCK DRAIN TO KITCHEN AIRCON | \$137.50 |
| EFT57051 | 08/09/2023 | OUTBACK ELECTRICAL & AIRCON SERVICES | \$2,920.26 |
| INV 7386 | 26/08/2023 | REPLACE ELECTRICAL FITTINGS THROUGHOUT PROPERTY, MATERIALS | \$2,920.26 |
| EFT57115 | 15/09/2023 | OUTBACK ELECTRICAL & AIRCON SERVICES | \$3,988.52 |
| INV 7429 | 11/09/2023 | REPLACE FAULTY AIRCON IN LOUNGE WITH SPLIT SYSTEM | \$3,988.52 |
| EFT57254 | 29/09/2023 | OUTBACK ELECTRICAL & AIRCON SERVICES | \$275.00 |
| INV 7446 | 18/09/2023 | CHECK AIRCON NO POWER | \$275.00 |
| EFT57120 | 15/09/2023 | PACIFIC BIOLOGICS PTY LTD | \$22,165.00 |
| INV 20230368 | 29/08/2023 | 1 X B C LE 12871SMART-01 - COUGAR | \$22,165.00 |
| EFT57000 | 01/09/2023 | PAINT INDUSTRIES PTY LTD | \$4,090.61 |
| INV 65916 | 25/08/2023 | SUPPLY BLUE, YELLOW & WHITE ROAD MARKING | \$4,090.61 |
| EFT57058 | 08/09/2023 | PARIS MILLAR | \$253.00 |
| INV REIMB0509 | 05/09/2023 | REIMBURSE PURCHASE OF SUPPLIES FOR RAAF EVENT 2023 | \$253.00 |
| EFT57122 | 15/09/2023 | PARIS MILLAR | \$119.95 |
| INV REIMB0709 | 07/09/2023 | REIMBURSE PURCHASE OF CLEANING EQUIPMENT | \$119.95 |
| EFT57059 | 08/09/2023 | PATRICIA LISA RILEY | \$1,554.86 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 COUNCILLOR SITTING FEES | \$1,554.86 |
| EFT57060 | 08/09/2023 | PAUL LESLIE WHITE | \$1,554.86 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 COUNCILLOR SITTING FEES | \$1,554.86 |
| EFT57057 | 08/09/2023 | PETER JOHN MCCUMSTIE | \$2,861.67 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 COUNCILLOR SITTING FEES | \$2,861.67 |
| EFT57191 | 22/09/2023 | PETER JOHN MCCUMSTIE | \$2,662.53 |
| INV TRAVEL1709 | 17/09/2023 | TRAVEL CLAIM: WALGA 14-16/09/2023 | \$2,662.53 |
| EFT57001 | 01/09/2023 | PETTIT NOMINEES PTY LTD T/AS P&M AUTOMOTIVE EQUIPMENT | \$1,193.50 |
| INV 3332 | 01/08/2023 | HOIST INSPECTION - METRO SERVICE & SAFETY COMPLIANCE INSPECTION | \$786.50 |

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| INV 3384 | 03/08/2023 | HOIST INSPECTION - METRO SERVICE & SAFETY COMPLIANCE INSPECTION | \$407.00 |
| EFT57246 | 29/09/2023 | PINDAN PRINTING - KIMBERLEY KOLORS | \$4,693.70 |
| INV 3003 | 22/09/2023 | VEHICLE GRAPHICS - YOUTH PROGRAM BUS DESIGN & WRAP | \$4,693.70 |
| EFT57005 | 01/09/2023 | PLUM OAK PTY LTD | \$30,360.00 |
| INV 74.23 | 01/09/2023 | AGRN 1044 - DAILY TOWN BUS RUN - AUGUST 2023 | \$30,360.00 |
| EFT57123 | 15/09/2023 | PRITCHARD FRANCIS | \$11,550.00 |
| INV 31621 | 30/08/2023 | STRUCTURAL ENGINEERING CONSULTANCY SERVICES 26/05/2023 | \$11,550.00 |
| EFT57056 | 08/09/2023 | PROTECTOR FIRE SERVICES PTY LTD | \$5,189.31 |
| INV 10080731 | 30/06/2023 | SUPPLY PORTABLE FIRE EQUIPMENT AS PER QUOTE | \$606.10 |
| INV 10080729 | 31/07/2023 | CONDUCT 6 MONTHLY SERVICE OF FIRE EQUIPMENT | \$4,583.21 |
| EFT57121 | 15/09/2023 | PROTECTOR FIRE SERVICES PTY LTD | \$3,088.25 |
| INV 10081007 | 31/07/2023 | REPLACE UNSERVICEABLE FIRE EQUIPMENT | \$3,088.25 |
| EFT57125 | 15/09/2023 | RANGER CONTRACTING SERVICES WA | \$15,633.20 |
| INV 2022009 | 31/08/2023 | AGRN 1044 - FLODD RECOVERY MANAGEMENT 01-31/08/2023 | \$15,633.20 |
| EFT57192 | 22/09/2023 | RED DOT STORES | \$296.77 |
| INV 10472416 | 11/09/2023 | ACTIVITY SUPPLIES FOR SEPTEMBER SCHOOL HOLIDAY PROGRAM | \$296.77 |
| EFT56997 | 01/09/2023 | RED TRIM MOTOR TRIMMING PTY LTD | \$1,650.00 |
| INV 1673 | 21/08/2023 | MANUFACTURE TRAILER COVER | \$1,650.00 |
| EFT57126 | 15/09/2023 | REMOTE AREA PLUMBING | \$11,000.00 |
| INV 21 | 27/07/2023 | AGRN 1044 - FUEL POD DIESEL - AUGUST 2023 | \$11,000.00 |
| EFT57194 | 22/09/2023 | REMOTE AREA PLUMBING | \$14,015.46 |
| INV 70 | 08/09/2023 | AGRN 1044 - FUEL POD DIESEL - SEPTEMBER 2023, LABOUR | \$12,540.00 |
| INV 71 | 13/09/2023 | AGRN 1044 - HIRE MINI EXCAVATOR 3.5T 7 HOURS | \$1,116.50 |
| INV 75 | 20/09/2023 | AGRN 1044 - PLUMB IN PORTALOO AS PER QUOTE, MATERIALS | \$358.96 |
| EFT57127 | 15/09/2023 | ROWAN SCOTT | \$87.00 |
| INV REIMB0809 | 08/09/2023 | REIMBURSE WORKING WITH CHILDREN CHECK | \$87.00 |
| EFT57063 | 08/09/2023 | ROWENA MOUDA | \$1,554.86 |
| INV ALLOW3107 | 31/08/2023 | AUGUST 2023 COUNCILLOR SITTING FEES | \$1,554.86 |
| EFT57002 | 01/09/2023 | RUSSELL CHESTNUT | \$750.00 |
| INV SITTING FEES-3108 | 31/08/2023 | FVFRWG SITTING FEES - 31/08/2023 | \$750.00 |
| EFT57062 | 08/09/2023 | RUVIMBO MUKUCHAMANO | \$481.19 |
| INV REIMB2508 | 25/08/2023 | STAFF UTILITY REIMBURSEMENT | \$481.19 |
| EFT57260 | 29/09/2023 | SAGE CONSULTING ENGINEERS PTY LTD | \$9,630.50 |
| INV 0561 | 04/09/2023 | FITZROY CROSSING AFL LIGHTING DESIGN | \$9,630.50 |
| EFT57064 | 08/09/2023 | SALLY ANNE DONNELLY | \$80.00 |
| INV KAPP 2023 | 05/09/2023 | ARTWORK SOLD KAPP 2023 | \$80.00 |
| EFT57010 | 01/09/2023 | SAMANTHA MILLAR CLEANING | \$650.00 |
| INV 1 | 13/06/2023 | INTERNAL CLEAN 13B HOLMAN | \$650.00 |
| EFT57004 | 01/09/2023 | SAMPEY MEATS | \$1,240.00 |

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| INV 21260 | 02/08/2023 | AGRN 1044 - ASSORTED MEAT FOR OPEN MIC EVENT 24/08/2023 | \$600.00 |
| INV 21280 | 03/08/2023 | 20KG CHICKEN WINGS FOR FRIDAY LATE NIGHT | \$340.00 |
| INV 21261 | 07/08/2023 | AGRN 1044 - ASSORTED MEAT FOR BLUE LIGHT DISCO 01/09/2023 | \$300.00 |
| EFT57003 | 01/09/2023 | SE RENTALS PTY LTD | \$185.90 |
| INV 137210 | 21/08/2023 | RENTAL CONTRACT RICOH IM C2000 FOR 20/09/2023 | \$185.90 |
| EFT56979 | 01/09/2023 | SHIRE OF HALLS CREEK | \$17,240.80 |
| INV 618518 | 17/07/2023 | REIMBURSEMENTS - FITZROY CROSSING FLOOD RESPONSE | \$17,240.80 |
| EFT57016 | 01/09/2023 | SIMON DEXTER | \$187.04 |
| INV REIMB3008 | 30/08/2023 | STAFF REIMBURSEMENT | \$187.04 |
| EFT57007 | 01/09/2023 | SING DRILLING PTY LTD | \$1,303.50 |
| INV 2023-08 | 18/08/2023 | AIR LIFT & CLEAN BORE | \$1,303.50 |
| EFT57066 | 08/09/2023 | SKIPPERS CLEANING SERVICES | \$46,814.42 |
| INV 1622 | 24/08/2023 | ADDITIONAL CLEANING OF CIVIC CENTRE | \$176.00 |
| INV 1626 | 31/08/2023 | CLEANING OF VARIOUS SHIRE BUILDINGS - AUGUST 2023 | \$13,200.00 |
| INV 1627 | 31/08/2023 | CLEANING OF VARIOUS SHIRE BUILDINGS - AUGUST 2023 | \$31,502.42 |
| INV 1628 | 31/08/2023 | CLEANING OF VISITOR CENTRE X 10 | \$1,936.00 |
| EFT57261 | 29/09/2023 | SKIPPERS CLEANING SERVICES | \$352.00 |
| INV 1636 | 17/09/2023 | CIVIC CENTRE ADDITIONAL CLEAN 14/09/2023 | \$352.00 |
| EFT57195 | 22/09/2023 | SLIMLINE WAREHOUSE | \$582.90 |
| INV 440884 | 24/04/2023 | SUPPLY ROLLING PODIUM, FREIGHT | \$582.90 |
| EFT57262 | 29/09/2023 | SNAICC - NATIONAL VOICE FOR OUR CHILDREN | \$500.00 |
| INV REIMB2109 | 21/09/2023 | BOND RETURN FOR HIRE OF CIVIC CENTRE 24/08/2023 | \$500.00 |
| EFT57196 | 22/09/2023 | SPORTSPOWER BROOME | \$500.00 |
| INV 23-00025362 | 11/09/2023 | SPORTS EQUIPMENT FOR SCHOOL HOLIDAY PROGRAM | \$500.00 |
| EFT57065 | 08/09/2023 | ST JOHN AMBULANCE BROOME | \$537.81 |
| INV CYINV00323799 | 10/07/2023 | SUPPLY GENERAL MEDICAL EXAMINATION COUCH | \$537.81 |
| EFT57129 | 15/09/2023 | ST JOHN AMBULANCE BROOME | \$61.41 |
| INV FAINV01114915 | 31/08/2023 | FIRST AID KIT REFILL | \$61.41 |
| EFT57084 | 15/09/2023 | STACEY DAVIES | \$453.85 |
| INV REIMB0509 | 05/09/2023 | UTILITY SUBSIDY REIMBURSEMENT | \$453.85 |
| EFT57197 | 22/09/2023 | STEVE ROSS | \$123.33 |
| INV REIMB2308 | 23/08/2023 | UTILITY SUBSIDY REIMBURSEMENT | \$123.33 |
| EFT57130 | 15/09/2023 | STEVEN TWEEDIE | \$748.00 |
| INV 2-2023/2024 | 01/09/2023 | CONSULTANCY SERVICES - GOVERNANCE ADVICE | \$748.00 |
| EFT57259 | 29/09/2023 | SW19 PTY LTD | \$15,840.00 |
| INV 0933 | 29/05/2023 | AGRN 1044 - FITZROY CROSSING INSPECTIONS | \$15,840.00 |
| EFT57198 | 22/09/2023 | SYNDICATED INVESTMENTS PTY LTD ATF AREIT DIVERSIFIED FUND | \$10,835.00 |
| INV FXLEASE1809 | 18/09/2023 | 5A SPINIFEX PLACE FITZROY CROSSING - 1 MTH RENT (NOV 2023) | \$10,835.00 |

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| EFT56990 | 01/09/2023 | TAMARA CLARKSON | \$550.00 |
| INV 001 | 22/08/2023 | STAFF REIMBURSEMENT | \$550.00 |
| EFT57202 | 22/09/2023 | TAMEIKA JOHANSON-HOUCHEN | \$1,643.71 |
| INV REIMB1509 | 15/09/2023 | STAFF REIMBURSEMENT | \$1,643.71 |
| EFT57067 | 08/09/2023 | TANIA FROMONT | \$258.00 |
| INV REIMB0109 | 01/09/2023 | STAFF REIMBURSEMENT | \$258.00 |
| EFT57011 | 01/09/2023 | TARUNDA SUPERMARKET | \$642.69 |
| INV 10117239 | 16/08/2023 | SUPPLY ASSORTED BBQ ITEMS | \$355.97 |
| INV 10117251 | 16/08/2023 | SUPPLY ASSORTED BBQ ITEMS | \$59.18 |
| INV 10120571 | 25/08/2023 | AGRN 1044 - BREAKFAST ITEMS FOR FX FLOOD HUB MARKETS 26/08/23 | \$227.54 |
| EFT57069 | 08/09/2023 | TARUNDA SUPERMARKET | \$889.15 |
| INV 50162464 | 23/08/2023 | AGRN 1044 - \$150 GIFT CARD | \$150.00 |
| INV 30132096 | 30/08/2023 | AGRN 1044 - FOOD SUPPLIES FOR OPEN MIC EVENT | \$280.65 |
| INV 30132035 | 30/08/2023 | AGRN 1044 - FOOD SUPPLIES FOR OPEN MIC EVENT | \$138.34 |
| INV 50143491 | 31/08/2023 | AGRN 1044 - FOOD SUPPLIES FOR OPEN MIC EVENT 24/08/2023 | \$253.92 |
| INV 10124166 | 05/09/2023 | SUPPLY ASSORTED CLEANING PRODUCTS | \$66.24 |
| EFT57134 | 15/09/2023 | TARUNDA SUPERMARKET | \$646.23 |
| INV 30133171 | 05/09/2023 | AGRN 1044 - KIMBERLEY CUPPA CIRCLE PROGRAM 05/09/23 | \$114.24 |
| INV 10125736 | 09/09/2023 | AGRN 1044 - GREAT NTH CLEAN UP EVENT 08-09/09/23 | \$147.06 |
| INV 30134992 | 12/09/2023 | AGRN 1044 - GREAT NTH CLEAN UP EVENT 08-09/09/23 | \$384.93 |
| EFT57266 | 29/09/2023 | TARUNDA SUPERMARKET | \$616.13 |
| INV 10128314 | 16/09/2023 | ASSORTED ITEMS FOR FX FLOOD HUB ASSORTED AGENCY KITCHEN | \$116.13 |
| INV 30136284 | 18/09/2023 | SUPPLY GIFT CARD FOR SERVICES RENDERED | \$500.00 |
| EFT56983 | 01/09/2023 | TEAM GLOBAL EXPRESS PTY LTD | \$712.32 |
| INV P69064879 | 16/07/2023 | FREIGHT | \$212.83 |
| INV P69064941 | 23/07/2023 | FREIGHT | \$499.49 |
| EFT57172 | 22/09/2023 | TEAM GLOBAL EXPRESS PTY LTD | \$47.80 |
| INV 890782 | 19/09/2023 | FREIGHT | \$47.80 |
| EFT57199 | 22/09/2023 | TELSTRA CORPORTATION LIMITED | \$27,537.68 |
| INV I500358926-3 | 29/08/2023 | RELOCATION OF TELSTRA SERVICES FOR ALFONSAS ST RECONSTRUCTION | \$27,537.68 |
| EFT57068 | 08/09/2023 | TELSTRA LIMITED | \$616.95 |
| INV 1718873800 | 27/08/2023 | SERVICE AND EQUIPMENT RENTAL TO 19/09/2023 | \$74.94 |
| INV 4275260810 | 27/08/2023 | SATELLITE PHONE BILL - AUGUST 2023 | \$542.01 |
| EFT57200 | 22/09/2023 | TELSTRA LIMITED | \$15,235.20 |
| INV 4275260919 | 02/09/2023 | MOBILE PHONE SERVICE - SEPTEMBER 2023 | \$38.00 |
| INV 4174249435 | 04/09/2023 | MOBILE PHONE SERVICE - SEPTEMBER 2023 | \$1,005.00 |
| INV 0463459000 | 12/09/2023 | LANDLINE AND INTERNET BILL - SEPTEMBER 2023 | \$14,192.20 |
| EFT57265 | 29/09/2023 | TENILLE PARASILITI | \$287.85 |

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| INV REIMB2209 | 22/09/2023 | UTILITY SUBSIDY REIMBURSEMENT | \$287.85 |
| EFT57009 | 01/09/2023 | TENNANT AUSTRALIA | \$330.31 |
| INV 919760761 | 02/08/2023 | SUPPLY SERVICE PARTS | \$273.96 |
| INV 919791183 | 15/08/2023 | SUPPLY SERVICE PARTS | \$56.35 |
| EFT57114 | 15/09/2023 | THE DEPARTMENT OF JUSTICE | \$500.00 |
| INV REIMB0509 | 05/09/2023 | BOND RETURN FOR HIRE OF REC CENTRE 31/08/2023 | \$500.00 |
| EFT57031 | 08/09/2023 | THE FITZROY RIVER LODGE | \$3,007.00 |
| INV 326918-CN | 08/06/2023 | CREDIT - ACCOUNT 326918 | -\$3,512.00 |
| INV 330297 | 16/06/2023 | ACCOMMODATION 09/03/2023 | \$706.00 |
| INV 337554 | 01/08/2023 | AGRN 1044 - CATERING FOR FVFRWG 01/08/2023 | \$714.00 |
| INV 341280 | 22/08/2023 | AGRN 1044 - ACCOMMODATION 21/08/2023 | \$235.00 |
| INV 341281 | 27/08/2023 | AGRN 1044 - ACCOMMODATION 21-24/08/2023 | \$1,100.00 |
| INV 334661 | 07/09/2023 | ACCOMMODATION 17-19/06/2023 | \$694.00 |
| INV 334662 | 07/09/2023 | ACCOMMODATION 17-19/06/2023 | \$675.00 |
| INV 335526 | 07/09/2023 | ACCOMMODATION & MEALS 16-19/06/2023 | \$1,070.00 |
| INV 335566 | 07/09/2023 | ACCOMMODATION 27/06/2023 | \$305.00 |
| INV 332823 | 07/09/2023 | AGRN 1044 - ACCOMMODATION 16/05/2023 | \$315.00 |
| INV 334613 | 07/09/2023 | ACCOMMODATION 12/06/2023 | \$235.00 |
| INV 334615 | 07/09/2023 | ACCOMMODATION 12/06/2023 | \$235.00 |
| INV 334616 | 07/09/2023 | ACCOMMODATION 12/06/2023 | \$235.00 |
| EFT57100 | 15/09/2023 | THE FITZROY RIVER LODGE | \$705.00 |
| INV 334614 | 07/09/2023 | ACCOMMODATION 12/06/2023 | \$235.00 |
| INV 341491 | 07/09/2023 | AGRN 1044 - ACCOMMODATION 23-24/08/2023 | \$470.00 |
| EFT57178 | 22/09/2023 | THE LULUS PTY LTD | \$2,750.00 |
| INV 330-1 | 31/08/2023 | THE LULUS PERFORMANCE - FX STRONGER TOGETHER 07/10/2023 | \$2,750.00 |
| EFT57201 | 22/09/2023 | THE MANGROVE RESORT HOTEL | \$339.00 |
| INV 387986 | 13/09/2023 | ACCOMMODATION 10/09/2023 | \$339.00 |
| EFT57106 | 15/09/2023 | THE PIER GROUP PTY LTD T/AS CS LEGAL | \$1,254.00 |
| INV 032375 | 31/08/2023 | PROFESSIONAL FEES | \$1,056.00 |
| INV 032385 | 31/08/2023 | PROFESSIONAL FEES FOR DEBT RECOVERY | \$198.00 |
| EFT57012 | 01/09/2023 | THIRD SPACE INDIGENOUS CORPORATION | \$12,771.00 |
| INV 0088 | 07/08/2023 | HIRE OF TRITON 1HWS973 17/07 - 16/08/2023 | \$12,771.00 |
| EFT57204 | 22/09/2023 | THIRD SPACE INDIGENOUS CORPORATION | \$13,196.70 |
| INV 0090 | 30/08/2023 | HIRE OF TRITON X3 17/08-16/09/2023 | \$13,196.70 |
| EFT57264 | 29/09/2023 | TOP COLOUR | \$22,500.00 |
| INV 82 | 12/09/2023 | INSTALL REFLECTIVE KERB NUMBERING IN DERBY & FX | \$22,500.00 |
| EFT57132 | 15/09/2023 | TOYOTA MATERIAL HANDLING AUSTRALIA PTY LTD | \$374.25 |
| INV 245005654 | 07/07/2023 | SUPPLY SERVICE PARTS | \$374.25 |
| EFT57263 | 29/09/2023 | TRADEMARK GRAPHICS | \$2,090.00 |

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| INV 4100 | 31/01/2023 | GIBB ROAD GUIDE 2023 - UPDATE ARTWORK & CREATE SLOGAN | \$1,510.00 |
| INV 4153 | 31/07/2023 | MANAGEMENT OF ADVERTISERS & SUPPLY OF PRINT ARTWORK | \$580.00 |
| EFT57070 | 08/09/2023 | TRAVELWORLD BROOME | \$219.00 |
| INV I000038672 | 04/04/2023 | ACCOMMODATION PERTH 31/03 - 01/04/2023 | \$219.00 |
| EFT57135 | 15/09/2023 | TRAVELWORLD BROOME | \$1,383.56 |
| INV I000039711 | 01/09/2023 | AGRN 1044 - FLIGHTS ADL-PERTH-BROOME RETURN | \$1,383.56 |
| EFT57205 | 22/09/2023 | TRAVELWORLD BROOME | \$8,864.83 |
| INV I000039696 | 01/09/2023 | ACCOMMODATION PERTH | \$1,590.00 |
| INV I000039750 | 07/09/2023 | FLIGHTS PERTH-BME RETURN | \$2,312.00 |
| INV I000039797 | 11/09/2023 | FLIGHT ADL-PTH-BME RETURN - FX EVENT STRONGER TOGETHER | \$1,561.65 |
| INV I000039842 | 15/09/2023 | RETURN FLIGHTS BROOME - PERTH 20/11/2023 | \$594.00 |
| INV I000039855 | 18/09/2023 | RETURN FLIGHTS BROOME - PERTH 18/09/2023 | \$1,225.61 |
| INV I000039860 | 18/09/2023 | AGRN 1044 - FLIGHTS FX STRONGER TOGETHER EVENT OCT 2023 | \$1,581.57 |
| EFT57008 | 01/09/2023 | TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS | \$31,286.40 |
| INV 3864 | 14/08/2023 | LONG TABLE EVENT 04/08/2023 | \$6,308.28 |
| INV 3868 | 14/08/2023 | BOAB FESTIVAL JUNE - JULY 2023 | \$9,900.00 |
| INV 3869 | 14/08/2023 | JULY CONTENT CAPTURE TRIP 28/06 - 22/07/2023 | \$14,418.12 |
| INV 3890 | 17/08/2023 | KAPP HISTORY VIDEO EDITING & SHOOTING 21/07/2023 | \$660.00 |
| EFT57043 | 08/09/2023 | TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES | \$640.00 |
| INV 9283 | 25/08/2023 | SUPPLY AND SERVICE SANITARY UNITS - SEP2023 | \$640.00 |
| EFT57136 | 15/09/2023 | TYREPOWER DERBY | \$4,807.00 |
| INV 117842 | 05/09/2023 | SUPPLY 4X MAXXIS AT811 TYRES, WHEEL ALIGNMENT | \$1,732.00 |
| INV 117877 | 13/09/2023 | SUPPLY CONTI 480/70R34 TYRE, FIT TYRE & INFLATE | \$3,075.00 |
| EFT57206 | 22/09/2023 | TYREPOWER DERBY | \$205.00 |
| INV 117910 | 14/09/2023 | WHEEL ALIGNMENT, ROTATION & BALANCE | \$205.00 |
| EFT57207 | 22/09/2023 | UTF AUSTRALIA | \$45,276.00 |
| INV 11762 | 17/05/2023 | SUPPLY 2 4500MM TRAILERS & RAMPS | \$45,276.00 |
| EFT57137 | 15/09/2023 | VANGUARD PRESS | \$4,196.50 |
| INV 39253 | 30/08/2023 | 4000X GIBB RIVER RD GUIDE A5 | \$4,196.50 |
| EFT57013 | 01/09/2023 | VISION POWER PTY LTD | \$6,446.11 |
| INV 16134 | 29/08/2023 | REPAIR SUPPLY TO PUMP SHED | \$6,446.11 |
| EFT57138 | 15/09/2023 | VISION POWER PTY LTD | \$6,000.35 |
| INV 16133 | 29/08/2023 | FAULT FIND POWER ISSUE WITH WATER PUMP | \$5,395.90 |
| INV 16150 | 29/08/2023 | REPLACE 2X FLURO LIGHTS | \$439.45 |
| INV 16164 | 05/09/2023 | SUPPLY & INSTALL ATV CABLE | \$165.00 |
| EFT57209 | 22/09/2023 | VISION POWER PTY LTD | \$1,254.00 |
| INV 15354 | 17/04/2023 | REPAIR PORT LINE | \$1,254.00 |
| EFT57014 | 01/09/2023 | WARLAYIRTI ARTISTS | \$1,640.00 |
| INV KAPP 2023 | 26/07/2023 | ARTWORK SOLD KAPP 2023 | \$1,640.00 |

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|-----------------|-------------------|---|-------------------|
| EFT57015 | 01/09/2023 | WATTLEUP TRACTORS | \$8,333.84 |
| INV 1294432 | 03/05/2023 | SUPPLY FENDER PARTS FOR MF 5420 TRACTOR | \$3,357.38 |
| INV 1295754 | 26/05/2023 | SUPPLY SERVICE PARTS AS PER QUOTE | \$3,160.66 |
| INV 1296180 | 14/06/2023 | SUPPLY MF TRACTOR PARTS AS PER QUOTE | \$1,503.76 |
| INV 1297180 | 11/08/2023 | SUPPLY DRIVE AND FAN BELT, SUPPLY DRIVE AND FAN BELT | \$312.04 |
| EFT57142 | 15/09/2023 | WATTLEUP TRACTORS | \$1,521.11 |
| INV 1295713 | 31/05/2023 | SUPPLY MF TRACTOR PARTS AS PER QUOTE | \$1,521.11 |
| EFT57270 | 29/09/2023 | WATTLEUP TRACTORS | \$353.18 |
| INV 1298718 | 20/09/2023 | SUPPLY RH WINDOW (GLASS RACK) | \$353.18 |
| EFT57073 | 08/09/2023 | WATTNOW ELECTRICAL | \$1,365.49 |
| INV 12079 | 01/09/2023 | REPLACE 3X SENSOR LIGHTS, 3X CEILING FAN & 1X EXHAUST FAN | \$1,365.49 |
| EFT57269 | 29/09/2023 | WATTNOW ELECTRICAL | \$426.19 |
| INV 12158 | 21/09/2023 | REPLACE & ADJUST DOWNLIGHTS & LED BATTENS | \$426.19 |
| EFT57268 | 29/09/2023 | WEREWOLF SECURITY (NORTH WEST COAST SECURITY) | \$539.00 |
| INV 12559 | 18/09/2023 | SECURITY SERVICES FOR OPENING OF SCULPTURES ON THE MARSH 09/09/23 | \$539.00 |
| EFT57245 | 29/09/2023 | WESFARMERS KLEENHEAT GAS PTY LTD | \$195.34 |
| INV 64983621 | 31/08/2023 | YEARLY EQUIPMENT SERVICE CHARGE FOR 45KG VAP CYL | \$195.34 |
| EFT57139 | 15/09/2023 | WEST KIMBERLEY AUTO ELECTRICAL | \$106.13 |
| INV 12609 | 07/09/2023 | SUPPLY LED PARK/IND ROUND B/BAR LH | \$106.13 |
| EFT57140 | 15/09/2023 | WILLIAM MOON | \$11.00 |
| INV REIMB0109 | 01/09/2023 | STAFF REIMBURSEMENT | \$11.00 |
| EFT57267 | 29/09/2023 | WILSON MACHINERY | \$557.00 |
| INV 33765 | 05/09/2023 | SUPPLY CAST HUB AND BEARING & SEAL KIT | \$557.00 |
| EFT56964 | 01/09/2023 | WINC | \$1,187.16 |
| INV 9043162747 | 14/08/2023 | STATIONERY ITEMS FOR RECOVERY | \$99.08 |
| INV 9043214577 | 21/08/2023 | STATIONERY ITEMS FOR FX FLOOD HUB | \$660.34 |
| INV 9043228614 | 22/08/2023 | STATIONERY ITEMS FOR FX FLOOD HUB | \$427.74 |
| EFT57089 | 15/09/2023 | STATIONERY ITEMS FOR ADMIN | \$1,850.74 |
| INV 9043262947 | 25/08/2023 | STATIONERY ITEMS FOR ADMIN | \$443.30 |
| INV 9043264544 | 25/08/2023 | STATIONERY ITEMS FOR ADMIN | \$1,247.44 |
| INV 9043265234 | 28/08/2023 | STATIONERY ITEMS FOR ADMIN | \$87.51 |
| INV 9043264977 | 28/08/2023 | STATIONERY ITEMS FOR ADMIN | \$72.49 |
| EFT57074 | 08/09/2023 | WOOLWORTHS PTY LIMITED | \$257.45 |
| INV 13 | 16/08/2023 | SUPPLY BREAKFAST FOOD FOR KEEP AUSTRALIA BEAUTIFUL CLEANUP | \$257.45 |
| EFT57271 | 29/09/2023 | WOOLWORTHS PTY LIMITED | \$1,155.72 |
| INV 15 | 28/08/2023 | HEALTHY SNACKS, FOOD OR MISC ITEMS | \$188.35 |
| INV 16 | 05/09/2023 | HEALTHY SNACKS, FOOD OR MISC ITEMS | \$193.10 |
| INV 17 | 13/09/2023 | HEALTHY SNACKS, FOOD OR MISC ITEMS | \$189.04 |

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|-------------|------------|--|-----------------------|
| INV 150923 | 15/09/2023 | MISC CLEANING, KITCHEN & FIRST AID SUPPLIES FOR YOUTH CENTRE | \$262.91 |
| INV 160923 | 16/09/2023 | MISC CLEANING, KITCHEN & FIRST AID SUPPLIES FOR REC CENTRE | \$95.45 |
| INV 1609232 | 16/09/2023 | SUPPLY 4X BAGS OF ICE | \$28.00 |
| INV 18 | 20/09/2023 | FOOD & DRINK SUPPLIES, FOOD & DRINK SUPPLIES | \$198.87 |
| EFT57119 | 15/09/2023 | Z & C HOLDINGS WA PTY LTD T/AS OUTBACK AIR & ELECTRICAL | \$5,016.00 |
| INV 953 | 13/09/2023 | ARGN 1044 - INSPECTION OF 3 RESIDENCES IN BALGINJIRR COMMUNITY | \$5,016.00 |
| | | TOTAL | \$4,560,130.39 |

CHQ PAYMENTS – MUNI ACCOUNT

| PAYMENT ID | DATE | CREDITOR / INVOICE DETAILS | AMOUNT |
|---------------|------------|---|-----------------|
| 54863 | 29/09/2023 | PETER DOYLE | \$50.00 |
| INV REIMB2209 | 22/09/2023 | BOND RETURN FOR HIRE OF CANE TOAD TRAP | \$50.00 |
| 54861 | 05/09/2023 | SHIRE OF DERBY/WEST KIMBERLEY | \$200.00 |
| INV CASHFLOAT | 05/09/2023 | CASH FLOAT - SCULPTURES ON THE MARSH EVENT 09/09/23 | \$200.00 |
| | | TOTAL | \$250.00 |

MANUAL CHEQUE

FEE PAYMENTS

| PAYMENT ID | DATE | CREDITOR / INVOICE DETAILS | AMOUNT |
|------------|------------|---|--------------|
| 948 | 21/09/2023 | BAS4 - ATO - BAS PAYMENT - PAYG WITHHOLDING | \$102,865.00 |
| 948 | 06/09/2023 | BEX - BPOINT FEES | \$50.05 |
| 948 | 06/09/2023 | BEX - BPOINT FEES | \$77.00 |
| 948 | 15/09/2023 | BPY - BPAY FEES | \$30.38 |
| 948 | 01/09/2023 | CMD - CHEQUE OR MERCHANT DEPOSITS FEE | \$5.40 |
| 948 | 01/09/2023 | DOT - DOT PAYMENT | \$2,125.50 |
| 948 | 04/09/2023 | DOT - DOT PAYMENT | \$4,460.30 |
| 948 | 05/09/2023 | DOT - DOT PAYMENT | \$256.30 |
| 948 | 06/09/2023 | DOT - DOT PAYMENT | \$3,761.75 |
| 948 | 07/09/2023 | DOT - DOT PAYMENT | \$1,063.60 |
| 948 | 08/09/2023 | DOT - DOT PAYMENT | \$2,978.85 |
| 948 | 11/09/2023 | DOT - DOT PAYMENT | \$2,498.15 |

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|----------------|------------|---|-------------|
| 948 | 13/09/2023 | DOT - DOT PAYMENT | \$9,387.40 |
| 948 | 14/09/2023 | DOT - DOT PAYMENT | \$1,635.50 |
| 948 | 15/09/2023 | DOT - DOT PAYMENT | \$250.80 |
| 948 | 18/09/2023 | DOT - DOT PAYMENT | \$884.95 |
| 948 | 20/09/2023 | DOT - DOT PAYMENT | \$2,580.05 |
| 948 | 21/09/2023 | DOT - DOT PAYMENT | \$1,625.70 |
| 948 | 22/09/2023 | DOT - DOT PAYMENT | \$6,073.60 |
| 948 | 26/09/2023 | DOT - DOT PAYMENT | \$4,964.90 |
| 948 | 29/09/2023 | DOT - DOT PAYMENT | \$1,161.55 |
| 948 | 28/09/2023 | DOT - DOT PAYMENT | \$10,473.00 |
| 948 | 01/09/2023 | EXC - EXCESS TRANSACTIONS FEE | \$32.30 |
| 948 | 01/09/2023 | EXC - EXCESS TRANSACTIONS FEE | \$37.80 |
| 948 | 01/09/2023 | EXC - EXCESS TRANSACTIONS FEE | \$14.80 |
| 948 | 01/09/2023 | EXC - EXCESS TRANSACTIONS FEE | \$0.60 |
| 948 | 07/09/2023 | GHA - GREYHOUND AUSTRALIA | \$4,402.15 |
| 948 | 14/09/2023 | GHA - GREYHOUND AUSTRALIA | \$2,982.70 |
| 948 | 21/09/2023 | GHA - GREYHOUND AUSTRALIA | \$4,567.00 |
| 948 | 28/09/2023 | GHA - GREYHOUND AUSTRALIA | \$3,941.15 |
| 948 | 26/09/2023 | ICMSFE - RANGER FEES (ICMSFE FP) | \$83.50 |
| 948 | 26/09/2023 | ICMSFE - RANGER FEES (ICMSFE FP) | \$83.50 |
| 948 | 26/09/2023 | ICMSFE - RANGER FEES (ICMSFE FP) | \$83.50 |
| 948 | 07/09/2023 | IINET - IINET 225211599 (\$109.99) | \$109.99 |
| 948 | 01/09/2023 | MER - MERCHANT FEES | \$232.38 |
| 948 | 04/09/2023 | MER - MERCHANT FEES | \$18.06 |
| 948 | 04/09/2023 | MER - MERCHANT FEES | \$413.03 |
| 948 | 01/09/2023 | MER - MERCHANT FEES | \$29.95 |
| 948 | 01/09/2023 | MER - MERCHANT FEES | \$32.00 |
| DD21238.1 | 07/09/2023 | ANZ COMMERCIAL CARD SERVICES CENTRE | \$27,524.16 |
| INV ANZ AOH | 07/09/2023 | COMMERCIAL CREDIT CARD FOR 13/07/2023 TO 13/08/2023 | \$25,330.89 |
| INV ANZ WNE | 07/09/2023 | COMMERCIAL CREDIT CARD FOR 13/07/2023 TO 13/08/2023 | \$707.48 |
| INV ANZ TIE | 07/09/2023 | COMMERCIAL CREDIT CARD FOR 13/07/2023 TO 13/08/2023 | \$1,485.79 |
| DD21257.1 | 07/09/2023 | ANZ COMMERCIAL CARD SERVICES CENTRE | -\$488.81 |
| INV ANZ CREDIT | 07/09/2023 | COMMERCIAL CREDIT CARD FOR 13/07/2023 TO 13/08/2023 | -\$488.81 |
| DD21234.2 | 26/09/2023 | AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS | \$1,807.26 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$1,537.43 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$269.83 |
| DD21200.19 | 12/09/2023 | AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS | \$2,298.87 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$2,029.04 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$269.83 |

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|-------------------|-------------------|---|--------------------|
| DD21200.17 | 12/09/2023 | AUSTRALIAN SUPER | \$6,017.68 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$499.31 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$274.51 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$5,243.86 |
| DD21234.17 | 26/09/2023 | AUSTRALIAN SUPER | \$5,821.16 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$499.31 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$274.51 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$5,047.34 |
| DD21200.1 | 12/09/2023 | AWARE SUPER | \$37,805.75 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$30,770.61 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$934.63 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$3,883.71 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$400.00 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$472.38 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$319.65 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$748.00 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$276.77 |
| DD21234.1 | 26/09/2023 | AWARE SUPER | \$36,503.68 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$29,804.91 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$934.63 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$3,699.72 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$400.00 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$472.38 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$167.27 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$748.00 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$276.77 |
| DD21200.11 | 12/09/2023 | BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN | \$415.88 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$415.88 |
| DD21234.11 | 26/09/2023 | BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN | \$415.88 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$415.88 |
| DD21200.3 | 12/09/2023 | CBUS SUPERANNUATION | \$957.25 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$689.22 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$268.03 |
| DD21234.3 | 26/09/2023 | CBUS SUPERANNUATION | \$957.24 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$689.21 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$268.03 |
| DD21200.2 | 12/09/2023 | ESSENTIAL SUPER | \$516.29 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$425.18 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$91.11 |

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|-------------------|-------------------|--|-------------------|
| DD21234.19 | 26/09/2023 | ESSENTIAL SUPER | \$516.29 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$91.11 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$425.18 |
| DD21200.18 | 12/09/2023 | FIRSTWRAP PLUS SUPER AND PENSION | \$1,194.54 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$334.47 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$860.07 |
| DD21234.18 | 26/09/2023 | FIRSTWRAP PLUS SUPER AND PENSION | \$1,154.03 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$323.13 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$830.90 |
| DD21200.16 | 12/09/2023 | FORMULAE1 PTY LTD ATF ISAIAH4110 SUPER FUND | \$371.28 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$103.96 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$267.32 |
| DD21234.16 | 26/09/2023 | FORMULAE1 PTY LTD ATF ISAIAH4110 SUPER FUND | \$373.49 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$104.58 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$268.91 |
| DD21200.14 | 12/09/2023 | FUTURE SUPER | \$334.27 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$334.27 |
| DD21234.14 | 26/09/2023 | FUTURE SUPER | \$334.27 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$334.27 |
| DD21200.8 | 12/09/2023 | GUILD SUPER | \$476.58 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$476.58 |
| DD21234.8 | 26/09/2023 | GUILD SUPER | \$344.97 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$344.97 |
| DD21200.15 | 12/09/2023 | HOST PLUS SUPERANNUATION FUND | \$4,058.71 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$3,382.83 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$300.00 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$177.36 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$198.52 |
| DD21234.15 | 26/09/2023 | HOST PLUS SUPERANNUATION FUND | \$3,389.53 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$3,067.90 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$123.11 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$198.52 |
| DD21200.13 | 12/09/2023 | ING SUPERANNUATION FUND | \$325.83 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$325.83 |
| DD21234.13 | 26/09/2023 | ING SUPERANNUATION FUND | \$329.13 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$329.13 |
| DD21200.20 | 12/09/2023 | MACQUARIE WRAP EMPLOYER SUPERANNUATION | \$492.81 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$492.81 |
| DD21234.20 | 26/09/2023 | MACQUARIE WRAP EMPLOYER SUPERANNUATION | \$556.22 |

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|-------------------|-------------------|--|-------------------|
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$556.22 |
| DD21239.1 | 08/09/2023 | MANAGED IT PTY LTD | \$6,615.18 |
| INV 160289 | 01/09/2023 | MANGED SERVICES FOR SEPTEMBER 2023 | \$6,615.18 |
| DD21200.5 | 12/09/2023 | MLC SUPER FUND | \$393.94 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$393.94 |
| DD21234.5 | 26/09/2023 | MLC SUPER FUND | \$394.03 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$394.03 |
| DD21200.9 | 12/09/2023 | PRIME SUPER P/L | \$140.48 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$140.48 |
| DD21234.9 | 26/09/2023 | PRIME SUPER P/L | \$273.57 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$273.57 |
| DD21200.21 | 12/09/2023 | Q SUPER | \$207.14 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$207.14 |
| DD21234.21 | 26/09/2023 | Q SUPER | \$208.50 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$208.50 |
| DD21200.12 | 12/09/2023 | REST SUPERANNUATION | \$5,857.72 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$5,103.32 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$339.78 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$134.78 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$279.84 |
| DD21234.12 | 26/09/2023 | REST SUPERANNUATION | \$6,111.69 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$5,357.90 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$339.78 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$134.17 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$279.84 |
| DD21200.4 | 12/09/2023 | STUDENT SUPER PROFESSIONAL SUPER | \$444.98 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$444.98 |
| DD21234.4 | 26/09/2023 | STUDENT SUPER PROFESSIONAL SUPER | \$444.98 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$444.98 |
| DD21200.10 | 12/09/2023 | THE CRESCENT WEALTH SUPER FUND | \$1,021.82 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$735.71 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$286.11 |
| DD21234.10 | 26/09/2023 | THE CRESCENT WEALTH SUPER FUND | \$1,021.83 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$735.72 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$286.11 |
| DD21200.6 | 12/09/2023 | THE EQUISUPER SUPERANNUATION FUND | \$1,094.64 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$794.64 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$300.00 |
| DD21234.6 | 26/09/2023 | THE EQUISUPER SUPERANNUATION FUND | \$1,057.78 |

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| INV SUPER | 26/09/2023 | SUPERANNUATION | \$757.78 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$300.00 |
| DD21200.7 | 12/09/2023 | THE TRUSTEE FOR SUPER RETIREMENT FUND | \$823.18 |
| INV SUPER | 12/09/2023 | SUPERANNUATION | \$592.69 |
| INV DEDUCTION | 12/09/2023 | PAYROLL DEDUCTION | \$230.49 |
| DD21234.7 | 26/09/2023 | THE TRUSTEE FOR SUPER RETIREMENT FUND | \$823.18 |
| INV SUPER | 26/09/2023 | SUPERANNUATION | \$592.69 |
| INV DEDUCTION | 26/09/2023 | PAYROLL DEDUCTION | \$230.49 |
| DD21253.1 | 28/09/2023 | WESTERN AUSTRALIAN TREASURY CORPORATION | \$41,646.73 |
| INV LOAN | 28/09/2023 | LOAN REPAYMENT | \$41,646.73 |
| PE12/09/2023 | 12/09/2023 | NET PAY | \$297,813.22 |
| PE26/09/2023 | 26/09/2023 | NET PAY | \$289,907.70 |
| | | TOTAL | \$967,380.67 |

The Shire Of Derby / West Kimberley
ANZ Corporate Credit Card Reconciliation
Period Reporting: 13/07/2023 to 13/08/2023

Card Holder : Amanda O'Halloran

| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments |
|------------|-------------------------------------|-----------|-------------------|-----------|-------------------|----------------|------------------|---|
| 10/08/2023 | HARBY ENTERPRISES LEEDERVILLE | Y | \$ 500.00 | \$ 50.00 | 550 | EX06-297-2100 | Yes | Meeting room booking in Broome for Amanda Dexter (CEO), Mark Davis (Executive Services Project Director) and Elizabeth Mason (Executive Services Project Manager) to discuss and plan on going and future projects. |
| 10/08/2023 | HARBY ENTERPRISES LEEDERVILLE | N | \$ 9.63 | 0 | 9.63 | EX06-297-2100 | Yes | Credit card fee |
| 7/08/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 1,201.80 | \$ 120.18 | 1321.98 | 120402510.2100 | Yes | Flights for Neil Hartley Perth-Broome return August council agenda briefing |
| 7/08/2023 | AVIAIR PTY LTD KUNUNURRA | Y | \$ 234.55 | \$ 23.45 | 258 | 120402510.2100 | Yes | Flights for Neil Hartley Broome-Derby return August Council Agenda Briefing |
| 4/08/2023 | ECONOMIC DEVELOPMENT A LEURA | Y | \$ 27.27 | \$ 2.73 | 30 | EX06-297-2100 | Yes | Webinar - Unlocking the Power of Tourism: Building capability to enable data driven tourism |
| 4/08/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 990.82 | \$ 99.08 | 1089.9 | 121107090.2101 | Yes | Flights for Michael Evans and Alex Vergagen Long Table Dinner (SOCO studios) |
| 4/08/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 990.82 | \$ 99.08 | 1089.9 | 121107090.2101 | Yes | Flights for Michael Evans and Alex Vergagen Long Table Dinner (SOCO studios) |
| 4/08/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 377.21 | \$ 37.72 | 414.93 | 121407120.2100 | Yes | AGRN1044: Flights for Ella Cruickshank Perth/Broome 04/08/2023 628H7G |
| 3/08/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407120.2100 | Yes | AGRN1044 Flights for Ella Cruickshank Broome/FX 04/08/2023 421ED578 |
| 1/08/2023 | MYQRCODE.COM SOFIA | Y | \$ 251.92 | \$ 25.19 | 277.11 | 120402870.2100 | Yes | Premium QR Code Creator account for media, P&C and events - For one year |
| 1/08/2023 | Starlink Australia PTY LT Sydney | Y | \$ 126.36 | \$ 12.64 | 139 | 121402210.2100 | Yes | Supply of internet service through provider 'Starlink' in Fitzroy Crossing as installed by Managed IT. |
| 31/07/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 548.91 | \$ 54.89 | 603.8 | EX08-297-2100 | Yes | Flights Amanda Dexter to Perth for KRG |
| 31/07/2023 | RUSTYS IGA DERBY | N | \$ 47.10 | 0 | 47.1 | 120402870.2101 | Yes | Water and Milk for Council Chambers |
| 31/07/2023 | BROOME TOYOTA BROOME | Y | \$ 529.79 | \$ 52.98 | 582.77 | P105-260-2101 | Yes | Sensor Spped and wire skid control |
| 28/07/2023 | TARUNDA SUPERMARKET FITZROY CROSS | Y | \$ 15.49 | \$ 1.55 | 17.04 | EX06-298-2101 | Yes | FX Project Development workshop refreshments - A. Dexter, L Mason, M Davis, P Hayto, D Dantoine, J Bone, M Coakley, E Manifis |
| 28/07/2023 | TARUNDA SUPERMARKET FITZROY CROSS | N | \$ 57.50 | 0 | 57.5 | EX06-298-2101 | Yes | FX Project Development workshop refreshments - A. Dexter, L Mason, M Davis, P Hayto, D Dantoine, J Bone, M Coakley, E Manifis |
| 28/07/2023 | TARUNDA SUPERMARKET FITZROY CROSS | N | \$ 66.19 | 0 | 66.19 | EX06-298-2101 | Yes | FX Project Development workshop refreshments A. Dexter, L Mason, M Davis, P Hayto, D Dantoine, J Bone, M Coakley, E Manifis |
| 27/07/2023 | SP MAYFAIR AUSTRALIA DONCASTER EAS | Y | \$ 3,337.86 | \$ 333.79 | 3671.65 | B0034-298-2101 | Yes | Linen for short stay accommodation facility |
| 25/07/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 1,404.20 | \$ 140.42 | 1544.62 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto BME to PTH 26/07/2023 and PTH to BME 07/08/2023 |
| 25/07/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 807.61 | \$ 80.76 | 888.37 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto BME to PTH 02.10.2023 and PTH to BME 16.10.2023 |
| 25/07/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 377.16 | \$ 37.72 | 414.88 | 121407130.2700 | Yes | AGRN1044 - FIFO flight booking for Marcell Coakley (Split GL code) |
| 25/07/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 377.16 | \$ 37.72 | 414.88 | 121103870.2700 | Yes | AGRN1044 - FIFO flight booking for Marcell Coakley (Split GL code) |
| 25/07/2023 | QANTAS AIRWAYS LTD (EC Mascot | Y | \$ 651.75 | \$ 65.18 | 716.93 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto BME to PTH 28/08/2023 and PTH to BME 11/09/2023 |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto 26/07/2023 FX to Broome |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto 07 Aug 2023 -Broome to FX |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407120.2100 | Yes | AGRN1044 - M Coakley - 07 Aug 2023 FX to BME |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407120.2100 | Yes | AGRN1044 - M Coakley - 21 Aug 2023 BME to FX |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto 02/10/2023 FX to Broome |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto 16/10/2023 Broome to FX |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto 28 Aug 2023 FX to BME |
| 24/07/2023 | Skippers Aviation Subiaco | Y | \$ 456.75 | \$ 45.68 | 502.43 | 121407030.2100 | Yes | AGRN1044 - Peta Hayto 28 Aug 2023 FX to BME |
| 21/07/2023 | DERBY LODGE Derby | Y | \$ 236.36 | \$ 23.64 | 260 | EX08-297-2100 | Yes | Accommodation Mark Davis N/O 19/07/2023 |
| 21/07/2023 | Vistaprint Australia PTY Derrimut | Y | \$ 381.72 | \$ 38.17 | 419.89 | 121407050.2101 | Yes | AGRN1044 - Magnetic Car Signs for Recovery Team vehicles |
| 21/07/2023 | QANTAS AIRWAYS LTD (MO Mascot | Y | \$ 215.64 | \$ 21.56 | 237.2 | 120401090.2100 | Yes | Developing Northern Australia Conference 24-26 July 2023 |
| 21/07/2023 | QANTAS AIRWAYS LTD (MO Mascot | Y | \$ 90.00 | \$ 9.00 | 99 | 120401090.2100 | Yes | Developing Northern Australia Conference 24-26 July 2023 |
| 21/07/2023 | WA GOVERNMENT - DMIRS CANNINGTON | N | \$ 691.00 | 0 | 691 | 121404110.2101 | Yes | Registration of 1 of 3 compressors Workshop |
| 21/07/2023 | WA GOVERNMENT - DMIRS CANNINGTON | N | \$ 691.00 | 0 | 691 | 121404110.2101 | Yes | Registration of 2 of 3 compressors Workshop |
| 21/07/2023 | WA GOVERNMENT - DMIRS CANNINGTON | N | \$ 691.00 | 0 | 691 | 121404110.2101 | Yes | Registration of 3 of 3 compressors Workshop |
| 20/07/2023 | Hotel at Booking.com Sydney | Y | \$ 880.05 | \$ 88.01 | 968.06 | 121306870.2100 | File Note | Accommodation for Recovery Manager Jamie Bone to attend work requirements Broome |
| 20/07/2023 | KIMBERLEY HOME & ELE DERBY | Y | \$ 40.77 | \$ 4.08 | 44.85 | B0034-298-2101 | Yes | Shower Curtains for FX short stay |
| 17/07/2023 | LOCAL GOVERNMENT MANA MT HAWTHORN | Y | \$ 136.36 | \$ 13.64 | 150 | 121402410.2100 | Yes | Young Professional Membership renewal for Sarah Smith - FY23/24 |
| 17/07/2023 | YAJILARRA* #YF23-0038 FITZROY CROSS | Y | \$ 720.00 | \$ 72.00 | 792 | 121402080.2003 | Yes | Tickets for staff and partners Ruvi and Mansfyld Mukuchamano, Tyson Houchen and Tia Cunningham |
| 17/07/2023 | Sheridan Outlet Kew | Y | \$ 556.25 | \$ 55.62 | 611.87 | 121407050.2101 | Yes | AGRN1044 - Towels for FX workers camp |
| 17/07/2023 | FITZROY RIVER LODGE FITZROY CROSS | Y | \$ 130.00 | \$ 13.00 | 143 | 121306870.2101 | Yes | Meals for Staff attending FX (Jack Mcalister-Gugeri, Simon Dexter, Steve Ross and Amanda Dexter) |
| 17/07/2023 | BACORA RESORT SPA COMO | Y | \$ 665.43 | \$ 66.54 | 731.97 | EX06-297-2100 | Yes | AGRN1044 - Dinner and drinks for staff and partners |

| | | | | | | | | | | | |
|------------|-----------|-------|---|----------|-------|-----------|------|----|----------------|-----|---|
| 13/07/2023 | Jila Cafe | Derby | Y | \$ | 65.45 | \$ | 6.55 | 72 | 120402870.2100 | Yes | Sloan and WALGA President - Karen Chapple - Tuesday, 11 July 2023 |
| | | | | TOTAL \$ | | 25,330.89 | | | | | |

Card Holder : Wayne Neate

| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments |
|------------|--------------------------------|-----------|-------------------|-----------|-------------------|----------------|------------------|---|
| 10/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | Y | -\$ 190.00 | -\$ 19.00 | -\$ 209.00 | 120704090.2100 | Yes | Credit for overpayment Marck Chadwick |
| 7/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | Y | \$ 190.00 | \$ 19.00 | \$ 209.00 | 120704090.2100 | Yes | Accommodation Mark Chadwick to attend MR forum (Error to be credited) |
| 4/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | Y | \$ 380.00 | \$ 38.00 | \$ 418.00 | 120704090.2100 | Yes | Accommodation Mark Chadwick to attend MR forum |
| 4/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | Y | \$ 190.00 | \$ 19.00 | \$ 209.00 | 120704090.2100 | Yes | Accommodation Mark Chadwick to attend MR forum (Error to be credited) |
| 25/07/2023 | Mailchimp 678-9990141 | Y | \$ 73.16 | \$ 7.32 | \$ 80.48 | 121402410.2100 | Yes | Subscription Mailchimp Order MC15292461 |
| | | | TOTAL | | \$ 707.48 | | | |

Card Holder : Christie Mildenhall

| Date | Transaction Description | GST (Y/N) | Amount (GST Excl) | GST | Amount (GST Incl) | Account | Receipt Provided | Comments |
|------------|-------------------------------------|-----------|-------------------|----------|-------------------|----------------|------------------|---|
| 7/08/2023 | Parks and Leisure Aust Norwood | Y | \$ 30.00 | \$ 3.00 | \$33.00 | 120807040.2100 | Yes | Techinical Talk and Tour - Ellenbrook Youth Centre - 5 September 2023 |
| 4/08/2023 | OUR COMMUNITY PTY LTD NORTH MELBOUR | Y | \$ 363.64 | \$ 36.36 | \$400.00 | 121107410.2101 | Yes | Annual Subscription - Funding Centre Multi-User |
| 27/07/2023 | AVIAIR PTY LTD KUNUNURRA | Y | \$ 117.27 | \$ 11.73 | \$129.00 | 121107090.2003 | Yes | Flights - Derby to Broome - Christie Mildenhall |
| 27/07/2023 | AVIAIR PTY LTD KUNUNURRA | Y | \$ 9.09 | \$ 0.91 | \$10.00 | 121107090.2003 | Yes | Flights - Additional charge Broome to Derby - Christie Mildenhall |
| 26/07/2023 | VIRGIN AUSTR7954406365459 BRISBANE | Y | \$ 7.98 | \$ 0.80 | \$8.78 | 121107090.2003 | Yes | Flights - Perth to Broome return - Christie Mildenhall |
| 26/07/2023 | VIRGIN AUSTR7952189045819 BRISBANE | Y | \$ 822.74 | \$ 82.27 | \$905.01 | 121107090.2003 | Yes | Flights - Perth to Broome return - Christie Mildenhall |
| | | | | TOTAL \$ | 1,485.79 | | | |

TOTAL PURCHASES FOR ABOVE STATED PERIOD \$ 27,524.16

PAYMENTS AND OTHER CREDITS \$ -

INTEREST CHARGES \$ -

CLOSING BALANCE \$ 27,524.16



ANZ BUSINESS ONE

STATEMENT PERIOD: 13/07/23 to 13/08/23

ACCOUNT NUMBER:

📞 Cards Enquiries: **13 10 06** Lost/Stolen Cards: **1800 033 844**

SHIRE OF DERBY WEST KIMBERLEY
SHIRE OF DERBY WEST KIMBERLEY
MYRA HENRY
30 LOCH ST
DERBY WA 6728

YOUR ANZ ACCOUNT SUMMARY

| | |
|---|-------------|
| Opening Balance | \$22,585.60 |
| Purchases, Cash Advances & Other Debits | \$27,733.16 |
| Interest Charges | \$0.00 |
| Payments & Other Credits | \$22,794.60 |
| Closing balance | \$27,524.16 |

| | |
|--|-------------|
| Account Credit Limit | \$50,000.00 |
| Available Account Credit at Statement Date | \$22,475.84 |

PAYMENT SUMMARY

| | |
|--------------------|------------|
| Monthly Payment | \$551.00 |
| Due Date | 07/09/2023 |
| Minimum Amount Due | \$551.00 |

OCT Notification

Original Credit Transactions (OCT) is a credit transaction initiated by a Visa Direct enabled merchant or other person which credits funds to an ANZ Credit Card. From 04 October 2023, limits will apply to OCT. The limits are \$2,500 per transaction, \$9,950 per day and a maximum of 30 transactions per day.

YOUR PAYMENT OPTIONS



ANZ Internet Banking

www.anz.com Payments made after 10pm (EST) will be processed the next business day.



BPAY Payments - Biller Code 6007

BPAY payments from ANZ accounts made after 6pm (EST) will be processed the next business day. Check with your institution for cut-off times. Your bill reference number is your ANZ account number.



ANZ Phone Banking

13 22 73 Payments made after 10pm (EST) will be processed the next business day.



By Mail

Tear off this slip and mail to GPO BOX 607, Melbourne, VIC 3001



CardPay Direct

To ask about setting up a convenient direct debit payment please call **13 22 73**.



Direct Credit via EFT

Payments to your Account can be made via Electronic Funds Transfer (EFT) from your nominated account.

Account Number

Account Name SHIRE OF DERBY WEST KIMBERLEY

Amount Paid

Due Date 07/09/2023

ANZ BUSINESS ONE

ACCOUNT NUMBER:

Interest Rates

| | |
|----------------------|--|
| Purchases | Interest Rate 17.74% p.a (0.0486% daily) |
| Cash Advances | Interest Rate 19.24% p.a (0.0527% daily) |

Opening Account Balance \$22,585.60

Cardholder Name: C MILDENHALL
Cardholder Number: XXXXXXXXXX
Spend Cap: \$5,000.00

| Date | Description | Amount | Default GST* |
|------------|-------------------------------------|----------|--------------|
| 24/07/2023 | AVIAIR PTY LTD KUNUNURRA | 10.00 | 0.90 |
| 24/07/2023 | AVIAIR PTY LTD KUNUNURRA | 129.00 | 11.72 |
| 25/07/2023 | VIRGIN AUSTR7952189045819 BRISBANE | 905.01 | 82.27 |
| 25/07/2023 | VIRGIN AUSTR7954406365459 BRISBANE | 8.78 | 0.79 |
| 01/08/2023 | OUR COMMUNITY PTY LTD NORTH MELBOUR | 400.00 | 36.36 |
| 04/08/2023 | PARKS AND LEISURE AUST NORWOOD | 33.00 | 3.00 |
| Sub-total | | 1,485.79 | 135.04 |

Cardholder Name: AMANDA O'HALLORAN
Cardholder Number: XXXXXXXXXX
Spend Cap: \$50,000.00

| Date | Description | Amount | Default GST* |
|------------|-------------------------------------|--------|--------------|
| 11/07/2023 | JILA CAFE DERBY | 72.00 | 6.54 |
| 12/07/2023 | PAGODA RESORT SPA COMO | 731.97 | 66.54 |
| 13/07/2023 | FITZROY RIVER LODGE FITZROY CROSS | 143.00 | 13.00 |
| 14/07/2023 | SHERIDAN OUTLET KEW | 611.87 | 55.62 |
| 14/07/2023 | YAJILARRA* #YF23-0038 FITZROY CROSS | 792.00 | 72.00 |
| 14/07/2023 | LOCAL GOVERNEMENT MANA MT HAWTHORN | 150.00 | 13.63 |
| 18/07/2023 | KIMBERLEY HOME & ELE DERBY | 44.85 | 4.07 |
| 18/07/2023 | HOTEL AT BOOKING.COM SYDNEY | 968.06 | 88.00 |

* The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.

Cheque Particulars: Proceeds not available until cleared. Please make cheques payable to ANZ. Do not staple, pin or fold your payment.

| | | | |
|--------------|-----------|----------|--------|
| Drawer | Bank | Branch | Amount |
| | | | \$ |
| | | | \$ |
| | | | \$ |
| Teller Stamp | Signature | Subtotal | \$ |
| | | Notes | \$ |
| | | Coins | \$ |
| | | Total | \$ |

ANZ BUSINESS ONE

ACCOUNT NUMBER:

| Date | Description | Amount | Default GST* |
|------------|------------------------------------|-----------|--------------|
| 18/07/2023 | WA GOVERNMENT - DMIRS CANNINGTON | 691.00 | 62.81 |
| 18/07/2023 | WA GOVERNMENT - DMIRS CANNINGTON | 691.00 | 62.81 |
| 18/07/2023 | WA GOVERNMENT - DMIRS CANNINGTON | 691.00 | 62.81 |
| 18/07/2023 | QANTAS AIRWAYS LTD (MO MASCOT | 99.00 | 9.00 |
| 18/07/2023 | QANTAS AIRWAYS LTD (MO MASCOT | 237.20 | 21.56 |
| 18/07/2023 | VISTAPRINT AUSTRALIA PTY DERRIMUT | 419.89 | 38.17 |
| 19/07/2023 | DERBY LODGE DERBY | 260.00 | 23.63 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 21/07/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 716.93 | 65.17 |
| 21/07/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 829.76 | 75.43 |
| 21/07/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 888.37 | 80.76 |
| 21/07/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 1,544.62 | 140.42 |
| 24/07/2023 | SP MAYFAIR AUSTRALIA DONCASTER EAS | 3,671.65 | 333.78 |
| 25/07/2023 | TARUNDA SUPERMARKET FITZROY CROSS | 66.19 | 6.01 |
| 25/07/2023 | TARUNDA SUPERMARKET FITZROY CROSS | 74.54 | 6.77 |
| 27/07/2023 | BROOME TOYOTA BROOME | 582.77 | 52.97 |
| 28/07/2023 | RUSTYS IGA DERBY | 47.10 | 4.28 |
| 28/07/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 603.80 | 54.89 |
| 30/07/2023 | STARLINK AUSTRALIA PTY LT SYDNEY | 139.00 | 12.63 |
| 31/07/2023 | MYQRCODE.COM SOFIA | 277.11 | 25.19 |
| | INCL OVERSEAS TXN FEE 8.07 AUD | | |
| 01/08/2023 | SKIPPERS AVIATION SUBIACO | 502.43 | 45.67 |
| 01/08/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 414.93 | 37.72 |
| 01/08/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 1,089.90 | 99.08 |
| 01/08/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 1,089.90 | 99.08 |
| 02/08/2023 | ECONOMIC DEVELOPMENT A LEURA | 30.00 | 2.72 |
| 03/08/2023 | AVIAIR PTY LTD KUNUNURRA | 258.00 | 23.45 |
| 03/08/2023 | QANTAS AIRWAYS LTD (EC MASCOT | 1,321.98 | 120.18 |
| 08/08/2023 | HARBY ENTERPRISES LEEDERVILLE | 559.63 | 50.87 |
| Sub-total | | 25,330.89 | 2,302.62 |

Cardholder Name: WAYNE NEATE

Cardholder Number: XXXXXXXXXX

Spend Cap: \$5,000.00

| Date | Description | Amount | Default GST* |
|------------|-----------------------|--------|--------------|
| 23/07/2023 | MAILCHIMP 678-9990141 | 80.48 | 7.31 |

* The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.

ANZ BUSINESS ONE**ACCOUNT NUMBER:**

| Date | Description | Amount | Default GST* |
|-------------|--------------------------------|---------------|---------------------|
| | INCL OVERSEAS TXN FEE 2.34 AUD | | |
| 01/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | 209.00 | 19.00 |
| 01/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | 418.00 | 38.00 |
| 03/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | 209.00 | 19.00 |
| 07/08/2023 | KIMBERLEY CROC MOTEL KUNUNURRA | 209.00CR | |
| Sub-total | | 707.48 | 83.31 |

Account Number:

| Date | Description | Amount | Default GST* |
|-------------|---------------------------|---------------|---------------------|
| 07/08/2023 | AUTOREPAYMENT - THANK YOU | 22,585.60CR | |
| Sub-total | | 22,585.60CR | |

Total GST payable this statement* \$2,520.97

Closing Account Balance **\$27,524.16**

IMPORTANT MESSAGES

YOUR AGREED PAYMENT WILL BE DEBITED FROM YOUR ACCOUNT ON 07/09/23
ENSURE THAT YOUR ACCOUNT HAS SUFFICIENT FUNDS AT START OF BUSINESS ON YOUR DUE DATE AS SHOWN ON YOUR STATEMENT.
FOR ADVICE ON YOUR TAX AFFAIRS,INCLUDING PREVIOUS REWARDS FEES CHARGED TO YOUR ACCOUNT,PLEASE CONSULT YOUR TAX
ADVISER.
ANY QUESTIONS: PLEASE CALL 1800 032 481, MONDAY TO FRIDAY, 8AM TO 8PM(AET)

*The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.

7.2 OUTSTANDING DEBT - SEPTEMBER 2023

File Number: 5174

Author: Aaron Gloor, Senior Finance Officer

Responsible Officer: Tamara Clarkson, Acting Director of Corporate Services

Authority/Discretion: Information

SUMMARY

For the Committee to receive the outstanding rates and outstanding sundry debtors reports and provide strategic direction as required.

Reportable Financial Year: 2023/2024

Reportable Month: September 2023

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Committee will ensure compliance in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems to meet statutory requirements.

STATUTORY ENVIRONMENT

Local Government Act 1995

Subdivision 4 — Payment of rates and service charges

6.43. *Rates and service charges are a charge on land*

6.44. *Liability for rates or service charges*

6.50. *Rates or service charges due and payable*

6.53. *Land becoming or ceasing to be rateable land*

Subdivision 5 — Recovery of unpaid rates and service charges

6.55. *Recovery of rates and service charges*

6.56. *Rates or service charges recoverable in court*

6.16 *Imposition of fees and charges*

POLICY IMPLICATIONS

F4 – SUNDRY DEBTORS COLLECTION POLICY

F5 – OUTSTANDING RATES COLLECTION POLICY

F6 – FINANCIAL HARDSHIP POLICY

FINANCIAL IMPLICATIONS

Outstanding Rates and Service Charges totalling \$5,948,892.86 in cash flow impacts.

Outstanding Sundry debtors totalling \$1,667,776.76 in cash flow impacts.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|--------------------|---------------------------------|
| 1. Leadership and Governance | 4.3 Sustainability | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|----------------|-------------|---------------|--|
| Financial: Non recovery of debts will impact the type and level of services provided to the town. | Almost Certain | Severe | Extreme | Be proactive with collection process and recovering outstanding debt |

CONSULTATION

The finance department has followed both Council policies relating to collection of rates and service charges (this includes a customer contact process) and have consulted with CS Legal with regard to use of services to recover outstanding debts.

COMMENT

Attached to this report is an aged breakdown of outstanding rates and service charges by rating category as well a depiction of rates debt by month. The report also contains a breakdown of outstanding sundry debtor charges by age as well as the movement of this debt over a rolling five-month period

There were no write-offs approved and processed in September 2023.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

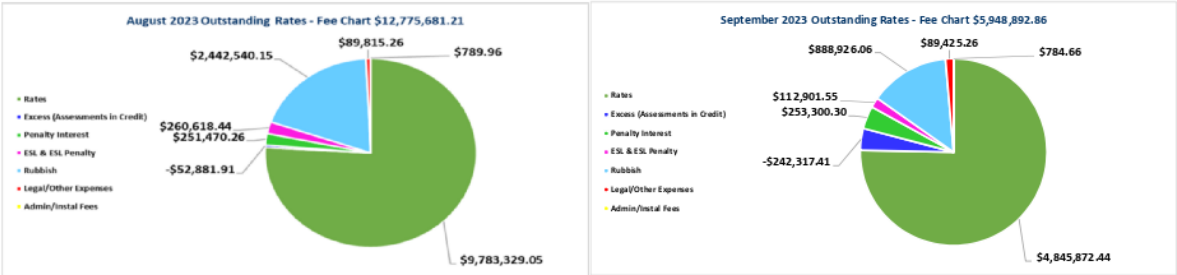
1. Report to Audit Committee - Rates Outstanding
2. Rates Debt Summary Report
3. Report to Council - Accounts Receivable
4. Debtors Comparison Graph

COMMITTEE RESOLUTION AC87/23**Moved: Cr Geoff Haerewa****Seconded: Cr Peter McCumstie****That the Audit Committee recommends that Council:****Receive the information contained in the report detailing outstanding rates and sundry debtors as at 30 September 2023.****In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle****Against: Nil****CARRIED 3/0**



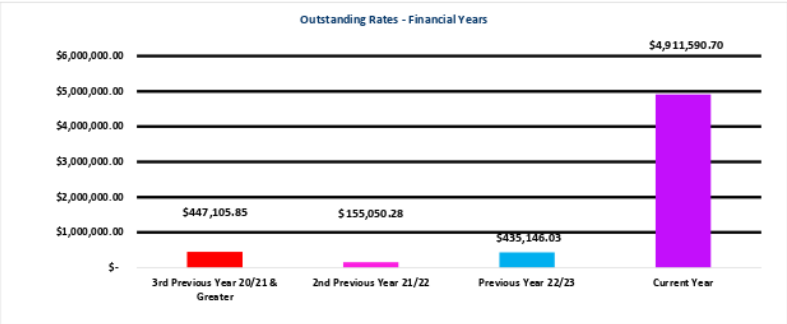
Report to Audit Committee
September 2023

Total Rates Outstanding as at EOM September 2023 \$ 5,948,892.86



Rates and Service Charges Levied 2023/2024

| | |
|---|------------------|
| Outstanding at Billing 25th August 2023 | |
| Rates | 10,201,444.52 |
| Waste | 2,498,641.07 |
| ESL | 277,401.34 |
| Excess | 178,755.08 |
| Total to Collect | \$ 12,798,731.85 |



| | | | |
|--|-----------------|---------------|-----------------|
| Debt Comparison for Same Month Last Year | | | |
| EOM Sept 2022 | \$4,784,744.88 | EOM Sept 2023 | \$ 5,948,892.86 |
| Difference | \$ 1,164,147.98 | | |



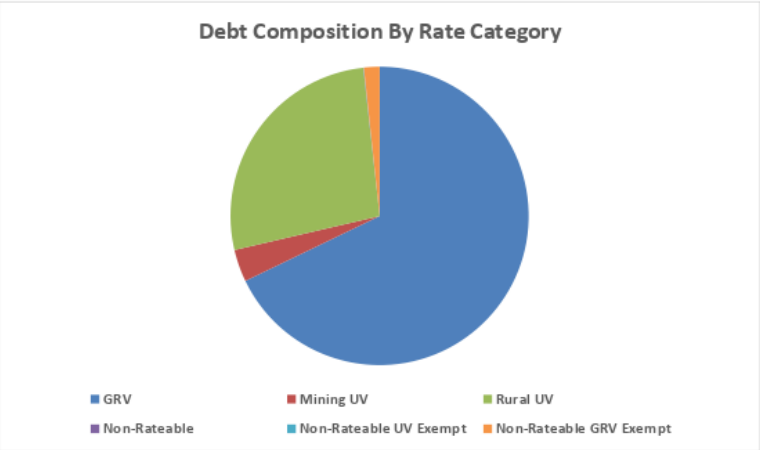
Total Rates & Service Charges Outstanding as at 25th August 2023\$12,798,731.85

Total Rates & Service Charges Outstanding as at 30th September 2023\$5,948,892.86

Total Collected YTD From Outstanding Rates & Service charges\$6,849,838.99

| | Net Debt | | | | | |
|-------------------------|-----------------|-----------------|-----------------|------------------|-----------------|----------------------|
| | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 | Change (August-Sept) |
| GRV | \$ 1,248,958.14 | \$ 1,118,704.85 | \$ 904,926.73 | \$ 9,055,546.71 | \$ 4,037,207.63 | -\$ 5,018,339.08 |
| Mining UV | \$ 2,725.58 | \$ 1,919.16 | \$ 1,367.99 | \$ 444,421.98 | \$ 209,302.17 | -\$ 235,119.81 |
| Rural UV | \$ 115,056.69 | \$ 115,771.17 | \$ 76,812.26 | \$ 2,872,182.03 | \$ 1,602,984.00 | -\$ 1,269,198.03 |
| Non-Rateable | -\$ 812.46 | -\$ 790.64 | -\$ 764.89 | \$ 2,764.57 | \$ 1,513.67 | -\$ 1,250.90 |
| Non-Rateable UV Exempt | \$ - | \$ - | \$ - | \$ 25,426.00 | \$ 1,812.06 | -\$ 27,238.06 |
| Non-Rateable GRV Exempt | \$ 25,870.37 | \$ 26,058.36 | \$ 26,257.13 | \$ 332,930.90 | \$ 99,697.45 | -\$ 233,233.45 |
| | \$ 1,391,798.32 | \$ 1,261,662.90 | \$ 1,008,599.22 | \$ 12,733,272.19 | \$ 5,948,892.86 | -\$ 6,784,379.33 |

Due to Synergy Reporting issue the total in the chart above is inclusive of September payments



% of Levied outstanding46.48%

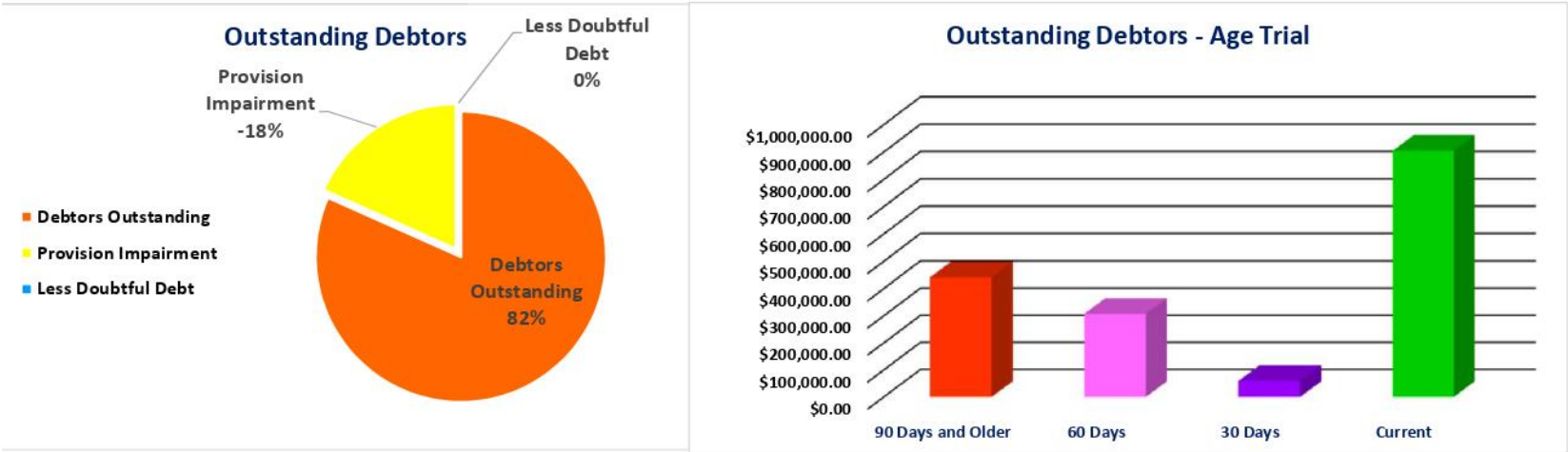
Total Overdue From Instalment Payers
Unavailable until 23/24 first instalment date has passed

| Comments |
|--|
| Rates levied for 23/24 with payments already starting to come through. |
| No significant feedback has been received at this stage. |

| | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | 15/16 | 16/17 | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | Total Credits | Total |
|---------------------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|-----------------|----------------|-----------------|
| COMMERCIAL - GRV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 13,714.38 | \$ 59,613.88 | \$ 781,642.41 | -\$ 24,957.29 | \$ 830,013.38 |
| INDUSTRIAL - GRV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,604.24 | \$ 225,016.33 | -\$ 31,280.07 | \$ 208,340.50 |
| MINING - UV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 629.77 | \$ 1,091.98 | \$ 208,576.58 | -\$ 996.16 | \$ 209,302.17 |
| NON-RATEABLE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 111.70 | \$ 1,745.76 | \$ 2,636.89 | \$ 133.85 | \$ 1,513.67 |
| NON-RATEABLE/EXEMPT - GRV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,375.79 | \$ 5,275.35 | \$ 5,606.06 | \$ 8,703.98 | \$ 11,928.54 | \$ 74,078.01 | -\$ 8,270.28 | \$ 99,697.45 |
| NON-RATEABLE/EXEMPT - UV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 98.00 | -\$ 1,910.06 | -\$ 1,812.06 |
| OTHER LOCATIONS - GRV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 159.01 | \$ 6,813.90 | \$ - | \$ 6,972.91 |
| RESIDENTIAL - GRV | \$ 1,103.41 | \$ 2,648.50 | \$ 5,252.56 | \$ 12,249.04 | \$ 13,003.73 | \$ 14,303.26 | \$ 16,027.66 | \$ 50,843.06 | \$ 35,575.82 | \$ 44,513.71 | \$ 65,749.10 | \$ 77,576.50 | \$ 89,682.99 | \$ 126,483.83 | \$ 266,325.12 | \$ 2,167,252.48 | -\$ 27,903.86 | \$ 2,960,686.91 |
| RURAL - UV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 34.03 | \$ 7,763.01 | \$ 11,455.08 | \$ 78,287.93 | \$ 1,649,203.41 | -\$ 143,759.46 | \$ 1,602,984.00 |
| URBAN FARMLAND - GRV | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,684.84 | \$ 1,503.32 | \$ 4,217.55 | \$ 6,479.58 | \$ 17,434.34 | -\$ 125.70 | \$ 31,193.93 |
| Total | \$ 1,103.41 | \$ 2,648.50 | \$ 5,252.56 | \$ 12,249.04 | \$ 13,003.73 | \$ 14,303.26 | \$ 16,027.66 | \$ 50,843.06 | \$ 35,575.82 | \$ 44,513.71 | \$ 68,124.89 | \$ 84,570.72 | \$ 104,667.08 | \$ 166,950.35 | \$ 441,127.17 | \$ 5,130,249.31 | -\$ 242,317.41 | \$ 5,948,892.86 |



Report to Council Accounts Receivable
September 2023
30/09/2023 \$ 1,293,614.51



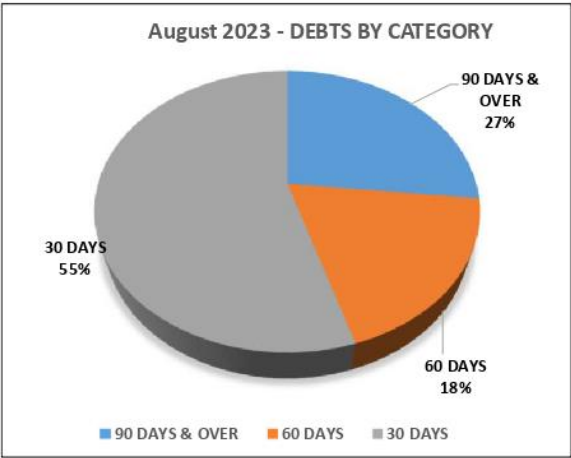
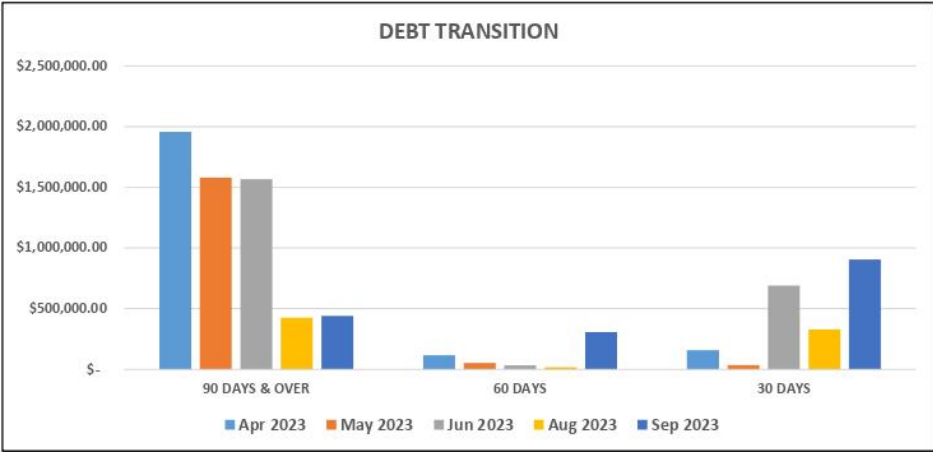
The Finance Department is continuing Debt collection to recover outstanding amounts owed by Sundry Debtors in accordance with F4 - **Sundry Debtors Collection Policy**. The Finance Dept has made contact by telephone, email and letter to outstanding debtors requesting payments.

The Finance Department and the Acting Director Corporate are working together to ensure that the debt owing will be recovered and to reduce amounts owed to the Shire.



TOTAL DEBTORS OUTSTANDING COMPARISON GRAPHS (A) - 2023/2024

| | Apr 2023 | May 2023 | Jun 2023 | Aug 2023 | Sep 2023 | Changes (Aug-Sept) |
|------------------|-----------------|-----------------|-----------------|---------------|-----------------|--------------------|
| 90 DAYS & OVER | \$ 1,955,696.00 | \$ 1,579,518.90 | \$ 1,566,266.17 | \$ 426,525.36 | \$ 441,081.05 | \$ 14,555.69 |
| 60 DAYS | \$ 117,401.28 | \$ 52,827.18 | \$ 32,696.39 | \$ 17,974.70 | \$ 307,493.44 | \$ 289,518.74 |
| 30 DAYS | \$ 158,201.43 | \$ 33,998.81 | \$ 691,101.86 | \$ 329,312.68 | \$ 904,604.74 | \$ 575,292.06 |
| OUTSTANDING DEBT | \$ 2,231,298.71 | \$ 1,666,344.89 | \$ 2,290,064.42 | \$ 773,812.74 | \$ 1,653,179.23 | \$ 879,366.49 |



7.3 COMPLIANCE REPORTS - COUNCIL MINUTE MANAGEMENT**File Number:** 4262 - Status Reports**Author:** Sarah Smith, Executive Services Coordinator**Responsible Officer:** Amanda Dexter, Chief Executive Officer**Authority/Discretion:** Information**SUMMARY**

The Council Minute Management Report provides Council with an update on all actions required to be undertaken by the Administration once a resolution has been adopted by Council at the Ordinary Council and Audit Committee Meetings.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Officers are required to provide an accurate update on items to inform the Council on the progress, or any delays or the completion of each recommendation adopted by Council at the Ordinary Council and Audit Committee Meetings.

The report assists the Shire fulfil its corporate governance responsibilities in managing the affairs of the organisation. This includes financial reporting, risk management, compliance requirements and auditing.

STATUTORY ENVIRONMENT***Local Government Act 1995***

Section 5.41(a) of the Act requires CEOs to advise councils in relation to the functions of a local government under both the *Local Government Act 1995*, and other legislation.

The CEO's function under section 5.41(b) is to ensure the availability of unbiased, professional and relevant advice and information to elected members for their decision making purposes.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|--|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.1 Provide strong civic leadership 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|--|
| Financial: Financial, Legal and Compliance, Organisational Operations and Reputation | Unlikely | Severe | Extreme | Monthly reporting to the Audit Committee for awareness and direction where required. |

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

Most items are up to date within reasonable parameters.

Staff leave, recent resignations and flood recovery impacts have had some impact on progress, and however the delays at this point are not concerning.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS**1. Actions - October 2023****COMMITTEE RESOLUTION AC88/23**

Moved: Cr Peter McCumstie

Seconded: Cr Geoff Haerewa

That the Audit Committee:

- 1. RECEIVES the information contained in the report detailing Council Minute Management.**

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

| | | |
|-----------------------------|--|---|
| Action Sheets Report | Division: Committee: Officer: | Date From: Date To: Printed: 13 October 2023 4:19 PM |
|-----------------------------|--|---|

| Meeting | Officer/Director | Section | Subject |
|--|--------------------------------|----------------------|---|
| Council 25/03/2021 | Neate, Wayne Dexter, Amanda | Development Services | Policy H2 - Traders and Stall Holders Permits (revised) |
| RESOLUTION 24/21 Moved: Cr Rowena Mouda Seconded: Cr Paul White That Council: <ol style="list-style-type: none"> Pursuant to Section 2.7(2)(b) of the Local Government Act, 1995 adopt Policy H2 – Traders and Stall Holders Permits (revised) as presented in Attachment 1 of this report for a period of three months whilst it seeks community consultation on the matter. Request the Chief Executive Officer to undertake a consultation process as addressed in the Shire Report and refer the matter back to Council for consideration. <p><u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 8/0</p> <p>17 May 2021 3:49pm Paull, Robert Further report to Council on outcome of advertising</p> <p>10 Sep 2021 4:14pm Paull, Robert Report to be prepared for the 28 October 2021 Council meeting.</p> <p>10 Aug 2022 11:04am Smith, Sarah - Reallocation Action reassigned to Neate, Wayne by: Smith, Sarah for the reason: Rob Paull has left the organisation</p> <p>12 Aug 2022 10:49am Neate, Wayne - Target Date Revision Revised Target Date changed by: Neate, Wayne From: 8 Apr 2021 To: 01 Sep 2022, Reason: With resignation of MDS the DTDS will need to investigate what has occurred</p> | | | |

| Meeting | Officer/Director | Section | Subject |
|---|----------------------------------|--------------------|---------------------------------|
| Council 26/08/2021 | Dexter, Amanda Dexter, Amanda | Executive Services | Aboriginal Empowerment Strategy |
| RESOLUTION 84/21 Moved: Cr Geoff Davis | | | |

| | |
|-----------------------------|---|
| Division: | Date From: |
| Committee: | Date To: |
| Officer: | |
| Action Sheets Report | Printed: 13 October 2023 4:19 PM |

Seconded: Cr Rowena Mouda**That Council:**

1. **Endorses the Workshop Report – 22 July 2021 – Shire of Derby/West Kimberley Aboriginal Empowerment Strategy;**
2. **Authorise the CEO to commence a Request for Quote process, to seek out an external consultancy with expertise to support Councillors and the Executive with strategic direction setting and policy development to the Aboriginal Empowerment Strategy; and**
3. **Endorse the scoping and development of a senior Aboriginal identified position within the SDWK to operationalise empowerment strategies including economic development and communications.**

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0**10 Sep 2021 4:12pm Smith, Sarah - Reallocation**

Action reassigned to O'Halloran, Amanda by: Smith, Sarah for the reason: Sarah Tobias is an external consultant

16 Mar 2022 11:30am Dexter, Amanda

Amanda will arrange advertising to progress the appointment of a Organisation/ Consultant to assist with the Development of a Strategy and/ or high level priorities in order to get this program up and running over the next few months.

16 Mar 2022 11:34am Dexter, Amanda - Target Date Revision

Revised Target Date changed by: Dexter, Amanda From: 9 Sep 2021 To: 31 May 2022, Reason: This item has not been resourced adequately and higher prioritisation has been allocated to ensure that it progresses over the next few months

09 Jun 2022 4:02pm Dexter, Amanda - Target Date Revision

Revised Target Date changed by: Dexter, Amanda From: 31 May 2022 To: 30 Jul 2022, Reason: This project has unfortunately not progressed due to resourcing issues, it has been reallocated in the 2022/23 Budget and the CEO's Exec Team will progress the project once the once the budget is approved.

12 Aug 2022 11:09am Dexter, Amanda - Target Date Revision

Revised Target Date changed by: Dexter, Amanda From: 30 Jul 2022 To: 30 Sep 2022, Reason: This Item is a high priority for the first quarter of the 2022/23 FY.

12 Aug 2022 11:10am Dexter, Amanda - Target Date Revision

Revised Target Date changed by: Dexter, Amanda From: 30 Sep 2022 To: 30 Sep 2022, Reason: This Item is a high priority of the 2022/23 FY. A detailed report will be provided to Council by the 30 September 2022

11 Oct 2023 3:26pm Smith, Sarah - Target Date Revision

Target date changed by Smith, Sarah from 30 September 2022 to 29 February 2024 - Aboriginal Empowerment Strategy this is ongoing – the CEO Exec Team will continue to progress this as time permits. We will look to regroup in the new year (11/10/2024)

| Meeting | Officer/Director | Section | Subject |
|---------|------------------|---------|---------|
|---------|------------------|---------|---------|

| | | |
|-----------------------------|--|---|
| Action Sheets Report | Division: Committee: Officer: | Date From: Date To: Printed: 13 October 2023 4:19 PM |
|-----------------------------|--|---|

Council 25/11/2021

Hartley, Neil
Dexter, Amanda

Matters for which the Meeting May Be
Closed (Confidential)

Derby Jetty - Insurance and Related Considerations

RESOLUTION 159/21**Moved:** Cr Paul White**Seconded:** Cr Geoff Davis**That Council:**

1. Accepts the position offered by Kimberley Ports Authority that the Derby Jetty can be insured for \$5.6m on the basis that in the event of a catastrophic event which destroyed the jetty, the jetty would not be reinstated or replaced utilising the existing design and specifications, and the intent would be to clear the site and reinstate a small recreational jetty (due to the change in demand and utilisation since the Jetty was first built);
2. Understands that any costs above the insured level would be the responsibility of the Shire to bear, and asks that the Chief Executive Officer arrange for engineering studies to be sought to confirm the most prudent level of insurance that should be set, such that removal of debris/clean-up can be undertaken, and construction/reinstatement of a small recreational jetty to replace the existing structure can be achieved, without there being any undue risk of excess costs resulting.
3. Confirms the need to maintain current levels of insurance levels (until 2023 when the MPA Fish Farms Lease is due to expire) unless legal advice is obtained that reasonably allows the changes to be brought in earlier;
4. Notes that the eventual lease renegotiations with Kimberley Mineral Sands will need to accommodate a mutually agreed position on jetty insurance;
5. Requires the Chief Executive Officer to pursue the implementation of a Deed to suitably modify the insurance clauses of the Head Lease (from "replacement", to a "removal of debris/clean up only" clause);
6. Requires that any future Derby Port/Jetty Leases provide clarity on the Shire's capacity going forward to undertake Jetty maintenance or replacement, and that the Shire's position be suitably protected;
7. Requires that a Derby Port Masterplan workshop be scheduled with Councillors, to outline options available for the sustainable operation of the Derby Port; and
8. Requires that a review of Derby Jetty fees/charges be undertaken and a report be presented to Council on the options available to it.

| | |
|-----------------------------|---|
| Division: | Date From: |
| Committee: | Date To: |
| Officer: | |
| Action Sheets Report | Printed: 13 October 2023 4:19 PM |

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 9/0

31 Mar 2022 2:37pm Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 9 Dec 2021 To: 30 Jun 2023, Reason: Insurance changes can be accommodated by LGIS, but can generally only occur once each year, on policy renewal (end of financial year). Insurance change is also subject to Kimberley Mineral Sands and MPA Fish Farms lease clauses and commitments. It is hoped that a change to Removal of Debris Only insurance can be arranged to occur from 1 July 2023.

05 Dec 2022 2:26pm Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2023, Reason: KMS has agreed to fund the Replacement Value Insurance Premiums for the time being. Can revert to Removal of Debris Insurance once KMS ceases paying the premium.

03 Apr 2023 8:40am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2024, Reason: KMS has agreed to fund the Replacement Value Insurance Premiums for the time being, with no change to that position anticipated until its Broome Road Train (Gubinge Road) application has been decided. Shire can revert to Removal of Debris Insurance once KMS ceases paying the premium.

07 Aug 2023 10:57am Hartley, Neil - Target Date Revision

Target date changed by Hartley, Neil from 30 June 2024 to 30 June 2024 - KMS is considering allowing the Shire to move from Replacement Value Insurance Removal of Debris Insurance. KMS will then cease paying that higher premium, to be replaced with its portion of the ROD insurance premium only. Next change option consideration is likely to be 30 June 2024, upon the consideration for renewal of the premium.

| Meeting | Officer/Director | Section | Subject |
|---|---------------------------------|--------------------|---|
| Council 9/12/2021 | Hartley, Neil Dexter, Amanda | Executive Services | Fitzroy Crossing Airport - Proposal for State Government Funding Plan |
| RESOLUTION 160/21 | | | |
| Moved: Cr Peter McCumstie | | | |
| Seconded: Cr Keith Bedford | | | |
| That Council: | | | |
| <ol style="list-style-type: none"> Endorse the principle and thrust of the Fitzroy Crossing Airport Funding Plan and request the CEO to coordinate its finalisation at the earliest opportunity; Authorise the President and the Chief Executive Officer to facilitate discussions with the State Government for a contribution towards the long term asset management funding of the Fitzroy Crossing Airport; and Notes that a separate report on Curtin and Derby airports, including asset and operational cost considerations at those sites, will be forthcoming. | | | |

| | |
|-----------------------------|---|
| Division: | Date From: |
| Committee: | Date To: |
| Officer: | |
| Action Sheets Report | Printed: 13 October 2023 4:19 PM |

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 8/0

15 Dec 2021 9:53am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 23 Dec 2021 To: 31 Mar 2022, Reason: Letter forwarded to State Minister for Health. Awaiting meeting opportunity. Still need to finalise Funding Proposal with accurate asset management estimates (awaiting consultant engineering report).

07 Feb 2022 7:28am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 31 Mar 2022 To: 30 Jun 2022, Reason: Minister for Health has passed on to Minister for Transport. Requires ongoing lobbying of state government.

03 Jun 2022 10:35am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022, Reason: In ongoing discussions with Department of Transport. Asset Management Plans being prepared for DoT consideration to justify ongoing state support. \$1.5m(State - approved) + \$1.5m(Federal - awaiting confirmation) grants applied for to fund runway and apron area upgrade.

07 Sep 2022 8:36am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Sep 2022 To: 30 Apr 2024, Reason: \$1.5m (State) + \$1.5m (Federal) grants secured. Project Manager appointed. Works to now be scheduled and tendered for construction to occur in 2023. Discussions continue with State Department of Transport on the longer term management/funding of FX Airport.

17 Nov 2022 4:32pm Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2024 To: 30 Apr 2024, Reason: Project is progressing. For example, the Funding Agreements have been executed by the parties; the Project Manager has been appointed. One of the grant pre-conditions, a Geotechnical Assessment has been organised and will be commenced on 28 November 2022. An independent assessment/peer review is also a grant pre-condition and the RFQ for for that service has now closed but the successful contractor has not as yet been selected.

06 Feb 2023 8:35am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2024 To: 30 Apr 2024, Reason: Independent Reviewer appointed (grant pre-condition) (AMS Australia) and protocols settled for review to be undertaken; Geo Technical survey undertaken (grant pre-condition); Specifications and Tender Documents being prepared. Delays and logistical difficulties expected in light of Cyclone Ellie but no change to final completion date expected at this point in time.

07 Mar 2023 2:47pm Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Apr 2024 To: 30 Apr 2025, Reason: Project now delayed by Cyclone Ellie and application for 12 months deferral submitted. Project will progress to Full Tender Specification stage, with the view to calling tenders at the earliest reasonable opportunity.

| Meeting | Officer/Director | Section | Subject |
|-------------------------------------|------------------------------------|---|--|
| Audit Committee 24/03/2022 | Clarkson, Tamara Dexter, Amanda | Matters for which the Meeting May Be Closed (Confi) | Kimberley Mineral Sands - Debt Write-Off |
| COMMITTEE RESOLUTION AC28/22 | | | |
| Moved: Cr Peter McCumstie | | | |
| Seconded: Cr Keith Bedford | | | |

| | | |
|-----------------------------|--|---|
| Action Sheets Report | Division: Committee: Officer: | Date From: Date To: Printed: 13 October 2023 4:19 PM |
|-----------------------------|--|---|

That the Audit Committee recommends that Council, conditional on a new sub-lease being executed by the Shire and the Kimberley Mineral Sands group:

- Writes off the insurance contribution claim made upon the Derby Port lessee's, Thunderbird Operations Pty Ltd and Sheffield Resources Limited (of \$172,958.16); and**
- Notes that insurance contributions by the lessee will apply (as per the lease's new position) from 1 January 2022.**

In Favour: Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0 BY ABSOLUTE MAJORITY

03 May 2022 2:11pm Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 7 Apr 2022 To: 26 May 2022, Reason: Lease negotiations ongoing, with report hoped to be presented to the 26 May 2022 Council Meeting.

03 Jun 2022 10:29am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 26 May 2022 To: 30 Jun 2022, Reason: Updated decision as per 26 May Council Meeting. Debt can be written off on execution of revised lease documentation.

04 Jul 2022 9:31am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2022 To: 30 Sep 2022, Reason: Subject to new 28 July Council Meeting decision and lease being executed.

07 Sep 2022 8:39am Hartley, Neil - Reallocation

Action reassigned to Thornton, Alan by: Hartley, Neil for the reason: New lease agreement execution progressing. Debt to be written off through the normal accounting process once executed lease documents finalised.

13 Feb 2023 3:34pm Smith, Sarah - Reallocation

Action reassigned to Clarkson, Tamara by: Smith, Sarah for the reason: Alan Thornton no longer at SDWK

| Meeting | Officer/Director | Section | Subject |
|----------------------------|------------------------------------|---------|---|
| Audit Committee 24/03/2022 | Clarkson, Tamara Dexter, Amanda | Reports | Long Term Financial Plan - 2022-23 to 2036-37 |

COMMITTEE RESOLUTION AC24/22

Moved: Cr Peter McCumstie

Seconded: Cr Keith Bedford

That the Audit Committee recommend that Council:

- Endorse the Long Term Financial Plan 2022/23 – 2036/37 per attachment to this report for Council's on going consideration.**

| | |
|-----------------------------|---|
| Division: | Date From: |
| Committee: | Date To: |
| Officer: | |
| Action Sheets Report | Printed: 13 October 2023 4:19 PM |

In Favour: Crs Keith Bedford, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0

12 Aug 2022 11:17am Dexter, Amanda - Target Date Revision

Revised Target Date changed by: Dexter, Amanda From: 7 Apr 2022 To: 30 Sep 2022, Reason: Formal Presentation of the Long Term Financial Plan will occur at the OCM September 29 2022

13 Feb 2023 3:34pm Smith, Sarah - Reallocation

Action reassigned to Clarkson, Tamara by: Smith, Sarah for the reason: Alan Thornton no longer at SDWK

13 Jun 2023 3:13pm Clarkson, Tamara - Target Date Revision

Target date changed by Clarkson, Tamara from 30 September 2022 to 30 September 2023 - Engaged Moore Australia to update

| Meeting | Officer/Director | Section | Subject |
|--|---|---------|---|
| Audit Committee 23/06/2022 | Mildenhall, Christie Dexter, Amanda | Reports | LGIS / Royal Life-saving WA Safety Assessment and Improvement Audit |
| COMMITTEE RESOLUTION AC54/22 | | | |
| Moved: Cr Peter McCumstie | | | |
| Seconded: Cr Geoff Haerewa | | | |
| That the Audit Committee; | | | |
| 1. Receives the information contained in the report detailing the Royal Life-Saving Safety Assessment and Improvement Plan. | | | |
| 2. Notes the proposed Action Plan as outlined in Attachment 2 to address the issues identified in the Royal Life-Saving WA Safety Assessment and Improvement Plan. | | | |
| <u>In Favour:</u> Crs Geoff Haerewa, Keith Bedford, Peter McCumstie, Pat Riley and Andrew Twaddle | | | |
| <u>Against:</u> Nil | | | |
| CARRIED 5/0 | | | |
| 18 Aug 2022 8:12am Mildenhall, Christie | | | |
| Feedback provided to Royal Lifesaving on some aspects of the report as per process. Final report has been provided with our total audit score increasing from 88.04% to 90.22% (90% is target mark). | | | |
| 18 Aug 2022 3:22pm Mildenhall, Christie | | | |

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15 of 32 identified actions now completed.

01 Nov 2022 10:42am Mildenhall, Christie

26/32 items completed.

16 Mar 2023 11:28am Mildenhall, Christie

Four actions remain outstanding, two of which are underway. , Since last update major risk identified relating to the chlorine gas system has been addressed and rectified. The other significant risk relating to the equipotential bonding has been addressed, with the certification required scheduled for next week.

03 May 2023 7:52pm Mildenhall, Christie

3 actions remain outstanding. 1 underway, 2 not yet commenced.

08 Jun 2023 1:56pm Mildenhall, Christie

3 actions remain outstanding. 2 underway, 1 not yet commenced.

12 Oct 2023 10:58am Mildenhall, Christie

1 action remaining as outstanding. In progress. 1 item reopened due to additional advice received post completion. Also in progress.

| Meeting | Officer/Director | Section | Subject |
|--|---------------------------------|--------------------|--|
| Council 29/06/2022 | Hartley, Neil Dexter, Amanda | Executive Services | WA Grants Commission Submission - Change of Distribution Methodology |
| RESOLUTION 75/22 Moved: Cr Paul White Seconded: Cr Peter McCumstie That Council: <ol style="list-style-type: none"> 1. Endorse the draft WA Grants Commission submission; 2. Supports the principal that the Shire and the Kimberley Region would benefit from other Kimberley local governments also having input and lodging complimentary submissions to the Grants Commission, and requires that the CEO refer the submission to the Kimberley Regional Group for its input and support; and 3. Authorises the CEO to modify the report following any feedback from the Kimberley Regional Group's members, and subsequent to that, forward the finalised submission to the Grants Commission for its consideration. <p><u>In Favour:</u> Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p> | | | |

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12 Aug 2022 11:20am Dexter, Amanda - Target Date Revision

Revised Target Date changed by: Dexter, Amanda From: 13 Jul 2022 To: 30 Sep 2022, Reason: The Submission has been circulated to the KRG CEO's and Councils for their review and any recommendation and ultimate endorsement, prior to sending through to the Commission.

07 Sep 2022 8:29am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Sep 2022 To: 30 Jun 2023, Reason: Submission forwarded to Grants Commission. Assessment by Commission is expected to be concluded prior to the notification of the 2023/24 grant allocations.

06 Feb 2023 8:28am Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2023, Reason: Awaiting communications with Grants Commission. Assessment by Commission is expected to be concluded prior to the notification of the 2023/24 grant allocations.

07 Mar 2023 2:45pm Hartley, Neil - Target Date Revision

Revised Target Date changed by: Hartley, Neil From: 30 Jun 2023 To: 30 Jun 2024, Reason: State Government has delayed appointment of Grants Commission members, so still awaiting fromal communications. Assessment by Commission is not now expected until after 2023/24 grant allocations have been announced. Minor possibility of some "financial acknowledgement" in 2023/24 grants.

07 Aug 2023 10:59am Hartley, Neil - Target Date Revision

Target date changed by Hartley, Neil from 30 June 2024 to 30 June 2024 - Grants Commission has now been appointed. Consideration of the Shire's application should commence in August/September 2023, but any change will not come into effect until 1 July 2024.

| Meeting | Officer/Director | Section | Subject |
|--|--------------------------------|--------------------|--|
| Council 25/08/2022 | Neate, Wayne Dexter, Amanda | Technical Services | REQUEST TO CLOSE HOLLAND STREET, DERBY AND TO AMALGAMATE WITH ADJOINING LAND |
| RESOLUTION 110/22 | | | |
| Moved: Cr Andrew Twaddle | | | |
| Seconded: Cr Rowena Mouda | | | |
| That with respect to request to close Holland Street, Derby and to amalgamate with adjoining land, Council: | | | |
| <ol style="list-style-type: none"> 1. Pursuant to Section 58 of the Land Administration Act 1997, support the permanent closure of Holland Street, Derby as outlined in this Report and expresses its preference that the closed portion be offered to adjoining land owners to acquire those portions of the closed road that abut their land; 2. Give notice of the proposed road closure in accordance with <i>Land Administration Act 1978</i> allowing a minimum period of 35 days for people to lodge submissions from the date of the notice; 3. At the conclusion of the submission period, that the Chief Executive Officer be requested to provide a further report addressing whether to proceed or not to proceed with the proposed road closure in light of any submissions; and 4. Instruct the Chief Executive Officer to write to all of the owners requesting that they indemnify the Shire and the State of Western Australia of any | | | |

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and all third party costs that may be triggered by this process and only proceed with points 1, 2 and 3 when all letters are received from all property owners that adjoin the Holland Street road reserve.

In Favour: Crs Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Linda Evans and Peter McCumstie

Against: Nil

CARRIED 6/0

08 Nov 2022 4:38pm Neate, Wayne - Target Date Revision

Revised Target Date changed by: Neate, Wayne From: 8 Sep 2022 To: 30 Jan 2023, Reason: All letters agreeing to indemnify Shire have been recieved from all property Owners. Currently advertising proposal and will await outcome of advertising.

02 Aug 2023 3:17pm Neate, Wayne - Target Date Revision

Target date changed by Neate, Wayne from 30 January 2023 to 09 December 2023 - Application has been lodged with DPLH we now await thier confirmation and process's to occur to finalise the process

| Meeting | Officer/Director | Section | Subject |
|--|--------------------------------|--|---|
| Council 8/12/2022 | Neate, Wayne Dexter, Amanda | Matters for which the Meeting May Be Closed (Confi | Awarding of Tender 6-2022 Kerbside Collection of Waste and Management of Landfill sites |
| RESOLUTION 163/22 | | | |
| Moved: Cr Geoff Davis | | | |
| Seconded: Cr Andrew Twaddle | | | |
| That Council: | | | |
| <ol style="list-style-type: none"> Awards the of Tender 6-2022 to Cleanaway Industrial solutions "Alternative proposal" for the Kerbside Collection of waste and Landfill Management subject to the negotiations with the Chief Executive Officer; Notes the legal advice received on the contract as submitted by Civic Legal; Delegate Authority the Chief Executive Officer to; <ol style="list-style-type: none"> Negotiate the best possible position for the Shire relative to the proposed contract and in light of the legal advice received; and Explore with Cleanaway any modifications that might be possible within the proposed "alternative" tender submitted, with the view to locating any cost reductions achievable (even if those reductions result in service level reductions); | | | |

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- 4. Instruct the Chief Executive Officer to provide advice to Council no later than the February 2024 Ordinary Council Meeting, inclusive of:**
- (a) Any modifications to the service levels outlined in Tender 6-2022 with any significant changes bought before Council as soon as practicable;
 - (b) Any modifications to the proposed contract as submitted by Cleanaway; and
 - (c) Budgeting options to accommodate any added costs beyond the existing 2022/23 contract rate (which would be considered as part of the Councillor workshop program for the 2023/24 budget).

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley, Keith Bedford and Peter McCumstie.

Against: Nil

CARRIED 8/0

01 May 2023 2:33pm Neate, Wayne - Target Date Revision

Revised Target Date changed by: Neate, Wayne From: 22 Dec 2022 To: 31 May 2023, Reason: Continuing negotiations with Cleanaway

02 Aug 2023 3:18pm Neate, Wayne - Target Date Revision

Target date changed by Neate, Wayne from 31 May 2023 to 09 August 2023 - Purchase orders have been issued final points on contract are being worked through

11 Oct 2023 11:13am Neate, Wayne - Target Date Revision

Target date changed by Neate, Wayne from 09 August 2023 to 20 October 2023 - Contract very Close to being signed by Cleanaway have been liaising with cleanaway and lawyers to ensure Councils best interests are met

| Meeting | Officer/Director | Section | Subject |
|----------------------------|------------------------------------|---------|---|
| Audit Committee 23/03/2023 | Clarkson, Tamara Dexter, Amanda | Reports | Audit Committee - Modifications to Role, Membership, Title and Meeting Cycle. |

COMMITTEE RESOLUTION AC28/23

Moved: Cr Geoff Haerewa

Seconded: Cr Peter McCumstie

That Audit Committee recommends that Council by Absolute Majority:

1. endorse the Audit & Risk Committee's Terms of Reference (as provided in the attachment); and
2. requires that the Terms of Reference be reviewed as part of the appointment process for the new Audit & Risk Committee (which will occur at a October or November 2023 Council Meeting, following the October 2023 Council Elections).

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In Favour: Crs Geoff Haerewa, Peter McCumstie, Pat Riley and Andrew Twaddle

Against: Nil

CARRIED 4/0 BY ABSOLUTE MAJORITY

08 May 2023 11:22am Smith, Sarah - Reallocation

Action reassigned to Clarkson, Tamara by: Smith, Sarah for the reason: To be driven by Tamara, Jill and Amanda

13 Jun 2023 3:14pm Clarkson, Tamara - Target Date Revision

Target date changed by Clarkson, Tamara from 06 April 2023 to 26 October 2023 - To be reviewed in October following LG Elections

| Meeting | Officer/Director | Section | Subject |
|--|---------------------------------|--------------------|-----------------------|
| Council 27/04/2023 | Hartley, Neil Dexter, Amanda | Executive Services | Derby Port Masterplan |
| RESOLUTION 34/23 | | | |
| Moved: Cr Paul White | | | |
| Seconded: Cr Peter McCumstie | | | |
| That Council: | | | |
| <ol style="list-style-type: none"> Express its appreciation to Derby Port stakeholders for their contributions towards the Masterplan; Endorse the attached draft Derby Port Masterplan (noting in incorporates the recommendation changes highlighted in the "Consultation" section above); Requires that the Chief Executive Officer (CEO) prepare for Council's 2023/24 budget consideration, a timetable for the Masterplan recommendations, incorporating the required funding and resources allocations to meet those timelines (with the view to progressing as many of them as is reasonably possible to do so within the 2023/24 financial year); Requires that the CEO provide an annual progress/status report on the implementation of the Masterplan's recommendations (at a Councillors' Forum in March/April of each year); and Requires that the Masterplan be formally reviewed in 2025, and then again in 2030 and 2035 (noting that the current Head Lease expires in 2040). | | | |
| <u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle and Peter McCumstie | | | |
| <u>Against:</u> Nil | | | |

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CARRIED 5/0**08 Jul 2023 3:47pm Hartley, Neil - Target Date Revision**

Target date changed by Hartley, Neil from 11 May 2023 to 30 June 2024 - Masterplan funding sought in 2023/24 budget to progress numerous recommendations. Regular reports logged into Attain as reminders for action.

| Meeting | Officer/Director | Section | Subject |
|--------------------|--------------------------------|--------------------|---|
| Council 25/05/2023 | Neate, Wayne Dexter, Amanda | Technical Services | Awarding of Tender T6-2023 Flood Damage Reinstatement AGRN 1044 |

RESOLUTION 59/23**Moved: Cr Paul White****Seconded: Cr Geoff Davis****That Council;**

- 1. Award tender T6-2023 Flood Damage Re-instatement work for event AGRN 1044 to RE Group Australia, Buckley's Earthworks and Paving and Young's Earthmoving Pty Ltd; and**
- 2. Authorise the Chief Executive Officer to negotiate with each contractor in point 1 in regards to the roads required under each contract to ensure that the best outcome for the Shire of Derby/West Kimberley and the work is performed in a timely manner.**

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 7/0**27 Jul 2023 9:24am Neate, Wayne - Target Date Revision**

Target date changed by Neate, Wayne from 08 June 2023 to 18 August 2023 - Contracts have been awarded and executed with Youngs and Buckley's. Mara Mara have not signed the contract as yet as they were working on other commitments and only recently the extension came through for the EW/IRW work contract should be signed in near future.

05 Oct 2023 10:54am Neate, Wayne - Target Date Revision

Target date changed by Neate, Wayne from 18 August 2023 to 31 October 2023 - Contracts have been Signed and executed with Youngs and Buckley's. Mara Mara still have yet to sign contract due to not providing a start date or confirmation of services

| Meeting | Officer/Director | Section | Subject |
|--------------------|------------------------------------|--------------------|---|
| Council 17/08/2023 | Clarkson, Tamara Dexter, Amanda | Corporate Services | Adoption of the 2023 - 2024 Annual Budget |

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RESOLUTION 79/23**Moved:** Cr Geoff Haerewa**Seconded:** Cr Geoff DavisIn Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda and Peter McCumstieAgainst: Nil**CARRIED 6/0 BY ABSOLUTE MAJORITY**

| Meeting | Officer/Director | Section | Subject |
|--------------------|---------------------------------|--------------------|--|
| Council 31/08/2023 | Hartley, Neil Dexter, Amanda | Executive Services | Derby Airport - Lease to Federal Government (SouthPAN Project) |

RESOLUTION 93/23

Moved: Cr Peter McCumstie

Seconded: Cr Andrew Twaddle

That Council:

1. Notes that this proposed lease arrangement is exempt from the standard Local Government Act S3.58 requirements, via Regulation 30 of the Local Government (Functions and General) Regulations;
2. Agrees to lease the portion of land referred to in this report to the Federal Government agency, Geoscience Australia, for a period of up to 20 years; and
3. Authorises the Chief Executive Officer to negotiate the appropriate lease form, conditions, and annual lease charge.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0

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06 Sep 2023 3:32pm Hartley, Neil - Target Date Revision

Target date changed by Hartley, Neil from 14 September 2023 to 31 December 2023 - Advice of Council's position forwarded to Federal Government's Geoscience Australia. Awaiting its response so lease price can be negotiated. Will largely use Geoscience Australia lease document as a base, plus include operational protections for the Derby Airport. Timeline and lease priority establishment for Geoscience Australia is unknown.

02 Oct 2023 8:35am Hartley, Neil - Target Date Revision

Target date changed by Hartley, Neil from 31 December 2023 to 31 December 2023 - Drafting of a lease agreement for the Shire's consideration is being progressed by SouthPAN.

| Meeting | Officer/Director | Section | Subject |
|--|--------------------------------|--------------------|--|
| Council 31/08/2023 | Neate, Wayne Dexter, Amanda | Technical Services | Shire of Derby/West Kimberley - Roadwise Council |
| RESOLUTION 96/23 | | | |
| Moved: Cr Paul White | | | |
| Seconded: Cr Geoff Davis | | | |
| That Council; | | | |
| <ol style="list-style-type: none"> Endorse the Shire of Derby/West Kimberley becoming a "Roadwise Council" and continue to adopt improvements to road safety across the Shire, noting there will be no further cost impost to Council from the new proposed program; Authorise the Shire President and the Chief Executive Officer to sign the agreement to become a "Roadwise Council"; and Nominate Wayne Neate, Director of Technical and Development Services and a Councillor to represent the Shire of Derby/West Kimberley. | | | |
| <u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie | | | |
| <u>Against:</u> Nil | | | |
| CARRIED 6/0 | | | |

| Meeting | Officer/Director | Section | Subject |
|-----------------------------|---------------------------------|-----------------------------------|---|
| Council 31/08/2023 | Edwards, Sian Dexter, Amanda | Community and Recreation Services | Derby Sharks Swimming Club - User Agreement 2023/2024 |
| RESOLUTION 99/23 | | | |
| Moved: Cr Paul White | | | |

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| Division: | Date From: |
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Seconded: Cr Andrew Twaddle

That Council:

1. Refuses the Derby Amateur Swimming Club Inc's request for four lanes on Tuesday and Thursday training nights; and
2. Endorses the draft 2023/2024 Derby Amateur Swimming Club User Agreement as outlined in Attachment 1, allocating three lanes to the club on Tuesday and Thursday training nights and other lane allocations as requested by the Club.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0 BY ABSOLUTE MAJORITY

| Meeting | Officer/Director | Section | Subject |
|---|------------------------------------|--------------------|---|
| Council 31/08/2023 | Clarkson, Tamara Dexter, Amanda | Corporate Services | POLICY - F1 Procurement of Goods and Services |
| RESOLUTION 90/23 | | | |
| Moved: Cr Geoff Davis | | | |
| Seconded: Cr Paul White | | | |
| That Council: | | | |
| <ol style="list-style-type: none"> 1. Adopt F1 Procurement of Goods and Services; 2. Approve Director Corporate Services to be issued a credit card with a limit of \$20,000; 3. Note the Shire's Corporate Credit Card limit is \$80,000 total; and 4. Direct the CEO to prepare a report to Council on further options for district workforce development that can be considered as part of the Shire's procurement policy. | | | |
| <u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie | | | |
| <u>Against:</u> Nil | | | |

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CARRIED 6/0

| Meeting | Officer/Director | Section | Subject |
|---|---------------------------------|--------------------|--|
| Council 31/08/2023 | Hartley, Neil Dexter, Amanda | Executive Services | Derby Airport - Disposal of X-Ray and Security Equipment |
| RESOLUTION 91/23 Moved: Cr Andrew Twaddle Seconded: Cr Paul White That Council: <ol style="list-style-type: none"> Notes the professional assessment of the existing x-ray equipment stored at Derby Airport; Requires that existing airport x-ray/security equipment owned by the Shire be disposed of and the WA Department of Health advised of that decision; and That new contemporary standard equipment be procured if a future need arises. <p><u>In Favour:</u> Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie</p> <p><u>Against:</u> Nil</p> | | | |
| CARRIED 6/0 | | | |
| 06 Sep 2023 3:26pm Hartley, Neil - Target Date Revision Target date changed by Hartley, Neil from 14 September 2023 to 31 October 2023 - Liaising with Rapiscan to arrange disposal of equipment and reporting to WA Department of Health. | | | |
| 02 Oct 2023 8:34am Hartley, Neil - Target Date Revision Target date changed by Hartley, Neil from 31 October 2023 to 30 November 2023 - Seeking advice from WALGA on potential contractors as original supplier has not maintained an interest to assist. | | | |

| Meeting | Officer/Director | Section | Subject |
|-------------------------|---------------------------------|--------------------|---|
| Council 31/08/2023 | Hartley, Neil Dexter, Amanda | Executive Services | Derby Port - Leasing of Jetty Areas 2 and 3 to Tassal Group |
| RESOLUTION 92/23 | | | |

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| Action Sheets Report | |

Moved: Cr Paul White

Seconded: Cr Geoff Davis

That Council:

1. Authorises the Chief Executive Officer to negotiate a lease with Tassal Group (or its business arm taking responsibility for Areas 2 and 3 of the Derby Port's Jetty Goods Shed), to be generally consistent with Council's resolution of 24 November 2022;
2. Authorises the Chief Executive Officer to advertise the negotiated lease proposal, in accordance with Local Government Act S3.58; and
3. Requires that the lease, plus any submissions resultant from the S3.58 community consultation process, be referred to Council for its ultimate decision.

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 6/0

06 Sep 2023 3:29pm Hartley, Neil - Target Date Revision

Target date changed by Hartley, Neil from 14 September 2023 to 30 November 2023 - In communications with Tassal. Lease needs to be negotiated between Tassal, Shire and Kimberley Ports Authority. Draft lease established for discussions. May need to update valuations if timelines from commencing MPA lease valuation has expired.

7.4 COMPLIANCE REPORTS - COUNCILLOR MEETING ATTENDANCE

File Number: 4262 - Status Reports
Author: Sarah Smith, Executive Services Coordinator
Responsible Officer: Amanda Dexter, Chief Executive Officer
Authority/Discretion: Information

SUMMARY

For the Committee to monitor councillor attendance at Ordinary Meetings of Council and Special Council Meetings to oversee compliance with the Local Government Act.

In accordance with regulation 14D of the Local Government (Administration) Regulations 1996 Council may approve the holding of any Ordinary or Special Council Meeting by electronic means (vis. telephone, video conference or other means of instantaneous communication).

Council cannot authorise more than half of its Council meetings, to be held electronically, in any rolling 12 months period.

A Councillor may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Councillor are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Councillor Meeting Attendance Reports provides Council with accurate meeting attendance register and allows the Administration to monitor attendance by Councillors to ensure compliance with the Local Government Act 1995 and Local Government (Administration) – Amendment Regulations 2022.

STATUTORY ENVIRONMENT

Local Government Act 1995

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.

- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2 month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
 - (a) if no meeting of the council at which a quorum is present is actually held on that day; or
 - (b) if the non-attendance occurs —
 - (i) while the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5); or
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iii) while the member is suspended under section 5.117(1)(a)(iv) or Part 8; or
 - (iiii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.
- (6) A member who before the commencement of the *Local Government Amendment Act 2009* section 5 was granted leave during an ordinary meeting of the council from which the member was absent is to be taken to have first obtained leave for the remainder of that meeting.

[Section 2.25 amended: No. 49 of 2004 s. 19(1); No. 17 of 2009 s. 5; No. 31 of 2018 s. 5.]

Local Government Act 1995 – Local Government (Administration) – Amendment Regulations 2022

Regulation 7 inserts additional provisions for meetings that are conducted entirely by electronic means under regulation 14D. Regulation 14D provides for a meeting of council or committee to be conducted by electronic means outside of a declared state of emergency. Regulation 14D(1) defines a relevant period in relation to the backward-looking test used to calculate how many electronic meetings a local government has conducted over the previous 12 months relative to the proposed meeting, and the 50% cap provided by regulation 14D(2A). Subsection 14D(2)(a)(ii) is amended to require the mayor, president or council to consider the requirements under subregulation 14D(2B) in deciding whether to conduct an electronic meeting. Regulation 14D(2B) requires the local government to consider the suitability of a person's location and their equipment with respect to effective communication and confidential matters during a meeting.

Regulation 14D(2A) applies the 50% cap to the number of electronic meetings that a local government (council) may authorise outside of an emergency situation under subregulation (2)(c) over a 12-month period. The backward-looking test used to determine how many meetings have

already been held by electronic means in the preceding 12 months applies in the same way it does for electronic attendance at in-person meetings.

Regulation 14D(2B) inserts the criteria that the authorising authority (the mayor, president or council) are required to consider before deciding to hold an electronic meeting. The authorising authority is required to consider each council or committee member's ability to maintain confidentiality during closed parts of the meeting and the suitability of each person's intended location and equipment to enable effective engagement in council deliberations. The authorising authority must have regard to these matters when deciding to hold and authorise electronic meetings. Electronic meetings held outside of emergency circumstances under subregulation 2(c) may only be approved by council.

Subregulations 14D(5)(a) and (b) insert subsections (6) to (8) that apply to closed parts of electronic meetings. Subsection (6) requires each member in attendance to make a declaration that they can maintain confidentiality during the closed part of the meeting. Subsection (7) requires that if a member makes a confidentiality declaration but is unable to maintain confidentiality subsequent to the declaration, they are required to leave prior to the closed part of the meeting. Subsection (8) requires a member's declaration to be recorded in the meeting minutes.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|--|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.1 Provide strong civic leadership 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|-------------------|--------------------|----------------------|--|
| Financial: Financial, Legal and Compliance, Organisational Operations and Reputation | Unlikely | Severe | Extreme | Monthly reporting to the Audit Committee for awareness and direction where required. |

CONSULTATION

Internal consultation has been undertaken with relevant areas to collate information.

COMMENT

There is no compliance concerns noted for this reporting period.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Council Meeting Attendance Table - 23-24
2. Council Meeting Attendance Table - 22-23
3. Electronic Council Meeting Attendance - 2023

COMMITTEE RESOLUTION AC89/23

Moved: Cr Peter McCumstie

Seconded: Cr Geoff Haerewa

That the Audit Committee:

1. **RECEIVES** the information contained in the reports detailing Councillor meeting attendance (including via electronic means).

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle

Against: Nil

CARRIED 3/0



MEETING ATTENDANCE

The following table provides information on attendance at the 2023/24 Financial Year Ordinary and Special Council Meetings:

| Councillor | Cancelled | 17 | 31 | 12 | 26 | 30 | 15 | TBC | TBC | TBC | TBC | TBC |
|-------------|-----------|------------|------------|------------|------|------|------|------|------|------|------|------|
| | Jul | Aug | Aug | Oct | Oct | Nov | Dec | Feb | Mar | Apr | May | June |
| | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 |
| | OCM | Special | OCM | OCM | OCM | OCM | OCM | OCM | OCM | OCM | OCM | OCM |
| G Haerewa | - | ✓ Phone | ✓ | ✓ | | | | | | | | |
| P McCumstie | - | ✓ | ✓ | ✓ | | | | | | | | |
| K Bedford | - | A | A | LOA | | | | | | | | |
| R Mouda | - | ✓ Phone | A | ✓ Phone | | | | | | | | |
| P Riley | - | ✓ | ✓ Phone | ✓ | | | | | | | | |
| P White | - | ✓ | ✓ | ✓ | | | | | | | | |
| A Twaddle | - | ✓ | ✓ | ✓ Phone | | | | | | | | |
| G Davis | - | ✓ | ✓ | ✓ Phone | | | | | | | | |

Derby

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sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

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sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing

ABIN: 99 934 203 062

www.sdwk.wa.gov.au



MEETING ATTENDANCE

The following table provides information on attendance at the 2022/23 Financial Year Ordinary and Special Council Meetings:

| Councillor | 28 | 25 | 29 | 13 | 27 | 24 | 8 | 23 | 30 | 27 | 25 | 29 |
|-------------|------------|------------|------------|------------|------------|------|------|------------|------------|------------|------|----------|
| | Jul | Aug | Sep | Oct | Oct | Nov | Dec | Feb | Mar | Apr | May | June |
| | 2022 | 2022 | 2022 | 2022 | 2022 | 2022 | 2022 | 2023 | 2023 | 2023 | 2023 | 2023 |
| | OCM | OCM | OCM | Special | OCM | OCM | OCM | OCM | OCM | OCM | OCM | OCM |
| G Haerewa | ✓ Phone | LOA | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ Phone | ✓ | ✓ | ✓ |
| P McCumstie | LOA | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ Phone | ✓ | ✓ | ✓ | ✓ |
| K Bedford | ✓ Phone | LOA | LOA | LOA | LOA | LOA | ✓ | ✓ Phone | A | LOA | ✓ | A |
| R Mouda | ✓ | ✓ | A | ✓ | ✓ Phone | LOA | ✓ | LOA | LOA | LOA | ✓ | A |
| P Riley | A | ✓ Phone | A | ✓ Phone | A | ✓ | ✓ | ✓ Phone | ✓ | LOA | LOA | LOA |
| P White | ✓ | LOA | LOA | A | ✓ | ✓ | ✓ | A | ✓ | ✓ | ✓ | ✓ |
| A Twaddle | ✓ | ✓ | ✓ | ✓ Phone | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| G Davis | ✓ Phone | ✓ | ✓ Phone | ✓ Phone | ✓ Phone | ✓ | ✓ | ✓ Phone | ✓ | ✓ Phone | ✓ | ✓ |
| L Evans | A | ✓ | ✓ | A | ✓ | LOA | LOA | LOA | LOA | LOA | A | Resigned |

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| MONTH | Oct-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-17 | Aug-23 | Oct-23 | Oct-23 | Oct-23 | |
|---------------|-----------|--------------------|----------|-----------|---------------|-----------|----------|-----------|----------|-----------|--------------|---------------|-----------|-----------|---------------|--|--|
| TYPE/LOCATION | SCM - DBY | OCM - DBY | OCM - FX | OCM - DBY | Special - DBY | OCM - DBY | OCM - FX | OCM - DBY | OCM - FX | OCM - DBY | OCM - Remote | Special - DBY | OCM - DBY | OCM - DBY | Special - DBY | OCM - DBY* | |
| NAME | | | | | | | | | | | | | | | | | |
| G Haerewa | P | P | P | P | P | P | O | P | P | P | C | O | P | P | | | |
| P McCumstie | P | P | P | P | P | O | O | P | P | P | C | P | P | P | | | |
| K Bedford | LOA | LOA | LOA | P | O | O | A | LOA | P | A | C | A | A | LOA | | | |
| R Mouda | P | O | LOA | P | LOA | LOA | LOA | LOA | P | A | C | O | A | O | | | |
| P Riley | O | A | P | P | O | O | P | LOA | LOA | LOA | C | P | O | P | | | |
| P White | A | P | P | P | O | A | P | P | P | P | C | P | P | P | | | |
| A Twaddle | O | P | P | P | P | P | P | P | P | P | C | P | P | O | | | |
| G Davis | O | O | P | P | O | O | P | O | P | P | C | P | P | O | | | |
| L Evans | A | P | LOA | LOA | LOA | LOA | LOA | LOA | A | N/A | N/A | N/A | N/A | N/A | | | |
| | P | : IN-PERSON | | | | | | | | | | | | | | * Inclusion depends on date not conflicting with 12 months rolling period. | |
| | O | : ONLINE | | | | | | | | | | | | | | | |
| | A | : APOLOGY | | | | | | | | | | | | | | | |
| | LOA | : LEAVE OF ABSENCE | | | | | | | | | | | | | | | |

| Physical Attendance | Online Attendance | Apology* | LOA* | Total Attendance | Physically In Attendance %* | NAME |
|---------------------|-------------------|------------------------------|------|---|-----------------------------|-------------|
| 11 | 2 | 0 | 0 | 13 | 85 | G Haerewa |
| 11 | 2 | 0 | 0 | 13 | 85 | P McCumstie |
| 2 | 2 | 4 | 5 | 4 | 50 | K Bedford |
| 3 | 3 | 2 | 5 | 6 | 50 | R Mouda |
| 5 | 4 | 1 | 3 | 9 | 56 | P Riley |
| 10 | 1 | 2 | 0 | 11 | 91 | P White |
| 11 | 2 | 0 | 0 | 13 | 85 | A Twaddle |
| 7 | 6 | 0 | 0 | 13 | 54 | G Davis |
| 1 | 0 | 2 | 6 | 1 | 100 | L Evans |
| | | *Not counted in attendance % | | *Measured using "rolling 12 months period". | | |

7.5 STATEMENT OF FINANCIAL ACTIVITY - AUGUST & SEPTEMBER 2023**File Number:** 5179**Author:** Lavenia Ratabua, Senior Finance Officer**Responsible Officer:** Tamara Clarkson, Acting Director of Corporate Services**Authority/Discretion:** Information**SUMMARY**

This report provides a summary of Council's financial position for the period ending 30 September 2023.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Pursuant to section 6.4 of the *Local Government Act 1995* and regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a Local Government is to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shires Financial Reports are produced in accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* as amended. Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires that Local Governments produce a monthly statement of financial activity and such other supporting information as is considered relevant by the Local Government.

The Shires financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$30,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

F3 – Significant Accounting Policies

F4 – Sundry Debtors Collection

F5 – Outstanding Rates Collection

F13 – Reserve Accounts

F16 – Cash Flow Management

F17 – Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2023/24 Annual Budget as adopted by Council at its meeting held 17 August 2023 (Resolution No. 79/23 refers) budget parameters, which have been structured on financial viability and sustainability principles.

Details of any budget variation in excess of \$30,000 (year to date) follow. There are no other known events which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|------------|-------------|---------------|---|
| Financial: The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue stream into the future is likely to have an impact on the Shire's ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs. | Possible | Moderate | Medium | The completion of the Monthly Financial Activity Statement report is a control that monitors this risk. |

CONSULTATION

Internal consultation within the Corporate Services Department.

External consultation with Moore Australia.

COMMENT

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the Shire to remain financially sustainable is a significant strategy for a region that is continually under pressure from the pastoral industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached).

Attached to the Agenda is a copy of:

- Statement of Financial Activity by Nature and Type

Notes related to –

- Significant Accounting Policies
- Net Current Financial Position
- Capital – Acquisition, Funding and Disposal
- Cash and Investments
- Budget Amendments
- Trust Fund Movements
- Material Variances
- Grants and Contributions
- Rating Information
- Cash Backed Reserves
- Receivables
- Payables; and
- Summary Graphs.

Comments are required for variances that are more than 10% of budget or \$30,000 whichever is the greater.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Monthly Financial Report August 2023**
2. **Monthly Financial Report September 2023**

COMMITTEE RESOLUTION AC90/23**Moved: Cr Geoff Haerewa****Seconded: Cr Peter McCumstie****That the Audit Committee recommends that Council:**

- 1. Receives the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 30 September 2023.**

In Favour: Crs Geoff Haerewa, Peter McCumstie and Andrew Twaddle**Against:** Nil**CARRIED 3/0**

**Moore Australia**

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12 October 2023

Mrs Amanda Dexter
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

**MATTERS IDENTIFIED DURING COMPILATION OF STATUTORY MONTHLY FINANCIAL REPORT FOR
THE PERIOD ENDED 31 AUGUST 2023**

We advise we have completed the compilation of your statutory monthly financial report for the period ended 31 August 2023 and identified certain matters we wish to bring to your attention.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report and we draw your attention to the note regarding basis of preparation. Other matters which arise during our compilation we wish to bring to your attention are raised in the following pages of this letter along with suggestions to resolve these issues.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](#)



Shire of Derby/West Kimberley

Period ended 31 August 2023

| Topic | Item | First Identified | Explanation | Action Required | Priority |
|-----------------------|-----------------|------------------|--|---|----------|
| General ledger | Allocations | August 2023 | Flood related expenditure of \$2,027,392 has been expended as operating expenditure during the 23/23 financial year with no corresponding budget allocation. | We recommend reviewing allocations to confirm the expenditure is operating and not capital. Should the allocation be correct a budget amendment is required to authorise further expenditure. | High |
| Subsidiary ledgers | Outstanding | August 2023 | Although we acknowledge a provision for impairment of \$374,162 exists, the debtors aged trial balance includes invoices totalling \$1,321,092 outstanding for over 90 days and debtors with credit balances totalling \$37,576. A significant portion of this receivable may be impaired at 30 June 2023. | We recommend reviewing overdue debtors collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend long outstanding debtors be reviewed to ensure they are still collectible. We recommend debtors with credit balances be investigated and remedied. | Medium |
| General Ledger | Allocations | July 2023 | Transactions have been allocated to incorrect IE codes for the applicable account type. For example: Operating expenditure has been allocated to a revenue and capital IE Codes. The report has been adjusted to correct the nature and account type. Correcting journals have not yet been posted. | We recommend allocations are reviewed and corrected to accurately report transactions by nature. | Medium |
| General Ledger | Allocations | June 2023 | The withholding tax liability account has a balance of \$3,666. | We recommend reviewing the balance sheet account and include the tax payable in BAS or reallocate amount if it does not relate to a tax liability. | Medium |
| Operating expenditure | Depreciation | July 2023 | Depreciation has not been processed in 2023/24. | When the 2022/23 Annual Financial Report has been finalised depreciation will be processed. | Low |
| Funding Statements | Opening surplus | August 2023 | At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current \$7,119,130 due to year end audit adjustments | None required. | Low |

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12 October 2023

Mrs Amanda Dexter
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

COMPILATION REPORT TO SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying special purpose financial report of Shire of Derby/West Kimberley which comprise the statement of financial position as at 31 August 2023, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information Shire of Derby/West Kimberley as at 31 August 2023 and for the period then ended based on the records of Shire of Derby/West Kimberley

THE RESPONSIBILITY OF SHIRE OF DERBY/WEST KIMBERLEY

The CEO of Shire of Derby/West Kimberley is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Derby/West Kimberley and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Derby/West Kimberley who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
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Page 1 of 1

SHIRE OF DERBY-WEST KIMBERLEY**MONTHLY FINANCIAL REPORT****(Containing the required statement of financial activity and statement of financial position)****For the period ended 31 August 2023*****LOCAL GOVERNMENT ACT 1995******LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*****TABLE OF CONTENTS**

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| Note 2 Statement of Financial Activity Information | 5 |
| Note 3 Explanation of Material Variances | 6 |

**SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023**

| Note | Adopted Budget Estimates (a) \$ | YTD Budget Estimates (b) \$ | YTD Actual (c) \$ | Variance* \$ (c) - (b) \$ | Variance* % ((c) - (b))/(b) % | Va |
|--|---|---|----------------------------|------------------------------------|--|----|
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| General rates | 8,687,508 | 8,675,676 | 8,674,401 | (1,275) | (0.01%) | |
| Rates excluding general rates | 450,580 | 450,414 | 520,482 | 70,068 | 15.56% | ▲ |
| Grants, subsidies and contributions | 2,267,154 | 377,839 | 725,388 | 347,549 | 91.98% | ▲ |
| Fees and charges | 5,541,756 | 2,911,064 | 2,851,656 | (59,408) | (2.04%) | ▼ |
| Interest revenue | 187,000 | 31,162 | 22,961 | (8,201) | (26.32%) | ▼ |
| Other revenue | 667,520 | 111,251 | 17,434 | (93,817) | (84.33%) | ▼ |
| | 17,801,518 | 12,557,406 | 12,812,322 | 254,916 | 2.03% | |
| Expenditure from operating activities | | | | | | |
| Employee costs | (14,140,787) | (2,406,580) | (2,221,594) | 184,986 | 7.69% | ▲ |
| Materials and contracts | (12,547,595) | (2,090,308) | (3,400,143) | (1,309,835) | (62.66%) | ▼ |
| Utility charges | (765,175) | (127,458) | (162,744) | (35,286) | (27.68%) | ▼ |
| Depreciation | (7,500,000) | (1,249,960) | 0 | 1,249,960 | 100.00% | ▲ |
| Finance costs | (89,360) | 0 | 18,038 | 18,038 | 0.00% | |
| Insurance | (1,776,469) | (888,196) | (288,582) | 599,614 | 67.51% | ▲ |
| Other expenditure | (682,589) | (113,746) | (107,657) | 6,089 | 5.35% | |
| | (37,501,975) | (6,876,248) | (6,162,682) | 713,566 | 10.38% | |
| Non-cash amounts excluded from operating activities | 2(b) 7,500,000 | 1,249,960 | 0 | (1,249,960) | (100.00%) | ▼ |
| Amount attributable to operating activities | (12,200,457) | 6,931,118 | 6,649,640 | (281,478) | (4.06%) | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 28,120,710 | 4,686,779 | 963,652 | (3,723,127) | (79.44%) | ▼ |
| | 28,120,710 | 4,686,779 | 963,652 | (3,723,127) | (79.44%) | |
| Outflows from investing activities | | | | | | |
| Payments for property, plant and equipment | (10,369,146) | (1,733,162) | (94,861) | 1,638,301 | 94.53% | ▲ |
| Payments for construction of infrastructure | (24,410,472) | (3,875,052) | (1,556,677) | 2,318,375 | 59.83% | ▲ |
| | (34,779,618) | (5,608,214) | (1,651,538) | 3,956,676 | 70.55% | |
| Amount attributable to investing activities | (6,658,908) | (921,435) | (687,886) | 233,549 | 25.35% | |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| Proceeds from new debentures | 10,000,000 | 0 | 0 | 0 | 0.00% | |
| | 10,000,000 | 0 | 0 | 0 | 0.00% | |
| Outflows from financing activities | | | | | | |
| Repayment of borrowings | (395,335) | 0 | 0 | 0 | 0.00% | |
| Transfer to reserves | (483,324) | 0 | 0 | 0 | 0.00% | |
| | (878,659) | 0 | 0 | 0 | 0.00% | |
| Amount attributable to financing activities | 9,121,341 | 0 | 0 | 0 | 0.00% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 9,738,024 | 9,738,024 | 7,119,130 | (2,618,894) | (26.89%) | ▼ |
| Amount attributable to operating activities | (12,200,457) | 6,931,118 | 6,649,640 | (281,478) | (4.06%) | ▼ |
| Amount attributable to investing activities | (6,658,908) | (921,435) | (687,886) | 233,549 | 25.35% | ▲ |
| Amount attributable to financing activities | 9,121,341 | 0 | 0 | 0 | 0.00% | |
| Surplus or deficit after imposition of general rates | 0 | 15,747,707 | 13,080,884 | (2,666,823) | (16.93%) | ▼ |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2023**

| | Actual 30 June 2023 | Actual as at 31 August 2023 |
|--------------------------------------|--------------------------------|--|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 12,346,040 | 4,705,425 |
| Trade and other receivables | 2,583,170 | 13,503,514 |
| Inventories | 50,779 | 14,766 |
| Other assets | 22,457 | 522,771 |
| TOTAL CURRENT ASSETS | 15,002,446 | 18,746,476 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 118,798 | 118,798 |
| Property, plant and equipment | 47,005,514 | 47,100,375 |
| Infrastructure | 288,794,252 | 290,350,929 |
| TOTAL NON-CURRENT ASSETS | 335,918,564 | 337,570,102 |
| TOTAL ASSETS | 350,921,010 | 356,316,578 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 5,722,015 | 3,504,291 |
| Other liabilities | 565,346 | 565,346 |
| Borrowings | 237,288 | 237,288 |
| Employee related provisions | 1,022,595 | 1,022,595 |
| TOTAL CURRENT LIABILITIES | 7,547,244 | 5,329,520 |
| NON-CURRENT LIABILITIES | | |
| Borrowings | 2,447,454 | 2,447,454 |
| Employee related provisions | 97,550 | 97,550 |
| Other provisions | 4,637,382 | 4,637,382 |
| TOTAL NON-CURRENT LIABILITIES | 7,182,386 | 7,182,386 |
| TOTAL LIABILITIES | 14,729,630 | 12,511,906 |
| NET ASSETS | 336,191,380 | 343,804,672 |
| EQUITY | | |
| Retained surplus | 68,376,488 | 75,989,780 |
| Reserve accounts | 975,801 | 975,801 |
| Revaluation surplus | 266,839,091 | 266,839,091 |
| TOTAL EQUITY | 336,191,380 | 343,804,672 |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Matters of non-compliance with Basis of Preparation

The following matters of non-compliance with the basis of preparation have not been corrected.

1. Depreciation is yet to be raised during the current financial year.
2. Balances as at 30 June 2023 have not been finalised and will be subject to change.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement for those monies appear at Note 14 of the supplementary information.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings and infrastructure
- estimated fair value of provisions

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 October 2023

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023**

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

| | Note | Adopted Budget Opening 1 July 2023 | Actual as at 30 June 2023 | Actual as at 31 August 2023 |
|--|------|---|---------------------------------|-----------------------------------|
| Current assets | | \$ | \$ | \$ |
| Cash and cash equivalents | | 12,346,041 | 12,346,040 | 4,705,42 |
| Trade and other receivables | | 1,888,134 | 2,583,170 | 13,503,51 |
| Inventories | | 59,048 | 50,779 | 14,76 |
| Other assets | | 0 | 22,457 | 522,77 |
| | | 14,293,223 | 15,002,446 | 18,746,47 |
| Less: current liabilities | | | | |
| Trade and other payables | | (3,290,325) | (5,722,015) | (3,504,291) |
| Other liabilities | | 0 | (565,346) | (565,346) |
| Borrowings | | (395,335) | (237,288) | (237,288) |
| Employee related provisions | | (691,514) | (1,022,595) | (1,022,595) |
| | | (4,377,174) | (7,547,244) | (5,329,520) |
| Net current assets | | 9,916,049 | 7,455,202 | 13,416,95 |
| Less: Total adjustments to net current assets | 2(c) | (178,025) | (336,072) | (336,072) |
| Closing funding surplus / (deficit) | | 9,738,024 | 7,119,130 | 13,080,88 |

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| | Adopted Budget Estimates 30 June 2024 | YTD Budget Estimates (a) | YTD Actual (b) |
|--|--|-----------------------------------|----------------------|
| Non-cash amounts excluded from operating activities | \$ | \$ | \$ |
| Adjustments to operating activities | | | |
| Add: Depreciation | 7,500,000 | 1,249,960 | |
| Total non-cash amounts excluded from operating activities | 7,500,000 | 1,249,960 | |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| | Adopted Budget Opening 1 July 2023 | Actual as at 30 June 2023 | Actual as at 31 August 2023 |
|--|---|---------------------------------|-----------------------------------|
| | \$ | \$ | \$ |
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (975,801) | (975,801) | (975,801) |
| Add: Current liabilities not expected to be cleared at the end of the year | | | |
| - Current portion of borrowings | 395,335 | 237,288 | 237,288 |
| - Current portion of employee benefit provisions held in reserve | 402,441 | 402,441 | 402,441 |
| Total adjustments to net current assets | (178,025) | (336,072) | (336,072) |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$30,000 or 10.00% whichever is the greater.

| Description | Var. \$ \$ | Var. % % | |
|--|---------------|-------------|---|
| Revenue from operating activities | | | |
| Rates excluding general rates | 70,068 | 15.56% | ▲ |
| Timing of rates payment to apply discount | | | |
| Grants, subsidies and contributions | 347,549 | 91.98% | ▲ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Revenue recognition remains to be processed | | | |
| Fees and charges | (59,408) | (2.04%) | ▼ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Interest revenue | (8,201) | (26.32%) | ▼ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Other revenue | (93,817) | (84.33%) | ▼ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Expenditure from operating activities | | | |
| Employee costs | 184,986 | 7.69% | ▲ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Materials and contracts | (1,309,835) | (62.66%) | ▼ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| AGRN 1044 - Recovery expenditure with no budget allocation | | | |
| Utility charges | (35,286) | (27.68%) | ▼ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Depreciation | 1,249,960 | 100.00% | ▲ |
| Depreciation not processed | | | |
| Insurance | 599,614 | 67.51% | ▲ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Non-cash amounts excluded from operating activities | (1,249,960) | (100.00%) | ▼ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Inflows from investing activities | | | |
| Proceeds from capital grants, subsidies and contributions | (3,723,127) | (79.44%) | ▼ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Revenue recognition remains to be finalised | | | |
| Outflows from investing activities | | | |
| Payments for property, plant and equipment | 1,638,301 | 94.53% | ▲ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Payments for construction of infrastructure | 2,318,375 | 59.83% | ▲ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Surplus or deficit at the start of the financial year | (2,618,894) | (26.89%) | ▼ |
| Refer to Note 2(a) | | | |
| Surplus or deficit after imposition of general rates | (2,666,823) | (16.93%) | ▼ |
| Due to variances described above | | | |

SHIRE OF DERBY-WEST KIMBERLEY**SUPPLEMENTARY INFORMATION****TABLE OF CONTENTS**

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**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$9.74 M | \$9.74 M | \$7.12 M | (\$2.62 M) |
| Closing | \$0.00 M | \$15.75 M | \$13.08 M | (\$2.67 M) |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|----------------------------------|-----------------|-------------------|
| | \$4.71 M | % of total |
| Unrestricted Cash | \$3.73 M | 79.3% |
| Restricted Cash | \$0.98 M | 20.7% |

Refer to 3 - Cash and Financial Assets

| Payables | | |
|-----------------|-----------------|----------------------|
| | \$3.50 M | % Outstanding |
| Trade Payables | \$2.37 M | |
| 0 to 30 Days | | 81.5% |
| Over 30 Days | | 18.5% |
| Over 90 Days | | 3.2% |

Refer to 8 - Payables

| Receivables | | |
|--------------------|-----------------|----------------------|
| | \$3.65 M | % Collected |
| Rates Receivable | \$9.85 M | 1.7% |
| Trade Receivable | \$3.65 M | % Outstanding |
| Over 30 Days | | 58.7% |
| Over 90 Days | | 32.4% |

Refer to 6 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$12.20 M) | \$6.93 M | \$6.65 M | (\$0.28 M) |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|----------------------|-----------------|-------------------|
| YTD Actual | \$9.19 M | % Variance |
| YTD Budget | \$9.13 M | 0.8% |

Refer to 9 - Rate Revenue

| Grants and Contributions | | |
|---------------------------------|-----------------|-------------------|
| YTD Actual | \$0.73 M | % Variance |
| YTD Budget | \$0.38 M | 92.0% |

Refer to 12 - Grants and Contributions

| Fees and Charges | | |
|-------------------------|-----------------|-------------------|
| YTD Actual | \$2.85 M | % Variance |
| YTD Budget | \$2.91 M | (2.0%) |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$6.66 M) | (\$0.92 M) | (\$0.69 M) | \$0.23 M |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|-------------------------|-----------------|----------|
| YTD Actual | \$0.00 M | % |
| Adopted Budget | \$0.00 M | |

| Asset Acquisition | | |
|--------------------------|------------------|----------------|
| YTD Actual | \$1.56 M | % Spent |
| Adopted Budget | \$24.41 M | (93.6%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|-----------------------|------------------|-------------------|
| YTD Actual | \$0.96 M | % Received |
| Adopted Budget | \$23.86 M | (96.0%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$9.12 M | \$0.00 M | \$0.00 M | \$0.00 M |

Refer to Statement of Financial Activity

| Borrowings | |
|----------------------|-----------------|
| Principal repayments | \$0.00 M |
| Interest expense | \$0.00 M |
| Principal due | \$2.68 M |

Refer to 10 - Borrowings

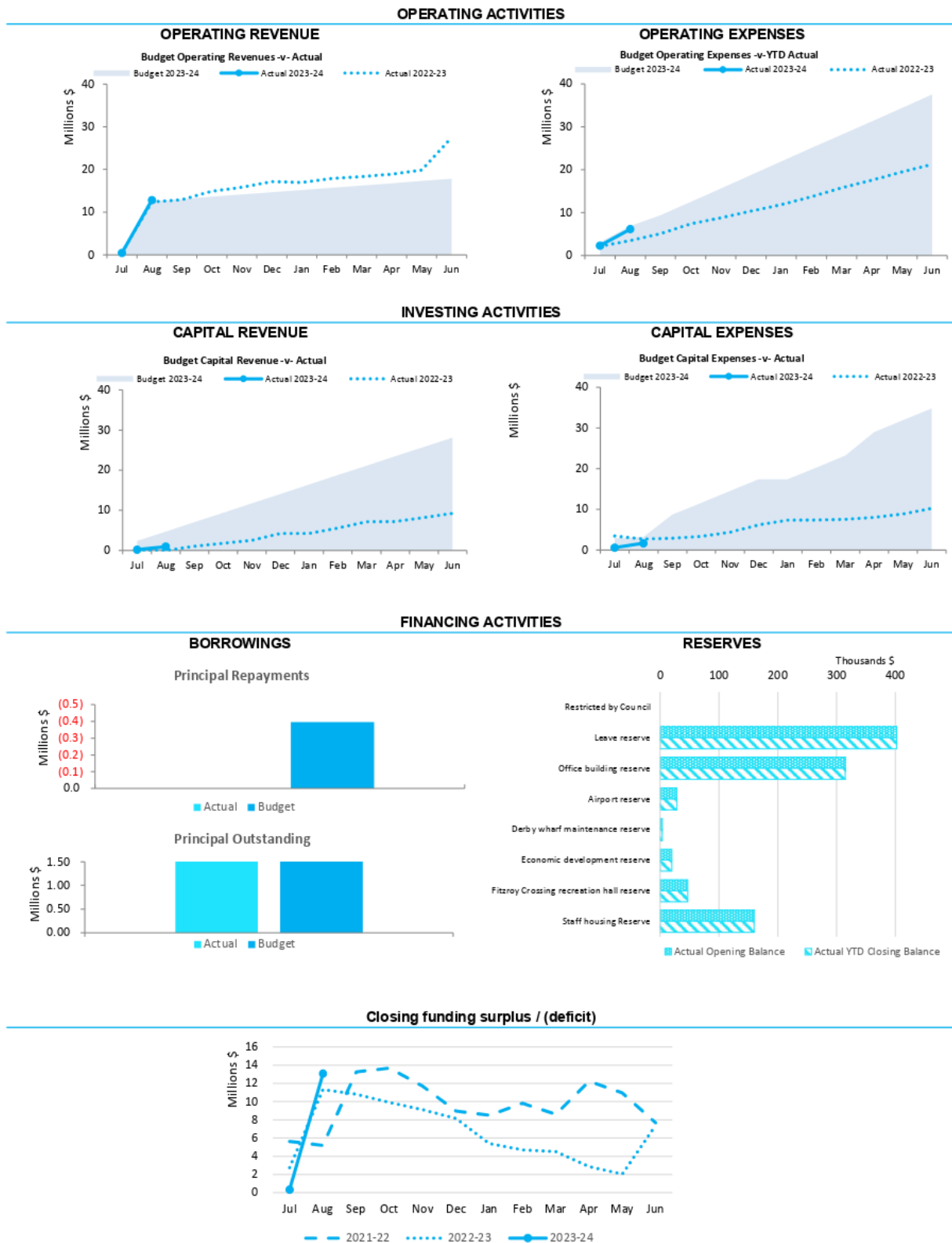
| Reserves | |
|------------------|-----------------|
| Reserves balance | \$0.98 M |
| Interest earned | \$0.00 M |

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

3 CASH AND FINANCIAL ASSETS

| Description | Classification | Unrestricted | Restricted | Total Cash | Trust | Institution | Interest Rate | Maturity Date |
|------------------------------------|------------------------------------|------------------|----------------|------------------|----------------|--------------|---------------|---------------|
| | | \$ | \$ | \$ | \$ | | | |
| Cash On Hand | Cash and cash equivalents | 2,300 | 0 | 2,300 | 0 | Cash on Hand | Nil | Nil |
| Municipal Bank Account | Cash and cash equivalents | 1,537,236 | 0 | 1,537,236 | 0 | ANZ | Variable | Nil |
| CBA Bank Acc - Fitzroy Depos | Cash and cash equivalents | 135,229 | 0 | 135,229 | 0 | CBA | Nil | Nil |
| Municipal Investment Account | Cash and cash equivalents | 2,054,859 | 0 | 2,054,859 | 0 | ANZ | Variable | Nil |
| Reserve Bank Account | Financial assets at amortised cost | 0 | 975,801 | 975,801 | 0 | ANZ | 4.83% | Jan-24 |
| Trust Cash at Bank | Cash and cash equivalents | 0 | 0 | 0 | 295,981 | ANZ | Nil | Nil |
| Total | | 3,729,624 | 975,801 | 4,705,425 | 295,981 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 3,729,624 | 0 | 3,729,624 | 295,981 | | | |
| Financial assets at amortised cost | | 0 | 975,801 | 975,801 | 0 | | | |
| | | 3,729,624 | 975,801 | 4,705,425 | 295,981 | | | |

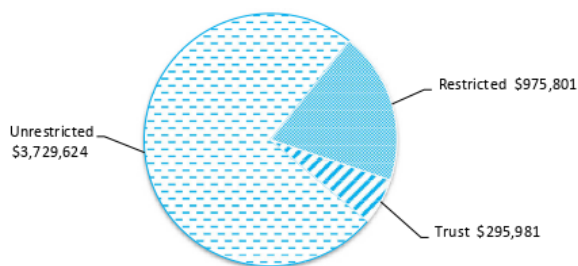
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other



**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

4 RESERVE ACCOUNTS

| Reserve name | Budget Opening Balance | Budget Transfers In (+) | Budget Transfers Out (-) | Budget Closing Balance | Actual Opening Balance | Actual Transfers In (+) | Actual Transfers Out (-) | Actual YTD Closing Balance |
|--|------------------------------|-------------------------------|--------------------------------|------------------------------|------------------------------|-------------------------------|--------------------------------|----------------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Restricted by Council | | | | | | | | |
| Leave reserve | 402,441 | 0 | 0 | 402,441 | 402,441 | 0 | 0 | 402,441 |
| Office building reserve | 314,511 | 0 | 0 | 314,511 | 314,511 | 0 | 0 | 314,511 |
| Airport reserve | 28,456 | 0 | 0 | 28,456 | 28,456 | 0 | 0 | 28,456 |
| Derby wharf maintenance reserve | 3,721 | 0 | 0 | 3,721 | 3,721 | 0 | 0 | 3,721 |
| Economic development reserve | 19,936 | 0 | 0 | 19,936 | 19,936 | 0 | 0 | 19,936 |
| Fitzroy Crossing recreation hall reserve | 46,771 | 0 | 0 | 46,771 | 46,771 | 0 | 0 | 46,771 |
| Staff housing Reserve | 159,965 | 483,324 | 0 | 643,289 | 159,965 | 0 | 0 | 159,965 |
| | 975,801 | 483,324 | 0 | 1,459,125 | 975,801 | 0 | 0 | 975,801 |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

| | Adopted Budget | YTD Budget | YTD Actual | YTD Actual Variance |
|---|-------------------|------------------|------------------|------------------------|
| | \$ | \$ | \$ | \$ |
| Capital acquisitions | | | | |
| Buildings | 9,097,000 | 1,519,492 | 65,012 | (1,454,488) |
| Furniture & Equipment | 100,000 | 0 | 0 | |
| Plant & Equipment | 1,172,146 | 213,670 | 29,849 | (183,827) |
| Acquisition of property, plant and equipment | 10,369,146 | 1,733,162 | 94,861 | (1,638,303) |
| Infrastructure Roads | 17,445,488 | 2,659,072 | 1,528,557 | (1,130,511) |
| Infrastructure Footpaths | 79,734 | 13,288 | 0 | (13,288) |
| Infrastructure Drainage | 8,000 | 1,332 | 0 | (1,332) |
| Infrastructure Parks & Ovals | 100,000 | 53,332 | 0 | (53,332) |
| Infrastructure Airports | 3,000,000 | 558,332 | 0 | (558,332) |
| Infrastructure - Wharf | 50,000 | 14,998 | 0 | (14,998) |
| Infrastructure Other | 3,727,250 | 574,698 | 28,120 | (546,570) |
| Acquisition of infrastructure | 24,410,472 | 3,875,052 | 1,556,677 | (2,318,373) |
| Total capital acquisitions | 34,779,618 | 5,608,214 | 1,651,538 | (3,956,670) |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 23,858,183 | 4,686,779 | 963,652 | (3,723,121) |
| Borrowings | 10,000,000 | 0 | 0 | |
| Contribution - operations | 921,435 | 921,435 | 687,886 | (233,549) |
| Capital funding total | 34,779,618 | 5,608,214 | 1,651,538 | (3,956,670) |

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

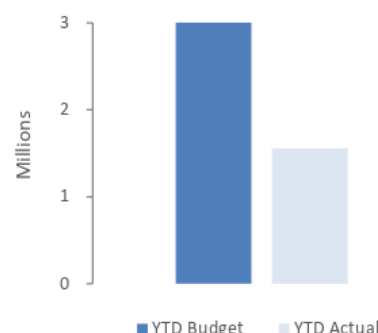
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

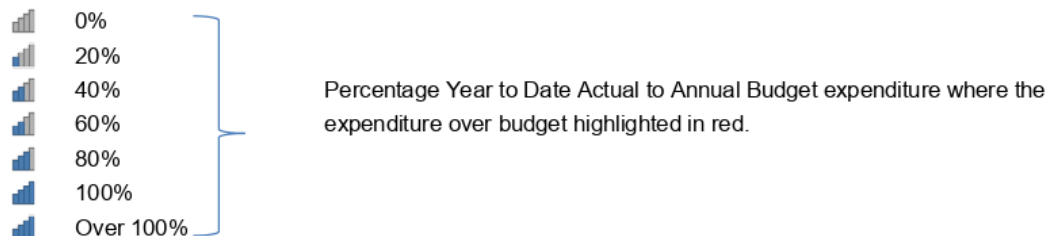


**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**


































5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

| | Account Description | Year to Date Actual |
|---|---|---------------------|
| Capital Expenditure | | |
| Buildings | | |
|  | 4090110 STF HOUSE - Building (Capital) | |
|  | 4110110 HALLS - Building (Capital) | 54 |
|  | 4110210 SWIM AREAS - Building (Capital) | 2,41 |
|  | 4120110 ROADC - Building (Capital) | 2,64 |
|  | 4130210 TOUR - Building (Capital) | 59,35 |
|  | 4140210 ADMIN - Building (Capital) | 5 |
|  | 4050210 ANIMAL - Building (Capital) | |
|  | 4110610 HERITAGE - Building (Capital) | |
|  | 4120710 WATER - Building (Capital) | |
|  | 4140310 PWO - Building (Capital) | |
|  | 4140311 PWO - Building Derby & Fitroy New Accommodation (Capital) | |
|  | Buildings Total | 65,01 |
| Plant & Equipment | | |
|  | 4040130 MEMBERS - Plant & Equipment (Capital) | 7,65 |
|  | 4140230 ADMIN - Plant and Equipment (Capital) | 2,04 |
|  | 4070430 HEALTH - Plant & Equipment (Capital) | 20,15 |
|  | 4140330 PWO - Plant and Equipment (Capital) | |
|  | 4040240 OTH GOV - Furniture & Equipment (Capital) | |
|  | 4070730 OTH HEALTH - Plant & Equipment (Capital) | |
|  | 4080730 WELFARE - Plant & Equipment (Capital) | |
|  | 4120130 ROADC - Plant & Equipment (Capital) | |
|  | Plant & Equipment Total | 29,84 |
| Infrastructure Other | | |
|  | 4110290 SWIM AREAS - Infrastructure Other (Capital) | 7,61 |
|  | 4120190 ROADC - Infrastructure Other (Capital) | 7,00 |
|  | 4120690 AERO - Infrastructure Other (Capital) - Aerodromes | 13,50 |
|  | 4040290 OTH GOV - Infrastructure Other (Capital) | |
|  | 4050390 OLOPS - Infrastructure Other (Capital) | |
|  | 4090190 STF HOUSE - Infrastructure Other (Capital) | |
|  | 4110390 REC - Infrastructure Other (Capital) | |
|  | 4140390 PWO - Infrastructure Other (Capital) | |
|  | Infrastructure Other Total | 28,12 |
| Infrastructure Parks & Ovals | | |
|  | 4110370 REC - Infrastructure Parks & Gardens (Capital) | |
|  | 4090170 STF HOUSE -- Infrastructure Parks & Garden (Capital) | |
|  | Infrastructure Parks & Ovals Total | |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



0%

20%

40%

60%

80%

100%

Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

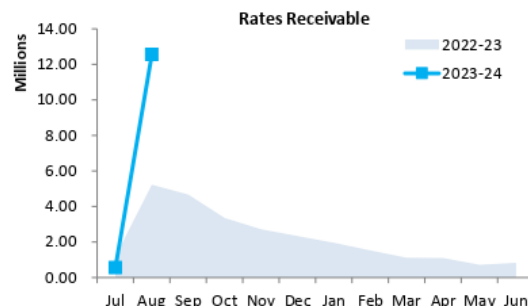
| Account Description | | Year to Date Actual |
|---------------------------------------|---|---------------------|
| Infrastructure Roads | | |
| 4120140 | ROADC - Roads Built Up Area - Council Funded | 44,43 |
| 4120142 | ROADC - Roads Outside BUA - Gravel - Council Funded | 397,64 |
| 4120158 | ROADC - Roads Outside BUA - Gravel - Flood Damage | 1,081,30 |
| 4120156 | ROADC - Roads Built Up Area - Flood Damage | 5,16 |
| 4120176 | ROADC - EPAR Works AGRN 951 (Capital) | |
| 4120177 | ROADC - Emergency Works AGRN 1044 (Capital) | |
| 4120178 | ROADC - Reseal Streets Derby & FX (Capital) | |
| 4120179 | ROADC - DBCA Funds Works (Capital) | |
| Infrastructure Roads Total | | 1,528,55 |
| Infrastructure Drainage | | |
| 4120164 | ROADC - Drainage (Capital) | |
| Infrastructure Drainage Total | | |
| Infrastructure Footpaths | | |
| 4120171 | ROADC - Footpath Repairs (Capital) | |
| Infrastructure Footpaths Total | | |
| Infrastructure Airports | | |
| 4120175 | ROADC - Airports (Capital) | |
| 4120691 | AERO -- Infrastructure Airport (Capital) | |
| Infrastructure Airports Total | | |
| Infrastructure - Wharf | | |
| 4120790 | WATER - Infrastructure Other (Capital) | |
| 4120791 | WATER -- Infrastructure Wharf (Capital) | |
| Infrastructure - Wharf Total | | |
| Grand Total | | 1,651,53 |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

OPERATING ACTIVITIES

6 RECEIVABLES

| Rates receivable | 30 Jun 2023 | 31 Aug 2023 |
|--|------------------|-------------------|
| | \$ | \$ |
| Opening arrears previous years | 2,274,863 | 982,518 |
| Levied this year | 8,668,941 | 9,194,883 |
| Less - collections to date | (9,807,356) | (170,323) |
| Gross rates collectable | 1,136,448 | 10,007,078 |
| Allowance for impairment of rates receivable | (153,930) | (153,930) |
| Net rates collectable | 982,518 | 9,853,148 |
| % Collected | 89.6% | 1.7% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|----------|---------|---------|---------|----------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | (38,596) | 584,875 | 329,313 | 17,975 | 427,525 | 1,321,092 |
| Percentage | (2.9%) | 44.3% | 24.9% | 1.4% | 32.4% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 1,321,092 |
| Other receivables | | | | | | 2,703,432 |
| Allowance for credit losses of trade receivables | | | | | | (374,166) |
| Total receivables general outstanding | | | | | | 3,650,358 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

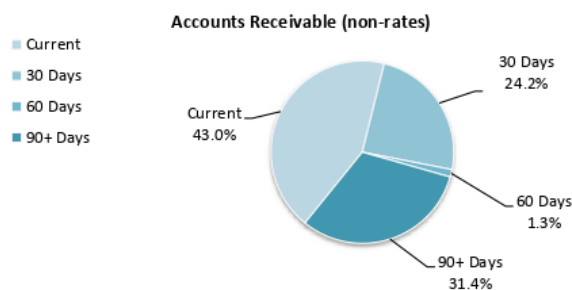
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

OPERATING ACTIVITIES

7 OTHER CURRENT ASSETS

| | Opening Balance 1 July 2023 | Asset Increase | Asset Reduction | Closing Balance 31 August 2023 |
|--|-----------------------------------|-------------------|--------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ |
| Other current assets | | | | |
| Inventory | | | | |
| Fuel | 32,269 | 0 | (36,013) | (3,744) |
| Stock on hand | 18,510 | 0 | 0 | 18,510 |
| Other assets | | | | |
| Prepayments | 22,457 | 522,771 | (22,457) | 522,771 |
| Total other current assets | 73,236 | 522,771 | (58,470) | 537,537 |
| Amounts shown above include GST (where applicable) | | | | |

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

OPERATING ACTIVITIES

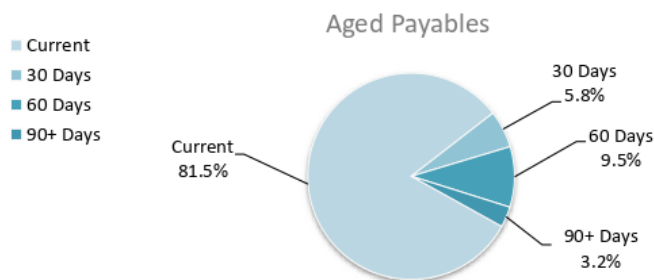
8 PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------------|----------------|----------------|----------------|-----------------|-----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 1,929,606 | 137,748 | 224,444 | 76,297 | 2,368,09 |
| Percentage | 0.0% | 81.5% | 5.8% | 9.5% | 3.2% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 2,368,09 |
| ATO liabilities | | | | | | 211,28 |
| Other payables | | | | | | 819,02 |
| Accrued expenses | | | | | | 28,76 |
| Payroll creditors | | | | | | 3,65 |
| Prepaid rates | | | | | | 73,46 |
| Total payables general outstanding | | | | | | 3,504,29 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

| | Rate in \$ (cents) | Number of Properties | Rateable Value | Rate Revenue \$ | Budget Interim Rate Revenue \$ | Total Revenue \$ | Rate Revenue \$ | YTD Actual Interim Rate Revenue \$ | Total Revenue \$ |
|---------------------------|-----------------------|-------------------------|-------------------|-----------------------|---|------------------------|-----------------------|---|------------------------|
| RATE TYPE | | | | | | | | | |
| Gross rental value | | | | | | | | | |
| Gross Rental Value | 0.140744 | 1,402 | 39,386,474 | 5,543,269 | 0 | 5,543,269 | 5,543,269 | (13,107) | 5,530,16 |
| Unimproved value | | | | | | | | | |
| Unimproved Value | 0.083473 | 151 | 37,667,732 | 3,144,239 | 0 | 3,144,239 | 3,144,239 | 0 | 3,144,23 |
| General rates | | 1,553 | 77,054,206 | 8,687,508 | 0 | 8,687,508 | 8,687,508 | (13,107) | 8,674,40 |
| Minimum payment | | | | | | | | | |
| Minimum Payment \$ | | | | | | | | | |
| Gross rental value | | | | | | | | | |
| Gross Rental Value | 1,596 | 273 | 1,270,616 | 435,708 | 0 | 435,708 | 435,708 | 0 | 435,70 |
| Unimproved value | | | | | | | | | |
| Unimproved Value | 620 | 137 | 298,933 | 84,872 | 0 | 84,872 | 84,940 | 0 | 84,94 |
| Sub-total | | 410 | 1,569,549 | 520,580 | 0 | 520,580 | 520,648 | 0 | 520,64 |
| Discount | | | | | | (70,000) | | | (166 |
| Total rates | | | | | | 9,138,088 | | | 9,194,88 |

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

| Information on borrowings | | New Loans | | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---|----------|------------------|----------|-------------------|----------------------|------------------|-----------------------|-------------------|---------------------|-----------------|
| Particulars | Loan No. | 1 July 2023 | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Staff housing | 136 | 26,728 | 0 | 0 | 0 | (26,728) | 26,728 | 0 | 0 | (1,302) |
| Staff housing | 146 | 465,197 | 0 | 0 | 0 | (54,699) | 465,197 | 410,498 | 0 | (28,595) |
| Staff housing | 148 | 223,894 | 0 | 0 | 0 | (20,693) | 223,894 | 203,201 | 0 | (9,823) |
| Staff housing | | 0 | 0 | 5,000,000 | 0 | 0 | 0 | 5,000,000 | 0 | 0 |
| Wharf fenders, boat ramp | 145 | 137,417 | 0 | 0 | 0 | (30,956) | 137,417 | 106,461 | 0 | (8,918) |
| Derby wharf infrastructure | 151 | 212,809 | 0 | 0 | 0 | (40,049) | 212,809 | 172,760 | 0 | (6,127) |
| Derby airport infrastructure & wharf | 152 | 1,338,829 | 0 | 0 | 0 | (196,344) | 1,338,829 | 1,142,485 | 0 | (22,316) |
| Derby visitors centre | 149 | 279,868 | 0 | 0 | 0 | (25,866) | 279,868 | 254,002 | 0 | (12,279) |
| Disaster Recovery, Flood Damage and Fitzroy Crossing Airstrip Refurbishment Project | | 0 | 0 | 5,000,000 | 0 | 0 | 0 | 5,000,000 | 0 | 0 |
| Total | | 2,684,742 | 0 | 10,000,000 | 0 | (395,335) | 2,684,742 | 12,289,407 | 0 | (89,360) |
| Current borrowings | | 395,335 | | | | | 237,288 | | | |
| Non-current borrowings | | 2,289,407 | | | | | 2,447,454 | | | |
| | | 2,684,742 | | | | | 2,684,742 | | | |

All debenture repayments were financed by general purpose revenue.

New borrowings 2023-24

| Particulars | Amount Borrowed | Amount Borrowed | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) | | Balance Unspent |
|---|-----------------|-------------------|-------------|------------|------------|--------------------------|---------------|---------------|---------------------|-----------------|
| | Actual | Budget | | | | \$ | % | Actual | Budget | \$ |
| Disaster Recovery, Flood Damage and Fitzroy Crossing Airstrip Refurbishment Project | 0 | 5,000,000 | WATC | Short term | 3 | 0 | | 0 | (5,000,000) | 0 |
| Staff Housing Project | 0 | 5,000,000 | WATC | Short term | 3 | 0 | | 0 | (5,000,000) | 0 |
| | 0 | 10,000,000 | | | | 0 | | 0 | (10,000,000) | 0 |

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

| | Note | Opening Balance 1 July 2023 \$ | Liability transferred from/(to) non current \$ | Liability Increase \$ | Liability Reduction \$ | Closing Balance 31 August 2023 \$ |
|---|------|---|--|-----------------------------|------------------------------|--|
| Other current liabilities | | | | | | |
| Other liabilities | | | | | | |
| Contract liabilities | | 101,053 | 0 | 0 | 0 | 101,053 |
| Capital grant/contributions liabilities | | 464,293 | 0 | 0 | 0 | 464,293 |
| Total other liabilities | | 565,346 | 0 | 0 | 0 | 565,346 |
| Employee Related Provisions | | | | | | |
| Provision for annual leave | | 516,935 | 0 | 0 | 0 | 516,935 |
| Provision for long service leave | | 505,660 | 0 | 0 | 0 | 505,660 |
| Total Provisions | | 1,022,595 | 0 | 0 | 0 | 1,022,595 |
| Total other current liabilities | | 1,587,941 | 0 | 0 | 0 | 1,587,941 |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Unspent grant, subsidies and contributions liability | | | | | Grants, subsidies and contributions revenue | | |
|---|--|--------------------------|--|--------------------------|-------------------------------------|---|----------------|--------------------------|
| | Liability 1 July 2023 | Increase in Liability | Decrease in Liability (As revenue) | Liability 31 Aug 2023 | Current Liability 31 Aug 2023 | Adopted Budget Revenue | YTD Budget | YTD Revenue Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants and subsidies | | | | | | | | |
| GEN PUR - Financial Assistance Grant - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 59,651 |
| GEN PUR - Financial Assistance Grant - Roads | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 17,351 |
| GEN PUR - Financial Assistance Grant - Aboriginal Access Roads | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 336,661 |
| PEST - Grants | 0 | 0 | 0 | 0 | 0 | 5,000 | 832 | 0 |
| OTH HEALTH - Grants | 0 | 0 | 0 | 0 | 0 | 625,000 | 104,166 | 240,011 |
| WELFARE - Grants | 53,900 | 0 | 0 | 53,900 | 53,900 | 970,000 | 161,666 | 37,901 |
| COM AMEN - Grants | 10,000 | 0 | 0 | 10,000 | 10,000 | 0 | 0 | 0 |
| LIBRARY - Grant - Regional Library Services | 0 | 0 | 0 | 0 | 0 | 4,000 | 666 | 0 |
| LIBRARY - Other Grants | 0 | 0 | 0 | 0 | 0 | 5,000 | 832 | 0 |
| REC - Grants | 0 | 0 | 0 | 0 | 0 | 321,964 | 53,660 | 0 |
| HERITAGE - Grants | 23,340 | 0 | 0 | 23,340 | 23,340 | 0 | 0 | 0 |
| OTH CUL - Grants - Other Culture | 13,813 | 0 | 0 | 13,813 | 13,813 | 30,000 | 4,998 | 0 |
| OTH CUL - Sculptures on the Marsh - Grant | 0 | 0 | 0 | 0 | 0 | 120,000 | 19,998 | 0 |
| ROADC - Regional Road Group Grants (MRWA) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ROADC - Other Grants - Roads/Streets | 0 | 0 | 0 | 0 | 0 | 7,290 | 1,214 | 0 |
| AGRN 1044 - Recovery - DRAFWA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22,671 |
| | 101,053 | 0 | 0 | 101,053 | 101,053 | 2,088,254 | 348,032 | 714,251 |
| Contributions | | | | | | | | |
| RATES - Reimbursement of Debt Collection Costs | 0 | 0 | 0 | 0 | 0 | 50,000 | 8,332 | 0 |
| FIRE - Reimbursements | 0 | 0 | 0 | 0 | 0 | 10,000 | 1,666 | 0 |
| HEALTH - Reimbursements | 0 | 0 | 0 | 0 | 0 | 1,500 | 250 | 0 |
| OTH HEALTH - Reimbursements | 0 | 0 | 0 | 0 | 0 | 1,500 | 250 | 364 |
| LIBRARY - Fees & Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 51 |
| REC - Reimbursements - Other Recreation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,251 |
| OTH CUL - Contributions & Donations - Other Culture | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,191 |
| AERO - Reimbursements - Aerodromes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,291 |
| WATER - Reimbursements | 0 | 0 | 0 | 0 | 0 | 20,000 | 3,332 | 2,861 |
| TOUR - Contributions & Donations | 0 | 0 | 0 | 0 | 0 | 20,000 | 3,332 | 0 |
| TOUR - Commission | 0 | 0 | 0 | 0 | 0 | 5,000 | 832 | 0 |
| TOUR - Other Income Relating to Tourism & Area Promotion | 0 | 0 | 0 | 0 | 0 | 14,000 | 2,332 | 0 |
| TOUR - Project Other (Souvenir Sales) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 91 |
| BUILD - Commission - BSL & CTF | 0 | 0 | 0 | 0 | 0 | 400 | 66 | 0 |
| PRIVATE - Private Works Income | 0 | 0 | 0 | 0 | 0 | 15,000 | 2,500 | 0 |
| ADMIN - Reimbursements | 0 | 0 | 0 | 0 | 0 | 17,000 | 2,833 | 14 |
| PWO - Other Reimbursements | 0 | 0 | 0 | 0 | 0 | 15,000 | 2,500 | 0 |
| POC - Reimbursement | 0 | 0 | 0 | 0 | 0 | 2,500 | 416 | 0 |
| AGRN 1044 - Recovery - Contributions and Donations | 0 | 0 | 0 | 0 | 0 | 7,000 | 1,166 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 178,900 | 29,807 | 11,131 |
| TOTALS | 101,053 | 0 | 0 | 101,053 | 101,053 | 2,267,154 | 377,839 | 725,381 |

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Capital grant/contribution liabilities | | | | | Capital grants, subsidies and contributions revenue | | |
|---|--|-----------------------|-----------------------|-------------|-------------------|---|-----------|-------------|
| | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Adopted Budget | YTD | YTD Revenue |
| | 1 July 2023 | (As revenue) | | 31 Aug 2023 | 31 Aug 2023 | Revenue | Budget | Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Capital grants and subsidies | | | | | | | | |
| OTH GOV - Capital Grants | 0 | 0 | 0 | 0 | 0 | 92,500 | 15,417 | |
| OLOPS - Grants | 25,697 | 0 | 0 | 25,697 | 25,697 | 0 | 0 | |
| OTH HEALTH - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| OTH HEALTH - Capital Grants | 0 | 0 | 0 | 0 | 0 | 30,000 | 5,000 | |
| WELFARE - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| STF HOUSE - Capital Grants | 0 | 0 | 0 | 0 | 0 | 1,200,000 | 200,000 | |
| OTH CUL - Grants - Other Culture | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,00 |
| REC - Capital Grants | 0 | 0 | 0 | 0 | 0 | 2,217,750 | 369,626 | |
| REC - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| HREC -- Capital Grants | 0 | 0 | 0 | 0 | 0 | 210,000 | 35,000 | |
| PLAN - Local Planning Strategy | 150,000 | 0 | 0 | 150,000 | 150,000 | | | |
| ROADC - Grant AGRN 591 & 1044 | 0 | 0 | 0 | 0 | 0 | 12,345,800 | 2,057,634 | |
| ROADC - Regional Road Group Grants (MRWA) | 0 | 0 | 0 | 0 | 0 | 810,000 | 135,000 | |
| ROADC - Roads to Recovery - Grants | 19,305 | 0 | 0 | 19,305 | 19,305 | 595,545 | 99,256 | |
| ROADC - Other Grants - Roads/Streets | 94,672 | 0 | 0 | 94,672 | 94,672 | 5,445,915 | 907,652 | |
| ROADC - Regional Road Group Grants (MRWA) | 0 | 0 | 0 | 0 | 0 | 252,399 | 42,066 | |
| ROADC - Other Grants -- Flood Damage | 0 | 0 | 0 | 0 | 0 | 600,000 | 100,000 | 785,85 |
| ROADC - Other Grants -- Footpaths | 0 | 0 | 0 | 0 | 0 | 79,734 | 13,288 | |
| ROADC - Other Grants -- Aboriginal Roads | 0 | 0 | 0 | 0 | 0 | 500,000 | 83,332 | |
| ROADC - Other Grants - Aboriginal Roads | 0 | 0 | 0 | 0 | 0 | 281,067 | 46,844 | |
| AERO - Grants - Aerodromes | 19,785 | 0 | 0 | 19,785 | 19,785 | 0 | 0 | |
| AERO - Grants -- Aerodromes | 100,500 | 0 | 0 | 100,500 | 100,500 | 3,000,000 | 500,000 | |
| WATER - Grants | 54,334 | 0 | 0 | 54,334 | 54,334 | 0 | 0 | |
| WTF Grant Capital | 0 | 0 | 0 | 0 | 0 | 110,000 | 18,332 | |
| PWO - Grant Capital | 0 | 0 | 0 | 0 | 0 | 350,000 | 58,332 | |
| | 464,293 | 0 | 0 | 464,293 | 464,293 | 28,120,710 | 4,686,779 | 787,85 |
| Capital contributions | | | | | | | | |
| SWIM AREAS -- Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 175,79 |
| | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 175,79 |
| TOTALS | 464,293 | 0 | 0 | 464,293 | 464,293 | 28,120,710 | 4,686,779 | 963,65 |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Description | Opening Balance | Amount Received | Amount Paid | Closing Balance |
|--------------------|--------------------|--------------------|----------------|--------------------|
| | 1 July 2023 | | | 31 Aug 2023 |
| | \$ | \$ | \$ | \$ |
| Public open spaces | 295,981 | 0 | 0 | 295,981 |
| | 295,981 | 0 | 0 | 295,981 |

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12 October 2023

Mrs Amanda Dexter
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

**MATTERS IDENTIFIED DURING COMPILATION OF STATUTORY MONTHLY FINANCIAL REPORT FOR
THE PERIOD ENDED 30 SEPTEMBER 2023**

We advise we have completed the compilation of your statutory monthly financial report for the period ended 30 September 2023 and identified certain matters additional to those identified in the compilation report we wish to bring to your attention.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report and we draw your attention to the note regarding basis of preparation. Other matters which arise during our compilation we wish to bring to your attention are raised in the following pages of this letter along with suggestions to resolve these issues.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)



Shire of Derby/West Kimberley

Period ended 30 September 20

| Topic | Item | First Identified | Explanation | Action Required | Priority |
|-----------------------|-----------------|------------------|--|---|----------|
| General ledger | Allocations | September 2023 | Flood related expenditure of \$2,542,827 has been expended as operating expenditure during the 23/23 financial year with no corresponding budget allocation. | We recommend reviewing allocations to confirm the expenditure is operating and not capital. Should the allocation be correct a budget amendment is required to authorise further expenditure. | High |
| Subsidiary ledgers | Outstanding | September 2023 | Although we acknowledge a provision for impairment of \$374,162 exists, the debtors aged trial balance includes invoices totalling \$1,675,816 outstanding for over 90 days and debtors with credit balances totalling \$44,517. A significant portion of this receivable may be impaired at 30 June 2023. | We recommend reviewing overdue debtors collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend long outstanding debtors be reviewed to ensure they are still collectible. We recommend debtors with credit balances be investigated and remedied. | Medium |
| General Ledger | Allocations | July 2023 | Transactions have been allocated to incorrect IE codes for the applicable account type. For example: Operating expenditure has been allocated to a revenue and capital IE Codes. The report has been adjusted to correct the nature and account type. Correcting journals have not yet been posted. | We recommend allocations are reviewed and corrected to accurately report transactions by nature. | Medium |
| General Ledger | Allocations | June 2023 | The withholding tax liability account has a balance of \$3,666. | We recommend reviewing the balance sheet account and include the tax payable in BAS or reallocate amount if it does not relate to a tax liability. | Medium |
| Operating expenditure | Depreciation | July 2023 | Depreciation has not been processed in 2023/24. | When the 2022/23 Annual Financial Report has been finalised depreciation will be processed. | Low |
| Funding Statements | Opening surplus | August 2023 | At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current \$7,119,130 due to year end audit adjustments | None required. | Low |



12 October 2023

Mrs Amanda Dexter
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

Moore Australia

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COMPILATION REPORT TO SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying special purpose financial report of Shire of Derby/West Kimberley which comprise the statement of financial position as at 30 September 2023, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information Shire of Derby/West Kimberley as at 30 September 2023 and for the period then ended based on the records of Shire of Derby/West Kimberley

THE RESPONSIBILITY OF SHIRE OF DERBY/WEST KIMBERLEY

The CEO of Shire of Derby/West Kimberley is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Derby/West Kimberley and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Derby/West Kimberley who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.
Liability limited by a scheme approved under Professional Standards legislation

Page 1 of 1

SHIRE OF DERBY-WEST KIMBERLEY**MONTHLY FINANCIAL REPORT****(Containing the required statement of financial activity and statement of financial position)****For the period ended 30 September 2023*****LOCAL GOVERNMENT ACT 1995******LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*****TABLE OF CONTENTS**

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**SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

| Note | Adopted Budget Estimates (a) \$ | YTD Budget Estimates (b) \$ | YTD Actual (c) \$ | Variance* \$ (c) - (b) \$ | Variance* % ((c) - (b))/(b) % | Va |
|--|---|---|----------------------------|------------------------------------|--|----|
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| General rates | 8,687,508 | 8,669,843 | 8,668,444 | (1,399) | (0.02%) | |
| Rates excluding general rates | 450,580 | 450,414 | 451,327 | 913 | 0.20% | |
| Grants, subsidies and contributions | 2,267,154 | 566,342 | 1,340,634 | 774,292 | 136.72% | ▲ |
| Fees and charges | 5,541,756 | 3,174,119 | 3,105,694 | (68,425) | (2.16%) | ▼ |
| Interest revenue | 187,000 | 46,743 | 49,833 | 3,090 | 6.61% | |
| Other revenue | 667,520 | 155,793 | 30,529 | (125,264) | (80.40%) | ▼ |
| | 17,801,518 | 13,063,254 | 13,646,461 | 583,207 | 4.46% | |
| Expenditure from operating activities | | | | | | |
| Employee costs | (14,140,787) | (3,571,896) | (3,175,474) | 396,422 | 11.10% | ▲ |
| Materials and contracts | (12,547,595) | (3,120,712) | (6,381,681) | (3,260,969) | (104.49%) | ▼ |
| Utility charges | (765,175) | (191,187) | (203,877) | (12,690) | (6.64%) | |
| Depreciation | (7,500,000) | (1,874,940) | 0 | 1,874,940 | 100.00% | ▲ |
| Finance costs | (89,360) | (14,724) | 3,315 | 18,039 | 122.51% | ▲ |
| Insurance | (1,776,469) | (888,196) | (288,944) | 599,252 | 67.47% | ▲ |
| Other expenditure | (682,589) | (170,619) | (150,416) | 20,203 | 11.84% | ▲ |
| | (37,501,975) | (9,832,274) | (10,197,077) | (364,803) | (3.71%) | |
| Non-cash amounts excluded from operating activities | 2(b) 7,500,000 | 1,874,940 | 0 | (1,874,940) | (100.00%) | ▼ |
| Amount attributable to operating activities | (12,200,457) | 5,105,920 | 3,449,384 | (1,656,536) | (32.44%) | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 28,120,710 | 7,030,168 | 1,899,501 | (5,130,667) | (72.98%) | ▼ |
| | 28,120,710 | 7,030,168 | 1,899,501 | (5,130,667) | (72.98%) | |
| Outflows from investing activities | | | | | | |
| Payments for property, plant and equipment | (10,369,146) | (2,599,743) | (191,179) | 2,408,564 | 92.65% | ▲ |
| Payments for construction of infrastructure | (24,410,472) | (5,812,578) | (2,200,498) | 3,612,080 | 62.14% | ▲ |
| | (34,779,618) | (8,412,321) | (2,391,677) | 6,020,644 | 71.57% | |
| Amount attributable to investing activities | (6,658,908) | (1,382,153) | (492,176) | 889,977 | 64.39% | |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| Proceeds from new debentures | 10,000,000 | 0 | 0 | 0 | 0.00% | |
| | 10,000,000 | 0 | 0 | 0 | 0.00% | |
| Outflows from financing activities | | | | | | |
| Repayment of borrowings | (395,335) | (26,924) | (26,924) | 0 | 0.00% | |
| Transfer to reserves | (483,324) | 0 | 0 | 0 | 0.00% | |
| | (878,659) | (26,924) | (26,924) | 0 | 0.00% | |
| Amount attributable to financing activities | 9,121,341 | (26,924) | (26,924) | 0 | 0.00% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 9,738,024 | 9,738,024 | 7,119,130 | (2,618,894) | (26.89%) | ▼ |
| Amount attributable to operating activities | (12,200,457) | 5,105,920 | 3,449,384 | (1,656,536) | (32.44%) | ▼ |
| Amount attributable to investing activities | (6,658,908) | (1,382,153) | (492,176) | 889,977 | 64.39% | ▲ |
| Amount attributable to financing activities | 9,121,341 | (26,924) | (26,924) | 0 | 0.00% | |
| Surplus or deficit after imposition of general rates | 0 | 13,434,867 | 10,049,414 | (3,385,453) | (25.20%) | ▼ |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

| | Actual 30 June 2023 | Actual as at 30 September 2023 |
|--------------------------------------|--------------------------------|---|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 12,346,040 | 7,907,726 |
| Trade and other receivables | 2,583,170 | 7,121,890 |
| Inventories | 50,779 | 23,284 |
| Other assets | 22,457 | 522,771 |
| TOTAL CURRENT ASSETS | 15,002,446 | 15,575,671 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 118,798 | 118,798 |
| Property, plant and equipment | 47,005,514 | 47,196,694 |
| Infrastructure | 288,794,252 | 290,994,749 |
| TOTAL NON-CURRENT ASSETS | 335,918,564 | 338,310,241 |
| TOTAL ASSETS | 350,921,010 | 353,885,912 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 5,722,015 | 3,364,956 |
| Other liabilities | 565,346 | 565,346 |
| Borrowings | 237,288 | 210,364 |
| Employee related provisions | 1,022,595 | 1,022,595 |
| TOTAL CURRENT LIABILITIES | 7,547,244 | 5,163,261 |
| NON-CURRENT LIABILITIES | | |
| Borrowings | 2,447,454 | 2,447,454 |
| Employee related provisions | 97,550 | 97,550 |
| Other provisions | 4,637,382 | 4,637,382 |
| TOTAL NON-CURRENT LIABILITIES | 7,182,386 | 7,182,386 |
| TOTAL LIABILITIES | 14,729,630 | 12,345,647 |
| NET ASSETS | 336,191,380 | 341,540,265 |
| EQUITY | | |
| Retained surplus | 68,376,488 | 73,725,373 |
| Reserve accounts | 975,801 | 975,801 |
| Revaluation surplus | 266,839,091 | 266,839,091 |
| TOTAL EQUITY | 336,191,380 | 341,540,265 |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Matters of non-compliance with Basis of Preparation

The following matters of non-compliance with the basis of preparation have not been corrected.

1. Depreciation is yet to be raised during the current financial year.
2. Balances as at 30 June 2023 have not been finalised and will be subject to change.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement for those monies appear at Note 14 of the supplementary information.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings and infrastructure
- estimated fair value of provisions

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 October 2023

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

| | Note | Adopted Budget Opening 1 July 2023 \$ | Actual as at 30 June 2023 \$ | Actual as at 30 September 2023 \$ |
|--|------|---|---------------------------------------|--|
| Current assets | | | | |
| Cash and cash equivalents | | 12,346,041 | 12,346,040 | 7,907,721 |
| Trade and other receivables | | 1,888,134 | 2,583,170 | 7,121,891 |
| Inventories | | 59,048 | 50,779 | 23,281 |
| Other assets | | 0 | 22,457 | 522,771 |
| | | 14,293,223 | 15,002,446 | 15,575,671 |
| Less: current liabilities | | | | |
| Trade and other payables | | (3,290,325) | (5,722,015) | (3,364,956) |
| Other liabilities | | 0 | (565,346) | (565,346) |
| Borrowings | | (395,335) | (237,288) | (210,361) |
| Employee related provisions | | (691,514) | (1,022,595) | (1,022,595) |
| | | (4,377,174) | (7,547,244) | (5,163,261) |
| Net current assets | | 9,916,049 | 7,455,202 | 10,412,411 |
| Less: Total adjustments to net current assets | 2(c) | (178,025) | (336,072) | (362,996) |
| Closing funding surplus / (deficit) | | 9,738,024 | 7,119,130 | 10,049,415 |

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| | Adopted Budget Estimates 30 June 2024 \$ | YTD Budget Estimates (a) \$ | YTD Actual (b) \$ |
|--|--|---|----------------------------|
| Non-cash amounts excluded from operating activities | | | |
| Adjustments to operating activities | | | |
| Add: Depreciation | 7,500,000 | 1,874,940 | |
| Total non-cash amounts excluded from operating activities | 7,500,000 | 1,874,940 | |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| | Note | Adopted Budget Opening 1 July 2023 \$ | Actual as at 30 June 2023 \$ | Actual as at 30 September 2023 \$ |
|--|------|---|---------------------------------------|--|
| Adjustments to net current assets | | | | |
| Less: Reserve accounts | | (975,801) | (975,801) | (975,801) |
| Add: Current liabilities not expected to be cleared at the end of the year | | | | |
| - Current portion of borrowings | | 395,335 | 237,288 | 210,361 |
| - Current portion of employee benefit provisions held in reserve | | 402,441 | 402,441 | 402,441 |
| Total adjustments to net current assets | 2(a) | (178,025) | (336,072) | (362,996) |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$30,000 or 10.00% whichever is the greater.

| Description | Var. \$ | Var. % | |
|--|-------------|-----------|---|
| | \$ | % | |
| Revenue from operating activities | | | |
| Grants, subsidies and contributions | 774,292 | 136.72% | ▲ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Revenue recognition remains to be processed | | | |
| Fees and charges | (68,425) | (2.16%) | ▼ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Other revenue | (125,264) | (80.40%) | ▼ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Expenditure from operating activities | | | |
| Employee costs | 396,422 | 11.10% | ▲ |
| YTD Budget apportioned 2/12th of Annual Budget | | | |
| Materials and contracts | (3,260,969) | (104.49%) | ▼ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| AGRN 1044 - Recovery expenditure with no budget allocation | | | |
| Depreciation | 1,874,940 | 100.00% | ▲ |
| Depreciation not processed | | | |
| Finance costs | 18,039 | 122.51% | ▲ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Insurance | 599,252 | 67.47% | ▲ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Other expenditure | 20,203 | 11.84% | ▲ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Non-cash amounts excluded from operating activities | (1,874,940) | (100.00%) | ▼ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Inflows from investing activities | | | |
| Proceeds from capital grants, subsidies and contributions | (5,130,667) | (72.98%) | ▼ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Revenue recognition remains to be finalised | | | |
| Outflows from investing activities | | | |
| Payments for property, plant and equipment | 2,408,564 | 92.65% | ▲ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Payments for construction of infrastructure | 3,612,080 | 62.14% | ▲ |
| YTD Budget apportioned 3/12th of Annual Budget | | | |
| Surplus or deficit at the start of the financial year | (2,618,894) | (26.89%) | ▼ |
| Refer to Note 2(a) | | | |
| Surplus or deficit after imposition of general rates | (3,385,453) | (25.20%) | ▼ |
| Due to variances described above | | | |

SHIRE OF DERBY-WEST KIMBERLEY**SUPPLEMENTARY INFORMATION****TABLE OF CONTENTS**

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**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|------------------------------------|----------------|----------------|----------------|-----------------|
| | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$9.74 M | \$9.74 M | \$7.12 M | (\$2.62 M) |
| Closing | \$0.00 M | \$13.43 M | \$10.05 M | (\$3.39 M) |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|----------------------------------|----------|------------|
| | \$7.91 M | % of total |
| Unrestricted Cash | \$6.93 M | 87.7% |
| Restricted Cash | \$0.98 M | 12.3% |

Refer to 3 - Cash and Financial Assets

| Payables | | |
|-----------------|----------|---------------|
| | \$3.36 M | % Outstanding |
| Trade Payables | \$2.13 M | |
| 0 to 30 Days | | 97.2% |
| Over 30 Days | | 2.7% |
| Over 90 Days | | 2.1% |

Refer to 8 - Payables

| Receivables | | |
|--------------------|----------|---------------|
| | \$2.33 M | % Collected |
| Rates Receivable | \$4.80 M | 51.0% |
| Trade Receivable | \$2.33 M | % Outstanding |
| Over 30 Days | | 48.0% |
| Over 90 Days | | 26.2% |

Refer to 6 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|--|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$12.20 M) | \$5.11 M | \$3.45 M | (\$1.66 M) |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|----------------------|----------|------------|
| YTD Actual | \$9.12 M | % Variance |
| YTD Budget | \$9.12 M | (0.0%) |

Refer to 9 - Rate Revenue

| Grants and Contributions | | |
|---------------------------------|----------|------------|
| YTD Actual | \$1.34 M | % Variance |
| YTD Budget | \$0.57 M | 136.7% |

Refer to 12 - Grants and Contributions

| Fees and Charges | | |
|-------------------------|----------|------------|
| YTD Actual | \$3.11 M | % Variance |
| YTD Budget | \$3.17 M | (2.2%) |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|--|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$6.66 M) | (\$1.38 M) | (\$0.49 M) | \$0.89 M |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|-------------------------|----------|---|
| YTD Actual | \$0.00 M | % |
| Adopted Budget | \$0.00 M | |

| Asset Acquisition | | |
|--------------------------|-----------|---------|
| YTD Actual | \$2.20 M | % Spent |
| Adopted Budget | \$24.41 M | (91.0%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|-----------------------|-----------|------------|
| YTD Actual | \$1.90 M | % Received |
| Adopted Budget | \$24.78 M | (92.3%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|--|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$9.12 M | (\$0.03 M) | (\$0.03 M) | \$0.00 M |

Refer to Statement of Financial Activity

| Borrowings | |
|----------------------|------------|
| Principal repayments | (\$0.03 M) |
| Interest expense | (\$0.01 M) |
| Principal due | \$2.66 M |

Refer to 10 - Borrowings

| Reserves | |
|------------------|----------|
| Reserves balance | \$0.98 M |
| Interest earned | \$0.00 M |

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

3 CASH AND FINANCIAL ASSETS

| Description | Classification | Unrestricted | Restricted | Total Cash | Trust | Institution | Interest Rate | Maturity Date |
|------------------------------------|------------------------------------|------------------|----------------|------------------|----------------|--------------|---------------|---------------|
| | | \$ | \$ | \$ | \$ | | | |
| Cash On Hand | Cash and cash equivalents | 2,300 | 0 | 2,300 | 0 | Cash on Hand | Nil | Nil |
| Municipal Bank Account | Cash and cash equivalents | 4,730,923 | 0 | 4,730,923 | 0 | ANZ | Variable | Nil |
| CBA Bank Acc - Fitzroy Deposits | Cash and cash equivalents | 136,775 | 0 | 136,775 | 0 | CBA | Nil | Nil |
| Municipal Investment Account | Cash and cash equivalents | 2,061,927 | 0 | 2,061,927 | 0 | ANZ | Variable | Nil |
| Reserve Bank Account | Financial assets at amortised cost | 0 | 975,801 | 975,801 | 0 | ANZ | 4.83% | Jan-24 |
| Trust Cash at Bank | Cash and cash equivalents | 0 | 0 | 0 | 295,981 | ANZ | Nil | Nil |
| Total | | 6,931,925 | 975,801 | 7,907,726 | 295,981 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 6,931,925 | 0 | 6,931,925 | 295,981 | | | |
| Financial assets at amortised cost | | 0 | 975,801 | 975,801 | 0 | | | |
| | | 6,931,925 | 975,801 | 7,907,726 | 295,981 | | | |

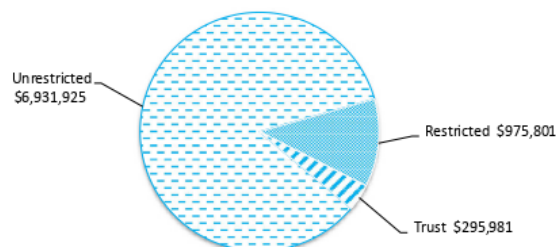
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

4 RESERVE ACCOUNTS

| Reserve name | Budget Opening Balance | Budget Transfers In (+) | Budget Transfers Out (-) | Budget Closing Balance | Actual Opening Balance | Actual Transfers In (+) | Actual Transfers Out (-) | Actual YTD Closing Balance |
|--|------------------------------|-------------------------------|--------------------------------|------------------------------|------------------------------|-------------------------------|--------------------------------|----------------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Restricted by Council | | | | | | | | |
| Leave reserve | 402,441 | 0 | 0 | 402,441 | 402,441 | 0 | 0 | 402,441 |
| Office building reserve | 314,511 | 0 | 0 | 314,511 | 314,511 | 0 | 0 | 314,511 |
| Airport reserve | 28,456 | 0 | 0 | 28,456 | 28,456 | 0 | 0 | 28,456 |
| Derby wharf maintenance reserve | 3,721 | 0 | 0 | 3,721 | 3,721 | 0 | 0 | 3,721 |
| Economic development reserve | 19,936 | 0 | 0 | 19,936 | 19,936 | 0 | 0 | 19,936 |
| Fitzroy Crossing recreation hall reserve | 46,771 | 0 | 0 | 46,771 | 46,771 | 0 | 0 | 46,771 |
| Staff housing Reserve | 159,965 | 483,324 | 0 | 643,289 | 159,965 | 0 | 0 | 159,965 |
| | 975,801 | 483,324 | 0 | 1,459,125 | 975,801 | 0 | 0 | 975,801 |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

| | Adopted Budget | YTD Budget | YTD Actual | YTD Actual Variance |
|---|-------------------|------------------|------------------|------------------------|
| | \$ | \$ | \$ | \$ |
| Capital acquisitions | | | | |
| Buildings | 9,097,000 | 2,279,238 | 87,207 | (2,192,03) |
| Furniture & Equipment | 100,000 | 0 | 0 | |
| Plant & Equipment | 1,172,146 | 320,505 | 103,972 | (216,53) |
| Acquisition of property, plant and equipment | 10,369,146 | 2,599,743 | 191,179 | (2,408,56) |
| Infrastructure Roads | 17,445,488 | 3,988,608 | 2,159,355 | (1,829,25) |
| Infrastructure Footpaths | 79,734 | 19,932 | 0 | (19,93) |
| Infrastructure Drainage | 8,000 | 1,998 | 0 | (1,99) |
| Infrastructure Parks & Ovals | 100,000 | 79,998 | 0 | (79,99) |
| Infrastructure Airports | 3,000,000 | 837,498 | 0 | (837,49) |
| Infrastructure - Wharf | 50,000 | 22,497 | 0 | (22,49) |
| Infrastructure Other | 3,727,250 | 862,047 | 41,143 | (820,90) |
| Acquisition of infrastructure | 24,410,472 | 5,812,578 | 2,200,498 | (3,612,08) |
| Total capital acquisitions | 34,779,618 | 8,412,321 | 2,391,677 | (6,020,64) |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 24,779,618 | 8,412,321 | 1,899,501 | (6,512,82) |
| Borrowings | 10,000,000 | 0 | 0 | |
| Contribution - operations | 0 | 0 | 492,176 | 492,17 |
| Capital funding total | 34,779,618 | 8,412,321 | 2,391,677 | (6,020,64) |

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

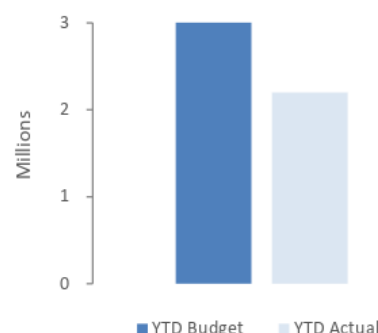
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

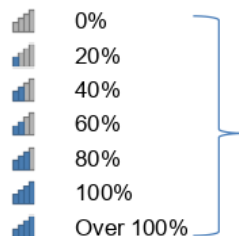


**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

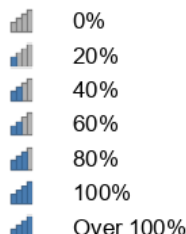
| Account Description | | Year to Date Actual |
|---|---|---------------------|
| Capital Expenditure | | |
| Buildings | | |
| 4090110 | STF HOUSE - Building (Capital) | 15,28 |
| 4110110 | HALLS - Building (Capital) | 65 |
| 4110210 | SWIM AREAS - Building (Capital) | 6,07 |
| 4120110 | ROADC - Building (Capital) | 2,64 |
| 4130210 | TOUR - Building (Capital) | 59,35 |
| 4140210 | ADMIN - Building (Capital) | 3,19 |
| 4050210 | ANIMAL - Building (Capital) | |
| 4110610 | HERITAGE - Building (Capital) | |
| 4120710 | WATER - Building (Capital) | |
| 4140310 | PWO - Building (Capital) | |
| 4140311 | PWO - Building Derby & Fitroy New Accommodation (Capital) | |
| Buildings Total | | 87,20 |
| Plant & Equipment | | |
| 4040130 | MEMBERS - Plant & Equipment (Capital) | 7,65 |
| 4140230 | ADMIN - Plant and Equipment (Capital) | 2,04 |
| 4070430 | HEALTH - Plant & Equipment (Capital) | 20,15 |
| 4140330 | PWO - Plant and Equipment (Capital) | 3,34 |
| 4040240 | OTH GOV - Furniture & Equipment (Capital) | |
| 4070730 | OTH HEALTH - Plant & Equipment (Capital) | |
| 4080730 | WELFARE - Plant & Equipment (Capital) | |
| 4120130 | ROADC - Plant & Equipment (Capital) | 41,16 |
| 4110330 | REC - Plant & Equipment (Capital) | 29,61 |
| Plant & Equipment Total | | 103,97 |
| Infrastructure Other | | |
| 4110290 | SWIM AREAS - Infrastructure Other (Capital) | 7,61 |
| 4120190 | ROADC - Infrastructure Other (Capital) | 7,79 |
| 4120690 | AERO - Infrastructure Other (Capital) - Aerodromes | 13,50 |
| 4040290 | OTH GOV - Infrastructure Other (Capital) | |
| 4050390 | OLOPS - Infrastructure Other (Capital) | |
| 4090190 | STF HOUSE - Infrastructure Other (Capital) | |
| 4110390 | REC - Infrastructure Other (Capital) | 12,22 |
| 4140390 | PWO - Infrastructure Other (Capital) | |
| Infrastructure Other Total | | 41,14 |
| Infrastructure Parks & Ovals | | |
| 4110370 | REC - Infrastructure Parks & Gardens (Capital) | |
| 4090170 | STF HOUSE -- Infrastructure Parks & Garden (Capital) | |
| Infrastructure Parks & Ovals Total | | |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

5 CAPITAL ACQUISITIONS - DETAILED















Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

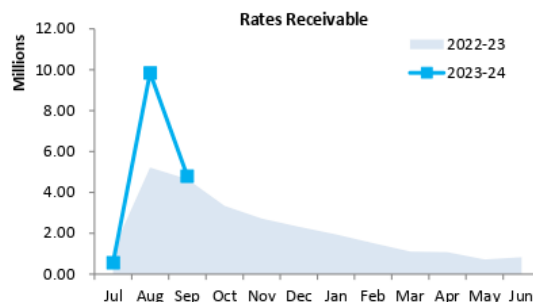
| Account Description | | Year to Date Actual |
|---|---|---------------------|
| Infrastructure Roads | | |
|  4120140 | ROADC - Roads Built Up Area - Council Funded | 44,43 |
|  4120142 | ROADC - Roads Outside BUA - Gravel - Council Funded | 397,64 |
|  4120158 | ROADC - Roads Outside BUA - Gravel - Flood Damage | 1,712,10 |
|  4120156 | ROADC - Roads Built Up Area - Flood Damage | 5,16 |
|  4120176 | ROADC - EPAR Works AGRN 951 (Capital) | |
|  4120177 | ROADC - Emergency Works AGRN 1044 (Capital) | |
|  4120178 | ROADC - Reseal Streets Derby & FX (Capital) | |
|  4120179 | ROADC - DBCA Funds Works (Capital) | |
| Infrastructure Roads Total | | 2,159,35 |
| Infrastructure Drainage | | |
|  4120164 | ROADC - Drainage (Capital) | |
| Infrastructure Drainage Total | | |
| Infrastructure Footpaths | | |
|  4120171 | ROADC - Footpath Repairs (Capital) | |
| Infrastructure Footpaths Total | | |
| Infrastructure Airports | | |
|  4120175 | ROADC - Airports (Capital) | |
|  4120691 | AERO -- Infrastructure Airport (Capital) | |
| Infrastructure Airports Total | | |
| Infrastructure - Wharf | | |
|  4120790 | WATER - Infrastructure Other (Capital) | |
|  4120791 | WATER -- Infrastructure Wharf (Capital) | |
| Infrastructure - Wharf Total | | |
| Grand Total | | 2,391,67 |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

OPERATING ACTIVITIES

6 RECEIVABLES

| Rates receivable | 30 Jun 2023 | 30 Sep 2023 |
|--|----------------|------------------|
| | \$ | \$ |
| Opening arrears previous years | 2,274,863 | 982,518 |
| Levied this year | 8,668,941 | 9,119,771 |
| Less - collections to date | (9,807,356) | (5,152,331) |
| Gross rates collectable | 1,136,448 | 4,949,958 |
| Allowance for impairment of rates receivable | (153,930) | (153,930) |
| Net rates collectable | 982,518 | 4,796,028 |
| % Collected | 89.6% | 51.0% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|----------|---------|---------|---------|----------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | (44,517) | 914,033 | 59,478 | 307,493 | 439,329 | 1,675,816 |
| Percentage | (2.7%) | 54.5% | 3.5% | 18.3% | 26.2% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 1,675,816 |
| Other receivables | | | | | | 637,011 |
| GST receivable | | | | | | 387,111 |
| Allowance for credit losses of trade receivables | | | | | | (374,161) |
| Total receivables general outstanding | | | | | | 2,325,877 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

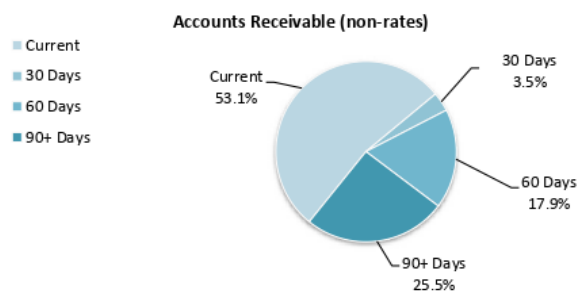
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

OPERATING ACTIVITIES

7 OTHER CURRENT ASSETS

| | Opening Balance 1 July 2023 | Asset Increase | Asset Reduction | Closing Balance 30 September 2023 |
|-----------------------------------|-----------------------------------|-------------------|--------------------|---|
| | \$ | \$ | \$ | \$ |
| Other current assets | | | | |
| Inventory | | | | |
| Fuel | 32,269 | 42,738 | (70,535) | 4,472 |
| Stock on hand | 18,510 | 302 | 0 | 18,812 |
| Other assets | | | | |
| Prepayments | 22,457 | 522,771 | (22,457) | 522,771 |
| Total other current assets | 73,236 | 565,811 | (92,992) | 546,055 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

OPERATING ACTIVITIES

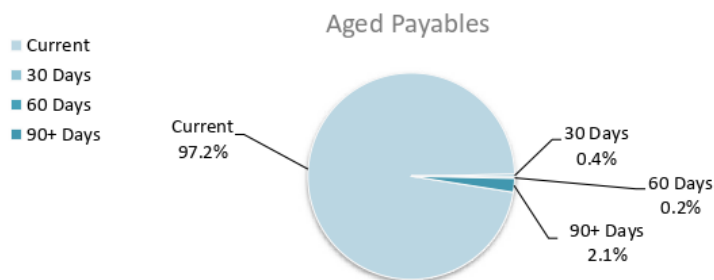
8 PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------------|----------------|----------------|----------------|-----------------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 2,071,935 | 8,768 | 5,131 | 45,776 | 2,131,610 |
| Percentage | 0.0% | 97.2% | 0.4% | 0.2% | 2.1% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 2,131,610 |
| ATO liabilities | | | | | | 212,550 |
| Other payables | | | | | | 724,990 |
| Accrued expenses | | | | | | 29,120 |
| Payroll creditors | | | | | | 3,650 |
| Prepaid rates | | | | | | 263,010 |
| Total payables general outstanding | | | | | | 3,364,950 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

| | Rate in \$ (cents) | Number of Properties | Rateable Value | Rate Revenue \$ | Budget Interim Rate Revenue \$ | Total Revenue \$ | Rate Revenue \$ | YTD Actual Interim Rate Revenue \$ | Total Revenue \$ |
|---------------------------|-----------------------|-------------------------|-------------------|-----------------------|---|------------------------|-----------------------|---|------------------------|
| RATE TYPE | | | | | | | | | |
| Gross rental value | | | | | | | | | |
| Gross Rental Value | 0.140744 | 1,402 | 39,386,474 | 5,543,269 | 0 | 5,543,269 | 5,543,269 | (13,107) | 5,530,16 |
| Unimproved value | | | | | | | | | |
| Unimproved Value | 0.083473 | 151 | 37,667,732 | 3,144,239 | 0 | 3,144,239 | 3,144,239 | (5,957) | 3,138,28 |
| General rates | | 1,553 | 77,054,206 | 8,687,508 | 0 | 8,687,508 | 8,687,508 | (19,064) | 8,668,44 |
| Minimum payment | | | | | | | | | |
| Minimum Payment \$ | | | | | | | | | |
| Gross rental value | | | | | | | | | |
| Gross Rental Value | 1,596 | 273 | 1,270,616 | 435,708 | 0 | 435,708 | 435,708 | 0 | 435,70 |
| Unimproved value | | | | | | | | | |
| Unimproved Value | 620 | 137 | 298,933 | 84,872 | 0 | 84,872 | 84,940 | 0 | 84,94 |
| Sub-total | | 410 | 1,569,549 | 520,580 | 0 | 520,580 | 520,648 | 0 | 520,64 |
| Discount | | | | | | (70,000) | | | (69,321) |
| Total rates | | | | | | 9,138,088 | | | 9,119,77 |

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

| Information on borrowings | | New Loans | | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---|----------|------------------|----------|-------------------|----------------------|------------------|-----------------------|-------------------|---------------------|-----------------|
| Particulars | Loan No. | 1 July 2023 | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Staff housing | 136 | 26,728 | 0 | 0 | 0 | (26,728) | 26,728 | 0 | 0 | (1,302) |
| Staff housing | 146 | 465,197 | 0 | 0 | (26,924) | (54,699) | 438,273 | 410,498 | (14,723) | (28,595) |
| Staff housing | 148 | 223,894 | 0 | 0 | 0 | (20,693) | 223,894 | 203,201 | 0 | (9,823) |
| Staff housing | | 0 | 0 | 5,000,000 | 0 | 0 | 0 | 5,000,000 | 0 | 0 |
| Wharf fenders, boat ramp | 145 | 137,417 | 0 | 0 | 0 | (30,956) | 137,417 | 106,461 | 0 | (8,918) |
| Derby wharf infrastructure | 151 | 212,809 | 0 | 0 | 0 | (40,049) | 212,809 | 172,760 | 0 | (6,127) |
| Derby airport infrastructure & wharf | 152 | 1,338,829 | 0 | 0 | 0 | (196,344) | 1,338,829 | 1,142,485 | 0 | (22,316) |
| Derby visitors centre | 149 | 279,868 | 0 | 0 | 0 | (25,866) | 279,868 | 254,002 | 0 | (12,279) |
| Disaster Recovery, Flood Damage and Fitzroy Crossing Airstrip Refurbishment Project | | 0 | 0 | 5,000,000 | 0 | 0 | 0 | 5,000,000 | 0 | 0 |
| Total | | 2,684,742 | 0 | 10,000,000 | (26,924) | (395,335) | 2,657,818 | 12,289,407 | (14,723) | (89,360) |
| Current borrowings | | 395,335 | | | | | 210,364 | | | |
| Non-current borrowings | | 2,289,407 | | | | | 2,447,454 | | | |
| | | 2,684,742 | | | | | 2,657,818 | | | |

All debenture repayments were financed by general purpose revenue.

New borrowings 2023-24

| Particulars | Amount Borrowed | Amount Borrowed | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) | | Balance Unspent |
|---|-----------------|-------------------|-------------|------------|------------|--------------------------|---------------|---------------|---------------------|-----------------|
| | Actual | Budget | | | | \$ | % | Actual | Budget | \$ |
| Disaster Recovery, Flood Damage and Fitzroy Crossing Airstrip Refurbishment Project | 0 | 5,000,000 | WATC | Short term | 3 | 0 | | 0 | (5,000,000) | 0 |
| Staff Housing Project | 0 | 5,000,000 | WATC | Short term | 3 | 0 | | 0 | (5,000,000) | 0 |
| | 0 | 10,000,000 | | | | 0 | | 0 | (10,000,000) | 0 |

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

| | Note | Opening Balance 1 July 2023 \$ | Liability transferred from/(to) non current \$ | Liability Increase \$ | Liability Reduction \$ | Closing Balance 30 September 2023 \$ |
|---|------|---|--|-----------------------------|------------------------------|--|
| Other current liabilities | | | | | | |
| Other liabilities | | | | | | |
| Contract liabilities | | 101,053 | 0 | 0 | 0 | 101,053 |
| Capital grant/contributions liabilities | | 464,293 | 0 | 0 | 0 | 464,293 |
| Total other liabilities | | 565,346 | 0 | 0 | 0 | 565,346 |
| Employee Related Provisions | | | | | | |
| Provision for annual leave | | 516,935 | 0 | 0 | 0 | 516,935 |
| Provision for long service leave | | 505,660 | 0 | 0 | 0 | 505,660 |
| Total Provisions | | 1,022,595 | 0 | 0 | 0 | 1,022,595 |
| Total other current liabilities | | 1,587,941 | 0 | 0 | 0 | 1,587,941 |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Unspent grant, subsidies and contributions liability | | | | | Grants, subsidies and contributions revenue | | |
|--|--|-----------------------|-----------------------|----------------|-------------------|---|----------------|------------------|
| | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Adopted Budget Revenue | YTD Budget | YTD Revenue |
| | 1 July 2023 | | (As revenue) | 30 Sep 2023 | 30 Sep 2023 | | | Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants and subsidies | | | | | | | | |
| GEN PUR - Financial Assistance Grant - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 59,651 |
| GEN PUR - Financial Assistance Grant - Roads | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 17,351 |
| GEN PUR - Financial Assistance Grant - Aboriginal Access Roads | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 336,661 |
| PEST - Grants | 0 | 0 | 0 | 0 | 0 | 5,000 | 1,248 | 16,531 |
| OTH HEALTH - Grants | 0 | 0 | 0 | 0 | 0 | 625,000 | 156,249 | 419,661 |
| WELFARE - Grants | 53,900 | 0 | 0 | 53,900 | 53,900 | 970,000 | 242,499 | 68,911 |
| COM AMEN - Grants | 10,000 | 0 | 0 | 10,000 | 10,000 | 0 | 0 | 0 |
| LIBRARY - Grant - Regional Library Services | 0 | 0 | 0 | 0 | 0 | 4,000 | 999 | 0 |
| LIBRARY - Other Grants | 0 | 0 | 0 | 0 | 0 | 5,000 | 1,248 | 0 |
| REC - Grants | 0 | 0 | 0 | 0 | 0 | 321,964 | 80,490 | 0 |
| HERITAGE - Grants | 23,340 | 0 | 0 | 23,340 | 23,340 | 0 | 0 | 0 |
| OTH CUL - Grants - Other Culture | 13,813 | 0 | 0 | 13,813 | 13,813 | 30,000 | 7,497 | 0 |
| OTH CUL - Sculptures on the Marsh - Grant | 0 | 0 | 0 | 0 | 0 | 120,000 | 29,997 | 630 |
| ROADC - Regional Road Group Grants (MRWA) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ROADC - Other Grants - Roads/Streets | 0 | 0 | 0 | 0 | 0 | 7,290 | 1,821 | 0 |
| AGRN 1044 - Recovery - DRAFWA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 387,521 |
| | 101,053 | 0 | 0 | 101,053 | 101,053 | 2,088,254 | 522,048 | 1,306,931 |
| Contributions | | | | | | | | |
| RATES - Reimbursement of Debt Collection Costs | 0 | 0 | 0 | 0 | 0 | 50,000 | 12,498 | 0 |
| OTH GOV - Reimbursements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 620 |
| FIRE - Reimbursements | 0 | 0 | 0 | 0 | 0 | 10,000 | 2,499 | 0 |
| HEALTH - Reimbursements | 0 | 0 | 0 | 0 | 0 | 1,500 | 375 | 0 |
| OTH HEALTH - Reimbursements | 0 | 0 | 0 | 0 | 0 | 1,500 | 375 | (436) |
| LIBRARY - Fees & Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 51 |
| HERITAGE - Contributions & Donations | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 211 |
| REC - Reimbursements - Other Recreation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 19,571 |
| OTH CUL - Contributions & Donations - Other Culture | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,911 |
| AERO - Reimbursements - Aerodromes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,341 |
| WATER - Reimbursements | 0 | 0 | 0 | 0 | 0 | 20,000 | 5,831 | 4,671 |
| TOUR - Contributions & Donations | 0 | 0 | 0 | 0 | 0 | 20,000 | 4,998 | 0 |
| TOUR - Commission | 0 | 0 | 0 | 0 | 0 | 5,000 | 1,248 | 0 |
| TOUR - Other Income Relating to Tourism & Area Promotion | 0 | 0 | 0 | 0 | 0 | 14,000 | 3,498 | 0 |
| TOUR - Project Other (Souvenir Sales) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 91 |
| BUILD - Commission - BSL & CTF | 0 | 0 | 0 | 0 | 0 | 400 | 99 | 0 |
| PRIVATE - Private Works Income | 0 | 0 | 0 | 0 | 0 | 15,000 | 3,750 | 2,631 |
| ADMIN - Reimbursements | 0 | 0 | 0 | 0 | 0 | 17,000 | 3,000 | 14 |
| PWO - Other Reimbursements | 0 | 0 | 0 | 0 | 0 | 15,000 | 3,750 | 0 |
| POC - Reimbursement | 0 | 0 | 0 | 0 | 0 | 2,500 | 624 | 0 |
| AGRN 1044 - Recovery - Contributions and Donations | 0 | 0 | 0 | 0 | 0 | 7,000 | 1,749 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 178,900 | 44,294 | 33,691 |
| TOTALS | 101,053 | 0 | 0 | 101,053 | 101,053 | 2,267,154 | 566,342 | 1,340,631 |

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Capital grant/contribution liabilities | | | | | Capital grants, subsidies and contributions revenue | | |
|---|--|-----------------------|-----------------------|----------------|-------------------|---|------------------|-----------------|
| | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Adopted Budget | YTD | YTD Revenue |
| | 1 July 2023 | (As revenue) | | 30 Sep 2023 | 30 Sep 2023 | Revenue | Budget | Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Capital grants and subsidies | | | | | | | | |
| OTH GOV - Capital Grants | 0 | 0 | 0 | 0 | 0 | 92,500 | 23,125 | |
| OLOPS - Grants | 25,697 | 0 | 0 | 25,697 | 25,697 | 0 | 0 | |
| OTH HEALTH - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| OTH HEALTH - Capital Grants | 0 | 0 | 0 | 0 | 0 | 30,000 | 7,500 | |
| WELFARE - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| STF HOUSE - Capital Grants | 0 | 0 | 0 | 0 | 0 | 1,200,000 | 300,000 | |
| OTH CUL - Grants - Other Culture | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,00 |
| REC - Capital Grants | 0 | 0 | 0 | 0 | 0 | 2,217,750 | 554,439 | |
| REC - Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| ROADC - Other Grants - Roads/Streets | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 336,57 |
| HREC -- Capital Grants | 0 | 0 | 0 | 0 | 0 | 210,000 | 52,500 | |
| PLAN - Local Planning Strategy | 150,000 | 0 | 0 | 150,000 | 150,000 | 0 | 0 | |
| ROADC - Grant AGRN 591 & 1044 | 0 | 0 | 0 | 0 | 0 | 12,345,800 | 3,086,451 | |
| ROADC - Regional Road Group Grants (MRWA) | 0 | 0 | 0 | 0 | 0 | 810,000 | 202,500 | |
| ROADC - Roads to Recovery - Grants | 19,305 | 0 | 0 | 19,305 | 19,305 | 595,545 | 148,884 | |
| ROADC - Other Grants - Roads/Streets | 94,672 | 0 | 0 | 94,672 | 94,672 | 5,445,915 | 1,361,478 | |
| ROADC - Regional Road Group Grants (MRWA) | 0 | 0 | 0 | 0 | 0 | 252,399 | 63,099 | |
| ROADC - Other Grants -- Flood Damage | 0 | 0 | 0 | 0 | 0 | 600,000 | 150,000 | 1,385,13 |
| ROADC - Other Grants -- Footpaths | 0 | 0 | 0 | 0 | 0 | 79,734 | 19,932 | |
| ROADC - Other Grants -- Aboriginal Roads | 0 | 0 | 0 | 0 | 0 | 500,000 | 124,998 | |
| ROADC - Other Grants - Aboriginal Roads | 0 | 0 | 0 | 0 | 0 | 281,067 | 70,266 | |
| AERO - Grants - Aerodromes | 19,785 | 0 | 0 | 19,785 | 19,785 | 0 | 0 | |
| AERO - Grants -- Aerodromes | 100,500 | 0 | 0 | 100,500 | 100,500 | 3,000,000 | 750,000 | |
| WATER - Grants | 54,334 | 0 | 0 | 54,334 | 54,334 | 0 | 0 | |
| WTF Grant Capital | 0 | 0 | 0 | 0 | 0 | 110,000 | 27,498 | |
| PWO - Grant Capital | 0 | 0 | 0 | 0 | 0 | 350,000 | 87,498 | |
| | 464,293 | 0 | 0 | 464,293 | 464,293 | 28,120,710 | 7,030,168 | 1,723,70 |
| Capital contributions | | | | | | | | |
| SWIM AREAS -- Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 175,79 |
| | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 175,79 |
| TOTALS | 464,293 | 0 | 0 | 464,293 | 464,293 | 28,120,710 | 7,030,168 | 1,899,50 |

**SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Description | Opening Balance | Amount Received | Amount Paid | Closing Balance |
|--------------------|--------------------|--------------------|----------------|--------------------|
| | 1 July 2023 | | | 30 Sep 2023 |
| | \$ | \$ | \$ | \$ |
| Public open spaces | 295,981 | 0 | 0 | 295,981 |
| | 295,981 | 0 | 0 | 295,981 |

8 NEW BUSINESS OF AN URGENT NATURE

- Nil.

9 NEW AND EMERGING ITEMS FOR DISCUSSION

At 4:08pm, Cr Pat Riley entered the meeting.

- Discussion relating to Policy C12 (Elected Member Fees and President's Allowance).

Cr Peter McCumstie declared a financial interest to allow for free and frank discussion as the discussion was about the remuneration calculation methodology for the President, a position he will hold from 21 October 2022.

At 4:15 pm, Cr Peter McCumstie left the meeting.

The Audit Committee asked officers to include as part of the upcoming November 2023 policy review report by officers, the capacity for Council to consider the following change to the President's allowance maximum:

- modify the sentence in the table from "(at Council's discretion after six months)" to "(at Council's discretion after three months)".

At 4:25 pm, Cr Peter McCumstie returned to the meeting.

10 DATE OF NEXT MEETING

The next meeting of Audit Committee will be held Thursday, 23 November 2023 in the Council Chambers, Clarendon Street, Derby.

11 CLOSURE OF MEETING

The Presiding Member thanked all of the Committee members for their contributions over the past two years and closed the meeting at 4:31pm.

These minutes were confirmed at a meeting on

.....

Signed:

Presiding Person at the meeting at which these minutes were confirmed.

Date:

REPORTS

Nil

11 EXECUTIVE SERVICES

12.1 ADOPTING COUNCIL MEETING DATES FOR THE 2024 CALENDAR YEAR

File Number: 4150

Author: Sarah Smith, Executive Services Coordinator

Responsible Officer: Neil Hartley, Acting CEO / Director - Strategic Business

Authority/Discretion: Administrative

SUMMARY

Every Western Australian local government is required to give local public notice of the dates, times and places at which their Ordinary Council Meetings and their Committee Meetings (that are open to the public) are to be held for the next 12 months. This item sets out proposed dates for the 2024 calendar year, taking into consideration other relevant commitments of the Council. It also invites Council to consider allocating if it wished to have any of its meetings held using electronic means.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Ordinary Council Meeting:

At the October 2022 Ordinary Council Meeting, Council determined its meeting dates for the 2023 calendar year. Consideration of the meeting dates for the next 12 months (2023) in accordance with the *Local Government (Administration) Regulations 1996* is now required.

New requirements around “electronic meetings” were introduced recently and the 30 March 2023 Council dealt with that matter of attendance at meetings by electronic means. It resolved to “consider at the time of setting the 2024 Council/Committee Meeting Schedule, whether to allocate any of those meetings (up to the 50% cap) as electronic meetings”.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996 – Regulation 12 (Publication of meeting details) outlines that at least once each year local public notice of the dates, times, and places at which ordinary council, and committee meetings that are required to be open to the public, are to be held in the next 12 months.

Local Government (Administration) Regulations 1996 – 14D (Meetings held by electronic means) outlines that Council can determine that up to a maximum of 50% of its Council meetings, and its Committee meetings that are required to be open to the public, be held by electronic means.

POLICY IMPLICATIONS

Council Policy C5 – Council Meetings – Date, Time and Venue.

FINANCIAL IMPLICATIONS

The cost of advertising is estimated at \$500.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.1 Provide strong civic leadership |
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|--|
| Legal & Compliance: Failure to set and advertise meeting dates will contravene the requirements of the Local Government Act 1995. | Unlikely | Moderate | Medium | That Council and Committee Meeting times and dates are approved and advertised (noting that dates and times may be subject to change). |

CONSULTATION

Once dates are approved by Council, they will be advertised throughout the Shire in accordance with the requirements of the Local Government Act. There is no need for public consultation to occur in addition to the above.

COMMENT

It is recommended that Council continue holding its Ordinary Meetings of Council on the last Thursday of each month (excluding January when Council is in recess). In accordance with Council's Policy – *C5 Council Meetings – Date, Time and Venue*, eight meetings are scheduled to be held in Derby and three in Fitzroy Crossing (March, September and November). Once adopted by Council, Officers will advertise this information to the public by way of public notices as per statutory regulations, and to upload to the Shire's website.

With regard to the December 2024 meeting, it is proposed to hold the Audit & Risk Committee Meeting on 10 December 2024 and the Ordinary Council Meeting on 12 December 2024, as opposed to the usual schedule to ensure availability of Elected Members in the Christmas holiday period.

Meeting dates are not impacted by the Easter holiday period for 2024.

Audit & Risk Committee Meeting: Council has usually held monthly Audit meetings mid-month (i.e. two weeks prior to the Ordinary Council Meeting). The Committee currently has a membership of five Councillors and an independent person, and the Terms of Reference for the Committee are attached to this item. The purpose of the Committee is to facilitate:

- Compliance with laws and regulations with reference to best practice guidelines relative to auditing, risk management, internal control and legislative compliance;

- The provision of an effective means of communication between the external auditor, the CEO and the Council;
- Integrated Planning review and adoption;
- Policy review and adoption; and
- Upon request of the Council, other matters with potential impact on finances, resources, strategic direction and policy of the Shire.

The Audit & Risk Committee meeting can be attended by all Elected Members.

At the Audit Committee Meeting of 23 March 2023, Elected Members recommended to Council that future meetings are held quarterly. It is suggested that the Audit & Risk Committee Meetings be held on the third Thursday of the month (one week prior to the Ordinary Council Meeting, excluding January when Council is in recess).

Agenda Review, Briefings and Forums/Workshops: This meeting is to allow Councillors to informally view a draft Agenda for the Ordinary Council meeting, seek clarification and ask questions. The meeting is bound by the same requirements regarding declarations and interests but does not make decisions and can be attended by all Elected Members.

The Agenda Review, Briefing and Forum Meetings in 2023 were held on the second Thursday of each month. It is recommended that no changes be made to the schedule in 2024 and the Agenda Review, Briefing and Forum/Workshop Meetings remain to be held on the second Thursday of each Month (excluding January when Council is in recess).

Below are the annual events that are appropriate to be taken into consideration when adopting Council Meeting dates for the 2024 calendar year. Most dates will not interfere with Council's traditional meeting dates (i.e. last Thursday of each month). ANZAC Day falls on the last Thursday of the month in 2024, Ordinary Council Meeting has been scheduled for the last Wednesday on the month in April.

- Joint Pilbara/Kimberley Forum: TBD – 2023 Dates: 24-26 May 2023
- Local Government Week, Perth (including Kimberley Zone meeting) was held 17-19 September 2023 – Dates for 2024 are yet to be confirmed.

The following is a list of public holidays for Western Australia in 2024:

| Name of Public Holiday | Date (2024) |
|-------------------------|------------------------|
| New Year Public Holiday | Monday, 1 January |
| Australia Day | Friday, 26 January |
| Labour Day | Monday, 4 March |
| Good Friday | Friday, 29 March |
| Easter Monday | Monday, 1 April |
| Anzac Day | Thursday, 25 April |
| Western Australia Day | Monday, 3 June |
| King's Birthday | Monday, 23 September |
| Christmas Day | Wednesday, 25 December |
| Boxing Day | Thursday, 26 December |

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Council Meeting Dates - 2024
2. Audit & Risk Committee Terms of Reference

RECOMMENDATION

That Council:

1. APPROVE the following Audit & Risk Committee and Ordinary Meeting of Council (OCM) dates, times and venues for the 2024 calendar year:

| DAY | MEETING | DATE | TIME | VENUE |
|-----------|---------|--------------|---------|---|
| Thursday | Audit | 22 February | 4.00pm | Council Chambers, Derby |
| Thursday | OCM | 29 February | 5.30pm | Council Chambers, Derby |
| Thursday | OCM | 28 March | 5.30pm | Fitzroy Crossing* |
| Wednesday | OCM | 24 April | 5.30pm | Council Chambers, Derby |
| Thursday | Audit | 23 May | 4.00pm | Council Chambers, Derby |
| Thursday | OCM | 30 May | 5.30pm | Fitzroy Crossing* |
| Thursday | OCM | 27 June | 5.30pm | Council Chambers, Derby |
| Thursday | OCM | 25 July | 11.00am | On Country – Remote Aboriginal Community* |
| Thursday | Audit | 22 August | 4.00pm | Council Chambers, Derby |
| Thursday | OCM | 29 August | 5.30pm | Council Chambers, Derby |
| Thursday | OCM | 26 September | 5.30pm | Fitzroy Crossing* |
| Thursday | OCM | 31 October | 5.30pm | Council Chambers, Derby |
| Thursday | OCM | 28 November | 5.30pm | Fitzroy Crossing* |
| Tuesday | Audit | 10 December | 4.00pm | Council Chambers, Derby |
| Thursday | OCM | 12 December | 5.30pm | Council Chambers, Derby |

*location to be advised

2. Agrees that the following 2024 Council/Committee Meetings be allocated electronic meetings":

a. [include dates – up to the 50% cap] or ["nil"]

3. REVIEW the Audit and Risk Committee Terms of Reference; and
4. DIRECTS that the Chief Executive Officer advertise the approved dates by Public Notice and on the Shire of Derby/West Kimberley website.



Ordinary Council Meetings and Audit & Risk Committee Meetings 2024

| DAY | MEETING | DATE | TIME | LOCATION |
|-----------|--------------------------------------|--------------|---------|---|
| Thursday | Audit & Risk Committee Meeting | 22 February | 4:00pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – February | 29 February | 5:30pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – March | 28 March | 5:30pm | Fitzroy Crossing* |
| Wednesday | Ordinary Council Meeting – April | 24 April | 5:30pm | Derby Council Chambers |
| Thursday | Audit & Risk Committee Meeting | 23 May | 4:00pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – May | 30 May | 5:30pm | Fitzroy Crossing* |
| Thursday | Ordinary Council Meeting – June | 27 June | 5:30pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – July | 25 July | 11:00am | On Country – Remote Aboriginal Community* |
| Thursday | Audit & Risk Committee Meeting | 22 August | 4:00pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – August | 29 August | 5:30pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – September | 26 September | 5:30pm | Fitzroy Crossing* |
| Thursday | Ordinary Council Meeting – October | 31 October | 5:30pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – November | 28 November | 5:30pm | Fitzroy Crossing* |
| Tuesday | Audit & Risk Committee Meeting | 10 December | 4:00pm | Derby Council Chambers |
| Thursday | Ordinary Council Meeting – December | 12 December | 5:30pm | Derby Council Chambers |

*Location to be advised

Derby

(08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing

ABN: 99 934 203 062

www.sdwk.wa.gov.au

| <h2 style="text-align: center;">Audit & Risk Committee</h2> <h3 style="text-align: center;">Terms of Reference</h3> | |
|---|---|
| Committee Title: | Audit & Risk Committee |
| Role and Function: | <p>To undertake the tasks as outlined in the Local Government (Audit) Regulations, namely:</p> <ol style="list-style-type: none"> 1. guide and assist the local government in carrying out: <ol style="list-style-type: none"> a) its functions under Part 6 (Financial management) – like fees & charges, borrowing, rates etc; b) its functions relating to other audits and other matters related to financial management; and c) the local government’s functions in relation to audits; 2. review the CEO’s Systems & Procedures (“Regulation 17” report) and progress its implementation; 3. support the auditor to conduct the Shire’s audits and the auditor’s other functions; 4. oversee the implementation of any action that the local government is required to take in respect to: <ol style="list-style-type: none"> a) examining an audit report received by the local government; determining if any matters raised by the audit report require action to be taken by the local government; and ensure that appropriate action is taken in respect of those matters; b) what it has stated it has taken or intends to take in a report prepared addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and ensures that a copy of that report is provided to the Minister within three months after the audit report is received by the local government; and c) what it has stated it has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c); 5. review the Compliance Audit Return and report to the Council the results of that review; and 6. to advise on how the Shire should proactively consider and deal with risk management issues relevant to it. |
| Membership: | <p>Up to five Councillors, plus, up to one independent person.</p> <p>All members are to be selected by Council.</p> <p>All members’ terms will expire at the same time.</p> |

| | |
|----------------------------|---|
| Independent Person: | <p>The Audit & Risk Committee is to recommend for Council's consideration, an attraction and selection process for the independent person position.</p> <p>Ideally, the independent person would have qualifications and experience in either the field of accounting, auditing, or risk management.</p> <p>If following the completion of the selection process, the Committee agrees it has attracted a suitable person for the position of independent person, it shall recommend to the Council that person be appointed. Council must decide whether to accept, or reject the Committee's recommendation.</p> <p>The remuneration of the independent person will be set by Council as part of each year's budget adoption process.</p> |
| Meeting Frequency: | <p>At least four meetings per year (to deal with for example, the Audit Report; the Regulation 17 report from the CEO; the Compliance Audit Return; and considering matters to do with risk) with special meetings being called on an "as required" basis.</p> |

12.2 APPOINTMENTS OF COUNCIL COMMITTEES AND EXTERNAL COMMITTEES**File Number:** 4285**Author:** Sarah Smith, Executive Services Coordinator**Responsible Officer:** Neil Hartley, Acting CEO / Director - Strategic Business**Authority/Discretion:** Administrative**SUMMARY**

Following the outcome of the Ordinary Local Government Election on 21 October 2023, Council is required to consider its representation on various Council Committees and Working Groups, and also its appointments to external committees.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

As per section 5.11 of the *Local Government Act 1995*, Council representatives on its Committees and Working Groups established under the Act are discontinued following a local government election and as such, fresh nominations for Council representation are required.

There are three current committees established in this manner and their status is outlined in the *comment* section of this report:

- Audit & Risk Committee;
- CEO Performance Review Committee; and
- Shire of Derby West Kimberley Recovery Committee.

Council may also wish to consider the current appointments to other statutory committees and its representatives on external bodies, and review membership of external committees requiring Council Member representation.

The following information details the various committees and groups that Council has established or is represented upon. Council is requested to review its representation on such bodies, whether to disband some internal working parties and to nominate council members to those bodies to which Council wishes to continue providing representation.

COUNCIL COMMITTEES

Council Committees (formed per s5.8 of the Local Government Act 1995)

Audit & Risk Committee

| | |
|--------------------|---|
| Committee Title: | Audit & Risk Committee |
| Role and Function: | To undertake the tasks as outlined in the Local Government (Audit) Regulations, namely: <ol style="list-style-type: none">1. guide and assist the local government in carrying out:<ol style="list-style-type: none">a) its functions under Part 6 (Financial management) – like fees & charges, borrowing, rates etc;b) its functions relating to other audits and other matters related to financial management; and |

| | |
|---------------------|--|
| | <ul style="list-style-type: none"> c) the local government's functions in relation to audits; 2. review the CEO's Systems & Procedures ("Regulation 17" report) and progress its implementation; 3. support the auditor to conduct the Shire's audits and the auditor's other functions; 4. oversee the implementation of any action that the local government is required to take in respect to: <ul style="list-style-type: none"> a) examining an audit report received by the local government; determining if any matters raised by the audit report require action to be taken by the local government; and ensure that appropriate action is taken in respect of those matters; b) what it has stated it has taken or intends to take in a report prepared addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and ensures that a copy of that report is provided to the Minister within three months after the audit report is received by the local government; and c) what it has stated it has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c); 5. review the Compliance Audit Return and report to the Council the results of that review; and 6. to advise on how the Shire should proactively consider and deal with risk management issues relevant to it. |
| Membership: | <p>Up to five Councillors, plus, up to one independent person. All members are to be selected by Council.</p> <p>All members' terms will expire at the same time.</p> |
| Independent Person: | <p>The Audit & Risk Committee is to recommend for Council's consideration, an attraction and selection process for the independent person position.</p> <p>Ideally, the independent person would have qualifications and experience in either the field of accounting, auditing, or risk management.</p> <p>If following the completion of the selection process, the Committee agrees it has attracted a suitable person for the position of independent person, it shall recommend to the Council that person be appointed. Council must decide whether to accept, or reject the Committee's recommendation.</p> <p>The remuneration of the independent person will be set by Council as part of each year's budget adoption process.</p> |
| Meeting Frequency: | <p>At least four meetings per year (to deal with for example, the Audit Report; the Regulation 17 report from the CEO; the Compliance Audit Return; and considering matters to do with risk) with special meetings being called on an "as required" basis.</p> |

Shire of Derby/West Kimberley Recovery Committee

| | |
|--------------------|---|
| Committee Title: | Shire of Derby West Kimberley Recovery Committee |
| Role and Function: | Oversee local government procedures following an emergency event. |
| Membership: | <p>Previous membership was:</p> <ul style="list-style-type: none"> • Cr Haerewa • Cr Twaddle • Cr White • Cr Mouda • Cr Davis • Amanda Dexter (Chief Executive Officer) • Wayne Neate (Director of Technical and Development Services) |
| Meeting Frequency: | As required. |

CEO Performance Review Committee/CEO Appointment Committee

| | |
|---------------------|---|
| Committee Title: | CEO Performance Review Committee/CEO Appointment Committee |
| Role and Function: | <p>Undertakes the performance review of the CEO and negotiates changes to the CEO's contract of employment for subsequent Council approval. All Councillors have historically been appointed to the Committee.</p> <p>Consider and appoint a Chief Executive Officer.</p> |
| Membership: | <p>President (and Panel Presiding Member) and Deputy President</p> <p>Additional Councillor members can be considered at the point in time when the Panels (vis. Performance Review and CEO Appointment) are needed to operate.</p> <p>Note: If there were to be a separate <i>CEO Appointment Committee</i>, it would only be established for a defined period and as part of any CEO appointment process.</p> |
| Independent Person: | The calling of applications for the independent person position (to sit on both of the Panels) be deferred until the CEO Appointment Panel is required. |
| Meeting Frequency: | Annually for the performance review, and "as required" for CEO appointments. |

COUNCIL REPRESENTATION ON FORMAL EXTERNAL COMMITTEES

External Representation listed below are the external committees as having a requirement for representation:

- Kimberley Zone (of Western Australian Local Government Association)
- Kimberley Regional Group (KRG)
- Local Government Development Assessment Panel (DAP)
- Local Emergency Management Committee (LEMC)
- Derby/West Kimberley Liquor Accord

- Derby Interagency Group
- North West Defence Alliance
- Kimberley Development Commission Board
- Regional Road Group
- Roadwise Committee
- District Health Advisory Council for Derby

Optional Committees:

- Pastoralists and Graziers Association (PGA) and Kimberley Pilbara Cattlemen's Association (KPCA)
- Derby Landcare Group
- Derby Chamber of Commerce
- Fitzroy Valley Development (In Recess until FX Recovery process concludes)

Previously appointed external committees:

External representation listed below are the external committees to which Council currently provides representation:

| ORGANISATION | CURRENT REPRESENTATIVE/S |
|--|--|
| EXTERNAL COMMITTEES | |
| Kimberley Zone (of Western Australian Local Government Association) | |
| Membership: | Western Australian Local Government Association and all Kimberley local governments. |
| Role and Function: | To provide advice and feedback to the Western Australian Local Government Association on issues affecting local governments across Western Australia and particularly the Kimberley. |
| Shire Representatives: | Member: Cr G Haerewa Deputy Member: Cr P White Proxy: Cr G Davis Proxy: Cr R Mouda |
| Meeting Frequency: | Generally two monthly. |

| Kimberley Regional Group (KRG) | |
|--|--|
| Membership: | All Kimberley local governments. |
| Role and Function: | To discuss and progress specific Kimberley local government and community issues with all four Kimberley Shires. |
| Shire Representatives: | Member: Cr G Haerewa Deputy Member: Cr P White Proxy: Cr G Davis Proxy: Cr R Mouda |
| Meeting Frequency: | Generally two monthly (meets on the same day as Kimberley Zone) |
| Local Government Development Assessment Panel (DAP) | |
| Membership: | Members selected by the Minister for Planning, plus Kimberley local government representatives. |
| Role and Function: | To decide on planning matters either too significant, or as opted by developers not forwarded to the individual Kimberley local governments, (within the limits of the planning legislation) to dealt with. |
| Shire Representatives: | Member 1: Cr A Twaddle* Member 2: Cr C Kloss* Proxy 1: Cr G Haerewa* Proxy 2: Cr C P White* (*) All existing local government DAP members are currently appointed for a term ending 26 January 2024. New appointee terms will commence from that same date. New appointees must undertake compulsory training prior to attending DAP meetings. |
| Meeting Frequency: | As required. |

| Local Emergency Management Committee (LEMC) | |
|--|---|
| Membership: | Representatives from essential services including the, Local Police, Department of Fire and Emergency Service, State Emergency Service, Child Protection Family Services, WA Country Health, Saint John Ambulance, local Industry representatives, utilities and other government agencies. |
| Role and Function: | To plan and test through exercises, strategies to prevent emergencies occurring and to be prepared when they do occur. |
| Shire Representatives: | Member (Chair): Cr G Haerewa Proxy: Cr A Twaddle Fitzroy Crossing Proxy: Cr G Davis |
| Meeting Frequency: | Monthly during (Nov-April) and two monthly thereafter. |
| Derby/West Kimberley Liquor Accord | |
| Membership: | Local liquor industry representatives, the Shire, Racing, Gaming and Liquor (DLGSC), WA Police, and WA Department of Health. Note: The Shire has provided the secretariat for the group. |
| Role and Function: | To help reduce the harm associated with the misuse of alcohol and develop safe and well managed environments in and around licensed premises in the local context, including by requesting that the licensing authority impose, vary or cancel a condition of a Liquor Control Act licence. |
| Shire Representatives: | Member: Cr G Haerewa Proxy: Cr McCumstie |
| Meeting Frequency: | Quarterly and as required. |

| Derby Interagency Group | |
|------------------------------------|--|
| Membership: | Senior staff from government and non-government agencies who are based in or provide services to Derby. Note: The Shire has provided the secretariat for the group. |
| Role and Function: | The group meets to share information and consider issues which are impacting the community, the service providers ability to deliver services and to identify opportunities to work together in a strategic and cohesive manner. |
| Shire Representatives: | Member (and Chair of the Group): Cr G Haerewa Proxy: Cr McCumstie |
| Meeting Frequency: | Monthly (2 nd Thursday of the month). |
| North West Defence Alliance | |
| Membership: | The Alliance is a voluntary grouping of the interested local governments in the North West of WA. |
| Role and Function: | To assist in lobbying the Federal and State Governments, to increase their investment in defence-related infrastructure and personnel in the northern half of Western Australia. |
| Shire Representatives: | Member: Cr Geoff Haerewa Proxy: CEO: Amanda Dexter |
| Meeting Frequency: | As required, Annual General Meeting annually. |

| Kimberley Development Commission Board | |
|---|--|
| Membership: | Members selected by the Minister for Development. |
| Role and Function: | To provide advice and feedback to the Western Australian State Government on grant applications and other economic development opportunities affecting the Kimberley. |
| Shire Nominees: | Cr G Haerewa* Cr G Davis* |
| Meeting Frequency: | Generally monthly. *Appointments are by application and selected by the Minister. |
| Regional Road Group | |
| Membership: | Main Roads WA and all Kimberley local governments. |
| Role and Function: | To prioritise eligible local government road projects for funding receipt, and to provide advice and feedback to Main Roads and the State Government on Kimberley road issues. |
| Shire Representatives: | Member: Cr P White Proxy: Cr S Ross (resigned) Proxy: Cr G Haerewa |
| Meeting Frequency: | September and March and as required. |
| Roadwise Committee | |
| Membership: | Shire and the Western Australian Local Government Association, Police, Main Roads, Emergency Services, and community members/key stakeholders. |
| Role and Function: | To address road safety issues at a community level, through partnerships, by developing strategies which encourage community participation and promote education aimed at achieving a safer road environment for all road users. |
| Shire Representatives: | The Committee meets on a monthly basis to discuss Member: Cr P White Proxy: Cr G Haerewa |
| Meeting Frequency: | Quarterly |

| District Health Advisory Council for Derby | |
|---|--|
| Membership: | Council representative |
| Role and Function: | <p>State Government appointed committee to provide advice to WA Country Health Services regarding issues in the district.</p> <p>This is an independent external group providing advice to the state government on local health issues. Shire representatives to engage and learn of the contemporary issues of the committee, and to provide input as warranted on the Shire's activities and positions on issues raised.</p> |
| Shire Representatives: | <p>Member: Cr R Mouda</p> <p>Proxy: Cr P Riley</p> |
| Meeting Frequency: | Monthly and as required. |
| OPTIONAL COMMITTEES: | |
| Pastoralists and Graziers Association (PGA) and Kimberley Pilbara Cattlemen's Association (KPCA) | |
| Membership: | Members of the PGA and KPCA, with Shire representatives invites as observers. |
| Role and Function: | <p>This is an independent external group that addresses local and external issues impacting on the pastoral areas of the district. Shire representatives to engage and learn of the contemporary issues of the Association, and to provide input as warranted on the Shire's activities and positions on issues raised.</p> |
| Shire Representatives: | <p>Member: Cr A Twaddle</p> <p>Proxy: Cr G Haerewa</p> |
| Meeting Frequency: | Generally two monthly and as required. |

| Derby Landcare Group | |
|---|---|
| Membership: | Members of the local Landcare group. |
| Role and Function: | This is an independent external group engaged in Landcare and other environmental initiatives across the district. Shire representatives to engage and learn of the contemporary issues of the Group, and to provide input as warranted on the Shire's activities and positions on issues raised. |
| Shire Representatives: | Previous membership was (2020) Member: Cr C Kloss Proxy: Cr P Riley |
| Meeting Frequency: | Monthly and as required. |
| Derby Chamber of Commerce | |
| Membership: | Members of the Derby Chamber of Commerce/Small Business Centre. |
| Role and Function: | This is an independent external group promoting economic and other business development opportunities across the district. Shire representatives to engage and learn of the contemporary issues of the Chamber, and to provide input as warranted on the Shire's activities and positions on issues raised. |
| Shire Representatives: | Member: Cr P White Proxy: Cr G Haerewa |
| Meeting Frequency: | Generally monthly. |
| Fitzroy Valley Development (In Recess until FX Recovery process concludes) | |
| Membership: | Members of the Fitzroy Valley Development group. |
| Role and Function: | This is an independent external group promoting economic and community development opportunities across the Fitzroy Valley. Shire representatives to engage and learn of the contemporary issues of the group, and to provide input as warranted on the Shire's activities and positions on issues raised. |
| Shire Representatives: | Member 1: Cr G Davis Member 2: Cr K Bedford Proxy: Cr A Twaddle Proxy: Cr G Haerewa |
| Meeting Frequency: | Generally two monthly and as required. |

STATUTORY ENVIRONMENT

Local Government Act 1995 S. 5.8 (Establishment of committees) outlines that a Council may establish (Absolute Majority required) committees of three or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Local Government Act 1995 S. 5.9 (Committees, types of) provides that a committee is to comprise –

- (a) council members only; or
- (b) council members and employees; or
- (c) council members, employees and other persons; or
- (d) council members and other persons; or
- (e) employees and other persons; or
- (f) other persons only (noting that “other persons” means a person who is not a council member or an employee).

Local Government Act 1995 S. 5.10 (Committee members, appointment of)

This section highlights that:

- The president is to be appointed to any committee the President seeks to be appointed to;
- Every council member is entitled to be a member of at least one committee; and
- The CEO is to be appointed to any committee that has an employee representative that the CEO seeks to be appointed to.

Local Government Act 1995 S. 5.11A (Deputy committee members)

The Shire may appoint (Absolute Majority required) a person to be a deputy of a member of a committee (and may terminate such an appointment at any time). The deputy must have the same status as the primary member (e.g. Councillor or employee).

Local Government Act 1995 S. 5.11 (Committee membership, tenure of)

Appointments continue until the person no longer holds the relevant office by virtue of which the person became a member, resigns, the committee is disbanded, or the next ordinary elections day, whichever happens first.

Council may review membership at any time.

Local Government Act 1995 S 7.1A (Audit committee) outlines that every local government is to establish (Absolute Majority required) an audit committee of three or more persons. At least three of the members, and the majority of the members, are to be council members. The CEO is not to be a member of the audit committee.

Emergency Management Act 2005 S. 38 (Local emergency management committees) outlines that every local government is to establish one or more local emergency management committees for the local government’s district consisting of a chairman and other members (including the local emergency coordinator coordinator).

The constitution and procedures, and the terms and conditions of appointment of members, are to be determined by the SEMC.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---------------------------------|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.2 Provide strong governance |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|------------|-------------|---------------|--|
| Legal & Compliance: Elected Members not appointed to at least one Committee. | Unlikely | Moderate | Medium | Ensure Elected Members are aware of their legal right to be appointed to at least one Committee. |

CONSULTATION

No community consultation is required.

COMMENT

When Council establishes a committee, it is required to detail what authority is delegated (if any) to that committee. A formal committee established in this manner is required to observe Council's Standing Orders and the *Local Government Act 1995* in its meetings. For example, all meetings are required to be advertised, produce a formal agenda and minutes, open to the public and include a public question time.

An acceptable alternative to the establishment of committees per the *Local Government Act 1995* is the formation of working parties, working groups, or teams. Such bodies are not delegated specific authority from Council and therefore act as an advisory body only. Recommendations from such bodies are presented to Council through officer reports.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council by Absolute Majority Council APPOINTS the following memberships:

COUNCIL COMMITTEES**1. AUDIT & RISK COMMITTEE – no delegated power**

Cr _____

Cr _____

Cr _____

Cr _____

2. SHIRE OF DERBY/WEST KIMBERLEY RECOVERY COMMITTEE – HAS delegated power

Cr _____

Cr _____

Cr _____

Officer _____

Officer _____

3. CEO PERFORMANCE REVIEW COMMITTEE/CEO APPOINTMENT COMMITTEE – no delegated power

President: Cr _____

Deputy President: Cr _____

Cr _____

FORMAL EXTERNAL COMMITTEES**4. KIMBERLEY ZONE (of Western Australian Local Government Association) & Kimberley Regional Group (KRG)**

Member(s): _____

Deputy Member(s): _____

5. LOCAL GOVERNMENT DEVELOPMENT ASSESSMENT PANEL (DAP) (to be appointed from 26 January 2024):

Member 1: _____

Member 2: _____

Proxy 1: Cr _____

Proxy 2: Cr _____

Note: completed nomination forms must be submitted to the DAP Secretariat by 24 November 2023.

6. LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

Member: _____

| |
|--|
| Proxy: _____ |
| 7. DERBY/WEST KIMBERLEY LIQUOR ACCORD (DWKLA) Member: _____ Proxy: _____ |
| 8. DERBY INTERAGENCY GROUP Member: _____ Proxy: _____ |
| 9. NORTH WEST DEFENCE ALLIANCE Member: _____ Proxy: _____ |
| 10. KIMBERLEY DEVELOPMENT COMMISSION BOARD Member: _____ Proxy: _____ |
| 11. REGIONAL ROAD GROUP Member: _____ Proxy: _____ |
| 12. ROADWISE COMMITTEE Member: _____ Proxy: _____ |
| 13. DISTRICT HEALTH ADVISORY COUNCIL FOR DERBY Member: _____ Proxy: _____ |

| OPTIONAL COMMITTEES: |
|--|
| <p>14. PASTORALISTS AND GRAZERS ASSOCIATION (PGA) AND KIMBERLEY PILBARA CATTLEMEN'S ASSOCIATION (KPCA)</p> <p>Member: _____</p> <p>Proxy: _____</p> |
| <p>15. DERBY LANDCARE GROUP</p> <p>Member: _____</p> <p>Proxy: _____</p> |
| <p>16. DERBY CHAMBER OF COMMERCE</p> <p>Member: _____</p> <p>Proxy: _____</p> |

12.3 MINUTES OF THE JOINT MEETING OF THE KIMBERLEY ZONE AND KIMBERLEY REGIONAL GROUP HELD 24 AUGUST 2023**File Number:** 4221**Author:** Sarah Smith, Executive Services Coordinator**Responsible Officer:** Amanda Dexter, Chief Executive Officer**Authority/Discretion:** Advocacy**SUMMARY**

This report presents for Council endorsement the Minutes from the Joint Meeting of the Kimberley Zone of the Western Australian Local Government Association (WALGA) and the Kimberley Regional Group held on 24 August 2023.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

A copy of the minutes from the joint meeting held 24 August 2023 between members of the Kimberley Zone of WALGA (Zone) and Kimberley Regional Group (KRG) is attached for Council consideration.

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings are joined.

It should be remembered that the Kimberley Zone of WALGA is a group established to represent regional issues to the State Council of WALGA. This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Wyndham East Kimberley accepted the Secretariat role for the Kimberley Zone / KRG late in 2021, with the formal transition to the Secretariat underway. WALGA is also supporting the Zone/ Group with a level of secretariat provided through them as well.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

| GOAL | OUTCOME | STRATEGY |
|------------------------------|--|--|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation. | 1.2.1 Provide strong civic leadership. |

| | | |
|--|--|----------------------------------|
| | | 1.2.2 Provide strong governance. |
|--|--|----------------------------------|

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|------------|-------------|---------------|---|
| Community: That the Shire's interests and contribution to the zone are represented and reflect the views of the community | Unlikely | Minor | Low | Minutes received and endorsed by Council to allow for transparency and assist zone attendees with clear direction |

CONSULTATION

Nil.

COMMENT

Key discussion points for Councillors Consideration

| Watching Brief |
|---|
| Aboriginal Heritage Act: Now pending Department updates on rescinded legislation |
| WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. |
| Banned Drinkers Register – Bill progressing |
| State government funding to address juvenile crime in the Kimberley Aboriginal Youth Wellbeing Steering Committee is key to recommending funding partnerships with government for youth projects across the Kimberley. The KRG is an observer on this committee. Cr McCumstie to provide updates as appropriate |
| Tanami Road funding – Letter sent to Minister Catherine King on 28/05/23. No response as yet and this is being followed up by the Executive Team. The Executive Officer raised this matter with both the Minister for Emergency Services and Director General of Communities at his recent briefings. |
| Office of the Auditor General – Audit issues |

| Resolved |
|---|
| Media and Communications Policy and Stakeholder Engagement Plan |
| Letters of congratulations to new State Ministers |
| Audited statements circulated |
| KRG meeting dates set and circulated |
| Service Level Agreement |
| Policy Position Papers |
| Investment Prospectus |
| North West Defence Alliance (NWDA) Funding Request |
| Media Policy |
| Lord Mayors Distress Relief Funding |
| MOU finalised and signed |
| Insurance Costs relief as a result of flood impacts |
| Potential tourism opportunities for total eclipse events, provided by Kym Francesconi |
| Regional Road Group: Shire allocations |

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

- 1. Minutes - Kimberley Regional Group - 24 August 2023**
- 2. Minutes - Kimberley Country Zone - 24 August 2023**

RECOMMENDATION

That Council:

- 1. Receives and endorses the resolutions of the Kimberley Zone of WALGA and Kimberley Regional Group as attached in the minutes from the Joint Meeting held 24 August 2023.**



THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

24 August 2023

Join Zoom Meeting

<https://us02web.zoom.us/j/84787139647?pwd=V1J0UUQ2MW0vRnQraGMjUjAxc0tnZz09>

Meeting ID: 847 8713 9647

Passcode: 879133

Kimberley Regional Group: Minutes 24 August 2023



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1. Meeting Open: 8:45

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

| Name | Shire / Council / Organisation | Method |
|-------------------------------|--|-----------|
| Members | | |
| Cr David Menzel (Chair) | President, Shire of Wyndham East Kimberley | In person |
| Cr Geoff Haerewa | President, Shire of Derby West Kimberley | In person |
| Cr Malcolm Edwards | President, Shire of Halls Creek | In person |
| Cr Desiree Male | President, Shire of Broome | In person |
| Observers | | |
| Cr Chris Mitchell, | Deputy Shire President, Shire of Broome | In person |
| Sam Mastrolembro | CEO, Shire of Broome | In person |
| Peter McCumstie | Deputy President, Shire of Derby West Kimberley | Zoom |
| Amanda Dexter | CEO, Shire of Derby West Kimberley | In person |
| Phillip Cassell | CEO, Shire of Halls Creek | In person |
| Vernon Lawrence | CEO, Shire of Wyndham East Kimberley | In person |
| Executive Support Team | | |
| Paul Rosair | Principal, NAJA Business Consulting Services | Zoom |
| Michelle Mackenzie | Principal, Mira Consulting | Zoom |
| Jane Lewis | Principal, Redit Research | Zoom |
| Apologies | | |
| | Nil | |
| Cr Tony Chafer | Deputy Shire President, SWEK | |
| Nick Kearns | Director of Planning / Community SWEK | |
| Guests | | |
| Grant Robinson | Assistant Auditor General | In person |
| Mala Hajiali | CEO West Kimberley Futures – Empowered Communities | Zoom |
| Christy Hawker | CEO Binarri-binyja Yarrwwoo Aboriginal Corporation | Zoom |

Kimberley Regional Group: Minutes 24 August 2023



3. Disclosures, Conflicts and Declarations of Interest:

| Financial Interest / Impartiality | | | |
|-----------------------------------|-------------|------|--------------------|
| Member | Item Number | Item | Nature of Interest |
| Nil | | | |

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

| Resolution/s | | Action(s) / Budget Implications | |
|---|-------------------------------|---|----------------|
| That the Minutes of the Kimberley Regional Group held on 15 June 2023, as published and circulated, be confirmed as a true and accurate record of that meeting. | | See Attachment 1 – Matters Arising and Outstanding Business | |
| Moved: | Shire of Derby West Kimberley | Responsible: | See Attachment |
| Seconded: | Shire of Broome | Due date: | As appropriate |
| Carried: 4 / 0 | | | |

Kimberley Regional Group: Minutes 24 August 2023



Attachment 1 Matters Arising and Outstanding Business

| Date / Item | Action / Progress | Responsible |
|-------------------------------------|--|--------------------------------|
| Resilience and Recovery | | |
| 15/06/2023 Item 14 | <p>Action:</p> <ol style="list-style-type: none"> 1. The Executive Team will seek to engage with the WALGA Working Group on behalf of the KRG 2. Members note that the KRG will make a written submission to the two inquiries taking into consideration the State Emergency Services Minister's advice 3. Members approve the drafting of a Emergency Services position paper <p>Status / Progress:</p> <ol style="list-style-type: none"> 1. In progress: The Executive has sought information from WALGA on how local governments can have input into the Disaster Recovery Funding Arrangements (DRFA) Review. 2a. Complete: A submission to the Independent Review of Commonwealth Disaster Funding was lodged along with a case study from the Shire of Wyndham East Kimberley directly to the Review team 2b. In Progress: The WA LEMA Review, progressed by the WA Local Government Association and the Department of Fire and Emergency Services, has been presented to the State Emergency Management Committee for consideration. 3. In progress <p>See Item 9</p> | Executive Officer and CEO SDWK |
| KRG Website and Social Media | | |
| 15/06/2023 Item 17 | <p>Action:</p> <p>The members provide feedback on the KRG website and Linked In pages by 29/06/2023 for potential go-live date on 1/07/2023</p> <p>Status / Progress:</p> <p>Complete: Website is live and is being updated regularly with LinkedIn Posts and submissions as appropriate. Linked In page is live.</p> | Executive Team |

Kimberley Regional Group: Minutes 24 August 2023



| Date / Item | Action / Progress | Responsible |
|---|--|----------------|
| Banned Drinkers Register | | |
| 15/6/2023 | <p>Action:</p> <ol style="list-style-type: none"> 1. That the KRG writes to the Minister and the Opposition to support the progress of the Bill and to reinforce the KRG's policy positions. 2. Seeks clarification whether the banned drinkers register will be enforced in public bars 3. Shire of Broome to send a copy of their current restrictions to the Shire of Derby West Kimberley <p>Status / Progress:</p> <ol style="list-style-type: none"> 1. Complete: Letters sent. See Correspondence Item 5 2. In Progress 3. In Progress: Broome to advise | Executive Team |
| BBY and WKFEC invitation to present to KRG | | |
| 15/6/2023 | <p>Action:</p> <p>That the KRG invites the CEOs of Binarri-binyja yarrowoo and West Kimberley Futures – Empowered Communities to present at Kimberley Regional Group meetings.</p> <p>Status / Progress:</p> <p>Complete: Emails sent, CEOs of BBY and WKFEC to attend meeting 24 August 2023</p> | Executive Team |
| Governance | | |
| 15/6/2023 | <p>Action:</p> <p>Executive Team to simplify governance compliance papers.</p> <p>Status / Progress:</p> <p>In Progress</p> | Executive Team |
| Priority Action List | | |
| 15/6/2023 | <p>Action:</p> <ol style="list-style-type: none"> 1. KRG members to provide any feedback to the Executive Team before 7/7/2023. 2. Executive Team allocates resources from contract hours to implement. 3. Executive Team scope out project costings for additional consultancy work as required | Executive Team |

Kimberley Regional Group: Minutes 24 August 2023



| Date / Item | Action / Progress | Responsible |
|-------------|---|-------------|
| | Status / Progress: 1. Complete 2. Complete 3. In progress See Item 8 | |

| Watching Brief |
|---|
| Aboriginal Heritage Act: Now pending Department updates on rescinded legislation |
| WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. |
| Banned Drinkers Register – Bill progressing |
| State government funding to address juvenile crime in the Kimberley Aboriginal Youth Wellbeing Steering Committee is key to recommending funding partnerships with government for youth projects across the Kimberley. The KRG is an observer on this committee. Cr McCumstie to provide updates as appropriate |
| Tanami Road funding – Letter sent to Minister Catherine King on 28/05/23. No response as yet and this is being followed up by the Executive Team. The Executive Officer raised this matter with both the Minister for Emergency Services and Director General of Communities at his recent briefings. |
| Office of the Auditor General – Audit issues |

| Resolved |
|---|
| Media and Communications Policy and Stakeholder Engagement Plan |
| Letters of congratulations to new State Ministers |
| Audited statements circulated |
| KRG meeting dates set and circulated |
| Service Level Agreement |
| Policy Position Papers |
| Investment Prospectus |
| North West Defence Alliance (NWDA) Funding Request |
| Media Policy |
| Lord Mayors Distress Relief Funding |
| MOU finalised and signed |
| Insurance Costs relief as a result of flood impacts |
| Potential tourism opportunities for total eclipse events, provided by Kym Francesconi |
| Regional Road Group: Shire allocations |

Kimberley Regional Group: Minutes 24 August 2023



5. Correspondence

Item for Noting

Submitted by: Secretariat

Attachment 2: Correspondence In: Roger Cook MLA Premier WA

Attachment 3: Correspondence In: Appointment Secretary for David Michael, MLA

Attachment 4: Correspondence Out: Media Release: Tanami Road – Concerns re delays

Attachment 5: Correspondence Out: Jennifer Shelton, Executive Director Racing, Gaming and Liquor

Attachment 6: Correspondence Out: Hon. Reece Whitby MLA, Minister for Environment, Climate Action, Racing and Gaming

Attachment 7: Correspondence Out: Ms Divina D'Anna MLA, Parliamentary Secretary to the Deputy Premier; Treasurer; Minister for Transport; Tourism

Attachment 8: Correspondence Out: Hon. John Carey MLA, Minister for Planning; Lands; Housing; Homelessness

Attachment 9: Correspondence Out: Hon. David Michael MLA, Minister for Ports, Local Government; Road Safety; Minister assisting the Minister for Transport

Attachment 10: Correspondence Out: Hon. Rita Saffioti MLA, Deputy Premier; Treasurer; Minister for Transport; Tourism

Attachment 11: Correspondence Out: Hon. Roger Cook MLA, Premier

Note: Correspondence considered of an administrative nature, such as meeting invites etcetera, will not be tabled.

| Correspondence In | |
|--------------------|--|
| Date | 3/07/2023 |
| From | Hon. Roger Cook MLA, Premier WA |
| Topic | Thank you for congratulations letter |
| Attachment | 2 |
| | |
| Date | 3/07/2023 |
| From | Appointment Secretary for Hon. David Michael MLA, Premier WA |
| Topic | Thank you for congratulations letter |
| Attachment | 3 |
| | |
| Correspondence Out | |
| Date | 24/06/2023 |
| From | David Menzel |
| To | Media Release |
| Topic | Tanami Road – concerns re delays |
| Attachment | 4 |

Kimberley Regional Group: Minutes 24 August 2023



| Correspondence Out | |
|--------------------|--|
| Date | 14/07/2023 |
| From | Paul Rosair, Executive Officer KRG |
| To | Jennifer Shelton, Executive Director Racing, Gaming and Liquor |
| Topic | Proposed Banned Drinker Area - Kimberley |
| Attachment | 5 |
| Correspondence Out | |
| Date | 14/07/2023 |
| From | Paul Rosair, Executive Officer KRG |
| To | Hon. Reece Whitby MLA, Minister for Environment, Climate Action, Racing and Gaming |
| Topic | Proposed Banned Drinker Area - Kimberley |
| Attachment | 6 |
| Date | 16/06/2023 |
| From | Cr David Menzel, KRG Chair |
| To | Ms Divina D'Anna MLA, Parliamentary Secretary to the Deputy Premier; Treasurer; Minister for Transport; Tourism |
| Topic | Congratulations on your appointment |
| Attachment | 7 |
| Date | 12/06/2023 |
| From | Cr David Menzel, KRG Chair |
| To | Hon. John Carey MLA, Minister for Planning; Lands; Housing; Homelessness |
| Topic | Congratulations on your appointment |
| Attachment | 8 |
| Date | 12/06/2023 |
| From | Cr David Menzel, KRG Chair |
| To | Hon. David Michael MLA, Minister for Ports, Local Government; Road Safety; Minister assisting the Minister for Transport |
| Topic | Congratulations on your appointment |
| Attachment | 9 |
| Date | 12/06/2023 |
| From | Cr David Menzel, KRG Chair |
| To | Hon. Rita Saffioti MLA, Deputy Premier; Treasurer; Minister for Transport; Tourism |
| Topic | Congratulations on your appointment |
| Attachment | 10 |
| Date | 12/06/2023 |
| From | Cr David Menzel, KRG Chair |
| To | Hon. Roger Cook MLA, Premier |
| Topic | Congratulations on your appointment |
| Attachment | 11 |

Kimberley Regional Group: Minutes 24 August 2023



| Resolution/s | | Action(s) / Budget Implications | |
|--|-------------------------------|---------------------------------|--|
| That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required. | | Nil | |
| Moved: | Shire of Broome | Responsible: | |
| Seconded: | Shire of Derby West Kimberley | Due date: | |
| Carried 4 /0 | | | |

Kimberley Regional Group: Minutes 24 August 2023



Attachment 2 Correspondence In: Thank you for congratulations letter

From Roger Cook MLA; Premier WA 3/07/2023



Kimberley Regional Group: Minutes 24 August 2023

**Attachment 3 Correspondence Out: Media Release: Tanami Road – Concerns re delays****From Appointment Secretary, Hon. David Michael MLA 05/07/2023****Our Ref:83-00067****Good Morning Michelle**

On behalf of the Hon David Michael MLA, Minister for Minister for Local Government, I would like to thank you for your letter of congratulations and request to meet.

The Minister would like to visit the Kimberley Region and arrange a meeting in the future when time allows.

Once again, thank you for your letter.

Kind Regards,

DEBORAH DAWSON Appointment Secretary

Office of the **Hon. David Michael MLA**
Minister for Ports; Local Government; Road Safety;
Minister Assisting the Minister for Transport
Member for Balcatta

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Kimberley Regional Group: Minutes 24 August 2023

**Attachment 4 Correspondence Out: Media Release: Tanami Road – Concerns re delays****From David Menzel, Chair KRG 24/06/2023****Concerns delays in Tanami Road sealing will impact on community resilience**

The Kimberley Regional Group congratulates the State and Federal government on work to commence sealing the Western Australian section of Tanami Road but urges government to bring forward funding to deliver this critical project as a priority.

“It is terrific that the Australian and Western Australian governments have committed \$542.8 million to complete sealing of the 313-kilometre WA section of the road,” said Cr David Menzel, Chair of the Kimberley Regional Group. “However, we are concerned that this is scheduled to occur over the next ten years with the bulk of funding for works pushed out beyond 2025/26. This will significantly delay delivery of the project.”

“Sealing the Tanami is a priority for all four Kimberley Shires,” said Cr Malcom Edwards, President of the Shire of Halls Creek. “The Kimberley floods led to road closures between Broome and Derby, and the East and West Kimberley, showing how vulnerable our communities are with one sealed road connecting Kimberley towns with each other and to Perth.”

The Tanami Road is critical for supply chain resilience and reducing the impact of severe weather events across the Kimberley. A sealed road will be safer and more reliable for travellers. Also, it should lead to reduced freight costs and facilitate new employment and business growth in the region. “This project will provide significant employment and training opportunities for local communities, in particular for Aboriginal people and local businesses,” said Cr Menzel “There is no reason to delay project delivery.”

“Kimberley towns would not have run out of food, goods and services if the Tanami Road were sealed,” said Cr Edwards. “Sealing the road needs to be done as a priority so we have an alternative transport route into the region. We urge government not to delay delivery.”

About the Kimberley Regional Group

The Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Our Vision is to maintain and enhance the rich diversity and liveability of the Kimberley for its people and the world. Collaboratively the group seeks to drive positive impact across the region through improved social, economic and cultural outcomes.

Fast Facts

- The Tanami Road is 1,016 kilometres long and mostly unsealed.
- 300 kilometres of the 703-kilometre section of road in the Northern Territory has been sealed, with an additional 30 kilometres from Alice Springs due for completion mid-this year, and a further 90 kilometres due for completion during 2025.
- Funding to complete the sealing of the 313-kilometre WA section of the road has been pushed out in government budgets, which will lead to significant delays in project delivery.

Media Contact

Paul Rosair
Executive Officer, Kimberley Regional Group of Local Governments
Mobile - 0419 930 467

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**Attachment 5 Correspondence Out: Proposed Banned Drinker Area - Kimberley**
From Paul Rosair Executive Officer KRG 14/07/2023

Kimberley Regional Group: Minutes 24 August 2023



Decisions on whether someone goes on the Kimberley BDR need to be made quickly and with local knowledge in order for the ban to be the most effective. We would recommend that there is a body similar to the Northern Territory's BDR Registrar and for that body to be established in the Kimberley. The KRG supports an urgent overhaul of the BDR to broaden the pathways for referral to a local oversight body that can make well considered and immediate decisions. This could be identical to, or based on, the Territory model. This local oversight body of the BDR must have appropriate community representation. Also similar to the Northern Territory Government, we recommend that there is monthly public report on the performance of the BDR.

Alcohol related harm continues to have a devastating social and economic impact on many individuals, families and communities across the Kimberley. A stronger BDR provides a unique opportunity to engage in assertive health promotion activities and influence the behaviour and alcohol use. The BDR should be a pathway for therapeutic support rather than punishing people who have a drinking problem. This compassionate response, as opposed to punitive approach, is critical. A range of therapeutic support options must be in place to allow people who are placed on the Banned Drinker Register to get the help and support they need.

To complement the BDR there must be a prioritisation of a health-driven responses as part of alcohol and other drug policy. Also, more investment in preventive health measures that are locally driven and informed. The limited availability of treatment and support services in the Kimberley, the complexity of peoples' needs, and the stigma, prejudice and discrimination directed at those experiencing alcohol related harm must be considered too. We urge that a review is undertaken of the level of support services for alcohol dependency currently available in the Kimberley to inform new investment.

We note that a comprehensive evaluation of the BDR trial will be undertaken, starting in late 2023, to inform the future of the program prior to the amendments lapsing. The framework for this evaluation must be developed through a co-design process with Kimberley based services and their clients. Also, with local government. We would appreciate being engaged on the progress of the evaluation.

If you would like further information on our response, please contact me on 0419 930 467 or paul@naia.com.au.

Yours sincerely

Paul Rosair
Executive Officer
Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naia.com.au

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**Attachment 6 Correspondence Out: Proposed Banned Drinker Area - Kimberley**
From KRG Executive Officer 14/07/2023

The Hon Reece Whitby MLA
Minister for Environment; Climate Action; Racing and Gaming
8th Floor, Dumas House
2 Havelock Street
West Perth WA 6005

Via email – Minister.Whitby@dpc.wa.gov.au

14th July 2023

Dear Minister

PROPOSED BANNED DRINKER AREA - KIMBERLEY

Congratulations on the introduction into State Parliament of the *Liquor Control Amendment (Banned Drinkers Register) Bill 2023* (the Bill) which will amend the *Liquor Control Act 1988* (the Act). The Kimberley Regional Group of local governments fully support the Kimberley region being established as a banned drinker area. We are supportive that the banned drinker area boundaries can be amended in future by amending the regulations subject to the Minister consulting with the Commissioner of Police, relevant local government authorities and any other person the Minister considers appropriate. We would urge Aboriginal community-controlled organisations in the Kimberley being consulted as part of this amendment.

The Kimberley Regional Group presented a submission on the BDR. A key concern was that it was ineffective as a harm minimisation tool with only 83 people are on the banned list in the Kimberley. We are pleased that key issues that we raised in our submission including the establishment of a legislative framework, mandating that all outlets in an area must participate, enabling protective orders to occur beyond licensed premises and including additional pathways to include relevant individuals on the BDR and a broader range of professionals who can seek to place someone on the BDR.

The KRG support creating an offence for supplying alcohol to people on the BDR, and that the offence applies to any other person who knowingly supplies packaged liquor to a banned drinker to address the issue of family and friends being coerced into buying liquor. The impact of this coercion on the individual, such as the fear of family and domestic violence or other forms of harm, must be considered when issuing a monetary penalty and/or BDO to this person. The focus must be on the person on the BDR, and unintended consequences on family members, in particular women and mothers, must be considered.

Alcohol related harm continues to have a devastating social and economic impact on many individuals, families and communities across the Kimberley. The BDR provides a unique opportunity to engage in assertive health promotion activities and influence the behaviour and alcohol use. The BDR should be a pathway for therapeutic support rather than punishing people who have a drinking problem. This

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compassionate response, as opposed to punitive approach, is critical. A range of therapeutic support options must be in place to allow people who are placed on the Banned Drinker Register to get the help and support they need.

To complement the BDR there must be a prioritisation of a health-driven responses as part of alcohol and other drug policy. Also, more investment in preventive health measures that are locally driven and informed. The limited availability of treatment and support services in the Kimberley, the complexity of peoples' needs, and the stigma, prejudice and discrimination directed at those experiencing alcohol related harm. We recommend a review of the level support services for alcohol dependency that are currently available in the Kimberley to inform new investment.

Decisions on whether someone goes on the Kimberley BDR need to be made quickly and with local knowledge in order for the ban to be the most effective. We would recommend that there is a body similar to the Northern Territory's BDR Registrar and for that body to be established in the Kimberley. The KRG supports an urgent overhaul of the BDR to broaden the pathways for referral to a local oversight body that can make well considered and immediate decisions. This could be identical to, or based on, the Territory model. This local oversight body of the BDR must have appropriate community representation. Also similar to the Northern Territory Government, we recommend that there is monthly public report on the performance of the BDR.

We note that a comprehensive evaluation of the BDR trial will be undertaken, starting in late 2023, to inform the future of the program prior to the amendments lapsing. The framework for this evaluation must be developed through a co-design process with Kimberley based services and their clients. Also, with local government. We would appreciate being engaged on the progress of the evaluation.

Congratulations again on the Bill. If you would like further information on our response, please contact me on 0419 930 467 or paul@naja.com.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Rosair'.

Paul Rosair
Executive Officer
Kimberley Regional Group

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Attachment 7 Correspondence Out: Congratulation on Appointment

From David Menzel: Chair KRG. 12/06/2023



Kimberley Regional Group: Minutes 24 August 2023



Attachment 8 Correspondence Out: Congratulation on Appointment

From David Menzel: Chair KRG. 12/06/2023

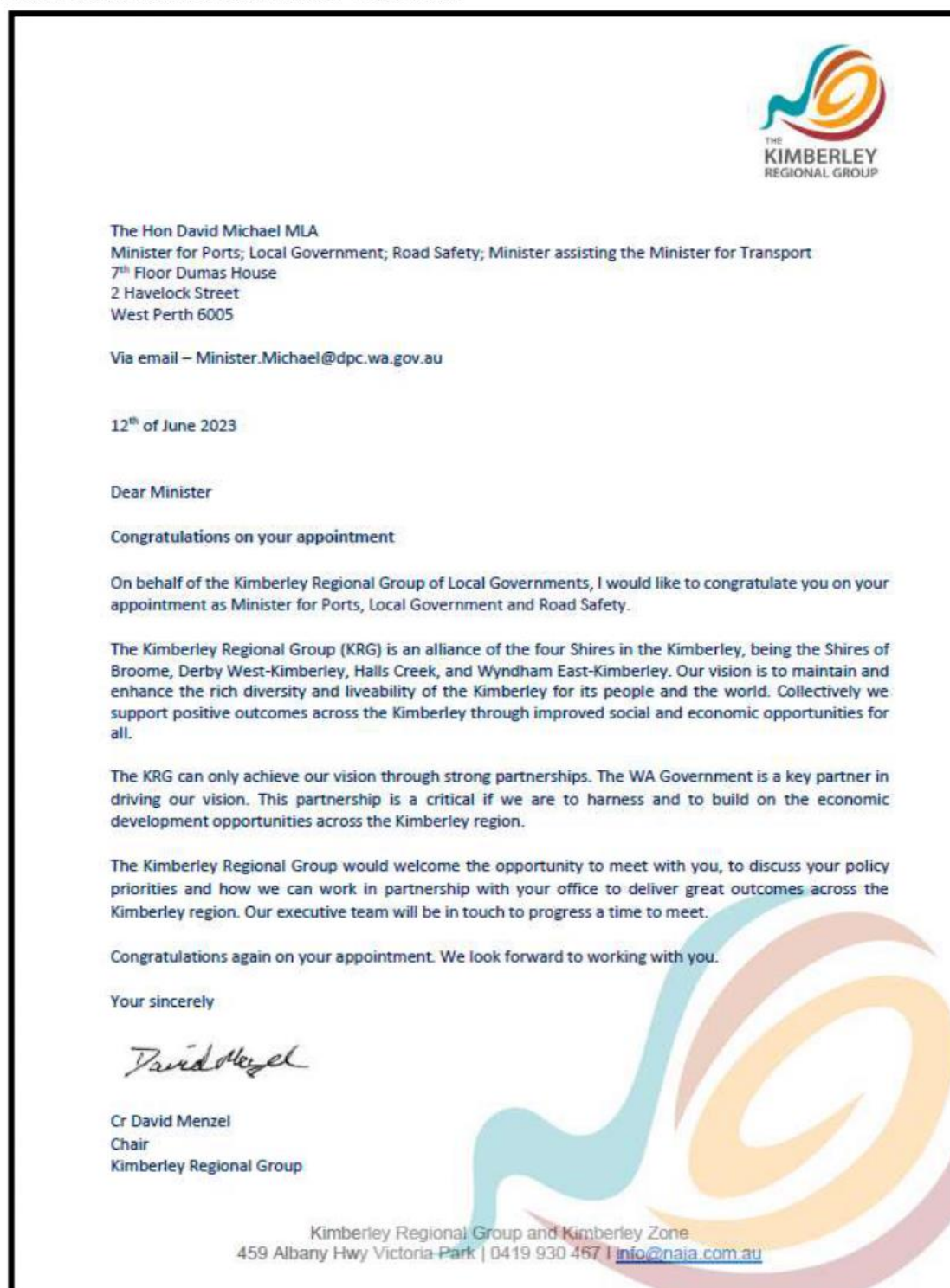


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Attachment 9 Correspondence Out: Congratulation on Appointment

From David Menzel: Chair KRG. 12/06/2023



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Attachment 10 Correspondence Out: Congratulation on Appointment

From David Menzel: Chair KRG. 12/06/2023



Kimberley Regional Group: Minutes 24 August 2023



Attachment 11 Correspondence Out: Congratulation on Appointment

From David Menzel: Chair KRG. 12/06/2023



The Hon Roger Cook MLA
Premier
13th Floor Dumas House
2 Havelock Street
West Perth 6005

Via email – wa-government@dpc.wa.gov.au

12th of June 2023

Dear Premier

Congratulations

On behalf of the Kimberley Regional Group of Local Governments, I would like to congratulate you on your appointment as Premier of Western Australia.

The Kimberley Regional Group (KRG) is an alliance of the four Shires in the Kimberley, being the Shires of Broome, Derby West-Kimberley, Halls Creek, and Wyndham East-Kimberley. Our vision is to maintain and enhance the rich diversity and liveability of the Kimberley for its people and the world. Collectively we support positive outcomes across the Kimberley through improved social and economic opportunities for all.

The KRG can only achieve our vision through strong partnerships. The WA Government is a key partner in driving our vision. This partnership is a critical if we are to harness and to build on the economic development opportunities across the Kimberley region.

The Kimberley Regional Group would welcome the opportunity to meet with you, to discuss your policy priorities and how we can work in partnership with your office to deliver great outcomes across the Kimberley region. Our executive team will be in touch to progress a time to meet.

Congratulations again on your appointment. We look forward to working with you and your government.

Your sincerely

Cr David Menzel
Chair
Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naja.com.au



6. Financial Report

Item for Decision

Submitted by: Vernon Lawrence, KRG Secretariat and Felicity Heading

Attachment 12: Kimberley Regional Group Interim Financial Report to 30 June 2023

Purpose

To update the KRG members on the financial position of the Group.

Summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 30 June 2023. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

BACKGROUND

Previous Considerations

The KRG adopted its annual budget for the 2022/23 Financial year at the meeting on 13 April 2023. At this meeting a report relating to the finances for the financial year to 28 February 2023 was approved by the KRG. At the 15 June 2023 KRG Meeting the financial report for the period to 30 April 2023 was presented to the meeting for approval.

COMMENT

The Financial Activity Statement presents a current surplus position of \$217,476. Invoices for the 2022/23 financial year have been sent out to the members of the KRG of which two were received before the 30 June 2023 and one after 30 June 2023. One contribution is yet to be received.

Executive and Administrative consultancy invoices have been received to June 2023 and indicate that services will be delivered materially within budget at year end.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

As at the 30 June 2022 the Kimberley Regional Group cash balance carried forward to the new financial year was \$289,435.

The Kimberley Regional Group budget was put forward to this meeting as a balanced budget with the opening cash balance of \$298,435. A budget was approved to raise \$185,700 and have the same amount of expenditure for a projected end cash balance for the 2022/23 financial year of \$298,435.

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For the period ending 30 June 2023 Expenses of \$170,977 were paid against a year-to-date budget of \$185,700. The KRG has received \$90,000 in membership dues as the only income received against a year-to-date budget of \$185,700. The year-to-date actual budget deficit is \$80,977. Outstanding membership fees of \$90,000 is sufficient to cover this deficit and fund the remainder of the year's expenditure, of which \$45,000 was received shortly after the financial year end.

The total Kimberley Regional Group cash balance at 28 February 2023 is \$217,476 with an amount of receivables of \$90,000. Total funds due to the KRG amount to \$307,476.

STRATEGIC IMPLICATIONS

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

VOTING REQUIREMENTS

Absolute Majority

| Resolution/s | | Action(s) / Budget Implications | |
|---|----------------------|---------------------------------|--|
| <i>That the Kimberley Regional Group notes:</i> <ol style="list-style-type: none"> <i>the Interim Financial Report to 30 June 2023;</i> <i>the \$80,977 year to date budget deficit;</i> <i>the \$90,000 in members contributions outstanding at the financial year end;</i> <i>the \$217,476 cash surplus position; and</i> <i>the total members interests of \$307,476 at 30 June 2023.</i> | | Nil | |
| Moved: | Shire of Broome | Responsible: | |
| Seconded: | Shire of Halls Creek | Due date: | |
| Carried: 4 /0 | | | |

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Attachment 12 Kimberley Regional Group Interim Financial Report to 30 June 2023

| Kimberley Regional Group - Interim Financial Statement for the period ending 30 April 2023 | Annual Budget | Budget Year to Date | Actual Year to Date |
|--|------------------|---------------------|---------------------|
| Expenditure | | | |
| Kimberley Regional Group - Zone & RCG Meeting Expenses | 12,000 | 12,000 | 4,907 |
| Kimberley Regional Group - Annual Financial Audit | 5,000 | 5,000 | 5,000 |
| Kimberley Regional Group - IT Support | 1,500 | 1,500 | - |
| Kimberley Regional Group - Sundry Expenses | 1,000 | 1,000 | - |
| Kimberley Regional Group - Policy creation | - | - | 4,278 |
| Kimberley Regional Group - Website upgrade | 4,000 | 4,000 | 921 |
| Kimberley Regional Group - Executive Consultancy | 116,200 | 116,200 | 110,319 |
| Kimberley Regional Group - Executive Consultancy - reimbursable costs | 6,000 | 6,000 | 5,553 |
| Kimberley Regional Group - North West Defence Alliance | 40,000 | 40,000 | 40,000 |
| | <u>185,700</u> | <u>185,700</u> | <u>170,977</u> |
| Income | | | |
| Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc - | 3,000 | - 3,000 | - |
| Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc | - 180,000 | - 180,000 | - 90,000 |
| Kimberley Regional Group - Interest on Reserve - Op Inc. | - 2,700 | - 2,700 | - |
| | <u>- 185,700</u> | <u>- 185,700</u> | <u>- 90,000</u> |
| Net Operating Result | <u>-</u> | <u>-</u> | <u>80,977</u> |
| Opening Cash Balance | 298,453 | 298,453 | 298,453 |
| Closing Cash Balance | <u>298,453</u> | <u>298,453</u> | <u>217,476</u> |
| Outstanding contributions at year end | | | 90,000 |

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7. Formal Presentations

Submitted by: Executive Officer

Purpose

To receive presentations from key stakeholders.

Background:

In accordance with the priorities of the KRG, stakeholders have been secured to present and discuss relevant topics with the members.

Details:

| Time | Name | Position | Topics for discussion |
|--------------------|----------------|--|--|
| 9: 00 – 9:20 | Grant Robinson | Assistant Auditor General | Auditing Fees and Processes |
| 9.30 - 9.45 | Christy Hawker | CEO Binari-binyja Yarrawoo Aboriginal Corporation | Current projects and opportunities for collaboration |
| 9.45 - 10.00 | Mala Hajiali | CEO West Kimberley Futures – Empowered Communities | Current projects and opportunities for collaboration |

| Link to Key Pillar/s and Strategies: | | Budget Implications |
|--|--|--------------------------------------|
| People Place Prosperity Performance | Advocate Partner Promote | Facilitate Fund Monitor |
| Resolution/s | | Action(s) |
| For information only | | |

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8. Kimberley Regional Group Priority Action List

Item for Noting

Submitted by: Executive Team

Attachment 13: KRG Prioritised Action List

Purpose

To provide a status update on the progression of action items.

In summary

- In November 2022 the Kimberley Regional Group workshopped key priorities.
 - From this a Priority Action List for 2023/24 was developed and presented to the June 2023 meeting - members were asked to provide feedback to the Executive Team before 7/7/2023.
 - The Executive Team is allocating resources to drive actions, and scoping out project costings for additional consultancy work as required.
 - This paper presents a status update on the priority actions. Note this will be a standing item on the agenda.
 - It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.

Background:

- As above

Details:

- As above.

Risk:

- Operational - Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed

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| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|---|---|--|--|
| <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> | <div>Advocate</div> <div>Partner</div> <div>Promote</div> | <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> | Additional consultancy money to progress some actions to be considered after a scope of works has been presented for endorsement |
| Resolution/s | | Action(s) | |
| 1. That the KRG notes the progress of the action items | | Executive Team to continue working on priority actions and scope out projects for external consultancy work if appropriate | |
| Moved: | Shire of Derby West Kimberley | Responsible: | Executive Team |
| Seconded: | Shire of Broome | Due date: | As appropriate |
| Carried: | 4 / 0 | | |

Attachment 13 KRG Prioritised Action List

Legend

| | | | | |
|---------|----------|----------|---------|--------|
| Ongoing | Complete | On track | Warning | Behind |
|---------|----------|----------|---------|--------|

| Type of Activity | Actions | Status Update |
|------------------------|--|---|
| Advocate | Develop a stakeholder engagement and communications plan, and advocacy strategy, to drive the actions identified in the Housing Policy Position ie <ul style="list-style-type: none"> State and federal social and affordable housing investment programs target the Kimberley. The DPLH support Shires to review housing needs in each town. Changes to Government Regional Officer Housing and Home Ownership Subsidy Scheme policies Government incentives for new supply Changes to finance lending practices for home purchase | <ul style="list-style-type: none"> Data requested for Social housing status HSS / GROH policy updates SHERP Kimberley allocation <p>This data will inform advocacy strategy</p> |
| Advocate | Advocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development. | Adopted paper being updated |
| Facilitate and Partner | Develop strong relationships with NHFIC (National Housing Finance Investment Corporation), Development WA and the Department of Communities – invite CEOs to KRG meeting to discuss partnership opportunities. | NHFIC invited to October 2023 meeting |
| Advocate | Update the KRG Investment Prospectus | Complete |
| Facilitate | | |
| Advocate | Develop White Paper with clear positions | Complete – Policy Positions Developed |

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| Type of Activity | Actions | Status Update |
|------------------------|---|--|
| Advocate | Develop a stakeholder engagement, communications and advocacy strategy in line with the Policy Positions. | Pending |
| Advocate Facilitate | Review the KRG land policy and strategy | Review underway |
| Monitor and Advocate | Develop a scope of works and commission research to understand the funding shortfall facing Kimberley Councils to inform an advocacy strategy for increased financial assistance from state and federal government. | Scope of works for consultant being prepared |
| Advocate | <ul style="list-style-type: none"> • Increase support for mitigation measures, • infrastructure replacement to be more resilient. • Removal of the distinction between ordinary and additional costs in NDR payments. • Streamlined contracting and procurement processes, surety to payments, and immediate access to NDR funds. | Submission made to Independent Review of Commonwealth Disaster Funding Submission to Senate Inquiry being prepared EM policy position in development |
| Advocate | <ul style="list-style-type: none"> • Expansion of mental health services. • Expansion of family and domestic violence services. • Expansion of Aged care services. • Health facilities that are fit for purpose in Aboriginal communities. | <ul style="list-style-type: none"> • Data needed • Opportunity to lead joint advocacy with NGOs |
| Facilitate and partner | Develop a collective a Kimberley Housing Investment Strategy and pitch that outlines what's been done to date and future opportunities including: <ul style="list-style-type: none"> • List of priority projects • Cost to deliver these homes and partnership opportunities. • Funding strategy to implement identified projects. | Project scope being progressed |
| Partner. | <ul style="list-style-type: none"> • Develop a joint project to quantify shire expenditure on vandalism/property crime. • Develop a Local Government community safety package for Ministers Winton, Carey and Papalia – ie Street lighting (LED), CCTV, infrastructure, policing, child centred – preventative services and wrap around services. | Scope of work for consultant to be progressed |
| Advocate | Advocate for whole of family approach and wrap around services to be located in the Kimberley. | Ongoing advocacy |
| Advocate | Develop advocacy strategies to encourage economic diversification including; mining; tourism; agriculture; defence; creative Industries; small business; Indigenous business growth | Ongoing advocacy and engagement |
| Advocate | Advocate for MOG initiatives around better place based regional service delivery to be progressed. | Ongoing advocacy and engagement. |
| Monitor | Understand the level of subsidy Shires are providing for core government services. | Benchmarking exercise to be discussed with KRG |



9. Natural Disaster Resilience and Recovery Inquiries

Item for Noting

Submitted by: Executive Team

Purpose:

To provide an update to members on current emergency management review processes and work being progressed by the KRG.

In summary

- Three Federal emergency management review processes are underway;
 1. Independent Review of Commonwealth Disaster Funding,¹ ;
 2. The Disaster Recovery Funding Arrangements (DRFA) Review²; and
 3. A Senate Select Committee on Australia's Disaster Resilience.³
- A submission to the Independent Review of Commonwealth Disaster Funding was lodged along with a case study from the Shire of Wyndham East Kimberley to the Review team
- The Executive has sought information from WALGA on how local governments can have input into the Disaster Recovery Funding Arrangements (DRFA) Review.
- The WA LEMA Review, progressed by the WA Local Government Association and the Department of Fire and Emergency Services, is progressing.

Background:

Kimberley Shires consistently have raised concerns with Federal, State and local emergency management arrangements. These two inquiries provide an opportunity to again highlight the emergency management issues facing Kimberley Councils.

Details:

The following provides more details on each of these inquiries.

One - Independent Review of Commonwealth Disaster Funding

The Australian Government's [Independent Review of Commonwealth Disaster Funding](https://nema.gov.au/about-us/governance-and-reporting/reviews/Independent-Review-Disaster-Funding). Is considering how Commonwealth arrangements for disaster funding can be optimised to enable a system which supports wellbeing, national productivity, prosperity, and economic security and maintains state, territory and local government roles and responsibilities in the context of projected increase in natural disasters over the coming decades.

¹ <https://nema.gov.au/about-us/governance-and-reporting/reviews/Independent-Review-Disaster-Funding>.

² <https://nema.gov.au/about-us/governance-and-reporting/reviews/DRFA>.

³ https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Disaster_Resilience.

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Andrew Colvin AO is the Independent Reviewer supported by the National Emergency Management Agency (NEMA) Review Taskforce and a Deloitte Disaster Funding Review Team. A final report is expected to be provided to Government in April 2024.

Submissions closed on the 4th August. A KRG submission was lodged, along with a case study provided by the Shire of Wyndham East Kimberley. An online survey closes on the 25th August which has been completed by the KRG. The KRG Executive Officer attended a briefing by the Deloitte's review team and the following slides provide an overview of the review:

Introduction to the Independent Review of Commonwealth Disaster Funding

The Review will consider all Australian Government disaster funding to ensure its investment in risk reduction, resilience, recovery and response is effective and offers maximum benefit to Australian communities and the economy. The Review will explore:

Australia's funding environment, in the context of the projected escalating costs of recovery due to the likely increase of natural disasters.

Areas of duplication, gaps and opportunities to streamline funding to align with leading practice.

Processes, protocols and guidelines (e.g., funding activations, evidence and eligibility criteria, audit requirements).

Session Objectives

- ✓ Understand your experiences with Commonwealth arrangements for funding disaster risk reduction, preparedness, response and recovery
- ✓ Identify potential areas of reform for the Commonwealth to uplift the current system and better support Local Government
- ✓ Explore options to embed resilience and risk reduction into response and recovery funding
- ✓ Explore options to streamline processes and promote confidence in the disaster management system

Other Parallel Review Processes

Recognising that many Australian communities have experienced the impacts of natural hazards over the past few years, the Australian Government is prioritising initiatives to ensure that disaster governance and funding arrangements are targeted and appropriate.

THE DISASTER RECOVERY FUNDING ARRANGEMENTS REVIEW

The DRFA Review will ensure equitable access to support so Australians impacted by disasters are treated consistently and fairly; streamline processes so governments can respond quickly and appropriately to severe disasters; and encourage jurisdictions to build back better and generate greater investment in resilience during the recovery effort.

THE INDEPENDENT REVIEW OF NATIONAL NATURAL DISASTER GOVERNANCE ARRANGEMENTS

Will consider how all levels of government work together effectively in relation to emergency management. This will include how the government serves the current and future state of national natural disaster preparedness, adaption, response, recovery, resilience, and long-term policy requirements in Australia.

HOW IS THIS REVIEW DIFFERENT?

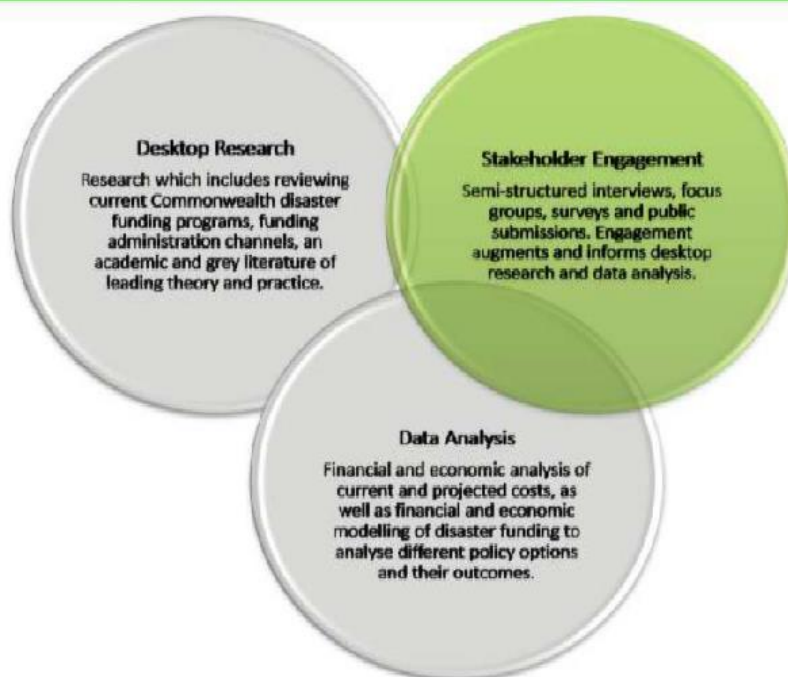
The DRFA Review and the Governance Review are separate but complementary to the Independent Review. Outcomes from the DRFA Review will feed into the overarching objective of the Independent Review. Each review will ultimately seek to improve outcomes across the prevention, preparedness, response, and recovery aspects for disaster-affected communities

Rogers, Matt

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Methodological approach



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The current state

-  Major disasters have become common due to climate change, with more severe and frequent compounding and cascading disaster events projected to occur across Australia, into the future.
-  Current funding arrangements are complex. The Australian Government currently provides significant and varied disaster funding support. Over 20 Australian Government agencies provide support.
-  Since FY2018-19 there has been a significant increase in Commonwealth funding. Recent reports have projected significant financial costs to manage the anticipated increase in natural disasters, estimating the cost to the Australian economy to be \$73 billion by 2060¹.
-  Disasters have deeply affected Australian communities and will continue to do so. Disasters have been found to increase rates of stress, depression, anxiety, post-traumatic stress disorder, alcohol and substance abuse, aggression and violence, suicide, and exacerbation of other underlying mental health conditions.²
-  Natural disasters are becoming increasingly more destructive. Insurance claims for storms and floods between 2020-2022 cost \$12.3 billion to combat property damage. This impacted one in 25 adult Australians over this three year period.³

¹Deloitte Access Economics, Special report: Update to the economic costs of natural disasters in Australia (2021)²Royal Commission, Royal Commission into National Natural Disaster Arrangements Report (2020)³Insurance Council of Australia, Three-year weather bill reaches \$12.3 billion (2020)

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1.1 Current roles and responsibilities

- What do you see as the current role of local government in disaster preparedness, risk reduction, response and recovery?
- How do the state and territory governments, the not-for-profit sector, private sector and the Commonwealth help or hinder you in doing your role?
- What capacity do you have to meet these roles and responsibilities?

1.2 Considering the future system

- What should the role of local governments be in disaster preparedness, risk reduction, response and recovery?
- How should the roles of state, territory, commonwealth governments, and the private and not-for-profit sectors work together?



Two - The Disaster Recovery Funding Arrangements (DRFA)

The Disaster Recovery Funding Arrangements (DRFA) Review is addressing recommendations by the Royal Commission into National Natural Disaster Arrangements aimed at ensuring Australians impacted by disasters are treated consistently and fairly, governments can respond quickly and appropriately, and communities are built back better.

The aim is to ensure the DRFA is fit-for-purpose, appropriately targeted and accessible in the context of more frequent and severe natural disasters. The Review will also consider how to build resilience during the recovery phase, including by empowering communities and encouraging investment in risk reduction and infrastructure betterment.

The Commonwealth are working collaboratively with each state and territory to improve the national disaster recovery funding arrangements.

Three - The Senate Select Committee on Australia's Disaster Resilience

This Committee, appointed by resolution of the Senate on 30 November 2022 is inquiring into Australia's preparedness, response and recovery workforce models, as well as alternative models to disaster recovery. The committee will consider the role of the Australian Defence Force, volunteer groups, not-for-profit organisations and state-based services, and the support required to improve Australia's resilience and response to natural disasters. The Chair of the Committee is Senator Jacqui Lambi. The Hon. Linda Reynolds, Senator for WA, is a committee member.

The Committee held hearings across the Kimberley in May 2023 with good representation from the Kimberley Regional Group with all four Shires appearing at the hearings. The committee is currently accepting submissions on a rolling basis with no specific closing date.

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**Risk:**

Reputational - if key issues facing Kimberley communities are not submitted to these inquiries

Financial – An opportunity cost to prosecute the case for increased and more timely investment into emergency management in Kimberley.

| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|---|--|---|-------------------|
| People Place Prosperity Performance | Advocate Partner Promote | Facilitate Fund Monitor | |
| Resolution/s | | Action(s) | |
| That the KRG note the information in this paper. | | Nil | |
| Moved: | Shire of Wyndham East Kimberley | Responsible: | Executive Officer |
| Seconded: | Shire of Derby West Kimberley | Due date: | As required |
| Carried: | 4 / 0 | | |



10. Kimberley Crime Statistics

Item for Noting

Submitted by: Submitted by: Secretariat

Attachment 14: Monthly Crime Statistic Trend data for 2022/23 for each Kimberley Town and Annual Crime Statistic Trend Data for Regional WA

Purpose:

To provide regional crime trend data to inform advocacy.

In summary

- The KRG Priority Action Plan lists community safety and crime prevention and juvenile just as a priority action area, with the presentation of regional crime statistics and trends at each KRG meeting.
- Trend data is presented for Kimberley towns for 2022/23, noting that this data was updated in July 2023
- Crime Statistics for Regional WA as a benchmark comparison. It must be noted that this presents annual from 2013/14, and the last column presents data for 2022/23.
- The Crime Statistics as presented are raw data. There is no whole of Kimberley statistics or analysis of them, for example offences as a percentage of the population or demographic characteristics.

Background:

- WA Police Crime statistics are updated onto the WA Police website on a quarterly basis in the last week of January, April, July and October, noting that offence count data is subject to revision as police investigations may not be finalised at the time the data is published.
- The crime statistics are reported based on the location the offence occurred.
- It must be noted that crime statistics may be influenced by a wide range of factors; including, but not limited to, population size, infrastructure (such as shopping centres and entertainment precincts), seasonal trends, and the extent to which crime is reported to or detected by police. Consideration should be given to factors influencing crime when interpreting statistics.

Details:

From the data the major offence across the Kimberley is Assault (Family). This is the case for regional WA. Other key offences are stealing, property damage, dwelling burglary and breaches of violence restraining orders. Broome has fraud and related offenses that are not seen in other towns, apart from Kununurra which is at a lower percentage. The key offences are mirrored in the crime statistics for regional WA. The key difference between the Kimberley and the regional statistics relates to graffiti and drug offences.

It would be interesting to know if the impact of the Kimberley floods led to reduced crime in Fitzroy Crossing and increasing crime in Derby and Broome in January and February 2023.

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Risk:

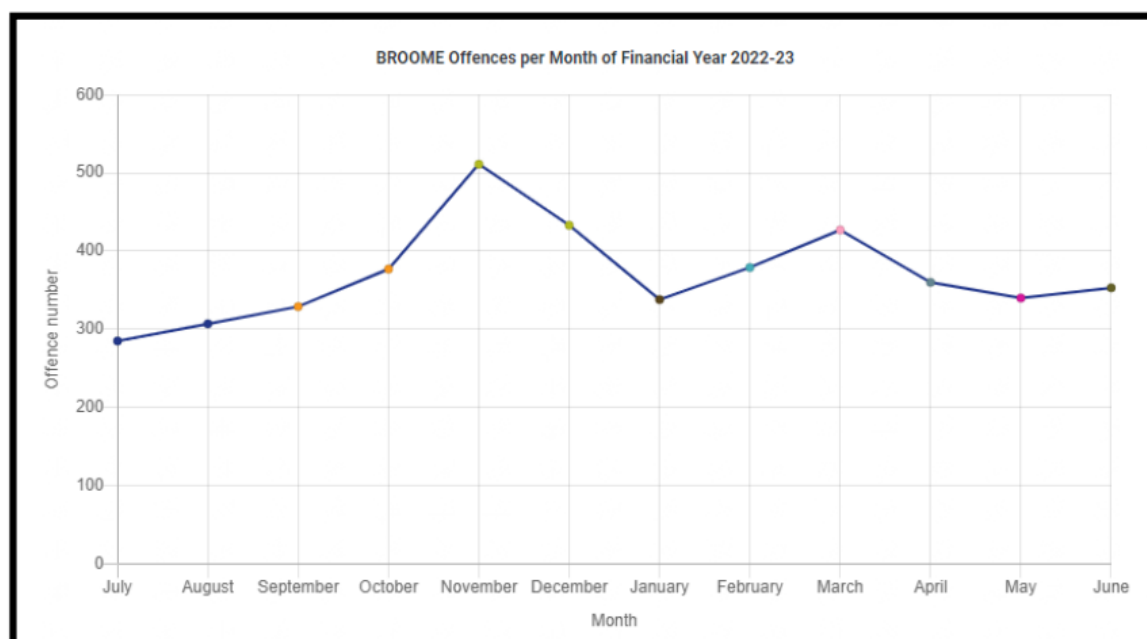
Reputational risk - Advocacy may not be credible if not informed by an evidence base.

| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|--|--|--|----------------|
| People Place Prosperity Performance | Advocate Partner Promote Facilitate Fund Monitor | | |
| Resolution/s | | Action(s) | |
| That 1. Members note the regional crime statistics as presented | | Executive Team to include Crime Statistics (as they become available) in future meeting papers | |
| Moved: | Shire of Broome | Responsible: | Executive Team |
| Seconded: | Shire of Wyndham East Kimberley | Due date: | As required |
| Carried: | 4/0 | | |

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Attachment 14 2022/23 Kimberley Crime Statistic Trends by Town

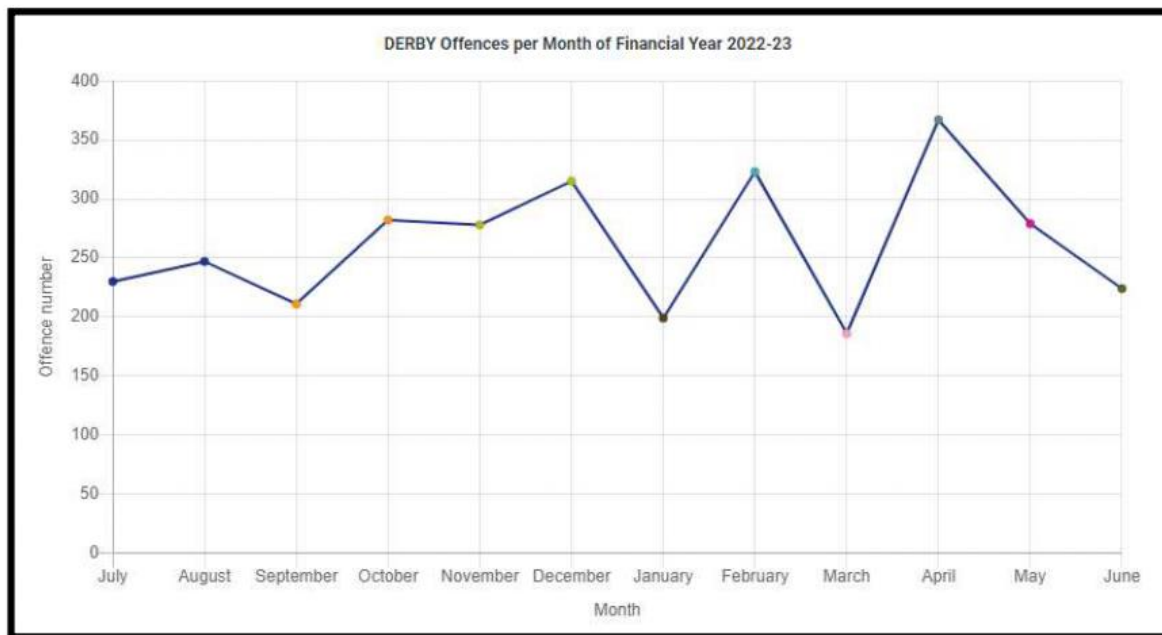


| Type of Offence | July | August | September | October | November | December | January | February | March | April | May | June |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Homicide | - | - | - | - | - | - | - | - | - | - | - | - |
| Sexual Offences | 4 | 8 | 9 | 1 | 3 | 6 | 4 | 2 | 10 | 7 | 3 | 11 |
| Assault (Family) | 57 | 72 | 94 | 92 | 88 | 110 | 76 | 108 | 113 | 75 | 78 | 79 |
| Assault (Non Family) | 26 | 23 | 29 | 25 | 28 | 37 | 32 | 30 | 32 | 20 | 35 | 21 |
| Threatening Behaviour (Family) | 9 | 11 | 18 | 23 | 17 | 30 | 24 | 34 | 25 | 24 | 26 | 33 |
| Threatening Behaviour (Non-Family) | 3 | 10 | 6 | 2 | 5 | 9 | 3 | 6 | 6 | 7 | 10 | 10 |
| Deprivation of Liberty | - | 1 | 1 | - | - | - | - | - | - | - | 1 | - |
| Robbery | 1 | 1 | 3 | - | 1 | 1 | 1 | 2 | 1 | 1 | 1 | - |
| Dwelling Burglary | 29 | 42 | 20 | 15 | 39 | 25 | 40 | 36 | 38 | 23 | 19 | 26 |
| Non-Dwelling Burglary | 6 | 15 | 7 | 7 | 20 | 8 | 25 | 22 | 17 | 17 | 16 | 14 |
| Stealing of Motor Vehicle | 7 | 14 | 7 | 6 | 8 | 14 | 7 | 10 | 20 | 9 | 8 | 7 |
| Stealing | 39 | 35 | 41 | 36 | 47 | 51 | 36 | 29 | 46 | 57 | 47 | 64 |
| Property Damage | 34 | 32 | 38 | 41 | 37 | 39 | 30 | 37 | 31 | 35 | 28 | 30 |
| Arson | - | 2 | - | 12 | - | 2 | - | 1 | 2 | 2 | 2 | 1 |
| Drug Offences | 26 | 11 | 13 | 32 | 22 | 7 | 11 | 24 | 13 | 33 | 31 | 20 |
| Graffiti | 1 | 2 | 1 | 2 | - | 2 | 1 | 1 | 1 | 2 | 3 | - |
| Fraud & Related Offences | 18 | 2 | 21 | 28 | 23 | 36 | 27 | 8 | 32 | 21 | 5 | 4 |
| Breach of Violence Restraint Order | 25 | 26 | 21 | 55 | 173 | 48 | 21 | 29 | 40 | 27 | 27 | 33 |
| Total of Selected Offences | 285 | 307 | 329 | 377 | 511 | 433 | 338 | 379 | 427 | 360 | 340 | 353 |

Notes:

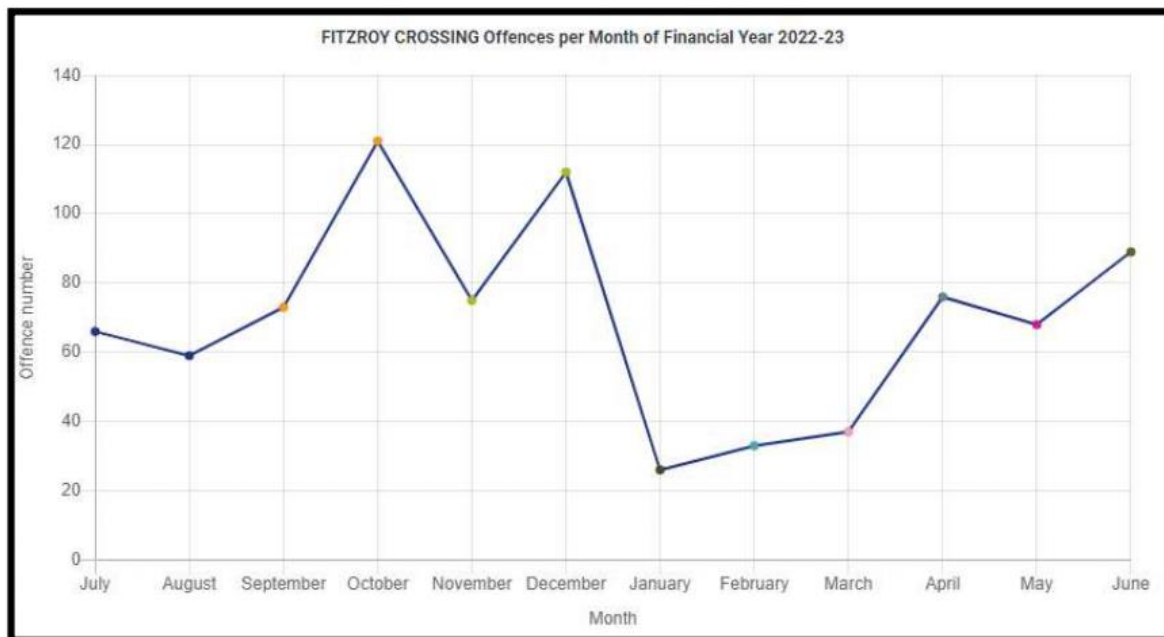
- Crime statistics are extracted quarterly from the WA Police Force Incident Management System.
- Crime statistics are provisional and subject to change.

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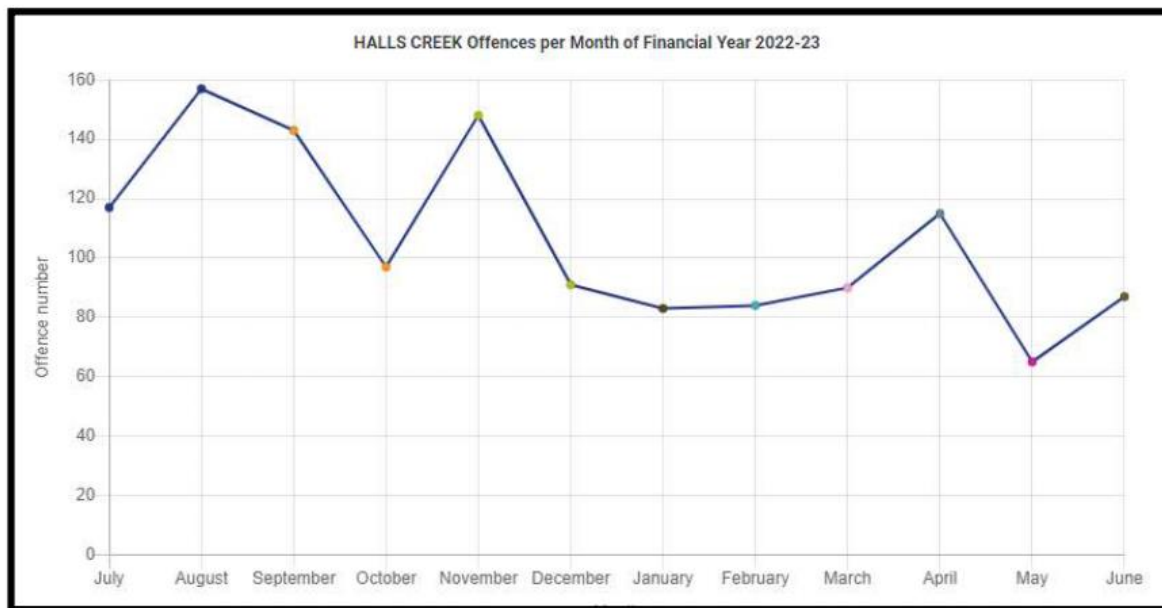
| Type of Offence | July | August | September | October | November | December | January | February | March | April | May | June |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Homicide | - | - | - | - | - | 1 | - | - | - | - | - | - |
| Sexual Offences | 3 | 4 | 1 | 5 | 1 | 5 | 3 | 5 | 4 | 8 | 4 | 2 |
| Assault (Family) | 74 | 84 | 89 | 85 | 91 | 122 | 47 | 53 | 59 | 95 | 78 | 62 |
| Assault (Non-Family) | 11 | 6 | 16 | 16 | 6 | 27 | 17 | 8 | 18 | 27 | 20 | 14 |
| Threatening Behaviour (Family) | 16 | 18 | 18 | 24 | 36 | 36 | 30 | 29 | 17 | 28 | 32 | 26 |
| Threatening Behaviour (Non-Family) | 2 | 7 | 2 | 3 | 4 | 5 | 3 | 12 | 1 | 2 | - | 4 |
| Deprivation of Liberty | 1 | 2 | - | - | - | - | - | - | - | - | - | - |
| Robbery | 4 | - | - | - | - | 2 | - | 1 | - | - | - | 1 |
| Dwelling Burglary | 9 | 12 | 6 | 20 | 5 | 17 | 15 | 28 | 25 | 43 | 56 | 28 |
| Non-Dwelling Burglary | 12 | 9 | 3 | 3 | 6 | 2 | 6 | 13 | 1 | 5 | 6 | 7 |
| Stealing of Motor Vehicle | 7 | 7 | 4 | - | 2 | 6 | 7 | 3 | 5 | 10 | 5 | 4 |
| Stealing | 18 | 17 | 15 | 11 | 11 | 14 | 11 | 12 | 12 | 15 | 24 | 9 |
| Property Damage | 20 | 26 | 14 | 17 | 26 | 21 | 16 | 16 | 16 | 21 | 19 | 23 |
| Arson | - | 1 | - | 1 | - | 2 | - | - | - | - | 2 | 1 |
| Drug Offences | 10 | 13 | 16 | 18 | 11 | 11 | 20 | 120 | 9 | 79 | 5 | 8 |
| Graffiti | - | 1 | - | - | - | - | - | - | - | - | 2 | - |
| Fraud & Related Offences | 2 | 1 | 2 | 3 | 41 | 2 | - | - | - | - | 2 | - |
| Breach of Violence Restraint Order | 41 | 39 | 25 | 76 | 38 | 42 | 24 | 23 | 19 | 34 | 24 | 35 |
| Total of Selected Offences | 230 | 247 | 211 | 282 | 278 | 315 | 199 | 323 | 186 | 367 | 279 | 224 |

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| Type of Offence | July | August | September | October | November | December | January | February | March | April | May | June |
|------------------------------------|-----------|-----------|-----------|------------|-----------|------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Homicide | - | - | - | - | - | - | - | - | - | - | - | - |
| Sexual Offences | - | 2 | 3 | 2 | 1 | 1 | - | - | - | 2 | 7 | 1 |
| Assault (Family) | 28 | 25 | 26 | 45 | 20 | 43 | 6 | 16 | 14 | 19 | 18 | 31 |
| Assault (Non-Family) | 5 | 4 | 4 | 3 | 14 | 8 | 1 | 1 | 2 | 4 | 4 | 16 |
| Threatening Behaviour (Family) | 4 | 1 | 1 | 6 | 3 | 7 | 3 | 3 | 2 | 9 | 6 | 8 |
| Threatening Behaviour (Non-Family) | - | 1 | 1 | 2 | 6 | 1 | - | 1 | - | - | 1 | - |
| Deprivation of Liberty | - | - | - | - | - | - | - | - | - | - | - | - |
| Robbery | - | - | - | - | - | - | - | - | - | - | - | - |
| Dwelling Burglary | - | 2 | 6 | 5 | 1 | 9 | 3 | 1 | - | 9 | 6 | 3 |
| Non-Dwelling Burglary | 1 | 2 | 4 | 8 | 3 | 7 | 5 | 1 | - | 4 | - | - |
| Stealing of Motor Vehicle | - | - | 1 | 2 | 2 | 4 | 1 | 1 | 1 | 4 | 2 | 1 |
| Stealing | 7 | 7 | 8 | 14 | 9 | 10 | 2 | 1 | 4 | 6 | 3 | 10 |
| Property Damage | 8 | 7 | 12 | 16 | 11 | 5 | 4 | 2 | 5 | 8 | 11 | 17 |
| Arson | 1 | 1 | - | - | 1 | - | - | - | 1 | - | - | - |
| Drug Offences | 4 | - | 1 | 4 | 2 | 6 | - | - | 4 | - | 2 | - |
| Graffiti | - | - | - | 1 | - | 2 | - | 1 | - | - | - | - |
| Fraud & Related Offences | 3 | 1 | - | 4 | - | - | - | - | - | 2 | - | - |
| Breach of Violence Restraint Order | 5 | 6 | 6 | 9 | 2 | 9 | 1 | 5 | 4 | 9 | 8 | 2 |
| Total of Selected Offences | 66 | 59 | 73 | 121 | 75 | 112 | 26 | 33 | 37 | 76 | 68 | 89 |

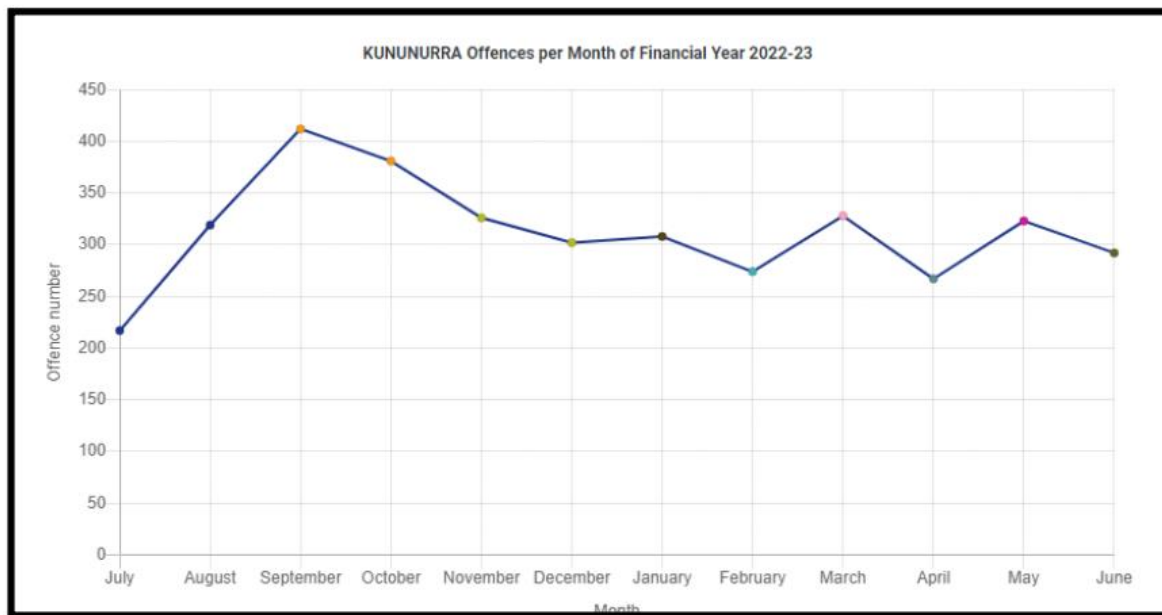
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| Type of Offence | July | August | September | October | November | December | January | February | March | April | May | June |
|------------------------------------|------------|------------|------------|-----------|------------|-----------|-----------|-----------|-----------|------------|-----------|-----------|
| Homicide | - | - | - | - | - | - | - | - | - | - | - | - |
| Sexual Offences | 1 | 1 | - | 1 | - | 2 | - | 1 | 2 | - | 2 | 1 |
| Assault (Family) | 38 | 32 | 31 | 24 | 28 | 28 | 20 | 21 | 18 | 25 | 22 | 27 |
| Assault (Non-Family) | 10 | 17 | 6 | 11 | 16 | 9 | 9 | 5 | 8 | 14 | 10 | 12 |
| Threatening Behaviour (Family) | 8 | 4 | 5 | 3 | 2 | 5 | 4 | 2 | 3 | 2 | 3 | 5 |
| Threatening Behaviour (Non-Family) | 1 | - | - | - | 2 | - | 1 | 1 | 2 | - | 1 | 4 |
| Deprivation of Liberty | - | - | - | - | - | - | - | 1 | - | - | - | 1 |
| Robbery | - | - | - | - | - | - | - | 1 | 1 | 2 | 1 | - |
| Dwelling Burglary | 5 | 15 | 27 | 11 | 14 | 9 | 12 | 9 | 7 | 16 | 9 | 1 |
| Non-Dwelling Burglary | 5 | 9 | 9 | 2 | 3 | 2 | 9 | 7 | 6 | 2 | 1 | - |
| Stealing of Motor Vehicle | 5 | 6 | 9 | 5 | 17 | 3 | 4 | 4 | 7 | 4 | - | - |
| Stealing | 11 | 23 | 12 | 10 | 15 | 8 | 5 | 5 | 9 | 13 | 6 | 3 |
| Property Damage | 20 | 30 | 22 | 22 | 43 | 14 | 9 | 11 | 23 | 26 | 2 | 22 |
| Arson | 2 | 2 | 1 | - | - | - | 1 | - | - | - | 2 | - |
| Drug Offences | - | 1 | 1 | 1 | 3 | - | 1 | 1 | - | - | 2 | 3 |
| Graffiti | - | 1 | - | - | 2 | - | - | - | - | - | - | - |
| Fraud & Related Offences | - | 7 | 13 | 1 | - | 1 | - | 12 | 3 | 8 | 1 | - |
| Breach of Violence Restraint Order | 11 | 9 | 7 | 6 | 3 | 10 | 8 | 3 | 1 | 3 | 3 | 8 |
| Total of Selected Offences | 117 | 157 | 143 | 97 | 148 | 91 | 83 | 84 | 90 | 115 | 65 | 87 |

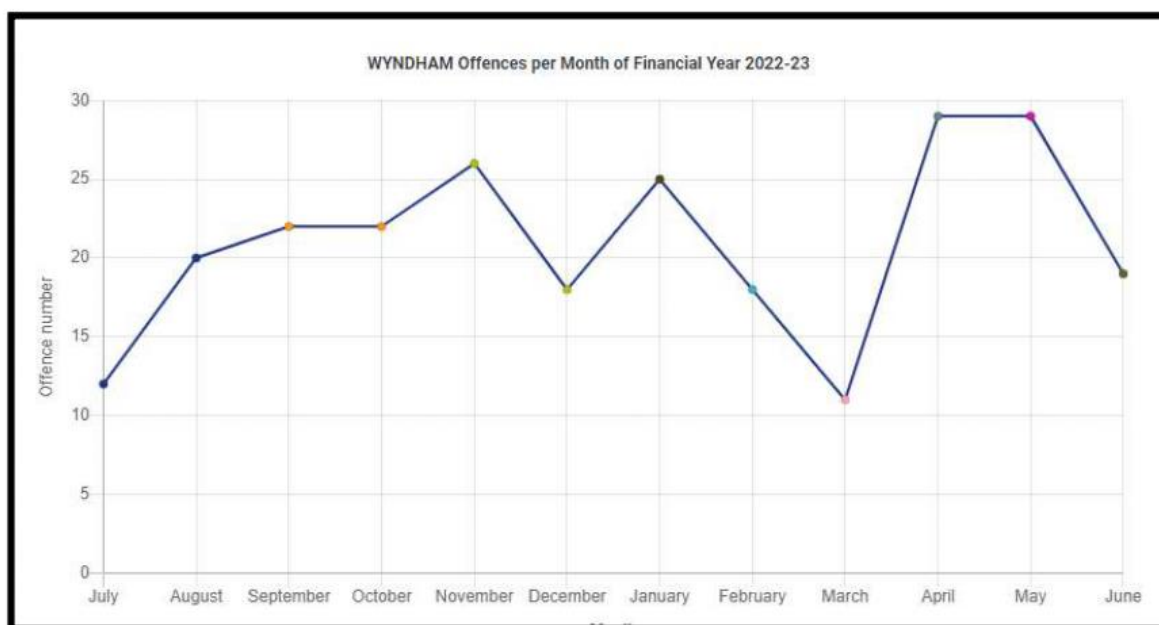
Notes:
 - Crime statistics are extracted quarterly from the WA Police Force Incident Management System.
 - Crime statistics are provisional and subject to change.

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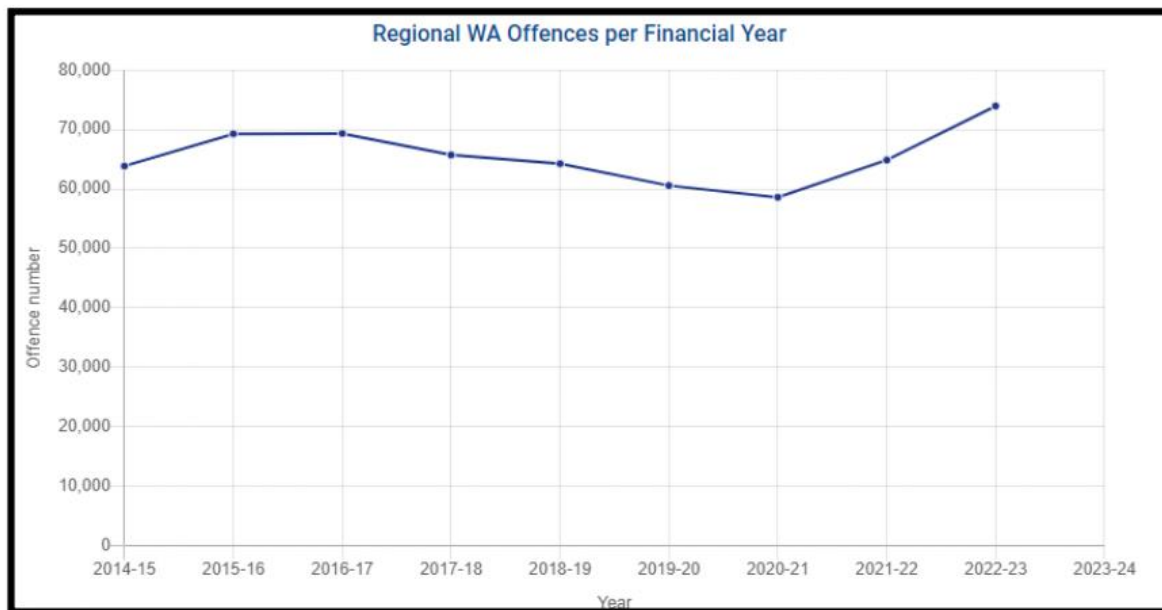
| Type of Offence | July | August | September | October | November | December | January | February | March | April | May | June |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Homicide | - | - | - | - | - | - | - | - | - | - | - | - |
| Sexual Offences | 1 | 5 | 2 | 2 | 12 | 3 | 2 | 1 | 3 | 5 | 9 | 5 |
| Assault (Family) | 77 | 96 | 84 | 122 | 96 | 99 | 83 | 71 | 93 | 76 | 81 | 82 |
| Assault (Non-Family) | 17 | 15 | 36 | 34 | 16 | 34 | 14 | 19 | 29 | 22 | 41 | 18 |
| Threatening Behaviour (Family) | 18 | 17 | 13 | 22 | 16 | 19 | 17 | 17 | 13 | 11 | 10 | 11 |
| Threatening Behaviour (Non-Family) | 5 | 2 | 6 | 4 | 5 | 9 | 3 | 5 | 5 | 4 | 5 | 10 |
| Deprivation of Liberty | - | - | - | - | - | - | - | - | - | - | - | - |
| Robbery | - | - | 1 | 1 | - | - | - | - | - | - | 2 | 1 |
| Dwelling Burglary | 7 | 20 | 29 | 31 | 22 | 15 | 47 | 17 | 27 | 16 | 27 | 25 |
| Non-Dwelling Burglary | 3 | 7 | 4 | 5 | 9 | 5 | 10 | 4 | 6 | 10 | 6 | 4 |
| Stealing of Motor Vehicle | 2 | 3 | 7 | 9 | 19 | 8 | 8 | 11 | 14 | 17 | 18 | 7 |
| Stealing | 18 | 38 | 34 | 42 | 29 | 19 | 25 | 26 | 41 | 29 | 33 | 27 |
| Property Damage | 20 | 50 | 42 | 34 | 36 | 44 | 51 | 37 | 40 | 38 | 48 | 47 |
| Arson | 1 | 1 | 4 | 1 | - | 1 | - | - | - | - | 2 | 1 |
| Drug Offences | 10 | 11 | 11 | 6 | 14 | 6 | 2 | 9 | 16 | 4 | 7 | 13 |
| Graffiti | - | 2 | - | 7 | 2 | 4 | 2 | 2 | 1 | 4 | 1 | 8 |
| Fraud & Related Offences | 5 | 21 | 9 | 29 | 2 | 1 | 9 | 20 | 4 | 9 | 5 | 6 |
| Breach of Violence Restraint Order | 33 | 31 | 130 | 32 | 48 | 35 | 35 | 35 | 36 | 22 | 28 | 27 |
| Total of Selected Offences | 217 | 319 | 412 | 381 | 326 | 302 | 308 | 274 | 328 | 267 | 323 | 292 |

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| Type of Offence | July | August | September | October | November | December | January | February | March | April | May | June |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Homicide | - | - | - | - | - | - | - | - | - | - | - | - |
| Sexual Offences | - | - | - | 2 | 1 | - | 1 | - | - | 1 | - | 1 |
| Assault (Family) | 4 | 4 | 6 | 7 | 7 | 2 | 6 | 6 | 6 | 5 | 9 | 6 |
| Assault (Non-Family) | 4 | 2 | 1 | 3 | 1 | 3 | 1 | - | - | 5 | - | 1 |
| Threatening Behaviour (Family) | 2 | 2 | 2 | 1 | 2 | - | - | - | - | 5 | 2 | - |
| Threatening Behaviour (Non-Family) | - | - | - | 1 | - | - | - | - | - | - | - | - |
| Deprivation of Liberty | - | - | - | - | - | 1 | - | - | - | - | - | - |
| Robbery | - | - | - | - | - | - | - | - | - | - | - | - |
| Dwelling Burglary | - | 3 | - | - | 1 | 2 | 3 | 4 | - | 4 | 2 | 1 |
| Non-Dwelling Burglary | - | 1 | 5 | 1 | 4 | 3 | 6 | - | 1 | - | 2 | - |
| Stealing of Motor Vehicle | - | 2 | 1 | 1 | - | 2 | - | - | - | - | - | 1 |
| Stealing | 1 | 1 | 1 | 2 | 2 | 1 | 2 | - | - | 2 | - | 1 |
| Property Damage | 1 | 4 | 3 | 3 | 8 | 1 | 3 | 4 | 2 | 4 | 9 | 4 |
| Arson | - | 1 | - | - | - | 1 | - | - | - | - | - | 1 |
| Drug Offences | - | - | 2 | 1 | - | 1 | - | - | - | 1 | 1 | - |
| Graffiti | - | - | - | - | - | - | - | - | - | - | - | - |
| Fraud & Related Offences | - | - | - | - | - | - | - | - | - | - | - | - |
| Breach of Violence Restraint Order | - | - | 1 | - | - | 1 | 3 | 4 | 2 | 2 | 4 | 3 |
| Total of Selected Offences | 12 | 20 | 22 | 22 | 26 | 18 | 25 | 18 | 11 | 29 | 29 | 19 |

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| Type of Offence | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 |
|------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Homicide | 38 | 30 | 40 | 46 | 38 | 40 | 34 | 34 | 39 |
| Sexual Offences | 1,350 | 1,606 | 1,580 | 1,896 | 1,543 | 1,668 | 1,973 | 1,761 | 1,989 |
| Assault (Family) | 5,398 | 6,601 | 7,583 | 7,451 | 7,811 | 8,554 | 10,039 | 10,931 | 12,857 |
| Assault (Non-Family) | 3,226 | 3,206 | 3,469 | 3,434 | 3,292 | 3,559 | 3,929 | 4,428 | 5,148 |
| Threatening Behaviour (Family) | 482 | 678 | 1,020 | 993 | 1,021 | 1,194 | 1,441 | 1,822 | 2,790 |
| Threatening Behaviour (Non-Family) | 780 | 837 | 873 | 900 | 860 | 888 | 945 | 1,110 | 1,510 |
| Deprivation of Liberty | 47 | 57 | 67 | 55 | 53 | 63 | 66 | 70 | 77 |
| Robbery | 154 | 163 | 169 | 161 | 153 | 151 | 172 | 197 | 262 |
| Dwelling Burglary | 5,829 | 5,961 | 5,764 | 6,138 | 5,632 | 4,961 | 3,905 | 5,111 | 4,880 |
| Non-Dwelling Burglary | 2,669 | 3,091 | 2,954 | 2,680 | 2,361 | 2,167 | 1,893 | 3,066 | 2,431 |
| Stealing of Motor Vehicle | 1,687 | 1,726 | 1,687 | 1,758 | 1,625 | 1,407 | 1,586 | 2,287 | 2,077 |
| Stealing | 14,909 | 15,155 | 15,285 | 13,353 | 13,589 | 11,222 | 9,326 | 10,820 | 13,022 |
| Property Damage | 9,719 | 10,059 | 10,632 | 9,120 | 8,534 | 8,366 | 8,577 | 9,439 | 9,735 |
| Arson | 434 | 363 | 373 | 409 | 360 | 378 | 352 | 428 | 459 |
| Drug Offences | 9,736 | 10,949 | 10,666 | 10,583 | 9,741 | 9,096 | 7,094 | 5,574 | 7,451 |
| Graffiti | 428 | 359 | 435 | 398 | 377 | 300 | 405 | 621 | 512 |
| Fraud & Related Offences | 4,293 | 4,884 | 2,971 | 2,676 | 3,346 | 2,267 | 2,795 | 2,819 | 3,626 |
| Breach of Violence Restraint Order | 2,662 | 3,531 | 3,761 | 3,664 | 3,891 | 4,291 | 4,063 | 4,348 | 5,083 |
| Total of Selected Offences | 63,841 | 69,256 | 69,329 | 65,715 | 64,227 | 60,572 | 58,595 | 64,866 | 73,948 |



11. Website and Social Media

Item for Noting

Submitted by: Executive Officer

Purpose:

To update the members on the Kimberley Regional Group Website and Linked In Page.

In summary

- The KRG Website and Linked In page are live
- Feedback on these platforms has been positive and increased the KRG's profile and reach
- It would be appreciated if KRG Members could get their staff to follow the KRG Linked In page, invite their followers to connect and share KRG posts.

Background:

The KRG is a powerful voice for the Kimberley region taking a whole of region perspective on social and economic issues. To maximize opportunities to drive the KRG agenda, a communications and media policy has been developed for KRG endorsement. This policy recommends a website as a tool to raise the profile of the KRG and the KRG's policy and advocacy agenda. The KRG members resolved at the February 2023 meeting to establish a website and a LinkedIn Page.

Details:

Website

The KRG website went live on the 20th July 2023. The site is found at <https://kimberleyrg.com.au>. A google analytics function showed that 249 people have viewed the business profile.

Updates to the site are made on an as-needs basis including updated documents, submissions, and reporting on KRG events and advocacy.

Linked In

The Linked in page was established on the 5th July. As at the 10th August the page has 317 followers. Followers include the WA Premier, State Government Ministers including the Ministers for Local Government and Ports, Community Services, Agriculture, and Regional Development, and Federal Ministers including the Minister for Agriculture and Emergency Services. The page is also followed by a number of Ministerial Chiefs of Staff and Director Generals, along with CEOs of key non-government stakeholder agencies. It is a good vehicle to drive the KRG advocacy agenda.

Along with posting original content the page shares and like posts of key stakeholders. A strategy and schedule have been developed to ensure posts drive the advocacy agenda, keep KRG in the political gaze and foster political and stakeholder support of KRG advocacy positions. Analytics are being tracked to optimise postings and ensure that content is relevant and correctly strategically aligned to the KRG objectives.

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To expand our reach, it would be appreciated if KRG Members could encourage their staff to follow the Linked In page, invite followers to connect and share the KRG posts.

Risk:

Reputational – If posts do not align with our advocacy agenda and the KRG brand, it could cause reputational damage. To manage this a strategy and schedule is in place.

Financial –to manage financial risk the sites can be updated by the Executive.

| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|--|--|---|-------------------|
| People Place Prosperity Performance | Advocate Partner Promote | Facilitate Fund Monitor | |
| Resolution/s | | Action(s) | |
| That members note the progress off the website and Linked In page. | | | |
| Moved: | Shire of Derby West Kimberley | Responsible: | Executive Officer |
| Seconded: | Shire of Halls Creek | Due date: | As required |
| Carried: | 4 / 0 | | |

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12. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 15: EO Report April, May 2023

Purpose:

To update the KRG on the Executive Officer services provided for the period April 2023 – May 2023 inclusive.

Background:

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details:

As in included attachment.

Risk:

Nil

| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|---|--|---|-------------------|
| People Place Prosperity Performance | Advocate Partner Promote | Facilitate Fund Monitor | |
| Resolution/s | | Action(s) | |
| That the Executive Officers Report be received and endorsed | | As per Outstanding Actions | |
| Moved: | Shire of Derby West Kimberley | Responsible: | Executive Officer |
| Seconded: | Shire of Halls Creek | Due date: | As required |
| Carried: | 4 / 0 | | |

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Attachment 15: EO Report – April to May 2023

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

| Project / Activity | Status | Item |
|---|--|---------------------|
| Administrative Matters and Meetings | Ongoing | - |
| General Stakeholder Engagement | Ongoing – see Stakeholder list | 12 |
| Office of the Auditor General | Attending Meeting 24 th August 2023 | - |
| Banned Drinkers Register | Letter | 5 |
| BBY and WKFEC Engagement | Attending Meeting 24 th August 2023 | 7 |
| Aboriginal Cultural Heritage Bill | Updated information | General Business |
| KRG MOU and Governance | Agreement to be simplified | Outstanding Actions |
| Strategic Planning | Preparation of the KRG Prioritized Action List | 8 |
| Natural Disaster Resilience and Recover Enquiries | Preparation of paper, attendance at meetings. Pending resolution | 9 |
| Kimberley Crime Statistics | Research and preparation of paper for member information | 10 |
| Website and Social Media | Website development and Linked In page completed | 11 |

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Stakeholder Engagement

| Date | Stakeholders | Purpose |
|------------|--|--|
| 1/6/2023 | Hon. Steven Dawson MLA | KRG matters and invitation to meeting |
| 7/6/2023 | Tayanah O'Donnell | WA Briefing: Independent Disaster Funding Review |
| 8/6/2023 | Mike Rowe, Dept of Communities | KRG matters, invitation to meeting |
| 8/6/2023 | KRG CEOs | CEO Ringaround |
| 17/6/2023 | Vernon Lawrence | KRG administrative and financial matters |
| 22/6/2023 | Organised by IM Governance | East Kimberley Leadership Forum |
| 3/7/2023 | Nick Sloan, Tony Brown WALGA | KRG matters and meeting arrangements |
| 19/7/2023 | Stacey Hutt, EO Inner City Councils | August meeting |
| 20/07/2023 | Candy Choo, LGPro | August meeting |
| 26/7/2023 | Nic Sloan, WALGA | ACHA, August meeting |
| 28/7/2023 | Local Government Focus Group: Deloitte | Independent Review into Disaster Funding |
| 2/8/2023 | Richard Aspinall, NIAA | Collaboration opportunities, August meeting |
| 2/8/2023 | Boyd Brown, Telstra Regional | Kimberley telecommunications update |

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Time Allocation September 2022 – August 2023

Total Yearly Contract: 864 Hours: Monthly from 8th of the month to 7th of the next month

| | Paul Rosair | | Michelle Mackenzie | | Jane Lewis | | Joshua Turner | |
|---|----------------|------------------|--------------------|----------------|----------------|----------------|---------------|-------------|
| | Contract | Actual | Contract | Actual | Contract | Actual | Contract | Actual |
| Sept 22 | 32 | 34 | 20 | 18 | 23 | 29 | 4 | 2 |
| Oct 22 | 32 | 22 | 20 | 8 | 23 | 24 | 4 | 1 |
| Nov 22 | 32 | 40 | 20 | 36 | 23 | 28 | 4 | 0 |
| Dec 22 | 15 | 12.5 | 10 | 26.25 | 10 | 1.5 | 2 | 0 |
| Jan 23 | 15 | 19 | 10 | 11 | 10 | 36 | 2 | 0 |
| Feb 23 | 32 | 15.5 | 20 | 9 | 23 | 25.5 | 4 | 0 |
| Mar 23 | 32 | 34 | 20 | 9.25 | 23 | 14.5 | 4 | 0 |
| Apr 23 | 32 | 19 | 20 | 9.5 | 23 | 24 | 4 | 0 |
| May 23 | 32 | 35 | 20 | 23.5 | 23 | 18.5 | 4 | 0 |
| June 23 | 32 | 37.5 | 20 | 21.25 | 23 | 27 | 4 | 0 |
| July 23 | 32 | 46 | 20 | 14.25 | 23 | 45 | 4 | 0 |
| Aug 23 | 32 | | 20 | | 23 | | 4 | |
| TOTALS | 318/350 | 314.5/318 | 200/220 | 186/200 | 227/250 | 273/227 | 40/44 | 3/40 |
| OVERALL CONTRACT: 785 / 864 ACTUALS: 776.5 / 785 | | | | | | | | |

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13. Most Accessible Community WA Awards (MACWA)

Matter for Noting

Submitted by: Executive Team

Purpose:

To advise the members on the Kimberley Regional Group about the opening of the Most Accessible Community WA Awards (MACWA) and to encourage nominations.

In summary

- The Regional Capitals Alliance of WA (RCAWA) facilitates the running of the MACWA Awards
- The MACWA Awards opened for nominations on 15/8/2023, with closing date being 13/10/2023
- The Awards are based on Local Government Disability Access Inclusion Plans and seek to recognise demonstrated work in the Inclusion and Accessibility space.
- Members of the KRG are strongly encouraged to nominate their Shire

Background:

At the August 2016 WALGA AGM, the City of Bunbury recommended that WALGA:

1. Develop assessment criteria to formally recognise the contribution that Western Australian Local Governments are taking to promote and improve accessibility within their jurisdictions.
2. Conduct an annual awards process coinciding with Local Government Week to recognise Local Governments nominated for work undertaken in no. 1 above based on metropolitan, regional, and remote categories.
3. Nominate the winning Local Government from each category for the National Awards for Local Government – Disability Access and Inclusion Awards conducted by the Department of Infrastructure and Regional Development.

This item was carried and State Council resolved that the item be forwarded to the Planning and Community Development Policy Team for consideration. By August 2017, RCAWA had been asked to take carriage of this Award.

Discussion

The 2023 MACWA awards are now open for nominations from Local Governments who wish to showcase their commitment to inclusive and accessible communities.

Based on Local Government Disability Access Inclusion Plans, the MACWA Awards seek to recognise those Cities, Towns and Shires who demonstrate that they have exceeded minimum legislative requirements with a creative and innovative approach to buildings and services, public open spaces, communication, and employment.

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**Important Information**

Opening Date: 15/8/2023
 Closing Date: Close of Business 13/10/2023
 Awards Event: Information coming soon

Online nominations: Regional Capitals Alliance WA (RCAWA Website:
<https://waregionalcapitals.com.au/documents-research/>)

Award categories (Nominations invited for 1 or more of the following):

- 1 – Accessible Buildings / Facilities / Services. \$500 sponsorship by Jointly Planning
- 2 – Public Open Spaces. \$500 sponsorship by NAJA Business Consulting Services
- 3 – Communication. \$500 sponsorship ALYKA
- 4 – Employment. \$500 sponsorship by WALGA

Judging Panel:

- Bruce Langoulant AM, Board and Council Member, Disability Assembly WA
- Julie Waylen: CEO Diversity South
- Melissa Northcott: MACWA Ambassador
- Terina Grace: Western Australian Disability Advisory Council
- Alina Hobson: Western Australian Local Government Association
- TBC: Department of Local Government, Sport, and Cultural Industries

Facilitator: Regional Capitals Alliance WA.
 Contact: Jane Lewis, Executive Assistant.
 Email: jane@reditresearch.com.au .
 Phone: 0419322779

Members of the Kimberley Regional Group are encouraged to nominate their Shire in order to gain recognition for their work in the access and inclusion space.



| Link to Key Pillar/s and Strategies: | | Budget Implications |
|---|--|---|
| <div> People Place Prosperity Performance </div> | <div> Advocate Facilitate Partner Fund Promote Monitor </div> | Nil |
| Resolution/s | | Action(s) |
| For Information only | | Members to consider nomination for the MACWA Awards |

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14. Around the Grounds

Matter for Discussion

Submitted by: Executive Team

Purpose:

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration, or may serve the purposes of sharing a learning that could impact the region as a whole.

Details:

Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the floods and the Canberra visit. For this meeting, it has been left to each Shire to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

| Link to Key Pillar/s and Strategies: | | Budget Implications |
|---|--|---------------------|
| <div> People Place Prosperity Performance </div> | <div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div> | Nil |
| Resolution/s | | Action(s) |
| For Information only | | Nil |

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15. General Business

| Item | Responsible | Actions Arising |
|--|-------------------|---|
| Release of National Housing and Homelessness Plan Issue Papers | Executive Team | The Executive Team signed up for updates and the KRG have now been invited to prepare a submission. (See invitation below). The Executive Team will draft a response and will circulate to members for approval before submission |
| 24 th August agenda | Executive Team | |
| Aboriginal Cultural Heritage Bill | Executive Officer | |
| October meeting | Executive Officer | Meeting confirmed for 4 th Oct, Zoom KRG meeting only |

Release of the National Housing and Homelessness Plan Issues Paper [SEC=OFFICIAL]

External > Inbox >

Housing and Homelessness Plan <HousingandHomelessnessPlan@dss.gov.au>
to *

Mon, 7 Aug, 11:05 (6 days ago)

We want to hear from you

Good afternoon,

Thank you for your interest in the development of the National Housing and Homelessness Plan (the Plan). We are pleased to advise the Australian Government has released an Issues Paper on Housing and Homelessness in Australia.

The Issues Paper provides a brief overview of some of the known issues in different parts of the housing and homelessness systems and poses a series of discussion questions.

You are invited to share your ideas and experiences by either responding to guided, short-form questions or lodging a written submission by 11:59pm AEST, Friday, 22 September 2023.

There will also be opportunities to contribute to the plan through a range of face-to-face workshops and online forums across the country.

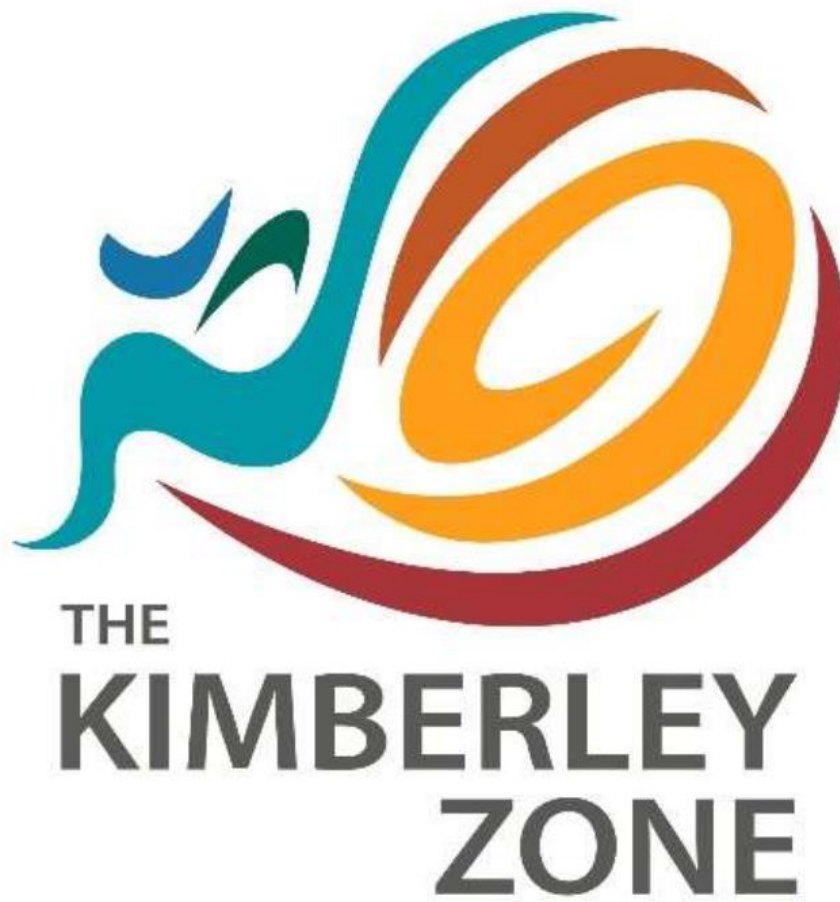
To view the Issues Paper, or to receive updates on consultation opportunities, please visit <https://engage.dss.gov.au/developing-the-national-housing-and-homelessness-plan>

Kind regards,

Housing and Homelessness Plan Team
Housing and Homelessness Policy Branch
E: housingandhomelessnessplan@dss.gov.au

The Department of Social Services acknowledges the traditional owners of country throughout Australia, and their continuing connection to land, water and community. We pay our respects to them and their cultures, and to Elders both past and present.

Meeting Closure: 10:30



Meeting Minutes

August 2023

Join Zoom

Meeting <https://us02web.zoom.us/j/84787139647?pwd=V1J0UUQ2MW0vRnQraGM5UjAxc0tnZz09>

Meeting ID: 847 8713 9647

Passcode: 879 133

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1. Kimberley Country Zone Meeting Open: 10:47

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

| Name | Shire / Council / Organisation | Method |
|-------------------------------|---|-----------|
| Members | | |
| Cr Chris Mitchell | Zone Delegate, Shire of Broome | In person |
| Cr Malcolm Edwards | President, Shire of Halls Creek | In person |
| Cr Geoff Haerewa | President, Shire of Derby West Kimberley | In person |
| Cr David Menzel | President, Shire of Wyndham East Kimberley | In Person |
| Observers | | |
| Sam Mastrolembo | CEO, Shire of Broome | In person |
| Cr Desiree Male | President, Shire of Broome | In person |
| Nicole Roukens | Manager Community Engagement and Projects | In person |
| Peter McCumstie | Deputy President, Shire of Derby West Kimberley | Zoom |
| Amanda Dexter | CEO, Shire of Derby West Kimberley | In person |
| Phillip Cassell | CEO, Shire of Halls Creek | In person |
| Cr Tony Chafer | Deputy Shire President, SWEK | Zoom |
| Vernon Lawrence | CEO, Shire of Wyndham East Kimberley | In person |
| Nick Kearns | Director of Planning / Community SWEK | Zoom |
| Executive Support Team | | |
| Paul Rosair | Principal NAJA Business Consulting | In person |
| Michelle Mackenzie | Principal Mira Consulting | In person |
| Jane Lewis | Principal Redit Research | In person |
| Apologies | | |
| Gordon Thomson | President, Shire of Christmas Island | |
| David Price | CEO, Shire of Christmas Island | |
| Aindil Minkom | President, Cocos (Keeling) Islands | |

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| Name | Shire / Council / Organisation | Method |
|------------------|--|-----------|
| Frank Mills | CEO, Cocos (Keeling) Islands | |
| Cr Karen Chappel | CEO WALGA | |
| Tom Chapman | Regional Manager, DLGCI | |
| Guests | | |
| Paul Kelly | Deputy President WALGA | In person |
| Nick Sloan | CEO, WALGA | In person |
| Tony Brown | Executive Manager Governance and Organisational Services | In person |
| Greg Hayes | Regional Road Safety Advisor, WALGA | Zoom |
| Kim Brown | Acting Director, Regional Development Australia - Kimberley | Zoom |
| Bill Tatchell | CEO Australia's Northwest | Zoom |
| Glen Chidlow | Director Industry and Infrastructure, Kimberley Development Commission | In person |
| Chuck Berger | CEO Kimberley Development Commission | Zoom |

3. Disclosures, Conflicts and Declarations of Interest:

| Financial Interest / Impartiality | | | |
|-----------------------------------|-------------|------|--------------------|
| Member | Item Number | Item | Nature of Interest |
| Nil | | | |

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4. Kimberley Country Zone State Council Agenda:

Attachments:

1 President's Report

2 WALGA State Council Agenda and Report on State Council Actions (Separately Attached)

4.1 Presidents Report – Attachment 1

**President's Report
September 2023**

Introduction

I welcomed the opportunity recently to visit the Kimberley to see first-hand how Local Governments in the North are working to return services and infrastructure after the devastating floods of last year.

As many of us have experienced, including my community of Morawa post Tropical Cyclone Seroia, after the Federal and State teams leave the region, it is left to Local Government to support and rebuild local communities.

I was struck by the extent of the damage to the Highway between Broome and Deby and the impact this was having on the local community. Shire President Geoff Haarawa humanised the impact of the flood on the region, the local economy, and the Local Government Elected Members and officers who support some of our State's most vulnerable communities. I was struck when I contemplated the scale of the task that it's something most of us would never experience in our day-to-day or working lives.

The issues our colleagues are facing in the Kimberley are monumental, yet they tackle the task with vigour and great spirit. Attracting and retaining staff, removal of primary health care services, maintaining and building back better damaged infrastructure, housing affordability and availability, and of course, providing a basic level of amenity for their residents and the tourists that visit their towns. These are challenges which our members don't shy away from and I'm proud of the work that WALGA does to assist them in their endeavours.

Parliamentary Inquiry into the Impact of Severe Weather Events on Roads

WALGA CEO Nick Sloan, Executive Manager Infrastructure Ian Duncan and I appeared before the Committee conducting the Federal Parliamentary Inquiry into the Impact of Severe Weather Events on Roads on 26 July in Perth.

Given the expert forecast that severe weather events will increase in both frequency and intensity I used my opening statement to call for Commonwealth, State and Local Governments to work co-operatively with trust to reinstate roads destroyed by floods as quickly and efficiently as possible and to a standard that would lessen the impact when future floods occur. In other words, to build back better.

The Committee was established in December 2022, following a referral from the Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon Catherine King MP. In responding to questions, we were able to provide the Committee with a better understanding of West Australian Local Governments, roads and grant funding arrangements. Together with the concurrent and ongoing reviews into disaster funding and disaster management, we are looking forward to some helpful recommendations for policy changes.

State Road Funds to Local Government Advisory Committee

I have been working with the Local Government delegates to the State Road Funds to Local Government Advisory Committee to agree and prioritise potential changes to the Procedures that guide how Regional Road Groups operate, and how funding provided under the Agreement with the State Government is administered. While a new Agreement is yet to be signed, both Main Roads and WALGA are working on

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the basis that this will occur, and provides an opportunity to address some of the issues that are constraining effective implementation of the Agreement and the funding made available.

Aboriginal Cultural Heritage Act

The State Government on 8 August 2023 announced it will repeal the *Aboriginal Heritage Act 2021* and restore the original *Aboriginal Heritage Act 1972*, with amendments. No timeframe for the repeal of the 2021 Act and reinstatement of the amended 1972 Act, has been announced.

WALGA is seeking clarity from the State Government on the timeframe and the Government's intentions around the application of the existing Act in the interim. The Premier has indicated that the Implementation Group on which WALGA is a participant will continue and that the group will work on the transition to the renewed 1972 legislation.

We will continue to represent our interests of our Members on this issue and will provide updates and clarification as information is forthcoming.

WAEC Proposed Boundaries

The WA Electoral Commission recently published their proposed electoral boundaries to be used at the next State election in 2025. The [Electoral Distribution Commissioners' Explanatory Statement](#) lays out the proposed boundaries and explains the approach taken by the Commissioners.

Objections to the proposed boundaries can be submitted to the Commissioners by Monday, 21 August.

At the time of writing this report, WALGA State Council are considering the potential to submit an objection. There are concerns with the proposal to reduce the number of non-metropolitan districts by one as the reduction in political representation will negatively impact rural and regional communities with a view to developing an objection prepared by the Association on behalf of Members.

2023 WALGA Convention

Registrations for the 2023 WALGA Convention are building fast. This year's Convention, from Sunday, 17 to Tuesday, 19 September, is themed Local Futures. We have an impressive line-up of speakers, including London bombing survivor Gill Hicks, Melbourne Cup winning jockey Michelle Payne, Futurist and Author Gihan Perera (Mayors & Presidents Forum) and Business Disruptor and Transformer Dominic Thurbon. In the plenary sessions on Tuesday, delegates will have the opportunity to hear from experts and other Local Governments on the topical issues of regional housing and active mobility.

Once again, we will host a Heads of Agency Breakfast (HOA Breakfast), which gives Local Government leaders an opportunity to speak directly to key decision makers from the highest level in State Government about issues relevant to their communities. This year's HOA Breakfast will be held on Monday, 18 September. Click [here](#) to register. Registrations close on Friday, 18 August.

This year, we will launch a new event alongside the Convention – the inaugural Supplier Showcase – on Tuesday, 19 to Wednesday, 20 September, in an outdoor space adjacent to Crown Perth. The event will feature WALGA preferred suppliers showcasing the latest innovations across industries such as transport, waste management, fleet and building supplies.

There is still time to register for this year's Convention [here](#), which is a once-a-year occasion for people from across Local Government in WA to come together to build and share knowledge, raise issues, be inspired and enjoy the company of colleagues and friends.

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**Review of the Rating Methodology used by the Valuer-General**

In February, I wrote to the then Minister for Local Government, Hon. John Carey MLA about a recent State Council decision that there be a full review of the rating methodology used by the Valuer-General to value land in WA. I requested that the Minister consider a review of the rating methodologies set in the *Valuation of Land Act 1978* to ensure that valuation methods relied upon by Local Governments represent the most appropriate methods.

I have recently received a response from the new Minister for Local Government, Hon. David Michael MLA. In the response, Minister Michael noted that a review of the rating and taxing valuation methodology was recently undertaken by the Western Australian Treasury Corporation, on the instructions of the Department of Local Government, Sport and Cultural Industries (DLGSC) and the Western Australian Land Information Authority (Landgate). The review found that the existing system of Unimproved Value (UV) and Gross Rental Value (GRV) rating produce an appropriate outcome in terms of financial equity for ratepayers. Consequently, the State Government does not intend to make any changes to the rating system at this time.

Nevertheless, Minister Michael recognised that there are cases of rating inequity related to the uneven application of UV and GRV as the basis of rates in some districts, particularly where there has been ongoing urban development or where multiple uses of land occur on individual properties. Minister Michael suggested that in those cases, Local Governments should regularly review the appropriate basis of rates and submit applications to change the basis of rating where appropriate.

Although this was not the outcome we were hoping for, WALGA will continue to advocate on this issue.

Australian Local Government Association (ALGA) matters

Councillor Linda Scott, President of the Australian Local Government Association participated in a recent meeting of the Planning Ministers, to discuss a number of nationally significant planning matters, including priorities tasked by National Cabinet.

The ALGA President was at the meeting alongside a number of Commonwealth Ministers with an interest in planning matters, including the Hon Julie Collins MP, Minister for Housing; Senator the Hon Jenny McAllister, Assistant Minister for Climate Change and Energy; Senator the Hon Murray Watt, Minister for Emergency Management; and the Hon Michelle Rowland MP, Minister for Communications.

Planning Ministers reinforced their commitment to national cooperation, collaboration and information sharing on a range of planning matters including:

- Governance
- National Urban Policy
- Telecommunications planning
- Housing
- Planning and environmental approvals

As ALGA Deputy President, I have been involved in the recruitment process for a new ALGA CEO. An announcement on the new CEO is imminent.

Cr Karen Chappel JP
WALGA President

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4.2 Reports from Representatives

WALGA –

- Paul Kelly, Deputy President,
- Nick Sloan CEO,
- Greg Hayes, Regional Road Safety Advisor

RDA Kimberley – Kim Brown, Acting Director

Australia's North West Tourism – Bill Tatchell, CEO

Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager Kimberley. (Tabled report)

Kimberley Development Commission - Chuck Berger, CEO

Glen Chidlow, Director Industry and Infrastructure

4.2.1 Reports from Department of Local Government, Sport and Cultural Industries Report



Department of Local Government, Sport and Cultural Industries Report

August 2023

Local Government Act Reform

- On 18 May 2023, the Local Government Amendment Bill 2023 was passed as the Local Government Amendment Act 2023 and assented to by the Governor.
- A number of electoral reforms, including optional preferential voting and backfilling extraordinary vacancies, will take effect for the 2023 elections.
- A number of provisions have now taken effect including –
 - Parental leave for council members;
 - The ability of a local government to apply for a compliance exemption;
 - Removal of the ability for a council to waive an interest relating to an electoral gift;
 - Changes to special electors' meetings to increase the number of signatures required to hold a meeting (from 100 to 300) and provide for a mayor or president to prevent a meeting from being held on the same subject more than once in a 12 month period; and
 - The requirement to record in minutes the individual votes of council and committee members.
- 63 Governor's orders for local governments and a population estimates order were gazetted on 30 June 2023, giving effect to the reforms to representation based on population data at the upcoming 2023 local government elections.
- In addition, regulations to support implementation of these reforms have been finalised and are also now in effect.
- The remainder of the reforms will be rolled out in the coming year, such as standardised meeting procedures, with regulations being developed in consultation with the sector.
- Further information in relation to these changes can be found on the DLGSC website on the Local Government Reforms.
- DLGSC is running a series of monthly webinars and deep dives into specific topics regarding the reforms.

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- The next webinar is scheduled for 3 August 2023 to provide an update on the rollout of local government reforms generally and to take a deep dive into the lections related changes - look out for LG Alerts for more details.
- If you would like a link to recordings of previous webinars, this is available on [DLGSC website under local government reforms](#)
- DLGSC has also teamed up with LG Pro to deliver a series of monthly capacity-building webinars.

Model Financial Statements (MFS) and Financial

- Model Financial Statements (MFS) for Class 1 and 2, plus a reduced version for smaller local governments (Class 3 and 4) are now published on the DLGSC website.
- An LG alert was issued on Tuesday 16 May 2023 advising of their availability.
- The MFS will apply to 2022-23 annual financial statement reports.
- Guidelines have also been developed to accompany the MFS.
- A first tranche of regulatory amendments for the MFS commenced on 1 July 2022.
- A second tranche of regulatory amendments for the MFS commenced on 1 July 2023.
- The 1 July 2023 version of the Local Government (Financial Management) Regulations 1996 does not include the new credit card regulation 13A. The Regulations will be updated again on 1 September 2023 when the last provision of the Local Government Amendment Regulations 2023 commences.
- Contact LG Accounting for queries – Lg.accounting@dlgsc.wa.gov.au

Management Regulations Amendments

- Model Financial Statements (MFS) for Bands 1 and 2, plus a reduced version for smaller local governments (Bands 3 and 4) are now published on the DLGSC website.
- An LG alert was issued on Tuesday 15 May 2023 advising of their availability.
- The MFS will apply to 2022-23 annual financial statement reports.
- Guidelines have also been developed to accompany the MFS.
- A first tranche of regulatory amendments for the MFS commenced on 1 July 2022.
- A second tranche of regulatory amendments for the MFS are currently being drafted and are anticipated to be gazetted by 30 June 2023.
- DLGSC has received feedback from LG Professionals and WALGA with the proposed second tranche of regulatory amendments to support the introduction of the MFS and improved transparency in financial reporting obligations.
- Contact LG Accounting for queries – lgaccounting@dlgsc.wa.gov.au

Local Government (Functions and General) Amendment Regulations 1996

- The Local Government (Functions and General) Amendment Regulations 1996 were gazetted on Friday 19 May 2023. These amendments do the following:

Rural GP and Dentists tender exemption

- Recognising the importance of maintaining medical and dental services in our regions, a tender exemption for renewing or extending a contract with a medical or dental service is being provided to regional local governments.
- This exemption means those local governments will be able to maintain the services of an existing doctor or dentist without needing to call for public tenders.
- This exemption is only available to local governments outside the Perth Metropolitan Area and City of Mandurah.

Novation of Contracts

- An additional tender exemption is provided for where a local government novates a contract.
- As an example In the context of a dental service, this means where the dental practice is sold to another dentist, the local government can novate the existing contract with the old dentist to the new dentist.

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- This improves local government contract management, allowing novation of contracts to occur, local governments should however make sure it is in their interest to novate the contract.
- This exemption is available to all local government.

Dental leasing exemption

- An exemption from the property disposal requirements has been provided for the leasing of land for dental services.
- This is to align with the new exemption provided for regional medical and dental services.
- This exemption is however available to all local governments, like the existing medical services exemption is.

Further queries can be directed – actreview@dlgsc.wa.gov.au

Local Government Grants Commission

- The WA Local Government Grants Commission now has a full composition with the recent appointment of the Chairperson (Councillor Daniel Bull), Country Urban Member (Dr Wendy Giles) and Deputy Urban Member (Ms. Virginia Miltrup).
- An advance payment of the 2023-24 Financial Assistance Grants (FA Grants), based on a funding pool equivalent to approximately 100% of the total 2023-24 funding pool, was made to local governments on the 30 June 2023.
- The advance payments were calculated by the Commonwealth using the relativities established under the Commission's calculations for 2022-23 and needs to be recognised as revenue for 2022-23.
- It is important for local governments to note that the advance payment does not reflect their total 2023-24 grant allocation, and some may receive extremely limited or no quarterly payments in 2023-24.
- Local Governments will need to ensure they have sufficient funds for 2023-24 to complete their planned programs and activities for that year and that their 2023-24 budgeted recognise the reduction in the 2023-24 FA Grants payments.

Stop Puppy Farming

- The Dog Amendment (Stop Puppy Farming) Bill 2021 was passed by the Parliament in December 2021.
- The new laws, including for the registration and breeding of dogs, will take some time to implement.
- There will be consultation with stakeholders, including local governments, for the design and development of a centralised registration system (CRS) for dogs and cats covered under the *Dog Act 1976* and the *Cat Act 2011*, and for the development of regulations to give legal effect to the functions of the CRS.
- The DLGSC conducted engagement activities with local governments in the second half of 2022. Through this, local government requirements for the CRS were captured for inclusion within the system requirements and scope.
- Progression towards procurement of the CRS and scoping of the regulations is underway. The Request for Tender for the CRS was released to the market on 24 January closed on 8 March 2023.
- The DLGSC is currently evaluating tender responses received.
- The DLGSC is continuing to engage with key stakeholders to support ongoing progress towards the reforms.
- A discussion paper is currently being considered by the Minister for Local Government and further information regarding the release will be provided in due course.

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DLGSC Contacts

| | |
|---|--|
| LG Support and Engagement | lghotline@dlgsc.wa.gov.au |
| LG Policy and Legislation | legislation@dlgsc.wa.gov.au |
| CRS – Stop Puppy Farming | puppyfarming@dlgsc.wa.gov.au |
| Grants Commission – Financial Assistance Grants | Grants.commission@dlgsc.wa.gov.au |
| LG accounting enquiries | LG.accounting@dlgsc.wa.gov.au |
| LG Act Reform | actreview@dlgsc.wa.gov.au |

4.3 Reports from Kimberley Country Zone

The following table provides a summary of Matters for Decision that will be considered at the WALGA State Meeting on 5th July, 2023, and provides an update on Matters for Noting. For full details of items, including background material and discussions, please see separately attached WALGA State Council Agenda (Attachment 2).

4.3.1 Item/Matters for Decision

| Item / Matters for Decision | WALGA Recommendations |
|---|---|
| 1.1 Minutes of the State Council meeting held 5 July 2023 | <i>That the Minutes of the WALGA State Council meeting held on Wednesday, 5 July be confirmed as a true and correct record of proceedings.</i> |
| 1.2 Flying Minute Consistent Local Planning Schemes Planning Reform | <i>That the Flying Minute - Consistent Local Planning Schemes Planning Reform be confirmed as a true and correct record of proceedings.</i> |
| 1.3 Flying Minute – Submission on the draft State Waste Infrastructure Plan | <i>That the Flying Minute - Submission on the Draft State Waste Infrastructure Plan be confirmed as a true and correct record of proceedings.</i> |
| 1.4 Flying Minute Submission on State Waste Strategy Directions Paper | <i>That the Flying Minute - Submission on State Waste Strategy Directions Paper be confirmed as a true and correct record of proceedings.</i> |

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| 1.5 Flying Minute Biosecurity and Agriculture Management Act 2007 Review Stage 3 Submission | That the <u>Flying Minute - Biosecurity and Agriculture Management Act 2007 Review Stage 3 Submission</u> be confirmed as a true and correct record of proceedings. |
| 1.6 Flying Minute Independent Strategic Review of the Infrastructure Investment Program Submission | That the <u>Flying Minute - Independent Strategic Review of the Infrastructure Investment Program Submission</u> be confirmed as a true and correct record of proceedings. |
| 1.7 Flying Minute – Discussion Paper, Wired for Change: Regulation for small electrical products and solar photovoltaic system waste submission | That the <u>Flying Minute – Discussion Paper, Wired for Change: Regulation for small electrical products and solar photovoltaic system waste submission</u> be confirmed as a true and correct record of proceedings. |
| 1.8 Flying Minute Submission to the Review of the Main Roads Pedestrian Crossing Facilities Guidelines | <p>That the <u>Flying Minute – Submission to the Review of the Main Roads Pedestrian Crossing Facilities Guidelines</u> be confirmed as a true and correct record of proceedings</p> <p>4.8.1 Business arising from the Flying Minute – Submission to the Review of the Main Roads Pedestrian Crossing Facilities Guidelines</p> |
| 1.1 Local Emergency Management Arrangements (LEMA) Advocacy Position | <p>That WALGA endorse the following position on Local Emergency Management Arrangements (LEMA):</p> <ol style="list-style-type: none"> 1. The State Government should fund the implementation of the Local Emergency Management Arrangements (LEMA) Improvement Plan endorsed by the State Emergency Management Committee (SEMC). 2. A reformed LEMA system should: <ol style="list-style-type: none"> a) Clearly articulate the roles and responsibilities of Local Governments in emergency management; b) Simplify the reporting processes and reduce the administrative burden of maintaining compliance; c) Provide a suite of scalable tools and guidance materials that are accessible through an online knowledge hub; d) Build the emergency management capacity and capability of Local Governments through the provision of targeted training, exercising support human resources and sustainable funding; e) Assist Local Governments to continue to deliver their core business activities and provide public information during an emergency event; f) Improve the connectivity of Local Governments' various risk management and hazard planning processes through an integrated approach; and g) Enable resource sharing and collaboration across the Local Government sector. |

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| | <p>Executive Summary</p> <ul style="list-style-type: none"> WALGA recommends that State Council endorse a new emergency management advocacy position requesting the State Government to fund the implementation of the LEMA Improvement Plan endorsed by the State Emergency Management Committee (SEMC). A LEMA advocacy position will enable WALGA to advocate for reforms to LEMA processes, obligations and resourcing that will better meet the needs of the sector and build the resilience of local communities. The proposed position is informed by extensive consultation with the Local Government sector in 2022 through WALGA's LEMA Review Project. 100 Western Australian Local Governments contributed to the LEMA Review consultation, representing 72% of the sector. <p>Attachment WALGA LEMA Review Consultation Project Summary and Recommendations Report</p> |
| <p>12 Advocacy Position on Road Works during Total Fire Ban</p> | <p><i>That WALGA endorse the following principles in relation to the exemptions and conditions under which road works may be undertaken during a Total Fire Ban:</i></p> <ol style="list-style-type: none"> <i>Road Activity Tiers: That there be a tiered risk approach for road work activities and associated controls, based on the proposed activities and fire danger forecast.</i> <i>Local Government operations: That any controls specified in regulations to provide effective risk mitigation and response be able to be implemented within the works crew deployed for the task.</i> <p><i>Reduce Red Tape: That the processes where repeated notification to DFES for the same task at the same location is required be streamlined</i></p> <p>Executive Summary</p> <ul style="list-style-type: none"> The issue of restrictions on carrying out any grading or bitumen works during a Total Fire Ban has been raised by Local Governments. A Total Fire Ban is declared on days when fires are most likely to threaten lives and property. During a Total Fire Ban, road works can be undertaken only under certain conditions as set out in the Bush Fires Regulations 1954. With the frequency of TFBs being declared in Western Australia increasing in recent years, road maintenance and improvement projects have been delayed, increasing the risk to road users. <p>Based on consultation with Local Governments, three key principles are proposed to evaluate the effectiveness of the Regulations to manage risk of bushfire, and to enable low risk activities to proceed with appropriate controls</p> |

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4.3.2 Policy Team and Committee Reports and Matters for Noting

| Item / Matters for Noting | WALGA Recommendations |
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| 3.1 Environment and Waste Policy Team Report | <p>That State Council note the matters considered by the Environment and Waste Policy Team at its meeting held on 5 July 2023.</p> <p>Matters for State Council Decision The Policy Team considered and endorsed the Submission on Stage 3 of the Biosecurity and Agricultural Management Act Review (see Agenda item 9.4).</p> <p>Matters for State Council Noting – updates on the following</p> <p>ARENA EV charger funding: WALGA presented the EOI to the ARENA Panel in early June and was successful in moving onto the next stage of the process, the development of a full project proposal. WALGA are currently working to address the issues identified by the ARENA Panel and anticipate the Submission of the full project proposal in July/August.</p> <p>Integrated Weed Management Promotion: Over the next month, WALGA will be launching a series of videos showcasing Local Governments approaches to integrated weed management.</p> |
| 3.2 Governance and Organisational Services Policy Team Report | <p>That State Council note the Governance and Organisational Services Policy Team Report.</p> <p>The Governance and Organisational Services (GOS) Policy Team have not had a meeting since the last State Council meeting on 5 July.</p> <p>Matters for State Council Noting</p> <p>Nil</p> |
| 8.3 Infrastructure Policy Team Report | <p>That State Council note the matters considered by the Infrastructure Policy Team at its meetings held on 5 July, 28 July and 9 August 2023.</p> <p>Matters for State Council Decision</p> <p>Road Works during Total Fire Bans Road works can be undertaken during Total Fire Bans subject to complying with the conditions set out in the Bush Fires Regulations 1954. Based on consultation with Local Governments, the following principles are proposed to be used to evaluate the effectiveness of the regulations to manage the risk of bushfire and enable low risk activities to proceed with appropriate controls (see Agenda item 7.2):</p> <ol style="list-style-type: none"> 1. Road Activity Tiers 2. Local Government operations 3. Reduce Red Tape <p>Matters for State Council Noting The Infrastructure Policy Team met and considered the following matters that have been endorsed by State Council by way of Flying Agenda:</p> <ol style="list-style-type: none"> 1. Submission to the Strategic Review of Commonwealth Infrastructure Investment Program 2. Proposed changes to the Pedestrian Crossing Facilities Guidelines, used by Main Roads when assessing the needs of pedestrians. |

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| | <p>The Joint Infrastructure and People and Place Policy Teams meeting on 9 August considered a draft submission to the Independent Review of Commonwealth Disaster Funding and following discussion resolved that the submission be considered by State Council by Flying Agenda.</p> <p>The Policy Team also considered matters in relation to line marking on roads and resolved to seek the development of a formal advocacy position for consideration at a future State Council meeting.</p> |
| <p>8.4 People and Place Policy Team Report</p> | <p>That State Council note the matters considered by the People and Place Policy Team at its meetings held on 5 July and 9 August 2023.</p> <p>Matters for State Council Decision Nil</p> <p>Matters for State Council Noting</p> <p>At the meeting on 5 July, the People and Place Policy Team received briefings on:</p> <ul style="list-style-type: none"> the State Council Agenda for the 5 July meeting; and the release of draft Operational Policy Planning for Public Open Space by the Department of Planning, Lands and Heritage for comment until 25 August; and the commencement of the <i>Aboriginal Cultural Heritage Act 2021</i>. <p>At the meeting on 9 August, the People and Place Policy Team:</p> <ul style="list-style-type: none"> jointly with the Infrastructure Policy Team, endorsed a draft submission on the Independent Review of Commonwealth Disaster Funding to be provided to State Council by Flying Agenda; endorsed the submission of Draft Operational Policy 2.3 Planning for Public Open Space to the Department of Planning, Lands and Heritage; and endorsed the following advocacy position on Local Emergency Management Arrangements (LEMA) Improvement (see Agenda item 7.1): <ol style="list-style-type: none"> <i>The State Government should fund the implementation of the Local Emergency Management Arrangements (LEMA) Improvement Plan endorsed by the State Emergency Management Committee (SEMC).</i> <i>A reformed LEMA system should:</i> <ol style="list-style-type: none"> <i>Clearly articulate the roles and responsibilities of Local Governments in emergency management;</i> <i>Simplify the reporting processes and reduce the administrative burden of maintaining compliance;</i> <i>Provide a suite of scalable tools and guidance materials that are accessible through an online knowledge hub;</i> <i>Build the emergency management capacity and capability of Local Governments through the provision of targeted training, exercising support, human resources and sustainable funding;</i> <i>Assist Local Governments to continue to deliver their core business activities and provide public information during an emergency event;</i> <i>Improve the connectivity of Local Governments' various risk management and hazard planning processes through an integrated approach; and</i> <i>Enable resource sharing and collaboration across the Local Government sector.</i> |
| <p>8.5 Municipal Waste Advisory Council (MWAC) Report</p> | <p>That State Council:</p> <ul style="list-style-type: none"> rescind Advocacy Position 7.5 Waste Management Data Collection and accompanying Policy Statement; and note the resolutions of the 28 June 2023 Municipal Waste Advisory Council Meeting. |

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| | <p>Matters for State Council Decision</p> <p>Data and Information Policy Statement</p> <p>ALGA Advocacy Position 7.5 Waste Management Data Collection and Waste Management Data and Information Management Policy Statement were endorsed in 2010 and were used to advocate regarding Local Government reporting requirements as the State Government developed their voluntary data reporting requirements and for funding for Local Government to undertake data collection.</p> <p>While the principles and approach to data collection in the advocacy position and policy statement are still valid, data provision by Local Government is now standard, and required under regulation. It was therefore agreed that MWAC recommend this Policy Statement and associated Advocacy Position and be rescinded.</p> <p>Matters for Discussion</p> <p>MWAC discussed the following matters:</p> <ul style="list-style-type: none"> Waste Levy Rate Increase and Schedule: The Council discussed the differences between the capacity of larger metropolitan Local Governments and small regional Local Governments to collect the Levy. Illegal dumping in peri-urban areas is a significant issue and it was considered that an extension of the Levy was only likely to exacerbate the issue. The focus for advocacy was discussed, including seeking full hypothecation for the Levy, expenditure on positive actions for example FOGO infrastructure funding and the implications of State Government relying on an environmental levy which will decrease over time. MWAC requested the WALGA write to the Environment Minister regarding the Levy. Product Stewardship for Electrical and Electronic Waste: MWAC identified the key elements to include in the Submission to the Federal Government Discussion Paper Wired for Change Regulation for small electrical products and solar photovoltaic systems waste. This included State Government plans to progress a ban on e-waste to landfill by 2024. Local Governments were also encouraged to comment on the Discussion Paper. Household Hazardous Waste Program: A new 5-year funding agreement has been finalised for the HHW Program, starting from 1 July 2023. WALGA has extend the contract with the current service provider, Cleanaway, for 6 months to ensure sufficient time for the tender process for the new Program. Waste Education Resourcing: A short survey on resourcing for waste education was distributed to 34 metropolitan Local Governments and Regional Councils. Complete and partial responses were received from 11 Local Governments and 3 Regional Councils. Results included: <ul style="list-style-type: none"> 10 Local Governments indicated that waste education was provided internally. 7 of these respondents noted one full-time equivalent (FTE) officer allocated to waste education. The remaining three respondents noted at least two FTE officers. One Local Government specified that waste education was provided by their Regional Council. One Local Government specified that in addition to waste education being provided internally, their waste contractor also delivers waste education in schools. Two Regional Councils each indicated at least four FTE officers allocated to waste education. In the 2022-23 financial year, Local Government/Regional Council waste education budgets ranged from \$15,000 to \$300,000. 5th Review of the Container Deposit Scheme Minimum Network Standards: MWAC received notification that the 5th review of the Minimum Network Standards is currently underway, with feedback due 21 July 2023. The review proposes to increase the number of Refund Points for towns of greater than 500 people. The proposal will result in an additional 11 Refund Points state wide. This is aligned with WALGA's previous advocacy and submissions to increase the number of Refund Points. Rather than make a formal submission it was agreed that the MWAC Chair would send a letter supporting the proposal to the Department of Water and Environmental Regulation. |

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| 9.1 Flying Minute – Consistent Local Planning Schemes | <p>That State Council note the submission on Consistent Local Planning Schemes to the Department of Planning, Lands and Heritage and updated advocacy position (6.2 Planning Reform), as endorsed via Flying Minute.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> The Consistent Local Planning Scheme reform project released by the Department of Planning Lands and Heritage (DPLH) responds to the State Government's Action Plan for Planning Reform (Action Plan) aimed at making local planning schemes more consistent and legible and improving associated guidance. Proposals involve changes to land use terms (and associated definitions); zones and reserves (and associated objectives) for all local planning schemes; and land use permissibility and development requirements for commercial and industrial type zones in the Metropolitan and Peel region schemes. WALGA's submission generally supports greater consistency in local planning schemes as proposed but raises several concerns about the ongoing and incremental erosion of Local Government control over their own schemes that can be seen as imposing standardisation beyond what is reasonable. WALGA Advocacy Position 6.2 <i>Planning Reform</i> was revised to include specific reference to ensuring Local Government retains the ability to respond to local context and characteristics through Local Planning Frameworks. State Council endorsed the submission and amended Advocacy Position via Flying Minute on 8 June 2023. <p><u>Attachments</u></p> <ul style="list-style-type: none"> DPLH's Stakeholder Consultation Report WALGA submission on Consistent Local Planning Schemes including DPLH Submission Form |
| 9.2 Submission on the Draft State Waste Infrastructure Plan | <p>That State Council note the Submission on the Draft Western Australian State Waste Infrastructure Plan, as endorsed via Flying Minute.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> The Department of Water and Environmental Regulation released the draft Western Australian State Waste Infrastructure Plan for comment by 23 June 2023. The draft Plan was developed to guide decision making for the planning and development of waste infrastructure in Western Australia and focuses on the built waste and recycling infrastructure needed to achieve 2030 State Waste Strategy targets. The draft Plan includes analysis of waste infrastructure in each region to identify unique needs, challenges and opportunities. Identified priorities include expansion of existing infrastructure, establishment of new processing and consolidation facilities and transfer of materials between regions to utilise existing capacity. A draft Submission was developed and distributed to Local Government for feedback. State Council endorsed the Submission via Flying Agenda on 23 June 2023. <p><u>Attachments:</u></p> <ul style="list-style-type: none"> Flying Minute and Submission on the Draft Western Australian State Waste Infrastructure Plan |
| 9.3 Submission on Directions Paper: Review of the | <p>That State Council note the Submission on the Directions Paper: <i>Review of the Waste Avoidance and Resource Recovery Strategy 2030</i>, as endorsed via Flying Minute.</p> |

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| Waste Avoidance and Resource Recovery Strategy 2023 | <p>Executive Summary</p> <ul style="list-style-type: none"> The State Government has released a <i>Waste Avoidance and Resource Recovery Strategy 2030</i> (Waste Strategy) Directions Paper, as the first stage of consultation for the Strategy Review. Submissions were due 11 July 2023. Feedback on the Directions Paper will inform an updated Draft Waste Strategy, which will be released for consultation in late 2023 for a minimum of 12 weeks. A draft Submission was developed and distributed to Local Government for feedback. Focus areas for the updated Strategy identified in the Submission, include: <ul style="list-style-type: none"> Increased focus on evidence-based waste avoidance programs for priority wastes; Engagement with Commercial & Industrial sector; Influencing effective national product stewardship schemes for electronic waste, packaging and tyres; and Coordination and support for regional and remote areas. State Council considered and endorsed the Submission via Flying Agenda on 10 July 2023. <p><u>Attachments:</u></p> <ul style="list-style-type: none"> Flying Minute and Submission on the Directions Paper: Review of the Waste Avoidance and Resource Recovery Strategy 2030 |
| 9.4 Flying Minute – Submission on Discussion Paper: Stage 3 Biosecurity and Agriculture Management Act 2007 Review | <p>That State Council note the Submission on the Discussion Paper: Stage 3 Biosecurity and Agriculture Management Act Review, as endorsed via Flying Minute.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> The Independent Review Panel released a Discussion Paper on the third and final stage of consultation on the <i>Biosecurity and Agriculture Management Act 2007</i> (BAM Act) for comment by due 30 June 2023. WALGA requested and received an extension until 12 July 2023. The Review Panel sought feedback on nine priority areas for reform, and 21 opportunities to 'clarify, strengthen and support a strengthened biosecurity system in WA'. WALGA's Stage 3 Submission builds on the recommendations in the WALGA BAM Act Review Discussion Paper and aligns with the Biosecurity Advocacy Position endorsed by State Council in December 2022. Feedback from Local Government identified the key reform areas as: <ul style="list-style-type: none"> Clarifying the role of the BAM Act: ensure that the ecological impact of pests and diseases as well as the agricultural impacts are considered equally; Planning and reporting: establishing a formal biosecurity body, including key stakeholders, to provide strategic leadership and consideration of local, regional and state-wide priorities; and Community led pest management: establishing a broad-based Declared Pest Rate, applied across WA to all freehold, leasehold or rural land above a certain size, with Local Government as an eligible entity to receive funding from this Rate. The key concerns raised by the sector were in relation to: <ul style="list-style-type: none"> Emergency Powers: Ensuring Local Government is consulted on the development of these powers, particularly where the emergency response will impact on Local Governments operations and responsibilities; Community led pest management: Although there may be additional funding available, this may not guarantee funding to deliver all programs expected by the community; and Compliance with WA's biosecurity laws: Increased budget for State Government led compliance operations was considered critical by the sector, rather than relying on Local Laws. State Council endorsed the Submission via Flying Agenda on 12 July 2023. |

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| | <p><u>Attachments</u></p> <ul style="list-style-type: none"> Flying Minute and Submission on the Discussion Paper: Stage 3 Biosecurity and Agriculture Management Act Review |
| <p>9.5 Flying Minute – Independent Strategic Review of the Infrastructure Investment Program Submission</p> | <p>That State Council note the Independent Strategic Review of the Infrastructure Investment Program submission, as endorsed via Flying Minute.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> The Commonwealth is conducting a 90-day independent strategic review of the \$120 billion infrastructure investment program. The scope includes key Local Government infrastructure funding programs such as Roads to Recovery. The submission supports continuation and expansion of the Commonwealth Government investment in Local Government infrastructure through both non-competitive and specific purpose funding programs. The submission was endorsed by State Council on 14 July by way of Flying Minute. <p><u>Attachments</u></p> <ul style="list-style-type: none"> Flying Minute and submission to the Independent Strategic Review of the Infrastructure Investment Program |
| <p>9.6 Flying Minute – Submission on Discussion Paper – Wired for Change: regulation for small electrical products and solar photovoltaic system waste</p> | <p>That State Council note the Submission on the Discussion Paper: Wired for Change: regulation for small electrical products and solar photovoltaic system waste, as endorsed via Flying Minute.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> The Department of Climate Change, Energy, the Environment and Water released a Discussion Paper outlining the proposed new regulated product stewardship scheme for two categories of electrical waste: small electrical and electronic equipment and solar photovoltaic (PV) systems for comment by 23 July 2023. The current national Product Stewardship Scheme for electronic waste does not meet the needs of Local Government as it does not cover all electronic waste, or the costs associated with recycling. Local Government has also expressed concern regarding the equity of the geographic coverage of the Scheme. The proposed new scheme meets most Local Government requirements, with: <ul style="list-style-type: none"> a guarantee that all costs associated with the recycling of this e-waste is covered for sites which are part of the Scheme; most electronic waste currently being disposed of at Local Government sites being included, as well as an opportunity for additional products to be added over time; and an equitable access requirement. The design of the proposed scheme has been informed by consultation with WALGA, other Local Government Associations, and key stakeholders. WALGA has emphasised the need for these elements of the Scheme, as well as targets that do not limit collection amounts and align with infrastructure and markets for products collected. State Council considered and endorsed the Submission via Flying Agenda on 21 July. <p><u>Attachments</u></p> <ul style="list-style-type: none"> Flying Minute and Submission on the Discussion Paper: Wired for Change: regulation for small electrical products and solar photovoltaic system waste |

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| <p>9.7 Flying Minute – Submission to the Review of the Main Roads Pedestrian Crossing Facilities Guidelines</p> | <p>That State Council note the submission to Main Roads WA on the draft Pedestrian Crossing Facilities Guidelines, and the following principles regarding the design and implementation of pedestrian crossings, as endorsed via Flying Minute:</p> <ol style="list-style-type: none"> 1. Planning at the local level A detailed understanding of modal networks at the local level and/or local transport plans should inform where and which pedestrian crossing types are implemented. 2. Pedestrian Crossings are essential High-speed, high-volume roads are the major barrier to active transport that must be resolved. 3. Pedestrian Priority Pedestrian travel should be given equal weight to vehicular travel. High-quality, cost-effective pedestrian-priority crossings should be implemented wherever possible. Pedestrian Crossings on roads with heavy vehicles should also be given higher priority toward the implementation of a safe pedestrian-priority crossings in the Guidelines, based on the risk to the pedestrian. 4. Cost Cost-effective pedestrian-priority crossings should be considered first, rather than high-cost facilities. The Guidelines should provide guidance on the cost of installing pedestrian crossing facilities and general information on which party may bear the costs. 5. Proactive Approach Forecast pedestrian demand based on network planning, rather than existing pedestrian counts should be used to plan appropriate crossings. 6. Speed Vehicle travel speed requirements for implementing pedestrian crossings must not be a barrier to selecting and installing pedestrian-priority crossings, but should be a consideration in selecting cost effective designs. 7. Intersections Intersection designs, including roundabouts, should accommodate pedestrian crossing priority. <p>Executive Summary</p> <ul style="list-style-type: none"> Main Roads provided the draft Pedestrian Crossing Facilities Guidelines to WALGA for review and comment. Seven overarching principles are proposed to inform revisions to the draft Guideline document: <ul style="list-style-type: none"> That planning at the Local Government level be considered in determining where and which crossing types are implemented; That pedestrians must be accommodated with facilities, regardless of vehicle speed and vehicle volume considerations; That high-quality, pedestrian-priority crossings be considered first rather than last; That lower cost high-quality, pedestrian-priority crossings be considered first, rather than higher cost crossings That the guidelines incorporate a proactive approach, rather than react to pedestrian demand, which is often not present; That the operating speed to implement high-quality, pedestrian-priority crossings be increased, so this is not a barrier to implementing pedestrian crossings; That intersection designs, particularly roundabouts, be included that support pedestrian-priority crossings. These principles guide numerous proposed revisions to the text of the draft Guidelines. Revisions to the Pedestrian Crossing Facility Guidelines are important to Local Government as Local Governments maintain most of the path network, have a nuanced understanding of transport in their jurisdiction, and often prepare active transport planning documents that include priority pedestrian networks. |

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| | <ul style="list-style-type: none"> The submission was considered and endorsed by State Council by way of Flying Minute on 1 August. <p><u>Attachments</u> Flying Minute: Submission to the Review of the Main Roads Pedestrian Crossing Facilities Guidelines</p> |
| 9.8 Concurrent Commonwealth Disaster Reviews | <p>That State Council note that the National Emergency Management Agency (NEMA) is undertaking three separate but complimentary reviews to improve the effectiveness and efficiency of Commonwealth disaster funding and governance.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> The National Emergency Management Agency (NEMA) is undertaking three separate but complimentary reviews to improve the effectiveness and efficiency of Commonwealth disaster funding and governance: <ul style="list-style-type: none"> Independent Review of Commonwealth Disaster Funding Disaster Recovery Funding Arrangements Review Independent Review of National Natural Disaster Governance Arrangements These reviews will seek to identify areas of duplication, gaps, and opportunities to streamline processes and align with best practice and the recommendations of the <i>Royal Commission into National Natural Disaster Arrangements</i> and National Disaster Risk Reduction Framework. WALGA is preparing a submission to the Independent Review of Commonwealth Disaster Funding, due 18 August 2023. The submission will be provided to State Council for endorsement via Flying Agenda. The submission presents an opportunity to raise the sectors concerns about the Commonwealth Disaster Recovery Arrangements (DRFA) and other Commonwealth Disaster Funding grant processes. WALGA is seeking further information to ascertain if there is an opportunity to contribute to the Governance and DRFA reviews. |
| 10.1.1 Report on Key Activities, Infrastructure Portfolio | <p><u>That State Council note the Key Activity Report from the Infrastructure Portfolio for September 2023.</u></p> <p><u>Activities:</u></p> <p>Roads:</p> <ul style="list-style-type: none"> Local Government Transport and Roads Research and Innovation Program Update of User Guides for calculating the cost of road wear for defined freight tasks Condition Assessment of Roads of Regional Significance Road Rail Interface Agreements <p>Funding:</p> <ul style="list-style-type: none"> Procedures for the State Road Funds to Local Government Agreement Procedures for the State Road Funds to Local Government Agreement Multi-Criteria Assessment (MCA) Model Revisions Business Case for Safety Improvement to High Speed Sealed Local Government Roads <p>Utilities:</p> <ul style="list-style-type: none"> Streetlighting Underground Power <p>Road Safety:</p> <ul style="list-style-type: none"> Road Safety Ratings for Local Government Roads Project Road Safety Council Update |

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| 10.1.2 Report on Key Activities, Member Services Portfolio | <p><u>That State Council note the Key Activity Report from the Member Services Portfolio for September 2023.</u></p> <p><u>Activities:</u></p> <p>Association and Corporate Governance:</p> <ul style="list-style-type: none"> • Constitutional amendments <p>Commercial:</p> <ul style="list-style-type: none"> • Preferred Supplier Program (PSP) Summary • Current PSP Development Activity • Construction and Building Environments (PSP012) • Sustainable Energy Project <p>Employee Relations:</p> <ul style="list-style-type: none"> • 2023 WALGA People and Culture Seminar • Senior Employee Contract Templates <p>Governance and Procurement:</p> <ul style="list-style-type: none"> • 2023 Local Government Elections - Candidate Information Briefing webinar • Individual Local Government Candidate Briefing sessions <p>Training:</p> <ul style="list-style-type: none"> • State Employment Law Essentials course • Health and Safety Representative Course • Council Member Essentials training for new Elected Members • Certificate III in Local Government |
| 10.1.3 Report on Key Activities, Policy Portfolio | <p><u>That State Council note the Key Activity Report from the Policy Portfolio for September 2023.</u></p> <p><u>Activities:</u></p> <p>Economics</p> <ul style="list-style-type: none"> • Economic Briefing • Superyacht Industry Working Group • ABA Branch Closure Protocol <p>Environment and Waste</p> <ul style="list-style-type: none"> • Natural Resource Management Grants • Product Stewardship <p>Planning and Building</p> <ul style="list-style-type: none"> • Building Control Information Sessions • Draft Position Statement – Electric Vehicle Charging Infrastructure • CoastWA Local Government Training Program • Draft Operational Policy 2.3: Planning for Public Open Space <p>Resilient Communities</p> <p>Emergency Management</p> <ul style="list-style-type: none"> • The State Emergency Management Committee (SEMC) met on 2 August attended by WALGA/ CEO Nick Sloan. SEMC Communiques are available here. • Emergency Management Survey • Local Emergency Management Arrangements Review and Improvement Plan • LEMC/DEMC Review • Climate Change Adaptation Plan for the Emergency Management Sector <p>Community</p> <ul style="list-style-type: none"> • Aboriginal Cultural Heritage • Local Government Regional Primary Health Services Survey |

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| | <ul style="list-style-type: none"> • Aboriginal Forum • Most Accessible Community in Western Australia Awards (MACWA) |
| 10.1.4 Report on Key Activities, Policy Portfolio | <p>That State Council note the Key Activity Report from the Advocacy Portfolio for September 2023.</p> <p><u>Activities:</u></p> <p>Events: WALGA Convention 2023</p> <p>Media</p> <p>Marketing</p> <ul style="list-style-type: none"> • Local Government Election Campaign • Brand refresh |

4.4 Status Report on State Council Resolutions

| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|---|--|---|-----------------|---|
| 5 July 2023 Item 7.1 Review of Urban Forest Advocacy Position | <p>That WALGA endorse a new Advocacy Position 4.6 Urban Forest as follows:</p> <p><i>To promote the growth of Western Australia's urban forest the State Government should:</i></p> <ol style="list-style-type: none"> <i>1. Identify a lead agency with responsibility for setting the strategic direction and oversight of urban forest initiatives.</i> <i>2. Provide recurrent funding for a comprehensive and accessible Urban Greening Grant program to support Local Government investment in public realm planting, focusing on high urban heat areas and enhancing biodiversity outcomes.</i> <i>3. In consultation with Local Government:</i> <ol style="list-style-type: none"> <i>a. Develop a state-wide Urban Forest Strategy, based on the overarching principles of a resilient, connected, expanded and equitable urban forest including:</i> <ol style="list-style-type: none"> <i>i. a minimum tree canopy target of 30% by 2040 for the Perth and Peel regions,</i> <i>ii. robust and contemporary data to inform decision making,</i> <i>iii. funding mechanisms to support growth in urban canopy.</i> <i>b. Develop contemporary legislative and policy mechanisms to enable the protection and growth of urban forest, including:</i> <ol style="list-style-type: none"> <i>i. an effective and efficient regulatory mechanism that allows Local Government to consider the removal or alteration of a significant tree as a form of development,</i> <i>ii. incentivising the provision and retention of trees on private property within the state planning framework,</i> <p><i>prioritisation of trees and vegetation as a key structural element in the design of new neighbourhoods to facilitate climate resilient and liveable communities</i></p> <ol style="list-style-type: none"> <i>iii. new neighbourhoods to facilitate climate resilient and liveable communities,</i> <i>iv. consideration of public realm design to maximise opportunities for tree retention and new planting consistent with any tree canopy targets.</i> <i>4. Work with Local Government and other stakeholders to increase community awareness and promote behaviour change in relation to urban forest growth and retention to support State and Local Government targets and action.</i> <p>RESOLUTION 460.3/2023</p> | <p>The Advocacy Positions Manual has been updated</p> | <p>Complete</p> | <p>Nicole Matthews Executive Manager Policy</p> |

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| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|---|--|---|-----------------|--|
| 5 July 2023 Item 7.2 State Planning Policy 3.7 Bushfire | That WALGA endorse the submission on State Planning Policy 3.7 Bushfire and the Planning for Bushfire Guidelines. RESOLUTION 461.3/2023 | The submission has been lodged. | Complete | Nicole Matthews Executive Manager Policy |
| 5 July 2023 Item 7.3 Reforming WA Disability Legislation Submission | That WALGA endorse the submission to the Department of Communities relating to the Consultation Paper – Reforming WA Disability Legislation. RESOLUTION 462.3/2023 | The submission has been lodged. | Complete | Nicole Matthews Executive Manager Policy |
| 5 July 2023 Item 7.4 Landfill Bans Advocacy Position | That WALGA endorse the submission to the Department of Communities relating to the Consultation Paper – Reforming WA Disability Legislation. RESOLUTION 462.3/2023 | The Advocacy Positions Manual has been updated | Complete | Nicole Matthews Executive Manager Policy |
| 5 July 2023 Item 7.5 Audit Experience Survey Results | That: 1. State Council note the Audit Experience Survey Results Summary; and 2. WALGA advocate to the Office of the Auditor General (OAG) to reform the audit process for Local Governments by seeking: a. Audits of Local Governments are completed and reported on in a timely manner and that the processes, procedures and scope of audits are consistently applied. b. That the OAG review the requirements for pre-audit information with a view to reducing the need for additional information where possible; c. That the OAG review their costing formulae for Local Government audits and show constraint in audit cost increases; | A letter has been sent to the Auditor General outlining WALGA's advocacy positions and suggested reforms to the audit process for Local Governments. In respect to item g, the Minister for Local Government, Hon David Michael has advised that he will make a regulation change to the Financial Management regulations to only require Local Governments to revalue assets once every five years. This will occur with the next installment of regulatory | Ongoing | Tony Brown Executive Director Member Services |

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| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|---|---|-----------------|---|
| | <p>d. That the OAG provide a breakdown on the cost of the audit and justification for any variance to the estimate to the Local Government as part of the final billing process;</p> <p>e. That auditors be required to improve their communication and information management and avoid repeated requests for information that has already been provided or that is publicly available;</p> <p>f. That Local Governments only be required to communicate with contract Auditors (unless the OAG is directly auditing the Local Government) and the onus be placed on the contract Auditors to confirm their advice with the OAG before instructing the Local Government;</p> <p>g. In-conjunction with the Department of Local Government, Sport and Cultural Industries, review the application of Fair Value principles in the context of the audit; and</p> <p>h. Seek an opportunity for Local Government to make representations in relation to any adverse findings prior to the publication of the report.</p> <p>RESOLUTION 464.3/2023</p> | <p>reforms as part of the current legislative reform process.</p> <p>This is very good news and an advocacy success for the Local Government sector and the Minister and Department of Local Government assistance on this matter has been appreciated.</p> <p>The Advocacy Positions Manual has been updated.</p> | | |
| <p>5 July 2023</p> <p>Item 7.6</p> <p>Amendments to WALGA's Constitution</p> | <p>That State Council endorse putting two items to the 2023 Annual General Meeting that:</p> <p>1. considers a new Constitution to give effect to the alternate governance model as per the attached, subject to amending clause 2 in respect to the definition of "Special Majority" by inserting the words "the Board or of" after the words "in relation to" and inserting the words "the Board Members or" after the words "comprising enough of" and amending clause 32 as per the following:</p> <p>a. Replace "An Absolute" with "A Special"; and</p> <p>b. Insert the word "Special" before majority and delete "of not less than 75%"; and</p> <p>2. amend the Constitution to retain the current governance model with necessary changes, as per the attached mark-up.</p> <p>RESOLUTION 466.3/2023</p> | <p>A Notice of Proposed Amendments to the Association Constitution has been distributed to all Local Government Chief Executive Officers and is available on the WALGA website here. The Notice contains the two items that will be put to Members at the 2023 Annual General Meeting (AGM) on Monday, 18 September.</p> <p>Information contained in the Notice will also be included in the Agenda papers for the AGM which will be distributed shortly.</p> | Ongoing | Tony Brown Executive Director Member Services |

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| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|--|--|-----------------|---|
| 5 July 2023 Item 7.7 Finance and Services Committee Minutes incorporating the Governance Budget 2023-24 8 June 2023 – CONFIDENTIAL | That: 1. the Minutes of the Finance and Services Committee meeting held on 28 June 2023 be endorsed; and 2. the Governance Budget 2023-24, being for the full year ending 30 June 2024, as recommended by the Finance and Services Committee be endorsed. RESOLUTION 467.3/2023 | Action has been taken to implement the 2023/24 WALGA budget. | Complete | Tony Brown Executive Director Member Services |
| 5 July 2023 Item 7.8 Selection Committee Flying Minute – 20 June 2023 – CONFIDENTIAL | That the recommendations contained in the 20 June 2023 Selection Committee Flying Minute be endorsed. RESOLUTION 468.3/2023 | The appointments have been actioned. | Complete | Tony Brown Executive Director Member Services |
| 5 July 2023 Item 7.9 LGIS Fees and Board Minutes – CONFIDENTIAL | That State Council: 1. Approve the annual Scheme Management fee payable to JLT is increased by 3.71% for the 2023-24 financial year as recommended by the LGIS Board; 2. Approve a 3.71% increase to the WALGA Trustee Fee from the Scheme; 3. Endorse the reappointment of Mary Woodford as an Independent Director of the LGIS Board for a three-year term upon the expiry of her current term on 31 December 2023; and 4. Note the minutes of the LGISWA Scheme Board meeting held on 11 May 2023. 3 May 2023 Item 7.3 Abandoned Shopping Trolleys Advocacy Position RESOLUTION 469.3/2023 | The resolution has been actioned. | Complete | Tony Brown Executive Director Member Services |

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| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|--|--|-----------------|---|
| July 2023 Item 7.12 Performance Review Report 2022-2023 – CONFIDENTIAL | That State Council: 1. Note the appraisal of Mr Nick Sloan Chief Executive Officer has been completed for the period of July 2022 to June 2023. 2. Endorse the findings of the 2022-23 Annual Performance Review Report as presented by Price Consulting and thank Mr Sloan for his efforts. 3. Endorse the proposed CEO's Performance Criteria for the 2023-2024 period, as per the attached report. 4. Endorse the next annual performance review process to include 360-degree feedback. RESOLUTION 472.3/2023 | Noted | Complete | Tony Brown Executive Director Member Services |
| July 2023 Item 8.2 Governance and Organisational Services Policy Team Report | That State Council: 1. retain, without amendment, Advocacy Positions: (a) 2.1.10 Recovery of Rates and Service Charges; and (b) 2.5.31 Annual Electors' General Meetings; 2. delete Advocacy Position 2.5.25 Attendance at Council Meetings by Technology; and 3. notes that the Governance and Organisational Services Policy Team endorsed the WALGA 2023 State Wage Case submission. RESOLUTION 474.3/2023 | The Advocacy Positions Manual has been updated. | Complete | Tony Brown Executive Director Member Services |
| May 2023 Item 7.3 Abandoned Shopping Trolleys Advocacy Position | That State Council endorse the following position on Abandoned Shopping Trolleys: <i>The Local Government Sector advocates for State Government to consult with the Sector and prioritise legislative reforms that require retailers to contain shopping trolleys within shopping centre property boundaries, inclusive of enforcement and modified penalty mechanisms that are a realistic economic imperative for retailers to comply with containment requirements.</i> RESOLUTION 441.2/2023 | Correspondence has been written to the Minister for Local Government advocating for legislative reforms to require retailers to contain shopping trolleys within their property boundary. The Advocacy Positions Manual has been updated. | Ongoing | Tony Brown Executive Director Member Services |

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| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|--|---|-----------------|--|
| May 2023 Item 7.5 State Road Funds to Local Government Agreement 2023/24 to 2027/28 | That the State Roads Funds to Local Government Agreement 2023/24 – 2027/28 be endorsed. RESOLUTION 443.2/2023 | We understand that the draft Agreement endorsed by WALGA State Council was recommended for signing by the Premier and Minister for Transport. A date for signing was not secured prior to the Premier resigning and is now dependent on a new Premier and potentially new Transport Minister being briefed and agreeing. | Ongoing | Ian Duncan Executive Manager Infrastructure |
| March 2023 Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities | That WALGA: 1. Note that the Environment Minister has withdrawn the Draft Guideline: Minimising noise impact from outdoor community basketball. 2. Write to the Ministers for Environment, Local Government, Sport and Planning requesting the formation of a cross Government working group, including relevant representative bodies, to consider and develop solutions to balance urban density and infill, public recreation and noise management. RESOLUTION 422.1/2023 | Correspondence has been sent, awaiting a response. | Ongoing | Nicole Matthews Executive Manager Policy |
| December 2022 Item 5.1 2022 Annual General Meeting Resolutions | The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: 3.1 Road Traffic Issues <i>That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.</i> RESOLUTION 394.8/2022 | The Infrastructure Policy Team resolved: That efforts to increase the importance given to Local Government knowledge regarding traffic issues be deferred for consideration in mid-2023 after a clear Local Government advocacy position on speed management is developed and endorsed. This matter is central to the new Speed Management Policy adopted by State Council in May 2023. Implementation strategy being considered. | Ongoing | Ian Duncan Executive Manager Infrastructure |

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| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|---|--|-----------------|--|
| December 2022 Item 5.1 2022 Annual General Meeting Resolutions | <p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>3.2 Car Parking and Traffic Congestion Around Schools <i>That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:</i></p> <ol style="list-style-type: none"> 1. <i>Reviewing car parking standards for schools;</i> 2. <i>Ensuring sufficient land is set aside for the provision of parking on school sites;</i> 3. <i>Reviewing the co-location of schools to avoid issues being exacerbated;</i> 4. <i>Restricting school access from major roads;</i> 5. <i>Developing plans to enable schools to manage school traffic;</i> 6. <i>Develop programs to educate drivers; and</i> 7. <i>Develop options and implement initiatives to encourage alternative modes of transport to school.</i> <p>RESOLUTION 394.8/2022</p> | <p>The Infrastructure Policy Team resolved:</p> <p>That WALGA uses its role at the Safe Active Travel to School Working Group to advocate for these outcomes and provide advice back to the Local Government sector.</p> | Ongoing | Ian Duncan Executive Manager Infrastructure |
| December 2022 Item 5.1 2022 Annual General Meeting Resolutions | <p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA <i>That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.</i></p> <p>RESOLUTION 394.8/2022</p> | <p>The Infrastructure Policy Team resolved:</p> <p>That the opportunities and interest in contracting Local Governments to undertake maintenance and minor works on the State Road network be explored in discussion with Main Roads WA.</p> | Ongoing | Ian Duncan Executive Manager Infrastructure |

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| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|---|--|-----------------|--|
| December 2022 Item 5.1 2022 Annual General Meeting Resolutions | The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: 3.4 Northern Australia Beef Roads Program <i>That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.</i> RESOLUTION 394.8/2022 | The Infrastructure Policy Team resolved: That the Association write to the Goldfields Esperance Regional Road Group identifying the issue raised and invite them to consider whether they may partner with other organizations such as Meat and Livestock Australia, the Pastoral and Graziers Association and the Regional Development Commission and RDA to develop a business case to fund roads critical to the southern pastoral beef industry. | Ongoing | Ian Duncan Executive Manager Infrastructure |
| December 2021 Item 5.3 2021 Annual General Meeting | That the following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: <u>Cost of Regional Development</u> That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns. RESOLUTION 294.7/2021 | In March the State Government announced the establishment of a new Infrastructure Development Fund that includes a stream to support the delivery of regional worker accommodation with applications open until September 2024. This is an infrastructure investment program to address infrastructure constraints in the water, wastewater and electricity network at a precinct or strategic site scale impacting the delivery of regional worker accommodation. Full details can be found here. | Ongoing | Ian Duncan Executive Manager Infrastructure |
| September 2021 Item 6.1 Stop Puppy Farming Legislation | 1. That the update on the Dog Amendment (Stop Puppy Farming) Bill 2021 be noted. 2. That: a. any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and b. the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index. RESOLUTION 275.5/2021 | Correspondence has been sent to the Minister for Local Government advising of resolution 2. | Ongoing | Tony Brown Executive Director Member Services |

| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|---|-------------------------------|--|-----|
| Advocate Partner Promote | Facilitate Fund Monitor | People Place Prosperity Performance | Nil |
| Resolution(s) | | Action(s) | |
| <p>That the Kimberley Regional Group:</p> <p>1. Notes the report from the WALGA President</p> <p>2. Notes the State Council Agenda Items as circulated</p> <p>3. Supports the recommendations in the Matters for Decision contained within the State Council Agenda</p> <p>4. Acknowledges the Items for noting</p> <p>5. Acknowledges the Status Report on State Council Resolutions</p> <p>6. Notes the Kimberley Zone Status Report</p> | | Nil | |
| Moved: | Shire of Broome | Responsible: | |
| Seconded: | Shire of Derby West Kimberley | Due date: | |
| Carried: | 4/0 | | |

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5. 2023 Local Government Elections – Zone Office Bearer Elections

Item For Noting

By Chantelle O'Brien, Governance Support Officer

BACKGROUND

With the bi annual Local Government elections being held on Saturday, 21 October 2023, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 21 October 2023.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 3 November 2023.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the Zones are required to hold these elections at their November 2023 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2023 November Zone meeting.
- A State Councillor Induction Session will be held for all State Council representatives and deputy representatives before the first meeting in December.
- The new State Council will take office at the Ordinary Meeting of State Council on **6 December 2023**.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from Delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone Delegates are eligible to nominate. The time period for the receipt of nominations is preferably to be **one week prior** to the Zone meeting at which the election will be held. However, nominations will be accepted from the floor at the Zone meeting.
2. Zone Executive Officer to receive written nominations from Zone Delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.
3. Elections are to be held at the next Zone meeting as the first item of business. Nominations will be permitted from the floor at the Zone meeting. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to Delegates.
4. All voting Delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.
5. **Tied vote** – in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.

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6. Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Director Member Services on 9213 2051 or email tbrown@walga.asn.au.

| Link to Key Pillar/s and Strategies: | | | Budget Implications | |
|--|-------------------------------|--|---------------------|--|
| Advocate Partner Promote | Facilitate Fund Monitor | People Place Prosperity Performance | Nil | |
| Resolution(s) | | | Action(s) | |
| That the Kimberley Country Zone note the process for election of Zone Representative and Deputy Representative to the WALGA State Council. | | | Nil | |
| Moved: | Shire of Halls Creek | | Responsible: | |
| Seconded: | Shire of Broome | | Due date: | |
| Carried: | 4 / 0 | | | |

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6. Commonwealth Disaster Ready Fund – Round Two

Item for Noting

Submitted by Rachel Armstrong, Senior Policy Advisor Emergency Management

Executive Summary

- The [Disaster Ready Fund](#) (DRF) is a \$200 million Commonwealth Government fund that provides grants to government and non-government organisations to help them reduce disaster risk.
- Expressions of Interest (EOIs) for DRF Round 2 are open now and applications for Round 2 will open in early 2024.
- Benefits to Local Governments in applying for the DRF include building partnerships with other organisations and receiving financial assistance for projects that reduce community vulnerability to disasters.
- The Department of Fire and Emergency Services (DFES) is actively engaging with organisations in preparation for Round 2 of the DRF, to identify projects that are most likely to be successful, as well as providing support and advice to develop strong applications.
- DFES is encouraging Local Governments interested in applying for DRF Round 2 to start planning now.
- DFES is holding a [grants webinar](#) on Monday 4 September, 10am to 12pm, which will provide more detail on how to submit a successful grant application, and the support available.

Background

The first round of the DRF opened on 10 January and closed 6 March 2023. 19 out of 23 successful Western Australian projects involved Local Governments. Although many WA Local Governments that applied to Round One of the DRF were successful, WA were only allocated just over \$8 million of the total \$200 million available. Successful projects from the first round are listed [here](#).

EOIs for DRF Round 2 are open now and applications for Round 2 will open in early 2024.

Comment

Examples of the types of projects that were successful across Australia, and may be of interest to Local Governments considering applying for a DRF grant in Round Two include:

- Evacuation centre upgrades
- Coastal erosion mitigation
- Flood resilience
- Community disaster risk reduction and resilience projects
- Green canopy initiatives
- Community engagement, education, and preparedness
- Improving natural environments to build resilience.

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The extra support being provided by DFES through the early EOI process may help increase DRF funding to Local Governments in Round Two. A key factor in funding success is a well substantiated application, which can be resource intensive to develop.

DFES will hold a grants webinar 10am - 12pm, Monday 4 September, with information on how to submit a successful grant application, and what support is available. Register your interest [here](#).

Further information is available on the [SEMC website](#) or semc.grants@dfes.wa.gov.au.

| Link to Key Pillar/s and Strategies: | | | Budget Implications | |
|---|-------------------------------|--|---------------------|--|
| Advocate Partner Promote | Facilitate Fund Monitor | People Place Prosperity Performance | Nil | |
| Resolution(s) | | | Action(s) | |
| That zones note that Expressions of Interest for Round 2 of the Disaster Ready Fund are now open, and that the Department of Fire and Emergency Services is providing support to Local Governments to assist with the development of high-quality applications. | | | Nil | |
| Moved: | Shire of Broome | | Responsible: | |
| Seconded: | Shire of Halls Creek | | Due date: | |
| Carried: | 4 / 4 | | | |

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7. Funding Support for Arts in Regional Western Australia

Item for Noting

Submitted and presented by: Nicole Roukens, Manager of Community Engagement and Projects, Shire of Broome

Attachment: Nil

Time: 11:30 – 11:40

Executive Summary

This report recommends the Kimberley Zone of WALGA requests the WALGA State Council lobby the State Government to:

- Fund Regional Arts WA for the employment of Regional Arts Hub Coordinators to be based across regional WA;
- Expand KidSport program to include arts activities.

Background:

The Western Australia Cultural Infrastructure Framework 2030+ states '*we want WA to be the most culturally engaged State in Australia—with cultural infrastructure that celebrates our rich cultural diversity and creative talent, the State recognised as a major hub for technical innovation and the creative industries, and WA known as one of the most artistic and inspiring places in the world.*'

The Framework includes multiple opportunities relating to regional WA including:

6.2 Increasing regional prosperity and economic diversity.

Partnerships with local government, industry and local businesses to plan for and promote sustainable growth and leverage regional WA's strengths will further establish our regional cities and towns as open for business and vibrant places to work, play and learn.

6.4 Supporting strong and resilient remote communities.

Cultural tourism has been identified as a growth area in tourism markets and a realistic economic stimulus for remote and regional WA. International cultural tourist visitor numbers and spend has increased at a higher rate than average in Australia in recent years.

Following the development of the State's Framework the Shire of Broome recently adopted its own Arts and Culture Strategy. The Strategy determines the local arts and culture sector's needs and long-term ambitions, and how it can be supported and enhanced by Shire investment and action so it can thrive and reach its full potential. The Strategy was developed in collaboration with key local stakeholders to ensure it meets local needs, whilst alignment with State and Federal strategies.

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Many of the actions included in the Strategy are proposed to be delivered in partnership with local arts organisations, Regional Arts WA and the State Government.

The Strategy includes actions to:

- Advocate for the State and Federal Government to provide increased organisational arts investment in the Kimberley region and increased regional WA specific organisational funding delivered through the peak body for regional arts in WA
- Partner with arts organisations providing youth programs to seek funding for subsidised program participants and Advocate for the introduction of a KidSport like program for arts activities.

Details:

Regional Arts WA have previously secured philanthropic funding for Regional Arts Hub Coordinators to be based in arts organisations across regional WA. The Hub Coordinators work to:

- advocate for the value of arts and culture by strengthening relationships with local governments and stakeholders, and
- promote and seek development opportunities for artists and arts workers.

Isolation and lack of resources are key challenges for the regional arts sector. Hub organisations support each other through these challenges by sharing knowledge, expertise, and resources. They connect back to one another (and Regional Arts WA) to create the Regional Arts Network.

The Regional Arts Network works collectively to amplify the voice of regional arts in WA. Together, they are finding new ways of connecting and collaborating on statewide projects to benefit the wider regional arts sector.

Recently the Shire of Broome became aware that funding for the Regional Arts WA, Regional Arts Hub Coordinators was being reduced and coming to an end in June 2025. This program is currently funded through the Minderoo and Ian Potter Foundations.

Through this program Broome has had a part-time Regional Arts Hub Coordinator based in Broome for the past 2 years based out of Goolarri Media. We believe that this role is crucial for the sustainability and development of arts in the Shire and enabling the Shire and State to meet their strategic objectives. The Shire of Broome would like to see State Government funding committed to this program to ensure it can continue.

The Shire of Broome has received funding from the State Government for over 10 years for the Every Club grant (previously Club Development Officer). This position works with local sporting groups to improve their governance practices, sustainability and capacity. This has been an incredibly successful program and the Shire has witnessed firsthand the benefit to the local community.

Sport and art are vital to creating a strong and vibrant community and funding is required to support regional arts groups.

KidSport has been supporting the Western Australian community since 2011. The Kidsport program enables eligible children aged 5 – 18 years to participate in community sporting by offering them financial assistance of up to \$150 per calendar year towards club fees.

It is recommended the State Government extend the KidSport program to include arts activities. The social, physical and mental health benefits of participation in the arts are well documented, similar to the benefits of participation in sports. The KidSport model and delivery are proven, and we believe should be extended to include arts activities.

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**Risk:**

If no further funding is secured for the Regional Arts Hub Coordinators to be based in regional WA this will result in reduced service to regional arts organisations and the sustainability of regional arts.

| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|--|--|---|----------------|
| People Place Prosperity Performance | Advocate Partner Promote | Facilitate Fund Monitor | Nil |
| Resolution(s) | | Action(s) | |
| That the Kimberley Country Zone of WALGA; Request the WALGA State Council to advocate the State Government to: <ul style="list-style-type: none"> Fund Regional Arts WA for the employment of Regional Arts Hub Coordinators to be based across regional WA; Expand the KidSport program to include arts activities. | | Letter of request to be sent to WALGA as per resolution | |
| Moved: | Shire of Broome | Responsible: | Executive Team |
| Seconded: | Shire of East Kimberley | Due date: | As required |
| Carried: | - / - | | |

Conclusion of Zone Matters:12:05

12.4 CHANGE OF MEETING TIME FOR ORDINARY COUNCIL MEETING 30 NOVEMBER 2023 IN FITZROY CROSSING**File Number:** 4150 - Meeting Procedures**Author:** Sarah Smith, Executive Services Coordinator**Responsible Officer:** Neil Hartley, Acting CEO / Director - Strategic Business**Authority/Discretion:** Administrative**SUMMARY**

This report is for Council to consider changing the time of the Ordinary Council Meeting on 30 November 2023 in Fitzroy Crossing.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

The Ordinary Council Meeting on 30 November 2023 is scheduled at 5.30pm in Fitzroy Crossing. Due to Ex-Tropical Cyclone Ellie and associated flooding AGRN1044 occurring in Fitzroy Crossing, there is a resulting shortage of accommodation. It is proposed that the meeting time be rescheduled to earlier in the day in order to allow sufficient time for Council Members and other staff to travel to and from the Council Meeting on 30 November 2023.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

Part 2 - Council and Committee meetings

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|-----------------------------|-----------------------------------|
| 1. Leadership and Governance | 1.3 Effective Communication | 1.1.1 Engage with our communities |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|-------------------|--------------------|----------------------|--|
| Business Interruption: Councillors attending other functions impacting on Council Member duties. | Possible | Minor | Low | Adoption of amended Council meeting time as recommended. |

CONSULTATION

President, Council Members and Acting CEO.

COMMENT

In order to facilitate travel requirements and to give ample time to engage with affected with community members and stakeholders, it is proposed that the Ordinary Council Meeting on 30 November 2023 in Fitzroy Crossing is held at 11.00am.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council:

1. Alter the time of the 30 November 2023 Ordinary Meeting of Council from 5.30pm to 11.00am; and
2. Give local public notice of the amendment of meeting time as required by the *Local Government (Administration) Regulations*.

12 TECHNICAL SERVICES

13.1 APPLICATION TO INSTALL TWO GRIDS ON NERRIMA ROAD BY NERRIMA PASTORAL COMPANY

File Number: 8125

Author: Ron Delvin, Engineering Technical Officer

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Review

SUMMARY

This item is for Council to consider the application by Nerrima Pastoral Company (NPC) to install 2 grids on the Nerrima Road. It is recommended that approval for this work be given to Nerrima Pastoral Company.

DISCLOSURE OF ANY INTEREST

Nil Author or Responsible Officer.

BACKGROUND

Nerrima station is located between Myroodah station and Kalyeeda station in the central south area of the shire. The station has been over the last 10 years committed to a development program in rehabilitating their rangelands area within the Stations control. Part of that control is to control the movement of stock which the grids would help facilitate it.

STATUTORY ENVIRONMENT

Approval is required as it the proposal is on a public road controlled by the Shire.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

There are no cost implications to Council as the proposal is to have all costs of installation and future maintenance covered by the pastoral company. Officers will note the GS location of the grids and note that they are owned by the property owner not Shire.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------|--|--|
| 3. Economy | 3.1 Industry and business development and growth | 3.1.1 Encourage and support appropriate and sustainable investment |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK | MITIGATION |
|------|------------|-------------|------|------------|
|------|------------|-------------|------|------------|

| | | | ANALYSIS | |
|--|----------|-------|----------|---|
| Reputation: Council may receive some public adverse commentary if the grids are not improved in a timely manner due to the impending wet season which would delay NPC's rehab program. | Unlikely | Minor | Low | Council approves the installation of the two grids with all costs being borne by Nerrima Pastoral Company |

CONSULTATION

Officers have been in discussion with Chris Morrow the manager of Nerrima station and only recently received the formal request. Their hope is to have the grids installed prior to the wet season hence the urgency of the item.

COMMENT

As previously mentioned in the background section NPC are currently in development stage of rehabilitation of the rangeland under their control and the installation of 2 new stock grids will be a critical part of the project. The process they are undertaking is to sub divide paddocks to allow greater stock control and better grazing practices.

The new grids will support this process, place a permanent control on the roadway rather than gates that can be left open and allow ease of movement of traffic without gates in place. NPC are also meeting all costs of installation and future maintenance of the grids. Noting all of the above the Officer has no objection to the installation of the grids.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council:

1. Approve the installation of two new grids on Nerrima road; and
2. Instruct the Chief Executive Officer to write to Nerrima Pastoral Company noting the approval and note that all costs for the installation, ongoing maintenance and future replacement be the responsibility of Nerrima Pastoral Company.

13 DEVELOPMENT SERVICES

14.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE TERMS OF REFERENCE AND MEETING MINUTES

File Number: 4212

Author: Mark Chadwick, Manager of Development Services

Responsible Officer: Wayne Neate, Director Technical and Development Services

Authority/Discretion: Executive

SUMMARY

Council is to consider the final adoption of the Local Emergency Management Committee Terms of Reference with amendments and the Minutes of previous meeting held August 15, 2023.

DISCLOSURE OF ANY INTEREST

Nil for Author and Responsible Officer.

BACKGROUND

Local governments have a legislated responsibility under s.36(a) of the *Local Government Act 2005* to “ensure that effective local emergency management arrangements are prepared and maintained for its district”.

The aim of the Shire of Derby/West Kimberley (SDWK) Local Emergency Management Arrangements (LEMA) is to document the emergency management arrangements that are in place and ensure a common understanding between agencies and stakeholders involved in managing emergencies within the Shire, which will facilitate a coordinated and consistent approach to managing emergencies.

The LEMA has been prepared in accordance with the State Emergency Management procedures and endorsed by the SDWK LEMC at its meeting held on 7 June 2022 where they were adopted and put before Council on the 29th June 2022 Minute no 80/22 it resolved as follows:

RESOLUTION 80/22

Moved: Cr Andrew Twaddle

Seconded: Cr Keith Bedford

That Council:

- 1. Adopt the Local Emergency Management Arrangements (LEMA), in accordance with the requirement of the *Emergency Management Act 2005*.**
- 2. Request the Chief Executive Officer to forward a copy of the LEMA to the State Emergency Management Committee.**

In Favour: Crs Geoff Haerewa, Paul White, Andrew Twaddle, Keith Bedford and Peter McCumstie

Against: Nil

CARRIED 5/0

As a consequence of developing the LEMA, the LEMC recommends Council adopt a Terms of Reference. The Terms of Reference provide further guidance and specify procedures that assist SDWK and the Local Emergency Coordinator (Officer in Charge of Police sub-district) through the chair of LEMC to develop and maintain effective emergency management arrangements for the local area.

STATUTORY ENVIRONMENT

Local Government Act 2005

Emergency Management Act 2005

POLICY IMPLICATIONS

None known

FINANCIAL IMPLICATIONS

The responsibilities for funding of emergency response activities is outlined in the State Emergency Management Policy 5.12 – Funding for Emergency Response and State Emergency Management Plan 5.4 - Funding for Emergency Response.

The LEMA states that the Shire is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. It achieves this through scheduling regular meetings and bringing an awareness of the relevant discussions and any issues to Council.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.1 Collaboration and partnership | 1.1.2 Maximise local opportunities |
| | 1.2 Capable, inclusive and effective organisation | 1.2.4 Attract and effectively use resources to meet community needs |
| | 1.3 Effective Communication | 1.3.3 Use multiple channels to distribute information about services, programs, places and spaces |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|---|----------------|-------------|---------------|---|
| Legal & Compliance: Council does not have a Terms of Reference in place which was identified by a recent Audit. | Almost Certain | Moderate | Medium | Council to adopt the Terms of Reference to ensure a consistent approach to future meetings in accordance with Local Emergency Management Arrangements. Endorsement of future Minutes of Meetings for |

| | | | | |
|--|--|--|--|--------------------|
| | | | | Council awareness. |
|--|--|--|--|--------------------|

CONSULTATION

LEMC has recommended that the Terms of Reference and all future meeting minutes be adopted by Council.

COMMENT

The LEMC identified a Terms of Reference was needed to guide its meetings and to ensure that Council is aware of the issues discussed and disclosure of the Minutes of the LEMC meetings to Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Terms of Reference with amendments
2. LEMC Meeting Minutes August 15, 2023

RECOMMENDATION

That Council:

1. Adopt the SDWK Local Emergency Management Terms of Reference with amendments, (as per attachment 1); and
2. Adopt the Minutes of the LEMC meeting held on August 15, 2023 (as per attachment 2).



Local Emergency Management Committee

Terms of reference

Chairperson

Deputy Chairperson

Agency and

Organisation

Representatives

Shire Councillor

Local Emergency Coordinator

Shire of Derby West Kimberley

Department of Fire and Emergency Services (DFES)

State Emergency Services (SES)

Derby Volunteer Fire and Rescue Services (DVFRS)

Hamlet Grove Bush Fire Brigade (HGBFB)

Department of Communities – Housing, CPFS

Department of Defence

Department of Biodiversity, Conservation and Attractions

Department of Parks & Wildlife

Department of Transport

Department of Justice-West Kimberley Regional Prison (WGRP)

Department of Education – Derby & Fitzroy Crossing

Derby Police

Fitzroy Crossing Police

North Regional TAFE

Derby Volunteer Sea Rescue Group (DVSRG)

WA Country Health Service (WACHS) Derby & Fitzroy Crossing

Hospital

Juniper - Derby & Fitzroy Crossing

WACHS – Kimberley Population Health Unit

Horizon Power

Main Roads WA

Water Corporation

Kimberley Port Authority

Royal Flying Doctor Service

Derby Aboriginal Health Service

National Indigenous Australians Agency

Department of Primary Industries & Economic & Regional

Development

| | |
|----------------------------|---|
| Secretariat | Shire of Derby West Kimberley (SDWK) Development Services |
| Meeting Schedule | Quarterly or as required |
| Meeting Location | Shire of Derby West Kimberley, Council Chambers |
| Quorum | Five (5) |
| Delegated Authority | Nil |

FUNCTIONS:**1.0 NAME**

The name of the Committee is the Shire of Derby West Kimberley Local Emergency Management Committee.

2.0 DISTRICT/AREA OF CONTROL

The SDWK Local Emergency Management Committee operates within the boundaries of the local government of the SDWK. Shire districts are determined under Division 4 — Emergency Management Districts, of the Emergency Management Act 2005.

3.0 VISION / PURPOSE

To assist the SDWK and the Local Emergency Coordinator (Officer in Charge of Police sub-district) to develop and maintain effective emergency management arrangements for the local area.

4.0 STATUTE**Emergency Management Act 2005**

The Emergency Management Procedures Manual published by the Department Fire and Emergency Services contains the following guidance:

LEMC Membership

Noting the requirements of the EM Act, the following provides guidance on the composition of LEMCs:

- a) The Chair or Deputy chair should be an elected member of Council;
- b) The Officer in charge of the Local Police should be appointed The Local Emergency Coordinator;
- c) An Executive Officer, who should be an officer of the relevant local government, should be appointed to coordinate the business of the committee and/or provide administrative support;
- d) The Local Recovery Coordinator, being the person nominated in the Local Recovery Plan, where a Local Recovery Plan has been completed as part of

local emergency management arrangements (section 41(4) of the EM Act), should be appointed a member of the committee;

e) Consideration should be given to appointing local government officers engaged in key roles and functions affecting emergency management (for example, community services, engineering services, corporate services or planning);

f) Membership should include representatives from Emergency Management Agencies (EMAs) in the local government district (for example, the Department of Fire and Emergency Services); welfare support agencies or non-government organisations (for example, the Department for Child Protection and Family Support, Red Cross or Salvation Army), industry representatives (especially the owners or operators of hazardous facilities located within the local government district);

g) Consideration should be given to appointment of persons able to represent or advise on the interests of Culturally and Linguistically Diverse (CaLD) community members or community members with special needs; and

h) LEMCs should where possible include representatives of local Aboriginal community organisations to provide advice and guidance to the LEMC and to promote appropriate engagement with the local Aboriginal communities.

SDWK Standing Orders Local Law 2001

In accordance with Council's **Standing Orders Local Law 2001**, formal Committees of Council are to be compliant with the provisions of the **Standing Orders Local Law 2001** as far as this does not conflict with any other written Law. While recognising that the Local Emergency Management Committee is a Committee formed pursuant to section 38 of the Emergency Management Act 2005, the Chairperson is to follow the Meetings Procedures as far as is practicable to ensure Proper meeting procedures are followed. The Committee is proposed to be administered by utilising the *Local Government Act 1995* as a guiding reference.

5. ESTABLISHMENT

Last reviewed 15 August 2023.

6. OBJECTIVES

- Liaise with participating agencies in the development, review and testing of emergency management arrangements.
- Assist with the preparation of emergency management operating procedures for application in the local area.
- Prepare an annual report on Committee activities for submission to the District Emergency Management Committee.
- Participate in the emergency risk management process.
- Carry out other emergency management functions as directed by the District Emergency Management Committee.

7.0 MEMBERSHIP

7.1 General

Members of the Committee are nominated by Council.

Council will appoint one elected member and one proxy elected member to the Committee.

Membership to include agencies with specific emergency management responsibilities or expertise essential to the development of emergency management arrangements.

7.2 Tenure of Membership

As per section 5.11 Tenure of committee membership, of the Local Government Act 1995.

8.0 DELEGATED AUTHORITY

This Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have management functions and cannot involve itself in management processes or procedures.

9.0 COMMITTEE

9.1 Chairperson & Deputy Chairperson

The Chairperson is the Shire councillor representative and Deputy Chairperson resumes the chair if the chair is absent.

9.2 Secretariat

The Shire's Director of Technical and Development Services is the responsible Secretariat.

9.3 Standing Ex-Officio Members

The Committee may invite ex-officio members as necessary. Ex officio members cannot vote and are only permitted to speak on a matter when invited to do so by the Chair. Shire staff may be appointed as ex officio officers by the Secretariat.

10.0 MEETINGS

10.1 Annual General Meeting

N/A

10.2 Committee Meetings

Held quarterly, or as required. The Chairperson may at any time convene a special meeting of the Committee.

10.3 Quorum

Quorum is five (5) Committee members.

10.4 Voting

As per section 5.21 –Voting, of the Local Government Act 1995.

10.5 Minutes

In accordance with the Local Government Act 1995 section 5.22 and 5.25, and Local Government (Administration) Regulations 1996.

The minutes are to be submitted to the next Committee meeting for confirmation and are to be signed by the Chairperson from the meeting at which the minutes are confirmed.

Unconfirmed minutes are to be available for inspection by members of the public within 5 business days after the meeting and Reports and Recommendations arising from the minutes shall be presented to Council at the next Ordinary Meeting for endorsement and/or action, or if it is not possible, then the earliest available Council Meeting.

10.6 Who Acts if No Presiding Member

In accordance with section 5.14 – Who acts if no presiding member, of the Local Government Act 1995.

10.7 Members Interests to be Disclosed

Members of the Committee are required to declare interests following the principles detailed in section 5.65 - Members' interest in matters to be discussed at meetings to be disclosed and section 5.70 – Employees to disclose interests relating to advice or reports - of the Local Government Act 1995.



Shire of Derby / West Kimberley

SHIRE OF WEST KIMBERLEY DERBY LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

Minutes – Tuesday 15th August, 2023

President's Office, Derby

Commenced at 9.31am

 www.sdwk.wa.gov.au

LEMC MINUTES: 15 AUGUST 2023

1.0 DECLARATION OF OPENING

The meeting opened by Councillor Andrew Twaddle at 9.31am

2.0 RECORD OF ATTENDANCE

2.1 Attendance

| Name | Agency |
|--------------------|--|
| Andrew Twaddle | Shire of Derby/West Kimberley - Councillor |
| Mark Chadwick | Shire of Derby/West Kimberley – Manager Development Services |
| Colleen Boldison | Shire of Derby/West Kimberley – Executive Admin |
| Rowan Scott | Shire of Derby/West Kimberley - Ranger Coordinator |
| Luke Lawrence | Shire of Derby/West Kimberley – Senior Ranger |
| Jaoob Charters | Shire of Derby/West Kimberley - Ranger |
| Eliot Money | Derby District High School |
| Belinda Parks | (MS Teams Online) |
| Matt Reimer | DFES (MS Teams Online) |
| Belinda Storer | JUNIPER (MS Teams Online) |
| Dave Serafini | Main Roads WA (MS Teams Online) |
| Noel Wilson | DEPIRP (MS Teams Online) |
| Renee Flaxman | DoC (MS Teams Online) |
| Andrew Boyle | NIAA (MS Teams Online) |
| Sarah Clarke | WAPOL (MS Teams Online) |
| Tasha Fernando | JUNIPER (MS Teams Online) |
| Chris Hart | (MS Teams Online) |
| Ben Burton | Emama Gnuda (MS Teams Online) |
| Tahni Van Gasteren | (MS Teams Online) |
| | |
| | |
| | |
| | |
| | |

2.2 Apologies

| Name | Agency |
|----------------|----------------------------------|
| Geoff Haerawa | SDWK President |
| Wayne Neate | SDWK DIRECTOR TECH DEV. SERVICES |
| Beatrice Ronoh | SDWK EHO |
| Jane Salt | EDUCATION DEPARTMENT |
| Kirk Mitchell | WAPOL |
| Gareth Cornish | |

LEMC MINUTES: 15 AUGUST 2023

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**COMMITTEE DECISION:**

Moved: Mark Chadwick **Seconded:** Rowan Scott

That the Minutes of the Local Emergency Management Committee Meeting held on Tuesday 13th June December 2023 be confirmed.

Carried – all in favour 16/0

4.0 BUSINESS ARISING FROM LAST MEETING

- NIL.

5.0 NEW BUSINESS**5.1 Frequency of Meetings**

Move to hold meetings bi-Monthly was discussed and the recommendation was for meetings to be held Quarterly in both the Wet & Dry Season or as required.

Moved: Mark Chadwick **Seconded:** Eliot Money

Carried: 20/0

5.2 TERMS OF REFERENCE

Recommendation from Committee that the Council adopts the ToR as tabled at this meeting.

Moved: Rowan Scott **Seconded:** Mark Chadwick

Carried: 20/0

6.0 Letter from DFES – 2023-24 Wet season preparedness within the Kimberley region 24/07/2023

Matt Reimer from DFES – DFES are developing a Kimberley Wet Season Plan. At the most recent DEMC meeting, they were asking for any Actions/Plans from other Agencies/local meetings? This is due by the end of August.

LEMC MINUTES: 15 AUGUST 2023

7.0 Emergency Exercise 2023 – Mark Chadwick

Suggestions for an exercise involving seaplane and boat to Horizontal Falls or similar. We need to conduct an exercise perhaps involving a seaplane, boat or Horizontal Falls. Eliot Money suggested lost people fishing/camping up the Gibb River road, hiking etc. We have next calendar year to decide what we are going to do.

- Ben Burton suggested we have trials of Logistical exercises in effects such as Medication, Food, Essential supplies and such.
- Matt Reimer suggests we incorporate/stage a recovery plan in the role of LEMC.

8.0 Standing Items

- **8.1 Incident Review**
A Twaddle – fires are an issue with a lot of fuel because of the floods. Fires at Meda and Yeeda stations, have been started by camp fires. At Gogo station there was quite a big fire.
- **8.2 Review of LEMC Contact List**
Contact list– please update by sending through to Colleen.
- **8.3 Review of Resource List**
Please send updated through to sdwk@sdwk.wa.gov.au Same as above, needs updating with Ambulances etc
- **8.4 Document Updates**
Nil

9.0 REPORTS FROM MEMBERS

- **9.1 SES**
Nil
- **9.2 WAPOL**
S.Clarke – No issues
- **9.3 WACHS**
Nil
- **9.4 Dept. of Communities**
1090 calls for assistants. New staff trainees – face to face. 4WD training. Updating emergency kits. Audit evac centre. Evac centre coordinator training.
- **9.5 HORIZON POWER**
Nil

LEMC MINUTES: 15 AUGUST 2023

- **9.6 WATER CORPORATION**

Nil

- **9.7 RAAF**

Nil

- **9.8 MAIN ROADS**

Wet season prep, transport options & technology needs.

- **9.9 DVFS**

Nil

- **9.10 DFES**

There are a number of working groups setup e.g. – Food, Fuel, Aviation, Acomm, transport, east hub. All coming up with contingency plans.

- **9.11 SDWK**

Repair + rebuild groups. Emergence program in FX. Workers Acomm inspection complet.

FX access to Airstrip? (Bel Storer question: any plans for top road).

- **9.12 DAHS**

Nil

- **9.13 NIAA**

Nil

- **9.14 EDUCATION**

- **9.15 Emama Gnuda**

Kabayji Bioroo hostel still has 18 people from the FX floods.

- **9.16 JUNIPER**

Plans for preparedness. There was an issue with RFDS transfer of non-ambulant people.

- **9.17 RENUAL UNIT**

No response, MC to follow up.

10.0 GENERAL BUSINESS

- **10.1 2023 Meeting Dates to be confirmed See attachment 9.1**

Usually the September or October meeting involves the BOM presentation, so it will be in October the week starting 10th October.

- **10.2 Any other Business**

Nil

LEMC MINUTES: 15 AUGUST 2023

11.0 CLOSURE

- **11.1 Date of Next Meeting**
- BOM will be conducting a webinar on 9th October, 2023, for all LEMC & DEMC. No on the road travel.
- The next meeting is Tuesday 10 October 2023 at 10:30am in the Council Chambers, Derby.

- **11.2 Closure of Meeting**
- The Chair closed the meeting at 10:22am.

2023 MEETING DATES

Unless determined otherwise by the Committee Chairman, the next meeting date will be Tuesday 10th October, 2023:

14 COMMUNITY AND RECREATION SERVICES

15.1 DERBY LANDCARE GROUP CATTLE GRID AND INSTALLATION REQUEST FOR DONATION

File Number: 5132

Author: Shane Edwards, Manager Community Development

Responsible Officer: Christie Mildenhall, Acting Director of Community Services

Authority/Discretion: Executive

SUMMARY

This report is for council to consider a request from the Derby Landcare Group for the Shire of Derby/West Kimberley to donate a cattle grid and assist with installation at the entrance point to the Munkajarra Wetlands reserve.

DISCLOSURE OF ANY INTEREST

Nil by author and responsible officer.

BACKGROUND

The Derby Landcare Group, a dedicated community organisation within the Shire of Derby/West Kimberley, has been a steadfast advocate for landcare management and environmental preservation in the region. Established over a decade ago, this group has consistently demonstrated its commitment to the sustainable management of our natural resources, focusing on initiatives aimed at preserving the unique and fragile ecosystems of the Kimberley.

Very few managed public spaces exist in Derby dedicated to the preservation and enhancement of biodiversity. Yet many natural and unique places exist, albeit becoming under increasing threat from weeds, feral animals, inappropriate fire regimes, development and many other factors. As Derby grows in population and development increases these places will become more significant but left unmanaged will degrade quickly. Munkajarra Wetlands has been valued by traditional owners for centuries and in more recent times by Derby residents for its significant bird, flora and freshwater qualities.

The Munkajarra gate (2nd one down the track to the wetland) is frequently left open, and cattle then get into it and cause considerable immediate damage. They eat and trample the fringing vegetation, thus destroying nests and habitat and creating erosion; they foul the water which leads to algal growth and deoxygenation. A grid placed in the 2nd gate will prevent these problems. There are gates at the southwestern corner of the Reserve that are never used by tourists – any cattle that do get into the Reserve can be mustered out through these gates. Also a raised grid at this location will inhibit access to the area by caravaners (the area is designated as a no camping area?)

Derby Landcare Group received a Commonwealth Caring for our Country Community Landcare Grant of \$53,790 in 2013 to work with the Mowanjum Pastoral lease, Mowanjum Indigenous Community and the Derby community to ensure that stock are excluded from the Munkajarra Wetland Reserve, provide alternative watering sites for stock and educational and cultural information to inform visitors of the values of the site. This project aimed to develop a

management plan and activities for engaging Mowanjum Pastoral Station and the community to protect this asset for future generations while supporting pastoral interests that surround the reserve. The Munkajarra Project grant was acquitted in July 2015. Professor Peter Cook, the Project Management Consultant, delivered the Final Report (Nutrient Project Report) on the Project in June 2015.

The need for a grid at the entrance to keep stray cattle out was identified years ago, and recently Derby Landcare Group has identified contractors who can install a grid, have identified a source of gravel from Mowanjum Pastoral, and have become aware that the Shire has grids donated by Main Roads WA. Derby Landcare Group had received verbal confirmation from the manager of Main Roads WA that they could have possession of one of the cattle grids. Derby Landcare Group are unsure whether this commitment was communicated to the Shire by Main Roads WA.

A 5 year Memorandum of Understanding between the Shire and the Derby Landcare Group was endorsed at the Ordinary Meeting of Council that was held 23 February 2023.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Policy F19 Community Funding Scheme provides guidance as to the financial, and non-monetary in-kind assistance, to community groups and not-for-profit organisations in a transparent, equitable and consistent manner. Support is provided as a contribution towards the delivery of services, activities and initiatives by community groups and not-for-profit organisations which enhance community participation and wellbeing. This request meets the requirements for submission under this policy.

FINANCIAL IMPLICATIONS

The provision of a used cattle grid which the Shire already possesses as a result of a Main Roads WA donation will have substantially less financial impact than purchasing a new system which can cost up to \$50,000. The donated grids have had repair work carried out to refurbish them at an approximate cost of \$3,000-\$5,000. Assistance with installation will attract a minimal commitment from the Shire of \$2,000-\$3,000 which can be covered from the current operational budget of \$75,000 for donations to community groups, there are currently no commitments from this budget item for this financial year.

STRATEGIC IMPLICATIONS

| GOAL | OUR PRIORITIES | WE WILL |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.4 Attract and effectively use resources to meet community needs |
| 1. Leadership and Governance | 1.3 Effective Communication | 1.3.2 Listen to and respond to the needs of our communities |
| 2. Community | 2.4 Sustainable Communities | 2.4.1 Support and assist volunteer, community and sporting groups |
| 4. Environment | 4.1 Our natural environment | 4.1.1 Take advantage of, protect and promote natural attractions and environmental features |

| | | |
|----------------|--------------------------|--|
| 4. Environment | 4.2 Liveable Communities | 4.2.1 Reflect the identity, character, and current and future needs of our communities through responsible and creative land management planning and use |
|----------------|--------------------------|--|

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|----------------|-------------|---------------|--|
| Environment: Caravans accessing the reserve and damaging the area. | Likely | Moderate | Medium | Installation of cattle grid at correct gradient will deter caravans from entering restricted area. |
| Environment: Cattle accessing the reserve and damaging the area. | Almost Certain | Minor | Medium | Installation of cattle grid will keep cattle from entering the reserve at that point. |
| Reputation: Perceived lack of support for local community group. | Likely | Minor | Medium | Providing donation will keep goodwill between the Shire and an active community group. |
| People Health & Safety: Ongoing maintenance of cattle grids. | Possible | Moderate | Medium | Derby Landcare Group will take on all responsibility for maintenance once installed. |

CONSULTATION

The Derby Landcare Group have met on numerous times with the manager of Mowanjum station who has advised they will assist where needed and that the group will still need to retain the current gate for their access and removing any cattle that do get in.

In April, 2022 Derby Landcare Group advised that it had approached Main Roads WA regarding the provision of a cattle grid. The advised at their regular monthly meeting that they had received verbal confirmation from the Main Roads WA manager that they would be gifted a cattle grid. Upon later follow-up the Group was advised that all cattle grids had been gifted to the Shire of Derby/West Kimberley and that they should follow-up with the Shire.

The Shire of Derby/West Kimberley has been present at all Derby Landcare Group meetings for the past 18 months. The discussions around the cattle grids have arisen many times. At the latest meeting the Group resolved to send a formal request to the Shire of Derby/West Kimberley for the donation of a cattle grid received from Main Roads WA and assistance with the installation of the grid.

COMMENT

The Derby Landcare Group and the Shire of Derby West Kimberley have a strong and long term working relationship. It is in this regard Derby Landcare Group hope that the Shire of Derby West Kimberley can assist with this request which aligns with the following as outlined in the current Memorandum of Understanding between the two (2) parties:

- Provide technical advice where appropriate for installation of any infrastructure and program implementation works; and
- Assist, where practicable and available, with the provision of equipment as part of joint ventures, collaborations and Shire supported programs.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Memorandum of Understanding between Shire of Derby/West Kimberley and Derby Landcare Group**

RECOMMENDATION

That Council:

1. **Approves the donation of an ex-Main Roads WA cattle grid to the Derby Landcare Group for installation at the entrance to Munkajarra Wetlands subject to Derby Landcare Group taking on the ongoing maintenance and upkeep of the cattle grid; and**
2. **Approves the in-kind donation of Shire resources (staff and material) to the value of \$3,000 to assist with the installation of the cattle grid at the entrance to Munkajarra Wetlands.**

MEMORANDUM OF UNDERSTANDING BETWEEN
SHIRE OF DERBY/WEST KIMBERLEY; AND
DERBY LANDCARE GROUP INC.

This is an agreement between “Shire of Derby/West Kimberley”, hereinafter called “The Shire” and “Derby Landcare Group Inc.”, hereinafter called the “DLG”

1. PURPOSE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party in the development of management plans and future management programs upon Shire controlled reserves.

2. REFERENCE

Local Government Act

3. BACKGROUND

The DLG were formed in 2012 with a vision to “Engage the community in protecting and enhancing Derby’s unique natural environment”. The group’s focus is to : increase community awareness and education, conserve habitat and biodiversity, support the discovery and enjoyment of Derby’s environment, improve the environment through lobbying and advocacy and maintain a strong, vibrant DLG.

The Shire’s strategic direction is taken from its Strategic Community Plan. The 2021-2031 plan incorporates the following priorities and strategies in relation to the natural environment.

Priority 4.1 Our Natural Environment

Strategy 4.1.1 Take advantage of, protect and promote natural attractions and environmental features.

Priority 4.2 Liveable Communities

Strategy 4.2.1 Reflect the identity, character and current and future needs of our communities through responsible and creative land management planning and use.

Strategy 4.2.2 Encourage the use of local products, styles and the environment through design principles and guidelines.

Priority 4.3 Sustainability

Strategy 4.3.1 Commit to sustainable environmental practices.

Strategy 4.3.2 Commit to minimising waste.

A partnership approach between the Shire and the DLG benefit both parties in achieving their overall goals and objectives. For the DLG, the Shire can support their vision through advice, technical support, policy development and access to Shire managed lands. For the Shire, local improvements in the natural environment and community awareness align with their strategic goals.

The DLG and the Shire have expressed a strong interest in partnering to maximise the impact they have on Derby's natural environment and the well-being of the community.

Agreements and Commitments

- Both the Shire and the DLG enter into this MOU in good faith and will work cooperatively to resolve any issues that may arise.
- The DLG and the Shire will meet formally a minimum of two (2) times per year to discuss project work within Shire controlled reserves. There will be four (4) representatives on the working group, two (2) from the DLG and two (2) from the Shire. The objectives of these meetings will be to:
 - ❖ Identify and prioritise work for the calendar year
 - ❖ Identify potential funding opportunities for projects
 - ❖ Adopt a "project based" budgeting method and focus on the delivery of outcomes
 - ❖ Review work schedules and timeframes for tasks within the reserves
 - ❖ Review reports on the expenditure of any grant fund obtained in accordance with Federal or State government policies and the Shire's reporting requirements
- A delegated Shire and DLG officer will authorise and/or supervise on-site new works, as required.

4. SHIRE OF DERBY/WEST KIMBERLEY'S RESPONSIBILITIES UNDER THIS MOU

The Shire undertake the following:

- Assist the DLG with the preparation and adoption by Council of the management plans for key identified areas.

- Support the DLG with submissions for future funding applications/opportunities.
- Provide representation at monthly DLG meetings
- Provide technical advice where appropriate for installation of any infrastructure and program implementation works.
- Assist and provide direction in developing and implementing consultation and communication strategies in respect to proposed projects on Shire controlled Reserves and landholdings with affected stakeholders.
- Assist with promotional material associated with agreed programs.
- Provide DLG with Council Policies on Workplace Health and Safety as per Council Policy AF17.
- Assist with the storage of plant and equipment at the Council depot where practicable.
- Assist, where practicable and available, with the provision of equipment as part of joint ventures, collaborations and Shire supported programs.

5. DERBY LANDCARE GROUP RESPONSIBILITIES UNDER THIS MOU

The DLG undertake the following:

- Seek funding opportunities to develop agreed programs.
- Seek and obtain approvals from the delegated Shire officer prior to commencing any on-ground works outside of existing and endorsed management plans.
- Acknowledge the Shire as being the responsible agency when undertaking programs on Shire reserves and landholdings.
- Ensure that all DLG members undertaking works on Shire controlled reserves are appropriately and adequately insured and observe all Workplace Health and Safety requirements.
- Liaise regularly with the Shire to review, develop and implement on-ground programs.
- Implement management plans and on-ground programs.

6. REVIEW AND EVALUATION

The Shire and DLG may from time to time review this Agreement and seek variation to the MOU terms by providing written notice one (1) month in advance subject to the agreement of both parties.

7. TERM OF AGREEMENT

This Agreement shall operate for a period of five (5) years commencing from the date the agreement is made. A formal annual review will be held at the beginning of each calendar year to assess relevance.

8. DISPUTES RESOLUTION

In the event of a dispute that cannot be resolved by the Shire or DLG, an independent arbitrator approved by both the DLG and Shire will be appointed to assist with negotiating an end to the dispute. The intent to seek arbitration is to be provided in writing giving one (1) month notice

9. FUNDING

This MOU does not include the reimbursement of funds between the two (2) parties.

10. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Shire of Derby/West Kimberley and Derby Landcare Group authorised officials

It shall be active from **1 September, 2022** to **31 August, 2027**

The Shire of Derby/West Kimberley and Derby Landcare Group indicate agreement with this MOU by their signatures

Shire of Derby West Kimberley

Derby Landcare Group

.....

.....

Signature

Signature

.....

.....

Print Name

Print Name

.....

.....

Date

Date

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**16 NEW BUSINESS OF AN URGENT NATURE****17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)**

- Nil

18 CLOSURE**18.1 Date of Next Meeting**

The next ordinary meeting of Council will be held Thursday, 30 November 2023 in Fitzroy Crossing – Karrayilli Adult Education Centre – Flynn Drive.

18.2 Closure of Meeting