Shire of Derby / West Kimberley

CONFIRMED MINUTES

Ordinary Council Meeting

Thursday, 26 September 2024

Date: **Thursday, 26 September 2024**

Time: **11:00 AM**

Location: **Karrayilli Adult Education Centre**
Fitzroy Crossing

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MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY
ORDINARY COUNCIL MEETING
HELD AT THE KARRAYILLI ADULT EDUCATION CENTRE , FITZROY CROSSING
ON THURSDAY, 26 SEPTEMBER 2024 AT 11:00 AM

PRESENT:

(In Person) Mr Peter McCumstie (President), Cr Brett Angwin, Cr Paul Bickerton, Cr Geoff Davis, Cr Wayne Foley, Cr Kerrissa O'Meara and Cr Andrew Twaddle.

PRESENT: Nil

(Remote)

IN ATTENDANCE:

(In Person) Amanda Dexter (Chief Executive Officer), Tamara Clarkson (Deputy Chief Executive Officer), Andrew Melville (Acting Director, Infrastructure), Catherine Feeney (Local Recovery Coordinator), Luke Lawrence (Acting Manager Community Development), Somya Chaudhary (Recovery Finance Coordinator), Maria O'Connell (Media Officer), Sarah de Jong (Executive Services Coordinator) and Telia Reilly (Administration Coordinator and Executive Assistant)

IN ATTENDANCE: Neil Hartley (Director, Strategic Business)

(Remote)

VISITORS: Stephanie Hiraishi - Associate Director Native Title and Service Coordination (Department of Training and Workforce Development).

GALLERY: Zara Nehow (arrived 11:16am).

APOLOGIES: Nil

APPROVED LEAVE OF ABSENCE: Cr Geoff Haerewa (Deputy President) and Cr Brian Ellison

ABSENT: Nil

1 DECLARATION OF OPENING, ANNOUNCEMENTS OF VISITORS

The meeting was opened at 11:06am by Mr Peter McCumstie.

2 ACKNOWLEDGMENT OF COUNTRY

In the spirit of reconciliation, the Shire of Derby/West Kimberley acknowledges the traditional custodians of country throughout the Shire and their connection to land, sea and community.

The Shire of Derby/West Kimberley would like to pay respect to the past, present and future traditional custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

3 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

A Council Member may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Council Member are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

- Neil Hartley (Director, Strategic Business)

4 DISCLOSURE OF INTERESTS

4.1 Declaration of Financial Interests

- Nil

4.2 Declaration of Proximity Interests

- Nil.

4.3 Declaration of Impartiality Interests

- Nil.

5 APPLICATIONS FOR LEAVE OF ABSENCE

- Crs Geoff Haerewa & Brian Ellison – 26 September 2024

LEAVE OF ABSENCE

RESOLUTION 118/24

Moved: Cr Brett Angwin
Seconded: Cr Kerrissa O'Meara

That the Leave of Absence received from Cr Geoff Haerewa for the Ordinary Council Meeting on 26 September 2024 be accepted and leave of absence granted.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

LEAVE OF ABSENCE

RESOLUTION 119/24

Moved: Cr Andrew Twaddle
Seconded: Cr Paul Bickerton

That the Leave of Absence received from Cr Brian Ellison for the Ordinary Council Meeting on 26 September 2024 be accepted and leave of absence granted.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

6 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

- Nil.

7 PUBLIC TIME

7.1 Public Question Time

- Nil.

7.2 Public Statements

- Nil.

8 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

- Presentation by Catherine Feeney – Flood Recovery Update

At 11:10am Catherine Feeney begun presentation.

At 11:16am Zara Nehow member of the gallery entered the meeting

At 11:33am Maria O'Connell left the meeting

At 11:33am Maria O'Connell entered the meeting

At 11:45am the presentation by Catherine Feeney ended.

MOTION

RESOLUTION 120/24

Moved: Cr Geoff Davis
Seconded: Cr Kerrissa O'Meara

That the Council would like to acknowledge the significant outstanding efforts from the Shire of Derby/West Kimberley Recovery Team and all staff.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

9 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Mr Peter McCumstie reported on various attendances and lobby at meetings.

Key Outcomes:

- Federal Grants Advocacy: Raised concerns about inequitable Federal Grants distribution and sustainability challenges in an online committee meeting.
- Fitzroy Airstrip Funding: Secured a commitment from Minister Dawson to prioritize flood/emergency airstrip upgrades at Fitzroy Crossing.
- Flood Recovery Progress: Met with Senator Sheldon to review flood recovery and push for better Disaster Recovery Funding (DRFA) terms.
- Liquor Restrictions: Addressed new liquor restrictions with Tim Frazer, emphasising the need for support services and better communication from the department.
- CEO Recruitment: Progressed the process to advertise and recruit a new Shire CEO.
- Economic Development: Explored potential fuel import/export opportunities at Derby Port and discussed future infrastructure needs.
- Community Engagement: Attended the Deadly Jobs Expo and planned to bring the event to Derby in 2025.

10 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION 121/24

Moved: Cr Brett Angwin
Seconded: Cr Geoff Davis

That the Minutes of the Ordinary Meeting of the Shire of Derby/West Kimberley held at the Council Chambers, Clarendon Street, Derby, on 29 August 2024 and the Special Meeting of the Shire of Derby/West Kimberley held at the Council Chambers, Clarendon Street, Derby, on 19 September 2024 be CONFIRMED.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

11 RECOMMENDATIONS AND REPORTS OF COMMITTEES

- Nil

REPORTS

12 CORPORATE SERVICES

12.1 LOCAL GOVERNMENT ACT (LGA) SALE - UNIT 1, 2, 3 / 18 CORKWOOD COURT

File Number: **5174**

Author: **Aaron Gloor, Finance Officer**

Responsible Officer: **Tamara Clarkson, Acting Chief Executive Officer**

Authority/Discretion: **Information**

SUMMARY

Council to authorise progression of power of sale for unpaid rates of more than three years at Units 1-3 / 18 Corkwood Court, Derby under Subdivision 6 (6.68) of the *Local Government Act.*

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The three properties to be considered in this item are owned by a now de-registered company under the name of Shai Holdings PTY LTD. The total and individual rates balances are depicted below;

Assessment	Total Balance	Unit	House	Street Name	Street	Suburb	Owner
A900836	$ 35,417.97	1	18	CORKWOOD	COURT	DERBY	SHAI HOLDINGS PTY LTD
A900837	$ 32,521.25	2	18	CORKWOOD	COURT	DERBY	SHAI HOLDINGS PTY LTD
A900838	$ 29,466.85	3	18	CORKWOOD	COURT	DERBY	SHAI HOLDINGS PTY LTD
Total	**$ 97,406.07**						

The proprietors of Shai Holdings PTY LTD have been subject to bankruptcy proceedings for the past three years. As part of this process the Shire had held off any recovery action under the assumption that as these were assets linked to the individuals the rates would have been recovered at the conclusion of an asset liquidation process. It has since been confirmed by the insolvency agency that no such sale will be occurring. As Shai Holdings PTY LTD and the individual proprietors are legally separate entities there will not be a forced sale of these properties by the insolvency agency. With this confirmation and with rates debts over three years the Shire is now able to commence the LGA sale process.

A standard part of this process involves a reasonable attempt at recovery prior to sale (detailed in section 6.56 of the Act) which involves letters of demand and a General Procedure Claim through the Magistrate's court. The Shire can seek an exemption from this step under 6.68 (2)(b) "having made reasonable efforts to locate the owner of the property is unable to do so." The Shire is satisfied that having searched the ASIC database and finding that Shai Holdings PTY LTD is a deregistered company, a reasonable attempt to locate the property owners has been made. As the company legally no longer exists the owner therefore cannot be located.

CS Legal have advised the Shire will need to provide documentation for the LGA sale to ASIC who then provide 21 days for the proprietors of Shai Holdings PTY LTD to re-instate the company. If this were to occur, the ability to seek an exemption from section 6.56 would be removed. If the

company is not re-registered the Shire will then need to seek approval from ASIC to continue with the LGA sale against the de-registered company. CS Legal have advised that ASIC approval is highly likely based on similar instances.

STATUTORY ENVIRONMENT

Local government act 1995 references

Subdivision 6 — Actions against land where rates or service charges unpaid

6.56. Rates or service charges recoverable in court

(1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.

6.64. Actions to be taken

(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —

(a) from time to time lease the land; or

(b) sell the land; or

(c) cause the land to be transferred to the Crown; or

(d) cause the land to be transferred to itself.

(2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.

(3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

6.68. Exercise of power to sell land

(1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the power of sale*) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.*

(2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —

(a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or

(b) having made reasonable efforts to locate the owner of the property is unable to do so.

(3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.

(3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

POLICY IMPLICATIONS

F5 – OUTSTANDING RATES COLLECTION POLICY

F6 – FINANCIAL HARDSHIP POLICY

FINANCIAL IMPLICATIONS

Outstanding Sundry Rates and Service Charges totalling $97,406.07.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	4.3 Sustainability	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Non-recovery of debts will impact the type and level of services provided to the town.	Almost Certain	Severe	Extreme	Be proactive with collection process and recovering outstanding debt

CONSULTATION

CS Legal

COMMENT

The properties to be considered by Council for LGA sale have a high prospect of sale given their location.
I t is likely that the full rates debt will be recovered in addition to applicable legal expenses. The aforementioned exemption from 6.56 as well as the sale itself is contingent upon ASIC approval however it is likely that this approval will be granted.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Shai Holdings PTY LTD De-Registration

RESOLUTION 122/24

Moved: Cr Geoff Davis
Seconded: Cr Andrew Twaddle

That Council:

1. **Authorise progression of power of sale proceedings against Units 1, 2 & 3 / 18 Corkwood Court Derby, subject to approval by ASIC; and**
2. **Approve a request to seek an exemption from section 6.56 of the Local Government Act under the provision set out in section 6.68 (2)(b) on the basis that a reasonable attempt to locate the owner has been made and the owner cannot be located.**

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

ASIC
Australian Securities & Investments Commission

Result List

Extracted from ASIC's database at AEST 11:17:12 on 12/09/2024

Search Filters	
	Keyword:shai holdings Category:Organisations & Business Names

-A maximum of 100 results are displayed on the result list-

Name (*indicates former name)	Number	Type	Status	Address
SAHI HOLDINGS PTY LTD	ACN 657 963 810	Australian Proprietary Company	Registered	PAKENHAM VIC 3810
SHAI HOLDINGS PTY LTD	ACN 160 892 615	Australian Proprietary Company	Deregistered	
S H HOLDINGS PTY LTD	ACN 077 460 014	Australian Proprietary Company	Registered	SOUTHPORT QLD 4215
S H HOLDINGS (AUST) PTY LTD	ACN 090 688 707	Australian Proprietary Company	Deregistered	
S.A.H. HOLDINGS PTY LIMITED	ACN 079 278 121	Australian Proprietary Company	Registered	PARRAMATTA NSW 2150
S.H.E HOLDINGS PTY LTD	ACN 673 111 227	Australian Proprietary Company	Registered	WANNEROO WA 6065
S.H.I. HOLDINGS PTY. LTD.	ACN 008 018 531	Australian Proprietary Company	Deregistered	
S.I.H. HOLDINGS PTY. LIMITED	ACN 065 375 260	Australian Proprietary Company	Deregistered	
CHEN & SHI HOLDINGS PTY LTD	ACN 659 263 386	Australian Proprietary Company	Registered	OATLEY NSW 2223
FANG & SHI HOLDINGS PTY LTD	ACN 657 849 664	Australian Proprietary Company	Registered	CAMBERWELL VIC 3124
LIANG SHI HOLDINGS PTY LTD	ACN 647 147 680	Australian Proprietary Company	Registered	MIRRABOOKA WA 6061
NORTHEAST SHI HOLDINGS		Business Name	Cancelled	
SAHA HOLDINGS PTY LTD	ACN 616 026 325	Australian Proprietary Company	Deregistered	
SEAH HOLDINGS PTY LTD	ACN 128 253 565	Australian Proprietary Company	Deregistered	
SEH HOLDINGS PTY LTD	ACN 103 228 075	Australian Proprietary Company	Registered	SOUTHPORT QLD 4215
SH HOLDINGS (AUSTRALIA) PTY LTD	ACN 645 140 736	Australian Proprietary Company	Registered	CRAIGIEBURN VIC 3064
SH HOLDINGS (AUST) PTY LTD	ACN 654 814 605	Australian Proprietary Company	Strike Off in Progress	BOTANY NSW 2019
SH HOLDINGS (AUS) PTY LTD	ACN 674 985 721	Australian Proprietary Company	Registered	PENRITH NSW 2750
SH HOLDINGS (QLD) PTY LTD	ACN 652 807 782	Australian Proprietary Company	Registered	BRENDALE QLD 4500
SH HOLDINGS 1 PTY LTD	ACN 635 648 092	Australian Proprietary Company	Registered	WEST LEEDERVILLE WA 6007

ASIC
Australian Securities & Investments Commission

Result List

Name (*indicates former name)	Number	Type	Status	Address
SH HOLDINGS 2 PTY LTD	ACN 635 659 808	Australian Proprietary Company	Registered	WEST LEEDERVILLE WA 6007
SH HOLDINGS 3 PTY LTD	ACN 635 659 817	Australian Proprietary Company	Registered	WEST LEEDERVILLE WA 6007
SH HOLDINGS 4 PTY LTD	ACN 635 659 826	Australian Proprietary Company	Registered	WEST LEEDERVILLE WA 6007
* SH HOLDINGS 5 PTY LTD	ACN 635 659 835	Australian Proprietary Company	Registered	WEST LEEDERVILLE WA 6007
* SH HOLDINGS 6 PTY LTD	ACN 635 659 853	Australian Proprietary Company	Registered	WEST LEEDERVILLE WA 6007
SH HOLDINGS 7 PTY LTD	ACN 638 068 489	Australian Proprietary Company	Registered	CRANBOURNE NORTH VIC 3977
SHA HOLDINGS PTY LTD	ACN 658 806 592	Australian Proprietary Company	Registered	BRISBANE QLD 4000
SHAA HOLDINGS PTY LTD	ACN 669 804 568	Australian Proprietary Company	Registered	AUBURN NSW 2144
SHAE HOLDINGS (WA) PTY LTD	ACN 082 086 922	Australian Proprietary Company	Deregistered	
SHAE HOLDINGS PTY LTD	ACN 073 594 591	Australian Proprietary Company	Deregistered	
SHE HOLDINGS PTY LTD	ACN 103 301 882	Australian Proprietary Company	Deregistered	
SHEA HOLDINGS (AUST) PTY LTD	ACN 613 395 529	Australian Proprietary Company	Registered	TEMORA NSW 2666
SHEA HOLDINGS PTY LTD	ACN 008 860 188	Australian Proprietary Company	Registered	WEST PERTH WA 6005
SHEA HOLDINGS PTY. LTD.	ACN 009 486 775	Australian Proprietary Company	Deregistered	
SHEA HOLDINGS PTY LTD	ACN 002 538 874	Australian Proprietary Company	Deregistered	
SHI HOLDINGS PTY LIMITED	ACN 103 227 167	Australian Proprietary Company	Registered	COFFS HARBOUR NSW 2450
SIAH HOLDINGS PTY LTD	ACN 601 953 262	Australian Proprietary Company	Registered	MAROUBRA NSW 2035
WANG SHI HOLDING PTY LTD	ACN 166 545 393	Australian Proprietary Company	Registered	GLEN WAVERLEY VIC 3150
YANG SHI HOLDINGS PTY LTD	ACN 620 404 631	Australian Proprietary Company	Registered	SOUTH YARRA VIC 3141
SEIHA HOLDINGS PTY LTD	ACN 000 388 287	Australian Proprietary Company	Deregistered	

12.2 ACCOUNTS FOR PAYMENT - AUGUST 2024

File Number: **5110 - Accounts Payable**

Author: **Lavenia Ratabua, Senior Finance Officer**

Responsible Officer: **Tamara Clarkson, Acting Chief Executive Officer**

Authority/Discretion: **Information**

SUMMARY

Council to receive the list of accounts paid under delegated authority during the month of August 2024.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

    12(1) A payment may only be made from the municipal fund or a trust fund

    The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

    (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

        (a) the payee's name; and

        (b) the amount of the payment; and

        (c) the date of the payment; and

        (d) sufficient information to identify the transaction.

    (2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires Council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

(a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and

(b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of *the Local Government Act 1995*, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

CONSULTATION

Internal consultation within the Corporate Services Department.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2024-25 Annual Budget as adopted by Council at its meeting held 27 June 2024 (Resolution 84/24) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL

AUGUST 2024

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 60013 - EFT 60350	$3,404,439.33
Municipal Cheques	CHQ	$0.00
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	$1,861,265.66
Manual Cheques	CHQ	$0.00
TRUST ACCOUNT		
EFT Payments		*$0.00*
Trust Cheques		*$0.00*
TOTAL		**$5,265,704.99**

Creditors Outstanding as at 31/08/2024 *$ 2,160,731.52*

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Credit Card Reconciliation - August 2024**
2. **List of Accounts - August 2024**

RESOLUTION 123/24

Moved: Cr Brett Angwin
Seconded: Cr Kerrissa O'Meara

That Council accepts the List of Accounts for August 2024 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling $5,265,704.99.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

The Shire Of Derby / West Kimberley
ANZ Corporate Credit Card Reconciliation
Period Reporting: 13/06/2024 to 14/07/2024

Card Holder : Amanda Dexter

Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments
12/07/2024	POST DERBY LPO DERBY	Y	$ 43.09	$ 4.31	$ 47.40	EP0004-298-2101	Yes	Postage Bags - KAP 2024 Sponsorship Certificates
8/07/2024	DERBY FUELS DERBY	Y	$ 72.73	$ 7.27	$ 80.00	EP0025-298-2101	Yes	Vouchers - All Staff Meetings
8/07/2024	AVIAIR PTY LTD KUNUNURRA	Y	$ 540.91	$ 54.09	$ 595.00	121407080.2101	Yes	AGRN 1044 - Flight - Community Recovery and Development Advisor Broome to FX 24.07.2024
8/07/2024	VIRGIN AUSTR7952199763273 BRISBANE	Y	$ 124.55	$ 12.45	$ 137.00	121407080.2101	Yes	AGRN 1044 - Flight change - Community Recovery and Development Advisor Broome to Perth 24.07.2024
8/07/2024	WALGA EVENTS WEST LEEDERVI	Y	$ 1,567.09	$ 156.71	$ 1,723.80	120401650.2100	Yes	Registrations - Deputy President to attend WALGA's Local Government Convention 2024 08.10.2024 - 10.10.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 223.11	$ 22.31	$ 245.42	120401040.2101	Yes	Conference Dinner - Councillor Foley 27.08.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 223.11	$ 22.31	$ 245.42	120401040.2101	Yes	Conference Dinner - Councillor Angwin 27.08.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 223.11	$ 22.31	$ 245.42	120401040.2101	Yes	Conference Dinner - Councillor Bickerton 27.08.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 223.11	$ 22.31	$ 245.42	120401040.2101	Yes	Conference Dinner - Deputy President 27.08.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 74.27	$ 7.43	$ 81.70	120401040.2100	Yes	Dampier Port Tour - Cr Bickerton 25.08.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 74.27	$ 7.43	$ 81.70	120401040.2100	Yes	Dampier Port Tour - Cr Foley 25.08.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 74.27	$ 7.43	$ 81.70	120401040.2100	Yes	Dampier Port Tour - Deputy President 25.08.2024
8/07/2024	AST MANAGEMENT MOLENDINAR	Y	$ 74.27	$ 7.43	$ 81.70	120401040.2100	Yes	Dampier Port Tour - Cr Angwin 25.08.2024
8/07/2024	WOOLWORTHS/131-135 LOCH S DERBY	N	$ 600.00	0	$ 600.00	120402520.2101	Yes	Voucher - Joey Kitching compensation for Joey's invaluable support and advice on cultural and heritage matters, as well as his participation in a local country tour and demonstration of cultural practices.
8/07/2024	KIMBERLEY HOME & ELE DERBY	N	$ 80.00	0	$ 80.00	EP0025-298-2101	Yes	Vouchers - All Staff Meetings
8/07/2024	SHIRE OF DERBY WEST KI DERBY	N	$ 25.30	0	$ 25.30	P2102-266-2266	Yes	Renewal - KW15460 Trailer
5/07/2024	SHIRE OF DERBY WEST KI DERBY	N	$ 90.55	0	$ 90.55	P750-266-2266	Yes	Relicence Fees 1TRO718
5/07/2024	SHIRE OF DERBY WEST KI DERBY	Y	$ 6.00	$ 0.60	$ 6.60	P750-266-2266	Yes	Relicence Fees 1TRO718
4/07/2024	A AND B TYRES DERBY	Y	$ 109.09	$ 10.91	$ 120.00	P72-260-2100	Yes	Turn tyres on rim & add never flat as per quote attached.
4/07/2024	DERBY 4X4 AND MARINE DERBY	N	$ 205.00	0	$ 205.00	P750-266-2266	Yes	Inspection for licencing- Re-Registration Old Rego-1TRO718-P750
4/07/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 679.44	$ 67.94	$ 747.38	121407080.2100	Yes	AGRN 1044 - Flight - Community Recovery and Development Advisor Broome to Perth 12.07.2024
3/07/2024	VIRGIN AUSTRALIA BRISBANE	Y	$ 341.50	$ 34.15	$ 375.65	121407080.2100	Yes	AGRN 1044 - Flight - Community Recovery and Development Advisor Broome to Perth 26.07.2024
3/07/2024	WALGA EVENTS WEST LEEDERVI	Y	$ 1,567.09	$ 156.71	$ 1,723.80	120401650.2100	Yes	Registrations - Councillor Angwin to attend WALGA's Local Government Convention 2024 08.10.2024 - 10.10.2024
3/07/2024	WALGA EVENTS WEST LEEDERVI	Y	$ 3,414.18	$ 341.42	$ 3,755.60	120401650.2100	Yes	Registrations - President and CEO to attend WALGA's Local Government Convention 2024 08.10.2024 - 10.10.2024
2/07/2024	Starlink Australia PTY LT Sydney	Y	$ 379.09	$ 37.91	$ 417.00	121402210.2100	Yes	Standard Starlink Subscription (23 June 202 - 22 July 2024)
1/07/2024	Moonlight Bay Suites Broome	Y	$ 338.61	$ 33.86	$ 372.47	120401090.2100	Yes	Accommodation in Broome for Cr Kerrissa O'Meara to attend EQUIP: First Nations Workshop | Broome 25 July 2024 and EQUIP: Candidate Training | Broome 26 July 2024 in Broome.
1/07/2024	DERBY LODGE Derby	Y	$ 945.45	$ 94.55	$ 1,040.00	EP0004-297-2100	Yes	Accommodation - Pearl Proud KAP Judge 2.06.2024 - 02.07.2024
1/07/2024	WOOLWORTHS/131-135 LOCH S DERBY	F	$ 36.10	0	$ 36.10	120401650.2101	Yes	Refreshements - Council Chambers
1/07/2024	WOOLWORTHS/131-135 LOCH S DERBY	Y	$ 150.73	$ 15.07	$ 165.80	120401650.2101	Yes	Refreshements - Council Chambers
1/07/2024	Spinifex Hotel Derby	Y	$ 196.82	$ 19.68	$ 216.50	EP0004-298-2101	Yes	Lunch for KAPP Judges
1/07/2024	DERBY FUELS DERBY	Y	$ 545.45	$ 54.55	$ 600.00	120401650.2101	Yes	Dinner - Ordinary Council Meeting 27.06.2024
1/07/2024	DERBY FUELS DERBY	Y	$ 530.91	$ 53.09	$ 584.00	EP0025-298-2101	Yes	Refreshments - Lottery West Grant Announcement 28
28/06/2024	CARNARVON MOTEL WA CARNARVON	Y	$ 298.18	$ 29.82	$ 328.00	120401090.2100	Yes	Accommodation - President to attend Ministerial Meetings in Perth - 22.06.2024 - 23.06.2024
27/06/2024	RAM SOUTH HEDLAND SOUTH HEDLAND	Y	$ 258.36	$ 25.84	$ 284.20	120401090.2100	Yes	Accommodation - President to attend Ministerial Meetings in Perth - 23.06.2024 - 24.06.2024
26/06/2024	Intuit Mailchimp Sydney	Y	$ 79.59	$ 7.96	$ 87.55	121402410.2100	Yes	Order MC18676523
24/06/2024	EasyPark PRAHRAN	Y	$ 17.40	$ 1.74	$ 19.14	EX08-297-2100	Yes	Parking - CEO Ministerial Meetings in Perth - 19.06.2024 - 21.06.2024
24/06/2024	Mercure Perth HotelOPI Perth	Y	$ 152.10	$ 15.21	$ 167.31	120401090.2100	Yes	Accommodation - CEO to attend Ministerial Meetings in Perth 19.06.2024 - 21.06.2024
24/06/2024	Mercure Perth HotelOPI Perth	Y	$ 112.46	$ 11.25	$ 123.71	120401090.2100	Yes	Accommodation - Deputy President to attend Ministerial Meetings in Perth 19.06.2024 - 21.06.2024
24/06/2024	EasyPark PRAHRAN	Y	$ 30.81	$ 3.08	$ 33.89	EX08-297-2100	Yes	Parking - CEO Ministerial Meetings in Perth - 19.06.2024 - 21.06.2024
24/06/2024	GM MULTIMEDIA PTY LTD BAYSWATER	Y	$ 194.55	$ 19.45	$ 214.00	121107870.2100	Yes	Freight Charge - Projector Screen Elite screens ESOD180H2 200 Inch 16:9
21/06/2024	SQ *THE BROOME FLORIST Minyirr	Y	$ 186.36	$ 18.64	$ 205.00	EP0004-298-2101	Yes	Bouquet of Native Flowers with box and delivery to Derby via Derby Bus as a thank you for Jess Bidewell, curator of the Kimberley Art and Photographic Prize 2024
21/06/2024	Mercure Perth HotelOPI Perth	Y	$ 379.53	$ 37.95	$ 417.48	120401090.2100	Yes	Accommodation - Deputy President to attend Ministerial Meetings in Perth 19.06.2024 - 21.06.2024
21/06/2024	Mercure Perth HotelOPI Perth	Y	$ 422.85	$ 42.29	$ 465.14	120401090.2100	Yes	Accommodation - CEO to attend Ministerial Meetings in Perth 19.06.2024 - 21.06.2024

21/06/2024	the executive centre perth	Y	$ 21.00	$ 2.10	$ 23.10	121402150.2101	Yes	Printing in Perth for Director of Sustainable Communities interviews
20/06/2024	WANEWSDTI Osborne Park	Y	$ 25.45	$ 2.55	$ 28.00	121402410.2100	Yes	Subscription - The West Australian Digital 18/06/2024 - 16/07/2024
20/06/2024	SUBWAY BROOME BROOME	Y	$ 250.91	$ 25.09	$ 276.00	120807540.2101	Yes	Purchase of food for youth program for School holiday program excursion (Crocodile Farm in Broome). This is required for two purchases with 50 children to be catered for on the 8 and 9 July (100 young people in total to be catered for).
20/06/2024	SUBWAY BROOME BROOME	Y	$ 250.91	$ 25.09	$ 276.00	120807540.2101	Yes	Purchase of food for youth program for School holiday program excursion (Crocodile Farm in Broome). This is required for two purchases with 50 children to be catered for on the 8 and 9 July (100 young people in total to be catered for).
20/06/2024	GM MULTIMEDIA PTY LTD BAYSWATER	Y	$ 1,389.09	$ 138.91	$ 1,528.00	121107870.2101	Yes	Projector Screen Elite screens ESOD180H2 200 Inch 16:9
19/06/2024	RAM SOUTH HEDLAND SOUTH HEDLAND	Y	$ 258.36	$ 25.84	$ 284.20	120401090.2100	Yes	Accommodation - President to attend Ministerial Meetings in Perth - 15.06.2024 - 16.06.2024
18/06/2024	Mercure Perth HotelOPI Perth	Y	$ 1,055.75	$ 105.58	$ 1,161.33	121407080.2100	Yes	AGRN 1044 - Accommodation - Recovery Executive Officer to attend Minister Meetings in Perth - 16.06.2024 - 23.06.2024
17/06/2024	BUNNINGS GROUP LTD HAWTHORN EAST	Y	$ 698.62	$ 69.86	$ 768.48	120401290.2101	Yes	Derby Suicide Awareness Materials
17/06/2024	TFE HOTELS ULTIMO	Y	$ 1,398.56	$ 139.86	$ 1,538.42	120401090.2100	Yes	Accommodation - President to attend WALGA Local Government Convention 7-11 October 2024
17/06/2024	LIQUOR @ RUSTYS DERBY	Y	$ 76.31	$ 7.63	$ 83.94	EP0004-298-2101	Yes	KAPP judges breakfast - 6 x bottles of prosecco
17/06/2024	the executive centre perth	Y	$ 200.00	$ 20.00	$ 220.00	120401650.2100	Yes	Meeting Room Hire - 18.06.2024
14/06/2024	VIRGIN AUSTRALIA BRISBANE	Y	$ 1,641.38	$ 164.14	$ 1,805.52	120401090.2100	Yes	Flights - Cr Angwin and O'Meara to attend Ministerial Meetings in Perth 18.06.2024 - 21.06.2024
14/06/2024	ACCOR* MERCURE PERTH SYDNEY	Y	$ 598.91	$ 59.89	$ 658.80	120401090.2100	Yes	Accommodation - Cr Angwin to attend Ministerial Meetings in Perth 18.06.2024 - 21.06.2024
14/06/2024	ACCOR* MERCURE PERTH SYDNEY	Y	$ 598.91	$ 59.89	$ 658.80	120401090.2100	Yes	Accommodation - Cr O' Meara to attend Ministerial Meetings in Perth 18.06.2024 - 21.06.2024
14/06/2024	EZI*Regional Aus Inst TURNER	Y	-$ 5,200.00	-$ 520.00	-$ 5,720.00	120401650.2100	Yes	Credit Councillor Registrations - Regions Rising National Sumit 13-15 August 2024
14/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 40.91	$ 4.09	$ 45.00	121407080.2100	Yes	AGRN 1044 - Flights Amended - Recovery Executive Officer to attend Minister Meetings in Perth - 16.06.2024 - 23.06.2024
14/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 358.73	$ 35.87	$ 394.60	121407080.2100	Yes	AGRN 1044 - Flights Amended - Recovery Executive Officer to attend Minister Meetings in Perth - 16.06.2024 - 23.06.2024
14/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 90.00	$ 9.00	$ 99.00	121407080.2100	Yes	AGRN 1044 - Flights Amended - Recovery Executive Officer to attend Minister Meetings in Perth - 16.06.2024 - 23.06.2024
14/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 40.91	$ 4.09	$ 45.00	121407080.2100	Yes	AGRN 1044 - Flights Amended - Recovery Executive Officer to attend Minister Meetings in Perth - 16.06.2024 - 23.06.2024
13/06/2024	EZI*Regional Aus Inst TURNER	Y	$ 5,200.00	$ 520.00	$ 5,720.00	120401650.2100	Yes	Councillor Registrations - Regions Rising National Sumit 13-15 August 2024
13/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 512.55	$ 51.25	$ 563.80	121407080.2100	Yes	AGRN 1044 - Flights - Recovery Executive Officer to attend Minister Meetings in Perth - 16.08.2024 - 23.08.2024
13/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 40.91	$ 4.09	$ 45.00	121407080.2100	Yes	AGRN 1044 - Flights - Recovery Executive Officer to attend Minister Meetings in Perth - 16.08.2024 - 23.08.2024
13/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 40.91	$ 4.09	$ 45.00	121407080.2100	Yes	AGRN 1044 - Flights - Recovery Executive Officer to attend Minister Meetings in Perth - 16.08.2024 - 23.08.2024
				TOTAL	$ 27,946.84			

Card Holder : Wayne Neate

Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments
25/06/2024	KMART MULGRAVE	Y	-$ 80.45	-$ 8.05	-$ 88.50	BO098-298-2101	Yes	Refund - Bedding for Dongas
24/06/2024	KMART MULGRAVE	Y	$ 258.64	$ 25.86	$ 284.50	BO098-298-2101	Yes	Extra bedding and towels for use in the Dongas
17/06/2024	DROPBOX*C1GQRWP13KQR D02FD79	Y	$ 172.92	$ 17.29	$ 190.21	121402410.2100	Yes	Plus 13.06.2024 - 13.06.2025
17/06/2024	SURVEYMONK* T 45736306 SYDNEY	Y	$ 349.09	$ 34.91	$ 384.00	121402410.2100	Yes	Advantage Annual Plan - 13/06/2024 - 12/06/2025
				TOTAL	$ 770.21			

Card Holder : Tamara Clarkson

Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments
4/07/2024	POST DERBY LPO DERBY	N	$ 87.00	0	$ 87.00	121402000.2100	Yes	Working With Children Check - Deputy CEO
3/07/2024	WOOLWORTHS/131-135 LOCH S DERBY	Y	$ 53.04	$ 5.30	$ 58.34	BM021-241-2101	Yes	Cleaning Products Unit 4/20 Clarendon Street
2/07/2024	WOOLWORTHS/131-135 LOCH S DERBY	F	$ 234.68	0	$ 234.68	121103540.2700	Yes	Refreshments - School Holiday Program July 2024
2/07/2024	WOOLWORTHS/131-135 LOCH S DERBY	Y	$ 37.27	$ 3.73	$ 41.00	121103540.2700	Yes	Refreshments - School Holiday Program July 2024
1/07/2024	Jila Cafe Derby	Y	$ 654.55	$ 65.45	$ 720.00	EP0004-298-2101	Yes	Refreshments - Kimberley Art Prize
1/07/2024	Starlink Australia PTY LT Sydney	Y	$ 160.00	$ 16.00	$ 176.00	121402210.2100	Yes	Priority - 40GB Subscription 28 June - 27 July 2024
1/07/2024	TYREPOWER DERBY DERBY	Y	$ 127.27	$ 12.73	$ 140.00	P306-260-2100	Yes	Front Wheel Alignment-1IGE621- New Hilux-New vehicles need initial wheel alignmnet to save tyre wear and cost.
1/07/2024	TYREPOWER DERBY DERBY	Y	$ 127.27	$ 12.73	$ 140.00	P305-260-2100	Yes	Rotate, Balance & Front Wheel Alignment 10KW-P305
1/07/2024	Starlink Australia PTY LT Sydney	Y	$ 126.36	$ 12.64	$ 139.00	121402210.2100	Yes	Standard Starlink Subscription - 27 June 2024 - 26 July 2024

1/07/2024	BWS LIQUOR/131-135 LOCH S DERBY	Y	$ 79.09	$ 7.91	$ 87.00	120401650.2101	Yes	Refreshments - Council Chambers
1/07/2024	DERBY LODGE Derby	Y	$ 236.36	$ 23.64	$ 260.00	120401090.2100	Yes	Accommodation - Councillor Davis to attend OCM 27.06.2024
1/07/2024	Starlink Australia PTY LT Sydney	Y	$ 109.15	$ 10.91	$ 120.06	121402210.2100	Yes	Standard Starlink Subscription
1/07/2024	LIQUOR @ RUSTYS DERBY	Y	$ 114.49	$ 11.45	$ 125.94	120401650.2101	Yes	Refreshments - Council Chambers
1/07/2024	BK SIGNS BROOME	Y	$ 583.63	$ 58.36	$ 641.99	121402400.2101	Yes	Sign Wrap for New Hilux Dual Cab, 1IDE621 replacement vehicle for 1DNM323-P32
1/07/2024	BROOME PLUMBING BROOME	Y	$ 1,626.36	$ 162.64	$ 1,789.00	121102860.2101	Yes	BBQ - 4 and 6 Burner club man BBQ's for replacement at the Derby Pool
28/06/2024	MT BARNETT ROADHOUSE DERBY	Y	$ 188.91	$ 18.89	$ 207.80	121407120.2100	Yes	Fuel for Kupungarri Outreach Trip.
28/06/2024	Starlink Australia PTY LT Sydney	Y	$ 116.53	$ 11.65	$ 128.18	121402210.2100	Yes	Standard Starlink Subscription
28/06/2024	BROOME TOYOTA BROOME	Y	$ 496.46	$ 49.65	$ 546.11	121404110.2101	Yes	Rear view camera and wire
27/06/2024	DERBY FUELS DERBY	Y	$ 45.79	$ 4.58	$ 50.37	P121-261-2261	Yes	Fuel - 36KW
24/06/2024	KMART 1359 BROOME	Y	$ 130.91	$ 13.09	$ 144.00	EP0004-298-2101	Yes	KAPP - Certificate Frames
24/06/2024	RENDEZVOUS GRAND HOT SCARBOROUGH	Y	$ 522.65	$ 52.27	$ 574.92	PC06-297-2100	Yes	Accommodation for Training - Rahnje Delvin (Environmental Health Field Support Officer) Accommodation 13th (check in) to the 15th (check out) of June Training course - WA Men's Wellbeing Conference 2024
24/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 917.17	$ 91.72	$ 1,008.89	EX08-297-2100	Yes	Flights - Media & Communication Advisor - Perth to Broome 26.06.2024 - Broome to Perth 30.06.20
24/06/2024	AVIAIR PTY LTD KUNUNURRA	Y	$ 252.73	$ 25.27	$ 278.00	121107090.2003	Yes	Flights - Director of Strategic Operations - Broome to Derby 26.06.2024 - Derby to Broome 30.06.2024
24/06/2024	AVIAIR PTY LTD KUNUNURRA	Y	$ 252.73	$ 25.27	$ 278.00	EX08-297-2100	Yes	Flights - Media & Communication Advisor - Broome to Derby 26.06.2024 - Derby to Broome 30.06.2024
24/06/2024	DERBY BUS SERVICE DERBY	Y	$ 60.00	$ 6.00	$ 66.00	W0008-293-2100	Yes	Freights - 08.05.2024 - 1 Box from Thinkwater - 29.05.2024 - 1 box from Thinkwater
24/06/2024	DERBY BUS SERVICE DERBY	Y	$ 30.00	$ 3.00	$ 33.00	121402160.2101	Yes	Freight - 4 x medium boxes from Office National
24/06/2024	DERBY BUS SERVICE DERBY	Y	$ 40.00	$ 4.00	$ 44.00	W0008-298-2101	Yes	Freight - 2 Large Boxes from Thinkwater
24/06/2024	SMP*Derby Tyrepower Derby	Y	$ 101.20	$ 10.12	$ 111.32	P88-260-2100	Yes	Tyre Repair - KWB
21/06/2024	BK SIGNS BROOME	Y	$ 583.63	$ 58.36	$ 641.99	121402400.2101	Yes	Sign Wrap for New Hilux Dual Cab, replacement vehicle for 1EAD762-P106
21/06/2024	BROOME BOLT SUPPLIES BROOME	Y	$ 103.40	$ 10.34	$ 113.74	BM077-298-2101	Yes	Cap bolts and security snap off nuts for FX Visitor centre Garrison Fence
19/06/2024	DERBY FUELS DERBY	Y	$ 45.45	$ 4.55	$ 50.00	P121-261-2261	Yes	Fuel - 36KW
13/06/2024	QANTAS AIRWAYS LTD (EC Mascot	Y	$ 687.78	$ 68.78	$ 756.56	EX08-297-2100	Yes	Flights - Deputy CEO attending Region Rising National Summit in Canberra 12 - 15 August 2024
				TOTAL	$ 10,339.00			

Card Holder : Jessica Karlsson

Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments
17/06/2024	UBER *TRIP SYDNEY	Y	$ 9.86	$ 0.99	$ 10.85	121107090.2003	Yes	Travel - Executive Director of Operations and Strategic Development
17/06/2024	UBER *TRIP SYDNEY	Y	$ 15.30	$ 1.53	$ 16.83	121107090.2003	Yes	Travel - Executive Director of Operations and Strategic Development
17/06/2024	UBER *TRIP SYDNEY	Y	$ 15.86	$ 1.59	$ 17.45	121107090.2003	Yes	Travel - Executive Director of Operations and Strategic Development
17/06/2024	UBER *TRIP SYDNEY	Y	$ 10.87	$ 1.09	$ 11.96	121107090.2003	Yes	Travel - Executive Director of Operations and Strategic Development
14/06/2024	UBER *TRIP SYDNEY	Y	$ 19.98	$ 2.00	$ 21.98	121107090.2003	Yes	Travel - Executive Director of Operations and Strategic Development
13/06/2024	UBER *TRIP SYDNEY	Y	$ 16.70	$ 1.67	$ 18.37	121107090.2003	Yes	Travel - Executive Director of Operations and Strategic Development
				TOTAL	$ 97.44			

TOTAL PURCHASES FOR ABOVE STATED PERIOD	$	39,153.49
PAYMENTS AND OTHER CREDITS	-$	14,833.30
INTEREST CHARGES	$	-
CLOSING BALANCE	$	24,320.19

REPORT TO COUNCIL – AUGUST 2024

EFT PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
EFT60013	**02/08/2024**	**ASHLEE DOUST**	**$236.11**
INV REIMB3007	30/07/2024	Utility Subsidy: Power for 15/05/2024 to 12/07/2024	$236.11
EFT60014	**02/08/2024**	**ARCHER BUILDERS PTY LTD**	**$17,479.00**
INV 7342	12/06/2024	Install provided twin head solar lights – Derby Wharf	$17,479.00
EFT60015	**02/08/2024**	**AUSTRALIAN INSTITUTE OF MANAGEMENT**	**$1,520.00**
INV 7164726	16/07/2024	Effective People Management course 29-30/08/2024 – A Gloor	$1,520.00
EFT60016	**02/08/2024**	**ALISTAIR HOBBS**	**$500.00**
INV SITTING FEES-3007	30/07/2024	FITZROY VALLEY FLOOD RECOVERY WORKING GROUP SITTING FEES - 30/07/2024	$500.00
EFT60017	**02/08/2024**	**AUSTRALIAN NAME BADGE**	**$561.64**
INV 3955	19/07/2024	Staff Name Badges	$561.64
EFT60018	**02/08/2024**	**ALTHAM PLUMBING**	**$1,796.92**
INV 17949	24/07/2024	Rectify water leak under kitchen sink – 13B Holman Street	$165.00
INV 17950	24/07/2024	Urgent repairs at Lytton Park	$366.92
INV 17954	24/07/2024	2x Backflow tests – 30 Loch Street	$638.00
INV 17955	24/07/2024	Backflow test – Lot 325 Jetty Road	$319.00
INV 17993	31/07/2024	Excavate plot 747P	$308.00
EFT60019	**02/08/2024**	**AUSTRALIAN SERVICES UNION**	**$263.00**
INV DEDUCTION	30/07/2024	Payroll Deduction	$263.00
EFT60020	**02/08/2024**	**BLACKWOODS ATKINS - BROOME**	**$149.44**
INV SI08650822	22/07/2024	Workplace safety signs: Foot Protection	$149.44
EFT60021	**02/08/2024**	**DERBY LICENCED POST OFFICE**	**$88.00**
INV 1653	01/06/2024	DLPO monthly account - May 2024	$88.00
EFT60022	**02/08/2024**	**Rustys Bakeshop**	**$390.00**
INV 10	13/07/2024	Supply 300 bread rolls for NAIDOC Day 10/07/2024	$390.00
EFT60023	**02/08/2024**	**BUCKLEYS EARTHWORKS & PAVING PTY LTD**	**$372,532.74**
INV 2810	15/07/2024	RFT T08-2022 Alfonsas St Reconstruction Claim 2	$372,532.74
EFT60024	**02/08/2024**	**G BISHOPS TRANSPORT SERVICES PTY LTD**	**$2,365.22**
INV B260215	17/07/2024	Freight - Ord Agricultural Equipment 1 ctn	$71.62
INV B261195	24/07/2024	Freight - Long Table Dinner - Boab Festival	$676.09
INV B2616590	26/07/2024	Freight - Long Table Dinner - Boab Festival	$1,617.51

EFT60025	**02/08/2024**	**HALLIDAY ENTERPRISES PL T/A BK SIGNS & PROMOTIONS**	**$606.10**
INV 27277	18/07/2024	Sign Wrap P88 Fuso Tipper	$606.10
EFT60026	**02/08/2024**	**OFFICE NATIONAL BROOME (THE BOSS SHOP)**	**$610.00**
INV 1095272	29/07/2024	Office furniture freight – Shire Works Depot	$610.00
EFT60027	**02/08/2024**	**BROOME VETERINARY HOSPITAL**	**$307.25**
INV 325704	23/05/2024	Safe Vaccination C3 - split invoice with Dogs Refuge Home	$40.00
INV 325707	23/05/2024	Safe Vaccination C3 - split invoice with Dogs Refuge Home	$40.00
INV 325679	23/05/2024	Safe Vaccination C3 - split invoice with Dogs Refuge Home	$40.00
INV 325680	23/05/2024	Safe Vaccination C3 - split invoice with Dogs Refuge Home	$40.00
INV 325702	23/05/2024	Safe Vaccination C3 & Amoxyclav 50mg tablets	$107.25
INV 325703	23/05/2024	Safe Vaccination C3 - split invoice with Dogs Refuge Home	$40.00
EFT60028	**02/08/2024**	**CISSY NUGGETT**	**$517.60**
INV SITTING FEES-3007	30/07/2024	FITZROY VALLEY FLOOD RECOVERY WORKING GROUP SITTING FEES - 30/07/2024	$517.60
EFT60029	**02/08/2024**	**CMT BUILDING WA PTY LTD**	**$2,697.75**
INV 1336	23/07/2024	Upgrade electrical supply to meet capacity of new kitchen – FX Short Stay Kitchen	$2,697.75
EFT60030	**02/08/2024**	**WINC**	**$709.93**
INV 9045736166	12/07/2024	Stationery items for all departments	$709.93
EFT60031	**02/08/2024**	**DEPUTY CHILD SUPPORT REGISTRAR**	**$397.23**
INV DEDUCTION	30/07/2024	Payroll Deduction PE30/07/2024	$397.23
EFT60032	**02/08/2024**	**CAPTIVATE CONNECT**	**$656.70**
INV 15922	16/07/2024	Quarterly charge for Captivate on Hold & Connect services 15/07/2024	$656.70
EFT60033	**02/08/2024**	**CARAVAN INDUSTRY ASSOCIATION WA**	**$660.00**
INV 14620	19/07/2024	Associate Membership 2024-25	$660.00
EFT60034	**02/08/2024**	**DERBY BUILDING SUPPLIES**	**$2,811.11**
INV 563796	24/06/2024	Bahco Socket & Spanner sets 94pce x3	$1,050.00
INV 563798	24/06/2024	Supply pressure gauge	$168.25
INV 563799	24/06/2024	Supply Stihl nylon line	$861.30
INV 563800	24/06/2024	Supply 14x hard hats	$210.00
INV 563900	25/06/2024	Supply deadbolt	$40.71
INV 564227	28/06/2024	Supply killrust spray	$18.58
INV 565180	11/07/2024	Supply Bremick bolt & nuts	$15.03
INV 565834	19/07/2024	Supply tube SHS x2	$161.10
INV 565835	19/07/2024	Supply 11x vater ribbed insert	$32.15
INV 567106	23/07/2024	Supply 8x trio doorstop	$25.72
INV 567134	23/07/2024	Supply 4x zenith hook	$79.32

INV 567182	24/07/2024	Supply Bremick washer machine	$6.51
INV 567326	25/07/2024	Kinchrome Professional Bearing Packer for workshop	$60.96
INV 567377	26/07/2024	Supply sealant & pine	$53.74
INV 567667	30/07/2024	Supply wrecking bar	$27.74
EFT60035	**02/08/2024**	**DERBY BUS SERVICE PTY LTD**	**$3,300.00**
INV 22586	10/07/2024	Bus Charter - Derby to Broome return 08-09/07/2024	$3,300.00
EFT60036	**02/08/2024**	**DERBY 4X4 & MARINE**	**$112.16**
INV 36927-59193	29/07/2024	Hire of strut machine	$55.00
INV 36953-59222	30/07/2024	Supply 6x wheel studs & nuts	$57.16
EFT60037	**02/08/2024**	**DERBY FUELS**	**$5,525.00**
INV 272565	02/07/2024	Catering- hot food for 1st & 3rd of July for 150 kids - Youth Program	$2,550.00
INV 273148	08/07/2024	Catering for late night event 05/07/2024	$425.00
INV 273257	09/07/2024	Catering for late night events 08 & 12/07/2024	$2,550.00
EFT60038	**02/08/2024**	**LANDGATE (WA LAND INFORMATION AUTHORITY)**	**$54.30**
INV 395611	22/07/2024	Minimum Charge - Mining Tenement Schedule M024/07	$54.30
EFT60039	**02/08/2024**	**HARDMAN ENTERPRISES PL t/as DERBY PLUMBING AND GAS**	**$1,364.00**
INV 27866	25/07/2024	Unblock biocycle tanks 4 & 5	$1,364.00
EFT60040	**02/08/2024**	**DERBY PROGRESSIVE SUPPLIES**	**$1,611.35**
INV 092011	08/07/2024	Supply spoons	$15.87
INV 092539	15/07/2024	Supply 25L Rio wash	$183.43
INV 092747	17/07/2024	Kitchen supplies for admin	$962.32
INV 093383	25/07/2024	Supply heavy duty cleaner 25L	$253.10
INV 093684	30/07/2024	Supply 20L disinfectant	$196.63
EFT60041	**02/08/2024**	**DERBY HARDWARE MITRE10**	**$249.09**
INV 10593288	27/11/2023	Supply coupling, adaptor, key tap	$49.96
INV 10597810	19/02/2024	Supply coupler & tape	$15.78
INV 10607675	12/07/2024	Supply 4x rat traps	$33.96
INV 10608154	18/07/2024	Supply shower all directional	$31.99
INV 10608158	18/07/2024	Supply padlock	$29.99
INV 10608259	19/07/2024	Supply tek screws	$18.99
INV 10608535	22/07/2024	Supply valve tap	$7.99
INV 10608762	25/07/2024	Supply 2x drill jobber	$11.98
INV 10608815	25/07/2024	Supply 2x drill jobber	$14.48
INV 10609148	29/07/2024	Supply spade bit	$12.99
INV 10609200	30/07/2024	Supply level line	$5.99

INV 10609192	30/07/2024	Supply dustpan & brush	$14.99
EFT60042	**02/08/2024**	**DWA INDUSTRIAL RESOURCES PTY LTD**	**$447.70**
INV 02023510	19/07/2024	Supply hydraulic couplings for loader front bucket attachment – P205 Kubota Loader	$447.70
EFT60043	**02/08/2024**	**ELDERS LIMITED (DERBY BRANCH)**	**$98.52**
INV IY90181	23/07/2024	Supply Adblue Diesel 20L Castrol	$98.52
EFT60044	**02/08/2024**	**FITZROY HARDWARE PTY LTD**	**$105.00**
INV 10013994	29/07/2024	Supply 5x 15L water	$105.00
EFT60045	**02/08/2024**	**THE FITZROY RIVER LODGE**	**$1,690.00**
INV 355733	24/07/2024	AGRN 1044 - Accommodation D D'Antoine 10-14/06/2024	$1,200.00
INV 359275	26/07/2024	Morning tea for NAIDOC event 26/07/2024	$490.00
EFT60046	**02/08/2024**	**Goldensail Creative PTY LTD**	**$9,550.00**
INV 20240521	21/05/2024	Decoden Art Workshop - DIY Chain Bags	$9,550.00
EFT60047	**02/08/2024**	**PAUL GOSS**	**$375.31**
INV REIMB2507	25/07/2024	Utility Subsidy: Power for 16/04/2024 to 17/06/2024	$375.31
EFT60048	**02/08/2024**	**HOATH REFRIGERATION & AIRCONDITIONING**	**$11,451.17**
INV 4197	29/07/2024	Fault find aircon – U1/9 Ashley Street	$214.50
INV 4203	30/07/2024	Rectify faults with aircon 4 – FX Workers Camp	$3,462.17
INV 4215	31/07/2024	Replace failed 10kw condensing unit & 3x FCUs with Daikin – The Hangar	$7,774.50
EFT60049	**02/08/2024**	**HELEN THOMAS**	**$500.00**
INV SITTING FEES-3007	30/07/2024	FITZROY VALLEY FLOOD RECOVERY WORKING GROUP SITTING FEES - 30/07/2024	$500.00
EFT60050	**02/08/2024**	**HULLS DIESEL SERVICES PTY LTD**	**$1,426.99**
INV 0093	12/07/2024	Replace fuel level sender – Derby Airport	$1,272.99
INV 0097	15/07/2024	Diagnostics - hydraulic fault – Derby Airport	$154.00
EFT60051	**02/08/2024**	**MARMINGEE HAND**	**$750.00**
INV SITTING FEES-3007	30/07/2024	FITZROY VALLEY FLOOD RECOVERY WORKING GROUP SITTING FEES - 30/07/2024	$750.00
EFT60052	**02/08/2024**	**KATRINA CHEREL / SHAW**	**$547.52**
INV SITTING FEES-3007	30/07/2024	FITZROY VALLEY FLOOD RECOVERY WORKING GROUP SITTING FEES - 30/07/2024, FUEL REIMBURSEMENT	$547.52
EFT60053	**02/08/2024**	**CONNECT CALL CENTRE SERVICES**	**$366.08**
INV 00117219	15/07/2024	Overcalls fee for contract CA0415 - June 2024	$366.08
EFT60054	**02/08/2024**	**J7M CONTRACTING**	**$8,107.00**
INV 2207	22/07/2024	Works supervisor & travel 01-05/07/2024 Orphan roads maintenance grading – Yakanarra and surrounding roads	$8,107.00
EFT60055	**02/08/2024**	**JESSICA BIDEWELL**	**$150.00**
INV 190724	19/07/2024	Fire dancing for Night on the Marsh 14/07/2024	$150.00
EFT60056	**02/08/2024**	**JILA PLUMBING**	**$916.30**

INV 6092	20/07/2024	Clear blockage in toilet waste system – FX Rec Centre	$357.50
INV 6099	23/07/2024	Repair water leak in toilets service duct – FX Oval	$558.80
EFT60057	**02/08/2024**	**KIMBERLEY CAR HIRE**	**$13,640.00**
INV 6159	31/07/2024	31 day hire of Hilux x 4	$13,640.00
EFT60058	**02/08/2024**	**KIMBERLEY KRASH REPAIRS**	**$1,355.00**
INV 9937-1	25/07/2024	Supply, fit & calibrate windscreen – Prado 01KW (P226)	$1,355.00
EFT60059	**02/08/2024**	**NORTH REGIONAL TAFE**	**$2,905.70**
INV I0023137	23/04/2024	Course fees for Chemical Handling SKS x6	$429.00
INV A0003857	26/04/2024	CREDIT - Course - M Coakley	-$1,400.00
INV I0023866	03/07/2024	Course fees for Chemical Handling SKS - Environmental Health Officer	$71.50
INV I0024103	19/07/2024	Full Course fees 3x Traffic Management Training Sessions	$3,805.20
EFT60060	**02/08/2024**	**K&M Electrical Services**	**$5,228.30**
INV 212	17/07/2024	Test & tagging on all appliances Derby and Fitzroy (travel, labour & tags)	$4,988.50
INV 213	18/07/2024	Replace kitchen 1200mm fluorescent light with LED – 1 Knowsley Street	$239.80
EFT60061	**02/08/2024**	**KIERIN THOMPSON**	**$1,280.37**
INV REIMB2607	26/07/2024	Utility Subsidy: Power for 20/03/2024 to 16/07/2024	$1,280.37
EFT60062	**02/08/2024**	**Keanu Pinder**	**$16,500.00**
INV 1	03/07/2024	Derby school holiday program - service fee, accom, expenses, etc	$16,500.00
EFT60063	**02/08/2024**	**WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION**	**$1,332.50**
INV SI-011499	26/07/2024	Certificate III in Local Government - Finance Officer	$1,332.50
EFT60064	**02/08/2024**	**LIANA INGRAM**	**$220.41**
INV REIMB2907	29/07/2024	Utility Subsidy: Power for 29/03/2024 to 28/06/2024	$220.41
EFT60065	**02/08/2024**	**LUKE LAWRENCE**	**$192.41**
INV REIMB2507	25/07/2024	Reimburse purchase of fuel, and food for cultural camp	$192.41
EFT60066	**02/08/2024**	**MAXXIA PTY LTD**	**$5,954.64**
INV DEDUCTION	30/07/2024	Payroll Deduction PE30/07/2024	$3,142.69
INV DEDUCTION	30/07/2024	Payroll Deduction PE30/07/2024	$2,736.47
INV DEDUCTION	30/07/2024	Payroll Deduction PE30/07/2024	$75.48
EFT60067	**02/08/2024**	**MT BARNETT STORE PTY LTD**	**$1,070.22**
INV 643946	26/06/2024	2 nights' accommodation for staff and consultants 23/06-24/06	$735.00
INV 645128	01/07/2024	Purchase of Diesel for travel while on the Gibb River Road 23/06-24/06	$335.22
EFT60068	**02/08/2024**	**MIKAYLA MAY**	**$63.80**
INV REIMB2507	25/07/2024	Reimburse National Police Clearance	$63.80
EFT60069	**02/08/2024**	**MARIA PIGRAM**	**$300.00**
INV REIMB3007	30/07/2024	Bond return for hire of Community Room 19/07/2024	$300.00

EFT60070	02/08/2024	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	$823.19
INV 1762979	31/07/2024	The Broome Advertiser - T2023/24-09 - Orphan Roads	$238.96
INV 1762980	31/07/2024	The West Australian - T2023/24-09 - Orphan Roads	$584.23
EFT60071	02/08/2024	MCLEODS LAWYERS	$994.40
INV 136342	25/06/2024	Professional fees re Dog Act Prosecution	$994.40
EFT60072	02/08/2024	LGISWA - LGIS PROPERTY	$194,827.05
INV 100-158609	08/07/2024	2024/25 Port of Derby - Instalment 1	$194,827.05
EFT60073	02/08/2024	MOORE AUSTRALIA (TAX)	$1,622.50
INV 4364	18/07/2024	2024 WALGA Tax PAYGW Workshop	$385.00
INV 4365	18/07/2024	2024 WALGA Tax Webinar - Series 2	$1,237.50
EFT60074	02/08/2024	OUTBACK ELECTRICAL & AIRCON SERVICES	$8,797.30
INV 8752	16/07/2024	Replace 2x 4ft fittings & dimmer switches – Coleman Centre	$466.62
INV 8776	22/07/2024	Relocate new three phase outlet for pressure washer – Shire Depot	$1,736.28
INV 8790	26/07/2024	Repair heat exchanger, Replace smoke alarm – 4B Rowell Court	$3,086.14
INV 8789	26/07/2024	Fault find issue with heat exchanger - Derby Memorial Pool	$286.00
INV 8791	29/07/2024	Replace heat pump with 125L storage hot water unit – 5/20 Clarendon Street	$3,222.26
EFT60075	02/08/2024	NICHOLAS SAMUEL RODWAY	$178.16
INV REIMB2507	25/07/2024	Reimburse purchases for ANZAC Day Event	$178.16
EFT60076	02/08/2024	KIMBERLEY COUNTRY DEPARTMENT STORE	$1,437.49
INV DB52641	25/05/2024	JB's Softshell Jacket Navy x 4 - Embroidery Logo	$423.56
INV DB52726	13/07/2024	Staff Uniforms for P Greening - Exec Projects Officer	$134.70
INV DB53447	18/07/2024	Staff Uniforms for New Starter	$879.23
EFT60077	02/08/2024	OFFICE STAR	$1,100.00
INV 64617	31/07/2024	Service agreement for Ricoh ID #976 - FXFH	$1,100.00
EFT60078	02/08/2024	COLLEEN GARNER	$500.00
INV SITTING FEES-3007	30/07/2024	FITZROY VALLEY FLOOD RECOVERY WORKING GROUP SITTING FEES - 30/07/2024	$500.00
EFT60079	02/08/2024	RAY WHITE DERBY	$115.23
INV 19260	19/07/2024	33 Knowsley Street East Water usage 16/05 - 17/07/2024	$115.23
EFT60080	02/08/2024	RECHARGE PETROLEUM	$18,961.91
INV 00977470	19/07/2024	9996L Diesel to Derby Depot	$18,961.91
EFT60081	02/08/2024	DERBY BETTA HOME LIVING	$59.95
INV 20310018816	23/07/2024	Supply Russell Hobbs 4 Slice Sandwich Press	$59.95
EFT60082	02/08/2024	JENKINS EARTHMOVING & TRANSPORT	$6,600.00
INV 665	23/06/2024	Installation of 2x firebreaks – Mowanjum & Gibb Blocks	$6,600.00
EFT60083	02/08/2024	SE RENTALS PTY LTD	$185.90

INV 191286	22/07/2024	Derby Pool Printer - Rental Contract Ricoh IM C2000 for 20/08/2024	$185.90
EFT60084	**02/08/2024**	**RFF PTY LTD**	**$3,377.00**
INV I001268	30/06/2024	Fitzroy Crossing Land & Housing Analysis	$3,377.00
EFT60085	**02/08/2024**	**RUSTYS IGA**	**$18,215.31**
INV 01471	04/06/2024	Food for Gibb trip 2x workers, Food for Gibb trip 2x workers	$69.50
INV 016862	16/06/2024	Groceries for Gibb trip 16-21/06/2024, Groceries for Gibb trip 16-21/06/2024	$299.13
INV 024156	21/06/2024	Groceries for Gibb trip 23-25/06/2024, Groceries for Gibb trip 23-25/06/2024	$204.36
INV 043192	29/06/2024	Supplies for health program	$16,207.80
INV 037870	02/07/2024	Snacks for school holiday program 01-05/07/2024	$472.03
INV 017056	05/07/2024	Healthy snacks for school holiday Broome trips 08-09/07/2024	$326.42
INV 028647	09/07/2024	Snacks for school holiday program 08-12/07/2024	$486.73
INV 029363	12/07/2024	Supply dog food for pound	$149.34
EFT60086	**02/08/2024**	**ROYAL LIFE SAVING SOCIETY WA**	**$649.00**
INV AX-5347	18/07/2024	Workshop Booking - Provide Advance Resuscitation 20/08/2024	$175.00
INV AX-5348	18/07/2024	Workshop Booking - Provide Advanced First Aid 19/08/2024	$299.00
INV AX-5350	18/07/2024	Workshop Booking - Pool Lifeguard Licence Renewal 14/08/2024	$175.00
EFT60087	**02/08/2024**	**SAMPEY MEATS**	**$600.00**
INV 20945	10/07/2024	Supply burgers and sausages – Mowanjum Festival	$600.00
EFT60088	**02/08/2024**	**ST JOHN AMBULANCE BROOME**	**$874.02**
INV CYINV00359344	27/07/2024	6 x Chainsaw First Aid Kits	$874.02
EFT60089	**02/08/2024**	**TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS**	**$21,505.00**
INV 5543	30/07/2024	Photo & videography - Boab Festival 27/06 - 08/07/2024	$16,500.00
INV 5554	30/07/2024	Social Media Management - July 2024	$5,005.00
EFT60090	**02/08/2024**	**STEVEN TWEEDIE**	**$5,250.00**
INV 27072024	27/07/2024	2x Delegations and Authorisations & 3x AEDM sessions	$5,250.00
EFT60091	**02/08/2024**	**TELSTRA LIMITED**	**$15,446.93**
INV 4275260919	02/07/2024	Mobile Service - August 2024	$40.26
INV 0463459000	09/07/2024	Main Line Billings - July 2024	$13,639.69
INV 4174249435	12/07/2024	Mobile Phone Services - July 2024	$1,766.98
EFT60092	**02/08/2024**	**TARUNDA SUPERMARKET**	**$1,664.37**
INV 40184484	24/07/2024	Food supplies for NAIDOC event 25/07/2024	$1,529.68
INV 10135753	24/07/2024	AGRN 1044 - Food supplies for Cuppa Circle Program 24/07/2024	$134.69
EFT60093	**02/08/2024**	**TRAVELWORLD BROOME**	**$9,939.24**
INV I000041317	30/01/2024	Flights FX - Broome - Perth E Cruickshank 16/10/2023	$1,602.87
INV I000042674	13/06/2024	Manager Admin relocation flights Perth-Broome-Derby	$656.02

INV I000043268	18/07/2024	Flights & accommodation Perth 14-17/08/2024 Aquatics Officer	$1,707.38
INV I000043277	19/07/2024	Flights & accommodation Broome to Perth - Aquatics Officer	$3,031.69
INV I000043403	30/07/2024	Flights & accommodation Perth – Rangers Training	$2,941.28
EFT60094	**02/08/2024**	**TOTALLY WORK WEAR - BROOME**	**$240.00**
INV 24-00010666	23/07/2024	Staff Uniforms for Asset Coordinator	$240.00
EFT60095	**02/08/2024**	**TYREPOWER DERBY**	**$1,424.00**
INV 119419	24/07/2024	Supply 3x Maxxis LT225/70R17 tyres, Wheel alignment – Hilux 1IDQ353 (P171)	$1,424.00
EFT60096	**02/08/2024**	**ABUELITAS SHOP**	**$4,950.00**
INV 83581	03/07/2024	Catering for school holiday program 27/06/2024	$1,650.00
INV 83582	03/07/2024	Catering for 150 kids 04/07/2024	$1,650.00
INV 83585	03/07/2024	Catering for 150 kids 09/07/2024	$1,650.00
EFT60097	**02/08/2024**	**VISION POWER**	**$2,314.84**
INV 17587	05/07/2024	Conduct lighting audit for operation – FX Basketball Courts	$2,314.84
EFT60098	**02/08/2024**	**SEAFRESH HOLDINGS PTY LTD TAS WESTMORE SEAFOODS**	**$350.00**
INV 21988	23/07/2024	Long Table Dinner - Boab Festival - whiting fillets	$350.00
EFT60099	**02/08/2024**	**WATTNOW ELECTRICAL**	**$944.12**
INV 13166	12/07/2024	Replace various lights & RCD test – 3 Knowsley Street East	$944.12
EFT60100	**02/08/2024**	**WATTLEUP TRACTORS**	**$2,736.60**
INV 1307535	25/07/2024	Supply position sensor & electro valve, Freight	$2,736.60
EFT60101	**09/08/2024**	**ALTHAM PLUMBING**	**$5,599.51**
INV 17986	30/07/2024	275mm round heavy-duty commercial valve box & Hunter PGJ-04 popup sprinklers	$5,599.51
EFT60102	**09/08/2024**	**AUSTRALIA POST**	**$628.37**
INV 1013410219	03/08/2024	Derby postage for July 2024	$628.37
EFT60103	**09/08/2024**	**ARAC REFRIGERATION & AIR CONDITIONING**	**$231.00**
INV 11291	24/07/2024	Clean canteen aircon filters – FX Rec Centre	$231.00
EFT60104	**09/08/2024**	**G BISHOPS TRANSPORT SERVICES PTY LTD**	**$211.61**
INV B261830	29/07/2024	Freight - P Manifis to Rustys IGA for Long Table Dinner	$211.61
EFT60105	**09/08/2024**	**BIDYADANGA ABORIGINAL COMMUNITY LA GRANGE INC**	**$4,560.00**
INV KAPP 2024-1	06/08/2024	Artwork sold KAPP 2024	$2,800.00
INV KAPP 2024-2	06/08/2024	Artwork sold KAPP 2024	$1,760.00
EFT60106	**09/08/2024**	**BROOKE SCOTT**	**$120.00**
INV KAPP 2024-1	06/08/2024	Artwork sold KAPP 2024	$60.00
INV KAPP 2024-2	06/08/2024	Artwork sold KAPP 2024	$60.00
EFT60107	**09/08/2024**	**WA COUNTRY HEALTH SERVICE**	**$1,001.00**
INV N3094024	29/07/2024	Overseas Visitor (Shire employee – Not Australian citizen) - Emergency Triage 4 on 25/03/2024 for workplace incident	$620.00

INV N3019725	30/07/2024	Pre-employment medical for P&C Admin Officer	$381.00
EFT60108	**09/08/2024**	**CIARAN FROST**	**$1,000.00**
INV KAPP 2024	06/08/2024	People's Choice winner KAPP 2024	$1,000.00
EFT60109	**09/08/2024**	**BOC LIMITED**	**$213.50**
INV 5006430418	29/07/2024	Derby Depot - Monthly Gas Cylinder Charges	$213.50
EFT60110	**09/08/2024**	**CMT BUILDING WA PTY LTD**	**$429.00**
INV 1344	31/07/2024	Install safe in office, Install safe in sea container – FX Admin & Depot	$429.00
EFT60111	**09/08/2024**	**WINC**	**$2,161.72**
INV 9044795405	05/03/2024	3x heavy duty tables & freight – Derby Youth Centre	$1,233.51
INV 9045815402	24/07/2024	Stationery order July 2024	$519.66
INV 9045819678	25/07/2024	Stationery order July 2024, Freight	$408.55
EFT60112	**09/08/2024**	**DERBY BUILDING SUPPLIES**	**$1,565.71**
INV 562767	11/06/2024	Supply Makita filter paper set	$8.01
INV 562966	13/06/2024	Supply gorilla tape	$36.02
INV 563439	19/06/2024	Supply jack stand & 2x wheelbarrow wheels	$212.50
INV 563541	20/06/2024	Supply jigsaw blade	$7.10
INV 567452	26/07/2024	20kg Bags Swan Rapid Set Concrete Pre-Mix	$1,122.43
INV 567584	29/07/2024	Supply 2x spade drill bit	$42.17
INV 567695	30/07/2024	Supply hand truck p-handle 250kg	$137.48
EFT60113	**09/08/2024**	**DERBY BUS SERVICE PTY LTD**	**$66.00**
INV 22674	31/07/2024	Freight 26/07/2024 box from Office Star	$33.00
INV 22677	31/07/2024	Freight 19/07/2024 box from St Johns	$33.00
EFT60114	**09/08/2024**	**CLARENDON UNIT TRUST (DERBY LODGE & BACKPACKERS)**	**$4,321.00**
INV 3319	05/08/2024	Accommodation for Long Table Dinner chef 31/07 - 05/08/2024	$1,433.00
INV 3320	05/08/2024	Accommodation for Long Table Dinner chef 31/07 - 05/08/2024	$1,375.00
INV 3321	05/08/2024	Accommodation for Long Table Dinner chef 31/07 - 05/08/2024	$1,513.00
EFT60115	**09/08/2024**	**HARDMAN ENTERPRISES PL t/as DERBY PLUMBING AND GAS**	**$4,543.00**
INV 27892	26/07/2024	Investigate leaking laundry taps – 3 Knowsley Street East	$401.50
INV 27893	26/07/2024	Investigate sewer blockage - 1 Knowsley Street East	$291.50
INV 27938	31/07/2024	Inspect, pump, clean & report on septic system – Lytton Park toilets	$3,850.00
EFT60116	**09/08/2024**	**DERBY PROGRESSIVE SUPPLIES**	**$257.07**
INV 093746	30/07/2024	Supply 50x cotton backed leather gloves	$257.07
EFT60117	**09/08/2024**	**DERBY HARDWARE MITRE10**	**$126.76**
INV 10609215	30/07/2024	Supply adaptor spray x2	$10.98
INV 10609236	30/07/2024	Supply dynabolt plus x20	$49.80

INV 10609251	30/07/2024	Supply holesaw	$15.99
INV 10609317	31/07/2024	Supply drill bit	$49.99
EFT60118	**09/08/2024**	**DUN DIRECT PTY LTD**	**$7,999.60**
INV 01093628	25/07/2024	4000L diesel to FX depot	$7,999.60
EFT60119	**09/08/2024**	**DANNY WELGAMA**	**$760.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$760.00
EFT60120	**09/08/2024**	**ELDERS LIMITED (DERBY BRANCH)**	**$4,452.94**
INV IY90308	30/07/2024	Assortment of Tridon hose clamps	$150.54
INV IY90313	31/07/2024	Bore Puller for works crew	$190.76
INV IY90317	31/07/2024	20x 20kg & 15x 20kg bags Baileys NPK Blue fertiliser	$2,995.00
INV IY90325	31/07/2024	20kg bag chick start & grower crumble	$33.11
INV IY90348	01/08/2024	Supply 9kg gas & hessian screening fabric for Long Table Dinner	$983.53
INV IY90418	06/08/2024	Supply 19mm steel strapping roll	$100.00
EFT60121	**09/08/2024**	**EXTREME PEST CONTROL**	**$308.00**
INV 13936	31/07/2024	Cockroach treatment & external treatment – 1/9 Ashley Street	$308.00
EFT60122	**09/08/2024**	**FITZROY HARDWARE PTY LTD**	**$86.40**
INV 10014006	29/07/2024	Supply anti fatigue mat	$65.00
INV 10014042	30/07/2024	Supply brush x2	$21.40
EFT60123	**09/08/2024**	**THE FITZROY RIVER LODGE**	**$650.00**
INV 359275	31/07/2024	20x Pizzas for FX Youth NAIDOC Disco 31/07/2024	$650.00
EFT60124	**09/08/2024**	**GIANA COVELLA**	**$100.00**
INV KAPP 2024	02/08/2024	Snap & Send winner KAPP 2024	$100.00
EFT60125	**09/08/2024**	**GLENDA KENT**	**$280.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$280.00
EFT60126	**09/08/2024**	**GRACE RECORDS MANAGEMENT**	**$118.07**
INV RP01554270	31/07/2024	Storage of records - August 2024	$118.07
EFT60127	**09/08/2024**	**HEATHER MURCHIE**	**$1,440.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$1,440.00
EFT60128	**09/08/2024**	**JACOB CHARTERS**	**$560.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$560.00
EFT60129	**09/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$560.35**
INV 115616	02/08/2024	8 Kurrajong Loop, Derby for 12/06/2024 to 01/08/2024	$560.35
EFT60130	**09/08/2024**	**TEAM GLOBAL EXPRESS PTY LTD**	**$22.98**
INV P69067186	21/07/2024	Freight - Ref 8112903912	$22.98
EFT60131	**09/08/2024**	**NATURE BYJJ AKA JEEVARAYAN RAO**	**$400.00**

INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$400.00
EFT60132	**09/08/2024**	**JILA PLUMBING**	**$5,799.12**
INV 6116	28/07/2024	Clear blockage to main sewer line – FX Rec Centre	$5,799.12
EFT60133	**09/08/2024**	**JESSICA ELLIS**	**$160.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$160.00
EFT60134	**09/08/2024**	**KIMBERLEY CAR HIRE**	**$10,230.00**
INV 6158	31/07/2024	31 day hire of Hilux 1HUW333 & 1HAE358	$6,820.00
INV 6157	31/07/2024	31 day hire of Prado 1HHJ193	$3,410.00
EFT60135	**09/08/2024**	**KIMBERLEY FIRE SYSTEMS**	**$1,043.99**
INV 21011	28/07/2024	AS1851.2012 - Maintenance of fire protection systems & equipment - July 2024	$1,043.99
EFT60136	**09/08/2024**	**KERRIE GOODCHILD**	**$288.00**
INV KAPP 2024-1	06/08/2024	Artwork sold KAPP 2024	$144.00
INV KAPP 2024-2	06/08/2024	Artwork sold KAPP 2024	$144.00
EFT60137	**09/08/2024**	**KIMBERLEY KRASH REPAIRS**	**$831.30**
INV 9943-1	31/07/2024	Replace damaged rear cargo glass - Pene Brown	$831.30
EFT60138	**09/08/2024**	**K&M Electrical Services**	**$167.27**
INV 218	25/07/2024	Inspect faulty light – 19A Woollybutt Corner	$167.27
EFT60139	**09/08/2024**	**KNIGHTS DELIGHTS**	**$500.00**
INV 010	31/07/2024	Long Table Dinner - Boab Festival - Rivermint Chocolates	$500.00
EFT60140	**09/08/2024**	**KERRISSA O'MEARA**	**$476.19**
INV TRAVEL0208	02/08/2024	Travel Claim: Derby-Broome return 24-26/07/2024 conference	$476.19
EFT60141	**09/08/2024**	**KIMBERLEY HIRE**	**$2,798.70**
INV KH6501	31/05/2024	Hire of 50x chairs & 10x tables 31/05/2024 – Community Event 31/05/24 – Reconciliation Week	$693.00
INV KH6511	31/05/2024	AGRN 1044 - Hire of Portaloo - May 2024 – FX Workers Camp	$487.14
INV KH6525	30/06/2024	Hire of Light Tower 29/06/2024 – KAPP Opening Night event	$660.00
INV KH6536	30/06/2024	AGRN 1044 - Hire of Portaloo - June 2024 - FX Workers Camp	$471.42
INV KH6561	31/07/2024	AGRN 1044 - Hire of Portaloo - July 2024 - FX Workers Camp	$487.14
EFT60142	**09/08/2024**	**KIERIN THOMPSON**	**$100.00**
INV KAPP 2024	06/08/2024	Snap & Send winner KAPP 2024	$100.00
EFT60143	**09/08/2024**	**NORTRUSS (NT) PTY LTD t/as KIMBERLEY TRUSS**	**$930.72**
INV 24013902	09/07/2024	Supply blower – Derby Depot	$430.00
INV 24162301	24/07/2024	Supply guide bars & chain – Derby Depot	$500.72
EFT60144	**09/08/2024**	**THE PIER GROUP PTY LTD T/AS CS LEGAL**	**$5,132.00**
INV 033761	31/07/2024	Professional fees for LGA Sale of A101040 (23 Barnett Way)	$5,132.00
EFT60145	**09/08/2024**	**WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION**	**$6,930.00**

INV SI-011518	30/07/2024	State Employment Law Essentials 23/07/2024	$5,500.00
INV SI-011550	31/07/2024	Certificate III in Local Government - E Lawford Rose	$1,430.00
EFT60146	**09/08/2024**	**LOCAL GOVERNMENT PROFESSIONALS WA**	**$3,300.00**
INV 33459	01/07/2024	2024 - 2025 Gold Local Government Subscription	$3,300.00
EFT60147	**09/08/2024**	**LINCOLN BIDEWELL**	**$120.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$120.00
EFT60148	**09/08/2024**	**LAND INSIGHTS**	**$51,893.38**
INV 2687	31/07/2024	Local Planning Strategy Review 29/02 - 31/07/2024	$51,893.38
EFT60149	**09/08/2024**	**MANGKAJA ARTS RESOURCE AGENCY**	**$2,000.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$2,000.00
EFT60150	**09/08/2024**	**MAXXIA PTY LTD**	**$471.17**
INV SDWK-ITC0724	31/07/2024	Jul-24 input tax credit repatriated to Maxxia for employees	$471.17
EFT60151	**09/08/2024**	**MARIA O'CONNELL**	**$496.77**
INV REIMB1907	19/07/2024	Utility Subsidy: Power for 17/05/2024 to 16/07/2024	$496.77
EFT60152	**09/08/2024**	**MARKET CREATIONS AGENCY PTY LTD**	**$968.00**
INV JB15-47	19/07/2024	Outdoor banners to promote KAPP	$968.00
EFT60153	**09/08/2024**	**MANAGED IT PTY LTD**	**$45,839.62**
INV 178450	05/08/2024	Managed Licenses for August 2024	$28,012.36
INV 178447	05/08/2024	Microsoft SPLA License for August 2024	$4,760.43
INV 178448	05/08/2024	Citrix Licensing for August 2024	$3,830.13
INV 178449	05/08/2024	Cloud Server Hosting for August 2024	$9,236.70
EFT60154	**09/08/2024**	**LGISWA - LGIS PROPERTY**	**$505,663.95**
INV 100-157102-01	04/07/2024	2024/25 Property Insurance	$505,663.95
EFT60155	**09/08/2024**	**MOORE AUSTRALIA (TAX)**	**$4,840.00**
INV 437021	31/07/2024	Prepare and lodge 2024 FBT return	$4,840.00
EFT60156	**09/08/2024**	**MASWAC MOWANJUM ARTISTS SPIRIT WANDJINA AC**	**$3,600.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$3,600.00
EFT60157	**09/08/2024**	**ANDREW SHERIDAN MELVILLE**	**$100.00**
INV KAPP 2024	06/08/2024	Snap & Send winner KAPP 2024	$100.00
EFT60158	**09/08/2024**	**NORVAL ART COMPANY**	**$14,380.00**
INV KAPP 2024-6	06/08/2024	Artwork sold KAPP 2024	$3,600.00
INV KAPP 2024-1	06/08/2024	Artwork sold KAPP 2024	$500.00
INV KAPP 2024-2	06/08/2024	Artwork sold KAPP 2024	$160.00
INV KAPP 2024-3	06/08/2024	Artwork sold KAPP 2024	$2,000.00
INV KAPP 2024-4	06/08/2024	Artwork sold KAPP 2024	$120.00

INV KAPP 2024-5	06/08/2024	Artwork sold KAPP 2024	$8,000.00
EFT60159	**09/08/2024**	**ORD AGRICULTURAL EQUIPMENT**	**$251.90**
INV OA18170	29/07/2024	Supply coupler (nose), Freight	$251.90
EFT60160	**09/08/2024**	**COLLEEN BOLDISON**	**$1,600.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$1,600.00
EFT60161	**09/08/2024**	**KIMBERLEY COUNTRY DEPARTMENT STORE**	**$209.85**
INV DB54585	02/08/2024	Staff Uniforms for Works Labourer	$209.85
EFT60162	**09/08/2024**	**AARON GLOOR**	**$82.40**
INV REIMB2907	29/07/2024	Reimburse DOT registration payment for two vehicles (KW15460 & KW15480) not on 24/25 fleet schedule.	$82.40
EFT60163	**09/08/2024**	**PETRINA BEDFORD**	**$600.00**
INV PEB EFT 080824	08/08/2024	Engagement of Petrina Bedford for Dot Painting Workshop (09/07/24) - KAPP 2024	$600.00
EFT60164	**09/08/2024**	**PRITCHARD FRANCIS**	**$5,280.00**
INV 35208	31/07/2024	Preliminary design & cost estimation work of Fairbairn St Derby	$5,280.00
EFT60165	**09/08/2024**	**ROBIN MAHER**	**$72.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$72.00
EFT60166	**09/08/2024**	**REMOTE AREA PLUMBING**	**$18,363.56**
INV 275	14/06/2024	AGRN 1044 - Security Fencing FSWC	$18,363.56
EFT60167	**09/08/2024**	**RUSTYS IGA**	**$802.80**
INV 025406	27/06/2024	Supplies for KAPP 2024	$802.80
EFT60168	**09/08/2024**	**SARAH COX**	**$632.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$632.00
EFT60169	**09/08/2024**	**SAMPEY MEATS**	**$1,169.74**
INV 21673	06/08/2024	Long Table Dinner - Boab Festival - Barra fillets	$1,169.74
EFT60170	**09/08/2024**	**BROOME SMALL ENGINE SERVICES PTY LTD**	**$327.32**
INV 10159	27/07/2024	Supply fuel tank & airbox, Freight – Derby Depot	$327.32
EFT60171	**09/08/2024**	**SKIPPERS CLEANING SERVICES**	**$51,133.02**
INV 1745	31/07/2024	Cleaning of Various Shire Buildings - July 2024	$31,502.42
INV 1746	31/07/2024	Extra sanitary bin cleans x 8 - July 2024	$220.00
INV 1747	31/07/2024	Cleaning of Visitor Centre - June 2024	$1,408.00
INV 1748	31/07/2024	Cleaning of Visitor Centre - July 2024	$1,408.00
INV 1749	31/07/2024	Cleaning of RFDS (The Hangar) - July 2024	$2,734.60
INV 1750	31/07/2024	Steam clean 4x mattresses - Clarendon Street units	$660.00
INV 1744	31/07/2024	Cleaning of Various Shire Buildings - July 2024	$13,200.00
EFT60172	**09/08/2024**	**TRAVIS HAYTO INVESTMENTS TAS SOCO STUDIOS**	**$660.00**
INV 5556	30/07/2024	Onboarding HR video	$660.00

EFT60173	**09/08/2024**	**STEVEN TWEEDIE**	**$396.00**
INV 01082024	01/08/2024	Consultancy Services - Governance Advice – June 2024	$396.00
EFT60174	**09/08/2024**	**TELSTRA LIMITED**	**$1,660.03**
INV 4275260810	27/07/2024	Satellite billings - August 2024	$500.14
INV 1718873800	27/07/2024	Services and equipment rental to 19/08/2024	$74.94
INV 4275260919	02/08/2024	Mobile Service - July 2024	$40.00
INV 4174249435	04/08/2024	Mobile Phone Services - August 2024	$1,044.95
EFT60175	**09/08/2024**	**TAMEIKA JOHANSON-HOUCHEN**	**$82.49**
INV REIMB0608	06/08/2024	Reimburse purchase of supplies for school holiday program	$82.49
EFT60176	**09/08/2024**	**TARUNDA SUPERMARKET**	**$223.73**
INV 10137911	30/07/2024	AGRN 1044 - Food supplies for Cuppa Circle Program 30/07/2024	$137.38
INV 10138313	31/07/2024	AGRN 1044 - Food supplies for Cuppa Circle Program 31/07/2024	$86.35
EFT60177	**09/08/2024**	**TRAVELWORLD BROOME**	**$985.53**
INV I000043409	31/07/2024	Flights Media Officer to attend Commtelligence Forum 15/08/2024	$985.53
EFT60178	**09/08/2024**	**TYREPOWER DERBY**	**$3,049.00**
INV 119483	29/07/2024	Supply 3x Rovelo LT.50R16 tyres – KW15480	$1,089.00
INV 119500	31/07/2024	Supply 2x Maxxis 295/80R22.5 tyres, Wheel alignment – KW8	$1,960.00
EFT60179	**09/08/2024**	**VALERIE LENNARD**	**$280.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$280.00
EFT60180	**09/08/2024**	**VISION POWER**	**$2,124.10**
INV 17693	24/07/2024	Install new post, transfer wiring & retic accessories – Derby Rec Centre	$2,124.10
EFT60181	**09/08/2024**	**WARLAYIRTI ARTISTS**	**$760.00**
INV KAPP 2024	06/08/2024	Artwork sold KAPP 2024	$760.00
EFT60182	**09/08/2024**	**NEIL MANSELL TRANSPORT PTY LTD**	**$208.51**
INV 00328882	26/07/2024	Freight - Bunnings 1 pallet for Community Development team	$208.51
EFT60183	**16/08/2024**	**A & B TYRES**	**$4,470.00**
INV 51425	10/07/2024	Supply Hifly 205/70R15C – KW21	$185.00
INV 51426	10/07/2024	Supply 2x Dynamo 235/75R15 tyres, Supply 2x Dynamo 235/75R15 tyres 1TZG-219	$860.00
INV 51554	18/07/2024	Supply 4x Toyo 265/70R17 tyres, Wheel alignment – 3KW	$2,080.00
INV 51555	18/07/2024	Supply 2x Maxxis 205R16 MA751 tyres – 1EAD-762	$560.00
INV 51666	26/07/2024	Puncture repair – 20KW	$180.00
INV 51703	30/07/2024	Supply 2x Hifly 235/65R16C tyres, Wheel alignment – 1HTI-132	$560.00
INV 51711	31/07/2024	Puncture repair – 36KW	$45.00
EFT60184	**16/08/2024**	**ARDI'OL ART & CULTURE**	**$2,500.00**
INV KAPP 2024	09/08/2024	Boab Nut winner KAPP 2024	$2,500.00

EFT60185	**16/08/2024**	**AMANDA DEXTER**	**$417.00**
INV REIMB0108	01/08/2024	Long Table Dinner - chefs flights Broome to Derby – Paid on personal card due to short turnaround of event	$417.00
EFT60186	**16/08/2024**	**AARON MOORE**	**$792.00**
INV KAPP 2024	22/07/2024	Artwork sold KAPP 2024	$792.00
EFT60187	**16/08/2024**	**AUSTRALIAN SERVICES UNION**	**$263.00**
INV DEDUCTION	13/08/2024	Payroll Deduction PE13/08/2024	$263.00
EFT60188	**16/08/2024**	**A PLUS EVENTS HIRE & STYLING**	**$15,296.60**
INV 1599	08/08/2024	Long Table Dinner - Boab Festival – Hire of tables, chairs, kitchenware plus freight and setup labour	$15,296.60
EFT60189	**16/08/2024**	**ALLWEST BUILDING APPROVALS**	**$302.50**
INV 10170	09/08/2024	Certificate of Design Compliance - 6 Maxted Street Derby patio	$302.50
EFT60190	**16/08/2024**	**BUCKLEYS EARTHWORKS & PAVING PTY LTD**	**$4,884.00**
INV 2813	31/07/2024	Accredited 2 sets of generic traffic management plans	$4,884.00
EFT60191	**16/08/2024**	**BIANCA GREEN**	**$100.00**
INV KAPP 2024	06/08/2024	Snap & Send winner KAPP 2024	$100.00
EFT60192	**16/08/2024**	**G BISHOPS TRANSPORT SERVICES PTY LTD**	**$245.18**
INV B262296	31/07/2024	Freight - PO 83954 Tractor Supplies & Freight - Redfish Technologies Chambers Equipment	$245.18
EFT60193	**16/08/2024**	**OFFICE NATIONAL BROOME (THE BOSS SHOP)**	**$850.75**
INV 1095809	05/08/2024	Supply snap frames – The Hangar	$347.60
INV 1096301	12/08/2024	Supply snap frames – The Hangar	$209.60
INV 1096513	14/08/2024	Clay supplies for Skutta Bloke Day event 2024	$293.55
EFT60194	**16/08/2024**	**BUNNINGS GROUP LIMITED**	**$511.78**
INV 2210-00314272	08/08/2024	Storage supplies for FX Youth Program	$511.78
EFT60195	**16/08/2024**	**BROOME VETERINARY HOSPITAL**	**$180.00**
INV 333093	31/07/2024	Safe Vaccination C3	$90.00
INV 333092	31/07/2024	Safe Vaccination C3	$90.00
EFT60196	**16/08/2024**	**BOYFROMBEYOND PHOTOGRAPHY**	**$900.00**
INV KAPP 2024-1	06/08/2024	People's Choice winner KAPP 2024	$500.00
INV KAPP 2024-2	06/08/2024	Artwork sold KAPP 2024	$400.00
EFT60197	**16/08/2024**	**Creating Communities Australia**	**$5,000.00**
INV 1544	30/05/2024	Rio Tinto Regional Youth Partnerships Evaluation	$5,000.00
EFT60198	**16/08/2024**	**CLEANING GARDENING & TREE SERVICES**	**$30,696.40**
INV 150	02/08/2024	Cleaning Various Shire Buildings - July 2024	$30,127.15
INV 151	02/08/2024	Cleaning FX Depot Dongas - July 2024	$569.25
EFT60199	**16/08/2024**	**CIARAN FROST**	**$10,000.00**

INV KAPP 2024	07/08/2024	Purchase of 'Manning Falls' painting by Council People's Choice Winner	$10,000.00
EFT60200	**16/08/2024**	**CIVIC LEGAL**	**$4,853.64**
INV 513156	31/07/2024	Prepare lease to Ngunga Women's Group – Early Learning Centre Derby	$4,853.64
EFT60201	**16/08/2024**	**ACT ECO HOMES**	**$11,826.10**
INV 1260	18/07/2024	AGRN 1044 - Car, truck & bus removal at rural property at 20 Yurabi Road FX – vehicles were wrecked by flood water.	$11,826.10
EFT60202	**16/08/2024**	**COLIN BRIAN PIGRAM**	**$8,000.00**
INV 0005	08/08/2024	Long Table Dinner - Boab Festival – Mango Mob and Pigram Trio performance	$8,000.00
EFT60203	**16/08/2024**	**WINC**	**$876.25**
INV 9045795684	22/07/2024	Stationery items for FX Recovery Team	$876.25
EFT60204	**16/08/2024**	**DEPUTY CHILD SUPPORT REGISTRAR**	**$572.14**
INV DEDUCTION	13/08/2024	Payroll Deduction PE13/08/2024	$572.14
EFT60205	**16/08/2024**	**DERBY BUILDING SUPPLIES**	**$216.40**
INV 567813	01/08/2024	Supply 2x 9kg swap n go gas bottle	$93.60
INV 567817	01/08/2024	Supply Davco floor leveller	$49.61
INV 567891	02/08/2024	Supply Wattyl killrust spray	$23.80
INV 568171	06/08/2024	Supply tee, poly riser & direct barbs	$25.17
INV 568279	07/08/2024	Supply ball valve	$24.22
EFT60206	**16/08/2024**	**DERBY 4X4 & MARINE**	**$130.39**
INV 37046-59324	05/08/2024	Supply drive belt	$89.01
INV 37058-59337	06/08/2024	Supply cabin filter	$41.38
EFT60207	**16/08/2024**	**DON HANCEY**	**$12,925.00**
INV 420210125	05/08/2024	Long Table Dinner - Boab Festival – fees for event scoping, planning, food ordering and onsite work in Derby.	$12,925.00
EFT60208	**16/08/2024**	**DERBY PROGRESSIVE SUPPLIES**	**$687.80**
INV 093964	02/08/2024	Supply 10ctn road side litter bags	$687.80
EFT60209	**16/08/2024**	**DERBY HARDWARE MITRE10**	**$146.96**
INV 10609397	01/08/2024	Supply tap 2-way uni screw	$56.99
INV 10609405	01/08/2024	Supply floor level	$54.99
INV 10609458	01/08/2024	Supply duct tape	$34.98
EFT60210	**16/08/2024**	**DAVID RENNARDSON**	**$184.00**
INV REIMB0407	04/07/2024	Bond return for hire of Civic Centre 25/05/2024	$184.00
EFT60211	**16/08/2024**	**ECHO SOUND**	**$3,850.00**
INV 25009	05/08/2024	Long Table Dinner - Boab Festival – Hire of audio & band equipment	$3,850.00
EFT60212	**16/08/2024**	**ELDERS LIMITED (DERBY BRANCH)**	**$299.72**
INV IY90410	06/08/2024	Supply 20L roundup	$192.72
INV IY90434	07/08/2024	Supply 2kg Metsulfuron	$107.00

EFT60213	**16/08/2024**	**MEGAN NESHODA**	**$438.12**
INV REIMB1408-1	14/08/2024	Pizza for Notre Dame Med Student dinner 12/08/2024	$163.00
INV REIMB1408-2	14/08/2024	4 cartons road side litter bag	$275.12
EFT60214	**16/08/2024**	**EXTREME PEST CONTROL**	**$385.00**
INV 13937	31/07/2024	Termite inspection & treatment – Derby Oval Changerooms	$385.00
EFT60215	**16/08/2024**	**FITZROY HARDWARE PTY LTD**	**$1,230.50**
INV 10014242	02/08/2024	Supply cable	$36.00
INV 10014453	06/08/2024	Supply 2x 78L esky for Junior Footy program	$886.00
INV 10014540	08/08/2024	Supply 5x 15L water	$105.00
INV 10014756	13/08/2024	Supply 5x key tap	$78.50
INV 10014846	14/08/2024	Supply flag bunting for temporary fencing	$125.00
EFT60216	**16/08/2024**	**HOATH REFRIGERATION & AIRCONDITIONING**	**$2,168.98**
INV 4232	06/08/2024	Replace failed split system with Daikin – The Hangar	$2,168.98
EFT60217	**16/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$344.12**
INV 551727	05/08/2024	20 Mimosa St, Derby for 11/06/2024 to 02/08/2024	$218.29
INV 115616	13/08/2024	8 Kurrajong Loop, Derby for 02/08/2024 to 12/08/2024	$125.83
EFT60218	**16/08/2024**	**TEAM GLOBAL EXPRESS PTY LTD**	**$955.60**
INV P69067271	04/08/2024	Freight - Ref 5741656967 & 8112903783	$431.54
INV P69067310	11/08/2024	Freight - Ref 0090S5JAPU	$524.06
EFT60219	**16/08/2024**	**JAYE SMOKER**	**$2,215.40**
INV 1285	07/08/2024	Long Table Dinner - Boab Festival – Lighting equipment hire	$2,215.40
EFT60220	**16/08/2024**	**JESSICA BIDEWELL**	**$5,500.00**
INV 200724	20/07/2024	Curating services KAPP 2024	$5,500.00
EFT60221	**16/08/2024**	**JOHN NED KELLY**	**$1,496.00**
INV KAPP 2024	26/07/2024	Artwork sold KAPP 2024	$1,496.00
EFT60222	**16/08/2024**	**JILA PLUMBING**	**$7,721.25**
INV 6138	01/08/2024	Conduct audit on all toilets & urinals – FX Basketball Courts	$165.00
INV 6145	04/08/2024	Carry out required works identified on audit - FX Basketball Courts	$6,374.50
INV 6155	11/08/2024	Replace Invisi cistern in female toilet - FX Basketball Courts	$913.00
INV 6162	11/08/2024	Install vandal proof tap – FX Rec Centre	$268.75
EFT60223	**16/08/2024**	**JENNA COWIE**	**$240.00**
INV KAPP 2024	26/07/2024	Artwork sold KAPP 2024	$240.00
EFT60224	**16/08/2024**	**JEANNE BARNES**	**$1,280.00**
INV KAPP 2024	26/07/2024	Artwork sold KAPP 2024	$1,280.00
EFT60225	**16/08/2024**	**JOANNA IRELAND**	**$176.00**

INV KAPP 2024	26/07/2024	Artwork sold KAPP 2024	$176.00
EFT60226	**16/08/2024**	**JULIA WILSON**	**$50.67**
INV REIMB0808	08/08/2024	Reimburse purchase of fuel for 10KW	$50.67
EFT60227	**16/08/2024**	**KIMBERLEY CAR HIRE**	**$2,728.00**
INV 6156	31/07/2024	31 day hire of Hilux 1HDH142	$2,728.00
EFT60228	**16/08/2024**	**KELSEY JANE CLARK**	**$1,431.74**
INV REIMB0808	08/08/2024	Reimburse purchase of fuel Derby/Fitzroy, & lollies for Deadly Jobs Expo	$231.74
INV REIMB0908	09/08/2024	Utility Subsidy: Power for 15/12/2023 to 17/06/2024	$1,200.00
EFT60229	**16/08/2024**	**K&M Electrical Services**	**$1,450.56**
INV 220	29/07/2024	Additional data points x4 – The Hangar	$508.75
INV 225	08/08/2024	Derby Rec Centre electrical works	$941.81
EFT60230	**16/08/2024**	**KIMBERLEY HIRE**	**$5,390.00**
INV KH6520	30/06/2024	Hire of Mobile Scaffold 10-11 & 17/06/2024 – Derby Rec Centre	$660.00
INV KH6547	31/07/2024	Hire of various items 14/07/2024 – Sculptures on the Marsh event	$4,730.00
EFT60231	**16/08/2024**	**LANCOM TECHNOLOGY SOLUTIONS PTY LTD**	**$1,489.15**
INV 20059555-1	06/08/2024	Supply fire warden, chief & first aid vests	$1,489.15
EFT60232	**16/08/2024**	**TAMARA CLARKSON**	**$195.70**
INV REIMB0808	08/08/2024	Reimburse purchase of refreshments for Long Table Dinner Contractors & staff meetings plus various equipment purchased for event	$195.70
EFT60233	**16/08/2024**	**LOCAL HEALTH AUTHORITY ANALYTICAL COMMITTEE**	**$1,983.23**
INV MA2024 040	22/07/2024	2024/25 Annual Analytical Services	$1,983.23
EFT60234	**16/08/2024**	**LEISURE INSTITUTE OF WA AQUATICS (INC)**	**$1,600.00**
INV 4503	02/08/2024	Conference, ARI Awards & LIWA Membership x2	$1,600.00
EFT60235	**16/08/2024**	**LANCE SINGH**	**$1,116.00**
INV REIMB1208	12/08/2024	AGRN 1044 - reinstatement of power – 2 Coleman Street Camballin initially organised at residents' expense but claimable by the Shire through DFES.	$1,116.00
EFT60236	**16/08/2024**	**MARSH PTY LTD**	**$27,232.70**
INV 060-1520230	05/08/2024	Development of WHS materials	$27,232.70
EFT60237	**16/08/2024**	**MAXXIA PTY LTD**	**$5,954.64**
INV DEDUCTION	13/08/2024	Payroll Deduction PE13/08/2024	$3,142.69
INV DEDUCTION	13/08/2024	Payroll Deduction PE13/08/2024	$2,736.47
INV DEDUCTION	13/08/2024	Payroll Deduction PE13/08/2024	$75.48
EFT60238	**16/08/2024**	**AUSTRALIAN INSTITUTE OF MANAGEMENT EDUCATION AND TRAINING**	**$3,341.25**
INV 244673	01/08/2024	Giving and Receiving Feedback course	$3,341.25
EFT60239	**16/08/2024**	**MECHANICS & TYRES PTY LTD**	**$280.50**
INV 5373	17/07/2024	Supply Bosch battery	$280.50
EFT60240	**16/08/2024**	**MOORE AUSTRALIA (TAX)**	**$2,623.50**

INV 437340	31/07/2024	Budgeting Support Services FY24/25	$2,623.50
EFT60241	**16/08/2024**	**NOELENE BAIN**	**$5.00**
INV REIMB0908	09/08/2024	Reimburse purchase for KAPP – Postage packages	$5.00
EFT60242	**16/08/2024**	**NORVAL ART COMPANY**	**$500.00**
INV KAPP 2024	09/08/2024	Youth winner KAPP 2024	$500.00
EFT60243	**16/08/2024**	**DOWN SOUTH CREATIVE**	**$6,600.00**
INV 0157	08/08/2024	Long Table Dinner - Boab Festival - pre-planning, travel, event delivery and pack down.	$6,600.00
EFT60244	**16/08/2024**	**PETER JOHN MCCUMSTIE**	**$422.93**
INV REIMB0808	08/08/2024	Accommodation 07/08/2024 travel to Canberra	$244.80
INV REIMB1308	13/08/2024	Reimburse accommodation - travel to Canberra August 2024	$178.13
EFT60245	**16/08/2024**	**C PLUMMER, T PLUMMER & PERKS INDUSTRIES PTY LTD**	**$6,050.00**
INV 0013	01/08/2024	117 Rowan Street rent 4 weeks	$6,050.00
EFT60246	**16/08/2024**	**ROCK'S AUTOMOTIVE SERVICES PTY LTD**	**$290.00**
INV 37119	30/07/2024	Supply timing belt kit – KDJ150	$290.00
EFT60247	**16/08/2024**	**RAY WHITE DERBY**	**$11,427.67**
INV 19588	01/08/2024	15A Knowsley Street rent 15/05 - 14/09/2024	$1,629.46
INV 19589	01/08/2024	15B Knowsley Street rent 15/08 - 14/09/2024	$1,629.46
INV 19590	01/08/2024	9 Tower Place rent 15/08 - 14/09/2024	$2,498.51
INV 19591	01/08/2024	33 Knowsley Street East rent 15/08 - 14/09/2024	$1,998.51
INV 19592	01/08/2024	26 Delewarr Street rent 17/08 - 16/09/2024	$1,825.00
INV 19593	01/08/2024	17 Knowsley Street East rent 20/08 - 19/09/2024	$1,846.73
EFT60248	**16/08/2024**	**RECHARGE METALS LIMITED**	**$22.94**
INV A901166	08/05/2024	Rates refund for assessment A901166 – expired mining tenement	$22.94
EFT60249	**16/08/2024**	**SARAH DE JONG**	**$1,032.64**
INV REIMB0208	02/08/2024	Utility Subsidy: Power for 06/02/2024 to 06/06/2024	$951.16
INV REIMB0808	08/08/2024	Reimburse purchase of water & ice for Lotterywest Grant announcement	$81.48
EFT60250	**16/08/2024**	**SAMANTHA WRIGHT**	**$100.00**
INV KAPP 2024	06/08/2024	Snap & Send winner KAPP 2024	$100.00
EFT60251	**16/08/2024**	**SPORTSPOWER BROOME**	**$134.51**
INV 24-00021481	13/08/2024	Freight sporting equipment for Junior Footy Program	$134.51
EFT60252	**16/08/2024**	**BRADY AUSTRALIA PTY LTD TAS SETON AUSTRALIA**	**$74.21**
INV 9356815774	30/07/2024	Supply poly strapping & Freight – Derby Depot	$74.21
EFT60253	**16/08/2024**	**SARAH EVE**	**$472.00**
INV KAPP 2024	26/07/2024	Artwork sold KAPP 2024	$472.00
EFT60254	**16/08/2024**	**CLEANAWAY CO PTY LTD**	**$12,761.97**

INV 19324634	31/07/2024	Commercial & Domestic Sulo - July 2024	$12,761.97
EFT60255	**16/08/2024**	**TARUNDA SUPERMARKET**	**$127.87**
INV 40185716	05/08/2024	Supply toilet paper – FX Staff	$81.55
INV 10141269	08/08/2024	Supply icy poles – FX Staff	$46.32
EFT60256	**16/08/2024**	**THIRD SPACE INDIGENOUS CORPORATION**	**$12,787.50**
INV 0110	01/08/2024	Hire of Triton x3 - July 2024	$12,787.50
EFT60257	**16/08/2024**	**TRAVELWORLD BROOME**	**$2,381.62**
INV I000042678	13/06/2024	Accommodation Perth - Community Recovery Officer	$387.20
INV I000043532	06/08/2024	Flights Adelaide-Broome return 22/09 - 07/10/2024 S McLeod	$1,994.42
EFT60258	**16/08/2024**	**TYREPOWER DERBY**	**$1,964.00**
INV 119528	02/08/2024	Supply 4x Toyo LT265/70R17 tyres – 01KW	$1,814.00
INV 119529	02/08/2024	Supply Duro tyre – Ride on Vacuum	$150.00
EFT60259	**16/08/2024**	**VANDERFIELD - RDO EQUIPMENT PTY LTD**	**$2,729.20**
INV PH1257	29/07/2024	Supply air seat – Tractor KW-9	$2,729.20
EFT60260	**16/08/2024**	**LEAVILLE HOLDINGS PTY LTD (WILLARE BRIDGE ROADHOUSE)**	**$420.00**
INV 177481	28/06/2024	4x single donga 28/06/2024 – Aboriginal Environmental Health	$420.00
EFT60261	**16/08/2024**	**YING SHEN**	**$144.00**
INV KAPP 2024	22/07/2024	Artwork sold KAPP 2024	$144.00
EFT60262	**23/08/2024**	**REBEUS LILIUM PTY LTD TAS CATERALL**	**$3,157.00**
INV 2668	16/07/2024	Long Table Dinner - Boab Festival – Hire of catering equipment	$3,157.00
EFT60263	**23/08/2024**	**AMRRIC**	**$54,717.66**
INV 0024	15/08/2024	Delivery of vet services – De-Sexing program in various Aboriginal Communities	$54,717.66
EFT60264	**23/08/2024**	**ALTHAM PLUMBING**	**$1,780.48**
INV 18077	15/08/2024	Replace water meter, Replace hatch – Derby Airport	$875.86
INV 18095	16/08/2024	Repair leak in external lounge room wall – 13 Holman Street	$904.62
EFT60265	**23/08/2024**	**BUCKLEYS EARTHWORKS & PAVING PTY LTD**	**$452,035.21**
INV 2806	30/06/2024	Derby Town street Reseals additional area – 68M2	$8,552.28
INV 2812	31/07/2024	T02-2023-24 Gravel Resheeting Claim 2, Millijididdee Road	$443,482.93
EFT60266	**23/08/2024**	**BUILDING AND ENERGY**	**$61,303.37**
INV PERMIT 3107	31/07/2024	Building Services Levy - July 2024 (BA05-35 & BA01-0005)	$61,303.37
EFT60267	**23/08/2024**	**BROOME TOYOTA NORTH WEST MOTOR GROUP**	**$367.43**
INV PI13078185	12/08/2024	Supply mirror & cover -1HMJ-659	$367.43
EFT60268	**23/08/2024**	**DERBY BUILDING SUPPLIES**	**$411.20**
INV 568389	09/08/2024	Supply killrust spray	$18.58
INV 568429	09/08/2024	Supply drill bit	$5.43

INV 568681	13/08/2024	Supply angle steel	$120.82
INV 568858	15/08/2024	Supply acrylic sheet	$252.17
INV 568958	16/08/2024	Supply connector flex	$14.20
EFT60269	**23/08/2024**	**DERBY 4X4 & MARINE**	**$176.86**
INV 37127-59410	12/08/2024	Supply gaskets & seals	$99.40
INV 37134-59420	12/08/2024	Supply cabin filter	$39.49
INV 37141-59433	13/08/2024	Supply oil filter	$37.97
EFT60270	**23/08/2024**	**DERBY FUELS**	**$182.38**
INV 1172333	15/08/2024	Supply 72.23L unleaded	$182.38
EFT60271	**23/08/2024**	**DON HANCEY**	**$2,694.32**
INV 420210126	12/08/2024	Long Table Dinner - Boab Festival - reimburse purchase of goods	$1,550.32
INV 420210127	12/08/2024	Long Table Dinner - Boab Festival - goods supplied	$1,144.00
EFT60272	**23/08/2024**	**HARDMAN ENTERPRISES PL t/as DERBY PLUMBING AND GAS**	**$5,054.50**
INV 28052	13/08/2024	Repair burst water main - 3 Knowsley Street East	$770.00
INV 28053	13/08/2024	Repair issues with Memorial Pool toilets	$3,932.50
INV 28055	13/08/2024	Replace inlet valve to cistern – 7 Tower Place	$352.00
EFT60273	**23/08/2024**	**DERBY PROGRESSIVE SUPPLIES**	**$4,809.17**
INV 094346	08/08/2024	Bathroom supplies, Bathroom supplies – FX Admin and public toilets	$1,903.40
INV 094876	15/08/2024	Supply toilet paper & Hand Towels – Derby Admin, Civic Centre & public toilets	$2,905.77
EFT60274	**23/08/2024**	**DERBY HARDWARE MITRE10**	**$1,075.40**
INV 10609925	08/08/2024	Supply tape	$4.99
INV 10609973	08/08/2024	Supply micro joiners	$23.88
INV 10610045	09/08/2024	Supply ramset dynabolt	$3.98
INV 10610338	13/08/2024	Supply screws & privacy set cyclo jura	$44.98
INV 10610384	13/08/2024	Supply nuts, bolts & washers	$222.78
INV 10610500	15/08/2024	Supply spray zinc, gloss, screws etc	$71.92
INV 10610541	15/08/2024	Supply micro tee barb x12	$11.88
INV 10610549	15/08/2024	Supply quick spray gloss	$11.99
INV 10610558	15/08/2024	Supply Makita lawnmower	$679.00
EFT60275	**23/08/2024**	**REECE AUSTRALIA PTY LTD**	**$770.00**
INV 466800461	07/06/2024	Supply storage container & Freight – Derby Memorial Pool	$770.00
EFT60276	**23/08/2024**	**ELDERS LIMITED (DERBY BRANCH)**	**$4,499.22**
INV IY90619	16/08/2024	Supply 2x 20L Roundup Ultramax	$385.44
INV IY90620	16/08/2024	Supply engine oils for workshop	$4,113.78
EFT60277	**23/08/2024**	**EXTREME PEST CONTROL**	**$330.00**

INV 13490	13/09/2023	Termite inspection -4A & 4B Rowell Court	$330.00
EFT60278	**23/08/2024**	**GREENFIELD TECHNICAL SERVICES**	**$3,530.45**
INV 4156	09/08/2024	AGRN 1044 - Construction Management Package 1 - July 2024	$3,530.45
EFT60279	**23/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$4,170.48**
INV 570688	06/08/2024	207 Streetlights for 01/07/2024 to 31/07/2024	$4,170.48
EFT60280	**23/08/2024**	**JILA GALLERY**	**$262.00**
INV 0021	20/10/2023	Catering for People and Culture related training.	$262.00
EFT60281	**23/08/2024**	**TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES**	**$640.00**
INV 10380	26/07/2024	Supply and service sanitary disposal units - August 2024	$640.00
EFT60282	**23/08/2024**	**MARAMARA (WA) PTY LTD**	**$229,641.92**
INV 29293	31/05/2024	C1-2021 Maintenance Grading – Marion Downs & Tablelands Roads	$55,862.49
INV 29294	31/05/2024	C1-2021 Maintenance Grading, - Mt Anderson, Mowla Bluff & Dampier Downs Roads.	$41,306.74
INV 29475	28/06/2024	C1-2021 Maintenance Grading – Camballin-Myroodah, GHN-Gee Gully, Kalyeeda Station, Nerrima, Manguel Creek-Udialla Roads.	$132,472.69
EFT60283	**23/08/2024**	**MARKET CREATIONS AGENCY PTY LTD**	**$1,203.95**
INV IO55-4	09/08/2024	Readspeaker Annual Licensing to 04/10/2025	$1,203.95
EFT60284	**23/08/2024**	**OUTBACK ELECTRICAL & AIRCON SERVICES**	**$555.45**
INV 8846	16/08/2024	Replace bunker light and PE cell – Derby Depot short stay kitchen donga	$555.45
EFT60285	**23/08/2024**	**THINK WATER BROOME**	**$261.03**
INV 24-00008139	15/08/2024	Retic supplies – FX Depot	$261.03
EFT60286	**23/08/2024**	**NORTH WEST LOCKSMITH**	**$368.00**
INV 30936	13/08/2024	Supply restricted padlock & 4x key cut – FX Rec Centre	$173.00
INV 30913	15/08/2024	Supply 2x padlocks, Freight – Derby Wharf	$195.00
EFT60287	**23/08/2024**	**PETTIT NOMINEES PTY LTD T/AS P&M AUTOMOTIVE EQUIPMENT**	**$1,166.00**
INV 6161	08/08/2024	Hoist Inspection Metro Service & Safety Compliance Inspection – Derby Depot	$1,166.00
EFT60288	**23/08/2024**	**PETER MANIFIS**	**$7,500.00**
INV 0001	13/08/2024	Long Table Dinner - Boab Festival – Travel, pre-planning, event scope and pack down	$7,500.00
EFT60289	**23/08/2024**	**C PLUMMER, T PLUMMER & PERKS INDUSTRIES PTY LTD**	**$521.67**
INV 0014	13/08/2024	117 Rowan Street water, 117 Rowan Street water	$521.67
EFT60290	**23/08/2024**	**RUSTYS IGA**	**$394.01**
INV 012852	03/08/2024	Healthy after school snacks, Healthy after school snacks	$102.60
INV 013852	05/08/2024	Food for Derby Youth Centre 05/08/2024	$291.41
EFT60291	**23/08/2024**	**SPORTSPOWER BROOME**	**$1,755.00**
INV 24-00019717	06/08/2024	Sporting goods for FX Junior Footy program	$1,755.00
EFT60292	**23/08/2024**	**READYTECH USER GROUP WA INC**	**$847.00**

INV 1023	09/08/2024	Readytech membership fees 2024/25	$847.00
EFT60293	**23/08/2024**	**TARUNDA SUPERMARKET**	**$295.00**
INV 40186080	09/08/2024	5x 8.5kg gas for FX depot	$295.00
EFT60294	**23/08/2024**	**TYREPOWER DERBY**	**$195.00**
INV 119610	14/08/2024	Supply battery for line marking machine	$195.00
EFT60295	**23/08/2024**	**MD YUSUF ROYHAN**	**$2,178.82**
INV REIMB1508	15/08/2024	Reimburse relocation expenses	$2,178.82
EFT60296	**30/08/2024**	**AIRPORT LIGHTING SPECIALISTS PTY LTD**	**$462.00**
INV IN26449	31/07/2024	Supply white LED array – FX airport	$462.00
EFT60297	**30/08/2024**	**CENTRAL ANIMAL RECORDS PTY. LTD.**	**$9.95**
INV I1894462	31/07/2024	Lifetime subscription	$9.95
EFT60298	**30/08/2024**	**AUSTRALIAN SERVICES UNION**	**$263.00**
INV DEDUCTION	27/08/2024	Payroll Deduction PE27/08/2024	$263.00
EFT60299	**30/08/2024**	**BRETT ANGWIN**	**$1,696.06**
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$1,696.06
EFT60300	**30/08/2024**	**BRIAN ELLISON**	**$1,696.06**
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$1,696.06
EFT60301	**30/08/2024**	**BUCKLEYS EARTHWORKS & PAVING PTY LTD**	**$416,729.47**
INV 2800	30/06/2024	C1-2021 Maintenance Grading Area 1 & Area 3 Open Grade	$141,431.53
INV 2802	30/06/2024	T02-2023-24 Gravel Resheeting Claim 1 – Miliijidde Road	$275,297.94
EFT60302	**30/08/2024**	**CARPET, PAINT & TILE CENTRE**	**$45.00**
INV 164594	21/08/2024	Supply multi trim & capping	$45.00
EFT60303	**30/08/2024**	**DEPUTY CHILD SUPPORT REGISTRAR**	**$1,568.54**
INV DEDUCTION	27/08/2024	Payroll Deduction PE27/08/2024	$1,568.54
EFT60304	**30/08/2024**	**CCS STRATEGIC**	**$7,661.50**
INV 052025	12/08/2024	Fitzroy Crossing Multipurpose Centre - concept design & consultation	$7,661.50
EFT60305	**30/08/2024**	**CENTAMAN SYSTEMS PTY LTD**	**$18,874.07**
INV ANN12709	23/07/2024	Annual Maintenance - Envibe 01/09/2024 to 31/08/2025	$18,874.07
EFT60306	**30/08/2024**	**DMK CULINARY SPECIALIST PTY LTD**	**$9,744.96**
INV 0157	22/08/2024	Long Table Dinner - Boab Festival - DMK - supply of chefs, ingredients, preparation and travel	$9,744.96
EFT60307	**30/08/2024**	**DERBY BUILDING SUPPLIES**	**$1,432.54**
INV 569016	16/08/2024	Supply 2x grab rail	$203.74
INV 569131	19/08/2024	Supply 2x levels	$62.58
INV 569350	21/08/2024	Supply BOC flashback arrestor x4	$89.44
INV 569351	21/08/2024	Supply connector & bush	$15.21

INV 569397	22/08/2024	Supply window blade	$18.37
INV 569401	22/08/2024	Supply Ezitrim pine	$49.10
INV 569402	22/08/2024	Supply building materials	$994.10
EFT60308	**30/08/2024**	**DERBY FUELS**	**$5,160.00**
INV 276373	10/08/2024	Catering 08-24/08/2024 – Youth Centre	$4,660.00
INV 277471	23/08/2024	Catering for Council Meeting Dinner 22/08/224	$500.00
EFT60309	**30/08/2024**	**LANDGATE (WA LAND INFORMATION AUTHORITY)**	**$27.15**
INV 396342	15/08/2024	Minimum Charge - Mining Tenement Schedule M2024/08	$27.15
EFT60310	**30/08/2024**	**HARDMAN ENTERPRISES PL t/as DERBY PLUMBING AND GAS**	**$434.50**
INV 28116	23/08/2024	Investigate water leak – Civic Centre	$434.50
EFT60311	**30/08/2024**	**DERBY PROGRESSIVE SUPPLIES**	**$114.35**
INV 094914	16/08/2024	Supply 4x ctns long life milk	$114.35
EFT60312	**30/08/2024**	**DERBY HARDWARE MITRE10**	**$146.45**
INV 10610819	19/08/2024	Supply hinges & door seal	$66.97
INV 10610953	21/08/2024	Supply nails	$11.99
INV 10611129	23/08/2024	Supply mesh barrier & post caps	$67.49
EFT60313	**30/08/2024**	**DWA INDUSTRIAL RESOURCES PTY LTD**	**$4,266.35**
INV 02023622	16/08/2024	Mods to cattle grid at Christmas Creek	$4,266.35
EFT60314	**30/08/2024**	**KIMBERLEY ELECTRICAL CONTRACTORS**	**$220.00**
INV 26562	14/08/2024	Inspect bore pump electrical failure – FX Town Oval	$220.00
EFT60315	**30/08/2024**	**MEGAN NESHODA**	**$98.67**
INV REIMB2608	26/08/2024	Fuel for Youth Bus 1HTI 258	$98.67
EFT60316	**30/08/2024**	**FITZROY HARDWARE PTY LTD**	**$257.00**
INV 10015058	19/08/2024	Supply padlocks for oval northern gates	$179.00
INV 10015207	21/08/2024	Supply chlorine tablets	$78.00
EFT60317	**30/08/2024**	**THE FITZROY RIVER LODGE**	**$840.00**
INV 361389	15/08/2024	Accommodation for Aboriginal Engagement Manager 14/08/2024	$280.00
INV 360894	21/08/2024	Accommodation Executive Projects & Engagement Lead 19-21/08/2024	$560.00
EFT60318	**30/08/2024**	**GEOFFREY ANDREW DAVIS**	**$1,696.06**
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$1,696.06
EFT60319	**30/08/2024**	**GEOTECHNICAL AND GEOLOGICAL CONSULTANTS**	**$9,570.00**
INV 7451	31/07/2024	Geotechnical site investigations FX Water play park	$9,570.00
EFT60320	**30/08/2024**	**GOONIYANDI ABORIGINAL CORPORATION RNTBC**	**$26,713.79**
INV 0367	03/08/2024	AGRN 1044 - Emergency Preparedness Work WE 10/07/2024	$3,815.32
INV 0368	03/08/2024	AGRN 1044 - Emergency Preparedness Work WE 17/07/2024	$8,709.02

INV 0369	03/08/2024	AGRN 1044 - Emergency Preparedness Work WE 24/07/2024	$7,771.90
INV 0370	03/08/2024	AGRN 1044 - Emergency Preparedness Work WE 31/07/2024	$3,179.26
INV 0366	03/08/2024	AGRN 1044 - Emergency Preparedness Work WE 03/07/2024	$3,238.29
EFT60321	**30/08/2024**	**GEOFFREY CHARLES HAEREWA**	**$3,124.23**
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$3,124.23
EFT60322	**30/08/2024**	**JILA PLUMBING**	**$1,339.80**
INV 6136	01/08/2024	AGRN 1044 - Install a sub water meter at FSWC	$1,339.80
EFT60323	**30/08/2024**	**KIMBERLEY HOME ELECTRICAL**	**$638.00**
INV 23-00011832	15/02/2023	Supply 28L urn	$319.00
INV 23-00011834	15/02/2023	Supply 28L urn	$319.00
EFT60324	**30/08/2024**	**KERRISSA O'MEARA**	**$1,696.06**
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$1,696.06
EFT60325	**30/08/2024**	**LAIRD TRAN STUDIO**	**$4,950.00**
INV LTS240810	13/08/2024	Architectural Services: Proposed Reconfiguration Concept Design – Derby Shire Offices, Visitors Centre & Library.	$4,950.00
EFT60326	**30/08/2024**	**MAXXIA PTY LTD**	**$5,954.64**
INV DEDUCTION	27/08/2024	Payroll Deduction PE27.08.2024	$3,142.69
INV DEDUCTION	27/08/2024	Payroll Deduction PE27.08.2024	$2,736.47
INV DEDUCTION	27/08/2024	Payroll Deduction PE27.08.2024	$75.48
EFT60327	**30/08/2024**	**MT BARNETT STORE PTY LTD**	**$50.00**
INV 661966	09/08/2024	Entry & Camping Permit	$50.00
EFT60328	**30/08/2024**	**MANAGED IT PTY LTD**	**$1,952.50**
INV 178709	02/08/2024	Supply Samsung smart tv and mobile cart	$1,952.50
EFT60329	**30/08/2024**	**SOMYA CHAUDHARY**	**$96.00**
INV REIMB1908	19/08/2024	Reimburse parking fees	$96.00
EFT60330	**30/08/2024**	**JACKSON SAINTY**	**$108.00**
INV REIMB2208	22/08/2024	Reimburse airport parking for training 13-21/08/2024	$108.00
EFT60331	**30/08/2024**	**NUROOL SYEEMAH ABDUL RAHMAN**	**$54.90**
INV REIMB2608	26/08/2024	Reimburse Police Clearance	$54.90
EFT60332	**30/08/2024**	**SCOTT WHYKES**	**$55.72**
INV REIMB2008	20/08/2024	Reimburse payment for White Card Certificate	$55.72
EFT60333	**30/08/2024**	**PAUL ANTHONY BICKERTON**	**$1,696.06**
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$1,696.06
EFT60334	**30/08/2024**	**PETER JOHN MCCUMSTIE**	**$7,153.20**
INV REIMB2108	21/08/2024	Reimburse accommodation - return from Canberra trip	$505.00
INV REIMB2308	23/08/2024	Travel - Canberra National Summit August 2024	$132.07

INV ALLOW3108	31/08/2024	AUGUST 2024 PRESIDENT ATTENDANCE FEE	$6,516.13
EFT60335	**30/08/2024**	**PLAYMASTER PTY LTD**	**$344.30**
INV 1961	13/08/2024	Flying fox seat to replace damaged – FX Playground	$344.30
EFT60336	**30/08/2024**	**PETA GREENING**	**$1,555.00**
INV REIMB1208	12/08/2024	Reimburse airport parking for community engagement FX Multipurpose Project	$174.48
INV REIMB2208	22/08/2024	Reimburse FX Multi-purpose Centre expenses	$1,380.52
EFT60337	**30/08/2024**	**RBB NT PTY LTD TAS QS SERVICES**	**$4,620.00**
INV I001427	19/08/2024	Preparation of Budget Cost Estimate with Options	$4,620.00
EFT60338	**30/08/2024**	**REDFISH TECHNOLOGIES PTY LTD**	**$63,003.54**
INV 66564	16/08/2024	Supply & install livestreaming equipment	$63,003.54
EFT60339	**30/08/2024**	**RFF PTY LTD**	**$17,242.56**
INV I001321	31/08/2024	Fitzroy Crossing Land & Housing Analysis	$17,242.56
EFT60340	**30/08/2024**	**RUSTYS IGA**	**$345.46**
INV 011962	20/08/2024	Food & water while travelling 20-21/08/2024	$136.32
INV 028538	20/08/2024	Healthy afterschool snacks	$209.14
EFT60341	**30/08/2024**	**SYNDICATED INVESTMENTS PTY LTD ATF AREIT DIVERSIFIED FUND**	**$11,467.64**
INV 0047	20/08/2024	AGRN 1044 - 5A & 5B Spinifex rent for Sep 2024	$11,467.64
EFT60342	**30/08/2024**	**JTAGZ**	**$208.45**
INV 31831	15/08/2024	Supply 300x75mm Wrap Strap	$208.45
EFT60343	**30/08/2024**	**TARUNDA SUPERMARKET**	**$337.28**
INV 10145433	20/08/2024	AGRN 1044 - Food supplies for Cuppa Circle Program 20/08/2024	$175.39
INV 40187258	22/08/2024	AGRN 1044 - Food supplies for Cuppa Circle Program 22/08/2024	$161.89
EFT60344	**30/08/2024**	**ANDREW JAMES TWADDLE**	**$1,696.06**
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$1,696.06
EFT60345	**30/08/2024**	**TYREPOWER DERBY**	**$60.00**
INV 119659	20/08/2024	Puncture repair – 15KW	$60.00
EFT60346	**30/08/2024**	**UR SAFE PTY LTD**	**$7,992.00**
INV 22214	18/08/2024	Supply heavy duty Croc Top fencing, Supply heavy duty Croc Top fencing	$7,992.00
EFT60347	**30/08/2024**	**VISION POWER**	**$2,257.09**
INV 17803	13/08/2024	Replace 2x broken double GPOs & smoke alarm, Materials – FX Basketball Courts	$650.87
INV 17841	19/08/2024	Cover exposed wiring – FX Visitors Centre	$330.00
INV 17853	21/08/2024	Supply & install 3x double GPOs, Materials – FX Visitors Centre	$1,276.22
EFT60348	**30/08/2024**	**WA RANGERS ASSOCIATION**	**$1,400.00**
INV 0070	18/08/2024	2024 Professional Development Conference - 2x rangers	$1,400.00
EFT60349	**30/08/2024**	**WAYNE FOLEY**	**$2,234.36**

INV TRAVEL 2208	22/08/2024	Travel Claim: Fitzroy - Derby 30/05/2024 OCM	$538.30
INV ALLOW3108	31/08/2024	AUGUST 2024 COUNCILLOR ATTENDANCE FEE	$1,696.06
EFT60350	30/08/2024	ZAK SCOTT	$716.91
INV REIMB2708	27/08/2024	Reimburse Forklift license fees	$252.30
INV REIMB2808	28/08/2024	Utility Subsidy: Power for 29/03/2024 to 28/05/2024	$464.61
		TOTAL	$3,404,439.33

FEE PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATES	CREDITOR / INVOICE DETAILS	AMOUNT
959	01/08/2024	EXC - EXCESS TRANSACTIONS FEE	$14.00
959	01/08/2024	GHA - GREYHOUND AUSTRALIA	$3,681.00
959	02/08/2024	DOT - DOT PAYMENT	$2,663.30
959	05/08/2024	DOT - DOT PAYMENT	$3,533.40
959	05/08/2024	MER - MERCHANT FEES	$434.39
959	05/08/2024	MER - MERCHANT FEES	$154.67
959	05/08/2024	MER - MERCHANT FEES	$53.92
959	02/08/2024	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	$111,580.00
959	06/08/2024	ASF - ACCOUNT SERVICE FEE	$77.00
959	06/08/2024	BEX - BPOINT FEES	$67.76
959	07/08/2024	DOT - DOT PAYMENT	$2,163.15
959	01/08/2024	EXC - EXCESS TRANSACTIONS FEE	$53.40
959	07/08/2024	IINET - IINET 225211599 ($109.99)	$109.99
959	08/08/2024	GHA - GREYHOUND AUSTRALIA	$6,523.00
959	08/08/2024	DOT - DOT PAYMENT	$4,100.95
959	09/08/2024	DOT - DOT PAYMENT	$1,289.20
959	12/08/2024	DOT - DOT PAYMENT	$1,933.05
959	12/08/2024	AGRN - AGRN1044 DE LAGE LANDEN PTY LTD (IT LEASE)	$2,119.94
959	12/08/2024	MER - MERCHANT FEES	$0.01
959	14/08/2024	DOT - DOT PAYMENT	$229.65
959	15/08/2024	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	$121,811.00
959	15/08/2024	GHA - GREYHOUND AUSTRALIA	$4,842.30

959	01/08/2024	EXC - EXCESS TRANSACTIONS FEE	$53.20
959	15/08/2024	DOT - DOT PAYMENT	$2,442.75
959	15/08/2024	BEX - BPOINT FEES	$30.66
959	16/08/2024	DOT - DOT PAYMENT	$1,301.45
959	19/08/2024	DOT - DOT PAYMENT	$4,838.95
959	21/08/2024	DOT - DOT PAYMENT	$4,317.50
959	22/08/2024	GHA - GREYHOUND AUSTRALIA	$5,442.24
959	22/08/2024	DOT - DOT PAYMENT	$4,020.10
959	20/08/2024	EXC - EXCESS TRANSACTIONS FEE	$1.20
959	23/08/2024	DOT - DOT PAYMENT	$4,486.80
959	01/08/2024	CMD - CHEQUE OR MERCHANT DEPOSITS FEE	$1.80
959	26/08/2024	DOT - DOT PAYMENT	$1,641.55
959	28/08/2024	DOT - DOT PAYMENT	$2,285.90
959	29/08/2024	DOT - DOT PAYMENT	$916.60
959	29/08/2024	GHA - GREYHOUND AUSTRALIA	$3,220.00
959	30/08/2024	BAS4 - ATO - IAS PAYMENT - PAYG WITHHOLDING	$114,354.00
959	30/08/2024	DOT - DOT PAYMENT	$4,163.55
959	01/08/2024	MER - MERCHANT FEES	$290.67
959	01/08/2024	MER - MERCHANT FEES	$33.73
959	01/08/2024	MER - MERCHANT FEES	$32.00
959	01/08/2024	DOT - DOT PAYMENT	$1,519.95
DD22071.1	01/08/2024	HORIZON POWER - ACCOUNT PAYMENTS	$122.27
INV 107820	16/07/2024	Unit A/84 Durack St, Camballin for 27/04/2024 to 27/06/2024	$122.27
DD22071.2	02/08/2024	HORIZON POWER - ACCOUNT PAYMENTS	$551.00
INV 401732	17/07/2024	Unit 3/74 Fallon Rd, FX for 10/05/2024 to 28/06/2024	$551.00
DD22071.3	04/08/2024	HORIZON POWER - ACCOUNT PAYMENTS	$824.44
INV 333902	19/07/2024	24 Loch St, Derby for 06/06/2024 to 02/07/2024	$481.93
INV 517343	19/07/2024	Loc 26818 Wharf Rd, Derby for 06/06/2024 to 02/07/2024	$250.73
INV 424950	19/07/2024	Lot 26818 Wharf Rd, Derby for 06/06/2024 to 02/07/2024	$91.78
DD22087.1	07/08/2024	HORIZON POWER - ACCOUNT PAYMENTS	$9,381.49
INV 166519	22/07/2024	Ashley St, Derby for 07/06/2024 to 03/07/2024	$3,054.05
INV 312249	22/07/2024	Lot 143 Derby Highway for 07/06/2024 to 03/07/2024	$2,232.75
INV 321183	22/07/2024	30 Clarendon St, Derby for 07/06/2024 to 03/07/2024	$2,151.01
INV 172452	22/07/2024	Lot 199 Forrest Rd, FX for 05/06/2024 to 03/07/2024	$1,943.68
DD22087.2	08/08/2024	HORIZON POWER - ACCOUNT PAYMENTS	$68.76

INV 523100	23/07/2024	CCTV at Baobab Way, Derby for 01/06/2024 to 30/06/2024	$68.76
DD22087.3	**10/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$1,191.74**
INV 198764	25/07/2024	Lot 128 GN Highway, FX for 12/06/2024 to 08/07/2024	$1,191.74
DD22088.1	**11/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$2,953.44**
INV 163224	26/07/2024	Lot 99999 Fallon Rd, FX for 10/05/2024 to 09/07/2024	$233.77
INV 163546	26/07/2024	Lot 32 Airport Rd, FX for 09/05/2024 to 09/07/2024	$1,620.45
INV 563394	26/07/2024	Unit A/5 Spinifex Court, FX for 10/05/2024 to 09/07/2024	$611.93
INV 563395	26/07/2024	Unit B/5 Spinifex Court, FX for 10/05/2025 to 09/07/2024	$487.29
DD22097.1	**16/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$294.91**
INV 203951	31/07/2024	3 Loch St, Derby for 15/05/2024 to 12/07/2024	$294.91
DD22109.1	**11/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$12,396.67**
INV 567805	26/07/2024	101 Fallon Rd, FX for 10/05/2024 to 09/07/2024	$12,396.67
DD22110.1	**13/08/2024**	**WATER CORPORATION**	**$261.51**
INV 9018700655	23/07/2024	Flynn Dr, Fitzroy Lot 302 RES 36824 for 01/07/2024 to 31/08/2024	$261.51
DD22140.1	**21/08/2024**	**THE SHELL COMPANY OF AUSTRALIA LIMITED**	**$3,314.03**
INV FUEL - JUL24	31/07/2024	Shell Fuel - Jul 2024	$3,314.03
DD22141.1	**02/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$7,412.22**
INV 104620	02/08/2024	Unit B/277 Clarendon St, Derby for 17/05/2024 to 16/07/2024	$182.55
INV 308420	02/08/2024	14 Hardman St, Derby for 17/05/2024 to 16/07/2024	$1,000.48
INV 328972	02/08/2024	30 Johnston St, Derby for 17/05/2024 to 16/07/2024	$5,276.76
INV 442971	02/08/2024	Unit A/277 Clarendon St, Derby for 16/05/2024 to 16/07/2024	$687.96
INV 541971	02/08/2024	35 Clarendon St, Derby for 17/05/2024 to 16/07/2024	$264.47
DD22142.1	**07/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$846.50**
INV 340889	07/08/2024	49 Clarendon St, Derby for 21/05/2024 to 19/07/2024	$141.52
INV 406063	07/08/2024	20 Clarendon St, Derby for 21/05/2024 to 19/07/2024	$72.71
INV 553935	07/08/2024	Unit 3/20 Clarendon St, Derby for 21/05/2024 to 19/07/2024	$187.00
INV 568963	07/08/2024	Unit 4/20 Clarendon St, Derby for 22/05/2024 to 19/07/2024	$445.27
DD22143.1	**09/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$636.78**
INV 150216	09/08/2024	4 Loch Street, Derby for 24/05/2024 to 22/07/2024	$566.58
INV 273214	09/08/2024	6 Rowell Ct, Derby for 24/05/2024 to 23/07/2024	$70.20
DD22153.1	**13/08/2024**	**AWARE SUPER**	**$44,351.54**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$37,171.24
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$5,759.48
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$400.00
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$515.37

INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$170.06
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$168.00
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$167.39
DD22153.2	**13/08/2024**	**MLC SUPER FUND**	**$1,714.37**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$1,714.37
DD22153.3	**13/08/2024**	**GUILD SUPER**	**$445.02**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$445.02
DD22153.4	**13/08/2024**	**THE EQUIPSUPER SUPERANNUATION FUND**	**$419.40**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$419.40
DD22153.5	**13/08/2024**	**ING SUPERANNUATION FUND**	**$643.36**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$643.36
DD22153.6	**13/08/2024**	**FUTURE SUPER**	**$446.55**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$446.55
DD22153.7	**13/08/2024**	**BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN**	**$2,771.26**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$2,102.67
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$668.59
DD22153.8	**13/08/2024**	**MACQUARIE WRAP EMPLOYER SUPERANNUATION**	**$1,643.33**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$1,192.22
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$451.11
DD22153.9	**13/08/2024**	**ONEPATH LIFE- ANZ SUPER ADVANTAGE**	**$680.51**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$680.51
DD22156.1	**01/08/2024**	**ANZ COMMERCIAL CARD SERVICES CENTRE**	**$20,000.00**
INV 01082024	01/08/2024	Credit Card Advance Payment 01/08/2024	$20,000.00
DD22157.1	**05/08/2024**	**HOUSING AUTHORITY**	**$4,440.00**
INV 05082024	05/08/2024	Rent for 1 & 3 Knowsley East, & 9 Ashley Street, Derby	$4,440.00
DD22175.1	**27/08/2024**	**AWARE SUPER**	**$42,262.25**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$34,792.72
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$6,029.14
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$95.24
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$400.00
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$458.56
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$170.03
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$168.00
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$148.56
DD22175.2	**27/08/2024**	**MLC SUPER FUND**	**$1,714.34**

INV SUPER	27/08/2024	Superannuation PE27/08/2024	$1,714.34
DD22175.3	**27/08/2024**	**GUILD SUPER**	**$445.02**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$445.02
DD22175.4	**27/08/2024**	**THE EQUIPSUPER SUPERANNUATION FUND**	**$419.41**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$419.41
DD22175.5	**27/08/2024**	**ING SUPERANNUATION FUND**	**$413.36**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$413.36
DD22175.6	**27/08/2024**	**FUTURE SUPER**	**$676.56**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$676.56
DD22175.7	**27/08/2024**	**BRIGHTER SUPER SUNCORP EMPLOYEE SUPER PLAN**	**$2,771.27**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$2,102.68
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$668.59
DD22175.8	**27/08/2024**	**MACQUARIE WRAP EMPLOYER SUPERANNUATION**	**$1,643.33**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$1,192.22
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$451.11
DD22175.9	**27/08/2024**	**ONEPATH LIFE- ANZ SUPER ADVANTAGE**	**$623.01**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$623.01
DD22177.1	**19/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$83.73**
INV 523100	19/08/2024	CCTV at Baobab Way, Derby for 01/07/2024 to 31/07/2024	$83.73
DD22177.2	**21/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$1,903.82**
INV 173364	21/08/2024	40 Ashley St, Derby for 06/06/2024 to 02/08/2024	$595.93
INV 333902	21/08/2024	24 Loch St, Derby for 03/07/2024 to 02/08/2024	$571.60
INV 517343	21/08/2024	Loc 26818 Wharf Rd, Derby for 03/07/2024 to 02/08/2024	$339.77
INV 424950	21/08/2024	Lot 26818 Wharf Rd, Derby for 03/07/2024 to 02/08/2024	$160.48
INV 421738	21/08/2024	8 Coolibah Way, Derby for 06/06/2024 to 02/08/2024	$118.17
INV 393995	21/08/2024	Lot 52 Pandanus Way, Derby for 06/06/2024 to 02/08/2024	$117.87
DD22178.1	**22/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$13,065.17**
INV 166519	22/08/2024	Ashley St, Derby for 04/07/2024 to 05/08/2024	$3,786.69
INV 172452	22/08/2024	Lot 199 Forrest Rd, FX for 04/07/2024 to 05/08/2024	$3,414.50
INV 312249	22/08/2024	Lot 143 Derby Highway for 04/07/2024 to 05/08/2024	$3,147.94
INV 321183	22/08/2024	30 Clarendon St, Derby for 04/07/2024 to 05/08/2024	$2,106.94
INV 207794	22/08/2024	142 Loch St, Derby for 07/06/2024 to 05/08/2024	$541.84
INV 387885	22/08/2024	Lot 1415 Ashley St, Derby for 07/06/2024 to 05/08/2024	$67.26
DD22178.2	**23/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$1,734.89**
INV 162691	23/08/2024	Unit 1/636 Loch St, Derby for 08/06/2024 to 06/08/2024	$1,734.89

DD22180.1	**27/08/2024**	**BOND ADMINISTRATOR**	**$260.00**
INV BOND 26473/24	27/08/2024	Jackson Sainty - Pet bond for 15A Knowsley St E, Derby - 26473/24	$260.00
DD22190.1	**08/08/2024**	**ANZ COMMERCIAL CARD SERVICES CENTRE**	**$24,320.19**
INV ANZ AOH	08/08/2024	COMMERCIAL CREDIT CARD FOR 13/06/2024 to 14/07/2024	$20,975.48
INV ANZ AOH	08/08/2024	COMMERCIAL CREDIT CARD FOR 13/06/2024 to 14/07/2024	$6,971.36
INV ANZ WNE	08/08/2024	COMMERCIAL CREDIT CARD FOR 13/06/2024 to 14/07/2024	$770.21
INV ANZ LAR	08/08/2024	COMMERCIAL CREDIT CARD FOR 13/06/2024 to 14/07/2024	$10,339.00
INV ANZ JSK	08/08/2024	COMMERCIAL CREDIT CARD FOR 13/06/2024 to 14/07/2024	$97.44
INV CREDIT	08/08/2024	Credit in previous statement EZI Regional & CCard Advance Payment	-$12,934.80
INV CREDIT	08/08/2024	Credit in next statement Expedia & AST Management	-$1,898.50
DD22196.1	**26/08/2024**	**HOUSING AUTHORITY**	**$1,160.00**
INV 26082024	26/08/2024	Rent - (Ref 41046646)	$1,160.00
DD22197.1	**26/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$2,976.91**
INV 406259	26/08/2024	Loc 26818 Wharf Rd, Derby for 08/06/2024 to 06/08/2024	$2,976.91
DD22197.2	**27/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$1,447.59**
INV 198764	27/08/2024	Lot 128 GN Highway, FX for 09/07/2024 to 08/08/2024	$1,447.59
DD22197.3	**28/08/2024**	**HORIZON POWER - ACCOUNT PAYMENTS**	**$1,897.97**
INV 207319	28/08/2024	Lot 175 Emanuel Way, FX for 13/06/2024 to 09/08/2024	$1,050.61
INV 421774	28/08/2024	Lot 199 Forrest Rd, FX for 13/06/2024 to 09/08/2024	$470.66
INV 349785	28/08/2024	Lot 231 Great Northern Highway, FX for 13/06/2024 to 09/08/2024	$376.70
DD22198.1	**07/08/2024**	**WATER CORPORATION**	**$18,925.16**
INV 9006972290	07/08/2024	Toilets at Jetty Rd, Derby for 13/05/2024 to 16/07/2024	$2,989.32
INV 9006973912	07/08/2024	Fire Station at 35 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$81.66
INV 9006973947	07/08/2024	Youth Centre at Hardman St, Derby for 13/05/2024 to 16/07/2024	$2,033.84
INV 9006975053	07/08/2024	Toilets at 49-55 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$156.21
INV 9006979679	07/08/2024	Reserve at 6-8 Rowell Ct, Derby for 14/05/2024 to 16/07/2024	$1,829.15
INV 9006973699	07/08/2024	Museum at 3 Loch St, Derby for 13/05/2024 to 16/07/2024	$462.70
INV 9006985833	07/08/2024	Medium Strip Road Verge at 1 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$143.35
INV 9006985841	07/08/2024	Medium Strip Garden at 1 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$510.33
INV 9006973736	07/08/2024	Club at 12 Elder St, Derby for 13/05/2024 to 16/07/2024	$916.22
INV 9006973744	07/08/2024	Restaurant at Jetty Road, Derby for 13/05/2024 to 16/07/2024	$3,041.08
INV 9006973840	07/08/2024	Offices at 24 Loch St, Derby for 13/05/2024 to 16/07/2024	$450.40
INV 9017391459	07/08/2024	Unit 1 / 74 Fallon Rd, Fitzroy Crossing for 18/05/2024 to 19/07/2024	$354.35
INV 9017391467	07/08/2024	Unit 2 / 74 Fallon Rd, Fitzroy Crossing for 18/05/2024 to 19/07/2024	$884.25
INV 9017391475	07/08/2024	Unit 3 / 74 Fallon Rd, Fitzroy Crossing for 18/05/2024 to 19/07/2024	$342.63

INV 9017886750	07/08/2024	Amenities at Jetty Rd, Derby for 13/05/2024 to 16/07/2024	$17.20
INV 9006973875	07/08/2024	Offices at 30 Loch St, Derby for 13/05/2024 to 16/07/2024	$958.87
INV 9006973883	07/08/2024	Swimming Pool at 11 Johnston St, Derby for 13/05/2024 to 16/07/2024	$3,474.39
INV 9006973904	07/08/2024	Library at 30-34 Loch St, Derby for 13/05/2024 to 16/07/2024	$279.21
DD22198.2	**08/08/2024**	**WATER CORPORATION**	**$9,482.76**
INV 9006974368	08/08/2024	Toilets at 153 Loch St, Derby for 16/05/2024 to 17/07/2024	$52.72
INV 9006974376	08/08/2024	Sports Complex at 153 Loch St, Derby for 16/05/2024 to 17/07/2024	$896.94
INV 9006976646	08/08/2024	142 Loch St, Derby (Lot 485 RES 16140) for 16/05/2024 to 17/07/2024	$553.33
INV 9006980581	08/08/2024	Day-care Centre at 40-42 Ashley St, Derby for 14/05/2024 to 17/07/2024	$2,095.61
INV 9006983547	08/08/2024	Centre at 63-65 Ashley St, Derby for 14/05/2024 to 17/07/2024	$3,639.38
INV 9006986051	08/08/2024	Unit A / 20 Macdonald Wy, Fitzroy Crossing for 18/05/2024 to 20/07/2024	$272.32
INV 9015670665	08/08/2024	Unit B / 20 Macdonald Wy, Fitzroy Crossing for 18/05/2024 to 20/07/2024	$272.32
INV 9018685299	08/08/2024	Reserve at Corkwood Ct, Derby for 15/05/2024 to 17/07/2024	$1,685.80
INV 9017130451	08/08/2024	Drinking tap at Res 50205 Kurrajong Loop, Derby for 15/05/2024 to 17/07/2024	$14.34
DD22198.3	**09/08/2024**	**WATER CORPORATION**	**$533.94**
INV 9006978123	09/08/2024	Cemetery at 27017 Wodehouse St, Derby for 16/05/2024 to 18/07/2024	$481.66
INV 9006983598	09/08/2024	Centre at 53 Ashley St, Derby for 14/05/2024 to 17/07/2024	$52.28
DD22198.4	**02/08/2024**	**WATER CORPORATION**	**$3,799.14**
INV 9006978422	02/08/2024	House at 11 Hanson St, Derby for 14/05/2024 to 16/07/2024	$794.20
INV 9009765414	02/08/2024	Unit at 4A Rowell Ct, Derby for 14/05/2024 to 16/07/2024	$303.57
INV 9009765422	02/08/2024	Unit at 4B Rowell Ct, Derby for 14/05/2024 to 16/07/2024	$423.24
INV 9021175409	02/08/2024	Unit 1 / 20 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$396.65
INV 9021175433	02/08/2024	Unit 2 / 20 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$311.38
INV 9021175417	02/08/2024	Unit 3 / 20 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$393.41
INV 9021175425	02/08/2024	Unit 4 / 20 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$350.44
INV 9021175396	02/08/2024	Unit 5 / 20 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$405.12
INV 9021175329	02/08/2024	Unit 6 / 20 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$303.57
INV 9022168905	02/08/2024	Add Service Res at 20 Clarendon St, Derby for 13/05/2024 to 16/07/2024	$117.56
DD22198.5	**05/08/2024**	**WATER CORPORATION**	**$6,792.10**
INV 9006981445	05/08/2024	House at 7 Tower Pl, Derby for 16/05/2024 to 17/07/2024	$1,331.60
INV 9006981517	05/08/2024	House at 6 Tower Pl, Derby for 16/05/2024 to 17/07/2024	$403.17
INV 9006981541	05/08/2024	House at 2 Wodehouse St, Derby for 16/05/2024 to 17/07/2024	$311.38
INV 9008757359	05/08/2024	House at 8 Kurrajong Loop, Derby for 15/05/2024 to 17/07/2024	$1,069.95
INV 9008757615	05/08/2024	Unit at 19 Woollybutt Crn, Derby (Strata Lot 2) for 15/05/2024 to 17/07/2024	$332.86
INV 9008757703	05/08/2024	House at 4 Woollybutt Crn, Derby for 15/05/2024 to 17/07/2024	$493.01

INV 9009945968	05/08/2024	Unit at Unit A / 13 Holman St, Derby for 16/05/2024 to 17/07/2024	$431.16
INV 9009945976	05/08/2024	Unit at Unit B / 13 Holman St, Derby for 16/05/2024 to 17/07/2024	$471.53
INV 9012616903	05/08/2024	Unit at 14A (16) Bloodwood Cr, Derby for 15/05/2024 to 17/07/2024	$714.87
INV 9012616911	05/08/2024	Unit at 14B Bloodwood Cr, Derby for 15/05/2024 to 17/07/2024	$666.22
INV 9020549317	05/08/2024	Unit at 19 Woollybutt Crn, Derby (Strata Lot 1) for 15/05/2024 to 17/07/2024	$566.35
DD22198.6	**06/08/2024**	**WATER CORPORATION**	**$3,724.24**
INV 9006984048	06/08/2024	Depot at 1-7 Millard St, Derby for 15/05/2024 to 15/07/2024	$501.73
INV 9016645795	06/08/2024	Reserve at 8 Coolibah Wy, Derby for 15/05/2024 to 15/07/2024	$2,130.18
INV 9018007711	06/08/2024	Reserve at Pandanas Way, Derby for 15/05/2024 to 15/07/2024	$1,092.33
DD22198.7	**12/08/2024**	**WATER CORPORATION**	**$1,033.47**
INV 9006984507	12/08/2024	Speedway at Derby Hwy for 16/05/2024 to 19/07/2024	$52.28
INV 9006986908	12/08/2024	175L Emanuel Wy, Fitzroy Crossing for 17/05/2024 to 19/07/2024	$432.92
INV 9011140114	12/08/2024	Trickle Irrigation at Forrest Rd, Fitzroy Crossing for 17/05/2024 to 19/07/2024	$52.28
INV 9011212376	12/08/2024	Reserve at Steel St, Derby for 17/05/2024 to 19/07/2024	$441.52
INV 9011342525	12/08/2024	Club at Derby Hwy Lot 226 RES 35129 for 16/05/2024 to 19/07/2024	$54.47
DD22198.8	**13/08/2024**	**WATER CORPORATION**	**$10,798.00**
INV 9006986414	13/08/2024	Centre at 101 Fallon Rd, Fitzroy Crossing for 18/05/2024 to 20/07/2024	$8,475.73
INV 9006986481	13/08/2024	Toilets at Flynn Dr, Fitzroy Crossing for 18/05/2024 to 20/07/2024	$2,181.79
INV 9006987783	13/08/2024	Tourist Bureau at Flynn Dr, Fitzroy Crossing for 18/05/2024 to 20/07/2024	$140.48
DD22198.9	**01/08/2024**	**WATER CORPORATION**	**$1,195.70**
INV 9010053465	01/08/2024	Unit 1 / 9 Ashley St, Derby for 15/05/2024 to 15/07/2024	$284.67
INV 9010053473	01/08/2024	Unit 2 / 9 Ashley St, Derby for 15/05/2024 to 15/07/2024	$290.53
INV 9010053502	01/08/2024	Unit 4 / 9 Ashley St, Derby for 15/05/2024 to 15/07/2024	$288.58
INV 9010053510	01/08/2024	Unit 5 / 9 Ashley St, Derby for 15/05/2024 to 15/07/2024	$282.72
INV 9010213182	01/08/2024	9 Ashley St, Derby for 15/05/2024 to 15/07/2024	$49.20
DD22153.10	**13/08/2024**	**GANESHA SUPER**	**$751.79**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$751.79
DD22153.11	**13/08/2024**	**MLC MASTERKEY SUPER**	**$358.47**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$358.47
DD22153.12	**13/08/2024**	**REST SUPERANNUATION**	**$6,482.36**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$5,652.05
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$538.41
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$291.90
DD22153.13	**13/08/2024**	**COLONIAL FIRST STATE INVESTMENTS LIMITED**	**$446.35**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$446.35

DD22153.14	**13/08/2024**	**IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND**	**$616.26**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$616.26
DD22153.15	**13/08/2024**	**SPIRIT SUPER**	**$310.70**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$310.70
DD22153.16	**13/08/2024**	**HOST PLUS SUPERANNUATION FUND**	**$4,514.34**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$3,541.93
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$700.00
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$272.41
DD22153.17	**13/08/2024**	**AUSTRALIAN SUPER**	**$10,052.42**
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$627.37
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$8,238.78
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$499.25
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$687.02
DD22153.18	**13/08/2024**	**FIRSTWRAP PLUS SUPER AND PENSION**	**$1,318.94**
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$362.06
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$956.88
DD22153.19	**13/08/2024**	**CBUS SUPERANNUATION**	**$1,062.37**
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$291.63
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$770.74
DD22153.20	**13/08/2024**	**AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS**	**$2,020.93**
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$296.06
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$1,724.87
DD22153.21	**13/08/2024**	**MLC NOMINEES PTY LTD**	**$201.86**
INV DEDUCTION	13/08/2024	Payroll Deduction Superannuation PE13/08/2024	$201.86
DD22153.22	**13/08/2024**	**Q SUPER**	**$231.38**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$231.38
DD22153.23	**13/08/2024**	**STUDENT SUPER PROFESSIONAL SUPER**	**$475.09**
INV SUPER	13/08/2024	Superannuation PE13/08/2024	$475.09
DD22175.10	**27/08/2024**	**GANESHA SUPER**	**$751.79**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$751.79
DD22175.11	**27/08/2024**	**MLC MASTERKEY SUPER**	**$358.47**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$358.47
DD22175.12	**27/08/2024**	**REST SUPERANNUATION**	**$6,301.04**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$5,470.73
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$538.41

INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$291.90
DD22175.13	**27/08/2024**	**COLONIAL FIRST STATE INVESTMENTS LIMITED**	**$446.36**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$446.36
DD22175.14	**27/08/2024**	**IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND**	**$616.26**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$616.26
DD22175.15	**27/08/2024**	**SPIRIT SUPER**	**$317.25**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$317.25
DD22175.16	**27/08/2024**	**HOST PLUS SUPERANNUATION FUND**	**$4,671.32**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$3,658.51
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$700.00
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$312.81
DD22175.17	**27/08/2024**	**AUSTRALIAN SUPER**	**$9,424.78**
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$626.65
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$7,615.54
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$495.57
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$687.02
DD22175.18	**27/08/2024**	**FIRSTWRAP PLUS SUPER AND PENSION**	**$1,318.94**
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$362.06
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$956.88
DD22175.19	**27/08/2024**	**CBUS SUPERANNUATION**	**$1,062.36**
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$291.63
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$770.73
DD22175.20	**27/08/2024**	**AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS**	**$1,742.58**
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$296.06
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$1,446.52
DD22175.21	**27/08/2024**	**MLC NOMINEES PTY LTD**	**$201.87**
INV DEDUCTION	27/08/2024	Payroll Deduction Superannuation PE27/08/2024	$201.87
DD22175.22	**27/08/2024**	**Q SUPER**	**$228.88**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$228.88
DD22175.23	**27/08/2024**	**STUDENT SUPER PROFESSIONAL SUPER**	**$475.09**
INV SUPER	27/08/2024	Superannuation PE27/08/2024	$475.09
DD22198.10	**28/08/2024**	**WATER CORPORATION**	**$55.59**
INV 9006973891	07/08/2024	Infant Health Centre at 36 Loch St, Derby for 13/05/2024 to 16/07/2024	$55.59
PE30/07/2024	**30/07/2024**	**NET PAY**	**$350,876.67**
PE13/08/2024	**13/08/2024**	**NET PAY**	**$370,915.87**

PE27/08/2024	27/08/2024	NET PAY	$345,727.57
		TOTAL	$1,821,080.06

12.3 STATEMENT OF FINANCIAL ACTIVITY AUGUST 2024

File Number: **5179**

Author: **Aaron Gloor, Senior Finance Officer**

Responsible Officer: **Tamara Clarkson, Acting Chief Executive Officer**

Authority/Discretion: **Legislative**

SUMMARY

This report provides a summary of Council's financial position for the period ending 31 August 2024.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

Local governments are required to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shire's financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of $30,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

F3 – Significant Accounting Policies

F4 – Sundry Debtors Collection

F5 – Outstanding Rates Collection

F13 – Reserve Accounts

F16 – Cash Flow Management

F17 – Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2024/25 Annual Budget as adopted by Council at its meeting held 27 June 2024 (Resolution No. 84/24). The budget is structured on financial viability and sustainability principles.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue stream into the future is likely to have an impact on the Shire's ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs.	Possible	Moderate	Medium	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk.

CONSULTATION

Internal consultation within the Corporate Services Department.

External consultation with Moore Australia.

COMMENT

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels. The ability for the Shire to remain financially sustainable is a significant strategy for a region that is continually under pressure from the pastoral industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services. Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached).

Priorities identified in the monthly report are addressed as follows:

Topic - Item	Explanation	Action Required	Shire Comment
General Ledger - Allocations	A reversal Journal in relation to leave provision has been raised in error	We recommend review and correct reversion journals. Identify and rectify weaknesses in journal control procedures.	Finance team have requested Moore to provide the list of journals to be reviewed
Operating income	Rates were budgeted to be raised in July 2024 and had not yet been raised at 31 August 2024. This may impact cashflow timing considerations	Monitor cashflow as required due to delay in receiving rate revenue. Consider any compliance impacts of rates due dates etc within the adopted budget.	Moore are aware of the delay in raising rates as they aided in completing the follow-up report to Council. Rates have been issued as of the 9th of September with strong associated cashflow which is being closely monitored.
Capital Expenditure	Capital expenditure general ledger accounts have credit balances due to credit notes.	We recommend allocations are reviewed and adjusted (where appropriate) to ensure correct allocations for capital acquisitions	Finance team have identified this and are working to resolve.
Capital Expenditure	Transactions have been allocated to capital expenditure accounts without budget allocation for 2024/25	We recommend a review of expenditure to date, to determine if expenditure is correctly recorded with the capital account and allocated to the correct asset class.	This will be reviewed and rectified where necessary in the October budget review.
Disposal of Asset	As the disposal of the vehicles have not been processed through the asset register, profit or loss has not been recognised on this sale. Proceeds from the sale of vehicles has been recognised as other income	We recommend a disposal be processed through the asset register when the 2023/24 Annual Financial Report has been finalised	This issue has been identified and rectified.
Operating expenditure	Depreciation has not been processed in 2024/25.	When the 2023/24 Annual Financial Report has been finalised depreciation will be processed.	Finance team will run depreciation after finalisation of FY23/24 annual audit.

Year End Balances	At the time of preparing the Monthly Financial Report, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current $54,581,192 due to year end and audit adjustments.	None	Moore have been engaged to complete this report and are currently working through the final stages.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. August 2024 Monthly Financial Report

RESOLUTION 124/24

Moved: Cr Geoff Davis
Seconded: Cr Andrew Twaddle

That Council receives the Monthly Financial Management Reports incorporating the Statement of Financial Activity for the period ending 31 August 2024.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

MOORE

Moore Australia

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20 September 2024

Ms Tamara Clarkson
Acting Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Tamara

COMPILATION REPORT TO SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying special purpose financial report of Shire of Derby/West Kimberley which comprise the statement of financial position as at 31 August 2024, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information Shire of Derby/West Kimberley as at 31 August 2024 and for the period then ended based on the records of Shire of Derby/West Kimberley

THE RESPONSIBILITY OF SHIRE OF DERBY/WEST KIMBERLEY

The CEO of Shire of Derby/West Kimberley is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Derby/West Kimberley and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Derby/West Kimberley who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.

Tanya Browning
Director
Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.
Liability limited by a scheme approved under Professional Standards Legislation.

SHIRE OF DERBY-WEST KIMBERLEY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 August 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

	Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		9,253,510	9,248,508	**0**	(9,248,508)	(100.00%)	▼
Rates excluding general rates		460,841	460,841	**0**	(460,841)	(100.00%)	▼
Grants, subsidies and contributions		27,323,097	10,162,332	**493,432**	(9,668,900)	(95.14%)	▼
Fees and charges		6,493,603	3,855,158	**557,699**	(3,297,459)	(85.53%)	▼
Interest revenue		187,500	14,580	**18,458**	3,878	26.60%	▲
Other revenue		1,915,600	371,576	**64,639**	(306,937)	(82.60%)	▼
Profit on asset disposals		209,546	34,924	**0**	(34,924)	(100.00%)	▼
		45,843,697	**24,147,919**	**1,134,228**	**(23,013,691)**	(95.30%)	
Expenditure from operating activities							
Employee costs		(16,416,880)	(2,366,238)	**(2,739,232)**	(372,994)	(15.76%)	▼
Materials and contracts		(24,669,894)	(4,049,262)	**(1,945,771)**	2,103,491	51.95%	▲
Utility charges		(858,300)	(142,936)	**(37,052)**	105,884	74.08%	▲
Depreciation		(7,996,421)	(1,332,680)	**0**	1,332,680	100.00%	▲
Finance costs		(229,272)	0	**4,960**	4,960	0.00%	
Insurance		(1,775,510)	(887,017)	**(295,234)**	591,783	66.72%	▲
Other expenditure		(449,957)	(74,984)	**(152,254)**	(77,270)	(103.05%)	▼
		(52,396,234)	**(8,853,117)**	**(5,164,583)**	**3,688,534**	41.66%	
Non cash amounts excluded from operating activities	2(c)	7,786,875	1,297,756	**0**	(1,297,756)	(100.00%)	▼
Amount attributable to operating activities		**1,234,338**	**16,592,558**	**(4,030,355)**	**(20,622,913)**	(124.29%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		29,562,057	1,237,442	**870,818**	(366,624)	(29.63%)	▼
Proceeds from disposal of assets		215,850	0	**0**	0	0.00%	
		29,777,907	**1,237,442**	**870,818**	**(366,624)**	(29.63%)	
Outflows from investing activities							
Payments for property, plant and equipment		(7,096,370)	(1,108,860)	**(278,564)**	830,296	74.88%	▲
Payments for construction of infrastructure		(29,415,885)	(4,902,614)	**(254,290)**	4,648,324	94.81%	▲
		(36,512,255)	**(6,011,474)**	**(532,854)**	**5,478,620**	91.14%	
Amount attributable to investing activities		**(6,734,348)**	**(4,774,032)**	**337,964**	**5,111,996**	107.08%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings		10,000,000	0	**0**	0	0.00%	
		10,000,000	**0**	**0**	**0**	0.00%	
Outflows from financing activities							
Repayment of borrowings		(4,829,076)	(158,047)	**(158,047)**	0	0.00%	
		(4,829,076)	**(158,047)**	**(158,047)**	**0**	0.00%	
Amount attributable to financing activities		**5,170,924**	**(158,047)**	**(158,047)**	**0**	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	329,086	329,086	**4,581,192**	4,252,106	1292.10%	▲
Amount attributable to operating activities		1,234,338	16,592,558	**(4,030,355)**	(20,622,913)	(124.29%)	▼
Amount attributable to investing activities		(6,734,348)	(4,774,032)	**337,964**	5,111,996	107.08%	▲
Amount attributable to financing activities		5,170,924	(158,047)	**(158,047)**	0	0.00%	
Surplus or deficit after imposition of general rates		**0**	**11,989,565**	**730,754**	**(11,258,811)**	(93.91%)	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2024

	Actual 30 June 2024	Actual as at 31 August 2024
	$	$
CURRENT ASSETS		
Cash and cash equivalents	7,895,068	3,714,707
Trade and other receivables	4,200,599	2,629,619
Other financial assets	975,801	975,801
Inventories	26,222	51,326
Other assets	441,145	459,695
TOTAL CURRENT ASSETS	13,538,835	7,831,148
NON-CURRENT ASSETS		
Trade and other receivables	118,798	118,798
Property, plant and equipment	48,148,133	48,426,697
Infrastructure	307,389,943	307,644,233
TOTAL NON-CURRENT ASSETS	355,656,874	356,189,728
TOTAL ASSETS	369,195,709	364,020,876
CURRENT LIABILITIES		
Trade and other payables	6,425,137	3,288,750
Other liabilities	947,064	2,226,202
Borrowings	4,829,076	5,381,030
Employee related provisions	955,938	955,938
Other provisions	56,144	56,144
TOTAL CURRENT LIABILITIES	13,213,359	11,908,064
NON-CURRENT LIABILITIES		
Borrowings	2,618,379	1,908,378
Employee related provisions	129,936	129,936
Other provisions	5,477,235	5,477,235
TOTAL NON-CURRENT LIABILITIES	8,225,550	7,515,549
TOTAL LIABILITIES	21,438,909	19,423,613
NET ASSETS	**347,756,800**	**344,597,263**
EQUITY		
Retained surplus	63,945,545	60,786,008
Reserve accounts	975,801	975,801
Revaluation surplus	282,835,454	282,835,454
TOTAL EQUITY	**347,756,800**	**344,597,263**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Matters of non-compliance with Basis of Preparation
The following matters of non-compliance with the basis of preparation have not been corrected.
1. Depreciation is yet to be raised during the current financial year.
2. Balances as at 30 June 2024 have not been finalised and will be subject to change.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Measurement of employee benefits
- Measurement of provisions

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 19 September 2024

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 August 2024
Current assets		$	$	$
Cash and cash equivalents		2,682,279	7,895,068	3,714,70
Trade and other receivables		2,497,543	4,200,599	2,629,61
Other financial assets		975,801	975,801	975,80
Inventories		33,828	26,222	51,32
Other assets		0	441,145	459,69
		6,189,451	13,538,835	7,831,14
Less: current liabilities				
Trade and other payables		(1,746,407)	(6,425,137)	(3,288,75
Other liabilities		(377,478)	(947,064)	(2,226,20
Borrowings		(4,829,076)	(4,829,076)	(5,381,03
Employee related provisions		(963,120)	(955,938)	(955,93
Other provisions		(2,200,000)	(56,144)	(56,14
		(10,116,081)	(13,213,359)	(11,908,06
Net current assets		(3,926,630)	325,476	(4,076,91
Less: Total adjustments to net current assets	2(b)	4,255,716	4,255,716	4,807,67
Closing funding surplus / (deficit)		**329,086**	**4,581,192**	**730,75**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(975,801)	(975,801)	(975,80
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of borrowings		4,829,076	4,829,076	5,381,03
- Current portion of employee benefit provisions held in reserve		402,441	402,441	402,44
Total adjustments to net current assets	2(a)	**4,255,716**	**4,255,716**	**4,807,67**

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 31 August 2024	YTD Actual 31 August 2024
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(209,546)	(34,924)	
Add: Depreciation	7,996,421	1,332,680	
Total non-cash amounts excluded from operating activities	**7,786,875**	**1,297,756**	

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

AASB 101.10(e) AASB 101.51 AASB 101.112

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

FM Reg 34 (2)(b)

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is $30,000 or 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
General rates 2024/25 Rates billing budgeted for July 2024 have not been raised	(9,248,508)	(100.00%) Timing	▼
Rates excluding general rates 2024/25 Rates billing budgeted for July 2024 have not been raised	(460,841)	(100.00%) Timing	▼
Grants, subsidies and contributions AGRN recovery revenue YTD Budget profiled as 2/12th of the annual budget Financial Assistance Grants 2024/25 budget allocations were paid in 2023/24	(9,668,900)	(95.14%) Timing Permanent	▼
Fees and charges 2024/25 Rates billing budgeted for July 2024 have not been raised for waste collection. YTD Budget profiled as 2/12th of the annual budget	(3,297,459)	(85.53%)	▼
Interest revenue Accrued interest and timing of repayments	3,878	26.60% Timing	▲
Other revenue AGRN 1044 Recovery not received YTD Budget profiled as 2/12th of the annual budget	(306,937)	(82.60%) Timing	▼
Profit on asset disposals Disposal of assets not processed until 23/24 Financial Report has been finalised	(34,924)	(100.00%) Timing	▼
Expenditure from operating activities			
Employee costs YTD Budget profiled as 2/12th of the annual budget Timing of workers compensation insurance allocations	(372,994)	(15.76%) Timing	▼
Materials and contracts YTD Budget profiled as 2/12th of the annual budget	2,103,491	51.95% Timing	▲
Utility charges YTD Budget profiled as 2/12th of the annual budget	105,884	74.08% Timing	▲
Depreciation Depreciation not processed until 23/24 Financial Report has been finalised	1,332,680	100.00% Timing	▲
Insurance Timing of insurance allocations	591,783	66.72% Timing	▲
Other expenditure YTD Budget profiled as 2/12th of the annual budget	(77,270)	(103.05%) Timing	▼
Non cash amounts excluded from operating activities Depreciation and disposal of assets not processed until 23/24 Financial Report has been finalised	(1,297,756)	(100.00%) Timing	▼
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions Recreation grants YTD Budget profiled as 1/12th of the annual budget offset by flood damage revenue received	(366,624)	(29.63%) Timing	▼
Outflows from investing activities			
Payments for property, plant and equipment YTD Budget profiled as 2/12th of the annual budget	830,296	74.88%	▲
Payments for construction of infrastructure YTD Budget profiled as 2/12th of the annual budget	4,648,324	94.81%	▲
Surplus or deficit at the start of the financial year Refer to Note 2(a) for detail of variances	4,252,106	1292.10%	▲
Surplus or deficit after imposition of general rates Due to variances described above	(11,258,811)	(93.91%)	▼

SHIRE OF DERBY-WEST KIMBERLEY

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$0.33 M	$0.33 M	$4.58 M	$4.25 M
Closing	$0.00 M	$11.99 M	$0.73 M	($11.26 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	$4.69 M	% of total
Unrestricted Cash	$3.71 M	79.2%
Restricted Cash	$0.98 M	20.8%

Refer to 3 - Cash and Financial Assets

Payables

	$3.29 M	% Outstanding
Trade Payables	$2.16 M	
0 to 30 Days		54.9%
Over 30 Days		45.1%
Over 90 Days		1.5%

Refer to 9 - Payables

Receivables

	$1.53 M	% Collected
Rates Receivable	$1.10 M	11.6%
Trade Receivable	$1.53 M	% Outstanding
Over 30 Days		26.3%
Over 90 Days		12.5%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$1.23 M	$16.59 M	($4.03 M)	($20.62 M)

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$0.00 M	% Variance
YTD Budget	$9.25 M	(100.0%)

Grants and Contributions

YTD Actual	$0.49 M	% Variance
YTD Budget	$10.16 M	(95.1%)

Refer to 12 - Grants and Contributions

Fees and Charges

YTD Actual	$0.56 M	% Variance
YTD Budget	$3.86 M	(85.5%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($6.73 M)	($4.77 M)	$0.34 M	$5.11 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.00 M	%
Adopted Budget	$0.22 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition

YTD Actual	$0.25 M	% Spent
Adopted Budget	$29.42 M	(99.1%)

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	$0.00 M	% Received
Adopted Budget	$26.30 M	(100.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$5.17 M	($0.16 M)	($0.16 M)	$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	($0.16 M)
Interest expense	$0.00 M
Principal due	$7.29 M

Refer to 10 - Borrowings

Reserves

Reserves balance	$0.98 M
Net Movement	$0.00 M

Refer to 4 - Cash Reserves

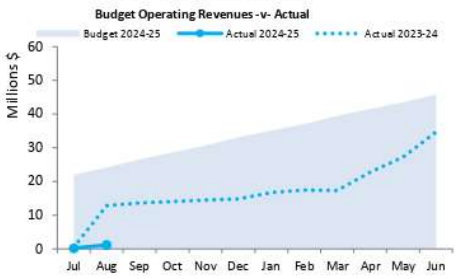
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

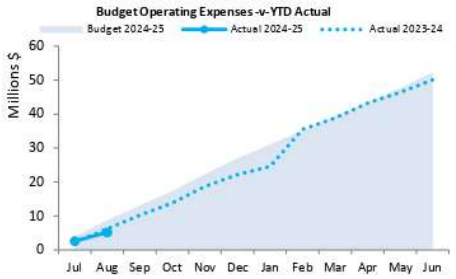
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

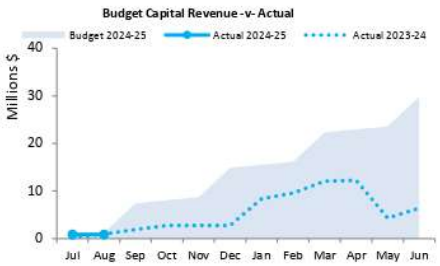


OPERATING EXPENSES

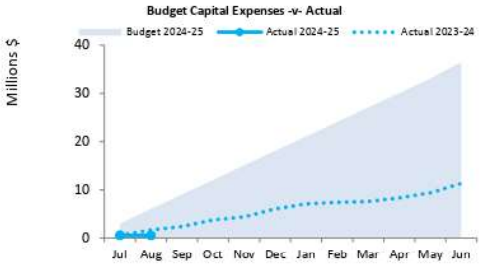


INVESTING ACTIVITIES

CAPITAL REVENUE

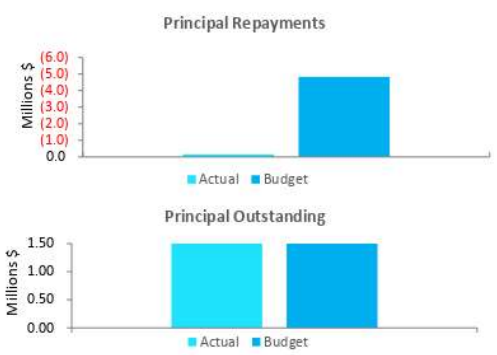


CAPITAL EXPENSES

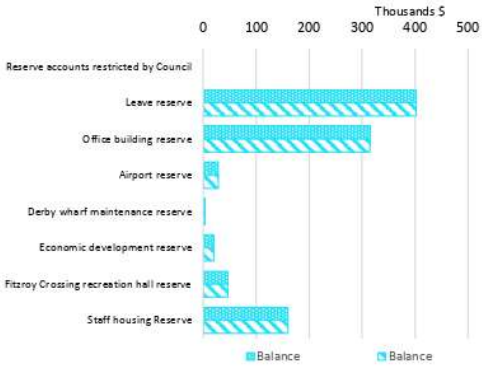


FINANCING ACTIVITIES

BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

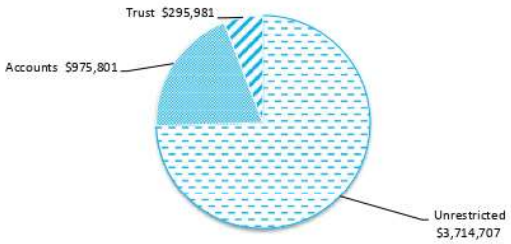
3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash On Hand	Cash and cash equivalents	1,550	0	1,550	0	Cash on Hand	Nil	Nil
Municipal Bank Account	Cash and cash equivalents	3,476,372	0	3,476,372	0	ANZ	Variable	Nil
CBA Bank Acc - Fitzroy Deposits	Cash and cash equivalents	151,985	0	151,985	0	CBA	Nil	Nil
Municipal Investment Account	Cash and cash equivalents	84,800	0	84,800	0	ANZ	Variable	Nil
Reserve Bank Account	Financial assets at amortised cost	0	975,801	975,801	0	ANZ	5.02%	Jul-25
Trust Cash at Bank	Cash and cash equivalents	0	0	0	295,981	ANZ	Nil	Nil
Total		**3,714,707**	**975,801**	**4,690,508**	**295,981**			
Comprising								
Cash and cash equivalents		3,714,707	0	3,714,707	295,981			
Financial assets at amortised cost - Term Deposits		0	975,801	975,801	0			
		3,714,707	**975,801**	**4,690,508**	**295,981**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

4 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Leave reserve	402,441	0	0	402,441	402,441	0	0	402,44
Office building reserve	314,511	0	0	314,511	314,511	0	0	314,51
Airport reserve	28,456	0	0	28,456	28,456	0	0	28,45
Derby wharf maintenance reserve	3,721	0	0	3,721	3,721	0	0	3,72
Economic development reserve	19,936	0	0	19,936	19,935	0	0	19,93
Fitzroy Crossing recreation hall reserve	46,771	0	0	46,771	46,772	0	0	46,77
Staff housing Reserve	159,965	0	0	159,965	159,965	0	0	159,96
	975,801	**0**	**0**	**975,801**	**975,801**	**0**	**0**	**975,80**

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings	5,748,000	957,984	36,674	(921,310)
Furniture & Equipment	90,000	14,996	58,246	43,250
Plant & Equipment	1,258,370	135,880	183,644	47,764
Acquisition of property, plant and equipment	**7,096,370**	**1,108,860**	**278,564**	**(830,296)**
Infrastructure Roads	22,018,725	3,669,776	138,134	(3,531,642)
Infrastructure Footpaths	321,000	53,498	0	(53,498)
Infrastructure Parks & Ovals	6,384,660	1,064,102	58,248	(1,005,854)
Infrastructure - Wharf	180,000	29,996	0	(29,996)
Infrastructure Other	511,500	85,242	57,908	(27,334)
Acquisition of infrastructure	**29,415,885**	**4,902,614**	**254,290**	**(4,648,324)**
Total capital acquisitions	**36,512,255**	**6,011,474**	**532,854**	**(5,478,620)**
Capital Acquisitions Funded By:				
Capital grants and contributions	26,296,405	1,237,442	0	(1,237,442)
Borrowings	10,000,000	0	0	0
Other (disposals & C/Fwd)	215,850	0	0	0
Contribution - operations	0	4,774,032	532,854	(4,241,178)
Capital funding total	**36,512,255**	**6,011,474**	**532,854**	**(5,478,620)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

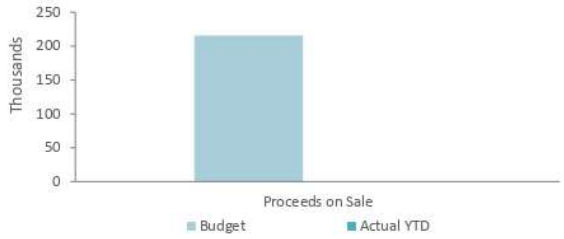
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Adopted Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure					
Buildings					
4050210	ANIMAL - Building (Capital)	10,000	1,666	3,046	1,38
4080710	WELFARE - Building (Capital)	200,000	33,332	0	(33,332
4090110	STF HOUSE - Building (Capital)	5,118,000	852,990	0	(852,990
4090210	OTH HOUSE - Building (Capital)	5,000	832	0	(832
4110110	HALLS - Building (Capital)	200,000	33,332	15,425	(17,907
4110610	HERITAGE - Building (Capital)	210,000	35,000	0	(35,000
4120610	AERO - Building (Capital)	5,000	832	18,203	17,37
Buildings Total		**5,748,000**	**957,984**	**36,674**	**(921,309**
Furniture & Equipment					
4040110	MEMBERS - Building (Capital)	65,000	10,832	970	(9,862
4040240	OTH GOV - Furniture & Equipment (Capital)	20,000	3,332	57,276	53,94
4040290	OTH GOV - Infrastructure Other (Capital)	5,000	832	0	(832
Furniture & Equipment Total		**90,000**	**14,996**	**58,246**	**43,25**
Plant & Equipment					
4070730	OTH HEALTH - Plant & Equipment (Capital)	489,681	7,780	0	(7,780
4080730	WELFARE - Plant & Equipment (Capital)	50,646	8,440	530	(7,910
4120130	ROADC - Plant & Equipment (Capital)	104,680	17,444	0	(17,444
4140230	ADMIN - Plant and Equipment (Capital)	39,418	6,568	0	(6,568
4140330	PWO - Plant and Equipment (Capital)	573,945	95,648	173,114	77,46
4040130	MEMBERS - Plant & Equipment (Capital)	0	0	10,000	10,00
Plant & Equipment Total		**1,258,370**	**135,880**	**183,644**	**47,76**
Infrastructure Roads					
4120140	ROADC - Roads Built Up Area - Council Funded	232,000	38,664	339,034	300,37
4120142	ROADC - Roads Outside BUA - Gravel - Council Funded	678,201	113,032	(314,406)	(427,438
4120146	ROADC - Roads Outside BUA - Gravel - Roads to Recovery	1,910,120	318,352	(78,680)	(397,032
4120150	ROADC - Roads Outside BUA - Gravel - Regional Road Group	0	0	(10,080)	(10,080
4120158	ROADC - Roads Outside BUA - Gravel - Flood Damage	10,900,000	1,816,666	0	(1,816,666
4120168	ROADC - Infrastructure Roads Other	7,550,000	1,258,330	202,266	(1,056,064
4120179	ROADC - DBCA Funds Works (Capital)	198,404	33,066	0	(33,066
4120692	AERO - Airport Road Repairs & Improvement - Capital	550,000	91,666	0	(91,666
Infrastructure Roads Total		**22,018,725**	**3,669,776**	**138,134**	**(3,531,642**
Infrastructure Footpaths					
4120170	ROADC - Footpaths and Cycleways (Capital)	120,000	20,000	0	(20,000
4120174	ROADC - Horizon Power Project	201,000	33,498	0	(33,498
Infrastructure Footpaths Total		**321,000**	**53,498**	**0**	**(53,498**
Infrastructure Parks & Ovals					
4110370	REC - Infrastructure Parks & Gardens (Capital)	6,384,660	1,064,102	58,248	(1,005,854
Infrastructure Parks & Ovals Total		**6,384,660**	**1,064,102**	**58,248**	**(1,005,854**
Infrastructure - Wharf					
4120710	WATER - Building (Capital)	80,000	13,332	0	(13,332
4120790	WATER - Infrastructure Other (Capital)	50,000	8,332	0	(8,332
4120791	WATER -- Infrastructure Wharf (Capital)	50,000	8,332	0	(8,332
Infrastructure - Wharf Total		**180,000**	**29,996**	**0**	**(29,996**
Infrastructure Other					
4110390	REC - Infrastructure Other (Capital)	56,500	9,414	55,592	46,17
4110790	OTH CUL - Infrastructure Other (Capital)	250,000	41,664	0	(41,664
4140390	PWO - Infrastructure Other (Capital)	205,000	34,164	2,316	(31,848
Infrastructure Other Total		**511,500**	**85,242**	**57,908**	**(27,335**
Grand Total		**36,512,255**	**6,011,474**	**532,854**	**(5,478,620**

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Plant and equipment	6,304	215,850	209,546	0	0	0	0	
		6,304	**215,850**	**209,546**	**0**	**0**	**0**	**0**	



SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

OPERATING ACTIVITIE

7 RECEIVABLES

Rates receivable	30 Jun 2024	31 Aug 2024
	$	$
Opening arrears previous year	1,131,847	1,292,975
Levied this year	9,116,320	0
Less - collections to date	(8,912,208)	(150,577)
Gross rates collectable	**1,335,959**	**1,142,398**
Allowance for impairment of rates receivable	(42,984)	(42,984)
Net rates collectable	**1,292,975**	**1,099,414**
% Collected	87.0%	11.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(4,362)	1,111,773	151,531	54,966	186,902	1,500,81
Percentage	(0.3%)	74.1%	10.1%	3.7%	12.5%	
Balance per trial balance						
Trade receivables						1,500,81
Other receivables						160,69
GST receivable						138,48
Allowance for credit losses of trade receivables						(269,78
Total receivables general outstanding						**1,530,20**

Amounts shown above include GST (where applicable)

KEY INFORMATION

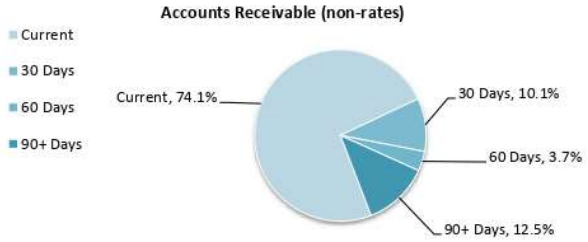
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 August 20
	$	$	$	$
Financial assets at amortised cost	975,801	0	0	975,80
Inventory				
Fuel	9,251	41,267	(16,163)	34,35
Stock on hand	16,971	0	0	16,97
Other assets				
Prepayments	0	459,695	0	459,69
Accrued income	441,145	0	(441,145)	
Total other current assets	**1,443,168**	**500,962**	**(457,308)**	**1,486,82**

Amounts shown above include GST (where applicable)

KEY INFORMATION

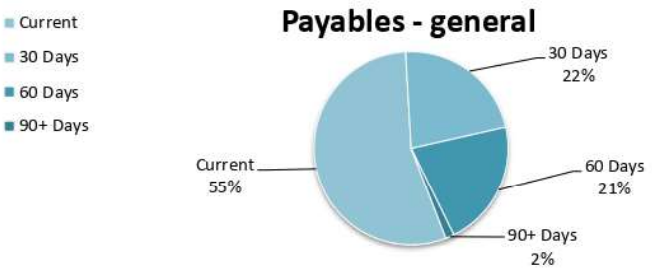
Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF DERBY-WEST KIMBERLEY **OPERATING ACTIVITIES**
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	1,187,184	482,699	459,489	31,360	2,160,73
Percentage	0.0%	54.9%	22.3%	21.3%	1.5%	
Balance per trial balance						
Sundry creditors						2,160,73
ATO liabilities						95,92
Other payables						717,50
Payroll creditors						3,65
Prepaid rates						310,93
Total payables general outstanding						**3,288,75**
Amounts shown above include GST (where applicable)						

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

FINANCING ACTIVITIE

10 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Staff housing	146	410,498	0	0	0	(58,216)	410,498	352,282	6,708	(25,07
Staff housing	148	213,663	0	0	(10,461)	(32,093)	203,202	181,570	50	(13,68
Staff housing	TBA	0	0	5,000,000	0	0	0	5,000,000		
Wharf fenders, boat ramp	145	122,200	0	0	(15,739)	(48,858)	106,461	73,342	20	(10,95
Derby wharf infrastructure	151	192,935	0	0	(20,175)	(61,443)	172,760	131,492	29	(7,82
Derby airport infrastructure & wharf	152	1,241,080	0	0	(98,596)	(298,350)	1,142,484	942,730	55	(29,64
Derby visitors centre	149	267,079	0	0	(13,076)	(40,116)	254,003	226,963	61	(17,10
WATC short term loan	2	2,000,000	0	0	0	(2,000,000)	2,000,000	0	0	
WATC short term loan	3	1,000,000	0	0	0	(1,000,000)	1,000,000	0	0	
WATC short term loan	4	2,000,000	0	0	0	(1,290,000)	2,000,000	710,000	(1,963)	(40,00
WATC short term loan	TBA	0	0	5,000,000	0	0	0	5,000,000	0	(85,00
Total		**7,447,455**	**0**	**10,000,000**	**(158,047)**	**(4,829,076)**	**7,289,408**	**12,618,379**	**4,960**	**(229,27**
Current borrowings		4,829,076					5,381,030			
Non-current borrowings		2,618,379					1,908,378			
		7,447,455					**7,289,408**			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspen
	$	$				$	%	$	$	$
Staff Housing Project	0	5,000,000	WATC	Short Term	3	0	TBC	0	5,000,000	
WATC Extension of short term loan for AGRN 1044 Flood expenditure	0	5,000,000	WATC	Short Term	3	0	TBC	0	5,000,000	
	0	**10,000,000**				**0**		**0**	**10,000,000**	

KEY INFORMATION
The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

OPERATING ACTIVITIE

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 202
		$	$	$	$	$
Other liabilities						
Contract liabilities		947,064	0	1,315,916	(36,778)	2,226,20
Total other liabilities		947,064	0	1,315,916	(36,778)	2,226,20
Employee Related Provisions						
Provision for annual leave		620,098	0	0	0	620,09
Provision for long service leave		335,840	0	0	0	335,84
Total Provisions		955,938	0	0	0	955,93
Other Provisions						
Derby Wharf Incentive		56,144	0	0	0	56,14
Total Other Provisions		56,144	0	0	0	56,14
Total other current liabilities		**1,959,146**	**0**	**1,315,916**	**(36,778)**	**3,238,28**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DERBY-WEST KIMBERLEY **OPERATING ACTIVITIES**
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grants, subsidies and contributions revenue Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$
Grants and subsidies			
GEN PUR - Financial Assistance Grant - General	5,874,355	5,874,355	291,872
GEN PUR - Financial Assistance Grant - Roads	833,874	833,874	32,792
GEN PUR - Financial Assistance Grant - Aboriginal Access Roads	336,667	336,667	100,000
OTH GOV - Grant Funding	0	0	27,233
ANIMAL - Grants	0	0	2,800
PEST - Grants	16,500	0	0
OTH HEALTH - Grants	827,000	0	0
WELFARE - Grants	319,000	0	36,014
COM AMEN - Grants (State Aware grant)	0	0	0
LIBRARY - Grants	0	0	0
OTH CUL - Grants - Other Culture	67,000	0	0
OTH CUL - Sculptures on the Marsh - Grant	10,000	0	0
ROADC - Other Grants	0	0	0
ROADC - Other Contrib & Donations - Roads/Streets	0	0	0
ROADM - Street Lighting Subsidy	20,000	0	0
WATER - Grants	0	0	0
	0	0	0
AGRN 1044 - Recovery - DRAFWA	5,886,942	981,156	0
AGRN 1044 - Recovery - DRFWA Income 24/25	12,799,909	2,133,318	0
ADMIN - Grants	0	0	0
	26,991,247	**10,159,370**	**490,711**
Contributions			
RATES - Reimbursement of Debt Collection Costs	20,000	3,332	0
ANIMAL - Reimbursements	0	0	2,630
WELFARE - Fees & Charges	300,000	0	0
SWIM AREAS - Reimbursements	50	0	0
REC - Reimbursements - Other Recreation	(5,000)	(832)	91
LIBRARY - Other Grants	2,000	0	0
LIBRARY - Fees & Charges	100	16	0
HERITAGE - Contributions & Donations	200	32	0
OTH CUL - Contributions & Donations - Other Culture	12,000	0	0
TOUR - Contributions & Donations	500	82	0
TOUR - Commission	1,000	166	0
BUILD - Commission - BSL & CTF	1,000	166	0
	331,850	**2,962**	**2,721**
TOTALS	**27,323,097**	**10,162,332**	**493,432**

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

INVESTING ACTIVITIE

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grants, subsidies and contributions revenue		
Provider	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$
Capital grants and subsidies			
OLOPS - OTH GOV - Capital Grants - NDRR FS Fire Working Group	50,000	0	
OLOPS - Grants	0	0	
WELFARE - Grants (Capital)	0	0	
REC - Capital Grants	7,244,660	1,207,442	
REC - Grants	0	0	
ROADC - Financial Assistance Grants – Roads	603,445	0	
ROADC - Regional Road Group Grants (MR WA)	0	0	
ROADC - Roads to Recovery - Grants	769,001	0	
ROADC - Other Grants – Roads/Streets	9,070,951	0	
ROADC - Regional Road Group Grants (MRWA)	0	0	
ROADC - Other Grants – Footpaths	120,000	0	
ROADC - Other Grants – Aboriginal Roads	624,000	0	
ROADC - Other Grants – Flood Damage	10,900,000	0	870,8
AERO - Other Grants	0	0	
WATER - Grants	0	0	
WATER - Grant Capital	180,000	30,000	
	29,562,057	**1,237,442**	**870,8**

SHIRE OF DERBY-WEST KIMBERLEY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 August 2024
	$	$	$	$
Public open spaces	295,981	0	0	295,98
	295,981	**0**	**0**	**295,98**

MOORE

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20 September 2024

Ms Tamara Clarkson
Acting Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Tamara

MATTERS IDENTIFIED DURING COMPILATION OF STATUTORY MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 AUGUST 2024

We advise we have completed the compilation of your statutory monthly financial report for the period ended 31 August 2024 and identified certain matters additional to those identified in the compilation report we wish to bring to your attention.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report and we draw your attention to the note regarding basis of preparation. Other matters which arise during our compilation we wish to bring to your attention are raised in the following pages of this letter along with suggestions to resolve these issues.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

Tanya Browning
Director
Moore Australia (WA) Pty Ltd

MOORE

Shire of Derby/West Kimberley Period ended 31 August 2024

Topic	Item	First Identified	Explanation	Action Required	Priority
General ledger	Allocations	July 2024	A reversal journal in relation to leave provisions has been raised in error.	We recommend review and correct reversing journals. Identify and rectify weaknesses in journal control procedures.	High
Operating income	Rates	August 2024	Rates were budgeted to be raised in July 2024 and had not yet been raised at 31 August 2024. This may impact cashflow timing considerations.	Monitor cashflow as required due to delay in receiving rate revenue. Consider any compliance impacts of rates due dates etc within the adopted budget.	Medium
Capital expenditure	Allocations	August 2024	Capital expenditure general ledger accounts have credit balances due to credit notes.	We recommend allocations are reviewed and adjusted (where appropriate) to ensure correct allocations for capital acquisitions	Medium
Capital expenditure	Allocations	August 2024	Transactions have been allocated to capital expenditure accounts without budget allocations for 2024/25.	We recommend a review of expenditure to date, to determine expenditure is correctly recorded within the capital account and allocated to the correct asset class. If no misallocations have occurred and the current balance is correct, a budget amendment adopted by an absolute majority of Council may be required to authorise further expenditure occurring.	Medium
Disposal of Asset	Proceeds allocation	July 2024	As the disposal of the vehicles have not been processed through the asset register, profit or loss has not been recognised on this sale. Proceeds from the sale of vehicles has been recognised as other income.	We recommend a disposal be processed through the asset register when the 2023/24 Annual Financial Report has been finalised.	Low
Operating expenditure	Depreciation	July 2024	Depreciation has not been processed in 2024/25.	When the 2023/24 Annual Financial Report has been finalised depreciation will be processed.	Low
Year End Balances	Opening surplus	July 2024	At the time of preparing the Monthly Financial Report, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current $4,581,192 due to year end and audit adjustments	None.	Low

13 EXECUTIVE SERVICES

13.1 MINUTES OF THE KIMBERLEY REGIONAL GROUP HELD 20 JUNE 2024

File Number: **4221**

Author: **Sarah Smith, Executive Services Coordinator**

Responsible Officer: **Amanda Dexter, Chief Executive Officer**

Authority/Discretion: **Advocacy**

SUMMARY

This report presents for Council endorsement the Minutes from the Joint Meeting of the Kimberley Zone of the Western Australian Local Government Association (WALGA) and the Kimberley Regional Group held on 20 June 2024.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

A copy of the minutes from the joint meeting held 20 June 2024 between members of the Kimberley Zone of WALGA (Zone) and Kimberley Regional Group (KRG) is attached for Council consideration.

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings are joined.

It is important to note that the Kimberley Zone of WALGA is a group established to represent regional issues to the State Council of WALGA. This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.1 Provide strong civic leadership

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Community: That the Shire's interests and contribution to the zone are represented and reflect the views of the community.	Unlikely	Minor	Low	Minutes received and endorsed by Council to allow for transparency and assist zone attendees with clear direction.

CONSULTATION

Nil.

COMMENT

Key discussion points for Council Consideration:

Kimberley Regional Group (KRG) meeting:

Election Strategy and Advocacy:
A pre-election strategy was discussed to secure commitments from the state and federal governments for investments in Kimberley infrastructure and services. The strategy includes updating the KRG Investment Prospectus, developing election summary documents, and launching advocacy and engagement plans for the 2025 elections.

Shared Services:
The group explored the possibility of shared services among Kimberley Councils to improve efficiency and reduce costs due to remoteness and skill shortages. The discussion centered around different governance models that could facilitate this initiative.

Financial Report:
The KRG reported a current surplus position of $391,962 as of March 2024, with discussions around projects for improving financial assistance grants, crime prevention, and benchmarking across the Kimberley.

Housing and Crime Prevention:
The Kimberley Housing Roundtable, planned for July 2024, is a key step in addressing housing shortages, while the group is also focused on crime prevention strategies through a Local Government community safety package.

Regional Infrastructure Projects:
Various infrastructure initiatives were highlighted, including new developments at Broome Port and the Brooking Channel Bridge replacement

These key items demonstrate the group's focus on election advocacy, regional collaboration, financial management, housing, and crime prevention, as well as the continued development of infrastructure to support regional growth.

The Kimberley Zone of the Western Australian Local Government Association (WALGA) meeting:
WALGA State Council Agenda:
Major topics discussed included caravan park and camping regulations, audit experiences, and policy advocacy positions. WALGA continues to advocate for local government reforms and community-related issues, such as housing affordability and sustainability.

Matters for Decision:
Discussion on issues like the advocacy for tiny homes on wheels (THOWs) as an affordable housing solution, updates to the audit process, and regional planning strategies like the Caravan and Camping Grounds Regulations.

Reports and Updates:
Key reports were presented from WALGA representatives, including discussions on environmental policy, infrastructure projects, and waste management. Topics like urban greening, regional telecommunications, and housing were also highlighted.

WALGA's Efforts to Become an Employer Organisation:
A significant part of the meeting included WALGA's ongoing advocacy to become a registered employer organization. The association is facing challenges due to legal and constitutional complexities but continues to push for industrial reforms.

These points indicate the Kimberley Zone's focus on advocating for local government sustainability, housing solutions, and better governance structures, while collaborating with WALGA to improve the region's infrastructure and environmental policies.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Minutes - Kimberley Regional Group - 20 June 2024**
2. **Minutes - Kimberley Country Zone - 20 June 2024**

RESOLUTION 125/24

Moved: Cr Brett Angwin
Seconded: Cr Paul Bickerton

That Council receives and endorses the resolutions of the Kimberley Regional Group Meeting held 20 June 2024 and the Kimberley Country Zone Meeting held 20 June 2024.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

20 June 2024

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1. Meeting Open: 9:02am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr David Menzel (Chair)	President, Shire of Wyndham East Kimberley	In Person
Cr Peter McCumstie	President, Shire of Derby West Kimberley	In Person
Cr Malcolm Edwards	President, Shire of Halls Creek	In Person
Cr Chris Mitchell	President, Shire of Broome	In Person
Observers		
Sam Mastrolembo	CEO, Shire of Broome	In Person
Cr Geoff Haerewa (Deputy)	Deputy President, Shire of Derby West Kimberley	In Person
Amanda Dexter	CEO, Shire of Derby West Kimberley	In Person
Susan Leonard	CEO, Shire of Halls Creek	In Person
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In Person
Cr Kerrissa O'Meara	Shire of Derby West Kimberley	In Person
Cr Brett Angwin	Shire of Derby West Kimberley	In Person
Executive Support Team		
Paul Rosair	Principal, NAJA Business Consulting Services	In Person
Michelle Mackenzie	Principal, Mira Consulting	Zoom
Jane Lewis	Principal, Redit Research	In Person
Rebecca Billing	Administrative Assistant, NAJA Business Consulting Services	In Person
Presentations		
NBN Local	Regional Development and Engagement Manager, Jennifer Thomas	Zoom
WA Indigenous Tourism Operators (WAITOC)	CEO, Robert Taylor	In Person
Shire of Irwin	CEO, Shane Ivers	In Person

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Executive Officer	8	Shared Services	Perceived declaration of interest as EO is providing consulting services to the Shire of Irwin

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

Resolution/s		Action(s) / Budget Implications	
That the Minutes of the Kimberley Regional Group held on 19 April 2024, as published and circulated, be confirmed as a true and accurate record of that meeting.		See Attachment 1 – Matters Arising and Outstanding Business	
Moved:	Shire of Broome	**Responsible:**	See Attachment
Seconded:	Shire of Derby West Kimberley	**Due date:**	As appropriate
Carried:	4/0		

Attachment 1 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
	Resilience and Recovery	
15/06/2023	**Action:** 1. The Executive Team will seek to engage with the WALGA Working Group on behalf of the KRG 2. Members note that the KRG will make a written submission to the two inquiries taking into consideration the State Emergency Services Minister's advice 3. Members approve the drafting of an Emergency Services position paper **Status / Progress:** 1. In Progress: Information sought from WALGA on how local governments can have input into the Disaster Recovery Funding Arrangements (DRFA) Review. 2a. Complete: A submission to the Independent Review of Commonwealth Disaster Funding was lodged to the Review team and a submission lodged with the Senate Inquiry. 2b. Complete: The WA LEMA Review, progressed by the WA Local Government Association and the Department of Fire and Emergency Services, was endorsed by SEMC in August. The plan has been uploaded to the SEMC website - https://www.wa.gov.au/government/announcements/lema-review-project-outcomes 3. Complete: The Position Paper was endorsed 23/11/2023	Executive Officer and CEO SDWK
	Priority Action List	
15/6/2023	**Action:** 1. KRG members to provide any feedback to the Executive Team before 7/7/2023. 2. Executive Team allocates resources from contract hours to implement. 3. Executive Team scope out project costings for additional consultancy work as required 4. EO to commence preparations for a strategic workshop to be held later in the year which will also refresh the priority action list as a result. **Status / Progress:** 1. Complete 2. Complete 3. In progress 4. See item 19 (General Business)	Executive Team

Date / Item	Action / Progress	Responsible
	Note an updated on the Priority Action List is a standing item on the KRG agenda. See Item 9.	
	Administrative Matters	
21/02/2024	**Action:** 1. Executive Officer to work with Dr Allan Dale regarding CRCNA. 2. Around the grounds: SDWK and SoHC to send through bridge issues to the EO. The KRG write to State and Federal Government raising these issues. 3. Executive Officer to invite Grey Mackay from the Land Alliance to the October KRG meeting to present on bushfire issues in the Kimberley. **Status / Progress:** 1. In Progress. 2. Information provided by SDWK – letter drafted regarding need for investment in key road infrastructure across the Kimberley and circulated to members for input and approval to be sent. 3. In progress	Executive Team
	State and Federal Government Election Strategy	
4/10/2023	**Action:** 1. Executive Team to work on providing materials and methodology for the election strategy. 2. Executive Team to proceed on developing the election strategy in accordance with the proposal tabled 23/11/2023 3. 16/02/2024 – Executive Team to follow up with Shire of Derby regarding projects for the Investment Prospectus 4. 16/02/2024 – Kimberley Disaster Resilience to be used as the flag ship project on the front of the Prospectus 5. 19/04/2024 - Executive Officer negotiating with Liz Ritchie, CEO, RAI to attend the August 13th-15th Summit in Canberra 6. 19/04/2024 - Refreshed Position Papers to be uploaded onto the KRG Website **Status / Progress:** 1. Complete 2. In Progress. See Item 10 3. Complete. Information received. 4. Complete. Disaster resilience has been included at the front of the Prospectus as a flagship project. 5. See Item 12 6. Refreshed Position Papers uploaded onto the KRG website.	Executive Team

Date / Item	Action / Progress	Responsible
Kimberley Development Commission Funding Proposal		
4/10/2023	**Action:** 1. Further research is to be conducted into the KDC data funding proposal before a decision is made 2. Letter to be sent to the KDC requesting a meeting to discuss the outcomes of the research and other regional issues 3. A copy of the letter sent to KDC to be sent to Cr Geoff Haerewa to follow up. **Status / Progress:** 1. In Progress 2. Letter sent. No response received as yet 3. Complete. Letter sent to Cr Geoff Haerewa 27/02/2024.	Executive Team
Kimberley Housing Roundtable		
16/02/2024	**Action** 1. Executive Team to write to the Kimberley Development Commission seeking $10,000 towards the cost of the Kimberley Housing Roundtable 2. Executive Team to write to Regional Development Australia Kimberley seeking up to $5,000 towards the cost of the Kimberley Housing Roundtable 3. KRG committed $5,000 at the February 16th meeting. 4. Executive to liaise with members out of session to discuss and decide on the date and location and EO to report back to the KRG. **Status / Progress:** 1. Letter sent 26/02/2024. KDC approved $10,000. See Item 9 & Correspondence. 2. Letter sent 26/02/2024. RDA Kimberley approved $2,500 3. In Progress 4. Out of session determined to be held week of the 29th of July in Broome. Calendar Invite sent to members. CEOs met with Housing Australia on the 13th of June. See Item 14	Executive Team
Advocacy Strategy Management & Maintenance of Social Housing		
16/02/2024	**Action** 1. Executive Officer to develop a strategy and discuss at the April 2024 meeting. 2. Shire of Derby West Kimberley to provide Executive Team with the work that they have progressed. 3. Executive Officer to develop a template for members to populate to support the advocacy strategy. **Status / Progress:** 1. Strategy developed and members supported the proposed advocacy strategy at 19th April 2024 meeting	Executive Team

Date / Item	Action / Progress	Responsible
	2. SDWK provided a copy of their Infill Housing and Investigations Report for the Derby Townsite 3. In progress	
	Alcohol Restrictions	
16/02/2024	**Action** Executive Team to work with RCAWA and Hotels Association (AHA) on advocacy and submission letter. **Status / Progress:** AHA has shared their Show Cause notice for liquor restrictions. A joint advocacy letter to the WA Government from KRG, RCAWA and AHA has been drafted and circulated to KRG, RCAWA and AHA members for feedback.	Executive Team
	Kimberley Volunteer Resource Centre	
16/02/2024	**Action** Members to take the Regional Volunteering Strategy 2020 to their individual council meetings for endorsement and to report back to the Executive Officer to action a whole of KRG endorsement. **Status / Progress:** Completed	Members
	Review of Financial Assistance Grants (FAGs)	
23/11/2023	**Action:** SWEK is running a procurement process and has issued an RFQ **Status / Progress:** NAJA undertaking preliminary research and meeting with SWEK CEO to be held on the 19th of June to scope out next stages of the work. Early research material presented in the KRG Submission into Local Government Sustainability.	Vernon Lawrence
	Community Safety and Crime Prevention Investment Package	
23/11/2023	**Action:** SWEK is running a procurement process and has issued an RFQ **Status / Progress:** Preliminary research being undertaken.	Vernon Lawrence
	Benchmarking	
23/11/2023	**Action:**	Executive Team / Members

Date / Item	Action / Progress	Responsible
	1. Executive Team to approach RCAWA and request the use of the benchmarking templates. 2. Executive Team to email CEO's requesting a contact to send the spreadsheet to start collecting the information. **Status / Progress:** 1. Complete: RCAWA approved KRG to use the benchmarking template. 2. In Progress: Emails sent and information received from Broome and SWEK. Derby working on providing the information by the 19th of April. Follow up email sent to Halls Creek 05/04/2024. Follow up emails sent in May to Derby and Halls Creek	
Inquiry into Local Government Sustainability		
19/04/2024	**Action** 1. KRG noted at April meeting that a submission is being prepared to the Federal Inquiry into Local Government Sustainability and supported the framework. 2. Members to provide case studies to illustrate the points made in the submission 3. Executive Officer to circulate draft submission to members out of session for feedback prior to finalising the submission by the 31st of May. **Status / Progress:** 1. Complete 2. Complete 3. Complete. Submitted 30th May 2024 – See Item 15	

Watching Brief
Aboriginal Heritage Act: Now pending Department updates on rescinded legislation. On 15 November 2023, the *Aboriginal Heritage Act 1972* was restored as the legislation that manages Aboriginal heritage in Western Australia some amendments drawn from feedback from consultation. Approval is only required where there is potential for any harm to an Aboriginal site.
WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. To be raised with the new Minister for Local Government.
Banned Drinkers Register – Legislation passed. KRG media release issued and picked up in local papers. Implementation and outcomes will be monitored.
State government funding to support young people in the Kimberley. Cr McCumstie is the KRG observer member on the Aboriginal Youth Wellbeing Steering Committee (AYWSC) and will provide updates as required. Note the Aboriginal Regional Governance Group (ARRG) has been undertaking media expressing disappointment at the lack of government commitment to implement recommendations of reports into youth suicide in the Kimberley. New $4M community-led Immediate Response Night Space (IRNS) service for young people in Broome. There is no overarching youth justice strategy for the region.

Tanami Road funding – Letter sent to Minister Catherine King on 28/05/23. Response received. Commonwealth confirmation that the project would proceed and an additional $200M funding announced 16/11/2023. KRG media release issues and picked up in local papers. Shire of Halls Creek leading work on a Tanami Activation Strategy.
First Point of Entry (FPOE) Wyndham and Broome - Minister King announced in February 2024 that work will be undertaken for the enhanced FPOE status for Broome. This includes working with Border Force and the Department of Agriculture, Fisheries and Forestry.
North West Defence and Border Security – April 2024 letter sent to State and Federal Government expressing concern. No response received to date
Planning Reform: EO monitoring reform status and will advise accordingly as issues arise

Resolved
Media and Communications Policy and Stakeholder Engagement Plan
Letters of congratulations to new State Ministers
Audited statements circulated
KRG meeting dates set and circulated
Service Level Agreement
Policy Position Papers
Investment Prospectus 2023/24
Lord Mayors Distress Relief Funding
MOU finalised and signed
Insurance Costs relief as a result of flood impacts
Potential tourism opportunities for total eclipse events, provided by Kym Francesconi
Regional Road Group: Shire allocations
KRG Website and LinkedIn profile - operational
BBY and WKFEC invitation to present to KRG
National Housing and Homelessness Plan submitted 20/10/2023. Published DSS Engage Website
Service Level Agreement Assessment – 5% increase endorsed 23/11/2023
July – September quarterly report – 23 November 2023 meeting.
Simplified Governance Compliance Papers – endorsed 23 November 2023 meeting
Regional Road Group Road Projects Funding Allocation – wrote to WALGA outlining KRG's position
Emergency Management Policy Position – Wrote to Matt Reimer DFES
Members advised Cr Mitchell of their repsonse to the Regional Road Group Project grant funding
Ministerial notes 15/02/24 – Minister Papalia, Minister Beazley, Premier. Sent to members 26/02/24
Requirements for the Deputy Chair position clarrified and stands endorsed as per November 2023

5. Correspondence

Item for Noting

Submitted by: Secretariat

Attachment 2: Correspondence In: Paul Zinkel, Committee Secretary, Regional Development, Infrastructure and Transport
Attachment 3: Correspondence In: Federal and State Ministers, Premier, Departments, Industry and Peak Bodies
Attachment 4: Correspondence In: Hon Roger Cook MLA, Premier
Attachment 5: Correspondence Out: Committee, Regional Development, Infrastructure and Transport
Attachment 6: Correspondence Out: Federal and State Ministers, Premier, Departments, Industry and Peak Bodies

Note: Correspondence considered of an administrative nature, such as meeting invites etcetera, will not be tabled.

Correspondence In	
Date	30/05/2024
From	Paul Zinkel, Committee Secretary, Regional Development, Infrastructure and Transport
Topic	Timeframe for the Inquiry into Local Government Financial sustainability and hearing locations
Attachment	2
Date	April & May 2024
From	Federal and State Ministers, Premier, Departments, Industry and Peak Bodies
Topic	Kimberley Regional Group & Regional Capitals Alliance Government Forum & Networking Lunch
Attachment	3
Date	06/05/2024
From	Hon Roger Cook MLA, Premier
Topic	Meeting with the KRG February 2024
Attachment	4
Correspondence Out	
Date	30/05/2024
From	Michelle Mackenzie, Executive Support, Kimberley Regional Group
To	Committee, Regional Development, Infrastructure and Transport
Topic	Timeframe for the Inquiry into Local Government Financial sustainability and hearing locations
Attachment	5

Kimberley Regional Group: Minutes 20 June 2024

Date	April & May 2024
From	Kimberley Regional Group Executive Team
To	Federal and State Ministers, Premier, Departments, Industry and Peak Bodies
Topic	Kimberley Regional Group & Regional Capitals Alliance Government Forum & Networking Lunch
Attachment	6

Resolution/s		Action(s) / Budget Implications	
That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required.		Nil	
Moved:	Shire of Broome	**Responsible:**	
Seconded:	Shire of Derby West Kimberley	**Due date:**	
Carried:	4/0		

Attachment 2 Correspondence In: Timeframe for the Inquiry into Local Government Financial sustainability and hearing locations

From: Zinkel, Paul (REPS) <Paul.Zinkel.Reps@aph.gov.au> **On Behalf Of** Committee, RDIT (REPS)
Sent: Thursday, May 30, 2024 11:00 AM
To: Michelle Mackenzie <michelle@mira-consulting.com.au>
Cc: Committee, RDIT (REPS) <RDIT.reps@aph.gov.au>
Subject: [SEC=OFFICIAL] RE: Time-frame for the Inquiry into Local Government Financial sustainability and hearing locations

OFFICIAL

Dear Ms Mackenzie

Thank you for your correspondence. The Standing Committee on Regional Development, Infrastructure and Transport has not yet had an opportunity to consider when public hearings for the inquiry will be held. We will contact you as soon as the Committee starts to make any plans.

There are also no time-frames as yet when the Committee is likely to finalise its work and publish a report. The APH website has a functionality where you can track a Committee. Tracking committee Inquires will send you email notifications for:

- Additional Hearing Information
- Answer to Question on Notice
- Correspondence
- Form Letters
- Government Responses
- Additional Information
- Media releases
- Tabled Documents
- Hearings
- Submissions added
- Submissions opening
- Submissions closing
- Report tabled

To track a committee inquiry, visit the Committees page and use the search functionality provided on the page to find an inquiry to track or alternatively, a list of all current inquiries can be found here. If using the search functionality, you will need to click on the inquiry name in the results to be taken to the inquiry page. Once on the inquiry page, click the 'Track Inquiry' button on the upper right side of the page. A dialog box will appear with prompts to assist you.

Kimberley Regional Group: Minutes 20 June 2024

Thank you for your assistance with the Committee's inquiry.

Kind regards

Paul

Paul Zinkel | *Committee Secretary*

Standing Committee on Regional Development, Infrastructure and Transport

Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs

Department of the House of Representatives

PO Box 6021 | R1.110 Parliament House | Canberra ACT 2600

Ph. (02) 6277 4579 | www.aph.gov.au/house

Facebook: @AusHouseofRepresentatives | **Twitter**: @AboutTheHouse

At the Department of the House of Representatives we recognise and pay our respects to the Aboriginal and Torres Strait Islander Peoples.

Attachment 3 Correspondence In: Kimberley Regional Group & Regional Capitals Alliance Government Forum & Networking Lunch

Federal Ministers		
Name	**Position**	**Attending**
Hon. Tony Burke MP	Minister for Employment and Workplace Relations Minister for the Arts	
Hon. Catherine King MP	Minister for Infrastructure, Transport, Regional Development and Local Government	
Hon. Linda Burney MP	Minister for Indigenous Australians	
Hon. Madeleine King MP	Minister for Resources Minister for Northern Australia	NO
Senator the Hon Murray Watt	Minister for Agriculture, Fisheries and Forestry Minister for Emergency Management	NO
Hon. Kristy McBain MP	Minister for Regional Development, Local Government and Territories	
Hon. Dr Anne Aly MP	Minister for Early Childhood Education Minister for Youth	
Hon. Patrick Gorman MP	Assistant Minister to the Prime Minister, Assistant Minister for the Public Service	YES
Hon. Matt Keogh MP	Minister for Veterans' Affairs Minister for Defence Personnel	
State Ministers		
Hon Roger Cook BA GradDipBus MBA MLA	Premier; Minister for State and Industry Development, Jobs and Trade; Public Sector Management; Federal-State Relations	NO
Hon Rita Saffioti BBus MLA	Deputy Premier; Treasurer; Minister for Transport; Tourism	NO
Hon Sue Ellery BA MLC	Minister for Finance; Commerce; Women's Interests	NO
Hon Stephen Dawson MLC	Minister for Emergency Services; Innovation and the Digital Economy; Science; Medical Research; Minister Assisting the Minister for State and Industry Development, Jobs and Trade	NO
Hon Paul Papalia CSC MLA	Minister for Police; Corrective Services; Racing and Gaming; Defence Industry; Veterans Issues	NO
Hon Dr Tony Buti BPE DipEd MIR LLB DPhil MLA	Minister for Education; Aboriginal Affairs; Citizenship and Multicultural Interests	NO
Hon Simone McGurk BA(Arts) BA(Comms) MLA	Minister for Training and Workforce Development; Water; Industrial Relations	
Hon Amber-Jade Sanderson BA MLA	Minister for Health; Mental Health	NO
Hon Don Punch BPsych BSocwk MBA MLA	Minister for Regional Development; Disability Services; Fisheries; Seniors and Ageing; Volunteering	NO
Hon Reece Whitby MLA	Minister for Energy; Environment; Climate Action	NO
Hon Sabine Winton BA BPS MLA	Minister for Early Childhood Education; Child Protection; Prevention of Family and Domestic Violence; Community Services	NO
Hon David Michael MLA	Minister for Mines and Petroleum; Ports; Road Safety; Minister Assisting the Minister for Transport	NO
Hon Hannah Beazley BA MLA	Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development	NO

Hon John Carey MLA BA (Hons)	Minister for Planning; Lands; Housing; Homelessness	NO
Hon. Darren West MLC	Member for Northam, Parliamentary Secretary to the Minister for Energy; Environment; Climate Action	YES
Hon. Suzanne (Sue) Mary Ellery MLC BA	Minister for Finance; Commerce; Women's Interests, Leader of the Government in the Legislative Council	
Lara Dalton MLA	Member for Geraldton	
Simon Millman MLA	Member for Mount Lawley	
Rebecca Stephens MLA	Acting Speaker	NO
Divina D'Anna MLA	Parliamentary Secretary to the Deputy Premier; Treasurer; Minister for Transport; Tourism	YES
Ali Kent MLA	Acting Speaker	NO
Tracey Robers MP	Member for Pearce	
Hon Jackie Jarvis MLC	Minister for Agriculture and Food; Forestry; Small Business	NO
Departments		
Caroline Spencer	Office of the Auditor General	
Emily Roper	Director General, Department of the Premier and Cabinet	NO
Mike Rowe	Director General, Department of Communities	YES
Glenn Mace	Executive Director Service Delivery Department of Communities	
Leon McIvor	Deputy Director General, Housing and Assets, Department of Communities	
Dean Mudford	Acting Chief Executive, DevelopmentWA	NO
Lanie Chopping	Director General Department of Local Government, Sport and Cultural Industries	NO
Erin Gauntlett	Deputy Director General Department of Local Government, Sport and Cultural Industries	
Tim Fraser	Executive Director - Infrastructure Department of Local Government, Sport and Cultural Industries	YES
Anthony Kannis	Director General DPLH	YES
Stuart Smith	Director General Department of Biodiversity, Conservation and Attractions	YES
Rebecca Brown	Director General, Department of Jobs, Tourism, Science and Innovation	NO
Heather Brayford	Director General Department Primary Industries and Regional Development	
Paul Isaachsen	Deputy Director General, Industry and Economic Development Department Primary Industries and Regional Development	YES
Kylie Maj	Acting Director General Department of Justice	
Karen Ho	Director General Training and Workforce Development	NO
Richard Sellers	Director General Department of Energy, Mines, Industry Regulation and Safety	NO
Industry and Peak Bodies		
Anthony Vuleta	President LGPro	
Candy Choo	CEO LGPro	YES
Rebecca Tomkinson	Chief Executive Chamber of Minerals and Energy	
Bradley Woods	Chief Executive Officer Australian Hotels Association	NO

Tanya Steinbeck	UDIA	
Kitty Prodonovich	CEO Regional Chamber of Commerce and Industry of WA	NO
Aaron Morey	Chief Economist Chamber of Commerce and Industry WA	
Tiffany Allen	Chief Executive Construction Training Fund	NO
Nick Sloan	Chief Executive Officer WALGA	YES
Tony Brown	Executive Manager Governance & Organisational Services, WALGA	YES
Karen Chappell	President WALGA	
Paul Kelly	Deputy President WALGA	
Renee Gioffre	Kimberley Executive, Department of Communities	YES
Richard Aspinall	Regional Manager NIAA	YES
Kym Francesconi	Chair Australia's North West Tourism	YES
Christine Colmer	Assistant Director | WA and SA | Engagement Branch National Emergency Management Agency	
Boyd Brown	Regional General Manager WA Telstra Retail & Regional	YES
Chuck Berger	CEO Kimberley Development Commission	
Pilar Kasat	CEO Regional Arts WA	YES
Robert Taylor	CEO WAITOC	YES
David Eaton	Small Business Commissioner	NO
Peter Woronzow	Director General Transport Portfolio Department of Main Roads	
Pat Donovan	CEO Water Corporation	
Kath Snell	CEO Shelter WA	
Mark Glasson	CEO Anglicare	
Louise Giolitto	CEO Western Australian council of Social Service (WACOSS)	
Frances Buchanan	WA State Manager NDS	
Maureen Lewis	Commissioner Mental Health Commission	
Evan Hall	WA Tourism Council	YES
Nicole Lockwood	Chair Infrastructure WA	YES
Phil Helberg	CEO Infrastructure WA	

Attachment 4 Correspondence In: Meeting with the KRG February 2024

Premier of Western Australia

Our Ref: 80-100484

Mr Paul Rosair
Executive Officer
Kimberley Regional Group
459 Albany Highway
VICTORIA PARK WA 6100

Dear Mr ~~Rosair~~ Paul,

Thank you for your letter dated 14 March 2024 following our recent meeting.

Western Australia's capacity to respond to and recover from natural disasters around the State is robust and well resourced. This capacity was significantly strengthened by the 2023–24 State Budget announcement that injected $38.3 million for the establishment of the State's biggest ever recovery team. Of this, $24.9 million is being invested in enhancing the Department of Fire and Emergency Services (DFES) ability to provide support following a natural disaster. This includes funding for 29 permanent full-time positions.

The remaining $13.4 million funds a dedicated taskforce to manage and support recovery in the Kimberley following the devasting flooding caused by Ex-Tropical Cyclone Ellie. This taskforce continues to work alongside the local communities and the local government most acutely affected.

In January of this year, a comprehensive Kimberley Floods State Recovery and Resilience Plan was released. It sets out priorities and a program of local and regional activities that provide a clear pathway for people to recovery from the disaster, build back better and become more resilient.

I note with interest the policy priorities outlined in your attachment and I am very pleased that some of them have already been adopted by this Government. Timely access to Disaster Recovery Funding Arrangements, for example, is a function of the State Recovery Team, operating within DFES. Since the Team's inception, almost $900 million has been made available by the Commonwealth and Western Australian Governments to support the recovery from the January 2023 Kimberley floods.

2 Havelock Street, West Perth, Western Australia 6005
Telephone: +61 8 6552 5000 Facsimile: +61 8 6552 5001 Email: WA-Government@dpc.wa.gov.au
www.premier.wa.gov.au



The State Government has also launched a major new resilience program for the Kimberley region as part of the 2024–25 State Budget. This program includes an initial $67.5 million investment into a range of initiatives and projects that will boost supply chains and support the region to better respond to emergencies when they occur.

Thank you again for your letter. Should you have any questions regarding the Kimberley floods recovery, please contact Assistant Commissioner Kate Vivian at kate.vivian@dfes.wa.gov.au

Yours sincerely

ROGER COOK MLA
PREMIER

- 6 MAY 2024

Attachment 5 Correspondence Out: Timeframe for the Inquiry into Local Government Financial sustainability and hearing locations

From: Michelle Mackenzie <michelle@mira-consulting.com.au>
Sent: Thursday, May 30, 2024 10:39 AM
To: Committee, RDIT (REPS) <RDIT.reps@aph.gov.au>
Subject: Time-frame for the Inquiry into Local Government Financial sustainability and hearing locations

Good morning

I hope things are going well.

I've just uploaded a submission into this inquiry from the Kimberley Regional Group of local governments.

Are you able to advice -

- The time-frame for when the Committee is likely to publish its findings
- If there are likely to be public hearings in Western Australia and / or the Kimberley

Kind regards

Michelle

Michelle Mackenzie

Principal, Mira Consulting

Associate, NAJA Business Consulting

Executive Support, Kimberley Regional Group

ABN: 43 324 130 482

M: 0419 931 819

E: michelle@mira-consulting.com.au

W: mira-consulting.com.au

A: PO Box 621 Halls Creek WA 6770

Jaru and Gija Country

Attachment 6 Correspondence Out: Kimberley Regional Group & Regional Capitals Alliance Government Forum & Networking Lunch

Federal Ministers	
Hon. Tony Burke MP	Minister for Employment and Workplace Relations Minister for the Arts
Hon. Catherine King MP	Minister for Infrastructure, Transport, Regional Development and Local Government
Hon. Linda Burney MP	Minister for Indigenous Australians
Hon. Madeleine King MP	Minister for Resources Minister for Northern Australia
Senator the Hon Murray Watt	Minister for Agriculture, Fisheries and Forestry Minister for Emergency Management
Hon. Kristy McBain MP	Minister for Regional Development, Local Government and Territories
Hon. Dr Anne Aly MP	Minister for Early Childhood Education Minister for Youth
Hon. Patrick Gorman MP	Assistant Minister to the Prime Minister, Assistant Minister for the Public Service
Hon. Matt Keogh MP	Minister for Veterans' Affairs Minister for Defence Personnel
State Ministers	
Hon Roger Cook BA GradDipBus MBA MLA	Premier; Minister for State and Industry Development, Jobs and Trade; Public Sector Management; Federal-State Relations
Hon Rita Saffioti BBus MLA	Deputy Premier; Treasurer; Minister for Transport; Tourism
Hon Sue Ellery BA MLC	Minister for Finance; Commerce; Women's Interests
Hon Stephen Dawson MLC	Minister for Emergency Services; Innovation and the Digital Economy; Science; Medical Research; Minister Assisting the Minister for State and Industry Development, Jobs and Trade
Hon Paul Papalia CSC MLA	Minister for Police; Corrective Services; Racing and Gaming; Defence Industry; Veterans Issues
Hon Dr Tony Buti BPE DipEd MIR LLB DPhil MLA	Minister for Education; Aboriginal Affairs; Citizenship and Multicultural Interests
Hon Simone McGurk BA(Arts) BA(Comms) MLA	Minister for Training and Workforce Development; Water; Industrial Relations
Hon Amber-Jade Sanderson BA MLA	Minister for Health; Mental Health
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Hon Hannah Beazley BA MLA	Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development
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Simon Millman MLA	Member for Mount Lawley
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Ali Kent MLA	Acting Speaker
Tracey Robers MP	Member for Pearce
Hon Jackie Jarvis MLC	Minister for Agriculture and Food; Forestry; Small Business
Departments	
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Emily Roper	Director General, Department of the Premier and Cabinet
Mike Rowe	Director General, Department of Communities
Glenn Mace	Executive Director Service Delivery Department of Communities
Leon McIvor	Deputy Director General, Housing and Assets, Department of Communities
Dean Mudford	Acting Chief Executive, DevelomentWA
Lanie Chopping	Director General Department of Local Government, Sport and Cultural Industries
Erin Gauntlett	Deputy Director General Department of Local Government, Sport and Cultural Industries
Tim Fraser	Executive Director - Infrastructure Department of Local Government, Sport and Cultural Industries
Anthony Kannis	Director General DPLH
Stuart Smith	Director General Department of Biodiversity, Conservation and Attractions
Rebecca Brown	Director General, Department of Jobs, Tourism, Science and Innovation
Heather Brayford	Director General Department Primary Industries and Regional Development
Paul Isaachsen	Deputy Director General, Industry and Economic Development Department Primary Industries and Regional Development
Kylie Maj	Acting Director General Department of Justice
Karen Ho	Director General Training and Workforce Development
Richard Sellers	Director General Department of Energy, Mines, Industry Regulation and Safety
Industry and Peak Bodies	
Anthony Vuleta	President LGPro
Candy Choo	CEO LGPro
Rebecca Tomkinson	Chief Executive Chamber of Minerals and Energy
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Tanya Steinbeck	UDIA
Kitty Prodonovich	CEO Regional Chamber of Commerce and Industry of WA
Aaron Morey	Chief Economist Chamber of Commerce and Industry WA
Tiffany Allen	Chief Executive Construction Training Fund
Nick Sloan	Chief Executive Officer WALGA

Tony Brown	Executive Manager Governance & Organisational Services, WALGA
Karen Chappell	President WALGA
Paul Kelly	Deputy President WALGA
Renee Gioffre	Kimberley Executive, Department of Communities
Richard Aspinall	Regional Manager NIAA
Kym Francesconi	Chair Australia's North West Tourism
Christine Colmer	Assistant Director | WA and SA | Engagement Branch National Emergency Management Agency
Boyd Brown	Regional General Manager WA Telstra Retail & Regional
Chuck Berger	CEO Kimberley Development Commission
Pilar Kasat	CEO Regional Arts WA
Robert Taylor	CEO WAITOC
David Eaton	Small Business Commissioner
Peter Woronzow	Director General Transport Portfolio Department of Main Roads
Pat Donovan	CEO Water Corporation
Kath Snell	CEO Shelter WA
Mark Glasson	CEO Anglicare
Louise Giolitto	CEO Western Australian council of Social Service (WACOSS)
Frances Buchanan	WA State Manager NDS
Maureen Lewis	Commissioner Mental Health Commission
Evan Hall	WA Tourism Council
Nicole Lockwood	Chair Infrastructure WA
Phil Helberg	CEO Infrastructure WA

6. Financial Report

Item for Noting

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 7: Kimberley Regional Group Interim Financial Report to 31 March 2024

Purpose

To update the KRG members on the financial position of the Group.

Summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 31 March 2024. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

Background

Previous Considerations
The KRG adopted its annual budget for the 2023/24 Financial year at the meeting on 13 April 2023. At this meeting a report relating to the finances for the financial year to 30 June 2023 was approved by the KRG. This report is for the financial activity for Quarter 3 of the 2023/24 financial year. Quarterly reports will be tabled at meetings as soon after the end of each quarter as is practical.

Discussion

The Financial Activity Statement presents a current surplus position of $391,962 which is represented by a cash balance held in a Reserve with the Shire of Wyndham East Kimberley. All outstanding amounts have been paid by members.

Adjustments arising from the approval of the 2023/24 Annual Budget were included at the last KRG meeting. It was agreed the contributions were maintained at $45,000. The surplus cash was allocated to a line item "Kimberley Regional Group – Projects" in the amount of $20,000 in order to maintain parity between income and expenditure. Four projects were considered and approved. The first two projects below were subject to a procurement process and were awarded to NAJA Business Consulting Services as providing the best value for money. The remaining two were approved for the Secretariat to conduct the work. The projects are:

- Review of Financial Assistance Grants – estimated $24,500
- KRG Community Safety and Crime Prevention Investment Package – estimated $18,000
- Benchmarking – estimated $15,000
- Pre State and Federal Government Election Strategy – estimated $7,600

The total of these projects is $65,100 against a budget of $20,000. It was proposed that the projects budget be increased by $45,000 to $65,000 and funded from cash reserves. No expenses were recorded against the projects at the reporting date.

As reported previously, Members will note that there still remains an amount of $10,000 for the North West Defence Alliance (NWDA). This is retained for members should the KRG require any budget for activity related to this initiative.

CONSULTATION
Nil.

STATUTORY ENVIRONMENT
Local Government Act 1995

Financial Implications

As at the 30 June 2023 the Kimberley Regional Group cash balance $262,476 and outstanding contributions of $45,000 carried forward to the 2023/24 financial year giving a total surplus position of 307,476.

For the period ending 31 March 2024 Expenses of $97,082 were paid against a year-to-date budget of $172,500. No disbursements have been made against Canberra Delegation Expenses ($5,250) and NWDA ($7,500) so far. Only $1350 has been disbursed for Projects as at 31 March 2024 against a year-to-date budget of $48,750. A Canberra trip is planned for August 2024 and these expenses are expected to fall in the next financial year. Some project expenses are expected to be paid before the end of the financial year but the majority will be expected to be paid into the next financial year.

The year-to-date budget income was $228,750 while the actual income is $226,569. No reimbursements have been recouped from members as expenditure has been well under budget for the year thus far. An interest allocation will be made at the end of the financial year.
The year-to-date actual budget surplus is $129,487.

The total Kimberley Regional Group cash balance at 31 March 2024 is $391,962 which represents the total of the Members interests at that date.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:
Effective governance protocols and systems for business efficiency and improved services through collaboration.

Secure funding for regional initiatives.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity **Performance**	**Advocate** Facilitate Partner Fund Promote **Monitor**		
Resolution/s		**Action(s)**	
That the Kimberley Regional Group notes: ***1. the Interim Financial Report to 31 March 2024;*** ***2. the $129,487 year to date budget surplus;*** ***3. no members contributions are outstanding for the 2023/24 financial year; and*** ***4. the total members interests of $391,962 at 31 March 2024 represented by cash held in Reserves***		Executive Officer to work with Secretariat on 2024-25 Budget	
Moved:	Shire of Broome	**Responsible:**	EO & Secretariat
Seconded:	Shire of Halls Creek	**Due date:**	As appropriate
Carried:	4/0		

Attachment 7: Kimberley Regional Group Interim Financial Report to 31 March 2024

Kimberley Regional Group - Year to date Income and expenditure for the period ended 31 March 2024	Annual Budget 2023/24	Adjusted Annual Budget 2023/24	Budget Year to Date	Actual Year to Date
Expemditure				
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	6,000	4,500	1,102
Kimberley Regional Group - Canberra Delegation Expenses	7,000	7,000	5,250	-
Kimberley Regional Group - Annual Financial Audit	6,000	6,000	4,500	-
Kimberley Regional Group - IT Support	1,000	1,000	750	-
Kimberley Regional Group - Sundry Expenses	1,000	1,000	750	-
Kimberley Regional Group - Policy creation	4,000	4,000	3,000	-
Kimberley Regional Group - Website upgrade	2,000	2,000	1,500	1,933
Kimberley Regional Group - Projects	20,000	65,000	48,750	1,350
Kimberley Regional Group - Executive Consultancy	120,000	120,000	90,000	89,147
Kimberley Regional Group - Executive Consultancy - reimbursable costs	8,000	8,000	6,000	3,550
Kimberley Regional Group - North West Defence Alliance	10,000	10,000	7,500	-
	185,000	230,000	172,500	97,082
Income				
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	- 2,000	- 2,000	- 1,500	-
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 180,000	- 180,000	- 225,000
Kimberley Regional Group - Disbursment from Reserve	-	- 45,000	- 45,000	-
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 3,000	- 3,000	- 2,250	- 1,569
	- 185,000	- 230,000	- 228,750	- 226,569
Net Operating Result	-	-	- 56,250	- 129,487
Opening Cash Balance	262,476	262,476	262,476	262,476
Outstanding Contributions	45,000	45,000	45,000	-
Appropriation from Reserve		- 45,000	- 45,000	-
Closing Surplus Balance	307,476	262,476	318,726	391,962

7. Formal Presentations

Item for Discussion

Submitted by: Executive Team

Purpose

To provide a forum for guests to address the KRG on relevant topics.

Attendees

Time	Name	Position	Organisation
9.05am to 9.25am	Shane Ivers	CEO	Shire of Irwin
10.00am to 10.15am	Jennifer Thomas	Regional Development and Engagement Manager	NBNCO – Northern Region WA
11.00am to 11.15am	Robert Taylor	CEO	WA Indigenous Tourism Operators (WAITOC)

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	**Advocate** **Facilitate** **Partner** Fund Promote **Monitor**	Nil
Resolution/s		**Action(s)**
For noting		TBD

8. Shared Services

Item for Discussion

Submitted by: Executive Team

Attachment 8: Shire of Irwin PowerPoint Presentation

Purpose

To commence discussion on whether shared services is something that KRG members would like to explore.

In summary

- Due to remoteness, skill shortages and cost it can be difficult for local governments to access the services that they require in a cost effective way.
- One way Western Australian Councils have addressed this is through a shared services approach to access greater economies of scale.
- There are a number of different models used by Councils to share services.
- Before considering a shared services model, discussion is needed on the drivers for this approach and what benefits may accrue. This includes identifying what services could be effectively shared, by whom, and why. Following this, discussion should occur on the best way to progress this including a governance model.
- It must be noted that shared services are distinguished from managed services, where an organisation outsources specific functions to another entity – i.e. outsourcing management of an airport or financial management to another Council. .

Background

The aim of this discussion is not a governance model for shared services but whether at an operational level sharing services would assist Kimberley Shires to make operations more efficient and effective.

In June 2023 the KRG considered governance models for the KRG's operation. The models examined included:

1. A Voluntary Regional Organisation of Councils
2. A Regional Local Government Model
3. Regional Subsidiary Model
4. Establishing a Not For Profit Entity

It was agreed that a voluntary regional organisation of Councils was the best governance model at this time for the KRG. It must be noted that a number of these models are used by Councils to share services.

Details

A 2022 Report from the University of Tasmania 2022, *Options for Sharing Services in Tasmanian Local Governments,* establishes principles for the successful sharing of services, then outlines a range of government models relevant to Tasmanian councils[1]. Whilst the focus of the research was Tasmanian Councils, the principles apply to local governments in any jurisdictions considering sharing services. These are:

1. **Address an agreed problem**	Identify and agree on the problem to be solved and the desired outcome (e.g., efficiency, effectiveness, expanded service offerings, more sustainable staffing systems, etc). Robust and reliable baseline data are essential to determining the most suitable model of service sharing and evaluating its performance over time.
2. **Engage authentically and try to build consensus**	Arrangements built on trust and mutual goodwill are likely to present a more attractive reform proposition than forced or compulsory ones. While differences of opinion are inevitable, genuine engagement with the sector is more conducive to progress than unilateral or antagonistic approaches.
3. **Focus on areas of common interest and need**	At least initially, focus on areas where there are common interests and mutual benefits and value from sharing
4. **Aim to build scale and scope incrementally**	Many shared services arrangements gradually evolve and 'snowball' over time into more comprehensive, enduring partnerships. Supporting evolution towards a more systematic shared services framework not only pays dividends in its own right, but also helps to build the compatibility and complementarity that prepare councils for more involved or far-reaching shared services reforms.
5. **Ensure local accountability and responsiveness to local need**	Arrangements in which councils lose too much autonomy or feel disempowered, can threaten local governments' ability to represent local preferences. Agree on longer-term outcome targets and report progress and benefits (or otherwise) over time.
6. **Share risks and rewards**	Arrangements in which one council shoulders more risk than others – or, alternatively, reaps greater rewards – are more likely to end in conflict than ones in which equitable sharing is a guiding and intentional design feature.
7. **Incentivise and support the transition**	Shared service arrangements almost inevitably involve at least some degree of realignment of council priorities or resources. Sensitive and equitable transition arrangements are vital to ensure that councillors, staff, and communities are kept on side.
8. **Discuss and agree upon the best governance model**	This should be done while noting that there will be trade-offs and compromises. Even the most successful shared service arrangements can succumb to self-interest or internal disagreement unless robust, independent governance structures are in place.

Principles for the successful implementation of shared services

[1] https://www.utas.edu.au/__data/assets/pdf_file/0017/1623203/FoLGR-UTas-Paper-4-Options-for-sharing-services-in-Tasmanian-Local-Government.pdf.

The Shire of Irwin and the Shire of Chapman Valley have been advancing a project to implement a shared services model for Corporate Services. The two Shires are setting up a Local Government Corporate Services Alliance (LGCSA) Association. The LGCSA will be a single independent service delivery entity responsible for delivering selected Corporate Services functions for its members. The LGSCA Association will purchase and manage the software required to deliver its services. Member LGAs would in turn have access to the software to view and manage their individual LGAs data.

Shire of Irwin CEO, Shane Ivers, has offered to share his learnings and provide an update on the project to the KRG.

Risk

Financial: A strategic approach to considering shared services is required.

Link to Key Pillar/s and Strategies:		**Budget Implications**	
People **Place** **Prosperity** Performance	**Advocate** **Facilitate** **Partner** **Fund** **Promote** **Monitor**	Nil	
Resolution/s		**Action(s)**	
That the KRG discuss the appetite for exploring a shared services model between the Kimberley Councils.		Executive Officer and CEO's to discuss next steps out of session and to report back to the KRG.	
Moved:	Shire of Wyndham East Kimberley	**Responsible:**	EO & CEO's
Seconded:	Shire of Halls Creek	**Due date:**	As appropriate
Carried:	4/0		

Attachment 8: Shire of Irwin PowerPoint Presentation

SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

Local Government Corporate Services Alliance Project Overview

June 2024

Shane Ivers, CEO Shire of Irwin

Problem

It has become increasingly difficult for small LGAs to comply with the ever-increasing burden of legislative and community expectations..





The challenge is to investigate options to deliver services to our constituents in the most efficient and effective manner possible, without overburdening the rate base and with the retention of each participating LGAs identity.

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Challenges

Compliance with Legislation
Legislative and governance burden imposed on LGAs is making it almost impossible for small LGAs to be fully compliant across all areas.

Contemporary, Reliable ICT
Shires manage a suite of ICT systems, often outdated or not fit for purpose due to limited budgets

Attraction & Retention
Regional and Remote Shires can find it difficult to attract and retain skilled staff

Cost
Shires must finance staff and systems to support business processes with limited budgets and rising licensing costs and salaries

Duplicated Effort
Regional local governments are currently working independently to deliver almost identical services into their respective communities whilst maintaining a high level of compliance.

There is a general consensus ***larger local government entities*** have an improved capacity to strengthen legislative compliance and improve deliver of essential services to its constituents than smaller entities.

Larger local government entities have the capacity to establish stronger IT Platforms to address corporate compliance and service delivery issues more effectively.

Larger local government entities have the capacity to employ more skilled specialist staff

Larger local government entities have a significantly larger revenue base

Working together there is the opportunity to systemise common processes and at the same time enhance compliance

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Consolidated Service Model

A consolidated services model will remove a significant overhead from individual shires and reduce duplication

Compliance with Legislation
Legislative and governance burden imposed on LGAs is making it almost impossible for small LGAs to be fully compliant across all areas.

Contemporary, Reliable ICT
Shires manage a suite of ICT systems, often outdated or not fit for purpose due to limited budgets

Attraction & Retention
Regional and Remote Shires can find it difficult to attract and retain skilled staff

Cost
Shires must finance staff and systems to support business processes with limited budgets and rising licensing costs and salaries

Duplicated Effort
Regional local governments are currently working independently to deliver almost identical services into their respective communities whilst maintaining a high level of compliance.

- Single Entity Accountable

- One instance of software serving multiple organisations
- Specialised Resources proficient in software

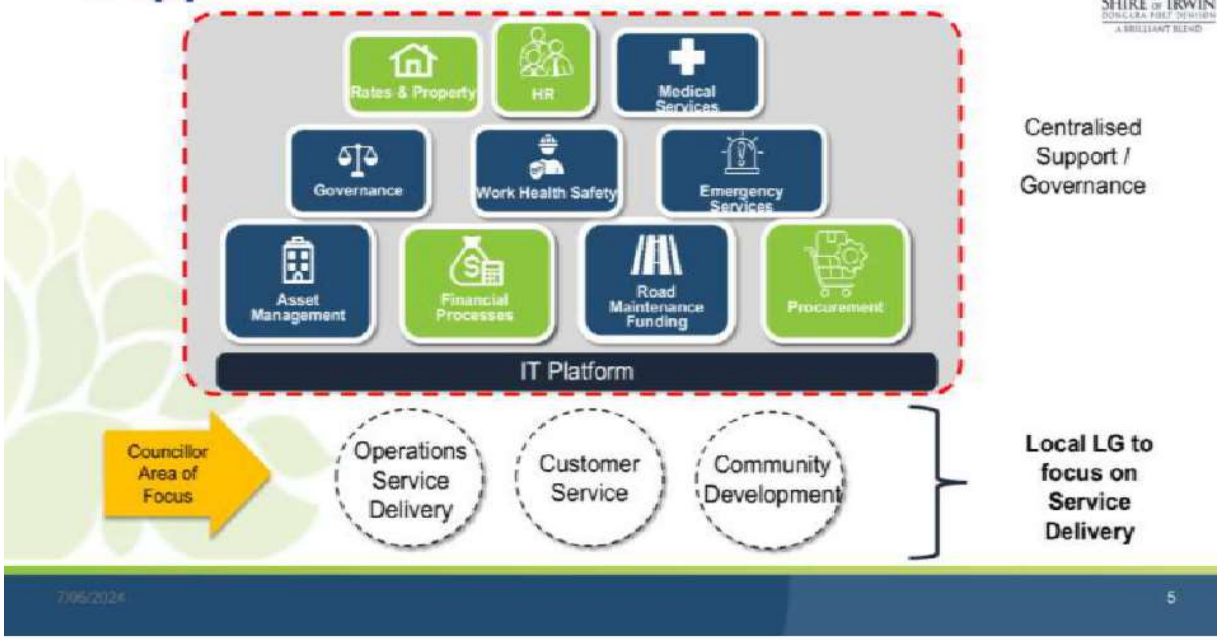
- Shared Resources
- Based in Perth or larger Regional Capital with access to wider resource pool
- Attractive Employment proposition

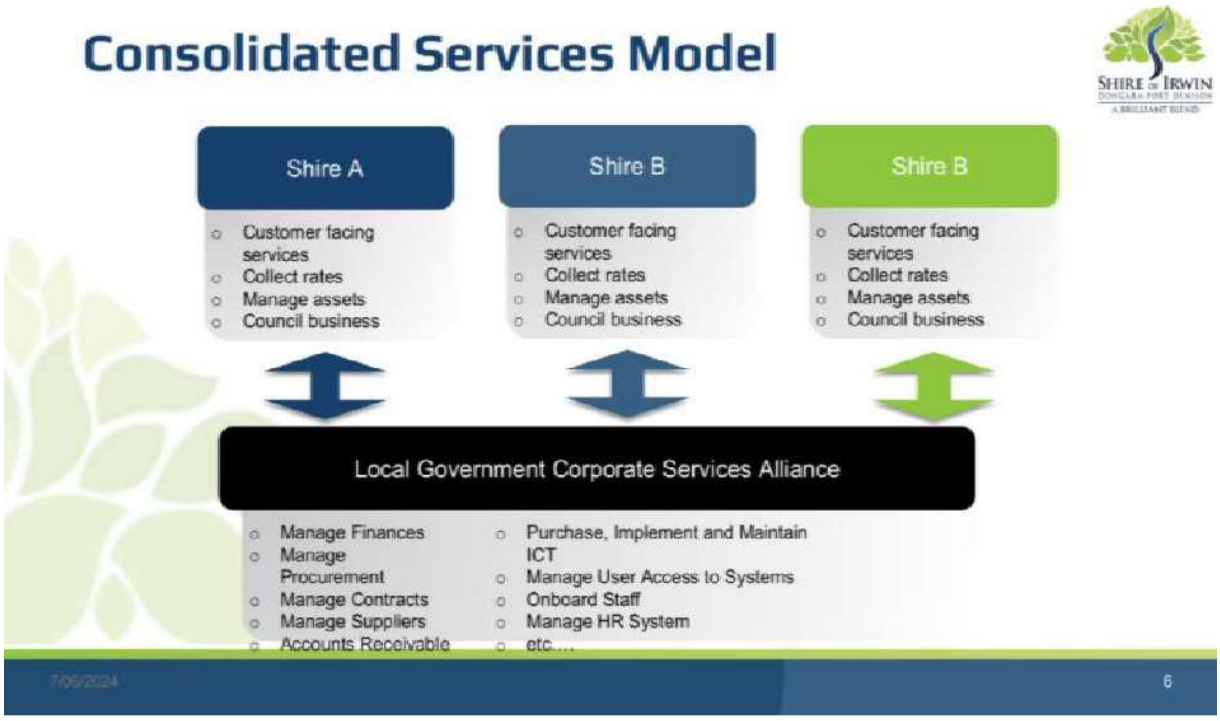
- Costs 'shared' across multiple LGAs
- Economies of scale/greater purchasing power

One independent service delivery entity, removing the burden from the smaller LGAs and allowing them to focus on the important on-ground services to their constituents.

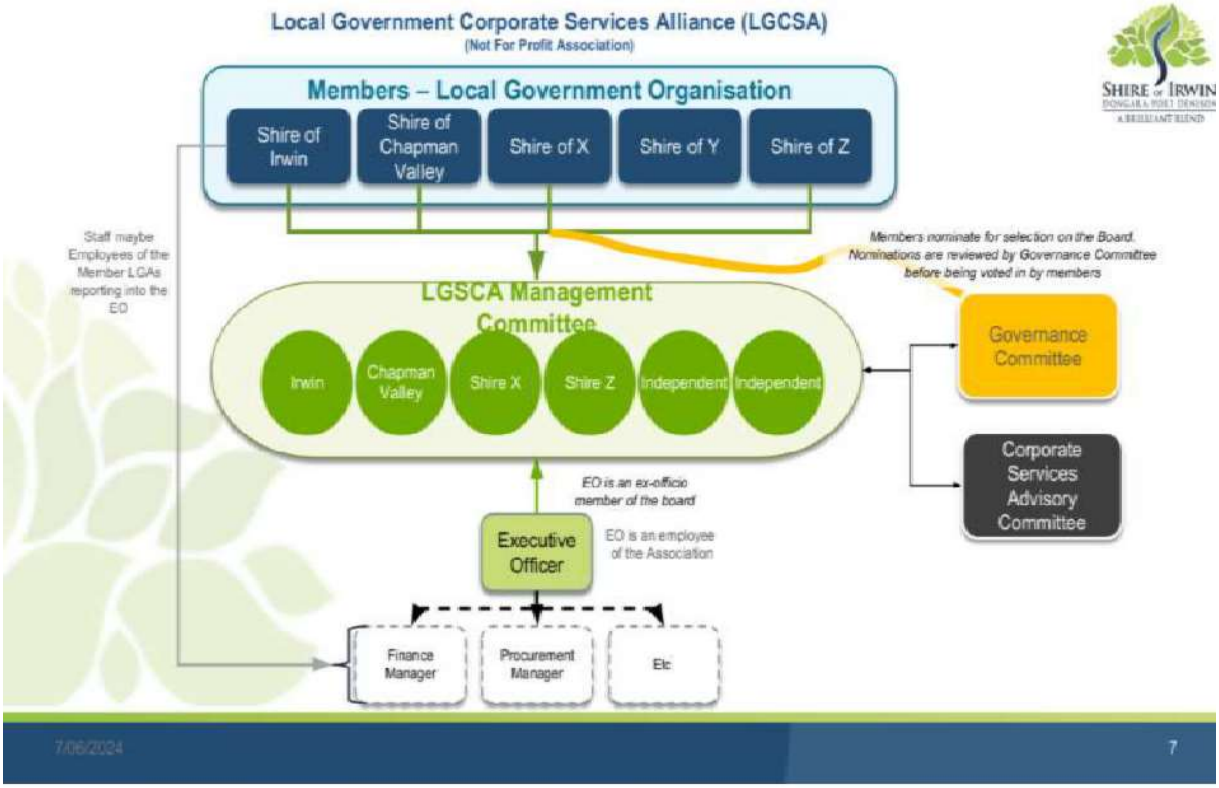
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9. Kimberley Regional Group Priority Action List

Item for Discussion

Submitted by: Executive Team

Attachment 9 Status Report, KRG Prioritised Action List

Purpose

To provide a status update on the progression of action items.

In summary

- The Priority Action List for 2023/24 was developed from a November 2022 workshop, and presented to members for feedback and become a standing item on the agenda
- The Executive Team is allocating resources to drive actions, and scoping out project costings for additional consultancy work as required.
- This paper provides a status update on priority actions.
- It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.

Background

As above

Details

As above

Risk

Operational: Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed

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Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Facilitate Partner Fund Promote Monitor	Additional consultancy money to progress some actions to be considered after a scope of works has been presented for endorsement

Resolution/s		Action(s)	
That the KRG notes the progress of the action items			
Moved:	Shire of Wyndham East Kimberley	**Responsible:**	Executive Team
Seconded:	Shire of Derby West Kimberley	**Due date:**	As appropriate
Carried:	4/0		

Attachment 9 KRG Prioritised Action List Status June 2024

Legend

Ongoing	Complete	On track	Pending	Behind

Type of Activity	Actions	Within contract scope	Status Update
Facilitate and partner	Develop a collective Kimberley Housing Investment Strategy and pitch that outlines what's been done to date and future opportunities including: • List of priority projects • Cost to deliver these homes and partnership opportunities. • Funding strategy to implement identified projects.	No	• Housing Advocacy Strategy endorsed at November 2023 meeting. • Housing Roundtable a key step in developing a collective Kimberley Housing Investment Strategy. Roundtable endorsed at February 2024 meeting
Facilitate and Partner	• Host a Kimberley Housing Roundtable	No	• $10K received from KDC • $2.5K received from RDA Kimberley • Housing Australia agreed to participate and to provide in kind support • KRG committed $5K • To be hosted in Broome Monday 29th July 2024.

Advocate	• Housing Maintenance Advocacy Strategy	Yes	• Strategy to be developed for KRG endorsement
Advocate	• Tanami Activation Strategy	No	• KDC is leading this work Likely a funding application for a precinct plan will be lodged • KRG will continue to liaise with KDC and Shire of Halls Creek • Activation strategy is included in the Investment Prospectus and Election Strategy
Advocate	• Review the KRG land policy and strategy • Advocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development.	Yes	• Adopted paper to be updated
Partner	• Develop a joint project to quantify shire expenditure on vandalism/property crime. • Develop a Local Government community safety package for Ministers Winton, Carey and Papalia – i.e., Street lighting (LED), CCTV, infrastructure, policing, child centred – preventative services and wrap around services.	No	• Scope of works endorsed at November 2023 meeting. • RFQ released by SWEK for consultants • NAJA engaged to undertake this project and start date TBC.
Improve performance	• Improving performance by learning from others (Benchmarking Project) • All services provided to improve efficiencies and learning from others	No	• Benchmarking project endorsed at November 2023 meeting. • Emails sent to CEO's requesting a contact for the information. • Information received from SWEK and Broome. Derby working to provide information by the 19th of April. Follow up emails sent to Derby and Halls Creek
Monitor and Advocate	• Develop scope of works and commission research to understand the funding shortfall facing Kimberley Councils to inform an advocacy strategy for increased financial assistance (FAGS) from state and federal government.	No	• Scope of works endorsed at November 2023 meeting. • RFQ released by SWEK for consultants. • NAJA engaged to undertake this project and start date TBC.
Advocate	Execute Pre-election strategy		

	• Develop pre-election summary document	No	• Develop pitch and layout
	• Launch Pre-election document	Yes	• Joint meeting in Perth
	• Undertake advocacy	Yes	• Meetings in Perth and Canberra
Advocate	• Potential summit with Regional Australia Institute, 14-15 August, Canberra	Yes	• NAJA negotiating reduced conference package and opportunities • Proposal in the June agenda for discussion
Advocate	• Expansion of mental health services. • Expansion of family and domestic violence services. • Expansion of aged care services. • Health facilities that are fit for purpose in Aboriginal communities.	Yes	• Data needed – an opportunity to lead joint advocacy with NGOs
Advocate	• Advocate for whole of family approach and wrap around services to be located in the Kimberley.	Yes	• Roll into pre-election strategy. • Benchmarking exercise to assist with this.
Advocate	• Develop a stakeholder engagement, communications and advocacy strategy in line with the Policy Papers	Yes	• Roll into pre-election strategy.
Advocate	• Develop advocacy strategies to encourage economic diversification including mining; tourism; agriculture; defence; creative Industries; small business; Indigenous business growth	Yes	• Ongoing advocacy and engagement
Advocate	• Advocate for MOG initiatives around better place based regional service delivery to be progressed.	Yes	• Ongoing advocacy and engagement.
Advocate	• Submission to the Federal Inquiry into Local Government Sustainability.	Yes	• Submission Framework on the April 2024 agenda for discussion and input. • Submissions due 3rd May 2024. • Submission lodged 30th May 2024
Advocate Facilitate	• Gather government election priorities	Yes	• Review government commitments
Advocate Facilitate	• Create Investment Prospectus 2024	No	• Funding allocated by KRG. • Information sought from Councils. Item of April 2024 agenda. for endorsement
Advocate Facilitate	• Update KRG Investment Prospectus	90%	• Complete
Advocate Facilitate	• Develop communication and advocacy plan	Yes	• Key messages / key stakeholders

Advocate	• Develop White Paper with clear positions	Yes	Complete – Instead of White Paper individual Position Papers Developed- • Prosperous and Diverse Economy • Housing • Management of Alcohol and Other Drugs • Juvenile Justice • Community Safety and Crime Prevention • Provision of Government Services • Emergency Management
Advocate	• Increase support for mitigation measures, • infrastructure replacement to be more resilient. • Removal of the distinction between ordinary and additional costs in NDR payments. • Streamlined contracting and procurement processes, surety to payments, and immediate access to NDR funds.	Yes	• Independent Review of Commonwealth Disaster Funding Submission endorsed and submitted. • Senate Inquiry submission endorsed and submitted. • EM Policy Paper endorsed and submitted. • These points included in submissions and EM Policy Paper.
Facilitate and Partner	• Develop strong relationships with NHFIC (National Housing Finance Investment Corporation), Development WA and the Department of Communities – invite CEOs to KRG meeting to discuss partnership opportunities.	Yes	• NHFIC, now Housing Australia, attended November 2023 meeting. • Will be engaged through Housing Advocacy Strategy.
Advocate	Develop a stakeholder engagement and communications plan, and advocacy strategy, to drive the actions identified in the Housing Policy Position, i.e.: • State and federal social and affordable housing investment programs target the Kimberley • Community housing partnerships. • The DPLH support Shires to review housing needs in each town. • Changes to Government Regional Officer Housing and Home Ownership Subsidy Scheme policies • Government incentives for new supply • Changes to finance lending practices for home purchase	Yes	• Item for November 2023 meeting
Advocate	• Submission to Aviation Green Paper	Yes	• Submission endorsed at November 2023 meeting and submitted
Performance	• Review KRG Governance Documents	Yes	• Governance documents endorsed at November 2023 meeting.

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Advocate	• Submission to National Housing and Homelessness Plan	Yes	• Submission lodged based on Housing Policy Position
Advocate	• First Port of Entry Status	Yes	• Letters sent to State and Federal Government Ministers – continued to be raised in meetings with government. • Expanded FPOE status being progressed for Broome

10. Election Strategy

Item for Noting

Submitted by: Executive Team
Attachment 10: KRG Investment Prospectus 2024/25 (Separately attached)

Purpose

To provide an update on the Kimberley Regional Group State and Federal government election strategy.

In summary

- The KRG endorsed an election strategy at the November 2023 meeting – the strategy's aim is pre-election commitments for investment in Kimberley infrastructure and services
- Up to $7,600 was allocated by the KRG towards this strategy.
- Due to the additional time required on the Investment Prospectus, in particular removing and updating projects, a variation was agreed to by the Secretariat.
- This paper provides a progress update on the strategy.

Background

As above

Details

Election strategy actions and timetable status update

The following is a status update of the pre-election strategy

Action	When	Material Required / comments	Status update
Gather federal and state priorities for the Kimberley	January 2024	Research undertaken.	Complete
Update Investment Prospectus	March 2024	An item to endorse the final Prospectus is in the June agenda papers.	Complete
Refresh Position Papers	March 2024	The refreshed position papers were in the April 2024 agenda. The papers have been updated and loaded on the KRG website.	Complete
Develop an Election Summary document to front the election pack	April / May 2024	2-4 page document summarising Kimberley statistics and compelling election asks from the prospectus and position paper. To be finalised after State and Federal Government budgets are handed down. On track pending input on the key messages,	On track

Action	When	Material Required / comments	Status update
		advocacy and communications plan and finalisation of the Investment Prospectus	
Develop key messages and a communication plan	May / June 2024	Strategy in June 2024 Agenda for endorsement Under current contract	Complete
Develop an advocacy and engagement plan	May / June 2024	Strategy in June 2024 Agenda for endorsement Under current contract	Complete
Launch Pre-Election document	June 2024	Potential to launch at the 20 June Perth Joint Forum with the RCAWA.	On track
Undertake advocacy and engagement	July 2024 – March 2025	Will be executed once strategy endorsed. Link with KRG Canberra visit	TBD

Printing Costs have been sourced from A-team Printing who have provided the KRG with publications in the past and have been found to be professional, reliable and value for money.

Document	Number of Copies	Price $ EX GST	Recommended
Presentation Folder: This will have artwork produced by Eclipse designs and will be made with a wider gusset that normal so as to able to accommodate the Strategy documents	25	229	$309 for 50
	50	309	
	100	422	
Summary document – 4 pages	25	57	$78 for 50
	50	78	
	100	114	
Investment Prospectus 44 pages plus cover	25	333	$540 for 50
	50	540	
	100	908	
Policy Positions: it is envisioned that these will be utilized beyond the scope of the Election Strategy	100 each of 5 papers	$544	$544 for 100 of each
Total of printing costs if recommendations followed			**$1,471 plus GST**

Risk

Operational and Reputational: Without a pre-election strategy, opportunities to drive the KRG's policy and advocacy agenda may be missed.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Facilitate Partner Fund Promote Monitor	Up to $7,600 plus GST was allocated towards the documents for the election strategy. Additional time was required on the Investment Prospectus including working with members to obtain information and removing and updating. A variation was discussed with secretariat to cover this additional time. Printing costs, dependent on number of copies to be printed.	
Resolution/s		**Action(s)**	
1. That the KRG note the progress of the 2025 election strategy. **2. Members note the presentation of the draft Investment Prospectus for feedback** **3. Members approve the printing of 100 Election Strategy documents.**		Members to provide feedback on the draft Investment Prospectus by **8th July.** Executive Team to send out 4 page summary document for out of session endorsement and finalise all documents Executive Team to organise printing in time for the Canberra visit.	
Moved:	Shire of Halls Creek	**Responsible:**	Members and Executive Team
Seconded:	Shire of Broome	**Due date:**	8th July 2024
Carried:	4/0		

11. Election Advocacy, Communications & Engagement Plan

Item for Endorsement

Submitted by: Executive Team

Attachment 11: Election Advocacy, Communications & Engagement Plan

Purpose

To endorse an Advocacy, Communications and Engagement Plan for the 2025 State and Federal elections.

In summary

- The KRG endorsed an Election Strategy at the November 2023 meeting
- The Strategy included development of an advocacy, communications and engagement plan
- This plan is presented to the KRG for endorsement

Background

As above

Details

As per the attached Plan. The Plan has been developed to be implementation and cost effective.

Risk

Reputational and Operational: Without a plan to inform the election strategy, opportunities to drive the KRG's policy and advocacy agenda may be missed.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity **Performance**	**Advocate** **Facilitate** Partner Fund **Promote** Monitor	The implementation of the Strategy through this plan will be undertaken through core resourcing, apart from areas of the plan which require attendance at meetings in Canberra and Perth.	
Resolution/s		**Action(s)**	
That the KRG endorses Advocacy, Communications and Engagement Plan for the 2025 State and Federal elections.		Executive Team to execute the Plan.	
Moved:	Shire of Broome	**Responsible:**	Executive Team
Seconded:	Shire of Derby West Kimberley	**Due date:**	As required
Carried:	4/0		

Attachment 11: Election Advocacy, Communications & Engagement Plan

Kimberley Regional Group Election Strategy

Advocacy, communications, and engagement plan

Context

Election Dates

- The 2025 Western Australian state election is scheduled to be held on 8 March 2025
- The next Australian federal election will be held on or before 27 September 2025

Election Context

- State and Federal elections will be delivered in a challenging social and economic environment.
- International instability – impact on supply chains, commodity prices
- Global changing economic conditions (i.e. China)
- Cost of living pressures
- Housing insecurity
- Risk of high inflation – increasing costs of services and infrastructure
- WA budget - 2023/24 operating surplus of $3.2 billion – strong surplus across outyears
- Federal Budget - $9.3B surplus – reducing across outyears.

State Environment



- Seat of Kimberley – Hon Divina D'Anna MLA - Safe Labor seat (margin of 13.1% & held by Labor since 1980)
- Labor left faction (AMWU) (Labor left factions include Roger Cook (UW), Don Punch (AMWU))

WA Labor Priorities (Treasurer's budget speech 2024)

- responsible financial management
- create more jobs and a strong economy
- improve services and infrastructure
- diversifying regional economies and creating quality local jobs

WA Liberal Priorities

- jobs, tax relief for workers and small businesses, investment in transport and water infrastructure,
- support for industries that will be critical to WA's future. - resources, defence, renewable energy, manufacturing, and agriculture.
- build a stronger WA economy

- Help more West Australians buy their first home
- Guaranteeing essential services
- Tough on Crime
- Cost of Living Pressures



State policy pressures in the media

- Housing
- Cost of living
- Community safety / crime
- Family violence

Federal Environment

- Seat of Durack – Liberal, Melissa Price MP elected 2013. Opposition Whip.
- Marginal seat (-11% swing last election - Labor won 26 of 29 booths north of Carnarvon)
- Boundary redistribution – likely to favour LNP

Liberal Party Priorities - Get Australia Back on Track

- Alleviate pressure on the housing market
- Support small business
- Deliver more affordable and reliable energy
- Increase workforce participation
- Deliver better healthcare
- Improve community safety
- Boost defence

Federal Labor Priorities (Federal budget 2024)

- *Cost of living help and a future made in Australia* –
  - Easing pressures today and investing in a better future.[1]
- Keeping pressure off inflation, delivering cost-of-living relief, supporting sustainable economic growth and strengthening public finances
- Initiatives were framed within the following areas, with details of initiatives in these areas attached:
  - easing cost-of-living pressures.
  - building more homes for Australians.
  - investing in a Future Made in Australia.
  - strengthening Medicare and the care economy.
  - broadening opportunity and advancing equality.

[1] https://budget.gov.au/content/overview/index.htm

Federal policy pressures in the media

- Housing affordability
- Tackling climate change - transition to a net zero economy
- Closing the Gap
- Migration
- Border security
- Family violence

National Party Policy Priorities		
Regional Health	Land and Water Management	Small Business and Tourism
Education	The Economy and Taxation	Transport
Food Security and Agriculture	Regional Development	Communications
Social Justice	Climate Change	Trade



Green Party Policy Priorities

Here's our plan: We will tax the billionaires & big corporations and provide the things we all need for a better life. Treaty. Replacing coal and gas with 100% renewables. Dental and mental healthcare covered under Medicare. Wiping student debt and free education for all. Affordable housing. Secure, well paid jobs. An end to all forms of discrimination...



KRG Election Approach

- Politically neutral
- Credible
- Implementational and cost effective
- Leverage member Council media / communication channels
- Leverage key partners / stakeholders
- Positive and upbeat – selling the benefits

Advocacy Strategy

Aim

- Election commitments from major parties for new investment in the Kimberley

How

- Compelling case for investment
- Share information, build relationships, generate support third party endorsement
- Engagement approach - Inform and consult

Advocacy Strategy Aim Election Commitments from major parties Primary Target Influential State and Federal Members of Parliament		
Tactic	**Who**	**Resources**
Clear, compelling ask	Members Executive	Investment Prospectus Position Papers Election Summary Document
Story bank - economic / social impact benefits – the why	CEOs/ Presidents	KRG Members People who illustrate the why of our ask needed

Engage with key stakeholders	CEOs/ Presidents	Members
Third party endorsement by key stakeholders	CEOs/Presidents	Members and key partners
Implement Media and communication plan	Executive	Members
Measure success	Executive	Executive

Communication Plan

Internal Communication Objectives

- To raise awareness of the KRG initiatives within each Council;
- To leverage off internal communication opportunities of each Council:
- To increase internal coverage of KRG stories within Shires;
- To ensure that Council employees are KRG advocates.

External Communication Objectives

- To align asks with driving State and Federal policy priorities
- To raise positive awareness of KRG across the Kimberley;
- Position KRG as a credible partner with State and Federal Government;
- Increase external coverage of KRG stories
- Leverage community partners

Key messages

- Key messages are designed to speak to all sides of government
- Reference to Projects in the Investment Prospectus

Key message	Proof point
KRG Members are working in partnership with our communities to drive positive economic and social outcomes and contribute to a vibrant Kimberley region delivering value for all Australians.	• Alliance of 4 Kimberley Shires • Population of • Deliver essential infrastructure and services – i.e. roads, airports, recreation facilities, libraries, evacuation facilities,
The Kimberley is closer to Asia than capital cities – major export opportunities and front line to Australia's defence	• Kununurra to Perth – 3018km / Kununurra to Jakarta – 2614km • Broome to Singapore – 2944km / Broome to Sydney – 5156km • 3 major boat arrivals in 2024 on the Kimberley coast
We are seeking a strategic package of enabling investment to:	
Deliver sustainable, long term growth and prosperity	• Critical infrastructure i.e. roads, airports, telecommunications, ports, affordable housing, community infrastructure drive growth and community amenity
Create jobs, diversify, and grow our industries	• 6.5B annual economic output – opportunities for growth in - • Agriculture – Ord River • Pastoral industry • Resources - Iron ore, cobalt, and nickel: Copper, gold, and silver: Construction materials: Crude oil and dimension stone • Aboriginal cultural industries • Tourism • Aboriginal workforce and Designated Migration Area Agreement
Protect our borders and support our nation's defence	• 12,000k of coastline facing Indian Ocean/Asian region • Curtin Defence Base • Norforce • North West Defence Alliance
Tackle climate change challenges and support a low carbon future	• Hydro Power (Lake Argyle), Tidal Power, wind, solar • Abundant sunshine • Abundant Land • Strong relationships with Traditional Owner Groups for joint ventures on land.
Reduce vulnerability and building community resilience	• Highest frequency of cyclone activity in Australia • Over 150 remote Aboriginal communities requiring support to build resilience.
Support strong families and communities reducing crime	• Local governments deliver a range of crime prevention initiatives through community safety plans, ranger services, street lighting

	• The Kimberley has the highest rates of FDV offences across WA with family violence rates up almost 50 per cent in five years. (19 incidents per day) • Youth crime is a significant problem deterring tourists and essential workers • Poverty and disadvantage driving many crimes
Close the Gap	• 40 percent of population is Aboriginal and Torres Strait Islander • Over 150 remote Aboriginal communities requiring infrastructure and services • Investment will deliver positive outcomes for Aboriginal people and communities • Strong partnership with Aboriginal community controlled organisations to implement key strategies to Close the Gap – i.e. *Commitment to Aboriginal Youth Wellbeing, Learnings from the Message Stick: The Report of the Inquiry into Aboriginal Youth Suicide*
Local Government Sustainability	• Due to low rate bases, Kimberley Councils reliant on Grants which are competitive and do not provide ongoing financial sustainability. • Financial Assistant Grants have not kept pace with Councils costs o WA Councils require $279.9m (this excludes any minimum grant payment) but only receives $205m (WA Local Government Grants Commission). o Indexation does not consider rural and reginal cost escalations • The cost to build and to maintain assets in the Kimberley is estimated 70–100% higher than metropolitan areas, putting enormous strain on Council finances. • Average employee expenses are higher in our region due requirement to provide incentives i.e. housing/allowances • Government rate exemptions impact on our ability to raise own source revenue • The increasing requirement to implement legislation has real costs – ie the Public Health Plan will cost the Shire of Broome $90K to implement. • Tax concessions are not optimised to support living in regional and remote Australia

Communication and Media Plan

KRG Collateral

- 2024/25 Investment Prospectus
- KRG Position Papers
- Election Summary Document

KRG Distribution Channels

- Website
- Linked In
- Shire Websites
- Shire Newsletters
- Media Releases

Timeframe	What	Channel/ Tool
By 7 June 2024	Position papers – load onto website	Linked in Post
20 June 2024	Launch of Prospectus Load onto website	Linked in Post Media Release
June / July	Distribution of Prospectus and Position Papers	Letter to key stakeholders with copy of document
		Copy of document at Shire counters
		Link to documents on Council websites
		Email by CEOs to Council staff
		Information in Council newsletters
August	Launch Pre-election RAI Event Canberra Load onto website	Linked in Post Media Release
	Meet with key stakeholders in Canberra	Table collateral at meetings in Canberra
	Write to Prime Minister, LOOP & Premier and LOOP	Invitation to Prime Minister / Key Ministers to visit Kimberley
	Meet with key stakeholders in Canberra	Table at meetings in Perth
September	Write an Opinion Piece for West and Australian	Opinion Piece
October	Host a journalist tour of Kimberley hotspots	
November	Highlight projects on Linked-In	
December	Highlight projects on Linked-In	
January	Highlight projects on Linked-In	
February	Host a Pre-election forums - Kimberley State Candidates & Federal Candidates (noting maybe additional cost)	Shire facility to host meeting
March		
April		

Media Targets

- Newspapers – West Australian, Kimberley Echo, Broome Advertiser; the Australian
- ABC Radio and TV
- Kimberley community radio stations

Talent

- KRG members
- Identified residents and business people

Key Stakeholders

State Government

Organisation Position	Who
Member for Kimberley / Parliamentary Secretary Deputy Premier	Hon Divina D'Anna MLA
Premier	Hon Roger Cook MLA
Minister for Regional Development	Hon Don Punch MLA
Mining and Pastoral Region	Neil Thompson MLC (Lib)
Mining and Pastoral Region	Rosie Sahanna MLC (ALP)
Leader of the Liberal Party	Libby Mettam MLA
Leader of the National Party	Shane Love MLA
Premier Chief of Staff	Veronica Jeffries
KDC CEO & Chair	Chuck Berger / Tom Stephens
Key Director Generals and Regional Directors	

Federal Government

Organisation Position	Who
Prime Minister	Hon Anthony Albanese MP
Member for Perth / Parliamentary Secretary to the Prime Minister	Hon Patrick Gormon MP
Minister for Northern Australia / Resources	Hon Madelaine King MP, Member for Brand
Senator for WA	Senator Glenn Sterle (ALP)

Leader of the Liberal Party	Hon Peter Dutton MP
Member for Durack	Melissa Price MP (Lib)
Leader of the National Party	Hon David Littleproud MP
RDA Kimberley	Janine Hatch, Elsia Archer, Susan Bradley
Office for Northern Australia	
Northern Australia Infrastructure Fund	Ana-Marija Jurisic, Director, Investment

Industry

Organization / Position	Who
WAITOC CEO	Robert Taylor
WA Tourism Council CEO	Evan Hall
Australia's North West Tourism CEO	Bill Tatchell
Regional CCI CEO	Kitty Prodovich
EKCCI CEO	Keda Bond
Broome CCI CEO	Sharni Foulkes
Derby CCI President	Stewert Milne
Western Roads Federation CEO	Cam Dumesny

Community Sector

Organisation / Position	Who
Kimberley Land Council CEO	Tyrone Garstone
BBY CEO	Fran Haintz (acting)
Empowered Futures West Kimberley	Mala Haji-Ali

12. RAI Summit – Canberra Trip 2024

Item for Noting

Submitted by: Executive Team

Attachment 12: Email sent to CEO's 06/06/2024
Attachment 13: KRG & RCAWA RAI Proposal

Purpose

To provide an update on the 2024 Regions Rising National Summit in Canberra.

In summary

- The Executive Officer has been working with Liz Ritchie the CEO of Regional Australia Institute (RAI) regarding the Kimberley Regional Group attending the 2024 RAI Summit in Canberra from the 13th of August to the 15th of August.
- Calendar invites for the above dates have been sent out to all members.
- This will be a combined trip with the Regional Capitals Alliance WA members.
- An email (attachment 11) was sent out to the CEO's on Thursday the 6th of June detailing the bespoke partnership package (attachment 12) as well as the actions required from members in regard to confirming attendance, accommodation and flights.

Background

As above

Details

As per attachments 11 and 12

Attachment 12: Email sent to CEO's 06/06/2024

NAJA Administration <info@naja.com.au> 6 Jun 2024, 11:07 (6 days ago)
to Musa, Sam, Vernon, Amanda, Paul

Good morning,

An update on the Regions Rising 2024 National Summit in Canberra from Tuesday the 13th of August to Thursday the 15th of August.

Please note we have tentatively booked the accommodation so that check out is Friday the 16th.

The 2024 Canberra trip will include:

- **Tuesday 13 August** – RAI Summit welcome reception (from 5pm).
  - Politician one on one meetings (To be organised by the Executive Officer - TBC)
- **Wednesday 14 August** – Full day conference and Summit Dinner
- **Thursday 15 August** – Full day conference (finishing at 3pm) and a **KRG** meeting

Paul has negotiated with Liz Ritchie a bespoke partnership package of $9,000 (Excl GST) which includes:

- 5 full tickets (members only). This also includes attendance at the Summit dinner.
- Additional 3 full tickets (members only) at a 50% discounted rate of $775 (Excl GST). This also includes attendance at the Summit dinner.
- KRG & RCAWA branding on appropriate Summit hardcopy and digital promotions, including the Summit Program and all Summit-focussed EDMs.
- Involvement in a Panel Session and moderated by a representative from our group.
- A detailed post-summit report analysing Summit attendance and engagement.

The $9,000 plus additional member costs (ie 2 members per Shire) will be paid for from the KRG budget.

- Additional full tickets for non-members can be purchased at the 50% discounted rate of $775 (Excl GST) - The additional tickets will be recovered from the Shire's.

Accommodation is to be paid by members directly.

We have tentatively booked rooms for 3 nights (check in 3 pm on Tuesday the 13th and check out 11 am on Friday the 16th) at the Crowne Plaza (1 Binara Street Canberra) as they have a reduced rate for people attending the Summit.

A **non-refundable deposit** of 1 night's stay is **due by the 15th of July.** Members will need to call the Crowne Plaza directly on (02) 6274 5500 to provide payment details. Remaining balance will be paid on check out.

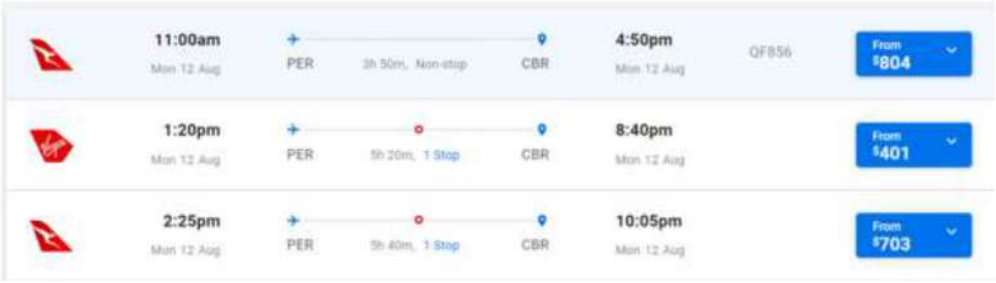
Please note that the hotel is filling up quickly so if you would like to arrive earlier than Tuesday the 13th or leave later than Friday the 16th please ring the Crowne Plaza directly and organise asap so you do not miss out

Flights are to be booked and paid by members directly.

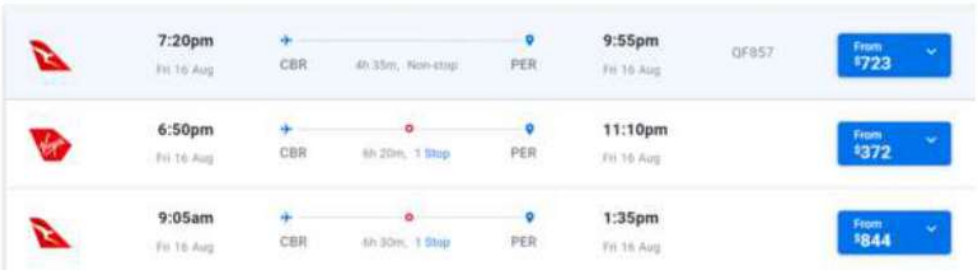
Below are some flight options currently showing on flight centre.

Kimberley Regional Group: Minutes 20 June 2024

Monday 12th of August Departure:



Return Friday 16th of August



Can you please confirm by **Wednesday the 12th of June** who will be attending.

The current list is:

		YES	NO
Cr David Menzel (Chair)	President, Shire of Wyndham East Kimberley		
Cr Peter McCumstie	President, Shire of Derby West Kimberley		
Cr Malcolm Edwards	President, Shire of Halls Creek		
Cr Geoff Haerewa	Deputy President, Shire of Derby West Kimberley		
Amanda Dexter	CEO, Shire of Derby West Kimberley		
Musa Mono	Director Health & Regulatory Services, Shire of Halls Creek		
Cr Tony Chafer	Deputy Shire President, SWEK		
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley		
Tamara Clarkson	CEO, Shire of Derby West Kimberley		
Jeff	SWEK		
Cr Brett Angwin	Shire of Derby West Kimberley		
Cr Kerrissa O'Meara	Shire of Derby West Kimberley		

Attachment 13: KRG and RCAWA RAI Proposal

REGIONAL AUSTRALIA INSTITUTE

3 May 2024

Dear Paul & Bec,

Partnership Proposal | 2024 Regions Rising National Summit 'The New Frontier'
& Regional Capitals Alliance WA & Kimberley Regional Group of Council

It was great to connect with you recently and to discuss our mutual endeavours to elevate regional Australia. As you know Paul, Western Australia holds such a special place in my heart, particularly the beautiful north.

The RAI team and I are excited at the prospect of working more closely Regional Capitals Alliance WA & Kimberley Regional Group of Councils. In particular, the potential to more boldly reflect the unique the challenges, but most of all significant opportunities of northern WA in the work of the RAI-led 10 year plan for regional Australia: the Regionalisation Ambition 2032 – A Framework to Rebalance the Nation.

To this end, below is a proposal for a collaboration between Regional Capitals Alliance WA & Kimberley Regional Group of Council and the RAI for this year's 2024 Regions Rising National Summit in Canberra 13-15 August.

Partnership objective: To elevate the role; contribution and potential of northern Western Australia in the national regional development conversation and embed the shared vision of the Regional Capitals Alliance WA & Kimberley Regional Group of Councils in the *RAI's Regionalisation Ambition 2032 – A Framework to Rebalance the Nation.*

Bespoke partnership benefit inclusions:

- X10 full National Summit registrations includes attendance at Summit dinner (a 50% discount on additional registrations).
- Dedicated northern Western Australia panel concurrent session curated in collaboration with KRCG & RCAWA and moderated by a KRCG & RCAWA representative.
- KRCG & RCWA branding in appropriate Summit hardcopy and digital promotions, including the Summit Program and all Summit-focussed EDMs.
- A detailed post-summit report analysing Summit attendance and engagement.

Investment: $18,000 plus GST

The team will work with you to design a package that suits your business and budget imperatives. A member of our team will be in touch shortly to coordinate a time to discuss the proposal.

Yours sincerely,

Liz Ritchie
Chief Executive Officer

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity **Performance**	**Advocate** **Facilitate** Partner Fund **Promote** Monitor	To be discussed with Secretariat out of session.

Resolution/s		Action(s)	
That the KRG: **1. Confirm Shire attendees by Wednesday the 26th of June 2024.** **2. Note that the discounted rate only applies to tickets organised by the Executive Team.** **3. Note that accommodation must be confirmed and paid by each Shire directly to the hotel (Crowne Plaza) by the 15th of July.** **4. Note that flights are to be booked and paid by members directly.**		As per resolution	
Moved:	Shire of Broome	**Responsible:**	Members & Executive Team
Seconded:	Shire of Derby West Kimberley	**Due date:**	26th June 2024
Carried:	4/0		

13. State and Federal Budget 2024/25 Overview Kimberley Perspective

Item for Noting

Submitted by: Executive Team

Attachment 14: Kimberley Fact Sheet WA Budget 2024
Attachment 15: Federal Budget Initiatives 2024

Purpose

To provide a brief summary of regional and Kimberley initiatives in 2023/24 Federal and State government budgets to inform the election strategy and advocacy.

In summary

- The Western Australian Budget 2024/25 was handed down on the 9th of May 2024.
- The Federal Budget 2024/25 was handed down on the 14th of May 2024.
- Both budgets have been delivered in the year before a State and Federal Election which means there are likely to be new budget announcements over the next 12 months.
- A high-level summary of initiatives has been complied by the Executive Team.
- Information from these budgets will be used to inform the KRG election strategy, advocacy, and engagement.

Background

As above

Details

State Budget 2024/25

Kimberley residents will benefit from the WA Government's $762 million investment in cost of living relief measures, $1.1 billion in housing and homelessness services, $3.2 billion investment in health, $6.4 B investment in country roads and regional transport infrastructure funding focused on diversifying regional economies and creating quality local jobs and $536 million new investment for environmental protections. A summary overview is attached. Specific Kimberley initiatives include the following[2]:

- $5 million for the Broome North Waranyjarri Estate, delivering sustainable housing in the Kimberley.
- $2.6 million for stockyard upgrades at the Kununurra checkpoint.
- $14.6 million to continue the Kimberley Ambulance Service.

[2] Premier Kimberley Media Release https://www.wa.gov.au/government/media-statements/Cook%20Labor%20Government/Cook-Government-delivering-on-what-matters-for-the-Kimberley-20240509

- $53.6 million towards the replacement of the single-lane Brooking Channel Bridge, which will enhance road safety and provide ongoing employment for Fitzroy Valley workers$6 million in new infrastructure at the Port of Broome to build greater import capabilities and boost supply chains.
- 6 million in new infrastructure at the Port of Broome to build greater import capabilities and boost supply chains.
- $1.2 million for four full-time staff to repair stream gauging stations damaged by Tropical Cyclone Ellie.
- $4.5 million for Horizon Power to buy out existing power stations at Ardyaloon, Bidyadanga, Beagle Bay, Djarindjin-Lombadina and Warmun.
- $1.9 million for the Buccaneer Archipelago Marine Park.
- $1.6 million for the Fitzroy River National Park.
- $1 million to upgrade the Kurrajong and Walardi campgrounds at Purnululu National Park.
- $1.8 million to continue establishment and operation of the East Kimberley Place-Based Partnership (BBY Kununurra).
- $1.3 million to continue the Bidyadanga project, a placed-based partnership to enable a 'town like' community in Bidyadanga.

Other initiatives outlined in Minister Buti's release as Minister for Aboriginal Affairs Release [3]

- $8 million invested in further priority airstrip renewals in remote communities in the Kimberley.
- $4.5 million in 2024-25 for the remediation of illegally dumped asbestos within the Nyamba Buru Yawuru's Yinajalan Ngarrungunil Health and Wellbeing Campus site in Broome;
- $2.7 million to support implementation of the Kimberley Partnership Agreement by the Mental Health Commission.

Other critical infrastructure projects currently being delivered and recently completed including[4]:

- the replacement of the Fitzroy River Bridge ($250 million);
- the replacement of three single-lane bridges on the Great Northern Highway at Arthur Creek, Tickalara Creek and Frog Hollow Creek ($33 million joint Federal and State Government investment);
- sealing 313 kilometres of the Tanami Road ($542.7 million joint Federal and State Government investment); and
- sealing the runway at Warmun airstrip ($5 million).

Federal Budget 2024/25

The Federal Budget highlighted Cost of living help and a future made in Australia as the key measures from the 2024–25 Budget; Easing pressures today and investing in a better future.[5] The Budget aimed to strike the right balance between keeping pressure off inflation, delivering cost-of-living relief, supporting sustainable economic growth, and strengthening public finances. Initiatives were framed within the following areas, with details of initiatives in these areas attached:

- easing cost-of-living pressures.
- building more homes for Australians.
- investing in a Future Made in Australia.
- strengthening Medicare and the care economy.

[3] Minister But Media Release - https://www.wa.gov.au/government/media-statements/Cook%20Labor%20Government/State-Budget-delivers-support-for-Aboriginal-Western-Australians-20240509

[4] https://www.wa.gov.au/government/media-statements/Cook-Labor-Government/New-multimillion-dollar-program-to-build-Kimberley-resilience-20240409

[5] https://budget.gov.au/content/overview/index.htm

- broadening opportunity and advancing equality.

Australian Local Government Association (ALGA) analysis[6]

ALGA's summary of the Federal budget is as follows -

- No restoring Financial Assistance Grants to at least one per cent of Commonwealth taxation revenue
- A $155 million increase in Financial Assistance Grants this year. However, this increase is the result of the legislated indexation formula, and far below the fair increases promised by the Government.
- Celebrate the aim of the Government's new $100 million National Active Transport Fund, but it doesn't make sense to exclude councils from applying
- An extra $150 million for the Roads to Recovery program, as well as a commitment to increase this funding to $1 billion per year over the forward estimates.

The budget outlines in the chapter on Better transport for cities, regions and suburbs, investment in infrastructure for each jurisdiction. The budget has $8.9B of investment in WA with $132.8 million allocated for the Great Northern Highway Corridor. Along with $1.7B for Metronet, this is the Great Northern Corridors is the only other highlighted initiative for WA. The following is a summary of this initiative.

Kimberley - Investment in Great Northern Highway Corridor[7]

Total AGC	$357.4 million
Corridor description	The Australian Government has committed funding to upgrade the Great Northern Highway Corridor in WA.
Benefits	• Improved safety • Reduced congestion and improved travel time reliability • Improved freight efficiency • Enhanced social outcomes, economic development, and environmental sustainability
Funding program	Investment Roads – Infrastructure Investment Program
Transport mode	Road
State	Western Australia

Projects within the Great Northern Highway Corridor:

Great Northern Highway – Brooking Channel Bridge

The project will upgrade the Great Northern Highway with construction of a two-lane bridge over the Brooking Channel at Fitzroy Crossing, improving the resilience of the Great Northern Highway in the Kimberley region.

[6] https://alga.com.au/councils-left-out-in-the-cold-on-budget-night/

[7] https://investment.infrastructure.gov.au/sites/default/files/documents/wa-great-northern-highway-corridor.pdf.

Great Northern Highway – Fitzroy to Gogo (Kimberley Resilience Program)

The project will deliver 11 kilometres of road reconstruction and replacement of two single lane bridges along the Great Northern Highway Fitzroy Crossing to Gogo Section to ensure continued improvement in social and economic outcomes for First Nations people of Fitzroy Crossing.

Port Hedland Airport Deviation

The project will construct a five-kilometre single carriageway to realign the Great Northern Highway away from the Port Hedland International Airport, construct a single-span concrete road bridge over a duplicated rail line, construct two access roads and relocate a tourist information bay.

Great Northern Highway - Broome to Kununurra (Nellie Springs to Sally Downs Well and Arthur Creek)

The project will upgrade the Great Northern Highway by replacing a single lane bridge with a two-lane bridge at Arthur Creek, and upgrading four floodways' to bridges between Nellie Springs and Sally Downs Well.

Great Northern Highway Upgrade Ord River North Section (Stage 2)

The project will widen and overlay 11.2 kilometres of road along the Great Northern Highway and construct a new bridge over Tickalara Creek including approach works and removal of the existing bridge.

Great Northern Highway Upgrade – Ord River North Section, Stage 3

The project will comprise of two stages:

- Stage 3a: includes widening and overlay, reconstruction, and realignment of the Great Northern Highway, replacing and extending culverts, improving off-road drainage, and constructing road safety barriers as required.
- Stage 3b: includes widening and overlay, reconstruction and realignment of the Great Northern Highway, construction of a north bound passing lane and new bridge over Frog Hollow.

Great Northern Highway Upgrade - Newman to Port Hedland Overtaking Lanes

The project will construct up to 18 high priority overtaking lanes along Great Northern Highway from Newman to Port Hedland.

Great Northern Highway Upgrade – Broome to Kununurra (Deep Creek, Logue River and Wonjil)

The project involves upgrading approximately 33 kilometres of the Great Northern Highway between Roebuck and Fitzroy Crossing, including rehabilitation, and widening of existing pavement on various sections, improvements to the road formation and drainage, construction of a heavy vehicle parking bay and road signs, safety barriers and road marking.

Risk

Reputational: Without an understanding of State and Federal policy context advocacy may not be targeted where needed.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Facilitate Partner Fund Promote Monitor	Nil	
Resolution/s		**Action(s)**	
That the KRG notes Kimberley initiatives in the 2024 State and Federal Government budgets.			
Moved:	Shire of Broome	**Responsible:**	-
Seconded:	Shire of Halls Creek	**Due date:**	-
Carried:	4/0		

Attachment 14: Kimberley Fact Sheet WA Budget 2024

WA State Budget
2024-25

Delivering for the Kimberley



The Cook Labor Government is doing what's right for the Kimberley, with the 2024-25 State Budget delivering significant cost of living relief while investing in health facilities and services, housing, quality jobs and targeted training programs.

The 2024-25 State Budget is focused on WA's regions, with a record $12.8 billion investment in regional infrastructure, and billions more to fund regional service delivery.

This Budget delivers measures that will drive regional economic growth, diversify regional economies and create jobs for our kids in the regions.

In addition, $4 billion in Royalties for Regions funding will go towards projects which enrich regional communities, ensuring they remain great places to live, work and raise a family.

Cost-of-Living Relief for Kimberley Residents

A family living in the Kimberley with two kids could receive:

- $400 Household Electricity Credit
- Two WA Student Assistance Payments totalling up to $500
- Around $2,000 from capped airfares (depending on frequency of travel)

Total assistance **Almost $3,000**

And they'll benefit from:

- $147m for free regional school buses or transport subsidies
- $706m for regional water and electricity subsidies
- Free flu immunisation

A pensioner living in the Kimberley could receive:

- $400 Household Electricity Credit
- $334 Energy Assistance Payment
- $107 Seniors Cost of Living Rebate
- 50% rebate, up to $750, on local government rates
- 50% rebate, up to $600, for water service charges
- Around $180 in vehicle licence fee discounts
- $675 Regional Pensioner Travel Card

Total assistance **More than $3,000**

And they'll benefit from:

- Up to 50% discount on the Emergency Services Levy
- $706m for regional water and electricity subsidies
- Free flu immunisation

- $492.4 million to provide a **$400 electricity credit** for every WA household and small business, including across the Pilbara
- $103.5 million **WA Student Assistance Payment** to ease the pressure of school expenses, which provides $150 for WA kindergarten and primary school students and $250 for secondary school students
- $64.5 million in additional investment to continue the popular **Regional Airfare Zone Cap Scheme** that caps airfares at $299 one way for regional residents living over 1,000 kms driving distance from Perth, including for travel from Perth to Broome and Kununurra
- $20.3 million to increase the value of the **Regional Pensioner Travel Card** (formerly the Country Age Pension Fuel Card) by $100, bringing the total annual amount to $675, from 1 July 2024

- $8.2 million to provide **free flu vaccinations** to all Western Australians in preparation for the 2025 flu season
- $8 million to extend the highly successful **Fee Free TAFE program** through the 2025 training year
- $3 billion to subsidise the cost of providing **water and electricity to regional Western Australians**, including Kimberley residents, to keep services affordable for everyone

Plus we're continuing to deliver:

- $10.6 million program to create energy bill savings and reducing carbon emissions through **rooftop solar on social housing** in Beagle Bay, Djarindjin/Lombadina, Ardyaloon, Bidyadanga and Warmun
- $147.3 million in 2024-25 to provide **free regional school bus services** and the Student Transport Allowance – which has more than doubled from 25.24c per kilometre to 55.6c per kilometre - to assists kids in regional and remote areas who aren't able to access free regional school bus services

Delivering Regional Housing

- Massive $1.1 billion additional investment to **boost housing supply and affordability**
- $400 million for **social and affordable housing projects**, including in the Kimberley
- $5 million to unlock 26 development-ready lots in Stage 13 of **Broome North's Waranyjarri Estate,** including a new public open space
- $60 million for a **Regional Community Housing Grants Program**, to support community housing providers to deliver new dwellings or refurbish existing dwellings
- $43.8 million in additional investment for **Government Regional Officer Housing** (GROH), to fund new builds, spot purchases, refurbishments and land acquisitions
- $8.9 million to **strengthen protections for renters** following the passing of the Residential Tenancies Act, and to support the Consumer Protection Commissioner in dispute resolution processes

Plus we're continuing to deliver:

- $15.9 million for the **Aboriginal Community Controlled Organisation (ACCO) Aboriginal Employee Housing Grants Program** through the North-West Aboriginal Housing Fund which will provide ACCOs in the Kimberley and Pilbara the opportunity to apply for capital grant funding to build, refurbish, or spot purchase homes to provide as affordable rentals to their Aboriginal employees

Investing in Regional Health and Mental Health

- $2.6 billion per annum in **regional healthcare** investment
- $14.6 million to continue the delivery of the **Kimberley Ambulance Service**
- $10.7 million to construct a new **Sobering Up Centre in Broome** to provide a safe place for intoxicated people
- $2.4 million to **upgrade nurse call and duress systems** in Broome and Kununurra
- $405 million to **boost regional health service delivery**, including $11.9 million to incentivise nurses and midwives to work in regional WA
- $32.5 million boost to the **Patient Assisted Travel Scheme**
- $10.9 million to **vaccinate young babies** under eight months old, against respiratory syncytial virus (RSV)

- $8.6 million to expand **Child Development Services** in the regions
- $4.7 million to extend the WA Country Health Service **Brief Crisis Intervention Service**, providing virtual post-ED follow up for children, adolescents and their families or carers who have been discharged from a regional ED following a mental health-related presentation
- $7.7 million to refurbish outdated **staff accommodation**
- $2.5 million to develop an extension plan for the **Ronald McDonald House facility**, supporting families travelling to Perth for medical treatment

Diversifying Regional Economies and Creating Local Jobs

- $6 million for infrastructure to support **First Point of Entry designation for Broome Port**
- $1.9 million towards the **Buccaneer Archipelago Marine Park** to construct facilities at the operational base on the Dampier Peninsular, extend DBCA's Broome office and for the installation of radio towers
- $1 million to upgrade campgrounds and facilities at Kurrajong and Walardi Campground in the **Purnululu National Park**
- $2.7 million towards the joint management of the **Yawuru Nagulagun/Roebuck Bay Marine Park** with the Yawuru Traditional Owners
- $1.2 million to employ four full-time staff to repair **stream gauging stations** damaged by Tropical Cyclone Ellie
- $4.5 million to bring the power stations at Ardyaloon, Bidyadanga, Beagle Bay, Djarindjin Lombadina and Warmun into public hands, securing power supply and supporting the renewable transition for these communities
- $36.4 million to **slash green tape and facilitate approvals** for job-creating projects in the regions
- $16.4 million over the next three years for **biosecurity management**
- $6.8 million to **upgrade biosecurity border facilities** to improve traffic flow and install power generation systems and CCTV surveillance, including at Kununurra
- $3 million to manage the significant impact of **wild dogs, feral deer and pigs** on the environment and farming communities

Plus we're continuing to deliver:

- $75 million as part of the **Aviation Recovery Fund** for more direct flights into Western Australia, including the Broome to Singapore non-stop seasonal service, which will commence in June 2024
- The **Affordable Airfares Program** for discounted flights between Perth and Broome, Perth and Kununurra, and Broome and Kununurra to cut the cost of travel and encourage more regional visitation
- New **Camping with Custodians sites** owned and operated by the community, including the Lombadina campground opened in May 2024
- Funding for **events to attract visitors to the region**, such as the Ord Valley Muster, Shinju Matsuri, Lake Argyle Swim, A Taste of Broome Festival, and The Gibb Challenge

Delivering a Pipeline of Skills

- **$1.7 billion per annum** to provide regional Western Australian students with access to a quality education
- $10 million boost to the **School of Isolated and Distance Education**, to ensure the highest quality learning experiences to students, no matter their location
- $224.3 million **boost to individual disability loading allocations**, to enable schools to help support and educate students with a disability
- Extending the provision of **free period products** to WA public primary schools, with students being able to access them from Term 3, 2024
- **$1.1 billion in training programs** across regional WA, to prepare Western Australians for the jobs of the future
- $11.6 million to continue and expand the **Driving Access and Equity Program** to help disadvantaged people in remote and regional locations access a driver's licence, including the continuation of the program in the Kimberley
- $21.2 million for the **Apprenticeship Support Package** to provide building and construction apprentices with an annual $1,000 milestone payment during their training
- $15.1 million to provide additional support to employers in the **building and construction industry** with increased grant amounts to assist with the cost of training an apprentice
- $16 million for the **Apprentice Tool Allowance** to provide eligible building and construction apprentices with a $1,000 rebate to help them purchase tools or safety equipment at commencement and completion of their training
- $470,000 to provide regional building and construction apprentices with an **increased travel and accommodation allowance** when required to travel for training
- $5 million to the Capital Grant Program so private registered training organisations can invest in facilities and equipment to **expand their training capacity**
- $4.2 million to continue providing **specialist services for Aboriginal People** at Jobs and Skills Centres, including in Broome and Kununurra

Plus we're continuing to deliver:

- $4.4 million for canteen upgrades and a new STEM classroom at **Broome Senior High School**, construction underway
- $10 million for a new classroom block and upgrades at **Halls Creek District High School,** construction underway
- $27.9 million for a major upgrade to **Derby District High School,** construction underway

Investing in our Regional Roads and Infrastructure

- $169 million in **additional funding for regional roads**, which forms part of our $4.5 billion investment in regional roads over the next four years
- $121 million **Kimberley Resilience Program** to boost the supply chain and support the region to better respond to emergencies including:
  - $107.1 million towards the replacement of the single-lane **Brooking Channel Bridge** with a dual land crossing, providing ongoing employment for workers in the Fitzroy Valley
  - $6 million for new infrastructure at the **Port of Broome** to build greater import capabilities and boost supply chains
  - $8 million for upgrades to airstrips through the **Aboriginal Community Airstrip Renewal Program**, keeping communities connected

- Funding for a **new jetty crane** for Broome Port
- $29.3 million towards upgrades at **regional and remote airstrips** across the State including East Kimberley, keeping communities connected

Plus we're continuing to deliver:

- $118 million for upgrades on the **Great Northern Highway, Ord River North project**, with stages 1 and 2 complete and construction on stage 3 underway
- $51 million to upgrade **Duncan Road and Gordon Downs Road** in the Browns Range, underway
- $151 million for the **Gibb River Road upgrades**, between Derby and Wyndham, underway
- $110 million for upgrades to **Tanami Road**, near Sturt Creek, underway
- $60 million for upgrades to **Great Northern Highway**, from Nellie Springs to Sally Downs Well and Arthur Creek, underway
- $12 million to upgrade 59 kilometres of roads in the Kimberley through the **Regional Road Safety Program**, underway

Building Strong and Fair Regional Communities

- $460 million per annum to provide **police services across regional WA**
- $23.4 million to extend **Operation Regional Shield**, which allows WA Police to rapidly deploy officers to the regional areas where they are needed most
- $8.6 million to support WA's vitally important **emergency service volunteers** with communications equipment, road crash rescue equipment and station upgrades
- $46.3 million to continue the successful **Home Stretch WA program**, which provides support for young people leaving Out of Home Care, including in the regions
- $26.4 million for programs and initiatives to address family and domestic violence across regional WA, including **boosting Family and Domestic Violence Response Teams in Broome and Kununurra**
- $15.6 million to support the 10-year **Early Years Partnership initiative** which operates in two Kimberley regions of Bidyadanga and Derby including Pandanus Park and Mowanjum, and aims to support and improve early childhood outcomes
- $5.8 million to continue the **Aboriginal Representative Organisation** and **Aboriginal Family Led Decision Making** programs
- $3.1 million to continue delivering the for the **Aboriginal Community Connectors Program** to provide place-based support to street-present community members including in Broome, Derby, Halls Creek, Kununurra and Wyndham
- $1.8 million to continue establishment and operation of the **East Kimberley Place-Based Partnership**
- $1.3 million to continue the **Bidyadanga project**, a placed-based partnership to enable a 'town like' community in Bidyadanga

Plus we're continuing to deliver:

- $18.2 million to deliver the **Marlamanu on-country diversionary program**, currently underway
- Ngurra Buru, a $4 million investment for the **Immediate Response Night Space** in Broome to keep young people safe and off the streets at night
- An expanded **Safe at Home program** for victim-survivors of family and domestic violence, including in Kununurra
- The **Broome one stop hub for victim survivors** of Family and Domestic Violence
- $10.9 million towards the redevelopment of the **Kununurra Aquatic and Leisure Centre**, planning underway
- $2.3 million for upgrades to the **Warmun Community sporting facility**, planning underway

Attachment 15: Federal Budget Initiatives 2024

Key Budget initiatives

Easing cost-of-living pressures

- All 13.6 million Australian taxpayers will get a tax cut, averaging $36 a week
- $3.5 billion for $300 in energy bill relief to all Australian households; plus relief for one million small businesses
- Waiving $3 billion in student debt for more than 3 million Australians
- $1.9 billion to increase Commonwealth Rent Assistance by a further 10 per cent, benefiting nearly 1 million households
- Cheaper medicines as part of the up to $3 billion agreement with community pharmacies

Building more homes for Australians

- New housing investment of $6.2 billion, for a total of $32 billion under this Government
- An additional $1 billion to help states and territories build more homes
- More student accommodation
- $16.5 billion additional funding for infrastructure projects to connect our cities and towns

Investing in a Future Made in Australia

- $22.7 billion to become a renewable energy superpower and strengthen our economic resilience
- $1.1 billion to reform higher education and support future productivity
- $466.4 million to advance Australia's quantum computing capabilities

Strengthening Medicare and the care economy

- $2.8 billion to strengthen Medicare, including a further 29 Medicare Urgent Care Clinics
- $3.4 billion for new and amended listings on the Pharmaceutical Benefits Scheme
- $2.2 billion to improve the aged care system
- $888.1 million to help people get the mental health care they need
- Funding set aside towards increased aged care and child care wages

Broadening opportunity and advancing equality

- $925.2 million for victim-survivors leaving violent intimate partner relationships
- $1.1 billion to pay superannuation on Government-funded Paid Parental Leave

Underpinned by responsible economic management

14. Kimberley Housing Roundtable

Item for Noting

Submitted by: Executive Team

Attachment 16: Draft Agenda
Attachment 17: Draft Invitation List

Purpose

To provide an update on progress of the Kimberley Housing Roundtable.

In summary

- An out of session decision was made to hold the Kimberley Housing Roundtable the week of the 29th of July in Broome.
- After discussion with the Shire of Broome the date for the Roundtable is scheduled for Monday 29th of July at the Shire of Broome.
- The Executive Team is working with Housing Australia and NOUS Group on the agenda and the Shire of Broome on logistics.
- Housing Australia met with the CEOs on the 13th June to discuss the development of a Kimberley Investment Package that had a pipeline of investment opportunities over a 5 year time horizon. opportunities
- Invitations have been issued to speakers and guests
- KRG members will be advised of the Roundtable's progress out of session.

Background

As above

Details

- Housing Australia outlined their interest in piloting a new way of doing business in regional communities to deliver their mandate of 40,000 social and affordable homes.
- Housing Australia have a range of investment products – i.e. debt financing, no interest loans, yearly subsidies for up to 25 years and grants.
- They are interested in a new approach to invest in the region, piloting this in the Kimberley, which is not a project-based investment approach, but presents a collective staged investment plan to deliver new homes across the region.
- Their thinking is between 100-150 homes over a five-year time horizon which leverages Housing Australia and State Government funding with contributions from Local Government and the non-government sector – i.e. land.
- This will be teased out at the Housing Roundtable.

Risk

Reputational: if the Kimberley Housing Roundtable is not a success

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Facilitate Partner Fund Promote Monitor	$5,000 allocated by KRG. $10K granted by Kimberley Development Commission $5K granted from Regional Development Australia Kimberley Housing Australia providing in kind support - facilitator and support for the report on proceedings.

Resolution/s		Action(s)	
That the KRG notes progress of the Kimberley Housing Roundtable			
Moved:	Shire of Wyndham East Kimberley	**Responsible:**	Executive Team
Seconded:	Shire of Broome	**Due date:**	As appropriate
Carried:	4/0		

Attachment 16: Draft Agenda

Draft Agenda pending Nous input.

Venue – Broome
Date – Week 29th July
Time – 9.30 to 3.30 - including lunch

Agenda	Presenter	Time
Morning tea on arrival		
Welcome and introductions	Kimberley Regional Group	10 mins
Overview of the day	Facilitator	5 mins
Part A – Background and context		1 hour
Kimberley data and housing pressures	KDC	
Overview funding opportunities	RDA Kimberley / Housing Australia / Communities	
Constraints and opportunities for each Kimberley town	DevWA / Communities / Shires	
Kimberley Case Studies – flesh out roles / funding / what supported success		75 mins
Community housing	CHL	
Local Government	Broome / SWEK	
State Government	DevWA / Communities	
NGO sector	NBY	
Non-Kimberley case studies – Wheatbelt / Townsville	RDA Kimberley	
Ingredients for success to increase supply	Workshop	30 mins
LUNCH		30 mins
Part B – Potential projects **Attendees** to split into East Kimberley and West Kimberley to focus on: - Current projects - How to drive success - Opportunities for collaboration and to deliver economies of scale	Facilitated Discussion	1 hour
Part C – Next steps • Value of a Kimberley Housing Alliance? • Kimberley strategic investment plan? • Aggregation of projects to deliver economies of scale? • Other	Facilitated Discussion	1 hour
Thank-you and close	Kimberley Regional Group	15 mins

Kimberley Regional Group: Minutes 20 June 2024

Attachment 17: Draft Invitation List

Roundtable Attendees – Draft List 1

Organisation	Who	Link	Contact
Government			
Kimberley Regional Group	CEOs and Presidents and Planning Staff	Land, Planning and development approval, funding, advocacy, development FUNDING EVENT	
Housing Australia	Luke Bosher - Head of Program Strategy and Impact Laura Royce	Policy, funding	Luke.Bosher@housingaustralia.gov.au Laura.Royce@housingaustralia.gov.au
Nous Group	Tim Tucker (might be somebody else)	Facilitator	Tim.Tucker@nousgroup.com
Office of Northern Australia	TBA	Policy, funding	
Northern Australia Infrastructure Fund	Darren Chong – Director, Indigenous Outcomes Ana-Marija Jurisic – Director, Investment Ella Drake – Senior Associate, Investment	Policy, funding	Darren.Chong@naif.gov.au Ana-Marija.Jurisic@naif.gov.au Ella.Drake@naif.gov.au
NIAA	Bec Smith – Regional Manager	Federal links and funding	bec.smith@official.niaa.gov.au
Regional Development Australia Kimberley	Janine Hatch – Director	Federal links – policy and advocacy FUNDING EVENT	j.hatch@rdakimberley.com.au
WA Department of Communities	Leon McIvor - Deputy Director General, Housing and Assets Renee Gioffre –Kimberley Regional Manager Jane Murphy – East Kimberley Shane Hill – West Kimberley Melanie Jones - North-West Aboriginal Housing Fund	Data, land, investment, tenancy management	Leon.mcivor@communities.wa.gov.au Renee.gioffre@communities.wa.gov.au Jane.murphy@communities.wa.gov.au Shane.hill@communities.wa.gov.au Melanie.Jones@communities.wa.gov.au
WA Department of Treasury	Emma Colombera - Director	Housing investment	Emma.colombera@treasury.wa.gov.au
Kimberley Development Commission	Chuck Berger - CEO Michelle Pucci – Director People and Place	Data, policy FUNDING EVENT	chuck.berger@kdc.wa.gov.au michele.pucci@kdc.wa.gov.au
DevelopmentWA	Paul Ferrente - Manager Regional North Megan Buckland – Development Manager (Broome North)	Planning, Land, investment, large developments.	Paul.Ferrante@developmentwa.com.au Megan.Buckland@developmentwa.com.au
NGO Sector			
Shelter WA	Kath Snell	Policy, Advocacy	kath.snell@shelterwa.org.au
Binarri-binyja yarrawoo (BBY)	Fran Haintz– A/CEO	Advocacy, member representation	ceo@bby.org.au
West Kimberley Empowered Futures (WKEF)	Mala Haji-Ali - COO	Advocacy, member representation	mala.hajiali@wkfec.org.au
Kimberley Land Council	Tyrone Garston - CEO	Advocacy, representation, links to PBCs	tyronne.garstone@klc.org.au;
Nirumbuk	Joe Grande - CEO	Housing & Health	

Emama Ngudu	Ben Burton - CEO	Property management, RSP	osm@enac.net.au
Marra Worra Worra	TBA	Property management, RSP	
Foundation Housing	Chris Smith - CEO	CHO - Affordable housing/key worker housing - Property development, management	
Community Housing Ltd	Jill Keefe – State Operations Manager	CHO - Social and affordable housing, Property development, management- RSP.	jill.keeffe@chl.org.au
Juniper	Angela Slater - Director of Home Care and Retirement Living	Seniors Housing	angie.slater@juniper.org.au
Mercycare	Jennie Burns	Short stay accommodation Broome and Derby	
MG Corporation	Lawford Benning	PBC – Kununurra	chair@mgcorp.com.au
Wunan	Prue Jenkins	Accommodation and hostels	ceo@wunan.org.au
Balanggarra Aboriginal Corporation	TBA	PBC – Wyndham	
Nyamba Buru Yawuru (NBY)	Nini Mills - CEO	PBC – Broome	Nini.Mills@yawuru.org.au
Ngarrawanji Native Title Claim	Greg Tait	Halls Creek	greg.tait68@gmail.com
Bidjadanga Aboriginal Community	Jordan Alai - Senior Project Manage	Bidjadanga Land Activation Pilot Project	

Business and Industry			
Broome CCI	Sharni Foulkes	Advocacy, representation, small business	ceo@broomechamber.com.au
East Kimberley CCI	Keda Bond	Advocacy, representation, small business	ceo@ekcci.com.au
Derby CCI	Stewert Milne	Advocacy, representation, small business	admin@dcci.com.au

15. Inquiry into Local Government Sustainability

Item for Noting

Submitted by: Executive Team

Attachment 18: KRG Submission LG Sustainability Inquiry 2024 (attached separately).

Purpose

To note that a submission was lodged by the KRG into the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport Inquiry into Local Government Sustainability.

In summary

- The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport has been tasked to inquire into and report on local government sustainability.
- The inquiry was adopted on 21 March 2024 following a referral from the Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon Catherine King MP.
- The Committee sought written submissions by 31 May 2024.
- It was agreed via an out of session discussion with the KRG Chair and secretariat that the KRG should lodge a submission raising sustainability issues and solutions.
- At the April 2024 meeting KRG members endorsed the proposed framework for the submission, agreed to provide case studies and noted that the submission would be circulated out of session for endorsement.
  Both a draft and final submission were circulated out of session by the Executive Team for their input prior to lodging the submission.
- Advice has been sought from the Committee on the location of public hearings and the timeframe to publish their report.

Background

The Committee terms of reference are as follows:

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will inquire into and report on local government matters, with a particular focus on:

- *The financial sustainability and funding of local government*
- *The changing infrastructure and service delivery obligations of local government*
- *Any structural impediments to security for local government workers and infrastructure and service delivery*
- *Trends in the attraction and retention of a skilled workforce in the local government sector, including impacts of labour hire practices*
- *The role of the Australian Government in addressing issues raised in relation to the above*
- *Other relevant issues.*

- Details on the inquiry can be found at https://www.aph.gov.au/Parliamentary_Business/Committees/House/Regional_Development_Infrastructure_and_Transport/Localgovernmentsustaina.

Details

The KRG submission was framed around the following areas highlighting their impact on financial sustainability, with case studies teasing out the points raised in the submission along with recommendations to deliver local government sustainability:

1. Changing infrastructure and service delivery obligations
2. Financial Assistance Grants
3. Aboriginal and Torres Strait Islander Peoples
4. Revenue Sources
5. Taxation, rebates and concessions
6. Impact of regulatory reform

Risk

That the sustainability issues facing KRG Members are not addressed without an evidence-based submission.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance Advocate Facilitate Partner Fund Promote Monitor		Nil.	
Resolution/s		**Action(s)**	
That the KRG note that a submission has been lodged to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport Inquiry into Local Government Sustainability.		Executive Officer to try and seek a hearing if possible.	
Moved:	Shire of Wyndham East Kimberley	**Responsible:**	Executive Officer
Seconded:	Shire of Derby West Kimberley	**Due date:**	As appropriate
Carried:	4/0		

16. Kimberley Town Crime Data

Item for Noting

Submitted by: Secretariat

Attachment 19: 2023/24 Crime Data by Kimberley Town

Purpose

To provide regional crime trend data to inform advocacy.

In summary

- The KRG Priority Action Plan lists community safety and crime prevention and juvenile justice as a priority action area, with the presentation of regional crime statistics and trends at each KRG meeting.
- There are no Kimberley regional statistics on the WA Police website.
- 2023/24 trend data is presented for Kimberley towns including the type of crime per month
- These statistics are raw data with no data analysis.

Background

- WA Police Crime statistics are updated onto the WA Police website on a quarterly basis in the last week of January, April, July and October, noting that offence count data is subject to revision as police investigations may not be finalised at the time the data is published.
- The crime statistics are reported based on the location the offence occurred.
- It must be noted that crime statistics may be influenced by a wide range of factors; including, but not limited to, population size, infrastructure (such as shopping centres and entertainment precincts), seasonal trends, and the extent to which crime is reported to or detected by police. Consideration should be given to factors influencing crime when interpreting statistics.

Details

The trend data shows a spike in crime over the Christmas/New year holiday period in most towns. Data indicates that the major offence across the Kimberley is Assault (Family).

The Kimberley has the highest rates of Family and Domestic Violence (FDV) offences across Western Australia, with reports that family violence rates are up almost 50 per cent in five years.

Other key offences include stealing, property damage, dwelling burglary and breaches of violence restraining orders. Broome has fraud and related offenses that are not seen in other towns, apart from Kununurra which is at a lower percentage. The key difference between the Kimberley and the regional statistics relates to graffiti and drug offences

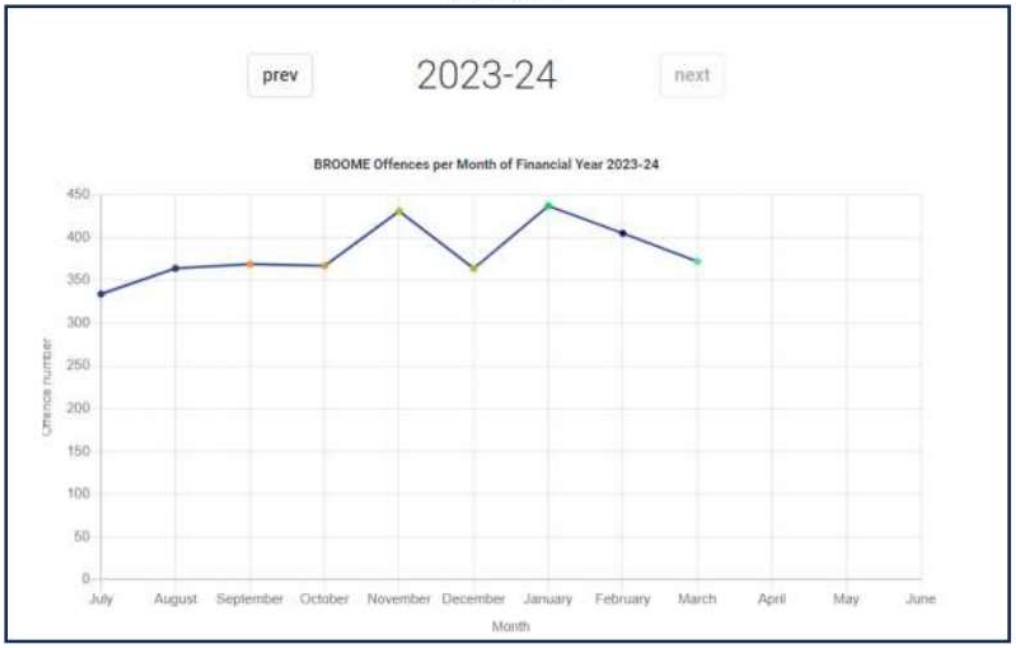
Risk

Reputational: Advocacy may not be credible if not informed by an evidence base.

Link to Key Pillar/s and Strategies:		Budget Implications	
People **Place** Prosperity Performance	**Advocate** **Facilitate** Partner Fund Promote **Monitor**		
Resolution/s		**Action(s)**	
That the KRG note the regional crime statistics as presented.			
Moved:	Shire of Broome	**Responsible:**	-
Seconded:	Shire of Halls Creek	**Due date:**	-
Carried:	4/0		

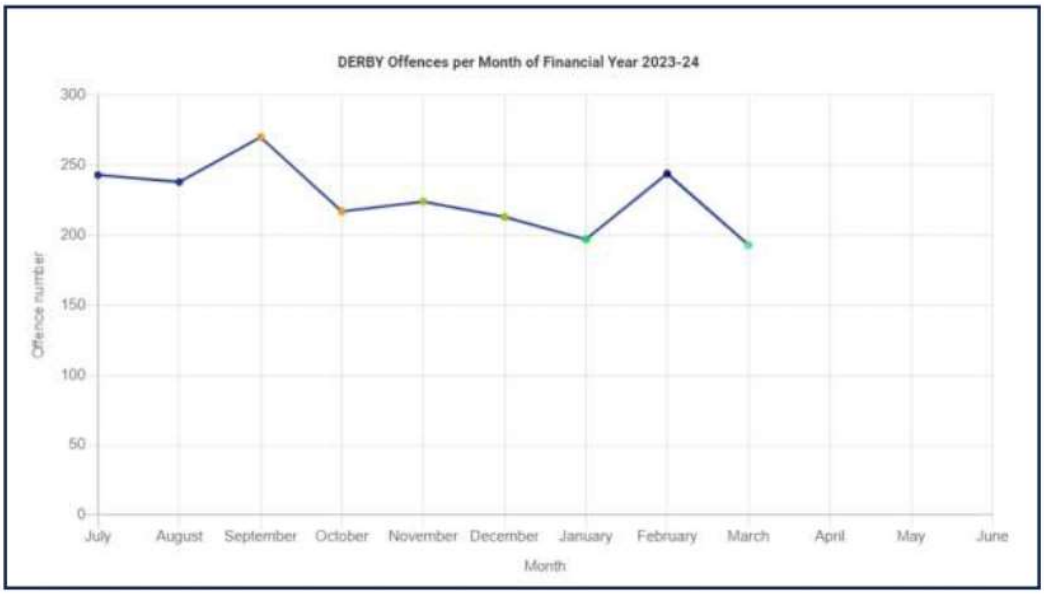
Attachment 19: 2023/24 Crime Data by Kimberley Town

BROOME



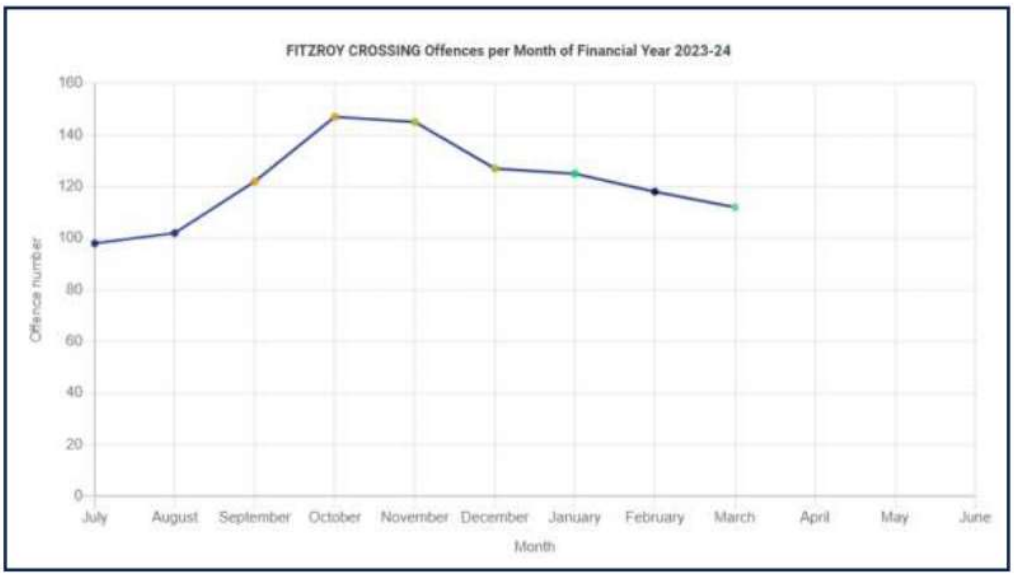
Type of Offence	July	August	September	October	November	December	January	February	March	April	May	June
Homicide	-	-	-	-	-	-	-	-	-	-	-	
Sexual Offences	6	6	5	2	13	3	25	1	4			
Assault (Family)	77	74	65	65	96	83	102	87	85			
Assault (Non-Family)	26	32	28	35	30	30	29	28	34			
Threatening Behaviour (Family)	30	10	20	23	30	18	21	24	19			
Threatening Behaviour (Non-Family)	6	11	10	6	13	8	8	13	4			
Deprivation of Liberty	-	-	2	-	2	-	1	-	4			
Robbery	1	-	1	1	1	-	-	2	1			
Dwelling Burglary	18	24	37	33	24	26	49	38	15			
Non-Dwelling Burglary	6	16	15	10	18	22	9	17	17			
Stealing of Motor Vehicle	3	7	9	9	10	6	18	10	18			
Stealing	49	41	73	57	66	43	75	63	71			
Property Damage	25	35	31	56	32	41	40	50	25			
Arson	1	3	1	5	4	-	1	-	4			
Drug Offences	29	46	16	32	19	28	21	15	17			
Graffiti	1	1	2	-	-	3	2	-	1			
Fraud & Related Offences	11	9	17	3	47	8	7	23	15			
Breach of Violence Restraint Order	45	48	37	30	26	45	35	34	38			
Total of Selected Offences	**334**	**364**	**369**	**367**	**431**	**364**	**437**	**405**	**372**	**0**	**0**	**0**

DERBY



Type of Offence	July	August	September	October	November	December	January	February	March	April	May	June
Homicide	-	-	-	-	-	-	-	-	-	-	-	
Sexual Offences	6	1	3	-	4	3	1	3	3			
Assault (Family)	89	94	98	73	79	82	65	83	88			
Assault (Non-Family)	25	8	15	15	15	15	18	5	19			
Threatening Behaviour (Family)	18	20	27	19	19	23	11	16	10			
Threatening Behaviour (Non-Family)	2	2	2	6	2	-	3	-	5			
Deprivation of Liberty	1	1	1	-	-	-	-	2	-			
Robbery	1	-	1	-	-	-	-	-	-			
Dwelling Burglary	14	10	17	18	15	10	11	8	7			
Non-Dwelling Burglary	3	6	8	7	4	5	1	5	4			
Stealing of Motor Vehicle	14	6	3	7	2	4	3	2	2			
Stealing	11	11	15	13	5	5	13	9	3			
Property Damage	21	23	23	15	28	23	29	16	17			
Arson	-	2	-	-	-	-	2	4	1			
Drug Offences	7	19	14	10	14	-	12	44	6			
Graffiti	1	1	-	3	-	2	-	-	1			
Fraud & Related Offences	-	1	2	-	5	3	1	-	-			
Breach of Violence Restraint Order	30	33	41	31	32	38	27	47	27			
Total of Selected Offences	**243**	**238**	**270**	**217**	**224**	**213**	**197**	**244**	**193**	**0**	**0**	**0**

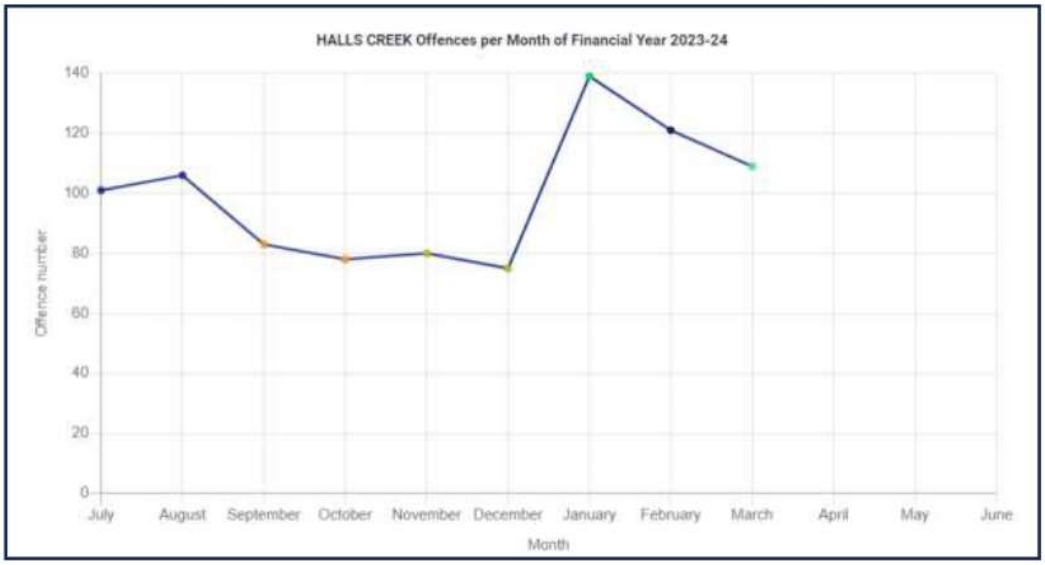
FITZROY CROSSING



Type of Offence	July	August	September	October	November	December	January	February	March	April	May	June
Homicide	-	1	-	-	-	-	-	-	-			
Sexual Offences	1	-	-	1	-	-	-	3	4			
Assault (Family)	34	43	49	41	41	45	23	34	34			
Assault (Non-Family)	12	8	10	9	15	17	6	7	12			
Threatening Behaviour (Family)	11	8	11	15	8	18	10	15	6			
Threatening Behaviour (Non-Family)	1	-	3	5	3	1	4	3	3			
Deprivation of Liberty	-	-	2	-	-	-	-	-	-			
Robbery	-	-	1	-	-	-	1	-	-			
Dwelling Burglary	5	9	4	9	13	3	12	8	12			
Non-Dwelling Burglary	1	2	7	4	9	1	16	4	1			
Stealing of Motor Vehicle	2	4	6	11	6	3	14	8	12			
Stealing	2	5	1	14	6	4	10	6	5			
Property Damage	16	8	12	14	25	18	15	12	13			
Arson	-	-	-	-	1	1	-	1	-			
Drug Offences	5	4	1	3	4	3	3	5	2			
Graffiti	2	1	-	1	1	1	-	-	1			
Fraud & Related Offences	-	-	-	-	-	-	-	-	-	-	-	
Breach of Violence Restraint Order	6	9	15	20	13	12	11	12	7			
Total of Selected Offences	**98**	**102**	**122**	**147**	**145**	**127**	**125**	**118**	**112**	**0**	**0**	**0**

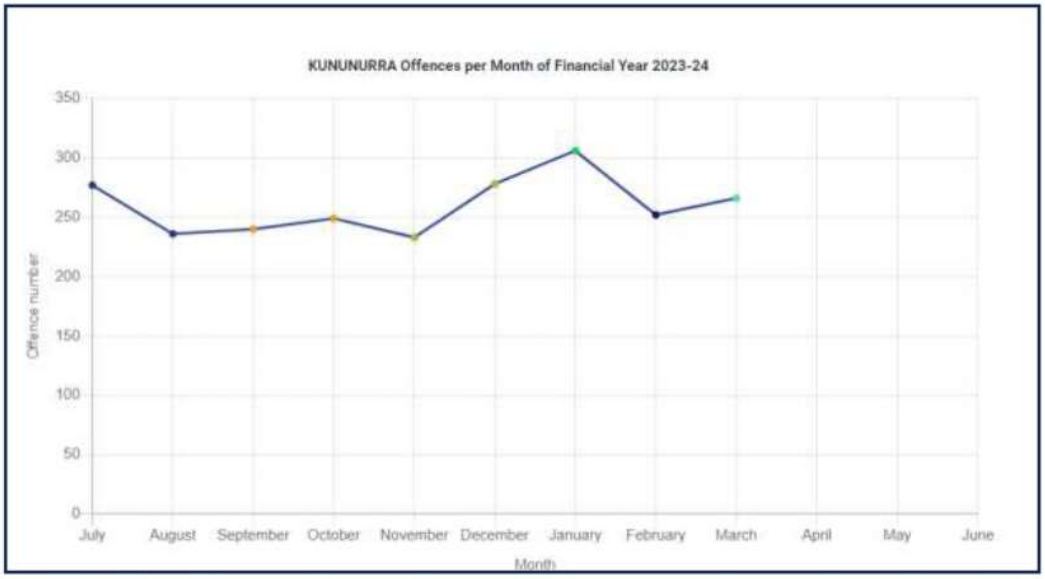
Kimberley Regional Group: Minutes 20 June 2024

HALLS CREEK



Type of Offence	July	August	September	October	November	December	January	February	March	April	May	June
Homicide	-	-	-	-	-	-	-	-	-	-	-	
Sexual Offences	2	2	2	1	2	-	1	3	1			
Assault (Family)	24	23	22	30	28	35	38	36	34			
Assault (Non-Family)	10	21	14	8	6	6	9	9	10			
Threatening Behaviour (Family)	3	4	2	2	4	6	9	5	12			
Threatening Behaviour (Non-Family)	2	-	2	2	2	1	2	6	2			
Deprivation of Liberty	-	-	1	1	-	-	-	1	-			
Robbery	1	-	1	-	-	-	-	-	1			
Dwelling Burglary	10	12	5	8	14	5	18	5	7			
Non-Dwelling Burglary	1	1	-	-	2	2	10	5	4			
Stealing of Motor Vehicle	5	1	2	4	-	-	12	4	4			
Stealing	13	7	6	1	4	3	7	8	11			
Property Damage	19	21	14	14	12	8	17	22	12			
Arson	-	-	2	1	-	1	1	-	-			
Drug Offences	5	6	2	1	1	2	7	6	2			
Graffiti	2	1	1	-	-	-	-	-	-			
Fraud & Related Offences	-	-	-	-	-	-	-	1	-			
Breach of Violence Restraint Order	4	7	7	5	5	6	8	10	9			
Total of Selected Offences	**101**	**106**	**83**	**78**	**80**	**75**	**139**	**121**	**109**	**0**	**0**	**0**

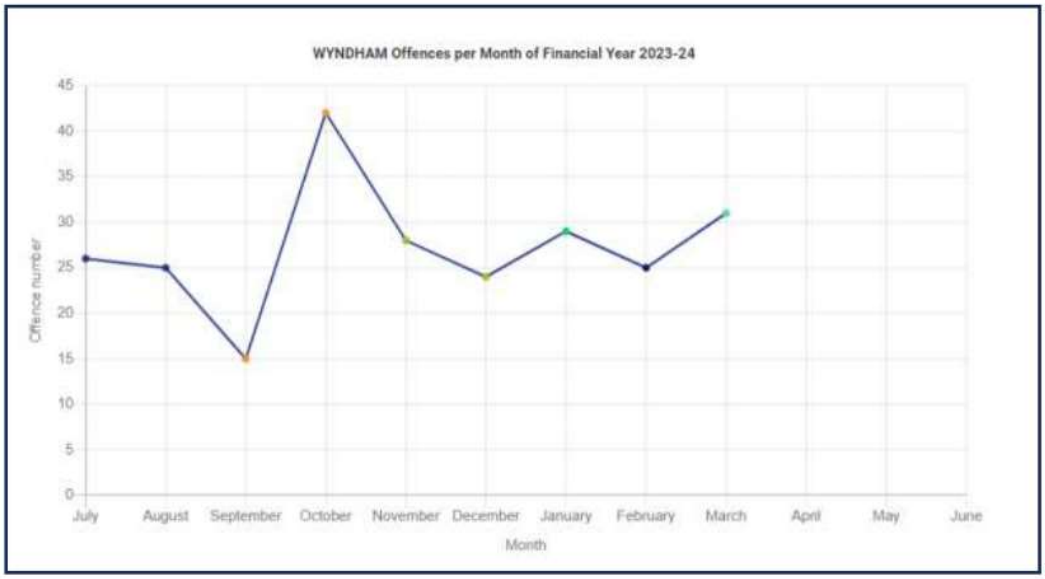
KUNUNURRA



Type of Offence	July	August	September	October	November	December	January	February	March	April	May	June
Homicide	1	-	1	-	-	-	-	-	-			
Sexual Offences	4	2	4	2	2	3	1	4	7			
Assault (Family)	87	58	73	62	79	87	79	73	86			
Assault (Non-Family)	22	22	13	18	19	24	31	19	20			
Threatening Behaviour (Family)	16	10	19	17	22	17	27	19	17			
Threatening Behaviour (Non-Family)	5	2	5	7	4	17	11	6	10			
Deprivation of Liberty	-	-	-	-	-	-	-	-	1			
Robbery	-	1	-	2	-	1	1	-	-			
Dwelling Burglary	8	18	13	19	5	12	20	10	10			
Non-Dwelling Burglary	5	7	7	12	3	11	3	3	9			
Stealing of Motor Vehicle	7	10	5	17	4	5	1	5	2			
Stealing	31	27	19	19	10	15	29	27	20			
Property Damage	38	24	23	35	37	37	35	41	38			
Arson	3	2	-	1	1	-	1	-	2			
Drug Offences	13	18	6	2	11	16	7	4	12			
Graffiti	1	4	1	3	10	8	12	6	2			
Fraud & Related Offences	3	2	21	18	7	1	10	4	1			
Breach of Violence Restraint Order	33	29	30	15	19	24	38	31	29			
Total of Selected Offences	**277**	**236**	**240**	**249**	**233**	**278**	**306**	**252**	**266**	**0**	**0**	**0**

Kimberley Regional Group: Minutes 20 June 2024

WYNDHAM



Type of Offence	July	August	September	October	November	December	January	February	March	April	May	June
Homicide	-	-	-	-	-	-	-	-	-	-	-	
Sexual Offences	-	-	-	-	1	-	-	-	2			
Assault (Family)	6	8	4	13	9	4	9	12	8			
Assault (Non-Family)	1	4	1	3	4	5	5	-	4			
Threatening Behaviour (Family)	3	3	-	6	-	3	5	3	1			
Threatening Behaviour (Non-Family)	-	-	-	5	-	2	3	-	1			
Deprivation of Liberty	-	-	-	-	-	-	-	-	-	-	-	
Robbery	-	-	-	-	-	-	-	-	-	-	-	
Dwelling Burglary	2	3	1	1	1	-	-	2	1			
Non-Dwelling Burglary	1	2	-	4	1	-	-	1	2			
Stealing of Motor Vehicle	1	-	-	1	-	-	-	1	-			
Stealing	1	-	2	1	1	-	1	-	3			
Property Damage	5	2	4	3	6	3	2	3	2			
Arson	-	2	-	-	-	-	-	-	-			
Drug Offences	-	-	-	-	-	1	3	-	-			
Graffiti	-	-	1	-	1	-	-	-	2			
Fraud & Related Offences	2	-	1	-	-	-	-	-	-			
Breach of Violence Restraint Order	4	1	1	5	4	6	1	3	5			
Total of Selected Offences	**26**	**25**	**15**	**42**	**28**	**24**	**29**	**25**	**31**	**0**	**0**	**0**

17. Around the Grounds

Item for Discussion

Submitted by: Executive Team

Purpose

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

In summary

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the floods and the Canberra visit.
- For this meeting, it has been left to each Shire to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

Background

As above.

Risk

Operational and reputational: if key issues facing KRG members are not understood by the KRG.

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity **Performance**	**Advocate** **Facilitate** Partner Fund **Promote** **Monitor**	
Resolution/s		**Action(s)**
For information only		TBD

18. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 20: EO Report May 2024

Purpose

To update the KRG on the Executive Officer services provided for the period May 2024 inclusive.

Background

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details

As in included attachment.

Risk

Nil

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity **Performance**	**Advocate** **Facilitate** Partner Fund **Promote** **Monitor**	

Resolution/s		Action(s)	
That the Executive Officers Report be received and endorsed		As per Outstanding Actions	
Moved:	Shire of Derby West Kimberley	**Responsible:**	
Seconded:	Shire of Broome	**Due date:**	
Carried:	4/0		

Attachment 20: EO Report – May 2024

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

Project / Activity	Status	Item
Administrative Matters and Meetings	Ongoing	-
Website and social media	LinkedIn posts continuing	-
State and Federal Government Election Strategy	Implementing Strategy	10
Strategic Planning	Implementation of the KRG Prioritised Action List	9
Advocacy Strategy Management of Social Housing	Implementing Strategy	Pending
Kimberley Housing Roundtable	Funding received and roundtable progressing	14
Submission to the Federal Inquiry into Local Government Sustainability	Submission completed and sent to the Inquiry	15
General Stakeholder Engagement	Ongoing – see Stakeholder list	18

Stakeholders

Stakeholders	Purpose
Luke Bosher, Head of Program Strategy and Impact, Housing Australia	Meeting with the CEOs to discuss funding opportunities. Housing Roundtable.
Janine Hatch, Director, RDA Kimberley	Kimberley initiatives in the Federal Budget 2024 Housing Roundtable
Michele Pucci, Director People and Place, Kimberley Development Commission	Kimberley initiatives in the State Budget 2024
KRG members	Investment Prospectus, Housing Australia Meeting, Regional Precinct Funding
KRG Secretariat	Agenda items, advocacy discussions, finance administrative matters
Paul Zinkel, Committee Secretary. Standing Committee on Regional Development, Infrastructure and Transport Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs, Department of the House of Representatives	Inquiry into Local Government Sustainability

Stakeholders	Purpose
Allan Dale, Co-operative Research Centre Northern Australia (CRCNA) Chief Scientist	Northern Australia White Paper Action Plan Refresh
Liz Ritchie, CEO, Regional Australia Institute	Regions Rising 2024 National Summit Canberra 13th-15th August
Divina D'Anna MLA	Attendance at East Kimberley Community Meeting Kununurra
Sam McLeod, Local Government Policy Advisory, Minister Hannah Beazley MLA, Minister for Local Government	KRG member issues with the Office of Auditor General local government audits.
Dr Paul Harvey, Joint Capabilities Group, Australian Defence Force	Approach and narrative to Defence Department for increased investment in the Kimberley
Various Ministers as per Briefing Note	Prosecuting KRG advocacy agenda

Time Allocation September 2022 – May 2024

Total 2-Yearly Contract: 1,728 Hours: Monthly from 8th of the month to 7th of the next month

	Paul Rosair		Michelle Mackenzie		Jane Lewis		Support	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sep 22	32	34	20	18	23	29	4	2
Oct 22	32	22	20	8	23	24	4	1
Nov 22	32	40	20	36	23	28	4	0
Dec 22	15	12.5	10	26.25	10	1.5	2	0
Jan 23	15	19	10	11	10	36	2	0
Feb 23	32	15.5	20	9	23	25.5	4	0
Mar 23	32	34	20	9.25	23	14.5	4	0
Apr 23	32	19	20	9.5	23	24	4	0
May 23	32	35	20	23.5	23	18.5	4	0
June 23	32	37.5	20	21.25	23	27	4	0
July 23	32	46	20	14.25	23	45	4	0
Aug 23	32	54.5	20	35	23	58	4	6
Sep 23	29	34.5	22	21.25	26	13	4	0
Oct 23	29	30	22	27.5	26	25	4	8
Nov 23	29	26	22	14.75	26	41.5	4	4
Dec 23	15	18	11	12.50	14	6.5	2	10
Jan 24	15	12	11	12	14	5	2	13.5
Feb 24	29	35.5	22	22.75	26	17	4	11.5
29 Feb 24	**-**	**-29**	**-**	**-1**	**-**	**-31**	**-**	**8**
Mar 24	29	28	22	22.25	26	9	4	12
Apr 24	29	24	22	24.50	26	6	4	7
May 24	29	38	22	24	26	15	4	8
TOTALS	**583**	**586**	**396**	**400.75**	**460**	**438**	**76**	**91**
OVERALL			**CONTRACT: 1515**		**ACTUALS: 1515.75**			

Note: A one off payment was made by the KRG to reconcile outstanding hours to the 29th of February 2024.

19. General Business

Item	Responsible	Comments /Actions Arising
Canberra Visit 2024	Executive Team	See Item 11
Strategic Workshop	Executive Officer	Commence preparations for a strategic workshop to be held later in the year. Priority Action list will also be refreshed as a result.
Hon Melissa Price MP KRG Meeting request - Member for Durack	Executive Team	Melissa Price has expressed interest in attending a meeting.
October Meeting – clash with WALGA AGM	Executive Team	To discuss alternative dates, venue ie possible meeting to be held in conjunction with the WALGA AGM in Perth - exhibition opening on Tue 8 October – do we want the KRG meeting to be in the morning?
Ministerial events in Kununurra June 2024 (see attached summary)	Executive Team	• Write to Premier and local member thanking them for the Ministerial visit and reinforcing issues raised • Seek information from Minister Punch regarding South West Ministerial Working Group • Write to Premier seeking joint KRG/Ministerial working group
Contacts in Department of Defence regarding North West investment	Executive Team	Email Dr Paul Harvey to progress contacts in Department of Defence for August 2024 Canberra meeting.

Attachment 21 Ministerial Events in Kununurra June 2024

Summary of Ministerial Events
6th and 7th June 2024, Kununurra

KRG attendees – Cr David Menzel, Cr Geoff H*aerewa*, Cr Tony Chafer, Vernon Lawrence
Executive team attendance – Michelle Mackenzie

Ministerial Community Event
Government attendees

- Premier; Minister for State and Industry Development, Jobs and Trade; Public Sector Management; Federal-State Relations
- Deputy Premier; Treasurer; Minister for Transport; Tourism
- Minister for Police; Corrective Services; Racing and Gaming; Defence Industry; Veterans Issues
- Minister for Planning; Lands; Housing; Homelessness
- Minister for Regional Development; Disability Services; Fisheries; Seniors and Ageing; Volunteering
- Minister for Education; Aboriginal Affairs; Citizenship and Multicultural Interests
- Member for the Kimberley / Parliamentary Secretary to the Deputy Premier; Treasurer; Minister for Transport; Tourism
- Members of the business, NGOs and local government

East Kimberley Chamber of Commerce and Industry Business After Hours
Government attendees

- Minister for Police; Corrective Services; Racing and Gaming; Defence Industry; Veterans Issues
- Minister for Planning; Lands; Housing; Homelessness
- Minister for Regional Development; Disability Services; Fisheries; Seniors and Ageing; Volunteering
- Minister for Education; Aboriginal Affairs; Citizenship and Multicultural Interests
- Member for the Kimberley / Parliamentary Secretary to the Deputy Premier; Treasurer; Minister for Transport; Tourism
- Members of the business community

Opening of refurbished KDC Office
Government attendees

- Minister for Regional Development; Disability Services; Fisheries; Seniors and Ageing; Volunteering
- Minister for Emergency Services; Innovation and the Digital Economy; Science; Medical Research; Minister assisting the Minister for State and Industry Development; Jobs and Trade.

Key issues raised

- Dedicated Ministerial team working with the KRG (Model similar to that used to upgrade Fitzroy Crossing Bridge) – raised by Cr. Geoff Haerewa and taken on notice by Premier who will give it further thought. Minister Punch said that the model used in the Greater Bunbury Area around planning could be one to replicate and that he would provide information.
- First Port of Entry (FPOE) – Cr Tony Chafer raised FPOE requirements and the need for the State Government to commit an infrastructure budget for Port of Wyndham upgrades before proceeding with a new FPOE application to the Federal Government.

- Upgrade of the Great Northern Highway - Minister Saffioti indicated that it is a long program of planning and construction of dual lane bridges that they are committed to. Planning for Willare Bridge will commence soon.
- Housing – Minister Carey did not discuss anything new in terms of housing. Minister Rita Saffioti indicated that they are reviewing the State Government market-led proposal assessment process.
- Youth crime and low school attendance rate - Minister Buti did not discuss anything new in terms of education. Minister Papalia committed to continuing Operational Regional Shield.
- Funding for businesses –increasing REDS Grants Pool and State Government partner with NAIF to offer a small loans scheme (similar to what the Northern Territory is doing). Minister Punch did not commit to increasing REDS and Minister Cook indicated that they are investigating the NAIF option. DPIRD have put a consultant onto this.
- Liquor restrictions – raised by Cr Tony Chafer Liquor Accord wanting to have a 2L cask option instead of glass wine bottles. Minister Paul Papalia indicated that he is in favour of reducing the days in the week for sale of alcohol (e.g. currently being assessed in Derby).
- State Government contracts not going to local organisations – East Kimberley of Chamber and Industry raised recent Kimberley Small Business Support contract going to Business Foundations (Fremantle based). Premier took the question on notice.
- Childcare –Premier reiterated he understood the importance of childcare and they are working with the Commonwealth.
- Banking – Minister Punch committed to raising the reduced banking services in the East Kimberley at his next meeting with Bankwest/CommBank.

In addition, David Menzel and Geoff Haerewa had dinner with Ministers Punch and Minister Papalia.

Actions

- **KRG to seek information from Minister Punch on the ministerial co-ordination group facilitated by him in the South West**
- **Write to Premier progressing Ministerial / KRG Co-ordinating Group**

Below are media statements that accompanied the Ministerial visits:

Kimberley Aboriginal mud crab surveys
https://www.wa.gov.au/government/media-statements/Cook%20Labor%20Government/Kimberley-Aboriginal-mud-crab-surveys-set-to-expand-20240606

Repurpose the former aged care facility in Warmun into workers accommodation
https://www.wa.gov.au/government/media-statements/Cook%20Labor%20Government/Funding-to-transform-former-facility-into-worker-accommodation-20240606

Aboriginal Pastoral Academy expands across Kimberley
https://www.wa.gov.au/government/media-statements/Cook%20Labor%20Government/Aboriginal-Pastoral-Academy-expands-across-Kimberley-20240605

Foundations laid for cotton gin
https://www.wa.gov.au/government/media-statements/Cook%20Labor%20Government/Foundations-laid-for-sustainable-cotton-industry-in-WA's-north-20240605

Attachment 22 2024 Meeting dates

CEO Ringaround | In Person Meetings | Zoom meetings | State Council

Month	Meeting	Date	Time	Location	Notes
June	CEO Ringaround	13/6/24	8.30am – 9.00am	Zoom	
	KRG	20/6/24	9-10.30am	City of Vincent	
	Kimberley Zone		10.30am-12.00		
June	Government Forum	20/6/24	12 – 2pm	City of Vincent	
	Dinner		6.30-9.30pm	Le Vivant or similar	
July	State Council meeting	3/7/24	-	WALGA	
August	CEO Ringaround	8/8/24	8.30am – 9.00am	Zoom	
	Kimberley Zone	15/8/24	1pm - 2.30am	Zoom	
	KRG		2.30pm – 4.30pm		
September	State Council meeting	5-6/9/24	-	South West Country Zone	

Month	Meeting	Date	Time	Location	Notes
October	CEO Ringaround	3/10/24	8.30am – 9.00am	Zoom	
	KRG	9/10/24	9am - 5pm	Shire of Halls Creek	Travel
		10/10/24	9 – 11.00am		Strategic Planning
			11.30-3pm		Meeting and lunch
			3-5pm		Tour
			6-10pm		Dinner
		11/11/24	9am - 5pm		Travel
November	Kimberley Zone	15/11/24	1-3.30pm	Zoom	
December	State Council meeting	4/12/24	-	WALGA	

Meeting Closure: 10:40am

THE KIMBERLEY ZONE

Meeting Minutes

20 June 2024

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1. Kimberley Country Zone Meeting Open: 10:49am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr David Menzel	Zone Chair, and President, Shire of Wyndham East Kimberley	In Person
Cr Peter McCumstie	President, Shire of Derby West Kimberley	In Person
Cr Malcolm Edwards	President, Shire of Halls Creek	In Person
Cr Chris Mitchell	President, Shire of Broome	In Person
Observers		
Sam Mastrolembo	CEO, Shire of Broome	In Person
Geoff Haerewa	Zone Deputy & Deputy President, Shire of Derby West Kimberley	In Person
Amanda Dexter	CEO, Shire of Derby West Kimberley	In Person
Susan Leonard	CEO, Shire of Halls Creek	In Person
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In Person
Cr Kerrissa O'Meara	Shire of Derby West Kimberley	In Person
Cr Brett Angwin	Shire of Derby West Kimberley	In Person
Executive Support Team		
Paul Rosair	Principal NAJA Business Consulting	In Person
Michelle Mackenzie	Principal Mira Consulting	Zoom
Jane Lewis	Principal Redit Research	In Person
Rebecca Billing	Administrative Assistant, NAJA Business Consulting	In Person
Apologies		

Name	Shire / Council / Organisation	Method
Gordon Thomson	President, Shire of Christmas Island	
David Price	CEO, Shire of Christmas Island	
Aindil Minkom	President, Cocos (Keeling) Islands	
Frank Mills	CEO, Cocos (Keeling) Islands	
Tony Lacy	Cocos (Keeling) Islands	
Cr Azah Badlu	Cocos (Keeling) Islands	
Guests		
Nick Sloan	CEO WALGA	In Person
Cr Karen Chappel	President WALGA	In Person
Janine Hatch	Director, Regional Development Australia - Kimberley	Zoom
Kim Brown	Destination Development Manager Australia's Northwest	Zoom
Tom Chapman	Regional Manager, DLGSCI	In Person
Chuck Berger	CEO Kimberley Development Commission	In Person

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Nil			

4. Kimberley Country Zone State Council Agenda:

Attachments:
1 President's Report
2 WALGA State Council Agenda and Report on State Council Actions (Separately Attached)

1.1 Presidents Report – Attachment 1

WALGA

President's Report
July 2024

Introduction
As always, I am proud to highlight our continual efforts, to influence Government and support our Members through advocacy, expertise, and opportunities for connection.

Waste and Environment Summit
On Thursday, 30 May and Friday, 31 May, over 70 delegates gathered in Northam to discuss the key waste and environment challenges and solutions for the Wheatbelt region.

Now in its sixth year, the Summit brings together Local Government, State Government, businesses and the community for key speaker presentations, workshops, panel discussions, and a tour of Northam's key waste and environment locations.

Speakers included the Hon Darren West, Parliamentary Secretary to the Minister for Energy; Environment; Climate Action and representatives from the Departments of Primary Industries and Regional Development and Water and Environmental Regulation. A key takeaway was the need for effective regional collaboration and the opportunities for further cooperation with businesses and Local Government.

The Waste and Environment Summit highlights how our people are proactive, passionate, and committed to providing the support Local Governments need to best serve their local communities.

Inquiry into Local Government Sustainability – Public Hearing
On Friday, 7 June I joined WALGA CEO Nick Sloan and Economist Dan Thompson in representing the sector to the Standing Committee on Regional Development, Infrastructure and Transport's public hearing for their inquiry into local government sustainability.

This was a valuable opportunity to speak directly to the members of the Committee and highlight the important role that Local Governments play in providing community infrastructure and services as well as the ongoing challenges in raising revenue to meet community needs.

I would also like to thank those Local Governments that have made a submission to the Inquiry.

Submissions to Regional Telecommunications Reviews and Inquiries
WALGA provided submissions to the National 2024 Regional Telecommunications Review and the State Parliament Public Administration Committee Inquiry into Regional Telecommunications in Western Australia based on endorsed advocacy positions, items raised at Zone meetings and feedback from Local Governments.

All regional and peri-urban Local Governments were invited to provide information for the WALGA submission and to make submissions directly.

2024 Federal and State Budgets
The WALGA Advocacy and Policy teams assembled on the State and Federal budget nights in May to provide analysis for our Member Councils and the public more broadly through our website.

It was disappointing that despite our extensive advocacy and positive feedback received from within Government, there was limited support for priorities identified in WALGA's State Budget Submission such as more funding for bushfire volunteers and Community Emergency Services Managers (CESMs), the renewal of aging libraries, upgrade of arts and cultural facilities and funding to address coastal erosion.

On behalf of our Member Councils, WALGA will continue to advocate strongly for areas we had previously identified, as part of our 2025 Election Policy Platform and Campaign.

National Reconciliation Week
National Reconciliation Week (NRW) is a time for all Australians to learn about our shared histories, cultures, and achievements and explore how each of us can contribute to reconciliation in Australia.

WALGA was proud to partner once again with Reconciliation WA to deliver a full program of events across the State. Highlights included the high-profile NRW Breakfast, Reconciliation Memoirs with Carol Innes AM, and many of our WALGA Staff attending the Walk for Reconciliation at Langley Park.

Thank you to all Member Councils and Elected Members who supported this important cause. Reconciliation is important, now more than ever.

Polyphagous Shot-hole Borer
The Polyphagous Shot-hole Borer (PSBH) biosecurity emergency facing Western Australia is at a critical tipping point. With no current effective treatment more than 3,000 mature trees have so far been removed. Many of these are located in the most iconic and important areas of Perth, including Kings Park, Rottnest Island, Perth Zoo, Hyde Park and around Lake Claremont.

WALGA recently convened a roundtable attended by DPIRD and Local Government CEOs from across the PSHB quarantine area. It was clear from the discussion that without an urgent and substantial increase in resourcing and escalation of the response PSHB is unlikely to be eradicated, or even contained, which would decimate our urban tree canopy and put agricultural crops like avocado and citrus at risk. It is essential that a PSHB recovery plan is developed now.

I have written to the Premier seeking an urgent meeting on this issue, and last week met with the Minister for the Environment to voice our concerns.

Local Government Legislative Reform
The Minister for Local Government has advised that it is intended to introduce a Bill to Parliament this year for the tranche two reforms.
Tranche two reforms include:

- the new Local Government Inspector
- introduction of monitors for early intervention
- council member superannuation

- increasing penalties
- enabling resource sharing
- streamlining processes for model local laws
- greater role clarity for council members and CEOs
- introduction of a rates and revenue policy for Local Governments
- changes to audit committees to require an Independent Chair
- building upgrade finance.

Information about tranche two reforms will be provided to the sector as soon as appropriate, via webinars, LG alerts and other opportunities as they arise.

Media Activity
As President, I held a number of interviews during this period, particularly on urban canopy and the WALGA greening grants, housing, changes to long service leave laws, and the Salaries and Allowances tribunal changes.

President Cr Karen Chappel AM JP
WALGA President

President's Contacts

The President's contacts since 1 May 2024 and scheduled before 10 July 2024 are as follows:

State and Commonwealth Government Relations

- Hon Darren Chester MP, Shadow Minister for Local Government and the Territories
- Office of the Auditor General, Ms Caroline Spencer
- Hon Libby Mettam MLA, Leader of the Liberal Party WA
- Hon Reece Whitby, MLA, Minister for Energy; Environment; Climate Action
- Hon Simone McGurk MLA, Minister for Training and Workforce Development; Water; Industrial Relations
- Hon Stephen Dawson MLC, Minister for Emergency Services; Innovation and the Digital Economy; Science; Medical Research

Zone Meetings

- Kimberley Country Zone Meeting
- South West Country Zone Meeting
- Northern Country Zone Meeting

Local Government Relations

- **State Council Meetings**
  - State Council Regional Meeting – May 1, 2024
  - Strategic Planning Workshop
  - Finance and Services Committee Meeting
  - State Council Information Forum
  - CEO Performance Review Committee
  - Finance and Services Budget Workshop

- **ALGA**
  - National General Assembly 2-4 July 2024
  - ALGA Board Meeting & General Meeting
  - Joint Council on Closing the Gap – Adelaide, July 5, 2024

- **LGIS**
  - Risk and Compliance Committee
  - Board Meeting, 24 May 2024

- Pre SAC Meeting
- State Road Funds to Local Government Advisory Committee Meeting
- Australian Local Government Women's Association WA
- City of Swan, Mayor, Tanya Richardson & CEO, Stephen Cain
- SBAC Quarterly Meeting
- Parliamentary inquiry into Local Government Financial Sustainability
- City of Gosnells Planting Event with the Hon Reece Whitby
- Firewise Gardening Launch

Conferences, Workshops, Public Relations

- Greening Strategy Emergency Management workshop with Department of Plannings, Lands and Heritage
- Shire of Peppermint Grove Cocktail Reception
- Lord Mayors Distress Relief Fund Board Meeting x 2
- LBR Roundtable Budget Sundowner
- State Budget Briefing, Seven West Media
- Bennie Ng, CEO Australian Medical Association WA
- National Reconciliation Week Breakfast
- 100 Years of ABC Radio Perth
- LBR Roundtable Boardroom Lunch with Minister Beazley

1.2 Reports from Representatives

WALGA –
- Karen Chappel, President,
- Nick Sloan, CEO

RDA Kimberley – Janine Hatch, Director
Australia's North West Tourism – Kim Brown, Destination Development Manager
Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager Kimberley. (Written report attached)
Kimberley Development Commission - Chuck Berger, CEO

5.2.1 Reports from Department of Local Government, Sport and Cultural Industries Report

Department of
Local Government, Sport
and Cultural Industries

Department of Local Government, Sport and Cultural Industries Report

June 2024

Local Government Act Reform

Tranche 1

- The *Local Government Amendment Act 2023*, containing the first tranche of reforms, was passed on 11 May 2023 and included priority reforms to election and council representation ahead of the October 2023 Local Government Elections.
- The electoral reforms included the introduction of optional preferential voting, changes to council member representation based on population, and abolishing the use of wards for smaller local governments.
- Tranche one reforms that were implemented without the need for further regulations included:
  - changes to special electors' meetings
  - compliance exemptions (due to emergency or unusual circumstances)
  - parental leave for council members
  - recording individual votes in minutes of council meetings.
- Three regulation amendments and 63 Governor's Orders were made in 2023 to prescribe detail related to reforms. These included:
  - model financial statements
  - constitutional reforms such as the introduction of class groupings and the alignment of council sizes to population size
  - electoral reforms such as optional preferential voting, backfilling and the public election of mayors and presidents
  - remuneration for independent committee members
  - broadcasting and recording of council meetings
  - owners and occupiers' enrolments
  - payment for council professional development and training.
- Various other regulations projects are currently in development or being drafted. These include:
  - standardised meeting procedures
  - council plans
  - community engagement charters
  - community surveys
  - online registers
  - publication of CEO key performance indicators
  - communications agreements
  - standardisation of crossovers and incidental outdoor trading.

- The DLGSC provides regular updates to the local government sector on the progress of reforms via DLGSC's Reform webinar series, updates to the DLGSC website and LG alerts.
- A three-month consultation process is currently being undertaken to inform the drafting of standardised meeting procedures in regulations.
- The consultation opened on 28 February 2024 and finishes on 29 May 2024.
- As of 23 May 2024, DLGSC has received 102 responses.
- All local governments, council members, local government CEOs, local government employees and community members are encouraged to make a submission.

Tranche 2

- It is intended to introduce a Bill to Parliament this year for tranche two reforms.
- Tranche two reforms include:
  - the new Local Government Inspector
  - introduction of monitors for early intervention
  - council member superannuation
  - increasing penalties
  - enabling resource sharing
  - streamlining processes for model local laws
  - greater role clarity for council members and CEOs
  - introduction of a rates and revenue policy for local governments
  - changes to audit committees
  - building upgrade finance.
- Information about tranche two reforms will be provided to the sector as soon as appropriate, via webinars, LG alerts and other opportunities as they arise.

Long Service Leave Regulations

- The Local Government (Long Service Leave) Regulations 2024 were published on Wednesday 17 April 2024 and will come into effect on 1 September 2024.
- The Regulations have been made to modernise long service leave arrangements for employees working in the local government sector.
- The previous Regulations and corresponding industrial relations scheme had not been substantially updated since their introduction in the 1970s.
- The new Regulations will improve the operation of the local government long service leave portability scheme, which is an integral part of local government employment conditions. This means that when staff change employment from one local government to another, all their service in the local government sector counts towards their accrual of long service leave.
- The new Regulations introduce changes intended to strengthen the system of long service leave entitlements for local government employees, including:
  - a longer permitted period of break between local government sector employers that maintain continuity of service
  - period of parental leave where the employee is being paid by the Commonwealth will count towards long service leave accrual
  - employees can negotiate taking advanced long service leave and cashing out of long service leave with their employer.

- The DLGSC held a webinar on 30 April 2024 to explain the changes and answer questions.
- The webinar recording is available on DLGSC's website.
- More information about the Regulations is available on DLGSC's website.

Model Financial Statements (MFS) and Financial

- Model Financial Statements (MFS) guidelines and templates for Class 1 and 2, plus a reduced version for smaller local governments (Class 3 and 4) were published on the DLGSC website on 16 May 2023 and applied to 2022-23 annual financial statements.
- A first tranche of regulatory amendments for the MFS commenced on 1 July 2022.
- A second tranche of regulatory amendments for the MFS commenced on 1 July 2023.
- The 1 September 2023 version of the Local Government (Financial Management) Regulations 1996 includes the new credit card regulation 13A.
- On 19 October 2023, an LG Alert was issued, which also provided guidance on reporting credit card and purchasing card transactions.
- An LG Alert was issued on 9 January 2024 seeking feedback on the MFS used for 2022-23 annual financial statements report.
- Feedback closed on 9 February 2024 and was reviewed prior to updating the model financial statements for 2023-24. The updated MFS for 2023-24 annual financial statements report will be published early June 2024.
- Non-financial asset valuation guidelines are currently being prepared. A draft was presented to a sector body workshop held on 22 March 2024, and feedback is being addressed with a view to finalise and publish t by the end of June 2024.

Contact LG Accounting for queries – Lg.accounting@dlgsc.wa.gov.au

Local Government Grants Commission

- The WA Local Government Grants Commission (the Commission) has five member and deputy positions with terms that end on 31 August 2024, work has progressed for nominations.
- On 15 April 2024, the Commission Chairperson Cr Dan Bull was preselected as the WA Labor Candidate for Maylands in the 2025 State Election and has therefore resigned as chair from the Commission.
- The Chairperson and the deputy position of Deputy to the Deputy Chairperson are vacant and will be filled in 2024.
- The total amount of 2023-24 Financial Assistance Grants (FA Grants) was $393,675,581 ($366,684,564 paid in advance). This was made up of two components:
  - $241,099,199 for General Purpose Grants ($230,921,687 paid in advance), and
  - $152,576,382 for Local Roads Grants ($135,762,877 paid in advance).
- An advance payment of the 2023-24 FA Grants, based on a funding pool equivalent to approximately 100% of the total 2023-24 funding pool, was made to local governments on the 30 June 2023.

- Local Governments were advised that the advance payment meant remaining payments during 2023-24 would be limited and that they needed to ensure they have sufficient funds for 2023-24 to complete their planned programs.
- Due to the 100% advance, all WA local governments were either over or underpaid, with the difference to be recouped from their future 2024-25 funding. All local governments with a variance of $50,000, or greater than 2% of rates revenue, have been advised of the implications to next year's allocations.
- The Commission completed a visiting program to the Pilbara in order to conduct public hearings in October 2023, further visited nine local governments in the Upper Great Southern and Eastern Goldfields-South regions in April 2024 and recently visited four local governments in the Kimberley region in May 2024.
- The Commission is currently working on indicative funding allocations for the 2024-25 FA Grants, with the possible advance payment of 75% likely to be made in late June 2024 by the Commonwealth Government.

Stop Puppy Farming

- The State Government is delivering on its commitment to stop and prevent puppy farming. These reforms have overwhelming community support.
- The Dog Amendment (Stop Puppy Farming) Act 2021 requires the design and development of a centralised registration system (CRS) for dogs and cats.
- The CRS will also assist with the registration of cats under the *Cat Act 2011*, and the development of regulations, in consultation with stakeholders.
- The DLGSC concluded a Design and Discovery phase for the CRS on 18 March 2024.
- DLGSC is continuing to engage local governments and other key stakeholders across the State to prepare for CRS implementation.
- Public consultation on the proposed regulations closed late last year, and the final regulations are in development.
- The Department of Local Government, Sport and Cultural Industries has undertaken targeted consultation with local governments about the implementation of the stop puppy farming legislation.

Off Road Vehicles

- ORV committee are continuing to meet regularly.
- A private proponent is currently investigating the potential of an ORV area south of Perth.
- The government has invested $100,000 to improve the ORV areas, specifically in York and Ledge Point.
- Upgrades at other sites are in the pipeline, as the search continues to expand Western Australia's ORV network.
- The future of Pinjar's ORV site was assured when the government decided to end pine harvesting in the Gnangara State Forest, to preserve the roosting habitat of the endangered black cockatoo and support the recreational use of the area.
- A safety assessment has been conducted at the Lancelin ORV area, within the Shire of Gingin with the final report to be delivered before the end of the financial year.

Local Government Election Commitments

- The City of Bayswater's Riverside Gardens Urban Development project is on track. Detailed design is expected to be completed in June 2024, with an estimated project cost to be known at this time.
- The City of Gosnells' Sutherlands Park Youth (Skate) Plaza is on track. Detailed design is complete, and a contractor appointed for design and construction. Civil works are underway with main works commencing in August 2024 with expected completion in January 2025.
- The City of Joondalup's Greenwood Scout and Guide Hall Refurbishment project is on track with construction underway and due for completion in November 2024
- The City of Swan's Ellenbrook Community Hub project has completed community consultation and a detailed needs analysis. The City is currently finalising the detailed design to a 50 per cent brief by August 2024.

Ratability of Misc Licenses

- The State Administrative Tribunal (SAT) has recently determined that land subject to a Miscellaneous License is not subject to local government rates under any. circumstances,
- The DLGSC has already issued an LG alert to warn regional local governments of this issue.
- The DLGSC is also preparing to consult with regional areas to identify whether any local governments have been charging rates over miscellaneous licenses or intended to do so.
- The intention of the consultation is to quantify the potential financial impact that this SAT decision has had on the sector.
- The DLGSC has been advised that the local government involved in the SAT decision is intending to appeal that decision, on the grounds that it contains errors of law.

DLGSC Contacts

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LG Policy and Legislation	legislation@dlgsc.wa.gov.au
CRS – Stop Puppy Farming	puppyfarming@dlgsc.wa.gov.au.
Grants Commission – Financial Assistance Grants	Grants.commission@dlgsc.wa.gov.au
LG accounting enquiries	LG.accounting@dlgsc.wa.gov.au
LG Act Reform	actreview@dlgsc.wa.gov.au
LG Advisory Board	advisoryboard@dlgsc.wa.gov.au

5.3 Reports from Kimberley Country Zone

The following table provides a summary of Matters for Decision that will be considered at the WALGA State Meeting on 10 July 2024, and provides an update on Matters for Noting. For full details of items, including background material and discussions, please see separately attached WALGA State Council Agenda (Attachment 2).

5.3.1 Item/Matters for Decision

Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
8.1 Caravan Park and Camping Grounds Regulations	**That State Council:** Endorse a new Caravan Park and Camping Grounds Regulations Advocacy Position: Part 2 of the *Caravan Parks and Camping Grounds Regulations 1997* should be amended to allow Local Governments to: 1. Consider camping on private property for a period of greater of three months. 2. Establish policy to guide approvals beyond 3 months to ensure that camping is locally appropriate and provide for circumstances where caravans, predominantly in the form of tiny homes on wheels, can be occupied on a more permanent basis. **EXECUTIVE SUMMARY** • Tiny Homes on Wheels (THOWs) are an emerging form of housing that offers an alternative and affordable housing option that can assist in addressing the current housing shortage. • THOWs are classified as caravans under the Caravan Parks and Camping Grounds Act 1995 (the Act) and the Caravan Parks and Camping Grounds Regulations 1997 (the Regulations). • The Regulations restrict the length of occupation of THOWs. • A new advocacy position proposes that the Regulations be amended to allow THOWs to be occupied for longer periods and for Local Governments to be able to establish policy to guide these longer approvals. • The Environment Policy Team endorsed the draft advocacy position on 29 May 2024. **ATTACHMENT** • Policy Statement – Caravan Parks and Camping Grounds Regulations

Item / Matters for Decision As per State Council Agenda	WALGA Recommendations

8.2 2024 Audit Experience Survey Results and Advocacy Position	**That State Council:**
	
	1. Note the Audit Experience Survey Results Summary; and
	2. Amend Advocacy Position 2.2.2 *Local Government Audit Process* to remove point 7 as it has been achieved.
	
	EXECUTIVE SUMMARY
	• WALGA, in partnership with Local Government Professionals WA (LG Professionals), has recently conducted a survey of the Local Government sector to seek feedback on the annual audit process.
	• The 2024 survey was based on the inaugural audit experience survey conducted last year, allowing for direct comparison of results over time.
	• Five key emerging issues were identified following the 2023 survey, and these areas demonstrated varying levels of improvement this year:
	  ○ timeframe and delays;
	  ○ additional workload on Local Government staff;
	  ○ cost;
	  ○ inconsistent advice from contract Auditors and the Office of the Auditor General (OAG); and
	  ○ asset valuation requirements.
	• An outcome of advocacy efforts last year was the achievement of a review of the application of Fair Value principles, particularly as applied in audit related asset valuation.
	• It is recommended that the WALGA Advocacy Position on Local Government Audit Process (position 2.2.2) be updated to reflect this achievement.
	• An initial meeting with the OAG has recently been held to discuss the outcomes from the survey.
	• WALGA and LG Professionals will continue to work with the OAG to reform the audit process in line with sector feedback, with a particular focus on those areas of concern identified in the 2024 survey results.
	• This item was considered at the Governance Policy Team held on 15 May 2024, where the recommendation was supported.
	
	ATTACHMENT
	• Audit Experience Survey Results Summary

4.3.2 Policy Team and Committee Reports and Matters for Noting

Item / Matters for Noting / Information	WALGA Recommendations
9.1 Environment Policy Team Report	**That State Council note the matters considered by the Environment Policy Team at its meetings on 1 May and 29 May 2024.** **1. MATTERS FOR STATE COUNCIL DECISION** Caravan and Camping Ground Regulation Both the Great Southern Zone and South West Country Zones at their respective April 2024 Zone meetings passed resolutions calling on WALGA to adopt a sector-wide advocacy position on Caravan and Camping Group Regulation. The Policy Team was provided with WALGA's new Advocacy Position at its meeting on 29 May 2024 and endorsed the recommendation that State Council adopt the Advocacy Position related to the Caravan and Camping Ground Regulations. Item 8.1 of the State Council Agenda relates to this matter. **2. MATTERS FOR STATE COUNCIL NOTING** The Policy Team discussed the following items for noting on the 1 May 2024 State Council agenda: • Item 8.1 - Environment Policy Team Report • Item 9.2 - Tree Retention Model Local Planning Policy • Item 9.4 - Planning and Building Performance Monitoring Report **3. PORTFOLIO UPDATES** The Policy Team was provided with updates on the following at their 1 May 2024 meeting: • Urban Forests, • Planning Reform, • Nature Positive Law reforms, • Climate Change Policy Statement and Advocacy Position review, and • Polyphagous shot-hole borer.
9.2 Governance Policy Team Report	**That State Council note the matters considered by the Governance Policy Team at its meetings on 1 May and 15 May 2024.** **1. MATTERS FOR STATE COUNCIL DECISION** **2024 Audit Experience Survey Results and Advocacy Position** WALGA, in partnership with Local Government Professionals WA, has recently conducted a survey of the Local Government sector to seek feedback on the annual audit process.

Item / Matters for Noting / Information	WALGA Recommendations
	The Policy Team was provided with the Audit Experience Survey Results Summary Repor and recommends that State Council adopt the recommendation to note the survey results and amend Advocacy Position 2.2.2. Item 8.2 is included in the Agenda for State Council's decision. **2. MATTERS FOR STATE COUNCIL NOTING** **Local Government Election Analysis** The Policy Team considered a report which presented the findings of a review and analysis of five election cycles up to and including the 2023 local government, against a backdrop o legislative reforms to the Local Government electoral process in WA. The Policy Team resolved to defer to item to a future meeting and: • Requested WALGA seek advice from the WAEC on the expected timing for the delivery of their Local Government Elections Report. • Expressed disappointment in the Local Government response rate to the WALGA reques for information and requested re-engagement with Local Governments to improve participation.
9.3 Infrastructure Policy Team Report	**That State Council note the matters considered by the Infrastructure Policy Team at its meeting on 1 May 2024.** **1. MATTERS FOR STATE COUNCIL DECISION** Nil **2. MATTERS FOR STATE COUNCIL NOTING** At its meeting on 1 May, the Infrastructure Policy Team: 1. Received a briefing from Cr James Rowe JP representing the North Metropolitan Zone regarding a motion carried by the Zone seeking an investigation into the impact of the new light vehicle emissions standard on Local Governments. The team resolved that input be sought from the WALGA environment team to understand how the impacts of this new legislation can be integrated into broader climate change related work. 2. Discussed the submissions to: a. 2024 Regional Telecommunications Review; and b. State Parliamentary Inquiry into Regional Telecommunications; that were to be considered by State Council. 3. Considered progress of the work with Regional Road Groups to update the multi-criteria analysis models used to prioritise investments funded by the State Road Funds to Local Government Agreement. 4. Received updates for on-going policy or advocacy activities in relation to: 5. Regulating heavy vehicle road access conditions; 6. Extended lead time for quotes from Western Power for headworks and changes to infrastructure; 7. Royalty payments for mine site materials used in road construction and maintenance;

Item / Matters for Noting / Information	WALGA Recommendations
	8. Review of Main Roads WA Cross over Policy; and 9. Local Government Active Transport Working Group
9.4 People and Place Policy Team Report	**That State Council:** **1. Note the matters considered by the People and Place Policy Team at its meeting on 30 April 2024.** **2. Determine to retire Advocacy Position 3.12.1 State Trail Bike Strategy.** **1. MATTERS FOR STATE COUNCIL DECISION** Advocacy Position Review The People and Place Policy Team provides recommendations regarding WALGA community and emergency management advocacy positions for State Council's decision. Advocacy Positions may be reviewed in the WALGA Advocacy Position Manual. The Policy Team recommends that State Trial Bike Strategy Advocacy Position 3.12.1 be retired. This position relates specifically to the *WA State Trail Bike Strategy 2008*, which is no longer in circulation or available on State Government platforms. The Policy Team considered that existing Advocacy Position 3.12 Off-Road Vehicles captures the sector's desire to manage land use activities related to the use of trail bikes in line with their local context: *3.12 Off-Road Vehicles* *Legislation relating to off road vehicles should be reviewed to align registration and licensing of off-road vehicles with other vehicle types are users. In addition, educational resources should be developed in consultation with users, regulators, and vendors relating to safety, regulatory compliance and other associated matters.* **2. MATTERS FOR STATE COUNCIL NOTING** The Policy Team discussed the following items for noting on the 1 May 2024 State Council agenda: • Item 9.1 - WALGA 2023 Emergency Management survey • Item 9.3 - Local Emergency Management Arrangements (LEMA) Improvement Plan implementation • Item 9.5 - 2024 WALGA Aboriginal Engagement Forum
9.5 Municipal Waste Advisory Council (MWAC) Report	**That State Council note the report from the Municipal Waste Advisory Council to the 10 July 2024 meeting.** **1. MATTERS FOR STATE COUNCIL DECISION** Nil

Item / Matters for Noting / Information	WALGA Recommendations
	2. MATTERS FOR STATE COUNCIL NOTING MWAC considered the following matters: • Policy Statement Review - Extended Producer Responsibility: The Council considered a proposed update of the Extended Producer Responsibility Policy Statement. An updated Policy Statement will be provided to State Council for consideration at its September meeting. • Development of Advocacy Position - Circular Economy: The development of a Circular Economy Advocacy Position is a priority for 2024. The Council was provided with a summary of WALGA's plan for the position and were given an opportunity to provide their input. • Draft State Waste Strategy - Focus and Process for Submission: The Council was provided with WALGA's Submission on the Directions Paper, which informed the development of the Draft Strategy. Members supported the proposed process to develop a response to the Draft Strategy. • Waste Levy Policy and Advocacy Position - Feedback from Zones: WALGA Zones have considered the Waste Levy Advocacy Position and Policy Statement and have provided feedback, an overview of their comments was provided to MWAC. The Policy and Advocacy Position was endorsed by State Council at the 1 May 2024 meeting. Updates on the following items were noted: • Policy Statement Review Update, • Wheatbelt Waste and Environment Summit being held in Northam on 30-31 May 2024 • DWER Non-Metropolitan Roundtable, and • Bin Tagging Program.
I0.1 2024-25 State and Federal Budget Update	**That State Council note the update on the 2024-25 State and Federal Budgets.** **EXECUTIVE SUMMARY** • The 2024-25 State Budget was handed down on Thursday, 9 May 2024. • The Government used the Budget to set out its priorities for the upcoming election, with a focus on addressing the high cost of living, new industry development and economic diversification. • Limited funding was provided for initiatives in WALGA's State Budget Submission however a number of these may be considered for funding during the election campaign • The 2024-25 Federal Budget, handed down on Tuesday, 14 May 2024 also focussed on providing cost of living relief and investing in new industry development. • While the Federal Budget retained the Government's commitment to a number of key funding programs for the Sector it missed the opportunity to invest in other priorities identified in WALGA's Federal Budget Submission. **ATTACHMENTS** • WALGA State Budget 2024-25 Higlights • WALGA Federal Budget 2024-25 Highlights • WALGA State Budget Submission 2024-25

Item / Matters for Noting / Information	WALGA Recommendations
10.2 Submission to the Commissioner for Children and Young People WA Priority Area Discussion Papers	**That State Council note the submission to the Commissioner for Children and Young People Priority Area Discussion Papers.** **EXECUTIVE SUMMARY** • The Western Australian Commissioner for Children and Young People requested tha WALGA provide a submission to the Commissioner's policy area discussion papers. • WALGA's submission aligns to Advocacy Position 3.6 Children and Young People and 3.10.2 Child Safeguarding. It provides a high-level overview of the interaction of Local Government with the identified priority areas, noting that the issues raised are predominantly within the remit of State Government or service delivery specific. • The People and Place Policy Team noted the submission at its 29 April 2024 meeting **ATTACHMENT** • WALGA Letter to CCYP – comments on Discussion Papers

10.3 Perth and Peel Urban Greening Strategy	**That State Council note the submission on the Perth and Peel Urban Greening Strategy**
	
	EXECUTIVE SUMMARY
	• The Department of Planning, Lands and Heritage (DPLH) is seeking feedback to inform the State Government's development of an Urban Greening Strategy for the Perth and Peel Regions, to be finalised by December 2024.
	• Local Government is a key stakeholder in the development of the Strategy.
	• WALGA's submission aligns with WALGA's Urban Forest Advocacy Position, including the need for:
	  ○ a lead State Government agency to be responsible for delivery of the strategy, and coordination across government,
	  ○ the Strategy to be statewide,
	  ○ a 30% canopy by 2040 target to be set for the Perth and Peel Region,
	  ○ effective State level policy and regulation to protect trees on private land and retain more native vegetation as part of the development process, and
	  ○ an expanded and sustained Urban Greening Grant program.
	
	ATTACHMENT
	• Perth and Peel Urban Greening Strategy – Further Information
	• WALGA submission on the Perth and Peel Urban Greening Strategy

10.4 Polyphagous Shot-Hole Borer Update	**That State Council note the update on the Polyphagous shot-hole borer emergency and WALGA advocacy.**

Item / Matters for Noting / Information	WALGA Recommendations
	EXECUTIVE SUMMARY • The Department of Primary Industries and Regional Development (DPIRD) is leading the national response to eradicate Polyphagous shot-hole borer (PSHB), with tree removal the only effective treatment. • More than 3,000 mature trees have been removed so far, many of which are in the most iconic and important areas of Perth, including Kings Park, Rottnest Island, Perth Zoo Hyde Park and around Lake Claremont. • WALGA has intensified its PSHB advocacy in recent months, including representations to the Premier and Environment Minister with our concerns regarding the adequacy of the response to date, the need for greater urgency and support from the State Government and to commence recovery immediately, including funding for replanting and research into alternative treatment methods. **ATTACHMENTS** • Letter to the Premier
10.5 Flying Minute: Submission on Emergency Management Sector Adaptation Plan	**That State Council note the update on WALGA's submission on the Emergency Management Sector Adaptation Plan (EM-SAP) to the State Emergency Management Committee as endorsed by State Council via Flying Minute.** **EXECUTIVE SUMMARY** • The State Emergency Management Committee (SEMC) is developing an Emergency Management Sector Adaptation Plan (EM-SAP) to embed climate change adaptation into the WA emergency management sector. • WALGA was engaged by the SEMC to consult with the WA Local Government sector on the content, questions and actions presented in an EM-SAP Discussion Paper. • 32 Local Governments participated in WALGA's EM-SAP consultation activities, and a consultation summary report was submitted to the SEMC as preliminary findings. • WALGA prepared a formal submission on the EM-SAP to the SEMC. The submission supports the WA EM-SAP initiative as an important milestone in strengthening the consideration of climate change in emergency decision-making, however, provides 25 recommendations to inform the development of the final EM-SAP to ensure it is fit for purpose for Local Governments. • WALGA's submission on the EM-SAP was endorsed by State Council via Flying Minute on 18 April 2024 and submitted to the SEMC on 24 April. **ATTACHMENT** • Submission on the Emergency Management Sector Adaptation Plan (EM-SAP)
10.6 Flying Minute: Stage Wage Case Submission	**That State Council note the WALGA 2024 State Wage Case submission to the Western Australian Industrial Relations Commission as endorsed by State Council via Flying Minute.**

Item / Matters for Noting / Information	WALGA Recommendations

	EXECUTIVE SUMMARY
	• Annually the Western Australian Industrial Relations Commission (WAIRC) in Court Session issues a decision setting the WA minimum wage.
	• WALGA had an opportunity to file a submission with the WAIRC containing Local Government specific information and economic data for the WAIRC to consider when making its decision.
	• The provision of a submission is important because Local Governments are now the second largest employer in the State industrial relations system (after the State Government) and the decision issued may impact on Local Government employee wages.
	• The submission outlines WALGA support for:
	  ○ Wage increases that balance the need for fair wages with the requirement for Local Governments to carefully manage their budgets in the interest of their communities.
	  ○ Increases in line with wage fixing principles.
	• The Governance Policy Team approved the recommendation that the submission be provided to State Council for endorsement.
	• State Council endorsed the submission via Flying Minute on 9 May 2024 and the submission was provided to the WAIRC on 14 May 2024.
	
	ATTACHMENT
	• Flying Minute: Submission for 2024 State Wage Case
	• Written Submissions of parties
	• WALGA Submission in Reply
	• Annual Wage Review 2023-24

10.7 Flying Minute: Submission on the Inquiry into Local Government Sustainability	**That State Council note the submission on the Inquiry into Local Government Sustainability to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport as endorsed by State Council via Flying Minute.** **EXECUTIVE SUMMARY** • The House of Representatives Standing Committee on Regional Development Infrastructure and Transport (The Committee) is conducting an inquiry into local government sustainability, with submissions due by 31 May 2024. • WALGA's submission addresses current and future Local Government funding and expenditure challenges, as well as current labour market shortages with a focus on regional issues. • The submission was informed by WALGA's advocacy positions, 2024-25 State and Federal Budget submissions and relevant data and statistics from a range of sources. • The endorsed submission was provided to the sector and Local Governments were encouraged to prepare their own submission to the inquiry. • At its meeting of 1 May 2024, State Council resolved the following:

Item / Matters for Noting / Information	WALGA Recommendations
	1. *That the submission on the inquiry into Local Government Sustainability to the House of Representatives Standing Committee on Regional Development Infrastructure and Transport be endorsed in principle.* 2. *A working party of State Councillors to be established by the President to work with the WALGA Economist to refine the submission and submit to State Council as a Flying Minute, for approval by the submission deadline.* • A working party was created and met on 2 May 2025. The working party made mino changes to the submission. The submission as amended was provided to State Counci by Flying Agenda for endorsement. • State Council endorsed the submission via Flying Minute on 8 May 2024 and the submission was provided to the Committee on 31 May 2024. • WALGA will appear before the Committee on 7 June 2024. **ATTACHMENT** • Flying Minute: WALGA's Submission on the Inquiry into Local Governmen Sustainability
10.8 Flying Minute: Standardised Meeting Procedures Submission	**That State Council note WALGA's submission on Standardised Meeting Procedures to the Department of Local Government, Sport and Cultural Industries as endorsed by State Council via Flying Minute.** **EXECUTIVE SUMMARY** • An element of the State Government's Local Government Reform Proposals is to introduce standardised meeting procedures as regulations, and thereby discontinue the making of local laws for this purpose. • Sector consultation on the Reform Proposals indicated broad support for standardised meeting procedures. • The Department of Local Government, Sport and Cultural Industries (DLGSC) released a Consultation Paper in February 2024, seeking sector feedback on the proposed standardised meeting procedures with consultation closing on 29 May 2024. • WALGA released a companion Discussion Paper raising matters for consideration to assist Local Governments with their assessment of the proposed meeting procedures and to assist WALGA develop a sector position on the proposals. • Feedback on the Discussion Paper closed end of April to facilitate developing a Flying Minute to State Council by the consultation closing date of 29 May 2024. • State Council endorsed the submission via Flying Minute on 27 May 2024. • On 29 May 2024, the DLGSC extended the deadline to 7 June 2024. • The submission was provided to DLGSC on 7 June 2024. **ATTACHMENT** • Flying Minute: Standardised Meeting Procedures Submission

Item / Matters for Noting / Information	WALGA Recommendations

11.1.1 Report on Key Activities, Advocacy Portfolio	**That State Council note the Key Activity Report from the Advocacy Portfolio to the July 2024 State Council meeting.**
	
	Activities:
	
	Advocacy: worked has commenced on WALGA's election policy platform and State election campaign.
	
	Marketing
	• Campaigns
	
	Communication and Media
	• Media Coverage
	• 2024/25 State Budget Communications
	• 2024/25 Federal Budget Communications
	• Media Releases
	  ○ 2024 WA Tree Festival branches out into second week (12 April 2024)
	  ○ In a fire emergency, the badge you wear shouldn't matter (16 Apil 2024)
	  ○ WALGA welcomes changes to Long Service Leave (LSL) for LG employees (19 April 2024)
	  ○ WALGA response to State Budget 2024-25 (9 May 2024)
	• Social Media; LinkedIn, Facebook and Instagram
	
	Events
	• 2024 WALGA Local Government Convention and Exhibition
	• 2025 Urban Forest Conference

11.1.2 Report on Key Activities, Infrastructure Portfolio	**That State Council note the Key Activity Report from the Infrastructure Portfolio to the July 2024 State Council meeting.** **Activities:** Roads • Local Government Transport and Roads Research and Innovation Program (LGTRRIP) • Condition Assessment of Roads of Regional Significance • Road Rail Interface Agreements • Update of User Guides for calculating the cost of road wear for defined freight tasks Funding • State Road Funds to Local Government Agreement 2023/24 – 2027/28 • Achievements of the State Road Funds to Local Government Agreement • GIS Mapping of the Rural Road Safety Business Case Alignments • Multi-Criteria Assessment (MCA) Model Revisions

Item / Matters for Noting / Information	WALGA Recommendations
	Transport • Regional Freight Strategy • Bus Stop Infrastructure • Active/Green Transport Discussion Paper Utilities • Underground Power • Streetlighting Road Safety • RoadWise Councils • RoadWise Recognised Asset Management • Road Assets and Expenditure Report Update Project
11.1.3 Report on Key Activities, Member Services Portfolio	**That State Council note the Key Activity Report from the Member Services Portfolio to the July 2024 State Council meeting.** **Activities:** Commercial • Preferred Supplier Program (PSP) Development • Sustainable Energy Project Governance & Procurement • Local Government Elections Employee Relations • WA Industrial Relations Commission applications • WALGA Salary and Workforce Survey 2023 • People and Culture Seminar • Long Service Leave – new regulations Training • Elected Member Training • Officer Training • Brand new course offerings • LGA30120 Certificate III in Local Government
	That State Council note the Key Activity Report from the Policy Portfolio to the July 2024 State Council meeting.

Item / Matters for Noting / Information	WALGA Recommendations

11.1.4 Report on Key Activities, Policy Portfolio	**Activities:**
	
	Economics
	• Inquiry into Local Government Sustainability (Agenda Item 10.7 refers)
	• State and Federal Budgets (Agenda Item 10.1 refers)
	
	Environment & Waste
	• Dry Season Taskforce
	• Wheatbelt Waste & Environment Summit
	• Release of the draft State Waste Strategy and Waste Infrastructure Plan
	• Meeting with Minister for Energy; Environment; Climate Action
	
	Planning & Building
	• Urban Greening Grants
	• Polyphagous Shothole Borer Advocacy
	• STRA Planning Regulations – Information Session
	
	Emergency Management
	• State Emergency Management Committee
	• WALGA 2023 Emergency Management Survey
	
	Community
	• Aboriginal Affairs
	  ○ Aboriginal Cultural Heritage
	  ○ National Reconciliation Week
	• Commencement of Stage 5A of the *Public Health Act 2016*

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6.4 Status Report on State Council Resolutions

Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
10 May 2024 Flying Minute Submission for the 2024 State Wage Case	That the WALGA 2024 State Wage Case submission be endorsed. RESOLUTION 240.FM/2024	WALGA submission lodged 14 May 2024. Included in July State Council Agenda as an item for noting (see Item 10.6)	May 2024	Tony Brown Executive Director Member Services
9 May 2024 Flying Minute Submission on the Inquiry into Local Government Sustainability	That the submission on the Inquiry into Local Government Sustainability to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport be endorsed. • RESOLUTION 239.FM/2024	WALGA submission lodged 31 May 2024. Included in July State Council Agenda as an item for noting (see Item 10.7)	May 2024	Nicole Matthews Executive Manager Policy
1 May 2024 Item 7.1 Waste Levy Advocacy Position	1. The Waste Avoidance and Resource Recovery Levy (the Levy) was established in WA to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. The current Levy is applied to waste generated, or landfilled, in the Perth metropolitan area. Currently, only 25% of the collected funds are retained for strategic waste management activities, 75% are allocated to the ongoing operations of the Department responsible for administration of the Levy. 2. Local Government considers that: 1. The Waste Avoidance and Resource Recovery Levy (the Levy) funds must be fully hypothecated to strategic waste management activities in line with the State Waste Strategy including focus on priority materials such as organic waste. 2. The Levy funds must not be used for non-waste management related activities, such as funding State Government core activities. 3. Strategic waste management activities funded by the State Government should:	The Advocacy Positions Manual has been updated.	May 2024	Nicole Matthews Executive Manager Policy

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	a. Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments; b. Reflect the targets and priorities within the Waste Strategy; c. Fully fund and acknowledge the life cycle costs of infrastructure and services; and d. Facilitate the development, implementation and ongoing operation of Product Stewardship Schemes. 4. The Levy should not be applied to waste generated in the non-metropolitan area as it is not feasible, or appropriate, to implement the Levy in areas with a limited rate base, access to markets for recycled materials, economic growth and resources to manage such a change. 5. The Levy should not be applied to waste received at premises undertaking licensed activities whose primary purpose is resource recovery. 6. The Levy must be supported by a clear, evidence-based rationale to demonstrate the suitability of how charges are set, how and where funds are allocated, and the extent to which it is delivering on its objectives. 7. The Levy must be supported by a comprehensive regulatory regime for activities that are, or should be, licenced. RESOLUTION 025.2/2024			

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
1 May 2024 Item 7.2 Association Constitution Proposed Amendments	That State Council note the update on proposed amendments to the Association Constitution to: 1. primarily, allow WALGA to be in a position to apply to be registered as an organisation of employers under the *Industrial Relations Act 1979* (WA); and 2. make some changes to address inconsistencies and modernise terminology. • RESOLUTION 026.2/20214	An item is being prepared for State Council consideration at the July State Council.		Tony Brown Executive Director Member Services
1 May 2024 Item 7.3 Submission on the Inquiry into Local Government Sustainability	That: 1. the submission on the inquiry into Local Government Sustainability to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport be endorsed in principle. 2. a working party of State Councillors to be established by the President to work with the WALGA Economist to refine the submission and submit to State Council as a Flying Minute, for approval by the submission deadline. RESOLUTION 028.2/2024	The submission was updated by the working party and distributed for endorsement by State Council via Flying Minute. The endorsed submission was lodged on 31 May 2024. Included in July State Council Agenda as an item for noting (see Item 10.7).	May 2024	Nicole Matthews Executive Manager Policy
1 May 2024 Item 7.4 Submissions to Regional	That State Council: 1. Endorse the attached submission to the 2024 Regional Telecommunications Review.	WALGA submission to the Public Administration Committee Inquiry lodged on Thursday, 2 May. Some hearings have been scheduled for telecommunications providers and electricity distributors during June.	May 2024	Ian Duncan Executive Manager Infrastructure

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
Telecommunications Reviews and Inquiries	2. Endorse the attached submission to the Public Administration Committee Inquiry into Regional Telecommunications in Western Australia. RESOLUTION 029.2/2024	WALGA Submission to the Federal Regional Telecommunications Review was submitted on Monday, 6 May 2024.		
1 May 2024 Item 7.5 WALGA Submission – Draft Local Planning Scheme Regulations 2015 (Short-Term Rental Accommodation)	That State Council endorse the submission on the proposed amendments to the *Planning and Development (Local Planning Scheme) Regulations 2015* related to Short-Term Rental Accommodation. RESOLUTION 030.2/2024	WALGA submission lodged with the Department of Planning, Lands and Heritage on 1 May 2024	May 2024	Nicole Matthews Executive Manager Policy
1 May 2024 Item 7.8 Selection Committee Minutes – 16 April 2024 and 17 April 2024	That: 1. the resolution contained in the 16 April 2024 Selection Committee Minutes be noted; and 2. the recommendations contained in the 16 April 2024 Selection Committee Minutes and 17 April 2024 Selection Committee Special Meeting Minutes be endorsed. RESOLUTION 033.2/2024	Selection Committee items have been actioned.	May 2024	Tony Brown Executive Director Member Services
18 April 2024 **Flying Minute**	That State Council endorse WALGA's submission on the Emergency Management Sector Adaptation Plan (EM-SAP) be provided to the State Emergency Management Committee.	WALGA submission lodged and included in July State Council Agenda as an item for noting (see Item 10.5)	May 2024	Nicole Matthews Executive Manager Policy

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
Submission on the Emergency Management Sector Adaptation Plan (EM-SAP)	RESOLUTION 238.FM/2024			
6 December 2023 Item 7.1 2023 Annual General Meeting Resolutions	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken … 5.1 Local Governments' representation at the State Administrative Tribunal relating to planning matters within its district *That WALGA lobby the State Government for legislative reform to enable Local Governments the automatic right to be a represented party at all State Administrative Tribunal hearings related to planning matters within its district.* RESOLUTION 501.5/2023	That the Environment Policy Team met on 16 February 2024 and determined: That the Environment Policy Team: 1. Note the 2023 AGM resolution, that WALGA lobby the State Government for legislative reform to enable Local Governments the automatic right to be a represented party at all State Administrative Tribunal hearings related to planning matters within its district. 2. Note that the AGM resolution is consistent with the intent of WALGA Advocacy Position 6.3 Third Party Appeal Rights, and 6.4 Development Assessment Panels. 3. Requests that WALGA continue to pursue advocacy consistent with these positions as part of the Planning reform process. The WALGA Secretariat supports in principle the motion and notes that the DAP Advocacy Position is scheduled for review later in 2024.	Complete	Nicole Matthews Executive Manager Policy

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
		Proposals such as those raised by the Shire of Toodyay will be considered during this review.		
6 December 2023 Item 7.1 2023 Annual General Meeting Resolutions	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken … 5.2 Land Use Policy *That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.* RESOLUTION 501.5/2023	Following the Environment Policy Team's consideration of WALGA's Research Paper at its February meeting, WALGA met with the Department of Planning, Lands and Heritage (DPLH) and the Department of Primary Industries and Regional Development (DPIRD) to discuss progress with the various initiatives being undertaken at a State level to prioritise agricultural land. The WALGA Secretariat will provide the Environment Policy Team with an update and draft advocacy position for consideration in July, with a view to inclusion in the September 2024 State Council agenda.		Nicole Matthews Executive Manager Policy
6 December 2023 Item 7.1 2023 Annual General Meeting Resolutions	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken. 5.4 Regional and Remote Housing	Ongoing		Nicole Matthews Executive Manager Policy

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels. RESOLUTION 501.5/2023			
1 March 2023 Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities	That WALGA: 1. Note that the Environment Minister has withdrawn the Draft Guideline: Minimising noise impact from outdoor community basketball. 2. Write to the Ministers for Environment, Local Government, Sport and Planning requesting the formation of a cross Government working group, including relevant representative bodies, to consider and develop solutions to balance urban density and infill, public recreation and noise management. RESOLUTION 422.1/2023	Update sought from the Minister's office on 1 June 2024.	Ongoing	Nicole Matthews Executive Manager Policy
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: … 3.1 Road Traffic Issues	The Infrastructure Policy Team resolved: *That efforts to increase the importance given to Local Government knowledge regarding traffic issues be deferred for consideration in mid-2023 after a clear Local Government*	Ongoing	Ian Duncan Executive Manager Infrastructure

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures. RESOLUTION 394.8/2022	*advocacy position on speed management is developed and endorsed.* This matter is central to the new Speed Management Policy adopted by State Council in May 2023. Implementation strategy being considered.		
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: … 3.2 Car Parking and Traffic Congestion Around Schools *That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:* 1. *Reviewing car parking standards for schools;* 2. *Ensuring sufficient land is set aside for the provision of parking on school sites;* 3. *Reviewing the co-location of schools to avoid issues being exacerbated;* 4. *Restricting school access from major roads;* 5. *Developing plans to enable schools to manage school traffic;* 6. *Develop programs to educate drivers; and*	The Infrastructure Policy Team resolved: *That WALGA uses its role at the Safe Active Travel to School Working Group to advocate for these outcomes and provide advice back to the Local Government sector.*	Ongoing	Ian Duncan Executive Manager Infrastructure

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	7. *Develop options and implement initiatives to encourage alternative modes of transport to school.* RESOLUTION 394.8/2022			
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: 3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA *That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.* RESOLUTION 394.8/2022	The Infrastructure Policy Team resolved: *That the opportunities and interest in contracting Local Governments to undertake maintenance and minor works on the State road network be explored in discussion with Main Roads WA.*	Ongoing	Ian Duncan Executive Manager Infrastructure
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: … 3.4 Northern Australia Beef Roads Program		Ongoing	Ian Duncan Executive Manager Infrastructure

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries. RESOLUTION 394.8/2022			
1 December 2021 Item 5.3 2021 Annual General Meeting	That the following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: Cost of Regional Development *That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.* … RESOLUTION 294.7/2021	In March the State Government announced the establishment of a new Infrastructure Development Fund that includes a stream to support the delivery of regional worker accommodation with applications open until September 2024. This is an infrastructure investment program to address infrastructure constraints in the water, wastewater and electricity network at a precinct or strategic site scale impacting the delivery of regional worker accommodation. Full details can be found here.	Ongoing	Ian Duncan Executive Manager Infrastructure

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5.5 COMPLETE ZONE STATUS REPORT –

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
19 April 2022 Zone Agenda Item **9.7 Underground Power**	That the Kimberley Regional Group requests that WALGA enter into discussions with Horizon Power in relation to programs and funding to transition overhead wires to underground power.	WALGA staff met with Juliane Bush (Community Engagement Manager) and Robin John (Government Relations and Stakeholder Engagement Manager) from Horizon Power during October and raised the opportunities from underground power in Pilbara and Kimberley towns. This is now listed for discussion at the next meeting.	**Ongoing**	**Ian Duncan Executive Manager Infrastructure** iduncan@walga.asn.au **9213 2031**
19 April 2024 Zone Agenda Item 8 Enhanced and Alternative Education Opportunities for Regional WA	That the Kimberley Country Zone: 1. Support the call to action to reduce regional disadvantage in educational opportunities. 2. Request the WALGA Secretariat to advocate to State Government on this matter	WALGA notes that the Kimberley Country Zone supports the call to action raised by the Great Southern Zone to reduce regional disadvantage in educational opportunities and that the Zone will write to the Minister for Education on the matter. WALGA understands that the Great Southern Zone received a response to their letter to the Minister of Education on this issue on 24 April 2024. The letter references a number of initiatives including a $7.1 million funding boost for the School of Isolated and Distance Education, a proposed expansion of VET certificates in the coming years, Education and Training Participation Plans, the support provided by the School of Special Educational Needs: Behaviour and Engagement located in Albany, the recently announced federally funded two new Regional University Study Hubs, further financial investment in the attraction and retention payments/packages, and a developing Regional Education Strategy.	**June 2024**	**Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039**

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		WALGA is also aware that the Great Southern Zone has raised these issues directly with Department of Education representatives at recent Zone meetings. Of the initiatives raised in the response from the Minister, the development of a Regional Education Strategy could provide a good opportunity to engage with and influence State Government policy on regional disadvantage in the Education system. WALGA is seeking to make contact the team leading this work within the Department of Education to discuss potential engagement with regional members. WALGA notes that 2024-25 State Budget included an additional $10 million for the School of Isolated and Distance Education. WALGA is continuing to advocate broadly on issues that intersect with regional education such as Government Regional Officer Housing (GROH). WALGA has written to the Department of Communities Deputy Director General, Housing and Assets on this matter. Department of Communities officials will present on the GROH program at the July Strategic Forum.		

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Facilitate Partner Fund Promote Monitor	Nil

Resolution/s		Action(s)	
That the Kimberley Country Zone: **1. Notes the report from the WALGA President** **2. Notes the State Council Agenda Items as circulated** **3. Supports the recommendations in the Matters for Decision contained within the State Council Agenda** **4. Acknowledges the Items for noting** **5. Acknowledges the Status Report on State Council Resolutions** **6. Notes the Kimberley Zone Status Report**		Nil.	
Moved:	Shire of Broome	**Responsible:**	-
Seconded:	Shire of Halls Creek	**Due date:**	-
Carried:	4/0		

5. Conclusion of Zone Matters: 11:49am

6. WALGA's efforts to become an employer Organisation

Item For Noting

Submitted by: Tony Brown, Executive Director, Member Services,

EXECUTIVE SUMMARY

- As previously detailed in an item to all Zones in April, WALGA has been considering amending the Association Constitution to enable WALGA to become a registered employer organisation under section 54 of the *Industrial Relations Act 1979* (WA) (IR Act).
- Despite advocacy efforts by WALGA since December 2022, the State Government has not agreed a pathway for WALGA to be provided with standing as an employer organisation by being named in the IR Act.
- Becoming an employer organisation would provide WALGA with more opportunity to modernise the Local Government State Awards, intervene in industrial matters concerning the Local Government sector, and generally better represent Members' views.
- Whilst the benefits of becoming an employer organisation are considerable, legal advice received by WALGA suggests that the constitutional amendments necessary for WALGA to comply with the requirements for registration are considerable and unachievable without wholesale changes to the governance structure of the Association.
- WALGA will continue to advocate to the State Government for WALGA to be named in the IR Act and given the status of an employer organisation, without needing to make constitutional amendments.

POLICY IMPLICATIONS

The existing Advocacy Position on WALGA's registration as an Employee Organisation is contained in position 2.8.3:

> *That WALGA advocate for amendments to the Industrial Relations Act 1979 (WA) (IR Act) for WALGA to be named in the IR Act like the Western Australian Branch of the Australian Medical Association Incorporated (AMA) at s.72B and given the status of an employer organisation, including to the Minister for Industrial Relations, the Minister for Local Government and the Department of Mines, Industry Regulation and Safety.*

BACKGROUND

Currently, WALGA is a registered industrial agent under the Industrial Relations Act 1979 (WA) (IR Act). This status allows WALGA to:

- appear as an agent for a WA Local Government or Regional Council in the Western Australian Industrial Relations Commission (WAIRC) and Industrial Magistrate's Court or Industrial Appeal Court; and
- provide advice or other services to Local Governments in relation to 'industrial matters' as defined in section 7 of the IR Act.

Since the mandate for Local Governments[1] to operate in the State industrial relations system from 1 January 2023, unions have commenced various Local Government State awards variation claims in the WAIRC to amend industry employment conditions.

Currently, WALGA can intervene in award matters, but is unable to represent named employers and the broader Local Government sector in its own right.

WALGA has been advocating to the State Government since late 2022 to amend the IR Act and name WALGA as an employer organisation in the Act. These advocacy efforts have been unsuccessful to date.

Without being named in the IR Act, WALGA would need to comply with strict governance requirements to apply to become an employer organisation. This would require significant amendments to the Association Constitution, as well as endorsement by State Council and Members.

Even if these constitutional amendments were made and an application supported by State Council and the membership, the ultimate decision as to whether or not to register WALGA as an employer organisation rests with the WAIRC.

COMMENT

As foreshadowed in an Agenda item to Zones in April, WALGA has been looking to amend the Association Constitution to enable WALGA to apply to become a registered employer organisation under the IR Act.

WALGA has recently engaged lawyers, Jackson McDonald, to provide legal advice as to what constitutional amendments must be made to ensure WALGA is best placed to make a successful application for registration.

The advice received indicates that the changes required would be substantial, costly and potentially unwieldy, involving significant changes to the current governance structure and election processes of WALGA.

In particular, the following three changes required under the IR Act are considered to be untenable with the current structure of WALGA, and would therefore prohibit the Association from making a successful application for registration:

[1] with the exception of the Shires of Christmas Island and Cocos (Keeling) Islands

1. Secret Postal Ballot

Section 56 of the IR Act requires that elections for the holder of each office within the organisation must be conducted by way of secret postal ballot. Due to the broad definition of "office" and "officer" in the IR Act, WALGA office holders include every State Council representative, as well as the President and Deputy President.

Whilst conducting the elections for President and Deputy President via a secret postal ballot would be achievable, a postal voting system for the election of State Council representatives by Zone Delegates across 17 Zones would be unmanageable. As well as timing issues (see below), there would be significant costs involved in conducting elections in this manner, with no benefit to Members.

To accommodate an election of State Council representatives by secret postal ballot, the election cycle of WALGA would need to be changed. Currently, the terms of State Councillors run from the day of the first Ordinary State Council meeting immediately following the biennial Local Government elections (being the first week of December), to the day before the first Ordinary State Council meeting immediately following the next Local Government elections (2 years later). To allow for sufficient time for an election by postal ballot (an unavoidably slow process), the terms for State Councillors would need to be amended to commence at the next meeting (being March the year following the Local Government elections). In the meantime, the composition of State Council would be subject to the results of the Local Government elections (which may result in vacancies, with representatives needing to leave their State Council position due to no longer being on Council).

2. Independent Returning Officer

Section 56 of the IR Act requires that the rules of an employer organisation must provide for the conduct of every election to an office within the organisation by an independent returning officer, not being the holder of any other office in, and not being an employee of, the organisation. As described above, WALGA office holders include the President, Deputy President and State Councillors.

An independent returning officer could be engaged relatively easily for the election of President and Deputy President. However, engaging independent returning officers to conduct the election of State Council representatives at all 17 Zone meetings in the weeks following the biennial Local Government elections raises significant concerns in terms of cost, administrative burden and timing.

At present, the State Council elections are conducted in mid-November, about 4-5 weeks after the Local Government elections. In the interim, Councils are required to meet and elect or appoint their Zone Delegates. This leaves very little time for an independent returning officer to carry out a formal nomination and election process.

This difficulty would only be compounded if the postal voting requirement were also adopted for State Council elections.

The Commissioner must refuse an application for registration if they are not satisfied that the rules conform with the election requirements in section 56 (including secret postal ballot and independent returning officer).

3. Secretary

The IR Act requires the creation of a position of "Secretary". Under the current governance structure of WALGA, the functions of Secretary are held by the CEO. However, under the IR Act, the Secretary is considered an "office", meaning it is subject to the same election requirements as other offices. Therefore, on a strict view, the Secretary should be the President, Deputy President or a State Councillor, not the CEO.

Once again, this is a significant non-compliance risk that jeopardises the likelihood of WALGA's application for registration being successful.

NEXT STEPS

For the reasons described above, it is proposed that WALGA does not proceed with the original plan to amend the Association Constitution and apply for registration as an employer organisation under the IR Act.

Instead WALGA has the following options to seek standing to become a registered organisation of employers under the IR Act:

1. Option 1 – Advocate to the Minister for Industrial Relations to either:
   a. name WALGA in the IR Act as an employer organisation similar to the Western Australian Branch of the Australian Medical Association Incorporated under s. 72B; or
   b. amend the IR Act provision to permit WALGA to register as an employer organisation without making modifications to its Constitution or governance model. This might be achieved by amending the provisions to permit dual registration of organisations or making modifications to the election procedures of organisations.

2. Option 2 – Establish a new entity to apply for registration as an organisation of employers which will require separate management/committee, a motion approving an application for registration to the WAIRC under s. 54 of the IR Act and a Constitution which complies with all aspects of Part II, Division 4 of the IR Act.

3. Option 3 - In the event that neither Option 1 or 2 are achieved or considered appropriate, the final option will be for WALGA to establish protocols with Member Local Governments to notify WALGA when new union claims are made and to work with Members to bring award variations in the names of Local Governments.

WALGA met with the Minister for Industrial Relations, Hon Simone McGurk MLA, on 13 June to again advocate for WALGA to be named in the IR Act. The importance of WALGA becoming an employer organisation was discussed, alongside the complexities of amending the Association Constitution to adhere to IR Act registration requirements (as detailed above).

WALGA will keep the Zones updated on any progress on this item.

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Facilitate Partner Fund Promote **Monitor**	Nil
Resolution/s		**Action(s)**
For noting only		Nil

13.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES

File Number: **4212**

Author: **Telia Reilly, Administration Coordinator and Executive Assistant**

Responsible Officer: **Tamara Clarkson, Acting Chief Executive Officer**

Authority/Discretion: **Executive**

SUMMARY

This item is for Council to receive the minutes of the Local Emergency Management Committee (LEMC) Minutes for the meetings held on the 20 May and the 18 July 2024.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Local Emergency Management Committee (**LEMC**) is established by Council under section 38 of the *Emergency Management Act 2005* (**Act**). In accordance with section 39 of the Act, the functions of the LEMC are:

a. to advise and assist the local government in assuring that local emergency management arrangements are established for its district;
b. to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
c. to carry out other emergency management activities as directed by the State Emergency Management Committee, or prescribed by the *Emergency Management Regulations 2006*.

The Shire of Derby/West Kimberley Local Emergency Management Terms of Reference was adopted at the Ordinary Council Meeting held on Thursday, 26 October 2023.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

Section 36. Functions of local government

It is a function of a local government:

a. subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;

b. to manage recovery following an emergency affecting the community in its district; and

c. to perform other functions given to the local government under this Act.

38 Local emergency management committees

1. A local government is to establish one or more local emergency management committees for the local government's district.

2. If more than one local emergency management committee is established, the local government is to specify the area in respect of which the committee is to exercise its functions.
3. A local emergency management committee consists of:

    a. a chairman and other members appointed by the relevant local government in accordance with subsection (4); and

    b. if the local emergency coordinator is not appointed as chairman of the committee, the local emergency coordinator for the local government district.

4. Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.

39 Functions of local emergency management committees

The functions of a local emergency management committee are, in relation to its district or the area for which it is established:

a. to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;

b. to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and

c. to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

Section 41 Emergency management arrangements in local government district

1. A local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.
2. The local emergency management arrangements are to set out:

    a. the local government's policies for emergency management;

    b. the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;

    c. provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b);

        i. (d) a description of emergencies that are likely to occur in the local government district;

ii. (e) strategies and priorities for emergency management in the local government district;

iii. (f) other matters about emergency management in the local government district prescribed by the regulations; and

iv. (g) other matters about emergency management in the local government district the local government considers appropriate.

3. Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.
4. Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.
5. A local government is to deliver a copy of its local emergency management arrangements, and any amendment to the arrangements, to the SEMC as soon as is practicable after they are prepared.

Section 42 Reviewing and renewing local emergency management arrangements

1. local government is to ensure that its local emergency management arrangements are reviewed in accordance with the procedures established by the SEMC.
2. Local emergency management arrangements may be amended or replaced whenever the local government considers it appropriate.

Section 43 Local emergency management arrangements to be available for inspection

1. A local government is to keep a copy of its local emergency management arrangements at the offices of the local government.
2. The arrangements are to be available for inspection, free of charge, by members of the public during office hours.
3. The arrangements may be made available in written or electronic form.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities
	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
	1.3 Effective Communication	1.3.3 Use multiple channels to distribute information about

		services,programs, places and spaces

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Council is unaware of issues discussed at the Local Emergency Management Committee	Almost Certain	Moderate	Medium	Endorsement of future Minutes of Meetings for Council increased awareness and transparency.

CONSULTATION

Nil

COMMENT

To ensure that Council is adequately informed of the issues discussed and for transparency, the minutes of each LEMC meetings to be presented to Council.

Please note, that at the meetings dated 20 May and 18 July 2024, the following highlights occurred:

20 May 2024 LEMC meeting

1. DFES provided an update on the changes to the Australian Warning System (AWS). Members were advised that there is AWS awareness training available on the changes and how it applies in Western Australia, via dfes.mobilise-me.com

18 July 2024 LEMC meeting

1. The Australian Army presented on their Exercise Austral Shield 2024. This was a reversal exercise that demonstrated the Australian Defence Forces capacity to project force into and from the north, should it be necessary, to protect Australia's people, resources and infrastructure. The exercise was conducted from the 17th – 23rd July 2024.
2. The Department of Communities advised that they would soon be completing their evacuation centre training which included Shire staff. Local supplies have also been replenished in preparation for any events.

In addition to the above, the committee is focusing on updating its membership and resource list as a priority. Discussion are also being held as to how best to increase in-person attendance at the meeting which will assist in developing and strengthening interagency relationships.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Local Emergency Management Minutes dated 20 May 2024 and 18 July 2024

RESOLUTION 126/24

Moved: Cr Wayne Foley
Seconded: Cr Andrew Twaddle

That Council receives the minutes of the Local Emergency Management Committee meeting held on 20 May, 2024 and 18 July, 2024 (as per attachment 1).

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

Shire of Derby / West Kimberley

Local Emergency Management Committee (LEMC) Meeting

Unconfirmed Minutes – Monday 20 May 2024

Commencing at 9.00am

Council Chambers

www.sdwk.wa.gov.au

1. DECLARATION OF OPENING

The Local Emergency Management Committee meeting opened at 9.10am.

2. RECORD OF ATTENDANCE

2.1 Attendance

Paul Fromont	Manager Wellbeing, Safety & Compliance (Chair)
Wayne Neate	Director of Infrastructure
Peter McCumstie	Shire President - Shire of Derby / West Kimberley
Mark Chadwick	Manager Community Environments
Rowan Scott	Coordinator of Ranger Services
Luke Lawrence	Senior Ranger
Jamie Bone	Recovery Fitzroy Crossing Senior Operations Manager
Eliott Money	Department of Education (Online)
Noel Wilson	Department of Primary Industries & Regional Development (Online)
Tammie Joseph	Department of Health (Online)
Kirk Mitchell	WA Police – Derby (Online)
Daren Hutchins	Department of Transport – Broome (Online)
Grant Pilgram	Department of Communities (Online)
Brett McPharlin	Horizon Power (Online)
Anthony	RAAF Base Curtin (Online)
Matthew Reimer	DFES – Broome (Online)
David Ser	Main Roads (Online)
Joanne Moore	DAHS (Online)
Telia Reilly	Executive Assistant (Minutes Officer)

3. CONFIRMATION OF MINUTES

The minutes dated 26 February 2024 were approved (Rowan Scott – Luke Lawrence).

4. BUSINESS ARISING FROM LAST MEETING

4.1 The Tropical cyclone and storm surge plan is currently still in progress. This document gets reviewed every five years.

4.2 The emergency management arrangements and local recovery plan has been signed off by all parties and been forwarded to DFES to be registered at State level.

4.3 Verge collection pre-wet season have been completed for most areas for the town of Derby and Fitzroy Crossing.

5. NEW BUSINESS

5.1 The importance of this committee and attending in person if possible was raised. The relationships that were built during COVID-19 and during the flood period allowed the response to occur the way it did where all agencies worked with each other fairly well. That

was mostly on the understanding that the relationships were built on the basis of everyone getting to know each other as an agency, but also as a person. Building these relationships moving forward allow us to provide a better response across the Shire and the Kimberley as a whole.

5.2 Coming into fire season, the Shire will mail information out to all stakeholders in the near future. A few places on Shire land has also been identified as areas where a few new firebreaks can be added in to help protect local assets.

5.3 Update on rubbish: Still have some waste out on Loch Street and an application has been put into Main Roads to approve the traffic application for collection. It is anticipated that this should be cleared by the end of the week. All of the other waste around the town has been removed. Cleanaway has assured the Shire that this will not happen again.

Derby Volunteer Rescue Group has just voted in some new members. Currently focusing on training.

5.4 Introduction to the new representative, Grant Pilgram, from the Department of Communities. Evacuation Centre training will occur shortly and information on this will be sent out shortly.

5.5 Request for the timing of the meeting to be extended by 30 – 60 minutes to allow those committee members residing in Broome to be able to attend meetings in person.

5.6 Defence is starting its exercise period for 2024.

5.7 Horizon Power has completed all vegetation control around its assets in Fitzroy, Camballin and Looma (tree cutting) and the line corridor slashing in Derby and the rural areas. Horizon Power is also halfway through tree cutting away from the power lines which should be completed in the next 1-2 weeks

5.8 Update that there are two working groups that have been established. One is the local emergency management arrangements improvement program (WA Local Government and DFES) that will be looking at our LEMA policies and procedures. The second is the state recovery framework review that has been established with DFES with the Shire representatives on both of the working groups. Will also working t establishing a sub-group LEMC for Fitzroy Crossing.

5.9 Update on the changes that are coming to the Australian Warning System. This will be particularly relevant for the upcoming wet season as we will see the removal of the blue, yellow and red alert system that is currently used for cyclones. The new system will bring in some consistent messaging with what is currently used for bushfires levels and to bring it in line with other States across the country. The implementation date has been scheduled for the 15 July 2024 and there is online awareness training that has been developed.

6. EMERGENCY EVACUATION CENTRE

Department of communities will be conducting training in Derby in July 2024, and in Fitzroy Crossing in October 2024. More information will be distributed in due course.

7. STANDARD ITEMS

7.1 Incident Review

Nil

7.2 Review of LEMC contact list

Important to update the contact list with current uptodate information. It was requested that details please be forwarded to the minute officer to keep it as accurate as possible.

7.3 Review of resource list

This list was used particularly in the recent flood event to ascertain what equipment was available and where it could be used to assist with tasks. The list is not shared outside of LEMC agencies. It is a valuable tool used in extreme weather events, so is important to keep updated.

7.4 Documents updates

Please see above 'business arising from previous minutes' for updates.

8. REPORTS FROM MEMBERS

Please see above 'new business' for updates.

9. GENERAL BUSINESS

Aware grants open today and can be anywhere between $2,500 and $5,000. The Shire intends to apply for the grant for local emergency management arrangements.

10. NEXT MEETING

The next LEMC meeting is to be determined.

11. CLOSURE

The Local Emergency Management Meeting closed at 9.45am.

Shire of Derby / West Kimberley

Local Emergency Management Committee (LEMC) Meeting

Unconfirmed Minutes – Thursday 18 July 2024

Commencing at 10.00am

Council Chambers

www.sdwk.wa.gov.au

1. DECLARATION OF OPENING

The Local Emergency Management Committee meeting opened at 10.00am.

2. RECORD OF ATTENDANCE

2.1 Attendance

Cr Andrew Twaddle	Councillor (Chair)
Wayne Neate	Director of Infrastructure
Mark Chadwick	Manager Community Environments
Rowan Scott	Coordinator of Ranger Services
Luke Lawrence	Senior Ranger
Eliott Money	Department of Education
Richard Brown - Fleming	Main Roads
Sarah Clarke	WA Police
Peter Ram	WA Police
Grant Pilgrim	Communities
Scott Beckwith	Horizon Power
Tasha Fernando	Juniper
Azizah Bung	Services Australia
Telia Reilly	Executive Assistant (Minutes Officer)
Representatives	Australian Defence Force

3. PRESENTATION

Presentation from the Defence Force – Exercise Austral Shield 2024.

There were no questions raised from members of the LEMC.

4. NEW BUSINESS

Nil

5. STANDARD ITEMS

a) Incident Review

Nil

b) Review of LEMC contact list

Staff have been liaising on how best to review the LEMC contact list, and have decided to contact individually each agency to ascertain who the current contacts are, as there has been a large turnover of staff since the floods last year. It is hoped that this will positively impact on the number of agencies attending the meeting.

c) Review of resource list

This is currently being undertaken.

d) Document updates

This is currently being undertaken.

6. REPORTS FROM MEMBERS

SES	There were no representatives at the meeting
WAPOL	Working with the Defence Force for the upcoming exercise
WACHS	There were no representatives at the meeting
Dept. of Communities	Conducting Evacuation Centre training next week. Local supplies have been replenished in preparation for any events
Horizon Power	• Conducting standard dry season activities. A key one is vegetation maintenance • Have purchased mobile fleet i.e. generator and fuel tank which can be relocated in preparation of an event. This is a change to capabilities in that they fleet that can be moved around Continuing to assist stakeholders in Fitzroy Crossing with flood recovery works
Water Corporation	There were no representatives at the meeting
RAAF	There were no representatives at the meeting
Main Roads	Business as usual for dry season and managing flood recovery works
DVFS	There were no representatives at the meeting
DFES	There were no representatives at the meeting
SDWK	• DFES fire forum held in Broome on the 3 July 2024, and the DMC on the 4 July. The meeting minutes of the DMC and DFES fire forum to be attached to the minutes from the LEMC meeting dated 18 July 2024 • The Australian Warning System has changed in WA effective as of the 15 July 2024, to bring us in line with the rest of Australia • West Kimberley Climate Adaption project is currently taking place • DPIRD are looking at an exercise around emergency animal disease outbreak. Further details will be provided in the future

	• Evacuation training is occurring next week • Currently working with the SMEC around our LEMA to produce a better document in the future • Incident at Bell Gorge where an individual had to be rescued after sustaining a broken leg • Request for all LEMC members to update their contact and other details
DAHS	There were no representatives at the meeting
NIAA	There were no representatives at the meeting
Education	Rehearsal drills for lockdown evacuations which will be staff and students on the following dates: - 5 August – Mowanjum at 12.00pm - 13 August – Community House Site – 12.30pm - 29 August – Main Site – between 1.30pm – 2.00pm Evacuation Emergency location for the new build (performing arts) – the facility now has afterhours air-conditioning for temporary accommodation. New canteen has been fitted out for afterhours operations as well. SAL has 8 showers and 19 toilets, as well as accommodation in the classrooms. Works are being done on the oval to ensure it is capable of having heavy equipment land on it.
Services Australia	No updates
Juniper	No Updates

7. GENERAL BUSINESS

It was noted that the Derby Marine Rescue Group is not on the membership list and it was requested that they be included going forward. An update on their activities was provided noting that they had an individual presenting to them with a back and arm injury who they were able to assist, taken to Hospital ED. There has been some EPIRB's going off in King Sound, and their phone is being contacted regularly advising on safety activities on the waters.

The Defence Force requested information on the key infrastructure in the town or contacts on who best they could contact as part of the exercise but also to set up relationships going forward. The Shire advised that they have contact details which they can provide.

8. NEXT MEETING

The next LEMC meeting is to be held in November 2024.

9. CLOSURE

The Local Emergency Management Meeting closed at 10.38am.

ACTION LIST

MEETING DATE	ACTION ITEM	RESPONSIBLE OFFICER	ACTION ITEM UPDATE	DATE OF COMPLETION
18 July 2024	6. Reports from Members - SDWK	Minutes Officer	For the meeting minutes of the DMC and DFES fire forum to be attached to the minutes from the LEMC meeting dated 18 July 2024	
18 July 2024	7. General Business	Minutes Officer	Derby Marine Rescue Group is not on the membership list and it was requested that they be included going forward.	

13.3 CHRISTMAS CLOSURE 2024/2025

File Number: **4150**

Author: **Sarah Smith, Executive Services Coordinator**

Responsible Officer: **Tamara Clarkson, Acting Chief Executive Officer**

Authority/Discretion: **Administrative**

SUMMARY

For Council to approve the closure of the Shire's operations over the Christmas and New Year period for 2024/25. To cover the days in addition to public holidays during the closure recommended in this report, employees will be required to take 7 days of leave. The arrangement allows staff to travel to spend the festive season with loved ones if they are able to, assists with the ongoing management of staff leave liability and has been generally well accepted by the community.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

In rural Local Governments it is an accepted practice for the staff to take leave at Christmas and New Year resulting in the suspension of Shire operations to all but essential services for the period of leave.

If this arrangement is accepted by Council, the Senior Management Group will develop a contingency plan to ensure essential services are adequately delivered to the community and suitable public notice regarding closures will be provided to minimise any inconvenience.

Apart from normal Public Holiday arrangements, staff take the intervening days as Annual Leave, or if available, Time in Lieu or Leave Without Pay. The employee may only return to work to carry out set tasks as negotiated with their Director/Manager.

The Derby and Fitzroy Crossing waste management facilities are managed by a third party and are closed on Christmas Day. Accordingly, no kerbside collection occurs, on Christmas Day (this is a contractual arrangement).

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil – staff will be required to take leave to cover payment of wages on days that are not public holidays.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.1 Provide strong civic leadership

1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
1. Leadership and Governance	1.3 Effective Communication	1.3.1 Strive for excellence in customer service
1. Leadership and Governance	1.3 Effective Communication	1.3.3 Use multiple channels to distribute information about services,programs, places and spaces

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Business Interruption: Ability to respond to unplanned event.	Possible	Moderate	Low	Advertise closure to the community. A roster and contact details for critical staff will be developed to ensure resources are available if required.

CONSULTATION

Consultation was undertaken with Managers responsible for service areas.

Adequate notice of closure will be provided to the public to further minimise any disruptions. This will include advertising on the door of the Administration Building, Shire Notice Boards, Shire Facebook Page, Shire Website and letter box drop leading up to the Christmas closure period. The Shire will advise customers for Department of Transport Licencing services that alternative options for access are available for this period.

COMMENT

The success of previous Christmas closures has occurred as key contact lists for critical staff in the event of an emergency have been developed. An informal rostering of key personnel occurs ensuring there are staff available in town should they be required, with a skeleton works crew undertaking essential services.

It is recommended that Council support the closure of all non-essential operations or reduce opening hours over the 2024/25 Christmas and New Year period as outlined in Table 1 below.

Table 1

Derby and Fitzroy Crossing Administration Centres (including Fitzroy Crossing Visitors Centre and Derby Library) & Derby and Fitzroy Crossing Works Depot	
Date	**Action**
Friday, 20 December 2024	OPEN for normal business
Saturday, 21 December 2024	CLOSED (Weekend)
Sunday, 22 December 2024	CLOSED (Weekend)
Monday, 23 December 2024	CLOSED (Leave)
Tuesday, 24 December 2024	CLOSED (Leave)
Wednesday, 25 December 2024	CLOSED (Public Holiday – Christmas Day)
Thursday, 26 December 2024	CLOSED (Public Holiday – Boxing Day)
Friday, 27 December 2024	CLOSED (Leave)
Saturday, 28 December 20224	CLOSED (Weekend)
Sunday, 29 December 2024	CLOSED (Weekend)
Monday, 30 December 2024	CLOSED (Leave)
Tuesday, 31 December 2024	CLOSED (Leave)
Wednesday, 1 January 2025	CLOSED (Public Holiday – New Year's Day)
Thursday, 2 January 2025	CLOSED (Leave)
Friday, 3 January 2025	CLOSED (Leave)
Open for normal business Monday, 6 January 2025	
Derby Memorial Swimming Pool	
Thursday, 19 December 2024	OPEN for normal business
Friday, 20 December 2024	OPEN for normal business
Saturday, 21 December 2024	OPEN for normal business
Sunday, 22 December 2024	OPEN for normal business
Monday, 23 December 2024	OPEN for normal business
Tuesday, 24 December 2024	Early Close – 5:30am – 7:30am and 11:00am – 4:30pm
Wednesday, 25 December 2024	CLOSED (Public Holiday – Christmas Day)
Thursday, 26 December 2024	Reduced Hours – Open 11:00am – 5:00pm (PH – Boxing Day)
Friday, 27 December 2024	Reduced Hours – Open 11:00am – 5:00pm
Saturday, 28 December 20224	Reduced Hours – Open 11:00am – 5:00pm
Sunday, 29 December 2024	Reduced Hours – Open 11:00am – 5:00pm
Monday, 30 December 2024	Reduced Hours – Open 11:00am – 5:00pm
Tuesday, 31 December 2024	Reduced Hours/Early Close – 11:00am – 4:30pm
Wednesday, 1 January 2025	CLOSED (Public Holiday – New Year's Day)

Thursday, 2 January 2025	OPEN for normal business

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RESOLUTION 127/24

Moved: Cr Brett Angwin
Seconded: Cr Wayne Foley

That Council:

1. **Endorse the proposed Christmas closure of Shire operations from Monday, 23 December 2024 to Monday, 6 January 2025 as outlined in Table 1 of this report;**
2. **Notes the Derby and Fitzroy Crossing waste management sites are closed and no kerbside collection will occur on the Christmas Day public holiday;**
3. **Notes the Derby Memorial Swimming Pool opening and closing times;**
4. **Acknowledges that employees will utilise annual or accrued leave or leave without pay for the above periods which are not public holidays; and**
5. **Notes the above closures are subject to a contingency plan outlining staff required to ensure essential services continue to be provided to the public.**

In Favour: Mr Peter McCumstie and Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

13.4 ADOPTING COUNCIL MEETING DATES FOR THE 2025 CALENDAR YEAR

File Number: **4150**

Author: **Sarah Smith, Executive Services Coordinator**

Responsible Officer: **Amanda Dexter, Chief Executive Officer**

Authority/Discretion: **Administrative**

SUMMARY

This item sets out proposed dates for the 2025 calendar year, taking into consideration other relevant commitments of the Council. It also invites Council to consider allocating if it wished to have any of its meetings held using electronic means.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

Every Western Australian local government is required to give local public notice of the dates, times and places at which their Ordinary Council Meetings and their Committee Meetings (that are open to the public) are to be held for the next 12 months.

Ordinary Council Meeting:

At the October 2023 Ordinary Council Meeting, Council determined its meeting dates for the 2024 calendar year. Consideration of the meeting dates for the next 12 months (2024) in accordance with the *Local Government (Administration) Regulations 1996* is now required.

New requirements around "electronic meetings" attendance at meetings by electronic means which were introduced in 2023 Council. It resolved to *"consider at the time of setting future Council/Committee Meeting Schedule, whether to allocate any of those meetings (up to the 50% cap) as electronic meetings".*

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996 – Regulation 12 (Publication of meeting details) outlines that at least once each year local public notice of the dates, times, and places at which ordinary council, and committee meetings that are required to be open to the public, are to be held in the next 12 months.

Local Government (Administration) Regulations 1996 – 14D (Meetings held by electronic means) outlines that Council can determine that up to a maximum of 50% of its Council meetings, and its Committee meetings that are required to be open to the public, be held by electronic means.

POLICY IMPLICATIONS

Council Policy C5 – Council Meetings – Date, Time and Venue.

FINANCIAL IMPLICATIONS

The cost of advertising is estimated at $500.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.1 Provide strong civic leadership
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Failure to set and advertise meeting dates will contravene the requirements of the Local Government Act 1995.	Unlikely	Moderate	Medium	That Council and Committee Meeting times and dates are approved and advertised (noting that dates and times may be subject to change).

CONSULTATION

Once dates are approved by Council, they will be advertised throughout the Shire in accordance with the requirements of the Local Government Act. There is no need for public consultation to occur in addition to the above.

COMMENT

It is recommended that Council continue holding its Ordinary Meetings of Council on the last Thursday of each month (excluding January when Council is in recess). In accordance with Council's Policy – *C5 Council Meetings – Date, Time and Venue*, eight meetings are scheduled to be held in Derby and three in Fitzroy Crossing (March, September and November). Once adopted by Council, Officers will advertise this information to the public by way of public notices as per statutory regulations, and to upload to the Shire's website.

With regard to the December 2025 meeting, it is proposed to hold the Audit & Risk Committee Meeting on Tuesday, 9 December 2025 and the Ordinary Council Meeting on Thursday, 11 December 2025, as opposed to the usual schedule to ensure availability of Elected Members in the Christmas holiday period.

Meeting dates are not impacted by the Easter holiday period for 2025.

Audit & Risk Committee Meeting: Council has usually held quarterly Audit meetings mid-month (i.e. two weeks prior to the Ordinary Council Meeting). The Committee currently has a membership of five Councillors and an independent person, and the Terms of Reference for the Committee are attached to this item. The purpose of the Committee is to facilitate:

- Compliance with laws and regulations with reference to best practice guidelines relative to auditing, risk management, internal control and legislative compliance;

- The provision of an effective means of communication between the external auditor, the CEO and the Council;
- Integrated Planning review and adoption;
- Policy review and adoption; and
- Upon request of the Council, other matters with potential impact on finances, resources, strategic direction and policy of the Shire.

The Audit & Risk Committee meeting can be attended by all Elected Members.

It is suggested that the Audit & Risk Committee Meetings be held on the third Thursday of the month, one week prior to the Ordinary Council Meeting on a quarterly basis.

Agenda Review, Briefings and Forums/Workshops: This meeting is to allow for Administration to present to Council Members on upcoming topics and considerations and for Council Members to seek clarification and ask questions. The meeting is bound by the same requirements regarding declarations and interests but does not make decisions and can be attended by all Council Members.

The Agenda Review, Briefing and Forum Meetings in 2024 were held on the second Thursday of each month. It is recommended that no changes be made to the schedule in 2025 and the Agenda Review, Briefing and Forum/Workshop Meetings remain to be held on the second Thursday of each Month (excluding January when Council is in recess).

Below are the annual events that are appropriate to be taken into consideration when adopting Council Meeting dates for the 2025 calendar year. Most dates will not interfere with Council's traditional meeting dates (i.e. last Thursday of each month).

Local Government Week, Perth (including Kimberley Zone meeting) was held 8-10 October 2024 – Dates for 2025 are yet to be confirmed.

The following is a list of public holidays for Western Australia in 2025:

Name of Public Holiday	Date (2024)
New Year Public Holiday	**Wednesday, 1 January**
Australia Day	**Monday, 27 January**
Labour Day	**Monday, 3 March**
Good Friday	**Friday, 18 April**
Easter Monday	**Monday, 21 April**
Anzac Day	**Friday, 25 April**
Western Australia Day	**Monday, 2 June**
King's Birthday	**Monday, 29 September**
Christmas Day	**Thursday, 25 December**
Boxing Day	**Friday, 26 December**

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Council Meeting Dates - 2025

RESOLUTION 128/24

Moved: Cr Andrew Twaddle
Seconded: Cr Wayne Foley

That Council:

1. APPROVE the following Ordinary Meeting of Council (OCM) and Audit & Risk Committee dates, times and venues for the 2025 calendar year:

DAY	MEETING	DATE	TIME	VENUE
Thursday	Audit	20 February	4.00pm	Council Chambers, Derby
Thursday	OCM	27 February	5.30pm	Council Chambers, Derby
Thursday	OCM	27 March	5.30pm	Karrayili, Fitzroy Crossing
Thursday	OCM	24 April	5.30pm	Council Chambers, Derby
Thursday	Audit	22 May	4.00pm	Council Chambers, Derby
Thursday	OCM	29 May	5.30pm	Karrayili, Fitzroy Crossing
Thursday	OCM	26 June	5.30pm	Council Chambers, Derby
Thursday	OCM	31 July	1.00pm	On Country – Remote Aboriginal Community*
Thursday	Audit	21 August	4.00pm	Council Chambers, Derby
Thursday	OCM	28 August	5.30pm	Council Chambers, Derby
Thursday	OCM	25 September	5.30pm	Karrayili, Fitzroy Crossing
Thursday	OCM	30 October	5.30pm	Council Chambers, Derby
Thursday	OCM	27 November	5.30pm	Karrayili, Fitzroy Crossing
Tuesday	Audit	9 December	4.00pm	Council Chambers, Derby
Thursday	OCM	11 December	5.30pm	Council Chambers, Derby

2. Agrees that the following 2025 Council/Committee Meetings be allocated electronic meetings":

a. Nil; and

3. DIRECTS that the Chief Executive Officer advertise the approved dates by Public Notice and on the Shire of Derby/West Kimberley website.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

Shire of Derby / West Kimberley

Ordinary Council Meetings and Audit & Risk Committee Meetings 2025

DAY	MEETING	DATE	TIME	LOCATION
Thursday	Audit & Risk Committee Meeting	20 February	4:00pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – February	27 February	5:30pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – March	27 March	11:00am	Fitzroy Crossing – Karrayilli Adult Education Centre
Thursday	Ordinary Council Meeting – April	24 April	5:30pm	Derby Council Chambers
Thursday	Audit & Risk Committee Meeting	22 May	4:00pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – May	29 May	11:00am	Fitzroy Crossing – Karrayilli Adult Education Centre
Thursday	Ordinary Council Meeting – June	26 June	5:30pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – July	31 July	1:00pm	On Country – Remote Aboriginal Community*
Thursday	Audit & Risk Committee Meeting	21 August	4:00pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – August	28 August	5:30pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – September	25 September	11:00am	Fitzroy Crossing – Karrayilli Adult Education Centre
Thursday	Ordinary Council Meeting – October	30 October	5:30pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – November	27 November	11:00am	Fitzroy Crossing – Karrayilli Adult Education Centre
Tuesday	Audit & Risk Committee Meeting	9 December	4:00pm	Derby Council Chambers
Thursday	Ordinary Council Meeting – December	11 December	5:30pm	Derby Council Chambers

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13.5 DERBY AIRPORT - REGULAR PASSENGER TRANSPORT SERVICE SUBSIDY (AVIAIR)

File Number: **9020**

Author: **Neil Hartley, Strategic Business Manager**

Responsible Officer: **Amanda Dexter, Chief Executive Officer**

Authority/Discretion: **Administrative**

SUMMARY

The Shire operates the Derby Airport and Aviair currently provides a regular passenger transport service (Derby/Broome) through our airport. A summary of the service is attached.

The State Government provides a subsidy to Aviair to enable this service to operate, and as part of the discussion around securing the original State Government funding for the service's trial, the Shire agreed to provide its Derby Airport facilities for zero cost (including providing the staff to undertake the airline's passenger ticketing and baggage handling obligations).

The trial concluded and the service was continued, with state government subsidies, but the Council has not formalised its position on its subsidy level since the service first commenced several years ago. The next state government budget (2025/26) will again consider its support for the subsidy, and it is appropriate that Council again formally consider its contribution towards that service.

This report recommends that the Shire subsidy continue (conditionally) in its current form.

DISCLOSURE OF ANY INTEREST

Nil applicable by Author.

BACKGROUND

The State Government provides a subsidy to enable this Derby/Broome service to operate and as part of the discussion around securing the original State Government funding for the service trial, the Shire agreed to provide its Derby Airport for zero cost (including providing the staff to undertake the airline's ticketing and baggage handling).

The trial concluded and the service was continued, with the WA State Government continuing to offer a subsidy. A new tender for the service was recently let (July) and the next state government budget (2025/26) will again consider its support for continuing with subsidy.

The Minister for Transport's Media Release of 10 July 2024 stated (amongst other things) that:

> *"Air services connecting Kimberley communities have been secured for a further two years, with the appointment of Aviair to operate regular public transport (RPT) air services between Derby and Broome until June 2026.*
>
> *The appointment is the result of a competitive tender process and will allow Aviair to maintain four weekly return services on the route, subsidised by State Government funding of $1.5 million over two-years, with airfares set at $139 one-way.*

Aviair has serviced the route with financial support from the State Government since August 2021, and also links Derby travellers to Perth via connecting flights from Broome."

Officers continue to work with the Department of Transport and Aviair on promoting the service but Council has not reviewed its position on the subsidy since the commencement of the original trial, several years ago.

Attached is a summary of the service, which operates between Derby and Broome several days per week and has a ticket price of $139 (one way). There are numerous competing complexities, conflicts, traveller preferences, and commercial reality challenges that combine when considering the question of a subsidy for this service.

The Department of Transport is keen for the Shire to remain committed to making whatever contribution it can reasonably make towards the subsidy, and has shared the attached (confidential) financial information which highlights the high cost of the service subsidy required in order to enable a relatively low ticket price to prevail.

STATUTORY ENVIRONMENT

Local Government Act S2.7 (Role of Council) outlines that Council is responsible to govern the local government's affairs; oversee the allocation of the local government's finances and resources; and determine the local government's policies.

POLICY IMPLICATIONS

Policy AF3 (Asset Management) was adopted to ensure adequate provision is made for the long-term replacement of major assets by amongst other things, ensuring that the Shire's infrastructure is provided in a sustainable manner.

The provision of un-charged access to Shire assets diminishes the opportunity to fund asset maintenance and renewal. This is particularly the case for the Derby Airport, which has extensive assets and a relatively low revenue base when compared to the asset value of the airport.

FINANCIAL IMPLICATIONS

The Shire operates two airports (Derby, and Fitzroy Crossing). The combined net cost of these airports varies from year to year, but it is in the order of $2m (approximately $0.5m as a cash loss and $1.5 in asset depreciation) per annum. RADS/RAUP grants assist greatly with capital refurbishments but without those, the total cost of the airports would reflect the equivalent of about 20% of the Shire's rates revenue when considered over the long term.

The Derby airport consumes most of the costs of the Shire's two Airports. If the Derby Airport could secure revenue streams from a regular passenger transport (RPT) service, or from a combination charter/RPT that might result from a mining operation like the Kimberley Mineral Sands project or the reopening of a diamond mine, a break-even financial result could be achievable. Presently however, there are no indications of a Perth/Derby RPT service recommencing at Derby, and there are no proposals from mining companies wishing to use Derby Airport on a combination charter/RPT basis. Securing grants for airstrip refurbishments as and when required will as outlined earlier, considerably alleviate the Shire's asset management costs.

STRATEGIC IMPLICATIONS

STRATEGIC AREA	OUR PRIORITIES	WE WILL
1. LEADERSHIP AND GOVERNANCE	1.2 Capable, inclusive and effective organisation.	1.2.2 Provide strong governance.
3. ECONOMY	3.2 Strong economy.	3.2.1 Recognise and promote the economic potential of the district

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Community concern that the Shire is not adequately supporting this Derby/Broome airline service.	Likely	Minor	Low	Maintain the subsidy (or respond to any community/media interest with the details and provisions outlined in this report if the subsidy is withdrawn).

CONSULTATION

There is no requirement for community consultation, but Council might choose to engage with the community if it considers that is warranted prior to a final decision being made.

Consultation has occurred with Department of Transport and Aviair representatives.

COMMENT

The preference would be to have a direct Derby/Perth flight, but thus far no service provider has been able to formulate a commercially viable product, and no state government subsidy is on offer to enable such a service to commence in a subsidised form.

The “second-best” option is to retain the subsidy for the Derby/Broome route, but it has many competing considerations, like:

- Business Viability v’s Shire Cost Recovery: It is not known what profit margin Aviair operates to, but for the Derby/Broome service it operates as a commercial for profit business (with a state government subsidy to ensure its commercial viability) – so there may be existing capacity to charge normal airport charges; or it might be the added cost that causes the ticket price to rise or perhaps even the service to fail;
- Relative Contribution: The State Government subsidy is considerable when compared to the Shire’s relatively small “free airport use” contribution – which means any withdrawal of that Shire subsidy might be seen by the State as the Shire not being sufficiently committed to the service or the funding partnership;
- Accountable Process: The Aviair tender bid (which was successful) for the state government subsidy was an open and accountable process, but it did not incorporate a

contribution to the Shire for use of the airport – which now makes it more difficult for the Shire to negotiate a change to its historic subsidy position;

- Passenger Support: The passenger numbers are relatively low – which means travellers for some reason, do not see value/convenience in the offering. For example, the option of driving to Broome is often preferred by potential passengers, due to (for example) nett cost savings, vehicle parking security, flight link preferences, or travel flexibility – so the availability of the service is not critical to a wide number of the shire's residents or businesses. Lower passenger numbers also make it somewhat easier for the state government to justify withdrawing its subsidy;
- Flight Numbers: The relatively limited number of airplane arrival/departures is not convenient for a wide cross-section of the community – but the service level cannot be increased without more customer, more subsidies, or higher ticket prices;
- Government Policy: Government staff use of the service is difficult to encourage as existing government travel policies and budget provisions for fuel/vehicles do not make changing to the Aviair flight service easy or attractive for them – this substantially reduces the potential of achieving higher average passenger numbers;
- Ticket Pricing: The high cost of the service as it is now structured means that without ongoing subsidies, ticket pricing would reach unsustainable levels. It is not possible without more financial information from both the state government and Aviair to understand at what point the service might be self-sustaining in the market place, but based on an average customer base of approximately four for the current schedule, sustainability is unlikely without the subsidy, or without lower service levels applying.

Notwithstanding the many challenges, a periodic review of the Shire's subsidy is warranted. The current average passenger number is 4+, so a review if that number reaches 6+ (approximately 50% of plane seating capacity) would be justified. This higher level of ticketing sales might suggest a reasonable opportunity for the Shire to justify that a proportionate contribution towards Shire costs should commence. At the very least, Aviair should share its financial information with the Shire at some point to ensure that all parties are fairly contributing towards the continuation of the Derby/Broome service.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Information Sheet

RESOLUTION 129/24

Moved: Cr Paul Bickerton
Seconded: Cr Wayne Foley

That Council:

1. **Continues to support the Derby/Broome passenger air service (currently provided by Aviair) by providing without charge:**
   - **(a) access to the Derby Airport's airstrip and terminal; and**
   - **(b) sufficient Shire staff to undertake ticketing and baggage activities;**
2. **Requires that the Chief Executive Officer suitably capture the cost of Council's subsidy (in lost revenue and staff costs) within the Shire's financial accounts; and**
3. **Advises Aviair that it will review the subsidy in (1) if passenger numbers consistently average more than six.**

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

Government of Western Australia
Department of Transport

Empowering a thriving community

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Snapshot
Derby-Broome Air Route



Quick Facts

Derby-Broome:	• Road distance – 221 km (approx.) • Flight distance – 167 km (approx.)
Number of services:	• 4 return flights per week
Flight time:	• 55 minutes
Aircraft used:	• Cessna Grand Caravan (208B) - a turboprop aircraft with a maximum capacity of 12 seats with a single pilot.
Start of service:	• Aviair commenced a trial of regular public transport (RPT) air services on the Derby-Broome air route on 16 August 2021.
Service agreement:	• The Derby-Broome RPT service is subsidised by the State Government.The State Government and Aviair entered into a Deed of Agreement for Aviair to provide RPT air services between Derby and Broome until 28 June 2026.
State Government's role:	• Under the Deed: – The Department of Transport (DoT) chairs quarterly meetings with Aviair and key stakeholders to discuss route performance and service opportunities; and – Aviair is required to report monthly on key statistics such as passenger numbers, load factors, airfares and On Time Performance (OTP).
State Government funding:	• The State Government has committed a total of $3,536,000 funding the provision of RPT air services from August 2021 to June 2026.

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Passenger Demand

- Current passenger demand on the Derby-Broome route is marginal.
- From the commencement of the RPT air service in August 2021 to June 2024 over 7,000 passengers used the RPT air service.

Air Service Performance

On Time Performance (OTP)

When a flight departs/arrives within 15 minutes of the scheduled time, it is considered to be on time. This is an airline industry benchmark. The OTP of flights can be affected by controllable or uncontrollable circumstances causing flight delays.

Controllable delays are those circumstances that cause flight delays within the airline's control and the airline has the capacity to rectify potential delays.

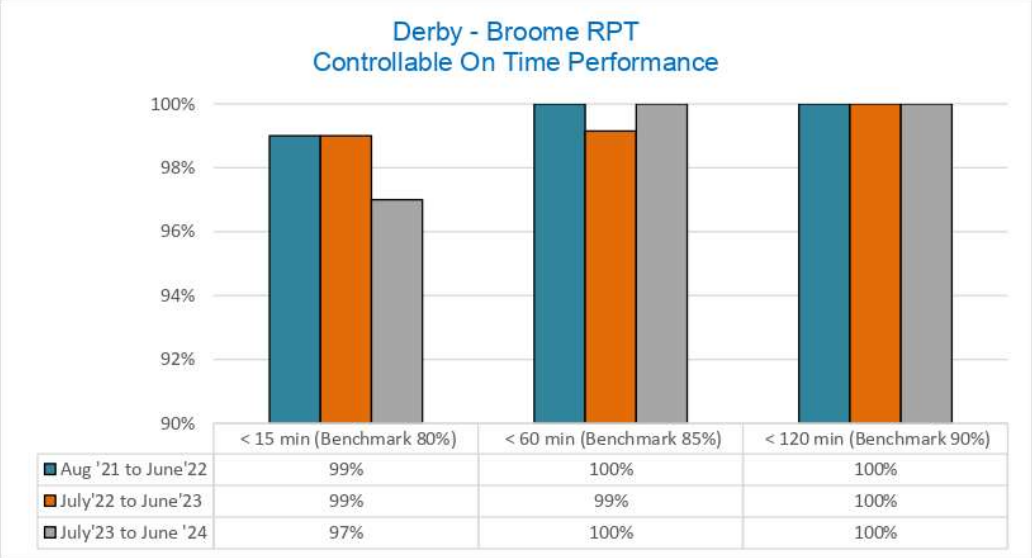
Uncontrollable delays are those circumstances that cause flight delays that are beyond the airline's control and capacity to rectify, such as bad weather conditions, airport congestion and air traffic control delays by third parties at airports.

OTP Benchmarks

Under the Deed of Agreement with the State, Aviair is required to meet or exceed the following:

- 80% controllable OTP for aircraft departures and arrivals within 15 minutes of scheduled departure and arrival times;
- 85% controllable OTP for aircraft departures and arrivals within 60 minutes of scheduled departure and arrival times; and
- 90% controllable OTP for aircraft departures and arrivals within 120 minutes of scheduled departure and arrival times.

The Controllable OTP has met or exceed the relevant benchmark for each of the three categories as demonstrated in the graph below.



	< 15 min (Benchmark 80%)	< 60 min (Benchmark 85%)	< 120 min (Benchmark 90%)
Aug '21 to June'22	99%	100%	100%
July'22 to June'23	99%	99%	100%
July'23 to June '24	97%	100%	100%

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Airfares

Maximum Fully-flexible Airfare

The maximum one-way airfare, on the Derby-Broome air route also known as Y fare, including airport charges and GST, is $129 one-way. The following table provides a breakdown of the fare.

Airfare Component	Derby-Broome
Base Fare (ex GST)	$126.36
Perth Airport Tax	$0.00
Regional Airport Tax	$0.00
Total Taxes, Charges and Fees	*$0.00*
GST on Y fare and airport fees	$12.64
Maximum Fully Flexible (Y) Airfare, one-way including all taxes/charges	**$139.00**

Booking and Service Surcharges

Baggage Allowance

Checked and carry-on baggage allowance on Aviair's flights on the Derby-Broome route is:

- Each passenger occupying a paid seat is entitled to carry on cabin baggage of 5 kg.
- Passengers are permitted a 23 kg free checked-in baggage allowance.

Excess baggage may be carried subject to:

- the aircraft not exceeding the regulatory maximum take-off weight; and
- payment of an excess baggage charge.

Optional Fee and Charges	
Excess baggage charges (above 23 kg)*	$5.00 per kg
Freight (per consignment)	$30.00
Freight (per kilogram)	$5.00

There are additional charges for excess baggage and freight items. The details on the associated charges can be found on the Aviair website at www.aviair.com.au.

Air Freight

Aviair carries air freight on the RPT air service when capacity allows. The Derby-Broome air service is a passenger transport air service, and priority is given to passengers and passenger baggage.

Aviair prioritises checked baggage and freight as follows:

- checked baggage within the 23 kg checked baggage allowance;
- urgent medical freight;
- excess checked baggage above the allowances listed above; and
- non-urgent freight.

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Aviair Cancelled/Delayed Flight Notification

In the event of an operational delay or cancellation, Aviair will send advice via suitable media to customers where check-in for the flight has not yet opened. For operational delays or cancellations that occur closer to the time of departure, customers will be advised at the time of check-in and kept updated via announcements within the airport terminal.

In addition, Aviair provides a flight disruption forecast by an enquiry phone number (1800 095 500) and up-to-date flight information on their website.

Customer Service

Aviair uses an online passenger feedback system that tracks every follow-up action once the passenger lodges feedback or a complaint. This online passenger feedback system is available at https://www.aviair.com.au/feedback

Derby-Broome RPT Air Service Schedule

MONDAY					TUESDAY					WEDNESDAY				
FLT	DEP	FROM	TO	ARR	FLT	DEP	FROM	TO	ARR	FLT	DEP	FROM	TO	ARR
303	0700	BME	DRB	0755	No Service					301	1500	BME	DRB	1555
304	0840	DRB	BME	0935						302	1635	DRB	BME	1730
301	1500	BME	DRB	1555										
302	1635	DRB	BME	1730										

THURSDAY					FRIDAY					SATURDAY				
FLT	DEP	FROM	TO	ARR	FLT	DEP	FROM	TO	ARR	FLT	DEP	FROM	TO	ARR
No Service					301	1000	BME	DRB	1055	No Service				
					302	1135	DRB	BME	1230	SUNDAY				
										No Service				

For all bookings and currently scheduled details, visit the Aviair website - www.aviair.com.au

14 TECHNICAL SERVICES

14.1 SALE OF REMAINING CURTIN AIRPORT TRANSPORTABLE ACCOMMODATION UNITS - DERBY AIRPORT

File Number: **5115**

Author: **Andrew Melville, Manager of Ports**

Responsible Officer: **Wayne Neate, Director of Infrastructure**

Authority/Discretion: **Executive**

SUMMARY

This item is for Council to approve the proposal to advertise and dispose of the remaining two Curtin transportable accommodation units currently located at Derby Airport.

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

There have been several previous attempts made to dispose of the surplus transportable accommodation units from Derby Airport. A number of the units have been allocated to local groups and other agencies or entities within the Shire, but two currently remain on site and both are beginning to show signs of age and deterioration.

The Shire initially received the transportable buildings from the Federal Government following the closure of the Curtin Detention Centre. Many of these transportable units were used to construct the new Derby Airport terminal and in recent times the Short Stay staff accommodation based at the Derby Depot and the Fitzroy Crossing Depot. Several were also sold to private individuals for use elsewhere. The Shire currently has no operational use for them.

Several previous attempts to dispose of the excess dongas resulted in Council donating a number of the units to local community groups (e.g. 13/2018 (22/2/2018) Derby Rodeo Association; 122/2018 (10/12/2018) Derby Speedway; and 015/2019 (28/2/2019) Derby Turf Club) noting the Turf club did not undertake the works and authorised the shire to use the unit in its accommodation upgrades.

STATUTORY ENVIRONMENT

Local Government Act 1995

1.7. Local public notice

Where under this Act local public notice of a matter is required to be given, notice of the matter must be —

(a) published on the official website of the local government concerned in accordance with the regulations; and

(b) given in at least 3 of the ways prescribed for the purposes of this section.

[Section 1.7 inserted: No. 16 of 2019 s. 5.]

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended: No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(3) A disposition of property other than land is an exempt disposition if —

(a) its market value is less than $20 000; or

(b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than $75 000.

[Regulation 30 amended: Gazette 25 Feb 2000 p. 974-5; 28 Apr 2000 p. 2041; 31 Mar 2005 p. 1055-6; 27 Sep 2011 p. 3846; 18 Sep 2015 p. 3812; SL 2020/213 r. 41; SL 2023/47 r. 6.]

POLICY IMPLICATIONS

AF-14 Significant Accounting Policies – Valuation and treatment of disposal is in accordance with this policy.

FINANCIAL IMPLICATIONS

There is currently no value placed on the accommodation units, however they are still considered an asset of the shire. Any monetary gains from the sale, if there are any, would be additional income to the budget.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	1.1 Collaboration and partnership	1.2.2 Provide strong governance

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Property: Further damage will occur to the transportable units if they continue to remain unused at the Derby Airport.	Likely	Moderate	High	Seek to dispose of the units on as quickly as possible.
Reputation: If the Units stay at the Derby Airport there may be reputational damage due to the lack of action being taken.	Likely	Moderate	Medium	Seek to dispose of the units on as quickly as possible.

CONSULTATION

Consultation will occur as part of the advertisement process by which community groups, individuals or businesses can look and make a bid.

COMMENT

The ex-Curtin transportable units have been located at the Derby Airport for a number of years, the majority of the units have been gifted or sold commercially. Currently there are only two left and they are progressively deteriorating due to being exposed to the general environment, the Shire has not undertaken any maintenance on the units.

Officers hope that they may be able to be a valuable addition to a community group of business locally.

Officers are seeking Councils approval to advertise for sale or donation dependant on what offers are received. It is a requirement of the act to publicly advertise assets prior to disposal.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RESOLUTION 130/24

Moved: Cr Geoff Davis
Seconded: Cr Andrew Twaddle

That Council:

1. **Instruct the Chief Executive Officer (CEO) to advertise for sale in accordance with the Local Government Act 1995, the two remaining transportable units at the Derby Airport for sale and;**
2. **Authorise the CEO to negotiate the sale, and coordinate the relocation of the units from the airport;**

Note: That at the agreement of Council the relocation costs will be at the costs of the individual, organisation or community group / purchaser.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

15 DEVELOPMENT SERVICES

15.1 TENDER - ESTABLISHMENT OF A NEW WASTE FACILITY SITE: DERBY

File Number: **WM170**

Author: **Wayne Neate, Director of Infrastructure**

Responsible Officer: **Amanda Dexter, Chief Executive Officer**

Authority/Discretion: **Executive**

SUMMARY

This report seeks Council's approval for the awarding of tender - *Establishment of a New Waste Facility: Derby*. The approval will facilitate the commencement of tasks (Stage 1) associated with the establishment of a new site, including;

- conducting a multi-criteria analysis,
- land acquisition, and;
- preliminary concept design and budget estimate

Detailed design and operational costings will formulate stage 2 of the project.

Snowy Mountains Engineering Corporation (SMEC) is the recommended contractor to undertake these works.

DISCLOSURE OF ANY INTEREST

Nil by author. Nil by responsible officer.

BACKGROUND

The Shire of Derby West Kimberley produced a Landfill Closure Management Plan (LCMP) in 2014 for the Derby Waste Facility (DWF). It was noted within the LCMP 2014 that the DWF is fast approaching the end of its operational life, with a projected closure by 2030. However, the floods in January 2023 have significantly impacted the DWF expected operational life as a result of the household waste and demolition waste being transferred to the site from Fitzroy Crossing and Camballin. This incoming flood waste, received in 2023 and 2024 in the months of June and March respectively was equivalent to one year's typical waste intake for the facility, further reducing its operational lifespan.

As a result, there is an increased urgency to expedite the development of a new waste facility for Derby. This matter was previously addressed by the Council at its meeting on 28 March 2024, where the following resolutions were adopted:

19.1 Waste Facility Site Identification Derby and Fitzroy Crossing 2024

This matter is considered to be confidential under Section 5.23(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

RESOLUTION 43/24

Moved: Cr Geoff Davis
Seconded: Cr Geoff Haerewa

That Council:

1. **Receives the report Waste Facility Site Identification Derby and Fitzroy Crossing prepared by ASK Waste Management Consulting;**
2. **Directs the CEO to ensure the potential waste facility sites remain confidential until land tenure agreements are secured.**
3. **Directs the CEO to complete the following;**
   - **(a) Identify potential waste facility sites and seek land tenure agreements;**
   - **(b) Investigate potential waste facility sites in parallel for Derby and Fitzroy Crossing;**
   - **(c) Complete basic soil test assessments of potential waste facility sites;**
   - **(d) Conduct a survey to confirm projected operational lifespan of the Derby waste facility site;**
   - **(e) Engage a suitably qualified and experienced project manager for the two waste facility projects; and**
   - **(f) Define specific lots for each potential waste facility site where tenure is required and detailed investigations can take place.**
4. **Considers the full costs of site investigations and construction for inclusion in the long-term financial plan for the waste facility sites in Derby and Fitzroy Crossing; and**
5. **Directs the CEO to prepare revaluation of future waste facility closure costs for Derby and Fitzroy Crossing and to bring back a report to Council for its consideration in the subsequent budget.**

In Favour: Crs Peter McCumstie, Geoff Haerewa, Brett Angwin, Paul Bickerton, Geoff Davis, Brian Ellison, Wayne Foley and Kerrissa O'Meara

Against: Nil

CARRIED 8/0

STATUTORY ENVIRONMENT

Local Government Act 1995 – 3.57 Tenders for the providing goods or services and *Local Government (Functions and General) Regulations 1996* Part 4 Tenders for providing goods or services.

POLICY IMPLICATIONS

F1 – Procurement of Goods and Services.

FINANCIAL IMPLICATIONS

Within AGRN1044 an allocation for waste management has been set up under account number 121407180. At present, an amount of $250,000 of the total $338,463 in the account has been allocated to service contracts. It will be recommended to increase the value of contractors in the account by $500,000 to cover additional costs associated with this project.

The works associated with this project have been deemed eligible under the Disaster Recovery Funding Arrangements (DRFA) for Western Australia, specifically under the Category D Clean-Up Program. The requirement to increase and/or establish new additional landfill capacity is documented and approved in the State Governments Kimberley Floods State Recovery and Resilience Plan 2023 – 2024 *(referenced under Environmental and Heritage, recovery and resilience priorities– approved initiative's and activities)* Upon finalisation of the tender process discussions will occur with DFES around the award and projected timelines for the project.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.1 Provide strong civic leadership
3. Economy	2.4 Sustainable Communities	2.2.1 Build, maintain and maximise the use of community facilities
4. Environment	4.3 Sustainability	4.3.2 Commit to minimising waste

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The new waste facility for Derby will not be adequately funded.	Almost Certain	Moderate	Medium	The proposed development of a new Waste Management Facility at Derby is eligible for funding by the Disaster Recovery Funding Arrangements Western Australia, Category D, Clean Up Program. The level of funding is yet to be approved.
Community:	Almost	Major	High	The Waste Management Facility at Derby is reaching

The Community requires a new waste facility to be established in the near future to meet its waste disposal needs.	Certain			its end of operational life by 2030 or sooner. This award of this tender will prepare for the future waste site.
Environment: Careful consideration of a new waste site is critical to Environmental protection.	Almost Certain	Moderate	Low	The Waste Management Facility at Derby will be selected using a multi criteria analysis and approvals by government agencies.
Organisation's Operations: The organisations operations will be impacted by the new waste facility.	Almost Certain	Moderate	Low	The Waste Management Facility at Derby will have the opportunity to ensure the operations are fit for purpose and beneficial technologies.

CONSULTATION

Officers have engaged in consultations with the Department of Planning, Lands, and Heritage to secure the necessary licence for conducting onsite investigations at the proposed sites. A key component of this process will involve obtaining formal consent from the relevant traditional landowners and lessees, which is a prerequisite for the issuance of the licence.

Should the project be awarded, an extensive consultation process will be undertaken, involving a broad range of community members and stakeholders. This will include formal engagement with the Department of Water and Environmental Regulation, as well as other relevant government agencies, industry stakeholders, and local interest groups. This consultation will ensure that all environmental, social, and cultural considerations are comprehensively addressed.

Preliminary discussions will be held with the Registered Native Title Bodies Corporate (RNTBCs), and these meetings will remain ongoing. The Shire is committed to continuing this collaborative approach with traditional landowners and other stakeholders throughout the project's lifecycle, ensuring that all perspectives are considered and that the project complies with statutory and cultural obligations.

The Department of Water Environmental Regulation will also be consulted as they will also issue a licence and works approval for the operations of a waste facility.

COMMENT

The tender closed on 16 August 2024 and the following criteria and scoring was applied by the review panel.

Criteria	**%**
Tenderer's Capacity & Resources	**40**
Demonstrated Understanding	**30**
Local Supplier Details	**10**
Quality Management Systems	**10**
Risk	**10**

SMEC	**C1**
Talis Consultants	**C2**

		C1	C1
Tenderer's Resources 40%	Weighted Score	34.3	30.0
Demonstrated Understanding 30%	Weighted Score	28.0	16.7
Local Supplier Details 10%	Weighted Score	0.0	0.0
Quality Management Systems 10%	Weighted Score	6.7	5.0
Risk 10%	Weighted Score	6.0	0.3
Totals	**100%**	**75.0**	**52.0**

It must be noted that a best value for money approach is applied to the decision of a suitable contractor.

A notable disparity exists between the information provided by SMEC and Talis consultants (Talis). SMEC's submission includes a well as integrated project management framework and the costs associated with undertaking that work. In contrast, Talis provided a lump sum, which encompasses professional and service fee costs; however, Talis did not account for any investigative works required for the project.

The submission by SMEC is far more comprehensive and displays a thought-out process to the timeline and work required to decide on a potential new landfill site. Talis however do not provide a great level of detail compared to SMEC and therefore to not give adequate confidence in regards to the suitability of them as a contractor.

SMEC's proposal yielded a higher score due to its more comprehensive approach, particularly in covering both provisional and project management components, as well as the clarity and detail of their deliverables, as outlined in **Attachment 1**.

It is therefore recommended that SMEC be awarded the tender for the Establishment of a New Waste Facility in Derby due to their comprehensive submission, confidence in costs and providing the best value for money.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. Scoring Sheet - Confidential

RESOLUTION 131/24

Moved: Cr Wayne Foley
Seconded: Cr Brett Angwin

That Council:

1. Award tender - VP419610 Establishment of Waste Facility: Derby to SMEC, and

2. Increase the budget amount in account number 121407180 by $500,000 – noting these funds are able to be fully recouped through the Disaster Recovery Funding Arrangements Western Australia.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0 BY ABSOLUTE MAJORITY

16 COMMUNITY AND RECREATION SERVICES

16.1 DERBY SHARKS SWIM CLUB USER AGREEMENT 2024-25

File Number: **CP/095/03**

Author: **Sian Edwards, Team Leader Aquatics and Recreation**

Responsible Officer: **Luke Lawrence, Acting Manager Community Development**

Authority/Discretion: **Administrative**

SUMMARY

This report is to seek endorsement of the draft 2024/2025 user agreement between the Shire of Derby/West Kimberley (SDWK) and the Derby Amateur Swimming Club Inc. (The Club). The agreement is expected to come into effect from 30 September 2024.

The Club is requesting the following:

1. Waiving or reduction of the user agreement fee;
2. Free pool entry to all Derby Sharks Members on club training and race nights;
3. Ongoing free lane usage i.e. no charges; and
4. Lane access as set out in the table below

Derby Sharks Amateur Swim Club Request 2024/25	
Date Range	**Provision request**
30 September 2024 – 31 May 2025 (Excluding School Holidays)	Provision of four lanes each Tuesday and Thursday (3:30pm-5:30pm) Provision of three lanes each Wednesday (6:00am-7:00am)
1 June 2025 – 1 August 2025	Provision of four lanes once a week for 2 x 1-hour sessions, if required based on needs Bookings to be completed in advance with Derby Memorial Swimming Pool employees
1 August 2025 – 30 September 2025 (Excluding School Holidays)	Provision of four lanes each Tuesday and Thursday (3:30pm-5:30pm) Provision of three lanes each Wednesday (6:00am-7:00am)
30 September 2024 – 30 September 2025	Friday club race nights with a total of nine events over the term of the user agreement. Bookings completed in advanced with Derby Memorial Pool employees If the agreed limit is exceeded, the user will pay standard booking fees

DISCLOSURE OF ANY INTEREST

Nil by Author and Responsible Officer.

BACKGROUND

The Club has been operating at the Derby Memorial Swimming Pool (DMSP) for over 30 years, and is recognised as one of the five longest-standing clubs within the Shire.

It is a not-for-profit, family-oriented community swimming club. Its ongoing strength and success as a leading sporting organisation, and ongoing viability and sustainability as an operational entity, can be attributed to the dedicated support of a committed group of parents, volunteers, coaches and participants. The training provided by The club provides valuable opportunities for another stream of physical activity for young people and their families in Derby, and attracts a different target market from other after-school programs. It is therefore, an important community asset.

Prior to 2021, The Club utilised the DMSP on an ad-hoc basis without lane hire charges. It was identified that there were certain conflicts of interest and a need for structure and clarity. Throughout this process, it became clear that a formal user agreement was required to specify usage days, times, and space allocations. Council waived facility hire fees in 2021 to support The Club's development. This support allowed The Club's committee, time to complete the necessary tasks to bring The Club to operational capacity. To achieve this, several governance tasks needed to be completed, including:

- Reforming a committee;
- Establishing a membership system;
- Updating and adopting a new constitution to comply with the Associations Incorporation Act 2015;
- Affiliation with the Western Australian Swimming Association; and
- Have suitably qualified training coaches to provide coaching support for club activities

At the start of the 2021/22 season, The Club initially requested access to three lanes of the Derby Memorial Swimming Pool, which the Shire accommodated. As the Club's membership grew, they sought an increase to four lanes. To address this request, the Shire approved a six-week trial allowing The Club to use four lanes for training purposes. Throughout the trial, the Shire monitored the usage and implications of this lane allocation, noting any significant impact on public access and community satisfaction.

Due to the number and types of concerns that presented during the six-week trial, Council reviewed the documentation and declined the request from The Club for the allocation of four lanes in the 2022/2023 and 2023/2024 user agreements.

STATUTORY ENVIRONMENT

The *Associations Incorporation Act (WA) 2015* applies to the operation of Derby Amateur Swimming Club Inc.

Part 6, division 5 of the *Local Government Act 1995* deals with financing local government activities. Subdivision 2 deals specifically with setting fees and charges.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

User agreements offer community-based sporting groups the opportunity to secure regular facility bookings at a discounted rate. This arrangement benefits the community by supporting important and engaging activities, whilst also helping the Shire to recover some costs associated with the facility, in an effort to maintain adequate asset management and ongoing operations. These costs include:

- **Resources**: Materials, staffing and equipment used for operating the facility
- **Utilities**: Expenses related to electricity, water and insurance
- **Facility Wear and Tear**: Costs for general maintenance and repairs due to regular use

<u>The Club's Request:</u>

The below highlights the clubs requested usage together with the costs that would be incurred, If Council's authorised fees and charges were to be applied:

1. **Four lanes on Tuesday and Thursday afternoons during opening hours:**

- 4 Lanes for (2 hours) ($136.00 per day)
- Annual Cost: $11,611.00

2. **Wednesday Mornings:**

- 3 Lanes for 1 hour ($34.00 per day)
- Annual Cost: $1,683.00

3. **Additional slots outside regular pool operational hours:**

- Max Duration: 3 Hours
- Annual Cost: $2,700.00

Total Calculated Cost: $14,446.00

In an effort to support The Club in its request and to meet the needs of the community, the Shire is proposing a revised time allocation from 4.00pm to 6:30pm. The Club will also be offered private use of the facility after-hours on Tuesdays and Thursdays to offer greater flexibility, and to reduce the impact on operations and the community.

Whilst the Shire understands that in seeking this compromise between the Shire and the Club, the proposed arrangement increases the total by $3,609.00. The shire recognises that The Club is vital to the liveability of the community, sport and recreational actives and our young people.

This report proposes the allocation of the following facility usage over a period of twelve months to The Club under the new user agreement:

The Shire Proposal:

1. Four lanes on Tuesday and Thursday afternoons with public and private use:

- Four lanes for (2 hours) ($136.00 per day)
- Cost: – $14,233.00

1. **Wednesday Mornings:**
    - Two Lanes for 1 hour ($34.00 per day)
    - Cost: $1,224.00
2. **Additional slots outside regular pool operational hours:**
    - Max Duration: 3 Hours
    - Cost: $2,700.00

Total Proposed Cost: $18,055.00

The Derby Memorial Swimming Pool has the lowest admission fees in the Kimberley, to ensure equitable and fair access to community, surrounding areas and visitors. The admission fee supports the ongoing operations of the pool. The Shire considers that the payment of an admission fee by all users is appropriate given the considerable discount and access afforded to The Club at this time.

The 2022/23 user agreement totalled $9,645.00. The increase in the total value for lane and private hire usage compared to the previous agreement, is due to the Club's request for extensions on their existing facility hire. If the Council approves this proposal, the total hire costs for the 2024/25 user agreement will increase by $4,801.00. However, to support The Club and ensure its accessibility, The Shire is proposing that the agreement is heavily subsidised.

The proposed user agreement fee pending Council approval is $1,200.00. This fee aligns other sporting user agreements.

*It should be noted that should The Club will need to seek further financial assistance from the Shire. They are encouraged to seek support through the CSDWK Community Grants Program.

NB: Additional usage beyond the stipulated times will be charged according to the hourly or daily rates outlined in the adopted Schedule of Fees and Charges.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
2. Community	2.2 Healthy Communities	2.2.1 Build, maintain and maximise the use of community facilities
2. Community	2.2 Healthy Communities	2.2.2 Facilitate a range of accessible sporting and recreational activities
2. Community	2.2 Healthy Communities	2.4.1 Support and assist volunteer, community and sporting groups

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Organisation's Operations: Shire programs and public access are restricted during the times The Club is utilising the pool.	Almost Certain	Moderate	High	The Pool will need to organise accordingly to balance the needs of the community and the user groups to ensure that there is fair and equitable access by reviewing: • Dates and time availability • Staff rosters • Space allocations • Participants numbers
People Health & Safety: Risk of incident or injury to the pool patrons due to overcrowding, as there will be only 1.5 lanes (restricted due to pool stair) during peak times.	Almost Certain	Major	Extreme	Implement a range of measures to improve safety: • Reduced the number of lanes that The Club uses from four to three lanes, • Negotiate times outside of general peak use periods to ensure there is adequate space and access for the community • maintain active supervision of patrons and apply preventative supervision.

People Health & Safety: Limited access to the hoist for injury and mobility challenged users.	Possible	Minor	Medium	Communication to members of the public to ensure information remains up to date of best times to attend the facility. • Media strategy • Signage, • Booking calendars Communication with the Club to temporally vacate the space while conducting operational entry and exit procedure.
People Health & Safety: Failure to approve The Club's request to increase lane usage would limit their membership and ability to train and compete.	Likely	Moderate	Medium	To approve a safe workable solution that approves the request and allows the Club to operate effectively and safely with room for growth.
Reputation: Failure to approve The Club's request may impact negatively on the relationship between the Shire and The Club.	Likely	Moderate	High	Seek to reach a compromise on the user agreement that allows the Club to operate effectively and grow.
Reputation: Approving four lanes will impact public access and operations will limit general numbers.	Almost Certain	Moderate	High	Communication to members of the public to ensure information remains up to date of best times to attend the facility. • Media strategy • Signage, • Encourage memberships to swim club
Financial: Four lanes at 3:30pm limits operations and programs which will likely cause loss of income to the Shire due to reduced pool membership, and aquatic programs due	Almost Certain	Moderate	High	Council to consider: • Review other opening times. • Move the Clubs access time to enable programs.

to limited pool space and availability.				

CONSULTATION

Discussions have been held between The Shire CEO, Shire Officers, Community Development Acting Manager and the approved Committee representatives of the Derby Amateur Swimming Club Inc. over the last two months, to gather required information and update the User Agreement.

COMMENT

The Shire is seeking to establish a twelve-month user agreement with The Club for access and usage of the pool. The agreement is expected to come into effect from 30 September 2024. The Club is requesting the following:

1. Waiving or reduction of the user agreement fee;

2. Free pool entry to all Derby Sharks Members on club training and race nights;

3. Ongoing free lane usage i.e. no charges; and

4. Lane access as set out in the table below.

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30 September 2024 – 30 September 2025	Friday club race nights with a total of nine events over the term of the user agreement. Bookings to be completed in advance with Derby Memorial Pool employees. If the agreed limit is exceeded, the user will pay standard booking fees

On review this is an increase on last years' agreement where they had access to:

- Three lanes on Tuesdays and Thursdays for two hours;
- Two lanes on Wednesday mornings; and
- Friday race nights bookings (up to 3 hours) totalling nine bookings over the course of their agreement.

Derby Pool usage information:

- The pool is over seventy years old, and whilst it is continuing to service the Derby and surrounding communities, it has many limitations. The Shire has a strategic intent to seek to redevelop the pool within five years.
- It is a six-lane pool however, the lanes are not the standard width of competition pools (2.5m - 3.5m wide). It is difficult for adults and larger children to swim two abreast or in opposite directions. It is not uncommon for patrons to accidentally clash body parts with each other which can result in minor injury.
- The pool includes steps in lane one, which span the entire width of the lane. This design restricts lane one to walkers or leisure activities such as young children playing, due to the space needed for safe egress and exit.
- The pool features a steep drop-off with the depth reaching 1.5 meters at the 12.5-meter mark. Consequently, only about one-third of the pool is suitable for walking or exercise without a flotation device.
- Access to the pools hoist requires lanes 2 & 3 to operate, and The Club requires these lanes. This therefore limits access during their proposed times for limited mobility patrons.

During the four-lane trial in 2021 and a smaller trial over August and September 2024 certain observations were noted during both trials.

1. Feedback and Impact:

- There were verbal and written complaints received about the lack of available lanes for general use and lap swimming from paid members.
    - During the 2021 - four lane trial, four written letters of complaint were received detailing the lack of space, and how The Club took too much space with small numbers.
    - Verbal comments and complaints were made at least weekly to front of house staff about the value of their membership if they can't access the pool or lap lanes during squad times. Multiple other negative comments from other patrons towards the club were received.
- Four members gave the reason for cancelling their memberships and passes in 2021/22, as being mostly due to lack of lap space available during the afternoon. This was before they started their work shifts, and they felt unsafe with the number of general patrons in the pool during squad sessions.
- It has been observed during the 2024 four-week trial for four lane usage, approximately eight members and general patrons left shortly after the commencement of The Club's training sessions. Six members and patrons choose not to enter the facility. Common general feedback

received was regarding the reduced availability of swimming lap lanes and overcrowding in the public access lanes.

2. Lane availability and operational challenges:

- The highest usage by the general public during the wet season and the towns hotter months is straight after school, generally between 2.15pm – 4:00pm.

- The pools design resulted in only two lanes remaining available for public use: one for walking/leisure and one for general lap swimming.

- It was noted by staff during the four-lane trail in 2021 that overcrowding amongst the general public and lap swimmers. This became an issue with the increase in the number of patrons attending the facility. With the increase in patrons there was also increase in minor incidents including:

  - Weak swimmers slipping off the safety ledge needing assistance and direction;
  - Patrons jumping on other patrons; and
  - Collisions between lap swimmers and the general public.
- It was also noted during the trial that there was an increase in afterschool bookings and lap swimmers attending the facility. This was managed effectively by increasing the number of staff on shift, and lower general patron loads after The Club commenced their sessions.

Shire Programming Challenges

- The Shire operates a 'Learn to Swim' Program during after school hours for school aged children during the week. This includes Tuesday and Thursday afternoons, which are the more popular days for attendance.

- Due to the timing and the Club utilising three lanes which is half of the main pool space occupied, together with the need to leave sufficient space for lap swimming and public access, the Shire has struggled to accommodate and effectively run the 'Learn to Swim' Program.

- As a result, there has been a noticeable decline in participation from 2022 to 2024 in the 'Learn to Swim' program. Approximately 40 children enrolled in the program, and staff noted fewer participants progressing to a level of competence required to join the Club.

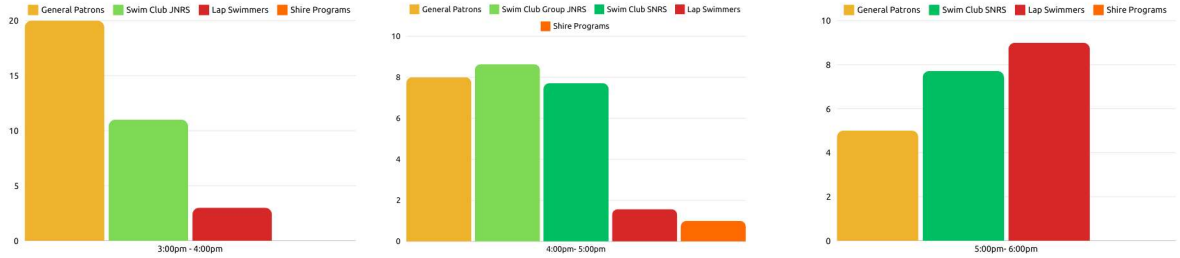
- The Shire recognises that it is a delicate balancing act to accommodate both The Club and the community. Staff have come to the following conclusions:

  - The reduction in lane availability for general community members who wish to access the pool for lap swimming or leisure, potentially leads to difficulties accessing the pool during peak times. There is a greater impact on patrons utilising the pool during wet season hours (October – April).

  - The remaining public access lane does become overcrowded, affecting the experience for general patrons. It is noted that the impacts are not as significant during the pools dry season hours (April – September).

Attendance statistics:

Average attendance statistics on Tuesday afternoon



February 2024 - April 2024 (Wet season)

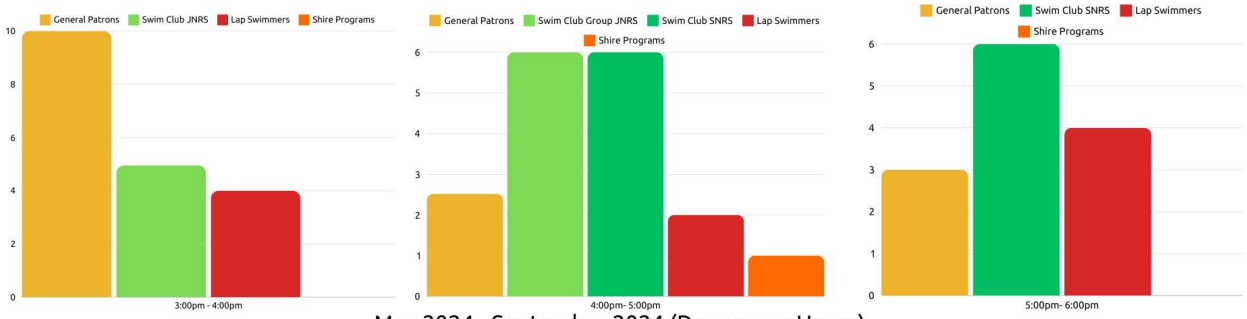


May 2024 - September 2024 (Dry season)

Average attendance statistics on Thursday afternoon



February 2024 - April 2024 (Wet season hours)



May 2024 - September 2024 (Dry season Hours)

Taking into consideration and in the spirit of compromise and community health, safety and development, the Shire is proposing the following:

Shire of Derby Operations Recommendation	
Date Range	**Provision request**
30 September 2024 – 31 May 2025 (Excluding School Holidays)	Provision of four lanes each Tuesday and Thursday (4:00pm-6:30pm) Provision of two lanes each Wednesday (6:00am-7:00am) ***Should swim club numbers be significantly reduced due to absenteeism, the Club will be flexible and reduce lane usage in consultation with pool operations***
1 June 2025 – 1 August 2025	Provision of four lanes once a week for two 1-hour sessions, if required based on needs. Bookings to be completed in advanced with Derby Memorial Pool employees. ***Should swim club numbers be significantly reduced due to absenteeism the Club will be flexible and reduce lane usage in consultation with Pool Operations***
1 August 2025 – 30 September 2025 (Excluding School Holidays)	Provision of four lanes each Tuesday and Thursday (4:00pm-6:30pm) Provision of two lanes each Wednesday (6:00am-7:00am) ***Should swim club numbers be significantly reduced due to absenteeism the Club will be flexible and reduce lane usage in consultation with pool operations***
30 September 2024 – 30 September 2025	Friday club race nights with a total of nine events over the term of the user agreement. Bookings completed in advanced with Derby Memorial Pool employees. ***NB: If exceed the agreed limit the user will pay standard booking fees***

It is intended that the agreement strikes a balance between lane usage, access and availability for the club and the general public usage.

It is considered reasonable to endorse the use of four lanes from 4:00pm to 6:30pm, provided there is effective management and clear communication with the public. This timing adjustment aims to minimise disruption for public swimmers and ensure a more balanced use of the pool.

The Club has requested three lanes on a Wednesday morning. Due to ongoing public usage and numbers, this isn't considered possible at this time due.

It is further proposed that the $1,200.00 is considered a fair and equitable user agreement fee. Admission fees are also considered to be reasonable and applicable to all users of the pool.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. User Agreement 2024 - 2025 SC Draft

RESOLUTION 132/24

Moved: Cr Brett Angwin
Seconded: Cr Paul Bickerton

That Council endorse the Derby Amateur Swimming Club Inc User Agreement for 2024/2024, and encourage The Club to apply for further support under the Community Grants Program, should further assistance be required.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

Licence Agreement to use Community Facility

Between Shire of Derby/West Kimberley,
and Derby Armature Swimming Club Inc.

Derby Memorial Swimming Pool

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Parties

Shire of Derby/West Kimberley, a body corporate pursuant to the Local Government Act 1995 of PO Box 94, Derby, Western Australia (**Shire**)

Derby Armature Swimming Club Inc., a community-based sporting organisation pursuant to the Associations Incorporation Act 2015 of PO Box 1219, Derby, Western Australia, 6728. **(Licensee)**

Background

A The Shire owns or manages the Land which includes the Community Facility.

B The Shire has agreed to grant to the Licensee the right to use and occupy the Licensed Area subject to the terms and conditions contained in this Licence.

Operative provisions

1 Definitions and interpretation

Definitions

1.1 In this Licence the following definitions apply:

Authorised Persons means:

(a) an agent, employee, licensee, contractor or invitee of the Licensee;

(b) any person visiting the Licensed Area with the express or implied consent of any person referred to in paragraph (a) of this definition;

(c) any person claiming under or through the Licensee.

Authorised Use is defined in Item 9 of Schedule 1.

Commencement Date is defined in Item 6 of Schedule 1.

Community Facility is defined in Item 1 of Schedule 1.

Council means the council of the Shire.

Default Interest Rate means 10% per annum above the Reserve Bank of Australia target cash rate from time to time.

End Date is defined in Item 8 of Schedule 1.

Event of Default means any of the events or occurrences set out in clause 18.1 of this Licence.

GST means goods and services tax or similar value added tax levied or imposed in Australia pursuant to the GST Law or otherwise on a supply.

GST Act means *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

GST Law has the same meanings as in the GST Act.

Land is defined in Item 2 of Schedule 1 and where the context so requires includes the Community Facility.

Laws mean all statutes, rules, regulations, proclamations, ordinances, local laws, or by-laws present or future and includes applicable Australian Standards and Codes of Practice as varied from time to time.

Licence means this agreement and the Schedules and, where applicable, any appendices, plans or other attachments to this agreement as amended from time to time.

Licensed Area is defined in Item 3 of Schedule 1.

Licence Fee is defined in Item 4 of Schedule 1.

Minister means Minister for Lands.

Occupiers mean any person (other than the Licensee) with a right to use any part of the Land from time to time.

Party or Parties means respectively a party or parties to this Licence.

Plant and Equipment means the plant and equipment used in connection with the provision of any utilities or services or the heating, cooling, lighting, power or plumbing for the Licensed Area.

Relevant Authority means any government, statutory, public or other authority or body having jurisdiction over the Land or any matter or thing relating to the Land on the Land.

Requirements mean any requirements, notices, orders or directions of any Relevant Authority.

Review Dates is defined in Item 5 of Schedule 1.

Special Conditions means the special conditions set out in Schedule 2.

Term is defined in Item 7 of Schedule 1.

Written Law has the same meaning given to that term in the *Interpretation Act 1984* (WA) as varied from time to time

Interpretation

1.2 In the interpretation of this Licence, the following provisions apply unless the context otherwise requires:

1.2.1 Headings are inserted for convenience only and do not affect the interpretation of this Licence.

1.2.2 A reference in this Licence to a business day means a day other than a Saturday, Sunday or public holiday in Perth, Western Australia.

1.2.3 If the day on which any act, matter or thing is to be done under this Licence is not a business day, the act, matter or thing must be done on the next business day.

1.2.4 A reference in this Licence to dollars or $ means Australian dollars and all amounts payable under this Licence are payable in Australian dollars.

1.2.5 A reference in this Licence to any law, legislation or legislative provision includes any statutory modification, amendment or re-enactment, and any subordinate legislation or regulations issued under that legislation or legislative provision.

1.2.6 A reference in this Licence to any agreement or document is to that agreement or document as amended, novated, supplemented or replaced.

1.2.7 A reference to a clause, part, schedule or attachment is a reference to a clause, part, schedule or attachment of or to this Licence.

1.2.8 An expression importing a natural person includes any company, trust, partnership, joint venture, association, body corporate or governmental agency.

1.2.9 Where a word or phrase is given a defined meaning, another part of speech or other grammatical form in respect of that word or phrase has a corresponding meaning.

1.2.10 A word which denotes the singular also denotes the plural, a word which denotes the plural also denotes the singular, and a reference to any gender also denotes the other genders.

1.2.11 A reference to the word 'include' or 'including' is to be construed without limitation.

1.2.12 Any schedules and attachments form part of this Licence.

2 Grant of Licence

2.1 The Shire grants to the Licensee, subject to the consent of the Minister (where relevant) and the Licensee accepts, a licence to use the Licensed Area for the Term from the Commencement Date to the End Date solely for the Authorised Use on the terms and conditions of this Licence.

2.2 The rights under this Licence are in contract only and no estate or interest in the Licensed Area is conferred on the Licensee by this Licence.

2.3 This Licence shall relate only to the Licensed Area and the Shire shall at all times be entitled to use, occupy and deal with the remainder of the Land and the Community Facility without reference to the Licensee.

3 Conditions Precedent

Local Government Condition

3.1 This Licence is subject to and expressly conditional on the Shire complying with the procedures set out in section 3.58 of the *Local Government Act 1995* (WA) relating to disposal of property.

Land Administration Act

3.2 If the Land is subject to the provisions of the *Land Administration Act 1997* (WA) then this Licence is subject to and expressly conditional on the Minister granting his or her consent to this Licence.

Best Endeavours

3.3 The Parties covenant and agree that where relevant, the Parties will each use their best endeavours to satisfy the conditions precedent in clauses 3.1 and 3.2.

Costs

3.4 The Shire will bear all costs associated with satisfying the conditions precedent in clauses 3.1 and 3.2.

Refusal or granted subject to conditions

3.5 If any approval:

3.5.1 is refused; or

3.5.2 granted subject to a condition that the Licensee in its reasonable opinion is unable to comply with, and the Licensee within 10 business days after being notified of the condition elects, by notice in writing to the Shire, to withdraw from this Licence;

3.6 then, this Licence, except this clause, ceases to have effect and no party has any claim against the other party.

4 Licence Fee

4.1 The Licensee must pay the annual Licence Fee to the Shire on the Commencement Date and on each first day of July following the Commencement Date without any deduction or set-off by way or direct payment to the Shire or as the Shire may direct.

4.2 The first payment of the Licence Fee must be paid to the Shire on the Commencement Date and will be calculated on a pro-rata basis so that the Licensee pays the Licence Fee for the period from the Commencement Date to the first 30 June during the Term of this Licence.

5 Licence Fee Review

5.1 On a Review Date the Licence Fee shall be reviewed in accordance with the provisions of clauses 5.2 to 5.5 (inclusive).

Licence Fee Review

5.2 With effect from each Review Date, the Shire shall review the Licence Fee so that it is an amount determined or calculated in accordance with the then current Shire of Derby/West Kimberley adopted annual fees for licensing of Shire assets (facilities, buildings and land) and in line with Policy ES5 and any other relevant Policies, which have been passed by resolution of Council.

5.3 The Shire shall give the Licensee a notice setting the Licence Fee, however the failure of the Shire to give such a notice before the Review Date does not preclude the Shire from giving such a notice in respect of that Review Date at any later time.

Payment of Reviewed Licence Fee

5.4 The Licensee will be liable to pay the reviewed annual Licence Fee from the relevant Review Date whether or not the Shire has notified the Licensee of the amount to which the annual Licence Fee has been varied.

5.5 If the Shire has not given notice of the reviewed annual Licence Fee to the Licensee and the Licensee continues to pay Licence Fee at the rate of the current annual Licence Fee until the Shire notifies the Licensee of the reviewed annual Licence Fee, the Licensee will not be in default for non-payment of Licence Fee provided that when the Shire notifies the Licensee of the amount of the reviewed annual Licence Fee, any necessary adjustment is made within 10 business days of service of the Licence Fee review notice.

6 Licensee Covenants

Use

6.1 The Licensee must not use or permit the Licensed Area to be used for any purpose other than the Authorised Use.

Improvements and Additions

6.2 The Licensee must not erect, construct, build, install or bring any buildings or structures of a permanent nature on the Licensed Area or make any other alterations, additions or improvements on the Licensed Area except in accordance with clause 13 of this Licence.

6.3 Unless otherwise agreed in writing, every building and fitting, fixture or structure erected, fixed or placed upon the Licensed Area shall become the absolute property of the Shire and shall not be removed from the Licensed Area or moved to any other part of the Land except with the prior written consent of the Shire.

Maintenance

6.4 The Licensee must:

6.4.1 maintain the Licensed Area in a good condition and state of repair, except in respect of:

(i) fair wear and tear; and

(ii) damage which is or will be reinstated from the proceeds of insurance;

6.4.2 promptly repair any damage to the Licensed Area for which the Licensee is responsible to the satisfaction of the Shire;

6.4.3 keep the Licensed Area clean and free from rubbish;

6.4.4 not do or omit to do anything which might cause the Licensed Area to deteriorate or become impaired except for fair wear and tear, to be obstructed, or to be in a condition other than a good and sanitary condition;

6.4.5 not without the Shire's prior consent, interfere with or modify the electricity supply or its reticulation, or install any electrical equipment on the Licensed Area which might overload the cables, switchboards or sub-boards through which electricity is connected to the Licensed Area;

6.4.6 not without the Shire's prior written consent interfere with or modify the drainage or water supply facilities (if any) serving the Licensed Area or any equipment connected to such facility;

6.4.7 not without the Shire's prior consent, erect or place on or in the Licensed Area any radio or television aerial or antenna;

6.4.8 keep all roads, driveways and access ways (if any) on the Land free of rubbish and debris and ensure that they are not obstructed; and

6.4.9 if this Licence is in respect of the whole of the Land, maintain all roads, driveways and access ways (if any) on the Licensed Area.

Report to the Shire

6.5 The Licensee shall report promptly to the Shire in writing:

6.5.1 all damage or defects in the Licensed Area of which the Licensee is or ought to be aware; and

6.5.2 any circumstances likely to be a danger or cause any damage or danger to the Licensed Area and the Licensee's fixtures or any person in or on the Licensed Area and the Licensee's fixtures of which the Licensee is aware.

6.6 The Licensee must also report all damage, defects or maintenance requests or suggestions to the Shire by submitting an email with the relevant information to SDWK@SDWK.wa.gov.au .

Nuisance

6.7 The Licensee must take all reasonable precautions against the outbreak of fire on the Licensed Area and to make firebreaks upon the Licensed Area and at the locations and to the specifications required by the Shire and to permit the entry of the Shire its officers and servants or agents on to the Licensed Area for the purpose of abating any fire on or in the vicinity of the Licensed Area.

6.8 The Licensee shall not do or permit anything to be done on or in relation to the Land, which may be or may become a danger or a nuisance to the Shire or other persons

authorised by the Shire to enter or use the Land or to the owner or occupier of any adjoining or nearby land.

Unlawful Activities

6.9 The Licensee must not do or carry on in the Licensed Area any activity which might be harmful, offensive or illegal, or cause a nuisance, damage or disturbance to the Shire or the Occupiers or the owners or occupiers of any nearby properties.

Rubbish

6.10 The Licensee must not:

6.10.1 place any rubbish on or in any part or the Licensed Area except in a suitable receptacle; or

6.10.2 burn any rubbish in or on the Licensed Area.

Floor Overloading

6.11 The Licensee must not do any act or thing which might result in overloading any part of the floor of the Licensed Area.

Goods and Chemicals

6.12 The Licensee must not:

6.12.1 except for reasonable quantities for normal applications in connection with the Authorised Use of the Licensed Area, bring onto, store or use any chemical or inflammable substance in or on the Licensed Area; and

6.12.2 store goods on or in the Licensed Area other than those necessary for the Authorised Use.

6.13 On request, the Licensee must supply the Shire with material safety data sheets for any chemicals or inflammable substance which the Licensee is permitted to bring onto, store or use in or on the Licensed Area under clause 6.12.1 of this Licence.

Signs, advertisements or notices

6.14 The Licensee must not display from or affix to the Licensed Area any signs, advertisements or notices visible from outside the Licensed Area without the prior consent of the Shire which the Shire may not unreasonably withhold in the case of a notice:

6.14.1 stating the Licensee's name; and

6.14.2 affixed in a place immediately adjacent to the Licensed Area.

6.15 If approved, the signage, advertisement or notice must be secured in a substantial and proper manner so as not to cause any damage to the Community Facility or any person and the Licensee must at the end or earlier termination of the Term remove the signage, advertisement or notice and make good any damage.

Inspection by the Shire

6.16 The Licensee must permit the Shire to inspect the Licensed Area at all reasonable times.

Public Events

6.17 The Licensee must not hold any public event at the Licensed Area except with the prior written consent of the Shire and the Minister (where relevant).

Annual General Meeting

6.18 On the Commencement Date and on each 1 July during the Term of this Licence, if the Licensee is a community or sports organisation, the Licensee must provide the Shire with a copy of the minutes of each Annual General Meeting, an end of year financial statement report, and also provide updated contact details for each of the persons holding the positions of President, Vice President, Secretary and Treasurer in the community or sports organisation.

Toilets

6.19 The toilets, sinks and drains shall be used for their designed purposes only and the Licensee must keep them clear and unobstructed and ensure no substance is deposited into them which could damage or block them.

6.20 If toilets are comprised within the Licensed Area, the Licensee must ensure that the toilet facility is kept clean and appropriate toiletries and sanitary bins are provided and regularly emptied.

7 Licensee to pay for utilities and services

Utilities and services separately assessed

7.1 In accordance with the proportions outlined in Schedule 2 (Special Conditions) the Licensee must pay to the Shire within 30 days of issue of a tax invoice or, if demand is made by a service provider, the service provider all charges for water, gas, electricity, telephones and other utilities or services, including line charges and the cost of installation of any meter, wiring or other device necessitated by the use of a utility and service or rubbish collection charges which are separately charged or assessed in respect of the Licensed Area or the Licensee.

Utilities and services not separately assessed

7.2 In accordance with the proportions outlined in Schedule 2 (Special Conditions) where any charges for water, gas, electricity, telephones and other utilities or services, including line charges and the cost of installation of any meter, wiring or other device necessitated by the use of a utility and service or rubbish collection charges are not separately charged or assessed in respect of the Licensed Area or the Licensee then, the Licensee must pay to the Shire within 30 days of issue of a tax invoice such fair proportion of those utilities and services as determined by the Shire (acting reasonably).

8 Comply with Laws

8.1 The Licensee must promptly observe and comply in all respects with all Laws, Requirements and rules relating to the Land and the Community Facility and the Licensee's use of it.

9 Risk

9.1 The Licensee agrees to occupy and use the Licensed Area at the Licensee's sole risk.

10 Insurance

Public Risk insurance

10.1 The Licensee must during the Term, effect and maintain adequate public risk insurance cover applicable to the Licensee's use of the Licensed Area for at least $20,000,000 (being the amount which may be paid out arising from any single accident or event) or any increased amount that the Shire may from time to time require.

10.2 The Licensee must supply the Shire with a certificate of currency from the insurer on request.

Licensee's Obligation to effect other insurances

10.3 In addition to public risk insurance, the Shire may at any time require the Licensee by notice in writing to effect and maintain other policies of insurance relating to the Licensed Area and the Licensee's fixtures or contents or otherwise as reasonably required by the Shire from time to time, including policies of insurance for:

10.3.1 employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Licensee employed in or about the Licensed Area;

10.3.2 any other matter or thing which the Shire reasonably requires by notice to the Licensee.

10.4 If the Shire has issued a written notice to the Licensee to effect other insurance under clause 10.3, the Licensee must:

10.4.1 supply to the Shire the current details of all insurance effected in accordance with this clause, including copies of certificates of insurance or policy documents and receipts for premiums as updated, amended or varied from time to time;

10.4.2 not without the Shire's prior consent, alter the terms or conditions of any policy; and

10.4.3 ensure that each policy of insurance includes a provision for cross liability and waiver of subrogation rights in favour of the Shire.

Licensee not to invalidate insurance

10.5 The Licensee must not by any act or omission cause or allow anything to be done which might result in any insurance policy effected under this Licence or in respect of the Licensed Area and the Licensee's fixtures becoming void or voidable or which might increase the premium on any policy.

11 Limit of Shire's liability

No warranties or representations

11.1 The Licensee acknowledges and agrees that:

11.1.1 all the Licensee's fixtures and other Licensee's property in or on the Licensed Area shall be at the sole risk of the Licensee during the Term and the Shire shall not be liable for any claim, loss or damage that the Licensee may suffer as a result of:

(i) any fault in the construction or state of repair of the Licensed Area, the Licensee's fixtures or the Shire's fixtures;

(ii) any defect in any of the Plant and Equipment;

(iii) any flow, overflow, leakage or breakdown of any water, air-conditioning, gas, power or other source of energy whether from the Licensed Area or otherwise;

11.1.2 the Licensee has not relied on any representation or warranty of the Shire in entering into this Licence and, for this purpose, the Licensee acknowledges that:

(i) the Licensee has relied on the Licensee's own skill and judgment and has made the Licensee's own enquiries in determining the suitability of the Licensed Area for the Authorised Use; and

(ii) the Licensee's occupation of the Licensed Area is conclusive evidence of the Licensee's acceptance of the Licensed Area as being in good order, repair and condition at the Commencement Date.

Shire Not Liable

11.2 The Shire is not liable to the Licensee and the Licensee will not make a claim against the Shire in respect of any liability resulting from any accident, death, injury, damage to any property (including water damage), equipment, or machinery malfunction, interruption of services, theft or other event of a similar nature in or affecting or the Licensed Area.

Licensee acts at own risk

11.3 Unless this Licence provides otherwise, whenever the Licensee is obligated or required by this Licence to do or omit to do any act or thing, the doing or the omission of the act or thing will be at the sole risk and expense of the Licensee.

12 Indemnity and release

General indemnity

12.1 The Licensee indemnifies, and shall keep indemnified the Shire and the Minister against all actions, losses, claims, damages, proceedings, suits, demands, costs and expenses for which the Shire or the Minister become liable in respect of loss or damage to property or death or injury of any nature and however or wherever sustained:

12.1.1 which are caused or contributed to by the use or occupancy of the Licensed Area by the Licensee or any Authorised Persons;

12.1.2 resulting from an act or omission of the Licensee; or

12.1.3 resulting from a notice, claim or demand against the Licensee to do or refrain from doing anything except to the extent that the Shire is obliged by this Licence to pay for or contribute to the cost of compliance with the notice, claim or demand and fails to do so.

Nature of indemnity

12.2 The obligation of the Licensee to indemnify the Shire and the Minister under this Licence or at law is not affected by the obligation of the Licensee to effect insurance and all indemnities shall survive the termination of this Licence.

13 Alterations by the Licensee

13.1 The Licensee must obtain the Shire's prior written approval (as distinct from any consent that the Licensee may require from the Shire as Relevant Authority) if the Licensee wishes to carry out any work not provided for in any plans previously approved by the Shire.

13.2 The Shire may in its absolute discretion decline consent, or may require a variation of this licence or require a new licence be entered into at the cost of the Licensee to record any such alteration.

13.3 For the avoidance of any doubt, the Licensee must obtain and comply with all necessary consents and will be responsible for all costs in carrying out any approved alterations and must comply with the Shire's reasonable directions in carrying out any work.

14 Assignment

14.1 The Licensee shall not transfer or assign or sub-licence its rights under this Licence except with the prior written consent of the Shire and the Minister (where relevant), which may be withheld at the absolute discretion of the Shire or the Minister.

15 Costs

Costs

15.1 The Licensee must pay or reimburse the Shire on demand for all the Shire's reasonable costs and expenses (including the Shire's legal and consultancy costs and expenses) in relation to:

15.1.1 the preparation, execution, negotiation, and stamping of this Licence;

15.1.2 the exercise or enforcement by the Shire of any right under this Licence;

15.1.3 any act or omission by the Licensee causing cost or expense to the Shire; and

15.1.4 obtaining or giving any consent or approval under this Licence, or a variation or surrender of this Licence.

Duty and other costs

15.2 The Licensee must pay or reimburse the Shire on demand for all duty, taxes, levies, charges and fees, and fines and penalties in respect of any of them, which may be payable in connection with this Licence.

Interest on other moneys

15.3 If any monies payable by the Licensee remain unpaid for 30 days after their due date then the Licensee shall pay to the Shire interest on those payments at the Default Interest Rate calculated from their due date to the date of payment and such interest shall be compounded monthly.

16 GST

16.1 The Licence Fee and other moneys payable under this Licence have been calculated without regard to GST, and the Shire and the Licensee agree that the Shire shall be entitled to charge an additional amount if the Shire becomes subject to GST as a result of the grant of this Licence or any supply to the Licensee under or in connection with this Licence, and the following provisions shall apply.

16.2 The Licensee must do everything reasonably requested by the Shire to ensure this Licence is treated as taxable for the purposes of the GST, the Licensee must pay the GST to the Shire at the same time as the payment to which the GST relates, and the Licence Fee and other amounts payable under this Licence are exclusive of GST.

16.3 The Licensee must pay to the Shire on demand any GST charged on goods and services acquired or payable or paid by the Shire in connection with this Licence or the Licensed Area, including but not limited to any GST payable in connection with or in respect of the provision of any utilities and services and the Licence Fee;

16.4 Words used in this clause which have a defined meaning in the GST Law have the same meanings as in the GST Law unless the context indicates otherwise.

17 Shire's covenants

Shire's responsibility for repairs and maintenance

17.1 The Shire must keep and maintain the building, all building services and the Shire's improvements on the Land in good order and condition but the Shire shall not be liable or responsible for any:

17.1.1 repair or maintenance of any alterations carried out by the Licensee in accordance with clause 13;

17.1.2 repair or maintenance which the Licensee is responsible for under the terms of this Licence; or

17.1.3 repair or maintenance that is not reasonably necessary for the Licensee's use of the Licensed Area as determined by the Shire (acting reasonably).

17.2 Unless otherwise provided in this Licence, the Shire is responsible for organising and paying for annual pest control inspections, servicing of fire extinguishers, exit lights, security lights, fire hydrants, air conditioners (not owned by the Licensee) and recertification of any fall arrest systems located in the Community Facility.

Shire's Right of Access

17.3 The Shire and the Shire's employees and contractors may at all reasonable times (and at any time in the case of an emergency) enter the Licensed Area with all necessary equipment to carry out repairs, maintenance or improvements to the Licensed Area (or adjacent areas), including to:

17.3.1 carry out any repairs or maintenance to the building or building services on the Land that is not the Licensee's responsibility under the terms of this Licence;

17.3.2 construct new structures on the Licensed Area;

17.3.3 alter, add to, extend, reduce the size of, or otherwise modify, existing structures on the Licensed Area; or

17.3.4 carry out any other works that the Shire considers necessary.

Shire's right to remedy default

17.4 The Shire may, if the Licensee is in default of any repair notice given by the Shire under this Licence or, if any repairs that the Licensee is responsible for under this Licence are required to be undertaken as a matter of urgency then, without prejudice to the Shire's rights under this Licence, the Shire and the Shire's employees and contractors with all necessary equipment at all reasonable times may enter the Licensed Area to carry out such works and the costs of carrying out such works shall be payable by the Licensee to the Shire on demand.

Shire's right to deal with Land

17.5 The Shire may grant easements of support or any other easements or similar rights over any part of the Land or the Licensed Area or dedicate, transfer or otherwise deal with any part of the Land or the Licensed Area in favour of another person for any reason whatsoever.

No undue interference

17.6 In exercising the Shire's rights in clause 17.3 to clause 17.5 (inclusive), the Shire must use its reasonable endeavours not to cause any undue interference with the Authorised Use but in no event will the Shire be responsible for any compensation or liable for any loss suffered by the Licensee.

18 Events of Default

Default

18.1 An event of default occurs if:

18.1.1 the Licence Fee is at any time unpaid for 30 days after becoming due whether formally demanded or not;

18.1.2 the Licensee fails to comply with any of its other obligations under this Licence and that failure is not, in the reasonable opinion of the Shire, remediable;

18.1.3 the failure described in clause 18.1.2 is remediable, and the Licensee does not remedy the failure within 30 days, or a longer period reasonably determined by the Shire after receipt by the Licensee of a notice from the Shire specifying the failure;

18.1.4 in the event of insolvency, receivership, bankruptcy or liquidation of the Licensee; or

18.1.5 if the Licensee makes or enters into or endeavour to make or enter into any composition assignment or other arrangement with or for the benefit of the Licensee's creditors.

Shire's right to terminate

18.2 If an event of default occurs, the Shire may terminate this Licence by written notice to the Licensee.

Other rights of Shire

18.3 Any action taken by the Shire under clause 17 is without prejudice to any other rights of the Shire and does not release the Licensee from liability under this Licence.

19 Termination

Licensed Area

19.1 At the end or earlier termination of this Licence, the Licensee must ensure that the Licensed Area is in a condition consistent with the compliance of the Licensee's obligations during the Term and deliver to the Shire all keys, access cards and other security devices for the Licensed Area.

Removal of Licensee's fixtures, fittings and chattels

19.2 At the end or earlier termination of this Licence, the Licensee must remove all the Licensee's chattels and, if required by the Shire, any fixture, fitting or structure

erected by the Licensee during the Term, and make good at the Licensee's cost any resulting damage and if not removed within five business days or a longer period as reasonably determined by the Shire after the date of termination, ownership of those chattels, fixtures, fittings and structures may at the Shire's election pass to the Shire or the Shire may in a proper and workmanlike manner remove them from the Licensed Area and either store them or forward them to a refuse collection centre.

19.3 The cost of making good the resulting damage and the cost of removal, storage and disposal shall be recoverable from the Licensee as a debt due on demand and the Shire shall not be responsible for any compensation or liable for any loss suffered by the Licensee.

Survival

19.4 The covenants contained in this Licence which expressly or impliedly survive termination shall remain in full force and effect after the termination of this Licence without limit in time and shall not be or be deemed to be waived, merged or extinguished upon such termination.

20 Disputes

Mediation

20.1 If a dispute arises in relation to this Licence, either Party may give the other a notice requiring that an attempt be made to resolve the dispute with the help of a mediator to be appointed jointly by the Parties.

20.2 If the Parties do not agree on a mediator within seven days after the notice is given, either Party is entitled to ask the Australian Commercial Disputes Centre (ACDC) or such other body that has similar powers at the time of the dispute to appoint the mediator.

20.3 The mediation is to be conducted in accordance with the procedure set out in the ACDC Commercial Mediation Agreement or, if at the relevant time there is no such agreement or an agreement substituted for it, in accordance with the procedure determined by the mediator in consultation with the Parties. Each of the Parties must co-operate fully with the mediator.

20.4 The Parties must each pay an equal share of the fees and expenses to which the mediator is entitled.

Arbitration

20.5 If the dispute has not been resolved by mediation under clause 20.3 within two months of a party requiring mediation, either Party may give the other Party a notice requiring that a dispute be resolved by arbitration under the *Commercial Arbitration Act 2012* (WA) by an arbitrator appointed jointly by the Parties.

20.6 If the Parties do not agree on an arbitrator within seven days after the notice of arbitration is given, either Party is entitled to ask the ACDC or such other body that has similar powers at the time of the dispute to appoint the arbitrator.

20.7 The arbitration must be conducted in accordance with the *Commercial Arbitration Act 2012* (WA). Each of the Parties must co-operate fully with the arbitrator.

20.8 Either Party is entitled to appeal to the Court of competent jurisdiction on any question of law arising out of an award.

Right to seek injunctions

20.9 For the avoidance of any doubt, nothing in this clause 20 shall be construed as limiting the rights of either Party to seek urgent injunctive orders from a Court of competent jurisdiction to restrain the other Party from an ongoing or repetitive breach of this Licence where an order for damages would not be an adequate remedy.

21 Holding Over

21.1 If the Licensee continues to use the Licensed Area after the expiry of the Term with the consent of the Shire, the Licensee will be a monthly licensee of the Shire at the same rate as the then Licence Fee payable by the Licensee immediately prior to expiry of the Term.

22 Notices

Giving notices

22.1 Any notice or communication given to a Party under this Licence is only given if it is in writing and sent in one of the following ways:

22.1.1 Delivered or posted to that Party at its address and marked for the attention of the relevant department or officer (if any) set out below.

22.1.2 Emailed to that Party at its email address and marked for the attention of the relevant department or officer (if any) set out below.

The Shire

Name:	Shire of Derby/West Kimberley
Address:	Post Office Box 94
	Derby, WA 6728
Email:	SDWK@SDWK.wa.gov.au
Attention:	Aquatic and Recreation Team Leader

The Licensee

Name:	Derby Amateur Swimming Club Inc.
Address:	PO Box 1219, Derby, WA, 6728
Email:	derbysharksswimming@gmail.com
Attention:	Club President

Change of physical or email address

22.2 If a Party gives the other Party three business days' notice of a change of its address or email address, any notice or communication is only given by that other Party if it is delivered, posted or emailed to the latest address.

Time notice is given

22.3 Any notice or communication is to be treated as given at the following time:

22.3.1 If it is delivered, when it is left at the relevant address; or

22.3.2 If it is sent by post, five business days after it is posted; or

22.3.3 If it is sent by email, as soon as the sender receives from the sender's email address, a report of an error free transmission to the correct email address.

22.4 However, if any notice or communication is given, on a day that is not a business day or after 5pm on a business day, in the place of the Party to whom it is sent it is to be treated as having been given at the beginning of the next business day.

Copies of notices etc

22.5 If a Party is required by any term of this Licence to give a copy of any notice or communication to a person, the failure to give the copy of it to the person may not be raised to rebut that it was effectively given.

23 Special Conditions

23.1 The Parties acknowledge and agree that the Special Conditions (as provided in Schedule 2) form part of this Licence.

23.2 In the event that the Special Conditions are inconsistent with the terms of the Licence, then the Special Conditions shall prevail to the extent of such inconsistency.

24 Discretion of the Shire in its capacity as a Relevant Authority

24.1 Nothing in this Licence shall fetter or be construed as an attempt to fetter the discretion or the powers of the Shire in its capacity as a Relevant Authority under any Written Law and in particular does not fetter the Shire in its capacity as a Relevant Authority with regard to the approval or imposition of conditions on any approval required for the development of the Land or carrying out of any alterations, additions or improvements on the Licensed Area in accordance with the terms of this Licence.

25 Miscellaneous

Approvals and consents

25.1 Unless this Licence expressly provides otherwise, a Party may give or withhold an approval or consent in that Party's absolute discretion and subject to any conditions determined by the Party. A Party is not obliged to give its reasons for giving or withholding a consent or approval or for giving a consent or approval subject to conditions.

25.2 Where this Licence refers to a matter being to the 'satisfaction' of a Party, this means to the satisfaction of that Party in its absolute discretion.

Entire agreement

25.3 This Licence contains everything the Parties have agreed in relation to the subject matter it deals with. No Party can rely on an earlier written document or anything said or done by or on behalf of another Party before this Licence was executed.

Further acts

25.4 Each party must at its own expense promptly execute all documents and do or use reasonable endeavours to cause a third party to do all things that another Party from time to time may reasonably request in order to give effect to, perfect or complete this Licence and all transactions incidental to it.

Governing law and jurisdiction

25.5 This Licence is governed by the law of Western Australia. The Parties submit to the non-exclusive jurisdiction of its courts and courts of appeal from them. The Parties will not object to the exercise of jurisdiction by those courts on any basis.

Joint and individual liability and benefits

25.6 Except as otherwise set out in this Licence, any agreement, covenant, representation or warranty under this Licence by two or more persons binds them jointly and each of them individually, and any benefit in favour of two or more persons is for the benefit of them jointly and each of them individually.

Severability

25.7 Each provision of this Licence is individually severable. If any provision is or becomes illegal, unenforceable or invalid in any jurisdiction it is to be treated as being severed from this Licence in the relevant jurisdiction, but the rest of this Licence will not be affected. The legality, validity and enforceability of the provision in any other jurisdiction will not be affected.

Counterparts

25.8 This Licence may be executed in any number of counterparts each of which is an original and all of which constitute one and the same agreement.

Variation

25.9 No variation of this Licence will be of any force or effect unless it is in writing and signed by each Party to this Licence.

Waivers

25.10 A waiver of any right, power or remedy under this Licence must be in writing signed by the Party granting it. A waiver is only effective in relation to the particular obligation or breach in respect of which it is given. It is not to be taken as an implied waiver of any other obligation or breach or as an implied waiver of that obligation or breach in relation to any other occasion.

25.11 The fact that a Party fails to do, or delays in doing, something the Party is entitled to do under this Licence does not amount to a waiver.

Execution and date

Executed as an agreement.

Date:

_____ _____

Signature of Chief Executive Officer Print Name of Chief Executive Officer

Date:

_____ _____

Signature of Club President Print Name of Club President

Schedule 1 - Items

Item 1 **Community Facility**

Derby Memorial Swimming Pool,
Corner Clarendon and Johnson Street, Derby, WA, 6728

Item 2 **Land**

A portion of Reserve 6929 comprised in Lot 500 on Loch Street.

Item 3 **Licensed Area**

The Licensee has access to lane at the Derby Memorial Swimming Pool in accordance with the following Schedule;

Date Range	Provision
30 September 2024 -31 May 2025 (except school holidays)	Provision of **4 Lanes** each Tuesday and Thursday (4:00pm – 6:30pm) Provision of **2 lanes** each Wednesday (6:00am-7:00am)
1 June 2025 – 31 July 2025	Provision of 4 lanes once a week for 2 x 1-hour sessions if required based on needs. Bookings completed in advanced with Derby Memorial Pool staff.
1 August 2025 – 30 September 2025	Provision of **4 Lanes** each Tuesday and Thursday (4:00pm – 6:30pm) Provision of **2 lanes** each Wednesday (6:00am-7:00am)
30 September 2024 – 30 September 2025	Friday club race nights with a total of 9 events over the term of the User Agreement. Bookings completed in advanced with Derby Memorial Pool staff.

Item 4 **Licence Fee**

The Licence Fee is $1,200 per annum including GST.

Item 5 **Review Date**

On each date that the adopted fees for licensing of Shire assets (facilities, buildings and land) in Policy ES5 is reviewed during the Term of this Licence and any holding over period.

Item 6	**Commencement Date**
	30 September 2024
Item 7	**Term**
	Twelve Months
Item 8	**End Date**
	29 September 2025
Item 9	**Authorised Use**
	Swimming Training and race / Club competition nights.

Schedule 2 – Special Conditions

Special Conditions are set out below

C Conditions Precedent

Nil

D Utilities and Services

The Licensee must pay the cost of the utilities and services as set out in the table below. For the avoidance of any doubt, if there are any inconsistencies between clause 7 of this Licence and the table set out below, the Parties agree that the table will prevail.

Utility or service	**Amount payable by Licensee** **[Insert "100%" if separately metered or "fair proportion" if not separately metered]**
WA State Government Land Tax	0%
WA State Government DFES Levy	0%
Water Corporation – Annual Water/Sewerage Rates Charge (or appropriate similar charge if Shire supplied service)	0%
Water Corporation - Water Consumption Charges (or appropriate similar charge if Shire supplied service)	0%
Gas Charges (Annual Charge and Consumption)	0%
Electricity (Annual/Fixed Charges and Consumption)	0%
Telephones (Annual/Fixed Charges and Consumption)	0%
Cost of installation of any meter, wiring or other device necessitated by the use of a utility and service	0%

Cost of annual pest control inspections, servicing of fire extinguishers, exit lights, security lights, fire hydrants, air conditioners (not owned by the Lessee) and recertification of any fall arrest systems in place	0%
Shire of Derby/West Kimberley's Annual Local Government Rates	0%
Cost of rubbish collection including emptying wheelie bins and 1100 bins	0%
Cost of annual licences (e.g. food surveillance fee)	0%

C Other special conditions

a) All registered Derby Amateur Swimming Club Inc. members must hold a valid Pool Membership or Pool Pass for the duration of their participation in Derby Amateur Swimming Club Inc. activities. Where a current membership or pool pass is not held standard pool entry fees apply.

b) The user is permitted to store approved club equipment in a contained storage space. The user is to store items at their own risk and will store items in such a manner as not to impede other users of the facility or the operational standards set out by Shire Derby West/Kimberley. Storage will be of an agreed size requirement and must have the ability to be moved without added risk to Shire Derby West/Kimberley personnel and other equipment or building requirements.

16.2 COMMUNITY SPORT AND RECREATION FACILITIES FUND (CSRFF) - ENDORSEMENT OF APPLICATIONS

File Number: **GS/045/17**

Author: **Christie Mildenhall, Acting Director of Community Services**

Responsible Officer: **Tamara Clarkson, Acting Chief Executive Officer**

Authority/Discretion: **Advocacy**

SUMMARY

Funding applications submitted for the Community Sport and Recreation Facilities Fund (CSRFF) administered by the Department of Local Government, Sport and Cultural Industries are required to be assessed and ranked in order of priority for the local government area (LGA) prior to be submitted to the Department.

This report seeks the assessment of the sole application from Nyikina Mangala Community School within the Shire to the 2025 / 2026 Forward Planning round.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

The CSRFF provided financial support to community groups and local government authorities to develop basic sport and recreation infrastructure. Funds typically meet up to 50% of the project costs, however in certain circumstances projects in Aboriginal Communities can have up to 50% of the costs met. A total of $20 million has been allocated for the 2025 / 26 funding round.

Applications are accepted within one of two funding streams;

1. Small grants – for projects with a total project cost of $7,500 to $500,000 which can be completed within a 12-month period
2. Forward planning grants – for projects with a total project cost of over $500,000 which take between one and three years to complete.

Applications are currently open for the 2025 / 26 Forward Planning Grants program. Under the program guidelines and application process local governments are required to assess all applications and rank the applications in order of priority in the LGA. The assessment form is provided as Attachment One.

Nyikina Mangala Community School, located in the Jarlmadangah Burru Community, applied to the 2024 / 25 Forward Planning round. At the 13 October 2023 Ordinary Council Meeting Council the following resolution was made in relation to the application;

RESOLUTION 115/23

Moved: Cr Peter McCumstie
Seconded: Cr Rowena Mouda

That Council;

1. **ENDORSES the Community Sport and Recreation Funding application from Nyikina Mangala Community School for consideration by the Department of Local Government, Sport and Cultural Industries.**
2. **ENDORSES the Local Government Assessment form provided as Attachment one to this report and forwards a copy signed by the Shire's CEO, to the Department of Local Government, Sports and Cultural Industries as per the funding application process.**

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley and Peter McCumstie

Against: Nil

CARRIED 7/0

Ultimately the application was unsuccessful. Feedback received by the applicant suggested while the project was a good project the scope of it was too large. It was recommended a scaled down version of the project be resubmitted.

METIO is a for-purpose social enterprise who supports disadvantaged communities to access the resources and funding needed to build essential infrastructure by offering project development and project management services. They have been working with Nyikina Mangala Community School and the Jarlmadangah Burru Community on this and other infrastructure projects.

STATUTORY ENVIRONMENT

Council officers assess each project and make a recommendation for the ranking of projects based on the DLGSC criteria and strategic overview. The Council officers' ranking recommendations have been independently peer reviewed.

Projects funded through the CSRFF Forward Planning Fund are generally larger scale infrastructure projects and are subject and may be subject to requirements under the;

- *Planning and Development Act (2005)*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Building Act 2011 (WA),*
- *Building Regulations 2021 (WA)*, and
- *National Construction Code*.

POLICY IMPLICATIONS

None identified.

FINANCIAL IMPLICATIONS

This project is not expected to have any financial impact for the Shire. The total cost of this project is around $2.3 million, with approximately $1.08 million being sought from CSRFF. Nyikina Mangala Community School is planning on contributing $100,000, with the remainder of the funding being sought through other grant programs such as Lottery West, the Association of Independent Schools, local mining companies and Commonwealth grants.

The applicant has queried if the Shire could potentially contribute to the project, however at the time of writing this report the applicant has not submitted a formal request. The applicant has been advised that any request for funding will need to be submitted through the Community Development Grants program and will be assessed through that process. Any successful funding request would be administered through the associated budget area.

Any other financial impacts for the Shire will occur through the course of normal business, such as through planning and building approval processes.

One question asked on the local government assessment sheet is around the Local Governments commitment to "underwriting any funding shortfalls as the ultimate asset owner". It is recommended the response to this question be that the Shire will not be underwriting any funding shortfalls, either for its construction or asset management as the Shire does not own asset (refer to Section 2, question 2A of the proposed assessment provided as Attachment One).

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.1.2 Maximise local opportunities
2. Community	2.2 Healthy Communities	2.2.2 Facilitate a range of accessible sporting and recreational activities
2. Community	2.4 Sustainable Communities	2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Reputational damage for failing to support the improvement of community facilities.	Possible	Moderate	Medium	Endorse the application with the assessment provided as Attachment One.

CONSULTATION

Nyikina Mangala Community School initiated and led a consultation process for the project. This consultation was complemented by a series of meetings with community directors and school leadership.

The DLGSC Kimberley Sport and Recreation Regional Manager for the Kimberley has been consulted regarding the application.

The Shire has not undertaken any direct consultation on this project. However, feedback received during the consultation on the Shire's Strategic Community Plan 2021 – 2031 identified the need for recreation facilities in communities to be upgraded.

COMMENT

One funding application has been received for the 2025/26 Forward Planning stream of the CSRFF program.

Projects are ranked on the strength of the application, participation numbers, and ability to increase physical activity and potential impact as well as consultation with the Department of Local Government, Sport and Cultural Industries – Sport and Recreation and the applicant.

Projects that are directly related to the delivery of the sport (surface or grounds) or will increase participation (lighting) are usually ranked higher over those that support the sporting environment.

The DLGSC – Sport and Recreation provides guidelines for local government authorities to assess each submission. This assessment uses the following criteria and a project rating of satisfactory/unsatisfactory or not relevant:

- Project justification;
- Planned approach;
- Community input;
- Management planning;
- Access and opportunity;
- Design;
- Financial viability;
- Coordination;
- Potential to increase physical activity; and
- Sustainability.

With overall project rating, being:

- Well planned and needed by municipality;
- Well planned and needed by applicant;
- Needed by municipality, more planning required;
- Needed by applicant, more planning required;
- Idea has merit, more planning work needed; or
- Not recommended.

The application is from the Nyikina Mangala Community School and is seeking financial assistance for stage one of an upgrade of the existing basketball court. The part of the project aims to;

- Repair and resurface the existing concrete slab court.
- Put a permanent shade structure over the court.

- Landscape surrounding of the court to enhance aesthetics and functionality.
- Construct a small stage and install seating for community events and gatherings.
- Add shade cloth to existing posts over the children's playground.

Council is required to assess the application as being 'Satisfactory', 'Unsatisfactory' or 'Not Applicable' across ten area. Below is a summary of the information provided in the application form and supporting documentation in relation to each of the assessment areas;

Project justification

The current basketball court is the only sporting facility located within the community, with the next closest publicly available facility being located in Derby. The current court is exposed to the harsh Kimberley elements which has caused significant damage to the court. The court remains vulnerable to the elements.

The project aims to provide much needed space for recreation, sports and other community activities. The addition of the shade cover will allow the facility to be used in all weather conditions, allowing physical activity and recreation to be undertaken more regularly, as well as slowing down wear and tear.

The project will also see the court becomes a multipurpose facility increasing opportunities and rates of usage for the community as a whole.

Management planning

Nyikina Mangala Community School has engaged METIO to oversee project development and to serve as project manager. METIO has substantial experience in this in remote locations, having successfully delivered similar projects in other Communities. In making this decision to school's board has acknowledged their limited knowledge in project management and high staff turnover which could potentially impact the project.

Financial viability

This project is largely reliant on grant funding, with financial contributions being sought from DLGSC, along with other government agencies and philanthropic organisations. The Nyikina Mangala School will contribute $100,000 of funds currently held in their reserves to the project. Without the funding the project is unlikely to go ahead.

Potential to increase physical activity

There are no other sporting facilities in the community or near-by communities, with the closest publicly available sporting facilities in Derby. The proposed project will increase physical activity by providing a safe playing surface through repair works, and an undercover facility which can be used all year around in differing weather conditions.

Sustainability

The facility has been designed with sustainability and efficiency in mind.

Council is also required to provide comment around planning requirements associated with this project. Preliminary discussions with the Shire's Planners, noting they have not reviewed the physical plans and have only been advised of the project verbally, has indicated stage one of the project will likely require a Building Permit and a Development Application.

The proposed responses to be provided to DLGSC is provided as Attachment One.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Local Government Project Assessment Sheet**
2. **CSRFF Forward Planning Application Form - Nyikina Mangala Community School**
3. **Project Proposal - Nyikina Mangala Community School**
4. **Project Plans - Nyikina Mangala Community School**
5. **Cost Estimate - Nyikina Mangala Community School**
6. **Maintenance Plan - Nyikina Mangala Community School**

RESOLUTION 133/24

Moved: Cr Brett Angwin
Seconded: Cr Geoff Davis

That Council

1. **ENDORSES the Community Sport and Recreation Funding application from Nyikina Mangala Community School for consideration by the Department of Local Government Sport and Cultural Industries for stage one of the project.**
2. **APPROVES the Chief Executive Officer to submit the Project Assessment Sheet (provided as Attachment One) to the Department of Local Government, Sport and Cultural Industries in support of Nyikina Mangala Community School's Application.**

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: Shire of Derby / West Kimberley
Name of Applicant: Nyikina Mangala Community School

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	☒	☐	☐
Planned approach	☒	☐	☐
Community input	☒	☐	☐
Management planning	☒	☐	☐
Access and opportunity	☒	☐	☐
Design	☒	☐	☐
Financial viability	☒	☐	☐
Co-ordination	☒	☐	☐
Potential to increase Physical activity	☒	☐	☐
Sustainability	☒	☐	☐

Section B

Priority ranking of no of applications received	1 of 1 applications received
Is this project consistent with the	☐ Local Plan ☐ Regional Plan
Have all planning and building approvals been given for this project?	☐ Yes ☒ No
If no, what approvals are still outstanding?	Planners have yet to assess the project, but it likely that a Development Application and Building Permits will be required.

Project Rating (Please tick the most appropriate box to describe the project)

A	Well planned and needed by municipality	☒
B	Well planned and needed by applicant	☐
C	Needed by municipality, more planning required	☐
D	Needed by applicant, more planning required	☐
E	Idea has merit, more planning work needed	☐
F	Not recommended	☐

Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.

1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?

To date the applicant has not requested any financial contribution from the Shire. Whilst this project is an important project for the community the Shire is unlikely to be able to contribute financially due to other recreation and facility infrastructure projects which the Shire is needing to undertake within our limited capital works budget. The facility is located within the Jarlmadangah Burru Community and is owned by the Community. Beyond relevant planning / building / health approvals no involvement by the Shire is required.

2. A) *If a community group application:* Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?

   B) *If a council application*: Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?

If the applicant is able to source the additional funding required to undertake the project then it is expected that the project would be financially viable. Ongoing operating costs are already built into the school's annual budget. Design elements within the project have been incorporated with a view to financial and environmental sustainability. The Shire is not aware of any concerns for Nyikina Mangala ability to provide the upfront contributions to the project.

Should sufficient funding not be sourced a scaled down version of the project could be undertaken as the project consists on a number of individual components. Removal of some of these components until additional funding can be sourced is unlikely to prohibit the project from happening in some form.

The Shire is not the owner of this asset and is not in a position to take ownership of it in the future. The Shire is not in a position to underwrite any shortfalls in this project, either for its construction or its ongoing asset management.

3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.

This project would provide a number of wellbeing benefits for the community and would provide a great resource for the community. Whilst the Shire has not worked with METIO previously the engagement of experienced project managers will strengthen the delivery of a project that meets community needs.

Signed **Position** **Date**

Applications for CSRFF funding must be submitted to the Department of Local Government, Sport and Cultural Industries by **4pm on 30 September 2024.** Late applications cannot be accepted.

Department of Local Government, Sport and Cultural Industries

CSRFF Grant Application Form

Year 2025/26 – 2027/28 Triennium

This application form can only be used for applications to be submitted in the 2025/26 funding round. No other forms will be accepted.

You MUST discuss your project with an officer from your nearest Department of Local Government, Sport and Cultural Industries office before completing and submitting your application. Failure to do so will render your project ineligible.		
All applications MUST be submitted to your local government. Contact your local government to determine the cut off date for the submission of applications.		
DLGSC Contact: Tom Chapman	Date: 7/9/2023	Office: Kimberly

TYPE OF GRANT:

☒	**FORWARD PLANNING GRANT $166,667–$2.5 million** The total project cost (GST exclusive) exceeds $500,000.

Year of Claim

Please indicate the year that you would prefer to claim a grant, taking into account the CSRFF acquittal requirements. Only indicate first preference for funding in 2025/26 if all planning is finalised and the project will be completed before 1 June 2026.

☒ **2025/26**	☒ **2026/27**	☐ **2027/28**

Would the project proceed if funding was allocated in a later year? ☒ Yes ☐ No

If yes, how would the project be impacted (e.g. – delayed etc)?

Delayed

How would the resulting cost escalation be funded?

For significant overruns, we'll seek potential new funding sources.

Applicant's Details:

Organisation Name:	Nyikina Mangala Community School				
Postal Address:	P.O. Box 759				
Suburb:	Derby	State:	WA	Postcode:	6728
Street Address:	Jarlmadangah Burru Community				
Suburb:		State:		Postcode:	

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Humberto Marum	Title:	Dr ☐ Mr ☐ Mrs ☐ Ms ☐
Position Held:	Project Manager - METIO		
Business Phone:		Facsimile:	marum@metio.com.au
Mobile Phone:	0476671915	Email:	marum@metio.com.au

Organisation Business Details:

Does your organisation have an ABN?	Yes ☐ No ☐	ABN: 37 218 811 410	
Is your organisation registered for GST?	Yes ☐ No ☐	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGAs exempt.	
Is your organisation not-for-profit?	Yes ☐ No ☐		
Is your organisation incorporated?	Yes ☐ No ☐	Incorporation #: 616 *	
Bank details:	Bank: ANZ	BSB: 016-620	A/c: 3472 67564

Local Government Authority Details:

LGA:			
Contact:		Title:	Dr ☐ Mr ☐ Mrs ☐ Ms ☐
Position Held:			
Business Phone:		Facsimile:	
Mobile Phone:		Email:	

PROJECT DETAILS

Project Title (brief and specific): SPORTS COURT UPGRADE

Project Description:

The Jarlmadangah Burru Community and Nyikina Mangala Community School, are seeking to upgrade its existing sports court. This upgrade includes the erection of a metal shade structure over the existing concrete slab to ensure all-weather usability, the construction of a small stage for various school and community events, and landscaping enhancements to beautify the surroundings.

Established in 2000, the independent school serves the 40-60 community members, predominantly of Nyikina and Mangala descent, offering education from Kindergarten to Year Ten. The Jarlmadangah Burru Community, a recipient of the Tiddy Town award multiple times, stands as a testament to its pride and resilience. With a growing population and an increasing number of community members returning, there's a pressing need to bolster community infrastructure. This upgrade aims to support this growth, offer better and more social and sports activities, attract more residents, and alleviate urban pressures and associated social issues.

Currently, the shared sports facility between the school and community consists of a worn-out concrete slab with aged basketball hoops and faded lines. It lacks a protective cover against the Kimberley's harsh elements and doesn't offer essential amenities like toilets and showers. Additional to this, currently the community doesn't have any space that can be used for night-time events. The upgraded facility will serve diverse purposes, including:

- School sports programs, including basketball, netball, tennis, and more.
- The school's social and emotional wellbeing initiatives.
- Hosting community meetings, funerals, and other cultural events.
- Facilitating meetings, training sessions, social events, and consultations for visiting service providers.
- Organizing sports carnivals with participation from neighbouring communities and sports holiday programs.
- Hosting music and performing arts events, including night-time events.
- Providing a surface for activities like skating and scootering, as no other suitable surface currently exists in the community.

This initiative is a collaborative effort to enhance both the school and community sports facilities. To promote sustainability and low maintenance costs, the project will incorporate solar panels for energy efficiency and a rainwater collection system. With the backing of numerous stakeholders, this community and school-driven project aims to uplift the quality of life and provide a multifunctional space for all residents. More information about the project can be found in the "Project Proposal" document supplied.

This project has been prepared on a pro bono basis by METIO, a "for purpose" social enterprise focused on supporting disadvantaged communities in building and caring for infrastructure. Please see METIO, capability statement as annexed to the "Project Proposal" document supplied.

Further to this form, we have supplied a project proposal document with additional information about the project.

Project location:	Jarlmadangah Burru Community, grounds of the Nyikina Mangala Community School		
Land ownership:	Who owns the land on which your facility will be located? Community, allocated to School Lease Expiry (if applicable):		
Planning approvals		If no, provide the date it will be applied for:	
Where applicable, has planning permission been granted? (LGA)		Yes ☐ No ☐	___/___/___
Aboriginal Heritage Act?		Yes ☐ No ☐	___/___/___
Department of Biodiversity, Conservation and Attractions? (Environmental, Swan River)		Yes ☐ No ☐	___/___/___
Native Vegetation Clearing Permit?		Yes ☐ No ☐	___/___/___
Please list any other approvals that are required? Building Approval		Yes ☐ No ☐	___/___/___

What discussions have been held with adjoining local authorities?
We have reached out to the local shire regarding the project, and they have not expressed any concerns. It's worth noting that a development approval may not be necessary since the facility is an existing basketball court. However, we acknowledge that obtaining a Building Approval will be essential.

Approximate distance from proposed project to nearest adjoining council boundary: km

Have you discussed this project with Department of Infrastructure and Regional Development (Federal Government)**?** Yes ☐ No ☒

If so, are you seeking funding from them? Yes ☐ No ☐

Contact:

How will your project increase physical activity? Yes

Do you share your facility with other groups? Yes ☒ No ☐ If so, who:

List up to three sport and recreation activities which will **directly benefit** from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal) which must total 100%.

Sport/community organisation	% use of the facility	Hours per week
Basketball/Netball	70	35
Community meetings etc	15	7.5
Community and school cultural events	15	7.5

Activity/sport **capitated membership** numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; **Social membership numbers not applicable**.

Note: if membership is not applicable, ie recreation facility or aquatic centre, please enter the number of users of the facility with evidence of how you arrived at the figure.

2021/22	55	**2022/23**	60	**2023/24**	65

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning you project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are is available on the departments website: https://www.dlgsc.wa.gov.au/sport-and-recreation/state-sporting-associations

What is the name of the State Sporting Association for your activity/sport?				
Have you discussed your project with your State Sporting Association?	Yes ☐	No ☐		
Contact Name:		Date of contact:		

PLANNING

You need to demonstrate that you have undertaken an appropriate level of planning for your project. Questions 1 – 24 must be completed for all applications. Forward Planning grant applications must complete all the questions in detail. Annual grant applications must provide responses where appropriate and relative to the project.

Attach your responses (in numerical order) to the application form. If you believe that you have a valid reason for answering in the negative to a question please detail that reason.

Ensure that you have addressed the Key Principles of Facility Provision (see Guidelines for a CSRFF application), as they apply to your project. Questions 1 to 24 below relate directly to these principles.

You are expected to provide detail on the planning, management and financial viability of your project. Where research findings are used to justify a project a range of research techniques should be evident in the methodology used. When using comparative analysis local conditions must be considered.

All assumptions must be clearly stated. Please do not solely refer to attachments in the answers below – please summarise the content in the section provided.

1.	**When did you complete your needs assessment?** (This is a formal analysis required for projects over $500,000). Aug 2023

	How has the need for your project been identified and assessed? The necessity for this project emerged from a collective acknowledgment by both the community and school leadership, that is essential to have a quality fit for purpose sports facilities in community. To understand its importance of the project and confirming this need, METIO was invited to carried out a project proposal , including a detailed site inspection and to facilitated numerous discussions with both directors and community members. It became evident that the absence of any sports facility in the area was detrimentally affecting not only the students but also the broader community. This project aims to bridge that gap and provide a much-needed space for recreation, sports and other communal activities. In the process, a design team was briefed and prepared a few different design options. After comprehensive deliberations, a design was chosen that best aligned with the community's preferences and requirements. Additionally, the Association of Independent Schools of Western Australia visited and assessed the project, identifying this project as essential and necessary.
	Is the need or a part of the need that you have identified already being catered for? No. This is the only sports space in community.
2.	**Have you undertaken a feasibility study?** (must be included with Forward Planning applications). Yes ☒ No ☐
	If not, how have you assessed the feasibility of your project?
3.	**What alternatives were considered and why were they rejected?** (This should include a 'do nothing' option) **Did you consider sharing with another group?** (Please detail). Yes, this is a shared facility for school and community. **Did you consider the whole of life cost when assessing the viability of these options to ensure that the preferred project was both affordable and cost-effective?** (Please detail). Yes, in assessing the viability of the options, we thoroughly considered the whole-of-life costs to ensure that the selected design was both affordable and cost-effective. The school has stable operational funding and a dedicated maintenance budget to support this facility. Furthermore, the facility has been designed with minimal maintenance requirements, ensuring low ongoing costs. To further enhance cost-effectiveness and sustainability, the project incorporates the installation of rainwater tanks and solar panels.
4.	**How does your project fit into your:** • **Club's strategic plan or development plan?** • **State Sporting Association's strategic or development plan?** • **Local authority's strategic or development plan?**
5.	**What impact is your project likely to have on other facilities and services in your local and regional area?** The project is will have a significant positive impact on our local and regional area, given that there are no other similar facilities in the community and in surrounding communities. This upgraded facility will enable external service providers to expand their offerings to the community, leading to more frequent visits and an overall improvement in the quality of services provided. Please see support letters from partner and service providers annexed to the supplied Project Proposal Document.
6.	**Is your facility multi-purpose** (i.e. caters for a variety of activities at one time)**?** Yes ☒ No ☐ **If so, does it service more than one LGA?** Yes, the facility is multi-purpose. It is designed not only to cater to the practice of various sports but also to accommodate a wide range of social and communal activities. This includes celebrations, community meetings, performing arts, training sessions, and more.
	Site and locality maps should be included with all applications outlining where the proposed facility is located in relation to other sport and recreation infrastructure (where applicable).

7.	**Describe the consultation process undertaken for the project. For example, have you invited public submissions, conducted a survey, held stakeholder or public forums etc.:** The consultation process was initiated and led by the school. This was complemented by a series of meetings with community directors and school leadership. METIO then undertook a site visit, engaging in in-depth discussions with the community to understand the project's feasibility and requirements. Once a concept design was drafted, it was showcased to the community for their insights and feedback. This collaborative approach culminated in the design and project proposal receiving official approval in August 2023. Throughout this process, various stakeholders were consulted, and many have since issued letters of support for the project. Please see annexes on the supporting document "Project proposal"
A range of resources regarding the development of sporting facilities are available on the website. DLGSC's Decision-Making Guide for Community Facilities and Services is useful to assist in determining the need for, and feasibility of, community and recreation services. The Guide is designed in such a way that it can be entered at any point in the planning process and used by planners for user groups with a range of skills and experiences.	

MANAGEMENT

8.	**Have you developed a management plan for your facility?** Yes ☐ No ☒ Please attach a copy with this application.
	If not, please explain how you plan to address management issues i.e. attracting new members, building maintenance and repairs, replacement of broken or stolen items and/or raise sufficient revenue to cover operating costs? An asset management plan detailing provisions for life of asset costs should be provided for projects over $500,000. The facility will be managed by the school leadership under their existing facilities management system.
9.	**How have you catered for management needs in your design (if required)?** Consider access, usage and supervision. **Access**: The facility is centrally located, ensuring easy access for both community members and students, while maintaining a clear separation of functions. The open design of the facility allows for unrestricted access, promoting inclusivity and convenience. **Supervision**: The central and open location of the facility also facilitates easy supervision. Its exposed and unobstructed design ensures that activities within can be monitored effectively, enhancing the safety and security of the users. **Usage**: The facility is versatile, intended to be used by students, community members, and visitors. To manage the diverse needs and avoid scheduling conflicts, time allocations will be imposed, clearly defining periods for school activities, community events, and visitor usage. The construction of separate toilets and showers is a pivotal feature of the design, maintaining a necessary separation from the school when the facility is in use by visitors. This separation is crucial for child protection, ensuring the safety and well-being of the students while allowing the facility to serve its multifunctional purpose effectively.
10.	**Was an experienced facility manager, builder or technical expert involved in planning the design of your project?** Please outline their experience. The community and school has partnered with METIO to oversee the project development and to serve as the Project Manager. METIO brings a wealth of experience from working in remote locations, having successfully delivered projects of similar scope and complexity. They have collaborated on projects with a similar scope and have previously secured two grants with CSRFF. For a detailed overview of METIO's capabilities, please refer to the Company Capability Statement attached to the "Project Proposal Document" submitted alongside this proposal. Furthermore, due to the limited project management expertise within the school and community leadership, combined with a high staff turnover, the school wishes to request METIO to serve as the project manager throughout the project's duration and to serve as donors point of contact.

11.	**If you propose to share a facility, have other groups been asked what features they need?** List these needs and describe how they will be accommodated, either through your project's location, design or the way in which it will be managed.		
12.	**Have you considered:**		
	• **child care facilities**	Yes ☐	No ☒
	• **access for low income earners**	Yes ☒	No ☐
	• **access for people with a disability**	Yes ☒	No ☐
	• **access for seniors**	Yes ☒	No ☐
	• **access on a casual and short-term basis**	Yes ☒	No ☐
	Please attach a copy of the proposed fee structure.		

DESIGN

Grant applications are required to provide a **locality map, site map** and **building plans**. Plans are to be submitted in **A3 digital format.**

13.	**Have you written a design brief for your project?** ☒ Yes ☐ No If yes, please respond to the following points:
	Describe the process used to obtain an estimate of construction cost. We engaged in a multi-step process to obtain an estimate of the construction cost. Initially, multiple design options were considered. Conversations were then held with potential builders to gauge preliminary costs. To finalize and consolidate the cost details, a professional cost estimator was employed to prepare the comprehensive estimate. The cost estimates is annexed to the Project Proposal document submits with the application.
	An estimate from a qualified consultant in the building industry (e.g. architect, quantity surveyor, builder, engineer, etc.) must be provided with your application.
14.	**What design features will allow your facility to meet changing needs over time? Has child safeguarding been considered in the design of your facility?** The design of our facility has been thoughtfully planned to accommodate future needs and changes. For example, the metal cover structure is separate from the ablution block (latter stage) , providing flexibility for future redesigns and upgrades. Additionally, the foundation of the proposed metal cover structure is intentionally distanced from the existing concrete slab. This separation ensures that if there's a need for a future replacement or upgrade of the slab, it can be done without disrupting the metal structure. These design choices ensure longevity and adaptability of the facility over time.
15	**Is your current proposal likely to limit any future development on your site?** ☐ Yes ☒ No **If yes, how?**
16.	**How have you determined the most appropriate technical specification for the equipment and systems for your facility (i.e. filtration, lighting, water heating, air quality – as required)?** In determining the most appropriate technical specifications for our facility's equipment and systems, we have been collaborating closely with local service providers to design effective and sustainable solutions tailored to our unique needs. While further detailed work is still underway we have considered the costs for a suitable solution.
	Do they meet Australian Design Standards for your sport or recreation needs? This will be an assessment factor. ☒ Yes ☐ No
	Please refer to DLGSC's Asset Management Guide on the website for a list of common standards and **note that projects that do not meet Australian Design Standards are ineligible for funding.**
17.	**What energy and water efficient products or design considerations will be included in your facility or project?** (e.g. solar hot water, natural light, geothermal, water recycling etc.). Our facility emphasizes sustainability and efficiency in its design. Given the heavy rainfall in the region during the rainy season, we will incorporate a rainwater catchment system to harness this abundant resource, supplying water for toilets and irrigation. This approach not only promotes water conservation but also ensures a consistent water supply during drier periods. To minimize our energy consumption and carbon footprint, we will install solar panels paired with batteries, providing a renewable energy source for our lighting needs. Additionally, we have chosen LED lights for the facility, which are known for their energy efficiency and longevity. This combination ensures that our facility remains energy-efficient, environmentally friendly, and responsive to the community's needs.
18.	**If your project involves floodlighting, have you determined whether there is a need to upgrade your power supply?** If so, is this allowed for in your application? We have been in touch with our service providers regarding the potential need for a power supply upgrade. While a formal assessment is still to be conducted, preliminary discussions indicate confidence that the current infrastructure can support the facility without any issues

FINANCIAL VIABILITY

It is understood that some facilities will operate at a loss. It is not necessary to suggest that all facilities will break even or make a profit. The intent of this assessment is to be sure that applicants have a realistic understanding of the impact of their project on the operational budget, membership costs or entry fees and an appreciation of the funding requirements over the life of the facility.

18.	**Have you applied a Life Cycle Cost Analysis to your project?** This is mandatory **for projects that have a total project cost over $500,000.** ☐ Yes ☐ No
DLGSC's Life Cycle Cost Guidelines are available on the website. Developing a life cycle cost approach when considering your project's parameters will assist to make effective financial, economic and operationally sustainable decisions. Applicants may use alternative computer programs to demonstrate compliance.	
19.	**Is your organisation able to meet the ongoing operating costs of your project**? (e.g. wages, power) ☒ Yes ☐ No
	For **Annual Grant applications** please attach a projected income and expenditure statement for the first year of operation, detailing operating costs, and user fees.
	Forward Planning applications are to provide income and expenditure statements for the first three years of operation, and include an assessment of the potential impact on the project of social trends, competition, the strategic plans of neighboring local authorities and other factors. Applicants are to consider the financial impact the development of the project will have on existing facilities within the identified catchment area. Applications to include details of a number of scenarios related to projected income and expenditure. This type of sensitivity analysis based on worst, average, and best-case performance should be used to inform proponents of the project development to the variables and consequent implications. A list of assumptions should be included with all analyses. **Attach your audited income and expenditure statements for the last three years (LGAs exempted).**
20.	**Who will be responsible for any operational costs and how will it be funded (include evidence as required?** The school will be responsible for the operational costs of the facility. The school receives stable funding from the Commonwealth for education, which includes maintenance of its buildings. We anticipate no issues in covering these costs in the future.
21.	**WHERE A CLUB/ASSOCIATION IS THE APPLICANT** **Will a formal Asset Replacement Fund be created to ensure the ongoing maintenance of the facility?** ☐ Yes ☐ No
	If yes, how have you determined the required annual contributions? If no, why not?
	Where the facility is owned by an LGA, how will the funds be accounted for and what agreement exists with the council?
	WHERE A LGA IS THE APPLICANT **Will a formal Asset Replacement Fund be created to ensure the ongoing maintenance of the facility?** ☐ Yes ☐ No **Will the facility be listed in your Council's Asset Management Plan and has Council accepted the ongoing cost of maintaining the asset?** ☐ Yes ☐ No **Comments:**

PROJECT DELIVERY

22.	**Please indicate key milestones of your project.** The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe. Please consider these milestones as they will determine the financial years in which any grant will be offered. Please be conservative with the time required to complete the design and approval phase of the project prior to going to tender.

Task	Date
Attainment of all required approvals	Aug 2025
Preparation of tender/quotes for the major works contract	Oct 2025
Issuing of tender for major works	Nov 2025
Signing of major works contract	Feb 2026
Site works commence	April 2026
Construction of project starts	May 2026
Project 50% complete	Aug 2026
Project Completed	Oct 2026
Project hand over and acquittal	Dec 2026

23.	**Are there any operational constraints that would impact on the construction phase of your project?** (such as your sporting season or major annual event, i.e. if your sport is a winter sport, when will the project commence to ensure that inclement weather does not hinder progress) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral. Yes, there are significant operational constraints to consider during the construction phase of our project. The Kimberley region of Western Australia typically undergoes its rainy season from November to April. This period often brings heavy rainfall and potential flooding. As such, it's imperative to strategize our construction timeline to circumvent these wetter months. Ideally, construction should take place between May and November to ensure that adverse weather conditions do not impede our progress. We are acutely aware of these constraints and have planned our project timeline accordingly to prevent any unforeseen delays.
24	**How many construction and/or ongoing jobs will your project create?** (*Only applicable if your project is over $1 million)* During the construction phase, we estimate that the project will create approximately 10 job opportunities. Several community members have already expressed interest in these roles. To facilitate their involvement, we will assist them in obtaining White Cards. Additionally, we will include provisions in the tender to ensure that the selected builder prioritizes the employment of community members for certain construction roles. Beyond construction, the facility is expected to generate around 4 ongoing casual job opportunities for community members. These roles will span cleaning, maintenance, gardening, and educational support, further enhancing the community's employment prospects. We will work with the regional CDP program manager to offer on job opportunities. Provision to uses local labour will be included in the main contractors contract and clearly stated in the tender documentation. Further to the above, METIO's tenders always include provisions to precure the services of local indigenous owned business, in particular in remote settings such this project.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO).

Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name:	Humberto Marum
Position Held:	Project Manager
Signature:	
Date:	03/09/2024

LODGEMENT OF YOUR APPLICATION

- Applications including all attachments are to be received electronically and officially submitted to csrff@dlgsc.wa.gov.au by the cut-off date. A hard copy can also be provided and should be clipped at the top left-hand corner, please do not bind.
- It is recommended that you **retain your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly named and identified** and submitted with the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation **MUST** be included with your application. Applicants may wish to supply additional RELEVANT information.

☒	**Application form** (including any attachments).
☒	**Incorporation Certificate.**
☒	**Confirmation of Public Liability Insurance cover to $10 million**
☒	**Two written quotes**. Quantity Surveyor costings will be accepted; however the responsibility lies with the applicant to ensure the validity of the information. DLGSC accepts no responsibility for cost variations to projects that were provided a grant based on submitted Quantity Surveyor costs.
☒	If your project involves the upgrade of an existing facility, include **photograph/s** of this facility.
☒	**Locality map, site map and building plans** (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
☒	**Income and expenditure statements** for the current and next financial years. (LGAs exempted).
☐	**Written confirmation of financial commitments** from other sources including copies of **council minutes.** (If a club is contributing financially then evidence of their cash at hand must be provided).
☒	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
☒	**Itemised project cost for components** and identified on the relevant quote for each (including cost escalation). Also construction signage costs if relevant.
☐	For projects involving floodlighting, a **lighting design plan** must be supplied showing lux, configuration and sufficient power supply
☒	Formal Needs assessment*
☒	Management plan*
☒	Locality map, site map and building plans (in relevant constructions projects) in AutoCAD or similar format with an additional electronic version*
☒	Feasibility study*
☒	Concept design*
☒	Life Cycle Cost Analysis*

***Only essential for requests where the total project cost exceeds $500,000**

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the 2025/26 CSRFF application form.
- The project for which the application is made is specifically excluded from receiving CSRFF suppor

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DLGSC office to determine eligibility before applying.

Category		Details
Geographical location	☒ Regional/Remote location ☐ Growth Local Government	
Co-location	☐ New ☒ Existing	
Sustainability initiative	☒ Water saving ☒ Energy reduction ☐ Other	
Increased participation	☒ New participants ☒ Existing participants – higher level ☐ Special interest ☐ Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g. changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	**$ Cost ex GST**	**$ Cost inc GST**	**Quote Used (list company name and quote no)**
Sports Court Shelter construction	1,895,800	2,085,380	As Per QS and project budget
Professional fees, disbursements etc	214,200	235,620	
Donated materials (Cost breakdown must be attached)			
Volunteer Labour (Cost breakdown must be attached)			
Sub Total	2,110,00	2,321,000	
Cost escalation	154,600	170,060	***As per QS, 5% design contingency and 3% Construction contigency***
a) Total project expenditure	**2,264,600**	**2,491,060**	

- At least **two written quotes** or **QS estimate** is required for each component.
- If your project includes a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting design plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	$Amount ex GST	$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government			**LGA cash and in-kind**		
Applicant cash	100,000	100,000	**Organisation's cash**	Y	Approved in board meeting. Currently in reserves
Volunteer labour			**Cannot exceed applicant cash and LGA contribution – max $50,000**		
Donated materials			**Cannot exceed applicant cash and LGA contribution**		
Other State Government funding	1,082,300	1,190,530			
Federal Government funding					
Other funding – to be listed			**Loans, sponsorship etc**		
CSRFF request (No Development Bonus)			**up to 1/3 project cost**	N	
***or* CSRFF request (Development Bonus)**	1,082,300	1,190,530	**Up to ½ project cost**	N	
b) Total project funding	**2,264,600**	**2,491,060**	***This must equal project expenditure as listed on the previous page***		

REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?
We are preparing grant applications with other potential donors, such as Lottery West, AISWA (Association of Independent School WA), mine in the region and Commonwealth grants.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority:
Name of Applicant:

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	☐	☐	☐
Planned approach	☐	☐	☐
Community input	☐	☐	☐
Management planning	☐	☐	☐
Access and opportunity	☐	☐	☐
Design	☐	☐	☐
Financial viability	☐	☐	☐
Co-ordination	☐	☐	☐
Potential to increase Physical activity	☐	☐	☐
Sustainability	☐	☐	☐

Section B

Priority ranking of no of applications received	of applications received
Is this project consistent with the	☐ Local Plan ☐ Regional Plan
Have all planning and building approvals been given for this project?	☐ Yes ☐ No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

A	Well planned and needed by municipality	☐
B	Well planned and needed by applicant	☐
C	Needed by municipality, more planning required	☐
D	Needed by applicant, more planning required	☐
E	Idea has merit, more planning work needed	☐
F	Not recommended	☐

Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.

1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?
2. A) *If a community group application:* Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner? B) *If a council application*: Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?
3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.

Signed **Position** **Date**

Applications for CSRFF funding must be submitted to the Department of Local Government, Sport and Cultural Industries by **4pm on 30 September 2024.** Late applications cannot be accepted.

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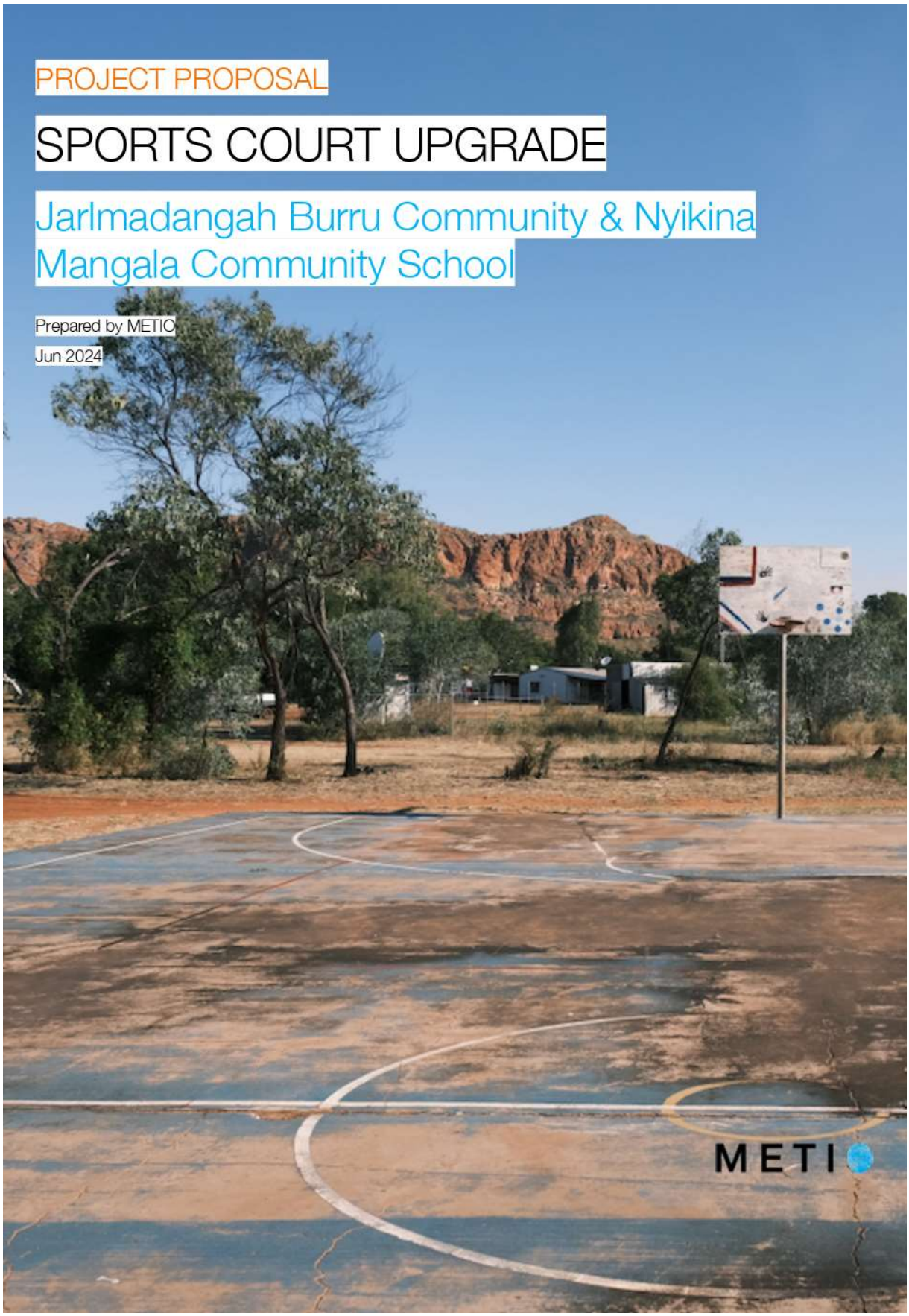
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PROJECT PROPOSAL
SPORTS COURT UPGRADE
Jarlmadangah Burru Community & Nyikina Mangala Community School
Prepared by METIO
Jun 2024
METI

METIO

METIO respectfully acknowledges the traditional owners of the country on which we work and live. We pay our respects to their elders, past and present.

Document version

#	DESCRIPTION	BY	DATE
1	Initial version	HM	20/9/23
2	Revised project scope and staging	HM	04/7/22

METIO

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Project Description

The Jarlmadangah Burru Community and Nyikina Mangala Community School are seeking to upgrade the existing and only sports court in the community. This upgrade includes the erection of a metal shade structure over the existing concrete slab to ensure all-weather usability, the addition of an ablutions block, the construction of a small stage for various school and community events, and landscaping enhancements to beautify the surroundings.

Established in 2000, the independent school serves the 40-60 community members, predominantly of Nyikina and Mangala descent, offering education from Kindergarten to Year Ten. The Jarlmadangah Burru Community, a recipient of the Tiddy Town award multiple times, stands as a testament to its pride and resilience. With a growing population and an increasing number of community members returning, there's a pressing need to bolster community infrastructure. This upgrade aims to support this growth, offer better and more social and sports activities, attract more residents, and alleviate urban pressures and associated social issues.

Currently, the shared sports facility between the school and community consists of a worn-out concrete slab with aged basketball hoops and faded lines. It lacks a protective cover against the Kimberley's harsh elements and doesn't offer essential amenities like toilets and showers. Additional to this, currently the community doesn't have any space that can be used for night-time events. The upgraded facility will serve diverse purposes, including:

- School sports programs, including basketball, netball, tennis, and more.
- The school's social and emotional wellbeing initiatives.
- Hosting community meetings, funerals, and other cultural events.
- Facilitating meetings, training sessions, social events, and consultations for visiting service providers.
- Organizing sports carnivals with participation from neighbouring communities and sports holiday programs.
- Hosting music and performing arts events, including night-time events.
- Providing a surface for activities like skating and scootering, as no other suitable surface currently exists in the community.

This initiative is a collaborative effort to enhance both the community and school sports facilities. To promote sustainability and low maintenance costs, the project will incorporate solar panels for energy efficiency and a rainwater collection system. With the backing of numerous stakeholders, this community and school-driven project aims to uplift the quality of life and provide a multifunctional space for all residents.

This project was initially prepared on a pro bono basis by METIO, a "for purpose" social enterprise focused on supporting disadvantaged communities in building and caring for infrastructure. Please see METIO, capability statement as annexed to the “Project Proposal” document supplied.

This document details the roadmap to build the project including a funding strategy.



Figure 1- Existing sports court

About Jarlmadangah Burru Community

Jarlmadangah Burru Community is a remote Aboriginal community located on the ancestral lands of the Nyikina and Mangala peoples, about 100 km south-east of Derby in the West Kimberley region of Western Australia. The

community was established in 1989 by elders who wanted to return to their traditional country and live according to their culture and law. The community's name means "our place of rest" in Nyikina language.

Jarlmadangah Burru Community is home to about 80-100 people, who share a strong sense of identity and belonging. The community values its culture, language, and spirituality, and strives to preserve and transmit them to future generations. The community also seeks to improve the health, education, and economic opportunities of its members, while maintaining a harmonious relationship with the environment. The community operates several social enterprises, such as a cultural tourism business, a pastoral company, and a ranger program, that provide employment and income for the community members. The community also runs a health clinic, a store, a media center, and the community school. Jarlmadangah Burru Community is an example of a self-reliant, resilient, and proud Aboriginal community that celebrates its heritage and contributes to the wider society.

About Nyikina Mangala Community School

Nyikina Mangala Community School holds a powerful vision - to deliver tailored educational programs that prioritize language, culture, and life skills, empowering the children to become resilient, well-rounded individuals. The school recognizes the importance of nurturing a deep connection to language and culture while equipping students with necessary life skills. By embodying this vision, Nyikina Mangala Community School strives to provide a supportive and enriching educational environment that empowers its students to become future community leaders.

Established in July 2000 without government assistance, the school's humble beginnings reflect the community's determination to establish an Aboriginal community school. It gained registration in December 2000 and currently educates students from Kindergarten to Year Ten.

Nyikina Mangala Community School aims to empower the children of Jarlmadangah Burru by providing tailored educational programs that promote strength, health, and reliability. The school creates a supportive learning environment that celebrates achievements and encourages students to reach their full potential. With a focus on Standard Australian English, Nyikina, and Mangala languages, the school fosters cultural understanding while equipping students with essential English, Mathematics, and STEM skills for future success.

As an Independent Community School, Nyikina Mangala Community School plays a crucial role in Jarlmadangah Burru, serving as an educational institution, a source of employment, and a community hub. The school is dedicated to strengthening its relationship with the community, providing ample opportunities for involvement and success. Currently, the school has a teaching principal, one teacher, three staff members, and a groundsman. While the regular student population consists of eight attendees, efforts are underway to engage senior school students who have temporarily disengaged from formal education.

By embracing this project, Nyikina Mangala Community School takes important strides towards expanding and enriching its students' educational journey while fostering their overall well-being and active lifestyle.

Nyikina Mangala Community School is a sub-entity of the Jarlmadangah Burru Aboriginal Corporation (JBAC), which represents the community of Jarlmadangah Burru. The school operates under the governance and direction of a board of directors that are for most of the times the same as the parent entity, which ensures that the school's vision and values align with the community's aspirations and needs.



Figure 2 - Students of Nyikina Mangala school

METIO

Collaborative Partnership with METIO

The community and school has partnered with METIO to oversee the project development and to serve as the Project Manager. METIO brings a wealth of experience from working in remote locations, having successfully delivered projects of similar scope and complexity.

METIO is a for-purpose social enterprise that delivers construction project development and project management services. With a strong commitment to community development and sustainability, METIO specializes in overseeing and executing diverse projects that contribute to the betterment of communities. Our mission is to facilitate the successful implementation of projects that address the unique needs and aspirations of our clients, fostering positive change and lasting impact.

At METIO, we understand the importance of effective project management and stakeholder engagement. With our expertise and experience, we work closely with clients to define project goals, develop comprehensive strategies, and ensure efficient project delivery. Our team of dedicated professionals brings together a range of skills and knowledge, enabling us to provide tailored solutions that meet the specific requirements of each project.

With a focus on collaboration and innovation, METIO is committed to delivering projects that align with the values and aspirations of the communities we serve. By employing sustainable practices and considering social, economic, and environmental factors, we strive to create projects that have a positive influence on both the immediate and long-term well-being of the community.

Through our work, METIO aims to make a meaningful difference by empowering communities, fostering economic growth, and promoting social equity. We believe in the transformative power of projects and their ability to create opportunities, enhance infrastructure, and improve the quality of life for individuals and communities.

With a solid track record and a passion for community development, METIO is dedicated to partnering with organizations and stakeholders to bring impactful projects to life. We are driven by our commitment to excellence, sustainability, and community engagement, and we look forward to continuing our work in creating positive change for the betterment of society.

Project location



Figure 3 – Community location



Figure 4 - Project location

Existing facilities

The only sports facility for the entire community is the sports court objects of this proposal, which is situated in the school premises.

The school has various facilities to support the educational needs of its students. The main building serves as the central hub of the school, comprising two classrooms, a kitchen, resource rooms, the principal's office, a meeting room, toilets, storage spaces, and a spacious veranda. These well-equipped spaces provide a conducive environment for teaching, learning, and administrative activities.

In addition to the main building, the school features an uncovered kids' playground where students can engage in outdoor play and recreational activities. The playground offers a safe and enjoyable space for children to socialize, exercise, and develop their motor skills.

For sports and physical activities, the school currently has an uncovered basketball court. However, as part of the project, the basketball court will undergo an upgrade, including the installation of a shade/cover and other necessary enhancements to promote all-weather and night-time usability. This improvement will enable students and the community to engage in sports and recreational activities regardless of weather conditions, further promoting physical activity and community engagement.

To accommodate the school staff, there are three staff houses on the premises. These houses provide comfortable living spaces for the dedicated educators and staff members who contribute to the school's vibrant learning community.

Overall, Nyikina Mangala Community School's facilities are in good condition and are designed to create a conducive and inclusive learning environment, fostering the holistic development of students and supporting the school's mission of empowering the children of Jarlmadangah Burru.



Figure 5 - View of the project area



Figure 6 - The existing court in rainy days



Figure 7 - Tennis is one of the activities played in the court

Needs assessment

The need for a dedicated sports facility was jointly recognized by the community and school leadership. To validate this, METIO was tasked with drafting a project proposal, which included a site inspection and discussions with community members and directors.

The absence of a sports facility was seen as a significant gap, affecting both students and the broader community. This project aims to fill this gap by providing a space for sports, recreation, and community events.

A design team was brought in to offer multiple design options, keeping in mind the community's preferences. After community consultations, a design was chosen that best met the community's vision.

The school led the consultation process, with regular meetings involving community directors and school authorities. METIO's site visit added practical insights. The community's feedback on the draft design was actively sought, leading to its official approval in August 2023. Throughout this process, various stakeholders expressed their support for the project.

Project Scope

The project scope encompasses the following key elements:

- **Repair and Resurface:** The existing concrete slab of the sports court will undergo necessary repairs and resurfacing to ensure a safe and suitable playing surface.

- **Shade/Cover Construction:** A durable and weather-resistant shade or cover will be constructed over the existing concrete slab. This will provide protection from harsh weather conditions, enabling all-weather usability and allowing students and community members to engage in sports activities throughout the year.
- **Toilet block:** Construction of a well-equipped support toilet block, complete with shower facilities. This addition will be seamlessly integrated with the court layout, addressing safety concerns and adhering to best practices for gender inclusivity. The toilet block is a vital component to ensure convenience and accessibility for all court users.
- **Landscaping:** The surrounding area of the court will be landscaped to enhance the aesthetics and create a pleasant environment. This may include the addition of green spaces, trees, shrubs, and other landscaping features.
- **Seating and Small Stage Installation:** Comfortable seating arrangements will be installed around the court to provide spectators and participants with a suitable area to observe and support sports events. Additionally, a small stage will be set up for various community gatherings and performances. This can be build out of local stone.
- **Retractable Hoops:** New retractable hoops will be installed, suspended from the cover (?), allowing for easy adjustment of height and providing clearance for other activities.
- **LED Illumination:** Energy-efficient LED lighting will be installed to illuminate the sports court during evening. This will enhance safety, extend usability, and provide a well-lit environment for activities.
- **Rainwater Collection System:** A rainwater collection system will be implemented to collect and store rainwater for gardening purposes. This sustainable approach will contribute to water conservation and support the maintenance of the surrounding landscaping and other community needs.
- **Shade Cloth Installation:** Shade cloth will be added to the existing posts over the kids' playground area. This additional measure will provide shade and protection from direct sunlight, creating a comfortable and safe play environment for children.

Project Objectives

The project objectives are as follows:

- **Promote Physical Activity:** By upgrading the sports court and providing a safe and suitable playing surface, the project aims to encourage physical activity among students and community members. This will contribute to their overall health and well-being and may lead to increased school attendance.
- **All-Weather and Night-Time Usability:** The installation of a shade/cover over the sports court, along with LED lighting, will enable the facility to be used during various weather conditions and extend its usability into evening hours. This will ensure that sports activities and community events can take place regardless of the time of day or weather conditions, further enhancing opportunities for students to engage in extracurricular activities.
- **Enhance Safety and Security:** The repair and resurfacing of the concrete slab, along with the installation of retractable hoops and proper lighting, will enhance safety for users of the sports court. Additionally, the shade cloth over the kids' playground area will provide a safe and shaded space for children to play, contributing to a secure and welcoming school environment that can positively impact student attendance.
- **Strengthen Community Engagement:** The upgraded sports court will serve as a gathering place for community members, fostering social connections and strengthening community engagement. The addition of seating and a small stage will facilitate various community events and performances, further enhancing community interaction and participation. Increased community involvement can also lead to improved relationships with the school and potentially result in higher student attendance.
- **Promote cultural sensitivity and inclusivity**: One of the key objectives of this project is to ensure cultural sensitivity and inclusivity in all aspects. This includes conducting thorough research on the cultural norms, values, and traditions of the target audience to ensure that the project's content and messaging are respectful and appropriate. By incorporating cultural sensitivity, we aim to foster a deeper understanding and appreciation of diverse cultures, promoting inclusivity and avoiding any potential cultural misunderstandings or biases.
- **Expand Recreational Opportunities:** The project aims to broaden recreational opportunities for students and community members by providing a versatile and modern sports facility. This will encourage participation in a wide range of sports and physical activities, promoting a healthy and active lifestyle. Increased access to recreational opportunities can positively impact students' enthusiasm for attending school and engaging in extracurricular activities.
- **Climate Resilience:** One of the key objectives of this project is to enhance climate resilience in the cyclone-prone area, considering the potential risks of flooding and other climate-related challenges. By incorporating

climate resilience strategies and measures into the project design and development, we aim to ensure the long-term sustainability and adaptability of the proposed infrastructure.

- **Job Opportunities:** The project will generate casual work opportunities in areas such as labor, art projects, gardening, and more. Additionally, to benefit a wider audience, we aim to collaborate with regional CDP program facilitators to create job opportunities for its members.

Stakeholders

The project stakeholders for the Nyikina Mangala Community School sports court upgrade are:

- **Project owner:** Jarlmadangah Burru Community and Nyikina Mangala Community School are the project owners, however the school is formally responsibility for the project as it is in is site. They will benefit from the improved sports court facility and increased opportunities for physical activity, community engagement, and student attendance.
- **Project Development and Project Management:** METIO is responsible for the project's development and management. METIO will oversee the entire process, from initial planning to project completion, ensuring that the objectives are met and stakeholders' needs are addressed.
- **Donors:** The project requires funding from various potential donors. These might include the Association of Independent Schools of Western Australia (AISWA), Lottery West, the Department of Local Government, Sport and Cultural Industries and NIAA. Their financial contributions will play a crucial role in the successful implementation of the project. The school will identify further partnerships and donors for the project.
- **Consultants:** The project will engagement external consultants, including an architect and landscaping architect whom will be identified to design the upgraded sports court. Engineers Without Borders Australia will identify a probono engineering firm to provide expertise to ensure the structural integrity and functionality of the facility.
- **Building Approvals:** The Shire of Derby–West Kimberley will be responsible for granting the necessary building approvals and permits for the project. Their involvement ensures compliance with local regulations and standards.

Project Deliverables

This project will be divided in two stages for funding reasons. The deliverables for this project include:

Stage 1:

- Repaired and resurfaced existing concrete slab of the sports court.
- Built shade/cover structure over the sports court.
- Landscaped surroundings of the court to enhance aesthetics and functionality.
- Installed seating and a small stage for community events and gatherings.
- Added shade cloth to existing posts over the kids' playground area.

Stage 2:

- Construction of a well-equipped support toilet block, complete with shower facilities, including accessible and gender neutral spaces.
- Installed new retractable hoops suspended on the cover for flexible usage.
- Installed a rainwater collection system for gardening purposes.
- Installed LED illumination for all-weather and night-time usability.

These deliverables encompass the key elements necessary to transform the existing sports court into a versatile, safe, and engaging space that promotes physical activity, community involvement, and student attendance.

Concept design

The architectural design for the facility has been crafted by Troppo Architects from their Perth office. They have collaborated closely with the school and METIO to ensure the design is fit for purpose and addresses the specific needs of the project.



Figure 8 - Concept design

Preliminary Budget Overview

The following outlines the anticipated project expenditure and the proposed funding distribution/request. The school has initiated discussions with various donors and is currently exploring multiple avenues for project funding.

While the school's preference is to execute the project in a single stage, there is flexibility to divide the project into two stages for funding considerations. These two stages would comprise the construction of the shade structure first, followed by the toilet block on a later stage.

The school has applied and/or is in the process of applying for the following grants:

- Association of Independent Schools Western Australia – Capital Grants Program 2024
- Department of Local Government, Sports and Cultural Industries WA – Community Sporting and Recreation Facilities Fund
- Lottery West – Community Investment fund

Expenditure	**Stage 1**	Stage 2	Total
Sports Court Shelter	**$ 2,284,600**		$ 2,264,600
Toilets block		$ 885,400	$ 865,400
Total expenditure	**$ 2,284,600**	$ 885,400	$ 3,170,000

Funding	**Stage 1**	Stage 2	Total
CSRFF		$ 885,400	
Applicants cash	**$ 100,000**		$ 100,000
Donation and in kind contributions			
Volunteer labour (CDC Program)			
Association of Independent Schools WA	**$107.036**		$ 107,036
Other State Government funding			
Federal Government funding			
Total funding (Excluding GST)	**$ 2,284,600**	$ 885,400	$ 3,170,000

Project Constraints

- **Limited Project Funding:** One of the primary constraints is the insufficient funds available to the project owner, Jarlmadangah Burru Community and Nyikina Mangala Community School. As a result, they will need to seek donors to secure the necessary finances. However, it is important to note that donors often do not fund projects entirely, necessitating the identification and coordination of multiple donors to cover the project costs. Additionally, the project can be split into stages to facilitate funding attainment.

- **Diverse Donor Funding Timelines:** Donors typically have different funding timelines and processes, which can present a challenge in coordinating the project's financial aspects. Managing and aligning these timelines to ensure a continuous flow of funds may require careful planning, communication, and coordination with each donor.
- **Remote Community Location:** The project's remote location poses challenges due to factors such as limited accessibility, long travel distances, and a scarcity of local resources. These factors can increase construction costs, logistics complexities, and project delivery timelines. Overcoming these challenges will require effective logistical planning and resource management.
- **Seasonal Constraints:** The project may face constraints associated with the region's seasonal variations, particularly during the rainy season and hot season. Inclement weather conditions and extreme temperatures can affect construction activities, site access, and worker productivity. Mitigation strategies, such as scheduling construction activities during more favorable weather periods and implementing appropriate safety measures, will be necessary.
- **Regulatory and Approval Requirements:** Compliance with regulatory frameworks, obtaining necessary building permits, and meeting approval requirements from relevant authorities can introduce constraints to the project. Delays or challenges in obtaining approvals can impact the project schedule and add additional administrative burdens. Close collaboration with the Shire of Derby-West Kimberley and adherence to local regulations will be crucial.
- **Community Engagement and Consultation:** Ensuring meaningful community engagement and consultation throughout the project can be a challenge. It requires effective communication, cultural sensitivity, and involvement of community members in decision-making processes. The project team must invest time and effort in building trust, fostering participation, and addressing community concerns to achieve project success.
- **Limited Local Workforce and Skills:** The availability of skilled labor and local workforce can be limited in remote areas. This constraint may necessitate sourcing labor from outside the community, resulting in increased costs due to travel, accommodation, and associated logistics. Strategies such as training and capacity building programs can help address this constraint over the long term. The school can engage with regional CDP program provider to identify a suitable workforce.

Project timeline

Stage	Date
Project development	Jun - Aug 2023
Funding	Aug 2023 - Dec 2024
Documentation	Jan 2025
Tendering	Jun 2025
Construction	July to Dec 2025

Project Risks

- **Insufficient Funding:** The main risk associated with the project is the lack of necessary funding. If adequate funding cannot be secured, it may jeopardize the project's feasibility and progress. This includes the risk of securing only partial funding from donors, which may result in insufficient resources to complete the project as planned.
- **Delays in Funding:** Due to the involvement of multiple donors with different funding timelines, there is a risk of delays in receiving funds. Delays in funding disbursements can impact the project's cash flow, hindering the timely completion of activities and causing potential disruptions to the project schedule.
- **Cost Escalation:** There is a risk of price increases in construction materials, labor, and other project-related expenses. Factors such as inflation, supply chain disruptions, or unforeseen market conditions can contribute to cost escalation. Failure to manage and mitigate cost increases may strain the project budget and require adjustments to the scope or timeline.
- **Material Availability:** Remote project locations may present challenges in accessing construction materials. Limited availability of certain materials in the local area may necessitate sourcing them from distant suppliers, leading to increased costs and potential delays. Close monitoring of material availability and proactive procurement strategies will be crucial to mitigate this risk.

- **Trades and Labor Availability:** In remote areas, there may be a limited pool of skilled tradespeople and laborers available for the project. This can pose a risk to timely project execution, as finding and mobilizing the required workforce may be challenging. Engaging with reliable contractors and establishing contingency plans for labor shortages will be important mitigating measures.
- **Remote Project Challenges:** Undertaking a project in a remote community presents unique challenges, including limited infrastructure, logistical complexities, and reduced access to services and resources. Remote projects may require additional time and resources for travel, accommodation, and transportation, impacting project efficiency and costs.
- **Community Engagement and Cultural Sensitivity:** Effective community engagement and ensuring cultural sensitivity are crucial for project success. Failure to engage the community adequately or address cultural considerations can lead to community resistance, project delays, or disputes. Active involvement, open communication, and regular consultations with community stakeholders are essential to mitigate this risk.
- **Adverse Weather Conditions:** The project may be susceptible to adverse weather conditions, including heavy rainfall, extreme heat, or cyclones, depending on the project's location. Such weather events can disrupt construction activities, cause delays, and impact worker safety. Developing contingency plans, implementing safety protocols, and closely monitoring weather forecasts will help mitigate weather-related risks.

By identifying these risks, the project team can develop proactive risk management strategies and contingency plans to address potential challenges. Regular monitoring, effective communication, and a proactive approach to risk mitigation will be key to minimizing the impact of these risks on the project's success.

Project resources

- **Financial Resources:** Securing adequate financial resources is crucial for the successful completion of the project. METIO will actively seek funding from various donors, including potential contributions from AISWA, Lottery West, and the Department of Local Government, Sports, and Cultural Industries. Additionally, the project owner, Nyikina Mangala Community School, and the Jarlmadangah Burru Community will allocate minimal funds to support the project.
- **Human Resources:** The project will require a dedicated team to oversee its development and management. METIO, as the project development and management entity, will provide project management professionals who will lead and coordinate all project activities. The team will collaborate closely with the project owner, stakeholders, and consultants to ensure effective project delivery.
- **Consultants and Expertise:** The project will engage the services of an architect to design the sports court upgrade and a team of engineers provided by Engineers Without Borders Australia to offer their expertise in structural and civil engineering. Additionally, a building certifier consultant will be included in the team to ensure compliance with building regulations, codes, and standards. The collaborative efforts of these consultants will contribute to the successful implementation of the project, meeting all regulatory requirements and ensuring the highest standards of construction and design.
- **Community Engagement:** The active involvement and engagement of the Nyikina Mangala Community School, the Jarlmadangah Burru Community, and other relevant stakeholders are essential resources for the project's success. The project team will collaborate closely with the community, seeking their input, feedback, and participation throughout the project's lifecycle. This collaborative approach will ensure that the project aligns with the needs and aspirations of the local community.
- **Physical Resources:** The project will require construction materials, equipment, and tools to complete the upgrade of the sports court. These resources include concrete, building materials, shade cloth, seating, lighting fixtures, rainwater collection systems, and landscaping materials. The project team will identify a builder, trough a tendering process, that can procure these resources from reliable suppliers, considering factors such as quality, availability, and cost-effectiveness.
- **Permits and Approvals:** Obtaining necessary permits and approvals from relevant authorities is critical to the project's compliance with regulatory requirements. The project team will work closely with the Shire of Derby–West Kimberley to secure the required building approvals, permits, and any other necessary documentation for the smooth execution of the project.

By effectively managing and allocating these resources, METIO aims to ensure the successful execution of the Nyikina Mangala Community School sports court upgrade. Regular monitoring and evaluation of resource utilization will be conducted to maintain project progress and address any potential resource constraints or bottlenecks.

Project Approval

The successful implementation of the project requires obtaining necessary approvals from relevant authorities. The key approvals needed for this project include:

- **Community Board Approval:** The project will seek approval from the community and school board of directors. This approval ensures that the project aligns with the community's vision and goals, and that it receives their support and endorsement.
- **Building Approvals:** The project will also require building approvals from the appropriate authorities. This involves obtaining permits and clearances to ensure compliance with local building codes, regulations, and standards. Building approvals confirm that the project design and construction meet safety, structural, and environmental requirements.

The project team, led by Metio, will work closely with the community CEO, School principal and board to gain their approval and ensure that the project aligns with their needs and aspirations. Additionally, the team will liaise with the relevant building authorities to obtain the necessary building approvals. Clear communication, collaboration, and adherence to guidelines will be prioritized to facilitate a smooth and efficient approval process, enabling the project to move forward successfully.

Project Team

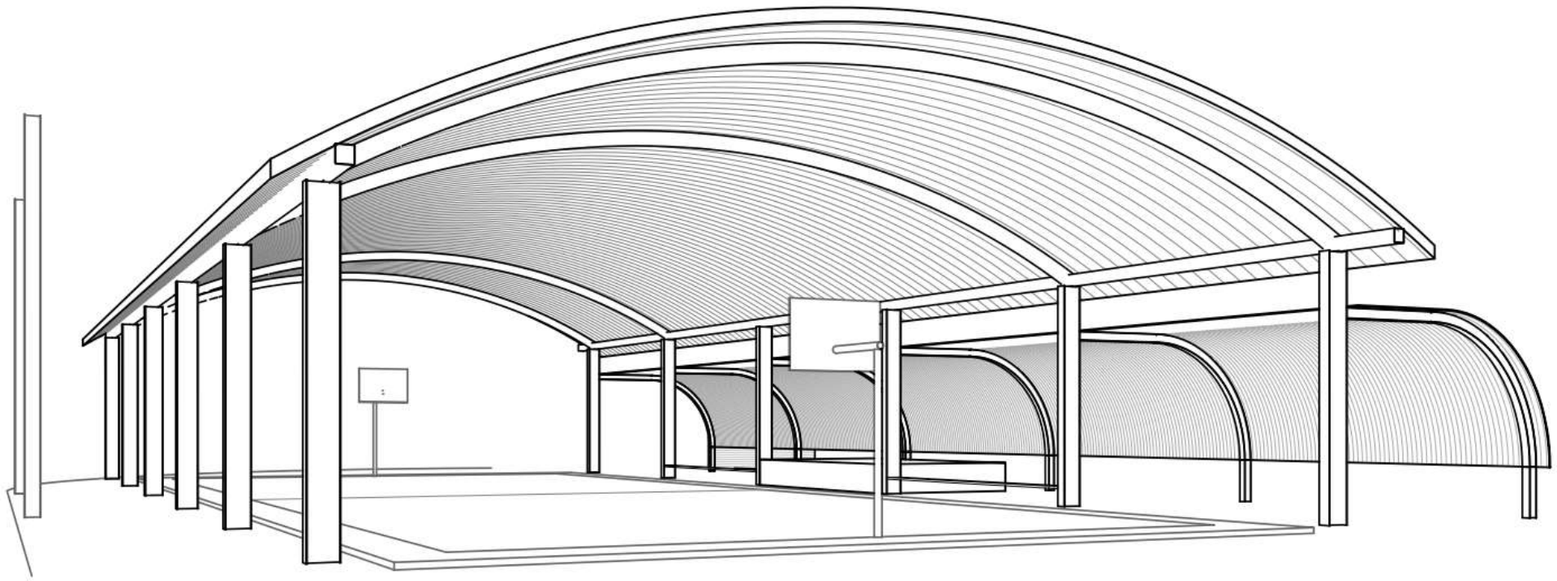
- Project Owner: Jarlmadangah Burru Community and Nyikina Mangala Community School and
  - Community CEO - TBA
  - School Principal - Wikitoria Bacon
  - Finance and bookkeeping – Janine Good, Culturvate
- Project Development and Project Management: METIO
  - Director - Humberto Marum
- Architects: Troppo Architects
  - Leading Architect: Dillon Gorton
- Engineers: To be identified.
- Landscape Architects: To be identified
- Topographic surveyor: To be identified
- Geotechnical survey: To be identified
- Cost estimator: To be identified
- Building Certifier: To be identified.
- Builder: To be identified (through tender process).

Next steps

- **Review and Seek Community Endorsement:** The project document will be reviewed by all stakeholders, including the Jarlmadangah Burru Community and Nyikina Mangala Community School, to ensure alignment with their vision and goals. Community endorsement will be sought to proceed with the project.
  Done
- **Engage METIO for Project Development:** METIO will be engaged to develop the project, including setting and coordinating the design team, obtaining necessary building approvals, apply for funding and managing the project until projects is funded. METIO will work closely with the project owner and other stakeholders to ensure the project is success funded. This stage of the project will be done by METIO on a Pro-Bono bases.
  Done
- **Seek Consultants:** Identify and engage suitable consultants, including architects, landscape architects, cost estimator and a building certifier. Their expertise will be crucial in designing and certifying the project according to the required standards.
  Done
- **Develop Project Plan and Budget:** METIO, in collaboration with the project team, will develop a detailed project plan, design and budget. This will include defining project milestones, timelines, and resource requirements to ensure efficient project implementation.
  Done
- **Seek Donors and Write Grant Applications:** METIO will actively seek donors and funding opportunities to support the project. Grant applications will be prepared and submitted to relevant funding bodies to secure the necessary financial resources for the project.
  In progress

Contact Information

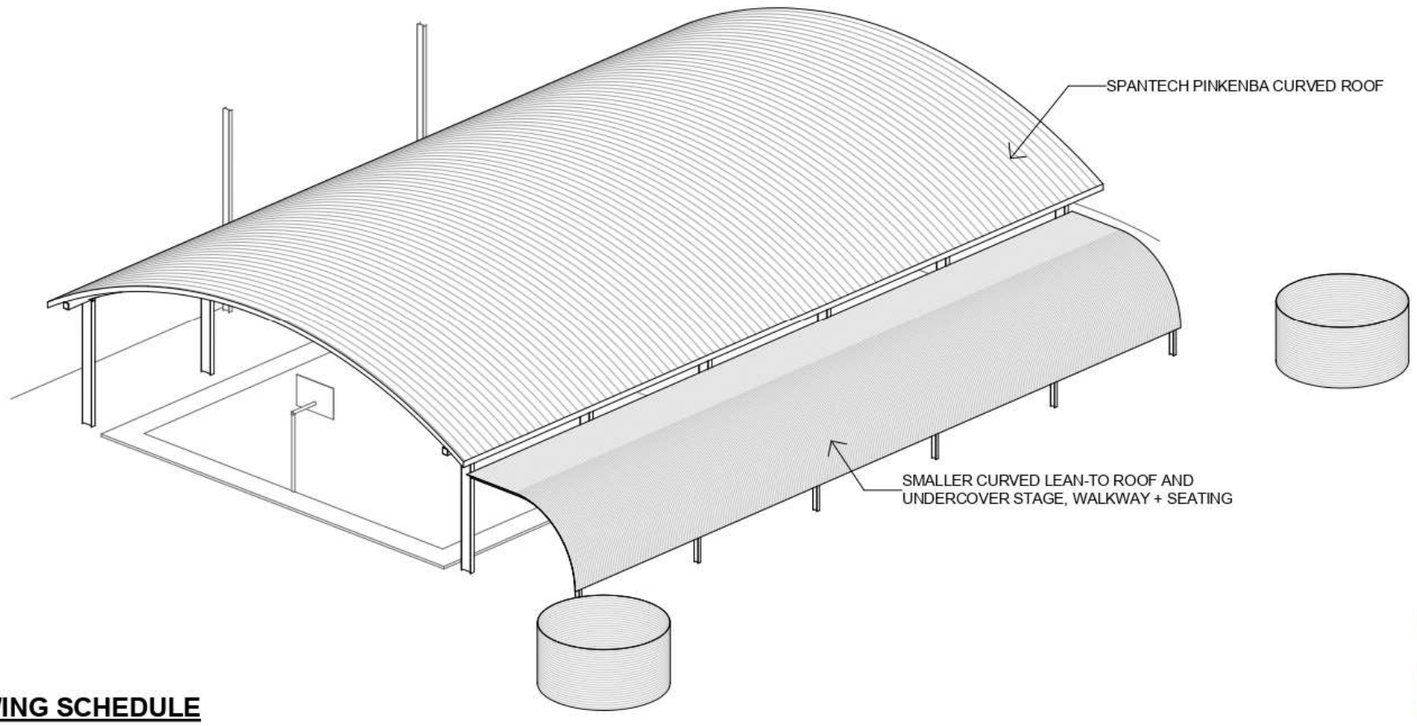
- **Nyikina Mangala Community School** - Principal - Wikitoria Bacon - principal@nmcs.wa.edu.au - 0459207287
- **METIO** - Director - Humberto Marum - marum@metio.com.au – 0476671915











DRAWING SCHEDULE

SCHEMATIC DESIGN	00	DRAWING SCHEDULE	E	STAGING UPDATES	04.06.2024
SCHEMATIC DESIGN	01	EXISTING SITE	D	ISSUE FOR COST ESTIMATION	17.09.2023
SCHEMATIC DESIGN	02	SITE PLAN	D	ISSUE FOR COST ESTIMATION	17.09.2023
SCHEMATIC DESIGN	03	FLOOR PLAN	E	STAGING UPDATES	04.06.2024
SCHEMATIC DESIGN	04	SECTIONS	E	STAGING UPDATES	04.06.2024

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Scale 1: 200

No.	Description	Date
E	STAGING UPDATES	04.06.2024
D	ISSUE FOR COST ESTIMATION	17.09.2023
C	ISSUE FOR COMMUNITY CONSULTATION	14.08.2023
B	SCHEMATIC DESIGN	09.08.2023
A	CONCEPT OPTIONS	20.07.2023

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SCHEMATIC DESIGN

NYIKINI MANGALA SPORTS COURT

MT ANDERSON STATION, WEST KIMBERLEY, W.A.

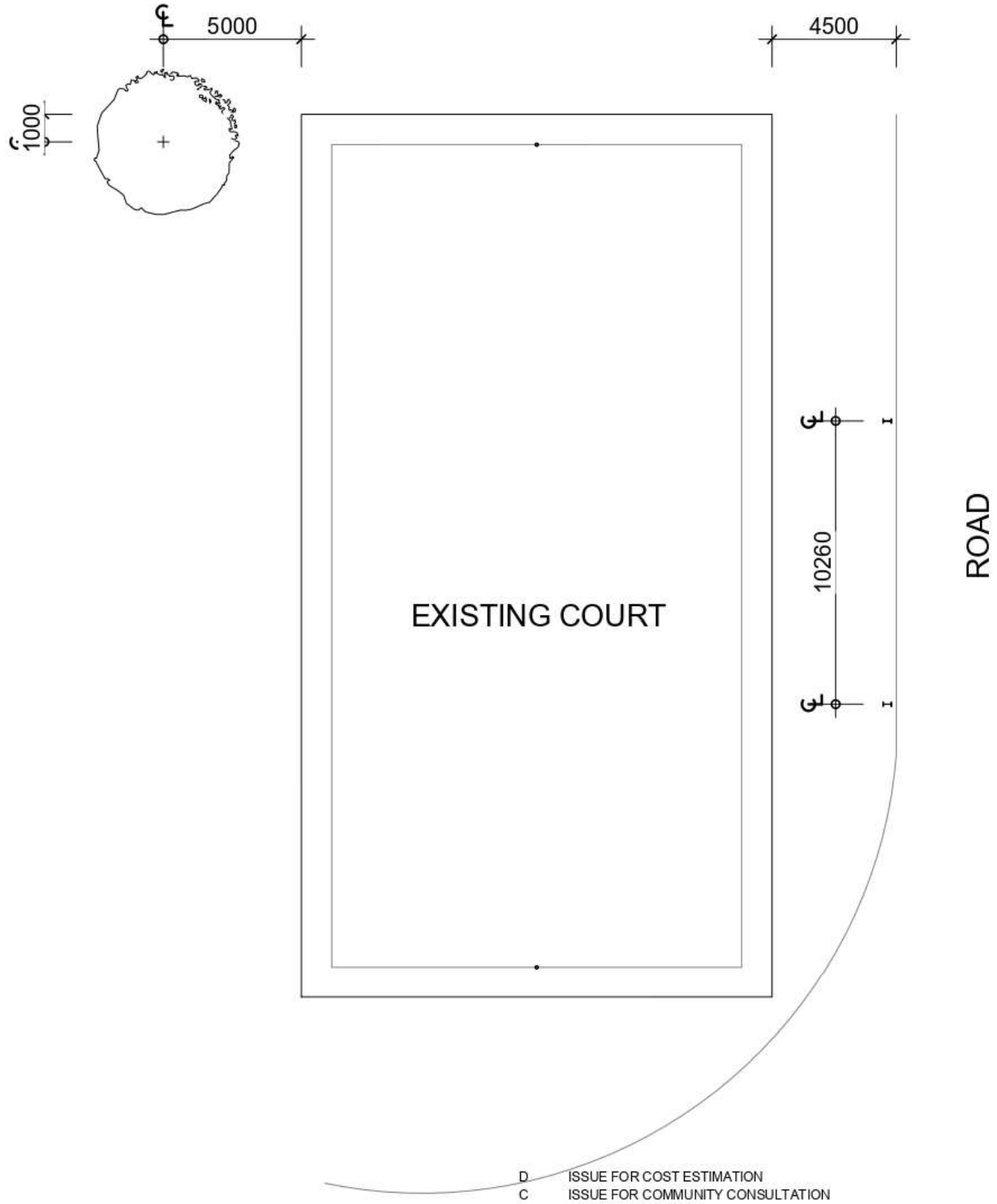
JARLMADANGAH BURRU COMMUNITY 2305

DRAWING SCHEDULE **00**









No.	Description	Date
D	ISSUE FOR COST ESTIMATION	17.09.2023
C	ISSUE FOR COMMUNITY CONSULTATION	14.08.2023
B	SCHEMATIC DESIGN	09.08.2023
A	CONCEPT OPTIONS	20.07.2023

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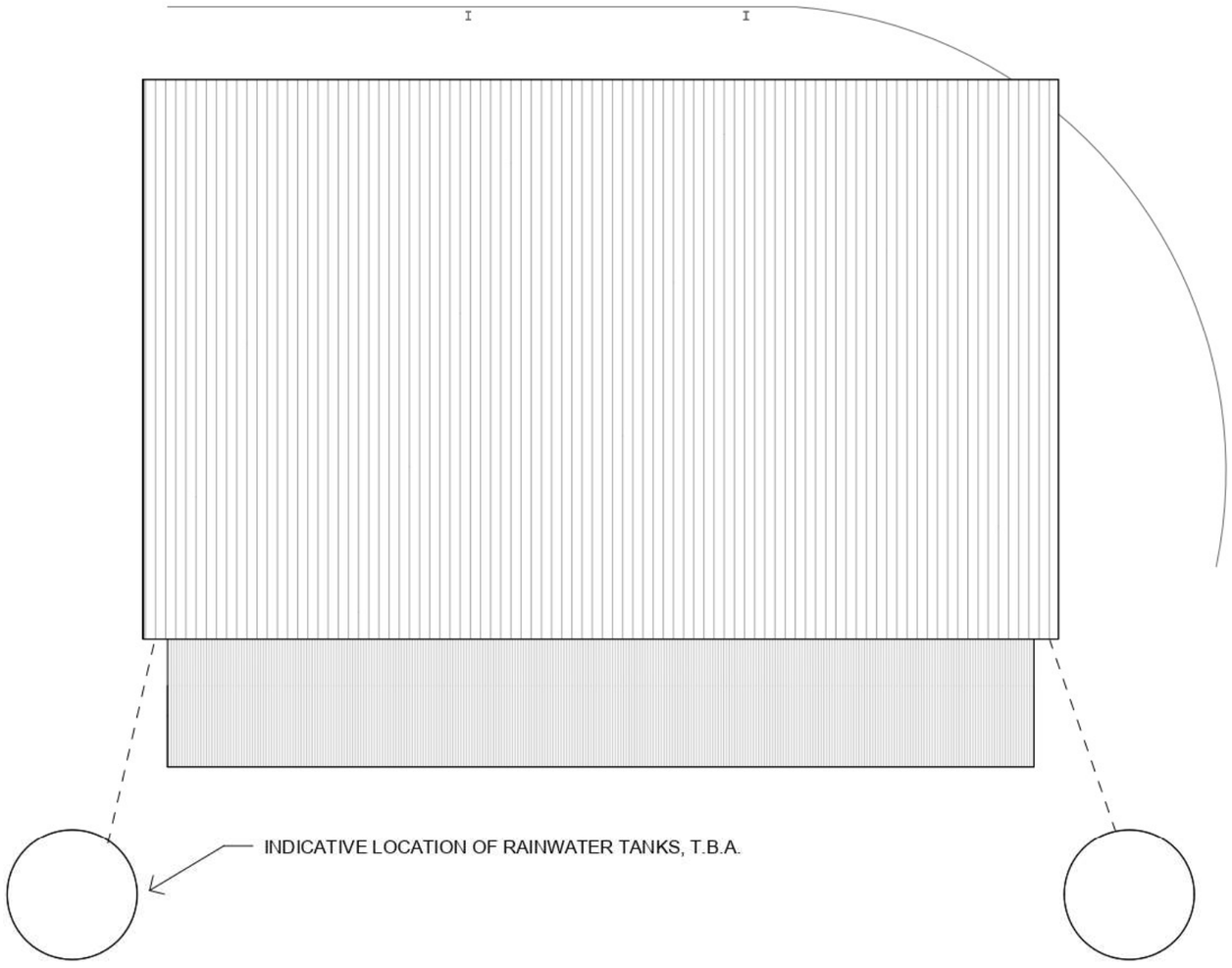
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SCHEMATIC DESIGN

NYIKINI MANGALA SPORTS COURT
MT ANDERSON STATION, WEST KIMBERLEY, W.A.

JARLMADANGAH BURRU COMMUNITY 2305

EXISTING SITE 01



No.	Description	Date
D	ISSUE FOR COST ESTIMATION	17.09.2023
C	ISSUE FOR COMMUNITY CONSULTATION	14.08.2023

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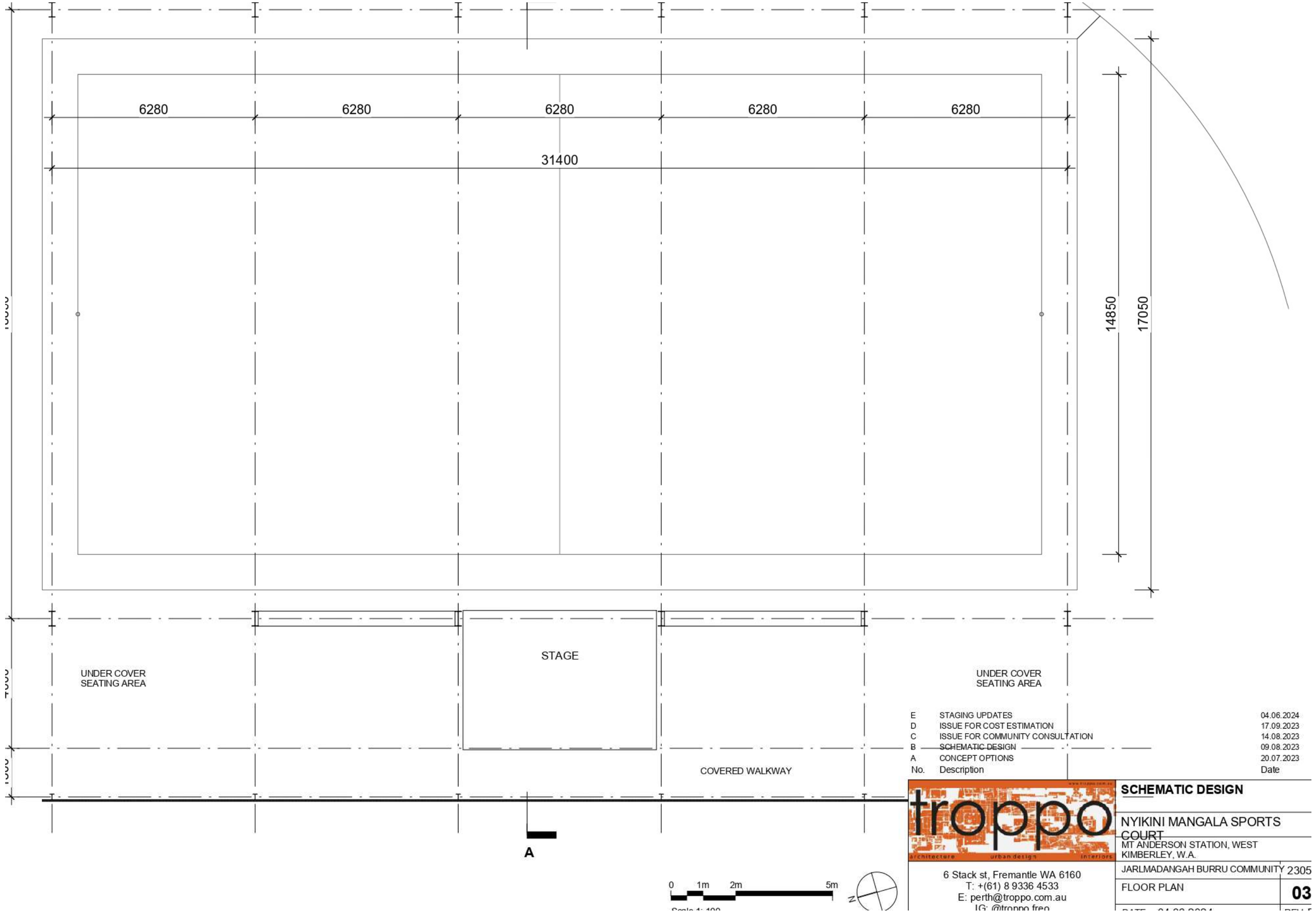
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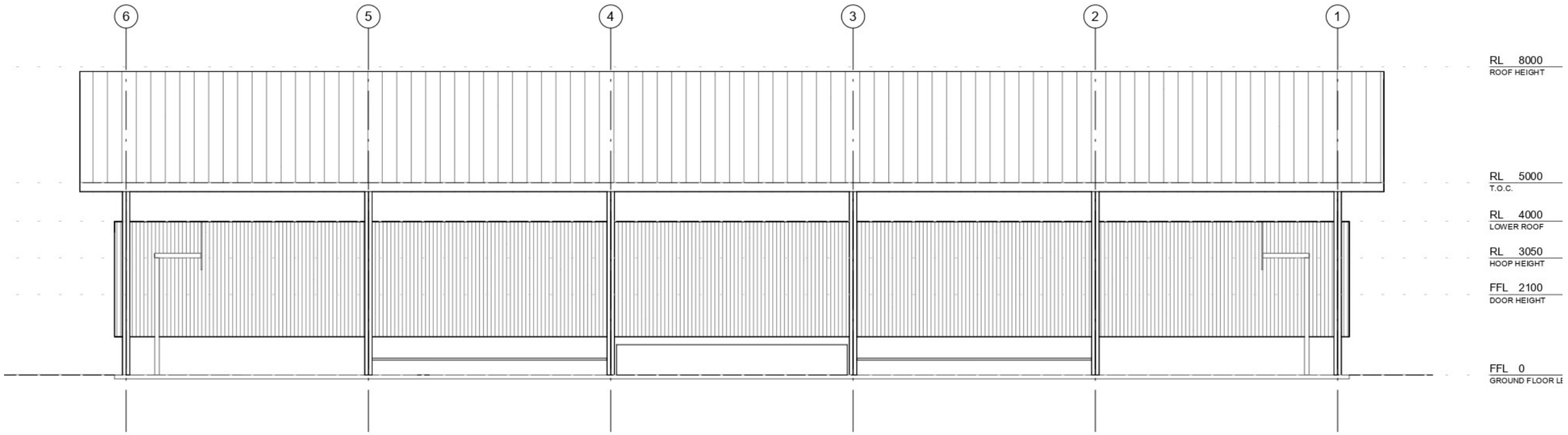
SCHEMATIC DESIGN

NYIKINI MANGALA SPORTS COURT
MT ANDERSON STATION, WEST KIMBERLEY, W.A.

JARLMADANGAH BURRU COMMUNITY 2305

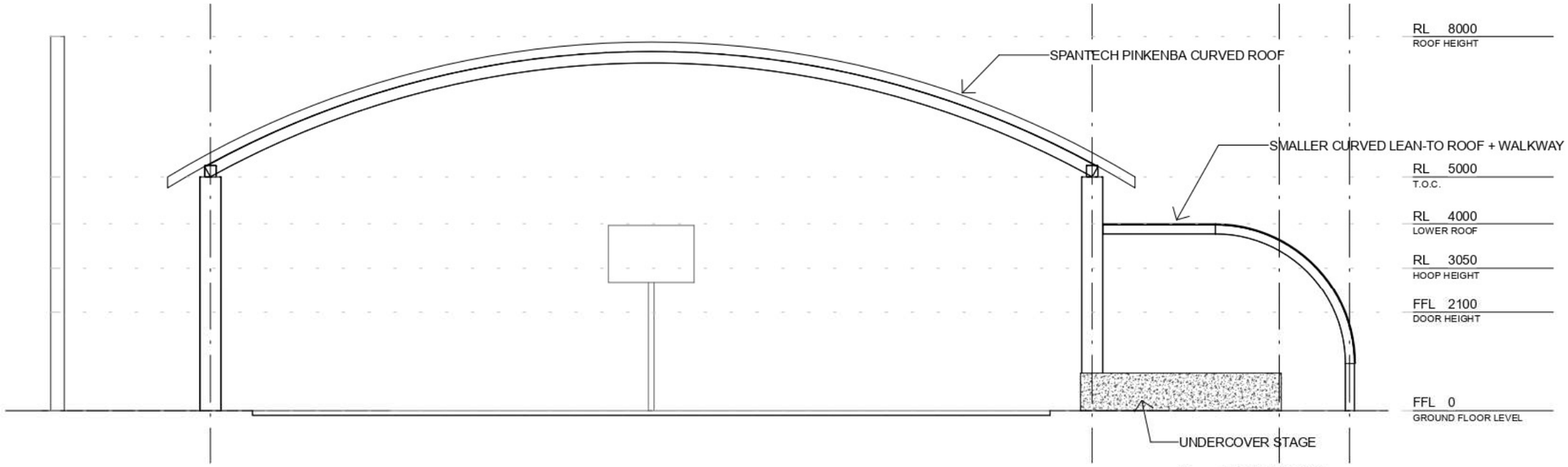
SITE PLAN **02**


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6280
31400
14850
17050
UNDER COVER
SEATING AREA
STAGE
UNDER COVER
SEATING AREA
COVERED WALKWAY
A
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E STAGING UPDATES 04.06.2024
D ISSUE FOR COST ESTIMATION 17.09.2023
C ISSUE FOR COMMUNITY CONSULTATION 14.08.2023
B SCHEMATIC DESIGN 09.08.2023
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No. Description Date
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SCHEMATIC DESIGN
NYIKINI MANGALA SPORTS COURT
MT ANDERSON STATION, WEST KIMBERLEY, W.A.
JARLMADANGAH BURRU COMMUNITY 2305
FLOOR PLAN
03



EAST ELEVATION - B

1 : 100



SECTION AA

1 : 100

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Scale 1: 100

No.	Description	Date
E	STAGING UPDATES	04.06.2024
D	ISSUE FOR COST ESTIMATION	17.09.2023
C	ISSUE FOR COMMUNITY CONSULTATION	14.08.2023

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SCHEMATIC DESIGN

NYIKINI MANGALA SPORTS COURT

MT ANDERSON STATION, WEST KIMBERLEY, W.A.

JARLMADANGAH BURRU COMMUNITY 2305

SECTIONS 04

NYIKINA MANGALA COMMUNITY SCHOOL
SPORTS COURT

CONSTRUCTION COST ESTIMATE

Issue 1.1

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METIO
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0476 671 915

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perth@troppo.com.au
9336 4533

27/09/2023
3:50:54 PM

RW Quantity Surveyors
Job 23064

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
	EXECUTIVE SUMMARY				
1	Sports Court Shelter				2,264,600
2	Toilets				865,400
	ESTIMATED TOTAL PROJECT COST (EXCL. GST)				**3,130,000**
	** Refer Notes and Exclusions on following page*				

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
	NOTES & EXCLUSIONS				
	This Estimate has been based on the folowing documentation:				
3	- Troppo Architects drawings 01_C, B01_C, B02_C and B03_C dated 14/08/2023; 02_D, 03_D and 04_D (for toilets and water harvesting only) dated 18/09/2023				
4	- Sports Surface budget estimate dated 10/03/2023				
5	- Spantech advice (email to METIO dated 31/08/2023)				
	Limitations of this Estimate				
6	The rates used in this estimate of construction cost (estimate) are based on the works being procured via a conventional, competitive tendering process				
7	We have not been provided with consultant cost advice for the services trades. We have included high level estimates for these trades and we recommend specialist consultant cost advice be sought prior to finalising the budget for this development proposal				
8	This estimate is not a cost control document and should not be used for construction contract or ordering purposes				
9	This estimate is theoretical only, based on the current average costs for works of a similar scope and size and it should be noted that tendered and/or actual costs could vary significantly depending on a number of factors outside of our control				
	The following has been specifically excluded from this Estimate and separate provision should be made for these as required				
10	- Works outside the site boundaries				
11	- Remediation works associated with contaminated soil				
12	- Excavation in rock or other adverse soil type				
13	- Out of hours works				
14	- CCTV				
15	- Development Application fees & charges				
16	- Headworks fees & charges				
17	- Escalation beyond September 2023				
18	- GST				

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
1	**Sports Court Shelter**				
	SUMMARY				
1.1	Preliminaries (proportion of)	20	%		316,000
1.2	Substructure				63,000
1.3	Columns				244,100
1.4	Roofs				559,800
1.5	Floor Finishes				37,300
1.6	Fitments				32,000
1.7	Electrical				223,600
1.8	External Works & Services				420,000
	Subtotal				**1,895,800**
1.9	Design Contingency (minimum recommended allowance)	5	%		94,800
1.10	Construction Contingency (minimum recommended allowance)	3	%		59,800
	Estimated Construction Cost				**2,050,400**
1.11	Artwork Allowance	1	%		20,000
1.12	Consultants Fees				164,400
1.13	Disbursements				24,800
1.14	Allowance for Local Authority Approval Fees				5,000
	To Executive Summary				**2,264,600**

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
2	**Toilets**				
	SUMMARY				
2.1	Preliminaries (proportion of)	20	%		120,200
2.2	Substructure				26,100
2.3	Roofs				13,200
2.4	External Walls/Windows				115,900
2.5	External Doors				19,000
2.6	Internal Walls & Partitions				53,400
2.7	Wall Finishes				50,900
2.8	Floor Finishes				13,200
2.9	Ceiling Finishes				15,000
2.10	Fitments				48,700
2.11	Hydraulics				153,200
2.12	Electrical				16,900
2.13	External Works & Services				75,400
	Subtotal				**721,100**
2.14	Design Contingency (minimum recommended allowance)	5	%		37,000
2.15	Construction Contingency (minimum recommended allowance)	3	%		23,000
	Estimated Construction Cost				**781,100**
2.16	Artwork Allowance	1	%		8,000
2.17	Consultants Fees				63,000
2.18	Disbursements				13,300
2.19	Allowance for Local Authority Approval Fees (incl. in Shelter stage)				incl.elsewhere
	To Executive Summary				**865,400**

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
1	**Sports Court Shelter**				
1.2	Substructure				
1	Column footings - 750 Dia. bored piers 4.5m deep (100kg/m3 reinf.)	12	no	4,200.00	50,400
2	Ground Slab	63	m2	200.00	12,600
	To Summary				**63,000**
1.3	Columns				
3	250 UB 31.4 columns 3.1m long	4	no	4,100.00	16,400
4	460 UB 81 columns 5m long	12	no	17,300.00	207,600
5	Grout under base plates	73	no	275.00	20,075
	To Summary				**244,075**
1.4	Roofs				
6	125 x 4 SHS beam	14	m	630.00	8,820
7	250 x 6 SHS beam	68	m	1,890.00	128,520
8	250 x 6 SHS rafter (curved)	120	m	1,890.00	226,800
9	Spantech Pinkeba roof sheeting	71	m2	180.00	12,780
10	Spantech Pinkeba curved roof sheeting	735	m2	220.00	161,700
11	Eaves gutters	87	m	160.00	13,920
12	Downpipes 3300 long	2	no	1,000.00	2,000
13	Downpipes 5400 long	4	no	1,300.00	5,200
	To Summary				**559,740**
1.5	Floor Finishes				
14	Resurface existing court including repairs, preparation and line marking (1 basketball court)	546	m2	66.00	36,036
15	Extra line marking for netball court		Item		1,200
	To Summary				**37,236**
1.6	Fitments				
16	Bench seat (outdoor)	8	m	2,500.00	20,000
17	Combination basketball/netball goals and posts, including removal of old goals and posts	2	no	6,000.00	12,000
	To Summary				**32,000**

RW QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
1	**Sports Court Shelter**				*(Continued)*
1.7	Electrical				
18	Allowance for sports court lighting	546	m2	200.00	109,200
19	Big ass fans	2	no	12,000.00	24,000
20	Allowance for solar installation		Item		70,000
21	Allowance for Builder's work and margin	10.0	%		20,400
	To Summary				**223,600**
1.8	External Works & Services				
	Retaining, Paving, Etc.				
22	External footpaths (school to court)	60	m2	200.00	12,000
23	Stage	15	m2	600.00	9,000
24	Retaining wall/seating and part of landscape to be done by community		PSum		10,000
25	Shade cloth for playground		PSum		3,000
	Soft Landscaping				
26	Provisional Sum for Landscaping		PSum		20,000
	Stormwater				
27	Stormwater pipe in-ground, including excavation and backfill	58	m	250.00	14,500
28	Stormwater tanks (in ground, including excavation and backfilling)	2	no	150,000.00	300,000
29	Allowance for Builder's Work and Margin	10.0	%		31,500
	Power				
30	Allowance for power services		PSum		20,000
	To Summary				**420,000**
1.12	Consultants Fees				
	SUMMARY				
31	Project Manager				61,600
32	Architect				41,100
33	Structural & Civil Engineer				30,800
34	Electrical Engineer				20,600
35	Site Survey				3,100
36	Cost Planner (incl. LCCA)				4,100
37	Certifier				3,100
	To Executive Summary				**102,800**

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
1	**Sports Court Shelter**				*(Continued)*
1.13	Disbursements				
	SUMMARY				
38	Project Manager	3	trips	4,250.00	12,750
39	Architect	1	trips	3,000.00	3,000
40	Structural & Civil Engineer	1	trips	3,000.00	3,000
41	Site Surveyor	1	trips	3,000.00	3,000
42	Certifier	1	trips	3,000.00	3,000
	To Executive Summary				**24,750**

RW QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
2	**Toilets**				
2.2	Substructure				
43	Footings for transportable toilet blocks	49	m	275.00	13,475
44	Ground Slab	63	m2	200.00	12,600
	To Summary				**26,075**
2.3	Roofs				
45	Roof to toilets (under lean-to roof)	66	m2	200.00	13,200
	To Summary				**13,200**
2.4	External Walls/Windows				
46	External envelope (including windows/natural ventilation openings)	141	m2	820.00	115,809
	To Summary				**115,809**
2.5	External Doors				
47	Single external doors	4	no	2,500.00	10,000
48	Double external doors	2	no	4,500.00	9,000
	To Summary				**19,000**
2.6	Internal Walls & Partitions				
49	Internal walls	31	m2	270.00	8,370
50	Toilet partitions	40	m2	800.00	32,000
51	Toilet partition doors	10	no	1,300.00	13,000
	To Summary				**53,370**
2.7	Wall Finishes				
52	Ceramic tiles	136	m2	370.00	50,320
53	Paint to walls	18	m2	32.00	576
	To Summary				**50,896**
2.8	Floor Finishes				
54	Vinyl flooring	60	m2	220.00	13,200

RW QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
2	**Toilets**				*(Continued)*
2.8	Floor Finishes				*(Continued)*
	To Summary				**13,200**
2.9	Ceiling Finishes				
55	Plasterboard ceilings, including insulation and paint	60	m2	250.00	15,000
	To Summary				**15,000**
2.10	Fitments				
56	Bench seat	6	m	800.00	4,800
57	Vanity bench	4	m	3,000.00	12,000
58	Shelving to storage cupboard	17	m	250.00	4,250
59	UAT grab rail set and backrest	2	no	3,000.00	6,000
60	Toilet roll holder (double roll, anti-vandal)	6	no	500.00	3,000
61	Soap dispenser	4	no	450.00	1,800
62	Coat hook	24	no	150.00	3,600
63	Hand drier	4	no	3,300.00	13,200
	To Summary				**48,650**
2.11	Hydraulics				
	Hydraulic fittings (vandal proof), including traps, valves, tapware, and pipework to within 1m of external wall				
64	WC	4	no	7,000.00	28,000
65	WC (UAT)	2	no	7,500.00	15,000
66	Basin (vanity)	4	no	5,500.00	22,000
67	Basin (UAT)	2	no	6,000.00	12,000
68	Shower	6	no	5,000.00	30,000
69	Shower (UAT)	2	no	5,500.00	11,000
70	Tap	4	no	2,500.00	10,000
71	Floor waste	10	no	1,000.00	10,000
72	Instantaneous electric hot water unit	2	no	5,000.00	10,000
	Builder's Works				
73	Allowance for builder's work in connection with the hydraulics installation	3.5	%		5,200
	To Summary				**153,200**
2.12	Electrical				
74	Electrical Installation to toilets	61	m2	250.00	15,250
75	Allowance for Builder's work and margin	10.0	%		1,600

RW QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
2	**Toilets**				*(Continued)*
2.12	Electrical				*(Continued)*
	To Summary				**16,850**
2.13	External Works & Services				
	Site Preparation				
76	Clear site	120	m2	2.00	240
77	Prepare building pad	120	m2	10.00	1,200
	Stormwater				
78	Stormwater pipe in-ground, including excavation and backfill	14	m	250.00	3,500
79	Allowance for Builder's Work and Margin	10.0	%		400
	Sewer				
80	Allowance for sewer services		PSum		50,000
	Water				
81	Allowance for water services		PSum		20,000
	Power				
82	Allowance for power services - provided with Shelter stage works		PSum		incl.elsewhere
	To Summary				**75,340**
2.17	Consultants Fees				
	SUMMARY				
83	Project Manager				23,600
84	Architect				15,700
85	Structural & Civil Engineer				11,800
86	Electrical Engineer				7,900
87	Site Survey				1,200
88	Cost Planner (incl. LCCA)				1,600
89	Certifier				1,200
	To Executive Summary				**39,400**
2.18	Disbursements				
	SUMMARY				
90	Project Manager	1	trips	4,250.00	4,250
91	Architect	1	trips	3,000.00	3,000
92	Site Surveyor	1	trips	3,000.00	3,000
93	Certifier	1	trips	3,000.00	3,000

Nyikina Mangala Community School

Sports Court **Preliminary Construction Cost Estimate - Ver 1.**

Item	Description	Qty	Unit	Rate	Total
2	**Toilets**				*(Continued)*
2.18	Disbursements				*(Continued)*
	To Executive Summary				**13,250**

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

Version 1.0

Cost Summary	Year/s												
	1	2	3	4	5	6 - 10	11 - 15	16 - 20	21 - 25	26 - 30	31 - 35	36 - 40	41 - 45	46 - 50
Periodic Replacement of Building Elements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 222,169	$ 551,622	$ 162,892	$ -	$ 1,870,599	$ -
Building Maintenance	$ 4,393	$ 4,525	$ 4,661	$ 4,801	$ 4,945	$ 27,040	$ 31,347	$ 36,340	$ 42,128	$ 48,838	$ 56,616	$ 65,634	$ 76,088	$ 88,206
Operation and Running Costs	$ 20,460	$ 21,074	$ 21,706	$ 22,357	$ 23,028	$ 125,926	$ 145,983	$ 169,234	$ 196,189	$ 227,436	$ 263,661	$ 305,656	$ 354,339	$ 410,776
Disposal Cost (Demolition)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,367
Total	**$ 24,853**	**$ 25,599**	**$ 26,367**	**$ 27,158**	**$ 27,973**	**$ 152,966**	**$ 177,330**	**$ 205,574**	**$ 460,486**	**$ 827,896**	**$ 483,169**	**$ 371,289**	**$ 2,301,025**	**$ 522,349**
Cumulative	**$ 24,853**	**$ 50,452**	**$ 76,819**	**$ 103,977**	**$ 131,950**	**$ 284,916**	**$ 462,246**	**$ 667,820**	**$ 1,128,306**	**$ 1,956,202**	**$ 2,439,371**	**$ 2,810,661**	**$ 5,111,686**	**$ 5,634,034**

Notes & Assumptions

1 Escalation factor used - 3%
2 The life cycle of each element is our estimate of it's anticipated effective life based on information gathered from the ATO, AIQS and input from specialist consultants
3 The assumed life span of the building structure/envelope is 50 years
4 The effective life is based on the assumption that the elements are maintained in accordance with good practice and/or supplier/manufacturer's recommendations
5 Replacement is assumed to occur in the year immediately following the end of the elements' effective life (e.g. if the effective life is 10 years, replacement is assumed to occur in year 11)
6 Costs are exclusive of loose furniture & equipment and any other cost exclusions noted in the supporting documentation to this report
7 Operating costs are purely indicative and should be used as an approximate guide only
8 Costs are exclusive of GST

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

Version 1.0

MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Roof																		
		New	$ 771,000	35%	269,900	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								810	834	859	885	911	939	967	996	1,026	1,056
External Walls																		
		New	$ 159,700	20%	32,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								800	824	849	874	900	927	955	984	1,013	1,044
Windows																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
External Doors																		
		New	$ 26,200	80%	21,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	1.50%								315	324	334	344	355	365	376	387	399	411
Internal Walls																		
		New	$ 73,600	25%	18,400	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.00%								368	379	390	402	414	427	439	453	466	480
Internal Screens																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
Internal Doors																		
		New	$ -	80%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								-	-	-	-	-	-	-	-	-	-
Wall Finishes																		
		New	$ 70,200	95%	66,700	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	1.00%								667	687	708	729	751	773	796	820	845	870
Floor Finishes																		
		New	$ 69,600	100%	69,600	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								348	358	369	380	392	403	416	428	441	454

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

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MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Ceilings																		
		New	$ 20,700	80%	16,600	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								83	85	88	91	93	96	99	102	105	108
Fitments																		
		New	$ 111,200	100%	111,200	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								222	229	236	243	250	258	266	274	282	290
Hydraulic Services																		
		New	$ 211,000	40%	84,400	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								422	435	448	461	475	489	504	519	535	551
Mechanical Services																		
		New	$ -	75%	-	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.35%								-	-	-	-	-	-	-	-	-	-
Electrical Services																		
		New	$ 331,100	60%	198,700	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								596	614	632	651	671	691	712	733	755	778
Transport Services																		
		New	$ -	100%	-	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.25%								-	-	-	-	-	-	-	-	-	-
External works																		
		New	$ 832,800	45%	374,800	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.15%								562	579	596	614	633	652	671	691	712	734
Totals																		
Replace									-	-	-	-	-	-	-	-	-	-
Replace (cumulative)									-	-	-	-	-	-	-	-	-	-
Maintenance									4,393	4,525	4,661	4,801	4,945	5,093	5,246	5,403	5,565	5,732
Maintenance (cumulative)									4,393	8,919	13,580	18,380	23,325	28,418	33,664	39,068	44,633	50,365

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

Version 1.0

MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
OPERATING COSTS																		
		$/m2 per Annum	Cost per Annum															
Rates, Taxes, Levies, etc.		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Insurances		$ 35.00	$ 2,140						2,140	2,204	2,270	2,338	2,409	2,481	2,555	2,632	2,711	2,792
Air-Conditioning		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Lifts		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Fire Services		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Utilities - Electricity		$ 30.00	$ 1,830						1,830	1,885	1,941	2,000	2,060	2,121	2,185	2,251	2,318	2,388
Utilities - Water		$ 25.00	$ 1,530						1,530	1,576	1,623	1,672	1,722	1,774	1,827	1,882	1,938	1,996
Cleaning		$ 125.00	$ 7,630						7,630	7,859	8,095	8,338	8,588	8,845	9,111	9,384	9,665	9,955
Gardening		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Consumables		$ 25.00	$ 1,530						1,530	1,576	1,623	1,672	1,722	1,774	1,827	1,882	1,938	1,996
Staff (Caretaker)		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Security		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Waste Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Pest Control		$ 15.00	$ 920						920	948	976	1,005	1,035	1,067	1,099	1,131	1,165	1,200
Plumbing		$ 20.00	$ 1,220						1,220	1,257	1,294	1,333	1,373	1,414	1,457	1,500	1,545	1,592
Minor Repairs & Maintenance		$ 50.00	$ 3,050						3,050	3,142	3,236	3,333	3,433	3,536	3,642	3,751	3,864	3,980
Sundries		$ 10.00	$ 610						610	628	647	667	687	707	728	750	773	796
Vacancy Allowance		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Totals																		
Operating									20,460	21,074	21,706	22,357	23,028	23,719	24,430	25,163	25,918	26,696
Operating (cumulative)									20,460	41,534	63,240	85,597	108,625	132,344	156,774	181,937	207,855	234,551

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

Version 1.0

MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 11	Year 12	Year 13	Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
Roof																		
		New	$ 771,000	35%	269,900	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								1,088	1,121	1,154	1,189	1,225	1,261	1,299	1,338	1,378	1,420
External Walls																		
		New	$ 159,700	20%	32,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								1,075	1,107	1,141	1,175	1,210	1,246	1,284	1,322	1,362	1,403
Windows																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
External Doors																		
		New	$ 26,200	80%	21,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	1.50%								423	436	449	463	476	491	505	521	536	552
Internal Walls																		
		New	$ 73,600	25%	18,400	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.00%								495	509	525	540	557	573	591	608	626	645
Internal Screens																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
Internal Doors																		
		New	$ -	80%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								-	-	-	-	-	-	-	-	-	-
Wall Finishes																		
		New	$ 70,200	95%	66,700	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	1.00%								896	923	951	980	1,009	1,039	1,070	1,102	1,136	1,170
Floor Finishes																		
		New	$ 69,600	100%	69,600	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								468	482	496	511	526	542	558	575	592	610

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MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 11	Year 12	Year 13	Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
Ceilings																		
		New	$ 20,700	80%	16,600	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								112	115	118	122	126	129	133	137	141	146
Fitments																		
		New	$ 111,200	100%	111,200	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								299	308	317	327	336	346	357	368	379	390
Hydraulic Services																		
		New	$ 211,000	40%	84,400	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								567	584	602	620	638	657	677	698	718	740
Mechanical Services																		
		New	$ -	75%	-	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.35%								-	-	-	-	-	-	-	-	-	-
Electrical Services																		
		New	$ 331,100	60%	198,700	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								801	825	850	875	902	929	957	985	1,015	1,045
Transport Services																		
		New	$ -	100%	-	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.25%								-	-	-	-	-	-	-	-	-	-
External works																		
		New	$ 832,800	45%	374,800	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.15%								756	778	802	826	850	876	902	929	957	986
Totals																		
Replace									-	-	-	-	-	-	-	-	-	-
Replace (cumulative)									-	-	-	-	-	-	-	-	-	-
Maintenance									5,904	6,081	6,264	6,452	6,645	6,845	7,050	7,262	7,479	7,704
Maintenance (cumulative)									56,270	62,351	68,615	75,067	81,712	88,557	95,607	102,869	110,348	118,052

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Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 11	Year 12	Year 13	Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
OPERATING COSTS																		
		$/m2 per Annum	Cost per Annum															
Rates, Taxes, Levies, etc.		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Insurances		$ 35.00	$ 2,140						2,876	2,962	3,051	3,143	3,237	3,334	3,434	3,537	3,643	3,753
Air-Conditioning		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Lifts		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Fire Services		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Utilities - Electricity		$ 30.00	$ 1,830						2,459	2,533	2,609	2,687	2,768	2,851	2,937	3,025	3,115	3,209
Utilities - Water		$ 25.00	$ 1,530						2,056	2,118	2,181	2,247	2,314	2,384	2,455	2,529	2,605	2,683
Cleaning		$ 125.00	$ 7,630						10,254	10,562	10,879	11,205	11,541	11,887	12,244	12,611	12,990	13,379
Gardening		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Consumables		$ 25.00	$ 1,530						2,056	2,118	2,181	2,247	2,314	2,384	2,455	2,529	2,605	2,683
Staff (Caretaker)		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Security		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Waste Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Pest Control		$ 15.00	$ 920						1,236	1,273	1,312	1,351	1,392	1,433	1,476	1,521	1,566	1,613
Plumbing		$ 20.00	$ 1,220						1,640	1,689	1,739	1,792	1,845	1,901	1,958	2,016	2,077	2,139
Minor Repairs & Maintenance		$ 50.00	$ 3,050						4,099	4,222	4,349	4,479	4,613	4,752	4,894	5,041	5,192	5,348
Sundries		$ 10.00	$ 610						820	844	870	896	923	950	979	1,008	1,038	1,070
Vacancy Allowance		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Totals																		
Operating									27,497	28,321	29,171	30,046	30,948	31,876	32,832	33,817	34,832	35,877
Operating (cumulative)									262,047	290,369	319,540	349,586	380,534	412,410	445,242	479,059	513,891	549,768

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Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 21	Year 22	Year 23	Year 24	Year 25	Year 26	Year 27	Year 28	Year 29	Year 30
Roof																		
		New	$ 771,000	35%	269,900	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								1,462	1,506	1,551	1,598	1,646	1,695	1,746	1,799	1,853	1,908
External Walls																		
		New	$ 159,700	20%	32,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								1,445	1,488	1,533	1,579	1,626	1,675	1,725	1,777	1,830	1,885
Windows																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
External Doors																		
		New	$ 26,200	80%	21,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	1.50%								569	586	604	622	640	660	679	700	721	742
Internal Walls																		
		New	$ 73,600	25%	18,400	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.00%								665	685	705	726	748	771	794	817	842	867
Internal Screens																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
Internal Doors																		
		New	$ -	80%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								-	-	-	-	-	-	-	-	-	-
Wall Finishes																		
		New	$ 70,200	95%	66,700	20	21	20										
Replace									108,721	-	-	-	-	-	-	-	-	-
Maintenance	1.00%								1,205	1,241	1,278	1,316	1,356	1,397	1,438	1,482	1,526	1,572
Floor Finishes																		
		New	$ 69,600	100%	69,600	20	21	20										
Replace									113,448	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								629	647	667	687	707	729	750	773	796	820

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Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 21	Year 22	Year 23	Year 24	Year 25	Year 26	Year 27	Year 28	Year 29	Year 30
Ceilings																		
		New	$ 20,700	80%	16,600	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								150	154	159	164	169	174	179	184	190	196
Fitments																		
		New	$ 111,200	100%	111,200	25	26	25										
Replace									-	-	-	-	-	197,936	-	-	-	-
Maintenance	0.20%								402	414	426	439	452	466	480	494	509	524
Hydraulic Services																		
		New	$ 211,000	40%	84,400	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								762	785	809	833	858	884	910	937	966	994
Mechanical Services																		
		New	$ -	75%	-	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.35%								-	-	-	-	-	-	-	-	-	-
Electrical Services																		
		New	$ 331,100	60%	198,700	25	26	25										
Replace									-	-	-	-	-	353,686	-	-	-	-
Maintenance	0.30%								1,077	1,109	1,142	1,176	1,212	1,248	1,286	1,324	1,364	1,405
Transport Services																		
		New	$ -	100%	-	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.25%								-	-	-	-	-	-	-	-	-	-
External works																		
		New	$ 832,800	45%	374,800	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.15%								1,015	1,046	1,077	1,110	1,143	1,177	1,212	1,249	1,286	1,325
Totals																		
Replace									222,169	-	-	-	-	551,622	-	-	-	-
Replace (cumulative)									222,169	222,169	222,169	222,169	222,169	773,791	773,791	773,791	773,791	773,791
Maintenance									7,935	8,173	8,418	8,671	8,931	9,199	9,475	9,759	10,052	10,353
Maintenance (cumulative)									125,987	134,160	142,578	151,249	160,180	169,379	178,854	188,613	198,664	209,018

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OPERATING COSTS																		
		$/m2 per Annum	Cost per Annum															
Rates, Taxes, Levies, etc.		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Insurances		$ 35.00	$ 2,140						3,865	3,981	4,100	4,223	4,350	4,481	4,615	4,754	4,896	5,043
Air-Conditioning		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Lifts		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Fire Services		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Utilities - Electricity		$ 30.00	$ 1,830						3,305	3,404	3,506	3,612	3,720	3,832	3,947	4,065	4,187	4,313
Utilities - Water		$ 25.00	$ 1,530						2,763	2,846	2,932	3,020	3,110	3,203	3,300	3,399	3,501	3,606
Cleaning		$ 125.00	$ 7,630						13,781	14,194	14,620	15,058	15,510	15,976	16,455	16,948	17,457	17,981
Gardening		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Consumables		$ 25.00	$ 1,530						2,763	2,846	2,932	3,020	3,110	3,203	3,300	3,399	3,501	3,606
Staff (Caretaker)		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Security		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Waste Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Pest Control		$ 15.00	$ 920						1,662	1,711	1,763	1,816	1,870	1,926	1,984	2,044	2,105	2,168
Plumbing		$ 20.00	$ 1,220						2,203	2,270	2,338	2,408	2,480	2,554	2,631	2,710	2,791	2,875
Minor Repairs & Maintenance		$ 50.00	$ 3,050						5,509	5,674	5,844	6,019	6,200	6,386	6,578	6,775	6,978	7,188
Sundries		$ 10.00	$ 610						1,102	1,135	1,169	1,204	1,240	1,277	1,316	1,355	1,396	1,438
Vacancy Allowance		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Totals																		
Operating									36,953	38,062	39,203	40,380	41,591	42,839	44,124	45,448	46,811	48,215
Operating (cumulative)									586,721	624,783	663,986	704,366	745,957	788,795	832,919	878,367	925,178	973,393

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Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 31	Year 32	Year 33	Year 34	Year 35	Year 36	Year 37	Year 38	Year 39	Year 40
Roof																		
		New	$ 771,000	35%	269,900	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								1,965	2,024	2,085	2,148	2,212	2,278	2,347	2,417	2,490	2,564
External Walls																		
		New	$ 159,700	20%	32,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								1,942	2,000	2,060	2,122	2,186	2,251	2,319	2,388	2,460	2,534
Windows																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
External Doors																		
		New	$ 26,200	80%	21,000	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	1.50%								765	788	811	835	861	886	913	940	969	998
Internal Walls																		
		New	$ 73,600	25%	18,400	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.00%								893	920	948	976	1,005	1,036	1,067	1,099	1,132	1,165
Internal Screens																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
Internal Doors																		
		New	$ -	80%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								-	-	-	-	-	-	-	-	-	-
Wall Finishes																		
		New	$ 70,200	95%	66,700	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	1.00%								1,619	1,668	1,718	1,769	1,822	1,877	1,933	1,991	2,051	2,112
Floor Finishes																		
		New	$ 69,600	100%	69,600	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								845	870	896	923	951	979	1,009	1,039	1,070	1,102

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Ceilings																		
		New	$ 20,700	80%	16,600	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								201	208	214	220	227	234	241	248	255	263
Fitments																		
		New	$ 111,200	100%	111,200	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								540	556	573	590	608	626	645	664	684	704
Hydraulic Services																		
		New	$ 211,000	40%	84,400	30	31	30										
Replace									162,892	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								1,024	1,055	1,087	1,119	1,153	1,187	1,223	1,260	1,298	1,336
Mechanical Services																		
		New	$ -	75%	-	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.35%								-	-	-	-	-	-	-	-	-	-
Electrical Services																		
		New	$ 331,100	60%	198,700	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								1,447	1,490	1,535	1,581	1,628	1,677	1,728	1,779	1,833	1,888
Transport Services																		
		New	$ -	100%	-	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.25%								-	-	-	-	-	-	-	-	-	-
External works																		
		New	$ 832,800	45%	374,800	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.15%								1,365	1,406	1,448	1,491	1,536	1,582	1,629	1,678	1,729	1,781
Totals																		
Replace									162,892	-	-	-	-	-	-	-	-	-
Replace (cumulative)									936,683	936,683	936,683	936,683	936,683	936,683	936,683	936,683	936,683	936,683
Maintenance									10,664	10,984	11,313	11,653	12,002	12,362	12,733	13,115	13,509	13,914
Maintenance (cumulative)									219,682	230,666	241,979	253,632	265,634	277,997	290,730	303,845	317,354	331,268

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OPERATING COSTS																		
		$/m2 per Annum	Cost per Annum															
Rates, Taxes, Levies, etc.		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Insurances		$ 35.00	$ 2,140						5,194	5,350	5,511	5,676	5,846	6,022	6,202	6,388	6,580	6,777
Air-Conditioning		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Lifts		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Fire Services		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Utilities - Electricity		$ 30.00	$ 1,830						4,442	4,575	4,712	4,854	4,999	5,149	5,304	5,463	5,627	5,796
Utilities - Water		$ 25.00	$ 1,530						3,714	3,825	3,940	4,058	4,180	4,305	4,434	4,567	4,704	4,846
Cleaning		$ 125.00	$ 7,630						18,520	19,076	19,648	20,237	20,844	21,470	22,114	22,777	23,461	24,164
Gardening		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Consumables		$ 25.00	$ 1,530						3,714	3,825	3,940	4,058	4,180	4,305	4,434	4,567	4,704	4,846
Staff (Caretaker)		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Security		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Waste Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Pest Control		$ 15.00	$ 920						2,233	2,300	2,369	2,440	2,513	2,589	2,666	2,746	2,829	2,914
Plumbing		$ 20.00	$ 1,220						2,961	3,050	3,142	3,236	3,333	3,433	3,536	3,642	3,751	3,864
Minor Repairs & Maintenance		$ 50.00	$ 3,050						7,403	7,625	7,854	8,090	8,332	8,582	8,840	9,105	9,378	9,659
Sundries		$ 10.00	$ 610						1,481	1,525	1,571	1,618	1,666	1,716	1,768	1,821	1,876	1,932
Vacancy Allowance		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Totals																		
Operating									49,662	51,152	52,686	54,267	55,895	57,572	59,299	61,078	62,910	64,797
Operating (cumulative)									1,023,055	1,074,206	1,126,893	1,181,159	1,237,054	1,294,626	1,353,925	1,415,002	1,477,912	1,542,710

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

Version 1.0

MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 41	Year 42	Year 43	Year 44	Year 45	Year 46	Year 47	Year 48	Year 49	Year 50
Roof																		
		New	$ 771,000	35%	269,900	40	41	40										
Replace									601,877	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								2,641	2,721	2,802	2,886	2,973	3,062	3,154	3,248	3,346	3,446
External Walls																		
		New	$ 159,700	20%	32,000	40	41	40										
Replace									71,360	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								2,610	2,688	2,769	2,852	2,937	3,025	3,116	3,210	3,306	3,405
Windows																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
External Doors																		
		New	$ 26,200	80%	21,000	40	41	40										
Replace									46,830	-	-	-	-	-	-	-	-	-
Maintenance	1.50%								1,028	1,058	1,090	1,123	1,157	1,191	1,227	1,264	1,302	1,341
Internal Walls																		
		New	$ 73,600	25%	18,400	40	41	40										
Replace									41,032	-	-	-	-	-	-	-	-	-
Maintenance	2.00%								1,200	1,236	1,274	1,312	1,351	1,392	1,433	1,476	1,521	1,566
Internal Screens																		
		New	$ -	100%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								-	-	-	-	-	-	-	-	-	-
Internal Doors																		
		New	$ -	80%	-	40	41	40										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	2.50%								-	-	-	-	-	-	-	-	-	-
Wall Finishes																		
		New	$ 70,200	95%	66,700	20	21	20										
Replace									-	150,742	-	-	-	-	-	-	-	-
Maintenance	1.00%								2,176	2,241	2,308	2,378	2,449	2,522	2,598	2,676	2,756	2,839
Floor Finishes																		
		New	$ 69,600	100%	69,600	20	21	20										
Replace									-	157,296	-	-	-	-	-	-	-	-
Maintenance	0.50%								1,135	1,169	1,204	1,240	1,278	1,316	1,355	1,396	1,438	1,481

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

Version 1.0

MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 41	Year 42	Year 43	Year 44	Year 45	Year 46	Year 47	Year 48	Year 49	Year 50
Ceilings																		
		New	$ 20,700	80%	16,600	40	41	40										
Replace									37,018	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								271	279	287	296	305	314	323	333	343	353
Fitments																		
		New	$ 111,200	100%	111,200	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.20%								725	747	770	793	817	841	866	892	919	947
Hydraulic Services																		
		New	$ 211,000	40%	84,400	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.50%								1,377	1,418	1,460	1,504	1,549	1,596	1,644	1,693	1,744	1,796
Mechanical Services																		
		New	$ -	75%	-	20	21	20										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.35%								-	-	-	-	-	-	-	-	-	-
Electrical Services																		
		New	$ 331,100	60%	198,700	25	26	25										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.30%								1,945	2,003	2,063	2,125	2,189	2,254	2,322	2,391	2,463	2,537
Transport Services																		
		New	$ -	100%	-	30	31	30										
Replace									-	-	-	-	-	-	-	-	-	-
Maintenance	0.25%								-	-	-	-	-	-	-	-	-	-
External works																		
		New	$ 832,800	45%	374,800	40	41	40										
Replace									835,804	-	-	-	-	-	-	-	-	-
Maintenance	0.15%								1,834	1,889	1,946	2,004	2,064	2,126	2,190	2,255	2,323	2,393
Totals																		
Replace									1,562,561	308,038	-	-	-	-	-	-	-	-
Replace (cumulative)									2,499,244	2,807,282	2,807,282	2,807,282	2,807,282	2,807,282	2,807,282	2,807,282	2,807,282	2,807,282
Maintenance									14,331	14,761	15,204	15,660	16,130	16,614	17,112	17,626	18,155	18,699
Maintenance (cumulative)									345,599	360,361	375,565	391,225	407,355	423,970	441,082	458,708	476,862	495,562

NYIKINA MANGALA SPORTS COURT
PRELIMINARY LIFE CYCLE COST ESTIMATE

Version 1.0

MAINTENANCE COSTS

Description		Condition	Total Elemental Cost at Completion	% Cost subject to maintenance & replacement	Cost Subject to Maintenance & Replacement	Effective Life (avg)	Years until Repair / Replacement	Expected Life after Repair / Replacement	Year 41	Year 42	Year 43	Year 44	Year 45	Year 46	Year 47	Year 48	Year 49	Year 50
OPERATING COSTS																		
		$/m2 per Annum	Cost per Annum															
Rates, Taxes, Levies, etc.		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Insurances		$ 35.00	$ 2,140						6,981	7,190	7,406	7,628	7,857	8,093	8,335	8,585	8,843	9,108
Air-Conditioning		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Lifts		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Fire Services		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Utilities - Electricity		$ 30.00	$ 1,830						5,970	6,149	6,333	6,523	6,719	6,920	7,128	7,342	7,562	7,789
Utilities - Water		$ 25.00	$ 1,530						4,991	5,141	5,295	5,454	5,617	5,786	5,959	6,138	6,322	6,512
Cleaning		$ 125.00	$ 7,630						24,889	25,636	26,405	27,197	28,013	28,854	29,719	30,611	31,529	32,475
Gardening		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Consumables		$ 25.00	$ 1,530						4,991	5,141	5,295	5,454	5,617	5,786	5,959	6,138	6,322	6,512
Staff (Caretaker)		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Security		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Waste Management		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Pest Control		$ 15.00	$ 920						3,001	3,091	3,184	3,279	3,378	3,479	3,583	3,691	3,802	3,916
Plumbing		$ 20.00	$ 1,220						3,980	4,099	4,222	4,349	4,479	4,614	4,752	4,895	5,041	5,193
Minor Repairs & Maintenance		$ 50.00	$ 3,050						9,949	10,248	10,555	10,872	11,198	11,534	11,880	12,236	12,603	12,981
Sundries		$ 10.00	$ 610						1,990	2,050	2,111	2,174	2,240	2,307	2,376	2,447	2,521	2,596
Vacancy Allowance		$ -	$ -						-	-	-	-	-	-	-	-	-	-
Totals																		
Operating									66,741	68,744	70,806	72,930	75,118	77,371	79,693	82,083	84,546	87,082
Operating (cumulative)									1,609,451	1,678,195	1,749,000	1,821,930	1,897,048	1,974,420	2,054,112	2,136,196	2,220,742	2,307,824

16.3 COMMUNITY DEVELOPMENT GRANT ASSESSMENTS AND DECISION PROCESS

File Number: **GS/045/5**

Author: **Christie Mildenhall, Community Planning Advisor**

Responsible Officer: **Tamara Clarkson, Deputy Chief Executive Officer**

Authority/Discretion: **Executive**

SUMMARY

At the April Ordinary Council Meeting Council established a sub group of Council – the "Community Grant Review Group" – to make decisions on funding applications by community organisations and individuals. A change needs to be made to the delegation provided to ensure compliance with the *Local Government Act 1955*.

DISCLOSURE OF ANY INTEREST

Nil by Author or Responsible Officer.

BACKGROUND

At the April 2024 Ordinary Council (24 April 2024) Meeting Council considered a recommendation to make changes to the existing Community Development Grant Program to improve the administration of the program, as well as to better meet community needs. Changes made included;

- The establishment of a Community Grant Review Group consisting of the Shire President and two elected members to determine the outcome of funding applications.
- An increase in the frequency of grant applications being assessed, and
- The establishment of a new funding stream for individuals or organisations seeking funding support to participate in representative sport, recreation, arts, cultural or community events.

RESOLUTION 54/24

Moved: Cr Geoff Haerewa
Seconded: Cr Kerrissa O'Meara

That Council by ABSOLUTE MAJORITY;

1. **Delegates the determination of Community Grant applications to a subgroup of Council – "Community Grant Review Group" comprising of the President and 2 Councillors, being Cr Kerrissa O'Meara and Cr Wayne Foley;**

2. **Approves the Terms of Reference as guidelines for the Community Grants Review Group (CGRG) as per Attachment Two;**

3. **Approves increasing the frequency of Community Development Funding round assessments to be completed monthly, with applications closing on the last day of each month;**

4. **Approves adding to existing Shire Community Grants guidelines a funding scheme to support individuals and groups attending representative sport, recreation, arts, cultural or community events effective the commencement of the 2024/25 financial year;**

5. **Allocates a budget amount, in line with standard budget approval, to support individuals attending representative events, making the following funding levels available under the scheme, noting that once the annual budget is exhausted no further funding will be granted until the following financial year;**
   a. **Regional level representation - $500 (ex GST) per individual**
   b. **State level representation - $750 (ex GST) per individual**
   c. **National level representation - $1000 (ex GST) per individual**

6. **Directs the CEO to present to Council the draft updated funding guidelines, at the Ordinary Council Meeting of 30 May 2024.**

In Favour: Crs Peter McCumstie, Geoff Haerewa, Brett Angwin, Brian Ellison, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 6/0 BY ABSOLUTE MAJORITY

A subsequent review of the minutes raised concerns that decision 1, the delegation of the determination of grant applications to a sub-group of Council, is not in line with the *Local Government Act 1995*. Advice received indicated the sub-group either needed to be formed as a Committee of Council or delegation for approval given to the CEO.

STATUTORY ENVIRONMENT

Part 5 – Administration of the *Local Government Act 1995* provides framework around the decision-making process of Council and the delegation of powers and duties to committees of Council or the CEO.

Part 6 – Financial Management of the *Local Government Act 1995* applies to this report in that each year Council allocates an annual budget to donate to community organisations through the Community Funding Scheme.

POLICY IMPLICATIONS

Policy F19 – Community Funding Scheme provides guidance as to the provision of financial and non-monetary assistance to community groups and non-for-profit organisations by the Shire.

FINANCIAL IMPLICATIONS

The amount of money available to be distributed to community groups each year is allocated as part of Council's budgeting process. In the 202/25 financial year $76,088 has been allocated for the Community Funding Scheme. $30,000 of this has been allocated for Events Sponsorship, with the remainder being distributed between the Community Grants Program, Community Representative Grants and ad-hoc Council decisions.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs
1. Leadership and Governance	1.3 Effective Communication	1.3.2 Listen to and respond to the needs of our communities
2. Community	2.2 Healthy Communities	2.2.2 Facilitate a range of accessible sporting and recreational activities
2. Community	2.3 Vibrant and culturally rich communities	2.3.2 Facilitate and/ or contribute to community events, cultural activities and festivals
2. Community	2.4 Sustainable Communities	2.4.1 Support and assist volunteer, community and sporting groups

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Organisation's Operations: The grant program fails to meet the needs of potential applicants	Likely	Minor	Medium	Adopt recommended changes to the Community Development Grants program.
Legal & Compliance: The decision-making process of the grants process fails to meet the requirements of the *Local Government Act 1995*.	Almost Certain	Major	High	Adopt recommended changes to the Community Development Grants program.

CONSULTATION

Feedback raising concern about the original endorsement was provide by an external consultant. This was discussed with some members of the Executive Team and the Community Funding Review Group. No external consultation was deemed necessary.

COMMENT

Under the current process applications received to the Community Grants Program and the Community Representative Grants are assessed on a monthly basis. Applications are initially reviewed at an officer level with the recommendations being made to the Community Grants Review Group. The Community Grants Review Group consists of relevant Shire officers, the Shire President and two Councillors (currently Cr O'Meara and Foley). The Councillors are the voting members in the group and make the final decision.

In order to ensure the approval of funding under the Community Funding Scheme compliant with decision making processes under the Act Council has the following options;

Option 1 - All funding applications are referred to Council

Under this option all grant applications received would be referred to the next available Council meeting. This may result in the decisions being made up to 2 months after the applications for the monthly round have closed depending on the timing of the close of the funding round, processing time and closure of reports for the Council meeting. The majority of the projects that are the subject of an application occur a month or two after they have been submitted. This may lead to applicants having insufficient time to organise and plan their event with knowledge the funding has been secured. In the case of Community Representative Grant applications, they may not know two months before they have been selected for the event they are attending.

Option 2 - A Committee of Council is established

Council may choose to establish a formal Committee of Council to consider applications. This committee will review all applications received and make recommendations on the outcome. The recommendations are then referred to Council for ratification. This process will essentially add another layer of administrative requirements, without seeing any additional benefits. Similar to option one this process may result in delays to the decision-making process as the recommendations must be ratified by Council.

Option 3 – Approve CEO delegation to make decisions on applications.

Council has the option of delegating authority to the CEO to decide on the outcome of the grant application. This could be done solely at CEO discretion, or by the CEO on the advice a group of Councillors (such as the existing Community Grants Review Group formed at the April OCM). This option will allow for grants to be assessed in timely manner and reduces the overall administrative burden relating to Council meetings. Existing Shire policy and grant guidelines would require than any grants which don't meet program guidelines must be referred to Council for decision.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council by ABSOLUTE MAJORITY;

1. **Delegates the determination of Community Grant applications to the CEO in the event that the timeframe required by the grant prevents the formal meeting of the "Community Grant Review Group" providing that the CEO has sought advice**
2. **Approves the CEO to update the Community Development Grant and Community Representative Grant Management Guidelines and other associated documents to reflect changes in the approval process.**

PROCEDURAL MOTION

RESOLUTION 134/24

Moved: Cr Brett Angwin
Seconded: Cr Kerrissa O'Meara

That this matter lay on the table to the 31 October 2024 Council Meeting.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

17 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18 NEW BUSINESS OF AN URGENT NATURE

MOTION

RESOLUTION 135/24

Moved: Cr Brett Angwin
Seconded: Cr Andrew Twaddle

That Council accepts new business of an urgent nature item 18.1 – Approve the Implementation of the Major Projects and Asset Management Committee of Council.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

18.1 APPROVE THE IMPLEMENTATION OF THE MAJOR PROJECTS AND ASSET MANAGEMENT COMMITTEE OF COUNCIL

File Number: **4285**

Author: **Amanda Dexter, Chief Executive Officer,**

Responsible Officer: **Amanda Dexter, Chief Executive Officer**

Authority/Discretion: **Executive**

SUMMARY

It is proposed that Council form a Major Projects and Asset Management Committee of Council to ensure strategic oversight is undertaken given the considerable projects funded, planned and being scoped at the Shire presently. The Committee is proposed to consist of:

Chaired by the Shire President

- Deputy Shire President
- 2 Councillors
- Staff Lead: Chief Executive Officer
    - Director of Strategic Projects
    - Director of Infrastructure
    - Manager of Finance
    - Executive Projects and Engagement Lead
- Observers to include
    - Communications and Media
    - Asset Coordinator

** Project Team Leaders and Managers will be invited to attend as deemed appropriate

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Council is undertaking a number of significant projects that will be transformational for the Shire and the Communities impacted. It is proposed that to ensure adequate transparency and over sight that a committee of Council be formed to assist with this and to give adequate opportunity for the Community to participate where possible

STATUTORY ENVIRONMENT

Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.1 Collaboration and partnership	1.2.1 Provide strong civic leadership

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Projects require appropriate and adequate Council oversight to ensure that the Community is informed.	Possible	Moderate	Medium	The Committee is proposed to provide, Council oversight, strategic direction and transparency.

CONSULTATION

Shire President and Officers

COMMENT

The Major Projects & Asset Management Committee is proposed to oversee the progress of a variety of landmark projects within the Shire of Derby West Kimberley .

Meetings of this committee may need to be held on an ‘as-needs’ basis due to the nature and timing of decisions needed for these significant projects.

However, to ensure ongoing progress reports are provided to Elected Members and

enable timely decisions to be made, it is suggested the Major Projects & Asset Management Committee meets bi-monthly, scheduling four meetings in the 2024/25 Financial year.

- 14 November 2024
- 13 February 2025
- 10 April 2025
- 12 June 2025

The Terms of Reference for review and consideration is provided within.

THE MAJOR PROJECTS & ASSET MANAGEMENT COMMITTEE (MP&AMC)
TERMS OF REFERENCE

PURPOSE

To oversee, evaluate, and guide major projects and asset management within the local government, ensuring alignment with strategic goals and community needs.

THE KEY FUNCTIONS OF THE STRATEGY, ASSETS AND MAJOR PROJECTS COMMITTEE ARE TO:

- Oversee, monitor and review Council's major projects
- Oversee the regular evaluation of asset management and programs and the review of relevant service levels.
- Advise on and guide the development of appropriate strategies in relation to its strategic property holdings.
- Advise and guide the development of the asset management framework for the council and make recommendations for consideration in forward financial estimates, and to deal with matters in respect of Council's asset management programs.
- To provide a forum for stakeholder engagement and input.
- To enhance accountability and transparency in major projects and asset management.
- Establish sub-committees and/or working parties to assist in carrying out the committee's functions.
- Consider any other matters referred to it by the council, other council committees and the Chief Executive Officer.

MEETS: (Bi-monthly) Second Thursday of every second month, 4:30pm

WHERE: Derby Council Chambers, Clarendon Street Derby

COMPOSITION:

- Shire President *Presiding Member*
- Deputy Shire President *Deputy Presiding Member*
- 2 Councillors
- Staff Lead: Chief Executive Officer
    - Director of Strategic Projects
    - Director of Infrastructure
    - Manager of Finance
- Secretariat (administrative support)
- Official Observers to include

- Communications and Media

Technical Experts and Project Management Team as required

TERM OF MEMBERS:
Members to serve for a term of 2 years, with the possibility of renewal.

QUORUM:

- A quorum shall consist of 5 members.
- 2 Members of Council must be in attendance

DUTIES OF THE PRESIDING OFFICER:

The duties of the Presiding Officer of the Committee are:

i. to preside at meetings of the committee
ii. preserve order at meetings so that the business may be conducted in due form and with propriety
iii. sign the minutes upon confirmation.
iv. responsibility to the Council for the proper observance of these Terms of Reference
v. if requested, to provide advice to the Responsible Officer between committee meetings on the implementation of the decisions of the committee
vi. to act as the principal spokesperson of the committee
vii. to exercise other functions of the committee as the Council determines

GENERAL DUTIES OF MEMBERS OF THE COMMITTEE:
Members are expected to:

i. act honestly and within the law at all times
ii. act in good faith and not for improper or ulterior motives
iii. act in a reasonable, just and non-discriminatory manner
iv. undertake their role with reasonable care and diligence
v. conduct their ongoing relationship with fellow council members, council
vi. employees and the public with respect, courtesy and sensitivity
vii. use information in a careful and prudent manner.

ROLES AND RESPONSIBILITIES
PROJECT OVERSIGHT:

- Review project proposals for feasibility and alignment with strategic priorities.
- Monitor project progress, timelines, and budgets.

ADVISORY ROLE:

- Provide strategic guidance and recommendations to the local government on major project initiatives.
- Facilitate stakeholder engagement processes.

REPORTING:

- Prepare and present regular reports to the local government council on project status, risks, and outcomes.
- Ensure compliance with local government policies and regulations.

RISK MANAGEMENT:

- Identify and assess risks associated with major projects.
- Recommend mitigation strategies and contingency plans.

STRATEGIC RESPONSIBILITIES

- Alignment with Strategic Goals:
    - Ensure that all major projects align with the local government's strategic vision and objectives.
    - Promote sustainable development and community well-being in project planning.

RESOURCE ALLOCATION:

- Provide input on resource needs and allocation for major projects.
- Advocate for funding and support from relevant stakeholders.

PERFORMANCE EVALUATION:

- Establish key performance indicators (KPIs) for assessing project success.
- Conduct post-project evaluations to capture lessons learned and inform future projects.

DELEGATIONS:

- The Strategy, Assets and Major Projects Committee is delegated the power and authority to undertake its functions on behalf of the Council, pursuant to section 44 of the Local Government Act 1999, this delegation in no way prevents the Council from performing any of the Committee functions

REVIEW AND AMENDMENT TO TERMS OF REFERENCE:

- Council may at any time amend or alter these terms of reference by resolution of the Council. The committee shall at least annually, review these Terms of Reference to ensure that they properly reflect the role and function of the committee.

CESSATION OF THE COMMITTEE:

- The Committee may be dissolved upon a decision of Council.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RESOLUTION 136/24

Moved: Cr Geoff Davis
Seconded: Cr Kerrissa O'Meara

That Council:

1. **Approve the formulation of the Major Projects and Asset Management Committee of Council;**
2. **Nominates Cr Davis, Cr Angwin and Cr Bickerton (Proxy) to the Committee;**
3. **Approve the following prescribed meeting dates:**
    - **14 November 2024**
    - **13 February 2025**
    - **10 April 2025**
    - **12 June 2025; and**
4. **Adopt the Terms of Reference provided within the report.**

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

19 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

RESOLUTION 137/24

Moved: Cr Geoff Davis
Seconded: Cr Wayne Foley

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995 at 12:58pm:

19.1 5A and 5B Spinifex Place, Fitzroy Crossing - Right to Purchase Option

This matter is considered to be confidential under Section 5.23(2) - c and e(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

The gallery and visitors left the meeting at 12:58pm.

RESOLUTION 138/24

Moved: Cr Andrew Twaddle
Seconded: Cr Paul Bickerton

That Council INSTRUCT the Chief Executive Officer to write to the property owner and advise that it does not intend to activate the Notice of Exercise of Grantee for either 5A or 5B Spinifex Place, Fitzroy Crossing.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

RESOLUTION 139/24

Moved: Cr Geoff Davis
Seconded: Cr Wayne Foley

That Council moves out of Closed Council into Open Council at 12:58pm.

In Favour: Crs Peter McCumstie, Brett Angwin, Paul Bickerton, Geoff Davis, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

CARRIED 7/0

20 CLOSURE

20.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday, 31 October 2024 in the Council Chambers, Clarendon Street, Derby.

20.2 Closure of Meeting

The Presiding Member closed the meeting at 12:58pm**.**

These minutes were confirmed at a meeting on

31 October 2024
……..

Signed: ……..

Presiding Person at the meeting at which these minutes were confirmed.

Date: 31 October 2024 **……..**