



**Shire of Derby /
West Kimberley**

AGENDA

Ordinary Council Meeting Thursday, 10 December 2020

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 10 December 2020

Time: 5.30pm

**Location: Council Chambers
Clarendon Street
Derby**

Amanda O'Halloran

Chief Executive Officer



Our Guiding Values

Respectful

By being helpful, friendly and supportive

Integrity

Through honesty, accountability and ethical behaviour

Leadership

By the Shire at the local and regional level and through encouragement of community leaders

Knowledgeable

By being well informed and accurate in what we do

Building Good Relationships

By being communicative, responsive and inclusive

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Elected Member or officer of the Shire during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

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Notes for Elected Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations, grants, and setting and amending budgets.
Legislative:	Includes adopting local laws, town planning schemes and policies.
Administrative:	When Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.
Review:	When Council reviews a decision made by Officers.
Information:	Includes items provided to Council for information purposed only that do not require a decision of Council (that is for 'noting').

ALTERNATIVE MOTIONS

Councillors wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Elected Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences. Section 5.60A of the *Local Government Act 1995* states;

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B states;

"a person has a proximity interest in a matter if the matter concerns –

(a) a proposed change to a planning scheme affecting land that adjoins the person's land;
or

(b) a proposed change to the zoning or use of land that adjoins the person's land; or

(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality) states;

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

2020 MEETING DATES

At its Ordinary Meeting of Council on 31 October 2019, Council adopted the following meeting dates for 2020;

January			Council in Recess
Thursday	27 February 2020	5.30 pm	Council Chambers, Derby
Thursday	26 March 2020	1.00 pm	Library, Fitzroy Crossing
Thursday	30 April 2020	5.30 pm	Council Chambers, Derby
Thursday	28 May 2020	5.30 pm	Council Chambers, Derby
Thursday	25 June 2020	1.00 pm	Library, Fitzroy Crossing
Thursday	30 July 2020	5.30 pm	Council Chambers, Derby
Thursday	27 August 2020	5.30 pm	Council Chambers, Derby
Thursday	24 September 2020	1.00 pm	Council Chambers, Derby
Thursday	29 October 2020	5.30 pm	Council Chambers, Derby
Thursday	26 November 2020	1.00 pm	Fitzroy Crossing
Thursday	10 December 2020	5.30 pm	Council Chambers, Derby

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

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1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS**2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by absolute majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

3 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

3.1 Declaration of Financial Interests**3.2 Declaration of Proximity Interests****3.3 Declaration of Impartiality Interests****4 APPLICATIONS FOR LEAVE OF ABSENCE****5 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Question from Phillip Hams: Question in regards to Fitzroy Crossing Developments Paper.

Answer: The Shire of Derby/West Kimberley is unable to comment on this until the Shire receives presentation on 10 December 2020 from Department of Primary Industries and Regional Development.

6 PUBLIC TIME**6.1 Public Question Time****6.2 Public Statements**

- 7 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS**
- 8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Shire of Derby/West Kimberley held at the Karrayili Adult Education Centre, Fitzroy Crossing, on 26 November 2020 be CONFIRMED.

10 RECOMMENDATIONS AND REPORTS OF COMMITTEES

Nil

REPORTS

11 EXECUTIVE SERVICES

11.1 WHARF CAFE/RESTAURANT REVITALISATION - REGISTRATION OF INTEREST TO RE-DEVELOP

File Number: 9010.11

Author: Neil Hartley, Strategic Business Manager

Responsible Officer: Amanda O'Halloran, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

This report updates Council on options for the Derby Wharf Café/Restaurant Revitalisation and the proposed Derby Port Precinct Masterplan.

It is proposed that the option of having a third party fund and operate (under lease) either a restaurant or casual dining facility, be advertised through a Registration of Interest, to gauge likely interest.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The currently existing building in which the Café/Restaurant is housed, was built some 60 years ago by the State Government as part of the port operations. In 1996 Council decided to take over the operations of the port and part of this transition included the *Wharf Cafe* building.

Over the next 20+ years the café/restaurant was leased and operated by several parties and has become an iconic location to view the Derby wharf and its surroundings, while watching the tide ebb and flow, and the sunsets.

At the November 2019 Council Meeting, it was decided not to extend the site lease of that time.

At the May 2020 Council Meeting, it was decided to fund the fence and railing repairs and to undertake ablutions improvements. It was also agreed to seek a design, scope, and estimation of costs, to upgrade of the Wharf Cafe building.

A Structural Engineering Report was secured and Council agreed (August 2020) that the best option was to remove of existing structure and to rebuild a similar size structure (with design changes to suit site conditions, current design methods and/or tenant requirements). It was noted that this option came with an estimated cost of almost \$600,000.

The development of a Derby Wharf Master Plan was also considered to be a priority, before committing to any restaurant reconstruction.

STATUTORY ENVIRONMENT

Section 3.58 (Disposing of property) of the *Local Government Act* deals with how a local government can lease property. This generally requires a public auction or a public tender, or a local public notice inviting public submissions if a private bid is being considered.

POLICY IMPLICATIONS

AF3 (Asset Management) was adopted to ensure adequate provision is made for the long-term replacement of major assets by amongst other things, ensuring that the Shire's infrastructure is provided in a sustainable manner.

FINANCIAL IMPLICATIONS

There are no available funds in the 2020/21 budget available for the demolition of the existing facility/capital construction of a new café/restaurant building (estimated at approximately \$600,000). Potentially, funding might become available from sources like a COVID-19 stimulus allocation, or a commercial lease (with or without a "self-support loan"), or the 2021/22 Shire budget, or a combination of these sources.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
2 A balance between the natural and built environments	2.4 Shire buildings and facilities that meet community needs	2.4.1 Ensure Shire buildings, facilities and public amenities are provided and maintained to an appropriate standard.
4 Good governance and an effective organisation	4.1 Effective governance and leadership	4.1.1 Provide leadership in balancing the needs of the community, government, industry and the environment.

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: The Restaurant's non-operation for an extended period of time may result in tourist disappointment and disharmony within the wider community.	Almost Certain	Moderate	High	Council should continue to make progress with exploring options for redevelopment of the facility.

CONSULTATION

Nil.

COMMENT

The development of a Derby Wharf Master Plan would be an ideal platform from which to promote a new Jetty Café/Restaurant. Such a plan would segment the entire Port Precinct into its various land uses (like restaurants, ablutions, public places like parks and boat launching facilities, road access-ways, industrial land, and port security/restricted public access areas, etc). A plan would also consider likely development timelines, and might consider the possibility of location options (for the restaurant), and consider the potential for those location options to be compromised by current or proposed port based developments or operations.

There have been a couple of presentations provided to Council in regard to a Master Plan, and also more specific presentations in regard to current Lease arrangements (Sheffield Resources; and Warburton/Ace) and the potential/anticipated port developments that might result from those leases. Those presentations have drawn out many considerations, but suffice to say that the situation at the Derby Jetty Precinct is “fluid”, subject to many factors and stakeholders, and impossible to predict with any certainty. To therefore risk the Shire meeting the approximately \$600,000 construction costs of a new café/restaurant when its viability and its future structural certainly cannot be confidently confirmed, is considered to be a risk worth endeavouring to avoid. Added to this is the risk of how the lease might be structured to protect the Shire from any need to close the café (temporarily or permanently) due to more important structural port developments, or periodic port operational requirements.

Whilst risk is a factor of almost every decision of Council, it is suggested that to best address the current wish to see the café/restaurant facility re-established, that a staged approach be taken. In the first instance, to invite registrations of interest for a private developer to construct and operate a Jetty Restaurant (under lease to the Shire where the lease price and conditions reflect the capital input cost to the developer/lessee), and if that option does not bring a successful outcome, pursue the option of providing a “casual dining” area (e.g. a solid floor area similar to the existing restaurant footprint, with shaded table seating) supported by itinerate (or maybe even permanent) food vendors servicing the area. The last option would be for the Shire to invest the capital funds necessary to see a service provided.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RECOMMENDATION

That Council;

- 1. Invites Registrations of Interests from suitable providers, to (in the following priority order):**
 - a. Construct and operate a Jetty Café/Restaurant;**
 - b. Construct and operate a “casual dining” area supported by itinerate/semi-permanent food vendors servicing the area;**
 - c. Operate a Shire constructed Jetty Café/Restaurant;**
 - d. Operate a Shire constructed “casual dining” area supported by itinerate/semi-permanent food vendors servicing the area; or**
 - e. Register as an itinerate food vendor to service a casual dining area constructed by the Shire;**
- 2. Notes that Section 3.58 (Disposing of property) requirements will follow #1 above (except for (e)) if Council endorses a preferred provider; and**
- 3. Notes that the CEO will continue to monitor activities within the Derby Port Precinct and will coordinate at a future point in time, further Councillor discussion on the development of a Derby Port Precinct Masterplan.**

11.2 DRAFT STRATEGIC COMMUNITY PLAN: SUBMISSION TO COUNCIL FOR APPROVAL TO BE RELEASED FOR COMMUNITY AND STAKEHOLDER FEEDBACK

File Number: 4180

Author: Amanda O'Halloran, Chief Executive Officer

Responsible Officer: Amanda O'Halloran, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

For Council to receive a copy of the *Draft Strategic Community Plan (SCP)* and *Proposed framework for seeking community and stakeholder feedback* for endorsement.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The *Local Government Act 1995* Sect 5.56 requires each local government 'to plan for the future of the district', by developing plans in accordance with the regulations.

A Plan for the Future under Sect 5.56 of the *Local Government Act 1995* consists of a Strategic Community Plan (SCP).

The regulatory requirements for the SCP are:

- Is for a minimum of 10 years;
- States community vision, aspirations and objectives;
- Is developed or modified through engagement with the community and this is documented;
- Has regard to current and future resource capacity, demographic trends and strategic performance measurement;
- Is adopted or modifications to it are adopted, by an absolute majority of Council;
- Notice has been given to the public when the plan is adopted (or modified);
- A strategic review of the plan has been scheduled for 2 years from when it is adopted; and
- A full review of the plan has been scheduled for 4 years from when the plan is adopted.

From the initial planning meeting in January 2020, the focus on developing the SCP has been to build capacity of Councillors and staff as 'Champions' to be the backbone of the planning and consultation process.

Champions and Councillors subsequently undertook the majority of the community consultations with the support of a Project Officer to drive and coordinate the overall process.

What is included in the Draft SCP and supporting documents has and will be informed by a set of criteria as – as identified throughout the planning process, including:

- Fitting with our vision and strategic direction
- Being identified by the community

- Being affordable – short term and long term
- Being environmentally responsible
- Being the core business of the Shire of Derby/West Kimberley
- Being ethically and morally correct
- Being legal
- Having the capacity to leverage funds
- Is fair and equitable across the whole of the Shire of Derby/West Kimberley

The Draft SCP consists of four key result areas; priorities; what the SDWK will do to achieve them and measures of performance that will enable Council and the community to review progress.

Community Engagement

The Draft SCP has been informed and developed through a comprehensive review of relevant local, regional, state-wide and national data, research and plans; a PESTEL analysis and extensive engagement and consultations.

Since July 2020, the SDWK has heard from over 1,700 respondents and engaged with over 3,000 people including representatives from agencies, organisations and groups.

Council, Shire Executive and Champions have all had opportunity to review and contribute to the development of the Draft SCP – drawing on the extensive community feedback and data review.

Proposed framework for seeking community and stakeholder feedback

Once the draft SCP is endorsed, adoption must be in accordance with regulatory requirement -

19D: Adoption of plan, public notice of to be given:

(1) After the adoption of a strategic community plan, or modifications of a strategic community plan, under regulation 19C, the local government is to give local public notice in accordance with sub-regulation (2).

(2) The local public notice is to contain —

(a) notification that —

- (i) a strategic community plan for the district has been adopted by the council and is to apply to the district for the period specified in the plan; and*
- (ii) details of where and when the plan may be inspected;*

or

(b) where a strategic community plan for the district has been modified —

- (i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for the period specified in the plan; and*
- (ii) details of where and when the modified plan may be inspected.*

Accordingly, it is recommended that key dates and actions to be observed for adoption of the Draft SCP will include:

- The Draft SCP to be publicly exhibited from 14 December 2020 to end of March 2021.
- Communities and stakeholders to be invited to review the Draft SCP and to submit feedback.
- Agencies, organisations, groups and individuals to be directly invited to provide feedback. Copies of the Draft SCP to be made available to the public through the Shire of Derby/West Kimberley website, social media, libraries and customer service centres.

- This feedback will be focused on validating the Draft SCP, making sure the expressed aspirations of the community are captured correctly
- The submissions made on the Draft SCP will be reviewed and incorporated in accordance with the decision-making criteria.
- The final SCP to be approved by Council on 29 April 2021.

A Proposed framework for seeking community and stakeholder feedback is attached.

STATUTORY ENVIRONMENT

S5.56 (1) Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Budget implications are outlined in the Project Plan in section 6. *Budget*.

Funds received from Department of Local Government, Sport and Cultural Industries to assist with the Strategic Plan was \$20,000.00 in 19/20 budget. Revise? Check with Carlie - based on actuals to date with justification?

Project Budget – Expenses		
Item	2019/20	2020/21
Administration and Planning Costs	8,000.00	50,000.00
Branding/ Advertising / Stationary	5,000.00	10,000.00
Consultations – catering, equipment, travel and accommodation	0.00	20,000.00
Total	13,000.00	80,000.00

**** Costs approximate spend final acquittal will be provided to Council once completion of project.**

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
Goal 4: Good Governance and an effective Organisation; Leadership that provides strategic direction for the community, supported by efficient and effective service delivery.	4.1: Effective governance and leadership	4.1.4: Ensure governance policies and procedures are in accordance with legislative requirements.

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Council doesn't meet the requirements of the Act.	Possible	Moderate	Low	The Draft SCP has been developed in accordance with the guidelines of the Integrated Planning and Reporting

				Framework. Community and stakeholder feedback regarding the Draft SCP is in accordance with regulations 19D and provides a public exhibition period in excess of 8 weeks.
Organisation's Operations: The draft SCP does not reflect the Council and Community aspirations, opportunities and priorities	Possible	Moderate	Medium	The level of engagement in developing the Draft SCP has exceeded the expectations of the Council – having engaged with over 22% of the district. Careful analysis of this data – including the documentation of everything that has been said in the <i>Report on Community Engagements</i> has resulted in a Draft SCP that reflects what the community has said. Councillors have also had significant input into developing the Draft SCP.
Organisation's Operations: The community and stakeholder consultation period is impacted by extreme weather conditions	Possible	Moderate	Medium	The consultation period has been deliberately extended by one month to compensate for periods in which it may be difficult to conduct face to face engagements due to weather conditions. A range of consultation and engagement methods have been identified including on line and social media options. The consultation will be conducted by Shire staff and Councillors who are

				locally based and familiar with the weather conditions and impacts on conducting business in the Kimberley.
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CONSULTATION

Councillors

Shire Officers/ Champions

Key Community Stakeholders

Jenny Thomas, Consultant, Northern Edge Consultants

Sarah Tobias, Consultant and Project Officer

COMMENT

The SDWK has conducted a comprehensive community engagement and review of data and external influences in developing the Draft SCP. Councillors and staff have been actively engaged in identifying and implementing the overall process.

Councillors attending the November 24 2020 workshop, agreed that the Draft SCP exceeded the initial aspirations and intentions identified by the Council in January 2020, including:

- **Consult broadly** – include as many people and Aboriginal communities as possible;
- **Trust the planning process** – but continually review it and change it if required;
- **Structure the final SCP to be flexible, pivotal and nimble** – so that it provides clear directions and parameters, but also allows SDWK to take advantage of opportunities as they arise or adapt according to unforeseen circumstances;
- **Compliance, accountability and an honest reflection** – that final decisions regarding the priorities and direction of the SCP are in accordance with an agreed set of criteria, to ensure compliance, accountability and an honest reflection of what the community has said; and
- **Advanced practice** – the final SCP and associated planning process will encompass all the elements of Advanced practice as outlined in the IPR Standards

The Draft SCP is a result of the high level of community engagement and consultation (22% of the population of the district) conducted; transparent and responsible decision making using agreed criteria and direct engagement of Councillors and staff.

The *Proposed framework for seeking community and stakeholder feedback* provides Council with a process for affirming they have the Draft SCP right.

It is therefore recommended that Council endorse the Draft SCP and consultation framework in order to achieve final approval of the SCP by 29 April 2021

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Proposed Framework for Seeking Community and Stakeholder Feedback**  
2. **Draft Strategic Community Plan 2021-2030**  

RECOMMENDATION

That Council endorses the Draft Strategic Community Plan, acknowledging key facets such as:

- **the use of Councillors and staff champions to continue leading the consultations;**
- **anticipated budget; and**
- **the *Proposed framework for seeking community and stakeholder feedback***



Attachment 1

Draft Strategic Community Plan 2021 – 2031

Proposed Framework for Seeking Community and Stakeholder Feedback

Purpose:

- Maintain transparency
- Opportunity to check that an authentic community voice has been captured

Process	Tools	Who	When
SDWK website with dedicated SCP page	Draft SCP	Carlie	14/12/2020
	Posters	Kylie/Carlie	
	Info graphic	Sarah T	Jan 2021
	Newsletters	Kylie	
Submissions	Explanatory notes re what to do, due date and submission details	Exec Team	14/12/2020
Social media	Instagram, Facebook, LinkedIn – with links to SDWK/ SCP Website	Kylie/Carlie	From 14/12/2020
Email to key stakeholder groups from SCP email	SDWK Consultation matrix Draft SCP Info Graphic	Exec Team	From 14/12/2020
Engagement with community members, key stakeholder groups and agencies – on request, as identified and when opportunity arises	SDWK Consultation matrix. Draft SCP Info Graphic Draft Report on Community Engagements (RoCE - not for distribution) *	Champions Directors Councillors	
Keep consultation matrix up to date to inform final count in final SCP		Exec Team	

Notes

*The Draft Report of Community Engagements is not available at this stage as a public document. SDWK Councillors and Champions can use the document as a consultation tool but must be responsible for **not releasing** it to the public at this stage. It is anticipated that the final document will be available by the end of March 2021.

Councillors, Directors and Champions who are engaging with community members, key stakeholder groups and agencies must ensure that they:

- Are confident regarding their understanding of the Draft SCP

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(08) 9191 0999 | 30 Loch Street
 ✉ sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
 ✉ sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing

ABN: 99 934 203 062

🌐 www.sdwk.wa.gov.au



- Provide all feedback regarding who they have spoken to or engaged with to the scp@sdwk.wa.gov.au for collation as soon as practicable
- Provide details of all contacts and engagements to the scp@sdwk.wa.gov.au to be included in the Consultation Matrix

Councillors, Directors and Champions are encouraged to identify who they would like to engage with and the manner in which they engage in consultation with a member of the Executive Team

Tasks

Task	Responsibility
Dedicated page required for the SCP and supporting documents. Include an explanation re the branding	Exec Team
Development of an SCP Info Graphic	Sarah T
Development of an SCP Poster	Kylie/Carlie
Development of explanatory notes re what to do, due date and submission details	Exec Team
Update the Consultation Matrix	Exec Team
Include feedback in the Report on Community Engagements	Exec Team

Derby

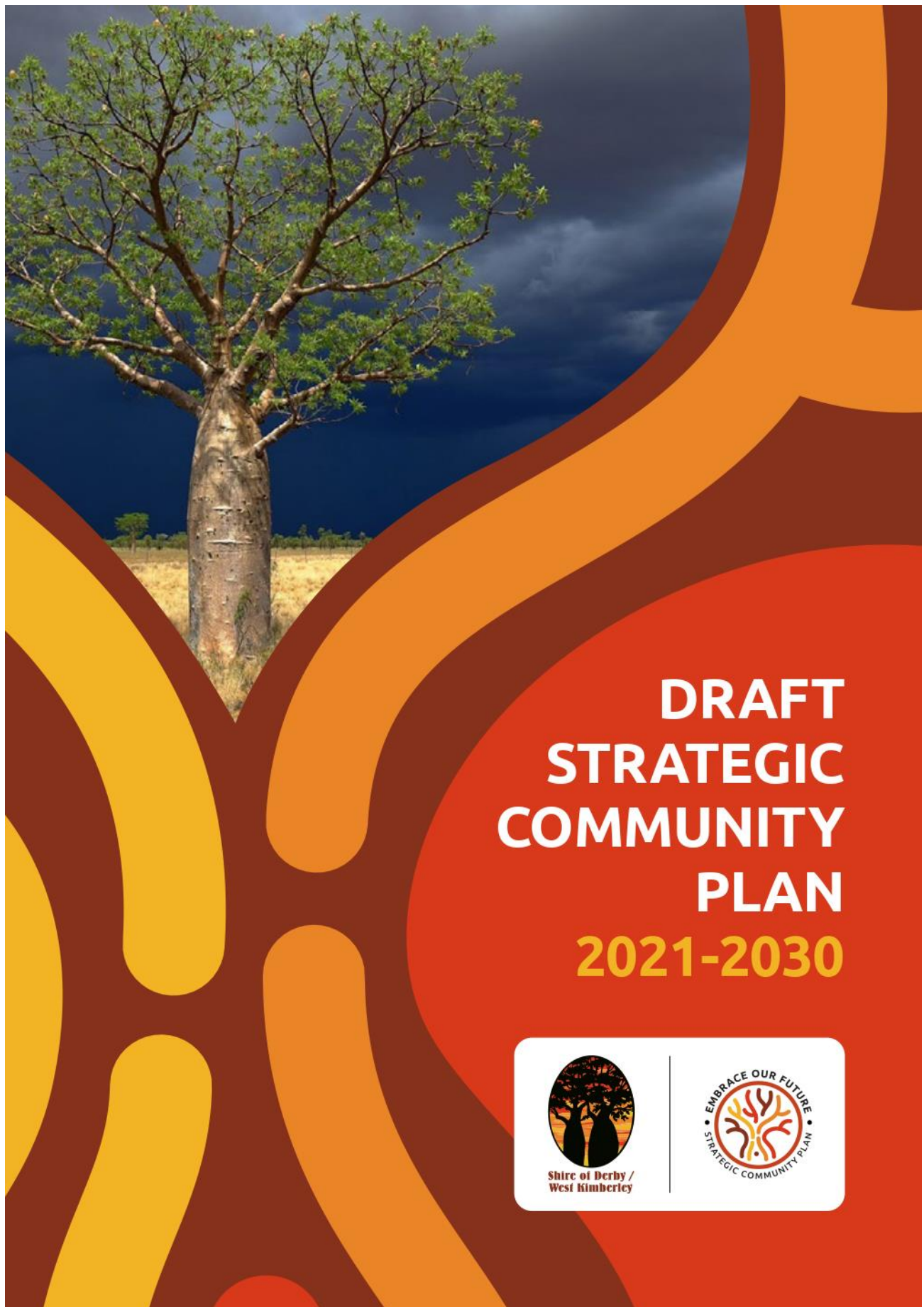
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Fitzroy Crossing

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'Marurri' (pronounced 'mar-rood') is the Bunuba word for 'embrace'. When the Shire began the Strategic Community Plan process in January 2020, Councillor Keith Bedford explained that the entire community needed to embrace this process in order to embrace our future. And so 'Embrace our Future' (or 'Marurri our Future') became the story for our Strategic Community Plan.





ACKNOWLEDGEMENT OF COUNTRY

The Shire of Derby/West Kimberley acknowledges the First Nations peoples living and working in the district.

Council recognises the people of the Warrwa, Bardi, Jawi, Ngarinyin, Worrorra, Nyikina, Mangala, Unggumi, Bunuba, Walmajarri, Kija, Gooniyandi, Oogardang, Oomeday, Yow Jabi and Wangkatjunka Nations as the original custodians of the lands now known as the Shire of Derby/West Kimberley.

Council pays respect to their Elders past, present and future, and extends that respect to all Aboriginal people living within the Shire of Derby/West Kimberley.

Within the Strategic Community Plan, the term 'Aboriginal' is used in preference to 'Aboriginal and Torres Strait Islander' in recognition that Aboriginal people are the original inhabitants of Western Australia. No disrespect is intended to our Torres Strait Islander colleagues or community.





MESSAGE FROM THE PRESIDENT AND THE CEO

We are proud of what we have achieved in developing the Shire of Derby/West Kimberley's Strategic Community Plan. Developing this plan has given us an incredible opportunity to engage with our communities and to strengthen our relationships so we can better understand their needs.

Throughout this process we have raised the volume of community conversation across our entire district. We're grateful to the communities that warmly welcomed us to chat about the future. The level of engagement and feedback we received was overwhelming, and makes us feel confident that what we have identified gives us a solid plan based on what the community wants.

One thing we know for sure is that while we are responsible for implementing and monitoring the Plan, we cannot do this alone.

Our community plays a vital role in making the Shire of Derby/West Kimberley an even better place to live. We will achieve this by building relationships, trust and respect, and valuing the contribution of all sectors of our community.

Much of the feedback we received is beyond our responsibility. However, we are strongly committed to influencing/partnering or lobbying/advocating for these issues where possible to achieve a good outcome for the community. We also realise that what sets us apart from other service providers is how we emphasise the importance of delivering services locally.

The sphere of influence [*refer to page 8*] illustrates how our community feedback fits within our remit. It also illustrates elements influenced by individual/community factors, and elements outside our direct remit that we can influence/partner and lobby/advocate for. The diagram is divided in two in recognition that our remit relating to responses for Camballin, Derby and Fitzroy Crossing differs from the remit we have for the Aboriginal communities within the district.

As the third tier of government, we are a critical link to our state and federal governments. Wherever and whenever we can, we will make sure the Shire of Derby/West Kimberley is visible and heard.

This is a responsibility we do not take lightly.


As a Council, we are proud that our population is predominantly Aboriginal. We realise that who we are and what we do needs to reflect this, and we are committed to recognising and responding to our Aboriginal communities.

The extensive insight this overall process gave us has made us acutely aware of the challenges and opportunities we have before us from a leadership, governance, community, economic and environmental perspective.

We also believe that, as a collective with a strong Plan and connection to our community, we will make the Shire of Derby/West Kimberley **a place where people want to live, invest, visit and return to!**

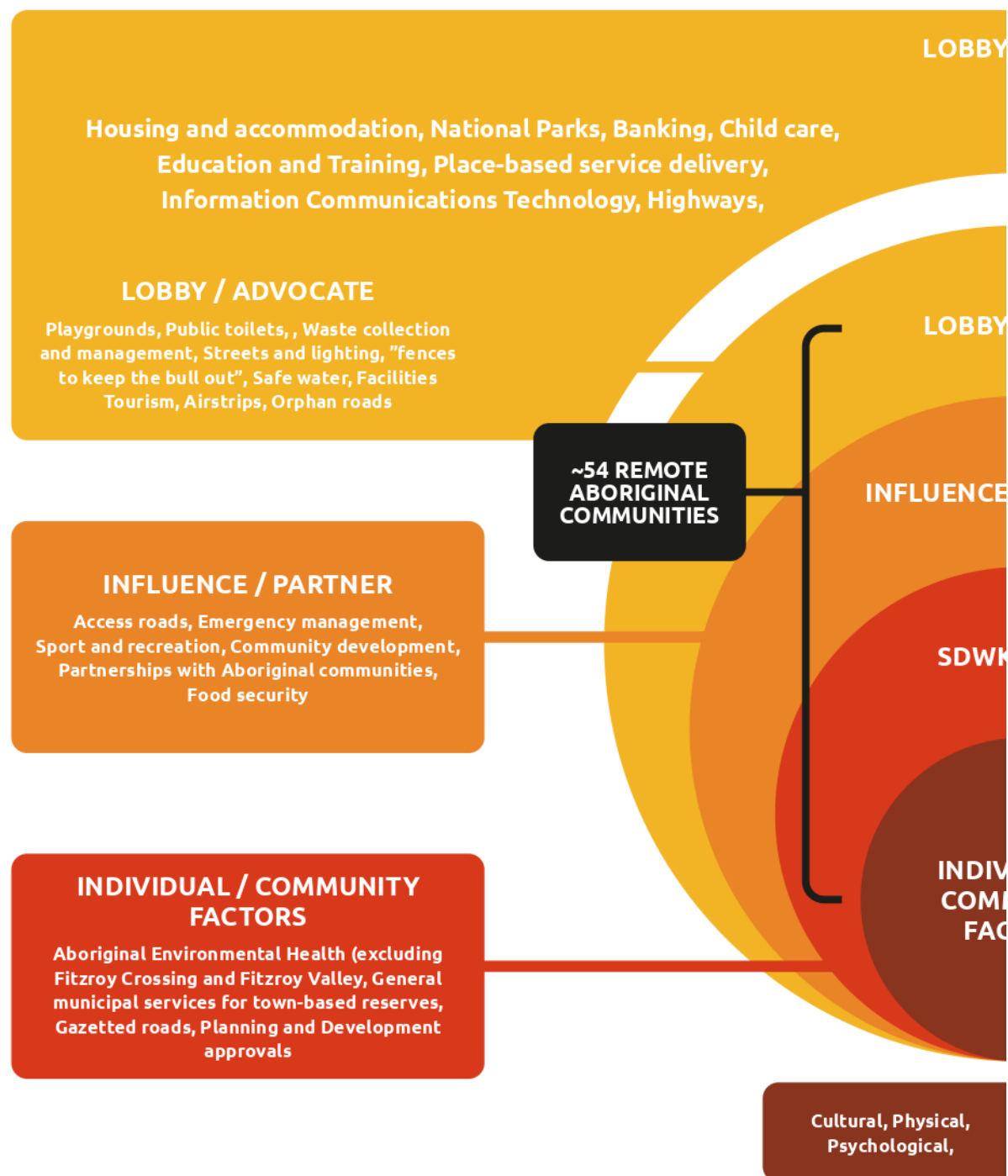


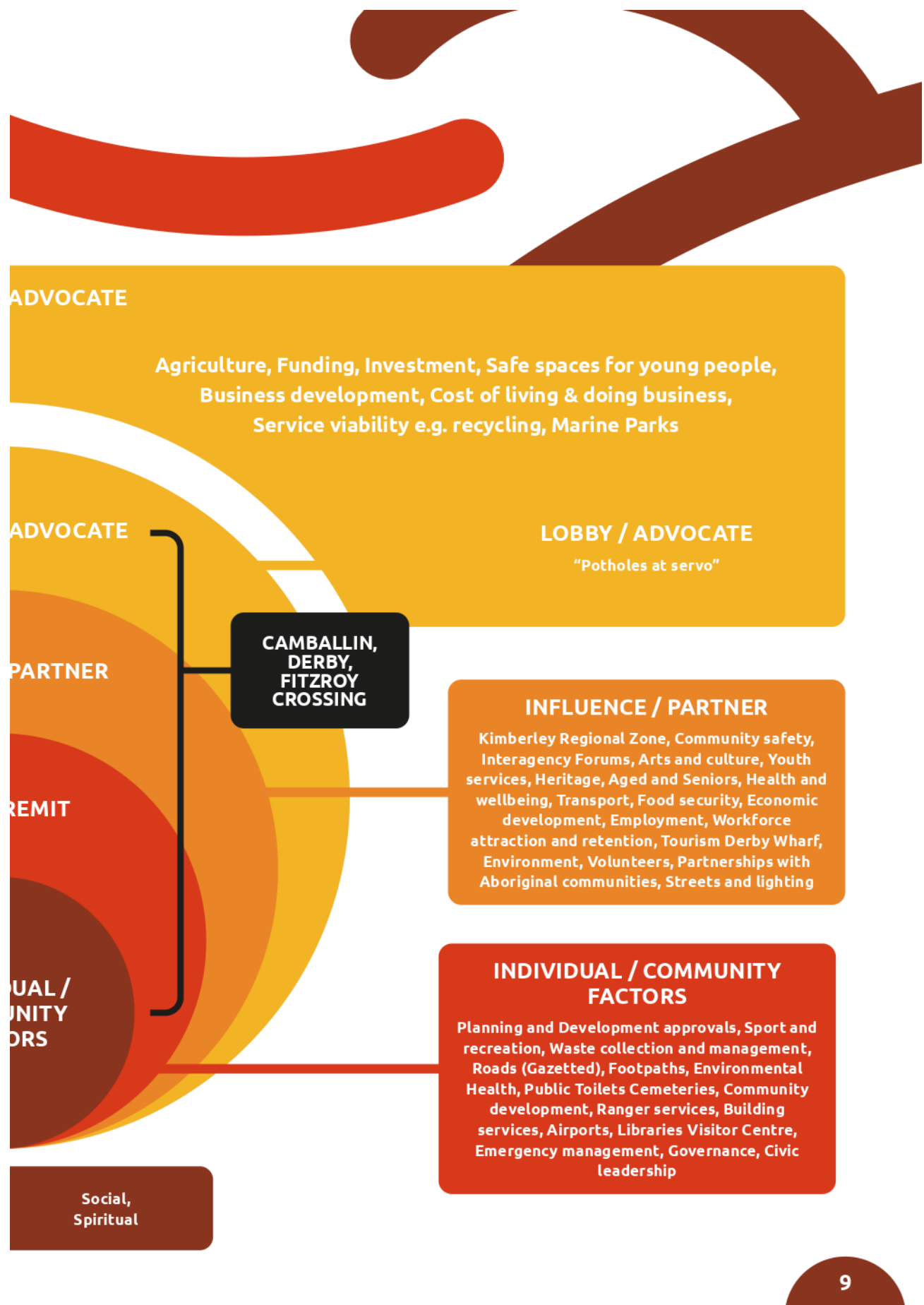
Geoff Haerewa
President



Amanda O'Halloran
Chief Executive Officer

THE SPHERE OF INFLUENCE





OUR VISION AND VALUES

A place where people want to live,
invest, visit and return to

We are **PROUD** of
who we are and
where we live

We will create a **POSITIVE
LEGACY** for our children
and children's children.

We will go about our
business with **INTEGRITY,
TRANSPARENCY** and
AUTHENTICITY

We value and **RESPECT**
what our community has to
say and will strive to make
things happen.

We are **PROUD** of and
value the **KNOWLEDGE**
of our diverse and strong
people and cultures.

We value our
RELATIONSHIPS and
will work with others to
achieve common goals and
gain maximum impact.

We are **PROUD** of and
COMMITTED to the
responsible preservation
of our unique natural
environment and making
sure our built environment
reflects our current and

We are open for and
encourage business,
industry and all aspects
of **COMMUNITY
DEVELOPMENT**,
particularly our thriving
arts and cultural scene.

**"Two people can do so much but a
community can do anything"**

ABOUT OUR STRATEGIC COMMUNITY PLAN

Integrated Planning and Reporting

Local Government (Administration) Regulations 1996 require each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

The Integrated Planning and Reporting Framework and Guidelines (2016) have been developed as part of the State Government's Local Government Reform Program. They reflect a nationally consistent approach to integrated planning as expressed by the Council of Australian Governments' Local Government Planning and Ministers' Council.

In essence, Integrated Planning and Reporting is a process designed to:

- articulate the community's vision, outcomes and priorities
- allocate resources to achieve the vision, striking a considered balance between aspirations and affordability
- monitor and report progress

Elements of the Integrated Planning and Reporting Framework



HOW WE DEVELOPED OUR STRATEGIC COMMUNITY PLAN

For the Shire of Derby/West Kimberley, developing the Strategic Community Plan was more than an exercise in meeting mandatory requirements or 'ticking a box'.

Councillors and staff expressed a genuine desire to use this opportunity to engage communities, and in doing so strengthen relationships and partnerships.

A focus of the process was to build the capacity of Councillors and staff (as Champions) to be the backbone of the planning process, and to undertake most of the community consultations. This was also used to develop staff skills, abilities and confidence in community engagement.

The overall process was designed to encourage our community to *Embrace Our Future*, and consisted of the following key stages:



PROJECT CONCEPTION AND INITIATION

- We defined our planning scope, objectives, and methods.

ENLISTMENT OF CHAMPIONS

- We equipped our staff and Councillors as Champions – to lead our community engagement.

EXTENSIVE ENGAGEMENT AND CONSULTATION

- We invited a broad and diverse range of communities and stakeholders to provide feedback
- We used numerous tools to gain feedback including surveys, popup stalls, community events, feedback cards (postcards) and workshops.
- We ran engagements and consultations from July to November 2020.

COMPREHENSIVE REVIEW AND ANALYSIS OF DATA

- We reviewed and analysed:
 - The extensive feedback provided by over 1,700 respondents;
 - Relevant local, regional, state-wide and national data and research; and
 - Relevant external political, economic, social, technological, legal, and environmental factors.



HOW WE ENGAGED WITH OUR COMMUNITY

In developing the Strategic Community Plan,

WE HEARD FROM
MORE THAN

1,700
RESPONDENTS



22%
OF OUR
POPULATION

WE ALSO
ENGAGED WITH
MORE THAN

3,000
PEOPLE

INCLUDING
REPRESENTATIVES
FROM AGENCIES,
ORGANISATIONS
AND GROUPS



550

FEEDBACK CARDS
(POSTCARDS) WERE RECEIVED



34

POP UP STALLS HELD





**6 VISITS TO
ABORIGINAL
COMMUNITIES**



**228 YOUNG
PEOPLE
SURVEYED**



360
SURVEYS WERE
COMPLETED



471
PEOPLE ATTENDED
COMMUNITY EVENTS

53
MEETINGS



WITH
232
PEOPLE



28
WORKSHOPS



WITH
235
PEOPLE

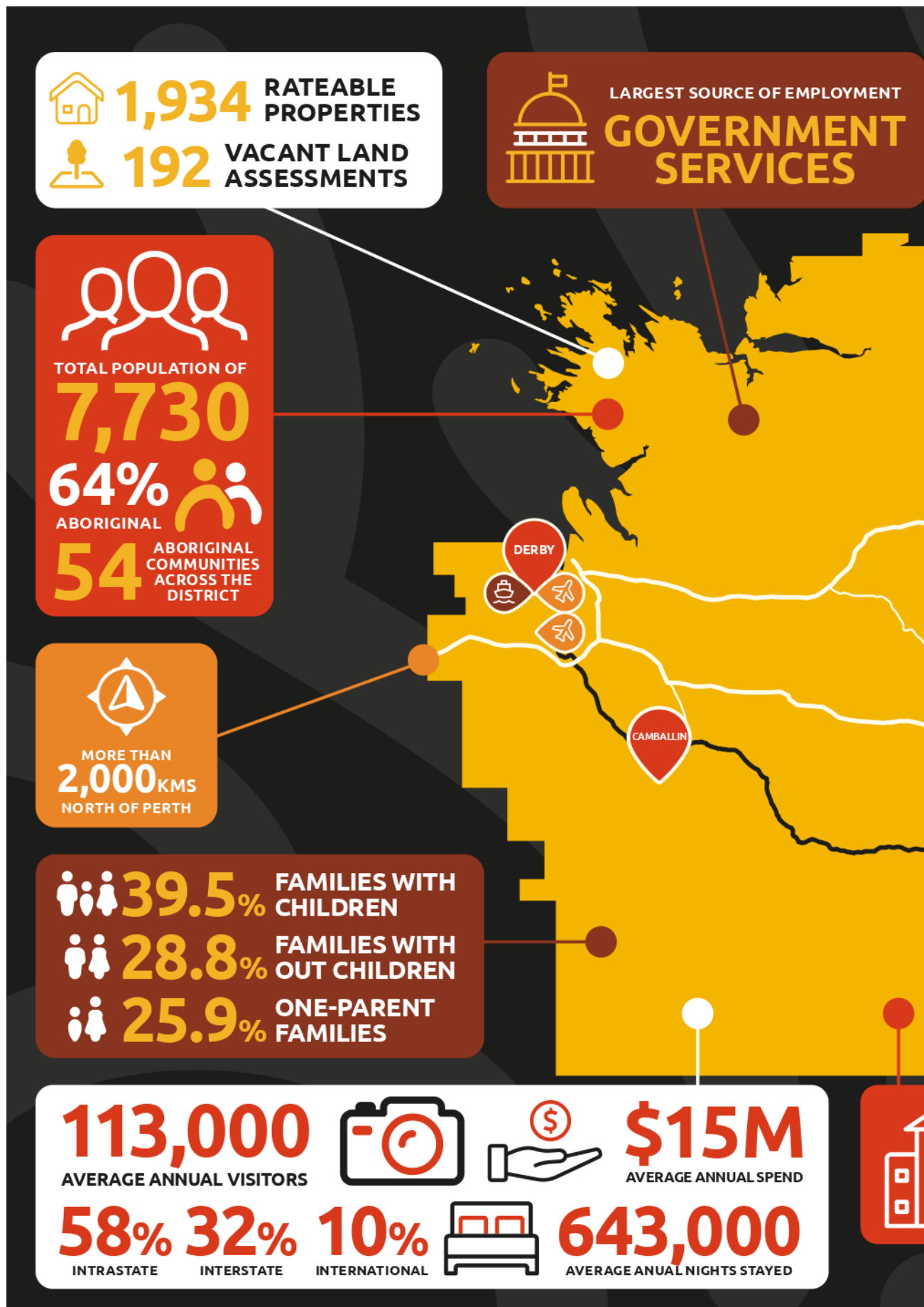


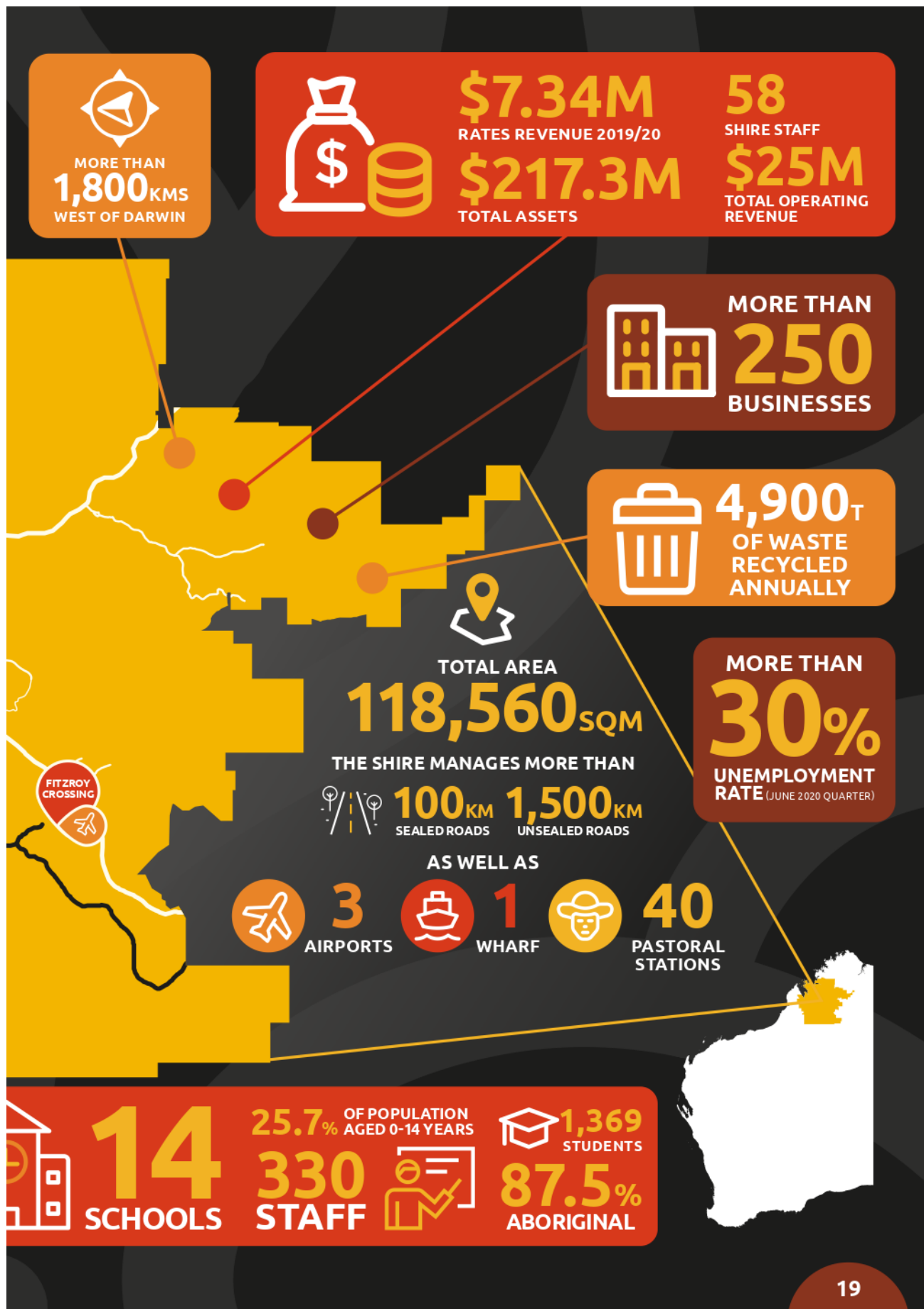
WHAT OUR COMMUNITY TOLD US

The *Report on Community Engagements* details what our communities said about a new plan. This word cloud shows which words appeared most often in the report. The more times a specific word appeared in the report, the bigger and bolder it appears in the word cloud.









STRATEGIC COMMUNITY PLAN 2021-2030

1. LEADERSHIP AND GOVERNANCE

OUR PRIORITIES:

WE WILL:

1.1 Collaboration and partnerships

- 1.1.1 Engage with our communities
- 1.1.2 Maximise local opportunities
- 1.1.3 Maximise regional opportunities that benefit our community

1.2 Capable, inclusive and effective organisation

- 1.2.1 Provide strong civic leadership
- 1.2.2 Provide strong governance
- 1.2.3 Strive for a Council and workforce that reflects our communities
- 1.2.4 Attract and effectively use resources to meet community needs

1.3 Effective communication

- 1.3.1 Strive for excellence in customer service
- 1.3.2 Listen to and respond to the needs of our communities
- 1.3.3 Use multiple channels to distribute information about services, programs, places and spaces

2. COMMUNITY

OUR PRIORITIES:

WE WILL:

2.1 Safe communities

- 2.1.1 Encourage community safety to be a whole-of-community responsibility
- 2.1.2 Endeavour to provide safe, clean and well-lit streets and public spaces
- 2.1.3 Provide activities, programs, places and spaces that engage young people
- 2.1.4 Manage and respond to emergency situations

2.2 Healthy communities

- 2.2.1 Build, maintain and maximise the use of community facilities
- 2.2.2 Facilitate a range of accessible sporting and recreational activities
- 2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect
- 2.2.4 Conduct and/or promote healthy lifestyle initiatives and living standards

2.3 Vibrant and culturally rich communities

- 2.3.1 Support the growth and development of arts and cultural programs, services, places and spaces
- 2.3.2 Facilitate and/or contribute to community events, cultural activities and festivals
- 2.3.3 Record, recognise, preserve and celebrate the district's culture, history and heritage

2.4 Sustainable communities

- 2.4.1 Support and assist volunteer, community and sporting groups
- 2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities

3. ECONOMY

OUR PRIORITIES:

3.1 Industry and business development and growth

WE WILL:

- 3.1.1 Encourage and support appropriate and sustainable investment
- 3.1.2 Value and support small to medium-sized businesses
- 3.1.3 Encourage pathways to a job-ready and skilled local workforce
- 3.1.4 Support industries, service providers and businesses in attracting and retaining workers and their families

3.2 Strong economy

- 3.2.1 Recognise and promote the economic potential of the district
- 3.2.2 Endeavour to increase visitor numbers, length of stay, spend and return

4. ENVIRONMENT

OUR PRIORITIES:

4.1 Our natural environment

WE WILL:

- 4.1.1 Take advantage of, protect and promote natural attractions and environmental features

4.2 Liveable communities

- 4.2.1 Reflect the identity, character, and current and future needs of our communities through responsible and creative land management planning and use
- 4.2.2 Encourage the use of local products, styles and the environment through design principles and guidelines
- 4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities

4.3 Sustainability

- 4.3.1 Commit to sustainable environmental practices
- 4.3.2 Commit to minimising waste

LEADERSHIP AND GOVERNANCE

What you told us

"Engage with community members on the ground – young people and elders"

"Reprioritise and rethink how funds are distributed"

"Support the community to help the community"

"I would LOVE to know how to better connect with key service providers and community stakeholders to COLLABORATE for an improved outcome in the community"

"Great to promote the diversity of the Council. Need to share and show what the Shire is doing"

"Keep talking and chatting to people. Find out what they need, want, how to go about it. Two-way talking at ALL levels"

"Share positive stories"

"Train local people to work for SDWK"

What we look like

From a local government perspective, we face many challenges in conducting our business. The district's vastness (118,560 km²), remoteness (more than 2,200 km north of Perth), high cost of living and harsh living conditions make it:

- expensive to do our business in terms of
 - travel/accommodation
 - maintenance
 - waste management
 - construction
 - transition to renewable energies
 - general operational costs
- challenging to do things other communities might take for granted (e.g. recycling)
- difficult to attract industry, services and funding
- difficult to attract, train and retain staff

We are committed to engaging with and supporting our remote Aboriginal communities. But we are also restricted in terms of what we can provide from a legislative and local government perspective.

Considering the hurdles and barriers presented to us, developing and implementing this Strategic Community Plan inspires great confidence and hope for us as a team.

With the support of the community (as demonstrated by the level of engagement in developing this Plan) and a highly committed workforce, great leadership will help us achieve our overall Vision.

Great leadership will be provided by:

- a Council that is increasingly representing its people
- an experienced and motivated Senior Management Group that is gaining traction and recognition for efficient and quality business at a local, district, regional, state and national level.



LEADERSHIP AND GOVERNANCE

We aspire to:

- be recognised as leaders with the capacity to bring the community together to achieve a collective Vision
- be known by our community for the services we provide, and be recognised for the way we communicate, engage and interact
- be an employer of choice, and a workplace that provides pathways from our schools through to promotional opportunities within and beyond our organisation
- be representative and inclusive of our community within our Council and workforce,
- and continue to grow and encourage great leaders
- make the Shire of Derby/West Kimberley a regional hub for all service providers and operators
- make sure we maximise every opportunity that comes our way
- **create a place where people want to live, invest, visit, and return to.**

	1.1	1.2	1.3
OUR PRIORITIES:	Collaboration and partnerships	Capable, inclusive and effective organisation	Effective communication
WE WILL:	1.1.1 Engage with our communities 1.1.2 Maximise local opportunities 1.1.3 Maximise regional opportunities that benefit our community	1.2.1 Provide strong civic leadership 1.2.2 Provide strong governance 1.2.3 Strive for a Council and workforce that reflects our communities 1.2.4 Attract and effectively use resources to meet community needs	1.3.1 Strive for excellence in customer service 1.3.2 Listen to and respond to the needs of our communities 1.3.3 Use multiple channels to distribute information about services, programs, places and spaces



COMMUNITY

What you told us

"Need safer neighbourhoods where feel it's a sanctuary, no humbug"

"Build facilities - safe areas for kids"

Proactively address drug and alcohol issues

"Don't jump to conclusions and solutions without speaking with young people"

"I love living here but I absolutely hate the rubbish and it makes me not want to live here anymore"

"Waterpark and family area like Town Beach in Broome"

"More activity / options for locals and visitors"

"Shire should make a long-term commitment to arts and culture"

"Wellbeing - linked to connection to where we live, how we got here, learn from the past. Embrace a broad cross-section - pastoral, post, Aboriginal"

"Deficit dialogue needs to be reversed. Don't spruik crime and war zones - people aspire to be what they're told they are. Use a strengths-based approach"

"Develop communities as a safe, learning place for kids on country"

"Need better housing in community"

What we look like

The Shire of Derby/West Kimberley is one of the most remote regions in Australia, and a long way from major cities and associated services people typically have access to.

Our three towns (Camballin, Derby and Fitzroy Crossing) are more than 250 km apart. We have more than 54 Aboriginal communities and more than 40 pastoral stations spread across our 118,560 km² footprint. We are home predominately to Aboriginal people, and almost 26% of us are aged 0–14 years.

The history and culture of our district is extremely rich and strong – reflective of our Aboriginal population and the pastoral, aviation, pearling and early settler heritage. We also have a flourishing and diverse arts culture, with a number of local artists having achieved international recognition. With art being so intrinsic across our communities and landscape, we also have five established galleries and numerous art spaces and outlets.

Sport is important to us, especially football, basketball and netball. Our community has embraced women's football, with numbers higher than other communities in the state.

We face a range of complex social and emotional issues in our community. We realise that across our communities we need to build our social, emotional, spiritual and physical wellbeing. We also need to provide a range of safe places and spaces where our communities can connect. When we asked young people, 'If you had one wish for the community, what would it be?', the overwhelming response was, 'All kids attending school and being happy and having happy families'.

Responding to community and stakeholder feedback requires strong strategic partnerships and engagement, including a renewed commitment from the state and federal government to our community.

By working together as a collective and tapping into the strength and resilience of our community, we will create an even better place to live.



¹ Although the ABS 2016 data cites an Aboriginal population of 64.3%, it is commonly believed that Aboriginal people make up over 80% of the population in the SDWK.

COMMUNITY

We aspire to:

- create a more positive outlook for our towns and communities
- create a community that promotes and provides access to a healthy and active lifestyle leading to physical, social, emotional and cultural wellbeing
- create a community where we feel safe
- create a sense of belonging and a community that celebrates our diverse history and cultures
- provide opportunities for our young people to grow and develop, and to become leaders within the community
- offer our people and families access to the services and activities that will keep them in our community and attract others to come
- provide services and activities that people and families would expect and be entitled to regardless of where they live
- have the state and federal governments adequately servicing our community needs
- **create a place where people want to live, invest, visit, and return to.**

	2.1	2.2
OUR PRIORITIES:	Safe communities	Healthy communities
WE WILL:	<p>2.1.1 Encourage community safety to be a whole-of-community responsibility</p> <p>2.1.2 Endeavour to provide safe, clean and well-lit streets and public spaces</p> <p>2.1.3 Provide activities, programs, places and spaces that engage young people</p> <p>2.1.4 Manage and respond to emergency situations</p>	<p>2.2.1 Build, maintain and maximise the use of community facilities</p> <p>2.2.2 Facilitate a range of accessible sporting and recreational activities</p> <p>2.2.3 Provide access to a range of places and spaces where people can meet, recreate, socialise, learn and connect</p> <p>2.2.4 Conduct and/or promote healthy lifestyle initiatives and living standards</p>
	2.3	2.4
OUR PRIORITIES:	Vibrant and culturally rich communities	Our priority: Sustainable communities
WE WILL:	<p>2.3.1 Support the growth and development of arts and cultural programs, services, places and spaces</p> <p>2.3.2 Facilitate and/or contribute to community events, cultural activities and festivals</p> <p>2.3.3 Record, recognise, preserve and celebrate the district's culture, history and heritage</p>	<p>2.4.1 Support and assist volunteer, community and sporting groups</p> <p>2.4.2 Collaborate with key agencies, groups and service providers to improve community services, programs and facilities</p>



ECONOMY

What you told us

"Invest in tourism to stimulate the economy so we can maintain and build things we enjoy"

"One wish - a Derby airport so you don't have to fly to Broome"

"Want more development of the area - progress to create more jobs. Not trying to wreck the country for progress. Need development for progress. Encourage people to stop and stay. Turn around if work together"

"Huge potential but not using – rainfall, soil, water, access to markets, Curtin Airbase. We ought to be growing and doing. This area ought to be prospering. Use Curtin Airbase to ship product across Australia and Asia"

"Bolster local businesses' ability to present themselves in a positive light for large contracts"

"Be good to see the Wharf go ahead to bring a lot of work to the town"

"Need a central 'place' for entertaining, maybe shopping. Derby is too spread out. It needs a heart for shopping, parking, open public spaces. Package and promote all aspects of the heart"

"Support regional and remote learning from where people live"

"Transient workforce shouldn't be a focus, should be focussed on local young people becoming experts"

"Encourage people to spend here – explain what retail etc will leave if they don't. Make it a pleasure spending money here...make it an inviting place to shop. Have options available, don't have to drive to Broome"

What we look like

Over the past 10 years, our district has experienced significant fluctuations in economic development and sustainability.

In 2014 the Curtin Detention Centre was closed, construction of the West Kimberley Regional Prison was completed, and four operational mines were closed. The impact was significant, resulting in a profound loss of people from the district and a major economic slump.

The short- and long-term effects of an unprecedented pandemic further exacerbated this major economic slump. From a short-term perspective there were hardships for our tourism and hospitality industries, and an increase to our unemployment rate that is already higher than the national average. For the long term, our economic environment and the way we do business has fundamentally changed.

Conversely, the pandemic had an unforeseen positive impact on trade-related businesses that could provide services on behalf of non-locally based contractors who usually rely on a fly-in or drive-in workforce. This, along with recent Government policy relating to procurement, has promoted the role and capacity for local content/ buy local across the district.

There is also the potential for new development in the district including:

- mining and industry
- agriculture, pastoralism and horticulture
- the Fitzroy River Catchment
- tourism.

To maximise development opportunities we need to work with

- industry representative groups
- industry
- government
- local businesses
- prescribed body corporates
- Aboriginal organisations
- other key stakeholders

to ensure we are ready and 'open for business', and have access to a local and experienced workforce.

And to benefit from investment opportunities we need local, state and federal government policy to align with the needs of the Shire of Derby/West Kimberley. Such an alignment could enable us to put the Derby airport into operation.

To make sure the district is 'open for business', we will advocate for and support the return of services and programs to:

- make our community more liveable
- reduce the need for people to travel to access services they require.

This will create a stable population, and increase our labour pool and subsequent demand for products and services. This will in turn contribute to the sustainability of the community, and help us create **a place where people want to live, invest, visit, and return to.**



ECONOMY

We aspire to:

- **promote a district** that is 'open for business', and renowned for being practical and having
 - a local experienced workforce
 - reliable communications and information technology
 - ease of access via road, air and water
 - availability of locally based services and goods.
- have our local businesses be
 - the preferred provider for services and goods
 - at the top of all procurement lists including government (all tiers), industry and other enterprises
- be recognised as a strong supporter of local business and industry, and lead the way in local procurement practices and outcomes
- be recognised as a district that promotes and supports entrepreneurialism, business development and growth
- have our small to medium-sized businesses supported by their representative industry groups so they are ready for any opportunity that may arise
- have local, state and federal government policy align with the needs of the Shire of Derby/West Kimberley
- **create a place where people want to live, invest, visit, and return to.**

	3.1	3.2
OUR PRIORITIES:	Industry and business development and growth	Strong economy
WE WILL:	<p>3.1.1 Encourage and support appropriate and sustainable investment</p> <p>3.1.2 Value and support small to medium-sized businesses</p> <p>3.1.3 Encourage pathways to a job-ready and skilled local workforce</p> <p>3.1.4 Support industries, service providers and businesses in attracting and retaining workers and their families</p>	<p>3.2.1 Recognise and promote the economic potential of the district</p> <p>3.2.2 Endeavour to increase visitor numbers, length of stay, spend and return</p>



ENVIRONMENT

What you told us

"Need more, better footpaths and seating for oldies"

"Recycling needs to be a focus and it needs to be easier"

"Green the Shire"

"The roads would not be accepted as they are presented today"

"The presentation of our town creates a negative impression. Provide therapeutic welcoming spaces that provide opportunities for connection and community"

"In the future more walking trails could be fun!"

"Need a whole of community approach to make Derby and Fitzroy Crossing an attractive place to live"

"Recycling needs to be a focus and it needs to be easier"

"Need a whole of community approach to make Derby and Fitzroy Crossing an attractive place to live"

What we look like

The natural environment of our district is both diverse and magnificent. It encompasses seven national parks, two nature reserves, and 1,051 registered Aboriginal sites.

Our natural environment has a lot to offer, including:

- the iconic boab tree
- natural features such as the Buccaneer Archipelago, which includes the Horizontal Falls and tidal movements
- the Gibb River Road, the Fitzroy River and their many gorges
- Mimbi Caves
- Tunnel Creek
- the marshlands of Derby.

As a community, the love of our natural environment seems obvious. It provides not only a visual feast but also a place for leisure and adventure, and a place of connection to country and culture for Aboriginal people.

Our climate is characterised by dry winters and hot, wet summers. While January and February are the wettest months, rain can occur anytime between October and March. Rainfall varies throughout the district, and during the wet flooding can occur. The 85,000 km² Fitzroy River Catchment is prone to flooding. Peak flood levels in the catchment have equated to 15,000–20,000

m³ per second, which is enough to fill 15–20 Olympic-size swimming pools in a second.

Our built environment is also diverse. The Heritage Council of Western Australia database has 100 entries for places within the Shire of Derby/West Kimberley, and the Municipal Heritage register has 67. Under agreement we manage three airports and a wharf, and are responsible for maintaining 102 km of sealed roads and 1,589 km of unsealed roads.

The challenge for the Shire of Derby/West Kimberley is maintaining and optimising what we have while ensuring the district's environmental sustainability and beauty.

With our community and partners, we will work to protect the environment and make sure future development reflects the identity and character of the district. We will improve mobility and connectivity within, to and from our communities, and improve the overall amenity of our district.

We know we live in a great place. Our aim is to promote the Shire of Derby/West Kimberley as **a place where people want to live, invest, visit, and return to.**



ENVIRONMENT

We aspire to:

- have an environmentally sustainable community where renewable energies are encouraged and used, and waste is minimised
- give our community and visitors easy access to our natural environment, and treat it with the greatest respect
- retain the unique character of our communities in our built environment without compromising safety and comfort
- give our community affordable and accessible access to places and spaces across our district
- **create a place where people want to live, invest, visit, and return to.**

	4.1	4.2	4.3
OUR PRIORITIES:	Our natural environment	Liveable communities	Sustainability
WE WILL:	4.1.1 Take advantage of, protect and promote natural attractions and environmental features	4.2.1 Reflect the identity, character, and current and future needs of our communities through responsible and creative land management planning and use 4.2.2 Encourage the use of local products, styles and the environment through design principles and guidelines 4.2.3 Encourage and facilitate the maintenance and development of infrastructure that connects our communities	4.3.1 Commit to sustainable environmental practices 4.3.2 Commit to minimising waste



MONITORING AND REPORTING

The following measurements will be used to measure progress and outcomes of the Strategic Community Plan.

We will measure our:	What priority / priorities this will measure:
Level of community/stakeholder satisfaction	All priorities
Number of gallery attendees at Council meetings	1.2 Capable, inclusive and effective organisation
Achievement of successful audit and legislative results	1.2 Capable, inclusive and effective organisation
Staff turnover	1.2 Capable, inclusive and effective organisation
Councillor and workforce representation compared to community demographics	1.2 Capable, inclusive and effective organisation 3.1 Industry and business development and growth
Number of customer complaints/ requests attended to within thresholds	1.2 Capable, inclusive and effective organisation 1.3 Effective communication
Level of website and social media engagement and reach	1.1 Collaboration and partnerships 1.3 Effective communication
Attendance at community events, activities and programs	2.1 Safe communities 2.2 Healthy communities 2.3 Vibrant and culturally rich communities 2.4 Sustainable communities
Number of volunteers	1.1 Collaboration and partnerships 1.2 Capable, inclusive and effective organisation 2.1 Safe communities 2.2 Healthy communities 2.3 Vibrant and culturally rich communities 2.4 Sustainable communities
Level of achievement of the Disability Access and Inclusion Plan outcomes	2.2 Healthy communities 2.3 Vibrant and culturally rich communities 2.4 Sustainable communities 4.2 Liveable communities
Value of contracts awarded locally	3.1 Industry and business development and growth 3.2 Strong economy
Annual utilities expenditure	1.3 Capable, inclusive and effective organisation 4.3 Sustainability
Tonnes of waste per annum	1.3 Capable, inclusive and effective organisation 4.1 Our natural environment 4.3 Sustainability
Tonnes of recycling per annum	1.3 Capable, inclusive and effective organisation 4.1 Our natural environment 4.3 Sustainability
Roads asset renewal ratio	1.3 Capable, inclusive and effective organisation 4.2 Liveable communities
Asset renewal ratio	1.3 Capable, inclusive and effective organisation 4.2 Liveable communities

**We will also monitor:**

Australian Bureau of Statistics data

State and federal government
and industry policy positions

Crime statistics

Health and human
services dataAttendance at museums, arts
and cultural centres and venues

Gross Regional Product

Local employment

Industry composition

Building approvals

Tourism statistics

Containers for Change activity

What priority / priorities this relates to:

All priorities

All priorities

2.1 Safe communities

2.1 Safe communities

2.2 Healthy communities

2.4 Sustainable communities

2.3 Vibrant and culturally rich communities

3.1 Industry and business development and growth

3.2 Strong economy

3.1 Industry and business development and growth

3.2 Strong economy

3.1 Industry and business development and growth

3.2 Strong economy

3.1 Industry and business development and growth

3.2 Strong economy

3.1 Industry and business development and growth

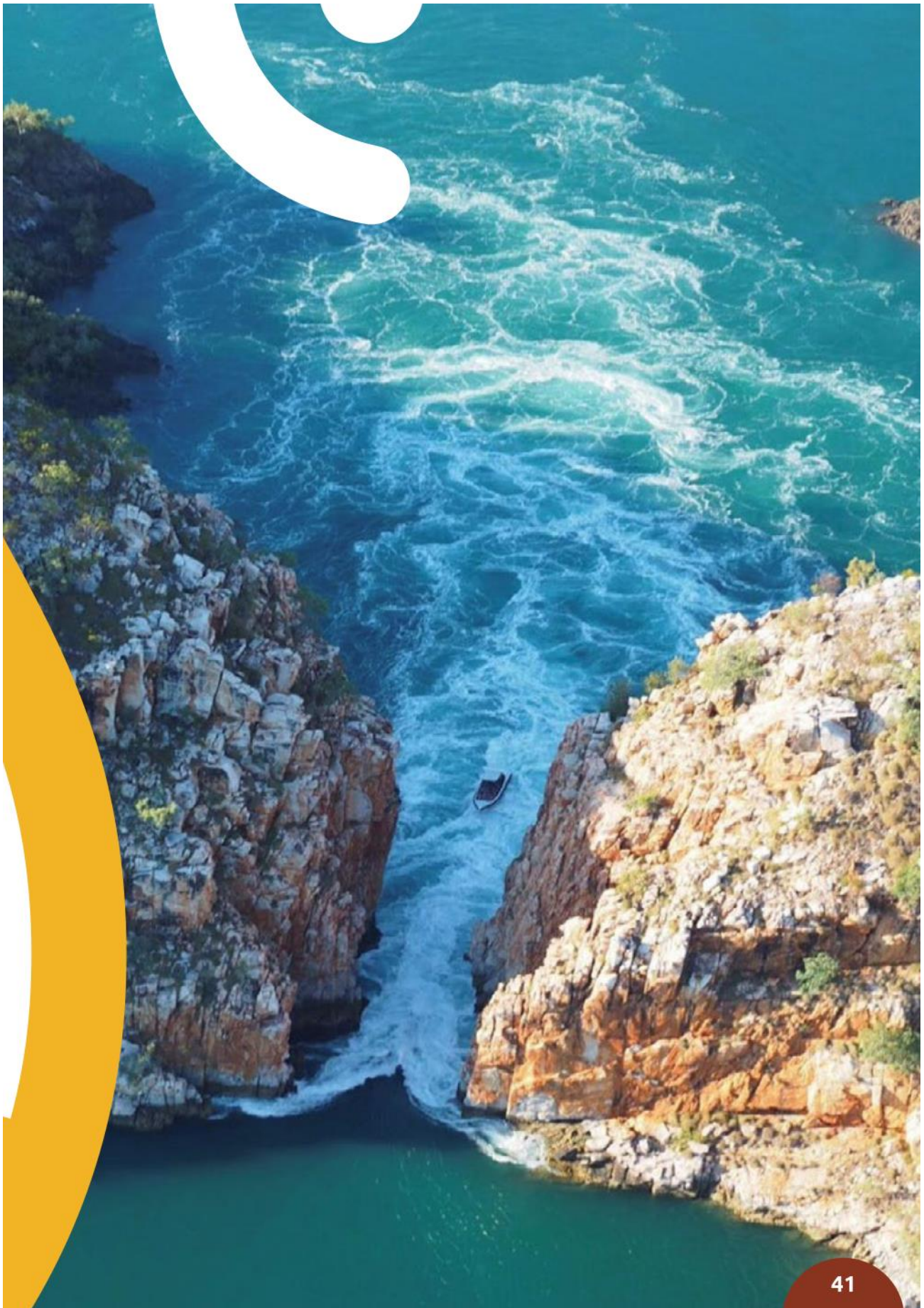
3.2 Strong economy

4.3 Sustainability

REPORTING ON PROGRESS AND OUTCOMES

To inform the community/stakeholders and statutory bodies of our progress in delivering our Strategic Community Plan, we will:

Undertake a strategic review of our Strategic Community Plan	EVERY 2 YEARS - minor review EVERY 4 YEARS - major review
Review and update our: <ul style="list-style-type: none"> • Corporate Business Plan • Long-Term Financial Plan • Asset Management Plans • Workforce Plan • Issue-specific strategies or plans 	ANNUALLY
Produce an annual report	ANNUALLY
Report to Council	EVERY SIX MONTHS
Provide feedback to the community / stakeholders	ANNUALLY







THANK YOU

The Shire of Derby/West Kimberley would like to thank everyone who has taken the time to contribute to this Plan.

We are committed to creating and continuing strong strategic partnerships and engagement with the entire community – today and into the future.

We look forward to achieving our Vision with our communities, and creating a place where people want to live, invest, visit, and return to.

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12 CORPORATE SERVICES

12.1 ACCOUNTS FOR PAYMENT - NOVEMBER 2020

File Number: 5110 - Accounts Payable
Author: Somya Chaudhary, Finance Officer
Responsible Officer: Alan Lamb, Director Corporate Services
Authority/Discretion: Information

SUMMARY

For Council to note the list of accounts paid under delegated authority during the month of November 2020.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

12(1) A payment may only be made from the municipal fund or a trust fund –

- (a) if the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from those funds – by the CEO: or
- (b) otherwise, if the payment is authorised in advance by a resolution of the Council.

The Chief Executive Officer has delegated authority to make payments from the municipal and trust funds.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- (a) the payee's name; and
- (b) the amount of the payment; and

- (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires Council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4: Good governance and an effective organisation Leadership that provides strategic direction for the community, supported by efficient and effective service delivery	4.4: Financial sustainability and accountability for performance	4.4.4: Provide resources to support the Shire's operations and to meet planning, reporting and accountability requirements

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of <i>the Local Government Act 1995</i> ,	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been

a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council				structured on financial viability and sustainability principles
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CONSULTATION

Internal consultation within the Corporate Services Department.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2020-21 Annual Budget as adopted by Council at its meeting held 31 July 2020 (Minute No. 125/20 refers) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

REPORT TO COUNCIL

November 2020

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 49634 - 49795	\$1,912,171.34
Municipal Cheques	CHQ 54824 - 54824	\$5,664.45
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	\$516,300.33
Manual Cheque		\$
TRUST ACCOUNT		
EFT Payments		
Trust Cheques		
TOTAL		\$2,434,136.12

Creditors Outstanding as at 30/11/2020

\$ 395,875.31

VOTING REQUIREMENT

Simple majority

Attachments

1. **Creditors Payment Listing - November 2020** [!\[\]\(30a147af384f9f71632c2ff17bc706c8_img.jpg\)](#) 
2. **Credit Card Reconciliation Paid - November 2020** [!\[\]\(8c93063dab026f10e159986b27c41c64_img.jpg\)](#) 

RECOMMENDATION

That Council notes the list of accounts for November 2020 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 attached to this report, totalling \$2,434,136.12.

REPORT TO COUNCIL – NOVEMBER 2020

EFT PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
EFT49634	05/11/2020	AERODROME MANAGEMENT SERVICES PTY LTD	\$ 99.00
INV 3723	26/10/2020	AERODROME - ACCOUNTABLE MANAGERS ROLE COURSE	\$ 99.00
EFT49635	05/11/2020	ALL WEST BUILDING APPROVALS	\$ 484.00
INV 7459	16/10/2020	ISSUE CDC - BPU4148	\$ 121.00
INV 7464	19/10/2020	ISSUE CDC - BPU4160, BPU4159, BPU4161	\$ 363.00
EFT49636	05/11/2020	G BISHOPS TRANSPORT SERVICES PTY LTD	\$ 167.96
INV B112590	05/10/2020	FREIGHT JASON SIGN MAKERS	\$ 167.96
EFT49637	05/11/2020	CROSSING AUTOMOTIVE SERVICES	\$ 549.31
INV 20329	16/10/2020	80,000 SERVICE 12KW	\$ 549.31
EFT49638	05/11/2020	DERBY 4X4 & MARINE	\$ 364.31
INV 24419 / 45606	26/10/2020	50,000KM SERVICE 7KW	\$ 364.31
EFT49639	05/11/2020	DIJUN KLEAN PTY LTD	\$ 536.80
INV DK0930	28/09/2020	DEEP CLEAN 42A MCDONALD ST FITZROY	\$ 536.80
EFT49640	05/11/2020	LANDGATE (WA LAND INFORMATION AUTHORITY)	\$ 2,647.80
INV 67357572	26/10/2020	SLIP SUBSCRIPTION SERVICES	\$ 2,647.80
EFT49641	05/11/2020	DERBY PLUMBING AND GAS	\$ 2,993.54
INV 15402	30/09/2020	REPLACEMENT OF EXHAUST FAN	\$ 269.50
INV 15403	01/10/2020	SUPPLY AND INSTALL SPECIALISED INLET VALVE	\$ 200.64
INV 15447	05/10/2020	REPAIRS TO FEMALE TOILETS.	\$ 682.00
INV 15638	16/10/2020	REPAIRS TO TOILET AT POOL	\$ 240.90
INV 15648	20/10/2020	REPLACEMENT OF SINK MIXER	\$ 413.60
INV 15647	26/10/2020	REPAIR MENS URINAL	\$ 630.30
INV 15650	26/10/2020	REPAIR TO JETTY TOILETS	\$ 269.50
INV 15649	26/10/2020	REPAIR TO TROUGH AT REC CENTRE	\$ 287.10
EFT49642	05/11/2020	DERBY PROGRESSIVE SUPPLIES	\$ 657.62
INV 9384	30/10/2020	GROCERY ITEMS	\$ 657.62
EFT49643	05/11/2020	DERBY STOCK SUPPLIES	\$ 330.00
INV 13066258	21/10/2020	REMOVAL OF ABANDONED VEHICLES	\$ 330.00
EFT49644	05/11/2020	DERBY TREE SERVICES	\$ 3,080.00
INV 5334	16/10/2020	TREE PRUNING AT POOL	\$ 1,144.00
INV 5335	16/10/2020	REMOVAL OF TREES	\$ 286.00
INV 5348	28/10/2020	REMOVAL OF TREES - VISITOR CENTRE	\$ 1,650.00
EFT49645	05/11/2020	DERBY HARDWARE MITRE10	\$ 2,273.69
INV 10528739	19/10/2020	STEEL FLAT BAR	\$ 59.00
INV 10528763	20/10/2020	SCREWS & BITS	\$ 39.97
INV 10529034	27/10/2020	PREMIX ASPHALT	\$ 2,174.72
EFT49646	05/11/2020	ELDERS LIMITED (DERBY BRANCH)	\$ 208.01
INV IY71273	19/10/2020	HARDI SPRAY GUN	\$ 208.01
EFT49647	05/11/2020	GJ JOHNSON ELECTRICAL FITZROY CROSSING	\$ 2,101.00
INV 317	22/10/2020	REPLACE WATER TANK PRESSURE PUMP	\$ 2,101.00
EFT49648	05/11/2020	GUNGALLA MACKAY PTY LTD	\$ 181.50
INV 33454	05/10/2020	2 X CUBIC METRES CRACKER DUST	\$ 181.50
EFT49649	05/11/2020	HORIZON POWER - ACCOUNT PAYMENTS	\$ 1,811.57
INV 523100	01/10/2020	CCTV - BAOBAB STREET	\$ 139.80
INV 518958	02/10/2020	UNIT B/14 BLOODWOOD CRESCENT DERBY	\$ 341.45

INV 349785	12/10/2020	LOT 231 GREAT NORTHERN HIGHWAY FITZROY CROSSING	\$ 360.87
INV 107820	27/10/2020	UNIT NO A/LOT 84 DURACK STREET CABBALLIN	\$ 463.32
INV 421774	28/10/2020	LOT 199 FORREST ROAD FITZROY CROSSING	\$ 506.13
EFT49650	05/11/2020	MICHELE ILLY	\$ 203.62
INV REIMB0510	05/10/2020	POWER REIMBURSEMENT	\$ 163.43
INV REIMB1910	19/10/2020	WATER USAGE	\$ 40.19
EFT49651	05/11/2020	JILA PLUMBING	\$ 132.00
INV 3307	15/10/2020	WATER LEAK DETECTION TEST AT VISITORS CENTRE FX	\$ 132.00
EFT49652	05/11/2020	KIMBERLEY FIRE SYSTEMS	\$ 850.21
INV 11958	29/10/2020	SERVICING OF FIRE FIGHTING SYSTEM AND PUMP SET	\$ 850.21
EFT49653	05/11/2020	KIMBERLEY INDUSTRIAL SERVICES	\$ 2,980.78
INV 0443	26/10/2020	REPAIR PTO SHAFT ON MF TRACTOR KW37	\$ 643.28
INV 0444	26/10/2020	DIAGNOSIS & REPAIR OF HYDRAULIC FAULT JCB KW6	\$ 2,337.50
EFT49654	05/11/2020	KIMBERLEY LAND COUNCIL (BROOME)	\$ 620.00
INV REFUND2310	23/10/2020	REFUND HIRE FEE & BOND	\$ 620.00
EFT49655	05/11/2020	KIMBERLEY HOME ELECTRICAL	\$ 1,299.00
INV 20-00028577	29/05/2020	LG REFRIGERATOR	\$ 1,299.00
EFT49656	05/11/2020	NORTH REGIONAL TAFE	\$ 48.55
INV I0012947	26/10/2020	FIRST AID COURSE	\$ 48.55
EFT49657	05/11/2020	KW REFRIGERATION & A/C	\$ 3,192.00
INV 0158	31/08/2020	REPAIR WASHING MACHINE	\$ 192.00
INV 0253	02/10/2020	REPAIR WASHING MACHINE	\$ 580.00
INV 292	19/10/2020	INSPECT AIR CONDITIONING UNIT	\$ 2,420.00
EFT49658	05/11/2020	TUFFY'S PTY LTD T/A KIMBERLEY WASHROOM SERVICES	\$ 360.00
INV 6152	25/09/2020	SERVICING OF SANITARY BINS	\$ 360.00
EFT49659	05/11/2020	MOORE AUSTRALIA (TAX)	\$ 16,500.00
INV 318523	30/09/2020	COMPILATION OF THE 2019-20 FINANCIAL STATEMENTS	\$ 16,500.00
EFT49660	05/11/2020	YAWURU JARNDU ABORIGINAL CORPORATION T/A NAGULA JARNDU DESIGNS	\$ 297.00
INV 1280-AC	22/10/2020	CANDLES	\$ 297.00
EFT49661	05/11/2020	OFFICE STAR	\$ 1,095.16
INV 54634	06/10/2020	MACHINE TOSHIBA E2050 #344	\$ 305.58
INV 54774	26/10/2020	MACHINE 784 DERBY WORKS DEPOT	\$ 242.00
INV 54801	28/10/2020	MACHINE 791 SERVICING AND TRAVEL COSTS	\$ 242.00
INV 54802	28/10/2020	MACHINE 554 FOR SERVICING AND TRAVEL COSTS	\$ 305.58
EFT49662	05/11/2020	PAUL BETAMBEAU	\$ 550.00
INV 1398	09/09/2020	REPAIR TO TOILET DOOR	\$ 550.00
EFT49663	05/11/2020	PAUL GILLET (MASIKA DESIGN & CONSULTING)	\$ 8,085.00
INV 351 REV 1	16/10/2020	SKETCH & DESIGN DOCUMENTATION	\$ 8,085.00
EFT49664	05/11/2020	E & MJ ROSHER PTY LTD	\$ 1,046.80
INV 1419604	13/10/2020	BELT FOR KUBOTA DECK	\$ 1,046.80
EFT49665	05/11/2020	SAMPEY MEATS	\$ 200.00
INV 202633	13/10/2020	SAUSAGES SCP EVENT FITZROY	\$ 200.00
EFT49666	05/11/2020	OPTIC SECURITY GROUP NORWEST	\$ 792.00
INV 153224	23/10/2020	RECTIFY DOOR OPENING TIMES	\$ 792.00
EFT49667	05/11/2020	JTAGZ	\$ 157.30
INV 16833	30/10/2020	3 YEAR DOG REGISTRATIONS TAGS	\$ 157.30
EFT49668	05/11/2020	THUNDERBIRD OPERATIONS PTY LTD	\$ 202.03
INV A901101	29/10/2020	RATES REFUND A901101	\$ 202.03
EFT49669	05/11/2020	TESTO PTY LTD	\$ 503.80
INV 14082661	26/08/2020	TESTO 104-IR INCLUDING FREIGHT	\$ 503.80
EFT49670	05/11/2020	TELSTRA CORPORATION	\$ 20,449.91
INV 4174249435	04/10/2020	MOBILE PHONE CHARGES	\$ 2,835.68

INV 0463459000	12/10/2020	ADMIN TELEPHONE, EFTPOS LINE, DATA LINES	\$ 17,614.23
EFT49671	05/11/2020	CLEANAWAY CO PTY LTD	\$ 207,503.27
INV 18940219	10/08/2020	DOMESTIC & COMMERCIAL SULO WASTE COLLECTION	\$ 57,946.57
INV 18942488	29/08/2020	DOMESTIC & COMMERCIAL SULO WASTE COLLECTION	\$ 86,207.81
INV 18950107	30/09/2020	DOMESTIC & COMMERCIAL SULO WASTE COLLECTION	\$ 54,850.07
INV 18950403	30/09/2020	FRONT LIFT WASTE COLLECTION	\$ 8,498.82
EFT49672	05/11/2020	TARUNDA SUPERMARKET	\$ 149.76
INV 4019183	07/10/2020	GROCERY ITEMS	\$ 149.76
EFT49673	05/11/2020	TOLL TRANSPORT PTY LTD	\$ 134.30
INV P69057145	13/09/2020	FREIGHT - WATER EXAMINATION	\$ 134.30
EFT49674	05/11/2020	WA CONTRACT RANGER SERVICES PTY LTD	\$ 6,888.75
INV 2976	20/10/2020	CONTRACT RANGER SERVICES 31/10/2020 -13/11/2020	\$ 6,888.75
EFT49675	12/11/2020	A & B TYRES	\$ 3,249.00
INV 35870	02/10/2020	WHEEL ALIGNMENT & TYRE ROTATION 4KW	\$ 105.00
INV 35967	12/10/2020	TENNANT STREET VAC REAR TYRES	\$ 400.00
INV 35982	13/10/2020	255 -70R16 LT TYRE FOR 20KW	\$ 395.00
INV 36005	15/10/2020	TYRE TUBES	\$ 94.00
INV 36045	16/10/2020	225/75R16 MAXXIS AT980 & WHEEL ALIGNMENT 15KW	\$ 1,260.00
INV 36046	16/10/2020	MOWER BATTERIES	\$ 190.00
INV 36056	19/10/2020	MOWER BATTERIES	\$ 190.00
INV 36094	22/10/2020	WHEEL ALIGNMENT KW21	\$ 85.00
INV 36095	22/10/2020	BATTERY NS70MF FOR MOWER.	\$ 175.00
INV 36179	30/10/2020	TYRE REPAIR 15KW HILUX (RANGER)	\$ 35.00
INV 36177	30/10/2020	REPAIR LEAKING VALVE STEM ON MOWER TYRE.	\$ 10.00
INV 36180	30/10/2020	TYRE 265/70R17 6KW	\$ 310.00
EFT49676	12/11/2020	ARCHER BUILDERS PTY LTD	\$ 385.00
INV 5911	13/10/2020	REPAIR STEEL AIRCONDITIONER MOUNT	\$ 385.00
EFT49677	12/11/2020	ALTHAM PLUMBING CONTRACTORS	\$ 1,146.42
INV 10583	19/08/2020	EXCAVATE PLOT 833C	\$ 264.00
INV 10712	16/09/2020	EXCAVATE PLOT 700P	\$ 264.00
INV 10828	19/10/2020	REPLACE BALL VALVE ON LEAKING METER AT CURTIN	\$ 618.42
EFT49678	12/11/2020	AUSTRALIA POST	\$ 1,601.12
INV 1010054331	03/11/2020	POSTAGE FOR THE PERIOD ENDING 31/10/2020	\$ 1,601.12
EFT49679	12/11/2020	BUNUBA DAWANGARRI ABORIGINAL CORPORATION	\$ 192.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 192.00
EFT49680	12/11/2020	BEN YEOH	\$ 300.00
INV REFUND0411	04/11/2020	BOND REFUND FOR THE SQUASH COURT HIRE	\$ 300.00
EFT49681	12/11/2020	BAYULU COMMUNITY INC	\$ 80.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 80.00
EFT49682	12/11/2020	BRONWYN COOKE	\$ 9.60
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 9.60
EFT49683	12/11/2020	CHERRY SMILER	\$ 108.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 108.00
EFT49684	12/11/2020	DERBY BUILDING SUPPLIES	\$ 2,266.88
INV 456828	21/04/2020	2.5HP 40LT AIR COMPRESSOR.	\$ 246.00
INV 459186	29/05/2020	STIHL NYLON BRUSHCUTTER LINE	\$ 158.00
INV 459858	10/06/2020	STIHL FS460 BRUSHCUTTER	\$ 1,799.00
INV 469887	28/10/2020	GALV FENCE T 25X25MM	\$ 18.37
INV 470025	30/10/2020	ABBOTT & ASHBY WHEEL GRINDING	\$ 45.51
EFT49685	12/11/2020	DORA COX	\$ 32.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 32.00
EFT49686	12/11/2020	DERBY 4X4 & MARINE	\$ 2,767.25
INV 24437/45277	29/10/2020	SIDE LADDER & BASE REPLACEMENT 6KW	\$ 833.11

INV 24450/45641	02/11/2020	REPAIRS TO VEHICLE 1EDC966	\$ 1,934.14
EFT49687	12/11/2020	DERBY FUELS	\$ 1,500.00
INV 162848	26/10/2020	CATERING	\$ 540.00
INV 162847	26/10/2020	CATERING	\$ 960.00
EFT49688	12/11/2020	DIANE CHUNGALL (WALIBIRI)	\$ 56.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 56.00
EFT49689	12/11/2020	DERBY TREE SERVICES	\$ 528.00
INV 5346	22/10/2020	TREE PRUNING	\$ 528.00
EFT49690	12/11/2020	DWA INDUSTRIAL RESOURCES PTY LTD	\$ 411.84
INV 02020298	27/10/2020	KW20745 TENNANT ATLV STREET VAC SERVICE	\$ 411.84
EFT49691	12/11/2020	EMMA GUGERI	\$ 593.72
INV REIMB2910	29/10/2020	POWER REIMBURSEMENT	\$ 593.72
EFT49692	12/11/2020	FITZROY HARDWARE PTY LTD	\$ 65.00
INV 140501	30/10/2020	TOOL BOX	\$ 65.00
EFT49693	12/11/2020	MOODS OF THE KIMBERLEY	\$ 396.77
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 396.77
EFT49694	12/11/2020	FITZROY VALLEY DISTRICT HIGH SCHOOL	\$ 20.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 20.00
EFT49695	12/11/2020	FITZROY VALLEY RODEO CLUB	\$ 115.95
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 32.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 48.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 35.95
EFT49696	12/11/2020	HORIZON POWER - ACCOUNT PAYMENTS	\$ 27,329.53
INV 162691	07/10/2020	UNIT NO 1/LOT 636 LOCH STREET DERBY	\$ 1,712.28
INV 424950	04/11/2020	DERBY WHARF SURROUNDS 03/10/2020-03/11/2020	\$ 314.80
INV 333902	04/11/2020	24 LOCH STREET FOR 03/10/2020-03/11/2020	\$ 2,024.97
INV 166519	05/11/2020	REC CENTRE 06/10/2020-04/11/2020	\$ 4,775.56
INV 172452	05/11/2020	FITZROY CROSSING OVAL FROM 06/10/2020 TO 04/11/2020	\$ 7,452.66
INV 312249	05/11/2020	AIRPORT 06/10/2020-04/11/2020	\$ 5,826.45
INV 321183	05/11/2020	30 CLAREDON STREET	\$ 5,222.81
EFT49697	12/11/2020	JANINE MILLER	\$ 338.95
INV REIMB2810	28/10/2020	POWER REIMBURSEMENT	\$ 338.95
EFT49698	12/11/2020	JANICE PETERSON	\$ 280.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 280.00
EFT49699	12/11/2020	JESSICA JUBB	\$ 288.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 288.00
EFT49700	12/11/2020	JASON SIGNMAKERS	\$ 4,185.72
INV 212743	08/10/2020	WHARF SIGNAGE PROJECT	\$ 4,185.72
EFT49701	12/11/2020	WESFARMERS KLEENHEAT GAS PTY LTD	\$ 51.24
INV 61133496	31/10/2020	GAS BOTTLE	\$ 51.24
EFT49702	12/11/2020	KIMBERLEY KRASH REPAIRS	\$ 450.00
INV 8961/1	28/10/2020	REPLACEMENT WINDSCREEN 8KW	\$ 450.00
EFT49703	12/11/2020	K. K. ANDERSON	\$ 28.80
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 28.80
EFT49704	12/11/2020	KIMBERLEY LAND COUNCIL (BROOME)	\$ 620.00
INV KLC120	24/08/2020	REFUND OF HIRE FEE	\$ 120.00
INV KLC500	24/08/2020	REFUND OF BOND	\$ 500.00
EFT49705	12/11/2020	KENNEDY INVESTMENTS WA P/L (LANCELIN BOBCAT HIRE)	\$ 330.00
INV 331	06/10/2020	HIRE OF PLATE COMPACTOR	\$ 330.00
EFT49706	12/11/2020	LEAMY CONSTRUCTION	\$ 1,980.00
INV 5329	30/10/2020	NEW CROSSOVER APPLICATION	\$ 1,980.00
EFT49707	12/11/2020	MANGKAJA ARTS RESOURCE AGENCY	\$ 350.40
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 350.40

EFT49708	12/11/2020	MADISON CHURCH	\$ 1,500.00
INV REIMB1210	12/10/2020	POWER REIMBURSEMENT	\$ 1,500.00
EFT49709	12/11/2020	MARKETFORCE	\$ 756.56
INV 35522	26/10/2020	TENDER ADVERTISEMENT FOR TENDER T6-2020 AND T7-2020	\$ 239.36
INV 35523	26/10/2020	ADVERTISEMENT FOR DISPOSAL OF PROPERTY	\$ 517.20
EFT49710	12/11/2020	MOORE AUSTRALIA (TAX)	\$ 4,862.00
INV 1166	18/05/2020	FINANCIAL REPORTING ONLINE WORKSHOP	\$ 1,782.00
INV 319010	04/11/2020	FITZROY VALLEY FUTURES 2020 FINANCIAL STATEMENT	\$ 3,080.00
EFT49711	12/11/2020	OUTBACK ELECTRICAL & AIRCON SERVICES	\$ 1,391.50
INV 3727	22/10/2020	LABOUR	\$ 1,144.00
INV 3726	22/10/2020	REPLACE RCD, RID ANT INFESTATION AT LYTTON PARK BORE	\$ 247.50
EFT49712	12/11/2020	MARNINWARNTIKURA FITZROY WOMEN'S RESOURCE CENTRE (ABORIGINAL CORP)	\$ 304.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 304.00
EFT49713	12/11/2020	NOVUS AUTO GLASS REPAIR & REPLACEMENT	\$ 1,385.00
INV 81320689	27/10/2020	REPLACEMENT WINDSCREEN 4-KW	\$ 1,385.00
EFT49714	12/11/2020	OFFICE STAR	\$ 242.00
INV 54628	06/10/2020	MACHINE 791	\$ 242.00
EFT49715	12/11/2020	OLIVE KNIGHT	\$ 20.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 20.00
EFT49716	12/11/2020	PERFORMANCE TINTING BROOME	\$ 1,850.00
INV 1187	28/10/2020	WINDOW TINTING - SHIRE PLANT (VARIOUS).	\$ 1,850.00
EFT49717	12/11/2020	RECHARGE PETROLEUM	\$ 257.58
INV 359975	29/10/2020	200L ULP FUEL FOR DEPOT	\$ 257.58
EFT49718	12/11/2020	RUVIMBO MUKUCHAMANO	\$ 130.00
INV REIMB911	30/10/2020	REIMBURSE CHRISTMAS DECORATION	\$ 130.00
EFT49719	12/11/2020	E & MJ ROSHER PTY LTD	\$ 487.42
INV 1417948	28/08/2020	OIL FILTERS	\$ 487.42
EFT49720	12/11/2020	SKIPPERS CLEANING SERVICES	\$ 13,062.50
INV 1243	31/10/2020	CLEANING SERVICES	\$ 12,072.50
INV 1244	31/10/2020	AIRPORT CLEANING	\$ 990.00
EFT49721	12/11/2020	CRAIG SNELL	\$ 180.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 180.00
EFT49722	12/11/2020	SUSAN HOAD	\$ 52.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 52.00
EFT49723	12/11/2020	IT VISION USER GROUP (INC)	\$ 748.00
INV 562	20/07/2020	IT VISION USER GROUP MEMBERSHIP	\$ 748.00
EFT49724	12/11/2020	TELSTRA CORPORATION	\$ 74.94
INV 1718873800	27/10/2020	SERVICES AND EQUIPMENT RENTAL TO 19/11/2020	\$ 74.94
EFT49725	12/11/2020	VICTORIA JANE DEY	\$ 48.00
INV CSALE3110	31/10/2020	COMMISSION SALES FITZROY CROSSING	\$ 48.00
EFT49726	12/11/2020	ZARAK BIN RASHID	\$ 1,337.46
INV REIMB2807	30/07/2020	POWER REIMBURSEMENT	\$ 1,337.46
EFT49727	13/11/2020	ALFORD CONTRACTING	\$ 715.00
INV 6504	02/11/2020	REPLACE BLINDS	\$ 715.00
EFT49728	13/11/2020	ARAC REFRIGERATION & AIR CONDITIONING	\$ 261.25
INV 3961	03/11/2020	REPAIR TO AC UNIT	\$ 261.25
EFT49729	13/11/2020	ALLWEST BUILDING APPROVALS	\$ 121.00
INV INV-7413	05/10/2020	CDC - BPU4153	\$ 121.00
EFT49730	13/11/2020	BUILDING AND ENERGY	\$ 453.20
INV BSL3110	31/10/2020	BUILDING SERVICES LEVY OCTOBER 2020	\$ 453.20
EFT49731	13/11/2020	GLASS CO KIMBERLEY	\$ 512.60
INV 90805	05/11/2020	REPLACE LOUVRE BLADES AND CLIPS	\$ 512.60

EFT49732	13/11/2020	DERBY PLUMBING AND GAS	\$ 396.00
INV 15683	01/11/2020	REPAIR TO TOILET	\$ 396.00
EFT49733	13/11/2020	GUNGALLA MACKAY PTY LTD	\$ 181.50
INV 33514	21/10/2020	CRACKER DUST FOR BOTANICAL GARDENS	\$ 181.50
EFT49734	13/11/2020	HORIZON POWER - ACCOUNT PAYMENTS	\$ 3,064.25
INV 198764	10/11/2020	LOT 128 GREAT NORTHERN HIGHWAY FITZROY CROSSING	\$ 3,064.25
EFT49735	13/11/2020	KW REFRIGERATION & A/C	\$ 198.00
INV 0278	15/10/2020	SERVICE AC	\$ 198.00
EFT49736	13/11/2020	LAVENIA RATABUA	\$ 254.51
INV REIMB0911	20/09/2020	POWER REIMBURSEMENT	\$ 254.51
EFT49737	13/11/2020	PAUL BETAMBEAU	\$ 885.50
INV 1407	03/11/2020	REPAIRS TO MAN HOLE	\$ 396.00
INV 1400	03/11/2020	REPAIRS TO TOILET WALL	\$ 192.50
INV 1413	03/11/2020	REPAIRS TO CLARENDON TOILETS	\$ 297.00
EFT49738	13/11/2020	RID AUSTRALIA	\$ 3,706.56
INV 810662	28/10/2020	MOSQUITO REPELLENT	\$ 3,706.56
EFT49739	13/11/2020	SKIPPERS CLEANING SERVICES	\$ 1,650.00
INV 1221	07/08/2020	HEAVY CLEAN 19A WOOLLYBUTT	\$ 1,650.00
EFT49740	13/11/2020	CLEANAWAY CO PTY LTD	\$ 60,214.13
INV 18958178	31/10/2020	FRONT LIFT WASTE COLLECTION	\$ 8,821.56
INV 18960877	04/11/2020	DOMESTIC & COMMERCIAL SULO WASTE COLLECTION	\$ 51,392.57
EFT49741	20/11/2020	ARCHER BUILDERS PTY LTD	\$ 18,557.00
INV 5930	27/10/2020	INSTALL ACCESSIBLE RAMP, LANDING AND STEPS	\$ 18,557.00
EFT49742	20/11/2020	ALTHAM PLUMBING CONTRACTORS	\$ 2,214.84
INV 10491	03/08/2020	EMERGENCY PLUMBING TOWN OVAL	\$ 436.10
INV 10548	12/08/2020	INSPECT POSSIBLE LEAKAGE FROM HIGHWAY TO SPEEDWAY AREA	\$ 220.00
INV 10934	05/11/2020	PLUMBING FITTINGS	\$ 1,558.74
EFT49743	20/11/2020	ASV SALES AND SERVICES (WA) PTY LTD	\$ 1,610.05
INV 248000	25/08/2020	PARTS FOR TEREX TSV-60	\$ 1,610.05
EFT49744	20/11/2020	G BISHOPS TRANSPORT SERVICES PTY LTD	\$ 1,207.29
INV B109948	07/09/2020	FREIGHT FROM DAIMLER & ROSHER	\$ 272.29
INV B115676	06/11/2020	FREIGHT FROM SEALANTS & PAVEMENT ADHESIVE	\$ 935.00
EFT49745	20/11/2020	GLASS CO KIMBERLEY	\$ 1,793.00
INV 90804	05/11/2020	RE-GLAZE 10 X DOORS & REPLACE 2 X MIRRORS	\$ 1,252.68
INV 90806	05/11/2020	INVISIGARD FIXED SCREENS 10% OF 5403.20	\$ 540.32
EFT49746	20/11/2020	CHRIS KLOSS	\$ 1,375.00
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 1,375.00
EFT49747	20/11/2020	WINC	\$ 505.30
INV 9034125165	22/10/2020	STATIONERY	\$ 505.30
EFT49748	20/11/2020	CROSSING AUTOMOTIVE SERVICES	\$ 121.00
INV 20628	06/11/2020	REMOVAL OF ABANDONED VEHICLE	\$ 121.00
EFT49749	20/11/2020	DERBY BUILDING SUPPLIES	\$ 2,517.00
INV 470425	06/11/2020	PVC PRESSURE PIPE	\$ 2,517.00
EFT49750	20/11/2020	DERBY 4X4 & MARINE	\$ 1,245.88
INV 2447645531	05/11/2020	P69 FORD RANGER 97,500 SERVICE 1GLH120	\$ 580.48
INV 2447745529	06/11/2020	120,000KM SERVICE - 20KW	\$ 665.40
EFT49751	20/11/2020	DERBY FUELS	\$ 630.00
INV 153378	03/06/2020	CATERING	\$ 240.00
INV 758291	09/11/2020	CATERING	\$ 390.00
EFT49752	20/11/2020	DERBY SPORTSMENS CLUB INC	\$ 13,750.00
INV 265	01/11/2020	SECOND QUARTER GRANT	\$ 13,750.00
EFT49753	20/11/2020	DERBY PLUMBING AND GAS	\$ 445.50
INV 13713	15/04/2020	SERVICE OF ALL ONSITE TOILETS AT DERBY SWIMMING POOL	\$ 445.50

EFT49754	20/11/2020	DERBY PROGRESSIVE SUPPLIES	\$ 743.62
INV 9768	06/11/2020	CLEANING PRODUCTS	\$ 743.62
EFT49755	20/11/2020	DWA INDUSTRIAL RESOURCES PTY LTD	\$ 338.14
INV 2020167	05/11/2020	SKW INTERIM SERVICE	\$ 338.14
EFT49756	20/11/2020	GEOFFREY ANDREW DAVIS	\$ 1,745.08
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 1,745.08
EFT49757	20/11/2020	GJ JOHNSON ELECTRICAL FITZROY CROSSING	\$ 3,100.63
INV 325	03/11/2020	REPLACE "SOFT STARTER" TO RETICULATION ELECTRICAL SYSTEM	\$ 3,100.63
EFT49758	20/11/2020	G & K KELLY CONTRACTING PTY LTD	\$ 150.00
INV 97	05/11/2020	REPAIRS TO SHADE SAILS	\$ 150.00
EFT49759	20/11/2020	GEOFFREY CHARLES HAEREWAA	\$ 7,071.00
INV ALLOW3110	31/10/2020	OCTOBER 2020 PRESIDENT SITTING FEES	\$ 7,071.00
EFT49760	20/11/2020	ISAAC BUCKLE	\$ 9.95
INV REIMB1610	16/10/2020	INFLATOR KIT	\$ 9.95
EFT49761	20/11/2020	JILA GALLERY	\$ 429.00
INV 1211	30/10/2020	CATERING	\$ 429.00
EFT49762	20/11/2020	KEITH BEDFORD	\$ 1,745.08
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 1,745.08
EFT49763	20/11/2020	KIMBERLEY KRASH REPAIRS	\$ 1,000.00
INV 8950/2	15/10/2020	EXCESS ON INSURANCE CLAIM	\$ 1,000.00
EFT49764	20/11/2020	MAHJAE PTY LTD T/A WHITNEY CONSULTING	\$ 1,584.00
INV 209	16/10/2020	GRANT APPLICATION SUPPORT	\$ 1,584.00
EFT49765	20/11/2020	MCLEODS BARRISTERS & SOLICITORS	\$ 482.27
INV 116126	30/10/2020	LEASE PREPARATION AREA 2 & 3 MPA & AREA 5 DVMR	\$ 482.27
EFT49766	20/11/2020	LGISWA - LGIS PROPERTY	\$ 528,942.92
INV 100-140767	30/09/2020	WORKCOVER PROTECTION	\$ 59,400.00
INV 100-140802	30/09/2020	LGIS LIABILITY INSTALMENT 2 31/10/2020-30/6/2021	\$ 45,870.00
INV 100-140793	30/09/2020	LGIS PROPERTY PORT OF DERBY INSTALMENT 2	\$ 156,371.60
INV 100-140959	02/10/2020	PROPERTY PROTECTION - CONTRIBUTION CREDIT	-\$ 16,977.41
INV 100-140959	02/10/2020	PROPERTY PROTECTION - CONTRIBUTION CREDIT	-\$ 5,022.59
INV 100-141118	02/10/2020	PROPERTY PROTECTION	\$ 71,480.57
INV 100-141118	02/10/2020	PROPERTY PROTECTION	\$ 217,820.75
EFT49767	20/11/2020	PATRICIA LISA RILEY	\$ 1,375.00
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 1,375.00
EFT49768	20/11/2020	PAUL LESLIE WHITE	\$ 2,681.81
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 2,681.81
EFT49769	20/11/2020	DERBY BETTA HOME LIVING	\$ 1,049.00
INV 20310004834	19/10/2020	524L HAIER CHEST FREEZER	\$ 1,049.00
EFT49770	20/11/2020	ROWENA MOUDA	\$ 1,375.00
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 1,375.00
EFT49771	20/11/2020	STEVE ROSS	\$ 1,375.00
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 1,375.00
EFT49772	20/11/2020	TENNANT AUSTRALIA	\$ 504.29
INV 917455408	05/11/2020	PARTS	\$ 504.29
EFT49773	20/11/2020	ANDREW JAMES TWADDLE	\$ 1,375.00
INV ALLOW3110	31/10/2020	OCTOBER 2020 COUNCILLOR SITTING FEES	\$ 1,375.00
EFT49774	20/11/2020	WATTNOW ELECTRICAL	\$ 199.10
INV 8503	04/11/2020	ELECTRICAL REPAIRS SDWK DEPOT GATE	\$ 199.10
EFT49775	20/11/2020	WOOLWORTHS PTY LIMITED	\$ 502.57
INV 4007008	28/09/2020	GROCERY ITEMS	\$ 146.29
INV 3989151	06/10/2020	GROCERY ITEMS	\$ 167.00
INV 4104862	28/10/2020	GROCERY ITEMS	\$ 189.28
EFT49776	27/11/2020	AUSTRALIAN SERVICES UNION	\$ 362.60

INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 362.60
EFT49777	27/11/2020	BUCKLEYS EARTHWORKS & PAVING PTY LTD	\$ 620,453.78
INV 2436	31/08/2020	RECONSTRUCT AS PER CONTRACT C1-2020	\$ 239,256.51
INV 2444	30/09/2020	RECONSTRUCT AS PER CONTRACT C1-2021	\$ 362,884.19
INV 2456	31/10/2020	EMERGENCY RESTORATION WORKS	\$ 18,313.08
EFT49778	27/11/2020	BOOEASY PTY LTD	\$ 438.90
INV 18651	05/11/2020	BOOKINGS MONTHLY FEE - OCT 2020	\$ 438.90
EFT49779	27/11/2020	BEING THERE SOLUTIONS PTY LTD	\$ 715.00
INV 3757	01/06/2020	VIDEO CONFERENCING SERVICE	\$ 715.00
EFT49780	27/11/2020	GLASS CO KIMBERLEY	\$ 27,479.65
INV 89988	31/07/2020	SUPPLY AND INSTALL 'CRIMSAFE'	\$ 27,479.65
EFT49781	27/11/2020	DERBY WESTERN & WORKWEAR	\$ 3,630.60
INV 1268	23/10/2020	UNIFORM PURCHASE	\$ 346.40
INV 1307	30/10/2020	UNIFORM PURCHASE	\$ 632.00
INV 1310	30/10/2020	UNIFORM PURCHASE	\$ 694.00
INV 1309	30/10/2020	UNIFORM PURCHASE	\$ 310.20
INV 1308	30/10/2020	UNIFORM PURCHASE	\$ 694.00
INV 1311	30/10/2020	UNIFORM PURCHASE	\$ 264.40
INV 1296	30/10/2020	UNIFORM PURCHASE	\$ 265.60
INV 1298	30/10/2020	UNIFORM PURCHASE	\$ 424.00
EFT49782	27/11/2020	DEPUTY CHILD SUPPORT REGISTRAR	\$ 325.08
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 325.08
EFT49783	27/11/2020	DERBY BUS SERVICE PTY LTD	\$ 66.00
INV 17717	31/10/2020	FREIGHT	\$ 66.00
EFT49784	27/11/2020	ASPEN CORPORATE HEALTH (HEALTH ON THE MOVE)	\$ 20.00
INV REFUND0611	06/11/2020	COURT FEE HIRE - 50% REFUND	\$ 20.00
EFT49785	27/11/2020	HORIZON POWER - ACCOUNT PAYMENTS	\$ 12,280.79
INV 163224	11/11/2020	FALLON ROAD FITZROY CROSSING	\$ 285.18
INV 163546	11/11/2020	LOT 32 AIRPORT ROAD FITZROY CROSSING WA	\$ 2,379.60
INV 328972	18/11/2020	30 JOHNSTON STREET DERBY POWER BILL, 17/09/2020-17/11/2020,	\$ 6,832.85
INV 104620	18/11/2020	UNIT B/ LOT 277 CLARENDON STREET DERBY, 17/09/2020-17/11/2020	\$ 117.53
INV 308420	18/11/2020	14 HARDMAN STREET DERBY, 17/09/2020-17/11/2020	\$ 1,653.32
INV 442971	18/11/2020	UNIT A/LOT277 CLARENDON STREET DERBY, 17/09/2020-17/11/2020	\$ 1,012.31
EFT49786	27/11/2020	MAHJAE PTY LTD T/A WHITNEY CONSULTING	\$ 1,188.00
INV 0215	30/10/2020	GRANT APPLICATION SUPPORT	\$ 1,188.00
EFT49787	27/11/2020	MT BARNETT STORE PTY LTD	\$ 710.00
INV 456715	11/11/2020	ACCOMODATION	\$ 710.00
EFT49788	27/11/2020	LGIS INSURANCE BROKING	\$ 3,337.36
INV 062-209102	11/09/2020	INSURANCE	\$ 3,337.36
EFT49789	27/11/2020	MOORE AUSTRALIA (TAX)	\$ 2,860.00
INV 318926	30/10/2020	FINANCIAL ACTIVITY FOR SEPTEMBER 2020	\$ 2,860.00
EFT49790	27/11/2020	MOUNT HOUSE STATION PTY LTD	\$ 80,968.73
INV A500280	18/11/2020	RATES REFUND FOR ASSESSMENT A500280	\$ 57,472.94
INV A500120	18/11/2020	RATES REFUND FOR ASSESSMENT A500120	\$ 23,495.79
EFT49791	27/11/2020	NAPIER CORPORATION PTY LTD	\$ 96,396.21
INV A500300	18/11/2020	RATES REFUND FOR ASSESSMENT A500300	\$ 96,396.21
EFT49792	27/11/2020	NEIL HARTLEY	\$ 173.00
INV REIMB1410	14/10/2020	COMMUNICATION REIMBURSEMENT	\$ 173.00
EFT49793	27/11/2020	RED EARTH PROPERTY GROUP	\$ 500.00
INV REFUND0611	06/11/2020	REFUND OF BOND	\$ 500.00
EFT49794	27/11/2020	TELSTRA CORPORATION	\$ 3,085.82
INV 4174249435	04/11/2020	MOBILE PHONE CHARGES	\$ 3,085.82
EFT49795	27/11/2020	WA CONTRACT RANGER SERVICES PTY LTD	\$ 7,342.50

INV 03021	13/11/2020	CONTRACT RANGER SERVICES FOR 31/10/2020-13/11/2020,	\$ 7,342.50
		TOTAL	\$ 1,912,171.34

CHQ PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
54824	09/11/2020	ANZ BANK	\$ 5,664.45
INV A108111	09/09/2020	RATES REFUND FOR ASSESSMENT A108111	\$ 5,664.45
		TOTAL	\$ 5,664.45

FEE PAYMENTS

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
914	01/11/2020	CBA - CBA POS FEE	\$ 5.00
914	02/11/2020	MER - MERCHANT FEES	\$ 258.55
914	02/11/2020	DOT - DOT PAYMENT	\$ 2,559.05
914	03/11/2020	MER - MERCHANT FEES	\$ 103.89
914	03/11/2020	MER - MERCHANT FEES	\$ 599.63
914	03/11/2020	DOT - DOT PAYMENT	\$ 3,755.15
914	04/11/2020	DOT - DOT PAYMENT	\$ 1,853.45
914	05/11/2020	BEX - BPOINT FEES	\$ 130.90
914	05/11/2020	DOT - DOT PAYMENT	\$ 1,713.10
914	05/11/2020	GHA - GREYHOUND AUSTRALIA	\$ 3,013.61
914	05/11/2020	GHAC - GREYHOUND AUST. COMMISSION	-\$ 165.02
914	01/11/2020	CBA - CBA POS FEE	\$ 57.00
914	06/11/2020	DOT - DOT PAYMENT	\$ 4,870.65
914	09/11/2020	BAS4 - ATO - BAS PAYMENT - PAYG WITHHOLDING	\$ 46,714.00
914	09/11/2020	DOT - DOT PAYMENT	\$ 1,015.80
914	10/11/2020	DOT - DOT PAYMENT	\$ 1,206.75
914	11/11/2020	DOT - DOT PAYMENT	\$ 3,640.55
914	12/11/2020	DOT - DOT PAYMENT	\$ 1,012.80
914	12/11/2020	GHA - GREYHOUND AUSTRALIA	\$ 2,444.00
914	02/11/2020	CMD - CHEQUE OR MERCHANT DEPOSITS FEE	\$ 4.20
914	12/11/2020	GHAC - GREYHOUND AUST. COMMISSION	-\$ 121.95
914	13/11/2020	DOT - DOT PAYMENT	\$ 3,383.85
914	16/11/2020	DOT - DOT PAYMENT	\$ 4,261.80
914	16/11/2020	BEX - BPOINT FEES	\$ 32.86
914	17/11/2020	DOT - DOT PAYMENT	\$ 3,594.30
914	18/11/2020	DOT - DOT PAYMENT	\$ 376.15
914	19/11/2020	GHA - GREYHOUND AUSTRALIA	\$ 1,353.00
914	19/11/2020	GHAC - GREYHOUND AUST. COMMISSION	-\$ 67.65
914	19/11/2020	DOT - DOT PAYMENT	\$ 3,430.70
914	20/11/2020	DOT - DOT PAYMENT	\$ 3,811.60
914	02/11/2020	EXC - EXCESS TRANSACTIONS FEE	\$ 45.60
914	23/11/2020	DOT - DOT PAYMENT	\$ 1,186.65
914	24/11/2020	DOT - DOT PAYMENT	\$ 7,371.35
914	25/11/2020	DOT - DOT PAYMENT	\$ 7,665.60
914	26/11/2020	DOT - DOT PAYMENT	\$ 3,940.20
914	26/11/2020	GHA - GREYHOUND AUSTRALIA	\$ 2,093.00

914	26/11/2020	GHAC - GREYHOUND AUST. COMMISSION	-\$ 104.65
914	26/11/2020	ASF - ACCOUNT SERVICE FEE	-\$ 0.62
914	26/11/2020	ASF - ACCOUNT SERVICE FEE	\$ 0.62
914	26/11/2020	ASF - ACCOUNT SERVICE FEE	-\$ 0.62
914	27/11/2020	DOT - DOT PAYMENT	\$ 6,412.70
914	02/11/2020	EXC - EXCESS TRANSACTIONS FEE	\$ 60.60
914	01/11/2020	CBA - CBA POS FEE	-\$ 5.00
914	01/11/2020	CBA - CBA POS FEE	-\$ 57.00
914	30/11/2020	DOT - DOT PAYMENT	\$ 4,756.00
914	02/11/2020	EXC - EXCESS TRANSACTIONS FEE	\$ 18.40
914	02/11/2020	EXC - EXCESS TRANSACTIONS FEE	\$ 1.80
914	02/11/2020	MER - MERCHANT FEES	\$ 5.00
914	02/11/2020	MER - MERCHANT FEES	\$ 81.90
500	01/11/2020	CBA - CBA POS FEE	\$ 5.00
500	01/11/2020	CBA - CBA POS FEE	\$ 57.00
914	9/01/2020	IINET	\$ 109.99
914	2/11/2020	INTEREST EARNED ON MUNI ACCOUNT	-\$ 563.26
914	2/01/2020	INTEREST EARNED ON MUNI ACCOUNT ADJ INCREASE	-\$ 0.01
DD18907.1	06/11/2020	ANZ COMMERCIAL CARD SERVICES CENTRE	\$ 9,107.30
INV WNE0611	06/11/2020	CORPORATE CARD PURCHASES	\$ 484.79
INV AOH 0611	06/11/2020	CORPORATE CARD PURCHASES	\$ 8,622.51
DD18964.1	05/11/2020	THE SHELL COMPANY OF AUSTRALIA LIMITED	\$ 980.39
INV FUEL - OCT	05/11/2020	FUEL USAGE OCTOBER 2020	\$ 980.39
DD18971.1	10/11/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	\$ 25,163.12
INV SUPER	10/11/2020	SUPERANNUATION	\$ 18,633.01
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 455.54
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 2,446.11
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 128.11
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 600.00
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 712.65
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 27.31
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 163.89
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 850.67
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 269.08
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 61.05
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 134.55
INV DEDUCTION	10/11/2020	PAYROLL DEDUCTION	\$ 681.15
DD18971.2	10/11/2020	REST SUPERANNUATION	\$ 199.13
INV SUPER	10/11/2020	SUPERANNUATION	\$ 199.13
DD18971.3	10/11/2020	ASGARD WEALTH SOLUTIONS	\$ 50.93
INV SUPER	10/11/2020	SUPERANNUATION	\$ 50.93
DD18971.4	10/11/2020	HESTA	\$ 262.18
INV SUPER	10/11/2020	SUPERANNUATION	\$ 262.18
DD18971.5	10/11/2020	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	\$ 806.61
INV SUPER	10/11/2020	SUPERANNUATION	\$ 806.61
DD18971.6	10/11/2020	SUNSUPER SUPERANNUATION FUND	\$ 524.03
INV SUPER	10/11/2020	SUPERANNUATION	\$ 524.03
DD18971.7	10/11/2020	AUSTRALIAN SUPER	\$ 569.69
INV SUPER	10/11/2020	SUPERANNUATION	\$ 569.69
DD18971.8	10/11/2020	HOST PLUS SUPERANNUATION FUND	\$ 1,571.55
INV SUPER	10/11/2020	SUPERANNUATION	\$ 1,571.55
DD18971.9	10/11/2020	VISION SUPER	\$ 361.44
INV SUPER	10/11/2020	SUPERANNUATION	\$ 361.44

DD18974.1	06/11/2020	ANZ COMMERCIAL CARD SERVICES CENTRE	-\$ 250.00
INV AOH0611	06/11/2020	CORPORATE CARD REFUND	-\$ 250.00
DD18991.1	24/11/2020	AWARE SUPER	\$ 24,833.93
INV SUPER	24/11/2020	SUPERANNUATION	\$ 618.23
INV SUPER	24/11/2020	SUPERANNUATION	\$ 191.21
INV SUPER	24/11/2020	SUPERANNUATION	\$ 259.49
INV SUPER	24/11/2020	SUPERANNUATION	\$ 263.11
INV SUPER	24/11/2020	SUPERANNUATION	\$ 193.87
INV SUPER	24/11/2020	SUPERANNUATION	\$ 259.49
INV SUPER	24/11/2020	SUPERANNUATION	\$ 334.01
INV SUPER	24/11/2020	SUPERANNUATION	\$ 175.80
INV SUPER	24/11/2020	SUPERANNUATION	\$ 259.49
INV SUPER	24/11/2020	SUPERANNUATION	\$ 191.21
INV SUPER	24/11/2020	SUPERANNUATION	\$ 455.54
INV SUPER	24/11/2020	SUPERANNUATION	\$ 332.59
INV SUPER	24/11/2020	SUPERANNUATION	\$ 79.95
INV SUPER	24/11/2020	SUPERANNUATION	\$ 259.50
INV SUPER	24/11/2020	SUPERANNUATION	\$ 201.58
INV SUPER	24/11/2020	SUPERANNUATION	\$ 561.51
INV SUPER	24/11/2020	SUPERANNUATION	\$ 259.49
INV SUPER	24/11/2020	SUPERANNUATION	\$ 127.77
INV SUPER	24/11/2020	SUPERANNUATION	\$ 256.98
INV SUPER	24/11/2020	SUPERANNUATION	\$ 253.68
INV SUPER	24/11/2020	SUPERANNUATION	\$ 241.34
INV SUPER	24/11/2020	SUPERANNUATION	\$ 241.33
INV SUPER	24/11/2020	SUPERANNUATION	\$ 355.01
INV SUPER	24/11/2020	SUPERANNUATION	\$ 276.51
INV SUPER	24/11/2020	SUPERANNUATION	\$ 311.98
INV SUPER	24/11/2020	SUPERANNUATION	\$ 229.88
INV SUPER	24/11/2020	SUPERANNUATION	\$ 408.44
INV SUPER	24/11/2020	SUPERANNUATION	\$ 320.82
INV SUPER	24/11/2020	SUPERANNUATION	\$ 177.83
INV SUPER	24/11/2020	SUPERANNUATION	\$ 168.86
INV SUPER	24/11/2020	SUPERANNUATION	\$ 255.26
INV SUPER	24/11/2020	SUPERANNUATION	\$ 267.85
INV SUPER	24/11/2020	SUPERANNUATION	\$ 320.44
INV SUPER	24/11/2020	SUPERANNUATION	\$ 236.11
INV SUPER	24/11/2020	SUPERANNUATION	\$ 852.08
INV SUPER	24/11/2020	SUPERANNUATION	\$ 269.08
INV SUPER	24/11/2020	SUPERANNUATION	\$ 315.21
INV SUPER	24/11/2020	SUPERANNUATION	\$ 305.59
INV SUPER	24/11/2020	SUPERANNUATION	\$ 60.21
INV SUPER	24/11/2020	SUPERANNUATION	\$ 336.74
INV SUPER	24/11/2020	SUPERANNUATION	\$ 252.78
INV SUPER	24/11/2020	SUPERANNUATION	\$ 140.97
INV SUPER	24/11/2020	SUPERANNUATION	\$ 178.66
INV SUPER	24/11/2020	SUPERANNUATION	\$ 121.05
INV SUPER	24/11/2020	SUPERANNUATION	\$ 273.13
INV SUPER	24/11/2020	SUPERANNUATION	\$ 364.44
INV SUPER	24/11/2020	SUPERANNUATION	\$ 268.53
INV SUPER	24/11/2020	SUPERANNUATION	\$ 259.49
INV SUPER	24/11/2020	SUPERANNUATION	\$ 113.55
INV SUPER	24/11/2020	SUPERANNUATION	\$ 83.66

INV SUPER	24/11/2020	SUPERANNUATION	\$ 91.85
INV SUPER	24/11/2020	SUPERANNUATION	\$ 246.89
INV SUPER	24/11/2020	SUPERANNUATION	\$ 181.92
INV SUPER	24/11/2020	SUPERANNUATION	\$ 282.61
INV SUPER	24/11/2020	SUPERANNUATION	\$ 221.04
INV SUPER	24/11/2020	SUPERANNUATION	\$ 159.91
INV SUPER	24/11/2020	SUPERANNUATION	\$ 241.34
INV SUPER	24/11/2020	SUPERANNUATION	\$ 127.02
INV SUPER	24/11/2020	SUPERANNUATION	\$ 261.36
INV SUPER	24/11/2020	SUPERANNUATION	\$ 588.27
INV SUPER	24/11/2020	SUPERANNUATION	\$ 433.46
INV SUPER	24/11/2020	SUPERANNUATION	\$ 348.76
INV SUPER	24/11/2020	SUPERANNUATION	\$ 256.98
INV SUPER	24/11/2020	SUPERANNUATION	\$ 588.27
INV SUPER	24/11/2020	SUPERANNUATION	\$ 221.04
INV SUPER	24/11/2020	SUPERANNUATION	\$ 95.41
INV SUPER	24/11/2020	SUPERANNUATION	\$ 221.04
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 455.54
INV SUPER	24/11/2020	SUPERANNUATION	\$ 192.58
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 2,452.40
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 220.09
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 600.00
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 612.65
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 27.32
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 163.89
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 550.67
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 269.08
INV SUPER	24/11/2020	PAYROLL DEDUCTION	\$ 259.49
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 121.05
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 119.52
INV DEDUCTION	24/11/2020	PAYROLL DEDUCTION	\$ 681.15
DD18991.2	24/11/2020	HESTA	\$ 261.31
INV SUPER	24/11/2020	SUPERANNUATION	\$ 261.31
DD18991.3	24/11/2020	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	\$ 444.09
INV SUPER	24/11/2020	SUPERANNUATION	\$ 444.09
DD18991.4	24/11/2020	SUNSUPER SUPERANNUATION FUND	\$ 544.56
INV SUPER	24/11/2020	SUPERANNUATION	\$ 544.56
DD18991.5	24/11/2020	AUSTRALIAN SUPER	\$ 864.86
INV SUPER	24/11/2020	SUPERANNUATION	\$ 864.86
DD18991.6	24/11/2020	HOST PLUS SUPERANNUATION FUND	\$ 1,364.08
INV SUPER	24/11/2020	SUPERANNUATION	\$ 1,364.08
DD18991.7	24/11/2020	VISION SUPER	\$ 361.43
INV SUPER	24/11/2020	SUPERANNUATION	\$ 361.43
DD18991.8	24/11/2020	MLC NOMINEES PTY LTD	\$ 241.33
INV SUPER	24/11/2020	SUPERANNUATION	\$ 241.33
DD18991.9	24/11/2020	MLC MASTERKEY SUPER	\$ 631.78
INV SUPER	24/11/2020	SUPERANNUATION	\$ 631.78
DD19000.1	30/11/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	\$ 13,976.40
INV LOAN	30/11/2020	LOAN PAYMENT	\$ 13,976.40
DD18971.10	10/11/2020	MLC NOMINEES PTY LTD	\$ 241.34
INV SUPER	10/11/2020	SUPERANNUATION	\$ 241.34
DD18971.11	10/11/2020	MLC MASTERKEY SUPER	\$ 289.98
INV SUPER	10/11/2020	SUPERANNUATION	\$ 289.98

DD18991.10	24/11/2020	REST SUPERANNUATION	\$ 197.51
INV SUPER	24/11/2020	SUPERANNUATION	\$ 197.51
PAYROLL	10/11/2020	NET PAYROLL	\$ 148,907.12
PAYROLL	24/11/2020	NET PAYROLL	\$ 155,866.27
TOTAL			\$ 516,300.33

EFT PAYMENTS – TRUST ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
TOTAL			

CHQ PAYMENTS – TRUST ACCOUNT

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
TOTAL			

MANUAL CHEQUE

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
TOTAL			

Shire Of Derby / West Kimberley									
ANZ Corporate Credit Card Reconciliation									
Period Reporting: 14/9/2020 - 12/10/2020									
Card Holder : Amanda O'Halloran								DUE DATE 6 NOVEMBER 2020	
Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments	
12/10/2020	Office National Broom Broome	Y	\$ 450.00	\$ 45.00	\$ 495.00	121402650.2101	Yes	Office chair for Amanda O'Halloran	
9/10/2020	AU* SEEK 35202613 MELBOURNE	Y	\$ 257.00	\$ 25.70	\$ 282.70	121402400.2101	Yes	Seek job advertisement for Senior Ranger position	
8/10/2020	VISTAPRINT 800-721-6214	Y	\$ 948.90	\$ 94.88	\$ 1,043.78	120402870.2101	Yes	SCP banners and post cards	
2/10/2020	FACEBK UDHP8XW5U2 fb.me/ads	Y	\$ 19.84	\$ 1.98	\$ 21.82	121402400.2101	Yes	Facebook boost post	
29/09/2020	HARVEY NORMAN AV/IT BROOME	Y	\$ 634.55	\$ 63.45	\$ 698.00	121402210.2101	Yes	2x Computer monitors	
28/09/2020	GRIP SERVICES PTY LT MOUNT DRUITT	Y	\$ 373.30	\$ 37.33	\$ 410.63	121302870.2101	Yes	Towels and Linen for Fitzroy dongas	
28/09/2020	CROWN PROMENADE PERT BURSWOOD	Y	-\$ 634.52	\$ -	-\$ 634.52	121402090.2003	Yes	Refund for canceled accommodation for Amanda O'Halloran WALGA AGM	
25/09/2020	DERBY VISITOR CENTRE DERBY	Y	\$ 45.05	\$ 4.50	\$ 49.55	120402110.2003	Yes	Leaving gift for Myra Henry (only EFT receipt)	
24/09/2020	OAKS BROOME BROOME	Y	\$ 311.89	\$ 31.18	\$ 343.07	120401090.2100	Yes	Accommodation in Broome for Geoff Haerewa	
24/09/2020	OAKS BROOME BROOME	Y	\$ 133.80	\$ 13.38	\$ 147.18	121402090.2003	Yes	Accommodation in Broome for Amanda O'Halloran	
23/09/2020	QANTAS AIRWAYS LTD (EC MASCOT	Y	\$ 1,190.55	\$ 119.05	\$ 1,309.60	121402050.2003	Yes	Flights for Neil and Kylie Hartley - Christmas	
23/09/2020	OAKS BROOME BROOME	Y	\$ 165.63	\$ 16.56	\$ 182.19	121402090.2003	Yes	Accommodation in Broome for Amanda O'Halloran - 20/09	
23/09/2020	DERBY VISITOR CENTRE DERBY	Y	\$ 100.91	\$ 10.09	\$ 111.00	120402110.2101	Yes	Leaving gift for Myra Henry	
22/09/2020	QANTAS AIRWAYS LTD (EC MASCOT	Y	\$ 433.65	\$ 43.36	\$ 477.01	120401090.2100	Yes	Flight Perth to Broome for Geoff Haerewa	
21/09/2020	CROWN PROMENADE PERT BURSWOOD	Y	\$ 1,547.44	\$ 154.74	\$ 1,702.18	120401090.2100	Yes	Accommodation in Perth for WALGA AGM for Geoff Haerewa & Paul White (5634.52 refunded for Amanda O'Halloran)	
18/09/2020	TARGET ONLINE 03	Y	-\$ 58.00	\$ -	-\$ 58.00	120901860.2101	Yes	Refund from Target for Neil and Kylie unit	
18/09/2020	FITZROY RIVER LODGE FITZROY CROSS	Y	\$ 828.67	\$ 82.86	\$ 911.53	120402650.2100	Yes	SCP workshop - Conference room at the Fitzroy Lodge - 15 & 16 September	
16/09/2020	CLARENDON BC PTY LTD DERBY	Y	\$ 172.73	\$ 17.27	\$ 190.00	121402090.2003	Yes	Accommodation for Stewart Innes	
16/09/2020	WOOLWORTHS 4600 DERBY	Y	\$ 80.45	\$ 8.05	\$ 88.50	120402110.2101	Yes	Morning tea for RRG meeting (Main Roads)	
15/09/2020	KIMBERLEY CAR HIRE DERBY	Y	\$ 144.34	\$ 14.43	\$ 158.77	121402050.2100	Yes	Car Hire for Frances Paull new PT Finance Officer	
TOTAL			\$ 7,146.19	\$ 783.80	\$ 7,929.99				
Card Holder : Wayne Neate									
Date	Transaction Description	GST (Y/N)	Amount (GST Excl)	GST	Amount (GST Incl)	Account	Receipt Provided	Comments	
18/09/2020	BWS 4244 DERBY DERBY	Y	\$ 82.73	\$ 8.27	\$ 91.00	120402110	yes	Sarah Smith and Chloe Searles - T&S Sirianni leaving drinks	
18/09/2020	BWS 4244 DERBY DERBY	Y	\$ 82.73	\$ 8.27	\$ 91.00	120402110	yes	Sarah Smith and Chloe Searles - T&S Sirianni leaving drinks	
18/09/2020	WOOLWORTHS 4600 DERBY	Y	\$ 38.14	\$ 3.81	\$ 41.95	120402110	yes	Sarah Smith and Chloe Searles - T&S Sirianni leaving drinks	
17/09/2020	Derby Boab Inn Derby	Y	\$ 44.54	\$ 4.45	\$ 48.99	120402110	yes	Sarah Smith and Chloe Searles - T&S Sirianni leaving drinks	
17/09/2020	KIMBERLEY AUTOMOTIVE DERBY	Y	\$ 192.59	\$ 19.26	\$ 211.85	P598 240 2101	yes	Paul Glennon - Non-compliance inspection on 1EIQ 598 Mitsubishi Canter	
TOTAL			\$ 440.72	\$ 44.07	\$ 484.79				
CC WN & AO Total per Report					\$ 8,414.78				
Payment at ANZ Bank					-\$ 8,857.30				
					-\$ 250.00	Credit Refund for Accommodation at Duxton Hotel (\$250.00), not shown on CC Statement			
					-\$ 692.52	Credit refund shown on Statement above for Crown Promenade Perth and Target Online not applied in Nov Bank deduction			
					\$ 0.00				

Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522. Australian Credit Licence No. 234527.



ANZ BUSINESS ONE

STATEMENT PERIOD: 14/09/20 to 12/10/20

ACCOUNT NUMBER:

📞 Cards Enquiries: 13 10 06 Lost/Stolen Cards: 1800 033 844

SHIRE OF DERBY WEST KIMBERLEY
SHIRE OF DERBY
THE DIRECTOR
C/O SHIRE OF DERBY
PO BOX 94
DERBY WA 6728

YOUR ANZ ACCOUNT SUMMARY

Opening Balance	\$10,732.07
Purchases, Cash Advances & Other Debits	\$9,107.30
Interest Charges	\$0.00
Payments & Other Credits	\$10,732.07
Closing balance	\$9,107.30

PAYMENT SUMMARY	
Monthly Payment	\$183.00
Due Date	06/11/2020
Minimum Amount Due	\$183.00

Facility Limit	\$50,000.00
Available Account Credit at Statement Date	\$40,892.70

YOUR PAYMENT OPTIONS



ANZ Internet Banking

www.anz.com Payments made after 10pm (EST) will be processed the next business day.



BPAY Payments - Biller Code 6007

BPAY payments from ANZ accounts made after 6pm (EST) will be processed the next business day. Check with your institution for cut-off times. Your bill reference number is your ANZ account number.



ANZ Phone Banking

13 22 73 Payments made after 10pm (EST) will be processed the next business day.



By Mail

Tear off this slip and mail to PO BOX 607, Melbourne, VIC 3001



CardPay Direct

To ask about setting up a convenient direct debt payment please call 13 22 73.



Direct Credit via EFT

Payments to your Account can be made via Electronic Funds Transfer (EFT) from your nominated account.

Account Number

Account Name SHIRE OF DERBY

Amount Paid

Due Date 06/11/2020

ID00001-5082493007
XPR/P/10004-2010130243

ANZ BUSINESS ONE

ACCOUNT NUMBER:

Interest Rates

Purchases	Interest Rate 17.74% p.a (0.0486% daily)
Cash Advances	Interest Rate 19.24% p.a (0.0527% daily)

Opening Account Balance**\$10,732.07**

Cardholder Name: WAYNE NEATE
 Cardholder Number: XXXXXXXXXX762587
 Spend Cap: \$5,000.00

Date	Description	Amount	Default GST*
15/09/2020	KIMBERLEY AUTOMOTIVE DERBY	211.85	19.25
16/09/2020	DERBY BOAB INN DERBY	48.99	4.45
16/09/2020	WOOLWORTHS 4600 DERBY	41.95	3.81
16/09/2020	BWS 4244 DERBY DERBY	91.00	8.27
16/09/2020	BWS 4244 DERBY DERBY	91.00	8.27
Sub-total		484.79	44.05

Cardholder Name: AMANDA O'HALLORAN
 Cardholder Number: XXXXXXXXXX572189
 Spend Cap: \$20,000.00

Date	Description	Amount	Default GST*
14/09/2020	KIMBERLEY CAR HIRE DERBY	158.77	14.43
14/09/2020	WOOLWORTHS 4600 DERBY	88.50	8.04
14/09/2020	CLARENDON BC PTY LTD DERBY	190.00	17.27
16/09/2020	FITZROY RIVER LODGE FITZROY CROSS	911.53	82.86
16/09/2020	CROWN PROMENADE PERT BURSWOOD	1,702.18	154.74
17/09/2020	TARGET ONLINE 03	58.00CR	
19/09/2020	QANTAS AIRWAYS LTD (EC MASCOT	477.01	43.36
21/09/2020	DERBY VISITOR CENTRE DERBY	111.00	10.09
21/09/2020	OAKS BROOME BROOME	182.19	16.56

* The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.

Cheque Particulars: Proceeds not available until cleared. Please make cheques payable to ANZ. Do not staple, pin or fold your payment.

Drawer	Bank	Branch	Amount
			\$
			\$
			\$
Teller Stamp	Signature	Subtotal	\$
		Notes	\$
		Coins	\$
		Total	\$

ANZ BUSINESS ONE**ACCOUNT NUMBER:**

Date	Description	Amount	Default GST*
22/09/2020	QANTAS AIRWAYS LTD (EC MASCOT	1,309.60	119.05
22/09/2020	OAKS BROOME BROOME	147.18	13.38
22/09/2020	OAKS BROOME BROOME	343.07	31.18
23/09/2020	DERBY VISITOR CENTRE DERBY	49.55	4.50
24/09/2020	CROWN PROMENADE PERT BURSWOOD	634.52CR	
25/09/2020	GRIP SERVICES PTY LT MOUNT DRUITT	410.63	37.33
26/09/2020	HARVEY NORMAN AV/IT BROOME	698.00	63.45
30/09/2020	FACEBK UDHP8XW5U2 FB.ME/ADS	21.82	1.98
	INCL OVERSEAS TXN FEE 0.64 AUD		
06/10/2020	VISTAPRINT 800-721-6214	1,043.78	94.88
	INCL OVERSEAS TXN FEE 30.40 AUD		
07/10/2020	AU* SEEK 35202613 MELBOURNE	282.70	25.70
10/10/2020	OFFICE NATIONAL BROOM BROOME	495.00	45.00
Sub-total		7,929.99	783.80

Account Number:

Date	Description	Amount	Default GST*
08/10/2020	PAYMENT - THANK YOU	10,039.55CR	
Sub-total		10,039.55CR	

Total GST payable this statement* \$827.85

Closing Account Balance \$9,107.30**IMPORTANT MESSAGES**

YOUR AGREED PAYMENT WILL BE DEBITED FROM YOUR ACCOUNT 016620 00421 105556 ON 06/11/20
FOR ADVICE ON YOUR TAX AFFAIRS, INCLUDING PREVIOUS REWARDS FEES CHARGED TO YOUR ACCOUNT, PLEASE CONSULT YOUR TAX
ADVISER.

ANY QUESTIONS: PLEASE CALL 1800 032 481, MONDAY TO FRIDAY, 8AM TO 8PM(AET)

* The calculation is an estimate amount only and is not to be relied upon as an actual GST calculation.

XPRNPL0004-2010130243
Page 3 of 3

12.2 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 NOVEMBER 2020**File Number:** 5152**Author:** Mark Willis, Accountant**Responsible Officer:** Alan Lamb, Director Corporate Services**Authority/Discretion:** Information**SUMMARY**

This report has been compiled to fulfil the statutory reporting requirements of the *Local Government Act 1995* (Act) and associated Regulations, whilst also providing the Council with an overview of the Shire's financial performance on a year to date basis for the period ending 30 November 2020.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Pursuant to section 6.4 of the *Local Government Act 1995* and regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a Local Government is to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

The Shires Financial Reports are produced in accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* as amended. Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires that Local Governments produce a monthly statement of financial activity and such other supporting information as is considered relevant by the Local Government.

The Shires financial reporting framework provides Council, management and employees with a broad overview of the Shire's wide financial position.

STATUTORY ENVIRONMENT:

Section 34 of the Local Government (Financial Management) Regulations 1996 provides:

34. Financial activity statement required each month (Act s. 6.4)

- (1) *A Local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*

- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the Local Government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

AF14 – Significant Accounting Policies

AF18 – Sundry Debtors Collection

AF19 – Outstanding Rates Collection

FM4 – Reserve Accounts

FM7 – Cashflow Management

FM8 – Investments

FINANCIAL IMPLICATIONS

Expenditure for the period ending has been incurred in accordance with the 2020/21 Annual Budget as adopted by Council at its meeting held 30 July 2020 (Minute No. 125/20 refers) budget parameters, which have been structured on financial viability and sustainability principles.

Details of any budget variation in excess of \$30,000 (year to date) follow. There are no other known events which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4: Good Governance and an effective organisation	4.1: Effective Governance and Leadership	4.1.4: Ensure governance policies and procedures are in accordance with

Leadership that provides strategic direction for the community, supported by efficient and effective service delivery		legislative requirements
---	--	--------------------------

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire is exposed to a number of financial risks. Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue streams into the future is likely to have an impact on the Shire's ability to meet service levels or asset renewal funding requirements, unless the Shire can replace this revenue or alternatively reduce costs.	Possible	Major	High	Risk assessments have been completed in relation to a number of higher level financial matters. The timely and accurate completion of monthly financial reporting enabling Council to make fully informed decisions is a control that assists in addressing this risk.

CONSULTATION

Internal consultation within the Corporate Services Department.

External consultation with Moore Stephens.

In accordance with section 6.2 of the *Local Government Act 1995*, the annual budget was prepared having regard to the Strategic Community Plan, prepared under section 5.56 of the *Local Government Act 1995*.

COMMENT

Any material variances are highlighted in the Operating Statement and included by way of note to the Operating Statement (as attached)

Attached to the Agenda is a copy of:

- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature and Type

Notes related to –

- Significant Accounting Policies
- Net Current Financial Position
- Capital – Acquisition, Funding and Disposal
- Cash and Investments
- Budget Amendments
- Trust Fund Movements
- Material Variances
- Grants and Contributions
- Rating Information
- Cash Backed Reserves
- Receivables
- Payables; and
- Summary Graphs.







Comments are required for variances that are more than 10% of budget or \$30,000 whichever is the greater.

At the time of preparing the attached financials the Annual Financial Report has not been finalised and therefore the surplus, from 2019/20, of \$5,293,692 displayed may change due to year end and audit adjustments.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Monthly Statements 30 November 2020**  
2. **Material Variances**  
3. **Management Information Report with Shire Management Comments**  

RECOMMENDATION

That Council RECEIVES the Monthly Financial Management Report incorporating the Statement of Financial Activity for the period ending 30 November 2020.

**Moore Australia**

Level 15, Exchange Tower,
2 The Esplanade, Perth, WA 6000
PO Box 5785, St Georges Terrace, WA
6831

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www.moore-australia.com.au

3 December 2020

Ms Amanda O'Halloran
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

COMPILATION REPORT TO THE SHIRE OF DERBY/WEST KIMBERLEY

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Derby/West Kimberley, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF DERBY/WEST KIMBERLEY

The Shire of Derby/West Kimberley are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Derby/West Kimberley we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Derby/West Kimberley provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Derby/West Kimberley. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](#)

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.
Liability limited by a scheme approved under Professional Standards Legislation.

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3 December 2020

Ms Amanda O'Halloran
Chief Executive Officer
Shire of Derby/West Kimberley
PO Box 94
DERBY WA 6728

Dear Amanda

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2020

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 30 November 2020 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 15 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

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**Shire of Derby/West Kimberley
Management Information Report**

**Period Ending
30 November 2020**

Topic	Item	First Identified	Explanation	Action Required	Priority
Adopted budget	Infrastructure roads	July 2020	The uploaded budget for infrastructure roads is \$17,140,344 which does not match the adopted budget of \$16,700,871 creating a variance of \$439,473.	We recommend reviewing detailed budget working papers for infrastructure roads to identify and balance the uploaded budget. We have amended the infrastructure roads budget on the face of the statements to balance with adopted budget.	High
Operating expenditure	Allocations	November 2020	Public works overheads are under allocated by \$44,132. Administration are under allocated by \$166,759.	We recommend the overhead allocations be reviewed and adjusted (where appropriate) regularly for POC and PWOH.	High
Balance sheet	Liabilities	November 2020	There is a suspense account with unallocated funds of a total amount being \$47,385 as of 30 November 2020.	We recommend items be allocated to their correct accounts immediately to ensure the accuracy of the financial statements.	High
Subsidiary ledgers	Outstanding	November 2020	Although we acknowledge a significant provision for impairment of exists, the debtors aged trial balance includes invoices totalling \$387,660 outstanding for over 90 days, and debtors with credit balances totalling \$43,711.	We recommend reviewing overdue debtor's collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied.	Medium
Trust	Reconciliation	November 2020	The balance of the trust bank register is \$296,061 whilst the trust liabilities total \$295,981 leaving an imbalance of \$80.	We recommend trust liability accounts be reconciled to the cash held and transfers to and from trust made in a timely manner.	Medium

Approval:  RUSSELL BARNES, Director

Page 1

Date of Issue: 3 December 2020

SHIRE OF DERBY-WEST KIMBERLEY
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 November 2020

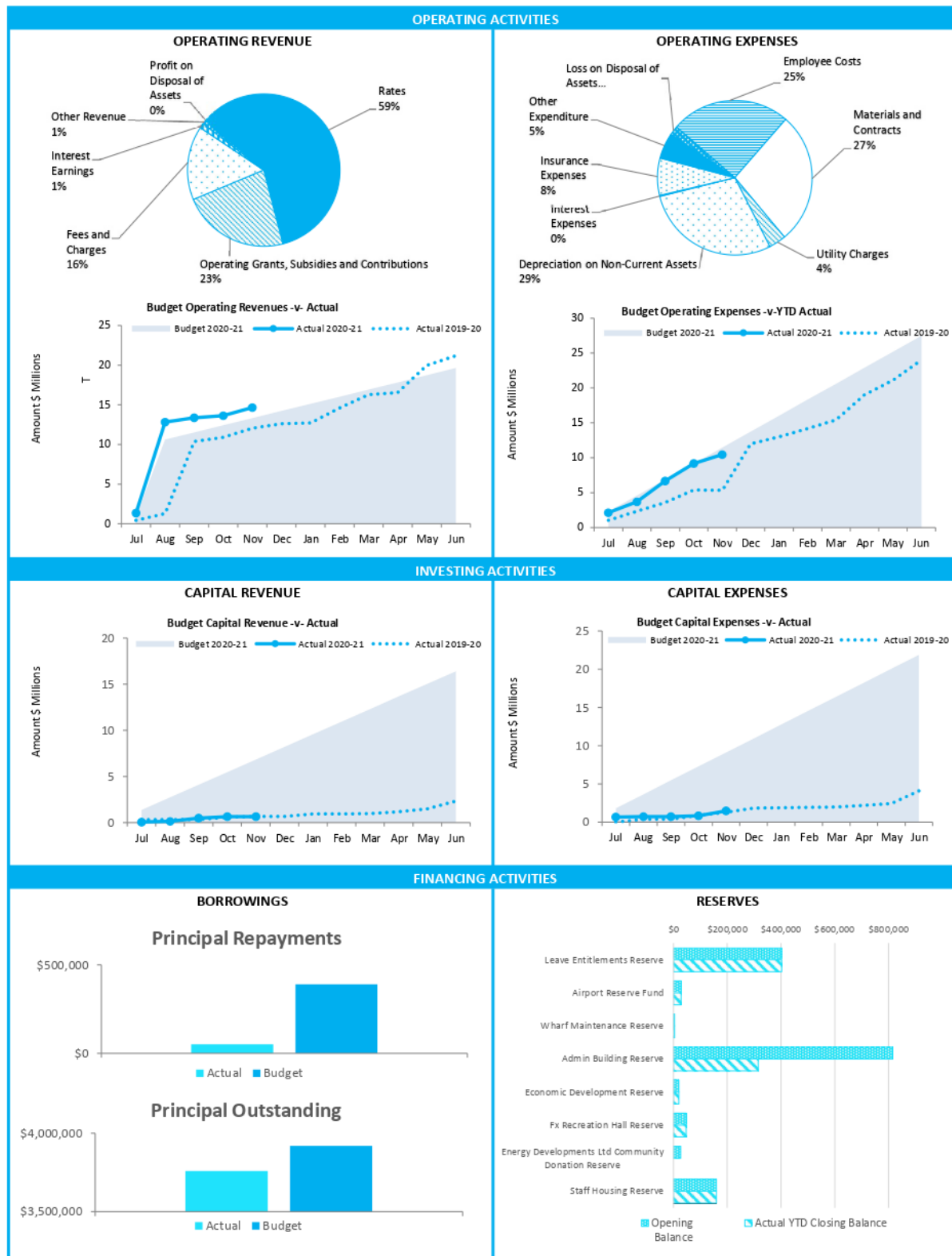
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.29 M	\$5.29 M	\$3.61 M	(\$1.68 M)
Closing	\$0.00 M	\$8.74 M	\$10.65 M	\$1.91 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$9.73 M	% of total
Unrestricted Cash	\$8.75 M	90.0%
Restricted Cash	\$0.98 M	10.0%
Refer to Note 2 - Cash and Financial Assets		

Payables		
	\$1.65 M	% Outstanding
Trade Payables	\$0.40 M	
30 to 90 Days		12.9%
Over 90 Days		4.5%
Refer to Note 5 - Payables		

Receivables		
	\$0.94 M	% Collected
Rates Receivable	\$3.87 M	58.8%
Trade Receivable	\$0.94 M	% Outstanding
30 to 90 Days		22.4%
Over 90 Days		42.4%
Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.39 M)	\$5.22 M	\$7.37 M	\$2.14 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$8.73 M	% Variance
YTD Budget	\$8.80 M	(0.7%)
Refer to Note 6 - Rate Revenue		

Operating Grants and Contributions		
YTD Actual	\$3.33 M	% Variance
YTD Budget	\$3.25 M	2.5%
Refer to Note 12 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$2.30 M	% Variance
YTD Budget	\$1.40 M	64.4%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.46 M)	(\$2.26 M)	(\$0.81 M)	\$1.45 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.11 M	%
Adopted Budget	\$0.17 M	65.2%
Refer to Note 7 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$1.47 M	% Spent
Adopted Budget	\$21.86 M	6.7%
Refer to Note 8 - Capital Acquisition		

Capital Grants		
YTD Actual	\$0.55 M	% Received
Adopted Budget	\$16.23 M	3.4%
Refer to Note 8 - Capital Acquisition		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.55 M	\$0.48 M	\$0.48 M	\$0.00 M
Refer to Statement of Financial Activity			

Borrowings		
Principal repayments	\$0.05 M	
Interest expense	\$0.03 M	
Principal due	\$3.76 M	
Refer to Note 9 - Borrowings		

Reserves		
Reserves balance	\$0.98 M	
Interest earned	\$0.00 M	
Refer to Note 10 - Cash Reserves		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and environmental health administration.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

HOUSING

Help ensure adequate housing.

Management and maintenance of staff and rental housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collections, recycling, refuse site operations, litter control, administration of the town planning scheme, cemetery operations, public toilet facilities, sewerage and protection of the environment.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance and operation of the Town Hall, the aquatic centre, recreation centre, library, community arts program, cultural activities and various services.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, footpaths, street lighting, traffic management and airport. Purchase and disposal of Council's road plant, parking control and police licensing.

ECONOMIC SERVICES

To help promote the Shire and its economic well being.

Building control, saleyards, tourism and area promotion, standpipes and pest control.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Private works operations, plant repairs and operation costs, stock and materials, property leases and rental, salaries and wages for council employees.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,293,692	5,293,692	3,614,112	(1,679,580)	(31.73%)	▼
Revenue from operating activities							
Governance		21,050	8,765	13,339	4,574	52.18%	
General purpose funding - general rates	6	8,795,965	8,795,965	8,730,322	(65,643)	(0.75%)	
General purpose funding - other		3,299,472	1,626,698	1,693,301	66,603	4.09%	
Law, order and public safety		51,971	18,015	16,476	(1,539)	(8.54%)	
Health		737,679	307,350	188,227	(119,123)	(38.76%)	▼
Education and welfare		512,114	213,375	230,715	17,340	8.13%	
Housing		70,560	29,400	37,661	8,261	28.10%	
Community amenities		1,949,138	812,115	1,554,421	742,306	91.40%	▲
Recreation and culture		357,628	145,780	114,359	(31,421)	(21.55%)	▼
Transport		3,724,762	1,551,965	1,991,717	439,752	28.34%	▲
Economic services		87,600	36,490	30,664	(5,826)	(15.97%)	
Other property and services		62,919	16,913	53,947	37,034	218.97%	▲
		19,670,858	13,562,831	14,655,149	1,092,318		
Expenditure from operating activities							
Governance		(1,689,431)	(703,800)	(444,745)	259,055	36.81%	▲
General purpose funding		(440,346)	(183,420)	(498,600)	(315,180)	(171.84%)	▼
Law, order and public safety		(413,635)	(172,185)	(234,250)	(62,065)	(36.05%)	▼
Health		(889,031)	(370,305)	(362,163)	8,142	2.20%	
Education and welfare		(1,041,379)	(433,775)	(253,539)	180,236	41.55%	▲
Housing		(349,637)	(262,105)	(444,835)	(182,730)	(69.72%)	▼
Community amenities		(3,752,806)	(1,563,535)	(1,287,096)	276,439	17.68%	▲
Recreation and culture		(5,425,114)	(2,259,770)	(2,083,714)	176,056	7.79%	
Transport		(12,597,591)	(5,248,740)	(4,165,218)	1,083,522	20.64%	▲
Economic services		(1,031,276)	(429,625)	(403,902)	25,723	5.99%	
Other property and services		(44,177)	(16,730)	(273,517)	(256,787)	(1534.89%)	▼
		(27,674,423)	(11,643,990)	(10,451,579)	1,192,411		
Non-cash amounts excluded from operating activities	1(a)	7,616,932	3,304,828	3,162,148	(142,680)	(4.32%)	
Amount attributable to operating activities		(386,633)	5,223,669	7,365,718	2,142,049		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	16,233,630	6,764,000	549,509	(6,214,491)	(91.88%)	▼
Proceeds from disposal of assets	7	167,000	88,000	108,813	20,813	23.65%	
Payments for property, plant and equipment and infrastructure	8	(21,860,268)	(9,108,335)	(1,468,438)	7,639,897	83.88%	▲
Amount attributable to investing activities		(5,459,638)	(2,256,335)	(810,116)	1,446,219		
Financing Activities							
Proceeds from new debentures	9	500,000	0	0	0	0.00%	
Transfer from reserves	10	526,853	526,853	526,853	0	0.00%	
Repayment of debentures	9	(389,274)	(49,956)	(49,956)	0	0.00%	
Transfer to reserves	10	(85,000)	0	0	0	0.00%	
Amount attributable to financing activities		552,579	476,897	476,897	0		
Closing funding surplus / (deficit)	1(c)	0	8,737,923	10,646,611			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$30,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 30 NOVEMBER 2020****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,293,692	5,293,692	3,614,112	(1,679,580)	(31.73%)	▼
Revenue from operating activities							
Rates	6	8,795,965	8,795,965	8,730,322	(65,643)	(0.75%)	
Operating grants, subsidies and contributions	12	7,205,732	3,254,254	3,334,918	80,664	2.48%	
Fees and charges		3,356,473	1,398,450	2,299,646	901,196	64.44%	▲
Interest earnings		253,005	105,410	141,778	36,368	34.50%	▲
Other revenue		18,425	7,665	119,697	112,032	1461.60%	▲
Profit on disposal of assets	7	41,258	1,087	28,788	27,701	2548.39%	
		19,670,858	13,562,831	14,655,149	1,092,318		
Expenditure from operating activities							
Employee costs		(7,325,883)	(3,051,785)	(2,614,137)	437,648	14.34%	▲
Materials and contracts		(10,051,182)	(4,187,060)	(2,875,483)	1,311,577	31.32%	▲
Utility charges		(1,015,601)	(422,945)	(376,205)	46,740	11.05%	▲
Depreciation on non-current assets		(7,454,631)	(3,105,915)	(2,986,226)	119,689	3.85%	
Interest expenses		(191,085)	(79,600)	(25,350)	54,250	68.15%	▲
Insurance expenses		(1,094,727)	(455,985)	(814,427)	(358,442)	(78.61%)	▼
Other expenditure		(337,755)	(140,700)	(560,437)	(419,737)	(298.32%)	▼
Loss on disposal of assets	7	(203,559)	(200,000)	(199,314)	686	0.34%	
		(27,674,423)	(11,643,990)	(10,451,579)	1,192,411		
Non-cash amounts excluded from operating activities	1(a)	7,616,932	3,304,828	3,162,148	(142,680)	(4.32%)	
Amount attributable to operating activities		(386,633)	5,223,669	7,365,718	2,142,049		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	16,233,630	6,764,000	549,509	(6,214,491)	(91.88%)	▼
Proceeds from disposal of assets	7	167,000	88,000	108,813	20,813	23.65%	
Payments for property, plant and equipment and infrastructure	8	(21,860,268)	(9,108,335)	(1,468,438)	7,639,897	83.88%	▲
Amount attributable to investing activities		(5,459,638)	(2,256,335)	(810,116)	1,446,219		
Financing Activities							
Proceeds from new debentures	9	500,000	0	0	0	0.00%	
Transfer from reserves	10	526,853	526,853	526,853	0	0.00%	
Repayment of debentures	9	(389,274)	(49,956)	(49,956)	0	0.00%	
Transfer to reserves	10	(85,000)	0	0	0	0.00%	
Amount attributable to financing activities		552,579	476,897	476,897	0		
Closing funding surplus / (deficit)	1(c)	0	8,737,923	10,646,611	1,908,688		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2020

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads* paragraph 15 and *AASB 116 Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 December 2020

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(41,258)	(1,087)	(28,788)
Less: Movement in liabilities associated with restricted cash		0	0	5,396
Add: Loss on asset disposals	7	203,559	200,000	199,314
Add: Depreciation on assets		7,454,631	3,105,915	2,986,226
Total non-cash items excluded from operating activities		7,616,932	3,304,828	3,162,148

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 November 2019	Year to Date 30 November 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(1,502,653)	(1,552,652)	(975,800)
Add: Borrowings	9	373,274	5,461,817	323,318
Add: Provisions - employee		558,741	752,496	535,739
Total adjustments to net current assets		(570,638)	4,661,661	(116,743)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	6,235,955	8,909,823	9,728,236
Rates receivables	3	2,316,189	5,004,519	3,872,051
Receivables	3	1,424,552	1,459,721	940,447
Other current assets	4	54,679	264,854	45,635
Less: Current liabilities				
Payables	5	(3,598,499)	(1,688,645)	(1,647,847)
Borrowings	9	(373,274)	(5,461,817)	(323,318)
Contract liabilities	11	(1,316,111)	(1,591,048)	(1,316,111)
Provisions	11	(558,741)	(752,496)	(535,739)
Less: Total adjustments to net current assets	1(b)	(570,638)	4,661,661	(116,743)
Closing funding surplus / (deficit)		3,614,112	10,806,572	10,646,611

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	2,348,736	0	2,348,736	0	ANZ	Variable	Nil
Cash On Hand	Cash and cash equivalents	1,750	0	1,750	0	Cash on hand	Nil	Nil
CBA Bank Acc - Fitzroy Deposits	Cash and cash equivalents	59,632	0	59,632	0	CBA	Nil	Nil
Municipal Investment Account	Cash and cash equivalents	6,342,318	0	6,342,318	0	ANZ	Variable	Nil
Reserve Bank Account	Cash and cash equivalents	0	975,800	975,800	0	ANZ	0.50%	Jan-21
Trust Cash at Bank	Cash and cash equivalents	0	0	0	296,061	ANZ	Nil	Nil
Total		8,752,436	975,800	9,728,236	296,061			
Comprising								
Cash and cash equivalents		8,752,436	975,800	9,728,236	296,061			
		8,752,436	975,800	9,728,236	296,061			

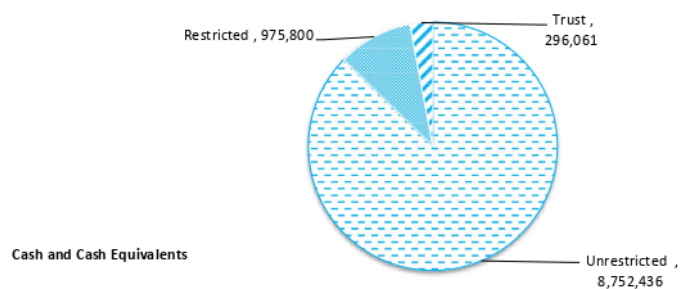
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at a mortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

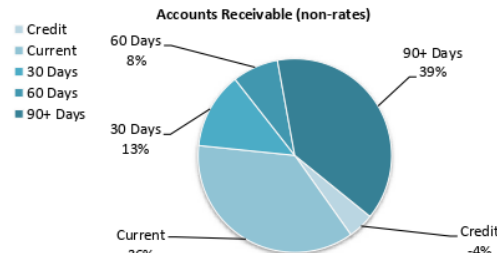
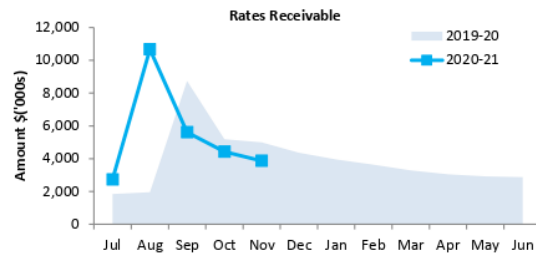
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2020	30 Nov 2020
	\$	\$
Opening arrears previous years	2,784,435	2,316,189
Rates, instalment charges and interest levied	7,342,404	8,730,322
Less - collections to date	(7,135,271)	(6,499,081)
Allowance for impairment of rates receivables	(675,379)	(675,379)
Equals current outstanding	2,316,189	3,872,051
Net rates collectable	2,316,189	3,872,051
% Collected	70.5%	58.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(43,711)	364,690	127,946	77,175	387,660	913,760
Percentage	(4.8%)	39.9%	14.0%	8.4%	42.4%	
Balance per trial balance						
Sundry receivable						913,760
GST receivable						222,245
Allowance for impairment of receivables						(226,348)
Rates pensioner rebates						30,790
Total receivables general outstanding						940,447
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 November 2020
Other current assets	\$	\$	\$	\$
Inventory				
Fuel, oil and materials on hand	54,679	18,945	(27,989)	45,635
Total other current assets	54,679	18,945	(27,989)	45,635

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

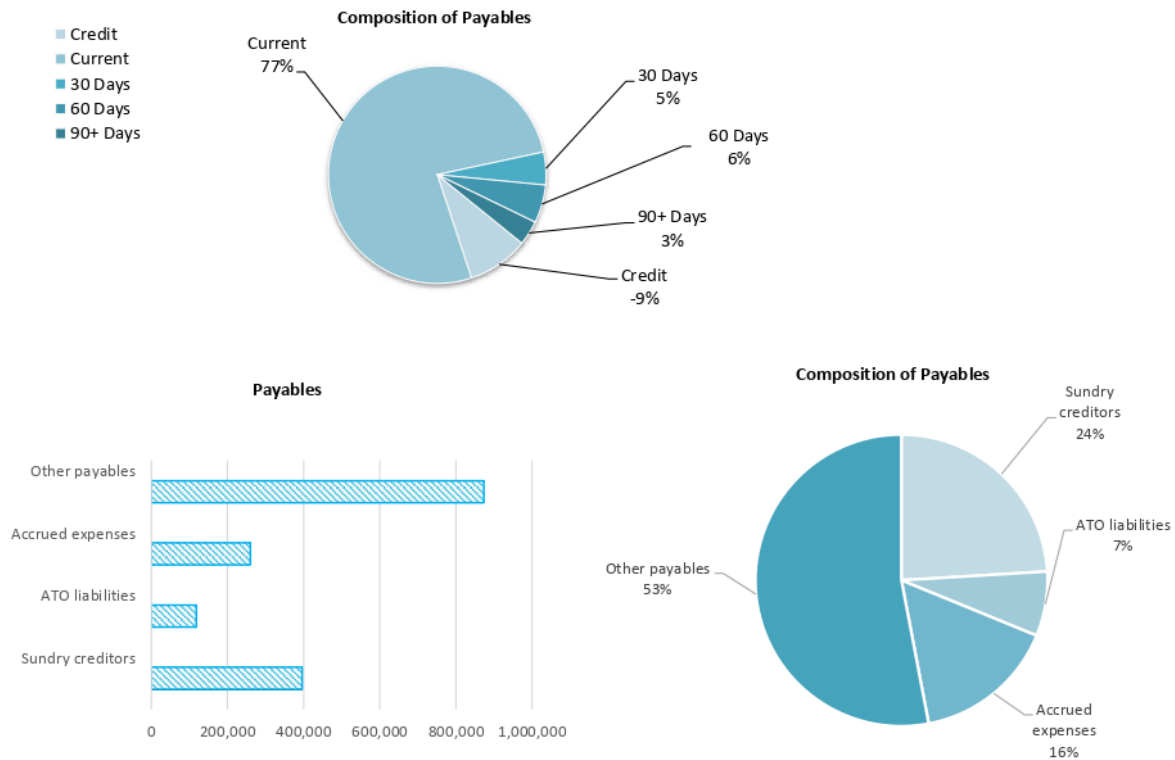
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(43,884)	371,107	23,567	27,405	17,680	395,875
Percentage	(11.1%)	93.7%	6.0%	6.9%	4.5%	
Balance per trial balance						
Sundry creditors						395,875
ATO liabilities						118,163
Accrued expenses						260,474
Other payables						873,335
Total payables general outstanding						1,647,847

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



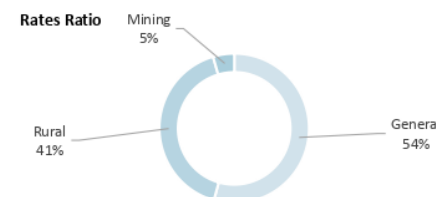
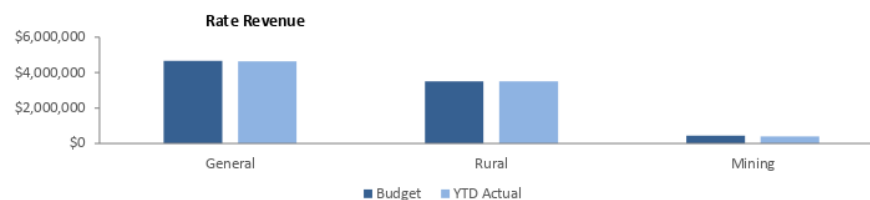
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**OPERATING ACTIVITIES
NOTE 6
RATE REVENUE**

General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General	0.125750	1,493	37,015,848	4,654,583	0	0	4,654,583	4,643,970	(1,878)	(389)	4,641,703
Unimproved value											
Rural	0.060370	47	57,911,187	3,496,272	0	0	3,496,272	3,496,272	0	0	3,496,272
Mining	0.120750	105	3,542,997	427,803	5,000	5,000	437,803	425,652	(30,775)	(2,918)	391,959
Sub-Total		1,645	98,470,032	8,578,658	5,000	5,000	8,588,658	8,565,894	(32,653)	(3,307)	8,529,934
Minimum payment	Minimum \$										
Gross rental value											
General	1,027	181	766,156	185,887	0	0	185,887	185,887	0	0	185,887
Unimproved value											
Rural	1,027	10	90,580	10,270	0	0	10,270	8,216	0	0	8,216
Mining	630	105	169,500	66,150	0	0	66,150	61,110	0	0	61,110
Sub-total		296	1,026,236	262,307	0	0	262,307	255,213	0	0	255,213
Discount							(55,000)				(54,825)
Total general rates							8,795,965				8,730,322

KEY INFORMATION

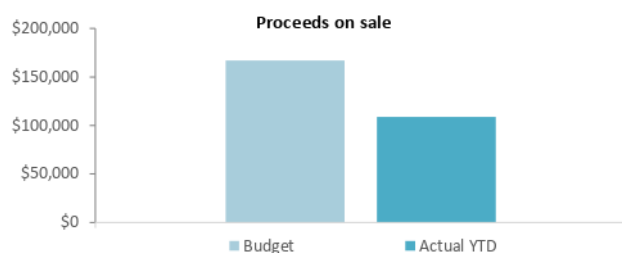
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
668	- Kingsound Close	285,000	85,000	0	(200,000)	276,226	76,912	0	(199,314)
	Plant and equipment								
	Governance								
5039	- Prado 01KW P201	14,527	25,000	10,473	0	0	0	0	0
	Law, order, public safety								
5000	- Ranger vehicle	1,329	10,000	8,671	0	0	0	0	0
	Recreation and culture								
4966	- Kubota 3680 F Deck mower P1827	4,514	3,000	0	(1,514)	0	0	0	0
	Transport								
5077	- Hilux 1EAD762 P106	2,331	10,000	7,669	0	0	0	0	0
4967	- Kubota 3680 F Deck mower P166	5,045	3,000	0	(2,045)	0	0	0	0
	Other property and services								
5015	- Prado 8KW P58	5,017	18,000	12,983	0	0	0	0	0
5055	- Holden Commodore 9KW P140	9,625	10,000	375	0	0	0	0	0
4999	- Kubota Z Turn mower P847	1,913	3,000	1,087	0	3,113	31,901	28,788	0
		329,301	167,000	41,258	(203,559)	279,339	108,813	28,788	(199,314)



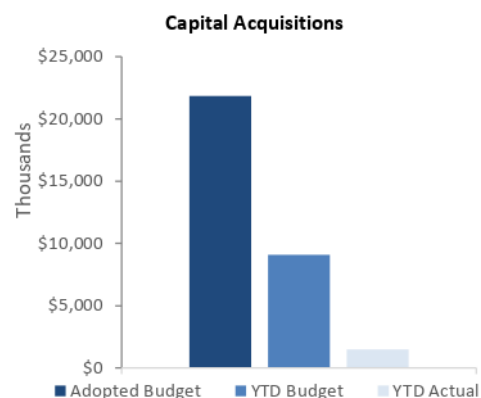
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	1,148,830	478,625	125,745	(352,880)
Plant & Equipment	587,500	244,780	0	(244,780)
Infrastructure Roads	16,700,871	6,958,670	1,341,783	(5,616,887)
Infrastructure Footpaths	190,000	79,165	0	(79,165)
Infrastructure Parks & Ovals	1,610,000	670,830	0	(670,830)
Infrastructure Other	1,623,067	676,265	910	(675,355)
Payments for Capital Acquisitions	21,860,268	9,108,335	1,468,438	(7,639,897)
Total Capital Acquisitions	21,860,268	9,108,335	1,468,438	(7,639,897)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	16,233,630	6,764,000	549,509	(6,214,491)
Borrowings	500,000	0	0	0
Other (disposals & C/Fwd)	167,000	88,000	108,813	20,813
Cash backed reserves				
Admin Building Reserve	500,000	500,000	500,000	0
Energy Developments Ltd Community Donation Reserve	26,853	26,853	26,853	0
Contribution - operations	4,432,785	1,729,482	283,263	(1,446,219)
Capital funding total	21,860,268	9,108,335	1,468,438	(7,639,897)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)



Level of completion indicator, please see table at the end of this note for further detail.

Level of completion indicator, please see table at the end of this note for further detail.			Adopted			
Account Description			Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure						
Buildings						
	4040110	MEMBERS - Building (Capital)	162,000	67,495	105,813	38,318
	4080310	FAMILIES - Building (Capital)	28,000	11,665	0	(11,665)
	4090110	STF HOUSE - Building (Capital)	121,000	50,380	3,785	(46,595)
	4090210	OTH HOUSE - Building (Capital)	30,000	12,500	0	(12,500)
	4110110	HALLS - Building (Capital)	106,830	44,510	0	(44,510)
	4110210	SWIM AREAS - Building (Capital)	0	0	2,791	2,791
	4110310	REC - Other Rec Facilities Building (Capital)	39,000	16,250	0	(16,250)
	4110510	LIBRARY - Library Building (Capital)	25,000	10,415	0	(10,415)
	4110610	HERITAGE - Building (Capital)	250,000	104,165	0	(104,165)
	4120610	AERO - Building (Capital)	72,500	30,205	0	(30,205)
	4120710	WATER - Building (Capital)	220,000	91,665	8,472	(83,193)
	4130210	TOUR - Building (Capital)	30,000	12,500	2,934	(9,566)
	4140210	ADMIN - Building (Capital)	64,500	26,875	1,950	(24,925)
	Buildings Total		1,148,830	478,625	125,745	(352,880)
Plant & Equipment						
	4040130	MEMBERS - Plant & Equipment (Capital)	105,000	43,750	0	(43,750)
	4050230	ANIMAL - Plant & Equipment (Capital)	70,000	29,165	0	(29,165)
	4110530	LIBRARY - Plant & Equipment (Capital)	20,000	8,330	0	(8,330)
	4110730	OTH CUL - Plant & Equipment (Capital)	49,000	20,415	0	(20,415)
	4140230	ADMIN - Plant and Equipment (Capital)	199,000	82,915	0	(82,915)
	4140330	PWO - Plant and Equipment (Capital)	144,500	60,205	0	(60,205)
	Plant & Equipment Total		587,500	244,780	0	(244,780)
Infrastructure Roads						
	4120140	ROADC - Roads Built Up Area - Council Funded	1,675,265	698,025	87,020	(611,005)
	4120141	ROADC - Roads Outside BUA - Sealed - Council Funded	201,984	84,160	0	(84,160)
	4120142	ROADC - Roads Outside BUA - Gravel - Council Funded	659,500	274,790	14,254	(260,536)
	4120144	ROADC - Roads Built Up Area - Roads to Recovery	393,812	164,090	0	(164,090)
	4120145	ROADC - Roads Outside BUA - Sealed - Roads to Recovery	315,900	131,625	0	(131,625)
	4120146	ROADC - Roads Outside BUA - Gravel - Roads to Recovery	275,748	114,895	290,985	176,090
	4120148	ROADC - Roads Built Up Area - Regional Road Group	411,343	171,390	446,269	274,879
	4120149	ROADC - Roads Outside BUA - Sealed - Regional Road Group	438,733	182,805	0	(182,805)
	4120150	ROADC - Roads Outside BUA - Gravel - Regional Road Group	61,337	25,555	373,313	347,758
	4120152	ROADC - Roads Built Up Area - Black Spot	367,250	153,005	129,942	(23,063)
	4120158	ROADC - Roads Outside BUA - Gravel - Flood Damage	11,900,000	4,958,330	0	(4,958,330)
	Infrastructure Roads Total		16,700,871	6,958,670	1,341,783	(5,616,887)
Infrastructure Footpaths						
	4120170	ROADC - Footpaths and Cycleways (Capital)	190,000	79,165	0	(79,165)
	Infrastructure Footpaths Total		190,000	79,165	0	(79,165)
Infrastructure Parks & Ovals						
	4100770	COM AMEN - Infrastructure Parks & Ovals (Capital)	310,000	129,165	0	(129,165)
	4110370	REC - Infrastructure Parks & Gardens (Capital)	1,300,000	541,665	0	(541,665)
	Infrastructure Parks & Ovals Total		1,610,000	670,830	0	(670,830)
Infrastructure Other						
	4050390	OLOPS - Infrastructure Other (Capital)	63,067	26,280	585	(25,695)
	4080790	WELFARE - Infrastructure Other (Capital)	50,000	20,830	0	(20,830)
	4110590	LIBRARY - Infrastructure Other (Capital)	25,000	10,415	0	(10,415)
	4110690	HERITAGE - Infrastructure Other (Capital)	350,000	145,830	0	(145,830)
	4110790	OTH CUL - Infrastructure Other (Capital)	120,000	50,000	0	(50,000)
	4120190	ROADC - Infrastructure Other (Capital)	70,000	29,165	0	(29,165)
	4120690	AERO - Infrastructure Other (Capital) - Aerodromes	40,000	16,665	0	(16,665)
	4120790	WATER - Infrastructure Other (Capital)	310,000	129,165	325	(128,840)
	4130290	TOUR - Infrastructure Other (Capital)	540,000	225,000	0	(225,000)
	4140290	ADMIN - Infrastructure Other (Capital)	55,000	22,915	0	(22,915)
	Infrastructure Other Total		1,623,067	676,265	910	(675,355)
	Grand Total		21,860,268	9,108,335	1,468,438	(7,639,897)

SHIRE OF DERBY-WEST KIMBERLEY | 17

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings		Principal	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Staff housing	136	97,298	0	0	10,833	22,023	86,465	75,275	2,562	5,935
Staff housing	146	610,251	0	0	22,332	45,371	587,919	564,880	9,342	37,922
Staff housing	148	280,734	0	0	0	18,112	280,734	262,622	(69)	12,404
Recreation and culture										
Civic Centre renovations	135	16,791	0	0	16,791	16,791	0	0	5	447
Transport										
Wharf fenders and boat ramp	145	218,673	0	0	0	25,277	218,673	193,396	0	14,596
Refinance Derby airport infrastructure & wharf	152	326,001	0	0	0	186,455	326,001	139,546	13,650	32,205
Fitzroy airport infrastructure	151	1,907,970	0	0	0	36,605	1,907,970	1,871,365	(54)	9,571
Loan	153	0	0	500,000	0	16,000	0	484,000	0	22,500
Economic services										
Derby visitor centre	149	350,918	0	0	0	22,640	350,918	328,278	(86)	15,505
Total		3,808,636	0	500,000	49,956	389,274	3,758,680	3,919,362	25,350	151,085
Current borrowings		389,274					323,318			
Non-current borrowings		3,419,362					3,435,362			
		3,808,636					3,758,680			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

OPERATING ACTIVITIES

NOTE 10

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Entitlements Reserve	402,441	0	0	0	0	0	0	402,441	402,441
Airport Reserve Fund	28,456	0	0	0	0	0	0	28,456	28,456
Wharf Maintenance Reserve	3,721	0	0	0	0	0	0	3,721	3,721
Admin Building Reserve	814,511	0	0	0	0	(500,000)	(500,000)	314,511	314,511
Economic Development Reserve	19,935	0	0	0	0	0	0	19,935	19,935
Fx Recreation Hall Reserve	46,771	0	0	0	0	0	0	46,771	46,771
Energy Developments Ltd Community Donations	26,853	0	0	0	0	(26,853)	(26,853)	0	0
Staff Housing Reserve	159,965	0	0	85,000	0	0	0	244,965	159,965
	1,502,653	0	0	85,000	0	(526,853)	(526,853)	1,060,800	975,800

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 November 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	505,635	0	0	505,635
- non-operating	13	810,476	0	0	810,476
Total unspent grants, contributions and reimbursements		1,316,111	0	0	1,316,111
Provisions					
Annual leave		271,713	15,211	0	286,924
Long service leave		287,028	0	(38,213)	248,815
Total Provisions		558,741	15,211	(38,213)	535,739
Total other current assets		1,874,852	15,211	(38,213)	1,851,850
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2020	Current Liability 30 Nov 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
MEMBERS - Reimbursements	0	0	0	0	0	100	40	12,654
OTH GOV - Reimbursements	0	0	0	0	0	16,500	6,875	0
Landcorp street numbering	21,440	0	0	21,440	21,440	0	0	0
General purpose funding								
RATES - Reimbursement of Debt Collection Costs	0	0	0	0	0	5,000	2,080	0
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	2,064,104	1,032,052	1,046,380
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	622,546	311,273	322,060
GEN PUR - Financial Assistance Grant - Aboriginal	0	0	0	0	0	336,667	168,334	168,334
Law, order, public safety								
ANIMAL - Reimbursements	0	0	0	0	0	1,000	415	0
ESL BFB - Operating Grant	0	0	0	0	0	8,000	3,330	0
ESL SES - Operating Grant	0	0	0	0	0	10,000	4,165	0
Health								
HEALTH - Reimbursements	0	0	0	0	0	10,000	4,165	0
PEST - Grants	4,858	0	0	4,858	4,858	9,275	3,860	2,484
OTH HEALTH - Reimbursements	0	0	0	0	0	2,080	865	1,533
OTH HEALTH - Grants	174,723	0	0	174,723	174,723	682,324	284,300	167,289
Education and welfare								
FAMILIES - Reimbursements	0	0	0	0	0	20,000	8,330	0
WELFARE - Reimbursements	0	0	0	0	0	1,000	415	0
WELFARE - Grants	284,614	0	0	284,614	284,614	491,114	204,630	230,715
Housing								
STF HOUSE - Staff Rental Reimbursements	0	0	0	0	0	0	0	280
OTH HOUSE - Rental Reimbursements	0	0	0	0	0	0	0	2,432
Community amenities								
PLAN - Reimbursements	0	0	0	0	0	1,000	415	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2020	in	Reduction	30 Nov 2020	Liability	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture								
REC - Reimbursements - Other Recreation	0	0	0	0	0	130,000	54,165	48,189
REC - Grants	20,000	0	0	20,000	20,000	2,500	1,040	0
REC - Grants - EveryClub	0	0	0	0	0	20,000	8,330	0
REC - Grants - Regional Talent Program	0	0	0	0	0	10,000	4,165	0
LIBRARY - Reimbursements Lost Books	0	0	0	0	0	660	275	0
LIBRARY - Grant - Regional Library Services	0	0	0	0	0	3,500	1,455	0
OTH CUL - Contributions & Donations - Other Cul	0	0	0	0	0	45,000	18,750	58
OTH CUL - Reimbursements - Other Culture	0	0	0	0	0	5,500	2,290	0
OTH CUL - Grants - Other Culture	0	0	0	0	0	35,000	14,580	14,813
LIBRARY - Fees & Charges	0	0	0	0	0	0	0	1,144
Transport								
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	870,772	362,820	783,676
ROADC - Roads to Recovery Grant	0	0	0	0	0	878,346	365,975	199,604
ROADM - Street Lighting Subsidy	0	0	0	0	0	19,000	7,915	0
ROADM - Road Contribution Income	0	0	0	0	0	246,644	102,765	0
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	290,000	120,830	310,679
LICENSING - Transport Licensing Commission	0	0	0	0	0	60,000	25,000	0
AERO - Other Income Relating to Aerodromes	0	0	0	0	0	200,000	83,330	100
WATER - Reimbursements	0	0	0	0	0	40,000	16,665	5,337
Economic services								
TOUR - Project Other (Souvenir Sales)	0	0	0	0	0	100	40	785
ECON DEV - Grants	0	0	0	0	0	25,000	10,415	0
ECON DEV - Other Income	0	0	0	0	0	5,000	2,080	0
Other property and services								
PRIVATE - Private Works Income	0	0	0	0	0	20,000	8,330	0
ADMIN - Reimbursements	0	0	0	0	0	0	0	1,028
PWO - Long Service Leave Recoup	0	0	0	0	0	0	0	15,344
POC - Reimbursements	0	0	0	0	0	10,000	4,165	0
POC - Fuel Tax Credits Grant Scheme	0	0	0	0	0	8,000	3,330	0
	505,635	0	0	505,635	505,635	7,205,732	3,254,254	3,334,918

SHIRE OF DERBY-WEST KIMBERLEY | 22

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2020	Current Liability 30 Nov 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Governance								
OTHER GOV - Grant funding - Council	25,000	0	0	25,000	25,000	0	0	0
General purpose funding								
GEN PUR - Grant Funding	0	0	0	0	0	3,125,000	1,302,080	0
GEN PUR - Grant Funding	161,795	0	0	161,795	161,795	741,830	309,095	0
Law, order, public safety								
OLOPS - Grants	0	0	0	0	0	231,000	96,250	177,893
Transport								
ROADC - Black Spot Grant	151,800	0	0	151,800	151,800	151,800	63,250	151,800
ROADC - Other Grants - Aboriginal Roads	54,765	0	0	54,765	54,765	216,560	90,230	67,333
ROADC - Other Grants - Flood Damage	0	0	0	0	0	11,746,000	4,894,165	152,483
ROADC - Other Contrib & Donations - Roads/Str	417,116	0	0	417,116	417,116	21,440	8,930	0
	810,476	0	0	810,476	810,476	16,233,630	6,764,000	549,509

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 30 Nov 2020
	\$	\$	\$	\$
Public Open Spaces	295,981	80	0	296,061
	295,981	80	0	296,061

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$30,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Health	(119,123)	(38.76%)	▼	
Community amenities	742,306	91.40%	▲	
Recreation and culture	(31,421)	(21.55%)	▼	
Transport	439,752	28.34%	▲	
Other property and services	37,034	218.97%	▲	
Expenditure from operating activities				
Governance	259,055	36.81%	▲	
General purpose funding	(315,180)	(171.84%)	▼	
Law, order and public safety	(62,065)	(36.05%)	▼	
Education and welfare	180,236	41.55%	▲	
Housing	(182,730)	(69.72%)	▼	
Community amenities	276,439	17.68%	▲	
Transport	1,083,522	20.64%	▲	
Other property and services	(256,787)	(1534.89%)	▼	
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(6,214,491)	(91.88%)	▼	
Payments for property, plant and equipment and infrastructure	7,639,897	83.88%	▲	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$30,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Health	(119,123)	(38.76%) ▼	Timing	Grants received less than budgeted at this time This variance is due to the timing of rubbish charges received.
Community amenities	742,306	91.40% ▲	Timing	Received less fees and charges than anticipated across the range of programmes.
Recreation and culture	(31,421)	(21.55%) ▼	Timing	Received Road grants earlier than budgeted.
Transport	439,752	28.34% ▲	Timing	Profit on Disposal of Assets - MV Ins claim
Other property and services	37,034	218.97% ▲	Timing	
Expenditure from operating activities				
Governance	259,055	36.81% ▲	Timing	Admin Allocations incomplete and needs review, underspent in various accounts. No savings anticipated to occur.
General purpose funding	(315,180)	(171.84%) ▼	Permanent	Rates Write-Off not in budget.
Law, order and public safety	(62,065)	(36.05%) ▼	Timing	Admin Allocations need review, overspent in various accounts. No savings anticipated to occur.
Education and welfare	180,236	41.55% ▲	Timing	Admin Allocations incomplete and needs review, overspent in various accounts and under recovered in others. No savings anticipated to occur.
Housing	(182,730)	(69.72%) ▼	Timing	Admin Allocations incomplete and needs review, overspent in various accounts and under recovered in others. No savings anticipated to occur.
Community amenities	276,439	17.68% ▲	Timing	Admin Allocations need review, underspent in various accounts. No savings anticipated to occur.
Transport	1,083,522	20.64% ▲	Timing	Admin Allocations need review, overspent in various accounts. No savings anticipated to occur.
Other property and services	(256,787)	(1534.89%) ▼	Timing	Admin Allocations need review, overspent in various accounts. No savings anticipated to occur.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(6,214,491)	(91.88%) ▼	Timing	Timing of Anticipated Grants such as Flood Damage and other Roads not received yet.
Payments for property, plant and equipment and infrastructure	7,639,897	83.88% ▲	Timing	Timing of Anticipated Grants such as Flood Damage and other Roads not expended yet.



Shire of Derby / West Kimberley

Management Information Report Period Ending 30 November 2020 MANAGEMENT COMMENTS

Issue	Priority	Management Comments
The uploaded budget for infrastructure roads is \$17,140,344 which does not match the adopted budget of \$16,700,871 creating a variance of \$439,473.	High	Management is aware of this and an initial review has been unable to identify the cause at this time. The review is ongoing.
Public works overheads are under allocated by \$44,132. Administration are under allocated by \$166,759.	High	Indirect costs will be a project for the Finance team to work on over the next few months and with the assistance of Moore Australia more accurate recovery rates will be determined.
There is a suspense account with unallocated funds of a total amount being \$47,385 as of 30 November 2020.	High	This has increased from 37K last month and is an ongoing focus of the finance team. The practice of customers making payments without remittance advices is the key cause.
Although we acknowledge a significant provision for impairment exists the debtors aged trial balance included invoices totaling \$387,660 outstanding for over 90 days and debtors with credit balances totaling \$43,711.	Medium	This has decreased by 84K from last month's total of \$472,488. The finance team are actively being more proactive and are planning to commence debt collection agency action this month. The credit balances has reduced from \$47K last month and will remain a focus.
The balance of the trust bank register \$296,061 whilst the trust liabilities total \$295,981 leaving an imbalance of \$80.00	Medium	This is the result of the cancellation of a stale cheque. We are trying to locate the creditor to make payment.

Derby

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13 TECHNICAL SERVICES

13.1 DERBY LANDCARE GROUP - PLANTING OF TREES

File Number: 8149

Author: Wayne Neate, Director Technical and Development Services

Responsible Officer: Amanda O'Halloran, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

This item is for Council to consider approving the plan for planting trees on Rowan Street, eastern side of Ashley Street, the island in the Coach park parking area on Clarendon Street and on portions of the Cattle Race Walkway by the Derby Landcare Group (DLCG).

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The DLCG was formed in May 2012 with a vision to “Engage the community in protecting and enhancing Derby’s unique natural environment”. Since that time the groups focus has been to increase community awareness and education, protect the marsh, conserve habit and biodiversity, support the discovery and enjoyment of Derby’s environment, improve the environment through lobbying and advocacy and maintain a strong and vibrant DLCG.

The group has achieved some of these goals with their work in and around the Munkajarra Wetland and the Joon Joon Botanical Trail. The group has also formed partnership with the Shire in the form of a Memorandum of Understanding (MOU) which in essence supports the strategic objectives of the DLCG and the Shire alike. Some of these strategic objectives are listed in the strategic implications section of this report

The MOU was formalised on the 1st December 2018 between the two parties and remains in place for a period of five years from the date of signing. The MOU is included as an attachment. This is the first venture proposed by the DLCG for planting within the townsite.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

W2 – Derby Townsite Streetscape – This policy supports the proposal with the following clause being most applicable

- Planting of native tree species on road verges approaching the Derby wharf and along portions of Rowan Street, Villiers Street and Marmion Street. The species and planting pattern to be undertaken with specific industry specialists in regard to undertaking a planting program.

FINANCIAL IMPLICATIONS

There are no financial implications to Council as the project will be monitored and undertaken by the Derby Landcare Group. There will be ongoing maintenance of the trees once they mature as pruning will need to be undertaken, however this can be absorbed into standard operational costs.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
2 A balance between the natural and built environments	2.2 Attractive streetscapes, open spaces, parks and gardens	2.2.1 Manage and maintain the Shire's parks, gardens and open spaces at appropriate standards 2.2.2 Develop and implement a streetscape policy and strategy to encourage the involvement of local businesses
	2.6 Protection of the natural environment	2.6.1 Provide effective management and maintenance of the shire's land and reserves 2.6.4 promote and support community based environmental initiatives

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Property: Risk the trees may damage the infrastructure – footpaths and gym equipment	Possible	Minor	Medium	That correct controls are put in place in regards to planting - correct distance from infrastructure and monitored to ensure no long term damage

CONSULTATION

Officers of the Shire have met with members of the DLCG and discussed the proposal.

COMMENT

The proposal to plant more native species around the townsite can only be of benefit to the town and community by enhancing the natural landscape even further and providing shady spots for visitors and locals alike to escape the sun.

The trees suggested being the Bauhinia (*Bauhinia cunninghamii*), Billy Goat Plum (*Terminalia petiolaris*) and the Whitewood (*Atalaya hemiglauc*) are native to the area. The proposal is for the DLCG to plant these trees in the early wet season with the hope that they will establish themselves

over the wet season. All monitoring, upkeep and planting of the trees will be undertaken by the DLCG and a plan of the proposed areas is attached.

The trees are currently being grown out as seedlings as part of a program at the West Kimberley Regional Prison (WKRP), so it also beneficial for the WKRP to see these trees go to good use.

It will be recommended that the proposal by the DLCG be supported on the proviso that all planting and monitoring work be undertaken by the group.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Derby Landcare Group MOU [!\[\]\(97faa0168e491544be255cfcab218e9b_img.jpg\) !\[\]\(b2166b76608b8499cffc130bf1b1fe60_img.jpg\)](#)
2. Request and Map of DLG planting proposal [!\[\]\(b29da0f81af7d31816596405aed0e378_img.jpg\) !\[\]\(52b4a21f1e75ded8f9710f4114e70d28_img.jpg\)](#)
3. Additional request from Derby Landcare Group [!\[\]\(07221912d1bf206beb97cefd77af5f78_img.jpg\) !\[\]\(c91d9fd9eb37f21f63405f290fd824c2_img.jpg\)](#)

RECOMMENDATION

That Council support the proposal by the Derby Landcare Group to plant:

- a) *Bauhinia (Bauhinia cunninghamii)* and *Whitewood (Atalaya hemiglauca)* trees in the land area near/along Rowan Street and sections of the Cattle Race Walkway;
- b) *Bauhinia (Bauhinia cunninghamii)* along the eastern side of Ashley Street;
- c) a combination of *Bauhinia (Bauhinia cunninghamii)* and *Billy Goat Plum (Terminalia petiolaris)* in the island in the carpark on Clarendon Street known as coach park; and
- d) that all monitoring and planting to be undertaken by the Derby Landcare group.



SHIRE OF DERBY WEST KIMBERLEY

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ALL COMMUNICATIONS TO BE ADDRESSED TO THE CHIEF EXECUTIVE OFFICER

OUR REF: 6080
YOUR REF:
DATE: 11 December 2018

The President
Derby Landcare Group Inc.
Via email: Chris and Jenny Kloss - westkimtours@wn.com.au

Dear Chris,

SHIRE OF DERBY/WEST KIMBERLEY AND DERBY LANDCARE GROUP INC. - MEMORANDUM OF UNDERSTANDING.

It is with pleasure that I enclose an executed copy of the Memorandum of Understanding between the Derby Landcare Group and the Shire of Derby/West Kimberley.

I take this opportunity on behalf the Council to thank you for your assistance in having this matter finalised and we look forward to continuing our successful relationship with the Landcare Group.

Yours Sincerely


Noel Myers
MANAGER PLANNING SERVICES

The True Kimberley

**MEMORANDUM OF UNDERSTANDING BETWEEN
DERBY LANDCARE GROUP AND
SHIRE OF DERBY/ WEST KIMBERLEY.**

This is an agreement between the Shire of Derby/West Kimberley hereafter called the Shire and the Derby Landcare Group hereafter called the DLG.

1. PURPOSE

The purpose of this MoU is to clearly identify the roles and responsibilities of each party in relation to future management programmes and projects to be undertaken upon Shire controlled Reserves.

2. STATUTORY LEGISLATION

Local Government Act

3. BACKGROUND

The DLG was formed in May 2012 with a vision to *'Engage the community in protecting and enhancing Derby's unique natural environment'*. The group's focus is to: increase community awareness and education; protect the marsh; conserve habitat and biodiversity; support the discovery and enjoyment of Derby's environment; improve the environment through lobbying and advocacy and maintain a strong vibrant Derby Landcare Group.

The Shire's strategic direction is taken from its' Strategic Community Plan – 2012-2021 (SCP). The Plan incorporates the following Objectives, Outcomes and Strategies in relation to the natural environment:

Outcome 2.6:

Protection of the natural environment

Strategy 2.6.1: Provide effective management and maintenance of the Shire's land and reserves

Strategy 2.6.2: Support the management of feral animals

Strategy 2.6.3: Develop and implement a weed management strategy on Shire road and other reserves

Strategy 2.6.4: Promote and support community based environmental initiatives

A partnership approach between the Shire and the DLG benefits and assists both parties in achieving their overall goals and objectives. For the DLG, the Shire can support their vision through advice, technical support, policy development and access to Shire managed lands. For the Shire, local improvements in the natural environment and community awareness assist in the achieving the outcomes articulated in the SCP.

The DLG and Shire have agreed to create a partnership to maximise the impact they can have on Derby's natural environment and the wellbeing of the community.

Management Arrangements and Commitments

- Both the Shire and the DLG enter into this MoU in good faith and undertake to work cooperatively to resolve any issues that may arise from time to time;
- The DLG will meet with the Shire as required to discuss upcoming work within Shire controlled reserves. The objectives of the meeting(s) will be to:
 - i. Identify and prioritise works for any calendar year;
 - ii. Adopt a project based budgeting method and focus on the delivery of those outcomes;
 - iii. Review agreed work schedules and timeframes for tasks within reserves;
 - iv. Review reports on the expenditure of any grant fund obtained in accordance with the grantors reporting requirements;
 - v. Where agreed to in items i-iv above, all on ground works will be undertaken by suitably qualified contractors and or under the supervision of a delegated Shire officer

4. SHIRE'S RESPONSIBILITIES UNDER THIS MOU:

The Shire undertakes to support the following scope of activities:

- Assist the DLG with the ongoing implementation of the Munkayarra Management Plan;
- Support the DLG with submissions for future funding applications;
- Provide technical advice where appropriate for installation of any infrastructure and programme implementation works;
- Assist and provide direction in developing and implementing consultation and communication strategies in respect to proposed projects on Shire controlled Reserves and landholdings with affected stakeholders;
- Assist with the printing of promotional material associated with agreed programmes;
- Provide the DLG with Council Policies on Occupational Health and Safety as per Council Policy AF17;
- Provide corporate record keeping services where requested;
- Assist with the storage of DLG plant and equipment at the Council Depot where practicable.

5. DERBY LANDCARE GROUP RESPONSIBILITIES UNDER THIS MoU:

- Assist with seeking funding opportunities to develop agreed programmes;
- Seek and obtain approvals from responsible Shire officer prior to commencing any on-ground works;
- Acknowledge the Shire as being the responsible agency when undertaking programmes on Shire reserves and landholdings;
- Ensure all DLG members undertaking works on Shire controlled reserves are appropriately and adequately insured and observe requirements of the Occupational Health and Safety Act 1984 and Council policy;
- Liaise regularly with the Shire to review, develop and implement on-ground programmes;
- Assist in the implementation of management plans and other on-ground programmes.

6. REVIEW AND EVALUATION:

The Shire and the DLG may from time to time review this agreement and seek variation to the MoU terms by providing written notice one (1) month in advance subject to the agreement of both parties.

7. TERM OF AGREEMENT & TERMINATION:

This Agreement will commence on the commencement Date and shall continue to operate for a period of five (5) years commencing from the date that the agreement is signed by the parties.

The agreement can be terminated by either party by providing the other party with twenty eight (28) days written notice.

8. DISPUTE RESOLUTION CLAUSE:

8.1 In the event of a dispute that cannot be satisfactorily resolved by the parties, an independent arbiter approved by both the Shire and the DLG will be appointed to assist with negotiating an end to the dispute. A party intending to seek arbitration is to provide the other party in writing giving twenty eight (28) days notice.

8.2 If this agreement is terminated for any reason each party will remain liable to the other Party in respect to all obligations accrued under the agreement to the date of termination

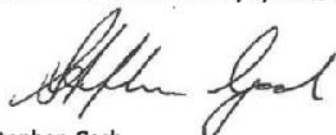
9. FUNDING:

This MoU does not include the reimbursement of funds between the two parties.

10. EFFECTIVE DATE:

This MoU shall be effective upon the signature of the Shire and the DLG authorised persons.

It shall be in force from ~~1/12/2016~~ to ~~30/11/2023~~



Stephen Gash

Chief Executive Officer
Shire of Derby/West Kimberley



Christopher Kloss
Chairman
Derby Landcare Group

WAYNE,

I've enclosed a Google Map outlining the two areas of the Cattle Race Walkway where I'd like to get some trees planted. The Bauhinias are already growing naturally along the marsh-side of Rowan Street (across the road from King Sound Close), so planting some extras shouldn't present any problems in relation to the selected species and the soil type. The Whitewood grows at various places on the periphery of the marsh (there's plenty of them in the scrub adjacent to The Dinner Tree), so again the botanical species and soil type shouldn't be an issue.

Bauhinia (*Bauhinia cunninghamii*): are a legume, so they have a deep, robust root. The flowers contain an edible nectar (so attract honeyeaters), but the nectar is slightly corrosive on vehicle paint – it's therefore not a good idea to plant them near parking areas. They'll grow to a height of 6 metres.

Whitewood (*Atalaya hemiglauca*): A shady tree to 8m – virtually evergreen. The blossom grows quite profusely, so various species of birds will be attracted to it.

There's a reasonably substantial stand of Bauhinia and Whitewood on the Broome side of Willare Bridge, RHS adjacent to the gate to Langi.



Chris Kloss
17th November.

(It'd be great if we could slide the proposed plantings into next week's OCM Agenda – I've got the seedlings (ex-WKRP plant nursery) and as soon as we get some decent rain (this coming week!), I'd like to be able to liaise with Shire staff to get the plants in the ground. It might be fortuitous to mention in an Agenda Item the MOU between Derby Landcare in relation to working cooperatively to enhance the surrounds and streetscape of Town).



Wayne Neate

From: Chris Kloss
Sent: Wednesday, 2 December 2020 10:05 AM
To: Wayne Neate
Subject: AGENDA ITEM - GREENING OF DERBY'S STREETSCAPES - DECEMBER MEETING

Howdy Wayne,

For the sake of expediency, can I ask that two extra localities be included in the December OCM Agenda Item: the island in the middle of Clarendon Street parking area (opposite Rusty's, behind the Public Toilets) AND the eastern side of Ashley Street (you and I drove up there a couple of months ago - suggestion was that trees strategically planted would prevent vehicles taking an "alternative route" along the verge). I anticipate that the species to be planted on Ashley Street would initially be baubinsias with other species being added progressively. The Clarendon Street island will have two Terminalia Petiolata. Subject to confirmation that there's no subterranean infrastructure under the island, two baubinsias will also be added. Thanks Chris Kloss

Sent from my iPad

Chris Kloss
Councillor

M 0417 902 400
E chris.kloss@sdwk.wa.gov.au



30 Loch Street
PO Box 94, Derby WA 6728
www.sdwk.wa.gov.au



The Shire of Derby/West Kimberley acknowledges the Traditional Owners of the lands on which we live, learn and work, and pay our respects to Elders past and present.

13.2 REQUEST BY DERBY VOLUNTEER MARINE RESCUE TO GATE SECOND CREEK TO CATTLERACE WALKWAY**File Number:** 0471**Author:** Wayne Neate, Director Technical and Development Services**Responsible Officer:** Amanda O'Halloran, Chief Executive Officer**Authority/Discretion:** Executive**SUMMARY**

This item is for Council to consider the placing of a structure as attached to the second creek (eastern most creek) walkway to assist in the cleaning of back boat ramp approach by the Derby Volunteer Marine Rescue Group (DVMRG).

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Since the upgrade of the cattle race walkway (approx. 2005) and the installation of the Bridges there have been constant enquiries from members of the DVMRG about the issues the walkway is causing to the back boat ramp area. Meetings have been held between Shire staff, Councillors the DVMRG and the Minister for Emergency Services, Fran Logan.

The issue of the back boat ramp not flushing has remained a constant with several attempts to clean it out using machinery proving successful but only for the short term. There has been a study into the back boat ramp and how the water moves through the area, the report however suggests that further engineering modelling and solutions need to be investigated. This further engineering study requires a significant commitment from the Shire, and to date the Shire hasn't been in a financial position to progress the investigations.

It is becoming increasingly evident that there are two key factors that influence the sand and water process that support the efficacy of the back boat ramp:

1. gravel migration from the barge ramp around into the back boat ramp area due to the wave action.
2. The installation of the bridges and the upgrade of the cattle race walkway.

Earlier this year it was agreed to allow the DVMRG at an Officer level to trial the blocking of the creek by the simple act of dumping some gravel across the eastern most creek in the cattle race walkway. This appears to have some positive effect on the removal of some of the mud that is causing an issue to boats and the DVMRG from the base of the ramp.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil to Council

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4 Good governance and an effective organisation	4.1 Effective governance and leadership	4.1.1 provide leadership in balancing the needs of the community, government, industry and the environment

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Community: If no work is undertaken to solve the issue at the back boat ramp, issues could occur with boat launching and retrieval.	Possible	Moderate	Medium	Undertake work to remove slit and mud from the area to allow boat launching and retrieval.
Reputation: The Council is considered to be responsible, however isn't in a financial or operational position to progress works in this area.	Likely	Moderate	Medium	Work with local interest groups to progress options to seek an acceptable outcome for all parties.

CONSULTATION

Shire Staff and Councillors have liaised with the DVMRG on a number of occasions

Shire Staff and Councillors have met with the Minister for Emergency Services Fran Logan to discuss the issue.

COMMENT

The concerns and issues raised have been increasing in recent times. The issue of not being able to launch or retrieve large vessels has occurred for the last several years and the DVMRG has several issues when trying to offer the rescue service in the wet season due to being unable to launch from the protected back boat ramp.

The back boat ramp is significant in that it provides the DVMRG and charter vessels alike an area where they can launch their boat when conditions at the front ramp are unsuitable.

The DVMRG consider the reason for the back boat ramp silting up is partially from the gravel migrating into the ramp area. The majority of the issue is caused by the back boat ramp area not flushing due to the changes caused by the installation of the cattle race walkway and bridges.

The DVMRG did install some gravel across the mouth of the eastern creek which appears to have made some change to the flow of water and is now partially scouring out the mud that has silted up the back boat ramp. The DVMRG proposal is to make a more permanent fixture across the creek with a valve to let water in but not let it escape forcing the water to the most western creek to than aid in scouring of the back boat ramp. This will be greatly enhanced by the forthcoming wet season where by the additional rain water will also be forced out the western creek.

There could be some concern with the water sitting in the area which may lead to an increase in mosquito breeding and may cause damage to the wharf road as the water may enter the road base causing failures or other damage to the infrastructure. It is felt that this can be monitored along with the scouring in the creek and should any issues occur the valve can be opened and the water released. The DVMRG also wants to work closely with Council to get the best outcome for the back boat ramp but also understands our concerns.

It will be therefore recommended that the proposal be supported however should there be any significant issues with damage to infrastructure or significant increase in mosquito breeding the DVMRG will be advised to let the water out via the valve or remove the structure.

VOTING REQUIREMENT

Simple majority

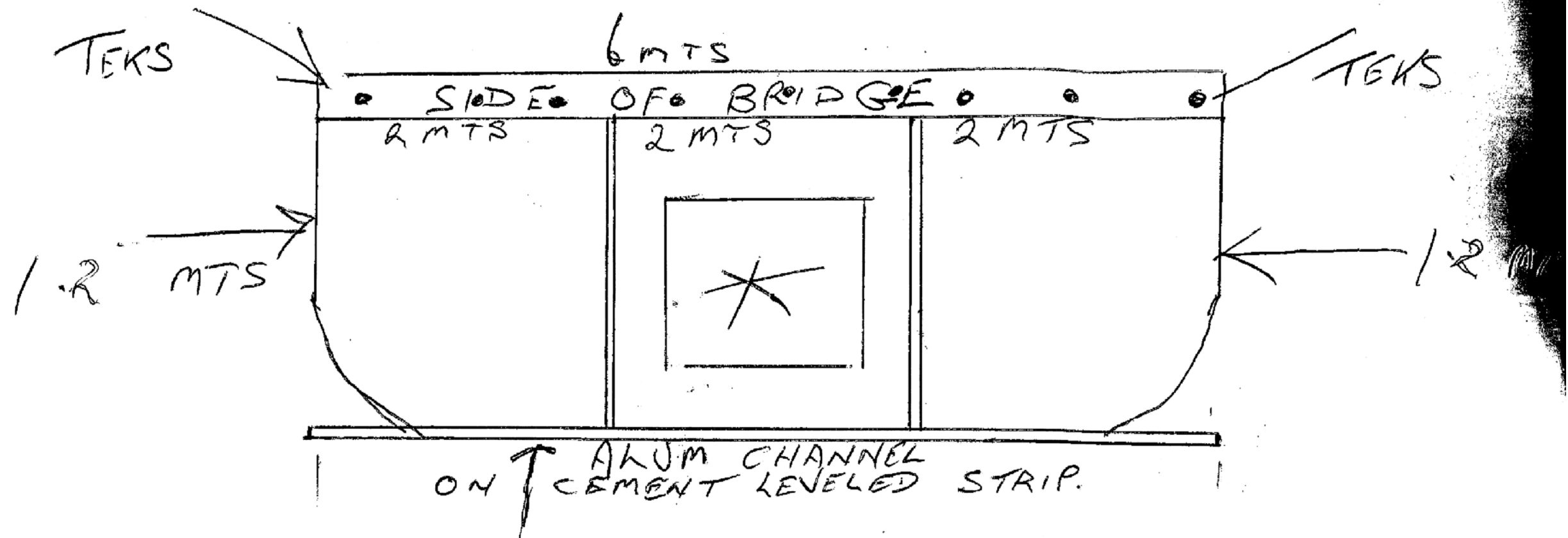
ATTACHMENTS

1. DVMRG - proposal  
2. Creek layout  

RECOMMENDATION

That Council:

- a) support the proposal by the Derby Volunteer Marine Rescue Group to install a semi-permanent barrier with valve across the most eastern creek on the cattle race walkway; and
- b) note that should any damage begin to occur to infrastructure or an increase in mosquito breeding occur that the valve be opened or the structure removed.



AS THIS IS NOT A PERMANENT FIXTURE IF THERE IS ANY REASON IT HAS TO BE REMOVED IT CAN BE DONE BY REMOVAL OF NINE TEK SCREWS FROM SIDE OF BRIDGE.

* STAINLESS HINGED TRAPDOOR SWINGING NTH.

TOTAL COST
APPROX \$ 630.00

HELLO WAYNE

ATTACHED IS THE DRAWING OF THE
TEMPORARY SWING BAFFLE TO ALLOW WATER FLOW
FROM SOUTH OF WALKWAY AND NOT RETURN SO
ALL FLOW ON THE NORTH SIDE WILL THEN
SELF DIRECT TO THE BACK RAMP ASSISTING
A NO MUD BUILD UP.

HOPING YOU SEE THIS IN FAVOUR
AS ALL COSTS AND LABOUR ARE PAID BY
DERBY MARINE RESCUE GROUP.

YOURS
TENNIS BIRD
SPONSORED FOR DMRG.

12/4/2020

Google Maps



<https://www.google.com/maps/@-17.29524,123.6123681,535m/data=!3m1!1e3>

14 DEVELOPMENT SERVICES

Nil

15 COMMUNITY AND RECREATION SERVICES

15.1 REQUEST TO ENTER AUSPICING ARRANGEMENT- DERBY WOMEN'S COLLECTIVE

File Number: 6030

Author: Christie Mildenhall, Acting Manager Community Development

Responsible Officer: Amanda O'Halloran, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

The community group Red Shed – Derby Women's Collective (RSDWC) is a community driven project which commenced in October 2020. RSDWC has indicated it intends to become an incorporated body under the Associations Incorporation Act 2015 WA, but that has not occurred as yet.

This report proposes to support the development of a Women's Shed in Derby by entering into an auspicing arrangement with Red Shed – Derby Women's Collective, as outlined with the Memorandum of Understanding (MOU) provided in attachment 1.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

RSDWC is a community driven project which commenced in October 2020 when two community members sought an expression of interest from girls and women living in Derby and surrounding communities to form a female-led, community owned Women's Shed in Derby. Expressions were initially sought via the Derby Noticeboard on Facebook. Over 70 women responded to the initial post and as of 1 December 2020, 192 people have joined the Facebook Group (*Derby Women's Shed*).

Since forming, the group has held three meetings with between 15 and 30 people attending each meeting. The meetings have been used to understand the expectations of members, the types of activities and initiatives members would be interested in and to start forming a strategic direction for the group. The group has developed their vision, mission, purpose and objective statement as outlined below;

Vision:

Women building-up women

Mission:

A safe, inclusive, and respectful space that brings women of all ages and backgrounds together to build social connections and learn new skills.

Purpose:

A space for local women to volunteer their time, knowledge, and skills every month, and work on individual or shared projects using donated tools and appliances.

Objective:

To create a common-space for girls and women of ages and backgrounds to:

- build each other up;
- overcome gender norms through teaching and learning skills that have historically been assigned to men;
- grow courage, confidence, and practical self-reliance;
- create a common-place for contribution and connection; and
- be safe, inclusive, and accessible.

Discussions have also been held around identifying a location for the RSDWC to meet and the resources required for the group to operate.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As part of any auspicing arrangement, the Shire would be supporting grant applications and donations requests which will see the Shire receive funds and donations on behalf of the group which are to be used specifically for RSDWC projects. Depending on the nature of the grant funding being received the Shire may be liable to pay GST and that it could be a net cost.

Similarly, the Shire will collect fees related to the members insurance and make a payment to the insuring body. All funds received by the Shire and distributed to or on behalf of the group are expected to balance.

The Shire's other main contribution to the RDSWC will be "in-kind", through staff administration time, which is accounted for in the ordinary operational budget of the community development team.

The Shire is not expected to be required to make any other financial contributions to project, although should the need arise this will be administered in accordance to the Shire's Community Funding Scheme (Policy A34).

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
Goal 1: <i>Community Wellbeing</i> A diverse, caring and safe community providing opportunities for all its people.	Outcome 1.4: An inclusive and participative community.	Strategy 1.4.2: Actively promote and assist community groups and clubs.
Goal 1: <i>Community Wellbeing</i> A diverse, caring and safe community providing	Outcome 1.5: Sport, recreation and leisure opportunities that support community health	Strategy 1.5.2: Promote sporting, recreation and leisure facilities and programs.

opportunities for all its people.	and well-being.	
Goal 1: <i>Community Wellbeing</i> A diverse, caring and safe community providing opportunities for all its people.	Outcome 1.8: Access to learning, cultural and arts opportunities that support community growth and diversity.	Strategy 1.8.4: Promote and support community and cultural events.

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Failure to support the establishment of a community driven project which is aligned with the Shire's Community Strategic Plan will damage the Shire's standing with the community	Possible	Moderate	Medium	Enter into the auspicing arrangement as outlined in the MOU.
Financial: Under an auspicing arrangement the auspisor takes financial responsibility for the project.	Unlikely	Minor	Low	Enter into the auspicing arrangement as outlined in the MOU. Allocate a staff member to attend RSDWC management meetings to ensure compliance with MOU and any funding / donation requirements.
Legal & Compliance: Under an auspicing arrangement the auspisor takes legal responsibility for the project.	Unlikely	Minor	Low	Enter into the auspicing arrangement as outlined in the MOU. Allocate a staff member to attend RSDWC management meetings to ensure compliance with MOU and any funding / donation requirements. RSDWC to obtain insurance for individual

				members.
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CONSULTATION

The members of RSDWC have been consulted in the development of this report and the associated MOU.

COMMENT

In October representatives of the RSDWC approached the Shire to seek the support of Council with the establishment of the group. One of the ways identified for the Shire to support the groups was to act as an auspisor for RSDWC whilst they become established.

Auspecting arrangements are typically entered into as a way to provide support, sponsorship or guidance to unincorporated organisations. They are particularly common to allow the auspicees to obtain funding and donations and often occur to incubate start-up groups or undertake pilot projects and program trials where projects are either one off, or the group is not ready to incorporate. Whilst RSDWC has indicated it intends to become an incorporated body under the *Associations Incorporation Act 2015 WA*, it will take a little bit of time before it is in a position to be able to undertake this process. In the interim it has requested the Shire auspice the organisation.

Entering into this arrangement is an excellent way to support new projects in the community, especially in this case where the project is community driven and well supported. The individuals involved are highly motivated, come from a variety of backgrounds and experiences and appear to be requiring little support from the Shire. Supporting the project also allows the diversification of the activities availability of the community. It promotes the vision and mission of the Shire whilst meeting specific outcomes of the Strategic Community Plan as outlined earlier in the report. It may also assist in building relationships with new funders.

Auspecting arrangements are not without risk. As the auspisor the Shire will be responsible and accountable to any project funding body to ensure the proper use and acquittal of funds. There is also likely to be some additional administrative burden as a result of the responsibilities of the arrangement, however it is not expected to exceed what is normally accorded to community groups by the Community Development Team. To assist reduce the risks associated with the agreement an officer will be allocated to work directly with the group and attend management meetings.

A MOU has also been developed to guide the auspecting agreement (see attachment 1). The MOU lays out the objectives of entering into the arrangement and the roles and responsibilities of each party. Both parties agree to act in accordance with the spirit and intent of the MOU, even though neither party intends that it be legally binding.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Draft - Memorandum of Understanding - SDWK and RSDWC  

RECOMMENDATION**That Council:**

- 1. Endorses the Shire entering into an auspicing arrangement with Red Shed – Derby Women’s Collective; and**
- 2. Endorses the *Memorandum of Understanding* (attachment 1) as the intended auspicing agreement between the Red Shed – Derby Women’s Collective and the Shire of Derby/West Kimberley.**

Memorandum of Understanding

PARTIES:

Red Shed - Derby Women's Collective
Referred to in this agreement as 'RSDWC'

And

Shire of Derby/ West Kimberley
ABN: 99 934 203 062
30 Loch Street Derby 6728
Referred to in this agreement as 'SDWK'

RSDWC is a community group for women and girls living in Derby (WA) and surrounding communities who are interested in contributing to creating a female-led, community owned women's shed. The women's shed will be a space for local women to volunteer their time, knowledge, and skills, and work on individual or shared projects.

Vision Statement: Women Building-Up Women

Mission Statement: A safe, inclusive, and respectful space that brings women of all ages and backgrounds together to build social connections and learn new skills.

SDWK is a local government authority in the Kimberley region of Western Australia. The Shire covers 104,080 square kilometres, including the town sites of Derby, Fitzroy Crossing and Camballin. Through the Shire's Community Development Team the Shire works closely with community members and organisations to support the delivery of community based projects that meet the needs and desires of the community, whilst also seeking to enhance the capacity of the organisations delivering these projects.

1. PURPOSE:

- 1.1 To support the establishment of a woman's shed in Derby (herein referred to as "the Project").
- 1.2 To allow RSDWC the flexibility to undertake a 'proof of concept' of the project under the auspices of SDWK, prior to establishing itself as an independent, incorporated organisation.
- 1.3 To formalise a mutually beneficial association between RSDWC and SDWK.
- 1.4 To create a written Agreement between RSDWC and SDWK to establish an Auspicious partnership between both organisations until such time as RSDWC becomes incorporated.

2. TERM AND SCOPE:

- 2.1 This is a non-binding Memorandum of Understanding (MOU) between RSDWC and SDWK. As part of the Parties' mutual commitment, RSDWC and SDWK will act in accordance with the spirit and intent of this MOU, even though neither party intends that it be legally binding.
- 2.2 The MOU commences on the date on which it is executed by both parties and continues until termination by either party on the giving of 1 month's written notice to the other. It is intended

that this agreement will remain in place until such time as RSDWC becomes an incorporated under the *Associations Incorporation Act 2015 (WA)*.

- 2.3 The MOU does not preclude the rights of either party to engage in other partnerships and alliances.
- 2.4 The MOU is deemed a public document.

3. RELATIONAL CLARITY

- 3.1 The partnership will be managed by SDWK's Manager Community Development and by RSDWC senior members.
- 3.2 The Parties are committed to maintaining a positive and cooperative working relationship.
- 3.3 The Parties are committed, where practicable to work collaboratively to provide opportunities.
- 3.4 The Parties will collaborate together on specific initiatives relating to the development of a Women's shed in Derby. For the purpose of this MoU an "initiative" is defined as a planned piece of work undertaken by a team (including Parties and other relevant stakeholders) with specific objectives, time-lines, and budget.
- 3.5 The Parties acknowledge that they are collaborative partners, committed to openly share appropriate information as befitting to a collaborative relationship.
- 3.6 The Parties acknowledge that no permission is given to use any SDWK/RSDWC trademarks, logos or materials without written consent from the other party.
- 3.7 Donations received for the purposes of the womens shed will become and remain the property of RSDWS following the conclusion of this MOU.

4. ROLES AND RESPONSIBILITIES

4.1 RSDWC accepts responsibility for:

- 4.1.1 Remaining inclusive and encouraging of community participation at all levels of RSDWC operations.
- 4.1.2 Ensuring that good governance processes and practices are in place, including financial management, risk management and strategic planning.
- 4.1.3 Providing a safe, welcoming and inclusive environment and compliance with relevant Local, State and Federal regulations and legislative obligations
- 4.1.4 Identifying funding opportunities for the Project and presenting these to SWDK for review and ratification.
- 4.1.5 Drafting funding applications for SDWK consideration; amendments; and submission to funding bodies.
- 4.1.6 The delivery of the Project and initiatives.
- 4.1.7 All reporting and contractual requirements for funding received.
- 4.1.8 Complying with all obligations established under the *Charitable Collection's Act* applicable to Western Australia, which is available for sighting under their relevant Code of Practice.

4.1.9 Funding public liability and other insurance for operations of the RSDWC.

4.1 SDWK as the Auspicing body accepts responsibility for:

4.2.1 Supporting RSDWS with the submission of grant applications to funding bodies.

4.2.2 Accepting funds collected from RSDWC network in the following ways:

- a) Public donations in Australia
- b) Charitable events in Australia
- c) Auspicious donations in Australia

4.2.3 Accepting and managing grant funding (including managing any GST responsibilities).

4.2.4 Supporting the identification of a space for RSDWC activities to occur.

4.2.5 Advocacy and promotion of RSDWC initiatives.

4.2.6 Supporting RSDWS to apply for member insurance through the Australian Men's Shed Association peak body.

4.3 DCW and SDWK accept responsibility for:

4.3.1 Complying with, and enabling the compliance of, all financial accountability requirements of grant funding or any additional sources of funding secured for the Project.

4.3.2 Quarterly meetings between senior members of RSDWC and SWDK to Project goals, objectives, and opportunities for collaboration.

5. CONFIDENTIALITY

Each party will respect the confidentiality of the other party, their operations and administration of the Project, and make all reasonable effort to guard the reputation and good name of the other party.

6. DISPUTE RESOLUTION

6.1 If a dispute or difference arises between the Parties out of or in connection with this MOU, either party may give the other a written notice specifying the dispute or difference.

6.2 Within **seven (7)** days of the date of the notice, a person holding a position of senior management of each party must meet and undertake negotiations in good faith and on a without prejudice basis with a view to resolving the dispute or difference.

7. VARIATION

The Parties may agree to vary any of the items of this MOU. Such agreement must be in writing and signed by both Parties.

8. SIGNATURES

Signed for **RSDWC** by its authorised representative
in the presence of:

Signature of witness

Signature of authorised representative

Name of witness

Name and title of authorised
representative

Date:

Signed for **SWDK** by its authorised representative in
the presence of:

Signature of witness

Signature of authorised representative
Amanda O'Halloran
(Chief Executive Officer)

Name of witness

Name and title of authorised
representative

Date:

15.2 REQUEST FOR FUNDING- DERBY BOAB FESTIVAL 2021**File Number: 5215****Author: Christie Mildenhall, Acting Manager Community Development****Responsible Officer: Amanda O'Halloran, Chief Executive Officer****Authority/Discretion: Executive****SUMMARY**

To consider a request from the Derby Boab Festival for \$7,500 (ex GST) as a contribution to the cost of the Mardi Gras event to be held as part of the 2021 Derby Boab Festival. The request letter has been included in this report as Attachment 1.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Derby Boab Festival (the Festival) is an annual festival run in Derby during the July school holidays. Commencing in 1960, the festival celebrates the vibrant lifestyle of the West Kimberley and incorporates a large number of family oriented, community based events. In the past this has included activities such as the a float parade and Mardi Gras, music concerts (including the Muddy Waters Music Festival), the Kimberley Art Prize, Mowanjum Festival, Boab Quest, the Derby Cup, sporting competitions, family fun days, mud crab racing, long table dinners and NAIDOC events. The festival is coordinated by volunteer based Boab Festival Committee (BFC). The BFC organises several of the events, whilst a number of community based and not-for-profit groups also organise individual activities.

The 2020 Festival was cancelled due to the restrictions that were implemented as a result of the COVID-19 pandemic. In previous years the Shire has supported the Festival financially through the Community Grants Program and the coordination of festival events, such as the Kimberley Art Prize and the Boab Festival Basketball Competition.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

AF34 – Community Funding Scheme.

FINANCIAL IMPLICATIONS

The Committee has requested a financial contribution of \$7,500 (es GST) to the Mardi Gras event. Council has an allocated budget of \$33,000 for donations to community groups. Due to the review of the Community Funding Scheme policy this budget has not been used to date.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
Goal 1:	Outcome 1.4:	Strategy 1.4.2:

<i>Community Wellbeing</i> A diverse, caring and safe community providing opportunities for all its people.	An inclusive and participative community.	Actively promote and assist community groups and clubs.
Goal 1: <i>Community Wellbeing</i> A diverse, caring and safe community providing opportunities for all its people.	Outcome 1.8: Access to learning, cultural and arts opportunities that support community growth and diversity.	Strategy 1.8.4: Promote and support community and cultural events.

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Reputation: Failure to support this event may be seen negatively by members of the community despite other contributions to the Festival.	Possible	Moderate	Medium	Provide the funding requested.

CONSULTATION

The A/Manager Community Development has attended a meeting of the Boab Festival Committee in relation to the planning of the 2021 Festival. Outside of this no additional consultation has been undertaken.

COMMENT

The 2021 Festival will have a wide range of family friendly, community based events that have a particular focus on the art, music and Indigenous culture of the Shire. The majority of events are provided free of charge or at minimal cost making it a very accessible event.

The funds requested by the Committee will be used to stage the 2021 Mardi Gras. The event features live music, children's entertainers and a float parade. The Committee is currently in negotiations with an internationally successful Indigenous country music artist who has indicated a strong willingness to perform at the event. Based on the indicative budget provided from previous years the funding is likely to be used to cover expenses such as venue hire, security fencing, staging and production costs, generators, toilets, performer fees, advertisement, event approvals. The budget for the 2021 event has not be finalised at this point, however we have been advised there will not be a fireworks component which has previously occurred.

The Boab Festival is a major event on the Derby events calendar. It attracts attendees from all over the Kimberley and the State, providing substantial economic stimulus for the town and the wider region. Approximately 2,000 people participate in the Mardi Gras, as either an active participant in the event or as a spectator.

The Shire will also be contributing to the 2021 Boab Festival by organising the Kimberley Art and Photographic Prize and the Boab Festival Basketball Carnival as they have done in previous years. A Dash and Splash (run / swim) event is also being planned as part of a series of these events to be held through the year.

It is to be noted at this stage event approvals have not been obtained and venue hire not confirmed. If awarded this funding request it should not be assumed that these approvals will be automatically granted, however Officers will work with the Boab Festival Committee to obtain relevant approvals.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. Letter- Funding Request- Derby Boab Festival 2021  

RECOMMENDATION

That Council approves a \$7,500 (ex GST) contribution to the Derby Boab Festival, as a contribution towards the cost of staging the 2021 Mardi Gras, noting the Boab Festival Committee will need to obtain relevant event approvals to stage this event.



To Mr Geoff Haerewa

President Derby West Kimberley Shire Council

Re Outside normal funding of \$7500 for 2021 Boab Festival.

Dear Geoff, I am writing to you as the President of the Boab Festival at Derby committee. The Boab Festival enters its 61st year in 2021, and as Boab Festival 2020 was not held due to COVID 19 the committee will be striving to make the 2021 Festival a true celebration of the vibrant lifestyle of the West Kimberley. We will promote and coordinate a wide range of family friendly community based events that will bring the Shire together and uplift spirits in the whole population.

Our focus will be particularly the art, music and indigenous culture of our shire. We believe that Derby itself can be promoted as the music and art capitol of the Kimberley.

As a new endeavour we will be developing an event that will show case the local produce and culinary styles of Derby. This will start out small but will build overtime to a major experience for tourists and locals.

The committee relies exclusively on sponsorship and grant funding plus in kind donation. The SDWK has always assisted in kind, with for example preparation of the Derby Oval for the Mardi Gras.

For the last 5 years the SDWK supported the Festival thru its community grant program, which has now ended.

The committee asks for funding outside normal for a grant of \$7500. The money would be used to assist in costs associated with the staging of the 2021 Mardi Gras.

We are currently in negotiations with an internationally successful indigenous country music artist who has a strong desire to perform at the 2021 Mardi Gras.

Prior efforts by the people of Derby and the SDWK in the running such events as the APEX Country Music Festival, Opera Under The Boabs, CROCFEST, Jessica Mauboy and Justice Crew concerts means Derby has a can do reputation when staging large events.

Attached is the budget for the 2018 Mardi Gras which is indicative of expenses.

Regards W.S. (Bill Hart) 20.11.2020

Boab Festival at Derby Inc - Committee | PO Box 165, Derby WA 6728 | Email: boabfestival@gmail.com | ABN: 9738 513 192

BOAB FESTIVAL MARDI GRAS Friday June 29th 2018

EXPENSES

VENUE	TOTAL	GST	Tot - GST	GST free
Hire town oval	\$ 445	\$ 40	\$ 405	
Stage security fencing	\$ 550	\$ 50	\$ 500	
cable covers	330	30	300	
crowd fencing	660	60	600	
Stage fencing labour	660	60	600	
Freight DWT	375	34	341	
security service 6 x77 x4.5	\$ 1,535	\$ 140	\$ 1,395	
Toilets, light towers, generators	\$ 3,630	\$ 330	\$ 3,300	
clean up Prison crew	\$ 100			\$ 100
Tox Free rubbish	Donated			
Performers fees LIVE MUSIC				
performance fees	\$ 5,500	\$ 500	\$ 5,000	
airfares	\$ 1,100	\$ 100	\$ 1,000	
accommodation	\$ 660	\$ 60	\$ 600	
Production				
Sound, light	\$ 7,000	\$ 636	\$ 6,364	
APRA license	\$ 330	\$ 30	\$ 300	
PROMOTION				
Broome advertiser	\$ 430	\$ 39	\$ 391	
Banner + exit signs part	donated			
Flyer	\$ 550	\$ 50	\$ 500	
Posters	\$ 165	\$ 15	\$ 150	
Website update apportioned	\$ 550	\$ 50	\$ 500	
ADMIN				
office expense	\$ 440	\$ 40	\$ 400	
insurance P.L.and Vol workers	\$ 990	\$ 90	\$ 900	
consumable	\$ 188	\$ 17	\$ 170	
Accounting fees	\$ 1,100	\$ 100	\$ 1,000	
ENTERTAINMENT				
Fireworks display	\$ 7,000	\$ 636	\$ 6,364	
Extra insurance	\$ 696	\$ 63	\$ 632	
Stunt riders	\$ 9,757	\$ 887	\$ 8,870	
accom/meals	\$ 540	\$ 49	\$ 490	
	\$ 45,279	\$ 4,107	\$ 41,071	\$ 100
INCOME	TOTAL	GST	Tot - GST	
stall fees	\$ 3,560	\$ 324	\$ 3,236	
Lotterywest	\$ 11,000	\$ 1,000	\$ 10,000	
Healthway	\$ 16,500	\$ 1,500	\$ 15,000	
SDWK grant	\$ 5,500	\$ 500	\$ 5,000	
Committee	\$ 8,719	\$ 793	\$ 7,927	
	\$ 45,279	\$ 4,116	\$ 41,163	

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17 NEW BUSINESS OF AN URGENT NATURE

18 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

18.1 Rates Outstanding November 2020

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

18.2 Sundry Debtors Outstanding November 2020

This matter is considered to be confidential under Section 5.23(2) - b, e(ii) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

18.3 Awarding of Request for Quotation - Telecommunications

This matter is considered to be confidential under Section 5.23(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

18.4 Awarding of Tender T7-2020 Cleaning of Shire Office Buildings

This matter is considered to be confidential under Section 5.23(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

18.5 Awarding of Tender T6-2020 Cleaning of Various Shire Facilities

This matter is considered to be confidential under Section 5.23(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

19 CLOSURE

19.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday, 25 February 2021 in the Council Chambers, Clarendon Street, Derby.

19.2 Closure of Meeting