



**Shire of Derby /
West Kimberley**

MINUTES

Ordinary Council Meeting Thursday, 25 July 2019

Date: Thursday, 25 July 2019

Time: 5.30 pm

**Location: Council Chambers
Clarendon Street
Derby**



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**MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY
ON THURSDAY, 25 JULY 2019 AT 5.30 PM**

PRESENT: Cr Geoff Haerewa (Shire President), Cr Paul White (Deputy Shire President), Cr Peter Coggins, Cr Chris Kloss, Cr Peter McCumstie (by telephone), Cr Iris Prouse, Cr Andrew Twaddle

IN ATTENDANCE: Amanda O'Halloran (Chief Executive Officer), Danielle Hurstfield (Manager Administration and Governance), Wayne Neate (Director Technical and Development Services), Noel Myers (Manager Planning), Ross Sullivan (Manager Community Services), Carlie McCulloch (Executive Services Coordinator)

VISITORS: Nil

GALLERY: Julie Twaddle, Jonathan Halt

APOLOGIES: Nil

APPROVED LEAVE OF ABSENCE: Nil

ABSENT: Nil

1 DECLARATION OF OPENING, ANNOUNCEMENTS OF VISITORS

The meeting was opened at 5.36pm by Shire President, Geoff Haerewa.

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by absolute majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

3 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

3.1 Declaration of Financial Interests

Nil

3.2 Declaration of Proximity Interests

Nil

3.3 Declaration of Impartiality Interests

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE

LEAVE OF ABSENCE

RESOLUTION 68/19

Moved: Cr Andrew Twaddle

Seconded: Cr Peter Coggins

That Council resolve to grant a Leave of Absence to Cr Chris Kloss for the Ordinary Council Meeting on the 26 September 2019.

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0

5 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6 PUBLIC TIME

6.1 Public Question Time

Nil

6.2 Public Statements

Nil

7 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION 69/19

Moved: Cr Chris Kloss

Seconded: Cr Paul White

That the Minutes of the Ordinary Meeting of the Shire of Derby/West Kimberley held at the Library, Fitzroy Crossing, on 27 June 2019 and the Special Meeting of the Shire of Derby/West Kimberley held at the Council Chambers, Clarendon Street, Derby, on 5 July 2019 be CONFIRMED.

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0

10 RECOMMENDATIONS AND REPORTS OF COMMITTEES

Nil

REPORTS**11 EXECUTIVE SERVICES****11.1 OUT OF BUDGET EXPENDITURE - REINSTATEMENT OF CHART OF ACCOUNTS****File Number: 5120****Author: Amanda O'Halloran, Chief Executive Officer****Responsible Officer: Amanda O'Halloran, Chief Executive Officer****Authority/Discretion: Executive****SUMMARY**

Council is requested to authorise the out of budget expenditure of \$17,872.00 to restructure the chart of accounts to assist with the improvement of the Shires financial management and oversight.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

The Shire in recent years undertook an unsuccessful financial accounts restructure and renumbering project which has failed in its ability to deliver a stream lined system. The existing account structure is difficult to navigate, prevents quick analysis of expenditure and discourages management accountability.

The Shire has recently under gone a Financial Management Review and whilst the results have not been finalised it was highly recommended that this work be undertaken as soon as possible in an effort to improve our financial systems and controls.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

It has been quoted by the Shires financial IT provider "IT Vision" that to undertake the restructure of accounts will cost \$17,872.00. The Shire will provide resourcing that is provided for in existing employee allocations. It should be noted that this is a quote only and if the data isn't clean or any issues occur more time may be required which has been quoted at \$1787 per day.

This is an unbudgeted expense as it is not a general ongoing financial expenditure authorised by Council and as the 19/20 Budget has not been approved by Council the Shire Administration needs Councils authorisation to proceed.

LEGISLATIVE REQUIREMENTS**Local Government Act 1995****5.41. Functions of CEO**

The CEO's functions are to —

- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

(2) Where expenditure has been incurred by a local government —

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
Good Governance and an effective organisation	Outcome 4.4	4.4.4 Provide resources to support the Shires operations and to meet planning, reporting and accountability requirements.

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: The Shire is at risk of poor financial management.	Likely	Moderate	Medium	Undertake the work to restructure the chart of accounts and improve Councils ability to manage the financial performance of the Shire.

CONSULTATION

The Shire Administration is committed to improving the Shires ongoing financial performance, this task is an essential tool in achieving that outcome.

The benefits to the operational functions of the Shire include:

- Modernising the chart of accounts to improve the production of monthly and annual statutory reporting requirements, as stipulated by the Department of Local Government and Communities (DLGC);
- Provides a logical framework to create new accounts and help streamline budgeting processes;
- Provides a better structure to produce statutory ad hoc reports e.g. ABS statistical reports;
- Improves the ability for the Shire to develop concise management reports to assist business decision making and management oversight;
- Provides a logical structure for users to understand the CoA, helping minimise incorrect postings and the associated activities to correct them;
- Preserves historical data for maintaining comparative reporting;
- Provides opportunity to review Jobs, Cost Centres, Element Codes, IE Codes and Business Unit reporting and align to current business requirements.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. IT Vision Quote - Chart of Account Restructure  

RESOLUTION 70/19

Moved: Cr Peter McCumstie

Seconded: Cr Iris Prouse

That Council commits to the inclusion and immediate expenditure of \$17,870.00 in the 2019/20 Annual Budget to undertake the restructure to the final chart of accounts.

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0 BY ABSOLUTE MAJORITY



Chart of Account Restructuring - Statement of Work
Version 1

IT Vision

Chart of Account Restructure Statement of Work

Shire of Derby West Kimberley

PERTH OFFICE:
Level 3, Kirin Centre, 15 Ogilvie Road, Applecross, WA 6153 Ph: (08) 9315 7000
ADELAIDE OFFICE:
305/356 Sea View Road, Henley Beach SA 5022 Ph: (08) 8353 3395
www.itvision.com.au





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Chart of Account Restructuring - Statement of Work

Version 1

Document Control

Date	Author	Position	Version	Changes
18/07/2019	Jasmine Cirulis	Manager Consulting Services	1	Creation





Introduction

1.2 Purpose

This Statement of Work (SoW) is an agreement between IT Vision and the Shire of Derby West Kimberley (Local Authority) regarding delivery of services in accordance with the Project Scope.

1.3 Background

After an unsuccessful account renumbering project was undertaken by an ex staff member a COA restructure became required in order to budget for FY 19/20.

1.4 Extensions / Changes

If changes are requested by the customer to the scope or term, a change control process will be initiated. This may lead to an additional Statement of Work or a change control document. This new document will detail the understanding of the new scope and change in resourcing required.

Project Definition

2.2 Project Objectives

The business objectives of the project are to assist the Local Authority in migrating their old Chart of Account (CoA) to a new Chart of Account structure as well as aligning old transactions to the new Chart of Accounts.

2.3 Proposed Solution

That IT Vision will provide its Chart of Account restructuring program and associated methodology to assist the Local Authority in restructuring its Chart of Account to current modern structure.

Benefits include:

- Modernising your chart of accounts to improve the production of monthly and annual statutory reporting requirements, as stipulated by the Department of Local Government and Communities (DLGC);
- Provides a logical framework to create new accounts and help streamline budgeting processes;
- Provides a better structure to produce statutory ad hoc reports e.g. ABS statistical reports;
- Improves the ability for the local authority to develop concise management reports to assist business decision making;
- Provides a logical structure for users to understand the CoA, helping minimise incorrect postings and the associated activities to correct them;
- Preserves historical data for maintaining comparative reporting;
- Provides opportunity to review Jobs, Cost Centres, Element Codes, IE Codes and Business Unit reporting and align to current business requirements.



Project Scope

3.2 In scope

- Initiation Workshop
- Finance Health Check
- Review and comment on the new Chart of Account structure provided by the Shire*
- Performing a trial conversion
- Trial Conversion – report and action list
- Performing a second trial conversion
- Performing a live conversion
- Go-Live assistance
- Summary Report

3.3 Out of Scope

- Development changes to SynergySoft outside this statement or work
- Data cleansing of any data provided or currently in SynergySoft
- Delivery of internal communication materials or site-specific educational materials
- Development of User Acceptance Testing (UAT) Scripts and execution of UAT
- Delivery of services other than those stated in this Statement of Work

Please note that the CoA Restructuring Program does no change Plant Module numbering.

3.4 Project Constraints

- Availability of staff to assist with this project

3.5 Project Prerequisites

- IT Vision staff having access to the customer's systems
- Provision of suitable technical environments for implementation efforts.
- Access to the internet.

3.6 Project Outcomes/Deliverables

- This Statement of Work
- Trial Conversion Summary
- Project Summary Report
- Two Trial Conversions
- Production Conversion
- Go-Live assistance



3.7 Project Assumptions

- The customer will provide sufficiently skilled resources to meet its responsibilities in this SoW
- This project has the complete support of the customer’s executive
- The customer’s staff (Technical and Business) are available to assist IT Vision staff during the course of activities associated with this SoW
- The customer will appoint a Project Manager to coordinate implementation and decision making
- The customer is responsible for developing and executing User Acceptance testing scripts
- The customer is responsible for developing and delivering communication materials and any site-specific education material

Project Delivery Schedule

This identifies the core tasks and steps in this engagement.

Task	Responsibility
Initiation Workshop	IT Vision
Finance Health Check	IT Vision
Development of a new COA Structure	Customer
Review of new COA Structure	IT Vision
Mapping old account to new accounts	Customer
Trial Conversion	IT Vision
User Acceptance Testing	Customer
Correction of agreed issues	Customer/IT Vision
2 nd Trial Conversion	IT Vision
User Acceptance Testing	Customer
Correction of agreed issues	Customer/IT Vision
Production (Live) Conversion	IT Vision
Go-live Assistance	IT Vision
Project Report	IT Vision



Chart of Account Restructuring - Statement of Work

Version 1

Execution & Financials

This project will be conducted on a time and materials basis and billed in arrears. If the expected effort of the project is likely to exceed the total estimated effort then notification will be provided, and a discussion held to address any shortfall.

It is estimated that this project will consume 10 days of effort. Based upon our Consulting (\$1787) daily rate, the estimated cost of this project is \$17,870.00 (ex GST).

Note that all dollar figures are in Australian dollars.

Name	Signature	Date
Amanda O'Halloran CEO		

11.2 APPROVAL FOR REMOTE ATTENDANCE

File Number: 4150

Author: Danielle Hurstfield, Manager Administration and Governance

Responsible Officer: Amanda O'Halloran, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

Council is required to approve a Councillors attendance via telephone or other means of instantaneous communications if a Councillor is not physically present at a meeting.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

In accordance with regulation 14A of the *Local Government (Administration) Regulations 1996*, Council must approve, by absolute majority, the attendance of a person

To approve Cr Peter McCumstie's attendance at the Ordinary Council Meeting held 29 August 2019 via telephone communication.

LEGISLATIVE IMPLICATIONS

14A. Attendance by telephone etc. (Act s. 5.25(1)(ba))

- (1) A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —
 - (a) the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and
 - (b) the person is in a suitable place; and
 - (c) the council has approved* of the arrangement.
- (2) A council cannot give approval under subregulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person (other than a person with a disability) who was not physically present was taken to be present in accordance with this regulation.
- (3) A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.
- (4) In this regulation —

disability has the meaning given in the *Disability Services Act 1993* section 3;

suitable place —

 - (a) in relation to a person with a disability — means a place that the council has approved* as a suitable place for the purpose of this paragraph; and
 - (b) in relation to any other person — means a place that the council has approved* as a suitable place for the purpose of this paragraph and that is located —
 - (i) in a townsite or other residential area; and

- (ii) 150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;

townsite has the same meaning given to that term in the *Land Administration Act 1997* section 3(1).

* Absolute majority required.

[Regulation 14A inserted: Gazette 31 Mar 2005 p. 1031; amended: Gazette 4 Mar 2016 p. 649-50.]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
Goal 4: Good governance and an effective organisation	4.1 Effective governance and leadership	4.1.4 Ensure governance policies and procedures are in accordance with legislative requirements.

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: Compliance	Unlikely	Minor	Low	Council approve attendance via telephone or instantaneous communications.

CONSULTATION

Internal consultation has been undertaken with relevant areas.

COMMENT

Councillors have advised that prior commitments may result in a quorum for the August 2019 Ordinary Council Meeting not being achieved. On this basis this item approval for Cr Peter McCumstie’s attendance via telephone or instantaneous communications prior to the meeting being opened.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

Nil

RESOLUTION 71/19**Moved: Cr Peter Coggins****Seconded: Cr Chris Kloss****That Council, BY AN ABSOLUTE MAJORITY:**

1. APPROVES Cr Peter McCumstie's attendance at the Council Meeting to be held 29 August 2019 via telephone or instantaneous communications in accordance with regulation 14A(1) of the *Local Government (administration) Regulations 1996*;

2. APPROVES Perth, Western Australia, as a suitable place for Councillor attendance in accordance with regulation 14A(4) of the *Local Government (Administration) Regulations 1996*.

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0 BY ABSOLUTE MAJORITY

12 CORPORATE SERVICES

12.1 ACCOUNTS FOR PAYMENT - JUNE 2019

File Number: 5110 - Accounts Payable

Author: Tenille Parasiliti, Finance Officer

Responsible Officer: Amanda O'Halloran, Chief Executive Officer

Authority/Discretion: Information

SUMMARY

For Council to note the list of accounts paid under delegated authority during the month of June 2019.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the Chief Executive Office is to be provided to Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

12(1) A payment may only be made from the municipal fund or a trust fund –

- (a) if the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from those funds – by the CEO: or
- (b) otherwise, if the payment is authorised in advance by a resolution of the council.

The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing –

- (a) for each account which requires council authorisation in that month –
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be –

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
4: Good governance and an effective organisation Leadership that provides strategic direction for the community, supported by efficient and effective service delivery	4.4: Financial sustainability and accountability for performance	4.4.4: Provide resources to support the Shire’s operations and to meet planning, reporting and accountability requirements

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Legal & Compliance: In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council	Rare	Minor	Low	Expenditure to only be incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

CONSULTATION

Internal consultation within the Corporate Services Department.

COMMENT

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2018-19 Annual Budget as adopted by Council at its meeting held 30 August 2018 (Minute No. 077/2018 refers) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month. Lists detailing the payments made are appended as an attachment.

**REPORT TO COUNCIL
JUNE 2019**

FUND	DETAILS	AMOUNT
MUNICIPAL ACCOUNT		
EFT Payments	EFT 46738 - 46954; 47022 - 47028; 47031 - 47033	2,612,312.31
Municipal Cheques	CHQ 54756 - 54758	818.15
Direct Debits	Fees & Charges, Credit Card Payments, Payroll, Payroll Liabilities	633,676.55
Manual Cheques		-
TRUST ACCOUNT		
Trust Cheques	CHQ 6551 – 6552	720.00
TOTAL		\$3,247,527.01

Creditors Outstanding as at 30/06/2019

\$2,855,950.60

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Payments List - June 2019**  

RESOLUTION 72/19

Moved: Cr Peter Coggins

Seconded: Cr Paul White

That Council NOTES the list of accounts for June 2019 paid under Delegated Authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations

1996 attached to this report, totalling \$3,247,527.01

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0

REPORT TO COUNCIL – JUNE 2019

EFT PAYMENTS

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
EFT46738	07/06/2019	H & M TRACEY CONSTRUCTION PTY LTD	107,591.95
INV 33909	23/08/2017	RELEASE RETENTION DERBY AIRPORT	320.52
INV 33967	24/10/2017	RELEASE RETENTION DERBY AIRPORT	62,686.50
INV 34000	20/11/2017	RELEASE RETENTION DERBY AIRPORT	42,033.54
INV 33861	08/08/2018	RELEASE RETENTION DERBY AIRPORT	2,551.39
EFT46739	07/06/2019	A & B TYRES	8,935.00
INV 29235	05/03/2019	TYRE REPAIR	80.00
INV 29316	12/03/2019	TYRE	1,380.00
INV 29388	20/03/2019	FIT & BALANCE	345.00
INV 29434	26/03/2019	WHEEL ALIGNMENT & BALANCE	60.00
INV 29465	29/03/2019	TYRE	2,750.00
INV 29517	04/04/2019	PUNCTURE REPAIR	130.00
INV 29516	04/04/2019	PUNCTURE REPAIR	130.00
INV 29579	10/04/2019	TYRE	2,760.00
INV 29596	12/04/2019	TYRE, PUNCTURE REPAIR	150.00
INV 29870	09/05/2019	TYRE REPAIR	145.00
INV 29869	09/05/2019	BATTERY	95.00
INV 29953	16/05/2019	PUNCTURE REPAIR, SMALL PARTS	115.00
INV 30011	22/05/2019	FIT & BALANCE	250.00
INV 30038	24/05/2019	BALANCE	20.00
INV 30080	28/05/2019	TYRE	345.00
INV 30110	30/05/2019	TYRE, PUNCTURE REPAIR	180.00
EFT46740	07/06/2019	ARCHER BUILDERS PTY LTD	4,830.78
INV 5261	23/02/2019	DISCONNECT SERVICES & WATER ASBESTOS ON SITE POST HOUSE FIRE	2,060.78
INV 5285	13/03/2019	INSTALL NEW LAUNDRY TROUGH AND SHELF	950.00
INV 5290	27/03/2019	ALTERATIONS TO MAIN RECEPTION COUNTER	1,820.00
EFT46741	07/06/2019	ACCESS INDUSTRIAL PRODUCTS PTY LTD	82.50
INV 25220	13/05/2019	SEAL LIQUID	82.50
EFT46742	07/06/2019	ALTHAM PLUMBING CONTRACTORS	133.12
INV 8517	08/05/2019	REPAIR LEAK	133.12
EFT46743	07/06/2019	AUSTRALIA POST	1,102.88
INV 1008509536	03/05/2019	POSTAL SERVICES APRIL 2019	208.42
INV 1008608850	03/06/2019	POSTAL SERVICES MAY 2019	894.46
EFT46744	07/06/2019	ARAC REFRIGERATION & AIR CONDITIONING	755.02
INV 2261	15/05/2019	REMOVE AND REPLACE PARTS OF SPLIT SYSTEM	755.02
EFT46745	07/06/2019	AUSTRALIAN SERVICES UNION	360.60
DEDUCTION	28/05/2019	PAYROLL DEDUCTION	360.60
EFT46746	07/06/2019	ANALYTICAL REFERENCE LAB	423.50
INV 141778	12/04/2019	ANALYSIS OF 7 SAMPLES SUSPECTED OF CONTAINING ASBESTOS	423.50

EFT46747	07/06/2019	GK & NM SMITH	615.36
INV 1569	10/05/2019	LITTER PICKER	615.36
EFT46748	07/06/2019	ALLWEST BUILDING APPROVALS	363.00
INV 6378	18/04/2019	ASSESSMENT OF BPU4056	121.00
INV 6392	26/04/2019	ASSESSMENT BPU4063	121.00
INV 6426	13/05/2019	ASSESSMENT OF BPU4039	121.00
EFT46749	07/06/2019	BOOKEASY PTY LTD	220.00
INV 15856	07/05/2019	BOOKINGS MONTHLY FEE - APRIL 2019	220.00
EFT46750	07/06/2019	BEING THERE SOLUTIONS PTY LTD	715.00
INV 3442	01/05/2019	STARTER PLAN	715.00
EFT46751	07/06/2019	KIMBERLEY PHARMACY SERVICES (DERBY)	71.55
INV 284679	12/03/2019	COLOUR HAIRSPRAY FOR WORLD'S GREATEST SHAVE	71.55
EFT46752	07/06/2019	CONFERENCE AND EDUCATION MANAGEMENT PTY LTD T/A AST MANAGEMENT	1,862.00
INV 65	05/04/2019	DEVELOPING NORTHERN AUSTRALIA CONFERENCE- G HAEREWANA	1,862.00
EFT46753	07/06/2019	TOTALLY WORKWEAR - DERBY	341.00
INV 16911	30/04/2019	UNIFORMS	341.00
EFT46754	07/06/2019	COASTAL DISTRIBUTING & PROVIDEDORING	366.74
INV SI180725	26/04/2019	ITEMS FOR RESALE	366.74
EFT46755	07/06/2019	CARPET,PAINT & TILE CENTRE	11,187.00
INV 124329	15/05/2019	REMOVE CARPET, FIT 'KNIGHT PLANK' FLOORING	5,456.00
INV 124328	15/05/2019	REMOVE CARPET, FIT 'KNIGHT PLANK' FLOORING	5,731.00
EFT46756	07/06/2019	CROSSING AUTOMOTIVE SERVICES	269.90
INV 14824	10/04/2019	TYRE	269.90
EFT46757	07/06/2019	DEPUTY CHILD SUPPORT REGISTRAR	300.97
DEDUCTION	28/05/2019	PAYROLL DEDUCTION	300.97
EFT46758	07/06/2019	DERBY AUTO TECH	426.40
INV 9733	01/05/2019	TIMING BELT	426.40
EFT46759	07/06/2019	DERBY CHAMBER OF COMMERCE INC	200.00
INV 653	01/04/2019	2019 MEMBERSHIP FEES	200.00
EFT46760	07/06/2019	DERBY DIGGERS & BOBCATS	4,400.00
INV 2632	28/05/2019	REPAIRS TO ROAD CROSSINGS AT THE AIRPORT	4,400.00
EFT46761	07/06/2019	DERBY BUS SERVICE PTY LTD	50.00
INV 15640	17/05/2019	BUS TICKET	50.00
EFT46762	07/06/2019	DERBY 4X4 & MARINE	42.89
INV 19939/40865	08/05/2019	COMPRESSOR HOSE WITH FITTINGS	42.89
EFT46763	07/06/2019	CLARENDON UNIT TRUST (DERBY LODGE & BACKPACKERS)	775.00
INV 10693	29/04/2019	ACCOMMODATION AND MEALS FOR MANDY WYNNE	775.00
EFT46764	07/06/2019	DERBY NEWSAGENCY & LOTTERIES	11.15
INV 15596	18/05/2019	NEWSPAPER AND MAGAZINES	11.15
EFT46765	07/06/2019	LANDGATE (WA LAND INFORMATION AUTHORITY)	176.55
INV 347432-10000938	23/04/2019	GRV MINOR ADDITIONS AND FESA	137.55
INV 347494-10000938	24/04/2019	MINING TENEMENT SCHEDULE	39.00
EFT46766	07/06/2019	DERBY PROGRESSIVE SUPPLIES	100.02
INV 28886	01/02/2019	ITEMS FOR RESALE	100.02

EFT46767	07/06/2019	DEPT OF LOCAL GOVERNMENT, SPORT & CULTURAL INDUSTRIES	8,800.00
INV RI022666	03/04/2019	RETURN OF KIDSPORT FUNDING	8,800.00
EFT46768	07/06/2019	DERBY TREE SERVICES	330.00
INV 4901	02/05/2019	TRIM TREES	330.00
EFT46769	07/06/2019	DERBY HARDWARE MITRE10	20.47
INV 10491579	08/04/2019	CONNECTORS	9.99
INV 10491580	08/04/2019	BLUE TARP	5.49
INV 10491616	08/04/2019	WASHERS	4.99
EFT46770	07/06/2019	DWA INDUSTRIAL RESOURCES PTY LTD	14,238.33
INV 2018560	15/04/2019	SOCKETS FOR TEMPORARY RAILING ON DERBY WHARF	3,389.10
INV 2018562	15/04/2019	CARRY OUT MAINTENANCE TO ALL 4 X LIGHT TOWERS	9,403.83
INV 2018599	07/05/2019	PIT LID FROM STEELCHECKER PLATE	1,045.00
INV 2018665	28/05/2019	SOLAR ALUMINIUM LIGHT TOWER STAND	400.40
EFT46771	07/06/2019	ELDERS LIMITED (DERBY BRANCH)	174.48
INV IY64022	30/04/2019	GREASE	174.48
EFT46772	07/06/2019	ENHANCE ACCESSORIES	999.27
INV 9041905	09/04/2019	ITEMS FOR RESALE	743.12
INV 9041906	24/04/2019	ITEMS FOR RESALE	256.15
EFT46773	07/06/2019	ESPLANADE RIVER SUITE (PAGODA RESORT & SPA)	676.00
INV 241309	15/05/2019	ACCOMMODATION AND MEALS - ITVISION RATES TRAINING	676.00
EFT46774	07/06/2019	FITZROY CROSSING ASSEMBLY OF GOD	500.00
INV BOND	17/05/2019	REFUND OF HIRE BOND	500.00
EFT46775	07/06/2019	GREENFIELD TECHNICAL SERVICES	7,684.59
INV 1051	30/04/2019	PROJECT MANAGEMENT FOR AGRN 793	7,684.59
EFT46776	07/06/2019	GUNGALLA MACKAY PTY LTD	10,043.00
INV 32441	10/04/2019	PINDAN	9,350.00
INV 32442	12/04/2019	CRACKER DUST	693.00
EFT46777	07/06/2019	HORIZON POWER - ACCOUNT PAYMENTS	3,996.51
INV 340889	22/05/2019	POWER AT 55 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	107.84
INV 407909	22/05/2019	POWER AT 68 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	1,429.23
INV 415995	22/05/2019	POWER AT 1/20 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	195.65
INV 415996	22/05/2019	POWER AT 2/20 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	148.62
INV 438190	22/05/2019	POWER AT 3/20 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	78.09
INV 415999	22/05/2019	POWER AT 5/20 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	350.32
INV 416000	22/05/2019	POWER AT 6/20 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	380.05
INV 406063	22/05/2019	POWER AT 20 CLARENDON ST, DERBY FOR THE PERIOD 22/03/19 - 21/05/19	67.32
INV 150216	24/05/2019	POWER AT 4 LOCH ST, DERBY FOR THE PERIOD 26/03/19 - 23/05/19	425.28
INV 320398	24/05/2019	POWER AT LOT 293 WHARF RD, DERBY FOR THE PERIOD 26/03/19 - 23/05/19	691.43
INV 432334	24/05/2019	POWER AT B/4 ROWELL ST, DERBY FOR THE PERIOD 26/03/19 - 23/05/19	59.92
INV 273214	24/05/2019	POWER AT 6 ROWELL CT, DERBY FOR THE PERIOD 26/03/19 - 23/05/19	62.76
EFT46778	07/06/2019	INTEGRITY COACHLINES (AUST) PTY LTD	425.77
INV 12065	30/04/2019	BUS TICKET	367.97

INV 12081	15/05/2019	BUS TICKET	57.80
EFT46779	07/06/2019	ITVISION	3,539.25
INV 31192	30/04/2019	PAYROLL SERVICES APRIL 2019	3,539.25
EFT46780	07/06/2019	JOMIL ARTAGAME	250.00
INV BOND	28/05/2019	REFUND OF GYMBOND	250.00
EFT46781	07/06/2019	KABLE AGENCIES PTY LTD	7,505.81
INV 3054	30/05/2019	COUNCIL CHAMBERS - RENT 13/06/19 - 12/07/19	7,505.81
EFT46782	07/06/2019	KIMBERLEY INDUSTRIAL SERVICES	3,302.97
INV 169	12/04/2019	COMPUTER DIAGNOSTIC	445.50
INV 168	12/04/2019	REPAIR AIR CON	500.17
INV 170	12/04/2019	REPLACE GEAR BOX & DRIVE BELT	363.00
INV 176	01/05/2019	REPLACE SMASHED PASSENGER SIDE WINDOW	302.50
INV 188	16/05/2019	VEHICLE SERVICE	302.50
INV 189	16/05/2019	VEHICLE SERVICE	381.70
INV 190	16/05/2019	REPLACE CLUTCH & SEALS	886.60
INV 191	16/05/2019	REMOVE AIRCON HOSE	121.00
EFT46783	07/06/2019	KESHI STORAGE & CONTAINERS	110.00
INV 9236	15/05/2019	STORAGE OF VEHICLE 01KW	110.00
EFT46784	07/06/2019	KIMBERLEY HIRE	1,144.00
INV KH5264	03/04/2019	TEMPORARY FENCING HIRE	1,144.00
EFT46785	07/06/2019	KIMBERLEY WASTE SERVICES	594.00
INV 78	14/05/2019	PUMP WASHDOWN BAY DEWATER AND DISPOSE OF SLUDGE	594.00
EFT46786	07/06/2019	KW REFRIGERATION & A/C	3,333.00
INV 8860	02/05/2019	REPLACE AIRCON	3,190.00
INV 9141	06/05/2019	REPAIR FAULT TO CEILING CASSETTE	143.00
EFT46787	07/06/2019	KIMBERLEY WASHROOM SERVICES	330.00
INV 1518	13/05/2019	SERVICE SANITARY UNITS	330.00
EFT46788	07/06/2019	LOOMA COMMUNITY INCORPORATED	7,493.00
INV 3365	30/01/2019	RUBBISH COLLECTION AT CAMBALLIN NOV 2018 - JAN 2019	7,293.00
INV 3397	26/03/2019	ACCOMMODATION 19/07/18	200.00
EFT46789	07/06/2019	LIANA KELLY SEETO	13.90
INV REIMBURSE	29/05/2019	PAINT BRUSHES	13.90
EFT46790	07/06/2019	LIFT N RIG	20,790.00
INV 4653	15/04/2019	REPAIRS TO LIGHTING TOWERS	5,676.00
INV 4654	15/04/2019	REPAIRS TO LIGHTING TOWERS	3,586.00
INV 4652	15/04/2019	REPAIRS TO LIGHTING TOWERS	5,258.00
INV 4655	16/04/2019	REMOVAL OF TREE	2,299.00
INV 4656	16/04/2019	REPAIRS TO LIGHTING TOWERS	3,971.00
EFT46791	07/06/2019	MOORE STEPHENS (AUDIT)	8,525.00
INV 311667	24/04/2019	FINANCIAL AUDIT OF FUNDING ACQUITTAL	8,525.00
EFT46792	07/06/2019	OUTBACK ELECTRICAL & AIRCON SERVICES	520.85
INV 2606	02/05/2019	REPAIR LIGHTING CONTROL CABINET	520.85
EFT46793	07/06/2019	NGIYALI ROADHOUSE	280.03
INV 481488	07/05/2019	150L ULP	280.03
EFT46794	07/06/2019	OFFICE STAR	319.00

INV 50455	22/03/2019	TRAVEL TO DERBY TO REPAIR PRINTER	159.50
INV 50683	10/04/2019	TRAVEL TO DERBY TO REPAIR PRINTER	159.50
EFT46795	07/06/2019	OFFICEWORKS LTD	932.85
INV 43145779	13/05/2019	CASH DRAWER	125.90
INV 43147416	14/05/2019	CREDENZA	806.95
EFT46796	07/06/2019	PROTECTOR FIRE SERVICES PTY LTD	11,826.29
INV 10018243	31/03/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	1,095.47
INV 10018246	31/03/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	181.37
INV 10018247	31/03/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	1,326.91
INV 10018249	31/03/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	464.34
INV 10018251	31/03/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	329.32
INV 10018254	31/03/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	195.12
INV 10018242	31/03/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	175.04
INV 10018276	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	1,254.42
INV 10018259	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	167.07
INV 10018262	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	438.22
INV 10018263	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	1,153.49
INV 10018265	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	733.29
INV 10018266	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	139.02
INV 10018269	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	167.07
INV 10018257	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	195.12
INV 10018261	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	556.47
INV 10018264	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	854.84
INV 10018267	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	153.04
INV 10018270	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	409.62
INV 10018273	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	785.82
INV 10018274	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	173.67
INV 10018275	01/05/2019	6 MONTHLY CERT OF FIRE EQUIPMENT	877.56
EFT46797	07/06/2019	PLANEX SALES P/L	4,840.00
INV 100642	11/04/2019	CABINET	4,840.00
EFT46798	07/06/2019	RFF PTY LTD	2,541.00
INV I000096	02/04/2019	PROJECT MANAGEMENT - DEFECT INSPECTION	2,541.00
EFT46799	07/06/2019	R J MENZIES & ASSOCIATES PTY LTD	1,715.18
INV A5951	06/05/2019	UPDATE DESIGN PLANS AND LONGITUDINAL SECTIONS	1,715.18
EFT46800	07/06/2019	RUSTYS IGA (HAGGARTY NOMINEES PTY LTD)	118.30
INV 01/3209	23/04/2019	GROCERIES	33.30
INV 03/9679	26/04/2019	GROCERIES	85.00
EFT46801	07/06/2019	SAMPEY MEATS	90.71
INV 201463	24/04/2019	SAUSAGES FOR ANZAC DAY	90.71
EFT46802	07/06/2019	STUART E FISHER	309.33
INV REIMBURSE	31/05/2019	REIMBURSE POWER USAGE FOR THE PERIOD 26/03/19 - 23/05/19	309.33
EFT46803	07/06/2019	SKIPPERS CLEANING SERVICES	1,760.00
INV 993	26/05/2019	CLEAN TO PROPERTY	1,760.00
EFT46804	07/06/2019	SPINIFEX HOTEL	406.00
INV 37852	29/03/2019	FAREWELL TO CEO	406.00

EFT46805	07/06/2019	TELSTRA CORPORATION	74.94
INV 1718873800	27/05/2019	FX INTERNET & DATA LINE	74.94
EFT46806	07/06/2019	THE MANGROVE RESORT HOTEL	491.00
INV 326075	13/05/2019	ACCOMMODATION FOR G MARTIN 12/05/19	269.00
INV 327100	28/05/2019	ACCOMMODATION AND MEALS G HAEREWA 27/05/19	222.00
EFT46807	07/06/2019	CLEANAWAY CO PTY LTD	203,834.98
INV 335100	30/04/2019	DERBY VERGE CLEANUP APRIL 2019	28,501.78
INV 334176	30/04/2019	RECYCLING SERVICES APRIL 2019	2,621.22
INV 334174	30/04/2019	TIP MANAGEMENT APRIL 2019	111,960.35
INV 334175	30/04/2019	WASTE MANAGEMENT APRIL 2019	60,751.63
EFT46808	07/06/2019	LEAVILLE HOLDINGS PTY LTD (WILLARE BRIDGE ROADHOUSE)	1,485.00
INV 6336	31/03/2019	RUBBISH COLLECTION AT WILLARE BRIDGE	825.00
INV 6398	30/04/2019	RUBBISH COLLECTION AT WILLARE BRIDGE	660.00
EFT46809	07/06/2019	WATTNOW ELECTRICAL	912.63
INV 6522	13/05/2019	REPAIR LIGHT FITTINGS	912.63
EFT46810	07/06/2019	WATTLEUP TRACTORS	158.25
INV 1252676	28/03/2019	CONTOUR LIGHT	158.25
EFT46811	20/06/2019	BUCKLEYS EARTHWORKS & PAVING PTY LTD	589,377.33
INV 2326	30/04/2019	ANNUAL MAINTENANCE GRADING	140,916.77
INV 2324	30/04/2019	RECONSTRUCT KNOWSLEY ST WEST STAGE 1	56,289.21
INV 2325	30/04/2019	RECONSTRUCT STAGE 2 KNOWSLEY ST WEST	63,965.50
INV 2333	31/05/2019	RECONSTRUCT STAGE 2 KNOWSLEY ST WEST	143,346.41
INV 2328	31/05/2019	FLOOD DAMAGE REINSTATEMENT MT ANDERSON RD	184,859.44
EFT46812	20/06/2019	H.I. LIGHTING	15,800.40
INV 92528	30/05/2019	14 X TUSCAN, OPAL POLYCARBONATE DIFFUSER, LIGHT FITTINGS	15,800.40
EFT46813	20/06/2019	HORIZON POWER - ACCOUNT PAYMENTS	56,855.12
INV 510794	28/05/2019	POWER TO 4 WOOLLYBUTT CRN FOR THE PERIOD 21/05/19 - 27/05/19	103.51
INV 220780	01/06/2019	POWER TO DERBY STREET LIGHTS FOR THE PERIOD 01/05/19 - 31/05/19	15,112.48
INV 432919	05/06/2019	POWER AT 19 WOOLLYBUTT CRN, DERBY FOR THE PERIOD 02/04/19 - 03/06/19	229.12
INV 421738	05/06/2019	POWER AT 8 COOLIBAH WY, DERBY FOR THE PERIOD 03/04/19 - 04/06/19	400.27
INV 424950	05/06/2019	POWER AT LOT 26818 WHARF RD, DERBY FOR THE PERIOD 03/04/19 - 04/06/19	379.80
INV 393995	05/06/2019	POWER AT LOT 52 PANDANAS WY, DERBY FOR THE PERIOD 03/04/19 - 04/06/19	110.20
INV 173364	05/06/2019	POWER AT 40 ASHLEY ST, DERBY FOR THE PERIOD 02/04/19 - 03/06/19	2,848.02
INV 505119	05/06/2019	POWER AT 19B WOOLLYBUTT CRN, DERBY FOR THE PERIOD 03/04/19 - 04/06/19	76.16
INV 333902	06/06/2019	POWER AT 24 LOCH ST, DERBY FOR THE PERIOD 03/05/19 - 03/06/19	1,496.39
INV 321183	06/06/2019	POWER AT 30 CLARENDON ST, DERBY FOR THE PERIOD 04/05/19 - 05/06/19	3,986.48
INV 207794	06/06/2019	POWER AT 142 LOCH ST, DERBY FOR THE PERIOD 04/04/19 - 05/06/19	743.13
INV 166519	06/06/2019	POWER AT ASHLEY ST, DERBY FOR THE PERIOD 04/05/19 - 05/06/19	4,964.37
INV 505118	06/06/2019	POWER AT 6 TOWER PL, DERBY FOR THE PERIOD 04/04/19 - 04/06/19	142.28
INV 452872	06/06/2019	POWER AT 1/13 HOLMAN ST, DERBY FOR THE PERIOD 04/04/19 - 05/06/19	120.35
INV 387885	06/06/2019	POWER AT LOT 1415 ASHLEY ST, DERBY FOR THE PERIOD 04/04/19 - 05/06/19	72.48

INV 312249	06/06/2019	POWER AT LOT 143 DERBY HWY, DERBY FOR THE PERIOD 04/05/19 - 05/06/19	4,722.05
INV 172452	06/06/2019	POWER AT LOT 199 FORREST RD, FITZROY CROSSING FOR THE PERIOD 04/05/19 - 05/06/19	6,932.53
INV 162691	07/06/2019	POWER AT NO 1/L636 LOCH ST, DERBY FOR THE PERIOD 05/04/19-06/06/19	2,896.91
INV 406259	07/06/2019	POWER AT WHARF ROAD, DERBY FOR THE PERIOD 05/04/19 - 06/06/19	6,493.09
INV 198764	11/06/2019	POWER AT L128 GREAT NORTHERN HWY, FX FOR THE PERIOD 08/05/19 - 10/06/19	1,728.62
INV 207319	12/06/2019	POWER AT L175 EMMANUEL WY, FX FOR THE PERIOD 10/04/19 - 11/06/19	1,638.69
INV 349785	12/06/2019	POWER AT L231 GREAT NORTHERN HWY, FX FOR THE PERIOD 10/04/19 - 11/06/19	198.57
INV 421774	12/06/2019	POWER AT L199 FORREST RD, FX FOR THE PERIOD 10/04/19 - 11/06/19	1,459.62
EFT46814	20/06/2019	LALGARDI ENTERPRISES PTY LTD	10,949.16
INV 828	31/05/2019	CLEANING SERVICE - APRIL 2019	10,949.16
EFT46815	20/06/2019	MANAGED IT PTY LTD	20,582.29
INV 77911	03/06/2019	IT SERVICE AGREEMENT & SERVERS	20,582.29
EFT46816	20/06/2019	RECHARGE PETROLEUM	15,798.03
INV 185973	08/05/2019	DIESEL FUEL	15,798.03
EFT46817	20/06/2019	SHIRE OF DERBY/WEST KIMBERLEY	620.00
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	620.00
EFT46818	20/06/2019	SKIPPERS CLEANING SERVICES	13,172.50
INV 1000	01/06/2019	MONTHLY CLEANING - MAY 2019	13,172.50
EFT46819	20/06/2019	BEVERLEY SPRINGS PTY LTD ATF THE BS TRUST T/A SQUIRES EARTHMOVING	167,042.10
INV 2238	06/05/2019	MAINTENANCE GRADING	93,567.60
INV 2239	20/05/2019	MAINTENANCE GRADING	73,474.50
EFT46820	20/06/2019	H & M TRACEY CONSTRUCTION PTY LTD	90,610.59
INV 34957	11/06/2019	SUPPLY HANDRAILS AND WORK ON THE SHED	90,610.59
EFT46821	21/06/2019	AUSTRALIA DAY COUNCIL OF WA	594.00
INV 141	27/05/2019	GOLD MEMBERSHIP 2019-2020	594.00
EFT46822	21/06/2019	ALFORD CONTRACTING	2,640.00
INV 5705	25/05/2019	WINDOW TREATMENTS	2,640.00
EFT46823	21/06/2019	ARCHER BUILDERS PTY LTD	3,952.00
INV 5338	13/05/2019	REPLACE RUSTING RAILING	2,962.00
INV 5346	14/05/2019	REPLACE DAMAGED PERIMETER GATE	990.00
EFT46824	21/06/2019	ALTHAM PLUMBING CONTRACTORS	455.97
INV 8554	14/05/2019	REPAIR TOILET CISTERNS	233.66
INV 8610	28/05/2019	REPAIR LEAK	222.31
EFT46825	21/06/2019	AUSTRALIAN SERVICES UNION	360.60
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	360.60
EFT46826	21/06/2019	BLACKWOODS ATKINS - BROOME	215.62
INV BM1971SX	08/05/2019	ROPE	101.75
INV BM1573TC	28/05/2019	BATTERIES, GLASS CLEANER, DUCT TAPE	97.57
INV PE2027TC	29/05/2019	GLASS CLEANER	16.30
EFT46827	21/06/2019	BUCKLEYS EARTHWORKS & PAVING PTY LTD	680,601.37
INV 2336	31/05/2019	CLEAN AND GRADE DRAINS	924.00
INV 2330	31/05/2019	FLOOD DAMAGE REPAIRS	91,456.10

INV 2331	31/05/2019	RECONSTRUCT SUTHERLAND ST	292,267.45
INV 2332	31/05/2019	RECONSTRUCT KNOWSLEY ST WEST STAGE 1	165,459.94
INV 2334	31/05/2019	RECONSTRUCT GEIKIE GORGE RD	64,217.34
INV 2329	31/05/2019	FLOOD DAMAGE REINSTATEMENT MT ANDERSON RD	66,276.54
EFT46828	21/06/2019	OFFICE NATIONAL BROOME (THE BOSS SHOP)	911.43
INV 949555	29/05/2019	PRINTER SERVICE AGREEMENT	911.43
EFT46829	21/06/2019	DERBY BUSH POETS BREAKFEAST	500.00
INV GRANT	05/06/2019	QUICK GRANT APPLICATION	500.00
EFT46830	21/06/2019	BP COLAC SERVICE STATION	985.78
INV 70724	19/03/2019	CATERING KIMBERLEY ZONE MEETING	700.00
INV 75589	18/04/2019	CATERING COUNCIL MEETING	250.00
INV 75600	18/04/2019	20L ULP	35.78
EFT46831	21/06/2019	BROOME TOYOTA NORTH WEST MOTOR GROUP	635.65
INV JC14065501	24/05/2019	NEW KEY	635.65
EFT46832	21/06/2019	GLASS CO KIMBERLEY	657.80
INV 86269	23/05/2019	REPLACE LAMINATED GLASS	657.80
EFT46833	21/06/2019	CABCHARGE AUSTRALIA LIMITED	128.64
INV 890453P1905	20/05/2019	TAXI	128.64
EFT46834	21/06/2019	COCA-COLA AMATIL (AUST) PTY LTD	378.55
INV 219910627	30/04/2019	ITEMS FOR RESALE	175.20
INV 220112433	30/05/2019	ITEMS FOR RESALE	203.35
EFT46835	21/06/2019	CHRIS HURSTFIELD	237.50
INV REIMBURSE	07/06/2019	REIMBURSE TELECOMMUNICATION & WATER FOR THE MONTH APRIL 2019	237.50
EFT46836	21/06/2019	BOC LIMITED	321.61
INV 5004535818	31/05/2019	GAS CYLINDER CHARGES	321.61
EFT46837	21/06/2019	TOTALLY WORKWEAR - DERBY	690.20
INV 16998	09/05/2019	UNIFORMS	490.20
INV 17049	14/05/2019	UNIFORMS	140.00
INV 17129	27/05/2019	UNIFORMS	60.00
EFT46838	21/06/2019	WINC	2,443.81
INV 9026446067	24/01/2019	STATIONERY	34.58
INV 9026584164	12/02/2019	STATIONERY	37.68
INV 9026585690	12/02/2019	STATIONERY	511.14
INV 9026593152	12/02/2019	STATIONERY	189.99
INV 9026666719	21/02/2019	STATIONERY	10.73
INV 9026841316	15/03/2019	STATIONERY	32.23
INV 9026841316	15/03/2019	STATIONERY	84.15
INV 9027269517	14/05/2019	STATIONERY	573.48
INV 9027268555	14/05/2019	STATIONERY	460.05
INV 9027298393	16/05/2019	STATIONERY	429.61
INV 9027423335	31/05/2019	STATIONERY	80.17
EFT46839	21/06/2019	CROSSING AUTOMOTIVE SERVICES	848.35
INV 14947	24/05/2019	REPAIR TYRE	132.00
INV 14966	27/05/2019	STEERING KNUCKLE	44.74
INV 14921	28/05/2019	4 X TYRES	671.61

EFT46840	21/06/2019	DEPUTY CHILD SUPPORT REGISTRAR	300.97
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	300.97
EFT46841	21/06/2019	DERBY BUILDING SUPPLIES	1,619.94
INV 431662	02/05/2019	PERMIX ASPHALT	1,200.00
INV 431755	03/05/2019	CHAIN AND SHACKLES	24.09
INV 432557	17/05/2019	STIHL BUMP HEAD	102.60
INV 432787	21/05/2019	RETICULATION TIMERS	279.00
INV 432826	21/05/2019	AA BATTERIES	14.25
EFT46842	21/06/2019	DERBY BUS SERVICE PTY LTD	60.50
INV 15679	31/05/2019	FREIGHT BETWEEN DERBY & BROOME - MAY 2019	60.50
EFT46843	21/06/2019	DERBY 4X4 & MARINE	82.50
INV 20074/41014	22/05/2019	SEALANT	82.50
EFT46844	21/06/2019	DERBY PROGRESSIVE SUPPLIES	865.56
INV 32750	03/05/2019	POOL CLEANING BLOCKS	865.56
EFT46845	21/06/2019	DERBY VISITOR CENTRE	175.00
INV 9505200	30/05/2019	ITEMS FOR RESALE	175.00
EFT46846	21/06/2019	DERBY TREE SERVICES	1,155.00
INV 4908	15/05/2019	REMOVE TREE	484.00
INV 4911	21/05/2019	PRUNE TREES	671.00
EFT46847	21/06/2019	DERBY HARDWARE MITRE10	364.76
INV 10493028	03/05/2019	TIE DOWN STRAPS	107.96
INV 10493764	14/05/2019	VOLT CHARGER	149.00
INV 10494796	29/05/2019	WATER BOTTLE 5 LITRE	107.80
EFT46848	21/06/2019	DWA INDUSTRIAL RESOURCES PTY LTD	4,770.26
INV 2018412	31/01/2019	FAULT TO LIGHTING	4,308.26
INV 2018613	09/05/2019	PAINT SWITCHBOARD DOOR & REMOVE SHELVES	462.00
EFT46849	21/06/2019	ENVIRONMENTAL HEALTH AUSTRALIA (NSW) INC	550.00
INV 2682	24/05/2019	I'M ALERT FOOD SAFETY PROGRAM 2019/20	550.00
EFT46850	21/06/2019	ELDERS LIMITED (DERBY BRANCH)	428.32
INV IY64039	01/05/2019	WEEDSPRAY PUMP	257.00
INV IY64144	07/05/2019	HOSE FITTINGS	47.75
INV IY64165	08/05/2019	CAMLOCK ALLOYS	7.21
INV IY64345	22/05/2019	OIL	116.36
EFT46851	21/06/2019	FITZROY HARDWARE PTY LTD	99.00
INV 114825	15/05/2019	GRAFFITI CLEANING PRODUCTS	99.00
EFT46852	21/06/2019	GARRARDS PTY LTD	105.14
INV PEI1051212	10/05/2019	PRIMER, FILTER	105.14
EFT46853	21/06/2019	GJ JOHNSON & CO ELECTRICAL CONTRACTORS	2,136.20
INV 70208	14/05/2019	REPAIR LIGHTING	2,136.20
EFT46854	21/06/2019	GEORGE THOTTAM-BABY	300.00
INV BOND	06/06/2019	REFUND BOND FOR HIRE OF COMMUNITY ROOM 20/04/2019	300.00
EFT46855	21/06/2019	ISAAC BUCKLE	832.25
INV REIMBURSE	14/06/2019	REIMBURSE POWER USAGE FOR THE PERIOD 29/01/19 - 28/03/19	832.25
EFT46856	21/06/2019	INTEGRITY COACHLINES (AUST) PTY LTD	642.18
INV 12103	31/05/2019	BUS TICKET	642.18

EFT46857	21/06/2019	ITVISION	1,122.00
INV 31276	17/05/2019	END OF YEAR RATES ESSENTIALS TRAINING	561.00
INV 31277	17/05/2019	RATES MODELLING AND BILLING TRAINING	561.00
EFT46858	21/06/2019	JASON SIGNMAKERS	290.95
INV 196570	08/05/2019	INFORMATION TAGS	290.95
EFT46859	21/06/2019	KIMBERLEY HOME ELECTRICAL	348.95
INV 19-00009797	07/03/2019	VACUUM CLEANER	249.00
INV 19-00017865	24/04/2019	SHREDDER	99.95
EFT46860	21/06/2019	KIMBERLEY TRAINING INSTITUTE (NORTH REGIONAL TAFE)	186.70
INV I0008434	03/05/2019	LEADERSHIP TRAINING	186.70
EFT46861	21/06/2019	KIMBERLEY HIRE	662.26
INV KH5274	30/04/2019	HIRE OF TEMP FENCING - APRIL 2019	285.12
INV KH5275	30/04/2019	HIRE OF PORTALOO - APRIL 2019	377.14
EFT46862	21/06/2019	KW REFRIGERATION & A/C	110.00
INV 9198	21/05/2019	REPAIR AIRCON	110.00
EFT46863	21/06/2019	LACHLAN CHAPMAN	289.78
INV REIMBURSE	13/06/2019	REIMBURSE POWER USAGE FOR THE PERIOD 26/03/19 - 23/05/19	289.78
EFT46864	21/06/2019	WESTERN AUSTRALIAN LOCAL GOVT. ASSOCIATION (WALGA)	2,049.00
INV I3076328	30/04/2019	LOCAL GOVERNMENT ECONOMIC DEVELOPMENT FRAMEWORK LAUNCH AND SEMINAR - CR GEOFF HAEREW A 07/05/2019	150.00
INV I3076384	06/05/2019	RATES IN LOCAL GOVERNMENT TRAINING E.GUGERI 08/08/19	1,012.00
INV I3076383	06/05/2019	RATES IN LOCAL GOVERNMENT DEBT COLLECTION TRAINING E.GUGERI 19/08/19	567.00
INV I3076563	20/05/2019	KIMBERLEY WASTE SUMMIT G.HAEREW A 31/05/19	160.00
INV I3076691	30/05/2019	KIMBERLEY WASTE SUMMIT S.MARTIN 31/05/19	160.00
EFT46865	21/06/2019	LANDMARK BROOME	140.65
INV 1601162314	30/04/2019	ACCOUNT OVERDUE FEE	10.67
INV 901729621	06/05/2019	LAYER CRUMBLE & POULTRY GRAIN MIX	64.99
INV 901729622	06/05/2019	LAYER CRUMBLE & POULTRY GRAIN MIX	64.99
EFT46866	21/06/2019	JOSH LOHMEYER	200.00
INV BOND	12/06/2019	RETURN BOND FOR HIRE OF PA & SCREEN 06/04/19	200.00
EFT46867	21/06/2019	MARKETFORCE	2,628.18
INV 27289	26/04/2019	JOB ADVERT SFO	658.47
INV 27287	26/04/2019	JOB ADVERT SFO	369.29
INV 27288	26/04/2019	JOB ADVERT SFO	185.36
INV 27290	26/04/2019	JOB ADVERT SFO	646.93
INV 27750	28/05/2019	JOB ADVERT SFO	398.84
INV 27752	28/05/2019	JOB ADVERT FX CSO	369.29
EFT46868	21/06/2019	LGISWA - LGIS PROPERTY	209.00
INV 100-133790	22/05/2019	WORKFORCE RISK FORUM 28 MAY 2019	209.00
EFT46869	21/06/2019	MAIN ROADS WESTERN AUSTRALIA	685.30
INV 310381	24/05/2019	IPWEA TRAINING- ROAD SAFETY AUDITOR	685.30
EFT46870	21/06/2019	OFFICE STAR	3,521.87
INV 50784	29/04/2019	SERVICE AGREEMENT FOR PRINTER	305.58
INV 50919	07/05/2019	TRAVEL TO REPAIR PRINTER	159.50

INV 50924	07/05/2019	SERVICE AGREEMENT FOR PRINTER	693.00
INV 50917	07/05/2019	REPAIR PRINTER	308.00
INV 50949	17/05/2019	PRINTING TONERS	1,552.21
INV 51036	27/05/2019	SERVICE AGREEMENT FOR PRINTER	503.58
EFT46871	21/06/2019	PETER BUNWORTH	415.40
INV REIMBURSE	17/06/2019	REIMBURSE WATER USAGE FOR THE PERIOD 19/03/19 - 09/05/19	415.40
EFT46872	21/06/2019	PAUL GLENNON	461.67
INV REIMBURSE	17/06/2019	REIMBURSE TELECOMMUNICATIONS & POWER APRIL 2019	461.67
EFT46873	21/06/2019	RICOH AUSTRALIA	133.10
INV 12648251	09/01/2019	PRINTER CARTRIDGE	133.10
EFT46874	21/06/2019	REGAL TRANSPORT	146.26
INV 1063334	24/05/2019	FREIGHT	73.13
INV 1064749	31/05/2019	FREIGHT	73.13
EFT46875	21/06/2019	E & MJ ROSHER PTY LTD	512.50
INV 1401121	09/05/2019	OIL	84.04
INV 1401265	14/05/2019	MULTI BELT	402.08
INV 1401438	20/05/2019	KEY FEATHER	26.38
EFT46876	21/06/2019	SARA HENNESSY	437.15
INV REIMBURSE	28/05/2019	STATIONERY, DIGITAL CAMERA	437.15
EFT46877	21/06/2019	SHIRE OF BROOME	790.00
INV 49765	16/05/2019	JOINT KIMBERLEY PILBARA REGIONAL FORUM	790.00
EFT46878	21/06/2019	STUART MARTIN	480.71
INV REIMBURSE	18/06/2019	REIMBURSE POWER FOR THE PERIOD 03/04/19 - 03/06/19	480.71
EFT46879	21/06/2019	SUPER MOTOR SPARES	1,222.26
INV 528558	01/05/2019	VEHICLE PARTS	546.13
INV 529190	07/05/2019	VEHICLE PARTS	503.43
INV 529523	09/05/2019	VEHICLE PARTS	172.70
EFT46880	21/06/2019	SYDNEY WEBLEY	161.74
INV REIMBURSE	20/06/2019	REIMBURSE POWER USAGE FOR THE PERIOD 03/04/19 - 04/06/19	161.74
EFT46881	21/06/2019	TELSTRA CORPORATION	22,235.36
INV 4275260810	27/05/2019	SAT PHONE PLAN	455.00
INV 4174249435	04/06/2019	MOBILE PHONE PLAN	3,595.66
INV 0463459000	12/06/2019	MAIN LINE PHONE PLAN	18,184.70
EFT46882	21/06/2019	THE MANGROVE RESORT HOTEL	212.00
INV 326869	01/06/2019	ACCOMMODATION AND MEALS G HAEREWA 31/05/19	212.00
EFT46883	21/06/2019	TONY'S PAINTING SERVICES	7,700.00
INV 634	13/05/2019	REPAINT OF PROPERTY	7,700.00
EFT46884	21/06/2019	TERRITORY RURAL	893.99
INV 408358032	06/05/2019	VALVE BOX	142.82
INV 408413789	16/05/2019	MAXI CABLE	517.00
INV 408423000	18/05/2019	RETIC CONTROLLER	177.63
INV 408455763	24/05/2019	VALVE SOLENOID	56.54
EFT46885	21/06/2019	AJ & JA TWADDLE (BUILDING CONTRACTOR)	1,799.76
INV 6408	20/05/2019	REGLAZE WINDOWS	1,055.38

INV 6409	20/05/2019	REGLAZE WINDOWS	744.38
EFT46886	21/06/2019	TYREPOWER DERBY	230.00
INV 110113	24/05/2019	BATTERY	230.00
EFT46887	21/06/2019	WA LIBRARY SUPPLIES	111.95
INV 118834	24/05/2019	BOOK COVER	111.95
EFT46888	21/06/2019	LEAVILLE HOLDINGS PTY LTD (WILLARE BRIDGE ROADHOUSE)	660.00
INV 6460	31/05/2019	RUBBISH COLLECTION AT WILLARE BRIDGE	660.00
EFT46889	21/06/2019	WEST KIMBERLEY TURF CLUB INC.	10,000.00
INV GRANT	14/06/2019	2018-19 COMMUNITY GRANT	10,000.00
EFT46890	21/06/2019	DEAN WILSON TRANSPORT PTY LTD	202.08
INV 20191703	14/05/2019	FREIGHT	151.56
INV 20192070	30/05/2019	FREIGHT	50.52
EFT46891	21/06/2019	WATNOW ELECTRICAL	471.28
INV 6482	02/05/2019	REMOVAL OF SWIPE CARD ACCESS SYSTEM AT LIFE AND SOUL GYM	189.75
INV 6512	08/05/2019	REPAIRS TO HEAT PUMP TRIPPING OUT	162.25
INV 6539	15/05/2019	REPLACE CHLORINE GAS SYSTEM	119.28
EFT46892	21/06/2019	WOOLWORTHS PTY LIMITED	125.90
INV 3608323	23/05/2019	GROCERIES	75.30
INV 3608112	27/05/2019	GROCERIES	50.60
EFT46893	21/06/2019	YOGA AUSTRALIA	500.00
INV GRANT	05/06/2019	QUICK GRANT APPLICATION	500.00
EFT46894	21/06/2019	ZARAK BIN RASHID	1,663.55
INV REIMBURSE	10/06/2019	REIMBURSE POWER USAGE FOR THE PERIOD 26/09/18 - 25/03/19	1,663.55
EFT46895	21/06/2019	ZOE J MCMAHON	1,159.72
INV REIMBURSE	27/05/2019	REIMBURSE POWER USAGE FOR THE PERIOD 22/01/19 - 21/03/19	1,159.72
EFT46896	21/06/2019	BUILDING COMMISSION	113.30
INV TBRB.30	31/05/2019	BPU4063, APP # 11	113.30
EFT46897	21/06/2019	HORIZONTAL FALLS SEAPLANE ADVENTURES	4,625.50
INV THFS.23	13/05/2019	FXDS	1,406.00
INV THFS.23	28/05/2019	FXDS	811.00
INV THFS.23	03/06/2019	FXDS	1,002.50
INV THFS.23	11/06/2019	FXDS	1,406.00
EFT46898	21/06/2019	SHIRE OF DERBY/WEST KIMBERLEY	2,035.64
INV TBRB.30	12/04/2019	BPU4055, BPC4061	15.00
INV TGTS.23	17/04/2019	FXDS	4.38
INV TCSM.23	17/04/2019	FXDS	17.50
INV TJJB.23	17/04/2019	FXDS	17.50
INV TWRC.23	17/04/2019	FXDS	36.40
INV TNND.23	17/04/2019	FXDS	3.75
INV TMARA.23	17/04/2019	FXDS	50.00
INV TBRB.30	06/05/2019	BPU4056, DP4064	15.00
INV TBCI.20	06/05/2019	DP4064	8.25
INV TGTS.23	09/05/2019	FXDS	405.00
INV TDCOX.23	09/05/2019	FXDS	3.13
INV TECH.23	09/05/2019	FXDS	4.38

INV TEZJ.23	09/05/2019	FXDS	21.25
INV TGTS.23	09/05/2019	FXDS	46.38
INV THML.23	09/05/2019	FXDS	28.50
INV TKCOX.23	09/05/2019	FXDS	2.50
INV TMARA.23	09/05/2019	FXDS	45.01
INV TSNE.7	09/05/2019	FXDS	6.25
INV TSWL.23	09/05/2019	FXDS	18.75
INV TWRC.23	09/05/2019	FXDS	116.20
INV TJB.23	13/05/2019	FXDS	11.88
INV TMARA.23	13/05/2019	FXDS	17.50
INV TNND.23	13/05/2019	FXDS	4.38
INV TWRC.23	13/05/2019	FXDS	185.60
INV TGTS.23	13/05/2019	FXDS	359.51
INV TBCK.23	13/05/2019	FXDS	12.00
INV TDCOX.23	13/05/2019	FXDS	30.63
INV TNGR.23	13/05/2019	FXDS	21.88
INV TRDP.23	13/05/2019	FXDS	2.50
INV TVCJ.23	13/05/2019	FXDS	5.63
INV TBRB.30	31/05/2019	BPU4063, APP # 11	10.00
INV THFS.23	19/06/2019	FXDS	155.00
INV THFS.23	19/06/2019	FXDS	89.50
INV THFS.23	19/06/2019	FXDS	109.50
INV THFS.23	19/06/2019	FXDS	155.00
EFT46899	28/06/2019	ALPERSTEIN DESIGNS	3,467.74
INV 48885	27/05/2019	ITEMS FOR RESALE	3,467.74
EFT46900	28/06/2019	AMANDA O'HALLORAN	1,150.18
INV REIMBURSE	15/06/2019	RELOCATION REIMBURSEMENT	1,150.18
EFT46901	28/06/2019	ALTHAM PLUMBING CONTRACTORS	360.28
INV 8620	06/06/2019	RE-SET HEAT PUMP	165.00
INV 8619	06/06/2019	REPAIR WATER CHILLER LEAK, REPLACE TOILET SEAT	195.28
EFT46902	28/06/2019	AUSTRALIAN SERVICES UNION	360.60
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	360.60
EFT46903	28/06/2019	BLACKWOODS ATKINS - BROOME	157.52
INV PE1533TD	31/05/2019	DUST MASK	39.56
INV BM1517TD	31/05/2019	EAR PLUG, PAINT SPRAY	117.96
EFT46904	28/06/2019	DERBY LICENCED POST OFFICE	407.96
INV 2335	30/04/2019	DELIVER FIRE NOTICES	88.00
INV 2384	31/05/2019	STATIONERY	319.96
EFT46905	28/06/2019	ELI BURNS	500.00
INV KPA	24/06/2019	2019 KPA YOUTH WINNER	500.00
EFT46906	28/06/2019	G BISHOPS TRANSPORT SERVICES PTY LTD	927.27
INV B76974	06/05/2019	FREIGHT	79.09
INV B77101	08/05/2019	FREIGHT	114.30
INV B77464	14/05/2019	FREIGHT	79.09
INV B77552	15/05/2019	FREIGHT	79.09

INV B77693	16/05/2019	FREIGHT	267.04
INV B77893	21/05/2019	FREIGHT	243.11
INV B78154	23/05/2019	FREIGHT	65.55
EFT46907	28/06/2019	BEING THERE SOLUTIONS PTY LTD	275.00
INV 3476	01/06/2019	STARTER PLAN	275.00
EFT46908	28/06/2019	PAUL BELL	1,000.00
INV KPA	24/06/2019	2019 KPA FAUNA CATEGORY WINNER	1,000.00
EFT46909	28/06/2019	JOHNATHON CORPUS	1,000.00
INV KPA	24/06/2019	2019 KPA OPEN NON-KIMBERLEY CATEGORY WINNER	1,000.00
EFT46910	28/06/2019	TOTALLY WORKWEAR - DERBY	140.00
INV 17130	27/05/2019	BOOTS	140.00
EFT46911	28/06/2019	CROSSING AUTOMOTIVE SERVICES	385.45
INV 15025	31/05/2019	TIE ROD END & WHEEL ALIGNMENT	385.45
EFT46912	28/06/2019	DEPUTY CHILD SUPPORT REGISTRAR	300.97
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	300.97
EFT46913	28/06/2019	CAMERON TAYLOR	1,578.96
INV REIMBURSE	19/06/2019	REIMBURSE POWER USAGE FOR THE PERIOD 18/11/18 - 28/03/19	1,578.96
EFT46914	28/06/2019	MONIQUE COUGHLAN	1,000.00
INV KPA	24/06/2019	2019 KPA FLORA CATEGORY WINNER	1,000.00
EFT46915	28/06/2019	DERBY BUILDING SUPPLIES	1,322.75
INV 433328	29/05/2019	ASPHALT	1,200.00
INV 433305	29/05/2019	WHIPPER SNIPPER CORD	122.75
EFT46916	28/06/2019	MARK DITCHAM	1,050.00
INV REIMBURSE	11/06/2019	REFUND 2X KPA ENTRY FEES	50.00
INV KPA	24/06/2019	2019 KPA BLACK & WHITE CATEGORY WINNER	1,000.00
EFT46917	28/06/2019	DERBY PROGRESSIVE SUPPLIES	94.26
INV 33756	07/05/2019	COLOURED RAG 12KG BAGS	94.26
EFT46918	28/06/2019	DERBY STOCK SUPPLIES	990.00
INV 13064747	01/05/2019	REMOVAL OF ABANDONED VEHICLES	990.00
EFT46919	28/06/2019	DERBY VISITOR CENTRE	1,500.00
INV BB202	28/02/2019	BABBLING BOABS TO FX VISITORS CENTRE	200.00
INV BB2032	31/03/2019	BABBLING BOABS TO FX VISITORS CENTRE	200.00
INV BB2032	31/03/2019	ADVERTISEMENT IN BABBLING BOABS FOR YOUTH CENTRE	150.00
INV BB2056	30/04/2019	BABBLING BOABS TO FX VISITORS CENTRE	200.00
INV BB2056	30/04/2019	JOB ADVERT SFO	150.00
INV BB2009	30/05/2019	JOB ADVERT FX CSO	150.00
INV BB2078	31/05/2019	BABBLING BOABS TO FX VISITORS CENTRE	300.00
INV BB2078	31/05/2019	JOB ADVERT SFO	150.00
EFT46920	28/06/2019	ESPLANADE RIVER SUITE (PAGODA RESORT & SPA)	400.00
INV 241812	24/05/2019	ACCOMMODATION AND MEALS	400.00
EFT46921	28/06/2019	DEPARTMENT OF FIRE AND EMERGENCY SERVICES.	21,247.01
INV 149059	21/05/2019	2018/19 ESL Q4	21,247.01
EFT46922	28/06/2019	GREENFIELD TECHNICAL SERVICES	2,624.06
INV 1073	31/05/2019	CONTRACT PROJECT MANAGEMENT FOR AGRN 793	2,624.06
EFT46923	28/06/2019	GJ JOHNSON & CO ELECTRICAL CONTRACTORS	291.50

INV 70292	23/05/2019	INSPECT AND REPAIR SENSOR LIGHT	291.50
EFT46924	28/06/2019	GEOFFREY CHARLES HAAREWA	868.41
INV REIMBURSE	14/06/2019	REIMBURSE TRAVEL EXPENSES	419.41
INV REIMBURSE	14/06/2019	REIMBURSE TRAVEL EXPENSES	449.00
EFT46925	28/06/2019	HART SPORT	429.60
INV 10029266	21/05/2019	SPORTING EQUIPMENT	429.60
EFT46926	28/06/2019	HORIZON POWER - ACCOUNT PAYMENTS	2,949.04
INV 152662	15/06/2019	POWER AT L1326 GIBB RIVER RD, DERBY FOR THE PERIOD 13/04/19 - 14/06/19	132.36
INV 416399	15/06/2019	POWER AT 11 CORKWOOD CRT, DERBY FOR THE PERIOD 13/04/19 - 14/06/19	110.47
INV 335373	15/06/2019	POWER AT 7 MILLARD ST, DERBY FOR THE PERIOD 13/04/19 - 14/06/19	2,027.94
INV 167790	15/06/2019	POWER AT L1326 WINDJANA RD, DERBY FOR THE PERIOD 13/04/19 - 14/06/19	678.27
EFT46927	28/06/2019	ITVISION	3,539.25
INV 31351	30/05/2019	MONTHLY PAYROLL SERVICES FOR MAY 2019	3,539.25
EFT46928	28/06/2019	JESSICA COGGINS	41.00
INV KPA	27/06/2019	SALE OF 2019 KPA ENTRY "PEEK A BOO"	41.00
EFT46929	28/06/2019	JALANGURRU MAYI CAFE	350.00
INV 20	27/06/2019	CATERING COUNCIL MEETING	350.00
EFT46930	28/06/2019	JEAN VINCENT LESOURD	156.00
INV REIMBURSE	13/06/2019	REFUND APPLICATION FEES FOR TRADERS PERMIT THAT WAS WITHDRAWN	156.00
EFT46931	28/06/2019	KATIE BRECKON	1,287.00
INV KPA	24/06/2019	2019 KPA CREATIVE ALTERED REALITY CATEGORY WINNER	1,000.00
INV KPA	27/06/2019	SALE OF 2019 KPA ENTRY "OCHRE AND LIGHT"	287.00
EFT46932	28/06/2019	LANDI BRADSHAW	1,000.00
INV KPA	24/06/2019	2019 KPA LANDSCAPE CATEGORY WINNER	1,000.00
EFT46933	28/06/2019	WESTERN AUSTRALIAN LOCAL GOVT. ASSOCIATION (WALGA)	760.00
INV I3076617	23/05/2019	CEO RECRUITMENT	600.00
INV I3076618	24/05/2019	KIMBERLEY WASTE CONFERENCE CR CHRIS KLOSS 31/05/19	160.00
EFT46934	28/06/2019	LALGARDI ENTERPRISES PTY LTD	1,640.00
INV 850	30/04/2019	GARDEN MAINT SERVICES FOR APRIL 2019	820.00
INV 851	31/05/2019	GARDEN MAINT SERVICES FOR MAY 2019	820.00
EFT46935	28/06/2019	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY	572.00
INV 1991422QB	15/04/2019	JOB ADVERT SFO	572.00
EFT46936	28/06/2019	LOUISE BURNS	3,000.00
INV KPA	24/06/2019	2019 KPA OVERALL WINNER, 2019 KPA CHARACTER PORTRAIT CATEGORY WINNER	3,000.00
EFT46937	28/06/2019	MCLEODS BARRISTERS & SOLICITORS	1,452.44
INV 108473	30/05/2019	LEGAL ADVICE	1,452.44
EFT46938	28/06/2019	AUST COMMUNICATIONS & MEDIA AUTHORITY	225.00
INV 501674296	29/05/2019	RENEWAL TO 07/07/2020	225.00
EFT46939	28/06/2019	MOORE STEPHENS (TAX)	20,779.33
INV 342	19/03/2019	FINANCIAL & MANAGEMENT REPORTING	2,048.20
INV 312197	31/05/2019	MONTHLY STATEMENTS APRIL 2019	4,604.05
INV 312198	31/05/2019	CONSULTANCY SERVICES 2019/20 BUDGET	14,127.08
EFT46940	28/06/2019	MOORE STEPHENS (AUDIT)	2,805.00

INV 312207	30/05/2019	FITZROY CROSSING PLAYGROUND AUDIT	2,805.00
EFT46941	28/06/2019	OUTBACK ELECTRICAL & AIRCON SERVICES	481.25
INV 2618	09/05/2019	ELECTRICS FOR BORE PUMP	481.25
EFT46942	28/06/2019	OFFICE STAR	4,224.00
INV 50956	07/06/2019	PRINTER	4,224.00
EFT46943	28/06/2019	IXOM OPERATIONS PTY LTD (FORMERLY ORICA)	42.28
INV 6116699	31/05/2019	CHLORINE GAS SERVICE CHARGE	42.28
EFT46944	28/06/2019	ROCHELLE ROBERTS	106.60
INV KPA	27/06/2019	SALE OF 2019 KPA ENTRY "ZEBRA FINCH OASIS"	106.60
EFT46945	28/06/2019	E & MJ ROSHER PTY LTD	28.52
INV 1401402	17/05/2019	SMALL PARTS	28.52
EFT46946	28/06/2019	SAMPEY MEATS	170.35
INV 201528	14/05/2019	MEAT	54.95
INV 201536	16/05/2019	MEAT	54.95
INV 201562	24/05/2019	MEAT	60.45
EFT46947	28/06/2019	SKIPPERS CLEANING SERVICES	880.00
INV 1001	01/06/2019	CLEAN CHARTER TERMINAL MAY 2019	880.00
EFT46948	28/06/2019	SHIRE OF BROOME	6,841.53
INV 50103	31/05/2019	FBT AND BUDGET WORKSHOP TRAINING FINANCE TEAM 03/04/19	6,841.53
EFT46949	28/06/2019	THE MANGROVE RESORT HOTEL	860.00
INV 325111	03/04/2019	ACCOMMODATION FOR ACTING CEO TRAVEL 02/04/19	349.00
INV 325162	13/04/2019	ACCOMMODATION AND MEALS G HAEREWA 12/04/19	511.00
EFT46950	28/06/2019	CLEANAWAY CO PTY LTD	183,163.53
INV 342078	31/05/2019	RECYCLING SERVICES MAY 2019	8,816.84
INV 342076	31/05/2019	TIP MANAGEMENT MAY 2019	111,960.35
INV 342077	31/05/2019	WASTE MANAGEMENT MAY 2019	62,386.34
EFT46951	28/06/2019	TYREPOWER DERBY	120.00
INV 110135	30/05/2019	TYRE	120.00
EFT46952	28/06/2019	WILSON MACHINERY	438.06
INV 23576	06/05/2019	SHAFT, SAFETY COVER	438.06
EFT46953	28/06/2019	WATTNOW ELECTRICAL	107.80
INV 6595	04/06/2019	RE-SET ELECTRICAL CONTROL	107.80
EFT46954	28/06/2019	WURTH AUSTRALIA PTY LTD	145.62
INV 4306727406	30/05/2019	CUTTING DISC	145.62
EFT47022	30/06/2019	CHRIS KLOSS	4,125.00
INV CLAIM 4	27/06/2019	QTR 4 COUNCILLOR ALLOWANCE	4,125.00
EFT47023	30/06/2019	GEOFFREY CHARLES HAEREWA	39,444.96
INV CLAIM 4	27/06/2019	QTR 4 PRESIDENTIAL ALLOWANCE	33,913.71
INV CLAIM 4	27/06/2019	QTR 4 COUNCILLOR ALLOWANCE	5,531.25
EFT47024	30/06/2019	IRIS DENISE PROUSE	4,125.00
INV CLAIM 4	27/06/2019	QTR 4 COUNCILLOR ALLOWANCE	4,125.00
EFT47025	30/06/2019	PETER COGGINS	4,125.00
INV CLAIM 4	27/06/2019	QTR 4 COUNCILLOR ALLOWANCE	4,125.00
EFT47026	30/06/2019	PETER JOHN MCCUMSTIE	4,125.00
INV CLAIM 4	27/06/2019	QTR 4 COUNCILLOR ALLOWANCE	4,125.00

EFT47027	30/06/2019	PAUL LESLIE WHITE	6,526.11
INV CLAIM 4	27/06/2019	QTR 4 DEPUTY PRESIDENT ALLOWANCE	2,401.11
INV CLAIM 4	27/06/2019	QTR 4 COUNCILLOR ALLOWANCE	4,125.00
EFT47028	30/06/2019	ANDREW JAMES TWADDLE	4,125.00
INV CLAIM 4	27/06/2019	QTR 4 COUNCILLOR ALLOWANCE	4,125.00
EFT47031	30/06/2019	DENISE ANDREWS	4,125.00
INV CLAIM 4	27/06/2019	Q4 COUNCILLOR ALLOWANCE	4,125.00
EFT47032	30/06/2019	PETER COGGINS	4,125.00
INV CLAIM 3	28/03/2019	Q3 COUNCILLOR ALLOWANCE	4,125.00
EFT47033	30/06/2019	PAUL LESLIE WHITE	6,526.11
INV CLAIM 3	28/03/2019	Q3 DEPUTY PRESIDENTIAL ALLOWANCE	2,401.11
INV CLAIM 3	28/03/2019	Q3 COUNCILLOR ALLOWANCE	4,125.00
TOTAL			\$2,612,312.31

CHQ PAYMENTS – MUNI ACCOUNT

PAYMENT ID	DATE	CREDITOR / INOIVCE DETILS	AMOUNT
54756	28/06/2019	THE DERBY WEST KIMBERLEY AIR BRANCH CWA	500.00
INV GRANT	17/06/2019	QUICK GRANT FOR THE KIMBERLEY CRAFT SHOW	500.00
54757	28/06/2019	*PAY CASH*	89.25
INV PETTY CASH	26/06/2019	DERBY PETTY CASH EXPENSES	89.25
54758	28/06/2019	*PAY CASH*	228.90
INV PETTY CASH	26/06/2019	FX PETTY CASH EXPENSES	228.90
TOTAL			\$818.15

CHQ PAYMENTS – TRUST ACCOUNT

PAYMENT ID	DATE	CREDITOR / INOIVCE DETILS	AMOUNT
6551	28/06/2019	BOND ADMINISTRATOR	620.00
INV T274	21/06/2019	BOND 4 WOOLLYBUTT CRN DERBY	620.00
6552	28/06/2019	DERBY TENNIS CLUB	100.00
INV T231	08/02/2019	RETURN TENNIS COURTS KEY BOND	100.00
TOTAL			\$720.00

MANUAL CHEQUE

PAYMENT ID	DATE	CREDITOR / INOIVCE DETILS	AMOUNT
TOTAL			NIL

FEE PAYMENTS

PAYMENT ID	DATE	CREDITOR / INVOICE DETAILS	AMOUNT
838	01/06/2019	FXBC - FITZROY CROSSING BANK CHARGES	65.15
838	03/06/2019	WN7365 - WESTNET ACCOUNT 7365 (\$264.83)	309.85
XXX	3/06/2019	MER - MERCHANT FEES	118.95
838	03/06/2019	MER - MERCHANT FEES	1,020.35
838	04/06/2019	DOT - DOT PAYMENT	1,102.75
838	05/06/2019	BAS4 - ATO - BAS PAYMENT - PAYG WITHHOLDING	87,160.00
838	05/06/2019	DOT - DOT PAYMENT	5,827.40
838	06/06/2019	DOT - DOT PAYMENT	1,952.15
838	06/06/2019	GHA - GREYHOUND AUSTRALIA	3,164.96
838	07/06/2019	DOT - DOT PAYMENT	2,738.65
839	10/06/2019	DOT - DOT PAYMENT	2,388.10
839	11/06/2019	DOT - DOT PAYMENT	3,933.90
839	12/06/2019	DOT - DOT PAYMENT	985.05
839	13/06/2019	GHA - GREYHOUND AUSTRALIA	2,995.66
839	13/06/2019	DOT - DOT PAYMENT	1,407.50
839	14/06/2019	DOT - DOT PAYMENT	3,947.65
840	17/06/2019	DOT - DOT PAYMENT	5,243.50
840	17/06/2019	BEX - BPOINT FEES	42.38
840	18/06/2019	DOT - DOT PAYMENT	4,595.65
840	19/06/2019	DOT - DOT PAYMENT	1,282.65
840	19/06/2019	ASF - ACCOUNT SERVICE FEE	15.00
840	20/06/2019	GHA - GREYHOUND AUSTRALIA	2,793.95
840	20/06/2019	DOT - DOT PAYMENT	1,969.60
840	21/06/2019	DOT - DOT PAYMENT	1,113.80
XXX	24/06/2019	DOT - DOT PAYMENT	5,895.35
XXX	25/06/2019	DOT - DOT PAYMENT	3,217.85
XXX	26/06/2019	DOT - DOT PAYMENT	1,233.35
XXX	27/06/2019	GHA - GREYHOUND AUSTRALIA	2,159.79
XXX	27/06/2019	DOT - DOT PAYMENT	2,624.55
XXX	28/06/2019	DOT - DOT PAYMENT	1,786.10
XXX	28/06/2019	ATO - BAS PAYMENT	112,824.00
DD17956.1	11/06/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	21,658.27
SUPER	11/06/2019	SUPERANNUATION	16,922.34
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	638.01
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	496.89
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	526.95
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	1,077.95
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	591.00
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	672.81
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	26.98
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	161.86
DEDUCTION	11/06/2019	PAYROLL DEDUCTION	543.48

DD17956.2	11/06/2019	VISION SUPER	354.07
SUPER	11/06/2019	SUPERANNUATION	354.07
DD17956.3	11/06/2019	MLC NOMINEES PTY LTD	190.05
SUPER	11/06/2019	SUPERANNUATION	190.05
DD17956.4	11/06/2019	HESTA	407.21
SUPER	11/06/2019	SUPERANNUATION	407.21
DD17956.5	11/06/2019	HOST PLUS SUPERANNUATION FUND	1,086.27
SUPER	11/06/2019	SUPERANNUATION	1,086.27
DD17956.6	11/06/2019	AMP LIFE LIMITED - FLEXIBLE LIFE TIME - SUPER	220.25
SUPER	11/06/2019	SUPERANNUATION	220.25
DD17956.7	11/06/2019	LIFETRACK PERSONAL SUPERANNUATION	480.42
SUPER	11/06/2019	SUPERANNUATION	480.42
DD17956.8	11/06/2019	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	344.20
SUPER	11/06/2019	SUPERANNUATION	344.20
DD17956.9	11/06/2019	AUSTRALIAN SUPER	264.48
SUPER	11/06/2019	SUPERANNUATION	264.48
DD17986.1	25/06/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	26,121.42
SUPER	25/06/2019	SUPERANNUATION	21,146.71
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	687.70
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	455.50
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	526.95
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	1,291.96
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	591.00
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	689.28
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	26.98
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	161.86
DEDUCTION	25/06/2019	PAYROLL DEDUCTION	543.48
DD17986.2	25/06/2019	VISION SUPER	351.22
SUPER	25/06/2019	SUPERANNUATION	351.22
DD17986.3	25/06/2019	MLC NOMINEES PTY LTD	238.39
SUPER	25/06/2019	SUPERANNUATION	238.39
DD17986.4	25/06/2019	HESTA	366.84
SUPER	25/06/2019	SUPERANNUATION	366.84
DD17986.5	25/06/2019	HOST PLUS SUPERANNUATION FUND	1,086.27
SUPER	25/06/2019	SUPERANNUATION	1,086.27
DD17986.6	25/06/2019	AMP LIFE LIMITED - FLEXIBLE LIFE TIME - SUPER	220.25
SUPER	25/06/2019	SUPERANNUATION	220.25
DD17986.7	25/06/2019	LIFETRACK PERSONAL SUPERANNUATION	480.42
SUPER	25/06/2019	SUPERANNUATION	480.42
DD17986.8	25/06/2019	IOOF PORTOFOLIO SERVICE SUPERANNUATION FUND	344.20
SUPER	25/06/2019	SUPERANNUATION	344.20
DD17986.9	25/06/2019	AUSTRALIAN SUPER	264.48
SUPER	25/06/2019	SUPERANNUATION	264.48
DD18029.1	21/06/2019	THE SHELL COMPANY OF AUSTRALIA LIMITED	2,473.46
FUEL	21/06/2019	SHELL FUEL - MAY 2019	2,473.46

DD18030.1	26/06/2019	ANZ COMMERCIAL CARD SERVICES CENTRE	10,606.35
ANZ CC	26/06/2019	ANZ CC - INTEREST CHARGES FOR THE PERIOD 13/05/19 - 12/06/19	140.98
ANZ CC	26/06/2019	ANZ CC - PURCHASES FOR THE PERIOD 13/05/19 - 12/06/19	6,672.24
ANZ CC	26/06/2019	ANZ CC - PURCHASES FOR THE PERIOD 13/05/19 - 12/06/20	3,793.13
DD17956.10	11/06/2019	MLC SUPER FUND	476.29
SUPER	11/06/2019	SUPERANNUATION	476.29
DD17956.11	11/06/2019	REST SUPERANNUATION	238.39
SUPER	11/06/2019	SUPERANNUATION	238.39
DD17986.10	25/06/2019	MLC SUPER FUND	286.29
SUPER	25/06/2019	SUPERANNUATION	286.29
DD17986.11	25/06/2019	REST SUPERANNUATION	238.39
SUPER	25/06/2019	SUPERANNUATION	238.39
PAY	11/06/2019	PAYROLL NET PAYS	130,920.83
PAY	25/06/2019	PAYROLL NET PAYS	168,042.25
TOTAL			\$633,676.55

13 TECHNICAL SERVICES

Nil

14 DEVELOPMENT SERVICES

Nil

15 COMMUNITY AND RECREATION SERVICES**15.1 PUBLIC ART AND MEMORIALS POLICY ADOPTION****File Number: 4160****Author: Ross Sullivan, Manager Community Services****Responsible Officer: Amanda O'Halloran, Chief Executive Officer****Authority/Discretion: Legislative****SUMMARY**

This report presents two new policies relating to Public Art and Memorials for Council's consideration. These policies seek to provide clarity to both Council and the community with respect to a number of important considerations prior to placement of such structures upon land within the Shire's responsibility.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUNDArt Policy:

Art can play an important role in connecting people to place and can help create a 'sense of place' by celebrating the uniqueness of culture and history. In addition, it can enhance the attractiveness and cultural significance of a place and encourage further investment in the local economy.

Its commissioning, purchase and placement, can provide a wide range of positive social and economic outcomes, including:

- Enhancing the values of the historic, Aboriginal and natural environment.
- Forging cross-cultural relationships via story, meaning and association,
- Engaging the community by promoting ownership of its local landscape, culture, history and identity.
- Building civic pride in public spaces.
- Increasing opportunity for cultural tourism to the region.

A sculpture by a local artist has been placed on the western side of the Derby town site, adjacent to the Kimberley Entrance Caravan Park. It has garnered quite a lot of support from the community via comments on social media as well as attracting the Kimberley ABC to do an interview with the artist. Its popularity is also evidenced by the number of people gathering to see it at sunset which strongly suggests the interest that this art medium stimulates and supports the above outcomes.

A review of approaches adopted by other local governments has identified that policies concerning public art installations are generally linked to adopted public art strategies or master plans. The benefit of these higher order plans is that they provide a foundation for the development of public art within a town site and are intended to be a broad approach to guide the commissioning and implementation of public art.

The Shire does not currently have such a policy, although a draft 'Derby Heritage & Arts Strategy' was authored by the National Trust in 2012 but not adopted.

The draft Strategy as presented was considered at the time to be a highly sophisticated and capital intensive approach towards the topic that was beyond the resources of the Shire to deliver upon and contained a number of fatal flaws that would preclude the Shire being able to deliver on a number of the recommendations and strategies.

An alternative albeit abridged Heritage Strategy (Stephen Carrick Architects Nov.2015) was subsequently prepared and adopted by Council. This document as the title indicates is a Heritage Strategy only and does not include a Public Arts component.

Notwithstanding the absence of an informing strategy, there is a current need to create a policy that will provide a consistent framework for decision making when individual applications arise and to provide the community with some direction.

Memorials:

The issue of persons wishing to erect memorials for recently deceased persons is obviously a particularly sensitive and personal issue for family and friends. The use of memorials as a means of assisting people grieve for loved ones and to honour the past contributions of deceased persons within their communities is a very widely and accepted practice.

Notwithstanding the above, it is also recognised that the installation of memorials within public open spaces must be managed in a way so as to maintain local amenity, ensure the safety of residents and minimise maintenance requirements. In this context it is proposed that any policy adopted encourages persons to install more permanent types of memorials within designated memorial facilities such as the cemetery.

However, there is also scope to consider applications for the installation of some form of memorials in public reserves within the Shire that are of a temporary nature or alternatively be of a form such a park benches or tree plantings with associated discrete plaques that are more conducive to the location and purpose to which the land is reserved for.

POLICY IMPLICATIONS

Adoption of the recommendation will result in the creation of two new policies.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
2. A balance between the natural and built environments.	2.1 Appropriate development that enhances the unique character and heritage of the Shire’s townships. 2.6 Protection of the natural environment.	2.1.1 Ensure quality, consistent and responsive development and building assessment approval process and enforcement. 2.6.1 Provide effective management and maintenance of the Shire’s reserves.

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Community: Confusion as to the necessary permissions and requirements	Possible	Moderate	Medium	Adopt a policy providing clear guidelines to assist the community and Council to understand the requirements surrounding Public Art and Memorials.

CONSULTATION

The draft policies have been prepared following a literature review of those currently administered by a number of other local governments and aspects of these have been incorporated to address local issues.

With respect to the draft Public Art policy, the Shire has coordinated meetings with the two principal proponents Norval Gallery and Derby District High School as well as the Derby Visitor Centre. These meetings have assisted to inform the draft policy in so far as the nature and scale of the potential art pieces.

An identified area that art pieces may be located is along the western side of the Cattle Race Walkway. Given that this area is within a current Memorandum of Understanding with Warburton Group and ACE Infrastructure, they will be consulted prior to any installation should that area be selected.

COMMENT

The placement of Memorials in public spaces are a common feature across Australia whether they serve to recognise past people who have made contributions to the community, mark sites of serious incidents (often fatalities) or historically significant events.

Without an informing policy, Council and the community have no guide as to what is acceptable or otherwise which can lead to confusion and possible dismay for those seeking to establish a memorial. Addressing these after they have been established can be particularly difficult if they are related to sensitive events.







Public Art can play an important role in connecting people to place and can help create a ‘sense of place’ by celebrating the uniqueness of culture and history. In addition, it can enhance the attractiveness and cultural significance of a place and encourage further investment in the local economy.

Having a policy for both Memorials and Public Art will enable the community to understand Council’s requirements and avoid retrospective approval or indeed removal that could have the potential to harm Council’s relationship with the community.

VOTING REQUIREMENT

Simple majority

ATTACHMENTS

1. **Public Art Policy - Draft**  
2. **Public Art Policy - Draft Annexure 1**  
3. **Memorials Policy - Draft**  

RESOLUTION 73/19

Moved: Cr Paul White

Seconded: Cr Chris Kloss

That Council adopts the attached Policies

1. **Public Art**
2. **Memorials in Public Parks and Reserves**

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0

Draft Policy - Public Art

1. Purpose

To provide general guidelines in respect to the development of public art within the Shire of Derby/West Kimberley.

2. Objectives

To establish guidelines that will:

- Enhance the opportunities for cultural and heritage tourism through the presence of high quality works;
- Encourage the expression of identity and belonging by the community, highlighting cultural uniformity and diversity;
- Form meaningful places of cultural heritage that facilitate an understanding of identity, history and aspirations for future generations.

3. Application

This Policy applies to the proposed construction of a works of public art within the Shire of Derby/West Kimberley that can be viewed in the public domain, including public open space, reserves vested in the Shire of Derby/West Kimberley and on privately owned land visible from public areas.

The application process set out below applies to those projects that are proposed on reserves managed by the Shire. Projects on private land will require an application to be submitted in accordance with the requirements as set out under the Planning and Development Act 2005, but Council will have regard to the objectives of this policy when considering any approval.

This Policy does not apply to proposals for the erection of permanent or temporary memorials.

4. Approval Process

- 4.1 All proposals will require the submission of an application to the Shire which shall be referred to Council for approval;
- 4.2 Applications shall include the submission of an application for approval form together with the following information:
 - a) A site plan or plans at a suitable scale (1:100 or 1:200 preferred) of the proposed location showing:
 - The boundaries of the site, with dimensions and direction of grid north indicated accurately.
 - The outline of proposed structures on the proposed site.
 - Details of existing structures, landscaping and usage of the site.

- b) A detailed budget report including, inter alia: the most likely cost of design, construction, installation, ongoing maintenance.
- c) A detailed design (ie. elevation, scale model) of the proposal, indicating proposed size, materials and plaque text.
- d) Full details of structural integrity, safety issues and perceived impact on environmental or cultural significance of the proposed site.
- e) In determining any application, the Council may consult with any other party it considers appropriate and/or require that a proposal be advertised for public comment.

5. Advertising Requirements

Where Council determines that an application should be advertised prior to a determination, a notice of the proposed artwork will be published in local media and on the Shire's website for a period of 21 days from the publication of the notice.

6. Development Guidelines

6.1 Location

Applicants must:

- Identify a specific site and fully justify the reasoning for the artwork beyond the proposed location;
- ensure the existing use of the site is not jeopardised by the proposed location; and
- be consistent with any plans adopted by Council for the proposed site. (i.e. Clarendon Street Enhancement Project Plan)

6.2 Type

- proposals shall represent broad community interest and be mindful of future generations;
- proposals must be of significance and appropriate to past, present and future generations;
- the scale and character of a proposal should be complementary to the surrounding area; and
- the proposal shall contribute to the public domain in respect to construction and design.

7. Maintenance & Ownership

Should a proposal be approved, the applicant shall prepare (at their own cost) a Contractual Agreement with the Shire of Derby/West Kimberley prior to commencement of works.

The Agreement shall outline insurance, ownership, maintenance and method of construction associated with the approved development.

8. Funding

Whilst the Council may consider a contribution towards a proposal on a case by case basis, the cost of inter alia: community consultation, design, production, installation, site preparation, infrastructure works shall be financed by the applicant.

9. Review of Policy

A review of this Policy shall be undertaken within the first 12 months of adoption, and every two years thereafter.

DEFINITIONS:

Public Art

Public art can be defined as artwork located in public spaces other than supervised outdoor gallery spaces. The term public art may cover a wide range of art forms including but not limited to: permanent three dimensional and two dimensional works such as sculptures, murals, mosaics, entry statements and unique street furniture elements, temporary and ethereal works such as projection works, lighting, multi-media and performance based works.

Public realm

The Public realm can be defined as including but not limited to streets, squares, parks and spaces within buildings that are accessible to the general public and in the ownership of, or under the control of Council, State government or Commonwealth Government agencies. Spaces accessible to the general public but in private ownership are also perceived to be part of the public realm.

Memorial

Memorials are objects that are built, placed or preserved in situ for the purpose of commemorating a person, community, place or event of public significance. Memorials may incorporate architectural elements, statuary and monolithic objects such as stones. Whilst these objects may sometimes employ the services of artists in their design and construction, the intent and purpose of memorials is quite distinct from public art.

Annexure 1:

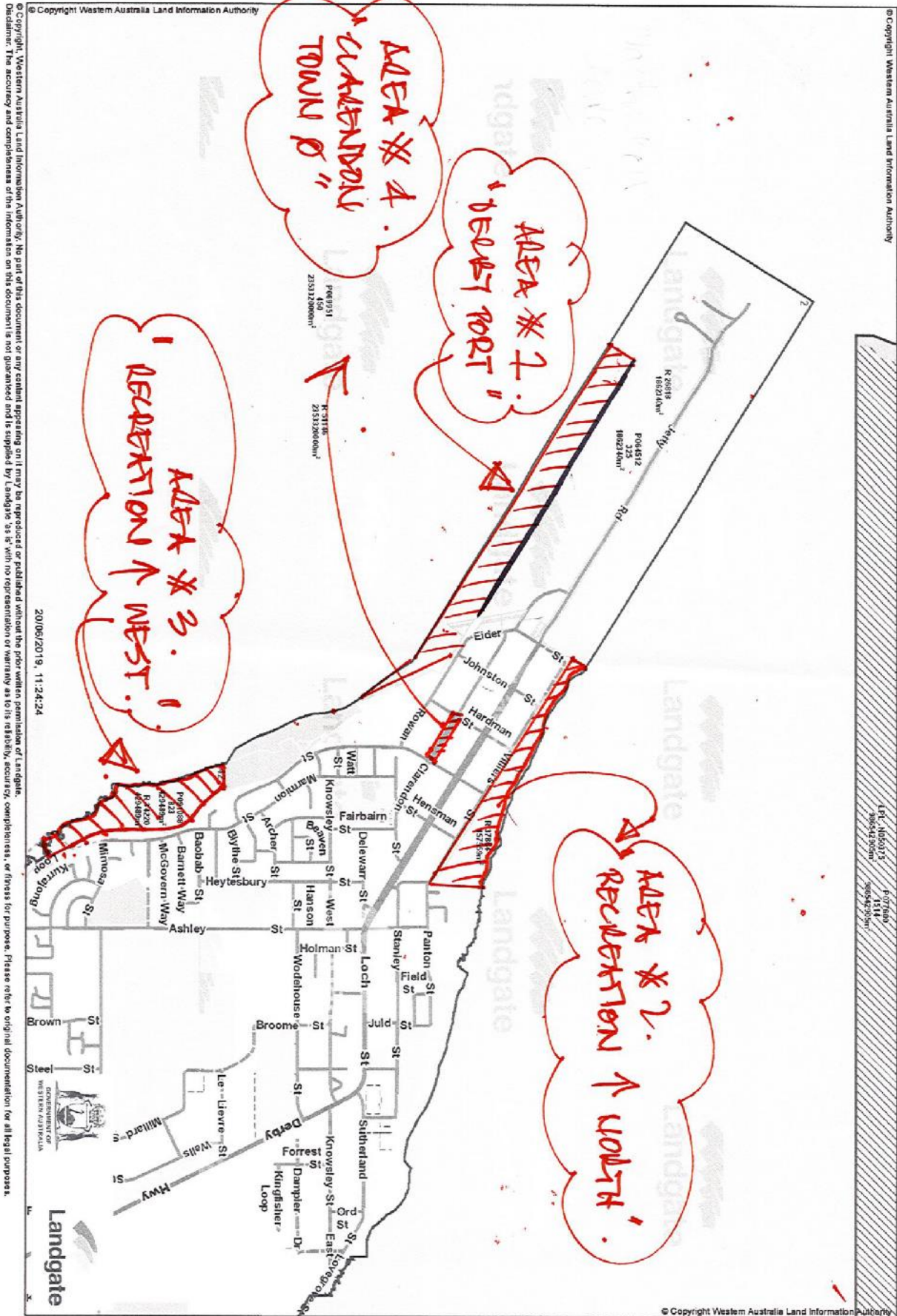
Map Set: Shire controlled reserves.

Legislation

- Local Government Act 1995
- Local Government Amendment (Property) Local Law 2014

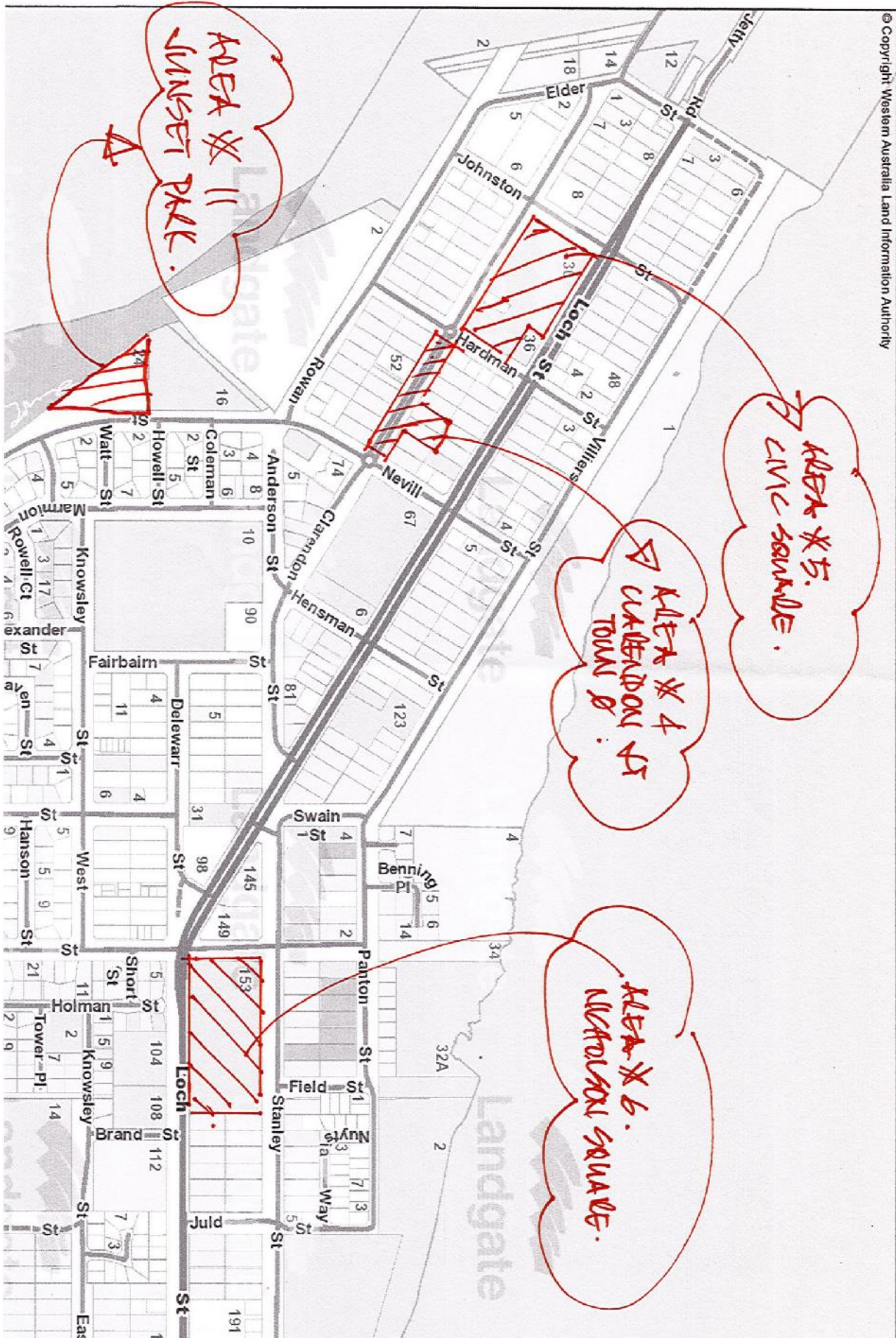
MAP No. 1.

Map Viewer Plus --



MAP N:2

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-- Map Viewer Plus --

MAP NO. 4.

-- Map Viewer Plus --



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Landgate
 GOVERNMENT OF WESTERN AUSTRALIA

MEMORIALS IN PUBLIC PARKS AND RESERVES

OBJECTIVES

To provide guidance on the installation of memorials in public parks and reserves (including Roadside Memorials) within the Shire of Derby/West Kimberley and the criteria to be taken into account in relation to requests received for planting of commemorative trees, erection of memorial plaques and distribution of ashes in public parks and reserves.

POLICY STATEMENT

The Shire acknowledges the use of memorials as a means of assisting people to grieve for loved ones and to honour the past contributions of deceased persons within their local community.

Notwithstanding the above, it is also recognised that the installation of memorials within public open spaces must be managed in a way so as to maintain local amenity, ensure the safety of residents and minimise maintenance requirements.

It is the Shire's position that persons are generally be encouraged to install memorials within designated memorial facilities (e.g. cemeteries). However, applications for the installation of suitable memorials, plaques, trees and furniture in public parks and reserves within the Shire may be considered in accordance with the conditions of this Policy.

1. MEMORIALS

The installation or erection of stand-alone, monolithic type memorials in parks and reserves is not supported. Persons wishing to commemorate an individual or an organisation are encouraged to donate a suitable piece of park furniture (eg park seat, drinking fountain) which may contain a suitable inscription plaque on it or arrange for the planting of a suitable tree.

2. COMMEMORATIVE TREES OR PARK FURNITURE/ITEMS

- (i) Applications for the planting of memorial or commemorative trees park furniture/items in public parks and reserves will be considered on their individual merits. A report will be submitted to the Council and will consider the following criteria:

whether the person or event has:

- (a) made a significant contribution to the development of the Shire or its community, largely in a voluntary capacity;
- (b) made a significant contribution to the long term betterment or improvement of the Shire;
- (c) provided extensive or distinguished service to the Shire or its community;

- (ii) wherever appropriate, the views of adjacent residents or specific community groups be sought prior to Council approval;
- (iii) the tree shall be planted and maintained by the Shire;
- (iv) the selection of tree species and planting location will be carefully considered in view of the type of reserve, existing species, history of requests or associated activities in that reserve.
- (v) the location of the tree or park furniture shall be at the discretion of the Shire.
- (vi) The inscription plaque on the furniture/item shall be no larger than 100mm x 100mm and made of brass bronze or other approved material and of such design approved by the Shire from time to time.
- (vii) The applicant shall be required to meet the cost of the purchasing and/or erection/installation of the donated tree or furniture/item.
- (viii) The Shire shall reserve the right to remove the furniture/item at any time should it be considered necessary.
- (ix) Substantive installations such statues and similar commemorating individuals, events or organisations should not be approved within 10 years of the death, completion or dissolution of the subject in order to ensure that there is ample opportunity to relatively objectively establish cultural significance.

3. ROADSIDE MEMORIALS

A Roadside Memorial is a marker that commemorates a site where a person has died, usually as a result of a motor vehicle accident.

The Shire of Derby/West Kimberley respects the need and benefits for people to erect roadside memorials however, the Shire must also ensure that the road/verge/reserve environment is safe for all other users.

3.1 A Roadside Memorial may include:

- (a) a white wooden cross (with the deceased's name, details etc.);
- (b) a grey, concrete paver, painted with a white cross; and
- (c) a decal (adhesive label) with a white cross on a black background.

The above may also include flowers (real or artificial), toys and accompanying notes/messages.

3.2 Roadside Memorials may:

- (a) only be installed in Crown Land that is under the care control and management of the Shire and is reserved for the purposes of recreation, public open space or road reserve; and
- (b) only be installed where there is minimal impact on the local amenity and/or surrounding residents and must not present a risk or hazard to the public.

3.3 The deceased's family/friends are responsible for the ongoing maintenance of their Memorial including, but not limited to, graffiti and weed removal.

4. Memorial Removal

- (a) Should for any reason an installed Memorial becomes disturbed or damaged through works, either by the Shire or its contractors or by external contractors working for another Government Department or Agency, the Memorial shall be removed at the expense of the party undertaking the works and returned to the family of the deceased (if known). Subject to the Chief Executive Officer's approval, the Memorial may be reinstalled, if appropriate, in the same location or installed in another location nearby at the expense of the applicant.
- (b) Should the ongoing maintenance of an installed Memorial become neglected, the Shire reserves the right to remove the Memorial and return it to the family of the deceased (if known).
- (c) The Shire will contact the deceased's family prior to the completion of the agreed period of installation to arrange for the Memorial's removal or transfer.

5. DISTRIBUTION OF ASHES

- (a) Persons wishing to distribute the ashes of a deceased person on a public park or reserve may make application to the Chief Executive Officer for approval.
- (b) The Chief Executive Officer shall consider each application on its merits (taking into consideration the above criteria).
- (c) Where approval is granted, the ashes are to be distributed at a time and in a manner which causes minimal attention or disruption.

DEFINITIONS:

Memorial/Monument

Memorials and Monuments are objects that are built, placed or preserved in situ for the purpose of commemorating a person, community, place or event of public significance. Memorials and Monuments may incorporate architectural elements, statuary and monolithic objects, such as stones. While these objects may sometimes employ the services of artists in their design and construction, the intent and purpose of Memorials and Monuments is quite distinct from public art.

Plaque

A plaque is a memorial tablet of stone, metal or other material inscribed with text and/or images commemorating a person, community, place or event of public significance, and/or presenting information that aids in the interpretation of a site or other object. Plaques may be affixed to an object, or placed in the ground adjacent to a tree.

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15.2 USER AGREEMENT - DERBY BOXING CLUB INCORPORATED**File Number: 0150****Author: Madison Church, Senior Aquatic and Recreations Officer****Responsible Officer: Amanda O'Halloran, Chief Executive Officer****Authority/Discretion: Executive****SUMMARY**

Council is requested to authorise the implementation of a two year user agreement assigning a portion of Reserve No. 23127, Lot 3033 on Plan 41762 (Derby Recreation Centre –Squash Court) to the Derby Boxing Club Incorporated including the expenditure and income identified.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Derby Boxing Club Incorporated ('The Club') have been running boxing and fitness training sessions on and off for the past two years as an Incorporated Body. The Shire has been negotiating with The Club to provide suitable facilities to train, compete and provide storage where their equipment can be stored securely and remain permanently set up. The Shire is in the process of implementing a two year User Agreement with the The Club to facilitate the succession of boxing in Derby and surrounding communities.

The Club initially was a Derby Youth Boxing Academy program funded by Department of Sport and Recreation (now known as the Department of Local Government, Sport and Communities) through the 2017 Youth Engagement Scheme. This program was going to be run by the Derby Youth Centre and Shire staff applied for the funding in 2016. Due to the volunteer qualified trainer leaving town prior to the funding being secured the program was unable to proceed and all funds were returned to the Department Local Government, Sport and Communities.

Since then with the help of the Shire, community members have volunteered to form a committee to become an incorporated body with qualified trainers to run the sporting program and participate in competitions throughout Western Australia.

The Club has trained 5 senior participants to become qualified instructors to ensure the preservation of the Derby Boxing Club and their programs here in Derby.

The Club has been successful in securing funding form Garl Garl Walbu Aboriginal Corporation and the WA Police through crime prevention funds. They have had assistance from the Department Local Government, Sport and Communities regarding their Kimberley Regional Boxing Plan 2019.

Boxing has been successful maintaining numbers and demonstrating ongoing demand for the activity for the last 4 years, they have had up to 16 senior paying participants, juniors have attended five regional trips with an average of six participants competing in interclub competitions and 25 to 60 participants continue to attend each session free of charge.

Through discussion with various Shire employees and the Derby Boxing Club representative, the Derby Recreation Centre's Squash Courts has been identified as an ideal facility to use as a home base for the The Club. This will allow for adequate training and support the permanent set up of The Clubs equipment and will give them a space to securely store any other consumable items

required. The Club has sourced flooring and equipment that requires little alteration to the facility and will protect the flooring etc from undue scuffing from activities such as skipping.

The Derby Recreation Centres Squash Courts have had little to no authorised use over the last three years, and has raised no income during this time. The Club will only have permanent use of one court on going and their proposed user agreement allows for community access to the squash courts outside of The Clubs allocated time slots. The Club is very amenable to any other users utilising their space as well outside of their allotted times should demands on internal space increase into the future.

POLICY IMPLICATIONS

Policy – AF35 Establishment of Leases and User Agreements

Which states all continuous users who have shared occupancy of shire facilities and are not under lease, need to have a User Agreement. This includes oval and court users, any groups that store equipment in shire operated buildings between uses and any group that has shared use of a shire facility.

FINANCIAL IMPLICATIONS

The Shire Administration has identified a reasonable fee structure for The Club, that ensures equity with other users and that provides for the club to reach its goals and aspirations.

On investigation there has been no internal fees recouped for the last three years for the use of the squash courts. The fees proposed as part of the User Agreement are as follows:

User Agreement Fee - \$1815.00 per annum inclusive of 30% *indoor utility fee*

The Shires Fees and Charges for average use over a 6mth period are \$825 and a 30% indoor facility fee has been applied to cover air-conditioning and lighting.

Bonds to be applied

- Facility \$1,000.00
- Key Bond \$100.00 per key

Total annual fee: \$1,815.00 + \$1,000.00 + \$200.00 = \$3 015.00

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
Community Wellness	1.4 : An inclusive and participative community	1.4.2: Actively promote and assist community groups and clubs
	1.5: Sport, Recreation and Leisure opportunities that support community health and well-being	1.5.1: Maintain and improve sporting and recreation facilities
		1.5.2: Promote sporting, recreation and leisure facilities and programs
	1.6: Opportunities for development and participation of our youth	1.6.3: Support youth training and employment programs
	1.8 Access to learning, Cultural and arts opportunities that	1.8.4: Promote and support community and cultural events

	support community Growth and diversity	
	1.9 A safe and responsible community	1.9.2: Support an interagency approach to crime reduction planning and programs
A Balance between the natural and build environment	2.4: Shire buildings and facilities that meet community needs	2.4.1: Ensure Shire buildings, facilities and public amenities are provided and maintained to an appropriate standard
Good governance and an effective organisation	4.1: Effective governance and leadership	4.1.1: Provide leadership in balancing the needs of the community, government, industry and the environment
	4.3 Accessible and effective customer services and information systems	4.3.1: Provide and promote responsive customer services

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
People Health & Safety: Safe conduct of contact sports	Unlikely	Minor	Low	Provide a facility where the Incorporated club can install safety measures to reduce the risk of injury
Community: Lease Default Club Collapse	Unlikely	Minor	Low	Community engagement with Incorporated Club
Property: Unmonitored facility access	Possible	Moderate	Medium	Ensure incorporated club is trained in procedure of securing the facility. The Shire will inspect the facility weekly as per the User Agreement.

CONSULTATION

Consultation has transpired between the Shire of Derby/West Kimberley Senior Aquatic and Recreation Officer, Chief Executive Officer and the Derby Boxing Club representative Jake Peacock in proposing an initial two year user agreement with potential of a further user agreement option or a five year lease agreement option unless otherwise determined by council.

COMMENT

The Shire is committed to supporting increased recreation pursuits for adults and youth in the community and the Derby Boxing Club has demonstrated that they have committed support and volunteers championing the future of the Club.

'The Club' is in need of a home base that meets occupational health and safety, planning and building requirements. The Recreational Centre is an appropriate underutilised space for the Club to carry out their activities. 'The Club' have bought equipment that will protect the Shires facilities and requires little to no alteration to the building. Any further alterations must be authorised by the Shire and will be carried out at the 'The Clubs; cost.

The Shire Administration seeks Councils support of this positive initiative.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. **User Agreement - Derby Boxing Club**  

RESOLUTION 74/19

Moved: Cr Chris Kloss

Seconded: Cr Iris Prouse

That Council by ABSOLUTE MAJORITY

1. **Approves the Derby Boxing Club User Agreement as attached for the two (2) year use of the Derby Recreation Centre Squash courts.**
2. **Approves the assigned Fees and Bonds identified in the Derby Boxing Clubs Recreational Centre User Agreement as follows :**
 - **User Agreement Fee** \$1815.00 per annum inclusive of 30% *indoor utility fee*
 - **Facility** \$1,000.00
 - **Key Bond** \$100.00 per key

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0

The agreement is between the:

Owner of the property being the: Shire of Derby/West Kimberley of
Loch Street, Derby Western Australia.
Postal Address PO Box 94 Derby WA 6728
ABN: 99 934 203 062

And the

User being: Derby Boxing Club Incorporated
Postal Address:
ABN: Incorporation Number: A1025600R

For the use of: Facility: Derby Recreation Centre Squash Court (as per site map – appendix 1)
For the purpose of: Permitted use –
Senior Boxing Session
Junior Boxing Session
Interclub Boxing events

The User agrees to the following terms and conditions:

1. Term of User Agreement:
Commencement Date: 1 August 2019
Termination Date: 30 July 2021

If agreeable to all parties and on negotiation Council and the User may consider an ongoing lease or extend the agreement as appropriate.

2. Fees and Charges –
As per Councils Resolution (Insert Minute Details) fees and charges are as follows;

\$1815.00 per annum inclusive of 30% indoor utility fee

- a. One court set up permanently for boxing
- b. Access to the main corridor for the purpose of hanging boxing bags etc. *Safe thoroughfare for all other users must be maintained outside of the below hour of use.*
- c. One court shared for community members to utilise as a squash court
- d. Monday – 3.00pm to 9.00pm
- e. Tuesday– 3.00pm to 9.00pm
- f. Thursday – 3.00pm to 9.00pm
- g. Saturday – 8.00am – 10.00pm

Bond

Facility	\$1,000.00
Key Bond	\$100.00 per key

Further usage outside this user agreement will incur further costs at the hourly rate or daily rate as listed in the scheduled fees and charges, unless a change to the agreement is made in writing. No further Bond will be required

Bonds

The owner of the property currently holds an amount of \$0.00 for facility bond, the bond will be returned to the user at the end of the agreement as long as all of the terms and conditions have been adhered to.

The owner of the property currently holds an amount of \$0.00 towards a key bond, the bond will be returned to the user once all keys have been returned at the end of the agreement.

Total Fees

Hire fee: \$1,815.00 + \$1,000.00 + \$200.00 = \$3 015.00

Equation for charges - Sport and recreation User agreement total + any extra hire + bond to be paid = Total

Terms and Conditions – User Agreement

1. **The Owner** of the Property representative for this agreement will be the Aquatic and Recreation Manager.
2. **Public Liability Insurance** - The User must have in place public liability insurance to the value of \$10,000,000 which covers alterations to the building. A copy of the certificate of currency must be submitted to the Owner of the Property prior to the commencement of this user agreement. The public liability insurance is to remain valid and current for the term of this agreement.
3. This agreement is to be read in conjunction with the Shire of Derby/ West Kimberley facility use Terms and Conditions. (Appendix one(2))
4. **Payment of money** - The owner of the property will invoice the user facility hire fees in two sums bi-annually to the total sum of the annual facility hire fee. These payments must be paid in full by the user
 - 4.1 The user must pay all bonds in full prior to the commencement date. The user must ensure the owner always has a bond at the agreed amount for the term of this agreement.
 - 4.2 Any amounts payable to the owner under this user agreement must be paid to the owner at the address of the owner referred to in the user agreement or as otherwise directed by the owner by Notice from time to time.
5. **Property** - To preserve the integrity of the facility surfaces the User is responsible for ensuring there is no use of bikes, scooters, skateboards, vehicle or any other items that may cause harm and/or damage the facility, other users and/or playing surfaces.
 - 5.1 The User must report any damage or faults to the facility and surrounding areas to the Owner as soon as possible.
 - 5.2 Any damage deemed by the Owner of the Property to be caused by negligence to the facility by the User will be charged to the User.
 - 5.3 The Owner of the Property will not be liable for loss, damage or injury to any person or property in or about the premises however occurring.
 - 5.4 The user must not without prior written consent from the owner or any other person from whom consents required under the user agreement or required under statute in force from time to time, including but not limited to the planning approval of the owner under a local or town planning scheme of the owner
 - 5.4.1 Make or allow to be made any alteration, addition or improvements to or demolish any part of the facility
 - 5.5 If the owner and any other person whose consent is required under the user agreement at law consent to any matters referred to in clause 11.1 the owner may –
 - 5.5.1 Give such consent subject to conditions; and
 - 5.5.2 Require that the works be carried out in accordance with plans and specifications approved by the owner or any other person giving consent; and
 - 5.5.3 Require that any works be carried out to the satisfaction of the owner under the supervisor of an engineer or other consultant.
 - 5.6 The user is responsible for all costs involved with any alterations, additions or improvements to or demolish any part of the facility

- 5.7 The owner will conduct weekly inspections of the facility and cleanliness of the facility for the term of this agreement.
- 5.8 The user will be obligated to rectify any issues that arise from the inspection prior to the next inspection unless written correspondence is provided and approved by to the owner stating how long it will take to resolve the issue.
- 6 **Storage** - This agreement allows for storage in allocated storage cage at the users own risk. This is to ensure the users does not impede other users of the facility or use of the facility.
- 7 **Restrictions** - The User is to ensure that they comply with Occupational Health and Safety Laws at all time when utilising the facility, this includes any/ all licences if nessacary.
- 8 The Owner of the Property expects all club and/or association members working with junior members and are not exempt hold a current working with Children Declaration, Copy of the Users working with children record sheet must be submitted to the Owner of the Property prior to the commencement of this user agreement. (Sample of record sheet attached – Appendix three (3))
- 9 **Access** – Two keys will be issued to the User for access to the facility. If the key is lost, and requires replacement the User will forfeit their current bond and need to pay another bond for a new key.
- 9.1 The User is to ensure that the facility is locked when leaving; close up checklist to be completed after every use (Appendix two (4)).
- 10 **Cleaning** - The User is responsible for ensuring the facility is kept in a tidy, clean and sanitary condition. On completion of use the amenities will be swept, wiped down and rubbish placed in bins.
- 10.1 Toilets are to be left in a clean state and locked after use. Should the facilities require further cleaning the cost of cleaning will be charged to the user.
- 10.2 The owner will provide a maximum of 16 toilet rolls per week, anything required above this is the responsibility of the user.
- 10.3 Wheelie Bins will be provide for the Users, the user is responsible for retrieving and returning bins back in the location for bin collection and this will be the responsibility of the User at the end of each session.
- 10.4 The owner of the property engages contract cleaners that are commissioned to clean the Derby Recreation Centre ancillary rooms throughout the year. The User is responsible for cleaning of the change rooms, toilets and showers areas.
- 11 **Dispute Resolution** – in the event that this agreement requires further interpretation/clarification.
- Firstly both parties are to discuss the issue with a view to resolution.
 - Secondly, if unable to resolve between the owners of the property representative and the User the dispute will be arbitrated by a mutually acceptable third party with the costs split equally between the User and the Owner of the Property.
- 12 **Termination of user agreement** - This User agreement can be terminated by either party providing notice is given in writing with six months' notice.
- 13 **Obligation on expiry or termination of user agreement** – prior to Termination, the user at the users' expense must restore the premises to a condition consistent with the performance by the user of the user obligation under this user agreement fair wear and tear excepted.

- 13.1 The user must remove from the facility all property of the users including users' signs, fixtures, fittings, plant, equipment and other articles upon the premise sin the nature of trade or tenants fixtures brought upon the facility by the users and promptly make good, to the ratification of the owner, any damage caused by the removal.
- 13.2 On re-entry the owner will have the right to remove from the facility any property of the users and the users indemnifies the owner against all damage caused by the removal of and the cost of sorting such property.
- 14 **Renewing user agreement** - If the User requires renewing of the user agreement for a further term, they must provide the Owner of the Property notice in writing within 6 month prior to the expiration of the term of this user agreement.
- 14.1 If no written advice is received the user agreement will terminate on the expiration date of this agreement, and all items loaned.
- 15 Special requests the owner of the property approves;
- 15.1 One Storage cage located in the Derby Recreation Centre storage area.

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Appendix 2 – Shire of Derby/ West Kimberley Facility terms and conditions

Shire of Derby/West Kimberley
 30 Loch Street, Derby
 PO Box 94, Derby WA 6728
 P: (08) 9191 0999
 E: sdwk@sdwk.wa.gov.au
 W: www.sdwk.wa.gov.au



Terms and Conditions for Hire of Derby Venues

General Conditions (All Venues)

1. Full payment of bonds and hire charges in accordance with the Shire's Schedule of Fees and Charges is required to confirm a booking.
2. Appropriate licences must be obtained for the sale of food and/or drink.
3. If it is an event, an Event Application Package must be submitted, this includes sideshows and carnivals.
4. Keys will be issued on the day of the booking or the day before but no earlier. An inspection of the premises will take place with the hirer when the keys are issued and again upon return of the keys. This is to ensure hirer is aware of the condition of the premises prior to their booking and what condition the premises is expected to be left in following the booking.
5. Any hire does not include the use of property or facilities of surrounding properties.
6. Consumption of alcohol is not permitted without the prior approval of the Chief Executive Officer and Western Australian Police.
7. It is the responsibility of the hirer to ensure the safety of their participants and hold Public Liability Insurance.
8. Any application for hire may be cancelled at any time. In the event of two or more applications for hire being received for the same time and date, the Chief Executive Officer (or delegate) shall determine to which applicant the hire shall be granted.
9. The area used must be kept in a clean and tidy condition at all times.
10. If the venue is in an unsatisfactory state upon your arrival you must report it to the Shire of Derby / West Kimberley and if possible, take digital photographs as a way of documenting your concerns.
11. Any damaged equipment or fittings must be tagged and reported to the Shire of Derby / West Kimberley.
12. The hirer is responsible for opening and securing the premises, including checking all doors, windows and shutters are closed and secured at the end of the booking. Hirer will occur costs for damages of the property if unsecured until bond inspection is completed. See Map/Checklist for details.
13. The hirer is responsible for ensuring all rubbish is emptied into the Sulo Bin supplied.
14. All damages to equipment or the venue will be taken out of the hirers bond.
15. The setting up of tables, trestles and chairs and the removing and storage at the end of the function is the responsibility of the hirer. They must be neatly piled, any damages or requirement to reorganise will occur a cost.
16. Any hire may be refused where the person or the organisation have previously not complied with the conditions of hire.
17. No equipment from any venue will be hired separately/loaned or be able to be taken out of the premises. All fittings or equipment shall be left in a clean condition and returned to the original position.
18. The hirer shall be responsible for leaving the premises and surrounds in a clean and tidy condition in accordance with the hire and cleaning requirements
19. The bond for the premises will be returned within 14 days subject to all conditions of hire.
20. If the booking is cancelled following payment of bond and hire fees, the bond will be refunded in full. The hire fees will be refunded as follows.
 - 14 days prior to booking – full refund;
 - 7 days prior to booking – 50 %;
 - 48 hours – No refund.

Additional Terms and Conditions

Civic Centre

1. The driving of nails, tacks or screws etc. in, or the use of adhesive tape or similar on any surface of the premises is not permitted. Decorations remaining after the function shall be removed and disposed by the hirer.
2. The hirer shall be responsible for the maintaining order and decent behaviour within the property and shall be responsible for complying with these conditions. The organiser(s) of the event have a responsibility to ensure adequate security and control of patrons, the hall and the grounds. Any adverse reports in relation to this event, including from the Western Australian Police Service, will be recorded and may have a negative impact on future applications.
3. Security of Civic Centre is in accordance with the map and checklist

Community Room

1. The Kitchen must be kept clean, the hirers must ensure that they clean the microwave; remove all food from the fridge following use. Wash, dry and put away all kitchen utensils, empty rubbish bin and put in new liner.
2. The driving of nails, tacks or screws etc. in, or the use of adhesive tape or similar on any surface of the premises is not permitted. Decorations remaining after the function shall be removed and disposed by the hirer.

Recreation Centre

1. Covered Courts require equipment in the sports storeroom to be returned correctly. The courts swept clean and any rubbish cleared from surrounds.
2. Use of the canteen section requires a Stallholders Application.

Derby Oval

1. The area for use is the eastern end of the oval.
2. No stakes/pegs are to be driven into the ground without prior consultation with the Shire's Parks & Gardens department.
3. Glass is strictly prohibited.
4. Essential vehicles only are allowed on to the Oval and must be removed to outside the fenced area as soon as practicable.

Important: To ensure that your bond is returned the following must be completed.

- I. All keys must be returned by deadline.
- II. The facility and its immediate surrounds must be left in a clean and undamaged state.
- III. All non-functioning equipment or noticeable damages must be reported to Reception.

Note: the cost to repair any damages, or clean a facility where the hirer has failed to do so adequately, will be deducted from the bond. If insufficient funds held in bond, the hirer will be charged excess.

Certification of agreement / understanding

I, the hirer, hereby certify that I have read the conditions stated in the application / permit, and I fully understand those conditions and will comply with them.

Signature of Hirer: _____ Date: _____

Any breach of the above conditions may result in the hirer being banned from hiring any Shire Facility in the future.

Appendix 4 – Close up Checklist

**Derby Recreation Centre
Lock up procedure**

Name/ Organisation			
AREA	TASK TO BE COMPLETED	CHECK	
Change Room/ Toilets	All Benches must be wiped clean and free of dirt		
	All taps must be turned off in the shower and hand basins		
	All toilets must be flushed and lids are closed		
	The floor must be swept and rubbish is picked up and put into the wheelie bins located outside the change rooms		
	All lights are turned off, all power points are turned off and change room doors are locked		
Recreation Centre	All wheelie bins must be placed outside in the designated are located on the site map		
	All doors must be locked – Please find below a site map with all areas marked needing to be locked		
Equipment	All Shire equipment must be placed back into the storage room in a neat and tidy manner and the storage room door locked		
	All of the users equipment must be removed from the premises (unless a written permission is obtained from the Shire of Derby/ West Kimberley prior)		
	All Cleaning equipment must be cleaned and placed back on the hooks provided in the cleaning closet		
Sign:		Date:	



Derby Recreation Centre Lock up site map



Location	Item	Check	Location	Item	Check
	Entrance door is locked			3 x External Toilets located at the Recreation Centre	
	Internal door is locked				

Signed

Shire of Derby/ West Kimberley Representative

Please Print Name

Please Print Position

Signature

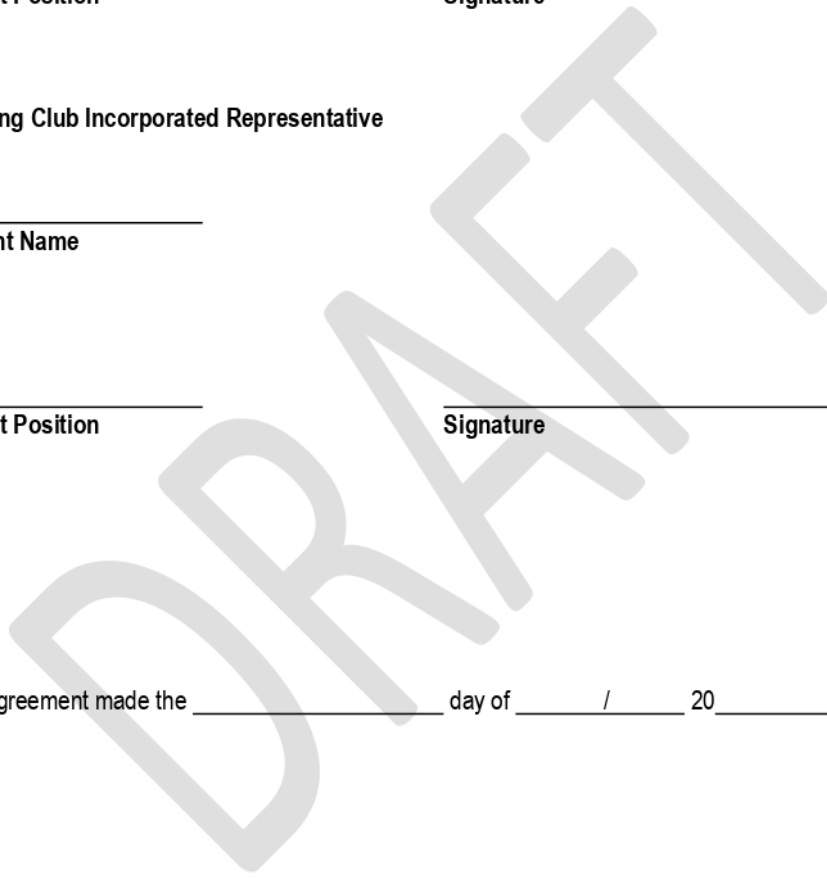
Derby Boxing Club Incorporated Representative

Please Print Name

Please Print Position

Signature

This User Agreement made the _____ day of _____ / _____ 20_____.



16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17 NEW BUSINESS OF AN URGENT NATURE

Nil

18 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL MATTERS)**RESOLUTION 75/19****Moved: Cr Chris Kloss****Seconded: Cr Andrew Twaddle**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

18.1 Air - BP Lease adjustment - Derby Airport

This matter is considered to be confidential under Section 5.23(2) - e(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government.

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0**MOTION****RESOLUTION 76/19****Moved: Cr Paul White****Seconded: Cr Peter Coggins****That Council by ABSOLUTE MAJORITY**

- 1. Agree to a 50% reduction in the Lease payments to the 30th June 2020 with a further review in June 2020 prior to an extension of this arrangement.**
- 2. Agree with Air-BP that should there be changes in usage at the Derby Airport which result in an increase of fuel sales by Air-BP that a review of the lease fees be undertaken.**
- 3. Authorise the Chief Executive Officer to sign the agreement with Air-BP in relation to the modified lease payments.**

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0 BY ABSOLUTE MAJORITY

RESOLUTION 77/19

Moved: Cr Iris Prouse

Seconded: Cr Peter Coggins

That Council moves out of Closed Council into Open Council.

In Favour: Crs Geoff Haerewa, Paul White, Peter Coggins, Chris Kloss, Peter McCumstie, Iris Prouse and Andrew Twaddle

Against: Nil

CARRIED 7/0

19 CLOSURE

19.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday, 29 August 2019 in the Council Chambers, Clarendon Street, Derby.

19.2 Closure of Meeting

The Presiding Member closed the meeting at 6.14pm.

These minutes were confirmed at a meeting on

.....

Signed:

Presiding Person at the meeting at which these minutes were confirmed.

Date: