



**Shire of Derby /  
West Kimberley**

# **CONFIRMED MINUTES**

**Special Council Meeting**

**Thursday, 13 June 2024**

**Date: Thursday, 13 June 2024**

**Time: 5:30 PM**

**Location: Council Chambers  
Clarendon Street  
Derby**



## Order Of Business

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**MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY  
SPECIAL COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY  
ON THURSDAY, 13 JUNE 2024 AT 5:30 PM**

**PRESENT:**

**(In Person)** Mr Peter McCumstie (President), Cr Geoff Haerewa (Deputy President), Cr Brett Angwin, Cr Paul Bickerton, Cr Brian Ellison, Cr Wayne Foley, Cr Kerrissa O'Meara, Cr Andrew Twaddle

**PRESENT:**

**(Remote)** Cr Geoff Davis

**IN ATTENDANCE:**

**(In Person)** Amanda Dexter (Chief Executive Officer), Tamara Clarkson (Deputy Chief Executive Officer), Sarah Smith (Executive Services Coordinator), Telia Reilly (Administration Coordinator and Executive Assistant) and Aaron Gloor (Senior Finance Officer).

**IN ATTENDANCE:**

**(Remote)** Neil Hartley (Director, Strategic Business) and Mark Davis (Executive Services Project Director).

**VISITORS:** Nil

**GALLERY:** Nil

**APOLOGIES:** Nil

**APPROVED LEAVE OF ABSENCE:** Nil

**ABSENT:** Nil

**1 DECLARATION OF OPENING, ANNOUNCEMENTS OF VISITORS**

The meeting was opened at 5:31pm by Mr Peter McCumstie.

**2 ACKNOWLEDGEMENT OF COUNTRY**

In the spirit of reconciliation, the Shire of Derby/West Kimberley acknowledges the traditional custodians of country throughout the Shire and their connection to land, sea and community.

The Shire of Derby/West Kimberley would like to pay respect to the past, present and future traditional custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

### **3 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**

A Council Member may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Council Member are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

- Cr Geoff Davis.

### **4 DISCLOSURE OF INTERESTS**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (Part 5 Division 6 of the *Local Government Act 1995*). Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (Sections 5.70 and 5.71 of the *Local Government Act 1995*).

#### **4.1 Declaration of Financial Interests**

- Nil.

#### **4.2 Declaration of Proximity Interests**

- Nil.

#### **4.3 Declaration of Impartiality Interests**

- Nil

### **5 PUBLIC TIME**

#### **5.1 Public Question Time**

- Nil.

#### **5.2 Public Statements**

- Nil.

### **6 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

- Nil.

## REPORTS

### 7 CORPORATE SERVICES

#### 7.1 SCHEDULE OF FEES AND CHARGES 2024/2025

**File Number:** 5145

**Author:** Tamara Clarkson, Acting Director of Corporate Services

**Responsible Officer:** Amanda Dexter, Chief Executive Officer

**Authority/Discretion:** Legislative

#### SUMMARY

As part of the 2024/25 budget process, fees and charges have been reviewed. This report presents the proposed fees and charges for adoption and inclusion in the 2024/25 budget.

The new schedule of Fees and Charges (attached) will take effect 1 July 2024.

#### DISCLOSURE OF ANY INTEREST

Nil

#### BACKGROUND

In accordance with Section 6.16(1) of the Local Government Act 1995, Council may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Council is required to authorise fees and charges on an annual basis. The Long-Term Financial Plan provides an inflationary factor of CPI as an average increase; however, the actual charge is based on either the cost of providing the service, importance to the community or a market price.

In accordance with the Local Government Act 1995 and associated Regulations, there is a requirement to give notice to the public of the intent to change or introduce new fees and charges. Following the adoption of the proposed fees and charges in June, the schedule will be readopted as part of the 2023/2024 budget process in accordance with legislative requirements.

The Schedule must identify all of the fees applicable for the year including:

- User charges for the hiring and use of various facilities
- Fees for accessing information
- Fees for lodgement of statutory forms and application
- Any bonds or deposits associated with the hire and use of facilities.

The Schedule of Fees and Charges does not include:

- Rates levied
- Service Charges levied under the Local Government Act 1995 (such as underground power)
- Rubbish service levies
- Infringements
- Leases or other individually negotiated licences.

## STATUTORY ENVIRONMENT

Section 6.16(1) of the *Local Government Act 1995*

s 6.16 Imposition of fees and charges

(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

(2) A fee or charge may be imposed for the following –

- a) Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- b) Supplying a service or carrying out work at the request of a person;
- c) Subject to section 5.94, providing information from local government records;
- d) Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- e) Supplying goods;
- f) Such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be –

- g) (a) Imposed\* during a financial year; and
- h) (b) Amended\* from time to time during the financial year.

\*Absolute majority required.

## POLICY IMPLICATIONS

FM2 – Budget Issues

## FINANCIAL IMPLICATIONS

The increases are in line with expected cost increases in 2023/24 financial year.

## STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs

## RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
<b>Financial:</b> Council does not endorse the 2024/2025 Fees and Charges with the consequential risk of deferred cash flow and thus inability to	Unlikely	Major	High	Recovery of costs associated with provision of services balanced with annual review to provide financially responsible fees. Advertise via public

meet financial commitments.				notice.
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## CONSULTATION

To be advertised by local public notice and on the Shire website.

## COMMENT

The adoption of the Schedule of Fees and Charges prior to 30 June 2024 has a number of benefits, including:

- It provides consistency in both reviewing and amending fees and charges on an annual basis.
- It provides sufficient time for associated documentation and advertising to be updated in advance of the fees and charges becoming effective.
- It enables any necessary statutory advertising to be undertaken in advance of the fees and charges becoming effective.
- It enables sufficient time for customers to be advised of any changes to existing fees and charges.
- It assists in budget forecasting, as the adopted fees and charges are applicable for the full financial year.

Each service area has reviewed the fees and charges applicable to their particular area and has provided recommendations as to the level of fees and charges to be imposed in 2024/25.

There a number of charges that are statutory charges, the level of which are set by external bodies and legislation, i.e. Council cannot determine the amount that is charged.

Where Council has the discretion to set the level of fees and charges, the following factors are generally considered in determining the level of fees and charges:

1. Full cost recovery or progressing towards full cost recovery. Examples of these charges are Waste Charges.
2. Charges for the hire or use of Shire facilities that are subsidised by rates. Examples of these charges includes swimming pool, children sport activities and community halls/buildings.
3. Considering CPI as a factor to determine the level of increase to certain fees and charges.
4. Benchmarking the Shire's fees and charges with comparable fees and charges of other local governments.
5. The concept of price elasticity of demand, i.e. the demand to use certain Shire facilities is considered highly elastic meaning demand for facilities drops significantly when an increase in fees is considered too high resulting in an overall drop in use and income.

Early consideration of fees and charges will allow for changes to occur on 1 July 2024 with adequate advertising of the changes.

The adoption of fees and charges in conjunction with the adoption of the 2024/2025 annual budget will provide a consistent approach to the implementation of any changes, with the schedule being readopted pursuant to Section 6.16 of the *Local Government Act 1995*.

**VOTING REQUIREMENT**

Absolute majority

**ATTACHMENTS**

1. Draft 2024/25 Fees and Charges Schedule [↓](#) 

**RESOLUTION 79/24**

**Moved:** Cr Geoff Haerewa

**Seconded:** Cr Brett Angwin

**That Council by ABSOLUTE MAJORITY pursuant to Section 6.16 of the Local Government Act 1995,**

- 1. Adopts the draft 2024/25 Fees and Charges Schedule, as attached; and**
- 2. Authorises the CEO to advertise by Local Public Notice the proposed Fees and Charges.**

In Favour: Crs Peter McCumstie, Geoff Haerewa, Brett Angwin, Paul Bickerton, Geoff Davis, Brian Ellison, Wayne Foley and Andrew Twaddle

Against: Nil

**CARRIED 8/0 BY ABSOLUTE MAJORITY**



**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Any statutory Fees are imposed by other government agencies and are subject to change without warning.					
<b>03 GENERAL PURPOSE FUNDING</b>					
<b>Rates</b>					
<b>Rates Enquiries</b>					
Property enquiry via settlement agent (rating information)	Per property	Council	N	\$70.00	\$73.00
Property enquiry via settlement agent (rating information, and orders and requisitions.)	Per property	Council	N	\$140.00	\$146.00
Property enquiry via settlement agent (rating and building information)	Per property	Council	N	\$192.00	\$199.00
<b>Payment / Instalment Plans</b>					
Alternative payment arrangements	per request	Council	N	\$59.00	\$62.00
Administration Fee on instalments The administration fee does not apply to the first instalment. The fee is only applicable to ratepayers who elect to pay either by the two or four instalments option by the due date	Per property	Statutory	N	\$20.00	\$21.00
Interest on Instalment Plan	Per annum	Statutory	N	5.50%	\$0.06
<b>Rating Charges</b>					
Interest on overdue rates and service charges. Calculated daily on rates and service charges unpaid by due date	Per annum	Statutory	N	8%	9%
Dishonoured Payment including administration fee	Per payment	Council	N	\$65.00	\$65.00
Final Demand	Per property	Statutory	N	\$25.30	\$25.30
Reimbursement of Search / Legal Fees, Debt Recovery	Per property	Council	Y	Actual Cost	Actual Cost
Caveat Lodgement / Withdrawal Fee	Per property	Council	Y	Actual Cost	Actual Cost
<b>04 GOVERNANCE</b>					
<b>Administration</b>					
Agendas and Minutes	each	Council	N	\$45.00	\$45.00
Electoral Roll	per request	Council	N	\$221.00	\$230.00
Interest on overdue sundry debtors. Commence 35 days after date of issue, calculated daily	Per annum	Statutory	N	7%	9%
Freedom of Information Application All other fees and charges in line with FOI Regulations 1993	Per request	Statutory	N	\$30.00	\$30.00
<b>Customer Service and Library Printing Charges</b>					
Printing / Photocopy - A4 Black and White	per page	Council	N	\$2.00	\$0.25
Printing / Photocopy - A4 Colour	per page	Council	N	\$3.00	\$1.00
Printing / Photocopy - A3 Black and White	per page	Council	N	\$3.00	\$0.50
Printing / Photocopy - A3 Colour	per page	Council	N	\$4.00	\$2.00
Laminating - A4	per item	Council	N	\$11.00	\$2.50
Laminating - A3	per item	Council	N	\$11.00	\$4.50
Students - 50% discount					
Shire Special Series Number Plates	Per set	Council	Y	\$323.00	\$335.00
<b>05 LAW, ORDER and PUBLIC SAFETY</b>					
<b>Animal Control</b>					
Ranger Charge out	per hour	Council	Y	NEW	\$120.00
Animal Trap - Bond	per trap	Council	N	\$50.00	\$50.00
Replacement animal registration tag	per tag	Council	N	\$6.00	\$6.50
Application for grant of, or renewal of approval to breed cats	each	Statutory	N	\$200.00	\$200.00
Cat Registration - 1 Year	each	Statutory	N	\$20.00	\$20.00
Cat Registration - 1 Year if application is made after 31 May	each	Statutory	N	\$10.00	\$10.00
Cat Registration - 3 Year	each	Statutory	N	\$42.50	\$42.50
Cat Registration - Lifetime	each	Statutory	N	\$100.00	\$100.00
Eligible Pensioners 50% of registration fees					
Guide Dogs					No Charge
Dog Registration - 1 Year - sterilised	each	Statutory	N	\$20.00	\$20.00
Dog Registration - 1 Year - sterilised - if application is made after 31 May	each	Statutory	N	\$10.00	\$10.00
Dog Registration - 3 Year - sterilised	each	Statutory	N	\$42.50	\$42.50
Dog Registration - Lifetime - sterilised	each	Statutory	N	\$100.00	\$100.00
Dog Registration - 1 Year - unsterilised	each	Statutory	N	\$50.00	\$50.00
Dog Registration - 1 Year - unsterilised - if application is made after 31 May	each	Statutory	N	\$25.00	\$25.00
Dog Registration - 3 Year - unsterilised	each	Statutory	N	\$120.00	\$120.00
Dog Registration - Lifetime - unsterilised	each	Statutory	N	\$250.00	\$250.00
Eligible Pensioners 50% of registration fees *Except Dangerous Dogs					
Working Dogs - Bona fide used for droving or tendering stock 25% of registration fees					
Dangerous Dog - 1 Year registration	each	Statutory	Y	\$50.00	\$50.00
Dangerous Dog - initial property inspection (including moving to a new property)	each	Statutory	Y	\$250.00	\$250.00
Dangerous Dog - annual inspection	each	Statutory	Y	\$100.00	\$100.00
Dangerous Dog - sign	each	Statutory	Y	\$45.00	\$45.00
Dangerous Dog - muzzle	each	Statutory	Y	\$35.00	\$35.00
Dangerous Dog Collars - multiple sizes	each			At cost	
Application for more than 2 Dogs	per application	Council	Y	\$100.00	\$100.00

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Animal Control continued</b>					
<b>Dog and Cat Impound Fees</b>					
First impound/seizure - registered dog or cat	each	Council	N	\$50.00	\$50.00
First impound/seizure - unregistered dog or cat	each	Council	N	\$75.00	\$75.00
Second impound/seizure within 12 months	each	Council	N	\$100.00	\$100.00
Third and subsequent impound/seizure within 12 months	each	Council	N	\$150.00	\$150.00
Dog or Cat Seizure Fee - Without impound and return of dog					Remove
Dog or cat maintenance in pound	per animal per day		N	\$15.00	\$15.00
Parasite treatment if required	each	Council	Y	\$11.00	\$20.00
Destruction and/or Disposal of a dog or cat at owners request *To be charged at the discretion of Ranger Coordinator to ensure animal welfare is paramount	each	Council	N	\$120.00	\$125.00
Return dog or cat after business hours. * Dependent on availability of Ranger	each	Council	N	\$150.00	\$150.00
Animal Microchipping - 1 Dog or 1 Cat	each	Council	N	\$55.00	\$55.00
Animal Microchipping - per animal where two or more	each	Council	N	\$50.00	\$50.00
Eligible Pensioners - Animal Microchipping - Dog or Cat	each	Council	N	\$50.00	\$50.00
Eligible Pensioners - Animal Microchipping - Dog or Cat	each	Council	N	\$45.00	\$45.00
NOTE: This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It can not be seen as an expectation from the public and may not always be readily available. The principal Vet from the Derby Veterinary Clinic unconditionally supports the offer of this service.					
<b>Boarding Kennels</b>					
Boarding Kennel Registration licence	Each	Statutory	Y	\$200.00	\$200.00
Annual kennel Licence (Inspection required before renewal of Licence)	Each	Statutory	Y	\$220.00	\$220.00
Variation of Licence	Each	Statutory	N	\$105.00	\$105.00
Transfer of Licence	Each	Statutory	N	\$70.00	\$70.00
<b>Livestock Impound Fees</b>					
<b>During business hours</b>					
Entire horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs	Each	Council	Y	\$120.00	\$125.00
Wethers, ewes, lambs or goats	Each	Council	Y	\$60.00	\$63.00
<b>Impounded after 6pm and before 6am</b>					
Entire horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs	Each	Council	Y	\$240.00	\$249.00
Wethers, ewes, lambs or goats per head	Each	Council	Y	\$120.00	\$125.00
<b>Subsequent each 24 hours of part thereof</b>					
Entire horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs	Each	Council	Y	\$30.00	\$32.00
Wethers, ewes, lambs or goats per head	Each	Council	Y	\$15.00	\$16.00
Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother					
Livestock maintenance in pound	per animal per day	Council	Y	\$35.00	\$35.00
<b>Impounded Vehicles</b>					
Towing of vehicle from property	per vehicle			\$250.00	\$300.00
Initial impound fee vehicle				\$20.00	\$20.00
Storage Fee - impounded vehicles	per day			\$10.00	\$10.00
travel to collect abandoned vehicle outside of Derby townsite	per kilometre			New Fee	\$4.10
<b>Fire Control</b>					
Installation of firebreaks	each	Council	N	At cost	At cost
Administration fee if conducted by Rangers	each	Council	N	\$100.00	\$100.00

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>07 HEALTH</b>					
<b>Environmental Health</b>					
<b>Caravan Parks</b>					
Annual Registration Fee*	Each	Statutory	N	\$200.00	\$200.00
Transfer Caravan Park Licence	Each	Statutory	N	\$100.00	\$100.00
*OR - The amount calculated by multiplying the relevant amount below per site, by the maximum number of sites (including any sites that may be used in an overflow area) whichever is greater					
Registration per Long Stay Site	per annum	Statutory	N	\$6.00	\$6.00
Registration per Short Stay Site and Sites in Transit Parks	per annum	Statutory	N	\$6.00	\$6.00
Registration per Camp Site	per annum	Statutory	N	\$3.00	\$3.00
Registration per Overflow Site	per annum	Statutory	N	\$1.50	\$1.50
Additional fee for renewal after expiry (Reg 53)	per annum	Statutory	N	\$20.00	\$20.00
Temporary Licence - Pro rata amount of the application fee payable for the period of time for which the licence is to be in force					
<b>Lodging House</b>					
Annual Registration Fee	per annum	Statutory	N	\$180.00	\$180.00
Transfer of Ownership Licence	each	Statutory	N	\$100.00	\$100.00
<b>Inspections / Applications</b>					
Public buildings - Low Risk	per building	Statutory	N	\$100.00	\$100.00
Public buildings - Medium Risk	per building	Statutory	N	\$200.00	\$200.00
Public buildings - High Risk	per building	Statutory	N	\$300.00	\$300.00
Public Event - Not For Profit entity					No Charge
Food Premises Inspection Fee	per premise	Statutory	N	\$80.00	\$80.00
Food Premises Re-Inspection Fee (following initial failure)	per premise	Statutory	N	\$120.00	\$120.00
<b>Fee for Service of Demand</b>					
Includes Section 39 Certificate, freezer breakdown, inspection on request, assessment of noise management plans. This fee applies to all Environmental Health Service Delivery and is not limited to food matters only					
First hour or pro rata for a part of an hour	per hour	Statutory	Y	\$209.00	\$220.00
Every hour thereafter or pro rata for a part of an hour	per hour	Statutory	Y	\$105.00	\$110.00
<b>Sampling</b>					
Water Sampling/Analysis *Microbial	per sample	Statutory	N	\$77.00	\$80.00
Pool Water Sampling	per sample	Statutory	N	\$57.00	\$58.00
Pool Water Re-Sampling as failed initial test	per sample	Statutory	N	\$100.00	\$102.00
Bore Water Sampling	per sample	Statutory	Y	\$77.00	\$78.00
Bore Water Re-Sampling as failed initial test	per sample	Statutory	Y	\$130.00	\$130.00
Reissue Certificate of Approval - All health related approvals	each	Statutory	N	\$54.00	\$55.00
<b>Hairdresser/Beauty Therapy/Skin Penetration</b>					
Initial Notification / Application	per premise	Statutory	N	\$110.00	\$110.00
Annual Inspection Fee	annual	Statutory	N	\$80.00	\$80.00
<b>Offensive Trades Fees</b>					
Fees for Offensive Trades are as prescribed by the Health (Offensive Trades Fees) Regulations 1976 under the Health Act 1911					
<b>Septic Tank Applications*</b>					
Application Fee	each	Statutory	N	\$118.00	\$118.00
Fee for Grant of Permit (Reg 10(2))	each	Statutory	N	\$118.00	\$118.00
Septic Tank Inspection Fee	each	Statutory	N	\$118.00	\$118.00
*Other fees apply if building is not a single dwelling and produces more than 540 litres of sewerage per day (ie \$56.00 fee to HDWA)					
<b>Food Act Application Fee</b>					
Construct or establish a food premises (s110 (3)) which includes Notification Fee					
High Risk	each	Statutory	N	\$400.00	\$400.00
Medium Risk	each	Statutory	N	\$300.00	\$300.00
Low Risk	each	Statutory	N	\$200.00	\$200.00
Note: As per Food Act, any Fees and Charges set by statutory regulation take precedence over Council Fees and Charges					
<b>Food Act Notification Fee</b>					
High, Medium and Low Risk Premises	each	Statutory	N	\$70.00	\$70.00
Exempted Food Premises, not-for-profit, community groups and food businesses licenced under Activities on Thoroughfares and Trading					No Charge
<b>Annual Risk Assessment/Inspection Fees</b>					
High Risk - 4 Assessments per year	each	Statutory	N	\$500.00	\$500.00
Medium Risk - 2 Assessments per year	each	Statutory	N	\$300.00	\$300.00
Low Risk - 1 Assessment per year	each	Statutory	N	\$150.00	\$150.00
Second and Subsequent Re-Assessment	each	Statutory	N	\$100.00	\$100.00
Transfer Fee	each	Statutory	N	\$100.00	\$100.00
<b>Stallholders Permit</b>					
Annual Fee	each	Statutory	N	\$260.00	\$260.00
Monthly Fee	each	Statutory	N	\$60.00	\$60.00
Daily Fee	each	Statutory	N	\$30.00	\$30.00
Charitable organisation or community group					No Charge
<b>Traders Permit</b>					
Annual Fee	each	Statutory	N	\$1,565.00	\$1,565.00
Monthly Fee	each	Statutory	N	\$260.00	\$260.00
Daily Fee/One off	each	Statutory	N	\$55.00	\$55.00

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>08 EDUCATION AND WELFARE</b>					
<b>Youth Services</b>					
<b>Derby Youth Centre - Alcohol is not allowed at this venue</b>					
Bond*	each	Council	Y	\$500.00	\$500.00
Community and Non-Government Use - per hour	each	Council	Y	\$15.00	\$15.00
Community and Non-Government Use - half day (up to 5 hours)	each	Council	Y	\$67.50	\$67.50
Community and Non-Government Use - per day	each	Council	Y	\$96.00	\$96.00
Commercial and Government Use - per hour	each	Council	Y	\$30.00	\$30.00
Commercial and Government Use - half day (up to 5 hours)	each	Council	Y	\$135.00	\$135.00
Commercial and Government Use - per day	each	Council	Y	\$180.00	\$180.00
Additional Cleaning Charges per hour (where required)	each	Council	Y	Cleaning Contractor Costs + 20%	\$115.00
Additional Rubbish Collection by Shire Staff per hour (where required)	each	Council	Y	As per labour rates	\$115.00
Staff to attend - Call Out Fee - per hour	each	Council	Y	As per labour rates	\$84.00
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day	each	Council	Y	\$150.00	\$167.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day	each	Council	Y	\$300.00	\$315.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	each	Council	Y	\$600.00	\$630.00
After hours Inspection (Weekends, Public Holidays etc.)					
When a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	each	Council	Y	\$300.00	\$315.00
Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs					
<b>10 COMMUNITY AMENITIES</b>					
<b>Cemeteries</b>					
<i>Shire of Derby / West Kimberley Local Law related to Derby Public Cemetery Reserve No. 1227 and Fitzroy Crossing Public Cemetery Reserve No. 29060</i>					
Cemetery Enquiry - Search of Cemetery Records	per application	Council	N	\$65.00	\$65.00
<b>Burial - Application for Grant of Right of Burial</b>					
Grant of Right of Burial	each	Council	N	\$175.00	\$185.00
Sinking Fees - Ordinary Grave for an adult (1.8 - 2.1m deep)	each	Council	N	\$696.00	\$750.00
Sinking Fees - Grave for any child under 7 years (1.8 - 2.1m deep)	each	Council	N	\$579.00	\$600.00
Sinking Fees - Grave for any stillborn child (1.4m deep)	each	Council	N	\$464.00	\$500.00
Sinking fees - Double Burial Plot (2.4m deep)	each	Council	N	\$754.00	\$800.00
Sinking fees - Family to Dig Grave	each	Council	N	\$406.00	\$450.00
<b>Burial - Extra Charges</b>					
For each additional 0-500mm					No Charge
For each additional 500-1000mm or part thereof	each	Council	N	\$175.00	\$175.00
Reopening an ordinary grave for internment or exhumation - Standard Grave	each	Council	N	\$869.00	\$950.00
Reopening Double Plot for second burial at 1.8m deep	each	Council	N	\$696.00	\$750.00
Interment without due notice under By-law 6	each	Council	N	\$290.00	\$300.00
Re-interment after exhumations	each	Council	N	\$290.00	\$300.00
Weekend or Public Holiday	each	Council	N	\$1,000.00	\$1,100.00
Note: Where removal of kerbing, tiles, grass etc. is necessary, fees will be charged per labour hour incurred					
<b>Miscellaneous Charges</b>					
Plot Reservation/Registration of Right of Burial (25 years)	each	Council	N	\$175.00	\$185.00
Registration of "Transfer of Form of Grant of Right of Burial"	each	Council	N	\$30.00	\$45.00
Copy of Right of Burial	each	Council	N	\$30.00	\$45.00
Funeral Director's Annual Licence Fee	each	Council	N	\$290.00	\$295.00
Monumental Mason's Annual Licence Fee	each	Council	N	\$175.00	\$295.00
Permit to erect Headstone	each	Council	N	\$150.00	\$150.00

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Sanitation</b>					
<b>Refuse Collection</b>					
Residential Rubbish - One collection per bin per week (two during wet season)	per annum	Council	N	\$975.00	\$1,024.00
Residential Rubbish - Additional Bin Charge for one collection per week (two during wet season)	per annum	Council	N	\$1,100.00	\$1,155.00
Commercial Rubbish - One collection per bin per week (two during wet season)	per annum	Council	N	\$1,400.00	\$1,470.00
Commercial Rubbish - Additional Service per day/week (two during wet season)	per annum	Council	N	\$1,400.00	\$1,652.00
Commercial Rubbish - Additional Bin Charge for one collection per week (two during wet season)	per annum	Council	N	\$1,100.00	\$1,155.00
Domestic/Commercial Rubbish Bins - Replacement cost per bin	each	Council	Y	\$267.00	\$280.00
<b>Derby/Fitzroy Crossing Waste Management Facilities - Disposal Charge</b>					
Domestic Household Refuse - Disposal at Landfill Site Only. Delivered in trailer or utility loads only, including recyclables					No Charge
Note: Any refuse from domestic premises if brought in by a commercial vehicle or operator will be charged at the commercial and industrial rates					
<b>Separated Green Waste suitable for mulching</b>					
Domestic / Commercial					No Charge
<b>Refuse from Commercial and Industrial Premises and 'Authorised' Collection of Household Waste, and Demolition Waste</b>					
Compacted - Compactor Vehicles - per cubic metre or part thereof	per m3	Council	Y	\$100.00	\$110.00
Not Compacted - per cubic metre or part thereof	per m3	Council	Y	\$85.00	\$89.00
<b>Miscellaneous Waste</b>					
Air Conditioners - General Public					No Charge
Air Conditioners - Commercial Business	each	Council	N	\$65.00	\$68.00
Asbestos Disposal per cubic metre	per m3	Council	Y	\$146.00	\$153.00
Asbestos Disposal Minimum Charge	per m3	Council	Y	\$348.00	\$365.00
Batteries					No Charge
Car Bodies					No Charge
Clinical Waste Disposal - per cubic metre or part thereof	per m3	Council	Y	\$244.00	\$256.00
Disposal of Animal Carcasses - Large animals e.g horses, cattle,pigs	each	Council	N	\$56.00	\$59.00
E-Waste					No Charge
Empty Plastic 205 Litre Drums	each	Council	Y	\$19.00	\$20.00
Empty Steel 205 Litre Drums					No Charge
Gas Bottles					No Charge
Liquid/Septage/Grease Trap Waste - deposited at Council Facility Note: Arrangements to be made with private contractors	per kilolitre	Council	Y	\$209.00	\$219.00
Motor Oil and Cooking Oil - Contact Shire Officers for disposal information					No Charge
Refrigerators or Freezers - General Public					No Charge
Refrigerators or Freezers - Commercial Business	each	Council	Y	\$60.00	\$63.00
Truck Bodies - See Waste Facility Contractors					No Charge
Car Tyres	each	Council	Y	\$10.00	\$11.00
Light Truck Tyres	each	Council	Y	\$20.00	\$21.00
Truck Tyres	each	Council	Y	\$50.00	\$52.00
Tractor and Large Machinery Tyres	each	Council	Y	\$100.00	\$105.00
Haul Pack/Dumptruck Tyres	each	Council	Y	\$1,200.00	\$1,260.00
Any waste from outside the Shire's boundaries will incur double the stated fees above					
<b>Minimum Charge of \$15 per invoice per month</b>	each	Council	Y	\$25.00	\$26.00

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Town Planning and Regional Development</b>					
<i>Statutory Planning Applications - In accordance with Planning and Development Regulations 2009, Reg 47 Schedule 2</i>					
Fees are based on the estimated cost of development - Per Application *					
Determination of a Development Application (other than for an Extractive Industry) where the Development has not commenced or been carried out and the estimated cost of the Development is:					
A) Not more than \$50,000	each	Statutory	N	\$147.00	\$147.00
B) More than \$50,000 but not more than \$500,000	each	Statutory	N	0.32% of the estimated cost of development	0.32% of the estimated cost of development
C) More than \$500,000 but not more than \$2.5 million	each	Statutory	N	\$1,700 plus 0.257% for every \$1 in excess of \$500,000	\$1,700 plus 0.257% for every \$1 in excess of \$500,000
D) More than \$2.5 million but not more than \$5 million	each	Statutory	N	\$7,161 plus 0.206% for every \$1 in excess of \$2.5m	\$7,161 plus 0.206% for every \$1 in excess of \$2.5m
E) More than \$5 million but not more than \$21.5 million	each	Statutory	N	\$12,633 plus 0.123% for every \$1 in excess of \$5m	\$12,633 plus 0.123% for every \$1 in excess of \$5m
F) More than \$21.5 million	each	Statutory	N	\$34,196.00	\$34,196.00
* If the Development has commenced or been carried out without approval, an additional amount by way of penalty is payable. This penalty is twice the amount of the fee payable for the determination of the application fees shown above, in addition to the normal					
Advertising Costs (TPS 5) SA/AA as appropriate	each	Council	N	At cost	At cost
Resubmission of Lapsed Planning Approval	each	Council	N	\$295.00	\$295.00
Request for Consideration of Amended Plan	each	Council	N	\$295.00	\$295.00
Request for Extension of Time	each	Council	N	\$295.00	\$295.00
Determining an application to cancel the development approval	each	Council	N	\$0.00	\$0.00
<b>Extractive Industry *</b>					
Determination of Development Application	each	Statutory	N	\$739.00	\$739.00
* If the Development has commenced or been carried out without approval, an additional amount of \$1,478.00 by way of penalty is payable, in addition to the normal application fee. Thus the fee payable is 3 times the standard fee. This is a statutory fee.					
<b>Change of Use and Non Conforming Use Application Only</b>					
Application for change of use or for change of continuation of a non-conforming use where development is not occurring	each	Statutory	N	\$295.00	\$295.00
Alteration, extension or change of non-conforming use where development already commenced or been carried out	each	Statutory	N	\$885.00	\$885.00
<b>Rural Roads</b>					
Development Bond* for Transportable Houses - Refundable				\$10,000.00	\$10,000.00
<b>Development Assessment Panel (DAP) - In accordance with Planning and Development Assessment Panels Regulations 2011</b>					
A) \$2 million but less than \$7 million	each	Statutory	Y	\$5,603.00	\$5,603.00
B) \$7 million but less than \$10 million	each	Statutory	Y	\$8,650.00	\$8,650.00
C) \$10 million but less than \$12.5 million	each	Statutory	Y	\$9,411.00	\$9,411.00
D) \$12.5 million but less than \$15 million	each	Statutory	Y	\$9,680.00	\$9,680.00
E) \$15 million but less than \$17.5 million	each	Statutory	Y	\$9,948.00	\$9,948.00
F) \$17.5 million but less than \$20 million	each	Statutory	Y	\$10,218.00	\$10,218.00
G) \$20 million or more	each	Statutory	Y	\$10,486.00	\$10,486.00
Amendment or cancellation	each	Statutory	Y	\$241.00	\$241.00
<b>Home Occupation - In accordance with Planning and Development Regulations 2009, Reg 47, Schedule 2</b>					
Initial Application for approval of a home occupation where the home occupation has not commenced	each	Statutory	N	\$222.00	\$222.00
Initial Application for approval of a home occupation where the home occupation has commenced	each	Statutory	N	\$666.00	\$666.00
Application for the renewal of approval of a home occupation before the approval expires	each	Statutory	N	\$73.00	\$73.00
Application for the renewal of approval of a home occupation after the approval has expired	each	Statutory	N	\$219.00	\$219.00
<b>Planning Advice</b>					
Issue of written planning advice	each	Statutory	N	\$73.00	\$73.00
Replying to a property settlement questionnaire	each	Statutory	N	\$73.00	\$73.00
<b>Zoning</b>					
Issue of Zoning Certificate	each	Statutory	N	\$73.00	\$73.00
Written Zoning Enquiries	each	Statutory	N	\$73.00	\$73.00
<b>Copy of Monthly Statistics</b>					
Per Month	each	Council	Y	\$20.00	\$21.00
Per Annum	each	Council	Y	\$200.00	\$210.00
<b>Scheme Amendment and Structure Plans</b>					
Calculated for individual applications as per Part 2 and 3 of the Town Planning (Local Government Planning Fees) Regulations 2000					
Director/Manager/Planner	per hour	Statutory	N	\$189.00	\$199.00
Environmental Health Officer or officer with qualifications relevant	per hour	Statutory	N	\$139.00	\$149.00
Secretary/Administration				\$111.00	\$121.00
<b>Professional Advice</b> (Expert Witness Statement, Audits, Reports)					
**Professional advice as a resource of Council may only be provided on agreement of the Chief Executive Officer. Other fees may be incurred if other internal staff is required).					
Director	per hour	Council	Y	\$216.00	\$226.00
Manager or in house Planner	per hour	Council	Y	\$189.00	\$199.00
External Shire Planning Consultant	per hour	Council	Y	\$216.00	\$226.00
Environmental Health Officer or officer with qualifications relevant	per hour	Council	Y	\$139.00	\$149.00
Secretary/Administration	per hour	Council	Y	\$111.00	\$121.00
Any required amendments or changes to the application undertaken by a Shire Officer will be charged for the time taken - per hour	per hour	Statutory	N	\$175.00	\$175.00
Note. Above fees are based on the completed application being lodged.					

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Town Planning and Regional Development continued</b>					
<b>Provision of a Sub-Division/Strata Clearance</b>					
A) 1 to 5 lots - Charge per lot	per lot	Statutory	N	\$73.00	\$73.00
B) Between 6 and 195 lots - Charge for first 5 lots \$365.00, then \$35.00 per additional lot	per lot	Statutory	N	\$365.00	\$365.00
C) More than 195 lots	per lot	Statutory	N	\$7,393.00	\$7,393.00
Strata Form 7 Clearance Certificate under section 5B(2), 8A(f) or 9(3) of the Strata Titles Act - Minimum Fee of \$100.00 applies	per lot	Statutory	N	0.20 per sqm of floor area	0.20 per sqm of floor area
<b>Application for Certificate of Approval for Strata Plan (Form 24)</b>					
a) Up to and including 5 lots - \$656 plus per lot fee	per lot	Statutory	N	\$656.00	\$656.00
b) More than 5 and up to 100 lots - \$981 plus per lot fee	per lot	Statutory	N	\$981.00	\$981.00
c) more than 100 lots	per lot	Statutory	N	\$5,113.50	\$5,113.50
<b>11 RECREATION AND CULTURE</b>					
<b>Kimberley Art and Photographic Prize</b>					
<b>Art Prize</b>					
Artist Entry Fee	each	Council	Y	\$50.00	\$55.00
Artist Entry Fee - Youth	each	Council	Y	\$16.50	\$20.00
Artist Entry Fee - Boab nut category	each	Council	Y	\$10.00	\$15.00
Artist Entry Fee - Concession	each	Council	Y	\$44.50	\$50.00
Commission on sale of works	each	Council	Y	20%	20%
Hanging System - art piece	each	Council	Y	\$25.00	\$40.00
<b>Photographic Awards</b>					
Artist Entry Fee	each	Council	Y	\$30.00	\$35.00
Artist Entry Fee - Youth	each	Council	Y	\$16.50	\$20.00
Artist Entry Fee - Snap and Send category	each	Council	Y	\$0.00	\$0.00
Artist Entry Fee - Concession	each	Council	Y	\$25.00	\$30.00
Commission on sale of works	each	Council	Y	20%	20%
Hanging System - photography piece	each	Council	Y	\$25.00	\$40.00
<b>Library Services</b>					
Lost or damaged membership card	each	Council	Y	\$5.00	\$5.50
Administration fee for lost or damaged items	each	Council	Y	\$5.50	\$5.50
Replacement items	each	Council	Y	at cost	at cost
DVD Case single	each	Council	Y	\$1.00	\$1.50
DVD Case multiple	each	Council	Y	\$2.50	\$3.00
CD Case	each	Council	Y	\$3.00	\$3.50
Exam Fee invigilation per person including exam room hire - University					Set by University
Exam Fee invigilation per person including exam room hire - All other exams	per hour	Council	Y	\$110.00	\$110.00
Used Books	each	Council	Y	\$2.00	\$2.20
Book Series	each	Council	Y	\$10.00	\$10.50
Used DVD or CD	each	Council	Y	\$2.00	\$2.50
Used Audio Book	each	Council	Y	\$10.00	\$10.50
Used Magazine bundle	each	Council	Y	\$5.00	\$5.50
Kids afternoon activities at Debry Library					
The full time is to be paid at commencement of the program	each	Council	Y	\$2.00	\$2.50
Internet use - once per person per day				No Charge	Remove

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Aquatic Facilities</b>					
<b>Derby Memorial Swimming Pool</b>					
Spectator - Casual Entry	each	Council	Y	\$1.00	\$1.00
Child 0 - 4 - Casual Entry					no charge
Child 5 to 15 - Casual Entry	each	Council	Y	\$3.50	\$3.50
Child 5 to 15 - 3 Month Pool Membership	each	Council	Y	\$76.00	\$80.00
Child 5 to 15 - 6 Month Pool Membership	each	Council	Y	\$119.00	\$125.00
Child 5 to 15 - 12 Month Pool Membership	each	Council	Y	\$194.00	\$204.00
Adult 16+ - Casual Entry	each	Council	Y	\$5.50	\$5.50
Adult 16+ - 3 Month Pool Membership	each	Council	Y	\$113.00	\$119.00
Adult 16+ - 6 Month Pool Membership	each	Council	Y	\$226.00	\$237.00
Adult 16+ - 12 Month Pool Membership	each	Council	Y	\$345.00	\$362.00
Concession - Casual Entry	each	Council	Y	\$3.50	\$3.50
Concession - 3 Month Pool Membership	each	Council	Y	\$76.00	\$80.00
Concession - 6 Month Pool Membership	each	Council	Y	\$119.00	\$125.00
Concession - 12 Month Pool Membership	each	Council	Y	\$194.00	\$204.00
School Groups - Per student, pool opening hours only	each	Council	Y	\$2.00	\$2.00
Community Pool Party - Pool Entry	each	Council	Y	\$2.00	\$2.00
Family - Casual Entry	each	Council	Y	\$15.00	\$15.00
Family - 3 Month Pool Membership	each	Council	Y	\$286.00	\$300.00
Family - 6 Month Pool Membership	each	Council	Y	\$442.00	\$464.00
Family - 12 Month Pool Membership	each	Council	Y	\$668.00	\$701.00
Note. Family is 2 adults and up to 4 children					
<b>Multi Pass Swim (10 Entry)</b>					
Adult 10 visit pass	each	Council	Y	\$49.50	\$49.50
Child 5 to 15 10 visit pass	each	Council	Y	\$31.50	\$31.50
Concession 10 visit pass	each	Council	Y	\$31.50	\$31.50
Spectator 10 visit pass	each	Council	Y	\$9.00	\$9.00
<b>Aquatic Programs</b>					
Adult - Group Fitness Class	each	Council	Y	\$10.00	\$10.00
Junior- Group Fitness Class	each	Council	Y	\$5.00	\$5.00
Concession - seniors, students, healthcare card - Group Fitness Classes	each	Council	Y	\$8.00	\$8.00
Dash and Splash Entry	each	Council	Y	\$15.00	\$15.00
Derby Swim Classic	each	Council	Y	\$15.00	\$15.00
<b>Multi Pass Aquatic Programs (10 Entry)</b>					
Adult 10 visit pass	each	Council	Y	\$90.00	\$90.00
Child 5 to 15 10 visit pass	each	Council	Y	\$45.00	\$45.00
Concession 10 visit pass	each	Council	Y	\$72.00	\$72.00
<b>Swimming Lessons and Educational Programs</b>					
Adult (non-member) - Group	each	Council	Y	\$15.00	\$15.00
Adult (member) - Group	each	Council	Y	\$12.50	\$12.50
Junior (non-member) - Group	each	Council	Y	\$13.00	\$13.00
Junior (member) - Group	each	Council	Y	\$11.00	\$11.00
Adult - 1:1 teaching per 30min lesson	each	Council	Y	\$37.00	\$37.00
Junior - 1:1 teaching per 30min lesson	each	Council	Y	\$37.00	\$37.00
Additional Adult/Junior - 1:1 teaching per 30min lesson	each	Council	Y	\$21.00	\$21.00
Bronze Medallion Qualification - Full Course	each	Council	Y	\$200.00	\$210.00
Bronze Medallion Qualification - Requalification	each	Council	Y	\$100.00	\$105.00
Note. Full term is to be paid up front at commencement of program					
<b>Aquatic other</b>					
Lane Hire	per hour	Council	Y	\$15.00	\$17.00
Pool Hire (Outside of normal opening hours with prior agreement only. Includes one Pool Operator qualified staff member)	per hour	Council	Y	\$100.00	\$105.00
Pool Hire with Inflatable (Outside of normal opening hours with prior agreement only. Includes one Pool Operator qualified staff member)	per hour	Council	Y	\$150.00	\$150.00
Facility Hire - Exclusive use during ordinary opening hours (eg School Carnivals). Includes 1 Pool Operator qualified staff member.	per hire	Council	Y	\$450.00	\$472.00
Additional Lifeguard (compulsory for events over 100 attendees)	per hour	Council	Y	\$50.00	\$50.00
Instructor Fee	per hour	Council	Y	New Fee	\$50.00
Event Booking Bond* - during operational hours only	per event	Council	Y	\$50.00	\$50.00
Bond* - private booking whole of facility	per event	Council	Y	\$300.00	\$300.00
*Bonds will not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred.					
<b>Cancellation of Bookings</b>					
7 Days or more prior to booking	per booking	Council	N	Full Refund	Full Refund
Between 1 and 7 Days prior to booking	per booking	Council	N	50% Refund	50% Refund
Within 24 Hours of booking	per booking	Council	N	No Refund	No Refund



**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Other Recreation and Sport</b>					
<b>Junior School Holiday Program: Primary School Sessions</b>					
Individual Session	per session	Council	N	\$11.00	\$11.00
One Week - All Sessions	per session	Council	N	\$30.00	\$30.00
Two Weeks - All Sessions	per session	Council	N	\$60.00	\$60.00
<b>Recreation Programs</b>					
Adult Recreation Program	per session	Council	N	\$10.00	\$10.00
Junior Recreation Program	per session	Council	N	\$5.00	\$5.00
<b>Marquee Hire</b>					
Hire Fee - First day (including labour hire to erect and dismantle)	per hire	Council	Y	\$950.00	\$950.00
Hire Fee - Each additional day	per hire	Council	Y	\$200.00	\$200.00
Bond*		Council	N	\$550.00	\$550.00
Note: It is compulsory for the Shire to erect and dismantle the marquee					
<b>Pop-up Gazebo Hire</b>					
Daily Hire Fee	per hire	Council	Y	\$200.00	\$200.00
Labour Hire to Erect or Dismantle (optional)	per hire	Council	Y	\$375.00	\$375.00
Bond*		Council	N	\$550.00	\$550.00
<b>Equipment plus bond</b>					
BBQ Trailer Hire	per day	Council	Y	\$80.00	\$80.00
Note: the Hirer must obtain a Food Permit, which may incur an additional cost					
Public Address System	per hire	Council	Y	\$75.00	\$75.00
Projector	per hire	Council	Y	\$50.00	\$50.00
Screen	per hire	Council	Y	\$25.00	\$25.00
Bond*	per session	Council	N	\$250.00	\$250.00
<b>Equipment plus bond - Large</b>					
Outdoor Cinema Screen	per hire	Council	Y	\$350.00	\$350.00
Gladiator Ring	per hire	Council	Y	\$350.00	\$350.00
Inflatable Obstacle Course	per hire	Council	Y	\$350.00	\$350.00
Requirement to have Shire staff assist with set up. Minimum one hour required	per hire	Council	Y	As per labour	as per labour
Bond* - Outdoor Cinema Screen, Gladiator Ring and Inflatable Obstacle Course				\$500.00	\$500.00
*Bonds will not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred.					
<b>Facility Hire</b>					
<b>Keys</b>					
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day	each	Council	Y	\$150.00	\$150.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above	each	Council	Y	\$300.00	\$300.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	each	Council	Y	\$600.00	\$600.00
After hours Inspection - when a post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	each	Council	Y	\$300.00	\$300.00
<b>Cancellation of Facility Hire Bookings</b>					
14 Days or more prior to booking				Full Refund	Full Refund
Between 8 and 13 Days prior to booking				75% Refund	75% Refund
Between 2 and 7 Days prior to booking				50% Refund	50% Refund
Within 48 Hours of booking				No Refund	No Refund
<b>Equipment</b>					
Chairs and Trestle tables are included in facility booking fee. They will not be hired for use outside of Council facilities					
<b>Other Services</b>					
Additional Cleaning Charges (where required)	per hour	Council	Y	cleaning contractor costs + 20%	cleaning contractor costs + 20%
Additional Rubbish Collection by Shire Staff (where required)	per hour	Council	Y	as per labour	\$115.00
Staff to attend - Call Out Fee	per hour	Council	Y	as per labour	\$84.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed					
<b>Bonds</b>					
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred					
* Council retains the right to charge a higher bond if the hirer has previously caused damage or if the activity is likely to cause damage					
** Council retains the right to retain bond if the hirer breaches any conditions of hire.					
** Council retains the right to refuse bookings where there has been a prior breach of conditions of hire by the hirer for any of the shire venues at any time in the past					
** Where an organisation will be hiring a venue or equipment multiple times throughout the year, one bond can be paid and held by the Shire for the entire year or until a refund of the bond is requested. The bond must be of the bond value applicable to the venue or equipment being hired. If multiple venues or equipment are required on the same day, the person or organisation hiring the facilities or equipment are to pay the additional bond applicable.					
<b>Definitions</b>					
<b>Alcohol</b> - Where alcohol is being served or otherwise provided, including BYO and gratis provision					
<b>Per Day Rates</b> - Per day rate is 8 hours. Up to a maximum of 14 hrs eg 10am - 12 midnight, Friday and Saturday only					
<b>Community and Non-Government Organisations</b> - This category covers individuals (eg: birthday parties and weddings except where alcohol is being served), incorporated and non-incorporated community groups where the purpose is not for profit. This includes groups such as Churches, Playgroups, and Aboriginal Community Organisations (eg: Land Council etc)					
<b>Commercial and Government</b> - All state, federal and other local governments including their agencies, or where the purpose is to generate a profit by a business (excludes fairs, circuses, sideshows or other large scale events)					

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Facility Hire continued</b>					
<b>Council Chambers</b>					
Community and Non-Government Use	per hour	Council	Y	\$50.00	\$52.00
Community and Non-Government Use	per day	Council	Y	\$150.00	\$156.00
Commercial and Government Use	per hour	Council	Y	\$100.00	\$104.00
Commercial and Government Use	per day	Council	Y	\$300.00	\$311.00
Bond*				\$300.00	\$300.00
<b>Derby Wharf Covered Seating Area</b>					
Private/exclusive use opportunity to one of the designated portions (two x 10m <sup>2</sup> sites available) of the jetty site – weekdays, except public holidays	per hour	Council	Y	\$25.00	\$25.00
Private/exclusive use opportunity to one of the designated portions (two x 10m <sup>2</sup> sites available) of the jetty site – weekends and public holidays	per hour	Council	Y	\$50.00	\$50.00
<b>Civic Centre - Alcohol is allowed at this venue</b>					
<b>Community and Non Government Organisations</b>					
Hall Hire	per hour	Council	Y	\$45.00	\$47.00
Hall Hire - Sunday to Thursday 10am to 11pm	daily	Council	Y	\$270.00	\$280.00
Hall Hire - Friday and Saturday 10am to midnight	daily	Council	Y	\$270.00	\$280.00
<b>Government and Commercial Organisations</b>					
Hall Hire	per hour	Council	Y	\$90.00	\$94.00
Daily Hall Hire - Sunday to Thursday 10am to 11pm	daily	Council	Y	\$720.00	\$746.00
Daily Hall Hire - Friday and Saturday 10am to midnight	daily	Council	Y	\$720.00	\$746.00
<b>Charitable / Not for Profit Fundraising Events</b>					
Hall Hire with Alcohol	per hour	Council	Y	\$45.00	\$47.00
Hall Hire with Alcohol	daily	Council	Y	\$270.00	\$280.00
Hall Hire without Alcohol	per hour	Council	Y	\$45.00	\$47.00
Hall Hire without Alcohol	daily	Council	Y	\$270.00	\$280.00
Hall Hire for funeral service only	per hour	Council	Y	\$45.00	\$47.00
Hall Hire for funeral service only	daily	Council	Y	\$270.00	\$280.00
Bond* - Without alcohol consumption				\$500.00	\$500.00
Bond* - With alcohol consumption				\$2,000.00	\$2,000.00
<b>Derby Recreation Centre - Alcohol is not allowed at this Venue</b>					
Squash Courts - per 30 minutes	30 minutes	Council	Y	\$10.00	\$11.00
Squash Courts - per hour	per hour	Council	Y	\$16.00	\$17.00
<b>Community Room</b>					
Community and Non-Government Use	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use	daily	Council	Y	\$90.00	\$92.00
Commercial and Government Use	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use	daily	Council	Y	\$180.00	\$189.00
Bond*				\$300.00	\$300.00
<b>Meeting Room</b>					
Community and Non-Government Use	per hour	Council	Y	\$12.50	\$13.00
Community and Non-Government Use	daily	Council	Y	\$75.00	\$79.00
Commercial and Government Use	per hour	Council	Y	\$25.00	\$26.00
Commercial and Government Use	daily	Council	Y	\$165.00	\$173.00
Bond*				\$300.00	\$300.00
<b>Derby Courts - per court</b>					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use - With Lighting	per hour	Council	Y	\$40.00	\$42.00
Community and Non-Government Use - 6am to 6pm	daily	Council	Y	\$90.00	\$94.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$80.00	\$83.00
Commercial and Government Use - 6am to 6pm	daily	Council	Y	\$180.00	\$187.00
Bond* (one off hire by individual user)**				\$100.00	\$100.00
Bond* (larger regular user groups, sporting groups)**				\$300.00	\$300.00
<b>Derby Oval</b>					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use - With Lighting	per hour	Council	Y	\$40.00	\$42.00
Community and Non-Government Use - Without Lighting	per day	Council	Y	\$90.00	\$94.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$80.00	\$83.00
Commercial and Government Use - Without Lighting	per day	Council	Y	\$180.00	\$187.00
<b>Derby Oval Changerooms</b>					
Changeroom Hire - Community and non-government organisations	per hour	Council	Y	\$11.00	\$12.00
Changeroom Hire - Community and non-government organisations	daily	Council	Y	\$66.00	\$69.00
Changeroom Hire - Commercial and government	per hour	Council	Y	\$22.00	\$23.00
Changeroom Hire - Commercial and government	daily	Council	Y	\$132.00	\$137.00
Bond*				\$500.00	\$500.00

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Facility Hire continued</b>					
<b>Fitzroy Crossing Recreation Centre - No alcohol allowed at this venue</b>					
Community and Non-Government Use	per hour	Council	Y	\$30.00	\$32.00
Community and Non-Government Use	daily	Council	Y	\$180.00	\$187.00
Commercial and Government Use	per hour	Council	Y	\$60.00	\$63.00
Commercial and Government Use	daily	Council	Y	\$360.00	\$373.00
Bond* - Without alcohol consumption				\$500.00	\$500.00
<b>Fitzroy Crossing Courts - Charges are per Court</b>					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$20.00	\$21.00
Community and Non-Government Use - With Lighting	per hour	Council	Y	\$35.00	\$37.00
Community and Non-Government Use - 6am to 6pm	daily	Council	Y	\$120.00	\$125.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$40.00	\$42.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$70.00	\$73.00
Commercial and Government Use - 6am to 6pm	daily	Council	Y	\$240.00	\$249.00
Bond* (one off hire by individual user)**				\$100.00	\$200.00
Bond* (larger regular user groups, sporting groups)**				\$300.00	\$500.00
<b>Fitzroy Crossing Canteen and Changerooms</b>					
Canteen Hire - Community and non-government organisations	daily	Council	Y	\$15.00	\$25.00
Canteen Hire - Community and non-government organisations	hour	Council	Y	\$90.00	\$300.00
Canteen Hire - Commercial and government	daily	Council	Y	\$30.00	\$40.00
Canteen Hire - Commercial and government	hour	Council	Y	\$180.00	\$480.00
Note- Hirers of the Canteen are required to obtain a food permit prior to the use of the facility. This may incur additional costs.					
Changeroom Hire - Community and non-government organisations- per day	daily	Council	Y	\$11.00	\$15.00
Changeroom Hire - Community and non-government organisations- per hour	hour	Council	Y	\$66.00	\$180.00
Changeroom Hire - Commercial and government - per day	daily	Council	Y	\$22.00	\$26.00
Changeroom Hire - Commercial and government - per hour	hour	Council	Y	\$132.00	\$312.00
Bond*				\$300.00	\$500.00
<b>Fitzroy Crossing Gym (managed by Garnduwa)</b>					
Key Bond*	each	Council	N	\$250.00	\$100.00
<b>Fitzroy Crossing Oval</b>					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use -With Lighting	per hour	Council	Y	\$40.00	\$42.00
Community and Non-Government Use - Without Lighting	daily	Council	Y	\$90.00	\$94.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$80.00	\$83.00
Commercial and Government Use - per day - Without Lighting	daily	Council	Y	\$180.00	\$187.00
Bond*				\$500.00	\$500.00
<b>Large Events</b>					
Sideshows/Fairs/Expos/Travelling Shows per night of operation	per night	Council	Y	\$300.00	\$311.00
Sideshows/Fairs/Expos/Travelling Shows per night of non operation	per night	Council	Y	\$150.00	\$156.00
Circuses per night of operation	per night	Council	Y	\$500.00	\$518.00
Circuses per night of non operation	per night	Council	Y	\$250.00	\$259.00
<b>Fitzroy Crossing Workers Camp</b>					
Accommodation Rate	per night	Council	Y	New Fee	\$355.00
Administration Fee	per booking	Council	Y	New Fee	\$27.50
<b>Sport and Recreation User Agreements</b>					
Derby Boxing Area	annual	Council	Y	\$1,000.00	\$1,000.00
Derby Oval – No Lights Team/Associations	annual	Council	Y	\$650.00	\$650.00
Derby Oval – No Lights Jnr Team/Associations	annual	Council	Y	\$275.00	\$275.00
Derby Oval – With Lights Team/Associations	annual	Council	Y	\$1,000.00	\$1,000.00
Derby Oval – With Lights Jnr Team/Associations	annual	Council	Y	\$375.00	\$375.00
Derby Community Room - Recreation Centre Jnr Team/Associations	annual	Council	Y	\$165.00	\$165.00
Derby Community Room - Recreation Centre Team/Associations	annual	Council	Y	\$455.00	\$455.00
Derby Covered Courts – No Lights Team/Associations - Per Court	annual	Council	Y	\$350.00	\$350.00
Derby Covered Courts – No Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$125.00	\$125.00
Derby Covered Courts – With Lights Team/Associations - Per Court	annual	Council	Y	\$700.00	\$700.00
Derby Covered Courts – With Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$275.00	\$275.00
Derby Outside Courts – No Lights Team/Associations - Per Court	annual	Council	Y	\$175.00	\$175.00
Derby Outside Courts – No Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$62.50	\$62.50
Derby Outside Courts – With Lights Team/Associations - Per Court	annual	Council	Y	\$350.00	\$350.00
Derby Outside Courts – With Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$137.50	\$137.50
Fitzroy Crossing Gym	annual	Council	Y	\$1,000.00	\$1,000.00
Fitzroy Crossing Oval – No Lights Team/Associations	annual	Council	Y	\$650.00	\$650.00
Fitzroy Crossing Oval – No Lights Jnr Team/Associations	annual	Council	Y	\$275.00	\$275.00
Fitzroy Crossing Oval – With Lights Team/Associations	annual	Council	Y	\$1,000.00	\$1,000.00
Fitzroy Crossing Oval – With Lights Jnr Team/Associations	annual	Council	Y	\$375.00	\$375.00
FX Covered Courts Single Court – No Lights Team/Associations	annual	Council	Y	\$175.00	\$175.00
FX Covered Courts Single Court – No Lights Jnr Team/Associations	annual	Council	Y	\$70.00	\$70.00
FX Covered Courts Single Court – With Lights Team/Associations	annual	Council	Y	\$385.00	\$385.00
FX Covered Courts Single Court – With Lights Jnr Team/Associations	annual	Council	Y	\$155.00	\$155.00
FX Covered Courts Two Courts – No Lights Team/Associations	annual	Council	Y	\$350.00	\$350.00
FX Covered Courts Two Courts – No Lights Jnr Team/Associations	annual	Council	Y	\$125.00	\$125.00
FX Covered Courts Two Courts – With Lights Team/Associations	annual	Council	Y	\$700.00	\$700.00
FX Covered Courts Two Courts – With Lights Jnr Team/Associations	annual	Council	Y	\$275.00	\$275.00
FX Canteen	annual	Council	Y	New Fee	\$90.00
User Agreement Key Bond*	each	Council	N	\$100.00	\$100.00
User Agreements entitle teams or associations to use the facility for up to two x2 hour sessions per week, for the duration of their season					

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>12 TRANSPORT</b>					
<b>Derby Airport</b>					
<b>Charging Cycle</b>					
Airport charges are on a <b>Calendar Year</b> basis (not a financial year). As per aviation regulations, airport landing charges will be invoiced to the registered owner of the aircraft only. This information is gathered from the Civil Aircraft Register supplied by the Australian Government's Civil Aviation Safety Authority. The CEO is authorised to negotiate with RPT or other commercial proponents on the condition that any proposal is advised to Council Members.					
<b>Regular Passenger Transport and Charter Operators</b>					
<b>Landing Fees</b>					
Aircraft < 10,750kg Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35.00	\$37.00
Aircraft > 10,750kg Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35.00	\$37.00
<b>Non Regular Passenger Traffic (including Charters not paying as RPT)</b>					
Fixed Wing Aircraft Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35/tonne, with a minimum charge of \$60.	\$35/tonne, with a minimum charge of \$60.
Rotary Winged Aircraft (Helicopters) Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$17.50/tonne, with a minimum charge of \$35.00.	\$17.50/tonne, with a minimum charge of \$35.00.
Manually Required Landing Charge/Fee	per landing	Council	Y	\$100 + twice the applicable landing charge	\$100 + twice the applicable landing charge
<b>DPI Competition Protected Route:</b> Negotiated Discounts may apply.				As negotiated.	As negotiated.
<b>Head Tax</b>					
Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$30.00	\$32.00
Dis-Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$10.00	\$11.00
<b>Aircraft Parking (Fixed Wing and Helicopter)</b>					
Daily - All Aircraft - less than 20 tonne	per day	Council	Y	\$21.00	\$22.00
Daily - All Aircraft - greater than 20 tonne	per day	Council	Y	\$42.00	\$44.00
<b>Long Term Permit - Commercial Use</b>					
Single Engine (same aircraft)	annual	Council	Y	\$2,625.00	\$2,720.00
Single Engine (alternating aircraft usage)	per quarter	Council	Y	\$1,050.00	\$1,088.00
Twin Engine (same aircraft)	annual	Council	Y	\$5,250.00	\$5,439.00
Twin Engine (alternating aircraft usage)	per quarter	Council	Y	\$2,100.00	\$2,176.00
<b>Long Term Permit - Private Use</b>					
Single Engine (same aircraft)	annual	Council	Y	\$1,575.00	\$1,632.00
Twin Engine (same aircraft)	annual	Council	Y	\$2,100.00	\$2,176.00
<b>Terminal Space</b>					
User Agreement Note: Leases are managed via S3.58 of the Local Government Act)	As Negotiated - Per customer or per plane fee, depending on circumstances (minimum annual charge of \$500)				
Signage (Discount may apply if incorporated into User Agreement). Annual	per m2	Council	Y	\$365.00	\$378.00
Sandwich Boards	annual	Council	Y	\$420.00	\$435.00
<b>Land Space</b>					
User Agreement Note: Leases are managed via S3.58 of the Local Government Act)	annual	Council	Y	\$21.00 (minimum \$1,100)	\$21.00 (minimum \$1,100)
<b>Water Rates and Charges</b>					
Annual Rate (charged at Water Corporation's '25mm' Annual Water Meter Charge rate)	per service	Council	Y	\$552.90	\$552.90
Consumption (charged at Water Corporation Regional Area #9 rates)	per kilolitre	Council	Y	\$5.53	\$5.53
<b>Labour Rates</b>					
Labour Rates - Notes: Discount apply when Embarking Head Charge applied. Hours charged to reflect employee hours paid (e.g. minimum call-out hours).	per hour	Council	Y	As per labour	As per labour
<b>Exemptions &amp; Variations</b>					
Firefighting Aircraft are exempt.					
Defence Aircraft by agreement, are charged through Australian Airports Association, with funds collected by AAA and remitted to the Shire.					

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Fitzroy Crossing Airport</b>					
<b>Landing Fees</b>					
Fixed Wing Aircraft Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35/tonne, with a minimum charge of \$60.	\$35/tonne, with a minimum charge of \$60.
Rotary Winged Aircraft (Helicopters) Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$17.50/tonne, with a minimum charge of \$35.00.	\$17.50/tonne, with a minimum charge of \$35.00.
Manually Required Landing Charge/Fee	per landing	Council	Y	\$100 + twice the applicable landing charge	\$100 + twice the applicable landing charge
<b>DPI Competition Protected Route:</b> Negotiated Discounts may apply.				As negotiated.	As negotiated.
<b>Head Tax</b>					
Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$30.00	\$32.00
Dis-Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$10.00	\$11.00
<b>Aircraft Parking (Fixed Wing and Helicopter)</b>					
Daily - All Aircraft - less than 20 tonne	per day	Council	Y	\$21.00	\$22.00
Daily - All Aircraft - greater than 20 tonne	per day	Council	Y	\$42.00	\$44.00
<b>Long Term Permit - Commercial Use</b>					
Single Engine (same aircraft)	annual	Council	Y	\$2,625.00	\$2,720.00
Single Engine (alternating aircraft usage)	per quarter	Council	Y	\$1,050.00	\$1,090.00
Twin Engine (same aircraft)	annual	Council	Y	\$5,250.00	\$5,440.00
Twin Engine (alternating aircraft usage)	per quarter	Council	Y	\$2,100.00	\$2,176.00
<b>Long Term Permit - Private Use</b>					
Single Engine (same aircraft)	annual	Council	Y	\$1,575.00	\$1,632.00
Twin Engine (same aircraft)	annual	Council	Y	\$2,100.00	\$2,176.00
<b>Land Space</b>					
User Agreement Note: Leases are managed via S3.58 of the Local Government Act)	annual	Council	Y	\$17.50 (minimum \$1,100)	\$17.50 (minimum \$1,100)
<b>Water Rates and Charges</b>					
Annual Rate (charged at Water Corporation's '25mm' Annual Water Meter Charge rate)	per service	Council	Y	\$552.90	\$552.90
Consumption (charged at Water Corporation Regional Area #9 rates)	per kilolitre	Council	Y	\$5.53	\$5.53
<b>Labour Rates</b>					
Labour Rates Notes: Discount apply when Embarking Head Charge applied. Hours charged to select employee hours paid (e.g. minimum call-out hours).	per hour	Council	Y	As per labour	as per labour
<b>Exemptions &amp; Variations</b>					
Firefighting Aircraft are exempt.					

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Derby Port / Wharf</b>					
<b>Wharfage Rates</b>					
General Cargo - per tonne or m3 whichever is greater	per tonne	Council	Y	\$10.50	\$10.90
Feed - Primary Producer - per tonne or m3 whichever is greater	per tonne	Council	Y	\$3.70	\$3.90
Fish including ice - Primary Producer - per tonne or m3 whichever is greater	per tonne	Council	Y	\$7.00	\$7.30
Bulk fuel by Road Tanker - per kilolitre	kilolitre	Council	Y	\$16.50	\$17.10
Bulk Minerals - per tonne	per tonne	Council	Y	\$7.00	\$7.30
20-30 Foot Empty Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$65.00	\$68.00
20-30 Foot Loaded Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$220.00	\$228.00
40-45 Foot Empty Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$130.00	\$135.00
40-45 Foot Loaded Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$425.00	\$440.00
Livestock (Cattle)	each	Council	Y	\$3.60	\$3.75
Change of booking < 24hrs notice	each	Council	Y	\$265.00	\$275.00
* TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measure of containerised cargo. In metric units this is 6.10 m (length) x 2.44 m (width) / (per tonne or m3 whichever is greater) x 2.59 m (height), or approximately 39m³					
<b>Berthage Dues</b>					
Vessels over 200 GRT (Max 3hr period) - per tonne or Lm	per tonne	Council	Y	\$2.00	\$2.10
Vessels over 200 GRT (Max 3hr period) - minimum charge	each	Council	Y	\$270.00	\$280.00
Vessels under 200GRT (Max 3hr period) - per tonne or Lm	per tonne	Council	Y	\$2.00	\$2.10
Vessels under 200GRT (Max 3hr period) - minimum charge	each	Council	Y	\$140.00	\$145.00
Passenger/Charter Vessels (Max 3hr period) - per metre	per metre	Council	Y	\$7.00	\$7.30
Passenger/Charter Vessels (Max 3hr period) - minimum charge	each	Council	Y	\$150.00	\$155.00
Barging Vessels - per berthage	each	Council	Y	\$170.00	\$176.00
<b>Storage Fees</b>					
Cargo Storage: 1-3 Days - rate greater of per tonne or per m3 per day	per tonne	Council	Y	\$0.65	\$0.68
Cargo Storage: 4-10 Days - rate greater of per tonne or per m3 per day	per tonne	Council	Y	\$1.70	\$1.77
Cargo Storage: >10 Days - rate greater of per tonne or per m3 per day	per tonne	Council	Y	\$4.75	\$4.95
It is the responsibility of the transporters of goods, to notify the Shire of shipping/barging movements and quantities					
<b>Security Officer - Minimum Charge of 2 hours</b>					
Labour/Security Officer per hour *	per hour	Council	Y	\$146.00	\$152.00
Labour/Security Officer per hour at time and a half *	per hour	Council	Y	\$216.00	\$224.00
Labour/Security Officer per hour at Double time *	per hour	Council	Y	\$290.00	\$300.00
Labour/Security Officer per hour at Double time and a half *	per hour	Council	Y	\$364.00	\$377.00
* minimum per half hour increments					
<b>Water Sales</b>					
Water per litre - Caravans, Campers Etc FX	per litre	Council	Y	\$0.10	\$0.10
<b>Water Delivery</b>					
Water per 1,000Lt - sourced from tanks onsite	per kilolitre	Council	Y	\$21.00	\$22.00
Includes Admin Fee, Water Cost and Headworks/Infrastructure charge					
Delivery of Water to Barge at Wharf - Delivered by Truck	per litre	Council	Y	Cost + 10%	Cost + 10%
Minimum Charge of \$14.00 per invoice per month	each	Council	Y	\$14.50	\$15.00
<b>Land Space</b>					
As per applicable Temporary User Agreement - per square metre, per year (< 1,000m²)	annual	Council	Y	\$32.00	\$33.00
As per applicable Temporary User Agreement - per square metre, per year (≥ 1,000m²)	annual	Council	Y	\$32.00 + \$16/m² for the area over 1000m²	\$33.00 + \$16/m² for the area over 1000m²
As per applicable Temporary User Agreement - per square metre, per year (Boat Trailer Storage Area Only)	annual	Council	Y	\$16.00	\$16.50
Minimum Charge per year	annual	Council	Y	\$2,500.00	\$2,590.00

**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>13 ECONOMIC SERVICES</b>					
<b>Derby and Fitzroy Crossing Tourism</b>					
Greyhound Bus Ticket Sales - Commission	each	Council	Y	5% - 20%	5% - 20%
Greyhound Freight Commission	each	Council	Y	20%	20%
Integrity Bus Ticket Sales Commission	each	Council	Y	15%	15%
Greyhound Freight Handling Fee	per item	Council	Y	\$1.10	\$1.10
Souvenirs and merchandise is sold at manufacturer recommended retail price					
All tours and bus ticket prices as per companies pricing structure					
<b>Building Control</b>					
<b>Applications for Building and or Demolition Permits - In accordance with Building Act 2011 (s. 16(1)) Certified Application for a Building Permit (s. 16(1))</b>					
Minimum Fee	each	Statutory	N	\$110.00	\$115.00
For building work for a Class 1 or Class 10 or incidental structure *Value of the building work as determined by the relevant permit authority	each	Statutory	N	0.19 % of the estimated value of the building work but not less than \$110	0.19 % of the estimated value of the building work but not less than \$110
For building work for a Class 2 to Class 9 building or incidental structure - *Value of the building work as determined by the relevant permit authority	each	Statutory	N	0.09 % of the estimated value of the building work but not less than \$110	0.09 % of the estimated value of the building work but not less than \$110
<b>Uncertified Application for a Building Permit (s. 16(1))</b>					
Minimum Fee	each	Statutory	N	0.32% of the estimated value of the building work but not less than \$110	0.32% of the estimated value of the building work but not less than \$110
Application for a Certificate of Design Compliance (CDC) for Class 2-9 building works (commercial) in the Shire	each	Statutory	N	\$450 plus 0.1% of the estimated value of works	\$450 plus 0.1% of the estimated value of works
Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done.	each	Statutory	N	0.38 % estimated (inclusive of GST) value of the building work but not less than \$110	0.38 % estimated (inclusive of GST) value of the building work but not less than \$110
Amendment to existing Building Permit - Minor amendments	each	Statutory	N	\$91.12	\$91.12
Amendment to existing Building Permit - Major amendment :subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	each	Statutory	N	\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)
Building and Construction Industry Training Levy if over \$20,000	each	Statutory	N	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value
<b>Application for a Demolition Permit (s. 16(1))</b>					
(a) For demolition work in respect of a Class 1 or Class 10 building or incidental structure	each	Statutory	N	\$110.00	\$110.00
(b) For demolition work in respect of a Class 2 to Class 9 building	each	Statutory	N	\$110.00 for each storey of the building	\$110.00 for each storey of the building
Application to Extend the time during which a Building or Demolition Permit has effect (s. 32(3)(f))	each	Statutory	N	\$110.00	\$110.00
<b>Application for Occupancy Permits and Building Approval Certificate</b>					
Application for an Occupancy Permit for a completed building (s. 46)	each	Statutory	N	\$110.00	\$110.00
Application for a Temporary Occupancy Permit for an incomplete building (s. 47)	each	Statutory	N	\$110.00	\$110.00
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis (s. 48)	each	Statutory	N	\$110.00	\$110.00
Application for a Replacement Occupancy Permit for Permanent Change of the building's use, classification (s. 49)	each	Statutory	N	\$110.00	\$110.00
Application for an Occupancy Permit or Building Approval Certificate for registration of strata scheme or plan of re- subdivision (s. 50(1) and (2))	each	Statutory	N	\$11.60 for each strata unit covered by the application, but not less than \$110.00	\$11.60 for each strata unit covered by the application, but not less than \$110.00
<b>Application for an Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))</b>					
Minimum Fee	each	Statutory	N	\$105.00	\$105.00
* Estimated value of the unauthorised work as determined by the relevant permit authority.	each	Statutory	N	0.18% of the estimated value of the unauthorised work* but not less than \$110.00	0.18% of the estimated value of the unauthorised work* but not less than \$110.00



**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>Building Control continued</b>					
<b>Application for a Building Approval Certificate for a building or an incidental structure in respect of which unauthorised work has been done (s. 51(3))</b>					
Minimum Fee	each	Statutory	N	\$110.00	\$110.00
Application to replace a Occupancy Permit for an existing building (s52(1))	each	Statutory	N	\$110.00	\$115.00
Application for a Building Approval Certificate for an existing building or an incidental structure where unauthorised work has not been done (s. 52 (2))	each	Statutory	N	\$110.00	\$115.00
Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect (s. 65(3)(a))	each	Statutory	N	\$110.00	\$115.00
Application for Variation/Modification of Building Standards in which declaration is sought from Building Commissioner as defined in Regulation 31 (for each Building Standard in respect of which a Declaration is sought)	each	Statutory	N	\$2,160.15	\$2,160.15
Inspections of Swimming Pool Enclosures \$57.45, as defined in Regulation 53 (2), Division 2 of the Building Regulations Act 2012. This fee will be charged pro-rata on the Rates Notice for all properties with private swimming pools	each	Statutory	N	\$14.36	\$19.50
Swimming Pool re-inspection(s) and per request outside of normal inspection programs (Pursuant to S6.162 of the LG Act 1995)	each	Statutory	N	\$220.00	\$220.00
Application for approval of Battery Powered Smoke Alarms	each	Statutory	N	\$179.40	\$179.40
Application to search a property for Plans (plus photo copying charges)	each	Council	N	\$72.00	\$78.00
<b>Building Services Levy \$45,000 or Less - Set by Building Services Commission</b>					
Building Permit	each	Statutory	N	\$61.65	\$61.65
Demolition Permit	each	Statutory	N	\$61.65	\$61.65
Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	\$123.30	\$123.30
Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	\$123.30	\$123.30
<b>Building Services Levy Over \$45,000 - Set by Building Services Commission</b>					
Building Permit	each	Statutory	N	0.137% of the value of the work	0.137% of the value of the work
Demolition Permit	each	Statutory	N	0.137% of the value of the work	0.137% of the value of the work
Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	0.274% of the value of the work	0.274% of the value of the work
Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	0.274% of the value of the work	0.274% of the value of the work
<b>Private Swimming Pool Inspection Fees</b>					
Swimming Pool Inspection Fees and Follow Up Inspection Fees. Includes the following: Final Inspection of newly completed pools and pool fencing. Mandatory compliance inspection every four years (to be charged over 4 years); and any subsequent follow up inspections	annual	Statutory	N	\$58.45	\$78.00



**Shire of Derby / West Kimberley  
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
<b>14 OTHER PROPERTY AND SERVICES</b>					
<b>Plant and Labour Charge Out Rates</b>					
Please note for plant items not specifically listed below, the CEO has the ability to approve hire and set rates on a per request basis					
Council Policy - Council will only make plant available outside normal working hours. The plant is operated by a Shire employee, unless otherwise authorised by the Chief Executive Officer (only in an emergency)					
<b>Plant Item</b>					
Loader Kubota	per hour	Council	Y	\$76.00	\$80.00
Tractor - 4000kg - 6000kg	per hour	Council	Y	\$76.00	\$80.00
John Deere Tractor 6630	per hour	Council	Y	\$108.00	\$115.00
Tip Truck - up to 4T	per hour	Council	Y	\$103.00	\$110.00
Road Broom (Tractor Drawn)	per hour	Council	Y	\$130.00	\$135.00
Road Sweeper (Kubota Loader)	per hour	Council	Y	\$108.00	\$120.00
Tractor and Slasher	per hour	Council	Y	\$130.00	\$140.00
Plate Compactor	per hour	Council	Y	\$38.00	\$40.00
Litter Vacuum	per hour	Council	Y	\$60.00	\$65.00
Ute	per hour	Council	Y	\$44.00	\$50.00
Backhoe	per hour	Council	Y	\$87.00	\$100.00
12 Seater Bus	per hour	Council	Y	\$44.00	\$50.00
Truck 13T	per hour	Council	Y	\$146.00	\$155.00
Mower - Kubota Ride-On	per hour	Council	Y	\$60.00	\$66.00
All Plant items are charged per hour of usage, Plus Day Labour Charge Materials					
Staff Charge Out Rates - A minimum of one hour applies (with charges per hour, or part thereof)					
Staff Charge Out Rates: 6am to 6pm Monday to Friday - Per Hour (if not otherwise stated in this Fees & Charges Schedule)					
Labour - Operator/Administration	per hour	Council	Y	\$111.00	\$115.00
Labour - Leading Hand/Supervisor/Technical Officer	per hour	Council	Y	\$139.00	\$145.00
Manager (e.g. Works and Services)	per hour	Council	Y	\$189.00	\$196.00
Executive (e.g. Director Infrastructure Services)	per hour	Council	Y	\$216.00	\$224.00
Labour - Operator/Administration (Time and a half)	per hour	Council	Y	\$166.50	\$173.00
Labour - Leading Hand/Supervisor/Technical Officer (Time and a half)	per hour	Council	Y	\$208.50	\$217.00
Manager (e.g. Works and Services) (Time and a half)	per hour	Council	Y	\$283.50	\$294.00
Executive (e.g. Director Infrastructure Services) (Time and a half)	per hour	Council	Y	\$324.00	\$336.00
Labour - Operator/Administration (Double Time)	per hour	Council	Y	\$222.00	\$230.00
Labour - Leading Hand/Supervisor/Technical Officer (Double Time)	per hour	Council	Y	\$278.00	\$289.00
Manager (e.g. Works and Services) (Double Time)	per hour	Council	Y	\$378.00	\$392.00
Executive (e.g. Director Infrastructure Services) (Double Time)	per hour	Council	Y	\$431.00	\$447.00
<b>Standpipe Water</b>					
Water taken from Standpipe at Shire Depot - (labour costs charged as above)	per kilolitre	Council	Y	\$4.00	\$5.00
<b>Materials</b>					
Costs will be recovered as required with agreeance from the Chief Executive Officer					

**8 NEW BUSINESS OF AN URGENT NATURE****9 CLOSURE****9.1 Date of Next Meeting**

The next ordinary meeting of Council will be held Thursday, 27 June 2024 in the Council Chambers, Clarendon Street, Derby.


**9.2 Closure of Meeting**

The Presiding Member closed the meeting at 5:34pm.

**These minutes were confirmed at a meeting on**

27 June 2024  
.....

**Signed:**

  
.....  
Mr Peter McCumstie

**Presiding Person at the meeting at which these minutes were confirmed.**

27 June 2024  
**Date:** .....