



**Shire of Derby /
West Kimberley**

AGENDA

Special Council Meeting Tuesday, 31 August 2021

I hereby give notice that a Special Meeting of Council will be held on:

Date: Tuesday, 31 August 2021

Time: 5:30pm

**Location: Council Chambers
Clarendon Street
Derby**

Amanda O'Halloran

Chief Executive Officer



Our Guiding Values

Respectful

By being helpful, friendly and supportive

Integrity

Through honesty, accountability and ethical behaviour

Leadership

By the Shire at the local and regional level and through encouragement of community leaders

Knowledgeable

By being well informed and accurate in what we do

Building Good Relationships

By being communicative, responsive and inclusive

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Elected Member or officer of the Shire during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

COPYRIGHT

Any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Notes for Elected Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

| | |
|----------------------|---|
| Advocacy: | When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency. |
| Executive/Strategic: | The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations, grants, and setting and amending budgets. |
| Legislative: | Includes adopting local laws, town planning schemes and policies. |
| Administrative: | When Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal. |
| Review: | When Council reviews a decision made by Officers. |
| Information: | Includes items provided to Council for information purposed only that do not require a decision of Council (that is for 'noting'). |

ALTERNATIVE MOTIONS

Councillors wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Elected Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences. Section 5.60A of the *Local Government Act 1995* states;

"a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B states;

"a person has a proximity interest in a matter if the matter concerns –

(a) a proposed change to a planning scheme affecting land that adjoins the person's land;
or

(b) a proposed change to the zoning or use of land that adjoins the person's land; or

(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality) states;

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

2021 MEETING DATES

At its Ordinary Meeting of Council on 29 October 2020, Council adopted the following meeting dates for 2021;

| | | | |
|----------|-------------------|---------|---------------------------|
| January | | | Council in Recess |
| Thursday | 25 February 2021 | 5.30 pm | Council Chambers, Derby |
| Thursday | 25 March 2021 | 1.00 pm | Library, Fitzroy Crossing |
| Thursday | 29 April 2021 | 5.30 pm | Council Chambers, Derby |
| Thursday | 27 May 2021 | 5.30 pm | Council Chambers, Derby |
| Thursday | 24 June 2021 | 1.00 pm | Jarlmadangah Community |
| Thursday | 29 July 2021 | 5.30 pm | Council Chambers, Derby |
| Thursday | 26 August 2021 | 5.30 pm | Library, Fitzroy Crossing |
| Thursday | 30 September 2021 | 5.30 pm | Council Chambers, Derby |
| Thursday | 28 October 2021 | 5.30 pm | Council Chambers, Derby |
| Thursday | 25 November 2021 | 1.00 pm | Library, Fitzroy Crossing |
| Thursday | 9 December 2021 | 5.30 pm | Council Chambers, Derby |

Council's Compliance and Strategic Review Committee and the Commercial Committee meet when required. Details of these meetings are advised as appropriate.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

Order Of Business

| | | |
|----------|--|-----------|
| 1 | Declaration of Opening, Announcement of Visitors | 9 |
| 2 | Attendance via Telephone/Instantaneous Communications | 9 |
| 3 | Disclosure of Interests | 9 |
| 3.1 | Declaration of Financial Interests | 9 |
| 3.2 | Declaration of Proximity Interests | 9 |
| 3.3 | Declaration of Impartiality Interests..... | 9 |
| 4 | Public Time | 9 |
| 4.1 | Public Question Time | 9 |
| 4.2 | Public Statements | 9 |
| 5 | Announcements by Presiding Person without Discussion | 9 |
| | Reports | 10 |
| 6 | Executive Services | 10 |
| 6.1 | ADOPTION OF THE 2021/2022 ANNUAL BUDGET | 10 |
| 7 | New Business of an Urgent Nature | 81 |
| 8 | Closure | 81 |
| 8.1 | Date of Next Meeting..... | 81 |
| 8.2 | Closure of Meeting..... | 81 |

1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS**2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by absolute majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

3 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

3.1 Declaration of Financial Interests**3.2 Declaration of Proximity Interests****3.3 Declaration of Impartiality Interests****4 PUBLIC TIME****4.1 Public Question Time****4.2 Public Statements****5 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

REPORTS

6 EXECUTIVE SERVICES

6.1 ADOPTION OF THE 2021/2022 ANNUAL BUDGET

File Number: 5120

Author: Alan Lamb, Director of Corporate and Community Services

Responsible Officer: Amanda O'Halloran, Chief Executive Officer

Authority/Discretion: Executive

SUMMARY

The Draft Annual Budget for the year ending 30 June 2022 is presented to Council for adoption.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Local governments must prepare annual budgets in the format prescribed in the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

The draft budget incorporates aspects workshopped with Councillors.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The 2021/2022 draft budget as presented is

Local Government Act, 1995

- 6.2 Local Government to prepare Annual Budget
- 6.32 Rates and Service Charges
- 6.33 Differential General Rates
- 6.34 Limit on Revenue or Income from General Rates
- 6.35 Minimum Payments
- 6.36 Local Government to give notice of certain rates
- 5.98 Fees etc. for Council Members
- 5.98A Allowance for Deputy Mayor or Deputy President
- 5.99 Annual Fee for Council Members in lieu of fees for attending meetings
- 5.99A Allowances for Council Members in lieu of reimbursement of expenses
- 6.16 Imposition of Fees and Charges
- 6.17 Setting level of Fees and Charges

- 6.51 Accrual of Interest on Overdue Rates or Service Charges
- 6.45 Options for Payment of Rates or Service Charges

Local Government (Financial Management) Regulations 1996

- 52 Minimum Payment — Maximum Percentage — s6.35(4)
- 70 Maximum Rate of Interest on Overdue Rates and Service Charges — s6.51(2)
- 68 Maximum Interest component in Instalments — s6.45(4)(e)
- 67 Additional charge for payment by Instalments
- 34 Financial Activity Statement Report — s6.4
- 5A Local Governments to comply with AAS

Local Government (Administration) Regulations 1996

- 30 Meeting Attendance Fees (Act s5.98(1) and (2A))

Waste Avoidance and Resource Recovery Act 2007

- 66 Local Government may impose Waste Collection Rate
- 67 Local Government may impose Receptacle Charge
- 68 Fees and Charges fixed by Local Government

Salaries and Allowances Tribunal Determination Dated 11 April 2017

Planning and Development Act 2005 and associated Regulations

Health Act 1911 and associated Regulations

Freedom of Information Act 1992 and associated Regulations

Litter Act 1979 and associated Regulations

Dog Act 1976 and associated Regulations

Cat Act 2011 and associated Regulations

Australian Accounting Standards

POLICY IMPLICATIONS

FM2 – Budget Issues

FM3 – Rates

FM5 – Loans

AF14 – Significant Accounting Policies

AF20 – Rating Administration

FINANCIAL IMPLICATIONS

The budget is the primary financial document for the 2021/2022 financial year and sets the parameters for expenditure of Shire resources.

The Shire of Derby/West Kimberley must meet its legislative and debt obligations through endorsement of a budget, failure to do so incurs considerable financial and other risks to the Shire.

Financial implications are detailed in the budget papers. All amounts quoted in this report are exclusive of GST, unless otherwise stated.

STRATEGIC IMPLICATIONS

| GOAL | OUTCOME | STRATEGY |
|------------------------------|---|---|
| 1. Leadership and Governance | 1.2 Capable, inclusive and effective organisation | 1.2.4 Attract and effectively use resources to meet community needs |

RISK MANAGEMENT CONSIDERATIONS

| RISK | LIKELIHOOD | CONSEQUENCE | RISK ANALYSIS | MITIGATION |
|--|------------|-------------|---------------|---|
| <p>Financial:</p> <p>Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments</p> | Unlikely | Major | Extreme | Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension |
| <p>Legal & Compliance:</p> <p>Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments</p> | Unlikely | Major | Extreme | Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension |
| <p>Organisation's Operations:</p> <p>Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments</p> | Unlikely | Major | Extreme | Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension |

| | | | | |
|--|----------|-------|---------|--|
| | | | | extension |
| Reputation: Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments | Unlikely | Major | Extreme | Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension |

CONSULTATION

Internal consultation has occurred between all departments and through briefings held with Elected Members.

Moore Australia (WA) Pty Ltd

COMMENT

The 2021/22 Draft Annual Budget for the year ending June 2022 is prepared and delivers on the Shires strategies adopted in the Strategic Community Plan and Corporate Business Plan.

The budget is a fiscally responsible Budget which provides for the maintenance of service levels, ongoing focus on road infrastructure and the financing of Port and Airport capital works.

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. **Municipal Fund Budget for 2021/22** [!\[\]\(05a3150ca7eafd44fce8deaa48838121_img.jpg\)](#) [!\[\]\(6ce459b4dcae8e7d92253a855b1dd385_img.jpg\)](#)
2. **General Fees and Charges for 2021/22 Annual Budget** [!\[\]\(9bc524f09d89ff34ea77fbf6b37ad4f3_img.jpg\)](#) [!\[\]\(41ec8d40095d046d596d359eb223c781_img.jpg\)](#)

RECOMMENDATION

That Council:

1. **Municipal Fund Budget for 2021/22 as per Attachment 1**

Adopts, pursuant to the provisions of section 6.2 of the Local Government Act 1995 and part 3 of the Local Government (Financial Management) Regulations 1996, the Municipal Fund Budget for the Shire of Derby/ West Kimberley for the 2020/2021 financial year having had regard to the Plan for the Future being the Strategic Community Plan and the draft Corporate Business Plan, as contained in Attachment 1, which includes the following:

- **Statement of Comprehensive Income by Nature or Type showing a net result for the year of \$12,317,007;**
- **Statement of Comprehensive Income by Program showing a net result for the year of \$12,317,007;**
- **Statement of Cash Flows showing cash at the end of the year of \$1,698,803;**
- **Rate Setting Statement showing the amount required to be raised from rates of \$7,678,514;**
- **Notes to and Forming Part of the Budget;**
- **Transfers from Reserve Accounts \$221,000;**
- **Capital Expenditure and New Initiatives - \$24,977,396**

ABSOLUTE MAJORITY REQUIRED

2. General and Minimum Rates. Instalment Payment Arrangements:

- a) For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part 1 above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments on Gross Rental and Unimproved Values.

I. Differential Rates

| | |
|-------------|-----------------------------|
| GRV General | 12.9135 cents in the dollar |
| UV | 07.280 cents in the dollar |

II. Minimum Payments

| | |
|-------------|-----------|
| GRV General | \$1320.00 |
| UV | \$610.00 |

This equates to a general increase in the yield from rate income compared to the actual income from 2020/2021 of 4.25%.

- b) Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for the payment of rates in full, and service charges by instalments: Issue Date **
- (1) To pay in full 13/10/2021.
 - (2) To pay by 2 equal instalments being:
 - (a) First instalment 13/10/2021
 - (b) Second instalment 14/2/2022
 - (3) To pay by 4 equal instalments being:
 - (a) First instalment 13/10/2021
 - (b) Second Instalment 13/12/2021
 - (c) Third instalment 14/2/2022
 - (d) Fourth instalment 14/4/2022
- c) Pursuant to Section 6.46 of the *Local Government Act 1995*, Council offers a discount of 1.5% to rate payers on general rates only, on the condition that all rates (including Rubbish Rates & ESL Levy) and all arrears are paid in full on or before 21 days from date of issue.
- d) Adopts an instalment administration charge where the owner has elected to pay rates (and

service charges) through an instalment option of \$15 for each instalment after the initial instalment is paid, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of *Local Government (Financial Management) Regulations 1996*.

- e) Adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of *Local Government (Financial Management) Regulations 1996*.
- f) Adopts an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable, pursuant to section 6.51(1) and subject to section 51(4) of the *Local Government Act 1995* and regulation 70 of *Local Government (Financial Management) Regulations 1996*.
- g) Pursuant to Section 6.16 of the *Local Government Act 1995* and Regulations 67 of the *Local Government (Financial Management) Regulations 1996*, impose and administration fee of \$44.00 on any ratepayers who wishes to negotiate a rates special payment arrangement.

ABSOLUTE MAJORITY REQUIRED

3. General Fees and Charges for 2021/22 Annual Budget

- 1. Adopts the Fees and Charges included as Attachment 2 inclusive of the draft 2021/2022 Budget.

ABSOLUTE MAJORITY REQUIRED

4. Other Statutory Fees for 2021/22

- 1. Imposes an annual swimming pool inspection levy of \$58.45 (GST exempt) for the 2021/2022 financial year for each property where there is located a private swimming pool, in accordance with regulation 53 of the Building Regulations 2012.
- 2. Adopts in accordance with section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for the removal and deposit of domestic and commercial waste:
 - a) Residential Premises:
 - 1. Domestic service (annual charge) \$775.00 (GST free)
Service includes:
 - 240 litre waste bin collected weekly;
 - 2. Additional Domestic Refuse Service Charges (annual charge):
 - Additional 240lt Bin collected weekly \$840.00 (GST free)
 - b) Commercial Premises:
 - 1. Commercial service (annual charge) \$1,210.00 (GST free) Service includes:
 - 240 litre waste bin collected weekly;
 - 2. Additional Commercial Refuse Service Charges (annual charge):
 - Additional Rubbish service \$670.00 (GST free)
 - 3. Additional Commercial Refuse Service Charges (annual charge):

• **Additional Rubbish Bin \$1340.00 (GST free)**

SIMPLE MAJORITY REQUIRED

5. Pursuant to Section 5.99 of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996, adopt the annual fees for payment to elected members:

- (a) President - \$23,231.00
- (b) Councillors - \$17,325.00

ABSOLUTE MAJORITY REQUIRED

6. Pursuant to Section 5.98 (5) of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996 adopt the following annual Allowance for elected members to be paid in addition to the annual meeting allowance:

- (a) President Allowance - \$62,727.00
- (b) Deputy President Allowance - \$15,681.75
- (c) Telecommunication Allowance - \$1,333.33 per Elected Member

ABSOLUTE MAJORITY REQUIRED

7. Adopts a material variance of \$30,000 or 10% of the appropriate base, whichever is the higher, for the 2021/22 Financial Activity Statement, for the purpose of reporting under regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and AASB 1031 Materiality.

SIMPLE MAJORITY REQUIRED

SHIRE OF DERBY-WEST KIMBERLEY**BUDGET****FOR THE YEAR ENDED 30 JUNE 2022****LOCAL GOVERNMENT ACT 1995****TABLE OF CONTENTS**

| | |
|---|---|
| Statement of Comprehensive Income by Nature or Type | 2 |
| Basis of Preparation | 3 |
| Statement of Comprehensive Income by Program | 4 |
| Statement of Cash Flows | 6 |
| Rate Setting Statement | 7 |
| Index of Notes to the Budget | 8 |

SHIRE'S VISION

A friendly and diverse place with awesome opportunities.

SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2022

| | | 2021/22 | 2020/21 | 2020/21 |
|---|-------------|-------------------|--------------------|------------------|
| | NOTE | Budget | Actual | Budget |
| | | \$ | \$ | \$ |
| Revenue | | | | |
| Rates | 1(a) | 7,678,514 | 7,365,244 | 8,795,965 |
| Operating grants, subsidies and contributions | 9(a) | 5,971,350 | 9,436,086 | 7,205,732 |
| Fees and charges | 8 | 4,180,441 | 3,705,444 | 3,356,473 |
| Interest earnings | 12(a) | 225,000 | 261,755 | 253,005 |
| Other revenue | 12(b) | 156,254 | 497,905 | 18,425 |
| | | 18,211,559 | 21,266,434 | 19,629,600 |
| Expenses | | | | |
| Employee costs | | (9,498,560) | (7,017,827) | (7,325,883) |
| Materials and contracts | | (8,626,979) | (7,526,419) | (10,051,182) |
| Utility charges | | (884,529) | (909,609) | (1,015,601) |
| Depreciation on non-current assets | 5 | (7,131,200) | (7,131,200) | (7,454,631) |
| Interest expenses | 12(d) | (135,801) | (118,046) | (191,085) |
| Insurance expenses | | (1,167,763) | (807,093) | (1,094,727) |
| Other expenditure | | (490,508) | (814,599) | (337,755) |
| | | (27,935,340) | (24,324,793) | (27,470,864) |
| Subtotal | | (9,723,781) | (3,058,359) | (7,841,264) |
| Non-operating grants, subsidies and contributions | 9(b) | 22,040,788 | 885,969 | 16,233,630 |
| Profit on asset disposals | 4(b) | 0 | 28,788 | 41,258 |
| Loss on asset disposals | 4(b) | 0 | (199,314) | (203,559) |
| | | 22,040,788 | 715,443 | 16,071,329 |
| Net result | | 12,317,007 | (2,342,916) | 8,230,065 |
| Other comprehensive income | | | | |
| Changes on revaluation of non-current assets | | 0 | 0 | 0 |
| Total other comprehensive income | | 0 | 0 | 0 |
| Total comprehensive income | | 12,317,007 | (2,342,916) | 8,230,065 |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY FOR THE YEAR ENDED 30 JUNE 2022

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Derby-West Kimberley controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2020/21 ACTUAL BALANCES

Balances shown in this budget as 2020/21 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2022

| | NOTE | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|---|------------------------|-------------------|--------------------|-------------------|
| Revenue | 1,8,9(a), 12(a), 12(b) | \$ | \$ | \$ |
| Governance | | 3,750 | 1,158 | 21,050 |
| General purpose funding | | 11,054,125 | 13,784,449 | 12,095,437 |
| Law, order, public safety | | 163,950 | 58,840 | 43,300 |
| Health | | 706,516 | 571,025 | 737,679 |
| Education and welfare | | 1,089,770 | 182,061 | 512,114 |
| Housing | | 108,800 | 97,376 | 70,560 |
| Community amenities | | 2,195,272 | 1,784,707 | 1,949,138 |
| Recreation and culture | | 464,872 | 375,318 | 349,960 |
| Transport | | 2,285,000 | 4,214,785 | 3,724,762 |
| Economic services | | 57,000 | 93,910 | 87,600 |
| Other property and services | | 82,504 | 102,805 | 38,000 |
| | | 18,211,559 | 21,266,434 | 19,629,600 |
| Expenses excluding finance costs | 4(a), 5, 12(c)(e)(f) | | | |
| Governance | | (1,670,237) | (1,214,318) | (1,689,431) |
| General purpose funding | | (414,987) | (673,702) | (400,346) |
| Law, order, public safety | | (770,307) | (622,201) | (413,635) |
| Health | | (1,460,607) | (963,798) | (889,031) |
| Education and welfare | | (858,372) | (719,008) | (1,041,379) |
| Housing | | (546,371) | (510,835) | (93,376) |
| Community amenities | | (4,082,207) | (3,838,224) | (3,752,805) |
| Recreation and culture | | (6,663,225) | (5,515,510) | (5,424,667) |
| Transport | | (9,884,037) | (8,760,565) | (12,515,161) |
| Economic services | | (1,309,467) | (1,130,360) | (1,015,771) |
| Other property and services | | (139,722) | (258,226) | (44,177) |
| | | (27,799,539) | (24,206,747) | (27,279,779) |
| Finance costs | 7,6(a), 12(d) | | | |
| General purpose funding | | (20,000) | (796) | (40,000) |
| Housing | | (51,074) | (45,640) | (56,261) |
| Recreation and culture | | 0 | (5) | (447) |
| Transport | | (50,251) | (56,186) | (78,872) |
| Economic services | | (14,476) | (15,419) | (15,505) |
| | | (135,801) | (118,046) | (191,085) |
| Subtotal | | (9,723,781) | (3,058,359) | (7,841,264) |
| Non-operating grants, subsidies and contributions | 9(b) | 22,040,788 | 885,969 | 16,233,630 |
| Profit on disposal of assets | 4(b) | 0 | 28,788 | 41,258 |
| (Loss) on disposal of assets | 4(b) | 0 | (199,314) | (203,559) |
| | | 22,040,788 | 715,443 | 16,071,329 |
| Net result | | 12,317,007 | (2,342,916) | 8,230,065 |
| Other comprehensive income | | | | |
| Changes on revaluation of non-current assets | | 0 | 0 | 0 |
| Total other comprehensive income | | 0 | 0 | 0 |
| Total comprehensive income | | 12,317,007 | (2,342,916) | 8,230,065 |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY-WEST KIMBERLEY
FOR THE YEAR ENDED 30 JUNE 2022**

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

| OBJECTIVE | ACTIVITIES |
|--|--|
| <p>GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.</p> | Administration and operation of facilities and services to members of council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services. |
| <p>GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.</p> | Rates, general purpose government grants and interest revenue. |
| <p>LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.</p> | Supervision of various by-laws, fire prevention, emergency services and animal control. |
| <p>HEALTH To provide an operational framework for environmental and community health.</p> | Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and environmental health administration. |
| <p>EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.</p> | Year round care, housing for the aged and educational services. |
| <p>HOUSING Help ensure adequate housing.</p> | Management and maintenance of staff and rental housing. |
| <p>COMMUNITY AMENITIES To provide services required by the community.</p> | Rubbish collections, recycling, refuse site operations, litter control, administration of the town planning scheme, cemetery operations, public toilet facilities, sewerage and protection of the environment. |
| <p>RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which help the social well being of the community.</p> | Maintenance and operation of the Town Hall, the aquatic centre, recreation centre, library, community arts program, cultural activities and various services. |
| <p>TRANSPORT To provide safe, effective and efficient transport services to the community.</p> | Construction and maintenance of streets, roads, bridges, footpaths, street lighting, traffic management and airport. Purchase and disposal of Council's road plant, parking control and police licensing. |
| <p>ECONOMIC SERVICES To help promote the Shire and its economic well being.</p> | Building control, saleyards, tourism and area promotion, standpipes and pest control. |
| <p>OTHER PROPERTY AND SERVICES To monitor and control the Shire's overheads operating accounts.</p> | Private works operations, plant repairs and operation costs, stock and materials, property leases and rental, salaries and wages for council employees. |

| 5

SHIRE OF DERBY-WEST KIMBERLEY
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

| NOTE | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget | |
|--|-------------------|-------------------|-------------------|--------------|
| | \$ | \$ | \$ | |
| OPERATING ACTIVITIES | | | | |
| Net current assets at start of financial year - surplus/(deficit) | 2(a) | 5,586,629 | 3,841,911 | 5,293,692 |
| | | 5,586,629 | 3,841,911 | 5,293,692 |
| Revenue from operating activities (excluding rates) | | | | |
| Governance | | 3,750 | 1,158 | 21,050 |
| General purpose funding | | 3,375,611 | 6,419,205 | 3,299,472 |
| Law, order, public safety | | 163,950 | 58,840 | 51,971 |
| Health | | 706,516 | 571,025 | 737,679 |
| Education and welfare | | 1,089,770 | 182,061 | 512,114 |
| Housing | | 108,800 | 97,376 | 70,560 |
| Community amenities | | 2,195,272 | 1,784,707 | 1,949,138 |
| Recreation and culture | | 464,872 | 375,318 | 357,628 |
| Transport | | 2,285,000 | 4,214,785 | 3,724,762 |
| Economic services | | 57,000 | 93,910 | 87,600 |
| Other property and services | | 82,504 | 131,593 | 62,919 |
| | | 10,533,045 | 13,929,978 | 10,874,893 |
| Expenditure from operating activities | | | | |
| Governance | | (1,670,237) | (1,214,318) | (1,689,431) |
| General purpose funding | | (434,987) | (674,498) | (440,346) |
| Law, order, public safety | | (770,307) | (622,201) | (413,635) |
| Health | | (1,460,607) | (963,798) | (889,031) |
| Education and welfare | | (858,372) | (719,008) | (1,041,379) |
| Housing | | (597,445) | (755,789) | (349,637) |
| Community amenities | | (4,082,207) | (3,838,224) | (3,752,805) |
| Recreation and culture | | (6,663,225) | (5,515,515) | (5,425,114) |
| Transport | | (9,934,288) | (8,816,751) | (12,594,033) |
| Economic services | | (1,323,943) | (1,145,779) | (1,031,276) |
| Other property and services | | (139,722) | (258,226) | (47,736) |
| | | (27,935,340) | (24,524,107) | (27,674,423) |
| Non-cash amounts excluded from operating activities | 2(b) | 7,131,200 | 7,782,542 | 7,616,932 |
| Amount attributable to operating activities | | (4,684,466) | 1,030,324 | (3,888,906) |
| INVESTING ACTIVITIES | | | | |
| Non-operating grants, subsidies and contributions | | 22,040,788 | 885,969 | 16,233,630 |
| Payments for property, plant and equipment | 4(a) | (1,635,286) | (774,849) | (1,736,330) |
| Payments for construction of infrastructure | 4(a) | (23,342,110) | (3,182,451) | (20,123,938) |
| Proceeds from disposal of assets | 4(b) | 90,400 | 108,813 | 167,000 |
| | | (2,846,208) | (2,962,518) | (5,459,638) |
| Amount attributable to investing activities | | (2,846,208) | (2,962,518) | (5,459,638) |
| FINANCING ACTIVITIES | | | | |
| Repayment of borrowings | 6(a) | (368,840) | (373,274) | (389,274) |
| Proceeds from new borrowings | 6(a) | 0 | 0 | 500,000 |
| Transfers to cash backed reserves (restricted assets) | 7(a) | 0 | 0 | (85,000) |
| Transfers from cash backed reserves (restricted assets) | 7(a) | 221,000 | 526,853 | 526,853 |
| Amount attributable to financing activities | | (147,840) | 153,579 | 552,579 |
| Budgeted deficiency before imposition of general rates | | (7,678,514) | (1,778,615) | (8,795,965) |
| Estimated amount to be raised from general rates | 1 | 7,678,514 | 7,365,244 | 8,795,965 |
| Net current assets at end of financial year - surplus/(deficit) | 2(a) | 0 | 5,586,629 | 0 |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

| | NOTE | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|--|------|-------------------|-------------------|-------------------|
| | | \$ | \$ | \$ |
| CASH FLOWS FROM OPERATING ACTIVITIES | | | | |
| Receipts | | | | |
| Rates | | 7,678,514 | 9,758,357 | 10,295,965 |
| Operating grants, subsidies and contributions | | 4,543,559 | 9,808,083 | 6,339,219 |
| Fees and charges | | 4,180,441 | 3,705,444 | 3,356,473 |
| Interest received | | 225,000 | 261,755 | 253,005 |
| Goods and services tax received | | 0 | 92,900 | |
| Other revenue | | 156,254 | 497,905 | 18,425 |
| | | 16,783,768 | 24,124,444 | 20,263,087 |
| Payments | | | | |
| Employee costs | | (9,498,560) | (6,895,542) | (7,325,883) |
| Materials and contracts | | (8,626,979) | (8,545,496) | (9,051,182) |
| Utility charges | | (884,529) | (909,609) | (1,015,601) |
| Interest expenses | | (135,801) | (118,046) | (191,085) |
| Insurance paid | | (1,167,763) | (807,093) | (1,094,727) |
| Other expenditure | | (490,508) | (814,599) | (337,755) |
| | | (20,804,140) | (18,090,385) | (19,016,233) |
| Net cash provided by (used in) operating activities | 3 | (4,020,372) | 6,034,059 | 1,246,854 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | | |
| Payments for purchase of property, plant & equipment | 4(a) | (1,635,286) | (774,849) | (1,736,330) |
| Payments for construction of infrastructure | 4(a) | (23,342,110) | (3,182,451) | (20,123,938) |
| Non-operating grants, subsidies and contributions | 9(b) | 22,040,788 | 885,969 | 16,233,630 |
| Proceeds from sale of plant and equipment | 4(b) | 90,400 | 108,813 | 167,000 |
| Net cash provided by (used in) investing activities | | (2,846,208) | (2,962,518) | (5,459,638) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | | |
| Repayment of borrowings | 6(a) | (368,840) | (373,274) | (389,274) |
| Proceeds from new borrowings | 6(a) | 0 | 0 | 500,000 |
| Net cash provided by (used in) financing activities | | (368,840) | (373,274) | 110,726 |
| Net increase (decrease) in cash held | | (7,235,420) | 2,698,267 | (4,102,058) |
| Cash at beginning of year | | 8,934,223 | 6,235,956 | 6,236,281 |
| Cash and cash equivalents at the end of the year | 3 | 1,698,803 | 8,934,223 | 2,134,223 |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY
INDEX OF NOTES TO THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

| | |
|---|----|
| Rates | 9 |
| Net Current Assets | 12 |
| Reconciliation of cash | 15 |
| Asset Acquisitions | 16 |
| Asset Disposals | 17 |
| Asset Depreciation | 18 |
| Borrowings | 19 |
| Reserves | 21 |
| Fees and Charges | 22 |
| Grant Revenue | 22 |
| Revenue Recognition | 23 |
| Elected Members Remuneration | 24 |
| Trust | 25 |
| Significant Accounting Policies - Other Information | 26 |
| Other Information | 27 |

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES

(a) Rating Information

| RATE TYPE | Rate in | Number of properties | Rateable value | 2021/22 Budgeted rate revenue | 2021/22 Budgeted interim rates | 2021/22 Budgeted back rates | 2021/22 Budgeted total revenue | 2020/21 Actual total revenue | 2020/21 Budget total revenue |
|--|----------|----------------------|----------------|-------------------------------|--------------------------------|-----------------------------|--------------------------------|------------------------------|------------------------------|
| | \$ | | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Differential general rate or general rate | | | | | | | | | |
| Gross rental valuations | | | | | | | | | |
| GRV General | 0.129135 | 1,674 | 36,744,228 | 4,744,966 | 9,610 | 0 | 4,754,576 | 4,720,345 | 4,654,583 |
| Unimproved valuations | | | | | | | | | |
| UV General | 0.07280 | 141 | 35,686,982 | 2,598,048 | 90 | 0 | 2,598,138 | 0 | 0 |
| UV Rural | | 0 | 0 | 0 | 0 | 0 | 0 | 2,045,667 | 3,496,272 |
| UV Mining | | 0 | 0 | 0 | 0 | 0 | 0 | 399,057 | 437,803 |
| Sub-Totals | | 1,815 | 72,431,210 | 7,343,014 | 9,700 | 0 | 7,352,714 | 7,165,069 | 8,588,658 |
| Minimum | | | | | | | | | |
| Minimum payment | | | | | | | | | |
| | \$ | | | | | | | | |
| Gross rental valuations | | | | | | | | | |
| GRV General | 1,320 | 220 | 1,156,032 | 290,400 | 0 | 0 | 290,400 | 185,887 | 185,887 |
| Unimproved valuations | | | | | | | | | |
| UV General | 610 | 140 | 332,296 | 85,400 | 0 | 0 | 85,400 | 0 | 0 |
| UV Rural | | | 0 | 0 | 0 | 0 | 0 | 8,216 | 10,270 |
| UV Mining | | | 0 | 0 | 0 | 0 | 0 | 61,110 | 66,150 |
| Sub-Totals | | 360 | 1,488,328 | 375,800 | 0 | 0 | 375,800 | 255,213 | 262,307 |
| | | 2,175 | 73,919,538 | 7,718,814 | 9,700 | 0 | 7,728,514 | 7,420,282 | 8,850,965 |
| Discounts (Refer note 1(e)) | | | | | | | (50,000) | (55,038) | (55,000) |
| Total amount raised from general rates | | | | | | | 7,678,514 | 7,365,244 | 8,795,965 |

All land (other than exempt land) in the Shire of Derby-West Kimberley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Derby-West Kimberley.

The general rates detailed for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF DERBY-WEST KIMBERLEY
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

| Instalment options | Date due | Instalment plan admin charge | Instalment plan interest rate | Unpaid rates interest rates |
|---------------------|------------|------------------------------|-------------------------------|-----------------------------|
| | | \$ | % | % |
| Option one | | | | |
| Single full payment | 13/10/2021 | 0 | 0.0% | 7.0% |
| Option two | | | | |
| First instalment | 13/10/2021 | 15 | 5.5% | 7.0% |
| Second instalment | 14/02/2022 | 15 | 5.5% | 7.0% |
| Option three | | | | |
| First instalment | 13/10/2021 | 15 | 5.5% | 7.0% |
| Second instalment | 13/12/2021 | 15 | 5.5% | 7.0% |
| Third instalment | 14/02/2022 | 15 | 5.5% | 7.0% |
| Fourth instalment | 14/04/2022 | 15 | 5.5% | 7.0% |

| | 2021/22 Budget revenue | 2020/21 Actual revenue | 2020/21 Budget revenue |
|---|------------------------|------------------------|------------------------|
| | \$ | \$ | \$ |
| Instalment plan admin charge revenue | 12,000 | 11,760 | 12,000 |
| Instalment plan interest earned | 25,000 | 29,396 | 18,000 |
| Unpaid rates and service charge interest earned | 200,000 | 209,146 | 200,000 |
| | 237,000 | 250,302 | 230,000 |

SHIRE OF DERBY-WEST KIMBERLEY
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30th June 2022.

(d) Service Charges

The Shire did not raise service charges for the year ended 30th June 2022.

(e) Rates discounts

| Rate or fee to which discount is granted | Discount % | Discount (\$) | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget | Circumstances in which discount is granted |
|--|------------|---------------|----------------|----------------|----------------|---|
| General rates | 1.5% | 0 | \$ 50,000 | \$ 55,038 | \$ 55,000 | A discount is offered to ratepayers whose payment of the full amount, including arrears and other charges is received on or before 21 days after the date appearing on the rate notice. The discount will apply to interim rates issued after the billing date. |
| | | | 50,000 | 55,038 | 55,000 | |

(f) Waivers or concessions

| Rate or fee and charge to which the waiver or concession is granted | Type | Discount % | Discount (\$) | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget | Circumstances in which the waiver or concession is granted | Objects and reasons of the waiver or concession |
|---|----------|------------|---------------|----------------|----------------|----------------|---|--|
| Landing Fees | "Waiver" | 0.0% | 0 | 0 | 0 | 20,000 | 100% of landing fees incurred by the Royal Flying Doctor Service. | To retain the RFDS services in the community and acknowledge the vital service provided. |
| Fees and Charges | "Waiver" | 0.0% | 0 | 0 | 0 | 2,000 | 50% use for some community organisations and shire staff. | To support clubs for contributions made to the community and to protect health and lifestyle of shire staff. |
| | | | | 0 | 0 | 22,000 | | |

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

2. NET CURRENT ASSETS

| | | 2021/22 Budget 30 June 2022 | 2020/21 Actual 30 June 2021 | 2020/21 Budget 30 June 2021 |
|--|--|-----------------------------------|-----------------------------------|-----------------------------------|
| Note | | \$ | \$ | \$ |
| (a) Composition of estimated net current assets | | | | |
| Current assets | | | | |
| | Cash and cash equivalents- unrestricted | 944,002 | 6,601,475 | 1,023,422 |
| 3 | Cash and cash equivalents - restricted | 754,801 | 2,332,748 | 1,110,801 |
| | Receivables | 1,864,376 | 1,793,532 | 3,740,130 |
| | Inventories | 32,395 | 32,395 | 62,694 |
| | | 3,595,574 | 10,760,150 | 5,937,047 |
| Less: current liabilities | | | | |
| | Trade and other payables | (2,664,947) | (2,664,947) | (4,295,349) |
| | Contract liabilities | 0 | (1,356,947) | (424,597) |
| 6 | Long term borrowings | (381,779) | (368,840) | (18,697) |
| | Employee provisions | (578,267) | (578,267) | (558,741) |
| | | (3,624,993) | (4,969,001) | (5,297,384) |
| | Net current assets | (29,419) | 5,791,149 | 639,663 |
| | Less: Total adjustments to net current assets | 29,419 | (204,520) | (639,663) |
| 2.(c) | Net current assets used in the Rate Setting Statement | 0 | 5,586,629 | 0 |

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

2. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on disposal of assets
Add: Depreciation on assets
Movement in non-current employee provisions
Movement in current employee provisions associated with restricted cash

Non cash amounts excluded from operating activities

| Note | 2021/22 Budget 30 June 2022 | 2020/21 Actual 30 June 2021 | 2020/21 Budget 30 June 2021 |
|------|-----------------------------------|-----------------------------------|-----------------------------------|
| | \$ | \$ | \$ |
| 4(b) | 0 | (28,788) | (41,258) |
| 4(b) | 0 | 199,314 | 203,559 |
| 5 | 7,131,200 | 7,131,200 | 7,454,631 |
| | 0 | 78,375 | 0 |
| | 0 | 402,441 | 0 |
| | 7,131,200 | 7,782,542 | 7,616,932 |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - restricted reserves
Add: Current liabilities not expected to be cleared at end of year
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

| | | | |
|---|-----------|-----------|-------------|
| 7 | (754,801) | (975,801) | (1,110,801) |
| | 381,779 | 368,840 | 18,697 |
| | 402,441 | 402,441 | 452,441 |
| | 29,419 | (204,520) | (639,663) |

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

2 (d) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Derby-West Kimberley becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Derby-West Kimberley contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Derby-West Kimberley contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

| Note | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|--|--------------------|-------------------|-------------------|
| | \$ | \$ | \$ |
| Cash at bank and on hand | 1,698,803 | 8,934,223 | 2,134,223 |
| Total cash and cash equivalents | 1,698,803 | 8,934,223 | 2,134,223 |
| Held as | | | |
| - Unrestricted cash and cash equivalents | 944,002 | 6,601,475 | 1,023,422 |
| - Restricted cash and cash equivalents | 754,801 | 2,332,748 | 1,110,801 |
| | 1,698,803 | 8,934,223 | 2,134,223 |
| Restrictions | | | |
| The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used: | | | |
| - Cash and cash equivalents | 754,801 | 2,332,748 | 1,110,801 |
| | 754,801 | 2,332,748 | 1,110,801 |
| The restricted assets are a result of the following specific purposes to which the assets may be used: | | | |
| Reserves - cash backed | 7 | 754,801 | 975,801 |
| Contract liabilities | | 0 | 1,356,947 |
| | | 754,801 | 2,332,748 |
| | | | 1,110,801 |
| Reconciliation of net cash provided by operating activities to net result | | | |
| Net result | 12,317,007 | (2,342,916) | 8,230,065 |
| Depreciation | 5 | 7,131,200 | 7,131,200 |
| (Profit)/loss on sale of asset | 4(b) | 0 | 170,526 |
| (Increase)/decrease in receivables | | (70,844) | 2,030,635 |
| (Increase)/decrease in inventories | | 0 | 22,284 |
| Increase/(decrease) in payables | | 0 | (1,016,977) |
| Increase/(decrease) in contract liabilities | | (1,356,947) | 827,375 |
| Increase/(decrease) in employee provisions | | 0 | 97,901 |
| Non-operating grants, subsidies and contributions | | (22,040,788) | (885,969) |
| Net cash from operating activities | (4,020,372) | 6,034,059 | 1,246,854 |

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

| Asset class | Reporting program | | | | | | | | 2021/22 Budget total | 2020/21 Actual total | 2020/21 Budget total |
|--|-------------------|------------------------------|--------------------------|------------------------|---------------------------|-------------------|----------------------|-----------------------------------|-------------------------|-------------------------|-------------------------|
| | Governance | Law, order, public safety | Education and welfare | Community amenities | Recreation and culture | Transport | Economic services | Other property and services | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| <i>Property, Plant and Equipment</i> | | | | | | | | | | | |
| Buildings - non-specialised | 124,000 | 0 | 50,000 | 0 | 114,532 | 235,000 | 125,000 | 52,000 | 700,532 | 665,728 | 1,148,830 |
| Plant and equipment | 20,000 | 134,066 | | 0 | 20,000 | 39,996 | 0 | 720,692 | 934,754 | 109,121 | 587,500 |
| | 144,000 | 134,066 | 50,000 | 0 | 134,532 | 274,996 | 125,000 | 772,692 | 1,635,286 | 774,849 | 1,736,330 |
| <i>Infrastructure</i> | | | | | | | | | | | |
| Infrastructure - roads | 0 | 0 | 0 | 0 | 0 | 21,457,928 | 0 | 0 | 21,457,928 | 2,966,969 | 16,700,871 |
| Other infrastructure - footpaths | 0 | 0 | 0 | 0 | 0 | 294,727 | 0 | 0 | 294,727 | 273 | 190,000 |
| Other infrastructure - land & parks | 0 | 0 | 0 | 0 | 10,000 | 0 | 0 | 0 | 10,000 | 7,040 | 1,610,000 |
| Other infrastructure - wharf | 0 | 0 | 0 | 0 | 0 | 254,864 | 0 | 0 | 254,864 | 0 | 0 |
| Other infrastructure - other structure | 0 | 66,557 | 0 | 339,730 | 0 | 918,304 | 0 | 0 | 1,324,591 | 208,169 | 1,623,067 |
| | 0 | 66,557 | 0 | 339,730 | 10,000 | 22,925,823 | 0 | 0 | 23,342,110 | 3,182,451 | 20,123,938 |
| Total acquisitions | 144,000 | 200,623 | 50,000 | 339,730 | 144,532 | 23,200,819 | 125,000 | 772,692 | 24,977,396 | 3,957,300 | 21,860,268 |

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

| | 2021/22 Budget Net Book Value | 2021/22 Budget Sale Proceeds | 2021/22 Budget Profit | 2021/22 Budget Loss | 2020/21 Actual Net Book Value | 2020/21 Actual Sale Proceeds | 2020/21 Actual Profit | 2020/21 Actual Loss | 2020/21 Budget Net Book Value | 2020/21 Budget Sale Proceeds | 2020/21 Budget Profit | 2020/21 Budget Loss |
|--------------------------------------|--|---------------------------------------|-----------------------------|---------------------------|--|---------------------------------------|-----------------------------|---------------------------|--|---------------------------------------|-----------------------------|---------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| By Program | | | | | | | | | | | | |
| Law, order, public safety | 90,400 | 90,400 | 0 | 0 | 0 | 0 | 0 | 0 | 1,329 | 10,000 | 8,671 | 0 |
| Housing | 0 | 0 | 0 | 0 | 276,226 | 76,912 | 0 | (199,314) | 285,000 | 85,000 | 0 | (200,000) |
| Recreation and culture | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,332 | 10,000 | 7,668 | 0 |
| Other property and services | 0 | 0 | 0 | 0 | 3,113 | 31,901 | 28,788 | 0 | 40,640 | 62,000 | 24,919 | (3,559) |
| | 90,400 | 90,400 | 0 | 0 | 279,339 | 108,813 | 28,788 | (199,314) | 329,301 | 167,000 | 41,258 | (203,559) |
| By Class | | | | | | | | | | | | |
| <u>Property, Plant and Equipment</u> | | | | | | | | | | | | |
| Buildings - non-specialised | 0 | 0 | 0 | 0 | 276,226 | 76,912 | 0 | (199,314) | 285,000 | 85,000 | 0 | (200,000) |
| Plant and equipment | 90,400 | 90,400 | 0 | 0 | 3,113 | 31,901 | 28,788 | 0 | 44,301 | 82,000 | 41,258 | (3,559) |
| | 90,400 | 90,400 | 0 | 0 | 279,339 | 108,813 | 28,788 | (199,314) | 329,301 | 167,000 | 41,258 | (203,559) |

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- Staff housing programme
- Plant replacement programme

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

5. ASSET DEPRECIATION

| | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|---|-------------------|-------------------|-------------------|
| | \$ | \$ | \$ |
| By Program | | | |
| Governance | 659 | 659 | 7,566 |
| Law, order, public safety | 25,635 | 25,635 | 35,621 |
| Health | 22,233 | 22,233 | 42,597 |
| Education and welfare | 53,028 | 53,028 | 53,094 |
| Housing | 184,231 | 184,231 | 166,941 |
| Community amenities | 705,443 | 705,443 | 711,387 |
| Recreation and culture | 813,679 | 813,679 | 830,541 |
| Transport | 4,972,748 | 4,972,748 | 5,208,961 |
| Economic services | 111,288 | 111,288 | 112,896 |
| Other property and services | 242,256 | 242,256 | 285,027 |
| | 7,131,200 | 7,131,200 | 7,454,631 |
| By Class | | | |
| Buildings - non-specialised | 950,099 | 950,099 | 1,291,267 |
| Furniture and equipment | 4,067 | 4,067 | 0 |
| Plant and equipment | 265,759 | 265,759 | 1,451,871 |
| Computer equipment | 29,084 | 29,084 | 0 |
| Infrastructure - roads | 3,338,465 | 3,338,465 | 510,082 |
| Other infrastructure - drainage | 666,807 | 666,807 | 1,181,382 |
| Other infrastructure - footpaths | 69,614 | 69,614 | 510,082 |
| Other infrastructure - land & parks | 109,157 | 109,157 | 1,086,655 |
| Other infrastructure - wharf | 187,146 | 187,146 | 0 |
| Other infrastructure - airports | 912,029 | 912,029 | 278,455 |
| Other infrastructure - other structures | 598,973 | 598,973 | 1,144,837 |
| | 7,131,200 | 7,131,200 | 7,454,631 |

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

| | |
|---|----------------|
| Buildings - non-specialised | 25 to 40 years |
| Furniture and equipment | 3 to 10 years |
| Plant and equipment | 4 to 15 years |
| Computer equipment | |
| Infrastructure - roads | 8 to 40 years |
| Other infrastructure - drainage | 35 years |
| Other infrastructure - footpaths | 15 years |
| Other infrastructure - land & parks | 25 years |
| Other infrastructure - wharf | 10 years |
| Other infrastructure - airports | 8 years |
| Other infrastructure - other structures | 10 years |

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

| Purpose | Loan Number | Institution | Interest Rate | Budget | 2021/22 | 2021/22 | Budget | 2021/22 | Actual | 2020/21 | 2020/21 | Actual | 2020/21 | Budget | 2020/21 | 2020/21 | Budget | 2020/21 |
|--|-------------|-------------|---------------|-----------------------|------------------|-----------------------------|------------------------------------|----------------------------|-----------|-----------------------|------------------|-----------------------------|------------------------------------|----------------------------|-----------------------|------------------|-----------------------------|------------------------------------|
| | | | | Principal 1 July 2021 | Budget New Loans | Budget Principal Repayments | Principal outstanding 30 June 2022 | Budget Interest Repayments | | Principal 1 July 2020 | Actual New Loans | Actual Principal Repayments | Principal outstanding 30 June 2021 | Actual Interest Repayments | Principal 1 July 2020 | Budget New Loans | Budget Principal Repayments | Principal outstanding 30 June 2021 |
| | | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Housing | | | | | | | | | | | | | | | | | | |
| Loan 136- Staff Housing | 136 | WATC | 3.2% | 75,276 | 0 | (23,491) | 51,785 | (4,489) | 97,299 | 0 | (22,023) | 75,276 | (5,867) | 97,298 | 0 | (22,023) | 75,275 | (5,935) |
| Loan 146 - Staff Housing | 146 | WATC | 3.2% | 564,880 | 0 | (48,289) | 516,591 | (35,004) | 610,251 | 0 | (45,371) | 564,880 | (27,950) | 610,251 | 0 | (45,371) | 564,880 | (37,922) |
| Loan 148 - Staff Housing | 148 | WATC | 2.2% | 282,822 | 0 | (18,934) | 243,888 | (11,581) | 280,734 | 0 | (18,112) | 282,822 | (11,823) | 280,734 | 0 | (18,112) | 282,822 | (12,404) |
| Recreation and culture | | | | | | | | | | | | | | | | | | |
| Loan 135 - Civic Centre renovations | 135 | WATC | 2.7% | 0 | 0 | 0 | 0 | 0 | 16,791 | 0 | (16,791) | 0 | (5) | 16,791 | 0 | (16,791) | 0 | (447) |
| Transport | | | | | | | | | | | | | | | | | | |
| Loan 145 - Wharf Fenders and boat ramp | 145 | WATC | 3.4% | 193,395 | 0 | (27,044) | 166,351 | (12,829) | 218,673 | 0 | (25,278) | 193,395 | (14,555) | 218,673 | 0 | (25,277) | 193,396 | (14,596) |
| Loan 152- Refinance Derby Airport Infrastructure and Wharf | 152 | WATC | 1.7% | 1,721,515 | 0 | (189,895) | 1,531,820 | (28,965) | 1,907,970 | 0 | (188,455) | 1,721,515 | (32,114) | 328,001 | 0 | (186,455) | 139,546 | (32,205) |
| Loan 151 - Fitzroy Airport Infrastructure | 151 | WATC | 1.5% | 289,395 | 0 | (37,719) | 251,676 | (8,457) | 328,000 | 0 | (36,805) | 289,395 | (9,517) | 1,907,970 | 0 | (36,805) | 1,871,365 | (9,571) |
| Loan 153 | 153 | WATC | 2.5% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 500,000 | (18,000) | 484,000 | (22,500) | |
| Economic services | | | | | | | | | | | | | | | | | | |
| Loan 149 - Derby visitors centre | 149 | WATC | 2.2% | 328,278 | 0 | (23,668) | 304,610 | (14,476) | 350,917 | 0 | (22,639) | 328,278 | (15,419) | 350,918 | 0 | (22,640) | 328,278 | (15,505) |
| | | | | 3,435,361 | 0 | (368,840) | 3,066,521 | (115,801) | 3,808,635 | 0 | (373,274) | 3,435,361 | (117,250) | 3,808,636 | 500,000 | (389,274) | 3,919,362 | (151,085) |

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue. The self supporting loan(s) repayment will be fully reimbursed.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

6. INFORMATION ON BORROWINGS

(b) New borrowings - 2021/22

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2022

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2021 nor is it expected to have unspent borrowing funds as at 30th June 2022.

(d) Credit Facilities

| | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|---|---------------------------|---------------------------|---------------------------|
| | \$ | \$ | \$ |
| Undrawn borrowing facilities credit standby arrangements | | | |
| Bank overdraft limit | 0 | 0 | 2,000,000 |
| Bank overdraft at balance date | 0 | 0 | 0 |
| Credit card limit | 50,000 | 50,000 | 50,000 |
| Credit card balance at balance date | 0 | 0 | 0 |
| Total amount of credit unused | 50,000 | 50,000 | 2,050,000 |
| Loan facilities | | | |
| Loan facilities in use at balance date | 3,066,521 | 3,435,361 | 3,919,362 |

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

| | 2021/22 Budget Opening Balance | 2021/22 Budget Transfer to | 2021/22 Budget Transfer (from) | 2021/22 Budget Closing Balance | 2020/21 Actual Opening Balance | 2020/21 Actual Transfer to | 2020/21 Actual Transfer (from) | 2020/21 Actual Closing Balance | 2020/21 Budget Opening Balance | 2020/21 Budget Transfer to | 2020/21 Budget Transfer (from) | 2020/21 Budget Closing Balance |
|--|---|----------------------------------|---|---|---|----------------------------------|---|---|---|----------------------------------|---|---|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| (a) Reserves cash backed - Leave reserve | 402,441 | 0 | 0 | 402,441 | 402,441 | 0 | 0 | 402,441 | 452,441 | 0 | 0 | 452,441 |
| (b) Office Building Reserve | 314,511 | 0 | (221,000) | 93,511 | 814,511 | 0 | (500,000) | 314,511 | 814,511 | 0 | (500,000) | 314,511 |
| (c) Airport Reserve | 28,456 | 0 | 0 | 28,456 | 28,456 | 0 | 0 | 28,456 | 28,456 | 0 | 0 | 28,456 |
| (d) Derby Wharf Maintenance Reserve | 3,721 | 0 | 0 | 3,721 | 3,721 | 0 | 0 | 3,721 | 3,721 | 0 | 0 | 3,721 |
| (e) Economic Development Reserve | 19,936 | 0 | 0 | 19,936 | 19,936 | 0 | 0 | 19,936 | 19,936 | 0 | 0 | 19,936 |
| (f) Fitzroy Crossing Recreation Hall Reserve | 46,771 | 0 | 0 | 46,771 | 46,771 | 0 | 0 | 46,771 | 46,771 | 0 | 0 | 46,771 |
| (g) Staff Housing Reserve | 159,965 | 0 | 0 | 159,965 | 159,965 | 0 | 0 | 159,965 | 159,965 | 85,000 | 0 | 244,965 |
| (h) Energy Developments Ltd West Kimberley | 0 | 0 | 0 | 0 | 26,853 | 0 | (26,853) | 0 | 26,853 | 0 | (26,853) | 0 |
| | 975,801 | 0 | (221,000) | 754,801 | 1,502,654 | 0 | (526,853) | 975,801 | 1,552,654 | 85,000 | (526,853) | 1,110,801 |

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

| Reserve name | Anticipated date of use | Purpose of the reserve |
|--|----------------------------|---|
| (a) Reserves cash backed - Leave reserve | Ongoing | To be used to fund annual and long service leave requirements. |
| (b) Office Building Reserve | Ongoing | To be used to fund the new Derby administration building |
| (c) Airport Reserve | Ongoing | To be used to fund airport capital works, primarily bitumen resealing |
| (d) Derby Wharf Maintenance Reserve | Ongoing | To be used to carry out wharf maintenance |
| (e) Economic Development Reserve | Ongoing | To promote economic development within the Shire |
| (f) Fitzroy Crossing Recreation Hall Reserve | Ongoing | To be used to quarantine funds received from the lease of the FX Recreation Hall to be utilised for any upgrade works |
| (g) Staff Housing Reserve | Ongoing | To be used for the construction of staff housing |
| (h) Energy Developments Ltd West Kimberley | Ongoing | To administer the funds provided by Energy Developments Limited to create lasting value throughout the West Kimberley by contributing to not-for-profit projects or activities that benefit the Shire of Derby/West Kimberley |

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

8. FEES & CHARGES REVENUE

| | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|-----------------------------|-------------------|-------------------|-------------------|
| | \$ | \$ | \$ |
| Governance | 3,750 | 836 | 2,250 |
| General purpose funding | 19,900 | 19,662 | 18,125 |
| Law, order, public safety | 43,700 | 27,393 | 20,100 |
| Health | 45,019 | 49,960 | 34,000 |
| Housing | 88,800 | 88,228 | 70,560 |
| Community amenities | 2,185,272 | 1,784,707 | 1,948,138 |
| Recreation and culture | 109,500 | 93,318 | 95,800 |
| Transport | 1,620,000 | 1,617,428 | 1,120,000 |
| Economic services | 56,000 | 14,648 | 47,500 |
| Other property and services | 8,500 | 9,264 | 0 |
| | 4,180,441 | 3,705,444 | 3,356,473 |

9. GRANT REVENUE

By Program:

(a) Operating grants, subsidies and contributions

| | | | |
|-----------------------------|-----------|-----------|-----------|
| Governance | 0 | 0 | 16,600 |
| General purpose funding | 3,130,711 | 6,137,770 | 3,028,317 |
| Law, order, public safety | 89,000 | 115 | 19,000 |
| Health | 661,497 | 571,058 | 703,679 |
| Education and welfare | 1,089,770 | 132,061 | 512,114 |
| Housing | 0 | 6,264 | 0 |
| Community amenities | 10,000 | 0 | 1,000 |
| Recreation and culture | 315,372 | 245,407 | 252,160 |
| Transport | 665,000 | 2,313,947 | 2,604,762 |
| Economic services | 0 | 5,686 | 30,100 |
| Other property and services | 10,000 | 23,778 | 38,000 |
| | 5,971,350 | 9,436,086 | 7,205,732 |

(b) Non-operating grants, subsidies and contributions

| | | | |
|---------------------------|------------|---------|------------|
| General purpose funding | 0 | 0 | 3,866,830 |
| Law, order, public safety | 119,896 | 177,894 | 231,000 |
| Education and welfare | 50,000 | 50,000 | 0 |
| Community amenities | 339,863 | 0 | 0 |
| Recreation and culture | 140,000 | 0 | 0 |
| Transport | 21,286,029 | 658,075 | 12,135,800 |
| Economic services | 105,000 | 0 | 0 |
| | 22,040,788 | 885,969 | 16,233,630 |

Total grants, subsidies and contributions

28,012,138 10,322,055 23,439,362

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

10. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

| Revenue Category | Nature of goods and services | when obligations typically satisfied | Payment terms | Returns/Refunds/Warranties | Determination of transaction price | Allocating transaction price | Measuring obligations for returns | Revenue recognition |
|---|--|--------------------------------------|--|---|---|---|---|--|
| Rates | General Rates | Over time | Payment dates adopted by Council during the year | None | Adopted by council annually | When taxable event occurs | Not applicable | When rates notice is issued |
| Grant contracts with customers | Community events, minor facilities, research, design, planning evaluation and services | Over time | Fixed terms transfer of funds based on agreed milestones and reporting | Contract obligation if project not complete | Set by mutual agreement with the customer | Based on the progress of works to match performance obligations | Returns limited to repayment of transaction price of terms breached | Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared |
| Grants, subsidies or contributions for the construction of non-financial assets | Construction or acquisition of recognisable non-financial assets to be controlled by the local government | Over time | Fixed terms transfer of funds based on agreed milestones and reporting | Contract obligation if project not complete | Set by mutual agreement with the customer | Based on the progress of works to match performance obligations | Returns limited to repayment of transaction price of terms breached | Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared |
| Grants with no contractual commitments | General appropriations and contributions with no specific contractual commitments | No obligations | Not applicable | Not applicable | Cash received | On receipt of funds | Not applicable | When assets are controlled |
| Licences/ Registrations/ Approvals | Building, planning, development and animal management, having the same nature as a licence regardless of naming. | Single point in time | Full payment prior to issue | None | Set by State legislation or limited by legislation to the cost of provision | Based on timing of issue of the associated rights | No refunds | On payment and issue of the licence, registration or approval |
| Pool inspections | Compliance safety check | Single point in time | Equal proportion based on an equal annually fee | None | Set by State legislation | Apportioned equally across the inspection cycle | No refunds | After inspection complete based on a 4 year cycle |
| Other inspections | Regulatory Food, Health and Safety | Single point in time | Full payment prior to inspection | None | Set by State legislation or limited by legislation to the cost of provision | Applied fully on timing of inspection | Not applicable | Revenue recognised after inspection event occurs |
| Waste management collections | Kerbside collection service | Over time | Payment on an annual basis in advance | None | Adopted by council annually | Apportioned equally across the collection period | Not applicable | Output method based on regular weekly and fortnightly period as proportionate to collection service |
| Airport landing charges | Permission to use facilities and runway | Single point in time | Monthly in arrears | None | Adopted by council annually | Applied fully on timing of landing/take-off | Not applicable | On landing/departure event |
| Property hire and entry | Use of halls and facilities | Single point in time | In full in advance | Refund if event cancelled within 7 days | Adopted by council annually | Based on timing of entry to facility | Returns limited to repayment of transaction price | On entry or at conclusion of hire |
| Memberships | Gym and pool membership | Over time | Payment in full in advance | Refund for unused portion on application | Adopted by council annually | Apportioned equally across the access period | Returns limited to repayment of transaction price | Output method Over 12 months matched to access right |
| Fees and charges for other goods and services | Cemetery services, library fees, reinstatements and private works | Single point in time | Payment in full in advance | None | Adopted by council annually | Applied fully based on timing of provision | Not applicable | Output method based on provision of service or completion of works |
| Sale of stock | Aviation fuel, kiosk and visitor centre stock | Single point in time | In full in advance, on 15 day credit | Refund for faulty goods | Adopted by council annually, set by mutual agreement | Applied fully based on timing of provision | Returns limited to repayment of transaction price | Output method based on goods |
| Commissions | Commissions on licencing and ticket sales | Over time | Payment in full on sale | None | Set by mutual agreement with the customer | On receipt of funds | Not applicable | When assets are controlled |
| Reimbursements | Insurance claims | Single point in time | Payment in arrears for claimable event | None | Set by mutual agreement with the customer | When claim is agreed | Not applicable | When claim is agreed |

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

11. ELECTED MEMBERS REMUNERATION

| | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|--|-------------------|-------------------|-------------------|
| | \$ | \$ | \$ |
| Elected member - President | | | |
| President's allowance | 62,727 | 62,727 | 65,000 |
| Meeting attendance fees | 23,231 | 22,125 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 667 |
| | 87,291 | 86,185 | 82,167 |
| Elected member - Deputy President | | | |
| Deputy President's allowance | 15,682 | 15,682 | 15,000 |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 667 |
| | 34,340 | 33,515 | 32,167 |
| Elected member - Member 1 | | | |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 667 |
| | 18,658 | 17,833 | 17,167 |
| Elected member Member 2 | | | |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 667 |
| | 18,658 | 17,833 | 17,167 |
| Elected member Member 3 | | | |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 667 |
| | 18,658 | 17,833 | 17,167 |
| Elected member Member 4 | | | |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 666 |
| | 18,658 | 17,833 | 17,166 |
| Elected member Member 5 | | | |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 667 |
| | 18,658 | 17,833 | 17,167 |
| Elected member Member 6 | | | |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 666 |
| | 18,658 | 17,833 | 17,166 |
| Elected member Member 7 (vacant) | | | |
| Meeting attendance fees | 17,325 | 16,500 | 16,500 |
| Annual allowance for ICT expenses | 1,333 | 1,333 | 666 |
| | 18,658 | 17,833 | 17,166 |
| Total Elected Member Remuneration | 252,237 | 244,531 | 234,500 |
| President's allowance | 62,727 | 62,727 | 65,000 |
| Deputy President's allowance | 15,682 | 15,682 | 15,000 |
| Meeting attendance fees | 161,831 | 154,125 | 148,500 |
| Annual allowance for ICT expenses | 11,997 | 11,997 | 6,000 |
| | 252,237 | 244,531 | 234,500 |

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

12. OTHER INFORMATION

| | 2021/22 Budget | 2020/21 Actual | 2020/21 Budget |
|---|-------------------|-------------------|-------------------|
| | \$ | \$ | \$ |
| The net result includes as revenues | | | |
| (a) Interest earnings | | | |
| Investments | | | |
| - Other funds | 0 | 23,213 | 35,005 |
| Other interest revenue (refer note 1b) | 225,000 | 238,542 | 218,000 |
| | 225,000 | 261,755 | 253,005 |
| * The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 7%. | | | |
| (b) Other revenue | | | |
| Reimbursements and recoveries | 156,254 | 497,905 | 18,425 |
| | 156,254 | 497,905 | 18,425 |
| The net result includes as expenses | | | |
| (c) Auditors remuneration | | | |
| Audit services | 66,300 | 65,000 | 80,000 |
| | 66,300 | 65,000 | 80,000 |
| (d) Interest expenses (finance costs) | | | |
| Borrowings (refer Note 6(a)) | 115,801 | 117,250 | 151,085 |
| Other | 20,000 | 796 | 40,000 |
| | 135,801 | 118,046 | 191,085 |
| (e) Write offs | | | |
| General rate | 500 | 400 | 5,000 |
| | 500 | 400 | 5,000 |

SHIRE OF DERBY-WEST KIMBERLEY
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

13. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Detail | Balance 30 June 2021 | Estimated amounts received | Estimated amounts paid | Estimated balance 30 June 2022 |
|--------------------|-------------------------|----------------------------------|------------------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ |
| Public open spaces | 295,981 | 0 | 0 | 295,981 |
| | 295,981 | 0 | 0 | 295,981 |

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

14. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.



Shire of Derby / West Kimberley

Schedule of Fees and Charges

2021/2021 Financial Year

 www.sdwk.wa.gov.au



SHIRE OF DERBY/WEST KIMBERLEY

Fees and Charges 2021-22

Any statutory Fees are fees imposed by other government agencies and are subject to change without warning.

Collect of Fees and Charges will be in accordance with Council Policies (CP AF19 Rates and Charges Collection Policy and CP AF18 Sundry Collection Policy).

Contents

General Purpose Funding 1

Governance..... 1

Law, Order, Public Safety 3

Health..... 6

Education and Welfare 8

Housing 9

Community Amenities..... 9

Recreation and Culture14

Transport.....27

Economic Services31

Other Property and Services35

Derby

(08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing

ABN: 99 934 203 062

www.sdwk.wa.gov.au

| Fee Description | GST | Statutory Fee | Legislation | Fee 2020/21 | Fee Unit | Fee 2021/22 |
|--|-----|---------------|--|-------------|-------------|-------------|
| General Purpose Funding | | | | | | |
| Rates | | | | | | |
| Instalment Charges | | | | | | |
| Instalment Plans - Administration Fee per instalment notice The administration fee does not apply to the first instalment (therefore a total fee of \$45 per year). The fee is only applicable to ratepayers who elect to pay either by the two or four instalments option by the due date | No | Yes | Local Government Financial Management Regulations 1996, Part 5, Section 67 | \$15.00 | each | \$15.00 |
| Interest on Instalment Plan | No | Yes | Local Government Financial Management Regulations 1996, Part 5, Section 68 | 5.5% pa | annual rate | 5.5% pa |
| Interest Charges | | | | | | |
| Penalty interest on overdue rates and service charges - calculated daily on rates and service charges unpaid by due date | No | Yes | Local Government Financial Management Regulations 1996, Part 5, Section 70, 71 | 7% pa | annual rate | 7% pa |
| Rating Charges | | | | | | |
| Rates Special Payment Arrangement - One off establishment fee | Yes | No | LG Act 1995 | \$44.00 | each | \$44.00 |
| Direct Debit Dishonoured item - Cost per dishonoured transaction | Yes | No | LG Act 1995 | \$25.00 | each | \$25.00 |
| Dishonoured Cheque including administration fee | Yes | No | LG Act 1995 | \$55.00 | each | \$55.00 |
| Rates Reprint - Cost per reprint sent by e-mail | No | No | | \$10.00 | each | \$10.00 |
| Rates Reprint - Cost per reprint sent by post | No | No | | \$20.00 | each | \$20.00 |
| Account Enquiries - Rating Information per request only | No | No | | \$55.00 | each | \$60.00 |
| Account Enquiries - Property Search which includes Building Dept Fee per request | No | No | | \$120.00 | each | \$120.00 |
| Account Enquiries - Combined Rating and Property Search per request | No | No | | 165 | each | \$165.00 |
| Rate Book - Hard Copy per request * | No | No | | \$200.00 | each | \$200.00 |
| Rate Book - Electronic Copy per request * | No | No | | \$25.00 | each | \$25.00 |
| Electoral Roll per request | No | No | | \$190.00 | each | \$190.00 |
| Rates - Alternative Payment Arrangements per request | No | No | | \$50.00 | each | \$50.00 |
| Rates - Re-imbusement of Search/Legal Fees | No | No | | Actual Cost | each | Actual Cost |
| Debt Recovery Cost: Rates Collection - All legal and court costs | No | No | | Actual Cost | | Actual Cost |
| Caveat Lodgement Fee | No | No | | Actual Cost | | Actual Cost |
| Caveat Withdrawal Fee | No | No | | Actual Cost | | Actual Cost |
| * Rate Book will only be provided on completion of a statutory declaration that the information will not be used for commercial purposes by the purchaser or another person | | | | | | |
| Governance | | | | | | |
| Other Governance | | | | | | |
| Administrative Charges | | | | | | |
| Debtors | | | | | | |

| | | | | | | |
|---|-----|-----|--------------------------|-------------|-------------|-------------|
| Cost to be set-up on a payment plan for any Shire charge excluding rates - by Direct Debit* | Yes | No | LG Act 1995 | \$44.00 | each | \$44.00 |
| Cost to be set-up on a payment plan for any Shire charge excluding rates - In Person/Over the Counter | Yes | No | LG Act 1995 | \$80.00 | each | \$80.00 |
| Debt Recovery Cost: Non-Rate Debt Collection - All legal and court costs | No | No | | Actual Cost | | Actual Cost |
| Non Payment Penalty Interest - Sundry Debtors (commences 35 days after date of issue, interest calculated daily) | No | No | LG Act 1995 Section 6.13 | 11% | annual rate | 7% |
| Dishonoured Cheque including administration fee | No | Yes | LG Act 1995 | \$55.00 | each | \$55.00 |
| * At discretion of the Shire not to levy this charge | | | | | | |
| Council Publications | | | | | | |
| Minutes and Agendas | | | | | | |
| Agenda - per copy per meeting | No | No | LG Act 1995 | \$25.00 | per copy | \$25.00 |
| Minutes - per copy per meeting | No | No | LG Act 1995 | \$25.00 | per copy | \$25.00 |
| Agenda and Minutes - per copy per meeting | No | No | LG Act 1995 | \$45.00 | per copy | \$45.00 |
| Freedom of Information Requests | | | | | | |
| Application for personal Information about the Applicant | No | Yes | FOI Reg 1993, Schedule 1 | No Charge | each | No Charge |
| Application Fee under Section 12 (1) (e) for an application for non-personal information* | No | Yes | FOI Reg 1993, Schedule 1 | \$30.00 | each | \$30.00 |
| Charge for time taken dealing with application (per hour or pro rata for a part of an hour) | No | Yes | FOI Reg 1993, Schedule 1 | \$30.00 | per hour | \$30.00 |
| Charge for access time supervised by Staff (per hour or pro rata for a part of an hour) | No | Yes | FOI Reg 1993, Schedule 1 | \$30.00 | per hour | \$30.00 |
| Charge for photocopying – Staff time (per hour or pro rata for a part of an hour) | No | Yes | FOI Reg 1993, Schedule 1 | \$30.00 | per hour | \$30.00 |
| Charge for time taken by staff transcribing information from a tape or other device (per hour or pro rata for a part of an hour) | No | Yes | FOI Reg 1993, Schedule 1 | \$30.00 | per hour | \$30.00 |
| Charge for duplicating a Tape, File or Computer Information | No | Yes | FOI Reg 1993, Schedule 1 | Actual Cost | | Actual Cost |
| Charge for delivery, packaging and postage | No | Yes | FOI Reg 1993, Schedule 1 | Actual Cost | | Actual Cost |
| Advance deposit may be required by the Shire of the estimated charges under Section 18 (1) of the FOI Act | No | Yes | FOI Reg 1993, Schedule 1 | 25% | % of cost | 25% |
| Further advance deposit which may be required by the Shire under Section 18 (4) of the FOI Act | No | Yes | FOI Reg 1993, Schedule 1 | 75% | % of cost | 75% |
| For financially disadvantaged applicants or those issued with a prescribed Pensioner Concession Card, the charge payable is reduced by: | No | No | | 25% | | 25% |
| * Members of the public may request an estimate of charges when lodging an application. If the charges are likely to exceed \$25, the Shire will provide an estimate of charges and enquire whether the application is to proceed. The Shire must be notified within 30 days of an intention to proceed with the application. An advance deposit may be requested | | | | | | |
| Shire Special Series Number Plates | Yes | No | | \$300.00 | each | \$300.00 |
| Scanning to Email: | | | | | | |
| 1 to 20 pages | Yes | No | | \$3.50 | each | \$3.50 |
| 21 pages or more | Yes | No | | \$5.00 | each | \$5.00 |
| Faxing: | | | | | | |
| Charge per page (within Australia) | Yes | No | | \$1.00 | each | \$1.00 |
| 10 pages or more (within Australia) - Maximum Charge | Yes | No | | \$10.00 | each | \$10.00 |

| | | | | | | |
|---|-----|-----|--------------------------|----------|------|----------|
| Charge per page (International) | Yes | No | | \$2.00 | each | \$2.00 |
| 10 pages or more (International) - Maximum Charge | Yes | No | | \$20.00 | each | \$20.00 |
| Disc Cleaning: per disc | Yes | No | | \$2.00 | each | \$2.00 |
| Laminating: | | | | | | |
| A4 per page | Yes | No | | \$3.00 | each | \$3.00 |
| A3 per page | Yes | No | | \$4.00 | each | \$4.00 |
| Printing or Copying: | | | | | | |
| A4 Black and White - per side | Yes | No | LG Act 1995 | \$0.50 | each | \$0.50 |
| A4 Coloured - per side | Yes | No | LG Act 1995 | \$1.00 | each | \$1.00 |
| A3 Black and White - per Side | Yes | No | LG Act 1995 | \$1.00 | each | \$1.00 |
| A3 Coloured - per Side | Yes | No | LG Act 1995 | \$2.50 | each | \$2.50 |
| Students - Above fees are at a discounted rate of 50% | Yes | No | LG Act 1995 | 50% | each | 50% |
| | | | | | | |
| | | | | | | |
| Law, Order, Public Safety | | | | | | |
| | | | | | | |
| Animal Control | | | | | | |
| Animal Microchipping * | | | | | | |
| Microchipping of dog or cat - where either 1 dog or 1 cat only | Yes | No | LG Act 1995 | \$55.00 | each | \$55.00 |
| Microchipping of dog or cat - per animal where two or more | Yes | No | LG Act 1995 | \$50.00 | each | \$50.00 |
| Microchipping of dog or cat - Eligible Pensioners where either 1 dog or 1 cat only | Yes | No | LG Act 1995 | \$50.00 | each | \$50.00 |
| Microchipping of dog or cat - Eligible Pensioners per animal where two or more | Yes | No | LG Act 1995 | \$45.00 | each | \$45.00 |
| Registration of existing microchip to National database | Yes | No | LG Act 1995 | \$20.00 | each | \$20.00 |
| | | | | | | |
| * This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal Vet from the Derby Veterinary Clinic unconditionally supports the offer of this service | | | | | | |
| | | | | | | |
| Cat Breeders | | | | | | |
| Cat Breeders - Application for grant of, or renewal of approval to breed cats | No | Yes | Cat Act 2011 | \$100.00 | each | \$200 |
| Cat Registration Fees and Charges * | | | | | | |
| Sterilised Cat - 1 year | No | Yes | Cat Reg 2012, Schedule 3 | \$20.00 | each | \$20.00 |
| Sterilised Cat - If application is made after 31st of May until next 31st of October | No | Yes | Cat Reg 2012, Schedule 3 | \$10.00 | each | \$10.00 |
| Sterilised Cat - 3 years | No | Yes | Cat Reg 2012, Schedule 3 | \$42.50 | each | \$42.50 |
| Sterilised Cat - Lifetime Registration | No | Yes | Cat Reg 2012, Schedule 3 | \$100.00 | each | \$100.00 |
| Eligible Pensioners - Amount of above fee payable | No | Yes | Cat Reg 2012, Schedule 3 | 50% | each | 50% |
| | | | | | | |
| * Cat Registrations are due and payable on 1st November in the year of expiry of the licence | | | | | | |
| | | | | | | |
| Replacement Cat Tag | Yes | No | LG Act 1995 | \$5.00 | each | \$6 |
| Cat Seizure Fee - payable in addition to infringement fees | No | No | LG Act 1995 | \$70.00 | each | \$90 |
| Cat maintenance in pound - per cat per day | Yes | No | LG Act 1995 | \$0.00 | each | \$15 |
| Boarding Kennels | | | | | | |
| Boarding Kennel Registration and Annual Renewal Fee - licensed under section 27 | No | Yes | Dog Reg 2013, Section 17 | \$200.00 | each | \$200.00 |

| | | | | | | |
|---|-----|-----|--------------------------|-----------|------|-----------|
| Note: Annual Inspection Fee is to be undertaken prior to the renewal of the licence | | | | | | |
| Dog Registration Fees and Charges * | | | | | | |
| Sterilised Dogs - 1 year | No | Yes | Dog Reg 2013, Section 17 | \$20.00 | each | \$20.00 |
| Sterilised Dog - If application is made after 31st of May until next 31st of October | No | Yes | Dog Reg 2013, Section 17 | \$10.00 | each | \$10.00 |
| Sterilised Dogs - 3 years | No | Yes | Dog Reg 2013, Section 17 | \$42.50 | each | \$42.50 |
| Sterilised Dog - Lifetime Registration | No | Yes | Dog Reg 2013, Section 17 | \$100.00 | each | \$100.00 |
| Eligible Pensioners - Amount of above fee payable | No | Yes | Dog Reg 2013, Section 17 | 50% | each | 50% |
| Working Dogs - Bona fide used in droving or tendering stock, Amount of above fee payable | No | Yes | Dog Reg 2013, Section 17 | 25% | each | 25% |
| Unsterilised Dogs - 1 year | No | Yes | Dog Reg 2013, Section 17 | \$50.00 | each | \$50.00 |
| Unsterilised Dog - If application is made after 31st of May until next 31st of October | No | Yes | Dog Reg 2013, Section 17 | \$25.00 | each | \$25.00 |
| Unsterilised Dogs - 3 years | No | Yes | Dog Reg 2013, Section 17 | \$120.00 | each | \$120.00 |
| Unsterilised Dog - Lifetime | No | Yes | Dog Reg 2013, Section 17 | \$250.00 | each | \$250.00 |
| Eligible Pensioners - Amount of above fee payable | No | Yes | Dog Reg 2013, Section 17 | 50% | each | 50% |
| Working Dogs - Bona fide used in droving or tendering stock, Amount of above fee payable | No | Yes | Dog Reg 2013, Section 17 | 25% | each | 25% |
| * Dog Registrations are due and payable on 1st November in the year of expiry of the licence | | | | | | |
| Guide Dogs | No | Yes | | No Charge | | No Charge |
| Dangerous Dog - 1 year | No | Yes | | \$50.00 | each | \$50.00 |
| Dangerous Dog initial property inspection | No | No | Dog Act 1976 | 0 | each | 200.00 |
| Dangerous Dog annual inspection | No | No | Dog Act 1976 | 0 | each | 200.00 |
| Dangerous Dog Collar | Yes | No | Dog Act 1976 | 0 | each | 70.00 |
| Dangerous Dog Sign | Yes | No | Dog Act 1976 | 0 | each | 45.00 |
| Dangerous Dog Muzzle | Yes | No | Dog Act 1976 | 0 | each | 35.00 |
| Replacement Dog Tag | Yes | No | LG Act 1995 | \$5.00 | each | 6.00 |
| Dog Local Laws and Dog Charges | | | | | | |
| Dog Seizure Fee - payable in addition to infringement fees as per Dog Act 1976 and Dog Regulations 1976 | No | No | LG Act 1995 | \$70.00 | each | 90.00 |
| Dog Seizure Fee - Without impound and return of dog | No | No | Dog Act 1976 | | | |
| Dog Maintenance in Pound - per dog per day | Yes | No | LG Act 1995 | \$30.00 | each | 15.00 |
| Tick/Flea treatment if required | | | | | | |
| Destruction and/or Disposal of a Dog - At Owners request | Yes | No | | \$55.00 | each | 100.00 |
| Return Dog after hours | No | No | | \$90.00 | each | 100.00 |
| Application for more than 2 Dogs - Charge per application | No | No | | \$150.00 | each | \$150.00 |
| Dog Infringements as per legislation - Fine per Dog Under Dogs Local Law 2003, Dog Act 1976 | | | | | | |
| Other Animal Control | | | | | | |

| | | | | | | |
|--|----|----|--|----------|------|----------|
| Livestock Impoundment - Per animal | | | | | | |
| Impounded after 6am and before 6pm | | | | | | |
| Entire horses, mules, asses, camels, bulls or boars per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$120.00 | each | \$120.00 |
| Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$120.00 | each | \$120.00 |
| Wethers, ewes, lambs or goats per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$60.00 | each | \$60.00 |
| Impounded after 6pm and before 6am | | | | | | |
| Entire horses, mules, asses, camels, bulls or boars per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$204.00 | each | \$204.00 |
| Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$240.00 | each | \$240.00 |
| Wethers, ewes, lambs or goats per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$120.00 | each | \$120.00 |
| Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother | | | | | | |
| Livestock Poundage Fees | | | | | | |
| First 24 hours | | | | | | |
| Entire horses, mules, asses, camels, bulls or boars per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$60.00 | each | \$60.00 |
| Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$60.00 | each | \$60.00 |
| Wethers, ewes, lambs or goats per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$30.00 | each | \$30.00 |
| Subsequent each 24 hours of part thereof | | | | | | |
| Entire horses, mules, asses, camels, bulls or boars per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$30.00 | each | \$30.00 |
| Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$30.00 | each | \$30.00 |
| Wethers, ewes, lambs or goats per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$15.00 | each | \$15.00 |
| Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother | | | | | | |
| Charges for Sustenance of Stock Impounded - Daily per animal | | | | | | |
| Entire horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers or calves per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$35.00 | each | \$35.00 |
| Pigs of any description per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$35.00 | each | \$35.00 |
| Rams, wethers, ewes, lambs or goats per head | No | No | Local Government (Miscellaneous Provisions) Act 1960 | \$35.00 | each | \$35.00 |

| | | | | | | |
|--|-----|-----|---|------------------|-----------|------------------|
| Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother | | | | | | |
| Vehicle Impoundment - Per Vehicle | | | | | | |
| Animal trap bond - per trap and refundable upon return of trap | No | No | | \$0.00 | each | \$70.00 |
| *NEW Heading* "Vehicle/Impounding" | | | | | | |
| Removing Vehicle from Property | No | No | | \$250.00 | each | \$250.00 |
| Impounding of Vehicle | No | No | | \$100.00 | each | \$100.00 |
| Impounded Vehicles - Storage Fee per Day | No | No | | \$20.00 | each | \$10.00 |
| Health | | | | | | |
| Caravan Park and Camping Ground | | | | | | |
| Annual Registration Fee (Minimum)* | No | Yes | | \$200.00 | per annum | \$200.00 |
| Transfer of Caravan Park Licence | No | Yes | Caravan Parks and Camping Ground Regulations 1997 | \$100.00 | each | \$100.00 |
| *OR - The amount calculated by multiplying the relevant amount below per site, by the maximum number of sites (including any sites that may be | | | | | | |
| Registration per Long Stay Site | No | Yes | Caravan Parks and Camping Ground Regulations 1997 | \$6.00 | per annum | \$6.00 |
| Registration per Short Stay Site and Sites in Transit Parks | No | Yes | Caravan Parks and Camping Ground Regulations 1997 | \$6.00 | per annum | \$6.00 |
| Registration per Camp Site | No | Yes | Caravan Parks and Camping Ground Regulations 1997 | \$3.00 | per annum | \$3.00 |
| Registration per Overflow Site | No | Yes | Caravan Parks and Camping Ground Regulations 1997 | \$1.50 | per annum | \$1.50 |
| Additional fee for renewal after expiry (Reg 53) | No | Yes | Caravan Parks and Camping Ground Regulations 1997 | \$20.00 | each | \$20.00 |
| Temporary Licence - Refer to Schedule 3. Pro rata amount of the application fee payable for the period of time for which the licence is to be in force | No | Yes | Caravan Parks and Camping Ground Regulations 1997 | Minimum of \$100 | each | Minimum of \$100 |
| Lodging House | | | | | | |
| Annual Registration Fee | No | No | Health (Miscellaneous Provisions Act 1911) | \$180.00 | per annum | \$180.00 |
| Transfer of Ownership Licence | No | No | LG Act 1995 | \$100.00 | each | \$100.00 |
| Public Buildings | | | | | | |
| Low Risk - per building | No | No | | \$100.00 | each | \$100.00 |
| Medium Risk - per building | No | No | | \$200.00 | each | \$200.00 |
| High Risk - per building | No | No | | \$300.00 | each | \$300.00 |
| Public Events | | | | | | |
| Reissue of Certificate of Approval | No | No | | \$50.00 | each | \$50.00 |
| Public Event - Not-for-profit entity | No | No | | No Charge | each | No Charge |
| Premises Inspection | | | | | | |
| Food Premises Inspection Fee | No | No | LG Act 1995 | \$80.00 | each | \$80.00 |
| Food Premises Re-Inspection Fee - Initial Failure | No | No | LG Act 1995 | \$0.00 | each | \$120.00 |
| Fee for Service of Demand * | | | | | | |
| Includes Section 39 Certificate, freezer breakdown, inspection on request, assessment of noise management plans | | | | | | |
| 1st hour or pro rata for a part of an hour | Yes | No | | \$180.00 | each | \$180.00 |
| Every hour thereafter or pro rata for a part of an hour | Yes | No | | \$90.00 | each | \$90.00 |

| | | | | | | |
|---|-----|-----|-------------|----------------|-----------|----------------|
| Water Sampling/Analysis *Microbial - per sample on request | Yes | No | LG Act 1995 | \$0.00 | each | \$100.00 |
| Pool Water Sampling | No | No | LG Act 1995 | \$0.00 | each | \$80.00 |
| Pool Water Re-Sampling as failed initial test | No | No | LG Act 1995 | \$0.00 | each | \$140.00 |
| Bore Water Sampling | Yes | No | LG Act 1995 | \$0.00 | each | \$100.00 |
| Bore Water Re-Sampling as failed initial test | Yes | No | LG Act 1995 | \$0.00 | each | \$130.00 |
| Reissue of Certificate of Approval - All health related approvals | Yes | No | | \$50.00 | each | \$50.00 |
| Note: Fee for service applies to all Environmental Health Service Delivery and is not limited to food matters only | | | | | | |
| Hairdresser/Beauty Therapy/Skin Penetration | | | | | | |
| Initial Notification / Application | No | No | LG Act 1995 | | each | \$110.00 |
| Annual Inspection Fee | No | No | LG Act 1995 | | each | \$80.00 |
| Offensive Trades Fees | | | | | | |
| Fees for Offensive Trades are as prescribed by the Health (Offensive Trades Fees) Regulations 1976 under the Health Act 1911 | No | Yes | | Refer to Reg 3 | each | Refer to Reg 3 |
| Septic Tank Applications* | | | | | | |
| Local Government Application Fee | No | No | | \$118.00 | each | \$118.00 |
| Fee for Grant of Permit (Reg 10(2)) | No | No | | \$118.00 | each | \$118.00 |
| Septic Tank Inspection Fee | No | No | | \$118.00 | each | \$118.00 |
| *Other fees apply if building is not a single dwelling and produces more than 540 litres of sewerage per day (ie \$56.00 fee to HDWA) | | | | | | |
| Food Act Application Fee | | | | | | |
| Construct or establish a food premises (s110 (3)) which includes | | | | | | |
| Notification Fee | | | | | | |
| High Risk | No | No | | \$400.00 | each | \$400.00 |
| Medium Risk | No | No | | \$300.00 | each | \$300.00 |
| Low Risk | No | No | | \$200.00 | each | \$200.00 |
| Note: As per Food Act, any Fees and Charges set by statutory regulation take precedence over Council Fee's and Charges | | | | | | |
| Food Act Notification Fee | | | | | | |
| High, Medium and Low Risk Premises | No | No | | \$70.00 | each | \$70.00 |
| Exempted Food Premises, not-for-profit, community groups and food business' licenced under Activities on Thoroughfares and Trading | No | No | | No Charge | each | No Charge |
| Annual Risk Assessment/Inspection Fees | | | | | | |
| High Risk - 4 Assessments per year | No | No | | \$500.00 | each | No Charge |
| Medium Risk - 2 Assessments per year | No | No | | \$300.00 | each | No Charge |
| Low Risk - 1 Assessment per year | No | No | | \$150.00 | each | No Charge |
| 2nd and Subsequent Re-Assessment | No | No | | \$100.00 | each | No Charge |
| Transfer Fee | No | No | | \$100.00 | each | No Charge |
| Stallholders Permit | | | | | | |
| Annual Fee | No | No | | \$260.00 | per annum | \$260.00 |
| Monthly Fee | No | No | | \$60.00 | per month | \$60.00 |
| Daily Fee | No | No | | \$30.00 | each | \$30.00 |
| Charitable organisation or community group | No | No | | \$0 | each | \$0.00 |
| Traders Permit | | | | | | |

| | | | | | | |
|---|-----|-----|--|---------------|---------------|--|
| Annual Fee | No | No | | \$1,565.00 | per annum | \$1,030 |
| Monthly Fee | No | No | | \$260.00 | per month | \$200 |
| Daily Fee/One off | No | No | | \$55.00 | each | \$55.00 |
| Infringements | | | | | | |
| Offences under the Food Act 2008 | No | Yes | | As prescribed | each | As prescribed |
| Offences under the Food Regulations 2009 | No | Yes | | As prescribed | each | As prescribed |
| Education and Welfare | | | | | | |
| School Holiday Program: Primary School Sessions | | | | | | |
| Individual Session | No | No | | \$10.00 | per session | \$11.00 |
| One Week - All Sessions | No | No | | \$30.00 | per week | 20% discount on daily rate when booking for a full week. |
| Two Weeks - All Sessions | No | No | | \$60.00 | per two weeks | 20% discount on daily rate when booking for a full week. |
| Youth Services | | | | | | |
| Derby Youth Centre - Alcohol is not allowed at this venue | | | | | | |
| Community and Non-Government Use - per hour | Yes | No | | \$15.00 | per hour | \$15.00 |
| Community and Non-Government Use - half day (up to 5 hours) | Yes | No | | | per half day | \$67.50 |
| Community and Non-Government Use - per day | Yes | No | | \$70.00 | per day | \$96.00 |
| Commercial and Government Use - per hour | Yes | No | | \$30.00 | per hour | \$30.00 |
| Commercial and Government Use - half day (up to 5 hours) | | | | | per half day | \$135.00 |
| Commercial and Government Use - per day | Yes | No | | \$140.00 | per day | \$180.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Bond | No | No | | \$500.00 | per hire | \$500.00 |
| Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day | Yes | No | | \$70.00 | each | \$70.00 |
| Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day | Yes | No | | \$140.00 | each | \$140.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs | | | | | | |

| Housing | | | | | | |
|--|-----|----|---|-------------|-----------|-------------|
| Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing | No | No | | | | |
| Community Amenities | | | | | | |
| Cemeteries: | | | | | | |
| The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060 | | | | | | |
| Cemetery Enquiry - Search of Cemetery Records | Yes | No | | \$55.00 | each | \$55.00 |
| Burial - Application for Grant of Right of Burial On application for a "Form of Grant of Right of Burial" the following fees shall be payable: | | | | | | |
| Grant of Right of Burial | No | No | | \$150.00 | each | \$150.00 |
| Sinking Fees - Ordinary Grave for an adult (1.8 - 2.1m deep) | No | No | | \$600.00 | each | \$600.00 |
| Sinking Fees - Grave for any child under 7 years (1.8 - 2.1m deep) | No | No | | \$500.00 | each | \$500.00 |
| Sinking Fees - Grave for any stillborn child (1.4m deep) | No | No | | \$400.00 | each | \$400.00 |
| Sinking fees - Double Burial Plot (2.4m deep) | No | No | | \$650.00 | each | \$650.00 |
| Family to Dig Grave | No | No | | \$350.00 | each | \$350.00 |
| No Saturday or Sunday Funerals | | | | | | |
| Burial - Extra Charges | | | | | | |
| For each additional metre or part thereof | No | No | | \$150.00 | per metre | \$150.00 |
| Reopening an ordinary grave for each interment or exhumation - Standard Grave (1.8m deep) | No | No | | \$750.00 | each | \$750.00 |
| Reopening Double Plot for second burial at 1.8m deep | No | No | | \$600.00 | each | \$600.00 |
| Interment without due notice under By-law 6 | No | No | | \$250.00 | each | \$250.00 |
| Re-interment after exhumations | No | No | | \$250.00 | each | \$250.00 |
| Note: Where removal of kerbing, tiles, grass etc. is necessary, fees will be charged per labour hour incurred | | | | Actual Cost | each | Actual Cost |
| Miscellaneous Charges | | | | | | |
| Plot Reservation/Registration of Right of Burial (25 years) | No | No | | \$150.00 | each | \$150.00 |
| Registration of "Transfer of Form of Grant of Right of Burial" | No | No | | \$25.00 | each | \$44.00 |
| Copy of Right of Burial | No | No | | \$25.00 | each | \$44.00 |
| Funeral Director's Annual Licence Fee | No | No | | \$250.00 | per annum | \$250.00 |
| Monumental Mason's Annual Licence Fee | No | No | | \$150.00 | per annum | \$150.00 |
| Permit to erect Headstone | No | No | | \$40.00 | each | \$40.00 |
| Sanitation | | | | | | |
| Refuse Collection | | | | | | |
| Residential Rubbish - One Collection per bin per week (Two in wet season) | No | No | Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67 | \$580.00 | per annum | \$775.00 |
| Residential Rubbish - Additional Bin Charge for one collection per week (Two in wet season) | No | No | Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67 | \$630.00 | per annum | \$840.00 |
| Commercial Rubbish - One Collection per bin per week (Two in wet season) | No | No | Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67 | \$900.00 | per annum | \$1,210.00 |

| | | | | | | |
|--|-----|----|---|------------|-----------|-------------|
| Commercial Rubbish - Additional Service per day/week | No | No | Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67 | \$500.00 | per annum | \$670.00 |
| Commercial Rubbish - Additional Bin Charge for one collection per week (Two in wet season) | No | No | Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67 | \$1,000.00 | per annum | \$ 1,340.00 |
| Domestic/Commercial Rubbish Bins - Replacement cost per bin | No | No | Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67 | \$170.00 | each | \$230.00 |
| Derby/Fitzroy Crossing Waste Management Facilities - Disposal Charge | | | | | | |
| Domestic Household Refuse - Disposal at Landfill Site Only | | | | | | |
| Delivered in trailer or utility loads only, including recyclables | No | No | Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67 | No Charge | per m3 | No Charge |
| Note: Any refuse from domestic premises if brought in by a commercial vehicle or operator will be charged at the commercial and industrial rates | | | | | | |
| Separated Green Waste Suitable for Mulching | | | | | | |
| Domestic | No | No | | No Charge | per m3 | No Charge |
| Commercial | No | No | | No Charge | per m3 | No Charge |
| Refuse from Commercial and Industrial Premises and 'Authorised' Collection of Household Waste, and Demolition Waste | | | | | | |
| Compacted - Compactor Vehicles - per cubic metre or part thereof | Yes | No | | \$60.00 | per m3 | \$65.00 |
| Not Compacted - per cubic metre or part there of | Yes | No | | \$80.00 | per m3 | \$85.00 |
| Airconditioners | | | | | | |
| General Public | No | No | | No Charge | each | No Charge |
| Commercial Business - per item | Yes | No | | \$50.00 | each | \$55.00 |
| Asbestos Disposal | | | | | | |
| Asbestos Disposal per cubic metre | Yes | No | | \$120.00 | per m3 | \$125.00 |
| Asbestos Disposal Minimum Charge | Yes | No | | \$280.00 | per m3 | \$300.00 |
| Batteries | No | No | | No Charge | each each | No Charge |
| Car Bodies – See Waste Facility Contractors | No | No | | No Charge | | No Charge |
| Clinical Waste | | | | | | |
| Clinical Waste Disposal - per cubic metre or part thereof | Yes | No | | \$210.00 | per m3 | \$210.00 |
| Disposal of Animal Carcasses - Large Stock | | | | | | |
| Large animals e.g horses, cattle, camels, pigs | Yes | No | | \$50.00 | each | \$50.00 |
| E-Waste | No | No | | No Charge | each | No Charge |
| Empty Plastic 205 Litre Drums | Yes | No | | \$15.00 | each | \$15.00 |
| Empty Steel 205 Litre Drums | No | No | | No Charge | each | No Charge |
| Gas Bottles | No | No | | No Charge | each | No Charge |
| Liquid/Septage/Grease Trap Waste | | | | | | |

| | | | | | | |
|--|-----|-----|-----------------------------------|--|---------------|--|
| Deposited at Council Facility - per 1,000 ltrs or part thereof | Yes | No | | \$150.00 | per kilolitre | \$180.00 |
| Note: Arrangements to be made with private contractors | | | | | | |
| Motor Oil and Cooking Oil | | | | | | |
| Contact Shire Officers for disposal information | No | No | | No Charge | per litre | No Charge |
| Refrigerators or Freezers | | | | | | |
| General Public | No | No | | No Charge | each | No Charge |
| Commercial Business - per item | Yes | No | | \$50.00 | each | \$55.00 |
| Truck Bodies – See Waste Facility Contractors | No | No | | No Charge | each | No Charge |
| Tyres | | | | | | |
| Car Tyres | Yes | No | | \$9.00 | each | \$9.00 |
| Light Truck Tyres | Yes | No | | \$11.00 | each | \$15.00 |
| Truck Tyres | Yes | No | | \$25.00 | each | \$40.00 |
| Tractor and Large Machinery Tyres | Yes | No | | \$55.00 | each | \$80.00 |
| Haul Pack/Dumptruck Tyres | Yes | No | | \$1,110.00 | each | \$1,110.00 |
| Any waste from outside the Shire's boundaries will incur double the stated fees above | | | | | | |
| Minimum Charge of \$15 per invoice per month | Yes | No | | \$15.00 | each | \$15.00 |
| Town Planning and Regional Development | | | | | | |
| Statutory Planning Applications - In accordance with Planning and Development Regulations 2009, Reg 47 Schedule 2 | | | | | | |
| Fees are based on the estimated cost of development - Per Application * | | | | | | |
| Determination of a Development Application (other than for an Extractive Industry) where the Development has not commenced or been carried out and the estimated cost of the Development is: | | | | | | |
| A) Not more than \$50,000 | No | Yes | Planning and Development Act 2005 | \$147.00 | each | \$147.00 |
| B) More than \$50,000 but not more than \$500,000 | No | Yes | Planning and Development Act 2005 | 0.32% of the estimated cost of development | | 0.32% of the estimated cost of development + |
| C) More than \$500,000 but not more than \$2.5 million | No | Yes | Planning and Development Act 2005 | \$1,700 plus 0.257% for every \$1 in excess of \$500,000 | | \$1,700 plus 0.257% for every \$1 in excess of \$500,000 |
| D) More than \$2.5 million but not more than \$5 million | No | Yes | Planning and Development Act 2005 | \$7,161 plus 0.206% for every \$1 in excess of \$2.5 million | | \$7,161 plus 0.206% for every \$1 in excess of \$2.5 million |
| E) More than \$5 million but not more than \$21.5 million | No | Yes | Planning and Development Act 2005 | \$12,633 plus 0.123% for every \$1 in excess of \$5 million | | \$12,633 plus 0.123% for every \$1 in excess of \$5 million |
| F) More than \$21.5 million | No | Yes | Planning and Development Act 2005 | \$34,196.00 | each | \$34,196.00 |

| | | | | | | |
|---|-----|-----|-----------------------------------|-------------|------|-------------|
| * If the Development has commenced or been carried out without approval, an additional amount by way of penalty is payable. This penalty is | | | | | | |
| Advertising Costs (TPS 5) SA/AA as appropriate | No | No | | At Cost | each | At Cost |
| Resubmission of Lapsed Planning Approval | No | No | | \$295.00 | each | \$295.00 |
| Request for Consideration of Amended Plan | No | No | | \$295.00 | each | \$295.00 |
| Request for Extension of Time | No | No | | \$295.00 | each | \$295.00 |
| Determining an application to cancel the development approval | No | No | | \$0.00 | each | \$0.00 |
| Extractive Industry * | | | | | | |
| Determination of Development Application | No | Yes | Planning and Development Act 2005 | \$739.00 | each | \$739.00 |
| * If the Development has commenced or been carried out without approval, an additional amount of \$1,478.00 by way of penalty is payable, in addition to the normal application fee. Thus the fee payable is 3 times the standard fee. This is a statutory fee. | | | | | | |
| Change of Use and Non Conforming Use Application Only | | | | | | |
| Application for change of use or for change of continuation of a non-conforming use where development is not occurring | No | Yes | Planning and Development Act 2005 | \$295.00 | each | \$295.00 |
| Alteration, extension or change of non-conforming use where development already commenced or been carried out | No | Yes | Planning and Development Act 2005 | \$885.00 | each | \$885.00 |
| Miscellaneous Fees | | | | | | |
| Section 39 and 40 Certificates | No | Yes | | \$73.00 | each | \$73.00 |
| Rural Roads | | | | | | |
| Development Bond for Transportable Houses - Refundable | No | No | | \$10,000.00 | each | \$10,000.00 |
| Development Assessment Panel (DAP) - In accordance with Planning and Development Assessment Panels Regulations 2011 | | | | | | |
| A) \$2 million but less than \$7 million | Yes | Yes | DAP Amendment Regulations 2017 | \$5,603.00 | each | \$5,603.00 |
| B) \$7 million but less than \$10 million | Yes | Yes | DAP Amendment Regulations 2017 | \$8,650.00 | each | \$8,650.00 |
| C) \$10 million but less than \$12.5 million | Yes | Yes | DAP Amendment Regulations 2017 | \$9,411.00 | each | \$9,411.00 |
| D) \$12.5 million but less than \$15 million | Yes | Yes | DAP Amendment Regulations 2017 | \$9,680.00 | each | \$9,680.00 |
| E) \$15 million but less than \$17.5 million | Yes | Yes | DAP Amendment Regulations 2017 | \$9,948.00 | each | \$9,948.00 |
| F) \$17.5 million but less than \$20 million | Yes | Yes | DAP Amendment Regulations 2017 | \$10,218.00 | each | \$10,218.00 |
| G) \$20 million or more | Yes | Yes | DAP Amendment Regulations 2017 | \$10,486.00 | each | \$10,486.00 |
| Amendment or cancellation | Yes | Yes | DAP Amendment Regulations 2017 | \$241.00 | each | \$241.00 |
| Home Occupation - In accordance with Planning and Development Regulations 2009, Reg 47, Schedule 2 | | | | | | |
| Initial Application for approval of a home occupation where the home occupation has not commenced | No | Yes | Planning and Development Act 2005 | \$222.00 | each | \$222.00 |
| Initial Application for approval of a home occupation where the home occupation has commenced | No | Yes | Planning and Development Act 2005 | \$666.00 | each | \$666.00 |
| Application for the renewal of approval of a home occupation before the approval expires | No | Yes | Planning and Development Act 2005 | \$73.00 | each | \$73.00 |

| | | | | | | |
|---|-----|-----|--|--|----------|--|
| Application for the renewal of approval of a home occupation after the approval has expired | No | Yes | Planning and Development Act 2005 | \$219.00 | each | \$219.00 |
| Planning Advice | | | | | | |
| Issue of written planning advice | No | Yes | Planning and Development Act 2005 | \$73.00 | each | \$73.00 |
| Replying to a property settlement questionnaire | No | Yes | Planning and Development Act 2005 | \$73.00 | each | \$73.00 |
| Zoning | | | | | | |
| Issue of Zoning Certificate | No | Yes | Planning and Development Act 2005 | \$73.00 | each | \$73.00 |
| Written Zoning Enquiries | No | Yes | Planning and Development Act 2005 | \$73.00 | each | \$73.00 |
| Copy of Monthly Statistics | | | | | | |
| Per Month | Yes | No | | \$20.00 | each | \$20.00 |
| Per Annum | Yes | No | | \$200.00 | each | \$200.00 |
| Scheme Amendment and Structure Plans | | | | | | |
| Calculated for individual applications as per Part 2 and 3 of the Town Planning (Local Government Planning Fees) Regulations 2000 | | | | | | |
| Simple Amendment - Primarily 1 or 2 lot re-zoning | No | Yes | | \$1,000.00 | each | \$1,800.00 |
| All other amendments | No | Yes | | \$3,000.00 | each | \$4,000.00 |
| Any required amendments or changes to the application undertaken by a Shire Officer will be charged for the time taken - per hour | No | Yes | Planning and Development Regulations 2009 | \$145.00 | per hour | \$175.00 |
| Note: Above fees are based on the completed application being lodged | | | | | | |
| Provision of a Sub-Division/Strata Clearance (per lot) | | | | | | |
| A) 1 to 5 lots - Charge per lot | No | Yes | Planning and Development Regulations 2009 | \$73.00 | per lot | \$73.00 |
| B) Between 6 and 195 lots - Charge for first 5 lots \$365.00, then \$35.00 per additional lot | No | Yes | Planning and Development Regulations 2009 | \$365.00 for the first 5 lots, then \$35.00 per additional lot | per lot | \$365.00 for the first 5 lots, then \$35.00 per additional lot |
| C) More than 195 lots | No | Yes | Planning and Development Regulations 2009 | \$7,393.00 | each | \$7,393.00 |
| Strata Form 7 Clearance Certificate under section 5B(2), 8A(f) or 9(3) of the Strata Titles Act - Minimum Fee of \$100.00 applies | No | Yes | Strata Titles General Regulations 1996, Schedule 1 (2) | 0.20 per sqm of floor area | each | 0.20 per sqm of floor area |
| Application for Certificate of Approval for Strata Plan (Form 24) | No | Yes | Strata Titles General Regulations 1996, Schedule 1 (2) | | | |
| a) Up to and including 5 lots - \$656 plus per lot fee | No | Yes | Strata Titles General Regulations 1996, Schedule 1 (2) | \$656 plus \$65 per lot | per lot | \$656 plus \$65 per lot |
| b) More than 5 and up to 100 lots - \$981 plus per lot fee | No | Yes | Strata Titles General Regulations 1996, Schedule 1 (2) | \$981 plus \$42.50 per lot | per lot | \$981 plus \$42.50 per lot |
| c) more than 100 lots | No | Yes | Strata Titles General Regulations 1996, Schedule 1 (2) | 5,113.50 | Per lot | 5,113.50 |
| Planning and building - Professional Services - Per hour | Yes | Yes | Strata Titles General Regulations 1996, Schedule 1 (2) | At cost plus 20% plus | Per Item | At cost plus 20% plus |

| 11 Recreation and Culture | | | | | | |
|--|-----|----|--|-----------|-----------------------|-----------------------------|
| Kimberley Art Prize | | | | | | |
| Artist Entry Fee | Yes | No | | \$60.00 | each | \$50.00 |
| Artist Entry Fee - Youth Category | Yes | No | | \$25.00 | each | \$16.50 |
| Artist Entry Fee - Boabnut Category | Yes | No | | \$10.00 | each | \$10.00 |
| Commission on Sale of Works | Yes | No | | 20% | per item | 20% |
| Artist Entry Fee - Concession | Yes | No | | \$25.00 | each | \$44.50 |
| Kimberley Photographic Awards | | | | | | |
| Artist Entry Fee | Yes | No | | \$30.00 | each | \$30.00 |
| Artist Entry Fee - Snap & Send Category | Yes | No | | \$0.00 | each | \$0.00 |
| Artist Entry Fee - Concession | Yes | No | | | each | \$25.00 |
| Artist Entry Fee - Youth Category | Yes | No | | | each | \$16.50 |
| Commission on Sale of Works | Yes | No | | 20% | per item | 20% |
| Library Services | | | | | | |
| Lost or Damaged Membership Card replacement | Yes | No | | \$5.00 | each | \$5.00 |
| Lost and Damaged Books/Items/Stock: | | | | | | |
| Administration Fee for lost and damaged items | Yes | No | | \$5.50 | each | \$5.50 |
| Replacement items | Yes | No | | At Cost | each | At Cost |
| DVD Case - Single | Yes | No | | \$1.00 | each | \$1.00 |
| DVD Case - Multi | Yes | No | | \$2.50 | each | \$2.50 |
| CD Case | Yes | No | | \$12.00 | each | \$12.00 |
| Exam Fee invigilation per person including exam room hire (per hour or pro rata for a part of an hour)- University exams | Yes | No | | | per hour | As prescribed by university |
| Exam Fee invigilation per person including exam room hire (per hour or pro rata for a part of an hour)- All other exams | Yes | No | | \$110.00 | per hour | \$110.00 |
| Crafty Corner at Derby Library* | Yes | No | | \$20.00 | per child per session | \$20.50 |
| Kids afternoon activities at Derby Library* | Yes | No | | \$20.00 | per child per session | \$20.50 |
| * The full term is to be paid up front at the commencement of the program | | | | | | |
| Internet/Email Use: | | | | | | |
| First 5 minutes - Once per person per day only, for information search | No | No | | No Charge | per day | No Charge |
| Between 6 and 30 minutes | Yes | No | | \$2.50 | per use | No Charge |
| Between 31 minutes and 1 hour | Yes | No | | \$5.00 | per use | No Charge |
| Between 1 and 2 hours | Yes | No | | \$10.00 | per use | No Charge |
| Between 2 and 3 hours | Yes | No | | \$15.00 | per use | No Charge |
| Students: Free internet use for study/homework only | No | No | | No Charge | each | No Charge |
| Scanning to Email: | | | | | | |
| 1 to 20 pages | Yes | No | | \$3.50 | each | \$0.00 |
| 21 pages or more | Yes | No | | \$5.00 | each | \$0.00 |
| Scan per page | Yes | No | | | each | \$0.20 |
| Students - Above fees are at a discounted rate of 50% | Yes | No | | 0 | each | 50% |
| Disc Cleaning: per disc | Yes | No | | \$2.00 | each | \$2.00 |
| Laminating: | | | | | | |
| A4 per page | Yes | No | | \$3.00 | each | \$3.00 |

| | | | | | | |
|---|-----|----|--|-----------|-------------|-----------|
| A3 per page | Yes | No | | \$4.00 | each | \$4.00 |
| Students - Above fees are at a discounted rate of 50% | Yes | No | | 0 | each | 50% |
| Printing or Photocopying: | | | | | | |
| A4 Black and White - per side | Yes | No | | \$0.50 | each | \$0.50 |
| A4 Coloured - per side | Yes | No | | \$1.00 | each | \$1.00 |
| A3 Black and White - per side | Yes | No | | \$1.00 | each | \$1.00 |
| A3 Coloured - per side | Yes | No | | \$2.50 | each | \$2.50 |
| Students - Above fees are at a discounted rate of 50% | Yes | No | | 50% | each | 50% |
| Aquatic Facilities | | | | | | |
| Derby Memorial Swimming Pool | | | | | | |
| Spectator - Casual Entry | Yes | No | | \$1.00 | each | \$1.00 |
| Child 0 - 4 - Casual Entry | No | No | | No Charge | each | No Charge |
| Child 5 to 15 - Casual Entry | Yes | No | | \$3.50 | each | \$3.50 |
| Child 5 to 15 - 3 Month Pool Membership | Yes | No | | \$65.00 | each | \$70 |
| Child 5 to 15 - 6 Month Pool Membership | Yes | No | | \$100.00 | each | \$110.00 |
| Child 5 to 15 - 12 Month Pool Membership | Yes | No | | \$160.00 | each | \$180.00 |
| Adult 16+ - Casual Entry | Yes | No | | \$5.50 | each | \$5.50 |
| Adult 16+ - 3 Month Pool Membership | Yes | No | | \$100.00 | each | \$105.00 |
| Adult 16+ - 6 Month Pool Membership | Yes | No | | \$200.00 | each | \$210.00 |
| Adult 16+ - 12 Month Pool Membership | Yes | No | | \$300.00 | each | \$320.00 |
| Concession - Casual Entry | Yes | No | | \$3.50 | each | \$3.50 |
| Concession - 3 Month Pool Membership | Yes | No | | \$65.00 | each | \$70 |
| Concession - 6 Month Pool Membership | Yes | No | | \$100.00 | each | \$110.00 |
| Concession - 12 Month Pool Membership | Yes | No | | \$160.00 | each | \$180.00 |
| School Groups - Per student, pool opening hours only | Yes | No | | \$2.00 | each | \$2.00 |
| Community Pool Party - Pool Entry | Yes | No | | \$2.00 | each | \$2.00 |
| Family - Casual Entry | Yes | No | | \$15.00 | each | \$15.00 |
| Family - 3 Month Pool Membership | Yes | No | | \$260.00 | each | \$265.00 |
| Family - 6 Month Pool Membership | Yes | No | | \$400.00 | each | \$410.00 |
| Family - 12 Month Pool Membership | Yes | No | | \$600.00 | each | \$620.00 |
| Note: Family consists of 2 Adults and up to 4 Children | | | | | | |
| Multi-Pass Swim (10 Entry) | | | | | | |
| Adult 10 visit pass | Yes | No | | \$50.00 | each | \$49.50 |
| Child 5 to 15 10 visit pass | Yes | No | | \$30.00 | each | \$31.50 |
| Concession 10 visit pass | Yes | No | | \$30.00 | each | \$31.50 |
| Spectator 10 visit pass | Yes | No | | | each | \$9.00 |
| Aquatic Programs | | | | | | |
| Adult- Group Fitness Classes | Yes | No | | \$10.00 | each | \$10.00 |
| Junior- Group Fitness Classes | Yes | No | | \$5.00 | each | \$5.00 |
| Concession - seniors, students, healthcare card - Group Fitness Classes | Yes | No | | \$8.00 | each | \$8.00 |
| Dash and Splash Entry | Yes | No | | \$10.00 | each | \$15.00 |
| Derby Swim Classic | Yes | No | | \$10.00 | each | \$15.00 |
| Multi-Pass Aquatic Program (10 entry) | | | | | | |
| Adult | Yes | No | | \$90.00 | each | \$90.00 |
| Child 5 to 15 | Yes | No | | \$70.00 | each | \$45.00 |
| Concession | Yes | No | | \$45.00 | each | \$72.00 |
| Swimming Lessons and Educational Programs* | | | | | | |
| Adult (non-member) - Group | Yes | No | | \$150.00 | per session | \$15.00 |
| Adult (member) - Group | Yes | No | | | per session | \$12.50 |
| Junior (non-member) - Group | Yes | No | | \$130.00 | per session | \$13.00 |
| Junior (member) - Group | | | | | per session | \$11.00 |
| Adult - 1:1 teaching per 1/2 hour lesson | Yes | No | | \$37.00 | each | \$37.00 |
| Junior - 1:1 teaching per 1/2 hour lesson | Yes | No | | \$37.00 | each | \$37.00 |

| | | | | | | |
|---|-----|----|--|-------------|----------|-------------|
| Additional Adult/Junior - 1:1 teaching per 1/2 hour lesson | Yes | No | | \$21.00 | each | \$21.00 |
| Bronze Medallion Qualification - Full Course | Yes | No | | \$180.00 | each | \$200.00 |
| Bronze Medallion Qualification - Requalification | Yes | No | | \$90.00 | each | \$100.00 |
| * The full term is to be paid up front at the commencement of the program | | | | | | |
| Aquatic - Other | | | | | | |
| Lane Hire per hour - Per Lane | Yes | No | | \$15.00 | per hour | \$15.00 |
| Pool Hire - per hour (Outside of normal opening hours with prior agreement only. Includes 1 Pool Operator qualified staff member) | Yes | No | | \$100.00 | per hour | \$100.00 |
| Pool Hire with Inflatable - per hour (Outside of normal opening hours with prior agreement only. Includes 1 Pool Operator qualified staff member) | Yes | No | | \$150.00 | per hour | \$150.00 |
| Facility Hire - Exclusive use during ordinary opening hours (eg School Carnivals). Includes 1 Pool Operator qualified staff member. | Yes | No | | \$450.00 | per hire | \$450.00 |
| Additional Lifeguard (compulsory for events over 100 attendees) | Yes | No | | | per hour | \$50.00 |
| Bond | No | No | | \$300.00 | per hire | \$300.00 |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred. The bond amount will normally be \$300.00 for hire of the | | | | | | |
| Cancellation of Bookings | | | | | | |
| 7 Days or more prior to booking | | | | Full Refund | | Full Refund |
| Between 1 and 7 Days prior to booking | | | | 50% Refund | | 50% Refund |
| Within 24 Hours of booking | | | | No Refund | | No Refund |
| Other Recreation and Sport | | | | | | |
| Marquee Hire | | | | | | |
| Hire Fee - First day (including labour hire to erect and dismantle) | Yes | No | | | each | \$950.00 |
| Hire Fee - Each additional day | Yes | No | | \$200.00 | per day | \$200.00 |
| Bond | No | No | | \$550.00 | per hire | \$550.00 |
| Note: It is compulsory for the Shire to erect and dismantle the Marquee | | | | | | |
| Pop-up Gazebo Hire | | | | | | |
| Daily Hire Fee | Yes | No | | \$200.00 | per day | \$200.00 |
| Labour Hire to Erect or Dismantle (optional) | Yes | No | | \$375.00 | each | \$375.00 |
| Bond | No | No | | \$550.00 | per hire | \$550.00 |
| Equipment | | | | | | |
| BBQ Trailer Day Hire | Yes | No | | \$80.00 | per day | \$80.00 |
| Note: When hiring the BBQ Trailer the Hirer must obtain a Food Permit, which may incur an additional cost | | | | | | |
| Public Address System | Yes | No | | \$75.00 | per day | \$75.00 |
| Projector | Yes | No | | \$50.00 | per day | \$50.00 |
| Screen | Yes | No | | \$25.00 | per day | \$25.00 |
| Bond | No | No | | \$250.00 | per hire | \$250.00 |
| Outdoor Cinema Screen | Yes | No | | \$500.00 | per day | \$350.00 |
| Labour hire | Yes | No | | | per hour | \$100.00 |
| Bond | No | No | | \$500.00 | per hire | \$500.00 |
| Note: At least 1 staff member required when hired | | | | | | |
| Gladiator Ring | Yes | No | | \$500.00 | per day | \$350.00 |
| Labour hire per person per hour | Yes | No | | | per hour | \$100.00 |
| Bond | No | No | | \$500.00 | per hire | \$500.00 |
| Note: At least 1 staff member required when hired | | | | | | |
| Inflatable Obstacle Course | Yes | No | | | per day | \$350.00 |

| | | | | | | |
|--|-----|----|--|-------------|---------------|----------------------|
| Labour hire per person per hour | Yes | No | | | per hour | \$100.00 |
| Bond | No | No | | | per hire | \$500.00 |
| Note: At least 1 staff member required when hired | | | | | | |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| Facility Hire | | | | | | |
| Derby Wharf Covered Seating Area | | | | | | |
| Private/exclusive use opportunity to one of the designated portions (two x 10m ² sites available) of the new jetty eating area site – Any day EXCEPT Weekends/Public Holidays | Yes | No | | | per hour site | \$25.00 |
| Private/exclusive use opportunity to one of the designated portions (two x 10m ² sites available) of the new jetty eating area site – Weekends/Public Holidays | Yes | No | | | per hour site | \$50.00 |
| Civic Centre - Alcohol is allowed at this venue | | | | | | |
| Community and Non-Government Organisations - Daily Hall Hire Sunday to Thursday 10am to 11pm | Yes | No | | \$260.00 | per day | \$270.00 |
| Community and Non-Government Organisations - Daily Hall Hire Friday and Saturday 10am to midnight | Yes | No | | \$260.00 | per day | \$270.00 |
| Community and Non-Government Organisations - Hall Hire per hour Government and Commercial Organisations - Daily Hall Hire Sunday to Thursday 10am to 11pm | Yes | No | | \$40.00 | per hour | \$45.00 |
| Government and Commercial Organisations - Daily Hall Hire Friday and Saturday 10am to midnight | Yes | No | | \$600.00 | per day | \$720.00 |
| Government and Commercial Organisations - Daily Hall Hire Friday and Saturday 10am to midnight | Yes | No | | \$1,000.00 | per day | \$720.00 |
| Government and Commercial Organisations - Hall Hire per hour | Yes | No | | \$80.00 | per hour | \$90.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Hourly Rate | per hour | Facility Hourly Rate |
| Bond - Without alcohol consumption | No | No | | \$500.00 | per event | \$500.00 |
| Bond - With alcohol consumption | No | No | | \$2,000.00 | per event | \$2,000.00 |
| Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day | Yes | No | | \$260.00 | each | \$150.00 |
| Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Sunday to Thursday | Yes | No | | \$600.00 | each | \$300.00 |
| Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Friday and Saturday | Yes | No | | \$1,100.00 | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |

| | | | | | | |
|---|-----|----|--|----------------------|-----------|----------------------|
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Charitable / Not for Profit Fundraising Events | | | | | | |
| Hall Hire with Alcohol - per hour | Yes | No | | \$80.00 | per hour | \$45.00 |
| Hall Hire with Alcohol - per day | Yes | No | | \$250.00 | per day | \$270.00 |
| Hall Hire without Alcohol - per hour | Yes | No | | \$40.00 | per hour | \$45.00 |
| Hall Hire without Alcohol - per day | Yes | No | | \$150.00 | per day | \$270.00 |
| Hall Hire for funeral service only - per hour | Yes | No | | \$50.00 | per hour | \$45.00 |
| Hall Hire for funeral service only - per day | Yes | No | | \$100.00 | per day | \$270.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond - Without alcohol consumption | No | No | | \$300.00 | per event | \$500.00 |
| Bond - With alcohol consumption | No | No | | | | \$2,000.00 |
| Late key return, Hall Hire with Alcohol - for keys not returned within hire period as specified above - per day | Yes | No | | \$250.00 | each | \$150.00 |
| Late key return, Hall Hire without Alcohol - for keys not returned within hire period as specified above - per day | Yes | No | | \$150.00 | each | \$150.00 |
| Late key return, Hall Hire for funeral service - for keys not returned within hire period as specified above - per day | Yes | No | | \$100.00 | each | \$150.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Per day rate is defined as 8 hours or greater of continual use, otherwise the facility is charged per hour of usage | | | | | | |
| Key deposit – Per Key (Maximum of 2 keys per hire at discretion of Shire) | No | No | | \$100.00 | each | No Charge |
| Cancellation of Bookings | | | | | | |
| 14 Days or more prior to booking | | | | Full Refund | | Full Refund |
| Between 8 and 13 Days prior to booking | | | | 75% Refund | | 75% Refund |
| Between 2 and 7 Days prior to booking | | | | 50% Refund | | 50% Refund |
| Within 48 Hours of booking | | | | No Refund | | No Refund |
| Equipment | | | | | | |
| Chairs and trestle tables are included in the facility booking fee - they will not be hired for use outside of Council facilities | | | | | | |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage, additional expenses incurred and keys are returned. | | | | | | |

| | | | | | | |
|---|-----|----|--|-------------|---------------|----------------------|
| Council Chambers | | | | | | |
| Community and Non-Government Use - per hour | Yes | No | | | per day | \$25.00 |
| Community and Non-Government Use - per day | Yes | No | | | per day | \$150.00 |
| Commercial and Government Use - per hour | Yes | No | | | per hour | \$50.00 |
| Commercial and Government Use - per day | Yes | No | | | per day | \$300.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | | per hour | Facility Hourly Rate |
| Bond | No | No | | | per event | \$300.00 |
| Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day | Yes | No | | | each | \$150.00 |
| Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Sunday to Thursday | Yes | No | | | each | \$300.00 |
| Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day Friday and Saturday | Yes | No | | | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | | each | \$300.00 |
| Per day rate is defined as 8 hours or greater of continual use, otherwise the facility is charged per hour of usage | | | | | | |
| Cancellation of Bookings | | | | | | |
| 14 Days or more prior to booking | | | | Full Refund | | Full Refund |
| Between 8 and 13 Days prior to booking | | | | 75% Refund | | 75% Refund |
| Between 2 and 7 Days prior to booking | | | | 50% Refund | | 50% Refund |
| Within 48 Hours of booking | | | | No Refund | | No Refund |
| Equipment | | | | | | |
| Chairs and tables are included in the facility booking fee - they will not be hired for use outside of Council facilities | | | | | | |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as | | | | | | |
| Derby Recreation Centre - Alcohol is not allowed at this Venue | | | | | | |
| Squash Courts - Charges are per Court | | | | | | |
| Per 1/2 hour | Yes | No | | \$10.00 | per half hour | \$10.00 |
| Per hour | Yes | No | | \$16.00 | per hour | \$16.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Community Room | | | | | | |
| Community and Non-Government Use - per hour | Yes | No | | \$15.00 | per hour | \$15.00 |
| Community and Non-Government Use - per day | Yes | No | | \$80.00 | per day | \$90.00 |

| | | | | | | |
|---|-----|----|--|----------------------|-----------|----------------------|
| Commercial and Government Use - per hour | Yes | No | | \$30.00 | per hour | \$30.00 |
| Commercial and Government Use - per day | Yes | No | | \$165.00 | per day | \$180.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond | No | No | | \$300.00 | per event | \$300.00 |
| Meeting Room | | | | | | |
| Community and Non-Government Use - per hour | Yes | No | | \$10.00 | per hour | \$12.50 |
| Community and Non-Government Use - per day | Yes | No | | \$80.00 | per day | \$75.00 |
| Commercial and Government Use - per hour | Yes | No | | \$25.00 | per hour | \$25.00 |
| Commercial and Government Use - per day | Yes | No | | \$165.00 | per day | \$150.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond | No | No | | \$300.00 | per event | \$300.00 |
| Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$80.00 | each | \$150.00 |
| Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$165.00 | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| Derby Courts - Charges are per Court | | | | | | |
| Community and Non-Government Use - per hour - Without Lighting | Yes | No | | \$20.00 | per hour | \$20.00 |
| Community and Non-Government Use - per hour - With Lighting | Yes | No | | \$30.00 | per hour | \$35.00 |
| Community and Non-Government Use - per day - 6am to 6pm | Yes | No | | \$100.00 | per day | \$120.00 |
| Commercial and Government Use - per hour - Without Lighting | Yes | No | | \$40.00 | per hour | \$40.00 |
| Commercial and Government Use - per hour - With Lighting | Yes | No | | \$70.00 | per hour | \$70.00 |
| Commercial and Government Use - per day - 6am to 6pm | Yes | No | | \$300.00 | per day | \$240.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |

| | | | | | | |
|---|-----|----|--|----------------------|-----------|----------------------|
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond (one off hire by individual user)** | No | No | | | per event | \$100.00 |
| Bond (larger regular user groups, sporting groups)** | No | No | | \$300.00 | per event | \$300.00 |
| Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$100.00 | each | \$150.00 |
| Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$300.00 | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| Derby Oval | | | | | | |
| Community and Non-Government Use - per hour - Without Lighting | Yes | No | | \$15.00 | per hour | \$15.00 |
| Community and Non-Government Use - per hour - With Lighting | Yes | No | | \$40.00 | per hour | \$40.00 |
| Community and Non-Government Use - per day - Without Lighting | Yes | No | | \$80.00 | per day | \$90.00 |
| Commercial and Government Use - per hour - Without Lighting | Yes | No | | \$30.00 | per hour | \$30.00 |
| Commercial and Government Use - per hour - With Lighting | Yes | No | | \$80.00 | per hour | \$80.00 |
| Commercial and Government Use - per day - Without Lighting | Yes | No | | \$165.00 | per day | \$180.00 |
| Derby Oval Changerooms | | | | | | |
| Changeroom Hire - Community and non-government organisations- per day | Yes | No | | | per hour | \$11.00 |
| Changeroom Hire - Community and non-government organisations- per hour | Yes | No | | | per day | \$66.00 |
| Changeroom Hire - Commercial and government - per day | Yes | No | | | per hour | \$22.00 |
| Changeroom Hire - Commercial and government - per hour | Yes | No | | | per day | \$132.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond* | No | No | | \$500.00 | per event | \$500.00 |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| Cancellation of Bookings | | | | | | |
| 14 Days or more prior to booking | | | | Full Refund | | Full Refund |

| | | | | | | |
|---|-----|----|--|----------------------|-----------|----------------------|
| Between 8 and 13 Days prior to booking | | | | 75% Refund | | 75% Refund |
| Between 2 and 7 Days prior to booking | | | | 50% Refund | | 50% Refund |
| Within 48 Hours of booking | | | | No Refund | | No Refund |
| Bonds | | | | | | |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| * Council retains the right to charge a higher bond if the hirer has previously caused damage or if the activity is likely to cause damage | | | | | | |
| ** Council retains the right to retain bond if the hirer breaches any conditions of hire. | | | | | | |
| ** Council retains the right to refuse bookings where there has been a prior breach of conditions of hire by the hirer for any of the shire venues at any time in the past | | | | | | |
| ** Where an organisation will be hiring a venue or equipment multiple times throughout the year, one bond can be paid and held by the Shire for the entire year or until a refund of the bond is requested. The bond must be of the bond value applicable to the venue or equipment being hired. If multiple venues or equipment are required on the same day, the person or organisation hiring the facilities or equipment are to pay the additional bond applicable. | | | | | | |
| Definitions | | | | | | |
| Alcohol - Where alcohol is being served or otherwise provided, including BYO and gratis provision | | | | | | |
| Per Day Rates - Per day rate is up to a maximum of 14 hrs eg 10am - 12 midnight, Friday and Saturday only | | | | | | |
| Community and Non-Government Organisations - This category covers individuals (eg: birthday parties and weddings except where alcohol is being served), incorporated and non-incorporated community groups where the purpose is not for profit. This includes groups such as Churches, Playgroups, and Aboriginal Community Organisations (eg: Land Council etc) | | | | | | |
| Commercial and Government - All state, federal and other local governments including their agencies, or where the purpose is to generate a profit by a business (excludes fairs, circuses, sideshows or other large scale events) | | | | | | |
| Fitzroy Crossing Recreation Centre- ALCOHOL IS NOT ALLOWED | | | | | | |
| Community and Non-Government Use - per hour | Yes | No | | \$24.00 | per hour | \$30.00 |
| Community and Non-Government Use - per day | Yes | No | | \$120.00 | per day | \$180.00 |
| Commercial and Government Use - per hour | Yes | No | | \$60.00 | per hour | \$60.00 |
| Commercial and Government Use - per day | Yes | No | | \$300.00 | per day | \$360.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond - Without alcohol consumption | No | No | | \$500.00 | per event | \$500.00 |
| Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$120.00 | each | \$150.00 |
| Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$300.00 | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| Fitzroy Crossing Courts - Charges are per Court | | | | | | |
| Community and Non-Government Use - per hour - Without Lighting | Yes | No | | \$20.00 | per hour | \$20.00 |

| | | | | | | |
|---|-----|----|--|----------------------|-----------|----------------------|
| Community and Non-Government Use - per hour - With Lighting | Yes | No | | \$30.00 | per hour | \$35.00 |
| Community and Non-Government Use - per day - 6am to 6pm | Yes | No | | \$100.00 | per day | \$120.00 |
| Commercial and Government Use - per hour - Without Lighting | Yes | No | | \$40.00 | per hour | \$40.00 |
| Commercial and Government Use - per hour - With Lighting | Yes | No | | \$70.00 | per hour | \$70.00 |
| Commercial and Government Use - per day - 6am to 6pm | Yes | No | | \$300.00 | per day | \$240.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond (one off hire by individual user)** | No | No | | | per event | \$100.00 |
| Bond (larger regular user groups, sporting groups)** | No | No | | \$300.00 | per event | \$300.00 |
| Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$100.00 | each | \$150.00 |
| Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day | Yes | No | | \$300.00 | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| Fitzroy Crossing Canteen and Changerooms | | | | | | |
| Canteen Hire - Community and non-government organisations- per day | Yes | No | | \$15.00 | per hour | \$15.00 |
| Canteen Hire - Community and non-government organisations- per hour | Yes | No | | \$70.00 | per day | \$90.00 |
| Canteen Hire - Commercial and government - per day | Yes | No | | | per hour | \$30.00 |
| Canteen Hire - Commercial and government - per hour | Yes | No | | | per day | \$180.00 |
| Note- Hirers of the Canteen are required to obtain a food permit prior to the use of the facility. This may incur additional costs. | | | | | | |
| Changeroom Hire - Community and non-government organisations- per day | Yes | No | | | per hour | \$11.00 |
| Changeroom Hire - Community and non-government organisations- per hour | Yes | No | | | per day | \$66.00 |
| Changeroom Hire - Commercial and government - per day | Yes | No | | | per hour | \$22.00 |
| Changeroom Hire - Commercial and government - per hour | Yes | No | | | per day | \$132.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |

| | | | | | | |
|---|-----|----|--|----------------------|-----------|----------------------|
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond | No | No | | \$300.00 | per event | \$300.00 |
| Late key return - Community group and non-government organisations- for keys not returned within hire period as specified above - per day | Yes | No | | \$70.00 | each | \$150.00 |
| Late key return - Commercial and government agencies - for keys not returned within hire period as specified above - per day | Yes | No | | | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | \$600.00 | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | \$300.00 | each | \$300.00 |
| Fitzroy Crossing Gym (managed by Garnduwa) | | | | | | |
| Key Bond | No | No | | \$250.00 | each | \$250.00 |
| Per day rate is defined as 8 hours or greater of continual use, otherwise the facility is charged per hour of usage | | | | | | |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred | | | | | | |
| Fitzroy Crossing Oval | | | | | | |
| Community and Non-Government Use - per hour - Without Lighting | Yes | No | | \$15.00 | per hour | \$15.00 |
| Community and Non-Government Use - per hour - With Lighting | Yes | No | | \$40.00 | per hour | \$40.00 |
| Community and Non-Government Use - per day - Without Lighting | Yes | No | | \$80.00 | per day | \$90.00 |
| Commercial and Government Use - per hour - Without Lighting | Yes | No | | \$30.00 | per hour | \$30.00 |
| Commercial and Government Use - per hour - With Lighting | Yes | No | | \$80.00 | per hour | \$80.00 |
| Commercial and Government Use - per day - Without Lighting | Yes | No | | \$165.00 | per day | \$180.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | per hour | Facility Hourly Rate |
| Bond* | No | No | | \$500.00 | per event | \$500.00 |
| Large Events | | | | | | |
| Sideshows/Fairs/Expos/Travelling Shows per night of operation | Yes | No | | \$290.00 | per night | \$300.00 |
| Sideshows/Fairs/Expos/Travelling Shows per night of non operation | Yes | No | | \$145.00 | per night | \$150.00 |
| Circuses per night of operation | Yes | No | | \$500.00 | per night | \$500.00 |
| Circuses per night of non operation | Yes | No | | \$145.00 | per night | \$250.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |

| | | | | | | |
|--|-----|----|--|-------------|-------------|-------------|
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | per hour | \$110.00 |
| Staff to attend - Call Out Fee (outside of user agreement) - per hour | Yes | No | | \$80.00 | per hour | \$80.00 |
| Bond* | No | No | | \$1,000.00 | per event | \$1,000.00 |
| Bond - For Oval | No | No | | \$5,000.00 | per event | \$5,000.00 |
| Late key return - Community group and non-government organisations- for keys not returned within hire period as specified above - per day | Yes | No | | | each | \$150.00 |
| Late key return - Commercial and government agencies - for keys not returned within hire period as specified above - per day | Yes | No | | | each | \$300.00 |
| Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged | Yes | No | | | each | \$600.00 |
| After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above) | Yes | No | | | each | \$300.00 |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred * Council retains the right to charge a higher bond if the event is likely to cause damage | | | | | | |
| Recreation Programs | | | | | | |
| Adult Sports - per session | Yes | No | | \$10.00 | per session | \$10.00 |
| Children - per session | Yes | No | | \$5.00 | per session | \$5.00 |
| Cancellation of Bookings | | | | | | |
| 14 Days or more prior to booking | | | | Full Refund | | Full Refund |
| Between 8 and 13 Days prior to booking | | | | 75% Refund | | 75% Refund |
| Between 2 and 7 Days prior to booking | | | | 50% Refund | | 50% Refund |
| Within 48 Hours of booking | | | | No Refund | | No Refund |
| Bonds | | | | | | |
| Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred * Council retains the right to charge a higher bond if the hirer has previously caused damage or if the activity is likely to cause damage ** Council retains the right to retain bond if the hirer breaches any conditions of hire. ** Council retains the right to refuse bookings where there has been a prior breach of conditions of hire by the hirer for any of the shire venues at any time in the past ** Where an organisation will be hiring a venue or equipment multiple times throughout the year, one bond can be paid and held by the Shire for the entire year or until a refund of the bond is requested. The bond must be of the bond value applicable to the venue or equipment being hired. If multiple venues or equipment are required on the same day, the person or organisation hiring the facilities or equipment are to pay the additional bond applicable. | | | | | | |
| Definitions | | | | | | |
| Alcohol - Where alcohol is being served or otherwise provided, including BYO and gratis provision | | | | | | |

| Per Day Rates - Per day rate is up to a maximum of 14 hrs eg 10am - 12 midnight, Friday and Saturday only | | | | | | |
|--|-----|----|--|----------------------|--|----------------------|
| Community and Non-Government Organisations - This category covers individuals (eg: birthday parties and weddings except where alcohol is being served), incorporated and non-incorporated community groups where the purpose is not for profit. This includes groups such as Churches, Playgroups, and Aboriginal Community Organisations (eg: Land Council etc) | | | | | | |
| Commercial and Government - All state, federal and other local governments including their agencies, or where the purpose is to generate a profit by a business (excludes fairs, circuses, sideshows or other large scale events) | | | | | | |
| Sport and Recreation User Agreements | | | | | | |
| Derby | | | | | | |
| Derby Oval – No Lights Team/Associations | Yes | No | | \$650.00 | | \$650.00 |
| Derby Oval – No Lights Jnr Team/Associations | Yes | No | | \$275.00 | | \$275.00 |
| Derby Oval – With Lights Team/Associations | Yes | No | | \$1,000.00 | | \$1,000.00 |
| Derby Oval – With Lights Jnr Team/Associations | Yes | No | | \$375.00 | | \$375.00 |
| Derby Community Room - Recreation Centre Jnr Team/Associations | Yes | No | | \$165.00 | | \$165.00 |
| Derby Community Room - Recreation Centre Team/Associations | Yes | No | | \$455.00 | | \$455.00 |
| Derby Covered Courts – No Lights Team/Associations - Per Court | Yes | No | | \$350.00 | | \$350.00 |
| Derby Covered Courts – No Lights Jnr Team/Associations - Per Court | Yes | No | | \$125.00 | | \$125.00 |
| Derby Covered Courts – With Lights Team/Associations - Per Court | Yes | No | | \$700.00 | | \$700.00 |
| Derby Covered Courts – With Lights Jnr Team/Associations - Per Court | Yes | No | | \$275.00 | | \$275.00 |
| Derby Outside Courts – No Lights Team/Associations - Per Court | Yes | No | | \$175.00 | | \$175.00 |
| Derby Outside Courts – No Lights Jnr Team/Associations - Per Court | Yes | No | | \$62.50 | | \$62.50 |
| Derby Outside Courts – With Lights Team/Associations - Per Court | Yes | No | | \$350.00 | | \$350.00 |
| Derby Outside Courts – With Lights Jnr Team/Associations - Per Court | Yes | No | | \$137.50 | | \$137.50 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | | \$110.00 |
| Staff to attend - Call Out Fee (outside of user agreement) - per hour | Yes | No | | \$80.00 | | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | | Facility Hourly Rate |
| User Agreement Key Bonds | No | No | | \$100.00 | | \$100.00 |
| Fitzroy Crossing | | | | | | |
| Fitzroy Crossing Oval – No Lights Team/Associations | Yes | No | | \$650.00 | | \$650.00 |
| Fitzroy Crossing Oval – No Lights Jnr Team/Associations | Yes | No | | \$275.00 | | \$275.00 |
| Fitzroy Crossing Oval – With Lights Team/Associations | Yes | No | | \$1,000.00 | | \$1,000.00 |
| Fitzroy Crossing Oval – With Lights Jnr Team/Associations | Yes | No | | \$375.00 | | \$375.00 |
| FX Covered Courts Single Court – No Lights Team/Associations | Yes | No | | \$175.00 | | \$175.00 |
| FX Covered Courts Single Court – No Lights Jnr Team/Associations | Yes | No | | \$70.00 | | \$70.00 |
| FX Covered Courts Single Court – With Lights Team/Associations | Yes | No | | \$385.00 | | \$385.00 |

| | | | | | | |
|---|-----|----|--|----------------------|-------------|----------------------|
| FX Covered Courts Single Court – With Lights Jnr Team/Associations | Yes | No | | \$155.00 | | \$155.00 |
| FX Covered Courts Two Courts – No Lights Team/Associations | Yes | No | | \$350.00 | | \$350.00 |
| FX Covered Courts Two Courts – No Lights Jnr Team/Associations | Yes | No | | \$125.00 | | \$125.00 |
| FX Covered Courts Two Courts – With Lights Team/Associations | Yes | No | | \$700.00 | | \$700.00 |
| FX Covered Courts Two Courts – With Lights Jnr Team/Associations | Yes | No | | \$275.00 | | \$275.00 |
| Additional Cleaning Charges per hour (where required) | Yes | No | | \$110.00 | | \$110.00 |
| Additional Rubbish Collection by Shire Staff per hour (where required) | Yes | No | | \$110.00 | | \$110.00 |
| Staff to attend - Call Out Fee (outside of user agreement) - per hour | Yes | No | | \$80.00 | | \$80.00 |
| Additional time using facility outside of user agreement - Charged at facility hourly rate listed above | Yes | No | | Facility Hourly Rate | | Facility Hourly Rate |
| User Agreement Key Bonds | No | No | | \$100.00 | | \$100.00 |
| Sport and Recreation User Agreements Conditions | | | | | | |
| User Agreements entitle teams or associations to use the facility for up to two x 2 hour sessions per week, for the duration of their season | | | | | | |
| This flat fee structure remains the same irrespective of whether teams/organisations use the facility or not | | | | | | |
| Wet Season is from October to March and Dry Season from April to September. Groups who exceed a six (6) month season, may be charged for multiple agreements | | | | | | |
| The duration of each booking is negotiated with Shire staff dependent on demand and availability There may be some requirement for organisations to share venues during periods of peak demand Bookings do not automatically recur each season but must always be renewed | | | | | | |
| Transport | | | | | | |
| Curtin/Derby Airport | | | | | | |
| As per aviation regulations, airport landing charges will be invoiced to the registered owner of the aircraft only. This information is gathered from the Civil Aircraft Register supplied by the Australian Government's Civil Aviation Safety Authority. The CEO is authorised to negotiate with RPT or other commercial proponents on the condition that any proposal is presented to the Ports Working Group. | | | | | | |
| Aircraft Landing Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne | | | | | | |
| All regular passenger traffic and charter operators > 10,750kg | Yes | No | | \$27.00 | per landing | \$27.00 |
| Discount may apply to RPT if performed under DPI protected route | | | | | | |
| General Aviation | Yes | No | | \$20.00 | per landing | \$20.00 |
| Security Officer/Passenger Handling Officer/Ground Handling Officer/ Check In Officer/Baggage Handling Officer/Refuelling Officer | | | | | | |
| Charge if passenger handling fee not utilised | | | | | | |
| Labour at Ordinary and Overtime Rates | Yes | No | | Cost plus 30% | per hour | Cost plus 30% |
| Aircraft Parking Fees | | | | | | |
| Itinerant/Non-Regular Aircraft | | | | | | |
| For aircraft under 20 tonne - per day | Yes | No | | \$15.00 | per day | \$15.00 |
| For aircraft over 20 tonne - per day | Yes | No | | \$30.00 | per day | \$30.00 |
| Rotary Winged Aircraft (Helicopters) | | | | | | |
| Rotary Winged Aircraft - per 1,000kg per landing | Yes | No | | \$15.00 | per landing | \$15.00 |
| Terminal Space | | | | | | |

| | | | | | | |
|---|-----|----|--|------------|------------------|------------|
| As per applicable User Agreement - per square metre, per year | Yes | No | | \$290.00 | per m2 per annum | \$290.00 |
| Signage (if no User Agreement) - per square metre, per year | Yes | No | | \$290.00 | per m2 per annum | \$290.00 |
| Minimum Charge - per year | Yes | No | | \$290.00 | per annum | \$290.00 |
| Sandwich Boards - per year | Yes | No | | \$355.00 | per annum | \$355.00 |
| Land Space | | | | | | |
| As per applicable Temporary User Agreement - per square metre, per year | Yes | No | | \$15.00 | per m2 per annum | \$15.00 |
| Minimum Charge per year | Yes | No | | \$550.00 | per annum | \$550.00 |
| Minimum Charge of \$14.00 per invoice per month | Yes | No | | \$14.00 | per invoice | \$14.00 |
| RPT Passenger Service Fee | | | | | | |
| Per Embarking Head | Yes | No | | \$13.00 | per passenger | \$13.00 |
| Per Disembarking Head | Yes | No | | \$13.00 | per passenger | \$13.00 |
| Non Regular Passenger Traffic including Charters | | | | | | |
| Weight – KG | | | | | | |
| Up to 8,000 - per landing tonne | Yes | No | | \$25.00 | per landing | \$25.00 |
| 8,001 or greater - per landing tonne | Yes | No | | \$30.00 | per landing | 31 |
| Parking Fees - Private Aircraft | | | | | | |
| Single Engine (same aircraft) - per annum | Yes | No | | \$1,100.00 | per annum | \$1,100.00 |
| Twin Engine (same aircraft) - per annum | Yes | No | | \$1,290.00 | per annum | \$1,290.00 |
| Parking Fees - Charter Aircraft | | | | | | |
| Single Engine (same aircraft) - per annum | Yes | No | | \$2,000.00 | per annum | \$2,000.00 |
| Single Engine (alternating aircraft) - per quarter | Yes | No | | \$850.00 | per quarter | \$850.00 |
| Twin Engine (same aircraft) - per annum | Yes | No | | \$3,700.00 | per annum | \$3,700.00 |
| Twin Engine (alternating aircraft) - per quarter | Yes | No | | \$1,300.00 | per quarter | \$1,300.00 |
| Rotary Winged Aircraft (Helicopters) | | | | | | |
| Aircraft - Doesn't operate from an airport based hanger - per 1,000kg per landing | Yes | No | | \$15.00 | per landing | \$15.00 |
| Aircraft - Operates from an airport based hanger - per 1,000kg per landing | Yes | No | | \$6.00 | per landing | \$6.00 |
| Terminal Space | | | | | | |
| As per applicable User Agreement - per day | Yes | No | | \$35.00 | per day | \$35.00 |
| Signage (if no User Agreement) - per sign per day | Yes | No | | \$1.00 | per day | \$1.00 |
| Sandwich Boards - per year | Yes | No | | \$350.00 | per annum | \$350.00 |
| Land Space | | | | | | |
| As per applicable Temporary User Agreement - per square metre, per year | Yes | No | | \$14.00 | per m2 per annum | \$14.00 |
| Minimum Charge per year | Yes | No | | \$525.00 | per annum | \$525.00 |
| Head Tax Derby | | | | | | |

| | | | | | | |
|--|-----|----|--|------------|----------------------------|------------|
| Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per embarking head | Yes | No | | \$12.00 | per passenger | \$12.00 |
| Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per disembarking head | Yes | No | | \$12.00 | per passenger | \$12.00 |
| Aircraft Parking Fees | | | | | | |
| For aircraft under 20 tonne - per day | Yes | No | | \$15.00 | per day | \$15.00 |
| For aircraft over 20 tonne - per day | Yes | No | | \$30.00 | per day | \$30.00 |
| Minimum Charge of \$14.00 per invoice per month | Yes | No | | \$14.00 | per invoice | \$14.00 |
| Fitzroy Airport | | | | | | |
| Weight – KG | | | | | | |
| Up to 8,000 - per landing tonne | Yes | No | | \$25.00 | per landing | \$25.00 |
| 8,001 or greater - per landing tonne | Yes | No | | \$30.00 | per landing | \$30.00 |
| Parking Fees - Private Aircraft | | | | | | |
| Single Engine (same aircraft) - per annum | Yes | No | | \$1,100.00 | per annum | \$1,100.00 |
| Twin Engine (same aircraft) - per annum | Yes | No | | \$1,290.00 | per annum | \$1,290.00 |
| Parking Fees - Charter Aircraft | | | | | | |
| Single Engine (same aircraft) - per annum | Yes | No | | \$2,000.00 | per annum | \$2,000.00 |
| Single Engine (alternating aircraft) - per quarter | Yes | No | | \$850.00 | per quarter | \$850.00 |
| Twin Engine (same aircraft) - per annum | Yes | No | | \$3,700.00 | per annum | \$3,700.00 |
| Twin Engine (alternating aircraft) - per quarter | Yes | No | | \$1,300.00 | per quarter | \$1,300.00 |
| Rotary Winged Aircraft (Helicopters) | | | | | | |
| Aircraft - Doesn't operate from an airport based hanger - per 1,000kg per landing | Yes | No | | \$15.00 | per landing | \$15.00 |
| Aircraft - Operates from an airport based hanger - per 1,000kg per landing | Yes | No | | \$6.00 | per landing | \$6.00 |
| Land Space | | | | | | |
| As per applicable Temporary User Agreement - per square metre, per year | Yes | No | | \$15.00 | per m2 per annum | \$15.00 |
| Minimum Charge per year | Yes | No | | \$555.00 | per annum | \$555.00 |
| Head Tax Fitzroy Crossing | | | | | | |
| Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per embarking head | Yes | No | | \$7.50 | per passenger | \$7.50 |
| Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per disembarking head | Yes | No | | \$7.50 | per passenger | \$7.50 |
| Aircraft Parking Fees | | | | | | |
| For aircraft under 20 tonne - per day | Yes | No | | \$15.00 | per day | \$15.00 |
| For aircraft over 20 tonne - per day | Yes | No | | \$30.00 | per day | \$30.00 |
| Minimum Charge of \$14.00 per invoice per month | Yes | No | | \$14.00 | per invoice | \$14.00 |
| Derby Wharf | | | | | | |
| The CEO is authorised to negotiate with commercial proponents on the condition that any proposal is presented to the Ports Working Group | | | | | | |
| Wharfage Rates | | | | | | |
| General Cargo - per tonne or m3 whichever is greater | Yes | No | | \$9.75 | Greater of per tonne or m3 | \$9.75 |

| | | | | | | |
|--|-----|----|--|----------|----------------------------|----------|
| Feed - Primary Producer - per tonne or m3 whichever is greater | Yes | No | | \$3.50 | Greater of per tonne or m3 | \$3.50 |
| Fish including ice - Primary Producer - per tonne or m3 whichever is greater | Yes | No | | \$7.00 | Greater of per tonne or m3 | \$7.00 |
| Bulk fuel by Road Tanker - per kilolitre | Yes | No | | \$13.85 | per kilolitre | \$13.85 |
| Bulk Minerals - per tonne | Yes | No | | \$6.75 | per tonne | \$6.75 |
| 20 Foot Empty Containers - per TEU * - roll on ramp charge | Yes | No | | \$60.00 | per TEU | \$60.00 |
| 20 Foot Loaded Containers - per TEU * - roll on ramp charge | Yes | No | | \$210.00 | per TEU | \$210.00 |
| 40 Foot Empty Containers - per TEU * - roll on ramp charge | Yes | No | | \$120.00 | per TEU | \$120.00 |
| 40 Foot Loaded Containers - per TEU * - roll on ramp charge | Yes | No | | \$415.00 | per TEU | \$415.00 |
| Livestock (Cattle) | Yes | No | | \$2.70 | each | \$2.70 |
| Change of booking < 24hrs notice | Yes | No | | \$265.00 | each | \$265.00 |
| * TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measure of containerised cargo. In metric units this is 6.10 m (length) x 2.44 m (width) x 2.59 m (height), or approximately 39m ³ | | | | | | |
| Berthage Dues | | | | | | |
| Vessels over 200 GRT (Max 3hr period) - per tonne or Lm | Yes | No | | \$1.20 | per tonne or lineal metre | \$1.20 |
| Vessels over 200 GRT (Max 3hr period) - minimum charge | Yes | No | | \$255.00 | each | \$255.00 |
| Vessels under 200GRT (Max 3hr period) - per tonne or Lm | Yes | No | | \$1.20 | per tonne or lineal metre | \$1.20 |
| Vessels under 200GRT (Max 3hr period) - minimum charge | Yes | No | | \$130.00 | each | \$130.00 |
| Passenger/Charter Vessels (Max 3hr period) - per metre | Yes | No | | \$6.50 | per metre | \$6.50 |
| Passenger/Charter Vessels (Max 3hr period) - minimum charge | Yes | No | | \$130.00 | each | \$130.00 |
| Barging Vessels - per berthage | Yes | No | | \$160.00 | each | \$160.00 |
| Storage Fees | | | | | | |
| Cargo Storage: 1-3 Days - rate greater of per tonne or per m3 per day | Yes | No | | \$0.60 | Greater of per tonne or m3 | \$0.60 |
| Cargo Storage: 4-10 Days - rate greater of per tonne or per m3 per day | Yes | No | | \$1.60 | Greater of per tonne or m3 | \$1.60 |
| Cargo Storage: >10 Days - rate greater of per tonne or per m3 per day | Yes | No | | \$4.50 | Greater of per tonne or m3 | \$4.50 |
| It is the responsibility of the transporters of goods, to notify the Council of shipping/barging movements and quantities | | | | | | |
| Security Officer - Minimum Charge of 2 hours | | | | | | |
| Labour/Security Officer per hour | Yes | No | | \$120.00 | per hour | 125 |
| Labour/Security Officer per hour at time and a half | Yes | No | | \$180.00 | per hour | 185 |

| | | | | | | |
|--|-----|-----|--------------------------------------|--|--------------------|--|
| Labour/Security Officer per hour at Double time | Yes | No | | \$240.00 | per hour | 250 |
| Water Sales | | | | | | |
| Water per litre - Caravans, Campers Etc FX | YES | No | | \$0.10 | per litre | \$0.10 |
| Water Delivery | | | | | | |
| Water per 1,000Lt - sourced from tanks onsite | Yes | No | | \$19.80 | per kilolitre | \$19.80 |
| Includes Admin Fee, Water Cost and Headworks/Infrastructure Charge | | | | | | |
| Delivery of Water to Barge at Wharf - Delivered by Truck | Yes | No | | Cost plus 10% | per litre | Cost plus 10% |
| Minimum Charge of \$14.00 per invoice per month | Yes | No | | \$14.00 | each | \$14.00 |
| Land Space | | | | | | |
| As per applicable Temporary User Agreement - per square metre, per year | Yes | No | | \$15.75 | per m2 per annum | \$15.75 |
| Minimum Charge per year | Yes | No | | \$555.00 | per annum | \$555.00 |
| Economic Services | | | | | | |
| Fitzroy Crossing Visitor Centre | | | | | | |
| Souvenirs - At Manufacturer Recommended Retail Price | Yes | No | | RRP | each | RRP |
| Commissionable Souvenirs and Art Work | Yes | No | | 12.5% - 20% | % of sales | 12.5% - 30% |
| All tours and bus ticket prices as per tour and bus companies pricing structure | | | | | | |
| Tours and Accommodation Commission where applicable | Yes | No | | 10% - 20% | % of sales | 10% - 30% |
| Greyhound Bus Ticket Sales Commission | Yes | No | | 5% - 20% | % of sales | 5% - 20% |
| Greyhound Freight Commission | Yes | No | | 20% | % of freight value | 20% |
| Greyhound Freight Handling Fee - Per Item | Yes | No | | \$1.10 | each | \$1.10 |
| Integrity Bus Ticket Sales Commission | Yes | No | | 15% | % of sales | 15% |
| Booking Fee - Non-Commissionable product | Yes | No | | \$5.50 | each | \$5.50 |
| Building Control | | | | | | |
| Applications for Building and or Demolition Permits - In accordance with Building Act 2011 (s. 16(1)) | | | | | | |
| Certified Application for a Building Permit (s. 16(1)) | | | | | | |
| Minimum Fee | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| (a) For building work for a Class 1 or Class 10 building or incidental structure - * Value of the building work as determined by the relevant permit authority | No | Yes | Building Regulations 2012 Schedule 2 | 0.19 % of the estimated value of the building work but not less than \$105 | | 0.19 % of the estimated value of the building work but not less than \$105 |
| (b) For building work for a Class 2 to Class 9 building or incidental structure - * Value of the building work as determined by the relevant permit authority | No | Yes | Building Regulations 2012 Schedule 2 | 0.09 % of the estimated value of the building work but not less than \$105 | | 0.09 % of the estimated value of the building work but not less than \$105 |

| Uncertified Application for a Building Permit (s. 16(1)) | | | | | | |
|---|----|-----|--------------------------------------|---|------|---|
| Minimum Fee | No | Yes | Building Regulations 2012 Schedule 2 | 0.32 % of the estimated value of the building work but not less than \$105 | each | 0.32 % of the estimated value of the building work but not less than \$105 |
| Application for a Certificate of Design Compliance (CDC) for Class 2-9 building works (commercial) in the Shire | No | Yes | Building Regulations 2012 Schedule 2 | \$450 plus 0.1% of the estimated value of works | | \$450 plus 0.1% of the estimated value of works |
| Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done. | No | Yes | Building Regulations 2012 Schedule 2 | 0.38 % estimated (inclusive of GST) value of the building work but not less than \$105 | | 0.38 % estimated (inclusive of GST) value of the building work but not less than \$105 |
| Amendment to existing Building Permit - Minor amendments | No | Yes | Building Regulations 2012 Schedule 2 | 91.12 | | \$91.12 |
| Amendment to existing Building Permit - Major amendment :subject to additional hourly rate depending upon extent of changes (MPBS to confirm) | No | Yes | Building Regulations 2012 Schedule 2 | \$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm) | | \$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm) |
| Building and Construction Industry Training Levy if over \$20,000 | No | Yes | Building Regulations 2012 Schedule 2 | 0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value | | 0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value |
| Application for a Demolition Permit (s. 16(1)) | | | | | | |
| (a) For demolition work in respect of a Class 1 or Class 10 building or incidental structure | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | |
| (b) For demolition work in respect of a Class 2 to Class 9 building | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 for each storey of the building | | \$105.00 for each storey of the building |

| | | | | | | |
|---|----|-----|---|---|------------------------|---|
| Application to Extend the time during which a Building or Demolition Permit has effect (s. 32(3)(f)) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application for Occupancy Permits and Building Approval Certificate | | | | | | |
| Application for an Occupancy Permit for a completed building (s. 46) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application for a Temporary Occupancy Permit for an incomplete building (s. 47) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application for modification of an Occupancy Permit for additional use of a building on a temporary basis (s. 48) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application for a Replacement Occupancy Permit for Permanent Change of the building's use, classification (s. 49) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application for an Occupancy Permit or Building Approval Certificate for registration of strata scheme or plan of re-subdivision (s. 50(1) and (2)) | No | Yes | Building Regulations 2012 Schedule 2 | \$11.60 for each strata unit covered by the application, but not less than \$115.00 | | \$11.60 for each strata unit covered by the application, but not less than \$115.00 |
| Application for an Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2)) | | | | | | |
| Minimum Fee | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| * Estimated value of the unauthorised work as determined by the relevant permit authority. | No | Yes | Building Regulations 2012 Schedule 2 | 0.18% of the estimated value of the unauthorised work* but not less than \$105.00 | | 0.18% of the estimated value of the unauthorised work* but not less than \$105.00 |
| Application for a Building Approval Certificate for a building or an incidental structure in respect of which unauthorised work has been done (s. 51(3)) | | | | | | |
| Minimum Fee | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application to replace an Occupancy Permit for an existing building (s. 52(1)) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application for a Building Approval Certificate for an existing building or an incidental structure where unauthorised work has not been done (s. 52 (2)) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect (s. 65(3)(a)) | No | Yes | Building Regulations 2012 Schedule 2 | \$105.00 | each | \$105.00 |
| Application for Variation/Modification of Building Standards in which declaration is sought from Building Commissioner as defined in Regulation 31 (for each Building Standard in respect of which a Declaration is sought) | No | Yes | Building Regulations 2012, Part 9, Division 3 | \$2,160.15 | per standard variation | \$2,160.15 |

| | | | | | | |
|--|----|-----|---|---------------------------------|-----------|---------------------------------|
| Inspections of Swimming Pool Enclosures \$57.45, as defined in Regulation 53 (2), Division 2 of the Building Regulations Act 2012. This fee will be charged pro-rata on the Rates Notice for all properties with private swimming pools | No | Yes | Building Regulations 2012, Part 8, Division 2, reg 53 (2) | \$14.36 | per annum | \$14.36 |
| Swimming Pool re-inspection(s) and per request outside of normal inspection programs (Pursuant to S6.162 of the Local Government Act 1995) | No | No | LG Act 1995 | \$220.00 | each | \$220.00 |
| Application for approval of Battery Powered Smoke Alarms | No | Yes | Building Regulations 2012, Part 8, Division 3, reg 61 (3) (b) | \$179.40 | each | \$179.40 |
| Application for a Copy of Properties Plans | No | No | | \$52.00 | each | \$52.00 |
| Building Services Levy \$45,000 or Less - Set by Building Services Commission | | | | | | |
| Building Permit | No | Yes | Building Services Act 2011 | \$61.65 | each | \$61.65 |
| Demolition Permit | No | Yes | Building Services Act 2011 | \$61.65 | each | \$61.65 |
| Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 | No | Yes | Building Services Act 2011 | \$61.65 | each | \$61.65 |
| Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 | No | Yes | Building Services Act 2011 | \$61.65 | each | \$61.65 |
| Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011 | No | Yes | Building Services Act 2011 | \$123.30 | each | \$123.30 |
| Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 | No | Yes | Building Services Act 2011 | \$123.30 | each | \$123.30 |
| Building Services Levy Over \$45,000 - Set by Building Services Commission | | | | | | |
| Building Permit | No | Yes | Building Services Act 2011 | 0.137% of the value of the work | each | 0.137% of the value of the work |
| Demolition Permit | No | Yes | Building Services Act 2011 | 0.137% of the value of the work | each | 0.137% of the value of the work |
| Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 | No | Yes | Building Services Act 2011 | \$61.65 | each | \$61.65 |
| Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011 | No | Yes | Building Services Act 2011 | \$61.65 | each | \$61.65 |
| Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011 | No | Yes | Building Services Act 2011 | 0.274% of the value of the work | each | 0.274% of the value of the work |
| Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011 | No | Yes | Building Services Act 2011 | 0.274% of the value of the work | each | 0.274% of the value of the work |
| Private Swimming Pool inspection Fees | | | | | | |
| Swimming Pool Inspection Fees and Follow Up Inspection Fees. Includes the following: Final Inspection of newly completed pools and pool fencing. Mandatory compliance inspection every four years (to be charged over 4 years); and any subsequent follow up inspections | No | Yes | Building Regulations 2012 | 58.45 | Per Annum | \$58.45 |

| Other Property and Services | | | | | | |
|---|-----|----|--|---------------|---------------|---------------|
| Plant and Labour Charge Out Rates | | | | | | |
| Please note for plant items not specifically listed below, the CEO has the ability to approve hire and set rates on a per request basis | | | | | | |
| Council Policy | | | | | | |
| Plant Item | | | | | | |
| Loader Kubota | Yes | No | | \$70.00 | per hour | \$70.00 |
| Tractor - 4000kg - 6000kg | Yes | No | | \$70.00 | per hour | \$70.00 |
| John Deere Tractor 6630 | Yes | No | | \$100.00 | per hour | \$100.00 |
| Tip Truck - up to 4T | Yes | No | | \$95.00 | per hour | \$95.00 |
| Road Broom (Tractor Drawn) | Yes | No | | \$120.00 | per hour | \$120.00 |
| Road Sweeper (Kubota Loader) | Yes | No | | \$100.00 | per hour | \$100.00 |
| Tractor and Slasher | Yes | No | | \$120.00 | per hour | \$120.00 |
| Plate Compactor | Yes | No | | \$35.00 | per hour | \$35.00 |
| Litter Vacuum | Yes | No | | \$55.00 | per hour | \$55.00 |
| Ute | Yes | No | | \$40.00 | per hour | \$40.00 |
| Backhoe | Yes | No | | \$80.00 | per hour | \$80.00 |
| 12 Seater Bus | Yes | No | | \$40.00 | per hour | \$40.00 |
| Truck 13T | Yes | No | | \$135.00 | per hour | \$135.00 |
| Mower - Kubota Ride-On | Yes | No | | \$55.00 | per hour | \$55.00 |
| All Plant items are charged per hour of usage, plus Day Labour Charge | Yes | No | | Cost plus 30% | per hour | Cost plus 30% |
| Materials | | | | | | |
| Staff Charge Out Rates - A minimum of one hour applies | | | | | | |
| Staff Charge Out Rates: 6am to 6pm Monday to Friday - Per Hour | | | | | | |
| Labour - Operator | Yes | No | | \$102.00 | per hour | 105 |
| Labour - Leading Hand | Yes | No | | \$126.00 | per hour | 132 |
| Manager Works and Services | Yes | No | | \$174.00 | per hour | 180 |
| Executive Manager Works and Services | Yes | No | | \$195.00 | per hour | 205 |
| Staff Charge Out Rates: Evenings, Weekends and Public Holidays - Per Hour: | | | | | | |
| Labour - Operator | Yes | No | | \$204.00 | per hour | 210 |
| Labour - Leading Hand | Yes | No | | \$252.00 | per hour | 264 |
| Manager Works and Services | Yes | No | | \$348.00 | per hour | 360 |
| Executive Manager Works and Services | Yes | No | | \$390.00 | per hour | 410 |
| Standpipe Water | | | | | | |
| Water taken from Standpipe at Shire Depot - per kilolitre | No | No | | \$3.50 | per kilolitre | \$3.50 |

7 NEW BUSINESS OF AN URGENT NATURE

8 CLOSURE

8.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday, 30 September 2021 in the Council Chambers, Clarendon Street, Derby.

8.2 Closure of Meeting