



**Shire of Derby /
West Kimberley**

MINUTES

Special Council Meeting Tuesday, 31 August 2021

Date: Tuesday, 31 August 2021

Time: 5:30pm

**Location: Council Chambers
Clarendon Street
Derby**



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**MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY
SPECIAL COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY
ON TUESDAY, 31 AUGUST 2021 AT 5:30PM**

- PRESENT:** Cr Geoff Haerewa (Shire President), Cr Paul White (Deputy Shire President), Cr Geoff Davis (phone), Cr Chris Kloss, Cr Andrew Twaddle, Cr Rowena Mouda, Cr Keith Bedford (phone), Cr Pat Riley (phone)
- IN ATTENDANCE:** Amanda O'Halloran (Chief Executive Officer), Sarah Smith (Executive Services Coordinator), Neil Hartley (Director of Strategic Business)(phone), Alan Lamb (Director of Corporate and Community Services), Wayne Neate (Director Technical and Development Services)
- VISITORS:** Nil
- GALLERY:** Nil
- APOLOGIES:** Nil
- APPROVED LEAVE OF ABSENCE:** Nil
- ABSENT:** Nil

1 DECLARATION OF OPENING, ANNOUNCEMENTS OF VISITORS

The meeting was opened at 5:30pm by Shire President, Geoff Haerewa.

2 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by absolute majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

- Cr Pat Riley
- Cr Keith Bedford
- Cr Geoff Davis
- Neil Hartley

3 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

3.1 Declaration of Financial Interests

Nil.

3.2 Declaration of Proximity Interests

Nil.

3.3 Declaration of Impartiality Interests

Nil.

4 PUBLIC TIME**4.1 Public Question Time**

Nil.

4.2 Public Statements

Nil.

5 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

REPORTS**6 EXECUTIVE SERVICES****6.1 ADOPTION OF THE 2021/2022 ANNUAL BUDGET****File Number: 5120****Author: Alan Lamb, Director of Corporate and Community Services****Responsible Officer: Amanda O'Halloran, Chief Executive Officer****Authority/Discretion: Executive****SUMMARY**

The Draft Annual Budget for the year ending 30 June 2022 is presented to Council for adoption.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

Local governments must prepare annual budgets in the format prescribed in the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

The draft budget incorporates aspects workshopped with Councillors.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The 2021/2022 draft budget as presented is

Local Government Act, 1995

- 6.2 Local Government to prepare Annual Budget
- 6.32 Rates and Service Charges
- 6.33 Differential General Rates
- 6.34 Limit on Revenue or Income from General Rates
- 6.35 Minimum Payments
- 6.36 Local Government to give notice of certain rates
- 5.98 Fees etc. for Council Members
- 5.98A Allowance for Deputy Mayor or Deputy President
- 5.99 Annual Fee for Council Members in lieu of fees for attending meetings
- 5.99A Allowances for Council Members in lieu of reimbursement of expenses
- 6.16 Imposition of Fees and Charges
- 6.17 Setting level of Fees and Charges

- 6.51 Accrual of Interest on Overdue Rates or Service Charges
- 6.45 Options for Payment of Rates or Service Charges

Local Government (Financial Management) Regulations 1996

- 52 Minimum Payment — Maximum Percentage — s6.35(4)
- 70 Maximum Rate of Interest on Overdue Rates and Service Charges — s6.51(2)
- 68 Maximum Interest component in Instalments — s6.45(4)(e)
- 67 Additional charge for payment by Instalments
- 34 Financial Activity Statement Report — s6.4
- 5A Local Governments to comply with AAS

Local Government (Administration) Regulations 1996

- 30 Meeting Attendance Fees (Act s5.98(1) and (2A))

Waste Avoidance and Resource Recovery Act 2007

- 66 Local Government may impose Waste Collection Rate
- 67 Local Government may impose Receptacle Charge
- 68 Fees and Charges fixed by Local Government

Salaries and Allowances Tribunal Determination Dated 11 April 2017

Planning and Development Act 2005 and associated Regulations

Health Act 1911 and associated Regulations

Freedom of Information Act 1992 and associated Regulations

Litter Act 1979 and associated Regulations

Dog Act 1976 and associated Regulations

Cat Act 2011 and associated Regulations

Australian Accounting Standards

POLICY IMPLICATIONS

FM2 – Budget Issues

FM3 – Rates

FM5 – Loans

AF14 – Significant Accounting Policies

AF20 – Rating Administration

FINANCIAL IMPLICATIONS

The budget is the primary financial document for the 2021/2022 financial year and sets the parameters for expenditure of Shire resources.

The Shire of Derby/West Kimberley must meet its legislative and debt obligations through endorsement of a budget, failure to do so incurs considerable financial and other risks to the Shire.

Financial implications are detailed in the budget papers. All amounts quoted in this report are exclusive of GST, unless otherwise stated.

STRATEGIC IMPLICATIONS

GOAL	OUTCOME	STRATEGY
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
<p>Financial:</p> <p>Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments</p>	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension
<p>Legal & Compliance:</p> <p>Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments</p>	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension
<p>Organisation's Operations:</p> <p>Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments</p>	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension

				extension
Reputation: Council does not endorse the 2021/2022 budget with the consequential risk of deferred cash flow and thus inability to meet financial commitments	Unlikely	Major	Extreme	Delegated authority to the CEO to incur expenditure under the <i>Local Government Act 1995</i> until budget endorsement. As consideration of the budget document could not occur at a meeting prior to 31 August, Ministerial approval would be required for an extension

CONSULTATION

Internal consultation has occurred between all departments and through briefings held with Elected Members.

Moore Australia (WA) Pty Ltd

COMMENT

The 2021/22 Draft Annual Budget for the year ending June 2022 is prepared and delivers on the Shires strategies adopted in the Strategic Community Plan and Corporate Business Plan.

The budget is a fiscally responsible Budget which provides for the maintenance of service levels, ongoing focus on road infrastructure and the financing of Port and Airport capital works.

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. **Municipal Fund Budget for 2021/22** [↓](#) 
2. **General Fees and Charges for 2021/22 Annual Budget** [↓](#) 

RESOLUTION 100/21**Moved:** Cr Paul White**Seconded:** Cr Rowena Mouda**That Council:****1. Municipal Fund Budget for 2021/22 as per Attachment 1**

Adopts, pursuant to the provisions of section 6.2 of the Local Government Act 1995 and part 3 of the Local Government (Financial Management) Regulations 1996, the Municipal Fund Budget for the Shire of Derby/ West Kimberley for the 2020/2021 financial year having had regard to the Plan for the Future being the Strategic Community Plan and the draft Corporate Business Plan, as contained in Attachment 1, which includes the following:

- *Statement of Comprehensive Income by Nature or Type showing a net result for the year of \$12,317,007;*
- *Statement of Comprehensive Income by Program showing a net result for the year of \$12,317,007;*
- *Statement of Cash Flows showing cash at the end of the year of \$1,698,803;*
- *Rate Setting Statement showing the amount required to be raised from rates of \$7,678,514;*
- *Notes to and Forming Part of the Budget;*
- *Transfers from Reserve Accounts \$221,000;*
- *Capital Expenditure and New Initiatives - \$24,977,396*

ABSOLUTE MAJORITY REQUIRED

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0 BY ABSOLUTE MAJORITY

RESOLUTION 101/21**Moved: Cr Andrew Twaddle****Seconded: Cr Geoff Davis****2. General and Minimum Rates. Instalment Payment Arrangements:**

a) For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part 1 above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments on Gross Rental and Unimproved Values.

I. General Rates

GRV General	12.9135 cents in the dollar
UV	07.280 cents in the dollar

II. Minimum Payments

GRV General	\$1320.00
UV	\$610.00

This equates to a general increase in the yield from rate income compared to the actual income from 2020/2021 of 4.25%.

b) Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for the payment of rates in full, and service charges by instalments: Issue Date **

- (1) To pay in full 13/10/2021.
- (2) To pay by 2 equal instalments being:
 - (a) First instalment 13/10/2021
 - (b) Second instalment 14/2/2022
- (3) To pay by 4 equal instalments being:
 - (a) First instalment 13/10/2021
 - (b) Second Instalment 13/12/2021
 - (c) Third instalment 14/2/2022
 - (d) Fourth instalment 14/4/2022

c) Pursuant to Section 6.46 of the *Local Government Act 1995*, Council offers a discount of 1.5% to rate payers on general rates only, on the condition that all rates (including Rubbish Rates & ESL Levy) and all arrears are paid in full on or before 21 days from date of issue.

d) Adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$15 for each instalment after the initial instalment is paid, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of *Local Government (Financial Management) Regulations 1996*.

e) Adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of *Local Government (Financial Management) Regulations 1996*.

f) Adopts an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable, pursuant to

section 6.51(1) and subject to section 51(4) of the *Local Government Act 1995* and regulation 70 of *Local Government (Financial Management) Regulations 1996*.

- g) Pursuant to Section 6.16 of the *Local Government Act 1995* and Regulations 67 of the *Local Government (Financial Management) Regulations 1996*, impose and administration fee of \$44.00 on any ratepayers who wishes to negotiate a rates special payment arrangement.

ABSOLUTE MAJORITY REQUIRED

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0 BY ABSOLUTE MAJORITY

RESOLUTION 102/21

Moved: Cr Chris Kloss

Seconded: Cr Paul White

3. General Fees and Charges for 2021/22 Annual Budget

- 1. Adopts the Fees and Charges included as updated attachment 2 as at 31 August 2021 inclusive of the draft 2021/2022 Budget.**

ABSOLUTE MAJORITY REQUIRED

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0 BY ABSOLUTE MAJORITY

RESOLUTION 103/21

At 5:44 pm, Cr Rowena Mouda left the meeting.

At 5:45 pm, Cr Rowena Mouda returned to the meeting.

MOTION

Moved: Cr Rowena Mouda

Seconded: Cr Andrew Twaddle

4. Other Statutory Fees for 2021/22

1. Imposes swimming pool inspection levy of \$58.45 (GST exempt) for the 2021/2022 financial year for each property where there is located a private swimming pool, in accordance with regulation 53 of the Building Regulations 2012.
2. Adopts in accordance with section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for the removal and deposit of domestic and commercial waste:
 - a) Residential Premises:
 1. Domestic service (annual charge) \$775.00 (GST free)
Service includes:
 - 240 litre waste bin collected weekly;
 2. Additional Domestic Refuse Service Charges (annual charge):
 - Additional 240lt Bin collected weekly \$840.00 (GST free)
 - b) Commercial Premises:
 1. Commercial service (annual charge) \$1,210.00 (GST free) Service includes:
 - 240 litre waste bin collected weekly;
 2. Additional Commercial Refuse Service Charges (annual charge):
 - Additional Rubbish service \$670.00 (GST free)
 3. Additional Commercial Refuse Service Charges (annual charge):
 - Additional Rubbish Bin \$1340.00 (GST free)

SIMPLE MAJORITY REQUIRED

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0 BY ABSOLUTE MAJORITY

RESOLUTION 104/21**Moved: Cr Andrew Twaddle****Seconded: Cr Rowena Mouda**

5. Pursuant to Section 5.99 of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996, adopt the annual fees for payment to elected members:

(a) President - \$23,231.00

(b) Councillors - \$17,325.00

ABSOLUTE MAJORITY REQUIRED

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Cr Chris Kloss

CARRIED 7/1 BY ABSOLUTE MAJORITY**RESOLUTION 105/21****Moved: Cr Andrew Twaddle****Seconded: Cr Geoff Davis**

6. Pursuant to Section 5.98 (5) of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996 adopt the following annual Allowance for elected members to be paid in addition to the annual meeting allowance:

(a) President Allowance - \$62,727.00

(b) Deputy President Allowance - \$15,681.75

(c) Telecommunication Allowance - \$1,333.33 per Elected Member

ABSOLUTE MAJORITY REQUIRED

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0 BY ABSOLUTE MAJORITY

RESOLUTION 106/21

Moved: Cr Paul White

Seconded: Cr Andrew Twaddle

- 7. Adopts a material variance of \$30,000 or 10% of the appropriate base, whichever is the higher, for the 2021/22 Financial Activity Statement, for the purpose of reporting under regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and AASB 1031 Materiality.**

SIMPLE MAJORITY REQUIRED

In Favour: Crs Geoff Haerewa, Paul White, Geoff Davis, Chris Kloss, Andrew Twaddle, Rowena Mouda, Pat Riley and Keith Bedford

Against: Nil

CARRIED 8/0 BY ABSOLUTE MAJORITY

SHIRE OF DERBY-WEST KIMBERLEY**BUDGET****FOR THE YEAR ENDED 30 JUNE 2022****LOCAL GOVERNMENT ACT 1995****TABLE OF CONTENTS**

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SHIRE'S VISION

A friendly and diverse place with awesome opportunities.

SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	7,678,514	7,365,244	8,795,965
Operating grants, subsidies and contributions	9(a)	5,971,350	9,436,086	7,205,732
Fees and charges	8	4,180,441	3,705,444	3,356,473
Interest earnings	12(a)	225,000	261,755	253,005
Other revenue	12(b)	156,254	497,905	18,425
		18,211,559	21,266,434	19,629,600
Expenses				
Employee costs		(9,498,560)	(7,017,827)	(7,325,883)
Materials and contracts		(8,626,979)	(7,526,419)	(10,051,182)
Utility charges		(884,529)	(909,609)	(1,015,601)
Depreciation on non-current assets	5	(7,131,200)	(7,131,200)	(7,454,631)
Interest expenses	12(d)	(135,801)	(118,046)	(191,085)
Insurance expenses		(1,167,763)	(807,093)	(1,094,727)
Other expenditure		(490,508)	(814,599)	(337,755)
		(27,935,340)	(24,324,793)	(27,470,864)
Subtotal		(9,723,781)	(3,058,359)	(7,841,264)
Non-operating grants, subsidies and contributions	9(b)	22,040,788	885,969	16,233,630
Profit on asset disposals	4(b)	0	28,788	41,258
Loss on asset disposals	4(b)	0	(199,314)	(203,559)
		22,040,788	715,443	16,071,329
Net result		12,317,007	(2,342,916)	8,230,065
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		12,317,007	(2,342,916)	8,230,065

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY FOR THE YEAR ENDED 30 JUNE 2022

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Derby-West Kimberley controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2020/21 ACTUAL BALANCES

Balances shown in this budget as 2020/21 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
Revenue	1,8,9(a), 12(a), 12(b)	\$	\$	\$
Governance		3,750	1,158	21,050
General purpose funding		11,054,125	13,784,449	12,095,437
Law, order, public safety		163,950	58,840	43,300
Health		706,516	571,025	737,679
Education and welfare		1,089,770	182,061	512,114
Housing		108,800	97,376	70,560
Community amenities		2,195,272	1,784,707	1,949,138
Recreation and culture		464,872	375,318	349,960
Transport		2,285,000	4,214,785	3,724,762
Economic services		57,000	93,910	87,600
Other property and services		82,504	102,805	38,000
		18,211,559	21,266,434	19,629,600
Expenses excluding finance costs	4(a), 5, 12(c)(e)(f)			
Governance		(1,670,237)	(1,214,318)	(1,689,431)
General purpose funding		(414,987)	(673,702)	(400,346)
Law, order, public safety		(770,307)	(622,201)	(413,635)
Health		(1,460,607)	(963,798)	(889,031)
Education and welfare		(858,372)	(719,008)	(1,041,379)
Housing		(546,371)	(510,835)	(93,376)
Community amenities		(4,082,207)	(3,838,224)	(3,752,805)
Recreation and culture		(6,663,225)	(5,515,510)	(5,424,667)
Transport		(9,884,037)	(8,760,565)	(12,515,161)
Economic services		(1,309,467)	(1,130,360)	(1,015,771)
Other property and services		(139,722)	(258,226)	(44,177)
		(27,799,539)	(24,206,747)	(27,279,779)
Finance costs	7,6(a), 12(d)			
General purpose funding		(20,000)	(796)	(40,000)
Housing		(51,074)	(45,640)	(56,261)
Recreation and culture		0	(5)	(447)
Transport		(50,251)	(56,186)	(78,872)
Economic services		(14,476)	(15,419)	(15,505)
		(135,801)	(118,046)	(191,085)
Subtotal		(9,723,781)	(3,058,359)	(7,841,264)
Non-operating grants, subsidies and contributions	9(b)	22,040,788	885,969	16,233,630
Profit on disposal of assets	4(b)	0	28,788	41,258
(Loss) on disposal of assets	4(b)	0	(199,314)	(203,559)
		22,040,788	715,443	16,071,329
Net result		12,317,007	(2,342,916)	8,230,065
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		12,317,007	(2,342,916)	8,230,065

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DERBY-WEST KIMBERLEY
FOR THE YEAR ENDED 30 JUNE 2022**

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for environmental and community health.	Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and environmental health administration.
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Year round care, housing for the aged and educational services.
HOUSING Help ensure adequate housing.	Management and maintenance of staff and rental housing.
COMMUNITY AMENITIES To provide services required by the community.	Rubbish collections, recycling, refuse site operations, litter control, administration of the town planning scheme, cemetery operations, public toilet facilities, sewerage and protection of the environment.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which help the social well being of the community.	Maintenance and operation of the Town Hall, the aquatic centre, recreation centre, library, community arts program, cultural activities and various services.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges, footpaths, street lighting, traffic management and airport. Purchase and disposal of Council's road plant, parking control and police licensing.
ECONOMIC SERVICES To help promote the Shire and its economic well being.	Building control, saleyards, tourism and area promotion, standpipes and pest control.
OTHER PROPERTY AND SERVICES To monitor and control the Shire's overheads operating accounts.	Private works operations, plant repairs and operation costs, stock and materials, property leases and rental, salaries and wages for council employees.

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SHIRE OF DERBY-WEST KIMBERLEY
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget	
	\$	\$	\$	
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2(a)	5,586,629	3,841,911	5,293,692
		5,586,629	3,841,911	5,293,692
Revenue from operating activities (excluding rates)				
Governance	3,750	1,158	21,050	
General purpose funding	3,375,611	6,419,205	3,299,472	
Law, order, public safety	163,950	58,840	51,971	
Health	706,516	571,025	737,679	
Education and welfare	1,089,770	182,061	512,114	
Housing	108,800	97,376	70,560	
Community amenities	2,195,272	1,784,707	1,949,138	
Recreation and culture	464,872	375,318	357,628	
Transport	2,285,000	4,214,785	3,724,762	
Economic services	57,000	93,910	87,600	
Other property and services	82,504	131,593	62,919	
	10,533,045	13,929,978	10,874,893	
Expenditure from operating activities				
Governance	(1,670,237)	(1,214,318)	(1,689,431)	
General purpose funding	(434,987)	(674,498)	(440,346)	
Law, order, public safety	(770,307)	(622,201)	(413,635)	
Health	(1,460,607)	(963,798)	(889,031)	
Education and welfare	(858,372)	(719,008)	(1,041,379)	
Housing	(597,445)	(755,789)	(349,637)	
Community amenities	(4,082,207)	(3,838,224)	(3,752,805)	
Recreation and culture	(6,663,225)	(5,515,515)	(5,425,114)	
Transport	(9,934,288)	(8,816,751)	(12,594,033)	
Economic services	(1,323,943)	(1,145,779)	(1,031,276)	
Other property and services	(139,722)	(258,226)	(47,736)	
	(27,935,340)	(24,524,107)	(27,674,423)	
Non-cash amounts excluded from operating activities	2(b)	7,131,200	7,782,542	7,616,932
Amount attributable to operating activities		(4,684,466)	1,030,324	(3,888,906)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		22,040,788	885,969	16,233,630
Payments for property, plant and equipment	4(a)	(1,635,286)	(774,849)	(1,736,330)
Payments for construction of infrastructure	4(a)	(23,342,110)	(3,182,451)	(20,123,938)
Proceeds from disposal of assets	4(b)	90,400	108,813	167,000
		(2,846,208)	(2,962,518)	(5,459,638)
Amount attributable to investing activities		(2,846,208)	(2,962,518)	(5,459,638)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(368,840)	(373,274)	(389,274)
Proceeds from new borrowings	6(a)	0	0	500,000
Transfers to cash backed reserves (restricted assets)	7(a)	0	0	(85,000)
Transfers from cash backed reserves (restricted assets)	7(a)	221,000	526,853	526,853
Amount attributable to financing activities		(147,840)	153,579	552,579
Budgeted deficiency before imposition of general rates		(7,678,514)	(1,778,615)	(8,795,965)
Estimated amount to be raised from general rates	1	7,678,514	7,365,244	8,795,965
Net current assets at end of financial year - surplus/(deficit)	2(a)	0	5,586,629	0

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		7,678,514	9,758,357	10,295,965
Operating grants, subsidies and contributions		4,543,559	9,808,083	6,339,219
Fees and charges		4,180,441	3,705,444	3,356,473
Interest received		225,000	261,755	253,005
Goods and services tax received		0	92,900	
Other revenue		156,254	497,905	18,425
		16,783,768	24,124,444	20,263,087
Payments				
Employee costs		(9,498,560)	(6,895,542)	(7,325,883)
Materials and contracts		(8,626,979)	(8,545,496)	(9,051,182)
Utility charges		(884,529)	(909,609)	(1,015,601)
Interest expenses		(135,801)	(118,046)	(191,085)
Insurance paid		(1,167,763)	(807,093)	(1,094,727)
Other expenditure		(490,508)	(814,599)	(337,755)
		(20,804,140)	(18,090,385)	(19,016,233)
Net cash provided by (used in) operating activities	3	(4,020,372)	6,034,059	1,246,854
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	4(a)	(1,635,286)	(774,849)	(1,736,330)
Payments for construction of infrastructure	4(a)	(23,342,110)	(3,182,451)	(20,123,938)
Non-operating grants, subsidies and contributions	9(b)	22,040,788	885,969	16,233,630
Proceeds from sale of plant and equipment	4(b)	90,400	108,813	167,000
Net cash provided by (used in) investing activities		(2,846,208)	(2,962,518)	(5,459,638)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(368,840)	(373,274)	(389,274)
Proceeds from new borrowings	6(a)	0	0	500,000
Net cash provided by (used in) financing activities		(368,840)	(373,274)	110,726
Net increase (decrease) in cash held		(7,235,420)	2,698,267	(4,102,058)
Cash at beginning of year		8,934,223	6,235,956	6,236,281
Cash and cash equivalents at the end of the year	3	1,698,803	8,934,223	2,134,223

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DERBY-WEST KIMBERLEY
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FOR THE YEAR ENDED 30 JUNE 2022

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SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2021/22 Budgeted rate revenue	2021/22 Budgeted interim rates	2021/22 Budgeted back rates	2021/22 Budgeted total revenue	2020/21 Actual total revenue	2020/21 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
GRV General	0.129135	1,674	36,744,228	4,744,966	9,610	0	4,754,576	4,720,345	4,654,583
Unimproved valuations									
UV General	0.07280	141	35,686,982	2,598,048	90	0	2,598,138	0	0
UV Rural		0	0	0	0	0	0	2,045,667	3,496,272
UV Mining		0	0	0	0	0	0	399,057	437,803
Sub-Totals		1,815	72,431,210	7,343,014	9,700	0	7,352,714	7,165,069	8,588,658
Minimum									
Minimum payment									
	\$								
Gross rental valuations									
GRV General	1,320	220	1,156,032	290,400	0	0	290,400	185,887	185,887
Unimproved valuations									
UV General	610	140	332,296	85,400	0	0	85,400	0	0
UV Rural			0	0	0	0	0	8,216	10,270
UV Mining			0	0	0	0	0	61,110	66,150
Sub-Totals		360	1,488,328	375,800	0	0	375,800	255,213	262,307
		2,175	73,919,538	7,718,814	9,700	0	7,728,514	7,420,282	8,850,965
Discounts (Refer note 1(e))							(50,000)	(55,038)	(55,000)
Total amount raised from general rates							7,678,514	7,365,244	8,795,965

All land (other than exempt land) in the Shire of Derby-West Kimberley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Derby-West Kimberley.

The general rates detailed for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF DERBY-WEST KIMBERLEY
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	13/10/2021	0	0.0%	7.0%
Option two				
First instalment	13/10/2021	15	5.5%	7.0%
Second instalment	14/02/2022	15	5.5%	7.0%
Option three				
First instalment	13/10/2021	15	5.5%	7.0%
Second instalment	13/12/2021	15	5.5%	7.0%
Third instalment	14/02/2022	15	5.5%	7.0%
Fourth instalment	14/04/2022	15	5.5%	7.0%

	2021/22 Budget revenue	2020/21 Actual revenue	2020/21 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	12,000	11,760	12,000
Instalment plan interest earned	25,000	29,396	18,000
Unpaid rates and service charge interest earned	200,000	209,146	200,000
	237,000	250,302	230,000

SHIRE OF DERBY-WEST KIMBERLEY
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30th June 2022.

(d) Service Charges

The Shire did not raise service charges for the year ended 30th June 2022.

(e) Rates discounts

Rate or fee to which discount is granted	Discount %	Discount (\$)	2021/22 Budget	2020/21 Actual	2020/21 Budget	Circumstances in which discount is granted
General rates	1.5%	0	\$ 50,000	\$ 55,038	\$ 55,000	A discount is offered to ratepayers whose payment of the full amount, including arrears and other charges is received on or before 21 days after the date appearing on the rate notice. The discount will apply to interim rates issued after the billing date.
			50,000	55,038	55,000	

(f) Waivers or concessions

Rate or fee and charge to which the waiver or concession is granted	Type	Discount %	Discount (\$)	2021/22 Budget	2020/21 Actual	2020/21 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
Landing Fees	"Waiver"	0.0%	0	0	0	20,000	100% of landing fees incurred by the Royal Flying Doctor Service.	To retain the RFDS services in the community and acknowledge the vital service provided.
Fees and Charges	"Waiver"	0.0%	0	0	0	2,000	50% use for some community organisations and shire staff.	To support clubs for contributions made to the community and to protect health and lifestyle of shire staff.
				0	0	22,000		

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

2. NET CURRENT ASSETS

		2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021
Note		\$	\$	\$
(a) Composition of estimated net current assets				
Current assets				
	Cash and cash equivalents- unrestricted	944,002	6,601,475	1,023,422
3	Cash and cash equivalents - restricted	754,801	2,332,748	1,110,801
	Receivables	1,864,376	1,793,532	3,740,130
	Inventories	32,395	32,395	62,694
		3,595,574	10,760,150	5,937,047
Less: current liabilities				
	Trade and other payables	(2,664,947)	(2,664,947)	(4,295,349)
	Contract liabilities	0	(1,356,947)	(424,597)
6	Long term borrowings	(381,779)	(368,840)	(18,697)
	Employee provisions	(578,267)	(578,267)	(558,741)
		(3,624,993)	(4,969,001)	(5,297,384)
	Net current assets	(29,419)	5,791,149	639,663
	Less: Total adjustments to net current assets	29,419	(204,520)	(639,663)
2.(c)	Net current assets used in the Rate Setting Statement	0	5,586,629	0

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

2. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on disposal of assets
Add: Depreciation on assets
Movement in non-current employee provisions
Movement in current employee provisions associated with restricted cash

Non cash amounts excluded from operating activities

Note	2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021
	\$	\$	\$
4(b)	0	(28,788)	(41,258)
4(b)	0	199,314	203,559
5	7,131,200	7,131,200	7,454,631
	0	78,375	0
	0	402,441	0
	7,131,200	7,782,542	7,616,932

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - restricted reserves
Add: Current liabilities not expected to be cleared at end of year
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

7	(754,801)	(975,801)	(1,110,801)
	381,779	368,840	18,697
	402,441	402,441	452,441
	29,419	(204,520)	(639,663)

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

2 (d) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Derby-West Kimberley becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Derby-West Kimberley contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Derby-West Kimberley contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Cash at bank and on hand	1,698,803	8,934,223	2,134,223
Total cash and cash equivalents	1,698,803	8,934,223	2,134,223
Held as			
- Unrestricted cash and cash equivalents	944,002	6,601,475	1,023,422
- Restricted cash and cash equivalents	754,801	2,332,748	1,110,801
	1,698,803	8,934,223	2,134,223
Restrictions			
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	754,801	2,332,748	1,110,801
	754,801	2,332,748	1,110,801
The restricted assets are a result of the following specific purposes to which the assets may be used:			
Reserves - cash backed	7	754,801	975,801
Contract liabilities		0	1,356,947
		754,801	2,332,748
			1,110,801
Reconciliation of net cash provided by operating activities to net result			
Net result		12,317,007	(2,342,916)
			8,230,065
Depreciation	5	7,131,200	7,131,200
(Profit)/loss on sale of asset	4(b)	0	170,526
(Increase)/decrease in receivables		(70,844)	2,030,635
(Increase)/decrease in inventories		0	22,284
Increase/(decrease) in payables		0	(1,016,977)
Increase/(decrease) in contract liabilities		(1,356,947)	827,375
Increase/(decrease) in employee provisions		0	97,901
Non-operating grants, subsidies and contributions		(22,040,788)	(885,969)
Net cash from operating activities		(4,020,372)	6,034,059
			1,246,854

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program								2021/22 Budget total	2020/21 Actual total	2020/21 Budget total
	Governance	Law, order, public safety	Education and welfare	Community amenities	Recreation and culture	Transport	Economic services	Other property and services			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<i>Property, Plant and Equipment</i>											
Buildings - non-specialised	124,000	0	50,000	0	114,532	235,000	125,000	52,000	700,532	665,728	1,148,830
Plant and equipment	20,000	134,066		0	20,000	39,996	0	720,692	934,754	109,121	587,500
	144,000	134,066	50,000	0	134,532	274,996	125,000	772,692	1,635,286	774,849	1,736,330
<i>Infrastructure</i>											
Infrastructure - roads	0	0	0	0	0	21,457,928	0	0	21,457,928	2,966,969	16,700,871
Other infrastructure - footpaths	0	0	0	0	0	294,727	0	0	294,727	273	190,000
Other infrastructure - land & parks	0	0	0	0	10,000	0	0	0	10,000	7,040	1,610,000
Other infrastructure - wharf	0	0	0	0	0	254,864	0	0	254,864	0	0
Other infrastructure - other structure	0	66,557	0	339,730	0	918,304	0	0	1,324,591	208,169	1,623,067
	0	66,557	0	339,730	10,000	22,925,823	0	0	23,342,110	3,182,451	20,123,938
Total acquisitions	144,000	200,623	50,000	339,730	144,532	23,200,819	125,000	772,692	24,977,396	3,957,300	21,860,268

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

SHIRE OF DERBY-WEST KIMBERLEY
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2021/22 Budget Net Book Value	2021/22 Budget Sale Proceeds	2021/22 Budget Profit	2021/22 Budget Loss	2020/21 Actual Net Book Value	2020/21 Actual Sale Proceeds	2020/21 Actual Profit	2020/21 Actual Loss	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Law, order, public safety	90,400	90,400	0	0	0	0	0	0	1,329	10,000	8,671	0
Housing	0	0	0	0	276,226	76,912	0	(199,314)	285,000	85,000	0	(200,000)
Recreation and culture	0	0	0	0	0	0	0	0	2,332	10,000	7,668	0
Other property and services	0	0	0	0	3,113	31,901	28,788	0	40,640	62,000	24,919	(3,559)
	90,400	90,400	0	0	279,339	108,813	28,788	(199,314)	329,301	167,000	41,258	(203,559)
By Class												
<i>Property, Plant and Equipment</i>												
Buildings - non-specialised	0	0	0	0	276,226	76,912	0	(199,314)	285,000	85,000	0	(200,000)
Plant and equipment	90,400	90,400	0	0	3,113	31,901	28,788	0	44,301	82,000	41,258	(3,559)
	90,400	90,400	0	0	279,339	108,813	28,788	(199,314)	329,301	167,000	41,258	(203,559)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- Staff housing programme
- Plant replacement programme

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

5. ASSET DEPRECIATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
By Program			
Governance	659	659	7,566
Law, order, public safety	25,635	25,635	35,621
Health	22,233	22,233	42,597
Education and welfare	53,028	53,028	53,094
Housing	184,231	184,231	166,941
Community amenities	705,443	705,443	711,387
Recreation and culture	813,679	813,679	830,541
Transport	4,972,748	4,972,748	5,208,961
Economic services	111,288	111,288	112,896
Other property and services	242,256	242,256	285,027
	7,131,200	7,131,200	7,454,631
By Class			
Buildings - non-specialised	950,099	950,099	1,291,267
Furniture and equipment	4,067	4,067	0
Plant and equipment	265,759	265,759	1,451,871
Computer equipment	29,084	29,084	0
Infrastructure - roads	3,338,465	3,338,465	510,082
Other infrastructure - drainage	666,807	666,807	1,181,382
Other infrastructure - footpaths	69,614	69,614	510,082
Other infrastructure - land & parks	109,157	109,157	1,086,655
Other infrastructure - wharf	187,146	187,146	0
Other infrastructure - airports	912,029	912,029	278,455
Other infrastructure - other structures	598,973	598,973	1,144,837
	7,131,200	7,131,200	7,454,631

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	25 to 40 years
Furniture and equipment	3 to 10 years
Plant and equipment	4 to 15 years
Computer equipment	
Infrastructure - roads	8 to 40 years
Other infrastructure - drainage	35 years
Other infrastructure - footpaths	15 years
Other infrastructure - land & parks	25 years
Other infrastructure - wharf	10 years
Other infrastructure - airports	8 years
Other infrastructure - other structures	10 years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2021/22	2021/22	Budget	2021/22	Actual	2020/21	2020/21	Actual	2020/21	Budget	2020/21	2020/21	Budget	2020/21																																																																																																																																																																																																																																																																																																																																																									
				Principal 1 July 2021	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2022	Interest Repayments		Principal 1 July 2020	Actual New Loans	Actual Principal Repayments	Principal outstanding 30 June 2021	Actual Interest Repayments	Principal 1 July 2020	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2021	Interest Repayments																																																																																																																																																																																																																																																																																																																																																								
																				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$																																																																																																																																																																																																																																																																																																																																						
Housing																																							Loan 136- Staff Housing	136	WATC	3.2%	75,276	0	(23,491)	51,785	(4,489)	97,299	0	(22,023)	75,276	(5,867)	97,298	0	(22,023)	75,275	(5,935)			Loan 146 - Staff Housing	146	WATC	3.2%	564,880	0	(48,289)	516,591	(35,004)	610,251	0	(45,371)	564,880	(27,950)	610,251	0	(45,371)	564,880	(37,922)			Loan 148 - Staff Housing	148	WATC	2.2%	282,822	0	(18,934)	243,888	(11,581)	280,734	0	(18,112)	282,822	(11,823)	280,734	0	(18,112)	282,822	(12,404)			Recreation and culture																																						Loan 135 - Civic Centre renovations	135	WATC	2.7%	0	0	0	0	0	16,791	0	(16,791)	0	(5)	16,791	0	(16,791)	0	(447)			Transport																																							Loan 145 - Wharf Fenders and boat ramp	145	WATC	3.4%	193,395	0	(27,044)	166,351	(12,829)	218,673	0	(25,278)	193,395	(14,555)	218,673	0	(25,277)	193,396	(14,596)			Loan 152- Refinance Derby Airport Infrastructure and Wharf	152	WATC	1.7%	1,721,515	0	(189,895)	1,531,620	(28,965)	1,907,970	0	(188,455)	1,721,515	(32,114)	328,001	0	(188,455)	139,546	(32,205)			Loan 151 - Fitzroy Airport Infrastructure	151	WATC	1.5%	289,395	0	(37,719)	251,676	(8,457)	328,000	0	(36,805)	289,395	(9,517)	1,907,970	0	(36,805)	1,871,365	(9,571)			Loan 153	153	WATC	2.5%	0	0	0	0	0	0	0	0	0	0	0	500,000	(18,000)	484,000	(22,500)			Economic services																																						Loan 149 - Derby visitors centre	149	WATC	2.2%	328,278	0	(23,668)	304,610	(14,476)	350,917	0	(22,639)	328,278	(15,419)	350,918	0	(22,640)	328,278	(15,505)							3,435,361	0	(368,840)	3,066,521	(115,801)	3,808,635	0	(373,274)	3,435,361	(117,250)	3,808,636	500,000	(389,274)	3,919,362	(151,085)		
Loan 136- Staff Housing	136	WATC	3.2%	75,276	0	(23,491)	51,785	(4,489)	97,299	0	(22,023)	75,276	(5,867)	97,298	0	(22,023)	75,275	(5,935)																																																																																																																																																																																																																																																																																																																																																									
Loan 146 - Staff Housing	146	WATC	3.2%	564,880	0	(48,289)	516,591	(35,004)	610,251	0	(45,371)	564,880	(27,950)	610,251	0	(45,371)	564,880	(37,922)																																																																																																																																																																																																																																																																																																																																																									
Loan 148 - Staff Housing	148	WATC	2.2%	282,822	0	(18,934)	243,888	(11,581)	280,734	0	(18,112)	282,822	(11,823)	280,734	0	(18,112)	282,822	(12,404)																																																																																																																																																																																																																																																																																																																																																									
Recreation and culture																																						Loan 135 - Civic Centre renovations	135	WATC	2.7%	0	0	0	0	0	16,791	0	(16,791)	0	(5)	16,791	0	(16,791)	0	(447)			Transport																																							Loan 145 - Wharf Fenders and boat ramp	145	WATC	3.4%	193,395	0	(27,044)	166,351	(12,829)	218,673	0	(25,278)	193,395	(14,555)	218,673	0	(25,277)	193,396	(14,596)			Loan 152- Refinance Derby Airport Infrastructure and Wharf	152	WATC	1.7%	1,721,515	0	(189,895)	1,531,620	(28,965)	1,907,970	0	(188,455)	1,721,515	(32,114)	328,001	0	(188,455)	139,546	(32,205)			Loan 151 - Fitzroy Airport Infrastructure	151	WATC	1.5%	289,395	0	(37,719)	251,676	(8,457)	328,000	0	(36,805)	289,395	(9,517)	1,907,970	0	(36,805)	1,871,365	(9,571)			Loan 153	153	WATC	2.5%	0	0	0	0	0	0	0	0	0	0	0	500,000	(18,000)	484,000	(22,500)			Economic services																																						Loan 149 - Derby visitors centre	149	WATC	2.2%	328,278	0	(23,668)	304,610	(14,476)	350,917	0	(22,639)	328,278	(15,419)	350,918	0	(22,640)	328,278	(15,505)							3,435,361	0	(368,840)	3,066,521	(115,801)	3,808,635	0	(373,274)	3,435,361	(117,250)	3,808,636	500,000	(389,274)	3,919,362	(151,085)																																																																																																								
Loan 135 - Civic Centre renovations	135	WATC	2.7%	0	0	0	0	0	16,791	0	(16,791)	0	(5)	16,791	0	(16,791)	0	(447)																																																																																																																																																																																																																																																																																																																																																									
Transport																																							Loan 145 - Wharf Fenders and boat ramp	145	WATC	3.4%	193,395	0	(27,044)	166,351	(12,829)	218,673	0	(25,278)	193,395	(14,555)	218,673	0	(25,277)	193,396	(14,596)			Loan 152- Refinance Derby Airport Infrastructure and Wharf	152	WATC	1.7%	1,721,515	0	(189,895)	1,531,620	(28,965)	1,907,970	0	(188,455)	1,721,515	(32,114)	328,001	0	(188,455)	139,546	(32,205)			Loan 151 - Fitzroy Airport Infrastructure	151	WATC	1.5%	289,395	0	(37,719)	251,676	(8,457)	328,000	0	(36,805)	289,395	(9,517)	1,907,970	0	(36,805)	1,871,365	(9,571)			Loan 153	153	WATC	2.5%	0	0	0	0	0	0	0	0	0	0	0	500,000	(18,000)	484,000	(22,500)			Economic services																																						Loan 149 - Derby visitors centre	149	WATC	2.2%	328,278	0	(23,668)	304,610	(14,476)	350,917	0	(22,639)	328,278	(15,419)	350,918	0	(22,640)	328,278	(15,505)							3,435,361	0	(368,840)	3,066,521	(115,801)	3,808,635	0	(373,274)	3,435,361	(117,250)	3,808,636	500,000	(389,274)	3,919,362	(151,085)																																																																																																																																																																			
Loan 145 - Wharf Fenders and boat ramp	145	WATC	3.4%	193,395	0	(27,044)	166,351	(12,829)	218,673	0	(25,278)	193,395	(14,555)	218,673	0	(25,277)	193,396	(14,596)																																																																																																																																																																																																																																																																																																																																																									
Loan 152- Refinance Derby Airport Infrastructure and Wharf	152	WATC	1.7%	1,721,515	0	(189,895)	1,531,620	(28,965)	1,907,970	0	(188,455)	1,721,515	(32,114)	328,001	0	(188,455)	139,546	(32,205)																																																																																																																																																																																																																																																																																																																																																									
Loan 151 - Fitzroy Airport Infrastructure	151	WATC	1.5%	289,395	0	(37,719)	251,676	(8,457)	328,000	0	(36,805)	289,395	(9,517)	1,907,970	0	(36,805)	1,871,365	(9,571)																																																																																																																																																																																																																																																																																																																																																									
Loan 153	153	WATC	2.5%	0	0	0	0	0	0	0	0	0	0	0	500,000	(18,000)	484,000	(22,500)																																																																																																																																																																																																																																																																																																																																																									
Economic services																																						Loan 149 - Derby visitors centre	149	WATC	2.2%	328,278	0	(23,668)	304,610	(14,476)	350,917	0	(22,639)	328,278	(15,419)	350,918	0	(22,640)	328,278	(15,505)							3,435,361	0	(368,840)	3,066,521	(115,801)	3,808,635	0	(373,274)	3,435,361	(117,250)	3,808,636	500,000	(389,274)	3,919,362	(151,085)																																																																																																																																																																																																																																																																																														
Loan 149 - Derby visitors centre	149	WATC	2.2%	328,278	0	(23,668)	304,610	(14,476)	350,917	0	(22,639)	328,278	(15,419)	350,918	0	(22,640)	328,278	(15,505)																																																																																																																																																																																																																																																																																																																																																									
				3,435,361	0	(368,840)	3,066,521	(115,801)	3,808,635	0	(373,274)	3,435,361	(117,250)	3,808,636	500,000	(389,274)	3,919,362	(151,085)																																																																																																																																																																																																																																																																																																																																																									

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue. The self supporting loan(s) repayment will be fully reimbursed.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

6. INFORMATION ON BORROWINGS

(b) New borrowings - 2021/22

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2022

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2021 nor is it expected to have unspent borrowing funds as at 30th June 2022.

(d) Credit Facilities

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Undrawn borrowing facilities credit standby arrangements			
Bank overdraft limit	0	0	2,000,000
Bank overdraft at balance date	0	0	0
Credit card limit	50,000	50,000	50,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	50,000	50,000	2,050,000
Loan facilities			
Loan facilities in use at balance date	3,066,521	3,435,361	3,919,362

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance	2020/21 Actual Opening Balance	2020/21 Actual Transfer to	2020/21 Actual Transfer (from)	2020/21 Actual Closing Balance	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Reserves cash backed - Leave reserve	402,441	0	0	402,441	402,441	0	0	402,441	452,441	0	0	452,441
(b) Office Building Reserve	314,511	0	(221,000)	93,511	814,511	0	(500,000)	314,511	814,511	0	(500,000)	314,511
(c) Airport Reserve	28,456	0	0	28,456	28,456	0	0	28,456	28,456	0	0	28,456
(d) Derby Wharf Maintenance Reserve	3,721	0	0	3,721	3,721	0	0	3,721	3,721	0	0	3,721
(e) Economic Development Reserve	19,936	0	0	19,936	19,936	0	0	19,936	19,936	0	0	19,936
(f) Fitzroy Crossing Recreation Hall Reserve	46,771	0	0	46,771	46,771	0	0	46,771	46,771	0	0	46,771
(g) Staff Housing Reserve	159,965	0	0	159,965	159,965	0	0	159,965	159,965	85,000	0	244,965
(h) Energy Developments Ltd West Kimberley	0	0	0	0	26,853	0	(26,853)	0	26,853	0	(26,853)	0
	975,801	0	(221,000)	754,801	1,502,654	0	(526,853)	975,801	1,552,654	85,000	(526,853)	1,110,801

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Reserves cash backed - Leave reserve	Ongoing	To be used to fund annual and long service leave requirements.
(b) Office Building Reserve	Ongoing	To be used to fund the new Derby administration building
(c) Airport Reserve	Ongoing	To be used to fund airport capital works, primarily bitumen resealing
(d) Derby Wharf Maintenance Reserve	Ongoing	To be used to carry out wharf maintenance
(e) Economic Development Reserve	Ongoing	To promote economic development within the Shire
(f) Fitzroy Crossing Recreation Hall Reserve	Ongoing	To be used to quarantine funds received from the lease of the FX Recreation Hall to be utilised for any upgrade works
(g) Staff Housing Reserve	Ongoing	To be used for the construction of staff housing
(h) Energy Developments Ltd West Kimberley	Ongoing	To administer the funds provided by Energy Developments Limited to create lasting value throughout the West Kimberley by contributing to not-for-profit projects or activities that benefit the Shire of Derby/West Kimberley

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

8. FEES & CHARGES REVENUE

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Governance	3,750	836	2,250
General purpose funding	19,900	19,662	18,125
Law, order, public safety	43,700	27,393	20,100
Health	45,019	49,960	34,000
Housing	88,800	88,228	70,560
Community amenities	2,185,272	1,784,707	1,948,138
Recreation and culture	109,500	93,318	95,800
Transport	1,620,000	1,617,428	1,120,000
Economic services	56,000	14,648	47,500
Other property and services	8,500	9,264	0
	4,180,441	3,705,444	3,356,473

9. GRANT REVENUE

By Program:

(a) Operating grants, subsidies and contributions

Governance	0	0	16,600
General purpose funding	3,130,711	6,137,770	3,028,317
Law, order, public safety	89,000	115	19,000
Health	661,497	571,058	703,679
Education and welfare	1,089,770	132,061	512,114
Housing	0	6,264	0
Community amenities	10,000	0	1,000
Recreation and culture	315,372	245,407	252,160
Transport	665,000	2,313,947	2,604,762
Economic services	0	5,686	30,100
Other property and services	10,000	23,778	38,000
	5,971,350	9,436,086	7,205,732

(b) Non-operating grants, subsidies and contributions

General purpose funding	0	0	3,866,830
Law, order, public safety	119,896	177,894	231,000
Education and welfare	50,000	50,000	0
Community amenities	339,863	0	0
Recreation and culture	140,000	0	0
Transport	21,286,029	658,075	12,135,800
Economic services	105,000	0	0
	22,040,788	885,969	16,233,630

Total grants, subsidies and contributions

28,012,138 10,322,055 23,439,362

**SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022**

10. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	when obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

11. ELECTED MEMBERS REMUNERATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Elected member - President			
President's allowance	62,727	62,727	65,000
Meeting attendance fees	23,231	22,125	16,500
Annual allowance for ICT expenses	1,333	1,333	667
	87,291	86,185	82,167
Elected member - Deputy President			
Deputy President's allowance	15,682	15,682	15,000
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	667
	34,340	33,515	32,167
Elected member - Member 1			
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	667
	18,658	17,833	17,167
Elected member Member 2			
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	667
	18,658	17,833	17,167
Elected member Member 3			
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	667
	18,658	17,833	17,167
Elected member Member 4			
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	666
	18,658	17,833	17,166
Elected member Member 5			
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	667
	18,658	17,833	17,167
Elected member Member 6			
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	666
	18,658	17,833	17,166
Elected member Member 7 (vacant)			
Meeting attendance fees	17,325	16,500	16,500
Annual allowance for ICT expenses	1,333	1,333	666
	18,658	17,833	17,166
Total Elected Member Remuneration	252,237	244,531	234,500
President's allowance	62,727	62,727	65,000
Deputy President's allowance	15,682	15,682	15,000
Meeting attendance fees	161,831	154,125	148,500
Annual allowance for ICT expenses	11,997	11,997	6,000
	252,237	244,531	234,500

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

12. OTHER INFORMATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Other funds	0	23,213	35,005
Other interest revenue (refer note 1b)	225,000	238,542	218,000
	225,000	261,755	253,005
* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 7%.			
(b) Other revenue			
Reimbursements and recoveries	156,254	497,905	18,425
	156,254	497,905	18,425
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	66,300	65,000	80,000
	66,300	65,000	80,000
(d) Interest expenses (finance costs)			
Borrowings (refer Note 6(a))	115,801	117,250	151,085
Other	20,000	796	40,000
	135,801	118,046	191,085
(e) Write offs			
General rate	500	400	5,000
	500	400	5,000

SHIRE OF DERBY-WEST KIMBERLEY
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

13. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2021	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2022
	\$	\$	\$	\$
Public open spaces	295,981	0	0	295,981
	295,981	0	0	295,981

SHIRE OF DERBY-WEST KIMBERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

14. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES


Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.



Shire of Derby / West Kimberley

Schedule of Fees and Charges

2021/2022 Financial Year

 www.sdwk.wa.gov.au



SHIRE OF DERBY/WEST KIMBERLEY

Fees and Charges 2021-22

Any statutory Fees are fees imposed by other government agencies and are subject to change without warning.

Collect of Fees and Charges will be in accordance with Council Policies (CP AF19 Rates and Charges Collection Policy and CP AF18 Sundry Collection Policy).

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Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
03 General Purpose Funding						
Rates						
Instalment Charges						
Instalment Plans - Administration Fee per Instalment notice The administration fee does not apply to the first instalment (therefore a total fee of \$45 per year). The fee is only applicable to ratepayers who elect to pay either by the two or four instalments option by the due date	No	Yes	Local Government Financial Management Regulations 1996, Part 3, Section 67	\$15.00	each	\$15.00
Interest on Instalment Plan	No	Yes	Local Government Financial Management Regulations 1996, Part 3, Section 68	5.5% pa	annual rate	5.5% pa
Interest Charges						
Penalty interest on overdue rates and service charges - calculated daily on rates and service charges unpaid by due date	No	Yes	Local Government Financial Management Regulations 1996, Part 3, Section 70, 71	7% pa	annual rate	7% pa
Rating Charges						
Rates Special Payment Arrangement - One off establishment fee	Yes	No	LG Act 1995	\$44.00	each	\$44.00
Direct Debit Dishonoured Item - Cost per dishonoured transaction	Yes	No	LG Act 1995	\$25.00	each	\$25.00
Dishonoured Cheque including administration fee	Yes	No	LG Act 1995	\$55.00	each	\$55.00
Rates Reprint - Cost per reprint sent by e-mail	No	No		\$10.00	each	\$10.00
Rates Reprint - Cost per reprint sent by post	No	No		\$20.00	each	\$20.00
Account Enquiries - Rating Information per request only	No	No		\$55.00	each	\$60.00
Account Enquiries - Property Search which includes Building Dept Fee per request	No	No		\$120.00	each	\$120.00
Account Enquiries - Combined Rating and Property Search per request	No	No		165	each	\$165.00
Rate Book - Hard Copy per request *	No	No		\$200.00	each	\$200.00
Rate Book - Electronic Copy per request *	No	No		\$25.00	each	\$25.00
Electoral Roll per request	No	No		\$190.00	each	\$190.00
Rates - Alternative Payment Arrangements per request	No	No		\$50.00	each	\$50.00
Rates - Re-imbusement of Search/Legal Fees	No	No		Actual Cost	each	Actual Cost
Debt Recovery Cost: Rates Collection - All legal and court costs	No	No		Actual Cost		Actual Cost
Caveat Lodgement Fee	No	No		Actual Cost		Actual Cost
Caveat Withdrawal Fee	No	No		Actual Cost		Actual Cost
* Rate Book will only be provided on completion of a statutory declaration that the information will not be used for commercial purposes by the purchaser or another person						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
04 Governance						
Other Governance						
Administrative Charges						
Debtors						
Cost to be set-up on a payment plan for any Shire charge excluding rates - by Direct Debit*	Yes	No	LG Act 1995	\$44.00	each	\$44.00
Cost to be set-up on a payment plan for any Shire charge excluding rates - In Person/Over the Counter	Yes	No	LG Act 1995	\$80.00	each	\$80.00
Debt Recovery Cost: Non-Rate Debt Collection - All legal and court costs	No	No		Actual Cost		Actual Cost
Non Payment Penalty Interest - Sundry Debtors (commences 35 days after date of issue, Interest calculated daily)	No	No	LG Act 1995 Section 6.13	11%	annual rate	7%
Dishonoured Cheque including administration fee	No	Yes	LG Act 1995	\$55.00	each	\$55.00
* At discretion of the Shire not to levy this charge						
Council Publications						
Minutes and Agendas						
Agenda - per copy per meeting	No	No	LG Act 1995	\$25.00	per copy	\$25.00
Minutes - per copy per meeting	No	No	LG Act 1995	\$25.00	per copy	\$25.00
Agenda and Minutes - per copy per meeting	No	No	LG Act 1995	\$45.00	per copy	\$45.00
Freedom of Information Requests						
Application for personal information about the Applicant	No	Yes	FOI Reg 1993, Schedule 1	No Charge	each	No Charge
Application Fee under Section 12 (1) (e) for an application for non-personal information*	No	Yes	FOI Reg 1993, Schedule 1	\$30.00	each	\$30.00
Charge for time taken dealing with application (per hour or pro rata for a part of an hour)	No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00
Charge for access time supervised by Staff (per hour or pro rata for a part of an hour)	No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00
Charge for photocopying – Staff time (per hour or pro rata for a part of an hour)	No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00
Charge for time taken by staff transcribing information from a tape or other device (per hour or pro rata for a part of an hour)	No	Yes	FOI Reg 1993, Schedule 1	\$30.00	per hour	\$30.00
Charge for duplicating a Tape, File or Computer Information	No	Yes	FOI Reg 1993, Schedule 1	Actual Cost		Actual Cost
Charge for delivery, packaging and postage	No	Yes	FOI Reg 1993, Schedule 1	Actual Cost		Actual Cost
Advance deposit may be required by the Shire of the estimated charges under Section 18 (1) of the FOI Act	No	Yes	FOI Reg 1993, Schedule 1	25%	% of cost	25%
Further advance deposit which may be required by the Shire under Section 18 (4) of the FOI Act	No	Yes	FOI Reg 1993, Schedule 1	75%	% of cost	75%

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
For financially disadvantaged applicants or those issued with a prescribed Pensioner Concession Card, the charge payable is reduced by:	No	No		25%		25%
* Members of the public may request an estimate of charges when lodging an application. If the charges are likely to exceed \$25, the Shire will provide an estimate of charges and enquire whether the application is to proceed. The Shire must be notified within 30 days of an intention to proceed with the application. An advance deposit may be requested						
Shire Special Series Number Plates	Yes	No		\$300.00	each	\$300.00
Scanning to Email:						
1 to 20 pages	Yes	No		\$3.50	each	\$3.50
21 pages or more	Yes	No		\$5.00	each	\$5.00
Faxing:						
Charge per page (within Australia)	Yes	No		\$1.00	each	\$1.00
10 pages or more (within Australia) - Maximum Charge	Yes	No		\$10.00	each	\$10.00
Charge per page (International)	Yes	No		\$2.00	each	\$2.00
10 pages or more (International) - Maximum Charge	Yes	No		\$20.00	each	\$20.00
Disc Cleaning: per disc	Yes	No		\$2.00	each	\$2.00
Laminating:						
A4 per page	Yes	No		\$3.00	each	\$3.00
A3 per page	Yes	No		\$4.00	each	\$4.00
Printing or Copying:						
A4 Black and White - per side	Yes	No	LG Act 1995	\$0.50	each	\$0.50
A4 Coloured - per side	Yes	No	LG Act 1995	\$1.00	each	\$1.00
A3 Black and White - per Side	Yes	No	LG Act 1995	\$1.00	each	\$1.00
A3 Coloured - per Side	Yes	No	LG Act 1995	\$2.50	each	\$2.50
Students - Above fees are at a discounted rate of 50%	Yes	No	LG Act 1995	50%	each	50%
05 Law, Order, Public Safety						
Animal Control						
Animal Microchipping *						
Microchipping of dog or cat - where either 1 dog or 1 cat only	Yes	No	LG Act 1995	\$55.00	each	\$55.00
Microchipping of dog or cat - per animal where two or more	Yes	No	LG Act 1995	\$50.00	each	\$50.00
Microchipping of dog or cat - Eligible Pensioners where either 1 dog or 1 cat only	Yes	No	LG Act 1995	\$50.00	each	\$50.00
Microchipping of dog or cat - Eligible Pensioners per animal where two or more	Yes	No	LG Act 1995	\$45.00	each	\$45.00
Registration of existing microchip to National database	Yes	No	LG Act 1995	\$20.00	each	\$20.00
* This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It cannot be seen as an expectation from the Public and may not always be readily available. The principal Vet from the Derby Veterinary Clinic unconditionally supports the offer of this service						
Cat Breeders						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Cat Breeders - Application for grant of, or renewal of approval to breed cats	No	Yes	Cat Act 2011	\$100.00	each	\$200
Cat Registration Fees and Charges *						
Sterilised Cat - 1 year	No	Yes	Cat Reg 2012, Schedule 3	\$20.00	each	\$20.00
Sterilised Cat - if application is made after 31st of May until next 31st of October	No	Yes	Cat Reg 2012, Schedule 3	\$10.00	each	\$10.00
Sterilised Cat - 3 years	No	Yes	Cat Reg 2012, Schedule 3	\$42.50	each	\$42.50
Sterilised Cat - Lifetime Registration	No	Yes	Cat Reg 2012, Schedule 3	\$100.00	each	\$100.00
Eligible Pensioners - Amount of above fee payable	No	Yes	Cat Reg 2012, Schedule 3	50%	each	50%
* Cat Registrations are due and payable on 1st November in the year of expiry of the licence						
Replacement Cat Tag	Yes	No	LG Act 1995	\$5.00	each	\$6
Cat Seizure Fee - payable in addition to infringement fees	No	No	LG Act 1995	\$70.00	each	\$90
Cat maintenance in pound - per cat per day	Yes	No	LG Act 1995	\$0.00	each	\$15
Boarding Kennels						
Boarding Kennel Registration and Annual Renewal Fee - licensed under section 27	No	Yes	Dog Reg 2013, Section 17	\$200.00	each	\$200.00
Note: Annual Inspection Fee is to be undertaken prior to the renewal of the licence						
Dog Registration Fees and Charges *						
Sterilised Dogs - 1 year	No	Yes	Dog Reg 2013, Section 17	\$20.00	each	\$20.00
Sterilised Dog - if application is made after 31st of May until next 31st of October	No	Yes	Dog Reg 2013, Section 17	\$10.00	each	\$10.00
Sterilised Dogs - 3 years	No	Yes	Dog Reg 2013, Section 17	\$42.50	each	\$42.50
Sterilised Dog - Lifetime Registration	No	Yes	Dog Reg 2013, Section 17	\$100.00	each	\$100.00
Eligible Pensioners - Amount of above fee payable	No	Yes	Dog Reg 2013, Section 17	50%	each	50%
Working Dogs - Bona fide used in droving or tendering stock, Amount of above fee payable	No	Yes	Dog Reg 2013, Section 17	25%	each	25%
Unsterilised Dogs - 1 year	No	Yes	Dog Reg 2013, Section 17	\$50.00	each	\$50.00
Unsterilised Dog - if application is made after 31st of May until next 31st of October	No	Yes	Dog Reg 2013, Section 17	\$25.00	each	\$25.00
Unsterilised Dogs - 3 years	No	Yes	Dog Reg 2013, Section 17	\$120.00	each	\$120.00
Unsterilised Dog - Lifetime	No	Yes	Dog Reg 2013, Section 17	\$250.00	each	\$250.00
Eligible Pensioners - Amount of above fee payable	No	Yes	Dog Reg 2013, Section 17	50%	each	50%
Working Dogs - Bona fide used in droving or tendering stock, Amount of above fee payable	No	Yes	Dog Reg 2013, Section 17	25%	each	25%

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
* Dog Registrations are due and payable on 1st November in the year of expiry of the licence						
Guide Dogs	No	Yes		No Charge		No Charge
Dangerous Dog - 1 year	No	Yes		\$50.00	each	\$50.00
Dangerous Dog initial property inspection	No	No	Dog Act 1976	0	each	200.00
Dangerous Dog annual inspection	No	No	Dog Act 1976	0	each	200.00
Dangerous Dog Collar	Yes	No	Dog Act 1976	0	each	70.00
Dangerous Dog Sign	Yes	No	Dog Act 1976	0	each	45.00
Dangerous Dog Muzzle	Yes	No	Dog Act 1976	0	each	35.00
Replacement Dog Tag	Yes	No	LG Act 1995	\$5.00	each	6.00
Dog Local Laws and Dog Charges						
Dog Seizure Fee - payable in addition to infringement fees as per Dog Act 1976 and Dog Regulations 1976	No	No	LG Act 1995	\$70.00	each	90.00
Dog Seizure Fee - Without impound and return of dog	No	No	Dog Act 1976			
Dog Maintenance in Pound - per dog per day	Yes	No	LG Act 1995	\$30.00	each	15.00
Tick/Flea treatment if required						
Destruction and/or Disposal of a Dog - At Owners request	Yes	No		\$55.00	each	100.00
Return Dog after hours	No	No		\$90.00	each	100.00
Application for more than 2 Dogs - Charge per application	No	No		\$150.00	each	\$150.00
Dog Infringements as per legislation - Fine per Dog Under Dogs Local Law 2003, Dog Act 1976						
Other Animal Control						
Livestock Impoundment - Per animal						
Impounded after 6am and before 6pm						
Entire horses, mules, asses, camels, bulls or boars per head	No	No	Local Government (Miscellaneous Provisions) Act 1960	\$120.00	each	\$120.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head	No	No	Local Government (Miscellaneous Provisions) Act 1960	\$120.00	each	\$120.00
Wethers, ewes, lambs or goats per head	No	No	Local Government (Miscellaneous Provisions) Act 1960	\$60.00	each	\$60.00
Impounded after 6pm and before 6am						
Entire horses, mules, asses, camels, bulls or boars per head	No	No	Local Government (Miscellaneous Provisions) Act 1960	\$204.00	each	\$204.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head	No	No	Local Government (Miscellaneous Provisions) Act 1960	\$240.00	each	\$240.00
Wethers, ewes, lambs or goats per head	No	No	Local Government (Miscellaneous Provisions) Act 1960	\$120.00	each	\$120.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother						
Livestock Poundage Fees						
First 24 hours						
Entire horses, mules, asses, camels, bulls or boars per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$60.00	each	\$60.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$60.00	each	\$60.00
Wethers, ewes, lambs or goats per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$30.00	each	\$30.00
Subsequent each 24 hours of part thereof						
Entire horses, mules, asses, camels, bulls or boars per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$30.00	each	\$30.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$30.00	each	\$30.00
Wethers, ewes, lambs or goats per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$15.00	each	\$15.00
Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother						
Charges for Sustenance of Stock Impounded - Daily per animal						
Entire horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers or calves per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$35.00	each	\$35.00
Pigs of any description per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$35.00	each	\$35.00
Rams, wethers, ewes, lambs or goats per head	No	No	Local Government (Miscellaneous Provisions) Act 1900	\$35.00	each	\$35.00
Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother						
Vehicle Impoundment - Per Vehicle						
Animal trap bond - per trap and refundable upon return of trap	No	No		\$0.00	each	\$70.00
NEW Heading "Vehicle/Impounding"						
Removing Vehicle from Property	No	No		\$250.00	each	\$250.00
Impounding of Vehicle	No	No		\$100.00	each	\$100.00
Impounded Vehicles - Storage Fee per Day	No	No		\$20.00	each	\$10.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
07 Health						
Caravan Park and Camping Ground						
Annual Registration Fee (Minimum)*	No	Yes		\$200.00	per annum	\$200.00
Transfer of Caravan Park Licence	No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$100.00	each	\$100.00
*OR - The amount calculated by multiplying the relevant amount below per site, by the maximum number of sites (including any sites that may be						
Registration per Long Stay Site	No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$6.00	per annum	\$6.00
Registration per Short Stay Site and Sites in Transit Parks	No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$6.00	per annum	\$6.00
Registration per Camp Site	No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$3.00	per annum	\$3.00
Registration per Overflow Site	No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$1.50	per annum	\$1.50
Additional fee for renewal after expiry (Reg 53)	No	Yes	Caravan Parks and Camping Ground Regulations 1997	\$20.00	each	\$20.00
Temporary Licence - Refer to Schedule 3. Pro rata amount of the application fee payable for the period of time for which the licence is to be in force	No	Yes	Caravan Parks and Camping Ground Regulations 1997	Minimum of \$100	each	Minimum of \$100
Lodging House						
Annual Registration Fee	No	No	Health (Miscellaneous Provisions Act 1911)	\$180.00	per annum	\$180.00
Transfer of Ownership Licence	No	No	LG Act 1995	\$100.00	each	\$100.00
Public Buildings						
Low Risk - per building	No	No		\$100.00	each	\$100.00
Medium Risk - per building	No	No		\$200.00	each	\$200.00
High Risk - per building	No	No		\$300.00	each	\$300.00
Public Events	No	No		\$100.00	each	\$100.00
Reissue of Certificate of Approval	No	No		\$50.00	each	\$50.00
Public Event - Not-for-profit entity	No	No		No Charge	each	No Charge
Premises Inspection						
Food Premises Inspection Fee	No	No	LG Act 1995	\$80.00	each	\$80.00
Food Premises Re-inspection Fee - Initial Failure	No	No	LG Act 1995	\$0.00	each	\$120.00
Fee for Service of Demand *						
Includes Section 39 Certificate, freezer breakdown, inspection on request, assessment of noise management plans						
1st hour or pro rata for a part of an hour	Yes	No		\$180.00	each	\$180.00
Every hour thereafter or pro rata for a part of an hour	Yes	No		\$90.00	each	\$90.00
Water Sampling/Analysis *Microbial - per sample on request	Yes	No	LG Act 1995	\$0.00	each	\$100.00
Pool Water Sampling	No	No	LG Act 1995	\$0.00	each	\$80.00
Pool Water Re-Sampling as failed initial test	No	No	LG Act 1995	\$0.00	each	\$140.00
Bore Water Sampling	Yes	No	LG Act 1995	\$0.00	each	\$100.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Bore Water Re-Sampling as failed initial test	Yes	No	LG Act 1995	\$0.00	each	\$130.00
Reissue of Certificate of Approval - All health related approvals	Yes	No		\$30.00	each	\$30.00
Note: Fee for service applies to all Environmental Health Service Delivery and is not limited to food matters only						
Hairdresser/Beauty Therapy/Skin Penetration						
Initial Notification / Application	No	No	LG Act 1995		each	\$110.00
Annual Inspection Fee	No	No	LG Act 1995		each	\$80.00
Offensive Trades Fees						
Fees for Offensive Trades are as prescribed by the Health (Offensive Trades Fees) Regulations 1976 under the Health Act 1911	No	Yes		Refer to Reg 3	each	Refer to Reg 3
Septic Tank Applications*						
Local Government Application Fee	No	No		\$118.00	each	\$118.00
Fee for Grant of Permit (Reg 10(2))	No	No		\$118.00	each	\$118.00
Septic Tank Inspection Fee	No	No		\$118.00	each	\$118.00
*Other fees apply if building is not a single dwelling and produces more than 340 litres of sewerage per day (ie \$36.00 fee to HDWA)						
Food Act Application Fee						
Construct or establish a food premises (s110 (3)) which includes Notification Fee						
High Risk	No	No		\$400.00	each	\$400.00
Medium Risk	No	No		\$300.00	each	\$300.00
Low Risk	No	No		\$200.00	each	\$200.00
Note: As per Food Act, any Fees and Charges set by statutory regulation take precedence over Council Fee's and Charges						
Food Act Notification Fee						
High, Medium and Low Risk Premises	No	No		\$70.00	each	\$70.00
Exempted Food Premises, not-for-profit, community groups and food business' licenced under Activities on Thoroughfares and Trading	No	No		No Charge	each	No Charge
Annual Risk Assessment/Inspection Fees						
High Risk - 4 Assessments per year	No	No		\$500.00	each	No Charge
Medium Risk - 2 Assessments per year	No	No		\$300.00	each	No Charge
Low Risk - 1 Assessment per year	No	No		\$150.00	each	No Charge
2nd and Subsequent Re-Assessment	No	No		\$100.00	each	No Charge
Transfer Fee	No	No		\$100.00	each	No Charge
Stallholders Permit						
Annual Fee	No	No		\$260.00	per annum	\$260.00
Monthly Fee	No	No		\$60.00	per month	\$60.00
Daily Fee	No	No		\$30.00	each	\$30.00
Charitable organisation or community group	No	No		\$0	each	\$0.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Traders Permit						
Annual Fee	No	No		\$1,565.00	per annum	\$1,030
Monthly Fee	No	No		\$260.00	per month	\$200
Daily Fee/One off	No	No		\$55.00	each	\$55.00
Infringements						
Offences under the Food Act 2008	No	Yes		As prescribed	each	As prescribed
Offences under the Food Regulations 2009	No	Yes		As prescribed	each	As prescribed
08 Education and Welfare						
School Holiday Program: Primary School Sessions						
Individual Session	No	No		\$10.00	per session	\$11.00
One Week - All Sessions	No	No		\$30.00	per week	20% discount on daily rate when booking for a full week.
Two Weeks - All Sessions	No	No		\$60.00	per two weeks	20% discount on daily rate when booking for a full week.
Youth Services						
Derby Youth Centre - Alcohol is not allowed at this venue						
Community and Non-Government Use - per hour	Yes	No		\$15.00	per hour	\$15.00
Community and Non-Government Use - half day (up to 3 hours)	Yes	No			per half day	\$67.50
Community and Non-Government Use - per day	Yes	No		\$70.00	per day	\$96.00
Commercial and Government Use - per hour	Yes	No		\$30.00	per hour	\$30.00
Commercial and Government Use - half day (up to 3 hours)					per half day	\$135.00
Commercial and Government Use - per day	Yes	No		\$140.00	per day	\$180.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Bond	No	No		\$500.00	per hire	\$500.00
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day	Yes	No		\$70.00	each	\$70.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day	Yes	No		\$140.00	each	\$140.00
Lost key return - for keys not surrendered within 3 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
After hours inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs						
09 Housing						
Housing - Council Staff As per Council Policy AF23 - Provision of Staff Housing	No	No				
10 Community Amenities						
Cemeteries:						
The Municipality of the Shire of Derby West Kimberley Local Laws relating to Derby Public Cemetery - Reserve No. 1227 and Fitzroy Crossing Public Cemetery - Reserve No. 29060						
Cemetery Enquiry - Search of Cemetery Records	Yes	No		\$55.00	each	\$55.00
Burial - Application for Grant of Right of Burial						
On application for a "Form of Grant of Right of Burial" the following fees shall be payable:						
Grant of Right of Burial	No	No		\$150.00	each	\$150.00
Sinking Fees - Ordinary Grave for an adult (1.8 - 2.1m deep)	No	No		\$600.00	each	\$600.00
Sinking Fees - Grave for any child under 7 years (1.8 - 2.1m deep)	No	No		\$500.00	each	\$500.00
Sinking Fees - Grave for any stillborn child (1.4m deep)	No	No		\$400.00	each	\$400.00
Sinking fees - Double Burial Plot (2.4m deep)	No	No		\$650.00	each	\$650.00
Family to Dig Grave	No	No		\$350.00	each	\$350.00
No Saturday or Sunday Funerals						
Burial - Extra Charges						
For each additional metre or part thereof	No	No		\$150.00	per metre	\$150.00
Reopening an ordinary grave for each internment or exhumation - Standard Grave (1.8m deep)	No	No		\$750.00	each	\$750.00
Reopening Double Plot for second burial at 1.8m deep	No	No		\$600.00	each	\$600.00
Internment without due notice under By-law 6	No	No		\$250.00	each	\$250.00
Re-interment after exhumations	No	No		\$250.00	each	\$250.00
Note: Where removal of kerbing, tiles, grass etc. is necessary, fees will be charged per labour hour incurred				Actual Cost	each	Actual Cost
Miscellaneous Charges						
Plot Reservation/Registration of Right of Burial (25 years)	No	No		\$150.00	each	\$150.00
Registration of "Transfer of Form of Grant of Right of Burial"	No	No		\$25.00	each	\$44.00
Copy of Right of Burial	No	No		\$25.00	each	\$44.00
Funeral Director's Annual Licence Fee	No	No		\$250.00	per annum	\$250.00
Monumental Mason's Annual Licence Fee	No	No		\$150.00	per annum	\$150.00
Permit to erect Headstone	No	No		\$40.00	each	\$40.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Sanitation						
Refuse Collection						
Residential Rubbish - One Collection per bin per week (Two in wet season)	No	No	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67	\$580.00	per annum	\$775.00
Residential Rubbish - Additional Bin Charge for one collection per week (Two in wet season)	No	No	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67	\$630.00	per annum	\$840.00
Commercial Rubbish - One Collection per bin per week (Two in wet season)	No	No	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67	\$900.00	per annum	\$1,210.00
Commercial Rubbish - Additional Service per day/week	No	No	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67	\$500.00	per annum	\$670.00
Commercial Rubbish - Additional Bin Charge for one collection per week (Two in wet season)	No	No	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67	\$1,000.00	per annum	\$ 1,340.00
Domestic/Commercial Rubbish Bins - Replacement cost per bin	No	No	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67	\$170.00	each	\$230.00
Derby/Fitzroy Crossing Waste Management Facilities - Disposal Charge						
Domestic Household Refuse - Disposal at Landfill Site Only						
Delivered in trailer or utility loads only, including recyclables	No	No	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67	No Charge	per m3	No Charge
Note: Any refuse from domestic premises if brought in by a commercial vehicle or operator will be charged at the commercial and Industrial rates						
Separated Green Waste Suitable for Mulching						
Domestic	No	No		No Charge	per m3	No Charge
Commercial	No	No		No Charge	per m3	No Charge
Refuse from Commercial and Industrial Premises and 'Authorised' Collection of Household Waste, and Demolition Waste						
Compacted - Compactor Vehicles - per cubic metre or part thereof	Yes	No		\$60.00	per m3	\$65.00
Not Compacted - per cubic metre or part thereof	Yes	No		\$80.00	per m3	\$85.00
Airconditioners						
General Public	No	No		No Charge	each	No Charge
Commercial Business - per Item	Yes	No		\$50.00	each	\$55.00
Asbestos Disposal						
Asbestos Disposal per cubic metre	Yes	No		\$120.00	per m3	\$125.00
Asbestos Disposal Minimum Charge	Yes	No		\$280.00	per m3	\$300.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Batteries	No	No		No Charge	each	No Charge
Car Bodies – See Waste Facility Contractors	No	No		No Charge		No Charge
Clinical Waste						
Clinical Waste Disposal - per cubic metre or part thereof	Yes	No		\$210.00	per m3	\$210.00
Disposal of Animal Carcasses - Large Stock						
Large animals e.g horses, cattle, camels, pigs	Yes	No		\$30.00	each	\$30.00
E-Waste	No	No		No Charge	each	No Charge
Empty Plastic 205 Litre Drums	Yes	No		\$15.00	each	\$15.00
Empty Steel 205 Litre Drums	No	No		No Charge	each	No Charge
Gas Bottles	No	No		No Charge	each	No Charge
Liquid/Septage/Grease Trap Waste						
Deposited at Council Facility - per 1,000 ltrs or part thereof	Yes	No		\$150.00	per kilolitre	\$180.00
Note: Arrangements to be made with private contractors						
Motor Oil and Cooking Oil						
Contact Shire Officers for disposal information	No	No		No Charge	per litre	No Charge
Refrigerators or Freezers						
General Public	No	No		No Charge	each	No Charge
Commercial Business - per Item	Yes	No		\$30.00	each	\$35.00
Truck Bodies – See Waste Facility Contractors	No	No		No Charge	each	No Charge
Tyres						
Car Tyres	Yes	No		\$9.00	each	\$9.00
Light Truck Tyres	Yes	No		\$11.00	each	\$13.00
Truck Tyres	Yes	No		\$25.00	each	\$40.00
Tractor and Large Machinery Tyres	Yes	No		\$35.00	each	\$80.00
Haul Pack/Dumptruck Tyres	Yes	No		\$1,110.00	each	\$1,110.00
Any waste from outside the Shire's boundaries will incur double the stated fees above						
Minimum Charge of \$15 per invoice per month	Yes	No		\$15.00	each	\$15.00
Town Planning and Regional Development						
Statutory Planning Applications - In accordance with Planning and Development Regulations 2009, Reg 47 Schedule 2						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Fees are based on the estimated cost of development - Per Application *						
Determination of a Development Application (other than for an Extractive Industry) where the Development has not commenced or been carried out and the estimated cost of the Development is:						
A) Not more than \$50,000	No	Yes	Planning and Development Act 2005	\$147.00	each	\$147.00
B) More than \$50,000 but not more than \$500,000	No	Yes	Planning and Development Act 2005	0.32% of the estimated cost of development		0.32% of the estimated cost of development
C) More than \$500,000 but not more than \$2.5 million	No	Yes	Planning and Development Act 2005	\$1,700 plus 0.257% for every \$1 in excess of \$500,000		\$1,700 plus 0.257% for every \$1 in excess of \$500,000
D) More than \$2.5 million but not more than \$5 million	No	Yes	Planning and Development Act 2005	\$7,161 plus 0.200% for every \$1 in excess of \$2.5 million		\$7,161 plus 0.200% for every \$1 in excess of \$2.5 million
E) More than \$5 million but not more than \$21.5 million	No	Yes	Planning and Development Act 2005	\$12,033 plus 0.123% for every \$1 in excess of \$5 million		\$12,033 plus 0.123% for every \$1 in excess of \$5 million
F) More than \$21.5 million	No	Yes	Planning and Development Act 2005	\$34,196.00	each	\$34,196.00
* If the Development has commenced or been carried out without approval, an additional amount by way of penalty is payable. This penalty is twice the normal application fee.						
Advertising Costs (TPS 5) SA/AA as appropriate	No	No		At Cost	each	At Cost
Resubmission of Lapsed Planning Approval	No	No		\$295.00	each	\$295.00
Request for Consideration of Amended Plan	No	No		\$295.00	each	\$295.00
Request for Extension of Time	No	No		\$295.00	each	\$295.00
Determining an application to cancel the development approval	No	No		\$0.00	each	\$0.00
Extractive Industry *						
Determination of Development Application	No	Yes	Planning and Development Act 2005	\$739.00	each	\$739.00
* If the Development has commenced or been carried out without approval, an additional amount of \$1,478.00 by way of penalty is payable, in addition to the normal application fee. Thus the fee payable is 3 times the standard fee. This is a statutory fee.						
Change of Use and Non Conforming Use Application Only						
Application for change of use or for change of continuation of a non-conforming use where development is not occurring	No	Yes	Planning and Development Act 2005	\$295.00	each	\$295.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Alteration, extension or change of non-conforming use where development already commenced or been carried out	No	Yes	Planning and Development Act 2005	\$885.00	each	\$885.00
Miscellaneous Fees						
Section 39 and 40 Certificates	No	Yes		\$73.00	each	\$73.00
Rural Roads						
Development Bond for Transportable Houses - Refundable	No	No		\$10,000.00	each	\$10,000.00
Development Assessment Panel (DAP) - In accordance with Planning and Development Assessment Panels Regulations 2011						
A) \$2 million but less than \$7 million	Yes	Yes	DAP Amendment Regulations 2017	\$5,603.00	each	\$5,603.00
B) \$7 million but less than \$10 million	Yes	Yes	DAP Amendment Regulations 2017	\$8,050.00	each	\$8,050.00
C) \$10 million but less than \$12.5 million	Yes	Yes	DAP Amendment Regulations 2017	\$9,411.00	each	\$9,411.00
D) \$12.5 million but less than \$15 million	Yes	Yes	DAP Amendment Regulations 2017	\$9,680.00	each	\$9,680.00
E) \$15 million but less than \$17.5 million	Yes	Yes	DAP Amendment Regulations 2017	\$9,948.00	each	\$9,948.00
F) \$17.5 million but less than \$20 million	Yes	Yes	DAP Amendment Regulations 2017	\$10,218.00	each	\$10,218.00
G) \$20 million or more	Yes	Yes	DAP Amendment Regulations 2017	\$10,486.00	each	\$10,486.00
Amendment or cancellation	Yes	Yes	DAP Amendment Regulations 2017	\$241.00	each	\$241.00
Home Occupation - In accordance with Planning and Development Regulations 2009, Reg 47, Schedule 2						
Initial Application for approval of a home occupation where the home occupation has not commenced	No	Yes	Planning and Development Act 2005	\$222.00	each	\$222.00
Initial Application for approval of a home occupation where the home occupation has commenced	No	Yes	Planning and Development Act 2005	\$666.00	each	\$666.00
Application for the renewal of approval of a home occupation before the approval expires	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Application for the renewal of approval of a home occupation after the approval has expired	No	Yes	Planning and Development Act 2005	\$219.00	each	\$219.00
Planning Advice						
Issue of written planning advice	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Replying to a property settlement questionnaire	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Zoning						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Issue of Zoning Certificate	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Written Zoning Enquiries	No	Yes	Planning and Development Act 2005	\$73.00	each	\$73.00
Copy of Monthly Statistics						
Per Month	Yes	No		\$20.00	each	\$20.00
Per Annum	Yes	No		\$200.00	each	\$200.00
Scheme Amendment and Structure Plans Calculated for individual applications as per Part 2 and 3 of the Town Planning (Local Government Planning Fees) Regulations 2000						
Simple Amendment - Primarily 1 or 2 lot re-zoning	No	Yes		\$1,000.00	each	\$1,800.00
All other amendments	No	Yes		\$3,000.00	each	\$4,000.00
Any required amendments or changes to the application undertaken by a Shire Officer will be charged for the time taken - per hour	No	Yes	Planning and Development Regulations 2009	\$145.00	per hour	\$175.00
Note: Above fees are based on the completed application being lodged						
Provision of a Sub-Division/Strata Clearance (per lot)						
A) 1 to 5 lots - Charge per lot	No	Yes	Planning and Development Regulations 2009	\$73.00	per lot	\$73.00
B) Between 6 and 195 lots - Charge for first 5 lots \$365.00, then \$35.00 per additional lot	No	Yes	Planning and Development Regulations 2009	\$365.00 for the first 5 lots, then \$35.00 per additional lot	per lot	\$365.00 for the first 5 lots, then \$35.00 per additional lot
C) More than 195 lots	No	Yes	Planning and Development Regulations 2009	\$7,393.00	each	\$7,393.00
Strata Form 7 Clearance Certificate under section 5B(2), 8A(f) or 9(3) of the Strata Titles Act - Minimum Fee of \$100.00 applies	No	Yes	Strata Titles General Regulations 1990, Schedule 1 (2)	0.20 per sqm of floor area	each	0.20 per sqm of floor area
Application for Certificate of Approval for Strata Plan (Form 24)	No	Yes	Strata Titles General Regulations 1990, Schedule 1 (2)			
a) Up to and including 5 lots - \$656 plus per lot fee	No	Yes	Strata Titles General Regulations 1990, Schedule 1 (2)	\$656 plus \$65 per lot	per lot	\$656 plus \$65 per lot
b) More than 5 and up to 100 lots - \$981 plus per lot fee	No	Yes	Strata Titles General Regulations 1990, Schedule 1 (2)	\$981 plus \$42.50 per lot	per lot	\$981 plus \$42.50 per lot
c) more than 100 lots	No	Yes	Strata Titles General Regulations 1990, Schedule 1 (2)	5,113.50	Per lot	5,113.50
Planning and building - Professional Services - Per hour	Yes	Yes	Strata Titles General Regulations 1990, Schedule 1 (2)	At cost plus 20% plus	Per item	At cost plus 20% plus

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
11 Recreation and Culture						
Kimberley Art Prize						
Artist Entry Fee	Yes	No		\$60.00	each	\$50.00
Artist Entry Fee - Youth Category	Yes	No		\$25.00	each	\$16.50
Artist Entry Fee - Boabnut Category	Yes	No		\$10.00	each	\$10.00
Commission on Sale of Works	Yes	No		20%	per item	20%
Artist Entry Fee - Concession	Yes	No		\$25.00	each	\$44.50
Kimberley Photographic Awards						
Artist Entry Fee	Yes	No		\$30.00	each	\$30.00
Artist Entry Fee - Snap & Send Category	Yes	No		\$0.00	each	\$0.00
Artist Entry Fee - Concession	Yes	No			each	\$25.00
Artist Entry Fee - Youth Category	Yes	No			each	\$16.50
Commission on Sale of Works	Yes	No		20%	per item	20%
Library Services						
Lost or Damaged Membership Card replacement	Yes	No		\$5.00	each	\$5.00
Lost and Damaged Books/Items/Stock:						
Administration Fee for lost and damaged items	Yes	No		\$5.50	each	\$5.50
Replacement items	Yes	No		At Cost	each	At Cost
DVD Case - Single	Yes	No		\$1.00	each	\$1.00
DVD Case - Multi	Yes	No		\$2.50	each	\$2.50
CD Case	Yes	No		\$12.00	each	\$12.00
Exam Fee invigilation per person including exam room hire (per hour or pro rata for a part of an hour)- University exams	Yes	No			per hour	As prescribed by university
Exam Fee invigilation per person including exam room hire (per hour or pro rata for a part of an hour)- All other exams	Yes	No		\$110.00	per hour	\$110.00
Crafty Corner at Derby Library*	Yes	No		\$20.00	per child per session	\$20.50
Kids afternoon activities at Derby Library*	Yes	No		\$20.00	per child per session	\$20.50
* The full term is to be paid up front at the commencement of the program						
Internet/Email Use:						
First 5 minutes - Once per person per day only, for information search	No	No		No Charge	per day	No Charge
Between 6 and 30 minutes	Yes	No		\$2.50	per use	No Charge
Between 31 minutes and 1 hour	Yes	No		\$5.00	per use	No Charge
Between 1 and 2 hours	Yes	No		\$10.00	per use	No Charge
Between 2 and 3 hours	Yes	No		\$15.00	per use	No Charge
Students: Free internet use for study/homework only	No	No		No Charge	each	No Charge
Scanning to Email:						
1 to 20 pages	Yes	No		\$3.50	each	\$0.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
21 pages or more	Yes	No		\$5.00	each	\$0.00
Scan per page	Yes	No			each	\$0.20
Students - Above fees are at a discounted rate of 50%	Yes	No		0	each	50%
Disc Cleaning: per disc	Yes	No		\$2.00	each	\$2.00
Laminating:						
A4 per page	Yes	No		\$3.00	each	\$3.00
A3 per page	Yes	No		\$4.00	each	\$4.00
Students - Above fees are at a discounted rate of 50%	Yes	No		0	each	50%
Printing or Photocopying:						
A4 Black and White - per side	Yes	No		\$0.50	each	\$0.50
A4 Coloured - per side	Yes	No		\$1.00	each	\$1.00
A3 Black and White - per side	Yes	No		\$1.00	each	\$1.00
A3 Coloured - per side	Yes	No		\$2.50	each	\$2.50
Students - Above fees are at a discounted rate of 50%	Yes	No		50%	each	50%
Aquatic Facilities						
Derby Memorial Swimming Pool						
Spectator - Casual Entry	Yes	No		\$1.00	each	\$1.00
Child 0 - 4 - Casual Entry	No	No		No Charge	each	No Charge
Child 5 to 15 - Casual Entry	Yes	No		\$3.50	each	\$3.50
Child 5 to 15 - 3 Month Pool Membership	Yes	No		\$65.00	each	\$70
Child 5 to 15 - 6 Month Pool Membership	Yes	No		\$100.00	each	\$110.00
Child 5 to 15 - 12 Month Pool Membership	Yes	No		\$160.00	each	\$180.00
Adult 16+ - Casual Entry	Yes	No		\$5.50	each	\$5.50
Adult 16+ - 3 Month Pool Membership	Yes	No		\$100.00	each	\$105.00
Adult 16+ - 6 Month Pool Membership	Yes	No		\$200.00	each	\$210.00
Adult 16+ - 12 Month Pool Membership	Yes	No		\$300.00	each	\$320.00
Concession - Casual Entry	Yes	No		\$3.50	each	\$3.50
Concession - 3 Month Pool Membership	Yes	No		\$65.00	each	\$70
Concession - 6 Month Pool Membership	Yes	No		\$100.00	each	\$110.00
Concession - 12 Month Pool Membership	Yes	No		\$160.00	each	\$180.00
School Groups - Per student, pool opening hours only	Yes	No		\$2.00	each	\$2.00
Community Pool Party - Pool Entry	Yes	No		\$2.00	each	\$2.00
Family - Casual Entry	Yes	No		\$15.00	each	\$15.00
Family - 3 Month Pool Membership	Yes	No		\$260.00	each	\$265.00
Family - 6 Month Pool Membership	Yes	No		\$400.00	each	\$410.00
Family - 12 Month Pool Membership	Yes	No		\$600.00	each	\$620.00
Note: Family consists of 2 Adults and up to 4 Children						
Multi-Pass Swim (10 Entry)						
Adult 10 visit pass	Yes	No		\$50.00	each	\$49.50
Child 5 to 15 10 visit pass	Yes	No		\$30.00	each	\$31.50
Concession 10 visit pass	Yes	No		\$30.00	each	\$31.50
Spectator 10 visit pass	Yes	No			each	\$9.00
Aquatic Programs						
Adult- Group Fitness Classes	Yes	No		\$10.00	each	\$10.00
Junior- Group Fitness Classes	Yes	No		\$5.00	each	\$5.00
Concession - seniors, students, healthcare card - Group Fitness Classes	Yes	No		\$8.00	each	\$8.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Dash and Splash Entry	Yes	No		\$10.00	each	\$15.00
Derby Swim Classic	Yes	No		\$10.00	each	\$15.00
Multi-Pass Aquatic Program (10 entry)						
Adult	Yes	No		\$90.00	each	\$90.00
Child 5 to 15	Yes	No		\$70.00	each	\$45.00
Concession	Yes	No		\$45.00	each	\$72.00
Swimming Lessons and Educational Programs*						
Adult (non-member) - Group	Yes	No		\$150.00	per session	\$15.00
Adult (member) - Group	Yes	No			per session	\$12.50
Junior (non-member) - Group	Yes	No		\$130.00	per session	\$13.00
Junior (member) - Group					per session	\$11.00
Adult - 1:1 teaching per 1/2 hour lesson	Yes	No		\$37.00	each	\$37.00
Junior - 1:1 teaching per 1/2 hour lesson	Yes	No		\$37.00	each	\$37.00
Additional Adult/Junior - 1:1 teaching per 1/2 hour lesson	Yes	No		\$21.00	each	\$21.00
Bronze Medallion Qualification - Full Course	Yes	No		\$180.00	each	\$200.00
Bronze Medallion Qualification - Requalification	Yes	No		\$90.00	each	\$100.00
* The full term is to be paid up front at the commencement of the program						
Aquatic - Other						
Lane Hire per hour - Per Lane	Yes	No		\$15.00	per hour	\$15.00
Pool Hire - per hour (Outside of normal opening hours with prior agreement only. Includes 1 Pool Operator qualified staff member)	Yes	No		\$100.00	per hour	\$100.00
Pool Hire with Inflatable - per hour (Outside of normal opening hours with prior agreement only. Includes 1 Pool Operator qualified staff member)	Yes	No		\$150.00	per hour	\$150.00
Facility Hire - Exclusive use during ordinary opening hours (eg School Carnivals). Includes 1 Pool Operator qualified staff member.	Yes	No		\$450.00	per hire	\$450.00
Additional Lifeguard (compulsory for events over 100 attendees)	Yes	No			per hour	\$50.00
Bond	No	No		\$300.00	per hire	\$300.00
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred. The bond amount will normally be \$300.00 for hire of the						
Cancellation of Bookings						
7 Days or more prior to booking				Full Refund		Full Refund
Between 1 and 7 Days prior to booking				50% Refund		50% Refund
Within 24 Hours of booking				No Refund		No Refund
Other Recreation and Sport						
Marquee Hire						
Hire Fee - First day (including labour hire to erect and dismantle)	Yes	No			each	\$950.00
Hire Fee - Each additional day	Yes	No		\$200.00	per day	\$200.00
Bond	No	No		\$550.00	per hire	\$550.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Note: It is compulsory for the Shire to erect and dismantle the Marquee						
Pop-up Gazebo Hire						
Daily Hire Fee	Yes	No		\$200.00	per day	\$200.00
Labour Hire to Erect or Dismantle (optional)	Yes	No		\$375.00	each	\$375.00
Bond	No	No		\$550.00	per hire	\$550.00
Equipment						
BBQ Trailer Day Hire	Yes	No		\$80.00	per day	\$80.00
Note: When hiring the BBQ Trailer the Hirer must obtain a Food Permit, which may incur an additional cost						
Public Address System	Yes	No		\$75.00	per day	\$75.00
Projector	Yes	No		\$50.00	per day	\$50.00
Screen	Yes	No		\$25.00	per day	\$25.00
Bond	No	No		\$250.00	per hire	\$250.00
Outdoor Cinema Screen	Yes	No		\$500.00	per day	\$350.00
Labour hire	Yes	No			per hour	\$100.00
Bond	No	No		\$500.00	per hire	\$500.00
Note: At least 1 staff member required when hired						
Gladiator Ring	Yes	No		\$500.00	per day	\$350.00
Labour hire per person per hour	Yes	No			per hour	\$100.00
Bond	No	No		\$500.00	per hire	\$500.00
Note: At least 1 staff member required when hired						
Inflatable Obstacle Course	Yes	No			per day	\$350.00
Labour hire per person per hour	Yes	No			per hour	\$100.00
Bond	No	No			per hire	\$500.00
Note: At least 1 staff member required when hired						
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
Facility Hire						
Derby Wharf Covered Seating Area						
Private/exclusive use opportunity to one of the designated portions (two x 10m ² sites available) of the new Jetty eating area site – Any day EXCEPT Weekends/Public Holidays	Yes	No			per hour site	\$25.00
Private/exclusive use opportunity to one of the designated portions (two x 10m ² sites available) of the new Jetty eating area site – Weekends/Public Holidays	Yes	No			per hour site	\$50.00
Civic Centre - Alcohol is allowed at this venue						
Community and Non-Government Organisations - Daily Hall Hire	Yes	No		\$260.00	per day	\$270.00
Sunday to Thursday 10am to 11pm						
Community and Non-Government Organisations - Daily Hall Hire	Yes	No		\$260.00	per day	\$270.00
Friday and Saturday 10am to midnight						
Community and Non-Government Organisations - Hall Hire per hour	Yes	No		\$40.00	per hour	\$45.00
Government and Commercial Organisations - Daily Hall Hire	Yes	No		\$600.00	per day	\$720.00
Sunday to Thursday 10am to 11pm						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Government and Commercial Organisations - Daily Hall Hire	Yes	No		\$1,000.00	per day	\$720.00
Friday and Saturday 10am to midnight						
Government and Commercial Organisations - Hall Hire per hour	Yes	No		\$80.00	per hour	\$90.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond - Without alcohol consumption	No	No		\$500.00	per event	\$500.00
Bond - With alcohol consumption	No	No		\$2,000.00	per event	\$2,000.00
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day	Yes	No		\$260.00	each	\$150.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day	Yes	No		\$600.00	each	\$300.00
Sunday to Thursday						
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day	Yes	No		\$1,100.00	each	\$300.00
Friday and Saturday						
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00
After hours inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Charitable / Not for Profit Fundraising Events						
Hall Hire with Alcohol - per hour	Yes	No		\$80.00	per hour	\$45.00
Hall Hire with Alcohol - per day	Yes	No		\$250.00	per day	\$270.00
Hall Hire without Alcohol - per hour	Yes	No		\$40.00	per hour	\$45.00
Hall Hire without Alcohol - per day	Yes	No		\$150.00	per day	\$270.00
Hall Hire for funeral service only - per hour	Yes	No		\$50.00	per hour	\$45.00
Hall Hire for funeral service only - per day	Yes	No		\$100.00	per day	\$270.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond - Without alcohol consumption	No	No		\$300.00	per event	\$500.00
Bond - With alcohol consumption	No	No				\$2,000.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Late key return, Hall Hire with Alcohol - for keys not returned within hire period as specified above - per day	Yes	No		\$250.00	each	\$150.00
Late key return, Hall Hire without Alcohol - for keys not returned within hire period as specified above - per day	Yes	No		\$150.00	each	\$150.00
Late key return, Hall Hire for funeral service - for keys not returned within hire period as specified above - per day	Yes	No		\$100.00	each	\$150.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Per day rate is defined as 8 hours or greater of continual use, otherwise the facility is charged per hour of usage						
Key deposit – Per Key (Maximum of 2 keys per hire at discretion of Shire)	No	No		\$100.00	each	No Charge
Cancellation of Bookings						
14 Days or more prior to booking				Full Refund		Full Refund
Between 8 and 13 Days prior to booking				75% Refund		75% Refund
Between 2 and 7 Days prior to booking				50% Refund		50% Refund
Within 48 Hours of booking				No Refund		No Refund
Equipment						
Chairs and trestle tables are included in the facility booking fee - they will not be hired for use outside of Council facilities						
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage, additional expenses incurred and keys are returned.						
Council Chambers						
Community and Non-Government Use - per hour	Yes	No			per day	\$25.00
Community and Non-Government Use - per day	Yes	No			per day	\$150.00
Commercial and Government Use - per hour	Yes	No			per hour	\$50.00
Commercial and Government Use - per day	Yes	No			per day	\$300.00
Additional Cleaning Charges per hour (where required)	Yes	No			per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No			per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No			per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No			per hour	Facility Hourly Rate
Bond	No	No			per event	\$300.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day	Yes	No			each	\$150.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day	Yes	No			each	\$300.00
Sunday to Thursday						
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day	Yes	No			each	\$300.00
Friday and Saturday						
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No			each	\$600.00
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No			each	\$300.00
Per day rate is defined as 8 hours or greater of continual use, otherwise the facility is charged per hour of usage						
Cancellation of Bookings						
14 Days or more prior to booking				Full Refund		Full Refund
Between 8 and 13 Days prior to booking				75% Refund		75% Refund
Between 2 and 7 Days prior to booking				50% Refund		50% Refund
Within 48 Hours of booking				No Refund		No Refund
Equipment						
Chairs and tables are included in the facility booking fee - they will not be hired for use outside of Council facilities						
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as						
Derby Recreation Centre - Alcohol is not allowed at this Venue						
Squash Courts - Charges are per Court						
Per 1/2 hour	Yes	No		\$10.00	per half hour	\$10.00
Per hour	Yes	No		\$16.00	per hour	\$16.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Community Room						
Community and Non-Government Use - per hour	Yes	No		\$15.00	per hour	\$15.00
Community and Non-Government Use - per day	Yes	No		\$80.00	per day	\$90.00
Commercial and Government Use - per hour	Yes	No		\$30.00	per hour	\$30.00
Commercial and Government Use - per day	Yes	No		\$165.00	per day	\$180.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond	No	No		\$300.00	per event	\$300.00
Meeting Room						
Community and Non-Government Use - per hour	Yes	No		\$10.00	per hour	\$12.50
Community and Non-Government Use - per day	Yes	No		\$80.00	per day	\$75.00
Commercial and Government Use - per hour	Yes	No		\$25.00	per hour	\$25.00
Commercial and Government Use - per day	Yes	No		\$165.00	per day	\$150.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond	No	No		\$300.00	per event	\$300.00
Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$80.00	each	\$150.00
Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$165.00	each	\$300.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00
After hours inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
Derby Courts - Charges are per Court						
Community and Non-Government Use - per hour - Without Lighting	Yes	No		\$20.00	per hour	\$20.00
Community and Non-Government Use - per hour - With Lighting	Yes	No		\$30.00	per hour	\$35.00
Community and Non-Government Use - per day - 6am to 6pm	Yes	No		\$100.00	per day	\$120.00
Commercial and Government Use - per hour - Without Lighting	Yes	No		\$40.00	per hour	\$40.00
Commercial and Government Use - per hour - With Lighting	Yes	No		\$70.00	per hour	\$70.00
Commercial and Government Use - per day - 6am to 6pm	Yes	No		\$300.00	per day	\$240.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond (one off hire by individual user)**	No	No			per event	\$100.00
Bond (larger regular user groups, sporting groups)**	No	No		\$300.00	per event	\$300.00
Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$100.00	each	\$150.00
Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$300.00	each	\$300.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00
After hours inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
Derby Oval						
Community and Non-Government Use - per hour - Without Lighting	Yes	No		\$15.00	per hour	\$15.00
Community and Non-Government Use - per hour - With Lighting	Yes	No		\$40.00	per hour	\$40.00
Community and Non-Government Use - per day - Without Lighting	Yes	No		\$80.00	per day	\$90.00
Commercial and Government Use - per hour - Without Lighting	Yes	No		\$30.00	per hour	\$30.00
Commercial and Government Use - per hour - With Lighting	Yes	No		\$80.00	per hour	\$80.00
Commercial and Government Use - per day - Without Lighting	Yes	No		\$165.00	per day	\$180.00
Derby Oval Changerooms						
Changeroom Hire - Community and non-government organisations- per day	Yes	No			per hour	\$11.00
Changeroom Hire - Community and non-government organisations- per hour	Yes	No			per day	\$66.00
Changeroom Hire - Commercial and government - per day	Yes	No			per hour	\$22.00
Changeroom Hire - Commercial and government - per hour	Yes	No			per day	\$132.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Bond*	No	No		\$500.00	per event	\$500.00
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
Cancellation of Bookings						
14 Days or more prior to booking				Full Refund		Full Refund
Between 8 and 13 Days prior to booking				75% Refund		75% Refund
Between 2 and 7 Days prior to booking				50% Refund		50% Refund
Within 48 Hours of booking				No Refund		No Refund
Bonds						
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
* Council retains the right to charge a higher bond if the hirer has previously caused damage or if the activity is likely to cause damage						
** Council retains the right to retain bond if the hirer breaches any conditions of hire.						
** Council retains the right to refuse bookings where there has been a prior breach of conditions of hire by the hirer for any of the shire venues at any time in the past						
** Where an organisation will be hiring a venue or equipment multiple times throughout the year, one bond can be paid and held by the Shire for the entire year or until a refund of the bond is requested. The bond must be of the bond value applicable to the venue or equipment being hired. If multiple venues or equipment are required on the same day, the person or organisation hiring the facilities or equipment are to pay the additional bond applicable.						
Definitions						
Alcohol - Where alcohol is being served or otherwise provided, including BYO and gratis provision						
Per Day Rates - Per day rate is up to a maximum of 14 hrs eg 10am - 12 midnight, Friday and Saturday only						
Community and Non-Government Organisations - This category covers individuals (eg: birthday parties and weddings except where alcohol is being served), incorporated and non-incorporated community groups where the purpose is not for profit. This includes groups such as Churches, Playgroups, and Aboriginal Community Organisations (eg: Land Council etc)						
Commercial and Government - All state, federal and other local governments including their agencies, or where the purpose is to generate a profit by a business (excludes fairs, circuses, sideshows or other large scale events)						
Fitzroy Crossing Recreation Centre- ALCOHOL IS NOT ALLOWED						
Community and Non-Government Use - per hour	Yes	No		\$24.00	per hour	\$30.00
Community and Non-Government Use - per day	Yes	No		\$120.00	per day	\$180.00
Commercial and Government Use - per hour	Yes	No		\$60.00	per hour	\$60.00
Commercial and Government Use - per day	Yes	No		\$300.00	per day	\$360.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond - Without alcohol consumption	No	No		\$500.00	per event	\$500.00
Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$120.00	each	\$150.00
Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$300.00	each	\$300.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
Fitzroy Crossing Courts - Charges are per Court						
Community and Non-Government Use - per hour - Without Lighting	Yes	No		\$20.00	per hour	\$20.00
Community and Non-Government Use - per hour - With Lighting	Yes	No		\$30.00	per hour	\$35.00
Community and Non-Government Use - per day - 6am to 6pm	Yes	No		\$100.00	per day	\$120.00
Commercial and Government Use - per hour - Without Lighting	Yes	No		\$40.00	per hour	\$40.00
Commercial and Government Use - per hour - With Lighting	Yes	No		\$70.00	per hour	\$70.00
Commercial and Government Use - per day - 6am to 6pm	Yes	No		\$300.00	per day	\$240.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond (one off hire by individual user)**	No	No			per event	\$100.00
Bond (larger regular user groups, sporting groups)**	No	No		\$300.00	per event	\$300.00
Late key return, Community and Non-Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$100.00	each	\$150.00
Late key return, Commercial and Government Use - for keys not returned within hire period as specified above - per day	Yes	No		\$300.00	each	\$300.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
Fitzroy Crossing Canteen and Changerooms						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Canteen Hire - Community and non-government organisations- per day	Yes	No		\$15.00	per hour	\$15.00
Canteen Hire - Community and non-government organisations- per hour	Yes	No		\$70.00	per day	\$90.00
Canteen Hire - Commercial and government - per day	Yes	No			per hour	\$30.00
Canteen Hire - Commercial and government - per hour	Yes	No			per day	\$180.00
Note- Hirers of the Canteen are required to obtain a food permit prior to the use of the facility. This may incur additional costs.						
Changeroom Hire - Community and non-government organisations- per day	Yes	No			per hour	\$11.00
Changeroom Hire - Community and non-government organisations- per hour	Yes	No			per day	\$66.00
Changeroom Hire - Commercial and government - per day	Yes	No			per hour	\$22.00
Changeroom Hire - Commercial and government - per hour	Yes	No			per day	\$132.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond	No	No		\$300.00	per event	\$300.00
Late key return -Community group and non-government organisations- for keys not returned within hire period as specified above - per day	Yes	No		\$70.00	each	\$150.00
Late key return - Commercial and government agencies - for keys not returned within hire period as specified above - per day	Yes	No			each	\$300.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No		\$600.00	each	\$600.00
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No		\$300.00	each	\$300.00
Fitzroy Crossing Gym (managed by Garnduwa)						
Key Bond	No	No		\$250.00	each	\$250.00
Per day rate is defined as 8 hours or greater of continual use, otherwise the facility is charged per hour of usage						
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred						
Fitzroy Crossing Oval						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Community and Non-Government Use - per hour - Without Lighting	Yes	No		\$15.00	per hour	\$15.00
Community and Non-Government Use - per hour - With Lighting	Yes	No		\$40.00	per hour	\$40.00
Community and Non-Government Use - per day - Without Lighting	Yes	No		\$80.00	per day	\$90.00
Commercial and Government Use - per hour - Without Lighting	Yes	No		\$30.00	per hour	\$30.00
Commercial and Government Use - per hour - With Lighting	Yes	No		\$80.00	per hour	\$80.00
Commercial and Government Use - per day - Without Lighting	Yes	No		\$165.00	per day	\$180.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee - per hour	Yes	No		\$80.00	per hour	\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate	per hour	Facility Hourly Rate
Bond*	No	No		\$500.00	per event	\$500.00
Large Events						
Sideshows/Fairs/Expos/Travelling Shows per night of operation	Yes	No		\$290.00	per night	\$300.00
Sideshows/Fairs/Expos/Travelling Shows per night of non operation	Yes	No		\$145.00	per night	\$150.00
Circuses per night of operation	Yes	No		\$500.00	per night	\$500.00
Circuses per night of non operation	Yes	No		\$145.00	per night	\$250.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00	per hour	\$110.00
Staff to attend - Call Out Fee (outside of user agreement) - per hour	Yes	No		\$80.00	per hour	\$80.00
Bond*	No	No		\$1,000.00	per event	\$1,000.00
Bond - For Oval	No	No		\$5,000.00	per event	\$5,000.00
Late key return -Community group and non-government organisations- for keys not returned within hire period as specified above - per day	Yes	No			each	\$150.00
Late key return - Commercial and government agencies - for keys not returned within hire period as specified above - per day	Yes	No			each	\$300.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	Yes	No			each	\$600.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
After hours Inspection (Weekends, Public Holidays etc.) - when a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	Yes	No			each	\$300.00
<p>Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred</p> <p>* Council retains the right to charge a higher bond if the event is likely to cause damage</p>						
Recreation Programs						
Adult Sports - per session	Yes	No		\$10.00	per session	\$10.00
Children - per session	Yes	No		\$5.00	per session	\$5.00
Cancellation of Bookings						
14 Days or more prior to booking				Full Refund		Full Refund
Between 8 and 13 Days prior to booking				75% Refund		75% Refund
Between 2 and 7 Days prior to booking				50% Refund		50% Refund
Within 48 Hours of booking				No Refund		No Refund
Bonds						
<p>Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred</p> <p>* Council retains the right to charge a higher bond if the hirer has previously caused damage or if the activity is likely to cause damage</p> <p>** Council retains the right to retain bond if the hirer breaches any conditions of hire.</p> <p>** Council retains the right to refuse bookings where there has been a prior breach of conditions of hire by the hirer for any of the shire venues at any time in the past</p> <p>** Where an organisation will be hiring a venue or equipment multiple times throughout the year, one bond can be paid and held by the Shire for the entire year or until a refund of the bond is requested. The bond must be of the bond value applicable to the venue or equipment being hired. If multiple venues or equipment are required on the same day, the person or organisation hiring the facilities or equipment are to pay the additional bond applicable.</p>						
Definitions						
<p>Alcohol - Where alcohol is being served or otherwise provided, including BYO and gratis provision</p> <p>Per Day Rates - Per day rate is up to a maximum of 14 hrs eg 10am - 12 midnight, Friday and Saturday only</p> <p>Community and Non-Government Organisations - This category covers Individuals (eg: birthday parties and weddings except where alcohol is being served), incorporated and non-incorporated community groups where the purpose is not for profit. This includes groups such as Churches, Playgroups, and Aboriginal Community Organisations (eg: Land Council etc)</p> <p>Commercial and Government - All state, federal and other local governments including their agencies, or where the purpose is to generate a profit by a business (excludes fairs, circuses, sideshows or other large scale events)</p>						
Sport and Recreation User Agreements						
Derby						
Derby Oval – No Lights Team/Associations	Yes	No		\$650.00		\$650.00
Derby Oval – No Lights Jnr Team/Associations	Yes	No		\$275.00		\$275.00
Derby Oval – With Lights Team/Associations	Yes	No		\$1,000.00		\$1,000.00
Derby Oval – With Lights Jnr Team/Associations	Yes	No		\$375.00		\$375.00
Derby Community Room - Recreation Centre Jnr Team/Associations	Yes	No		\$165.00		\$165.00
Derby Community Room - Recreation Centre Team/Associations	Yes	No		\$455.00		\$455.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Derby Covered Courts – No Lights Team/Associations - Per Court	Yes	No		\$350.00		\$350.00
Derby Covered Courts – No Lights Jnr Team/Associations - Per Court	Yes	No		\$125.00		\$125.00
Derby Covered Courts – With Lights Team/Associations - Per Court	Yes	No		\$700.00		\$700.00
Derby Covered Courts – With Lights Jnr Team/Associations - Per Court	Yes	No		\$275.00		\$275.00
Derby Outside Courts – No Lights Team/Associations - Per Court	Yes	No		\$175.00		\$175.00
Derby Outside Courts – No Lights Jnr Team/Associations - Per Court	Yes	No		\$62.50		\$62.50
Derby Outside Courts – With Lights Team/Associations - Per Court	Yes	No		\$350.00		\$350.00
Derby Outside Courts – With Lights Jnr Team/Associations - Per Court	Yes	No		\$137.50		\$137.50
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00		\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00		\$110.00
Staff to attend - Call Out Fee (outside of user agreement) - per hour	Yes	No		\$80.00		\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate		Facility Hourly Rate
User Agreement Key Bonds	No	No		\$100.00		\$100.00
Fitzroy Crossing						
Fitzroy Crossing Oval – No Lights Team/Associations	Yes	No		\$650.00		\$650.00
Fitzroy Crossing Oval – No Lights Jnr Team/Associations	Yes	No		\$275.00		\$275.00
Fitzroy Crossing Oval – With Lights Team/Associations	Yes	No		\$1,000.00		\$1,000.00
Fitzroy Crossing Oval – With Lights Jnr Team/Associations	Yes	No		\$375.00		\$375.00
FX Covered Courts Single Court – No Lights Team/Associations	Yes	No		\$175.00		\$175.00
FX Covered Courts Single Court – No Lights Jnr Team/Associations	Yes	No		\$70.00		\$70.00
FX Covered Courts Single Court – With Lights Team/Associations	Yes	No		\$385.00		\$385.00
FX Covered Courts Single Court – With Lights Jnr Team/Associations	Yes	No		\$155.00		\$155.00
FX Covered Courts Two Courts – No Lights Team/Associations	Yes	No		\$350.00		\$350.00
FX Covered Courts Two Courts – No Lights Jnr Team/Associations	Yes	No		\$125.00		\$125.00
FX Covered Courts Two Courts – With Lights Team/Associations	Yes	No		\$700.00		\$700.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
FX Covered Courts Two Courts – With Lights Inr Team/Associations	Yes	No		\$275.00		\$275.00
Additional Cleaning Charges per hour (where required)	Yes	No		\$110.00		\$110.00
Additional Rubbish Collection by Shire Staff per hour (where required)	Yes	No		\$110.00		\$110.00
Staff to attend - Call Out Fee (outside of user agreement) - per hour	Yes	No		\$80.00		\$80.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed above	Yes	No		Facility Hourly Rate		Facility Hourly Rate
User Agreement Key Bonds	No	No		\$100.00		\$100.00
Sport and Recreation User Agreements Conditions						
User Agreements entitle teams or associations to use the facility for up to two x 2 hour sessions per week, for the duration of their season This flat fee structure remains the same irrespective of whether teams/organisations use the facility or not Wet Season is from October to March and Dry Season from April to September. Groups who exceed a six (6) month season, may be charged for multiple agreements The duration of each booking is negotiated with Shire staff dependent on demand and availability There may be some requirement for organisations to share venues during periods of peak demand Bookings do not automatically recur each season but must always be renewed						
12 Transport						
Curtin/Derby Airport						
As per aviation regulations, airport landing charges will be invoiced to the registered owner of the aircraft only. This information is gathered from the Civil Aircraft Register supplied by the Australian Government's Civil Aviation Safety Authority. The CEO is authorised to negotiate with RPT or other commercial proponents on the condition that any proposal is presented to the Ports Working Group.						
Aircraft Landing Fees Calculated on Maximum Take-Off Weight of the Aircraft - per tonne						
All regular passenger traffic and charter operators > 10,750kg	Yes	No		\$27.00	per landing	\$27.00
Discount may apply to RPT if performed under DPI protected route						
General Aviation	Yes	No		\$20.00	per landing	\$20.00
Security Officer/Passenger Handling Officer/Ground Handling Officer/ Check In Officer/Baggage Handling Officer/Refuelling Officer						
Charge if passenger handling fee not utilised						
Labour at Ordinary and Overtime Rates	Yes	No		Cost plus 30%	per hour	Cost plus 30%
Aircraft Parking Fees						
Itinerant/Non-Regular Aircraft						
For aircraft under 20 tonne - per day	Yes	No		\$15.00	per day	\$15.00
For aircraft over 20 tonne - per day	Yes	No		\$30.00	per day	\$30.00
Rotary Winged Aircraft (Helicopters)						
Rotary Winged Aircraft - per 1,000kg per landing	Yes	No		\$15.00	per landing	\$15.00
Terminal Space						

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
As per applicable User Agreement - per square metre, per year	Yes	No		\$290.00	per m2 per annum	\$290.00
Signage (if no User Agreement) - per square metre, per year	Yes	No		\$290.00	per m2 per annum	\$290.00
Minimum Charge - per year	Yes	No		\$290.00	per annum	\$290.00
Sandwich Boards - per year	Yes	No		\$355.00	per annum	\$355.00
Land Space						
As per applicable Temporary User Agreement - per square metre, per year	Yes	No		\$15.00	per m2 per annum	\$15.00
Minimum Charge per year	Yes	No		\$550.00	per annum	\$550.00
Minimum Charge of \$14.00 per invoice per month	Yes	No		\$14.00	per invoice	\$14.00
RPT Passenger Service Fee						
Per Embarking Head	Yes	No		\$13.00	per passenger	\$13.00
Per Disembarking Head	Yes	No		\$13.00	per passenger	\$13.00
Non Regular Passenger Traffic including Charters						
Per tonne per landing tonne	Yes	No		\$30.00	per tonne per landing	\$30.00 Minimum \$50.00
Parking Fees - Private Aircraft						
Single Engine (same aircraft) - per annum	Yes	No		\$1,100.00	per annum	\$1,100.00
Twin Engine (same aircraft) - per annum	Yes	No		\$1,290.00	per annum	\$1,290.00
Parking Fees - Charter Aircraft						
Single Engine (same aircraft) - per annum	Yes	No		\$2,000.00	per annum	\$2,000.00
Single Engine (alternating aircraft) - per quarter	Yes	No		\$850.00	per quarter	\$850.00
Twin Engine (same aircraft) - per annum	Yes	No		\$3,700.00	per annum	\$3,700.00
Twin Engine (alternating aircraft) - per quarter	Yes	No		\$1,300.00	per quarter	\$1,300.00
Rotary Winged Aircraft (Helicopters)						
Aircraft - Doesn't operate from an airport based hanger - per 1,000kg per landing	Yes	No		\$15.00	per tonne per landing	\$15.00 Minimum \$25.00
Aircraft - Operates from an airport based hanger - per 1,000kg per landing	Yes	No		\$6.00	per tonne per landing	\$6.00 Minimum \$25.00
Terminal Space						
As per applicable User Agreement - per day	Yes	No		\$35.00	per day	\$35.00
Signage (if no User Agreement) - per sign per day	Yes	No		\$1.00	per day	\$1.00
Sandwich Boards - per year	Yes	No		\$350.00	per annum	\$350.00
Land Space						
As per applicable Temporary User Agreement - per square metre, per year	Yes	No		\$14.00	per m2 per annum	\$14.00
Minimum Charge per year	Yes	No		\$525.00	per annum	\$525.00
Head Tax Derby						
Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per embarking head	Yes	No		\$12.00	per passenger	\$12.00
Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per disembarking head	Yes	No		\$12.00	per passenger	\$12.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Aircraft Parking Fees						
For aircraft under 20 tonne - per day	Yes	No		\$15.00	per day	\$15.00
For aircraft over 20 tonne - per day	Yes	No		\$30.00	per day	\$30.00
Minimum Charge of \$14.00 per invoice per month	Yes	No		\$14.00	per invoice	\$14.00
Fitzroy Airport						
Per tonne per landing tonne	Yes	No		\$30.00	per tonne per landing	\$30.00 Minimum \$50.00
Parking Fees - Private Aircraft						
Single Engine (same aircraft) - per annum	Yes	No		\$1,100.00	per annum	\$1,100.00
Twin Engine (same aircraft) - per annum	Yes	No		\$1,290.00	per annum	\$1,290.00
Parking Fees - Charter Aircraft						
Single Engine (same aircraft) - per annum	Yes	No		\$2,000.00	per annum	\$2,000.00
Single Engine (alternating aircraft) - per quarter	Yes	No		\$850.00	per quarter	\$850.00
Twin Engine (same aircraft) - per annum	Yes	No		\$3,700.00	per annum	\$3,700.00
Twin Engine (alternating aircraft) - per quarter	Yes	No		\$1,300.00	per quarter	\$1,300.00
Rotary Winged Aircraft (Helicopters)						
Aircraft - Doesn't operate from an airport based hanger - per 1,000kg per landing	Yes	No		\$15.00	per tonne per landing	\$15.00 Minimum \$25.00
Aircraft - Operates from an airport based hanger - per 1,000kg per landing	Yes	No		\$6.00	per tonne per landing	\$6.00 Minimum \$25.00
Land Space						
As per applicable Temporary User Agreement - per square metre, per year	Yes	No		\$15.00	per m2 per annum	\$15.00
Minimum Charge per year	Yes	No		\$555.00	per annum	\$555.00
Head Tax Fitzroy Crossing						
Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per embarking head	Yes	No		\$7.50	per passenger	\$7.50
Regular Passenger Traffic and Charter Operations with a seating capacity exceeding 30 passengers - per disembarking head	Yes	No		\$7.50	per passenger	\$7.50
Aircraft Parking Fees						
For aircraft under 20 tonne - per day	Yes	No		\$15.00	per day	\$15.00
For aircraft over 20 tonne - per day	Yes	No		\$30.00	per day	\$30.00
Minimum Charge of \$14.00 per invoice per month	Yes	No		\$14.00	per invoice	\$14.00
Derby Wharf						
The CEO is authorised to negotiate with commercial proponents on the condition that any proposal is presented to the Ports Working Group						
Wharfage Rates						
General Cargo - per tonne or m3 whichever is greater	Yes	No		\$9.75	Greater of per tonne or m3	\$9.75
Feed - Primary Producer - per tonne or m3 whichever is greater	Yes	No		\$3.50	Greater of per tonne or m3	\$3.50

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Fish including Ice - Primary Producer - per tonne or m3 whichever is greater	Yes	No		\$7.00	Greater of per tonne or m3	\$7.00
Bulk fuel by Road Tanker - per kilolitre	Yes	No		\$13.85	per kilolitre	\$13.85
Bulk Minerals - per tonne	Yes	No		\$6.75	per tonne	\$6.75
20 Foot Empty Containers - per TEU * - roll on ramp charge	Yes	No		\$60.00	per TEU	\$60.00
20 Foot Loaded Containers - per TEU * - roll on ramp charge	Yes	No		\$210.00	per TEU	\$210.00
40 Foot Empty Containers - per TEU * - roll on ramp charge	Yes	No		\$120.00	per TEU	\$120.00
40 Foot Loaded Containers - per TEU * - roll on ramp charge	Yes	No		\$415.00	per TEU	\$415.00
Livestock (Cattle)	Yes	No		\$2.70	each	\$2.70
Change of booking < 24hrs notice	Yes	No		\$265.00	each	\$265.00
<p>* TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measure of containerised cargo. In metric units this is 6.10 m (length) x 2.44 m (width) x 2.59 m (height), or approximately 39m³</p>						
Berthage Dues						
Vessels over 200 GRT (Max 3hr period) - per tonne or Lm	Yes	No		\$1.20	per tonne or lineal metre	\$1.20
Vessels over 200 GRT (Max 3hr period) - minimum charge	Yes	No		\$255.00	each	\$255.00
Vessels under 200GRT (Max 3hr period) - per tonne or Lm	Yes	No		\$1.20	per tonne or lineal metre	\$1.20
Vessels under 200GRT (Max 3hr period) - minimum charge	Yes	No		\$130.00	each	\$130.00
Passenger/Charter Vessels (Max 3hr period) - per metre	Yes	No		\$6.50	per metre	\$6.50
Passenger/Charter Vessels (Max 3hr period) - minimum charge	Yes	No		\$130.00	each	\$130.00
Barging Vessels - per berthage	Yes	No		\$160.00	each	\$160.00
Storage Fees						
Cargo Storage: 1-3 Days - rate greater of per tonne or per m3 per day	Yes	No		\$0.60	Greater of per tonne or m3	\$0.60
Cargo Storage: 4-10 Days - rate greater of per tonne or per m3 per day	Yes	No		\$1.00	Greater of per tonne or m3	\$1.00
Cargo Storage: >10 Days - rate greater of per tonne or per m3 per day	Yes	No		\$4.50	Greater of per tonne or m3	\$4.50
It is the responsibility of the transporters of goods, to notify the Council of shipping/barging movements and quantities						
Security Officer - Minimum Charge of 2 hours						
Labour/Security Officer per hour	Yes	No		\$120.00	per hour	125
Labour/Security Officer per hour at time and a half	Yes	No		\$180.00	per hour	185
Labour/Security Officer per hour at Double time	Yes	No		\$240.00	per hour	250
Water Sales						
Water per litre - Caravans, Campers Etc FX	YES	No		\$0.10	per litre	\$0.10
Water Delivery						
Water per 1,000Lt - sourced from tanks onsite	Yes	No		\$19.80	per kilolitre	\$19.80

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Includes Admin Fee, Water Cost and Headworks/Infrastructure Charge						
Delivery of Water to Barge at Wharf - Delivered by Truck	Yes	No		Cost plus 10%	per litre	Cost plus 10%
Minimum Charge of \$14.00 per invoice per month	Yes	No		\$14.00	each	\$14.00
Land Space						
As per applicable Temporary User Agreement - per square metre, per year	Yes	No		\$15.75	per m2 per annum	\$15.75
Minimum Charge per year	Yes	No		\$555.00	per annum	\$555.00
13 Economic Services						
Fitzroy Crossing Visitor Centre						
Souvenirs - At Manufacturer Recommended Retail Price	Yes	No		RRP	each	RRP
Commissionable Souvenirs and Art Work	Yes	No		12.5% - 20%	% of sales	12.5% - 30%
All tours and bus ticket prices as per tour and bus companies pricing structure						
Tours and Accommodation Commission where applicable	Yes	No		10% - 20%	% of sales	10% - 30%
Greyhound Bus Ticket Sales Commission	Yes	No		5% - 20%	% of sales	5% - 20%
Greyhound Freight Commission	Yes	No		20%	% of freight value	20%
Greyhound Freight Handling Fee - Per Item	Yes	No		\$1.10	each	\$1.10
Integrity Bus Ticket Sales Commission	Yes	No		15%	% of sales	15%
Booking Fee - Non-Commissionable product	Yes	No		\$5.50	each	\$5.50
Building Control						
Applications for Building and or Demolition Permits - In accordance with Building Act 2011 (s. 10(1))						
Certified Application for a Building Permit (s. 10(1))						
Minimum Fee	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
(a) For building work for a Class 1 or Class 10 building or incidental structure - * Value of the building work as determined by the relevant permit authority	No	Yes	Building Regulations 2012 Schedule 2	0.19 % of the estimated value of the building work but not less than \$105		0.19 % of the estimated value of the building work but not less than \$105

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
(b) For building work for a Class 2 to Class 9 building or incidental structure - * Value of the building work as determined by the relevant permit authority	No	Yes	Building Regulations 2012 Schedule 2	0.09 % of the estimated value of the building work but not less than \$105		0.09 % of the estimated value of the building work but not less than \$105
Uncertified Application for a Building Permit (s. 10(1))						
Minimum Fee	No	Yes	Building Regulations 2012 Schedule 2	0.32 % of the estimated value of the building work but not less than \$105	each	0.32 % of the estimated value of the building work but not less than \$105
Application for a Certificate of Design Compliance (CDC) for Class 2-9 building works (commercial) in the Shire	No	Yes	Building Regulations 2012 Schedule 2	\$450 plus 0.1% of the estimated value of works		\$450 plus 0.1% of the estimated value of works
Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done.	No	Yes	Building Regulations 2012 Schedule 2	0.38 % estimated (inclusive of GST) value of the building work but not less than \$105		0.38 % estimated (inclusive of GST) value of the building work but not less than \$105
Amendment to existing Building Permit - Minor amendments	No	Yes	Building Regulations 2012 Schedule 2	91.12		\$91.12
Amendment to existing Building Permit - Major amendment :subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	No	Yes	Building Regulations 2012 Schedule 2	\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)		\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Building and Construction Industry Training Levy if over \$20,000	No	Yes	Building Regulations 2012 Schedule 2	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value		0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value
Application for a Demolition Permit (s. 16(1))						
(a) For demolition work in respect of a Class 1 or Class 10 building or incidental structure	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	
(b) For demolition work in respect of a Class 2 to Class 9 building	No	Yes	Building Regulations 2012 Schedule 2	\$105.00 for each storey of the building		\$105.00 for each storey of the building
Application to Extend the time during which a Building or Demolition Permit has effect (s. 32(3)(f))	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application for Occupancy Permits and Building Approval Certify						
Application for an Occupancy Permit for a completed building (s. 46)	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application for a Temporary Occupancy Permit for an Incomplete building (s. 47)	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis (s. 48)	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application for a Replacement Occupancy Permit for Permanent Change of the building's use, classification (s. 49)	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application for an Occupancy Permit or Building Approval Certificate for registration of strata scheme or plan of re- subdivision (s. 50(1) and (2))	No	Yes	Building Regulations 2012 Schedule 2	\$11.60 for each strata unit covered by the application, but not less than \$115.00		\$11.60 for each strata unit covered by the application, but not less than \$115.00
Application for an Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))						
Minimum Fee	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
* Estimated value of the unauthorised work as determined by the relevant permit authority.	No	Yes	Building Regulations 2012 Schedule 2	0.18% of the estimated value of the unauthorised work* but not less than \$105.00		0.18% of the estimated value of the unauthorised work* but not less than \$105.00
Application for a Building Approval Certificate for a building or an incidental structure in respect of which unauthorised work has been done (s. 51(3))						
Minimum Fee	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application to replace an Occupancy Permit for an existing building (s. 52(1))	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application for a Building Approval Certificate for an existing building or an incidental structure where unauthorised work has not been done (s. 52 (2))	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect (s. 55(3)(a))	No	Yes	Building Regulations 2012 Schedule 2	\$105.00	each	\$105.00
Application for Variation/Modification of Building Standards in which declaration is sought from Building Commissioner as defined in Regulation 31 (for each Building Standard in respect of which a Declaration is sought)	No	Yes	Building Regulations 2012, Part 9, Division 3	\$2,160.15	per standard variation	\$2,160.15
Inspections of Swimming Pool Enclosures \$57.45, as defined in Regulation 53 (2), Division 2 of the Building Regulations Act 2012. This fee will be charged pro-rata on the Rates Notice for all properties with private swimming pools	No	Yes	Building Regulations 2012, Part 8, Division 2, reg 53 (2)	\$14.36	per annum	\$14.36
Swimming Pool re-inspection(s) and per request outside of normal inspection programs (Pursuant to S6.162 of the Local Government Act 1995)	No	No	LG Act 1995	\$220.00	each	\$220.00
Application for approval of Battery Powered Smoke Alarms	No	Yes	Building Regulations 2012, Part 8, Division 3, reg 61 (3) (b)	\$179.40	each	\$179.40
Application for a Copy of Properties Plans	No	No		\$52.00	each	\$52.00
Building Services Levy \$45,000 or Less - Set by Building Services Commission						
Building Permit	No	Yes	Building Services Act 2011	\$61.65	each	\$61.65
Demolition Permit	No	Yes	Building Services Act 2011	\$61.65	each	\$61.65

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	No	Yes	Building Services Act 2011	\$61.65	each	\$61.65
Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	No	Yes	Building Services Act 2011	\$61.65	each	\$61.65
Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011	No	Yes	Building Services Act 2011	\$123.30	each	\$123.30
Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011	No	Yes	Building Services Act 2011	\$123.30	each	\$123.30
Building Services Levy Over \$45,000 - Set by Building Services Commission						
Building Permit	No	Yes	Building Services Act 2011	0.137% of the value of the work	each	0.137% of the value of the work
Demolition Permit	No	Yes	Building Services Act 2011	0.137% of the value of the work	each	0.137% of the value of the work
Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	No	Yes	Building Services Act 2011	\$61.65	each	\$61.65
Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	No	Yes	Building Services Act 2011	\$61.65	each	\$61.65
Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011	No	Yes	Building Services Act 2011	0.274% of the value of the work	each	0.274% of the value of the work
Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011	No	Yes	Building Services Act 2011	0.274% of the value of the work	each	0.274% of the value of the work
Private Swimming Pool inspection Fees						
Swimming Pool Inspection Fees and Follow Up Inspection Fees. Includes the following: Final inspection of newly completed pools and pool fencing. Mandatory compliance inspection every four years (to be charged over 4 years); and any subsequent follow up inspections	No	Yes	Building Regulations 2012	58.45	Per Annum	58.45
14 Other Property and Services						
Plant and Labour Charge Out Rates						
Please note for plant items not specifically listed below, the CEO has the ability to approve hire and set rates on a per request basis						
Council Policy						
Plant Item						
Loader Kubota	Yes	No		\$70.00	per hour	\$70.00
Tractor - 4000kg - 6000kg	Yes	No		\$70.00	per hour	\$70.00
John Deere Tractor 6630	Yes	No		\$100.00	per hour	\$100.00
Tip Truck - up to 4T	Yes	No		\$95.00	per hour	\$95.00

Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Road Broom (Tractor Drawn)	Yes	No		\$120.00	per hour	\$120.00
Road Sweeper (Kubota Loader)	Yes	No		\$100.00	per hour	\$100.00
Tractor and Slasher	Yes	No		\$120.00	per hour	\$120.00
Plate Compactor	Yes	No		\$35.00	per hour	\$35.00
Litter Vacuum	Yes	No		\$35.00	per hour	\$35.00
Ute	Yes	No		\$40.00	per hour	\$40.00
Backhoe	Yes	No		\$80.00	per hour	\$80.00
12 Seater Bus	Yes	No		\$40.00	per hour	\$40.00
Truck 13T	Yes	No		\$135.00	per hour	\$135.00
Mower - Kubota Ride-On	Yes	No		\$55.00	per hour	\$55.00
All Plant items are charged per hour of usage, plus Day Labour Charge	Yes	No		Cost plus 30%	per hour	Cost plus 30%
Materials						
Staff Charge Out Rates - A minimum of one hour applies						
Staff Charge Out Rates: 6am to 6pm Monday to Friday - Per Hour						
Labour - Operator	Yes	No		\$102.00	per hour	105
Labour - Leading Hand	Yes	No		\$126.00	per hour	132
Manager Works and Services	Yes	No		\$174.00	per hour	180
Executive Manager Works and Services	Yes	No		\$195.00	per hour	205
Staff Charge Out Rates: Evenings, Weekends and Public Holidays - Per Hour:						
Labour - Operator	Yes	No		\$204.00	per hour	210
Labour - Leading Hand	Yes	No		\$252.00	per hour	264
Manager Works and Services	Yes	No		\$348.00	per hour	360
Executive Manager Works and Services	Yes	No		\$390.00	per hour	410
Standpipe Water						
Water taken from Standpipe at Shire Depot - per kilolitre	No	No		\$3.50	per kilolitre	\$3.50

7 NEW BUSINESS OF AN URGENT NATURE

Nil.

8 CLOSURE

8.1 Date of Next Meeting

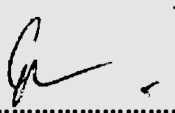
The next ordinary meeting of Council will be held Thursday, 30 September 2021 in the Council Chambers, Clarendon Street, Derby.

8.2 Closure of Meeting

The Presiding Member closed the meeting at 5:52pm.

These minutes were confirmed at a meeting on

30 September 2022
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Signed: 

Presiding Person at the meeting at which these minutes were confirmed.

Date: 30 September 2022
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