



AF34 – COMMUNITY FUNDING SCHEME

OBJECTIVE

To provide financial and non-monetary, in-kind assistance to community groups and not-for-profit organisations in a transparent, equitable and consistent manner. Support is provided as a contribution towards the delivery of services, activities and initiatives by community groups and not-for-profit organisations which enhance community participation and wellbeing.

POLICY SCOPE

This policy applies to all requests from community groups and not-for-profit organisations to access financial or non-monetary, in-kind resources to support the delivery of activities and initiatives within the Shire of Derby / West Kimberley (the Shire) local government area.

This policy does not cover:

- Sponsorship arrangements whereby the Shire negotiates the right to associate the Shire's name with an event, service or activity;
- Partnership arrangements; and
- Lease agreements and approved waivers for Shire fees and charges.

DEFINITIONS

Non-monetary and in-kind assistance- the provision of goods and services which do not involve a monetary transaction. This may include, but is not limited to, the use of Shire operated facilities, equipment or personnel.

Not-for-profit organisations- Organisations that provide services to the community and do not operate to make a profit for its members. All profits must go back into the services the organisations' provide and must not be distributed to members, even if the organisation winds-up. This includes registered charities, sporting and recreation clubs, community service organisations, professional and business associations, cultural and social societies and some Indigenous corporations (*Australian Tax Office definition*).

POLICY STATEMENT

The Shire of Derby / West Kimberley acknowledges its role as a facilitator and partner in building the capacity, ownership and identity of the community. To support this role the Shire is committed to supporting community groups and not-for-profit organisations in the delivery of the activities, services and initiatives by making an annual allocation to the Community Funding Scheme (the Scheme). Funds allocated to this scheme can be accessed by community groups and not-for-profit organisations through grant programs or requests to Council and can include financial or non-monetary contributions from the Shire.

Activities funded through the Community Funding Scheme must address identified community priorities as outlined in the Shire's Strategic Community Plan. Generally the funded activities are to be delivered within the district of the Shire of Derby/West Kimberley. Exceptions may be made where it can be demonstrated the project has significant benefit to Shire residents or promotes the Shire on a regional basis. Priority is given to groups that

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are based within the Shire district, however this does not preclude organisations who are based outside of the Shire area from obtaining funding.

The funding allocation to the individual grants programs to be administered under the Scheme will be determined annually by Council. Each grants program will have a management guideline which will, at a minimum, outline:

- Objectives of the grant program and types of projects to be funded;
- Eligibility criteria;
- Funding criteria;
- Terms and conditions of the grant;
- Application, assessment and approval process;
- Appeals process;
- Acquittal and reporting requirements; and
- How the Shire's contribution should be acknowledged.

All other funding requests will be presented to Council, or as otherwise determined by Council, and outlined in the relevant program's management guidelines.

ADOPTION OF THIS POLICY

Document Control Box							
Document Responsibilities:							
Owner:	Manager Community Development			Owner Business Unit:	Community Development		
Reviewer:	Manager Community Development			Decision Maker:	Council		
Compliance Requirements:							
Legislation:	NA						
Industry:	NA						
Organisational:	Council Policy No. AF06- Risk and Opportunity Management Strategic Community Plan Code of Conduct Record Keeping Procedure Quick Grants Management Guidelines Community Grants Management Guidelines Development Grants Management Guidelines						
Document Management:							
Risk Rating:	Low	Review Frequency:	Biennial	Next Due:	2022	Records Ref:	N16070
Version #	Decision Reference:		Synopsis:				
1.	28/02/2019- 005/2019		Most recent review of policy				
2.	30/09/2020- 168/20		Policy updated and endorsed.				

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