



Terms and Conditions

THE APPLICANT IS RESPONSIBLE FOR ENSURING THE FOLLOWING:

Terms and Conditions – General Conditions (All venues) section;

“The hire of this facility is subject to compliance with COVID-19 State of Emergency directions. It is the responsibility of the hirer to ensure all directions are met. The Shire may require evidence from the hirer to acknowledge current restrictions and demonstrate how they are being met. Failure to comply with this request may result in your booking being cancelled.”

1. Facility Hire Application for the Derby Memorial Swimming Pool, or any portion of the building or equipment shall be made to the Shire of Derby/ West Kimberley not less than 1 week prior to the actual hire. Application must be made in writing on appropriate Facility Hire Application forms.
2. Hiring of the Swimming Pool area or equipment will be charged as per councils approved fees and charges (appendix 1)
3. Private Pool hire and Private Pool hire with Inflatable is only available during Pool non-operating hours and will be dependent on staff availability. (Please note: aquatic programs may take priority over private bookings eg. Aqua aerobics and swimming lessons.)

Wet Season (11 October 2021 – 25 April 2022)			Dry Season (26 April 2022 – 10 October 2022)		
Monday	5:30am – 7:30am	11.00am – 6.00pm	Monday	5:30am – 7:30am	11.00am – 6.00pm
Tuesday		11.00am – 6.00pm	Tuesday		11.00am – 6.00pm
Wednesday	5.30am – 7.30am	11:00am – 6:00pm	Wednesday	5.30am – 7.30am	11:00am – 6:00pm
Thursday		11.00am – 8.00pm	Thursday		11.00am – 8.00pm
Friday	5.30am – 7.30am	11.00am – 6.00pm	Friday	5.30am – 7.30am	11.00am – 6.00pm
Saturday		11.00am – 6.00pm	Saturday		11.00am – 6.00pm
Sunday		11.00am – 5.00pm	Sunday		11.00am – 5.00pm
Public Holidays		11:30am – 5:00pm	Public Holiday		11:30am – 5:00pm

4. All fees and charges including the facility hire bonds of \$300.00 must be paid prior to your booking. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred.
5. Cancellation of bookings will be refunded in the following way

7 Days or more prior to booking	Full Refund
Between 1 and 7 days prior to booking	50% Refund
Within 24 hours of booking	No Refund

Derby

(08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



- Exceptions apply where adverse weather, power failure ect before the booking commenced a full refund will be given, however if the function is cancelled during hours of hire a refund of the remaining hours will be given only.
- The Shire of Derby/ West Kimberley reserve the right to refuse an application without assigning any reason for refusal.
- The applicant is responsible for the whereabouts and behaviour of their participants or invited guests at all times, including all children and must enforce the following conditions of entry.

CONDITIONS OF ENTRY

- No running (walking only)
 - No pushing
 - No Alcohol/ Drugs
 - No Bombies/ Backflips ect.
 - No rough play in or around the pool
 - No Eating inside the pool
 - Diving – Is only permitted after the 1.5M mark
 - Approved swim attire must be worn at all times
 - Children under 10 years of age must be actively supervised by a competent person 16 years of age or older at all times
 - All babies and toddlers are required to wear 'Little swimmer' disposable swim pants or reusable swimming approved swim pants (unless toilet trained)
 - Use toilet and showers before entering pool
 - Ensure that no bodily waste (blood and faces) enter the pool, if this occurs please inform the Aquatic Staff immediately
 - Follow all instruction given by the Aquatic Staff
 - Place all rubbish in the bins provided
 - Animals are not permitted in or around the facility
 - People wearing contact lenses should remove them before entering the pool
 - Strictly no unauthorised entry after normal pool opening hours
 - Aquatic Staff have the right to close the function at any time he/she desires due to unpleasant or offensive behaviour.
 - Aquatic Staff have the right to evict any person from the Swimming Pool Facility that has breached any of the terms and conditions.
- Approved hire will be confirmed in writing by the Aquatic and Recreation team and issued to the Applicant prior to the booking proceeding.
 - Any extra cleaning charges of the facility will be deducted from the bond, if charges exceed the bond amount, the applicant will be charged the balance.
 - Any extra repair or cleaning of equipment hired will be deducted from the bond, if charges exceed the bond amount, the applicant will be charged the balance.
 - The applicant is responsible for setting up and packing away all table and chairs for their approved hire.
 - Applicants must remove all of their belonging at the end of their approved hire.
 - A realistic estimate on the number of attendees must be given on the Facility Hire Application. If the number of attendees exceed the estimate by more than 20 attendees this may result in the function being cancelled without notice.

Derby

 (08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

 (08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



**Shire of Derby /
West Kimberley**

Facility Hire Application
Derby Memorial Swimming Pool
Please note, alcohol is not allowed at this venue

ANY BREACH OF THE ABOVE TERMS AND CONDITIONS MAY RESULT IN THE APPLICANT BEING REFUSED FUTURE HIRE OF ALL SHIRE MANAGED FACILITIES.

To ensure that the bond is returned in full, please leave the facility and surrounding areas in a clean and undamaged state.

Derby

 (08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

 (08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
21 pages or more	Yes	No		\$5.00	each	\$0.00
Scan per page	Yes	No			each	\$0.20
Students - Above fees are at a discounted rate of 50%	Yes	No		0	each	50%
Disc Cleaning: per disc	Yes	No		\$2.00	each	\$2.00
Laminating:						
A4 per page	Yes	No		\$3.00	each	\$3.00
A3 per page	Yes	No		\$4.00	each	\$4.00
Students - Above fees are at a discounted rate of 50%	Yes	No		0	each	50%
Printing or Photocopying:						
A4 Black and White - per side	Yes	No		\$0.50	each	\$0.50
A4 Coloured - per side	Yes	No		\$1.00	each	\$1.00
A3 Black and White - per side	Yes	No		\$1.00	each	\$1.00
A3 Coloured - per side	Yes	No		\$2.50	each	\$2.50
Students - Above fees are at a discounted rate of 50%	Yes	No		50%	each	50%
Aquatic Facilities						
Derby Memorial Swimming Pool						
Spectator - Casual Entry	Yes	No		\$1.00	each	\$1.00
Child 0 - 4 - Casual Entry	No	No		No Charge	each	No Charge
Child 5 to 15 - Casual Entry	Yes	No		\$3.50	each	\$3.50
Child 5 to 15 - 3 Month Pool Membership	Yes	No		\$65.00	each	\$70
Child 5 to 15 - 6 Month Pool Membership	Yes	No		\$100.00	each	\$110.00
Child 5 to 15 - 12 Month Pool Membership	Yes	No		\$160.00	each	\$180.00
Adult 16+ - Casual Entry	Yes	No		\$5.50	each	\$5.50
Adult 16+ - 3 Month Pool Membership	Yes	No		\$100.00	each	\$105.00
Adult 16+ - 6 Month Pool Membership	Yes	No		\$200.00	each	\$210.00
Adult 16+ - 12 Month Pool Membership	Yes	No		\$300.00	each	\$320.00
Concession - Casual Entry	Yes	No		\$3.50	each	\$3.50
Concession - 3 Month Pool Membership	Yes	No		\$65.00	each	\$70
Concession - 6 Month Pool Membership	Yes	No		\$100.00	each	\$110.00
Concession - 12 Month Pool Membership	Yes	No		\$160.00	each	\$180.00
School Groups - Per student, pool opening hours only	Yes	No		\$2.00	each	\$2.00
Community Pool Party - Pool Entry	Yes	No		\$2.00	each	\$2.00
Family - Casual Entry	Yes	No		\$15.00	each	\$15.00
Family - 3 Month Pool Membership	Yes	No		\$260.00	each	\$265.00
Family - 6 Month Pool Membership	Yes	No		\$400.00	each	\$410.00
Family - 12 Month Pool Membership	Yes	No		\$600.00	each	\$620.00
Note: Family consists of 2 Adults and up to 4 Children						
Multi-Pass Swim (10 Entry)						
Adult 10 visit pass	Yes	No		\$50.00	each	\$49.50
Child 5 to 15 10 visit pass	Yes	No		\$30.00	each	\$31.50
Concession 10 visit pass	Yes	No		\$30.00	each	\$31.50
Spectator 10 visit pass	Yes	No			each	\$9.00
Aquatic Programs						
Adult- Group Fitness Classes	Yes	No		\$10.00	each	\$10.00
Junior- Group Fitness Classes	Yes	No		\$5.00	each	\$5.00
Concession - seniors, students, healthcare card - Group Fitness Classes	Yes	No		\$8.00	each	\$8.00

Derby

(08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



Fee Description	GST	Statutory Fee	Legislation	Fee 2020/21	Fee Unit	Fee 2021/22
Dash and Splash Entry	Yes	No		\$10.00	each	\$15.00
Derby Swim Classic	Yes	No		\$10.00	each	\$15.00
Multi-Pass Aquatic Program (10 entry)						
Adult	Yes	No		\$90.00	each	\$90.00
Child 5 to 15	Yes	No		\$70.00	each	\$45.00
Concession	Yes	No		\$45.00	each	\$72.00
Swimming Lessons and Educational Programs*						
Adult (non-member) - Group	Yes	No		\$150.00	per session	\$15.00
Adult (member) - Group	Yes	No			per session	\$12.50
Junior (non-member) - Group	Yes	No		\$130.00	per session	\$13.00
Junior (member) - Group					per session	\$11.00
Adult - 1:1 teaching per 1/2 hour lesson	Yes	No		\$37.00	each	\$37.00
Junior - 1:1 teaching per 1/2 hour lesson	Yes	No		\$37.00	each	\$37.00
Additional Adult/Junior - 1:1 teaching per 1/2 hour lesson	Yes	No		\$21.00	each	\$21.00
Bronze Medallion Qualification - Full Course	Yes	No		\$180.00	each	\$200.00
Bronze Medallion Qualification - Requalification	Yes	No		\$90.00	each	\$100.00
* The full term is to be paid up front at the commencement of the program						
Aquatic - Other						
Lane Hire per hour - Per Lane	Yes	No		\$15.00	per hour	\$15.00
Pool Hire - per hour (Outside of normal opening hours with prior agreement only. Includes 1 Pool Operator qualified staff member)	Yes	No		\$100.00	per hour	\$100.00
Pool Hire with Inflatable - per hour (Outside of normal opening hours with prior agreement only. Includes 1 Pool Operator qualified staff member)	Yes	No		\$150.00	per hour	\$150.00
Facility Hire - Exclusive use during ordinary opening hours (eg School Carnivals). Includes 1 Pool Operator qualified staff member.	Yes	No		\$450.00	per hire	\$450.00
Additional Lifeguard (compulsory for events over 100 attendees)	Yes	No			per hour	\$50.00
Bond	No	No		\$300.00	per hire	\$300.00
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred. The bond amount will normally be \$300.00 for hire of the						
Cancellation of Bookings						
7 Days or more prior to booking				Full Refund		Full Refund
Between 1 and 7 Days prior to booking				50% Refund		50% Refund
Within 24 Hours of booking				No Refund		No Refund
Other Recreation and Sport						
Marquee Hire						
Hire Fee - First day (including labour hire to erect and dismantle)	Yes	No			each	\$950.00
Hire Fee - Each additional day	Yes	No		\$200.00	per day	\$200.00
Bond	No	No		\$550.00	per hire	\$550.00

Derby

(08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing