



(F19) COMMUNITY FUNDING POLICY

INTRODUCTION

The Shire of Derby / West Kimberley offers a range of grants that are aimed at helping local people take an active role in shaping the community. Community funding provides an opportunity to contribute towards a sustainable and vibrant Shire, by working collaboratively with a range of community groups, organisations, businesses and individuals to deliver initiatives that increase social participation, strengthen connections, build capacity and deliver economic and environmental benefits.

Generally, the funded activities are to be delivered within the district of the Shire. Exceptions can be made where it can be demonstrated the project has significant benefit to Shire residents or promotes the Shire on a wider basis. Priority is given to groups that are based within the Shire district, however this does not preclude organisations who are based outside of the Shire area from obtaining funding.

PURPOSE

This policy outlines community funding opportunities available from the Shire. It applies to all requests from individuals, community groups and not-for-profit organisations to access financial, or non-monetary in-kind resources, to support the delivery of activities and initiatives within the Shire of Derby / West Kimberley local government area.

Community funding opportunities outlined in this policy are solely for the purpose of delivering positive outcomes in the Shire for the local community.

Applications for funding will not necessarily be approved and any funding that has been previously supported cannot be guaranteed in future years. The availability of funding remains subject to Community Funding allocations within Council's annual budget that may vary from year-to-year.

OBJECTIVE

- To provide financial assistance through grants, sponsorship, donations, waivers and in-kind support to assist individuals, community groups and not-for-profit organisations in a transparent, equitable and consistent manner;
- To use community funding as a strategic opportunity to strengthen quality of life within the Shire through improved community engagement, partnerships and participation; and
- To complement and support both Council and community priorities through a range of community funding initiative.

This policy does not cover:

- a) Sponsorship arrangements whereby the Shire negotiates the right to associate the its name with an event, service or activity;
- b) Partnership arrangements; and
- c) Lease agreements.



SCOPE

This policy applies to all requests from individuals, community groups and not-for-profit organisations for the provision of financial support towards projects, programs, events and other initiatives that service the Shire's community.

Conflict of Interest

Officers and Councillors assessing grants have a responsibility to declare any conflict of interest with an applicant or project.

Financial Considerations

The total funding pool of the Community Grants Program will be included in the annual budget approved by Council each year. Grant applications are assessed and approved by administration based upon funding category guidelines and criteria.

DEFINITIONS

Applicant means a group, organisation or individual applying for a grant.

Donation is a cash contribution to an organisation or group for the general purpose of assisting an activity, event or program with a charitable, welfare or community service orientated purpose.

Grant is a cash contribution made to an organisation or group for the sole purpose of delivering a specific project with mutually agreed outcomes and performance measures. Grants must be fully acquitted at the conclusion of the project.

In-kind donation is a contribution to an organisation or group through the provision of Shire services, resources and facilities although no monies are physically exchanged.

Non-monetary and in-kind assistance the provision of goods and services which do not involve a monetary transaction. This may include, but is not limited to, the use of Shire operated facilities, equipment and personnel.

Not-for-profit Organisations provide services to the community and do not operate to provide a profit for its members. All profits must go back into the services the organisation provides and must not be distributed to members, even if the organisation ceases. This includes registered charities, sporting and recreation clubs, community service organisation, professional and business associations, cultural and social societies and some Indigenous corporations (*Australian Tax Office definition*).

Sponsorship is a cash and / or in-kind contribution to an organisation or group for a specific purpose or event where the Shire receives public recognition for its contribution in a manner negotiated by both parties. Sponsorship must be fully acquitted at the conclusion of the project or event.

POLICY

The Shire recognises that due to its geographical location, community groups operating within the Shire's local government area have limited resources available, low member base and limited income opportunities. It is also recognised that the socio-economic and demographic profile of the Shire's communities, increases inequity and inequality of some individuals and community groups. The grants provided to community groups aim to improve liveability

The funding allocation to the individual grants programs to be administered under the Scheme will be determined annually by Council. Each grants program will have a management guideline which will, at a minimum, outline:

- a) Objectives of the grant program and types of projects to be funded;
- b) Eligibility criteria;
- c) Funding criteria;
- d) Terms and conditions of the grant;
- e) Application, assessment and approval process;
- f) Appeals process;
- g) Acquittal and reporting requirements; and
- h) How the Shire's contribution should be acknowledged.

All other funding requests will be presented to Council, or as otherwise determined by Council, and outlined in the relevant program's management guidelines.

Funding Category	Eligibility	Overview
Waiving of Fees	<p>The waiving of fees of up to \$500.</p> <p>Not-for-profit organisations, clubs, associations, social enterprises, registered charities and individuals</p>	<p>The waiving or reduction of fees for community groups, organisations and individuals will be considered where such assistance supports the delivery of projects, programs, services or fundraising initiatives. The applicant must identify the specific community benefits associated with their activity and demonstrate their limited financial capacity to pay relevant fees.</p> <p>This may include (but is not limited to):</p> <ul style="list-style-type: none"> • The hire of community facilities and equipment (bonds excluded) • Outdoor maintenance works (including Shire plant and labour)
Community Grants Program	<p>Funding limit of up to \$5,000 (ex GST).</p> <p>Not-for-profit organisations, clubs, associations, social enterprises and registered charities</p>	<p>The community Grants Program has been designed to support community-based projects that provide clearly-defined outcomes in line with the community priorities identified in the Shire's Strategic Community Plan.</p>



Funding Category	Eligibility	Overview
Community Representative Grant	<ul style="list-style-type: none"> Regional level representation - \$500 (ex GST) per individual* State level representation - \$750 (ex GST) per individual* National level representation - \$1,000 (ex GST) per individual* <p><i>* Capped at \$5,000 (ex GST) per annum per sporting club / organisation even if there are more than five people participating in the representative event.</i></p> <p><i>** Capped at \$1,5000 (ex GST) per annum per individual, not affiliated with a club / organisation.</i></p> <p>Not-for-profit organisations, clubs, associations, social enterprises, registered charities and individuals</p>	Funding support for individuals and community-based organisations by providing a cash donation as a contribution towards travel, accommodation and registration expenses. The amount available is determined by the level of representation and the organisation
Event Sponsorship	Not-for-profit organisations, clubs, associations, social enterprises, registered charities	Yearly allocation of funding to support major events in Derby and Fitzroy Crossing
Donations	Not-for-profit organisations, clubs, associations, social enterprises, registered charities and individuals	Funding support towards the delivery of projects, programs or services. The applicant must identify the specific community need

Acquittal of funding

All grants are to be acquitted within the timeframe stipulated in the funding program management guidelines. Failure to do so may render the applicant ineligible for future funding.

Guidelines

Each funding stream has a correlating set of guidelines which are specific administrative requirements for each grant category. If applicants do not meet the conditions outlined in the guidelines which can be accessed via the Shires website, their application may be deemed ineligible.



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