



Shire of Derby / West Kimberley

ANIMAL TRAP AGREEMENT

Trap Type	
Cat	☐
Cane Toad	☐

Borrower Details		
Name		
Address		
Phone Number		
Email Address		
Bond (\$50.00)	Payment Method	EFT CASH
Bond Return Account Details		
BSB Number		Bank Account Number
Borrower Signature		

Shire Administration – Animal Trap Issue Details			
Date Issued:		Expected Return Date:	
Central Records Registration Number:			
Receipt Number:		Officer Signature:	
Shire Administration – Animal Trap Return Details (This is only completed once the trap is returned)			
Return Date:		Bond (\$50.00) Return Issued	Yes No
If no, please provide comment:			
Borrower Signature:		Officer Signature:	

Customer Terms and Conditions Agreement

1. If the trap is in an unsatisfactory state upon collection you must report it to the Shire of Derby/West Kimberley and if possible, take digital photographs as a way of documenting your concerns.
2. Any damaged equipment or fittings must be reported to the Shire of Derby/West Kimberley.
3. All damages that were not brought to the Shire of Derby/West Kimberley's attention will be taken out of the hirers bond. Any hire may be refused where the person or the organisation have previously not complied with the conditions of hire.
4. The bond for the equipment will be returned within 14 days subject to all conditions of hire.
5. Full payment of bond in accordance with the Shire's Schedule of Fees and Charges is required to confirm a booking of equipment.
6. The Shire of Derby/West Kimberley takes no responsibility for the trap whilst in the care and control of the borrower.
7. All animals captured are to be treated humanely in line with the Animal Welfare Act 2002, and the Shire Ranger is to be notified as soon as possible to remove the animal.
8. Traps are not to be set on Fridays and weekends/public holidays due to Rangers off duty.
9. The trap is to be returned to the Shire of Derby/West Kimberley within two weeks (14 days) after issue.

Important: Please read and sign this declaration for your application to be processed

1. I/We hereby make application for the use of the Shire of Derby/West Kimberley equipment and will not hold liable the Shire of Derby/West Kimberley and its agents or employees for any personal injury or loss of property.
2. I/We have read and understood the terms and conditions of the use and agree to uphold them for as long as the term of this agreement.
3. I/We acknowledge that all information provided is true and correct to the best of my knowledge.

Signature of Applicant:		Date:	
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Derby

☎ (08) 9191 0999 | 30 Loch Street
✉ sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

☎ (08) 9191 5355 | Flynn Drive
✉ sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



Shire of Derby / West Kimberley

Privacy Collection Notice: The Shire of Derby West / Kimberley collects your personal information on this form to process your application, deliver services, and perform our statutory functions under the *Local Government Act 1995* or related legislation. Your data is handled in accordance with the *Privacy and Responsible Information Sharing Act 2024*. Your personal information will only be disclosed to authorized officers or external bodies as permitted by law. You have the right to access and correct your personal information at any time.

If you choose not to provide the requested information, we may be unable to process your request.

To see our full collection notice and privacy statement visit www.sdwk.wa.gov.au. To request access to your personal information please contact the Corporate Services Team via email at sdwk@sdwk.wa.gov.au or phone (08) 9191 0999.

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