



Cemetery

Denomination/Section and Plot Number

Grave Depth

Details of Applicant

Declaration

Important: Please read and sign this declaration for your application to be processed

I understand that I can transfer this Grant of Right of Burial only with Shire approval and upon payment of the set fee.

SHIRE ADMINISTRATION USE ONLY

Derby

☎ (08) 9191 0999 | 30 Loch Street
✉ sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

 (08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



TENURE ON GRAVES

A Grant of Right of Burial confers upon the holder, the right to place monumental work in accordance with the Shire's By-laws.

From time to time the Board receives requests for clarification of tenure conditions on graves and the likely outcome when tenure expires. The following summary relates to the Shire's position based on current legislation and policies.

1. Tenure on private graves is specified in a Grant of Right of Burial.
2. Since 1986, Grants at the Shire of Derby/West Kimberley have been issued for twenty five (25) years with a right of renewal for a further twenty five (25) years.
3. Beyond this a Grant may be renewed for a further term not exceeding twenty five (25) years, if the Shire and the holder of the Grant agree.
4. When a Grant expires, control of the grave plot reverts to the Shire and on present policies the following conditions apply.
 - a) If the grave was purchased pre-need and has not been used for burial, a new Grant of Right of Burial would be required before interment is arranged.
 - b) If a grave is to be used for further interments a new grant or payment of a maintenance fee would be required.
 - c) In most sections of the Shire of Shire of Derby/West Kimberley, monumental work may be updated. In other areas, monumental work would not be permitted, but an appropriate garden memorial could be arranged.
 - d) The Shire has the right to remove monuments in disrepair.
 - e) If any area is planned for redevelopment the Shire will;
 - (i) take all reasonable steps to inform.
 - (ii) Have a plan available for inspection.
 - (iii) Place a sign in the section for at least one (1) year notifying the public of redevelopment proposals, inviting inspection of plans and stating that persons may make submissions on the plan.
 - (iv) At least three (3) months before the implementation, place a notice of intention in the newspapers.
 - (v) Refer the plan for approval to the Minister.

Derby

📞 (08) 9191 0999 | 30 Loch Street
✉️ sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

📞 (08) 9191 5355 | Flynn Drive
✉️ sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



Shire of Derby / West Kimberley

Privacy Collection Notice: The Shire of Derby West / Kimberley collects your personal information on this form to process your application, deliver services, and perform our statutory functions under the *Local Government Act 1995* or related legislation. Your data is handled in accordance with the *Privacy and Responsible Information Sharing Act 2024*. Your personal information will only be disclosed to authorized officers or external bodies as permitted by law. You have the right to access and correct your personal information at any time.

If you choose not to provide the requested information, we may be unable to process your request.

To see our full collection notice and privacy statement visit www.sdwk.wa.gov.au. To request access to your personal information please contact the Corporate Services Team via email at sdwk@sdwk.wa.gov.au or phone (08) 9191 0999.

Derby

 (08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

 (08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing