



Shire of Derby / West Kimberley

APPLICATION FOR GRANT OR RENEWAL OF LICENCE FOR CARAVAN PARK AND CAMPING GROUNDS

Caravan Parks and Camping Grounds Act 199, sec 7(1)(a), Caravan Parks and Camping Grounds Regulations 1997 Form 1

☐ Application ☐ Renewal ☐ Transfer

To	Local Government: SHIRE OF DERBY/WEST KIMBERLEY		
Facility name or proposed name			
Applicant/s (Each applicant to provide these details)	Family name:		
	Other names:		
	Postal address	No.:	Street name:
		Suburb:	
	Postcode:		
	Phone number (H): (W):		
Fax number: Email:			
Land on which the facility is situated or is to be situated	Address: or Land description:		
Number of Sites	Short Stays: Long Stays: Campsites: Overflow Sites:		
Land owner/s (1. Only necessary if applicant referred to above does not own the land. 2. Details to be provided in respect of each land owner).	Family name:		
	Other names:		
	Postal address	No.:	Street name:
		Suburb:	
	Postcode:		
Phone number (H): (W):			

Derby

(08) 9191 0999 | 30 Loch Street
sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



Shire of Derby / West Kimberley

	Fax number:	Email:
Declaration (Making a false statement may be an offence)	I/We declare that all details in this form are true and correct.	
	Signature of applicant/s:	Date:

Notes

Documents to be attached	1. The written approval of the owner of the land referred to in this form for the applicant/s to make this application, or proof that the applicant/s is/are the owner/s of that land.
	2. A scaled plan of the proposed facility showing – (a) the sites, and where applicable, denoting the types of sites; (b) the buildings; (c) the roads and paths; (d) the drainage and waste water disposal systems; and (e) the location of fire hoses, fire hydrants and extinguishers.

Lodging your Application:

In Person: Shire of Derby West-Kimberley Administration Building, 30 Loch Street Derby WA

By Mail: P O Box 94 Derby WA 6728

By Email: sdwk@sdwk.wa.gov.au

Derby

📞 (08) 9191 0999

✉ sdwk@sdwk.wa.gov.au

30 Loch Street

PO Box 94, Derby WA 6728

Fitzroy Crossing

📞 (08) 9191 5355

✉ sdwk@sdwk.wa.gov.au

Flynn Drive

PO Box 101, Fitzroy Crossing



Shire of Derby / West Kimberley

Privacy Collection Notice: The Shire of Derby West / Kimberley collects your personal information on this form to process your application, deliver services, and perform our statutory functions under the *Local Government Act 1995* or related legislation. Your data is handled in accordance with the *Privacy and Responsible Information Sharing Act 2024*. Your personal information will only be disclosed to authorized officers or external bodies as permitted by law. You have the right to access and correct your personal information at any time.

If you choose not to provide the requested information, we may be unable to process your request.

To see our full collection notice and privacy statement visit www.sdwk.wa.gov.au. To request access to your personal information please contact the Corporate Services Team via email at sdwk@sdwk.wa.gov.au or phone (08) 9191 0999.

Derby

 (08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

 (08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing