



Shire of Derby / West Kimberley

APPLICATION FOR / RENEWAL OF REGISTRATION FOR LODGING HOUSE

Health (Miscellaneous Provisions) Act 1911, Health Local Laws 1998 Part 8 Division 1, s120

☐ Application ☐ Renewal

To	Local Government: SHIRE OF DERBY/WEST KIMBERLEY
Facility name or proposed name	

Applicant/s (Each applicant to provide these details)	Family name:		
	Other names:		
	Postal address	No.:	Street name:
		Suburb:	Postcode:
	Phone number (H):		(W):
	Fax number:		Email:

Land on which the facility is situated or is to be situated	Address: or Land description:
---	-------------------------------------

Details of the Lodging House		Number		Number
	Bedrooms (ensuite)		Maximum lodgers	
	Bedrooms (non-ensuite)		Maximum lodgers	
	TOTAL		TOTAL	
	Sitting Rooms		Kitchens	
	Dining Rooms			
	Sanitary Convenience - Female		Sanitary Convenience - Male	
	Toilets		Toilets and Urinals	T: U:
	Shower/Bath		Shower/ Bath	
	Hand Wash Basins		Hand Wash Basins	
	Laundry Facilities			
	Washing Machines		Wash Troughs	
	Dryers		Clotheslines	

Derby

(08) 9191 0999 | 30 Loch Street
sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355 | Flynn Drive
sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing



Shire of Derby / West Kimberley

Additional Details	Lodgers meals will be provided by Manager ☐ Keeper ☐ Lodgers ☐
	The Keeper will reside continuously on the premises Yes ☐ No ☐
	Details of Proposed Manager if Keeper resides elsewhere Name: _____ Phone: _____

Declaration (Making a false statement may be an offence)	I/We declare that all details in this form are true and correct.	
	Signature of applicant/s:	Date:

Lodging your Application:

In Person: Shire of Derby West-Kimberley Administration Building, 30 Loch Street Derby WA

By Mail: P O Box 94 Derby WA 6728

By Email: sdwk@sdwk.wa.gov.au

If you have any questions in relation to the fee or need to update any of the business details, please contact the Environmental Health Officer on (08) 91910999 or sdwk@sdwk.wa.gov.au

Yours faithfully

Environmental Health Officer

Derby

(08) 9191 0999

sdwk@sdwk.wa.gov.au | 30 Loch Street
PO Box 94, Derby WA 6728

Fitzroy Crossing

(08) 9191 5355

sdwk@sdwk.wa.gov.au | Flynn Drive
PO Box 101, Fitzroy Crossing



Shire of Derby / West Kimberley

Privacy Collection Notice: The Shire of Derby West / Kimberley collects your personal information on this form to process your application, deliver services, and perform our statutory functions under the *Local Government Act 1995* or related legislation. Your data is handled in accordance with the *Privacy and Responsible Information Sharing Act 2024*. Your personal information will only be disclosed to authorized officers or external bodies as permitted by law. You have the right to access and correct your personal information at any time.

If you choose not to provide the requested information, we may be unable to process your request.

To see our full collection notice and privacy statement visit www.sdwk.wa.gov.au. To request access to your personal information please contact the Corporate Services Team via email at sdwk@sdwk.wa.gov.au or phone (08) 9191 0999.

Derby

 (08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

 (08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing